

School Board Business Meeting

- | | |
|---|-----------|
| 1. Welcome and Land Acknowledgement (5 minutes) | 3 |
| <i>Dr. Greta Evans-Becker, School Board Chair</i> | |
| 2. Call to Order (5 minutes) | |
| <i>Dr. Greta Evans-Becker, School Board Chair</i> | |
| A. Roll Call | 4 |
| <i>ReNae Bowman, School Board Clerk</i> | |
| 3. Approval of the Agenda (5 minutes, Voice Vote) | 5 |
| <i>Dr. Greta Evans-Becker, School Board Chair</i> | |
| 4. Comprehensive Achievement and Civic Readiness (CACR) and Achievement and Integration (A&I) Annual Report, and Public Forum (20 minutes) | 6 |
| <i>Becky Brodeur, Senior Director of Teaching and Learning</i> | |
| <i>Beth Tepper, Director of Achievement and Integration</i> | |
| 5. Rdale Proud: School of Engineering and Arts (SEA) - Outdoor Learning (15 minutes) | 35 |
| <i>Dr. Heather Hanson, Principal of SEA</i> | |
| <i>Kelley DeLaCruz, Administrative Assistant</i> | |
| <i>Martha Hovde and Tobi Kreifels, Teachers</i> | |
| <i>Students: Drexten Armstrong, Maddox Magers, Greta Staples, and Jane Vomhof</i> | |
| 6. Consent Agenda Items for Board Approval (5 minutes, Roll Call Vote) | 52 |
| A. Administrative | |
| 1. Meeting Minutes | |
| a. Draft Minutes | 53 |
| B. Financial Reports | |
| 1. Bi-Monthly Disbursements for November 4, 2025 | 56 |
| C. Personnel Reports | |
| 1. Licensed Staff Personnel Report | 63 |
| 2. Non-Licensed Staff Personnel Report | 64 |
| 7. Unfinished Business | |
| A. Action: Application for Cooperative Sponsorship for Armstrong/Cooper Boys Lacrosse (5 minutes, Roll Call Vote) | 65 |
| <i>Anthony Williams, Executive Director of Community Education, Athletics, and Activities</i> | |
| B. Action: School Board Governance Procedure and Handbook (5 minutes, Voice Vote) | 69 |
| <i>Dr. Greta Evans-Becker, School Board Chair</i> | |
| <i>ReNae Bowman, School Board Clerk</i> | |
| 8. New Business | |
| A. Annual Comprehensive Financial Report (ACFR) (20 minutes) | 72 |
| <i>Kristen Hoheisel, Chief Financial Officer</i> | |
| <i>Brad Falteysek, CPA/Partner and Tyler See, CPA/Manager from Abdo Solutions (Auditing Firm)</i> | |
| B. Action: Resolution Accepting Donations (5 minutes, Roll Call Vote) | 103 |
| <i>Kristen Hoheisel, Chief Financial Officer</i> | |

C.	Action: Change to 2025-26 School Board Meeting Calendar (5 minutes, Voice Vote)	106
	<i>Dr. Greta Evans-Becker, School Board Chair</i>	
9.	Policy	
A.	Committee Report (5 minutes)	110
B.	Second Read (Action) Policies (<i>None for this evening</i>)	
C.	First Read Policies:	114
	<ul style="list-style-type: none"> • 210 Policy - Conflict of Interest School Board Members • 211 Policy - Criminal or Civil Action Against School District, School Board Member, Employee, or Student • 305 Policy - Policy Implementation • 515 Policy - Protection and Privacy of Student Records • 709 Policy - Student Transportation Safety 	
D.	(15 minutes)	
10.	Administrative Reports	
A.	Superintendent's Report (10 minutes)	170
	<i>Dr. Teri Staloch, Superintendent</i>	
B.	Morris Leatherman Survey Data Presentation (30 minutes)	181
	<i>Peter Leatherman, The Morris Leatherman Company</i>	
C.	Vision 2030/Statutory Operating Debt (SOD) Plan Work: Finalization of Phase I	215
	Updated Options and SOD items (40 minutes)	
	<i>Dr. Teri Staloch, Superintendent</i>	
	<i>Dr. Bob McDowell, Assistant Superintendent</i>	
	<i>Kristen Hoheisel, Chief Financial Officer</i>	
11.	Board Committee Reports and Board Reports (20 minutes)	241
12.	Future Events	257
13.	Adjourn the Meeting (Voice Vote)	258
	<i>Dr. Greta Evans-Becker, School Board Chair</i>	

Land Acknowledgement

We acknowledge Robbinsdale Area Schools is located on the homelands of the Dakota and Ojibwe people.

We recognize the painful history of genocide and forced assimilation of the Indigenous inhabitants of this land.

We honor and respect the many Indigenous peoples who live on and hold sacred these lands, and we stand with members of these Nations to fight injustice in all of its forms.

We uphold the preservation of Dakota and Ojibwe languages, land based education, and tribal sovereignty.



School Board of Robbinsdale Area Schools

Business Meeting - November 3, 2025

AGENDA SECTION 2: Call to Order

ITEM A.: Roll Call Attendance

	PRESENT	ABSENT
Helen Bassett	_____	_____
ReNae Bowman	_____	_____
Dr. Greta Evans-Becker	_____	_____
Aviva Hillenbrand	_____	_____
Caroline Long	_____	_____
Dr. Kenneth Wutoh	_____	_____
Dr. Teri Staloch, ex-officio Superintendent	_____	_____



School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: Approval of the Agenda

ITEM: 3. Approval of the Business Meeting Agenda

COMMENTS BY: Dr. Greta Evans-Becker, School Board Chair

Recommended Action: Approve Business Meeting agenda.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: Comprehensive Achievement and Civic Readiness (CACR) and Achievement and Integration (A&I) Annual Report, and Public Forum

ITEM: 4. Comprehensive Achievement and Civic Readiness (CACR) and Achievement and Integration (A&I) Annual Report, and Public Forum

PRESENTED BY: Becky Brodeur, Senior Director of Teaching and Learning
Beth Tepper, Director of Achievement and Integration

Ms. Brodeur and Ms. Tepper will present the CACR and A&I Annual Report for SY25.

PURPOSE:

- The CACR legislation requires districts to submit a summary of the annual report to the Minnesota Department of Education (MDE) each year.
- This summary is brief, and MDE reviews and provides feedback to districts which can inform continuous improvement efforts at the local level.

OUTCOMES:

- Understand the definition of the CACR
- Understand the changes that have been made to this legislation for 2024-2025
- Be informed on the district's progress, as of 2024-2025 toward CACR and A&I goals
- Be informed about instructional strategies used to meet CACR and A&I goals

ROLE OF THE BOARD:

- Learn about district progress with the CACR requirements, and A&I

Public comment will begin immediately following the report. Those who wish to provide comments will be allotted three minutes to speak.

The Business Meeting will continue after all public comments have concluded.



Annual Report

2024-2025

Comprehensive Achievement and
Civic Readiness
Achievement and Integration

Teaching & Learning
Achievement & Integration
November 3, 2025

Mission

The mission of Robbinsdale Area Schools is to inspire and educate all learners to develop their unique potential and positively contribute to their community.

Presentation Overview



- Robbinsdale Area Schools System of Continuous Improvement
- Comprehensive Achievement and Civic Readiness (CACR) report
- Achievement and Integration (A&I) report
- Strategic Plan in Action; Rdale response to data



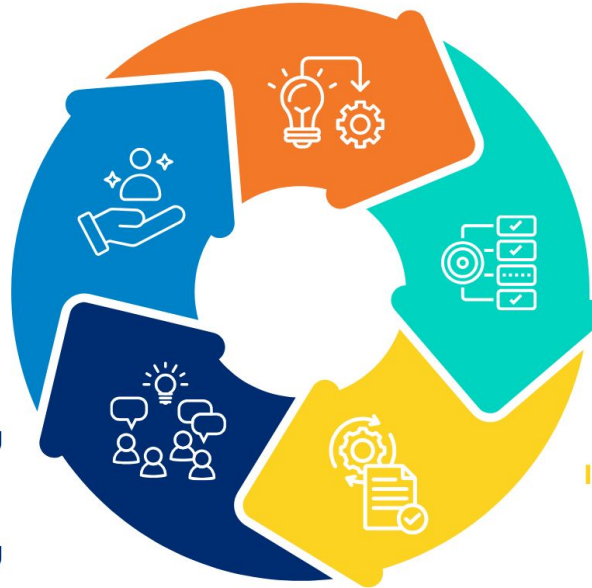
System of Continuous Improvement

Shared Leadership Model, Strategic Plan and Operational Plan

District Continuous Improvement

- (Re)Discover Rdale Strategic Plan
- School Board Goals
- District Priority Work
- District Balanced Scorecard
- Outcomes grounded in equity

**Student-Centered
Personalized Learning**



**Professional Learning
and Development**

**Professional Learning
Communities (PLCs)**

Strategic Themes

- Academic Achievement
- Student Engagement and Wellness
- Collaboration and Partnerships
- Staff Investment and Impact

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**Department Continuous
Improvement Plans (DCIPs)**

**School Improvement
Plans (SIPs)**



(RE)DISCOVER RDALE

STRATEGIC PLAN

MISSION

The mission of **Robbinsdale Area Schools** is to inspire and educate all learners to develop their unique potential and positively contribute to their community.

STRATEGIC THEMES

District priority work and goals focused on strategic themes will help achieve our mission for each student.

- A** Academic Achievement
- B** Student Engagement and Wellness
- C** Collaboration and Partnerships
- D** Staff Investment and Impact

DISTRICT VISION

-  Robbinsdale Area Schools is committed to ensuring **every student** graduates career, articulated skilled trades and college ready.
-  We believe each student has **limitless possibilities** and we strive to **ignite the potential** in every student.
-  We expect **high intellectual performance** from all our students.
-  We are committed to **ensuring an equitable and respectful educational experience** for every student, family and staff member.

PRIORITY OUTCOMES GROUNDED IN EQUITY

- **Improve achievement** for students of color
- All students are **ready for school**
- **Every child** reading at or above grade-level
- Academic and social-emotional growth in **middle grades**
- **Student engagement** in school and learning
- Student **support** from families to learn and achieve
- Clear path and **readiness for career, college and life**

Believe. Belong. Become.



2025-26 PRIORITIES

STRATEGIC PLAN

A Academic Achievement

- Enhance cultural relevance of curriculum for students**
- Expand the Science of Reading programming through continued staff training and the implementation of a new K-5 English Language Arts curriculum.
 - Expand the implementation of Culturally and Linguistically Responsive Teaching to include all non-licensed and K-5 staff.
- Enhance an equitable learning system from early childhood to adults**
- Implement with fidelity an effective teaching framework focused on student engagement and purpose.
- Deepen preparation for life, college and career**
- Continue to build and grow RPathways through certifications, programming and student participation in dual credit and concurrent enrollment courses.
 - Expand the use of Xello to support middle and high school students in planning.

B Student Engagement and Wellness

- Improve student-staff connection**
- Maintain the BARR programming strength at two high schools and explore expansion of the program into the middle schools.
 - Increase the number of staff trained on the Catalyst framework and explore the expansion of the program into all K-8 sites.
 - Continue to implement and strengthen Restorative Practices throughout the district.
- Strengthen practices around student, staff, and school safety**
- Strengthen systems and structures at the building level supporting student's feeling of social and emotional as well as physical safety.
 - Continue to grow a comprehensive crisis management and safety plan.

C Collaboration and Partnerships

- Strengthen mutual communication and responsiveness with all stakeholders**
- Increase and streamline the cascade of communications to families, staff and our community.
- Expand equitable inclusion and influence of student, family, staff, and community voices**
- Establish additional events and activities, such as family engagement events, in response to the needs and interests of our stakeholders.
 - Elevate the voice of all students, including the impact of the Youth Council and other student leadership groups.

D Staff Investment and Impact

- Cultivate the district culture to be inclusive, supportive, and welcoming**
- Develop and implement a systemic onboarding process at the district and site level for all employees to improve clarity of roles, success and retention.
- Increase consistency and accountability for common district practices**
- Develop and implement operating procedures to provide clarity and expectations in standard districtwide practices.

Last Updated: July 16, 2025

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ROBBINSDALE
Area Schools

Comprehensive Achievement and Civic Readiness (CACR)



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Comprehensive Achievement and Civic Readiness (CACR)

Legislation requires districts develop comprehensive, long-term strategic plans that address the following five CACR goals:

- All children are ready for school.
- All racial and economic achievement gaps between students are closed.
- All students are ready for career and college.
- All students graduate from high school.
- All students are prepared to be lifelong learners.

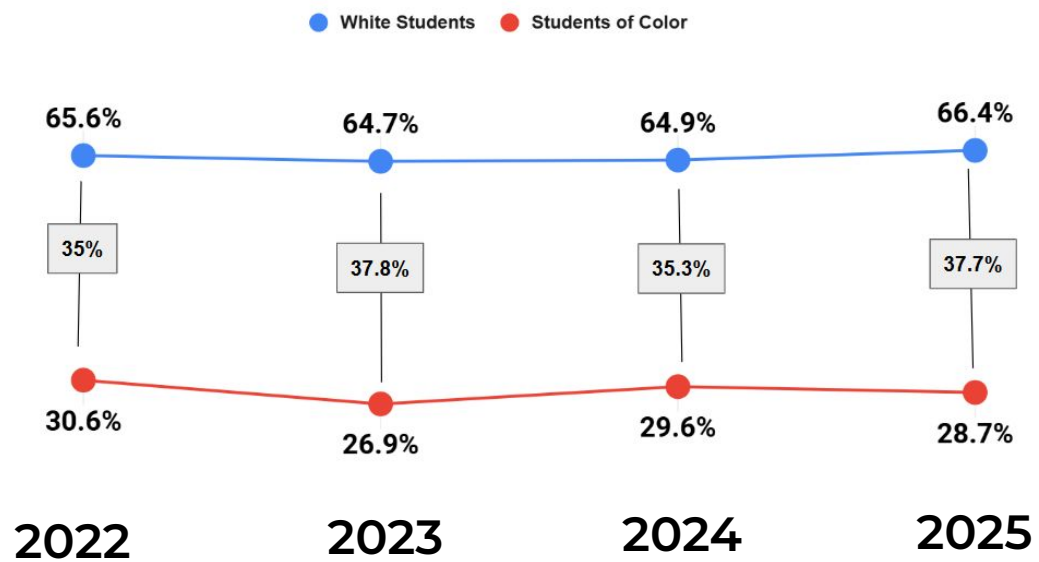
CACR: School Readiness Goal

All students enrolled on the first day of kindergarten have completed screening before the 31st day of kindergarten.

	2022-23	2023-24	2024-25
Number of kindergarten students on first day of school	685	680	700
Number that had not completed screening before first day	101	113	115 ¹⁴
Number of screenings completed within 30 days	96	109	109
Number not completed within 30 days	5	4	6
Percent of screening completed by 31 st day of kindergarten	99.3%	99.4%	99.1%

CACR: Achievement Gap Closure Goal (Reading MCA Grades 3-8, 10)

Decrease the difference between students of color and white students in regard to percentage who score at proficiency levels by 10 percentage points from 37.8 in 2023 to 27.8 in 2025.



CACR: Ready for College and Career



Number of Career Technical Education (CTE) and college credit-bearing courses students were enrolled in will increase by 10 percentage points from 2023-2024 to 2024-2025.

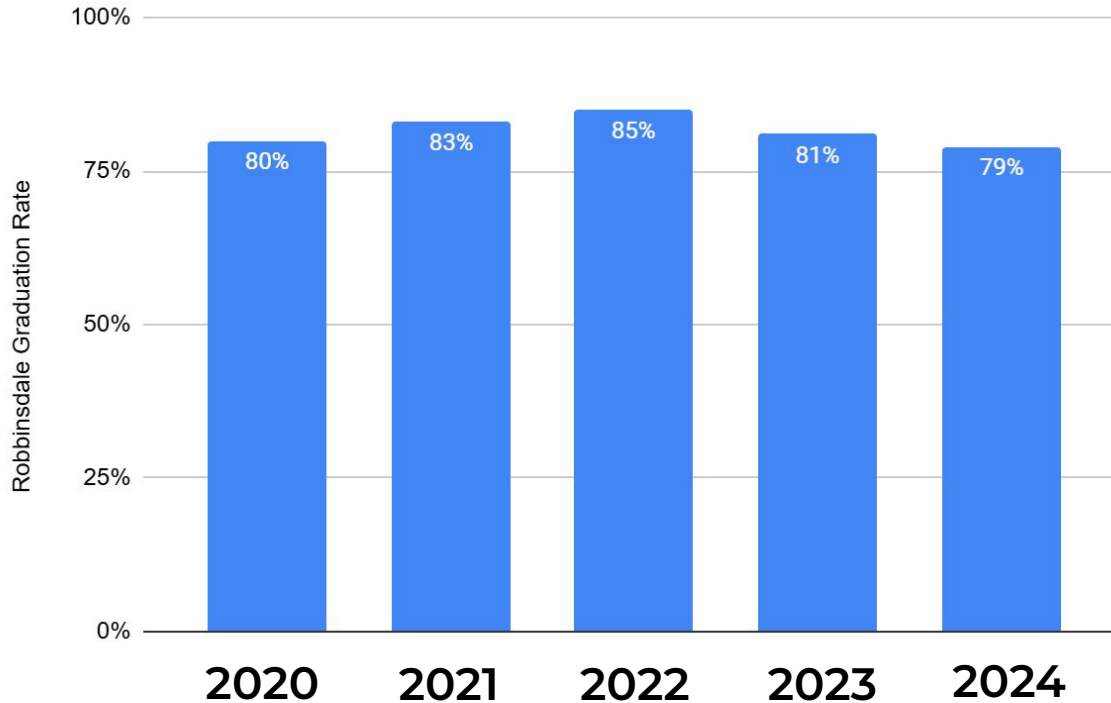
	2023-24	2024-25
CTE and college-credit bearing courses (AP, IB, Concurrent, CIS)	4,039	4,592 (+13.7%)
PSEO Semester courses	1264	1128 (-10.8%)
Total	5,303	5,720 (+7.9%)

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CACR: All Students Graduate



Working toward a goal of all district students graduating, the percentage of RAS seniors who graduate in four years will increase from 80.2% in 2020 to 90% in 2030.



CACR: Lifelong Learning

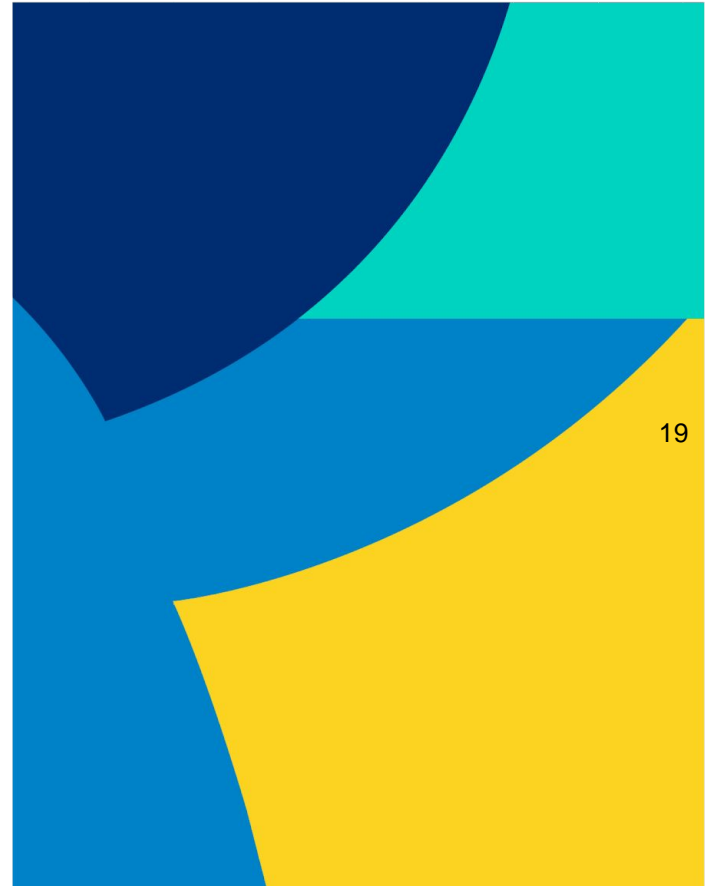
Goal: By the end of the 2025–26 school year, 100% of students in grades 6–12 will engage in at least one documented learning experience, such as project-based learning, goal setting, career exploration, or reflective practice, that supports the development of lifelong learning skills (two-year goal 2024-2026).

2024 - 2025

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**Project Planning and
Xello software purchase**

Achievement and Integration (A & I)



Achievement and Integration (A&I)



The purpose of the Achievement and Integration for Minnesota program is to:

- pursue racial and economic integration,
- increase student achievement,
- create equitable educational opportunities, and
- reduce academic disparities based on students' diverse racial, ethnic, and economic backgrounds in Minnesota public schools.

Achievement and Integration (A&I)

Racially Isolated District



Robbinsdale Area Schools is identified as a racially isolated district by the Minnesota Department of Education because has a higher proportion of "protected-class" students (or students of color) compared to our adjoining districts.

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Achievement and Integration (A&I)

Racially Identifiable Schools



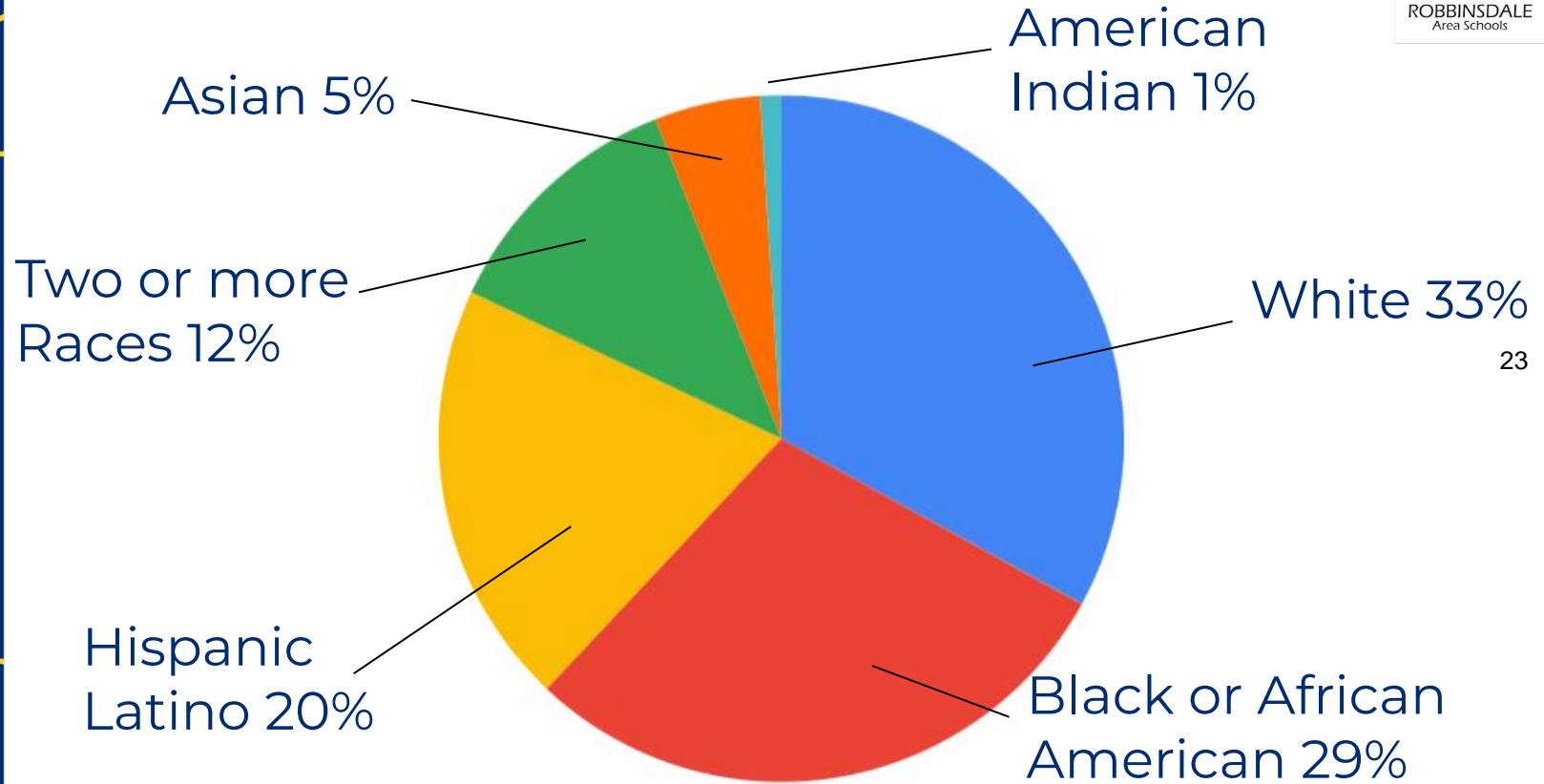
Racially identifiable school means a school where the percent of protected class students in a school is more than 20 percentage points above the percent of protected class students (or students of color) in the entire district for the grades served by that school.

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Racially Identifiable Schools in RAS:

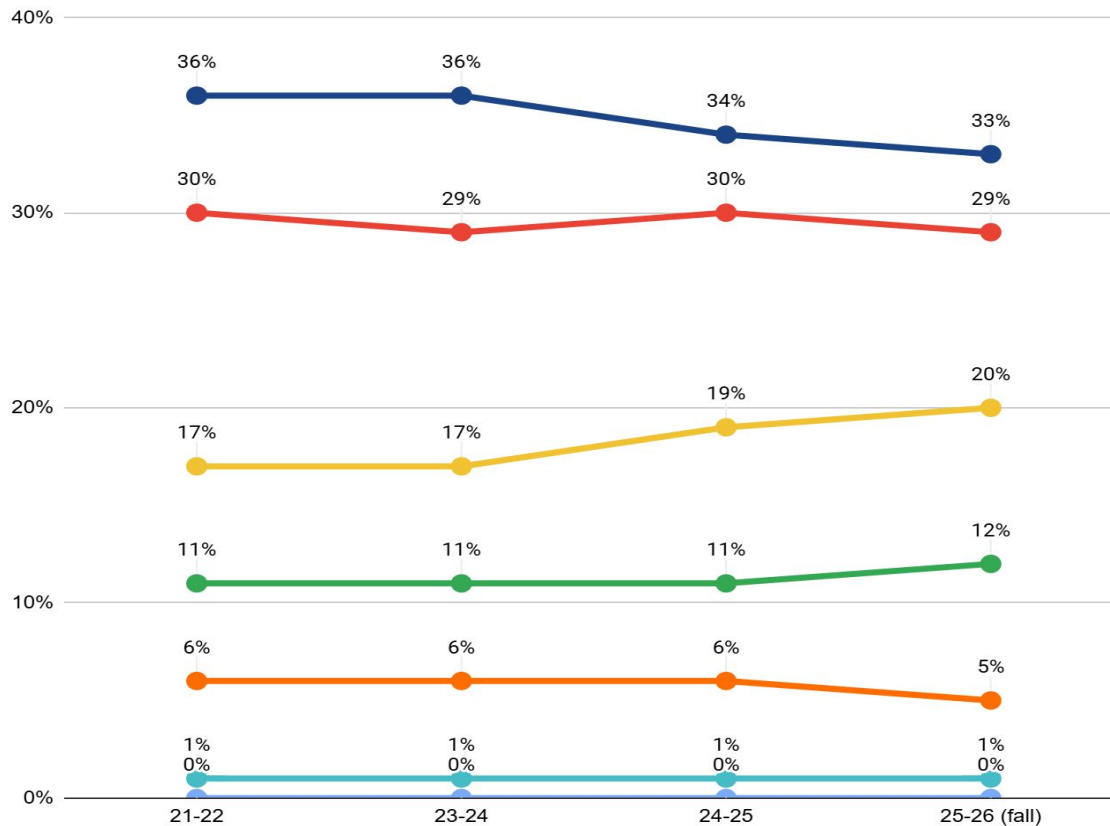
- Meadow Lake Elementary School
- Northport Elementary School

Demographics 2025-26



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Historical Demographics



● White

● Black or African American

● Hispanic/Latino

● Two or More races²⁴

● Asian

● American Indian

● Native Hawaiian or Pacific Islander

A&I Goal: Licensed Staff of Color



Increase Robbinsdale Area Schools students' access to the number of racially diverse teachers from 6% in 2022 to 10% in 2026.

Percent of Licensed Staff	2021-2022	2022-2023	2023-2024	2024-2025	Goal 2025-2026
Staff of Color	6%	6%	7.38%	7.55%	10%

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A&I Goal: Protected Class Achievement



Robbinsdale Area Schools will increase the percentage of students scoring at proficient levels on state accountability (MCA) reading assessments of the protected class students by 5% points from 30.6% in 2022 to 35.6% in 2026.

% Proficient	2022	2023	2024	2025	Goal 2026
Protected Class students	30.6%	26.9%	29.6%	28.7%	35.6%



A&I Goal: Graduation Rates of Protected Classes



Increase the four-year graduation rate of the protected class students by 5 percentage points from 78.9 percent for the class of 2021 to 83.9 percent for the class of 2026.



Four-Year Graduation Rate	21-22	22-23	23-24	24-25	2025-26
Protected Class students	78.9%	82.2%	77.2%	75.4%*	83.9%



*MDE Reported Data for Prior Year**

A&I Goal: Protected Class Achievement in Racially Identifiable Schools

Northport and Meadow Lake will increase the percentage of students scoring at proficient levels on state accountability reading assessments of the protected class students by 5 percentage points by 2026.

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Protected Class students % Proficient	2022	2023	2024	2025	Goal 2026
Northport	26.9%	21.7%	25.4%	31.0%	31.9%
Meadow Lake	28.7%	31.6%	28.0%	21.6%	33.7%

A&I Goal: Pursue Racial Integration



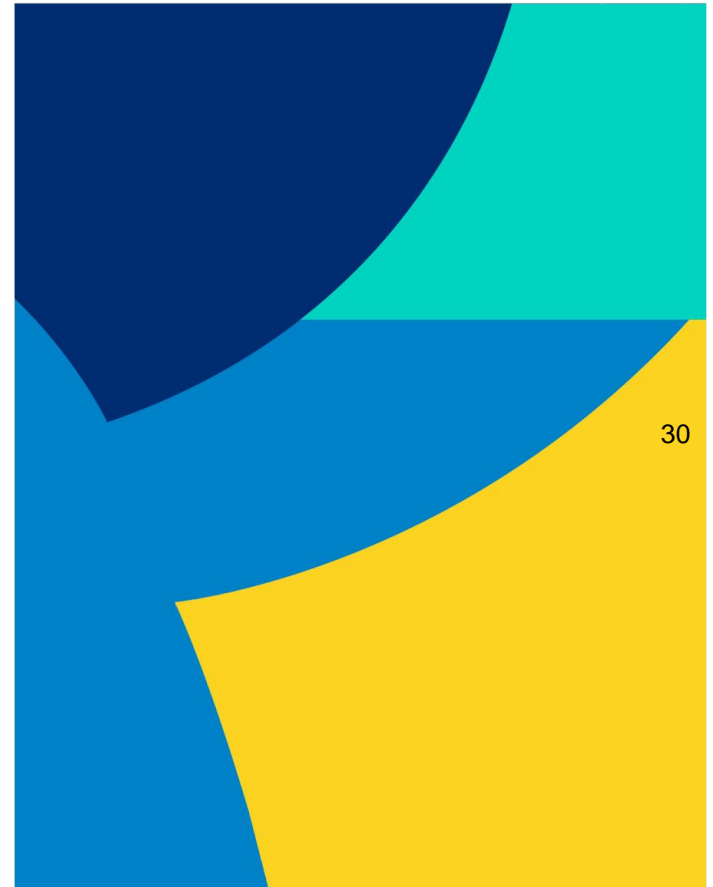
Increase participation in integrated summer intra-district programming at Northport and Meadow Lake

	2023-24	2024-25
Number Student Participants	125	110
Number of Applicants	150	175
Number of Schools	11	14
Percent of students participating from RI Schools	20%	31%
Magnet participation	67%	52%



Strategic Plan in Action

Robbinsdale Area Schools
Response to Data





(RE)DISCOVER RDALE

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2025-26 PRIORITIES

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Last Updated: July 16, 2025

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Strategic themes

Response to the data



A. Academic Achievement

- Science of Reading professional learning
- Implementation of K-5 Wit & Wisdom literacy curriculum
- K-3 Bridge2Read and 4-5 Functional Morphology foundational literacy skills curriculum
- Culturally & Linguistically Responsive Teaching
- Xello college & career readiness software exposure 6-12
- Math and Reading Interventions
- AVID reading strategies



2025-26 PRIORITIES

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Last Updated: July 16, 2025

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Strategic themes

Response to the data

B. Student Engagement and Wellness

- Building Assets Reducing Risks (BARR): Intensive attendance and grade monitoring for 9th grade students
- Catalyst framework professional learning and application of strategies
- Restorative Practices
- Social and emotional curriculum and training including Second Step, Sandy Hook Promise, and “I Love You Guys”



2025-26 PRIORITIES

STRATEGIC PLAN

A Academic Achievement

Enhance cultural relevance of curriculum for students

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Enhance an equitable learning system from early childhood to adults

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Last Updated: July 16, 2025

Believe. Belong. Become.



Questions, Comments?

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School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: **Rdale Proud**

ITEM: 5. School of Engineering and Arts (SEA) - Outdoor Learning

PRESENTED BY: Dr. Heather Hanson, Principal of SEA
Kelley DeLaCruz, Administrative Intern
Martha Hovde and Tobi Kreifels, Teachers
Students: Drexten Armstrong, Maddox Magers, Greta Staples,
and Jane Vomhof

PURPOSE:

Dr. Hanson, Ms. DeLaCruz, Ms Hovde, Ms. Kreifels, and the students will share information regarding how SEA integrates hands-on nature-based experiences into learning - which reflects SEA's commitment to connecting students with the natural world while fostering curiosity, collaboration, and innovation.

ROLE OF THE BOARD:

Listen, and gain an understanding of the hands-on nature-based learning experiences at SEA.



SEA Outdoor Learning 2025-26

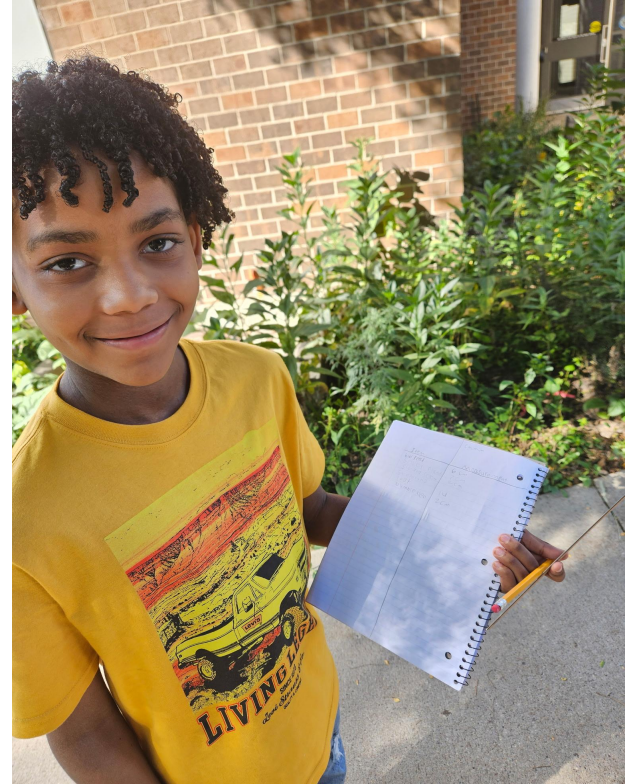
Presented by: Principal Hanson, SEA students & staff

Date: November 3, 2025



SEA Mission Statement

To provide a **S**timulating and **E**ngaging **A**tmosphere that fosters all students' innate curiosity and joy of discovery to achieve high levels of success. Students will positively contribute as members of a diverse and global community.





ROBBINSDALE
Area Schools

Outdoor Learning

- Is an educational approach that takes learning beyond the traditional classroom and into natural or outdoor environments.
- Outdoor learning empowers students to learn through experience & see the world as a classroom filled with opportunities for discovery.



District Strategic Plan Alignment

Academic Achievement: Outdoor learning honors diverse learning styles and backgrounds.

Student Engagement: Fosters creativity & curiosity, hands-on & inquiry-based learning

Collaboration & Partnership: Partnerships with Jeffers Foundation, DNR, Eagle Scouts & parent volunteers

Staff Investment & Impact: Staff development, planning & preparation supported by admin & teacher leadership



Benefits of Outdoor Learning

- It nurtures the whole child - academically, socially, emotionally & physically.
- It engages their senses, curiosity and creativity to deepen understanding and make learning more meaningful.
- Outdoor experiences improve focus, motivation and academic performance.
- Being outdoors helps reduce stress and anxiety.



Benefits of Outdoor Learning

- Taking care of outdoor learning spaces, gardens & habitats instills a sense of accountability and stewardships.
- Outdoor learning can connect schools with local parks, nature centers and environmental organizations.
- Honors diverse cultural relationships with nature and creates inclusive learning spaces.



Outdoor Learning Spaces

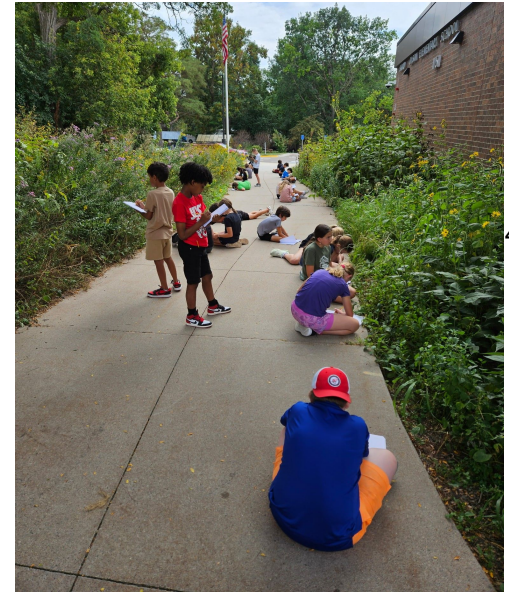
- Chicken Coop
- Chickadee Landing
- SEA Orchard
- Big Rock Woods
- Secret Woods
- Tulip Garden
- Tree Identification Markers
- Pollinator Garden
- Classroom Meeting Spaces
- Flood Mitigation Area (City of Golden Valley)





ROBBINSDALE
Area Schools

Outdoor Learning Spaces





ROBBINSDALE
Area Schools

Learning Highlights

- Trout Husbandry, Habitats, Water Quality (5th Grade)
- Weather Graphing/Tracking
- Tree Identification
- Incorporating Nature Into Art
- Science Notebooks/Journaling
- Field Experiences/Field Trip - Nature-Based



Learning Highlights

- Gardening
- Nature Poetry Connections
- Sun & Shadows
- Outdoor Exploration with Nature Based Learning Packs (Purchased with a Seven Dreams Grant)
- Spring Seedling Planting
- Chickens - Life Cycle





ROBBINSDALE
Area Schools

Learning Highlights

- Listening Walks
- Grow pumpkins/Pumpkin Drop
- Flood Mitigation System
- Force & Motion (sledding)
- Seed Dispersal-How Seeds Travel
- Leaf Graphing



Collaboration & Partnership

- MN Dept. of Natural Resources
- City of Golden Valley
- SEA PTA
- Jeffers Foundation
- Richardson Nature Center
- Eagle Scout Projects
- Seven Dreams Foundation
- District Buildings and Grounds
- Trout in the Classroom (MNTIC)



Professional Development

- Science House
- STEAM Coordinator (2012-2024)
- Jeffers Foundation
- SEPA (Hamline University)
- Next Gen Science Standards
- MNTIC (Trout in the Classroom)
- School-Wide Professional Collaboration
- Teacher Field School (Hamline)
- Center for Global Environmental Education, Hamline University





ROBBINSDALE
Area Schools

Community Support

- PTA Funds
- Donations
- Parent Contributions
- Volunteers
- Grants



Feedback on Outdoor Learning

- Outdoor learning has transformed my teaching. By intentionally planning integrated lessons to use in the outdoor classroom, I have helped my students develop academically, grow their curiosity, improve self-regulation skills and connect with nature.”
- Ms. Kinville, Gr. 4 Teacher
- “It’s a meaningful way for students to connect with nature and develop a lifelong love and care for our planet.”
- Kathleen Cervenka, SEA parent





ROBBINSDALE
Area Schools

Questions?





School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: Consent Agenda Items for Board Approval

ITEM: 6. Consent Agenda

PRESENTER: Dr. Greta Evans-Becker, School Board Chair

Description: Consent Agenda items are considered routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which the item will be removed as a Consent Agenda item and addressed. Consent Agenda items include administrative, personnel matters and financial matters.

Recommended Motion: Approve the Consent Agenda items.

	Yes	No	Abstention
Helen Bassett			
ReNae Bowman			
Dr. Greta Evans-Becker			
Aviva Hillenbrand			
Caroline Long			
Dr. Kenneth Wutoh			

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

***Approved November 3, 2025*

A Business Meeting of the School Board of Robbinsdale Area Schools (RAS) was held Monday, October 20, 2025, beginning at 6:01 p.m. in the Boardroom at the Robbinsdale Area Schools Education Service Center (ESC). A recording of the meeting can be found at: <https://www.rdale.org/discover/school-board> under "Watch School Board Meeting Webcasts."

Call to Order and Roll Call

Directors present: Bassett, Bowman, Evans-Becker, Hillenbrand, Long, and Wutoh; and Dr. Teri Staloch, Superintendent. Absent: none. There was a quorum, and the meeting was called to order.

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Acceptance of the Agenda

MOTION: Hillenbrand moved approval of the agenda, Bowman seconded.
Motion prevailed with a 6-0 voice vote.

Consent Agenda

Consent Agenda items include administrative matters, personnel reports, and financial reports.
MOTION: Bowman moved approval of the Consent Agenda, Wutoh seconded.
Motion prevailed with a 6-0 roll call vote.

Unfinished Business (None)

New Business

- A. *Annual Support of Form A Application to the Minnesota State High School League (MSHSL) Foundation*
MOTION: Bowman moved approval and waived reading of the application, Hillenbrand seconded.
Motion prevailed with a 6-0 roll call vote.
- B. *Annual Support of Form B Grant Application to the MSHSL Foundation*
MOTION: Bowman moved approval and waived reading of the application, Wutoh seconded the motion.
Motion prevailed with a 6-0 roll call vote.
- C. *Resolution for Acceptance of Donations in the amount of \$77,733.10*
MOTION: Bassett moved approval of the donations, Bowman seconded.
Motion prevailed with a 6-0 roll call vote.

Policy

Second Read (Action) - Policies

MOTION: Wutoh moved approval of the technical changes to bring the following policies into alignment with the Minnesota School Boards Association (MSBA) model policies, Bowman seconded:

- 205 Policy - Open Meetings and Closed Meetings
- 301 Policy - School District Administration
- 302 Policy - Superintendent
- 303 Policy - Superintendent Selection
- 304 Policy - Superintendent Contract, Duties, and Evaluation
- 306 Policy - Administrator Code of Ethics
- 414 Policy - Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 418 Policy - Drug-Free Workplace/Drug-Free School
- 516 Policy - Student Medication and Telehealth
- 516.5 Policy - Overdose Medication
- 522 Policy - Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process
- 802 Policy - Disposition of Obsolete Equipment and Materials

Motion prevailed with a 6-0 voice vote.

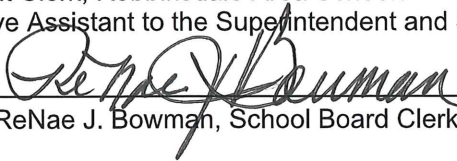
Administrative Reports (None)

Future Events (can be found on our website)

Adjournment

MOTION: Bowman moved to adjourn the meeting, and Wutoh seconded the motion.
Motion prevailed with a 6-0 voice vote. Meeting was adjourned at 6:12 p.m.

Prepared and submitted by:
Molly Olson
Assistant Clerk, Robbinsdale Area Schools
Executive Assistant to the Superintendent and School Board

Signed: 
ReNae J. Bowman, School Board Clerk, ISD 281

Date: Nov 3, 2025

***Reviewed: November 3, 2025*

A Study Session of the School Board of Robbinsdale Area Schools (RAS) was held Monday, October 20, 2025 at 6:20 p.m. in the Boardroom at the Robbinsdale Area Schools Education Service Center (ESC). Complete agendas, reports, and presentations are available at the office and on our website. A recording of the meeting can be found at: <https://www.rdale.org/discover/school-board> under "Watch School Board Meeting Webcasts." **Study (Work) Session summary minutes are not approved by the School Board.**

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Director(s) present: Bassett, Bowman, Evans-Becker, Hillenbrand, Long, and Wutoh; and Dr. Teri Staloch, Superintendent.
Director(s) absent: none.

Welcome and Introductions

The School Board, Superintendent, and Cabinet introduced themselves.

Purpose and Agenda

Review of the Board of Education 2025-26 Agenda and Working Document, highlighting the sections to be covered this evening.

District Governance and Policy

- *School Board Vacancy Discussion*
Board reviewed the process for filling the Board Director vacancy as outlined in 215 Policy - School Board - Vacancies and Procedures for Filling of Vacancies, timeline, media release, previous application and scoresheet - with a goal of having the newly appointed director take the oath of office on Monday, January 5, 2026 at the Organizational Meeting.

Operational Performance Oversight and Organizational Direction

- *Application for Cooperative Sponsorship for Armstrong/Cooper Boys Lacrosse*
Anthony Williams, Executive Director of Community Education, Athletics, and Activities presented the application, with the intent of it moving to action at the Business Meeting on November 3, 2025.
- *Vision 2030/Statutory Operating Debt (SOD) Plan Work: Presentation of Phase I Options and SOD Items*
Dr. Teri Staloch - Superintendent, Dr. Bob McDowell - Assistant Superintendent, and Kristen Hoheisel - Chief Financial Officer reviewed the Board approved strategic plan priorities for 2025-26 and the MN Dept. of Education (MDE) Equity Magnifier as guiding documents for the Vision 2030/SOD work. Responses to the Board questions from the October 13, 2025 Special Study Session were reviewed. Phase I proposed options were presented, followed by robust discussion, questions and feedback from the Board. The phase I proposed options will be finalized for presentation to the Board at the November 3, 2025 Business Meeting

Board Governance

Chair Evans-Becker and Clerk Bowman requested final feedback on the School Board Governance Procedure and Handbook from the other directors in preparation for bringing to action at the Business Meeting on November 3, 2025.

Superintendent Relations (None)

Community Engagement (None)

Information Items (None)

Future Agenda Topics (None)

Study Session concluded at 9:25 p.m.

Prepared and submitted by:

Molly Olson

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

Robbinsdale Area Schools
Board Disbursement Report
November 4th, 2025

	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
2	852865	R	11/4/2025	FRATTALLONE'S HARDWARE STORES	\$48.96	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
3	852865	R	11/4/2025	FRATTALLONE'S HARDWARE STORES	127.90	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
4	852865	R	11/4/2025	FRATTALLONE'S HARDWARE STORES	24.31	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
5	852865	R	11/4/2025	FRATTALLONE'S HARDWARE STORES	31.45	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
6	852865	R	11/4/2025	FRATTALLONE'S HARDWARE STORES	19.37	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
7	852865	R	11/4/2025	FRATTALLONE'S HARDWARE STORES	36.99	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
8	852865	R	11/4/2025	FRATTALLONE'S HARDWARE STORES	21.97	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
9	852865	R	11/4/2025	FRATTALLONE'S HARDWARE STORES	29.37	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
10	852866	R	11/4/2025	API GARAGE DOOR, INC	285.00	WHSE - replace bottom section of OH door Quote #433704972
11	852867	R	11/4/2025	CENTRAL ROOFING INC.	3,839.00	FAIR C - Roof repairs per RSI investigation Proposal
12	852869	R	11/4/2025	KFI ENGINEERS, PC	392.00	RMS - Mech and Elec. for HVAC alarm points emergency
13	852869	R	11/4/2025	KFI ENGINEERS, PC	476.00	D-W Proposal #P25-0104.00 BAS engineering services
14	852869	R	11/4/2025	KFI ENGINEERS, PC	28.50	ML ES - Electrical Engineering for courtyard per SFM orders
15	852870	R	11/4/2025	SOUTHERN MINNESOTA INSPECTION CO. LLC	1,119.80	AHS - Replacement Curtain Drive Pipe & Sleeve Quote #41349
16	852871	R	11/4/2025	TWIN CITY HARDWARE CO., INC.	534.00	CHS - replacement 6211-24vcd panic bar for main office
17	852872	R	11/4/2025	A PLUS SEALCOATING LLC	1,090.00	PMS, RMS parking lot striping - adds Quote #2057
18	852872	R	11/4/2025	A PLUS SEALCOATING LLC	425.00	PMS, RMS parking lot striping - adds Quote #2057
19	852873	R	11/4/2025	ACTION RADIO & COMMUNICATIONS	1,620.90	SPECIAL EDUCATION PURCHASE OF 5 RADIOS FOR MEADOW LAKE
20	852873	R	11/4/2025	ACTION RADIO & COMMUNICATIONS	1,620.90	Item Code: EVXS24G63, Radio Port Everge 3W UHF DIG/Analog
21	852874	R	11/4/2025	AGPARTS WORLDWIDE, INC	1,598.00	Chromebook Repair Parts
22	852874	R	11/4/2025	AGPARTS WORLDWIDE, INC	2,944.50	Chromebook Repair Parts
23	852874	R	11/4/2025	AGPARTS WORLDWIDE, INC	179.50	Chromebook Repair Parts
24	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	144.63	Birthday Supplies
25	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	33.97	Office Order
26	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	336.15	Binders for AIE Students
27	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	552.04	Supplies for Theater Fall Show
28	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	24.88	Classroom music supplies for Meadow Lake / Earpiece for Dr.
29	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	69.85	Classroom music supplies for Meadow Lake / Earpiece for Dr.
30	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	9.56	Gronwall - Grant SD Card
31	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	55.26	Supplies for Family Night
32	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	82.88	Supplies for Family Night
33	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	45.21	Supplies for Family Night
34	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	67.81	Supplies for Family Night
35	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	18.99	Supplies for Theater Fall Show
36	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	56.27	Nutrition Services - Office Supplies for RMS Kitchen/Attn:
37	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	-28.48	BIC Round Stick Pens CREDIT MEMO FOR INVOICE 1Q1D-KJ43-WK9M
38	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	707.50	BOOKS
39	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	147.30	BOOKS
40	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	2.10	Classroom music supplies for Meadow Lake / Earpiece for Dr.
41	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	5.89	Classroom music supplies for Meadow Lake / Earpiece for Dr.
42	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	88.70	Medical Gloves - Mikaela Cather - MLE
43	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	229.95	Nursing Supplies - Isa Munoz Pizarro - SOE
44	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	50.17	Nursing Supplies - PLE - Jadyln Jensen
45	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	280.00	Keys and Toner
46	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	177.78	OT; PLE order - Lauren Fold
47	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	103.04	Nursing Supplies - SEA - Lisa Hayek
48	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	32.00	Supplies for the science department
49	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	74.46	CHS Motor Room - Saige Baker-Lietz
50	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	55.92	FAIR C - Emergency Exit signs (8)
51	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	293.78	INK FOR MEDIA CENTER AND EA PRINTER
52	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	171.81	Misc. supplies
53	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	24.99	OT; PLE order - Lauren Fold
54	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	139.75	Self Reg - LKV - Tracy Distel
55	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	407.70	Fanny Pack Supports District wide - Tara N-A - SOE
56	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	303.99	Color Printer Ink - Callie Aho - RMS
57	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	239.49	lakeview Adventure Club Supplies
58	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	179.99	Second choice for unavailable rug - MLE Sensory - Jennifer
59	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	157.95	Supplies - FOE - Michelle Benson
60	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	346.76	CHS Motor Room - Saige Baker-Lietz
61	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	40.32	Keys and Toner
62	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	55.08	Anti-Bully Wristbands
63	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	119.14	Cube Chairs - Lauren Folde - ENE
64	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	59.59	Adventure Club Office Supplies
65	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	54.69	Nursing Supplies - FOE - Samantha Thao
66	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	26.23	RSI - Kitchen booster heater filter
67	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	68.61	Supplies for Spanish - Per Paula
68	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	61.83	ESC - File cabinet keys
69	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	112.28	Nursing Supplies - PMS - Paul Path
70	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	9.95	Spanish Class-Paula
71	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	157.05	Nursing Supplies - SMS - Sonya Coleman
72	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	505.91	Meadow Lake Sensory Rm - Jennifer Roll
73	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	425.69	FOE RISE Michelle Benson
74	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	235.40	Nursing Supplies - NPE - Emma Finkenaur-Lapakko
75	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	31.50	Nursing Supplies - FOE - Samantha Thao
76	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	58.90	FOE RISE Michelle Benson
77	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	15.59	Diaper Sacks - FOE - Michelle Benson
78	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	105.60	Laptop Repair Parts
79	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	37.49	Ergonomic Keyboard for Staff-Bobbi McKechnie
80	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	516.38	PMS Resource - Melissa Kubousek
81	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	41.99	ZL - Classroom US flag holders
82	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	716.92	printer supplies
83	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	156.98	Meadow Lake Sensory Rm - Jennifer Roll
84	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	132.96	Nursing Supplies - SEA - Lisa Hayek
85	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	173.89	FOR MEDIA CENTER PRINTER
86	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	1,076.09	ESC - Printer ink cartridges for Facs/Ops office printers
87	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	113.90	Mounting Tape
88	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	0.67	OT Order - Callie Aho

Robbinsdale Area Schools
Board Disbursement Report
November 4th, 2025

	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
89	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	16.29	OT Order - Callie Aho
90	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	19.97	ESC - Facs/Ops office supplies
91	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	63.97	FAIR C - wheels for pallet jack - repair
92	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	33.52	Nursing Supplies - PLE - Jaclyn Jensen
93	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	213.82	RISE Supplies - RMS - Michele Baker
94	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	49.90	Modeling Dough for RISE
95	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	104.37	Astro bright paper
96	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	11.99	Display case for signs-Front office
97	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	79.84	RISE Supplies - RMS - Michele Baker
98	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	32.46	Nursing Supplies - PLE - Jaclyn Jensen
99	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	188.07	THEATER FALL PLAY
100	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	26.44	Item initially unavailable.
101	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	18.76	Supply Order for NHLC/Early Learning- Amazon Order
102	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	19.49	Neill -- Office
103	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	71.44	Snacks for preschool classrooms
104	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	130.96	Snacks for preschool classrooms
105	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	87.31	Snacks for preschool classrooms
106	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	107.15	Snacks for preschool classrooms
107	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	121.85	Nursing Supplies - St. Raphaels - Mary Warren
108	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	41.47	OFFICE SUPPLIES
109	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	43.20	GED BOOKS (SPANISH)
110	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	379.98	office supply for printer
111	852891	R	11/4/2025	AMAZON CAPITAL SERVICES, INC	-379.98	office supply for printer CREDIT MEMO FOR INVOICE
112	852892	R	11/4/2025	ANCHOR PAPER	314.47	65# cover
113	852892	R	11/4/2025	ANCHOR PAPER	568.68	Paper Order
114	852893	R	11/4/2025	APEC	676.01	LV - HVAC filters Quote 9/30/25
115	852893	R	11/4/2025	APEC	954.09	RSI - Filters for HVAC Quote 10/2/25
116	852894	R	11/4/2025	AQUA LOGIC, INC.	450.00	SMS - Pool blanket - chemicals/parts Aqua Logic
117	852895	R	11/4/2025	ATMOSPHERE COMMERCIAL INTERIORS, LLC	10,070.99	RMS - Principal's office desk and furniture Quote #719430
118	852896	R	11/4/2025	AVID CENTER	2,000.00	AVID Secondary Program
119	852896	R	11/4/2025	AVID CENTER	1,560.00	AVID Secondary Program
120	852896	R	11/4/2025	AVID CENTER	1,560.00	AVID Secondary Program
121	852896	R	11/4/2025	AVID CENTER	1,560.00	AVID Secondary Program
122	852896	R	11/4/2025	AVID CENTER	2,000.00	AVID Secondary Program
123	852896	R	11/4/2025	AVID CENTER	2,000.00	AVID Secondary Program
124	852896	R	11/4/2025	AVID CENTER	2,000.00	AVID Secondary Program
125	852896	R	11/4/2025	AVID CENTER	1,560.00	AVID Secondary Program
126	852896	R	11/4/2025	AVID CENTER	1,560.00	AVID Secondary Program
127	852896	R	11/4/2025	AVID CENTER	2,000.00	AVID Secondary Program
128	852896	R	11/4/2025	AVID CENTER	2,000.00	AVID Secondary Program
129	852896	R	11/4/2025	AVID CENTER	1,560.00	AVID Secondary Program
130	852896	R	11/4/2025	AVID CENTER	15,594.00	AVID Secondary Program
131	852897	R	11/4/2025	BARNES & NOBLE BOOKSELLER, INC	59.25	Maud Hart Books for MLE, LVE, and NOE Media Centers
132	852897	R	11/4/2025	BARNES & NOBLE BOOKSELLER, INC	80.88	Maud Hart Books for MLE, LVE, and NOE Media Centers
133	852897	R	11/4/2025	BARNES & NOBLE BOOKSELLER, INC	74.56	Maud Hart Books for MLE, LVE, and NOE Media Centers
134	852898	R	11/4/2025	BLUUM OF MINNESOTA, LLC	427.50	Blanket PO for Service Calls
135	852898	R	11/4/2025	BLUUM OF MINNESOTA, LLC	256.49	Blanket PO for Service Calls
136	852899	R	11/4/2025	BREAKOUT EDU	476.00	Neill -- 4th and 5th Grade
137	852900	R	11/4/2025	CARDSOURCE	585.78	Standard Response Protocol Cards
138	852901	R	11/4/2025	CASAS	1,555.00	CASAS E-TESTS
139	852902	R	11/4/2025	CENTRAL ROOFING INC.	76,356.75	RMS - Roof Ladder Installation Quote for Project
140	852902	R	11/4/2025	CENTRAL ROOFING INC.	1,460.00	AHS - Active roof leak service call Est. cost
141	852903	R	11/4/2025	CHARMTECH LABS LLC	31,900.00	Capti ReadBasix Student Licenses and Capti PD Reference:
142	852903	R	11/4/2025	CHARMTECH LABS LLC	1,000.00	Capti ReadBasix Student Licenses and Capti PD Reference:
143	852904	R	11/4/2025	CONTINENTAL CLAY COMPANY	1,468.95	Art Dept. Order
144	852905	R	11/4/2025	CREATIVE LAMINATING	392.83	3 mil laminating
145	852911	R	11/4/2025	DALCO ENTERPRISES INC	2,635.38	Custodial cleaning supplies - ENE FY 25/26
146	852911	R	11/4/2025	DALCO ENTERPRISES INC	76.00	Custodial cleaning supplies - WHSE FY 25/26
147	852911	R	11/4/2025	DALCO ENTERPRISES INC	175.68	Custodial cleaning supplies - LVE FY 25/26
148	852911	R	11/4/2025	DALCO ENTERPRISES INC	1,352.20	AHS - Tennant T12 repairs
149	852911	R	11/4/2025	DALCO ENTERPRISES INC	3,014.54	Custodial cleaning supplies - ENE FY 25/26
150	852911	R	11/4/2025	DALCO ENTERPRISES INC	7,568.87	Custodial cleaning supplies - AHS FY 25/26
151	852911	R	11/4/2025	DALCO ENTERPRISES INC	1,369.50	Custodial cleaning supplies - NHLC FY 25/26
152	852911	R	11/4/2025	DALCO ENTERPRISES INC	1,263.60	Custodial cleaning supplies - NOB FY 25/26
153	852911	R	11/4/2025	DALCO ENTERPRISES INC	1,748.75	Custodial cleaning supplies - LVE FY 25/26
154	852911	R	11/4/2025	DALCO ENTERPRISES INC	2,337.64	Custodial cleaning supplies - FAIRC FY 25/26
155	852911	R	11/4/2025	DALCO ENTERPRISES INC	2,771.22	Custodial cleaning supplies - SEA FY 25/26
156	852911	R	11/4/2025	DALCO ENTERPRISES INC	1,827.01	Custodial cleaning supplies - FOR FY 25/26
157	852911	R	11/4/2025	DALCO ENTERPRISES INC	1,039.13	Custodial cleaning supplies - PMS FY 25/26
158	852911	R	11/4/2025	DALCO ENTERPRISES INC	1,069.35	Custodial cleaning supplies - FAIRPL FY 25/26
159	852911	R	11/4/2025	DALCO ENTERPRISES INC	683.60	Custodial cleaning supplies - CLC FY 25/26
160	852911	R	11/4/2025	DALCO ENTERPRISES INC	1,468.01	Custodial cleaning supplies - NPE FY 25/26
161	852911	R	11/4/2025	DALCO ENTERPRISES INC	2,965.73	Custodial cleaning supplies - RSI FY 25/26
162	852911	R	11/4/2025	DALCO ENTERPRISES INC	3,920.59	Custodial cleaning supplies - CHS FY 25/26
163	852911	R	11/4/2025	DALCO ENTERPRISES INC	2,459.00	Custodial cleaning supplies - MLE FY 25/26
164	852911	R	11/4/2025	DALCO ENTERPRISES INC	108.92	Custodial cleaning supplies - ENE FY 25/26
165	852911	R	11/4/2025	DALCO ENTERPRISES INC	2.17	Custodial cleaning supplies - RSI FY 25/26
166	852911	R	11/4/2025	DALCO ENTERPRISES INC	1.00	Custodial cleaning supplies - RSI FY 25/26
167	852911	R	11/4/2025	DALCO ENTERPRISES INC	1,308.70	Custodial cleaning supplies - ESC FY 25/26
168	852912	R	11/4/2025	DELL MARKETING L.P.	1,280.53	EA Apprenticeship Laptop
169	852913	R	11/4/2025	DEMCO	84.82	Demco - Library supplies
170	852914	R	11/4/2025	ECM PUBLISHERS, INC.	413.76	BLANKET FOR ADVERTISING PAYMENTS
171	852914	R	11/4/2025	ECM PUBLISHERS, INC.	260.64	BLANKET FOR ADVERTISING PAYMENTS
172	852915	R	11/4/2025	EMI AUDIO, INC	30,155.00	AHS - Stadium sound system replacement Quote #q19008
173	852916	R	11/4/2025	GAME ONE	1,055.00	VOLLEYBALL GIRLS TSHIRTS
174	852917	R	11/4/2025	GRAINGER	993.14	ZL - Boiler safety relief valves - replacements Quote
175	852917	R	11/4/2025	GRAINGER	320.40	Meadow Lake- Lockout/Tagout Station

Robbinsdale Area Schools
Board Disbursement Report
November 4th, 2025

	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
176	852918	R	11/4/2025	HAL LEONARD LLC	32.99	Teacher book for the Meadow Lake musical.
177	852919	R	11/4/2025	HORIZON COMMERCIAL POOL SUPPLY	76,200.00	PMS - Pool mechanical and associated deck repairs Quote
178	852920	R	11/4/2025	HORIZON EQUIPMENT	4,038.25	ARMSTRONG HIGH SCHOOL - ICE MAKER, W/WARRANTIES, AND WATER
179	852921	R	11/4/2025	I LOVE TO READ IN SPANISH	127,003.65	4 Year - Spanish Books for RSI on QUOTE 20250414-140335719
180	852922	R	11/4/2025	INDROTEC	9,581.24	DW - Indrotec Custodial Staffing service Effective 07/01/25
181	852922	R	11/4/2025	INDROTEC	7,995.79	DW - Indrotec Custodial Staffing service Effective 07/01/25
182	852923	R	11/4/2025	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	3,475.47	RMS - Asbestos Project Design, On-Site Monitoring & Project
183	852925	R	11/4/2025	JEFF'S S.O.S. DRAIN & SEWER	550.00	DW - Drain and sewer line PM maintenance/repairs AHS
184	852925	R	11/4/2025	JEFF'S S.O.S. DRAIN & SEWER	750.00	DW - Drain and sewer line PM maintenance/repairs NOB
185	852925	R	11/4/2025	JEFF'S S.O.S. DRAIN & SEWER	3,110.00	RMS - Pump sediments out of "planter" south of Door 1 for
186	852925	R	11/4/2025	JEFF'S S.O.S. DRAIN & SEWER	550.00	DW - Drain and sewer line PM maintenance/repairs MLE
187	852925	R	11/4/2025	JEFF'S S.O.S. DRAIN & SEWER	450.00	DW - Drain and sewer line PM maintenance/repairs MLE
188	852925	R	11/4/2025	JEFF'S S.O.S. DRAIN & SEWER	550.00	DW - Drain and sewer line PM maintenance/repairs RMS
189	852925	R	11/4/2025	JEFF'S S.O.S. DRAIN & SEWER	670.00	DW - Drain and sewer line PM maintenance/repairs MLE
190	852925	R	11/4/2025	JEFF'S S.O.S. DRAIN & SEWER	900.00	DW - Drain and sewer line PM maintenance/repairs AHS
191	852926	R	11/4/2025	JOHNSON CONTROLS INC	608.40	FAIR C - SVC call for colling unit compressor Est only
192	852927	R	11/4/2025	KFI ENGINEERS, PC	7,546.00	ML - Fire/Smoke Damper Modifications per State of MN req.
193	852928	R	11/4/2025	LINDE GAS & EQUIPMENT INC	104.73	DW - Industrial gas cylinders - supply and tank rental
194	852930	R	11/4/2025	LVC COMPANIES INC	18,474.78	PL ES - Furnish and install Blue Diamond Card Readers (41)
195	852930	R	11/4/2025	LVC COMPANIES INC	15,320.55	NHLC - Furnish and install Blue Diamond Card Readers (34)
196	852930	R	11/4/2025	LVC COMPANIES INC	224.70	DW - All 22 sites - Annual fire extinguisher inspection and
197	852930	R	11/4/2025	LVC COMPANIES INC	206.25	ESC - Annual Fire/Sprinkler Inspections Quote #00025540
198	852931	R	11/4/2025	MACKIN EDUCATIONAL RESOURCES	350.19	RSI MHL and SOTN 2026 Book Order
199	852931	R	11/4/2025	MACKIN EDUCATIONAL RESOURCES	176.34	RSI MHL and SOTN 2026 Book Order
200	852931	R	11/4/2025	MACKIN EDUCATIONAL RESOURCES	444.33	PLE MHL and SOTN 2026 Book Order
201	852932	R	11/4/2025	MAD HATTER WELLNESS	1,000.00	SEXUALITY FOR ALL ABILITIES
202	852933	R	11/4/2025	MELISSA DATA CORPORATION	150.00	Household list of four year olds
203	852934	R	11/4/2025	MENARDS	29.53	DW - Brooklyn Park Menards - Supplies and parts (smalls)
204	852934	R	11/4/2025	MENARDS	16.45	DW - Brooklyn Park Menards - Supplies and parts (smalls)
205	852936	R	11/4/2025	MENARDS	159.85	DW - Golden Valley Menards - Supplies and parts (smalls)
206	852936	R	11/4/2025	MENARDS	37.41	DW - Golden Valley Menards - Supplies and parts (smalls)
207	852936	R	11/4/2025	MENARDS	93.33	DW - Golden Valley Menards - Supplies and parts (smalls)
208	852937	R	11/4/2025	MIDLAND NURSERY INC.	180.00	FAIR C/ESC/SOON/MLK/AHS/ZL/RMS/LV Irrigation spring
209	852937	R	11/4/2025	MIDLAND NURSERY INC.	195.00	FAIR C/ESC/SOON/MLK/AHS/ZL/RMS/LV Irrigation spring
210	852938	R	11/4/2025	NCS PEARSON INC	1,783.95	WAIS-5 - Paul Peterson
211	852939	R	11/4/2025	ORI LEARNING	30,776.13	ORI LEARNING / SPECIALNEEDSWARE, INC - 25-26 CURRICULUM
212	852940	R	11/4/2025	PATHS PROGRAM LLC	5,163.75	PATHS PROGRAM EMOZI ELEMENTARY AND MINI EMOZI SUBSCRIPTION
213	852941	R	11/4/2025	PERFECTION LEARNING CORP.	3,169.32	eBook Bundles for AP Human Geography, AP US History, AP
214	852942	R	11/4/2025	PITNEY BOWES INC	15.00	Multicarrier Shipping - Meter - USPS-UPS-FedEx
215	852944	R	11/4/2025	PLUNKETT'S PEST CONTROL	144.00	D-W Plunket Pest Control contract AHS Annual renewal thru
216	852944	R	11/4/2025	PLUNKETT'S PEST CONTROL	84.00	D-W Plunket Pest Control contract FAIRPL Annual renewal
217	852944	R	11/4/2025	PLUNKETT'S PEST CONTROL	114.00	D-W Plunket Pest Control contract PMS Annual renewal thru
218	852944	R	11/4/2025	PLUNKETT'S PEST CONTROL	84.00	D-W Plunket Pest Control contract ZLE Annual renewal thru
219	852945	R	11/4/2025	PREMIUM WATERS, INC.	26.49	Premium Water Invoice #311057450 2 GAL
220	852945	R	11/4/2025	PREMIUM WATERS, INC.	37.24	OPEN - Premium waters account 3 GAL
221	852946	R	11/4/2025	QUADIENT LEASING USA, INC	787.65	COOPER POSTAGE MACHINE AUG-OCT
222	852946	R	11/4/2025	QUADIENT LEASING USA, INC	509.73	RMS Postage Machine Lease NASPO ValuePoint Contract #
223	852947	R	11/4/2025	QUICKSILVER EXPRESS COURIER	33.18	FOR PAYMENT OF DELIVERY BILLS FROM 7/1/25 - 6/30/26
224	852957	R	11/4/2025	RICOH USA INC	438.75	NORTHPORT PRO82005 60 MONTH LEASE - S/N# C84387997
225	852957	R	11/4/2025	RICOH USA INC	440.69	ARMSTRONG PRO82005 60 MONTH LEASE S/N#:
226	852957	R	11/4/2025	RICOH USA INC	5.00	CLC MP4055SP 60 MONTH LEASE S/N #: C84387746
227	852957	R	11/4/2025	RICOH USA INC	598.00	Ricoh Copier Refresh FAIR School S/N #: C84335969 - LEASE
228	852957	R	11/4/2025	RICOH USA INC	418.98	NEILL PRO82005 60 MONTH LEASE S/N #: C84387713
229	852957	R	11/4/2025	RICOH USA INC	481.87	FOREST PRO82005 60 MONTH LEASE S/N #: C84387752
230	852957	R	11/4/2025	RICOH USA INC	437.79	SEA@OLSON PRO82005 60 MONTH LEASE S/N #: C84387998
231	852957	R	11/4/2025	RICOH USA INC	240.42	HIGHVIEW MP7503 60 MONTH LEASE S/N #: C84387774
232	852957	R	11/4/2025	RICOH USA INC	5.00	SMS MP50551P 60 MONTH LEASE S/N #: C84387707
233	852957	R	11/4/2025	RICOH USA INC	5.00	SMS MP40555P 60 MONTH LEASE S/N #: C84387748
234	852957	R	11/4/2025	RICOH USA INC	449.61	XANTE EN-PRESS ENVELOPE PRINTER - LEASE
235	852957	R	11/4/2025	RICOH USA INC	598.00	Sandburg Middle School S/N #: C84335967 - LEASE
236	852957	R	11/4/2025	RICOH USA INC	418.98	NOBLE PRO82005 60 MONTH LEASE S/N #: C84387711
237	852957	R	11/4/2025	RICOH USA INC	805.76	CENTER PRO 8310 12-MONTH REFINANCE - LEASE
238	852957	R	11/4/2025	RICOH USA INC	5.00	FOT MP5055SP 60 MONTH LEASE S/N #: C84387706
239	852957	R	11/4/2025	RICOH USA INC	5.00	RESEARCH & EVAL 2ND FLR MP4055SP 60 MONTH LEASE S/N #:
240	852957	R	11/4/2025	RICOH USA INC	109.96	2nd FLOOR TEACHING & LEARNING S/N #: C84331893 - LEASE
241	852957	R	11/4/2025	RICOH USA INC	604.32	COOPER PRO82005 60 MONTH LEASE S/N #: C84390298
242	852957	R	11/4/2025	RICOH USA INC	237.91	COOPER MP7503 60 MONTH LEASE S/N #: C84387960
243	852957	R	11/4/2025	RICOH USA INC	71.35	Copier for Athletic office S/N #: C84297107 - LEASE
244	852957	R	11/4/2025	RICOH USA INC	482.82	MEADOW LK PRO82005 60 MONTH LEASE S/N #: C84387753
245	852957	R	11/4/2025	RICOH USA INC	486.95	RSI PRO82005 60 MONTH LEASE S/N #: C84387754
246	852957	R	11/4/2025	RICOH USA INC	597.79	PLYMOUTH PRO82005 60 MONTH LEASE S/N#: C84390336
247	852957	R	11/4/2025	RICOH USA INC	237.89	PLYMOUTH MP7503 60 MONTH LEASE S/N#: C84387961
248	852957	R	11/4/2025	RICOH USA INC	107.55	PLYMOUTH GREENLINE MP3555SP 60 MONTH LEASE S/N#: C84408774
249	852957	R	11/4/2025	RICOH USA INC	15.79	PLYMOUTH GREENLINE SR3130FIN 60 MONTH LEASE S/N#:
250	852957	R	11/4/2025	RICOH USA INC	297.58	ESC/PRINT SHOP- 60 MONTH LEASE S/N#: C84388015
251	852957	R	11/4/2025	RICOH USA INC	440.69	ARMSTRONG PRO82005 60 MONTH LEASE S/N#:
252	852957	R	11/4/2025	RICOH USA INC	598.00	Ricoh Copier Refresh Fair School @ Pilgrim Lane S/N#:
253	852957	R	11/4/2025	RICOH USA INC	5.00	FAIR@PILGRIM LANE MP4055SP 60 MONTH LEASE S/N#:
254	852957	R	11/4/2025	RICOH USA INC	5.00	FAIR@PILGRIM LANE MP4055SP 60 MONTH LEASE S/N#:
255	852957	R	11/4/2025	RICOH USA INC	418.93	ZACHARY LN PRO82005 60 MONTH LEASE S/N #: C84387710
256	852957	R	11/4/2025	RICOH USA INC	5.00	RMS MP4055SP 60 MONTH LEASE S/N #: C84387770
257	852957	R	11/4/2025	RICOH USA INC	419.27	RMS PRO82005 60 MONTH LEASE S/N #: C84387712/C84387709
258	852957	R	11/4/2025	RICOH USA INC	419.27	RMS PRO82005 60 MONTH LEASE S/N #: C84387712/C84387709
259	852957	R	11/4/2025	RICOH USA INC	447.58	SONNESYN PRO82005 60 MONTH LEASE C84387999
260	852957	R	11/4/2025	RICOH USA INC	438.60	LAKEVIEW PRO82005 60 MONTH LEASE S/N #: C84387756
261	852961	R	11/4/2025	RICOH USA, INC	136.77	Ricoh IM 3500 60 Month Copier Lease for ECSE at New Hope
262	852961	R	11/4/2025	RICOH USA, INC	207.18	FAIR - 60 MONTH LEASE HIGH VOLUME COPIER S/N #: C84368661

Robbinsdale Area Schools
Board Disbursement Report
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	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
263	852961	R	11/4/2025	RICOH USA, INC	43.32	MEADOW LAKE'S RICOH COPIER S/N #: C84384075
264	852961	R	11/4/2025	RICOH USA, INC	143.21	ENROLLMENT CENTER S/N #: C84390487 - LEASE
265	852961	R	11/4/2025	RICOH USA, INC	147.32	JM4000 S/N #: C84398099 EARLY CHILDHOOD - LEASE
266	852961	R	11/4/2025	RICOH USA, INC	120.83	NEW HOPE LEARNING CENTER, MEDIA 1ST FLR S/N#: C84352369 -
267	852961	R	11/4/2025	RICOH USA, INC	160.72	ESC - 1ST FLOOR COPIER LEASE IM5000 S/N #: C84351806
268	852961	R	11/4/2025	RICOH USA, INC	71.43	3rd FLOOR S/N #: C84331629 - LEASE
269	852961	R	11/4/2025	RICOH USA, INC	1.09	Copier/fax for SEA Office - ADDITIONAL IMAGES
270	852961	R	11/4/2025	RICOH USA, INC	5.23	Copier for office S/N #: C84027770 - ADDITIONAL IMAGES
271	852961	R	11/4/2025	RICOH USA, INC	129.58	Sandburg Middle School S/N #: C84335967 - ADDITIONAL
272	852961	R	11/4/2025	RICOH USA, INC	168.15	Ricoh Copier Refresh Fair School @ Pilgrim Lane S/N#:
273	852961	R	11/4/2025	RICOH USA, INC	213.27	Ricoh Copier Refresh FAIR School S/N #: C84335969 -
274	852962	R	11/4/2025	SCHOOL SPECIALTY, LLC	930.96	Visual Arts SS order
275	852962	R	11/4/2025	SCHOOL SPECIALTY, LLC	107.36	Phy Ed Order
276	852962	R	11/4/2025	SCHOOL SPECIALTY, LLC	2,343.54	Fall 2025 Art Supply Order
277	852963	R	11/4/2025	STAPLES ADVANTAGE	699.95	Five office chairs
278	852963	R	11/4/2025	STAPLES ADVANTAGE	38.47	Office Supplies
279	852963	R	11/4/2025	STAPLES ADVANTAGE	25.46	Office Supplies
280	852963	R	11/4/2025	STAPLES ADVANTAGE	341.92	Art supplies
281	852964	R	11/4/2025	STATE SUPPLY COMPANY INC	711.02	WHSE- Parts for Boiler Maintenance
282	852965	R	11/4/2025	STERICYCLE, INC	415.56	BLANKET ORDER FOR SHREDDING NEEDS
283	852966	R	11/4/2025	THE RETROFIT COMPANIES, INC	407.50	Blanket PO for Recycling
284	852967	R	11/4/2025	TRIMARK HOCKENBERGS	1,894.03	Shelving for Zachary Lane
285	852967	R	11/4/2025	TRIMARK HOCKENBERGS	640.24	Shelving for Zachary Lane
286	852968	R	11/4/2025	WATER HEATERS ONLY, LLC	1,810.91	DW - 6 rear refractories for Burnham boilers Quote #Q020477
287	852969	R	11/4/2025	WEST MUSIC CO	127.70	Music items for RISE
288	852970	R	11/4/2025	1ST CHOICE PEDIATRIC HOME CARE	7,883.25	NURSING SERVICES DR- SEPTEMBER 2025
289	852971	R	11/4/2025	A1 RENT IT, BROADWAY TENT & EVENT	204.50	NOBLE ELEMENTARY- BACK TO SCHOOL BBQ RENTAL
290	852972	R	11/4/2025	ABDO, LLP	44,350.00	AUDITING SERVICES FY25
291	852973	R	11/4/2025	ANDERSON, SHARON	100.00	ALCOHOL INK PAINTING: BURST OF SUNFLOWER A125 9/29/25 - 5
292	852974	R	11/4/2025	ATEMKENG, CHRIS	87.00	VARSITY BOYS SOCCER OFFICIAL
293	852975	R	11/4/2025	BAYADA HOME HEALTH CARE, INC.	1,612.50	NURSING SERVICES FOR LVB- OCT 13-15, 2025
294	852975	R	11/4/2025	BAYADA HOME HEALTH CARE, INC.	2,533.75	NURSING SERVICES FOR LVB- OCT 6-10, 2025
295	852976	R	11/4/2025	BIASCO, TYE	87.00	BSOC OFFICIAL VARSITY
296	852977	R	11/4/2025	BIRD, NATHAN	625.00	AHS PRIVATE VOICE LESSONS
297	852978	R	11/4/2025	BLAZERWORKS	6,815.24	10/12/2025- CONTRACTED SPEECH SERVICES STAFF, CONTRACTED
298	852978	R	11/4/2025	BLAZERWORKS	6,650.03	10/12/2025- CONTRACTED SPEECH SERVICES STAFF, CONTRACTED
299	852978	R	11/4/2025	BLAZERWORKS	16,842.29	10/12/2025- CONTRACTED SPEECH SERVICES STAFF, CONTRACTED
300	852978	R	11/4/2025	BLAZERWORKS	23,821.92	10/12/2025- CONTRACTED SPEECH SERVICES STAFF, CONTRACTED
301	852979	R	11/4/2025	BUTCHER JR, THOMAS	800.00	PERFORM DRUM AND SONG AT AIE INDIGENOUS PEOPLE'S DAY
302	852980	R	11/4/2025	CAPTIVATE MEDIA + CONSULTING	2,930.18	VIDEO RETAINER FOR 2025-26 SCHOOL YEAR - PAYMENT 2/11
303	852981	R	11/4/2025	CHILDRENS THEATRE CO	474.00	THE ENORMOUS CROCODILE
304	852982	R	11/4/2025	CHUN, SARANG	100.00	DEBATE JUDGE
305	852985	R	11/4/2025	CITY OF NEW HOPE	1,868.43	CHS- WATER/SEWER/DRAINAGE/STREET LIGHTS
306	852985	R	11/4/2025	CITY OF NEW HOPE	69.83	CHS- ADJACENT LOT- WATER/SEWER/DRAINAGE/STREET LIGHTS
307	852985	R	11/4/2025	CITY OF NEW HOPE	1,316.40	SON- WATER/SEWER/DRAINAGE/STREET LIGHTS
308	852985	R	11/4/2025	CITY OF NEW HOPE	1,277.44	NHLC- WATER/SEWER/DRAINAGE/STREET LIGHTS
309	852985	R	11/4/2025	CITY OF NEW HOPE	1,805.37	RSI- WATER/SEWER/DRAINAGE/STREET LIGHTS
310	852985	R	11/4/2025	CITY OF NEW HOPE	1,960.28	MLE- WATER/SEWER/DRAINAGE/STREET LIGHTS
311	852985	R	11/4/2025	CITY OF NEW HOPE	450.00	ESC- WATER/SEWER/DRAINAGE/STREET LIGHTS
312	852985	R	11/4/2025	CITY OF NEW HOPE	920.81	BUS GAR- WATER/SEWER/DRAINAGE/STREET LIGHTS
313	852986	R	11/4/2025	CITY OF ROBBINSDALE	5,523.58	RMS- WATER/SEWER/STORM DRAINAGE
314	852986	R	11/4/2025	CITY OF ROBBINSDALE	2,821.79	LKV- WATER/SEWER/STORM DRAINAGE
315	852987	R	11/4/2025	COOL AIR MECHANICAL, INC.	581.50	SVC CALL FOR RPZ REPAIR
316	852988	R	11/4/2025	CORE MECHANICAL SERVICES, LLC	455.00	SVC CALL- LEAKING PIPE REPAIR
317	852989	R	11/4/2025	ECKROTH MUSIC CO	47.00	INSTRUMENT REPAIRS PMS
318	852990	R	11/4/2025	FAIRVIEW HEALTH SERVICES	213.75	ADDT'L ATHLETIC TRAINER FOR ADDT'L EVENTS-
319	852991	R	11/4/2025	FLORES, NITZANA	100.00	DEBATE JUDGE
320	852991	R	11/4/2025	FLORES, NITZANA	100.00	DEBATE JUDGE
321	852991	R	11/4/2025	FLORES, NITZANA	100.00	DEBATE JUDGE
322	852992	R	11/4/2025	FLOWERS, CHRIS	74.00	PI ADAPTED SOCCER OFFICIAL
323	852993	R	11/4/2025	GAGNON, PAMELA	3,200.00	ELL TUTORING GRADE 2-5 FROM 10/7/2025-11/20/2025
324	852994	R	11/4/2025	GBR INTERPRETING AND TRANSLATION SERVICES	150.00	HUG INTERPRETING SERVICES ON 10/6/2025
325	852995	R	11/4/2025	GEER, JASON	87.00	VARSITY BOYS SOCCER OFFICIAL
326	852996	R	11/4/2025	GEER, SHAHAD	100.00	DEBATE JUDGE
327	852997	R	11/4/2025	GILLIS, LAUREN	100.00	DEBATE JUDGE
328	852998	R	11/4/2025	GOODIN COMPANY	145.07	RMS- RESTROOM FURNITURE REPAIR PARTS
329	852998	R	11/4/2025	GOODIN COMPANY	10.15	RMS- PLUMBING REPAIR CLAMP
330	852998	R	11/4/2025	GOODIN COMPANY	3.76	RMS- AERATORS (2)
331	852999	R	11/4/2025	GROTH MUSIC CO	96.00	CONDUCTOR BOOKS FOR BEGINNING BAND
332	852999	R	11/4/2025	GROTH MUSIC CO	60.64	PERCUSSION METHOD BOOKS FOR BEGINNING BAND
333	852999	R	11/4/2025	GROTH MUSIC CO	38.24	TRUMPET AND TENOR SAX BOOKS FOR BEGINNING BAND
334	853000	R	11/4/2025	H&B SPECIALIZED PRODUCTS INC	775.00	SVC CALL- BLEACHER REPAIR
335	853002	R	11/4/2025	HAMMER SPORTS, LLC	120.00	GAME 250615 GIRLS VOLLEYBALL COOPER VS VISITATION, GAME
336	853002	R	11/4/2025	HAMMER SPORTS, LLC	60.00	GAME 250617 GIRLS VOLLEYBALL COOPER VS ST. ANTHONY VILLAGE
337	853002	R	11/4/2025	HAMMER SPORTS, LLC	120.00	GIRLS VOLLEYBALL OFFICIALS
338	853002	R	11/4/2025	HAMMER SPORTS, LLC	240.00	GIRLS VOLLEYBALL OFFICIALS
339	853002	R	11/4/2025	HAMMER SPORTS, LLC	340.00	MS VOLLEYBALL GAMES 256160, 253165, 253159, 253166, 253161,
340	853003	R	11/4/2025	HARRIS, DENNIS	130.00	BOYS VARSITY FOOTBALL OFFICIAL
341	853004	R	11/4/2025	HASSAN, MUSTAFA	100.00	DEBATE JUDGE
342	853005	R	11/4/2025	HENNEPIN TECHNICAL COLLEGE	3,278.50	FACILITY RENTAL OCTOBER 1 - DECEMBER 31, 2025- QUARTERLY,
343	853005	R	11/4/2025	HENNEPIN TECHNICAL COLLEGE	125.00	EMT PRACTICAL SKILLS TEST- BP CAMPUS A. IGD1
344	853005	R	11/4/2025	HENNEPIN TECHNICAL COLLEGE	125.00	EMT PRACTICAL SKILLS TEST- BP CAMPUS U. HANUMAN
345	853006	R	11/4/2025	HERCULIFT INC	172.00	AERIAL LIFT ANNUAL INSPECTION
346	853007	R	11/4/2025	HILLMAN, KEVIN	130.00	VARITY FOOTBALL OFFICIAL
347	853008	R	11/4/2025	HIRTE, DIANA	580.00	BASIC CAKE DECORATING A5025 9/24/25 - 14 STUDENTS @
348	853009	R	11/4/2025	BLAINE HIGH SCHOOL	400.00	BOYS GOLF ENTRY FEE
349	853010	R	11/4/2025	ISD#194 LAKEVILLE SOUTH HIGH SCHOOL	225.00	GIRLS VOLLEYBALL ENTRY FEE

Robbinsdale Area Schools
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	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
350	853010	R	11/4/2025	ISD#194 LAKEVILLE SOUTH HIGH SCHOOL	225.00	GIRLS VOLLEYBALL ENTRY FEE
351	853011	R	11/4/2025	TWO RIVERS HIGH SCHOOL	250.00	GIRLS VOLLEYBALL ENTRY FEE
352	853012	R	11/4/2025	HOPKINS SCHOOL - HARLEY HOPKINS FAMILY CTR	1,490.00	HUG HOME VISITING WITH ISD #270 DURING SEPTEMBER 2025
353	853013	R	11/4/2025	ISD 287	185,704.79	FY24-25 FINAL HOST DISTRICT BILLING
354	853013	R	11/4/2025	ISD 287	-13,369.37	FY24 FINAL AREA LEARNING CENTER BILLING
355	853014	R	11/4/2025	ISD#288 SOUTHWEST METRO INTERMEDIATE DISTRICT	7,916.92	FY24-25 CARE AND TREATMENT FINAL BILLING- JM
356	853014	R	11/4/2025	ISD#288 SOUTHWEST METRO INTERMEDIATE DISTRICT	1,799.30	FY24-25 CARE AND TREATMENT FINAL BILLING- JM
357	853015	R	11/4/2025	ISD#938, MAWSECO	379.44	FY 24-25 CARE AND TREATMENT FINAL BILLING- EBA
358	853016	R	11/4/2025	JOHNSON CONTROLS INC	870.10	RMS- SVC CALL- BOILER VFD
359	853017	R	11/4/2025	JOHNSON FITNESS & WELLNESS	180.00	V POWER CORD; 14 GUAGE/15 AMP (QTY 2), LF 8' COMMERCIAL
360	853018	R	11/4/2025	JONES, RACHEL	324.00	ACCOMPANIST SERVICES FOR ALL DISTRICT CHOIR - OCT 2025
361	853019	R	11/4/2025	J W PEPPER & SON, INC	65.00	MUSIC- AMERICAN IDOL- 10738853
362	853019	R	11/4/2025	J W PEPPER & SON, INC	129.60	MUSIC
363	853019	R	11/4/2025	J W PEPPER & SON, INC	192.60	FOR THE FALL MUSIC FESTIVAL
364	853019	R	11/4/2025	J W PEPPER & SON, INC	196.98	MUSIC FOR THE SPRING ORCHESTRA FESTIVAL
365	853020	R	11/4/2025	KIND, ARN	1,031.20	ON SITE PRESENTER SUMMER SOAC
366	853021	R	11/4/2025	KRUSEMARK, LEEANNE	125.00	GUIDE TO GETTING PUBLISHED A13925 10/3/25 - 2 STUDENTS @
367	853022	R	11/4/2025	KULLY SUPPLY INC	116.32	SMS- WATER FOUNTAIN VALVES, DIAPHRAGM
368	853023	R	11/4/2025	LIFELINE INCORPORATED	130.99	AED FRX INFANT KEY
369	853024	R	11/4/2025	LOPEZ-FUENTES, LILIA	50.00	2025-2026 ACEs FOR RDALE PARENTS AND CAREGIVERS TRAINING
370	853025	R	11/4/2025	LOPEZ, MARIA	50.00	2025-2026 ACEs FOR RDALE PARENTS AND CAREGIVERS TRAINING
371	853026	R	11/4/2025	LOPEZ, SOFIA	50.00	2025-2026 ACEs FOR RDALE PARENTS AND CAREGIVERS TRAINING
372	853027	R	11/4/2025	M & D SPORTS SERVICES	192.00	SOCCER OFFICIALS ASSIGNER FEE
373	853028	R	11/4/2025	MASA	880.00	ANNUAL MEMBERSHIP DUES
374	853029	R	11/4/2025	MASMS	595.00	MASMS CONFERENCE- J. BRADFORD OCT 1-3, 2025
375	853030	R	11/4/2025	MCEA	25.00	COMM ED ELECTRONIC JOB POSTING FOR CEE
376	853030	R	11/4/2025	MCEA	25.00	COMM ED ELECTRONIC JOB POSTING FOR CEE
377	853032	R	11/4/2025	METRO VOLLEYBALL OFFICIAL ASSOCIATION, LLC	540.00	GIRLS VOLLEYBALL COOPER VS B. KENNEDY 9/8/25, GIRLS
378	853032	R	11/4/2025	METRO VOLLEYBALL OFFICIAL ASSOCIATION, LLC	1,080.00	GIRLS VOLLEYBALL COOPER VS ST. ANTHONY VILLAGE 9/30, GIRLS
379	853033	R	11/4/2025	MINNESOTA SAFETY COUNCIL	115.00	DEFENSIVE DRIVING REFRESHER A11125 10/8/2025 - 5 STUDENTS @
380	853034	R	11/4/2025	MINNESOTA ELITE ASSIGNING LLC	222.00	ASSIGNER GAMES- BOYS VS FRIDLEY, HOLY ANGELS, ASSIGNER
381	853034	R	11/4/2025	MINNESOTA ELITE ASSIGNING LLC	283.00	ASSIGNER GAMES- BOYS VS FRIDLEY, HOLY ANGELS, ASSIGNER
382	853034	R	11/4/2025	MINNESOTA ELITE ASSIGNING LLC	282.00	ASSIGNER GAMES- BOYS JV VS ST. ANTHONY VILLAGE, ASSIGNER
383	853034	R	11/4/2025	MINNESOTA ELITE ASSIGNING LLC	472.00	VOLLEYBALL OFFICIALS
384	853035	R	11/4/2025	NAMEN, VALARIE	360.00	PAINT LIKE BOB ROSS- SUNSET LAKE A13125 10/11/25 - 9
385	853035	R	11/4/2025	NAMEN, VALARIE	280.00	PAINT LIKE BOB ROSS- MOUNTAIN LAKE A10025 9/20/25 - 7
386	853036	R	11/4/2025	NENA'S DESIGN LLC	400.00	SEWING CLASS FOR KIDS YN1525 10/11/2025 - 5 STUDENTS @
387	853036	R	11/4/2025	NENA'S DESIGN LLC	400.00	INTENSIVE SEWING WORKSHOP A7525B 10/18/2025 - 5 STUDENTS @
388	853037	R	11/4/2025	NOVINSKA, TOD	450.00	HOME ELECTRICAL REPAIR I & II A13925 OCT 7 & 14, 2025 -
389	853038	R	11/4/2025	OLSON, JEREMY	87.00	VARSITY BOYS SOCCER OFFICIAL
390	853039	R	11/4/2025	PANDA PROMOTIONAL PRODUCTS	1,375.00	SLOW REBOUND STRESS PANDA 500 @ \$2.75 EACH
391	853040	R	11/4/2025	PANTHERETTES BOOSTER CLUB	375.00	DANCE ENTRY FEE
392	853041	R	11/4/2025	PEDIATRIC HOME SERVICE	1,125.00	NURSING SERVICES FOR CW- 9/29/2025-9/30/2025
393	853041	R	11/4/2025	PEDIATRIC HOME SERVICE	2,906.25	NURSING SERVICES FOR CW- 10/3/2025-10/10/2025
394	853041	R	11/4/2025	PEDIATRIC HOME SERVICE	1,050.00	NURSING SERVICES FOR EG- 9/29/2025-9/30/2025
395	853041	R	11/4/2025	PEDIATRIC HOME SERVICE	2,081.25	NURSING SERVICES FOR EG- 10/1/2025-10/10/2025
396	853042	R	11/4/2025	PROFESSIONAL TURF & RENOVATION, INC	1,690.00	BASEBALL FIELD SUPPLIES
397	853043	R	11/4/2025	RATWIK, ROSZAK & MALONEY, P.A.	440.00	LEGAL SERVICES- SEPTEMBER, 2025
398	853043	R	11/4/2025	RATWIK, ROSZAK & MALONEY, P.A.	7,816.50	LEGAL SERVICES- SEPTEMBER, 2025
399	853043	R	11/4/2025	RATWIK, ROSZAK & MALONEY, P.A.	852.30	LEGAL SERVICES- SEPTEMBER, 2025
400	853044	R	11/4/2025	REGION SAA	5,650.00	FOOTBALL SECTION TICKETS
401	853045	R	11/4/2025	ROYAL GUTE, KESHA	50.00	2025-2026 ACEs FOR RDALE PARENTS AND CAREGIVERS TRAINING
402	853046	R	11/4/2025	SANCHEZ, GIOVANA	100.00	DEBATE JUDGE
403	853046	R	11/4/2025	SANCHEZ, GIOVANA	100.00	DEBATE JUDGE
404	853047	R	11/4/2025	SANTRIZOS, SCOTT	81.00	VARSITY SOFTBALL OFFICIAL
405	853048	R	11/4/2025	SCHNEIDER, MICHELLE	74.00	ADAPTED PI SOCCER OFFICIAL
406	853049	R	11/4/2025	SCHOLASTIC INC	47.23	SCHOLASTIC SUBSCRIPTION
407	853049	R	11/4/2025	SCHOLASTIC INC	1,982.09	SCHOLASTIC SUBSCRIPTION
408	853050	R	11/4/2025	SOLEFACK, ELZA	100.00	DEBATE JUDGE
409	853051	R	11/4/2025	SQUIRE SHOPPE	1,144.00	SHIRTS
410	853052	R	11/4/2025	ST CATHERINE UNIVERSITY	1,000.00	SANDHOFF MEMORIAL SCHOLARSHIP- HODAN HIRSI 9/11/06 - ST.
411	853053	R	11/4/2025	STATE OF FUN LLC	250.00	3 BOUNCE HOUSES FOR FUN R
412	853054	R	11/4/2025	STATE SUPPLY COMPANY INC	724.36	RSI- BOILER LOW WATER CUTOFF REPLACEMENT
413	853055	R	11/4/2025	STOEN, LINDA	220.00	PILATES FUSION A7424 9/10/2025-10/8/2025 - \$44/DAY @ 5 DAYS
414	853056	R	11/4/2025	STRAIT STUFF SCREEN PRINTING	2,195.95	SPORT LONG SLEEVE TEES
415	853057	R	11/4/2025	STRAUSS, RONALD	84.00	GIRLS SWIM OFFICIAL
416	853058	R	11/4/2025	THE FOOD GROUP MINNESOTA, INC	50.00	FARE FOR ALL VOUCHER USED BY MCKINNEY-VENTO ELIGIBLE 0023,
417	853058	R	11/4/2025	THE FOOD GROUP MINNESOTA, INC	298.00	FARE FOR ALL VOUCHER USED BY MCKINNEY-VENTO ELIGIBLE 077,
418	853059	R	11/4/2025	THE HANOVER INSURANCE COMPANY	87,181.10	1512.92, COMMERCIAL AUTO POLICY-GENERAL FUND 90%- FY25-26
419	853059	R	11/4/2025	THE HANOVER INSURANCE COMPANY	1,512.92	1512.92, COMMERCIAL AUTO POLICY-GENERAL FUND 90%- FY25-26
420	853060	R	11/4/2025	THREE RIVERS PARK DISTRICT	112.50	FAMILY ARCHERY A3625 10/10/2025 - 1 DAY PROGRAM
421	853061	R	11/4/2025	THREE RIVERS PARK DISTRICT	1,566.00	RENTAL RESERVATION - ONSIDE GROUP EDUCATION - BLC
422	853062	R	11/4/2025	TULLIS, RYAN	100.00	DEBATE JUDGE
423	853063	R	11/4/2025	TWIN CITY GARAGE DOOR	285.00	SVC CALL- KITCHEN SERVICE DOORS
424	853064	R	11/4/2025	UHL COMPANY	2,277.73	NPT- SVC CALL & REPLACEMENT OF ACTUATOR FOR MIXED WATER
425	853065	R	11/4/2025	UNIVERSITY OF MN - TWIN CITIES	2,755.00	COLLEGE IN THE SCHOOLS- ARMSTRONG HIGH SCHOOL- FALL, 2025
426	853065	R	11/4/2025	UNIVERSITY OF MN - TWIN CITIES	15,370.00	COLLEGE IN THE SCHOOLS- COOPER HIGH SCHOOL- FALL, 2025
427	853066	R	11/4/2025	US BANK	2,400.00	CERTIFICATES OF PARTICIPATION SERIES 2016D ADMINISTRATION
428	853067	R	11/4/2025	USI INSURANCE SERVICES, LLC	74,641.00	WORK COMP CONSULTING FEE 10/1/25-10/1/26
429	853068	R	11/4/2025	WAGNER, GAVIN	130.00	VARSITY FOOTBALL OFFICIAL
430	853069	R	11/4/2025	WELSH, NICKIE	140.00	CANVA FOR AWESOME BEGINNERS A35125 9/25/25 - 2 STUDENTS @
431	853069	R	11/4/2025	WELSH, NICKIE	20.00	MASTER GOOGLE SUITES A35425 8/14/2025 - 1 STUDENT @ \$20
432	853072	R	11/4/2025	ADVANCED COMMERCIAL KITCHENS	1,119.11	RMS - INSTALLED NEW DOOR SPRINGS, DOOR CLOSER, AND DOOR
433	853072	R	11/4/2025	ADVANCED COMMERCIAL KITCHENS	1,301.77	RSI/SUNNY HOLLOW - TROUBLESHOOTING WALK-IN FREEZER BEING
434	853072	R	11/4/2025	ADVANCED COMMERCIAL KITCHENS	1,540.11	SEA-OLSON - TROUBLESHOOTING DISH MACHINE-ERROR CODE 111,
435	853072	R	11/4/2025	ADVANCED COMMERCIAL KITCHENS	455.30	RMS - WALK-IN FREEZER NOT KEEPING TEMP.. TROUBLESHOOTING,
436	853073	R	11/4/2025	BAYFIELD FRUIT COMPANY LLC	3,480.00	DISTRICTWIDE APPLES/FRUIT

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	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
437	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	170.70	FFVP (MLE)
438	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	577.87	FFVP (NOB)
439	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	1,133.44	FFVP (NOP)
440	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	868.69	FFVP (LKV)
441	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	1,010.54	FFVP (MLE)
442	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	776.95	FFVP (NEI)
443	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	1,133.44	FFVP (FOR)
444	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	189.60	MLE PRODUCE
445	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	135.11	ZLE PRODUCE
446	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	197.38	NOB PRODUCE
447	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	280.42	CHS PRODUCE
448	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	394.06	RSI PRODUCE
449	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	115.50	LKV PRODUCE
450	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	363.03	MLE PRODUCE
451	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	80.70	SMS PRODUCE
452	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	157.65	ZLE PRODUCE
453	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	484.97	PMS PRODUCE
454	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	172.91	NEI PRODUCE
455	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	152.87	FSC PRODUCE
456	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	193.01	FAIR- PLE - PRODUCE
457	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	170.98	FOR PRODUCE
458	853077	R	11/4/2025	BIX PRODUCE COMPANY, LLC	48.75	SMS PRODUCE
459	853078	R	11/4/2025	ECOLAB INC.	483.83	PMS SUPPLIES
460	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	164.70	MLE BREAD
461	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	111.98	CHS BREAD
462	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	70.50	SEA-OLSON BREAD
463	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	50.90	SMS BREAD
464	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	50.90	FSC BREAD
465	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	61.08	FOR BREAD
466	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	174.88	LKV BREAD
467	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	62.74	NOB BREAD
468	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	152.70	RMS BREAD
469	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	30.54	NEI BREAD
470	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	207.68	NOP BREAD
471	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	168.62	RSI/SUNNY HOLLOW - BREAD
472	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	115.30	ZLE BREAD
473	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	101.80	AHS BREAD
474	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	203.60	PMS BREAD
475	853081	R	11/4/2025	PAN-O-GOLD BAKING CO	93.28	FAIR- PLE - BREAD
476	853082	R	11/4/2025	SCHOOL NUTRITION ASSOCIATION	64.50	SNA - NEW MEMBERSHIP FOR ALEJANDRA (CRISTELA) CAMERON -
477	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	386.06	AHS MILK
478	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	263.32	AHS MILK
479	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	191.36	ZLE MILK
480	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	182.32	ZLE MILK
481	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	266.01	FAIR- PLE - MILK
482	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	167.93	FAIR- PLE - MILK
483	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	294.57	PMS MILK
484	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	217.69	PMS MILK
485	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	135.68	SON MILK
486	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	258.20	SON MILK
487	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	406.59	RSI MILK
488	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	209.17	SEA-OLSON - MILK
489	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	192.09	SEA-OLSON - MILK
490	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	155.99	SMS MILK
491	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	219.88	SMS MILK
492	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	223.83	NEI MILK
493	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	179.64	NEI MILK
494	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	93.72	NOB MILK
495	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	133.23	NOB MILK
496	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	251.61	RMS MILK
497	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	251.61	RMS MILK
498	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	145.95	LKV MILK
499	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	147.40	LKV MILK
500	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	195.48	FSC MILK
501	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	170.83	FSC MILK
502	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	352.14	CHS MILK
503	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	238.45	CHS MILK
504	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	325.59	FOR MILK
505	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	207.95	MLE MILK
506	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	191.36	MLE MILK
507	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	286.09	NOP MILK
508	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	224.05	NOP MILK
509	853088	R	11/4/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	385.61	RSI MILK
510	853090	R	11/4/2025	TRIO SUPPLY CO	105.52	FAIR- PLE - SUPPLIES
511	853090	R	11/4/2025	TRIO SUPPLY CO	593.42	CHS SUPPLIES
512	853090	R	11/4/2025	TRIO SUPPLY CO	576.84	SEA-OLSON - SUPPLIES
513	853090	R	11/4/2025	TRIO SUPPLY CO	393.51	PMS SUPPLIES
514	853090	R	11/4/2025	TRIO SUPPLY CO	412.22	RMS SUPPLIES
515	853090	R	11/4/2025	TRIO SUPPLY CO	118.90	NOP SUPPLIES
516	853090	R	11/4/2025	TRIO SUPPLY CO	383.66	MLE SUPPLIES
517	853090	R	11/4/2025	TRIO SUPPLY CO	303.24	SMS SUPPLIES
518	853090	R	11/4/2025	TRIO SUPPLY CO	193.66	FOR SUPPLIES
519	853090	R	11/4/2025	TRIO SUPPLY CO	696.47	AHS SUPPLIES
520	853090	R	11/4/2025	TRIO SUPPLY CO	306.61	NEI SUPPLIES
521	853091	R	11/4/2025	TYSON PREPARED FOODS	2,397.60	LUNCH MEAT (FOR DISTRICT)
522	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	-19.11	NEI BREAKFAST - (CREDIT FOR CKIE BREKKIE OAT)
523	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	-33.01	SMS BREAKFAST - (CREDIT FOR CEREAL CIN TST CRCH CUP)

Robbinsdale Area Schools
Board Disbursement Report
November 4th, 2025

	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
524	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	1,220.76	MLE BREAKFAST
525	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	626.49	CHS BREAKFAST
526	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	907.34	RSI/SUNNY HOLLOW BREAKFAST
527	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	366.24	PMS BREAKFAST
528	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	787.47	SMS BREAKFAST
529	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	99.66	SMS BREAKFAST
530	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	318.08	RSI/SUNNY HOLLOW BREAKFAST
531	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	1,228.17	MLE BREAKFAST
532	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	858.06	CHS BREAKFAST
533	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	336.64	ZLE BREAKFAST
534	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	290.83	PMS BREAKFAST
535	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	546.22	NEI BREAKFAST
536	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	717.11	FSC BREAKFAST
537	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	56.14	FAIR-PLE - BREAKFAST
538	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	1,176.21	FOR BREAKFAST
539	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	386.42	LKV BREAKFAST
540	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	234.97	LKV BREAKFAST
541	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	273.62	NOB BREAKFAST
542	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	960.77	NOP BREAKFAST
543	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	491.27	SMS BREAKFAST
544	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	54.24	ADVENTURE CLUB (FAIR-PLE)
545	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	2,093.50	MLE LUNCH
546	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	70.95	MLE LUNCH
547	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	3,014.62	CHS LUNCH
548	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	2,234.19	RSI/SUNNY HOLLOW - LUNCH
549	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	2,093.80	PMS LUNCH
550	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	1,504.90	SMS LUNCH
551	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	443.89	PMS Breakfast
552	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	60.29	NOB LUNCH
553	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	209.25	NOB LUNCH
554	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	1,052.77	NOB LUNCH
555	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	44.95	NOB LUNCH
556	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	269.41	RMS Breakfast
557	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	1,409.55	NOP LUNCH
558	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	70.95	NOP LUNCH
559	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	62.84	FAIR-PLE - LUNCH
560	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	38.45	FAIR-PLE - LUNCH
561	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	3,008.12	FOR LUNCH
562	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	83.95	FOR LUNCH
563	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	1,752.95	LKV LUNCH
564	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	1,665.09	NEI LUNCH
565	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	113.84	FSC LUNCH
566	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	38.45	FSC LUNCH
567	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	2,152.19	FSC LUNCH
568	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	2,265.27	FAIR-PLE - LUNCH
569	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	1,261.82	SMS LUNCH
570	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	122.95	SMS LUNCH
571	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	44.95	PMS LUNCH
572	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	1,593.58	PMS LUNCH
573	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	1,600.73	RSI/SUNNY HOLLOW - LUNCH
574	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	129.21	RSI/SUNNY HOLLOW - LUNCH
575	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	18.95	RSI/SUNNY HOLLOW - LUNCH
576	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	2,347.37	MLE LUNCH
577	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	65.00	MLE LUNCH
578	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	2,817.81	CHS LUNCH
579	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	116.45	CHS LUNCH
580	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	90.45	ZLE LUNCH
581	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	2,086.46	ZLE LUNCH
582	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	1,225.69	SMS LUNCH
583	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	40.88	SMS - A LA CARTE
584	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	286.14	CHS - A LA CARTE
585	853101	R	11/4/2025	UPPER LAKES FOODS, INC.	44.17	FSC - A LA CARTE
586					\$1,266,437.03	
587						01 General Fund \$1,037,862.57
588						02 Food Service Fund \$91,267.60
589						04 Community Ed Fund \$13,260.00
590						06 Building Fund \$85,876.39
591						07 Debt Service Fund \$2,400.00
592						09 Technology Levy \$35,770.47
593						20 Self Insurance Dental \$0.00
594						22 Self Insurance Medical \$0.00
595						47 OPEB Debt Service \$0.00
596						50 Student Activity \$0.00
597						
598						
599						Total \$1,266,437.03

LICENSED STAFF - November 3, 2025

NEW HIRE

Name	Building	Title	Lane/Step	Effective Date
Hartshorn, Grayson	RMS	.6 PE/Health	BA/4	10/20/2025

REHIRE

Name	Building	Title	Lane/Step	Effective Date
Schramm-Nagel, Gisela M	LVE	.5 EL	MA/12	11/3/2025

RESIGNATION/RETIREMENT

Name	Building	Title	Effective Date
Crnich, Claire	NHLC	ESCE	10/20/2025
Guannu, Yah	MLE	SpEd - WAVE	11/7/2025

NON-LICENSED STAFF - November 3, 2025**CHANGE OF ASSIGNMENT****NEW HIRE**

Name	Building	Title	Step/Lane	Effective Date
Flores-Lee, Shawn	SEA	Service Employee	CU7, Step 1	10/20/2025
Love, Charles	NPE	Nutrition Services	C1, Step 3	10/27/2025
Murillo, Suzanne	SMS	AVID Tutor	CL3, Step 3	10/20/2025
Pongsack, Genny	RMS	Special Ed EA	CL3, Step 3	10/23/2025
Snowberg, Paula	FOE	Nutrition Services	C3, Step 3	10/20/2025
Sommers, Katelyn	NOE	Tutor EA	CL3, Step 3	10/22/2025

RESIGNATION/RETIREMENT

Name	Building	Title	Effective Date
Arthur, Gianna	NPE	Program Assistant	10/23/2025
Bomchill, Judie	NPE	Media EA	10/23/2025
Ruscheinsky, Cindy	CHS	Special Ed EA	10/20/2025
Sapho, Anisha	PMS	Program Assistant	10/31/2025
Stewart, Zion	AHS	Service Employee	10/09/2025

TERMINATION

Name	Building	Title	Effective Date
Edwards, Christopher	ZLE	Service Employee	10/23/2025

School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: Unfinished Business

ITEM: 7.A. Action - Application for Athletic Cooperative for Armstrong/Cooper Boys Lacrosse

COMMENTS BY: Anthony Williams, Executive Director of Community Education, Athletics and Activities

Armstrong and Cooper High Schools are requesting entering into a cooperative sponsorship for Boys Lacrosse, beginning in the 2025-2026 school year.

Boys Lacrosse roster numbers from both Armstrong and Cooper High Schools have decreased over the past few years. Last year, Armstrong’s team rostered under 30 student-athletes, with Cooper’s team under 10 student-athletes. Low roster numbers result in limited opportunities for our student athletes, as we are unable to field two levels of competition.

Entering into a cooperative sponsorship will allow the high schools to field two solid teams that can compete at the level appropriate for our enrollment.

The Boys Lacrosse team will be managed by the Armstrong Activities Department and compete in the Northwest Suburban Conference, with the goal of adding Tri-Metro opponents as non-conference games.

Recommendation: The School Board approves the Cooperative Sponsorship Application for Armstrong/Cooper Boys Lacrosse.

	Yes	No	Abstention
Helen Bassett			
ReNae Bowman			
Dr. Greta Evans-Becker			
Aviva Hillenbrand			
Caroline Long			
Dr. Kenneth Wutoh			

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



To: School Board Members and Superintendent Staloch
From: Anthony Williams, Executive Director Community Education, Athletics, and Activities
Date: October 20, 2025
Re: Application for Cooperative Sponsorship - Armstrong/Cooper Boys Lacrosse

Description:

Armstrong and Cooper High Schools are requesting entering into a cooperative sponsorship for Boys Lacrosse, beginning in the 2025-2026 school year.

Boys Lacrosse roster numbers from both Armstrong and Cooper High Schools have decreased over the past few years. Last year, Armstrong's team rostered under 30 student-athletes, with Cooper's team under 10 student-athletes. Low roster numbers result in limited opportunities for our student athletes, as we are unable to field two levels of competition.

Entering into a cooperative sponsorship will allow the high schools to field two solid teams that can compete at the level appropriate for our enrollment.

The Boys Lacrosse team will be managed by the Armstrong Activities Department and compete in the Northwest Suburban Conference, with the goal of adding Tri-Metro opponents as non-conference games.

Resolution:

Requesting approval of Cooperative Sponsorship Application for Boys Lacrosse for Armstrong and Cooper High Schools..

[MSHSL Application for Cooperative Sponsorship for Boys Lacrosse](#)

Application for Cooperative Sponsorship

Deadline: Not later than 30 days prior to the first day of practice for that sport season.
 PLEASE SEE BYLAW 403.2 (A-C) and 403.4 (A-D) (amended May 15, 2017) FOR INFORMATION REGARDING REQUIRED DOCUMENTATION AND APPLICATION PROCEDURE

The governing boards of each participating school must jointly make application for cooperative sponsorship.

On behalf of the following schools, we hereby apply for cooperative sponsorship of **Lacrosse (Boys)** beginning with the **2025 - 2026** school year. (activity) (boys' or girls') (Adapted-CI or PI)

List **ALL** schools included in the cooperative sponsorship. *Attach another form if necessary.*

	School	Enrollment (9-12)*	City	Administrative Region**	Competitive Section**
High School #1:	Robbinsdale Armstrong	1784	Plymouth	6AA	5A
High School #2:	Robbinsdale Cooper	1374	New Hope	6AA	5A
High School #3:					
High School #4:					

*Enrollment reported to the State of Minnesota on October 1 of the previous school year.

**Current (Number and Class)

- Do any of the above schools belong to a conference in this activity?
 Yes This application must include a review and comments from the conference(s) of which the schools are members.
 No
- Do any of the above schools currently have a cooperative agreement in this activity?
 Yes An application for dissolution must be submitted for the existing agreement.
 No
- Describe the conditions which have prompted your request to co-sponsor this activity. (See model resolution at www.mshsl.org/About MSHSL/Membership Information: A History & Model Resolution for School Boards)
 Both Robbinsdale Schools are seeing decline in participation numbers and engaging in a Co-op would allow student to play at their appropriate level to help with development and safety.
- List the number of students, by grade level, who participated in this activity during the previous year. *If the school did not sponsor the program last year, indicate the number of students expected to participate in this cooperatively-sponsored activity this year if approved.*

	7th	8th	9th	10th	11th	12th
High School #1	0	0	2	6	12	8
High School #2	0	0	1	2	1	1
High School #3						
High School #4						

5. Team Identification: (Indicate how cooped schools should be identified in tournament programs) **Armstrong/Cooper**

6. Team Colors: ___ Navy, Red Team Mascot Wings

7. Host School (school that will receive revenue share check):

Board of Education (or designee)	School	Date
Signed <u>Greta Evans-Bueker</u>	<u>Robbinsdale Area Schools</u>	<u>11/6/2025</u>
Signed <u>Dee Tracy Loman</u>	<u>Robbinsdale Area Schools</u>	<u>Nov 3, 2025</u>
Signed _____	<u>Board Chair</u>	
Signed _____	<u>Board Clerk</u>	

Official Action of the MSHSL Board of Directors

- Approved Not Approved

Signature:

MSHSL Executive Director

Date:



School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: Unfinished Business

ITEM: 7.B. School Board Governance Procedure and Handbook

COMMENTS BY: Dr. Greta Evans-Becker, School Board Chair

Recommended Action: Approve the School Board Governance Procedure and Handbook.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

October 25, 2025

Presented by Director Bowman

Changes made in the School Board Governance Procedure & Handbook

Page	Old Content	New Content
2-4	• Table of Content:	<i>Up to date!!</i>
7-8	Did not have CFO listed in the leadership cabinet.	Listed CFO in the Leadership Cabinet list.
9	District Scorecard Draft dated May 2024	Is there a more recent document?
10	Incomplete Organization Charts	Are there documents to be added or a link that covers this information?
11	Everyone hates the old photo	Removed old photo, will post new photo when pictures are taken
13	In “Board Officers” section, reads “See the Election of . . . on page 27	In “Board Officers” section, reads “See the Election of . . . on page 37
14	Item 1.d.ii To prevent violations of the open meeting law, members may attend by invitation of the chair.	To prevent violations of the open meeting law, members may attend by invitation of the chair or by advance request of a board director. `
18	Studyshop and Retreats	Study Sessions and Retreats
27	Heading: Building Collaborative Relationships	Building Collaborative Relationships to Foster Consensus
27-28	Building Collaborative Relationships After heading, first paragraph read: School governance is founded on the belief that a group of very different people representing various constituencies in their district can make better decisions than any one person alone. That diversity is the board's strength. This is now the second paragraph	<i>Added a new first paragraph:</i> Establishing and nurturing collaborative relationships among board members, administrators, and stakeholders is essential to fostering group consensus . When individuals engage respectfully, communicate openly, and work toward shared goals, it creates an environment where diverse perspectives are valued and collective decisions can be reached more effectively.
31	Original Title “Members of the public may request access to public government data for any reasons	<i>Changed to: Public requests for access to public Government data</i>
38	Currently RAS has Listening Time once a month before the second Business meeting.	<i>Currently RAS has Listening Time once a month before the first Business meeting.</i>
9	Strategic Plan document 2024-26	<i>Do we have a 2025-26 edition?</i>
9	• District Policies and Procedures	<i>Up to date?</i>
9	• Strategic Plan Framework June 2024	<i>Do we have more recent edition?</i>
9	• 2023-2024 Worlds Best Work Force annual report,	<i>New Name: Comprehensive Achievement and Civic Readiness, 2025-26 report</i>
9	• Executive Summary 2024 Student Survey Results	<i>Incorrect, wrong link and is this most current</i>

9	• 2023 Graduation Rates Summary	<i>Should have 2025 summary?</i>
10	Facilities Assessment Documents • RAS FOT-LSE Capacity 2021 • RAS LSE Cap study 2021 • 2014 Facilities Study presentation • Wold Facility Study 2008 Vol 1 & 2	<i>Can we just replace these with the NEXUS report?</i>
10	• Staff Handbook	<i>Nothing in that link</i>
10	Chain of Communication/Org charts	<i>Nothing in this space</i>
10	SB Meeting Agendas and Minutes	<i>Previously recorded meeting, what should we put in this space?</i>
18	412 Expense Reimbursement from 2011	<i>Is there an updated version</i>
18	Mileage Reimbursement Process Mileage Reimbursement Form	<i>File does not exist or I don't have access.</i>
19	Professional Learning Travel Auth	<i>Most current info, doc not dated</i>
21	210 AP Conflict of interest for SB	<i>Dated 2012, ref to Policy Committee</i>
25	Current Superintendent Contract	<i>If we don't link contract, let's remove this entry</i>
33	MSBA's Board Development and Recognition Program	<i>Invalid link</i>
33	MSBA School Finance Guide	<i>Nothing happens when link is clicked</i>
33	MSBA Election Manual	<i>Empty Link</i>
33	MN House Research: Mn School	<i>Invalid link</i>
35	Staff Handbook	<i>Does not exist</i>
36	203.1 Policy SB Procedures . . .	<i>Says 404 not found</i>
38	515 Policy Protection & Privacy of . . .	<i>Not Found</i>



School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: New Business

ITEM: 8.A. Annual Comprehensive Financial Report (ACFr)

PRESENTED BY: Kristen Hoheisel, Chief Financial Officer
Brad Falteysek, CPA/Partner and Tyler See, CPA/Manager
from Abdo Solutions (Auditing Firm)

Ms. Hoheisel will introduce Mr. Falteysek, and Mr. See from Abdo Solutions. They will present a final review of the Annual Comprehensive Financial Report for FY25, and recommend moving for approval at the November 17, 2025, Business Meeting.

PURPOSE:

- To provide the following information to the School Board and community: Audit Opinion and Responsibility, General Fund Results, Other Governmental Funds, Key Performance Indicators

ROLE OF THE BOARD:

- Listen to gain an understanding of the information provided, and ask questions.



2024 - 2025 Financial Statement Audit

Independent School District No. 281



Introduction

- Audit Opinion and Responsibility
- General Fund Results
- Other Governmental Funds
- Key Performance Indicators



Audit Results

75

Auditor's Opinion

unmodified
opinion

Minnesota Legal Compliance

Two
instances of
noncompliance

Single Audit Report

No instances
of
noncompliance

AUDIT RESULTS

Fiscal Year 2025 Findings

- Student Activity Accounts with Deficit Balances
 - *MN Legal Compliance Finding*
- Student Activity Purpose Summary
 - *MN Legal Compliance Finding*
- Material Audit Adjustment
 - *Internal Control Finding*

AUDIT RESULTS

Fiscal Year 2025 Findings (Continued)

- School was also found to be in Statutory Operating Debt as of 6/30/2025.

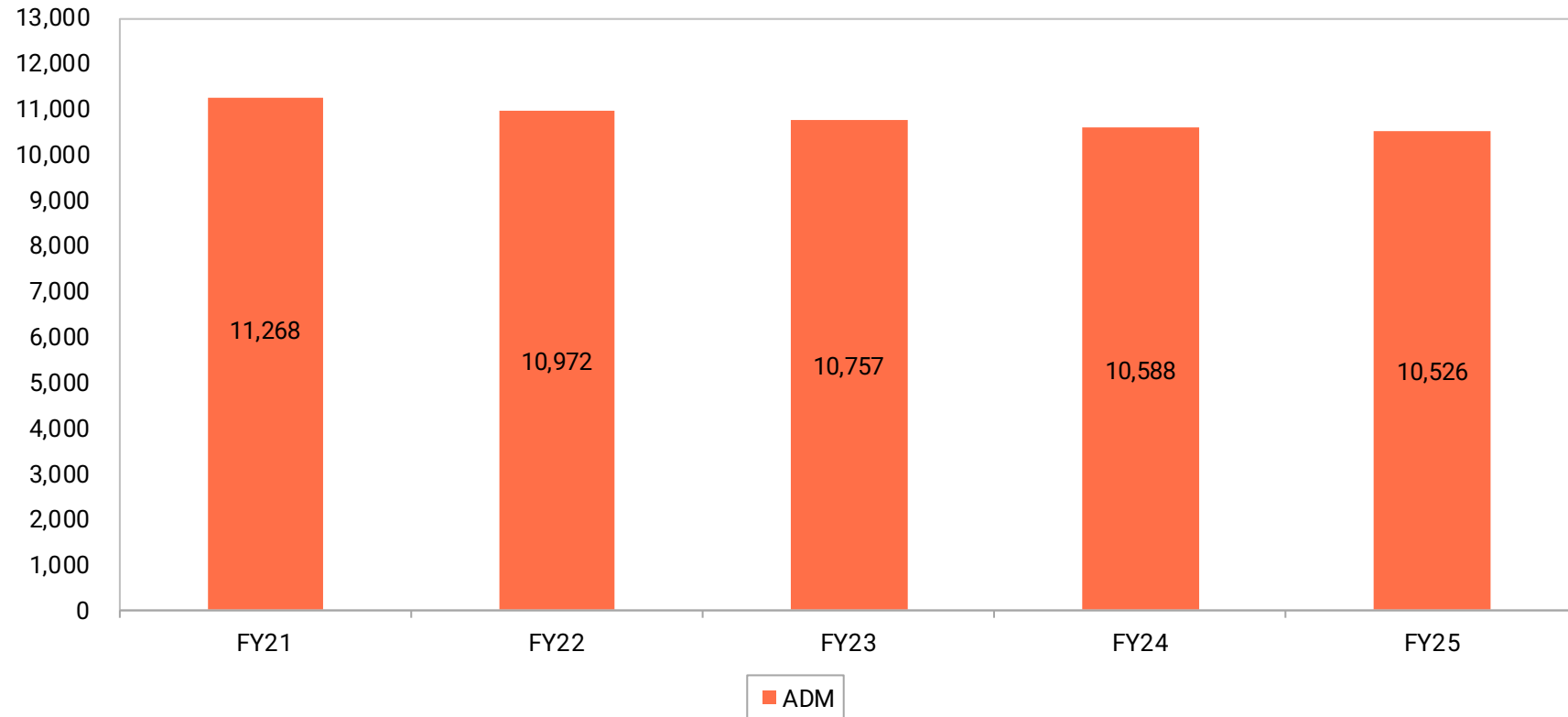


AUDIT RESULTS

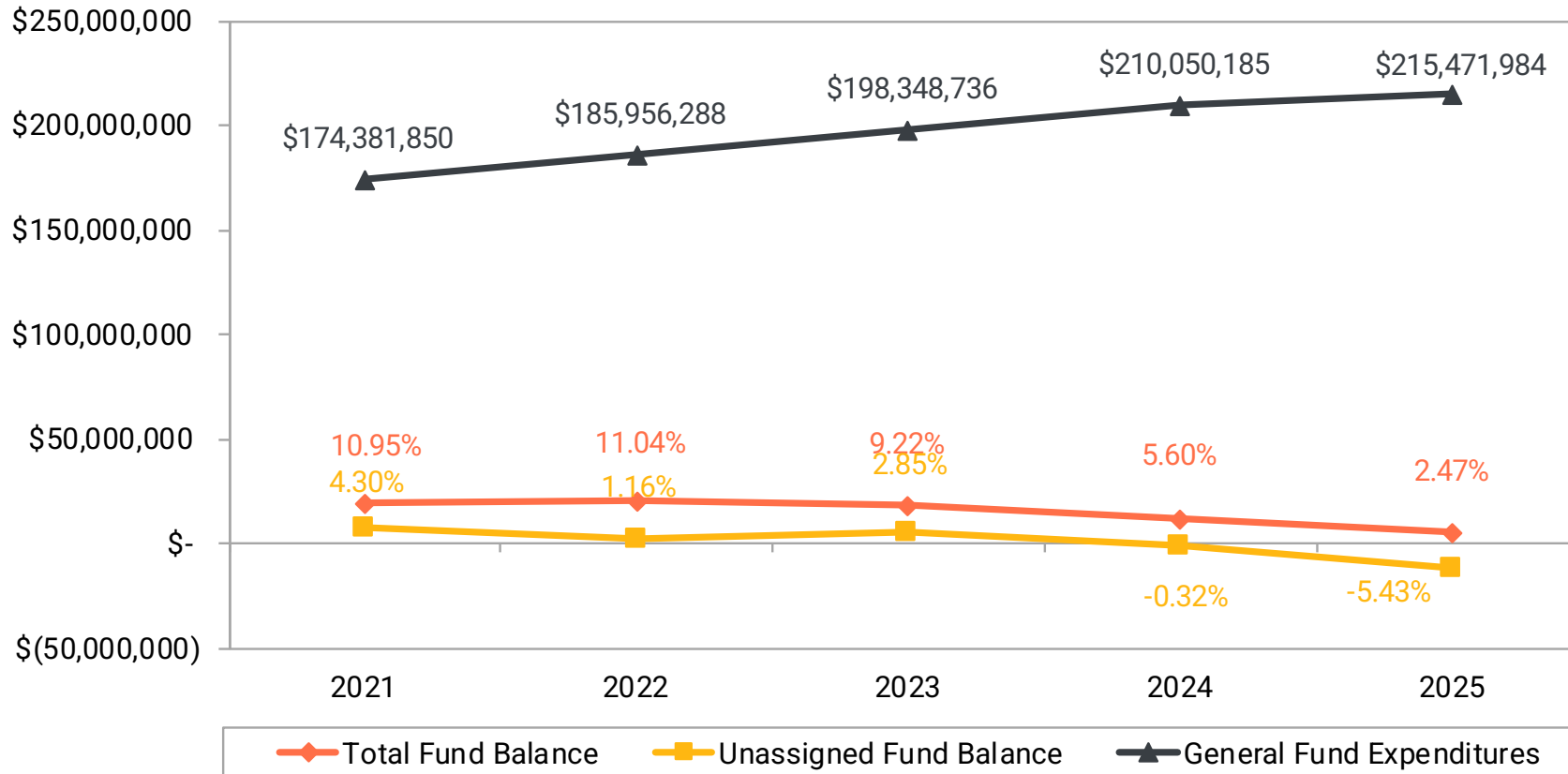
Fiscal Year 2024 Findings

- Late Submission of Audited Financial Statement
 - *MN Legal Compliance Finding*

Average Daily Membership



General Fund Balances

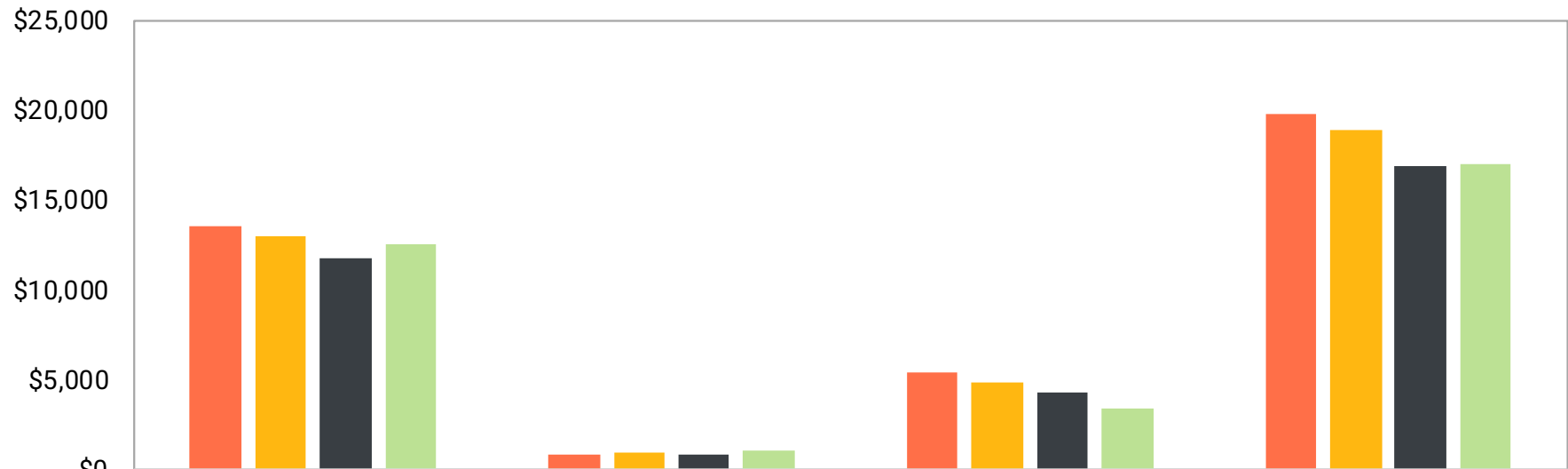


Note: The District's fund balance policy is to maintain a minimum unassigned fund balance of 6.5% of the annual budgeted expenditures.

General Fund Budget to Actual

	Final Budgeted Amounts	Actual Amounts	Variance With Final Budget
Revenues	\$ 202,265,675	\$ 208,796,259	\$ 6,530,584
Expenditures	<u>214,079,276</u>	<u>215,471,984</u>	<u>(1,392,708)</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(11,813,601)</u>	<u>(6,675,725)</u>	<u>5,137,876</u>
Other Financing Sources (Uses)			
Sale of capital assets	-	176,700	176,700
Insurance recovery	-	62,878	62,878
Transfer out	-	(318)	(318)
Total Other Financing Sources (Uses)	<u>-</u>	<u>239,260</u>	<u>239,260</u>
Net Change in Fund Balances	(11,813,601)	(6,436,465)	5,377,136
Fund Balances, July 1	<u>11,754,071</u>	<u>11,754,071</u>	<u>-</u>
Fund Balances, June 30	<u>\$ (59,530)</u>	<u>\$ 5,317,606</u>	<u>\$ 5,377,136</u>

General Fund Revenues per ADM

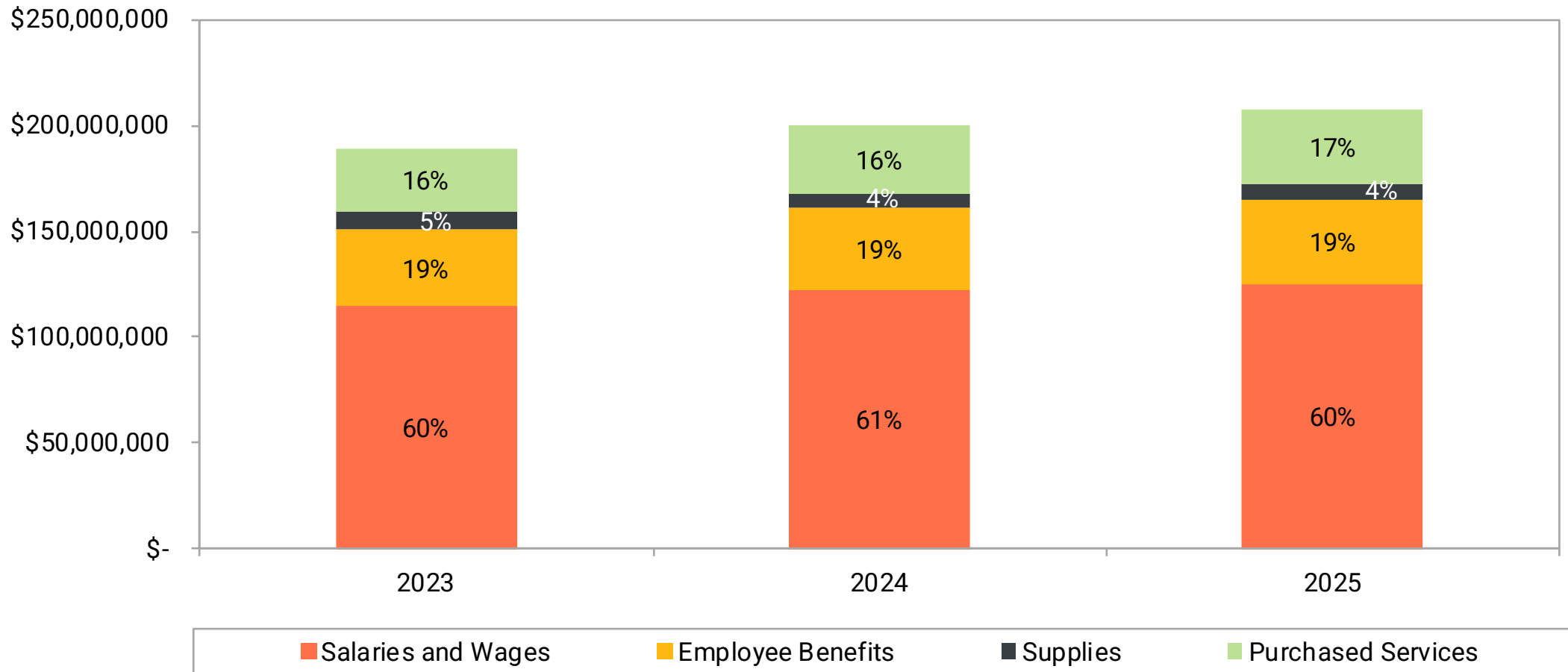


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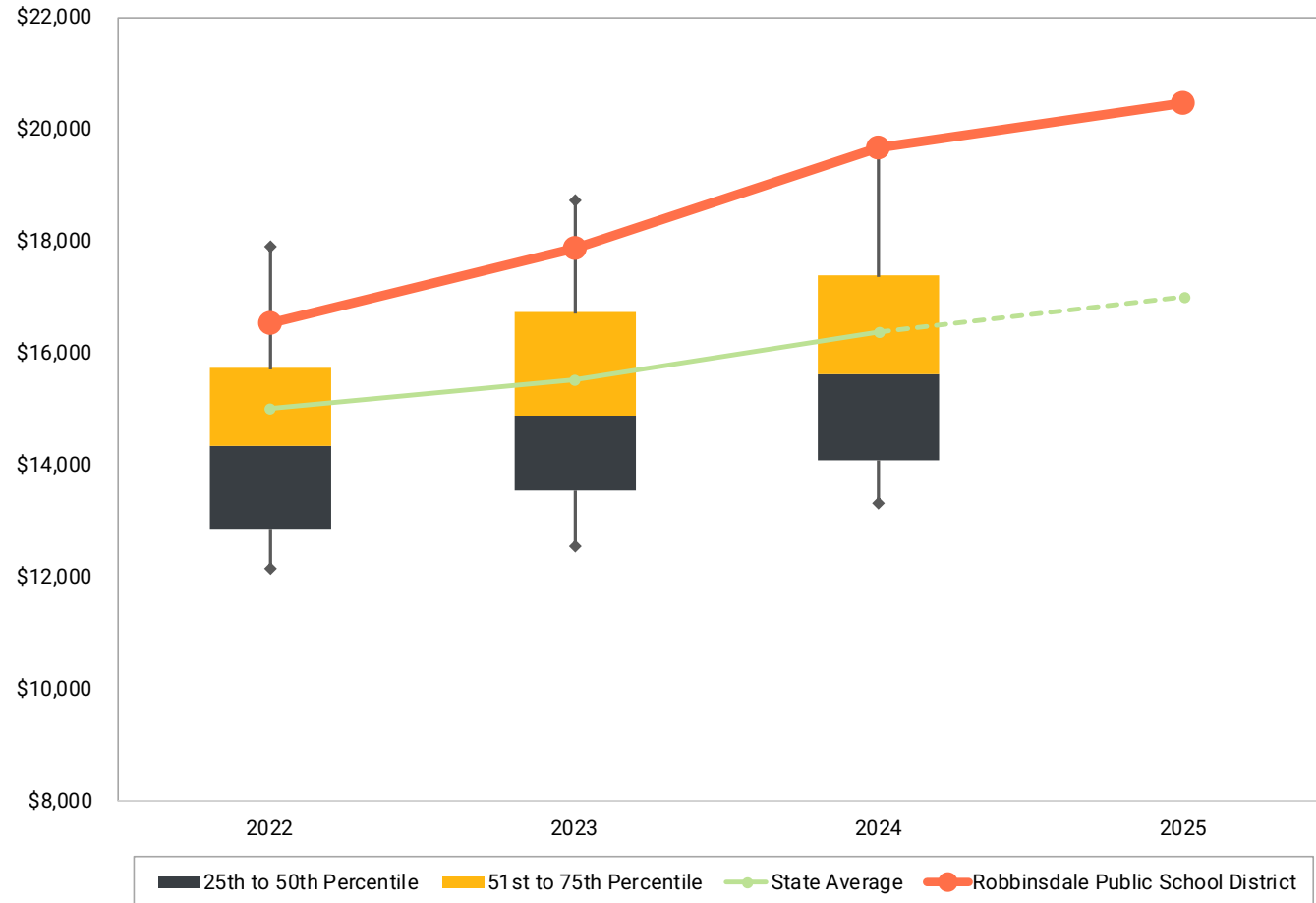
	State Sources	Federal Sources	Local Sources	Total Sources
■ 2025 Robbinsdale Public School District	\$13,568	\$807	\$5,461	\$19,836
■ 2024 Robbinsdale Public School District	\$13,034	\$1,000	\$4,851	\$18,885
■ 2024 Region 11*	\$11,834	\$803	\$4,337	\$16,975
■ 2024 Statewide Average*	\$12,521	\$1,092	\$3,400	\$17,014

* Information obtained from School District Profile reports published by the MDE

General Fund Current Expenditures by Object Code



General Fund Expenditures per ADM

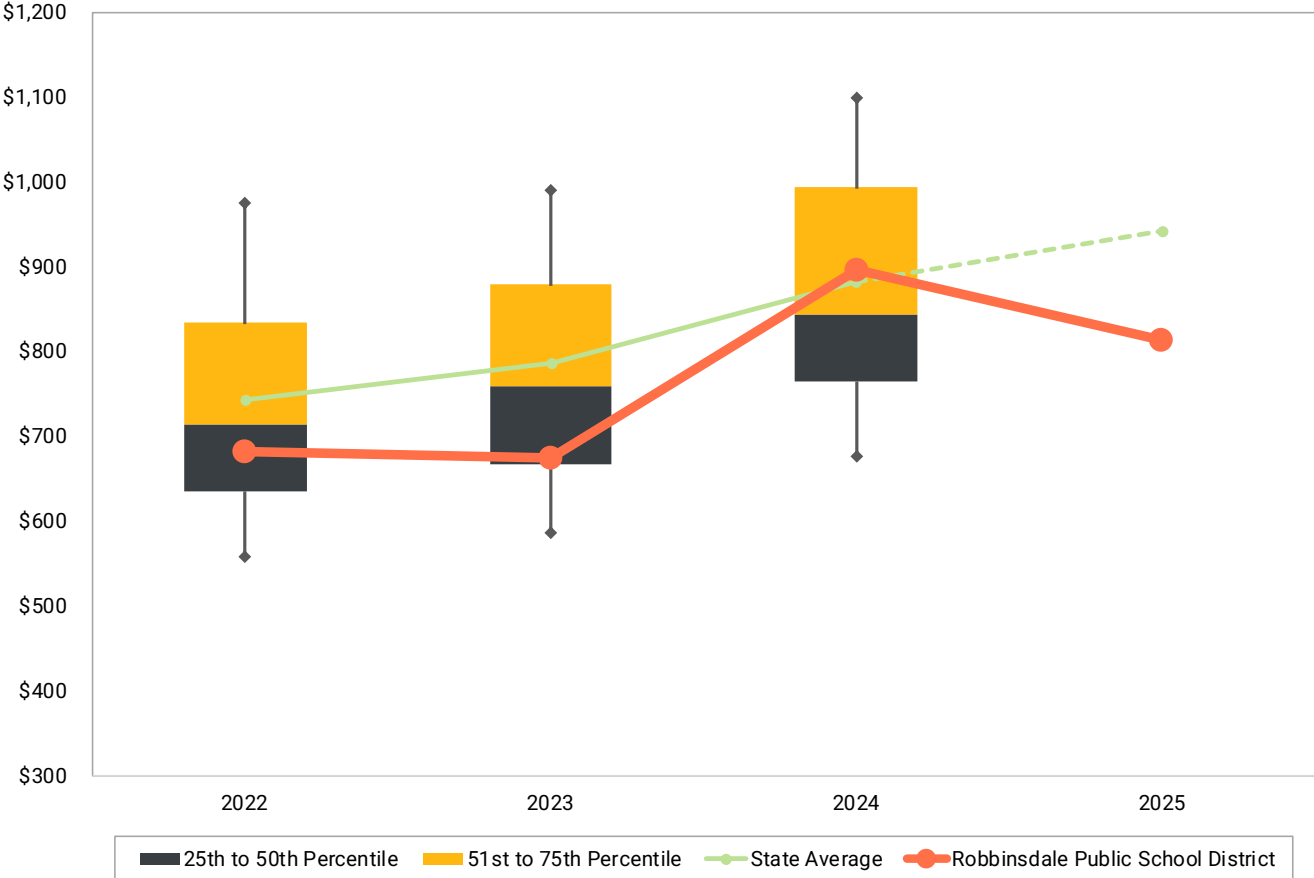


* Percentile data and state average obtained from School District Profile reports published by the MDE

Food Service Fund Budget to Actual

	Final Budgeted Amounts	Actual Amounts	Variance With Final Budget
Revenues	\$ 9,382,192	\$ 9,410,352	\$ 28,160
Expenditures	9,455,864	8,559,135	896,729
Excess (deficiency) of revenues over (under) expenditures	(73,672)	851,217	924,889
Other financing sources			
Transfer in	-	318	318
Net Change in Fund Balances	(73,672)	851,535	925,207
Fund Balances, July 1	4,598,310	4,598,310	-
Fund Balances, June 30	<u>\$ 4,524,638</u>	<u>\$ 5,449,845</u>	<u>\$ 925,207</u>

Food Service Fund Expenditures per ADM Comparison

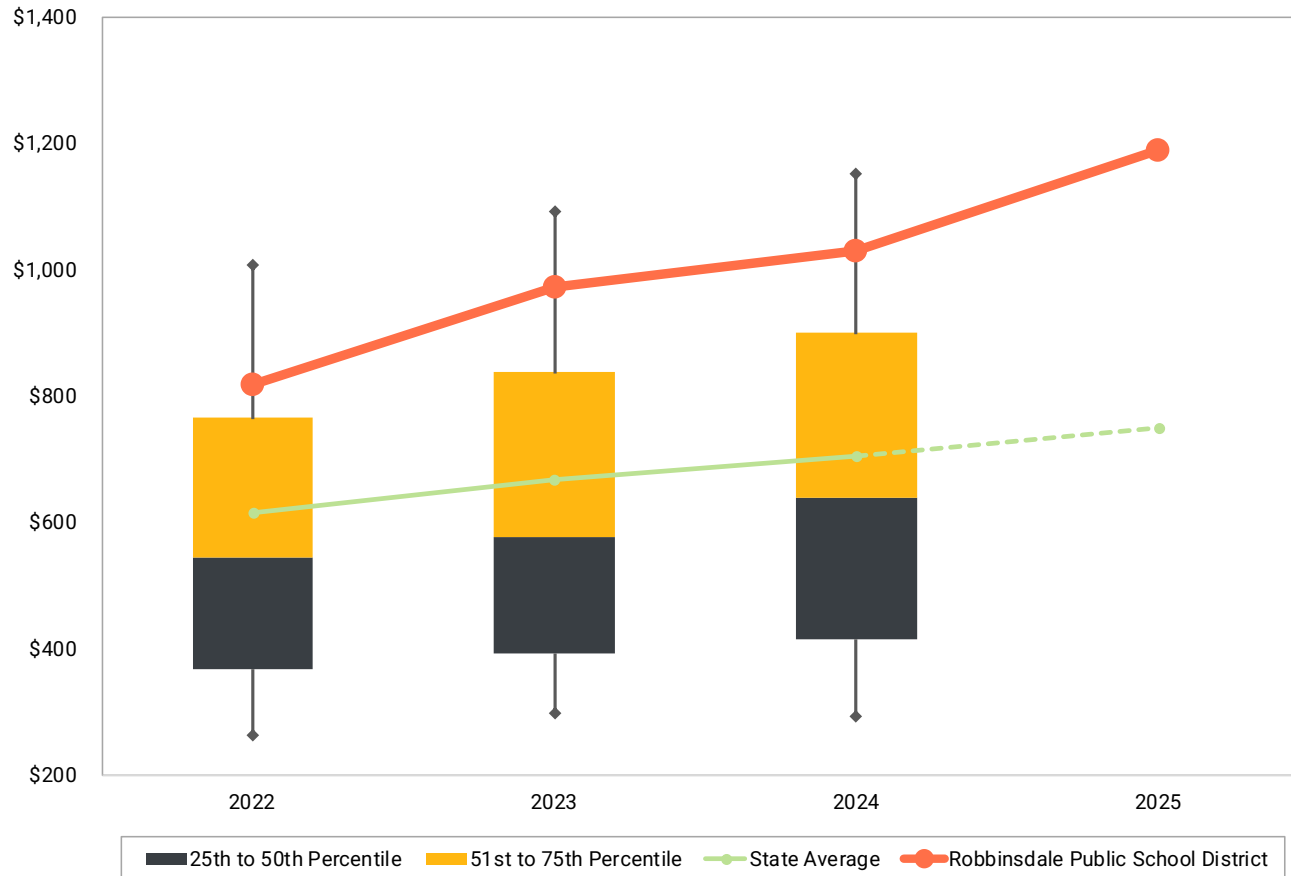


* Percentile data and state average obtained from School District Profile reports published by the MDE

Community Service Fund Budget to Actual

	Final Budgeted Amounts	Actual Amounts	Variance With Final Budget
Revenues	\$ 11,567,249	\$ 12,055,168	\$ 487,919
Expenditures	12,072,159	12,516,178	(444,019)
Net Change in Fund Balances	(504,910)	(461,010)	43,900
Fund Balances, July 1	3,494,989	3,494,989	-
Fund Balances, June 30	<u>\$ 2,990,079</u>	<u>\$ 3,033,979</u>	<u>\$ 43,900</u>

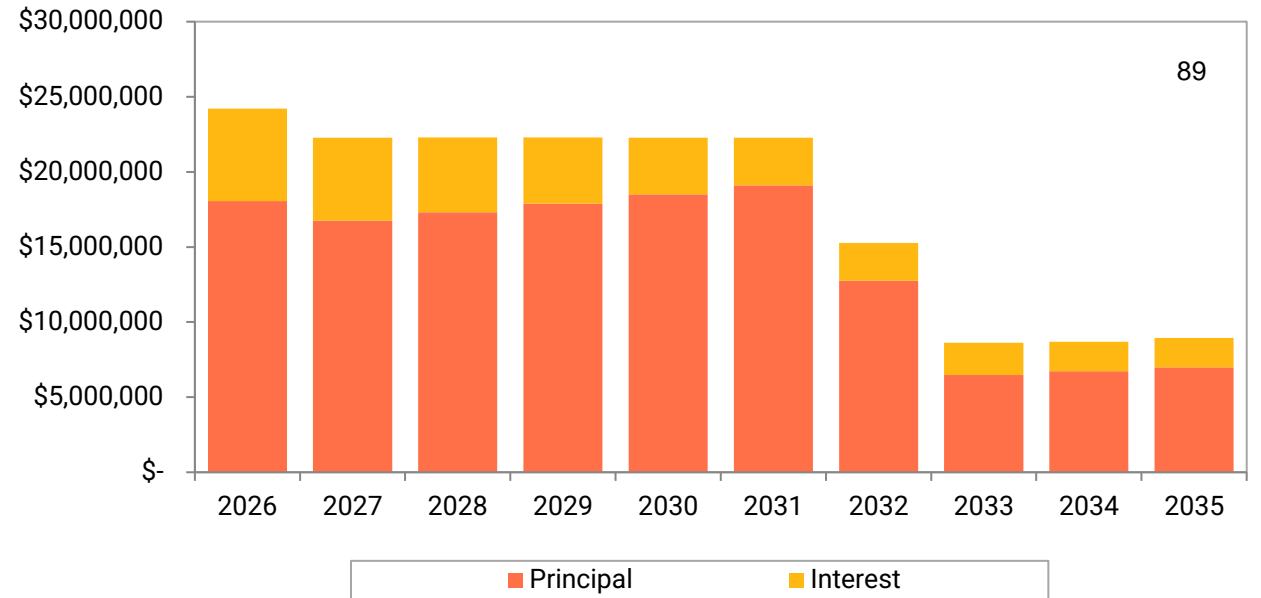
Community Service Fund Expenditures per ADM Comparison



* Percentile data and state average obtained from School District Profile reports published by the MDE

Debt Service Fund

Debt Description	Balance at Year End	Maturity Date
G.O. Alternative Facilities Bonds, Series 2014A	\$ 6,570,000	2026
G.O. Alternative Facilities Bonds, Series 2015A	14,900,000	2028
G.O. Capital Facilities Bonds, Series 2016A	6,130,000	2031
G.O. Refunding Bonds, Series 2016B	1,680,000	2027
G.O. Alternative Facilities Bonds, Series 2016C	40,800,000	2032
G.O. Certificates of Participation, Series 2016D	4,175,000	2031
G.O. Refunding Bonds, Series 2017A	4,515,000	2029
G.O. Alternative Facilities Bonds, Series 2018A	10,035,000	2032
G.O. Alternative Facilities Bonds, Series 2019B	13,655,000	2040
G.O. Alternative Facilities Bonds, Series 2020A	16,005,000	2041
G.O. Refunding Bonds, Series 2020B	4,005,000	2032
G.O. Alternative Facilities Bonds, Series 2021A	20,325,000	2042
G.O. Alternative Facilities Bonds, Series 2022A	17,795,000	2040
G.O. Alternative Facilities Bonds, Series 2023A	19,260,000	2044
G.O. Alternative Facilities Bonds, Series 2024A	18,475,000	2045
Total Bonds Outstanding	<u>\$ 198,325,000</u>	
Total Remaining Interest Payments	<u>\$ 43,551,924</u>	



Building Construction Fund Budget to Actual

	Final Budgeted Amounts	Actual Amounts	Variance With Final Budget
Revenues	\$ 450,000	\$ 1,031,604	\$ 581,604
Expenditures	19,725,074	11,539,738	8,185,336
Excess (Deficiency) of Revenues Over (Under) Expenditures	(19,275,074)	(10,508,134)	8,766,940
Other Financing Sources			
Bonds issued	19,183,125	18,475,000	(708,125)
Premium on debt issued	-	661,070	661,070
Total Other Financing Sources	19,183,125	19,136,070	(47,055)
Net Change in Fund Balances	(91,949)	8,627,936	8,719,885
Fund Balances, July 1	12,624,806	12,624,806	-
Fund Balances, June 30	\$ 12,532,857	\$ 21,252,742	\$ 8,719,885

KEY PERFORMANCE INDICATORS

Property Taxes

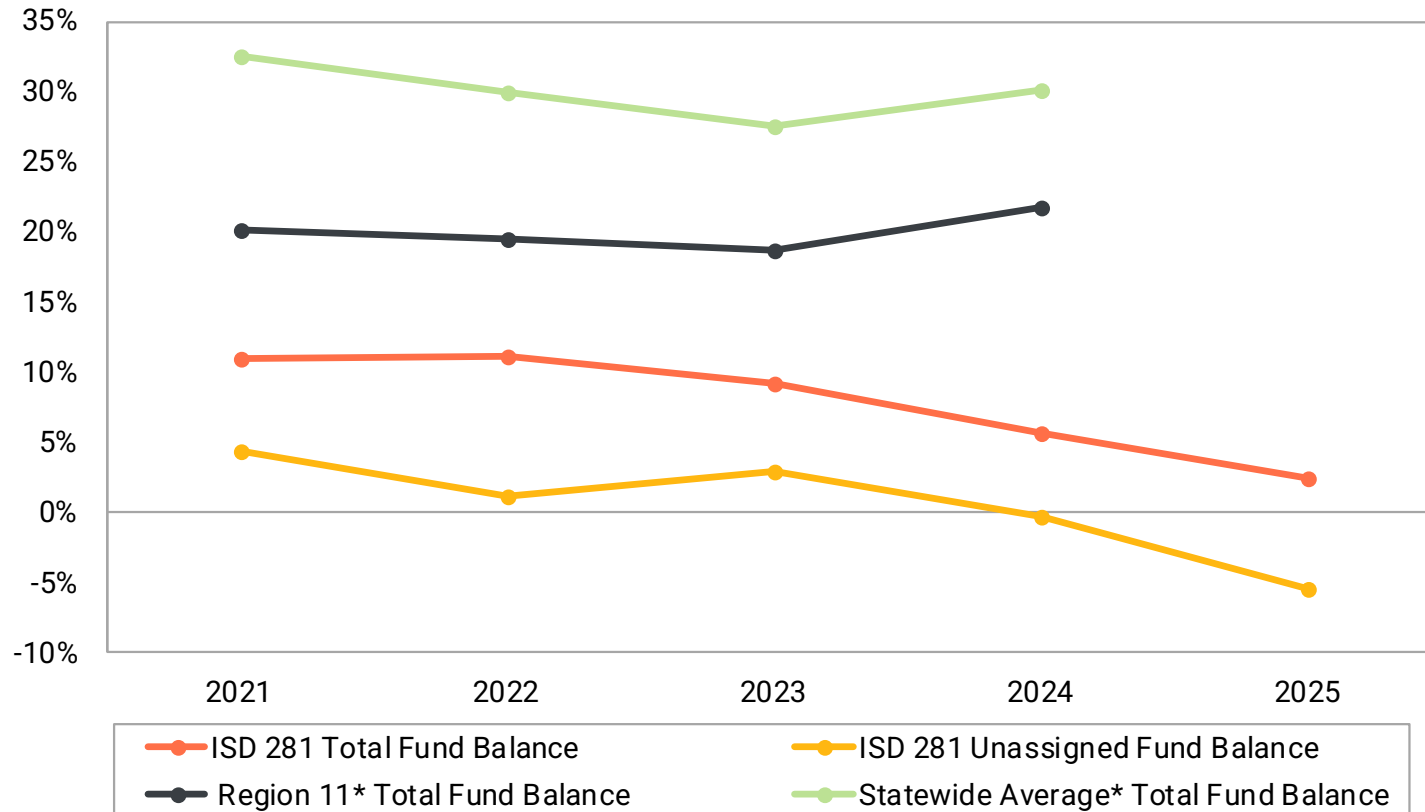


	Taxes Per ADM	Average School District Property Tax Per Home	District Property Tax Per 100K Home Value After Credits
■ 2024 Robbinsdale Public School District	\$4,326	\$1,468	\$464
■ 2024 Region 11*	\$3,572	\$1,704	\$416
■ 2024 Statewide Average*	\$2,182	\$913	\$425

* Percentile data and state average obtained from School District Profile reports published by the MDE

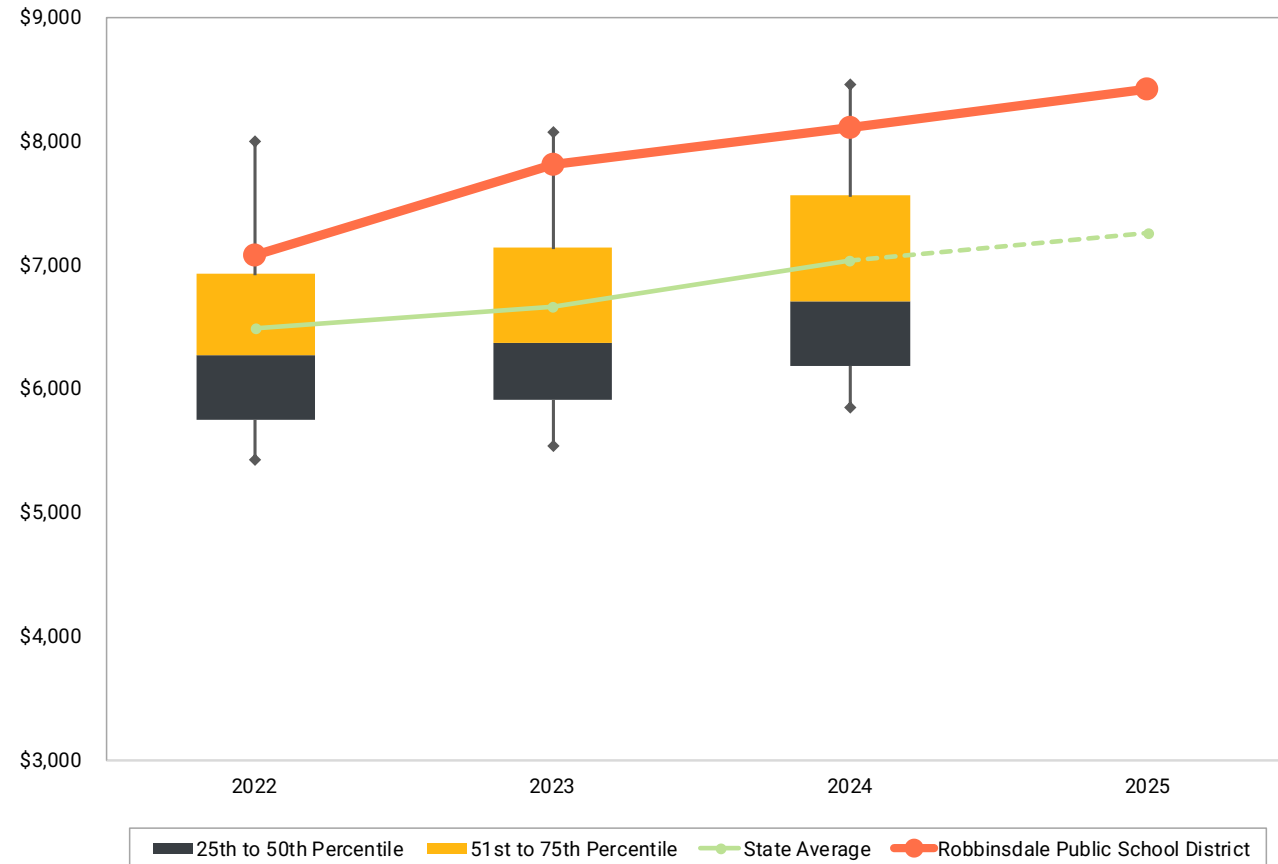
KEY PERFORMANCE INDICATORS

General Fund Balances as a Percentage of Expenditures



KEY PERFORMANCE INDICATORS

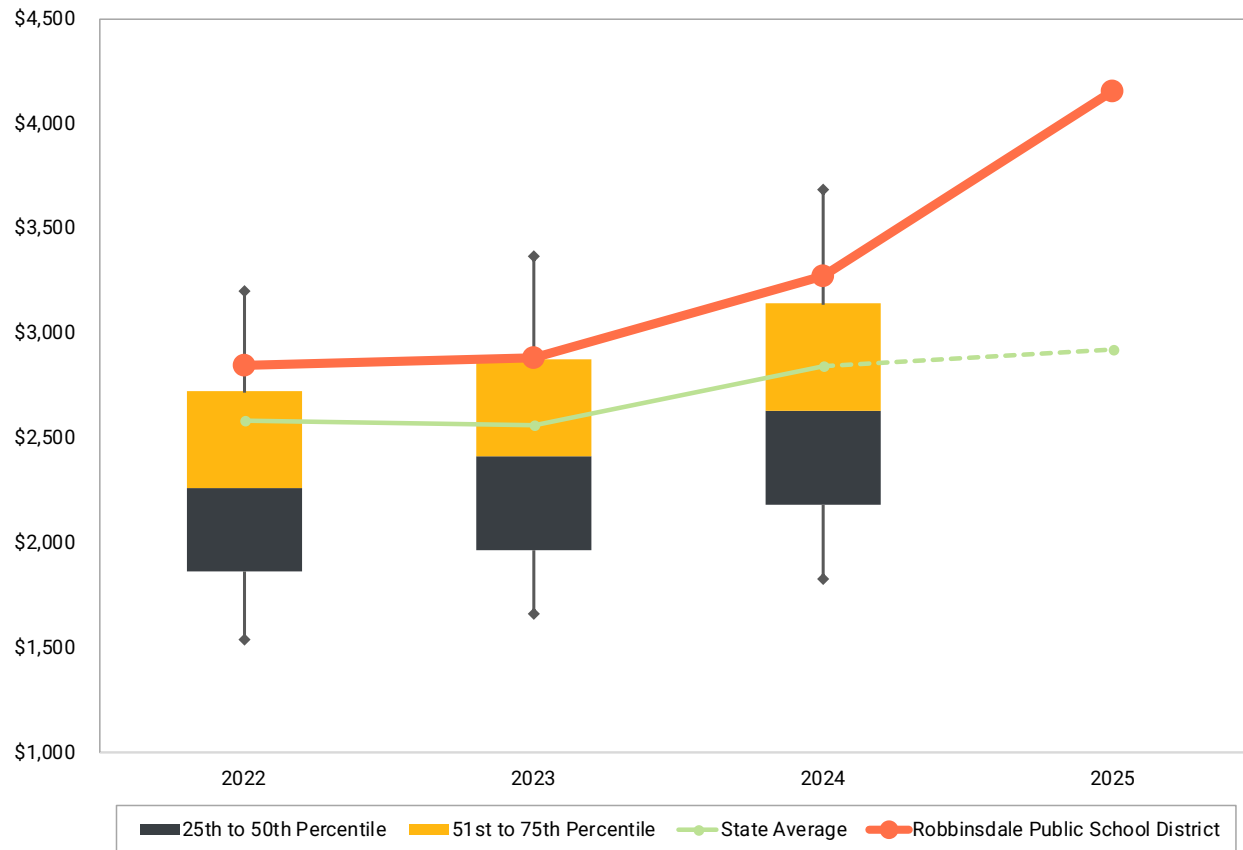
Elementary and Secondary Regular Instruction per ADM



* Percentile data and state average obtained from School District Profile reports published by the MDE

KEY PERFORMANCE INDICATORS

Special Education Expenditures per ADM



* Percentile data and state average obtained from School District Profile reports published by the MDE

Your Abdo Team



Brad
FALTEYSEK
CPA - Partner



Tyler
SEE
CPA – Senior Manager



John
STACHEL
Supervisor



Jason
FAGAN
Senior Associate



Executive Governance Summary

DRAFT

Independent School District No. 281

New Hope, Minnesota

For the year ended June 30, 2025



Edina Office

5201 Eden Avenue, Ste 250
Edina, MN 55436
P 952.835.9090

Mankato Office

100 Warren Street, Ste 600
96 Mankato, MN 56001
P 507.625.2727

Scottsdale Office

14500 N Northsight Blvd, Ste 233
Scottsdale, AZ 85260
P 480.864.5579

NEED DATE

Members of the Board of Education
Independent School District No. 281
New Hope, Minnesota

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Independent School District No. 281 (the District), New Hope, Minnesota for the year ended June 30, 2025 and have issued our report thereon dated NEED DATE. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 19, 2025. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

In planning and performing our audit of the financial statements, we considered the District’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District’s internal control. Accordingly, we do not express an opinion on the effectiveness of the District’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be a significant deficiency, however significant deficiencies may exist that have not been identified. As described below, we identified a deficiency in internal control that we consider to be a material weakness, as finding 2025-003.

<u>Finding</u>	<u>Description</u>
2025-003	Material Audit Adjustment
<i>Condition:</i>	During this year’s audit, adjustments were needed to materially adjust accounts payable.
<i>Criteria:</i>	The financial statements needed to be materially correct.
<i>Cause:</i>	The Districts management had not prepared a year end trial balance reflecting all necessary accounting entries.
<i>Effect:</i>	This indicates that misstatements may occur and not be detected by the District’s system of internal control.
<i>Recommendation:</i>	We recommend that the year-end audit preparation process include a review of accounts payable to ensure that there are checks and balances to prevent this type of correction moving forward.
<i>Management Response:</i>	
	The District agrees with the correction. Procedures are in place for the fiscal year 2026 audit to improve the process and to ensure that this type of material adjustment is not needed in the future.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District’s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, and noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also, in accordance with the Uniform Guidance, we examined, on a test basis, evidence about the District’s compliance with the types of compliance requirements described in the “U.S. Office of Management and Budget (OMB) Compliance Supplement” applicable to each of its major Federal programs for the purpose of expressing an opinion on the District’s compliance with those requirements and for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on the District’s compliance with those requirements. The results of our tests disclosed two instances of noncompliance or other matters that are required to be reported in accordance with the Uniform Guidance, *Government Auditing Standards* or Minnesota statutes.



Finding

Description

2025-001

Student Activity Accounts with Deficit Balances

Condition:

We noted certain student activity accounts that had a deficit year-end balance, which is not appropriate as defined in the Manual for Activity Fund Accounting (MAFA).

Criteria:

The Manual for Activity Fund Accounting (MAFA) states that no individual student activity will operate with a negative cash balance at the end of the fiscal year.

Cause:

During our audit, we found that there was one student activity account with a deficit fund balance.

Effect:

The District is not in compliance with MAFA.

Recommendation:

It is our recommendation that the District assure all student activity accounts do not spend in excess of available funds, and eliminate the existing student activity account balance deficit.

Management Response:

There is no disagreement with this finding. The District will take action to avoid similar occurrences in the future.

2025-002

Student Activity Purpose Summary

Condition:

During our audit procedures, it came to our attention that the District did not have an Activity Purpose Summary for all student activity accounts.

Criteria:

UFARS Chapter 14 requires the District to have Activity Purpose Summaries in place for all student activity groups.

Cause:

The District did not have Activity Purpose Summaries for all accounts.

Effect:

The District is out of compliance with UFARS requirements.

Recommendation:

We recommend that the District develops an Activity Purpose Summary for all groups to fill out at the beginning of each school year.

Management Response:

The District is aware of the situation and plans to implement procedures to ensure Activity Purpose Summaries are put in place



Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements. The District changed accounting policies during the year ended June 30, 2025 related to compensated absences (GASB 101). We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. Significant estimates affecting the financial statements are described below:

- Management's estimate of depreciation is based on estimated useful lives of the assets. Depreciation is calculated using the straight-line method.
- Management estimates a portion of the receivable from the Department of Education on student numbers and past expenditures.
- Management's estimate of its Net OPEB Obligations (Assets) are based on several factors including, but not limited to, anticipated retirement age for active employees, life expectancy, turnover, and healthcare cost trend rate.
- Management's estimate of its portion of the District's net pension liabilities related to its proportionate share of TRA and PERA pensions (assets) are based on the District's contributions in relation to all contributions to each plan as a whole. The overall net pension liability for TRA and PERA are based on several factors including, but not limited to, anticipated retirement age for active employees, life expectancy, survivor life expectancy, and high-five salary.
- Management's estimate of future paid sick time and vacation leave usage is based on historical usage data.
- Management's estimates of its lease liability and intangible right to use assets are based on several factors including, but not limited to, a discount rate based on the District's estimated incremental borrowing rate.
- Management's estimate of its lease receivable is based on the present value of lease payments expected to be received during the lease term.

We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole. The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

We assisted in preparing a number of year end accounting entries. These were necessary to adjust the District's records at year end to correct ending balances. The District should establish more detailed processes and procedures to reduce the total number of entries in each category. The District will receive better and timelier information if the preparation of year end entries is completed internally.



Management Representations

We have requested certain representations from management that are included in the management representations letter dated NEED DATE.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Matters

We applied certain limited procedures to the required supplementary information (RSI) (Management's Discussion and Analysis, the Schedule of Changes in the District's Net OPEB Liability and Related Ratios, the Schedule of the District's Contributions, the Schedule of Investment Returns, the Schedules of Employer's Share of the Net Pension Liability, the Schedules of Employer's Contributions), which is information that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information (combining and individual fund financial statements and schedules and table and the Schedule of Expenditures of Federal Awards), which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory or statistical sections, which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on them.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.



Future Accounting Standard Changes

The following Governmental Accounting Standards Board (GASB) Statements have been issued and may have an impact on future District financial statements:

GASB Statement No. 103 - *Financial Reporting Model Improvements*

Effective: 06/30/2026

GASB Statement No. 104 - *Disclosure of Certain Capital Assets*

Effective: 06/30/2026

Further information on upcoming [GASB pronouncements](#).

* * * *

Restriction on Use

This communication is intended solely for the information and use of the members of the School Board, management and others within the administration of the District, federal awarding agencies and the Minnesota Department of Education, and is not intended to be and should not be used by anyone other than these specified parties.

The comments and recommendations in the report are purely constructive in nature, and should be read in this context. Our audit would not necessarily disclose all weaknesses in the system because it was based on selected tests of the accounting records and related data.

If you have any questions or wish to discuss any of the items contained in this letter, please feel free to contact us at your convenience. We wish to thank you for the opportunity to be of service and for the courtesy and cooperation extended to us by your staff.

Abdo
Minneapolis, Minnesota
NEED DATE

DRAFT



School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: New Business

ITEM: 8.B. Resolution Accepting Donations

COMMENTS BY: Kristen Hoheisel, Chief Financial Officer

The School Board will be asked to move approval of the Resolution Accepting Donations in the amount of **\$20,929.00**. The School Board and Superintendent are grateful for the generous contributions supporting our students and staff in Robbinsdale Area Schools.

Recommended Action: Approve the resolution accepting donations.

	Yes	No	Abstention
Helen Bassett			
ReNae Bowman			
Dr. Greta Evans-Becker			
Aviva Hillenbrand			
Caroline Long			
Dr. Kenneth Wutoh			

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

The following resolution was moved by Director Wuton and seconded by Director Bowman:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

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WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Robbinsdale Area School District ISD 281, gratefully accepts the following donations as identified below:

November 3, 2025

Date	School Name/Program	Donor Information	Amount	Item	Purpose
10/15/2025	Robbinsdale Spanish Immersion School	RSIS PTO	\$12,000.00		2025-26 Amnity Interns
10/15/2025	Robbinsdale Spanish Immersion School	RSIS PTO	\$2,490.00		Six Intern stipends
10/15/2025	Districtwide	New Hope Women of Today	\$650.00		Fall Orchestra Music program
10/20/2025	FAIR-Pilgrim Lane	FAIR Pilgrim Lane PTO	\$1,500.00		Artist in Residency-Dec 1-5, 2025
10/20/2025	FAIR-Pilgrim Lane	FAIR Pilgrim Lane PTO	\$1,200.00		The Works Museum STEM night 2-19-2025
10/20/2025	Northport Elementary	Minnesota Vikings Foundation	\$1,000.00		Benefit for students at Meadow Lake Elementary School
10/22/2025	Noble Elementary	Valley Presbyterian Church	\$2,049.00		Benefit for students at Noble Elementary School

10/23/2025	Sonnesyn Elementary	Charities Aid Foundation C/O CyberGrants LLC	\$10.00	General School/Program Support
10/24/2025	Sandburg Middle School	Charities Aid Foundation C/O CyberGrants LLC	\$10.00	General School/Program Support
10/24/2025	Districtwide	Charities Aid Foundation C/O CyberGrants LLC	\$20.00	General School/Program Support
		Donation Cash total	\$20,929.00	

The vote on adoption of the Resolution was as follows:

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Aye: *Bowman, Evans-Becker, Hillenbrand, Long, Mutch*

Nay: *None*

Absent: *Bassett*

Whereupon, said Resolution was declared duly adopted.

By: *Greta Evans-Becker*

By: *John Bowman*



School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: New Business
ITEM: 8.C. Change to 2025-26 School Board Meeting Calendar
PRESENTER: Dr. Greta Evans-Becker, School Board Chair

Because the Minneapolis Convention Center was not available Monday, June 1, 2025 for our commencements, the date for district graduations has been changed to Friday, May 29, 2025.

Since commencements will not be happening on Monday, June 1, 2025 as originally planned, it is proposed that we move the first meeting in June to that day, instead of on Tuesday, June 2, 2025.

Recommended Action:

Approve the change of the first meeting in June from Tuesday, June 2, 2025 to Monday, June 1, 2025..

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



2025-2026 School Board Meetings

Meetings are typically held the first and third Monday of each month (except when the calendar does not permit) at the Education Service Center, 4148 Winnetka Avenue North, New Hope, MN, in the Boardroom on the third floor. School Board Work Sessions typically start ten minutes after the adjournment of the preceding School Board Business Meeting.

2025			
Monday	July 7	6:00 p.m. 7:00 p.m.	<ul style="list-style-type: none"> • Listening Time • Business Meeting • Closed Session, pursuant to Minnesota Statute 13D.03 for Labor Negotiations Strategy
Monday	July 21	6:00 p.m.	<ul style="list-style-type: none"> • Business Meeting (brief) • Study Session • Closed Session, pursuant to Minnesota Statute 13D.03 for Labor Negotiations Strategy
Tuesday	July 22	6:00 p.m.	<ul style="list-style-type: none"> • School Board Professional Development
Wednesday	July 23	9:00 a.m.	<ul style="list-style-type: none"> • School Board Professional Development
Monday	August 4	6:00 p.m. 7:00 p.m.	<ul style="list-style-type: none"> • Listening Time • Business Meeting
Monday	August 18	6:00 p.m.	<ul style="list-style-type: none"> • Business Meeting (brief) • Study Session
Wednesday	September 3	6:00 p.m. 7:00 p.m.	<ul style="list-style-type: none"> • Listening Time • Business Meeting • Special Study Session
Tuesday	September 23	6:00 p.m.	<ul style="list-style-type: none"> • Business Meeting (brief) • Study Session
Monday	October 6	6:00 p.m. 7:00 p.m.	<ul style="list-style-type: none"> • Listening Time • Business Meeting
Monday	October 13	6:00 p.m.	<ul style="list-style-type: none"> • Special Study Session
Monday	October 20	6:00 p.m.	<ul style="list-style-type: none"> • Business Meeting (brief) • Study Session
Monday	November 3	6:00 p.m. 7:00 p.m.	<ul style="list-style-type: none"> • Listening Time • Business Meeting - Comprehensive



			Achievement and Civic Readiness Annual Report as the first discussion item (to include public forum)
Tuesday	November 4		<ul style="list-style-type: none"> ● Election Day
Monday	November 17	6:00 p.m.	<ul style="list-style-type: none"> ● Business Meeting (brief) ● Study Session
Monday	November 24	6:00 p.m.	<ul style="list-style-type: none"> ● Special Study Session
Monday	December 1	6:00 p.m.	<ul style="list-style-type: none"> ● Truth in Taxation Public Hearing ● Business Meeting
Monday	December 8	6:00 p.m.	<ul style="list-style-type: none"> ● Special Study Session
Monday	December 15	6:00 p.m. 7:00 p.m. 7:30 p.m.	<ul style="list-style-type: none"> ● Listening Time ● Business Meeting (brief) ● Study Session
Monday	January 5	6:00 p.m.	<ul style="list-style-type: none"> ● Organizational Meeting ● Business Meeting
Tuesday	January 20	6:00 p.m. 7:00 p.m.	<ul style="list-style-type: none"> ● Listening Time ● Business Meeting (brief) ● Study Session ● Closed Session, pursuant to Minnesota Statute 13D.05, Subdivision 3(a) for Superintendent Mid-Year Evaluation
Monday	February 2	6:00 p.m. 7:00 p.m.	<ul style="list-style-type: none"> ● Listening Time ● Business Meeting
Tuesday	February 17	6:00 p.m.	<ul style="list-style-type: none"> ● Business Meeting (brief) ● Study Session
Monday	March 2	6:00 p.m. 7:00 p.m.	<ul style="list-style-type: none"> ● Listening Time ● Business Meeting
Monday	March 16	6:00 p.m.	<ul style="list-style-type: none"> ● Business Meeting (brief) ● Study Session
Monday	April 6	6:00 p.m. 7:00 p.m.	<ul style="list-style-type: none"> ● Listening Time ● Business Meeting
Monday	April 20	6:00 p.m.	<ul style="list-style-type: none"> ● Business Meeting (brief) ● Study Session
Monday	May 4	6:00 p.m. 7:00 p.m.	<ul style="list-style-type: none"> ● Listening Time ● Business Meeting



Monday	May 18	6:00 p.m.	<ul style="list-style-type: none"> • Business Meeting (brief) • Study Session
Tues Monday	June 12 <i>(Due to commencement on Monday, June 1)</i>	6:00 p.m. 7:00 p.m.	<ul style="list-style-type: none"> • Listening Time • Business Meeting
Monday	June 15	6:00 p.m.	<ul style="list-style-type: none"> • Business Meeting (brief) • Study Session • Closed Session, pursuant to Minnesota Statute 13D.05, Subdivision 3(a) for Superintendent Evaluation

January 27, 2025 Updated: October 30, 2025



School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION:	Policy
ITEM:	9.A. Policy Committee Report
PRESENTER:	Dr. Kenneth Wutoh, Committee Spokesperson

The Policy Committee will review the memorandum attached to the agenda.



To: School Board and Superintendent Staloch
From: Policy Committee
Date: November 3rd, 2025
Re: Policy Committee Report

The Policy Committee convened on October 27, 2025 to continue its work on reviewing and advancing policies. The committee remains committed to ensuring that policies are updated.

As part of this process, the Cabinet is actively reviewing and providing input and engaging other relevant stakeholders as appropriate.

We appreciate the dedication of all involved in this critical work and will continue to provide updates as policies progress through review and approval.

Our next meeting is November 19th, 2025.

POLICIES FOR FIRST READ			
Policy Number and Title	New Policies	Policy Change	Description of Change
210 AP- Conflict of Interest School Board Members	Continuation of review of the 200 Series	Changing from AP to Policy	
211 AP- Criminal or Civil Action Against School District, School Board Member, Employee, or Student	Continuation of review of the 200 Series	Changing from AP to Policy	
305 - Policy Implementation MSBA Redline 305 Policy - Policy Implementation (draft)	This is a new policy being adopted into our School Board Policies.	This policy was created using MSBA and South Washington as a guideline.	
515 AP - Protection and Privacy of Student Records	.	Statue / Legislative Updates Changing from AP to Policy Added Cross Reference	<ul style="list-style-type: none">• Section VI. B. #23. Added verbiage• Section VII A. #3. Added verbiage• Cross References: Added Equity Policy 102.1
709 Policy: Student		Legislative Updates	<ul style="list-style-type: none">• Section VII: A. #1

Transportation Safety			<ul style="list-style-type: none"> • Section VIII C., D. and E. • Updated Cross Reference to include Cannabis
POLICY REQUEST PROCEDURE			
Substantive Policy Change Request Procedure	Review		<ul style="list-style-type: none"> • Adopt this as a procedure and add it to the Handbook.
In Progress			
501 Policy - School Weapons Going to a future Study Session	Yes	Added verbiage	<ul style="list-style-type: none"> • Active shooter incidents added

School Board Policy Committee - - Substantive Policy Change Requests Procedure

Purpose

To provide a consistent, transparent process for board members who are not serving on the Policy Committee to propose substantive revisions to existing board policies.

Step 1: Submission of Request

A board member wishing to propose substantive changes must submit the request in writing to the Policy Committee Chair. The request must include: the specific policy number and title, the suggested revisions (highlighted or in redline format), and a brief written rationale explaining the need for the change.

Step 2: Acknowledgment

The Policy Committee Chair (or designee) will acknowledge receipt of the request within five (5) business days and notify the requesting board member of the timeline for review.

Step 3: Initial Screening

The Policy Committee will determine whether the request involves substantive revisions (changes to meaning, authority, or application of the policy) or technical edits (grammar, formatting, references). Substantive requests will be scheduled for committee consideration.

Step 4: Committee Review

The Policy Committee will place the proposed change on its next regular meeting agenda. The requesting board member may be invited to present the rationale during the meeting. The Committee may: accept the proposal, modify the proposal, or decline the proposal with written explanation.

Step 5: Drafting and Legal Review

If the Committee supports moving forward, staff will prepare a draft revision. Drafts will be reviewed for legal compliance, alignment with state/federal requirements, and consistency with other board policies.

Step 6: Board Action

The full Board will review the recommended policy revision at a regular business meeting. Adoption will follow the Board's established policy adoption procedure (first reading, feedback, second reading/adoption).

Step 7: Notification of Outcome

The requesting board member will receive written notification of the Committee's action, regardless of the outcome.



School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION:	Policy
ITEM:	9.C. First Reads - Policies
PRESENTER:	Member(s) of the Policy Committee

PURPOSE:

The Policy Committee will review First Read drafts of the following policies with the Board:

- [210 Policy - Conflict of Interest School Board Members](#)
- [211 Policy - Criminal or Civil Action Against School District, School Board Member, Employee, or Student](#)
- [305 Policy - Policy Implementation \(305 - Policy Implementation MSBA redline\)](#)
- [515 Policy - Protection and Privacy of Student Records](#)
- [709 Policy - Student Transportation Safety](#)

ROLE OF THE BOARD:

Review the above-listed policies, understanding that the proposed changes made to each of them will bring them into alignment with the Minnesota School Boards Association (MSBA) model policies.

It is recommended that these policies come for Second Read-Action at the Monday, November 17, 2025 Business Meeting.

210 POLICY 210AP: - CONFLICT OF INTEREST SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to observe state statutes regarding conflicts of interest and to engage in school district business activities in a fashion designed to avoid any conflict of interest or the appearance of impropriety.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to contract for goods and services in conformance with statutory conflict of interest laws and in a manner that will avoid any conflict of interest or the appearance thereof. Accordingly, the school board will contract under the statutory exception provisions only when it is clearly in the best interest of the school district because of limitations that may exist on goods or services otherwise available to the school district.

III. GENERAL PROHIBITIONS AND RECOGNIZED STATUTORY EXCEPTIONS

- A. A school board member who is authorized to take part in any manner in making any sale, lease, or contract in his or her official capacity shall not voluntarily have a personal financial interest in that sale, lease, or contract or personally benefit financially there from.
- B. In the following circumstances, however, the school board may as an exception, by unanimous vote, contract for goods or services with a school board member of the school district:
 1. In the designation of a bank or savings association, in which a school board member is interested, as an authorized depository for school district funds and as a source of borrowing, provided such deposited funds are protected in accordance with Minn. Stat. Ch. 118A. Any school board member having said interest shall disclose that interest and the interest shall be entered upon the minutes of the school board. Disclosure must be made when such bank or savings association is first designated as a depository or source of borrowing, or when such school board member is elected, whichever is later. Disclosure serves as notice of the interest and must only be made once;
 2. The designation of an official newspaper, or publication of official matters therein, in which the school board member is interested when it is the only newspaper complying with statutory requirements relating to the designation or publication;
 3. A contract with a cooperative association of which the school board member is a shareholder or stockholder but not an officer or manager;
 4. A contract for which competitive bids are not required by law. A contract made

under this exception will be void unless the following procedures are observed:

- a. The school board must authorize the contract in advance of its performance by adopting a resolution setting out the essential facts and determining that the contract price is as low as or lower than the price at which the goods or services could be obtained elsewhere.
 - b. In the case of an emergency when the contract cannot be authorized in advance, payment of the claims must be authorized by a like resolution wherein the facts of the emergency are also stated.
 - c. Before a claim is paid, the interested school board member must file with the clerk of the school board an affidavit stating:
 - (1) The name of the school board member and the office held;
 - (2) An itemization of the goods or services furnished;
 - (3) The contract price;
 - (4) The reasonable value;
 - (5) The interest of the school board member in the contract; and
 - (6) That to the best of the school board member's knowledge and belief, the contract price is as low as, or lower than, the price at which the goods or services could be obtained from other sources.
5. A school board member may rent space in a public facility at a rate commensurate with that paid by other members of the public.
- C. In the following circumstances, the school board may as an exception, by majority vote at a meeting where all school board members are present, contract for services with a school board member of the school district: A school board member may be newly employed or may continue to be employed by the school district as an employee where there is a reasonable expectation on July 1, or at the time the contract is entered into or extended, that the amount to be earned by that school board member under that contract or employment relationship, will not exceed \$8,000 in that fiscal year. If the school board member does not receive majority approval to be initially employed or to continue in employment at a meeting where all school board members are present, that employment must be immediately terminated and that school board member will have no further rights to employment while serving as a school board member in the school district.
- D. The school board may contract with a class of school district employees, such as teachers or custodians, where the spouse of a school board member is a member of the class of employees contracting with the school board and the employee spouse receives no special monetary or other benefit that is substantially different from the benefits that other members of the class receive under the employment contract. In order for the school board to invoke this exception, it must have a majority of disinterested school board members vote to approve the contract, direct the school board member spouse to abstain from

voting to approve the contract, and publicly set out the essential facts of the contract at the meeting where the contract is approved.

IV. LIMITATIONS ON RELATED EMPLOYEES

- A. The school board can hire or dismiss teachers only at duly called meetings. Where a husband and wife, brother and sister, or two brothers or sisters, constitute a quorum, no contract employing a teacher may be made or authorized except upon the unanimous vote of the full school board.
- B. The school board may not employ any teacher related by blood or marriage to a school board member, within the fourth degree as computed by the civil law, except by a unanimous vote of the full school board.

V. CONFLICTS PRIOR TO TAKING OFFICE

A school board member with personal financial interest in a sale, lease, or contract with the school district which was entered before the school board member took office and presents an actual or potential conflict of interest, shall immediately notify the school board of such interest. It shall thereafter be the responsibility of the school board member to refrain from participating in any action relating to the sale, lease, or contract. At the time of renewal of any such sale, lease, or contract, the school board may enter into or renew such sale, lease, or contract only if it falls within one of the enumerated exceptions for contracts relating to goods or services provided above and if the procedures provided in this policy are followed.

VI. DETERMINATION AS TO WHETHER A CONFLICT OF INTEREST EXISTS

The determination as to whether a conflict of interest exists is to be made by the school board. Any school board member who has an actual or potential conflict shall notify the school board of such conflict immediately. The school board member shall thereafter cooperate with the school board as necessary for the school board to make its determination.

Legal References: Minn. Stat. § 122A.40, Subd. 3 (Teacher Hiring, Dismissal)
Minn. Stat. § 123B.195 (Board Member's Right to Employment)
Minn. Stat. § 471.87 (Public Officers; Interest in Contract; Penalty)
Minn. Stat. § 471.88, Subds. 2, 3, 4, 5, 12, 13, and 21 (Exceptions)
Minn. Stat. § 471.89 (Contract, When Void)
Op. Atty. Gen. 437-A-4, March 15, 1935
Op. Atty. Gen. 90-C-5, July 30, 1940
Op. Atty. Gen. 90-A, August 14, 1957

Cross References: MSBA/MASA Model Policy 101 (Legal Status of the School Board)
MSBA/MASA Model Policy 209 (Code of Ethics)
MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties

**211 POLICY ADMINISTRATIVE PROCEDURE 211AP - CRIMINAL OR CIVIL ACTION
AGAINST SCHOOL DISTRICT, SCHOOL BOARD MEMBER, EMPLOYEE, OR STUDENT**

I. PURPOSE

The purpose of this policy is to provide guidance as to the school district's position, rights, and responsibilities when a civil or criminal action is pending against the school district, or a school board member, school district employee, or student.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that, when civil or criminal actions are pending against a school board member, school district employee, or student, the school district may be requested or required to take action.
- B. In responding to such requests and/or requirements, the school district will take such measures as are appropriate to its primary mission of providing for the education of students in an environment that is safe for staff and students and is conducive to learning.
- C. The school district acknowledges its statutory obligations with respect to providing assistance to school board members and teachers who are sued in connection with performance of school district duties. Collective bargaining agreement and school district policies may also apply.

III. CIVIL ACTIONS

- A. Pursuant to Minn. Stat. § 466.07, Subd. 1, the school district shall defend and indemnify any school board member or school district employee for damages in school-related litigation, including punitive damages, claimed or levied against the school board member or employee, provided that he or she was acting in the performance of the duties of the position and was not guilty of malfeasance, willful neglect of duty, or bad faith.
- B. Pursuant to Minn. Stat. §123B.25(b), with respect to teachers employed by the school district, upon written request of the teacher involved, the school district shall provide legal counsel for any school teacher against whom a claim is made or action is brought for recovery of damages in any tort action involving physical injury to any person or property or for wrongful death arising out of or in connection with the employment of the teacher with the school district. The school district will choose legal counsel after consultation with the teacher.
- C. Data Practices
Educational data and personnel data maintained by the school district may be sought as evidence in a civil proceeding. The school district will release the data only pursuant to the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and to the Family

Educational Rights and Privacy Act, 20 U.S.C. § 1232g and related regulations. When an employee is subpoenaed and is expected to testify regarding educational data or personnel data, he or she is to inform the building administrator or designated supervisor, who shall immediately inform the superintendent or designee. No school board member or employee may release data without consultation in advance with the school district official who is designated as the authority responsible for the collection, use, and dissemination of data.

D. Service of Subpoenas

It is the policy of the school district that its officers and employees will normally not be involved in providing service of process for third parties in the school setting.

E. Leave to Testify

Leave for employees appearing in court, either when sued or under subpoena to testify, will be considered in accordance with school district personnel policies and applicable collective bargaining agreements.

IV. **CRIMINAL CHARGES OR CONDUCT**

A. Employees

1. The school district expects that its employees serve as positive role models for students. As role models for students, employees have a duty to conduct themselves in an exemplary manner.
2. If the school district receives information relating to activities of a criminal nature by an employee, the school district will investigate and take appropriate disciplinary action, which may include discharge, subject to school district policies, statutes, and provisions of applicable collective bargaining agreements.
3. Pursuant to Minn. Stat. § 123B.02, Subd. 20, if reimbursement for a criminal defense is requested by a school district employee, the school board may, after consulting with its legal counsel, reimburse the employee for any costs and reasonable attorney fees incurred by the employee to defend criminal charges brought against the employee arising out of the performance of duties for the school district. The decision as to whether to reimburse shall be made in the discretion of the school board. A school board member who is a witness or an alleged victim in the case may not vote on the reimbursement. If a quorum of the school board is disqualified from voting on the reimbursement, the reimbursement must be approved by a judge of the district court.

B. Students

The school district has an interest in maintaining a safe and healthful environment and in preventing disruption of the educational process. In order to further that interest, the school district will take appropriate action regarding students convicted of crimes that relate to the school environment.

C. Criminal Investigations

1. It is the policy of the school district to cooperate with law enforcement officials. The school district will make all efforts, however, to encourage law enforcement officials to question students and employees outside of school hours and off school premises unless there are extenuating circumstances or the matter being investigated is school-related, or as otherwise provided by law.
2. The school district believes a student's education is important and should be interrupted as infrequently as possible. While it is the policy of the school district to cooperate with law enforcement officials, the school district will refrain from granting law enforcement officials access to question students and employees during school hours, unless there are extenuating circumstances or the matter being investigated is school-related, or as otherwise provided by law.

D. Data Practices

The school district will release to juvenile justice and law enforcement authorities educational and personnel data only in accordance with Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) and 20 U.S.C. § 1232g (FERPA).

V. **STATEMENTS WHEN LITIGATION IS PENDING**

Therefore, when the school district is involved as a plaintiff or defendant in litigation, school board members or school district employees shall refrain from making or releasing public statements about the litigation and defer to the District's administrative team, which will provide statements after the opportunity to consult with legal counsel.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
 Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
 Minn. Stat. § 123B.02, Subd. 20 (Legal Counsel, Reimbursement)
 Minn. Stat. § 123B.25(b) (Actions Against Teachers)
 Minn. Stat. § 466.07, Subd. 1 (Indemnification)
 20 U.S.C. § 1232g (Family Educational Rights and Privacy Act) 42 U.S.C. § 1983 (Civil Action for Depriving Rights)
 Minn. Op. Atty. Gen. 169 (Mar. 7, 1963)
 Minn. Op. Atty. Gen. 169 (Nov. 3, 1943)
Dypress v. School Committee of Boston, 446 N.E.2d 1099 (Mass. App. Ct. 1983)
Wood v. Strickland, 420 U.S. 308, 95 S.Ct. 992, 43 L.Ed.2d 214 (1975)

Cross References: 403AP (Discipline, Suspension, and Dismissal of School District Employees)
 Policy 406 (Public and Private Personnel Data)
 408AP (Subpoena of a School District Employee)
 414AP (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
 506AP (Student Discipline)
 Policy 515 (Protection and Privacy of Pupil Records)

305 **POLICY** - POLICY IMPLEMENTATION

I. **PURPOSE**

The purpose of this policy is to clarify the responsibility of the school administration for implementation of school ~~board-district~~ policy.

II. **GENERAL STATEMENT OF POLICY**

A. It shall be the responsibility of the superintendent to implement school ~~board-district~~ policy and to recommend additions or modifications thereto. The administration is authorized to develop **procedures**, **guidelines**, and **directives** to effectuate the implementation of school ~~board-district~~ policies. These **procedures**, **guidelines**, and **directives** shall not be inconsistent with said policies. At least annually, these written **procedures**, **guidelines**, and **directives** shall be presented to the school board for review.

B. School principals and other administrators who have handbook responsibilities shall present recommended changes necessary to reflect new or modified policies. Changes of substance within handbooks shall be reviewed by the Superintendent, or designee, to assure compliance with School Board policy and, if necessary, shall be approved by the School Board.

~~Employee and student handbooks shall be subject to annual review and approval by the school board.~~

~~C. School principals and other administrators who have handbook responsibilities shall present recommended changes necessary to reflect new or modified policies. Changes of substance within handbooks shall be reviewed by the superintendent to assure compliance with school ~~board-district~~ policy and shall be approved by the school board.~~

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies)

Adopted: _____

MSBA/MASA Model Policy 305

Orig. 1995

Revised: _____

Rev. 2022~~1999~~

305 POLICY IMPLEMENTATION

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II. GENERAL STATEMENT OF POLICY

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B. School principals and other administrators who have handbook responsibilities shall present recommended changes necessary to reflect new or modified policies. Changes of substance within handbooks shall be reviewed by the Superintendent, or designee, to assure compliance with School Board policy and, if necessary, shall be approved by the School Board.

~~Employee and student handbooks shall be subject to annual review and approval by the school board.~~

~~C. School principals and other administrators who have handbook responsibilities shall present recommended changes necessary to reflect new or modified policies. Changes of substance within handbooks shall be reviewed by the superintendent to assure compliance with school board-district policy and shall be approved by the school board.~~

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies)

Robbinsdale Area Schools
Independent School District 281
Original Adoption: June 18, 2012
Revised: ~~November 2024~~ September 2025
Approved: (enter date here)

515.1 ADMINISTRATIVE PROCEDURE POLICY - PROTECTION AND PRIVACY OF STUDENT RECORDS

I. PURPOSE

The school district recognizes its responsibility in regard to the collection, maintenance, and dissemination of student records and the protection of the privacy rights of students as provided in federal law and state statutes.

II. GENERAL STATEMENT OF POLICY

The following procedures and policies regarding the protection and privacy of parents and students are adopted by the school district, pursuant to the requirements of 20 U.S.C. § 1232g, *et seq.*, (Family Educational Rights and Privacy Act (FERPA)) 34 C.F.R. Part 99 and consistent with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and Minn. Rules Parts 1205.0100- 1205.2000.

III. DEFINITIONS

A. Authorized Representative

“Authorized representative” means any entity or individual designated by the school district, state, or an agency headed by an official of the Comptroller of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education, or state and local educational authorities to conduct, with respect to federal or state supported education programs, any audit or evaluation or any compliance or enforcement activity in connection with federal legal requirements that relate to these programs.

B. Biometric Record

“Biometric record,” as referred to in “Personally Identifiable,” means a record of one or more measurable biological or behavioral characteristics that can be used for authorized recognition of an individual (e.g., fingerprints, retina and iris patterns, voice prints, DNA sequence, facial characteristics, and handwriting).

C. Dates of Attendance

“Dates of attendance,” as referred to in “Directory Information,” means the period of time during which a student attends or attended a school or schools in the school district, including attendance in person or by paper correspondence, satellite, internet or other electronic communication technologies for students who are not in the classroom, and

including the period during which a student is working under a work-study program. The term does not include specific daily records of a student's attendance at a school or schools in the school district.

D. Directory Information

1. **Under federal law**, "directory information" - means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to: the student's name, address, telephone number, school, dates of attendance (enrollment), grade level, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received; and the most recent educational agency or institution attended. It also includes the name, address, and telephone number of the student's parent(s). Directory information does not include:

- a. a student's social security number;
- b. a student's identification number (ID), user ID, or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems if the identifier may be used to access education records without use of one or more factors that authenticate the student's identity such as a personal identification number (PIN), password, or other factor known or possessed only by the authorized user;
- c. a student ID or other unique personal identifier that is displayed on a student ID badge if the identifier can be used to gain access to educational records when used in conjunction with one or more factors that authenticate the student's identity, such as a PIN, password, or other factor known or possessed only by the student;
- d. personally identifiable data which references religion, race, color, social position, or nationality; or
- e. data collected from nonpublic school students, other than those who receive shared time educational services, unless written consent is given by the student's parent or guardian.

2. **Under Minnesota law**, a school district may not designate a student's home address, telephone number, email address, or other personal contact information as "directory information."

Minnesota law prohibits schools from designating student contact information as "directory information" despite the FERPA definition. Minnesota schools should comply with Minnesota law and should not include student contact information in their definition of "directory information."

E. Education Records

1. What constitutes “education records.” Education records means those records which: (1) are directly related to a student; and (2) are maintained by the school district or by a party acting for the school district.
2. What does not constitute an education record. The term, “education records,” does not include: (1) kept in the sole possession of the maker of the record; (2) used only as a personal memory aid; (3) not accessible or revealed to any other individual except a temporary substitute teacher; and (4) destroyed at the end of the school year.
 - b. Records of a law enforcement unit of the school district, provided education records maintained by the school district are **not** disclosed to the unit, and the law enforcement records are: (1) maintained separately from education records; (2) maintained solely for law enforcement purposes; and (3) disclosed only to law enforcement officials of the same jurisdiction.
 - c. Records relating to an individual, including a student, who is employed by the school district which: (1) are made and maintained in the normal course of business; (2) relate exclusively to the individual in that individual’s capacity as an employee; and (3) are not available for use for any other purpose.

However, these provisions shall not apply to records relating to an individual in attendance at the school district who is employed as a result of his or her status as a student.
 - d. Records relating to an eligible student, or a student attending an institution of post-secondary education, which are: (1) made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in his or her professional or paraprofessional capacity or assisting in that capacity; (2) made, maintained, or used only in connection with the provision of treatment to the student; and (3) disclosed only to individuals providing the treatment; provided that the records can be personally reviewed by a physician or other appropriate professional of the student’s choice. For the purpose of this definition, “treatment” does not include remedial educational activities or activities that are a part of the program of instruction within the school district.
 - e. Records created or received by the school district after an individual is no longer a student at the school district and that are not directly related to the individual’s attendance as a student.
 - f. Grades on peer-related papers before the papers are collected and recorded by a teacher.

F. Education Support Services Data

"Education support services data" means data on individuals collected, created, maintained, used, or disseminated relating to programs administered by a government entity or entity under contract with a government entity designed to eliminate disparities and advance equities in educational achievement for youth by coordinating services available to participants, regardless of the youth's involvement with other government services. Education support services data does not include welfare data under Minnesota Statutes, section 13.46.

Unless otherwise provided by law, all education support services data are private data on individuals and must not be disclosed except according to Minnesota Statutes, section 13.05 or a court order.

G. Eligible Student

"Eligible student" means a student who has attained eighteen (18) years of age or is attending an institution of post-secondary education.

H. Juvenile Justice System

"Juvenile justice system" includes criminal justice agencies and the judiciary when involved in juvenile justice activities.

I. Legitimate Educational Interest

"Legitimate educational interest" includes interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for education data. It includes a person's need to know in order to:

1. Perform an administrative task required in the school or employee's contract or position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.
4. Perform a task directly related to responding to a request for data.

J. Parent

"Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent of the student in the absence of a parent or guardian. The school district may presume the parent has the authority to exercise the rights provided herein, unless it has been provided with evidence that there is a state law or court order governing such matters as marriage dissolution, separation or child custody, or a legally binding instrument which provides to the contrary.

K. Personally Identifiable

“Personally identifiable” means that the data or information includes, but is not limited to:

- (a) a student’s name;
- (b) the name of the student’s parent or other family member;
- (c) the address of the student or student’s family;
- (d) a personal identifier such as the student’s social security number or student number or biometric record;
- (e) other direct identifiers, such as the student’s date of birth, place of birth, and mother’s maiden name;
- (f) other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or
- (g) information requested by a person who the school district reasonably believes knows the identity of the student to whom the education record relates.

L. Record

“Record” means any information or data recorded in any way including, but not limited to, handwriting, print, computer media, video or audio tape, film, microfilm, and microfiche.

M. Responsible Authority

“Responsible authority” is the Assistant Superintendent.

N. Student

“Student” includes any individual who is or has been in attendance, enrolled, or registered at the school district and regarding whom the school district maintains education records.

Student also includes applicants for enrollment or registration at the school district and individuals who receive shared time educational services from the school district.

O. School Official

“School official” includes:

- (a) a person duly elected to the school board;

- (b) a person employed by the school board in an administrative, supervisory, instructional, or other professional position;
- (c) a person employed by the school board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and (d) a person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, a ~~public information officer~~ or data practices compliance official, an attorney, or an auditor for the period of his or her performance as an employee or contractor.

P. Summary Data

“Summary data” means statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify the individual is ascertainable.

Q. Other Terms and Phrases

All other terms and phrases shall be defined in accordance with applicable state and federal law or ordinary customary usage.

IV. GENERAL CLASSIFICATION

State law provides that all data collected, created, received, or maintained by a school district are public unless classified by state or federal law as not public or private or confidential. State law classifies all data on individuals maintained by a school district which relates to a student as private data on individuals. This data may not be disclosed to parties other than the parent or eligible student without consent, except pursuant to a valid court order, certain state statutes authorizing access, and the provisions of FERPA and the regulations promulgated thereunder.

V. STATEMENT OF RIGHTS

A. Rights of Parents and Eligible Students

Parents and eligible students have the following rights under this policy:

1. The right to inspect and review the student’s education records;
2. The right to request the amendment of the student’s education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student’s privacy or other rights;
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that such consent is not required for disclosure pursuant to this policy, state or federal law, or the regulations promulgated thereunder;
4. The right to refuse release of names, addresses, and home telephone numbers of

students in grades 11 and 12 to military recruiting officers and post-secondary educational institutions;

5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the federal law and the regulations promulgated thereunder;
6. The right to be informed about rights under the federal law; and
7. The right to obtain a copy of this policy at the location set forth in Section XXI. of this policy.

B. Eligible Students

All rights and protections given parents under this policy transfer to the student when he or she reaches eighteen (18) years of age or enrolls in an institution of post-secondary education. The student then becomes an “eligible student.” However, the parents of an eligible student who is also a “dependent student” are entitled to gain access to the education records of such student without first obtaining the consent of the student. In addition, parents of an eligible student may be given access to education records in connection with a health or safety emergency if the disclosure meets the conditions of any provision set forth in 34 C.F.R. § 99.31(a).

C. Disabled Students

The school district shall follow 34 Code of Federal Regulations, sections 300.610-300.617 with regard to the privacy, notice, access, recordkeeping, and accuracy of information related to students with a disability.

VI. DISCLOSURE OF EDUCATION RECORDS

A. Consent Required for Disclosure

1. The school district shall obtain a signed and dated written informed consent of the parent of a student or the eligible student before disclosing personally identifiable information from the education records of the student, except as provided herein.
2. The written consent required by this subdivision must be signed and dated by the parent of the student or the eligible student giving the consent and shall include:
 - a. a specification of the records to be disclosed;
 - b. the purpose or purposes of the disclosure;
 - c. the party or class of parties to whom the disclosure may be made;
 - d. the consequences of giving informed consent; and

- e. if appropriate, a termination date for the consent.
3. When a disclosure is made under this subdivision:
 - a. if the parent or eligible student so requests, the school district shall provide him or her with a copy of the records disclosed; and
 - b. if the parent of a student who is not an eligible student so requests, the school district shall provide the student with a copy of the records disclosed.
 4. A signed and dated written consent may include a record and signature in electronic form that:
 - a. identifies and authenticates a particular person as the source of the electronic consent; and
 - b. indicates such person's approval of the information contained in the electronic consent.
 5. If the responsible authority seeks an individual's informed consent to the release of private data to an insurer or the authorized representative of an insurer, informed consent shall not be deemed to have been given unless the statement is:
 - a. in plain language;
 - b. dated;
 - c. specific in designating the particular persons or agencies the data subject is authorizing to disclose information about the data subject;
 - d. specific as to the nature of the information the subject is authorizing to be disclosed;
 - e. specific as to the persons or agencies to whom the subject is authorizing information to be disclosed;
 - f. specific as to the purpose or purposes for which the information may be used by any of the parties named in Clause e. above, both at the time of the disclosure and at any time in the future; and
 - g. specific as to its expiration date which should be within a reasonable time, not to exceed one year except in the case of authorizations given in connection with applications for: (i) life insurance or non-cancellable or guaranteed renewable health insurance and identified as such, two years after the date of the policy, or (ii) medical assistance under Minn. Stat. Ch. 256B or Minnesota Care under Minn. Stat. Ch. 256L, which shall be ongoing during all terms of eligibility, for individualized education

program health-related services provided by a school district that are subject to third party reimbursement.

6. Eligible Student Consent

Whenever a student has attained eighteen (18) years of age or is attending an institution of post secondary education, the rights accorded to and the consent required of the parent of the student shall thereafter only be accorded to and required of the eligible student, except as provided in Section V. of this policy.

B. Prior Consent for Disclosure Not Required

The school district may disclose personally identifiable information from the education records of a student without the written consent of the parent of the student or the eligible student unless otherwise provided herein, if the disclosure is:

1. To other school officials, including teachers, within the school district whom the school district determines have a legitimate educational interest in such records;
2. To a contractor, consultant, volunteer, or other party to whom the school district has outsourced institutional services or functions provided that the outside party:
 - a. performs an institutional service or function for which the school district would otherwise use employees;
 - b. is under the direct control of the school district with respect to the use and maintenance of education records; and
 - c. will not disclose the information to any other party without the prior consent of the parent or eligible student and uses the information only for the purposes for which the disclosure was made.
3. To officials of other schools, school districts, or post-secondary educational institutions in which the student seeks or intends to enroll, or is already enrolled, as long as the disclosure is for purposes related to the student's enrollment or transfer. The records shall include information about disciplinary action taken as a result of any incident in which the student possessed or used a dangerous weapon, and with proper annual notice (see Section XIX.), suspension and expulsion information and, if applicable, data regarding a student's history of violent behavior. The records also shall include a copy of any probable cause notice or any disposition or court order under Minn. Stat. § 260B.171, unless the data are required to be destroyed under Minn. Stat. § 120A.22, Subd. 7(c) or § 121A.75. On request, the school district will provide the parent or eligible student with a copy of the education records which have been transferred and provide an opportunity for a hearing to challenge the content of those records in accordance with Section XV. of this policy;
4. To authorized representatives of the Comptroller General of the United States, the

Attorney General of the United States, the Secretary of the U.S. Department of Education, or the Commissioner of the State Department of Education or his or her representative, subject to the conditions relative to such disclosure provided under federal law;

5. In connection with financial aid for which a student has applied or has received, if the information is necessary for such purposes as to:
 - a. determine eligibility for the aid;
 - b. determine the amount of the aid;
 - c. determine conditions for the aid; or
 - d. enforce the terms and conditions of the aid.

“Financial aid” for purposes of this provision means a payment of funds provided to an individual or a payment in kind of tangible or intangible property to the individual that is conditioned on the individual’s attendance at an educational agency or institution;

6. To state and local officials or authorities to whom such information is specifically allowed to be reported or disclosed pursuant to state statute adopted:
 - a. before November 19, 1974, if the allowed reporting or disclosure concerns the juvenile justice system and such system’s ability to effectively serve the student whose records are released; or
 - b. after November 19, 1974, if the reporting or disclosure allowed by state statute concerns the juvenile justice system and the system’s ability to effectively serve, prior to adjudication, the student whose records are released, provided the officials and authorities to whom the records are disclosed certify in writing to the school district that the data will not be disclosed to any other party, except as provided by state law, without the prior written consent of the parent of the student. At a minimum, the school district shall disclose the following information to the juvenile justice system under this paragraph: a student’s full name, home address, Telephone number, and date of birth; a student’s school schedule, attendance record, and photographs, if any; and parents’ names, home addresses, and telephone numbers.
7. To organizations conducting studies for or on behalf of educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction; provided that the studies are conducted in a manner which does not permit the personal identification of parents or students by individuals other than representatives of the organization, the information is destroyed when no longer needed for the purposes for which the study

was conducted, and the school district enters into a written agreement with the organization that:

- (a) specifies the purpose, scope, and duration of the study or studies and the information to be disclosed;
 - (b) requires the organization to use personally identifiable information from education records only to meet the purpose or purposes of the study as stated in the written agreement;
 - (c) requires the organization to conduct the study in a manner that does not permit personal identification of parents and students by anyone other than representatives of the organization with legitimate interests; and
 - (d) requires the organization to destroy or return to the school district all personally identifiable information when information is no longer needed for the purposes for which the study was conducted and specifies the time period in which the information must be returned or destroyed. For purposes of this provision, the term, “organizations,” includes, but is not limited to, federal, state, and local agencies and independent organizations. In the event the Department of Education determines that a third party outside of the school district to whom information is disclosed violates this provision, the school district may not allow that third party access to personally identifiable information from education records for at least five (5) years;
8. To accrediting organizations in order to carry out their accrediting functions;
 9. To parents of a student eighteen (18) years of age or older if the student is a dependent of the parents for income tax purposes;
 10. To comply with a judicial order or lawfully issued subpoena, provided, however, that the school district makes a reasonable effort to notify the parent or eligible student of the order or subpoena in advance of compliance therewith so that the parent or eligible student may seek protective action, unless the disclosure is in compliance with a federal grand jury subpoena, or any other subpoena issued for law enforcement purposes, and the court or other issuing agency has ordered that the existence or the contents of the subpoena or the information furnished in response to the subpoena not be disclosed, or the disclosure is in compliance with an ex parte court order obtained by the United States Attorney General (or designee not lower than an Assistant Attorney General) concerning investigations or prosecutions of an offense listed in 18 U.S.C. § 2332b(g)(5)(B) or an act of domestic or international terrorism as defined in 18 United States Code, section 2331, or a parent is a party to

a court proceeding involving child abuse and neglect or dependency matters, and the order is issued in the context of the proceeding. If the school district initiates legal action against a parent or student, it may disclose to the court, without a court order or subpoena, the education records of the student that are relevant for the school district to proceed with the legal action as plaintiff. Also, if a parent or eligible student initiates a legal action against the school district, the school district may disclose to the court, without a court order or subpoena, the student's education records that are relevant for the school district to defend itself;

11. To appropriate parties, including parents of an eligible student, in connection with an emergency if knowledge of the information is necessary to protect the health, including the mental health, or safety of the student or other individuals. The decision is to be based upon information available at the time the threat occurs that indicates that there is an articulable and significant threat to the health or safety of a student or other individuals. In making a determination whether to disclose information under this section, the school district may take into account the totality of the circumstances pertaining to a threat and may disclose information from education records to any person whose knowledge of the information is necessary to protect the health or safety of the student or other students. A record of this disclosure must be maintained pursuant to Section XIII.E. of this policy. In addition, an educational agency or institution may include in the education records of a student appropriate information concerning disciplinary action taken against the student for conduct that posed a significant risk to the safety or well-being of that student, other students, or other members of the school community. This information may be disclosed to teachers and school officials within the school district and/or teachers and school officials in other schools who have legitimate educational interests in the behavior of the student;
12. To the juvenile justice system if information about the behavior of a student who poses a risk of harm is reasonably necessary to protect the health or safety of the student or other individuals;
13. Information the school district has designated as "directory information" pursuant to Section VII. of this policy;
14. To military recruiting officers and post-secondary educational institutions pursuant to Section XI. of this policy;
15. To the parent of a student who is not an eligible student or to the student himself or herself;
16. To appropriate health authorities to the extent necessary to administer immunization programs and for bona fide epidemiologic investigations which the commissioner of health determines are necessary to prevent disease or disability to individuals in the public educational agency or

- institution in which the investigation is being conducted;
17. To volunteers who are determined to have a legitimate educational interest in the data and who are conducting activities and events sponsored by or endorsed by the educational agency or institution for students or former students;
 18. To the juvenile justice system, on written request that certifies that the information will not be disclosed to any other person except as authorized by law without the written consent of the parent of the student:
 - a. the following information about a student must be disclosed: a student's full name, home address, telephone number, date of birth; a student's school schedule, daily attendance record, and photographs, if any; and any parents' names, home addresses, and telephone numbers;
 - b. the existence of the following information about a student, not the actual data or other information contained in the student's education record, may be disclosed provided that a request for access must be submitted on the statutory form and it must contain an explanation of why access to the information is necessary to serve the student: (1) use of a controlled substance, alcohol, or tobacco; (2) assaultive or threatening conduct that could result in dismissal from school under the Pupil Fair Dismissal Act; (3) possession or use of weapons or look-alike weapons; (4) theft; or (5) vandalism or other damage to property. Prior to releasing this information, the principal, in collaboration with the Superintendent Designee or chief administrative officer of a school who receives such a request must, to the extent permitted by federal law, notify the student's parent or guardian by certified mail of the request to disclose information. If the student's parent or guardian notifies the school official of an objection to the disclosure within ten (10) days of receiving certified notice, the school official must not disclose the information and instead must inform the requesting member of the juvenile justice system of the objection. If no objection from the parent or guardian is received within fourteen (14) days, the school official must respond to the request for information. The written requests of the juvenile justice system member(s), as well as a record of any release, must be maintained in the student's file;
 19. To the principal where the student attends and to any counselor directly supervising or reporting on the behavior or progress of the student if it is information from a disposition order received by a superintendent under Minn. Stat. § 260B.171, Subd. 3. The principal must notify the counselor immediately and must place the disposition order in the student's permanent education record. The principal also must notify immediately any teacher or administrator who directly supervises or reports on the behavior or progress of the student whom the principal believes needs the

information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. The principal may also notify other school district employees, substitutes, and volunteers who are in direct contact with the student if the principal determines that these individuals need the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. Such notices from the principal must identify the student, outline the offense, and describe any conditions of probation about which the school must provide information if this information is provided in the disposition order. Disposition order information received is private educational data received for the limited purpose of serving the educational needs of the student and protecting students and staff. The information may not be further disseminated by the counselor, teacher, administrator, staff member, substitute, or volunteer except as necessary to serve the student, to protect students and staff, or as otherwise required by law, and only to the student or the student's parent or guardian;

20. To the principal where the student attends if it is information from a peace officer's record of children received by a superintendent under Minn. Stat. § 260B.171, Subd. 5. The principal must place the information in the student's education record. The principal also must notify immediately any teacher, counselor, or administrator directly supervising the student whom the principal believes needs the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. The principal may also notify other district employees, substitutes, and volunteers who are in direct contact with the student if the principal determines that these individuals need the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. Such notices from the principal must identify the student and describe the alleged offense if this information is provided in the peace officer's notice. Peace officer's record information received is private educational data received for the limited purpose of serving the educational needs of the student and protecting students and staff. The information must not be further disseminated by the counselor, teacher administrator, staff member, substitute, or volunteer except to communicate with the student or the student's parent or guardian as necessary to serve the student, to protect students and staff, or as otherwise required by law.

The principal must delete the peace officer's record from the student's education record, destroy the data, and make reasonable efforts to notify any teacher, counselor, staff member, administrator, substitute, or volunteer who received information from the peace officer's record if the county attorney determines not to proceed with a petition or directs the student into a diversion or mediation program or if a juvenile court makes a decision on a petition and the county attorney or juvenile court notifies the

- superintendent of such action; or
21. To the Secretary of Agriculture, or authorized representative from the Food and Nutrition Service or contractors acting on behalf of the Food and Nutrition Service, for the purposes of conducting program monitoring, evaluations, and performance measurements of state and local educational and other agencies and institutions receiving funding or providing benefits of one or more programs authorized under the National School Lunch Act or the Child Nutrition Act of 1966 for which the results will be reported in an aggregate form that does not identify any individual, on the conditions that:
 - (a) any data collected shall be protected in a manner that will not permit the personal identification of students and their parents by other than the authorized representatives of the Secretary; and
 - (b) any personally identifiable data shall be destroyed when the data are no longer needed for program monitoring, evaluations, and performance measurements.
 22. To an agency caseworker or other representative of a State or local child welfare agency, or tribal organization (as defined in 25 U.S.C. § 5304), who has the right to access a student's case plan, as defined and determined by the State or tribal organization, when such agency or organization is legally responsible, in accordance with State or tribal law, for the care and protection of the student, provided that the education records, or personally identifiable information contained in such records, of the student will not be disclosed by such agency or organization, except to an individual or entity engaged in addressing the student's education needs and authorized by such agency or organization (to receive such disclosure and such disclosure is consistent with the State or tribal laws applicable to protecting the confidentiality of a student's education records.)
 23. —When requested, and in accordance with requirements for parental consent in 34 Code of Federal Regulations, section 300.622(b)(2), and part 99, educational agencies or institutions may share personal student contact information and directory information for students served in special education with postsecondary transition planning and services under Minnesota Statutes, section 125A.08, paragraph (b), clause (1), whether public or private, with the Minnesota Department of Employment and Economic Development, as required for coordination of services to students with disabilities under Minnesota Statutes, sections 125A.08, paragraph (b), clause (1); 125A.023; and 125A.027.

C. Nonpublic School Students

The school district may disclose personally identifiable information from the education records of a nonpublic school student, other than a student who receives shared time educational services, without the written consent of the parent of the

student or the eligible student unless otherwise provided herein, if the disclosure is:

1. Pursuant to a valid court order;
2. Pursuant to a statute specifically authorizing access to the private data; or
3. To appropriate health authorities to the extent necessary to administer immunization programs and for bona fide epidemiological investigations which the commissioner of health determines are necessary to prevent disease or disability to individuals in the public educational agency or institution in which the investigation is being conducted.

VII. RELEASE OF DIRECTORY INFORMATION

A. Educational Data

1. Educational data designated as directory information is public data on individuals to the extent required under federal law. Directory information must be designated pursuant to the provisions of:
 - a. Minnesota Statutes, section 13.32, subdivision 5; and
 - b. 20 United States Code, section 1232g, and 34 Code of Federal Regulations, section 99.37, which were in effect on January 3, 2012.
2. The school district may not designate a student's home address, telephone number, email address, or other personal contact information as directory information under ~~this section~~ Minnesota Statutes, section 13.32..
3. A parent, guardian, or caregiver's personal contact information must be treated as private data on individuals regardless of whether that contact information was previously designated as or treated as directory information under Minnesota Statutes, section 13.32, subdivision 2.
34. When requested, the school district must share personal contact information and directory information, whether public or private, with the Minnesota Department of Education, as required for federal reporting purposes.

~~{NOTE: This section became effective on the day following final enactment (May 19, 2023). Beginning on the effective date, a student's personal contact information subject to this section must be treated as private educational data under Minnesota Statutes, section 13.32, regardless of whether that contact information was previously designated as directory information under Minnesota Statutes, section 13.32, subdivision 5}.~~

B. Former Students

Unless a former student validly opted out of the release of directory information while the student was in attendance and has not rescinded the opt out request at any time, the school district may disclose directory information from the education records generated by it regarding the former student without meeting the requirements of Paragraph C. of this section. In addition, under an explicit exclusion from the definition of an “education record,” the school district may release records that only contain information about an individual obtained after he or she is no longer a student at the school district and that are not directly related to the individual’s attendance as a student (e.g., a student’s activities as an alumnus of the school district).

C. Present Students and Parents

The school district may disclose directory information from the education records of a student and information regarding parents without prior written consent of the parent of the student or eligible student, except as provided herein. Prior to such disclosure the school district shall:

1. When conducting the directory information designation and notice process required by federal law, the school district shall give parents and students notice of the right to refuse to let the district designate specified data about the student as directory information.
2. The school district shall give annual notice by any means that are reasonably likely to inform the parents and eligible students of:
 - a. the types of personally identifiable information regarding students and/or parents that the school district has designated as directory information;
 - b. the parent’s or eligible student’s right to refuse to let the school district designate any or all of those types of information about the student and/or the parent as directory information; and
 - c. the period of time in which a parent or eligible student has to notify the school district in writing that he or she does not want any or all of those types of information about the student and/or the parent designated as directory information.
3. Allow a reasonable period of time after such notice has been given for a parent or eligible student to inform the school district in writing that any or all of the information so designated should not be disclosed without the parent’s or eligible student’s prior written consent, except as provided in Section VI. of this policy.
4. A parent or eligible student may not opt out of the directory information disclosures to:
 - a. prevent the school district from disclosing or requiring the student to disclose the student’s name, identifier, or school district e-mail address in a class in which the student is enrolled; or

- b. prevent the school district from requiring a student to wear, to display publicly, or to disclose a student ID card or badge that exhibits information that may be designated as directory information and that has been properly designated by the school district as directory
5. The school district shall not disclose or confirm directory information without meeting the written consent requirements contained in Section VI.A. of this policy if a student's social security number or other non-directory information is used alone or in combination with other data elements to identify or help identify the student or the student's records.

D. Procedure for Obtaining Non Disclosure of Directory Information

The parent's or eligible student's written notice shall be directed to the school principal or the district student records department and shall include the following:

1. Name of the student and/or parent, as appropriate;
2. Home address;
3. School presently attended by student;
4. Parent's legal relationship to student, if applicable; and
5. Specific categories of directory information to be made not public without the parent's or eligible student's prior written consent, which shall only be applicable for that school year.

E. Duration

The designation of any information as directory information about a student or parents will remain in effect for the remainder of the school year unless the parent or eligible student provides the written notifications provided herein.

VIII. DISCLOSURE OF PRIVATE RECORDS

A. Private Records

For the purposes herein, education records are records which are classified as private data on individuals by state law and which are accessible only to the student who is the subject of the data and the student's parent if the student is not an eligible student. The school district may not disclose private records or their contents except as summary data, or except as provided in Section VI. of this policy, without the prior written consent of the parent or the eligible student. The school district will use reasonable methods to identify and authenticate the identity of parents, students, school officials, and any other party to whom personally identifiable information from education records is disclosed.

B. Private Records Not Accessible to Parent

In certain cases state law intends, and clearly provides, that certain information contained in the education records of the school district pertaining to a student be accessible to the student alone, and to the parent only under special circumstances, if at all.

1. The responsible authority may deny access to private data by a parent when a minor student who is the subject of that data requests that the responsible authority deny such access. The minor student's request must be submitted in writing setting forth the reasons for denying access to the parent and must be signed by the minor. Upon receipt of such request the responsible authority shall determine if honoring the request to deny the parent access would be in the best interest of the minor data subject. In making this determination the responsible authority shall consider the following factors:
 - a. whether the minor is of sufficient age and maturity to be able to explain the reasons for and understand the consequences of the request to deny access;
 - b. whether the personal situation of the minor is such that denying parental access may protect the minor data subject from physical or emotional harm;
 - c. whether there are grounds for believing that the minor data subject's reasons for precluding parental access are reasonably accurate;
 - d. whether the data in question is of such a nature that disclosure of it to the parent may lead to physical or emotional harm to the minor data subject; and
 - e. whether the data concerns medical, dental or other health services provided pursuant to Minn. Stat. §§ 144.341-144.347, in which case the data may be released only if the failure to inform the parent would seriously jeopardize the health of the minor.

C. Private Records Not Accessible to Student

Students shall not be entitled to access to private data concerning financial records and statements of the student's parent or any information contained therein.

IX. DISCLOSURE OF CONFIDENTIAL RECORDS

A. Confidential Records

Confidential records are those records and data contained therein which are made not public by state or federal law, and which are inaccessible to the student and the student's parents or to an eligible student.

B. Reports Under the Maltreatment of Minors Reporting Act

Pursuant to Minn. Stat. § 626.556, reports pertaining to a neglected and/or physically and/or sexually abused child shall be accessible only to the appropriate welfare and law enforcement agencies. In respect to other parties, such data shall be confidential and will not be made available to the parent or the subject individual by the school district. The subject individual, however, may obtain a copy of the report from either the local welfare agency, county sheriff, or the local police department subject to the provisions of Minn. Stat. § 626.556, Subd. 11.

C. Investigative Data

Data collected by the school district as part of an active investigation undertaken for the purpose of the commencement or defense of pending civil legal action, or which are retained in anticipation of a pending civil legal action are classified as protected nonpublic data in the case of data not on individuals, and confidential data in the case of data on individuals.

1. The school district may make any data classified as protected non-public or confidential pursuant to this subdivision accessible to any person, agency, or the public if the school district determines that such access will aid the law enforcement process, promote public health or safety, or dispel widespread rumor or unrest.
2. A complainant has access to a statement he or she provided to the school district.
3. Parents or eligible students may have access to investigative data of which the student is the subject, but only to the extent the data is not inextricably intertwined with data about other school district students, school district employees, and/or attorney data as defined in Minn. Stat. § 13.393.
4. Once a civil investigation becomes inactive, civil investigative data becomes public unless the release of the data would jeopardize another pending civil legal action, except for those portions of such data that are classified as not public data under state or federal law. Any civil investigative data presented as evidence in court or made part of a court record shall be public. For purposes of this provision, a civil investigation becomes inactive upon the occurrence of any of the following events:
 - a. a decision by the school district, or by the chief attorney for the school district, not to pursue the civil legal action. However, such investigation may subsequently become active if the school district or its attorney decides to renew the civil legal action;
 - b. the expiration of the time to file a complaint under the statute of limitations or agreement applicable to the civil legal action; or
 - c. the exhaustion or expiration of rights of appeal by either party to the civil legal action.

5. A “pending civil legal action” for purposes of this subdivision is defined as including, but not limited to, judicial, administrative, or arbitration proceedings.

D. Chemical Abuse Records

To the extent the school district maintains records of the identity, diagnosis, prognosis, or treatment of any student which are maintained in connection with the performance of any drug abuse prevention function conducted, regulated, or directly or indirectly assisted by any department or agency of the United States, such records are classified as confidential and shall be disclosed only for the purposes and under the circumstances expressly authorized by law.

X. DISCLOSURE OF SCHOOL RECORDS PRIOR TO EXCLUSION OR EXPULSION HEARING

At a reasonable time prior to any exclusion or expulsion hearing, the student and the student’s parent or guardian or representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the action proposed by the school district may be based, pursuant to the Minnesota Pupil Fair Dismissal Act, Minn. Stat. § 121A.40, *et seq.*

XI. DISCLOSURE OF DATA TO MILITARY RECRUITING OFFICERS AND POST-SECONDARY EDUCATIONAL INSTITUTIONS

- A. The school district will release the names, addresses, and home telephone numbers of students in grades 11 and 12 to military recruiting officers and post-secondary educational institutions within sixty (60) days after the date of the request unless a parent or eligible student has refused in writing to release this data pursuant to Paragraph C. below.
- B. Data released to military recruiting officers under this provision:
 1. may be used only for the purpose of providing information to students about military service, state and federal veterans’ education benefits, and other career and educational opportunities provided by the military; and
 2. cannot be further disseminated to any other person except personnel of the recruiting services of the armed forces.
- C. A parent or eligible student has the right to refuse the release of the name, address, or home telephone number to military recruiting officers and post-secondary educational institutions. To refuse the release of the above information to military recruiting officers and post-secondary educational institutions, a parent or eligible student must notify the school office or the district student records department in writing by September 30 each year. The written request must include the following information:
 1. Name of student and parent, as appropriate;
 2. Home address;
 3. Student’s grade level;

4. School presently attended by student;
 5. Parent's legal relationship to student, if applicable;
 6. Specific category or categories of information which are not to be released to military recruiting officers and post-secondary educational institutions; and
 7. Specific category or categories of information which are not to be released to the public, including military recruiting officers and post-secondary educational institutions.
- D. Annually, the school district will provide public notice by any means that are reasonably likely to inform the parents and eligible students of their rights to refuse to release the names, addresses, and home phone numbers of students in grades 11 and 12 without prior consent.
- E. A parent or eligible student's refusal to release the above information to military recruiting officers and post-secondary educational institutions does not affect the school district's release of directory information to the rest of the public, which includes military recruiting officers and post-secondary educational institutions. In order to make any directory information about a student private, the procedures contained in Section VII. of this policy also must be followed. Accordingly, to the extent the school district has designated the name, address, phone number, and grade level of students as directory information, absent a request from a parent or eligible student not to release such data, this information will be public data and accessible to members of the public, including military recruiting officers and post-secondary educational institutions.

XII. LIMITS ON REDISCLOSURE

A. Redisdisclosure

Consistent with the requirements herein, the school district may only disclose personally identifiable information from the education records of a student on the condition that the party to whom the information is to be disclosed will not disclose the information to any other party without the prior written consent of the parent of the student or the eligible student, except that the officers, employees, and agents of any party receiving personally identifiable information under this section may use the information, but only for the purposes for which the disclosure was made.

B. Redisdisclosure Not Prohibited

1. Subdivision A. of this section does not prevent the school district from disclosing personally identifiable information under Section VI. of this policy with the understanding that the party receiving the information may make further disclosures of the information on behalf of the school district provided:
 - a. The disclosures meet the requirements of Section VI. of this policy; and

- b. The school district has complied with the record-keeping requirements of Section XIII. of this policy.
- 2. Subdivision A. of this section does not apply to disclosures made pursuant to court orders or lawfully issued subpoenas or litigation, to disclosures of directory information, to disclosures to a parent or student or to parents of dependent students, or to disclosures concerning sex offenders and other individuals required to register under 42 U.S.C. § 14071. However, the school district must provide the notification required in Section XII.D. of this policy if a redisclosure is made based upon a court order or lawfully issued subpoena.

~~[NOTE: 42 United States Code, section 14071 was repealed. School districts should retain this statutory reference, however, as it remains a reference in FERPA and the Minnesota Government Data Practices Act and still may apply to individuals required to register prior to the repeal of this law.]~~

C. Classification of Disclosed Data

The information disclosed shall retain the same classification in the hands of the party receiving it as it had in the hands of the school district.

D. Notification

The school district shall inform the party to whom a disclosure is made of the requirements set forth in this section, except for disclosures made pursuant to court orders or lawfully issued subpoenas, disclosure of directory information under Section VII. of this policy, disclosures to a parent or student, or disclosures to parents of a dependent student. In the event that the Family Policy Compliance Office determines that a third party outside of the school district improperly rediscloses personally identifiable information from education records or fails to provide notification required under this section of this policy, the school district may not allow that third party access to personally identifiable information from education records for at least five (5) years.

XIII. RESPONSIBLE AUTHORITY; RECORD SECURITY; AND RECORD KEEPING

A. Responsible Authority

The responsible authority shall be responsible for the maintenance and security of student records.

B. Record Security

The principal of each school subject to the supervision and control of the responsible authority shall be the records manager of the school, and shall have the duty of maintaining and securing the privacy and/or confidentiality of student records.

C. Plan for Securing Student Records

The building principal shall submit to the responsible authority a written plan for securing students records by September 1 of each school year. The written plan shall contain the following information:

1. A description of records maintained;
2. Titles and addresses of person(s) responsible for the security of student records;
3. Location of student records, by category, in the buildings;
4. Means of securing student records; and
5. Procedures for access and disclosure.

D. Review of Written Plan for Securing Student Records

The responsible authority shall review the plans submitted pursuant to Paragraph C. of this section for compliance with the law, this policy and the various administrative policies of the school district. The responsible authority shall then promulgate a chart incorporating the provisions of Paragraph C. which shall be attached to and become a part of this policy.

E. Record Keeping

1. The principal shall, for each request for and each disclosure of personally identifiable information from the education records of a student, maintain a record with the education records of the student which indicates:
 - a. the parties who have requested or received personally identifiable information from the education records of the student;
 - b. the legitimate interests these parties had in requesting or obtaining the information; and
 - c. the names of the state and local educational authorities and federal officials and agencies listed in Section VI.B.4. of this policy that may make further disclosures of personally identifiable information from the student's education records without consent.
2. In the event the school district discloses personally identifiable information from an education record of a student pursuant to Section XII.B. of this policy, the record of disclosure required under this section shall also include:
 - a. the names of the additional parties to which the receiving party may disclose the information on behalf of the school district;
 - b. the legitimate interests under Section VI. of this policy which each of the additional parties has in requesting or obtaining the information; and

- c. a copy of the record of further disclosures maintained by a state or local educational authority or federal official or agency listed in Section VI.B.4. of this policy in accordance with 34 C.F.R. § 99.32 and to whom the school district disclosed information from an education record. The school district shall request a copy of the record of further disclosures from a state or local educational authority or federal official or agency to whom education records were disclosed upon a request from a parent or eligible student to review the record of requests for disclosure.
3. Section XIII.E.1. does not apply to requests by or disclosure to a parent of a student or an eligible student, disclosures pursuant to the written consent of a parent of a student or an eligible student, requests by or disclosures to other school officials under Section VI.B.1. of this policy, to requests for disclosures of directory information under Section VII. of this policy, or to a party seeking or receiving the records as directed by a federal grand jury or other law enforcement subpoena and the issuing court or agency has ordered that the existence or the contents of the subpoena or the information provided in response to the subpoena not be disclosed or as directed by an ex parte court order obtained by the United States Attorney General (or designee not lower than an Assistant Attorney General) concerning investigations or prosecutions of an offense listed in 18. U.S.C. § 2332b(g)(5)(B) or an act of domestic or international terrorism.
4. The record of requests of disclosures may be inspected by:
 - a. the parent of the student or the eligible student;
 - b. the school official or his or her assistants who are responsible for the custody of the records; and
 - c. the parties authorized by law to audit the record-keeping procedures of the school district.
5. The school district shall record the following information when it discloses personally identifiable information from education records under the health or safety emergency exception:
 - a. the articulable and significant threat to the health or safety of a student or other individual that formed the basis for the disclosure; and
 - b. the parties to whom the school district disclosed the information.
6. The record of requests and disclosures shall be maintained with the education records of the student as long as the school district maintains the student's education records.

XIV. RIGHT TO INSPECT AND REVIEW EDUCATION RECORDS

- A. Parent of a Student, an Eligible Student or the Parent of an Eligible Student Who is Also a Dependent Student

The school district shall permit the parent of a student, an eligible student, or the parent of

an eligible student who is also a dependent student who is or has been in attendance in the school district to inspect or review the education records of the student, except those records which are made confidential by state or federal law or as otherwise provided in Section VIII. of this policy.

B. Response to Request for Access

The school district shall respond to any request pursuant to Subdivision A. of this section immediately, if possible, or within ten (10) days of the date of the request, excluding Saturdays, Sundays, and legal holidays.

C. Right to Inspect and Review

The right to inspect and review education records under Subdivision A. of this section includes:

1. The right to a response from the school district to reasonable requests for explanations and interpretations of records; and
2. If circumstances effectively prevent the parent or eligible student from exercising the right to inspect and review the education records, the school district shall provide the parent or eligible student with a copy of the records requested or make other arrangements for the parent or eligible student to inspect and review the requested records.
3. Nothing in this policy shall be construed as limiting the frequency of inspection of the education records of a student with a disability by the student's parent or guardian or by the student upon the student reaching the age of majority.

D. Form of Request

Parents or eligible students shall submit to the school district a written request to inspect education records which identify as precisely as possible the record or records he or she wishes to inspect.

E. Collection of Student Records

If a student's education records are maintained in more than one location, the responsible authority may collect copies of the records or the records themselves from the various locations so they may be inspected at one site. However, if the parent or eligible student wishes to inspect these records where they are maintained, the school district shall attempt to accommodate those wishes. The parent or eligible student shall be notified of the time and place where the records may be inspected.

F. Records Containing Information on More Than One Student

If the education records of a student contain information on more than one student, the parent or eligible student may inspect and review or be informed of only the specific

information which pertains to that student.

G. Authority to Inspect or Review

The school district may presume that either parent of the student has authority to inspect or review the education records of a student unless the school district has been provided with evidence that there is a legally binding instrument or a state law or court order governing such matters as marriage dissolution, separation, or custody which provides to the contrary.

H. Fees for Copies of Records

1. The school district shall charge a reasonable fee for providing photocopies or printed copies of records unless printing a copy is the only method to provide for the inspection of data. In determining the amount of the reasonable fee, the school district shall consider the following:
 - a. the cost of materials, including paper, used to provide the copies;
 - b. the cost of the labor required to prepare the copies;
 - c. any schedule of standard copying charges established by the school district in its normal course of operations;
 - d. any special costs necessary to produce such copies from machine based record-keeping systems, including but not limited to computers and microfilm systems; and
 - e. mailing costs.
2. If 100 or fewer pages of black and white, letter or legal size paper copies are requested, actual costs shall not be used, and, instead, the charge shall be no more than 25 cents for each page copied.
3. The cost of providing copies shall be borne by the parent or eligible student.
4. The responsible authority, however, may not impose a fee for a copy of an education record made for a parent or eligible student if doing so would effectively prevent or, in the case of a student with a disability, impair the parent or eligible student from exercising their right to inspect or review the student's education records.

XV. REQUEST TO AMEND RECORDS; PROCEDURES TO CHALLENGE DATA

A. Request to Amend Education Records

The parent of a student or an eligible student who believes that information contained in the education records of the student is inaccurate, misleading, or violates the privacy or

other rights of the student may request that the school district amend those records.

1. The request shall be in writing, shall identify the item the requestor believes to be inaccurate, misleading, or in violation of the privacy or other rights of the student, shall state the reason for this belief, and shall specify the correction the requestor wishes the school district to make. The request shall be signed and dated by the requestor.
2. The school district shall decide whether to amend the education records of the student in accordance with the request within thirty (30) days after receiving the request.
3. If the school district decides to refuse to amend the education records of the student in accordance with the request, it shall inform the parent of the student or the eligible student of the refusal and advise the parent or eligible student of the right to a hearing under Subdivision B. of this section.

B. Right to a Hearing

If the school district refuses to amend the education records of a student, the school district, on request, shall provide an opportunity for a hearing in order to challenge the content of the student's education records to ensure that information in the education records of the student is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student. A hearing shall be conducted in accordance with Subdivision C. of this section.

1. If, as a result of the hearing, the school district decides that the information is inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it shall amend the education records of the student accordingly and so inform the parent of the student or the eligible student in writing.
2. If, as a result of the hearing, the school district decides that the information is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it shall inform the parent or eligible student of the right to place a statement in the record commenting on the contested information in the record or stating why he or she disagrees with the decision of the school district, or both.
3. Any statement placed in the education records of the student under Subdivision B. of this section shall:
 - a. be maintained by the school district as part of the education records of the student so long as the record or contested portion thereof is maintained by the school district; and
 - b. if the education records of the student or the contested portion thereof is disclosed by the school district to any party, the explanation shall also be disclosed to that party.

C. Conduct of Hearing

1. The hearing shall be held within a reasonable period of time after the school district has received the request, and the parent of the student or the eligible student shall be given notice of the date, place, and time reasonably in advance of the hearing.
2. The hearing may be conducted by any individual, including an official of the school district who does not have a direct interest in the outcome of the hearing. The school board attorney shall be in attendance to present the school board's position and advise the designated hearing officer on legal and evidentiary matters.
3. The parent of the student or eligible student shall be afforded a full and fair opportunity for hearing to present evidence relative to the issues raised under Subdivisions A. and B. of this section and may be assisted or represented by individuals of his or her choice at his or her own expense, including an attorney.
4. The school district shall make a decision in writing within a reasonable period of time after the conclusion of the hearing. The decision shall be based solely on evidence presented at the hearing and shall include a summary of evidence and reasons for the decision.

D. Appeal

The final decision of the designated hearing officer may be appealed in accordance with the applicable provisions of Minn. Stat. Ch. 14 relating to contested cases.

XVI. PROBLEMS ACCESSING DATA

- A. The data practices compliance official is the designated employee to whom persons may direct questions or concerns regarding problems in obtaining access to data or other data practices problems.
- B. Data practices compliance official means Executive Director of the Human Resources office.
- C. Any request by an individual with a disability for reasonable modifications of the school district's policies or procedures for purposes of accessing records shall be made to the data practices compliance official.

XVII. COMPLAINTS FOR NON COMPLIANCE WITH FERPA

A. Where to File Complaints

Complaints regarding alleged violations of rights accorded parents and eligible students by FERPA, and the rules promulgated thereunder, shall be submitted in writing to the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue S.W., Washington, D.C. 20202.

B. Content of Complaint

A complaint filed pursuant to this section must contain specific allegations of fact giving reasonable cause to believe that a violation of FERPA and the rules promulgated thereunder has occurred.

XVIII. WAIVER

A parent or eligible student may waive any of his or her rights provided herein pursuant to FERPA. A waiver shall not be valid unless in writing and signed by the parent or eligible student. The school district may not require such a waiver.

XIX. ANNUAL NOTIFICATION OF RIGHTS

A. Contents of Notice

The school district shall give parents of students currently in attendance and eligible students currently in attendance annual notice by such means as are reasonably likely to inform the parents and eligible students of the following:

1. That the parent or eligible student has a right to inspect and review the student's education records and the procedure for inspecting and reviewing education records;
2. That the parent or eligible student has a right to seek amendment of the student's education records to ensure that those records are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights and the procedure for requesting amendment of records;
3. That the parent or eligible student has a right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that federal and state law and the regulations promulgated thereunder authorize disclosure without consent;
4. That the parent or eligible student has a right to file a complaint with the U.S. Department of Education regarding an alleged failure by the school district to comply with the requirements of FERPA and the rules promulgated thereunder.
5. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest for purposes of disclosing education records to other school officials whom the school district has determined to have legitimate educational interests; and
6. That the school district forwards education records on request to a school in which a student seeks or intends to enroll or is already enrolled as long as the disclosure is for purposes related to the student's enrollment or transfer and that such records may include suspension and expulsion records pursuant to section 20 U.S.C. §

7917, part of the federal Every Student Succeeds Act.

B. Notification to Parents of Students Having a Primary Home Language Other Than English

The school district shall provide for the need to effectively notify parents of students identified as having a primary or home language other than English.

C. Notification to Parents or Eligible Students Who are Disabled

The school district shall provide for the need to effectively notify parents or eligible students identified as disabled.

XX. DESTRUCTION AND RETENTION OF RECORDS

Destruction and retention of records by the school district shall be controlled by state and federal law.

XXI. COPIES OF POLICY

Copies of this policy may be obtained by parents and eligible students at the district education service center.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. Ch. 14 (Administrative Procedures Act)
Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 121A.40-121A.56 (The Pupil Fair Dismissal Act)
Minn. Stat. § 121A.75 (Sharing Disposition Order and Peace Officer Records)
Minn. Stat. § 127A.852 (Military-Connected Youth Identifier)
Minn. Stat. § 144.341-144.347 (Consent of Minors for Health Services)
Minn. Stat. § 260B.171, Subds. 3 and 5 (Disposition Order and Peace Officer Records of Children) Minn. Stat. § 363A.42 (Public Records; Accessibility)
Minn. Stat. § 480.40 (Personal Information, Dissemination)
Minn. Stat. § 626.556 (Reporting of Maltreatment of Minors)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
10 U.S.C. § 503(b) and (c) (Enlistments: Recruiting Campaigns; Compilation of Directory Information) 18 U.S.C. § 2331 (Definitions)
18 U.S.C. § 2332b (Acts of Terrorism Transcending National Boundaries)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)
20 U.S.C. § 6301 *et seq.* (No Child Left Behind)
20 U.S.C. § 7908 (Armed Forces Recruiting Information)
26 U.S.C. §§ 151 and 152 (Internal Revenue Code)
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)
34 C.F.R. § 300.610-300.627 (Confidentiality of Information)
42 C.F.R. § 2.1 *et seq.* (Confidentiality of Drug Abuse Patient Records)
Gonzaga University v. Doe, 536 U.S. 273, 122 S.Ct. 2268, 153 L.Ed. 2d 309 (2002)

Cross References: RAS Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)

RAS Policy 417 (Chemical Use and Abuse)
RAS Policy 506 (Student Discipline)
RAS Policy 519 (Interviews of Students by Outside Agencies)
RAS Policy 520 (Student Surveys)
RAS Policy 711 (Video Recording on School Buses)
RAS Policy 906 (Community Notification of Predatory Offenders)
[RAS Policy 102.1 \(Equity\)](#)



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Robbinsdale Area Schools
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709 - STUDENT TRANSPORTATION SAFETY POLICY

I. PURPOSE

The purpose of this policy is to provide safe transportation for students and to educate students on safety issues and the responsibilities of school bus ridership.

II. PLAN FOR STUDENT TRANSPORTATION SAFETY TRAINING

A. School Bus Safety Week

The school district may designate a school bus safety week. The National School Bus Safety Week is the third week in October.

B. Student School Bus Safety Training

1. The school district shall provide students enrolled in grades kindergarten (K) through 10 with age-appropriate school bus safety training of the following concepts:
 - a. transportation by school bus is a privilege, not a right;
 - b. school district policies for student conduct and school bus safety;
 - c. appropriate conduct while on the bus;
 - d. the danger zones surrounding a school bus;
 - e. procedures for safely boarding and leaving a school bus;
 - f. procedures for safe vehicle lane crossing; and
 - g. school bus evacuation and other emergency procedures.
2. All students in grades K through 6 who are transported by school bus and are enrolled during the first or second week of school must receive the school bus safety training by the end of the third week of school. All students in grades 7 through 10 who are transported by school bus and are enrolled during the first or second week of school must receive the school bus safety training or receive bus

safety instruction materials by the end of the sixth week of school, if they have not previously received school bus training. Students in grades K through 10 who enroll in a school after the second week of school, are transported by school bus, and have not received training in their previous school districts shall undergo school bus safety training or receive bus safety instructional materials within four weeks of their first day of attendance.

3. The school district and a nonpublic school with students transported by school bus at public expense must provide students enrolled in grades K through 3 school bus safety training twice during the school year.
4. Students taking driver's training instructional classes must receive training in the laws and proper procedures for operating a motor vehicle in the vicinity of a school bus as required by State Statute.
5. The school district and a nonpublic school with students transported by school bus at public expense must conduct a school bus evacuation drill at least once during the school year.
6. The school district will make reasonable accommodations in training for students known to speak English as a second language and students with disabilities.
7. The school district may provide kindergarten students with school bus safety training before the first day of school.
8. The school district shall adopt and make available for public review a curriculum for transportation safety education.
9. Nonpublic school students transported by the school district will receive school bus safety training by their nonpublic school. The nonpublic schools may use the school district's school transportation safety education curriculum. Upon request by the school district superintendent, the nonpublic school must certify to the school district's school transportation safety director that all students enrolled in grades K through 10 have received the appropriate training.

C. Active Transportation Safety Training

1. Training required
 - a. The school district must provide public school pupils enrolled in kindergarten through grade 3 with age-appropriate active transportation safety training. At a minimum, the training must include pedestrian safety, including crossing roads.
 - b. The school district must provide pupils enrolled in grades 4 through 8 with age-appropriate active transportation safety training. At a minimum, the training must include:

- (1) pedestrian safety, including crossing roads safely using the searching left, right, left for vehicles in traffic technique; and
- (2) bicycle safety, including relevant traffic laws, use and proper fit of protective headgear, bicycle parts and safety features, and safe biking techniques.

2. Deadlines.

- a. Students under subdivision 1, paragraph (a), who are enrolled during the first or second week of school and have not previously received active transportation safety training specified in that paragraph must receive the safety training by the end of the third week of school.
- b. Students under subdivision 1, paragraph (b), who are enrolled during the first or second week of school and have not previously received active transportation safety training specified in that paragraph must receive the safety training by the end of the sixth week of school.
- c. Students under subdivision 1, paragraph (a) or (b), who enroll in a school after the second week of school and have not received the appropriate active transportation safety training in their previous school district must undergo the training or receive active transportation safety instructional materials within four weeks of the first day of attendance.
- d. The school district and a nonpublic school may provide kindergarten pupils with active transportation safety training before the first day of school.

~~{NOTE: The 2025 Minnesota legislature repealed Minnesota Statutes, section 123B.935, subdivision 2, which set forth the language deleted above.}~~

3. Instruction

- a. The school district may provide active transportation safety training through distance learning.
- b. The district and a nonpublic school must make reasonable accommodations for the active transportation safety training of pupils known to speak English as a second language and pupils with disabilities.

III. CONDUCT ON SCHOOL BUSES AND CONSEQUENCES FOR MISBEHAVIOR

- A. Riding the school bus is a privilege, not a right. The school district's general student behavior rules are in effect for all students on school buses, including nonpublic and charter school students.
- B. Consequences for school bus/bus stop ~~157~~ misconduct will be imposed by the school district

under adopted administrative discipline procedures. In addition, all school bus/bus stop misconduct will be reported to the school district's transportation safety director. Serious misconduct may be reported to local law enforcement.

1. School Bus and Bus Stop Rules

The school district school bus safety rules are to be posted on every bus. If these rules are broken, the school district's discipline procedures are to be followed. In most circumstances, consequences are progressive and may include suspension of bus privileges. It is the school bus driver's responsibility to report unacceptable behavior to the school district's Transportation Office/School Office.

2. Rules at the Bus Stop

- a. Get to your bus stop 5 minutes before your scheduled pick up time. The school bus driver will not wait for late students.
- b. Respect the property of others while waiting at your bus stop.
- c. Keep your arms, legs, and belongings to yourself.
- d. Use appropriate language.
- e. Stay away from the street, road, or highway when waiting for the bus.
- f. Wait until the bus stops before approaching the bus.
- g. After getting off the bus, move away from the bus.
- h. If you must cross the street, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.
- i. No fighting, harassment, intimidation, or horseplay.
- j. No use of alcohol, tobacco, or drugs.

3. Rules on the Bus

- a. Immediately follow the directions of the driver.
- b. Sit in your seat facing forward.
- c. Talk quietly and use appropriate language.
- d. Keep all parts of your body inside the bus.
- e. Keep your arms, legs, and belongings to yourself.

- f. No fighting, harassment, intimidation, or horseplay.
- g. Do not throw any object.
- h. No eating, drinking, or use of alcohol, tobacco, or drugs.
- i. Do not bring any weapons or dangerous objects on the school bus.
- j. Do not damage the bus.

4. Consequences

Can be found in the Student Handbook Rights and Responsibilities

C. Video

Videotapes will be used to support bus drivers' incident reports and enforce consequences of the student discipline policy. The videotapes will be reviewed by transportation office personnel and kept for at least 30 days before they are reused. If there is a request by the transportation department or a school principal to review the tape, it will be kept until such time that a meeting can be held. If there is a complaint or claim made involving the conduct of any student for which there is a videotape, the videotape will be retained for one year.

The videotapes will only be viewed by the superintendent (and/or designee), the lead associate for transportation (and/or designee) and the principal (and/or designee) of the school building involved in the incident. The parent or guardian of the student engaged in any alleged improper conduct will be shown the tape only if deemed necessary by the principal or lead associate for transportation. Tapes revealing unlawful actions may be brought to the attention of local law enforcement agencies. Whenever a parent or guardian disputes a bus incident report and their child's actions were videotaped, it will be the responsibility of the school principal to meet with the parent or guardian to review the tape. Whenever possible, a representative from the transportation office will attend these meetings.

Videotapes which are retained in conjunction with the conduct of any particular student will be treated as private data under the Government Data Practices Act.

The intent is to use the cameras randomly but also to focus on specific problem areas. In most cases, the camera will be used when the transportation department has been made aware of a problem or a potential problem.

IV. PARENT AND GUARDIAN INVOLVEMENT

A. Parent and Guardian Notification

The school district school bus and bus stop rules will be provided to each family. Parents and guardians are asked to review the rules with their children.

B. Parents’/Guardians’ Responsibilities for Transportation Safety Parents/Guardians are responsible to:

1. Become familiar with school district rules, policies, regulations, and the principles of school bus safety, and thoroughly review them with their children;
2. Assist students in understanding safety rules and encouraging them to abide by them;
3. Recognize their responsibilities for the actions of their students;
4. Respect the rights and privileges of others;
5. Support safe riding and walking practices, and recognize that students are responsible for their actions;
6. When appropriate, assist students in safely crossing local streets before boarding and after leaving the bus.
7. Communicate safety concerns to their school administrators;
8. Monitor bus stops, if possible;
9. Have their children to the bus stop five minutes before the bus arrives;
10. Have their children properly dressed for the weather; and
11. Have a plan in case the bus is late.

V. SCHOOL BUS DRIVER DUTIES AND RESPONSIBILITIES

Driver duties and responsibilities may be found in the driver handbook and in the Model School Bus Driver Training Manual (online).

VI. SCHOOL BUS DRIVER TRAINING

A. Training

1. All new school bus drivers shall be provided with pre-service training, including in-vehicle (actual driving) instruction, before transporting students and shall meet the competency testing specified in the Minnesota Department of Public Safety Model School Bus Driver Training Manual. All school bus drivers shall receive in-service training annually. For purposes of this section, “annually” means at least once every 380 days from the initial or previous evaluation and at least once every 380 days from the initial or previous license verification. The school district shall retain on file an annual individual school bus driver “evaluation certification” form for each school district driver as contained in the Model School Bus Driver

Training Manual.

~~**[Note: The Model School Bus Driver Training Manual is available online through the Minnesota Department of Public Safety State Patrol web page.]**~~

2. All bus drivers operating a type III vehicle will be provided with annual training and certification as set forth in Section VII.C.1.b., below, by either the school district or the entity from whom such services are contracted by the school district.

B. Evaluation

School bus drivers with a Class D license will be evaluated annually and all other bus drivers will be assessed periodically for the following competencies:

1. Safely operate the type of school bus the driver will be driving;
2. Understand student behavior, including issues relating to students with disabilities;
3. Ensure orderly conduct of students on the bus and handling incidents of misconduct appropriately;
4. Know and understand relevant laws, rules of the road, and local school bus safety policies;
5. Handle emergency situations; and
6. Safely load and unload students.

The evaluation must include completion of an individual “school bus driver evaluation form” (road test evaluation) as contained in the Model School Bus Driver Training Manual.

~~**[Note: The school district may use alternative assessments rather than those set forth in the Model School Bus Driver Training Manual for bus driver training competencies with the approval of the Commissioner of Public Safety. A driver also may receive at least eight hours of school bus in-service training in any year as an alternative to being assessed for bus driver competencies after the initial year of being assessed for bus driver competencies.]**~~

VII. OPERATING RULES AND PROCEDURES

A. General Operating Rules

1. School buses shall be operated in accordance with state traffic and school bus safety laws and the procedures contained in the Minnesota Department of Public Safety Model School Bus Driver Training Manual.
2. All routes shall be on file with the school district’s school transportation safety

director.

~~**{Note: The Model School Bus Driver Training Manual is available online through the Minnesota Department of Public Safety State Patrol web page.}**~~

3. Only students assigned to the school bus by the school district shall be transported. The number of students or other authorized passengers transported in a school bus shall not be more than the legal capacity for the bus. No person shall be allowed to stand when the bus is in motion.
4. The parent/guardian may designate, pursuant to school district policy, a day care facility, respite care facility, the residence of a relative, or the residence of a person chosen by the parent or guardian as the address of the student for transportation purposes. The address must be in the attendance area of the assigned school and meet all other eligibility requirements.
5. Drivers are to enforce the provisions of the school bus and bus stop rules as appropriate. Students may be released from the bus at only two points, the designated bus stop or at school, except in case of an emergency or as otherwise authorized.
6. Bus drivers must minimize, to the extent practical, the idling of school bus engines and exposure of children to diesel exhaust fumes.
7. To the extent practical, the school district will designate school bus loading/unloading zones at a sufficient distance from school air-intake systems to avoid diesel fumes from being drawn into the systems.

~~**{Note: A school district is not required to comply with Section VII.A.5. if the school board determines that alternative locations block traffic, impair student safety, or are not cost effective.}**~~

8. A bus driver may not operate a school bus while communicating over, or otherwise operating, a cellular phone for personal reasons, whether hand-held or hands free, when the vehicle is in motion. For purposes of this paragraph, “school bus” has the meaning given in Minn. Stat. § 169.011, Subd. 71. In addition, “school bus” also includes type III vehicles when driven by employees or agents of the school district. “Cellular phone” means a cellular, analog, wireless, or digital telephone capable of sending or receiving telephone or text messages without an access line for service.
9. Students who misbehave severely may be returned to the school immediately and reported to the building principal or other designated individual.
10. There shall be no students in the bus while the fuel tank is being filled. On leaving the vehicle when students are in the bus, the driver shall stop the bus, remove the ignition key, set the brakes and otherwise render the bus immobile.

11. Buses shall not be run backwards on the school grounds or any other point if it can be avoided. If it is necessary to run a bus backwards on school grounds, the driver shall have another responsible person act as a guard flagman in the back of the bus to keep other persons out of the path and to issue warnings to the driver of approaching traffic.
12. When arriving or leaving the school grounds, the driver must not follow closer than 50 feet from the vehicle directly in front of the bus or closer than 500 feet when traveling on the highway.
13. No school bus shall pull any trailer when students are being transported on regular routes to or from school.
14. In case of an accident or breakdown of the bus, the driver shall contact the dispatcher using the two-way radio. If no radio contact is available, the driver shall not leave the bus but shall send two responsible students to the nearest house to summon help.
15. The district may adopt such additional operating rules as are deemed necessary to meet local conditions and needs, provided they do not conflict with state laws and regulations.

B. Use of Signals, Loading or Unloading

1. The driver shall activate the flashing eight-light system of the bus at least 300 feet before stopping to load or unload students when outside an incorporated municipality, and 100 feet when operating within an incorporated municipality, and shall not extinguish such lights until loading or unloading is completed and persons who must cross the roadway or highway are safely across.
2. Bring the vehicle to a complete stop in the right hand lane of the roadway parallel to the center line.
3. Prior to discharging students, open door, activate red flashing lights and extend the stop arm. Discharge students only after all traffic (front and rear) has come to a complete stop.
4. Keep door open and eight-light system operating until all students have been loaded or unloaded safely.
5. The driver should avoid loading or unloading students where the view is obstructed to other motorists for 200 feet in either direction.
6. The driver will bring the bus to a full stop and disengage gears by shifting gear shift lever into neutral position or selector into neutral or park position before loading or unloading students.

C. Crossing Highways and Streets

1. The driver shall be responsible for safely delivering the students who must cross the highway or street by one of the following methods:
 - a. Students shall pass approximately 10 feet in front of the school bus so as to be seen by the driver and cross the road only upon receiving a hand signal from the driver, or
 - b. The student shall pass approximately 10 feet in front of the bus so as to be seen by the driver and be conducted across the road by the school bus patrol, or
 - c. The driver shall personally conduct the students across the road after following required procedures for disabling the bus.
 - d. The driver shall visually ascertain that students getting off the bus who do not need to cross the road are a safe distance from the bus before moving the vehicle.

D. Type III Vehicles

1. Type III vehicles are restricted to passenger cars, station wagons, vans, and buses having a maximum manufacturer's rated seating capacity of 10 or fewer people including the driver and a gross vehicle weight rating of 10,000 pounds or less. A van or bus converted to a seating capacity of 10 or fewer and placed in service on or after August 1, 1999, must have been originally manufactured to comply with the passenger safety standards.
2. Type III vehicles must be painted a color other than national school bus yellow.
3. Type III vehicles shall be state inspected in accordance with legal requirements.
4. Vehicles model year 2007 or older must not be used as type III vehicles to transport school children, except those vehicles that are manufactured to meet the structural requirements of federal motor vehicle safety standard 222, Code of Federal Regulations, title 49, part 571.
5. If a type III vehicle is school district owned, the school district name will be clearly marked on the side of the vehicle. The type III vehicle must not have the words "school bus" in any location on the exterior of the vehicle or in any interior location visible to a motorist.
6. A "type III vehicle" must not be outwardly equipped and identified as a type A, B, C, or D bus.
7. Eight-lamp warning systems and stop arms must not be installed or used on type III vehicles.
8. Type III vehicles must be equipped with mirrors as required by law.

9. Any type III vehicle may not stop traffic and may not load or unload before making a complete stop and disengaging gears by shifting into neutral or park. Any type III vehicle used to transport students must not load or unload so that a student has to cross the road, except where not possible or impractical, then the driver or assistant must escort a student across the road. If the driver escorts the student across the road, then the motor must be stopped, the ignition key removed, the brakes set, and the vehicle otherwise rendered immobile.
10. Any type III vehicle used to transport students must carry emergency equipment including:
 - a. Fire extinguisher. A minimum of one 10BC rated dry chemical type fire extinguisher is required. The extinguisher must be mounted in a bracket, and must be located in the driver's compartment and be readily accessible to the driver and passengers. A pressure indicator is required and must be easily read without removing the extinguisher from its mounted position.
 - b. First aid kit and body fluids cleanup kit. A minimum of a ten-unit first aid kit and a body fluids cleanup kit is required. They must be contained in removable, moisture- and dust-proof containers mounted in an accessible place within the driver's compartment and must be marked to indicate their identity and location.
 - c. A type III vehicle must contain at least three red reflectorized triangle road warning devices. Liquid burning "pot type" flares are not allowed.
 - d. Passenger cars and station wagons may carry a fire extinguisher, a first aid kit, and warning triangles in the trunk or trunk area of the vehicle if a label in the driver and front passenger area clearly indicates the location of these items.
11. Students will not be regularly transported in private vehicles that are not state inspected as type III vehicles. Only emergency, unscheduled transportation may be conducted in vehicles with a seating capacity of 10 or fewer without meeting the requirements for a type III vehicle. Also, parents may use a private vehicle to transport their own children under a contract with the district. The school district has no system of inspection for private vehicles.
12. All drivers of type III vehicles will be licensed drivers and will be familiar with the use of required emergency equipment. The school district will not knowingly allow a person to operate a type III vehicle if the person has been convicted of an offense that disqualifies the person from operating a school bus.
13. Students riding the type III vehicle must have training required under State Statute, see Section II.B., above.

[Note: Additional Statutory and Type III Driver Training and Certification

can be found online on the Minnesota Department of Public Safety State Patrol web page, the district website and at www.revisor.mn.gov.]

E. Type A-I “Activity” Buses Driven by Employees with Class D Driver’s License

1. The holder of a Class D driver’s license, without a school bus endorsement, may operate a type A-I school bus or a Multifunction School Activity Bus (MFSAB) under the following conditions:
 - a. The operator is an employee of the school district or an independent contractor with whom the school district contracts for the school bus and is not solely hired to provide transportation services under this Paragraph.
 - b. The operator drives the school bus only from points of origin to points of destination, not including home-to-school trips to pick up or drop off students.
 - c. The operator is prohibited from using the eight-light system if the vehicle is so equipped.
 - d. The operator has submitted to a background check and physical examination as required by State Statute.
 - e. The operator has a valid driver’s license and has not sustained a conviction of a disqualifying offense as set forth in State Statute.
 - f. The operator has been trained in the proper use of child safety restraints as set forth in the National Highway Traffic Safety Administration’s “Guideline for the Safe Transportation of Pre-school Age Children in School Buses,” if child safety restraints are used by passengers, in addition to the training required in Section VI., above.
 - g. The bus has a gross vehicle weight rating of 14,500 pounds or less and is designed to transport 15 or fewer passengers, including the driver.
2. The school district shall maintain annual certification of the requirements listed in this section for each Class D license operator.
3. A school bus operated under this section must bear a current certificate of inspection.
4. The word “School” on the front and rear of the bus must be covered by a sign that reads “Activities” when the bus is being operated under authority of this section.

VIII. SCHOOL DISTRICT EMERGENCY PROCEDURES

- A. School Bus Drivers will be trained in proper procedures for the following events:

1. Fire
 2. Injuries/Medical emergencies
 3. Tornado
 4. Evacuation.
 5. Accident
 6. Cold Weather Stop
 7. Dangerous Weapons
 8. Lights
 9. Getting Assistance
- B. If possible, school bus drivers or their supervisors shall call “911” or the local emergency phone number in the event of a serious emergency.
- C. School bus drivers shall meet the emergency training requirements contained in Unit III “Crash & Emergency Preparedness” of the Minnesota Department of Public Safety Model School Bus Driver Training Manual. This includes procedures in the event of a crash (accident).
- ~~[Note: The Model School Bus Driver Training Manual is available online through the Minnesota Department of Public Safety State Patrol web page.]~~**
- D. School bus drivers and bus assistants for special education students requiring special transportation service because of **a disability** ~~their handicapping condition~~ shall be trained in basic first aid procedures, shall within one month after the effective date of assignment participate in a program of in-service training on the proper methods for dealing with the specific needs and problems of students with disabilities, assist students with disabilities on and off the bus when necessary for their safe ingress and egress from the bus; and ensure that protective safety devices are in use and fastened properly.
- E. Emergency Health Information shall be maintained on the school bus for students requiring special transportation service because of **a disability** ~~their handicapping condition~~. The information shall state:
1. the student’s name and address;
 2. the nature of the student’s disabilities;
 3. emergency health care information; and
 4. the names and telephone numbers of the student’s physician, parents, guardians, or custodians, and some person other than the student’s parents or custodians who can

be contacted in case of an emergency.

IX. SCHOOL DISTRICT VEHICLE MAINTENANCE STANDARDS

- A. All school vehicles shall be maintained in safe operating conditions through a systematic preventive maintenance and inspection program adopted or approved by the school district.
- B. All school vehicles shall be state inspected in accordance with legal requirements.
- C. A copy of the current daily pre-trip inspection report must be carried in the bus. Daily pre-trip inspections shall be maintained on file in accordance with the school district's record retention schedule. Prompt reports of defects to be immediately corrected will be submitted.
- D. Daily post-trip inspections shall be performed to check for any children or lost items remaining on the bus and for vandalism.

X. SCHOOL TRANSPORTATION SAFETY DIRECTOR

The school board has designated an individual to serve as the school district's school transportation safety director. The school transportation safety director shall have day-to-day responsibility for student transportation safety, including transportation of nonpublic school children when provided by the school district. The school transportation safety director will assure that this policy is periodically reviewed to ensure that it conforms to law. The school transportation safety director shall certify annually to the school board that each school bus driver meets the school bus driver training competencies required by State Statute. The transportation safety director also shall annually verify or ensure that the private contractor utilized by the school has verified the validity of the driver's license of each employee who regularly transports students for the school district in a type A, B, C, or D school bus, type III vehicle, or MFSAB with the National Driver Register or the Department of Public Safety. Upon request of the school district superintendent or the superintendent of the school district where nonpublic students are transported, the school transportation safety director also shall certify to the superintendent that students have received school bus safety training in accordance with state law. The name, address and telephone number of the school transportation safety director are on file in the school district office. Any questions regarding student transportation or this policy may be addressed to the school transportation safety director.

XI. STUDENT TRANSPORTATION SAFETY COMMITTEE

The school board may establish a student transportation safety committee. The chair of the student transportation safety committee is the school district's school transportation safety director. The school board shall appoint the other members of the student transportation safety committee. Membership may include parents, school bus drivers, representatives of school bus companies, local law enforcement officials, other school district staff, and representatives from other units of local government.

Minn. Stat. § 123.7991 (Student with Disabilities-bus conduct)
 Minn. Stat. § 123B.03 (Background Check)
 Minn. Stat. § 123B.42 (Textbooks; Individual Instructor or Cooperative Learning Material; Standard Tests)
 Minn. Stat. § 123B.88 (Independent School Districts; Transportation)
 Minn. Stat. § 123B.885 (Diesel School Buses; Operation of Engine; Parking)
 Minn. Stat. § 123B.90 (School Bus Safety Training)
 Minn. Stat. § 123B.91 (School District Bus Safety Responsibilities)
 Minn. Stat. § 123B.935 (Active Transportation Safety Training)
 Minn. Stat. § 144.057 (Background Studies on Licensees and Other Personnel)
 Minn. Stat. Ch. 169 (Traffic Regulations)
 Minn. Stat. § 169.011, Subds. 15 and 71 (Definitions)
 Minn. Stat. § 169.443 (Safety of School Children; Bus Driver’s Duties)
 Minn. Stat. § 169.446, Subd. 2 (Driver Training Programs)
 Minn. Stat. § 169.451 (Inspecting School and Head Start Buses; Rules; Misdemeanor)
 Minn. Stat. § 169.454 (Type III Vehicle Standards)
 Minn. Stat. § 169.4582 (Reportable Offense on School Buses)
 Minn. Stat. §§ 169A.25-169A.27 (Driving While Impaired)
 Minn. Stat. § 169A.31 (Alcohol-Related School Bus or Head Start Bus Driving)
 Minn. Stat. §§ 169A.50-169A.53 (Implied Consent Law)
 Minn. Stat. § 171.02, Subds. 2, 2a, and 2b (Licenses; Types, Endorsements, Restrictions)
 Minn. Stat. § 171.168 (Notification of Conviction for Violation by a Commercial Driver)
 Minn. Stat. § 171.169 (Notification of Suspension of License of Commercial Driver)
 Minn. Stat. § 171.321 (Qualifications of School Bus Driver)
 Minn. Stat. § 171.3215, Subd. 1(c) (Canceling Bus Endorsement for Certain Offenses)
 Minn. Stat. § 181.951 (Authorized Drug and Alcohol Testing)
 Minn. Stat. Ch. 245C (Human Services Background Studies)
 Minn. Stat. § 609.02 (Definitions)
 Minn. Rules Parts 7470.1000-7470.1700 (School Bus Inspection)
 49 C.F.R. § 383.31 (Notification of Convictions for Driver Violations)
 49 C.F.R. § 383.33 (Notification of Driver’s License Suspensions)
 49 C.F.R. § 383.5 (Transportation Definitions)

Cross References: 416AP (Drug, and Alcohol, and Cannabis Testing)
 Policy 515 (Protection and Privacy of Pupil Records)
 707AP (Transportation of Public Students)
 708AP (Transportation of Nonpublic Students)
 710AP (Extracurricular Transportation) The Student Behavior Handbook



School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: Administrative Reports

ITEM: 10.A. Superintendent's Report

PRESENTED BY: Dr. Teri Staloch, Superintendent

Superintendent Staloch will provide an update regarding things happening in the district.



Superintendent's Board Report

Dr. Teri Staloch
Superintendent
Robbinsdale Area Schools

Nov. 3, 2025





ROBBINSDALE
Area Schools

Our mission

*The mission of
Robbinsdale Area Schools
is to inspire and educate
all learners to develop
their unique potential and
positively contribute to
their community.*



Honors to Sonnesyn Elementary

Sonnesyn was recently announced as the recipient of the 2025 Minnesota's Future Award for Excellence in Literacy Instruction. This is a statewide honor recognizing schools that are closing achievement gaps and proving that every child can succeed through evidence-based instruction.

- Sonnesyn was highlighted for its remarkable progress in early literacy, including a 10 percent increase in third-grade reading proficiency since 2022-23
- The recognition came with a \$50,000 award from the Minnesota Business Partnership.



Ongoing Recognition for *The Quill*

Continuing its award-winning legacy, *The Quill*, the student newspaper of Cooper, has won an All-State Gold Award for the nine issues released during the 2024-25 school year from the Minnesota High School Press Association.

- Four individual student staff members also won state awards, ranging from second to fifth place in various categories.
- This is the second consecutive year that the staff of *The Quill* has received this award.



Class AAA Mr. Soccer

Capping off a tremendous soccer career at Armstrong, Moses Kamara was named Mr. Soccer for Class AAA by the Minnesota State High School Soccer Coaches Association.

- He was also recently named to the All-Minnesota boys soccer team, a list of the top 25 players in the state, by the Star Tribune for the second year in a row.
- Kamara recorded 26 goals and four assists this season, totaling 71 goals in his four years on the team.



Tribal Nations Education Committee

- One of three metro districts invited to present at TNEC's inaugural professional development event.
- Recognized for authentic partnership with American Indian students, families, and leaders.
- Shared work on the American Indian Strategic Plan, Reimagine Rdale, and AIPAC collaboration.
- Commended for modeling community-centered leadership across the metro.



Region 6AA AD of the Year

Armstrong Activities Director Larry Tate has been named the 2025 Region 6AA Activities Administrator (AD) of the Year by the Minnesota Interscholastic Activities Administrators Association.

- He is in his sixth year serving as the AD at AHS and is in his 20th year working for Rdale.
- He is eligible to be selected as the Class AA AD of the Year in the spring.



Nov. 3-4 Professional Development

Staff across the district participated in a variety of professional development today, including:

- Catalyst strategy work to strengthen instructional alignment
- Elementary Wit & Wisdom training to deepen literacy practices
- Much more!

Learning continues tomorrow with additional sessions focused on instructional excellence and student engagement.



Kindergarten Enrollment Fair

Purpose: Showcase Rdale's exceptional learning opportunities and welcoming community to attract spoon-to-be kindergarten families.

When: 10 a.m. to noon, Saturday, Nov. 22, 2025, at FAIR School Crystal

Community Engagement: Families will have the chance to connect with school leaders, and staff, while enjoying fun activities and valuable resources.



Kindergarten Information Fair

Join us
for refreshments, activities, games and giveaways!

And to meet:

- Supt. Dr. Teri Staloch
- Elementary school leaders
- Before/after-school care providers
- Early Learning specialists
- Enrollment staff

Class of 2039

WHEN:
Saturday, Nov. 22, 2025
10 a.m. to noon

WHERE:
FAIR School Crystal
3915 Adair Ave. N., Crystal

Spanish and Somali interpreters will be available

ROBBINSDALE Area Schools

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ROBBINSDALE
Area Schools

Thank You



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School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: Administrative Reports

ITEM: 10.B. Morris Leatherman Survey Data Report

PRESENTED BY: Peter Leatherman, The Morris Leatherman Company

PURPOSE:

The district contracted with the Morris Leatherman Company to conduct a phone survey with district residents, and provide a presentation to the School Board of the data obtained. Mr. Leatherman will review the data with the School Board.

ROLE OF THE BOARD:

Listen to gain an understanding of the information provided, and ask questions.

Robbinsdale Area Public Schools

2025 Residential Survey

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The Morris Leatherman Company

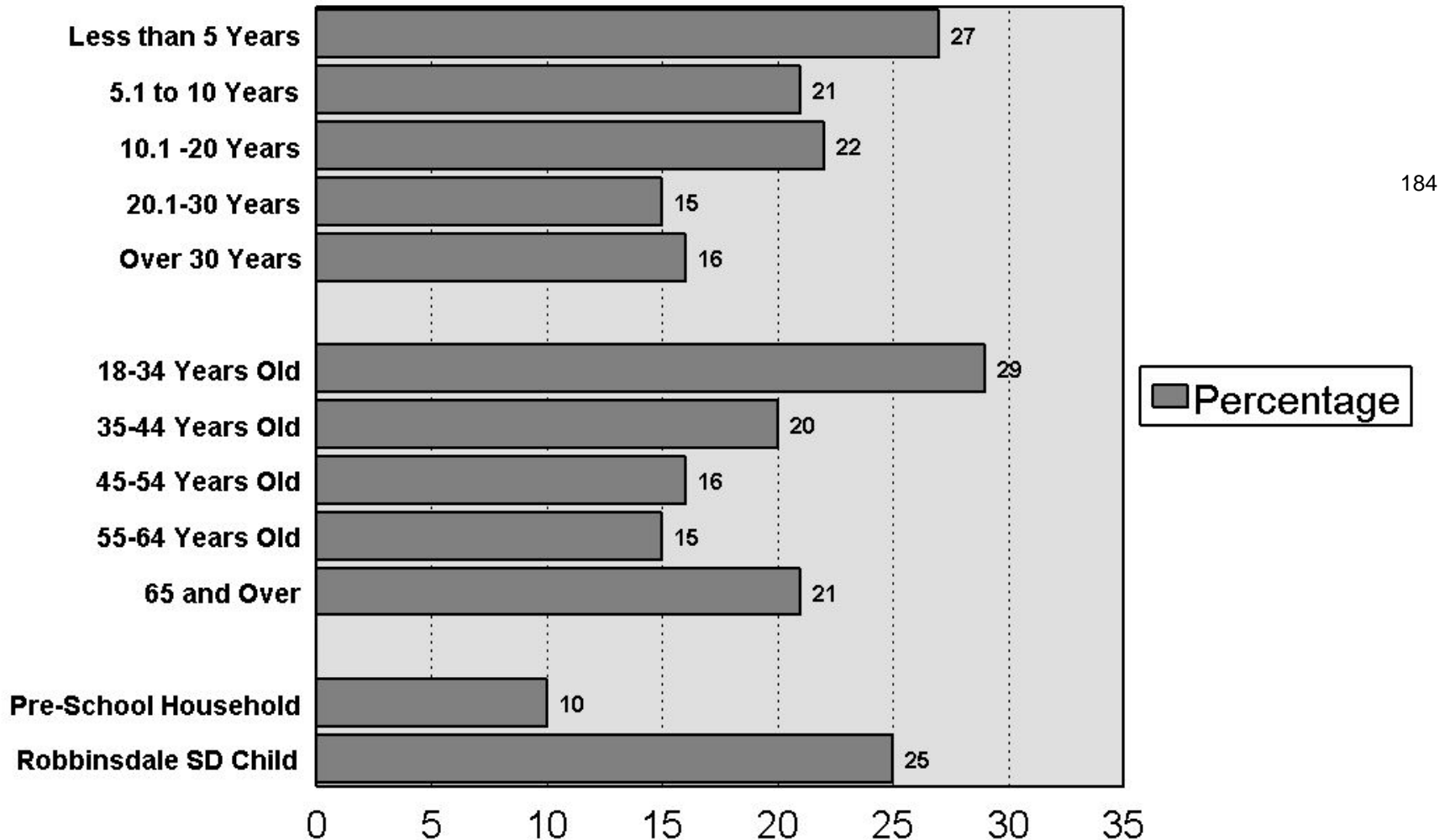
Survey Methodology

2025 Robbinsdale Area Public Schools

- ❑ 400 random sample of School District residents
- ❑ 400 random sample of School District parents
- ❑ Telephone interviews conducted between October¹⁸³ 13th and 24th, 2025
- ❑ Average interview time of 10 minutes
- ❑ Non-response level of 4.5%
- ❑ Both samples are projectable within +/- 5.0% in 95 out of 100 cases
- ❑ Cellphone Only Households: 63%
- ❑ Landline Only Households: 10%
- ❑ Both Landline and Cellphone Households: 27%

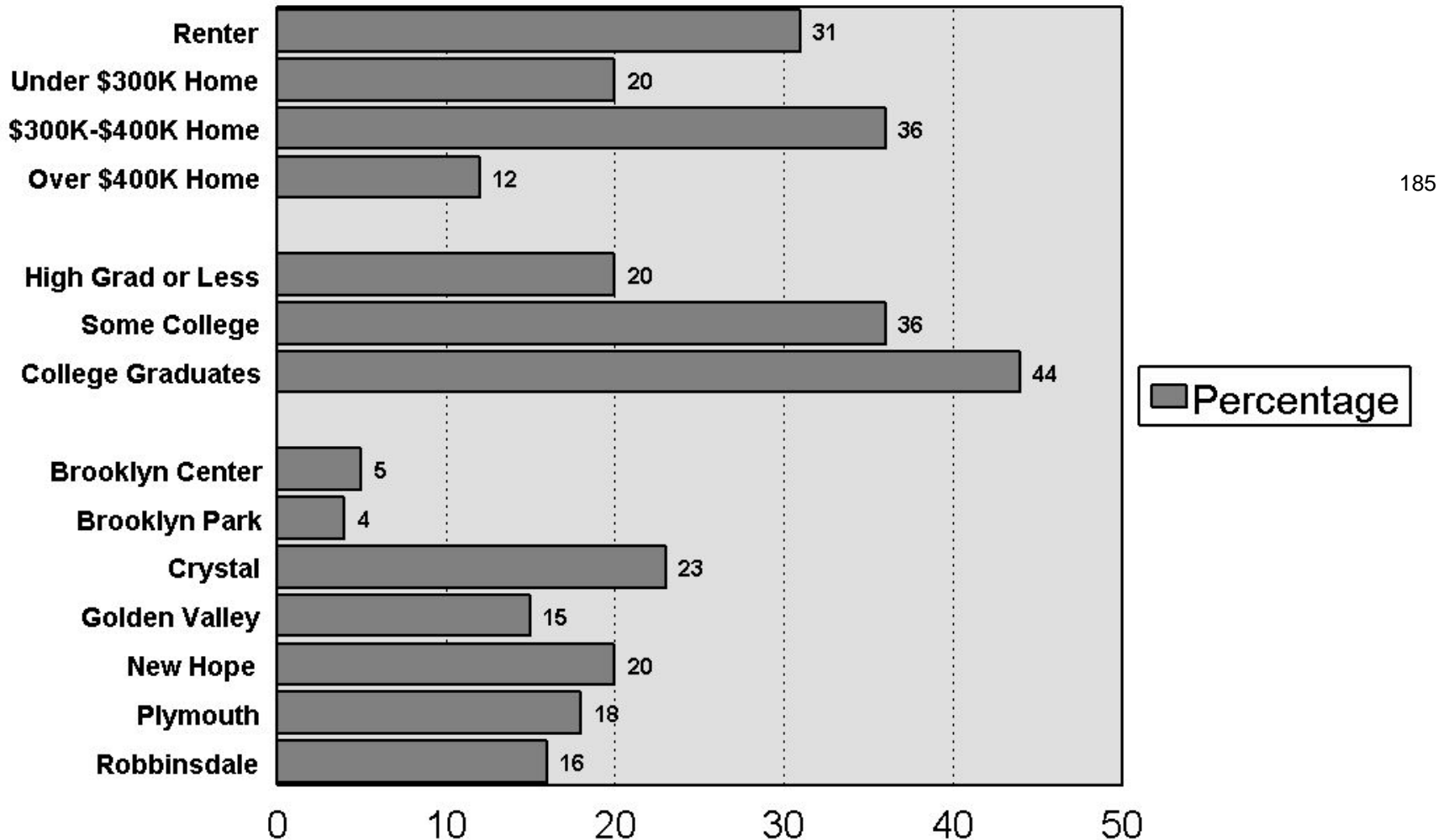
Demographics I

2025 Robbinsdale Area Public Schools



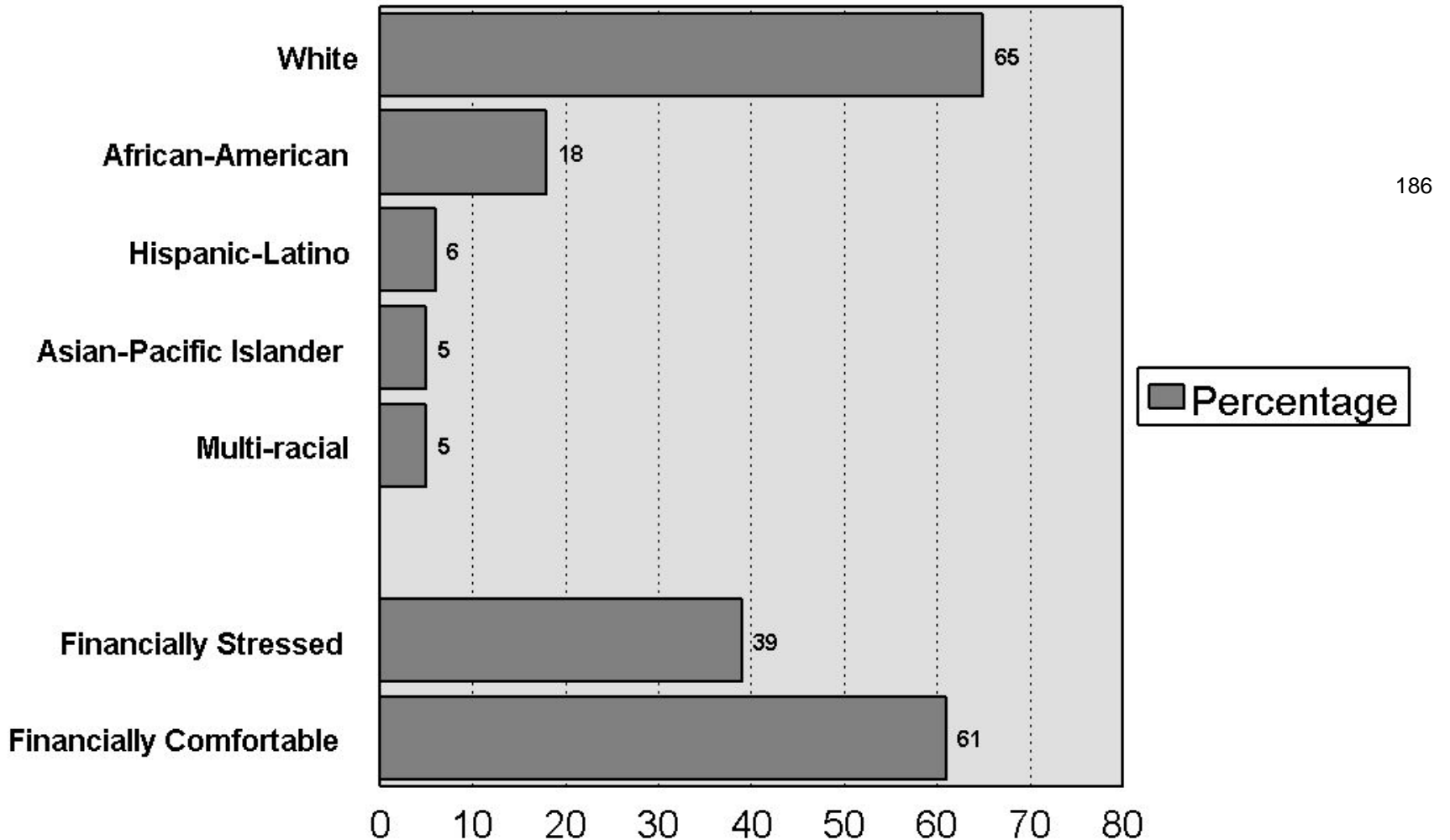
Demographics II

2025 Robbinsdale Area Public Schools



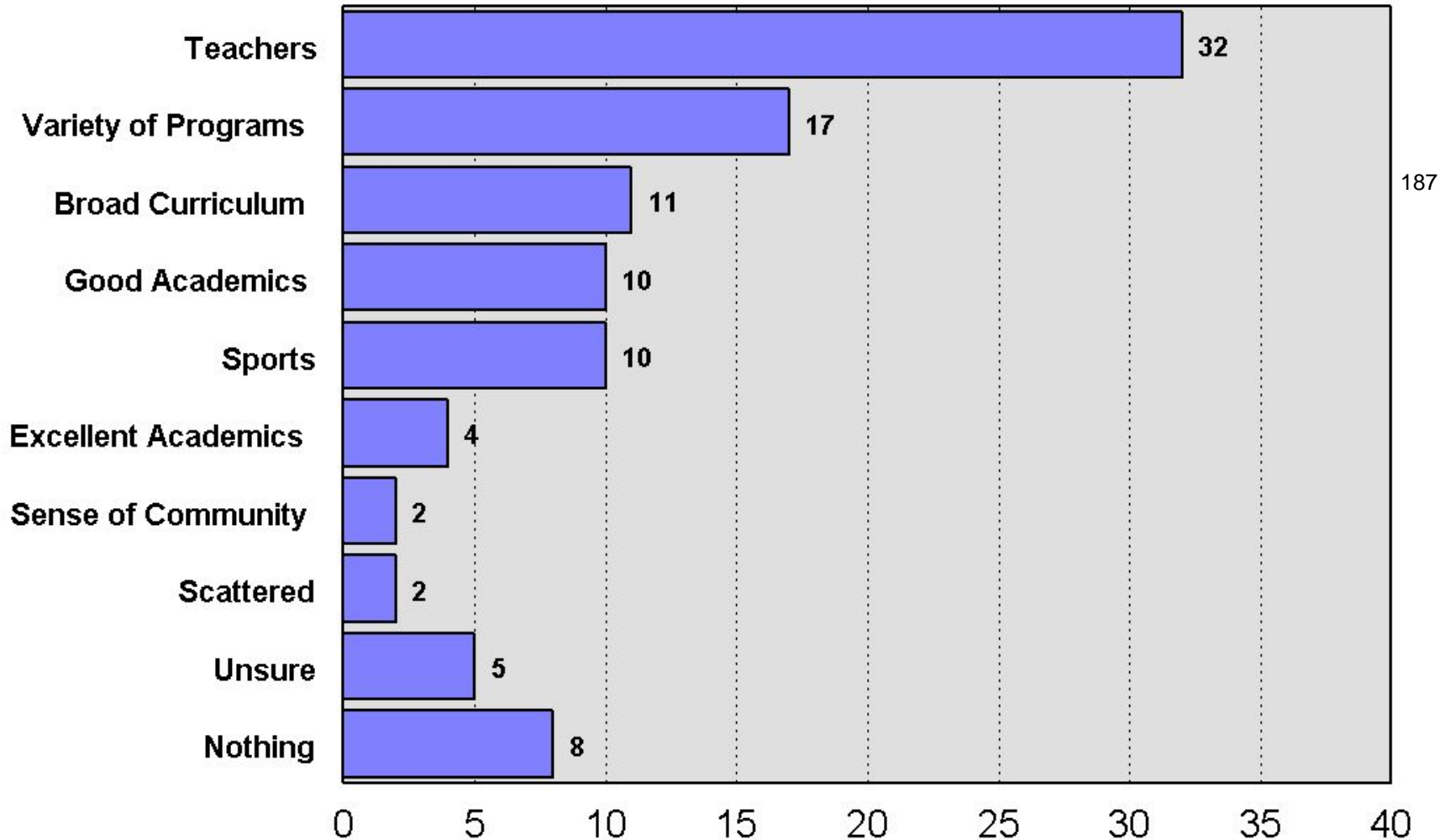
Demographics III

2025 Robbinsdale Area Public Schools



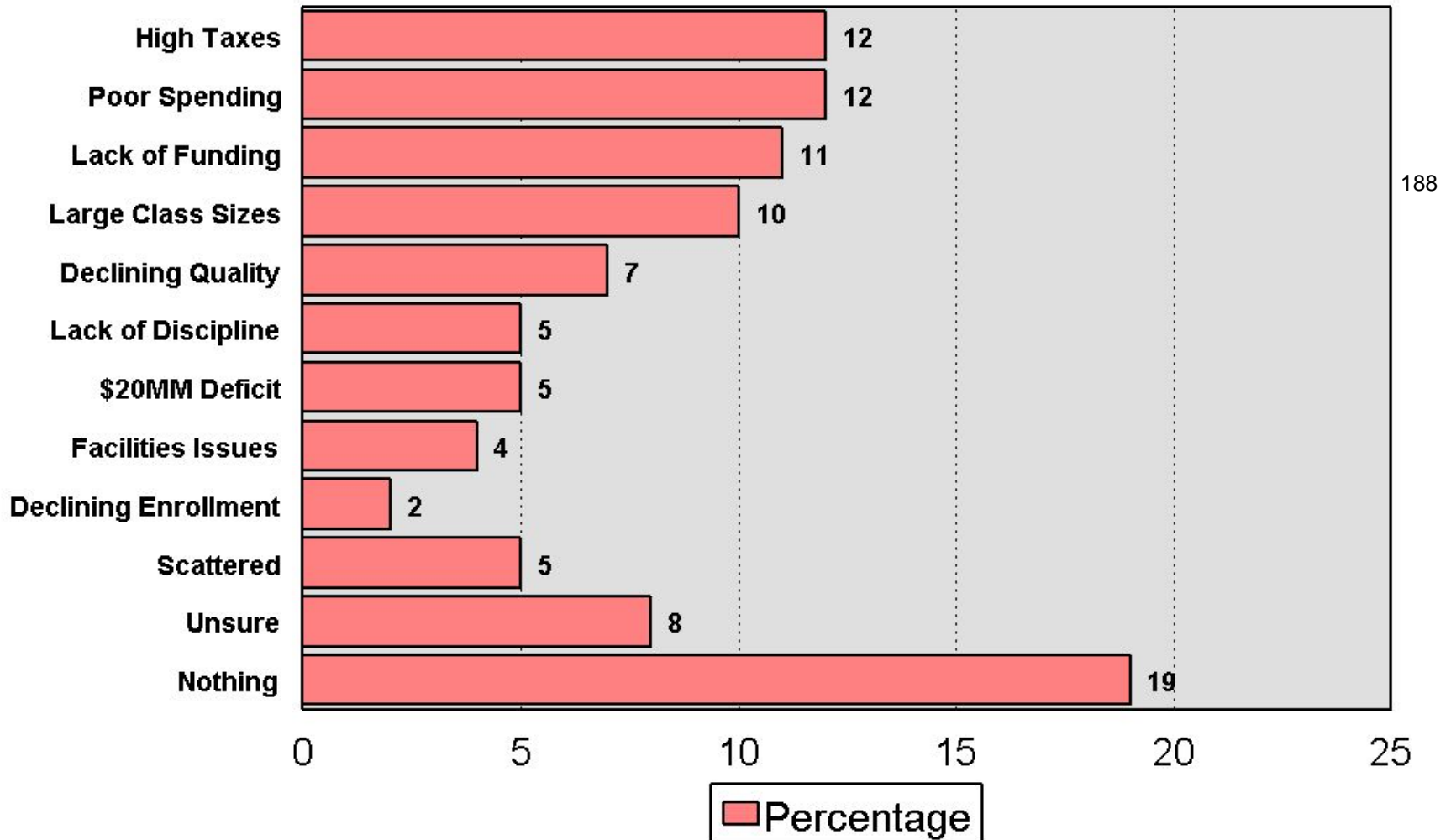
Like Most

2025 Robbinsdale Area Public Schools



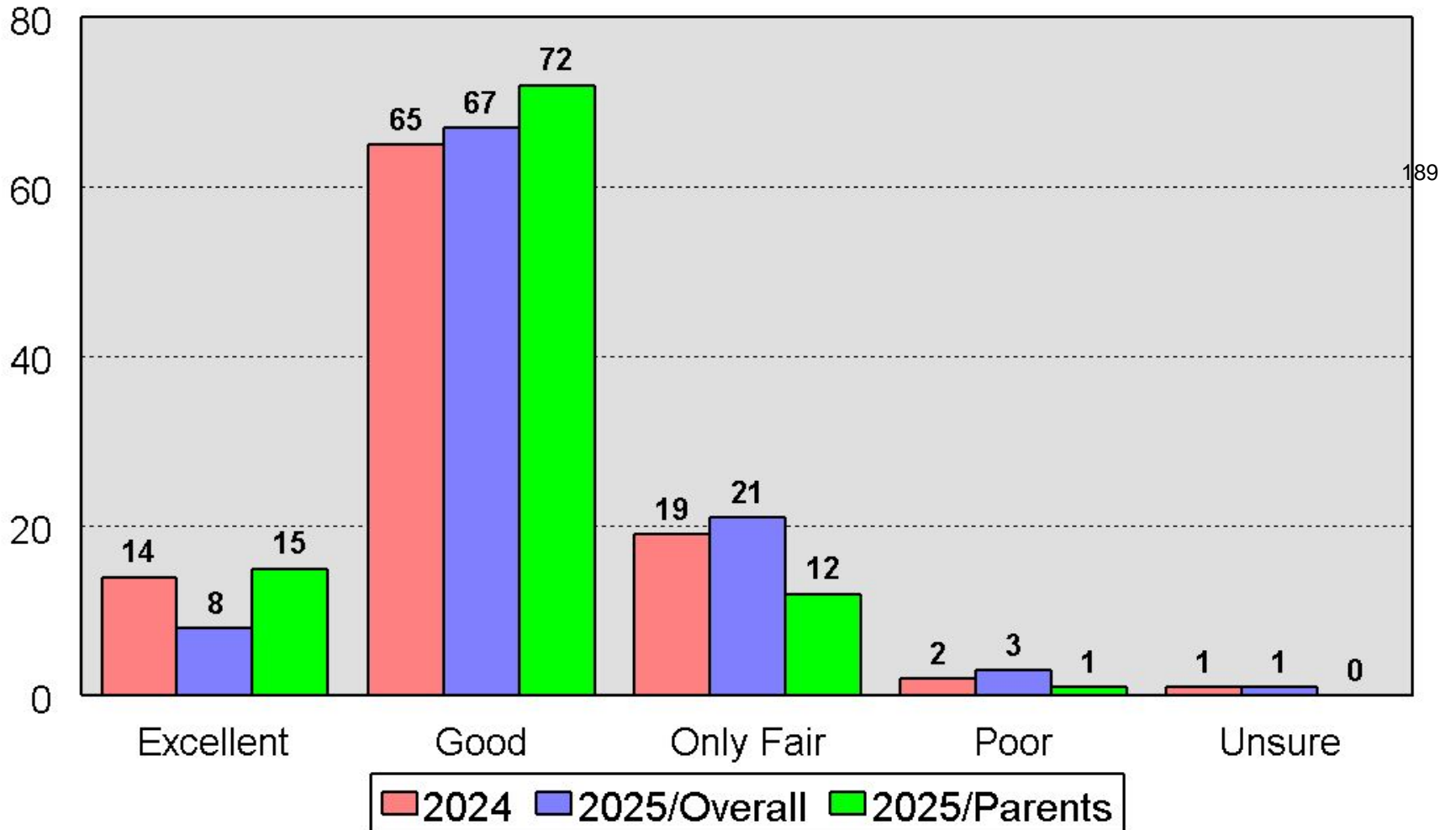
Most Serious Issue

2025 Robbinsdale Area Public Schools



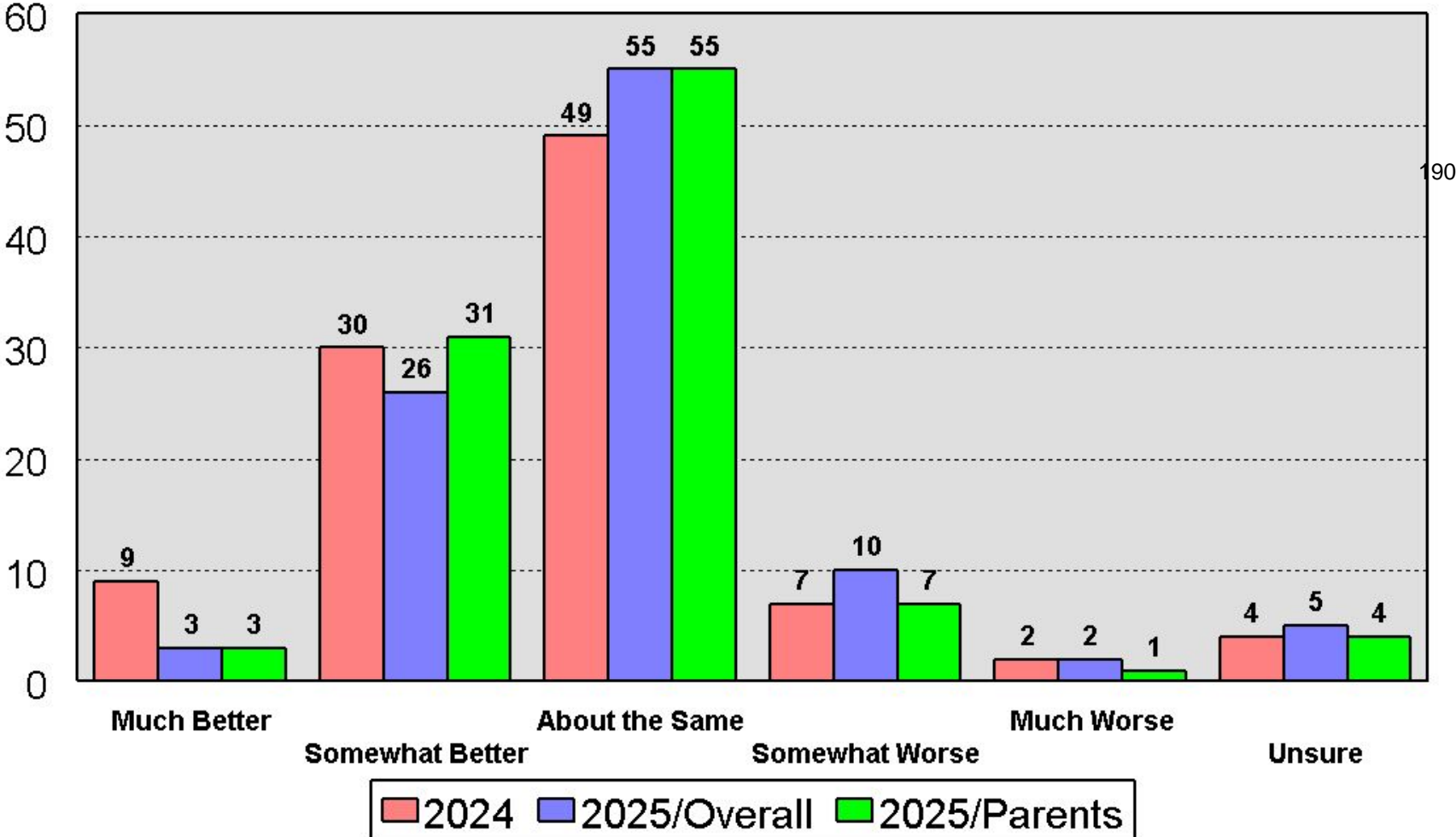
Quality of Education

2025 Robbinsdale Area Public Schools



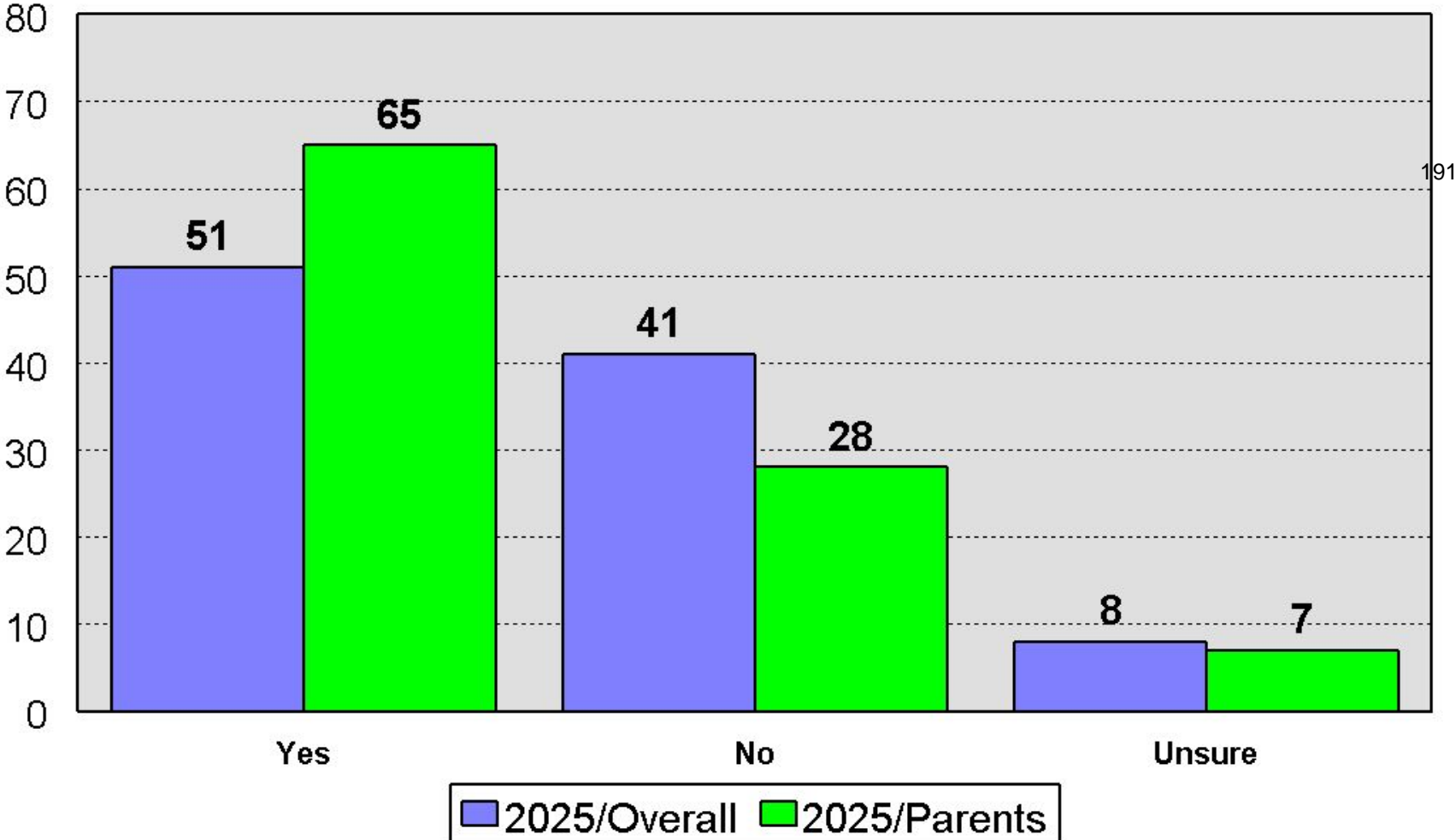
Quality of Education Compared to Four Years Ago

2025 Robbinsdale Area Public Schools



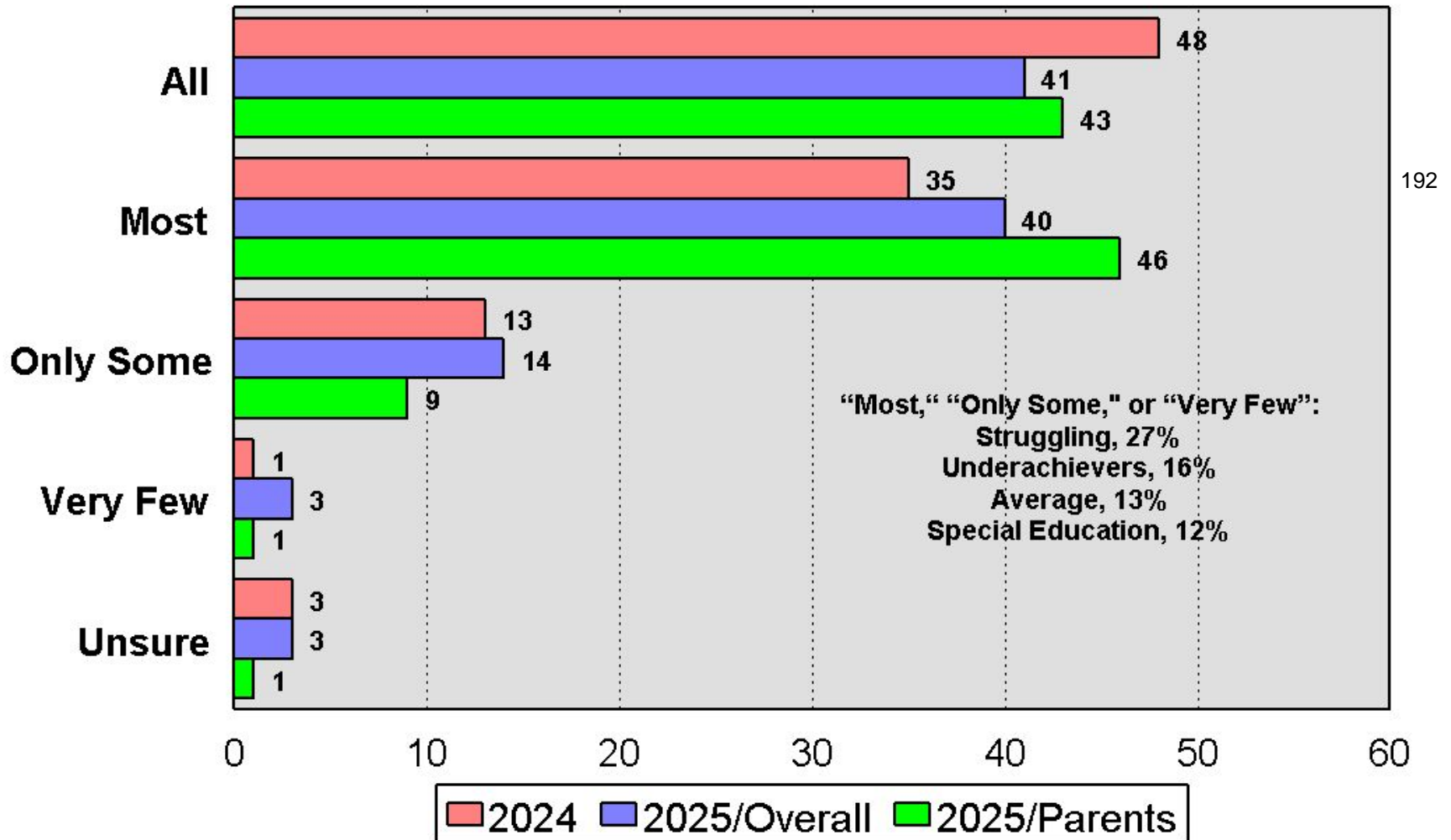
Robbinsdale Area School District is a high quality district, that is reputation is so good families seek to buy homes in the District and prefer it to other school districts

2025 Robbinsdale Area Public Schools



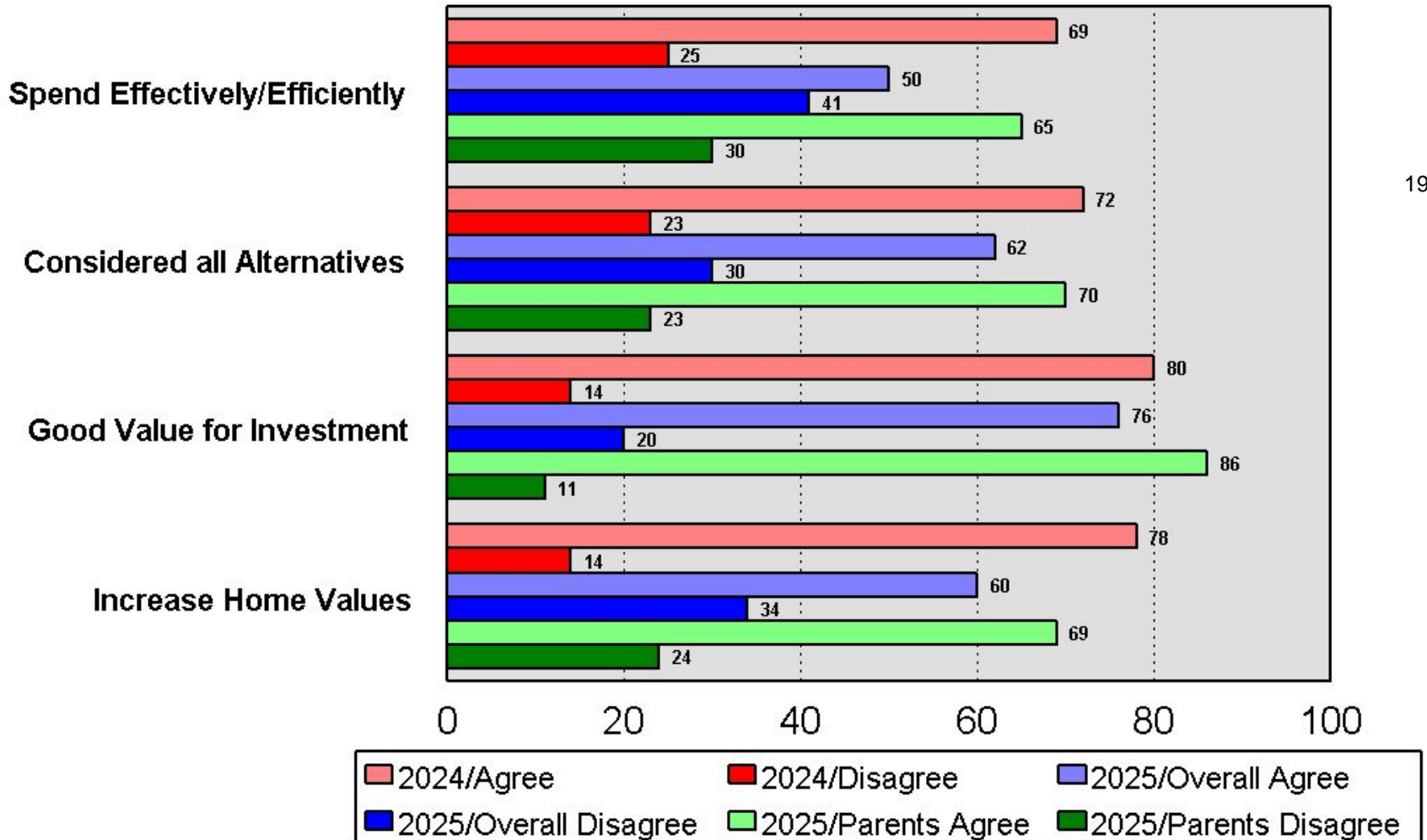
Meeting Learning Needs of Students

2025 Robbinsdale Area Public Schools



Specific Perceptions I

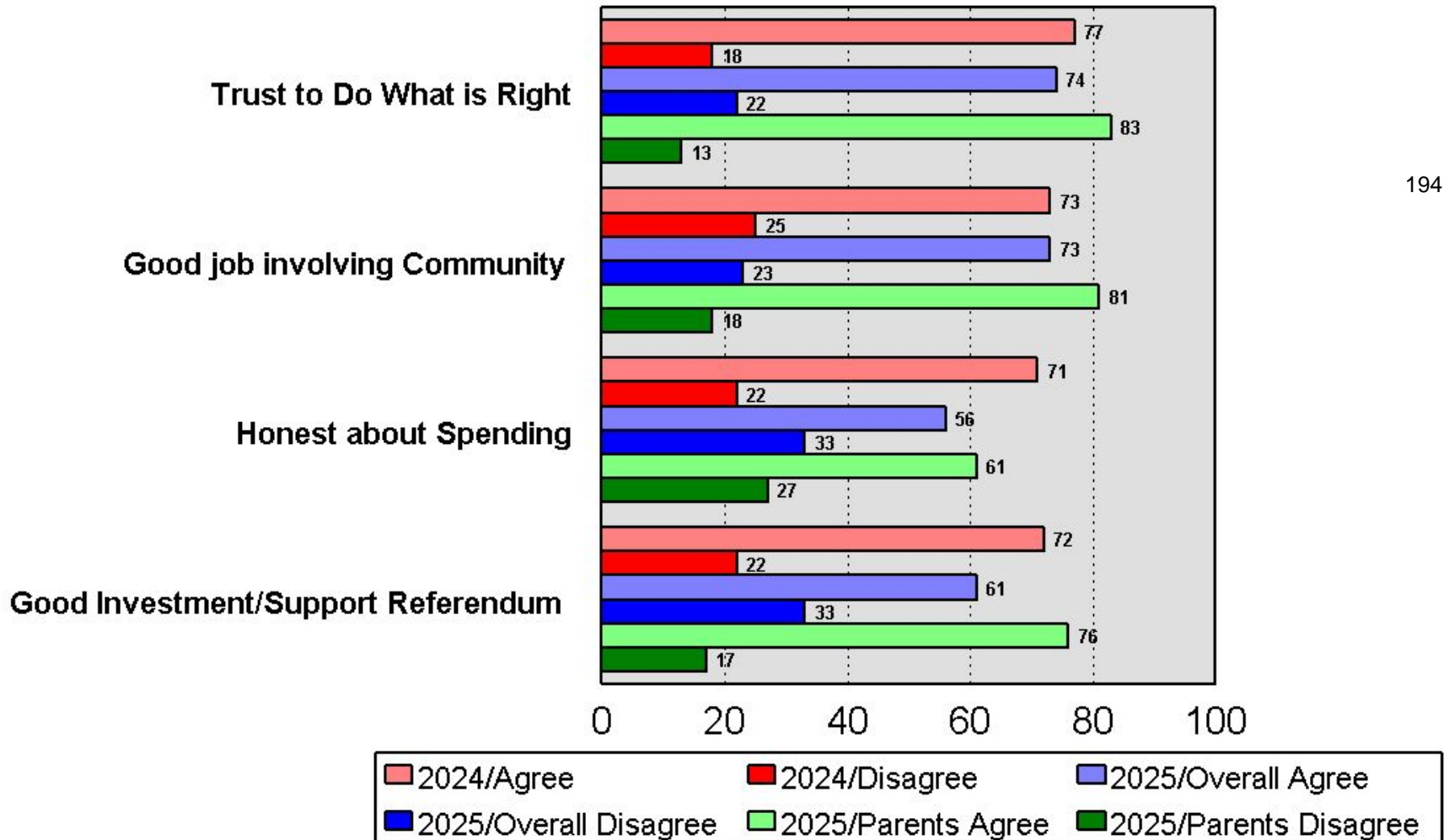
2025 Robbinsdale Area Public Schools



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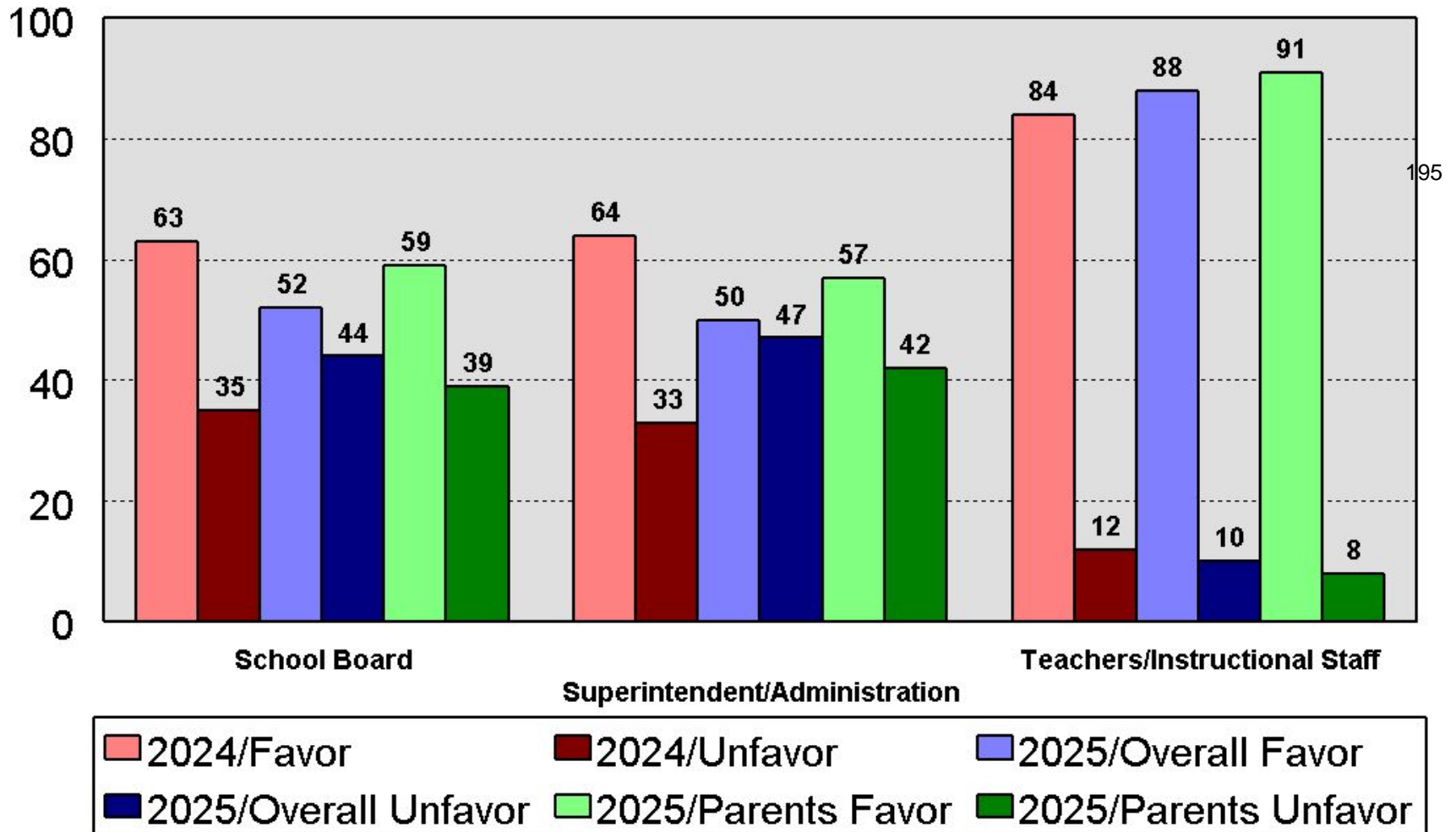
Specific Perceptions II

2025 Robbinsdale Area Public Schools



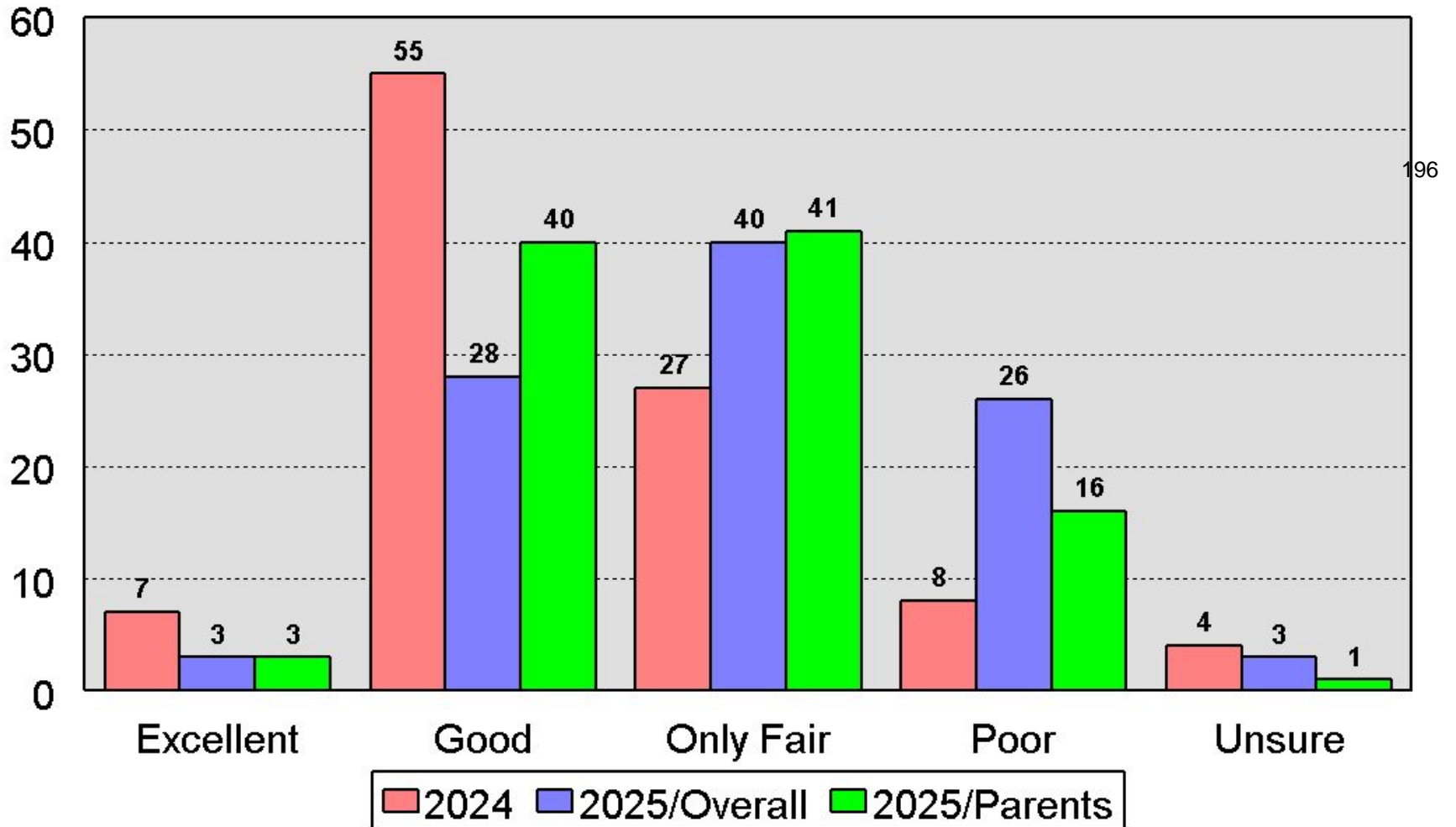
Job Performance Ratings

2025 Robbinsdale Area Public Schools



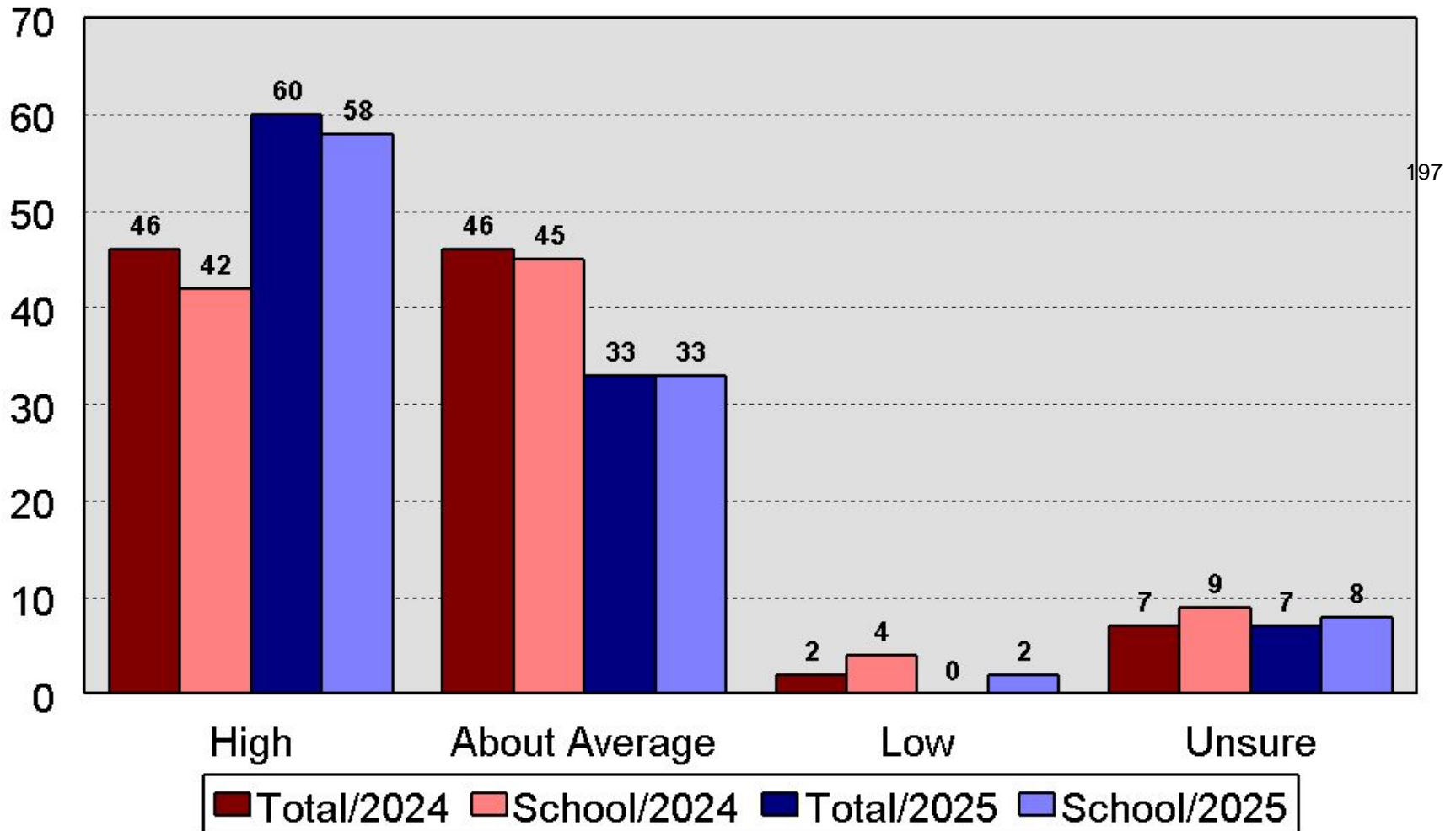
Financial Management

2025 Robbinsdale Area Public Schools



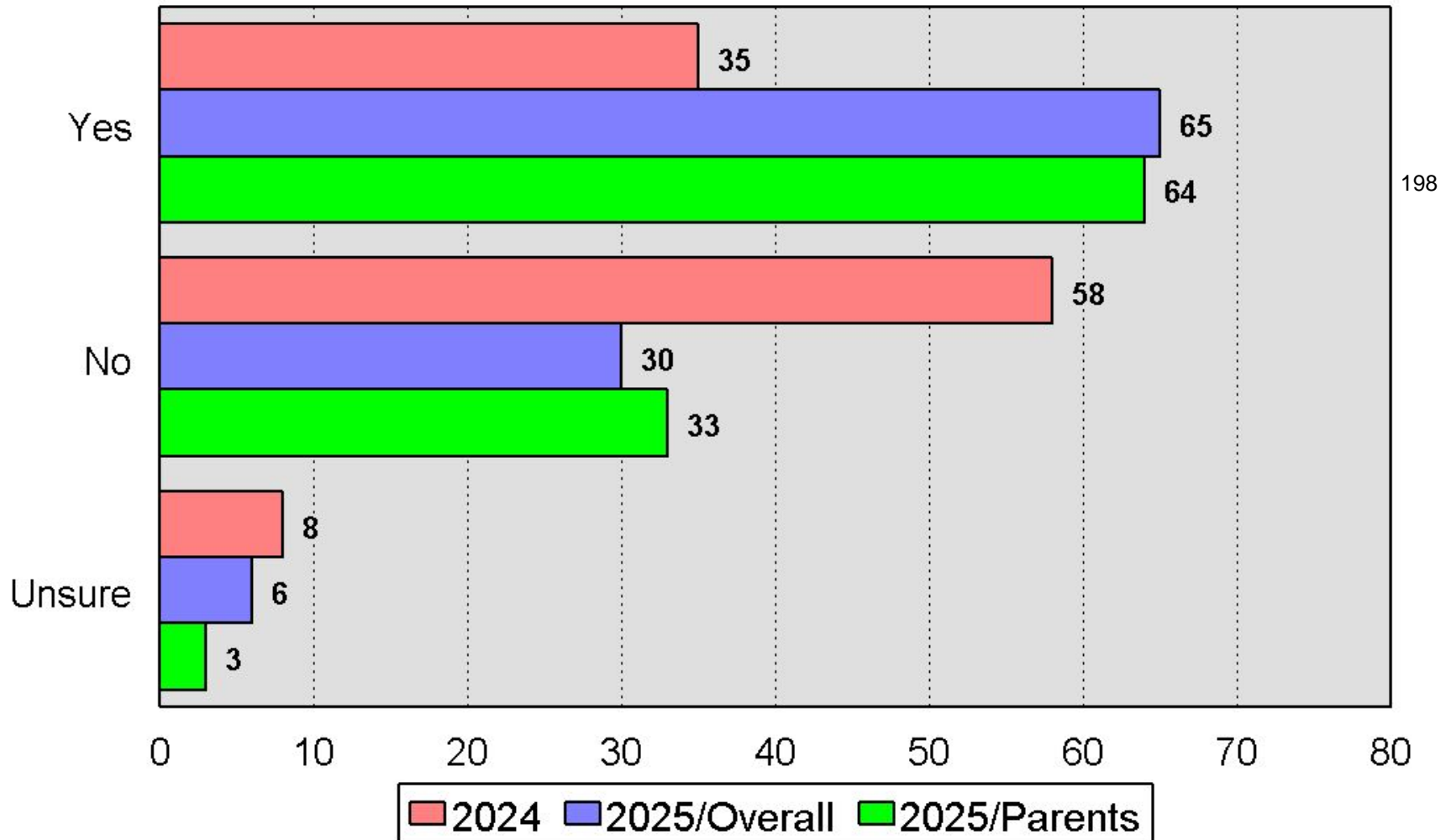
Property Tax Climate

2025 Robbinsdale Area Public Schools



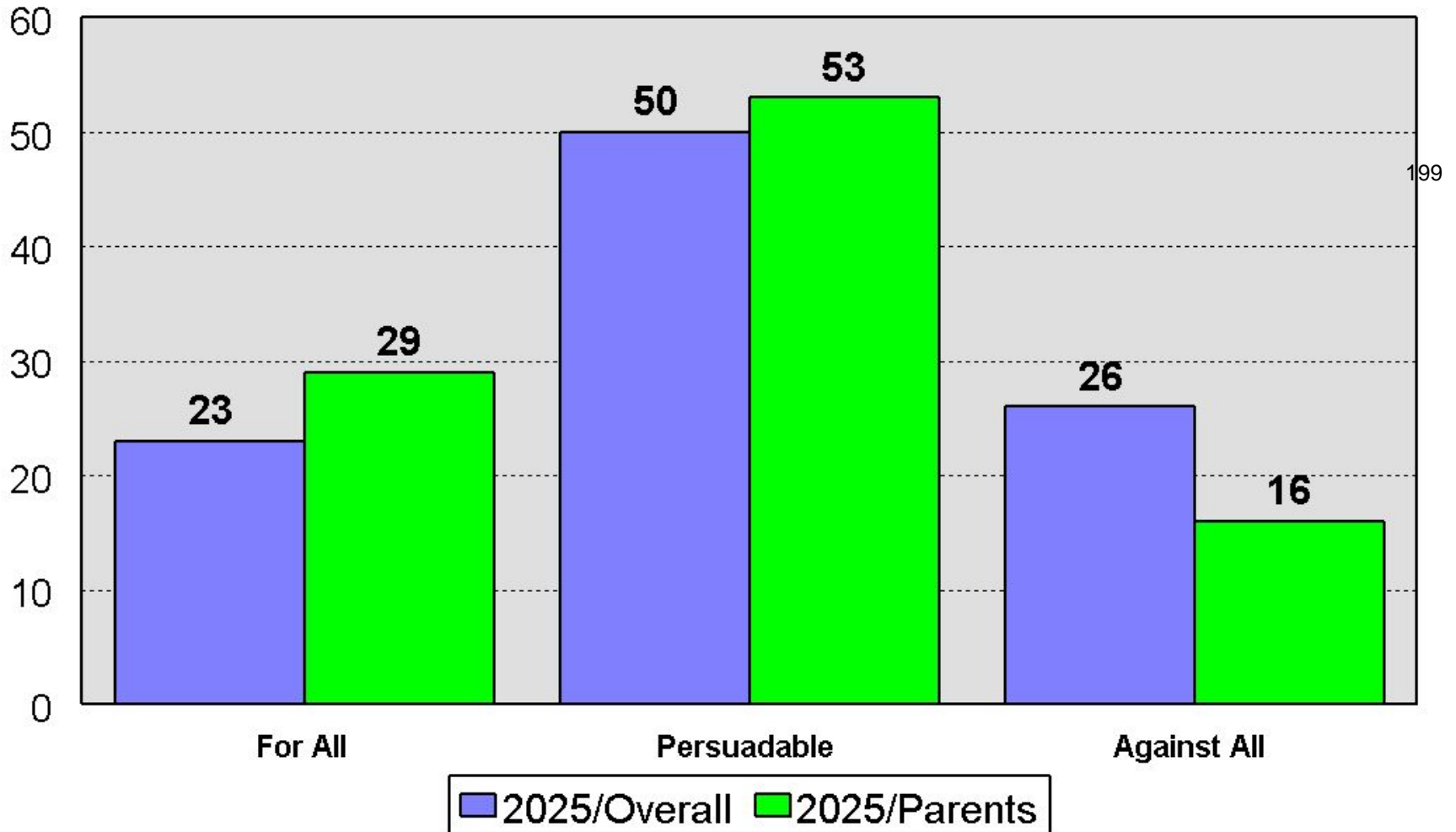
Schools Adequately Funded

2025 Robbinsdale Area Public Schools



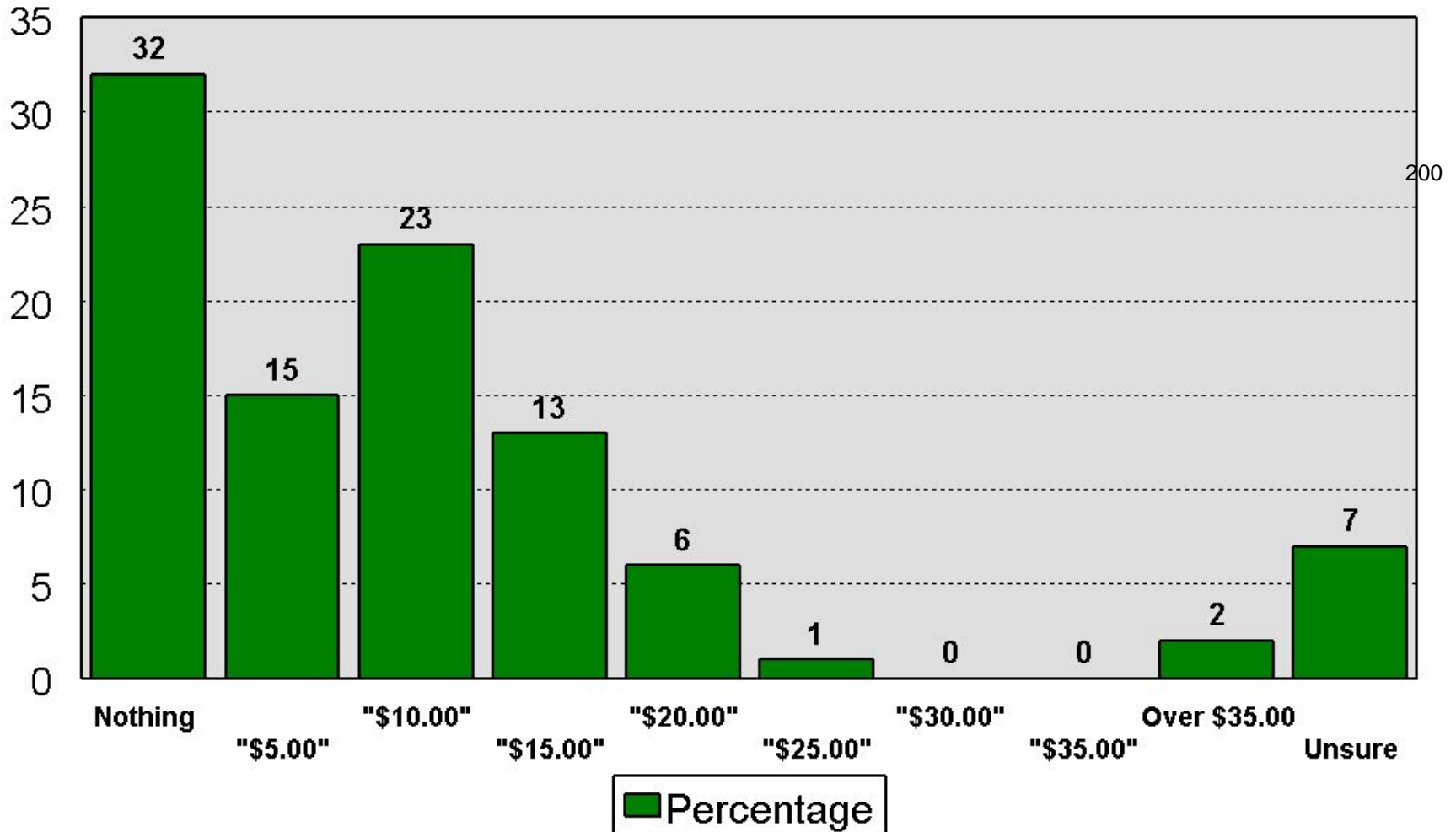
Referendum Predisposition

2025 Robbinsdale Area Public Schools



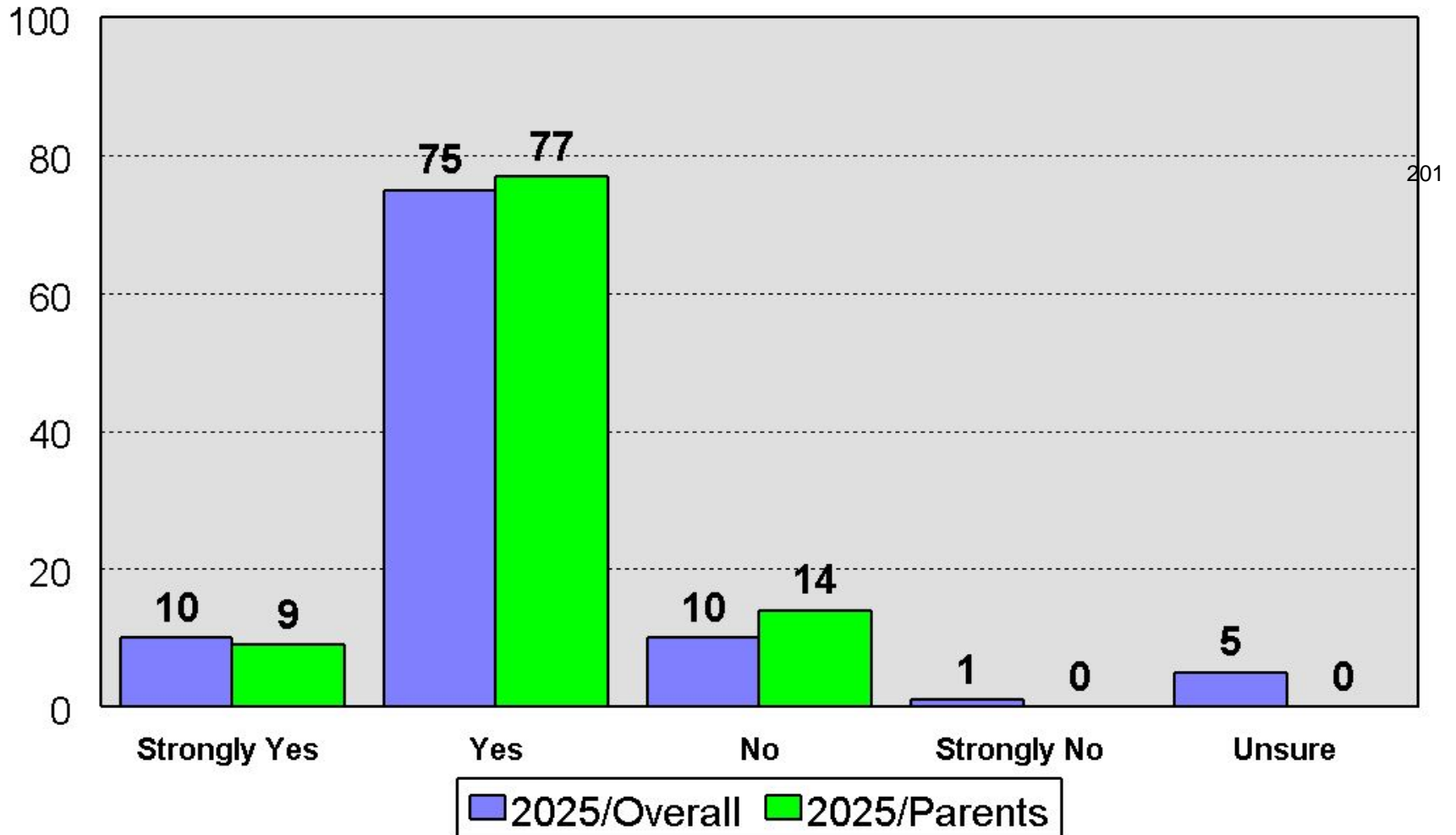
Property Tax Increase

2025 Robbinsdale Area Public Schools



Buildings Meet Needs Today

2025 Robbinsdale Area Public Schools

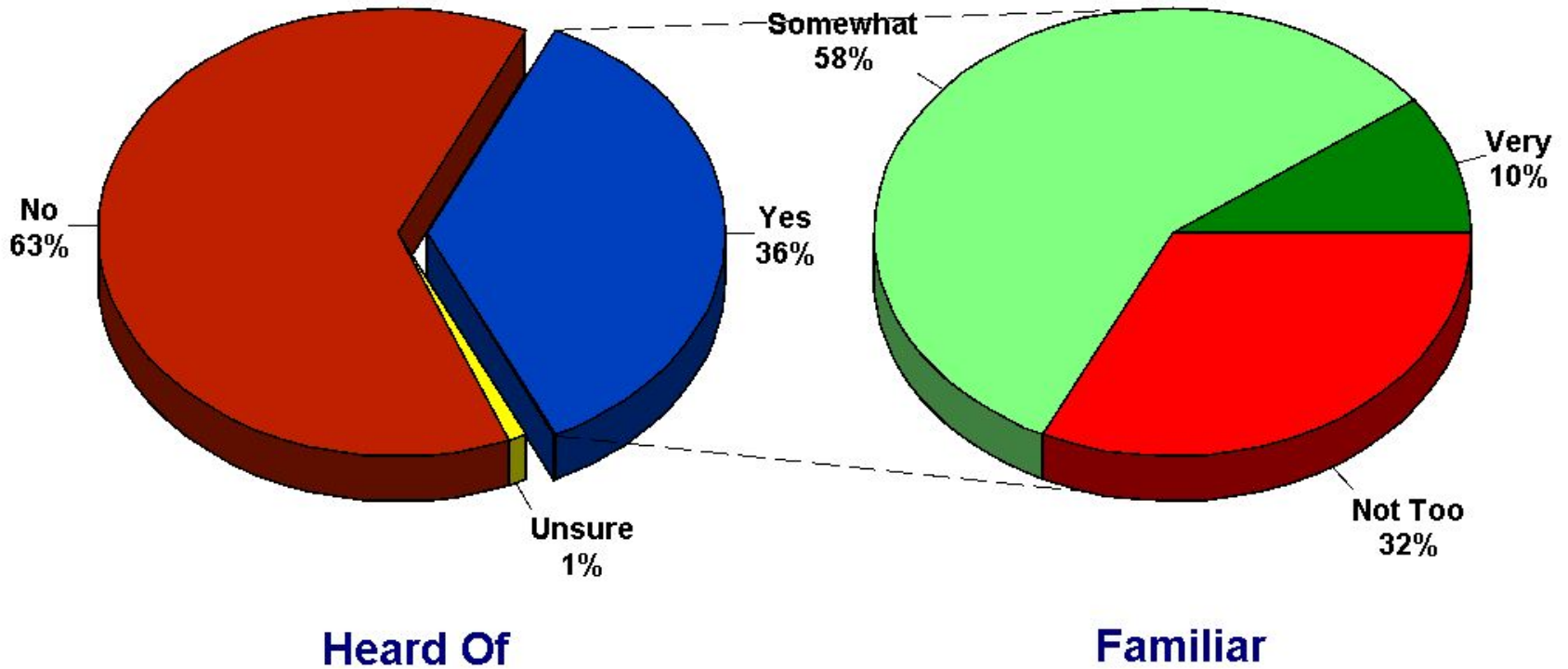


“Reimagine RDale: Vision 2030”

Overall

2025 Robbinsdale Area Public Schools

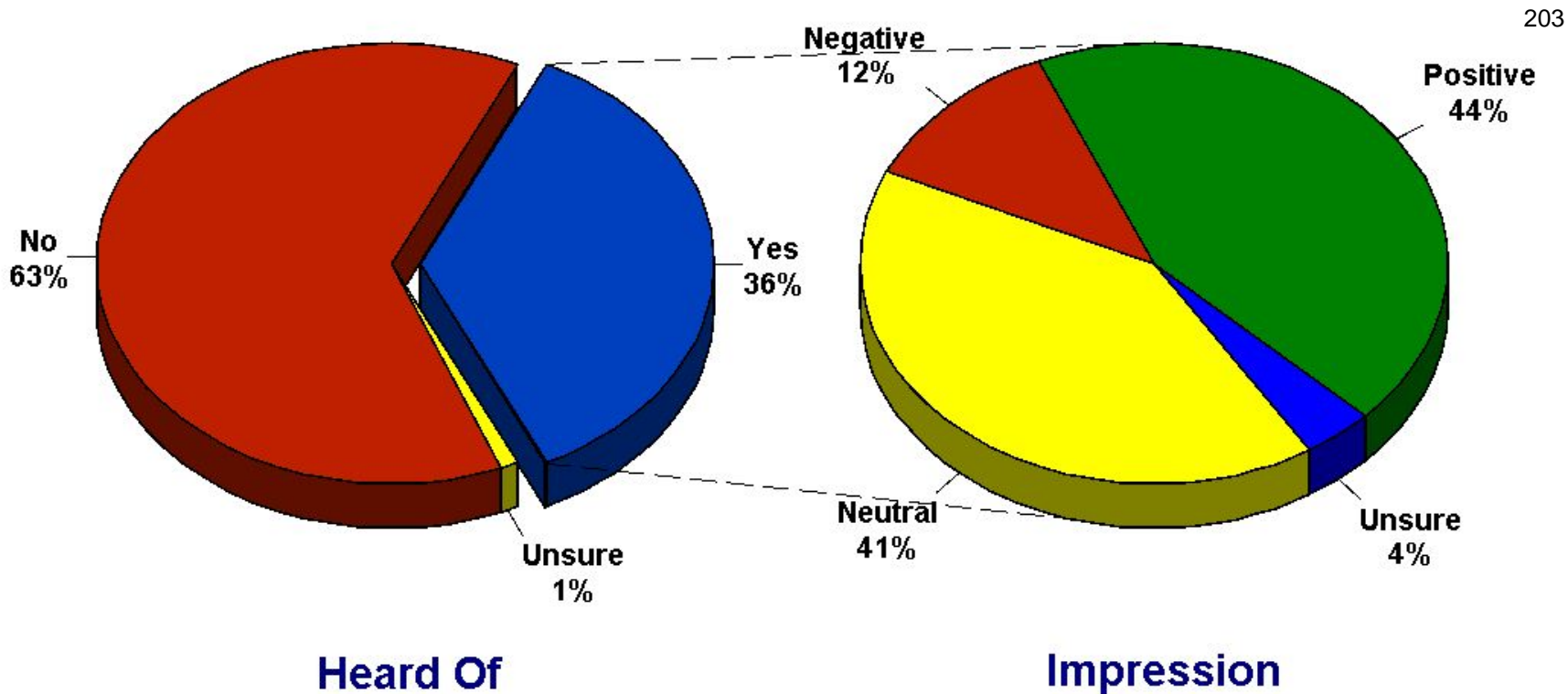
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“Reimagine RDale: Vision 2030”

Overall

2025 Robbinsdale Area Public Schools

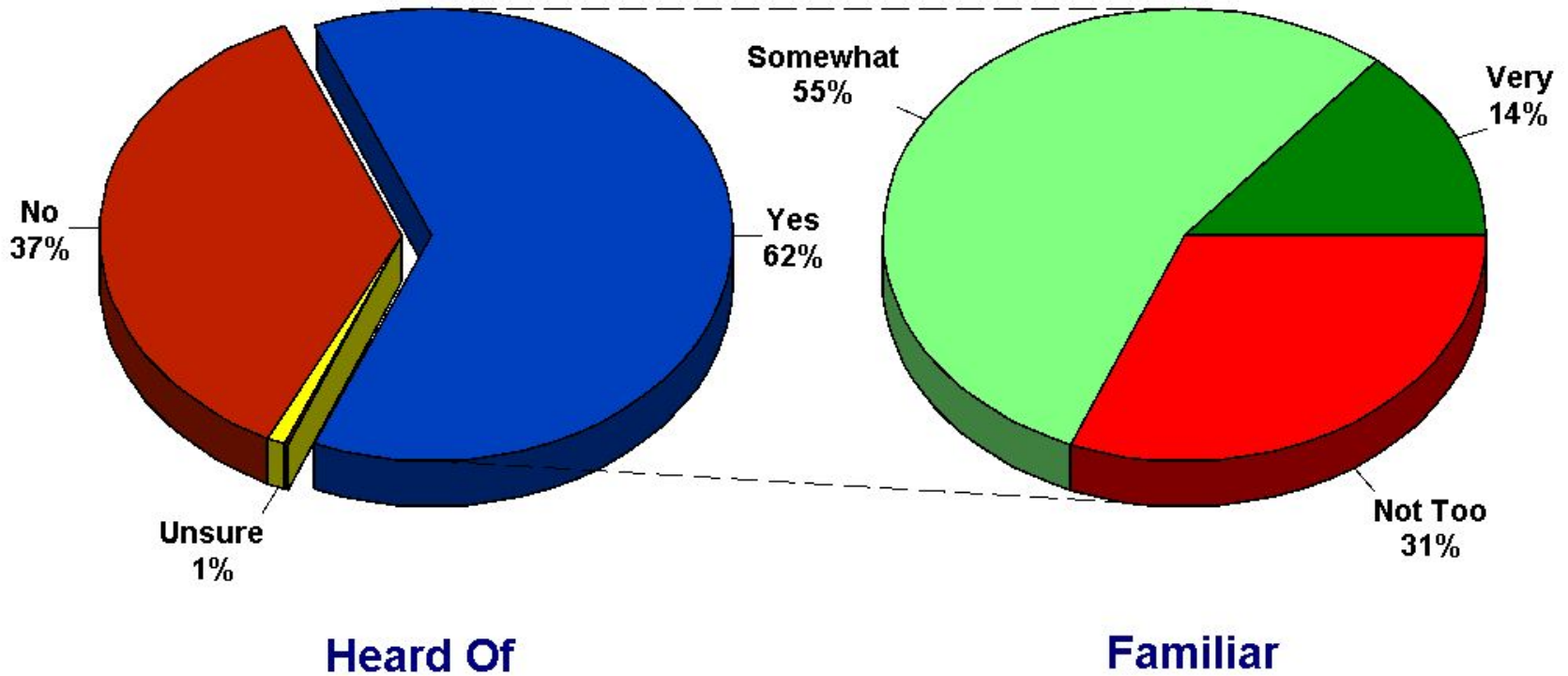


“Reimagine RDale: Vision 2030”

Parents

2025 Robbinsdale Area Public Schools

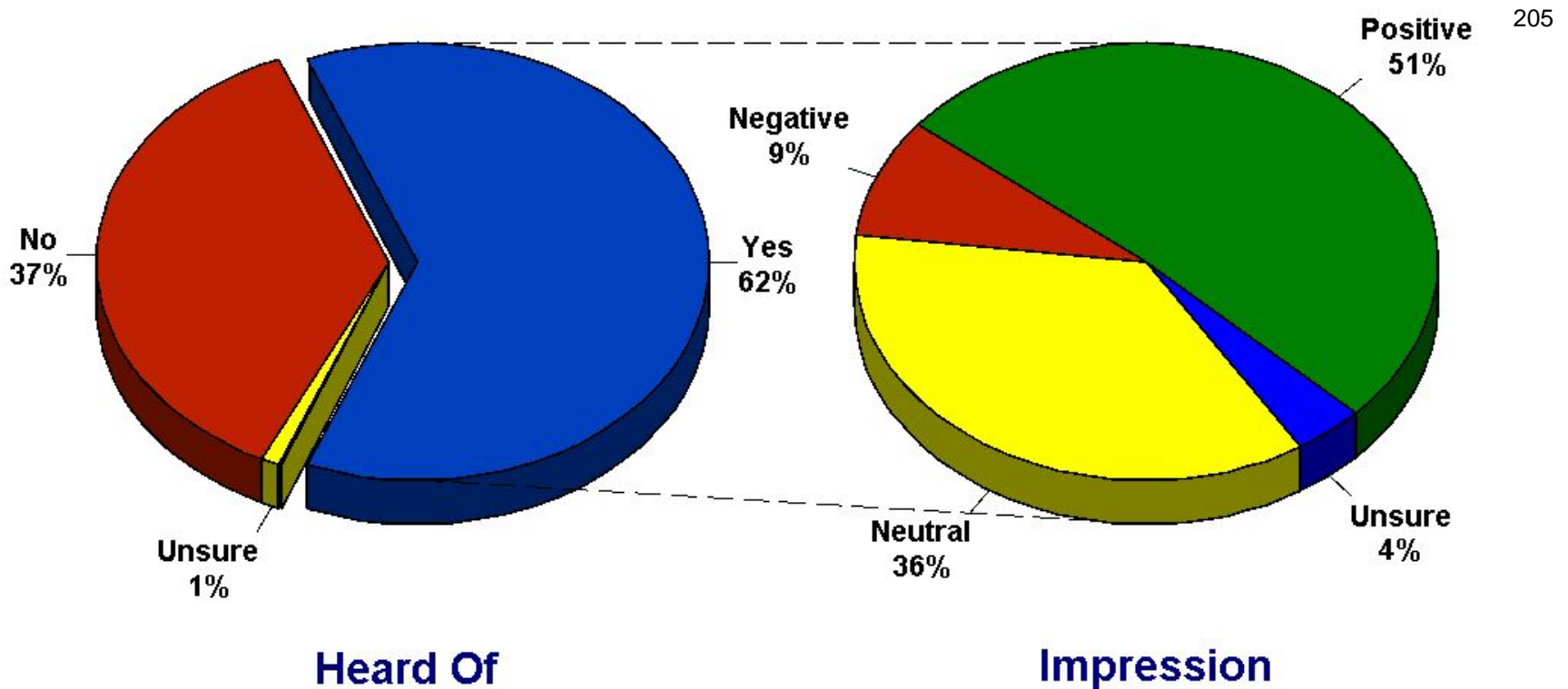
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“Reimagine RDale: Vision 2030”

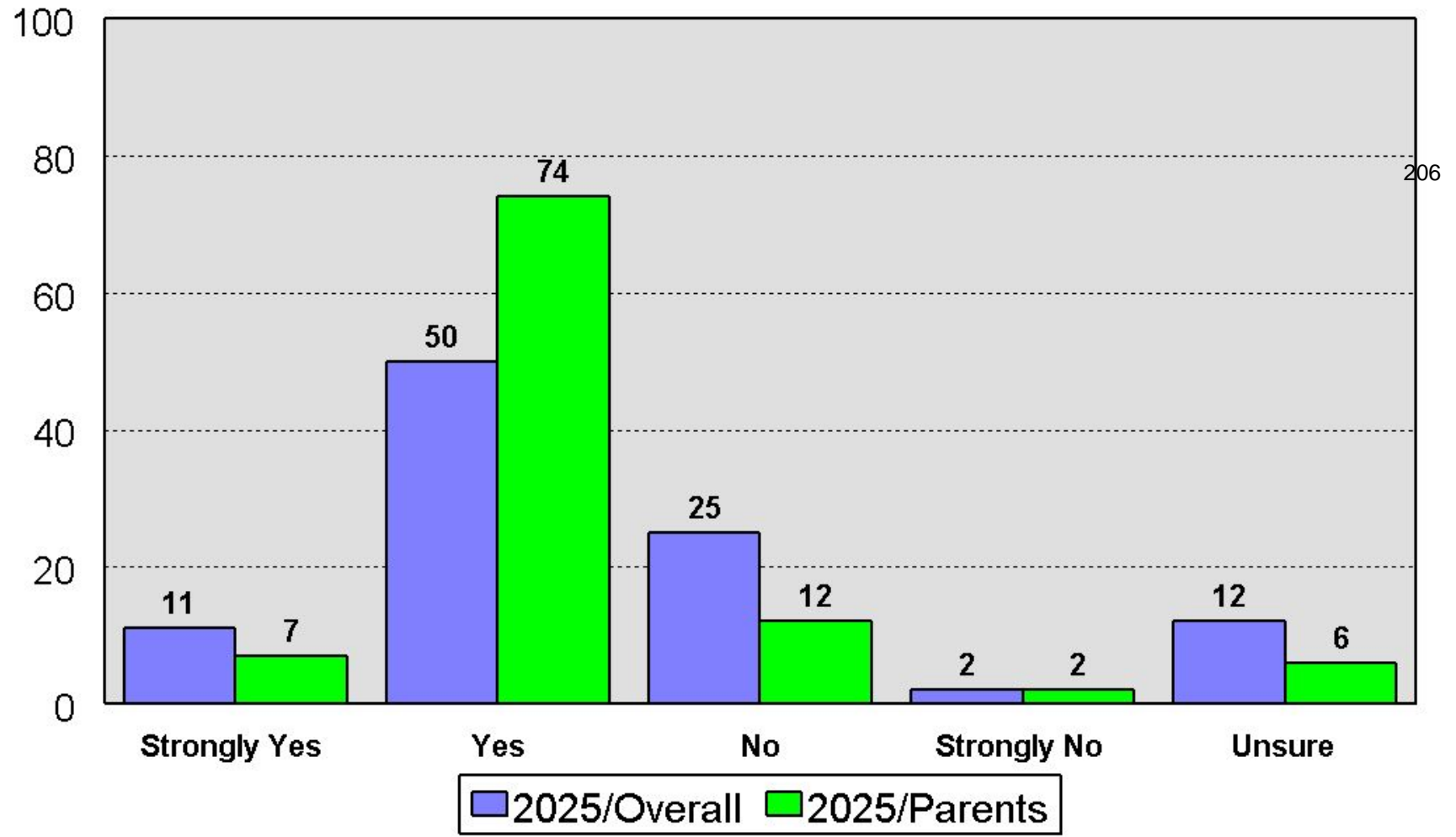
Parents

2025 Robbinsdale Area Public Schools



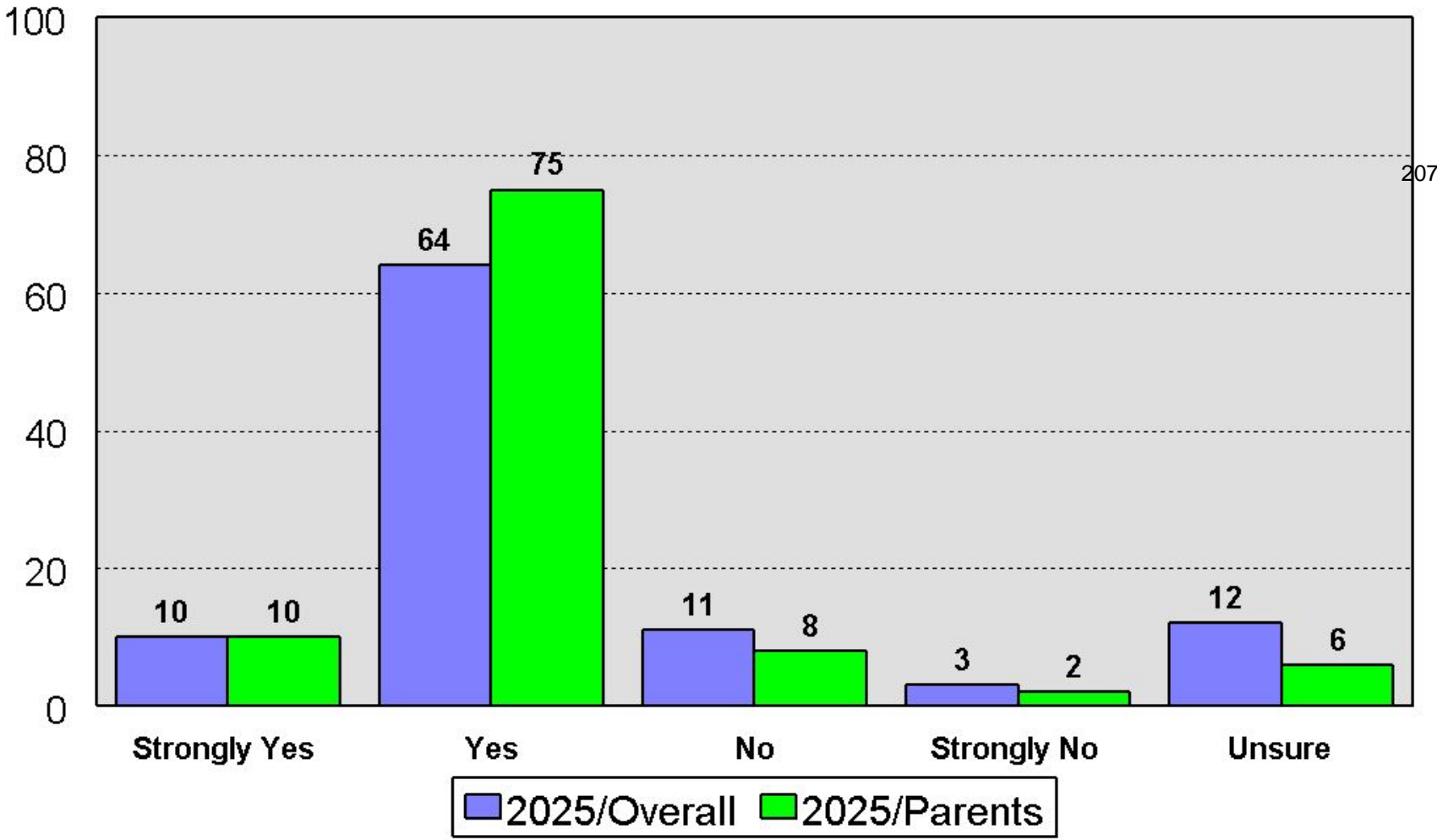
Good Job Involving Community

2025 Robbinsdale Area Public Schools



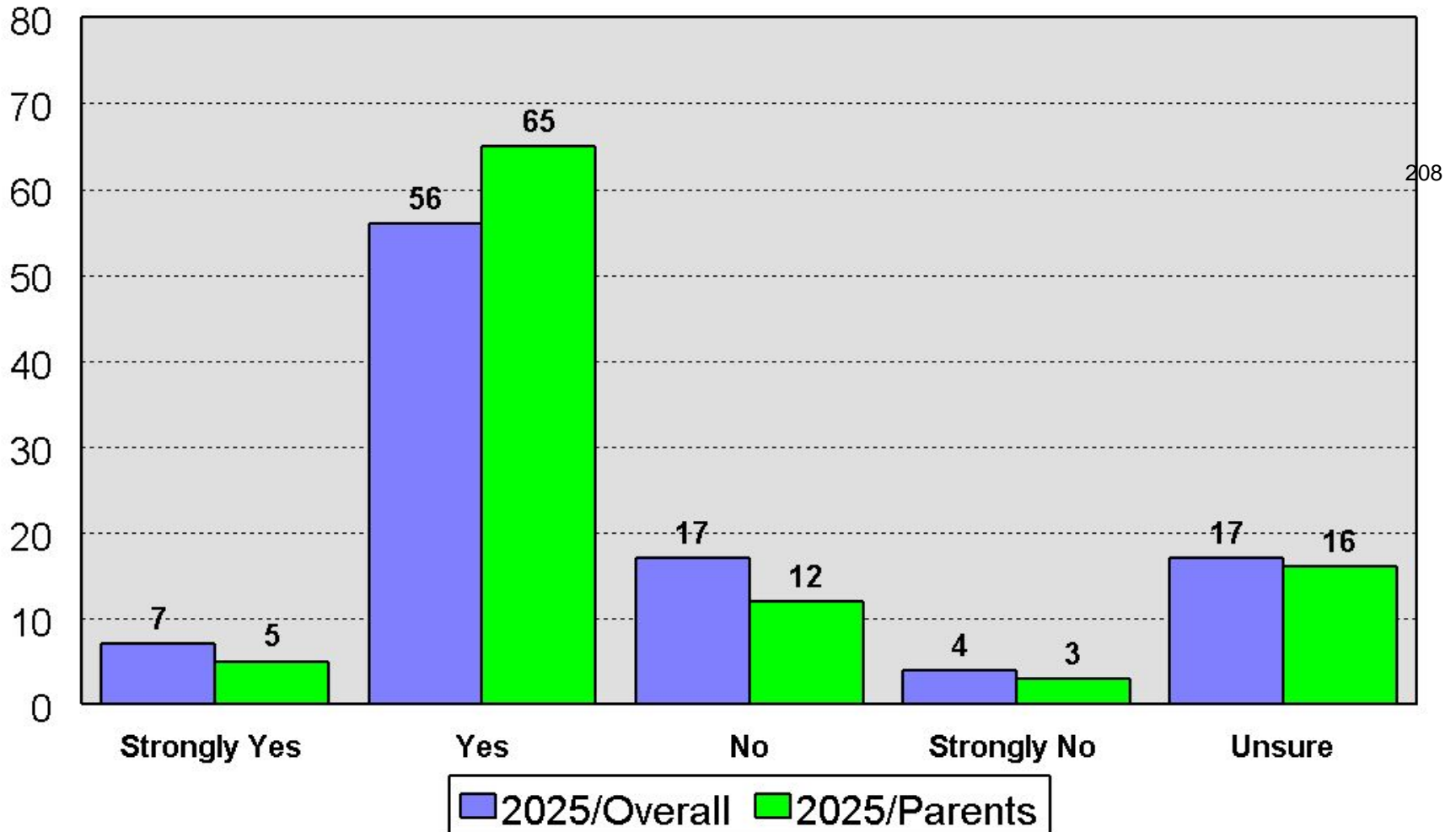
Find a Plan that Benefits Students and Staff

2025 Robbinsdale Area Public Schools



Plan Fair to Local Taxpayers

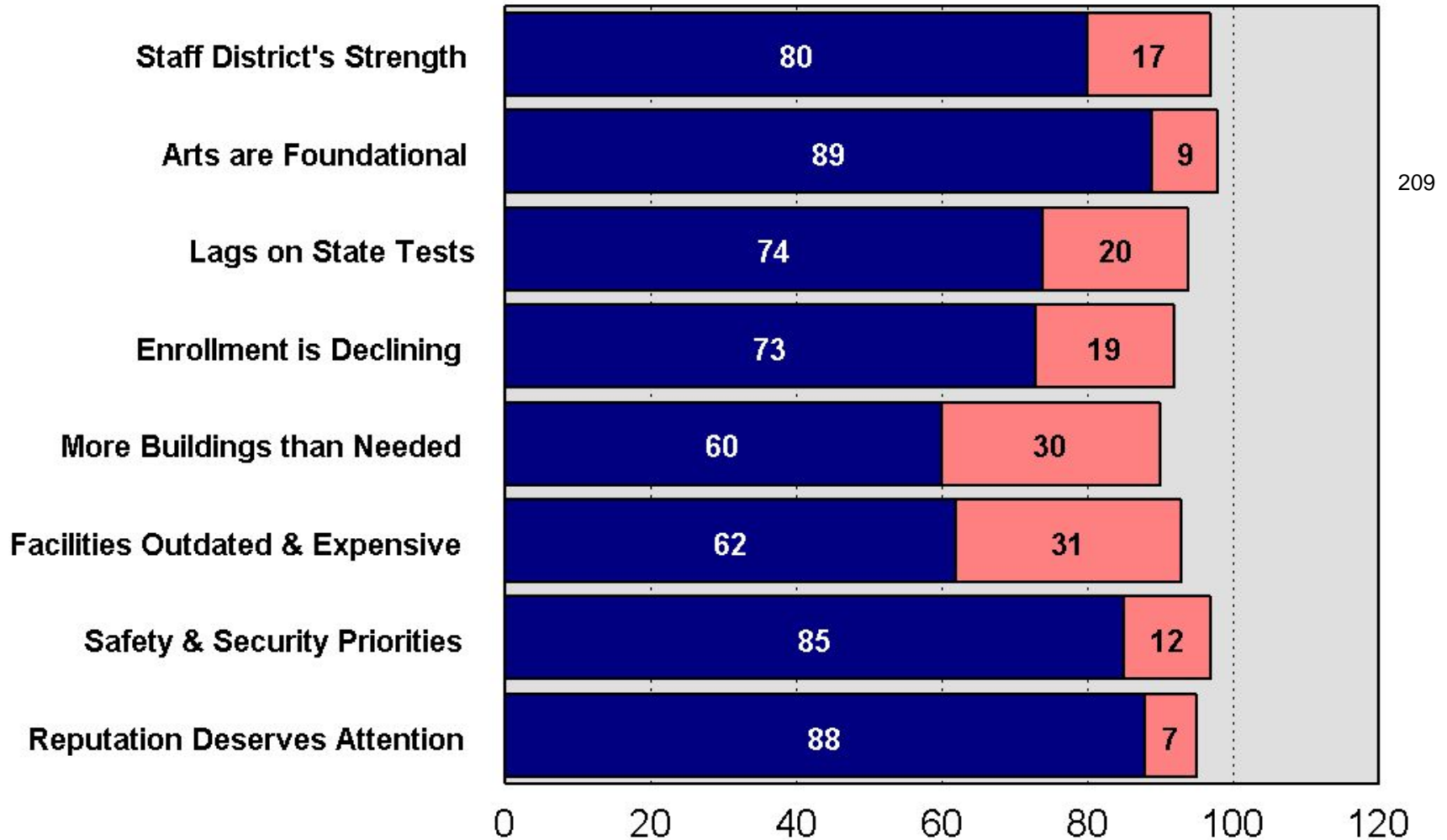
2025 Robbinsdale Area Public Schools



Key Findings of Vision 2030

Overall

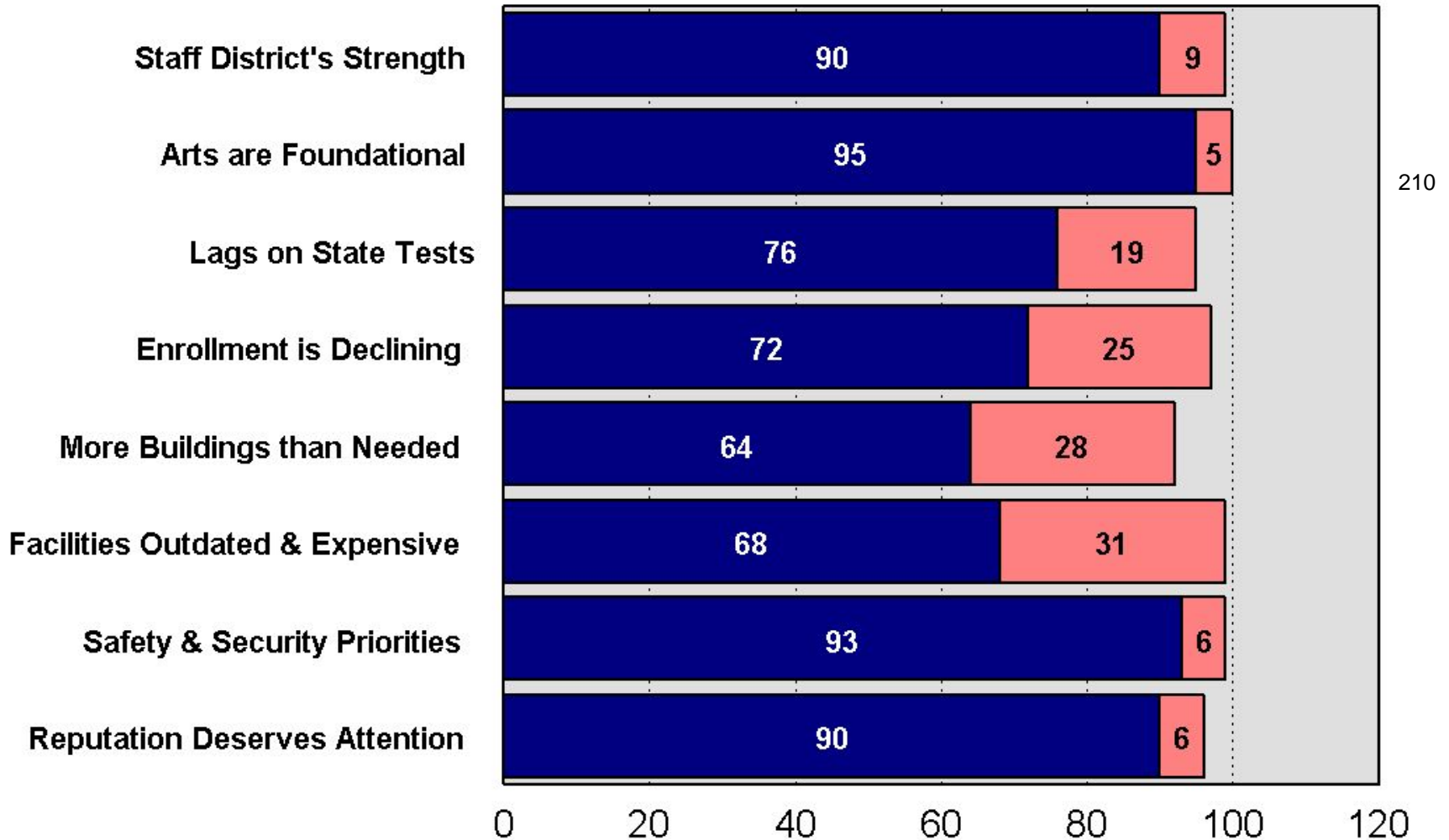
2025 Robbinsdale Area Public Schools



Key Findings of Vision 2030

Parents

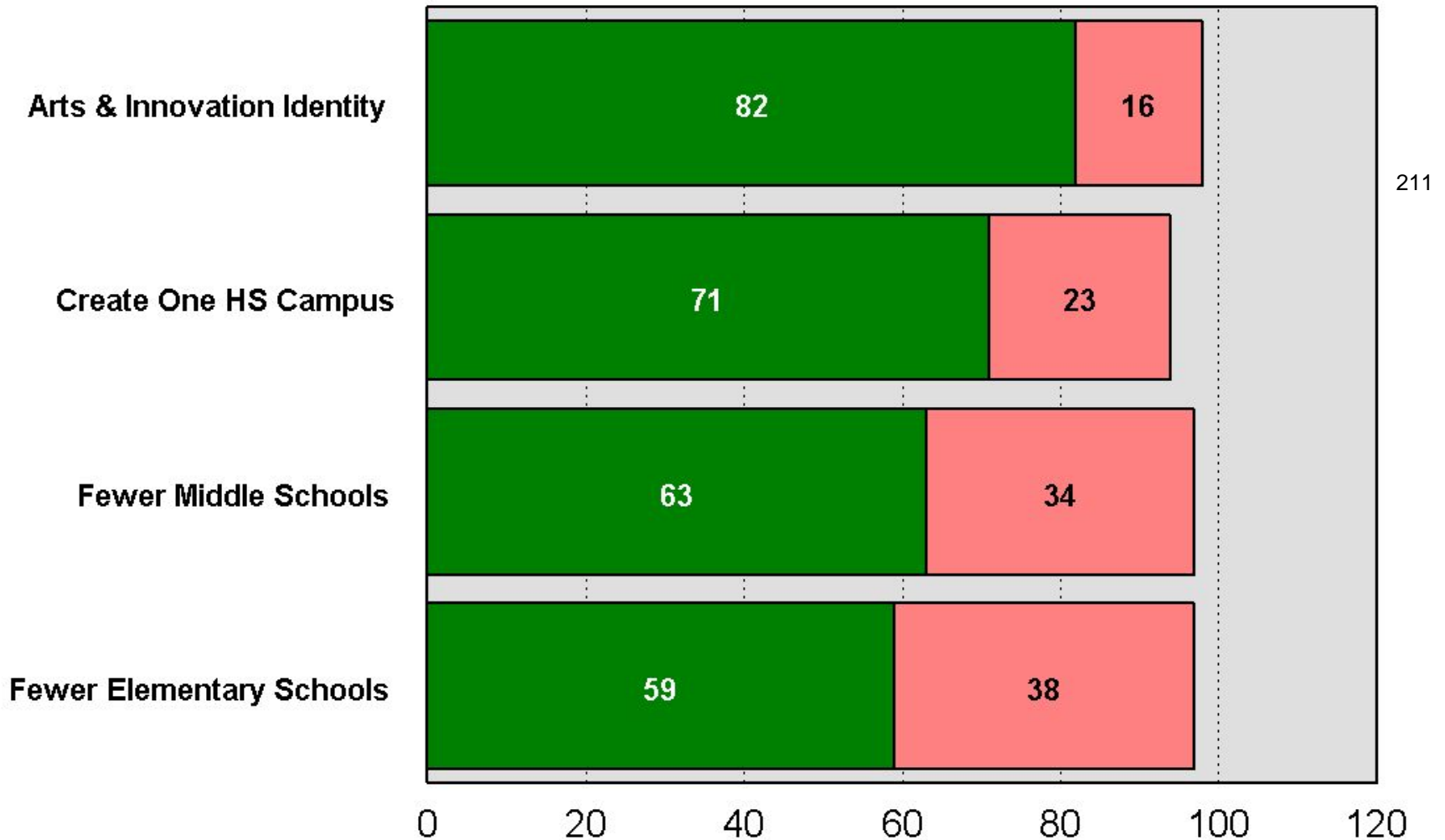
2025 Robbinsdale Area Public Schools



Recommendations of Vision 2030

Overall

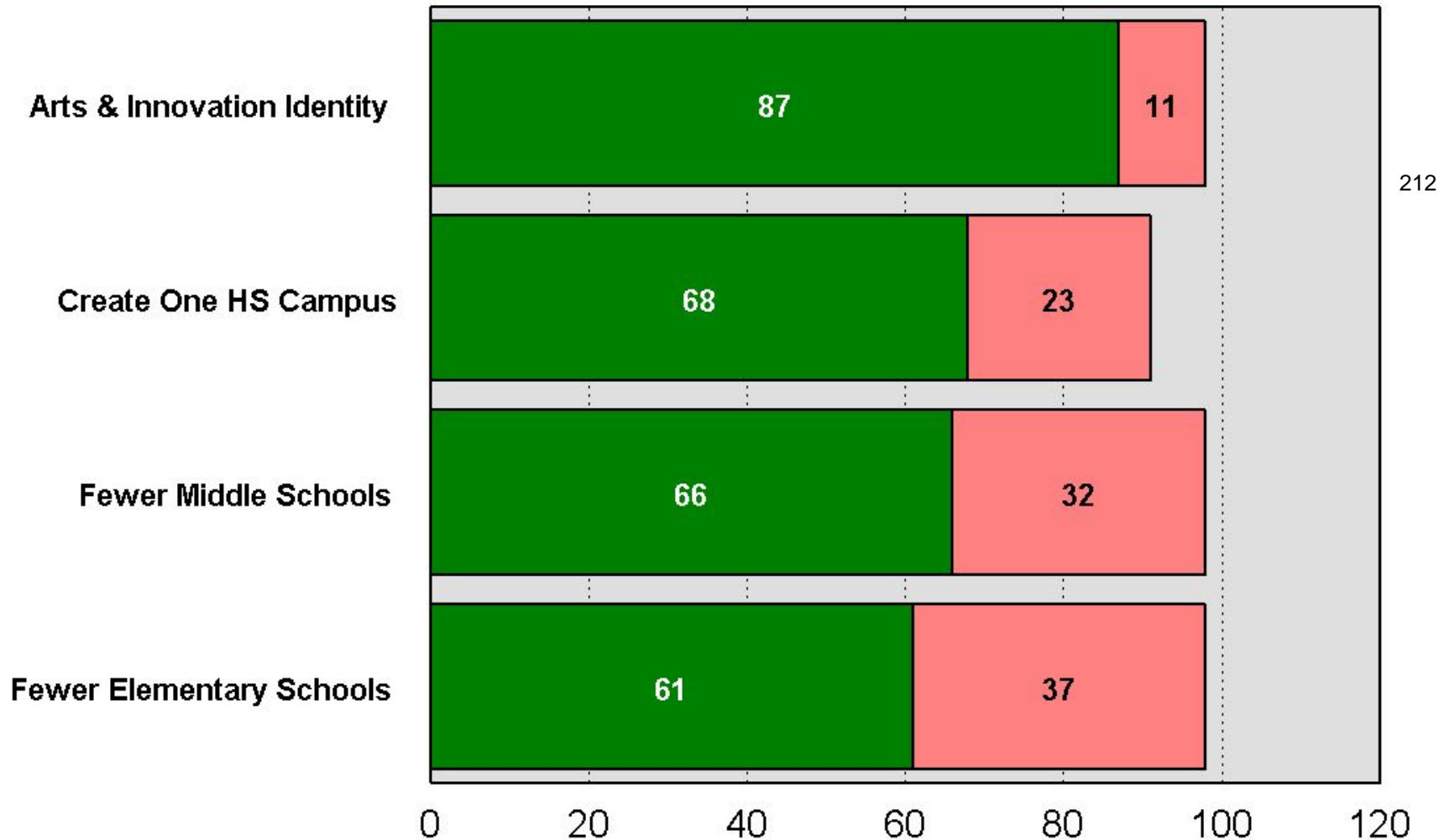
2025 Robbinsdale Area Public Schools



Recommendations of Vision 2030

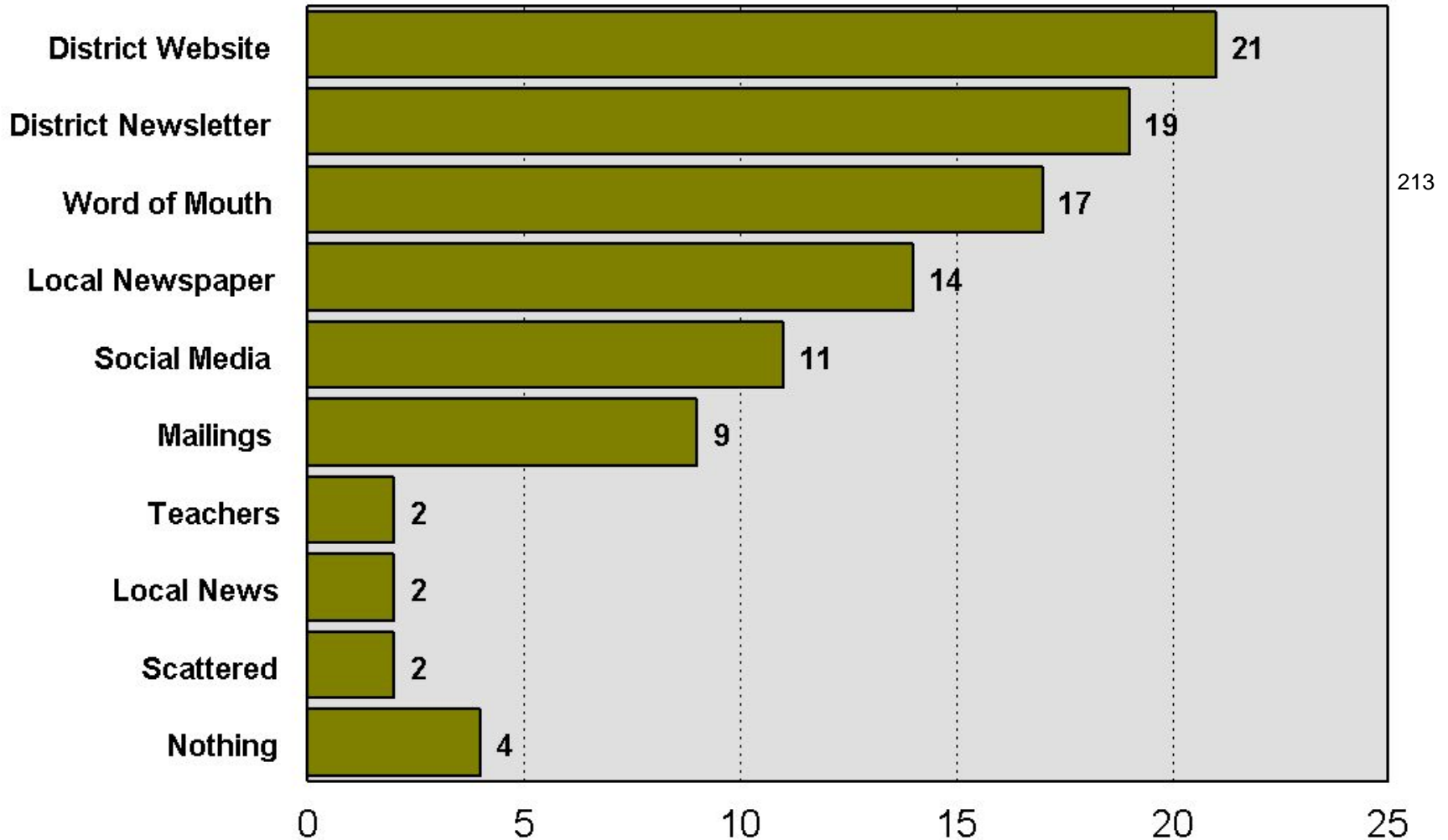
Parents

2025 Robbinsdale Area Public Schools



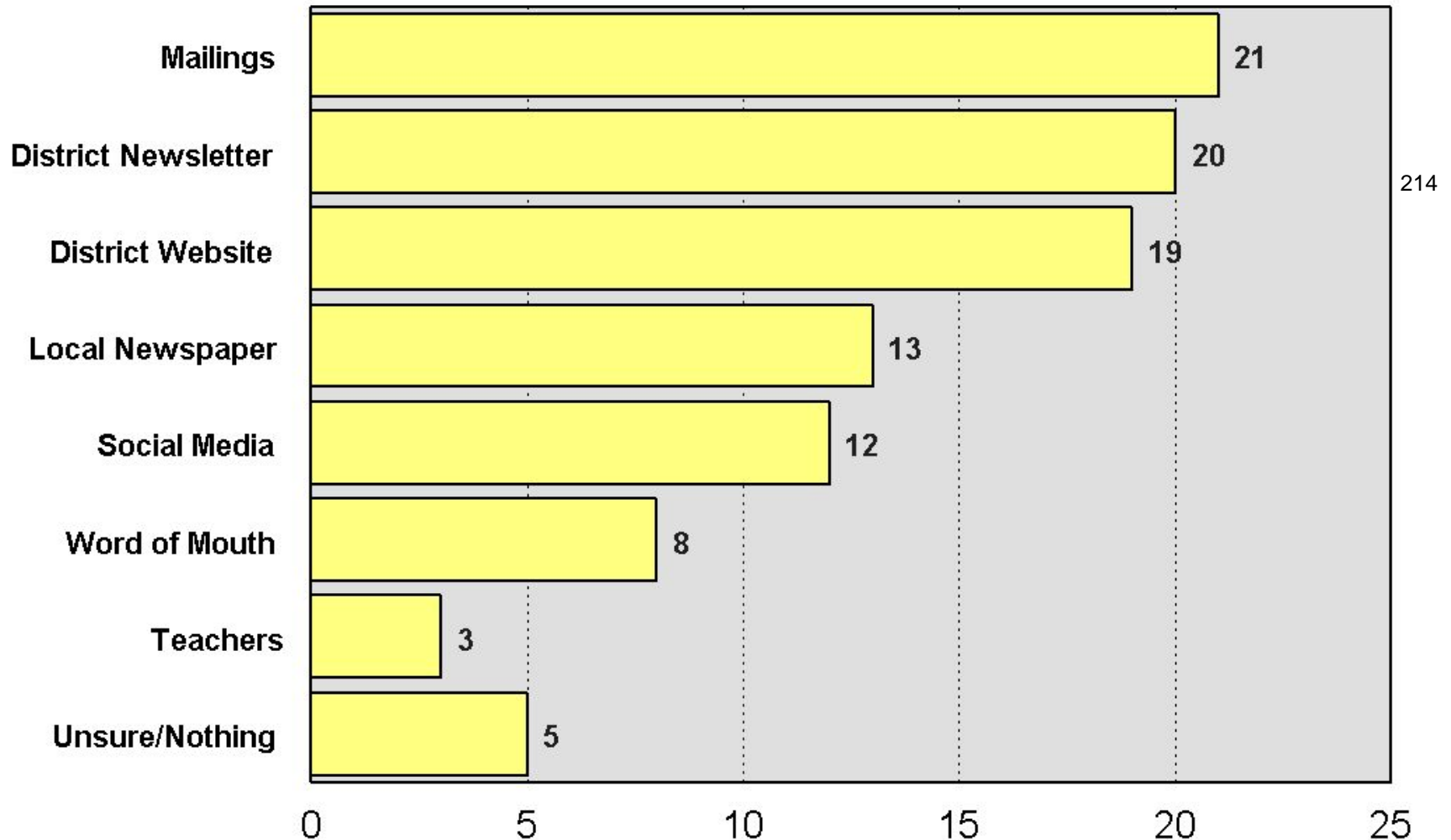
Principal Source of Information

2025 Robbinsdale Area Public Schools



Prefer to Receive Information

2025 Robbinsdale Area Public Schools





School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: Administrative Reports

ITEM: 10.C. Vision 2030/Statutory Operating Debt (SOD) Plan Work

PRESENTED BY: Dr. Teri Staloch, Superintendent
Dr. Bob McDowell, Assistant Superintendent
Kristen Hoheisel, Chief Financial Officer

Dr. Staloch, Dr. McDowell, and Ms. Hoheisel will provide additional information regarding the Phase I options and SOD plan.



Robbinsdale Area Schools

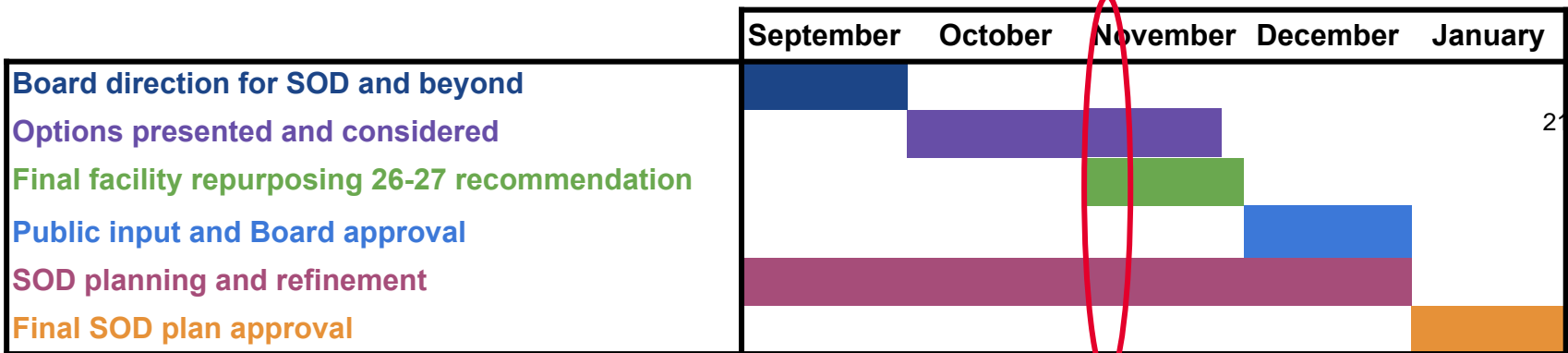
Vision 2030 Phase I

Administrative Report
November 3, 2025



ROBBINSDALE
Area Schools

Short-Term Timeline



Current Extended Timeline

Phase I (Sept 2025 - August 2026) - SOD Plan, reduce footprint through initial building closure/consolidation/reconfiguration plan; plan remaining building configuration planning and related bond work; create initial boundary adjustments; finalize initial operation changes.

Phase II (January 2026 - August 2027) - Implementation of initial reconfiguration, finalize longer-term building configuration and related bonding needs (Nov 2026); plan long term programmatic, operational, and boundary changes. Potentially begin first facility improvements.

Phase III (March 2027 - August 2028) - Implementation of additional reconfiguration moves; facility improvement projects; programmatic planning and prep; final facility staging.

Phase IV (March 2028 - August 2029) - Facility improvements; Implementation of programmatic changes; Planning and prep for additional programming; final facility moves.

Phase V (March 2029 - August 2030) - Fully implement ReImagine Rdale 2030; complete SOD

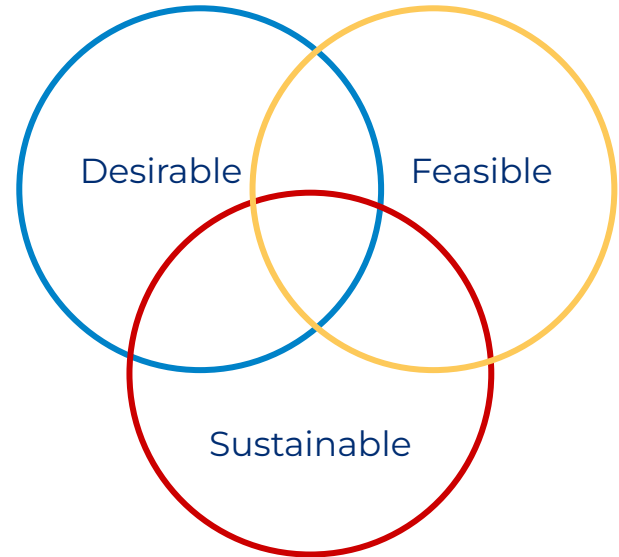
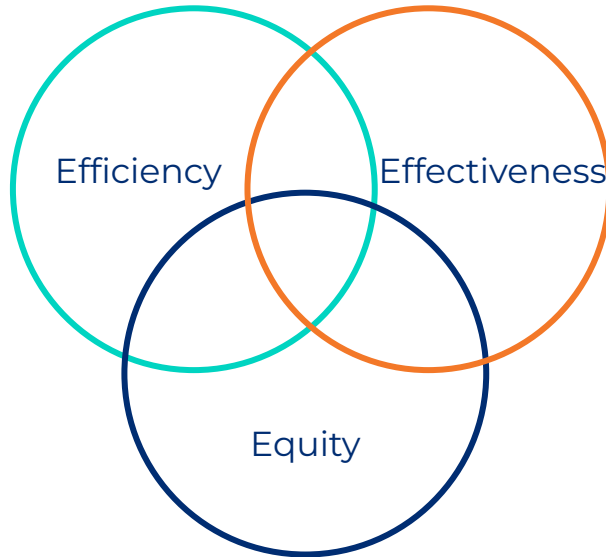
Awareness and Anticipation

- This work is **COMPLEX**. It will feel **CLUNKY**. It is **IMPERFECT**
- Folks will experience the “Pond is shrinking” effect
- There will be competing interests that result in intense advocacy and strong statements.
- Almost everything will have a trade off.
- There will be direct and indirect impacts to students, staff, and families.
- There will impacts to staffing, programming, boundaries
- Possibilities and Opportunities will be created

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Why Consolidations for 26-27?

1. Reduce our footprint to align with enrollment reality and projection
2. Major financial piece of working out of SOD Plan



Guiding Change

Current Reality <i>The Why</i>	Unacceptable Means <i>The Not How</i>	Results <i>The What</i>
<ul style="list-style-type: none"> • We are statutory operating debt as defined by the Minnesota Department of Education (MDE), and need to submit our plan by January 31, 2026. • Student academic outcomes are below acceptable levels. • Rdale facilities are outdated, with some in critical operational status, and not designed for 21st century learning. • Students, staff, and parents have expressed concerns about school and student safety. • Rdale has experienced continuous enrollment declines. • The needs of our students have shifted, and the demands on the school district have increased. • We cannot cut our way out of these challenges, and we have an opportunity to create a better district. • ReImagine Vision 2030 committee has made recommendations. 	<ul style="list-style-type: none"> • We will not propose a plan that creates inequities in learning opportunities. • We will not create recommendations that are not sustainable, feasible, and desirable. • We will not propose recommendations that go against state statute. • We will not be "single agenda driven" or special interest focused and instead will seek recommendations that are best for all students and the district as a whole. • We will minimize the number of transitions students experience during or as a result of building consolidation/closure. • We will not change elementary magnet programming changes for the 2026-27 school year. 	<ul style="list-style-type: none"> • Reduce the Rdale building facilities footprint to increase efficiency and effectiveness while maintaining an equity focus. • Develop a plan to be implemented for the 2026-27²¹ school year that is desirable, feasible, and sustainable regardless of any future building referendum or programming decisions. • Establish financial stability in the next several years. • Develop a 5-year plan to address statutory operating debt as defined by the Minnesota Department of Education (MDE).

Information for Building Considerations

2026-27

- **Primary Decision Points**
 - Buildings Capacities/Utilization
 - Enrollment
 - Operational Costs
 - Building Conditions (all buildings)
 - Locations
- **Secondary Decision Points**
 - Boundaries/Transportation
 - Demographics
 - Future Decisions
 - Impacts and trade-offs
 - Programming

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Considerations Shared on Oct. 20

Elementary

1. Non-magnet enrollment of 2,689 suggests a need for 5 - 6 elementary schools.
2. Several elementary schools have low enrollment.
3. Several elementary schools capture less than 50% of students living in their boundary.
4. Each of these buildings was built between 1953 and 1964.
5. Facility needs of Sonnesyn, Neill, and RSI.
6. There is a need for a non-magnet elementary school to support the southeast corner.
7. Sonnesyn, Neill, and Noble have sites conducive to future sustainability. Lakeview is very limited.

Middle School

1. Non-magnet enrollment of 1,626 suggests a need for 1 to 2 middle schools
2. Capacity and enrollment (RMS has a capacity of approximately 1600; PMS 1290, and SMS 1500, and enroll 571 (RMS), 749 (PMS), and 306 (SMS).
3. Currently 237 student enroll at PMS in Spanish Programming
4. Facility builds: RMS 1956, SMS 1958, PMS 1967
5. RMS has the most facility needs of ALL buildings.
6. FAIR-Crystal, while a magnet school has a utilization rate of only 73%.
7. There is a need for one middle school somewhat centrally located.
8. RMS site provides options for future configuration.

Constraints and Limitations

1. Elementary magnets not being a reduction option restricts decision-making options for movement
2. RMS needing to close restricts options for movement
3. Differing capacities of current schools
4. Differing configurations of current schools
5. Special education programming space needs
6. Minimizing the potential for multiple moves
7. Minimizing disruption until we know more about referendum
8. Specific transportation, parking, and traffic flow
9. Access for Enrollment Center
10. Impact to racially isolated schools
11. Unique and building specific programming
12. Impact to potential future opportunities
13. Potential risk of student loss due to change
14. Impact to students and families due to change
15. Ability for changes to sustainably function with or without a referendum
16. Locations of buildings for service to communities
17. Cost of deferred maintenance over time
18. Highview/RVA specific needs
19. Space requirements for non-instructional staff
20. Attention to equitable learning opportunities

General Recommendation for 2026-27

Presented Oct. 20

1. Reduce elementary footprint to 5 - 6 non-magnet elementary schools.
2. Reduce middle school footprint to 1 -2 non-magnet middle schools.
3. Remove RMS from portfolio.
4. Remove the current ESC building from the portfolio and move staff to another site(s).
5. Relocate CE office spaces to CLC and run out lease.

Specific Facility Recommendation for 2026-27

1. Close Robbinsdale Middle School and move students to Sandburg Middle School.
2. Close Lakeview Elementary and repurpose.
3. Close Sonnesyn Elementary and consolidate with Neill Elementary.
4. Close Education Services Center and move to Lakeview Elementary.
5. Move High View and Robbinsdale Virtual Academy to Lakeview.
6. Relocate Community Education office spaces to Crystal Learning Center.

Robbinsdale Middle School (RMS)



1. One of two schools in the city of Robbinsdale.
2. Building has the most significant short-term and long-term facility needs at approximately \$30M.
3. Houses community gym space.
4. Turf field is not full-sized and is at “replacement” status. Grass fields use could continue.
5. Operates IB MYP.
6. Operates with an enrollment of 571 and a capacity of 1600.
7. The current and anticipated enrollment of RMS can be sufficiently consolidated with Sandburg Middle School (SMS), which currently operates at an enrollment of 306 and a capacity of 1500.
8. Consolidation of RMS with SMS will create efficiencies in staffing costs, programming costs, building operational costs, and potentially transportation costs.
9. Consolidation of RMS with SMS will cause HV to move.
10. SMS has a significant amount of land.
11. SMS has a pool.
12. The district can retain the RMS site in anticipation of a bond referendum allowing for a variety of options. The location also creates an opportunity to partner with the community, and revenue generation opportunities.
13. This move is sustainable without a referendum.
14. This move impacts SOD strategy.

Lakeview Elementary (LVE)



1. One of two schools in the city of Robbinsdale.
2. Third lowest facility cost needed at \$3.17M.
3. While not a magnet school, operates IB PYP.
4. Low-enrollment elementary school.
5. Located on a small parcel of land that limits future expansion for instructional purposes.
6. Can be repurposed to house the Enrollment Center, ESC staff, and HV programming, keeping Rdale 228 facilities and programming in the city of Robbinsdale.
7. Entrance and front parking are suitable for the Enrollment Center.
8. Multiple options for dual entrances.
9. Enough space to accommodate additional needed parking.
10. Located next to a bus line.
11. Consolidation of Lakeview with other elementary schools will create efficiencies in staffing costs, programming costs, building operational costs, and potentially transportation costs.
12. This move is sustainable without a referendum.
13. This move impacts SOD strategy.

South/Central Elementary Schools

Sunny Hollow (RSI), Sonnesyn (SOE), Neill (ENE), and Noble (NOE)



1. Unlike the northern portions of the district, RSI, SOE, ENE, and NOE are in relatively close proximity to one another.
2. SOE, ENE, NOE have low enrollment rates, which minimizes disruption.
3. RSI does not have the capacity to effectively hold more students.
4. SOE and ENE have enough capacity to consolidate and function effectively.
5. SOE has more condition needs than RSI and ENE. RSI and ENE are very close in condition. 229
6. NOE is the only school serving the far southeast corner of the district.
7. NOE has the capacity to absorb students from other schools.
8. All of these schools have ability for future expansion and land use.
9. Consolidating ENE and SOE will create efficiencies in staffing costs, programming costs, building operational costs, and potentially transportation costs.
10. Keeping NOE maintains an elementary school in the SE corner until future decisions are made.
11. Keeping ENE or SOE allows for space need created by magnet constraint.
12. This move is sustainable without a referendum.
13. This move impacts SOD strategy.

South/Central Elementary Schools

Sunny Hollow (RSI), Sonnesyn (SOE), Neill (ENE), and Noble (NOE)



10-Year Forecast of Facility Needs

	ENE	SON	RSI	MLE	NOE
1-2 yrs	1,541,000	4,937,000	9,670,000	849,000	1,352,000
3-10 yrs	11,893,000	10,292,000	3,397,000	8,790,000	4,822,000
TOTAL	13,434,000	15,229,000	13,067,000	9,639,000	6,174,000

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Highview (HV) and Robbinsdale Virtual Academy (RVA)



1. Highview and RVA will need to move from the SMS site to allow for students from RMS.
2. Highview has a potential need for 13 instructional spaces, 1 - 2 common spaces, a lunchroom, and offices. 231
3. RVA, if run as it is currently, needs space for Walk-in Wednesdays.
4. Beyond Wednesdays, there is no real need for physical instructional space to run RVA.
5. Initial information suggests that HV could occupy one floor of LVE.
6. This move is sustainable without a referendum.

Educational Services Center (ESC)



1. ESC building has significant needs.
2. Any different location must allow for an Enrollment Center.
3. It is not a requirement that ALL current departments stay together in an ESC move.
4. Initial information suggests that ESC departments could utilize one floor of LVE.
5. This move is sustainable without a referendum.
6. This move impacts SOD strategy.
7. Moving staff can be staggered based on other needs.

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Community Education (CE) Offices



1. CE Offices are currently at FAIR-Pilgrim Lane.
2. PLE vacated spaces can provide additional special education space.
3. Crystal Learning Center (CLC) has available space that CE office could utilize.
4. This move is sustainable until the CLC lease expires.

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Rationale

1. These moves adhere to the guiding change document.
2. These moves balance efficiency, effectiveness, and equity.
3. These moves are the most desirable of the options, and are feasible for 2026.
4. These moves are sustainable regardless of a bond referendum.
5. These moves minimize disruption across the district.
6. These moves allow for Special Education needs.
7. These moves allow for Early Learning/Adventure programming needs.
8. These moves provide opportunities for future referendum and ReImagine2030 options.
9. These moves allow for more efficient use of existing buildings.
10. These moves mitigate the potential number of students leaving the district due to school closure.
11. These moves balance the need for SOD plan, resizing, and ReImagine2030.
12. These moves support approximately \$2.5M of the first year of SOD plan.



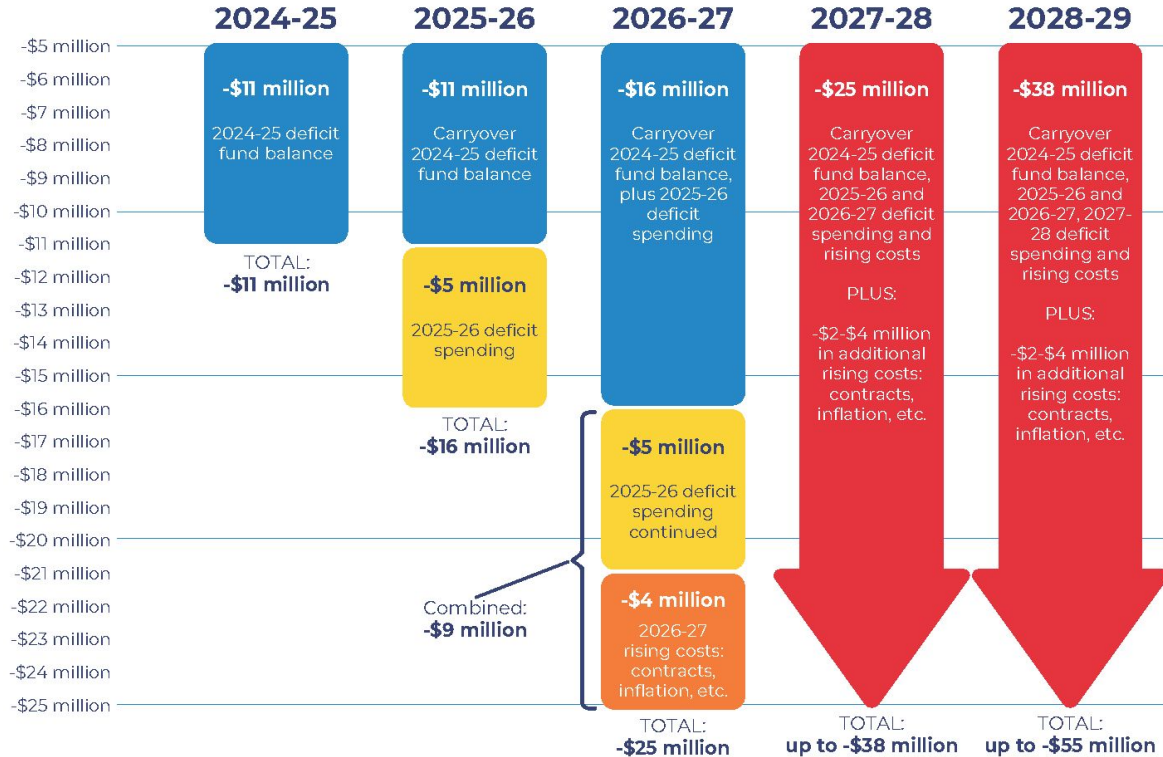
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Area Schools

Updated:
Oct. 24, 2025



UNASSIGNED FUND BALANCE OUTLOOK

Projected outlook if corrective action is not taken



Year 1 SOD Options (Need to reach \$8M)

Administrative Recommendation (Close RMS, SOE, ESC; Repurpose LVE)	\$2,500,000
IB (PYP,MYP, CHS runs through '26-'27)	\$300,000
Middle School 6 Period Day	\$1,200,000
High School 6 Period Day	\$2,400,000
Magnet Transportation	\$1,723,000
Magnet Transportation PMS	\$270,000
Minneapolis Transportation	\$363,000
Additional building closures (requires deviation from guiding principles)	\$2,000,000

Year 1 SOD Options (Need to reach \$8M)

Elementary music
Middle School Athletics/Activities
Additional programs
Software subscriptions
Additional non-instructional staff reductions
Employment contract efficiencies
Early retirement incentives
Specialist scheduling
Daily schedule and general transportation changes

Adjusted timeline and Next Steps

- In order to meet the two-week statutory requirement, given the timings of board meetings, and publication deadlines, we will need four weeks between submission and hearing date.
 - Board action on *recommendations for publication* on November 17th means public hearing can take place on December 15th.
 - Board action on *recommendations for publication* on November 24th means a special meeting no sooner than December 22nd.

Adjusted Timeline Options

- Nov 3** - Board meeting (Finalize Phase one options, survey results, and other SOD items)
- Nov 17** - Board meeting (Final facility recommendations approval for publication)
- Nov 24** - Board meeting (SOD items)
- Dec 1** - Board meeting (Regular business meeting and SOD items)
- Dec 8** - Board meeting (Business meeting/work session)
- Dec 15** - Board meeting (Public input/hearing/Board vote for any school closures)
- Jan 5** - Board meeting (Final draft SOD)
- Jan 20** - Board meeting (SOD vote)

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- Nov 3** - Board meeting (Finalize Phase one options, survey results, and other SOD items)
- Nov 17** - Board meeting (Final facility recommendations and SOD items)
- Nov 24** - Board meeting (Final facility recommendations approval for publication)
- Dec 1** - Board meeting (Regular business completed for month of Dec)
- Dec 8** - Board meeting (SOD items)
- Dec 15** - Board meeting (Business meeting/work session)
- Dec 22*** - Board meeting (Public Input/hearing/Board vote for any school closures)
- Jan 5** - Board meeting (Final draft SOD)
- Jan 20** - Board meeting (SOD vote)

Next Steps

1. Administration recommends the board adjust the current schedule.
 - November 17th take action on *recommendations for publication*
 - December 15th public hearing

2. Board be prepared to share reactions and further questions regarding additional reductions toward the \$8M needed.

School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: Board Committee Reports and Board Reports**ITEM:** 11. Board Committee Reports and Board Reports**COMMENTS BY:** Dr. Greta Evans-Becker, School Board Chair

This portion of the agenda provides an opportunity for each Board member to do a brief update regarding work pertaining to their Board duties.



2025-26 Facilities Department Annual Board Report

October 23, 2025

Learning Intentions

The Board will have a better understanding of:

- a) Building & Maintenance Projects
- b) LTFM Bond Projects
- c) Projects planned for future years

West Education Center

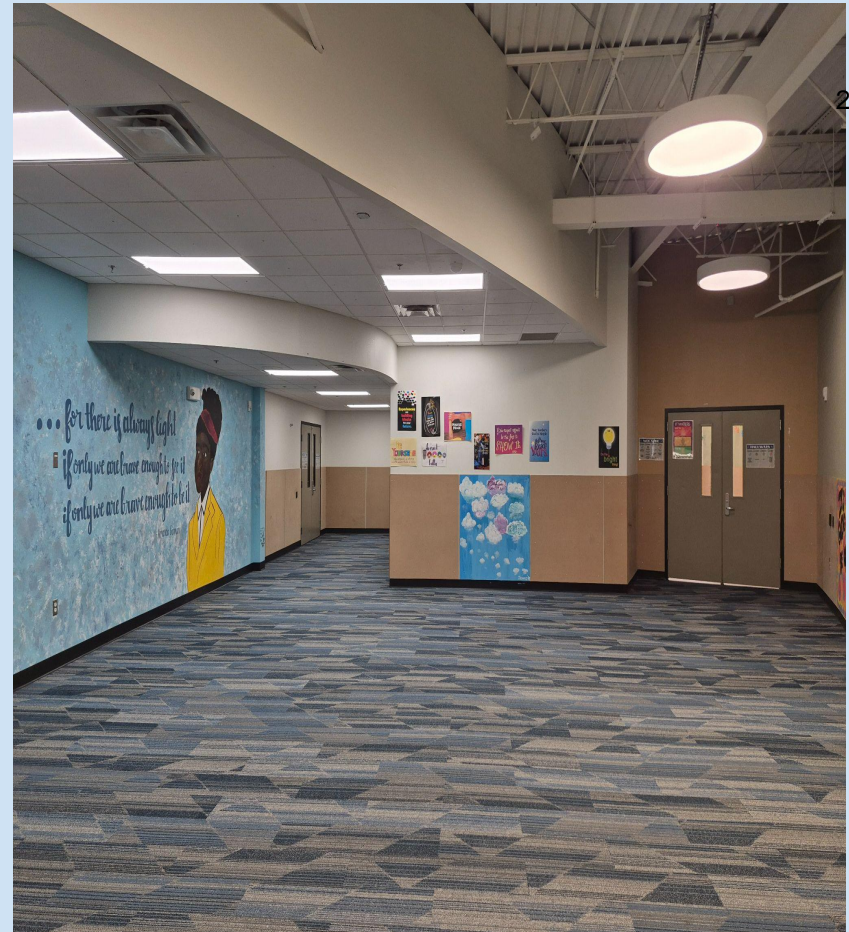
LTFM

Bond

Before

LED Lighting Retrofit

After



West Education Center

LTFM
Bond

Before

Building Envelope Project

After



West Education Center

LTFM
Bond

Before

Building Envelope Project

After



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West Education Center

LTFM
Bond

Building Envelope Project



West Education Center

LTFM
Bond

Building Envelope Project



Ann Bremer Education Center

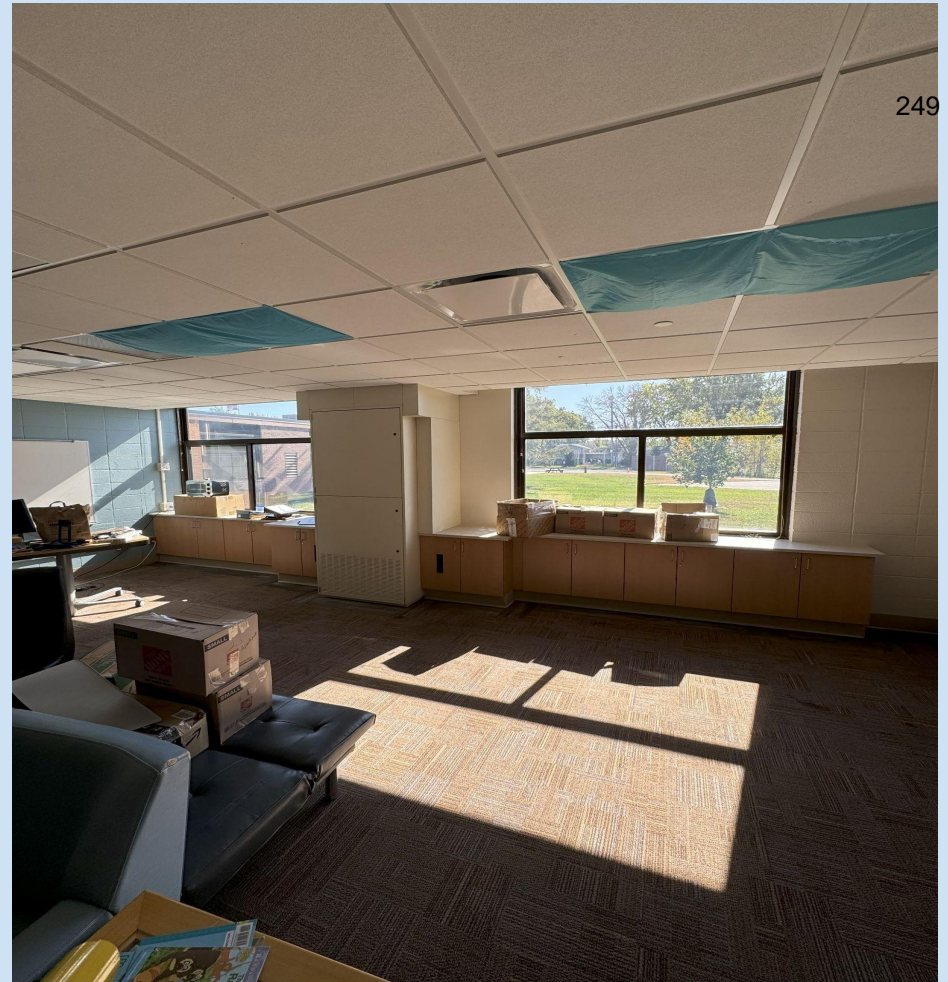
LTFM

Bond

Before

E-Wing HVAC Upgrade

After



Ann Bremer Education Center

Before

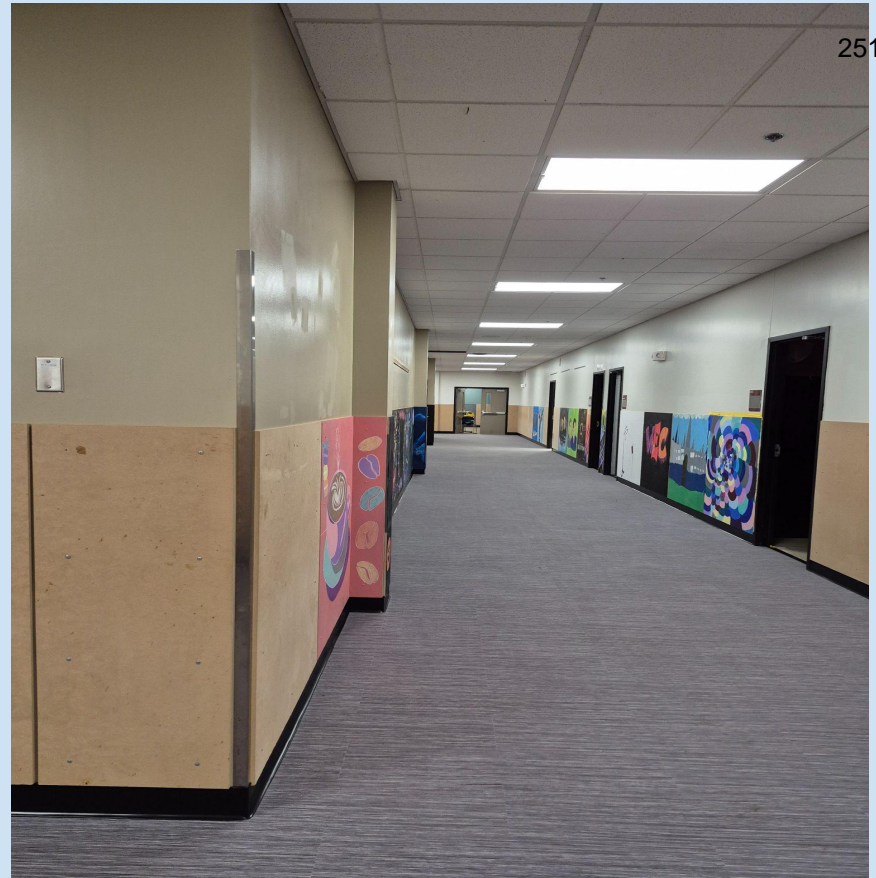
Door #2 Security Window

After



West Education Center

Before E-Hallway Carpet Replacement After



North Education Center

Storm Sewer Pipe Replacement



District-Wide

Other miscellaneous work this past year:

- Tree plantings (replacement of EAB)
- Drinking fountain upgrades
- Classroom/Office reorganization
- Breakout spaces added
- Various concrete/sidewalk repairs
- Door replacement & repairs
- Window treatments

Future Planned Projects - LTFM Bond & Other

Projects scheduled for summer 2026:

- SEC Parking Lot
- SEC HVAC System Repairs

Potential Future Projects:

- WEC Rooftop Solar

**A BIG THANKS TO OUR GREAT
FACILITIES TEAM!**

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Thank You!

FUTURE EVENTS:

Financial Advisory Council Meeting

Wednesday, November 5, 2025

6:30 p.m. at ESC in the Boardroom

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Applications to fill School Board Director Vacancy

Due Thursday, November 6, 2025 by 5:00 p.m.



School Board of Robbinsdale Area Schools

Business Meeting – November 3, 2025

AGENDA SECTION: Adjourn the Meeting
ITEM: 13. Adjourn the Meeting
COMMENTS BY: Dr. Greta Evans-Becker, School Board Chair

Recommended Action: Adjourn the business meeting.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

Time Adjourned: _____