

AGENDA

**SCHOOL DISTRICT OF NEW GLARUS
POLICY, COMMUNICATION & ADVOCACY COMMITTEE MEETING
MONDAY, NOVEMBER 13, 2023
HIGH SCHOOL LIBRARY/MEDIA CENTER, ROOM 183 JOIN ZOOM MEETING USING
LINK
HTTPS://US02WEB.ZOOM.US/J/86402662812?PWD=UEMVTGRYALFHSPQUXB
MQLRSVDFTZZ09 BY PHONE USING 1-646-568-7788 MEETING ID 864 0266 2812
& PASSWORD 994910
1701 2ND STREET
NEW GLARUS, WISCONSIN 53574
6:45 PM**

- I. Call to Order - Ron Roesslein, Chair**
- II. Policy 0155 - Committees**

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0155 – COMMITTEES

Committee of Board members shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board.

All committees shall comply with the Open Meetings Law by providing notice of each meeting, posting the time and date, place, subject matter or the proposed meeting, and any matter intended for the consideration at the contemplated closed meeting pursuant to 19.84, Wis. Stats. In addition, committee meetings may provide for a period of public comment, and shall provide for the appropriate recording appropriate of meeting minutes of the meeting. A committee meeting shall require a quorum, consisting of a majority of its members, to take any action. A committee may conduct a closed meeting provided it is for one of the purposes described in Bylaw 0167.2 and the committee abides by all requirements for the conduct of the meeting provided in Wisconsin law.

The Board President is authorized to appoint Board members as committee members as soon after the Annual Reorganizational meeting as practicable, ~~members of the Board to the Agenda;~~ Personnel/Handbook; Curriculum, Sports & Co-Curricular; ~~Buildings and Grounds~~ Facilities, Transportation & Technology; Budget; and Policy, Communication & Advocacy ~~Committees~~ where they shall serve a term of one (1) year.

Ad hoc committees may be created and changed at any time by the Board President or by a majority of the Board members present at any meeting at which the need for such a committee becomes evident. Members of an ad hoc committee shall serve until the committee is discharged by either the Board President or by a majority of the Board once the purpose of the ad hoc committee has been served.

The District Administrator shall serve as an ex-officio, non-voting member, of each committee and shall prepare draft Board and committee agendas for review by the Agenda Committee.

The Board President shall survey Board members for their committee interests in advance of making committee appointments. A Board member may request, (or refuse), appointment to a committee.

0166 AGENDA COMMITTEE FORMATION AND AGENDA PREPARATION

A Board Agenda Committee shall be comprised of the elected Board officers and the District Administrator. The Board President shall serve as the committee chair. The committee shall meet at least quarterly either virtually or in-person and is intended to facilitate agenda planning throughout the calendar year. The committee shall schedule agenda items by consensus and, if at least two committee members so request, an agenda item shall be placed on the agenda for consideration by the full Board or by the relevant committee. The Board President and committee chairs shall review and approve draft committee agendas prior to publication.

The District Administrator shall prepare and publish all Board meeting agendas in consultation with the Board President and Agenda Committee. Late inclusions shall be approved by the Board President if the matter is of a time sensitive nature that won't allow it to be first discussed with the Agenda Committee. Inclusion of agenda items shall be based on relevance to issues of Board policy and School District interests and shall be scheduled based on the timeliness of the issue. Board members who wish to add an item to the Board agenda will suggest it at a Board meeting or submit the request via email to the Board President who will submit the item to the Agenda Committee for consideration.

The agenda for each regular meeting shall be mailed or delivered, including by electronic means, to each Board member so as to provide ~~proper~~adequate time for the member to study the agenda. Generally, the agenda and supporting materials should be available no later than three (3) days prior to the meeting, or delivered, including by electronic means, so as to provide adequate time for the study of the agenda by Board members. The agenda and supporting materials for a special meeting shall be delivered at least twenty-four (24) hours before the meeting.

The Board shall transact business according to the agenda that has been submitted to all Board members in advance of the meeting. The order of business may be altered at any meeting by a majority vote of the members present, but the Board may not add new items to the agenda.

If the Board wishes to discuss items that were not posted at least twenty-four (24) hours prior to the meeting, the Board must: (1) post a separate notice of the item(s) no less than two (2) hours prior to the meeting, and (2) show good cause why posting the item as least twenty-four (24) hours prior to the meeting was impossible or impractical.

IV. Adjourn

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS SCHOOL DISTRICT BOARD MEMBERS MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS SCHOOL DISTRICT BOARD.

UPON REQUEST TO THE DISTRICT OFFICE, SUBMITTED TWENTY-FOUR (24) HOURS IN ADVANCE, THE DISTRICT SHALL MAKE REASONABLE ACCOMMODATIONS INCLUDING THE PROVISION OF INFORMATIONAL MATERIAL IN AN ALTERNATIVE FORMAT FOR A DISABLED PERSON TO BE ABLE TO ATTEND THIS MEETING.