

*Business Meeting will immediately follow adjournment of Organizational Meeting.*

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## School Board of Robbinsdale Area Schools

Organizational Meeting - January 4, 2022

**AGENDA SECTION:** Call to Order

**ITEM:** Roll Call Attendance

	<b>PRESENT</b>	<b>ABSENT</b>
Helen Bassett	_____	_____
David Boone	_____	_____
Sharon Brooks Green	_____	_____
Greta Evans-Becker	_____	_____
Mike Herring	_____	_____
Sam Sant	_____	_____
John Vento	_____	_____
David Engstrom, ex-officio	_____	_____



## School Board of Robbinsdale Area Schools

Organizational Meeting – January 4, 2022

**AGENDA SECTION:** Acceptance of Agenda  
**ITEM:** 2. Acceptance of Organizational Meeting Agenda  
**COMMENTS BY:** David Boone, Board Chair

**Recommended Action:** Approve Organizational Meeting agenda.

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### Acceptance of Organizational Meeting Agenda – January 4, 2022

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



## School Board of Robbinsdale Area Schools

Organizational Meeting – January 4, 2022

**AGENDA SECTION:** Election of Officers for 2022  
**ITEM:** 3.A. Elect School Board Chair  
**COMMENTS BY:** David Boone, Board Chair

**Recommended Action:** Approve the School Board Chair nominee for 2022.

**Approval of School Board Chair nominee \_\_\_\_\_ – January 4, 2022**

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



## School Board of Robbinsdale Area Schools

Organizational Meeting – January 4, 2022

**AGENDA SECTION:** Election of Officers for 2022

**ITEM:** 3.B. Elect School Board Vice Chair

**COMMENTS BY:** David Boone, Board Chair

**Recommended Action:** Approve the School Board Vice Chair nominee for 2022.

**Approval of School Board Vice Chair nominee \_\_\_\_\_ -  
January 4, 2022**

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



## School Board of Robbinsdale Area Schools

Organizational Meeting – January 4, 2022

**AGENDA SECTION:** Election of Officers for 2022

**ITEM:** 3.C. Elect School Board Clerk

**COMMENTS BY:** David Boone, Board Chair

**Recommended Action:** Approve the School Board Clerk nominee for 2022.

**Approval of School Board Clerk nominee \_\_\_\_\_ -  
January 4, 2022**

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



## School Board of Robbinsdale Area Schools

Organizational Meeting – January 4, 2022

**AGENDA SECTION:** Election of Officers for 2022

**ITEM:** 3.D. Elect School Board Treasurer

**COMMENTS BY:** David Boone, Board Chair

**Recommended Action:** Approve the School Board Treasurer nominee for 2022.

**Approval of School Board Treasurer nominee \_\_\_\_\_ –  
January 4, 2022**

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

## School Board of Robbinsdale Area Schools

Organizational Meeting – January 4, 2022

**AGENDA SECTION:** Other Business

**ITEM:** 4.A. Delegation of Deputy Treasurer

**COMMENTS BY:** Newly-Elected Board Chair

The law allows a board to combine and delegate the duties of the offices of clerk and treasurer to person(s) employed by the district in its business/finance office. A resolution is required if the duties of the clerk and treasurer are delegated.

Per the Robbinsdale School Board Bylaws, the Treasurer (or Deputy Treasurer as the Treasurer’s designee) shall:

1. Deposit, upon receipt, all district funds in depositories designated and approved by the School Board.
2. Sign all orders upon the treasurer approved by the School Board, thereby converting the orders to checks.
3. Sign all contracts, agreements and all other reports that require the signature of the Treasurer.
4. Make certain that all records pertaining to the receipt and disbursement of district funds are properly maintained.
5. Receive, hold in custody and expend all funds as directed by the School Board.
6. Perform all other duties imposed by Minnesota statutes and other such duties as may be assigned by the School Board or the Superintendent of schools.

**Recommended Action:** Approve designating Ukee Dozier, Executive Director of Finance to the position of Deputy Treasurer.

### Approval of Deputy Treasurer to the School Board – January 4, 2022

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant	8		

John Vento			
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**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

## School Board of Robbinsdale Area Schools

Organizational Meeting – January 4, 2022

**AGENDA SECTION:** Other Business

**ITEM:** 4.B. Delegation of Assistant Clerk

**COMMENTS BY:** Newly-Elected Board Chair

The position of Assistant Clerk to the Board was first authorized by the Board at the September 1985 School Board meeting for the purpose of keeping School Board records. It is recommended that Molly Olson, be appointed to the position and vested with the authority and responsibility to:

- Keep a complete record of proceedings of the School Board at its meetings.
- Sign, or cause to be signed, all orders upon the Treasurer for payment of bills, salaries and contracts approved by the Board to be disbursed by the Treasurer.
- Assure accuracy of Board meeting minutes.
- Perform all other duties imposed by Minnesota statutes and other such duties as may be assigned by the School Board

**Recommended Action:** Approve Molly Olson as Assistant Clerk to the Board

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### Approval of Assistant Clerk to the School Board – January 4, 2022

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

**School Board of Robbinsdale Area Schools**

Organizational Meeting – January 4, 2022

**AGENDA SECTION:** Other Business

**ITEM:** 4.C. Approval of Yearly Board Compensation

**COMMENTS BY:** Newly-Elected Board Chair

**Recommended Action:** Approve the annual Board compensation per rates listed below:

- \$7,800 for Directors or \$650/month
- \$8,400 for Vice Chair or \$700/month (includes \$50 stipend)
- \$9,000 for Chair or \$750/month (includes \$100 stipend)

**Approval of Yearly Board Compensation – January 4, 2022**

	<b>Yes</b>	<b>No</b>	<b>Abstention</b>
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

## School Board of Robbinsdale Area Schools

Organizational Meeting – January 4, 2022

**AGENDA SECTION:** Other Business

**ITEM:** 4.D. Approval of 2022 Board Committee Assignments

**COMMENTS BY:** Newly-Elected Board Chair

At the December 6, 2021 Board Work Session, Board members reviewed the Board member appointments made to district, community and professional organizations. Each Board member indicated their interests. The draft list of committee assignments is attached for Board approval.

**Recommended Action:** Approve the Board Committee member appointments for 2022.

### Approval of 2022 Board Committee Assignments – January 4, 2022

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

School Board Committee Assignments

<b>Approved XX / XX / XXXX</b>		<a href="https://rdaleorg.finalsite.com/community/committees-volunteer-opportunities">https://rdaleorg.finalsite.com/community/committees-volunteer-opportunities</a>		
<b>2022 SCHOOL BOARD COMMITTEE ASSIGNMENTS</b>		<a href="https://resources.finalsite.net/images/v1602686865/rdaleorg/oacnubrc2nfmueirgvzz/CommitteeFrameworkChart.pdf">https://resources.finalsite.net/images/v1602686865/rdaleorg/oacnubrc2nfmueirgvzz/CommitteeFrameworkChart.pdf</a>		
Note: All committees have some date variables due to holidays and other calendar concerns.				
<b>Board Committees</b>				
<b>Community Connect</b>	Meeting Info	Representative(s)	Alternate(s)	Notes
	1st Tuesday, 5:30 p.m., every other month	Sharon Brooks Green, Greta Evans-Becker, Sam Sant (Meeting Chair)		
<b>Finance Advisory Council (FAC)</b>	Quarterly	John Vento		Per bylaws, Treasurer is Council member
<b>OPEB Advisory</b>	Quarterly	Helen Bassett, Michael Herring	David Boone	
<b>Governance Policy Committee</b>		David Boone, Sharon Brooks Green,		
<b>In District Committees</b>				
	Meeting Info	Representative(s)	Alternate(s)	Notes
<b>Fine Arts Committee</b>	Quarterly	John Vento	Helen Bassett	
<b>Community Ed Advisory (CEAC)</b>	4th Monday, 5:00 p.m.	David Boone	Sharon Brooks Green	
<b>Systems Accountability Committee</b>	Monthly	Helen Bassett, Greta Evans-Becker		
<b>Government Advisory (GAC)</b>	2nd or 3rd Tuesday, 7:30 a.m.	Michael Herring	Sharon Brooks Green	One hour - virtual meeting
<b>Interschool Council (ISC)</b>	2nd Wednesday, 9:30 a.m.	Greta Evans-Becker		
<b>Legislative Action Coalition (LAC)</b>	3rd Tuesday, 5:30 p.m.	David Boone, Sam Sant	Sharon Brooks Green	
<b>Redesign Family Service Collaborative</b>	3rd Tuesday, 6:30 p.m.	John Vento	Sharon Brooks Green	
<b>Special Ed Advisory (SEAC)</b>	Quarterly, Monday, varies	Greta Evans-Becker	David Boone	Generally third Monday
<b>Student Advisory to the Board (SABE)</b>	Thursday, varies, 6:00 p.m.			Runs through Community Ed
<b>RFT Teacher of the Year &amp; EA of the Year</b>	TBD, Spring only	Greta Evans-Becker, John Vento		
<b>Out-of-District Committees</b>				
	Meeting Info	Representative(s)	Alternate(s)	Notes
<b>AMSD</b>	1st Friday, 7:30 a.m.	Helen Bassett	Michael Herring (tentatively)	
<b>Brooklyn Bridge Alliance</b>	Quarterly, Wednesday, 3 p.m.	Sharon Brooks Green		
<b>District 287</b>	2nd & 4th Thursday, evening	Sam Sant		2 year term (2020-2022)
<b>Non-Meeting Committee</b>				
<b>MDE TNEC Representative</b>	October	Helen Bassett		Supt. and Board Chair
<b>MSBA Education</b>		Helen Bassett		
<b>MSBA Delegate Assembly</b>	December	John Vento, David Boone		Application late summer
<b>MSHSL Armstrong</b>		David Boone		
<b>MSHSL Cooper</b>		David Boone		
<b>NSBA</b>		Helen Bassett		

**School Board of Robbinsdale Area Schools**

Organizational Meeting – January 4, 2022

**AGENDA SECTION:** Other Business

**ITEM:** 4.E. Approval of Resolution Authorizing the use of Facsimile Signatures and Surety Bond

**COMMENTS BY:** Newly-Elected Board Chair

**Recommended Action:** Approve the resolution.

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**Approval of the Resolution Authorizing the use of Facsimile Signatures and Surety Bond – January 4, 2022**

	Yes	No	Abstention
Helen Bassett			
David Boone			
Sharon Brooks Green			
Greta Evans-Becker			
Michael Herring			
Sam Sant			
John Vento			

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

**RESOLUTION AUTHORIZING THE USE OF FACSIMILE SIGNATURE AND SURETY BOND**

The board is asked to approve the resolution authorizing use of facsimile signatures and a surety bond:

a) Pursuant to M.S. 47.41, the school board and the chairperson, clerk and treasurer thereof hereby authorize the school district depository banks to honor checks, drafts, warrants, warrant-checks and other orders on public funds bearing facsimile signatures of any of said officers and to charge the same to the account upon which drawn as fully as though those instruments bore the manually written signatures of any of said officers.

b) Pursuant to M.S. 47.42, the school board of said district approves the use of such facsimile signatures and hereby determines to insure the school district with any insurance company authorized to do business within the state in the amount of up to \$500,000 blanket employee faithful performance bond forgery insurance against the loss of any public funds which may be withdrawn upon unauthorized use of such facsimile signatures, and an officer of said school district shall not be personally liable for loss resulting from the use of any facsimile signature unless said loss occurs by reason of that officer's wrongful act.

c) The clerk is hereby authorized and directed to furnish the school district depositories with copies of this resolution, and the school district officers and said depositories are hereby authorized and directed to make the necessary arrangements for the use of facsimile signatures hereafter.

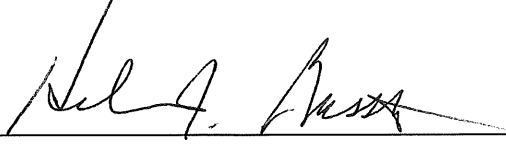
d) Pursuant to M.S. 123.B.02, Subd.1, covering general powers, the school board authorized the superintendent of schools and the superintendent's assistant to utilize facsimile signature stamps covering the chairperson and the clerk signatures. The facsimile signature stamps covering the chairperson and the clerk are hereby authorized and may be used whenever there is not an actual handwritten signature required by Minnesota statute.

THEREFORE BE IT RESOLVED, the ISD 281 School Board formally approves the Resolution Authorizing the Use of Facsimile Signatures and Surety Bond.

Motion was moved by Director Vento, seconded by Director Evans-Becker, and upon vote being taken thereon, the following voted in favor thereof:

Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant and Vento (7)  
And the following voted against the same: None (0)

WHEREUPON, said resolution was declared duly passed and adopted.

CHAIR:  DATE: 1-5-2022

CLERK:  DATE: 1-4-2022

TREASURER:  DATE: 1/4/2022

## **School Board of Robbinsdale Area Schools**

Organizational Meeting – January 4, 2022

**AGENDA SECTION:** Other Business

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**ITEM:** 4.F. Review of Administrative Procedure 210: Conflict of Interest School Board Members

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**COMMENTS BY:** Newly-Elected Board Chair

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During the School Board’s organizational meeting, it is customary for Board members to review and reaffirm the Conflict of Interest Administrative Procedure (attached) and the laws of the state of Minnesota regarding conflict of interest.

Board members will review its compliance with the conflict of interest laws and declare any possible conflict of interest as a matter of public record. Such declarations will be recorded in the official minutes of the meeting.

**Recommended Action:** Review and reaffirm Administrative Procedure 210.

# **ADMINISTRATIVE PROCEDURE**

## **210AP: CONFLICT OF INTEREST SCHOOL BOARD MEMBERS**

*Adopted: December 2, 2012*

### **I. PURPOSE**

The purpose of this policy is to observe state statutes regarding conflicts of interest and to engage in school district business activities in a fashion designed to avoid any conflict of interest or the appearance of impropriety.

### **II. GENERAL STATEMENT OF POLICY**

It is the policy of the school board to contract for goods and services in conformance with statutory conflict of interest laws and in a manner that will avoid any conflict of interest or the appearance thereof. Accordingly, the school board will contract under the statutory exception provisions only when it is clearly in the best interest of the school district because of limitations that may exist on goods or services otherwise available to the school district.

### **III. GENERAL PROHIBITIONS AND RECOGNIZED STATUTORY EXCEPTIONS**

- A. A school board member who is authorized to take part in any manner in making any sale, lease, or contract in his or her official capacity shall not voluntarily have a personal financial interest in that sale, lease, or contract or personally benefit financially there from.
- B. In the following circumstances, however, the school board may as an exception, by unanimous vote, contract for goods or services with a school board member of the school district:
  - 1. In the designation of a bank or savings association, in which a school board member is interested, as an authorized depository for school district funds and as a source of borrowing, provided such deposited funds are protected in accordance with Minn. Stat. Ch. 118A. Any school board member having said interest shall disclose that interest and the interest shall be entered upon the minutes of the school board. Disclosure must be made when such bank or savings association is first designated as a depository or source of borrowing, or when such school board member is elected, whichever is later. Disclosure serves as notice of the interest and must only be made once;

2. The designation of an official newspaper, or publication of official matters therein, in which the school board member is interested when it is the only newspaper complying with statutory requirements relating to the designation or publication;
  3. A contract with a cooperative association of which the school board member is a shareholder or stockholder but not an officer or manager;
  4. A contract for which competitive bids are not required by law. A contract made under this exception will be void unless the following procedures are observed:
    - a. The school board must authorize the contract in advance of its performance by adopting a resolution setting out the essential facts and determining that the contract price is as low as or lower than the price at which the goods or services could be obtained elsewhere.
    - b. In the case of an emergency when the contract cannot be authorized in advance, payment of the claims must be authorized by a like resolution wherein the facts of the emergency are also stated.
    - c. Before a claim is paid, the interested school board member must file with the clerk of the school board an affidavit stating:
      - (1) The name of the school board member and the office held;
      - (2) An itemization of the goods or services furnished;
      - (3) The contract price;
      - (4) The reasonable value;
      - (5) The interest of the school board member in the contract;  
and
      - (6) That to the best of the school board member's knowledge and belief, the contract price is as low as, or lower than, the price at which the goods or services could be obtained from other sources.
  5. A school board member may rent space in a public facility at a rate commensurate with that paid by other members of the public.
- C. In the following circumstances, the school board may as an exception, by majority vote at a meeting where all school board members are present, contract for services with a school board member of the school district: A school board member may be newly employed or may continue to be employed by the school district as an employee where there is a reasonable expectation on July 1, or at the time the

contract is entered into or extended, that the amount to be earned by that school board member under that contract or employment relationship, will not exceed \$8,000 in that fiscal year. If the school board member does not receive majority approval to be initially employed or to continue in employment at a meeting where all school board members are present, that employment must be immediately terminated and that school board member will have no further rights to employment while serving as a school board member in the school district.

- D. The school board may contract with a class of school district employees, such as teachers or custodians, where the spouse of a school board member is a member of the class of employees contracting with the school board and the employee spouse receives no special monetary or other benefit that is substantially different from the benefits that other members of the class receive under the employment contract. In order for the school board to invoke this exception, it must have a majority of disinterested school board members vote to approve the contract, direct the school board member spouse to abstain from voting to approve the contract, and publicly set out the essential facts of the contract at the meeting where the contract is approved.

#### **IV. LIMITATIONS ON RELATED EMPLOYEES**

- A. The school board can hire or dismiss teachers only at duly called meetings. Where a husband and wife, brother and sister, or two brothers or sisters, constitute a quorum, no contract employing a teacher may be made or authorized except upon the unanimous vote of the full school board.
- B. The school board may not employ any teacher related by blood or marriage to a school board member, within the fourth degree as computed by the civil law, except by a unanimous vote of the full school board.

#### **V. CONFLICTS PRIOR TO TAKING OFFICE**

A school board member with personal financial interest in a sale, lease, or contract with the school district which was entered before the school board member took office and presents an actual or potential conflict of interest, shall immediately notify the school board of such interest. It shall thereafter be the responsibility of the school board member to refrain from participating in any action relating to the sale, lease, or contract. At the time of renewal of any such sale, lease, or contract, the school board may enter into or renew such sale, lease, or contract only if it falls within one of the enumerated exceptions for contracts relating to goods or services provided above and if the procedures provided in this policy are followed.

## **VI. DETERMINATION AS TO WHETHER A CONFLICT OF INTEREST EXISTS**

The determination as to whether a conflict of interest exists is to be made by the school board. Any school board member who has an actual or potential conflict shall notify the school board of such conflict immediately. The school board member shall thereafter cooperate with the school board as necessary for the school board to make its determination.

***Legal References:*** Minn. Stat. § 122A.40, Subd. 3 (Teacher Hiring, Dismissal)  
Minn. Stat. § 123B.195 (Board Member's Right to Employment)  
Minn. Stat. § 471.87 (Public Officers; Interest in Contract;  
Penalty) Minn. Stat. § 471.88, Subds. 2, 3, 4, 5, 12, 13, and 21  
(Exceptions) Minn. Stat. § 471.89 (Contract, When Void)  
Op. Atty. Gen. 437-A-4, March 15, 1935  
Op. Atty. Gen. 90-C-5, July 30, 1940  
Op. Atty. Gen. 90-A, August 14, 1957

***Cross References:*** MSBA/MASA Model Policy 101 (Legal Status of the School  
Board) MSBA/MASA Model Policy 209 (Code of Ethics)  
MSBA Service Manual, Chapter 1, School District Governance,  
Powers and Duties

## **School Board of Robbinsdale Area Schools**

Organizational Meeting – January 4, 2022

**AGENDA SECTION:** Other Business

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**ITEM:** 4.G. Review of 2022 Reimbursement for Transportation

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**COMMENTS BY:** Newly-Elected Board Chair

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Minnesota Statute 123B.09, Subd.12 states that "All members of the board may receive reimbursement for transportation at the rate provided for in section 471.665."

Effective January 1, 2022, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be 58.5 cents per mile driven for business use, up 2.5 cents from the rate for 2021.

\*References: <https://www.irs.gov/newsroom/irs-issues-standard-mileage-rates-for-2021>  
<https://www.irs.gov/pub/irs-drop/n-21-02.pdf>

**Recommended Action:** Review and affirm reimbursement for transportation rate.



## School Board of Robbinsdale Area Schools

Organizational Meeting – January 4, 2022

**AGENDA SECTION:** Adjournment

**ITEM:** 5. Adjournment

**COMMENTS BY:** Newly-Elected Board Chair

**Recommended Action:** Call the Organizational meeting to a close.

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### Adjournment of Organizational Meeting – January 4, 2022

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



## School Board of Robbinsdale Area Schools

Business Meeting - January 4, 2022

**AGENDA SECTION:** Call to Order

**ITEM:** Roll Call Attendance

	<b>PRESENT</b>	<b>ABSENT</b>
Helen Bassett	<hr/>	<hr/>
David Boone	<hr/>	<hr/>
Sharon Brooks Green	<hr/>	<hr/>
Greta Evans-Becker	<hr/>	<hr/>
Mike Herring	<hr/>	<hr/>
Sam Sant	<hr/>	<hr/>
John Vento	<hr/>	<hr/>
David Engstrom, ex-officio	<hr/>	<hr/>



## School Board of Robbinsdale Area Schools

Business Meeting – January 4, 2022

**AGENDA SECTION:** Acceptance of Agenda  
**ITEM:** 7. Acceptance of Business Meeting Agenda  
**COMMENTS BY:** Newly-Elected School Board Chair

**Recommended Action:** Approve Business Meeting agenda.

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### Acceptance of Business Meeting Agenda – January 4, 2022

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



## School Board of Robbinsdale Area Schools

Business Meeting – January 4, 2022

**AGENDA SECTION:** Superintendent's Report

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**ITEM:** 3. Superintendent's Report

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**COMMENTS BY:** David Engstrom, Superintendent

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## School Board of Robbinsdale Area Schools

Business Meeting – January 4, 2022

**AGENDA SECTION:** Consent Agenda  
**ITEM:** 5. Approval of Consent Agenda  
**COMMENTS BY:** Newly-Elected School Board Chair

Consent Agenda items are considered routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which the item will be removed as a Consent Agenda item and addressed. Consent Agenda items including administrative, personnel matters and financial matters.

**Recommended Action:** Approve the Consent Agenda items.

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### Approval of Consent Agenda – January 4, 2022

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

*\*\*Approved January 4, 2022*

A Regular Meeting of the School Board of Robbinsdale Area Schools was held Monday, December 20, 2021, beginning at 7:00 p.m. in the Boardroom at the Robbinsdale Area Schools Education Service Center. A recording of the meeting can be found at <https://rdaleorg.finalsite.com/discover/school-board>, School Board Meeting Webcasts tab.

### **Call to Order and Roll Call**

Chair Boone called the meeting to order at 7:02 p.m. Directors present: Helen Bassett, David Boone, Sharon Brooks Green, Greta Evans-Becker, Michael Herring, Sam Sant, and John Vento; and David Engstrom, Superintendent. Director(s) absent: none. There was a quorum; and the meeting was called to order.

### **Acceptance of the Agenda**

Chair Boone asked for a motion to accept the Regular Meeting agenda for December 20, 2021. MOTION: Director Herring moved approval of the agenda, and Director Vento seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant, and Vento. And the following voted against the same: none. Said motion was declared duly passed.

### **Superintendent's Report**

- A. Transportation Update from Jeff Connell, Executive Director of Facilities, Operations and Transportation
  - a. 5 of the 12 routes that were not running at the start of the school year are now running.
  - b. We continue to hire and train drivers in preparation for their driver's test. Drivers are being sent all over the state to locations where testing is available.
  - c. Families that opted out of transportation for the remainder of the year allowed for rerouting, with the new routes beginning January 3, 2022. Postcards regarding the new routes have been sent to families still receiving transportation.
- B. Recognition: 2021 Staff Charitable Giving Campaign presented by Anthony Williams, Executive Director of Community Education and Cameron Goude, Director of Community Enrichment and Engagement
  - a. District-wide contribution total: \$35,080.00, with \$20,572.00 going to the Seven Dreams Foundation and \$14,508.00 going to the Greater Twin Cities United Way
  - b. Best Overall Campaign: Meadow Lake Elementary - Sarah Krizmanic, Site Coordinator
  - c. Above and Beyond Award: Robbinsdale Academy/Highview - Dyne Stephenson, Site Coordinator
  - d. Largest Increase in Staff Participation (from 41% to 67%): Crystal Learning Center - Mary Yu, Site Coordinator
  - e. Thank you to:
    - i. Lisa van der Steur in Communications for your assistance
    - ii. Cindy Harloff for her tireless work on coordinating this annual campaign
    - iii. All staff who contributed to the campaign

### **Operations**

#### **A. Approval of Levy Certification of Taxes Payable in 2022**

MOTION: Director Vento moved approval and Director Sant seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant and Vento. And the following voted against the same: none. Motion passed.

#### **D. Approval of Resolution of Election Polling Locations for 2022 Elections**

MOTION: Director Bassett moved approval of the resolution and Director Herring seconded the motion. Upon a vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant and Vento. And the following voted against the same: none. Said motion was declared duly passed.

### **Consent Agenda**

Consent Agenda items include administrative, personnel matters, and financial matters. MOTION: Director Herring moved approval and Evans-Becker seconded the motion. Upon vote being taken thereon, the following voted in favor

thereof: Directors Boone, Brooks Green, Evans-Becker, Herring, Sant, and Vento. And the following voted against the same: none. Said motion was declared duly passed.

## **Board Reports**

Each month Board Members share updates from their different committee assignments and attendance at district and community events.

Before the Regular Meeting, Director Herring facilitated the listening time held at 6 p.m. in the Boardroom at the Education Service Center. Several community members spoke regarding:

- Several regarding Plymouth Middle School, and the health and safety of the students
- Bus behavior issues
- True cost of open-enrolled students
- Financial Advisory Council (FAC) member attendance requirements
- District disbursements
- School lunch debt
- Bringing busing back in-house, research this now

Director Herring apologized for not being present for the last two meetings due to family members having COVID, and being ill after having his booster shot. He attended the Government Advisory Council/District 281 Partnership virtual meeting on December 14. Director Herring wished everyone a great winter break. He hopes it will be a time to rest, care for yourself, enjoy family and relax.

Director Sant attended the Community Connect meeting on December 14, and will begin chairing those meetings in February with Director Brooks Green and Director Evans-Becker representing the Board, as well. He attended the Legislative Action Coalition (LAC) meeting on December 16, and participated on the superintendent interview panel for Intermediate District 287 the week of December 6 - where they have selected Marcy Doud as their new superintendent beginning July 1, 2022. In anticipation of the verdict announcement for the Kim Potter trial, Director Sant asks everyone to stay safe and protest peacefully. He wishes families, students and staff Happy Holidays.

Director Bassett attended an Association of Metropolitan School Districts (AMSD) virtual meeting to present on Legislative Action Coalitions along with Hopkins and Wayzata, to make compelling points. She enjoys the passion of those on the committee. LAC will miss Director Vento, as he moves on to other Board committee assignments. Director Bassett was an alternate on LAC this year, but will continue as one of the representatives this year. She mentioned that seniors are our district's biggest boosters. They want to understand our needs. Minnesota School Board Directors of Color and Indigenous Fellowship will present on school-based mental health for staff, students and parents at the Minnesota School Board Association's (MSBA) annual Leadership Conference on January 13. Director Bassett is pleased to do this, it will feature Melodie Hanson, and all are invited. Director Bassett also wanted to thank community members who have supported and checked in on her during her recovery from surgery.

Director Brooks Green has been busy the last two weeks, including a visit to FAIR School Crystal. She said it was a beautiful school, where she found the students who provided a tour as respectful. Principal Ross also provided additional touring around the building, and she viewed a talent show. It was a delightful experience. Director Brooks Green had the opportunity to read Cooper's student newspaper, "The Quill." She said the writing was excellent, particularly in their response to an incarcerated entertainer - and recommends reading it. Director Brooks Green attended the Women in Government event at Armstrong on December 17, and said it was game changing. The students did a great job of putting it together, and the Q & A session was great. She also spoke of one community member who was waiting for a call from President Biden to be appointed as a federal judge. Director Brooks Green felt there should be more diversity in the crowd and on the panel, as well as more schools involved in this event in the future. She also is looking forward to serving on the Community Connect Committee, Brooklyn Bridge Alliance, and the Board Governance Policy Committee - and as alternate on Government Advisory Council/District 281 Partnership, Community Education Advisory Committee and Redesign. Director Brooks Green wished Happy Holidays to everyone, and appreciates trust in her as a new Board member.

Director Vento attended the virtual MSBA Delegate Assembly on December 3-4, working on legislative priorities such as: COVID relief, redeveloping finances, food insecurity, mental health supports. He shared that Minnesota is the second worst state in student support funding. Director Vento also attended the LAC meeting on December 16 where they worked on the Legislative Breakfast planning. After eleven years on LAC, he is stepping down - but looks forward to joining the Redesign meetings. Director Vento attended the Women in Government event at Armstrong on December 17, and thanks all who showed support in its first time. His daughter was involved with it, as well as

Representative Ginny Klevorn and Karla Hult from KARE 11. Director Vento congratulates Katie Menendez, who was appointed as a federal judge. He appreciated Community Education involvement, but feels more students/schools need to be involved.

Director Evans-Becker attended "Clue" at Cooper High School, where they continued their theatrical excellence with a very well done, charming and fun performance. On December 8 she attended the Interschool Council's (ISC) Zoom meeting with Cabinet members, where the ISC members requested again that Board work sessions and the Truth in Taxation meetings be recorded so they can be viewed like the other meetings. On December 11 and 18 Director Evans-Becker attended MSBA Leadership Foundations - School Finance and Management: Phase II, and said it was really good. She wished everyone a happy, healthy and restful time over the holidays.

Director Boone attended the Redesign meeting on November 16 where discussion included restorative practices. He was unable to attend the December 14 meeting due to a conflict with the Community Connect meeting. Director Boone was unable to attend the Community Education Advisory Council meeting on December 7 due to a scheduled conflict. He attended the Community Connect Committee meeting on December 14 where the Seven Dreams Foundation made a presentation and talked about the Bird Bash coming up on February 5, 2022. He announced to this group that he is leaving the committee, but in good hands with Director Sant as the new Chair, and Director Brooks Green and Director Evans-Becker representing the Board. Reports were also made by the Communications and Marketing team, Community Education, and Achievement and Integration. Director Boone also announced that this is his last Board meeting as Chair, after two years in the role. He will remember shutting down schools due to COVID during a hard, interesting time, as well as serving for three different superintendents. Director Boone hopes we've moved some things forward during his time as Chair. The Organizational meeting will be January 4, 2022, and new Board officers will be elected. He thanks everyone on the Board for their support, assistance and guidance.

**Announcements** (can be found on our website)

**Adjournment**

MOTION: Director Brooks Green moved approval and Director Evans-Becker seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors Bassett, Boone, Brooks Green, Evans-Becker, Herring, Sant, and Vento. And the following voted against the same: none. Meeting was adjourned.

Prepared and submitted by:

Molly Olson

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

School Board Clerk, Independent School District 281

**LICENSED STAFF - January 4, 2022**

**RESIGNATION/RETIREMENT**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Effective Date</b>
Allisen Merrill	FAIR Crystal	English	12/17/2021

**NON-LICENSED STAFF - January 4, 2022**

**NEW HIRE**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Step/Lane</b>	<b>Effective Date</b>
Olivia Adams	ENE	Adventure Club EA	CL2, Step 2	12/06/2021
Genaro Castillo	AHS	Service Employee	CU7, Step 2	12/22/2021
Asia Collins	AHS	Nutrition Services	C2, Step 2	12/15/2021
Brady Olson	ESC	Office Employee	CATII, Step 3	12/20/2021
Jennifer Rodriguez Martinez	RMS	AVID Tutor EA	CL3, Step 3	12/16/2021

**REHIRE**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Effective Date</b>
Kathryn Enloe	ENE	Tutor EA	12/10/2021

**RESIGNATION/RETIREMENT**

<b>Name</b>	<b>Building</b>	<b>Title</b>	<b>Effective Date</b>
Lori Bestland (27 yrs.)	RSI	Program Assistant	01/06/2022
Catherine MacNaughton	FOE	Special Ed EA	12/17/2021
Stephanie Meyers	AHS/PMS	AVID Tutor EA	12/17/2021

# Announcements | January 4, 2022

## Monday, January 11, 2022

**6:30 p.m.** Special Education Advisory Council

## Tuesday, January 12, 2022

**6:30 p.m.** Financial Advisory Council

## Monday, January 17, 2022

**No School - in observance of Martin Luther King Jr. Holiday**

## Tuesday, January 18, 2022

**6:00 p.m.** School Board Listening Time

**7:00 p.m.** School Board Regular Meeting

*Visit the district calendar on our website for additional details on these meeting/events.*

*Visit our school websites for activities and sporting event details.*



## 2021-2022 School Board Meetings (approved Feb. 16, 2021)

Meetings are typically held the first and third Monday of each month (except when the calendar does not permit) at the Education Service Center, 4148 Winnetka Avenue North, New Hope, MN, third floor boardroom. School Board Work Sessions are scheduled to follow the first school board meeting of the month. School Board Work Sessions typically start ten minutes after the adjournment of the preceding School Board Business Meeting.

2021			
Monday	July 19	6 pm 7 pm	Listening Time Regular Meeting
Monday	August 2	6 pm	Business Meeting Work Session
Monday	August 16	6 pm 7 pm 8 pm	Listening Time Regular Meeting Special Work Session
Wednesday	September 8	6 pm	Business Meeting Work Session
Wednesday	September 22	6 pm 7 pm	Listening Time Regular Meeting
Monday	October 4	6 pm	Business Meeting Work Session
Monday	October 18	6 pm 7 pm	Listening Time Regular Meeting
Monday	November 1	6 pm	Business Meeting Work Session
Tuesday	November 2		Election Day
Monday	November 15	6 pm 7 pm	Listening Time Regular Meeting
	Nov/Dec TBD		Closed Session for Supt. Review
Monday	December 6**	6 pm 7 pm	Truth in Taxation Business Meeting Work Session
Monday	December 20	6 pm 7 pm	Truth in Taxation (if needed) Listening Time



			Regular Meeting
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2022			
Tuesday	January 4	6 pm	Organizational Meeting Business Meeting Work Session
Tuesday	January 18	6 pm 7 pm	Listening Time Regular Meeting
Monday	February 7	6 pm	Business Meeting Work Session
Tuesday	February 22	6 pm 7 pm	Listening Time Regular Meeting
Monday	March 7	6 pm	Business Meeting Work Session
Monday	March 21	6 pm 7 pm	Listening Time Regular Meeting
Tuesday	April 5	6 pm	Business Meeting Work Session
Tuesday	April 19	6 pm 7 pm	Listening Time Regular Meeting
Monday	May 9	6 pm	Business Meeting Work Session
Monday	May 23	6 pm 7 pm	Listening Time Regular Meeting
Monday	May 23	8 pm	Closed Session for Supt. Evaluation
Tuesday	June 7	6 pm	Business Meeting Work Session
Monday	June 20	6 pm 7 pm	Listening Time Regular Meeting



## School Board of Robbinsdale Area Schools

Business Meeting – January 4, 2022

**AGENDA SECTION:** Adjournment

**ITEM:** 11. Adjournment

**COMMENTS BY:** Newly-Elected Board Chair

**Recommended Action:** Call the business meeting to a close.

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### Adjournment of Business Meeting – January 4, 2022

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_