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School Board of Robbinsdale Area Schools

Business Meeting - December 5, 2022

AGENDA SECTION: Call to Order

ITEM: Roll Call Attendance

	PRESENT	ABSENT
Helen Bassett	_____	_____
David Boone	_____	_____
Sharon Brooks Green	_____	_____
Greta Evans-Becker	_____	_____
Mike Herring	_____	_____
Sam Sant	_____	_____
John Vento	_____	_____
David Engstrom, ex-officio	_____	_____



School Board of Robbinsdale Area Schools

Business Meeting – December 5, 2022

AGENDA SECTION: Acceptance of Agenda
ITEM: 2. Acceptance of Business Meeting Agenda
PRESENTER: Helen Bassett, School Board Chair

Recommended Motion: Approve Business Meeting agenda.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

School Board of Robbinsdale Area Schools

Business Meeting – December 5, 2022

AGENDA SECTION: Operations

ITEM: 3.A. Approval of Resolution Authorizing Issuance of Certificates of Election, and Directing the School District Election Clerk to Perform Other Election-Related Duties

COMMENTS BY: Karylanne Marchand, District Election Clerk

Recommended Action:

Approve the resolution authorizing issuance of certificates of election, and directing the school district election clerk to perform other election-related duties..

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 281
(ROBBINSDALE)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a Regular meeting of the School Board of Independent School District No. 281 (Robbinsdale), State of Minnesota, was held in said school district on the 5th day of December, 2022, at 7:00 o'clock p.m.

The following members were present:

and the following were absent:

5

Member Michael Herring introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES
OF ELECTION AND DIRECTING THE SCHOOL DISTRICT CLERK
TO PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the general election for school board members held in conjunction with the state general election on November 8, 2022.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 281, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 281 to the following candidates:
 - a. Kim Holmes
 - b. ReNae Bowman
 - c. Caroline Long
 - d. Sharon Brooks Green

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver a certificate to each person entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

The motion for the adoption of the foregoing resolution was duly seconded by

Chair Helen Bassett and upon vote being taken thereon the following voted in favor thereof: *Directors: Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant and Vento*

and the following voted against the same: *None*

6

whereupon said resolution was declared duly passed and adopted.

CERTIFICATE OF ELECTION
(Full 4 Year Term)

This is to certify as follows:

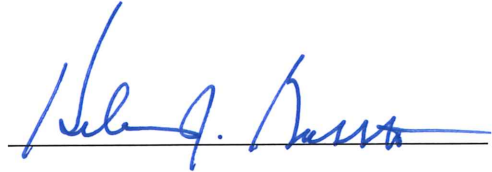
1. The School Board of Independent School District No. 281 on November 16th, 2022, canvassed the general election of school board members held on November 8, 2022.
2. Kim Holmes received the largest number of votes cast for the office of school board member of Independent School District No. 281 for a full four (4) year term.
3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore Kim Holmes is elected to the office of school board member of Independent School District No. 281 for a full four (4) year term beginning on the first Monday in January, 2023 and expiring on the first Monday in January, 2027.

8

By authority of the School Board of Independent School District No. 281, pursuant to resolution dated December 5, 2022.

Dated: December 5, 2022

Chair



Dated: December 5, 2022

Clerk



**ACCEPTANCE OF OFFICE
AND OATH OF OFFICE**

To: Kim Holmes

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

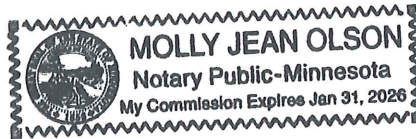
I hereby accept the office of school board member of Independent School District No. 281 for a term beginning on the first Monday in January, 2023 and expiring on the first Monday in January, 2027.

Date: 1/4/2023

Kim Holmes
Signature

9

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN)



The foregoing instrument was acknowledged before me this 4th day of January, 2023 by Kim Holmes.

Molly Jean Olson
Notary Public

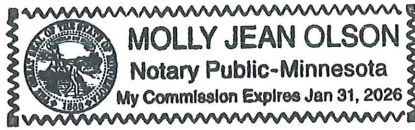
OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 281 to the best of my judgment and ability.

Date: 1/4/2023

Kim Holmes
Signature

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN)



The foregoing instrument was acknowledged before me this 4th day of January, 2023 by Kim Holmes.

Molly Jean Olson
Notary Public

**CERTIFICATE OF ELECTION
(Full 4 Year Term)**


This is to certify as follows:

1. The School Board of Independent School District No. 281 on November 16, 2022, canvassed the general election of school board members held on November 8, 2022.
2. ReNae Bowman received the second largest number of votes cast for the office of school board member of Independent School District No. 281 for a full four (4) year term.
3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore ReNae Bowman is elected to the office of school board member of Independent School District No. 281 for a full four (4) year term beginning on the first Monday in January, 2023 and expiring on the first Monday in January, 2027.

11

By authority of the School Board of Independent School District No. 281, pursuant to resolution dated December 5, 2022.

Dated: December 5, 2022


Chair

Dated: December 5, 2022


Clerk

**CERTIFICATE OF ELECTION
(Full 4 Year Term)**


This is to certify as follows:

1. The School Board of Independent School District No. 281 on November 16, 2022, canvassed the general election of school board members held on November 8, 2022.
2. Caroline Long received the third largest number of votes cast for the office of school board member of Independent School District No. 281 for a full four (4) year term.
3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore Caroline Long is elected to the office of school board member of Independent School District No. 281 for a full four (4) year term beginning on the first Monday in January, 2023 and expiring on the first Monday in January, 2027.

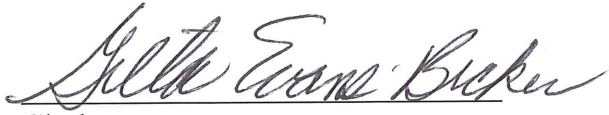
14

By authority of the School Board of Independent School District No. 281, pursuant to resolution dated December 5, 2022.

Dated: December 5, 2022


Chair

Dated: December 5, 2022


Clerk

**ACCEPTANCE OF OFFICE
AND OATH OF OFFICE**

To: Caroline Long

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

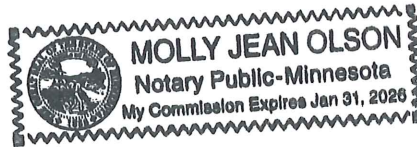
I hereby accept the office of school board member of Independent School District No. 281 for a term beginning on the first Monday in January, 2023 and expiring on the first Monday in January, 2027.

Date: 1/4/23

Caroline Long
Signature

15

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN)



The foregoing instrument was acknowledged before me this 4th day of January, 2023 by Caroline Long.

Molly Jean Olson
Notary Public

**CERTIFICATE OF ELECTION
(Full 4 Year Term)**

This is to certify as follows:

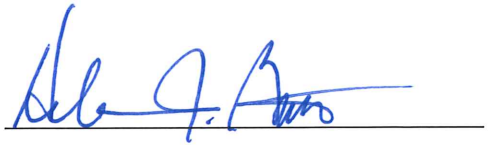
1. The School Board of Independent School District No. 281 on November 16, 2022, canvassed the general election of school board members held on November 8, 2022.
2. Sharon Brooks Green received the fourth largest number of votes cast for the office of school board member of Independent School District No. 281 for a full four (4) year term.
3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore Sharon Brooks Green is elected to the office of school board member of Independent School District No. 281 for a full four (4) year term beginning on the first Monday in January, 2023 and expiring on the first Monday in January, 2027.

17

By authority of the School Board of Independent School District No. 281, pursuant to resolution dated December 5, 2022.

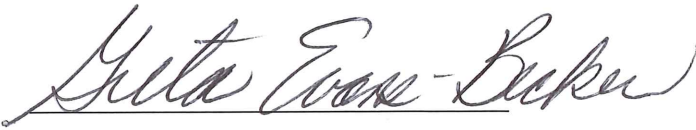
Dated: December 5, 2022

Chair



Dated: December 5, 2022

Clerk



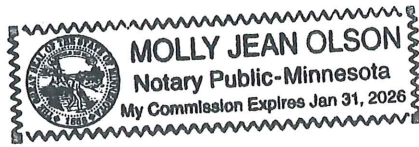
OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 281 to the best of my judgment and ability.

Date: January 7, 2023

Sharon Brooks Green
Signature

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN)



The foregoing instrument was acknowledged before me this 4th day of January, 2023 by Sharon Brooks Green.

Molly Jean Olson
Notary Public



School Board of Robbinsdale Area Schools

Business Meeting – December 5, 2022

AGENDA SECTION: Operations

ITEM: 3.B. Approval of Policy 214: Out-of-State Travel by School Board Members

PRESENTER: David Boone, School Board Director

Recommended Action:

Approve Policy 214: Out-of-State Travel by School Board Members

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

214 OUT-OF-STATE TRAVEL BY SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to control out-of-state travel by school board members as required by law.

II. GENERAL STATEMENT POLICY

School board members have an obligation to become informed on the proper duties and functions of a school board member, to become familiar with issues that may affect the school district, to acquire a basic understanding of school finance and budgeting, and to acquire sufficient knowledge to comply with federal, state, and local laws, rules, regulations, and school district policies that relate to their functions as school board members. Occasionally, it may be appropriate for school board members to travel out of state to fulfill their obligations.

III. APPROPRIATE TRAVEL

Travel outside the state is appropriate when the school board finds it proper for school board members to acquire knowledge and information necessary to allow them to carry out their responsibilities as school board members. Travel to regional or national meetings of the National School Boards Association is presumed to fulfill this purpose. Travel to other out-of-state meetings for which the member intends to seek reimbursement from the school district should be preapproved by the school board.

IV. REIMBURSABLE EXPENSES

Expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees, tips, and other reasonable and necessary school district-related expenses.

V. REIMBURSEMENT

- A. Requests for reimbursement must be itemized on the official school district form and are to be submitted to the designated administrator. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.
- B. Automobile travel shall be reimbursed at the mileage rate set by the school board. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trip.

C. Amounts to be reimbursed shall be within the school board's approved budget allocations, including attendance at workshops and conventions.

VI. ESTABLISHMENT OF DIRECTIVES AND GUIDELINES

The Executive Director of Business Services shall develop a schedule of reimbursement rates for school district business expenses, including those expenses requiring advance approval and specific rates of reimbursement. The Executive Director of Business Services shall also develop directives and guidelines to address methods and times for submission of requests for reimbursement.

Legal References: Minn. Stat. § 123B.09, Subd. 2 (School Board Member Training)
Minn. Stat. § 471.661 (Out-of-State Travel)
Minn. Stat. § 471.665 (Mileage Allowances)
Minn. Op. Atty. Gen. 1035 (Aug. 23, 1999) (Retreat Expenses)
Minn. Op. Atty. Gen. 161b-12 (Aug. 4, 1997) (Transportation Expenses)

Cross References: MSBA/MASA Model Policy 212 (School Board Member Development)
MSBA/MASA Model Policy 412 (Expense Reimbursement)

Adopted: December 17, 2012

214 OUT-OF-STATE TRAVEL BY SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to **manage** out-of-state travel by school board members as required by law.

II. GENERAL STATEMENT OF POLICY

School board members have an obligation to become informed on the proper duties and functions of a school board member, to become familiar with issues that may affect the school district, to acquire a basic understanding of school finance and budgeting, and to acquire sufficient knowledge to comply with federal, state, and local laws, rules, regulations, and school district policies that relate to their functions as school board members. Occasionally, it may be appropriate for school board members to travel out of state to fulfill their obligations.

III. APPROPRIATE TRAVEL

- A. Travel outside the state is appropriate when the school board finds it proper for school board members to acquire knowledge and information necessary to allow them to carry out their responsibilities as school board members. Travel to regional or national meetings is presumed to fulfill this purpose. Travel to out-of-state meetings for which the member intends to seek reimbursement from the school district should be preapproved by the school board.
- B. School board members are permitted to travel to and attend one (1) out-of-state meeting per calendar year. An additional out-of-state meeting per calendar year may be permitted if school board members are presenting at an out-of-state meeting.
- C. School board members will not be allowed to travel to out-of-state meetings during the last six (6) months of their current term unless presenting at an out-of-state meeting.

IV. REIMBURSABLE EXPENSES

Expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees, tips, and other reasonable and necessary school district-related expenses.

V. REIMBURSEMENT

- A. Requests for reimbursement must be itemized on the official school district form and are to be submitted to the designated administrator. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.

- B. Automobile travel shall be reimbursed at the mileage rate set by the school board. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trip.
- C. Amounts to be reimbursed shall be within the school board's approved budget allocations, including attendance at workshops and conventions.

VI. ESTABLISHMENT OF DIRECTIVES AND GUIDELINES

The Executive Director of Business Services shall develop a schedule of reimbursement rates for school district business expenses, including those expenses requiring advance approval and specific rates of reimbursement. The Executive Director of Business Services shall also develop directives and guidelines to address methods and times for submission of requests for reimbursement.

Legal References:

Minn. Stat. § 123B.09, Subd. 2 (School Board Member Training)
Minn. Stat. § 471.661 (Out-of-State Travel)
Minn. Stat. § 471.665 (Mileage Allowances)
Minn. Op. Atty. Gen. 1035 (Aug. 23, 1999) (Retreat Expenses)
Minn. Op. Atty. Gen. 161b-12 (Aug. 4, 1997) (Transportation Expenses)

Cross References:

MSBA/MASA Model Policy 212 (School Board Member Development)
MSBA/MASA Model Policy 412 (Expense Reimbursement)



School Board of Robbinsdale Area Schools

Business Meeting – December 5, 2022

AGENDA SECTION: Operations

ITEM: 3.C. Approval of Policy 501: School Weapons

PRESENTER: John Groenke, Executive Director of Student Services

Recommended Action:
 Approve Policy 501: School Weapons

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

501 SCHOOL WEAPONS POLICY

I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public.

II. GENERAL STATEMENT OF POLICY

No student or nonstudent, including adults and visitors, shall possess, use or distribute a weapon when in a school location except as provided in this policy. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

III. DEFINITIONS

A. “Weapon”

1. A “weapon” means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; airguns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; numchucks; throwing stars; explosives; fireworks; mace and other propellants; stunguns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No person shall possess, use or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
3. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.

- #### **B. “School Location”**
- includes any school building or grounds, whether leased, rented, owned or controlled by the school, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school premises or events, all locations where school- related functions are conducted, and anywhere students are

under the jurisdiction of the school district.

- C. "Possession" means having a weapon on one's person or in an area subject to one's control in a school location.
- D. "Dangerous Weapon" means any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm. As used in this definition, "flammable liquid" means any liquid having a flash point below 100 degrees Fahrenheit and having a vapor pressure not exceeding 40 pounds per square inch (absolute) at 100 degrees Fahrenheit but does not include intoxicating liquor. As used in this subdivision, "combustible liquid" is a liquid having a flash point at or above 100 degrees Fahrenheit.

IV. EXCEPTIONS

- A. A student who finds a weapon on the way to school or in a school location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal's office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal's office, a student shall not be considered to possess a weapon if he or she immediately turns the weapon over to an administrator, teacher or head coach or immediately notifies an administrator, teacher or head coach of the weapon's location.
- B. It shall not be a violation of this policy if a nonstudent (or student where specified) falls within one of the following categories:
 - 1. active licensed peace officers;
 - 2. military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
 - 3. persons authorized to carry a pistol under Minnesota Statutes, §section 624.714 while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;
 - 4. persons who keep or store in a motor vehicle pistols in accordance with Minnesota Statutes, §§ section 624.714 or 624.715 or other firearms in accordance with §Minnesota Statutes, section 97B.045;
 - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for "antique firearms which are carried or possessed as curiosities or for their historical significance or

value.”

b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with §§ Sections 624.714 and 624.715.

5. firearm safety or marksmanship courses or activities for students or nonstudents conducted on school property;
6. possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
7. a gun or knife show held on school property;
8. possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other person having general control and supervision of the school or the director of a child care center, or
9. persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.

C. Policy Application to Instructional Equipment/Tools

While the school district does not allow the possession, use, or distribution of weapons by students or nonstudents, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or nonstudents. Such equipment and tools, when properly possessed, used, and stored, shall not be considered in violation of the rule against the possession, use, or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

D. Firearms in School Parking Lots and Parking Facilities

A school district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the “lawful” carry or possession of a firearm in a school parking lot or parking facility is specifically limited to nonstudent permit-holders authorized under **Minesota Statutes, §section** 624.714 to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk of rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder’s vehicle shall constitute a violation of this policy.

V. CONSEQUENCES FOR STUDENT WEAPON

POSSESSION/USE/DISTRIBUTION

The school district does not allow the possession, use, or distribution of weapons by students. Consequently, the minimum consequence for students **willfully** possessing, using, or distributing weapons shall include:

1. immediate out-of-school suspension;
 2. confiscation of the weapon;
 3. immediate notification of police;
 4. parent or guardian notification; and
 5. recommendation to the superintendent of dismissal for a period of time not to exceed one year.
- B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.
- C. ~~The appropriate school official building principal~~ administrator shall, as soon as practicable, refer to the criminal justice or juvenile delinquency system, as appropriate, a ~~pupil~~ student who brings a firearm to school unlawfully.

~~D.~~ Administrative Discretion

While the school district does not allow the possession, use, or distribution of weapons by students, the superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

VI. CONSEQUENCES FOR WEAPON POSSESSION/USE/DISTRIBUTION BY NONSTUDENTS

A. Employees

1. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, or discharge as deemed appropriate by the school board.
2. Sanctions against employees, including nonrenewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.
3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

B. Other Nonstudents

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

VII. REPORTS OF DANGEROUS WEAPON INCIDENTS IN SCHOOL ZONES

- A. The school district must electronically report to the Commissioner of Education incidents involving the use or possession of a dangerous weapon in school zones, as required under Minnesota Statutes, section 121A.06.

Legal References: Minn. Stat. § 97B.045 (Transportation of Firearms)

Minn. Stat. § 121A.05 (Referral to Police)

Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)

Minn. Stat. § 152.01, subd. 14(a) (Definition of a School Zone)

Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)

Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)

Minn. Stat. § 609.02, Subd. 6 (Definition of Dangerous Weapon) Minn. Stat. § 609.605 (Trespass)

Minn. Stat. § 609.66 (Dangerous Weapons)

Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)

Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)

18 U.S.C. § 921 (Definition of Firearm)

In re C.R.M. 611 N.W.2d 802 (Minn. 2000)

***In re A.D.*, 883 N.W.2d 251 (Minn. 2016)**

Cross References: Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)

Policy 506 (Student Discipline)

Policy 525 (Violence Prevention)

MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)

501 SCHOOL WEAPONS POLICY

I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public.

II. GENERAL STATEMENT OF POLICY

No student or nonstudent, including adults and visitors, shall possess, use or distribute a weapon when in a school location except as provided in this policy. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

III. DEFINITIONS

A. "Weapon"

1. A "weapon" means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; airguns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; numchucks; throwing stars; explosives; fireworks; mace and other propellants; stunguns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No person shall possess, use or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
3. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.

- B. "School Location" includes any school building or grounds, whether leased, rented, owned or controlled by the school, locations of school

activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school premises or events, all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the school district.

- C. "Possession" means having a weapon on one's person or in an area subject to one's control in a school location.
- D. "Dangerous Weapon" means any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm. As used in this definition, "flammable liquid" means any liquid having a flash point below 100 degrees Fahrenheit and having a vapor pressure not exceeding 40 pounds per square inch (absolute) at 100 degrees Fahrenheit but does not include intoxicating liquor. As used in this subdivision, "combustible liquid" is a liquid having a flash point at or above 100 degrees Fahrenheit.

IV. EXCEPTIONS

- A. A student who finds a weapon on the way to school or in a school location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal's office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal's office, a student shall not be considered to possess a weapon if he or she immediately turns the weapon over to an administrator, teacher or head coach or immediately notifies an administrator, teacher or head coach of the weapon's location.
- B. It shall not be a violation of this policy if a nonstudent (or student where specified) falls within one of the following categories:
 - 1. active licensed peace officers;
 - 2. military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
 - 3. persons authorized to carry a pistol under Minnesota Statutes, section 62A.714 while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;
 - 4. persons who keep or store in a motor vehicle pistols in accordance with

Minnesota Statutes, section 624.714 or 624.715 or other firearms in accordance with Minnesota Statutes, section 97B.045;

- a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for “antique firearms which are carried or possessed as curiosities or for their historical significance or value.”
 - b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with sections 624.714 and 624.715.
5. firearm safety or marksmanship courses or activities for students or nonstudents conducted on school property;
 6. possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
 7. a gun or knife show held on school property;
 8. possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other person having general control and supervision of the school or the director of a child care center, or
 9. persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.

C. Policy Application to Instructional Equipment/Tools

While the school district does not allow the possession, use, or distribution of weapons by students or nonstudents, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or nonstudents. Such equipment and tools, when properly possessed, used, and stored, shall not be considered in violation of the rule against the possession, use, or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a Weapon.

D. Firearms in School Parking Lots and Parking Facilities

A school district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the “lawful”

carry or possession of a firearm in a school parking lot or parking facility is specifically limited to nonstudent permit-holders authorized under Minnesota Statutes, section 624.714 to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk of rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder's vehicle shall constitute a violation of this policy.

V. CONSEQUENCES FOR STUDENT WEAPON POSSESSION/USE/DISTRIBUTION

The school district does not allow the possession, use, or distribution of weapons by students. Consequently, the minimum consequence for students willfully possessing, using, or distributing weapons shall include:

1. immediate out-of-school suspension;
 2. confiscation of the weapon;
 3. immediate notification of police;
 4. parent or guardian notification; and
 5. recommendation to the superintendent of dismissal for a period of time not to exceed one year.
- B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.
- C. The building administrator shall, as soon as practicable, refer to the criminal justice or juvenile delinquency system, as appropriate, a student who brings a firearm to school unlawfully.

Administrative Discretion

While the school district does not allow the possession, use, or distribution of weapons by students, the superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

VI. CONSEQUENCES FOR WEAPON POSSESSION/USE/DISTRIBUTION BY NONSTUDENTS

- A. Employees

1. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, or discharge as deemed appropriate by the school board.
2. Sanctions against employees, including nonrenewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.
3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

B. Other Nonstudents

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

VII. REPORTS OF DANGEROUS WEAPON INCIDENTS IN SCHOOL ZONES

- A. The school district must electronically report to the Commissioner of Education incidents involving the use or possession of a dangerous weapon in school zones, as required under Minnesota Statutes, section 121A.06.

Legal References: Minn. Stat. § 97B.045 (Transportation of Firearms) Minn. Stat. § 121A.05 (Referral to Police)
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)
Minn. Stat. § 152.01, subd. 14(a) (Definition of a School Zone)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 609.02, Subd. 6 (Definition of Dangerous Weapon)
Minn. Stat. § 609.605 (Trespass)
Minn. Stat. § 609.66 (Dangerous Weapons)
Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)
18 U.S.C. § 921 (Definition of Firearm)
In re C.R.M. 611 N.W.2d 802 (Minn. 2000)
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Cross References: Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Policy 506 (Student Discipline)
Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)



School Board of Robbinsdale Area Schools

Business Meeting – December 5, 2022

AGENDA SECTION:	Operations
ITEM:	3.C. Non-Action - Review of Resolution Designating Polling Places for ISD No. 281 for 2023
PRESENTER:	Karylanne Marchand, District Election Clerk

Description:

Historically, a resolution has been approved each calendar year establishing city polling locations by December 31 st each year, per MN Statute 204B.16. Per Minnesota Statute 205A.11, if no other elections are being held within the school district, the district can combine polling locations. Therefore, attached is a draft of the proposed combined polling locations for 2023. The proposed polling locations combine precincts to one for each city reducing the number of polling locations from 33 to 7.

Currently there are no statutes or rules that limit the number of registered voters assigned to a precinct or combination of precincts. For school districts, it is suggested the district considers the “expected” voter turnout for each election based on the items that will be placed on the ballot. Historically, school district stand alone turnout has been between 5-10% of the registered voters. All cities are on even numbered years, with the exception of Golden Valley who conduct their elections in the odd numbered years for city local elections and even numbered years for state and federal elections.

Combined polling locations generally are used if a board member resigns before the end of term, depending on when they resign or if the district would conduct a referendum in an odd numbered year.

INDEPENDENT SCHOOL DISTRICT NO. 281

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR SCHOOL DISTRICT SPECIAL AND GENERAL ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION FOR INDEPENDENT SCHOOL DISTRICT NO. 281 FOR 2023 ELECTIONS.

BE IT RESOLVED by the School Board of Independent School District No. 281 as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or town located in whole or in part with the school district. The board hereby confirms those precincts and polling places so established by those municipalities.
2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place when no other election is being held in the school district.
3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.
4. The clerk is direct to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.
5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and direct to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a non-forwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.
6. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Municipality	Polling Place Name	Address	Voting District Description
BROOKLYN CENTER	NORTHPORT ELEMENTARY SCHOOL	5421 Brooklyn Boulevard	Polling place for Precinct 6.
BROOKLYN PARK	FIRST LUTHERAN CHURCH OF CRYSTAL	7708 62nd Avenue N.	Polling place for W-W P-1 and W-W P-2
CRYSTAL	FAIR SCHOOL CRYSTAL	3915 Adair Avenue N.	Polling place for precincts W-1 P 01, W-2 P-01, W-2 P-02, W-3 P-01 and W-4 P-01
GOLDEN VALLEY	SANDBURG MIDDLE SCHOOL	2400 Sandburg Lane	Polling place for precincts P-1, P-2, P-4, P-6 and P-7
NEW HOPE	MEADOW LAKE ELEMENTARY SCHOOL	8525 62 nd Avenue N.	Polling place for precincts P-01, P-02, P-03, P-04, P-05, P-06, P-07 and P-08

PLYMOUTH	ZACHARY LANE ELEMENTARY SCHOOL	4350 Zachary Lane N.	Polling place for precincts W-1 P-03, W-1 P-05, W-3 P-11, W-3 P12, W-3 P-14, W-3 P- 16, W-4 P20 and W-4, P21 contained within the boundary limits of Independent School District No 281
ROBBINSDALE	NORTH MEMORIAL HEALTH TRAINING CENTER	3500 France Avenue	Polling place for precincts W-1, W-2, W-3 and W-4

The following members were present:

and the following were absent:

Member _____ moved the adoption of the foregoing resolution:

The motion for the adoption of the foregoing resolution was duly seconded by Member _____

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

WITNESS MY HAND officially as such Chair and Clerk this 19th day of December, 2022.

Helen Bassett
Chair

Greta Evans-Becker
Clerk

Summary of School Elections 1979 - 2020							Referendum Results	
<u>Month</u>	<u>Year</u>	<u>Registered Voters</u>	<u>Voter Turnout</u>	<u>Description</u>	<u>Cost of Election</u>	<u>Percentage of Voter Turnout</u>	<u>Yes</u>	<u>No</u>
May	1979		2,887	School board election				
May	1980		3,806	School board election				
May	1981		3,320	School board election				
October	1981		12,743	Referendum - Passed Maintenance Levy			6,960	5,783
March	1982		3,380	7th member of school board				
May	1982		19,088	School board election				
March	1983		26,826	Referendum - Passed (RECALL) Levy	referendum to recall the 1981 excess levy failed.		11,442	15,384
May	1983		11,689	School board election				
May	1984		7,448	School board election				
May	1985		10,750	School board election				
May	1986		7,172	School board election				
May	1987		8,333	School board election				
May	1988		1,890	School board election				
May	1989		4,687	School board election				
November	1989		21,203	Operating Levy Referendum - Passed			11,825	9,378
May	1990		2,789	School board election				
May	1991	65,467	3,501	School board election		5.35%		
May	1992	65,921	1,692	School board election		2.57%		
May	1993	65,569	999	School board election		1.52%		
November	1994	61,573	51,437	School board election. Conducted all 7 cities General Election, start of November elections.		83.54%		
October	1995	54,775	14,107	Construction/Technology referendum-Defeated (paper)	20,987.93	25.75%	6,895	7,212
November	1995	52,125	12,445	School board election. 4 cities conducted school district, 3 cities conducted through cities.	N/A	23.88%		
February	1996	56,125	21,927	Construction/Technology referendum - Defeated (Mail ballot)	42,667.95	39.07%	10,031	11,756
						Question #2	10,096	11,657
November	1996	56,000	37,000	School board election, presidential, joint with all 7 cities.	14,000.00	66.07%		
November	1997	58,301	7,635	School board election. 4 cities conducted school district, 3 cities conducted through cities.	14,560.32	13.10%		
November	1999	61,394	5,547	School board election. Joint with City of Golden Valley.	13,528.02	9.04%		
November	2001	63,356	21,482	School board, referendum revenue authorization election (passed) . Joint with City of Golden Valley.	68,615.29	33.91%	12,247	8,201
November	2003	59,066	3,465	School board election. Joint with City of Golden Valley.	29,366.51	5.87%		

September	2005	62,526	1,290	School Board <u>Primary</u> Election - All cities conducted through school district.	31,998.00	2.06%		
November	2005	62,475	5,381	School Board General Election - Joint with City of Golden Valley.	30,134.00	8.61%		
November	2007	60,206	20,502	School Board Election and Referendum Authorization Election (Revoke \$848.25 and increase to \$1,472.83) FAILED Joint with City of Golden Valley	81,175.73	34.05%	9,660	10,733
November	2008	62,230	58,433	School Board Election- Referendum (Revoke \$848.25 and increase to \$1,360.35 for seven years with inflationary and question #2 is to increase by \$119.46 per pupil for seven years with no inflationary) PASSED-Joint with all cities and presidential	33,916.00	93.90%	30,083	24,490
						Question #2	28,552	25,913
November	2009	62,075	4,777	School Board General Election - Joint with City of Golden Valley.	42,570.97	7.70%		
November	2012	58,153	56,887	School Board Election-Joint with all cities and presidential	2,726.35*	84.97%**		
November	2014	60,581	38,101	School Board Election and Referendum (Question # - \$1,418.94 per pupil for 10 years with inflationary. Question #2 \$3,500,000 per year Technology for ten years) PASSED-Joint with all cities	59,378.15	59.59%**	25,052	11,165
						Question #2	21,264	14,805
November	2016	78,828/62,990	70,629 ***	School Board Election-Joint with all cities	5,927.21	89.60%		
November	2018	79,008	63,781	School Board Election and Referendum-Joint with all cities (Question #1 - \$515 per pupil for 10 years with inflationary- PASSED-Joint will all cities	60,096.00	80.73%	29,166	18,242
November	2020	85,376	77,690	School Board Election-Joint with all cities	5,619.00	91.00%		
*Not charged for ballots. Hennepin County and ballot vendor absorbed the cost due to production issues. (2012)								
**Precinct percentage. Unable to confirm number of new registrations for 281 residents only.								
***Hennepin County and Cities are not breaking out number of voters for 281 residents only.								

204B.16 POLLING PLACES; DESIGNATION.

Subdivision 1. **Authority; location.** (a) By December 31 of each year, the governing body of each municipality and of each county with precincts in unorganized territory must designate by ordinance or resolution a polling place for each election precinct. The polling places designated in the ordinance or resolution are the polling places for the following calendar year, unless a change is made:

- (1) pursuant to section 204B.175;
- (2) because a polling place has become unavailable;
- (3) because a township designates one location for all state and federal elections and one location for all township only elections; and
- (4) pursuant to section 204B.14, subdivision 3.

(b) Polling places must be designated and ballots must be distributed so that no one is required to go to more than one polling place to vote in a school district and municipal election held on the same day. The polling place for a precinct in a city or in a school district located in whole or in part in the metropolitan area defined by section 200.02, subdivision 24, shall be located within the boundaries of the precinct or within one mile of one of those boundaries unless a single polling place is designated for a city pursuant to section 204B.14, subdivision 2, or a school district pursuant to section 205A.11. The polling place for a precinct in unorganized territory may be located outside the precinct at a place which is convenient to the voters of the precinct. If no suitable place is available within a town or within a school district located outside the metropolitan area defined by section 200.02, subdivision 24, then the polling place for a town or school district may be located outside the town or school district within five miles of one of the boundaries of the town or school district.

Subd. 1a. **Notice to voters.** If the location of a polling place has been changed, the governing body establishing the polling place shall send to every affected household with at least one registered voter in the precinct a nonforwardable mailed notice stating the location of the new polling place at least 25 days before the next election. The secretary of state shall prepare a sample of this notice. A notice that is returned as undeliverable must be forwarded immediately to the county auditor. This subdivision does not apply to a polling place location that is changed on election day under section 204B.175.

Subd. 2. [Repealed, 1994 c 607 s 7]

Subd. 3. **Designation effective until changed.** The designation of a polling place pursuant to this section shall remain effective until a different polling place is designated for that precinct. No designation of a new or different polling place shall become effective less than 90 days prior to an election, including school district elections or referenda, and no polling place changes may occur during the period between the state primary and the state general election, except that a new polling place may be designated to replace a polling place that has become unavailable for use.

Subd. 4. **Prohibited locations.** No polling place shall be designated in any place where intoxicating liquors or nonintoxicating malt beverages are served or in any adjoining room. No polling place shall be designated in any place in which substantial compliance with the requirements of this chapter cannot be attained.

Subd. 5. **Access by elderly and persons with disabilities.** Each polling place shall be accessible to and usable by elderly individuals and individuals with disabilities. A polling place is deemed to be accessible and usable if it complies with the standards in paragraphs (a) to (f).

(a) At least one set of doors must have a minimum width of 32 inches if the doors must be used to enter or leave the polling place.

(b) Any curb adjacent to the main entrance to a polling place must have curb cuts or temporary ramps. Where the main entrance is not the accessible entrance, any curb adjacent to the accessible entrance must also have curb cuts or temporary ramps.

(c) Where the main entrance is not the accessible entrance, a sign shall be posted at the main entrance giving directions to the accessible entrance.

(d) At least one set of stairs must have a temporary handrail and ramp if stairs must be used to enter or leave the polling place.

(e) No barrier in the polling place may impede the path of persons with disabilities to the voting booth.

(f) At least one parking space for persons with disabilities, which may be temporarily so designated by the municipality for the day of the election, must be available near the accessible entrance.

The doorway, handrails, ramps, and disabled parking provided pursuant to this subdivision must conform to the standards specified in the State Building Code for accessibility by persons with disabilities.

A governing body shall designate as polling places only those places which meet the standards prescribed in this subdivision unless no available place within a precinct is accessible or can be made accessible.

Subd. 6. **Public facilities.** Every statutory city, home rule charter city, county, town, school district, and other public agency, including the University of Minnesota and other public colleges and universities, shall make their facilities, including parking, available for the holding of city, county, school district, state, and federal elections, subject to the approval of the local election official. A charge for the use of the facilities may be imposed in an amount that does not exceed the lowest amount charged to any public or private group.

Subd. 7. **Appropriate facilities.** The facilities provided in accordance with subdivision 6 shall be sufficient in size to accommodate all election activities and the requirements of subdivision 5. The space must be separated from other activities within the building. The local election official may approve space in two connecting rooms for registration and balloting activities. Except in the event of an emergency making the approved space unusable, the public facility may not move the election from the space approved by the local election official without prior approval. In addition to the requirements of subdivision 5, the public facility must make remaining parking spaces not in use for regularly scheduled activities available for voters.

History: 1981 c 29 art 4 s 16; 1983 c 124 s 4; 1984 c 471 s 5; 1985 c 307 s 1; 1987 c 266 art 1 s 25; 1991 c 227 s 12,13; 1991 c 349 s 36,37; 1992 c 474 s 1; 1993 c 223 s 10; 1997 c 147 s 29,30; 2000 c 467 s 16; 2004 c 293 art 2 s 18; 2005 c 56 s 1; 2005 c 156 art 6 s 35,36; 2008 c 244 art 1 s 11; 2017 c 92 art 1 s 14; art 2 s 8; 1Sp2021 c 12 art 4 s 8

205A.11 PRECINCTS; POLLING PLACES.

Subdivision 1. **Established precincts.** School district elections must be conducted in the precincts, or when the school district boundary divides a precinct, parts of precincts that have been established by the county or municipal governing bodies as provided in section 204B.14. If an election other than the school district election is being held in any part of a precinct, all the voters of the precinct must vote at the polling place designated for the precinct as provided in section 204B.14.

Subd. 2. **Combined polling place.** (a) When no other election is being held in a school district, the school board may designate combined polling places at which the voters in those precincts may vote in the school district election.

(b) By December 31 of each year, the school board must designate, by resolution, combined polling places. The combined polling places designated in the resolution are the polling places for the following calendar year, unless a change is made:

(1) pursuant to section 204B.175; or

(2) because a polling place has become unavailable.

(c) If the school board designates combined polling places pursuant to this subdivision, polling places must be designated throughout the district, taking into account both geographical distribution and population distribution. A combined polling place must be at a location designated for use as a polling place by a county or municipality.

(d) In school districts that have organized into separate board member election districts under section 205A.12, a combined polling place for a school general election must be arranged so that it does not include more than one board member election district.

Subd. 2a. **Notice of special elections.** The school district clerk shall prepare a notice to the voters who will be voting in a combined polling place for a school district special election. The notice must include the following information: the date of the election, the hours of voting, and the location of the voter's polling place. The notice must be sent by nonforwardable mail to every affected household in the school district with at least one registered voter. The notice must be mailed no later than 14 days before the election. The mailed notice is not required for a school district special election that is held on the second Tuesday in August, the Tuesday following the first Monday in November, or for a special election conducted entirely by mail. A notice that is returned as undeliverable must be forwarded immediately to the county auditor.

Subd. 3. **Procedure.** The designation of a polling place pursuant to this section remains effective until a different polling place is designated. No designation of a new or different polling place becomes effective less than 90 days prior to an election, except that a new polling place may be designated to replace a polling place that has become unavailable for use. The school board must notify the county auditor within 30 days after the establishment of a polling place as provided in this section. The notice must include a list of the precincts that will be voting at each polling place. The school board must send the notice required by section 204B.16, subdivision 1a, after a polling place is established as provided in this section, but no additional notices of this kind are required for any subsequent similar elections until the location of the polling place or the combination of precincts voting at the polling place is changed. The secretary of state shall provide a single polling place roster for use in any polling place established as provided in this section. A single set of election judges must be appointed to serve in the polling place. The number of election judges required

must be based on the total number of persons voting at the last similar election in all the precincts to be voting at the single polling place. A single ballot box may be provided for all the ballots.

History: 1987 c 266 art 1 s 58; 1990 c 453 s 17; 1994 c 607 s 6; 1995 c 8 s 7,8; 2008 c 244 art 2 s 19; 2010 c 184 s 38; 2010 c 201 s 75; 2016 c 161 art 1 s 18; 2017 c 92 art 2 s 14



School Board of Robbinsdale Area Schools

Business Meeting – December 5, 2022

AGENDA SECTION: Operations

ITEM: 3.D. Non-Action - Staffing Ratio/Classroom Range for 2023-2024

PRESENTER: John Groenke, Executive Director of Student Services

Description:

It is recommended that the 2023-2024 staffing ratios remain the same as the 2022-2023.

Elementary	Range
Kindergarten	(18-25)
1st Grade	(19-26)
2nd Grade	(21-28)
3rd Grade	(21-28)
4th Grade	(23-30)
5th Grade	(24-31)

Middle School Student to Teacher Ratio

Grade 6-8	25.22
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High School Student To Teacher Ratio

Grade 9-12	28.1
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Recommendation:

Approve the 2023-2024 staffing ratios, to remain the same as 2022-2023.



School Board of Robbinsdale Area Schools

Business Meeting – December 5, 2022

AGENDA SECTION:	Operations
ITEM:	3.E. Non-Action - Review of Levy Certification for Taxes Payable in 2023
PRESENTER:	Ukee Dozier, Executive Director of Finance

Description:

Financing of public education in MN comes from a combination of state aid, federal allocations, locally generated revenue, as well as property taxes. The Proposed Levy Payable 2023 will make up around a quarter of the estimated revenue for the 2023-24 school year. The School District has complied with the requirements of the levy certification process, including providing citizens with the opportunity for input on the District's budget and tax levy at the Levy hearing earlier this evening. The district is now obligated to certify the proposed levy by the December 28, 2022 statutory date. The final certified levy for taxes payable in 2023 reflects an increase of \$4,482,048 or 7.2% from the prior year levy.

Attached is a Proposed Levy Pay 23 Summary by Fund PDF with prior year comparison for your review.

Robbinsdale Public School District

Proposed Levy Pay23 Summary by Fund

Category	Certified Pay 22	Proposed Pay 23	\$ Change	% Change
General (Fund 1 & 9)				
Referendum	21,587,202	25,141,476	3,554,274	16.5%
Local Optional	7,621,959	7,726,743	104,784	1.4%
Equity	834,145	813,219	(20,926)	-2.5%
Transition	227,510	222,117	(5,393)	-2.4%
Technology	5,524,476	5,863,119	338,643	6.1%
Operating Capital	1,456,520	1,520,616	64,096	4.4%
Q Comp	1,066,658	1,025,754	(40,904)	-3.8%
Achievement & Integration	825,635	819,851	(5,784)	-0.7%
Unemployment	300,000	200,000	(100,000)	-33.3%
Safe Schools	601,504	587,245	(14,259)	-2.4%
Career Tech Education	364,887	239,185	(125,702)	-34.4%
Long-Term Facilities Maintenance	1,393,745	2,519,743	1,125,998	80.8%
Lease Levy	2,877,212	3,180,847	303,635	10.6%
Adjustments and Abatement	(255,812)	(1,703,055)	(1,447,243)	
General Fund Total	44,425,641	48,156,859	3,731,218	7.7%
Community Education (Fund 4)				
Basic Community Education	731,299	731,299	-	0.0%
Early Childhood Education	347,811	363,215	15,404	4.4%
Home Visiting	14,611	15,701	1,090	7.5%
Adults with Disabilities	27,775	27,775	-	0.0%
School Aged Care	1,075,000	925,000	(150,000)	-14.0%
Adjustments and Abatement	8,013	(310,298)	(318,311)	
Community Education Total	2,204,508	1,752,692	(451,817)	-20.5%
Debt Service (Fund 7)				
Voter Approved Debt Service	2,268,526	2,260,125	8,401	0.4%
Non Voter Approved Debt Service	16,057,442	17,414,863	(1,357,421)	-8.5%
Adjustments and Abatement	(289,561)	(40,580)	(248,981)	
Debt Service Total	18,036,407	19,634,408	1,598,002	8.9%
OPEB (Fund 47)				
Debt Service	2,732,828	2,731,274	(1,554)	-0.1%
Adjustments and Abatement	(34,215)	(68,016)	(33,802)	
OPEB Debt Service Total	2,698,613	2,663,258	(35,355)	-1.3%
TOTAL PROPOSED LEVY	67,365,169	72,207,217	4,842,048	7.2%



School Board of Robbinsdale Area Schools

Business Meeting – December 5, 2022

AGENDA SECTION:	Operations
ITEM:	3.F. Non-Action - Review of Policy 203: Operation of the School Board - Governing Rules
PRESENTER:	Directors Boone, Brooks Green and Vento

Description:

The Policy Committee has reviewed MSBA Model policy 203 and the School Board Governance Policy. We have aligned the draft Policy 203: Operation of the School Board - Governing Rules with Robbinsdale's Governance Policy. The committee is recommending the for the approval of the Policy 203: Operation of the School Board - Governing Rules at the December 19, 2022 Business Meeting.

203 OPERATION OF THE SCHOOL BOARD – GOVERNING RULES

I. PURPOSE

The purpose of this policy is to provide governing rules for the conduct of meetings of the school board.

II. GENERAL STATEMENT OF POLICY

An orderly school board meeting allows school board members to participate in discussion and decision of school district issues. Rules of order allow school board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

III. RULES OF ORDER

Rules of order for school board meetings shall be as follows:

- A. Minnesota statutes where specified;
- B. Specific rules of order as provided by the school board consistent with Minnesota statutes; and
- C. *Robert's Rules of Order* (latest edition) were not inconsistent with A. and B., above.

[Note: The editions of Robert's Rules of Order differ, so specifying the edition used is important.]

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 123B.09, Subds. 6, 7, and 10 (Boards of Independent School Districts)
Minn. Stat. § 123B.14 (Officers of Independent School Districts)

Cross References: None



School Board of Robbinsdale Area Schools

Business Meeting – December 5, 2022

AGENDA SECTION:	Operations
ITEM:	3.G. Non-Action - Review of Policy 203.1: School Board Procedures/Rules of Order
PRESENTER:	Directors Boone, Brooks Green and Vento

Description:

The Policy Committee has reviewed MSBA Model policy 203.1, the School Board Governance Policy and By-Laws. We have aligned the draft policy 203.1: School Board Procedures/Rules of Order with Robbinsdale's Governance Policy. The committee is recommending the for the approval of the Policy 203.1: School Board Procedures/Rules of Order at the December 19, 2022 Business Meeting.

203.1 SCHOOL BOARD PROCEDURES/RULES OF ORDER

I. PURPOSE

The purpose of this policy is to provide specific rules of order to conduct meetings of the school board.

II. GENERAL STATEMENT OF POLICY

To ensure that school board meetings are conducted in an orderly fashion, the school board will follow rules of order which will allow the school board:

- A. To establish guidelines by which the business of the school board can be conducted in a regular and internally consistent manner;
- B. To organize the meetings so all necessary matters can be brought to the school board and decisions of the school board can be made in an orderly and reasonable manner;
- C. To insure that members of the school board have the necessary information to make decisions on substantive issues and to insure adequate discussion of decisions to be made; and
- D. To ensure that meetings and actions of the school board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

III. RULES OF ORDER

- A. School board members need not rise to gain the recognition of the chair.
- B. A motion will be adopted or carried if it receives the affirmative votes of a majority of those actually voting on the matter. Abstention is considered to be acquiescence to the vote of the majority. It should be noted that some motions by statute or Robert's Rules of Order require larger numbers of affirmative votes.
- C. All motions that require a second shall receive a second prior to opening the issue for discussion of the school board. If a motion that requires a second does not receive a second, the chair may declare that the motion fails for lack of a second

or may provide the second. The names of the members making and seconding a motion shall be recorded in the minutes.

- D. The chair shall decide the order in which school board members will be recognized to address an issue. An attempt should be made to alternate between pro and con positions if appropriate to the discussion. A member shall only speak to an issue after the member is recognized by the chair.
- E. The chair shall rule on all questions relating to motions and points of order brought before the school board.
- F. A ruling by the chair is subject to appeal to the full school board pursuant to Robert's Rules of Order.
- G. The school board shall have authority to recognize any member of the audience regarding a request to be heard at the school board meeting. Members of the public who wish to be heard shall follow school board procedures.
- H. The chair has the authority to declare a recess at any time for the purpose of restoring decorum to the meeting or for any other necessary purpose.
- I. The chair shall repeat a motion or the substance of a motion prior to the vote. The chair shall call for an affirmative and a negative vote on all motions.
- J. The order in which names will be called for roll call votes will be determined by the school board.

[Note: The school board may choose to include in the policy a method of calling the roll.]

- K. The chair has the same right and responsibility as each school board member to vote on all issues.
- L. The chair shall announce the result of each vote. The vote of each member, including abstentions, shall be recorded in the minutes. If the vote is unanimous, it may be reflected as unanimous in the minutes if the minutes also reflect the members present.
- M. A majority of the voting members of the school board constitute a quorum. The absence of a quorum may be raised by the chair or any member. Generally, any action taken in the absence of a quorum is null and void. The only legal actions the school board may take in the absence of a quorum are to fix the time at which to adjourn, to adjourn, to recess or to take measures to obtain a quorum.

[Note: In addition, school boards may have other rules or local customs they wish to incorporate to reflect their normal processes and procedures.]

Legal References: Minn. Stat. § 13D.01, Subd. 4 (Open Meeting Law)
Minn. Stat. § 122A.40 (Employment; Contracts; Termination)
Minn. Stat. § 123B.09, Subds. 6 and 7 (Boards of Independent School Districts)
Minn. Stat. § 126C.53 (Enabling Resolution; Form of Certificates of Indebtedness)
Minn. Stat. § 331A.01, Subd. 6 (Newspapers; Definitions)
Minn. Stat. § 331A.04, Subd. 6 (Newspapers; Exception to Designation Priority)
Minn. Stat. § 471.88 (Exceptions)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA/MASA Model Policy 204 (School Board Meeting Minutes)
MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
MSBA/MASA Model Policy 207 (Public Hearings)

[Note: In addition, school boards may have other rules or local customs they wish to incorporate to reflect their normal processes and procedures.]

Legal References: Minn. Stat. § 13D.01, Subd. 4 (Open Meeting Law)
Minn. Stat. § 122A.40 (Employment; Contracts; Termination)
Minn. Stat. § 123B.09, Subds. 6 and 7 (Boards of Independent School Districts)
Minn. Stat. § 126C.53 (Enabling Resolution; Form of Certificates of Indebtedness)
Minn. Stat. § 331A.01, Subd. 6 (Newspapers; Definitions)
Minn. Stat. § 331A.04, Subd. 6 (Newspapers; Exception to Designation Priority)
Minn. Stat. § 471.88 (Exceptions)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA/MASA Model Policy 204 (School Board Meeting Minutes)
MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
MSBA/MASA Model Policy 207 (Public Hearings)



School Board of Robbinsdale Area Schools

Business Meeting – December 5, 2022

AGENDA SECTION:	Operations
ITEM:	3.H. Non-Action - Review of Policy 203.7: Board/Superintendent Relationship
PRESENTER:	Directors Boone, Brooks Green and Vento

Description:

The Policy Committee has reviewed the School Board Governance Policy and By-Laws. We have aligned the draft policy 203.7: Board/Superintendent Relationship with Robbinsdale's Governance Policy. The committee is recommending the for the approval of the Policy 203.7: Board/Superintendent Relationship at the December 19, 2022 Business Meeting.

203.7 BOARD/SUPERINTENDENT RELATIONSHIP

1. The Board employs one person—the Superintendent—and holds that person accountable for the performance of the entire District. The Board directs the Superintendent only through decisions of the Board acting as an entity. The Board delegates authority to the Superintendent to pursue District Goals. The Board Superintendent relationship is based on mutual respect for their complementary roles.
2. The Board will make official decisions by formal, recorded vote in order to avoid any lack of clarity.
3. The Board, acting as an entity, may provide direction to the Superintendent in a posted meeting.
4. The Superintendent is neither obligated nor expected to follow the directions or instructions of individual Board members, officers and committees unless the Board has specifically delegated such exercise of authority.
5. If individual board members or board committees request information or assistance without Board authorization, the Superintendent may refuse such requests that, in the Superintendent's opinion, are disruptive, unreasonable, or require an excessive amount of resources or staff time.
6. If individual board members or board committees request public information or assistance without Board authorization, all board members will receive a notice that the requested information is available.



School Board of Robbinsdale Area Schools

Business Meeting – December 5, 2022

AGENDA SECTION:	Operations
ITEM:	3.I. Non-Action - Review of Policy 203.8: Board/Other Staff Relationship
PRESENTER:	Directors Boone, Brooks Green and Vento

Description:

The Policy Committee has reviewed the School Board Governance Policy and By-Laws. We have aligned the draft policy 203.8: Board/Other Staff Relationship with Robbinsdale's Governance Policy. The committee is recommending the approval of the Policy 203.8: Board/Other Staff Relationship at the December 19, 2022 Business Meeting.

*Independent School District 281
Robbinsdale Area Schools
Policy 203.8
Adopted:*

203.8 BOARD/OTHER STAFF RELATIONSHIP

The Superintendent is the Board's only link to the operational organization of the School District. All authority and accountability of staff, as far as the Board is concerned, is considered to be the responsibility of the Superintendent.

1. The Board will not give directives to any employee other than the Superintendent. The Board will not manage any staff other than the Superintendent.

2. The Board will not make personnel decisions, except as required by law. On all other personnel matters brought before the Board in compliance with the law, the Board will expect recommendations for action from the Superintendent.

3. Individual board members will direct their requests of information or assistance to the Superintendent.



School Board of Robbinsdale Area Schools

Business Meeting – December 5, 2022

AGENDA SECTION: Consent Agenda
ITEM: 4. Approval of Consent Agenda
PRESENTER: Helen Bassett, School Board Chair

Description: Consent Agenda items are considered routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which the item will be removed as a Consent Agenda item and addressed. Consent Agenda items include administrative, personnel matters and financial matters.

Recommended Motion: Approve the Consent Agenda items.

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



To: School Board Members and Superintendent
From: David Engstrom, Superintendent
Date: December 5, 2022
Re: Extended Field Trip - International Travel Requiring Board Approval

Description:

Per policy 610: Field Trips, revised August 21, 2017, field trips outside the United States must be approved by the school board.

Armstrong World Language students, along with two chaperones, wish to go to France June 14-23, 2023. This trip will immerse students in authentic French language and cultural experiences. They will practice communicating with native French speakers, and reflect on their efforts. The students will learn about French history, cultural customs, celebrations and routines.

These students will share their experience after the trip at a school board meeting in the fall.

Recommended Action:

School Board approve the Armstrong High School World Languages trip to France June 14-23, 2023.

***Approved December 5, 2022*

A Business Meeting of the School Board of Robbinsdale Area Schools (RAS) was held Monday, November 21, 2022, beginning at 7:01 p.m. in the Boardroom at the Robbinsdale Area Schools Education Service Center. A recording of the meeting can be found at: [Business Meeting - November 21, 2022](#)

Call to Order and Roll Call

Chair Bassett called the meeting to order at 7:01 p.m. Directors present: Helen Bassett, David Boone, Sharon Brooks Green, Greta Evans-Becker, Michael Herring, and John Vento; and David Engstrom, Superintendent. Director(s) absent: Sam Sant. There was a quorum; and the meeting was called to order.

Acceptance of the Agenda

Chair Bassett asked for a motion to accept the Business Meeting agenda for November 21, 2022. MOTION: Director Herring moved approval of the agenda, and Director Vento seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, and Vento. And the following voted against the same: none. Said motion was declared duly passed.

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Superintendent's Report

Superintendent Engstrom spoke in regard to the incidents at Sandburg and Robbinsdale middle schools, acknowledging that we need to do better - and no students or staff should have to go through the anxiety caused by events like this. He noted the following:

- In the events of last week, not one weapon was found
- Review of policy 501: School Weapons is in the meeting tonight for discussion
- Discipline of the students involved cannot be made public
- We are committed to collaborating with the police departments representing the seven cities our district serves
- We are actively addressing security and emergency response processes

Operations

- Action: Approval of Policy 202: School Board Officers - presented by John Vento, School Board Treasurer/Director*
MOTION: Director Vento moved approval, Director Evans-Becker seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, and Vento. And the following voted against the same: none. Said motion was declared duly passed.
- Action: Approval of Policy 215: School Board Vacancies and Procedures - presented by John Vento, School Board Treasurer/Director*
MOTION: Director Vento moved approval, and Director Brooks Green seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, and Vento. And the following voted against the same: none. Said motion was declared duly passed.
- Action: Approval of Policy 417: Chemical Use and Abuse - presented by David Engstrom, Superintendent*
MOTION: Director Vento moved approval, and Director Boone seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, and Vento. And the following voted against the same: none. Said motion was declared duly passed.
- Action: Approval of Policy 418: Drug-Free Workplace, Drug-Free School - presented by David Engstrom, Superintendent*
MOTION: Director Boone moved approval, and Director Evans-Becker seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, and Vento. And the following voted against the same: none. Said motion was declared duly passed.
- Action: Approval of Resolution Accepting Donations - Presented by Ukee Dozier, Executive Director of Finance*

Mr. Dozier asked that the Board approve the resolution accepting donations in the amount of \$20,484.48. MOTION: Chair Bassett moved approval, and Directors Vento and Brooks Green seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, and Vento. And the following voted against the same: none. Said motion was declared duly passed.

F. *Non-Action: Review of Policy 214: Out-of-State Travel by School Board Members - presented by David Boone, School Board Director*

The Policy Committee reviewed and Director Boone brought Policy 214: Out-of-State Travel by School Board Members forward for discussion. It was recommended that the policy be moved to action at the December 5, 2022 Business Meeting for approval.

G. *Non-Action: Review of Policy 501: School Weapons - presented by John Groenke, Executive Director of Student Services*

The Policy Committee reviewed and Mr. Groenke brought Policy 501: School Weapons forward for discussion. The policy will either be brought back to a work session for further discussion, or moved to action at the December 5, 2022 Business Meeting for approval.

Consent Agenda

Consent Agenda items include administrative, personnel matters, and financial matters. MOTION: Director Vento moved approval, and Director Brooks Green seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, and Vento. And the following voted 63 against the same: none. Said motion was declared duly passed.

Board Reports

Each month Board Members share updates from their different committee assignments and attendance at district and community events. Before the Business Meeting, Director Vento facilitated the listening time held at 6 p.m. in the Boardroom at the Education Service Center. Ten community members spoke in regards to: school safety, recent gun incidents, partnership with police departments, increase inclusiveness/remove divisiveness, firearms, Sandy Hook Promise programs, bus company, Fall Festival and Fine Arts, T-Mobile (missing payments/hotspot usage), Truth-in-Taxation (request for complete levy information), support from police departments, school resource officers (SROs), request for no reprimand for teachers who showed up to speak at listening time, student and staff safety.

Closed Session

MOTION: Director Herring moved entering into a closed session pursuant to Minnesota Statutes 13D.05 subdivisions 2(a)(3) and subdivision 3(d) to receive security briefings, and discuss emergency response procedures and educational data - Director Evans-Becker seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, and Vento. And the following voted against the same: none. Said motion was declared duly passed.

Announcements (can be found on our website)

Adjournment

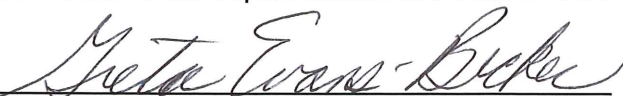
MOTION: Director Evans-Becker moved approval, and Director Vento seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, and Vento. And the following voted against the same: none. Meeting was adjourned.

Prepared and submitted by:

Molly Olson

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

Signed: 
School Board Clerk, Independent School District 281

Date: 12-5-2022

***Approved December 5, 2022*

A Special Business Meeting of the School Board of Robbinsdale Area Schools was held Wednesday, November 16, 2022, for Canvassing of the 2022 Election, beginning at 6:00 p.m. A recording of the meeting can be found at <https://rdale.org/discover/school-board>, School Board Meeting Webcasts tab.

Call to Order and Roll Call

Chair Bassett called the meeting to order at 6:00 p.m. Directors present: Helen Bassett, David Boone, Sharon Brooks Green, Greta Evans-Becker, Sam Sant, and John Vento; and David Engstrom, Superintendent. Director(s) absent: Michael Herring. There was a quorum; and the meeting was called to order.

Acceptance of the Agenda

Chair Bassett asked for a motion to accept the Special Business Meeting agenda for November 16, 2022. MOTION: Director Sant moved approval of the agenda, and Director Vento seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Sant, and Vento. And the following voted against the same: none. Said motion was declared duly passed. 64

Operations

Action: Approval of Resolution Canvassing the November 8, 2022 Election Results - presented by Karylanne Marchand, District Election Clerk

Chair Evans-Becker read the [resolution](#). MOTION: Director Evans-Becker moved approval, Director Vento seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Sant, and Vento. And the following voted against the same: none. Said motion was declared duly passed.

Adjournment


MOTION: Director Vento moved approval, and Director Boone seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Brooks Green, Evans-Becker, Sant, and Vento. And the following voted against the same: none. Meeting was adjourned.

Prepared and submitted by:

Molly Olson

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

Signed: 
School Board Clerk, Independent School District 281

Date: 12-5-2022

LICENSED STAFF - December 5, 2022**CHANGE OF ASSIGNMENT**

Name	Building	Title		Effective Date
Margo Blumer	FOE	1.0/Counselor		12/05/2022
Antonia Boyden	ESC	Special Ed Director of Student Services		11/28/2022
Robert Ware	RAH	Head Principal		11/28/2022

NEW HIRE

Name	Building	Title	Lane/Step	Effective Date
Valerie Jeffery	AHS	1.0/Media Specialist	MA45/10	12/05/2022
Andrea Johnson	District Wide	1.0/District Substitute	BA/2	12/05/2022

RESIGNATION/RETIREMENT

Name	Building	Title		Effective Date
Erin Jenkin	FAIR C	1.0 Media Specialist		11/18//2022

NON-LICENSED STAFF - December 5, 2022**NEW HIRE**

Name	Building	Title	Step/Lane	Effective Date
Mariah Trotter	MLE	Adventure Club EA	CL2, Step 2	11/17/2022

REHIRE

Name	Building	Title		Effective Date
Manuel Panora	FAIR-PL	Nutrition Services		11/21/2022

RESIGNATION/RETIREMENT

Name	Building	Title		Effective Date
Sophia Latourelle	RMS	Tutor EA		11/23/2022
Lynea Williams	ESC	Office Employee		12/09/2022

TERMINATION

Name	Building	Title		Effective Date
Alonzo Martin	SMS	Service Employee		11/22/2022



ROBBINSDALE
Area Schools

Announcements | December 5, 2022

Legislative Action Coalition Meeting

Thursday, December 15, 2022 at 5:00 p.m.

Visit the district calendar on our website for additional details on these meeting/events.

Visit our school websites for activities and sporting event details.



2022-2023 School Board Meetings

Meetings are typically held the first and third Monday of each month (except when the calendar does not permit) at the Education Service Center, 4148 Winnetka Avenue North, New Hope, MN, in the Board Room on the third floor. School Board Work Sessions are scheduled to follow the first school board meeting of the month. School Board Work Sessions typically start ten minutes after the adjournment of the preceding School Board Business Meeting.

2022			
Monday	July 18	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	August 1	6 p.m.	Business Meeting Work Session
Monday	August 15	6 p.m. 7 p.m.	Listening Time Business Meeting
Wednesday	September 7	6 p.m.	Business Meeting Work Session
Monday	September 19	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	October 3	6 p.m.	Business Meeting Work Session
Monday	October 17	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	November 7	6 p.m.	Business Meeting Work Session
Tuesday	November 8		Election Day
Wednesday	November 16	6 p.m.	Special Meeting - Canvassing the Election Results
Monday	November 21	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	December 5	6 p.m. 7 p.m.	Truth in Taxation Public Hearing Business Meeting Work Session
Monday	December 19	6 p.m. 7 p.m.	Truth in Taxation Public Hearing (if needed) Listening Time



			Business Meeting Closed Session for Supt. Mid-Year Review
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2023			
Monday	January 9	6 p.m.	Organizational Meeting Business Meeting Work Session
Tuesday	January 24	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	February 6	6 p.m.	Business Meeting Work Session
Tuesday	February 21	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	March 6	6 p.m.	Business Meeting Work Session
Monday	March 20	6 p.m. 7 p.m.	Listening Time Business Meeting
Tuesday	April 4	6 p.m.	Business Meeting Work Session
Monday	April 17	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	May 1	6 p.m.	Business Meeting Work Session
Monday	May 15	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	May 22	8 p.m.	Closed Session for Supt. Evaluation
Monday	June 5	6 p.m.	Business Meeting Work Session
Monday	June 19	6 p.m. 7 p.m.	Listening Time Business Meeting



School Board of Robbinsdale Area Schools

Business Meeting – December 5, 2022

AGENDA SECTION: Adjournment

ITEM: 6. Action: Adjournment of Business Meeting

PRESENTER: Helen Bassett, School Board Chair

Recommended Motion: Call the business meeting to a close.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____