

Work Session will begin 15 minutes after adjournment of the Business Meeting.

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School Board of Robbinsdale Area Schools

Business Meeting - November 6, 2023

AGENDA SECTION: Call to Order

ITEM: Roll Call Attendance

	PRESENT	ABSENT
Helen Bassett	<hr/>	<hr/>
ReNae Bowman	<hr/>	<hr/>
Sharon E. Brooks	<hr/>	<hr/>
Dr. Greta Evans-Becker	<hr/>	<hr/>
Kim Holmes	<hr/>	<hr/>
Caroline Long	<hr/>	<hr/>
John Vento	<hr/>	<hr/>
Marti Voight, ex-officio Interim Superintendent	<hr/>	<hr/>



School Board of Robbinsdale Area Schools

Business Meeting – November 6, 2023

AGENDA SECTION: Acceptance of Agenda

ITEM: 2. Acceptance of Business Meeting Agenda

COMMENTS BY: Helen Bassett, School Board Chair

Recommended Action: Approve Business Meeting agenda.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

School Board of Robbinsdale Area Schools

Business Meeting – November 6, 2023

AGENDA SECTION: Operations

ITEM: 3.A. Resolution Authorizing Payment of Specific Statements in Advance for 2023-2024 (3 items previously pulled)

COMMENTS BY: Marti Voight, Interim Superintendent and Virginia Verbrugge, Assistant Director of Finance

Recommended Action: Approve the resolution authorizing payment of specific statements in advance for 2023-2024 (3 items previously pulled).

	Yes	No	Abstention
Helen Bassett			
ReNae Bowman			
Sharon E. Brooks			
Dr. Greta Evans-Becker			
Kim Holmes			
Caroline Long			
John Vento			

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

RESOLUTION TO AUTHORIZE PAYMENT OF SPECIFIC STATEMENTS
IN ADVANCE OF BOARD APPROVAL

Director Evans-Becker introduced the following resolution and move its adoption:

BE IT RESOLVED by the School Board of Independent School District No. 281, Robbinsdale, Minnesota, as follows:

It is recommended that and consistent with Minnesota Statute 123B.11, 123B.02 and 471.38, the Executive Director of Finance be hereby vested with the authority and responsibility to make the following payment in advance of board approval through June 30, 2024.

Payment or expense claims against the school district for:

1. Contracted transportation invoices
2. Registration and travel expenses
3. Special program speakers fees, consulting fees and contracted personnel service fees

5

The Executive Director of Finance is hereby vested with the authority and responsibility to initiate electronic fund transfers including payment of interest, payroll bank account transfers, state and federal tax withholding, state sales tax, electronic fund transfer payments covering investments, bond principal and interest, tax anticipation certificate principal and interest, loan principal and interest fiscal agent service charges.

1. The disbursing bank shall keep on file a certified copy of this authorization which allows electronic fund transfers.
2. The initiator of the electronic transfer shall be identified for each transaction.
3. The initiator shall document the request and obtain approval from the Executive Director of Finance.
4. A written confirmation of the transaction shall be made no later than one business day after the transaction and shall be used to support the transaction.

Motion was seconded by Director Bassett, and upon vote being taken thereon, the following voted in favor thereof: Directors: Bassett, Bowman, Brooks, Evans-Becker, Holmes, Long and Vento

And the following voted against the same: None

Whereupon said resolution was declared duly adopted.

By: 
School Board Chair

By: 
School Board Clerk



To: Board of Education
Date: 10.16.23
Re: Resolution Authorizing Payment of Specific Statements in Advance for
FY24 - Solutions for Three Items Pending

Contracted Services:

- [Contract/Service Agreement Approval Form](#)
- [Sample of spreadsheet](#)
- **Threshold:** \$25,000 and above under Minnesota Statute 471.345, subdivision 5, requires two quotes or may be on the open market, kept on file for 2 years after their receipt.
- **Minnesota Statute:** [471.345 - Uniform Municipal Contracting Law](#)
- **Recommendation:** Post the spreadsheet of Contracted Services on the school board agenda under consent at the second business meeting of the month.

Professional Development:

- [Professional Development Form](#)
- [Sample of spreadsheet](#)
- **Threshold:** 2% of the basic formula for general education is required to be spent on professional development for our district staff.
- **Minnesota Statutes:** [122.A60 - Staff Development](#) and [122.A61 - Reserved Revenue for Staff Development](#)
- [Administrative Procedure 425 Professional Learning](#)
- **Recommendation:** Post the spreadsheet of professional development on the school board agenda under consent at the second business meeting of the month.

Transportation Payments:

- 20 days to make payments from the date of the invoice.
- **Recommendation:** Continue to have the Director of Transportation review the invoices(routes, number of days, and type of route), complete the check request, and submit to Assistant Director of Finance for review and approval for payment.

School Board of Robbinsdale Area Schools

Business Meeting – November 6, 2023

AGENDA SECTION: Operations

ITEM: 3.B. Approval of Interim Superintendent Contract

COMMENTS BY: Helen Bassett, School Board Chair

Recommended Action: Approve the proposed contract for Interim Superintendent Marti Voight.

	Yes	No	Abstention
Helen Bassett			
ReNae Bowman			
Sharon E. Brooks			
Dr. Greta Evans-Becker			
Kim Holmes			
Caroline Long			
John Vento			

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



School Board of Robbinsdale Area Schools

Business Meeting – November 6, 2023

AGENDA SECTION: Operations

ITEM: 3.C. Non-Action - Human Resources Staffing Update

PRESENTER: Amy O'Hern, Executive Director of Human Resources

If needed, Ms. O'Hern will address any questions from the School Board regarding the Human Resources Staffing Update for November 6, 2023.



School Board of Robbinsdale Area Schools

Business Meeting – November 6, 2023

AGENDA SECTION:	Operations
ITEM:	3.D. Non-Action: Policy 509 - Enrollment Options
PRESENTER:	Governance Policy Committee Member(s)

Policy Committee members will review the draft of policy 509: Enrollment Options - and recommend moving to action for approval at the November 20, 2023 Business Meeting.

Adopted: _____

MSBA/MASA Model Policy 509

Orig. 1995

Revised: _____

Rev. 2023

509 ENROLLMENT OF NONRESIDENT STUDENTS

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The school district desires to participate in the Enrollment Options Program (Open Enrollment) established by Minnesota Statutes, section 124D.03. The purpose of this policy is to set forth the application and exclusion procedures used by the school district in making said determination.

II. GENERAL STATEMENT OF POLICY

The school board adopts specific standards for acceptance and rejection of Open Enrollment applications.

III. OPEN ENROLLMENT PROCESS

A. Open Enrollment applications will be approved provided that acceptance of the application will not exceed the capacity of a program, excluding special education services; class; grade level; or school building as established by school board resolution and provided that:

1. space is available for the applicant under enrollment cap standards established by school board policy or other directive; and
2. in considering the capacity of a grade level, the school district may only limit the enrollment of nonresident students to a number not less than the lesser of: (a) one percent of the total enrollment at each grade level in the school district; or (b) the number of school district resident students at that grade level enrolled in a nonresident school district in accordance with Minnesota Statutes, section 124D.03.
3. the applicant is not otherwise excluded by action of the school district because of previous conduct in another school district.

B. If the school district limits enrollment of nonresident students pursuant to this section, the district shall report to the Commissioner of the Minnesota Department of Education (MDE) by July 15 on the number of nonresident pupils denied admission due to the limitations on the enrollment of nonresident pupils.

IV. BASIS FOR DECISIONS

A. Standards that may be used for rejection of application

In addition to the provisions above, the school district may refuse to allow a pupil who is expelled under Minnesota Statutes, section 121A.45 to enroll during the term of the expulsion if the student was expelled for:

1. possessing a dangerous weapon, including a weapon, device, instruments, ~~—~~ material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, with except that such term

~~does not include the exception of~~ a pocket knife with a blade less than two and one-half inches in length, at school or a school function;

2. possessing or using an illegal drug at school or a school function;
3. selling or soliciting the sale of a controlled substance while at school or a school function; or
4. committing a third-degree assault involving assaulting another and inflicting substantial bodily harm.

C. Standards that may not be used for rejection of application

The school district may not use the following standards in determining whether to accept or reject an application for open enrollment:

1. previous academic achievement of a student;
2. athletic or extracurricular ability of a student;
3. disabling conditions of a student;
4. a student's proficiency in the English language;
5. the student's district of residence except where the district of residence is directly included in an enrollment options strategy included in an approved achievement and integration program; or
6. previous disciplinary proceedings involving the student. This shall not preclude the school district from proceeding with exclusion as set out in this policy.

D. Application

The student and parent or guardian must complete and submit the "General Statewide Enrollment Options Application for K-12 and Early Childhood Special Education (or the Statewide Enrollment Options Application for State-funded Voluntary Prekindergarten (VPK) or School Readiness Plus (SRP) Application if applicable) developed by MDE and available on its website.

The school district may require a nonresident student enrolled in a program under Minnesota Statutes, section 125A.13, or in a preschool program, except for a program under Minnesota Statutes, section 124D.151 or Laws 2017, First Special Session chapter 5, article 8, section 9, to follow the application procedures under this subdivision to enroll in kindergarten. A district must allow a nonresident student enrolled in a program under Minnesota Statutes, section 124D.151 or Laws 2017, First Special Session chapter 5, article 8, section 9, to remain enrolled in the district when the student enters kindergarten without submitting annual or periodic applications, unless the district terminates the student's enrollment under subdivision 12.

The school district shall notify the parent or guardian in writing by February 15 or within ninety (90) days for applications submitted after January 15 in the case of achievement and integration district transfers whether the application has been accepted or rejected. If an application is rejected, the district must state in the notification the reason for rejection. The parent or guardian must notify the nonresident district by March 1 or within ten (10) business days whether the pupil intends to enroll in the nonresident

district.

E. Lotteries

If a school district has more applications than available seats at a specific grade level, it must hold an impartial lottery following the January 15 deadline to determine which students will receive seats. The district must give priority to enrolling siblings of currently enrolled students, students whose applications are related to an approved integration and achievement plan, children of the school district's staff, and students residing in that part of a municipality (a statutory or home rule charter city or town) where:

1. the student's resident district does not operate a school building;
2. the municipality is located partially or fully within the boundaries of at least five school districts;
3. the nonresident district in which the student seeks to enroll operates one or more school buildings within the municipality; and
4. no other nonresident, independent, special, or common school district operates a school building within the municipality.

The process for the school district lottery must be established by school board policy and posted on the school district's website.

F. Exclusion

1. Administrator's initial determination. If a school district administrator knows or has reason to believe that an applicant has engaged in conduct that has subjected or could subject the applicant to expulsion or exclusion under law or school district policy, the administrator will transmit the application to the superintendent with a recommendation of whether exclusion proceedings should be initiated.
2. Superintendent's review. The superintendent may make further inquiries. If the superintendent determines that the applicant should be admitted, he or she will notify the applicant and the school board chair. If the superintendent determines that the applicant should be excluded, the superintendent will notify the applicant and determine whether the applicant wishes to continue the application process. Although an application may not be rejected based on previous disciplinary proceedings, the school district reserves the right to initiate exclusion procedures pursuant to the Minnesota Pupil Fair Dismissal Act as warranted on a case-by-case basis.

G. Termination of Enrollment

The school district may terminate the enrollment of a nonresident student enrolled under an enrollment options program pursuant to Minnesota Statutes, section 124D.03 or 124D.08 at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy under Minnesota Statutes, chapter 260A, and the student's case has been referred to juvenile court. A "habitual truant" is a child under 17 years of age who is absent from attendance at school without lawful excuse for seven school days in a school year if the child is in elementary school or for one or more class periods on seven school days in a school year if the child is in middle school, junior high school, or high

school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days in a school year and who has not lawfully withdrawn from school under Minnesota Statutes, section 120A.22, subdivision 8. The school district may also terminate the enrollment of a nonresident student over 17 years of age if the student is absent without lawful excuse for one or more periods on 15 school days and has not lawfully withdrawn from school under Minnesota Statutes, section 120A.22, subdivision 8.

A student who has not applied for and been accepted for open enrollment pursuant to this policy and does not otherwise meet the residency requirements for enrollment may be terminated from enrollment and removed from school. Prior to removal from school, the school district will send to the student's parents a written notice of the school district's belief that the student is not a resident of the school district. The notice shall include the facts upon which the belief is based and notice to the parents of their opportunity to provide documentary evidence, in person or in writing, of residency to the superintendent or the superintendent's designee. The superintendent or the superintendent's designee will make the final determination as to the residency status of the student.

Notwithstanding the requirement that an application must be approved by the board of the nonresident district, a student who has been enrolled in a district, who is identified as homeless, and whose parent or legal guardian moves to another district, or who is placed in foster care in another school district, may continue to enroll in the nonresident district without the approval of the board of the nonresident district. The approval of the board of the student's resident district is not required.

Legal References: Minn. Stat. § 120A.22, Subd. 3(e) and Subd. 8 (Compulsory Instruction)
Minn. Stat. § 121A.40-121A.56 (~~The~~-Pupil Fair Dismissal Act)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Board Approval to Enroll in Nonresident District; Exceptions)
Minn. Stat. § 124D.68 (Graduation Incentives Program)
Minn. Stat. Ch. 260A (Truancy)
Minn. Stat. § 260C.007, Subd. 19 (Definitions)
Minn. Op. Atty. Gen. 169-f (Aug. 13, 1986)
Indep. Sch. Dist. No. 623 v. Minn. Dept. of Educ., Co. No. A05-361, 2005 WL 3111963 (Minn. Ct. App. 2005) (unpublished)
[18 U.S.C. 930, para. \(g\)\(2\) \(Definition of weapon\)](#)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 517 (Student Recruiting)

Policy 509: Enrollment Options

I. PURPOSE

Robbinsdale Area Schools values school choice and participates in the Enrollment Options Program (**Open Enrollment**) established by Minn. Stat. §124D.03 as set forth in this policy. In administering these procedures the district superintendent may delegate any of the duties.

II. GENERAL STATEMENT OF POLICY

The school board adopts specific standards for acceptance and rejection of Open Enrollment applications.

III. OPEN ENROLLMENT PROCESS

- A. Open Enrollment **applications** will be approved provided that acceptance of the application will not exceed the capacity of a program, excluding special education services; class; grade level; or school building as established by school board resolution and provided that:
1. space is available for the applicant under enrollment cap standards established by school board policy or other directive; and
 2. in considering the capacity of a grade level, the school district may only limit the enrollment of nonresident students to a number not less than the lesser of: (a) one percent of the total enrollment at each grade level in the school district; or (b) the number of school district resident students at that grade level enrolled in a nonresident school district in accordance with Minnesota Statutes, section 124D.03.
 3. the applicant is not otherwise excluded by action of the school district because of previous conduct in another school district.
- B. **If the school district limits enrollment of nonresident students pursuant to this section, the district shall report to the Commissioner of the Minnesota Department of Education (MDE) by July 15 on the number of nonresident pupils denied admission due to the limitations on the enrollment of nonresident pupils.**

IV. BASIS FOR DECISIONS

- A. Standards that may be used for rejection of application

In addition to the provisions above, the school district may refuse to allow a pupil who is expelled under Minnesota Statutes, section 121A.45 to enroll during the term of the

expulsion if the student was expelled for:

1. possessing a dangerous weapon, including a weapon, device, instruments, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, ~~with~~ **except that such term does not include the exception of** a pocket knife with a blade less than two and one-half inches in length, at school or a school function;
2. possessing or using an illegal drug at school or a school function;
3. selling or soliciting the sale of a controlled substance while at school or a school function; or
4. committing a third-degree assault involving assaulting another and inflicting substantial bodily harm.

C. Standards that may not be used for rejection of application

The school district may not use the following standards in determining whether to accept or reject an application for open enrollment:

1. previous academic achievement of a student;
2. athletic or extracurricular ability of a student;
3. disabling conditions of a student;
4. a student's proficiency in the English language;
5. the student's district of residence except where the district of residence is directly included in an enrollment options strategy included in an approved achievement and integration program; or
6. previous disciplinary proceedings involving the student. This shall not preclude the school district from proceeding with exclusion as set out in this policy.

D. Application

The student and parent or guardian must complete and submit the "General Statewide Enrollment Options Application for K-12 **and Early Childhood Special Education (or the Statewide Enrollment Options Application for State-funded Voluntary Prekindergarten (VPK) or School Readiness Plus (SRP) Application if applicable)** developed by MDE and available on its website.

The school district may require a nonresident student enrolled in a program under Minnesota Statutes, section 125A.13, or in a preschool program, except for a program under Minnesota Statutes, section 124D.151 or Laws 2017, First Special Session chapter 5, article 8, section 9, to follow the application procedures under this subdivision to enroll in kindergarten. A district must allow a nonresident student enrolled in a program under Minnesota Statutes, section 124D.151 or Laws 2017, First Special Session chapter 5, article 8, section 9, to remain enrolled in the district when the student enters kindergarten without submitting annual or periodic applications, unless the district terminates the student's enrollment under subdivision 12.

The school district shall notify the parent or guardian in writing by February 15 or within ninety (90) days for applications submitted after January 15 in the case of achievement and integration district transfers whether the application has been accepted or rejected. If an application is rejected, the district must state in the notification the reason for rejection. The parent or guardian must notify the nonresident district by March 1 or within ten (10) business days whether the pupil

intends to enroll in the nonresident district.

E. Lotteries

If a school district has more applications than available seats at a specific grade level, it must hold an impartial lottery following the January 15 deadline to determine which students will receive seats. The district must give priority to enrolling siblings of currently enrolled students, students whose applications are related to an approved integration and achievement plan, children of the school district's staff, and students residing in that part of a municipality (a statutory or home rule charter city or town) where:

1. the student's resident district does not operate a school building;
2. the municipality is located partially or fully within the boundaries of at least five school districts;
3. the nonresident district in which the student seeks to enroll operates one or more school buildings within the municipality; and
4. no other nonresident, independent, special, or common school district operates a school building within the municipality.

The process for the school district lottery must be established by school board policy and posted on the school district's website.

F. Exclusion

1. Administrator's initial determination. If a school district administrator knows or has reason to believe that an applicant has engaged in conduct that has subjected or could subject the applicant to expulsion or exclusion under law or school district policy, the administrator will transmit the application to the superintendent with a recommendation of whether exclusion proceedings should be initiated.
2. Superintendent's review. The superintendent may make further inquiries. If the superintendent determines that the applicant should be admitted, he or she will notify the applicant and the school board chair. If the superintendent determines that the applicant should be excluded, the superintendent will notify the applicant and determine whether the applicant wishes to continue the application process. Although an application may not be rejected based on previous disciplinary proceedings, the school district reserves the right to initiate exclusion procedures pursuant to the Minnesota Pupil Fair Dismissal Act as warranted on a case-by-case basis.

G. Termination of Enrollment

The school district may terminate the enrollment of a nonresident student enrolled under an enrollment options program pursuant to Minnesota Statutes, section 124D.03 or 124D.08 at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy under Minnesota Statutes, chapter 260A, and the student's case has been referred to juvenile court. A "habitual truant" is a child under 17 years of age who is absent from attendance at school without lawful excuse for seven school days in a school year if the child is in elementary school or for one or more class periods on seven school days in a school year if the child is in middle school, junior high school, or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days in a school year and who has not lawfully withdrawn from school under Minnesota Statutes, section 120A.22, subdivision 8. The school district may also terminate the enrollment of a nonresident student over 17 years of age if the student is absent without lawful excuse for one or more periods on 15 school days and has not

lawfully withdrawn from school under Minnesota Statutes, section 120A.22, subdivision 8.

A student who has not applied for and been accepted for open enrollment pursuant to this policy and does not otherwise meet the residency requirements for enrollment may be terminated from enrollment and removed from school. Prior to removal from school, the school district will send to the student's parents a written notice of the school district's belief that the student is not a resident of the school district. The notice shall include the facts upon which the belief is based and notice to the parents of their opportunity to provide documentary evidence, in person or in writing, of residency to the superintendent or the superintendent's designee. The superintendent or the superintendent's designee will make the final determination as to the residency status of the student.

Notwithstanding the requirement that an application must be approved by the board of the nonresident district, a student who has been enrolled in a district, who is identified as homeless, and whose parent or legal guardian moves to another district, or who is placed in foster care in another school district, may continue to enroll in the nonresident district without the approval of the board of the nonresident district. The approval of the board of the student's resident district is not required. the superintendent's designee will make the final determination as to the residency status of the student.

Legal References: Minn. Stat. §120A.22, Subd. 3(e) (Residency Determined)

and Subd. 8 (Compulsory Instruction)Minn. Stat.

Minn. Stat. §121A.40-121A.56 (Pupil Fair Dismissal Act)

Minn. Stat. §124D.03 (Enrollment Options Program)

Minn. Stat. §124D.08 (School Board Approval to Enroll in Non-resident District)

Minn. Stat. §124D.68 (High School Graduation Incentives Program)

Minn. Ch. 260A (Truancy)

Minn. Stat. §206C.007, Subd. 19 (Habitual Truant Defined)

Op. Minn. Att'y Gen. No. 169-f (August 13, 1986)

Indep. Sch. Dist. No. 623 v. Minn. Dept. of Educ., Co. No. A05-361, 2005

WL 3111963 (Minn. App. 2005) (unpublished)

18 U.S.C. 930, para. (g)(2) (Definition of weapon)

Cross References:

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 517 (Student Recruiting)



School Board of Robbinsdale Area Schools

Business Meeting – November 6, 2023

AGENDA SECTION: Consent Agenda
ITEM: 4. Approval of Consent Agenda
PRESENTER: Helen Bassett, School Board Chair

Description: Consent Agenda items are considered routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which the item will be removed as a Consent Agenda item and addressed. Consent Agenda items include administrative, personnel matters and financial matters.

Recommended Motion: Approve the Consent Agenda items.

	Yes	No	Abstention
Helen Bassett			
ReNae Bowman			
Sharon E. Brooks			
Dr. Greta Evans-Becker			
Kim Holmes			
Caroline Long			
John Vento			

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

***Approved November 6, 2023*

A Business Meeting of the School Board of Robbinsdale Area Schools (RAS) was held Monday, ~~September 18,~~ ^{October 16,} 2023, beginning at 7:00 p.m. Boardroom at the Robbinsdale Area Schools Education Service Center. A recording of the meeting can be found at: <https://www.rdale.org/discover/school-board> under "Watch School Board Meeting Webcasts."

Call to Order and Roll Call

Chair Bassett called the meeting to order at 7:02 p.m. Directors present: Helen Bassett, ReNae Bowman, Sharon E. Brooks, Dr. Greta Evans-Becker, Kim Holmes, Caroline Long, and John Vento; and Marti Voight, Interim Superintendent. Director(s) absent: none. There was a quorum, and the meeting was called to order.

Acceptance of the Agenda

Chair Bassett asked for a motion to accept the Business Meeting agenda. Director Vento moved to approve the agenda, and Director Evans-Becker seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Bowman, Brooks, Evans-Becker, Holmes, Long and Vento. And the following voted against the same: none. Said motion was declared duly passed.

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Arts Showcase: Cooper Bella Voce Vocal Group

Jennifer Rowan, Director

29 members of the Cooper's Bella Voce Vocal Group performed "Star Spangled Banner" by Joel Jacklich, and *My Land* arranged by Roger Emerson.

Interim Superintendent's Report

Marti Voight, Interim Superintendent

Ms. Voight thanked the Cooper Bella Voce Vocal Group and Director Rowan for their performance. She then thanked Board members, Toya Stewart Downey, Anthony Williams and all district staff who volunteered at the Great Rdale Get Together Community Connect event on Saturday, October 7. Ms. Voight notified the Board of the Unified Communications as a Service (UCaaS) Ring Central proposal, and intent to move forward with replacement of the phone system districtwide. The new system is more cost-effective than fixing our old system, and will provide calling and texting capabilities. The transition is scheduled to occur during winter break.

Operations

- A. Action: Resolution Authorizing Sale of General Obligation Facilities Maintenance (LTFM) Bonds, Series 2023A
MOTION: Director Vento moved approval and waived reading of the resolution, and Director Evans-Becker seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Brooks, Evans-Becker, Long, and Vento. The following voted against the same: none. And the following abstained from voting: Directors Bowman and Holmes. Said motion was declared duly passed.
- B. Action: Resolution to Support the Forms A and B Grant Applications to the Minnesota State High School League (MSHSL) Foundation
MOTION: Director Holmes moved approval, and Director Brooks seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Bowman, Brooks, Evans-Becker, Holmes, Long and Vento. And the following voted against the same: none. Said motion was declared duly passed.
- C. Action: Resolution to Support Hennepin County Youth Activities Grant Application
MOTION: Director Holmes moved approval, and Director Brooks seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Bowman, Brooks, Evans-Becker, Holmes, Long and Vento. And the following voted against the same: none. Said motion was declared duly passed.
- D. Action: Resolution Accepting September 2023 Donations of \$21,791.36
MOTION: Director Vento moved approval, and Director Evans-Becker seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Bowman, Brooks, Evans-Becker, Holmes, Long and Vento. And the following voted against the same: none. Said motion was declared duly passed.
- E. Action: Approval of Financial Advisory Council (FAC) Appointees - Greg Kugler and Edwin Ochoa

MOTION: Director Vento moved approval, and Director Bowman seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Bowman, Brooks, Evans-Becker, Holmes, Long and Vento. And the following voted against the same: none. Said motion was declared duly passed.

- F. Non-Action: Resolution Authorizing Payment of Specific Statements in Advance for FY24 - Part II
Marti Voight, Interim Superintendent and Virginia Verbrugge, Assistant Director of Finance
Ms. Voight and Ms. Verbrugge presented proposed documentation for discussion in regard to Contracted Transportation Services, Registration and Travel Expenses and Special Speaker Fees, Consulting Fees, Contracted Fees - in preparation for a vote for approval at the November 6, 2023 Business Meeting.
- G. Non-Action: Human Resources Staffing Update
Amy O'Hern, Executive Director of Human Resources
Ms. O'Hern was available to address any questions from the Human Resources Staffing Update for October 16, 2023.
- H. Non-Action: School Safety Update
Bo Powell, Director of Security
Mr. Powell provided an update on the upcoming Youth Leadership Training on October 17. 15 student leaders will be attending with advisors. Director Holmes asked that the students report back afterwards in regard to Students Against Violence Everywhere (SAVE).
- I. Non-Action: Policy Update
Governance Policy Committee Members
Ms. Voight and Directors Bowman and Brooks met for a couple of hours on Saturday, September 23. October 17, 2023 there will be a Policy Committee Meeting at ESC from 6:00-8:00 p.m. Ms. Voight brought up legislative changes have been made to policy 506: Student Discipline - particularly in regard to the complaint 20 process.
- J. Non-Action: Ad Hoc Transportation and Facility/Infrastructure Committee Report to the School Board
Helen Bassett, School Board Chair
Chair Bassett reviewed the report from the Ad Hoc Transportation and Facility/Infrastructure Committee providing the committee's preliminary recommendations:
- Development of a comprehensive three-year plan for transportation services
 - Consideration of crafting a phased RFP process that contemplates a bus garage
 - Renewal of Durham's contract for the 2024-2025 school year
 - Development of the RFP as soon as possible, then determine target dates and a timeline to post the publication
- Discussion followed.
- K. Non-Action: Board Business Priority Issue Update, Decision Discussion and Next Steps
Helen Bassett, School Board Chair
Chair Bassett reviewed the Board Business Priority Issue Update. The Board prioritized initiatives as follows via input through individual submissions to Chair Bassett:
1. Superintendent Search
 2. Fiscal Plan - Baker Tilly
 3. ESSER Funds
 4. Referendum
 5. Transportation
 6. Bargaining Group Negotiations
- The Board will now continue with next steps, beginning with the RFP sent for Superintendent Search Firms - open through November 2, 2023. Proposals will be reviewed at the Work Session on Monday, November 6, 2023.

Consent Agenda

Consent Agenda items include administrative, personnel matters, and financial matters.

MOTION: Director Evans-Becker moved approval of the Consent Agenda, and Director Vento seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Bowman, Brooks, Evans-Becker, Holmes, Long and Vento. And the following voted against the same: none. Said motion was declared duly passed.

Board Reports

Each month Board Members share updates from their different committee assignments and attendance at district and community events. Before the Business Meeting, Director Holmes facilitated the listening time held at 6 p.m. in the Boardroom at the Education Service Center. Three community members spoke in regards to:

- Accountability and transparency
- Superintendent search

- District financial reporting and communication

Announcements (can be found on our website)

Adjournment

MOTION: Chair Bassett moved to adjourn the Business meeting, and Director Brooks seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Bowman, Brooks, Evans-Becker, Holmes, Long, and Vento. And the following voted against the same: none. Meeting was adjourned.

Prepared and submitted by:

Molly Olson

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

Signed: 
School Board Clerk, Independent School District 281

Date: Nov. 6, 2023

Minutes of Work Session
The School Board of Robbinsdale Area Schools

***Reviewed November 6, 2023*

A Work Session of the School Board of Robbinsdale Area Schools (RAS) was held Monday, October 16, 2023 in the Boardroom at the Robbinsdale Area Schools Education service Center. Complete agendas, reports, and presentations are available at the office and on our website. A recording of the meeting can be found at: <https://www.rdale.org/discover/school-board> under "Watch School Board Meeting Webcasts." ***Work session summary minutes are not approved by the School Board.***

Director(s) present: Helen Bassett, ReNae Bowman, Sharon E. Brooks, Dr. Greta Evans-Becker, Kim Holmes, Caroline Long, and John Vento; and Marti Voight, Interim Superintendent. Director(s) absent: none.

Data Warehouse

John Groenke, Executive Director of Student Services

Bridget Hall, Director of Elementary Curriculum and Federal Programs

Matt Pletcher, Director of Secondary Curriculum and Multilingual Programs

Mr. Groenke, Ms. Hall and Mr. Pletcher reviewed the vendors selected for comparison to find the best data warehouse 22 and visualization platform, and explained the choice of EduClimber for these functions - then responded to questions.

Staffing Ratios Information for Discussion

John Groenke, Executive Director of Student Services and Virginia Verbrugge, Assistant Director of Finance

Mr. Groenke and Ms. Verbrugge brought forth the staffing ratio information that was approved for the 2023-2024 school year for discussion prior to recommendations being brought forward for approval this year.

Board Topics

Helen Bassett, School Board Chair

1. Superintendent Search Update - Request for Proposal (RFP) was sent out to five vendors requested by the Board, and open to the public with submissions due November 2, 2023
2. Ad Hoc Transportation and Facility/Infrastructure Committee Update - discussion was held during the Business Meeting instead

Old Business

Helen Bassett, School Board Chair

1. School Board Closed Session

Closed session pursuant to Minnesota Statute 13D.03, Labor Negotiations Strategy originally scheduled for October 16, 2023 following the Work Session was postponed to Monday, November 6, 2023 10 minutes after the adjournment of the Work Session.

Prepared and submitted by:

Molly Olson

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

LICENSED STAFF - November 6, 2023**NEW HIRE**

Name	Building	Title	Lane/Step	Effective Date
Gronwall, Karl	FAIR	English	MA/8	10/23/2023
Jeong, Kimberly	NPE/SOE	Nurse	MA/10	10/23/2023

RESIGNATION/RETIREMENT

Name	Building	Title		Effective Date
Johansen, Peter (31 years)	PMS	LOA		10/31/2023
Kim, Miriam C	SMS	EL		11/3/2023

TERMINATION

Name	Building	Title		Effective Date
Lanoux, Troy D	SMS	Special Education EBD		10/20/2023

NON-LICENSED STAFF - November 6, 2023**NEW HIRE**

Name	Building	Title	Step/Lane	Effective Date
Alcantara Liranzo, Carlos	SMS	Security EA	CL4, Step 5	10/23/2023
Barber, Collis	RMS	Program Assistant	LV7, Step 2	10/16/2023
Flannery, Shannon	FOE	Special Ed EA	CL3, Step 2	10/23/2023
Gbeyetin, Marielle	PMS	Service Employee	CU7, Step 1	10/16/2023
Holguin, Jeanine	MLE	Special Ed EA	CL3, Step 3	10/30/2023
Idrissa, Marthe	LVE	Special Ed EA	CL2, Step 3	10/16/2023
Kenote, Bradley	MLE	REA	LV1, Step 3	10/12/2023
Reeves, Stephon	NOE	Special Ed EA	CL3, Step 2	10/26/2023
Rieckenberg, Michael	NOE	Special Ed EA	CL3, Step 3	10/23/2023
Senst, Dayna	ZLE	Special Ed EA	CL3, Step 3	10/23/2023

REHIRE

Name	Building	Title	Effective Date
Malmberg, Alissa	NOE	Special Ed EA	10/30/2023

RESIGNATION/RETIREMENT

Name	Building	Title	Effective Date
Black, Jessica	FOE	Special Ed EA	11/03/2023
Garbett, Terry (38 yrs.)	LVE	Service Employee	02/29/2024
Hansen, Bonnie (10 yrs.)	MLE	Special Ed EA	11/03/2023
Moua, Cheer	FOE	Tutor EA	10/31/2023
Parodi, Kristin	NOE	Special Ed EA	10/24/2023
Rodriguez Perez, Mayra	FOE	Special Ed EA	11/03/2023
Saurer, Courtney	LVE	Program Assistant	11/20/2023

Announcements | November 6, 2023

No School for Staff Development

Monday, November 6, 2023 and Tuesday, November 7, 2023 (Election Day)

Robbinsdale Area Schools Fall Music Festival

Monday, November 13, 2023 - 7:00 p.m. at Orchestra Hall

Legislative Action Coalition (LAC) Meeting

Thursday, November 16, 2023 at 5:00 p.m.

School Board Professional Development

Friday, November 17, 2023 at 6:00 p.m. and Saturday, November 18, 2023 at 9:00 a.m.₂₅

*Visit the district calendar on our website for additional details on these meeting/events.
Visit our school websites for activities and sporting event details.*



2023-2024 School Board Meetings

Meetings are typically held the first and third Monday of each month (except when the calendar does not permit) at the Education Service Center, 4148 Winnetka Avenue North, New Hope, MN, in the Board Room on the third floor. School Board Work Sessions typically start ten minutes after the adjournment of the preceding School Board Business Meeting.

2023			
Friday	July 14	5 p.m.	Special Business Meeting
Friday	July 21	5 p.m.	Special Business Meeting
Friday	July 21	6 p.m.	School Board Development
Saturday	July 22	9 a.m.	School Board Development
Monday	July 24	6 p.m.	Special Work Session Closed Session for Superintendent End of Year Evaluation
Monday	August 7	6 p.m.	Business Meeting/Work Session
Monday	August 21	6 p.m. 7 p.m.	Listening Time Business Meeting/Work Session
Wednesday	September 6	6 p.m.	Business Meeting/Work Session/Closed Session for Attorney-Client Privileged Data
Monday	September 18	4:30 p.m. 6 p.m. 7 p.m.	Closed Session for Attorney-Client Privileged Data Listening Time Business Meeting/Work Session/Closed Session for Labor Negotiations Strategies
Monday	October 2	6 p.m.	Business Meeting/Work Session
Monday	October 16	6 p.m. 7 p.m.	Listening Time Business Meeting/Work Session
Monday	November 6	6 p.m.	Business Meeting/Work Session/Closed Session for Labor Negotiations Strategies
Tuesday	November 7		Election Day
Friday	November 17	6 p.m.	School Board Development



Saturday	November 18	9 a.m.	School Board Development
Monday	November 20	6 p.m. 7 p.m.	Listening Time Business Meeting/Work Session
Monday	December 4	6 p.m. 7 p.m.	Truth in Taxation Public Hearing Business Meeting/Work Session
Monday	December 18	6 p.m. 7 p.m.	Truth in Taxation Public Hearing (if needed) or Listening Time Business Meeting/Work Session Closed Session for Superintendent Mid-Year Review

2024			
Monday	January 8	6 p.m.	Organizational Meeting/ Business Meeting/Work Session
Monday	January 22	6 p.m. 7 p.m.	Listening Time Business Meeting/Work Session
Monday	February 5	6 p.m.	Business Meeting/Work Session
Tuesday	February 20	6 p.m. 7 p.m.	Listening Time Business Meeting/Work Session
Monday	March 4	6 p.m.	Business Meeting/Work Session
Monday	March 18	6 p.m. 7 p.m.	Listening Time Business Meeting/Work Session
Tuesday	April 2	6 p.m.	Business Meeting/Work Session
Monday	April 15	6 p.m. 7 p.m.	Listening Time Business Meeting/Work Session
Monday	May 6	6 p.m.	Business Meeting/Work Session
Monday	May 20	6 p.m. 7 p.m.	Listening Time Business Meeting/Work Session
Tuesday	June 4	6 p.m.	Business Meeting/Work Session
Monday	June 17	6 p.m. 7 p.m.	Listening Time Business Meeting/Work Session Closed Session for Superintendent End of Year Evaluation



School Board of Robbinsdale Area Schools

Business Meeting – November 6, 2023

AGENDA SECTION: Adjournment

ITEM: 6. Adjournment of Business Meeting

COMMENTS BY: Helen Bassett, School Board Chair

Recommended Action: Call the Business meeting to a close.

Recommended Action: Adjourn the business meeting.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____