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## School Board of Robbinsdale Area Schools

Business Meeting - September 7, 2022

**AGENDA SECTION:** Call to Order

**ITEM:** Roll Call Attendance

	<b>PRESENT</b>	<b>ABSENT</b>
Helen Bassett	<hr/>	<hr/>
David Boone	<hr/>	<hr/>
Sharon Brooks Green	<hr/>	<hr/>
Greta Evans-Becker	<hr/>	<hr/>
Mike Herring	<hr/>	<hr/>
Sam Sant	<hr/>	<hr/>
John Vento	<hr/>	<hr/>
David Engstrom, ex-officio	<hr/>	<hr/>



## School Board of Robbinsdale Area Schools

Business Meeting – September 7, 2022

**AGENDA SECTION:** Acceptance of Agenda

**ITEM:** 2. Acceptance of Business Meeting Agenda

**PRESENTER:** Helen Bassett, School Board Chair

**Recommended Motion:** Approve Business Meeting agenda.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



## School Board of Robbinsdale Area Schools

Business Meeting – September 7, 2022

<b>AGENDA SECTION:</b>	Operations
<b>ITEM:</b>	3.A. Review of Preliminary Levy Certification
<b>PRESENTER:</b>	Ukee Dozier, Executive Director of Finance

**Description:** The district is providing an update on the Preliminary Proposed Levy Taxes Payable in 2023. Public education in MN is financed by a combination of state aid, federal allocations, locally generated revenue, as well as property taxes. The Proposed Levy Payable 2023 represents an estimated proposal of property tax revenue for the 2023-24 school year. The district has a timeline to follow that is set by statute and followed by the Minnesota Department of Education. The school board is obligated to certify proposed levies by statutory dates that will be discussed in the presentation.



# **Preliminary Proposed Levy Taxes Payable 2023 Update – Non Action**

Ukee Dozier  
Executive Director of Finance  
September 7, 2022



# Overview

- Public education in MN is financed by a combination of state aid, federal allocations, locally generated revenue, as well as property taxes.
- The Proposed Levy Payable 2023 represents an estimated proposal of property tax revenue for the 2023-24 school year.
- The district has a timeline to follow that is set by statute and followed by the Minnesota Department of Education.
- The district is providing an update on the Preliminary Proposed Levy for Taxes Payable in 2023
- The school board is obligated to certify proposed levies by statutory dates that will be discussed in the presentation.



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# District Levy Funding Types

## Voter Approved Levies:

- Operating Referendum
- Capital Projects Levy (Tech)
- Building Bond issues

## Legislative levies:

Provides school districts the authority to levy for specific costs.

- Safe Schools
- Capital Projects/LTFM as well as associated debt service
- Lease Levies



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# Property Taxes

## Property Tax Timeline:

- Spring (2022) – Tax assessor values properties in the district for the following year – challenges can be made to the board of equalization
- Fall (2022) – preliminary school levies as well as city and county taxes are used to compute proposed property tax statements and mailed out
- Winter (2022) – final taxes are certified
- Spring (2023) – Property tax statements are mailed out



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# Levy Limitation

## Factors effecting change on Levy Limitations:

- Property tax value changes – collectively and individually
- State aid appropriation changes and/or equalization
- Adjustments to actual data versus estimates from prior levies
- Enrollment – Estimates vs Prior year Actuals
- Inflation



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# Levy Certification Timeline

## September 8, 2022



- Deadline for MDE to certify levy limitations to school districts

## September 30, 2022

- Deadline for districts to submit data changes to MDE
- Deadline for School Boards to certify proposed levies to county auditor

## October 7, 2022

- Deadline for districts to submit copy of proposed levies to MDE

## December 5, 2022

- ISD 281 scheduled (Truth in Taxation) meeting to discuss Pay 2023 final levy
- Districts are required to hold hearing in regularly scheduled meeting between November 24 and December 28.

## December 19, 2022

- ISD 281 scheduled meeting to adopt final Pay 2022 levy

## December 28, 2022

- Deadline to submit final levy to county – Copy to MDE by January 7, 2023



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# Board Action and Next Steps

- Levy update - No action will be taken tonight.
- A comparison report will be created after September 8<sup>th</sup> MDE levy limitation deadline.
- Final proposed preliminary Pay 23 levy projections will be brought for action at the September 19<sup>th</sup> board meeting.
- Board approval of the final tax levy will be recommended at maximum allowable for taxes payable in 2023.



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# Questions



## School Board of Robbinsdale Area Schools

Business Meeting – September 7, 2022

<b>AGENDA SECTION:</b>	Operations
<b>ITEM:</b>	3.B. Approval to Rescind the Resolution Requiring Staff Vaccination/Testing for COVID
<b>PRESENTER:</b>	Marti Voight, Assistant Superintendent

**Description:** The incident command team met Friday, August 19, 2022 and made the recommendation to rescind the RAS Resolution Requiring all Staff to be Vaccinated against COVID-19 or submit to Regularly Scheduled COVID-19 Testing that was approved on November 1, 2021 by the school board.

While vaccines have proven to be highly effective in preventing severe disease, hospitalization and death, no vaccine is 100% effective and vaccinated individuals can still become infected with COVID. When the virus is circulating at a high level in a community, breakthrough infections in vaccinated individuals will increase even when vaccination rates are high, which indicates that both vaccinated and unvaccinated individuals can spread COVID-19 to other people.

Our staff vaccination policy required weekly screening testing for staff, however this has been demonstrated to be less effective in lower risk environments. Instead, the CDC has updated their testing guidelines to recommend diagnostic testing when an individual is symptomatic or has had a recent exposure to COVID.

As a district we will continue to promote vaccination opportunities, testing, and encouraging staff and students to remain home if they are sick, regardless of vaccination status.

**Recommended Motion:** Approve rescinding the RAS resolution requiring all staff to be vaccinated against COVID-19 or submit to regularly scheduled COVID-19 testing.

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			

Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



**ADOPTING A ROBBINSDALE PUBLIC SCHOOLS RESOLUTION REQUIRING ALL STAFF EITHER TO BE VACCINATED AGAINST COVID-19 OR TO SUBMIT TO REGULARLY SCHEDULED COVID-19 TESTING**

**WHEREAS**, The Centers for Disease Control and Prevention(CDC) and the Minnesota Department of Health (MDH) determined that the COVID-19 pandemic is currently ongoing and may remain ongoing for an unknown amount to time; and

**WHEREAS**, according to the Centers for Disease Control and Prevention (CDC), “COVID-19 vaccination among all eligible students as well as teachers, staff, and household members is the most critical strategy to help schools safely resume full operations;” and

**WHEREAS**, according to the CDC, “vaccination is the leading public health prevention strategy to end the COVID-19 pandemic. People who are fully vaccinated against COVID-19 are at low risk of symptomatic or severe infection. A growing body of evidence suggests that people who are fully vaccinated against COVID-19 are less likely to become infected and develop symptoms and are at substantially reduced risk from severe illness and death from COVID-19 compared with unvaccinated people”; and

**WHEREAS**, according to the State of Minnesota, “staff who access the workplace or provide public service outside of their homes on behalf of an agency without vaccination pose a particular risk of COVID-19 exposure to themselves, their colleagues, and to members of the public. Additionally, ongoing community transmission of the more transmissible Delta variant of COVID-19 in Minnesota, especially among unvaccinated individuals, presents a continuous risk of infection;” and

**WHEREAS**, the federal government, the State of Minnesota, have all made the decision to require their employees to either be vaccinated against COVID-19 or submit to COVID-19 testing on a frequent, regularly scheduled basis; and

**WHEREAS**, pursuant to Minn. Stat. § 123B.02, subd. 1, the Board of Education of Independent School District No. 281 has the “general charge of the business of the district, the school houses, and of the interests of the schools thereof”; and

**WHEREAS**, that the Board of Directors of School District 281 hereby directs and grants necessary authorization to the Superintendent to implement the following work rule no later than January 1.

**WHEREAS**, the Superintendent concludes that requiring all staff either to be vaccinated against COVID-19 or to submit to regular COVID-19 testing is in the best interests of the School District, its students, its staff, and the communities it serves.

**BE IT RESOLVED** by the Superintendent of Independent School District No. 281 Robbinsdale Area Schools:

1. The Superintendent requires either:

a. All current staff to be fully vaccinated against COVID-19 and to provide proof (provide a copy of the vaccination card or Minnesota Immunization Information Connection (MIIC) vaccination record showing proof of vaccination) of full vaccination in the manner designated by Human Resources starting January 1, 2022. or

b. All staff who remain unvaccinated, are not fully vaccinated, and/or have not provided proof of full vaccination as detailed above to submit to mandatory COVID-19 testing at least one time per week.

2. Any staff member who does not comply with the requirements of either Paragraph 1a or Paragraph 1b may be subject to disciplinary action consistent with any applicable collective bargaining agreement.

**FURTHER, BE IT RESOLVED** that the Superintendent shall provide the Board with regular updates on progress of this directive and any recommendations for further action necessary to support its successful implementation.

**FINALLY, BE IT RESOLVED** that this directive shall remain in place until rescinded, replaced, or made obsolete by other local, state, or federal law or regulation.

*10.1.21*

*10.18.21 Update*

*11.1.21 Approval by Board of Education*



## School Board of Robbinsdale Area Schools

Business Meeting – September 7, 2022

**AGENDA SECTION:** Operations  
**ITEM:** 3.C. Approval of e-Learning Plan for 2022-2023  
**PRESENTER:** John Groenke, Executive Director of Student Services

**Description:** Robbinsdale Area Schools’ e-Learning Plan ensures continued, standards-aligned, educational experiences to students on days with inclement weather due to extreme cold. E-Learning Days provide Robbinsdale Area Schools an alternative to extending the school year in the event of such weather events. Our plan is developed in accordance with Minnesota Statute [120A.414](#).

**Recommended Motion:** Approve the e-learning plan for 2022-2023 school year.

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



# 2022-2023 RAS e-Learning Plan

Revised July, 13 2022

## Overview

Robbinsdale Area Schools' e-Learning Plan is written to provide continued, standards-aligned, educational experiences to students on days with inclement weather due to extreme cold. e-Learning Days provide Robbinsdale Area Schools an alternative to extending the school year in the event of such weather events. Our plan is developed in accordance with Minnesota Statute [120A.414](#) which states the following:

Subdivision 1. **Days.** "e-learning day" means a school day where a school offers full access to online instruction provided by students' individual teachers due to **inclement weather**. A school district or charter school that chooses to have e-learning days may have up to five e-learning days in one school year. An e-learning day is counted as a day of instruction and included in the hours of instruction under section [120A.41](#).

Subd. 2. **Plan.** A school board may adopt an e-learning day plan after consulting with the exclusive representative of the teachers. A charter school may adopt an e-learning day plan after consulting with its teachers. The plan must include accommodations for students without Internet access at home and for digital device access for families without the technology or an insufficient amount of technology for the number of children in the household. A school's e-learning day plan must provide accessible options for students with disabilities under chapter [125A](#).

Subd. 3. **Annual notice.** A school district or charter school must notify parents and students of the e-learning day plan at the beginning of the school year.

Subd. 4. **Daily notice.** On an e-learning day declared by the school, a school district or charter school must notify parents and students at least **two hours prior** to the normal school start time that students need to follow the e-learning day plan for that day.

Subd. 5. **Teacher access.** Each student's teacher must be accessible both online and by telephone during normal school hours on an e-learning day to assist students and parents.

## District e-Learning Communication Plan

Robbinsdale Area Schools will communicate with families and stakeholders through the following methods:

- Websites, district and school sites, and traditional media
- Social Media:
  - Twitter
  - Instagram
  - Facebook - district and school pages

- Automated Telephone Message
- Automated Text Notifications
- Email notifications

## **Birth-3 and Community Site-based Early Childhood Special Education (ECSE) Services**

For any families who have home-based or community site-based ECSE services scheduled on a declared e-Learning day, teachers will reach out to families directly via telephone to offer services through a Google Meet or phone conversation.

### Attendance:

ECSE service providers will continue to take attendance according to standard procedures.

## **Early Learning Programs**

*Included Programs: Preschool, ECFE, and ECSE*

### Learning Activities:

- Any teacher or specialist who would have a class or student contact time on a declared e-Learning Day is expected to provide learning opportunities for students.
- Instructional activities will be delivered through a virtual platform.
  - Online and offline learning activities will be connected to live instruction and supported by videos and other resources for literacy, math, social-emotional learning, and movement.
  - These activities may be completed within the timeframe of the regularly scheduled class or at a more convenient time for families.
- All students will have an opportunity each class session to join a scheduled live whole class meeting for 15-20 minutes via Google Meet.
  - Meetings will be recorded so students can access them at their convenience or review them afterward. Families may choose to leave cameras off.
- Some students may also participate in an additional small group time for 15-20 minutes, depending on rotation and schedule.
- Virtual classrooms will be revisited regularly during the months of November through April to ensure that the work being completed aligns with the topics of study.
- A limited number of iPads and Hotspots will be made available to families, with priority going to families with no access to any other device.

### Communication of Learning Activities:

Teachers will email links to virtual classrooms to all families and post to Seesaw.

Teachers, administrators and other licensed professionals will be available by email or phone (via voicemail) during normal school hours. Staff contact information can be found in the [RAS Staff Directory](#). All communication requests will be responded to in a timely manner during school hours. Preschool Office staff can be reached via email at [ec\\_preschool@rdale.org](mailto:ec_preschool@rdale.org) or by calling 763-504-5330 8 a.m. to 4 p.m.

All communications via email will contain the teacher's name, grade level and school name to assist families who have multiple children.

Students will be expected to engage in the day's learning activities through a virtual classroom. Completed offline activities may be given to the teacher upon returning to school. Parents/guardians have the option of writing down the completed learning activities in the event printing the activities is not possible.

#### Attendance:

A student can be considered in attendance by:

- Participating in a google meet with teaching staff
- Connecting via a phone call or email with the student or parent
- Emailing or submitting a completed virtual classroom activity on a given day
- Watching a recorded google meet

Teachers will call home for any student who does not participate in one of the ways listed above. The teacher will record the call in the "Contact Log" in Infinite Campus.

- Attendance should be completed by 10:15 a.m. for morning classes
- Attendance should be completed by 1:45 p.m. for afternoon classes
- Attendance should be completed by 7:30 p.m. for evening classes
- Parents/guardians should call the school office by 10:15 a.m. for morning classes, 1:45 p.m. for afternoon classes, and 7:30 p.m. if they do not have reliable internet access.

#### Accommodations:

- Families can request a printed copy of the virtual classroom or activities upon returning to school.
- Families can request a description of the activities via phone call.
- All work completed should be returned to the classroom teacher within one week of returning to school.
- All classroom teachers will collaborate with special education case managers or English Learner teachers to make appropriate modifications for students in their classes.

#### The next class day after e-Learning in preschool classrooms:

- Provide time for students to share, draw or otherwise express what they did on the e-Learning day.

## **K-5 (Elementary) Plan**

Learning Activities: Robbinsdale Area Schools will use current Learning Pathways (Literacy) for students and provide both online and offline options for students (other subjects) to engage in learning on an e-Learning day. Any teacher that would have a class or student contact time on a declared e-Learning day is expected to provide learning opportunities for students.

Communication of Learning Activities:

Learning Pathways will be communicated in the following ways:

- Building grade level teams will post current Learning Pathway activities for the day on SeeSaw (K-3rd) and Schoology (4th & 5th) by 8:30 a.m.
- Learning Pathway activities will be emailed to building administrators to be posted on their social media sites and school webpages.
- Asynchronous instructional videos will be posted for students in grades 4-5 to access by 8:30 a.m.
- Teachers in grades K-3 will email Learning Pathway to all families in addition to posting online.

Teachers, principals and other licensed professionals will be available by email or phone (via voicemail) during normal school hours. Staff contact information can be found in the [RAS Staff Directory](#). All communication requests will be responded to in a timely manner during school hours.

All communications via email will contain the teacher's name, grade level, and school name to assist families who have multiple children.

Students will be expected to complete all activities for all areas that would normally meet that day. Completed activities can be posted to SeeSaw (K-3rd) and Schoology (4th & 5th) or delivered upon returning to school with a signature or note from whoever supervised learning activities in the event that printing the assignment/activity is not possible.

#### Attendance:

- Parents/guardians can respond to the email from the teacher or respond through SeeSaw (or Schoology, if appropriate) that they received the Learning Pathway activities.
  - The teacher will attempt to call home for any student who does not respond via email. The teacher will record the call in the "Contact Log" in Infinite Campus.
  - Attendance should be completed by 10:15 am.
- Parents/guardians should call the school office if they do not have reliable internet access.
- Adventure Club sites will email appropriate school offices with students who are in attendance.
- All absences will be marked in Infinite Campus as Unexcused. It is the responsibility of the student's parent/guardian to request that absences are excused as stated in RAS Administrative Procedure [503AP](#).
  - Attendance will be changed from an *unexcused absence* to an *excused absence* within 7 days of the declared e-Learning day by returning the assigned work from the e-Learning day or sending a written note.

#### Accommodations:

- Families can request a printed copy of the Learning Pathway activities upon returning to school.
- Families can request a description of the Learning Pathway activities via phone call.
- Adventure Club will provide digital access to students in attendance.
- All Learning Pathway activities should be returned to the classroom teacher within one week of returning to school.
- All classroom teachers will collaborate with special education case managers to make appropriate modifications for students in their classes.

### The next class day after e-Learning in elementary classrooms:

- Provide time for students to share, draw, write about or otherwise express what they did on the e-Learning day.

## **6-12 (Secondary) Plan**

Learning Activities: Any teacher that would have a class or student contact time on a declared e-Learning Day is expected to provide learning opportunities for students. All secondary classes in Robbinsdale Area Schools will utilize Schoology to post assignment information and lesson resources. This work may include, but is not limited to, online discussions, asynchronous instructional videos, quizzes, web-based and/or print assignments, and readings. This work is also expected to be a continuation of content from the previous day.

### Communication of Learning Activities:

Teachers will post an “Update” on Schoology for their classes that includes all directions for the day, tasks to complete, and a clear statement of the day’s learning target(s). This information may also be sent home via Schoology, email, or Infinite Campus.

Teachers, principals, and other licensed professionals will be available by email or phone (via voicemail) during normal school hours. Staff contact information can be found in the [RAS Staff Directory](#). All communication requests will be responded to in a timely manner during school hours.

All communications via email will contain the teacher's name, grade level, and school name to assist families who have multiple children.

### Attendance:

- To be counted present for an e-Learning Day:
  - A student must “Like” the UPDATE posted by the classroom teacher outlining the work for the day. This acknowledges that they have seen the task(s) to be completed for the day.
  - A parent/guardian may respond to the email from the classroom teacher verifying that they have seen the task(s) to be completed for the day.
  - Teachers will post attendance to Infinite Campus by the end of the school day.
    - 3:25 for high schools
    - 4:05 for middle schools
- Parents/guardians should call the attendance line for the school office if they do not have reliable internet access.
- All absences will be marked in Infinite Campus as Unexcused. It is the responsibility of the student’s parent/guardian to request that absences are excused as stated in RAS Administrative Procedure [503AP](#).
  - Attendance will be changed from an *unexcused absence* to an *excused absence* within 7 days of the declared e-Learning day by returning the assigned work from the e-Learning day or sending a written note.

### Accommodations:

- All classroom teachers will collaborate with special education case managers to make appropriate modifications for students in their classes as needed.
- Self-contained classrooms may adhere to the general education model or they may use the learning pathway model used in elementary classrooms as deemed appropriate by case managers and self-contained classroom teachers.
- Any other service provider that would be working with a student on an e-Learning day must send an assignment or task via email and document this in the “Contact Log” in Infinite Campus

Robbinsdale Academy Programs:

*Included Programs: Alternative Placement, Credit Recovery, Edge, and Highview*

Robbinsdale Academy classes that do not utilize Schoology will adhere to the following additional guidelines:

- Students and their parent(s)/guardian(s), who are enrolled in any of the Robbinsdale Academy Programs will receive an email from each of their teachers outlining the expectations for the day.
- Students or parent/guardian will need to respond to this email for attendance purposes.

Post-Secondary Enrollment Option (PSEO) Students:

Students who are enrolled in PSEO will be contacted by their enrolled high school principal or designee informing the student that they must contact their PSEO instructors for details of their classes that day.

The next school day after e-Learning in secondary classrooms:

Teachers will have the following available to students:

- Time to work on tasks that were not completed on the e-Learning day
- Time to deepen understanding and engage in richer tasks for those who completed their tasks on the e-Learning day.

These should be done in ways that continue learning for all students in the classroom.

## **Adult Basic Education (ABE)**

Learning Activities: Any teacher that would have a class or student contact time on a declared e-Learning Day is expected to provide learning opportunities for students. All classes provided through ABE will adhere to their state-approved Distance Learning guidelines. This work may include, but is not limited to, online discussions, quizzes, web-based and/or print assignments, and readings. This work is also expected to be a continuation of content from the previous day.

Communication of Learning Activities:

Teachers will communicate expectations with their students via email and telephone calls on declared e-Learning days.

Teachers, ABE Director, and other licensed professionals will be available by email or phone (via voicemail) during normal school hours. Staff contact information can be found in the [RAS Staff Directory](#). All communication requests will be responded to in a timely manner during school hours.

All communications via email will contain the teacher's name and school name to assist students who might also receive emails from their children's teachers.

Attendance:

Student attendance will be counted in accordance with Distance Learning practices that are already approved for use in Adult Basic Education by the State of Minnesota.

Accommodations:

The Distance Learning plan that is already in place for Adult Basic Education programming accounts for necessary accommodations for their students.

## **Robbinsdale Transition Center Plan (RTC)**

Learning Activities: Teachers at Robbinsdale Transition Center (RTC) will collaborate to create a unified document that has all learning activities for students. Any teacher that would have a class or student contact time on a declared e-Learning Day is expected to provide learning opportunities for students. Robbinsdale Area Schools will utilize learning pathways for students that provides both online and offline options for students to engage in learning.

Learning pathways will be revisited monthly during the months of November through April to ensure that the work being completed aligns with the current topics of study.

Communication of Learning Activities:

Learning opportunities will be emailed to building administrators and directly to students and their families.

Teachers, principals and other licensed professionals will be available by email or phone (via voicemail) during normal school hours. Staff contact information can be found in the [RAS Staff Directory](#). All communication requests will be responded to in a timely manner during school hours.

All communications via email will contain the teacher's name and school name to assist families who have multiple children.

Students will be expected to complete ONE option for each course. Completed activities should be returned upon returning to school. Parents/Adult Students have the option of writing down the completed learning activities in the event that printing them is not possible.

Attendance:

- Parents/Adult Students can respond to the email from the teacher that they received the learning activities.
  - The teacher will attempt to call home for any student who does not respond via email. The teacher will record the call in the "Contact Log" in Infinite Campus.
  - Attendance should be completed by 10:15 am.
- Parents/Adult Students should call the school office if they do not have reliable internet access.

- All absences will be marked in Infinite Campus as Unexcused. It is the responsibility of the student's parent/guardian to request that absences are excused as stated in RAS Administrative Procedure [503AP](#).
  - Attendance will be changed from an *unexcused absence* to an *excused absence* within 7 days of the declared e-Learning day by returning the assigned work from the e-Learning day or sending a written note.

Accommodations:

- Families/Adult Students can request a printed copy of the learning activities upon returning to school.
- All learning activities should be returned to the course teacher within three days of returning to school.

---

**Plan monitored and reviewed by:**

Matt Pletcher, Director of Curriculum and Instruction

John Groenke, Executive Director of Student Services

Marti Voight, Assistant Superintendent

Dr. Sue Holtz, Director of Technology

Dr. Meghan Hickey, Assistant Director of Student Services

Kelley Sabako, MARSS Coordinator

Emilie Levinson, Director of Early Learning

Tracy Ogren, Special Education Supervisor

Robbinsdale Area Schools Executive Cabinet



## School Board of Robbinsdale Area Schools

Business Meeting – September 7, 2022

**AGENDA SECTION:** Consent Agenda  
**ITEM:** 4. Approval of Consent Agenda  
**PRESENTER:** Helen Bassett, School Board Chair

**Description:** Consent Agenda items are considered routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which the item will be removed as a Consent Agenda item and addressed. Consent Agenda items include administrative, personnel matters and financial matters.

**Recommended Motion:** Approve the Consent Agenda items.

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



**To:** Members of the School Board and Superintendent Engstrom  
**From:** Helen Bassett and Sharon Brooks Green  
**Date:** August 24, 2022  
**Re:** Conference and Travel Request

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In accordance with School Board Development Policy 1.8, we are informing the school board of our intent to attend the National School Boards Association (NSBA) [2022 Council of Urban Boards of Education \(CUBE\) Conference](#), September 29-October 1, 2022, in Miami, Florida. Also, as required by the policy, we intend to comply with the Out-of-State Travel policy and will report back on the conference. We appreciate your support for this activity.

*\*\*Approved September 7, 2022*

A Business Meeting of the School Board of Robbinsdale Area Schools (RAS) was held Monday, August 15, 2022, beginning at 7:00 p.m. in the Boardroom at the Robbinsdale Area Schools Education Service Center. A recording of the meeting can be found at: [https://rdale.granicus.com/MediaPlayer.php?view\\_id=2&clip\\_id=1079](https://rdale.granicus.com/MediaPlayer.php?view_id=2&clip_id=1079)

### **Call to Order and Roll Call**

Chair Bassett called the meeting to order at 7:00 p.m. Directors present: Helen Bassett, David Boone, Sharon Brooks Green, Greta Evans-Becker, Michael Herring, Sam Sant, and John Vento; and David Engstrom, Superintendent. Director(s) absent: none. There was a quorum; and the meeting was called to order.

### **Acceptance of the Agenda**

Chair Bassett asked for a motion to accept the Business Meeting agenda for August 15, 2022. MOTION: Director Vento moved approval of the agenda, and Director Boone seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant, and Vento. And the following voted against the same: none. Said motion was declared duly passed. 28

### **Superintendent's Report**

Superintendent Engstrom introduced all new head and assistant principals, and directors to the School Board and community.

### **Operations**

- A. *Non-Action: Review of the e-Learning Plan for SY 2022-2023 - presented by John Groenke, Executive Director of Student Services and Matt Pletcher, Director of Secondary Curriculum & Instruction and Multilingual Programs*  
Mr. Groenke and Mr. Pletcher presented the e-Learning Plan for the 2022-2023 school year, noting there have been no changes made to it - and recommending it for approval.
- B. *Action: Approval of Lease for Warehouse - presented by Jeff Connell, Executive Director of Facilities, Operations and Transportation*  
MOTION: Director Boone made a motion to amend, authorizing Superintendent Engstrom to negotiate the warehouse lease on behalf of the School Board, then execute said lease after it has been presented to the School Board. Director Vent seconded the motion for the amendment. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant, and Vento. And the following voted against the same: none. Said motion was declared duly passed.
- C. *Action: Approval of Assignment of number 102.1 to the District Equity Policy - presented by Sharon Brooks Green, School Board Director*  
MOTION: Director Vento moved approval, and Director Brooks Green seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant, and Vento. And the following voted against the same: none. Said motion was declared duly passed.
- D. *Action: Approval of Policy 102: Equal Educational Opportunity - presented by Sharon Brooks Green, School Board Director*  
MOTION: Director Brooks Green moved approval, and Director Boone seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant, and Vento. And the following voted against the same: none. Said motion was declared duly passed.
- E. *Action: Approval of Resolution Calling the November 8, 2022 General Election - presented by Ukee Dozier, Executive Director of Finance*  
MOTION: Director Herring waived reading and moved approval, and Director Evans-Becker seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant, and Vento. And the following voted against the same: none. Said motion was declared duly passed.
- F. *Action: Approval of Resolution Accepting July 2022 Donations - presented by Ukee Dozier, Executive Director of Finance*

Mr. Dozier requested the School Board approve donations received in the amount of \$14,137.64. MOTION: Director Evans-Becker moved approval, and Director Herring seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant, and Vento. And the following voted against the same: none. Said motion was declared duly passed.

### Consent Agenda

Consent Agenda items include administrative, personnel matters, and financial matters. MOTION: Director Sant moved approval, and Director Herring seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant, and Vento. And the following voted against the same: none. Said motion was declared duly passed.

### Board Reports

Each month Board Members share updates from their different committee assignments and attendance at district and community events. Before the Business Meeting, Director Evans-Becker facilitated the listening time held at 6 p.m. in the Boardroom at the Education Service Center. Twocommunity members spoke in regards to:

- School Board needing to make sure there is ample training for new Board Directors
- Missing items from the Business meeting agenda, including: transportation, back to school announcements regarding open houses for schools, student safety, health responses and plans (in case of COVID), roll out of new school start times and ramifications for families, staffing for schools <sup>29</sup>
- T-Mobile bill
- Collaborative Student Transportation bill
- Proposed new warehouse location

**Announcements** (can be found on our website)

### Adjournment

MOTION: Director Vento moved approval, and Director Boone seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant, and Vento. And the following voted against the same: none. Meeting was adjourned.

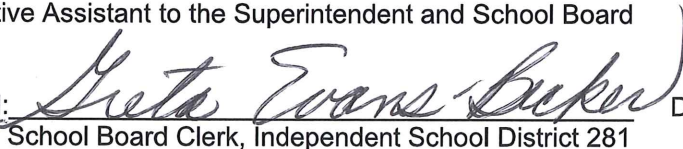
Prepared and submitted by:

Molly Olson

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

Signed:

  
School Board Clerk, Independent School District 281

Date:

9/7/2022

**LICENSED STAFF - September 7, 2022****CHANGE OF ASSIGNMENT**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Effective Date</b>
Mikaela Boone	RSI	Program Assistant to 1.0/Grade 3	08/29/2022
Annette Davis	CHS	EA to 1.0/Teacher	08/29/2022
Mark Jacobs	AHS	0.7/PE to 1.0/Credit Recovery Teacher	08/29/2022

**REHIRE**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Lane/Step</b>	<b>Effective Date</b>
Jonathan Braziel	RMS	1.0/EL	BA45/7	08/29/2022
Matt Cesare	ENE	1.0/TOSA	MA/2	09/01/2022
Kari Christensen	CHS	0.5/IB Coordinator	MA60/21	08/29/2022
Brad DeKanick	SMS	0.3/Tecnology	MA/21	08/29/2022
Jamily Holman	SMS/RVA	0.9/PE	BA/9	08/29/2022
Raya Israelson	FAIR-C	1.0/Social Studies	MA/5	08/29/2022

**NEW HIRE**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Lane/Step</b>	<b>Effective Date</b>
Carina Anderson	NPE	1.0/TOSA	MA/2	08/29/2022
Jill Ashley-Grochowski	CLC	0.7/EL	MA/10	08/29/2022
Molly Barajas	NPE	1.0/EL	MA/5	08/29/2022
Chara Barke	RMS	1.0/EL	MA/2	08/29/2022
Keith Buzzard	CHS	1.0/English	BA/5	08/29/2022
Julia Ebberts	PMS	1.0/Reading	BA30/10	08/29/2022
Tatiana Goodrie	RSI	1.0/Grade 2	BA15/2	08/29/2022
Holly Green Suarez	SEA	1.0/EL	MA45/10	08/29/2022
Kelsey Garcia	FAIR-C	1.0/Math	MA/6	08/29/2022
Kari Grefe	NPE	1.0/EL	BA60/10	08/29/2022
Mark Hanson	NPE	1.0/Grade 3	BA/3	08/29/2022
Elisa Hill	RSI	1.0/Grade 2	MA30/3	08/29/2022
Kaveri Kamatgi	FAIR-C/SMS	0.8/Science	MA/2	08/29/2022
Breghan Kiloran	MLE	1.0/Grade 4	BA/2	08/29/2022
Lily Kivens	RMS	1.0/Special Ed	BA/2	08/29/2022
Sara Misner	RVA	1.0/Counselor	MA/3	08/29/2022
Hannah Nelson	FAIR-PL/ENE	1.0/Preschool	BA/7	08/29/2022
Rachael Norton	ZLE	1.0/Counselor	MA/3	08/29/2022
Ashley Peters	NHLC	1.0/Preschool	BA/10	08/29/2022
Alexandra Rhoten	FOE	1.0/Grade 1	BA/9	08/29/2022
Will Ryan	SMS	1.0/Special Ed	MA/4	08/29/2022
Brittany Schiebe	FOE	1.0/Grade 4	BA/10	08/29/2022
Regina Skoy	SOE	1.0/EL	MA15/10	08/29/2022
Beth Tepper	ESC	Director of Achievement & Intergration	LV6/5	8/22/2022
Chelsea Voth	CHS	1.0/English	BA30/3	08/29/2022
Michael White	CHS	1.0/English	MA45/10	08/29/2022
Tyler Wozniak	CHS	1.0/Social Studies	MA/10	08/29/2022
Irene Zamora	NPE	1.0/Special Ed	MA45/8	08/29/2022

<b>RESIGNATION/RETIREMENT</b>				
<b>Name</b>	<b>Building</b>	<b>Title</b>		<b>Effective Date</b>
Joshua Amacher	CHS	1.0/Social Studies		06/09/2022
Kristen Ehler	FAIR/RMS	1.0/TOSA		06/09/2022
Amanda Engel	SOE	1.0/Grade 1		06/09/2022
Danielle Gangl	NOE	1.0/Pre-K		06/09/2022
Xiomaria Grace	MLE	1.0/Grade 5		06/09/2022
Michael Grant	RMS	1.0/Counselor		06/09/2022
Karlyn Koski	NHLC	0.35/Parent Education		06/09/2022
Marie Maciej	RVA	1.0/Special Ed		06/09/2022
Melinda Nickerson	CHS	1.0/Special Ed		06/09/2022
Ashley Sarow	NPE	1.0/Social Worker		06/09/2022
Carrie Warren	SMS	1.0/Special Ed		06/09/2022
Thomas Willicombe	CHS	1.0/Art		06/09/2022
<b>RESCIND NEW HIRE</b>				
<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Lane/Step</b>	<b>Effective Date</b>
Britt Anderson	ENE/FAIRPLE	0.9/Preschool	MA/10	08/29/2022
Sarah Coleman	NHLC	1.0/ECSE	BA60/4	08/29/2022
Emily Jarecki	FAIRCR/SMS	0.8/English	MA/5	08/03/2022
Jonathan Lincoln	SMS	0.5/Physical Education	BA/7	08/16/2022
Richelle Norton	ENE	0.55/Art	MA/2	07/29/2022
Shailee Zats	DW	1.0/Nurse	BA/2	08/29/2022
Victoria Zinda	NPE	1.0/EL	BA/4	07/25/2022

**NON-LICENSED STAFF - September 7, 2022**

**CHANGE OF ASSIGNMENT**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Effective Date</b>
Jeremy Haefs	ENE	Service Employee to Special Ed EA	09/06/2022
Jessica Ledoux	AHS	Clerical EA to Office Employee	09/06/2022

**NEW HIRE**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Step/Lane</b>	<b>Effective Date</b>
Connie Billmeier	FAIR-PL	Clerical EA	CL2, Step 3	09/06/2022
Natalie Brauch	SEA	Tutor EA	CL3, Step 3	09/06/2022
Margery Carrothers	ZLE	Tutor EA	CL3, Step 3	09/06/2022
Addy Dweh	SMS	Security EA	CL4, Step 3	09/06/2022
Ujimasa Freeman	MLE	Tutor EA	CL3, Step 3	09/06/2022
Kelsey Gryz	FAIR-C/SMS	Office Employee	CATII, Step 6	08/22/2022
Angela Gudahl	Districtwide	Program Assistant	LV7, Step 1	08/29/2022
Malaysia Hammond	SOE	Special Ed EA	CL3, Step 3	09/06/2022
Jennifer Hill	LVE	Monitor EA	CL2, Step 3	09/06/2022
Rocio Juarez Castellano	RSI	Clerical EA	CL2, Step 3	09/06/2022
Lisa Knapp	CHS	Service Employee	CU7, Step 1	08/29/2022
Emily Kossila	MLE	Media EA	CL2, Step 3	09/06/2022
Heather Kramber	ENE/SOE	Program Assistant	LV7, Step 1	09/06/2022
Angelita Kukacka	PMS	Office Employee	CATII, Step 6	08/29/2022
Hinhan LoudHawk	Districtwide	Program Assistant	LV7, Step 1	08/31/2022
Jacqueline Luna	NHLC	ECFE EA	CL3, Step 3	09/06/2022
Rebecca Maeder	RMS	Nutrition Services	CATIV, Step 4	09/09/2022
Dean Murray	NPE	Service Employee	CU7, Step 1	08/29/2022
Pauline Olson	SOE	Special Ed EA	CL3, Step 3	09/06/2022
Rebecca Ravetto	RSI	Health EA	CL4, Step 3	09/06/2022
Millia Saade	RMS	Nutrition Services	C2, Step 3	09/06/2022
Annette Salazar	MLE	Clerical EA	CL2, Step 3	09/06/2022
Tinna Smith	LVE	Nutrition Services	C3, Step 4	09/06/2022
Jack Thul	SMS	Special Ed EA	CL3, Step 3	09/06/2022
Patricia Weeber	CHS	Nutrition Services	C3, Step 2	09/06/2022

**REHIRE**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Effective Date</b>
Da'Johnna Collins	SOE	Tutor EA	09/06/2022
Lamont Fondern	SMS	Program Assistant	08/29/2022
Reginald Smith, Sr.	NOE	Tutor EA	09/06/2022
Maurice Willis	Fairview/RA	Program Assistant	08/29/2022

**RESIGNATION/RETIREMENT**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Effective Date</b>
Paul Agness	SEA	Adventure Club EA	06/10/2022
MarKeyda Ahmed (Ayoub)	PMS	Program Assistant	08/11/2022
Karen Anderson	ENE	Special Ed EA	06/08/2022
Latrell Beamon	FAIR-C	Special Ed EA	06/08/2022
Stephanie Benson	FAIR-C	Program Assistant	06/08/2022
Sonia Colleran-Skov	NHLC	Special Ed EA	06/08/2022
Mary Fauchier	PMS	Special Ed EA	08/15/2022
Nancy Gangler (16 yrs.)	ZLE	Adventure Club EA	08/29/2022
Elizabeth Goers	FOE	Clerical EA	06/08/2022
Lisa Hayek	NHLC	Health EA	09/09/2022
Kelsey Jacobson	ENE	Special Ed EA	06/08/2022
Catherine Krzyzanowski	SEA	Tutor EA	06/08/2022
Lauran Lewis	FAIR-PL	Nutrition Services	06/08/2022
Nadia Mohamed	ENE	Program Assistant	06/08/2022





ROBBINSDALE  
Area Schools

# Announcements | September 7, 2022

## Community Connect Meeting

Tuesday, September 13, 2022 5:00-6:30 p.m.

## Legislative Action Coalition Meeting

Thursday, September 15, 2022 5:00-6:30 p.m.

## Financial Advisory Council (FAC) Member Application Period

Extended through September 23, 2022

*Visit the district calendar on our website for additional details on these meeting/events.  
Visit our school websites for activities and sporting event details.*



## 2022-2023 School Board Meetings

Meetings are typically held the first and third Monday of each month (except when the calendar does not permit) at the Education Service Center, 4148 Winnetka Avenue North, New Hope, MN, in the Board Room on the third floor. School Board Work Sessions are scheduled to follow the first school board meeting of the month. School Board Work Sessions typically start ten minutes after the adjournment of the preceding School Board Business Meeting.

2022			
Monday	July 18	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	August 1	6 p.m.	Business Meeting Work Session
Monday	August 15	6 p.m. 7 p.m.	Listening Time Business Meeting
Wednesday	September 7	6 p.m.	Business Meeting Work Session
Monday	September 19	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	October 3	6 p.m.	Business Meeting Work Session
Monday	October 17	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	November 7	6 p.m. 7 p.m.	World's Best Work Force Public Hearing Business Meeting Work Session
Tuesday	November 8		Election Day
Monday	November 21	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	December 5	6 p.m. 7 p.m.	Truth in Taxation Public Hearing Business Meeting Work Session
Monday	December 19	6 p.m. 7 p.m.	Truth in Taxation Public Hearing (if needed) Listening Time



			Business Meeting Closed Session for Supt. Mid-Year Review
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2023			
Monday	January 9	6 p.m.	Organizational Meeting Business Meeting Work Session
Tuesday	January 24	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	February 6	6 p.m.	Business Meeting Work Session
Tuesday	February 21	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	March 6	6 p.m.	Business Meeting Work Session
Monday	March 20	6 p.m. 7 p.m.	Listening Time Business Meeting
Tuesday	April 4	6 p.m.	Business Meeting Work Session
Monday	April 17	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	May 1	6 p.m.	Business Meeting Work Session
Monday	May 15	6 p.m. 7 p.m.	Listening Time Business Meeting
Monday	May 22	8 p.m.	Closed Session for Supt. Evaluation
Monday	June 5	6 p.m.	Business Meeting Work Session
Monday	June 19	6 p.m. 7 p.m.	Listening Time Business Meeting



## School Board of Robbinsdale Area Schools

Business Meeting – September 7, 2022

**AGENDA SECTION:** Adjournment

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**ITEM:** 6. Action: Adjournment of Business Meeting

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**PRESENTER:** Helen Bassett, School Board Chair

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**Recommended Motion:** Call the business meeting to a close.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_