

*Work Session will begin 15 minutes after the adjournment of the Business Meeting.*

1. Call to Order and Roll Call	3
<i>ReNae Bowman, School Board Chair</i>	
2. Acceptance of the Agenda (Voice Vote)	4
<i>ReNae Bowman, School Board Chair</i>	
3. Special Report: Minnesota Department of Education (MDE) - Office of Indian Education Annual Compliance	5
<i>Beth Tepper, Director of Achievement and Integration with Representatives of our American Indian Parent Advisory Committee (AIPAC)</i>	
4. Operations	
A. Action: Use of District Safe School Levy Funds for Purchase of Security Items	6
<i>Ad Hoc Safety and Security Committee Members</i>	
B. Non-Action: City of Plymouth Curb Cuts Project	9
<i>Alissa Pier, Interim Executive Director of Facilities, Operations and Transportation with Mike Waltman, PE, Bolton-Menke and Michael Payne PE, City of Plymouth</i>	
C. Non-Action: EduClimber Presentation	32
<i>Matt Pletcher, Director of Secondary Curriculum and Multilingual Programs with Nikki Bodgett and Jeremy O'Neil from Renaissance Learning</i>	
D. Non-Action: Resolution for Non-Resident Student Enrollment Capacity Limits	33
<i>Virginia Verbrugge, Assistant Director of Finance</i>	
<i>John Groenke, Executive Director of Student Services</i>	
E. Policy Update	40
<i>Governance Policy Committee Members</i>	
F. School Safety Update	41
<i>Ad Hoc Safety and Security Committee Members</i>	
G. Student Achievement Update: Science of Reading - Reading to Ensure Academic Development (READ) Act	46
<i>Marti Voight, Interim Superintendent</i>	
H. Transportation and Capital Infrastructure Update	50
<i>Ad Hoc Transportation and Capital Infrastructure Committee Members</i>	
I. Governance Policy Manual Task Force	51
<i>ReNae Bowman, School Board Chair and Dr. Greta Evans-Becker, School Board Clerk/Director</i>	
5. Action - Consent Agenda (Roll Call Vote)	52
<i>ReNae Bowman, School Board Chair</i>	
A. Administrative	
1. Draft Minutes	53
B. Personnel Matters	
1. Licensed Staff Personnel Report	61
2. Non-Licensed Staff Personnel Report	62
C. Financial Matters	
1. Bid Award for Armstrong and Cooper Tennis Courts for LTFM FY24	63
2. Bid Award for Robbinsdale Middle Schools HVAC Controls for LTFM FY24	65

3. Bid Award for Robbinsdale Spanish Immersion School Partial Roof Replacement for LTFM FY24	67
6. Announcements	69
7. Adjournment (Voice Vote) <i>ReNae Bowman, School Board Chair</i>	70



## School Board of Robbinsdale Area Schools

Business Meeting - February 5, 2024

**AGENDA SECTION:** Call to Order

**ITEM:** Roll Call Attendance

	<b>PRESENT</b>	<b>ABSENT</b>
Helen Bassett	_____	_____
ReNae Bowman	_____	_____
Sharon E. Brooks	_____	_____
Dr. Greta Evans-Becker	_____	_____
Kim Holmes	_____	_____
Caroline Long	_____	_____
John Vento	_____	_____
Marti Voight, ex-officio Interim Superintendent	_____	_____



## School Board of Robbinsdale Area Schools

Business Meeting – February 5, 2024

**AGENDA SECTION:** Acceptance of Agenda  
**ITEM:** 2. Acceptance of Business Meeting Agenda  
**COMMENTS BY:** ReNae Bowman, School Board Chair

**Recommended Action:** Approve Business Meeting agenda.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



## School Board of Robbinsdale Area Schools

Business Meeting – February 5, 2024

**AGENDA SECTION:** Special Report

---

**ITEM:** 3. Minnesota Department of Education (MDE) - Office of American Indian Education Annual Compliance

---

**PRESENTER:** Beth Tepper, Director of Achievement and Integration with Representatives of our American Indian Parent Advisory Committee (AIPAC)

---

Ms. Tepper and representatives from our district AIPAC will inform the Board regarding whether or not Robbinsdale Area Schools has been voted concurrent for the MDE - Office of American Indian Education Annual Compliance for the 2023-2024 school year.

**School Board of Robbinsdale Area Schools**

Business Meeting – February 5, 2024

**AGENDA SECTION:** Operations

---

**ITEM:** 4.A. Use of District Safe School Levy Funds for Purchase of Security Items

---

**COMMENTS BY:** Ad Hoc Safety and Security Committee Members

---

The School Board will be asked to approve use of District Safe School Levy Funds in the amount of \$161,978.00 for the purchase of security items.

**Recommended Action:** Approve the use of District Safe School Levy Funds for security items.

	<b>Yes</b>	<b>No</b>	<b>Abstention</b>
Helen Bassett			
ReNae Bowman			
Sharon E. Brooks			
Dr. Greta Evans-Becker			
Kim Holmes			
Caroline Long			
John Vento			

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



**From: Safety & Security Ad Hoc Committee**  
**Date: 1.22.2024**  
**Re: Recommendations for School Board Approval**

Based on discussions with Interim Superintendent Voight & Director Powell, the Safety & Security Ad Hoc Committee recommends the Board of Education **approve allocation of \$161,978 in the Business Meeting on February 5, 2024.**

The funds will be allocated from the District's Safe School Levy, which has a current balance of **\$375,144**. These funds are immediately available due to the vacancy of School Resource Officers (SRO's) in 281 schools. When SRO's are in place, their services utilize 90% of the Safe School Levy.

Item	Request Description	Cost	Ad Hoc Committee Recommendation	Notes
Security EA	Two Security EA's to monitor security cameras at CHS & AHS	\$136,000 (total)	Approve 2/5/2... ▾	Provides immediate support to school monitoring cameras/hallways.  Funding from Safe School Levy.
Stairway Cameras	Purchase and placement of stairway cameras	\$10,478	Approve 2/5/2... ▾	Updating cameras from analog to digital at CHS & AHS. Cameras will assist monitoring "blind spots."  Funding from Safe School Levy.
Vape Detectors	Purchase and limited	\$15,000	Approve 2/5/2... ▾	Vape detectors to be purchased for pilot



Item	Request Description	Cost	Ad Hoc Committee Recommendation	Notes
	placement of vape detectors in High Schools and Middle Schools.			placement in high schools and middle schools. Pilot program will allow for assessment of detectors pros and cons. After initial assessment, recommendation will be to fund additional detectors or try another product.  Funding from Safe School Levy.
Security Room Monitor Upgrade	Purchase a large screen monitor for the security room at AHS (CHS has screen).	\$500	Approve 2/5/2... ▾	Large screen in the security room will allow for security EA to monitor multiple cameras simultaneously and provide hallway and staff support when needed.  Funding from Safe School Levy.





## School Board of Robbinsdale Area Schools

Business Meeting – February 5, 2024

**AGENDA SECTION:** Operations

**ITEM:** 4.B. Non-Action - City of Plymouth Curb Cuts Project

**PRESENTERS:** Alissa Pier, Interim Executive Director of Facilities, Operations and Transportation with Mike Waltman and/or Nick Amatuccio - Engineers from Bolton-Menke and Michael Payne from the City of Plymouth

Ms. Pier will introduce the representatives from Bolton-Menke and the City of Plymouth, who will present their plan for the curb cuts project on 36th Avenue in front of Plymouth Middle School.



Real People. Real Solutions.



# 36<sup>th</sup> Avenue Rehabilitation

## Robbinsdale School District Presentation

*Presentation By:*

*Mike Payne, PE, Plymouth City Engineer*

*Mike Waltman, PE, Bolton & Menk*

*February 5, 2024*

# 36<sup>th</sup> Ave Improvements (2025)

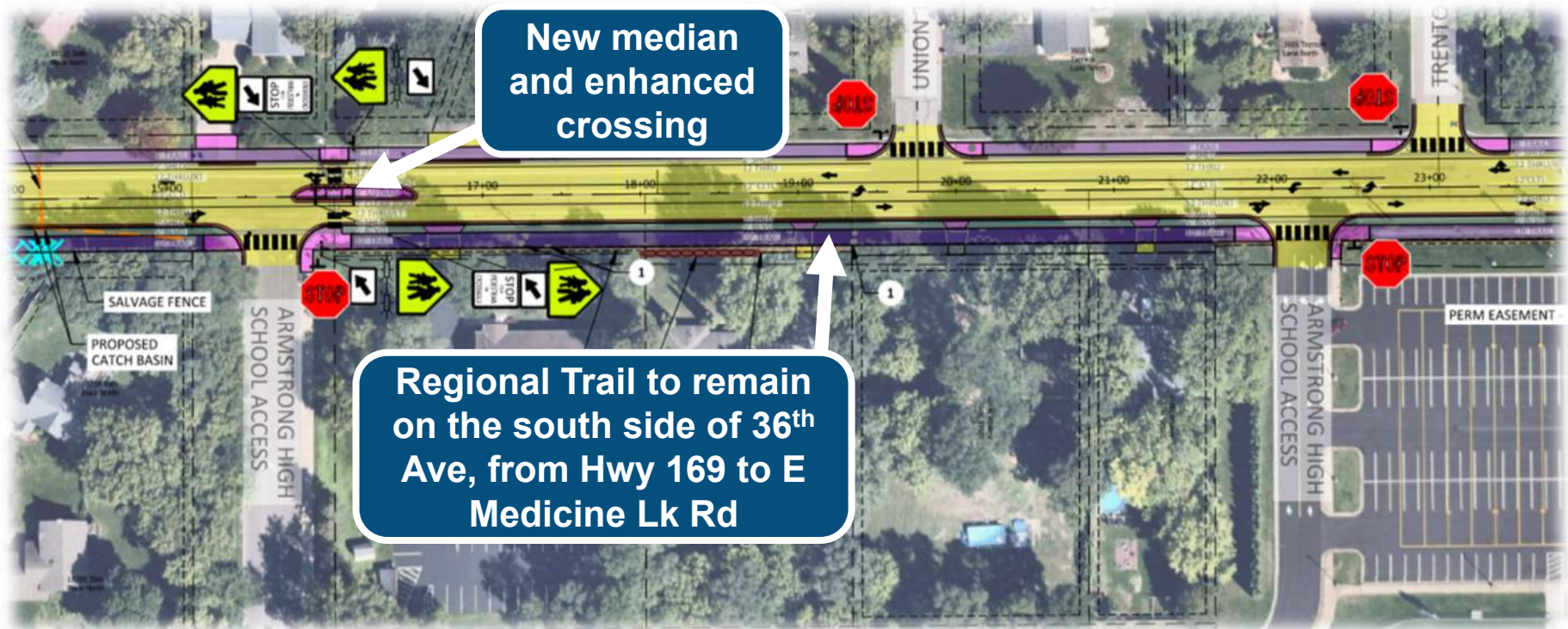
- Full depth reclamation: Recycling the existing pavement materials in-place to create the new roadway section
- New pavement surfacing throughout project area



**Pavement Reclamation Process**

**New Roadway Base Material**

# 36<sup>th</sup> Ave / Armstrong HS Area (2025)

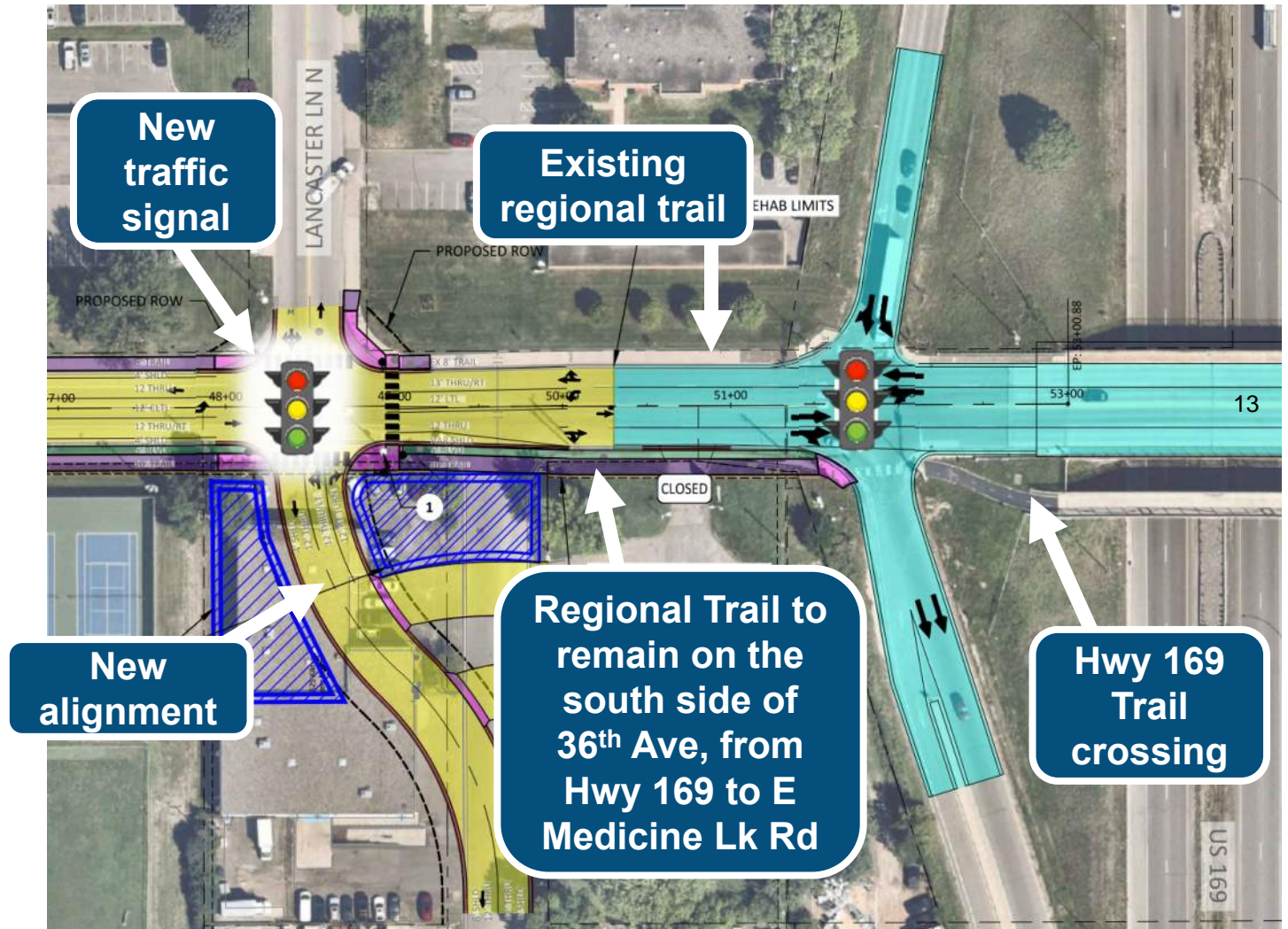


12



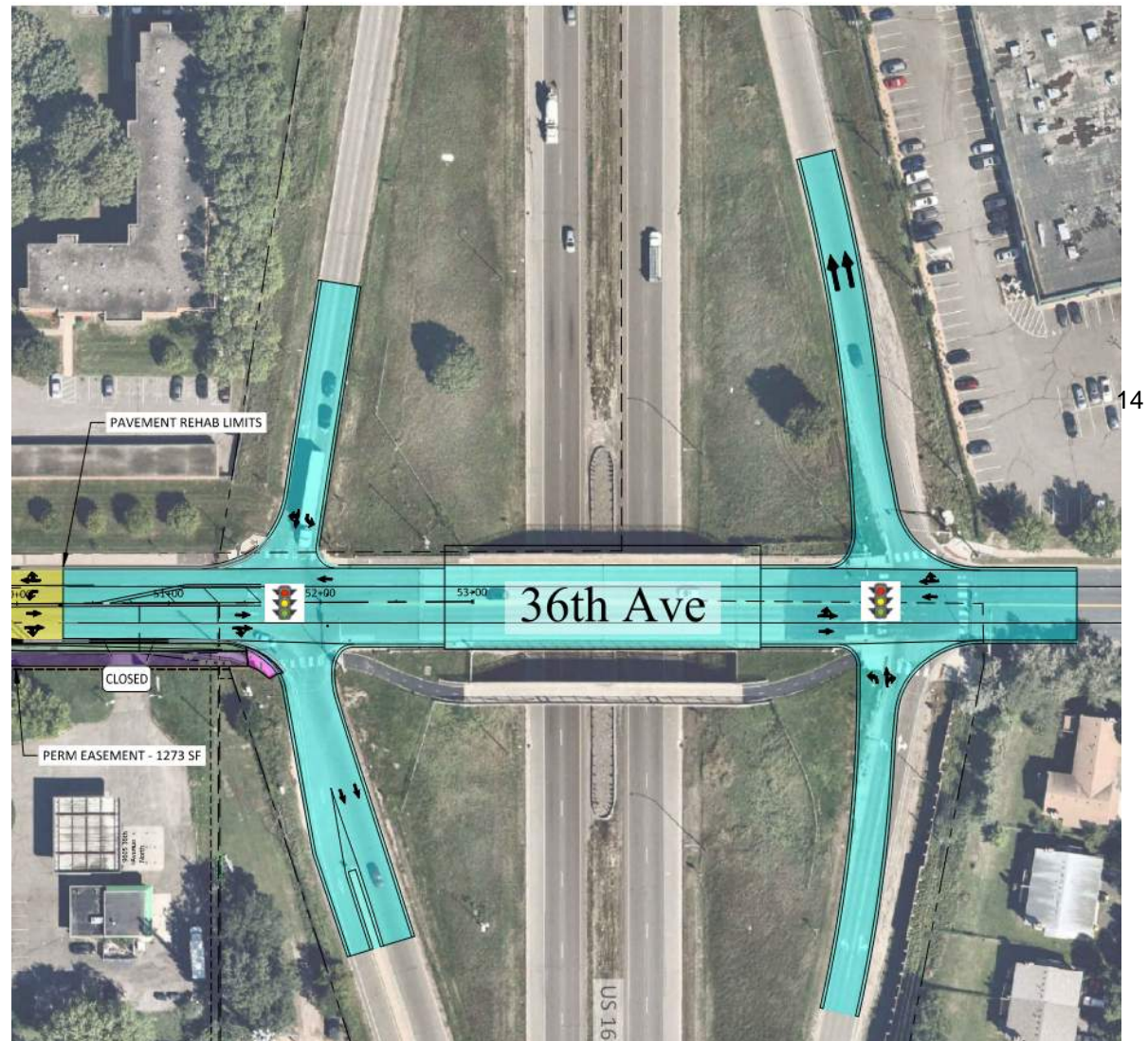
# Kilmer/Lancaster Improvements (2025)

- Kilmer Lane shifted west to align with Lancaster Lane
- Traffic signal installed at intersection
- Improve traffic flow and safety



# MnDOT: 36<sup>th</sup> Ave Bridge (2024)

- Closure of 36<sup>th</sup> Ave at US 169 during construction
- 36<sup>th</sup> Ave will be detoured to Rockford Rd/42<sup>nd</sup> Ave and 26<sup>th</sup> Ave / Med Lake Rd bridges, using Zachary Ln & Winnetka Ave
- Weekend closure of US 169 for bridge removal



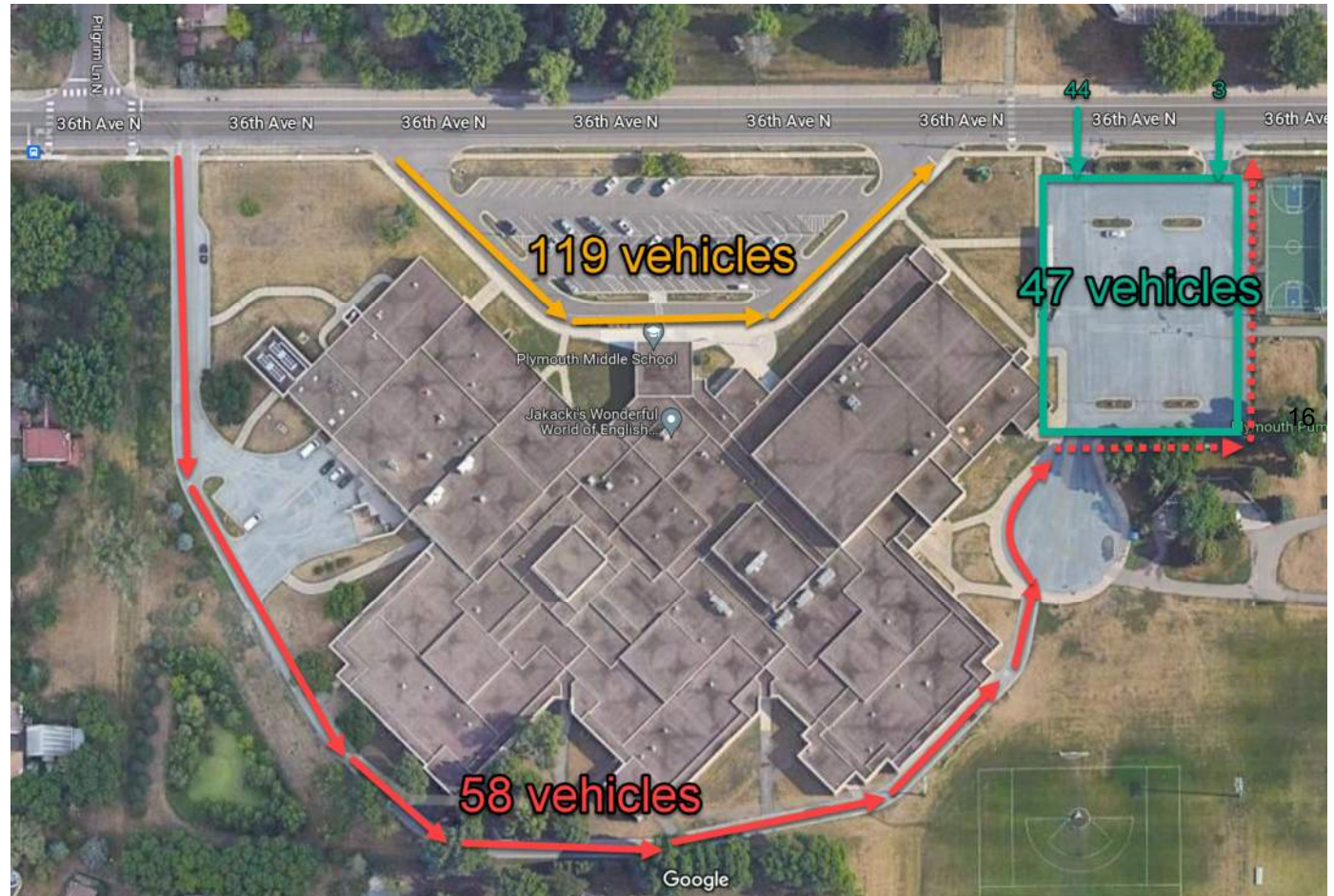
# Middle School Site

- Sight line issues during pickup times (parent pickup along 36<sup>th</sup>)
- Pedestrian safety issues and concerns
- Parents parking along 36<sup>th</sup> for student pickup
- Vehicle conflict points, multiple decision points for parents/motorist associated with 5 accesses



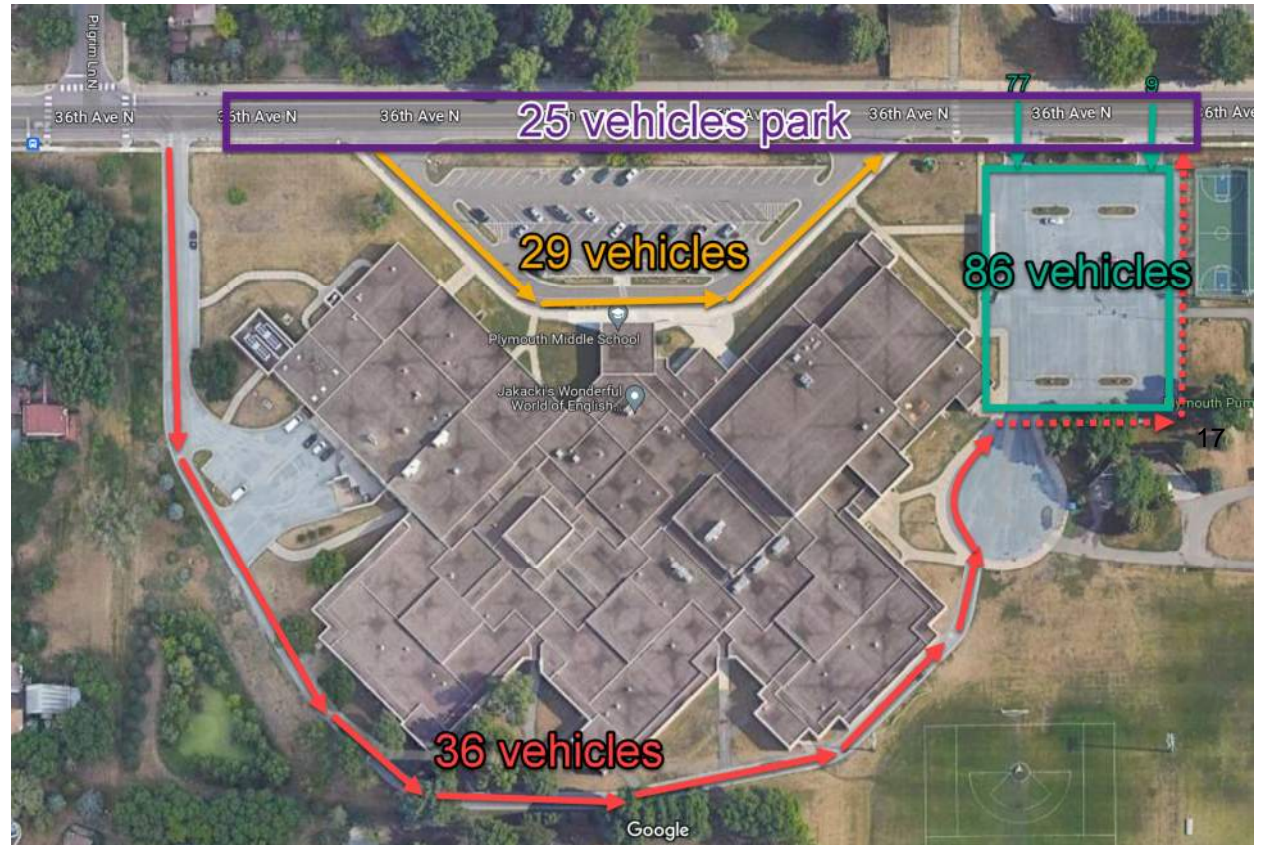
# Middle School – Existing Usage (MS AM Peak)

- 224 parents observed dropping students off
- Parents tend to be traveling to the most convenient drop off location.
- 119 in staff/bus lot
- 58 using intended rear access
- 47 in eastern parking lot



# Middle School – Existing Usage (PM Peak)

- Spring 2023 observations shown
- 176 parents observed picking up
- 25 pickup along on 36<sup>th</sup> Ave directly
  - Currently signed as no parking



# Middle School – Existing Usage (PM Peak)

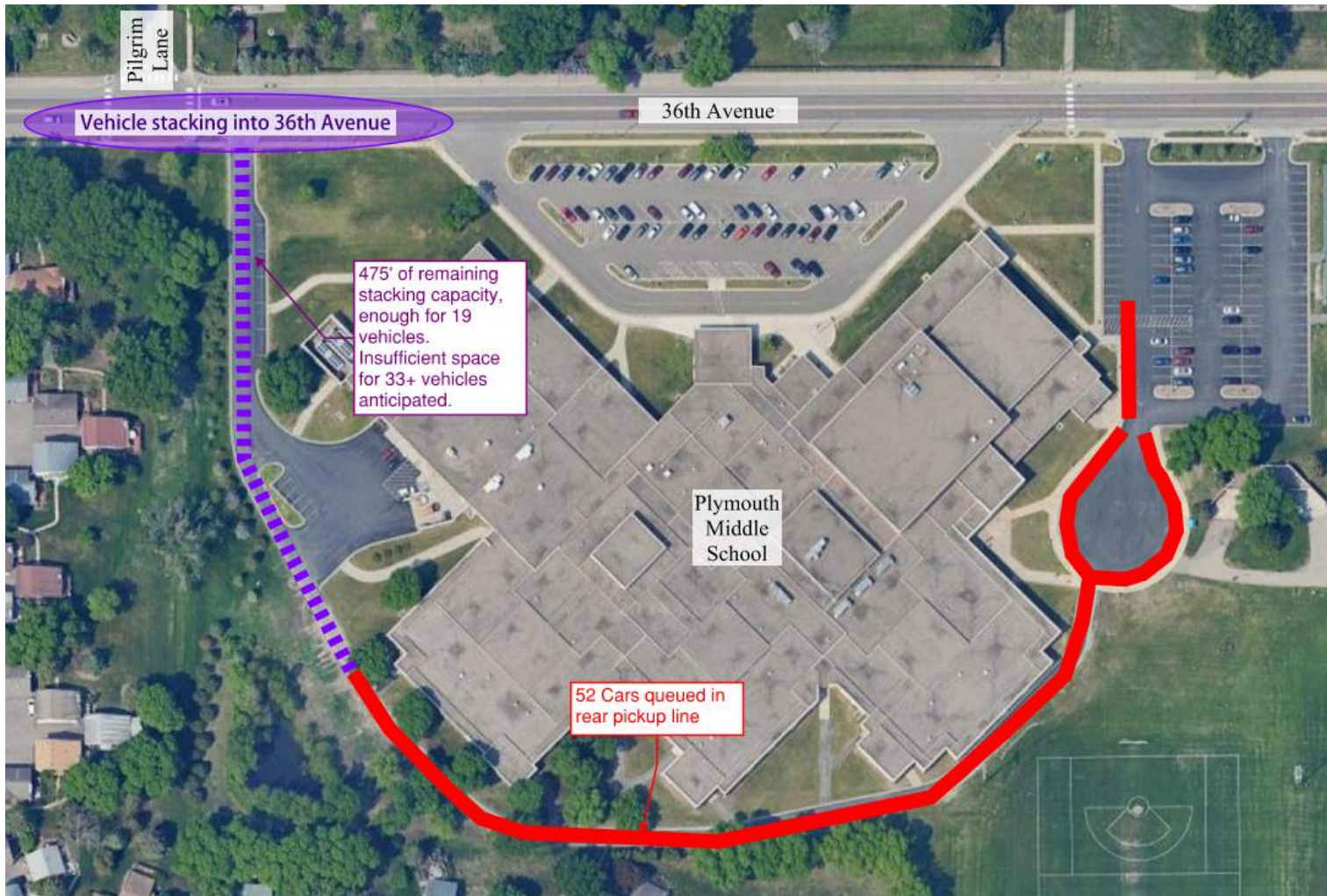
- 1/26/24 Observations



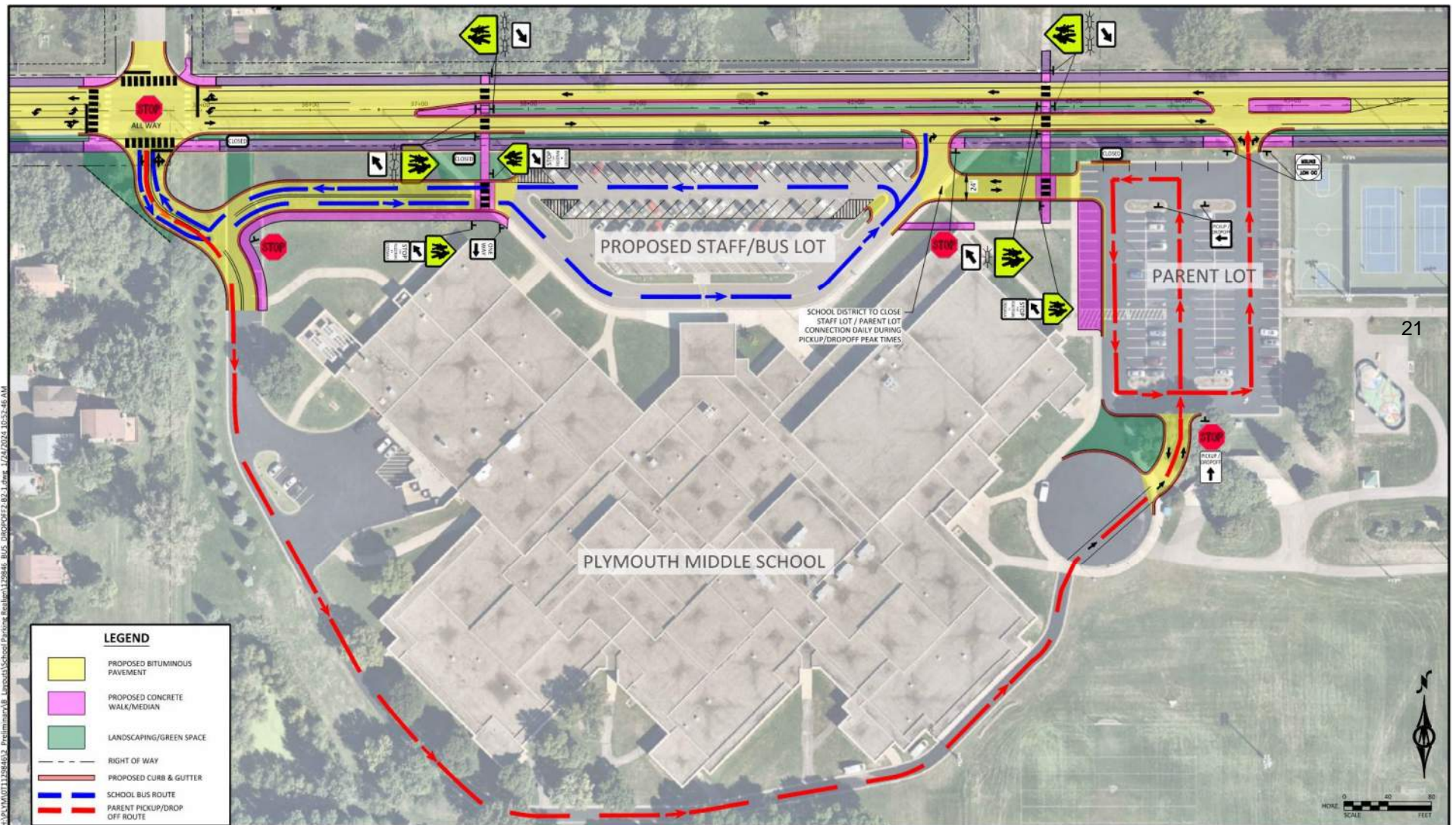


# Middle School – Existing Usage (PM Peak)

- Relocation of on-street (36<sup>th</sup>) parent pickup to Middle School site



# Proposed MS Site Improvements



# Existing Accesses & Conflict Points

Conventional Intersection: Conflict Points

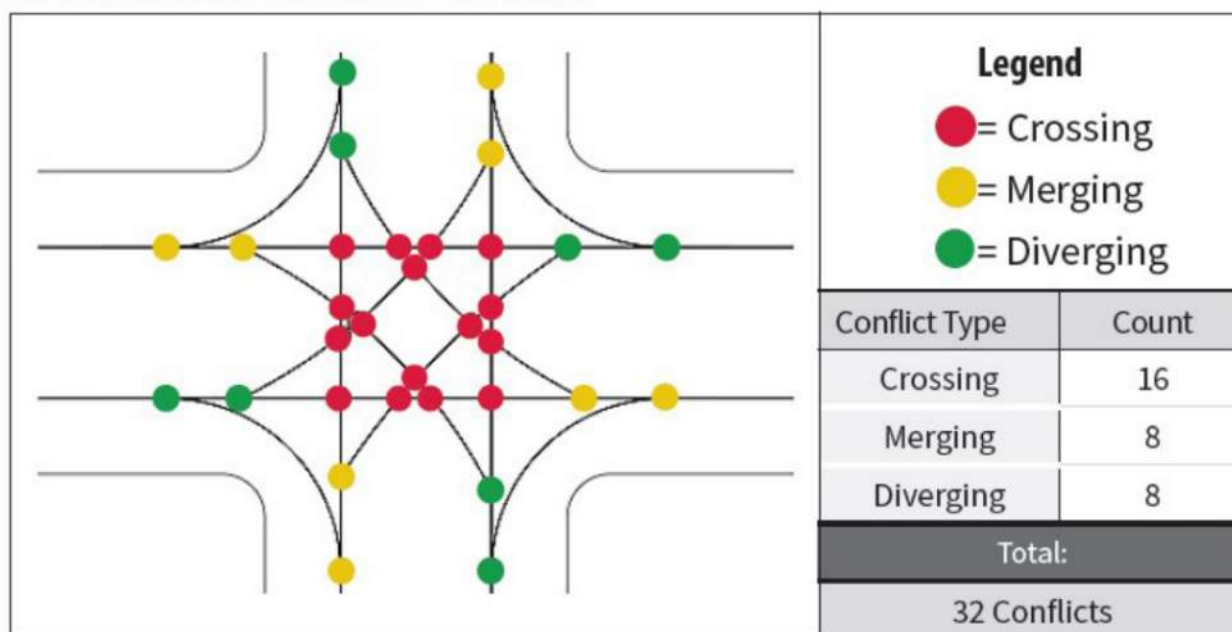


Image source: <https://safety.fhwa.dot.gov/intersection/innovative/uturn/fhwasa18048/>

- More intersection accesses = more conflict points
- More conflict points = more crashes
- Reduction of accesses will yield statistically safer corridor/MS site

# Existing Accesses & Conflict Points



- **Existing:** 5 accesses with 44 conflict points
- **W/Site Improvements:** 3 accesses with 37 conflict points + Pedestrian safety improvements

23

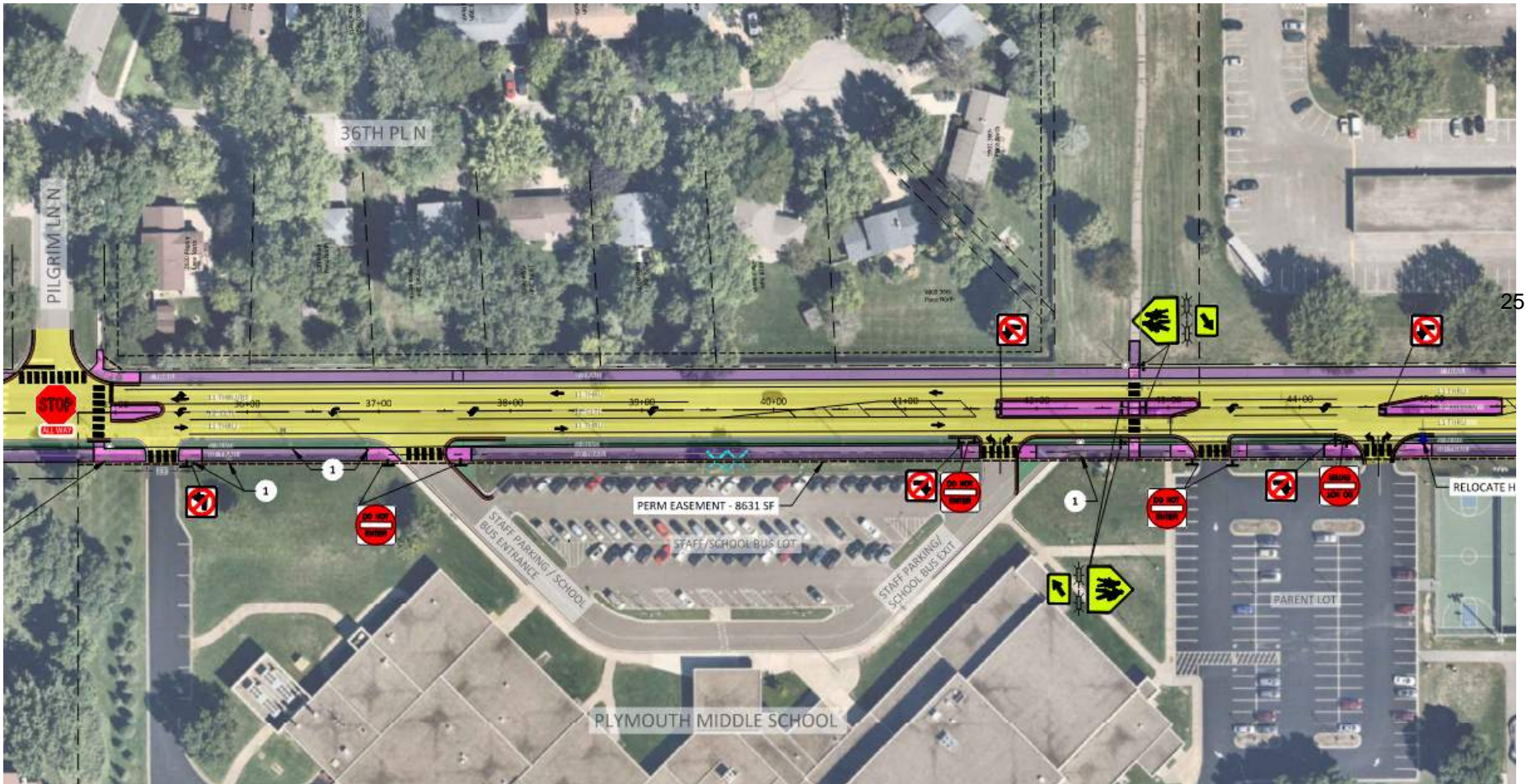


# 36<sup>th</sup> Ave Traffic Operations @ MS Site



- WB Max Queue Entering Site:
  - 150' in AM
  - 125' in PM
- Entering MS Site:
  - Existing AM Avg Delay: 7 sec
  - Proposed AM Avg Delay: 15 sec
  - Existing PM Avg Delay: 10 sec
  - Proposed PM Avg Delay: 8 sec
- Leaving MS Site:
  - Existing AM Avg Delay: 4 sec
  - Proposed AM Avg Delay: 3 sec
  - Existing PM Avg Delay: 12 sec
  - Proposed PM Avg Delay: 7 sec

# Layout With No Site Improvements



# Layout With No Site Improvements

- **If Site Improvements were eliminated:**
  - Middle School (MS) retain 5 accesses, though not all will be 'full access'
    - Reduce number of conflict points at each access with use of medians
  - Western improved MS pedestrian crossing of 36<sup>th</sup> Avenue omitted
  - 36<sup>th</sup> Ave shoulders to be removed, those parents displaced to MS site.
    - Queues on MS site, concern about backups into 36<sup>th</sup> if no site change is<sup>26</sup> made
  - Active management of parent pickup/dropoff traffic operations required
    - Blocking of accesses not intended as entrance
    - Are parents using intended pickup / dropoff locations?
    - Are queues backing up into 36<sup>th</sup> Ave to cause safety issues there?
  - Potential separate project in the future to react to safety issues

# Project Costs & Funding

- **City of Plymouth:**
  - Roadway, local trails and sidewalks, utilities & drainage, signal, pedestrian crossings
  - Estimated: \$4.5M
- **Three Rivers Park District:**
  - Regional trail and associated retaining walls/impacts
  - Estimated: \$1.5M
- **Robbinsdale School District**
  - Site improvements, on school property, at the Plymouth Middle School
- **Abutting Property Owners with Direct Access to 36<sup>th</sup> Ave**
  - Special assessments up to 40% of roadway costs, for length of street along their property
  - School district abutting property: Plymouth Middle School, Armstrong High School

# Estimated School District Costs

• Middle School Site Improvements	\$645,000
• 36 <sup>th</sup> Ave Roadway Special Assessment – Middle School	\$120,000*
• 36 <sup>th</sup> Ave Roadway Special Assessment – High School	\$70,000*
• Middle School Easement Acquisition	\$(60,000)**
• High School Easement Acquisition	\$(20,000)**
• <b>Total Estimated Cost – School District</b>	<b>\$755,000</b>

28

- Improvement costs are estimated based on historical contractor pricing. Actual costs determined by lowest responsible bid.
- \*Special assessments to be determined based on bids received and City policy
- \*\*Easement acquisition estimates are based on Hennepin County taxable land value of nearby parcels. Actual value and offers subject to appraisals and future process. Easement acquisition is for trail construction along school frontage.

# Estimated Costs – No Site Improvements

• 36 <sup>th</sup> Ave Roadway Special Assessment – Middle School	\$120,000*
• 36 <sup>th</sup> Ave Roadway Special Assessment – High School	\$70,000*
• Middle School Easement Acquisition	\$(60,000)**
• High School Easement Acquisition	\$(20,000)**
• <b>Total Estimated Cost – School District</b>	<b>\$110,000</b>

29

- Improvement costs are estimated based on historical contractor pricing. Actual costs determined by lowest responsible bid.
- \*Special assessments to be determined based on bids received and City policy
- \*\*Easement acquisition estimates are based on Hennepin County taxable land value of nearby parcels. Actual value and offers subject to appraisals and future process. Easement acquisition is for trail construction along school frontage.

# Special Assessments

- **City is offering to finance the site improvements along with the project assessment, as a singular assessment**
  - If this is desired by the School District, an agreement would be drafted for future School Board action
- **Interest rate set by City of Plymouth based on interest rate the City receives on its sale for bonds for the project**
  - In 2024, 15 year term interest rate is 4.53%
  - In 2024, 10 year term interest rate is 4%
    - Estimated annual payments of \$110,000 to \$80,000
- **Payment Timing:**
  - Annual payments would start in 2026 at time of tax payments, or
  - Upfront payment in 2025 if no assessment is used

# Next Steps

- **City is seeking feedback from the School District regarding:**
  - Desire to undertake site improvements
  - Terms of any arrangement the School District would prefer
  
- **Project Development Process:**
  - Acquisition of easement (Pilgrim Lane intersection, trail needs, etc.) beginning in February 2024
  - Plans and Specifications: February – December, 2024
  - Construction: April – November 2025
    - Major roadwork impacting traffic flow along 36<sup>th</sup> to be guided to summer while school not in session



## School Board of Robbinsdale Area Schools

Business Meeting – February 5, 2024

**AGENDA SECTION:** Operations

**ITEM:** 4.C. Non-Action - EduClimber Presentation

**PRESENTERS:** Matt Pletcher, Director of Secondary Curriculum and Multilingual Programs with Nikki Bodgett and Jeremy O'Neil from Renaissance Learning

Mr. Pletcher will introduce the representative(s) from Renaissance Learning, who will present a demonstration and information regarding EduClimber.



## School Board of Robbinsdale Area Schools

Regular Meeting – February 5, 2024

**AGENDA SECTION:** Operations

---

**ITEM:** 4.D. Resolution for Non-Resident Student Enrollment Capacity Limits for 2024-2025

---

**COMMENTS BY:** Virginia Verbrugge, Assistant Director of Finance  
John Groenke, Executive Director of Student Services

---

Ms. Verbrugge and Mr. Groenke will review the Resolution for Non-Resident Student Enrollment Capacity Limits for 2024-2025 and In District vs. Out of District data, then answer any questions.



**To: School Board Members and Interim Superintendent Marti Voight**  
**From: John Groenke, Executive Director of Student Services**  
**Date: February 5, 2024**  
**Re: Resolution: Non Resident Student Enrollment Capacity Limits**

### **2024-2025 Non-Resident Student Enrollment Capacity Limits**

Whereas, Minnesota Statute 124D.03 provides that a board of education may, by resolution, limit the enrollment of nonresident pupils in its schools or programs to a number not less than one percent of the total enrollment at each grade level in the district, and

Whereas, Robbinsdale Area Schools enrolls the number of non resident students that meet or exceed one percent of the total enrollment at each grade level in the district,

Now, therefore, it resolved that the superintendent or designee may close a grade, building or program for nonresident students as necessary due to space limitations.

Now, be it further resolved that the superintendent or designee may also limit the nonresident elementary enrollment so that 24-25 class sizes remain within the following range.

<b>Class Size Range</b>	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Minimum Class Size	18	19	21	21	23	24
Maximum Class Size	25	26	28	28	30	31



**To: School Board and Marti Voight, Interim Superintendent**  
**From: Cheryl Ulik, Director of Research, Evaluation and Assessment**  
**Date: February 5, 2024**  
**Re: Enrollment: In District vs Out of District**

The tables below provide a breakdown of district enrollment based on if the student lives in or out of the district. It is based on an enrollment file pulled on January 25, 2024. Since enrollment is constantly changing, the counts and percentages would vary slightly if they were based on a different enrollment date. The tables are split by Elementary (K-5), Middle School (grades 6-8) and High School (grades 9-12). Within each level enrollment counts and percentages are provided by school and several demographic variables.

### In District/Out of District by Elementary School

School		In District		Out of District		Count
		%	Count	%	Count	
School	FAIR Pilgrim Lane	81%	326	19%	78	404
	Forest Elementary	87%	397	13%	58	455
	Lakeview Elementary	81%	293	19%	67	360
	Meadow Lake Elementary	93%	468	7%	35	503
	Neill Elementary	85%	304	15%	52	356
	Noble Elementary	75%	215	25%	72	287
	Northport Elementary	90%	417	10%	46	463
	Robbinsdale Spanish Immersion	82%	608	18%	133	741
	Robbinsdale Virtual Academy K-5	63%	5	38%	3	8
	School of Engineering and Arts	85%	380	15%	65	445
	Sonnesyn Elementary	86%	259	14%	43	302
	Zachary Lane Elementary	91%	375	9%	38	413
	Total	85%	4047	15%	690	4737

### In District/Out of District by Elementary School and Special Education

Special Ed		In District		Out of District		Count
		%	Count	%	Count	
Special Ed	General Education	85%	3382	15%	584	3966
	Special Education	86%	665	14%	106	771
	Total	85%	4047	15%	690	4737



**In District/Out of District by Elementary School and Race/Ethnicity**

Federal Race/Ethnicity	American Indian/Native Hawaiian	In District		Out of District		Count
		%	Count	%	Count	
	Asian	86%	24	14%	4	28
	Black/African American	86%	203	14%	32	235
	Hispanic/Latino	83%	1171	17%	244	1415
	Two or More Races	82%	701	18%	157	858
	White	83%	494	17%	101	595
	Total	91%	1454	9%	152	1606
		85%	4047	15%	690	4737

**In District/Out of District by Elementary School and EL Status**

ELL	English Learner	In District		Out of District		Count
		%	Count	%	Count	
	English Speaker	87%	725	13%	106	831
	Total	85%	3322	15%	584	3906
		85%	4047	15%	690	4737

**In District/Out of District by Elementary School and Free/Reduced Lunch Status**

Free/Reduced Lunch	Free/Reduced Lunch	In District		Out of District		Count
		%	Count	%	Count	
	Regular Lunch	83%	2387	17%	492	2879
	Total	89%	1660	11%	198	1858
		85%	4047	15%	690	4737

**In District/Out of District by Middle School**

School Name	FAIR School - Crystal	In District		Out of District		Count
		%	Count	%	Count	
	Plymouth Middle School	80%	303	20%	77	380
	Robbinsdale Middle School	88%	693	12%	91	784
	Robbinsdale Virtual Academy	82%	517	18%	112	629
	Sandburg Middle School	77%	34	23%	10	44
	Total	79%	263	21%	71	334
		83%	1810	17%	361	2171

### In District/Out of District by Middle School and Special Education

		In District		Out of District		Count
		%	Count	%	Count	
Special Ed	General Education	83%	1524	17%	309	1833
	Special Education	85%	286	15%	52	338
	Total	83%	1810	17%	361	2171

### In District/Out of District by Middle School and Race/Ethnicity

		In District		Out of District		Count
		%	Count	%	Count	
Federal Race/Ethnicity	American Indian/Native Hawaiian	83%	10	17%	2	12
	Asian	84%	110	16%	21	131
	Black/African American	74%	487	26%	171	658
	Hispanic/Latino	84%	338	16%	66	404
	Two or More Races	77%	179	23%	53	232
	White	93%	686	7%	48	734
	Total	83%	1810	17%	361	2171

### In District/Out of District by Middle School and EL Status

		In District		Out of District		Count
		%	Count	%	Count	
ELL	English Learner	86%	257	14%	41	298
	English Speaker	83%	1553	17%	320	1873
	Total	83%	1810	17%	361	2171

### In District/Out of District by Middle School and Free/Reduced Lunch Status

		In District		Out of District		Count
		%	Count	%	Count	
Free/Reduced Lunch	Free/Reduced Lunch	78%	985	22%	276	1261
	Regular Lunch	91%	825	9%	85	910
	Total	83%	1810	17%	361	2171

### In District/Out of District by High School

School Name		In District		Out of District		Count
		%	Count	%	Count	
Robbinsdale Academy		71%	208	29%	83	291
Robbinsdale Armstrong High School		84%	1457	16%	286	1743
Robbinsdale Cooper High School		79%	1115	21%	303	1418
Robbinsdale Transition Center		83%	43	17%	9	52
Robbinsdale Virtual Academy		72%	135	28%	52	187
Total		80%	2958	20%	733	3691

### In District/Out of District by High School and Special Education

Special Ed	General Education	In District		Out of District		Count
		%	Count	%	Count	
		81%	2532	19%	600	3132
	Special Education	76%	426	24%	133	559
	Total	80%	2958	20%	733	3691

### In District/Out of District by High School and Race/Ethnicity

Federal Race/Ethnicity		In District		Out of District		Count
		%	Count	%	Count	
American Indian/Native Hawaiian		90%	26	10%	3	29
Asian		69%	173	31%	78	251
Black/African American		72%	845	28%	325	1170
Hispanic/Latino		81%	559	19%	129	688
Two or More Races		76%	286	24%	92	378
White		91%	1069	9%	106	1175
Total		80%	2958	20%	733	3691

### In District/Out of District by High School and EL Status

ELL		In District		Out of District		Count
		%	Count	%	Count	
English Learner		83%	359	17%	76	435
English Speaker		80%	2599	20%	657	3256
Total		80%	2958	20%	733	3691



**In District/Out of District by High School and Free/Reduced Lunch Status**

		In District		Out of District		Count
		%	Count	%	Count	
Free/Reduced Lunch	Free/Reduced Lunch	74%	1567	26%	552	2119
	Regular Lunch	88%	1391	12%	181	1572
	Total	80%	2958	20%	733	3691



## School Board of Robbinsdale Area Schools

Business Meeting – February 5, 2024

**AGENDA SECTION:** Operations

**ITEM:** 4.E. Policy Update

**PRESENTER:** Governance Policy Committee Members

Members of the Governance Policy Committee will provide recommendations to policies they have been working on, and will be available to answer any questions.



## School Board of Robbinsdale Area Schools

Business Meeting – February 5, 2024

**AGENDA SECTION:** Operations

**ITEM:** 4.F. School Safety Update

**PRESENTER:** Ad Hoc Safety and Security Committee Members

Members of the Ad Hoc Safety and Security Committee will provide a school safety update.



**From:** Safety & Security Ad Hoc Committee

**Date:** 2.5.2024

**Re:** Status Update

**Past Committee Meeting Dates:** August 29, 2023, October 4, 2023, December 6, 2023, December 20, 2023, January 17, 2024

**Upcoming Committee Meeting Dates:** February 28, 2024 @ 4:30


**Review of Committee's purpose:**

To provide recommendations to the full Board of Education regarding safety and security initiatives, how to address and communicate about incidents and other related priorities.

**School Board Work Session at the request of Safety & Security Ad Hoc Committee  
January 23, 2024:**

**Agenda**

1. Review/overview of procedures regarding when staff are injured on the job
2. Review/overview of Administrative steps/procedures taken to trespass an individual (adult or minor) from school grounds
3. Review/overview of procedures regarding staff discipline (all levels)
4. Administrative overview of referral forms and streamline plan
5. Alternative technology options for tracking Level I & II behaviors
6. Board follow-up discussion regarding work session on 11/6/23 with Principals\*
7. Review/overview of student participation in school events after discipline measures\*

- 
8. Discussion on continued violence within 281 schools and behavior correction strategies:
    - a. BARR b. PBIS

\* Items not discussed on Jan 23, 2024

**Actions:**

1. Administration Update sent to all Board directors on Jan 30, 2024 which included an update on the Jan 23, 2024 work session and next steps. This document is available here:

[1/23/24 Work Session Update](#)

2. Board of Education Closed session *pursuant to Minnesota Statutes 13D.05 subdivisions 2 (a)(3) and subdivision 3(d) to receive security briefings, and discuss all facilities' security systems and emergency response procedures* conducted on Jan 31, 2024
  - a. Further areas and steps identified to be worked on in Safety & Security Ad Hoc Committee



## Meeting Overviews:

### January 17, 2023 - Attendees: Directors Bowman, Long & Holmes, Director of Safety & Security Bo Powell

1. Final review of Safety and Security Recommendations provided via e-mail on Jan 5, 2024 by Director Powell & Interim Superintendent Voight. **Action:** Ad Hoc Committee prepare chart of recommendations for BOE review and discussion;
2. Discussion and recommendation on critical threshold notification to the BOE;
3. Discussion and agreement on recommitment to the Sandy Hook Promise Programs;
4. Two outstanding scheduling items:
  - a. CLOSED SESSION for discussion on crisis preparedness plans as recommended by Director Powell & Interim Superintendent Voight. In the meeting, action should be taken on what details/terms can be shared with stakeholders with the understanding that certain specifics must remain confidential for safety purposes.
  - b. Schedule a lockdown drill for the School Board at ESC as recommended by Interim Superintendent Voight & Director Powell.

### December 20, 2023 - Attendees: Directors Bowman, Long & Holmes, Director of Safety & Security Bo Powell, Interim Superintendent Marti Voight

5. Started meeting with Interim Superintendent Voight and Director Powell distributing the following information to Directors:
  - a. Draft form of Critical Threshold Response to the School Board
  - b. Incident Command Organizational Personnel Chart
  - c. Blank Robbinsdale Area Schools Debrief Protocol Dated 12/11/23
  - d. Sandy Hook YTD Say Something Anonymous Reporting App Report - missing a middle school. **Action:** Director Powell to provide an updated report to the Ad Hoc Committee.
6. Discussion on the most recent PMS altercation brought to the attention of the RAS School Board Listening Hour on 12/18/23. **Action:** Directors requested After Incident Review;
7. Brainstorming as a group on a list of actions/items including metal detectors, substance abuse counselors, vape detectors, discipline tracking process for



administrators/adults in buildings, **Action:** Director Powell to provide a wish list of items/recommendations before winter break. Item received January 5, 2024;

**Next Safety & Security Ad Hoc Committee Meeting:** January 17, 2024.

Prior Safety & Security Ad Hoc Committee updates can be viewed here:  
[January 8 Safety & Security Ad Hoc Committee Updates](#)



## School Board of Robbinsdale Area Schools

Business Meeting – February 5, 2024

**AGENDA SECTION:** Operations

**ITEM:** 4.G. Student Achievement Update

**PRESENTER:** Marti Voight, Interim Superintendent

Interim Superintendent Voight will review information regarding the Science of Reading - Reading to Ensure Academic Development (READ) Act.



To: Board of Education  
Date: January 29, 2024  
Re: Academic Update: Science of Reading - READ Act

### **Reading to Ensure Academic Development (READ) Act Summary**

The state legislature seeks to have every child reading at or above grade level every year, beginning in kindergarten, and to support multilingual learners and special education students. It focuses on student mastery of the foundational reading skills of phonemic awareness, phonics, and fluency; and the development of oral language, vocabulary, and reading comprehension skills. The Minnesota Department of Education promotes Structured Literacy as the statewide direction for all Minnesota Public schools. Structured Literacy is an approach to instruction that is beneficial to all students and provides systematic, sequential, and explicit reading instruction to meet the needs of all students.

### **Impact of READ Act on RAS:**

The READ Act has requirements for implementation with a launch in July 2025; and timelines to prepare for the launch. There is an impact on what RAS will need to do to prepare for the requirements.

### **Science of Reading Training (Section 3, Subdivision 4: Staff Development)**

- RAS will need to have all K-3 teachers, K-12 interventionists/reading teachers, and multilingual and special education teachers trained in LETRS units 1-8; in February we will begin to review the approved options and work with the advisory board to determine who we will enter a contract with and price points. The estimated cost for

#### **Phase 1 Staff: \$400,000-\$800,000+**

##### ■ Phase 1 Staff

- Pre-k Classroom Teachers
- K-3 Classroom Teachers
- Reading Intervention Teachers (middle and high)
- Special Education Teachers who teach reading

- Curriculum Directors
- Instructional support staff that provide reading support (MTSS)
- Employees who select literacy instructional materials
- EL teachers K-3
- Elementary Administrators *Additional: 4-5 Classroom Teachers*

- Estimated Expense *\* According to the latest release of information from MDE, all professional development that is provided through the contracts that MDE has with publishers will be funded through the READ Act.*
- Approximately 800 Units need to be completed
- At the current rate, it is a \$500 fee from Lexia and an additional 14 hours of time card time per unit
- The estimated cost is \$1,000 per unit per person

**Currently Trained:**

- Science of Reading Update 2.2.24 Training Completed and Needed

Grade	Total	Trained in Units 1-4	Trained in Units 5-8
Pre K	10		
K	35	21	12
1	38	21	12
2	36	20	6
3	33	19	2
4	34	13	2
5	31	17	0
EL ELEM	24	10	4
SPED ELEM	38	14	3
MTSS	23	6	7



Grade	Total	Trained in Units 1-4	Trained in Units 5-8
Pre K	10		
SECONDARY READING	13	7	3
EL SECONDARY	18	6	0
SPED SECONDARY	58	9	1

- 90 Teachers still just need **unit 4** and then they will be completed for Units 1-4.

**New Elementary Curricular Resource(s) (Section 6, Subdivision 1: Resources)**

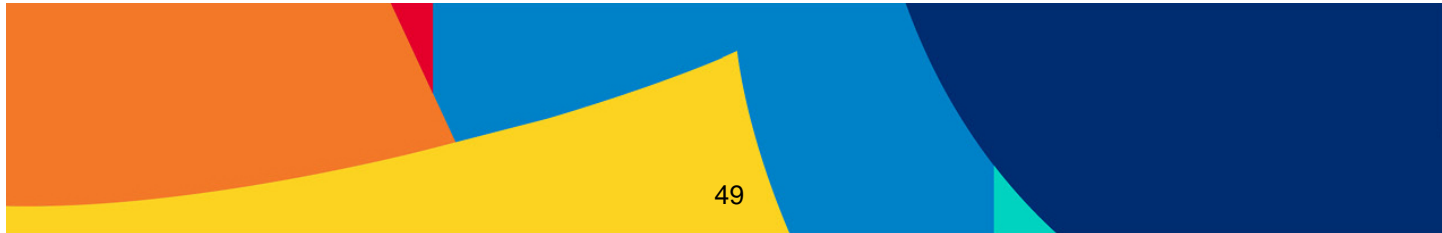
- RAS will review the approved curricular resources by MDE and review with the advisory board to determine if we will start this upcoming year or the following year on MDE’s approved resources: The process will include teachers, administration, and families.  
**Estimated cost: \$ 1.5M**

**Intervention (Section 3, Subdivision 3: Intervention)**

- MDE will be providing future information on approved K -12 interventions in July as well as a framework for secondary interventions- not approved yet: **Estimated Cost: \$TBD**

**Literacy Screening (Section 5, Subdivision 1)**

- RAS is currently using one of the approved assessment tools and it is in the budget{FASTbridge}





## School Board of Robbinsdale Area Schools

Business Meeting – February 5, 2024

<b>AGENDA SECTION:</b>	Operations
<b>ITEM:</b>	4.H. Transportation and Capital Infrastructure Update
<b>PRESENTER:</b>	Ad Hoc Transportation and Capital Infrastructure Committee Members

Members of the Ad Hoc Transportation and Capital Infrastructure Committee will provide an update.



## School Board of Robbinsdale Area Schools

Business Meeting – February 5, 2024

**AGENDA SECTION:** Operations

**ITEM:** 4.I. Governance Policy Manual Task Force Update

**PRESENTER:** ReNae Bowman, School Board Chair

Dr. Greta Evans-Becker, School Board Clerk

Chair Bowman and Clerk Evans-Becker will provide an update on their review of the School Board Governance Policy Manual.



## School Board of Robbinsdale Area Schools

Business Meeting – February 5, 2024

**AGENDA SECTION:** Consent Agenda  
**ITEM:** 5. Consent Agenda  
**PRESENTER:** ReNae Bowman, School Board Chair

**Description:** Consent Agenda items are considered routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which the item will be removed as a Consent Agenda item and addressed. Consent Agenda items include administrative, personnel matters and financial matters.

**Recommended Motion:** Approve the Consent Agenda items.

	Yes	No	Abstention
Helen Bassett			
ReNae Bowman			
Sharon E. Brooks			
Dr. Greta Evans-Becker			
Kim Holmes			
Caroline Long			
John Vento			

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

*\*\*Approved XXXX*

A Business Meeting of the School Board of Robbinsdale Area Schools (RAS) was held Monday, January 22, 2024, beginning at 7:02 p.m. in the Boardroom at the Robbinsdale Area Schools Education Service Center (ESC). A recording of the meeting can be found at: <https://www.rdale.org/discover/school-board> under "Watch School Board Meeting Webcasts."

### **Call to Order and Roll Call**

Chair Bowman called the meeting to order at 7:02 p.m. Directors present: ReNae Bowman, Sharon E. Brooks, Dr. Greta Evans-Becker, Kim Holmes, Caroline Long, and John Vento; and Marti Voight, Interim Superintendent. Director(s) absent: Director Bassett. There was a quorum, and the meeting was called to order.

### **Acceptance of the Agenda**

Chair Bowman asked for a motion to accept the Business Meeting agenda. Director Vento moved to accept the agenda, and Director Holmes seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bowman, Brooks, Evans-Becker, Holmes, Long, and Vento. And the following voted against the same: none. Said motion was declared duly passed.

### **Arts Showcase: Plymouth Middle School (PMS) Production of "Disney's the Little Mermaid Jr."**

Naida Grussing-Neitzel, Principal of PMS, introduced the following student performers who sang "Under the Sea" from the production: 6th grader - Elyse Leach; 7th graders - Ellie Harding, Adella Jonson and Lucia Ray; and 8th graders - Hannah Lundberg and Aria Osborn.

### **Sharing the Success: Poetry by Kimberly Lamine from Robbinsdale Academy - Highview (RA-H)**

Robert Ware, Principal of RA-H, introduced senior Kimberly Lamine who shared her poem, "Innocence of Children."

### **Interim Superintendent's Report**

Interim Superintendent Voight introduced Anne Grui, Assistant Director of Student Services, to present a year-to-update in regard to the Homeless, Highly-Mobile (HHM) and Housing situation for district families.

### **Operations**

#### **A. Action: Resolution Accepting December 2023 Donations in the amount of \$38,898.27**

MOTION: Director Evans-Becker moved approval, and Director Vento seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bowman, Brooks, Evans-Becker, Holmes, Long, and Vento. And the following voted against the same: none. Said motion was declared duly passed.

#### **B. Policy Committee Update**

Members of the Governance Policy Committee brought the following policies for Board review:

- Policy 506 - Student Discipline (significant changes)
  - Policy 606 - Selection of Curricula and Instructional Materials
  - Policy 606.1 - Library Materials (vetted through the Minnesota School Boards Association (MSBA))
- The accompanying procedures will be linked into the policy documents once they have been reviewed.

#### **C. School Safety Update**

Members of the Ad Hoc Safety and Security Committee recommended approving \$161,978.00 from the District's Safe School levy be utilized for purchase of the following items:

- 2 - Security EAs to monitor security cameras at Armstrong High School (AHS) and Cooper High School (CHS)
- Purchase and placement of stairway cameras (updating from analog to digital) at AHS and CHS to assist in monitoring "blind spots"
- Vape detectors to be piloted in middle and high schools
- 1 - Large screen monitor for the security room at AHS (CHS already has a large screen)

A vote for approval will be taken at the February 5, 2024 Business Meeting.

#### **D. Student Achievement Update**

There was no Student Achievement Update at this meeting.

#### **E. Transportation and Capital Infrastructure Update**

Alissa Pier, Interim Executive Director of Facilities, Operations and Transportation, provided an update and recommendations for the Plymouth curb cuts project on 36th Avenue in front of PMS. The City of Plymouth will present to the Board in regard to this project at the Business Meeting on February 5, 2024.

F. *Governance Policy Manual Task Force*

Chair Bowman and Director Evans-Becker have completed their review of the 100 series of Board governance policies, and will be meeting later this week to review the 200 series.

**Consent Agenda**

Consent Agenda items include administrative, personnel matters, and financial matters.

MOTION: Director Vento moved to amend the bylaws, and Director Holmes seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bowman, Brooks, Evans-Becker, Holmes, Long and Vento. And the following voted against the same: none. Said motion was declared duly passed.

MOTION: Director Holmes moved to pull EduClimber from the Monthly Contract Report in the Consent Agenda for separate discussion at the Work Session tonight, and Director Vento seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bowman, Brooks, Evans-Becker, Holmes, Long and Vento. And the following voted against the same: none. Said motion was declared duly passed.

MOTION: Director Vento moved approval of the Consent Agenda, and Director Evans-Becker seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bowman, Brooks, Evans-Becker, Holmes, Long and Vento. And the following voted against the same: none. Said motion was declared duly passed.

**Board Reports**

Each month Board Members share updates from their different committee assignments and attendance at district and community events. Before the Business Meeting, Director Holmes facilitated the listening time held at 6 p.m. in the Boardroom at the Education Service Center. Eleven community members spoke in regards to contract negotiations and benefits, while two others (regarding building costs, bids, expenses and disbursements; and transparency, staff, financials and surveys), waived their speaking time to allow the staff members to speak.

**Announcements** (posted announcements can be found on our website)

**Adjournment**

MOTION: Director Evans-Becker moved to adjourn the Business meeting, and Director Vento seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bowman, Brooks, Evans-Becker, Holmes, Long, and Vento. And the following voted against the same: none. Meeting was adjourned.

Prepared and submitted by:

Molly Olson

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

Signed: \_\_\_\_\_  
Dr. Greta Evans-Becker, School Board Clerk, ISD 281

Date: \_\_\_\_\_

*\*\*Reviewed XXXX*

A Work Session of the School Board of Robbinsdale Area Schools (RAS) was held Monday, January 22, 2024 at 8:35 p.m. in the Boardroom at the Robbinsdale Area Schools Education service Center. Complete agendas, reports, and presentations are available at the office and on our website. A recording of the meeting can be found at: <https://www.rdale.org/discover/school-board> under "Watch School Board Meeting Webcasts." ***Work session summary minutes are not approved by the School Board.***

Director(s) present: ReNae Bowman, Sharon E. Brooks, Dr. Greta Evans-Becker, Kim Holmes, Caroline Long, and John Vento; and Marti Voight, Interim Superintendent. Director(s) absent: Director Bassett.

**FY25 Budget Recommendations for Reductions**

*Virginia Verbrugge, Assistant Director of Finance and Marti Voight, Interim Superintendent*

Ms. Verbrugge and Ms. Voight presented the proposed recommendations for budget reductions for the remainder of FY24, and FY25 for discussion with the Board.

**Proposed Financial Tool**

*Virginia Verbrugge, Assistant Director of Finance and Marti Voight, Interim Superintendent*

Ms. Verbrugge and Ms. Voight shared a draft of the proposed monthly year-to-date revenue/expense report with the Board, requesting that any questions and feedback be brought back to the Work Session on February 5, 2024. Upon approval of the format, it is recommended that these reports be published in the Consent Agenda for the second meeting of each month.

**Board Topic: Ad Hoc Safety and Security Recommendations Review**

The Ad Hoc Safety and Security Committee members reviewed both the current process threshold and their recommendation for Board incident notification, followed by discussion.

**Board Topic: Superintendent Contract**

The Board reviewed and discussed the previous superintendent's contract as a starting point to prepare a contract for the new superintendent.

Prepared and submitted by:

Molly Olson  
Assistant Clerk, Robbinsdale Area Schools  
Executive Assistant to the Superintendent and School Board

## **Minutes of Special Work Session** **The School Board of Robbinsdale Area Schools**

*\*\*Reviewed XXXX*

A Special Work Session of the School Board of Robbinsdale Area Schools (RAS) was held Tuesday, January 23, 2024. Complete agendas, reports, and presentations are available at the office and on our website. **Work session summary minutes are not approved by the School Board.**

The Special Work Session was called to order at 5:00 p.m.

Director(s) present: ReNae Bowman, Sharon E. Brooks (arrived at 5:07 p.m.), Dr. Greta Evans-Becker, Kim Holmes, Caroline Long and John Vento; and Marti Voight, Interim Superintendent. Director(s) absent: Helen Bassett.

### **Welcome - Special Work Session Regarding Safety and Security**

Chair Bowman called the meeting to order, and all attending made introductions. Director Holmes introduced the agenda for the meeting.

#### **1. Review/Overview of Procedures Regarding Staff Injury Report**

Amy O'Hern, Executive Director of Human Resources, reported the following steps for filing staff injury reports:

1. If injured at work, employees call the nurse care line at 1-844-847-8708
  2. Information from the call goes into a database to which Ms. O'Hern has access
- She stated that we are now below industry average for workman's comp, and are afforded cost savings as a result.

Comments/questions from the Board:

- Gap - Report to state each staff member injured by student
- If student moves from buildings, staff should know about administrative transfer
- Is EAP a gap?
- What other supports could we offer to staff?

#### **2. Review of Steps to Trespass Individuals**

Referenced RAS Administrative Procedure (AP) 903 - Visitors to School District Buildings and Sites.

Comments/questions from the Board:

- Gap - do we need a parent handbook?
- Who is being trespassed?
- Review RAS Policy and AP 903 - Visitors to School District Buildings and Sites
- Parent manual/parent code of conduct
- Tighten up procedure

#### **3. Review of Staff Discipline**

Steps:

- Report investigation (long process)
- Provide blank investigation form to Board
- Consider who does the investigation
- Executive Summary

#### **4. Administrative Overview of Referral Forms**

- Forms are a lot of work - all different (Excel > Google forms)
- Incident form is common
- Office referral forms are all over the place
- What we log internally is what we log to Disciplinary Incident Reporting System (DIRS) (level III and IV)

Comments/questions from the Board:

- Gap - Teacher feedback on EduClimber

ACTION: One common document to track data

- Data warehouse
- Board wants some answers
- Send document with information regarding who took part and number of staff

**5. Alternative Technology Options for Tracking Level I and II Behaviors**

Support student behavior once it is tracked.

ACTION: How are calls to office for help being addressed in buildings?

- Discuss EduClimber on February 5, 2024 - EduClimber will present during the Business Meeting
- Responses to Board by January 24, 2024

**Items 6, 7 and 8 deserve their own time for discussion - Wednesday, Jan 31, 2024 from 7:00-8:00 p.m.**

\*Note: Video/camera topic postponed till later.

Prepared from notes provided by Dr. Greta Evans-Becker, School Board Clerk, then submitted by:

Molly Olson

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

**Minutes of Closed Session**  
**The School Board of Robbinsdale Area Schools**

*\*\*Approved XXXX*

A Closed Session of the School Board of Robbinsdale Area Schools, ISD 281, was held Wednesday, January 31, 2024, beginning at 7:00 p.m. in the Superintendent's Office at the Robbinsdale Area Schools Education Service Center, 4148 Winnetka Avenue North, New Hope, Minnesota.

**1. Call to Order and Roll Call**

Chair ReNae Bowman called the meeting to order at 7:05 p.m.

Directors present: Helen Bassett, ReNae Bowman, Sharon E. Brooks, Dr. Greta Evans-Becker, Kim Holmes, Caroline Long and John Vento

Directors absent: None

Other attendees: Marti Voight, Interim Superintendent and Amy O'Hern, Executive Director of Human Resources

**2. School Board**

**A. Closed Session pursuant of Minnesota Statute 13D.03, Labor Negotiations Strategy**

Chair Bowman announced that in accordance with Minnesota Statute 13D.03, the meeting is closed to the public for the purpose of labor negotiations strategy. Keeping with District Administrative Policy 205, the proceedings were recorded.

**3. Adjournment**

Meeting adjourned at 9:10 p.m.

**4. Reconvene**

Chair ReNae Bowman called the meeting back to order at 11:08 p.m.

Directors present: Helen Bassett, ReNae Bowman, Sharon E. Brooks, Dr. Greta Evans-Becker, Kim Holmes, Caroline Long and John Vento

Directors absent: None

Other attendees: Marti Voight, Interim Superintendent and Amy O'Hern, Executive Director of Human Resources

**5. School Board**

**A. Closed Session pursuant of Minnesota Statute 13D.03, Labor Negotiations Strategy**

The meeting remained closed to the public for the purpose of labor negotiations strategy. Keeping with District Administrative Policy 205, the proceedings were recorded.

Reconvened to determine Monday, February 2024 at 4:30 p.m. as the time to continue the conversation and set parameters.

**6. Adjournment**

Meeting adjourned for the evening at 11:13 p.m.

Prepared and submitted by:

Molly Olson

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

Signed: \_\_\_\_\_  
Dr. Greta Evans-Becker, School Board Clerk, ISD 281

Date: \_\_\_\_\_

*\*\*Approved XXXX*

A Closed Session of the School Board of Robbinsdale Area Schools, ISD 281, was held Wednesday, January 31, 2024, beginning at 9:12 p.m. in the Superintendent's Office at the Robbinsdale Area Schools Education Service Center, 4148 Winnetka Avenue North, New Hope, Minnesota.

### 1. **Call to Order and Roll Call**

Chair ReNae Bowman called the meeting to order at 9:12 p.m.

Directors present: Helen Bassett, ReNae Bowman, Sharon E. Brooks, Dr. Greta Evans-Becker, Kim Holmes, Caroline Long and John Vento

Directors absent: None

Other attendees:

- Marti Voight, Interim Superintendent
- Bridget Hall, Interim Assistant Superintendent
- Amy O'Hern, Executive Director of Human Resources
- John Groenke, Executive Director of Student Services
- Bo Powell, Director of Security

### 2. **School Board**

- A. **Closed session pursuant to Minnesota Statutes 13D.05 subdivisions 2 (a)(3) and subdivision 3(d)** to receive security briefings, and discuss all facilities' security systems and emergency response procedures. Keeping with District Administrative Policy 205, the proceedings were recorded.

### 3. **Adjourn**

Meeting adjourned at 11:05 p.m.

---

Dr. Greta Evans-Becker, School Board Clerk, Independent School District 281

**LICENSED STAFF - February 5, 2024****CHANGE OF ASSIGNMENT**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Lane/Step</b>	<b>Effective Date</b>
Sampson, Diamond	LVE	Media Specialist	BA/2	1/22/2024

**NEW HIRE**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Lane/Step</b>	<b>Effective Date</b>
Chumley, Jack	PMS	Social Studies	MA/7	2/5/2024
Stoltenberg, Celestine	Fair	Math	BA/8	1/29/2024

**REHIRE**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Lane/Step</b>	<b>Effective Date</b>
Smith, Alysia	SMS	SpEd STARS	BA/10	1/29/2024

**RESIGNATION/RETIREMENT**

<b>Name</b>	<b>Building</b>	<b>Title</b>		<b>Effective Date</b>
Browsers, Kristine	On Leave	Teacher		6/6/2024
Cloud, Athena N	CHS	Special Ed Teacher		1/19/2024
Largent, Aimee L	On Leave	Counselor		6/6/2024
Norsted, Anne	On Leave	TOSA		6/6/2024
Pearson-Carter, Cindy	On Leave	.6 Social Worker		6/6/2024
Sanchez, Karina	On Leave	Teacher		6/6/2024
Wiggert, Marissa E	NHLC	Early Child Family Ed		2/6/2024

**NON-LICENSED STAFF - February 5, 2024**

**NEW HIRE**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Step/Lane</b>	<b>Effective Date</b>
Dehler, Raymond	ESC	Program Assistant	LV7, Step 5	01/22/2024
Grimes, Emma	ZLE	Robbinsdale Equity Allies	LV1, Step 5	01/22/2024
Kempf, Clarissa	NHLC	Preschool EA	CL3, Step 2	01/29/2024
Nachbor, Suzanne	AHS	AVID Tutor	CL3, Step 3	01/25/2024
Swopshire, Contrell	SOE	Special Ed EA	CL3, Step 3	01/08/2024

**REHIRE**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Effective Date</b>
Smith, Brevin	RMS	Tutor EA	CL3, Step 4 02/01/2024

**RESIGNATION/RETIREMENT**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Effective Date</b>
Buechele, Patricia	ENE	Special Ed EA	06/05/2024
Cade, Doris (21 yrs.)	CHS	Tutor EA	06/05/2024
Edwards, Bernadine	AHS	AVID Tutor EA	12/22/2023
Jorges, Cynthia	RMS	Nutrition Services	01/10/2024
Lim Stembridge, Virginia	ESC	Finance	02/09/2024
Milkowski, Karalee	FOE	Media EA	06/05/2024
Sabal, Nesani	RMS	Program Assistant	02/09/2024
Squire, Kim (31 yrs.)	RMS	Special Ed EA	04/12/2024
Vilipski, Lisa	SEA	Adventure Club EA	01/16/2024
Wagner, Matthew	ESC	Program Assistant	01/26/2024
Weinmaster, Jill	SEA	Program Assistant	03/22/2024

**TERMINATION**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Effective Date</b>
Anderson, Aniya	PMS	Special Ed EA	12/14/2024
Delorbe, Onan	SMS	Program Assistant	01/26/2024
Manuel, CinnamonPearl	NPE	Tutor EA	01/26/2024
Scott, Yosha	RMS	Security EA	01/19/2024



January 19, 2024

Smart engineering of  
roofs, walls, windows,  
pavements  
and waterproofing

Ms. Beth Schmiesing  
Robbinsdale Area Schools  
4148 Winnetka Avenue North  
New Hope, MN 55427

RE: 2024 Tennis Court Rehabilitation at Armstrong and Cooper High Schools

Dear Ms. Schmiesing:

On January 18, 2024, competitive bids were received for the above-referenced project. Of the eleven bids received, Park Construction Company submitted the lowest Base Bid in the amount of \$457,637.

Our personnel contacted Mr. Chris Grimes from Park Construction Company and he indicated that they would be able to perform the work as specified for the submitted bid amount. We have personal experience working with Park Construction Company and feel that they are competent and qualified to perform the specified work.

Based on the above information, we recommend that Park Construction Company be awarded the 2024 Tennis Court Rehabilitation project at Armstrong High School and Cooper High School.

Feel free to contact our office with any questions or comments.

Sincerely,

INSPEC

A handwritten signature in black ink that reads "Brent E. Boelter".

Brent Boelter, P.E.  
Project Manager

BB/

Cc: Ms. Alissa Pier, Robbinsdale Area Schools  
Ms. Valerie Milinkovich, Robbinsdale Area Schools

Enclosure: Bid Tabulation

5801 Duluth Street  
Minneapolis, MN 55422  
Ph. 763-546-3434  
Fax 763-546-8669

Chicago

Milwaukee

Minneapolis

[www.inspec.com](http://www.inspec.com)

# BID TABULATION

*Preliminary Bid Tabulation -  
Bids are Contingent Upon Further Review*



OWNER: Robbinsdale Area Schools

PROJECT: 2024 Tennis Court Rehabilitation at Armstrong and Cooper High Schools

BID DATE / TIME: January 18, 2024 at 2:00 PM Project # 215731

CONTRACTOR	Attachments		Bid Security	Base Bid	Unit Price 1 Subgrade Corrections (per c.y)
	A	A-1			
Park Construction Company	✓	✓	✓	\$457,637.00	\$40.50
Minnesota Roadways Co.	✓	✓	✓	\$462,000.00	\$60.00
Omann Contracting	✓	✓	✓	\$479,960.00	\$40.00
Northwest Asphalt	✓	✓	✓	\$481,400.00	\$50.00 <sup>64</sup>
Minnesota Paving & Materials	✓	✓	✓	\$494,500.00	\$50.00
Bituminous Roadways	✓	✓	✓	\$555,000.00	\$89.00
Sunram Construction	✓	✓	✓	\$582,800.00	\$75.00
VADA Contracting	✓	✓	✓	\$589,000.00	\$180.00
Blackstone Contractors	✓	✓	✓	\$695,241.90	\$60.00
Parkstone Contracting	✓	✓	✓	\$736,000.00	\$100.00
Urban Companies	✓	✓	✓	\$845,000.00	\$55.00

January 24, 2024

Ms. Alissa Pier  
Robbinsdale Area Schools – ISD #281  
4148 Winnetka Ave. North  
Minneapolis, MN 55427

**RE: Robbinsdale Middle School – LTFM 2024 HVAC Controls Renovation  
Contract Award Letter**

Dear Ms. Pier:

This letter is concerning the contract awards for the above referenced project. Bids were received on January 23, 2024 and are summarized on the attached bid tabulation sheets. Listed below is the lowest responsible bidder and their base bid amount for purposes of contract award.

<b><u>Work Scope</u></b>	<b><u>Contractor, City, State</u></b>	<b><u>Bid Amount</u></b>
WS 25-A Integrated Controls	Hunt Electric Corporation Bloomington, MN	Base Bid: \$695,820.00 Total Contract \$695,820.00

The total amount of the base bids is **\$695,820.00**, which is within a reasonable variance from our cost estimates.

If you have any questions regarding this information, please do not hesitate to contact me at 612-718-6756.

Very truly yours,  
KRAUS-ANDERSON® CONSTRUCTION COMPANY

*Josh Carr*

Josh Carr  
Project Manager



January 24, 2024



2400 Prior Avenue N.  
St. Paul, MN 55113  
651-639-0644  
[www.rsi-be.com](http://www.rsi-be.com)

Ms. Beth Schmiesing  
Robbinsdale Area Schools  
ISD #281  
4148 Winnetka Ave. N.  
New Hope, MN 55427

**SUBJECT: RECOMMENDATION FOR AWARD  
ROBBINSDALE SPANISH IMMERSION  
2024 LTFM ROOF REPLACEMENT  
RSI PROJECT # 24-11622-02**

Dear Ms. Schmiesing

On January 24, 2024, bids were received for the Robbinsdale Spanish Immersion 2024 LTFM Roof Replacement Project. On the attached tabulation of bids, Berwald Roofing is the apparent low bidder with a base bid of \$556,000.

In review of the bid with Mr. Steve Hegge, the estimator for Berwald Roofing, Mr. Hegge indicated that they understand the scope of the project and that Berwald Roofing will enter into agreement with Robbinsdale Area Schools for their bid amount.

Based on the above, we would recommend award of the Robbinsdale Spanish Immersion, 2024 LTFM Roof Replacement project to Berwald Roofing Company for a contract amount of \$556,000.

If you have any questions or require further information, please contact our office.

Regards,

RSI Building Envelope

A handwritten signature in blue ink, appearing to read 'Kurt Reed', is written over the typed name.

Kurt Reed  
Senior Consultant

**Robbinsdale Area Schools**

**Robbinsdale Spanish Immersion**

**2024 LTFM Roof Replacement Project**

**Bid Tabulation**

Contractor	Berwald Roofing	BL Dalsin Roofing	Central Roofing	JA Dalsin Roofing	Palmer West Construction
Base Bid	<b>\$556,000.00</b>	\$715,464.00	\$677,729.00	\$1,145,000.00	No Bid
Addendums	1	1	1	1	No Bid
Unit Pricing					
#1	\$3.00	\$8.30	\$3.00	\$7.00	No Bid
#2	\$300.00	\$44.18	\$65.00	No Bid	No Bid
Bid Bond	Included	Included	Included	Included	No Bid

Bid Opening  
 1/23/2024  
 2:00 PM

# Announcements | February 5, 2024

## Governance Policy Committee Meeting

Wednesday, February 7, 2024 beginning at 6:00 p.m.

## No School in Observance of President's Day

Monday, February 19, 2024

*Visit the district calendar on our website for additional details on these meeting/events.  
Visit our school websites for activities and sporting event details.*



## School Board of Robbinsdale Area Schools

Business Meeting – February 5, 2024

**AGENDA SECTION:** Adjournment

---

**ITEM:** 7. Adjournment of Business Meeting

---

**COMMENTS BY:** ReNae Bowman, School Board Chair

---

**Recommended Action:** Call the Business meeting to a close.

---

**Recommended Action:** Adjourn the business meeting.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_