

**AGENDA**

**SCHOOL DISTRICT OF NEW GLARUS  
REGULAR SCHOOL BOARD MEETING**

**MONDAY, JANUARY 22, 2024**

**HIGH SCHOOL LIBRARY/MEDIA CENTER, ROOM 183 JOIN ZOOM MEETING USING  
LINK**

**HTTPS://US02WEB.ZOOM.US/J/85768769816?PWD=B08VDM80EHY1BUJGRFI4  
DDZYSDDTDZ09 BY PHONE USING 1-646-568-7788 MEETING ID 857 6876 9816 &**

**PASSWORD 452157**

**1701 2ND STREET**

**NEW GLARUS, WISCONSIN 53574**

**7:15 PM**

**I. CALL TO ORDER**

- A. Agenda Published
- B. Roll Call
- C. Approval of Agenda and Revisions

**II. INTRODUCTIONS-PRESENTATIONS**

- A. New Glarus District and Schools Annual Data Review

2

# 2023-2024 New Glarus School District Progress Towards Goals & Data Presentation

2



# Our Strategic Goals

## Strategic Goals

1. Increase the percent of students who are college, career, and life-ready by developing the whole learner.
2. Recruit and retain high quality staff and assist all staff as they continually improve and grow.
3. Provide high quality facilities that foster academic and emotional growth.
4. Ensure equity so all students have equal access to high quality educational experiences.

**Goal 1** - Increase the percent of students who are college, career, and life-ready by developing the whole learner.

4



**Progress Towards Goal #1 – Increase the percent of students who are college, career, and life-ready by developing the whole learner.**

### **1. All Schools and the District Exceed or Significantly Exceed Expectations**

	<b>2021-2022 Score</b>	<b>2022-2023 Score</b>	<b>Accountability Rating For 2022-2023</b> <sup>5</sup>
<b>District</b>	79.9	81.9	Exceeds Expectations
<b>Elementary School</b>	83.5	84	Significantly Exceeds Expectations
<b>Middle School</b>	78.6	80.7	Exceeds Expectations
<b>High School</b>	78.4	81.4	Exceeds Expectations

**Progress Towards Goal #1 – Increase the percent of students who are college, career, and life-ready by developing the whole learner.**

## **2. Growth as a District and in every Building**

	Elementary	Middle	High	District <sup>6</sup>
<b>Achievement</b>	<b>81.3/84.9</b>	<b>72.4/77.6</b>	<b>72.6/76.2</b>	<b>75.2/79.2</b>
<b>Growth</b>	<b>81.2/77.4</b>	<b>77.4/82.2</b>	<b>76.5/85.9</b>	<b>78.4/82.2</b>
<b>Target Groups</b>	<b>80.0/79.5</b>	<b>74.8/76.1</b>	<b>74.2/76.8</b>	<b>75.6/76.6</b>
<b>On Track</b>	<b>91.6/91.1</b>	<b>91.4/88.7</b>	<b>96.1/93.3</b>	<b>91.7/90.6</b>

# Progress Towards Goal #1 – Increase the percent of students who are college, career, and life-ready by developing the whole learner.

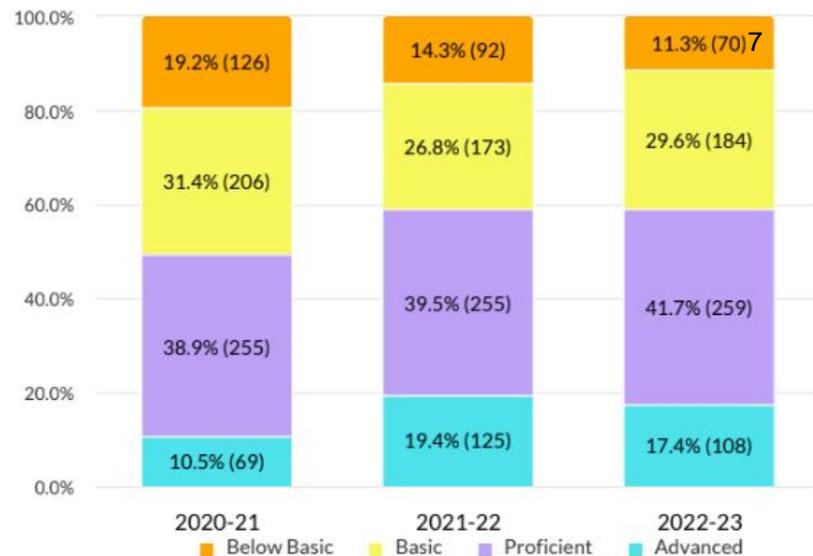
## Performance Levels by Year

These graphs show district-wide percentages and group sizes of students performing at each level.

### ENGLISH LANGUAGE ARTS



### MATHEMATICS



# 4K Pilot Program Data

- iReady Pre-Literacy Screener
  - Will have results in the spring
- 4K Parent Survey in January - all 4K parents surveyed
  - 100% are extremely satisfied with the 4K program both in readiness of social learning and pre-academic skills
  - 38% recommend full day programming only, 62% recommend giving parents a choice between full day and half day, 0% recommended half day only
- Staff Feedback
  - Will gather feedback in spring regarding strengths and challenges

# College Ready Standards

- If students have a **2.8 GPA** and one or more of the following, students are considered college ready using the Redefining Ready framework:
  - Algebra II (C or better in the class)
  - Advanced Placement Exam Pass
  - Advanced Placement Course (C or better)
  - Dual Credit English or Math Course (C or better)
  - ACT Benchmarks
    - English (18)
    - Reading (22)
    - Science (23)
    - Math (22)

# College Readiness Data

<b>2.8 GPA or Above</b>					
<b>Class</b>	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b> <small>10</small>
<b>Class of 2022</b>	Graduated	Graduated	76%	72%	70%
<b>Class of 2023</b>	Graduated	78%	74%	73.6%	74%
<b>Class of 2024</b>	82%	81%	77%	73.2%	Not in HS
<b>Class of 2025</b>	78%	79%	75.3%	Not In HS	Not In HS

# Career Ready Standards

- If students have two or more of the following, they are considered career ready using the Redefining Ready framework:
  - 90% attendance
  - 25 hours of community service
  - Workplace learning experience
  - Industry credential
  - Dual credit career pathway course
  - Two or more organized co-curricular activities
- This year, we have 9 students who are participating in Youth Apprenticeship in the following areas:
  - Agriculture, Food, and Natural Resources
  - Architecture and Construction
  - Health Science
  - Manufacturing
  - Marketing

\*Due to a change in staffing, we are working on compiling our results from last year.

# Supporting the Whole Learner

- **Multi-Tiered System of Supports**
  - Tier 1 Universal instruction (Academic behaviors, Social behaviors, Social and Emotional learning, etc.)
  - Tier 2 interventions and supports (Check-In, Check-Out, small group instruction, behavior contracts, etc.)
- **School-Based Mental Health**
  - Partnership with SSM and Orion Family Services
  - Therapists in the district for approximately 3 full days per week
  - 32 students currently utilizing these services
- **Academic and Behavior Coaching**
  - Coach provided by Caring for Kids
  - In the district 1.5 days per week
  - 16 students currently utilizing these services

**Progress Towards Goal #1** – Increase the percent of students who are college, career, and life-ready by developing the whole learner.

**Action Steps Related to Goal #1**

- Dedicated time in schedules for teacher teams to collaborate
- Dedicated time in schedules for Tier Two interventions
- Focus at all levels on Essential Learning Outcomes (ELOs)
- Implementation of high quality curriculum materials over the past 5+ years
- Building Leadership Teams focused on all of the above as well as improve teacher and team capacity for high levels of achievement
- Shared Student Learning Objectives (SLOs) for all teams

**Goal 2 - Recruit and retain high quality staff and assist all staff as they continually improve and grow.**



# Progress Towards Goal #2 - Recruit and retain high quality staff and assist all staff as they continually improve and grow.

## Teacher Retention

- Teacher turnover in the state of Wisconsin reached a rate of 15.8% in 2023 according to the Wisconsin Policy Forum. 15
- In the New Glarus School District, we retained over 90% of our teaching staff from the 22-23 school year to the beginning of the 23-24 school year.
- We also retained 90% of our teaching assistants (and filled an open teaching assistant position).

# Progress Towards Goal #2 - Recruit and retain high quality staff and assist all staff as they continually improve and grow.

## Action Steps Related to Goal #2

- Continue Professional Development Opportunities Focused on Our Goals and Continuous Improvement Plan
- Dedicated time in schedules for teacher teams to collaborate
  - Time for grade-level/content-area teams to meet weekly
- Increasing salaries at competitive rates and maintaining benefits
- Mentor Plan
- Continue to support the collaborative Professional Learning Teams

**Goal 3 - Provide high quality facilities that foster academic and emotional growth.**



## Progress Towards Goal #3: Provide high quality facilities that foster academic and emotional growth.

- 1) Completed Technology Education addition
  - a) Renovations to Agriculture, Art, Tech. Ed., and Family and Consumer Science areas of the HS
- 2) Renovations at the Elementary School
  - a) Flooring, lockers, and lighting
- 3) Construction of the new 4K-2 Primary addition to the elementary school
- 4) New athletic facilities and community complex across from the HS

## Progress Towards Goal #3: Provide high quality facilities that foster academic and emotional growth.

### Action Steps Related to Goal #3

- After the 4K-2 building is built, there will be space in all buildings to better support academic and emotional growth.
- We are currently in the process of planning the best configurations in each building to best support all students' needs.<sup>19</sup>
  - Small Group Academic Work and Lunch Space
  - Early Learning Space for Full Day Options
  - Roboknights Space
  - Tutoring
  - School-Based Mental Health

**Goal 4 - Ensure equity so all students have equal access to high quality educational experiences.**

20



**Progress Towards Goal #4: Ensure equity so all students have equal access to high quality educational experiences.**

## **Growth in Achievement Among Student Groups**

- **Students with an Economic Disadvantage**
  - \*In ELA - an increase of 14.5 points from last assessment
- **Students with Disabilities**
  - \*In ELA - an increase of 7.4 point from last assessment
  - \*In Math - an increase of 7.7 point from last assessment

# Progress Towards Goal #4: Ensure equity so all students have equal access to high quality educational experiences.

## Action Steps Related to Goal #4:

- Continue to Update and Improve our Multi-Tiered System of Supports (MTSS)
  - Particularly focused on Tier Two for Behaviors and Tier Three for Academics
- Systematic tracking of Essential Learning Objectives (ELO)
- Dedicated time for Tier 2 and Tier 3
  - Targeted interventions
  - Increased options for Interventions
- Professional Development for 4K-6 classroom teachers, 4K-12 special education staff, admin staff in the science of reading in regards to Act 20

# Progress Towards Goal #4: Ensure equity so all students have equal access to high quality educational experiences.

## Action Steps Related to Goal #4:

- Increased opportunities for School Based Mental Health and Partnerships with Additional Providers
- Implementation of Co-Teaching for Special Education Staff
- Professional development
  - Special education aides
  - 6-12 Math Teachers
  - All staff in de-escalation strategies
  - Continued Training in PLC model

# Thank You

## In Closing:

- We have plenty to celebrate and we are moving forward by putting plans in place to help meet the needs of students and help us continue to achieve and grow. 24

## For More Information:

- Please visit: [Report Cards Home | Wisconsin Department of Public Instruction](#)
- Detailed [Report Card Guide](#)

III. **PUBLIC COMMENT PERIOD**

IV. **APPROVAL OF CONSENT AGENDA**

A. Item(s) To Be Removed From Consent Agenda

1. Board Minutes

26

**SCHOOL DISTRICT OF NEW GLARUS  
DISCUSSION AND REGULAR SCHOOL BOARD MEETING**

Monday, January 8, 2024

**CALL TO ORDER**

The meeting was called to order at 7:15 p.m. by Board President, Bill Oemichen. The agenda was posted at the New Glarus Elementary School, New Glarus Middle School, New Glarus High School, Bank of New Glarus, New Glarus Post Office, Lake Ridge Bank – New Glarus Branch, Woodford State Bank – New Glarus Branch, and the District Website.

**ROLL CALL**

Present: Bill Oemichen, Ron Roesslein, Travis Zimmerman, Cari Ann Muggenburg, Cassie Ballweg, Casey McCoy, and Heather Thornton

**APPROVAL OF AGENDA AND REVISIONS**

Motion by Ron Roesslein to approve the agenda as presented. Second by Heather Thornton.  
Motion carried 7-0.

**INTRODUCTIONS –PRESENTATIONS**

**Elementary Art – Teaching for Artistic Behavior**

Sarah Krantz, Elementary School Art teacher presented information to the Board about the TAB (Teaching for Artistic Behavior) program that is being used in her classroom.

**8<sup>th</sup> Grade Poetry**

8<sup>th</sup> grade students in Mr. Turner’s English class shared their poetry with the School Board members.

**PUBLIC COMMENT PERIOD**

~None

**APPROVAL CONSENT AGENDA**

ITEM(S) TO BE REMOVED FROM CONSENT AGENDA

1. BOARD MINUTES & CLOSED SESSION MINUTES
2. APPROVAL OF BILLS
3. TREASURER’S REPORT
4. STAFFING REPORT
5. DONATIONS

Motion by Travis Zimmerman to approve the Consent Agenda as presented. Second by Casey McCoy. Motion carried 7-0.

## **COMMITTEE UPDATES**

POLICY, COMMUNICATION & ADVOCACY; Did not meet.

HANDBOOK AND PERSONNEL; Did not meet.

BUDGET: Met. Reviewed the Primary School Budget, the Athletic Complex Budget, 2023-24 Budget, and the 2024-25 Preliminary Budget Assumptions.

CURRICULUM, SPORTS & CO-CURRICULAR: Did not meet.

FACILITIES, TRANSPORTATION, AND TECHNOLOGY: Did not meet.

## **DISCUSSION AND POSSIBLE ACTION ITEMS**

### **A. 2024-25 OPEN ENROLLMENT SPACES**

Dr. Thayer reviewed the 2024-25 Open Enrollment Spaces with the Board.

Motion by Travis Zimmerman to approve the 2024-25 Open Enrollment Spaces as presented. Second by Ron Roesslein. Motion carried 7-0.

### **B. RESULTS OF LAND SURVEY REGARDING ENCROACHMENT**

Dr. Thayer reviewed the results of the land survey and the settlement agreement regarding the encroachment on the school land.

### **C. LAND SALE PROCESS**

The Board discussed the land sale process for the 45 acres owned by the district.

Motion by Travis Zimmerman to authorize the administration to draft and issue a Request for Proposals (RFP) to sell the land owned by the School District. Second by Ron Roesslein. Motion carried 7-0.

### **D. WASB RESOLUTIONS**

The Board reviewed the WASB resolutions that will be discussed and voted on at the WASB Delegate Assembly next week at the annual State Education Convention in Milwaukee. Cassie Ballweg will represent the New Glarus Board of Education as the delegate at the convention.

### **E. HS NEW COURSE PROPOSALS**

Dr. Eichelkraut presented the new HS Course Proposals to the Board for approval.

Motion by Cari Ann Muggenburg, Curriculum, Sports & Co-Curricular Committee Chair to approve the new HS Course Proposals as presented. Motion carried 7-0.

F. HS COURSE CHANGES

Dr. Eichelkraut presented the HS Course Changes to the Board.

Motion by Cari Ann Muggenburg, Curriculum, Sports, and Co-Curricular Committee Chair, to approve the HS Course Changes as presented. Motion carried 7-0.

G. FFA LEADERSHIP CONFERENCE – JANUARY 12-13, STEVENS POINT

The Board reviewed a request from the FFA organization to attend an FFA Leadership Conference in Stevens Point, Wi. On January 12-13, 2024.

Motion by Travis Zimmerman to approve the FFA Leadership Conference on January 12-13, 2024, as presented. Second by Heather Thornton. Motion carried 7-0.

H. HOCKEY CO-OP AGREEMENT RENEWAL

The Board reviewed the Hockey Co-op Agreement with Monroe for the 2024-25, and 2025-26 seasons.

Motion by Ron Roesslein to approve the Hockey Co-op Agreement for 2024-25, and 2025-26 seasons as presented. Second by Heather Thornton. Motion carried 7-0.

I. RESIGNATIONS

The Board reviewed the resignation received from Anthony Edge, Middle School Assistant Principal and Curriculum Director.

Motion by Travis Zimmerman to approve the resignation of Anthony Edge, Middle School Assistant Principal and Curriculum Director as presented. Second by Ron Roesslein. Motion carried 7-0.

J. NEW HIRES

The Administration recommended the hiring of Reece Leisikow as MS Girls Basketball Coach.

Motion by Cassie Ballweg to approve the hiring of Reece Leisikow as MS Girls Basketball Coach as presented. Second by Travis Zimmerman. Motion carried 7-0.

**DISCUSSION ITEMS**

A. BOARD SELF-EVALUATION

Board President, Bill Oemichen discussed the Board Self-Evaluation results with the Board. Board members were asked to review the results for discussion at a future board meeting.

B. PRIMARY SCHOOL UPDATES

Dr. Thayer provided the Board with updates on the new Primary School.

**C. ATHLETIC COMPLEX UPDATES**

Dr. Thayer provided the Board with updates on the new Athletic Complex.

**ANNOUNCEMENTS**

~None

**FUTURE SCHOOL BOARD AND COMMITTEE MEETINGS.**

- January 22, 2024 - Discussion and Regular Board Meeting – 7:15 p.m.
- February 12, 2024 - Discussion and Regular Board Meeting – 7:15 p.m.

**CLOSED SESSION**

The Board will entertain a motion to convene into closed session pursuant to s. 19.85 (1) (c) and/or (e) and/or (f) Wis. Stats., for the purpose of, 1. Discuss superintendent performance evaluation and annual performance goals, 2. Discuss Administrator Contracts, and 3. Discuss fundraising agreements. The Board will propose recommendations in closed session. Thereafter, the Board will entertain a motion to reconvene into open session. The Board may take further action that is necessary and appropriate. The Board will then entertain a motion to adjourn.

Motion by Ron Roesslien to move into closed session at 8:45 p.m. Second by Casey McCoy. Motion carried by a roll call vote. Bill Oemichen, Aye, Ron Roesslein, Aye, Travis Zimmerman, Aye, Cari Ann Muggenburg, Aye, Cassie Ballweg, Aye, Casey McCoy, Aye, Heather Thornton, Aye.

Motion by Cassie Ballweg to move back into open session at 10:07 p.m. Second by Ron Roesslein. Motion carried by a roll call vote. Bill Oemichen, Aye, Ron Roesslein, Aye, Travis Zimmerman, Aye, Cari Ann Muggenburg, Aye, Cassie Ballweg, Aye, Casey McCoy, Aye, Heather Thornton, Aye.

**ADJOURN**

Motion by Travis Zimmerman to adjourn the meeting at 10:07 p.m. Second by Casey McCoy. Motion carried 7-0.

Respectfully submitted by Cari Ann Muggenburg, Clerk, Kris Anderson, District Executive Assistant



Budgetary Checks # 65357 - 65418  
Direct Deposits - 900035059- 35202  
EFTPS - Wisconsin Retirement System - #311  
EFT - Electronic Tax Payment System - # 543  
EFT - Dept of Revenue - #872  
EFT - WEA Tax Sheltered Annuity - #1043  
EFT - EBC - HSA payments - #1304  
EFT - DEAN HEALTH - #1500  
EFT - DELTA DENTAL - #1700

CHECK NUMBER VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	INVOICE/CHECK AMOUNT	
311 WISCONSIN RETIREMENT SYSTEM	01/12/2024	20240112AD	Payroll accrual	42,029.37	
	01/12/2024	20240112AF	Payroll accrual	42,029.37	
Totals for 311				84,058.74	
543 ELECTRONIC TAX FILING	01/12/2024	20240112AD	Payroll accrual	5,121.92	
	01/12/2024	20240112AD	Payroll accrual	8,834.00	
	01/12/2024	20240112AD	Payroll accrual	40,565.95	
	01/12/2024	20240112AD	Payroll accrual	37,772.76	
	01/12/2024	20240112AF	Payroll accrual	8,834.00	
	01/12/2024	20240112AF	Payroll accrual	37,772.76	
Totals for 543				138,901.39	
872 WI DEPARTMENT OF REVENUE	01/12/2024	20240112AD	Payroll accrual	410.00	
	01/12/2024	20240112AD	Payroll accrual	23,539.98	
Totals for 872				23,949.98	
1043 WEA TAX SHELTERED ANNUITY TRST	01/12/2024	20240112AD	Payroll accrual	12,799.34	
	01/12/2024	20240112AD	Payroll accrual	431.67	
	01/12/2024	20240112AD	WEA ROTH \$	3,504.16	
	01/12/2024	20240112AD	WEA ROTH %	1,604.17	
	01/12/2024	20240112AF	Payroll accrual	1,833.38	
Totals for 1043				20,172.72	
1304 EMPLOYEE BENEFITS CORP	01/12/2024	20240112AD	HSA EMPLOYEE CONTR	9,838.25	
	01/12/2024	20240112AF	EMPLOYER CONTR	28,125.00	
Totals for 1304				37,963.25	
1500 DEAN HEALTH PLAN, INC	01/12/2024	20240112AD	Payroll accrual	93.34	
	01/12/2024	20240112AD	Payroll accrual	1,502.69	
	01/12/2024	20240112AD	Payroll accrual	1,400.10	
	01/12/2024	20240112AD	Payroll accrual	10,733.50	
	01/12/2024	20240112AD	Payroll accrual	186.68	
	01/12/2024	20240112AD	Payroll accrual	644.01	
	01/12/2024	20240112AD	Payroll accrual	248.90	
	01/12/2024	20240112AD	Payroll accrual	1,216.47	
	01/12/2024	20240112AD	Payroll accrual	0.00	
	01/12/2024	20240112AF	Payroll accrual	995.58	
	01/12/2024	20240112AF	Payroll accrual	5,939.28	
	01/12/2024	20240112AF	Payroll accrual	3,649.44	
	01/12/2024	20240112AF	Payroll accrual	1,057.80	
	01/12/2024	20240112AF	Payroll accrual	528.90	
	01/12/2024	20240112AF	Payroll accrual	8,515.36	
	01/12/2024	20240112AF	Payroll accrual	7,933.50	
	01/12/2024	20240112AF	Payroll accrual	60,824.00	
	01/12/2024	20240112AF	Payroll accrual	0.00	
	Totals for 1500				105,469.55
	1700 DELTA DENTAL OF WISCONSIN	01/12/2024	20240112AD	Payroll accrual	131.41
01/12/2024		20240112AD	Payroll accrual	1,212.64	
01/12/2024		20240112AD	Payroll accrual	23.19	
01/12/2024		20240112AD	Payroll accrual	116.60	
01/12/2024		20240112AD	Payroll accrual	20.63	
01/12/2024		20240112AD	Payroll accrual	132.14	
01/12/2024		20240112AD	Payroll accrual	7.73	
01/12/2024		20240112AD	Payroll accrual	256.52	
01/12/2024		20240112AF	Payroll accrual	43.85	

CHECK NUMBER VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	INVOICE/CHECK AMOUNT
1700 DELTA DENTAL OF WISCONSIN	01/12/2024	20240112AF	Payroll accrual	1,453.32
	01/12/2024	20240112AF	Payroll accrual	131.55
	01/12/2024	20240112AF	Payroll accrual	660.60
	01/12/2024	20240112AF	Payroll accrual	645.06
	01/12/2024	20240112AF	Payroll accrual	82.54
	01/12/2024	20240112AF	Payroll accrual	6,870.24
	01/12/2024	20240112AF	Payroll accrual	745.62
			Totals for 1700	12,533.64
65357 BEIER, LUKAS	01/04/2024	01/04 BBB	ATHL OFFL	85.00
			Totals for 65357	85.00
65358 BORCHARDT, RYAN	01/04/2024	01/04 BBB	ATHL OFFL	85.00
			Totals for 65358	85.00
65359 PETERSON, KEVIN	01/04/2024	01/04 BBB	ATHL OFFL	57.50
			Totals for 65359	57.50
65360 PHILBIN, SEAN	01/04/2024	01/04 BBB	ATHL OFFL	85.00
			Totals for 65360	85.00
65361 RYAN, MARK	01/04/2024	01/04 BBB	ATHL OFFL	60.00
			Totals for 65361	60.00
65362 AUER, JOHN	01/05/2024	01/06 GBB	ATHL OFFL	60.00
			Totals for 65362	60.00
65363 AUTO VALUE NEW GLARUS	01/05/2024	709053819	BATTERY	143.99
			Totals for 65363	143.99
65364 BYRD, JAMES	01/05/2024	01/06 GBB	ATHL OFFL	85.00
			Totals for 65364	85.00
65365 CERTIFIED REFRIGERATION & MECHANICA	01/05/2024	2006309	RPR DISHWASHER	2,067.71
			Totals for 65365	2,067.71
65366 CESA 2	01/05/2024	16220	Spelling Bee	70.00
			Totals for 65366	70.00
65367 FRONTLINE TECHNOLOGIES GROUP, LLC	01/05/2024	194884	RENEWAL	7,869.84
			Totals for 65367	7,869.84
65368 HEARTLAND GRAPHICS	01/05/2024	09/06/2023	CC APPAREL	156.00
			Totals for 65368	156.00
65369 HELLENBRAND SEPTIC SERVICE LLC	01/05/2024	DEC 2023	SEPTIC SERVICES	700.00
			Totals for 65369	700.00
65370 JOSTENS INC	01/05/2024	32658356	DIPLOMAS	509.40
			Totals for 65370	509.40
65371 MASTERS BUILDING SOLUTIONS	01/05/2024	J020564	HVAC SERVICES	840.00
			Totals for 65371	840.00
65372 MONROE ENGRAVING	01/05/2024	42344	SPELLING BEE TROPHIES	38.84
			Totals for 65372	38.84

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	INVOICE/CHECK AMOUNT
65373	NEIS, GERALD	01/05/2024	01/06 GBB	ATHL OFFL	85.00
Totals for 65373					85.00
65374	PETERSON, JOSHUA	01/05/2024	01/06 GBB	ATHL OFFL	65.00
Totals for 65374					65.00
65375	PROFESSIONAL PEST CONTROL, INC	01/05/2024	655927	DEC SERV	93.00
		01/05/2024	655928	DEC SERV	54.00
Totals for 65375					147.00
65376	ROBERTS, JAMES	01/05/2024	01/06 GBB	ATHL OFFL	85.00
Totals for 65376					85.00
65377	SPECTRUM	01/05/2024	1108-12-28	RELOCATION COAX/FIBER AND VAULT FOR CONSTRUCTION OF ADDITION	5,681.85
Totals for 65377					5,681.85
65378	TAHER, INC.	01/05/2024	67655	DECEMBER EXP	58,202.96
Totals for 65378					58,202.96
65379	US CELLULAR	01/05/2024	0622342263	BUSINESS INTERNET BACKUP LINE	15.67
Totals for 65379					15.67
65380	VILLAGE OF NEW GLARUS	01/05/2024	JAN 2 2024	FIELD WEIGHTS	105.00
Totals for 65380					105.00
65381	WE ENERGIES	01/05/2024	DEC 2023 G	DEC SERV HS/MS	2,391.03
		01/05/2024	DEC 2023	DEC SERV HS/MS	3,304.51
Totals for 65381					5,695.54
65382	WISCONSIN DEPARTMENT OF REVENUE	01/05/2024	600-000047	BUSINESS TAX REGISTRATION RENEWAL	10.00
Totals for 65382					10.00
65383	GOLLMAR, MIKE	01/11/2024	01/11 GBB	ATHL OFFL	85.00
Totals for 65383					85.00
65384	MCCORMICK, ERICK	01/11/2024	01/11 GBB	ATHL OFFL	65.00
Totals for 65384					65.00
65385	PETERSON, MARK	01/11/2024	01/11 GBB	ATHL OFFL	85.00
Totals for 65385					85.00
65386	SCHULTING, JASON	01/11/2024	01/11 GBB	ATHL OFFL	65.00
Totals for 65386					65.00
65387	THEOBALD, TIM	01/11/2024	01/11 GBB	ATHL OFFL	85.00
Totals for 65387					85.00
65388	AFLAC WORLDWIDE HEADQUARTERS	01/12/2024	20240112AD	Payroll accrual	36.38
Totals for 65388					36.38
65389	EMPLOYEE BENEFITS CORPORATION	01/12/2024	20240112AD	Payroll accrual	833.32
		01/12/2024	20240112AD	Payroll accrual	549.99
Totals for 65389					1,383.31

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	INVOICE/CHECK AMOUNT
65390	MADISON NATIONAL LIFE	01/12/2024	20240112AD	Payroll accrual	702.30
		01/12/2024	20240112AF	Payroll accrual	1,965.58
Totals for 65390					2,667.88
65391	MINNESOTA MUTUAL LIFE	01/12/2024	20240112AD	Payroll accrual	754.26
		01/12/2024	20240112AF	Payroll accrual	150.84
		01/12/2024	20240112AD	Payroll accrual	1,096.07
		01/12/2024	20240112AD	Payroll accrual	100.80
Totals for 65391					2,101.97
65392	NEW GLARUS COMMUNITY FOUNDATION EIE	01/12/2024	20240112AD	Payroll accrual	203.33
Totals for 65392					203.33
65393	UNITED WAY GREEN COUNTY INC	01/12/2024	20240112AD	Payroll accrual	100.00
Totals for 65393					100.00
65394	GOLLMAR, MIKE	01/11/2024	01/11 BBB	ATHL OFFL	85.00
Totals for 65394					85.00
65395	McCORMICK, ERICK	01/11/2024	01/11 BBB	ATHL OFFL	65.00
Totals for 65395					65.00
65396	PETERSON, MARK	01/11/2024	01/11 BBB	ATHL OFFL	85.00
Totals for 65396					85.00
65397	SCHULTING, JASON	01/11/2024	01/11 BBB	ATHL OFFL	65.00
Totals for 65397					65.00
65398	THEOBALD, TIM	01/11/2024	01/11 BBB	ATHL OFFL	85.00
Totals for 65398					85.00
65399	CLEARY BUILDING CORP.	01/15/2024	01/15/2024	PRE-CONSTRUCTION DESIGN	4,000.00
Totals for 65399					4,000.00
65400	HAAS, ADAM	01/15/2024	01/15/2024	ATHL OFFL	75.00
Totals for 65400					75.00
65401	McCORMICK, ERICK	01/15/2024	01/15/2024	ATHL OFFL	72.50
Totals for 65401					72.50
65402	AUTO VALUE NEW GLARUS	01/16/2024	709054169	BUS SUPPLIES	208.81
Totals for 65402					208.81
65403	BELLEVILLE SCHOOL DISTRICT	01/16/2024	BOYS SOCCE	FALL BOYS SOCCER CO-OP EXP	20,070.70
		01/16/2024	BOYS SOCCE	STATE EXP FALL BOYS SOCCER CO-OP EXP	919.50
Totals for 65403					20,990.20
65404	BOLDTRONICS, INC	01/16/2024	20230187	ANNUAL BRIVO SUBSCRIPTION	6,461.64
Totals for 65404					6,461.64
65405	BROOKFIELD ACADEMY	01/16/2024	01/20	MOCK TRIAL FEE	35.00
Totals for 65405					35.00
65406	BYRD, JAMES	01/16/2024	01/16 GBB	ATHL OFFL	85.00
Totals for 65406					85.00

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	INVOICE/CHECK AMOUNT
65407	BYRD, TERRI	01/16/2024	01/16 GBB	ATHL OFFL	85.00
				Totals for 65407	85.00
65408	CALDWELL, SUSAN	01/16/2024	01/16 GBB	ATHL OFFL	85.00
				Totals for 65408	85.00
65409	CESA #9	01/16/2024	18354	WI VIRTUAL SCHOOL - NOV	580.00
				Totals for 65409	580.00
65410	CLARK ELECTRIC	01/16/2024	9147	LIGHT REPAIR	375.23
				Totals for 65410	375.23
65411	CULTIVATE BHE	01/16/2024	231298909N	DECEMBER SERVICES	4,900.00
				Totals for 65411	4,900.00
65412	EMPLOYEE BENEFITS CORPORATION	01/16/2024	4310884	JAN SERVICES	411.00
				Totals for 65412	411.00
65413	ITSAVVY LLC	01/16/2024	07015447	ADP SERVICE	100.00
				Totals for 65413	100.00
65414	MONONA PLUMBING AND FIREPROTECTION	01/16/2024	2311113	RPR URINALS	348.00
				Totals for 65414	348.00
65415	NEW GLARUS WELDING, LLC	01/16/2024	92841	KITCHEN REPAIR	61.00
		01/16/2024	92727	KITCHEN REPAIR	72.50
				Totals for 65415	133.50
65416	POINT OF BEGINNING, INC	01/16/2024	36469	PLAN REVIEW	1,218.15
				Totals for 65416	1,218.15
65417	VILLAGE OF NEW GLARUS	01/16/2024	JAN 2024	ATHL FIELD - ENGINEERING SERV	119.84
				Totals for 65417	119.84
65418	Vivi LLC	01/16/2024	9387	YEARLY SUBSCRIPTION SERVICE	908.21
				Totals for 65418	908.21
				Totals for checks	554,510.52

**SCHOOL DISTRICT OF NEW GLARUS  
PURCHASING CARD ACTIVITY  
December 31, 2023**

Vendor	Description	Amount
CDW GOVT #NQ68234	HP Laptops	22,820.98
EMC INSURANCE COMPANIES NEW GLARUS	District Insurance	10,967.97
NEW GLARUS	NOV SERV	6,555.52
NEW GLARUS	Nov services	4,802.66
APPLE.COM/US	MacBooks	3,542.69
SQ *NEW GLARUS CHAMBER OF NELSONS BUS SERVICE INC	chamber bucks	3,125.00
CDW GOVT #NR18229	Bus repair	2,850.58
E CLN DMG WRO	HP Laptops	2,633.19
SAN-A-CARE	Nov PT Services	2,584.03
RENNING LEWIS LACY S	custodial supplies	2,175.18
SCHOOL SPECIALTY ECOMM	Nov Legal Services	2,156.00
PL & H INTERNATIONAL INC	cabinet	1,690.45
NEW GLARUS	Stands	1,507.50
SAN-A-CARE	NOV MS SERV	1,323.51
RENNING LEWIS LACY S	custodial supplies	1,303.59
IN *TATIHOUSE ENTERPRISES	Nov legal serv	1,211.50
OVERDRIVE DIST	Banners	1,145.10
SP SENTRYSAFE STORE	Ebooks and audiobooks	1,059.99
NEWS PUBLISHING CO	New District Safe	870.36
BSN SPORTS LLC	agenda/minutes/child dev day	849.30
AMZN MKTP US*LY6YS67G3	bb supplies	797.25
ADOBE INC.	Clothing for Students in need	715.20
SQ *NEW GLARUS CHAMBER OF	graphic design software	696.17
HC *DIRECTCHECKS	renewal/vistors guide	685.00
RENNING LEWIS LACY S	AP checks	684.50
WASTE MGMT WM EZPAY	Nov Legal serv	678.00
BADGER POPCORN & CONCESS	Dec services	665.02
AMAZON.COM*464KE6KU3	popcorn for concession stand	604.00
FOLLETT SCHOOL SOLUTIONS	Microwaves (Carl Perkins)	599.95
FOLLETT SCHOOL SOLUTIONS	Books	597.81
GRAND APPLIANCE MADISON	Books	594.98
HUDL	dishwasher replacement HS science dept.	549.00
LUTHER COL	Hudl Scouting Package	492.88
WIAA	HS Dorian Vocal Festival Fees	386.00
MENARDS MADISON WEST WI	State Tournament tickets	378.00
AMZN MKTP US*A336J01J3	wall paneling for HS kitchen	369.98
RIO GRANDE INC	adaptive art supplies supplies for metals	367.60
AMZN MKTP US*G61VN5D43	supplies for metals, 3dF	338.72
EDVOTEK INC	PBIS Prizes	333.39
AMZN MKTP US*6B3CB61T3	Edvotek PLTW Kit	331.89
CASEYS #3572	General athletic supplies	325.92
AMZN MKTP US*AJ6BG2RK3	gift cards for PBIS	320.00
	adaptive art supplies . supplies for metals	317.22

**SCHOOL DISTRICT OF NEW GLARUS**  
**PURCHASING CARD ACTIVITY**  
**December 31, 2023**

AMPLIFY EDUCATION INC	CKLA curriculum workbooks	309.96
POLAR ELECTRO	PE materials	287.20
WISCONSIN ASSOCIATION OF	WASB State Education Convention	275.00
BSN SPORTS LLC	FB supplies	265.00
NOODLES & CO 201	Madrigal Field Trip - Lunch	261.46
SPECTRUM	Dec phone serv	253.36
NELSONS BUS SERVICE INC	Bus Repair	252.45
GOPHER FAMILY BRANDS	Pull-up Bars	252.00
WISCONSIN SCHOOL MUSIC AS	HS State Honor Choir Audition Fee	250.00
SAN-A-CARE	custodial supplies	240.00
WARD BRODT MUSIC	Bassoon Repair	233.00
WISCONSIN SCHOOL MUSIC AS	State Honors Reg	225.00
WARD BRODT MUSIC	Bari Sax repair	219.25
TOFFLERS PUB AND GRILL	Food for staff meeting	204.33
"PROJECT LEAD THE WAY, INC"	Medical Interventions lab	202.75
AMZN MKTP US*KX9WA5DG3	Brooms, Hooks, Screws	202.14
AMZN MKTP US*BK6C425N3	EIE Grant	201.83
AMZN MKTP US*VT4TC64B3	3dF and metals.	200.04
E CLN DMG WRO	athl srv	200.00
BYU CONTINUING ED2	BYU Health Occupations	199.00
BYU CONTINUING ED2	BYU Class	199.00
BYU CONTINUING ED2	BYU Class	199.00
"MUSIC IN MOTION, INC"	Band Recruitment Prizes	198.75
AMAZON.COM*N54MQ5QX3	Sheet Pans (Carl Perkins)	196.15
ODP BUS SOL LLC# 106869	Laminating Film for District	191.28
WM SUPERCENTER #802	Madrigal Dinner: Decor, Appetizer, Wassail	183.10
ALDI 64004	Candy bars	180.70
AMZN MKTP US*4V1JN2VF3	Shelving unit for stage organization	179.98
IN *NATIONAL SCHOOL FORMS	rn office referral forms	179.80
HY-VEE OREGON 1482	Prizes for PBIS	179.54
COSTCO WHSE#1491	concessions supplies	174.75
"HOSA, INC."	HOSA affiliation fee and competition fees	172.70
SAN-A-CARE	custodial supplies	171.08
AMZN MKTP US*DF8NN8JL3	PBIS Prizes	161.91
AMZN MKTP US*RO51H5G23	Supplies	158.05
Textbooks for Education in a Pluralistic Soci	Textbooks for Education in a Pluralistic Society	156.12
WARD BRODT MUSIC	Oboe Reeds	154.90
AMZN MKTP US*VU7CF2R53	TEXTBOOKS	152.76
ALDI 64058	Madrigal Dinner: Appetizer food	151.94
AMZN MKTP US*7U7DC9AP3	New Equipment-	148.00
AMZN MKTP US*RO3W82JF3	Office Supplies	147.50
WARD BRODT MUSIC	Reeds	143.97
WM SUPERCENTER #1396	Hot Chocolate Day - PBIS	140.36
E CLN DMG WRO	EE Exam	140.00
AMAZON PRIME*3E8OD6J63	Prime membership 2024	139.00

**SCHOOL DISTRICT OF NEW GLARUS**  
**PURCHASING CARD ACTIVITY**  
**December 31, 2023**

AMZN MKTP US*KG57T4713	adaptive art supplies supplies for metals	135.23
KWIK TRIP 11400011403	Madrigal Field Trip - Breakfast	131.85
WALMART.COM 8009666546	HS Food Lab Supplies	125.26
USPS PO 5659000694	SPED mailing	121.20
WM SUPERCENTER #802	HS Food Lab Supplies	120.65
J.W. PEPPER	Real Easy Books part 2	120.00
SPECTRUM	December phone serv	119.97
EDUCATION.COM	subscription	119.88
EDUCATION_COM PREMIUM	Supplemental learning aid	119.88
WALMART.COM	HS Food Lab Supplies	118.87
AMZN MKTP US*ZN7WH5JT3	Calming room tools, anxiety fidget tools	117.00
"PAR, INC."	BRIEF2 parent rating forms	115.00
AMZN MKTP US*904PG26T3	supplies	113.89
AMZN MKTP US*OP5220AP3	Student in need supplies	112.92
AMZN MKTP US*MM5K74QL3	Student in need supplies	110.97
AMZN MKTP US*I123H8X33	Madrigal Dinner Lights and Backdrop	110.48
OTC BRANDS INC	3rd Grade Crafts	109.88
AMZN MKTP US*DB5CL2ZT3	adaptive art supplies supplies for metals	108.34
RBS ACTIVE* NEW GLARUS	Musical Director Shirts	105.19
WISCONSIN SCHOOL MUSIC AS	State Honors Registration	100.00
AMZN MKTP US*M53LG8F93	Batteries for clocks	99.99
AMAZON.COM*V23Q19853	Books for special education department	99.83
AMZN MKTP US*FR5KY4UT3	Puzzles for library	95.18
DELTAMATH.COM	Subscription for Deltamath.com	95.00
EDVOTEK INC	Edvotek PLTW Kit	93.99
AMZN MKTP US*XU50F8VF3	Pencils and pencil bags for students	93.49
CASEYS PIZZA 3572	Madrigal Dinner: Pizza for kids after dinner clean-up	90.67
AMAZON.COM*7S9IH94E3	Books	89.90
WARD BRODT MUSIC	Flute Repair	89.00
AMZN MKTP US*RP82G01M3	Office Supplies	88.26
ALDI 64058	Madrigal Dinner: Appetizer stuff	85.16
AMZN MKTP US*0F06713B3	Madrigal Dinner costumes: servant girl floral headbar	84.28
AMZN MKTP US*PD3XH6O33	BOOTS	83.83
AMZN MKTP US*3E9IG4J03	Shop Supplies	83.54
ROBOTICS EDUCATION & COMP	High School Robotics Competition registration fee	82.40
AMZN MKTP US*4X4I345N3	Supplies	79.99
AMZN MKTP US*JK1YG00J3	3rd Grade Craft Project	79.92
J.W. PEPPER	MS Spring Concert Music	77.99
AMZN MKTP US*P34E45QU3	Classroom supplies	73.11
BACKBLAZE.COM	December online backup cost	72.86
J.W. PEPPER	Festival Scores	71.25
PITSCO EDUCATION LLC	Co2 Cars order.PNG	71.24
AMAZON.COM*957DH6BF3	Supplies for marketing and business projects	70.37
AMAZON.COM*AK8Q98LW3	childrens books <sup>39</sup>	67.67
AMZN MKTP US*IK7797K33	locker locks	66.06

**SCHOOL DISTRICT OF NEW GLARUS  
PURCHASING CARD ACTIVITY  
December 31, 2023**

AMZN MKTP US*CX7ZQ7763	custodial equipment	65.99
AMZN MKTP US*TF8HK1PW2	Madrigal Dinner: Water glasses	64.34
J.W. PEPPER	HS Spring Concert Music	64.00
WARD BRODT MUSIC	Reeds	63.98
ROYS MARKET	MS Lab Supplies	63.75
ROCKET INDUSTRIAL	custodial supplies	62.90
AMZN MKTP US*CW62J5WB3	Office supplies and candy for classroom	60.66
CULVERS OF NEW GLARUS	Thank you gifts for Knight Mascots	60.00
COSTCO WHSE#1491	Hot Chocolate Day - PBIS	59.94
COSTCO WHSE#1491	concession supplies	56.91
AMZN MKTP US*YIOEP6TH3	Instrument Stands- flugelhorn	56.55
AMZN MKTP US*AC1285JE3	supplies for student job development skills	55.83
WSTMA	Dues	55.00
AMAZON.COM*VI6NY7ZY3	TEXTBOOKS	52.04
ODP BUS SOL LLC# 106869	supplies	50.19
TOBII DYNAVOX SYSTEMS LLC	EIE Grant---Fostering Communication for ALL!	50.00
WAL-MART #1176	Student Supplies	49.95
AMAZON.COM*8T88X7CX3	Classroom Supplies	49.13
FADV BACKGROUND SCREENIN	background checks	48.69
AMZN MKTP US*PW1Z53843	Misc supplies	48.48
TASKSBOARD* TRIAL OVER	PROJECT MGMT PROGRAM - 1 YR SUBSCRIPTION	47.88
WM SUPERCENTER #3505	Speech and Language--Students	47.44
OTC BRANDS INC	Supplies	47.11
WM SUPERCENTER #802	Class treats	45.92
SHEETMUSICPLUS.COM	HS Music for Sweet Adelines	43.87
AMAZON.COM*W57R50FL3	Classroom Supplies	43.03
WM SUPERCENTER #802	Class treats	42.52
WARD BRODT MUSIC	Tuba Repair	42.00
COSTCO WHSE#1491	6th grade - oranges project	41.94
AMAZON.COM*VK1DD6RT3	PBIS Prizes	41.94
WWW.BADGERBOTS.ORG	RoboKnights - registration fee	40.00
WARD BRODT MUSIC	Oboe Repair	40.00
J.W. PEPPER	HS Spring Concert Music	39.74
NEW GLARUS HARDWARE	Screws for Basketball Cages	39.03
AMAZON.COM*HP17M1C13	Wireless mouse	38.97
AMZN MKTP US*XW4CU1S13	Ear protection	38.88
TARGET 00021063	Classroom supplies	38.59
AMAZON.COM*L15NQ1U53	class supplies	38.59
AMZN MKTP US*9T8YT8HI3	conference room supplies	37.80
AMZN MKTP US*RU3HQ8D33	S/L materials	37.25
NEW GLARUS HARDWARE	hardware, fasteners, kitchen	35.98
NEW GLARUS HARDWARE	hardware, fasteners, kitchen	35.98
AMZN MKTP US*076X19PO3	Madrigal Dinner Battery storage boxes	35.84
AMZN MKTP US*2V5077NV3	(2) SHASHIBO <sup>40</sup> Shape Shifting Box	35.00
AMZN MKTP US*UZ1UE0SG3	Clothing for Students in need	34.99

**SCHOOL DISTRICT OF NEW GLARUS  
PURCHASING CARD ACTIVITY  
December 31, 2023**

ROYS MARKET	Cookie Decorating Supplies	33.35
AMZN MKTP US*B92X56LK3	Clothing for Students in need	32.23
C. ALAN PUBLICATIONS	Percussion Ensemble	32.00
AMZN MKTP US*C67VZ30J3	Student need	30.92
AMZN MKTP US*EQ41O6ZL3	Book	30.03
FTP*FINANCIAL TIMES	news	30.00
AMZN MKTP US*OS1XW69J3	EIE Grant	29.98
AMZN MKTP US*5R02S1VV3	Curricular Materials for Job Skills class	29.98
AMAZON.COM*XZ92C4J33	Books	29.90
AMAZON.COM*ZS49V3JU3	PE Materials	29.34
AMZN MKTP US*JB81H35C3	Classroom items	28.39
AMZN MKTP US*QG2FD8E63	Adaptive art supplies	27.98
AMAZON.COM*QS9A099J3	batteries	27.77
AMAZON.COM*EO4QA38I3	YA book	27.49
J.W. PEPPER	MS Spring Concert Music	27.30
AMAZON.COM*FO8H88673	Books	26.88
ODP BUS SOL LLC# 106869	supplies	25.99
AMAZON.COM*DC5CB5J43	Gift Card	25.00
NEW GLARUS HARDWARE	tools	24.99
J.W. PEPPER	Solo/Ensemble Duet Book	24.99
WM SUPERCENTER #802	Office bookshelf	24.96
GOOGLE *YOUTUBEPREMIUM	Youtube Perium Dec.	24.25
RUNYAN POTTERY SUPPLY	glaze tiles for the glaze bottles	24.00
ROYS MARKET	ingredients for life skills class cooking activity	23.75
ROYS MARKET	Treats	23.66
AMZN MKTP US*S606F9P63	Clothing for Students in need	23.51
AMZN MKTP US*9C8LW1UE3	class supplies	23.50
AMZN MKTP US*DM7II49C3	PUZZLES	22.62
AMZN MKTP US*I166F8BE3	HS Lab Supplies	21.99
AMZN MKTP US*GU7EZ2WA3	Misc audio cables	21.98
AMZN MKTP US*AM9WZ4D53	FFA Cards holiday	21.98
MUSICIANSPU	Trumpet Ensemble	21.92
AMERICAN HEART SHOPCPR	CPR Course	21.63
AMAZON.COM*G59G81CP3	AA Batteries for staff	21.38
WM SUPERCENTER #802	Storage tubs for Madrigal stuff	21.30
AMZN MKTP US*GG77B5P53	Curricular Materials for Job Skills Class	20.76
NEW GLARUS HARDWARE	caulk, misc for kitchen	20.56
TOFFLERS PUB AND GRILL	PLC meal	20.00
AMZN MKTP US*7I7NZ0I93	Low Brass Ensemble	19.88
AMZN MKTP US*YY8XI6L53	Laminating sheets and AA batteries	19.57
J.W. PEPPER	HS Spring Concert Music	18.90
AMAZON.COM*DT7W69B63	Guidance curriculum book	18.86
J.W. PEPPER	HS Spring Concert Music	18.00
AMZN MKTP US*1P8QR9DT3	PBIS Prizes	17.64
AMZN MKTP US*2H9HA00G3	Holiday activity supplies - Science shrinky dinks!	16.99

**SCHOOL DISTRICT OF NEW GLARUS  
PURCHASING CARD ACTIVITY  
December 31, 2023**

AMZN MKTP US*4A4GL9B43	Timers for student self regulation	16.89
GRAINGER	custodial supplies	16.60
NEW GLARUS HARDWARE	Madrigal Dinner: Hangers	16.01
AMAZON.COM*211WZ92T3	Book	15.98
AUDIBLE*9970E0T63	January 2024 monthly membership Audible.com	15.77
PAYPAL *GOOGLE GSUITE NGS	Google Workspace licenses	15.33
AMAZON PRIME*GG9F77LU3	Amazon Prime for shipping	15.05
J.W. PEPPER	Trumpet Ens. Copy	15.00
J.W. PEPPER	HS Spring Concert Music	15.00
HARBOR FREIGHT TOOLS	Compression Tester- Ag	14.00
AMZN MKTP US*U86JM0UV3	FFA Holiday card enveloped	13.98
AMZN MKTP US*9411F3YM3	stress/anxiety relief fidget tools	13.71
AMZN MKTP US*NC1CW7FR3	PE materials	12.99
ULTIMATE SLP	December Ultimate SLP receipt.pdf	12.95
AMZN MKTP US*RG5CX7QI3	Misc charger	12.59
NYTIMES*NYTIMES	news	12.57
ROYS MARKET	ingredients for life skills class cooking activity	11.85
AMZN MKTP US*4G8C71JP3	Sink aerator	11.83
PAYPAL *CLEENG PPV	Software for apple products - short term	11.34
USPS PO 5659000694	STUDENT RECORDS POSTAGE	11.15
WAL-MART #0802	HS Food Lab Supplies	10.26
ROYS MARKET	HS Food Lab Supplies	10.18
J.W. PEPPER	HS Music	10.00
AMZN MKTP US*AX3SK0VZ3	Amazon Supplies	9.99
WWW.KHANACADEMY.ORG	Khanamigo-receipt.pdf	9.36
TEACHERSPAYTEACHERS.COM	MS Curriculum	9.02
J.W. PEPPER	Vocal Jazz Music	9.00
AMZN MKTP US*7P9616OB3	Noise cancelling earbuds	8.88
AMAZON.COM*OZ53C6U53	Office Supplies	7.09
MEET_ENHAN* MEET ENHAN	Google Meet Enhancement	7.00
TWPSUB28538583	news	7.00
TWPSUB28538583	NEWS	7.00
ROYS MARKET	Xmas cookies	7.00
AMZN MKTP US*VM9645Y03	Office Supplies	6.99
ROYS MARKET	PLTW Strawberry Lab	6.99
AMZN MKTP US*5H0A431C3	Classroom Supplies	5.99
AMZN MKTP US*C26ON3713	Book	5.48
TEACHERSPAYTEACHERS.COM	Biology holiday activity	5.28
APPLE.COM/BILL	film rental	5.26
PRIME VIDEO *IF5056NC3	Movie for PBIS celebration before break	4.21
PRIME VIDEO *IK6JM0YL3	video for pbis celebration	4.21
TEACHERSPAYTEACHERS.COM	Supplemental Materials	3.17
TEACHERSPAYTEACHERS.COM	classroom resource materials	3.17
TEACHERSPAYTEACHERS.COM	classroom resource materials	3.17
CENEX BLANCHAR07070501	Gas - Ag Power	3.00

**SCHOOL DISTRICT OF NEW GLARUS  
PURCHASING CARD ACTIVITY  
December 31, 2023**

PAYPAL *PIXLR	online photo editing service	1.99
AMAZON WEB SERVICES	Monthly AWS charge for computer science classes.	1.00
NEW GLARUS	FB field	0.96
AMZN MKTP US	Refund from Amazon order	-0.97
AMZN MKTP US	Refund from Amazon order	-1.46
AMZN MKTP US	Refund from Amazon order due to delay in shipping	-4.56
AMZN MKTP US	Amazon refund on book	-22.62
MCGRAW-HILL HIGHER ED	Tax Refund on Curriculum purchase	-40.86
SP GROVER PRO PERCUS	Cradle Refund	-41.35
"TRAIN HEROIC, LLC"	November charge credited	-900.00
<b>Total Purchasing Card Activity</b>		<b>103,057.27</b>



# New Glarus School District

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Treasurer's Report  
December 31, 2023

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**SCHOOL DISTRICT OF NEW GLARUS**  
**FUND SUMMARY**  
**December 31, 2023**

	Fund Balance Audited 6/30/2023	+	FY2023 Revenues	-	FY2023 Expend.	+	Transfers Sources	=	Fund Balance 12/31/2023
General Fund	4,625,132.47		3,066,960.23		4,997,995.76		(472,886.01)		2,221,210.93
General Fund - nonspendable/unspt/a	116,968.71		0.00		105,370.47		0.00		11,598.24
<b>TOTAL FUND 10</b>	<b>4,742,101.18</b>		<b>3,066,960.23</b>		<b>5,103,366.23</b>		<b>(472,886.01)</b>		<b>2,232,809.17</b>
Special Revenue Trust (Fund 21)	259,914.06		403,586.59		81,428.56				582,072.09
Spec. Ed. Grants	0		99,626.71		124,451.74				-24,825.03
Special Education (Fund 27)	0		162,908.61		635,794.62		472,886.01		0.00
<b>TOTAL FUND 27</b>	<b>0</b>		<b>262,535.32</b>		<b>760,246.36</b>		<b>472,886.01</b>		<b>-24,825.03</b>
<b>DEBT SERVICE (Fund 39)</b>	<b>483,599.37</b>		<b>4,837.07</b>		<b>414,918.75</b>				<b>73,517.69</b>
<b>LT CAPITAL (Fund 46)</b>	<b>308,107.48</b>		<b>1,769.92</b>		<b>0.00</b>				<b>309,877.40</b>
<b>OTHER CAPITAL DEBT (Fund 49)</b>	<b>26,966,361.37</b>		<b>572,140.17</b>		<b>4,810,915.20</b>				<b>22,727,586.34</b>
<b>FOOD SERVICE (Fund 50)</b>	<b>536,733.67</b>		<b>301,745.61</b>		<b>220,500.91</b>				<b>617,978.37</b>
<b>EMPLOYEE TRUST FUND (73)</b>	<b>453,961.18</b>		<b>80,236.73</b>		<b>42,057.26</b>				<b>492,140.65</b>
<b>COMMUNITY SERVICE FUND (80)</b>	<b>9,778.94</b>		<b>0.00</b>		<b>1,741.08</b>				<b>8,037.86</b>

**SCHOOL DISTRICT OF NEW GLARUS  
REVENUES  
December 31, 2023**

<b>GENERAL FUND - 10</b>					
	ORIGINAL BUDGET REVENUES 2023-2024	MTD REVENUES	YTD REVENUES	23-24 YTD % RCVD	22-23 YTD % RCVD
Property Taxes	\$ 5,207,461.00			0.00%	0.00%
Mobile Home/DNR Tax	\$ 12,600.00		\$ 1,474.12	11.70%	10.59%
Interest	\$ 65,000.00	\$ 13,233.90	\$ 89,762.08	138.10%	20.72%
Local Revenue	\$ 127,710.00	\$ 13,357.37	\$ 122,761.16	96.12%	54.99%
Open Enrollment	\$ 1,235,763.00			0.00%	0.00%
Transportation Aid	\$ 15,565.00			0.00%	0.00%
Library Aid (Common School Fund)	\$ 54,000.00			0.00%	0.00%
Mental Health Aid	\$ 27,673.00				
Equalization Aid	\$ 6,466,176.00	\$ 1,649,225.00	\$ 2,586,470.00	40.00%	40.00%
Exempt - Computer/Personal Property A	\$ 33,498.00			0.00%	0.00%
Per Pupil Aid	\$ 644,798.00			0.00%	0.00%
Grants - State	\$ 6,900.00		\$ 116.56	1.69%	0.00%
Grants - Federal	\$ 325,501.00	\$ 207,500.97	\$ 217,755.69	66.90%	10.18%
Grants/Donations - Local	\$ 6,500.00	\$ 1,150.92	\$ 48,620.62	748.01%	32.34%
Other Federal Revenue Thru State	\$ -			0.00%	0.00%
Other Federal Revenue - Direct	\$ -			0.00%	0.00%
<b>Total General Fund Revenues</b>	<b>\$ 14,229,145.00</b>	<b>\$ 1,884,468.16</b>	<b>\$ 3,066,960.23</b>	<b>21.55%</b>	<b>20.83%</b>
<b>SPECIAL PROJECTS FUNDS - 21 &amp; 27</b>					
Fund 21 - Special Revenue	\$ 140,030.00	\$ 190,202.34	\$ 403,586.59	288.21%	46.04%
Fund 27 - Operating Transfer from Fund	\$ 1,232,465.00	\$ 74,881.47	\$ 472,886.01	38.37%	0.00%
Fund 27 - Special Ed.- Categorical	\$ 549,829.00	\$ 78,016.00	\$ 156,032.00	28.38%	29.03%
Fund 27 - Special Ed.- High Cost	\$ 45,000.00			0.00%	0.00%
Fund 27 - Special Ed. - Grant	\$ 215,387.00	\$ -	\$ 99,626.71	46.25%	0.00%
Fund 27 - Special Ed. - Federal Thru Sta	\$ 45,000.00	\$ 6,876.61	\$ 6,876.61	15.28%	17.85%
<b>Total Special Projects Revenues</b>	<b>\$ 2,227,711.00</b>	<b>\$ 349,976.42</b>	<b>\$ 1,139,007.92</b>	<b>51.13%</b>	<b>10.35%</b>
<b>DEBT SERVICE FUNDS &amp; OTHER CAPITAL DEBT - 39, 46 &amp; 49</b>					
Fund 39 - Referendum Approved Debt	\$ 2,993,238.00	\$ 43.78	\$ 4,837.07	0.16%	0.01%
Fund 46 - Long Term Cap Maint Trust Fu	\$ 5,000.00	\$ 17.03	\$ 1,769.92	35.40%	48.81%
Fund 49 - Construction Fund	\$ 630,000.00	\$ 51,306.33	\$ 572,140.17	90.82%	38.47%
<b>Total Debt Service Revenues</b>	<b>\$ 3,628,238.00</b>	<b>\$ 51,367.14</b>	<b>\$ 578,747.16</b>	<b>15.95%</b>	<b>5.66%</b>
<b>FOOD &amp; COMMUNITY SERVICE FUNDS - 50 &amp; 80</b>					
Fund 50-Local Sources	\$ 513,596.00	\$ 52,851.43	\$ 226,091.22	44.02%	42.79%
Fund 50-State/Federal Sources	\$ 190,136.00	\$ 40,210.38	\$ 75,654.39	39.79%	22.06%
Fund 73 - OPEB	\$ 67,000.00	\$ 26,569.94	\$ 80,236.73	119.76%	27.92%
Fund 80 - Community Services			\$ -	0.00%	0.00%
<b>Total Fd &amp; Community Service Revenues</b>	<b>\$ 770,732.00</b>	<b>\$ 119,631.75</b>	<b>\$ 381,982.34</b>	<b>49.56%</b>	<b>34.05%</b>
<b>Total Revenues</b>	<b>\$ 20,855,826.00</b>	<b>\$ 2,405,443.47</b>	<b>\$ 5,166,697.65</b>	<b>24.77%</b>	<b>16.98%</b>

**SCHOOL DISTRICT OF NEW GLARUS  
EXPENDITURES**

**December 31, 2023**

<b>GENERAL FUND - 10</b>					
<b>Instruction</b>	<b>ORIGINAL BUDGET EXPENDITURES 2023-2024</b>	<b>MTD EXPENDITURES</b>	<b>YTD EXPENDITURES</b>	<b>23 - 24 YTD % EXPD</b>	<b>22 - 23 YTD % EXPD</b>
Undifferentiated Curriculum	\$ 2,706,893.00	\$ 198,704.64	\$ 945,488.39	34.93%	33.20%
Regular Curriculum	\$ 3,421,899.00	\$ 258,557.35	\$ 1,148,505.83	<b>33.56%</b>	<b>34.00%</b>
Vocational Curriculum	\$ 376,195.00	\$ 38,172.72	\$ 145,770.64	38.75%	35.26%
Physical Curriculum	\$ 325,218.00	\$ 25,597.03	\$ 111,258.54	34.21%	34.83%
Co-Curricular Activity	\$ 245,467.00	\$ 13,491.06	\$ 82,894.82	33.77%	35.46%
Special Curriculum	\$ 6,500.00	\$ -	\$ 1,215.70	18.70%	6.40%
<b>Total Instruction</b>	<b>\$ 7,082,172.00</b>	<b>\$ 534,522.80</b>	<b>\$ 2,435,133.92</b>	<b>34.38%</b>	<b>33.85%</b>
<b>Support Services</b>					
Pupil Services	\$ 329,293.00	\$ 20,708.84	\$ 98,906.22	30.04%	37.73%
Instructional Services	\$ 692,273.00	\$ 171,694.08	\$ 417,526.66	60.31%	34.50%
General Operations	\$ 409,218.00	\$ 30,092.94	\$ 193,716.42	47.34%	49.67%
School Building Operations	\$ 674,455.00	\$ 53,999.53	\$ 325,737.44	48.30%	44.82%
Business Services	\$ 243,094.00	\$ 20,528.27	\$ 120,649.25	49.63%	48.54%
Building Operations	\$ 751,523.00	\$ 47,365.67	\$ 229,767.79	30.57%	38.29%
Maintenance	\$ 261,968.00	\$ 14,714.04	\$ 147,715.11	56.39%	48.85%
Capital Maintenance Projects (Facilities)	\$ 988,201.00	\$ 496,905.45	\$ 506,851.93	51.29%	8.42%
Pupil Transportation	\$ 322,966.00	\$ 29,023.75	\$ 121,714.51	37.69%	35.74%
Central Services	\$ 86,006.00	\$ 4,564.48	\$ 26,151.02	30.41%	39.16%
Insurance	\$ 146,318.00	\$ 10,967.97	\$ 85,568.14	58.48%	53.45%
Debt Services	\$ 97,073.00	\$ -	\$ 97,072.13	100.00%	100.00%
Other Support Services	\$ 394,410.00	\$ 18,065.82	\$ 268,418.73	68.06%	53.75%
<b>Total Support Services</b>	<b>\$ 5,396,798.00</b>	<b>\$ 918,630.84</b>	<b>\$ 2,639,795.35</b>	<b>48.91%</b>	<b>42.37%</b>
<b>Non-Program Transactions</b>					
Operating Transfers to another Fund	\$ 1,232,465.00	\$ 74,881.47	\$ 472,886.01	38.37%	0.00%
General Tuition/Non-Open enrollment	\$ 20,000.00	\$ 5,527.00	\$ 18,260.17	91.30%	19.33%
Co-Curricular Cooperative Programs	\$ 72,500.00	\$ 10,176.79	\$ 10,176.79	14.04%	24.32%
General Tuition/Open Enrollment	\$ 408,725.00	\$ -	\$ -	0.00%	0.00%
Independent Charter	\$ 11,385.00	\$ -	\$ -	0.00%	0.00%
Other Non-Program Transactions	\$ 5,100.00	\$ -	\$ -	0.00%	0.00%
<b>Total Non-Program Transactions</b>	<b>\$ 1,750,175.00</b>	<b>\$ 90,585.26</b>	<b>\$ 501,322.97</b>	<b>28.64%</b>	<b>1.40%</b>
<b>TOTAL GENERAL FUNDS</b>	<b>\$ 14,229,145.00</b>	<b>\$ 1,543,738.90</b>	<b>\$ 5,576,252.24</b>	<b>39.19%</b>	<b>32.46%</b>
Fund 21 - Special Revenue Fund	\$ 145,150.00	\$ 26,882.15	\$ 81,428.56	56.10%	30.49%
Fund 27 - Special Education Grants	\$ 215,387.00	\$ 12,446.15	\$ 124,451.74	57.78%	54.71%
Fund 27 - Special Education Regular	\$ 1,872,294.00	\$ 159,774.08	\$ 635,794.62	33.96%	35.16%
<b>TOTAL SPECIAL PROJECTS FUNDS</b>	<b>\$ 2,232,831.00</b>	<b>\$ 199,102.38</b>	<b>\$ 841,674.92</b>	<b>37.70%</b>	<b>36.38%</b>
<b>DEBT SERVICE FUNDS &amp; OTHER CAPITAL DEBT - 38, 39, 40 &amp; 49</b>					
Fund 39 - Referendum Approved Debt	\$ 3,059,888.00	\$ -	\$ 414,918.75	13.56%	11.75%
Fund 46 - Long Term Cap Maint Trust Fu	\$ -	\$ -	\$ -	0.00%	0.00%
Fund 49 - Construction Fund	\$ 13,400,000.00	\$ 1,177,733.48	\$ 4,810,915.20	35.90%	8.48%
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>\$ 16,459,888.00</b>	<b>\$ 1,177,733.48</b>	<b>\$ 5,225,833.95</b>	<b>31.75%</b>	<b>10.76%</b>
<b>FOOD &amp; COMMUNITY SERVICE FUNDS - 50, 73 &amp; 80</b>					
Fund 50 - Food Service	\$ 722,113.00	\$ 61,740.61	\$ 220,500.91	30.54%	32.10%
FUND 73 - OPEB	\$ 55,000.00	\$ 499.58	\$ 42,057.26	76.47%	29.02%
Fund 80 - Community Service	\$ 2,000.00	\$ -	\$ 1,741.08	87.05%	100.00%
<b>TOTAL FOOD &amp; COM. SRV. FUNDS</b>	<b>\$ 779,113.00</b>	<b>\$ 62,240.19</b>	<b>\$ 264,299.25</b>	<b>33.92%</b>	<b>31.85%</b>
<b>TOTAL EXPENDITURES-ALL FUNDS</b>	<b>\$ 33,700,977.00</b>	<b>\$ 2,982,814.95</b>	<b>\$ 11,908,060.36</b>	<b>35.33%</b>	<b>27.16%</b>

- 4. Staffing Report
  - 5. Donations
- B. Discuss Item(s) Removed From Consent Agenda
- V. **COMMITTEE UPDATES**
  - A. Policy, Communication & Advocacy
  - B. Handbook and Personnel
  - C. Budget
  - D. Curriculum, Sports & Co-Curricular
  - E. Facilities, Transportation & Technology
- VI. **DISCUSSION AND POSSIBLE ACTION ITEMS**
  - A. Consider Changing Assistant Principal/Curriculum Director Position to Middle School Principal/Curriculum Director Position for the 2024-25 School Year 50

# NEW GLARUS SCHOOL DISTRICT

**POSITION TITLE: Director of Instruction/Middle School Principal**

**DATE: 1-16-24**

## **I. QUALIFICATIONS:**

1. A Master's Degree with specialization in education, administration, or related fields. Additional graduate study beyond the degree is highly desirable.
2. Minimum of three years of teaching experience.
3. Certification as required by the State of Wisconsin, including licenses 5051-Principal and 5010-Director of Instruction.
4. Knowledge of the laws, regulations, and interpretations regarding education, student and staff due process.
5. Ability to establish and maintain effective working relationships with other administrators, employees, citizens, and community members.
6. Experience in conflict resolution.
7. Experience in implementing the principles and current trends in secondary education, curriculum, staff development, essential elements of instruction and clinical supervision.
8. Personal qualities associated with good human and interpersonal relations.
9. Possess qualities in shared decision making.
10. Ability to lead staff toward instructional improvement and conduct staff development sessions.
11. Ability to establish a collaborative environment.
12. Ability to communicate effectively orally and in writing.
13. Good health, physical stamina, fitness, and vitality.

## **II. REPORTS TO:** District Administrator

## **III. GENERAL FUNCTIONS / RESPONSIBILITIES:**

The New Glarus Director of Instruction/Middle School Principal, under the supervision of the district administrator, is responsible for the coordination of planning, development, implementation, and evaluation of curriculum, assessment, and professional development programming, as well as the organization, administration, and supervision of the middle school and summer school.

## **IV. ESSENTIAL FUNCTIONS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are generally representative of the knowledge, skill, and/or ability required. Reasonable accommodations will be made to enable a qualified person with a disability to perform the essential job functions.

### **1. Leadership**

**The Director of Instruction/Middle School Principal will:**

- a. Provide leadership for the middle school, summer school, and the Teaching and Learning Department.
- b. Articulate and support a vision that is aligned with the vision for the district.
- c. Create and cultivate a safe and positive school and district culture and climate for students and staff.
- d. Develop systems that insure staff involvement in shared decision-making under administrative leadership.
- e. Collaborate with the staff to develop, monitor, and support goals that reflect the educational objectives of the district.
- f. Establish and support a chain of command with assigned responsibilities.
- g. Employ the use of data to support decision-making.

### **2. Human Relations**

**The Director of Instruction/Middle School Principal will:**

- a. Involve staff in fostering a safe and positive school and district climate.
- b. Establish, articulate, and enforce clear expectations, procedures, and practices that are aligned with laws, regulations, and policies.

- c. Create and employ methods of clear and ongoing communication with students, parents/guardians, and staff members.
- d. Involve students, parents/guardians, and staff members in gathering and disseminating information related to school and district programs and policies.
- e. Develop constructive problem-solving relationships with staff, supervisors, and colleagues in the district.
- f. Contribute to the administrative team in a collaborative, cooperative, and constructive manner to support the overall vision and goals of the district.
- g. Promote positive relationships with students, parents/guardians, and staff.

### **3. Curriculum and Instruction**

#### **The Director of Instruction/Middle School Principal will:**

- a. Develop and manage the district curriculum and instructional programming and ensure curriculum and instruction is current, relevant, and age appropriate.
- b. Plan and coordinate the systematic development and implementation of curriculum and programs for the academic year and summer program.
- c. Implement standardized testing practices and procedures as mandated by State, Federal, or district directives.
- d. Provide leadership for the improvement of instruction, including seeking out and sharing current information on research and best practices.
- e. Plan, organize and direct District staff professional development and in-service training programs.
- f. Continue to motivate and encourage staff to explore new teaching methods, make curriculum revisions and updates, and develop new programs through staff development programs.
- g. Participate, coordinate, and direct committees as assigned.
- h. Develop and implement a yearly budget that will provide the necessary curriculum evaluation and development.
- i. Develop and coordinate the ESEA (i.e. Title I, II, III, and IV) federal grant program/application process.
- j. Oversee the Carl Perkins grant in coordination with the CTE Department.
- k. Coordinate and oversee the Youth Apprenticeship program, School to Work, and other School to Career programming.
- l. Coordinate and oversee all online learning opportunities for students.
- m. Coordinate and oversee gifted and talented programming.
- n. Construct, gain approval, and administer budgets for District testing and assessment, ESEA federal grants, summer school, online learning, professional development, and textbook and software acquisitions.
- o. Prepare reports and presentations for Board and other disseminations.

### **4. Personnel**

#### **The Director of Instruction/Middle School Principal will:**

- a. Identify and articulate staffing needs for the middle school, summer school, and Teaching and Learning Department.
- b. Be responsible for interviewing and recommending staff to hire.
- c. Supervise and evaluate staff by implementing established district procedures.
- d. Carry out the Employee Handbook as it relates to personnel.
- e. Provide leadership and direction for effective teaching practices.
- f. Directing the orientation for new and veteran teachers, and overseeing the mentoring program.
- g. Participating in the development of in-service activities for all staff.

### **5. Student Activities**

#### **The Director of Instruction/Middle School Principal will:**

- a. Create and maintain a positive and productive learning environment for all students.
- b. Create, implement, and communicate expectations, procedures, and practices.
- c. Be responsible for scheduling of classes and activities.
- d. Organize and assign staff to insure proper direction and supervision of students for classes and activities.

- e. Identify needs for student activities and provide input to the superintendent and Board of Education.
- f. Encourage and support student participation in school-sponsored activities.
- g. Establish opportunities for parent/guardian and community involvement in school programs.

## 6. School Management

### The Director of Instruction/Middle School Principal will:

- a. Recommend staffing needs to the superintendent.
- b. Be responsible for overall building budget development, oversight of purchasing, and financial accounting for the middle school, summer school, and Teaching and Learning Department.
- c. Identify and recommend physical plant improvements.
- d. Carry out district policy as it relates to students, parents/guardians, and staff.
- e. Prepare, provide, and maintain required reports, forms, and information as designated by the State and Federal government, superintendent, or district directives.

## 7. Professional and External Relations

### The Director of Instruction/Middle School Principal will:

- a. Remain current in research and practices related to early adolescent learners, and instructional leadership through active participation in local, state, and national organizations.
- b. Promote current research and best educational practices with staff, colleagues, parents/guardians, and community members.
- c. Develop relationships with community, State, and Federal agencies to support the school program.

## V. PERSONAL ATTRIBUTES:

1. **Personal Attributes** – Must be highly organized and be able to work with nominal direct supervision. Must enjoy detail oriented work requiring a middle level of accuracy. Must have good written and verbal communication skills. Must be a logical thinker who is able to prioritize and deal constructively with change. Must be well organized and demonstrate initiative. Must demonstrate the ability to establish and maintain exemplary relationships by using appropriate interpersonal skills. Must understand the need for teamwork, timeliness and accuracy. Must be able to maintain self-control under stressful situations and deadlines without exhibiting negative behaviors. Must be able to maintain confidentiality of sensitive information, and interact with others to accomplish tasks without arousing hostility. Must have knowledge of good grammar, spelling, punctuation and basic math abilities. Must be flexible and able to respond to changing priorities and many interruptions.
2. **Physical Abilities** – The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations will be made to enable qualified individuals with disabilities to successfully perform the essential functions.
3. **Communication Skills** - Ability to communicate well with a wide variety of people, sometimes in difficult situations. Ability to read and interpret documents such as rules, instructions, and procedure manuals.

## VI. OTHER DUTIES AS ASSIGNED:

1. The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position may perform additional duties and additional duties may be assigned.
2. Perform additional duties as assigned by the District Administrator.



# NEW GLARUS SCHOOL DISTRICT CALENDAR 2024-2025

22 New Staff Orientation  
26-29 All Staff In-service

AUGUST 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	NS	23	24
25	IW	IW	IW	IW	30	31

FEBRUARY 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	I	18	19	20	21	22
23	24	25	26	27	28	

17 In-Service – No School

2 Labor Day/Vacation  
3 First Day of School

SEPTEMBER 2024						
S	M	T	W	Th	F	S
1	V	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	IW	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	C	V	V	V	V	29
30	31					

6 End of Trimester 2  
7 In-Service Work Day  
24 Conf Comp- No School  
25-28 Spring Vacation

18 In-Service – No School

OCTOBER 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	I	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	ER	19
20	I	22	23	24	25	26
27	28	29	30			

18 Early Release  
21 In-Service – No School

11 Veterans Day  
Public Holiday  
25 End of Trimester 1  
26 In-Service Work Day  
27 Conf Comp–No School  
28-29 Thanksgiving Vacation

NOVEMBER 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	IW	C	V	V	30

MAY 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	V	27	28	29	30	31

26 Vacation/Memorial Day

23-31 Winter Vacation  
25 Christmas Day

DECEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	V	V	V	V	V	28
29	V	V				

JUNE 2025						
S	M	T	W	Th	F	S
G	2	3	4	5	ER	7
8	IW	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

1 Graduation  
6 Early Release – Last Day of School  
9 In Service Work Day

1 Vacation Day  
20 In-Service – No School

JANUARY 2025						
S	M	T	W	Th	F	S
			V	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	I	21	22	23	24	25
26	27	28	29	30	31	

V=Vacation/No School  
I=In Service – No School  
C=Conf Comp – No School  
ER= Early Release @12:00  
1st Day/Last Day of School  
Graduation

**School Hours**  
ES 8am – 3:25pm  
MS/HS – 8am – 3:30pm

**PT Conferences**  
TBD



# NEW GLARUS SCHOOL BOARD CALENDAR 2024-2025

- July**  
**15** Board Meeting
- August**  
**12** Board Meeting  
**22** New Staff Orientation  
**26-29** All Staff In-service  
**26** Annual Meeting

AUGUST 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	NS	23	24
25	26	IW	IW	IW	30	31

FEBRUARY 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	I	18	19	20	21	22
23	24	25	26	27	28	

- 10** Board Meeting  
**17** In-Service – No School  
**24** Board Meeting

- 2** Labor Day/Vacation  
**3** First Day of School  
**9** Board Meeting  
**23** Board Meeting

SEPTEMBER 2024						
S	M	T	W	Th	F	S
1	V	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	IW	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	C	V	V	V	V	29
30	31					

- 6** End of Trimester 2  
**7** In-Service Work Day  
**17** Board Meeting  
**24** Conf Comp- No School  
**25-28** Spring Vacation

- 14** Board Meeting  
**18** In-Service – No School  
**28** Board Meeting

OCTOBER 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	I	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	ER	19
20	I	22	23	24	25	26
27	28	29	30			

- 14** Board Meeting  
**18** Early Release  
**21** In-Service – No School  
**28** Board Meeting

- 1** Veterans Day  
Public Holiday  
**18** Board Meeting  
**25** End of Trimester 1  
**26** In-Service Work Day  
**27** Conf Comp–No School  
**28-29** Thanksgiving Vacation

NOVEMBER 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	IW	C	V	V	30

MAY 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	19	20	21	22	23	24
25	V	27	28	29	30	31

- 19** Board Meeting  
**26** Vacation/Memorial Day

- 16** Board Meeting  
**23-31** Winter Vacation  
**25** Christmas Day

DECEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	V	V	V	V	V	28
29	V	V				

JUNE 2025						
S	M	T	W	Th	F	S
G	2	3	4	5	ER	7
8	9	10	11	12	13	14
	IW					
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 1** Graduation  
**6** Early Release – Last Day of School  
**9** Board Meeting  
**9** In Service Work Day  
**23** Board Meeting

- 1** Vacation Day  
**13** Board Meeting  
**20** In-Service – No School  
**27** Board Meeting

JANUARY 2025						
S	M	T	W	Th	F	S
			V	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	I	21	22	23	24	25
26	27	28	29	30	31	

**V=Vacation/No School**  
**I=In Service – No School**  
**C=Conf Comp – No School**  
**ER= Early Release @12:00**  
**1st Day/Last Day of School**  
**Graduation**

**School Hours**  
 ES 8am – 3:25pm  
 MS/HS – 8am – 3:30pm

**PT Conferences**  
 TBD



Class of 2024  
Class Trip Proposal  
April 21-22, 2024

**Location & Transportation-**

- The senior class would like to spend their class trip at the Wilderness Hotel and Resort in Wisconsin Dells.
- The class will travel to the Dells via school bus and/or van.

**Students/Staff Attending-**

- There are currently 67 seniors eligible for the trip.
- The chaperones will be Jeff Eichelkraut and 4-5 of the senior advisors- depending on final condo count.

**Dates / Times / School Absence-**

- We will depart New Glarus High School on Sunday, April 21, 2024 at 3:00 p.m. Travel accommodations (by school van) will be made for Capitol Conf Art Show participants, if an offsite show is scheduled.
- We will return to New Glarus High School on Monday, April 24, 2024 by 3:15 p.m. Travel accommodations (by school van) will be made for spring athletes.
- The students would miss class on Monday.

**Cost to Students & District-**

- Costs of the trip include lodging, meals and transportation.
  - Anticipated lodging cost: **\$2,063.70 for 6 condos**
  - Anticipated transportation cost: **\$1,600**
    - (Round Trip Mileage x \$2.50/mile) x (Total # of Vans/Buses)
      - $(64 \times 2) \times (2.5) = 320 \times (2 \text{ busses}) = 640 \times (2 \text{ days}) = 1280$
      - $(64 \times 2) \times (2.5) = 320 \times (1 \text{ van stays overnight}) = 320$
    - The class will provide two meals from their class account funds. Further details on this are needed, but it is an expense.
  - Each condo sleeps up to 14 people. We will reserve six condos, and will have until Thursday, March 21, 2024 to adjust the reservation, depending on the number of seniors attending.
  - There will be **NO** sharing of condos with members of the opposite gender.
  - The senior class understands that there could be an out-of-pocket expense associated with this trip option.
  - The seniors will vote on the out-of-pocket expense for each student at their next class meeting in March.

E. Resolution Authorizing a Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in an Amount Not to Exceed \$3,000,000

60



# School District of New Glarus

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P. O. Box 7  
1701 Second Street  
New Glarus, WI 53574

District (608) 527-2410  
Fax (608) 527-5101  
[www.ngsd.k12.wi.us](http://www.ngsd.k12.wi.us)

To: Board of Education  
From: Tammy Marty, Business Manager  
Re: Short Term Borrowing/Taxable Revolving Line of Credit  
Date: January 22, 2024

Short term line of credit bid was sent to the following banking institutions: Bank of New Glarus, Lake Ridge Bank and Woodford State Bank.

The district received two responses:

- a. Bank of New Glarus
  - a. Amount \$3,000,000.00
  - b. Term – Maturity Date, November 1, 2024
  - c. Interest rate – 4.69%
  - d. Fee - \$0.00
  - e. Prepayment Penalty - \$0.00
  
- b. Woodford State Bank
  - a. Amount - \$3,000,000
  - b. Term – Maturity Date, November 1, 2024
  - c. Interest Rate – 7.00%
  - d. Fee - \$0.00
  - e. Prepayment Penalty - \$0.00

Administration recommends Bank of New Glarus

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**WISCONSIN SCHOOL DISTRICT  
CASH FLOW BORROWING**

**(Taxable Revolving Line of Credit)**

**PURSUANT TO SECTION 67.12(8)(a)1, WISCONSIN STATUTES**

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61

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**BORROWING DOCUMENTS  
FOR  
2023-2024  
SCHOOL YEAR  
BORROWINGS  
(TAXABLE ISSUE)**

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Prepared By:

**Quarles**

411 EAST WISCONSIN AVENUE  
MILWAUKEE, WI 53202-4497

On Behalf of:  
**School District of New Glarus**

**Telephone Numbers:** (414) 277-5000 (General)  
(414) 277-5641 (Allison Buchanan)  
(414) 277-5885 (David Groose)  
(414) 277-5754 (Dawn Leifer)

**Telecopy Number:** (414) 978-8691

**General E-mail Address:** [tsb@quarles.com](mailto:tsb@quarles.com)

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QB\86680424.1

**DISTRICT CLERK'S CERTIFICATE**

The undersigned, the duly qualified and acting District Clerk of School District of New Glarus, Green and Dane Counties, Wisconsin (the "District"), hereby certifies that:

1. **District Organization.** Now and at all times mentioned herein, the District was duly organized, validly existing and operating as a common school district with approximately 955 students offering at least grades K through 12 administered by a School Board composed of seven members.

2. **Officers and Contact Person.** The School Board members named below, whose authentic signatures or facsimiles thereof are hereto subscribed, are the duly elected, qualified and acting officers of the District presently holding the offices set forth opposite their respective names as follows:

62

Name	Office	Manual or Facsimile Signature
William Oemichen	District President	_____
Ron Roesslein	District Vice President	_____
Cari Ann Muggenburg	District Clerk	_____
Travis Zimmerman	District Treasurer	_____

The name and telephone number of a contact person at the District is:

Name: Tammy Marty Contact Number: (608) 527-5510

3. **Authorization; Open Meeting Law Compliance.** At a lawful, open public meeting of the School Board held at 7:15 p.m., on January 22, 2024 at which at least a quorum of the members of the School Board was present in person, a resolution authorizing the District to borrow the sum of not to exceed \$3,000,000 and issue its Taxable Tax and Revenue Anticipation Promissory Note(s) (the "Notes") therefor pursuant to Section 67.12(8)(a)1, Wis. Stats. (the "Resolution"), was, on motion duly made and seconded, adopted by the following vote of the School Board: \_\_\_\_\_ yes; \_\_\_\_\_ no. Said meeting was a regular meeting of the School Board duly called, noticed, held and conducted in the manner established by the School Board and required by pertinent Wisconsin Statutes. The Resolution was on the agenda for said meeting and public notice thereof was given not less than twenty-four (24) hours prior to the commencement of said meeting by (i) posting notice of the meeting; (ii) providing notice to those news media which have filed a written request for notice of meetings, and (iii) by providing notice to the official newspaper of the District or, if none exists, a news medium likely to give notice in the area.

4. **Authorizing Resolution.** The Resolution has been duly recorded in the minutes of said meeting, has not been amended or revoked, and, in all other respects, is in full force and effect on the date hereof and there is no proceeding of the School Board or District electors in conflict with or in any way altering the effect of the Resolution. A true copy of the Resolution is attached hereto as Exhibit A and made a part hereof. The Commitment, the form of the Notes and Disbursement request is attached to the Resolution and also made a part hereof.

5. **Treasurer's Certificate.** Attached hereto as Exhibit B and made a part hereof is an original or true copy of the Treasurer's Certificate certifying as to the equalized value of all taxable property in the District; as to the aggregate indebtedness of the District; as to the District's tax levy and

budget; as to its compliance with the revenue limits imposed by law; and as to the revenues of the District which will be available to pay the Notes.

6. **Certificate of Estimated Receipts.** Attached hereto as Exhibit C and made a part hereof is an original or true copy of a Certificate of Estimated Receipts certifying as to the estimated receipts of the District for the operation and maintenance of the public instruction in the District during the current school year.

7. **Budget; Tax Levy.** The District has properly adopted a budget for the current school year setting forth expected revenues and expenditures. The tax for the operation and maintenance of the public instruction in the District (including the amount necessary to pay interest on the Notes as the same becomes due during the current school year) was voted to be collected on the next tax roll by the electors of the District at the annual meeting of the District held on August 28, 2023.

63

8. **No Other Borrowing.** No borrowing has been made by the District against its estimated receipts for the current school year other than as authorized by the Resolution.

9. **Record Book.** I have provided and kept and will keep a separate record book in which I recorded a full and correct statement of every step or proceeding had or taken in the course of issuing the Notes referred to herein and an adequate and correct record of all Notes issued. The District Treasurer (or other officer of the District) is prepared to keep a record of Notes receipted and returned to him or her.

10. **No Litigation.** There is no legislation, reorganization, proceeding, order, controversy, investigation or litigation pending or threatened in any manner questioning or affecting (a) the corporate existence or boundaries of the District; (b) the right or title of any of its officers to his or her respective office; (c) any of the proceedings authorizing the issuance of the Notes; (d) the validity or enforceability of the Notes; (e) the budget or any of the taxes heretofore voted or levied by the District; or (f) any amounts pledged for the payment of the Notes under the Resolution.

11. **Financial Condition.** The District has not defaulted within the last 20 years on any debt obligation and has never filed a petition in bankruptcy. There is no litigation or investigation pending, or to the best of the District's knowledge, threatened where an unfavorable decision, ruling or finding would have a materially adverse effect on the District's financial condition or would materially adversely affect the validity or enforceability of the Notes or any of the financing documents or the ability of the District to perform its obligations thereunder.

12. **Execution of Notes.** The District President and I have executed the Notes evidencing such borrowing in our respective official capacities. The official seal of the District, if any, has been impressed on the Notes.

IN WITNESS WHEREOF, I have executed this Certificate in my official capacity effective January 29, 2024.

\_\_\_\_\_  
Cari Ann Muggenburg  
District Clerk

64

Approved as correct:

\_\_\_\_\_  
William Oemichen  
District President

(SEAL)

\_\_\_\_\_  
Travis Zimmerman  
District Treasurer



3. **Notification of Media.** On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ at approximately \_\_\_\_\_ o'clock \_\_.m., I communicated or caused to be communicated, the time, date, place and subject matter (including specific reference to the borrowing) of said School Board meeting to those news media who have filed a written request for such notice, and to the official newspaper of the School District, or, if none exists, to a news medium likely to give notice in the area.

4. **Open Meeting Law Compliance.** Said meeting was a regular meeting of the School Board which was called, noticed, held and conducted in open session in compliance with Subchapter V of Chapter 19 of the Wisconsin Statutes and any other applicable local rules and state statutes.

66

\_\_\_\_\_  
Name:  
Title:

Attest:

\_\_\_\_\_  
Name:  
Title:

(SEAL)

(Note: Questions regarding this form or open meeting law compliance generally should be directed to local counsel or Quarles & Brady LLP.)

Exhibit A

RESOLUTION NO. \_\_\_\_

**RESOLUTION AUTHORIZING A TAXABLE TAX AND REVENUE ANTICIPATION  
PROMISSORY NOTE FOR CASH FLOW PURPOSES  
IN AN AMOUNT NOT TO EXCEED \$3,000,000**

WHEREAS, the School District of New Glarus, Green and Dane Counties, Wisconsin (the "District"), may be in temporary need of funds from time to time in an amount not to exceed \$3,000,000 outstanding at any one time to meet the immediate expenses of operating and maintaining the public instruction in the District during the current school year and in anticipation of taxes, state aids, income, revenue, cash receipts and other monies to be received by the District for the current school year (the "Expenses");

67

WHEREAS, the school districts are authorized by the provisions of Section 67.12(8)(a)1, Wisconsin Statutes, to borrow money for such Expenses;

WHEREAS, The Bank of New Glarus (the "Bank") has agreed to provide the District with a taxable revolving line of credit (the "Line of Credit") to cover such Expenses which Line of Credit shall be authorized by this Resolution in accordance with the provisions of Section 67.12(8)(a)1, Wisconsin Statutes;

WHEREAS, as required by Section 67.12(8)(a)1, Wisconsin Statutes, the total amount borrowed pursuant to the Line of Credit shall be for the purpose of meeting the immediate expenses of operating and maintaining the public instruction in the District during the current school year, and together with any other borrowings for such purposes during the current school year, shall not exceed one-half of the estimated receipts for the operation and maintenance of the District for the current school year as heretofore certified by the District Clerk;

WHEREAS, any draws or disbursements pursuant to the Line of Credit shall be made on or before June 30 of the current school year, and the Line of Credit shall be repaid in full by November 1 of the next school year;

WHEREAS, the tax for the operation and maintenance of the schools of the District for the current school year has been voted to be collected on the next tax roll prior to the adoption of this Resolution; and,

WHEREAS, to the best of the knowledge, information and belief of the School Board, the District complies with the revenue limits set forth in Sections 121.91 and 121.92, Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District that:

1. **Authorization.** The District be authorized to borrow funds for the purpose of paying the immediate expenses of operating and maintaining the public instruction in the District pursuant to Section 67.12(8)(a)1, Wisconsin Statutes, from the Bank from time to time as needed pursuant to the Line of Credit so that the amount outstanding at any one time does not exceed \$3,000,000 in accordance with the terms and conditions of the Bank's commitment letter attached hereto as Exhibit A-1 (the "Commitment"). To the extent the District has a policy regarding borrowing with requirements that are not met with respect to this financing, such policy requirements are hereby waived.

2. **Terms of the Note(s).** To evidence such borrowing, the District President and District Clerk are hereby authorized, empowered and directed to make, execute, issue, sell and deliver to the Bank, as set forth below, for and on behalf of the District, its Taxable Tax and Revenue Anticipation Promissory Note (the "Note") payable to the Bank.

The Note shall be dated as of its date of issuance; shall bear interest at the fixed rate of 4.69% per annum from its dated date until paid; and shall mature no later than November 1 of the following fiscal year. In no event will the interest rate on the Note exceed the rate permitted by applicable law. Interest on the Note shall be paid from the date of the Note monthly on the last business day of the month until the Note is repaid or matures. The Note is subject to optional redemption at the option of the District at any time.

68

3. **Irrepealable Tax; Segregated Fund; Compliance With Revenue Limits.** So long as the Note, or interest thereon, remain unpaid, the aforesaid tax for operation and maintenance of the District (including the amount budgeted to pay interest on the Note) shall be and continues irrepealable. The District shall segregate in a special fund, tax monies and other available revenues received for operation and maintenance of the District sufficient to pay the principal of and interest on the Note as the same becomes due. Said special fund shall be used for the sole purpose of paying the principal of and interest on the Note. If there shall be insufficient sums in said special fund to meet such payments, the District shall promptly pay the same when due from other monies available in or attributable to the current school year. This covenant specifically includes monies (i.e. deferred tax and state aid payments) attributable to the current school year which are not received prior to the end of the current school year. The District complies with and covenants to continue to comply with the revenue limits set forth in Sections 121.91 and 121.92, Wisconsin Statutes.

4. **Form, Execution and Payment of Note; Disbursement Requests; Appointment of Acting Officers.** The Note shall be issued as a master note and delivered to the Bank in substantially the form attached hereto as Exhibit B-1 (the "Master Note"). Any disbursements under the Master Note shall be made pursuant to a disbursement request in substantially the form attached hereto as Exhibit C-1 (the "Disbursement Request"). The Master Note and any Disbursement Requests shall be executed on behalf of the District by the District President and District Clerk, or other authorized officer under Section 120.05, Wisconsin Statutes to sign on their behalf, sealed with its official or corporate seal, if any, and delivered to the Bank. A facsimile signature of either of the officers may be imprinted on the Master Note in lieu of the manual signature of such officer, but unless the District has contracted with a fiscal agent under Section 67.10(2), Wisconsin Statutes, at least one of the signatures shall be manual. In the event that any of the officers whose signatures appear on the Master Note shall cease to be such officers before the delivery of the Master Note or any Disbursement Request, such signatures shall, nevertheless, be valid and sufficient for the purposes to the same extent as if they remained in office until such delivery. The Master Note and any Disbursement Request shall be payable in lawful money of the United States of America by the District Clerk or District Treasurer. In accordance with Section 120.05(3), Wisconsin Statutes, the School Board hereby appoints the Vice President to discharge the duties of the President and any one of the other School Board members to discharge the duties of the District Clerk as Acting Clerk in connection with the issuance of the Master Note and any Disbursement Request in the event the President and/or the District Clerk are unable to discharge such duties due to disability or absence.

5. **Certification and Draw Request; Disbursement.** The appropriate officers and agents are hereby authorized and directed to present any certifications or other documents requested by the Bank at the times amounts are borrowed pursuant to this Resolution. Each draw or disbursement under the Master Note shall be evidenced by a Disbursement Request to be delivered to the Bank.

6. **Summary of Disbursements.** The District hereby directs the Bank to keep a record of the amounts disbursed pursuant to this Resolution and any Disbursement Request on Exhibit D-1.

7. **Conflicting Resolutions; Severability; Effective Date.** All prior resolutions, rules or other actions of the School Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded this 22nd day of January, 2024.

69

By: \_\_\_\_\_  
William Oemichen  
District President

(SEAL)

And: \_\_\_\_\_  
Cari Ann Muggenburg  
District Clerk



**CREDIT COMMITMENT FOR  
School District of New Glarus**

The Bank of New Glarus (the "Bank") is pleased to provide the School District of New Glarus (the "Borrower") with a financing commitment for a Taxable Revolving Line of Credit for \$3,000,000 (the "Commitment"). This Commitment has been duly authorized by the Bank and is subject to the acceptance by the Borrower of the following terms and conditions.

70

*Taxable Revolving Line of Credit*

**Borrower:** School District of New Glarus

**Type of Credit:** Taxable Revolving Line of Credit

**Loan Amount:** \$3,000,000

**Purpose:** Working Capital: Immediate expenses of operating and maintaining the public instruction during the Borrower's fiscal year.

**Interest Rate:** 4.69% Fixed Rate

Notwithstanding the foregoing, at no time during the loan term shall the interest rate exceed 4.69%. In addition, in no event will the interest rate exceed that permitted by any applicable law. Interest shall be payable from the day any amount is drawn on the Taxable Revolving Line of Credit. Interest shall be payable monthly on the last business day of the month during the time any disbursement or draw remains outstanding.

**Disbursements/  
Draws:**

The Taxable Revolving Line of Credit is revolving so principal can be drawn and repaid in any amount(s) and/or at any time(s) during the term of the loan provided that no draw on the Taxable Revolving Line of Credit may be made after June 30th.

**Closing Costs:** None

**Loan Fees:** The Bank will not charge any origination or application fees.

**Collateral:** The Borrower shall pledge taxes for operation and maintenance of the Borrower heretofore levied and other available current fiscal year revenues, including state aids (the "Revenues"), sufficient to pay the Taxable Revolving Line of Credit, together with the interest thereon, when due. The Revenues shall be deposited in a special fund.



# The Bank of New Glarus

**Maturity/Term:** November 1, 2024, but no later than November 1, 2024 (the "Maturity Date"). The entire principal balance outstanding plus all accrued and unpaid interest is due on the Maturity Date.

**Amortization:** N/A

**Prepayment:** The Taxable Revolving Line of Credit may be repaid in whole or in part at any time without penalty.

**Conditions:** The Taxable Revolving Line of Credit shall be subject to the following requirements:

- (1) The School Board of the Borrower approves a resolution (the "Resolution") authorizing temporary borrowing pursuant to Section 67.12(8)(a)(1), Wisconsin Statutes and the Commitment at a lawfully called and conducted meeting.
- (2) Quarles & Brady LLP, Bond Counsel to the Borrower, gives an approving legal opinion stating that the Taxable Revolving Line of Credit has been lawfully authorized and is a valid and enforceable obligation of the Borrower in accordance with its terms (subject to reasonable exceptions relating to the rights of creditors).
- (3) A transcript of proceedings (including certifications from the Borrower as to its budget for the current fiscal year, including its tax levy and anticipated state aids, a no-litigation certification and certifications confirming the name and titles of the officers of the borrowing and confirming that all of the loan documents were duly and properly authorized and executed on behalf of the Borrower by such officers) is delivered at the time the Borrower receives its first disbursement or draw on the Taxable Line of Credit.
- (4) The Taxable Revolving Line of Credit is evidenced by a tax and revenue anticipation promissory note (the "Master Note") duly authorized, issued and executed by the Borrower under Section 67.12(8)(a)(1), Wisconsin Statutes. Any disbursements or draws on the Taxable Revolving Line of Credit shall be evidenced by a "Disbursement Request".
- (5) The Borrower provides its most recent audited financial statements.

All of the aforesaid shall be provided by the Borrower at the Borrower's expense.

71



# The Bank of New Glarus

**Expiration of  
Commitment:**

This Commitment shall be accepted by official action of the School Board of the Borrower at a meeting duly called noticed, held and conducted in a manner established by the School Board and required by the pertinent Wisconsin Statutes. Unless accepted or terminated, this Commitment shall expire on March 1, 2024. If the loan documentation required by the Bank hereunder is not completed and the Taxable Revolving Line of Credit has not been extended by the Bank to the Borrower for any reason by March 1, 2024, then this Commitment shall expire on said date.

72

Very truly yours,

Name: Brianna Wethal

Title: SVP, Commercial Lending Manager

**ACCEPTANCE**

This Commitment as outlined above was accepted by action of the School Board on January 22, 2024.

\_\_\_\_\_  
District President

\_\_\_\_\_  
District Clerk

EXHIBIT B-1

(Master Note)

UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
GREEN AND DANE COUNTIES  
SCHOOL DISTRICT OF NEW GLARUS

TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

73

DATED JANUARY 29, 2024

MASTER NOTE

FOR VALUE RECEIVED, the School District of New Glarus, Green and Dane Counties, Wisconsin (the "District") hereby acknowledges itself to owe and promises to pay in lawful money of the United States of America to The Bank of New Glarus, or registered assigns (the "Bank"), on or before November 1, 2024 (the "Maturity Date"), the sum of not to exceed THREE MILLION DOLLARS (\$3,000,000), (but only so much as shall have been advanced and remain outstanding) together with interest on the unpaid principal balance from the respective dates the outstanding principal amounts were advanced at the fixed rate of 4.69% per annum. Moreover, in no event will the interest rate on the Note exceed the rate permitted by applicable law. Interest shall be payable monthly on the last business day of the month during the time any disbursement or draw remains outstanding. This is a revolving Note so principal can be drawn and repaid in any amounts and/or at any time prior to the Maturity Date; provided, however, that no draws be made after June 30, 2024. Disbursements of the proceeds of this Note shall be made by the Bank to the District from time to time within two (2) business days after the receipt of one or more Disbursement Requests in the form attached to the Resolution as Exhibit C-1. During the term of this Master Note, multiple disbursements may be made so long as the total amount outstanding at any time during the term of this Note does not exceed THREE MILLION DOLLARS (\$3,000,000). The Bank shall record such disbursements and corresponding principal repayment schedule on a cumulative basis in the format attached to the Resolution as Exhibit D-1.

The principal and interest on this Note will be paid by the District Clerk or District Treasurer at the District office: 1701 Second Street, New Glarus, Wisconsin.

Interest shall be paid based on the actual number of days elapsed over a 365 day year.

This Note may be prepaid by the District at any time without penalty.

This Note is issued pursuant to Section 67.12(8)(a)1, Wisconsin Statutes, for the public purpose of paying the immediate expenses of operating and maintaining the public instruction in the District during the current school year; does not exceed one half of the estimated receipts for the operation and maintenance of the District for the current school year and shall not extend beyond November 1 of the next school year as authorized by a resolution of the governing body of the District duly adopted at a lawful open meeting held on January 22, 2024. Said resolution is recorded in the official minutes of said governing body for said date.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that the District has irrevocably pledged taxes heretofore levied and other revenues, including state aids, sufficient to pay this Note, together with interest thereon, when and as payable.

IN WITNESS WHEREOF, the District, by its governing body, has caused this Note to be executed by its duly qualified officers and to be sealed with its official or corporate seal, if any, as of the day and year first above written.

By: \_\_\_\_\_  
William Oemichen  
District President

(SEAL)

And: \_\_\_\_\_  
Cari Ann Muggenburg  
District Clerk

EXHIBIT C-1

(Disbursement Request)

UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
GREEN AND DANE COUNTIES  
SCHOOL DISTRICT OF NEW GLARUS  
TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

DISBURSEMENT REQUEST

No. \_\_\_\_\_

\$ \_\_\_\_\_

For value received, the School District of New Glarus, Green and Dane Counties, Wisconsin (the "District"), acting by and through its School Board (the "Governing Body"), and pursuant to a resolution adopted by the Governing Body on January 22, 2024 (the "Resolution") and the District's Taxable Tax and Revenue Anticipation Promissory Note, dated January 29, 2024, in the maximum outstanding principal amount of \$3,000,000 (the "Master Note"), requests the disbursement of \$ \_\_\_\_\_, which when added to the previous disbursements made pursuant to the Master Note which are outstanding and have not been repaid as of the date of this Disbursement Request, represents a total amount outstanding as of the date of this Disbursement Request of \$ \_\_\_\_\_ which amount does not exceed \$3,000,000.

This Disbursement Request shall be subject to the terms and provisions of the Master Note.

The undersigned hereby certify that the total amount borrowed by the District during the current school year pursuant to Section 67.12(8)(a), Wisconsin Statutes, including the amount borrowed pursuant to this Disbursement Request and all amounts previously borrowed pursuant to the Master Note or other tax and revenue anticipation promissory notes issued pursuant to Section 67.12(8)(a), Wisconsin Statutes, does not exceed one-half the estimated receipts for the operation and maintenance of the District for the current school year.

The undersigned further certify that as of the date of this Disbursement Request, there is no legislation, reorganization, proceeding, order, controversy, investigation or litigation pending or threatened in any manner questioning or affecting (a) the corporate existence or boundaries of the District; (b) the right or title of any of its officers to his or her respective office; (c) any of the proceedings authorizing the issuance of the Notes; (d) the validity or enforceability of the Notes; (e) the budget or any of the taxes heretofore voted or levied by the District; or (f) any amounts pledged for the payment of the Notes under the Resolution.

IN WITNESS WHEREOF, said District, by its Governing Body, has caused this Disbursement Request to be executed by the District and its corporate seal (if any) to be hereunto affixed, as of this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

SCHOOL DISTRICT OF NEW GLARUS,  
WISCONSIN

76

\_\_\_\_\_  
William Oemichen  
District President

(SEAL)

\_\_\_\_\_  
Cari Ann Muggenburg  
District Clerk

COPY

EXHIBIT D-1

\$3,000,000

SCHOOL DISTRICT OF NEW GLARUS, WISCONSIN  
TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

<u>Number of Disbursement Request</u>	<u>Date of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Date of Repayment</u>	<u>Principal Repaid</u>	<u>Available Principal Under Master Note</u>	77
_____	_____	\$ _____	_____	_____	_____	
_____	_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	_____	

COPY

Exhibit B

**TREASURER'S CERTIFICATE**

The undersigned, Treasurer of School District of New Glarus (the "District"), hereby certifies that:

1. **Equalized Value.** The full value of all taxable property located within the District (*including any property located in tax incremental districts*), as last equalized for State purposes by the Wisconsin Department of Revenue, is \$802,950,273 as verified by the Department of Revenue Certificate of Full Equalized Value attached hereto.

78

2. **Outstanding Indebtedness.** The total outstanding general obligation indebtedness and obligations of the District of \$28,255,000 plus *the tax and revenue anticipation promissory notes issued this date* (the "Notes") of \$3,000,000, aggregates not more than \$31,255,000.

3. **Budgeted Expenses.** The aggregate amount of budgeted expenses for the operation and maintenance of the public instruction in the District during the current school year is \$15,808,474 (including Funds 10, 27, 50 and 80, *excluding any interfund transfer* and excluding Funds 30 and 40).

4. **Unexpended Budgeted Expenses.** The aggregate amount of budgeted expenses for operation and maintenance (including Fund 10, 27, 50 and 80, *excluding any interfund transfer* and excluding Funds 30 and 40) that has not been expended as of this date is greater than the aggregate principal amount of the Notes.

5. **Current Taxes.** The aggregate amount of non-delinquent current year taxes which has not been paid over or received as of the date hereof and which can be used, when received, for payment of the expenses of operating and maintaining the schools of the District during the current school year is:

Taxes not yet received	\$8,200,199.00
(minus)	
Debt service portion	<u>\$2,992,738.00</u>
(equals)	
Tax available for operation and maintenance expenses	\$5,207,461.00

6. **Late Taxes.** The District anticipates that it will receive approximately \$2,150,000 of the taxes heretofore levied for operation and maintenance after the end of the current school year. Said tax monies are expected to be received on or before August 20 of the following school year in accordance with Section 74.29, Wisconsin Statutes.

7. **Taxes Unencumbered; Compliance with Revenue Limits.** Except for taxes for debt service, none of the taxes heretofore levied have been pledged or assigned; none of such taxes must be segregated, when paid over and received, in any special account (other than to repay the Notes); and all of such taxes are available to repay the Notes. The District complies with and has covenanted to remain in compliance with the revenue limits set forth in Sections 121.91 and 121.92, Wisconsin Statutes.

8. **General State Aids.** The aggregate amount of general state aids (equalization aid) which has not been paid over or received as of the date hereof and which can be used, when received, for payment of the expenses of operating and maintaining the public instruction in the District during the current school year is \$3,879,706 (total general state aid of \$6,466,176 *less* amounts expected to be received to date of this Certificate of \$2,586,470). All of such general state aids are available to repay the Notes.

9. **Use of Proceeds; No Outstanding Notes.** The proceeds of the Notes issued this date shall be used for immediate expenses of operating and maintaining the public instruction in the District. The District did not issue a tax and revenue anticipation promissory note in the 2022-2023 school year.

IN WITNESS WHEREOF, I have executed this Certificate in my official capacity effective January 29, 2024.

---

Travis Zimmerman  
District Treasurer



# State of Wisconsin • DEPARTMENT OF REVENUE

DIVISION OF STATE AND LOCAL FINANCE • BUREAU OF LOCAL GOVERNMENT SERVICES • 2135 RIMROCK RD MADISON, WI 53713

**Mailing Address:**  
PO Box 8971 #6-97  
Madison, WI 53708-8971  
FAX (608) 264-6887  
lgs@wisconsin.gov

October 1, 2023

80

DISTRICT ADMINISTRATOR  
SCH D OF NEW GLARUS  
PO BOX 7  
NEW GLARUS WI 53574 0007

## Certificate of Equalized Value - School District of New Glarus

Under state law (secs. 70.57, 67.03 and 121.06 Wis. Stats.), the Wisconsin Department of Revenue's State and Local Finance Division is certifying the equalized value for all taxable property in your school district as of January 1, 2023.

Equalized Value Information			
<b>School district</b>	SCH D OF NEW GLARUS		
<b>County</b>	GREEN	<b>School code</b>	233934
<b>Equalized value</b>	\$802,950,273	<b>School no.</b>	0149
<b>Effective date</b>	October 1, 2023 - September 30, 2024		

Sincerely,

Sara M. Regenauer, Director  
Local Government Services Bureau  
Saram.Regenauer@wisconsin.gov  
(608)261-5360

Exhibit C

**CERTIFICATE OF ESTIMATED RECEIPTS**

The undersigned, District Clerk of School District of New Glarus, Wisconsin (the "District"), hereby certifies that the estimated receipts of the District available for payment of the expenses of the operation and maintenance of the public instruction in the District during the current school year (including Funds 10, 27, 50 and 80, *excluding any interfund transfer* and excluding Funds 30 and 40) are as follows:

1. Local taxes levied for operation and maintenance of the District for the current school year (other than taxes levied for debt service)	\$5,207,461.00	
2. General State Aid (Equalization Aid)	\$6,466,176.00	81
3. State Categorical Aids (e.g., Special Education, Driver's Education, Transportation, Library, SAGE, Computer Aid and/or Integration Aids)	\$1,370,363.00	
4. See attached	<u>\$2,744,093.00</u>	
<b>TOTAL ESTIMATED OPERATION AND MAINTENANCE RECEIPTS</b>	<u><b>\$15,788,093.00</b></u>	

IN WITNESS WHEREOF, the undersigned has executed this Certificate in his or her official capacity on the date set forth beneath his or her signature.

\_\_\_\_\_  
Cari Ann Muggenburg  
District Clerk

Date: January 22, 2024

Revenue	Fund 27
14,229,145.00	
2,087,681.00	2,087,681.00
703,732.00	(1,232,465.00)
<u>17,020,558.00</u>	<u>855,216.00</u>
	(594,829.00)
	<u>260,387.00</u>

Fund 10	14,229,145.00
Fund 27	2,087,681.00
Fund 50	703,732.00
	<u>17,020,558.00</u>
	(1,232,465.00)
	<u>15,788,093.00</u>

less interfund tsf

Categorical Aids	15,565.00
Transportation	54,000.00
CSF	27,673.00
Mental Health	594,829.00
Special Ed	33,498.00
Computer Aid/Personal Property	644,798.00
Per Pupil Aid	<u>1,370,363.00</u>

CATEGORICAL AIDS	15,788,093.00
FD 10 TAX	(1,370,363.00)
OCTOBER AID	(5,207,461.00)
	<u>(6,466,176.00)</u>
	<u>2,744,093.00</u>

MOBILE HOME TAX	6,600.00
NON-CAP FOR RESALE	2,000.00
EDUCATIONAL PROGRAMMING SALES	5,600.00
ADMISSIONS	28,980.00
INTEREST ON INVESTMENTS	65,000.00
DONATIONS	6,500.00
STUDENT FEES/TEXTBOOK RENTAL	13,000.00
RENTALS	7,560.00
STUDENT FEES/TEXTBOOK RENTAL	29,520.00
STU. FINES	50.00
TRANSIT AID NON SPEC ED WI SCH	4,124.00
CO-CURR REVENUE	5,000.00
TUITION OPEN ENROLLMENT	1,235,763.00
SPECIAL PROJECT GRANTS	6,900.00
STATE REV THRU LOCAL GOVT	6,000.00
SPECIAL PROJECT GRANT	293,919.00
TITLE I	27,458.00
CAPITAL LEASE	-
PRIOR YEAR EXP	35,000.00
MISC. REFUND	1,000.00
	<u>1,779,974.00</u>

SPECIAL PROJECT GRANT	215,387.00
FED AID THRU STATE (NON-DPI)	45,000.00
	<u>260,387.00</u>

PUPILS	429,852.00
ADULTS	13,420.00
OTHER FOOD SERV. SALES	70,324.00
FOOD SERVICE STATE AIDS	15,868.00
OTHER FEDERAL AIDS	27,456.00
FOOD SERVICE AID-FEDERAL	146,812.00
	<u>703,732.00</u>
	<u>2,744,093.00</u>

UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
GREEN AND DANE COUNTIES  
SCHOOL DISTRICT OF NEW GLARUS

TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

DATED JANUARY 29, 2024

83

MASTER NOTE

FOR VALUE RECEIVED, the School District of New Glarus, Green and Dane Counties, Wisconsin (the "District") hereby acknowledges itself to owe and promises to pay in lawful money of the United States of America to The Bank of New Glarus, or registered assigns (the "Bank"), on or before November 1, 2024 (the "Maturity Date"), the sum of not to exceed THREE MILLION DOLLARS (\$3,000,000), (but only so much as shall have been advanced and remain outstanding) together with interest on the unpaid principal balance from the respective dates the outstanding principal amounts were advanced at the fixed rate of 4.69% per annum. Moreover, in no event will the interest rate on the Note exceed the rate permitted by applicable law. Interest shall be payable monthly on the last business day of the month during the time any disbursement or draw remains outstanding. This is a revolving Note so principal can be drawn and repaid in any amounts and/or at any time prior to the Maturity Date; provided, however, that no draws be made after June 30, 2024. Disbursements of the proceeds of this Note shall be made by the Bank to the District from time to time within two (2) business days after the receipt of one or more Disbursement Requests in the form attached to the Resolution as Exhibit C-1. During the term of this Master Note, multiple disbursements may be made so long as the total amount outstanding at any time during the term of this Note does not exceed THREE MILLION DOLLARS (\$3,000,000). The Bank shall record such disbursements and corresponding principal repayment schedule on a cumulative basis in the format attached to the Resolution as Exhibit D-1.

The principal and interest on this Note will be paid by the District Clerk or District Treasurer at the District office: 1701 Second Street, New Glarus, Wisconsin.

Interest shall be paid based on the actual number of days elapsed over a 365 day year.

This Note may be prepaid by the District at any time without penalty.

This Note is issued pursuant to Section 67.12(8)(a)1, Wisconsin Statutes, for the public purpose of paying the immediate expenses of operating and maintaining the public instruction in the District during the current school year; does not exceed one half of the estimated receipts for the operation and maintenance of the District for the current school year and shall not extend beyond November 1 of the next school year as authorized by a resolution of the governing body of the District duly adopted at a lawful open meeting held on January 22, 2024. Said resolution is recorded in the official minutes of said governing body for said date.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that the District has irrevocably pledged taxes heretofore levied and other revenues, including state aids, sufficient to pay this Note, together with interest thereon, when and as payable.

84

IN WITNESS WHEREOF, the District, by its governing body, has caused this Note to be executed by its duly qualified officers and to be sealed with its official or corporate seal, if any, as of the day and year first above written.

By: \_\_\_\_\_  
William Oemichen  
District President

(SEAL)

And: \_\_\_\_\_  
Cari Ann Muggenburg  
District Clerk

UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
GREEN AND DANE COUNTIES  
SCHOOL DISTRICT OF NEW GLARUS  
TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

DISBURSEMENT REQUEST

No. \_\_\_\_\_

\$ \_\_\_\_\_

For value received, the School District of New Glarus, Green and Dane Counties, Wisconsin (the "District"), acting by and through its School Board (the "Governing Body"), and pursuant to a resolution adopted by the Governing Body on January 22, 2024 (the "Resolution") and the District's Taxable Tax and Revenue Anticipation Promissory Note, dated January 29, 2024, in the maximum outstanding principal amount of \$3,000,000 (the "Master Note"), requests the disbursement of \$ \_\_\_\_\_, which when added to the previous disbursements made pursuant to the Master Note which are outstanding and have not been repaid as of the date of this Disbursement Request, represents a total amount outstanding as of the date of this Disbursement Request of \$ \_\_\_\_\_ which amount does not exceed \$3,000,000.

85

This Disbursement Request shall be subject to the terms and provisions of the Master Note.

The undersigned hereby certify that the total amount borrowed by the District during the current school year pursuant to Section 67.12(8)(a), Wisconsin Statutes, including the amount borrowed pursuant to this Disbursement Request and all amounts previously borrowed pursuant to the Master Note or other tax and revenue anticipation promissory notes issued pursuant to Section 67.12(8)(a), Wisconsin Statutes, does not exceed one-half the estimated receipts for the operation and maintenance of the District for the current school year.

The undersigned further certify that as of the date of this Disbursement Request, there is no legislation, reorganization, proceeding, order, controversy, investigation or litigation pending or threatened in any manner questioning or affecting (a) the corporate existence or boundaries of the District; (b) the right or title of any of its officers to his or her respective office; (c) any of the proceedings authorizing the issuance of the Notes; (d) the validity or enforceability of the Notes; (e) the budget or any of the taxes heretofore voted or levied by the District; or (f) any amounts pledged for the payment of the Notes under the Resolution.

IN WITNESS WHEREOF, said District, by its Governing Body, has caused this Disbursement Request to be executed by the District and its corporate seal (if any) to be hereunto affixed, as of this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

SCHOOL DISTRICT OF NEW GLARUS,  
WISCONSIN

\_\_\_\_\_  
William Oemichen  
District President

(SEAL)

\_\_\_\_\_  
Cari Ann Muggenburg  
District Clerk

\$3,000,000

SCHOOL DISTRICT OF NEW GLARUS, WISCONSIN  
TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

<u>Number of Disbursement Request</u>	<u>Date of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Date of Repayment</u>	<u>Principal Repaid</u>	<u>Available Principal Under Master Note</u>
_____	_____	\$ _____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____



July, 2023

To: School District Clients  
From: Quarles & Brady LLP  
Re: **Terms of Engagement and Revised Fee Schedule for 2023-2024 School Year — Tax and Revenue Anticipation Notes Under Sections 67.12(8)(a)(1) and 67.12(8m), Wis. Stats. (the "Notes") for Wisconsin School and Technical College Districts**

The purpose of this memo is to set forth certain matters concerning the role we propose to serve, the responsibilities we propose to assume, and fees and expenses we will charge as bond counsel to Wisconsin school and technical college districts (collectively referred to as the "District").

We appreciate the opportunity to work with you as the District's bond counsel in connection with its Notes. The following is a summary of the terms and conditions pursuant to which our firm will render legal opinions on such financings.

### **SCOPE OF SERVICES**

Bond counsel is engaged as a recognized independent expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of municipal obligations such as the Notes.

As bond counsel we will: examine applicable law; prepare and/or review authorizing and closing documents; consult with the parties to the transaction, including the District's financial advisor or underwriter or placement agent, if any, prior to the issuance of the Notes; review certified proceedings; and undertake such additional duties as we deem necessary to render the legal opinion. As bond counsel, we do not advocate the interests of the District or any other party to the transaction. We assume that the parties to the transaction will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction.

Subject to the completion of proceedings to our satisfaction, we will render our legal opinion (the "Opinion") that:

1. The Notes have been lawfully authorized and issued pursuant to the laws of the State of Wisconsin now in force;
2. The Notes are valid and binding special obligations of the District in accordance with their terms;
3. If applicable, the interest paid on the Notes will be excludable from gross income for federal income tax purposes (subject to certain limitations which may be expressed in the opinion).

The Opinion will be executed and delivered by us in written form on the date the Notes are exchanged for their purchase price (the "Closing") and will be based on facts and law existing as of the Closing.

Upon delivery of the Opinion, our responsibilities as bond counsel will be concluded with respect to this financing; specifically, but without implied limitation, we do not undertake (unless separately engaged) to provide any post closing compliance services including any assistance with the District's continuing disclosure commitment, ongoing advice to the District or any other party concerning any actions necessary to assure that interest paid on the Notes will continue to be excludable from gross income for federal income tax purposes (if applicable), or to participate in an Internal Revenue Service (if applicable), Securities Exchange Commission or other regulatory body inquiry or investigation regarding or audit of the Notes.

In rendering the Opinion, we will rely upon information provided by the District and on the certified proceedings and other certifications of various District officials and other persons furnished to us without undertaking to verify the same by independent investigation.

**The services we will provide under this engagement are strictly limited to legal services. We are neither qualified nor engaged to provide financial advice and we will make no representation about the desirability of the proposed plan of finance, the feasibility of the expenses financed by the Notes, or any related matters.**

Upon our engagement, the District will be our client and an attorney-client relationship will exist between us. We assume that all other parties will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction. We further assume that all other parties understand that we represent the District exclusively, that we are not counsel to any other party, and that we are not acting as an intermediary among the parties. Our services as bond counsel are limited to those contracted for in our engagement letter. Our representation of the District will not affect, however, our responsibility to render an objective Opinion.

We are not responsible for the preparation of an offering circular, official statement or any other disclosure document with respect to the Notes nor are we responsible for performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document. If an official statement or other disclosure document is prepared and adopted or approved by the District, we will either prepare or review any description therein of: (i) Wisconsin and federal law pertinent to the validity of the Notes and the tax treatment of interest paid thereon and (ii) our opinion.

**DIVERSITY OF PRACTICE;**  
**CONSENT TO UNRELATED ENGAGEMENTS**

Because of the diversity of practice of our firm, members of our firm other than those who serve you may be asked to represent other clients who have dealings with the District regarding such matters as zoning, licensing, land division, real estate, property tax or other matters which are unrelated to our bond counsel work. Ethical requirements sometimes dictate that we obtain the District's consent to such situations even though our service to you is limited to the specialized area of bond counsel. We do not represent you in legal matters regularly, although we may be called upon for special representation occasionally, and our bond counsel work does not usually

provide us information that will be disadvantageous to you in other representations. We do not believe that such representations of others would adversely affect our relationship with you, and we have found that local governments generally are agreeable to the type of unrelated representation described above. We would like to have an understanding with you that the District consents to our firm undertaking representations of this type. Your approval of this letter will serve to confirm that the District has no objection to our representation of other clients who have dealings with the District, unrelated to the borrowing and finance area or any other area in which we have agreed to serve it. If you have any questions or would like to discuss this consent further, please call us.

We also want to advise you that from time to time we represent underwriters and purchasers of municipal obligations, as well as other bond market participants. In past transactions or matters that are not related to the issuance of the Notes and our role as bond counsel, we may have served as counsel to the financial institution that has or will underwrite, purchase or place the Notes or that is serving as the District's financial advisor. We may also be asked to represent financial institutions and other market participants, including the underwriter, purchaser or placement agent of the Notes or the District's financial advisor, in future transactions or matters that are not related to the issuance of the Notes or our role as bond counsel. By engaging our services under the terms of this letter, the District consents to our firm undertaking representations of this type.

#### **LIMITED LIABILITY PARTNERSHIP**

Our firm is a limited liability partnership ("LLP"). Because we are an LLP, no partner of the firm has personal liability for any debts or liabilities of the firm except as otherwise required by law, and except that each partner can be personally liable for his or her own malpractice and for the malpractice of persons acting under his or her actual supervision and control. As an LLP we are required by our code of professional conduct to carry at least \$10,000,000 of malpractice insurance; currently, we carry coverage with limits substantially in excess of that amount. Please call me if you have any questions about our status as a limited liability partnership.

**2023-2024 SCHOOL YEAR FEE SCHEDULE**

Our fee schedule will be as follows for Districts which follow our procedures and use the documents we prepared:

<u>Principal Amount of Issue</u>	<u>Fees Including Disbursements</u>
Up to \$750,000	\$2,275
\$ 750,001 to 1,000,000	2,300
1,000,001 to 1,250,000	2,325
1,250,001 to 1,500,000	2,350
1,500,001 to 1,750,000	2,375
1,750,001 to 2,000,000	2,400
2,000,001 to 2,250,000	2,425
2,250,001 to 2,500,000	2,450
2,500,001 to 2,750,000	2,475
2,750,001 to 3,000,000	2,500
3,000,001 to 3,250,000	2,525
3,250,001 to 3,500,000	2,550
3,500,001 to 3,750,000	2,575
3,750,001 to 4,000,000	2,600
4,000,001 to 4,250,000	2,625
4,250,001 to 4,500,000	2,650
4,500,001 to 4,750,000	2,675
4,750,001 to 5,000,000	2,700
5,000,001 and above	\$2,700 plus 50¢ per \$1,000 for amounts \$5,000,001 and above

Disbursements for overnight delivery services, long distance telephone charges, faxes, photocopying and other routine necessary office expenses are included in the Schedule above. In the event an extraordinary number of overnight or messenger deliveries are required, our disbursements will be greater, and we will charge more. Any travel expenses incurred will also be billed and are not included in the amounts quoted above. **Our statements shall be presented to and paid by the District unless, prior to closing, the issuing District advises us that the lender will be responsible for the specified fees plus disbursements.**

**SUPPORTIVE DATA**

It is our understanding that all necessary documentation will be prepared, completed, executed, certified and furnished to us for our review. Moreover, the issuing District or purchasing financial institution may be required to provide supportive data we deem necessary, including, but not limited to, the budget for the current school year, cash flow projections and other documentation necessary for us to render our Opinion.

**USE OF FORMS**

Use of the forms we have developed will expedite these matters greatly. The forms will be provided at your request. The fee schedule set forth above is for those borrowings which use our forms. If the District does not use the forms we have provided, our fees will be increased based upon the additional time required to review and supplement the documents.

**ADDITIONAL SERVICES**

In the event that we are requested to provide services instead of or in addition to reviewing of the proceedings and rendering our Opinion (e.g., reviewing any disclosure document in accordance with the limits set forth above, preparing or reviewing resolutions and other documents for lines of credit transactions, revision of proceeding documents), such services shall be rendered and billed at our customary hourly rates with a minimum additional fee of \$500.00. **If we are asked to render our Opinion on a line of credit transaction, we will charge the applicable fee set forth in the Schedule above together with an additional fee of at least \$500.00.**

**TERM**

The fee schedule and additional matters set forth in this letter shall remain in effect until June 30, 2024.

**QUESTIONS**

Should you have questions or comments please feel free to contact Allison Buchanan (414/277-5641), David Groose (414/277-5885) or [tsb@quarles.com](mailto:tsb@quarles.com). We appreciate the interest you have demonstrated in our firm.

**CONCLUSION AND REQUEST FOR SIGNED COPY**

If the foregoing terms of this engagement are acceptable to you, please so indicate by returning a copy of this letter dated and signed by an appropriate officer, retaining the original for your files. If we do not hear from you within thirty (30) days, we will assume that these terms are acceptable to you, but we would prefer to receive a signed copy of this letter from you.

We are looking forward to working with you and the District in this regard.

Very truly yours,

QUARLES & BRADY LLP

Accepted and Approved:

By: \_\_\_\_\_

Its: \_\_\_\_\_  
Title

- F. Resignations
- G. New Hires
- VII. **DISCUSSION ITEMS**
  - A. WASB Convention Report
  - B. Board Self-Evaluation
  - C. Primary School Updates
  - D. Athletic Complex Updates
- VIII. **ANNOUNCEMENTS**
- IX. **FUTURE AGENDA ITEMS**
- X. **FUTURE SCHOOL BOARD AND COMMITTEE MEETINGS**
  - A. February 12, 2024 - Discussion & Regular Board Meeting - 7:15 p.m.
  - B. February 26, 2024 - Discussion & Regular Board Meeting - 7:15 p.m.
- XI. **CLOSED SESSION:** The Board of Education will entertain a motion to convene in closed session pursuant to s. 19.85 (1) (c) (e) and/or (f), Wis.Stats, as appropriate, to 1. Discuss Administrator Contracts, and 2. Discuss fundraising agreements. The Board will propose recommendations in closed session, thereafter, the Board will entertain a motion to reconvene into open session. The Board may take further action that is necessary and appropriate. The Board will then entertain a motion to adjourn.
- XII. **ADJOURN**

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS SCHOOL DISTRICT BOARD MEMBERS MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS SCHOOL DISTRICT BOARD.

UPON REQUEST TO THE DISTRICT OFFICE, SUBMITTED TWENTY-FOUR (24) HOURS IN ADVANCE, THE DISTRICT SHALL MAKE REASONABLE ACCOMMODATIONS INCLUDING THE PROVISION OF INFORMATIONAL MATERIAL IN AN ALTERNATIVE FORMAT FOR A DISABLED PERSON TO BE ABLE TO ATTEND THIS MEETING.