

AGENDA

**SCHOOL DISTRICT OF NEW GLARUS
REGULAR SCHOOL BOARD MEETING**

MONDAY, APRIL 27, 2026

**HIGH SCHOOL LIBRARY/MEDIA CENTER, ROOM 183 JOIN ZOOM MEETING USING
LINK**

**HTTPS://US02WEB.ZOOM.US/J/82770111199?PWD=BNJRBFDWNAZJWXD0FNV
RIBGASTOATW.1 BY PHONE USING 1-646-568-7788 MEETING ID 827 7011 1199**

& PASSWORD 697288

1701 2ND STREET

NEW GLARUS, WISCONSIN 53574

7:15 PM

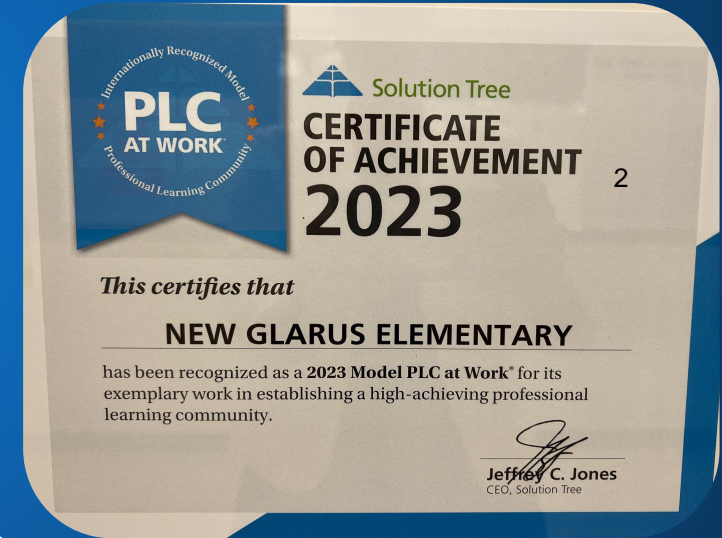
- I. **CALL TO ORDER**
 - A. Agenda Published
 - B. Roll Call
 - C. Approval of Agenda and Revisions
- II. **INTRODUCTIONS-PRESENTATIONS**
 - A. Elementary School Update

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New Glarus Elementary School

April 27, 2026

Anika Beutler, Jamie Brecklin, Kari Hedeman,
Janna LeGros, Heather Macaulay, Karen White,
and Laura Eicher



LaST Team

Leadership and Sustainability Team

- Meets bi-weekly
- Reviews data
- Plans for staff professional development
- Leads the action steps for School Improvement Plan
- Shares goals and instructional strategies across grade levels
- Communicates to entire staff
- Generates commitment to the system with staff and students
- Will attend SAIL this summer and next year



Strategic Plan: Our Guide

Vision: To be a leader in 4K-12 education and prepare all students for future success

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Mission: Educating each student to contribute and succeed in our global community by fostering a passion for learning and the pursuit of excellence.

Strategic Goals:

- #1: Increase the percentage of students who are college, career, and life-ready by developing the whole learner.
- #4: Ensure equity so all students have equal access to high quality educational experiences.



School Improvement Plan

Two Goals -

1. By May 2026, the New Glarus Elementary school will implement a consistent, universal Tier 2 process across grades 4K–6th that focuses on guaranteed Essential Learning Outcomes (ELOs), uses dedicated instructional time effectively, and monitors student progress through 10–15 day instructional cycles.
2. By May 2026, re-establish our consistent, schoolwide system for teaching, reinforcing, and reflecting on universal behavior expectations, incorporating weekly lessons, consistent acknowledgements and rewards, and student goal-setting tied to PBIS lessons and ELOs.



College, Career and Life Ready

School Improvement Goal #1: Implement a consistent Tier 2 system (4K–6) focused on Essential Learning Outcomes (ELOs)

Key Components:

- Focused ELOs in reading and math
- 10–15 day instructional cycles
- Regular progress monitoring
- Data-driven instruction



College, Career and Life Ready

Why This Matters

Supports Strategic Goal #1:

- Ensures all students master essential skills
- Builds readiness for future learning

Supports Strategic Goal #4:

- Provides targeted support for students who need it most
- Ensures consistent access to interventions across grade levels



College, Career and Life Ready

Key Academic Actions

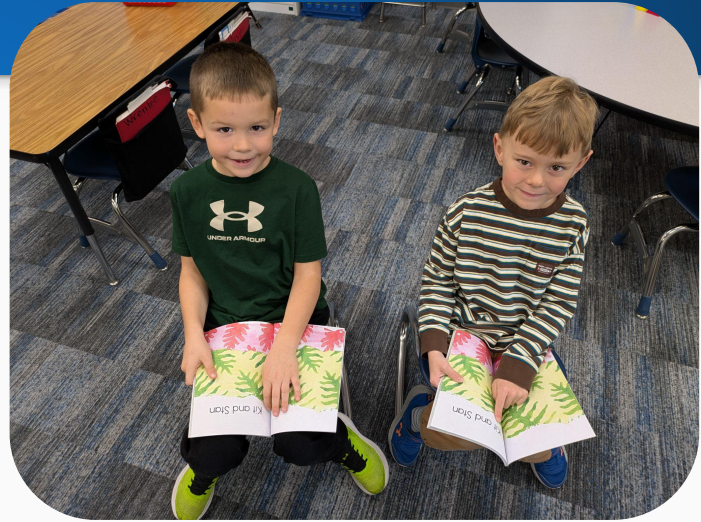
- Daily phonemic awareness (4K–1st) – Heggerty
- Targeted tutoring in Kindergarten – Once
- Tier 3 intervention supports
- Grade-level teams identify priority standards (ELOs)
- Collaborative planning during PLT meetings



College, Career and Life Ready

Instructional System

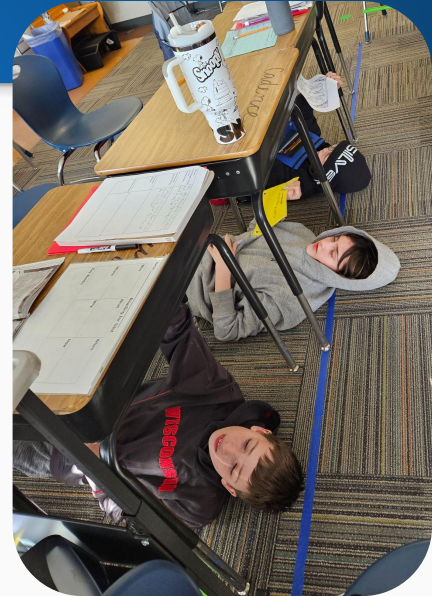
- Tier 2 cycles every 10–15 days
- Progress monitoring each cycle
- Data reviewed in team meetings
- Instruction adjusted based on student needs



College, Career and Life Ready

Measures of Success

- 100% of teams have Tier 2 plans
- 90% of cycles follow the 10–15 day model
- 100% of students progress monitored
- 98% proficiency on Essential Learning Outcomes



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Ensuring equity and access to high quality education

School Improvement Goal #2: Strengthen schoolwide behavior system through PBIS

Focus Areas:

- Weekly behavior lessons
- Student goal setting and reflection
- Positive reinforcement (Knight Cards)



Ensuring equity and access to high quality education

Why This Matters

Supports Goal #1:

- Develops responsibility, respect, and safety
- Builds life-ready skills

Supports Goal #4:

- Creates consistent expectations for all students
- Ensures every student feels supported and included



Ensuring equity and access to high quality education



Key Behavior Actions

- Weekly PBIS lessons in all classrooms
- Common language across the school
- Student reflection and goal-setting sheets
- Regular recognition of positive behavior

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Ensuring equity and access to high quality education



Measures of Success (Goal #2)

- 100% of classrooms teach weekly lessons
- Staff provide regular positive recognition
- 100% of students complete weekly reflections
- Ongoing review of behavior data



Ensuring equity and access to high quality education

Monitoring Progress

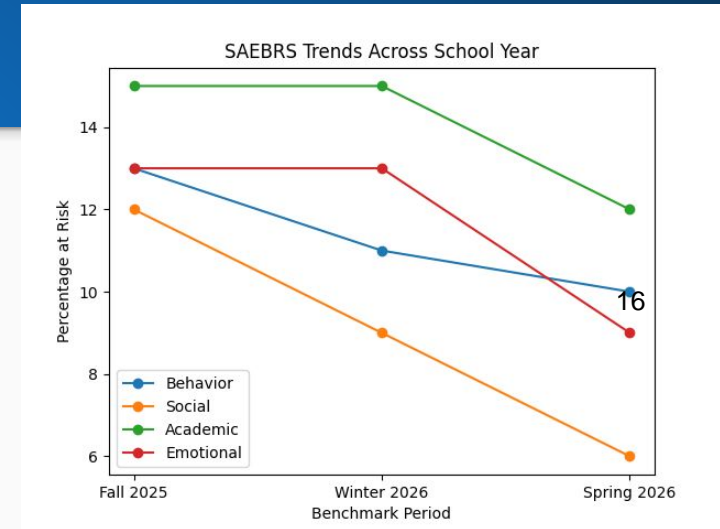
- Weekly team (PLT) meetings
- PBIS team data reviews
- Trimester academic checks
- Continuous adjustment based on data



Ensuring equity and access to high quality education

Equity in Action

- Guaranteed learning for all students
- Consistent intervention systems
- Access to both academic and behavioral supports
- Every student known, supported, and challenged

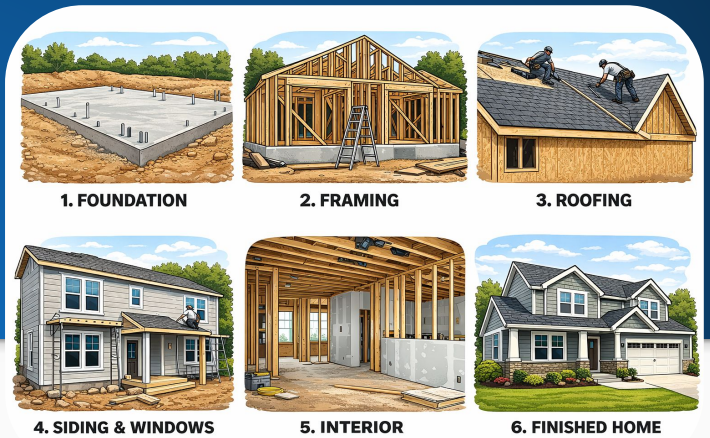


Closing

Our Commitment:

- High levels of learning for every student
- Strong systems to support the whole child
- Alignment with district goals

Together, we are preparing all students for success.



Questions?



III. **PUBLIC COMMENT PERIOD**

IV. **APPROVAL OF CONSENT AGENDA**

A. Item(s) To Be Removed From Consent Agenda

1. Board Minutes

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SCHOOL DISTRICT OF NEW GLARUS DISCUSSION AND REGULAR SCHOOL BOARD MEETING

Monday, April 13, 2026

CALL TO ORDER

The meeting was called to order at 7:15 p.m. by Board President Bill Oemichen. The agenda was posted at the New Glarus Elementary School, New Glarus Middle School, New Glarus High School, Bank of New Glarus, New Glarus Post Office, Lake Ridge Bank – New Glarus Branch, Woodford State Bank – New Glarus Branch, and the District Website.

ROLL CALL

Present: Bill Oemichen, Ron Roesslein, Travis Zimmerman, Cari Ann Muggenburg, Cassie Ballweg, Casey McCoy, and Heather Thornton

APPROVAL OF AGENDA AND REVISIONS

Motion by Ron Roesslein to approve the agenda as presented. Second by Heather Thornton.
Motion carried 7-0.

INTRODUCTIONS –PRESENTATION

High School Update

Principal Jeff Worzella and the Leadership and Sustainability Team (LaST) - Karen Wenger, Joanna Walters, Charlie Anderson, and Peter Bertling - presented an update to the Board regarding the School Improvement Plan. They highlighted how their work aligns with district goals and shared the progress and results achieved to date this school year.

PUBLIC COMMENT PERIOD

~None

APPROVAL CONSENT AGENDA

ITEM(S) TO BE REMOVED FROM CONSENT AGENDA

1. BOARD MINUTES & CLOSED SESSION MINUTES
2. APPROVAL OF BILLS
3. TREASURERS REPORT
4. STAFFING REPORT
5. DONATIONS

Motion by Heather Thornton to approve the Consent Agenda as presented. Second by Ron Roesslein. Motion carried 7-0.

COMMITTEE UPDATES

POLICY, COMMUNICATION & ADVOCACY; Met. The Committee reviewed the NEOLA Policy Updates.

HANDBOOK AND PERSONNEL; Met. The Committee reviewed the proposal to expand the LaST (Leadership and Sustainability Teams) to include a Special Education Team. The Committee also received an update on the 2026-27 Health Insurance Plan.

BUDGET: Did not meet.

CURRICULUM, SPORTS & CO-CURRICULAR: Did not meet.

FACILITIES, TRANSPORTATION, AND TECHNOLOGY: Did not meet.

DISCUSSION AND POSSIBLE ACTION ITEMS

A. 2026-27 LAYOFF OF 0.2 FTE YOUTH APPRENTICESHIP POSITION; POSITION TO BE ABSORBED WITHIN CURRENT FULL-TIME STAFF

The Board reviewed a recommendation from the Administration to lay off the current 0.2 FTE Youth Apprenticeship Position and absorb it within current full-time staff.

Motion by Handbook/Personnel Chair, Cassie Ballweg to approve the recommendation to lay off the current 0.2 FTE Youth Apprenticeship position and absorb the position within current full-time staff for 2026-27. Motion carried 7-0.

B. 2026-27 TEACHER CONTRACTS

The Board reviewed the 2026-27 Teacher Contracts.

Motion by Handbook/Personnel Committee Chair, Cassie Ballweg to approve the 2026-27 Teacher Contracts as presented. Motion carried 7-0.

C. 2026-27 SUPPORT STAFF LETTERS OF ASSIGNMENT

The Board reviewed the 2026-27 Support Staff Letters of Assignment.

Motion by Handbook/Personnel Committee Chair, Cassie Ballweg to approve the 2026-27 Support Staff Letters of Assignment as presented. Motion carried 7-0.

D. 2026-27 EXEMPT STAFF LETTERS OF ASSIGNMENT

The Board reviewed the 2026-27 Exempt Staff Letters of Assignment.

Motion by Handbook/Personnel Committee Chair, Cassie Ballweg to approve the 2026-27 Exempt Staff Letters of Assignment as presented. Motion carried 7-0.

E. ELEMENTARY SCHOOL HANDBOOK FOR 2026-27

The Board reviewed the Elementary School Handbook for 2026-27.

Motion by Policy, Communication & Advocacy Committee Chair, Casey McCoy to approve the Elementary School Handbook for 2026-27 as presented.

Motion by Travis Zimmerman to amend the Elementary School Handbook for 2026-27 to include changing the vision statement to grades 4k – 12 and adding information about mandatory reporting to align with the middle and high school handbooks. Second by Ron Roesslein. Motion carried 7-0.

The Board voted to approve the main motion as amended. Motion carried 7-0.

F. MIDDLE SCHOOL HANDBOOK FOR 2026-27

Motion by Policy, Communication & Advocacy Committee Chair, Casey McCoy to approve the Middle School Handbook for 2026-27 as presented.

Motion by Cassie Ballweg to amend the Middle School Handbook for 2026-27 to include changing the vision statement to grades 4k–12. Second by Heather Thornton. Motion carried 7-0.

The Board voted to approve the main motion as amended. Motion carried 7-0.

G. HIGH SCHOOL HANDBOOK FOR 2026-27

Motion by Policy, Communication & Advocacy Committee Chair, Casey McCoy to approve the High School Handbook for 2026-27 as presented.

Motion by Cassie Ballweg to amend the Middle School Handbook for 2026-27 to include changing the vision statement to grades 4k –12. Second by Heather Thornton. Motion carried 7-0.

The Board voted to approve the main motion as amended. Motion carried 7-0.

H. GIRLS SOCCER CO-OP RENEWAL

The Board reviewed the Girls Soccer Co-op Renewal for 2027-28.

Moton by Cari Ann Muggenburg to approve the Girls Soccer Co-op Renewal for 2027-28 as presented. Second by Heather Thornton. Motion carried 7-0.

I. RESIGNATIONS

~None

J. NEW HIRES

~None

DISCUSSION ITEMS

A. SCHOOL CONSORTIUM MEETING REPORT

Board President, Bill Oemichen reported to the Board about the School Consortium meeting held at the Oregon School District recently.

ANNOUNCEMENTS

~None

SCHOOL BOARD AND COMMITTEE MEETINGS

- April 27, 2026 – Re-organizational Meeting – 7:00 p.m.
- April 27, 2026 – Discussion & Regular Board Meeting – 7:15 p.m.
- May 18, 2026 – Discussion & Regular Board Meeting – 7:15 p.m.

ADJOURN

Motion by Travis Zimmerman to adjourn the meeting at 8:12 p.m. Second by Casey McCoy. Motion carried 7-0.

Respectfully submitted by Cari Ann Muggenburg, Board Clerk, and Kris Anderson, District Executive Assistant

Budgetary Checks # 67824 - 67842
ACH Checks - #252600045 - 252600046
Direct Deposits - 900038916 - 39056

EFT - EBC - #154

EFTPS - Wisconsin Retirement System - #343

EFT - Electronic Tax Payment System - # 575

EFT - Dept of Revenue - #904

EFT - WEA Tax Sheltered Annuity - #1076

EFT - EBC - #1229

EFT - DEAN HEALTH - #1531

EFT - DELTA DENTAL - #1731

**SCHOOL DISTRICT OF NEW GLARUS
PURCHASING CARD ACTIVITY
03/31/2026**

Vendor	Description	Amount
WARD-BRODT MUSIC CO.	Band Equipment	17,061.96
GALLUP INC	RENEWAL SUBSCRIPTION	5,850.00
WWW.GRAMMARLY.COM	RENEWAL	5,839.68
FOLLETT CONTENT SOLUTIONS	Books	2,756.64
BFS*WEBPAY	Construction Capstone materials	2,191.23
FSP*RBS ACTIVEWEAR	Basketball - Conference Champ Clothing Order	1,874.56
WWW.VIVI.IO	Wireless screen mirroring license	1,593.00
PAYPAL *STORMWINDLL STORM "MFAC, LLC"	Training module for tech department track equipment	1,580.00 1,544.00
WISCONSIN SCHOOL MUSIC AS	Solo and Ensemble Medals	1,378.10
GEMPELER'S SUPERMAR	Concession stand pizza	1,134.46
SAN-A-CARE	custodial supplies	1,087.41
WISCONSIN SCHOOL MUSIC AS	Awards for solo and ensemble - MS and HS	1,063.00
SP INCUBATORWAREHOUSE	Brewery Grant Purchase	1,054.85
SAN-A-CARE	custodial supplies	910.25
ACCUCUT	Dies for the cutting machine from EIE grant.	883.13
SWEETWATER SOUND	New Bells Set	844.95
WM.COM	March services	747.55
"IN *YOU SCIENCE, LLC"	IRC Tests (Perkins)	720.00
SWEETWATER SOUND	New Mics for Auditorium	705.00
UW MADISON SOE PLACE	AP Summer Training	675.00
VSP*BADGER SPORTING GOODS	BASEBALL MATERIALS	669.00
BLAIN'S FARM & FLEET	Backpack Vacuum for Bus Cleaning	637.88
BFG SUPPLY CO- BURTON	Greenhouse Pots	602.62
ODP BUS SOL LLC# 106869	color copier paper & paper supplies	594.68
ELITECOMPETITOR.COM	Mental Game Training Curriculum	497.00
EF EDUCATION FIRST	Late flight fee- chaperone was added late.	470.00
EF EDUCATION FIRST	Late flight fee- chaperone was added late.	470.00
NATIONAL FFA ORGANIZATIO	FFA Awards for Banquet	461.00
AMAZON MKTPL*BP90Z6WT0	Coffee Cart Supplies	428.80
AMAZON MKTPL*BD9XT3VC1	1099/W-2 envelopes	413.31
ACCUCUT	Accut eie grant	405.00
SWEETWATER SOUND	Sound Shields	404.64
EF EDUCATION FIRST	\$190 insurance, \$200 will be reimbursed	390.00
FSP*RBS ACTIVEWEAR	WEIGHT ROOM TRAINING T-SHIRTS	385.95
AMAZON MKTPL*BD67362X0	Replacement Grinder	376.26
FINGER PUBLISHING	BOE AGENDA/MINUTES	371.24
NASSCO INC	custodial supplies	367.19
AMAZON MKTPL*BD3XG3Q51	Sewing Machine and Equipt for makers space	355.53
ELITECOMPETITOR.COM	Coaches professional development system	350.00
EWELL ED S JUDGINGCARD	CDE Contest	340.00
AMAZON MKTPL*BD9EP6NT1	Coffee Cart Supplies (Cups)	336.94
AMAZON MKTPL*BG6064M62	Cosmetology Competition Materials	330.62

SCHOOL DISTRICT OF NEW GLARUS
PURCHASING CARD ACTIVITY
03/31/2026

SP ATWOODTOYS	Makerspace Materials	329.98
SP ODORFREE	Transportation: Vehicle Cleaning Product	329.00
MILESPLIT REGISTRATION	MILESPLIT REGISTRATION - Track meet entry fee	321.50
Athletics -- 3/21 UWP Track Meet registration	UWP Track Meet registration fee	321.50
AMAZON MKTPL*BP1E14JN0	Math supplies	308.50
WI SCHOOL BUS ASSN	wsba convention	305.00
PROFESSIONAL PEST CONTROL	Feb/March Services	294.00
AMAZON RETA* BP48E3KC1	Makerspace Legos	272.00
WI SKYWARD* WISCONSIN	SPRING USER GROUP REGISTRATION	259.88
SPECTRUM	March serv	259.78
IN *NEW GLARUS CHAMBER OF	CHAMBER BUCKS FOR YA	250.00
SAN-A-CARE	custodial supplies	243.89
SWEETWATER SOUND	HS Percussion Equip	237.23
WARD-BRODT MUSIC CO.	Clarinet Repair	234.25
CHICK-FIL-A #03352	Math 24 Team Lunch	223.24
BROKEN ARR* (1 OF 1 PA	Baseball Senior Banners	220.00
BYU CONTINUING ED2	BYU CLASS	215.00
BYU CONTINUING ED2	BYU class	215.00
BYU CONTINUING ED2	BYU class	215.00
AMAZON.COM*BD3SG36H0	Classroom Calculators	213.60
AMAZON.COM*B505D7TF0	Pnuematic Roofing Nailer	212.40
AMAZON MKTPL*BD9KL2M50	Testing barriers	209.70
WI SKYWARD* WISCONSIN	Skyward Conference	207.90
SQ *SINGIN DOG/CLIP AND P	Bassoon Reeds	202.00
WIAA	WIAA Sportsmanship/Leadership Summit	200.00
IN *NEW GLARUS CHAMBER OF	YA CHAMBERBUCKS	200.00
AMAZON MKTPL*B58B96ZD1	Makerspace Legos	199.99
THE SHERWIN-WILLIAMS COMP	summer painting supplies	198.90
AMAZON MKTPL*BD2YN1UP1	Makerspace Legos	197.95
MACGILL SCHOOL NURSE SUP	RN office Over the counter meds, gloves, tape	197.04
A440 PIANO SERVICES	Piano Tuning March 26	195.00
WARD-BRODT MUSIC CO.	Clarinet Repair	194.98
AMAZON MKTPL*BP6VT8GQ1	Musical	192.73
FSP*RBS ACTIVEWEAR	Girls Basketball Awards	187.52
UNITY SCHOOL BUS PARTS	Transportation: Bus Crossover Mirror	186.24
AMAZON.COM	Classroom novels	179.60
COSTCO WHSE#1491	Drinks for Musical Concessions	178.09
NTLREST SERVSAFE	ServSafe Handler - Paper Tests (Perkins)	176.58
AMAZON MKTPL*BP3VM4392	HS Lab Supplies (Coffee Cart)	173.01
ZOOM.COM 888-799-9666	subscription renewal	169.90
AMAZON.COM	Classroom novels	168.64
CULVERS OF NEW GLARUS	students for Math 24	162.93
AMAZON MKTPL*B53BO6Y32	iReady Candy	158.20
AMAZON RETA* BP3TX1SU1	Makerspace Legos ²⁸	157.98
GRAINGER	tool storage maintenance	157.30

SCHOOL DISTRICT OF NEW GLARUS
PURCHASING CARD ACTIVITY
03/31/2026

WALMART.COM	HS Food Lab Supplies (Coffee Capstone)	156.90
AMAZON.COM*BE0JG50Q1	Books to send home for Child development days	155.50
KALAHARI RESORT - WI	FCCLA State Conference Kalahari	155.00
KALAHARI RESORT - WI	FCCLA State Conference Kalahari	155.00
SPECTRUM	March serv	154.70
AMAZON MKTPL*BE4143C11	HS art supplies	151.17
BRENDA'S BLUMENLADEN	Flowers for Musical Concessions	150.00
NTLREST SERVSAFE	ServSafe Handler - Online Tests (Perkins)	150.00
IN *WISCONSIN SCHOOL MUSI	WSMA Large Group MS fee	146.00
WALMART.COM	HS Food Lab Supplies	145.65
ODP BUS SOL LLC# 106869	supplies	144.32
AMAZON RETA* BE2T96C11	Legos	139.99
OVERDRIVE DIST	Ebooks	138.08
AWL*PEARSON EDUCATION	BASC3 protocols	135.20
AMAZON MKTPL*BE5L973H1	Pizza & Rainbows-play, centers, puzzle	129.87
AMAZON MKTPL*BD7BP97E2	Category Boxes, Construction Rug, Farm Puzzles, Game, Sti	129.69
SP Balsa USA	Glue for Gliders	127.34
J.W. PEPPER	Music for Middle School	127.07
AMAZON MKTPL*BE1CX51E0	Office Chair	123.49
WALMART.COM	HS Food Lab Supplies	120.39
PAR INC	BRIEF2 protocols	120.00
KALAHARI RESORT - WI	SPRING USER GROUP LODGING	114.00
AMAZON.COM*BE7E78H31	Graphing calculator for AP chem	112.99
GRAINGER	custodial supplies	111.02
CASEYS #3572	PBIS Drawing - Gift Cards	110.00
AMAZON MKTPL*BG7YT3OY2	Office Supplies	109.99
AMAZON MARK* BD1Z07T30	Golf Team Materials	104.99
AMAZON MKTPL*B93PF7A10	Pocket File Storage, Laminating Sheets, Command Hooks, F	100.50
NEW GLARUS CHAMBER	YA chamberbucks	100.00
CULVERS OF NEW GLARUS	PBIS Drawing - Gift Cards 5(\$20)	100.00
AMAZON MKTPL*BE5JF1HC1	Replacement Batteries	99.11
STEVE WEISS MUSIC INC	Percussion Rack	98.90
AMAZON MKTPL*B54QJ2CL1	Unit 8 Celebration Supplies	98.02
WARD-BRODT MUSIC CO.	Reeds	97.50
AMAZON MKTPL*BG5P042O2	Wide format paper / wireless keyboard	95.99
AMAZON.COM*BE07S7W40	Space heaters for press box	94.88
IN *WISCONSIN SCHOOL MUSI	WSMA Large Group HS fee	94.50
AMAZON MKTPL*BP7VW3L72	Paper - Athletic Department	94.50
AMAZON MKTPL*B50EC9JV0	Welding Jacket and Gloves	92.71
BADGER POPCORN & CONCESS	BAGS	90.26
AMAZON MARK* B56155Z41	Sped charge	90.00
APPLE.COM/BILL	iPad volume app purchase - Stop Motion Studio	89.70
TST*NEW GLARUS BAKERY	Morning Treat for Staff after Trimester 2	88.77
AMAZON RETA* BD8T46SR1	books	87.31
AMAZON MKTPL*B903X9RJ0	Cert holders	86.97

**SCHOOL DISTRICT OF NEW GLARUS
PURCHASING CARD ACTIVITY
03/31/2026**

THE WISCONSIN HOTEL	WAFCS Conference Hotel - (Perkins)	85.99
AMAZON MARK* BD5N25JJ0	Golf Team Materials	85.94
WARD-BRODT MUSIC CO.	Ward 85 F Horn Repair	85.00
CASEYS #3572	Ag Day Pizza	84.34
J.W. PEPPER	Scores	83.99
AMAZON.COM*BC27P9VY2	Label Refills	79.44
AMAZON.COM*B5YD6ZX1	pH probe for AP chem	78.39
JUNG GARDEN CENTER -	seeds and garden supplies	73.09
COSTCO WHSE#1491	PBIS Rewards - Snacks for students	72.94
ROYS MARKET	FFA MEeting	72.14
Track equipment	Track equipment	71.40
AMAZON.COM*BE5RY99Q2	athletic concessions	71.19
AMAZON MKTPL*B54421PR1	Farm to Fork Lab	70.58
MACGILL SCHOOL NURSE SUP	Gloves for Special Ed staff and for GI tube feeding	69.41
AMAZON MKTPL*BE2214IY2	fuse bead replacements	68.74
WARD-BRODT MUSIC CO.	Bassoon Repair	67.25
"RENNING, LEWIS LACY,"	JAN SERV	67.00
TST*NEW GLARUS BAKERY	Bakery Items Receipt	66.02
J.W. PEPPER	Scores	66.00
AMAZON MKTPL*B549G0QN0	Piano Desk Materials	65.01
AMAZON MKTPL*BD5X60PC0	Casters	63.76
DNR WS2 PRK PARKS EPAY	7th Grade Field Trip	62.95
FMCSA D&A CLEARINGHOUSE	D&A queries	62.50
EJAZZLINES.COM	Jazz Music -Accentuate	61.75
AMAZON MKTPL*BD8JD8QB1	Sped charge	61.29
WARD-BRODT MUSIC CO.	Horn Repair	60.00
SUGAR RIVER PIZZA CO	PBIS Drawing - Gift Cards 3(\$20)	60.00
AMAZON RETA* BP2ZY8TZ0	Classroom materials	59.99
AMAZON MKTPL*BD6F37850	Light Covers for Pride room lights	59.94
AMAZON MKTPL*BE61F7SY1	Snarewieghts for the Percussion	59.90
AMAZON MKTPL*BE10L8GW0	CA Glue	58.77
AMAZON MKTPL*BP7S63592	Office Supplies	57.92
TST*RUBBS STEAK HOUSE 2	WTEA Conference Meal	56.97
ODP BUS SOL LLC# 106869	supplies- construction paper	56.58
AMAZON MKTPL*BD63K2XT1	Musical	55.72
WARD-BRODT MUSIC CO.	Cornet Repair	55.00
AMAZON.COM*BP1BO0OZO	Musical	52.74
CLARK ELECTRIC	repair auto flush	52.00
AMAZON MKTPL*B59K760C1	custodial supplies	50.98
J.W. PEPPER	Music for Middle School	50.49
MED*SSM HEALTH CARE CORPO	student physical	50.00
"CEV MULTIMEDIA, LTD"	Certification voucher iCEV	50.00
TROUVAILLE COFFEE	Gift Cards for PBIS drawing - 5 (\$10)	50.00
AMAZON.COM*BE4FM1S70	Office Supplies ³⁰	49.72
AMAZON.COM*B57RI9PZ0	Label Refills	48.79

SCHOOL DISTRICT OF NEW GLARUS
PURCHASING CARD ACTIVITY
03/31/2026

TST*LAKE DELTON MONKS	WTEA Conference Meal	48.16
BUFFALO WILD WNGS 0228	Lunch CDE	47.52
AMAZON MKTPL*B52L68IR1	snacks	47.49
AMAZON MKTPL*B57UI4J82	snacks	47.30
PICK N SAVE #353	MS Food Lab Supplies	46.29
WARD-BRODT MUSIC CO.	NG Bass Bow rehair	45.00
FTP*FINANCIAL TIMES	news	45.00
AMAZON RETA* BP6L84MG1	books	44.32
AMAZON MKTPL*BE1MZ34L0	Musical	44.28
AMAZON MKTPL*BE58T48V0	FOOD PACKS	43.98
AMAZON MARK* BG9L05DP2	Track - PR candy	43.95
UW MADISON WISC UNION	Lunch for Math 24	43.65
AMAZON RETA* BP3PS2ML1	books	43.58
AMAZON MKTPL*BP7BB84X0	Teacher's Edition General Science Pacemaker	43.37
SUBWAY 29346	Dugout Work Lunches	42.27
AMAZON.COM*BE1WS1DZ1	Office Supplies	41.98
AMAZON MKTPL*BE27K7LA0	Guitar Stands	41.98
STEVE WEISS MUSIC INC	Percussion Mallets	41.90
UW MADISON WISC UNION	lunch for students at Math 24	41.76
MAILCHIMP	Monthly newsletter for athletics	41.67
AMAZON MKTPL*BG8ZK85N2	Memory Card & Batteries for School Camera	40.40
AMAZON RETA* B50KQ7952	Cardstock Paper	40.38
AMAZON RETA* BD8OM5DG2	Guitar Strings	39.68
AMAZON MKTPL*BD9RY5661	Voice recorder & case needed for language samples	39.48
AMAZON MKTPL*BE5H10DS0	Hard drive for data transfer	38.99
TARGET 00021063	Classroom food activity	38.92
AMAZON MKTPL*B579K44V2	card error	38.89
AMAZON MKTPL*BG7IE6632	office supplies	38.75
WAL-MART #1176	Brain Power Fuel - Jolly Ranchers & Life Savers	38.72
NEW GLARUS HARDWARE	NG Hardware Music Dept Supplies	38.58
UNITY SCHOOL BUS PARTS	Transportation: Bus 35 step light	38.20
AMAZON MKTPL*BD7BO1U00	Baking Materials	37.99
AMAZON MKTPL*B960A3IV1	Musical	37.97
AMAZON MKTPL*BD0GB3MR2	Supplies for Auditorium	37.63
AMAZON MKTPL*BP6EO88L2	Office Supplies	36.90
WALMART.COM 8009256278	HS Food Lab Supplies	36.52
WAL-MART #1176	Brain Power Fuel (Candy)	36.47
AMAZON MKTPL*B57D90DD2	General School Supplies	36.28
AMAZON MKTPL*BP7DG1EI0	Walkie Chargers	35.99
AMAZON RETA* BE7R82AM0	Backpack Straps for Elementary 6th grade band	35.68
BACKBLAZE INC	Monthly cloud backup	35.38
CENEX-BLANCHARDVILLE COO	fuel	35.38
CASEYS #3572	Officer Meeting	34.78
AMAZON MKTPL*B576U3C70	bleach for disinfecting petri dishes	34.61
AMAZON MKTPL*BP8KG0NV2	Classroom supplies	34.40

**SCHOOL DISTRICT OF NEW GLARUS
PURCHASING CARD ACTIVITY
03/31/2026**

AMAZON MKTPL*BD5KT4Q21	Metal Marking	34.15
AMAZON MKTPL*B95XE6W80	Office Supplies	34.00
CVR KILBOURN CITY GRIL	WTEA Conference Meal	33.97
AMAZON MKTPL*B53LI7JM1	-snacks classroom incentives.	33.82
WAL-MART #0802	Oreos for Marketing class National Oreo Day	33.80
AMAZON MARK* BE1MY27P2	PE Materials	33.70
ROYS MARKET	Farm to Fork	33.45
FA BCK	BACKGROUND CHECKS	32.46
AMAZON MKTPL*BE6KJ9VL1	Folders for recorder students	31.64
NEW GLARUS HARDWARE	Shop Consumables	31.62
NEW GLARUS HARDWARE	Shop Supplies	31.62
709 AUTO VALUE - NEW G	Transportation: Wiper blades	30.77
NEW GLARUS HARDWARE	Transportation: Van Cameras	30.49
AMAZON.COM*BC4R39EM2	Replacement Markers	30.48
BAGELS FOREVER	meal provided from Project Search training	30.39
AMAZON MKTPL*BD8KA0BF2	Class supplies	29.94
AMAZON MKTPL*BC6LR6MO2	Office supplies - sped mailing envelopes	29.79
ODP BUS SOL LLC# 106869	Office Supplies	29.68
AMAZON MKTPL*BE3XB9DD0	tape and markers	29.21
AMAZON MKTPL*BG3BM86T2	custodial supplies	28.99
WALMART.COM	Farm to Fork Lab	28.50
AMAZON RETA* BE2CZ3RZ0	Graphite and Brain Power Fuel for Forward Testing	28.31
AMAZON MKTPL*BP6AS5GK1	dry erase markers for student desks	27.99
AMAZON RETA* BD5G44870	Pencil Sharpener for Pride Room	27.89
ODP BUS SOL LLC# 106869	Supplies-kleenex	27.87
KWIK TRIP #531	Chaperone Meals- Dave Jones Trip	27.75
AMAZON MKTPL*BP6ZL1ON0	Bag for Practice Alphorn	26.99
AMAZON MKTPL*B58EY0492	Toner for kitchen printer	26.64
AMAZON.COM*BD4WL98K2	Tape	26.18
AMAZON RETA* B56VR4FM0	books	25.98
AMAZON MKTPL*BE7MF8KZ2	12-sided dice	25.98
AMAZON MKTPL*BP8IJ02O1	Classroom materials	25.50
TST*LAKE DELTON MONKS	Dinner @ CESA 5 Conference	25.14
TEACHERSPAYTEACHERS.COM	CKLA Grade 3 Unit 1 Modified Workbook	25.00
GENSPARK.AI	Golf Team Materials	24.99
PY *DEAKS PUB AND GRILL -	CESA2 Admin Assistants Lunch Meeting	24.78
GOOGLE YOUTUBEPREMIUM	Youtube March 26	24.25
NYTIMES*	news	24.14
NYTIMES*	news	24.14
CULVERS OF NEW GLARUS	Reward Lunch for student	24.13
AMAZON MKTPL*B58N11491	Classroom Supplies	23.76
GEMPELER'S SUPERMAR	HS Food Lab Supplies (Coffee Capstone)	23.25
AMAZON MKTPL*BE0DV3LH0	Pltw supplies	22.99
TST*LAKE DELTON MONKS	1 Meal at CESA 5 ³² SLP Institute convention	22.64
AMAZON MKTPL*B548V3N30	safety glasses	22.50

**SCHOOL DISTRICT OF NEW GLARUS
PURCHASING CARD ACTIVITY
03/31/2026**

AMAZON RETA* BG3GG4EM2	Sped charge	21.99
NEW GLARUS HARDWARE	Shop Hardware	21.08
AMAZON RETA* B57SH94M2	Guitar Stings order 2	20.99
NEW GLARUS HARDWARE	Transportation: Hardware GPS install	20.75
AMAZON MKTPL*B54AU44X1	Classroom marker materials	19.99
AMAZON MKTPL*B51OB3G00	Golf Team Materials	19.99
NEW GLARUS HARDWARE	Transportation: SD Card	19.99
NEW GLARUS HARDWARE	hardware repair batting ccage	19.90
AMAZON MARK* B539D7792	Track equipment -- spikes	19.70
NOODLES AND COMPANY	DPI WISE Conf Meal	19.58
ROYS MARKET	Farm to Fork	19.47
WALMART.COM	Farm to Fork Lab	19.39
AMAZON RETA* B522B2FV0	books	19.10
AMAZON MKTPL*BP32I8YN2	Shelving brackets	18.99
NEW GLARUS HARDWARE	Transportation: Bus Shelter Heater hardware	18.99
AMAZON MKTPL*B597N5IY2	Sped charge	18.99
SP TERRITORIAL SEED CO	buckwheat seed	18.88
JUNG GARDEN CENTER -	seeds and trays	18.24
AMAZON MKTPL*BE0VP6MP1	Tool Supplies	18.04
AMAZON MKTPL*BD7362M91	Elem Book reading samples	17.81
GRAINGER	plumbing tools	17.75
AMAZON MARK* BP2G005C1	Student General Science Textbook (Pacemaker)	17.33
AMAZON.COM*BE59Y71N1	Poster boards for projects	17.24
NEW GLARUS HARDWARE	Musical	17.18
AMAZON MKTPL*BG42L8NC2	Tablecoths for music dept	17.09
AMAZON MKTPL*BE3H28LLO	ID Holders & Lanyards	16.98
AMAZON MKTPL*BE1WE8FA0	Toggle Clamps.pd	16.87
AMAZON RETA* BD7JM7QG1	Lamination sheets	16.50
PP*GOOGLE LLC GOOGLE WORK	(4) Google Education Plus licenses	16.00
AMAZON RETA* BE78F1HV1	book	15.99
AUDIBLE*FV5J29773	Audible.com monthly membership April 2026	15.77
THE HOME DEPOT #4909	Home Depot Concrete Blocks for Music Dept	15.53
AMAZON RETA* BD26B7AR2	Silent Mouse for Academic Support	14.99
J.W. PEPPER	Music for HS	14.75
AMAZON MKTPL*BD70Q83J0	iReady Candy	14.50
AMAZON RETA* BG07D7GP2	book	14.39
AMAZON.COM*BP76N3DJ1	Wooden Dowels for Science	14.10
AMAZON MKTPL*BD36X3K10	Sped charge	13.98
ROYS MARKET	treats	13.88
SPOTIFY USA	NG Athletics Spotify Account	13.70
ODP BUS SOL LLC # 105910	Office Supplies	13.58
AMAZON RETA* B59ID2CD1	Coffee Cart Supplies	13.30
AMAZON.COM*B572C6DX2	Pencils	12.60
ROYS MARKET	snacks for IEP training	12.07
ROYS MARKET	MS Food Lab Supplies	11.96

**SCHOOL DISTRICT OF NEW GLARUS
PURCHASING CARD ACTIVITY
03/31/2026**

CROSSING	Lunch CDE	11.61
AMAZON MKTPL*BE0H23CA0	Casi Casi- Spanish 2-3	11.56
PANERA BREAD #601551 K	DinnerLDE	11.17
PAYPAL *ITRESEARCHL	VPN for german class	10.99
W ATLEE BURPEE COMPANY	seeds	10.97
PAYPAL *XSOLLA POKEMON	tech	10.54
PRIME VIDEO *BE35SONR0	Ag Power Sub Day	10.54
AMAZON RETA* BD5KI9JO1	book	10.39
PICK N SAVE #353	HS Food Lab Supplies	10.08
AMAZON MKTPL*BD17R4S40	fuse beads	9.99
AUDIBLE*NL4TJ52U3	SUBSCRIPTION	9.48
NEW GLARUS HARDWARE	Transportation: Tape for bus wiper blades	8.59
WARD-BRODT MUSIC CO.	NG guitar strings	8.49
AMAZON MKTPL*BP5555302	fuse beads	8.42
OPENAI *CHATGPT SUBSCR	Subscription	8.00
AMAZON.COM*BE96P2T41	Office Supplies	7.78
MEETENHANC* MEET ENHAN	Google Meet Enhancement	7.39
ODP BUS SOL LLC# 106869	Office Supplies	7.20
NEW GLARUS HARDWARE	Transportation: Hardware GPS install	7.20
TWP*SUB28538583	news	7.00
AMAZON RETA* B91AK0U50	book	6.99
AMAZON MKTPL*BD26L7HS2	General Science Pacemaker Student Workbook	5.78
PP*GOOGLE LETTERSCHOOL	4k classroom app	5.26
PP*GOOGLE LETTERSCHOOL	4K app for Letter School	5.26
USPS PO 5659000694	STUDENT RECORDS SEND	5.04
USPS PO 5659000694	sped mailing	2.72
USPS PO 5659000694	Scholarship mailing/postage	2.44
PAYPAL *XSOLLA POKEMON	tech	1.05
AMAZON WEB SERVICES	Monthly AWS charge for CS classes	1.00
AMAZON MKTPLACE PMTS	error	-38.89
Total Purchasing Card Activity		83,342.56

CHECK		CHECK	INVOICE	INVOICE	INVOICE/CHECK
NUMBER	VENDOR	DATE	NUMBER	DESCRIPTION	AMOUNT
252600045	ANDERSON, KRISTIN	04/20/2026	APRIL 2026	MILEAGE	150.80
Totals for 252600045					150.80
252600046	BLUUM OF MINNESOTA, LLC	04/20/2026	729654-1	See quote #404866 - Google Education Plus licensing	6,210.00
Totals for 252600046					6,210.00
Totals for checks					6,360.80

CHECK NUMBER	CHECK VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT
154	EMPLOYEE BENEFITS CO	04/15/2026	20260415AD	HSA EMPLOYEE CONTR	10,674.41
		04/15/2026	20260415AF	EMPLOYER CONTR	28,125.00
				Totals for 154	38,799.41
343	WISCONSIN RETIREMENT	04/15/2026	20260415AD	Payroll accrual	48,655.93
		04/15/2026	20260415AF	Payroll accrual	48,655.93
				Totals for 343	97,311.86
575	ELECTRONIC TAX FILIN	04/15/2026	20260415AD	Payroll accrual	8,214.92
		04/15/2026	20260415AD	Payroll accrual	10,153.18
		04/15/2026	20260415AD	Payroll accrual	44,035.32
		04/15/2026	20260415AD	Payroll accrual	43,413.44
		04/15/2026	20260415AF	Payroll accrual	10,153.18
		04/15/2026	20260415AF	Payroll accrual	43,413.44
				Totals for 575	159,383.48
904	WI DEPARTMENT OF REV	04/15/2026	20260415AD	Payroll accrual	550.00
		04/15/2026	20260415AD	Payroll accrual	27,051.91
				Totals for 904	27,601.91
1076	WEA TAX SHELTERED AN	04/15/2026	20260415AD	Payroll accrual	13,587.50
		04/15/2026	20260415AD	Payroll accrual	1,040.00
		04/15/2026	20260415AD	WEA ROTH \$	2,446.50
		04/15/2026	20260415AD	WEA ROTH %	1,734.69
		04/15/2026	20260415AF	Payroll accrual	1,833.38
				Totals for 1076	20,642.07
1229	EMPLOYEE BENEFITS CO	04/15/2026	20260415AD	Payroll accrual	625.00
		04/15/2026	20260415AD	Payroll accrual	1,200.32
				Totals for 1229	1,825.32
1531	DEAN HEALTH PLAN, IN	04/15/2026	20260415AD	Payroll accrual	2,086.88
		04/15/2026	20260415AD	Payroll accrual	1,361.04
		04/15/2026	20260415AD	Payroll accrual	12,521.28
		04/15/2026	20260415AD	Payroll accrual	453.68
		04/15/2026	20260415AD	Payroll accrual	782.58
		04/15/2026	20260415AD	Payroll accrual	2,086.88
		04/15/2026	20260415AD	Payroll accrual	398.10
		04/15/2026	20260415AF	Payroll accrual	11,825.76
		04/15/2026	20260415AF	Payroll accrual	4,434.66
		04/15/2026	20260415AF	Payroll accrual	2,570.80
		04/15/2026	20260415AF	Payroll accrual	11,825.76
		04/15/2026	20260415AF	Payroll accrual	7,712.40
		04/15/2026	20260415AF	Payroll accrual	70,954.56
		04/15/2026	20260415AF	Payroll accrual	-398.10
				Totals for 1531	128,616.28
1731	DELTA DENTAL OF WISC	04/15/2026	20260415AD	Payroll accrual	104.52
		04/15/2026	20260415AD	Payroll accrual	1,236.75
		04/15/2026	20260415AD	Payroll accrual	24.12
		04/15/2026	20260415AD	Payroll accrual	145.50
		04/15/2026	20260415AD	Payroll accrual	169.75
		04/15/2026	20260415AD	Payroll accrual	291.00
		04/15/2026	20260415AF	Payroll accrual	1,648.92
		04/15/2026	20260415AF	Payroll accrual	136.83
		04/15/2026	20260415AF	Payroll accrual	824.46

CHECK NUMBER	CHECK VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT
1731	DELTA DENTAL OF WISC	04/15/2026	20260415AF	Payroll accrual	961.87
		04/15/2026	20260415AF	Payroll accrual	7,007.91
		04/15/2026	20260415AF	Payroll accrual	592.93
				Totals for 1731	13,144.56
67824	COUNTRY VIEW TRANSP	04/09/2026	100031496	March services	1,764.80
				Totals for 67824	1,764.80
67825	EWALD MOTORS OF OCON	04/09/2026	2026 PACIF	VAN	43,231.50
		04/09/2026	2026 PACIF	VAN	43,231.50
				Totals for 67825	86,463.00
67826	ORION FAMILY SERVICE	04/09/2026	29283	March services	946.29
				Totals for 67826	946.29
67827	AFLAC WORLDWIDE HEAD	04/15/2026	20260415AD	Payroll accrual	36.38
				Totals for 67827	36.38
67828	MADISON NATIONAL LIF	04/15/2026	20260415AD	Payroll accrual	717.62
		04/15/2026	20260415AF	Payroll accrual	2,030.95
				Totals for 67828	2,748.57
67829	MINNESOTA MUTUAL LIF	04/15/2026	20260415AD	Payroll accrual	1,316.38
		04/15/2026	20260415AD	Payroll accrual	99.20
		04/15/2026	20260415AF	Payroll accrual	163.27
		04/15/2026	20260415AD	Payroll accrual	816.39
				Totals for 67829	2,395.24
67830	NEW GLARUS COMMUNITY	04/15/2026	20260415AD	Payroll accrual	185.00
				Totals for 67830	185.00
67831	UNITED WAY GREEN COU	04/15/2026	20260415AD	Payroll accrual	100.00
				Totals for 67831	100.00
67832	ACCURACE	04/20/2026	2483	NG TRIANGULAR	995.00
				Totals for 67832	995.00
67833	CPM EDUCATIONAL PROG	04/20/2026	2600790	CPM - Professional Learning	2,000.00
				Totals for 67833	2,000.00
67834	DOWNING, PATRICK	04/20/2026	APRIL 2026	PIANO TUNING	125.00
				Totals for 67834	125.00
67835	ENGEN PLUMBING SERVI	04/20/2026	2390	open press box plumbing	150.00
		04/20/2026	2432	conditional permit	5,000.00
				Totals for 67835	5,150.00
67836	MARC, INC	04/20/2026	21427994	February services	3,057.23
				Totals for 67836	3,057.23
67837	MONROE SCHOOL DISTRI	04/20/2026	011222	boys hockey	1,317.97
				Totals for 67837	1,317.97
67838	O'BRION AGENCY, LLC	04/20/2026	1305	paper	7,050.00
				Totals for 67838	7,050.00

CHECK		CHECK	INVOICE	INVOICE	
NUMBER	VENDOR	DATE	NUMBER	DESCRIPTION	AMOUNT
67839	SINKULA, BRUCE	04/20/2026	04/20 JV B	ATHL OFFL	80.00
				Totals for 67839	80.00
67840	STALEY, BRAD	04/20/2026	04/20 JV B	ATHL OFFL	80.00
				Totals for 67840	80.00
67841	SYMDON AUTO GROUP	04/20/2026	15473	BUS 32 BATTERY REPAIR	310.22
				Totals for 67841	310.22
67842	RHYME BUSINESS PRODU	04/21/2026	41752467	LEASE/COPIER USAGE	7,340.04
				Totals for 67842	7,340.04
				Totals for checks	609,469.63

New Glarus School District

Treasurer's Report
March 31, 2026



**SCHOOL DISTRICT OF NEW GLARUS
FUND SUMMARY
MARCH 31, 2026**

	Fund Balance Audited 6/30/2025	+	FY2026 Revenues	-	FY2026 Expend.	+	Transfers Sources	=	Fund Balance 3/31/2026
General Fund	4,657,666.02		8,405,845.76		8,221,864.21		(638,150.43)		4,203,497.14
General Fund - nonspendable/unspent/as	34,042.60		0.00		0.00		0.00		34,042.60
TOTAL FUND 10	4,691,708.62		8,405,845.76		8,221,864.21		(638,150.43)		4,237,539.74
Special Revenue Trust (Fund 21)	428,878.84		433,444.65		99,334.34				762,989.15
Spec. Ed. Grants	0		88,695.34		115,238.62				-26,543.28
Special Education (Fund 27)	0		515,548.56		1,153,698.99		638,150.43		0.00
TOTAL FUND 27	0		604,243.90		1,268,937.61		638,150.43		-26,543.28
DEBT SERVICE (Fund 39)	401,067.23		3,241,366.41		3,273,675.00				368,758.64
LT CAPITAL (Fund 46)	791,013.67		21,383.42		0.00				812,397.09
OTHER CAPITAL DEBT (Fund 49)	1,208,656.13		22,464.09		637,473.42				593,646.80
FOOD SERVICE (Fund 50)	76,903.95		493,483.40		483,207.59				87,179.76
EMPLOYEE TRUST FUND (73)	545,320.43		56,458.41		30,444.56				571,334.28
COMMUNITY SERVICE FUND (80)	8,037.86		0.00		0.00				8,037.86

**SCHOOL DISTRICT OF NEW GLARUS
REVENUES
March 31, 2026**

GENERAL FUND - 10					
	ORIGINAL BUDGET REVENUES 2025 - 2026	MTD REVENUES	YTD REVENUES	25-26 YTD % RCVD	24-25 YTD % RCVD
Property Taxes	\$ 5,820,845.00		\$ 3,016,626.07	51.82%	50.68%
Mobile Home/DNR Tax	\$ 12,600.00	\$ 643.79	\$ 10,699.75	84.92%	76.98%
Interest	\$ 65,000.00	\$ 13,119.99	\$ 104,270.28	160.42%	80.48%
Local Revenue	\$ 121,550.00	\$ 12,055.03	\$ 137,989.62	113.52%	77.62%
Open Enrollment	\$ 1,338,270.00			0.00%	0.00%
Transportation Aid	\$ 15,565.00		\$ 13,980.00	89.82%	81.00%
Library Aid (Common School Fund)	\$ 54,000.00			0.00%	0.00%
Equalization Aid	\$ 6,500,887.00	\$ 1,625,222.00	\$ 4,225,577.00	65.00%	65.00%
Exempt - Computer/Personal Property Aid	\$ 57,417.00			0.00%	0.00%
Per Pupil Aid	\$ 626,248.00	\$ 626,248.00	\$ 626,248.00	100.00%	100.00%
Grants - State	\$ 7,248.00	\$ 6,848.00	\$ 24,904.46	343.60%	0.00%
Grants - Federal	\$ 82,054.00	\$ 11,547.81	\$ 11,547.81	14.07%	18.98%
Grants/Donations - Local	\$ 6,500.00	\$ 1,154.85	\$ 3,326.94	51.18%	20.92%
Other Federal Revenue Thru State	\$ -			0.00%	0.00%
Insurance Proceeds	\$ 229,000.00		\$ 230,675.83	100.73%	0.00%
Contracts tsf of Ownership	\$ -			0.00%	100.00%
Total General Fund Revenues	\$ 14,937,184.00	\$ 2,296,839.47	\$ 8,405,845.76	56.27%	56.80%

SPECIAL PROJECTS FUNDS - 21 & 27					
Fund 21 - Special Revenue	\$ 145,030.00	\$ 15,065.84	\$ 433,444.65	298.87%	76.31%
Fund 27 - Operating Transfer from Fund	\$ 1,336,529.00	\$ 58,490.81	\$ 638,150.43	47.75%	58.32%
Fund 27 - Special Ed.- Categorical	\$ 726,246.00	\$ 100,337.00	\$ 501,685.00	69.08%	71.44%
Fund 27 - Special Ed.- High Cost	\$ 45,000.00	\$ -	\$ -	0.00%	0.00%
Fund 27 - Special Ed. - Grant	\$ 218,137.00	\$ 79,775.20	\$ 88,695.34	40.66%	2.96%
Fund 27 - Special Ed. - Federal Thru Sta	\$ 20,000.00	\$ 6,916.71	\$ 13,863.56	69.32%	45.51%
Total Special Projects Revenues	\$ 2,490,942.00	\$ 260,585.56	\$ 1,675,838.98	67.28%	58.99%

DEBT SERVICE FUNDS & OTHER CAPITAL DEBT - 39, 46 & 49					
Fund 39 - Referendum Approved Debt	\$ 3,230,438.00	\$ 7,357.31	\$ 3,241,366.41	100.34%	99.88%
Fund 46 - Long Term Cap Maint Trust Fu	\$ 112,000.00	\$ 2,325.11	\$ 21,383.42	19.09%	0.40%
Fund 49 - Construction Fund	\$ 30,000.00	\$ 2,040.03	\$ 22,464.09	74.88%	91.24%
Total Debt Service Revenues	\$ 3,372,438.00	\$ 11,722.45	\$ 3,285,213.92	97.41%	87.28%

FOOD & COMMUNITY SERVICE FUNDS - 50 & 80					
Fund 50-Local Sources	\$ 530,934.00	\$ 54,421.03	\$ 396,348.33	74.65%	74.83%
Fund 50-State/Federal Sources	\$ 206,542.00	\$ 15,396.43	\$ 97,135.07	47.03%	47.16%
Fund 73 - OPEB	\$ 67,000.00	\$ 2,146.53	\$ 56,458.41	84.27%	33.28%
Fund 80 - Community Services	\$ -		\$ -	0.00%	0.00%
Total Fd & Community Service Revenues	\$ 804,476.00	\$ 71,963.99	\$ 549,941.81	68.36%	59.33%

Total Revenues	\$ 21,605,040.00	\$ 2,641,111.47	\$ 13,916,840.47	64.41%	62.61%
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SCHOOL DISTRICT OF NEW GLARUS

EXPENDITURES

March 31, 2026

GENERAL FUND - 10					
Instruction	ORIGINAL BUDGET EXPENDITURES 2025-2026	MTD EXPENDITURES	YTD EXPENDITURES	25 - 26 YTD % EXPD	24 - 25 YTD % EXPD
Undifferentiated Curriculum	\$ 2,930,680.00	\$ 253,043.49	\$ 1,768,646.73	60.35%	58.04%
Regular Curriculum	\$ 3,451,173.00	\$ 293,759.63	\$ 2,027,874.09	58.76%	59.17%
Vocational Curriculum	\$ 436,139.00	\$ 40,545.49	\$ 265,299.96	60.83%	54.85%
Physical Curriculum	\$ 341,284.00	\$ 28,444.86	\$ 200,895.41	58.86%	58.61%
Co-Curricular Activity	\$ 281,718.00	\$ 10,298.43	\$ 153,653.69	54.54%	60.17%
Special Curriculum	\$ 6,000.00	\$ 471.58	\$ 2,057.89	34.30%	64.57%
Total Instruction	\$ 7,446,994.00	\$ 626,563.48	\$ 4,418,427.77	59.33%	58.50%
Support Services					
Pupil Services	\$ 342,357.00	\$ 24,956.80	\$ 191,268.73	55.87%	57.01%
Instructional Services	\$ 742,291.00	\$ 47,930.38	\$ 448,961.78	60.48%	58.61%
General Operations	\$ 464,754.00	\$ 29,730.24	\$ 307,217.60	66.10%	69.22%
School Building Operations	\$ 701,565.00	\$ 57,527.90	\$ 525,649.14	74.93%	73.54%
Business Services	\$ 261,501.00	\$ 21,048.98	\$ 198,204.09	75.79%	70.76%
Building Operations	\$ 817,606.00	\$ 73,956.75	\$ 580,776.85	71.03%	67.86%
Maintenance	\$ 292,379.00	\$ 54,233.84	\$ 275,329.97	94.17%	77.35%
Capital Maintenance Projects (Facilities)	\$ 502,990.00	\$ (63,787.84)	\$ 260,907.01	51.87%	78.31%
Pupil Transportation	\$ 444,772.00	\$ 28,469.12	\$ 211,904.67	47.64%	89.28%
Central Services	\$ 86,606.00	\$ 11,069.90	\$ 54,507.59	62.94%	70.35%
Insurance	\$ 218,359.00	\$ (199.00)	\$ 225,237.00	103.15%	84.14%
Debt Services	\$ 134,878.00		\$ 134,878.00	100.00%	100.00%
Other Support Services	\$ 418,954.00	\$ 10,103.70	\$ 344,517.80	82.23%	50.85%
Total Support Services	\$ 5,429,012.00	\$ 295,040.77	\$ 3,759,360.23	69.25%	72.48%
Non-Program Transactions					
Operating Transfers to another Fund	\$ 1,443,529.00	\$ 58,490.81	\$ 638,150.43	44.21%	43.87%
General Tuition/Non-Open enrollment	\$ 46,000.00	\$ 5,432.08	\$ 12,457.77	27.08%	65.43%
Co-Curricular Cooperative Programs	\$ 75,500.00	\$ 31,618.44	\$ 31,618.44	41.88%	40.24%
General Tuition/Open Enrollment	\$ 475,000.00	\$ -	\$ -	0.00%	0.00%
Special Needs Scholarship Program	\$ 16,049.00	\$ -	\$ -	0.00%	0.00%
Other Non-Program Transactions	\$ 5,100.00	\$ -	\$ -	0.00%	0.00%
Total Non-Program Transactions	\$ 2,061,178.00	\$ 95,541.33	\$ 682,226.64	33.10%	35.72%
TOTAL GENERAL FUNDS	\$ 14,937,184.00	\$ 1,017,145.58	\$ 8,860,014.64	59.32%	60.72%
Fund 21 - Special Revenue Fund	\$ 145,150.00	\$ 13,469.99	\$ 99,334.34	68.44%	66.60%
Fund 27 - Special Education Grants	\$ 218,137.00	\$ 7,421.47	\$ 115,238.62	52.83%	76.58%
Fund 27 - Special Education Regular	\$ 2,127,775.00	\$ 165,744.52	\$ 1,153,698.99	54.22%	60.21%
TOTAL SPECIAL PROJECTS FUNDS	\$ 2,491,062.00	\$ 186,635.98	\$ 1,368,271.95	54.93%	61.57%
DEBT SERVICE FUNDS & OTHER CAPITAL DEBT - 38, 39, 40 & 49					
Fund 39 - Referendum Approved Debt	\$ 3,305,125.00	\$ 2,962,075.00	\$ 3,273,675.00	99.05%	99.97%
Fund 46 - Long Term Cap Maint Trust Fu	\$ -	\$ -	\$ -	0.00%	0.00%
Fund 49 - Construction Fund	\$ 1,223,541.00	\$ 92,946.75	\$ 637,473.42	52.10%	104.45%
TOTAL DEBT SERVICE FUNDS	\$ 4,528,666.00	\$ 3,055,021.75	\$ 3,911,148.42	86.36%	103.43%
FOOD & COMMUNITY SERVICE FUNDS - 50 & 80					
Fund 50 - Food Service	\$ 729,270.00	\$ 49,472.84	\$ 483,207.59	66.26%	78.56%
FUND 73 - OPEB	\$ 55,000.00	\$ 24,919.17	\$ 30,444.56	55.35%	36.76%
Fund 80 - Community Service	\$ -	\$ -	\$ -	0.00%	0.00%
TOTAL FOOD & COM. SRV. FUNDS	\$ 784,270.00	\$ 74,392.01	\$ 513,652.15	65.49%	74.45%
TOTAL EXPENDITURES-ALL FUNDS	\$ 22,741,182.00	\$ 4,333,195.32	\$ 14,653,087.16	64.43%	79.31%

**STAFFING REPORT
APRIL 27, 2026**

HIRES / CHANGES	Position	Term of Employment	hours per day / % of empl	New Employee in Position	Reason for opening

45

OPEN POSITIONS	Position	Term of Employment	hours per day / % of empl	Reason for opening
Teacher	Elem Phy Ed Teacher	2026-27 School year	100%	Gary Beutler retirement
Coach	HS Volleyball Assistant Coach	2026 Fall Season	varies	Theresa Martinson coaching resignation
Coach	MS Volleyball Assistant Coach	2026 Fall Season	varies	Ava Krause coaching resignation
Coach	MS Volleyball Assistant Coach	2026 Fall Season	varies	Zack Colby coaching resignation
Coach	MS Volleyball Assistant Coach	2026 Fall Season	varies	Mark Woelfel coaching resignation
Coach	HS Boys Basketball Asst Coach	2026-27 Winter Season	varies	Gary Beutler retirement
Coach	HS Girls Basketball Head Coach	2026-27 Winter Season	varies	Kevin Parman
Coach	MS Boys Basketball Asst Coach	2026-27 Winter Season	varies	Jerry Tordoff retirement

Donations - 4.27.26

4/17/2026	FFA Alumni	Check	FFA Banquet	\$1,500.00
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- B. Discuss Item(s) Removed From Consent Agenda
- V. **COMMITTEE UPDATES**
 - A. Policy, Communication & Advocacy
 - B. Handbook and Personnel
 - C. Budget
 - D. Curriculum, Sports & Co-Curricular
 - E. Facilities, Transportation & Technology
- VI. **DISCUSSION AND POSSIBLE ACTION ITEMS**
 - A. CESA 2 Delegate Convention - Tuesday, June 16th

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**FORM FOR NOTIFYING SCHOOL BOARD OF
COOPERATIVE EDUCATIONAL SERVICE AGENCY CONVENTION**

TO: District Clerks and Administrators of School Districts in Cooperative Educational Service Agency No. 2, State of Wisconsin

RE: In compliance with State Superintendent of Public Instruction Dr. Jill K. Underly's request that the chairperson of the Cooperative Educational Service Agency indicate to you the date, hour, and place at which a convention of school district board representatives will be convened, the following information is submitted:

That Marian Viney is the Chairperson of Cooperative Educational Service Agency No. 2. That said Chairperson has determined that such convention will begin at 7 o'clock in the p.m. in the conference room of the Whitewater Innovation Center in the City, Town, or Village of Whitewater on Tuesday, June 16th, 2026.

That arrangements have been made for such convention at the time and place indicated above, and

That you are requested to inform the member representative of your school board of the time and place of said convention.

Signed: Marian Viney
Chairperson, CESA Board of Control

Date: 2.20.2026



Mark Sunday

Phone Number: (608) 845-9700

Email: msunday@clearybuilding.com

4/24/2026

NEW GLARUS SCHOOL DISTRICT, JENNIFER THAYER, PH.D.

Doc ID: 7769820260424134025

Cleary Buildings Project Estimate

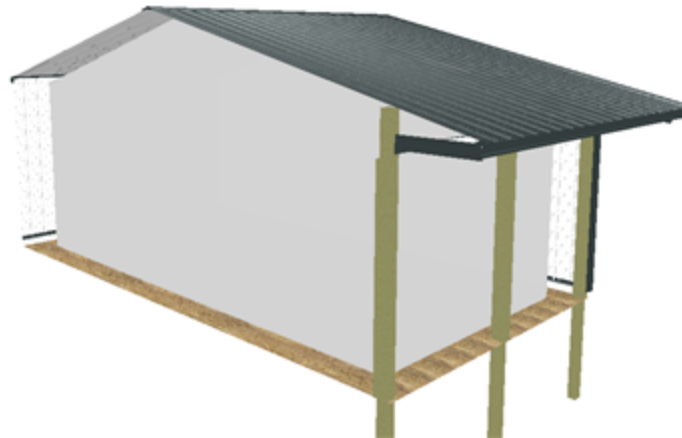
Client Proposal - Erected

Project Name: NEW GLARUS SCHOOL DISTRICT, JENNIFER THAYER, PH.D.

Site Address: 1701 2ND STREET NEW GLARUS, WISCONSIN 53574

Email: jennifer.thayer@ngsd.k12.wi.us

Work Phone: (608) 527-2410





Mark Sunday

Phone Number: (608) 845-9700

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4/24/2026

NEW GLARUS SCHOOL DISTRICT, JENNIFER
THAYER, PH.D.

Doc ID: 7769820260424134025

Commercial 26' 0"x14' 0"x9' 4" with 8' 0" truss clearance from 100'-0" mark. (2 Bays at 7' o.c.)

Details:

Truss (Standard Lower Chord) with 3/12 roof pitch.

Default Ceiling Design: Not Designed to Support a Ceiling

Purlin Blocking: Both Endwalls are purlin blocked

Type Foundation: In Ground

Concrete Floor: No

Open Endwall 1: Steel, trim, columns, girts, and treated plank are removed.

Roofline Wind Bracing

25 psf Ground Snow Load with 2"x4" Continuous 2' 0" inch on center purlins.

Exterior Finishes:

Roof/Siding: Premium Steel Panel

Premium Steel Panel - Lifetime Film Integrity Warranty, 35 Year Fade and Chalk Warranty, and G-90 Galvanizing Up to 1.0 ounce of Zinc Protection.

Accessories:

15' 6" of Standard Ridge Cap. Marco LP2 Weather-Tite Ridge Vent "Low Profile" (Add ventilation to ridge).

Side Wall Overhang: None on S1

Side Wall Overhang: 36" Aluminum soffit (Sidewall) with vented soffit on S2

Bird Screening for the interior to prevent birds from nesting in overhang.

End Wall Overhang: None on E1

End Wall Overhang: 18" Aluminum soffit (Endwall) with vented soffit on E2

1) - Open Wall Bay - All Bays - From 0' 0" to 14' 0" - J-Trim Included

Clearance Height: 7' 9"

Notes



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SPECIAL CONTRACT NOTES

Building Exterior re-skin.

1. Remove and replace all exterior steel and trim on both main building and connected building.
2. Building 1 has (2) 10x10 O.H.D.s on south endwall. South endwall also has different color steel in gable region. No other windows/doors or frameouts on building 1.
3. Building 1 has (1) 5"-9" HOT pipe boot supplied for protrusion in roofline.
4. Connected building 1 has (3) 9x7 O.H.D.s, (1) 3x6'8" walk door and (1) 3x4'6" window (Nail fin) on south sidewall. Walk door and framing lumber supplied for sidewall.
5. Connected building 1 has (1) 3x4'6" window (Nail fin), and (1) 3'6"x1'4" vent on north sidewall.
6. Pricing in 100' Lineal Feet of 2x4 Purlins in case we need to replace any Purlins at the 3' Overhang on the Connected Building. More Materials may be required once we open up the Roof, if more materials are required then a change order is needed as well.
7. Pricing in (7) 2x8x12' SP 2400f-2.0E Boards with Fasteners in case we need to replace any Rafters in the 3' Overhang on the Connected Building. More materials may be required once we open up the 3' Overhang, if more materials are required then a change order is needed as well.

Note: Only lumber supplied for quote is to frame in Walk door on south sidewall of connected building 1.

Note: Only (1) walk door supplied for quote. No other windows, walk doors or O.H.D.s supplied.

Note: Building has gutters. No labor in quote to remove gutters. Any gutter work attached to this quote will need to come from a sub-contractor. Please confirm with Salesman.

Note – Any additional work or material required (after contract is sold) for the scope of work above will require a change order.

Manually Priced Items

Code	Name
3-ply 2x12 (Hi-Clearance Header)	3-ply 2x12 (Hi-Clearance Header)

Notes: header for the open side wall

Custom Priced Items

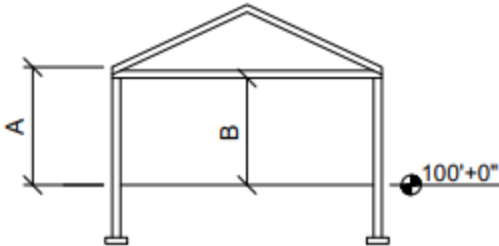
Name	Note
Reskin Existing Building	Reskin Existing Building



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**Interior Clearances and Exterior Heights:
 Building 1**



<u>Interior Clearances:</u>	
"B"=Clearance from finished floor to bottom of truss: (Trusses not designed to support a ceiling)	8' 0"
<u>Exterior Heights:</u>	
"A" = Actual Eave Height:	9' 4"
Roof Peak Height:	12' 7"
Roof Pitch:	3/12

Standard Lower Chord Truss (SLC)

No Concrete Floor in Building - Gravel Floor at 100'+0"

Responsibilities

Temporary Services:

- Purchaser will provide electric power during construction.
- Seller will provide sanitary facilities.
- Seller to place scrap in dumpster and have dumpster removed from the site.

Permit

Purchaser shall timely obtain at Purchaser's cost all necessary and required permits and licenses for the construction contemplated by this Agreement.

Site

If Seller is unable to proceed with normal digging procedures (concrete, rocks, etc.), then the extra expense resulting from such condition(s) will be the obligation of the Purchaser and shall be paid to Seller upon request.

Access must be provided for unloading materials to the building material placement area which must be within 75 feet of the building pad – If greater than 75 feet, additional charges will be applied

Total Building Proposal Investment: \$63,572

- Includes material, labor, tax, delivery, warranties and builder's risk insurance.
- Please note this price is subject to change without notice.

1. Cleary Trained Crews
2. Workers Compensation and Builders Risk Insurance
3. Only National Builder debt free since 1985.
4. SteelWood University® - through our best-in-class in-house curriculum, we invest in our employees' education to have the premier team to provide you the best solution and the best service.
5. 99.0% Client Satisfaction
6. Fully staffed for concept, engineering and construction with just one point of contact for you.
7. Dedicated to your design with personal service specialized by our unique Shamrock Service Guarantee.
8. Best warranties in the industry with the financial strength to stand behind them.



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Payment Terms

Payment Terms

Amount	Type	Percent	Description
\$12,714	Down Payment	20%	Upon the signing of the contract with CLEARY BUILDING CORP.
\$25,429	Delivery Payment	40%	Payment due upon first load of building materials. In the event that multiple loads of materials are required, due to the size of the building, the remaining materials will be shipped to the site as needed while the building is under construction
\$19,072	Truss Payment	30%	When all trusses are installed on the building. In the event that there is more than one building on a contract, the truss in place payment is due upon installing the trusses in one of the buildings.
\$6,357	Final Payment	10%	Paid upon Completion and such payment to be delivered to the crew foreman of CLEARY BUILDING CORP.
\$63,572	Total Amount	100%	

TERMS OF PAYMENT: (1) If Contract Amount is \$50,000.00 or less, the terms of payment shall be as provided in the payment terms section above. (2) If Contract Amount is over \$50,000.00, the terms of payment shall be pursuant to the Bank Reference Form which is made a part of this Contract.

If the Purchaser fails to make a payment when due, Purchaser agrees to pay Cleary, upon demand, a delinquency charge equal to the lesser of three-quarter percent (.75%), or the highest rate allowed by law, of the delinquent amount per fifteen (15) days, from the date the delinquent amount is due, until the date it is paid.

Purchaser agrees not to send Seller payments marked "paid in full", "without recourse", or similar language. If Purchaser sends such a payment, Seller may accept it without losing any of Seller's rights under this Contract, and Purchaser will remain obligated to pay any further amount owed to Seller.

License numbers by state: VA #2705 123094A, MI #2102150963, MN #BC076522, IL #104.002640, AZ # ROC212050 Limit \$250,000, NM #86107 Limit \$1,000,000, NV #0042464 Limit \$4,000,000, OR # CCB 115247, WA # CLEARBC044NE, PA120833, WV # WV034562

This contract has not been reviewed for energy code compliance. Conformance to the International Energy Conservation Code (IECC) may necessitate additional costs not included in this contract.

This proposal and similar work hereunder are predicated on non-union (non-prevailing wage) labor. If union (prevailing wage) is required, the additional costs will be covered by the purchaser.

Building Proposal Investment is based upon paying with cash or check. If credit card payment is requested (MasterCard, Visa, Discover, or American Express), the purchaser waives the 3% cash or check discount that would be applied to the contract amount.

IMPORTANT: LIEN NOTICE

ATCP 110.025 Lien waivers. (1) A seller shall provide notice to buyer that buyer may request written lien waivers from all contractors, subcontractors, and material suppliers at, or prior to, the time any payment is made on the home improvement



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contract. Notice shall be provided before the buyer and seller enter into a home improvement contract. The notice shall meet the following requirements:

(a) The notice shall be in writing and consist of the following, verbatim statement:

Notice of Consumer's Right to Receive Lien Waivers

If a consumer requests lien waivers, a seller of home improvement services must provide lien waivers from all contractors, subcontractors, and material suppliers. This Wisconsin law protects consumers from having liens filed against their property. Lien waivers prevent the filing of a lien on your home in the event that a contractor does not pay suppliers or subcontractors. For more information about home improvement law, contact the Wisconsin Consumer Protection Bureau at 1-800-422-7128 or www.datcp.wi.gov.

(b) The notice shall be provided as a separate document, written in a clear and conspicuous font, in a format that the buyer can retain.

ATCP 110.05 Home improvement contract requirements.

Expected start date of the project to be within 60 days of the Tentative Erection date listed on this contract.

Expected completion date to be within 200 days of the start date.

Seller shall not be in default of this contract or be liable to Purchaser for any damages that Purchaser may incur as a result of delay(s) in Seller's performance of this contract which delay(s) are occasioned by strikes, riots, insurrection, acts of God, unavailability or late delivery of materials or other delays beyond Seller's control or any other cause which Seller could not have reasonably foreseen or avoided. Any delays or changes in this timeline to be documented with a change order.

Special Education LaST Proposal Checklist

Basic Information

NGSD currently has a LaST group at each building level. The initiative proposes the creation of a Special Education LaST group. This team will consist of four special educators: one representing each building level (Elementary, Middle, and High School) and one district-wide special educator to provide a broad perspective. This team would be led by the Director of Student Services.

Scope & Coherence

- Grade Span: This is a 4K-12 district-wide initiative.
- Alignment: * Vertical: The district-wide member ensures consistency across grade levels.
 - Horizontal: Building-level special educators will check in occasionally with their respective building LaST teams to ensure a unified approach across the system.
- Consistency: By developing annual goals and shared priorities, this group will actively reduce inconsistencies in special education practices across different buildings.

Need and Problem Statement

- The Problem: Currently, PBIS and PLCs are institutionalized, but there is a need to bring the entire MTSS triangle together under one cohesive team.
- Evidence: The district has identified a need for systems that are "LaSTing," meaning they endure regardless of staff turnover. A dedicated SPED group ensures that specialized instructional and behavioral leadership is embedded in these permanent systems.

Research & Evidence Base

- Frameworks: The initiative is built on the proven models of Professional Learning Communities (PLCs) and Multi-Tiered Systems of Support (MTSS).
- Professional Learning: The team will utilize AWSA's SAIL (School Administrators Institute for Transformational Leadership) as a foundational training resource.
- Stakeholder Involvement & Readiness
 - Consultation: The plan involves recruiting staff who are already "passionate advocates" for student success and who possess inherent leadership qualities and systems thinking.
 - Approach: This uses a "bottom-up" approach, empowering teachers to develop innovative practices and share them with peers, which increases buy-in and implementation readiness.

Cost and Resource Impact

- Stipends/Staffing: Budgeting will be required for four positions at \$1500 each for a total of \$6,000. The LaST members will be required to attend two after-school meetings per month, summer meetings, and will also be expected to take a leadership role at staff meetings and have other leadership responsibilities.

Time and Workload Impact

- Allocation: Staff will commit to two monthly after-school meetings and summer sessions.
- Efficiency: By creating 100-day plans and clear annual goals, the group aims to prioritize work, potentially reducing the "initiative fatigue" caused by uncoordinated efforts.

Implementation Plan

- Timeline: Rollout begins in the 2026-27 school year.
- Key Dates: Mandatory SAIL training is scheduled for June 16-18, 2026.
- Responsibility: The four selected educators will be responsible for developing, implementing, and communicating 100-day or School Improvement Plans.

Evaluation & Accountability

- Measurement: Success will be measured through the evaluation of 100-day plans and the achievement of the team's annual goals.
- Culture: The team will hold members accountable to district expectations through regular communication and collaboration.

Sustainability

- System-Focus: The primary goal of LaST is to ensure work is not based on people, but on systems.
- Turnover Resilience: By institutionalizing practices and creating a "bottom-up" knowledge-sharing culture, the initiative remains stable even when individual staff members leave.

3934 - New Glarus

Label Scenario Here

	Current Year	Budget Year	Forecast	
	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029
Per Pupil Increase	\$325	\$325	\$325	\$325
Per-Pupil Categorical Aid \$	\$742	\$742	\$742	\$742
TIF Out Equalized Valuation Growth	7.60%	4.55%	3.00%	3.00%
Fund 10 Revenues	\$14,937,184	\$15,578,233	\$15,929,889	\$15,458,611
Fund 10 Expenditures	\$14,937,184	\$15,438,363	\$15,511,502	\$16,109,482
Surplus (Deficit)	\$0	\$139,870	\$418,387	(\$650,871)
Fund Balance	\$4,691,709	\$4,831,578	\$5,249,966	\$4,599,095
Fund Balance as % of Expenditures	31.41%	31.30%	33.85%	28.55%
Total School-Based Tax Levy	\$9,050,783	\$9,455,935	\$10,203,237	\$10,509,184
% change	4.82%	4.48%	7.90%	3.00%
Mill Rate (per \$1,000 EQ Value)	\$9.72	\$9.72	\$10.18	\$10.18
% change	-2.58%	-0.07%	4.76%	0.00%
Non-Recurring Referendum \$	\$1,800,000	\$0	\$0	\$0
Recurring Referendum \$	\$0	\$2,500,000	\$0	\$0
Referendum Debt Levy	\$3,229,938	\$2,028,400	\$1,982,738	\$2,386,950
Energy Efficiency Exemption	\$0	\$0	\$0	\$0
Average tax impact: \$100,000 home	\$972	\$972	\$1,018	\$1,018



**New Glarus School District
Medical Plan
Benefit Outline and Cost Summary
July 1, 2026 Renewal Date**

Benefit Outline	Current	Renewal
Carrier	Dean Health Plan, Inc.	Dean Health Plan, Inc.
Plan Type, Name, Network	Medical HMO	Medical HMO
Deductible (Individual / Family)	\$3,000 / \$6,000	\$3,000 / \$6,000
Non-Network Deductible (Individual / Family)	N/A	N/A
Out-of-Pocket Maximum (Individual / Family)	\$3,000 / \$6,000	\$3,000 / \$6,000
Non-Network OOP Max (Individual / Family)	N/A	N/A
Deductible / OOP Embedded / Non-Embedded	Non-Embedded	Non-Embedded
Annual HSA Contribution (Individual / Family)	\$2,250 / \$4,500	\$2,250 / \$4,500
Coinsurance (In / Out)	100%	100%
Wellness / Preventive Care	100% coverage	100% coverage
Primary Care Office Visit	100% after deductible	100% after deductible
Specialist Office Visit	100% after deductible	100% after deductible
Walk-In / Urgent Care Visit	100% after deductible	100% after deductible
Emergency Room	100% after deductible	100% after deductible
Outpatient Lab / X-Ray	100% after deductible	100% after deductible
Complex Imaging (MRI, CAT, PET, et al.)	100% after deductible	100% after deductible
Outpatient Surgical Facility	100% after deductible	100% after deductible
Inpatient Hospital Facility	100% after deductible	100% after deductible
Retail Prescription Drugs	100% after deductible	100% after deductible

Rates & Total Cost

Single	16	\$756.12	\$868.78
Family	67	\$1,739.08	\$1,998.19
Total Employees	83		
Annual Total		\$1,543,395.36	\$1,773,350.52
Change from Current			\$229,955.16
Percentage Change			14.9%

Notes

F. NEOLA Policy Updates

1. Information - Proposed Policy Changes

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Proposed Policy Changes
April 2026

Bylaw 0100 - DEFINITIONS (Revised)

This policy now includes the definition of School Support Organizations (SSO) which is a topic of several policy and administrative guideline revisions in a recent special update. The SSO change is recommended, but not required. It also includes "gaming devices" as part of the definition of Personal Communications Devices (PCD) due to a recent change in statutory language relative to student use of PCDs in schools. The "gaming device" addition to the definition of PCD is a statutory definition and is required.

Bylaw 0144.5 - BOARD MEMBER BEHAVIOR, COMMUNICATIONS, AND CODE OF CONDUCT (Revised)

The revisions to the policy update include communicating that individual Board members, other than the Board President, do not have the authority to act on complaints or investigations. It is important because it establishes a clear chain of command and ensures that all complaints are handled through the proper channels, maintaining consistency and fairness in the process. The revisions are recommended, but not required.

Policy 1210 - BOARD - DISTRICT ADMINISTRATOR RELATIONSHIP (Revised)

The policy revisions focus on including the District Administrator's authority to delegate duties to staff members, who are then accountable to the Administrator for their performance. In turn, the Board holds the District Administrator accountable for the overall administration of the District, including their actions and personal behavior. These revisions are recommended, but not required.

Policy 1230.01 - DEVELOPMENT OF ADMINISTRATIVE GUIDELINES (Revised)

There is a new clause regarding the District Administrator consulting with stakeholders and the publication of administrative guidelines and handbooks on the District website for transparency. The policy revision is not required.

Policy 2131.01 - READING INSTRUCTIONAL GOALS AND KINDERGARTEN ASSESSMENT (Revised)

The policy now includes the interventions required by law under Act 20 for each qualifying student. The District Administrator must create, provide, and monitor a personal reading plan with interventions, share it with parents, and notify them of progress after 10 weeks. Revisions in this policy are required, based on information provided by state statute and the Department of Public Instruction.

Policy 4140 - TERMINATION AND RESIGNATION (Revised)

Unlike administrators and teachers, there is no statutory requirement that the Board terminate support staff. For maximum flexibility and expedience in managing vacancies, Neola's counsel recommends the Board delegate support staff termination authority to the District Administrator. Districts are encouraged to review their current termination authority for support staff.

Policy 5112 - ENTRANCE AGE (Revised)

The policy revision includes clarification on days (school days) and includes a new section on age verification and its adoption is recommended.

Policy 5135 - STUDENT IDENTIFICATION NUMBERS AND CARDS (New)

This new policy mandates that if students are issued an identification card, the student also receives a unique identification number, distinct from their social security number.

The policy is important because it ensures student privacy by avoiding social security numbers and provides a critical resource for student well-being by including required contact information for suicide prevention and crisis support services on identification cards. Items in this new policy are required by law, but not to have in policy. This policy is recommended, but not required.

Policy 5136 - PERSONAL COMMUNICATION DEVICES (Revised)

This policy revision is a result of 2025 Wisconsin Act 42, requiring each school board to adopt, by July 1, 2026, (and submit a copy of this policy to the Department no later than October 1, 2026) a policy generally prohibiting students from using wireless communication devices during instructional time. Each school board must define such a device as any portable wireless device capable of voice, messaging, or data communication, including cell phones, tablets, laptops, and gaming devices. The policy must allow exceptions for emergencies, health management, individualized education programs or 504 plans, and teacher-approved educational uses. Finally, the policy acknowledges that WI Stat. 120.12(29)(e) allows school boards to adopt policies more restrictive than 2025 Wisconsin Act 42.

Policy 5411 - THIRD GRADE PROMOTION AND RETENTION: AT-RISK STUDENTS (Revised)

The policy revision includes an appeal process and timelines for appealing the decision to the District Administrator. If the school representatives recommend retention but the student's parents/caregivers do not consent to retention, it is best practice (although not required by statute) for the student to be promoted to 4th grade regardless of any other facts, circumstances, or analysis. The appeal process, while an option, is not required.

Policy 5515 - STUDENT USE AND PARKING OF MOTOR VEHICLES (Revised)

Revisions to this policy include students only being permitted to bring vehicles they own or have express permission to operate onto District property; unauthorized vehicles are a violation; law enforcement may be contacted; students may not enter a vehicle without consent; and school officials can search vehicles on District property in accordance with policy. This revision is recommended but not required.

Policy 5895 - STUDENT EMPLOYMENT (Rescind)

This policy is being rescinded. Teenagers in Wisconsin need a work permit if they are under 16 and are not working in agriculture or domestic service. Schools are no longer authorized to provide students with work permits. Parents or guardians must apply for the permit online through the Wisconsin Department of Workforce Development (DWD) website.

Policy 6320 - PURCHASING (Revised)

The key policy revisions include reorganization of content as well as clarification on single vendor bids and the timeline for bid delivery to the District. This revision is recommended but not required.

Policy 7510 - Use of District Facilities (Revised)

The policy wasn't clear about the need for a certificate of insurance so Tammy contacted our insurance company, and legal counsel from the insurance company provided the recommended language changes for your consideration.

Policy 7540.02 - Digital Content and Accessibility (Replacement)

This replacement policy now reflects the U.S. Department of Justice (DOJ) final rule provisions under Title II of the Americans with Disabilities Act (ADA) requiring state and local government entities — including public schools — to make web content and mobile applications accessible to individuals with disabilities. There are statutory timelines relative to the technical standards compliance that are addressed in the notes of the policy template. Adoption is recommended for a legally compliant guideline.

Policy 1213/3213/4213 - Student Supervision and Welfare (Revised)

These policies establish a standard of care to protect student safety by clearly defining behavioral boundaries for all staff. As required by 2025 Wisconsin Act 57, the updated language mandates that parents be notified of sexual misconduct reports by 5:00 p.m. on the same day (or noon the next day is the report is received on a school day after the end of regularly scheduled instruction or on a day that is not a school day, by noon of the next calendar day.). A new section on "Appropriate Staff and Student Relationships" further safeguards students by explicitly prohibiting "boundary invasions"—such as grooming, inappropriate digital contact, or unauthorized transport. Violations of this policy may result in disciplinary action, up to and including termination, and may be reported to external agencies as required by law. Finally, the policy now requires an annual notice to parents regarding their statutory right to access staff disciplinary records. The non-optional language changes are required for policy compliance with WI Act 57.

Policy 8462 - Child Abuse and Neglect (Revised)

This policy establishes a comprehensive framework for the mandatory identification and immediate reporting of child abuse or neglect. It requires all staff to complete Department of Public Instruction (DPI) training within their first six months and every five years thereafter. A critical update, aligned with 2025 Wisconsin Act 57, integrates specific reporting requirements for sexual misconduct by staff members, carrying severe disciplinary consequences for a failure to report. By strictly prohibiting "investigative" delays by staff, the policy ensures that law enforcement and child welfare agencies can intervene immediately to protect students and preserve evidence. The changes are required for policy compliance with WI Act 57.

Policy 5830 - Student Fundraising (Revised)

The revision has technical corrections, financial requirements, additional oversight options, and cross-references to other policies. These revisions are recommended but not required.

Policy 6605 - Crowdfunding (Revised)

The revision adds crowdfunding platforms and additional monitoring requirements. These revisions are recommended but not required.

Policy 6608 - Accountability And Oversight Of Fundraiser And Crowdfunding Disbursements (New)

This new policy provides additional accountability for fundraising and crowdfunding activities. It is strongly recommended but not required for adoption.

Policy 6610 - Nondistrict-Supported Student Activity Accounts (Revised)

The revision adds an accounting requirement and includes technical corrections. These revisions are recommended but not required.

Policy 7230 - Gifts, Grants, and Bequests (Revised)

The revision includes additional protections for the Board and District. These revisions are recommended but not required.

Policy 9211 - School Support Organizations (Rescind)

This policy is rescinded and renumbered to replacement Policy 9215 for better alignment with the numbering used by all states in the Neola network.

Policy 9215 - School Support Organizations (Renumbered/Replacement)

This policy establishes the standards, responsibilities, and oversight for school support organizations (SSOs)—such as PTAs, PTOs, Booster Clubs, and educational foundations—that raise funds or donate resources to support District schools and activities. The policy defines what constitutes an SSO, outlines approval and documentation requirements, and ensures transparency and accountability in financial activities. The policy protects the District's integrity, financial transparency, and legal compliance while supporting valuable community involvement. It ensures SSOs operate independently yet responsibly, aligning their goals with those of the District without creating liability for the school system. It also ensures donations and fundraising are managed ethically, helping to maximize benefits to students while safeguarding public trust. This policy has been redrafted by Neola legal counsel. Its re-adoption is strongly recommended, as it contains important text that satisfies state and federal accountability requirements.



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of DEFINITIONS
Code	po0100
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	September 8, 2025

0100 - **DEFINITIONS**

The bylaws of the Board of Education of this District incorporate quotations from the laws and administrative code of the State of Wisconsin. Such quotations may be substantively altered only by appropriate legislative, judicial, or administrative action.

Whenever the following items are used in these bylaws and policies, they shall have the meaning set forth below:

Administrative Guideline

A statement, based on policy, usually written, which outlines and/or describes the means by which a policy should be implemented and which provides for the management cycle of planning, action, and assessment or evaluation.

Administrator

An employee who holds a position of leadership over a defined function or department of the District is employed with an administrative contract and/or who reports directly to the District Administrator.

In policy, capitalization of the term Administrator may imply delegation of responsibilities, as appropriate, to staff members.

Apps and Services

Apps and services are software (i.e., computer programs) that support the interaction of personal communication devices (as defined in Bylaw 0100, above) over a network or client-server applications in which the user interface runs in a web browser. Apps and services are used to communicate/transfer information/data that allow students to perform actions/tasks that assist them in attaining educational achievement goals/objectives, enable staff to monitor and assess their students' progress, and allow staff to perform other tasks related to their employment. Apps and services also are used to facilitate communication to, from, among, and between staff, students, parents, Board members, and/or other stakeholders and members of the community.

Board

The Board of Education, also commonly referred to as the School Board, shall take action that is within the comprehensive meaning of the terms "duties and powers" provided that such action is not prohibited by State or Federal law. (Chapter 118, Wis. Stats. and Chapter 120, Wis. Stats.).

Within these bylaws and policies, the terms Board and District may be used interchangeably, depending on the context of the policy.

Bylaw

Rule of the Board for its own governance.

Clerk

The chief clerk of the Board. (See Bylaw 0170 - Clerk)

District

The School District is the territorial unit for school administration. Districts are classified as common, union high, unified, and 1st class city school districts. A joint school district is one (1) of the territory of which is not wholly in one (1) municipality. (Chapter 115, Wis. Stats.).

Within these bylaws and policies, the terms Board and District may be used interchangeably, depending on the context of the policy.

District Administrator

The administrative head of the School District is sometimes locally referred to as Superintendent. In policy, capitalization of the term District Administrator may imply delegation of responsibilities, as appropriate, to staff members.

District Records Custodian

The School District will designate one (1) District Records Custodian (DRC) to be the legal custodian of records for the District. The DRC shall keep and preserve the public records of the District and is granted authority to render a decision and carry out duties related to those public records. The DRC is designated in Policy 8310 - Public Records.

Due Process

Procedural due process requires prior knowledge (a posted discipline code), a notice of offense (accusation), and the opportunity to respond. Specific due process requirements are dependent upon the circumstances and may vary depending on such circumstances.

Full Board

Authorized number of voting members entitled by law to govern the District. The full Board is the total number of Board members authorized by law, regardless of the number of current sitting members.

Information Resources

The Board defines information resources to include any data/information in electronic, audio-visual, or physical form or any hardware or software that makes possible the storage and use of data/information. This definition includes but is not limited to electronic mail, voice mail, social media, text messages, databases, CD-ROMs/DVDs, websites, motion picture film, recorded magnetic media, photographs, digitized information, or microfilm. This also includes any equipment, computer facilities, or online services used in accessing, storing, transmitting, or retrieving electronic communications.

Law Enforcement Officer(s) or Agencies

These terms include any local, State, or Federal law enforcement agency of competent jurisdiction and its officers acting within their legal authority.

Legal Custodian of Records

See "District Records Custodian".

Legal Notice

Legal notice means every notice required by law to be published in a newspaper or other publication. There are three (3) classes of notices: class 1 (requiring one (1) insertion); class 2 (requiring two (2) insertions); and class 3 (requiring three (3) insertions). When more than one (1) insertion is required, the notice must be published once each week for consecutive weeks, with the last notice published at least one (1) week before the act or event unless otherwise specified by law. Sunday publication is permitted.

Local Public Office Holder or Official

Individuals holding those positions designated by the Board as local public offices in compliance with 19.32 (1 dm), 19.42 (7w)(a)(f) and (g), Wis. Stats.

May

This word is used when an action by the Board or its designee is permitted but not required.

Medical Advisor

The School District is required to appoint a medical advisor. The medical advisor shall be a licensed physician and will participate in the annual review of the District emergency nursing services plan. The School District may also have the medical advisor fulfill other roles. PI 8.01(2, g)3

Meeting

Any gathering which is attended by, or open to, all of the members of the Board held with the intent on the part of the members of the body present to discuss or act as a unit upon the specific public business of that body. 19.82(2), Wis. Stats.

Official Newspaper

A newspaper may be designated by the Board under 985.05, Wis. Stats. Other publication options are available to the Board pursuant to 120.11(4), Wis. Stats.

Parent

The natural or adoptive parents or the party designated by the courts as the legal guardian, custodian, or surrogate of a student including a foreign exchange student. Both parents will be considered to have equal rights unless a court of law decrees otherwise.

Personal Communication Devices

Personal communication devices (PCDs), also referred to as "wireless communication devices," means a portable wireless device that has the capability to provide voice, messaging, or other data communication between two (2) or more parties and includes all of the following: ~~include~~ computers, laptops, tablets, e-readers, cellular/mobile phones, smartphones, smartwatches, wearable technology, gaming devices, and/or other web-enabled devices of any type.

Policy

A general, written statement by the governing Board which defines its expectations or position on a particular matter and authorizes appropriate action that must or may be taken to establish and/or maintain those expectations.

President

The Chief Executive Officer of the Board. (See Bylaw 0170 - President)

Principal

The educational leader and head administrator of one (1) or more District schools. In policy, capitalization of the term Principal may imply delegation of responsibilities, as appropriate, to staff members.

Professional Staff Member

District employees who are either certified teachers employed in a position for which certification is a requirement of employment or administrative employees who are responsible for oversight or supervision of a component or components of the District's operation, or serve as assistants to such persons, regardless of whether they hold an administrative contract or are required to have administrator certification, but excluding the District Administrator.

Relative

The mother, father, sister, brother, spouse, domestic partner, parent, child, stepchild, grandparents, grandchild, dependent, or member of the immediate household.

School/District Classification

Per 115.01, Wis. Stats., Wisconsin school districts are classified as follows:

Common School Districts:

These districts are responsible for K-12 education, and are the most common type of district in Wisconsin, and operates pursuant to Subchapter I of Chapter 120, Wis. Stats.

Unified School Districts:

These districts serve all grade levels, from kindergarten through high school, and operates pursuant to Subchapter II of Chapter 120, Wis. Stats.

Union High Schools:

These districts focus on high school education and are often formed by a group of smaller common school districts. They operate pursuant to Subchapter I of Chapter 120, Wis. Stats.

School Nurse

A school nurse is a registered nurse who meets the requirements of 115.001(11), Wis. Stats. A school nurse has the authority to exclude students for signs of illness.

School Official

Except if otherwise defined in the policy, a school official is a person employed by the Board as an administrator, supervisor, teacher/instructor (including substitutes), or support staff member (including health or medical staff and law enforcement unit personnel); or a person serving on the Board.

The term school official is inclusive of other parties, such as an attorney, contractor, consultant, volunteer, or other parties to whom the Board has outsourced a service otherwise performed by Board employees (e.g., a therapist); or a parent or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks (including volunteers) pursuant to the Family Educational Rights and Privacy (FERPA) definition - See Policy 8330 - Student Records.

School Support Organizations (SSO)

Any other nongovernmental organization or group of persons whose primary purpose is to support a District, school, school club, or academic, arts, athletic, or social activities related to a school, that collects or receives money, materials, property, or securities from students, parents, or members of the general public. (Examples: Booster Club, Foundation, Parent-Teacher Association (PTA), Parent-Teacher Organization (PTO), Parent-Teacher Support Association)

Shall

This word is used when an action by the Board or its designee is required. (The word "will" or "must" signifies a required action.)

Social Media

Social media are online platforms where users engage with another and/or share information and ideas through text, video, or pictures. Social media consists of any form of online publication or presence that allows interactive communication, including, but not limited to, text messaging, instant messaging, websites, web logs ("blogs"), wikis, online forums (e.g., chat rooms), virtual worlds, and social networks. Examples of social media include, but are not limited to, Facebook, Facebook Messenger, Google Hangouts, Twitter, LinkedIn, YouTube, Flickr, Instagram, Pinterest, Skype, and Facetime. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts.

Student

A person who is officially enrolled in a school or program of the District.

Superintendent

Sometimes, the administrative head of the School District is referred to as the Superintendent, but has the authority of the District Administrator by law. In policy capitalization of the term, Superintendent may imply delegation of responsibilities, as appropriate, to staff members.

Support Staff

Any employee who provides support to the District's program and whose position does not require a professional certificate. This category includes special education paraprofessionals, even though it is a requirement to hold a special education program aide license issued by the Wisconsin Department of Public Instruction (DPI) or another valid and current DPI license or permit.

Technology Resources

The Board defines technology resources to include computers, laptops, tablets, e-readers, cellular/mobile telephones, smartphones, web-enabled devices, video and/or audio recording equipment, SLR and DSLR cameras, projectors, software, and operating systems that work on any device, copy machines, printers and scanners, information storage devices (including mobile/portable storage devices such as external hard drives, CDs/DVDs, USB thumb drives and memory chips), the computer network, Internet connection, and online educational services and apps.

Treasurer

The Chief Financial Officer of the Board. (See Bylaw 0170 - Treasurer)

Vice-President

The Vice-President of the Board. (See Bylaw 0170 - Vice President)

Voting

A vote at a meeting of the Board. The law requires that Board members must be present in order to have their vote officially recorded in the Board minutes and to be available for a roll call vote. A Board member's presence at a meeting includes his/her presence if attending by telephone or another manner of remote access, so long as such remote access is compliant with State law. No voting by Proxy may be recorded or counted in an official vote of the Board. Remote access during quasi-judicial functions (e.g., termination hearings, expulsions) may be permitted after consultation with legal counsel.

Citations to Wisconsin statutes are shown by the Section Number (e.g., 120.11, Wis. Stats.). Citations to the Wisconsin Administrative Code are prefaced by P.I. (e.g., P.I. 11). Citations to the United States Code are noted as U.S.C., Federal Register are noted as F.R., and the Code of Federal Regulations as C.F.R.

Revised 6/26/17

Revised 10/9/17

Revised 6/22/20

Revised 3/15/21

Revised 10/11/21

Revised 4/11/22

Revised 12/5/22

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Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of BOARD MEMBER BEHAVIOR, COMMUNICATIONS, AND CODE OF CONDUCT
Code	po0144.5
Status	Policy Committee Review
Adopted	March 15, 2021
Last Revised	September 8, 2025

0144.5 - **BOARD MEMBER BEHAVIOR, COMMUNICATIONS, AND CODE OF CONDUCT**

The Board functions most effectively when individual Board members act ethically, professionally, and responsibly. Board members serve as a member of the School District's governing body and do not have individual authority to represent a policy or enforce positions that are not supported by a majority of the Board, as evidenced by official action of the Board (See Bylaw 0143 - Authority of Individual Board Members).

Board members accept responsibility for the well-being and positive leadership of the School District, for protecting the interests of the School District as a legal entity, and for facilitating governance for the purpose of delivering the highest quality educational and related services to all of the District's students. Conduct by Board members that compromises the reputation or legal position of the District ~~is~~ prohibited.

Any authority delegated to the Board President in this policy is automatically vested in the Board Vice President in the event that either the Board President is unavailable or the Board President is the Board member accused of violating this policy.

General Expectations of All Board Members

- A. Attend all scheduled Board meetings insofar as possible, and become informed concerning the issues to be considered at those meetings.
- B. Be familiar with and follow applicable local, State, and Federal laws and regulations.
- C. Be familiar with and comply with Board policies, including policies governing Board member conduct and Board member ethics, rules of incompatibility of office, qualifications of the office, and conflicts of interest (see Bylaw 0144.3 - Conflict of Interest).
- D. Conduct themselves with integrity, honesty, and in a manner that reflects positively on the Board and on the District.
- E. Be accountable for guiding and supporting the policy decision-making process that impacts students, staff, and the community. The operation of the District is the responsibility of the administration.
- F. Establish and maintain a high level of honesty, credibility, and truthfulness in all matters dealt with by the Board.
- G. Treat others with respect and dignity at all times, maintain decorum, and always communicate in a way that does not violate or illustrate disregard for Board policy concerning harassment or discrimination. This decency expectation applies in all communications, including while discussing sensitive, ~~or~~ controversial ~~matters~~, or matters involving disagreement.
- H. At all times, conduct themselves in the best interest of the School District, including avoiding implicating the District

in unlawful activity or supporting or encouraging efforts to harm the reputation, legal standing, or to bring other material harm to the interests of the District or the Board.

- I. Recognize that they should endeavor to make policy decisions only after full discussion at publicly held Board meetings.
- J. Render all decisions based on the available facts and independent judgment.
- K. Encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, staff, and all elements of the community.
- L. Work with the other Board members to establish effective Board policies and to delegate authority for the administration of the District to the District Administrator **in accordance with Policy 1100 - District Organization**.
- M. Communicate to other Board members, **in accordance with the Open Meeting Law, and the District Administrator expressions of public reaction to Board policies and school programs (see Board Member Communication section below, Bylaw 0143.1 - Public Expression of Board Members, and Bylaw 0167.5 - Use of Electronic Mail)**.
- N. Inform themselves about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by the Wisconsin Association of School Boards, the Consortium of State School Board Associations, and the National School Boards Association.
- O. Support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff.
- P. Refrain from using their Board positions for personal partisan gain.
- Q. Take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law.
- R. Remember always that their first and greatest concern must be for the educational welfare of the students attending the public schools.
- S. No Board member shall act or fail to act as a member of the Board in violation of 946.12, Wis. Stats., regarding misconduct in public office.
- T. Disclose any actual or perceived conflict of interest.

Board Member Communication

Board members are expected to refrain from engaging in communication on behalf of the Board or on behalf of the District unless authorized to do so by majority vote of the Board (See Bylaw 0143.1).

Any Board member who chooses to engage in individual communication on matters related to Board and/or District business is expected to clearly identify whether the Board member is communicating in the following capacity:

- A. On behalf of the Board: normally, this is the function of the Board President or, in the President's absence, the Vice President. The Board may, by majority vote, delegate this responsibility to another Board member in a specific circumstance. In every case, the Board ~~member~~ Member communicating the Board's position shall do so as determined by the Board and avoiding individual interpretation or editorializing.
- B. As an individual Board member, but not on behalf of the Board: a Board member who speaks, including online, in social media forums, or in any other public forum, on matters related to Board and/or District business, but not as an officially designated spokesperson of the Board.

Board members who fail to adhere to this expectation, or who publicly communicate false or intentionally misleading information pertaining to Board action or District policy, will be asked to correct such communication in a way that is likely to reach the same audience as the false or misleading information. The Board President is authorized to communicate such requests to the pertinent Board member.

The Board President is authorized to issue public statements on behalf of the Board in the event a Board member expresses false or misleading information, or makes statements without properly identifying whether s/he is speaking as an individual Board member. The President's communication should be limited to correcting the false or misleading statement, clarifying that the Board member was not speaking on behalf of the Board, and providing information relative to Board action, if any, on the subject matter.

Board Member Interaction with Staff

The general expectations of Board member decorum and civility apply to interactions with employees; however, because the Board is the employer of all District staff, this responsibility is appropriate for special reference. Each Board member is an individual with authority to bring matters to the Board and to influence matters related to staff. Therefore, it is imperative that Board members treat all employees with respect and as professionals. Board members are also required to comply with Board Policies governing employee anti-harassment, ~~non-discrimination~~ **nondiscrimination**, and threatening behavior.

No Board member has inherent authority to require any staff member to respond to the Board member regarding a specific request for information, or to direct any staff member to perform or not perform any task, except as provided by Board policy or as directed by majority vote of the Board.

Board members' access to and request for School District records and information is governed by Board Bylaw 0143.2- Board Member Information Requests.

Board Member Records and Confidentiality

Board members are expected to maintain their own public records created on resources not controlled by and thus not maintained by the School District. Each Board member is an elected official responsible for preserving all public records s/he creates, and to comply with requests to inspect such records. The District has no obligation nor responsibility to assist any Board member in fulfilling this responsibility with respect to records that are not maintained by the District.

Board members are encouraged to review Board policy defining and explaining public records, their maintenance, and public access (See Board Policy 8310 - Public Records).

Board members are expected to maintain and protect the privacy of District records, including student records, and communications received in closed session meetings of the Board. Board members must also protect and not disclose records consistent with, and governed by, the Family Education Rights and Privacy Act (FERPA).

Enforcement

Complaints alleging violations of the Board Member Code of Conduct may be brought by any **parent, student, staff member or District resident** ~~person~~ and ~~must~~ **can** be submitted to the Board President or, if the Board President is the member accused of violating this policy, to the Vice President, **who under such circumstances shall perform the duties of the Board President described in this policy. All Complaints shall bear the name and signature of the complainant and include a detailed description of the alleged misconduct, any evidence supporting the allegations, and the action/relief being requested.**

The Board President may choose to consolidate complaints for consideration if more than one (1) individual files similar complaints, but reserves the right to refuse to consider any subsequent complaint on the same matter unless previously unknown material facts are raised.

The ~~President or Vice President~~ shall review the complaint and ~~determine whether the officer can~~ investigate the matter. **The President may or if the President or Vice President needs to contact the School District's legal counsel for support in the investigation of the complaint and/or other matters related to the complaint.** Upon completion of the investigation, if the conclusion reached is that the Board member violated the policy, the investigator shall brief the Board and may recommend action to be taken.

Board members are elected officials and therefore cannot be ~~disciplined,~~ prevented from participating in Board meetings, or removed from office by the Board. **However, the** ~~The~~ Board may consider the following:

- A. formal censure by resolution passed by a majority of the Board in an open session meeting of the Board;
- B. removal from Board committee assignments **that is an** ~~for the remainder of the year and until the following organizational meeting of the Board, at which time the President is authorized to continue to withhold committee assignment. Approval of this sanction is an adopted~~ exception to Bylaw 0155 - Committees;
- C. restriction on Board member rights granted by policy, including requesting items for a Board meeting agenda;
- D. referral to proceed with efforts to remove the Board member from office for cause, which means inefficiency, neglect of duty, official misconduct, or malfeasance in office;
- E. referral to law enforcement if any alleged misconduct constitutes potentially unlawful conduct;
- F. other efforts to pursue compliance with and adherence to the policy as determined by the Board and not prohibited by law.

If a complainant or any other person contacts an individual Board member, other than the Board President, to discuss a complaint or investigation under this policy, the Board member shall inform the person that the Board member has no authority to act in an individual capacity and shall refer the person to this bylaw or the Board President for further assistance.

Revised 10/11/21

T.C. 6/6/23

T.C. 9/25/23

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Legal

17.13, Wis. Stats.

946.12, Wis. Stats.

The Consortium of State School Board Associations

The National Association of School Boards

The Wisconsin Association of School Boards



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of BOARD - DISTRICT ADMINISTRATOR RELATIONSHIP
Code	po1210
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	October 11, 2021

1210 - BOARD - DISTRICT ADMINISTRATOR RELATIONSHIP

The Board believes that, in general, it is the primary duty of the Board to establish policies and that of the District Administrator to administer such policies. Policies should be originated or changed in consultation with the District Administrator. The District Administrator should be given the latitude to determine the best method of implementing the policies of the Board.

The District Administrator, as the ~~chief administrative officer~~ **administrative head** of the District, is the primary professional advisor to the Board. **As such, the District Administrator** ~~S/He~~ is responsible for the development, supervision, and operation of the school program and facilities, including the development of administrative guidelines consistent with Policy 1230.01 – Development of Administrative Guidelines.

The District Administrator and those administrators directed by the District Administrator shall attend Board meetings, as needed. Administrative participation shall be by professional counsel, guidance, and recommendation - as distinct from deliberation, debate, and voting of Board members.

Members of the Board cannot act for the Board on any matter unless authorized by law or officially delegated by law or the Board with the authority to do so. Members shall refrain from involving themselves in purely administrative matters. Board members shall avoid situations that present a conflict of interest or a perceived conflict of interest. Board members shall refer all non-action matters and criticisms to the Superintendent.

Cooperation is the key to good teamwork. This applies to policy development, District organization and operation, bond issues, building plans and procedures, site selection, insurance, salaries, transportation, food services, instructional services, and developmental plans for new programs. The Board-Administration team recognizes the need for continuous evaluation of all the functions and services of the school system.

When the business of the District is being conducted, the welfare and concern for students shall be the Board's and administration's primary focus.

In the interests of promoting and maintaining a healthy and productive work environment, the District Administrator shall report to the Board President any information regarding Board member conduct in violation of Policy 3362.01/**Policy 4362.01** - Threatening Behavior Toward Staff Members, ~~Policy 4362.01 - Threatening Behavior Toward Staff Members~~, or Bylaw 0144.5 - Board Member Behavior, **Communications**, and Code of Conduct. If such a report involves the Board President, the Board Vice-President shall be notified.

The Board is responsible for determining the success of the District Administrator in meeting the goals established by the Board through annual evaluations of the District Administrator's performance. **As the administrative head of the District, the District Administrator may delegate duties and responsibilities, including those contained in Board policy, to appropriate members of the staff. Those staff performing such duties and responsibilities shall be held accountable by the District Administrator for their performance as employees of the District.**

Individual Board members who receive communications regarding matters within the purview of the administration

including, but not limited to, personnel concerns or student/parent concerns, shall immediately refer concerns to the District Administrator, or if the concern relates to the District Administrator, to the Board President.

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Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of STUDENT SUPERVISION AND WELFARE
Code	po1213 Act 57
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	December 5, 2022

1213 - STUDENT SUPERVISION AND WELFARE

Administrators are frequently confronted with situations which, if handled incorrectly, could result in liability to the District and personal liability to the administrator and/or harm to the welfare of the student(s).

An administrator who is found to have had sexual contact with any student shall be referred to the proper authorities and be subject to discipline, up to and including discharge.

Required Notification

The District Administrator shall notify the parent(s) or guardian(s) of a student when the District receives a report that gives reasonable cause to believe one of the following has occurred:

- A. Sexual misconduct by a school staff member against a student;
- B. A school staff member or volunteer has been convicted of a serious child sex offense and worked primarily with children in a way that would be a felony under 948.13, Wis. Stats.; and/or
- C. A registered sex offender has intentionally captured an image of a minor student without the parent's or guardian's written consent.

Definitions

Report means any information, whether written or verbal, indicating one (1) of the categories of conduct described in the section above (A., B., and/or C.) in this policy.

Timing and Method of Notification

Timing

- A. If the report is received before the end of the regular school day, the District shall notify the parent or guardian by 5:00 p.m. that same day.
- B. If the report is received after school hours or on a non-school day, the District shall provide notification by noon of the next calendar day.

Method

- A. Notice must be provided in person or by phone (including voicemail) to the parent(s) or guardian(s) of the specific student who is alleged to have been the victim, target, or recipient of the conduct.
- B. The District may follow up the in-person or phone notification with written or email documentation for record-keeping purposes.

Annual Notice of Rights

The District shall provide an annual notice to all parents and guardians informing them of their rights to access records related to the discipline of a school employee under public records law. This section should not be construed as affecting any obligations on the part of staff to report suspected child abuse under 48.981, Wis. Stats. and Policy 8462 – Child Abuse and Neglect.

Standard of Care of Students

Each administrator shall maintain a standard of care for the supervision, control, and protection of students commensurate with their assigned duties and responsibilities which include, but are not limited to, the following:

- A. An administrator shall report immediately any accident or safety hazard about which they are informed, or detect, to their supervisor as well as to other authorities or District staff members as may be required by established policies and procedures.
- B. An administrator shall report unsafe, potentially harmful, dangerous, violent, or criminal activities, or threat of these activities, by students to the District Administrator and local public safety agencies and/or school officials in accordance with Policy 8420 - School Safety and Reporting of Crime Statistics.
- C. An administrator should not volunteer to assume responsibility for duties that they cannot reasonably perform. Such assumption carries the same responsibilities as assigned duties.
- D. An administrator shall not send students on any personal errands.
- E. An administrator shall not associate with students at any time in a manner which gives the appearance of impropriety including, but not limited to, the creation or participation in any situation or activity which could be considered abusive or sexually suggestive or involve illegal substances such as tobacco, alcohol, or drugs. Any sexual or other inappropriate conduct with a student by any administrator will subject the offender to potential criminal liability and District discipline, up to and including termination of employment.

This provision should not be construed as precluding an administrator from associating with students in private for legitimate or proper reasons or to interfere with familial relationships that may exist between staff and students.

- F. An administrator shall not disclose personally identifiable information about a student to third parties unless specifically authorized by law or the student's parent(s) to do so.
- G. An administrator, other than the District Administrator, shall not transport students for school-related activities in a private vehicle without the approval of their immediate supervisor and consistent with the provisions of Policy 8660 - Transportation by Private Vehicle for District-Sponsored Activities or Trips. This does not apply to any student who is an administrator's family member.
- H. A student shall not be required to perform work or services that may be detrimental to their health.
- I. Administrators are discouraged from engaging students in social media and online networking media (see also Policy 7544 - Use of Social Media), except for appropriate academic, extra-curricular, and/or professional uses only.
- J. Administrators are expressly prohibited from posting any picture, video, meme, or other visual depiction, or comment pertaining to any student on personal or unauthorized social networking media or similar forums. This provision of the policy does not apply to pictures and/or videos taken of public events that may involve or incidentally include depictions of students participating in or observing such events where the purpose of the photo or video is to depict the event, not a particular student. This section does not apply to depictions of an administrator's own child or other relative.

Since most information concerning a child in school, other than directory information described in Policy 8330 - Student Records, is a confidential student record under Federal and State laws, any administrator who shares confidential information with another person not authorized to receive the information may be subject to discipline and/or civil liability. This includes, but is not limited to, information concerning assessments, grades, behavior, family background, and alleged child abuse.

Appropriate Staff and Student Relationships

The District is committed to maintaining safe, professional, and developmentally appropriate relationships between staff and students. All employees, volunteers, and adults working with students are expected to uphold clear and appropriate boundaries and report concerns to protect student welfare.

Prohibited Conduct

It is impossible to list every inappropriate conduct scenario, but the following expectations, as well as other similar types of behavior, apply:

- A. **Preferential Treatment or Favoritism** - Staff behaviors that demonstrate, or give the perception of, preferential treatment toward a student or group of students.
- B. **Boundary Invasions** - Staff-student relationships may become inappropriate based on the frequency, timing, location, or nature of interactions. Consent from the student or parent does not justify boundary invasions.

Maintaining professional boundaries is essential to student safety; however, the District recognizes that certain physical contact or personal involvement may be clinically or educationally necessary. Behaviors that are required for a student's well-being or instructional success are permitted. This includes, but is not limited to: providing hygiene assistance to a student (e.g., following a toileting accident); physical spotting or corrective positioning in athletics (e.g., wrestling, gymnastics, or football); and administering first aid or emergency medical care.

Any behavior that lacks a clear educational or medical justification, or that serves the emotional or physical needs of the adult rather than the student, is strictly prohibited. Such behaviors may be indicators of grooming and will be subject to immediate investigation. Inappropriate boundary invasions are prohibited and must be reported promptly.

- C. **Romantic or Sexual Conduct** - Staff must not engage in any romantic or sexual conduct with students, including dating, advances, sexual contact, or sexually suggestive communication.

Outside-District and Staff-Parent Relationships - This policy permits appropriate interactions from legitimate, pre-existing, non-District relationships (e.g., relatives, family friends). Staff who are parents or guardians of enrolled students must maintain professional conduct in all school-related activities and communications, avoiding favoritism or conflicts of interest. Where such relationships compromise professional responsibilities, the District may intervene.

Professional Conduct During Off-Site School Activities - Staff must maintain professional boundaries during all school-sponsored off-site activities such as field trips, competitions, travel, and overnight events. Increased vigilance is required in these less-supervised settings.

Reporting of Allegations of Inappropriate Staff and Student Relationships

- A. **Student Reporting Process** - Students who feel uncomfortable or witness inappropriate behavior are encouraged to report concerns to a trusted staff member or school counselor, or via the District's anonymous reporting tool. All reports will be treated confidentially to the extent legally possible.
- B. **Staff Required Reporting of Misconduct** - Any concerns about inappropriate staff-student conduct must be reported immediately to a supervisor, principal, or the District's Compliance Officer(s). Anonymous reports will be investigated per District harassment procedures outlined in Policy 5517 - Student Anti-Harassment.

Mandated Reporting - Per 48.981, Wis. Stats., all staff are mandatory reporters. Suspected child abuse, including by another staff member, must be reported immediately to:

- A. A designated administrator; and
- B. Child Protective Services and/or law enforcement.

Immediate action is required; do not delay. More info: <https://dcf.wisconsin.gov/cps/process>

Violations and Consequences - Violations of this policy may result in disciplinary action, up to and including termination, and may be reported to external agencies as required by law.

Policy Access and Training - This policy will be:

- A. posted on the District's website;
- B. reviewed annually with staff; and
- C. included in new employee onboarding.

Pursuant to the laws of the State and Board Policy 8462 - **Child Abuse and Neglect**, each administrator shall report to the proper legal authorities immediately, any sign of suspected child abuse, abandonment, or neglect.

Revised 10/8/18
 Revised 4/22/19
 Revised 6/22/20
 Revised 3/15/21

48.981, Wis. Stats.

118.07(6), Wis. Stats.
 948, Wis. Stats.
 948.095, Wis. Stats.

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48.981, Wis. Stats.

118.07(6), Wis. Stats.

948, Wis. Stats.

948.095, Wis. Stats.



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of DEVELOPMENT OF ADMINISTRATIVE GUIDELINES
Code	po1230.01
Status	Policy Committee Review
Adopted	March 13, 2017

1230.01 - **DEVELOPMENT OF ADMINISTRATIVE GUIDELINES**

The Board of Education delegates to the District Administrator the function of designing and implementing the guidelines, required actions, and detailed arrangements under which the District will operate. These administrative guidelines shall not be inconsistent with the policies adopted by the Board.

The Board itself will formulate and adopt administrative guidelines and rules only when required by law, and when the District Administrator recommends Board adoption.

The District Administrator may also issue such administrative and student handbooks as the District Administrators/he may consider necessary for the effective administration of the schools and distribute them to employees and students and/or their parents.

The District Administrator may consult with appropriate District leadership and stakeholders, when appropriate, during the development of administrative guidelines.

As long as the provisions of these administrative guidelines and handbooks are not inconsistent with Board policies, or with Federal/State law, they will be considered to be an extension of the policy manual and binding upon all employees and students.

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Legal	118.24, Wis. Stats.
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7. PO2131.01 - Reading Instructional Goals & Kindergarten
Assessment

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Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of READING INSTRUCTIONAL GOALS AND KINDERGARTEN ASSESSMENT
Code	po2131.01
Status	Policy Committee Review
Adopted	March 13, 2017

2131.01 - READING INSTRUCTIONAL GOALS AND KINDERGARTEN ASSESSMENT

The Board of Education shall approve a program of reading goals for students for grades kindergarten to ~~12~~twelve (12).

To promote student's reading skills, the Board requires the District Administrator to designate a certified reading specialist who will be responsible to develop and coordinate a comprehensive reading curriculum for students in grades kindergarten to ~~12~~twelve (12).

The goals shall be based on an assessment of existing reading needs of students. Subsequently the students shall be assessed based on the reading goals.

The administration shall annually prepare a report evaluating the reading curriculum of the School District.

Assessments of Reading Readiness

An appropriate, valid, and reliable assessment of literacy fundamentals selected by the ~~Board~~Department of Public Instruction (DPI), shall be administered annually to each student enrolled in four (4) year old kindergarten through second grade. ~~The Board shall require that the assessment selected evaluates whether a student possesses phonemic awareness and letter sound knowledge.~~

The results of a student's assessment shall be reported to the student's parent.

A student whose assessment indicates that s/he is at risk of reading difficulty shall be provided with interventions or remedial reading services.

Interventions or remedial reading services shall be provided for a student in five (5) year-old kindergarten to grade three (3) if the student is identified as at-risk based on the assessment tool.

Interventions

Within the period of time specified by law, the District Administrator shall, for each student identified as at-risk, do the following:

- A. Create a personal reading plan for the student that includes at least all of the following:
 1. The student's specific early literacy skill deficiencies, as identified by the applicable assessment.
 2. Goals and benchmarks for the student's progress toward grade-level literacy skills.
 3. How the student's progress will be monitored.
 4. A description of the interventions and any additional instructional services that will be provided to the student to address the student's early literacy skill deficiencies.
 5. The programming using science-based early reading instruction, as defined in s. 118.015 (1c) (b), that the

- student's teacher will use to provide reading instruction to the student, addressing the areas of phonemic awareness, phonics, fluency, vocabulary, and comprehension.
6. Strategies the student's parent is encouraged to use to help the student achieve grade-level literacy skills.
 7. Any additional services available and appropriate to accelerate the student's early literacy skill development.
- B. Provide the interventions described in the student's personal reading plan to the student, as soon as practicable.
 - C. Monitor the student's progress at least weekly using the method described in the student's personal reading plan to determine whether the student demonstrates an inadequate rate of progress.
 - D. Provide a copy of the student's personal reading plan to the student's parent and obtain a copy of the student's personal reading plan signed by the student's parent.
 - E. After providing the interventions described in the student's personal reading plan to the student for ten (10) weeks, notify the student's parent of the student's progress, as determined under the student's personal reading plan.

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Legal

115.77, 118.015, 118.016, 121.02 (1) (c), Wis. Stats.



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of STUDENT SUPERVISION AND WELFARE
Code	po3213 act 57
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	January 5, 2025

3213 - **STUDENT SUPERVISION AND WELFARE**

Professional staff members are frequently confronted with situations which, if handled incorrectly, could result in liability to the District and personal liability to the professional staff member, and/or harm to the welfare of the student(s).

A professional staff member, or a person who works or volunteers with children, who is found to have had sexual contact with any student shall be referred to the proper authorities and be subject to discipline, up to and including discharge.

This **section policy** should not be construed as affecting any obligations on the part of staff to report suspected child abuse under 48.981, Wis. Stats. and Policy 8462 - Child Abuse and Neglect.

Standard of Care of Students

Each District employee shall maintain a standard of care for the supervision, control, and protection of students commensurate with their assigned duties and responsibilities which include, but are not limited to the following standards:

- A. A professional staff member shall report immediately any accident or safety hazard about which they are informed or detect to their supervisor as well as to other authorities or District staff members as may be required by established policies and procedures.
- B. A professional staff member shall report unsafe, potentially harmful, dangerous, violent, or criminal activities, or threat of these activities by students to the District Administrator and local public safety agencies and/or school officials in accordance with Policy 8420 - School Safety **and Reporting of Crime Statistics**.
- C. A professional staff member should not volunteer to assume responsibility for duties that they cannot reasonably perform. Such assumption carries the same responsibilities as assigned duties.
- D. A professional staff member shall provide proper instruction in the safety matters presented in assigned course guides.
- E. Each professional staff member shall immediately report to the principal any accident or safety hazard s/he detects.
- F. Each professional staff member shall immediately report to the principal any knowledge of threats of violence by students.
- G. A professional staff member shall not send students on any personal errands.
- H. A professional staff member shall not associate with students at any time in a manner which gives the appearance of impropriety, including, but not limited to, the creation or participation in any situation or activity which could be considered abusive or sexually suggestive or involve illegal substances such as tobacco, alcohol, or drugs. Any sexual or other inappropriate conduct with a student by any staff member will subject the offender to potential

criminal liability and District discipline up to and including termination of employment.

This provision should not be construed as precluding a professional staff member from associating with students in private for legitimate or proper reasons or to interfere with familial relationships that may exist between staff and students.

- I. A professional staff member shall not disclose personally identifiable information about a student to third parties unless specifically authorized by law or the student's parent(s) to do so.
- J. A professional staff member shall not transport students for school-related activities in a private vehicle without the approval of their immediate supervisor and consistent with the provisions of Policy 8660 - Transportation by Private Vehicle for District-Sponsored Activities or Trips. This does not apply to any student who is a professional staff member's family member.
- K. A student shall not be required to perform work or services that may be detrimental to their health.
- L. Staff members are discouraged from engaging in social media and online networking media (see also Policy 7544 - Use of Social Media), except for appropriate academic, extra-curricular, and/or professional uses consistent with Policy 7540 - Technology, Policy 7540.03 - Student Technology Acceptable Use and Safety, and Policy 7540.04 - Staff Technology Acceptable Use and Safety.
- M. Staff members are expressly prohibited from posting any picture, video, meme, or other visual depiction, or comment pertaining to any student on personal or unauthorized social networking media or similar forums. This provision of the policy does not apply to pictures and/or videos taken of public events that may involve or incidentally include depictions of students participating in or observing such event where the purpose of the photo or video is to depict the event, not a particular student. This section does not apply to depictions of a professional staff member's own child or other relative.

Since most information concerning a child in school, other than directory information described in Policy 8330 - Student Records, is a confidential student record under Federal and State laws, any staff member who shares confidential information with another person not authorized to receive the information may be subject to discipline and/or civil liability. This includes, but is not limited to, information concerning assessments, grades, behavior, family background, and alleged child abuse (see Policy 8330 - Student Records).

Appropriate Staff and Student Relationships

The District is committed to maintaining safe, professional, and developmentally appropriate relationships between staff and students. All employees, volunteers, and adults working with students are expected to uphold clear and appropriate boundaries and report concerns to protect student welfare.

Prohibited Conduct

It is impossible to list every inappropriate conduct scenario, but the following expectations, as well as other similar types of behavior, apply:

- A. **Preferential Treatment or Favoritism** - Staff behaviors that demonstrate, or give the perception of, preferential treatment toward a student or group of students.
- B. **Boundary Invasions** - Staff-student relationships may become inappropriate based on the frequency, timing, location, or nature of interactions. Consent from the student or parent does not justify boundary invasions.

Maintaining professional boundaries is essential to student safety; however, the District recognizes that certain physical contact or personal involvement may be clinically or educationally necessary. Behaviors that are required for a student's well-being or instructional success are permitted. This includes, but is not limited to: providing hygiene assistance to a student (e.g., following a toileting accident); physical spotting or corrective positioning in athletics (e.g., wrestling, gymnastics, or football); and administering first aid or emergency medical care.

Any behavior that lacks a clear educational or medical justification, or that serves the emotional or physical needs of the adult rather than the student, is strictly prohibited. Such behaviors may be indicators of grooming and will be subject to immediate investigation. Inappropriate boundary invasions are prohibited and must be reported promptly.

- C. **Romantic or Sexual Conduct** - Staff must not engage in any romantic or sexual conduct with students, including dating, advances, sexual contact, or sexually suggestive communication.

Outside-District and Staff-Parent Relationships - This policy permits appropriate interactions from legitimate, pre-existing, non-District relationships (e.g., relatives, family friends). Staff who are parents or guardians of enrolled students must maintain professional conduct in all school-related activities and communications, avoiding favoritism or conflicts of interest. Where such relationships compromise professional responsibilities, the District may intervene.

Professional Conduct During Off-Site School Activities - Staff must maintain professional boundaries during all school-sponsored off-site activities such as field trips, competitions, travel, and overnight events. Increased vigilance is required in these less-supervised settings.

Reporting of Allegations of Inappropriate Staff and Student Relationships

- A. **Student Reporting Process** - Students who feel uncomfortable or witness inappropriate behavior are encouraged to report concerns to a trusted staff member or school counselor, or via the District's anonymous reporting tool. All reports will be treated confidentially to the extent legally possible.
- B. **Staff Required Reporting of Misconduct** - Any concerns about inappropriate staff-student conduct must be reported immediately to a supervisor, principal, or the District's Compliance Officer(s). Anonymous reports will be investigated per District harassment procedures outlined in Policy 5517 - Student Anti-Harassment.

Mandated Reporting - Per 48.981, Wis. Stats., all staff are mandatory reporters. Suspected child abuse, including by another staff member, must be reported immediately to:

- A. A designated administrator; and
- B. Child Protective Services and/or law enforcement.

Immediate action is required; do not delay. More info: <https://dcf.wisconsin.gov/cps/process>

Violations and Consequences - Violations of this policy may result in disciplinary action, up to and including termination, and may be reported to external agencies as required by law.

Policy Access and Training - This policy will be:

- A. posted on the District's website;
- B. reviewed annually with staff; and
- C. included in new employee onboarding.

Pursuant to the laws of the State and Board Policy 8462 - Child Abuse and Neglect, each professional staff member shall report to the proper legal authorities immediately any sign of suspected child abuse, abandonment, or neglect. In addition, if there is any cause to suspect misconduct as specified in 118.07(6), Wis. Stats., as described in "Additional Required Reporting" in Policy 8462 - Child Abuse and Neglect, each professional staff member shall immediately report it to the District Administrator or their supervisor or a Title IX Coordinator.

48.981, Wis. Stats.

118.07(6), Wis. Stats.

948, Wis. Stats.

948.095, Wis. Stats.

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Legal 118.07(6), Wis. Stats.

48.981, 948, 948.095 Wis. Stats.



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of STUDENT SUPERVISION AND WELFARE
Code	po4213 Act 57
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	September 8, 2025

4213 - **STUDENT SUPERVISION AND WELFARE**

Support staff members may be confronted with situations which, if handled incorrectly, could result in liability to the District, personal liability to the staff member, and/or harm to the welfare of the student(s).

A support staff member, or a person who works or volunteers with children, who is found to have had sexual contact with any student shall be referred to the proper authorities and be subject to discipline, up to and including discharge.

This policy should not be construed as affecting any obligation on the part of staff to report suspected child abuse under 48.981, Wis. Stats. and Policy 8462 - Child Abuse and Neglect.

Standard of Care of Students

Each District support staff member shall maintain a standard of care for the supervision, control, and protection of students commensurate with their assigned duties and responsibilities, which include, but are not limited to, the following standards:

- A. A support staff member shall report immediately any accident or safety hazard about which s/he is informed or detects to his/her supervisor as well as to other authorities or District staff members as may be required by established policies and procedures.
- B. A support staff member shall report unsafe, potentially harmful, dangerous, violent, or criminal activities, or threat of these activities by students to the District Administrator and local public safety agencies and/or school officials in accordance with Policy 8420 - School Safety **and Reporting of Crime Statistics**.
- C. Support staff should not volunteer to take on responsibilities they are not reasonably qualified or able to perform. Voluntarily assuming such duties carries the same level of accountability as formally assigned responsibilities.
- D. A support staff member shall not send students on any personal errands.
- E. A support staff member shall not associate with students at any time in a manner which gives the appearance of impropriety, including, but not limited to, the creation or participation in any situation or activity which could be considered abusive or sexually suggestive or involve illegal substances such as tobacco, alcohol, or drugs. Any sexual or other inappropriate conduct with a student by any staff member will subject the offender to potential criminal liability and District discipline up to and including termination of employment.

This provision should not be construed as precluding a support staff member from associating with students in private for legitimate or proper reasons or to interfere with familial relationships that may exist between staff and students.

- F. A support staff member shall not transport students for school-related activities in a private vehicle without the approval of their immediate supervisor and consistent with the provisions of Policy 8660 - Transportation by Private

Vehicle for District-Sponsored Activities or Trips. This does not apply to any student who is a support staff member's family member.

- G. A student shall not be required to perform work or services that may be detrimental to his/her health.
- H. Staff members are discouraged from engaging students in social media and online networking media (see also Policy 7544 - Use of Social Media), except for appropriate academic, extra-curricular, and/or professional uses consistent with Policy 7540 - Technology, Policy 7540.03 - Student Technology Acceptable Use and Safety, and/or Policy 7540.04 - Staff Technology Acceptable Use and Safety.
- I. Staff members are expressly prohibited from posting any picture, video, meme, or other visual depiction, or comment pertaining to any student on personal or unauthorized social networking media or similar forums. This provision of the policy does not apply to pictures and/or videos taken of public events that may involve or incidentally include depictions of students participating in or observing such event where the purpose of the photo or video is to depict the event, not a particular student. This section does not apply to depictions of a support staff member's own child or other relative.

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Appropriate Staff and Student Relationships

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Any behavior that lacks a clear educational or medical justification, or that serves the emotional or physical needs of the adult rather than the student, is strictly prohibited. Such behaviors may be indicators of grooming and will be subject to immediate investigation. Inappropriate boundary invasions are prohibited and must be reported promptly.

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Reporting of Allegations of Inappropriate Staff and Student Relationships

- A. **Student Reporting Process** - Students who feel uncomfortable or witness inappropriate behavior are encouraged to report concerns to a trusted staff member or school counselor, or via the District's anonymous reporting tool. All reports will be treated confidentially to the extent legally possible.
- B. **Staff Required Reporting of Misconduct** - Any concerns about inappropriate staff-student conduct must be



Book	Policy Manual
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Title	Copy of ENTRANCE AGE
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Status	Policy Committee Review
Adopted	March 13, 2017
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5112 - **ENTRANCE AGE**

The Board of Education shall establish student entrance age requirements which are consistent with Wisconsin Law and sound educational practice and which ensure equitable treatment.

A. Kindergarten

1. A child is eligible for entrance into four (4) year old kindergarten if the child attains the age of four (4) on or before September 1st of the school year in which the child is being enrolled and meets the residency requirements.
2. A child is eligible for five (5) year old kindergarten when the child attains the age of five (5) on or before September 1st of the school year in which the child is being enrolled and meets residence requirements. The child may not be placed in an alternative program without permission of the parent.

B. First Grade

A child must be six (6) years of age on or before September 1st in the school year in which the student enrolls. A student must also have completed a kindergarten program or received a waiver of this requirement.

Any student who has not completed a five (5) year old kindergarten program, but seeks to enroll into first grade must receive a waiver of the requirement. The following students are eligible to receive a waiver:

1. Any student who has moved to the District from another state or country where completion of a five (5) year old kindergarten program is a prerequisite to enrollment in first grade and that student has received a waiver of the requirement in the prior state or country.
2. Any student who has moved to the District from another state or country that does not require the completion of five (5) year old kindergarten prior to enrollment in first grade.
3. Any student who, at the discretion of the Principal, in consultation with the first grade teacher(s) of the District, determines that, notwithstanding that the student has not completed a five (5) year old kindergarten program, the student has demonstrated sufficient aptitude in all core competencies normally required of kindergarten students in the District upon completion of the kindergarten program.

The Principal shall perform any required testing to establish the student's academic capabilities and shall prepare a written evaluation that either grants or denies the waiver and provides explanation as to the decision.

C. Appeal of Denial of Waiver

The parents of any student denied a waiver under this section by the Principal may appeal that decision to the District Administrator by submitting a written request to the Administrator within ten (10) days of the decision of the Principal.

The parents of any student denied a waiver by the District Administrator may appeal the decision to the Board by submitting a written request to the District Administrator within ten (10) days of the decision by the Administrator. The District Administrator shall notify the Board President and a meeting shall be scheduled with the parents. The decision of the Board is final.

D. Initial Entry

Children entering the District for the first time must comply with State law. Students must have an immunization record or a properly submitted waiver on file at the school. Any student who does not have the proper immunization records or appropriate waiver within thirty (30) school days of enrollment may be excluded or permitted to remain in school pursuant to Policy 5320 - Immunization.

Any student, and/or the student's parent(s) who enters the District for the first time must disclose prior or pending school expulsions at the time of enrollment.

E. Verification of Residence

Verification of a parent's residence shall be required at the time the child registers in a District school. Verification of residence may also be required at any other time at the discretion of the District Administrator.

F. Verification of Age

Verification of a child's age shall be required at the time the child enrolls.

G. Early Admission

The District shall prescribe procedures, conditions, and standards for early admission to kindergarten and first grade.

1. Procedure for Early Entrance to Kindergarten

Wisconsin Statutes provide that students must be five (5) years of age on or before September 1st in the year that he or she proposes to enter kindergarten. Local school boards have the ability to allow early entrance to some children. In such cases, the District must conduct an evaluation and the child must demonstrate superior emotional stability, social and mental maturity, and physical health. The following describes the policies for early entrance to kindergarten in the School District of New Glarus.

2. Eligibility for Early Entrance

Children whose fifth birthday falls between September 2 and December 31 of the year in which they desire to attend kindergarten are eligible for early entrance.

3. How to Start the Process

Parents shall contact the Elementary Principal to inquire about early entrance. The Principal will explain the process, determine parent reasons for early entrance, and initiate a referral to the Early Entrance Committee. The Committee will consist of the following staff: Elementary Principal, TAG director, speech pathologist, school psychologist, early childhood teacher, and kindergarten teacher. If a referral is made, the Principal will give the parents a questionnaire to complete which should be brought to the first session of the screening process.

4. Timelines

In order to best meet the needs of the student, the following timelines will be followed:

Steps in the Screening Process

The screening process for early entrance into kindergarten is rigorous and comprehensive. This is necessary in order for a decision to be made that is in the best interests of the child.

the same screening instrument that is given during that screening. A kindergarten or early childhood teacher and speech and language specialist will administer this screener in the school. A score at the 90th percentile or higher (based on the child's chronological age) on this screening instrument moves the child to the next phase in Step One (1) – a phonemic awareness test. The phonemic awareness test is administered by the speech and language therapist and assesses language development. If the child performs at kindergarten readiness levels, s/he moves on to Step Two (2).

Step Two (2): The school psychologist administers an individual cognitive assessment to the child, either at the child's home, in a daycare setting, or at a mutually agreed upon location. An intelligence quotient of 125-130 qualifies the child to move on in the screening process.

Step Three (3): The school psychologist observes the child in a natural setting (daycare or playgroup) looking for appropriate social skills and transitions. At the same time, a standardized questionnaire that assesses social skills is given to parents to complete.

If a child does not meet the criteria in any of the steps during the screening process, the process is concluded and the family is notified by the Principal. At the conclusion of all three (3) steps, the Early Entrance Committee meets and makes a decision, based on the data. The Principal will notify the parents of the Committee's decision within ten (10) business days of the completion of the screening process. Every effort will be made to finish referrals in a timely manner.

The Principal will make recommendations for early entrance to the Board for final approval. If the Early Entrance Committee denies the early entrance request, the parent/guardian has the right to appeal to the Board.

Review of the First Grade Entrance Committee

The First Grade Entrance Committee will gather and review student information in order to answer the question: "Is this student ready for first grade?" How to Start the Process Parents should contact the Elementary Principal by April 1 prior to the year for which they are requesting entrance. The Principal will explain the process to the parents and initiate a referral to the First Grade Entrance Committee. This committee will consist of the following staff: Elementary Principal, speech pathologist, school psychologist, reading specialist, and first grade teacher.

Timelines:

In order to best meet the needs of the student, the following timelines will be followed:

April 1: This is the preferred time to begin the first grade entrance process. Referrals received by this deadline will be reviewed by the Committee and a recommendation made to the Principal within forty-five (45) days.

April 2 – August 31: Referrals received within this time frame will be reviewed by the Committee and a recommendation made by September 30. The student will remain in kindergarten until the decision is made.

No referrals for first grade entrance will be considered after the first day of the school year. The only exception is if a student transfers in from another district and the first grade entrance process was started in that district.

H. Older Students

A person who is a resident of the District and over twenty (20) years of age may enroll **provided** ~~providing~~ the District Administrator does not think such enrollment will interfere with the education of the other students.

Revised 9/9/19

Revised 10/11/21

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New Glarus School District

Legal

118.14, 118.15, 120.12(25), 252.04, Wis. Stats.



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of Vol. 35, No. 1 - November 2025 New STUDENT IDENTIFICATION NUMBERS AND CARDS
Code	po5135 new
Status	Policy Committee Review

New Policy - Vol. 35, No. 1

5135 - STUDENT IDENTIFICATION NUMBERS AND CARDS

Each student enrolled in the District shall be provided a unique identification number. The identification number shall not be identical to or incorporate the student's Social Security number.

The Board authorizes the District Administrator to issue identification cards to students.

If identification cards are issued, each identification card shall include the telephone number for the National Suicide Prevention Lifeline or one of its affiliate crisis centers or, if the National Suicide Prevention Lifeline ceases operations, another national network of local crisis centers that provides free and confidential emotional support to individuals in suicidal crisis or emotional distress twenty-four (24) hours a day and seven (7) days a week.

Identification cards may also include the following information, if available:

- A. a statement that the text-based emotional support service of the Crisis Text Line may be accessed by texting HOPELINE to 741741 or, if applicable, by specifying any successor method;
- B. instructions for contacting a text-based state or national organization, other than the National Suicide Prevention Lifeline or a successor organization, that provides free support to individuals in crisis twenty-four (24) hours a day and seven (7) days a week;
- C. the telephone number for a local suicide prevention hotline.

The District Administrator shall take appropriate steps to comply with this statutory requirement whenever student identification cards are issued by the District.

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Legal 118.169, Wis. Stats.



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of PERSONAL COMMUNICATION DEVICES
Code	po5136
Status	Policy Committee Review
Adopted	October 9, 2017
Last Revised	April 11, 2022

5136 - PERSONAL COMMUNICATION DEVICES

The Board is aware that PCDs are used by students and parents to communicate with each other. However, the use of PCDs on school grounds must be appropriately regulated to protect students, staff, and the learning environment.

"Personal communication devices" (PCDs), also referred to as "wireless communication devices", as used in this policy, mean a portable wireless device that has the capability to provide voice, messaging, or other data communication between two (2) or more parties and includes all of the following:

are defined in Bylaw 0100.

- A. cellular/mobile telephone;
- B. tablet computer;
- C. laptop computer;
- D. gaming device;
- E. smartphone;
- F. e-reader;
- G. smartwatch;
- H. wearable technology;
- I. any other web-enabled devices of any type.

Students may use PCDs before and after school, during their lunch break, in between classes as long as they do not create a distraction, disruption or otherwise interfere with the educational environment, during after-school activities (e.g., extra-curricular activities), or at school-related functions. Use of PCDs, except those approved by a teacher or administrator, at any other time is prohibited and they must be powered off and stored out of sight.

However, technology including, but not limited to, PCDs intended and actually used for instructional purposes (e.g., taking notes, recording classroom lectures, writing papers) will be permitted, as approved by the classroom teacher or the building principal.

- Students in grades 4k-6: While students may possess PCDs in school, on school property, during after-school activities (e.g., extra-curricular activities), and at school-related functions, they must be powered completely off and stored in the students' backpacks in their cubby or locker during school hours.

- Students in grades 7-8: During instructional time, students may only use digital technology devices, including cell phones, available to them for purposes pre-authorized by the teacher. Personal electronic devices should otherwise be put away in their lockers.
- Students in grades 9-12: During instructional time, students may only use digital technology devices, including cell phones, available to them for purposes pre-authorized by the teacher. Personal electronic devices should otherwise be put away and out of sight, or stowed in the teacher designated location within the classroom or learning space if requested by the teacher.

Students may not use PCDs on school property or at a school-sponsored activity to access and/or view Internet websites that are otherwise blocked to students at school.

Students may use PCDs while riding to and from school on a school bus or other Board-provided vehicles or on a school bus or Board-provided vehicle during school-sponsored activities, at the discretion of the bus driver, classroom teacher, or sponsor/advisor/coach. Distracting behavior that creates an unsafe environment will not be tolerated.

~~Under certain circumstances, a student may keep his/her PCD "On" with prior approval from the building principal.~~

Except as authorized by a teacher, administrator, or IEP team, students are prohibited from using PCDs during the school day, including while off-campus on a field trip, to capture, record, and/or transmit the words or sounds (i.e., audio) and/or images (i.e., pictures/video) of any student, staff member or other person. Using a PCD to capture, record, and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted. If the violation involves potentially illegal activity, the confiscated-PCD may be turned over to law enforcement.

PCDs, with cameras or any other recording capabilities, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, classrooms, locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The District Administrator and building principals are authorized to determine other specific locations and situations where the use of a PCD is absolutely prohibited.

Students shall have no expectation of confidentiality with respect to their use of PCDs on school premises/property.

Students may not use a PCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated. See Policy 5517.01 – Bullying. In particular, students are prohibited from using PCDs to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon **any Protected Class consistent with Board Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity** ~~their race, color, national origin, sex (including sexual orientation/transgender identity), disability, age, religion, ancestry, or political beliefs;~~ and (2) engage in "sexting" - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

Students are also prohibited from using a PCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using PCDs to receive such information.

Possession of a PCD by a student at school during school hours and/or during extra-curricular activities is a privilege that may be forfeited by any student who fails to abide by the terms of this policy, or otherwise abuses this privilege.

Policy Violations

Violations of this policy may result in disciplinary action and/or confiscation of the PCD. The building principal will also refer the matter to law enforcement or child services if the violation involves an illegal activity (e.g., child pornography, sexting). Discipline will be imposed on an escalating scale ranging from a warning to an expulsion based on the number of previous violations and/or the nature of or circumstances surrounding a particular violation. If the PCD is confiscated, it will be released/returned to the student's parent after the student complies with any other disciplinary consequences that are imposed, unless the violation involves potentially illegal activity in which case the PCD may be turned over to law enforcement.

A confiscated device will be marked in a removable manner with the student's name and held in a secure location in the building's central office until it is retrieved by the parent or turned over to law enforcement. School officials will not search or otherwise tamper with PCDs in District custody unless they reasonably suspect that the search is required to discover evidence of a violation of the law or other school rules. Any search will be conducted in accordance with

Policy 5771 - Search and Seizure. If multiple offenses occur, a student may lose ~~the~~his/her privilege to bring a PCD to school for a designated length of time or on a permanent basis.

Student use of PCDs in the following circumstances will not be considered a violation of this policy:

- A. **Emergency or Threat:** Student use of a PCD is allowed in the event of an emergency or a perceived threat to address the safety and security of students and staff.
- B. **Health Care Management:** Student use is authorized as necessary to manage or support a specific student's health care needs as defined in the individual student health plan.
- C. **Individualized Education Plans:** Student use is authorized consistent with a student's Individualized Education Program (IEP) or a plan developed under Section 504 of the federal Rehabilitation Act of 1973.
- D. **Educational Purposes:** Student use is authorized by a teacher for legitimate educational purposes during instructional time as described above.

Duty to Report

A person who discovers a student using a PCD in violation of this policy is required to report the violation to the building principal.

Students Responsible for Their PCDs

Students are personally and solely responsible for the care and security of their PCDs. The Board assumes no responsibility for theft, loss, or damage to, or misuse or unauthorized use of, PCDs brought onto its property.

Annual Notice

No later than October 1 of each year, the Department of Public Instruction (DPI) shall be notified by the District of whether any changes have been made to this policy and, if so, the updated policy shall be submitted to the DPI.

118.13, Wis. Stats.

118.258, Wis. Stats.

175.22, Wis. Stats.

120.12(29) Wis. Stats.

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Legal	118.13, Wis. Stats.
	118.258, Wis. Stats.
	120.12(29) Wis. Stats.
	175.22, Wis. Stats.

13. PO5411 - Third Grade Promotion and Retention: At Risk
Students

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Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of THIRD GRADE PROMOTION AND RETENTION: AT-RISK STUDENTS
Code	po5411
Status	Policy Committee Review
Adopted	June 9, 2025
Last Revised	September 8, 2025

5411 - THIRD GRADE PROMOTION AND RETENTION: AT-RISK STUDENTS

Introduction

This policy governs the promotion of students from 3rd grade to 4th grade in accordance with 118.33, Wis. Stats. The policy applies to all students being considered for promotion from 3rd to 4th grade, effective on September 1, 2027.

The District intends to make promotion decisions based on a thorough and equitable process that considers individual student needs in reading. For any student who has not completed their personal reading plan by the end of 3rd grade, a team will determine whether retention or promotion to 4th grade, with intensive instructional support, progress monitoring, and supports to remediate the identified areas of deficiency, is in the student's best interest. The determination process will consider relevant factors such as reading proficiency, social and emotional development, and available supports.

Definitions

"Personal Reading Plan" means a reading plan provided for five (5) year-old-kindergarten to third grade students that are identified as at risk based on a universal screening assessment or diagnostic assessment, in accordance with 118.016(5), Wis. Stats.

"Limited English-Proficient Student" means a student whose ability to use the English language is limited because of the use of a non-English language in the student's family or the student's daily, non-school surroundings, and who has difficulty in performing ordinary classwork in English as a result of such limited English proficiency.

"Completed" means a 3rd grade student who has a personal reading plan is considered to have completed the personal reading plan if the student's parent and the student's school agree that the student has met the goals outlined in the personal reading plan and the student scores at grade-level in reading on a summative assessment, as defined by the Department of Education (DPI).

Promotion of Third Grade Students with Personal Reading Plans

For any student who has not completed their personal reading plan by the end of the student's third grade year, the District will engage in a process to determine whether to promote that student to the fourth grade. The District will not promote a student from third grade to fourth grade who has not completed their personal reading plan by the end of third grade unless the District, in consultation with the student's parent(s), believes retention is not in the best interest of the student.

In reaching the decision to promote or retain the student, the District will carefully consider all relevant factors, including but not limited to:

- A. Whether a team of interested individuals, including the parent(s) of the student and school representatives who have knowledge of the reading instruction, supports, and interventions provided to the student, believe promotion is

in the best interest of the student;

- B. All relevant and available data demonstrating the student's response or progress to reading instruction and intervention, and data demonstrating the student's progress towards meeting personal reading plan goals;
- C. Why the student has not completed their personal reading plan;
- D. Whether or which alternatives to retention can help support the student to achieve reading proficiency;
- E. Any other factor(s) relevant in deciding whether to retain or promote a student;
- F. Those factor(s) or conditions considered elsewhere in District policy or administrative guidelines pertaining to student promotion and retention;
- G. Whether the student is eligible for an exception contained under this policy;
- H. The potential long-term adverse risks **and/or benefits** of retention.

Based on the comprehensive evaluation of factors above, the District will make one of the following determinations:

- A. Promotion: Promotion to fourth grade with applicable supports and services is more appropriate than retention **into** third grade.
- B. Promotion: The student's non-completion of their personal reading plan was not primarily due to the student's lack of reading proficiency.
- C. Promotion: The District recommends retention with applicable supports and services, but the student's parent(s) do not agree with the District's recommendation.
- D. Retention: The District determined that, in consultation with the student's parent(s), retention with applicable supports and services is more appropriate than promotion to fourth grade.

Promoting Students with Incomplete Personal Reading Plans

If the District promotes a third-grade student who has not completed their personal reading plan by the end of third grade, the District shall conduct all of the following post-promotion requirements:

- A. In the following and subsequent school year(s), provide intensive instructional services, progress monitoring, and supports to remediate the identified areas of deficiency until the student scores at grade level in reading on a summative assessment;
- B. Notify the student's parent(s), in writing, that the student did not complete their personal reading plan, including a description of the instructional services and supports that will be provided to the student to remediate the identified areas of deficiency; and
- C. Provide the student with an intensive summer reading program each summer until the student scores at grade-level in reading on a summative assessment.

Exceptions to Post-Promotion Requirements

The following are good cause exceptions. Any student who meets one or more of the following good cause exceptions may be exempt from the promotion policy, the intensive summer reading program, and/or the intensive reading intervention requirements:

- A. The student is identified as a Limited-English Proficient student as per the definition included in this policy;
- B. The student has an individualized education plan (IEP) that indicates that neither taking the universal reading screener nor the State summative assessment in reading is appropriate for the student;
- C. The student scores as proficient in reading on the alternative Statewide standardized summative assessment;
- D. The student has an IEP or Section 504 plan under the Rehabilitation Act of 1973 that indicates that the student has received intensive intervention in reading for more than two (2) years if the student continues to demonstrate a deficiency in reading and was previously retained in 5th, 4th, 3rd, 2nd, or 1st grades one (1), two (2), or three (3);

- E. The student has received intensive reading interventions for two (2) or more school years, continues to demonstrate a deficiency in reading, and was previously retained in 5K, grades one (1), two (2), or three (3) for a total of two (2) years.

Mid-Year Enrollment/Transfers

Any student who enrolls as a third-grade student late in the school term without any accompanying record of a personal reading plan shall be promoted to fourth grade under the criteria that the student did not have a personal reading plan in effect at the end of third grade.

If a student transfers into a school enrolled as a fourth-grade student and the provided records indicate the student may have met requirements to be retained in third grade (e.g., incomplete personal reading plan), the District shall provide all supports and services that the student would have otherwise received as a post-promotion requirement including intensive instructional services, progress monitoring and supports to remediate the identified areas of deficiency, parent notification, and an intensive summer reading program each summer until the student scores at grade-level in reading on a summative assessment.

Parental Notification

No later than fifteen (15) days after the reading readiness assessment is scored, the Board shall provide the results of the reading readiness assessment, in writing containing at least all of the following information to the student's parent in the parent's native language:

- A. the student's score on the reading readiness assessment;
- B. the student's score in each early literacy skill category assessed by the assessment;
- C. the student's percentile rank score on the reading readiness assessment, if available;
- D. the definition of "at-risk" and the score on the reading readiness assessment that would indicate the student is at-risk;
- E. a plain language description of the literacy skills the reading readiness assessment is designed to measure.

If the diagnostic assessment indicates that a student is at-risk, the Board shall include information about how to make a special education referral under 115.777, Wis. Stats., with the diagnostic assessment results provided.

If the Board is required to assess a student's early literacy skills using a diagnostic assessment, the Board shall provide all of the following, in writing, to the student's parent:

- A. a description of the common indicators and characteristics of dyslexia;
- B. information about appropriate interventions and accommodations for students with characteristics of dyslexia.

The Board shall post its early literacy remediation plan (including the parent notification policy) on the School District website.

If a student is identified as at risk based on a universal or diagnostic assessment, the Board shall:

- A. provide a copy of the student's personal reading plan to the student's parent and obtain a copy of the personal reading plan signed by the student's parent (acknowledgement rather than consent);
- B. after ten (10) weeks of providing the student with the interventions in the student's personal reading plan, notify the student's parent of the student's progress, as determined under the student's personal reading plan.

Appeal Process

Any person appealing a decision regarding promotion to grade four (4) under this policy shall submit a written appeal to the District Administrator within five (5) business days of notification. The person must state, in writing, the portion of this policy they believe was administered in error, including the reasons supporting that belief and the proposed remedy for the alleged error.

The District Administrator will meet with the parties involved and will issue a written decision within ten (10) business days. The decision of the District Administrator is final.

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118.016(4)(5), Wis. Stats.

118.33(5m)(a), Wis. Stats.



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of STUDENT USE AND PARKING OF MOTOR VEHICLES
Code	po5515
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	October 8, 2018

5515 - STUDENT USE AND PARKING OF MOTOR VEHICLES

The Board regards the use of motor vehicles for travel to and from school by students as an assumption of responsibility on the part of those students -- a responsibility in the care of property, in the observation of safety rules, and in the display of courtesy and consideration toward others.

The Board will permit the operation and parking of motor vehicles on District property by students, in accordance with the rules of this District, provided that such students are licensed drivers.

Students may only bring onto District property vehicles that are owned by the student or vehicles for which the student has express permission to operate. Bringing other vehicles onto District property shall be considered a violation of school rules and this policy; school officials may contact law enforcement, as appropriate, when vehicles are brought onto District property without legal authorization.

At no time may a student enter a vehicle without the owner's consent, or the driver's consent if the owner has granted the driver express permission to operate the vehicle. School officials may contact law enforcement for unauthorized entry of a vehicle.

School officials may search a vehicle located on District property in accordance with Board Policy 5771 - Search and Seizure.

The Board will not be responsible for motor vehicles that which are lost, stolen, or damaged on District property.

The District Administrator shall establish standards for the granting of parking permits which shall contain the warning that infraction of the rules may result in the revocation of the permit.

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Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of STUDENT FUND-RAISING
Code	po5830 SSO
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	March 15, 2021

5830 - **STUDENT FUND-RAISING FUNDRAISING**

The Board acknowledges that the solicitation of funds from students must be limited since compulsory attendance laws make the student a captive donor and may also disrupt the program of the schools.

For purposes of this policy "student **fund-raising fundraising**" shall include the solicitation and collection of money from students for any purpose and shall include the collection of money in exchange for tickets, papers, or any other goods or services for approved student activities.

Student-Led Fund-Raising Fundraising for School-Related Organizations

The Board will permit student **fund-raising fundraising** by students in school, on school property, or at any school-sponsored event only when the profit therefrom is to be used for school purposes or for an activity connected with the schools.

School-level fundraisers must be approved by the Principal. The Principal may permit fundraising by approved school organizations, those whose funds are managed by the Board. The Board requires that **fund-raisers fundraisers** by student clubs and organizations that involve the sale, to students, of food and/or beverage items that will be consumed on campus, the food and/or beverage items to be sold comply with the current USDA Dietary Guidelines for Americans and the Smart Snack Rules. Each student organization shall be permitted two (2) **fund-raising fundraising** exceptions per school year where foods and beverages that are not allowable under the Smart Snack Rules can be sold. If approved, **fund-raisers fundraisers** that involve the sale, to students, of food items or beverages to be consumed on District property shall not compete directly with the sale of reimbursable meals.

~~Fund-raising by approved school organizations, those whose funds are managed by the District, may be permitted.~~ The advisor of the organization must complete a District Fund-raising Form and have it approved by **the advisor's his/her** supervisor and the Business Manager. Each organization is permitted up to two (2) **fund-raisers fundraisers** per year. Repeating a **fund-raiser fundraiser**, such as a T-shirt sale at a later time, is not considered an additional **fund-raiser fundraiser**.

Families may be offered opportunities to fund-raise to offset costs of trips, beyond the two **fund-raisers fundraisers** per year per organization. These **fund-raising fundraising** opportunities must be optional, and must go toward the costs of the trips.

Fund-raising Fundraising by students on behalf of school-related organizations whose funds are not managed by the District may be permitted on school grounds by the District Administrator.

Participation in any **fund-raising fundraising** by students and parents must be optional.

All funds raised must be deposited in accordance with Policy 6630 - Cash Handling and Deposits.

Use of the name, logo, or any assets of the District, including but not limited to facilities, technology, or communication networks, is prohibited without the specific permission of the District Administrator.

Crowdfunding activities aimed at raising funds for a specific classroom or school activity, including extra-curricular activity, or to obtain supplemental resources (e.g., supplies or equipment) that are not required to provide a free appropriate public education to any students in the classroom may be permitted, but only with the specific approval of the District Administrator.

All other ~~fund-raising~~ fundraising not addressed in this policy shall be done in accordance with Board Policy 9700 - Relations with Non-School Affiliated Groups.

Revised 10/9/17

Revised 9/9/19

Revised 10/14/19

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Legal

Wis. Stat. 103.23



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of STUDENT EMPLOYMENT
Code	po5895 rescind
Status	Policy Committee Review
Adopted	October 11, 2021

5895 — STUDENT EMPLOYMENT

The Board believes that attendance at school, full effort in completing school assignments, and participation in school-related activities should be a student's primary focus. The Board also recognizes the value and in some instances the necessity of students' pursuit of employment opportunities. The Board supports these student efforts provided that they do not interfere with or adversely impact a students' ability to fully participate in the educational programming offered to the student.

Unless exempted by law or by temporary order due to emergency circumstances, no student under the age of sixteen (16) may be employed without a permit issued by the State and may not work in excess of prescribed hours per day or week, or later than a particular time.

If a student works while attending school, s/he should receive assistance in seeking appropriate job opportunities and in correlating work schedules with school studies and activities, particularly where such work requires dismissal from school during instructional time periods. Any school staff who becomes aware of a student working in excess of permitted hours or later than permitted times, shall notify the building administration who shall contact the student's parents.

Permit Officer:

The District opts not to serve as a permit officer for the purpose of issuing employment permits to minors.

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Legal	103.70 et seq., Wis. Stats. Wis. Admin. Code DWD 270
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Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of PURCHASING
Code	po6320
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	February 25, 2025

6320 - **PURCHASING**

Procurement of all supplies, materials, equipment, and services paid for from District funds shall be made in accordance with all applicable Federal and State statutes, Board policies, and administrative guidelines. Standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts are established in Policy 1130, Policy 3230, and Policy 4230 – Ethics and Conflict of Interest.

All procurement transactions shall be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgment.

It is the policy of the Board that the District Administrator seek at least three (3) price quotations on purchases of more than \$25,000 for a single item, except in cases of a single vendor, emergency, or when the materials purchased are of such a nature that price negotiations would not result in a savings to the District.

Competitive Bids

Purchase of and contract for projects will be subject to a competitive bid process as and when required by law. The Board reserves the right to reject any and all bids.

Purchasing Items with Federal Grant Funds (See also Policy 6325 - Procurement - Federal Grants/Funds)

When purchasing items with Federal funds, a District shall:

- A. give consideration to whether separating or combining purchases will provide for a more cost-effective approach to avoid acquisition of unnecessary or duplicative items;
- B. where appropriate, conduct an analysis of lease versus purchase options and the most economical and beneficial method shall be pursued;
- C. conduct an evaluation of the availability and feasibility of entering into intergovernmental agreements to procure the goods or services required on a shared basis;
- D. in the case of a time and material contract, make a determination that no other arrangement is suitable and that the contract places a ceiling price that protects the District.

General Provisions

~~The Board reserves the right to reject any and all bids.~~

Contracts can be awarded by the District Administrator without Board approval for any single item or group of identical



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of CROWDFUNDING
Code	po6605 SSO
Status	Policy Committee Review
Adopted	November 13, 2017
Last Revised	March 15, 2021

6605 - **CROWDFUNDING**

This policy applies to the use of any form of crowdfunding utilizing an online service or website-based platform for the financial benefit or gain of the District – be it a specific classroom, grade level, department, school, or curricular or extra-curricular activity.

For purposes of this policy, "crowdfunding" is defined as the solicitation of resources, funds, supplies, or other resources from individuals and/or organizations to support identified specific activities, or projects, or programs that enhance the educational program or a specific cause approved by the District. The solicitation of Crowdfunding is typically from a large number of individuals/organizations utilizing internet-based technologies.

Crowdfunding activities aimed at raising funds for a specific classroom or school activity, including extra-curricular activity, or to obtain supplemental resources (e.g., supplies or equipment) that are not required to provide a free, appropriate, public education to any students in the classroom may be permitted, but only with the specific approval of the Superintendent.

Such approved crowdfunding activities are authorized to use the District name, logo, mascot, or any other name or slogan that which would associate an activity with the District. Unauthorized use of District branding is strictly prohibited. (See Policy 9700.01 - Advertising and Commercial Activities)

All crowdfunding activities shall align with the financial, operational, and platform standards outlined in Board policies. The Business Manager shall be responsible for monitoring compliance with this policy, approving platforms, and reviewing activities for alignment with District goals. If a crowdfunding activity is found to be in non-compliance with any appropriate Board Policy, it will result in the immediate cessation of the crowdfunding activity and the District Administrator may prohibit future fundraising privileges.

All approved crowdfunding activities shall protect the privacy of students, children, and young adults in accordance with Board policies and applicable State and Federal law, including Family Education Rights and Privacy Act (FERPA) and Individuals with Disabilities Education Act (IDEA).

Materials, supplies, equipment, and other proceeds of the crowdfunding activity shall become the property of the District or school. Cash Direct cash payments or equivalent payment to District-personnel is prohibited. All fiscal transactions shall comply with appropriate Board policies.

Approved crowdfunding activities must be conducted through a district-approved platform that meets the following standards:

- A. Systems and Organizational Controls (SOC 2) Type I Certification or equivalent standard recognized as best practice in the industry. (minimum):

The platform must demonstrate compliance with SOC 2 or equivalent standards, ensuring strong controls for security, availability, processing integrity, confidentiality, and privacy. Compliance with this standard guarantees that the platform adheres to industry-recognized best practices for safeguarding sensitive data and financial transactions.

- B. Low Fees: Platforms must not exceed a fifteen percent (15%) fee structure to ensure that the funds raised benefit the District maximally and minimize donor loss.

All crowdfunding activities are subject to other applicable Board policies including, but not limited to, Policy 5830 - Student Fundraising.

Revised 6/22/20

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19. PO6608 (New SSO) - Accountability and Oversight of
Fundraiser & Crowdfunding Disbursements

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Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of New Policy - Special Update - School Support Organizations - November 2025 - ACCOUNTABILITY AND OVERSIGHT OF FUNDRAISER AND CROWDFUNDING DISBURSEMENTS
Code	po6608 new SSO
Status	Policy Committee Review

New Policy - Special Update - School Support Organizations

6608 - ACCOUNTABILITY AND OVERSIGHT OF FUNDRAISER AND CROWDFUNDING DISBURSEMENTS

The Board recognizes that the proper accounting, oversight, and transparency of all disbursements from fundraisers and crowdfunding campaigns organized by students or parent groups for the purpose of providing benefit to the District's programming or facilities must be in alignment with applicable Federal and State accounting standards. Proper documentation and reporting are essential for compliance with the Governmental Accounting Standards Board Statement No. 84 (GASB 84) and Federal reporting requirements

Fundraisers and crowdfunding campaigns conducted and organized by students, parent groups, and other private entities shall meet the compliance, accounting, and reporting requirements established herein. Parent groups may include Parent Teacher Associations (PTAs), Parent Teacher Organizations (PTOs), Educational Foundations, Booster clubs, and/or other private entities established for the benefit of the District, school, or a school organization. (See also Policy 5830 – Student Fundraising, Policy 9211 – District Support Organizations)

Definitions

For purposes of this policy, the following terms shall be defined as:

Custodial Funds: Funds held and managed by the school district for student activities under GASB 84.

Noncustodial Funds: Funds raised and managed independently by parent groups or private organizations.

F-33 Federal Financial Form Line 19: The line on the annual, mandated federal report that is required to detail the "Contributions and Donations From Private Sources," which includes revenue associated with private donations, stipends, or on-behalf payments through fundraising activities. (Financial Accounting for Local and State School Systems: 2014 Edition)

Accounting and Compliance Requirements – Custodial Funds

A. Student-Organized Fundraising

Funds raised by students whose funds are managed by the District are classified as custodial funds. All funds collected must be deposited into the District's custodial accounts and proper accounting and General Ledger code attribution is recommended.

Disbursements from the custodial accounts must be properly documented with receipts and expenditure records.

As defined in the Financial Accounting for Local and State School Systems: 2014 Edition all revenues and expenditures from student fundraising must be included on the F-33 Federal Financial Report. This data is collected through the District's Annual Report to the Department of Public Instruction (DPI).

A. Parent Group-Organized Fundraising (Non-Custodial Funds)

Funds raised by parent groups and/or other private individuals are considered non-custodial funds under GASB 84.

Any disbursements to the school or District must follow the established procedures for gifts to the District. (See also Policy 7230 – Gifts, Grants & Bequests)

District Oversight

Disbursements that include payments on behalf of the school district (e.g., purchase of equipment) must also be properly categorized in required annual reporting.

Failure to comply with this policy may result in suspension or restrictions to fundraising activities of a student group, foundation, parent organization, and/or other private entity. Improper reporting will result in additional audits or financial reviews of the offending organizations financial records. The District Administrator may impose other corrective actions that are necessary and appropriate to protect the integrity of the Board's financial operations and to meet the financial reporting standards.

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Governmental Accounting Standards Board (GASB) Statement No. 84

20. PO6610 SSO - Nondistrict-Supported Student Activity
Accounts

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Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of NONDISTRICT-SUPPORTED STUDENT ACTIVITY ACCOUNTS
Code	po6610 SSO
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	April 22, 2024

6610 - NONDISTRICT-SUPPORTED STUDENT ACTIVITY ACCOUNTS

The Board authorizes the maintenance of approved student activity accounts for nondistrict-supported student activities as allowed by DPI regulations and the auditor's recommendations in accordance with GASB 84. Approval of the establishment of any student activity account for a nondistrict-supported student activity, after the student activity is approved, without District financial support, in accordance with Policy 2430 - District-Sponsored Clubs and Activities, shall be determined by the Business Manager before monies can be collected or disbursed in the name of said activity.

Definitions

The following definitions are provided for these terms within the context of this policy:

- A. **District-sponsored student activity:** All student activities recognized by the District as approved co-curricular/extra-curricular activities are designated as District-sponsored, including both District-supported and nondistrict-supported student activities. (See Policy 2430 - District-Sponsored Clubs and Activities and Policy 6611 - District Supported/Sponsored Student Activity Accounts)
- B. **District-supported student activity:** The District provides financial support of the student activity and exercises administrative control over dispersal of the activity's funds. (See Policy 6611 - District Supported/Sponsored Student Activity Accounts)
- C. **Nondistrict-supported student activity:** The District does not provide financial support of the student activity and does not exercise administrative control over dispersal of funds.

Other terms are used as defined in Bylaw 0100 - Definitions.

Nondistrict-supported Student Activities

Nondistrict-supported student activity accounts are intended to provide a custodial account for an approved student activity for which the District does not provide funds (i.e., have financial involvement) or exercise administrative control over the funds. Such nondistrict-supported student activities may not be required by any course or provide any academic credit. These student activities are established for District students and may have a District-assigned and/or a District-compensated staff advisor/coach for supervisory purposes. While these student activities may use District facilities, equipment, and materials, the funds for these activities are self-managed by the students. Assistance from parents or other volunteers is permissible (see Policy 8120 - Volunteers). Fund-raising/Fundraising is permissible in accordance with District policies (see Policy 5830 - Student Fund-Raising/Fundraising and Policy 9700 - Relations with Non-School Affiliated Groups). Equal access shall be provided in accordance with Policy 5730 - Equal Access for Nondistrict-Sponsored Student Clubs and Activities. A District staff member may serve as an advisor/coach, but decisions regarding money must be made by the students, as long as such expenditures do not violate District policies (e.g., purchase of illegal items, purchase of nonconforming technology, purchase from a non-approved vendor). As a fiduciary in accordance with GASB 84, the District

maintains custodial accounts for the student activity, but does not determine or approve how account monies are used since financial decisions are made by the students without administrative control or endorsement from District staff.

Criteria for Nondistrict-Supported Student Activity Accounts

Nondistrict-supported student activity accounts may be established if all of the following criteria are met:

- A. The student activity account has been approved in accordance with this policy.
- B. The student activity account will be captured upon receipt and tracked to a corresponding General Ledger code for reporting, financial controls, and to accurately report for revenues and expenditures.
- C. The activity's students or student officers make all decisions regarding revenues, budgeting, and expenditures.
- D. Any request to expend money from the account must be endorsed in writing by the activity's President and Treasurer.
- E. The activity's advisor/coach is ~~NOT~~not permitted to make decisions regarding money, nor may the advisor/coach initiate or endorse any expenditure request.
- F. The student activity account is not under the District's control, nor subject to District oversight.

General Provisions

The purpose of District-sponsored activities is to enable students to explore a wider range of individual interests than may be available in the District's courses of study but are still related to accomplishing the educational outcomes for students as adopted by the Board in Policy 2131 - Educational Outcome Goals and Expectations. District-sponsored activities must be approved in accordance with Policy 2430 - District-Sponsored Clubs and Activities or Policy 2431 - Interscholastic Athletics.

District-sponsored student activities are authorized to use the District name, logo, mascot, or any other name or slogan which that would associate an activity with the District provided such use is consistent with other applicable District policies.

Student ~~fund-raising~~fundraising shall be conducted in accordance with Policy 5830 - Student ~~Fund-Raising~~Fundraising and Policy 9700 - Relations with Non-School Affiliated Groups.

All collected money shall be handled, secured, and deposited in accordance with Policy 6630 - Cash Handling and Deposits. Misappropriation of activity monies, which includesincluding theft or any other misuse of monies, will result in discipline up to and including suspension, expulsion, and/or termination of employment.

Discontinued Student Activities

~~After one (1) full school year of inactivity, the unexpended funds of a discontinued nondistrict-supported student activity shall be transferred to the Student Council's account unless the discontinued student activity had provided other instructions for dispersal of its unexpended funds.~~

After one (1) full school year of inactivity, the unexpended funds of a discontinued nondistrict supported student activity shall be transferred to the District's General Fund - Fund 10.

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120.16(2) Wis. Stats.



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of GIFTS, GRANTS, AND BEQUESTS
Code	po7230
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	March 15, 2021

7230 - **GIFTS, GRANTS, AND BEQUESTS**

The Board is appreciative of public interest in and good will toward the schools manifested through gifts, grants, and bequests. The board reserves the right, however, to specify the manner in which gifts are made; to define the type of gift, grant, or bequest which it considers appropriate; and to reject those which it deems inappropriate or unsuitable. If accepted, the board will attempt to carry out the wishes of the donor.

The Board shall not discriminate in the approval and administration of gifts, grants, and bequests on the basis of **any Protected Class consistent with Board Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity** race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex (including transgender status, change of sex, or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes"). Complaints of discrimination in the acceptance or administration of gifts, grants, or bequests are governed by the complaint procedure outlined in Policy 2260 - **Nondiscrimination and Access to Equal Educational Opportunity**.

All gifts, grants, or bequests shall be considered for acceptance, and if accepted, acknowledged by the District Administrator.

The Board shall provide written acknowledgement to the donor of any cash donation of \$250 or more and any non-cash donation the value of which is \$250 or more. Such acknowledgement shall include the amount of cash or a description of any non-cash donation, along with a good faith estimate of the value of such non-cash donation.

The Board shall provide any donor with appropriate tax forms in compliance with the requirements of the Internal Revenue Code.

Gifts, grants, and bequests shall become the property of the board and will be subject to use by the District as determined by the policies and administrative guidelines applying to all properties, equipment, materials, and funds owned by the board. **The title of all gifts shall be in the name of the District Board.**

Any equipment proposed to be purchased by a parent organization or non-District entity for use in the school, on District property, or at a District-related event shall be submitted to the District Administrator for analysis prior to the purchase.

The Board is under no obligation to replace a gift or memorial if it is lost, stolen, destroyed, or becomes unserviceable.

All gifts to employees shall be consistent with the Board's adopted policy regarding employee ethics or gifts to an individual employee.

Revised 9/28/20

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118.13 Wis. Stats.

118.27, Wis. Stats.

I.R.C. 170(f)(8)

I.R.C. 170(f)(12)

Title VI, Civil Rights Act of 1964

Title IX, Education Amendments of 1972

Section 504, Rehabilitation Act of 1973

Americans with Disabilities Act



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of USE OF DISTRICT FACILITIES
Code	po7510
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	April 11, 2022

7510 - **USE OF DISTRICT FACILITIES**

The Board of Education believes that the school facilities of this District should be made available for lawful non-school purposes, provided that such use does not interfere with use for school purposes, by school-related groups, or for school-related functions. No non-school-related group or entity may promote an activity to occur on school grounds under this policy in any manner that conveys the impression that the School District supports, endorses, or is a partner with the group or individual's cause.

The Board will permit the use of school facilities when such permission has been requested in writing by a responsible, individual, organization, or a group of citizens and has been approved by the Principal.

General conditions relating to school use are as follows:

- A. Application for the use of a school building or any part of the building or grounds is to be made at least seven days in advance. School program-related applications should be made to the building Principal. Community program-related applications should also be made to the building Principal.
- B. A "Facilities Schedule" shall be kept by each school Principal or his/her designee and be available for inspection and review. A District schedule will be kept in the building Principal's office.
- C. Every non-school group using a facility must have an adult (non-K-12 student) designated as in charge of the activity or event.
- D. Non-school events which take place on a Saturday may be charged custodial time if there is a need for custodial set-up, take-down, or clean-up.
- E. Every non-school individual, group, and/or organization using a school facility, by accepting a use permit, must agree to guarantee orderly behavior and to indemnify the District for any damages to the school and its property caused by any participant and public involved as well as provide a signed liability waiver document.
- F. Individuals, groups, and/or organization using school facilities are required to file a certificate of insurance with the District insurance naming the District as an additional insured. The certificate of insurance must be in the possession of the ~~District Administrator~~ Superintendent or his/her designee before school facilities may be used. Any individual, group, and/or organization seeking an exception to this requirement shall submit a request for an exception to the District Administrator ~~school board~~ with its explanation for requesting the exception. The District Administrator ~~school board and/or its designee~~ has the sole discretion to grant or deny the exception request and shall communicate its decision to the requestor.
- G. The District discourages the use of facilities for youth groups after 9:00 p.m. on nights before a school day,, and

indoors on Sundays before 2:00 p.m. Exceptions can only be made for one-time events.

- H. School facilities shall exist primarily to serve school District educational, co-curricular, recreational, and administrative activities. Upon the satisfaction of the public school District's need and use, District facilities shall then be made available to other groups based on the structure outlined below.
- I. The Village Recreation Program shall enjoy a priority status among non-school facility users in scheduling events that utilize school District facilities for recreational purposes only. No rental fee shall be charged to the Village Recreation Program for these programs. All youth and adult members of the school District participating in village recreation programs which utilize school District facilities shall be treated equally in all aspects of program participation. Such programs shall not be in direct conflict with programs conducted by the school District. The Building Principal shall determine the compatibility of programming. The director of the village recreation program and his/her designee(s) shall be granted access to District buildings and grounds including the appropriate keys to said individuals and approval of them to have security codes where needed. The Village Recreation Program will be subject to all Board of Education policies in the operation of all of its programs that take place on school District property.
- J. Exemptions
- In the event of multiple requests to use the same facility, requests will honored in the following priority order: New Glarus School District Groups; New Glarus Non-Profit Groups; New Glarus Profit Groups; Non-Resident Non-Profit Groups; and Other Profit Groups. If two entities within a category request to use the same facility, the earliest request will be honored. Facilities can be scheduled up to one year in advance. Appeals may be made to the Superintendent.
- K. Any group that believes it should be exempted from a rental fee has the option of filing a written request with the Superintendent. The Board shall consider the circumstances and stated reasons for seeking an exemption and make a decision at the next regularly scheduled Board meeting where the request can be placed on the agenda in time for proper meeting notification. Exemptions shall only be granted for good cause and shall only be for one (1) year. Groups or individuals may re-apply annually for consideration for an exemption.

CUSTODIAL CHARGES:

When a custodian is not scheduled to be on duty and one (1) needs to be assigned there will be a \$30/hour charge to the group. This fee applies to ALL GROUPS.

No Rental Charge:

- A. School District of New Glarus Groups
- B. New Glarus Non-Profit Groups
- C. New Glarus Profit Groups (Groups comprised of 75% of more New Glarus Students, Staff, or Community)
- D. Non-Resident Non-Profit Groups

Regular Rental Fee:

For-Profit Groups Not Listed Above

Negotiated Rental Rate

The Principal has the discretion to determine rental rates for groups or individuals not covered by the above categories. The Principal also makes a determination as to which category the applicants are assigned.

The Principal may refuse to allow or may cancel the use of facilities to any group due to conflicts with school activities, safety, health, or liability issues, security concerns, past experience with the proposed user, or other valid reasons. Denial of use may be appealed to the Superintendent.

Equipment, such as tables, chairs, and risers, may be made available if they are not needed for other school district-related purposes.

Given the nature of existing specialized equipment and security issues, the use of the kitchen by a public group to obtain or dispose of water needed for coffee, lemonade, etc., is not permitted without the presence of a custodian or caretaker. In no case is the kitchen to be opened or remain open without supervision.



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of WEB CONTENT, SERVICES AND APPS
Code	po7540.02 replace
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	June 26, 2017

7540.02 - **DIGITAL CONTENT AND ACCESSIBILITY**

A. **Creating Digital Content**

The Board authorizes staff members and students to create content for the District's website and District-approved/affiliated apps and services (see Bylaw 0100 - Definitions) ("digital content").

District-generated and school-related digital content must comply with applicable State and Federal laws (e.g., copyright laws, Children's Internet Protection Act (CIPA), Section 504 of the Rehabilitation Act of 1973 (Section 504), Americans with Disabilities Act (ADA), Student Online Personal Protection Act (SOPPA), and Children's Online Privacy Protection Act (COPPA)) and reflect the professional image/brand of the District, its employees, and students. District-generated digital content must be consistent with the Board's Mission Statement and is subject to prior review and approval of the District Administrator before being published on the District's website or District-approved/affiliated apps/services.

Creation of school-related content by students for the Board's website or District-approved/affiliated apps/services must be done under the supervision of a District staff member.

B. **Purpose of Digital Content**

The purpose of digital content covered by this policy is to educate, inform, and communicate. The following criteria shall guide the development of District-generated digital content:

1. **Educate**

Digital content should be suitable for and usable by students and teachers to support the curriculum and the Board's Objectives as listed in the Board's Strategic Plan.

2. **Inform**

Digital content may inform the community about the school, teachers, students, or departments, including information about curriculum, events, class projects, student activities, and departmental policies.

3. **Communicate**

Digital content may communicate information about the plans, policies, and operations of the District to members of the public and other persons who may be interested in and/or affected by District matters.

The information published on the Board's website and District-approved/affiliated apps/services should reflect and support the Board's Mission Statement, Educational Philosophy, and School Improvement Process.

When the digital content includes a photograph or personally identifiable information relating to a student, the Board will abide by the provisions of Policy 8330 - Student Records.

Under no circumstances is District-generated digital content to be used for commercial purposes, advertising, political lobbying, or to provide financial gains for any individual. Included in this prohibition is the fact that no digital content published on the District's website or District-approved/affiliated apps/services may:

1. include statements or other items that support or oppose a candidate for public office, the investigation, prosecution, or recall of a public official, or passage of a tax levy or bond issue;
2. link to a website of another organization if the other website includes such a message; or
3. communicate information that supports or opposes any labor organization or any action by, on behalf of, or against any labor organization.

If a staff member creates digital content related to their class, it must be hosted on the Board's website or a District-approved app/service.

The Board's website, including school-specific websites, shall be generally open/available to the public unless specific digital content is unique to a specific child and/or includes student personally identifiable information, in which case the information must be password-protected or access to it must be otherwise restricted. When digital content involving student personally identifiable information or information concerning coursework, particularly a specific student's classes/assignments, is password-protected/access is otherwise restricted, the student's parent(s)/guardian(s) will continue to have access to that digital content.

Digital content published on the Board's website should reflect an understanding that both internal and external audiences will be viewing the information.

The Board retains all proprietary rights related to the design of and content for its website(s) and any apps/services it operates and/or is affiliated with, absent written agreement to the contrary.

In order for a student's school work (i.e., work that is created in or for a class or as part of a school-sponsored extracurricular activity) to be displayed on the Board's website, the student (who is eighteen (18) years of age or older) or the student's parent (if the student is seventeen (17) years of age or younger) must provide written permission and expressly license its display without cost to the Board.

Likewise, prior written permission from a student (who is eighteen (18) years of age or older) or the student's parent (if the student is seventeen (17) years of age or younger) is necessary for a student to be identified by full name on the Board's website.

C. Accessibility of Web Content and Mobile Apps

The District is committed to providing persons with disabilities an opportunity equal to that of persons without disabilities to participate in the District's programs, benefits, and services, including those delivered through electronic and information technology, except where doing so would impose an undue burden or create a fundamental alteration. The District is further committed to ensuring persons with disabilities are able to acquire the same information, engage in the same interactions, and enjoy the same benefits and services within the same timeframe as persons without a disability, with substantially equivalent ease of use; that they are not excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any District programs, services, and activities delivered online through the web or a mobile app, as required by Section 504 and Title II of the ADA and their implementing regulations; and that they receive effective communication of the District's programs, services, and activities delivered in-person or online.

This policy reflects the Board's commitment and intention to comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. Section 794, 34 C.F.R. Part 104, Title II of the Americans With Disabilities Act of 1990, 42 U.S.C. Section 12131, and 28 C.F.R. Part 35 in all respects. For purposes of this policy, "web content" means the "information and sensory experience to be communicated to the user by means of a user agent, including code or markup that defines the content's structure, presentation, and interactions." Examples of web content include text, images, sounds, videos, controls, animations, and conventional electronic documents (e.g., web content or content in mobile apps in the following electronic file formats: portable document formats (PDF), word processor file formats, presentation file formats, and spreadsheet file formats). Additionally, "mobile applications" ("mobile apps") means "software applications that are downloaded and designed to run on mobile devices, such as smartphones and tablets."

Technical Standards

Web content and mobile apps that the District provides and/or makes available, directly or through contractual, licensing or other arrangements, shall comply with the World Wide Web Consortium's Web Content Accessibility Guidelines (WCAG) 2.1, Level AA standards, unless the Board can demonstrate that such compliance would result in a fundamental alteration in the nature of its programs, services, or activities, or an undue financial and administrative burden.

Notwithstanding the preceding, Federal regulations provide for the following content types to have limited exceptions to the WCAG 2.1, Level AA requirements:

- a. archived web content (provided all four (4) Federal criteria in 28 C.F.R. 35.104 are met);
- b. certain preexisting conventional electronic documents (with specific restrictions);
- c. third party content that is not created pursuant to a contract, license, or other arrangement between the Board and a third party;
- d. password-protected or otherwise secured documents pertaining to a specific student, their property, or their account; and
- e. preexisting social media posts.

Even when the preceding exceptions apply, the District, however, will still provide effective communication and reasonable modifications in accordance with the ADA.

Content maintained for any purpose other than reference, research, or recordkeeping does not qualify as one of the listed exceptions above, regardless of the date it was created. If the content is labeled "archived" or stored in an area clearly identified as being "archived" it still has not risen to the level required to fall into an exception.

When a person with a disability cannot access District-generated or -affiliated web content or mobile apps that meet WCAG 2.1, Level AA standards, the District will: (1) provide alternate means of access to the same information and functionality; (2) make reasonable modifications to policies, practices, or procedures; (3) ensure effective communication through appropriate auxiliary aids and services; and (4) respond to accommodation requests within 7 business days. Such accommodations may include: (a) alternative document formats (large print, Braille, audio); (b) telephone or in-person assistance for online services; and/or (c) email or mail delivery of information typically accessed online.

2. Digital Accessibility Coordinator

The Board designates its Section 504/ADA Compliance Coordinator(s) as the District's Digital Accessibility Coordinator(s). That individual is responsible for coordinating and implementing this policy.

See Board Policy 2260.01 for the Section 504/ADA Compliance Coordinator(s)' contact information.

3. Third Party Content

Links included on the Board's website(s) and District-approved/affiliated mobile apps that pertain to its programs, activities, and/or services must also meet the above criteria and comply with State and Federal law (e.g. copyright laws, CIPA, Section 504, ADA, SOPPA, and COPPA). The District's Digital Accessibility Coordinator(s) or designee(s) will vet online content available on the Board's website and through District-approved/affiliated mobile apps that are related to the District's programs, activities, and/or services for compliance with this criteria for all new content published on the District's website and mobile apps after adoption of this policy.

Content posted by third parties (e.g., members of the public) on District platforms is exempt from the WCAG 2.1, Level AA requirements unless the third party is posting due to contractual, licensing, or other arrangements with the District. Those platforms, however, along with content posted by the District staff or contractors, must be fully compliant.

Additionally, nothing herein shall prevent the District from including links on its website(s) and apps/services to:

- a. recognized news/media outlets (e.g., local newspapers' websites, local television stations' websites), or
- b. websites, services, and/or apps that are developed and hosted by outside vendors or organizations that are not part of the District's program, benefits, or services.

The Board recognizes that such third party websites must contain age-appropriate advertisements that are consistent with

the requirements of Policy 9700.01, AG 9700B, and State and Federal law.

4. Regular Audits

The District will, under the direction of the Digital Accessibility Coordinator(s) or designee(s), at regular intervals, audit the District's digital content to ensure it meets the required technical standards.

This audit will occur at least annually, with quarterly monitoring of high-priority content and newly published materials.

If problems are identified through the audit, such problems will be documented, evaluated, and if necessary, remediated within a reasonable period.

5. Reporting Concerns or Possible Violations

If a person accessing the District's web content and/or District-approved/affiliated mobile apps (e.g., a student, prospective student, employee, guest, or visitor) ("user") believes that specific web content and/or a mobile app has violated the WCAG 2.1, Level AA standards, the user may contact the Digital Accessibility Coordinator with any accessibility concerns. The user may also file a formal complaint utilizing the procedures set out in Board Policy 2260.01 relating to Section 504 and Title II.

D. Instructional Use of Apps/Services

The Board requires each Principal to pre-approve each app/service that a teacher intends to use to supplement and enhance student learning. To be approved, the app/service must have a FERPA-compliant privacy policy, as well as comply with all requirements of the COPPA, SOPPA, CIPA, and Section 504/ADA, including the WCAG 2.1, Level AA accessibility standards.

The Board further requires the use of a Board-issued e-mail address in the login process for District-approved/affiliated apps/services.

E. Training

The District will provide periodic training for its employees who 1) create web content, documents, or multimedia materials, 2) manage the Board's website and digital services, 3) select and contract with technology vendors, and 4) work on online communications.

The training should cover this Policy and responsibilities associated with the specified staff members' roles related to the implementation of this policy and ensuring the District's digital content is appropriate and accessible.

F. One-Way Communication Using the District Website and/or District-Approved/Affiliated Apps/Services

The Board approves the use of its website and District-approved/affiliated apps/services to promote school activities and inform stakeholders and the general public about District news and operations.

Included in this approval is the use of Short Message Service (SMS) texting for official District communications. The District SMS service will include:

1. Consent and Privacy for SMS Communication

The District is committed to protecting the privacy of all recipients. The following terms govern the use of SMS communication:

- a. **Explicit Consent (Opt-in):** The District shall obtain explicit, verifiable permission (opt-in) before sending any SMS texts to students, parents, staff, or community members.
- b. **Data Sharing:** Information obtained as part of the SMS consent process will not be shared, sold, or rented to third parties.
- c. **Data Collection:** The District will not collect or save personal data or information from its SMS users beyond what is strictly necessary to maintain the opt-in list.
- d. **Confidentiality:** No confidential or personally identifiable student/staff information will be exchanged through SMS text messaging.

2. Types of SMS Communications

If an individual has consented to receive school-related text messages from the District, they may receive messages related to:

- a. Emergencies and Cancellations
- b. School and Office Appointments
- c. General Reminders (e.g., deadlines, schedule changes)
- d. District and School Events
- e. Attendance Notifications
- f. Transportation Updates

1. Standard Messaging Disclosures

- a. Message and data rates may apply. Message frequency may vary.
- b. Users can opt-out at any time

Such communications constitute public records that will be archived.

When the Board or District Administrator designates communications distributed via the District's website and/or District-approved/affiliated apps/services to be one-way communication, public comments are not solicited or desired, and the website or app/service is to be considered a nonpublic forum.

If the District uses an app/service that does not allow the District to block or deactivate public comments, the District's use of that app/service will be subject to Policy 7544 – Use of Social Media unless the District is able to automatically withhold all public comments.

If unsolicited public comments can be automatically withheld, the District will retain the comments in accordance with its adopted record retention schedule (see AG 8310A – Public Records, and AG 8305 - Collection, Classification, Retention, Access and Security of District Data / Information), but it will not review or consider those comments.

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7540.2 – WEB CONTENT, SERVICES, AND APPS

Creating Web Pages/Sites/Services and Apps

The Board of Education authorizes staff members and students to create web content, apps, and web services (see Bylaw 0100 – Definitions) that will be hosted by the Board on its servers or District-affiliated services and published on the Internet.

The web content, services, and apps must reflect the professional image/brand of the District, its employees, and students. Webcontent and apps must be consistent with the Board's Mission Statement and staff-created web content, services, and apps are subject to prior review and approval of the District Administrator before being published on the Internet and/or utilized with students.

Student-created webcontent, services, and apps are subject to Policy 5722 – School Sponsored Publications and Production. The creation of web content, services, and apps must be done under the supervision of a professional staff member.

The purpose of web content, services, and apps hosted by the Board on its servers or District-affiliated servers is to educate, inform, and communicate. The following criteria shall be used to guide the development of such web content, services, and apps:

A. Educate

Content provided in the website should be suitable for and usable by students and teachers to support the curriculum and the board's objectives as listed in the Board's strategic plan.

B. Inform

Content may inform the community about the school, teachers, students, or departments, including information about curriculum, events, class projects, student activities, and departmental policies.

C. Communicate

Content may provide an avenue to communicate with the community.

The information contained on the district's websites should reflect and support the Board's mission statement, educational philosophy, and the school improvement process.

When the content includes a photograph or information relating to a student, the board will abide by the provisions of Policy 8330 – Student Records.

All links included on website(s) or web services or apps must also meet the above criteria and comply with State and Federal law (e.g. copyright law, Children's Internet Protection Act, Section 504 of the Rehabilitation Act of 1973 (Section 504), Americans with Disabilities Act (ADA), Children's Online Privacy Protection Act (COPPA)). Nothing in this paragraph shall prevent the District from linking the Board's website(s) to (1) recognized news/media outlets (e.g., local newspapers' web sites, services, and/or apps, local television stations' web sites) or (2) to web sites that are developed and hosted by outside commercial vendors pursuant to a contract with the Board. The Board recognizes that such third party web sites may not contain age-appropriate advertisements that are consistent with the requirements of Policy 9700.01 and State and Federal law.

Under no circumstances is District-created web content, services, or apps to be used for commercial purposes, advertising, political lobbying, or to provide financial gains for any individual. Included in this prohibition is the fact no web content contained on the District's web site may: (1) include statements or other items that support or oppose a candidate for public office, the investigation, prosecution or recall of a public official, or passage of a tax levy or bond issue; (2) link to a web site of another organization if the other web site includes such a message; or (3) communicate information that supports or opposes any labor organization or any action by, on behalf of, or against any labor organization. Nothing in this paragraph shall prevent the Board from linking on the District's web site to recognized news/media outlets (e.g., local newspapers' web sites, local television stations' web sites).

Web content, services, and apps should reflect an understanding that both internal and external audiences will be viewing the information.

School websites, services, and apps must be located on Board-owned or District-affiliated servers.

The Board retains all proprietary rights to the design of webcontent, services, and apps that are hosted on Board-owned or District-affiliated servers, absent written agreement to the contrary.

Instructional Use of Web Services and Apps

The Board authorizes the use of web services and/or apps to supplement and enhance learning opportunities for students either in the classroom or for extended learning outside the classroom.

A teacher who elects to supplement and enhance student learning through the use of web services and/or apps is responsible for verifying/certifying to the Building Principal that the web service or app has a FERPA-compliant privacy policy, and it complies with all requirements of the Children's Online Privacy Protection Act (COPPA) and the Children's Internet Protection Act (CIPA).

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Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of CHILD ABUSE AND NEGLECT
Code	po8462 Act 57
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	June 22, 2020

8462 - **CHILD ABUSE AND NEGLECT**

The Board is concerned with the physical and mental well-being of all children of this District and will cooperate in the identification and reporting of cases of child abuse or neglect in accordance with law. In addition, the Board strictly prohibits any actual or threatened acts of physical, mental, sexual, or other form of abuse directed towards students by any person in any District-owned, operated, or leased facility, or at any school-sponsored activity.

Staff Training Required

The Board shall require every employee to receive training provided by the Department of Public Instruction (DPI) in identifying children who have been abused or neglected and in the laws and procedures governing the reporting of suspected or threatened child abuse and neglect. Such training shall be completed within the first six (6) months of employment in the District and at least once every five (5) years after the initial training. This training may be held in conjunction with staff training for threats of violence as required in Policy 8462.01.

Training conducted in fulfillment of this policy shall include a record of the date, time, duration, and content of the training, as well as a list of all attendees at the training.

Reporting of Suspected Child Abuse or Neglect

Each District employee who has reasonable cause to suspect child abuse or neglect has occurred or is occurring, or has reasonable cause to believe a child has been threatened with abuse or neglect and that abuse or neglect is likely to occur shall be responsible for reporting immediately every case, whether verified or suspected, the circumstances giving rise to the reasonable cause.

Reporting is mandatory even if the staff member has reason to believe that the abuse or neglect occurred, but is no longer occurring (for example, the child is no longer living with the suspected abuser). Staff members should make reports based on reasonable cause to suspect abuse or neglect and are not permitted to first investigate the circumstances in an effort to verify abuse or neglect. This can cause a loss of time and jeopardize law enforcement or social services investigations into child welfare concerns.

Reporting Procedures

The employee shall immediately call the local office of the Child Welfare Department or local law enforcement agency.

Employees shall also notify the building level administrator or the District Administrator.

The identity of the reporting person shall be confidential, subject only to disclosure by consent or court order. A reporting employee shall not be dismissed or otherwise penalized for ~~150~~ making a report of child abuse or neglect, unless such report was made knowing it to be false and for the purpose of harming the accused or victim in the report.

Information concerning alleged child abuse is confidential. Any unauthorized disclosure by an official or employee of the District is a violation of the law and may subject the disseminator to civil liability for resulting damages and disciplinary action.

Each principal should be mindful of the possibility of physical or mental abuse being inflicted on a student by an employee. Staff member reporting obligations under this policy and applicable law are the same regardless of whether the suspected abuser is a parent, guardian, or another staff member, and reports should be made accordingly.

Additional Required Reporting

This section addresses the reporting requirements of Policies 1213/3213/4213 - Student Supervision and Welfare. Staff members who possess information leading a reasonable person to suspect that misconduct may have occurred, as indicated below, shall report this immediately to the District Administrator and/or their immediate supervisor:

- A. Sexual misconduct, as defined in s. 948.098 (1) (d), by a school staff member, as defined in s. 948.098 (1) (c).;
- B. That an individual who has been convicted of a serious child sex offense, as defined in s. 948.13, has engaged in an occupation or participated in a volunteer position that requires the individual to work or interact primarily and directly with children in a manner that would be a felony under s. 948.13.; and/or
- C. That a sex offender, as defined in s. 948.14 (1) (d), has intentionally captured a representation of a minor pupil without the written consent of the minor pupil's parent or guardian.

Failure on the part of the staff member to immediately report the aforementioned (A., B., and/or C, above) may result in disciplinary action, up to and including termination.

48.981, Wis. Stats.
118.07(5), Wis. Stats.

118.07(6), Wis. Stats.
175.32, Wis. Stats.

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Legal	48.981, Wis. Stats.
	118.07(6), Wis. Stats.
	118.07(5), Wis. Stats.
	175.32, Wis. Stats.

25. PO9211 (Rescind & Replace With 9215 SSO School Support Organizations SSO)

153



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of DISTRICT-SUPPORT ORGANIZATIONS
Code	po9211 rescind and replace with 9215 (SSO)
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	September 25, 2023

~~9211~~ **DISTRICT-SUPPORT ORGANIZATIONS**

The Board appreciates the efforts of all organizations whose objectives are to enhance the educational experiences of District students, to help meet educational needs of students, and/or provide extra educational benefits not provided for, at the time, by the Board.

Each group's fund-raising activities shall be in compliance with all applicable Board policies, including, but not limited to, the requirement that, if approved, fundraisers that involve the sale to students of food items or beverages to be consumed on campus can only be conducted from thirty (30) minutes following the close of the last lunch period until thirty (30) minutes after the end of the school day. Additionally, the funds shall be used for school-related projects that have the approval of the Principal.

Any organization described in this policy must obtain advance written permission from the Building Principal or District Administrator before using any of the District's logos or name as well as the District's or school's slogans for the purpose of describing or promoting the organization or any activity of the organization.

Each volunteer organization that intends to work within the school setting may only do so in cooperation with the Principal and other staff members, including for such activities as fundraisers, meetings, and the like

Revised 2/26/18

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26. PO9215 (Replacing 9211 SSO) - School Support Organizations
SSO

155



Book	Policy Manual
Section	Ready for Policy Committee
Title	Copy of Renum/Replacement Policy - Spec. Upd. - School Support Organizations - November 2025 - SCHOOL SUPPORT ORGANIZATIONS (SSO)
Code	po9215 replacing 9211 SSO
Status	Policy Committee Review

Renum./Replacement - Spec. Upd. - School Support Organizations

9215 - SCHOOL SUPPORT ORGANIZATIONS (SSO)

The Board believes that school support organizations (SSOs) provide invaluable assistance to the students of this District and its programs and appreciates the efforts of all organizations whose objectives are to enhance the educational experiences of District students, to help meet educational needs of students, and/or provide extra educational benefits not provided for, at the time, by the Board. The Board encourages parents and staff to participate in such organizations.

Definitions

For purposes of this policy, the following terms are defined as follows:

SSOs: include the following: Booster Club, Foundation, Parent Teacher Association (PTA), Parent Teacher Organization (PTO), Parent Teacher Support Association, or any other nongovernmental organization or group of persons whose primary purpose is to support a District, school, school club, or academic, arts, athletic or social activities related to a school, that collects or receives money, materials, property or securities from students, parents or members of the general public.

Donation: Any gift or contribution of money, materials, property or securities from any nongovernmental source received by a school official or employee for the benefit of a District, school, school club, or academic, arts, athletic or social activity related to a school.

Internal School Funds: Any and all money received and accounted for at individual schools by school administration, and specifically include, but are not limited to: (a) Any donation or grant made to the school, a school club, or any academic, arts, athletic or social activity related to a school; (b) Funds for cafeteria services operated at the school; (c) Fees collected by the school; (d) Funds transferred to the local school from the school board that are to be accounted for at the local school level; (d) Funds raised through cooperative agreements with outside organizations; (e) Rental fees charged outside entities for use of school facilities; and (f) Student activity funds.

The Principal is authorized to provide support and assistance as appropriate upon the request of such an organization.

Limitation of Liability

The District Administrator shall require each SSOs fundraising activities comply with all applicable Board policies.

All disbursements of donations shall comply with State and Federal law as well as the provisions in Policy 6608 - Accountability and Oversight of Fundraiser and Crowdfunding Disbursements.

SSOs shall indemnify and hold the Board harmless from and against any and all claims and causes of action arising out of or related to the SSOs' acts and omissions in carrying out their activities. The District, Board, or any Board staff member shall not incur any liability for the recognition of an SSO or the SSO's failure to safeguard school support organization funds.

SSOs shall purchase liability insurance (riders - self-insured) to cover such indemnification and to protect the SSO and Board against claims for damage or injury from any act or omission on the part of the SSO. The amount of insurance coverage shall not be less than \$1,000,000, and the SSO shall provide the Board with sufficient documentation demonstrating that the Board is named as an additional insured on the policy.

The Board may require additional coverage for on-site events.

Required Compliance Measures

Any organization described in this policy must obtain an advance written cooperative agreement from Building Principal or District Administrator before using any of the District's logos or name for the purpose of describing or promoting the organization or any activity of the organization.

Nondiscrimination

SSOs shall allow participation by parents, staff, and community members. All meetings should be communicated to the District and/or school and be open to the public. SSOs shall not discriminate on the basis of a class of individuals protected by State and/or Federal law (collectively "protected classes").

Persons shall not be excluded from participation in SSOs based upon the extent or level of their past participation.

Other Rules and Procedures

The following additional rules and procedures shall govern the working relationships between the Board, staff, and any approved SSO. The Board may revoke formal recognition and suspend fundraising privileges of any SSO that fails to comply with these rules:

- A. The Board relies upon approved SSOs to operate in a manner consistent with public expectations for the schools and reserves the right to withdraw sponsorship from any outside support organization that violates the bounds of community taste.
- B. Membership should be available to staff, as appropriate, and members of the community in addition to parents.
- C. SSOs shall work in cooperation with the Principal and other staff members and shall abide by the policies of the Board. It shall be the responsibility of each outside support organization to monitor its activities to assure compliance with Board policy.
- D. SSOs are encouraged to set goals that are consistent with those of the particular programs, activities or sports being supported as articulated by the coach/advisor and/or athletic director of such program, activity or sport, to avoid duplication of effort and to maximize the benefit to the organization or group.
- E. SSOs must abide by the policies and procedures established for the use of Board facilities and grounds. Projects that require any modification or alteration to Board property must be pre-approved by the District Administrator.

118.13 Wis. Stats.

118.27 Wis. Stats.

I.R.C. 170(f)(8)

I.R.C. 170(f)(12)

Title VI, Civil Rights Act of 1964

Title IX, Education Amendments of 1972

Section 504, Rehabilitation Act of 1973

Americans with Disabilities Act

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Legal	118.13 Wis. Stats.
	118.27 Wis. Stats.
	I.R.C. 170(f)(8)
	I.R.C. 170(f)(12)
	Title VI, Civil Rights Act of 1964
	Title IX, Education Amendments of 1972
	Section 504, Rehabilitation Act of 1973
	Americans with Disabilities Act

Middle School Volleyball

1 message

Zackary Colby <zackary.colby@ngsd.k12.wi.us>
To: Nita Duerst <nita.duerst@ngsd.k12.wi.us>

Mon, Apr 20, 2026 at 2:53 PM

Hello Nita,

I am writing to let you know I will be stepping down as the 7th Grade Middle School Volleyball Coach. I enjoyed my time and was appreciative of the opportunity.

Thank you,
Zack Colby

Middle School Volleyball

Mark Woelfel <mark.woelfel@ngsd.k12.wi.us>

Thu, Apr 23, 2026 at 12:22 PM

To: Mitchell Cernek <mitchell.cernek@ngsd.k12.wi.us>, Nita Duerst <nita.duerst@ngsd.k12.wi.us>

Hi Nita and Mitch,

I hope you are both doing well. I wanted to let you know that I will be stepping down from my position as middle school volleyball coach at New Glarus Middle School.

I have truly enjoyed this role and am very grateful for the opportunity to work with the students and be part of the program. It has been a rewarding experience, and I appreciate all of the support along the way.

With my teaching position now being at the high school, it is the right time for me to step away from the middle school program. If there is anything I can do in the meantime to help support the program, please let me know.

Thank you again for the opportunity—I've genuinely enjoyed my time in this position

--

Mark R. Woelfel
High School Social Studies Teacher
New Glarus High School
MS Volleyball Coach
8th Grade Trip Travel Coordinator

"It is possible to commit no mistakes and still lose. That is not weakness. That is life." Jean-Luc Picard

MS Volleyball Resignation - Ava Krause

1 message

Ava Krause <ava.krause@ngsd.k12.wi.us>
To: Nita Duerst <nita.duerst@ngsd.k12.wi.us>
Cc: Mitchell Cernek <mitchell.cernek@ngsd.k12.wi.us>

Fri, Apr 17, 2026 at 9:02 AM

Good Morning Nita,

I just wanted to let you know that I would like to resign from MS Volleyball for the Fall of 2026. I am starting POMS this fall and am looking forward to directing my attention more towards this organization!

Thank you so much for all you do,

Ava Krause



Ava Krause

Educational Interventionist
New Glarus School District

608.527.2410 | ava.krause@ngsd.k12.wi.us |
1701 2nd Street, New Glarus, WI 53574

- H. New Hires
- VII. **DISCUSSION ITEMS**
- VIII. **ANNOUNCEMENTS**
- IX. **FUTURE AGENDA ITEMS**
- X. **FUTURE SCHOOL BOARD AND COMMITTEE MEETINGS**
 - A. May 18, 2026 - Discussion & Regular Board Meeting - 7:15 p.m.
 - B. June 8, 2026 - Discussion & Regular Board Meeting - 7:15 p.m.
- XI. **ADJOURN**

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS SCHOOL DISTRICT BOARD MEMBERS MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS SCHOOL DISTRICT BOARD.

UPON REQUEST TO THE DISTRICT OFFICE, SUBMITTED TWENTY-FOUR (24) HOURS IN ADVANCE, THE DISTRICT SHALL MAKE REASONABLE ACCOMMODATIONS INCLUDING THE PROVISION OF INFORMATIONAL MATERIAL IN AN ALTERNATIVE FORMAT FOR A DISABLED PERSON TO BE ABLE TO ATTEND THIS MEETING.