

1. Welcome to Listening Time

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## **School Board Listening Time Procedure and Request Form**

*Listening Time is held at 6:00-6:50 pm on the second school board meeting of most months.*

Due to the current federal and state emergency declarations and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, by action of the School Board of Robbinsdale Area Schools on April 6, 2020, all future meetings of the Robbinsdale Area Schools Board will be conducted in accordance with Minnesota Statutes 13D.021—Meetings by Telephone or Other Electronic Means—until further notice.

Due to the health pandemic, the School Board has determined that it is not feasible for at least one board member, the superintendent, or the school district's legal counsel to be physically present at the regular meeting location in the Education Service Center Boardroom. It is also not feasible for the public to attend at the regular meeting location due to the health pandemic in accordance with Minnesota Statutes 13D.021.

Your input is welcomed and valued even more during this unprecedented time. The School Board Listening Time protocol has been adjusted to the following:

1. Complete the [Listening Time Form](#) prior to noon the day of the scheduled Listening Time.
2. Teleconference registration information will be emailed to you once the form is received.
3. Submitted forms will be addressed in the order they are received.
4. Presenters will have 2-3 minutes to address the Board and Administrative members present.

Important reminders:

1. Keep information accurate and concise.
2. Minnesota data privacy laws prohibit discussion regarding specific people, including staff and students.
3. If any follow-up action is needed, expect a response after we have had time to inquire about your topic.

Questions? Send an email to Nichol Sutton, Executive Assistant to the School Board and Superintendent, at [nichol\\_sutton@rdale.org](mailto:nichol_sutton@rdale.org)