

**AGENDA**

**SCHOOL DISTRICT OF NEW GLARUS  
REGULAR SCHOOL BOARD MEETING**

**MONDAY, AUGUST 12, 2024**

**HIGH SCHOOL LIBRARY/MEDIA CENTER, ROOM 183 JOIN ZOOM MEETING USING  
LINK**

**HTTPS://US02WEB.ZOOM.US/J/82262049590?PWD=NDY4IAWBMQPSK8D4ALAI  
QXJIOACQAD.1 BY PHONE USING 1-646-568-7788 MEETING ID 822 6204 9590 &**

**PASSWORD 105049**

**1701 2ND STREET**

**NEW GLARUS, WISCONSIN 53574**

**7:15 PM**

- I. **CALL TO ORDER**
  - A. Agenda Published
  - B. Roll Call
  - C. Approval of Agenda and Revisions
- II. **INTRODUCTIONS-PRESENTATIONS**
  - A. National FCCLA Conference
- III. **PUBLIC COMMENT PERIOD**
- IV. **APPROVAL OF CONSENT AGENDA**
  - A. Item(s) To Be Removed From Consent Agenda
    - 1. Board Minutes

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**SCHOOL DISTRICT OF NEW GLARUS  
DISCUSSION AND REGULAR SCHOOL BOARD MEETING**

Monday, July 15, 2024

**CALL TO ORDER**

The meeting was called to order at 7:16 p.m. by Board President, Bill Oemichen. The agenda was posted at the New Glarus Elementary School, New Glarus Middle School, New Glarus High School, Bank of New Glarus, New Glarus Post Office, Lake Ridge Bank – New Glarus Branch, Woodford State Bank – New Glarus Branch, and the District Website.

**ROLL CALL**

Present: Bill Oemichen, Ron Roesslein, Travis Zimmerman, Cari Ann Muggenburg, Cassie Ballweg, Casey McCoy, and Heather Thornton.

**APPROVAL OF AGENDA AND REVISIONS**

Motion by Ron Roesslein to approve the agenda as presented. Second by Travis Zimmerman. Motion carried 7-0.

**INTRODUCTIONS –PRESENTATIONS**

Jeff Worzella, the new high school principal, was introduced to the Board.

**PUBLIC COMMENT PERIOD**

~None

**APPROVAL CONSENT AGENDA**

**ITEM(S) TO BE REMOVED FROM CONSENT AGENDA**

1. BOARD MINUTES & CLOSED SESSION MINUTES
2. APPROVAL OF BILLS
3. TREASURER’S REPORT
4. STAFFING REPORT
5. DONATIONS

Motion by Travis Zimmerman to approve the Consent Agenda as presented. Second by Heather Thornton. Motion carried 7-0.

## COMMITTEE UPDATES

POLICY, COMMUNICATION & ADVOCACY; Met. The Committee reviewed the NEOLA Title IX policies, other NEOLA policy updates, and policy 9130 – Public Requests, Suggestions, or Complaints that were brought back to the committee for review.

HANDBOOK AND PERSONNEL; Did not meet.

BUDGET; Did not meet.

CURRICULUM, SPORTS & CO-CURRICULAR; Did not meet.

FACILITIES, TRANSPORTATION, AND TECHNOLOGY; Met. The Committee received updates on the primary school, and athletic complex, and discussed long-term facility planning.

## DISCUSSION AND POSSIBLE ACTION ITEMS

### A. ACADEMIC STANDARDS FOR 2024-25 SCHOOL YEAR

Annually the Board is required to adopt Academic Standards. The Administration recommended adopting the Wisconsin State Standards

Motion by Travis Zimmerman to adopt the Wisconsin State Standards. Second by Ron Roesslein. Motion carried 7-0.

### B. SECLUSION /RESTRAINT REPORT

The Board reviewed the annual Seclusion/Restraint.

### C. NEOLA TITLE IX POLICIES

The Board reviewed the NEOLA Title IX policies that are required to be in place to reflect the new federal regulations that take effect August 1<sup>st</sup>.

Motion by Bill Oemichen, Policy, Communication & Advocacy Committee Chair to approve NEOLA Title IX policies PO2264, and PO2266 as written with the understanding that the policies may change due to pending litigation, and the potential for revisions going forward. Motion carried 7-0.

### D. OTHER POLICY UPDATES 1-10

The Board reviewed other NEOLA policy updates under item D1 – D10.

Motion by Bill Oemichen, Policy, Communication & Advocacy Committee Chair to approve the policy updates under items D1 – D10 as presented. Motion carried 7-0.

### E. RESIGNATIONS

The Board reviewed the resignation of Jennifer Newcomer – Speech & Language Pathologist

Motion by Travis Zimmerman to approve the resignation of Jennifer Newcomer, Speech &

Language Pathologist as presented. Second by Ron Roesslein. Motion carried 7-0.

The Board reviewed the resignation of Katie McBride-Moench – MS/HS Librarian.

Motion by Cari Ann Muggenburg to approve the resignation of Katie McBride-Moench as presented. Second by Heather Thornton. Motion carried 7-0.

F. NEW HIRES

The Administration recommended the hiring of Elizabeth Purpero as Elementary School Counselor.

Motion by Heather Thornton to approve the hiring of Elizabeth Purpero as Elementary School Counselor as presented. Second by Travis Zimmerman. Motion carried 7-0.

**DISCUSSION ITEMS**

A. TIF MEETING UPDATE

Travis Zimmerman, Budget Committee Chair, provided the Board with an update on his attendance at the Village TIF meeting.

B. PRIMARY SCHOOL UPDATES

Dr. Thayer provided the Board with an update on the primary school progress.

C. GLARNER COMMUNITY ATHLETIC COMPLEX UPDATES

Dr. Thayer provided the Board with an update on the Glarner Community Athletic Complex progress.

**ANNOUNCEMENTS**

~None

**FUTURE SCHOOL BOARD AND COMMITTEE MEETINGS.**

- August 12, 2024 - Discussion and Regular Board Meeting – 7:15 p.m.
- August 26, 2024 – Annual District Meeting – 7:15 p.m.

**ADJOURN**

Motion by Travis Zimmerman to adjourn the meeting at 8:11 p.m. Second by Cari Ann Muggenburg. Motion carried 7-0.

Respectfully submitted by Cari Ann Muggenburg, Clerk, Kris Anderson, District Executive Assistant



Budgetary Checks # 66229 - 66294  
Direct Deposits - 900035972 - 36104  
EFTPS - Wisconsin Retirement System - #317 - 318  
EFT - Electronic Tax Payment System - # 549 - 550  
EFT - Dept of Revenue - #878 - 879  
EFT - WEA Tax Sheltered Annuity - #1049 - 1051  
EFT - EBC - #1204 - 1205  
EFT - EBC - HSA payments - #1310 - 1311  
EFT - DEAN HEALTH - #1506 - 1507  
EFT - DELTA DENTAL - #1706 - 1707

CHECK NUMBER	CHECK VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT
317	WISCONSIN RETIREMENT	07/15/2024	20240715AD	Payroll accrual	115.57
		07/15/2024	20240715AD	Payroll accrual	37,265.19
		07/15/2024	20240715AF	Payroll accrual	115.57
		07/15/2024	20240715AF	Payroll accrual	37,265.19
Totals for 317					74,761.52
318	WISCONSIN RETIREMENT	07/15/2024	20240715BD	Payroll accrual	5,886.52
		07/15/2024	20240715BF	Payroll accrual	5,886.52
Totals for 318					11,773.04
549	ELECTRONIC TAX FILIN	07/15/2024	20240715AD	Payroll accrual	3,855.00
		07/15/2024	20240715AD	Payroll accrual	7,686.43
		07/15/2024	20240715AD	Payroll accrual	35,607.74
		07/15/2024	20240715AD	Payroll accrual	32,866.10
		07/15/2024	20240715AF	Payroll accrual	7,686.43
		07/15/2024	20240715AF	Payroll accrual	32,866.10
Totals for 549					120,567.80
550	ELECTRONIC TAX FILIN	07/15/2024	20240715BD	Payroll accrual	1,950.00
		07/15/2024	20240715BD	Payroll accrual	1,210.61
		07/15/2024	20240715BD	Payroll accrual	8,143.82
		07/15/2024	20240715BD	Payroll accrual	5,176.40
		07/15/2024	20240715BF	Payroll accrual	1,210.61
		07/15/2024	20240715BF	Payroll accrual	5,176.40
Totals for 550					22,867.84
878	WI DEPARTMENT OF REV	07/15/2024	20240715AD	Payroll accrual	400.00
		07/15/2024	20240715AD	Payroll accrual	20,683.09
Totals for 878					21,083.09
879	WI DEPARTMENT OF REV	07/15/2024	20240715BD	Payroll accrual	3,729.58
Totals for 879					3,729.58
1049	WEA TAX SHELTERED AN	07/15/2024	20240715AD	Payroll accrual	10,391.00
		07/15/2024	20240715AD	Payroll accrual	431.67
		07/15/2024	20240715AD	WEA ROTH \$	2,762.50
		07/15/2024	20240715AD	WEA ROTH ‡	1,604.17
Totals for 1049					15,189.34
1050	WEA TAX SHELTERED AN	07/15/2024	20240715AF	Payroll accrual	1,833.38
		07/15/2024	20240715BD	Payroll accrual	1,450.00
Totals for 1050					3,283.38
1051	WEA TAX SHELTERED AN	07/15/2024	07-15-24 R	Retiree Annuity Payment	74,678.00
Totals for 1051					74,678.00
1204	EMPLOYEE BENEFITS CO	07/15/2024	20240715AD	Payroll accrual	833.32
		07/15/2024	20240715AD	Payroll accrual	416.66
Totals for 1204					1,249.98
1205	EMPLOYEE BENEFITS CO	07/15/2024	20240715BD	Payroll accrual	83.33
Totals for 1205					83.33
1310	EMPLOYEE BENEFITS CO	07/15/2024	20240715AD	HSA EMPLOYEE CONTR	7,266.75
		07/15/2024	20240715AF	EMPLOYER CONTR	28,125.00
Totals for 1310					35,391.75

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT
1311	EMPLOYEE BENEFITS CO	07/15/2024	20240715BD	HSA EMPLOYEE CONTR	1,374.00
		07/15/2024	20240715BF	EMPLOYER CONTR	2,250.00
Totals for 1311					3,624.00
1506	DEAN HEALTH PLAN, IN	07/15/2024	20240715AD	Payroll accrual	480.44
		07/15/2024	20240715AD	Payroll accrual	1,148.84
		07/15/2024	20240715AD	Payroll accrual	10,329.46
		07/15/2024	20240715AD	Payroll accrual	313.32
		07/15/2024	20240715AD	Payroll accrual	480.44
		07/15/2024	20240715AD	Payroll accrual	278.51
		07/15/2024	20240715AD	Payroll accrual	1,361.25
		07/15/2024	20240715AF	Payroll accrual	1,114.07
		07/15/2024	20240715AF	Payroll accrual	6,646.10
		07/15/2024	20240715AF	Payroll accrual	2,722.50
		07/15/2024	20240715AF	Payroll accrual	1,775.55
		07/15/2024	20240715AF	Payroll accrual	2,722.50
		07/15/2024	20240715AF	Payroll accrual	6,510.35
		07/15/2024	20240715AF	Payroll accrual	58,533.75
Totals for 1506					94,417.08
1507	DEAN HEALTH PLAN, IN	07/15/2024	20240715BD	Payroll accrual	1,681.54
		07/15/2024	20240715BF	Payroll accrual	9,528.75
Totals for 1507					11,210.29
1706	DELTA DENTAL OF WISC	07/15/2024	20240715AD	Payroll accrual	96.48
		07/15/2024	20240715AD	Payroll accrual	1,139.75
		07/15/2024	20240715AD	Payroll accrual	24.12
		07/15/2024	20240715AD	Payroll accrual	121.25
		07/15/2024	20240715AD	Payroll accrual	21.45
		07/15/2024	20240715AD	Payroll accrual	137.42
		07/15/2024	20240715AD	Payroll accrual	72.75
		07/15/2024	20240715AF	Payroll accrual	412.23
		07/15/2024	20240715AF	Payroll accrual	136.83
		07/15/2024	20240715AF	Payroll accrual	687.05
		07/15/2024	20240715AF	Payroll accrual	670.88
		07/15/2024	20240715AF	Payroll accrual	85.85
		07/15/2024	20240715AF	Payroll accrual	6,458.27
		07/15/2024	20240715AF	Payroll accrual	547.32
Totals for 1706					10,611.65
1707	DELTA DENTAL OF WISC	07/15/2024	20240715BD	Payroll accrual	242.50
		07/15/2024	20240715BF	Payroll accrual	1,374.10
Totals for 1707					1,616.60
66229	AFLAC WORLDWIDE HEAD	06/28/2024	20240715AD	Payroll accrual	36.38
Totals for 66229					36.38
66230	MADISON NATIONAL LIF	06/28/2024	20240715AF	Payroll accrual	1,502.52
		06/28/2024	20240715AD	Payroll accrual	570.54
Totals for 66230					2,073.06
66231	MINNESOTA MUTUAL LIF	06/28/2024	20240715AD	Payroll accrual	499.81
		06/28/2024	20240715AD	Payroll accrual	72.00
		06/28/2024	20240715AF	Payroll accrual	106.39
		06/28/2024	20240715AD	Payroll accrual	532.09

CHECK NUMBER	CHECK VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT
Totals for 66231					1,210.29
66232	NEW GLARUS COMMUNITY	06/28/2024	20240715AD	Payroll accrual	68.33
Totals for 66232					68.33
66233	MADISON NATIONAL LIF	07/15/2024	07-15-24 A	ACCL ADJ	-10.21
		07/15/2024	20240715BD	Payroll accrual	68.76
		07/15/2024	20240715BF	Payroll accrual	295.63
Totals for 66233					354.18
66234	MINNESOTA MUTUAL LIF	07/15/2024	20240715BF	Payroll accrual	37.20
		07/15/2024	20240715BD	Payroll accrual	185.94
		07/15/2024	20240715BD	Payroll accrual	628.70
		07/15/2024	20240715BD	Payroll accrual	19.50
		07/15/2024	07-15-24 A	ACCL ADJ	-53.40
Totals for 66234					817.94
66235	NEW GLARUS COMMUNITY	07/15/2024	20240715BD	Payroll accrual	125.00
Totals for 66235					125.00
66236	UNITED WAY GREEN COU	07/15/2024	20240715AD	Payroll accrual	100.00
Totals for 66236					100.00
66237	ANDERSON, CORINNA	06/30/2024	SS 2024	SS SUPPLIES	57.80
Totals for 66237					57.80
66238	ASC1	06/30/2024	30681	BOOSTER HEATER RPR	115.00
		06/30/2024	30682	DISH MACHINE RPR	176.70
Totals for 66238					291.70
66239	ASSOCIATED TRUST COM	06/30/2024	25747	ANNUAL FEE	475.00
Totals for 66239					475.00
66240	BELLEVILLE SCHOOL DI	06/30/2024	2024 TRACK	2024 TRACK COOP	16,794.53
		06/30/2024	2024 GIRLS	2024 GIRLS SOCCER COOP	21,576.43
		06/30/2024	2024 WREST	WRESTLING CAMP TRANSPORTATION	1,607.38
		06/30/2024	24-0630	GAPP TRANSPORTATION	858.05
Totals for 66240					40,836.39
66241	BEUTLER, GARY	06/30/2024	SS 2024	SS SUPPLIES	46.70
Totals for 66241					46.70
66242	BLANCHARDVILLE COOPE	06/30/2024	JUNE 2024	FUEL	81.63
Totals for 66242					81.63
66243	Bobcat of Janesville	06/30/2024	02-281181	REPAIR	529.66
Totals for 66243					529.66
66244	BRENDAS BLUMENLADEN	06/30/2024	47272	EOY CELEBRATION	49.98
Totals for 66244					49.98
66245	BUILDERS FIRST SOURC	06/30/2024	72533896	WEIGHT ROOM MATERIALS	202.11
Totals for 66245					202.11
66246	DARLINGTON AREA SCHO	06/30/2024	MS TRACK	MS TRACK FEE	100.00
Totals for 66246					100.00

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT
66247	DEPARTMENT OF ADMINI	06/30/2024	505-000009	TEACH SERV	1,500.00
				Totals for 66247	1,500.00
66248	J&D Enterprises	06/30/2024	2833	FB Bleachers	37,190.00
				Totals for 66248	37,190.00
66249	MCCOY, CASEY	06/30/2024	CESA 2	MILEAGE	72.36
				Totals for 66249	72.36
66250	ORION FAMILY SERVICE	06/30/2024	27376	MAY SERVICES	2,044.71
		06/30/2024	27466	JUNE SERVICES	1,552.29
				Totals for 66250	3,597.00
66251	PIONEER MANUFACTURIN	06/30/2024	206111	PAVEMENT PAINT	405.63
				Totals for 66251	405.63
66252	PROFESSIONAL PEST CO	06/30/2024	805694	JUNE SERV GS	54.00
		06/30/2024	805688	JUNE SERV MS/HS	93.00
				Totals for 66252	147.00
66253	RIDDELL/ ALL AMERICA	06/30/2024	952106043	T-SHIRTS	744.50
				Totals for 66253	744.50
66254	TDS TELECOM	06/30/2024	JUNE 2024	MONTHLY SERV	142.37
				Totals for 66254	142.37
66255	VIKING HARDWARE - TR	06/30/2024	JUNE 2024	SS/MAINT SUPPLIES	97.72
				Totals for 66255	97.72
66256	NEW GLARUS POST OFFI	07/30/2024	Box 67	RENEWAL	266.00
				Totals for 66256	266.00
66257	APPTEGY, INC	08/05/2024	25237	THRILLSHARE SUBSCRIPTION	9,791.25
				Totals for 66257	9,791.25
66258	BRENDAS BLUMENLADEN	08/05/2024	48978	FLORAL ARRANGEMENT	50.00
				Totals for 66258	50.00
66259	CESA 5	08/05/2024	0002500122	RENEWAL	550.00
		08/05/2024	2402165	SP O&M	434.00
				Totals for 66259	984.00
66260	CLARK, DANIEL	08/05/2024	MAY/JUNE	RENT	600.00
		08/05/2024	July/Aug	July/Aug rent	600.00
				Totals for 66260	1,200.00
66261	FOLLET SCHOOL SOLUTI	08/05/2024	1546246	See quote dated: 04.25.24 > Migration to Destiny Cloud	2,590.00
				Totals for 66261	2,590.00
66262	FRONTLINE TECHNOLOGI	08/05/2024	197209	RENEWAL	6,035.20
				Totals for 66262	6,035.20
66263	KEYS TO LITERACY	08/05/2024	CF0724-7	KEYS TO LITERACY	1,300.00
				Totals for 66263	1,300.00

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT
66264	KOMPAS CARE LLC	08/05/2024	79786	RENEWAL	2,300.00
				Totals for 66264	2,300.00
66265	LAFORCE INC.	08/05/2024	1254653	See quote - 497503QU Add door access to HS Weight Room	7,737.00
				Totals for 66265	7,737.00
66266	MONONA PLUMBING AND	08/05/2024	2406159	WATER HEATER RPR	262.22
				Totals for 66266	262.22
66267	MONROE ENGRAVING	08/05/2024	43318	PLAQUE	15.50
				Totals for 66267	15.50
66268	NEOLA, INC	08/05/2024	110858	CONSULTATION HRS	80.00
		08/05/2024	110271	DIGITAL FEE	795.00
				Totals for 66268	875.00
66269	NEW GLARUS CONCRETE,	08/05/2024	1758	CURB SERVICES	2,008.50
				Totals for 66269	2,008.50
66270	NEW GLARUS WELDING,	08/05/2024	JUNE SERV	JUNE SERVICES/TECH ED SUPPLIES	537.01
				Totals for 66270	537.01
66271	PBIS WISCONSIN, LC	08/05/2024	114	PBIS UPDATES AND PLANNING	1,000.00
				Totals for 66271	1,000.00
66272	PREMIER BLEACHER REP	08/05/2024	122693	Annual Inspection	1,500.00
				Totals for 66272	1,500.00
66273	PROFESSIONAL PEST CO	08/05/2024	MARCH/MAY	MARCH/MAY SERVICES	186.00
		08/05/2024	811160	July serv gs	54.00
		08/05/2024	MARCH/MAY	MARCH/MAY SERVICES	108.00
		08/05/2024	811163	July serv ms/hs	93.00
				Totals for 66273	441.00
66274	PROJECT LEAD THE WAY	08/05/2024	461361	NETWORK SECURITY LAB HOSTING FEES	1,000.00
				Totals for 66274	1,000.00
66275	RHYME BUSINESS PRODU	08/05/2024	36923312	JULY LEASE/COPIER MAINT	5,891.03
		08/05/2024	37076912	AUG	511.92
		08/05/2024	36849298	JULY LEASE PAYMENT	511.92
				Totals for 66275	6,914.87
66276	SKYWARD	08/05/2024	232966	FORTI TOKEN MOBILE/HARDWARE	375.49
				Totals for 66276	375.49
66277	SKYWARD, INC.	08/05/2024	230167	ANNUAL LICENSES	43,892.00
				Totals for 66277	43,892.00
66278	SOUTHWEST WISCONSIN	08/05/2024	2024 FB DU	FB CONFERENCE DUES	250.00
				Totals for 66278	250.00
66279	SUMMER SKILLS	08/05/2024	00290-24	WORKBOOKS	1,748.00

<u>CHECK NUMBER</u>	<u>VENDOR</u>	<u>CHECK DATE</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>AMOUNT</u>
Totals for 66279					1,748.00
66280	SYMDON AUTO GROUP	08/05/2024	11321	BUS RPR	31.49
		08/05/2024	11319	BUS RPR	262.44
Totals for 66280					293.93
66281	US CELLULAR	08/05/2024	0668299681	JULY/AUG	102.00
Totals for 66281					102.00
66282	VILLAGE OF NEW GLARU	08/05/2024	MAY JUNE S	ENGINEERING SERV	7,782.34
Totals for 66282					7,782.34
66283	WARRELL, JENIFER	08/05/2024	TRANSCRIPT	TRANSCRIPT FEE REIMB	8.80
Totals for 66283					8.80
66284	WE ENERGIES	08/05/2024	JULY 2024	JULY SERV	702.17
		08/05/2024	JULY 2024	JULY SERV	513.99
Totals for 66284					1,216.16
66285	WISCNET	08/05/2024	22129	RENEWAL	9,240.00
Totals for 66285					9,240.00
66294	VILLAGE OF NEW GLARU	08/08/2024	2024 Stree	Street Use Permit	50.00
Totals for 66294					50.00
Totals for checks					709,257.27

<u>CHECK</u>		<u>CHECK</u>	<u>INVOICE</u>	<u>INVOICE</u>	
<u>NUMBER</u>	<u>VENDOR</u>	<u>DATE</u>	<u>NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
242500001	BRAY ASSOCIATES ARCH	07/25/2024	3388-27	May services	125,232.62
				Totals for 242500001	125,232.62
242500002	KRAEMER BROTHERS, LL	07/25/2024	13917	MS/HS - JUNE PAY APP 10 - FINAL PAYMENT	10,000.00
		07/25/2024	13918	PK2 - JUNE PAY APP 8	1,876,044.19
				Totals for 242500002	1,886,044.19
242500003	KRAEMER BROTHERS, LL	07/25/2024	13894	ATHL/COMM COMPLEX JUNE PAY APP 8	668,211.50
				Totals for 242500003	668,211.50
				Totals for checks	2,679,488.31

**School District of New Glarus  
Purchasing Card Activity  
June 30, 2024**

Vendor	Description	Amount
AMPLIFY EDUCATION INC	CKLA supplies	31,570.49
THE PIONEER MANUFACTURIN	Athletic field equipment	13,662.21
WARD BRODT MUSIC	New Tuba	8,980.00
NEW GLARUS	HS/MS MAY SERV	7,692.52
MPS	TEXTBOOKS	6,399.20
NEW GLARUS	MAY SERV	5,368.65
CVENT* BAIRD SCHOOL BU	BAIRD SERVICES	5,197.50
"PST*NAVIGATE360, LLC"	ALICE SERVICES	4,218.66
E PRO STL	May pt services	4,026.55
SAN-A-CARE	custodial supplies	3,561.11
AMAZON RET* 114-479922	(5) TVs for digital signage - Primary school	3,390.00
SAN-A-CARE	custodial supplies	2,931.34
VIVACITY TECH PBC	Charging tubs for ES- rotation	2,665.60
AWL*PEARSON EDUCATION	Diagnostic Assessments	2,612.40
CDW GOVT #RV96800	Adobe license renewal	2,500.00
ACE AMERICAN INSURANCE C	insurance	2,500.00
ALPHAGRAPHICS MIDDLETON	News Letter	2,261.49
FOLLETT CONTENT SOLUTIONS	Books	2,177.59
"RENNING, LEWIS LACY,"	May services	1,962.00
CLARITY TECHNOLOGY GROUP	Apri/May services firewall	1,877.19
BADGER COACHES	Baseball - athletic transportation	1,624.00
GRAINGER	dehumidifier/carpet dryer	1,531.12
"IN *TOUCHPROS, LLC"	renewal of touchscreen monitor school/athletics history.	1,500.00
NELSONS BUS SERVICE INC	Bus repair	1,437.43
NEW GLARUS	MAY SERV MS	1,426.87
SP TETRA NORTH AMERICA	NG football equipment	1,391.65
PAYPAL *GENESISPOWE GE	generator repair	1,296.44
J.W. PEPPER	Concert Music	1,049.99
MT OLYMPUS WATER & THEME	Mt. Olympus tickets and food.	1,004.00
EPIC SPORTS	VB SUPPLIES	952.94
SP CAREERLEARNING	Compliance Officer Training	874.00
FINGER PUBLISHING	Help Wanted/FFA Plant sale/agenda/minutes/blood drive	836.83
AMZN MKTP US*8X79N0PA3	Network modules for primary school	829.34
FSP*RBS ACTIVEWEAR	Boys Basketball - Camp Shirts	824.40
AWSA	24-25 Membership	774.00
SAN-A-CARE	custodial supplies	743.30
WASTE MGMT WM EZPAY	JUNE SERV	702.42
AMZN MKTP US*RC6TO3T72	VB BALLS AND BALL CARTS BLOCKING BUNGEE	695.88
AMZN MKTP US*RC4QU18Y3	Summer School Supplies	652.59
HYATT REGENCY MINNEAPOLI	AAFCS Conference Hotel	645.30
DNR WS2 PRK PARKS EPAY	Wyalusing Reservation	607.95
WARD BRODT MUSIC	Tuba Repair	600.00
BYU CONTINUING ED2	BYU classes	597.00

**School District of New Glarus  
Purchasing Card Activity  
June 30, 2024**

WASBO FOUNDATION	renewal	574.00
IMPACT APPLICATIONS	Annual expense for ImPACT Testing Account.	485.00
FOLLETT CONTENT SOLUTIONS	Books	478.21
MENARDS MONONA WI	Summer School Supplies - Woodworking	463.26
FOLLETT CONTENT SOLUTIONS	Follett - Books	451.33
THE ART OF EDUCATION	RENEWAL	443.10
NELSONS BUS SERVICE INC	Bus repair	409.50
AMZN MKTP US*BY5CS21Q3	Supply Order	401.88
WM SUPERCENTER #802	Boys Basketball - Concessions	396.73
DECKER EQUIP SCHOOL FIX	floor maintenance	390.00
THE ART OF EDUCATION	RENEWAL CREDIT	347.10
SAN-A-CARE	custodial supplies	343.30
WHS* WIHISTSOCTICKETIN	Wisconsin Historical Society Presentation for 3rd Grade	329.58
AMZN MKTP US*X42XJ3LZ3	PBIS EOY Prizes	319.93
AMERICAN RED CROSS	Summer School Supplies	318.95
AMAZON MAR* SARAH KRAN	Summer School Art Supplies	309.98
AMAZON.COM*GT25G88R3	monitor	299.99
AMZN MKTP US*RC23G2T22	VB EQUIPMENT	290.00
SQ *KONA ICE OF MADISON	Last day of school Kona Ice for Staff/Students	290.00
E PRO STL	May sport event	280.00
FOLLETT CONTENT SOLUTIONS	Follett - Books	260.40
SPECTRUM	June serv	253.27
KENNEDY'S ICE CREAM	Ice cream treat and tip for sixth grade students	250.50
J.W. PEPPER	Concert Music	250.00
SP SCHOOLOUTLET	Early Childhood Purchase-Rocking Chair	245.91
CDW GOVT #RX34063	HPE stacking cables	245.07
AMAZON MAR* 114-815473	Summer School Supplies	240.33
WARD BRODT MUSIC	INSTRUMENT RPR	240.00
NEWGLARUS HISTORY MUSEUM	3rd Grade Field Trip - Swiss Historical Village	240.00
SQ *MUSIC FILING SOLUTION	Files for filing music	231.00
NEWGLARUS HISTORY MUSEUM	5th grade field trip	226.00
WM SUPERCENTER #802	Summer School Supplies--Games and a Goodie	217.88
COSTCO WHSE#1491	PBIS	215.82
FSP*RBS ACTIVEWEAR	Baseball for Regional Championship shirts	213.38
PY *PIZZA RANCH - OSHKOSH	Boys Basketball - Oshkosh team dinner	200.40
RVT*PLATTEVILLE SCHOOL DI	Entry fee for participating in Platteville's 7 on 7 football event; f	200.00
BYU CONTINUING ED2	Summer School Class	199.00
BYU CONTINUING ED2	Summer School Class	199.00
BYU CONTINUING ED2	BYU course for summer school recovery	199.00
NEWGLARUS HISTORY MUSEUM	Sixth grade trip to New Glarus History Museum	186.00
E PRO STL	EE Exam	186.00
SP HARRISVILLE DESIG	Summer School - Loops for weaving class	179.92
AMAZON MKTPL*4S4XL3403	Back to school prep	179.66
WARD BRODT MUSIC	Btn Repair	175.00
WM SUPERCENTER #802	Summer School Supplies	170.76

**School District of New Glarus  
Purchasing Card Activity  
June 30, 2024**

WARD BRODT MUSIC	INSTRUMENT RPR	159.95
FESTUNGS BAHN	GAPP EXP	158.40
AMAZON.COM*306P48MM3	PBIS - Knight Shields	157.30
AMAZON MAR* 114-624603	MISC supplies - mic stand,classroom speakers	156.76
CENTER FOR THE COLLABORAT	training	150.00
MARCUS OSHKOSH CINE BOX	Boys Basketball - Oshkosh team dinner	150.00
NATIONAL FFA ORGANIZATIO	FFA OFFicer gift	146.00
AMZN MKTP US*JU93C45Z3	Summer School Supplies	143.52
AMZN MKTP US*9T6LE0BM3	EOY EC Purchases	142.13
BADGER SPO* NEW GLARUS	summer team shirts for liberos and players	139.26
HOESLYS MEATS	Boys Basketball - Concessions	133.91
GRAINGER	light bulbs	132.28
AMZN MKTP US*LA4JR4083	End Of Year Supplies	128.62
AMZN MKTP US*RC1TU1TX1	VB EQUIPMENT AND SUPPLIES	126.24
CASEYS #3572	Breakfast for ACT 20 Training	125.62
HOESLYS MEATS	Boys Basketball - Concessions	125.27
AMZN MKTP US*XV02J8SA3	Early Childhood S/L Toys	122.06
AMZN MKTP US*5R5TG5GA3	PBIS EOY Prizes	121.45
MICHAELS #9490	SUMMER SCHOOL	120.47
CANVA* I04170-33459468	Canva	119.99
SPECTRUM	June Serv	119.97
WAL-MART #0802	PBIS Prizes Middle School Tri 3	119.82
GFC LEASING	plotter - monthly charge	119.50
TARGET 00021063	general supplies	116.96
AMZN MKTP US*1P3HC01V3	Summer School Art Supplies	115.94
MICHAELS STORES 3745	SUMMER SCHOOL	114.17
J.W. PEPPER	Concert Music	112.99
CASEYS #3572	End of the Year Drawing	110.00
BRENDAS BLUMENLADEN	Retirement Gifts	104.93
SAN-A-CARE	custodial supplies	104.64
#492006TOPPIZOSHK	Boys Basketball - Oshkosh team dinner	101.31
ODP BUS SOL LLC# 106869	Paper/Supplies	100.64
KOAWISCONSIND	KOA	99.89
WARD BRODT MUSIC	Tuba Repair	95.00
MENARDS PLAINFIELD IL	custodial supplies	89.81
GFC LEASING	plotter - monthly charge	85.61
WARD BRODT MUSIC	saxophone repair	85.00
MKE SMARTPARK	Parking for the 8th trip to DC/NY at MKE	85.00
PUBLISHERS GRAPHICS	SUMMER SCHOOL - writer's workshop	84.47
AMZN MKTP US*P94FZ8TE3	Summer School Supplies	83.97
SP HARRISVILLE DESIG	summer school	83.46
AMZN MKTP US*RU7X79013	Summer School Art Supplies	82.73
GFC LEASING	plotter - monthly charge	81.70
CDW GOVT #RZ11317	HPE Stacking Switch	81.69
FADV BACKGROUND SCREENIN	background checks	81.15

**School District of New Glarus  
Purchasing Card Activity  
June 30, 2024**

SUGAR RIVER PIZZA CO	Admin Team -Retreat Meeting Lunch	78.83
J.W. PEPPER	Concert Music	77.00
USPS PO 5659000694	parent mailing	76.40
J.W. PEPPER	Solo and Ensemble Music	72.94
2GWCC APPETIZE	SKILLS	67.62
SAN-A-CARE	custodial supplies	62.98
AMZN MKTP US*WI9IX8FK3	End Of Year Supplies	61.82
MAX'S COAL OVEN PIZZERIA	SKILLS USA	61.18
J.W. PEPPER	Concert Music	60.00
J.W. PEPPER	Pep Band Music	60.00
AHRENS ACRES	Soil For GH	60.00
KINDERLADEN	End of the Year Drawing	60.00
GFC LEASING	plotter - monthly charge - MAY	59.68
CURATOR GROUP PTY LTD	Digital signage - social media feed	59.00
SQ *E GROUP - SKILLS USA	SKILLS	58.81
GFC LEASING	plotter - monthly charge - April	57.55
AMZN MKTP US*SH73C1JB3	End of the year Sunglasses for students	54.36
WAL-MART #3857	Supplies	53.88
GFC LEASING	plotter - monthly charge -Feb	53.70
MENARDS ANTIGO WI	custodial supplies	53.32
TST* NEW GLARUS BAKERY	Summer School Country School Supplies	53.25
WAL-MART #0802	Boys Basketball - Concessions	51.88
SP PERFECTLY PLANNED	Perfectly Planned Planner	50.00
KENNEDY'S ICE CREAM	End of the Year Drawing - Gift Cards	50.00
BRENDAS BLUMENLADEN	Plant	49.98
AMZN MKTP US*LV4LE7TF3	Cleaning supplies for chromebooks	48.96
AMAZON MKTPL*9I0WD53Y3	Summer School Supplies	48.04
AMAZON.COM*VN6C29MU3	Professional Development Books	47.93
MENARDS MADISON WEST WI	Summer School Supplies - Woodworking	47.88
BACKBLAZE INC	monthly cloud backup	47.72
AMAZON.COM*J688R1JL3	New Office Chair	47.46
AMAZON MKTPL*511JC6HO3	End Of Year Supplies	47.23
WAL-MART #0802	Chicken Feed/State Convention Snacks	47.05
ROY'S MARKET	LP Gas for end of the year cookout	46.40
GFC LEASING	plotter - monthly charge -January	45.93
AMZN MKTP US*OT5R977D3	Classroom supplies	45.58
TARGET 00021063	Summer School Country School Supplies	45.52
DECKER EQUIP SCHOOL FIX	equipment repairs	41.45
AMAZON MAR* SARAH KRAN	Summer School Art Supplies	40.15
MICHAELS STORES 3745	Summer School Country School Supplies	37.85
ROY'S MARKET	Boys Basketball - Concessions Supplies for tourney	37.24
GRAINGER	light bulbs	36.00
J.W. PEPPER	Solo and Ensemble Music	35.99
MICHAELS STORES 3745	Summer School Country School Corrected	35.88
FARM & FLEET OF VERONA	Summer School Country School Supplies	35.81

**School District of New Glarus  
Purchasing Card Activity  
June 30, 2024**

WINGSTOP 663	SKILLS	35.44
ROYS MARKET	Summer School Supply	35.13
FTP*FINANCIAL TIMES	news	35.00
AMAZON.COM*2U4U83NG3	Green File Folders	32.78
MT OLYMPUS WATER & THEME	Mt. Olympus expense	32.01
WALGREENS #1159	Summer School Country School Supplies	31.20
ROYS MARKET	ice cream, bowls, and spoons for HS kids.	30.83
SAN-A-CARE	custodial supplies	30.56
TST* NEW GLARUS BAKERY	ESP Mock Interviewers Snack	30.19
UW OSHKOSH ONLINE PARKING	Boys Basketball - Oshkosh Parking Pass	30.00
AMAZON MKTPL*6H9NU2953	Back to school prep	29.98
J.W. PEPPER	Solo and Ensemble Music	29.20
AMAZON.COM*RC4BP4K60	MS Principal- Yearly Planner	28.81
AMAZON MKTPL*RC1MT04I0	Summer School Supplies	28.42
AMZN MKTP US*8C22X6RW3	Cleaning wipes for Chromebooks	27.98
AMAZON.COM*SJ0PL6CR3	Book on mindsets	27.87
MENARDS MONONA WI	SCHOOL GARDEN	26.34
AMZN MKTP US*TA6WD5NF3	Cleaning wipes for chromebooks	25.99
GOOGLE *YOUTUBEPREMIUM	June 24 Youtube	24.25
AMZN MKTP US*WJ8PZ5W63	End Of Year Supplies	21.27
PIGGLY WIGGLY #293	ice cream, bowls, and spoons for MS	21.20
WM SUPERCENTER #802	Summer School Supplies- glue and fabric glue	20.17
NYTIMES*NYTIMES	news	20.12
AMZN MKTP US*E12727LC3	Pipette tips for science department	19.98
AMZN MKTP US*6V2NT6VS3	Tag Organizing GH	18.97
BADGER SPORTING GOODS CO.	baseball supplies	18.00
TJ'S SANDWICHES CNN	Skills USA Expense	17.78
J.W. PEPPER	Solo and Ensemble Music	16.95
SUGAR RIVER POWER CENTER	lawn equipment oil	16.75
AMZN MKTP US*6O8G20AY3	PBIS EOY Prizes	16.68
ROYS MARKET	Summer school snacks	16.36
SOUTH CENTRAL LIBRARY SY	Fee for lost public library book.	16.00
PAYPAL *GOOGLE LLC GOOGLE	Google licensing	16.00
AUDIBLE*PF8R77YX3	Monthly subscription	15.77
AMAZON MAR* 114-815473	Summer School Supplies	15.47
CANVA* 04185-56030635	Canva for newsletters and college flyers	15.00
BYU CONTINUING ED2	Fee to open re-take test for Mason Yaun	15.00
AMAZON MKTPL*RG0BQ4UE0	Supplies- Summer School	14.90
UPS*29RISNEO485	Shipping for AP Exams	13.90
AMAZON MAR* 114-815473	Summer School Supply	13.77
CASEYS #3572	Candy for end of year student rewards	13.05
ROYS MARKET	Summer School Country School Supplies	12.67
AMAZON MAR* 114-815473	Summer School Supply	12.48
SPOTIFY USA	Spotify account for athletic events.	11.59
AMAZON RET* 112-089260	End Of Year Supplies	11.43

**School District of New Glarus  
Purchasing Card Activity  
June 30, 2024**

AMAZON MARKETPLAC* 545	Calculator tape for front office	9.65
AMAZON MKTPL*JH1IQ33N3	Summer School supplies	7.99
GFC LEASING	plotter - monthly charge -NOV	7.50
AMZN MKTP US*Z34SW8A93	End Of Year Supplies	7.41
MEETENHANC* MEET ENHAN	Google Meet enhancement	7.00
DOJ EPAY RECORDS CHECK	background check	7.00
TWPSUB28538583	News	7.00
APPLE.COM/BILL	Speech therapy instructional tool for sound development	3.15
AMAZON WEB SERVICES	Monthly AWS charge for computer science classes	1.00
MICHAELS STORES 3745	Refunded (due to tax included originally)	-37.85
AMAZON.COM	Refund for two school counseling books previously ordered	-39.94
EVENT ESSENTIALS	RETURN	-100.00
MICHAELS STORES 3745	SUMMER SCHOOL - credit for tax exempt	-120.45
THE ART OF EDUCATION	RENEWAL CREDIT	-347.10
WISCONSIN MUSIC EDUCATORS	CREDIT	-555.00
<b>Total Purchasing Card</b>		<b>158,618.52</b>

3. Treasurer's Report
4. Staffing Report

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**STAFFING REPORT  
AUGUST 12, 2024**

<b>HIRES / CHANGES</b>	<b>Employee Leaving Position</b>	<b>New Employee in Position</b>	<b>hours per day / % of empl</b>	<b>Term of Employment</b>	<b>Position</b>
	Aleta Martinson resignation	Brianna Nytes	8 hrs/day	Year Round	Student Services Administrative Asst
	Dunnell Kendrick transf to Teacher	Karen Swintek	29 hrs/week (Tues-Fri)	2024-25 School Year	Regular Ed Aide - 4K
	Cristi Baker coaching resignation	Rebecca Gruenhagen	varies	2024 Fall Season	Volleyball Assistant Coach - HS
	Katie McBride resignation	Sara Brenkman	100%	2024-25 School Year - 1 year Long Term Sub position	Library Media Specialist - HS/MS

<b>OPEN POSITIONS</b>	<b>Position</b>	<b>Term of Employment</b>	<b>hours per day / % of empl</b>	<b>Reason for opening</b>
Teacher	Speech / Language Pathologist	2024-25 School Year	100%	Jamie Schettler retirement / Newcomer resignation
Coach	HS Football Assistant Coach	2024 Fall Season	varies	player / coach ratio need
Coach	MS Volleyball Coach	2024 Fall Season	varies	Amy Legler retirement
Coach	MS Volleyball Coach	2024 Fall Season	varies	player / coach ratio need
Coach	MS Track Coach	2025 Spring Season	varies	Aleta Martinson resignation

- 5. Donations
    - B. Discuss Item(s) Removed From Consent Agenda
  - V. **COMMITTEE UPDATES**
    - A. Policy, Communication & Advocacy
    - B. Handbook and Personnel
    - C. Budget
    - D. Curriculum, Sports & Co-Curricular
    - E. Facilities, Transportation & Technology
  - VI. **DISCUSSION AND POSSIBLE ACTION ITEMS**
    - A. Policy 9130 - Public Requests, Suggestions, or Complaints
- 24



Book	Policy Manual
Section	4. Other Policies for Follow Up
Title	Copy of PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS
Code	po9130
Status	Policy Committee Review
Adopted	March 13, 2017
Last Revised	December 5, 2022

#### 9130 - PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS

Any individual(s), having a legitimate interest in the staff, programs, and operations of this District shall have the right to present a request, suggestion, or complaint to the District and the Board. At the same time, the Board reserves the right to protect District staff and students from harassment, disclosure of confidential information, and other violations of the staff's or student's rights. It is the intent of this policy to provide a process for considering and addressing public requests, suggestions, or complaints in an efficient, reasonable, and equitable manner. Requests, suggestions, or complaints made by District staff members are covered by Policy 1422, Policy 3122, and Policy 4122 - Nondiscrimination and Equal Employment Opportunity. This policy is not to be used to appeal or to otherwise seek review of a personnel decision that was or could have been reviewed through the grievance policy, Policy 3340 or Policy 4340 - Grievance Procedure.

It is the desire of the Board to address any such matters through direct, informal discussions. It is only when attempts at informal resolution fail that more formal procedures shall be used.

Generally, requests, suggestions, or complaints reaching the Board or Board members shall be referred to the District Administrator for consideration. Only those items that are appropriate for consideration under this policy will be considered. The District Administrator may close out any such request presented to him/her that is not appropriate for consideration consistent with this policy. The Board reserves the right to reverse the District Administrator's decision to dismiss any item raised and to fully investigate or review the matter.

Parents of pupils attending school in the New Glarus School District and District residents may request formal review of specific instructional materials used in the District's classroom or library. The parent or resident shall include all instructional or library materials to be reviewed in one reconsideration request and such a request may only be brought once every two years.

#### Guidelines for Consideration of Matters Brought Forward Under this Policy

##### A. First Level

Generally, if the matter raised involves a staff member, the individual(s) should discuss the matter with the staff member, if appropriate. The staff member shall take appropriate action within their authority and District administrative guidelines to deal with the matter. Matters related to other aspects of the District operations, programming, or other decisions shall be brought generally to the Administrator administrator closest to the issue (e.g. if the matter relates to a decision, procedure, or the like in one of the schools, the matter should be raised first with the Principal building principal or a designated person in the school).

Discussion with the staff member may not be appropriate in some situations including, for example, where the matter involves suspected child abuse, substance abuse, or any other serious allegation that may require investigation or inquiry by school officials prior to approaching the staff member.

## B. Second Level

If the matter has not been satisfactorily addressed at the First Level or it would be inappropriate to discuss the matter with the staff member, the individual(s) may discuss the matter with the staff member's supervisor, if applicable. Discussions with the supervisor shall occur promptly following any discussion with the staff member. If the matter involves allegations of harassment, discrimination, bullying, or other conduct implicating other policies and investigative procedures, the supervisor shall proceed to follow the applicable procedures which may include informing the District Compliance Officer for further review.

Matters not resolved at the Second Level may be brought to the Third Level.

## C. Third Level

If the matter has not been satisfactorily addressed at the Second level, and the matter does not involve the District Administrator, the individual(s) may submit a written request for a conference to the District Administrator. This request should include:

1. the specific nature of the request, suggestion or complaint and a brief statement of the facts giving rise to it;
2. the respect in which it is alleged that the individual(s) (or child of a complainant) has been affected adversely, if at all, or an explanation of other adverse results or impact of the matter;
3. the action which the individual(s) wishes taken and the reasons why it is felt that such action be taken.

The request must be submitted promptly after discussion with the staff member's supervisor. The District Administrator shall respond in writing to the individual(s) and shall advise the Board of any resolution of the matter.

## D. Fourth Level

If the matter has not been satisfactorily addressed at the Third Level, or at the First Level in the case of a matter involving the District Administrator, the individual(s) may submit a written request to the Board to address the matter. Any such request must be submitted within 10 business days of the latest attempt to resolve the matter. The written submission shall include all correspondences pertaining to the matter between the individual and any School District officials or employees.

The Board, after reviewing all material relating to the matter, will provide a written response or may, at its discretion, grant an opportunity to address the Board or a committee of the Board prior to making a final decision on the matter.

The Board's decision, or the decision of the committee of the Board to which the matter was referred, will be final on the matter. The Board may choose to consolidate complaints or other communications for consideration if more than one individual raises similar concerns before it, but reserves the right to refuse to consider any subsequent complaint on the same matter unless previously unknown material facts are raised.

If the individual(s) contacts an individual Board member to discuss the matter, the Board member shall refer the individual(s) to this policy or the District Administrator for further assistance.

## **Guidelines for Matters Regarding Classroom and Library Materials**

Students and parents have the right to inspect instructional materials used as part of the educational curriculum and the procedure for completing such an inspection. See Policy 5780 - Student/Parent Rights.

Parents of children attending school in the District and District residents may request formal reconsideration of the inclusion of specific instructional materials.

Concerns about specific textbooks or other classroom materials should be raised first with the classroom teacher and then the Principal if necessary, in an effort to resolve the matter informally. Concerns about specific library materials should be raised first with the library media specialist, then with the Principal, if necessary, in an effort to resolve the matter informally. If a satisfactory resolution is not reached, requests for consideration of removal of any instructional materials, including library materials, shall be submitted in writing to the Director of Instruction.

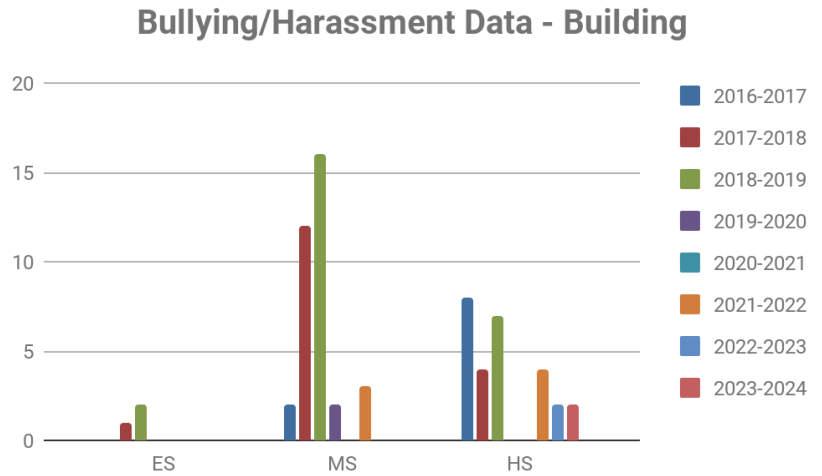




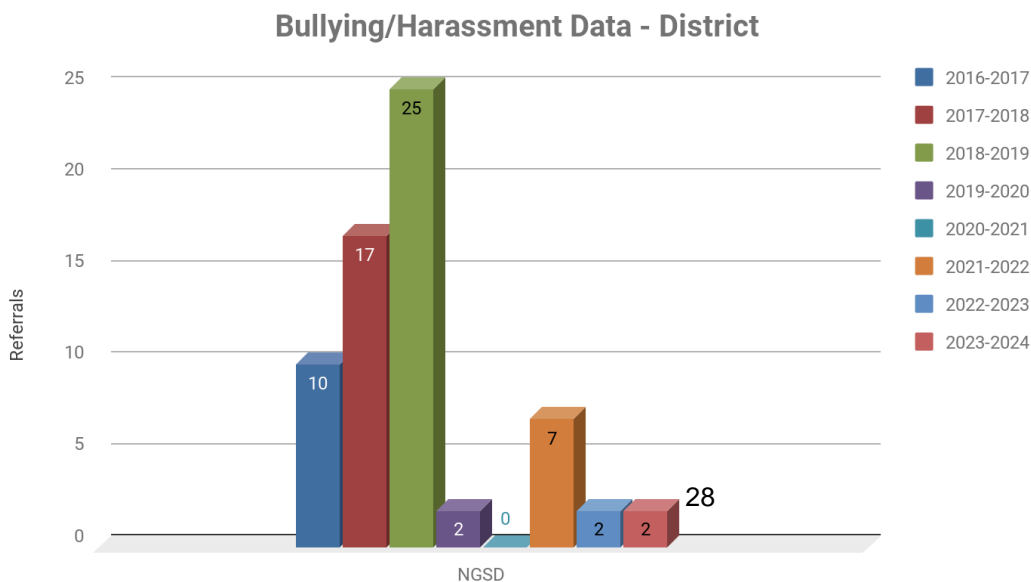
# New Glarus School District Bullying/Harassment Report

The following is the process all three buildings in the New Glarus School District follow in incidents of bullying and harassment:

- Students given multiple mediums to report incidents of Harassment including, but not limited to:
  - Teachers
  - Guidance Counselors
  - Principals
  - Parents - then report to schools
  - Google Forms
- Principals follow up with initial investigations
  - Communication with the individual(s) reported as being bullied/harassed
  - Communication with the individual(s) reported as the bully/harasser
  - Communication with other appropriate sources to gather information
  - Communication with parents of individual(s) involved
    - First Incident
      - Documentation/Discipline
      - Verbal Warning/Parent Communication regarding bullying/harassment
      - Possible Suspension/Expulsion
      - Possible law enforcement involvement
    - Second Incident and beyond
      - Documentation/Discipline
      - Possible Suspension/Expulsion
      - Possible law enforcement involvement



*Note: NGSD follows a strict non-retaliation expectation. This disallows the mistreatment of others due to involvement with a bully/harassment investigation.*



- C. Commit up to \$774,000 of Fund Balance From Sale of District Land for Use for the New Glarus Glarner Community Field Project 30

Date: August 12, 2024

To: Board of Education

Subject: Request for approval of \$ 774,000 Fund Balance Commitment for Glarner Community Athletic Complex

As you know, the district sold land in April, earning \$1,350,777.00 in proceeds. However, the district has yet to receive all the invoices for the athletic/community complex. As this project crosses fiscal years, we would like your approval to commit \$774,000 to pay for invoices in the 2024-2025 fiscal year.

- D. 9-Week Special Tuition Waiver for Family Building a Home in the District
- E. Resignations
- F. New Hires

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**New Hire Board Approval  
08/12/2024**

**Name:** Brianna Nytes  
**Position:** Student Services Administrative Assistant  
**Percentage of employment:** 100% (8 hours per day)  
**Term of employment:** Year round  
**Placement on Wage Chart:** Secretary, Step 8

**New Hire Board Approval  
08/12/2024**

**Name:** Rebecca Gruenhagen  
**Position:** High School Girls Volleyball Coach  
**Percentage of employment:** varies  
**Term of employment:** 2024 Fall Season  
**Pay rate:** per schedule

**New Hire Board Approval  
08/12/2024**

**Name:** Karen Swintek  
**Position:** 4-Year-Old Kindergarten Aide  
**Percentage of employment:** 29 hours per week (7.25 \* 4 days)  
**Term of employment:** 2024-25 School Year  
**Placement on Wage Chart:** Step 8

VII. **DISCUSSION ITEMS**

A. Chain of Command Document for Website

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# New Glarus School District Organizational Chart



## Chain of Command

Our District values the input of the people we serve (students, staff, parents, community). Listed below you will find a Chain of Command chart to help direct you to the appropriate individual(s) when you have a question, concern, or suggestion. The chart is organized into categories to help identify who you would need to contact. Please reach out to the first individual listed, and then proceed down the list if you need further assistance. Thank you.

### Chain of Command Chart

Athletics / Activities	Food Service	Student Discipline
<ol style="list-style-type: none"> <li>1. Coach</li> <li>2. Athletic Director - Mitch Cernek <a href="mailto:mitch.cernek@ngsd.k12.wi.us">mitch.cernek@ngsd.k12.wi.us</a> 608-527-2410 Ext. 4119</li> <li>3. Building Principal</li> <li>4. District Administrator</li> </ol>	<ol style="list-style-type: none"> <li>1. Food Service Director - Rebecca Derke <a href="mailto:rebecca.derke@ngsd.k12.wi.us">rebecca.derke@ngsd.k12.wi.us</a> 608-527-2410 Ext. 4193</li> <li>2. District Business Manager - Tammy Marty <a href="mailto:tammy.marty@ngsd.k12.wi.us">tammy.marty@ngsd.k12.wi.us</a> 608-527-2410 Ext. 4121</li> <li>3. District Administrator</li> </ol>	<ol style="list-style-type: none"> <li>1. Classroom Teacher</li> <li>2. Building Principal</li> <li>3. District Administrator</li> </ol>
Building / Facility Use	Instruction / Curriculum	Student Enrollment
<ol style="list-style-type: none"> <li>1. Complete a Facility Use Request Online <a href="https://fs-newglarus.rschooldatoday.com/authentication/credential/login/">https://fs-newglarus.rschooldatoday.com/authentication/credential/login/</a></li> <li>2. Athletic Director - Mitch Cernek <a href="mailto:mitch.cernek@ngsd.k12.wi.us">mitch.cernek@ngsd.k12.wi.us</a> 608-527-2410 Ext. 4119</li> <li>3. Building Principal</li> <li>4. District Administrator</li> </ol>	<ol style="list-style-type: none"> <li>1. Classroom Teacher</li> <li>2. Building Principal</li> <li>3. Director of Instruction - Dr. Jeff Eichelkraut <a href="mailto:jeff.eichelkraut@ngsd.k12.wi.us">jeff.eichelkraut@ngsd.k12.wi.us</a> 608-527-5514</li> <li>4. District Administrator</li> </ol>	<ol style="list-style-type: none"> <li>1. District Registrar/Data Specialist - Angie Rear <a href="mailto:angie.rear@ngsd.k12.wi.us">angie.rear@ngsd.k12.wi.us</a> 608-527-2410 Ext. 4178</li> <li>2. District Administrator</li> </ol>

Custodial / Maintenance	Technology	Financial
<ol style="list-style-type: none"> <li>1. Building &amp; Grounds Coordinator Larry McGowan <a href="mailto:larry.mcgowan@ngsd.k12.wi.us">larry.mcgowan@ngsd.k12.wi.us</a> 608-527-2410 Ext. 5100</li> <li>2. District Administrator</li> </ol>	<ol style="list-style-type: none"> <li>1. Technology Director Don Malaise <a href="mailto:don.malaise@ngsd.k12.wi.us">don.malaise@ngsd.k12.wi.us</a> 608-527-2410 Ext. 4177</li> <li>2. District Administrator</li> </ol>	<ol style="list-style-type: none"> <li>1. Business Manager Tammy Marty <a href="mailto:tammy.marty@ngsd.k12.wi.us">tammy.marty@ngsd.k12.wi.us</a> 608-527-2410 Ext. 4121</li> <li>2. District Administrator</li> </ol>
Special Education	Transportation	Human Resources
<ol style="list-style-type: none"> <li>1. Case Manager / Classroom Teacher</li> <li>2. Student Services Director Jen Talarczyk <a href="mailto:jen.talarczyk@ngsd.k12.wi.us">jen.talarczyk@ngsd.k12.wi.us</a> 608-527-2410 Ext. 4109</li> <li>3. District Administrator</li> </ol>	<ol style="list-style-type: none"> <li>1. Transportation Secretary Cassie Maloney <a href="mailto:cassie.maloney@ngsd.k12.wi.us">cassie.maloney@ngsd.k12.wi.us</a> 608-527-2410 Ext. 1001</li> <li>2. Business Manager Tammy Marty <a href="mailto:tammy.marty@ngsd.k12.wi.us">tammy.marty@ngsd.k12.wi.us</a> 608-527-2410 Ext. 4121</li> <li>3. District Administrator</li> </ol>	<ol style="list-style-type: none"> <li>1. Human Resources Director Nita Duerst <a href="mailto:nita.duerst@ngsd.k12.wi.us">nita.duerst@ngsd.k12.wi.us</a> 608-527-5511</li> <li>2. District Administrator</li> </ol>

### Building Principals & District Administrator:

- New Glarus Elementary School - Dr. Laura Eicher
  - [laura.eicher@ngsd.k12.wi.us](mailto:laura.eicher@ngsd.k12.wi.us)
  - 608-527-5512
- New Glarus Middle School - Dr. Jeff Eichelkraut
  - [jeff.eichelkraut@ngsd.k12.wi.us](mailto:jeff.eichelkraut@ngsd.k12.wi.us)
  - 608-527-5514
- New Glarus High School - Jeff Worzella
  - [jeff.worzella@ngsd.k12.wi.us](mailto:jeff.worzella@ngsd.k12.wi.us)
  - 608-527-5513
- District Administrator - Dr. Jennifer Thayer
  - [jennifer.thayer@ngsd.k12.wi.us](mailto:jennifer.thayer@ngsd.k12.wi.us)
  - 608-527-5516

- B. Primary School Updates
- C. Athletic Complex Updates
- VIII. **ANNOUNCEMENTS**
- IX. **FUTURE AGENDA ITEMS**
- X. **FUTURE SCHOOL BOARD AND COMMITTEE MEETINGS**
  - A. August 26, 2024 - Annual Meeting - 7:15 p.m.
  - B. September 9, 2024 - Discussion and Regular Board Meeting - 7:15 p.m.
- XI. **ADJOURN**

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS SCHOOL DISTRICT BOARD MEMBERS MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS SCHOOL DISTRICT BOARD.

UPON REQUEST TO THE DISTRICT OFFICE, SUBMITTED TWENTY-FOUR (24) HOURS IN ADVANCE, THE DISTRICT SHALL MAKE REASONABLE ACCOMMODATIONS INCLUDING THE PROVISION OF INFORMATIONAL MATERIAL IN AN ALTERNATIVE FORMAT FOR A DISABLED PERSON TO BE ABLE TO ATTEND THIS MEETING.