

Join Zoom Meeting for the School Board Regular Meeting
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Meeting ID: 947 4598 3710

Passcode: 677046

One tap mobile

+13017158592,,94745983710#,,,,,0#,,677046# US (Germantown)

+13126266799,,94745983710#,,,,,0#,,677046# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 947 4598 3710

Passcode: 677046

1. Call to Order and Roll Call - *Action*
2. Acceptance of the Agenda - *Action*
3. Sharing the Success
4. Superintendent's Report
5. Academics
6. Operations
 - A. Approval of ISD 281 Long Term Facility Maintenance Ten Year Plan - Pay 2021 - Action
 - B. Second Reading and Approval of Policy 701: Establishment and Adoption of School District Budget - Action
 - C. Approval of Resolution Accepting Donations - Action
 - D. Approval of Levy Certification Pay 21 - Action
 - E. Approval of Resolution Authorizing the Issuance of General Obligation Long-Term Facilities Maintenance Bonds - Action
 - F. Approval of Resolution Providing for the Sale of General Obligation Alternative Facilities Refunding Bonds - Action
 - G. Second Reading and Approval of Policy 522: Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process - Action
 - H. Approval of Change to School Board Meeting Calendar - Action
7. Consent Agenda - *Action*
 - A. Administrative
 - B. Personnel Matters
 - C. Financial Matters
8. Board Reports
9. Announcements
10. Adjournment - Action

School Board of Robbinsdale Area Schools
Regular Meeting - September 21, 2020

AGENDA SECTION: Call to Order

ITEM: Roll Call Attendance

	PRESENT	ABSENT
Helen Bassett	_____	_____
David Boone	_____	_____
Mike Herring	_____	_____
Pam Lindberg	_____	_____
Sam Sant	_____	_____
Sherry Tyrrell	_____	_____
John Vento	_____	_____
Carlton D. Jenkins, ex-officio	_____	_____

School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION: Acceptance of Agenda
ITEM: 2. Acceptance of Agenda
COMMENTS BY: David Boone, Board Chair

Recommended Action: Approve full agenda as presented.

Acceptance of Agenda – September 21, 2020

	Yes	No	Abstention
Helen Bassett _____	_____	_____	_____
David Boone _____	_____	_____	_____
Mike Herring _____	_____	_____	_____
Pam Lindberg _____	_____	_____	_____
Sam Sant _____	_____	_____	_____
Sherry Tyrrell _____	_____	_____	_____
John Vento _____	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION: Sharing the Success

ITEM: 3A. Special Recognition of the Technology Team

COMMENTS BY: Dr. Stephanie Burrage, Interim Superintendent

The School Board and Interim Superintendent are pleased to recognize the hard work and dedication of our Technology Team. They are the team members behind the scene making sure all of our students and staff have what they need to be successful. [Click here](#) to view what the Team was busy doing this summer.

But it didn't end with getting ready this summer! Our Team has been working hard since the first day of school to make sure all technology needs are being met across our district.

Thank you to Dr. Sue Holtz, Director of Technology, Joel Mehring, Assistant Technology Director, and the entire tech team! We appreciate you!

This is Robbinsdale Area Schools, coming together as Team 281!

What the Tech Department did during Summer Vacation

Or Just Another Summer for the Tech Team
Summer 2020



700 New
Teacher 2 in 1
Laptops with
stylus and dock





700 Teacher 2 in 1 Laptops
with stylus and dock

Rolling Ergotron
Sit-standTeacher
Carts 18 of 425
(K-8)



425 ScreenBeam | 1000 EDU
For K-8 Classroom wireless
projection



What a shipment
of 3300
Chromebooks
looks like







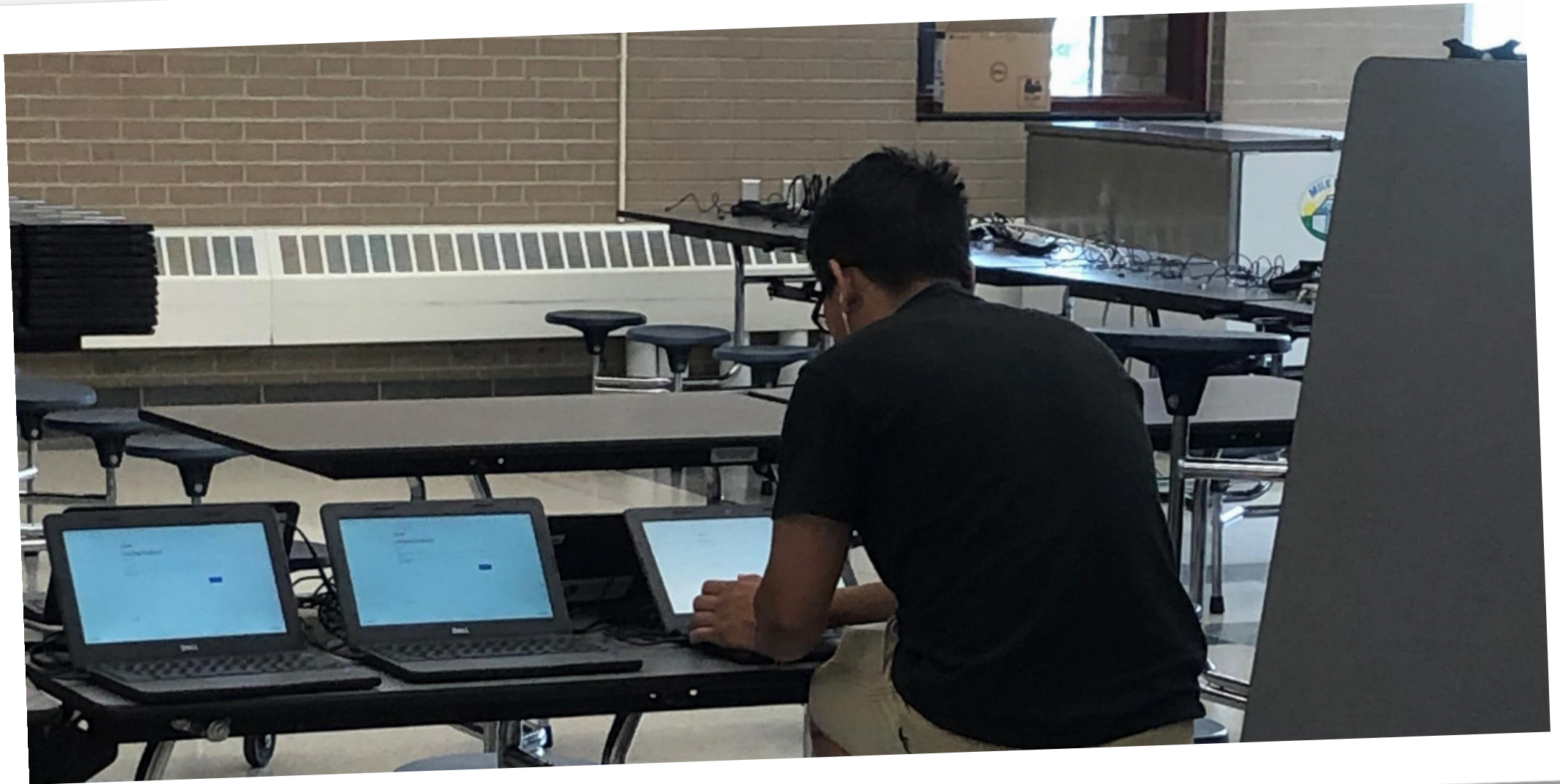
Chromebooks and Rolling Carts



Let the fun
begin!







9900 Labels



Chromebooks for FAIR Crystal





We filled several
recycling dumpsters this
summer



Break Time!

DUNKIN'
DONUTS

1 Dozen
Donuts



1,150 of 2,280
iPads

Seven Building Techs Hard at Work






THE COOPER WAY
Honesty
Accountability
Work Ethic
Kindness

EXIT

COOKIES

COOKIES



Unboxing iPads
- Putting the
New Guy to
Work Day One



iPad Processing and iPad Charging Carts



117 New K-2 iPad
Carts

Device Drop
Off and
Chromebook
Tune Up
events
August 12 –
September 2



Camera Shy

(aka – other projects)

- Refreshed Data Centers
- Refreshed Crystal Learning Center, Fair Crystal and Pilgrim Lane wireless infrastructure
- Rewired 125 Elementary Chromebook Carts
- Set up new Infinite Campus eStore
- Installed new Content filter (one year early to accommodate iPads)
- Launched transition to Ed-Fi reporting
- Onboarded three new team members
- Prepped for teacher professional development – to be delivered week before workshop week
- Maintained Tech Support for broken devices
- Testing Multi-Factor Authentication & Facial Recognition

School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION: Academics

ITEM: 5A. Summer School 2020 Update

COMMENTS BY: Dr. Stephanie Burrage, Interim Superintendent

The School Board and Superintendent will have an opportunity to hear an update on the 2020 summer programming for extended school year, summer enrichment, credit recovery, Camp #Stemtastic, Camp #smART, Career and CollegeNOW!, High School Sampler, Summer Bridge to College Literacy and ACT NOW! Bootcamp.



Summer Programs

September 21, 2020 School Board Regular Meeting
Presenters: Candace Burckhardt, Carla Reeck, Tamuriel Grace



ROBBINSDALE
Area Schools

Individual focus. Infinite potential.

Extended School Year (ESY)

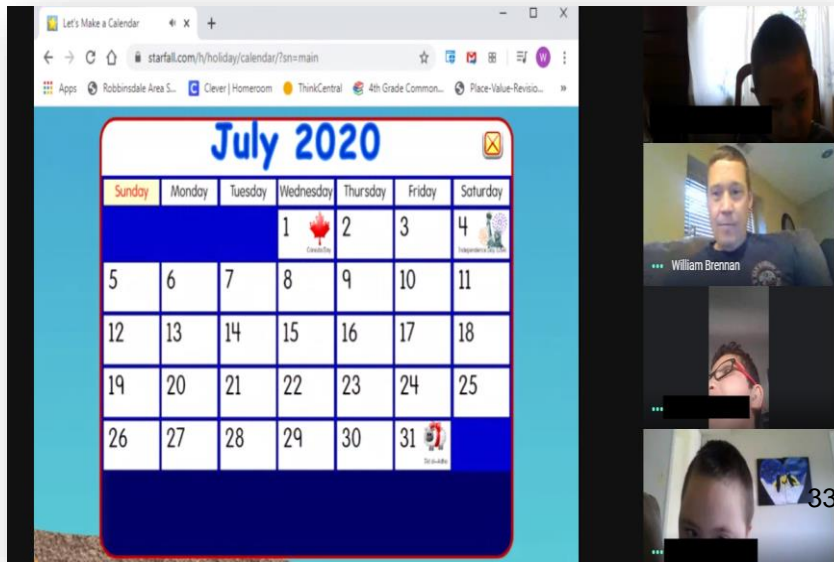
About ESY

- Federal and state mandated program for eligible students in special education
- Services designed to maintain the academic social/behavioral, communication, or other skills that they have learned as part of their Individual Education Plan (IEP)

ESY Distance Learning Model

- All children provided a device to use for SeeSaw and Google Meet
- Staff and students met daily for morning meetings and small group instruction or 1:1 instruction

Example instruction:



The screenshot shows a Google Meet interface. On the left, a calendar for July 2020 is displayed. The calendar has a blue header with the text "July 2020". Below the header is a table with columns for the days of the week (Sunday through Saturday) and rows for the dates. The calendar shows that July 1st is a Wednesday, July 4th is a Saturday, and July 31st is a Friday. On the right side of the screenshot, there is a video feed showing three participants. The top participant is a woman with dark hair. The middle participant is a man with short hair, identified as "William Brennan". The bottom participant is a child with short hair. The number "33" is visible in the bottom right corner of the video feed area.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



ESY Participation & Feedback

Program	Attendance
Early Childhood Special Education	16 Students
Elementary	58 students
Secondary	51 students
Transition Center	22 Students

Feedback from staff:

- I'm a little sad to be done. The students did a good job with the morning meeting, assignment, mid-morning check-in, assignment, end-of-day check-in format.
- I enjoyed Seesaw too and made several of my own assignments complete with uploads and links.
- I think Seesaw could really help students be more successful on days of distance learning.

Implications for Practice

Very positive feedback from students, parents, and staff, which led to the following program improvements for SY 20-21

- Expansion of SeeSaw to early childhood through grade 12
- Creation of visual schedules with learning paths for ease of use and access
- All class meetings for community building
- 1:1 special education check-ins and support

Summer Enrichment

2020

Summer Enrichment K-5

- Offered three week-long units for students in K-5 to participate in.
- Units embedded English Language Arts (ELA), Math, Science, Social Studies and Native American standards.
- Teachers made contact with 673 students during the three week time period.
- Teachers communicated with students via Google Meet, email, and phone calls to support unit work and to conduct check in conversations.
- Teachers offered additional optional enrichment activities to students during Google Meet sessions

Summer Enrichment K-5 Feedback

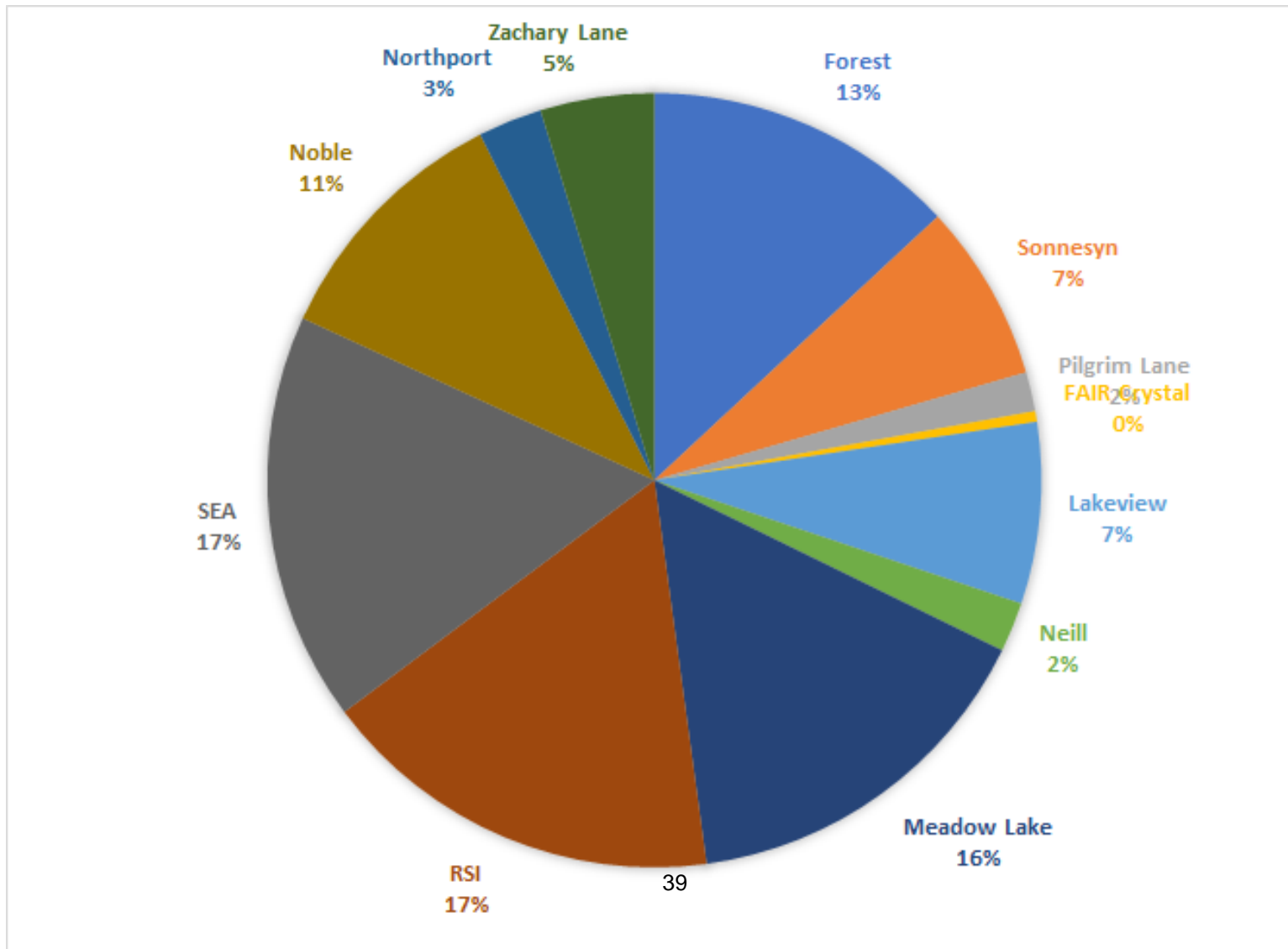
Students:

- “I really liked the projects. It was a lot of fun.”
- “I got to do some pretty fun stuff.”
- “I liked the books and math games.”

Teachers:

- “I liked the student-led curriculum.”
- “It was fun to see students excited about academic projects.”
- “Students had choice in activities.”

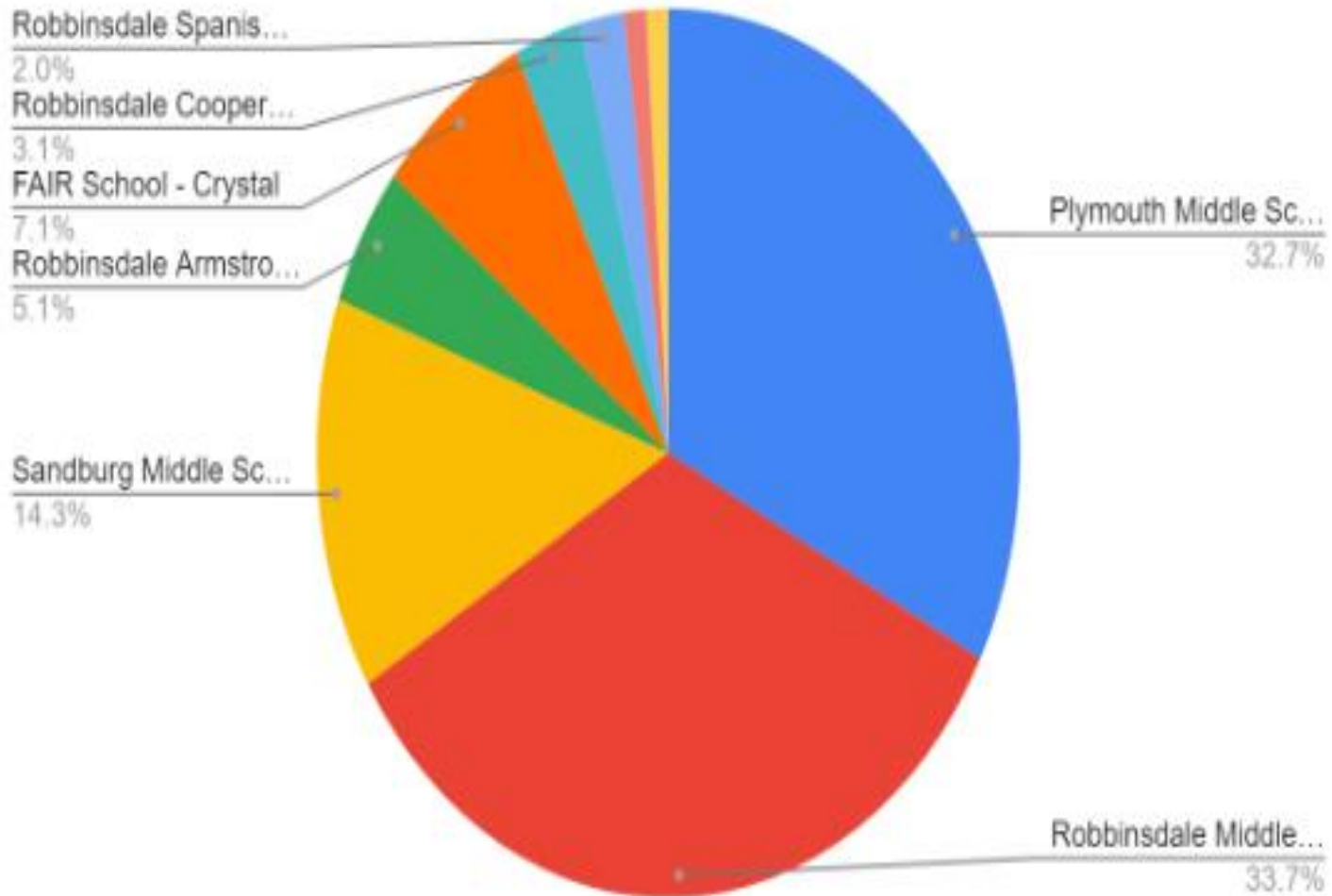
Elementary Contact Percentage



Summer Enrichment 6-8

- Total of 99 students enrolled in the Schoology course, with 123 points of contact in the three week period.
- Teachers used Google Meet, email, and phone calls to work with students on assignments and to conduct check in conversations
- Students and teachers both liked the student led curriculum and the autonomy that was awarded to students with the consistent projects at the end.
- We were able to troubleshoot technology issues for students, resetting passwords and helping students login to Schoology. Roughly 30 technology issues were addressed during the three week period.
- Teachers made many meaningful contacts with students

2020-21 Attending School



Credit Recovery Summer 2020

Overview:

- Summer Credit Recovery operated for 3 weeks in July.
- Participation: Students enrolled in AHS, CHS and Highview in grades 10, 11 and 12 who needed to recover a missed credit
- Platform: Edgenuity online courses
 - Prescriptive test allowed students to demonstrate competency on the standards.
 - Allowed students to earn multiple credits.
 - For students who did not demonstrate competency on initial assessment, a personalized course was created in Edgenuity focusing on the standards needing practice toward mastery.

Credit Recovery Summer 2020

Total students
enrolled: 220

Total credits
awarded: 214

- 151 Students earned at least one credit
- 11 EL Students earned a credit
- Seniors: 24 Credits earned
- Juniors: 172 Credits earned
- Sophomores: 7 Credits earned
- AHS: 50 students earned at least one credit
- CHS: 90 students earned at least one credit

Camp Stemtastic!

All sessions completed
virtually with 140-160
students attending!



Camp #SMart

Classes offered included:

- Acting antics
- Superhero Slam
- Drumming
- Dance
- Fairy Tales
- Reduce, Reuse and Recycle Art
- Story-gami
- Sports Art
- Science and Art Creations
- Other topics

- 86 students participated
- Held June 15th-21st from 9am – 12 noon each day
- Each student attended three 45-minute virtual classes



College 4 Kids

- 92 middle school students participated June 22 - 26
- Courses taught by HTC instructors:
 - Child Development
 - Culinary
 - Landscape & Horticulture
 - Automation Robotics
 - Automotive



Career and College Now!

- High School Students participated in college and high school credit courses from MCTC and HTC
- Classes held virtually June 15th- July 30th
- Courses:
 - Interpersonal Communications
 - Introduction to Sociology
 - Introduction to Statistics
 - Healthcare - Central Services Technician Course 2 (for students who took course 1 previously)
 - Racial and Ethnic Relations
 - Medical Terminology

High School Sampler

- Partnership with HTC and St. Paul College
- Dates: July 13th-August 21st
- Sessions Included:
 - Culinary
 - Landscape & Horticulture
 - Child Development
 - Graphic Design and Video Editing
 - Electronics
 - Plastics
 - Auto Mechanics
 - Engineering
 - Cosmetology

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Individual Focus. Infinite Potential.

Building on a Legacy of Success

Summer Bridge to College Literacy

- Program with HTC: Recent graduates and current RAS students interested in pursuing PSEO opportunities
- Dates: July 7th -July 30th
- HTC Instructor and Licensed RAS teacher
- Virtual Classes on Tuesdays and Thursdays with reading and writing labs on Wednesdays
- 10 of the 14 students completed the course

[Click here](#) for more information about Summer Bridge 2020

ACT Bootcamp

- Students receive online instruction, video instruction, self directed quizzes and test taking anxiety assistance
- Dates: August 6th-24th
- 90-minute live sessions twice a week
- Preparatory program emphasizes course sections Reading, Math, English, Science and Writing
- Focused on skills, strategies, test content, and 2 retired practice tests



Excellence is Our Standard

At Robbinsdale Area Schools, we are dedicated to
Academic Excellence for *ALL* Students!

QUESTIONS?

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School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION:	Operations
ITEM:	6A. Approval of Resolution Approving ISD 281 LTFM Ten Year Plan – Pay 2021
COMMENTS BY:	Virginia Verbrugge, Assistant Finance Director, and Kelly Smith, Baker Tilly

The Board annually approves the Long-Term Facilities Maintenance (LTFM) Ten Year Plan and submits to MDE for approval by the Commissioner of Education. Approval of the resolution ensures our participation in the LTFM revenue program, inclusion on the Payable 2021 tax levy, and provides funding for expenditures in the 2021-22 school year.

The district has hired LSE Architects and Kraus-Anderson (Construction Manager) to perform a physical assessment of all district facilities. The ten year plan represents a prioritization of deferred maintenance projects needed to protect the public investment in district facilities. The deferred maintenance projects are planned and coordinated with the possibility of a future facility referendum to address educational adequacy in support of the UDV.

The debt plan that will be used by MDE to place payments on the 2020 Payable 2021 levy is included as part of the LTFM ten year plan. The list of projects for summer 2021 to begin design and bid work this fall by Architects and Construction manager is included for your information. The project list is not part of the MDE submission.

Recommended Action: Approve the Resolution Approving ISD 281 LTFM Ten Year Plan.

Resolution: Approving ISD 281 LTFM Ten Year Plan – September 21, 2020

	Yes	No	Abstention
Helen Bassett _____	_____	_____	_____
David Boone _____	_____	_____	_____
Mike Herring _____	_____	_____	_____
Pam Lindberg _____	_____	_____	_____
Sam Sant _____	_____	_____	_____
Sherry Tyrrell _____	_____	_____	_____
John Vento _____	_____	52 _____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT #281
ROBBINSDALE AREA SCHOOLS
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 281, State of Minnesota, was held on September 21, 2020, at 7:00 PM., for the purpose, in part, of approving the District's Long-Term Facility Maintenance ten-year plan.

Director _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING SCHOOL DISTRICT NO. 281'S LONG-TERM FACILITY MAINTENANCE TEN YEAR PLAN

BE IT RESOLVED by the School Board of District No. 281, State of Minnesota, as follows:

1. The School Board of School District 281 has approved a long-term facility maintenance ten-year plan for its facilities for the 2021-2022 school year in the amount of \$19,605,957. The various components of the ten year plan are attached.

The motion for the adoption of the foregoing resolution was duly seconded by Director _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 281, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 281, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of School District No. 281's long-term facility maintenance ten-year plan.


WITNESS MY HAND officially as such Clerk this 21st day of September, 2020.


Clerk
Independent School District No. 281

FY 22 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 6/18/2020														
281	<= Type in School District Number																	
	ROBBINSDALE PUBLIC SCHOOL DISTRICT																	
				Change only														
				if requiring levy adjustments	Payable 2020 LLC Certification	Current Estimate												
Calculations for Ten Year Projection				Pay 20														
	LLC #	FY 2020	FY 2021		FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030				
1	Type your district number in cell A2 (Minneapolis = 1.2)																	
2	Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16b to 18, 20, 21, 26, 27 and 50b																	
3	Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33																	
4	Look-up data from following tabs																	
5	Initial Formula Revenue																	
6	57		12,868.15		12,914.82	12,538.57	12,538.57	12,538.57	12,538.57	12,538.57	12,538.57	12,538.57	12,538.57	12,538.57				
6a	Additional Pre-K Pupil Units (line 19 of Pre-K application)																	
6b	Total Adjusted Pupil Units = (6) + (6a)				12,914.82	12,538.57	12,538.57	12,538.57	12,538.57	12,538.57	12,538.57	12,538.57	12,538.57	12,538.57				
7	451		50.91		50.91	51.91	52.91	53.91	54.91	55.91	56.91	57.91	58.91	59.91				
8			\$ 380.00		\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00				
9	452				1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000				
10	453		4,889,897		4,907,630	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658				
11	Added revenue for Eligible H&S Projects > \$100,000 / site																	
12	702				-	-	-	-	-	-	-	-	-	-				
13	756				-	-	-	-	-	-	-	-	-	-				
14	701				-	-	-	-	-	-	-	-	-	-				
15	755				-	-	-	-	-	-	-	-	-	-				
16a					-	-	-	-	-	-	-	-	-	-				
16b					-	-	-	-	-	-	-	-	-	-				
17	767				-	-	-	-	-	-	-	-	-	-				
18	455				-	-	-	-	-	-	-	-	-	-				
19	456				-	-	-	-	-	-	-	-	-	-				
20a	768				-	-	-	-	-	-	-	-	-	-				
20b	457				-	-	-	-	-	-	-	-	-	-				
20c					-	-	-	-	-	-	-	-	-	-				
20d	458				4,907,630	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658				

FY 22 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 6/18/2020												
281	<= Type in School District Number															
	ROBBINSDALE PUBLIC SCHOOL DISTRICT															
			Change only													
			if requiring levy	Payable 2020												
Calculations for Ten Year Projection				Current Estimate												
	Pay 20															
	LLC #	FY 2020	FY 2021	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030			
Old Formula revenue																
21	Old formula Health & Safety revenue (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2022)	459	1,516,268	1,516,268	-	-	-	-	-	-	-	-	-	-	-	-
22	Old formula alt facilities debt revenue (1A) - gross before debt excess	701		12,417,417	10,956,173	10,596,810	8,867,828	10,761,135	10,329,953	3,259,043	2,327,640	1,506,645	847,862			
23	Debt Excess allocated to line 22			-	-	-	-	-	-	-	-	-	-	-	-	-
24	Old formula alt facilities debt revenue (1A) - debt excess	765		12,417,417	10,956,173	10,596,810	8,867,828	10,761,135	10,329,953	3,259,043	2,327,640	1,506,645	847,862			
25	Old formula alt facilities net debt revenue (1B) = (12) - (13)	766		-	-	-	-	-	-	-	-	-	-	-	-	-
26	Old formula alt facilities pay as you go revenue (1A)	460		-	-	-	-	-	-	-	-	-	-	-	-	-
27	Old formula alt facilities pay as you go revenue (1B) > \$500,000 (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2022)	463		-	-	-	-	-	-	-	-	-	-	-	-	-
27a	LTFM "H&S >100K per site" bonds	767		-	-	-	-	-	-	-	-	-	-	-	-	-
27b	LTFM "other" bonds for 1A hold harmless	769		3,484,660	4,231,717	4,532,517	6,271,642	7,550,593	10,622,443	14,398,430	15,285,443	16,057,390	16,671,783			
28	Old formula deferred maintenance revenue = (if (22) + (26) = 0, (10) * (\$64 / formula allowance))	466		-	-	-	-	-	-	-	-	-	-	-	-	-
29	Total old formula revenue = (21)+(24)+(25)+(26)+(27)+(27a)+(27b)+(28)	467	17,344,908	17,418,345	15,187,889	15,129,327	15,139,470	18,311,728	20,952,395	17,657,473	17,613,083	17,564,035	17,519,645			
30	Total LTFM Revenue for Individual District Projects = Greater of (20d) or [(29) + (20c)]	468	17,344,908	17,418,345	15,187,889	15,129,327	15,139,470	18,311,728	20,952,395	17,657,473	17,613,083	17,564,035	17,519,645			
31	District Requested Reduction from Maximum LTFM Revenue (to levy less than the maximum). Also enter this amount in the Levy Information System. Stated as positive number	469		-	-	-	-	-	-	-	-	-	-	-	-	-
32	District LTFM Revenue (30) - (31)	470	17,344,908	17,418,345	15,187,889	15,129,327	15,139,470	18,311,728	20,952,395	17,657,473	17,613,083	17,564,035	17,519,645			
33	LTFM Revenue for District Share of Eligible Cooperative / Intermediate Projects (Unequalized)	471	147,981	-	-	-	-	-	-	-	-	-	-	-	-	-
34	Grand Total LTFM Revenue (32) + (33)	472	17,492,889	17,418,345	15,187,889	15,129,327	15,139,470	18,311,728	20,952,395	17,657,473	17,613,083	17,564,035	17,519,645			
Aid and Levy Shares of Total Revenue																
35	For ANTC & APU, three year prior date		2018	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027			
36	Three year prior Ag Modified ANTC	33	121,585,638	121,585,638	133,140,116	138,465,720	144,004,349	149,764,523	155,755,104	161,985,308	168,464,720	175,203,309	182,211,442			
37	Three year prior Adjusted PU (New Weights)	54	13,453.49	13,453.48	13,371.94	13,199.62	12,914.82	12,538.57	12,538.57	12,538.57	12,538.57	12,538.57	12,538.57			
38	ANTC / APU = (36) / (37)	474	9,037.48	9,037.49	9,956.68	10,490.13	11,150.32	11,944.30	12,422.07	12,918.96	13,435.72	13,973.14	14,532.07			
39	State average ANTC / APU with ag value adjustment	475	8,569.99	8,569.99	9,139.23	9,569.17	9,960.02	10,358.00	10,772.00	11,203.00	11,651.00	12,117.00	12,602.00			
40	Equalizing Factor = 123% of (39)	476	10,541.09	10,541.09	11,241.25	11,770.08	12,250.82	12,740.34	13,249.56	13,779.69	14,330.73	14,903.91	15,500.46			
41	Local (levy) share of Equalized Revenue (lesser of 1 or (38) / (40))	477	85.74%	85.74%	88.57%	89.13%	91.02%	93.75%	93.75%	93.75%	93.75%	93.75%	93.75%			
42	State (aid) share of Equalized Revenue (1 - (41))	478	14.26%	14.26%	11.43%	10.87%	8.98%	6.25%	6.25%	6.25%	6.25%	6.25%	6.25%			
43	Equalized Revenue (lesser of (34) or (6) * (8))	473	4,889,897	4,907,630	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658			
44	Initial LTFM State Aid (42) * (43)	479	697,465	700,033	544,471	518,138	428,013	297,705	297,573	297,618	297,571	297,560	297,672			
45	Old formula Grandfathered Alternative Facilities Aid	481	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	847,862			
46	Total LTFM State Aid (Greater of (44) or (45))	482	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	847,862			
47	Total LTFM Levy (34) - (46) (including coop/intermediate)	485	16,592,889	16,518,345	14,287,889	14,229,327	14,239,470	17,411,728	20,052,395	16,757,473	16,713,083	16,664,035	16,671,783			
48	Debt Service Portion of Revenue (non-grandfather districts)															
49	Subtotal Debt Service Revenue from above = (12) - (13) + (17) + (24)	765+766+767+768		12,417,417	10,956,173	10,596,810	8,867,828	10,761,135	10,329,953	3,259,043	2,327,640	1,506,645	847,862			
50	Existing LTFM bonds excluding bonds on line 17 (principal + interest)*1.05 from "FM Other Bonds" tab	769		3,484,660	3,450,248	3,715,898	5,778,360	7,153,073	9,390,623	13,165,635	14,052,728	14,826,315	15,438,938			
50b	New LTFM bonds excluding bonds on line 17 (principal + interest)*1.05			-	781,469	816,619	493,282	397,520	1,231,820	1,232,795	1,232,715	1,231,075	1,232,845			
51	Total Debt Service Revenue = (49) + (50) + (50b)	770		15,902,077	15,187,889	15,129,327	15,139,470	18,311,728	20,952,395	17,657,473	17,613,083	17,564,035	17,519,645			
52	Equalized debt Service Revenue (lesser of (43) or (51))	486		4,907,630	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658	4,764,658			
53	Debt Service Aid = (52) * (42)	488		700,033	544,471	518,138	428,013	297,705	297,573	297,618	297,571	297,560	297,672			
54	Equalized Debt Service Levy = (52) - (53)	489		4,207,597	4,220,187	4,246,520	4,336,645	4,466,953	4,467,085	4,467,040	4,467,087	4,467,099	4,466,986			

FY 22 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 6/18/2020										
281	<= Type in School District Number													
	ROBBINSDALE PUBLIC SCHOOL DISTRICT													
			Change only											
			if requiring levy	Payable 2020										
Calculations for Ten Year Projection				Pay 20	adjustments	LLC Certification	Current Estimate							
	LLC #	FY 2020	FY 2021	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	
55	490			10,994,447	10,423,231	10,364,668	10,374,811	13,547,069	16,187,737	12,892,814	12,848,424	12,799,377	12,754,987	
56	General Fund Portion of Revenue (non-grandfather districts)													
57	491			1,516,268	-	-	-	-	-	-	-	-	-	
58	492			-	-	-	-	-	-	-	-	-	-	
59	493			199,967	355,529	381,862	471,987	602,295	602,427	602,382	602,429	602,440	550,191	
60	494			-	-	-	-	-	-	-	-	-	-	
61	495			1,516,268	-	-	-	-	-	-	-	-	-	
62	496			1,516,268	-	-	-	-	-	-	-	-	-	
Notes:														
1. Underlevy on general fund equalized levy results in proportionate reduction in associated aid.														
2. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan.														
3. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.														

 Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06							
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells									
District Info.		Enter Information		District Info.		Enter Information			
District Name:	Robbinsdale	Date:	9/21/2020						
District Number:	281	Email:	Virginia_Verbrugge@rdale.org						
District Contact Name:	Virginia Verbrugge								
Contact Phone #	763-504-8042								
Fiscal Year (FY) Ending June 30									
Expenditure Categories		2020 (base year)	2021	2022	2023	2024	2025	2026	2027
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.									
Finance Code	Category (1)								
347	Physical Hazards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
349	Other Hazardous Materials	\$300,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
352	Environmental Health and Safety Management	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
358	Asbestos Removal and Encapsulation	\$150,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
363	Fire Safety	\$300,000	\$510,000	\$510,000	\$510,000	\$510,000	\$510,000	\$510,000	\$510,000
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects		\$900,000	\$1,260,000	\$1,260,000	\$1,260,000	\$1,260,000	\$1,260,000	\$1,260,000	\$1,260,000
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year									
Finance Code	Category (2)								
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151									
Finance Code	Category (3)								
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility									
Finance Code	Category (4)								
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects									
Finance Code	Category (5)								
368	Building Envelope	\$581,288	\$234,112	\$539,196	\$397,567	\$3,061,013	\$470,407	\$561,792	\$325,542
369	Building Hardware and Equipment	\$1,440,526	\$0	\$0	\$211,628	\$667,800	\$711,608	\$386,155	\$1,515,245
370	Electrical	\$3,658,394	\$2,935,881	\$6,804,742	\$4,135,810	\$1,064,234	\$3,313,265	\$4,455,683	\$2,304,280
379	Interior Surfaces	\$301,649	\$799,572	\$861,618	\$1,789,979	\$695,132	\$947,162	\$1,006,958	\$919,459
380	Mechanical Systems	\$4,404,570	\$3,132,676	\$4,882,406	\$10,849,985	\$4,490,813	\$7,111,773	\$5,661,022	\$9,421,598
381	Plumbing	\$949,400	\$485,720	\$720,024	\$1,273,766	\$820,459	\$288,917	\$1,789,887	\$121,968
382	Professional Services and Salary	\$2,626,065	\$2,963,431	\$2,935,353	\$3,910,608	\$2,711,987	\$2,832,267	\$2,868,623	\$3,074,148
383	Roof Systems	\$1,039,843	\$3,963,165	\$1,008,538	\$510,829	\$2,220,281	\$105,462	\$416,535	\$422,730
384	Site Projects	\$2,991,150	\$4,006,884	\$594,080	\$1,361,126	\$1,218,200	\$1,920,808	\$782,240	\$1,108,454
Total Deferred Capital Expense and Maintenance		\$17,992,885	\$18,521,441	\$18,345,957	\$24,441,298	\$16,949,919	\$17,701,669	\$17,928,895	\$19,213,424
Total Annual 10-Year Plan Expenditures		\$18,892,885	\$19,781,441	\$19,605,957	\$25,701,298	\$18,209,919	\$18,961,669	\$19,188,895	\$20,473,424

		Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		Projects Only		ED - 02478-06	
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota provided.							
District Info.		Enter Information					
District Name:	Robbinsdale						
District Number:	281						
District Contact Name:	Virginia Verbrugge						
Contact Phone #	763-504-8042						
Expenditure Categories				2028	2029	2030	
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.							
Finance Code	Category (1)						
347	Physical Hazards			\$0	\$0	\$0	
349	Other Hazardous Materials			\$400,000	\$400,000	\$400,000	
352	Environmental Health and Safety Management			\$150,000	\$150,000	\$150,000	
358	Asbestos Removal and Encapsulation			\$200,000	\$200,000	\$200,000	
363	Fire Safety			\$510,000	\$510,000	\$510,000	
366	Indoor Air Quality			\$0	\$0	\$0	
Total Health and Safety Capital Projects				\$1,260,000	\$1,260,000	\$1,260,000	
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year							
Finance Code	Category (2)						
358	Asbestos Removal and Encapsulation			\$0	\$0	\$0	
363	Fire Safety			\$0	\$0	\$0	
366	Indoor Air Quality			\$0	\$0	\$0	
Total Health and Safety Capital Projects \$100,000 or More				\$0	\$0	\$0	
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151							
Finance Code	Category (3)						
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.			\$0	\$0	\$0	
Total Remodeling for Approved Voluntary Pre-K Projects				\$0	\$0	\$0	
Accessibility							
Finance Code	Category (4)						
367	Accessibility			\$0	\$0	\$0	
Total Accessibility Projects				\$0	\$0	\$0	
Deferred Capital Expenditures and Maintenance Projects							
Finance Code	Category (5)						
368	Building Envelope			\$0	\$0	\$0	
369	Building Hardware and Equipment			\$1,195,101	\$1,195,101	\$1,195,101	
370	Electrical			\$2,794,048	\$2,794,048	\$2,794,048	
379	Interior Surfaces			\$1,853,517	\$1,853,517	\$1,853,517	
380	Mechanical Systems			\$1,705,696	\$1,705,696	\$1,705,696	
381	Plumbing			\$817,958	\$817,958	\$817,958	
382	Professional Services and Salary			\$2,422,135	\$2,422,135	\$2,422,135	
383	Roof Systems			\$2,814,588	\$2,814,588	\$2,814,588	
384	Site Projects			\$1,535,300	\$1,535,300	\$1,535,300	
Total Deferred Capital Expense and Maintenance				\$15,138,343	\$15,138,343	\$15,138,343	
Total Annual 10-Year Plan Expenditures				\$16,398,343	\$16,398,343	\$16,398,343	

School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION: Operations
ITEM: 6B. Second Reading of Policy 701: Establishment and Adoption of School District Budget
COMMENTS BY: Virginia Verbrugge, Assistant Finance Director

The School Board will hear the second reading of Policy 701: Establishment and Adoption of School District Budget and will be requested to move for approval. Moving 701 AP to a policy approved by the Board aligns with the recommendation from the Office of State Auditor.

The following support documents are included in the agenda packet for review:

1. Current Administrative Procedure 701 (or 701 AP) with MSBA recommended changes
2. Proposed revised Policy 701 (clean copy)

Recommended Action: Approve Policy 701.

Approval of Policy 701 – September 21, 2020

	Yes	No	Abstention
Helen Bassett	_____	_____	_____
David Boone	_____	_____	_____
Mike Herring	_____	_____	_____
Pam Lindberg	_____	_____	_____
Sam Sant	_____	_____	_____
Sherry Tyrrell	_____	_____	_____
John Vento	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

ADMINISTRATIVE PROCEDURE

701AP:

Establishment and Adoption of School District Budget

Adopted: July 22, 2013

I. PURPOSE

The purpose of this policy is to establish lines of authority and procedures for the establishment of the school district's revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to establish its revenue and expenditure budgets in accordance with the applicable provisions of law. Budget planning is an integral part of program planning so that the annual budget will effectively express and implement school board goals and the priorities of the school district.

III. REQUIREMENT

- A. The superintendent or such other school official as designated by the superintendent or the school board shall each year prepare preliminary revenue and expenditure budgets for review by the school board or its designated committee or committees. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for the school district for the next fiscal year and make such adjustments in the expenditure budget as necessary to carry out the education program within the revenues projected.
- B. The school district must maintain separate accounts to identify revenues and expenditures for each building. Expenditures shall be reported in compliance with Minn. Stat. § 123B.76.
- C. Prior to July 1 of each year, the school board shall approve and adopt its initial revenue and expenditure budgets for the next school year. The adopted expenditure budget document shall be considered the school board's expenditure authorization for that school year. No funds may be expended for any purpose in any school year prior to the adoption of the budget document which authorizes that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year.
- D. Each year, the school district shall publish its adopted revenue and expenditure budgets for the current year, the actual revenues, expenditures, and fund balances for the prior year, and the projected fund balances for the current year in the form

prescribed by the Commissioner within one week of the acceptance of the final audit by the school board, or November 30, whichever is earlier. A statement shall be included in the publication that the complete budget in detail may be inspected by any resident of the school district upon request to the superintendent. A summary of this information and the address of the school district's official website where the information can be found must be published in a newspaper of general circulation in the school district. At the same time as this publication, the school district shall publish the other information required by Minn. Stat. § 123B.10.

- E. At the public hearing on the adoption of the school district's proposed property tax levy, the school board shall review its current budget and the proposed property taxes payable in the following calendar year.
- F. The school district must also post the materials specified in Paragraph III.D. above on the school district's official website, including a link to the school district's school report card on the Minnesota Department of Education's website, and publish a summary of information and the address of the school district's website where the information can be found in a qualified newspaper of general circulation in the district.

IV. IMPLEMENTATION

- A. The school board places the responsibility for administering the adopted budget with the superintendent. The superintendent may delegate duties related thereto to other school officials, but maintains the ultimate responsibility for this function.
- B. The program-oriented budgeting system will be supported by a program-oriented accounting structure organized and operated on a fund basis as provided for in Minnesota statutes through the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS).
- C. The superintendent or the superintendent's designee is authorized to make payments of claims or salaries authorized by the adopted or amended budget prior to school board approval.
- D. Supplies and capital equipment can be ordered prior to budget adoption only by authority of the school board. If additional personnel are provided in the proposed budget, actual hiring may not occur until the budget is adopted unless otherwise approved by the school board. Other funds to be expended in a subsequent school year may not be encumbered prior to budget adoption unless specifically approved by the school board.
- E. The school district shall make such reports to the Commissioner as required relating to initial allocations of revenue, reallocations of revenue, and expenditures of funds.

Legal References: Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)
~~Minn. Stat. § 126C.23 (Allocation of General Education Revenue)~~

Cross References: 701.1AP (Modification of School District Budget)
702AP (Accounting)
MSBA Service Manual, Chapter 7, Education Funding

701 Establishment and Adoption of School District Budget

I. PURPOSE

The purpose of this policy is to establish lines of authority and procedures for the establishment of the school district's revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to establish its revenue and expenditure budgets in accordance with the applicable provisions of law. Budget planning is an integral part of program planning so that the annual budget will effectively express and implement school board goals and the priorities of the school district.

III. REQUIREMENT

- A. The superintendent or such other school official as designated by the superintendent or the school board shall each year prepare preliminary revenue and expenditure budgets for review by the school board or its designated committee or committees. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for the school district for the next fiscal year and make such adjustments in the expenditure budget as necessary to carry out the education program within the revenues projected.
- B. The school district must maintain separate accounts to identify revenues and expenditures for each building. Expenditures shall be reported in compliance with Minn. Stat. § 123B.76.
- C. Prior to July 1 of each year, the school board shall approve and adopt its initial revenue and expenditure budgets for the next school year. The adopted expenditure budget document shall be considered the school board's expenditure authorization for that school year. No funds may be expended for any purpose in any school year prior to the adoption of the budget document which authorizes that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year.
- D. Each year, the school district shall publish its adopted revenue and expenditure budgets for the current year, the actual revenues, expenditures, and fund balances for the prior year, and the projected fund balances for the current year in the form prescribed by the Commissioner within one week of the acceptance of the final audit by the school board, or November 30, whichever is earlier. A statement shall be included in the publication that the complete budget in detail may be inspected by any resident of the school district upon request to the superintendent. A summary of this information and the address of the school district's official website where the information can be found must be published in a newspaper of general circulation in the school district. At the same time

as this publication, the school district shall publish the other information required by Minn. Stat. § 123B.10.

- E. At the public hearing on the adoption of the school district's proposed property tax levy, the school board shall review its current budget and the proposed property taxes payable in the following calendar year.
- F. The school district must also post the materials specified in Paragraph III.D. above on the school district's official website, including a link to the school district's school report card on the Minnesota Department of Education's website, and publish a summary of information and the address of the school district's website where the information can be found in a qualified newspaper of general circulation in the district.

IV. IMPLEMENTATION

- A. The school board places the responsibility for administering the adopted budget with the superintendent. The superintendent may delegate duties related thereto to other school officials but maintains the ultimate responsibility for this function.
- B. The program-oriented budgeting system will be supported by a program-oriented accounting structure organized and operated on a fund basis as provided for in Minnesota statutes through the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS).
- C. The superintendent or the superintendent's designee is authorized to make payments of claims or salaries authorized by the adopted or amended budget prior to school board approval.
- D. Supplies and capital equipment can be ordered prior to budget adoption only by authority of the school board. If additional personnel are provided in the proposed budget, actual hiring may not occur until the budget is adopted unless otherwise approved by the school board. Other funds to be expended in a subsequent school year may not be encumbered prior to budget adoption unless specifically approved by the school board.
- E. The school district shall make such reports to the Commissioner as required relating to initial allocations of revenue, reallocations of revenue, and expenditures of funds.

Legal References: Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)

Cross References: 701.1AP (Modification of School District Budget)
702AP (Accounting)
MSBA Service Manual, Chapter 7, Education Funding

School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION: Operations
ITEM: 6C. Approval of Resolution Accepting Donations
COMMENTS BY: Virginia Verbrugge, Assistant Director of Finance

The School Board will be asked to move approval of the Resolution Accepting Donations for September 21, 2020. The Board and Superintendent are grateful for the generous contributions supporting our students in Robbinsdale Area Schools.

Recommended Action: Approve the Resolution Accepting Donations.

Approval of Resolution Accepting Donations – September 21, 2020

	Yes	No	Abstention
Helen Bassett	_____	_____	_____
David Boone	_____	_____	_____
Mike Herring	_____	_____	_____
Pam Lindberg	_____	_____	-
Sam Sant	_____	_____	-
Sherry Tyrrell	_____	_____	_____
John Vento	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

The following resolution was moved by _____ and seconded by _____:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Robbinsdale School District, ISD 281, gratefully accepts the following donations as identified below:

September 21, 2020

School	Donor	Amount	Purpose
ARMSTRONG HIGH SCHOOL	PATRICIA RUEDENBERG - \$120, ANONYMOUS - \$35	\$155.00	ACADEMIC
ARMSTRONG HIGH SCHOOL	ARMSTRONG HS SOCCER BOOSTERS	2,700.00	COACHES STIPENDS
COOPER HIGH SCHOOL	KATHERINE BORISEVICH	56.00	COOPER BAND
MEADOW LAKE	YOURCAUSE, LLC – CORPORATE EMPLOYEE GIVING	40.00	ACADEMIC
MEADOW LAKE	YOURCAUSE, LLC – WELLS FARGO	70.00	ACADEMIC
MEADOW LAKE	GEORGE AND JOANNE BAKER	2,500.00	ACADEMIC
NEILL ELEMENTARY	YOURCAUSE, LLC – WELLS FARGO	30.00	ACADEMIC

NORTHPORT ELEMENTARY	YOURCAUSE, LLC – GENERAL MILLS	330.00	ACADEMIC
NORTHPORT ELEMENTARY	THE BLACKBAUD GIVING FUND	330.00	ACADEMIC
ROBBINSDALE SCHOOL DISTRICT	TITO’S HOMEMADE VODKA	SANITIZER	HEALTH AND SAFETY

TOTAL: \$6,211.00

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: _____
Clerk

School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION: Operations
ITEM: 6D. Approval of Levy Certification Pay 21
COMMENTS BY: Virginia Verbrugge, Assistant Finance Director, and Kelly Smith, Baker Tilly

School Boards typically certify the preliminary levy at the “Maximum” level. The use of the term “Maximum” allows for any corrections/changes in levy totals between now and December’s final certification to be made without recertification. The final levy certification in December will require a specific dollar amount.

A power point is attached providing information related to the proposed levy. The proposed levy is showing an increase of (\$618,025.04) or (.94%) from the current pay 2020 levy.

Recommended Action: It is recommended that the School Board certify the Preliminary Levy for taxes payable in 2021 as a “Maximum” levy amount.

Approving Preliminary Levy, Payable 2021 – September 21, 2020

	Yes	No	Abstention
Helen Bassett	_____	_____	_____
David Boone	_____	_____	_____
Mike Herring	_____	_____	_____
Pam Lindberg	_____	_____	_____
Sam Sant	_____	_____	_____
Sherry Tyrrell	_____	_____	_____
John Vento	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



Preliminary Proposed Levy Taxes Payable 2021

Robbinsdale Area Schools
Virginia Verbrugge, Assistant Director of Finance
September 21, 2020



ROBBINSDALE
Area Schools

Individual focus. Infinite potential.

Overview

- Public education in MN is financed by a combination of state aid, federal allocations, locally generated revenue and *property taxes*.
- The Proposed Levy payable in 2021 provides the property tax revenue for the 2021-22 school year.

Property Taxes:

- Made up of voter approved levies: operating referendum, capital projects and building bond issues

OR

- Legislative levies: school districts are authorized to levy for specific costs such as safe schools and capital projects

Property Taxes :

Spring 2020 – Tax assessor values properties in the district for the following year – challenges can be made to the board of equalization

Fall 2020 – preliminary school levies as well as city and county taxes are used to compute proposed property tax statements and mailed out

Winter 2020-2021 – final taxes are certified

Spring 2021 – Property tax statements are mailed out

Property Taxes :

School property taxes can change based on:

- Property tax value changes – collectively and individually
- State aid appropriation changes
- Adjustments to actual data versus estimates from prior levies
- Enrollment
- Cost

Levy Certification Calendar

September 8, 2020:

- Deadline for MDE to certify levy limitations to school districts.

September 30, 2020:

- Deadline for Districts to submit data changes to MDE.
- Deadline for School Boards to certify preliminary proposed property tax.

December 7, 2020:

- ISD 281 scheduled meeting to discuss Pay 2021 final levy.
- Districts are required to hold hearing in regularly scheduled meeting between November 24 and December 30.

December 21, 2020:

- ISD 281 scheduled meeting to certify final Pay 2021 levy.
- Deadline for districts to certify final levy is December 30.

Levy Components and Comparison to Pay 2020 Levy

<u>Category</u>	<u>Pay 20</u>	<u>Pay 21</u>	<u>\$ Change</u>	<u>% Change</u>
Referendum	\$ 22,269,041.99	\$21,868,788.85	\$(400,253.14)	-1.80%
Local Optional	8,646,807.98	8,755,827.43	109,019.45	1.26%
Equity	906,400.31	881,116.96	(25,283.35)	-2.79%
Transition	248,226.61	240,194.25	(8,032.36)	-3.24%
Adjustment	(2,478,491.64)	(374,203.28)	2,104,288.36	-84.90%
Technology	4,826,922.49	5,273,882.12	446,959.63	9.26%
Operating Capital	1,202,178.42	1,316,984.47	114,806.05	9.55%
Q Comp	1,172,913.09	1,166,817.19	(6,095.90)	-0.52%
Achievement & Integration	861,726.03	833,841.47	(27,884.56)	-3.24%

Levy Components and Comparison to Pay 2020 Levy

<u>Category</u>	<u>Pay 20</u>	<u>Pay 21</u>	<u>\$ Change</u>	<u>% Change</u>
Unemployment	\$75,000.00	\$150,000.00	\$75,000.00	100.00%
Safe Schools	656,275.65	635,039.25	(21,236.40)	-3.24%
Career Tech Education	317,710.57	364,886.70	47,176.13	14.85%
Long-Term Facilities Maintenance	1,685,802.52	141,489.27	(1,544,313.25)	-91.61%
Lease Levy	2,929,144.97	2,947,699.27	18,554.30	0.63%
Community Education	2,562,731.68	2,149,513.68	(413,218.00)	-16.12%
Debt Service	18,251,378.46	15,988,212.35	(2,263,166.11)	-12.40%
OBEP Debt Service	<u>1,419,613.70</u>	<u>2,595,267.81</u>	<u>1,175,654.11</u>	<u>82.82%</u>
Total	\$ 65,553,382.83	\$ 64,935,357.79	\$(618,025.04)	-0.94%

Board Action

- Board approval of the final tax levy at the maximum allowable for taxes payable in 2021.
- Final preliminary proposed Pay 21 levy projects a decrease from the current year levy of (\$618,025.04) or (.94%).



Excellence is Our Standard

At Robbinsdale Area Schools, we are dedicated to Academic Excellence for *ALL* Students!

QUESTIONS?

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School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION: Operations
ITEM: 6E. Approval of Resolution Authorizing the Issuance of GO LTFM Bonds
COMMENTS BY: Virginia Verbrugge, Assistant Finance Director, and Kelly Smith, Baker Tilly

This proposed issue will finance the LTFM projects in summer of 2021. The projects are approved by the School Board and the Minnesota Department of Education. Payments will be included in the payable 2021 levy. Kelly Smith from Baker Tilly will present information about the 2020A bond issue.

Recommended Action: Approve the attached Resolution Authorizing the Issuance of General Obligation Long-Term Facilities Maintenance (LTFM) Bonds in the amount of \$17,085,000.

Resolution Authorizing the Issuance of the General Obligation LTFM Bonds – September 21, 2020

	Yes	No	Abstention
Helen Bassett _____	_____	_____	_____
David Boone _____	_____	_____	_____
Mike Herring _____	_____	_____	_____
Pam Lindberg _____	_____	_____	_____
Sam Sant _____	_____	_____	_____
Sherry Tyrrell _____	_____	_____	_____
John Vento _____	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

**CERTIFICATION OF MINUTES
RELATING TO
GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2020A**

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 281
(ROBBINSDALE AREA SCHOOLS)
NEW HOPE, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held September 21, 2020, at 7:00 o'clock p.m., in person in the School District, by telephone, or by other electronic means, as permitted by Minnesota Statutes, Section 13D.021.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO
ISSUE GENERAL OBLIGATION BONDS TO FINANCE PROJECTS
INCLUDED IN THE DISTRICT'S APPROVED TEN-YEAR FACILITY
PLAN; COVENANTING AND OBLIGATING THE DISTRICT TO BE
BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES,
SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL
AND INTEREST ON THE BONDS**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this 21st day of September, 2020.

**EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 281
(ROBBINSDALE AREA SCHOOLS)
STATE OF MINNESOTA**

HELD: SEPTEMBER 21, 2020

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 281 (Robbinsdale Area Schools), State of Minnesota, was held on September 21, 2020 at 7:00 o'clock p.m., in person in the School District, by telephone, or by other electronic means, as permitted by Minnesota Statutes, Section 13D.021.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO
ISSUE GENERAL OBLIGATION BONDS TO FINANCE PROJECTS
INCLUDED IN THE DISTRICT'S APPROVED TEN-YEAR FACILITY
PLAN; COVENANTING AND OBLIGATING THE DISTRICT TO BE
BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES,
SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL
AND INTEREST ON THE BONDS**

BE IT RESOLVED by the School Board of Independent School District No. 281, State of Minnesota, as follows:

1. The Board hereby finds and declares that it is necessary and expedient for Independent School District No. 281 (the "District") to issue its fully registered general obligation facilities maintenance bonds (the "Bonds") pursuant to Minnesota Statutes, Section 123B.595, subdivision 5 and Chapter 475, as amended, to fund the costs of the following projects included in its ten-year facility plan approved by the Commissioner of Education and related financing costs:

- deferred maintenance at various District sites and facilities

The Bonds would be issued in the total aggregate principal amount of not to exceed \$17,085,000. The issuance of the Bonds is hereby authorized.

2. The ten-year facility plan approved by the Board is incorporated in this resolution as though fully specified herein. The administration is authorized and directed to submit to the Commissioner such additional information as may be necessary to secure the approval of the Commissioner for the ten-year facility plan and this bond issuance, as required by Minnesota Statutes, Section 123B.595. The submission of a proposed plan and a request for approval prior to the date of this resolution is ratified and approved in all respects.

3. The District further covenants to comply with all procedures now or hereafter established by the Minnesota Department of Education pursuant to Minnesota Statutes, Section 123B.595 and otherwise to take such actions as necessary to comply with that statute. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

4. The clerk is hereby authorized and directed to cause a notice substantially in the form of the Notice attached hereto as EXHIBIT A and incorporated herein by reference to be published as a legal notice one (1) time in the official newspaper of the District as soon as reasonably practicable after the date of adoption of this resolution, but at least twenty (20) days before the issuance of bonds or the final certification of levies. Any publication of said notice prior to the date of adoption of this resolution is hereby ratified and approved in all respects.

5. The Board, having been advised by Baker Tilly Municipal Advisors, LLC, its municipal advisor, hereby determines that the Bonds shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended.

6. If the issuance of the Bonds is approved, the Board shall meet at the time and place specified in the Official Statement to receive and consider proposals for the purchase of the Bonds. The terms and provisions specified in the Terms of Proposal attached hereto are hereby adopted as the terms and conditions of the Bonds and of the sale thereof, and shall be made available to all prospective purchasers of the Bonds. Baker Tilly Municipal Advisors, LLC is authorized to prepare an Official Statement and to open, read and tabulate the proposals for presentation to the Board.

7. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member and, upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

**NOTICE OF INTENT TO ISSUE FACILITIES MAINTENANCE BONDS
TO FINANCE CERTAIN PROJECTS INCLUDED IN THE DISTRICT'S
TEN-YEAR FACILITY PLAN**

**INDEPENDENT SCHOOL DISTRICT NO. 281
(ROBBINSDALE AREA SCHOOLS)
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the School Board of Independent School District No. 281, State of Minnesota (the "District"), adopted a resolution (the "Resolution") on September 21, 2020, stating the intention of the School Board to issue general obligation facilities maintenance bonds (the "Bonds") in the total principal amount of not to exceed \$17,085,000* pursuant to Minnesota Statutes, Section 123B.595 and Chapter 475, as amended. The proceeds of the Bonds will be used to fund the costs of the following projects as included in the District's ten-year facility plan approved by the Commissioner of Education and related financing costs:

- deferred maintenance at various District sites and facilities

The total amount of District indebtedness as of October 1, 2020 will be \$186,387,369. If these proposed Bonds are issued after that date, the total indebtedness of the District at that time would be approximately \$188,347,369.

Dated: September 21, 2020

BY ORDER OF THE SCHOOL BOARD

/s/

School District Clerk
Independent School District No. 281
(Robbinsdale Area Schools)
State of Minnesota

THE DISTRICT HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$17,085,000*

**INDEPENDENT SCHOOL DISTRICT NO. 281 (ROBBINSDALE AREA SCHOOLS),
ROBBINSDALE, MINNESOTA**

**GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2020A
(MINNESOTA SCHOOL DISTRICT CREDIT ENHANCEMENT PROGRAM)**

(BOOK ENTRY ONLY)

Proposals for the above-referenced obligations (the “Series 2020A Bonds”) will be received by Independent School District No. 281 (Robbinsdale Area Schools), Robbinsdale, Minnesota (the “District”) on Monday, October 19, 2020, (the “Sale Date”) until 10:00 A.M., Central Time (the “Sale Time”) at the offices of Baker Tilly Municipal Advisors, LLC (“Baker Tilly MA”), 380 Jackson Street, Suite 300, Saint Paul, Minnesota, 55101, after which time proposals will be opened and tabulated. Consideration for award of the Series 2020A Bonds will be by the School Board at its meeting commencing at 7:00 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the District nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder.. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the District to purchase the Series 2020A Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Completed, signed proposals may be submitted to Baker Tilly MA by email to bondservice@bakertilly.com or by fax (651) 223-3046, and must be received prior to the Sale Time.

OR

(b) **Electronic Bidding.** Proposals may also be received via PARITY[®]. For purposes of the electronic bidding process, the time as maintained by PARITY[®] shall constitute the official time with respect to all proposals submitted to PARITY[®]. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY[®] for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the District, its agents, nor PARITY[®] shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the District, its agents, nor PARITY[®] shall be responsible for a bidder’s failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY[®]. The District is using the services of PARITY[®] solely as a communication mechanism to conduct the electronic bidding for the Series 2020A Bonds, and PARITY[®] is not an agent of the District.

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
 Customer Support: (212) 849-5000

DETAILS OF THE SERIES 2020A BONDS

The Series 2020A Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2021. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Series 2020A Bonds will mature February 1 in the years and amounts* as follows:

2022	\$425,000	2026	\$130,000	2030	\$ 980,000	2034	\$1,040,000	2038	\$1,115,000
2023	\$510,000	2027	\$950,000	2031	\$ 990,000	2035	\$1,055,000	2039	\$1,135,000
2024	\$205,000	2028	\$960,000	2032	\$1,005,000	2036	\$1,075,000	2040	\$1,155,000
2025	\$ 90,000	2029	\$970,000	2033	\$1,020,000	2037	\$1,095,000	2041	\$1,180,000

* *The District reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Series 2020A Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Series 2020A Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the District for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.*

Proposals for the Series 2020A Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify “Years of Term Maturities” in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Series 2020A Bonds will be issued by means of a book entry system with no physical distribution of Series 2020A Bonds made to the public. The Series 2020A Bonds will be issued in fully registered form and one Series 2020A Bond, representing the aggregate principal amount of the Series 2020A Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company (“DTC”), New York, New York, which will act as securities depository for the Series 2020A Bonds. Individual purchases of the Series 2020A Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Series 2020A Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the “Purchaser”), as a condition of delivery of the Series 2020A Bonds, will be required to deposit the Series 2020A Bonds with DTC.

REGISTRAR

The District will name the registrar which shall be subject to applicable regulations of the Securities and Exchange Commission. The District will pay for the services of the registrar.

OPTIONAL REDEMPTION

The District may elect on February 1, 2028, and on any day thereafter, to redeem Series 2020A Bonds due on or after February 1, 2029. Redemption may be in whole or in part and if in part at the option of the District and in such manner as the District shall determine. If less than all Series 2020A Bonds of a maturity are called for redemption, the District will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All redemptions shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Series 2020A Bonds will be general obligations of the District for which the District will pledge its full faith and credit and power to levy direct general ad valorem taxes. The District has also covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute pursuant to which the State of Minnesota will appropriate money to the payment of the principal and interest on the Series 2020A Bonds when due if the District is unable to make a principal or interest payment. The proceeds of the Series 2020A Bonds, along with available District funds, will be used to fund various deferred maintenance projects across the District's existing facilities.

NOT BANK QUALIFIED TAX-EXEMPT OBLIGATIONS

The District will not designate the Series 2020A Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BIDDING PARAMETERS

Proposals shall be for not less than \$16,914,150 plus accrued interest, if any, on the total principal amount of the Series 2020A Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the District scheduled for award of the Series 2020A Bonds is adjourned, recessed, or continued to another date without award of the Series 2020A Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Series 2020A Bonds of the same maturity shall bear a single rate from the date of the Series 2020A Bonds to the date of maturity. No conditional proposals will be accepted.

ESTABLISHMENT OF ISSUE PRICE

In order to provide the District with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the District in establishing the issue price of the Series 2020A Bonds and shall complete, execute, and deliver

to the District prior to the closing date, a written certification in a form acceptable to the Purchaser, the District, and Bond Counsel (the “Issue Price Certificate”) containing the following for each maturity of the Series 2020A Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the “public” (as said term is defined in Treasury Regulation Section 1.148-1(f) (the “Regulation”)) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. Any action to be taken or documentation to be received by the District pursuant hereto may be taken or received on behalf of the District by Baker Tilly MA.

The District intends that the sale of the Series 2020A Bonds pursuant to this Terms of Proposal shall constitute a “competitive sale” as defined in the Regulation based on the following:

- (i) the District shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- (ii) all bidders shall have an equal opportunity to submit a bid;
- (iii) the District reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Series 2020A Bonds; and
- (iv) the District anticipates awarding the sale of the Series 2020A Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See “AWARD” herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Series 2020A Bonds, as specified in the proposal. The Purchaser shall constitute an “underwriter” as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Series 2020A Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Series 2020A Bonds.

If all of the requirements of a “competitive sale” are not satisfied, the District shall advise the Purchaser of such fact prior to the time of award of the sale of the Series 2020A Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Series 2020A Bonds, the Purchaser shall advise the District and Baker Tilly MA if 10% of any maturity of the Series 2020A Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which it was sold. The District will treat such sale price as the “issue price” for such maturity, applied on a maturity-by-maturity basis. The District will not require the Purchaser to comply with that portion of the Regulation commonly described as the “hold-the-offering-price” requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the District will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the District and Baker Tilly MA the prices at which 10% of such maturities are sold to the public; provided such determination shall be made and the District and Baker Tilly MA notified of such prices whether or not the closing date has occurred, until the 10% test has been satisfied as to each maturity of the Series 2020A Bonds or until all of the Series 2020A Bonds of a maturity have been sold.

GOOD FAITH DEPOSIT

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit via wire transfer to the District in the amount of \$170,850 (the "Deposit") no later than 1:00 P.M., Central Time on the Sale Date. The Purchaser shall be solely responsible for the timely delivery of its Deposit, and neither the District nor Baker Tilly MA have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the District may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

A Deposit will be considered timely delivered to the District upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Baker Tilly MA following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the District and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the District.

AWARD

The Series 2020A Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the District. The District's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The District will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Series 2020A Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the District determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The District has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Series 2020A Bonds. If the Series 2020A Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The District specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the District. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the District) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Series 2020A Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Series 2020A Bonds.

CUSIP NUMBERS

If the Series 2020A Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Series 2020A Bonds; however, neither the failure to print such numbers on any Series 2020A Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Series 2020A Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about November 19, 2020, the Series 2020A Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Knutson, Flynn & Deans, a Professional Association of Mendota Heights, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Series 2020A Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the District or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Series 2020A Bonds has been made impossible by action of the District, or its agents, the Purchaser shall be liable to the District for any loss suffered by the District by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

On the date of the actual issuance and delivery of the Series 2020A Bonds, the District will execute and deliver a Continuing Disclosure Undertaking (the "Undertaking") whereunder the District will covenant to provide, or cause to be provided, annual financial information, including audited financial statements of the District, and notices of certain material events, as specified in and required by SEC Rule 15c2-12(b)(5).

OFFICIAL STATEMENT

The District has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Series 2020A Bonds, and said Preliminary Official Statement has been deemed final by the District as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the District, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email bondservice@bakertilly.com. The Preliminary Official Statement will also be made available at <https://connect.bakertilly.com/bond-sales-calendar>.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Series 2020A Bonds, together with any other information required by law. By awarding the Series 2020A Bonds to the Purchaser, the District agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy of the Final Official Statement. The District designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by

the District, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated September 21, 2020

BY ORDER OF THE SCHOOL BOARD
/s/ Pam Lindberg
Clerk



Fiscal Year (FY) 2022 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

General Information: Minnesota school districts, intermediate school districts and cooperatives applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2020. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

Identification Information

Name of District or Cooperative:	District Number and Type:	Date Submitted:
Independent School District No. 281 Robbinsdale Area Schools	0281-01	9/22/2020

Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2022 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
4. All actual expenditures to be reported in UFARS for FY 2022 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. § 127A.411, subd. 3).
6. The district's plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. § 121A.335).

Certification of Statement of Assurances

A Statement of Assurances submitted by a single district must be signed by the district superintendent. A Statement of Assurances submitted by an intermediate school district or cooperative must be signed by the intermediate district superintendent or cooperative director.

Signature – Superintendent or Cooperative Director:	Name – Superintendent or Cooperative Director (Please print)	Date:
	96 Dr. Stephanie Burrage/Interim Superintendent	

School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION: Operations
ITEM: 6F. Approval of Resolution providing for the sale of GO Alternative Facilities Refunding Bonds
COMMENTS BY: Virginia Verbrugge, Assistant Finance Director, and Kelly Smith, Baker Tilly

This proposed issue will finance a current refunding of the 2022 through 2032 maturities of the General Obligation Alternative Facilities, Series 2011A; and the 2022 through 2024 maturities of the General Obligation Alternative Facilities, Series 2012A. Due to the current low interest environment that we are in, we have an opportunity to provide savings to our district taxpayers. The estimated savings to future debt service payments is \$1,522,762.50 which begins with an estimated \$112,000 in savings for taxes payable in 2021. If approved, the Board would approve the sale in October and the closing date would be set for November. The Board did have an opportunity to review and discuss this information at the September 8, 2020 Work Session.

Recommended Action: School Board approve the attached Resolution providing for the sale of General Obligation Alternative Facilities Refunding Bonds in the amount of \$14,380,000.

Resolution Providing for the Sale of General Obligation Alternative Facilities Refunding Bonds – September 21, 2020

	Yes	No	Abstention
Helen Bassett _____	_____	_____	_____
David Boone _____	_____	_____	_____
Mike Herring _____	_____	_____	_____
Pam Lindberg _____	_____	_____	_____
Sam Sant _____	_____	_____	_____
Sherry Tyrrell _____	_____	_____	_____
John Vento _____	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

CERTIFICATION OF MINUTES
RELATING TO
GENERAL OBLIGATION ALTERNATIVE FACILITIES
REFUNDING BONDS, SERIES 2020B

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 281
(ROBBINSDALE AREA SCHOOLS)
NEW HOPE, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held September 21, 2020, at 7:00 o'clock p.m., in person in the School District, by telephone, or by other electronic means, as permitted by Minnesota Statutes, Section 13D.021.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF
GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING
BONDS, SERIES 2020B; COVENANTING AND OBLIGATING THE
DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF
MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE
PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this 21st day of September, 2020.

School District Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 281
(ROBBINSDALE AREA SCHOOLS)
STATE OF MINNESOTA

HELD: SEPTEMBER 21, 2020

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 281, State of Minnesota, was duly held on September 21, 2020, at 7:00 o'clock p.m., in person in the School District, by telephone, or by other electronic means, as permitted by Minnesota Statutes, Section 13D.021.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2020B; COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

BE IT RESOLVED by the School Board of Independent School District No. 281, State of Minnesota, as follows:

1. Authorization. The Board hereby finds and declares that it is necessary and expedient to sell and issue approximately \$14,380,000 principal amount of general obligation refunding bonds of Independent School District No. 281 (Robbinsdale Area Schools) (the "Issuer" or the "District"). Said Bonds shall hereinafter be referred to as the "Bonds" or the "Refunding Bonds." The Refunding Bonds, together with other available funds of the Issuer, (i) shall provide funds to refund in advance of their stated maturities, through a current refunding, all of the bonds maturing in the years 2022 through 2032, aggregating \$6,430,000 in principal amount of the Issuer's General Obligation Alternative Facilities Bonds, Series 2011A, bearing a date of original issue of May 15, 2011 (ii) and all of the Bonds maturing in the years 2022 through 2024, aggregating \$7,950,000 in principal amount of the Issuer's General Obligation Alternative Facilities Bonds, Series 2012A, bearing a date of original issue of August 29, 2012 (together, the "Refunded Bonds") and to pay the costs associated with

issuing the Refunding Bonds. The Refunded Bonds were originally issued to fund the costs of certain projects included in the District's ten-year plan approved by the Commissioner of Education pursuant to Minnesota Statutes, Section 123B.59, subdivision 3. The Refunded Bonds have not previously been refunded.

2. The Board, having been advised by Baker Tilly Municipal Advisors, LLC, its independent municipal advisor, hereby determines that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2.

3. The Board shall meet at the time and place specified in the Terms of Proposal attached hereto to receive and consider proposals for the purchase of said bonds.

4. The terms and provisions of the Terms of Proposal, in substantially the form attached hereto, are hereby adopted as the terms and conditions of said bonds and of the sale thereof, and shall be made available to all prospective purchasers of the bonds.

5. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

6. Baker Tilly Municipal Advisors, LLC, is authorized to prepare an Official Statement and to open, read and tabulate the proposals for presentation to the Board.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: thereupon said resolution was declared duly passed and adopted.

THE DISTRICT HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$14,380,000*

**INDEPENDENT SCHOOL DISTRICT NO. 281 (ROBBINSDALE AREA SCHOOLS),
ROBBINSDALE, MINNESOTA**

**GENERAL OBLIGATION ALTERNATIVE FACILITIES
REFUNDING BONDS, SERIES 2020B**

(MINNESOTA SCHOOL DISTRICT CREDIT ENHANCEMENT PROGRAM)

(BOOK ENTRY ONLY)

Proposals for the above-referenced obligations (the “Series 2020B Bonds”) will be received by Independent School District No. 281 (Robbinsdale Area Schools), Robbinsdale, Minnesota (the “District”) on Monday, October 19, 2020 (the “Sale Date”) until 10:00 A.M., Central Time (the “Sale Time”) at the offices of Baker Tilly Municipal Advisors, LLC (“Baker Tilly MA”), 380 Jackson Street, Suite 300, Saint Paul, Minnesota, 55101, after which time proposals will be opened and tabulated. Consideration for award of the Series 2020B Bonds will be by the School Board at its meeting commencing at 7:00 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the District nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder.. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the District to purchase the Series 2020B Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Completed, signed proposals may be submitted to Baker Tilly MA by email to bondservice@bakertilly.com or by fax (651) 223-3046, and must be received prior to the Sale Time.

OR

(b) **Electronic Bidding.** Proposals may also be received via PARITY[®]. For purposes of the electronic bidding process, the time as maintained by PARITY[®] shall constitute the official time with respect to all proposals submitted to PARITY[®]. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY[®] for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the District, its agents, nor PARITY[®] shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the District, its agents, nor PARITY[®] shall be responsible for a bidder’s failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY[®]. The District is using the services of PARITY[®] solely as a communication

* Preliminary; subject to change.

mechanism to conduct the electronic bidding for the Series 2020B Bonds, and PARITY® is not an agent of the District.

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

DETAILS OF THE SERIES 2020B BONDS

The Series 2020B Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2021. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Series 2020B Bonds will mature February 1 in the years and amounts* as follows:

2022	\$1,605,000	2025	\$575,000	2027	\$610,000	2029	\$645,000	2031	\$675,000
2023	\$4,700,000	2026	\$555,000	2028	\$630,000	2030	\$660,000	2032	\$540,000
2024	\$3,185,000								

* *The District reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Series 2020B Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Series 2020B Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the District for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.*

Proposals for the Series 2020B Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify “Years of Term Maturities” in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Series 2020B Bonds will be issued by means of a book entry system with no physical distribution of Series 2020B Bonds made to the public. The Series 2020B Bonds will be issued in fully registered form and one Series 2020B Bond, representing the aggregate principal amount of the Series 2020B Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company (“DTC”), New York, New York, which will act as securities depository for the Series 2020B Bonds. Individual purchases of the Series 2020B Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Series 2020B Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the “Purchaser”), as a condition of delivery of the Series 2020B

Bonds, will be required to deposit the Series 2020B Bonds with DTC.

REGISTRAR

The District will name the registrar which shall be subject to applicable regulations of the Securities and Exchange Commission. The District will pay for the services of the registrar.

OPTIONAL REDEMPTION

The District may elect on February 1, 2028, and on any day thereafter, to redeem Series 2020B Bonds due on or after February 1, 2029. Redemption may be in whole or in part and if in part at the option of the District and in such manner as the District shall determine. If less than all Series 2020B Bonds of a maturity are called for redemption, the District will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All redemptions shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Series 2020B Bonds will be general obligations of the District for which the District will pledge its full faith and credit and power to levy direct general ad valorem taxes. The District has also covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute pursuant to which the State of Minnesota will appropriate money to the payment of the principal and interest on the Series 2020B Bonds when due if the District is unable to make a principal or interest payment. The proceeds of the Series 2020B Bonds will be used to refund (i) the February 1, 2022 through February 1, 2032 maturities of the District's General Obligation Alternative Facilities Bonds, Series 2011A, dated May 15, 2011; and (ii) the February 1, 2022 through February 1, 2024 maturities of the District's General Obligation Alternative Facilities Bonds, Series 2012A, dated August 29, 2012.

NOT BANK QUALIFIED TAX-EXEMPT OBLIGATIONS

The District will not designate the Series 2020B Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BIDDING PARAMETERS

Proposals shall be for not less than \$14,380,000 (Par) plus accrued interest, if any, on the total principal amount of the Series 2020B Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the District scheduled for award of the Series 2020B Bonds is adjourned, recessed, or continued to another date without award of the Series 2020B Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Series 2020B Bonds of the same maturity shall bear a single rate from the date of the Series 2020B Bonds to the date of maturity. No conditional proposals will be accepted.

ESTABLISHMENT OF ISSUE PRICE

In order to provide the District with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the “Code”), the Purchaser will be required to assist the District in establishing the issue price of the Series 2020B Bonds and shall complete, execute, and deliver to the District prior to the closing date, a written certification in a form acceptable to the Purchaser, the District, and Bond Counsel (the “Issue Price Certificate”) containing the following for each maturity of the Series 2020B Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the “public” (as said term is defined in Treasury Regulation Section 1.148-1(f) (the “Regulation”)) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. Any action to be taken or documentation to be received by the District pursuant hereto may be taken or received on behalf of the District by Baker Tilly MA.

The District intends that the sale of the Series 2020B Bonds pursuant to this Terms of Proposal shall constitute a “competitive sale” as defined in the Regulation based on the following:

- (i) the District shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- (ii) all bidders shall have an equal opportunity to submit a bid;
- (iii) the District reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Series 2020B Bonds; and
- (iv) the District anticipates awarding the sale of the Series 2020B Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See “AWARD” herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Series 2020B Bonds, as specified in the proposal. The Purchaser shall constitute an “underwriter” as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Series 2020B Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Series 2020B Bonds.

If all of the requirements of a “competitive sale” are not satisfied, the District shall advise the Purchaser of such fact prior to the time of award of the sale of the Series 2020B Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Series 2020B Bonds, the Purchaser shall advise the District and Baker Tilly MA if 10% of any maturity of the Series 2020B Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which it was sold. The District will treat such sale price as the “issue price” for such maturity, applied on a maturity-by-maturity basis. The District will not require the Purchaser to comply with that portion of the Regulation commonly described as the “hold-the-offering-price” requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the District will apply the initial offering price to the public

provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the District and Baker Tilly MA the prices at which 10% of such maturities are sold to the public; provided such determination shall be made and the District and Baker Tilly MA notified of such prices whether or not the closing date has occurred, until the 10% test has been satisfied as to each maturity of the Series 2020B Bonds or until all of the Series 2020B Bonds of a maturity have been sold.

GOOD FAITH DEPOSIT

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit via wire transfer to the District in the amount of \$143,800 (the "Deposit") no later than 1:00 P.M., Central Time on the Sale Date. The Purchaser shall be solely responsible for the timely delivery of its Deposit, and neither the District nor Baker Tilly MA have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the District may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

A Deposit will be considered timely delivered to the District upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Baker Tilly MA following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the District and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the District.

AWARD

The Series 2020B Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the District. The District's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The District will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Series 2020B Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the District determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The District has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Series 2020B Bonds. If the Series 2020B Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The District specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the District. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the District) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Series 2020B

Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Series 2020B Bonds.

CUSIP NUMBERS

If the Series 2020B Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Series 2020B Bonds; however, neither the failure to print such numbers on any Series 2020B Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Series 2020B Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about November 19, 2020, the Series 2020B Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Knutson, Flynn & Deans, a Professional Association of Mendota Heights, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Series 2020B Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the District or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Series 2020B Bonds has been made impossible by action of the District, or its agents, the Purchaser shall be liable to the District for any loss suffered by the District by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

On the date of the actual issuance and delivery of the Series 2020B Bonds, the District will execute and deliver a Continuing Disclosure Undertaking (the "Undertaking") whereunder the District will covenant to provide, or cause to be provided, annual financial information, including audited financial statements of the District, and notices of certain material events, as specified in and required by SEC Rule 15c2-12(b)(5).

OFFICIAL STATEMENT

The District has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Series 2020B Bonds, and said Preliminary Official Statement has been deemed final by the District as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the District, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email bondservice@bakertilly.com. The Preliminary Official Statement will also be made available at <https://connect.bakertilly.com/bond-sales-calendar>.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Series 2020B Bonds, together with any other information required by law. By awarding the Series 2020B Bonds to the Purchaser,

the District agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy of the Final Official Statement. The District designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the District, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated September 21, 2020

BY ORDER OF THE SCHOOL BOARD

/s/ Pam Lindberg
Clerk

Resolutions to be Adopted: RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ISSUE GENERAL OBLIGATION BONDS TO FINANCE PROJECTS INCLUDED IN THE DISTRICT'S APPROVED TEN-YEAR FACILITY PLAN; COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2020B; COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

Type of Meeting: Regular OR Special

Meeting Date: September 21, 2020 Meeting Time: 7:00 P.M.

Resolution # _____ (Series A)

	<u>Present</u>	<u>Absent</u>	<u>Moved Resol.</u>	<u>Seconded Resol.</u>	<u>In Favor</u>	<u>Against</u>
David Boone	_____	_____	_____	_____	_____	_____
Helen Bassett	_____	_____	_____	_____	_____	_____
Pam Lindberg	_____	_____	_____	_____	_____	_____
Sherry Tyrrell	_____	_____	_____	_____	_____	_____
Michael Herring	_____	_____	_____	_____	_____	_____
Sam Sant	_____	_____	_____	_____	_____	_____
John Vento	_____	_____	_____	_____	_____	_____

Resolution # _____ (Series B)

	<u>Moved Resol.</u>	<u>Seconded Resol.</u>	<u>In Favor</u>	<u>Against</u>
David Boone	_____	_____	_____	_____
Helen Bassett	_____	_____	_____	_____
Pam Lindberg	_____	_____	_____	_____
Sherry Tyrrell	_____	_____	_____	_____
Michael Herring	_____	_____	_____	_____
Sam Sant	_____	_____	_____	_____
John Vento	_____	_____	_____	_____

**CERTIFICATION OF MINUTES
RELATING TO
GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2020A**

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 281
(ROBBINSDALE AREA SCHOOLS)
NEW HOPE, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held September 21, 2020, at 7:00 o'clock p.m., in person in the School District, by telephone, or by other electronic means, as permitted by Minnesota Statutes, Section 13D.021.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO
ISSUE GENERAL OBLIGATION BONDS TO FINANCE PROJECTS
INCLUDED IN THE DISTRICT'S APPROVED TEN-YEAR FACILITY
PLAN; COVENANTING AND OBLIGATING THE DISTRICT TO BE
BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES,
SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL
AND INTEREST ON THE BONDS**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this 21st day of September, 2020.

EXHIBIT A

**NOTICE OF INTENT TO ISSUE FACILITIES MAINTENANCE BONDS
TO FINANCE CERTAIN PROJECTS INCLUDED IN THE DISTRICT'S
TEN-YEAR FACILITY PLAN**

**INDEPENDENT SCHOOL DISTRICT NO. 281
(ROBBINSDALE AREA SCHOOLS)
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the School Board of Independent School District No. 281, State of Minnesota (the "District"), adopted a resolution (the "Resolution") on September 21, 2020, stating the intention of the School Board to issue general obligation facilities maintenance bonds (the "Bonds") in the total principal amount of not to exceed \$17,085,000* pursuant to Minnesota Statutes, Section 123B.595 and Chapter 475, as amended. The proceeds of the Bonds will be used to fund the costs of the following projects as included in the District's ten-year facility plan approved by the Commissioner of Education and related financing costs:

- deferred maintenance at various District sites and facilities

The total amount of District indebtedness as of October 1, 2020 will be \$186,387,369. If these proposed Bonds are issued after that date, the total indebtedness of the District at that time would be approximately \$188,347,369.

Dated: September 21, 2020

BY ORDER OF THE SCHOOL BOARD

/s/

School District Clerk
Independent School District No. 281
(Robbinsdale Area Schools)
State of Minnesota

CERTIFICATION OF MINUTES
RELATING TO
GENERAL OBLIGATION ALTERNATIVE FACILITIES
REFUNDING BONDS, SERIES 2020B

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 281
(ROBBINSDALE AREA SCHOOLS)
NEW HOPE, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held September 21, 2020, at 7:00 o'clock p.m., in person in the School District, by telephone, or by other electronic means, as permitted by Minnesota Statutes, Section 13D.021.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF
GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING
BONDS, SERIES 2020B; COVENANTING AND OBLIGATING THE
DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF
MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE
PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this 21st day of September, 2020.

School District Clerk

VERIFICATION OF DISTRICT SCHOOL BOARD RESOLUTION

For the above-cited issuance of debt obligations, the school board has approved a resolution to bind the school district to the conditions and responsibilities of Minnesota Statutes, section 126C.55. Pursuant to this law, it covenants and obligates itself to notify the Commissioner of the Minnesota Department of Education as soon as possible, but not less than 15 working days prior to the potential default and to use the provisions of this law to guarantee payment of the principal and interest on those debt obligations when due. It also covenants in the resolution to deposit with the Paying Agent three business days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner that it will be unable to make all or a portion of that payment. It also agrees to repay the State in the manner provided therein for any amounts paid on its behalf by the State under this statute.

September 21, 2020

Date of School Board Resolution	Signature – School District Responsible Authority	Date
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TO BE COMPLETED BY THE PAYING AGENT

The above Minnesota school district has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, section 126C.55 for an issuance of debt obligations for which the institution specified below has been designated as the Paying Agent.

Name of Paying Agent:

Zions Bank

Address:	City:	State:	Zip Code:
111 W. Washington Street, Suite 1860			

Paying Agent Contact Person:	Title:	Telephone Number:	E-Mail Address:
Robert Cafarelli	Vice President	312-763-4257	robert.cafarelli@zionst

Paying Agent’s Name of Bank and Bank Association Number:	Paying Agent’s Bank Account Number:
ZB, National Association dba Zions Bank 124000054	080000680

PAYING AGENT CERTIFICATION

The Paying Agent acknowledges, understands, and agrees to be bound by the procedures contained in Minnesota Statutes, section 126C.55, Subdivision 7. The Paying Agent is required to inform the Commissioner of the Minnesota Department of Education if it becomes aware of a potential default in the payment of principal or interest on that issue or if, on the day two business days prior to the date a payment is due on that issue, there are insufficient funds to make the payment on deposit with the Paying Agent.

I, Robert Cafarelli do hereby certify that I am a Vice President duly appointed and acting as such, of the “Paying Agent.”

Signature – Paying Agent Authorized Representative	Date
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FOR STATE USE ONLY
MINNESOTA DEPARTMENT OF EDUCATION CERTIFICATION STATEMENT

This certification verifies that the school district named above is issuing debt obligation and participating in the State Credit Enhancement Program established by Minnesota Statutes, section 126C.55 to preclude default of school district debt. The school district has committed itself to the provisions of that law. If the school district is unable to make principal and interest payment on any outstanding debt obligation on the date that payment is due and proper notification has been made according to statute, the Commissioner of Management and Budget shall issue a warrant and authorize the Commissioner of Education to pay the Paying Agent for the debt obligation the specified amount on or before the date due. Issuance of the warrant is dependent upon provisions in Minnesota Statutes, section 126C.55, Subdivision 9.

I hereby commit the State of Minnesota to the provisions of the law cited above for this issuance of debt obligation.

Signature - Commissioner of the Minnesota Department of Education or Designee	Date
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VERIFICATION OF DISTRICT SCHOOL BOARD RESOLUTION

For the above-cited issuance of debt obligations, the school board has approved a resolution to bind the school district to the conditions and responsibilities of Minnesota Statutes, section 126C.55. Pursuant to this law, it covenants and obligates itself to notify the Commissioner of the Minnesota Department of Education as soon as possible, but not less than 15 working days prior to the potential default and to use the provisions of this law to guarantee payment of the principal and interest on those debt obligations when due. It also covenants in the resolution to deposit with the Paying Agent three business days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner that it will be unable to make all or a portion of that payment. It also agrees to repay the State in the manner provided therein for any amounts paid on its behalf by the State under this statute.

September 21, 2020

Date of School Board Resolution	Signature – School District Responsible Authority	Date
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TO BE COMPLETED BY THE PAYING AGENT

The above Minnesota school district has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, section 126C.55 for an issuance of debt obligations for which the institution specified below has been designated as the Paying Agent.

Name of Paying Agent:

Zions Bank

Address:	City:	State:	Zip Code:
111 W. Washington Street, Suite 1860			

Paying Agent Contact Person:	Title:	Telephone Number:	E-Mail Address:
Robert Cafarelli	Vice President	312-763-4257	robert.cafarelli@zionst

Paying Agent’s Name of Bank and Bank Association Number:	Paying Agent’s Bank Account Number:
ZB, National Association dba Zions Bank 124000054	080000680

PAYING AGENT CERTIFICATION

The Paying Agent acknowledges, understands, and agrees to be bound by the procedures contained in Minnesota Statutes, section 126C.55, Subdivision 7. The Paying Agent is required to inform the Commissioner of the Minnesota Department of Education if it becomes aware of a potential default in the payment of principal or interest on that issue or if, on the day two business days prior to the date a payment is due on that issue, there are insufficient funds to make the payment on deposit with the Paying Agent.

I Robert Cafarelli do hereby certify that I am a Vice President duly appointed and acting as such, of the “Paying Agent.”

Signature – Paying Agent Authorized Representative	Date
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FOR STATE USE ONLY
MINNESOTA DEPARTMENT OF EDUCATION CERTIFICATION STATEMENT

This certification verifies that the school district named above is issuing debt obligation and participating in the State Credit Enhancement Program established by Minnesota Statutes, section 126C.55 to preclude default of school district debt. The school district has committed itself to the provisions of that law. If the school district is unable to make principal and interest payment on any outstanding debt obligation on the date that payment is due and proper notification has been made according to statute, the Commissioner of Management and Budget shall issue a warrant and authorize the Commissioner of Education to pay the Paying Agent for the debt obligation the specified amount on or before the date due. Issuance of the warrant is dependent upon provisions in Minnesota Statutes, section 126C.55, Subdivision 9.

I hereby commit the State of Minnesota to the provisions of the law cited above for this issuance of debt obligation.

Signature - Commissioner of the Minnesota Department of Education or Designee	Date
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School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION: Operations

ITEM: 6G. Second Reading of Policy 522: Title IX Sex Discrimination Policy, Grievance Procedure and Process

COMMENTS BY: Marti Voight, Interim Assistant Superintendent and Amy O’Hern, Executive Director of Human Resources

The School Board will hear the second reading of Policy 522: Title IX Sex Discrimination Policy, Grievance Procedure and Process, and will be requested to move approval. The following support documents are included in the agenda packet for review:

1. Proposed Policy 522 (clean copy)

Recommended Action: Approve Policy 522.

Approval of Policy 522 – September 21, 2020

	Yes	No	Abstention
Helen Bassett	_____	_____	_____
David Boone	_____	_____	_____
Mike Herring	_____	_____	_____
Pam Lindberg	_____	_____	_____
Sam Sant	_____	_____	_____
Sherry Tyrrell	_____	_____	_____
John Vento	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

522 TITLE IX SEX NONDISCRIMINATION POLICY, GRIEVANCE PROCEDURE AND PROCESS

I. GENERAL STATEMENT OF POLICY

- A. The school district does not discriminate on the basis of sex in its education programs or activities, and it is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The school district is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.
- B. The school district prohibits sexual harassment that occurs within its education programs and activities. When the school district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.
- C. This policy applies to sexual harassment that occurs within the school district's education programs and activities and that is committed by a school district employee, student, or other members of the school community. This policy does not apply to sexual harassment that occurs off school grounds, in a private setting, and outside the scope of the school district's education programs and activities. This policy does not apply to sexual harassment that occurs outside the geographic boundaries of the United States, even if the sexual harassment occurs in the school district's education programs or activities.
- D. Any student, parent, or guardian having questions regarding the application of Title IX and its regulations and/or this policy and grievance process should discuss them with the Title IX Coordinator. The school district's Title IX Coordinator(s) is/are:

Amy O'Hern, Executive Director of Human Resources
amy_ohern@rdale.org | 763-504-8014

Questions relating solely to Title IX and its regulations may be referred to the Title IX Coordinator(s), the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

- E. The effective date of this policy is August 14, 2020 and applies to alleged violations of this policy occurring on or after August 14, 2020.

II. DEFINITIONS

- A. "Actual knowledge" means notice of sexual harassment or allegations of sexual harassment to the school district's Title IX Coordinator or to any employee of the school district. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only official of the school district with actual knowledge is the respondent.

- B. “Complainant” means a person who is alleged to be the victim of conduct that could constitute sexual harassment under Title IX. A Title IX Coordinator who signs a formal complaint is not a complainant unless the Title IX Coordinator is alleged to be the victim of the conduct described in the formal complaint.
- C. “Day” or “days” means, unless expressly stated otherwise, business days (i.e. day(s) that the school district office is open for normal operating hours, Monday - Friday, excluding State-recognized holidays).
- A. “Deliberately indifferent” means clearly unreasonable in light of the known circumstances. The school district is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.
- B. “Education program or activity” means locations, events, or circumstances for which the school district exercises substantial control over both the respondent and the context in which the sexual harassment occurs and includes school district education programs or activities that occur on or off of school district property.
- C. “Formal complaint” means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the school district investigate the allegation of sexual harassment.
 - 1. A formal complaint filed by a complainant must be a physical document or an electronic submission. The formal complaint must contain the complainant’s physical or digital signature, or otherwise indicate that the complainant is the person filing the formal complaint, and must be submitted to the Title IX Coordinator in person, by mail, or by email.
 - 2. A formal complaint shall state that, at the time of filing the formal complaint, the complainant was participating in, or attempting to participate in, an education program or activity of the school district with which the formal complaint is filed.
- D. “Informal resolution” means options for resolving a formal complaint that do not involve a full investigation and adjudication. Informal resolution may encompass a broad range of conflict resolution strategies, including mediation or restorative justice.
- E. “Relevant questions” and “relevant evidence” are questions, documents, statements, or information that are related to the allegations raised in a formal complaint. Relevant evidence includes evidence that is both inculpatory and exculpatory. Questions and evidence about the complainant’s sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant’s prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant’s prior sexual behavior with respect to the respondent and are offered to prove consent.
- F. “Remedies” means actions designed to restore or preserve the complainant’s equal access to education after a respondent is found responsible. Remedies may include the same

individualized services that constitute supportive measures, but need not be non-punitive or non-disciplinary, nor must they avoid burdening the respondent.

- G. “Respondent” means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment under Title IX.
- H. “Sexual harassment” means any of three types of misconduct on the basis of sex that occurs in a school district education program or activity and is committed against a person in the United States:
1. *Quid pro quo* harassment by a school district employee (conditioning the provision of an aid, benefit, or service of the school district on an individual's participation in unwelcome sexual conduct);
 2. Unwelcome conduct that a reasonable person would find so severe, pervasive, and objectively offensive that it denies a person equal educational access; or
 3. Any instance of sexual assault (as defined in the Clery Act, 20 U.S.C. §1092(f)(6)A(v)), dating violence, domestic violence, or stalking (as defined in the Violence Against Women Act, 34 U.S.C. §12291).
- I. “Supportive measures” means individualized services provided to the complainant or respondent without fee or charge that are reasonably available, non-punitive, non-disciplinary, not unreasonably burdensome to the other party, and designed to ensure equal educational access, protect safety, and deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, alternative educational services as defined under Minn. Stat. § 121A.41, as amended, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the school district buildings or property, and other similar measures.
- J. “Title IX Personnel” means any person who addresses, works on, or assists with the school district’s response to a report of sexual harassment or formal complaint, and includes persons who facilitate informal resolutions. The following are considered Title IX Personnel:
1. “Title IX Coordinator” means an employee of the school district that coordinates the school district’s efforts to comply with and carry out its responsibilities under Title IX. The Title IX Coordinator is responsible for acting as the primary contact for the parties and ensuring that the parties are provided with all notices, evidence, reports, and written determinations to which they are entitled under this policy and grievance process. The Title IX Coordinator is also responsible for effective implementation of any supportive measures or remedies. The Title IX Coordinator must be free from conflicts of interest and bias when administering the grievance process.
 2. “Investigator” means a person who investigates a formal complaint. The investigator of a formal complaint may not be the same person as the Decision-maker or the Appellate

Decision-maker. The Investigator may be a school district employee, school district official, or a third party designated by the school district.

3. “Decision-maker” means a person who makes a determination regarding responsibility after the investigation has concluded. The Decision-maker cannot be the same person as the Title IX Coordinator, the Investigator, or the Appellate Decision-maker.
4. “Appellate Decision-maker” means a person who considers and decides appeals of determinations regarding responsibility and dismissals of formal complaints. The Appellate Decision-maker cannot be the same person as the Title IX Coordinator, Investigator, or Decision-maker. The Appellate Decision-maker may be a school district employee, or a third party designated by the school district.
5. The superintendent of the school district may delegate functions assigned to a specific school district employee under this policy, including but not limited to the functions assigned to the Title IX Coordinator, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes, to any suitably qualified individual and such delegation may be rescinded by the superintendent at any time. The school district may also, in its discretion, appoint suitably qualified persons who are not school district employees to fulfill any function under this policy, including, but not limited to, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes.

**** See page 522- 17 for contact information. ****

III. BASIC REQUIREMENTS FOR GRIEVANCE PROCESS

A. Equitable Treatment

1. The school district shall treat complainants and respondents equitably. However, equality or parity with respect to supportive measures provided to complainants and respondents is not required.
2. The school district will not impose any disciplinary sanctions or take any other actions against a respondent that do not constitute supportive measures until it has completed this grievance process and the respondent has been found responsible.
3. The school district will provide appropriate remedies to the complainant any time a respondent is found responsible.

B. Objective and Unbiased Evaluation of Complaints

1. Title IX Personnel, including the Title IX Coordinator, Investigator, Decision-maker, and Appellate Decision-maker, shall be free from conflicts of interest or bias for or against complainants or respondents generally or a specific complainant or respondent.
2. Throughout the grievance process, Title IX Personnel will objectively evaluate all

relevant evidence, inculpatory and exculpatory, and shall avoid credibility determinations based solely on a person's status as a complainant, respondent, or witness.

- C. Title IX Personnel will presume that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

D. Confidentiality

The school district will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, or FERPA's regulations, and State law under Minn. Stat. § 13.32 34 C.F.R. Part 99, or as required by law, or to carry out the purposes of 34 C.F.R. Part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder (i.e., the school district's obligation to maintain confidentiality shall not impair or otherwise affect the complainants and respondents receipt of the information to which they are entitled with respect to the investigative record and determination of responsibility).

E. Right to an Advisor; Right to a Support Person

Complainants and respondents have the right, at their own expense, to be assisted by an advisor of their choice during all stages of any grievance proceeding, including all meetings and investigative interviews. The advisor may be, but is not required to be, an attorney. In general, an advisor is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

A complainant or respondent with a disability may be assisted by a support person throughout the grievance process, including all meetings and investigative interviews, if such accommodation is necessary. A support person may be a friend, family member, or any individual who is not otherwise a potential witness. The support person is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

F. Notice

The school district will send written notice of any investigative interviews or meetings to any party whose participation is invited or expected. The written notice will include the date, time, location, participants, and purpose of the meeting or interview, and will be provided to allow sufficient time for the party to prepare to participate.

G. Consolidation

The school district may, in its discretion, consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances.

H. Evidence

1. During the grievance process, the school district will not require, allow, rely upon, or otherwise use questions or evidence that constitute or seek disclosure of information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.
2. The school district shall not access, consider, disclose, or otherwise use a party's medical, psychological, and similar treatment records unless the school district obtains the party's voluntary, written consent.

I. Burden of Proof

1. The burden of gathering evidence and the burden of proof shall remain upon the school district and not upon the parties.
2. The grievance process shall use a preponderance of the evidence standard (i.e. whether it is more likely than not that the respondent engaged in sexual harassment) for all formal complaints of sexual harassment, including when school district employees are respondents.

J. Timelines

1. Any informal resolution process must be completed within thirty (30) calendar days following the parties' agreement to participate in such informal process.
2. An appeal of a determination of responsibility or of a decision dismissing a formal complaint must be received by the school district within five (5) days of the date the determination of responsibility or dismissal was provided to the parties.
3. Any appeal of a determination of responsibility or of a dismissal will be decided within thirty (30) calendar days of the day the appeal was received by the School District.
4. The school district will seek to conclude the grievance process, including any appeal, within 120 calendar days of the date the formal complaint was received by the School District.
5. Although the school district strives to adhere to the timelines described above, in each case, the school district may extend the time frames for good cause. Good cause may include, without limitation: the complexity of the allegations; the severity and extent of

the alleged misconduct; the number of parties, witnesses, and the types of other evidence (e.g., forensic evidence) involved; the availability of the parties, advisors, witnesses, and evidence (e.g., forensic evidence); concurrent law enforcement activity; intervening school district holidays, breaks, or other closures; the need for language assistance or accommodation of disabilities; and/or other unforeseen circumstances.

K. Potential Remedies and Disciplinary Sanctions

1. The following is the range of possible remedies that the school district may provide a complainant and disciplinary sanctions that the school district might impose upon a respondent, following determination of responsibility: counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, mutual or unilateral restrictions on contact between the parties, changes in work locations, leaves of absence, monitoring of certain areas of the school district buildings or property, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge.
2. If the Decision-maker determines a student-respondent is responsible for violating this policy, the Decision-maker will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will notify the superintendent of the recommended remedies, such that an authorized administrator can consider the recommendation(s) and implement appropriate remedies in compliance with MSBA Model Policy 506 – Student Discipline. The discipline of a student-respondent must comply with the applicable provisions of Minnesota Pupil Fair Dismissal Act, the Individuals with Disabilities Education Improvement Act (IDEA) and/or Section 504 of the Rehabilitation Act of 1972, and their respective implementing regulations.

IV. REPORTING PROHIBITED CONDUCT

- A. Any student who believes they have been the victim of unlawful sex discrimination or sexual harassment, or any person (including the parent of a student) with actual knowledge of conduct which may constitute unlawful sex discrimination or sexual harassment toward a student should report the alleged acts as soon as possible to the Title IX Coordinator.
- B. Any employee of the school district who has experienced, has actual knowledge of, or has witnessed unlawful sex discrimination, including sexual harassment, or who otherwise becomes aware of unlawful sex discrimination, including sexual harassment, must promptly report the allegations to the Title IX Coordinator without screening or investigating the report or allegations.
- C. A report of unlawful sex discrimination or sexual harassment may be made at any time, including during non-business hours, and may be made in person, by mail, by telephone, or by e-mail using the Title IX Coordinator's contact information. A report may also be made by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.
- D. Sexual harassment may constitute both a violation of this policy and criminal law. To the extent the alleged conduct may constitute a crime, the School District may report the alleged conduct

to law enforcement authorities. The school district encourages complainants to report criminal behavior to the police immediately.

V. INITIAL RESPONSE AND ASSESSMENT BY THE TITLE IX COORDINATOR

- A. When the Title IX Coordinator receives a report, the Title IX Coordinator shall promptly contact the complainant confidentially to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint .
- B. The school district will offer supportive measures to the complainant whether or not the complainant decides to make a formal complaint. The school district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the school district's ability to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.
- C. If the complainant does not wish to file a formal complaint, the allegations will not be investigated by the school district unless the Title IX Coordinator determines that signing a formal complaint to initiate an investigation over the complainant's wishes is not clearly unreasonable in light of the known circumstances.
- D. Upon receipt of a formal complaint, the school district must provide written notice of the formal complaint to the known parties with sufficient time to prepare a response before any initial interview. This written notice must contain:
 - 1. The allegations of sexual harassment, including sufficient details known at the time, the identities of the parties involved in the incident (if known), the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known;
 - 2. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made at the conclusion of the grievance process;
 - 3. A statement explaining that the parties may have an advisor of their choice, who may be, but is not required to be, an attorney;
 - 4. A statement that the parties may inspect and review evidence gathered pursuant to this policy;
 - 5. A statement informing the parties of any code of conduct provision that prohibits knowingly making false statements or knowingly submitting false information; and
 - 6. A copy of this policy.

VI. STATUS OF RESPONDENT DURING PENDENCY OF FORMAL COMPLAINT

A. Emergency Removal of a Student

1. The school district may remove a student-respondent from an education program or activity of the school district on an emergency basis before a determination regarding responsibility is made if:
 - a. The school district undertakes an individualized safety and risk analysis;
 - b. The school district determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal of the student-respondent; and
 - c. The school district determines the student-respondent poses such a threat, it will so notify the student-respondent and the student-respondent will have an opportunity to challenge the decision immediately following the removal. In determining whether to impose emergency removal measures, the Title IX Coordinator shall consult related school district policies, including MSBA Model Policy 506 – Student Discipline. The school district must take into consideration applicable requirements of the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973, prior to removing a special education student or Section 504 student on an emergency basis.

B. Employee Administrative Leave

The school district may place a non-student employee on administrative leave during the pendency of the grievance process of a formal complaint. Such leave will typically be paid leave unless circumstances justify unpaid leave in compliance with legal requirements. The school district must take into consideration applicable requirements of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act prior to removing an individual with a qualifying disability.

VII. INFORMAL RESOLUTION OF A FORMAL COMPLAINT

- A. At any time prior to reaching a determination of responsibility, informal resolution may be offered and facilitated by the school district at the school district's discretion, but only after a formal complaint has been received by the school district.
- B. The school district may not require as a condition of enrollment or continued enrollment, or of employment or continued employment, or enjoyment of any other right, waiver of the right to a formal investigation and adjudication of formal complaints of sexual harassment.
- C. The informal resolution process may not be used to resolve allegations that a school district employee sexually harassed a student.

- D. The school district will not facilitate an informal resolution process without both parties' agreement, and will obtain their voluntary, written consent. The school district will provide to the parties a written notice disclosing the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, the parties' right to withdraw from the informal resolution process, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.
- E. At any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.

VIII. DISMISSAL OF A FORMAL COMPLAINT

- A. Under federal law, the school district must dismiss a Title IX complaint, or a portion thereof, if the conduct alleged in a formal complaint or a portion thereof:
 - 1. Would not meet the definition of sexual harassment, even if proven;
 - 2. Did not occur in the school district's education program or activity; or
 - 3. Did not occur against a person in the United States.
- B. The school district may, in its discretion, dismiss a formal complaint or allegations therein if:
 - 1. The complainant informs the Title IX Coordinator in writing that the complainant desires to withdraw the formal complaint or allegations therein;
 - 2. The respondent is no longer enrolled or employed by the school district; or
 - 3. Specific circumstances prevent the school district from gathering sufficient evidence to reach a determination.
- C. The school district shall provide written notice to both parties of a dismissal. The notice must include the reasons for the dismissal.
- D. Dismissal of a formal complaint or a portion thereof does not preclude the school district from addressing the underlying conduct in any manner that the school district deems appropriate.

IX. INVESTIGATION OF A FORMAL COMPLAINT

- A. If a formal complaint is received by the School District, the school district will assign or designate an Investigator to investigate the allegations set forth in the formal complaint.
- B. If during the course of the investigation the school district decides to investigate any allegations about the complainant or respondent that were not included in the written notice of a formal

complaint provided to the parties, the school district must provide notice of the additional allegations to the known parties.

- C. When a party's participation is invited or expected in an investigative interview, the Investigator will coordinate with the Title IX Coordinator to provide written notice to the party of the date, time, location, participants, and purposes of the investigative interview with sufficient time for the party to prepare.
- D. During the investigation, the Investigator must provide the parties with an equal opportunity to present witnesses for interviews, including fact witnesses and expert witnesses, and other inculpatory and exculpatory evidence.
- E. Prior to the completion of the investigative report, the Investigator, through the Title IX Coordinator, will provide the parties and their advisors (if any) with an equal opportunity to inspect and review any evidence directly related to the allegations. The evidence shall be provided in electronic format or hard copy and shall include all relevant evidence, evidence upon which the school district does not intend to rely in reaching a determination regarding responsibility, and any inculpatory or exculpatory evidence whether obtained from a party or another source. The parties will have ten (10) days to submit a written response, which the Investigator will consider prior to completion of the investigative report.
- F. The Investigator will prepare a written investigative report that fairly summarizes the relevant evidence. The investigative report may include credibility determinations that are not based on a person's status as a complainant, respondent or witness. The school district will send the parties and their advisors (if any) a copy of the report in electronic format or hard copy, for their review and written response at least ten (10) days prior to a determination of responsibility.

X. DETERMINATION REGARDING RESPONSIBILITY

- A. After the school district has sent the investigative report to both parties and before the school district has reached a determination regarding responsibility, the Decision-maker must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness.
- B. The Decision-maker must provide the relevant questions submitted by the parties to the other parties or witnesses to whom the questions are offered, and then provide each party with the answers, and allow for additional, limited follow-up questions from each party.
- C. The Decision-maker must explain to the party proposing the questions any decision to exclude a question as not relevant.
- D. When the exchange of questions and answers has concluded, the Decision-maker must issue a written determination regarding responsibility that applies the preponderance of the evidence standard to the facts and circumstances of the formal complaint. The written determination of responsibility must include the following:

1. Identification of the allegations potentially constituting sexual harassment;
 2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;
 3. Findings of fact supporting the determination;
 4. Conclusions regarding the application of the school district's code of conduct to the facts;
 5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the school district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the school district to the complainant; and
 6. The school district's procedures and permissible bases for the complainant and respondent to appeal and the date by which an appeal must be made.
- E. In determining appropriate disciplinary sanctions, the Decision-maker should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved, and the context in which the alleged incident occurred.
- F. The written determination of responsibility must be provided to the parties simultaneously.
- G. The Title IX Coordinator is responsible for the effective implementation of any remedies.
- H. The determination regarding responsibility becomes final either on the date that the school district provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

XI. APPEALS

- A. The school district shall offer the parties an opportunity to appeal a determination regarding responsibility or the school district's dismissal of a formal complaint or any allegations therein, on the following bases:
1. A procedural irregularity that affected the outcome of the matter (e.g., a material deviation from established procedures);
 2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and

3. The Title IX Coordinator, Investigator, or Decision-maker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.
- B. If notice of an appeal is timely received by the school district, the school district will notify the parties in writing of the receipt of the appeal, assign or designate the Appellate Decision-maker, and give the parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.
 - C. After reviewing the parties' written statements, the Appellate Decision-maker must issue a written decision describing the result of the appeal and the rationale for the result.
 - D. The written decision describing the result of the appeal must be provided simultaneously to the parties.
 - E. The decision of the Appellate Decision-maker is final. No further review beyond the appeal is permitted.

XII. RETALIATION PROHIBITED

- A. Neither the school district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, or because the individual made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, constitutes retaliation. Retaliation against a person for making a report of sexual harassment, filing a formal complaint, or participating in an investigation, constitutes a violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.
- B. Any person may submit a report or formal complaint alleging retaliation in the manner described in this policy and it will be addressed in the same manner as other complaints of sexual harassment or sex discrimination.
- C. Charging an individual with violation of school district policies for making a materially false statement in bad faith in the course of a grievance proceeding under this policy shall not constitute retaliation, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

XIII. TRAINING

- A. The school district shall ensure that Title IX Personnel receive appropriate training. The training shall include instruction on:

1. The Title IX definition of sexual harassment;
 2. The scope of the school district's education program or activity;
 3. How to conduct an investigation and grievance process, appeals, and informal resolution processes, as applicable;
 4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias;
 5. For Decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's prior sexual behavior are not relevant; and
 6. For Investigators, training on issues of relevance, including the creation of an investigative report that fairly summarizes relevant evidence.
- B. The training materials will not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints.
- C. Materials used to train Title IX Personnel must be posted on the school district's website. If the school district does not have a website, it must make the training materials available for public inspection upon request.

XIV. DISSEMINATION OF POLICY

- A. This policy shall be made available to all students, parents/guardians of students, school district employee, and employee unions.
- B. The school district shall conspicuously post the name of the Title IX Coordinator, including office address, telephone number, and work e-mail address on its website and in each handbook that it makes available to parents, employees, students, unions, or applicants.
- C. The school district must provide applicants for admission and employment, students, parents or legal guardians of secondary school students, employees, and all unions holding collective bargaining agreements with the school district, with the following:
1. The name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator;
 2. Notice that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX not to discriminate in such a manner;
 3. A statement that the requirement not to discriminate in the education program or activity extends to admission and employment, and that inquiries about the application of Title IX may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of

the United States Department of Education, or both; and

4. Notice of the school district's grievance procedures and grievance process contained in this policy, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the school district will respond.

XV. RECORDKEEPING

- A. The school district must create, and maintain for a period of seven calendar years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the school district must document:
 1. The basis for the school district's conclusion that its response to the report or formal complaint was not deliberately indifferent;
 2. The measures the school district has taken that are designed to restore or preserve equal access to the school district's education program or activity; and
 3. If the school district does not provide a complainant with supportive measures, then it must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. Such a record must be maintained for a period of seven years.
 4. The documentation of certain bases or measures does not limit the recipient in the future from providing additional explanations or detailing additional measures taken.
- B. The school district must also maintain for a period of seven calendar years records of:
 1. Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the recipient's education program or activity;
 2. Any appeal and the result therefrom;
 3. Any informal resolution and the result therefrom; and
 4. All materials used to train Title IX Personnel.

Legal References: Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)
Minn. Stat. § 121A.40 – 121A.575 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
34 C.F.R. Part 106 (Implementing Regulations of Title IX)
20 U.S.C § 1400, *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 (Section 504 of the Rehabilitation Act of 1973)
42 U.S.C. § 12101, *et seq.* (Americans with Disabilities Act of 1990, as amended)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act of 1974)
20 U.S.C. § 1092 *et seq.* (Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act (“Clery Act”))

Cross References: MSBA/MASA Model Policy 102 (Equal Educational Opportunity)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 528 (Student Parental, Family, and Marital Status Nondiscrimination)

Robbinsdale Area Schools Contacts:

Title IX Coordinator and Facilitator of Informal Resolution Processes:

Amy O’Hern, Executive Director of Human Resources

Amy_ohern@rdale.org | 763-504-8014

Investigators:

District and Building Administrators

Decision-maker:

Dr. Kristine Wehrkamp, Executive Director of Community Education

Kristine_wehrkamp | 763-504-8013

Appellate Decision-maker:

Marti Voight, Interim Assistant Superintendent

Marti_voight@rdale.org | 763-504-8070

School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION: Operations
ITEM: 6H. Approval of Change to School Board Meeting Calendar
COMMENTS BY: David Boone, Board Chair

The Board is requested to approve moving the November 2, 2020 Work Session to November 17, 2020, and moving the November 17, 2020 Listening Time to November 2, 2020.

Recommended Action: Approve the change.

Approval of Change to School Board Meeting Calendar – September 21, 2020

	Yes	No	Abstention
Helen Bassett	_____	_____	_____
David Boone	_____	_____	_____
Mike Herring	_____	_____	_____
Pam Lindberg	_____	_____	_____
Sam Sant	_____	_____	_____
Sherry Tyrrell	_____	_____	_____
John Vento	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION: Consent Agenda
ITEM: 7. Consent Agenda
COMMENTS BY: David Boone, Board Chair

Consent Agenda items are considered routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which the item will be removed as a Consent Agenda item and addressed. Consent Agenda include administrative items, personnel matters and financial items.

Recommended Action: Approve the Consent Agenda items.

Approve Consent Agenda – September 21, 2020

	Yes	No	Abstention
Helen Bassett	_____	_____	_____
David Boone	_____	_____	_____
Mike Herring	_____	_____	_____
Pam Lindberg	_____	_____	_____
Sam Sant	_____	_____	_____
Sherry Tyrrell	_____	_____	_____
John Vento	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



TO: Members of the School Board

FROM: Amy O'Hern, Executive Director of Human Resources
 Virginia Verbrugge, Assistant Director of Finance
 Peter Eckhoff, President - Robbinsdale Federation of Teachers

DATE: September 21, 2020

RE: 2021 Health Insurance Renewal and 2021 Dental Insurance Renewal

RECOMMENDATION:

It is recommended that the School Board approve the renewal rates for our self-insured health and dental insurance programs for the 2021 plan year. The District's Labor Management Committee met on September 2, 2020, voted and approved the rates summarized below.

MEDICAL RENEWAL DISCUSSION:

The district's self-funded health insurance renewal was up for our HITA bid out in 2020 for a 2021 renewal date. In doing our HITA bid out, we did receive initial proposals from PreferredOne, HealthPartners, Medica, BCBS, UMR and PEIP. As part of our process, we allowed all bidding carriers a second look for a best and final proposal. After reviewing all final proposals, the decision was made to renew with PreferredOne and accept their 2-year agreement. Based on underwriting and projected claims along with the proposals, the recommendation is no change to our funding for 2021, which will result in a no rate change for employees. All recommendations were voted and approved by the Labor Management Committee. The funding rates for 2021 are as follows:

\$500 Ded/Copay Plan	2020	Change	2021
Single	\$1,137.00	\$0.00	\$1,137.00
Single +1	\$2,508.00	\$0.00	\$2,508.00
Family	\$2,969.00	\$0.00	\$2,969.00

\$1250 Deductible Plan	2020	Change	2021
Single	\$701.00	\$0.00	\$701.00
Single +1	\$1,687.00	\$0.00	\$1,687.00
Family	\$1,805.00	\$0.00	\$1,805.00

\$2500 Deductible Plan	2020	Change	2021
Single	\$643.00	\$0.00	\$643.00
Single +1	\$1,540.00	\$0.00	\$1,540.00
Family	\$1,648.00	\$0.00	\$1,648.00

\$3000 Deductible Plan	2020	Change	2021

Single	\$555.00	\$0.00	\$555.00
Single +1	\$1,322.00	\$0.00	\$1,322.00
Family	\$1,415.00	\$0.00	\$1,415.00

Copies of all proposals and spreadsheets used to analyze the numbers and any supporting documents are available upon request.

DENTAL RENEWAL DISCUSSION:

The Labor Management Committee voted and approved a recommendation of no plan design and no rate change for 2021. The funding rates for 2021 are as follows:

Final Dental Premiums for 2021:

Family \$99.00
 Single \$37.00

VOLUNTARY VISION DISCUSSION:

The voluntary vision benefits are under rate guarantee and there is no change in rates or plan design, under 4-year rate guarantee

LIFE AND DISABILITY DISCUSSION:

The life and disability plans are under rate guarantee for 2021 and there will be no plan or rate changes. Rates are as follows:

Basic Life = \$0.07 (per \$1000 of benefit)
 LTD = \$0.35 (per \$100 of covered payroll)

QUESTIONS:

For questions, please contact Amy O’Hern at 763-504-8014 or Amy_O’Hern@rdale.org

TO: Members of the School Board
Dr. Stephanie Burrage, Interim Superintendent of Schools

FROM: Virginia Verbrugge, Assistant Director of Finance

DATE: September 21, 2020

RE: Workers' Compensation Renewal

RECOMMENDATION:

It is recommended that we renew our Workers' Compensation Insurance Policy for the policy year October 1, 2020 through September 30, 2021 with SFM Insurance Company for the guaranteed cost of \$1,072,622.

DISCUSSION:

The renewal premium is a decrease of \$88,396 from the previous year premium. The Experience Modification Factor decreased from 1.48 to 1.35. The Experience Modification Factor is a term used in the American insurance business and more specifically in workers' compensation insurance. It is the adjustment of annual premium based on previous loss experience. Usually three years of loss experience are used to determine the experience modifier for a workers' compensation policy. The District also takes part in a loss to premium retention program.

Please review the attached letter from our agent John Siffert.

QUESTIONS:

For questions please contact Virginia Verbrugge at 763-504-8042 or virginia_verbrugge@rdale.org

September 21, 2020

SFM and Marsh & McLennan Agencies are proud to provide the Robbinsdale Area Schools with the worker's compensation renewal for 2020-21. The 2020-21 premiums will be \$1,072,622. This is a decrease of \$88,396. The districts experience modification which shows the districts loss experience has decreased to 1.35. District management of the worker's compensation program has been excellent. They have been diligent in managing the worker's compensation program and getting injured employees back to work while at the same time being empathetic to the individual employee needs. The districts insurance worker's compensation cost has decreased from a high of \$1,398,201 in 2013-14.

In addition, the above premium can have further reductions based upon a loss to premium retention program which is now being utilized. This program can further reduce the amount the district pays if claims are maintained below a pre subscribed range. The claims department of Marsh & McLennan has reviewed all claims at year end to ensure the lowest amount is reported before unit states are submitted to the state. This results in the lowest Experience Modification and the lowest premium available.

The rate is based upon a two-year retention program which locks in the rates and amount the district will pay and increased the amount of return available to the district. This would enable the district to further reduce their worker's compensation cost. If you have any further questions, please do not hesitate to contact me.

Sincerely,
John Siffert CSRM, RSBO

***Approved XXXX*

A Business Meeting of the School Board of Robbinsdale Area Schools was held Tuesday, September 8, 2020, beginning at 6:00 p.m. by teleconference, pursuant to Minn. Statute 13D.021. A recording of the meeting can be found at <https://rdale.org/discover/school-board>, School Board Meeting Webcasts tab.

Call to Order and Roll Call

Chair Boone called the meeting to order at 6:03 p.m. Directors present: David Boone, Helen Bassett, Mike Herring, Pam Lindberg, Sam Sant, Sherry Tyrrell and John Vento; and Dr. Stephanie Burrage, Interim Superintendent. Director(s) absent: none. There was a quorum; meeting was called to order.

Acceptance of the Agenda

MOTION: With a request to postpone 3A to September 21, Director Bassett moved approval of the agenda and Director Tyrrell seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors David Boone, Helen Bassett, Mike Herring, Sherry Tyrrell, Sam Sant, Pam Lindberg, and John Vento. And the following voted against the same: none. Motion passed.

Sharing the Success

Special Recognition of Robbinsdale Area Schools' Technology Team
Postponed to September 21, 2020

Robbinsdale Rapid Report

Dr. Kristine Wehrkamp, Executive Director of Community Education, shared highlights through video of Adventure Club and summer programming through Community Education.

Operations

First Reading of Policy 522: Title IX Sex Discrimination Policy, Grievance Procedure and Process

The School Board heard the first reading of Policy 522. Marti Voight, Executive Director of Student Services, and Amy O'Hern, Executive Director of Human Resources, presented.

First Reading of Policy 701: Establishment and Adoption of School District Budget

The School Board heard the first reading of Policy 701. Virginia Verbrugge, Assistant Finance Director, presented.

Approval of Cooper High School Pixellot Use Agreement

The School Board was requested to approve the installation of the Pixellot Systems by the National Federation of State High School Associations (NFHS) Network School Broadcast Program powered by PlayOn! Sports to live broadcast from the stadium at Cooper High School.

The Pixellot Systems may include local sponsorship opportunities during broadcasts. Cooper High School would retain 100% of all local sponsorship sales. PlayOn! may also include additional advertising during the broadcast. All advertising will meet the guidelines set forth in district [905 AP: Advertising](#).

MOTION: Director Sant moved approval and Director Lindberg seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors John Vento, Mike Herring, David Boone, Helen Bassett, Sherry Tyrrell, Sam Sant, and Pam Lindberg. And the following voted against the same: none. Motion passed.

Approval of Resolution Designating the Deputy Treasurer

MOTION: Director Tyrrell moved approval of the Resolution. Director Sant called point of clarification. After discussion, there was no second to the motion and therefore the motion died.

Approval of the Superintendent Evaluation Tool

MOTION: Director Sant moved approval and Director Bassett seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors John Vento, Mike Herring, David Boone, Helen Bassett, Sherry Tyrrell, and Sam Sant. And the following voted against the same: Pam Lindberg. Motion passed.

Approval of Resolution Designating the Deputy Treasurer

Chair Boone requested Board members reconsider moving approval of the Resolution after receiving clarification as to the need to move approval so district business can continue.

MOTION: Director Herring moved approval of the Resolution. Director Vento seconded the motion. Director Sant suggested a friendly amendment that was not accepted by Director Herring. After further discussion, Director Herring called the question. Upon vote being taken thereon, the following voted in favor thereof: Directors John Vento, Mike Herring, David Boone, Helen Bassett, Sherry Tyrrell, Sam Sant, and Pam Lindberg. And the following voted against the same: none. Motion passed.

Consent Agenda

Consent Agenda items are considered routine in nature and include administrative, personnel matters and financial matters. MOTION: Director Tyrrell moved approval and Director Lindberg seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors John Vento, Mike Herring, David Boone, Helen Bassett, Sherry Tyrrell, Sam Sant, and Pam Lindberg. And the following voted against the same: none. Motion passed

Announcements

[September 8, 2020 Announcements](#)

Adjournment

MOTION: Director Herring moved approval and Director Tyrrell seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors John Vento, Mike Herring, David Boone, Helen Bassett, Sherry Tyrrell, Sam Sant, and Pam Lindberg. And the following voted against the same: none. Meeting was adjourned.

Prepared and submitted by:

Nichol Sutton

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

Signed: _____
School Board Clerk

Date: _____

****Reviewed xxxx**

A Work Session of the School Board of Robbinsdale Area Schools was held Tuesday, September 8, 2020, beginning ten minutes after the adjournment of the Business Meeting, by teleconference, pursuant to Minn. Statute 13D.021. *Complete agendas, reports, and presentations are available at the office and on our website. **Work session summary minutes are not approved by the School Board.***

Director(s) present: David Boone, Helen Bassett, Mike Herring, Pam Lindberg, Sam Sant, Sherry Tyrrell and John Vento; and Dr. Stephanie Burrage, Interim Superintendent. Director(s) absent: none.

Finance Update

The School Board had an opportunity to hear and discuss updates from the Finance Department, including the preliminary audit report, bond refunding, facilities maintenance bond sale, and the OSA Report status report. Virginia Verbrugge, Assistant Finance Director and Dr. Kelly Smith, Baker Tilly advisor, presented.

Affirming the UDV and Equity Policy

The School Board had an opportunity to discuss the next steps in further refining their board development work with Deborah Keys. Chair Boone will be following up with Ms. Keys as was discussed.

District Updates

The School Board heard updates from Dr. Burrage, Interim Superintendent, and Cabinet members regarding the district's Smart Start learning models, enrollment, nutrition services, technology, and transportation. The updated Superintendent and Administrative Leadership organizational charts were also shared.

Other

Director Tyrrell thanked those attending today's meetings as it was the first day of school.

Prepared and submitted by:

Nichol Sutton
Assistant Clerk, Robbinsdale Area Schools
Executive Assistant to the Superintendent and School Board

8B2. Licensed Personnel

8B2a. New Hires

	Name	Building	FTE/Title	Lane	Step	Eff Date
8B2a1.	Chloe Senchuk	FOE	1.0/Float	MA	6	09/03/20
8B2a2.	Martha Wulff	SEA	1.0/TOSA	MA	10	09/09/20

8B2e. Resignation/Retirement

	Name	Building	Title	Eff Date
8B2a3.	Laurie Ganser	ESC	TOSA	07/24/20
8B2a4.	Julie Hjerpe (31 years)	SMS	Gifted	09/11/20
8B2a5.	Michelle Schwab	MLE	TOSA	06/04/20

8B1. Non-Licensed Personnel

8B1a. Extended Leave of Absence

	Name	Building	Title	Eff Date
8B1a1.	Jonathan Murry	NPE	Special Ed EA	09/09/20- 06/09/20
8B1a2.	Dean Snyder	AHS	Child Nutrition	09/08/20- 06/09/20

8B1b. Rehire

	Name	Building	FTE/Title	Lane	Step	Eff Date
8B1b1.	Lawrence Coleman	CHS	Program Assistant	LV7	7	09/11/20
8B1b2.	Timothy Warren	SMS	Program Assistant	LV7	3	09/10/20

8B1c. New Hire

	Name	Building	FTE/Title	Lane	Step	Eff Date
8B1c1.	Salma Abdi	SOE/FAIR-PL	Program Assistant	LV7	3	09/09/20
8B1c2.	Kayla (Asaia) Fraser	NPE	Program Assistant	LV7	4	09/09/20
8B1c3.	Consuelo Gutierrez	RSI	Program Assistant	LV7	5	09/09/20
8B1c4.	Sarah Hazledine	AHS	Office Employee	CATII	4	09/28/20
8B1c5.	David Kek	RMS	Program Assistant	LV7	5	09/21/20
8B1c6.	Julia Morin	LVE	Special Ed EA	CL2B	3	09/10/20
8B1c7.	Tianna Thompson	ENE/FAIR-PL	Program Assistant	LV7	3	09/09/20
8B1c8.	William Weinreis	CHS	Service Employee	CU4	1	09/17/20

8B1d. Resignation/Retirement

	Name	Building	Title	Eff Date
8B1d1.	Aaron Bayley	PMS	Monitor EA	09/07/20
8B1d2.	William Britt	SMS	Program Assistant	08/24/20
8B1d3.	Douglas Lecander	ESC	Program Assistant	09/28/20
8B1d4.	Desmond Goines	CHS	Special Ed EA	09/07/20
8B1d5.	Kyra Nalezny	MLE	Health EA	09/25/20
8B1d6.	Kelly Polski	MLE	Health EA	09/25/20
8B1d7.	Tonya Ranheim	CHS	Special Ed EA	09/04/20
8B1d8.	Anisha Sapho	NOE	Special Ed EA	09/07/20
8B1d9.	Courtney Saurer	FOE	Program Assistant	09/18/20
8B1d10.	Tianna Thompson	ENE/FAIR-PL	Program Assistant	09/11/20

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Check Number	Check Type	Check Date	Vendor	Amount
726761	V	8/27/2020	TARTAN WRESTLING BOOSTER CLUB	\$ (200.00)
811970	R	8/3/2020	ACADEMY OF HOLY ANGELS	\$ 419.07
811971	R	8/3/2020	AL-AMAL SCHOOL	\$ 448.35
811972	R	8/3/2020	AVAIL ACADEMY	\$ 38.43
811973	R	8/3/2020	BENILDE - ST MARGARET'S	\$ 25,652.94
811974	R	8/3/2020	BRECK SCHOOL	\$ 11,615.01
811975	R	8/3/2020	CALVIN CHRISTIAN SCHOOL	\$ 1,950.78
811976	R	8/3/2020	CHESTERTON ACADEMY	\$ 2,695.59
811977	R	8/3/2020	CRETIN-DERHAM HALL	\$ 91.50
811978	R	8/3/2020	DELASALLE HIGH SCHOOL	\$ 8,626.62
811979	R	8/3/2020	FOURTH BAPTIST CHRISTIAN SCH	\$ 20,422.80
811980	R	8/3/2020	GROVES ACADEMY	\$ 3,228.12
811981	R	8/3/2020	HOLY TRINITY LUTHERAN SCHOOL	\$ 6,251.28
811982	R	8/3/2020	HOPE ACADEMY	\$ 1,240.74
811983	R	8/3/2020	LAKE COUNTRY SCHOOL	\$ 214.11
811984	R	8/3/2020	MARANATHA CHRISTIAN ACADEMY	\$ 12,647.13
811985	R	8/3/2020	MINNETONKA CHRISTIAN ACADEMY	\$ 2,810.88
811986	R	8/3/2020	MINNEAPOLIS JEWISH DAY SCHOOL	\$ 5,054.46
811987	R	8/3/2020	MINNESOTA WALDORF SCHOOL	\$ 190.32
811988	R	8/3/2020	NORTHSIDE CHRISTIAN SCHOOL	\$ 422.73
811989	R	8/3/2020	PROVIDENCE ACADEMY	\$ 5,382.03
811990	R	8/3/2020	TOTINO-GRACE HIGH SCHOOL	\$ 4,670.16
811991	R	8/3/2020	WEST LUTHERAN HIGH SCHOOL	\$ 6,739.89
811992	R	8/3/2020	CITY OF ROBBINSDALE	\$ 10,686.93
811993	R	8/3/2020	POVOLNY, KATHLEEN	\$ 60.00
811994	R	8/3/2020	SYMMETRY ENERGY SOLUTIONS, LLC	\$ 2,501.48
812001	R	8/3/2020	RICOH USA INC	\$ 14,001.11
812002	R	8/3/2020	CLASS INTERCOM, LLC	\$ 975.00
812003	R	8/3/2020	COMPUTER EXPLORERS	\$ 432.00
812004	R	8/3/2020	ECM PUBLISHERS, INC.	\$ 58.88
812005	R	8/3/2020	MESPA - MN ELEMENTARY SCHOOL PRINCIPAL ASSOC	\$ 894.00
812006	R	8/3/2020	OLSON MADAUS, KIRSTEN	\$ 32.00
812007	R	8/3/2020	REVOLUTIONARY SPORTS LLC	\$ 500.00
812008	R	8/3/2020	ST PAUL BEVERAGE SOLUTIONS, LLC	\$ 51.40
812009	R	8/3/2020	TYLER TECHNOLOGIES INC	\$ 14,082.70
812010	R	8/3/2020	CITY OF ROBBINSDALE	\$ 4,290.76
812011	R	8/3/2020	OFFICE OF MN IT SERVICES	\$ 700.56
812025	R	8/4/2020	FRATTALLONE'S HARDWARE STORES	\$ 1,110.53
812026	R	8/4/2020	ACTION RADIO & COMMUNICATIONS	\$ 20,784.60
812030	R	8/4/2020	ADAMS PEST CONTROL - MAIN	\$ 520.00
812031	R	8/4/2020	APEC	\$ 464.48
812032	R	8/4/2020	APPLE COMPUTER INC	\$ 837.00
812033	R	8/4/2020	ARVIG	\$ 3,810.90
812034	R	8/4/2020	ASPEN WASTE SYSTEMS OF MINNESOTA, INC.	\$ 1,332.55
812035	R	8/4/2020	BAT 19, INC	\$ 356.61
812036	R	8/4/2020	BORDER STATES ELECTRIC SUPPLY	\$ 245.37

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812037	R	8/4/2020	BRAUN INTERTEC CORPORATION	\$ 1,165.00
812038	R	8/4/2020	CURRICULUM ASSOCIATES LLC	\$ 55.88
812039	R	8/4/2020	DELL MARKETING L.P.	\$ 3,596.04
812040	R	8/4/2020	DIVISION 23 MECHANICAL SERVICES	\$ 666.90
812041	R	8/4/2020	EDGENUITY	\$ 26,740.00
812042	R	8/4/2020	FILTRATION SYSTEMS, INC.	\$ 2,556.58
812043	R	8/4/2020	FOLLETT SCHOOL SOLUTIONS, INC	\$ 193.20
812044	R	8/4/2020	GAGGLE.NET,INC	\$ 63,105.00
812045	R	8/4/2020	GOODIN COMPANY	\$ 4,158.15
812046	R	8/4/2020	GRAINGER	\$ 89.88
812047	R	8/4/2020	GRANICUS, LLC	\$ 440.84
812048	R	8/4/2020	HENRY SCHEIN, INC	\$ 314.70
812053	R	8/4/2020	HILLYARD INC - MINNEAPOLIS	\$ 7,338.73
812054	R	8/4/2020	HOUGHTON MIFFLIN HARCOURT PUBLISHING	\$ 3,440.97
812055	R	8/4/2020	INNOVATIVE OFFICE SOLUTIONS LLC	\$ 1,287.10
812056	R	8/4/2020	JEFF'S S.O.S. DRAIN & SEWER	\$ 835.00
812060	R	8/4/2020	JOHNSON CONTROLS FIRE PROTECTION LP	\$ 4,283.97
812061	R	8/4/2020	LOFFLER COMPANIES - 131511	\$ 97.23
812062	R	8/4/2020	LVC COMPANIES INC	\$ 3,580.20
812063	R	8/4/2020	MACKIN EDUCATIONAL RESOURCES	\$ 5,424.12
812064	R	8/4/2020	MENARDS	\$ 121.08
812065	R	8/4/2020	MIDWEST PLAYSCAPES INC	\$ 360.00
812066	R	8/4/2020	NEO ELECTRICAL SOLUTIONS, LLC	\$ 2,054.66
812067	R	8/4/2020	NHA HEATING & AIR CONDITIONING INC	\$ 315.00
812068	R	8/4/2020	PERFECTION LEARNING CORP.	\$ 979.07
812069	R	8/4/2020	PHASOR ELECTRIC COMPANY	\$ 540.00
812070	R	8/4/2020	PREMIUM WATERS, INC.	\$ 30.00
812071	R	8/4/2020	PRIMEX WIRELESS, INC	\$ 244.84
812072	R	8/4/2020	REPUBLIC SERVICES #899	\$ 9,988.37
812073	R	8/4/2020	RICOH USA INC	\$ 205.42
812074	R	8/4/2020	RICOH USA, INC	\$ 49.91
812075	R	8/4/2020	RIFTON EQUIPMENT	\$ 967.50
812076	R	8/4/2020	SCHOLASTIC INC	\$ 335.01
812078	R	8/4/2020	SCHOOL HEALTH CORPORATION	\$ 689.90
812079	R	8/4/2020	SCHOOL OUTFITTERS LLC	\$ 555.39
812080	R	8/4/2020	SCHOOL SPECIALTY INC	\$ 108.03
812081	R	8/4/2020	SHOES FOR CREWS, LLC	\$ 9.93
812082	R	8/4/2020	SHRED-IT USA	\$ 411.07
812083	R	8/4/2020	STAPLES ADVANTAGE	\$ 1,669.96
812084	R	8/4/2020	T-MOBILE	\$ 2,973.82
812087	R	8/4/2020	THE RETROFIT COMPANIES, INC	\$ 2,720.32
812088	R	8/4/2020	TRIARCO ARTS & CRAFTS LLC	\$ 1,442.35
812089	R	8/4/2020	TWIN CITY HARDWARE CO., INC.	\$ 1,531.86
812091	R	8/4/2020	UHL COMPANY	\$ 2,988.00
812092	R	8/4/2020	SCHOOL SERVICE EMPLOYEES	\$ 2,510.84
812093	R	8/5/2020	ACOUSTICS ASSOCIATES INC	\$ 57,000.00
812094	R	8/5/2020	CENTRAL ROOFING INC.	\$ 342,162.49

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812095	R	8/5/2020	CONSTRUCTION RESULTS CORP	\$ 372,875.00
812096	R	8/5/2020	EBERT CONSTRUCTION	\$ 251,978.80
812097	R	8/5/2020	GENERAL SHEET METAL COMPANY, LLC	\$ 710,837.00
812098	R	8/5/2020	GUNNAR ELECTRIC, INC	\$ 425,410.00
812099	R	8/5/2020	LAKETOWN ELECTRIC CORPORATION	\$ 57,266.08
812100	R	8/5/2020	MAERTENS-BRENNY CONSTRUCTION CO.	\$ 44,740.25
812101	R	8/5/2020	METRO SHEET METAL	\$ 68,257.50
812102	R	8/5/2020	MINNESOTA ROADWAYS CO	\$ 24,177.50
812103	R	8/5/2020	NEO ELECTRICAL SOLUTIONS, LLC	\$ 210,662.50
812104	R	8/5/2020	NORTHERN GLASS & GLAZING INC	\$ 19,338.00
812105	R	8/5/2020	SIGNATURE MECHANICAL, INC	\$ 4,750.00
812106	R	8/5/2020	CENTRAL ROOFING INC.	\$ 20,840.63
812107	R	8/5/2020	JS CATES CONSTRUCTION, INC.	\$ 9,065.83
812108	R	8/5/2020	NORTHLAND MECHANICAL CONTRACTORS, INC.	\$ 56,032.76
812109	R	8/5/2020	TWIN CITY ACOUSTICS, INC	\$ 8,963.99
812110	R	8/5/2020	WASCHE COMMERCIAL FINISHES, INC	\$ 4,865.21
812111	R	8/6/2020	BERWALD ROOFING CO., INC	\$ 24,290.00
812112	R	8/6/2020	BKBM ENGINEERS	\$ 3,495.00
812113	R	8/6/2020	KFI ENGINEERS, PC	\$ 1,625.54
812114	R	8/6/2020	LVC COMPANIES INC	\$ 2,546.00
812115	R	8/6/2020	NEO ELECTRICAL SOLUTIONS, LLC	\$ 12,276.34
812118	R	8/6/2020	SHERWIN WILLIAMS	\$ 1,457.20
812118	V	8/6/2020	SHERWIN WILLIAMS	\$ (1,457.20)
812119	R	8/6/2020	AMERICAN SPORT FLOORS	\$ 13,359.30
812120	R	8/6/2020	ANCOM COMMUNICATIONS INC	\$ 2,189.56
812121	R	8/6/2020	CMI CONSTRUCTION MIDWEST INC	\$ 457.65
812122	R	8/6/2020	DELL MARKETING L.P.	\$ 2,116.42
812123	R	8/6/2020	JOHNSON CONTROLS FIRE PROTECTION LP	\$ 436.00
812124	R	8/6/2020	NHA HEATING & AIR CONDITIONING INC	\$ 483.75
812125	R	8/6/2020	ALLSTREAM	\$ 3,863.89
812126	R	8/6/2020	CITY OF NEW HOPE	\$ 1,025.00
812127	R	8/6/2020	CITY OF PLYMOUTH	\$ 50.00
812128	R	8/6/2020	CURIAN HEALTH LCC	\$ 2,384.40
812129	R	8/6/2020	GBR INTERPRETING AND TRANSLATION SERVICES	\$ 100.00
812130	R	8/6/2020	ISD#284 WAYZATA SCHOOL DISTRICT	\$ 576.60
812131	R	8/6/2020	MORRIS, KIMBERLY	\$ 61.75
812132	R	8/6/2020	MN STATE HIGH SCHOOL LEAGUE	\$ 8,423.00
812133	R	8/6/2020	NATIONAL ASSOC OF SCHOOL PSYCHOLOGIST	\$ 400.00
812134	R	8/6/2020	ROTARY CLUB OF CRYSTAL, NEW HOPE, ROBBINSDALE	\$ 358.00
812135	R	8/6/2020	SKRAM, LORI	\$ 64.20
812136	R	8/6/2020	ST. PAUL ACADEMY & SUMMIT SCHOOL	\$ 56.81
812136	V	8/6/2020	ST. PAUL ACADEMY & SUMMIT SCHOOL	\$ (56.81)
812137	R	8/6/2020	ST PAUL BEVERAGE SOLUTIONS, LLC	\$ 52.06
812138	R	8/6/2020	CITY OF CRYSTAL - ACCOUNTS RECEIVABLE	\$ 8,508.21
812140	R	8/6/2020	CITY OF NEW HOPE	\$ 22,733.65
812141	R	8/6/2020	KNUTSON, FLYNN & DEANS	\$ 660.00
812142	R	8/6/2020	METRO ECSU	\$ 50.00

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812143	R	8/6/2020	MINN STATE AUDITOR	\$ 69,207.96
812144	R	8/6/2020	NORTHLAND MECHANICAL CONTRACTORS, INC.	\$ 2,997.37
812145	R	8/6/2020	RATWIK, ROSZAK & MALONEY, P.A.	\$ 7,800.00
812146	R	8/6/2020	THE GOOD ACRE	\$ 2,184.00
812149	R	8/6/2020	SHERWIN WILLIAMS	\$ 1,455.79
812152	R	8/6/2020	LAWAL SCOTT ERICKSON ARCHITECTS, INC.	\$ 100,173.65
812153	R	8/6/2020	ST PAUL BEVERAGE SOLUTIONS, LLC	\$ 56.81
812154	R	8/12/2020	ACME ELECTRIC COMPANIES	\$ 1,164.00
812155	R	8/12/2020	AQUA LOGIC, INC.	\$ 180.00
812156	R	8/12/2020	CASEY & KIRSCH PUBLISHERS	\$ 2,280.00
812157	R	8/12/2020	CDW GOVERNMENT	\$ 2,344.00
812158	R	8/12/2020	COOL AIR MECHANICAL, INC.	\$ 461.00
812159	R	8/12/2020	CORPORATE MECHANICAL	\$ 1,638.40
812160	R	8/12/2020	DIVISION 23 MECHANICAL SERVICES	\$ 1,050.69
812161	R	8/12/2020	ECM PUBLISHERS, INC.	\$ 119.68
812162	R	8/12/2020	FINKEN WATER SOLUTIONS	\$ 30.00
812163	R	8/12/2020	FOLLETT SCHOOL SOLUTIONS, INC	\$ 202.10
812164	R	8/12/2020	GRAINGER	\$ 589.90
812165	R	8/12/2020	HENNEPIN COUNTY - MAIL CODE 131	\$ 390.83
812166	R	8/12/2020	HENRY SCHEIN, INC	\$ 50.10
812167	R	8/12/2020	HOLDAHL COMPANY	\$ 427.00
812168	R	8/12/2020	HOME DEPOT CREDIT SERVICES	\$ 5,346.00
812169	R	8/12/2020	HOUGHTON MIFFLIN HARCOURT PUBLISHING	\$ 3,823.30
812170	R	8/12/2020	INSIGHT PUBLIC SECTOR, INC	\$ 110,547.67
812170	V	8/17/2020	INSIGHT PUBLIC SECTOR, INC	\$ (110,547.67)
812171	R	8/12/2020	INTEREUM, INC	\$ 771.00
812172	R	8/12/2020	JEFF'S S.O.S. DRAIN & SEWER	\$ 1,852.50
812173	R	8/12/2020	JOHNSON CONTROLS INC	\$ 1,288.75
812174	R	8/12/2020	JOHNSON CONTROLS FIRE PROTECTION LP	\$ 258.00
812178	R	8/12/2020	LVC COMPANIES INC	\$ 6,902.50
812182	R	8/12/2020	MENARDS	\$ 353.66
812183	R	8/12/2020	METRO HARDWOODS	\$ 1,868.00
812185	R	8/12/2020	MIDLAND NURSERY INC.	\$ 2,460.59
812186	R	8/12/2020	MIDWEST IMAGING SOLUTIONS	\$ 1,014.00
812188	R	8/12/2020	MTI DISTRIBUTING CO	\$ 1,388.56
812189	R	8/12/2020	O'REILLY AUTOMOTIVE, INC	\$ 41.06
812190	R	8/12/2020	OVERHEAD DOOR CO - NORTHLAND	\$ 168.90
812191	R	8/12/2020	PRAXAIR DISTRIBUTION, INC.	\$ 119.90
812192	R	8/12/2020	QUICKSILVER EXPRESS COURIER	\$ 33.26
812194	R	8/12/2020	RICOH USA, INC	\$ 3,038.88
812194	V	8/17/2020	RICOH USA, INC	\$ (3,038.88)
812195	R	8/12/2020	SCHMITT MUSIC COMPANY	\$ 50.80
812196	R	8/12/2020	SCHOOL HEALTH CORPORATION	\$ 206.41
812196	V	8/17/2020	SCHOOL HEALTH CORPORATION	\$ (206.41)
812197	R	8/12/2020	THE RADAR GUYS	\$ 475.00
812200	R	8/12/2020	THE RETROFIT COMPANIES, INC	\$ 9,627.72
812200	V	8/17/2020	THE RETROFIT COMPANIES, INC	\$ (9,627.72)

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812201	R	8/12/2020	TRANE US INC	\$ 2,037.53
812202	R	8/12/2020	TRI-STAR INSULATION COMPANY	\$ 367.18
812203	R	8/12/2020	TWIN CITIES TRANSPORT & RECOVERY, INC	\$ 110.00
812204	R	8/12/2020	UHL COMPANY	\$ 1,757.00
812205	R	8/12/2020	ULINE	\$ 71.25
812206	R	8/12/2020	WORLD BOOK , INC	\$ 4,725.00
812207	R	8/12/2020	WPS	\$ 444.00
812208	R	8/12/2020	YALE MECHANICAL INC	\$ 330.95
812209	R	8/12/2020	ISD 287	\$ 163,509.73
812210	R	8/12/2020	ISD 287	\$ 163,509.73
812211	R	8/12/2020	ISD 287	\$ 163,509.70
812212	R	8/12/2020	ISD 287	\$ 74,121.57
812213	R	8/12/2020	CITY OF NEW HOPE	\$ 677.35
812214	R	8/12/2020	COMPUTER EXPLORERS	\$ 1,156.00
812215	R	8/12/2020	DINH, NICHOLLAS	\$ 82.25
812216	R	8/12/2020	GROTH MUSIC CO	\$ 44.00
812217	R	8/12/2020	MALLOY, MONTAGUE, KARNOWSKI, RADOSEVICH & CO.	\$ 3,885.00
812218	R	8/12/2020	PATEL, NEELA	\$ 66.95
812219	R	8/12/2020	REID, MEGAN	\$ 226.90
812220	R	8/12/2020	SCHMITT MUSIC COMPANY	\$ 232.00
812221	R	8/12/2020	TIMM, AMY	\$ 370.00
812222	R	8/12/2020	WATSON, THOMAS	\$ 9,935.35
812223	R	8/12/2020	JACKSON STATE UNIVERSITY	\$ 500.00
812224	R	8/12/2020	LUTHER COLLEGE	\$ 250.00
812225	S	8/12/2020	LUTHER COLLEGE	\$ 500.00
812226	R	8/12/2020	UNIV OF MN / FINANCIAL AID	\$ 500.00
812227	S	8/12/2020	UNIV OF MN / FINANCIAL AID	\$ 400.00
812228	S	8/12/2020	UNIVERSITY OF MINNESOTA DULUTH	\$ 500.00
812229	R	8/12/2020	UNIVERSITY OF MINNESOTA DULUTH	\$ 500.00
812230	R	8/12/2020	UNIVERSITY OF MN - TWIN CITIES	\$ 400.00
812231	R	8/12/2020	UNIVERSITY OF WISCONSIN-MADISO	\$ 400.00
812233	R	8/12/2020	CENTERPOINT ENERGY	\$ 1,245.62
812234	R	8/12/2020	CITY OF GOLDEN VALLEY	\$ 2,731.75
812236	R	8/12/2020	CITY OF PLYMOUTH	\$ 7,295.63
812237	R	8/12/2020	COMPUTER EXPLORERS	\$ 1,360.00
812238	R	8/12/2020	EDUCATORS BENEFIT CONSULTANTS, LLC.	\$ 577.04
812239	R	8/12/2020	INGINA LLC	\$ 325.00
812240	R	8/12/2020	ISD#272 - EDEN PRAIRIE SCHOOLS	\$ 1,105.00
812243	R	8/12/2020	ISD 287	\$ 351,152.36
812244	R	8/12/2020	MARTIN LAW FIRM	\$ 3,828.00
812245	R	8/12/2020	METROPOLITAN COURIER CORP.	\$ 47.10
812247	R	8/12/2020	MN DEPT LABOR & INDUSTRY	\$ 1,100.00
812248	R	8/12/2020	NYSTROM PUBLISHING COMPANY	\$ 799.55
812249	R	8/12/2020	QUADIENT LEASING USA, INC	\$ 450.33
812250	R	8/12/2020	RELEVANT CHURCH	\$ 193.00
812251	R	8/12/2020	SCHOLASTIC INC	\$ 294.03
812252	R	8/12/2020	STOEN, LINDA	\$ 192.00

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812253	R	8/12/2020	ST PAUL BEVERAGE SOLUTIONS, LLC	\$ 115.80
812254	R	8/12/2020	TIMM, AMY	\$ 350.00
812255	R	8/12/2020	WASCHE COMMERCIAL FINISHES, INC	\$ 4,165.00
812256	R	8/12/2020	WINNETKA PROPERTIES	\$ 22,784.73
812257	R	8/12/2020	CALIFORNIA STATE DISBURSEMENT UNIT	\$ 69.23
812258	R	8/12/2020	FLORIDA STATE DISBURSEMENT UNIT	\$ 395.44
812259	R	8/12/2020	GREGORY A. BURRELL	\$ 280.62
812260	R	8/12/2020	MISSISSIPPI DEPART OF HUMAN SERVICES	\$ 254.79
812261	R	8/12/2020	MN CHILD SUPPORT PAYMENT CTR	\$ 1,262.54
812262	R	8/12/2020	SCHOOL SERVICE EMPLOYEES	\$ 17.00
812263	R	8/12/2020	TRUST POINT INC.	\$ 4,564.99
812264	R	8/12/2020	WI SCTF	\$ 181.38
812265	R	8/17/2020	AALGAARD, HEATHER	\$ 1,194.00
812266	R	8/17/2020	ALDES, JILL	\$ 1,194.00
812267	R	8/17/2020	ANDERSON, JENNIFER	\$ 1,194.00
812268	R	8/17/2020	ANDERSON, SARA	\$ 1,194.00
812269	R	8/17/2020	BAKER, ANDREA	\$ 1,867.40
812270	R	8/17/2020	BANKS-SANDERS, JEAN	\$ 2,540.80
812271	R	8/17/2020	BERUS-HOORNBECK, DARCY	\$ 1,194.00
812272	R	8/17/2020	BIES, JIM	\$ 1,194.00
812273	R	8/17/2020	BOEGE, WILL	\$ 1,194.00
812274	R	8/17/2020	BRUNNER, AMY	\$ 1,867.40
812275	R	8/17/2020	BUMBALOUGH-SAUER, STACEY	\$ 1,194.00
812276	R	8/17/2020	BURGLECHNER, SCOTT	\$ 1,867.40
812277	R	8/17/2020	BUTTLER, MELINDA	\$ 1,194.00
812278	R	8/17/2020	DAHLQUIST, JOE	\$ 1,194.00
812279	R	8/17/2020	DINH, NICHOLLAS	\$ 1,194.00
812280	R	8/17/2020	DOUTHWAITE, ALICE	\$ 1,194.00
812281	R	8/17/2020	ELIAS, JODI	\$ 1,867.40
812282	R	8/17/2020	ERICKSON, ALANA	\$ 1,194.00
812283	R	8/17/2020	ERICKSON, RICHARD	\$ 1,194.00
812284	R	8/17/2020	ESHBACH, BETHANY	\$ 1,194.00
812285	R	8/17/2020	FOLEY, TAMARA	\$ 1,194.00
812286	R	8/17/2020	FOLI, MATTHEW	\$ 2,540.80
812287	R	8/17/2020	FOSS, BRIDGET	\$ 1,194.00
812288	R	8/17/2020	GAASEDELEN, BARBARA	\$ 1,194.00
812289	R	8/17/2020	GARSKE, JENNIFER	\$ 1,194.00
812290	R	8/17/2020	GOMARKO, ADAM	\$ 1,194.00
812291	R	8/17/2020	HAGEN, SCOTT	\$ 1,194.00
812292	R	8/17/2020	HANSON, KRISTEN	\$ 1,194.00
812293	R	8/17/2020	Heiden, Jodi	\$ 1,194.00
812294	R	8/17/2020	HENDERSON, JENNIFER	\$ 3,061.40
812295	R	8/17/2020	HERMANSON, GRETTEL	\$ 1,194.00
812296	R	8/17/2020	HIMMELBERG, JOSEPH	\$ 2,388.00
812297	R	8/17/2020	HOLDEN, WILLIAM	\$ 1,194.00
812298	R	8/17/2020	HOPPER, ELENA	\$ 1,194.00
812299	R	8/17/2020	HTWE, KOKO	\$ 1,194.00

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812299	V	8/18/2020	HTWE, KOKO	\$ (1,194.00)
812300	R	8/17/2020	JAHNKE, LORENA	\$ 1,194.00
812301	R	8/17/2020	JOHNSON, ANDREA	\$ 1,194.00
812302	R	8/17/2020	JUAIRE, NANCY	\$ 1,194.00
812303	R	8/17/2020	KNOWLES, SONNY	\$ 1,194.00
812304	R	8/17/2020	KOENEN, JAMIE	\$ 1,194.00
812305	R	8/17/2020	KOUKKARI, KRIS	\$ 1,194.00
812306	R	8/17/2020	KUEHNE, HEATHER	\$ 1,867.40
812307	R	8/17/2020	LARSON, KIM	\$ 1,867.40
812308	R	8/17/2020	LONG, JOANNE	\$ 1,194.00
812309	R	8/17/2020	MAJEWSKI, SARA	\$ 1,194.00
812310	R	8/17/2020	MARTY, LISA	\$ 1,194.00
812311	R	8/17/2020	MEDA, MIRLA	\$ 1,194.00
812312	R	8/17/2020	MICHAEL, HELEN	\$ 1,194.00
812313	R	8/17/2020	MIHAILIDIS, TAMMY	\$ 1,194.00
812314	R	8/17/2020	MORRIS, KIMBERLY	\$ 1,194.00
812315	R	8/17/2020	MULLAN, AMBER	\$ 1,867.40
812316	R	8/17/2020	NELSON, LAURA	\$ 1,194.00
812317	R	8/17/2020	NGUYEN, LAM	\$ 1,194.00
812318	R	8/17/2020	NIXON, REBECCA	\$ 1,194.00
812319	R	8/17/2020	PAYNTER, LISA	\$ 1,194.00
812320	R	8/17/2020	REVIE, ALEXANDRA	\$ 2,388.00
812321	R	8/17/2020	RIESTENBERG, ALLISON	\$ 1,194.00
812322	R	8/17/2020	ROWAN, PATRICK	\$ 2,388.00
812323	R	8/17/2020	ROWLES, KARI	\$ 1,194.00
812324	R	8/17/2020	RUSSELL, JILL	\$ 1,194.00
812325	R	8/17/2020	SCHEIB, BRAD	\$ 1,194.00
812326	R	8/17/2020	SIMMONDS-GUYE, MELITA	\$ 1,194.00
812327	R	8/17/2020	SMITH, LILA	\$ 1,194.00
812328	R	8/17/2020	TABORA, DEANNE	\$ 1,194.00
812329	R	8/17/2020	Tran, Thuythanh	\$ 1,194.00
812330	R	8/17/2020	WAGENER-LUTZ, PAULA	\$ 1,867.40
812331	R	8/17/2020	WAHLSTROM, JASON	\$ 1,194.00
812332	R	8/17/2020	WALESCH, RYAN	\$ 1,194.00
812333	R	8/17/2020	WALLACE, SUSAN	\$ 1,194.00
812334	R	8/17/2020	WHITEHOUSE, LORA	\$ 1,867.40
812335	R	8/17/2020	WOLF, BETTE	\$ 1,194.00
812336	R	8/17/2020	WOMACK, MICHELLE	\$ 1,867.40
812337	R	8/17/2020	INSIGHT PUBLIC SECTOR, INC	\$ 109,975.51
812339	R	8/17/2020	RICOH USA, INC	\$ 3,038.88
812340	R	8/17/2020	SCHOOL HEALTH CORPORATION	\$ 206.84
812343	R	8/17/2020	THE RETROFIT COMPANIES, INC	\$ 9,609.72
812344	R	8/18/2020	H. BROOKS & CO.	\$ 2,949.56
812345	R	8/18/2020	HENNEPIN TECHNICAL COLLEGE	\$ 21,000.00
812346	R	8/18/2020	INSTRUMENTALIST AWARDS LLC	\$ 210.00
812347	R	8/18/2020	JOSTENS	\$ 390.00
812348	R	8/18/2020	ON SITE COMPANIES INC	\$ 446.75

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812349	R	8/18/2020	ST PAUL BEVERAGE SOLUTIONS, LLC	\$ 160.15
812350	R	8/18/2020	BOND TRUST SERVICES INC	\$ 1,425.00
812351	R	8/18/2020	COMPUTER EXPLORERS	\$ 2,108.00
812352	R	8/18/2020	DIMENSION STUDIO	\$ 83.00
812353	R	8/18/2020	DIVERSIFIED SNACK DISTRIBUTION	\$ 231.02
812355	R	8/18/2020	EAST SIDE JERSEY DAIRY, INC	\$ 3,676.61
812356	R	8/18/2020	GBR INTERPRETING AND TRANSLATION SERVICES	\$ 100.00
812358	R	8/18/2020	H. BROOKS & CO.	\$ 3,193.28
812359	R	8/18/2020	HI-TECH REFRIGERATION	\$ 4,100.69
812360	R	8/18/2020	HUDSON MAGIC, LLC	\$ 387.00
812361	R	8/18/2020	MN DEPT LABOR & INDUSTRY	\$ 300.00
812362	R	8/18/2020	MN STATE HIGH SCHOOL LEAGUE	\$ 7,852.00
812363	R	8/18/2020	ON SITE COMPANIES INC	\$ 491.00
812366	R	8/18/2020	PAN-O-GOLD BAKING CO	\$ 995.43
812367	R	8/18/2020	SKYLAB GLASS ARTS	\$ 2,025.00
812368	R	8/18/2020	SNA	\$ 17.00
812370	R	8/18/2020	ST PAUL BEVERAGE SOLUTIONS, LLC	\$ 787.08
812371	R	8/18/2020	TRIO SUPPLY CO	\$ 1,003.39
812376	R	8/18/2020	UPPER LAKES FOODS, INC.	\$ 28,164.25
812377	R	8/18/2020	US BANK TRUST N.A.	\$ 2,900.00
812378	R	8/18/2020	WELLBEATS, INC	\$ 723.14
812379	R	8/18/2020	WRITE KEYS 2 CONSULTING, LLC	\$ 3,900.00
812380	R	8/18/2020	HENRICKSEN AND COMPANY, INC	\$ 15,419.18
812381	R	8/18/2020	JULIUS B. NELSON & SON, INC.	\$ 2,930.00
812383	R	8/18/2020	KFI ENGINEERS, PC	\$ 56,344.66
812385	R	8/18/2020	KRAUS-ANDERSON CONSTRUCTION COMPANY	\$ 340,996.43
812386	R	8/18/2020	LVC COMPANIES INC	\$ 25,442.50
812387	R	8/18/2020	MIDLAND NURSERY INC.	\$ 17,810.00
812389	R	8/18/2020	ROOF SPEC INC	\$ 20,786.45
812392	R	8/18/2020	SHERWIN WILLIAMS	\$ 976.99
812393	R	8/18/2020	SONUS INTERIORS INC	\$ 3,535.00
812394	R	8/18/2020	TWIN CITY GARAGE DOOR CO	\$ 123,835.00
812395	R	8/18/2020	VIKING AUTOMATIC SPRINKLER CO	\$ 250.00
812396	R	8/18/2020	ABLENET INC	\$ 8,143.00
812396	R	8/18/2020	ABLENET INC	\$ 8,143.00
812396	V	8/18/2020	ABLENET INC	\$ (8,143.00)
812397	R	8/18/2020	ADAMS PEST CONTROL - MAIN	\$ 40.00
812397	R	8/18/2020	ADAMS PEST CONTROL - MAIN	\$ 40.00
812397	V	8/18/2020	ADAMS PEST CONTROL - MAIN	\$ (40.00)
812398	R	8/18/2020	APOLLO PUBLISHING LLC	\$ 1,519.64
812398	R	8/18/2020	APOLLO PUBLISHING LLC	\$ 1,519.64
812398	V	8/18/2020	APOLLO PUBLISHING LLC	\$ (1,519.64)
812399	R	8/18/2020	APPLE COMPUTER INC	\$ 2,247.00
812399	R	8/18/2020	APPLE COMPUTER INC	\$ 2,247.00
812399	V	8/18/2020	APPLE COMPUTER INC	\$ (2,247.00)
812400	R	8/18/2020	BROADWAY RENTAL EQUIPMENT CO.	\$ 1,725.00
812400	R	8/18/2020	BROADWAY RENTAL EQUIPMENT CO.	\$ 1,725.00

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812400	V	8/18/2020	BROADWAY RENTAL EQUIPMENT CO.	\$ (1,725.00)
812403	R	8/18/2020	CDW GOVERNMENT	\$ 11,527.75
812403	R	8/18/2020	CDW GOVERNMENT	\$ 11,527.75
812403	V	8/18/2020	CDW GOVERNMENT	\$ (11,527.75)
812404	R	8/18/2020	CMI CONSTRUCTION MIDWEST INC	\$ 810.00
812404	R	8/18/2020	CMI CONSTRUCTION MIDWEST INC	\$ 810.00
812404	V	8/18/2020	CMI CONSTRUCTION MIDWEST INC	\$ (810.00)
812405	R	8/18/2020	CONTINENTAL CLAY COMPANY	\$ 350.22
812405	R	8/18/2020	CONTINENTAL CLAY COMPANY	\$ 350.22
812405	V	8/18/2020	CONTINENTAL CLAY COMPANY	\$ (350.22)
812406	R	8/18/2020	DK CONCRETE, LLC	\$ 22,650.00
812406	R	8/18/2020	DK CONCRETE, LLC	\$ 22,650.00
812406	V	8/18/2020	DK CONCRETE, LLC	\$ (22,650.00)
812407	R	8/18/2020	ECM PUBLISHERS, INC.	\$ 56.96
812407	R	8/18/2020	ECM PUBLISHERS, INC.	\$ 56.96
812407	V	8/18/2020	ECM PUBLISHERS, INC.	\$ (56.96)
812408	R	8/18/2020	GOODIN COMPANY	\$ 471.77
812408	R	8/18/2020	GOODIN COMPANY	\$ 471.77
812408	V	8/18/2020	GOODIN COMPANY	\$ (471.77)
812409	R	8/18/2020	GROTH MUSIC CO	\$ 309.60
812409	R	8/18/2020	GROTH MUSIC CO	\$ 309.60
812409	V	8/18/2020	GROTH MUSIC CO	\$ (309.60)
812410	R	8/18/2020	HIRSHFIELD'S PAINT	\$ 1,025.76
812410	R	8/18/2020	HIRSHFIELD'S PAINT	\$ 1,025.76
812410	V	8/18/2020	HIRSHFIELD'S PAINT	\$ (1,025.76)
812411	R	8/18/2020	HOLDAHL COMPANY	\$ 33.42
812411	R	8/18/2020	HOLDAHL COMPANY	\$ 33.42
812411	V	8/18/2020	HOLDAHL COMPANY	\$ (33.42)
812412	R	8/18/2020	HOUGHTON MIFFLIN HARCOURT PUBLISHING	\$ 107,936.72
812412	R	8/18/2020	HOUGHTON MIFFLIN HARCOURT PUBLISHING	\$ 107,936.72
812412	V	8/18/2020	HOUGHTON MIFFLIN HARCOURT PUBLISHING	\$ (107,936.72)
812413	R	8/18/2020	IDENTITY AUTOMATION, LP	\$ 10,880.00
812413	R	8/18/2020	IDENTITY AUTOMATION, LP	\$ 10,880.00
812413	V	8/18/2020	IDENTITY AUTOMATION, LP	\$ (10,880.00)
812414	R	8/18/2020	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	\$ 2,698.53
812414	R	8/18/2020	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	\$ 2,698.53
812414	V	8/18/2020	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	\$ (2,698.53)
812415	R	8/18/2020	LEARNING A-Z	\$ 2,518.80
812415	R	8/18/2020	LEARNING A-Z	\$ 2,518.80
812415	V	8/18/2020	LEARNING A-Z	\$ (2,518.80)
812416	R	8/18/2020	LOYOLA PRESS	\$ 163.44
812416	R	8/18/2020	LOYOLA PRESS	\$ 163.44
812416	V	8/18/2020	LOYOLA PRESS	\$ (163.44)
812416	V	8/18/2020	LOYOLA PRESS	\$ (163.44)
812418	R	8/18/2020	LVC COMPANIES INC	\$ 1,320.00
812418	R	8/18/2020	LVC COMPANIES INC	\$ 1,320.00
812418	V	8/18/2020	LVC COMPANIES INC	\$ (1,320.00)

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812419	R	8/18/2020	MACKIN EDUCATIONAL RESOURCES	\$ 323.40
812419	R	8/18/2020	MACKIN EDUCATIONAL RESOURCES	\$ 323.40
812419	V	8/18/2020	MACKIN EDUCATIONAL RESOURCES	\$ (323.40)
812420	R	8/18/2020	MEDCO SUPPLY COMPANY	\$ 1,445.60
812420	R	8/18/2020	MEDCO SUPPLY COMPANY	\$ 1,445.60
812420	V	8/18/2020	MEDCO SUPPLY COMPANY	\$ (1,445.60)
812421	R	8/18/2020	METRO ECSU	\$ 3,050.00
812421	R	8/18/2020	METRO ECSU	\$ 3,050.00
812421	V	8/18/2020	METRO ECSU	\$ (3,050.00)
812422	R	8/18/2020	MIDLAND NURSERY INC.	\$ 237.50
812422	R	8/18/2020	MIDLAND NURSERY INC.	\$ 237.50
812422	V	8/18/2020	MIDLAND NURSERY INC.	\$ (237.50)
812423	R	8/18/2020	MIDWEST PLAYSCAPES INC	\$ 1,090.00
812423	R	8/18/2020	MIDWEST PLAYSCAPES INC	\$ 1,090.00
812423	V	8/18/2020	MIDWEST PLAYSCAPES INC	\$ (1,090.00)
812424	R	8/18/2020	MTI DISTRIBUTING CO	\$ 88.30
812424	R	8/18/2020	MTI DISTRIBUTING CO	\$ 88.30
812424	V	8/18/2020	MTI DISTRIBUTING CO	\$ (88.30)
812425	R	8/18/2020	NAC MECHANICAL & ELECTRICAL SERV	\$ 2,175.61
812425	R	8/18/2020	NAC MECHANICAL & ELECTRICAL SERV	\$ 2,175.61
812425	V	8/18/2020	NAC MECHANICAL & ELECTRICAL SERV	\$ (2,175.61)
812426	R	8/18/2020	NEO ELECTRICAL SOLUTIONS, LLC	\$ 5,000.00
812426	R	8/18/2020	NEO ELECTRICAL SOLUTIONS, LLC	\$ 5,000.00
812426	V	8/18/2020	NEO ELECTRICAL SOLUTIONS, LLC	\$ (5,000.00)
812427	R	8/18/2020	NOKOMIS SHOE SHOP	\$ 199.95
812427	R	8/18/2020	NOKOMIS SHOE SHOP	\$ 199.95
812427	V	8/18/2020	NOKOMIS SHOE SHOP	\$ (199.95)
812428	R	8/18/2020	O'REILLY AUTOMOTIVE, INC	\$ 135.82
812428	R	8/18/2020	O'REILLY AUTOMOTIVE, INC	\$ 135.82
812428	V	8/18/2020	O'REILLY AUTOMOTIVE, INC	\$ (135.82)
812429	R	8/18/2020	OVERHEAD DOOR CO - NORTHLAND	\$ 469.90
812429	R	8/18/2020	OVERHEAD DOOR CO - NORTHLAND	\$ 469.90
812429	V	8/18/2020	OVERHEAD DOOR CO - NORTHLAND	\$ (469.90)
812431	R	8/18/2020	RICOH USA, INC	\$ 598.43
812431	R	8/18/2020	RICOH USA, INC	\$ 598.43
812431	V	8/18/2020	RICOH USA, INC	\$ (598.43)
812432	R	8/18/2020	SCHOOL HEALTH CORPORATION	\$ 704.56
812432	R	8/18/2020	SCHOOL HEALTH CORPORATION	\$ 704.56
812432	V	8/18/2020	SCHOOL HEALTH CORPORATION	\$ (704.56)
812434	R	8/18/2020	STAPLES ADVANTAGE	\$ 490.42
812434	R	8/18/2020	STAPLES ADVANTAGE	\$ 490.42
812434	V	8/18/2020	STAPLES ADVANTAGE	\$ (490.42)
812435	R	8/18/2020	TGK AUTOMOTIVE OF CRYSTAL INC.	\$ 379.87
812435	R	8/18/2020	TGK AUTOMOTIVE OF CRYSTAL INC.	\$ 379.87
812435	V	8/18/2020	TGK AUTOMOTIVE OF CRYSTAL INC.	\$ (379.87)
812436	R	8/18/2020	THE RETROFIT COMPANIES, INC	\$ 155.62
812436	R	8/18/2020	THE RETROFIT COMPANIES, INC	\$ 155.62

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812436	V	8/18/2020	THE RETROFIT COMPANIES, INC	\$ (155.62)
812437	R	8/18/2020	TIERNEY BROTHERS INC	\$ 17,592.54
812437	R	8/18/2020	TIERNEY BROTHERS INC	\$ 17,592.54
812437	V	8/18/2020	TIERNEY BROTHERS INC	\$ (17,592.54)
812438	R	8/18/2020	TIMESAVERS INC	\$ 1,056.11
812438	R	8/18/2020	TIMESAVERS INC	\$ 1,056.11
812438	V	8/18/2020	TIMESAVERS INC	\$ (1,056.11)
812439	R	8/18/2020	TRUGREEN PROCESSING CENTER	\$ 2,170.00
812439	R	8/18/2020	TRUGREEN PROCESSING CENTER	\$ 2,170.00
812439	V	8/18/2020	TRUGREEN PROCESSING CENTER	\$ (2,170.00)
812440	R	8/18/2020	ULINE	\$ 1,109.28
812440	R	8/18/2020	ULINE	\$ 1,109.28
812440	V	8/18/2020	ULINE	\$ (1,109.28)
812441	R	8/18/2020	UNITED PARCEL SERVICE	\$ 124.00
812441	R	8/18/2020	UNITED PARCEL SERVICE	\$ 124.00
812441	V	8/18/2020	UNITED PARCEL SERVICE	\$ (124.00)
812442	R	8/18/2020	VIKING AUTOMATIC SPRINKLER CO	\$ 4,465.00
812442	R	8/18/2020	VIKING AUTOMATIC SPRINKLER CO	\$ 4,465.00
812442	V	8/18/2020	VIKING AUTOMATIC SPRINKLER CO	\$ (4,465.00)
812443	R	8/18/2020	HTWE, KOKO	\$ 1,194.00
812444	R	8/18/2020	ISD #281	\$ 3,500.00
812445	S	8/18/2020	ISD #281	\$ 3,000.00
812446	R	8/18/2020	T-MOBILE	\$ 3,056.60
812447	R	8/18/2020	CITY OF CRYSTAL - ACCOUNTS RECEIVABLE	\$ 10,305.60
812448	R	8/18/2020	CITY OF NEW HOPE	\$ 33,102.84
812449	R	8/18/2020	CITY OF ROBBINSDALE	\$ 16,145.44
812450	R	8/18/2020	LIBERTY MUTUAL GROUP INC	\$ 109,997.79
812451	R	8/18/2020	LOYOLA PRESS	\$ 163.44
812452	R	8/19/2020	COLLABORATIVE STUDENT TRANSPORTATION OF MINNE	\$ 132,860.27
812452	V	8/19/2020	COLLABORATIVE STUDENT TRANSPORTATION OF MINNE	\$ (132,860.27)
812453	R	8/19/2020	CENTERPOINT ENERGY	\$ 3,194.84
812454	R	8/19/2020	CITY OF NEW HOPE	\$ 200.00
812455	R	8/19/2020	CITY OF ROBBINSDALE	\$ 4,813.88
812456	R	8/19/2020	QM QUALITY MATTERS INC	\$ 795.00
812457	R	8/25/2020	ACE ELECTRICAL CONTRACTORS, INC	\$ 109,972.00
812458	R	8/25/2020	MAERTENS-BRENNY CONSTRUCTION CO.	\$ 25,726.00
812459	R	8/25/2020	MASTER MECHANICAL INC	\$ 59,443.40
812460	R	8/25/2020	MINNESOTA ROADWAYS CO	\$ 33,203.63
812461	R	8/25/2020	UNITED STATES MECHANICAL INCORPORATED	\$ 132,569.02
812462	R	8/25/2020	ACE ELECTRICAL CONTRACTORS, INC	\$ 144,685.00
812463	R	8/25/2020	ACOUSTICS ASSOCIATES INC	\$ 71,250.00
812464	R	8/25/2020	BERWALD ROOFING CO., INC	\$ 93,046.80
812465	R	8/25/2020	CENTRAL ROOFING INC.	\$ 120,389.98
812466	R	8/25/2020	EBERT CONSTRUCTION	\$ 272,058.64
812467	R	8/25/2020	GENERAL SHEET METAL COMPANY, LLC	\$ 306,752.00
812468	R	8/25/2020	GUNNAR ELECTRIC, INC	\$ 510,376.00
812469	R	8/25/2020	MAERTENS-BRENNY CONSTRUCTION CO.	\$ 60,763.90

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812470	R	8/25/2020	MINNESOTA ROADWAYS CO	\$ 213,080.50
812471	R	8/25/2020	NEO ELECTRICAL SOLUTIONS, LLC	\$ 32,300.00
812472	R	8/25/2020	OLSEN FIRE PROTECTION	\$ 41,562.50
812473	R	8/25/2020	UNITED STATES MECHANICAL INCORPORATED	\$ 49,932.00
812474	R	8/25/2020	SCHOOL SERVICE EMPLOYEES	\$ 2,510.84
812475	R	8/25/2020	ANDERSON, CHRISTAL	\$ 103.05
812476	R	8/25/2020	BANCROFT, JUSTIN	\$ 25.77
812477	R	8/25/2020	CORBETT, KATERIA	\$ 59.80
812478	R	8/25/2020	DAY, MICHAEL	\$ 320.15
812479	R	8/25/2020	GARCIA, NATASHA	\$ 47.90
812480	R	8/25/2020	GUYE, KELVIN	\$ 55.35
812481	R	8/25/2020	HAGEN, JULIE	\$ 29.95
812482	R	8/25/2020	HERNESS, CARI	\$ 87.65
812483	R	8/25/2020	JUAIRE, NANCY	\$ 81.30
812484	R	8/25/2020	LOIDOLT, DENISE	\$ 58.65
812485	R	8/25/2020	MCCOY, BRENDA	\$ 103.40
812486	R	8/25/2020	MOORE, INDIA	\$ 64.70
812487	R	8/25/2020	NYQUIST, FREDERICK	\$ 78.60
812488	R	8/25/2020	PATEL, NEELA	\$ 66.95
812489	R	8/25/2020	SERBER, DAVID	\$ 65.00
812490	R	8/25/2020	TORREY, MICHELLE	\$ 50.25
812491	R	8/25/2020	VILLA, SAMUEL	\$ 313.15
812492	R	8/25/2020	VOGSLAND, REBECCA	\$ 96.25
812493	R	8/25/2020	VOIGT, SHELLY	\$ 108.90
812494	R	8/26/2020	ACCELERATE LEARNING INC	\$ 1,264.00
812499	R	8/26/2020	ADAMS PEST CONTROL - MAIN	\$ 825.00
812500	R	8/26/2020	CDW GOVERNMENT	\$ 9,750.00
812501	R	8/26/2020	CEL PUBLIC RELATIONS INC	\$ 3,300.00
812502	R	8/26/2020	DELL MARKETING L.P.	\$ 1,966.35
812503	R	8/26/2020	FLYNN MIDWEST LP	\$ 558.00
812504	R	8/26/2020	GOODIN COMPANY	\$ 167.51
812505	R	8/26/2020	GRAINGER	\$ 470.60
812506	R	8/26/2020	GROTH MUSIC CO	\$ 19.50
812507	R	8/26/2020	HENRY SCHEIN, INC	\$ 952.50
812511	R	8/26/2020	HILLYARD INC - MINNEAPOLIS	\$ 76,579.74
812512	R	8/26/2020	HORIZON COMMERCIAL POOL SUPPLY	\$ 1,057.50
812513	R	8/26/2020	HOUGHTON MIFFLIN HARCOURT PUBLISHING	\$ 7,077.52
812515	R	8/26/2020	INSPEC INC	\$ 8,500.00
812516	R	8/26/2020	JEFF'S S.O.S. DRAIN & SEWER	\$ 620.00
812518	R	8/26/2020	JOHNSON CONTROLS FIRE PROTECTION LP	\$ 2,352.00
812519	R	8/26/2020	LOYOLA PRESS	\$ 762.45
812520	R	8/26/2020	MACKIN EDUCATIONAL RESOURCES	\$ 1,918.84
812521	R	8/26/2020	MAVO SYSTEMS	\$ 571.20
812521	V	8/26/2020	MAVO SYSTEMS	\$ (571.20)
812522	R	8/26/2020	MENARDS	\$ 65.98
812523	R	8/26/2020	MICROSOFT CORPORATION	\$ 5,034.91
812524	R	8/26/2020	MINNETONKA TENNIS CLUB	\$ 789.50

**Robbinsdale Area Schools
Board Disbursement Report
August 1, 2020 - August 31, 2020**

812526	R	8/26/2020	NEO ELECTRICAL SOLUTIONS, LLC	\$ 4,259.57
812527	R	8/26/2020	NORTHLAND MECHANICAL CONTRACTORS, INC.	\$ 480.00
812528	R	8/26/2020	QUICKSILVER EXPRESS COURIER	\$ 63.93
812529	R	8/26/2020	RICOH USA INC	\$ 102.71
812531	R	8/26/2020	RICOH USA, INC	\$ 190.13
812532	R	8/26/2020	SCHOOL HEALTH CORPORATION	\$ 16.35
812533	R	8/26/2020	SCHOOL SPECIALTY INC	\$ 1,571.48
812533	V	8/26/2020	SCHOOL SPECIALTY INC	\$ (1,571.48)
812534	R	8/26/2020	SIGNATURE MECHANICAL, INC	\$ 620.00
812535	R	8/26/2020	STAGES THEATRE CO	\$ 37,714.00
812538	R	8/26/2020	STAPLES ADVANTAGE	\$ 2,553.62
812539	R	8/26/2020	STIER, JEFFERY	\$ 30,660.56
812540	R	8/26/2020	THE RETROFIT COMPANIES, INC	\$ 2,317.25
812542	R	8/26/2020	TRANE US INC	\$ 4,031.97
812543	R	8/26/2020	TURNITIN, LLC	\$ 10,270.00
812544	R	8/26/2020	TWIN CITY GARAGE DOOR CO	\$ 710.00
812547	R	8/26/2020	UHL COMPANY	\$ 7,015.88
812548	R	8/26/2020	UNIVERSITY OF MINNESOTA	\$ 1,650.00
812549	R	8/26/2020	ADAMS, NEQUISHA	\$ 484.59
812550	R	8/26/2020	CAMPBELL, MICHAEL	\$ 55.58
812551	R	8/26/2020	CARLSON, LEAH	\$ 469.53
812552	R	8/26/2020	GISVOLD, MARNA	\$ 1,179.91
812553	R	8/26/2020	HENDERSON, SCOTT	\$ 469.53
812554	R	8/26/2020	JAYNE, MICHELLE	\$ 1,420.76
812555	R	8/26/2020	JOHNSON, SCOTT & ERIN	\$ 710.38
812556	R	8/26/2020	KARNICK, MELISSA	\$ 713.27
812557	R	8/26/2020	MONNER, SARAH	\$ 710.38
812558	R	8/26/2020	NGUYEN, TUNG	\$ 469.53
812559	R	8/26/2020	ODELL, HEATHER	\$ 484.59
812560	R	8/26/2020	ONSERIO, JAMES	\$ 933.05
812561	R	8/26/2020	PADILLA, TESLA	\$ 710.38
812562	R	8/26/2020	Panora, Manuel	\$ 710.38
812563	R	8/26/2020	PAPENFUSS, STACEY	\$ 484.59
812564	R	8/26/2020	PETERSON, ROBIN	\$ 1,420.76
812565	R	8/26/2020	ROTH-UNZICKER, ELLYN	\$ 168.48
812566	R	8/26/2020	RUSSELL, LEANNE	\$ 710.38
812567	R	8/26/2020	RYBERG, JIM	\$ 710.38
812568	R	8/26/2020	SCHWARTZ, DUWANNA	\$ 710.38
812569	R	8/26/2020	SHAW, ADAM	\$ 484.59
812570	R	8/26/2020	SHERRY, KATHLEEN	\$ 710.38
812571	R	8/26/2020	STANG, THERESA	\$ 469.53
812572	R	8/26/2020	THAO, KONOU	\$ 695.33
812573	R	8/26/2020	THOMAS, STEPHANIE	\$ 1,179.91
812574	R	8/26/2020	TOUTGE, BRIAN	\$ 710.38
812575	R	8/26/2020	VANSISTINE, JANALEE	\$ 710.38
812576	R	8/26/2020	WEIDEMANN, TIFFANY	\$ 522.22
812577	R	8/26/2020	MAVO SYSTEMS	\$ 571.00

**Robbinsdale Area Schools
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August 1, 2020 - August 31, 2020**

812578	R	8/26/2020	SCHOOL SPECIALTY INC	\$ 1,571.48
812579	R	8/26/2020	CALIFORNIA STATE DISBURSEMENT UNIT	\$ 69.23
812580	R	8/26/2020	EDUCATION MINNESOTA	\$ 4.00
812581	R	8/26/2020	FLORIDA STATE DISBURSEMENT UNIT	\$ 262.77
812582	R	8/26/2020	GREGORY A. BURRELL	\$ 280.62
812583	R	8/26/2020	MISSISSIPPI DEPART OF HUMAN SERVICES	\$ 254.79
812584	R	8/26/2020	MN CHILD SUPPORT PAYMENT CTR	\$ 1,164.25
812585	R	8/26/2020	SCHOOL SERVICE EMPLOYEES	\$ 17.00
812586	R	8/26/2020	STATE DISBURSEMENT UNIT	\$ 369.23
812587	R	8/26/2020	TRUST POINT INC.	\$ 4,088.31
812588	R	8/26/2020	WI SCTF	\$ 181.38
812589	R	8/26/2020	ATMOSHPERE COMMERCIAL INTERIORS, LLC	\$ 700.00
812590	R	8/27/2020	BRAUN INTERTEC CORPORATION	\$ 2,387.85
812591	R	8/27/2020	CORPORATE INSTALLATIONS LLC	\$ 9,716.00
812594	R	8/27/2020	INSPEC INC	\$ 13,975.00
812596	R	8/27/2020	KFI ENGINEERS, PC	\$ 27,068.52
812597	R	8/27/2020	LVC COMPANIES INC	\$ 2,950.00
812598	R	8/27/2020	NEO ELECTRICAL SOLUTIONS, LLC	\$ 14,030.59
812599	R	8/27/2020	SHERWIN WILLIAMS	\$ 1,108.30
812600	R	8/27/2020	TIERNEY BROTHERS INC	\$ 11,613.00
812601	R	8/27/2020	WTG	\$ 8,915.00
812602	R	8/27/2020	ZAHL EQUIPMENT CO	\$ 9,449.00
812603	R	8/27/2020	ABDI, ALEMAYEHU	\$ 493.38
812604	R	8/27/2020	AKINRINADE, BOLAKALE	\$ 743.38
812605	R	8/27/2020	ALLEN, LINDA	\$ 493.38
812606	R	8/27/2020	ALTAMIRANO, PEDRO	\$ 493.38
812607	R	8/27/2020	ASTA, BERHANE	\$ 743.38
812608	R	8/27/2020	BEARDSLEY, SCOTT	\$ 743.38
812609	R	8/27/2020	BORISEVICH, LORRY	\$ 743.38
812610	R	8/27/2020	BROWN, DUSTIN	\$ 743.38
812611	R	8/27/2020	Bruns, Pamela	\$ 743.38
812612	R	8/27/2020	BRYANT, KEITH	\$ 743.38
812613	R	8/27/2020	BRYNTESON, SARAH	\$ 743.38
812614	R	8/27/2020	COOK, STEPHANIE	\$ 865.07
812615	R	8/27/2020	DAVIS, TYONA	\$ 743.38
812616	R	8/27/2020	DEGROOT, SCOTT	\$ 743.38
812617	R	8/27/2020	ERICKSON, CARL	\$ 543.38
812618	R	8/27/2020	ERICKSON, SARAH	\$ 443.38
812619	R	8/27/2020	FOURNIER, DANIEL SR	\$ 743.38
812620	R	8/27/2020	FULTON, BARBARA	\$ 743.38
812621	R	8/27/2020	GAYDEN, EUROPE	\$ 543.38
812622	R	8/27/2020	GOOSELAW, JILL	\$ 743.38
812623	R	8/27/2020	HARMS, HOLLY	\$ 1,486.76
812624	R	8/27/2020	HATHAWAY-WESTLING, BEN	\$ 743.38
812625	R	8/27/2020	HENNEN, ANNE	\$ 493.38
812626	R	8/27/2020	HOLLANDER, JENNIFER	\$ 1,015.07
812627	R	8/27/2020	HORGAN, JEFFREY	\$ 743.38

**Robbinsdale Area Schools
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August 1, 2020 - August 31, 2020**

812628	R	8/27/2020	KAROL, GAYLE	\$ 493.38
812629	R	8/27/2020	KLAPHAKE, DAMON	\$ 743.38
812630	R	8/27/2020	KOSLOSKI, PAUL	\$ 743.38
812631	R	8/27/2020	KUBLY, ANDREW	\$ 743.38
812632	R	8/27/2020	LAMOTHE, MICHAEL	\$ 743.38
812633	R	8/27/2020	MADSON, KATE	\$ 493.38
812634	R	8/27/2020	MCGANNON, TRISTIN	\$ 743.38
812635	R	8/27/2020	MCPIKE, SHARITA	\$ 493.38
812636	R	8/27/2020	MOORE, KARI	\$ 293.38
812637	R	8/27/2020	NORFUL, KENYATA	\$ 743.38
812638	R	8/27/2020	Nourie, Jill	\$ 743.38
812639	R	8/27/2020	REJSA, REID	\$ 1,115.07
812640	R	8/27/2020	REVIE, ALEXANDRA	\$ 743.38
812641	R	8/27/2020	RUDDY, DEANNA	\$ 687.03
812642	R	8/27/2020	SADDLER, MARC	\$ 743.38
812643	R	8/27/2020	SCHNEIDER, MICHELLE	\$ 743.38
812644	R	8/27/2020	SHIMA, SARA	\$ 743.38
812645	R	8/27/2020	SKOGLUND, CHRISTINA	\$ 865.07
812646	R	8/27/2020	SNAPKO, ELLEN	\$ 1,115.07
812647	R	8/27/2020	STROMBERG, JAMI	\$ 1,486.76
812648	R	8/27/2020	THOMAS, STEPHANIE	\$ 665.07
812649	R	8/27/2020	TOURTELOTTE, BRANDON	\$ 493.38
812650	R	8/27/2020	VARHOL, SHANE	\$ 743.38
812651	R	8/27/2020	WYTASKE, AMBER	\$ 743.38
812652	R	8/27/2020	TARTAN WRESTLING BOOSTER CLUB	\$ 200.00
812659	R	8/27/2020	RICOH USA INC	\$ 14,356.88
812660	R	8/27/2020	CITY OF GOLDEN VALLEY	\$ 20,611.25
812661	R	8/27/2020	CLINICARE CORPORATION	\$ 2,774.95
812662	R	8/27/2020	ISD#2071 LAKE CRYSTAL WELLCOME MEMORIAL SCHOO	\$ 4,636.94
812663	R	8/27/2020	ISD 535 ROCHESTER PUBLIC SCHOOLS	\$ 2,080.20
812664	R	8/27/2020	ISD #709, DULUTH PUBLIC SCHOOLS	\$ 14,737.02
812665	R	8/27/2020	ISD #917,INTERMEDIATE DISTRICT	\$ 2,375.73
812666	R	8/27/2020	BIFFS, INC.	\$ 734.11
812667	R	8/27/2020	BJORKLUND, ROBERT	\$ 290.00
812669	R	8/27/2020	ISD 287	\$ 175,576.18
812670	R	8/27/2020	LIFETIME FITNESS	\$ 4,050.00
812671	R	8/27/2020	MCDOWELL AGENCY (THE)	\$ 1,291.50
812672	R	8/27/2020	NEW DOMINION SCHOOL	\$ 2,476.90
812673	R	8/27/2020	OFFICE OF MN IT SERVICES	\$ 496.23
812674	R	8/27/2020	ROBBINSDALE CHAMBER OF COMMERC	\$ 125.00
812798	S	8/24/2020	ISD #281	\$ 3,500.00
812799	R	8/24/2020	ISD #281	\$ 3,000.00
202000027	W	8/6/2020	COMMISSIONER OF REVENUE REF #	\$ 38,905.68
202000028	W	8/3/2020	INTERNAL REVENUE SERVICE REF #	\$ 167,572.40
202000029	W	8/13/2020	MN TEACHERS RETIREMENT ASSOC	\$ 49,813.52
202000031	W	8/3/2020	EDUCATORS BENEFIT CONSULTANTS, LLC.	\$ 46,739.95
202000037	W	8/13/2020	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	\$ 84,823.82

**Robbinsdale Area Schools
Board Disbursement Report
August 1, 2020 - August 31, 2020**

202000039	W	8/20/2020	COMMISSIONER OF REVENUE REF #	\$ 43,705.28
202000040	W	8/17/2020	INTERNAL REVENUE SERVICE REF #	\$ 184,714.18
202000043	W	8/17/2020	EDUCATORS BENEFIT CONSULTANTS, LLC.	\$ 58,020.89
202000044	W	8/13/2020	ISD#281: FLEX BENEFITS	\$ 5,335.97
202000045	W	8/13/2020	AMERIFLEX	\$ 2,887.73
202000046	W	8/13/2020	I S D # 281 - PAYROLL ACCT	\$ 783,807.74
202000049	W	8/27/2020	MN TEACHERS RETIREMENT ASSOC	\$ 64,136.84
202000087	W	8/27/2020	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	\$ 94,458.78
202000089	W	8/11/2020	XCEL ENERGY	\$ 52,637.01
202000090	W	8/24/2020	XCEL ENERGY	\$ 59,305.25
202000091	W	8/24/2020	XCEL ENERGY	\$ 32,720.02
202000093	W	8/31/2020	INTERNAL REVENUE SERVICE REF #	\$ 208,937.29
202000096	W	8/31/2020	EDUCATORS BENEFIT CONSULTANTS, LLC.	\$ 41,765.73
202000097	W	8/27/2020	ISD#281: FLEX BENEFITS	\$ 6,422.56
202000098	W	8/27/2020	AMERIFLEX	\$ 2,990.48
202000099	W	8/27/2020	I S D # 281 - PAYROLL ACCT	\$ 844,551.62
202000100	W	8/5/2020	HARRIS BANK	\$ 29,985.48
202000102	W	8/20/2020	ISD#281: FLEX BENEFITS	\$ 1,639,481.00
202000110	W	8/28/2020	XCEL ENERGY	\$ 12,993.77
202000111	W	8/28/2020	XCEL ENERGY	\$ 56,324.86
202000112	W	8/26/2020	XCEL ENERGY	\$ 12,117.16
202000123	W	8/7/2020	DELTA DENTAL	\$ 30,244.99
202000124	W	8/17/2020	DELTA DENTAL	\$ 26,271.23
202000125	W	8/20/2020	DELTA DENTAL	\$ 25,449.04
202000126	W	8/21/2020	DELTA DENTAL	\$ 31,427.43
202000127	W	8/20/2020	DELTA DENTAL	\$ 7,735.44
202000128	W	8/3/2020	PREFERRED ONE	\$ 263,350.63
202000129	W	8/13/2020	PREFERRED ONE	\$ 93,821.43
202000130	W	8/13/2020	PREFERRED ONE	\$ 409,034.54
202000131	W	8/17/2020	PREFERRED ONE	\$ 472,644.31
202000132	W	8/24/2020	PREFERRED ONE	\$ 402,376.60
202000133	W	8/31/2020	PREFERRED ONE	\$ 375,433.95
202000134	W	8/3/2020	AMERIFLEX	\$ 10,119.14
202000135	W	8/3/2020	AMERIFLEX	\$ 8,792.23
202000136	W	8/7/2020	AMERIFLEX	\$ 15,309.39
202000137	W	8/21/2020	AMERIFLEX	\$ 10,572.85
202000138	W	8/21/2020	AMERIFLEX	\$ 8,836.86
202000139	W	8/3/2020	AVIDIA BANK	\$ 2,742.92
202000140	W	8/25/2020	AVIDIA BANK	\$ 2,887.73
202000141	W	8/31/2020	AVIDIA BANK	\$ 2,990.48
202000149	W	8/10/2020	FEEPAY	\$ 1,600.00
202000150	W	8/10/2020	BANKCARD SERVICES WORLDWIDE	\$ 4,270.56
202000151	W	8/10/2020	BANKCARD SERVICES WORLDWIDE	\$ 1,352.40
202000152	W	8/11/2020	WELLS FARGO BROKERAGE SERV LLC	\$ 1,354.03
202000153	W	8/17/2020	VANCO SERVICES	\$ 23.95
202000154	W	8/14/2020	AMERIFLEX	\$ 4,213.55
202000155	W	8/14/2020	AMERIFLEX	\$ 4,234.70

**Robbinsdale Area Schools
Board Disbursement Report
August 1, 2020 - August 31, 2020**

202100011	A	8/11/2020	ROBB FEDERATION OF TEACHERS	\$ 1,056.17
202100012	A	8/11/2020	AFSCME COUNCIL 5	\$ 797.68
202100014	A	8/25/2020	METROPOLITAN LIFE INSURANCE COMPANY	\$ 48,863.59
202100015	A	8/25/2020	SUPERIOR VISION SERVICES, INC.	\$ 8,045.16
202100016	A	8/25/2020	COLLABORATIVE STUDENT TRANSPORTATION OF MINNE	\$ 132,860.27
202100017	A	8/25/2020	ROBB FEDERATION OF TEACHERS	\$ 905.04
202100018	A	8/25/2020	AFSCME COUNCIL 5	\$ 1,044.97
202100019	A	8/25/2020	ANTONSON, HEATHER	\$ 21.85
202100020	A	8/25/2020	Burckhardt, Candace	\$ 160.08
202100021	A	8/25/2020	HANCY, PAMELA	\$ 15.00
202100022	A	8/25/2020	MALIK, KATHLEEN	\$ 117.40
202100023	A	8/25/2020	TORKELSON, LAURA	\$ 73.40
202100024	A	8/25/2020	WINKELMAN, LORENA	\$ 113.93
				\$ 15,682,425.64

September 21, 2020

Contracts

<u>Item</u>	<u>Business</u>	<u>School/Program</u>	<u>Amount</u>	<u>Purpose</u>
1	Bakertilly Search and Staffing	Finance	\$78.75 per hour	Accounting consultant support September 14, 2020-TBD
2	Kemmetmueller Photography, Inc.	Districtwide	3,000	Virtual district opener video August-September, 2020
3	Maple Grove Hospital	ECFE	0	Parent and family educators visit rooms of families with new babies to share child development information and community resources. August 1, 2020-July 31, 2021
4	MHealth Fairview Clinical Programs	Secondary Sites	0	Chemical and Dual-Diagnosis student screens/assessments and referrals September 8, 2020-June 30, 2021
5	Minnesota State University-Mankato	Districtwide	\$207.25 4-6 week placement \$413.33 7-23 week placement	Student teaching agreement for the 2020-21 school year. Revenue to District.
6	Southwest Minnesota State University	Districtwide	\$207.25 4-6 week placement \$413.33 7-23 week placement	Student teaching agreement for the 2020-21 school year. Revenue to District.
7	SteriCylce	Districtwide Health Offices	\$135 per box	Biohazard wast pick-up on an on-call basis July 1, 2020-June 30, 2021
8	University of Minnesota	Special Education	150,000	To provide support in delivering high quality school psychological services by furnishing supervisor and team of graduate trainees to engage in systems consultation and direct services to support organizational needs to bolster learning, behavior and social-emotional development September 1, 2020-June 10, 2021



TO: Members of the School Board
 Dr. Stephanie Burrage, Interim Superintendent

FROM: Virginia Verbrugge, Assistant Director of Finance

DATE: September 21, 2020

RE: Consent Agenda: Approve Monthly Disbursements

RECOMMENDATION:

School Board approve the monthly disbursements for payroll, accounts payable, ACH and wire transfers.

The following is a summary of claims for the period between August 1 and 31, 2020. The detailed listing is available from the finance department.

	Fund	Disbursement Totals
01	General Fund	6,433,541.47
02	Food Service Fund	138,589.62
03	Transportation	550.34
04	Community Ed Fund	527,947.14
05	Capital fund	216,015.64
06	Building Fund	5,884,895.37
07	Debt Service Fund	4,325.00
08	Scholarship Fund	66,591.60
09	Technology Levy	271,397.85
20	Self Insurance Dental	121,128.13
22	Self Insurance Medical	2,017,443.48
47	OPEB Debt Service	-
50	Student Activity	-
	Total	15,682,425.64

QUESTIONS:

For questions please contact Molly Lopez at 763-504-8054 or Molly_Lopez@rdale.org

School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION:	Board Reports
ITEM:	8. Board Reports
COMMENTS BY:	David Boone, Chair

This section of the agenda provides an opportunity for Board members to update the community on school board-related work on committees or to make announcements of interest to the public.

Announcements | September 21, 2020

- Tuesday, September 22, 6:30 p.m.** Special Education Advisory Council (virtual)
- Wednesday, September 23, 9:30 a.m.** Interschool Council (virtual)
- Wednesday, September 30, 7:00 p.m.** League of Women Voters' School Board Candidate Forum
- Monday, October 5, 6:00 p.m.** School Board Business Meeting & Work Session
- Thursday, October 8, 6:30 p.m.** School Cross Subsidy Discussion with Paul Ferrin and Tom Melcher, MDE

Check out our district calendar on our website for more meeting details

School Board of Robbinsdale Area Schools

Regular Meeting – September 21, 2020

AGENDA SECTION: Adjournment
ITEM: 10. Adjournment
COMMENTS BY: David Boone, Board Chair

This agenda item will bring closure to the School Board Business meeting.

Recommended Action: Call the Business meeting to a close.

Adjournment – September 21, 2020

	Yes	No	Abstention
Helen Bassett _____	_____	_____	_____
David Boone _____	_____	_____	_____
Mike Herring _____	_____	_____	_____
Pam Lindberg _____	_____	_____	_____
Sam Sant _____	_____	_____	_____
Sherry Tyrrell _____	_____	_____	_____
John Vento _____	_____	_____	_____

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Time of Adjournment: _____