Walla Walla Public Schools
364 S. Park Street • Walla Walla, WA 99362 • (509) 527-3000 • www.wwps.org

BOARD OF DIRECTORS
Regular Business Meeting - 5:30 PM
April 21, 2026
364 S Park St
Walla Walla, WA 99362

Watch Live: https://wwps-org.zoom.us/j/97451510191
Listen: Dial 1-253-215-8782 and enter the Webinar ID: 974 5151 0191
Individuals with disabilities and those individuals who may have difficulty attending a board meeting due to issues such as mobility limitations may contact the superintendent's office at 509-526-6715 no later than three days before a regular meeting and as soon as possible in advance of a special meeting so the district can arrange for them to participate.
Spanish Agenda / Agenda en
Español: https://www.wwps.org/district/information/school-board/board-meeting-schedule

I. **CALL TO ORDER:** *(5:30 p.m.) Alayna Brinton*
II. **FLAG SALUTE:** *Elizabeth Alonso-Barrientos*
III. **ROLL CALL:**
- Alayna Brinton, President
- Kathy Mulkerin, Vice President
- Elizabeth Alonso-Barrientos
- Ruth Ladderud
- Derek Sarley
- Ari Kim-Leavitt, Student Representative
- Abril Salazar, Student Representative

IV. **APPROVAL OF AGENDA:** *Alayna Brinton*
V. **CONSENT AGENDA:** *Alayna Brinton*
1. Personnel Report 3
2. Extracurricular Athletic Contracts 4
3. Issuance of Contracts & Notification of Reasonable Assurance 5
4. April 7 & 21 Accounts Payable and March Payroll 6
5. Regular Business Meeting Minutes of March 17, 2026 7

VI. **SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS:** *(5:35 p.m.) Alayna Brinton*
1. Walla Walla High School Student Performance: *Drama Program Advisor Kristin Hessler*
2. Volunteer Appreciation Month & Recognition of Volunteers Reaching 100 Hours: *Beth Swanson*
   - Ann Ray, Karen Telstad, Marianne Smith, Patrice Moore, Sara Gabriel, Sharon Carter, Candy Anderson, Melissa Gardner, Carla Thorson, Kathryn Sandeen, Mairi Sessions, Alaska Schrull, Aerith Roberts, Alayna Wilson, Hahna Beaudoin, Cheri Ruzicka
3. Building Belonging Recognition: *Dr. Julie Perron*
   - Libby Thompson
4. Teacher Appreciation Week May 4-8, 2026: *Dr. Ben Gauyan*

The Walla Walla School District is an Equal Opportunity Employer and complies with all requirements of the ADA.

VII. **CITIZENS' COMMENTS:** *(5:45 p.m.) Alayna Brinton* **10**

VIII. **REPORTS:** *(5:55 p.m.) Alayna Brinton*

1. Board of Directors Report: *Alayna Brinton*
2. Superintendent's Report: *Dr. Ben Gauyan*
    a. Monthly Enrollment Report 11
3. Budget Update: *Janette Jeffris and Chris Gardea* 13
4. Qmlativ Update: *Janette Jeffris and Christy Krutulis* 39
5. School Report - Lincoln High School: *Marci Knauft* 53
6. Policies Second Reading: *Dr. Ben Gauyan* 68
    - 1630 Evaluation of the Superintendent
    - 1820 Board Self-Assessment
    - 2106 Program Compliance
    - 2108 Learning Assistance Program
    - 2140 Comprehensive School Counseling Program
    - 3425 Accommodating Students with Adrenal Insufficiency
    - 6920 Construction Design
    - 6955 Maintenance of Records

IX. **ACTION:** *(6:55 p.m.) Alayna Brinton*

1. Policies Second Reading:
    - 1630 Evaluation of the Superintendent
    - 1820 Board Self-Assessment
    - 2106 Program Compliance
    - 2108 Learning Assistance Program
    - 2140 Comprehensive School Counseling Program
    - 3425 Accommodating Students with Adrenal Insufficiency
    - 6920 Construction Design
    - 6955 Maintenance of Records

X. **ADJOURNMENT:** *(7:00 p.m.) Alayna Brinton*

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Walla Walla Public Schools
Developing Washington's Most Sought-After Graduates

Human Resources
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(509) 527-3000
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PERSONNEL REPORT

April 21, 2026 – Board Meeting

Date: April 16, 2026

EMPLOYMENT

Classified: John Carter, Para-Educator, Lincoln High School
Silia Correa, Bilingual Assistant Secretary/Receptionist, Pioneer Middle School
Kristin McCollum, Bus Driver, SE Washington Transportation Co-Op

RESIGNATION/RETIREMENT/SEPARATION OF EMPLOYMENT

Certificated: Maria Palmer, Special Education Teacher, WWCCF, 1 year
Katherine "Katie" Pekar, Third Grade Teacher, Berney Elementary School, 3 years
Hannah Slominski, Secondary Teacher, Walla Walla Online, 4 years
Caitlin Vaughan, Special Education Teacher, Sharpstein Elementary School, 2 years

Classified: Shandra Fine, Para-Educator, Green Park Elementary School, 2 years
Robin Fonger, Para-Educator, WWCCF, 27 years

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EXTRA-CURRICULAR ATHLETIC CONTRACTS 2025-2026

Name	School	Assignment
Naftzger Ethan	Walla Walla High School	Assistant Girls Golf

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Date: April 16, 2026

To: Board of Education

From: Chris Gardea, Assistant Superintendent

RE: Issuance of Contracts and Notifications of Reasonable Assurance

I am requesting authorization to issue contracts for certificated staff, administrators and non-represented staff, as well as notification of reasonable assurance to substitutes and classified staff, all as appropriate, for the 2026-2027 school year.

Individuals who have indicated they are leaving the district, staff members with non-continuing contracts, employees in programs which will terminate at the end of the current school year, and provisional employees for whom we intend to issue notice of non-renewal will not receive either a contract or a notice of reasonable assurance.

Thank you for your consideration.

CG/jh

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WARRANT SUMMARY

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 21 st, the Board, by a majority vote, does approve for payment those vouchers and electronic transfers included in the following list and described as follow:

Warrant Date	Warrant Number	Fund	Warrant Number	Amount
		General Fund		
4/7/2026	252293	Through	252453	$ 675,074.90
4/21/2026	252454	Through	252582	$ 978,251.22
4/7/2026	252600283	Wire Transfer	252600310	$ 4,653.48
4/21/2026	252600314	Wire Transfer	252600335	$ 2,702.18
		Capital Projects		
4/7/2026	250025	Through	250026	$ 3,004.98
4/21/2026	250027	Through	250027	$ 112,968.14
		Through		
		Wire Transfer		
		Wire Transfer		
		ASB		
4/7/2026	250126	Through	250137	$ 7,347.92
4/21/2026	250138	Through	250148	$ 29,067.42
4/7/2026	252600311	Wire Transfer	252600312	$ 140.33
4/21/2026	252600313	Wire Transfer	252600313	$ 380.41
		Transportation Vehicle		
		Through		
		Through		
		Wire Transfer		
		Wire Transfer		
		Payroll		
3/31/2026	252257	Through	252292	$ 2,220,521.23
3/31/2026	1400001	Wire Transfer	1401207	$ 3,533,168.54
3/31/2026	NA	Payroll Taxes	NA	$ 1,166,253.33
			TOTAL:	**$ 8,733,534.08**

SCHOOL BOARD PRESIDENT:

Alayna Brinton

SECRETARY OF THE BOARD:

Dr. Ben Gauyan, Superintendent

BOARD OF DIRECTORS
Regular Business Meeting – 5:30 p.m.
March 17, 2026
WWPS Administration Building / 364 S. Park Street

PRESENT

BOARD OF DIRECTORS	ADMINISTRATORS
Alayna Brinton, President	Dr. Ben Gauyan, Superintendent
Kathy Mulkerin, Vice President	Chris Gardea, Assistant Superintendent
Elizabeth Alonso-Barrientos	Christy Krutulis, Executive Director of Teaching and Learning
Ruth Ladderud	Julie Perron, Director of Equity and Dual Programs
Derek Sarley	Brandy Ross, Principal of Edison Elementary
Ari Kim-Leavitt, Student Representative	
Abril Salazar, Student Representative	

AUDIENCE
Approximately 55 individuals, including board members, administrators and guests, were in attendance.

I. CALL TO ORDER
The meeting was called to order at 5:30 p.m. in the Administration Building Anne Golden Boardroom, by President Alayna Brinton.

II. FLAG SALUTE
The flag salute and Pledge of Allegiance were led by President Alayna Brinton.

III. ROLL CALL
All board members were present.

IV. APPROVAL OF AGENDA
Motion by Derek Sarley and seconded by Ruth Ladderud to approve the agenda as presented; the motion carried unanimously.

V. CONSENT AGENDA
Motion by Derek Sarley and seconded by Ruth Ladderud to approve the consent agenda consisting of the following items: 1) personnel report; 2) March 3 & 17 accounts payable and February payroll; 3) Superintendent's Evaluation; 4) Superintendent's Contract Renewal; 5) Category 2 E-Rate Evaluation and Recommendation for 2026; 6) Asset Preservation Program; 7) Surplus Equipment & Materials; 8) regular business meeting minutes of February 17, 2026; 9) special meeting/executive session minutes of February 18, 2026; 10) special meeting/executive session meeting minutes of March 3, 2026; and 11) regular study meeting minutes of March 3, 2026. The motion carried unanimously.

VI. SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS
Recognition of 2025-2026 Golden Onion Award: Assistant Superintendent Chris Gardea, Superintendent Dr. Ben Gauyan and President Alayna Brinton honored The Golden Onion Award

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recognizing outstanding educators in Walla Walla Public Schools. It was established by longtime Walla Walla resident and former teacher Sue Gillespie and her husband Mike. Through their generosity, the fund provides resources to help educators enhance teaching and learning in our schools, with each recipient receiving $1,000 to support classroom supplies, instructional materials, or professional development. Laura James, Green Park Elementary, Jessica Johnson, Walla Walla High School, Siomara Hobbs, Edison Elementary, Mark Mebes, Walla Walla High School and Kellie Humbert, Berney, Prospect Point and Sharpstein Elementary.

School Retirees Appreciation Week March 15-21, 2026: Superintendent Dr. Ben Gauyan announced March 15-21 is School Retirees Appreciation Week and thanked the local Walla Walla Columbia School Retirees Association for their continued support and contributions to Walla Walla Public Schools.

Recognition of High School State Champions: The Board members and Superintendent Gauyan honored Third Time Wa-Hi Girls 3A Wresting 2026 State Champion Kylie Whitaker and her coach Jacob Butenhoff. Wa-Hi Boys 3A Swimming 2nd Place 100 Backstroke Noah Stillman and his coach Nancy Rose. Wa-Hi Girls 3A Bowling 2026 State Champions, Teegan Timmons, Amelia Hubbard, Chelsea Faden, Noelle Farnum, Reagan Hendley, Alliana Zierenberg and Melanie Mata-Cuellar and their coach Bob Hoppen and assistant coach Heather McClean. Teegan Timmons also placed 3rd Individually.

VII. STUDENT REPRESENTATIVE REPORT

ASB President Bruno Richardson reported on student activities at Walla Walla High School.
Student Curtis Mendez reported on student activities at Lincoln High School.

VIII. CITIZENS' COMMENTS

None.

IX. REPORTS

Board of Directors Report: The Board members shared of events and activities in which they participated or attended since the last Board meeting. Director Sarley and Dr. Gauyan noted this is the first time that we have had a Lincoln student report on activities at Lincoln High School.

Superintendent's Report: Superintendent Dr. Ben Gauyan reported the district's enrollment declined 8 students this month, however the district remains on track to meet enrollment budget targets. March enrollment is 5214 FTE

School Report: Edison Elementary Principal Brandy Ross gave a school report update.

Policies First Reading: Dr. Gauyan presented the following policies for first reading.
1630 Evaluation of the Superintendent
1820 Board Self-Assessment
2106 Program Compliance
2108 Learning Assistance Program
2140 Comprehensive School Counseling Program
3425 Accommodating Students with Adrenal Insufficiency
6920 Construction Design
6955 Maintenance of Records

X. ACTION

XI. ADJOURNMENT

President Brinton adjourned the meeting at 6:39 p.m.

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Minutes to be presented for board approval on April 21, 2026.

APPROVED:

Dr. Ben Gauyan, Superintendent
and Secretary of the Board
- Veronica Esparza, Recorder

Alayna Brinton
School Board President

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~ CITIZENS' COMMENTS ~

We welcome your comments and questions during the time set aside in regular business meetings for citizens' comments. Attendees sign up to provide public comment using the sign-in form in the boardroom prior to the start of the Citizens' Comments period of the meeting.

Citizens' Comment Script:
This is the time in the meeting we welcome citizens to come forward and offer public comment, ask questions, or provide recommendations for educational improvement. Per Board policy we typically refrain from providing responses following public comments, and will ensure follow up is made if requested and necessary.

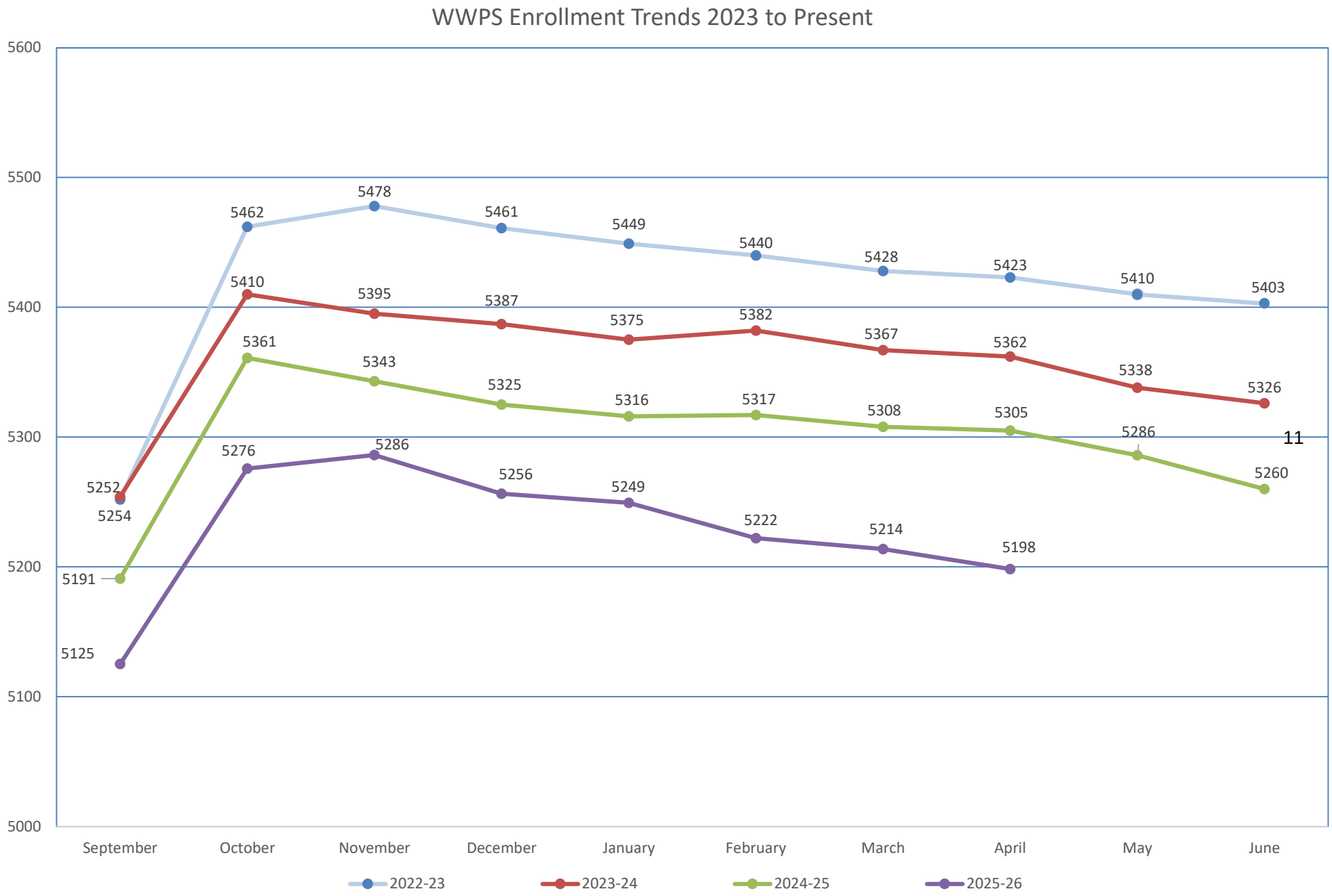
We also ask that you adhere to the following guidelines:

- State your name.
- Keep your comments brief and to the point, with a **three-minute time limit**.
- Do not reflect adversely on the political or economic view, ethnic background, character, or motives of any individual.
- If you have a specific complaint about an individual employee, it must be addressed through the Superintendent's office and not in this setting.

At this time, please come forward if you wish to address the board.

01/03/2022

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WWPS Enrollment Trends 2023 to Present
5600
5500
5400
5300
5200
5100
5000
September
October
November
December
January
February
March
April
May
June
2022-23
2023-24
2024-25
2025-26
5462
5478
5461
5449
5440
5428
5423
5410
5403
5410
5395
5387
5375
5382
5367
5362
5338
5326
5361
5343
5325
5316
5317
5308
5305
5286
5260
5252
5254
5276
5286
5256
5249
5222
5214
5198
5191
5125

Target Avg Class Size	24		25		27		27		28		28		
2025-2026	**Kindergarten**		**First**		**Second**		**Third**		**Fourth**		**Fifth**		**TOTALS**
Berney	Vicari, S	20	Diaz Madrigal, A	18	Hartelius, S	20	Baker, T	23	Ambler, C	23	Cummings, T	20	
	Hubbard, K	20	Gonzales, C	20	Kearbey, K	20	Pekar, K	23	Bona, A	23	Holbrook, J	22	
					Parodi, D	20					James, I	21	
Behavior Prg K-5	Merrill, L	1	Merrill, L	-	Merrill, L	2	Merrill, L	5	Merrill, L	2	Merrill, L	1	
SECTIONS	**14**	40		38		60		46		46		63	293
slots available	8		12		21		8		10		21	Ratio	20.93
Edison	Espinosa, M	22	Maycumber, Y	20	Hobbs, S	22	Aceves, J	22	Ledesma, M	25	Ochoa, F	24	
	Helm, E	21	Berumen, B	20	Parsons, S	20	Estrada, A	24	Reed, J	24	Solis Martinez, V	22	
	Matson, E	22	Moreno, J	20	Saldivar, C	21	Lopez, J	23	Schafer, J	25	Solis, C	25	
	Valencia, A	22	Williams, N	18	Sanchez Sarabia, C	19							
SECTIONS	**21**	87		78		82		69		74		71	461
slots available*	(3)		6		2		12		10		13	Ratio	21.95
Green Park	Goble, E	24	Bahena-Flores, R	20	Chavez, R	23	Contreras, A	20	Esquivel, T	18	Maya, J	26	
	Nuno, J	24	Garcia, A	20	Salazar, I	23	Lopez, M	22	Mora, G	20	Ambler, D	29	
	Hartzheim, M	16	Collins, A	19	Shuler, A	23	Boeckman, R	20	Johnson, M	21	Lux, J	28	
	Katsel, E	16	James, L	20	Stimmel, M	24	Partlow, B	18	Tobin, J	20			
Lifeskills Program	Angotti, E	2	Angotti, E	5	Angotti, E	2	Angotti, E	-	Angotti, E	1	Angotti, E	1	
	Hinsley, D	-	Hinsley, D	3	Hinsley, D	1	Hinsley, D	-	Hinsley, D	5	Hinsley, D	0	
SECTIONS	**23**	80		79		93		80		79		83	494
slots available	16		21		15		46		53		1	Ratio	21.48
Prospect Point	Ferraro, A	18	Hanson, K	21	Baldwin, W	20	Jausoro, D	25	Prull, V	23	Babbit, H	25	
	Heinzman, A	17	Humphreys, S	20	McFetridge, M	21	Kuhlmann, K	25	Taylor, L	23	Parodi, D	27	
	Kaup Rose, S	17	Pederson, R	22	Paul, M	19	Reese, N	25	Watson, K	23	Pegel, G	25	
SECTIONS	**18**	52		63		60		75		69		77	12 396
slots available*	20		12		21		6		15		7	Ratio	22.00
Sharpstein	Gillin, L	21	Locati, R	20	Griffith, R	25	Berg, L	20	Mendoza, L	25	Keyes, K	26	
	Wilson, H	21	Ruvalcaba, G	22	Russell, J	24	Hutchinson, D	20	Woiblet, B	24	VanDonge, B	27	
							York, L	21					
Developmental Prog	Breland, K	-	Breland, K	4	Breland, K	2	Breland, K	-			Breland, K	-	
Autism Program	Amundson	-	Amundson	1	Amundson	2	Amundson	3	Amundson	1	Amundson	6	
	Vaughan	-	Vaughan	3	Vaughan	2	Vaughan	1	Vaughan	2	Vaughan	-	
SECTIONS	**13**	42		42		49		61		49		53	296
slots available	6		8		5		20		7		3	Ratio	22.77
WW Online/Homelink	Homelink	6	Homelink	8	Homelink	7	Homelink	6	Homelink	4	Homelink	11	
	WW Online	-	WW Online	-	WW Online	2	WW Online	-	WW Online	1	WW Online	3	
		6		8		9		6		5		14	48
slots available													
TOT SLOTS AVAIL	47		59		64		92		95		45		
GRADE LVL TOTAL		301		300		344		331		317		347	1940
GRADE LVL SECTNS	15		15		16		15		14		14		
AVERAGE LOADS		20.07		20.00		21.50		22.07		22.64		24.79	

TOTAL SC SPED	3	16	11	9	11	8	58
TOTAL ENROLLED	310	324	364	346	333	369	2046

Dual classes

April 21, 2026
Budget Update

Janette Jeffris, Director of Fiscal Services
Chris Gardea, Assistant Superintendent

Tonight's Agenda

- 25-26 Recap
- Legislative Impacts
- Enrollment Trends
- Staffing Trends
- Enrollment Projections
- 26-27 Projections
- 26-27 Staffing Impacts
- 27-30 Projections
- What's coming up

25-26 Recap

Current information shows that we are on track with projections from December 2025.

<u>General Fund</u>

Revenues: $103,300,000

Expenses: $103,000,000

Transfers Out: $800,000

Ending Fund Balance Projection: $13M (12.6%)

Legislative Impacts- LEA

Levy Equalization has 4 main components that impact our funding

- Rate per pupil (legislatively determined)
- Inflation Factor (legislatively determined)
- Enrollment (prior year)
- Assessed Values (current year)

Here's how they work together

Legislative Impacts- LEA (AV)

	2026	2027 (4% AV)	2027 (5% AV)	2027 (6% AV)
Levy Max Tax Rate	$2.50	$2.50	$2.50	$2.50
LEA Max Per Pupil	$2,221.78	$2,277.72	$2,277.72	$2,277.72
LEA Max Tax Rate	$1.50	$1.50	$1.50	$1.50
IPD for LEA	2.60%	2.70%	2.70%	2.70%
WW Voter Approved Levy	$15,665,543	$16,292,164	$16,292,164	$16,292,164
Enrollment with High/Non-High Transfer	5,325	5,325	5,325	5,325
Assessed Values	$6,201,020,285	$6,449,061,096	$6,511,071,299	$6,573,081,502
Estimated Levy Rate	$2.53	$2.53	$2.50	$2.48
Estimated LEA Revenue	$2,530,366	$2,456,191	$2,363,176	$2,270,160
Estimated Levy Revenue	$15,502,551	$16,122,653	$16,292,164	$16,292,164
Total	**$18,032,917**	**$18,578,844**	**$18,655,340**	**$18,562,324**

AV Historical

2026	6,201,020,285.00	104%
2025	5,941,016,182.00	103%
2024	5,742,751,282.00	110%
2023	5,236,562,103.00	117%
2022	4,476,637,924.00	115%
2021	3,889,249,144.00	102%
2020	3,809,180,673.00	108%
2019	3,528,895,128.00	107%
2018	3,293,509,112.00	103%
2017	3,197,983,286.00	106%

Legislative Impacts- LEA (Enroll)

	2026	2027	2027 (+5 FTE)	2027 (-5 FTE)
Levy Max Tax Rate	$2.50	$2.50	$2.50	$2.50
LEA Max Per Pupil	$2,221.78	$2,277.72	$2,277.72	$2,277.72
LEA Max Tax Rate	$1.50	$1.50	$1.50	$1.50
IPD for LEA	2.60%	2.70%	2.70%	2.70%
WW Voter Approved Levy	$15,665,543	$16,292,164	$16,292,164	$16,292,164
Enrollment with High/Non-High Transfer	5,325	5,260	5,265	5,255
Assessed Values	$6,201,020,285	$6,511,071,299	$6,511,071,299	$6,511,071,299
Estimated Levy Rate	$2.53	$2.50	$2.50	$2.50
Estimated LEA Revenue	$2,530,366	$2,214,190	$2,225,579	$2,202,801
Estimated Levy Revenue	$15,502,551	$16,292,164	$16,292,164	$16,292,164
Total	**$18,032,917**	**$18,506,354**	**$18,517,743**	**$18,494,965**

Legislative Impacts- LEA

<u>Enhancement Funds</u>

2026= $150 per student

2027= $150 ($300 total) per student

2028= -$300 ($0 total) per student

$300 per student X 5,200 students=

$1,560,000

Legislative Impacts- LEA

	2026	2027	2028	2029	2030	2031	NOTES
LEA Max Per Pupil	$2,221.78	$2,277.72	$2,178.79	$2,226.72	$2,273.48	$2,321.22	Enhancement loss in 2028
IPD for LEA	2.60%	2.70%	2.40%	2.20%	2.10%	2.10%	
WW Voter Approved Levy	$15,665,543	$16,292,164	$16,943,851	$17,960,482	$18,858,506	$19,801,431	5-6% Increase starting in 2029
Enrollment with High/Non-High Transfer	5,325	5,260	5,195	5,145	5,095	5,095	
Assessed Values	$6,201,020,285	$6,511,071,299	$6,836,624,864	$7,178,456,107	$7,537,378,913	$7,914,247,858	5% Increase
Estimated Levy Rate	$2.53	$2.50	$2.48	$2.50	$2.50	$2.50	
Estimated LEA Revenue	$2,530,366	$2,214,190	$1,063,852	$688,783	$277,310	$0	
Estimated Levy Revenue	$15,502,551	$16,292,164	$16,943,851	$17,960,482	$18,858,506	$19,801,431	
Levy "LOSS"	*$162,992*	*$0*	*$0*	*$0*	*$0*	*$0*	
	25-26	**26-27**	**27-28**	**28-29**	**29-30**	**29-30**	
School Year Totals- LEVY	$15,194,707	$15,918,045	$16,635,082	$17,478,802	$18,433,022	$19,354,673	
School Year Totals- LEA	$2,365,453	$2,302,719	$1,385,947	$793,802	$392,523	$77,647	
	$17,560,161	**$18,220,764**	**$18,021,029**	**$18,272,605**	**$18,825,545**	**$19,432,320**	
		$660,604	-$199,736	$251,576	$552,941	$606,775	

Legislative Impacts- Depreciation

- Majority of our buses will move to a 15 year lifetime

	2025-26 final 13 year	2027 thru 2028 15 year
8/31/2026	$65,403.05	$44,868.55
8/31/2027		$10,913.78
8/31/2028		$6,305.12

Legislative Impacts- Depreciation

- Zero emission school bus depreciation will be calculated using 33% of the low bid price for the corresponding bus category instead to the change in lifetime
- EV buses will receive $0 for depreciation for this year unless purchased last year or this year
  - Lower calculation price
  - Increase the lifecycle = reduced percent used
  - Results in negative payment, however OSPI will not deduct money from TVF account.

Legislative Impacts- TTK

- Statewide reduction of approximately 2,266 funded FTE
- 25-26 FTE (WWPS): 89
- 26-27 FTE (WWPS): 73 - Initial
- Loss of 16 FTE
- Review in Summer & Winter 2026 may result in an increased allocation of spots for WWPS if we are full
- 27-28 Allocations will likely be slightly lower

Legislative Impacts- Sales Tax

ESSB 5814 (2025)

Applied sales tax to temporary staffing services, IT services, website development, live presentations, etc.

$175K impact

ESSB 6346 (2026)

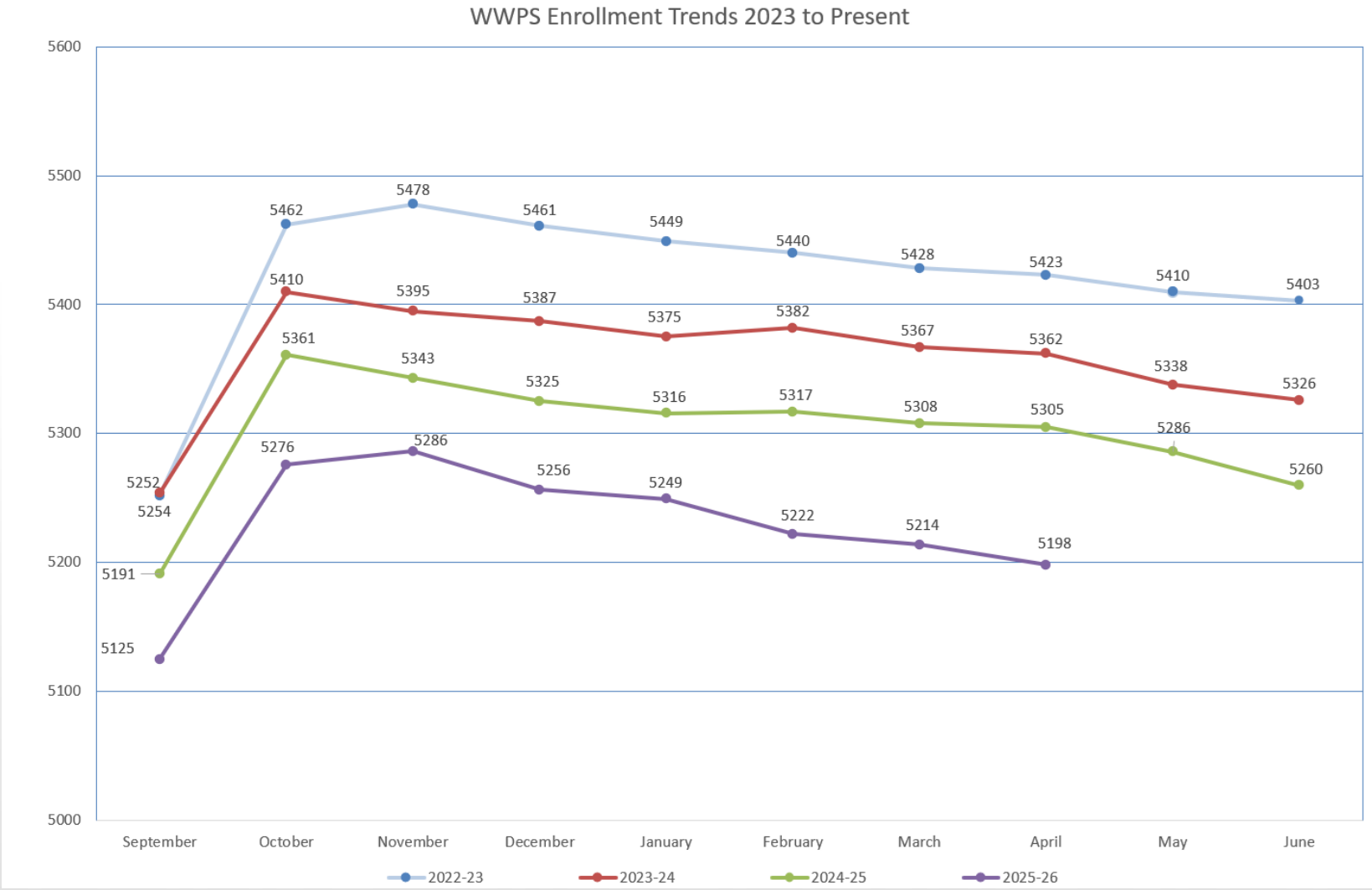
Exempts K-12 School Districts from these requirements

Legislative Impacts- Looking Ahead

- Educate about TTK impacts to student learning, LEA funds, AND costs of substitutes

- Advocate for:
  - LEA funds to be restored
  - TTK to be restored
  - Increased allocations for Materials, Supplies, & Operating Costs (MSOCs)
  - Funding for substitute costs

Enrollment Trend



25-26 Budgeted Enrollment: 5,247

	Apportionment FTE - December (Inc ALE and SEATech)	25-26 Projected	Current SEATech DEC (includes out of	Projected SEATech (includes out of	Budgeted 2024-25	FTE Total K-12 Less Current ALE	Projected Total Less ALE	Current WW Online ALE	Projected WW Online ALE	Current HomeLink	Projected Homelink	Current Opp ALE	Projected Opp ALE	Current Lincoln ALE	Projected Lincoln ALE	Current Total ALE	Proj Total ALE	Current OD	Proj OD	Current DEC RS	Proj RS	Current DEC RS CTE	Proj RS	Total Running Start	Proj RS Total
TTK	88.00	88.00			70																				
K	312.47	312.47			349	306.47	306.47		0.00	6.00	6.00					6.00	6.00								
1	367.52	312.47			348	360.52	306.47	1.00	0.00	6.00	6.00					7.00	6.00								
2	340.90	367.52			336	334.90	360.52		1.00	6.00	6.00					6.00	7.00								
3	341.58	340.90			345	335.58	334.90	1.00	0.00	5.00	6.00					6.00	6.00								
4	366.60	341.58			348	353.64	335.58	2.00	1.00	10.96	5.00					12.96	6.00								
5	394.09	366.60			379	385.16	353.64		2.00	8.93	10.96					8.93	12.96								
6	409.00	394.09			400	398.90	385.16	4.90	0.00	5.20	8.93					10.10	8.93								
7	380.46	409.00			372	369.91	398.90				5.20					10.55	10.10								
8	373.75	383.46			367	366.02	369.91									7.73	13.55								
9	407.87	373.75			322	362.22	328.10																		
10	467.46	407.87			370	381.73	343.27																		
11	445.14	467.46	61.17	61.17	362	347.35	355.28																		
12	396.01	445.14	52.83	52.83	332	298.07	535.8																	149.47	
Total	5002.85	4922.31	114.00	114.00	4630	4600.47	4514.0																	149.47	

	2024-25 Budgeted	2024-25 Enrollment (Dec)	2025 -26 Projected
K-12	4630	4600	4514
ALE	394	402	408
Total FTE	5024	5003	4922
Running Start	115	141	149
Dropout Re (OD)	99	93	93
TTK	70	88	88
Total Apportionment (with TTK)	5308	5325	5253
Total Apportionment (w/out TTK	5238	5237	5165

Walla Walla Public Schools District No.140

FY ENROLLMENT AND STAFF COUNTS

A. FTE ENROLLMENT COUNTS (calculate to two decimal places)	Average 1/ 2023-2024	Budget 2/ 2024-2025	Budget 3/ 2025-2026
1. Kindergarten /2	413.99	349.00	306.00
2. Grade 1	338.69	348.00	306.00
3. Grade 2	346.66	336.00	361.00
4. Grade 3	347.02	345.00	335.00
5. Grade 4	376.08	348.00	336.00
6. Grade 5	395.86	379.00	354.00
7. Grade 6	376.44	400.00	385.00
8. Grade 7	369.67	372.00	399.00
9. Grade 8	363.00	367.00	370.00
10. Grade 9	406.17	322.00	328.00
11. Grade 10	389.55	370.00	343.00
12. Grade 11 (excluding Running Start)	327.92	362.00	355.00
13. Grade 12 (excluding Running Start)	318.02	332.00	336.00
14. SUBTOTAL	**4,769.07**	**4,630.00**	**4,514.00**
15. Running Start	119.90	115.00	144.00
16. Dropout Reengagement Enrollment	101.20	99.00	93.00
17. ALE Enrollment	389.56	393.75	408.00
18. TOTAL K-12	**5,379.73**	**5,237.75**	**5,159.00**

Staffing Adjustments

- Over the past 5 years the district has been adjusting to declining enrollment through attrition, reassignments, and not replacing positions.

	2021-22	2022-23	2023-24	2024-25	2025-2026
Enrollment - January	5490.80	5442.82	5387.34	5323.53	5269.31
Class (S-275)	284.641	276.115	272.216	268.161	270.765
Cert (S-275)	423.801	410.617	407.032	403.085	395.066

Enrollment Projections 2026-2028

	K	1	2	3	4	5	6	7	8	9	10	11	12
2026	313	329	363	344	336	371	394	398	391	415	421	480	456
2027	313	313	329	363	344	336	371	394	398	391	415	421	480
2028	313	313	313	329	363	344	336	371	394	398	391	415	421



-81 -82 -147

Loss of 310

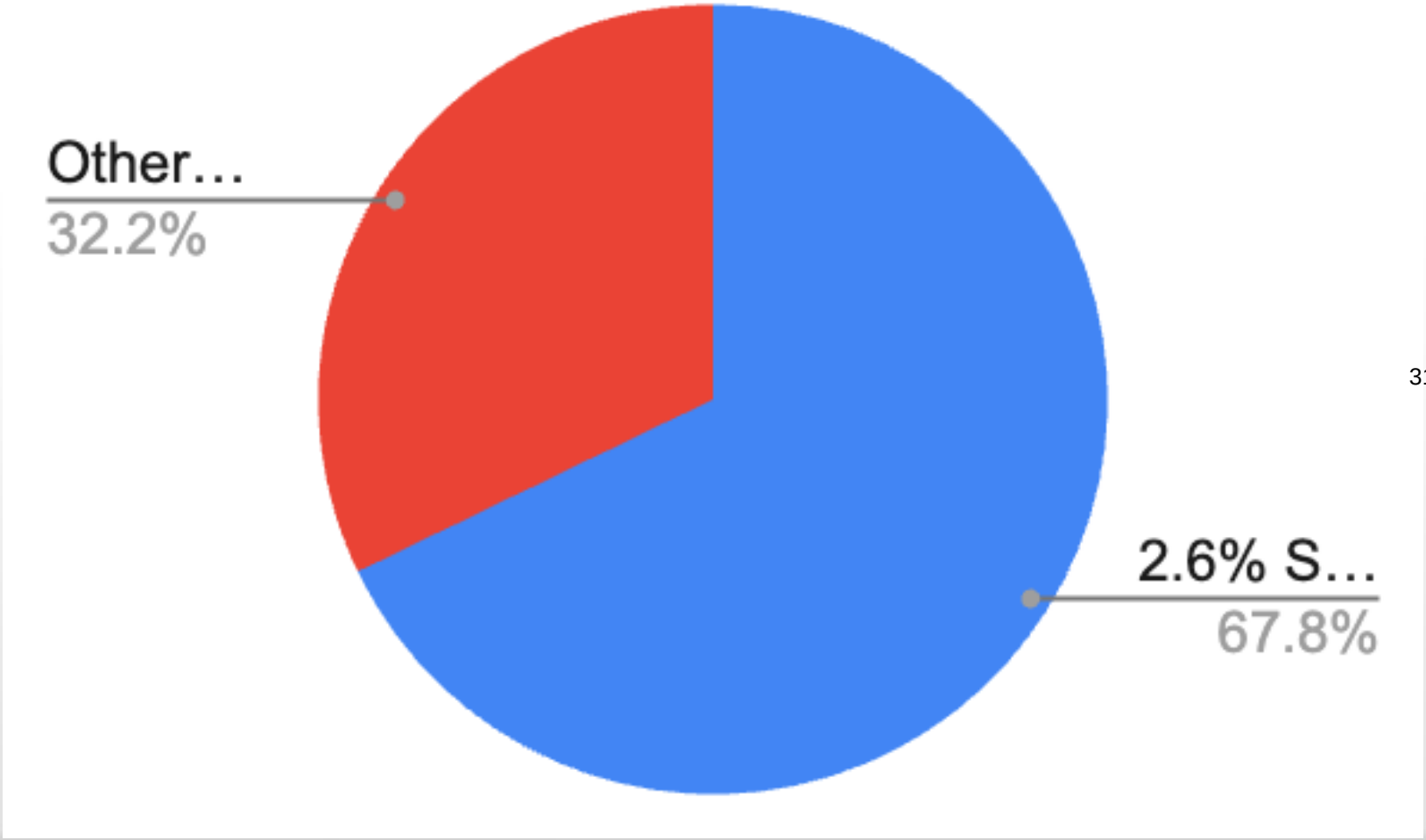
2026-27 Projected Enrollment

	2025-26 Budgeted (F-195)	2025-26 Enrollment (Dec)	2026-27 Projected
K-12	4514	4473	4386
ALE	408	420	422
Total FTE	4922	4893	4808
Running Start	144	159	142
Dropout Re (OD)	93	85	85
TTK	70	88	73
Total Apportionment (with TTK)	5229	5225	5109
Total Apportionment (w/out TTK)	5159	5137	5035

Salary Increase- How's it funded?!

A 2.6% raise costs $1.83M

A 2.6% increase from the state covers less than 68%

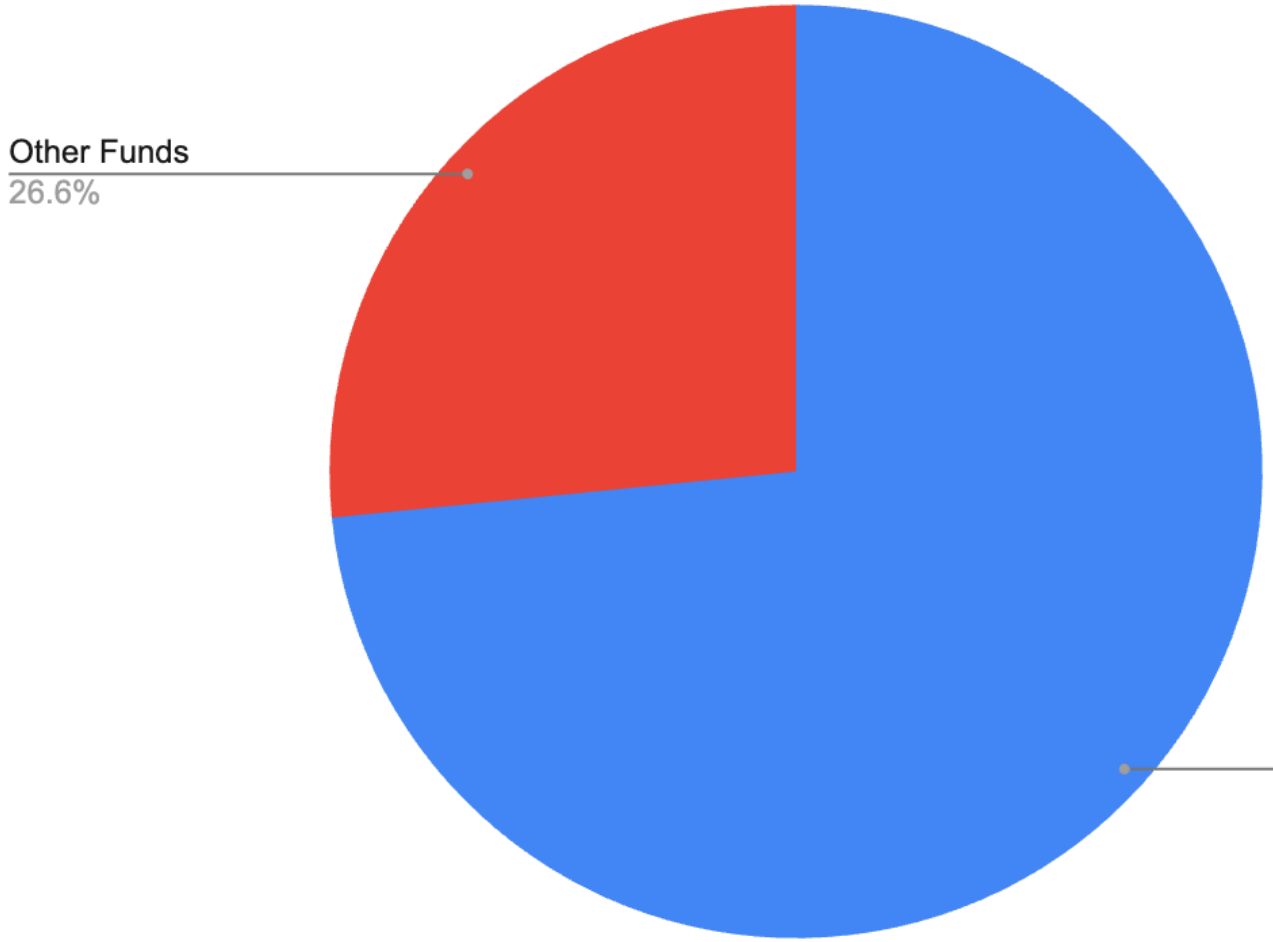


SEBB Increase- How's it funded?!

SEBB typically increases 5% per year

A 5% increase costs WWPS $600K

The state covers less than 74%



26-27 Projections

Revenue Changes

Levy/LEA= +660,000

TTK Reduction= -213,400

Stronger Schools Grants= -600,000

Title 1 Increase= +500,000

Enrollment Loss= -1,255,824

Proj Inc. Apportionment= +2,503,000

Total Revenue: $104.9M

26-27 Projections

Expense Changes

Mandatory Step Increase= +639,000

Mandatory SEBB Increase= +600,000

Negotiated 2.6% Salary Increase= +1,826,000

Technology Replacement Cycle= +300,000

Curriculum Adoption Budget= +600,000

Staffing Changes= -1,034,000

Total Expenses: $106.7M

26-27 Staffing Impacts

Our District's Stance to Address Declining Enrollment

- Reduce staffing through attrition (retirements/resignations)
- Review each vacancy for continued need
- Prioritize internal placements before external hiring
- Result: Reduction of 9 certificated, 7 classified, and 1 administrative positions

2027-2030 Projections

	2026-2027	2027-2028	2028-2029	2029-2030
Anticipated Beginning Fund Balance	$13,000,000	$11,200,000.00	$7,939,000.00	$4,810,380.00
Anticipated Revenues (26-27 +3%)	$104,900,000	$108,047,000	$111,288,410	$114,627,062
Anticipated Expenses (26-27 +3%)	$106,700,000	$109,901,000	$113,198,030	$116,593,971
Enrollment Revenue Loss		-$1,407,000	-$1,219,000	-$1,260,000
	$11,200,000	$7,939,000	$4,810,380	$1,583,471
% Fund Balance	*10.50%*	*7.22%*	*4.25%*	*1.36%*
99.5% Expenses	*$11,733,500*	*$8,488,505*	*$5,376,370*	*$2,166,441*
99% Expenses	*$12,267,000*	*$9,038,010*	*$5,942,360*	*$2,749,411*
Enrollment Reduction	105	134	106	105
Per Pupil Rate	$10,291.15	$10,500.00	$11,500.00	$12,000.00

What's coming up?

- Winter/Spring '27- Long Legislative Session
- February '28- Levy Election
- Spring '28- Open Contracts
- Winter/Spring '28- Short Legislative Session
- Winter/Spring '29- Long Legislative Session

What's coming up?

- May 19th- General Fund budget projection deeper dive and Long Term Yellow School Bus Replacement Plan
- June 16th- Review of all funds
- Weeks of July 6th & 13th- Budget Hearing Newspaper Ad
- July 21st- Budget hearing and adoption

Skyward to Qmlativ Migration

Board of Directors Meeting

April 21, 2026

Janette Jeffris, Director of Fiscal Services

Christy Krutulis, Executive Director of Teaching and Learning

Tonight we will cover

- Why the migration from Skyward to Qmlativ
- Users impacted
- Transition Plan
- What's required for data clean up
- Training and roll out plan for staff and family access
- Website
- What's coming up

Why the Transition to Qmlativ

Qmlativ is Skyward's latest platform for managing student, staff, and financial data. It supports critical functions including scheduling, grade reporting, payroll, time off, purchasing, and more. Nearly every WWPS employee interacts with Skyward in some capacity, and many depend on it daily to keep operations running smoothly. As technology evolves, it's essential that our systems keep pace. Skyward's current SMS platform is aging and no longer receives significant upgrades. Transitioning to Qmlativ ensures we continue to have a reliable, modern system to meet today's—and tomorrow's—needs.

Elementary Reporting



OASIS

- Custom built for WWPS.
- Each time we wanted something different we paid to have it built.
- Housed on an outside server for gradebook and report cards.
- Parents can't access.
- Double entry when we moved to promise standards reporting.
- Doesn't align with 6-12 reporting.

Qmlativ

- Increases family participation as they will be able to see their child's progress anytime instead of just what we print in October, February and June. One system for all staff and families K-12.
- Qmlativ offers a unified platform with an updated interface, better reporting tools, and streamlined workflows for everything from attendance and grading to financial management.
- Will support a more robust 5th to 6th transition and ongoing data sharing and review for a student's entire career with us.

Big Picture Transition Plan



Spring 2025 - Summer 2026:

- Planning, data clean up, and configuration
- Weekly Migration Team meetings for student & business started in August 2025

January- June: Secretary and principal groups learning about Q

April 2 - Professional Development Center (PDC) and Training Learning Account (TLA) available to leads

July 21 - Skyward will “Go Dark”

August 3 - Qmlativ will “Go Live”

August 4 - Time for teacher leaders to plan for supporting colleagues

August Inservice - Classroom teachers receive training on Gradebook and Attendance and all staff will receive relevant training to their positions.

How many people are impacted?

Student Management (staff who need access to student info): 1,011

Business Access: 92

Family Access: 7,134

Over 8,200 Skyward users

What does the data clean up entail?

Qmlativ Migration: Data Cleanup Scope & Impact

- The migration to Qmlativ requires a **comprehensive data cleanup effort that extends well beyond simple data transfer**.
- Many student-related updates are driven by **current reporting requirements**, requiring changes to existing fields and records.
- **Data integrity is critical**, historical data must be as accurate and clean as possible to ensure successful migration.

Student Data Impacted:

- Grades, attendance, discipline, graduation requirements, enrollment, demographics, health, and special programs.

Additional Complexity:

- **Staff data cleanup** is required to support accurate teacher and state reporting.
- **Shared SMS tables** (names/contacts) span employees, guardians, emergency contacts, vendors, substitutes, and students requiring careful review to avoid duplication and errors.

System & Configuration Considerations:

- **Security settings do not migrate** and must be fully rebuilt (groups, roles, and access).
- **3rd-party integrations** must be reconfigured and reconnected.
- **Reports and custom forms do not migrate** and must be recreated.

Key Takeaway:

- Clean, accurate data is essential, this level of detail makes the process **time-intensive, but necessary**.

AND…more clean up to come next year



Student Management Training

- Job role leads are providing in-person training in the new platform on daily tasks. Leaders receive an additional stipend.
- Staff also have access to assigned Professional Development Center (PDC) on demand video courses.
- Northwest Regional Data Center (NWRDC) hosts frequent Zoom lab setting trainings on various tasks that our staff have access to attend.

Secretary	Registrars
Principals	Health Services
Nutrition Services	Elementary Report Card
K-5 Teacher Leaders	6-12 Teacher Leaders

Business Access- Financial Management/Human Resources

Current Focus- Security Access and Configuration Settings

- Staff access to job relevant information including accounts, purchase orders, employee information, etc.
- Configuration is being done to align our current Skyward data to the new Qmlativ views.

Upcoming- PDC Course Rollout for Secretaries, HR, and business office staff

Fall Trainings In-Person for Secretaries:

- Credit Card Reconciliation
- Financial Reporting

Employee Access

Allows staff to access check stubs, tax statements, update personal information, see time off balances, etc.

Training:

- After “Go Live”- All staff will be assigned a PDC course and emailed a video to learn about employee access.
- Virtual office hours will be held this Fall to help staff as needed.

Family Access

Family Access does not have a training environment where families can practice using the new platform. Initial communication to families about the change will be sent at the end of May. Back to school information will also include details on how to access Qmlativ. Families will receive updates through website announcements, Facebook, newsletters, and Parent Square messages.

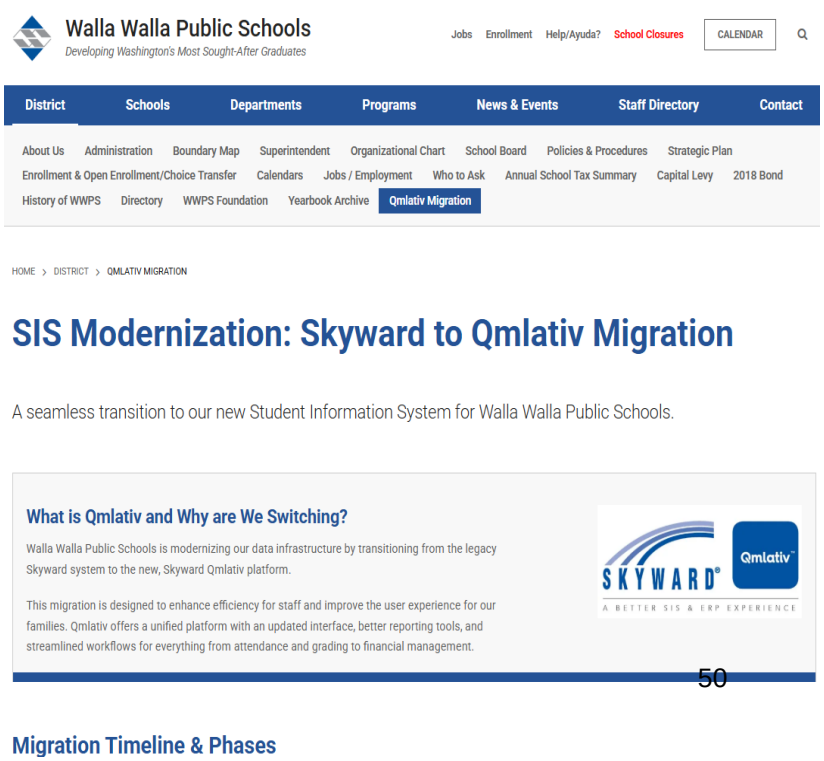
Support for families will include:

- Website
- On demand videos
- In-person site based support such as open houses and fall conferences, for example

Transition to Qmlativ Website

Provides basic information including staff newsletters, staff and family access information, training resources by group, and the training calendar.

https://www.wwps.org/district/qmlativ-migration



What's Coming Up?



June 1 - Pre-Final Data Migration Tool (DMT) a.k.a our "Dress Rehersal"

Learning will continue in the Training & Learning Account (TLA) until July 20

- Questions will continue to be submitted and answered as part of the learning
- Draft slide deck for August will be developed for teacher leaders to use

July 21 - Skyward will "Go Dark"

August 3 - Qmlativ will "Go Live"

August 4 - Teacher leaders gather to plan for supporting colleagues

August 5 - All secretary meeting

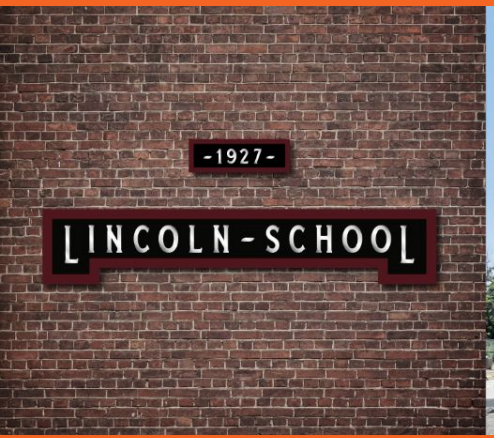
August Building Directed Time - Classroom teachers receive training on Gradebook and Attendance.

All staff will receive training in August on relevant modules.

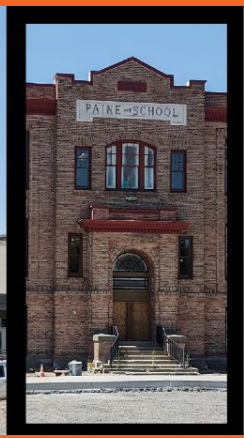
Questions



Lincoln High School







2025-26

Program Overview



Lincoln ALE - 180 students

Open Doors - 106 students

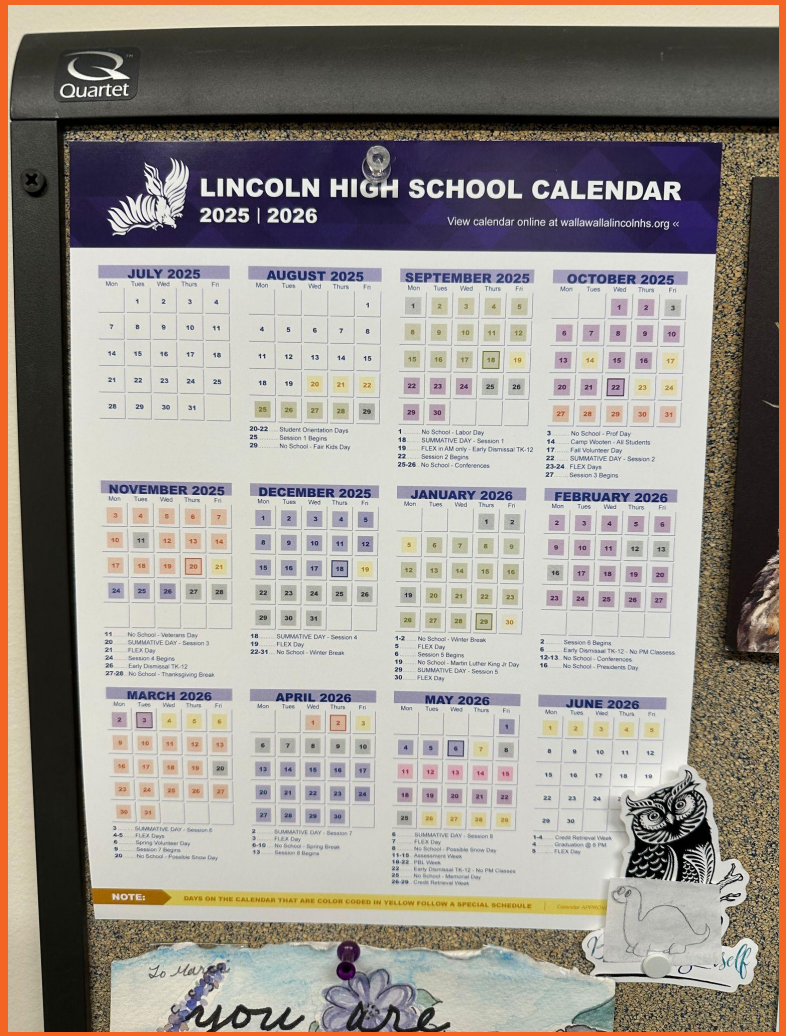
JJC - 2 to 10 students

Daily Structure at Lincoln



8 Session Calendar
- Clear concise units approximately 20 days long
- SLPs with state standard and learning targets
- Formatives & Summatives

Flexible Daily Schedule w/ FLEX time 4x per week



Lincoln High School Bell Schedule

2025-26

MONDAY – FRIDAY SCHEDULE

MONDAY – FRIDAY		
Period 1	9:05	9:55
Period 2*	9:55	10:50
Period 3	10:50	11:40
Period 4	11:40	12:30
LUNCH		
Lunch	12:30	1:00
PM ACTIVITIES		
Period 5	1:00	2:00
Period 6	2:00	3:00
FLEX	1:00	3:00
Wednesday	No Flex or PM classes	

* Breakfast will be served as students transition to 2nd period.

August 15, 2025



- Regular team building time with the whole staff, certified and classified (Lincoln, Open Doors, JJC)
- Weekly FOC
- Weekly PLC time for certified staff with a focus on UDL
- All staff retreat in June of 2025 and June of 2026 at Wallowa Lake

Focus for 2025-26

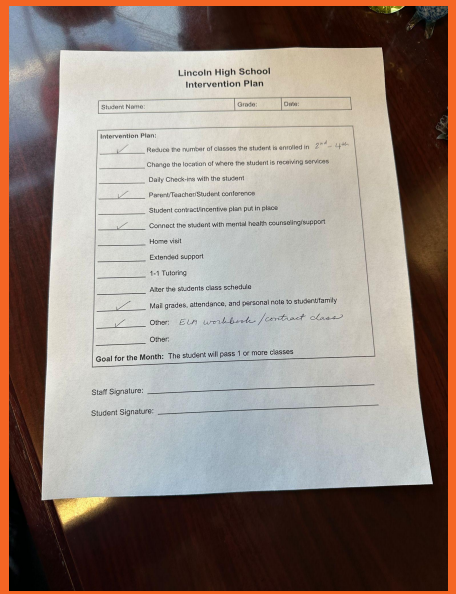


- Increasing student engagement
- Project Based Learning
- Limiting technology use during the instructional day (Yondr pouches)
- Increasing the use of UDL strategies in all classrooms

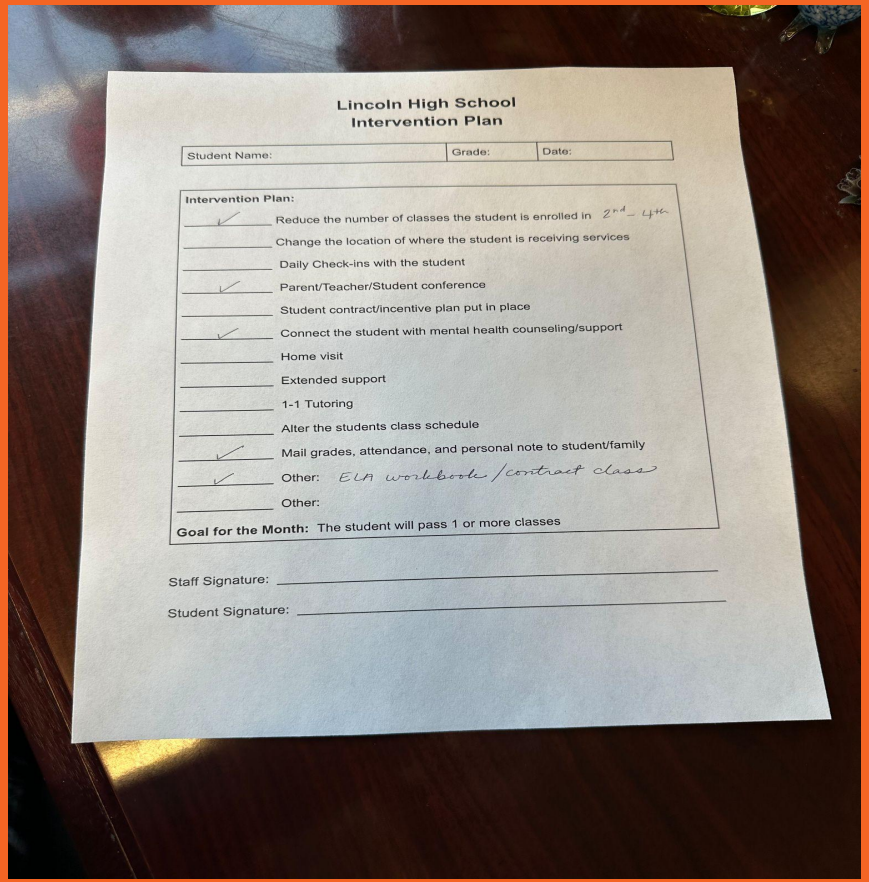
Attendance Data = 76% to date



Intervention Plans



- In sessions 1-6 of the 2023-24 SY, an average of 18% of our students required an Intervention Plan due to lack of credit attainment.
- In sessions 1-6 of the 2024-25 SY, an average of 17% of our students required an Intervention Plan due to lack of credit attainment.
- In sessions 1-6 of the 2025-26 SY, an average of 13% of our students required an Intervention Plan due to lack of credit attainment.



Lincoln High School
Intervention Plan

Student Name:	Grade:	Date:

Intervention Plan:

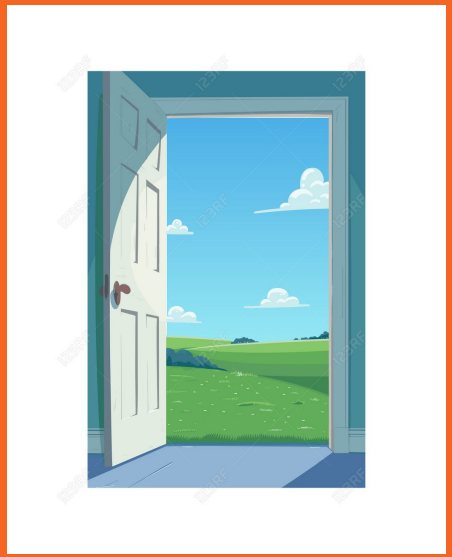
- ✓ Reduce the number of classes the student is enrolled in 2nd – 4th
- ____ Change the location of where the student is receiving services
- ____ Daily Check-ins with the student
- ✓ Parent/Teacher/Student conference
- ____ Student contract/incentive plan put in place
- ✓ Connect the student with mental health counseling/support
- ____ Home visit
- ____ Extended support
- ____ 1-1 Tutoring
- ____ Alter the students class schedule
- ✓ Mail grades, attendance, and personal note to student/family
- ✓ Other: ELA workbook / contract class
- ____ Other:

Goal for the Month: The student will pass 1 or more classes

Staff Signature: _____

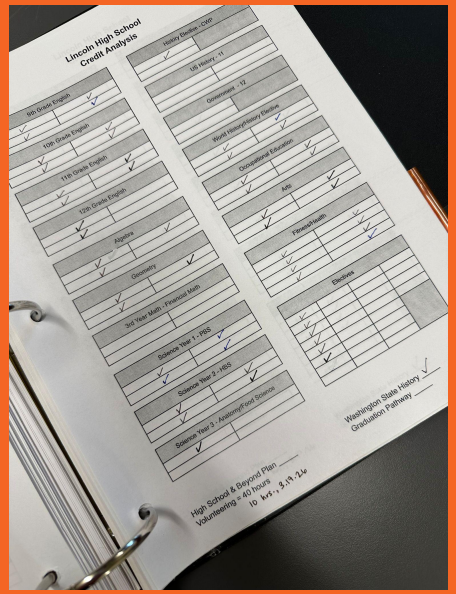
Student Signature: _____

Open Doors Transfers

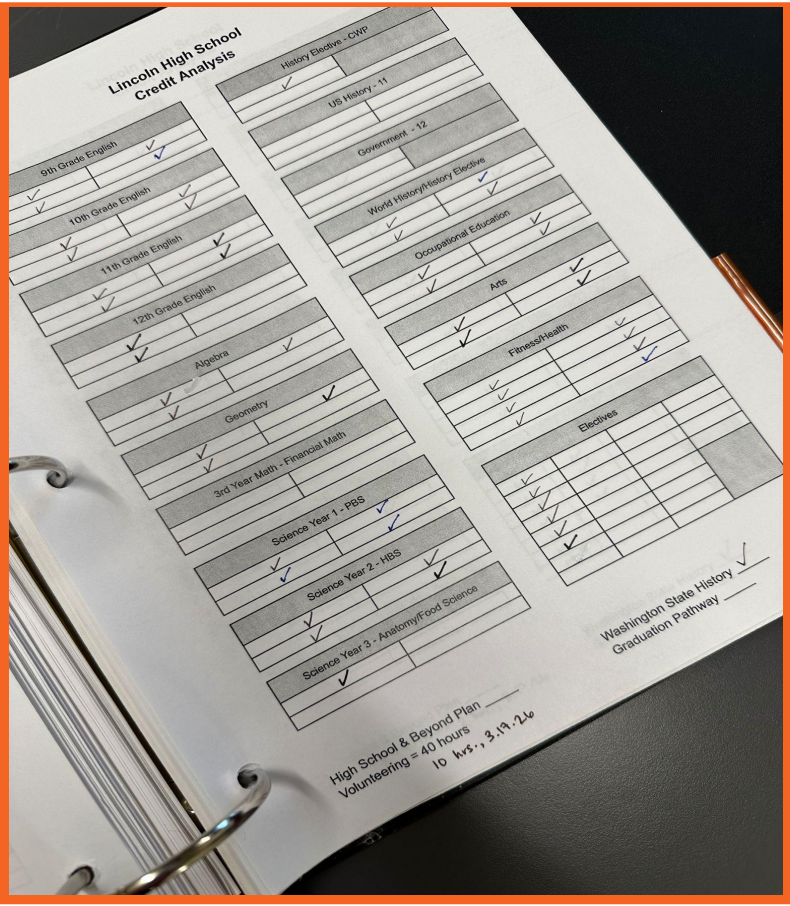


- In sessions 1-6 of the 2023-24 SY, 27 of our Lincoln students were transferred to Open Doors due to lack of credit attainment
- In session 1-6 of the 2024-25 SY, 16 of our Lincoln students were transferred to Open Doors due to lack of credit attainment.
- In sessions 1-6 of the 2025-26 SY, 10 of our Lincoln students were transferred to Open Doors due to lack of credit attainment.

Additional Information...



- Grade Level Advisory each session (SchooLinks, credit analysis sheets, grade level activities, etc)
- First ever Job Fair April 23 for 11th and 12th grade
- Volunteering Opportunities
- YMCA Experiences
- School Events (Camp Wooten, Puzzle Room, Thanksgiving, Art Show, Academic Night, and Prom)


Lincoln High School
Credit Analysis
9th Grade English
10th Grade English
11th Grade English
12th Grade English
Algebra
Geometry
3rd Year Math - Financial Math
Science Year 1 - PBS
Science Year 2 - HBS
Science Year 3 - Anatomy/Food Science
History Elective - CWP
US History - 11
Government - 12
World History/History Elective
Occupational Education
Arts
Fitness/Health
Electives
Washington State History
Graduation Pathway
High School & Beyond Plan
Volunteering = 40 hours
10 hrs., 3.19.26



Let's Celebrate!!

- Staff celebrations at the start of each weekly PLC time
- Awards assemblies at the end of each session to recognize student accomplishments
- GPA breakfast

Looking Ahead...



- Session 8 - April 13 through May 7
- May 11 to 15 - Assessment week (SBA, uPAR, writing samples) & Freshmen Experience week
- May 18 to 22 - PBL Week w/ parent and community showcase from 11:00-12:30 on May 22
- May 26 to June 5 - Credit Enrichment weeks



GRADUATION
Class of 2026

- 32 Lincoln Graduates
- 14 Open Doors Graduates
- 12 GED Completers

Walla Walla Public Schools

BOARD POLICY

Policy No. 1630

EVALUATION OF THE SUPERINTENDENT

The board shall establish evaluative criteria based on but not limited to the responsibilities and the annual goals of the superintendent, the accomplishment of the district strategic plan and goals and shall be responsible for annually evaluating the performance of the superintendent as provided by statute. The president of the board shall be responsible for ensuring that appropriate evaluation procedures are developed and implemented.

The superintendent shall have the opportunity for confidential conferences with the board members on no less than two occasions in each year, the purpose of which shall be the aiding of the superintendent in their performance. The board, on the basis of the evaluation, may renew and/or extend the superintendent's contract for periods not to exceed three years.

Pursuant to state law, RCW 28a.150.230 names the school board as responsible "to adopt policies to: (a) Establish performance criteria and an evaluation process for its superintendent…" and through RCW 42.30.110(g) dictates the use of executive sessions for evaluating the performance public employees.

In addition, state law, RCW 28A.401.100, requires that the evaluation process looks at these eight categories at a minimum:

- Knowledge of, experience in, training in recognizing good professional performance, capabilities and development;
- School administration and management;
- School finance;
- Professional preparation and scholarship;
- Effort toward improvement when needed;
- Interest in pupils, employees, patrons and subjects taught in school;
- Leadership;
- And ability and performance of evaluation of school personnel.

DRAFT

Legal References:	RCW	28A.405.100	Minimum criteria for the evaluation of certificated employees, including administrators--Procedure-- Scope--Penalty

First Reading Date: November 20, 2001
Adopted by the Board: July 16, 2002
Second Reading/Revision: April 21, 2026

Walla *Walla* Public Schools

BOARD POLICY

BOARD SELF-ASSESSMENT

Annually, the board will assess its own performance in terms of research-based principles of successful board operations, in relation to its annual goals and objectives. The board self-assessment will address performance in the key functions of school boards:

A. Responsible school district governance;

B. Communication of and commitment to high expectations for student learning;

C. Creating conditions district-wide for student and staff success;

D. Holding the district accountable for student learning; and

E. Engagement of the community in education.

The results of the self-assessment will be reviewed and discussed by the board-superintendent team and used in setting goals for the subsequent year.

Cross References:
Board Policy 1005 - Key Functions of the Board
Board Policy 1810 - Annual Governance Goals and Objectives
Board Policy 1822 - Training and Professional Development for Board Members

DRAFT

Adopted: July 15, 2025
Second Reading/Revision: April 21, 2026

BOARD POLICY

PROGRAM COMPLIANCE

On or before October 1 every year, the superintendent or designee shall determine if the district is in compliance with the following program requirements:

A. Appropriate measures are taken to safeguard all student and school district permanent records against loss or damage;

B. Provision is made for the supervision of instructional practices and procedures;

C. Current basic instructional materials are available for required courses of study;

D. A program of guidance, counseling and testing services is maintained for students in all grades offered by the school district;

E. A learning resource program is maintained;

F. The physical facilities of each building are adequate and appropriate for the educational program offered;

G. There is adequate provision for the health and safety of all pupils within the custody of the school district;

H. A current policy statement pertaining to the administration and operation of the school district is available online or in each building's administrative office including, but not limited to, policies governing the school building and classroom visitation rights of non-students;

I. The district is in compliance with the statutes which prohibit unequal treatment of individuals on the basis of race, ethnicity, sex, creed, color, national origin, sexual orientation, gender expression, gender identity, homelessness, immigration or citizenship status, the presence of any sensory, mental or physical disability neurodivergence or the use of a trained guide dog or service animal religion, and honorably discharged veteran or military status, in activities supported by common schools, and which require equal access to Boy Scouts of America and other designated youth groups;

J. Within each school, the school principal has determined that appropriate student discipline is established and enforced. The school principal has conferred with the certificated employees in the school building in order to develop and/or review building disciplinary standards and the uniform enforcement of those standards;

K. Written high school graduation requirements have been adopted by the school district board of directors; and

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BOARD POLICY

L. Equivalence among schools in teachers, administrators and auxiliary personnel and equivalence in the provision of curriculum materials and supplies among schools who receive Title 1 funds.

Cross References:

Board Policy 6800	Safety Operations and Maintenance of School Property
Board Policy 5240	Evaluation of Staff
Board Policy 4040	Public Access to District Records
Board Policy 4000	Public Information Program
Board Policy 3410	Student Health
Board Policy 3231	Student Records
Board Policy 3210	Nondiscrimination
Board Policy 3200	Rights and Responsibilities
Board Policy 2410	High School Graduation Requirements
Board Policy 2140	Guidance and Counseling
Board Policy 2104	Federal and/or State Funded Special Instructional Programs
Board Policy 2090	Program Evaluation
Board Policy 2020	Course Design, Selection and Adoption of Instructional Materials
Board Policy 1310	Policy Adoption, Manuals and Administrative Procedures

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Adopted by the Board: July 16, 2002
Revised: February 27, 2018
Second Reading/Revision: April 21, 2026

BOARD POLICY

LEARNING ASSISTANCE PROGRAM

The district will implement a learning assistance program designed to enhance educational opportunities for students enrolled in kindergarten through twelfth grade who are not meeting academic standards by providing supplemental instruction and services to those students. "Students who are not meeting academic standards" means students with the greatest academic deficits in basic skills as identified by statewide, school, or district assessments or other performance measurement tools.

Washington Integrated Student Supports Protocol

The district will budget and expend learning assistance program funds using the framework of the Washington integrated student supports protocol, established under RCW 28A.300.139.

The district may use up to 15% of its learning assistance program allocation to deliver academic, nonacademic, and social-emotional supports and services to students through partnerships with community-based or other out-of-school organizations in accordance with RCW 28A.300.139.

If the district enters into an agreement with a community partner in accordance with RCW 28A.300.139, the agreement must do the following:

A. Specify that learning assistance program funds may be used only to provide direct supports and services to students;

B. Clearly identify the academic, nonacademic, or social-emotional supports and services that will be made available to students by the community partner and how those supports and services align to the needs of the students as identified in the student-level needs assessment required by RCW 28A.300.139**;** and

C. Identify the in-school supports that will be reinforced by the supports and services provided by the community partner to promote student progress towards meeting academic standards.

Coordination with Other Programs

The district may coordinate federal, state, and local programs in order to serve the maximum number of students who are below grade level in basic skills. Students receiving assistance in another special needs program may also be served in the learning assistance program if they meet student eligibility and selection requirements.

Annual Report to OSPI

The district will submit an annual report on September 30 to the Office of Superintendent of Public Instruction detailing the following:

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BOARD POLICY

A. The amount of academic growth gained by students participating in the learning assistance program;

B. The number of students who gain at least one year of academic growth;

C. The specific practices, activities, and programs used by each school building that received learning assistance funds;

D. The percentage of learning assistance program funding used to engage community partners, the number of students receiving direct supports and services from those community partners, and the types of supports and services that are being provided; and

E. The number of students served by the learning assistance program during the school year who were able to exit the program because student academic growth resulted in meeting the academic standard for grade level.

Cross References:
Board Policy 6100 - Revenues from Local, State and Federal Sources
Board Policy 4130 - Title I Parent and Family Engagement
Board Policy 2161 - Special Education and Related Services for Eligible Students
Board Policy 2104 - Federal and/or State Funded Special Instructional Programs

Legal References:
Chapter 28A.165 RCW - Learning Assistance Program
WAC 392-162 - Special Service Program - Learning Assistance

Issued: April 17, 2018
Revised: December 14, 2021
Second Reading/Revision: April 21, 2026

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BOARD POLICY

COMPREHENSIVE SCHOOL COUNSELING PROGRAM

The Walla Walla Public Schools' Board of Directors recognizes that a comprehensive school counseling program is an important part of the district's total program of instruction and support for all students.

The district will create a written plan to develop a comprehensive school counseling program of tiered services in accordance with state laws and regulations, school improvement plans, ethical standards, and district policies and procedures. The district will revise its plan as necessary based on relevant data. The district will also create a transition plan that supports the long-term goal of full implementation of the written plan.

A school counselor is a professional educator who holds a valid school counselor certification as defined by the professional educator standards board. School counselors serve a vital role in the comprehensive school counseling program. Under the direction of administration, the school counselor plans, develops, organizes, and leads delivery of a comprehensive school counseling program that focuses on the academic, career, and social-emotional needs of all students. School counselors align supports with the district's vision, mission, and school improvement goals.

School counselors will spend no less than 80% of their contracted work time on direct and indirect supports to students. Direct services are in-person engagements between comprehensive school counseling program staff and students that help students improve achievement, attendance, and discipline. Examples of direct services include, but are not limited to, instruction, appraisal, advisement, and counseling. Indirect services are provided on behalf of students to enhance student achievement and promote equity and access for all students. Examples of indirect services include, but are not limited to, consultation, student advocacy, and referral.

It is the goal of the Walla Walla Public Schools' Board of Directors that the district's comprehensive school counseling program will assist every student in acquiring the knowledge, skills, and attitudes needed to become an effective student, responsible citizen, productive worker, and a lifelong learner. To that end, the district will develop and use materials, orientation programs, professional learning, and evidence-based counseling techniques that encourage participation in all available guidance and support opportunities, school programs, and courses of study, including career and vocational technical programs and employment opportunities.

The district will not deny any student the ability to participate in or benefit from its student support system based on sex, race, ethnicity, homelessness, immigration or citizenship status, creed, religion, color, national origin, honorably discharged veteran or military status, sexual orientation, gender expression or identity, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained dog guide or service animal, whether they take place on or off school grounds or are offered as part of the district's online or alternative learning programs.

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BOARD POLICY

The board will provide resources to support the foundation, content, and continuous improvement of a comprehensive K-12 school counseling program. As feasible within existing resources, all school counseling programs will include the following elements: classroom counseling curriculum, individual student planning, responsive services, and systems support for the counseling program.

Cross References:
Board Policy 2170 - Career and Technical Education
Board Policy 3112 - Social Emotional Climate
Board Policy 3123 - Withdrawal Prior To Graduation
Board Policy 3210 - Nondiscrimination - Students

Legal References:
RCW 28A.320.280 School counselors, social workers, and psychologists—Priorities
RCW 28A.320.290 School counselors, social workers, and psychologists—Professional collaboration
RCW 28A.410.043 School counselor certification
WAC 392-190-010 Agency filings affecting this section Counseling and guidance services—Course and program enrollment.
RCW 28A.320.600 – 620

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Adopted by the Board: July 16, 2002
Revised: August 16, 2022
Second Reading/Revision: April 21, 2026

BOARD POLICY

Accommodating Students with Adrenal Insufficiency

Individual Health Plans
The district will develop an individual health plan for each student with adrenal insufficiency. The plan will include emergency plans, be updated at least annually, and be distributed to the appropriate staff based on the student's needs and staff level of contact with the student.

In developing the individual health plan, the district will acquire parent requests and instructions, and orders from licensed health professionals prescribing within the scope of their prescriptive authority for monitoring and treating adrenal insufficiency at school.

The district may need to provide exceptions to school policies to implement a student's individual health plan. If that's necessary, the exceptions will be described in the health plan.

The district will follow Policy 3416 and 3416P in administering adrenal insufficiency medication, including the proper storage of medical equipment and medication provided by the parent.

Parent-Designated Adults
Parents may assign a parent-designated adult to care for their student.

A parent-designated adult means an adult who is authorized by the parents of a student with adrenal insufficiency to provide care for the child consistent with the student's individual health plan, volunteers to do so, receives additional training selected by the parents, and provides care to the student consistent with their individual health plan. A parent-designated adult may be a district employee.

A parent-designated adult must complete training selected by the student's parents in the proper procedures to care for the student, including administering an emergency injection of corticosteroid during an adrenal crisis, consistent with the student's individual health plan. The training may be provided by an organization that offers training for staff caring for students with adrenal insufficiency or for caretakers of children with adrenal insufficiency.

For a district employee who isn't licensed under chapter 18.79 RCW to be a parent-designated adult, they must voluntarily file a written, current, and unexpired letter of intent stating their willingness to be a parent-designated adult. If an employee who isn't licensed under chapter 18.79 RCW chooses not to file such a letter, the employee may not be subject to reprisal or discipline for refusing to file it.

The district will collect and store legal documents for the parent-designated adult to provide care if necessary.

Immunity

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BOARD POLICY

The district, a district employee, or a parent-designated adult shall not be liable in any criminal action or for civil damages for providing assistance or services to a student with adrenal insufficiency under this policy if they acted in good faith and substantially complied with the student's individual health plan and the instructions of the student's licensed health care professional.

Cross References:	3416 - Medication at School 2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973 5630 - Volunteers
Legal References:	RCW 28A.210.260 Public and private schools—Administration of medication—Conditions RCW 28A.210.350 Student with diabetes, epilepsy or other seizure disorders, or adrenal insufficiency—Compliance with individual health plan—Immunity RCW 28A.210.358 Students with adrenal insufficiency—Individual health plans—Parent-designated adult

Second Reading/New Policy: April 21, 2026

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BOARD POLICY

CONSTRUCTION DESIGN

Facilities will be designed to accommodate the educational and instructional needs of the district. The professional experience and judgment of staff will be used in developing such educational specifications. The law requires that special attention be given to the accessibility of the education program by students of all sexes and those with disabilities. The superintendent or designee will see that all construction projects comply with the requirements for accessibility to individuals with disabilities and comparability between the sexes.

After determining that a need for new or improved facilities exists, the board, with the guidance of its staff, may engage in the following processes:

A. Engage construction management services;
B. Select an architect;
C. Review a site evaluation including an assessment of existing facilities, if any, on the site;
D. Develop educational specifications recognizing instructional needs and available financial resources;
E. Review and approve a schematic design prepared by the architect, assuring that the new or remodeled facility or part of a facility is readily accessible to and usable by individuals with disabilities;
F. Review a value engineering study and constructability review, and approve construction design including construction estimates;
G. Call for bids; and
H. Review and approve final construction contract.

Legal References:

Chapter 39.35 RCW Energy Conservation in Design of Public Facilities
42 U.S.C. § 12101 et seq., Americans with Disabilities Act of 1990
Chapter 49.60 RCW Discrimination—Human Rights Commission
Chapter 28A.640 RCW Sexual Equality
Chapter 28.642 RCW Discrimination Prohibition
Chapter 39.80 RCW Contracts for Architectural and Engineering Services
RCW 28A.335.190 Advertising for bids—Competitive bid procedures—Purchases from inmate work programs—Emergencies—Exceptions—Definitions

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BOARD POLICY

WAC 392-342-015 Educational specifications
WAC 392-343-080 Value engineering studies, constructability reviews, and building commissioning—Requirements and definition
WAC 392-343-065 Educational specifications
WAC 392-343-102 Construction management
WAC 392-344-040 Educational specifications
WAC 392-344-050 Educational specifications contracts
WAC 392-344-065 Value engineering contracts
WAC 392-344-066 Constructability review contracts
WAC 392-344-067 Building commissioning contracts
WAC 392-344-068 Construction management
WAC 392-344-075 Contracts—Filing

Management Resources: 2011 - October Issue

Adopted by the Board: July 16, 2002
Revised: December 18, 2012; February 27, 2018
Second Reading/Revision: April 21, 2026

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BOARD POLICY

Policy No. 6955

MAINTENANCE OF FACILITIES RECORDS

The maintenance of adequate records is vitally important to the future facilities' operation and maintenance program within the district and to the resolution of any disputes that may arise regarding a construction project.

The superintendent or designee will keep all relevant reports, documents and plans as they relate to an existing or proposed project. The records will include copies of relevant correspondence relating to the project. The superintendent or designee will require from the architect, engineer, contractor or other parties at least the following, as they become available:

A. Inspection, progress, and compliance reports;

B. Results from tests of material quality and composition;

C. Drawings, plans, specifications, estimates, as-built documents, and maintenance manuals for buildings and sites;

D. Conveyance records, title searches, bond issuance records and permits licenses, and legal documents issued or executed pursuant to the project;

E. Guarantees and warranties; and

F. Other documents relevant to the project, such as board resolutions and change orders.

Legal References:	RCW	39.04.020	Plans and specifications--Estimates--Publications--Emergencies
		39.04.040	Work to be executed according to plans--Supplemental plans
		39.04.070	Account and record of cost
		39.04.080	Certified copy to be filed--Engineers' certificate
		39.04.100	Records open to public inspection--Certified copies

First Reading: February 19, 2002
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