

1. Welcome and Introductions	
2. Acceptance of the Agenda	
3. Approve November 14, 2023 Meeting Minutes	2
4. Preliminary FY23 Audit	5
5. Projecting the FY25 General Fund Budget	6
6. Enrollment Projections	18
7. COVID Funding Update	20
8. Reshare Staffing and Budget Timeline	
9. Future Meetings:	
• March 12, 2024	
• May 14, 2024	
• August 5, 2024 presentation of 2023-2024 report to the School Board	
10. Other	
11. Adjourn	

**ROBBINSDALE AREA SCHOOLS – INDEPENDENT SCHOOL DISTRICT 281
FINANCIAL ADVISORY COUNCIL (FAC)
MINUTES FOR NOVEMBER 14, 2023
DRAFT**

FAC Members			
X	Lennie Kaufman, Chair	X	April Gulley
	Walter Gray	X	Katherine Lankford
	Greg Kugler,	X	Nicole Sandback
X	Edwin Ochoa		
School Board Member			
X	John Vento, Treasurer		
District 281 Staff			
X	Marti Voight, Interim Superintendent	X	Virginia Lim Stembridge, Senior Accountant
X	Virginia Verbrugge, Assistant Director of Finance		
X	Karylanne Marchand, Business Office Manager		

Agenda Item 1: Welcome and Introductions

Chair Lennie Kaufman called the meeting to order, with the FAC members and others noted above in attendance. The meeting was held in-person at the Educational Service Center. Mr. Kaufman opened the meeting by welcoming the attendees, including a new member to the FAC, Edwin Ochoa, and Interim Superintendent Marti Voight. The committee members introduced themselves and shared their connection with Robbinsdale Area Schools.

Agenda Item 2: Acceptance of Agenda

The agenda had been distributed to the members prior to the meeting. A motion was properly made and seconded to accept the distributed agenda. The motion passed unanimously.

Agenda Item 3: Approve May 16, 2023 Meeting Minutes

The minutes had been distributed to the members prior to the meeting. A motion was properly made and seconded to accept the minutes. The motion passed unanimously.

Agenda Item 4: Appointment of FAC Chair and FAC Secretary

In accordance with FAC Bylaws (Article IV, Section D), the members of FAC appoint a member of the council to serve as Chair for this fiscal year. Mr. Lennie Kaufman was properly nominated and seconded to serve as the 2023-24 FAC Chair. There were no other nominations. Mr. Kaufman was unanimously elected.

In addition, the members of FAC have chosen to appoint a member to serve as Secretary. Ms. Nicole Sandback was properly nominated and seconded to serve as the 2023-24 FAC Recording Secretary. There were no other nominations. Ms. Sandback was unanimously elected.

Agenda Item 5: Budget and Staffing Timeline

Interim Superintendent Marti Voight presented the timeline for the preparation of the FY25 Budget. A timeline was distributed to the FAC showing the various steps involved in the budget and which parties were involved in completing those steps. Formal review of FY25 budget assumptions is first expected in February 2024, followed by an in-depth discussion of a preliminary budget proposal in May 2024 and final passage of the FY25 budget in June 2024.

Agenda Item 6: Question Bank

Ms. Voight explained that Stakeholder Input Sessions would be held at various sites, as well as virtually, starting in November. As part of the process of getting stakeholder feedback, a survey is being prepared to hone in on areas for feedback from stakeholders. Ms. Voight explained that questions are currently being gathered to create the survey; she requested that the FAC members send five questions by November 17th for consideration for the district survey. The survey will be available for members of the school, parents, students, etc. to take.

Ms. Voight left the meeting after she finished presenting her agenda items.

Agenda Item 7: Levy Pay 24 Update

Ms. Virginia Verbrugge presented the district's proposed FY25 levy amounts, with a line-by-line comparison to FY20 through FY24. Ms. Verbrugge explained the reasons behind some of the larger changes, as well as upcoming changes to existing levies. The calculated percentage change from Pay23 to Proposed Pay24 is 4.8%. From Pay18 to Pay24 the Capital Projects Levy trend has steadily increased, mostly from increases to property tax. The Capital Projects Levy (currently approved by the voters to be spent on technology) will be expiring after taxes payable in 2024. The November 2014 Authority of Referendum expires after taxes payable in 2025.

The Capital Levy information needs to be given to the school board by Spring and wording needs to be ready by July.

On December 18, 2023, the District is to adopt the final levy at the ISD 281 scheduled school board meeting. December 28, 2023 is the deadline to submit the final levy to Hennepin County and January 8, 2024 is the deadline to submit the final levy to the Minnesota Department of Education.

The preliminary levy for Pay 24 was set at the maximum dollar amount allowed (as has been the case in prior years).

Agenda Item 8: Audit Update

Ms. Verbrugge explained that the audit will probably finish later than usual due to a number of reasons, including the Robbinsdale School District Executive Director of Finance's departure in July, additional changes in staffing, and the priority of tracking ESSR funds. It is planned to have everything submitted to the state by November 30th.

Ms. Verbrugge provided an update that the deferred compensation claim was finalized for around \$300,000.

Agenda Item 9: Future Meetings/FAC Timeline:

The currently scheduled meetings for the remainder of the fiscal year are as follows:

- January 16, 2024
- March 12, 2024
- May 14, 2024
- August 5, 2024 presentation of 2023-2024 report to the School Board

Agenda Item 10: Other

No other items were presented for discussion.

Agenda Item 11: Adjourn

After a proper motion was made and seconded to adjourn the meeting, the meeting was adjourned.

Meeting minutes submitted by Nicole Sandback.



To: School Board Directors and Marti Voight, Interim Superintendent
From: Virginia Verbrugge, Assistant Finance Director
Date: November 29, 2023
Re: FY23 Audit Update Preliminary Results

FY23 Audit Update Preliminary Results

1. **General Fund Assigned/Unassigned/Restricted/Reserved Fund Balance Decrease of \$1.1 Million**
 - a. Due to higher transportation costs retro rate increases.
 - b. Capital expenditures related to curriculum and leasing costs.
 - c. Staffing costs related to ESSER and district substitutes.
2. **Food Service Fund Balance Increase of \$500,000**
 - a. Due to staffing shortages and additional supply chain assistance funds used to purchase fresh produce and milk.
3. **Community Ed Fund Balance Increase of \$500,000**
 - a. Due to Adventure Club revenue increase.
4. **Building Construction Fund Balance Decrease of \$2.3 Million**
 - a. Due to progress on construction projects.
5. **Debt Service/OPEB Debt Service Fund Decrease of \$70,000**
 - a. Due to decrease in levy due to excess levy prior year adjustments.
6. **Internal Services Fund Balance (Medical/Dental) Increase of \$900,000**
 - a. Due to pharmacy rebates from Preferred One.
7. **OPEB Trust Fund Balance Decrease of \$400,000**
 - a. Due to payments for retiree health costs.

The Auditors are estimating the Audit report will be final by February, 2024 due to Finance department staff transitions and work not being ready when auditors were scheduled to perform the audit work.

PROJECTING THE FY2025 BUDGET

FY2024 GENERAL FUND BUDGET

REVENUE \$203,412,068

Where does the money come from?

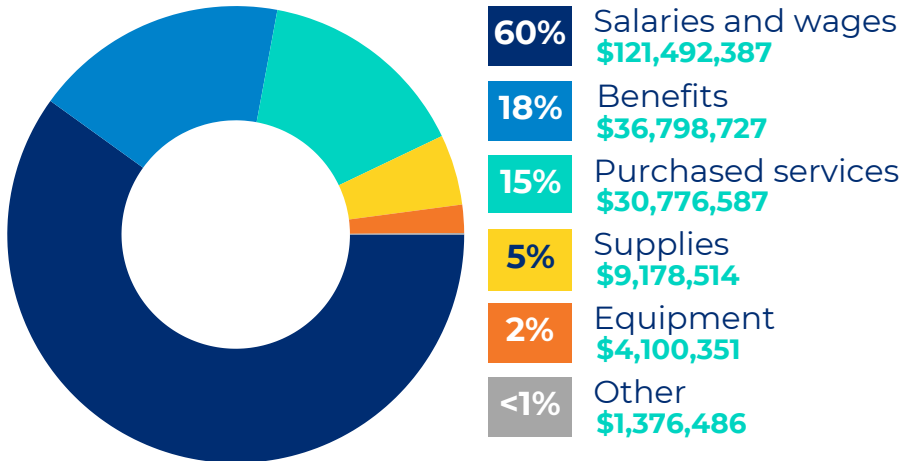


69%	State aid \$139,929,331	5%	Federal aid \$11,294,808
24%	Property taxes \$48,843,569	2%	Other revenue \$3,344,360

* District FY2023-24 revised budget per School Management Systems, Dec. 18, 2023

EXPENDITURES \$203,723,052

How is the money spent?



* District FY2023-24 revised budget per School Management Systems, Dec. 18, 2023

DIFFERENCE -\$310,984

FY2025 PROJECTED BUDGET

REVENUE \$199,346,829

Difference: **-\$4,065,239 decrease**



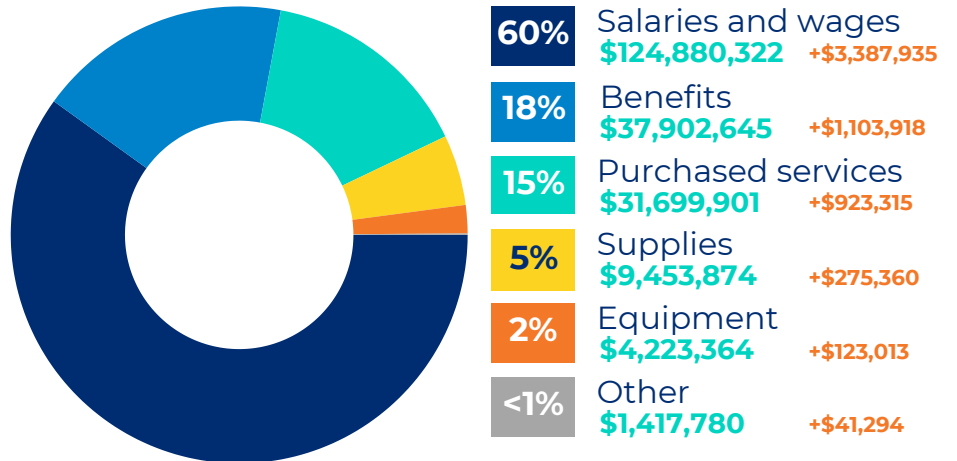
71%	State aid \$140,793,942 +\$864,611	2%	Federal aid \$4,420,000 -\$6,874,808
25%	Property taxes \$50,755,083 +\$1,911,514	2%	Other revenue \$3,377,804 -\$33,444

* District FY2024-25 projected budget per School Management Systems, Dec. 18, 2023

6

EXPENDITURES \$209,577,866

Difference: **\$5,854,832 increase**



* District FY2024-25 projected budget per School Management Systems, Dec. 18, 2023

DIFFERENCE -\$10,231,037



Projecting the FY2025 general fund budget

Virginia Verbrugge
Interim Director of Finance

Dec. 18, 2023

Land Acknowledgement

We acknowledge Robbinsdale Area Schools is located on the homelands of the Dakota and Ojibwe people.

We recognize the painful history of genocide and forced assimilation of the Indigenous inhabitants of this land.

We honor and respect the many Indigenous peoples who live on and hold sacred these lands, and we stand with members of these Nations to fight injustice in all of its forms.

We uphold the preservation of Dakota and Ojibwe languages, land based education, and tribal sovereignty.

Revised FY2024 general fund budget

REVENUE **\$203,412,068**

Where does the money come from?



69% State aid
\$139,929,331

5% Federal aid
\$11,294,808

24% Property taxes
\$48,843,569

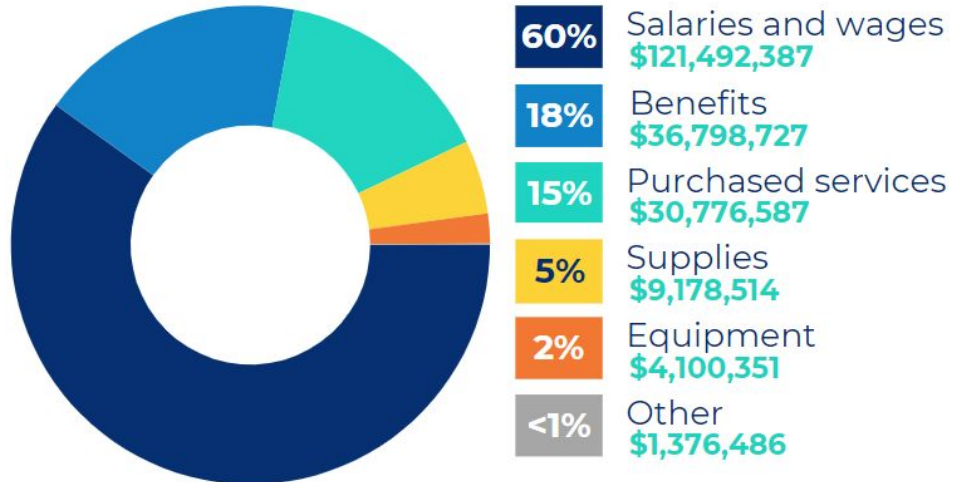
2% Other revenue
\$3,344,360

* District FY2023-24 revised budget per School Management Systems, Dec. 18, 2023

Revised FY2024 general fund budget

EXPENDITURES **\$203,723,052**

How is the money spent?



* District FY2023-24 revised budget per School Management Systems, Dec. 18, 2023

What to consider for FY2025

PROJECTED 2025 ENROLLMENT

2024-25 **10,321**

2024-25 **10,174**

Projected
decrease of

-147

students

What to consider for FY2025

ESSER FUNDING FINANCIAL CLIFF

The American Rescue Plan provided **\$41.1 million** in one-time ESSER dollars used for technology, instruction, and more.

With no permanent local, state or federal funding to backfill ESSER dollars, the district is facing a fiscal cliff that puts many positions at risk.

\$6.4
million

ESSER funds left
to spend (FY2024)



ALSO:

- Funding gaps remain due to new, underfunded state mandates and chronic shortfalls to existing programming.

Projected FY2025 general fund budget

REVENUE **\$199,346,829**

Difference: **-\$4,065,239 decrease**



71%	State aid \$140,793,942 +\$864,611	2%	Federal aid \$4,420,000 -\$6,874,808
25%	Property taxes \$50,755,083 +\$1,911,514	2%	Other revenue \$3,377,804 -\$33,444

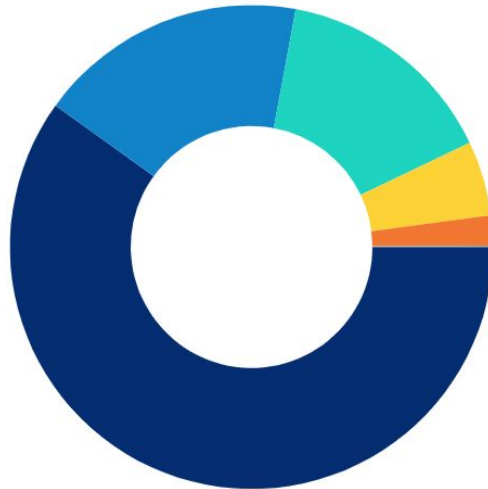
* District FY2024-25 projected budget per School Management Systems, Dec. 18, 2023

Projected FY2025 general fund budget

EXPENDITURES **\$209,577,866**

Difference:

\$5,854,832 increase



60%	Salaries and wages	\$124,880,322	+\$3,387,935
18%	Benefits	\$37,902,645	+\$1,103,918
15%	Purchased services	\$31,699,901	+\$923,315
5%	Supplies	\$9,453,874	+\$275,360
2%	Equipment	\$4,223,364	+\$123,013
<1%	Other	\$1,417,780	+\$41,294

* District FY2024-25 projected budget per School Management Systems, Dec. 18, 2023

Projected FY2025 budget shortfall



DIFFERENCE **-\$10,231,037**

RECAP:

- Decrease of \$6.9 million in federal aid
- Enrollment decline
 - *147 fewer students plus an additional reduction of 50 students for conservative budget projections*
- Increase of \$5.9 million in expenditures due to salary and benefit increases and inflationary costs

Next steps

- Jan. 22, 2024, budget on the work session
- Share the survey and community budget meeting data
- Share the standard of service for the 2024-25 school year
- Executive Cabinet and district leaders will make recommendations based on information gathered through surveys, community meetings, and new financial forecasting information from School Management Systems



ROBBINSDALE
Area Schools

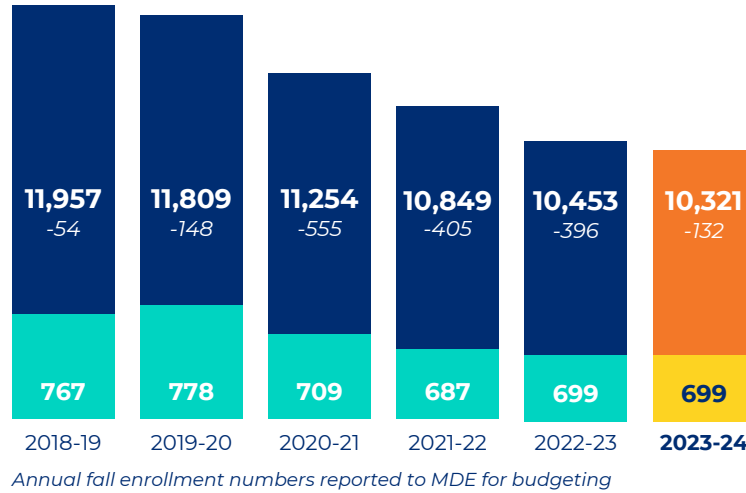
Questions?

WHERE WE'VE BEEN, WHERE WE ARE

14%
Decrease in
student enrollment
since 2018-19

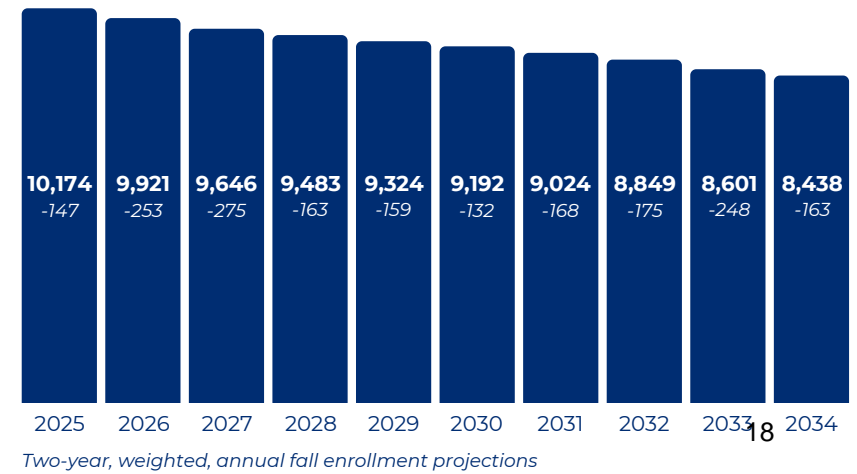
8%
Decrease in
instructional
staffing since
2018-19

Student enrollment compared to staffing (FTEs)



WHERE WE'RE GOING

10-year projected enrollment



STUDENT MIGRATION

Based on 2021-22 school year enrollment data, which is the most up-to-date information available for migration.

Total number of school-age children who reside in Rdale's boundaries:

12,844

3,595

Students transferring out of Rdale

1,815

Students open-enrolling into Rdale

11,065

Total students served

Based on total students served, NOT fall enrollment reported to MDE

COMING AND GOING

	Opt-in	Opt-out	Net
Minneapolis	1,059	131	+928
Hopkins	30	671	-641
Osseo	379	358	+21
Wayzata	53	65	-12
Brooklyn Center	63	340	-91
St. Louis Park	0	118	-118
Minnetonka	0	111	-111

OTHER CIRCUMSTANCES

ISD 287	-98
Local charters, private schools	-808
All other students opting out	-1,079

STAFFING COMPARISON

Staffing comparison with similar-sized districts. Based on last school year's (2022-23) data, which is the most up-to-date information available.



	Total ADM	Teachers	Ratio
Robbinsdale	10,925	699	15.62
NSP - Maplewood	10,177	617	16.50
Bloomington	10,073	663	15.20
Eastern Carver Co.	9,252	515	17.96
St. Cloud	9,200	753	12.22
Minnetonka	11,200	673	16.65
Mounds View	11,292	797	14.17
Lakeville	11,812	743	15.90
Wayzata	11,867	728	16.30
Average of all similar-sized districts			15.61

CURRENT / PROJECTED ENROLLMENT BY SCHOOL

ELEMENTARY SCHOOLS

	2022-23	2023-24	2024-25	Change
FAIR Pilgrim	398	404	396	-2
Forest	378	387	379	+1
Lakeview	358	323	318	-40
Meadow Lake	450	448	440	-10
Neill	328	329	322	-6
Noble	234	254	249	+15
Northport	435	399	390	-45
RSI	700	749	736	+36
SEA	429	449	442	+13
Sonnesyn	314	272	266	-48
Zachary Lane	385	407	395	-10

MIDDLE SCHOOLS

	2022-23	2023-24	2024-25	Change
FAIR Crystal	245	378	375	+130
Plymouth	836	783	775	-61
Robbinsdale	633	622	616	-17
Sandburg	418	343	340	-78

HIGH SCHOOLS

	2022-23	2023-24	2024-25	Change
Armstrong	1833	1781	1754	-79
Cooper	1630	1433	1412	-218
Highview	184	324	344	+160
RVA Grades 4-12	207	226	225	-18

19

NOTES, SOURCES AND REFERENECES

- Enrollment data from 2023-24 going back to 2018-19 is from the Minnesota Department of Education (MDE).
- Staffing data comes from PELSB and MDE.

- Enrollment projection data comes from Dr. Porter and Dr. Sheehan's e-trend model.

COVID FUNDING

Federal Funds		GRANT AMOUNT	FY21	FY22	FY23	FY24		Lost
American Rescue Plan IDEA Part B Sec 611	140	617,992.29	-	166,582.09	350,654.54	-		100,755.66
American Rescue Plan IDEA Part B Sec 619	141	53,712.12	-	-	53,539.09	-		173.03
American Rescue Plan IDEA Part B Sec 611 CEIS	144	104,343.73	-	64,547.16	36,208.50	-		3,588.07
Governor's Discretionary ARP Summer Academic & Mental Health	150	569,858.28	321,054.11	248,804.17	-	-		0.00
Elementary and Secondary School Emergency Relief Fund I 90% to LEA	151	2,315,378.22	2,174,966.27	140,411.95	-	-		0.00 20
Elementary and Secondary School Emergency Relief Fund I 9.5% to LEA	152	81,668.73	81,668.73	-	-	-		-
Governor's Discretionary ARP Application for Federal Funding	153	1,072,352.64	1,072,352.64	-	-	-		-
CARES Relief Funds Back to School	154	3,769,158.67	3,769,158.67	-	-	-		-
Elementary and Secondary School Emergency Relief Fund II 90% to LEA	155	8,639,851.96	-	8,215,321.41	424,530.55	-		0.00
ARP Homeless Children and Youth II	159	93,025.72	-	2,894.06	33,782.81	56,348.85		-

ESSER III 90% to LEA Response to COVID-19	160	15,523,104.16	-	-	13,679,153.63	1,843,950.53	-
ESSER III LEARNING RECOVERY ACTIVITIES	161	3,880,776.04	-	-	1,997,013.88	1,883,762.16	-
ESSER EXPANDED SUMMER LEARNING	163	1,189,498.40	-	-	827,784.65	361,713.75	-
ESSER III LEARNING RECOVERY LOST INSTRUCTIONAL TIME	169	644,831.01	-	8,204.93	-	636,626.08	-
MINNESOTA COVID 19 TESTING	170	272,801.62	-	-	63,755.38	-	209,046.24
MINNESOTA COVID 19 TESTING	170	662,878.51	-	662,878.51	-	-	- 21
PANDEMIC ENROLLMENT LOSS	171	842,828.44	-	842,828.44	-	-	-
TOTALS		40,334,060.54	7,419,200.42	10,352,472.72	17,466,423.03	4,782,401.37	313,563.00