

1. Curriculum Update (20 minutes presentations, 15 minutes Q&A)	
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School Board of Robbinsdale Area Schools

Work Session – January 5, 2021

AGENDA SECTION: Work Session

ITEM: 1A. Curriculum Update: Downey Walkthrough (10 minutes)

COMMENTS BY: Dr. Kristine Wehrkamp, Executive Director of Community Education; Amy O’Hern, Executive Director of Human Resources; Toya Stewart Downey, Executive Director of Strategic Communications, Equity & Inclusion; Dr. Lowell Holtz; Director of Operations & Safety

School Board members will hear a progress report on conducting Downey Walk-throughs in virtual classroom settings. With the change to the Distance Learning PLUS model adopted at the beginning of the school year, in-person walk-throughs are no longer possible. Leadership staff responded with a new process to observe teachers in the virtual classroom. An opportunity for Q & A will take place during the allotted time on the agenda.



Downey Walkthrough Presentation

Dr. Kristine Wehrkamp, Dr. Lowell Holtz, Ms. Amy O'Hern and
Ms. Toya Stewart Downey
School Board Work Session
January³ 5, 2021



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What is the Downey Walkthrough?

The Downey Walkthrough provides the opportunity to ask a **reflective question** that allows for **personal reflection** about **professional practice** that leads to an **interdependent collaborative dialogue**. (Advancing the Three-Minute Walkthrough p. 46)

It is not evaluative.

The Downey Walkthrough Overview

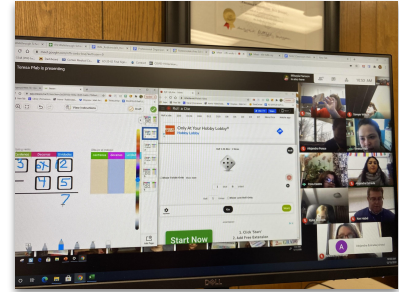
Short focused, frequent informal visits

Usually no more than two or three minutes in length

Gather information about curriculum, instructional practices and decisions teachers make

Collaboration for professional growth

The goal of each visit is to trigger thoughts that might be useful for teachers to consider



Characteristics Adopted from Downey's Walkthrough

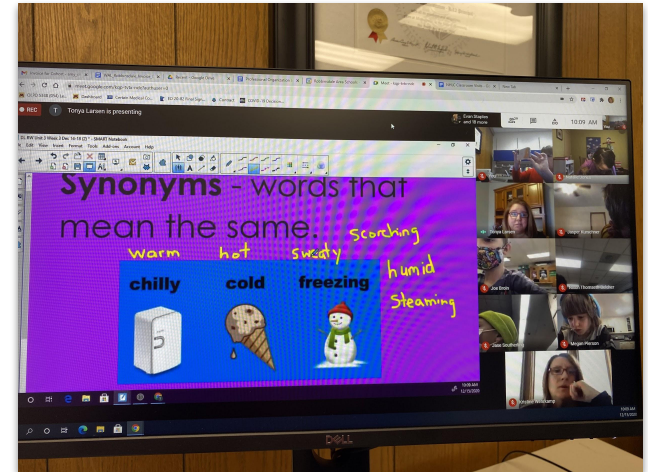
Step 1: Engagement/Orientation

Step 2: Curriculum/Standards

Step 3: Context/Cognitive

Step 4: Walk the walls

Step 5: Safety



Components of the Reflective Question

Plan/Build your lesson

Around **District/Standards**

And **Think/Reflect**

About the situation; ex: **building on prior knowledge, to build college and career vocabulary**

What **Criteria**

To **Decide/Consider**

To ensure **Mastery**

Timeline of Conducting the Downey Walkthrough

2018-2019 School Year: Cabinet members learned the Downey Walkthrough and started facilitating the process with principals

2019-2020 School Year: Continued conducting Downey Walkthroughs with principals and practiced the reflective questioning process

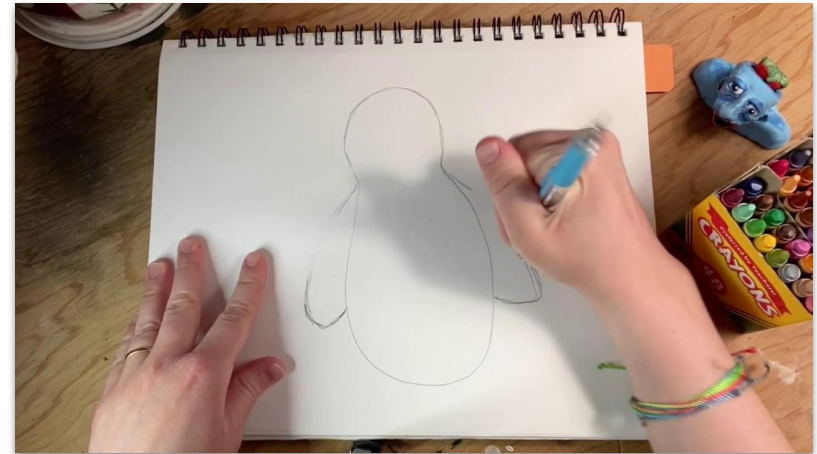
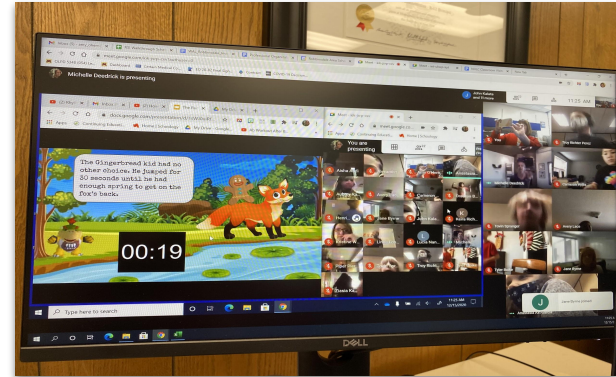
2020-2021 School Year: Cabinet and Principals are working together to learn how to conduct Downey Walkthroughs in a virtual environment

Observances from the Downey Walkthroughs

Innovative teaching strategies:

Kahoot, jam board, virtual games, use of breakout rooms

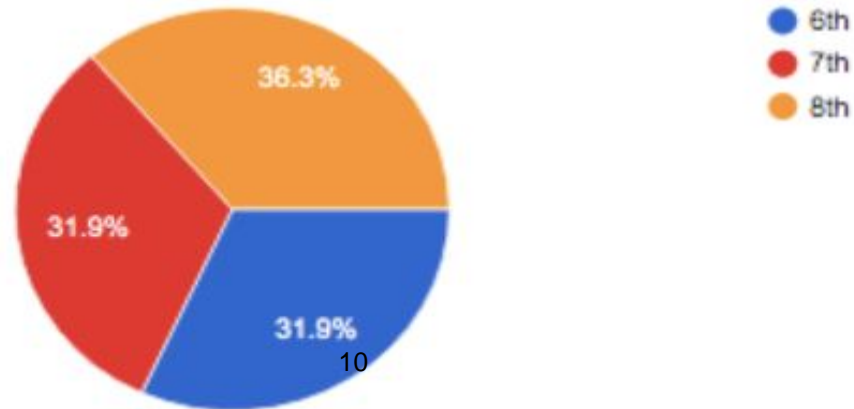
Engagement: Most students actively engaged in the classrooms, engagement looks different in a virtual environment



Example of a Building Schedule- RMS

Grade

113 responses



Questions/Discussion

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Work Session – January 5, 2021

AGENDA SECTION: Work Session

ITEM: 1B. Curriculum Update: Teacher Evaluations & Q-Comp Update (10 minutes)

COMMENTS BY: Leia Ward, Sonnesyn Principal; Tracy Mena, Q-Comp Coordinator

School Board members will hear an update of the teacher evaluation and Q-Comp process. An opportunity for Q & A will take place during the allotted time on the agenda.



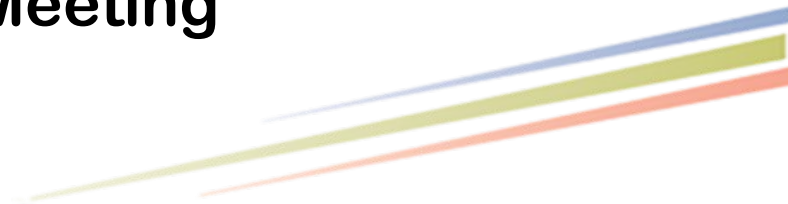
Teacher Evaluation and Q-Comp Updates

Tracy Mena and Leia Ward
School Board Meeting
1/5/2021



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The Year of COVID



From



To



Distance Learning PLUS

Students Engage in Personal Learning Safely at Home, with Unified Supports

Crisis Response Distance Learning

Due to the Pandemic, Students and Families were Quarantined at Home with Limited Support Services Available

In Spring 2020, the district and schools were in a Crisis Response Distance Learning, which had limitations due to technology, resources, family abilities and the pandemic health crisis.

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In our Distance Learning PLUS model, students learn safely at home and engage in personal learning with unified supports. In-person supports will be available to students by appointment. These in-person supports may include technology assistance, tutoring, special education services and mental health support. Learning includes direct teacher instruction and independent student work, with a combination of virtual meetings, interactive class sessions and pre-recorded videos.

The Year of COVID

- March 2020
 - Teachers shifted from in person instruction to Distance Learning
 - On the job professional learning
 - Spring 2020 evaluations were suspended by MDE
 - Q-Comp feedback was based on planning for and implementing online learning
- Fall 2020
 - All components of Q-Comp/TDE resume
 - Teachers plan and structure classes using online models
 - Teachers build on technology strategies from spring and district professional learning to increase student engagement

Why Make Changes?

- Guidance from MDE June 2020
 - Summary of guidance
 - TDE and Q Comp are about supporting teacher continuous improvement thus all TDE/Q Comp activities will continue
 - Core Guiding Question: How can we use TDE/Q-Comp activities to help teachers navigate the changes in instruction that distance learning or hybrid produce?
 - Observations must be conducted during the 20-21 school year.
 - Local leadership can modify based upon needs regarding
 - How observations are conducted
 - How often they are conducted
 - ***What areas of the instructional rubrics/frameworks are applicable in the current setting***

Why Make Changes?

- Continued Guidance from MDE June 2020
 - Existing peer coaching on racial equity should be prioritized.
 - Which student groups are disproportionately impacted?
 - What actions can we take to mitigate impacts?
 - Professional Learning Committees (PLCS) are essential for collaboration
 - PLCs should prioritize Racial Equity
 - Muhammed Khalifa's questions from Responsive School Leadership are embedded in this year's PLC weekly form.
 - The June 15, 2021 annual report must happen according to statute.

Why Make Changes?

Given the systemic impact of racism and the emerging evidence of the disproportionate impact of distance learning, exiting supporting PLCs focused on racial equity should be prioritized. The following questions from *Culturally Responsive School Leadership* by Muhammad Khalifa can help center equity in the PLC conversations:

Common driving questions of PLCs	Deeper questions to make PLCs more culturally responsive
What do we want all students to learn?	<ul style="list-style-type: none"> • Does what we want students to learn include minoritized communities' knowledge? Have we asked the community what students should learn? • Does the knowledge connect to the communities experiences of minoritized students? • Is what we want students to learn (i.e., knowledge) <i>beneficial</i> to minoritized communities?
How will we know if and when they have learned it?	<ul style="list-style-type: none"> • Are the scales and rubrics used culturally responsive? Are the questions culturally biased? • What are nontraditional ways of measuring knowledge of minoritized students? • How will the community perspective be included in how learning is measured? • What are the best ways for <i>our</i> students to show what they know?
How will we teach it?	<ul style="list-style-type: none"> • Are the instructional methods culturally responsive and inclusive? • How are parents and community members used to help connect instruction to student communities/lives?
How will we respond if some students do not learn?	<ul style="list-style-type: none"> • How will we use critical self-reflection techniques to understand when (and why) some minoritized students are not responding to our instruction and content?
How will we respond if the students have already learned?	<ul style="list-style-type: none"> • How will we take responsibility (individually and collectively) if minoritized students are not learning?

Why Make Changes?

- Charlotte Danielson - Teacher Evaluation Guidance for Distance Learning August 2020
 - What's most important:
 - 1b: Demonstrating Knowledge of Students
 - 1e: Designing Coherent Instruction
 - 2a: Creating an Environment of Respect and Rapport
 - 2c: Managing Classroom Procedures
 - 3b: Using Questioning/Discussion Techniques
 - 3c: Engaging Students in Learning
 - 3d: Using Assessment in Instruction
 - 4c Communication with Families

*The other 7 rubrics were modified based upon components most essential/observable during Distance Learning

What Has Changed?

- Rubrics condensed from 22 components to 8 components
- Q-Comp:
 - Observations:
 - Increased focus on equity
 - Third observation can be unannounced for probationary
 - Stipend - \$1 for building goal (same goals from 2019)
 - PLCs - Allowing teachers to use Social Emotional Learning goals, goals centered around priority standards rather than standardized assessment data

What Has Changed?

- School Psychologists rubric modified and piloted during the 2020-2021 school year
- Nurses rubric modified and piloted during the 2021-2022 school year
- *Changes better reflect the role of Psychologists and Nurses in Robbinsdale*

Future Rubric Changes

2021 and Beyond

- Social Worker
- Therapeutic Specialists
- Media Specialists
- Guidance Counselor
- TOSA

Questions



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Work Session – January 5, 2021

AGENDA SECTION: Work Session

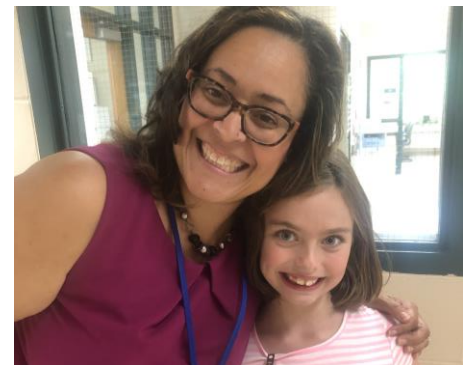
ITEM: 2. Finance Update (45 minutes, 15 minutes Q&A)

COMMENTS BY: Greg Hein, Executive Director of Finance

School Board members will hear a finance including:

- FY20 Preliminary Audit Report presentation
- FY21 Revised Budget presentation
- FY22 Budget Assumptions presentation
- Review of budget/staffing timeline

. An opportunity for Q & A will take place during the allotted time on the agenda.



FY20 Preliminary Audit Results

Greg Hein, Executive Director of Finance
School Board Work Session
January 5, 2021

General Fund Unassigned

Projected Unassigned Fund Balance

FY20 Revised Budget

Final Audited FY19 Balance	- \$0.5 million
Projected Surplus – FY20	+\$1.1 million

Projected Fund Balance FY20	+\$0.6 million

Actual Unassigned Fund Balance

FY20 Audit

Final Audited FY19 Balance	- \$0.5 million
Operating Surplus – FY20	+\$1.3 million
Food Service Bad Debt *	- \$0.7 million
MA Funds to Cross-Subsidy	+\$0.5 million

Actual Fund Balance FY20	+\$0.6 million

* *Uncollectible debt from paid lunches prior to FY20*

General Fund

Assigned, Non-Spendable and Restricted

Category	FY 20 Begin	Rev	Exp	FY20 End	Change
Inventory	\$ 209,167	\$ -	\$ (182,530)	\$ 391,697	\$ 182,530
Prepaid	\$ 55,380	\$ -	\$ (266,437)	\$ 321,817	\$ 266,437
Technology Levy	\$ 1,218,457	\$ 5,102,176	\$ 5,514,642	\$ 805,990	\$ (412,467)
Operating Capital	\$ 3,062,492	\$ 5,498,620	\$ 4,779,613	\$ 3,781,498	\$ 719,006
Basic Skills	\$ 690,120	\$ 13,824,571	\$ 13,888,290	\$ 626,401	\$ (63,719)
Medical Assistance	\$ -	\$ 709,428	\$ 709,428	\$ 0	\$ 0
West Metro Ed Program	\$ 413,207	\$ -	\$ 413,207	\$ -	\$ (413,207)
Building Carryover	\$ 645,772	\$ 475,714	\$ 537,259	\$ 584,228	\$ (61,544)
Alternative Teacher Comp	\$ 479,087	\$ 3,238,402	\$ 3,439,825	\$ 277,664	\$ (201,423)
Local Collab. Time Study	\$ 136,962	\$ 685,738	\$ 176,763	\$ 645,937	\$ 508,975
Health & Safety	\$ -	\$ 900,000	\$ 708,943	\$ 191,057	\$ 191,057
Long-Term Facilities Maint.	\$ 23,753	\$ 2,039,792	\$ 2,063,545	\$ (0)	\$ (23,753)
Safe Schools	\$ (415,357)	\$ 1,068,642	\$ 618,461	\$ 34,824	\$ 450,181
	\$ 6,519,040	\$ 33,543,082	\$ 32,401,009	\$ 7,661,113	\$ 1,142,073

Food Service Fund

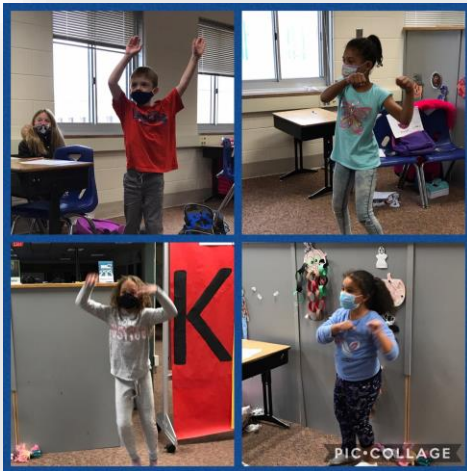
- Due to the impact of COVID-19 on schools, both revenues and expenditures were below budget
- This means the net profit of \$88,000 exceeded the budgeted deficit of \$100,000
- Bad debt charged to General Fund Unassigned*
- Fund balance remains healthy at \$1.0 million or 14% of FY20 expenditures



**Uncollectible₃₀ debt for paid lunches prior to FY20*

Community Service Fund

- \$400,000 loss incurred primarily due to revenue loss from fee-based programs
- Fund balance remains healthy at \$1.0 million, or 10% of FY20 expenditures



Self-Insured Medical Fund

- Premiums exceeded claims and fixed costs by \$1.0 million due to January 2020 premium increases
- Plan selection changes for calendar 2020
- Claims as expected
- Fund balance still negative at -\$0.6 million
- No premium change for calendar 2021
- COVID challenges for calendar 2020 and 2021



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FY21 Revised Budget

Greg Hein, Executive Director of Finance
School Board Work Session
January 5, 2021



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General Fund Unassigned Revenue Changes

- Enrollment, primarily in lower grades, is lower than projected as a result of COVID-19
- Due to canceled activities and athletic events, we experienced a loss of event revenue

Enrollment	- \$1.80 million
Event Revenue	- \$0.20 million

TOTAL	- \$2.00 million

General Fund Unassigned Expenditure Changes

- Due to distance learning, we've seen a reduction in transportation costs.
- Because students haven't been in buildings, we've seen a reduction in utilities costs.
- We've realized a cost savings for Education Assistants (EAs) as they've provided school-aged care for children of critical workers. This comes from a different funding source.

Transportation	- \$1.30 million
Utilities	- \$0.35 million
EAs	- \$0.35 million

TOTAL	- \$2.00 million

General Fund Restricted Revenue & Expenditure Changes

- Increase one-time revenues and one-time expenditures to reflect receipt and utilization of Federal Stimulus Funds
 - \$3.85 million Coronavirus Relief Funds (CRF)
 - \$2.30 million Coronavirus Act Relief and Economic Security (CARES) Funds

Use of Federal Stimulus Funds

Coronavirus Relief Funds

- Child nutrition supplies and equipment
- Custodial staff and supplies
- Personal protective equipment (PPE)
- Technology devices, software, security and access
- Critical care and activity transportation
- Professional development
- Childcare for Critical Workers
- Hazard pay for impacted staff
- Pay for staff assignment changes
- Communications

Use of Federal Stimulus Funds

Coronavirus Act Relief and Economic Security (CARES)

- Technology hardware, security and access
- Custodial staff and supplies
- Translations
- Mental health supports
- Childcare for critical care workers
- Summer school

** Leaves \$1.07 million for FY22*

Projected General Fund Reserve Balances

Category	FY 21 Begin	Rev	Exp	FY21 End
Inventory	\$ 391,697	\$ -	\$ -	\$ 391,697
Prepaid	\$ 321,817	\$ -	\$ -	\$ 321,817
Tech Levy	\$ 805,990	\$ 4,826,922	\$ 4,826,922	\$ 805,990
Op Cap	\$ 3,781,498	\$ 5,334,701	\$ 5,334,701	\$ 3,781,498
Basic Skills	\$ 626,401	\$ 12,756,645	\$ 12,756,645	\$ 626,401
MA	\$ 0	\$ 360,000	\$ 220,000	\$ 140,000
CARES / CRF	\$ -	\$ 6,150,000	\$ 6,150,000	\$ -
Bldg Carryover	\$ 584,228	\$ -	\$ -	\$ 584,228
Q-Comp	\$ 277,664	\$ 3,280,553	\$ 3,280,553	\$ 277,664
LCTS	\$ 645,937	\$ 165,000	\$ 165,000	\$ 645,937
H&S / LTFM	\$ 191,057	\$ 1,083,617	\$ 1,083,617	\$ 191,057
Safe Schools	\$ 34,824	\$ 622,224	\$ 675,000	\$ (17,952)
Unassigned	\$ 630,945	\$ 146,642,086	\$ 145,542,086	\$ 1,730,946
TOTAL	\$ 8,292,059	\$ 181,221,748	\$ 180,034,524	\$ 9,479,283

Food Service Fund



- Revenues expected to decline by \$2.0 million as a result of distance learning model.
- Free meals still provided to all through summer feeding program.
- Expenditures expected to decline by \$2.0 million due to lower food costs from fewer meals and reduced staffing due to distance learning model.
- Fund balance remains unchanged.

Community Service Fund



Due to the impact of closed schools and COVID-19 reduced programming:

- Revenues of \$7,681,322 expected to be significantly lower than adopted budget
- Expenditures of \$8,453,599 are also expected to be significantly lower than adopted budget
- Revised estimated deficit of \$772,277 expected to sharply reduce fund balance, but is an improvement from the adopted budget deficit of \$813,568 as a result of mid-year reductions

Self-Insured Medical Fund

- As a result of premium increases, revenues of \$18,348,000 are expected to be lower than adopted budget due to plan selection changes in Calendar 2021
- Expenditures of \$18,289,000 are expected to be lower than adopted budget due to plan selection changes causing higher deductibles
- Plan was rebid in fall 2020
- Fund Balance expected to remain in the negative (approximately \$636,000)

Other Funds

- Building construction fund
- Debt service fund
- OPEB trust fund
- Dental self-insurance fund
- OPEB debt service fund

**These funds will not be revised and are expected to remain as projected in adopted budget.*



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FY22 Budget Assumptions

Greg Hein, Executive Director of Finance
School Board Work Session
January 5, 2021



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FY22 General Fund

Revenue Assumptions

- Recognize remaining \$1.07 million in CARES Funds as revenue
- General Education revenue loss due to declining enrollment (K-12)
- Increased Special Education funding due to increased costs and formula changes
- VPK funding set to expire at the end of this fiscal year
- 0% increase on Basic Formula

FY22 General Fund

Expenditure Assumptions

- Expend remaining \$1.07 million in CARES Funds on one-time expenditures
- Staff reductions due to FY21 enrollments short of original budget and expected decline in enrollment in FY22
- Staffing ratio to remain unchanged
- Contract settlements – all bargaining group contracts are expiring June 30, 2021 except custodial, which expired June 30, 2020
- VPK funding set to expire at the end of this fiscal year
- Other inflation (mainly transportation RFP and utility₄₈rate increases)

FY22 General Assumptions

- Expected deficit prior to strategic budgetary realignments = \$3.3 million
- Will require \$4.4 million in realignments to maintain \$1.1 million fund balance build target
- Cabinet has been working on recommendations since October
- Retaining structural unassigned revenue exceeding expenditures by \$1.1 million, continuing fund balance build of FY20 audited and FY21 revised



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Robbinsdale Area Schools			
2020-2021 Budget/Staffing Timeline (draft)			
2020-2021	Staffing Timeline	Budget Timeline	Notes
October		High level forecast of FY22 budgets (before recommendations)	
November 6, 11, 16, 18, 20, 24		Cabinet Task Force budget discussion	
November 16		School Board Work Session: timeline update including revised budget, CARES update, Truth-in-Taxation info, and MMKR status update	completed
November 18		Cabinet Task Force approves budget assumptions	continued discussion
November 23		Cabinet approves budget assumptions	continued discussion
December		Cabinet Task Force develops budget recommendations for Cabinet	
December 7		Truth in Taxation hearing	completed
December 11		Update enrollment projections - adjusting if necessary	
December 16		Cabinet Task Force finalizes budget recommendation	
December 21		Board approves Pay 21 Levy	completed
December 21-22		Cabinet budget discussions	
January 5	Draft of alpha seniority list and removal/addition of license forms available online	Work Session items: FY21 revised budget, FY22 budget assumptions, FY20 final audit report, budget/staffing timeline	
January 11		Proposed staffing ratios and allocations by building to Cabinet	
January 12		FAC meeting: budget presentation as reviewed at Jan. 5 work session	
January 19	School board approves staffing ratios and allocations	Board approval of revised FY21 revised budget, MMKR Final Audit Report	
January 20		Budget/compensatory dollars and staffing allocations to departments and schools	
January 25 -- February 12	Initial set of principal meetings regarding FTE staffing allocations		
January 29	Seniority list corrections		
February 1	Retirement or resignations, notification for return from leaves, requests for job shares and other leaves deadline	FAC recommendations/updates at Board work session	
February 5		Capital and Debt Service budgets due	
February 8-19	Q Comp peer coach observer positions posted online		
February 18-26	Follow-up set of principal meetings regarding FTE staffing allocations		
February 26	Final seniority lists posted online		
February 26		Department and school budgets due to finance	
March 1-4	Q Comp peer coach observer interviews and offers		
March 8	FTE spreadsheets completed by principals		
March 9-19	Human Resources determines probationary teachers for non-renewal of contracts, identifies teachers to be proposed for placement on unrequested leave, reassignments (Strand)		

Robbinsdale Area Schools			
2020-2021 Budget/Staffing Timeline (draft)			
2020-2021	Staffing Timeline	Budget Timeline	Notes
March 25	Staffing information regarding individual teachers distributed to principals		
March 29-April 2	Spring break	Community Service and Food Service budgets due Lock and finalize staffing budgets	
April 6-7	Internal building staffing		
April 6	School Board takes action proposing to place staff on unrequested leave and notice to probationary teachers of contract non-renewal at the end of the school year	Work Session: Proposed FY21 Budget presentation	
April 8-19	Transfer Pool 1, posting 1 <Calls for interviews April 8-9; interviews April 13,14,15; offers April 16; notify HR April 19		
April 20	2nd internal building staffing		
April 21-29	Transfer Pool 1, posting 2 <Calls of interviews April 21-22; interviews April 23,26,27; offers April 28; notify HR April 29>		
April 30	Applications due in HR for Transfer Pool 2; School Board takes final action placing staff on unrequested leave		
May 3-5	Transfer Pool 2, assign staff if needed		
May 3	School Board take final action placing staff on unrequested leave	Work Session: proposed preliminary FY22 Budget presentation	
May 6	Post open positions		
May 11		FAC: Review proposed preliminary FY22 Budget	
June 7		Board Work Session: review of preliminary FY22 budget	
June 21		Board meeting: Approve preliminary FY22 Budget	

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School Board of Robbinsdale Area Schools

Work Session – January 5, 2021

AGENDA SECTION: Work Session

ITEM: 3A. District Update: MDHR & Social Emotional Learning (10 minutes, 10 minutes Q&A)

COMMENTS BY: David Dahl, Dr. Candace Burckhart, Dr. Meghan Hickey

School Board members will hear an update on the district's Minnesota Department of Human Rights (MDHR) work and current social emotional learning. An opportunity for Q & A will take place during the allotted time on the agenda.



MDHR & Social Emotional Learning

Mr. David Dahl, Dr. Candace Burckhardt, Dr. Meghan Hickey
Presentation to the Board
January 5, 2021



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MDHR

- Year 3 of agreement
- Significant progress with DIRS Subcommittee
 - Partnership/Collaboration with Subcommittee/MDHR/MDE
 - Goal to provide agreed upon definitions for reporting
 - Over 20 category definitions moving forward
 - Continued work on definition of disruptive/disorderly/insubordinate

District Discipline Assessment Committee

- Review and compare district discipline data from previous two years as per MDHR agreement
- Review role of SRO's to align with district equity policy
- Alignment and guidance to building administration on coding and DIRS reporting

Student Handbook Committee

- Student handbook to be reviewed every two years by stakeholders
 - Next review during 2021-2022
- Current student handbook (2020-2021) to be reviewed by David Dahl and Anne Grui to make any necessary minor language changes (i.e. Use of GAGGLE, etc.)

Social Emotional Learning: Second Step

- Second Step purchased for K-8 with support from the Seven Dreams Foundation
- Materials in English & Spanish
- Training for elementary and middle school staff during workshop week and for middle school on bullying in November



COVID-19 Support from Second Step:

- Remote and hybrid learning supports for staff
- District will use the Community Rebuilding Units once we shift back to in-person

Social Emotional Learning: Second Step

SEL for Social Justice

- Second Step has developed direct instruction on identity, diversity, justice, and action in partnership with Teaching Tolerance and the Collaborative for Academic and Social-Emotional Learning (CASEL)
 - Resource: [Teaching Tolerance Alignment Chart](#)
- Re-designed curriculum after review for bias



Social Emotional Learning: Second Step

SEL for Social Justice

- Partnership with the University of Minnesota to continue building supplementary units that focus on transformative social-emotional learning and for our curriculum to serve as a lever for equity
- Transformative social-emotional learning is defined as “builds on students’ cultural assets, critically examines systems of power, and develops better ways of teaching, learning, and being” (CASEL⁶⁰, 2020).



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Work Session – January 5, 2021

AGENDA SECTION: Work Session

ITEM: 3B: District Updates from Dr. Burrage

COMMENTS BY: Dr. Stephanie Burrage, Interim Superintendent

The School Board will have an opportunity to hear current district updates from Dr. Burrage. An opportunity for Q & A will take place during the allotted time on the agenda.

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School Board of Robbinsdale Area Schools

Work Session – January 5, 2021

AGENDA SECTION: Work Session

ITEM: 4: Board Work including 2020-2021 meeting review and committee assignment review

COMMENTS BY: Board Chair

The School Board will have an opportunity to discuss and review the remaining 2021 board meetings dates and the committee assignments.

2020-2021 School Board Meeting Calendar

**Approved March 16, 2020

School Board Meetings are typically held the first and third Monday of each month (except when the calendar does not permit) at the Education Service Center, 4148 Winnetka Avenue North, New Hope, MN, third floor boardroom. School Board Work Sessions are scheduled to follow the first school board meeting of the month. School Board Work Sessions typically start ten minutes after the adjournment of the preceding School Board Business Meeting.

2020			
	Mid-July 2020		Information Session for Potential School Board Members
Monday	July 20, 2020	6 pm 7 pm	Listening Time Regular Meeting
Monday	August 3, 2020	6 pm	Business Meeting Work Session
Monday	August 17, 2020	6 pm 7 pm	Listening Time Regular Meeting
Tuesday	September 8, 2020	6 pm	Business Meeting Work Session
Monday	September 21, 2020	6 pm 7 pm	Listening Time Regular Meeting
Monday	October 5, 2020	6 pm	Business Meeting Work Session
Monday	October 19, 2020	6 pm 7 pm	Listening Time Regular Meeting
Monday	November 2, 2020	6 pm	Business Meeting Work Session
Tuesday	November 3, 2020		Election Day
Tuesday	November 17, 2020	6 pm 7 pm	Listening Time Regular Meeting
Monday	December 7, 2020	6 pm 7 pm	Truth in Taxation Business Meeting Work Session
Monday	December 21, 2020	6 pm 7 pm	Truth in Taxation (if needed) Listening Time Regular Meeting

Individual focus. Infinite potential.

2021			
Tuesday	January 5, 2021	6 pm	Organizational Meeting Business Meeting Work Session
Tuesday	January 19, 2021	6 pm 7 pm	Listening Time Regular Meeting
Monday	February 1, 2021	6 pm	Business Meeting Work Session
Tuesday	February 16, 2021	6 pm 7 pm	Listening Time Regular Meeting
Monday	March 1, 2021	6 pm	Business Meeting Work Session
Monday	March 15, 2021	6 pm 7 pm	Listening Time Regular Meeting
Tuesday	March 16, 2021	6 pm	Closed Session, M.S. 13D.05, Subd. 3(a) Superintendent Mid-Year Review
Tuesday	April 6, 2021	6 pm	Business Meeting Work Session
Monday	April 19, 2021	6 pm 7 pm	Listening Time Regular Meeting
Monday	May 3, 2021	6 pm	Business Meeting Work Session
Monday	May 24, 2021	6 pm 7 pm	Listening Time Regular Meeting
Monday	June 7, 2021	6 pm	Business Meeting Work Session
Monday	June 21, 2021	6 pm 7 pm	Listening Time Regular Meeting

DRAFT 2020-2021 School Board Meeting Calendar

 Approved March 16, 2020 **Revised xxx**

School Board Meetings are typically held the first and third Monday of each month (except when the calendar does not permit) at the Education Service Center, 4148 Winnetka Avenue North, New Hope, MN, third floor boardroom. School Board Work Sessions are scheduled to follow the first school board meeting of the month. School Board Work Sessions typically start ten minutes after the adjournment of the preceding School Board Business Meeting.

2020				NOTES
	July 8, 2020	5 pm	Special Work Session	Added
	July 13, 2020	6 pm	Special Work Session	Added
Monday`	July 20, 2020	6 pm 7 pm	Listening Time Regular Meeting	Dr. Burrage appointed Interim Superintendent, official start date Aug. 4, 2020
Tuesday	July 21, 2020	6:30 pm	Information Session for Potential School Board Members	
Monday	August 3, 2020	6 pm	Business Meeting Work Session	
Monday	August 10, 2020	6 pm	Special Meeting	Added; approval of Smart Start 2020 Plan and resolution
	August 14-15, 2020		Board Development	Added; Virtual board development with Deborah Keys Write
Monday	August 17, 2020	6 pm 7 pm	Listening Time Regular Meeting	
Tuesday	September 8, 2020	6 pm	Business Meeting Work Session	
Monday	September 21, 2020	6 pm 7 pm	Listening Time Regular Meeting	

Individual focus. Infinite potential.

Monday	October 5, 2020	6 pm	Business Meeting Work Session	
Monday	October 19, 2020	6 pm 7 pm	Listening Time Regular Meeting	
Monday	November 2, 2020	6 pm	Business Meeting Work Session	
Tuesday	November 3, 2020		Election Day	
Friday	November 13, 2020	5:30 pm	Business Meeting - Canvassing of Election 2020	Added
Tuesday	November 17, 2020	6 pm 7 pm	Listening Time Regular Meeting	Moved to Monday, Nov. 16
Monday	December 7, 2020	6 pm 7 pm	Truth in Taxation Business Meeting Work Session	
Monday	December 21, 2020	6 pm 7 pm	Truth in Taxation (if needed) Listening Time Regular Meeting Closed Session, pursuant to M.S. 13D.05, Subd. 3(a)	Closed Session added
2021				
Tuesday	January 5, 2021	6 pm	Organizational Meeting Business Meeting Work Session	
	January 8-9, 2021		Board Development	Virtual board development with Deborah Keys Write

Individual focus. Infinite potential.

Tuesday	January 19, 2021	6 pm 7 pm	Listening Time Regular Meeting	
Monday	February 1, 2021	6 pm	Business Meeting Work Session	
Tuesday	February 16, 2021	6 pm 7 pm	Listening Time Regular Meeting	
Monday	March 1, 2021	6 pm	Business Meeting Work Session	
Monday	March 15, 2021	6 pm 7 pm	Listening Time Regular Meeting	
Tuesday	March 16, 2021	6 pm	Closed Session, M.S. 13D.05, Subd. 3(a) Superintendent Mid-Year Review	** Per contract, mid-year needed to occur prior to December 31, 2020 and the final will need to occur not later than May 31, 2021.
Tuesday	April 6, 2021	6 pm	Business Meeting Work Session	
Monday	April 19, 2021	6 pm 7 pm	Listening Time Regular Meeting	
Monday	May 3, 2021	6 pm	Business Meeting Work Session	
Monday	May 24, 2021	6 pm 7 pm	Listening Time Regular Meeting	
Tuesday	May 25, 2021	6 pm	Closed Session, MS 13D. 05, Subd. 3(a) Supt. End of Year Eval	** Per contract

Individual focus. Infinite potential.

Monday	June 7, 2021	6 pm	Business Meeting Work Session	
Monday	June 21, 2021	6 pm 7 pm	Listening Time Regular Meeting	

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2021 SCHOOL BOARD COMMITTEE ASSIGNMENTS

<https://rdaleorg.finalsite.com/community/committees-volunteer-opportunities>

<https://resources.finalsite.net/images/v1602686865/rdaleorg/oacnubrc2nfmueirgvzz/CommitteeFrameworkChart.pdf>

Note: All committees have some date variables due to holidays and other calendar concerns.

Board Committees	Meeting Info	Representative(s)	Alternate(s)	Notes
Community Connect	2nd Tuesday, 5:30 p.m., every other month	David Boone, John Vent, Sam Sant		
Finance Advisory Council (FAC)	Quarterly			Per bylaws, Treasurer is Council member
<u>OPEB Advisory</u>				
In District Committees	Meeting Info	Representative(s)	Alternate(s)	Notes
Comprehensive Arts Planning Program (CAPP)	Monthly, varies			
Community Ed Advisory (CEAC)	4th Monday, 5:00 p.m.	David Boone		
Curriculum & Instruction Advisory (CIA) / World's Best Workforce (WBWF)				
Government Advisory (GAC)	2nd or 3rd Tuesday, 7:30 a.m.	Mike Herring	Helen Bassett	
Interschool Council (ISC)	2nd Wednesday, 9:30 a.m.	Pam Lindberg	Mike Herring	
Legislative Action Coalition (LAC)	2nd Wednesday, 5:30 p.m.	John Vento		
Redesign Family Service Collaborative	3rd Tuesday, 6:30 p.m.	David Boone	John Vento	
Special Ed Advisory (SEAC)	Monthly, Monday, varies	John Vento	Sam Sant	
Student Advisory to the Board	Thursday, varies, 6:00 p.m.	Rotating per calendar dates		Runs through Community Ed
RFT Teacher of the Year & EA of the Year	TBD, Spring only			
Out-of-District Committees	Meeting Info	Representative(s)	Alternate(s)	Notes
AMSD	1st Friday, 7:30 a.m.	Helen Bassett	Mike Herring	
Brooklyn Bridge	Quarterly, Wednesday, 3 p.m.	Helen Bassett	Pam Lindberg	
District 287	2nd & 4th Thursday, evening	Sam Sant		2 year term (2020-2022)
Non-Meeting Committee				
MSBA Education		Board Chair		
MSBA Delegate Assembly	December	David Boone, Helen Bassett		
MSHSL Armstrong		Pam Lindberg		
MSHSL Cooper		David Boone		
NSBA		Helen Bassett		

2020 SCHOOL BOARD COMMITTEE ASSIGNMENTS

Note: All committees have some date variables due to holidays and other calendar concerns.

Board Committees	Meeting Info	Representative(s)	Alternate(s)	Notes
Community Connect	2nd Tuesday, 5:30 p.m., every other month	David Boone, John Vent, Sam Sant		
Finance Advisory Council (FAC)	Quarterly	Sherry Tyrrell		Per bylaws, Treasurer is Council member
In District Committees	Meeting Info	Representative(s)	Alternate(s)	Notes
CAPP	Monthly, varies	Sherry Tyrrell		
Communications Advisory	Quarterly, varies	David Boone	Sherry Tyrrell	
Community Ed Advisory (CEAC)	4th Monday, 5:00 p.m.	David Boone	Sherry Tyrrell	
Gifted & Talented Advisory	Quarterly, varies	Sherry Tyrrell	Pam Lindberg	
Government Advisory (GAC)	2nd or 3rd Tuesday, 7:30 a.m.	Mike Herring	Helen Bassett	
Interschool Council (ISC)	2nd Wednesday, 9:30 a.m.	Pam Lindberg	Mike Herring	
Legislative Action Coalition (LAC)	2nd Wednesday, 5:30 p.m.	John Vento	Sherry Tyrrell	
Redesign	3rd Tuesday, 6:30 p.m.	David Boone	John Vento	
Special Ed Advisory (SEAC)	Monthly, Monday, varies	John Vento	Sam Sant	
Student Advisory to the Board	Thursday, varies, 6:00 p.m.	Rotating per calendar dates		
World's Best Workforce (WBWF)	Quarterly, varies	Sam Sant	John Vento	
Teacher of the Year & EA of the Year	TBD, Spring only	Pam Lindberg, Sherry Tyrrell		
Out-of-District Committees	Meeting Info	Representative(s)	Alternate(s)	Notes
AMSD	1st Friday, 7:30 a.m.	Helen Bassett	Mike Herring	
Brooklyn Bridge	Quarterly, Wednesday, 3 p.m.	Helen Bassett	Pam Lindberg	
District 287	2nd & 4th Thursday, evening	Sam Sant		2 year term (2020-2022)
Non-Meeting Committee				
MSBA Education		Board Chair		
MSBA Delegate Assembly	December	David Boone, Helen Bassett		
MSHSL Armstrong		Pam Lindberg		
MSHSL Cooper		David Boone		
NSBA		Helen Bassett		