

Topic: School Board Regular Meeting
Time: Jun 15, 2020 07:00 PM Central Time (US and Canada)

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+13017158592,,96337553686# US (Germantown)

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+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
Meeting ID: 963 3755 3686

1. Call to Order and Roll Call - *Action - Roll Call Vote*
2. Acceptance of the Agenda - *Action - Roll Call Vote*
3. Special Report
 - A. Office of State Auditor Petition Report
4. Operations
 - A. Second Reading and Approval of Policy 533 - *Action - Roll Call Vote*
 - B. Second Reading and Approval of 2020-2021 Student Handbook Changes - *Action - Roll Call Vote*
 - C. Approval of 2020-2021 Resolution for Membership in the MSHSL - *Action - Roll Call Vote*
 - D. Approval of FY21 Preliminary Budget and Resolution - *Action - Roll Call Vote*
 - E. Approval of First Student and First Transportation Solutions Contract Addendums - *Action - Roll Call Vote*
 - F. Approval of Resolution Accepting Donations - *Action - Roll Call Vote*
 - G. Approval of Resolution for Establishing Dates for Filing Affidavits of Candidacy - *Action - Roll Call Vote*
 - H. Approval of Resolution Designating Polling Places for 2020 Election - *Action - Roll Call Vote*
 - I. Approval of Addition of June 22, 2020 Work Session - *Action - Roll Call Vote*
 - J. Approval of Moving June 16, 2020 Closed Session for Superintendent Evaluation, pursuant to M.S. 13D.05, Subd. 3(a), to June 22, 2020 - *Action - Roll Call Vote*
 - K. Approval of Addition of Closed Session, pursuant to M.S. 13D.05, Subd.3(b), immediately following June 15, 2020 Regular Meeting for a legal opinion - *Action - Roll Call Vote*
5. Consent Agenda - *Action - Roll Call Vote*
 - A. Administrative
 - B. Personnel Matters
 1. Approval of Q-Comp Annual Report
 2. Tentative Agreements
 3. Other Personnel Items

C. Financial Matters

1. Disbursements

2. Annual Renewals, Designations, and Authorizations

3. Other Finance Items

6. Board Reports

7. Announcements

8. Adjournment - *Action - Roll Call Vote*

School Board of Robbinsdale Area Schools
Regular Meeting - June 15, 2020

AGENDA SECTION: Call to Order

ITEM: Roll Call Attendance

| | PRESENT | ABSENT |
|--------------------------------|----------------|---------------|
| Helen Bassett | _____ | _____ |
| David Boone | _____ | _____ |
| Mike Herring | _____ | _____ |
| Pam Lindberg | _____ | _____ |
| Sam Sant | _____ | _____ |
| Sherry Tyrrell | _____ | _____ |
| John Vento | _____ | _____ |
| Carlton D. Jenkins, ex-officio | _____ | _____ |

Individual focus. Infinite potential.

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Acceptance of Agenda
ITEM: 2. Acceptance of Agenda
COMMENTS BY: David Boone, Board Chair

Recommended Action: Approve full agenda as presented.

Roll Call Vote: Acceptance of Agenda – June 15, 2020

| | Yes | No | Abstention |
|----------------------|-------|-------|------------|
| Helen Bassett _____ | _____ | _____ | _____ |
| David Boone _____ | _____ | _____ | _____ |
| Mike Herring _____ | _____ | _____ | _____ |
| Pam Lindberg _____ | _____ | _____ | _____ |
| Sam Sant _____ | _____ | _____ | _____ |
| Sherry Tyrrell _____ | _____ | _____ | _____ |
| John Vento _____ | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____ 4 _____

Individual focus. Infinite potential.

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Special Report

ITEM: 3A. Office of State Auditor Petition Report

COMMENTS BY:

Julie Blaha, State Auditor
Rick Pietrick, Office of the State Auditor, Audit Staff
Karen Capistran, Office of the State Auditor, Audit Staff
Juli Mader, Office of the State Auditor, Audit Staff
David Kenney, Office of the State Auditor, Legal Counsel
Mark Kerr, Office of the State Auditor, Legal Counsel

The School Board and Superintendent will hear the Office of State Auditor Petition Report.

ROBBINSDALE ISD 281 PETITION AUDIT SUMMARY

Presented by State Auditor Julie Blaha, Audit Supervisor Rick Pietrick,
Auditor Karen Capistran, and Auditor Julie Mader,



Introduction

WHAT WE LOOKED AT AND WHY WE LOOKED AT IT

- The Office of the State Auditor (OSA) was petitioned by eligible voters of the Robbinsdale Area Schools District to look at 17 areas of concern between July 1, 2015, and March 31, 2019.

WHAT WE FOUND

- We reported on the areas of concern to the petitioners and for 9 of the 17 areas reviewed, the OSA made recommendations for improvements. Below are summaries of the requests and responses or recommendations for each area.

What is an Audit?

The value and merit of an audit is that it is **objective** and targeted at testing issues against an **established standard**.

1. Other Postemployment Benefits

Pages 1-4

- **Request:** Provide information about the accounting for the District's OPEB costs and transfers from the OPEB trust to other funds of the District.
- **Recommendation:** We recommend the District develop a plan that requires a determination of amounts and when they are to be transferred prior to the release of the financial statements so they properly disclose the amount in the Trust.

2. Fund Balance and Budget

Pages 4-8

- **Request:** Provide information about the District's fund balances and budget.
- **Recommendation:** We recommend the District balance the District budgets and increase fund balance in the General Fund to avoid possible statutory operating debt.

3. Credit Card Policies and Usage

Pages 8-11

- **Request:** Examine the District's use of credit cards (also known as purchasing cards, or P Cards).
- **Recommendation:** We recommend the District support all P card purchases with itemized receipts or claim forms and include documentation to support the public purpose of meal purchases.

4. Authorization of Expenditures

Pages 12-13

- **Request:** Provide information about the District's authorization and documentation for payment of expenditures.
- **Recommendation:** We recommend the District delegate the approval of expenditures to the Superintendent or Director of Finance as allowed by statute.

5. Access to Financial/Budget Information

Pages 13-14

- **Request:** Determine if school principals have access to budget information.
- **Response:** Based on our tests, the principals have access to the budget information for which they are responsible.

6. TIES/ Sourcewell Contract

Pages 14-15

- **Request:** Examine the District's approval of contracts with TIES/Sourcewell.
- **Recommendation:** We recommend the District ensure that professional services contracts are approved by the Board or the Superintendent or Business Manager if so designated.

7. Title I Funds

Pages 15-17

- **Request:** Provide information about how the Title I program is funded and examine Title I payments to other school districts.
- **Response:** We provided information about the District's Title I expenditure reporting and payments to other districts noting no discrepancies, and identified that the District provided corrective action plans to address findings reported during its annual audits.

8. Compensatory Funds

Pages 18-19

- **Request:** Explain how districts need to allocate and use compensatory funds.
- **Response:** We outlined how the District allocates and chooses eligible uses for the funds.

9. Open Enrollment

Pages 19-20

- **Request:** Clarify the open enrollment requirements and process.
- **Response:** We outlined the open enrollment requirement; the District's student data; and how the District handles transportation and uses its Achievement and Integration plan.

10. Contract Compliance

Pages 20-21

- **Request:** Examine the District contracting process.
- **Recommendation:** We recommend the District maintain all contracts and related documentation.

11. Relocation Reimbursements

Pages 21-23

- **Request:** Provide information on reimbursements for relocation expenses.
- **Response:** We identified the payments for Dr. Jenkins' interview and relocation expenses (the only person eligible for these) and found they were allowed by contract.

12. Scoreboards

Pages 23-24

- **Request:** Provide information on the approval, funding, and advertising policies for two video scoreboards recently purchased.
- **Recommendation:** We recommend the Board approve all contracts and agreements for sponsorships or advertising and authorize any revenue related to advertising.

13. Long-Term Facilities Maintenance Revenue Program

Pages 24-25

- **Request:** Examine the District's Long-Term Facilities Maintenance (LTFM) Revenue Program for compliance with state regulations and inclusion of overhead costs.
- **Response:** The LTFM Revenue Program was in compliance with state regulations and no overhead charges were noted as all costs were vendors, permits, bond issuance, and payroll for staff working directly with the program.

14. Conflict of Interest – TIES/Sourcewell Contract

Pages 26-27

- **Request:** Examine whether a conflict of interest exists relating to a Board member and the services provided by TIES/Sourcewell.
- **Response:** We did not find a violation of a statutory conflict of interest. We noted that if a board member had a conflict for this type of service contract, there exists an exception in the statute.

15. Professional Development/ Technology Stipends

Pages 27-30

- **Request:** Provide information on the District's policy for reimbursing professional development and for technology stipends.
- **Recommendation:** We recommend the District track and record all tuition and technology stipend reimbursements consistently and for compliance with District policy. We further recommended that the District treat fringe benefits appropriately for tax purposes.

16. Hiring Policies and Practice

Page 31

- **Request:** Provide information regarding the District's hiring practices.
- **Response:** We tested the policy of School Board approval of new hires. All staff tested were in compliance with the Board policy.

17. School Board Meetings

Pages 32-33

- **Request:** Examine School Board meeting compliance with open meeting laws and the publication of Board meeting minutes.
- **Recommendation:** We recommend the District improve documentation for closed meetings and publish minutes within 30 days of the School Board meeting.

Questions





Office of the State Auditor

www.osa.state.mn.us
State.Auditor@osa.state.mn.us
651-296-2551
TTY: 800-²⁷627-3529

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Operations
ITEM: 4A. Second Reading and Approval of Policy 533: Wellness
COMMENTS BY: Marti Voight, Executive Director of Student Services, and Katie Wahl, Director of Nutrition Services

The School Board and Superintendent is requested to approve Policy 533: Wellness. The following support documents are included in the agenda packet for the second reading:

1. Current Policy 533
2. MSBA/MASA Model Policy 533, red-line version
3. Proposed Revised Policy 533

Recommended Action: Approve the proposed Policy 533.

Roll Call Vote: Approval of Policy 533: Wellness – June 15, 2020

| | Yes | No | Abstention |
|----------------------|-------|-------|------------|
| Helen Bassett _____ | _____ | _____ | _____ |
| David Boone _____ | _____ | _____ | _____ |
| Mike Herring _____ | _____ | _____ | _____ |
| Pam Lindberg _____ | _____ | _____ | _____ |
| Sam Sant _____ | _____ | _____ | _____ |
| Sherry Tyrrell _____ | _____ | _____ | _____ |
| John Vento _____ | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____ 28 _____

Approved: June 5, 2017

533 WELLNESS

I. PURPOSE

The purpose of this policy is to assure a school environment that promotes and protects students' health, well-being, and ability to learn by supporting healthy eating and physical activity. The Robbinsdale Area School District is committed to providing a healthy school environment, one that enhances student learning and fosters the development of lifelong wellness practices.

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition education and physical education are essential components of the educational process and that good health fosters student attendance and education.
- B. The school environment should promote and protect students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of students, parents, teachers, food service staff, and other interested persons in implementing, monitoring, and reviewing school district nutrition and physical activity policies.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.
- G. Wellness goals will be identified and progress will be monitored through the continuous improvement process.

III. GUIDELINES

The Wellness Guidelines represent recognized best practices in the respective fields. The guidelines will guide the work of the Wellness Committee and will serve as a reference during the school improvement planning process. The guidelines are subject to change and will be informed by new research and other pertinent information as it becomes available.

A. Foods and Beverages

1. All meals on campus will meet or exceed current nutrition requirements established under the Healthy Hunger-Free Kids Act of 2010.
2. All food and beverages sold outside of school meal programs will meet the standards established in the USDA's Nutrition Standards for All Foods Sold in Schools (Smart Snacks) rule.
3. Schools will promote classroom snacks that represent healthy choices and appropriate portions per USDA Smart Snacks in School nutrition standards, with a strong emphasis on serving fruits and vegetables as the primary snack and water as the primary beverage.
4. Schools will adhere to non-food birthday celebrations. Non-food celebration ideas will be available on the district Health Services website.
5. Schools will restrict food and beverage marketing to only those foods and beverages that meet Smart Snacks standards.
6. Food service personnel shall adhere to all federal, state, and local food safety and security guidelines.
7. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
8. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
9. Schools will provide students adequate time to eat, at least 10 minutes for breakfast and 20 minutes for lunch, from the time the student is seated.
10. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes, unless students may eat during such activities.
11. Food and beverage providers will offer appropriate portion sizes for elementary, middle, and high school students respectively.

12. Students will be given the opportunity to provide input on cultural and ethnic favorites.
13. Each school in the district will offer a daily entrée salad with a minimum of three fruits or vegetables in addition to a mix of leafy greens. If dressing is offered, it will be portioned-controlled, not to exceed a 2 oz. serving and will include a low or no-fat dressing option.

B. School Food Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure consistency with current USDA Guidelines for Americans and Smart Snacks standards.
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.
3. Access to the food service operations will be limited to Child Nutrition staff and authorized personnel in order to protect the safety and security of the food and facility.
4. All food products brought into the school for consumption by the student population will be commercially prepared.

C. Nutrition Education and Promotion

1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally-appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.

2. The school district will encourage all students to make age-appropriate, healthy selections of food and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte lines, vending machines, fundraising events, concession stands, and student stores.
3. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's Individual Education Plan or behavior intervention plan) and will not withhold food or beverages as punishment.
4. The school cafeteria will be used as a learning laboratory to help students make good decisions about their food choices.
5. The health curriculum, which includes nutrition education, is reviewed periodically by the World's Best Workforce Committee as part of the district's process of continuous improvement.
6. School nutrition services will use a self-assessment to determine ways to improve school meals and the environment. Each school will implement at least one improvement strategy based on self-assessment results.

D. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health education and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities such as watching television.
2. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate.
3. The physical education program and the amount of time devoted to it, will be aligned to state and national standards and will include developmentally-appropriate motor skills, social skills and strategies that promote lifetime physical fitness.
4. Daily recess will be provided at the elementary level, prior to the lunch period if possible.
5. The physical education curriculum and instructional program will be reviewed periodically by the World's Best Workforce Committee as part of the district's process of continuous improvement.
6. Physical activity facilities on school grounds will be routinely checked for safety.

7. Physical activity (e.g., running laps, push-ups) will not be used by teachers or other school personnel as a form of discipline. Opportunities for pleasurable physical activity (e.g., recess, physical education class) will not be withheld as a form of discipline.
8. Physical activity will be encouraged and promoted across all school district employees.

E. Communications with Parents

1. The school district recognizes that parents and guardians have a primary and fundamental role in promoting and protecting their children's health and well-being.
2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.
3. The school district will encourage parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.
5. A Wellness Committee, composed of diverse stakeholders from among those listed below, will be formed.
 - a. Administrator
 - b. Health services representative
 - c. Classroom teacher
 - d. Physical education teacher
 - e. Food service representative
 - f. School nurse
 - g. Community member/parent
 - h. Student
 - i. Medical/health care professional
 - j. Other school district personnel
6. The Wellness Committee will participate in the development, implementation, and periodic review and update of the Wellness Policy. The committee will meet three times per year.

F. Other School-Based Activities

1. After-school programs will incorporate physical activity when feasible; if snacks are provided, they will meet Smart Snacks standards.
2. School fundraisers will promote positive health habits through the sale of non-food or nutritious food items.
3. The district will offer at least one family-focused event supporting health promotion (e.g. health fair, nutrition/physical activity open house) per year.

IV. IMPLEMENTATION AND MONITORING

- A. The district will conduct a Wellness Policy assessment every three years, at a minimum. The district's policy will be compared to a model policy. Each school's compliance with the Wellness Policy and its progress toward meeting identified goals will be assessed. Results of the assessment will be on file with the district.
- B. The Wellness Committee will actively inform families and the public about any updates to the policy through the district website, school websites, and School Board meetings.
- C. Food service staff, at the school or district level, will ensure compliance within the school's food service areas and will report to the food service program administrator, the building principal, or the Executive Director of Student Services, as appropriate.
- D. The school district's food service program administrator will provide an annual report to the superintendent setting forth the nutrition guidelines and procedures for selection of all foods made available on campus.
- E. The Executive Director of Student Services will ensure compliance with the Wellness Policy by leading its review, update, and evaluation. The Executive Director will provide an annual report of the school district's implementation of the policy to the School Board.
- F. Each school will conduct a baseline assessment of its health and safety policies and environment, nutrition services, and physical activity programs. The results of the school assessments will be sent to the Wellness Committee in order to establish a comprehensive database of current conditions and longitudinal change.
- G. As part of the annual School Improvement Process, each building will set specific goals for nutrition promotion and education, physical activity, and school-based wellness activities.

- H. Each building will measure implementation and progress toward its specific wellness goals through its continuous school improvement monitoring process.

Legal References: 81 FR 50151 (United States Department of Agriculture)
42 U.S.C. § 1751 *et seq.* (Richard B. Russell National School Lunch Act)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act of 1966)
P.L. 108-265 (2004) § 204 (Local Wellness Policy)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 U.S.C. § 210.10 (School Lunch Program Regulations)
7 U.S.C. § 220.8 (School Breakfast Program Regulations)

Resources: Local School Wellness Policy Implementation Under the Healthy, Hunger-Free Kids Act of 2010, www.fns.usda.gov/sites/default/files/dietaryspecs

Minnesota Department of Education, www.education.state.mn.us

Minnesota Department of Health, www.health.state.mn.us

County Health Departments

Action for Healthy Kids Minnesota, www.actionforhealthykids.org

Monitoring for Success: Student Wellness Policy Implementation Monitoring Guide 2008 edition, California School Boards Association

Steps to Implementing Your Local Wellness Policy, Minnesota Department of Education 2007

Local Wellness Policy Checklist, Wisconsin Department of Public Instruction

Adopted: _____

MSBA/MASA Model Policy 533

Orig. 2005

Revised: _____

Rev. ~~2010~~ 2016

533 WELLNESS

[Note: All school districts that participate in the National School Lunch and School Breakfast Programs ~~receive funding from the federal school lunch program~~ are required by the Healthy, Hunger-Free Kids Act of 2010 Child Nutrition and WIC Reauthorization Act of 2004 (“~~the~~ Act”) to have a Wellness Policy that includes standards and nutrition guidelines for foods and beverages made available to students on campus during the school day, as well as; specific goals for nutrition promotion and education, and physical activity, and other school-based activities that ~~to~~ promote student wellness. The Act requires the involvement of parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the public in the development, implementation, and periodic review and update of the wellness policy. The Act also requires a plan for measuring implementation of the policy and reporting wellness policy content and implementation issues to the public, as well as the designation of at least one person charged with operational responsibility for the implementation and oversight of the wellness policy to ensure ~~ensuring~~ the school district is in compliance with the policy. ~~The Act provides for technical assistance and information from the Secretary of Agriculture to aid state and local educational agencies and school food authorities in establishing healthy school nutrition environments, reducing childhood obesity, and preventing diet-related chronic diseases.~~]

I. PURPOSE

The purpose of this policy is to set forth methods ~~assure a school environment~~ that promotes student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards ~~and protects students’ health, well-being, and ability to learn by supporting healthy eating and physical activity.~~

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition promotion and education, ~~and~~ physical activity, and other school-based activities that promote student wellness ~~education~~ are essential components of the educational process and that good health fosters student attendance and learning education.
- B. The school environment should promote ~~and protect~~ students’ health, well-being, and ability to learn by encouraging healthy eating and physical activity.

- C. The school district encourages the involvement of parents, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public ~~students, parents, teachers, food service staff, and other interested persons~~ in the development, implementation, and periodic review and update of the ~~implementing, monitoring, and reviewing~~ school district's wellness policy ~~nutrition and physical activity policies~~.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. WELLNESS GOALS GUIDELINES

[Note: The Act requires that wellness policies include goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness.]

A. Foods and Beverages

~~[Note: The Act requires that school districts have nutrition guidelines, selected by the school district, for all foods available on the school campus during the school day with the objective of promoting student health and reducing student obesity.]~~

- 1. ~~All foods and beverages made available on campus (including concessions and a la carte cafeteria items) will be consistent with the current USDA Dietary Guidelines for Americans.~~
- 2. ~~Food service personnel will take every measure to ensure that student access to foods and beverages meet or exceed all federal, state, and local laws and guidelines.~~
- 3. ~~Food service personnel shall adhere to all federal, state, and local food safety and security guidelines.~~
- 4. ~~The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.~~

~~*[Note: The Act requires that the school district's wellness policy provide an assurance that guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to the Child Nutrition Act (42 U.S.C. 1771 et seq.) and sections 9(f)(1) and 17(a) of the National School Lunch Act (42 U.S.C. 1758(f)(1), 1766(a), as those regulations apply to schools.]*~~

- ~~5. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.~~
- ~~6. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.~~
- ~~7. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes, unless students may eat during such activities.~~

~~B. School Food Service Program/Personnel~~

- ~~1. The school district will provide healthy and safe school meal programs that strictly comply with all federal, state, and local statutes and regulations.~~
- ~~2. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA Dietary Guidelines for Americans.~~
- ~~3. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.~~

~~C. A. Nutrition Education and Promotion and Education~~

~~*[Note: The Act requires that wellness policies include goals for nutrition education, physical activity, and other school-based activities that are designed to promote student wellness in a manner that the school district determines is appropriate.]*~~

- ~~1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:~~

- a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte ~~/{snack}~~ lines, vending machines, fundraising events, concession stands, and student stores.
 3. ~~Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.~~

D B. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities, such as watching television;
2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
3. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate.

E C. Communications with Parents

1. The school district recognizes that parents and guardians have a primary ~~and fundamental~~ role in promoting ~~and protecting~~ their children's health and well-being.
2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.

3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

[Note: The Act requires that school districts have standards, selected by the school district, for all foods available on the school campus during the school day with the objective of promoting student health and reducing childhood obesity. For foods and beverages sold to students during the school day on school campus, the Act requires that school districts also have nutrition guidelines.]

A. School Meals

[Note: The Act specifically requires that the wellness policy contain standards and nutrition guidelines for all foods and beverages sold to students during the school day that are consistent with the meal requirements for lunches and after-school snacks set forth in 7 C.F.R. § 210.10 and the meal requirements for breakfasts set forth in 7 C.F.R. § 220.8.]

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations.
2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
5. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
6. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.

7. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
8. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
9. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
10. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.

B. School Food Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.
2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.
3. Before and Aftercare (child care) programs must also comply with the school district's nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.

[Note: Healthy party ideas are available from the USDA.]

 - b. Classroom snacks brought by parents. The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.
3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.
2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

[Note: The Act requires that local school wellness policies identify the position of the local education agency or school official(s) responsible for the implementation and oversight of the local school wellness policy.]

1. The superintendent will designate a school district official to oversee the school district's wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

[Note: The Act requires a description of the manner in which parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public are provided an opportunity to participate in the development, implementation, and periodic review and update of the local school wellness policy.]

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.
2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

[Note: The Act requires a description of the plan for measuring the implementation of the local school wellness policy.]

1. After approval by the school board, the wellness policy will be implemented throughout the school district.
2. The school district will post its wellness policy on its website, to the extent it maintains a website.

[Note: Per Minn. Stat. § 121A.215, when available, a school district must post its current local school wellness policy on its website.]

B. Annual Reporting

[Note: The Act requires that school districts inform the public about the content and implementation of the local wellness policy and make the policy and any updates to the policy available to the public on an annual basis.]

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

[Note: The Act requires a triennial assessment of schools' compliance with the wellness policy. The Act also requires school districts to inform the public about progress toward meeting the goals of the wellness policy by making the triennial assessment available to the public in an accessible and easily understood manner.]

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. the extent to which the school district's wellness policy compares to model local wellness policies; and
 - c. a description of the progress made in attaining the goals of the school district's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

[Note: The Act requires school districts to retain records to document compliance with the requirements of 7 C.F.R. § 210.30.]

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

IV. IMPLEMENTATION AND MONITORING

~~*[Note: The Act requires that the wellness policy establish a plan for measuring implementation of the policy, including designation of at least one or more persons within the school district or at each school, as appropriate, charged with operational responsibility for ensuring that the school meets the requirements of the wellness policy.]*~~

- ~~A. After approval by the school board, the wellness policy will be implemented throughout the school district.~~
- ~~B. School food service staff, at the school or district level, will ensure compliance within the school's food service areas and will report to the food service program administrator, the building principal, or the superintendent's designee, as appropriate.~~
- ~~C. The school district's food service program administrator will provide an annual report to the superintendent setting forth the nutrition guidelines and procedures for selection of all foods made available on campus.~~
- ~~D. The superintendent or designee will ensure compliance with the wellness policy and will provide an annual report of the school district's compliance with the policy to the school board.~~
- ~~E. The school district will post this wellness policy on its website, to the extent it maintains a website.~~

~~*[Note: The Food and Nutrition Service of the U.S. Department of Agriculture has proposed new rules regarding the implementation of local school wellness policies. The comment period for the proposed rules officially ended in June 2014; however, final rules have not yet been issued. New requirements, particularly regarding record keeping related to the school wellness policy may be required soon. MSBA will update this policy when final rules have been issued.]*~~

Legal References: Minn. Stat. § 121A.215 (Local School District Wellness Policy)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
42 U.S.C. § 1758b (Local School Wellness Policy)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act of 1966)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources: Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org
United States Department of Agriculture, www.fns.usda.gov

533 WELLNESS

[Note: All school districts that participate in the National School Lunch and School Breakfast Programs are required by the Healthy, Hunger-Free Kids Act of 2010 to have a Wellness Policy that includes standards and nutrition guidelines for foods and beverages made available to students on campus during the school day, as well as, specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. The Act requires the involvement of parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the public in the development, implementation, and periodic review and update of the wellness policy. The Act also requires a plan for measuring implementation of the policy and reporting wellness policy content and implementation issues to the public, as well as the designation of at least one person charged with responsibility for the implementation and oversight of the wellness policy to ensure the school district is in compliance with the policy.]

I. PURPOSE

The purpose of this policy is to set forth methods that promote student wellness and mental health, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition promotion and education, physical activity, mental well-being and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of parents, students, representatives of the school food department, teachers, school health professionals, the school board, school administrators, and the general public in the development, implementation, and periodic review and update of the school district's wellness policy.
- D. Students need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All enrolled District 281 students in will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students based on the USDA guidelines

and state regulations; with consideration of the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. WELLNESS GOALS

[Note: The Act requires that wellness policies include goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness.]

A. Nutrition Promotion and Education

1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/snack lines, vending machines, fundraising events, concession stands, and student stores.

B. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities, such as watching television;
2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
3. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate.

C. Communications with Parents

1. The school district recognizes that parents and guardians have a primary role in promoting their student's health and well-being.
2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their student(s).

3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their student(s) with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

[Note: The Act requires that school districts have standards, selected by the school district, for all foods available on the school campus during the school day with the objective of promoting student health and reducing childhood obesity. For foods and beverages sold to students during the school day on school campus, the Act requires that school districts also have nutrition guidelines.]

A. School Meals

[Note: The Act specifically requires that the wellness policy contain standards and nutrition guidelines for all foods and beverages sold to students during the school day that are consistent with the meal requirements for lunches and after- school snacks set forth in 7 C.F.R. § 210.10 and the meal requirements for breakfasts set forth in 7 C.F.R. § 220.8.]

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations.
2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
5. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
6. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
7. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
8. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.

9. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
10. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.

B. School Food Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.
2. All competitive foods will meet the [USDA Smart Snacks in School](#) (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.
3. Before and Aftercare (childcare) programs must also comply with the school district's nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas. *[Note: Healthy party ideas are available from the [USDA](#).]*
 - b. Classroom snacks brought by parents. The school district will provide to parents a list of suggested foods and beverages that meet [Smart Snacks](#) nutrition standards.
2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.

3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.
2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the [Smart Snacks](#) nutrition standards.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

[Note: The Act requires that local school wellness policies identify the position of the local education agency or school official(s) responsible for the implementation and oversight of the local school wellness policy.]

1. The superintendent will designate a school district official to oversee the school district's wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

[Note: The Act requires a description of the manner in which parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public are provided an opportunity to participate in the development, implementation, and periodic review and update of the local school wellness policy.]

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.
2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

[Note: The Act requires a description of the plan for measuring the implementation of the local school wellness policy.]

1. After approval by the school board, the wellness policy will be implemented throughout the school district.
2. The school district will post its wellness policy on its website, to the extent it maintains a website.
[Note: Per Minn. Stat. § 121A.215, when available, a school district must post its current local school wellness policy on its website.]

B. Annual Reporting

[Note: The Act requires that school districts inform the public about the content and implementation of the local wellness policy and make the policy and any updates to the policy available to the public on an annual basis.]

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

[Note: The Act requires a triennial assessment of schools' compliance with the wellness policy. The Act also requires school districts to inform the public about progress toward meeting the goals of the wellness policy by making the triennial assessment available to the public in an accessible and easily understood manner.]

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. the extent to which the school district's wellness policy compares to model local wellness policies; and
 - c. a description of the progress made in attaining the goals of the school district's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

[Note: The Act requires school districts to retain records to document compliance with the requirements of 7 C.F.R. § 210.30.]

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References:

Minn. Stat. § 121A.215 (Local School District Wellness Policy)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
42 U.S.C. § 1758b (Local School Wellness Policy)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act of 1966)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources:

Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org
United States Department of Agriculture, www.fns.usda.gov

Revisions:

June 1, 2015
June 5, 2017

Individual focus. Infinite potential.

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Operations

ITEM: 4B. Second Reading and Approval of 20-21 Student Responsibility Handbook

COMMENTS BY: Marti Voight, Executive Director of Student Services; Dr. Candace Burckhardt, Special Education Supervisor; David Dahl, Principal of Leadership Development

This is the second reading of the 2020-2021 Student Responsibility Handbook.

Background:

A committee consisting of over 50 community members, teachers, school leaders, and district staff met throughout the school year to discuss changes to the 2020-2021 student handbook.

The committee met in-person on October 28, November 19, and January 23 and provided opportunities for virtual collaboration in February through April.

This work was also informed by recommendations from the Minnesota Department of Education's Model Code of Conduct working group and the Minnesota Department of Human Rights quarterly sessions. Here are the proposed changes for the next school year:

1. Create a more user-friendly document for families, students, and staff:
 - a. Add a revision date to the handbook near the beginning of the document.
 - b. Change page numbers to numerals from words (i.e., change from "two" to 2).
 - c. Create a hyper-linked table of contents for the online version
 - d. Add the UDV and Equity Policy after the Safe and Civil Schools Statement rather than linking it in the back of the document
 - e. Rename the section currently titled "Purpose of the Student Handbook" to "Goals for the Student Handbook" as recommended by MDE.
 - f. Add in culture as a consideration when determining a disciplinary response
 - g. Add a [Core Values](#) section as recommended by MDH and MDE.
 - h. Add a Getting Help section where a student or parent can learn how to get help with academic, personal, or medical issues.
 - i. Add a link to [Policy 531](#): Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to do so. Students and school personnel must respect another person's right to make that choice

2. Changes to corrective strategies and behavior infractions:
 - a. Specify chronic tardiness and truancy for students in grades 6-12, and add in a link to the school board attendance policy in the definition ([503 AP](#)).
 - b. Change the name of "Depictions of Prohibited Conduct" to "Inappropriate Use of Electronic Technology"
 - c. Remove "including recording of any staff member without permission" from the definition of "Inappropriate Use of Electronic Technology".
 - d. Remove the behavior infraction "gang display/activity" because behaviors can be coded under

different infractions and this is an area for potential bias. There were four instances of this in 19-20 and three instances in 18-19.

- e. Update the definition of harmful physical conduct to state: ““Students must seek help to solve problems nonviolently. Students must not engage in physically aggressive behavior which creates a substantial risk of or results in injury.”

- f. Update [language around our School Resource Officers](#):

School Resource Officers (SRO’s) are sworn officers represented from our communities. SRO’s work in partnership with school administrators at the middle and high schools to work with the school community to provide the safest learning environment possible. The SRO’s primary function is law enforcement.

School administrators will consult with SRO’s when a crime has been committed in the school. If a student violates a district policy that also violates a law, a contact may be made with local law enforcement for possible intervention. SRO’s also serve as a resource to the instructional program in a school when information is requested regarding law enforcement or how first responders serve their community.

Recommended Action: Approve the proposed 2020-2021 Student Responsibility Handbook.

Roll Call Vote: Approval of 2020-2021 Student Responsibility Handbook – June 15, 2020

| | Yes | No | Abstention |
|----------------|------------|-----------|-------------------|
| Helen Bassett | _____ | _____ | _____ |
| David Boone | _____ | _____ | _____ |
| Mike Herring | _____ | _____ | _____ |
| Pam Lindberg | _____ | _____ | _____ |
| Sam Sant | _____ | _____ | _____ |
| Sherry Tyrrell | _____ | _____ | _____ |
| John Vento | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

Individual focus. Infinite potential.

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Acceptance of Agenda

ITEM: 4(C). Approval of 2020-2021 Resolution for Membership in the MSHSL for Robbinsdale Armstrong and Cooper High Schools

COMMENTS BY: Dr. Kristine Wehrkamp, Executive Director of Community Education; Patti Weldon, Activities Director, Robbinsdale Armstrong High School; Joel Oelfke, Activities Director, Robbinsdale Cooper High School

Recommended Action: The School Board is requested to approve the resolution authorizing district membership for Robbinsdale Armstrong and Cooper High Schools in the Minnesota State High School League (MSHSL). This is an annual request from the MSHSL.

Roll Call Vote: 2020-2021 Resolution for Membership in the MSHSL – June 15, 2020

| | Yes | No | Abstention |
|----------------|-------|-------|------------|
| Helen Bassett | _____ | _____ | _____ |
| David Boone | _____ | _____ | _____ |
| Mike Herring | _____ | _____ | _____ |
| Pam Lindberg | _____ | _____ | - |
| Sam Sant | _____ | _____ | - |
| Sherry Tyrrell | _____ | _____ | _____ |
| John Vento | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



**2020-2021 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number 281, County of Hennepin, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

Robbinsdale Armstrong High School

Robbinsdale Cooper High School

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. Renew its membership in the Minnesota State High School League; and,
 OR;
 Make new application for membership in the Minnesota State High School League.
 School Enrollment (9-12): **Click or tap here to enter text.**
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: _____

Date: _____

District Office address, City, Zip: **4148 Winnetka Ave. N. New Hope, MN 55427**

School Superintendent's Phone: **763-504-8000**

School Superintendent's Email: **carlton_jenkins@rdale.org**

2020-2021 RESOLUTION FOR MEMBERSHIP

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Name of School: **Robbinsdale Armstrong**

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member: **Pam Lindberg**

Email Address: **pam_lindberg@rdale.org**

Designated School Representative: **Patti Weldon**

Email Address: **patti_weldon@rdale.org**

208.02 ACTIVITY REPRESENTATIVES

Boys Sports: **Patti Weldon**

Girls Sports: **Patti Weldon**

Speech: **Richard Brynteson**

Music: **Stephanie Trump**

*Mailing Representative: **Patti Weldon**

*The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings and email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member: **Pam Lindberg**

Student: **Noah Weisjahn**

Parent: **Jill Ojala**

Faculty Member: **Patti Weldon**

Please complete and submit this form with your school's 2020-2022 Resolution for Membership to mshsl_info@mshsl.org If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

2020-2021 RESOLUTION FOR MEMBERSHIP

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Name of School: **Robbinsdale Cooper High School**

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member: **David Boone**

Email Address: **David_boone@rdale.org**

Designated School Representative: **John Oelfke**

Email Address: **john_oelfke@rdale.org**

208.02 ACTIVITY REPRESENTATIVES

Boys Sports: **John Oelfke**

Girls Sports: **John Oelfke**

Speech: **John Oelfke**

Music: **Jen Rowan**

*Mailing Representative: **John Oelfke, Cooper High School, 8230 47th Ave N., New Hope, MN 55428**

*The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings and email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member: **David Boone**

Student: **William West**

Parent: **Ellen Snapko**

Faculty Member: **John Oelfke**

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2100 Freeway Boulevard, Brooklyn Center, Minnesota 55430-1735 | (763) 560-2262 | www.mshsl.org

Individual focus. Infinite potential.

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Operations
ITEM: 4D. Approval of FY21 Preliminary Budget and Resolution
COMMENTS BY: Greg Hein, Executive Director of Finance

Recommended Action: The School Board is requested to approve the FY21 Preliminary Budget and Resolution.

Roll Call Vote: Approval of FY21 Preliminary Budget and Resolution – June 15, 2020

| | Yes | No | Abstention |
|----------------|------------|-----------|-------------------|
| Helen Bassett | _____ | _____ | _____ |
| David Boone | _____ | _____ | _____ |
| Mike Herring | _____ | _____ | _____ |
| Pam Lindberg | _____ | _____ | _____ |
| Sam Sant | _____ | _____ | _____ |
| Sherry Tyrrell | _____ | _____ | _____ |
| John Vento | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

ROBBINSDALE AREA SCHOOLS

INDEPENDENT SCHOOL DISTRICT #281 NEW HOPE, MINNESOTA

Serving the communities of Brooklyn Center, Brooklyn Park, Crystal, Golden Valley,
New Hope, Plymouth and Robbinsdale

2020-2021 BUDGET

BUDGET OVERVIEW



Individual focus. Infinite potential.

The Robbinsdale Area Schools District's fiscal year commences July 1 of each year, which is consistent with most school districts and is law in Minnesota. The School Board, by law, must have a budget adopted for the upcoming fiscal year prior to July 1.

The budget sets forth the financial plan for the forthcoming fiscal year. It is based on the projected financial needs of the District and serves to allocate limited resources in the best possible way to provide the best educational opportunities to students.

FINANCIAL STRUCTURE

The financial activity of the District is accounted for in several funds. Each fund is an independent accounting entity having its own set of accounts, assets, liabilities, fund balances, revenues and expenditures. The Budget, approved by the School Board, reports on the following funds: General, Child Nutrition, Community Service, Building Construction, Debt Service, Self-Insured Medical and Dental, and OPEB Trust Funds.

GENERAL FUND

The General Fund is used to account for K-12 educational activities, instruction and student support programs. Administrative, operational, building maintenance and legal expenditures not specifically designated to be accounted for in any other fund are also recorded within the General Fund.

Transportation Services

The General Fund is also used to show all financial activities of the District's pupil transportation program. Chargebacks will be made against other operating funds when appropriate.

Capital Expenditures

Revenue for total operating capital and the capital lease levy must be recorded in the reserve for operating capital in the General Fund. Revenue for Health and Safety through Long Term Facilities Maintenance (LTFM) funding must be recorded in the LTFM reserve in the General Fund. Revenue and expenses from the Technology Levy are also recorded in the appropriate reserve in the general fund.

Proceeds from the sale or exchange of school buildings or real property must be used according to the requirements of M.S. 123.36, Subd. 13. This statute permits deposit of the proceeds in the Reserve for Operating Capital in the General Fund.

CHILD NUTRITION FUND

The Child Nutrition Fund is used to record financial activities of a school district's food service program. Food service includes preparation and service of milk, meals and snacks in connection with school and community service activities.

All expenditures relating to meal preparation must be recorded in the Child Nutrition Fund. Eligible expenditures include application processing, meal accountability, food preparation, and meal service.

COMMUNITY SERVICE FUND

The Community Service Fund is used to record all financial activities of the Community Service program.

The focus of Community Education is enrichment programs for any age level that are not part of the K-12 education program. Community Education programming may also include K-12 summer school enrichment activities which, although educational in nature, are not for credit and are not required for graduation. A district may spend up to 10 percent of its community education revenue (levy, aids and fees) to purchase or lease computers and related items, equipment for instructional programs and library books used exclusively for community education.

BUILDING CONSTRUCTION FUND

The Building Construction Fund is used to record all operations of a district's building construction program that are funded by the sale of bonds or by capital loans. Revenues and expenses relating to the District's state approved Long Term Facility Maintenance (LTFM) Program are recorded in this fund when bonds have been issued for project costs or if a single project cost is \$2,000,000 or greater using pay-as-you-go LTFM levy.

Construction costs for buildings and additions consist of the following: expenditures for general construction, advertisement for contracts, payments on contracts for construction, installations of plumbing, heating, lighting, ventilation and electrical systems, expenditures for lockers, elevators, and other equipment, architectural and engineering services, paint and decorating expenses, and any other related costs.

DEBT SERVICE FUND

The Debt Service Fund is used to record revenue and expenditures for a school district's outstanding bonded indebtedness, whether for building construction or operating capital, and whether for initial or refunding bonds. When a bond issue is sold, the school board must levy a direct general tax upon the property of the District for the payment of principal and interest. The revenue from such a tax and related state aid must be separately accounted for in a Debt Service Fund.

REVENUE ASSUMPTIONS 2020-21

GENERAL FUND REVENUE ASSUMPTIONS (Fund 01)

Estimated Revenue \$177,071,748

State General Education Aid

State Basic General Education Aid is budgeted at \$84,696,350. Under current law the basic formula amount is derived from estimated adjusted pupil units served times \$6,567). The basic formula is increased \$129 per pupil unit or 2.00% from the 2019-20 school year amount of \$6,438. The basic general education aid serves as the district's primary funding source, accounting for 47.83% of the general operating fund revenue.

Per-Pupil-Unit Allocation-Basic General Education:

| School Year | Basic Formula | Formula Change |
|-------------|---------------|----------------|
| 2017-18 | \$6,188 | 2.0% |
| 2018-19 | \$6,312 | 2.0% |
| 2019-20 | \$6,438 | 2.0% |
| 2020-21 | \$6,567 | 2.0% |

Other components of General Education Aid amount to \$15,767,969. Other components of General Education Aid are listed below:

| Other General Education Aid 2020-21 | |
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| Pension Adjustment | \$331,239 |
| Gifted and Talented | \$167,664 |
| Extended Time | \$842,258 |
| Compensatory Revenue | \$11,758,670 |
| Limited English Program | \$997,975 |
| Declining Enrollment | \$511,653 |
| Referendum Aid | \$1,158,510 |
| TOTAL | \$15,767,969 |

Enrollment

Pupil Units-The district has projected annual average daily membership served to be 11,777 for the 2020-21 school year. The average daily membership (ADM) is based upon enrollment and is the basis for the calculation of general education aid.

ADM calculates actual “membership time” rather than simple enrollment counts at a given point in time. This also includes the net impact of “open enrollment” agreements with other Minnesota districts.

ADM includes students who leave the district through tuition agreements and excludes students who enter the district with a tuition agreement.

Projected enrollment for the 2020-21 school year:

| Grade Level | ADM | Weight | WADM |
|-----------------|---------------|--------|------------------|
| Pre Ktg | 139 | 1.00 | 139.00 |
| Voluntary Prek | 163 | 1.00 | 163.00 |
| Handicapped Ktg | 85 | 1.00 | 85.00 |
| Kindergarten | 766 | 1.00 | 766.00 |
| Grade 1-3 | 2,512 | 1.00 | 2,512.00 |
| Grade 4-6 | 2,511 | 1.00 | 2,511.00 |
| Grade 7-12 | 5,601 | 1.20 | 6,721.20 |
| Totals | 11,777 | | 12,897.20 |

Extended Time WADM 150.00

Property Taxes

Property tax revenue is budgeted at \$43,317,980. Revenue from property taxes provides the second largest source of revenue for the General Fund, representing 20.79% of total revenue. Levy portion of the current operating referendum and prior year adjustments are estimated at \$22,069,042 and account for 51.8% of General Fund property tax revenue. The District’s operating referendum authority for the 2020-21 school year is estimated at \$1,985 per pupil unit served. The state aid portion of the referendum is shown on page 3 in the “Other General Education Aid” chart.

| General Fund Designated Levies | 2020-21 |
|---------------------------------------|----------------------|
| Equity | \$ 704,700 |
| Referendum | 22,269,042 |
| Transition | 241,863 |
| Integration | 861,726 |
| Safe Schools | 656,275 |
| Career Technical | 317,711 |
| Local Option Levy | 8,652,066 |
| Re-employment | 75,000 |
| Alternative Compensation | 1,172,913 |
| Adjustments | (2,275,685) |
| Tech Levy | 4,826,922 |
| Operating Capital | 4,131,322 |
| LTFM | 1,684,125 |
| TOTAL | \$ 43,317,980 |

Other State (Categorical) Aid

State supported programs are budgeted at \$25,657,300. Special education categorical aid makes up 66.2% of this category and is estimated at \$16,976,827. State aid for special education is a formula that is based upon district special education expenditures and statewide funding limits. Other State Aid components are listed below:

| Other State Categorical Aid | 2020-21 |
|------------------------------------|---------------------|
| Special Education (regular) | \$16,976,827 |
| Integration | 2,000,000 |
| Nonpublic Transportation | 315,000 |
| Integration Transportation | 2,000,000 |
| Foster Transportation | 200,000 |
| Alternative Compensation | 2,081,898 |
| Operating Capital | 1,911,575 |
| MSC | 172,000 |
| Total | \$25,657,300 |

Federal Sources

Federal Revenue is budgeted at \$5,764,149. Title Programs-Entitlement computations use federal funding limits, enrollment data and the number of pupils in various programs. Expenditures will match total revenues in the Federal Programs. (Excludes possible Federal COVID funds).

Local Tuition, Fees and Admissions

Revenue in this category is budgeted to be \$1,868,000. Items in this category include misc. fees, admissions, gate receipts and interest revenue.

CAPITAL FUND REVENUE ASSUMPTIONS (Fund 05)

Capital Fund 5 was rolled into the general fund many years ago and is now reflected in the General Fund budget – Fund 01.

FOOD SERVICE FUND REVENUE ASSUMPTIONS (Fund 02)

Revenue in the food service fund is budgeted to be \$8,106,245

Prices for breakfast, lunch and milk are:

| <u>Meal Costs</u> | |
|--------------------------|-------------|
| Elementary Lunch | \$2.55 |
| Middle School Lunch | \$2.65 |
| High School Lunch | \$2.90 |
| Breakfast | \$1.40 |
| Milk/Juice | \$.50/\$.40 |

Recommending a \$0.05 increase to lunch rates to offset higher food and labor costs.

State and federal reimbursements rates for the 2019-20 school year are shown in the table below. Schools that serve at least 40% lunches at free/reduced prices qualify for Severe Need (SV) breakfast rates.

| | <u>Federal Rate</u> | <u>State Rate</u> |
|------------------------|----------------------------|--------------------------|
| Lunch-Paid | \$0.37 | \$0.125 |
| Lunch-Reduced Rate | \$3.08 | \$0.525 |
| Lunch-Free | \$3.48 | \$0.125 |
| Breakfast Paid | \$0.31 | \$0.55 |
| Breakfast Reduced | \$1.54 | \$0.30 |
| Breakfast Free | \$1.84 | |
| Breakfast Paid (SV) | \$0.31 | \$.55 |
| Breakfast Reduced (SV) | \$1.90 | \$.30 |
| Breakfast Free (SV) | \$2.20 | |

COMMUNITY ED REVENUE ASSUMPTIONS (FUND 4)

Total revenue for the community education fund is budgeted at \$9,965,332. Changes impacting revenue include:

- Early Childhood Family Education (ECFE) revenue will increase according to the increase in the ECFE formula.
- Based on the current situation with COVID-19, it is not certain that Early Adventures (full-day child care with a preschool component) will be offered during the 2020-21 school year.
- Adult Basic Education state funding for FY21 received an increase of 3%. Based on statewide enrollment, the contact hourly rate is estimated at \$7.15, an increase from \$6.88 the previous year.
- Adult Enrichment programming is adjusting to COVID-19 by continuing to provide programming in a variety of formats, while working to shrink the gap between income and expenses.

CONSTRUCTION FUND REVENUE ASSUMPTIONS (Fund 06)

The Construction Fund is used to account for Long-Term Facilities Maintenance projects. Long-Term Facility Maintenance Bonds will be sold soon to fund state approved projects for the current year. A bond amount of roughly \$18 Million will fund projects for the 2020-21 fiscal year.

DEBT SERVICE FUND REVENUE ASSUMPTIONS (Fund 07/Fund 47 OPEB)

Debt service fund revenue is estimated to be at \$19,670,992. The revenue is directly linked to the debt service principal and interest bond payment schedule.

EXPENDITURE ASSUMPTIONS 2020-2021

GENERAL FUND EXPENDITURE ASSUMPTIONS (Fund 01)

The total General Fund expenditure budget is estimated to be \$175,884,924. This includes the following for 2020-21:

The **salaries and employee benefits** budget (\$109,854,817 and \$31,356,655) includes salary and benefits for all employee groups covered in the general fund. The salaries and wages and employee benefits budget includes:

- a) Increased salary and wage costs for longevity, education, pay rates and other items included in bargaining agreements.
- b) Increased costs for statutory benefits (TRA, PERA, FICA, unemployment and workers compensation).
- c) Increased costs for other collectively bargained benefits (health & dental insurance) associated with all employee groups.
- d) Expenditures for Alternative Compensation Program.

Other District Staffing Assumptions

Student to Staff Ratio:

ELEMENTARY

| | Range |
|-----------------------|---------|
| KINDERGARTEN | (18-25) |
| 1 ST GRADE | (19-26) |
| 2 ND GRADE | (21-28) |
| 3 RD GRADE | (21-28) |
| 4 TH GRADE | (23-30) |
| 5 TH GRADE | (24-31) |

MIDDLE SCHOOL STUDENT TO TEACHER RATIO

| | |
|-----------|-------|
| GRADE 6-8 | 25.22 |
|-----------|-------|

HIGH SCHOOL STUDENT TO TEACHER RATIO

| | |
|------------|-------|
| GRADE 9-12 | 28.10 |
|------------|-------|

Special Education Staffing Ratios:

The special education department will utilize the same staffing ratios in planning for 2020-21 as were utilized for 2019-20. They are as follows:

Weighted student numbers (based on amount of special education service received):

Federal setting I – 1.0

Federal setting II – 1.25

Federal setting III – 1.5

Licensed resource-level teachers: Elementary 18:1 (weighted student #)
Middle School 18:1 (weighted student #)
High School 20:1 (weighted student #)

Center-based classrooms (ASD, DCD, EBD): 8:1; can be adjusted based on amount of time students participate in the mainstream.

Early Childhood Special Education classrooms: 8:1

Speech/Language: 50:1

Psychologist: 1,500 students: 1.0 (total student population): additional allocation based on number of center-based classrooms in the building.

Social Workers: Elementary 100:1 (weighted student #)
Middle School 200:1 (weighted student #)
High School 250:1 (weighted student #)

Occupational Therapists: 50:1

Physical Therapists: 50:1

Adapted Physical Ed: 6 students = 1 class/.1 FTE
Center-base classrooms DCD/CID 2 classes = .15 FTE
EBD 2 classes = .10 FTE

Non-staff expenditures are budgeted at \$34,673,452 representing 15.8% of total General Fund Expenditures. Expenditures in this area include building operations/utilities, supplies, capital expenditures and transportation contracted services.

GF ESTIMATED FUND BALANCE RESERVES

| Category | FY 21 Begin | Rev | Exp | FY21 End |
|----------------|---------------------|-----------------------|-----------------------|---------------------|
| Inventory | \$ 232,567 | \$ - | \$ - | \$ 232,567 |
| Prepaid | \$ 31,980 | \$ - | \$ - | \$ 31,980 |
| Tech Levy | \$ 1,547,227 | \$ 4,826,922 | \$ 4,826,922 | \$ 1,547,227 |
| Op Cap | \$ 1,804,336 | \$ 5,334,701 | \$ 5,334,701 | \$ 1,804,336 |
| Basic Skills | \$ - | \$ 12,756,645 | \$ 12,756,645 | \$ - |
| MA | \$ 58,913 | \$ 360,000 | \$ 220,000 | \$ 198,913 |
| Bldg Carryover | \$ 364,716 | \$ - | \$ - | \$ 364,716 |
| Q-Comp | \$ 500,089 | \$ 3,280,553 | \$ 3,280,553 | \$ 500,089 |
| LCTS | \$ 54,920 | \$ 165,000 | \$ 165,000 | \$ 54,920 |
| H&S / LTFM | \$ - | \$ 1,083,617 | \$ 1,083,617 | \$ - |
| Safe Schools | \$ 34,727 | \$ 622,224 | \$ 675,000 | \$ (18,049) |
| Unassigned | \$ 635,392 | \$ 148,642,086 | \$ 147,542,086 | \$ 1,735,392 |
| TOTAL | \$ 5,264,867 | \$ 177,071,748 | \$ 175,884,524 | \$ 6,452,091 |

GF UNASSIGNED DETAIL

| Unassigned Detail: | Revenue | Expense | + / - |
|-----------------------|-----------------------|-----------------------|---------------------|
| Unassigned | \$ 115,738,307 | \$ 92,936,479 | 22,801,828 |
| STAFF D | \$ 1,693,918 | \$ 1,693,918 | - |
| ALC | \$ - | \$ 3,312,222 | (3,312,222) |
| A&I | \$ 2,832,706 | \$ 2,832,706 | - |
| A&I INCENTIVE | \$ 65,000 | \$ 65,000 | - |
| INDIAN ED | \$ 82,000 | \$ 82,000 | - |
| L&D | \$ 2,534,591 | \$ 2,534,591 | - |
| G&T | \$ 167,664 | \$ 695,128 | (527,464) |
| TITLE I | \$ 2,389,818 | \$ 2,389,818 | - |
| TITLE II | \$ 506,064 | \$ 506,064 | - |
| TITLE III | \$ 168,953 | \$ 168,953 | - |
| FED SPED | \$ 2,064,230 | \$ 2,064,230 | - |
| SPED PRESCHOOL | \$ 49,932 | \$ 49,932 | - |
| SPED BIRTH TO 2 | \$ 75,826 | \$ 75,826 | - |
| VOLUNTARY CEIS | \$ 55,773 | \$ 55,773 | - |
| MANDATORY CEIS | \$ 317,124 | \$ 317,124 | - |
| TITLE III IMMIGRANT | \$ 1,429 | \$ 1,429 | - |
| INDIAN ED | \$ 45,000 | \$ 45,000 | - |
| PERKINS | \$ 50,000 | \$ 50,000 | - |
| TRANSPORT INTEGRATION | \$ 2,000,000 | \$ 2,000,000 | - |
| Foster Trans | \$ 200,000 | \$ 1,415,000 | (1,215,000) |
| Title 8 | \$ 40,000 | \$ 40,000 | - |
| REGULAR TRANSPORT | \$ 315,000 | \$ 315,000 | - |
| STATE SPED | \$ 16,976,827 | \$ 33,118,967 | (16,142,140) |
| CTE | \$ 271,924 | \$ 776,926 | (505,002) |
| TOTALS | \$ 148,642,086 | \$ 147,542,086 | \$ 1,100,000 |

CAPITAL FUND EXPENDITURE ASSUMPTIONS (Fund 05)

Capital Fund 5 was rolled into the general fund many years ago and is now reflected in the General Fund budget – Fund 01.

FOOD SERVICE FUND EXPENDITURE ASSUMPTIONS (Fund 02)

Expenditures in the food service fund are budgeted at \$8,106,245.

Salary and benefits include step and percentage increases of the Nutrition Services contract.

Food Prices have also been on the rise as production stalls due to COVID closures.

COMMUNITY EDUCATION EXPENDITURE ASSUMPTIONS (Fund 04)

Total expenses for the community education fund is budgeted at \$10,778,900. Changes impacting expenses include:

- Salaries and benefits will reflect bargaining group agreements. If contracts are not in place, modest salary/benefits increases are budgeted.
- Community Education programs space lease costs are \$7.01/square foot (1.5% decrease from the prior year) for dedicated office and classroom space.
- Based on the situation with COVID-19, we are unsure of the staffing expenditures for FY21 and are estimating costs on currently known parameters and best assumptions.

CONSTRUCTION FUND EXPENDITURE ASSUMPTIONS (Fund 06)

Deferred maintenance projects that are funded through the Long-Term Facilities Maintenance (LTFM) program are projected to be roughly \$18,000,000. Budgeted expenditures follow a plan that is annually approved by the Minnesota Department of Education.

DEBT SERVICE FUND EXPENDITURE ASSUMPTIONS (Fund 07/Fund 47 OPEB)

Debt service fund expenditures are estimated at \$19,670,992. The expenditures are directly linked to the debt service principal and interest bond payment schedule.

Self-Insured Medical

| | |
|---------------------|----------------|
| Expected ending 20 | +\$305,000 |
| Expected revenue 21 | + \$20,928,000 |
| Expected claims 21 | + \$19,928,000 |
| | ----- |
| Expected ending 21 | + \$1,305,000 |

Self-Insured Dental

| | |
|---------------------|---------------|
| Expected ending 20 | +\$1,100,000 |
| Expected revenue 21 | + \$1,200,000 |
| Expected claims 21 | + \$1,200,000 |
| | ----- |
| Expected ending 21 | + \$1,105,000 |

OPEB Trust Fund

| | |
|---------------------|----------------|
| Expected ending 20 | + \$14,000,000 |
| Expected revenue 21 | + \$600,000 |
| Expected payouts 21 | + \$850,000 |
| | ----- |
| Expected ending 21 | + \$13,750,000 |
| Actuarial Liability | + \$10,750,000 |
| | ----- |
| Actuarial Surplus | + 3,000,000 |



FY21 Preliminary Budget

Gregory Hein
Executive Director of Finance

June 15, 2020



ROBBINSDALE
Area Schools

Individual focus. Infinite potential.

See All. Serve All. Support All.



Robbinsdale Area Schools' Fiscal Year

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General Fund (continued)

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REVENUE ASSUMPTIONS 2020-21

(continued)

Per Pupil Unit Allocation - Basic Formula - General Education

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REVENUE ASSUMPTIONS 2020-21

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| TOTAL | \$15,767,969 |

REVENUE ASSUMPTIONS 2020-21

(continued)

Enrollment

- Pupil Units-The district has projected annual average daily membership served to be 11,777 for the 2020-21 school year. The average daily membership (ADM) is based upon enrollment and is the basis for the calculation of general education aid.
- ADM calculates actual “membership time” rather than simple enrollment counts at a given point in time. This also includes the net impact of “open enrollment” agreements with other Minnesota districts.
- ADM includes students who leave the district through tuition agreements and excludes students who enter the district with a tuition agreement.

Projected enrollment for the 2020-21 school year:

| Grade Level | ADM | Weight | WADM |
|--------------------|---------------|--------|------------------|
| Pre Ktg | 139 | 1.00 | 139.00 |
| Voluntary Prek | 163 | 1.00 | 163.00 |
| Handicapped Ktg | 85 | 1.00 | 85.00 |
| Kindergarten | 766 | 1.00 | 766.00 |
| Grade 1-3 | 2,512 | 1.00 | 2,512.00 |
| Grade 4-6 | 2,511 | 1.00 | 2,511.00 |
| Grade 7-12 | 5,601 | 1.20 | 6,721.20 |
| Totals | 11,777 | | 12,897.20 |
| Extended Time WADM | | | 150.00 |

REVENUE ASSUMPTIONS 2020-21

(continued)

Property Taxes

- Property tax revenue is budgeted at \$43,317,980. Revenue from property taxes provides the second largest source of revenue for the General Fund, representing 20.8% of total revenue.
- Levy portion of the current operating referendum and prior year adjustments are estimated at \$22,269,042 and account for 51.8% of General Fund property tax revenue.
- The District's operating referendum authority for the 2020-21 school year is estimated at \$1,985 per pupil unit served.
- The state aid portion of the referendum is shown on page 3 in the "Other General Education Aid" chart.

| General Fund Designated Levies | 2020-21 |
|--------------------------------|----------------------|
| Equity | \$ 704,700 |
| Referendum | 22,269,042 |
| Transition | 241,863 |
| Integration | 861,726 |
| Safe Schools | 656,275 |
| Career Technical | 317,711 |
| Local Option Levy | 8,652,066 |
| Re-employment | 75,000 |
| Alternative Compensation | 1,172,913 |
| Adjustments | (2,275,685) |
| Tech Levy | 4,826,922 |
| Operating Capital | 4,131,322 |
| LTFM | 1,684,125 |
| TOTAL | \$ 43,317,980 |

REVENUE ASSUMPTIONS 2020-21

(continued)

Other State (Categorical) Aid

- State supported programs are budgeted at \$25,657,300.
- Special education categorical aid makes up 66.2% of this category and is estimated at \$16,976,827.
- State aid for special education is a formula that is based upon district special education expenditures and statewide funding limits.

Other State Aid components are listed below:

| Other State Categorical Aid | 2020-21 |
|-----------------------------|---------------------|
| Special Education (regular) | \$16,976,827 |
| Integration | 2,000,000 |
| Nonpublic Transportation | 315,000 |
| Integration Transportation | 2,000,000 |
| Foster Transportation | 200,000 |
| Alternative Compensation | 2,081,898 |
| Operating Capital | 1,911,575 |
| MSC | 172,000 |
| | ----- |
| Total | \$25,657,300 |

REVENUE ASSUMPTIONS 2020-21

(continued)

Federal Sources

Federal Revenue is budgeted at \$5,764,149. Title Programs-Entitlement computations use federal funding limits, enrollment data and the number of pupils in various programs. Expenditures will match total revenues in the Federal Programs. (Excludes possible Federal COVID funds).

Local Tuition, Fees and Admissions

Revenue in this category is budgeted to be \$1,868,000. Items in this category include miscellaneous fees, admissions, gate receipts and interest revenue.

REVENUE ASSUMPTIONS 2020-21

(continued)

CAPITAL FUND REVENUE ASSUMPTIONS (Fund 05)

Capital Fund 5 was rolled into the general fund many years ago and is now reflected in the General Fund budget – Fund 01.

REVENUE ASSUMPTIONS 2020-21

(continued)

FOOD SERVICE FUND REVENUE ASSUMPTIONS (Fund 02)

- Revenue in the food service fund is budgeted to be \$8,106,245
- Prices for breakfast, lunch and milk are:

| <u>Meal Costs</u> | |
|---------------------|-------------|
| Elementary Lunch | \$2.55 |
| Middle School Lunch | \$2.65 |
| High School Lunch | \$2.90 |
| Breakfast | \$1.40 |
| Milk/Juice | \$.50/\$.40 |

- Recommending a \$0.05 increase to lunch rates to offset higher food and labor costs.

- State and federal reimbursements rates for the 2019-20 school year are shown in the table below.
- Schools that serve at least 40% lunches at free/reduced prices qualify for Severe Need (SV) breakfast rates.

| | <u>Federal Rate</u> | <u>State Rate</u> |
|------------------------|---------------------|-------------------|
| Lunch-Paid | \$0.37 | \$0.125 |
| Lunch-Reduced Rate | \$3.08 | \$0.525 |
| Lunch-Free | \$3.48 | \$0.125 |
| Breakfast Paid | \$0.31 | \$0.55 |
| Breakfast Reduced | \$1.54 | \$0.30 |
| Breakfast Free | \$1.84 | |
| Breakfast Paid (SV) | \$0.31 | \$.55 |
| Breakfast Reduced (SV) | \$1.90 | \$.30 |
| Breakfast Free (SV) | \$2.20 | |

REVENUE ASSUMPTIONS 2020-21

(continued)

COMMUNITY EDUCATION REVENUE ASSUMPTIONS (Fund 04)

Total revenue for the community education fund is budgeted at \$9,965,332. Changes impacting revenue include:

- Early Childhood Family Education (ECFE) revenue will increase according to the increase in the ECFE formula.
- Based on the current situation with COVID-19, it is not certain that Early Adventures (full-day childcare with a preschool component) will be offered during the 2020-21 school year.
- Adult Basic Education state funding for FY21 received an increase of 3%. Based on statewide enrollment, the contact hourly rate is estimated at \$7.15, an increase from \$6.88 the previous year.
- Adult Enrichment programming is adjusting to COVID-19 by continuing to provide programming in a variety of formats, while working to shrink the gap between income and expenses.

REVENUE ASSUMPTIONS 2020-21

(continued)

CONSTRUCTION FUND REVENUE ASSUMPTIONS (Fund 06)

The Construction Fund is used to account for Long-Term Facilities Maintenance projects. Long-Term Facility Maintenance Bonds will be sold soon to fund state approved projects for the current year. A bond amount of roughly \$18 Million will fund projects for the 2020-21 fiscal year.

DEBT SERVICE FUND REVENUE ASSUMPTIONS (Fund 07/Fund 47 OPEB)

Debt service fund revenue is estimated to be at \$19,670,992. The revenue is directly linked to the debt service principal and interest bond payment schedule.

EXPENDITURE ASSUMPTIONS 2020-21

GENERAL FUND EXPENDITURE ASSUMPTIONS (Fund 01)

The total General Fund expenditure budget is estimated to be \$175,884,924. This includes the following for 2020-21:

The **salaries and employee benefits** budget (\$109,854,817 and \$31,356,655) includes salary and benefits for all employee groups covered in the general fund. The salaries and wages and employee benefits budget includes:

- Increased salary and wage costs for longevity, education, pay rates and other items included in bargaining agreements.
- Increased costs for statutory benefits (TRA, PERA, FICA, unemployment and workers compensation).
- Increased costs for other collectively bargained benefits (health & dental insurance) associated with all employee groups.
- Expenditures for Alternative Compensation Program.

EXPENDITURE ASSUMPTIONS 2020-21

(continued)

Other District Staffing Assumptions

Student to Staff Ratios:

ELEMENTARY

| | Range |
|-----------------------|---------|
| KINDERGARTEN | (18-25) |
| 1 ST GRADE | (19-26) |
| 2 ND GRADE | (21-28) |
| 3 RD GRADE | (21-28) |
| 4 TH GRADE | (23-30) |
| 5 TH GRADE | (24-31) |

MIDDLE SCHOOL STUDENT TO TEACHER RATIO

| | |
|-----------|-------|
| GRADE 6-8 | 25.22 |
|-----------|-------|

HIGH SCHOOL STUDENT TO TEACHER RATIO

| | |
|------------|-------|
| GRADE 9-12 | 28.10 |
|------------|-------|

EXPENDITURE ASSUMPTIONS 2020-21

(continued)

- Non-staff expenditures are budgeted at \$34,673,452 representing 15.8% of total General Fund Expenditures.
- Expenditures in this area include building operations/utilities, supplies, capital expenditures and transportation contracted services.

- GENERAL FUND - FUND BALANCE ASSUMPTIONS 2020-21

| Category | FY 21 Begin | Rev | Exp | FY21 End |
|----------------|---------------------|-----------------------|-----------------------|---------------------|
| Inventory | \$ 232,567 | \$ - | \$ - | \$ 232,567 |
| Prepaid | \$ 31,980 | \$ - | \$ - | \$ 31,980 |
| Tech Levy | \$ 1,547,227 | \$ 4,826,922 | \$ 4,826,922 | \$ 1,547,227 |
| Op Cap | \$ 1,804,336 | \$ 5,334,701 | \$ 5,334,701 | \$ 1,804,336 |
| Basic Skills | \$ - | \$ 12,756,645 | \$ 12,756,645 | \$ - |
| MA | \$ 58,913 | \$ 360,000 | \$ 220,000 | \$ 198,913 |
| Bldg Carryover | \$ 364,716 | \$ - | \$ - | \$ 364,716 |
| Q-Comp | \$ 500,089 | \$ 3,280,553 | \$ 3,280,553 | \$ 500,089 |
| LCTS | \$ 54,920 | \$ 165,000 | \$ 165,000 | \$ 54,920 |
| H&S / LTFM | \$ - | \$ 1,083,617 | \$ 1,083,617 | \$ - |
| Safe Schools | \$ 34,727 | \$ 622,224 | \$ 675,000 | \$ (18,049) |
| Unassigned | \$ 635,392 | \$ 148,642,086 | \$ 147,542,086 | \$ 1,735,392 |
| TOTAL | \$ 5,264,867 | \$ 177,071,748 | \$ 175,884,524 | \$ 6,452,091 |

- GENERAL FUND - FUND BALANCE ASSUMPTIONS 2020-21

| Unassigned Detail: | Revenue | Expense | + / - |
|-----------------------|-----------------------|-----------------------|---------------------|
| Unassigned | \$ 115,738,307 | \$ 92,936,479 | 22,801,828 |
| STAFF D | \$ 1,693,918 | \$ 1,693,918 | - |
| ALC | \$ - | \$ 3,312,222 | (3,312,222) |
| A&I | \$ 2,832,706 | \$ 2,832,706 | - |
| A&I INCENTIVE | \$ 65,000 | \$ 65,000 | - |
| INDIAN ED | \$ 82,000 | \$ 82,000 | - |
| L&D | \$ 2,534,591 | \$ 2,534,591 | - |
| G&T | \$ 167,664 | \$ 695,128 | (527,464) |
| TITLE I | \$ 2,389,818 | \$ 2,389,818 | - |
| TITLE II | \$ 506,064 | \$ 506,064 | - |
| TITLE III | \$ 168,953 | \$ 168,953 | - |
| FED SPED | \$ 2,064,230 | \$ 2,064,230 | - |
| SPED PRESCHOOL | \$ 49,932 | \$ 49,932 | - |
| SPED BIRTH TO 2 | \$ 75,826 | \$ 75,826 | - |
| VOLUNTARY CEIS | \$ 55,773 | \$ 55,773 | - |
| MANDATORY CEIS | \$ 317,124 | \$ 317,124 | - |
| TITLE III IMMIGRANT | \$ 1,429 | \$ 1,429 | - |
| INDIAN ED | \$ 45,000 | \$ 45,000 | - |
| PERKINS | \$ 50,000 | \$ 50,000 | - |
| TRANSPORT INTEGRATION | \$ 2,000,000 | \$ 2,000,000 | - |
| Foster Trans | \$ 200,000 | \$ 1,415,000 | (1,215,000) |
| Title 8 | \$ 40,000 | \$ 40,000 | - |
| REGULAR TRANSPORT | \$ 315,000 | \$ 315,000 | - |
| STATE SPED | \$ 16,976,827 | \$ 33,118,967 | (16,142,140) |
| CTE | \$ 271,924 | \$ 776,926 | (505,002) |
| TOTALS | \$ 148,642,086 | \$ 147,542,086 | \$ 1,100,000 |

EXPENDITURE ASSUMPTIONS 2020-21

(continued)

CAPITAL FUND EXPENDITURE ASSUMPTIONS (Fund 05)

Capital Fund 5 was rolled into the general fund many years ago and is now reflected in the General Fund budget – Fund 01.

FOOD SERVICE FUND EXPENDITURE ASSUMPTIONS (Fund 02)

- Expenditures in the food service fund are budgeted at \$8,106,245.
- Salary and benefits include step and percentage increases of the Nutrition Services contract.
- Food Prices have also been on the rise as production stalls due to COVID closures.

EXPENDITURE ASSUMPTIONS 2020-21

(continued)

COMMUNITY EDUCATION EXPENDITURE ASSUMPTIONS (Fund 04)

Total expenses for the community education fund is budgeted at \$10,778,900. Changes impacting expenses include:

- Salaries and benefits will reflect bargaining group agreements. If contracts are not in place, modest salary/benefits increases are budgeted.
- Community Education programs space lease costs are \$7.01/square foot (1.5% decrease from the prior year) for dedicated office and classroom space.
- Based on the situation with COVID-19, we are unsure of the staffing expenditures for FY21 and are estimating costs on currently known parameters and best assumptions.

EXPENDITURE ASSUMPTIONS 2020-21

(continued)

CONSTRUCTION FUND EXPENDITURE ASSUMPTIONS (Fund 06)

Deferred maintenance projects that are funded through the Long-Term Facilities Maintenance (LTFM) program are projected to be roughly \$18,000,000. Budgeted expenditures follow a plan that is annually approved by the Minnesota Department of Education.

DEBT SERVICE FUND EXPENDITURE ASSUMPTIONS (Fund 07/Fund 47 OPEB)

Debt service fund expenditures are estimated at \$19,670,992. The expenditures are directly linked to the debt service principal and interest bond payment schedule.

OTHER FUNDS REVENUE AND EXPENDITURE ASSUMPTIONS 2020-21

Self-Insured Medical

| | |
|---------------------|----------------|
| Expected ending 20 | +\$305,000 |
| Expected revenue 21 | + \$20,928,000 |
| Expected claims 21 | + \$19,928,000 |
| | ----- |
| Expected ending 21 | + \$1,305,000 |

Self-Insured Dental

| | |
|---------------------|---------------|
| Expected ending 20 | +\$1,100,000 |
| Expected revenue 21 | + \$1,200,000 |
| Expected claims 21 | + \$1,200,000 |
| | ----- |
| Expected ending 21 | + \$1,105,000 |

OPEB Trust Fund

| | |
|---------------------|----------------|
| Expected ending 20 | + \$14,000,000 |
| Expected revenue 21 | + \$600,000 |
| Expected payouts 21 | + \$850,000 |
| | ----- |
| Expected ending 21 | + \$13,750,000 |
| Actuarial Liability | + \$10,750,000 |
| | ----- |
| Actuarial Surplus | + 3,000,000 |



Excellence is Our Standard

At Robbinsdale Area Schools, we are dedicated to
Academic Excellence for *ALL* Students!

QUESTIONS?

103

RESOLUTION ADOPTING PRELIMINARY 2020-2021 BUDGET

_____ introduced the following resolution and moved its adoption:

BE IT RESOLVED by the School Board of Independent School District No. 281, Robbinsdale, Minnesota, that the 2020-21 budget be adopted as follows:

PRELIMINARY 2020-21

| <u>FUND</u> | <u>REVENUE</u> | <u>EXPENDITURES</u> |
|--------------------------------|-----------------------|----------------------------|
| General/Transportation/Capital | \$177,071,748 | \$175,884,924 |
| Child Nutrition | 8,106,245 | 8,106,245 |
| Community Service | 9,965,333 | 10,778,900 |
| Building Construction | 18,000,000 | 18,000,000 |
| Debt Service | 19,670,922 | 19,670,922 |
| Self-Insured Medical Fund | 20,928,000 | 19,928,000 |
| Self-Insured Dental Fund | 1,200,000 | 1,200,000 |
| OPEB Trust Fund | 600,000 | 850,000 |
| OPEB Debt Service Fund | <u>1,800,000</u> | <u>1,800,000</u> |
| GRAND TOTAL | \$257,342,428 | \$256,218,991 |

Motion was seconded by _____, and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Signed by:

David Boone, Board Chair, ISD 281

Pam Lindberg, Board Clerk, ISD 281

Date

Date

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Operations
ITEM: 4(E). Approval of First Student and First Transportation Contract Addendums
COMMENTS BY: Greg Hein, Executive Director of Finance

As reviewed during the June 1, 2020 Work Session, please find the following recommendations:

Recommend accepting First Student addendum / extension:

- Provides 10% discount on learning year activities in 19-20
- Provides 3.5% increase to the one-year extension through 20-21
- Lowers fuel price credit
- New daily rate will be \$292.02
- New RFP's in other districts are at nearly \$400.00 per day

Recommend accepting First Transportation Solutions addendum:

- Reduces original cost from \$270,000 to \$96,000 over time
- Extends contract through 20-21

Recommended Action: The School Board is requested to approve the 1-year contract extensions for First Student Transportation and First Transportation Solutions.

Roll Call Vote: Approval of contract extensions for First Student Transportation and First Transportation Solutions – June 15, 2020

| | Yes | No | Abstention |
|----------------|-------|-------|------------|
| Helen Bassett | _____ | _____ | _____ |
| David Boone | _____ | _____ | _____ |
| Mike Herring | _____ | _____ | _____ |
| Pam Lindberg | _____ | _____ | _____ |
| Sam Sant | _____ | _____ | _____ |
| Sherry Tyrrell | _____ | _____ | _____ |
| John Vento | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

**Robbinsdale Area Public Schools
Independent School District 281**

ADDENDUM 2:

Modifications to Independent School District 281, Robbinsdale Area Public Schools (District), for the STUDENT TRANSPORTATION SERVICES AGREEMENT (AGREEMENT) with First Student, Inc., (First Student or Contractor) dated March 19, 2012 and extended March 26, 2015 as evidenced by Addendum (referred to as Addendum 1)

CONTRACTOR: First Student, Inc.

Date of ADDENDUM 2: June 1, 2020

This ADDENDUM 2 shall be considered part of the District's STUDENT TRANSPORTATION SERVICES AGREEMENT (AGREEMENT) dated March 19, 2012, as revised herein. This ADDENDUM 2 represents the changes or modifications to the AGREEMENT between the District and Contractor, also known as the "PARTIES". All terms and conditions of the AGREEMENT and ADDENDUM 1 shall remain the same except for applicable compensation adjustments described and agreed to herein in this ADDENDUM 2. Where the AGREEMENT, TRANSPORTATION SERVICE SPECIFICATION (SPECIFICATION) issued December 15, 2011 and included as APPENDIX B to the AGREEMENT, ADDENDUM 1 and this ADDENDUM 2 are in conflict, this ADDENDUM 2 shall govern.

1. TERM; ITEM 1 of the AGREEMENT

a. Extension of Term

- i. The TERM of this AGREEMENT shall be extended for Contract Year 2020-21 commencing July 1, 2020 and shall continue through June 30, 2021 consistent with ITEM 1 of the AGREEMENT. For purposes of the AGREEMENT, the term "Contract Year" shall mean each one-year period commencing July 1 during the Term of this AGREEMENT.

2. NEGOTIATED TERMS AND CONDITIONS; ITEM 22. B. of the AGREEMENT

- a. Contract Year 2020-21: The annual increase in rates shall be 3.5% applied to the rates for Contract Year 2019-20.

3. FUEL COST ADJUSTMENT; ITEM 4 of the AGREEMENT

- a. Contractor shall furnish all fuel to be used in its performance of this Agreement with copies of invoices to be provided to the District monthly. Contractor's "Base Fuel Cost" shall be \$2.55 per gallon for diesel and \$2.10 per gallon for gasoline exclusive of applicable federal fuel excise taxes. The Contractor's invoice shall include an adjustment for increases or decreases in fuel costs as specified in the Transportation Service Specification, see Appendix B to the AGREEMENT.

4. DRIVER WAGE PROVISION

- a. Annual Service Plan. The PARTIES agree that the Contractor will provide the District with the Annual "Service Plan" as provided in Section 5 of the Student Transportation Services Agreement (AGREEMENT) approved March 19, 2012 and amended to extend the term for years 5 – 8 by Addendum on March 26, 2015
- b. The District and Contractor will mutually agree before the start of each school year or summer school period on the First Student driver and bus aide staffing, including substitutes for each job class, for servicing the District student transportation services needs for Contract Year 2020-21; which will serve as a basis for determining employee shortage, any wage changes, and responsibility.

**Robbinsdale Area Public Schools
Independent School District 281**

- c. In the event of a driver shortage that exceeds the agreed staffing in the Annual “Service Plan”, the Contractor shall be permitted, with District approval as evidenced by a signed Addendum to the AGREEMENT by the PARTIES, to pass through the cost of incremental labor and travel and expense costs. A driver shortage shall mean less than 90% of the drivers and substitute drivers needed to meet the District’s route service requirements.
- d. SECTION 21 of the AGREEMENT. NON-PERFORMANCE. This SECTION 21 remains in effect.

5. FIRST TRANSPORTATION SOLUTIONS (FTS) AGREEMENT

- a. The PARTIES agree to extend the FTS Agreement for one year through May 31, 2021 as evidenced by a separate ADDENDUM 2 to the FTS GENERAL TERMS AND CONDITIONS AGREEMENT.

6. ENTIRE AGREEMENT

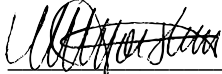
The AGREEMENT, along with ADDENDUMS 1 and 2, set forth the entire agreement between District and Contractor concerning the subject matter hereof. There are no representations, either oral or written, between District and Contractor other than those contained in this AGREEMENT and ADDENDUMS 1 and 2.

IN WITNESS WHEREOF, the PARTIES hereto have executed this ADDENDUM 2 to the AGREEMENT this 1st of June 2020.

Robbinsdale Area Public Schools

First Student, Inc.

By: _____
David Boone
Chair, School Board

By:  _____
Kim A. Worster
Senior Vice President

By: _____
Pam Lindberg
Clerk, School Board

**Robbinsdale Area Public Schools
Independent School District 281**

ADDENDUM 2: Modifications to Independent School District 281, Robbinsdale Area Public Schools (District), for the First Transportation Solutions (FTS) General Terms and Conditions (AGREEMENT), part of First Student, Inc., (First Student or Contractor) dated May 30, 2019

CONTRACTOR: First Transportation Solutions (FTS), part of First Student, Inc.

Date of ADDENDUM 2: June __, 2020

This ADDENDUM 2 shall be considered part of the First Transportation Solutions General Terms and Conditions (AGREEMENT) dated May 30, 2019, as revised herein. This ADDENDUM 2 represents the changes or modifications to the AGREEMENT between the District and Contractor, also known as the "PARTIES". All terms and conditions of the AGREEMENT and ADDENDUM #1, dated August 21, 2019, shall remain the same except for applicable adjustments described and agreed to herein in this ADDENDUM 2. Where the AGREEMENT, ADDENDUM #1 and this ADDENDUM 2 are in conflict, this ADDENDUM 2 shall govern.

1. TERM; ITEM 2 of the AGREEMENT

a. Extension of Term

- i. The TERM of this AGREEMENT shall be extended through May 31, 2021 consistent with ITEM 2 of the AGREEMENT.
- ii. The Agreement Term in the Statement of Work (SOW), a part of the AGREEMENT, shall be extended consistent with the AGREEMENT through May 31, 2021

2. FTS Responsibilities; Item in the Statement of Work (SOW), a part of the AGREEMENT

- a. Modification of FTS Responsibilities. Continue to provide all responsibilities outlined in the Statement of Work (SOW), including with changes as outlined below:
 - i. Routing Services
 - ii. Customer Service Management
 - iii. Technology and FirstView application completion
 - iv. Type III Vehicle Management, subject to modification

3. COSTS; Item in the Statement of Work (SOW), a part of the AGREEMENT

- a. Parties agree to an annual rate increase of 3.5% applied to the 2019-20 rates, as outlined in this SECTION 3.
- b. Consistent with the scope of services addressed in Item 2 above, the District will be obligated to pay FTS as follows:
 - i. Routing Services \$99,360 annually, billed at \$8,280 per month commencing June 1, 2020 through May 31, 2021
 - ii. Customer Service \$150,000 annually, billed at \$12,500 per month commencing June 1, 2020 through May 31, 2021
 - iii. FirstView no charge to complete the application and implementation
- c. The PARTIES mutually agree that the terms and provisions of this FTS Agreement may be modified during the next Term with a 60 day written or electronic communications between the PARTIES. The PARTIES agree that there will be no modification implemented prior to November 1, 2020.

**Robbinsdale Area Public Schools
Independent School District 281**

4. ROUTE MODELING AND BELL TIME ANALYSIS

- a. FTS has assisted the DISTRICT with its bell time analysis, and FTS will agree to extend the SOW 90 hours of route optimization, scenario modeling and other routing analysis to September 30, 2020 at no additional cost outlined in the AGREEMENT dated May 30, 2019.

5. ENTIRE AGREEMENT

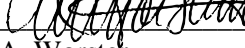
The AGREEMENT, along with ADDENDUMS #1 and 2, set forth the entire agreement between District and Contractor concerning the subject matter hereof. There are no representations, either oral or written, between District and Contractor other than those contained in this AGREEMENT and ADDENDUMS #1 and 2.

IN WITNESS WHEREOF, the PARTIES hereto have executed this ADDENDUM 2 to the AGREEMENT this ___ of June 2020.

Robbinsdale Area Public Schools

First Student, Inc.

By: _____
David Boone
Chair, School Board

By:  _____
Kim A. Worster
Senior Vice President

By: _____
Pam Lindberg
Clerk, School Board

**AMENDMENT TO STUDENT TRANSPORTATION SERVICES AGREEMENT BETWEEN
INDEPENDENT SCHOOL DISTRICT NO. 281, ROBBINSDALE AREA PUBLIC SCHOOLS
AND FIRST STUDENT, INC.**

THIS AMENDMENT is made and entered into as of the 1st day of May, 2020 by and between Independent School District No. 281, Robbinsdale Area Public Schools ("District") and First Student, Inc. ("Contractor") (collectively, the "Parties").

WHEREAS, the Parties entered into that certain Student Transportation Services Agreement dated March 19, 2012 and Addendum dated March 26, 2015 (hereinafter the "Agreement"); and

WHEREAS, District may temporarily, intermittently, or permanently suspend classes during the current 2019/20 school year due to the COVID-19 pandemic (each a "Closure Period"); and

WHEREAS, District and Contractor wish to amend the Agreement to ensure that during a Closure Period, Contractor is compensated for allowable transportation expenditures, including, but not limited to, compensation of school bus drivers, monitors, administrators, as well as facility, fleet, technology, maintenance, and other overhead costs.

NOW, THEREFORE, the Parties mutually agree as follows:

1. **COMPENSATION** The rates of compensation payable to the Contractor during a Closure Period are as follows: 90.0% of the contracted daily rate (AM, Midday and PM Routes) based on service levels immediately prior to the Closure Period.

In the event that a Closure Period continues into subsequent school years during the Term of the Agreement, the Parties shall renegotiate an equitable adjustment in compensation.

Except as set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this Amendment has been signed and executed in duplicate on behalf of the Parties hereto by persons duly authorized on the day and year first written above.

[DISTRICT]

By: _____

Title: _____

ATTEST:

By: _____

FIRST STUDENT, INC.

By:  _____

Title: Sr. Vice President

ATTEST:

By:  _____

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Operations
ITEM: 4F. Approval of Resolution Accepting Donations
COMMENTS BY: Greg Hein, Executive Director of Finance

The School Board will be asked to move approval of the Resolution Accepting Donations. The Board and Superintendent are grateful for the generous contributions supporting our students in Robbinsdale Area Schools.

Recommended Action: Approve the Resolution Accepting Donations.

Resolution: Accepting Donations for June 15, 2020

| | Yes | No | Abstention |
|----------------|-------|-------|------------|
| Helen Bassett | _____ | _____ | _____ |
| David Boone | _____ | _____ | _____ |
| Mike Herring | _____ | _____ | _____ |
| Pam Lindberg | _____ | _____ | - |
| Sam Sant | _____ | _____ | - |
| Sherry Tyrrell | _____ | _____ | _____ |
| John Vento | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

The following resolution was moved by _____ and seconded by _____:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Robbinsdale School District, ISD 281, gratefully accepts the following donations as identified below:

June 15, 2020

| School | Donor | Amount | Purpose |
|-------------------------|--|---------|---------------------------|
| ARMSTRONG HIGH SCHOOL | PATRICIA RUEDENBERG – \$120, ANONYMOUS - \$30 | 150.00 | MISCELLANEOUS |
| ARMSTRONG HIGH SCHOOL | FRIENDS OF FALCON FASTPITCH | 915.20 | UNIFORMS |
| COOPER HIGH SCHOOL | KOPP FAMILY FOUNDATION | 2500.00 | SCHOLARSHIPS |
| FAIR - PILGRIM | BOX TOPS – GENERAL MILLS | 7.40 | MISCELLANEOUS |
| LAKEVIEW | LOUIS AND MARY KAY SMITH FAMILY FOUNDATION | 2775.00 | MISCELLANEOUS |
| MEADOW LAKE | YOURCAUSE, LLC – WELLS FARGO | 20.00 | MISCELLANEOUS |
| MEADOW LAKE | YOURCAUSE, LLC – WELLS FARGO | 20.00 | JANET BEACOM CLASSROOM |
| NORTHPORT ELEMENTARY | BOX TOPS FOR EDUCATION – GENERAL MILLS | 17.30 | MISCELLANEOUS |
| NORTHPORT ELEMENTARY | YOURCAUSE, LLC – GENERAL MILLS | 660.00 | MISCELLANEOUS |
| PLYMOUTH MS | YOURCAUSE, LLC – WELLS FARGO & GENERAL MILLS | 183.11 | MISCELLANEOUS |
| ROBBINSDALE MS | FRONTSTREAM | 40.00 | MISCELLANEOUS |

| | | | |
|-------------------------------|--|--------|---------------|
| ROBBINSDALE SPANISH IMMERSION | YOURCAUSE, LLC – GENERAL MILLS | 124.98 | MISCELLANEOUS |
| ROBBINSDALE SPANISH IMMERSION | YOURCAUSE, LLC – WELLS FARGO | 50.00 | MISCELLANEOUS |
| ZACHARY LANE | YOURCAUSE, LLC – WELLS FARGO & BOSTON SCIENTIFIC | 148.80 | MISCELLANEOUS |
| ZACHARY LANE | ZACHARY LANE PTA | 79.50 | FIELD TRIPS |

Total: \$7,691.29

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: _____
Chair

By: _____
Clerk

Individual focus. Infinite potential.

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Operation

ITEM: 4(G). Resolution Establishing Filing Dates for Filing Affidavits of Candidacy

COMMENTS BY: Greg Hein, Executive Director of Finance

Recommended Action: School Board approve the resolution establishing filing dates for filing affidavits of candidacy for the November 3, 2020 General Election.

Roll Call Vote: Resolution Establishing Filing Dates for Filing Affidavits of Candidacy

| | Yes | No | Abstention |
|----------------|-------|-------|------------|
| Helen Bassett | _____ | _____ | _____ |
| David Boone | _____ | _____ | _____ |
| Mike Herring | _____ | _____ | _____ |
| Pam Lindberg | _____ | _____ | _____ |
| Sam Sant | _____ | _____ | _____ |
| Sherry Tyrrell | _____ | _____ | _____ |
| John Vento | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 281
(ROBBINSDALE AREA SCHOOLS)
STATE OF MINNESOTA

HELD: June 15, 2020

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 281 (Robbinsdale Area Schools), State of Minnesota, was held in said school district on June 15, 2020, at 7:00 o'clock p.m., for the purpose, in part, of establishing dates for filing affidavits of candidacy for the 2020 school district general election.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY**

BE IT RESOLVED by the School Board of Independent School District No. 281, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 281 shall begin on July 28, 2020, and shall close on August 11, 2020. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 11, 2020.

2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy. Publication of said notice prior to the date of adoption of this resolution is hereby ratified and approved in all respects.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 281
(ROBBINSDALE AREA SCHOOLS)
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 281 shall begin on July 28, 2020, and shall close at 5:00 o'clock p.m. on August 11, 2020.

The general election shall be held on Tuesday, November 3, 2020. At that election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk, Independent School District No. 281, 4148 Winnetka Avenue North, New Hope, Minnesota 55427. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 11, 2020.

Dated: June 15, 2020

BY ORDER OF THE SCHOOL BOARD

/s/
Pam Lindberg, School District Clerk
Independent School District No. 281
(Robbinsdale Area Schools)
State of Minnesota

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Operations

ITEM: 4H. Approval of Resolution Designating Polling Places for 2020 Election

COMMENTS BY: Greg Hein, Executive Director of Finance

Recommended Action: School Board approval will be requested to approve the revised resolution designating polling places for Independent School District 281 for 2020 elections. Minnesota Statutes, Section 204B.16, requires designation of polling locations by December 31st of each year. Due to COVID-19, Cities have been required to move some locations. Hennepin County deadline to designate revised polling locations is July 1, 2020.

Roll Call Vote: Approval of Resolution Designating Polling Places for 2020 Elections – June 15, 2020

| | Yes | No | Abstention |
|----------------|-------|-------|------------|
| Helen Bassett | _____ | _____ | _____ |
| David Boone | _____ | _____ | _____ |
| Mike Herring | _____ | _____ | _____ |
| Pam Lindberg | _____ | _____ | _____ |
| Sam Sant | _____ | _____ | _____ |
| Sherry Tyrrell | _____ | _____ | _____ |
| John Vento | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

INDEPENDENT SCHOOL DISTRICT NO. 281

RESOLUTION DESIGNATING POLLING PLACES FOR INDEPENDENT SCHOOL DISTRICT NO. 281
FOR 2020 ELECTIONS

WHEREAS, Independent School District No. 281, per Minnesota Statutes, Section 204B.16, is required to designate polling locations for the 2020 elections.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 281, NEW HOPE, MINNESOTA that the following locations are approved as polling locations for the 2020 Elections:

| Precinct Name | Polling Place Name | Address |
|----------------------|------------------------------------|----------------------------------|
| BROOKLYN CENTER P-05 | EARLE BROWN HERITAGE CENTER | 6155 Earle Brown Drive |
| BROOKLYN CENTER P-06 | NORTHPORT ELEMENTARY SCHOOL | 5421 Brooklyn Boulevard |
| BROOKLYN CENTER P-07 | EARLE BROWN HERITAGE CENTER | 6155 Earle Brown Drive |
| BROOKLYN PARK W-01R | FIRST LUTHERAN CHURCH OF CRYSTAL | 7708 62 ND Avenue N. |
| CRYSTAL W-1 P-01 | FAIR SCHOOL CRYSTAL | 3915 Adair Avenue N. |
| CRYSTAL W-1 P-02 | FAIR SCHOOL CRYSTAL | 3915 Adair Avenue N. |
| CRYSTAL W-1 P 03 | FAIR SCHOOL CRYSTAL | 3915 Adair Avenue N. |
| CRYSTAL W-2 P-01 | CRYSTAL COMMUNITY CENTER | 4800 Douglas Drive N. |
| CRYSTAL W-2 P-02 | CRYSTAL CITY HALL | 4141 Douglas Drive N. |
| CRYSTAL W-2 P-03 | CRYSTAL CITY HALL | 4141 Douglas Drive N. |
| CRYSTAL W-3 P-01 | CRYSTAL COMMUNITY CENTER | 4800 Douglas Drive N. |
| CRYSTAL W-3 P 02 | ST. JAMES LUTHERAN CHURCH | 6700 46 th Place N. |
| CRYSTAL W-3 P-03 | CRYSTAL COMMUNITY CENTER | 4800 Douglas Drive N. |
| CRYSTAL W-4 P-01 | CORNERSTONE CHURCH | 5000 West Broadway |
| CRYSTAL W-4 P-02 | CRYSTAL COMMUNITY CENTER | 4800 Douglas Drive N. |
| GOLDEN VALLEY P-1 | NORTHEAST FIRE STATION | 3700 Golden Valley Road |
| GOLDEN VALLEY P-2 | VALLEY PRESBYTERIAN CHURCH | 3100 North Lilac Drive |
| GOLDEN VALLEY P-4 | SANDBURG MIDDLE SCHOOL | 2400 Sandburg Lane |
| GOLDEN VALLEY P-6 | GOLDEN VALLEY CITY HALL | 7800 Golden Valley Road |
| GOLDEN VALLEY P-7 | SANDBURG MIDDLE SCHOOL | 2400 Sandburg Lane |
| NEW HOPE P-01 | SPANISH IMMERSION AT SUNNY HOLLOW | 8808 27 th Avenue N. |
| NEW HOPE P-02 | SONNESYN ELEMENTARY SCHOOL | 3421 Boone Avenue N. |
| NEW HOPE P-03 | ST. JOSEPH CATHOLIC CHURCH | 8701 36 th Avenue N. |
| NEW HOPE P-04 | NEW HOPE LEARNING CENTER | 8301 47 th Avenue N. |
| NEW HOPE P-05 | HOLY NATIVITY LUTHERAN CHURCH | 3900 Winnetka Avenue N. |
| NEW HOPE P-06 | NEW HOPE CITY HALL | 4401 Xylon Avenue N. |
| NEW HOPE P-07 | MEADOW LAKE ELEMENTARY SCHOOL | 8525 62 nd Avenue N. |
| NEW HOPE P-08 | HOUSE OF HOPE LUTHERAN CHURCH | 4800 Boone Avenue N. |
| PLYMOUTH W-1 P-02 | PLYMOUTH CREEK CHURCH | 16000 41 st Avenue N. |
| PLYMOUTH W-1 P-04 | PLYMOUTH ICE CENTER ¹²⁰ | 3650 Plymouth Blvd. |

| | | |
|-------------------|--|----------------------------------|
| PLYMOUTH W-3 P-13 | PLYMOUTH CREEK CENTER | 14800 34 th Avenue N. |
| PLYMOUTH W-3 P-14 | VISION OF GLORY LUTHERAN CHURCH | 13200 Highway 55 |
| PLYMOUTH W-3 P-15 | ARMSTRONG SR HIGH SCHOOL | 10635 36 th Avenue N. |
| PLYMOUTH W-3 P-17 | WEST MEDICINE LAKE COMMUNITY CLUB | 1705 Forestview Lane |
| PLYMOUTH W-4 P-19 | CHURCH OF THE EPIPHANY | 4900 Nathan Lane N. |
| PLYMOUTH W-4 P-20 | MINNEAPOLIS LAESTADIAN LUTHERAN CHURCH | 13030 47 th Avenue N. |
| PLYMOUTH W-4 P-21 | PILGRIM UNITED METHODIST CHURCH | 4325 Zachary Lane North |
| PLYMOUTH W-4 P-22 | ZACHARY LANE ELEMENTARY SCHOOL | 4350 Zachary Lane |
| PLYMOUTH W-4 P-23 | FAIR SCHOOL AT PILGRIM LANE | 3725 Pilgrim Lane |
| ROBBINSDALE W-1 | REDEEMER EVANGELICAL LUTHERAN CHURCH | 4201 Regent Avenue N. |
| ROBBINSDALE W-2 | OLIVET UNITED METHODIST CHURCH | 3620 43 rd Avenue N. |
| ROBBINSDALE W-3 | ELIM LUTHERAN CHURCH | 3978 West Broadway |
| ROBBINSDALE W-4 | NORTH MEMORIAL HEALTH TRAINING CENTER | 3500 France Avenue |

The following members were present:

and the following were absent:

Member _____ moved the adoption of the foregoing resolution:

The motion for the adoption of the foregoing resolution was duly seconded by Member _____

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

WITNESS MY HAND officially as such Chair and Clerk this 15th day of June, 2020.

David Boone
Chair

Pam Lindberg
Clerk

Individual focus. Infinite potential.

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Operations
ITEM: 4l. Approval of Addition of June 22, 2020 Work Session
COMMENTS BY: David Boone, Board Chair

Recommended Action: The Board is asked to move approval of the addition of a Work Session on Monday, June 22, 2020, at 6 p.m.

Roll Call Vote: Approval of Addition of June 22, 2020 Work Session – June 15, 2020

| | Yes | No | Abstention |
|----------------------|-------|-------|------------|
| Helen Bassett _____ | _____ | _____ | _____ |
| David Boone _____ | _____ | _____ | _____ |
| Mike Herring _____ | _____ | _____ | _____ |
| Pam Lindberg _____ | _____ | _____ | _____ |
| Sam Sant _____ | _____ | _____ | _____ |
| Sherry Tyrrell _____ | _____ | _____ | _____ |
| John Vento _____ | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

Individual focus. Infinite potential.

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Operations
ITEM: 4J. Approval of Moving June 16, 2020 Closed Session to June 22, 2020
COMMENTS BY: David Boone, Board Chair

Recommended Action: The Board is asked to move approval of moving the Tuesday, June 16, 2020 Closed Session for Superintendent Evaluation, pursuant to M.S. 13D.05, Subd. 3(a), to Monday, June 22, 2020. The closed session will follow the Work Session.

Roll Call Vote: Approval of moving June 16, 2020 Closed Session to June 22, 2020 – June 15, 2020

| | Yes | No | Abstention |
|----------------|-------|-------|------------|
| Helen Bassett | _____ | _____ | _____ |
| David Boone | _____ | _____ | _____ |
| Mike Herring | _____ | _____ | _____ |
| Pam Lindberg | _____ | _____ | _____ |
| Sam Sant | _____ | _____ | _____ |
| Sherry Tyrrell | _____ | _____ | _____ |
| John Vento | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

Individual focus. Infinite potential.

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Operations
ITEM: 4K. Approval of Addition of Closed Session immediately following the June 15, 2020 Regular Meeting for a legal opinion
COMMENTS BY: David Boone, Board Chair

Recommended Action: The Board is asked to move approval of the addition of a closed session, pursuant to Minnesota Statute 13D.05, Subd. 3(b), immediately following the June 15, 2020, Regular Meeting for a legal opinion.

Roll Call Vote: Approval of Addition of Closed Session Immediately Following the Regular Meeting – June 15, 2020

| | Yes | No | Abstention |
|----------------|-------|-------|------------|
| Helen Bassett | _____ | _____ | _____ |
| David Boone | _____ | _____ | _____ |
| Mike Herring | _____ | _____ | _____ |
| Pam Lindberg | _____ | _____ | _____ |
| Sam Sant | _____ | _____ | _____ |
| Sherry Tyrrell | _____ | _____ | _____ |
| John Vento | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Consent Agenda
ITEM: 5. Consent Agenda
COMMENTS BY: David Boone, Board Chair

Consent Agenda items are considered routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

- A. Administrative – draft minutes from May 18, 2020
- B. Personnel Matters – annual Q-Comp report, tentative agreements for AFSCME and Child Nutrition, plus licensed and non-licensed personnel updates
- C. Financial Matters – monthly disbursements, contracts, leases, and annual renewals, designations and authorizations

Recommended Action: Approve the Consent Agenda items.

Roll Call Vote: Approve Consent Agenda – June 15, 2020

| | Yes | No | Abstention |
|----------------------|-------|-------|------------|
| Helen Bassett _____ | _____ | _____ | _____ |
| David Boone _____ | _____ | _____ | _____ |
| Mike Herring _____ | _____ | _____ | _____ |
| Pam Lindberg _____ | _____ | _____ | _____ |
| Sam Sant _____ | _____ | _____ | _____ |
| Sherry Tyrrell _____ | _____ | _____ | _____ |
| John Vento _____ | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

A Business Meeting of the School Board of Robbinsdale Area Schools was held Monday, June 1, 2020, beginning at 6:00 p.m. by teleconference pursuant to Minn. Statute 13D.021. Video recording of the meeting can be found at www.rdale.org/about_us/school_board/minutes__podcasts__webcasts/.

Call to Order and Roll Call

Chair Boone called the meeting to order at 6:01 p.m. Directors present: David Boone, Helen Bassett, Mike Herring, Pam Lindberg, Sam Sant, Sherry Tyrrell and John Vento; and Dr. Carlton Jenkins, Superintendent. Director(s) absent: none. There was a quorum; meeting was called to order.

Acceptance of the Agenda

MOTION: Director Vento moved approval and Director Sant seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors David Boone, Helen Bassett, Mike Herring, Sherry Tyrrell, Sam Sant, Pam Lindberg, and John Vento. And the following voted against the same: none. Motion passed.

Sharing the Success

Student Recognition: Butterfly Award Recipients, National Merit Commended Student Recipients, and Migizi Award Recipient

Butterfly Award Recipients

Each year, we recognize students who have gone through a biological transformation – moving from caterpillars crawling into the cocoon to butterflies spreading their wings and taking flight! We are excited to recognize our Class of 2020 Butterfly Award Recipients: Luis Hammer, John Brownell, Sierra Smith, Evelyn Villalobos, and Bethany Brynteson.

National Merit Commended Students

Three seniors from Armstrong High School were named National Merit Commended Students: Melissa Peterson, Julia Pham and Priya Thomas. According to its website, each year the National Merit Scholarship Program receives about 1.6 million entrants. The top 50,000 students with the highest PSAT/NMSQT scores qualify for recognition in the Program; two-thirds receive Letters of Commendation in recognition of their outstanding academic progress. This suggests these students performed equivalent to the top 3% of test takers.

Migizi Award Recipient

Ruby Stately from Armstrong High School is being honored with the Migizi student award. She received the highest recommendation for this award from our Indian Education staff. Athena Cloud, one of our district's American Indian Educators, will present.

Recognition of EA of the Year

The School Board and Superintendent are pleased to recognize Cynthia Bergquist, Education Assistant (EA) of the Year! Ms. Bergquist is an EA at Robbinsdale Spanish Immersion School and works with students one-on-one (and in small group settings) in the special education resource room and provides additional support in classrooms.

Candidates were interviewed virtually by committee members from the Seven Dreams Education Foundation and Robbinsdale Federation of Teachers on Monday, May 11, 2020. Ms. Bergquist was presented with her award on Monday, May 18, 2020. Other finalists for this year's honor included: Annette David, Cooper High School; Julia Carlstrom, Neill Elementary; and Betsy Larson, New Hope Learning Center.

Recognition of Teacher of the Year

The School Board and Superintendent are pleased to recognize Eric Zuccola, 2020 Teacher of the Year! Mr. Zuccola, a member of the English Department at Robbinsdale Cooper High School, was named the Robbinsdale Area Schools 2020 Teacher of the Year on Wednesday, May 20, 2020, during a virtual ceremony hosted by the Seven Dreams Education Foundation and Robbinsdale Federation of Teachers.

Mr. Zuccola was one of five finalists for this year's honor. Other nominees included: Anthony Bakke, Armstrong High School; Susan Cunningham, Lakeview Elementary; John Rivers, Cooper High School; and Janet Rein, Lakeview Elementary.

Robbinsdale Rapid Report

Dr. Richard Gregory, Executive Director of Strategic Communications and Achievement and Accountability, shared highlights through a video of our Class of 2020 and other district highlights.

Special Reports

Legislative Action Coalition (LAC) End of Year Report

The board will receive a report from the Legislative Action Coalition (LAC) that highlights its activities throughout the session. The 2020 legislative platform focused on advocating for the resources needed to ensure all children are successful, and policies provide effective and efficient use of resources.

Operations

First Reading of Policy 533: Wellness

The School Board and Superintendent heard the first reading of Policy 533: Wellness. Marti Voight, Executive Director of Student Services, and Katie Wahl, Director of Nutrition Services, presented.

Review of Policy 506

The School Board was requested to review Policy 506: Student Discipline. Recommendation is this mandatory policy be reviewed on an annual basis. Currently, there are no new changes or legislative updates.

First Reading of Student Handbook

The School Board reviewed the 20-21 Student Responsibility Handbook proposed changes. Presenters included: Marti Voight, Executive Director of Student Services, Dr. Candace Burckhardt, Special Education Supervisor; and David Dahl, Principal of Leadership Development.

Consent Agenda

Consent Agenda items include administrative, personnel matters and financial matters.

MOTION: Director Vento moved approval and Director Lindberg seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors John Vento, Mike Herring, David Boone, Helen Bassett, Sherry Tyrrell, Sam Sant, and Pam Lindberg. And the following voted against the same: none. Motion passed

Announcements

[June 1, 2020 Announcements](#)

Adjournment

MOTION: Director Herring moved approval and Director Sant seconded the motion. Upon vote being taken thereon, the following voted in favor thereof: Directors John Vento, Mike Herring, David Boone, Helen Bassett, Sherry Tyrrell, Sam Sant, and Pam Lindberg. And the following voted against the same: none. Meeting was adjourned.

Prepared and submitted by:

Nichol Sutton

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

Signed: _____
School Board Clerk

Date: _____

A Work Session of the School Board of Robbinsdale Area Schools was held Monday, June 1, 2020, beginning at 6:55 PM by teleconference pursuant to Minn. Statute 13D.021. *Complete agendas, reports, and presentations are available at the office and on our website. **Work session summary minutes are not approved by the School Board.***

Director(s) present: David Boone, Helen Bassett, Mike Herring, Pam Lindberg, Sam Sant, Sherry Tyrrell and John Vento; and Dr. Carlton Jenkins, Superintendent. Director(s) absent: none.

Academic Update

1. Gifted and Talented Program & Services Update
This update will be given a future work session.
2. Fall 2020 Planning
The Board heard an update on current scenario planning, noting that guidance from MDE will not arrive until the end of July. The Board had an opportunity for discussion on what our schools may look like this fall.
3. School Start Time Update and Next Steps
After review of the advisory committee's recent discussion, the Board considered the next steps:
 - Allowing the advisory committee to receive the feedback per the questions raised during the committee meeting
 - Allowing the advisory committee to bring a recommendation to the Board
 - Recommendation placed on August agenda

Finance and Operations Update

1. Preliminary FY21 Budget
The Board had an opportunity to discuss the FY21 Preliminary Budget ([2020-2021 Budget Overview](#)). Greg Hein, Executive Director of Finance, addressed questions from Board members. A request for approval will be on the June 15, 2020 regular board meeting.
2. Transportation Update
The School Board had an opportunity to hear an update with recommendations on the First Student and First Transportation Solutions Contract Addendums. Tom Watson, Watson Consulting Group, Greg Hein, Executive Director of Finance, and Dr. Lowell Holtz, Director of Operations and Safety, presented.

District Updates

The School Board heard updates on recent and upcoming district and community news and events, including the Class of 2020 Virtual Graduations.

Planning for the June 16, 2020 Superintendent Evaluation

The School Board was provided a timeline for completion of the SY2019-2020 Superintendent Evaluation. The Board also considered an alternate date for meeting with the Superintendent to review the evaluation at the request of a Board member. The Board will be requested to approve moving the June 16 evaluation to Monday, June 22.

Subcommittee Updates

1. Superintendent Evaluation SY21
An update was provided by subcommittee members David Boone, Pam Lindberg and Sam Sant.
2. Board Goals
An update was provided by subcommittee members Helen Bassett, Sherry Tyrrell and Sam Sant.
3. Identifying the Superintendent Contract Committee
Potential subcommittee members were identified, including Mike Herring, Sam Sant and John Vento.

Other

The Board discussed the addition of a work session on Monday, June 22, 6 p.m. The Board will be asked to approve at the June 15 regular board meeting.

Director Bassett also shared the [Resolution](#) from the Minneapolis Public Schools School Board (passed at their recent board meeting). The Board discussed the possibility of creating a similar statement to be presenting during a future Board meeting. A subcommittee was formed to work on the statement including Mike Herring, Helen Bassett and John Vento.

Prepared and submitted by:

Nichol Sutton
Assistant Clerk, Robbinsdale Area Schools
Executive Assistant to the Superintendent and School Board

MEMO

DATE: June 15, 2020

TO: Members of the School Board and Dr. Carlton Jenkins, Superintendent

FROM: Tracy Mena, Q-Comp Coordinator

RE: 2019-2020 Robbinsdale Q-Comp Annual Report to the School Board

The Minnesota Department of Education is allowing flexibility to school districts on how they are conducting their annual reports to school boards for the 2019-20 school year. The Q-Comp local oversight committee has chosen to submit a partial annual report based on information obtained prior to March 18th.

Q-Comp is a school improvement model that focuses on teacher effectiveness and student achievement. It provides monetary incentives to reward teachers for working toward raising student achievement.

The three components of our plan I am reporting on are: school improvement goals, professional learning communities, and the teacher review process.

School Improvement (Site) Goals

- “Site goals” is Q Comp shorthand for a legal requirement specific to schoolwide student achievement gains as measured by a standardized test.
- In Robbinsdale we administer the MCA and goals are set using reading or math data from the previous school year.
- Site goals were set and submitted to the Minnesota Department of Education October 1, 2019. The building (site) goals were based on increasing achievement by 10% in reading or math building wide.
- We were unable to administer MCA tests this school year. Following the guidance from MDE, site goals were not awarded in 2019-20. MDE guidance to districts states “If standardized tests are not administered then performance pay for site goals cannot be awarded.”
- Funds remain in the unassigned Q-Comp balance under the direction of the local oversight committee which is the Q-Comp Governing Board.

Professional Learning Communities (PLCs)

- PLCs are collaborative work teachers engage in to improve classroom instruction to increase student achievement.

- PLCs met weekly from September 2019 to March 2020 when they were suspended following MDE guidance.
- Teachers continued to collaborate from March to June with their colleagues focusing on distance learning.
- Our PLCs have performance pay tied to PLC work. Many PLC goals were tied to standardized assessments that were not given in 2019-20.
 - To be consistent and fair we will not be awarding PLC stipends in 2019-20
 - Following MDE guidance, we reallocated the budget that was dedicated to PLC goals and measures of student growth to be included in the observation stipend awarded in June.

Peer Review

- The Robbinsdale teacher review process involves three, live, 45 minute observations/evaluations per year for all licensed teachers.
- Feedback is provided using the Charlotte Danielson Framework for Teaching
- As of March 18th all educators had completed 2 of the required 3 observations
- Following the guidance of MDE, classroom observations/evaluations were suspended during the distance learning period.
- Modified plans were implemented that allowed for coaching sessions that focused on planning for and reflecting on distance learning.
- The percentage of educators who were awarded performance pay by meeting proficiency standards is 95%

We were unable to complete the Q-Comp Annual Survey prior to March 18th. I do not have any teacher feedback on the Q-Comp program for 2019-20. The Q-Comp Annual Review was scheduled for March 11th and March 18th and was only partially completed before the move to distance learning. Four buildings of seven were reviewed for PLC and observation practices. The data from those buildings will be compiled with the annual review data in 2020-21.

In summary, Q-Comp evolved as we moved into distance learning. Our coaching model focused on supporting teachers as they implemented distance learning. We suspended our site goal and PLC requirements as recommended by the Minnesota Department of Education. We reallocated the Q-Comp budget to award performance pay so that awards were not pro-rated or reduced. We continue to prepare for various scenarios for the fall.

I would be happy to answer any questions. Please email me at tracy_mena@rdale.org.

MEMO

TO: Members of the School Board
Dr. Carlton Jenkins, Superintendent

FROM: Stephanie Crosby, Executive Director of Human Resources
Greg Hein, Executive Director of Finance

DATE: June 15, 2020

SUBJECT: AFSCME Council 5 Local 499 – Office Employees

We recommend board approval of the tentative agreement with the AFSCME Council 5, Local 499 – Office Employees. Key terms of the agreement are as follows:

Financials

1% increase on salary schedule year 1 and 2% increase on salary schedule year 2

Add a new step 8 at 2%

\$25/month additional health benefit contribution to the cafeteria plan and non-cafeteria plan starting on January 1, 2021.

\$50 per year added to career increments

MEMO

TO: Members of the School Board
Dr. Carlton Jenkins, Superintendent

FROM: Stephanie Crosby, Executive Director of Human Resources
Greg Hein, Executive Director of Finance

DATE: June 15, 2020

SUBJECT: SEIU Local 284 – Child Nutrition Employees

We recommend board approval of the tentative agreement with the SEIU Local 284 – Child Nutrition Employees. Key terms of the agreement are as follows:

Financials

1% on salary schedule year 1 and 1.5% on salary schedule year 2 for Categories I, II, III
1% on salary schedule year 1 and 2% on salary schedule year 2 for Categories IV, V, VI
1% on salary schedule year 1 and 1% on salary schedule year for Summer Program

\$25/month additional health benefit contribution to the cafeteria plan in year 2 beginning January 1, 2021

8B2. Licensed Personnel

8B2a. Resignation/Retirement

| | <u>Name</u> | <u>Building</u> | <u>Title</u> | <u>Eff Date</u> |
|--------|---------------|-----------------|------------------|-----------------|
| 8B2a1. | Laura Janzen | LVE | Psychologist | 06/04/20 |
| 8B2a2. | Mari McCauley | FAIR Crystal | Grade 4 | 06/04/20 |
| 8B2a3. | Jason Potts | AHS | Phys Ed | 06/04/20 |
| 8B2a4. | Naomi Shadis | SOE | Media Specialist | 06/04/20 |

8B1. Non-Licensed Personnel

8B1a. Resignation/Retirement

| | <u>Name</u> | <u>Building</u> | <u>Title</u> | <u>Eff Date</u> |
|--------|----------------------|-----------------|-------------------|-----------------|
| 8B1a1. | Shelby Nieburh | ENE | Adventure Club EA | 06/03/20 |
| 8B1a2. | Brady Simon | MLE/LVE | Monitor EA | 06/03/20 |
| 8B1a3. | Barb Zeman (17 yrs.) | AHS | Child Nutrition | 06/03/20 |

8B1a. Termination

| | <u>Name</u> | <u>Building</u> | <u>Title</u> | <u>Eff Date</u> |
|--------|-----------------|-----------------|--------------|-----------------|
| 8B1a1. | Fernando La Hoz | NPE | Tutor EA | 05/15/20 |



ROBBINSDALE

Area Schools

Individual focus. Infinite potential.

TO: Members of the School Board
Dr. Carlton Jenkins, Superintendent

FROM: Greg Hein, Executive Director of Finance

DATE: June 15, 2020

RE: Consent Agenda: Approve monthly disbursements

RECOMMENDATION:

School Board approve the monthly disbursements for payroll, accounts payable, ACH and wire transfers.

The following is a summary of claims for the period between May 1 and 31, 2020. The detailed listing is available from the finance department.

| | Fund | Disbursement Totals |
|----|------------------------|----------------------------|
| 01 | General Fund | 15,007,260.65 |
| 02 | Food Service Fund | 475,653.17 |
| 03 | Transportation | 118.77 |
| 04 | Community Ed Fund | 780,899.74 |
| 05 | Capital fund | 149,456.13 |
| 06 | Building Fund | 735,391.24 |
| 07 | Debt Service Fund | - |
| 08 | Scholarship Fund | 98,759.03 |
| 09 | Technology Levy | 1,935,767.19 |
| 20 | Self Insurance Dental | 33,391.80 |
| 22 | Self Insurance Medical | 995,123.98 |
| 47 | OPEB Debt Service | - |
| 50 | Student Activity | - |
| | Total | 20,211,821.70 |

QUESTIONS:

For questions please contact Ukee Dozier at 763-504-8023 or Ukee_Dozier@rdale.org

**Robbinsdale Area Schools
Board Disbursement Report
May 1, 2020 - May 31, 2020**

| Check Number | Check Type | Check Date | Vendor | Amount |
|--------------|------------|------------|--|-------------|
| 744540 | V | 5/8/2020 | FLAGHOUSE | (\$119.90) |
| 745899 | V | 5/8/2020 | INSTRUMENTALIST AWARDS LLC | (\$101.25) |
| 755612 | V | 5/8/2020 | FAIR, PATRICIA M. | (\$150.00) |
| 767486 | V | 5/8/2020 | BY THE RIVER CENTER FOR HUMANITY | (\$522.00) |
| 776417 | V | 5/8/2020 | NARDINI FIRE EQUIP CO | (\$328.00) |
| 780215 | V | 5/8/2020 | ROOF SPEC INC | (\$431.25) |
| 786324 | V | 5/8/2020 | CONCRETE TREATMENTS INC | (\$875.00) |
| 788276 | V | 5/8/2020 | REVOLUTION SCREEN WORKS | (\$650.00) |
| 793354 | V | 5/8/2020 | WILDLIFE MANAGEMENT SERVICES, IN | (\$399.00) |
| 795561 | V | 5/8/2020 | SCHOLASTIC BOOK CLUBS | (\$125.27) |
| 806980 | V | 5/5/2020 | GROTH MUSIC CO | (\$4.76) |
| 808563 | V | 5/14/2020 | ISD 287 | (\$350.00) |
| 808575 | V | 5/1/2020 | MINNEAPOLIS ATHENA AWARDS | (\$350.00) |
| 809299 | V | 5/22/2020 | BROOKVIEW | (\$822.00) |
| 809493 | V | 5/1/2020 | MAD SCIENCE OF MINNESOTA | (\$325.00) |
| 809571 | R | 5/5/2020 | AJ'S TILE SERVICES, LLC | \$3,000.00 |
| 809572 | R | 5/5/2020 | BKBM ENGINEERS | \$1,670.00 |
| 809573 | R | 5/5/2020 | BLUE RIBBON BUILDERS LLC | \$25,208.00 |
| 809574 | R | 5/5/2020 | DK CONCRETE, LLC | \$22,000.00 |
| 809575 | R | 5/5/2020 | ENERVATION INC | \$18,620.00 |
| 809578 | R | 5/5/2020 | INSPEC INC | \$10,000.00 |
| 809579 | R | 5/5/2020 | LVC COMPANIES INC | \$970.50 |
| 809580 | R | 5/5/2020 | PUGLEASA COMPANY INC | \$3,765.00 |
| 809582 | R | 5/5/2020 | SHERWIN WILLIAMS | \$6,933.36 |
| 809583 | R | 5/5/2020 | TOWN & COUNTRY FENCE | \$32,577.00 |
| 809584 | R | 5/5/2020 | A-1 OUTDOOR POWER | \$439.75 |
| 809587 | R | 5/5/2020 | ADAMS PEST CONTROL - MAIN | \$405.00 |
| 809588 | R | 5/5/2020 | ALA STORE | \$15.59 |
| 809589 | R | 5/5/2020 | APEC | \$7,217.07 |
| 809590 | R | 5/5/2020 | APPLE COMPUTER INC | \$89.00 |
| 809591 | R | 5/5/2020 | AQUA-PHIN, INC | \$758.01 |
| 809592 | R | 5/5/2020 | ASPEN WASTE SYSTEMS OF MINNESOTA, INC. | \$662.23 |
| 809593 | R | 5/5/2020 | AUGSBURG UNIVERSITY - ROCHESTER | \$750.00 |
| 809594 | R | 5/5/2020 | BAT 19, INC | \$1,829.29 |
| 809596 | R | 5/5/2020 | BORDER STATES ELECTRIC SUPPLY | \$603.47 |
| 809597 | R | 5/5/2020 | BRAUN INTERTEC CORPORATION | \$1,712.50 |
| 809598 | R | 5/5/2020 | CDW GOVERNMENT | \$59.35 |
| 809600 | R | 5/5/2020 | COOL AIR MECHANICAL, INC. | \$1,653.50 |
| 809601 | R | 5/5/2020 | CORPORATE MECHANICAL | \$6,515.98 |
| 809603 | R | 5/5/2020 | DELL MARKETING L.P. | \$645.49 |
| 809604 | R | 5/5/2020 | EARL F. ANDERSEN, INC. | \$62.00 |
| 809605 | R | 5/5/2020 | ECM PUBLISHERS, INC. | \$105.60 |
| 809606 | R | 5/5/2020 | ELECTRIC MOTOR REPAIR | \$689.55 |
| 809607 | R | 5/5/2020 | ELSMORE AQUATIC | \$551.67 |

**Robbinsdale Area Schools
Board Disbursement Report
May 1, 2020 - May 31, 2020**

| | | | | |
|--------|---|----------|-----------------------------------|-------------|
| 809608 | R | 5/5/2020 | EMSL ANALYTICAL, INC | \$75.00 |
| 809609 | R | 5/5/2020 | FLYNN MIDWEST LP | \$1,319.00 |
| 809610 | R | 5/5/2020 | GOODIN COMPANY | \$529.66 |
| 809611 | R | 5/5/2020 | GOPHER STAGE LIGHTING | \$8,415.00 |
| 809613 | R | 5/5/2020 | GRAINGER | \$1,612.92 |
| 809614 | R | 5/5/2020 | GRANICUS, LLC | \$440.84 |
| 809616 | R | 5/5/2020 | HEARTWOOD TREE SURGEONS | \$5,200.00 |
| 809617 | R | 5/5/2020 | HENRY SCHEIN, INC | \$1,679.40 |
| 809618 | R | 5/5/2020 | HI-TECH REFRIGERATION | \$2,852.53 |
| 809620 | R | 5/5/2020 | HILLYARD INC - MINNEAPOLIS | \$6,184.96 |
| 809621 | R | 5/5/2020 | HIREQUEST DIRECT | \$1,064.25 |
| 809622 | R | 5/5/2020 | INNOVATIONAL WATER SOLUTIONS, INC | \$155.00 |
| 809623 | R | 5/5/2020 | INSPEC INC | \$765.00 |
| 809624 | R | 5/5/2020 | INTERSTATE POWER SYSTEMS, INC | \$1,094.56 |
| 809625 | R | 5/5/2020 | ISC COMPANIES | \$341.42 |
| 809632 | R | 5/5/2020 | JEFF'S S.O.S. DRAIN & SEWER | \$8,165.00 |
| 809633 | R | 5/5/2020 | LAKESHORE LEARNING MATERIALS | \$436.93 |
| 809634 | R | 5/5/2020 | LOFFLER COMPANIES - 131511 | \$97.23 |
| 809636 | R | 5/5/2020 | MACKIN EDUCATIONAL RESOURCES | \$8,151.71 |
| 809637 | R | 5/5/2020 | MENARDS | \$347.89 |
| 809638 | R | 5/5/2020 | MIDLAND NURSERY INC. | \$98.00 |
| 809639 | R | 5/5/2020 | MINITEX | \$49.00 |
| 809641 | R | 5/5/2020 | NAC MECHANICAL & ELECTRICAL SERV | \$23,452.52 |
| 809642 | R | 5/5/2020 | NCS PEARSON INC | \$287.08 |
| 809643 | R | 5/5/2020 | NEO ELECTRICAL SOLUTIONS, LLC | \$450.00 |
| 809644 | R | 5/5/2020 | PRAXAIR DISTRIBUTION, INC. | \$85.97 |
| 809645 | R | 5/5/2020 | PREMIUM WATER, INC. | \$30.00 |
| 809646 | R | 5/5/2020 | QUADIENT LEASING USA, INC | \$345.18 |
| 809647 | R | 5/5/2020 | QUICKSILVER EXPRESS COURIER | \$92.83 |
| 809654 | R | 5/5/2020 | RICOH USA INC | \$18,511.33 |
| 809656 | R | 5/5/2020 | RICOH USA, INC | \$1,951.03 |
| 809657 | R | 5/5/2020 | RIFTON EQUIPMENT | \$30.00 |
| 809658 | R | 5/5/2020 | SCHOOL HEALTH CORPORATION | \$3,317.45 |
| 809659 | R | 5/5/2020 | SHIFFLER EQUIPMENT SALES INC | \$10,833.60 |
| 809660 | R | 5/5/2020 | SHOES FOR CREWS, LLC | \$97.89 |
| 809661 | R | 5/5/2020 | SHRED-IT USA | \$290.87 |
| 809662 | R | 5/5/2020 | STAPLES ADVANTAGE | \$650.61 |
| 809663 | R | 5/5/2020 | STIER, JEFFERY W. | \$12,396.00 |
| 809665 | R | 5/5/2020 | SUNBELT STAFFING | \$22,216.25 |
| 809666 | R | 5/5/2020 | TENNANT SALES AND SERVICE COMPANY | \$212.30 |
| 809667 | R | 5/5/2020 | TIERNEY BROTHERS INC | \$2,875.08 |
| 809668 | R | 5/5/2020 | TWIN CITY HARDWARE CO., INC. | \$154.60 |
| 809681 | R | 5/5/2020 | UHL COMPANY | \$31,550.25 |
| 809682 | R | 5/5/2020 | UNITED PARCEL SERVICE | \$124.00 |
| 809683 | R | 5/5/2020 | VIKING AUTOMATIC SPRINKLER CO | \$11,655.00 |

**Robbinsdale Area Schools
Board Disbursement Report
May 1, 2020 - May 31, 2020**

| | | | | |
|--------|---|-----------|---|-------------|
| 809684 | R | 5/5/2020 | ALLSTREAM | \$3,845.62 |
| 809686 | R | 5/5/2020 | CITY OF NEW HOPE | \$7,225.33 |
| 809687 | R | 5/5/2020 | EDUCATORS BENEFIT CONSULTANTS, LLC. | \$577.04 |
| 809688 | R | 5/5/2020 | EDUCATORS BENEFIT CONSULTANTS, LLC. | \$663.22 |
| 809689 | R | 5/5/2020 | MAD SCIENCE OF MINNESOTA | \$325.00 |
| 809690 | R | 5/5/2020 | MASBO | \$110.00 |
| 809691 | R | 5/5/2020 | MN UI FUND | \$8,267.04 |
| 809692 | R | 5/5/2020 | NATIONAL SPEECH & DEBATE ASSOCIATION | \$590.00 |
| 809693 | R | 5/5/2020 | ABELLEIRA INTERACTIVE | \$350.00 |
| 809694 | R | 5/5/2020 | ACCURATE HOME CARE, LLC | \$6,104.00 |
| 809695 | R | 5/5/2020 | ALIA | \$2,927.50 |
| 809696 | R | 5/5/2020 | BORDEAUX, THORNE | \$300.00 |
| 809697 | R | 5/5/2020 | CHARETTE, MICHAEL S. | \$450.00 |
| 809698 | R | 5/5/2020 | CITY OF PLYMOUTH | \$100.00 |
| 809699 | R | 5/5/2020 | COLLIN, ELIZABETH | \$1,000.00 |
| 809700 | R | 5/5/2020 | GROTH MUSIC CO | \$57.97 |
| 809701 | R | 5/5/2020 | GUARANTEED SERVICE & SUPPLIES, INC. | \$178.79 |
| 809702 | R | 5/5/2020 | HALO TRANSPORTATION | \$1,620.00 |
| 809703 | R | 5/5/2020 | HAUGEN, MICHELLE | \$49.65 |
| 809704 | R | 5/5/2020 | HENNEPIN TECHNICAL COLLEGE | \$1,807.51 |
| 809705 | R | 5/5/2020 | HENRICKSEN AND COMPANY, INC | \$86,487.45 |
| 809706 | R | 5/5/2020 | JOSTENS | \$390.00 |
| 809707 | R | 5/5/2020 | NATIONAL MARTIAL ARTS ASSOCIATION | \$1,204.56 |
| 809708 | R | 5/5/2020 | NATIONAL SCHOOL BOARD ASSOCIATION | \$75.00 |
| 809709 | R | 5/5/2020 | NCS PEARSON INC | \$260.00 |
| 809710 | R | 5/5/2020 | NEO ELECTRICAL SOLUTIONS, LLC | \$8,418.91 |
| 809711 | R | 5/5/2020 | OCCUPATIONAL HEALTH CENTERS OF MINNESOTA P.C. | \$245.00 |
| 809712 | R | 5/5/2020 | OFFICE OF MN IT SERVICES | \$3,779.41 |
| 809713 | R | 5/5/2020 | OLYMPIC COMMUNICATIONS INC | \$2,875.00 |
| 809714 | R | 5/5/2020 | PROGRESSIVE GIFTS & INCENTIVES | \$275.98 |
| 809715 | R | 5/5/2020 | RATWIK, ROSZAK & MALONEY, P.A. | \$1,495.00 |
| 809716 | R | 5/5/2020 | SCHMITT MUSIC COMPANY | \$114.00 |
| 809717 | R | 5/5/2020 | WILDLIFE SCIENCE CENTER | \$269.00 |
| 809718 | R | 5/5/2020 | GROTH MUSIC CO | \$4.76 |
| 809719 | R | 5/5/2020 | TORRES TARAZONA, ORIANA L. | \$450.00 |
| 809721 | R | 5/6/2020 | CENTERPOINT ENERGY | \$719.49 |
| 809722 | R | 5/6/2020 | CITY OF CRYSTAL - ACCOUNTS RECEIVABLE | \$3,797.10 |
| 809724 | R | 5/6/2020 | CITY OF PLYMOUTH | \$3,998.52 |
| 809725 | R | 5/6/2020 | DENNIS ENVIRONMENTAL OPERATION | \$4,410.00 |
| 809726 | R | 5/6/2020 | ELAM, TIMOTHY | \$5,390.68 |
| 809727 | R | 5/6/2020 | RTL CONSTRUCTION, INC. | \$14,784.00 |
| 809728 | R | 5/6/2020 | WINNETKA PROPERTIES | \$22,784.73 |
| 809750 | R | 5/6/2020 | FRATTALLONE'S HARDWARE STORES | \$1,824.75 |
| 809751 | R | 5/6/2020 | SCHOOL SERVICE EMPLOYEES | \$4,612.51 |
| 809752 | R | 5/12/2020 | BAYFIELD FRUIT COMPANY LLC | \$2,556.80 |

**Robbinsdale Area Schools
Board Disbursement Report
May 1, 2020 - May 31, 2020**

| | | | | |
|--------|---|-----------|---------------------------------------|---------------|
| 809753 | R | 5/12/2020 | BUCK, HAROLD | \$298.75 |
| 809754 | R | 5/12/2020 | CITY OF GOLDEN VALLEY | \$3,244.79 |
| 809755 | R | 5/12/2020 | CITY OF NEW HOPE | \$34,440.00 |
| 809757 | R | 5/12/2020 | DIVERSIFIED SNACK DISTRIBUTION | \$2,173.74 |
| 809758 | R | 5/12/2020 | ECOLAB INC. | \$103.98 |
| 809759 | R | 5/12/2020 | MOLLEMA, NISSA | \$96.30 |
| 809760 | R | 5/12/2020 | OSANAI, RENEE | \$144.55 |
| 809764 | R | 5/12/2020 | PAN-O-GOLD BAKING CO | \$3,440.15 |
| 809776 | V | 5/14/2020 | ST PAUL BEVERAGE SOLUTIONS, LLC | (\$18,548.17) |
| 809776 | R | 5/12/2020 | ST PAUL BEVERAGE SOLUTIONS, LLC | \$18,548.17 |
| 809777 | R | 5/12/2020 | WELLBEATS, INC | \$748.60 |
| 809778 | R | 5/14/2020 | CENTERPOINT ENERGY SERVICES, INC. | \$27,162.72 |
| 809779 | R | 5/14/2020 | CENTERPOINT ENERGY | \$3,719.68 |
| 809780 | R | 5/14/2020 | EDMUND, ASHLEY | \$128.40 |
| 809781 | R | 5/14/2020 | EDUCATORS BENEFIT CONSULTANTS, LLC. | \$104.20 |
| 809782 | R | 5/14/2020 | GARCIA, TIFFANY | \$75.50 |
| 809783 | R | 5/14/2020 | GREEN BOY BRAND, INC. | \$1,228.00 |
| 809784 | R | 5/14/2020 | PERKINS & PATHWAYS COORDINATOR | \$32.88 |
| 809789 | R | 5/14/2020 | TRIO SUPPLY CO | \$8,204.12 |
| 809803 | R | 5/14/2020 | UPPER LAKES FOODS, INC. | \$78,226.61 |
| 809804 | R | 5/14/2020 | CALIFORNIA STATE DISBURSEMENT UNIT | \$69.23 |
| 809805 | R | 5/14/2020 | COMMUNITY SHARES OF MINNESOTA | \$425.00 |
| 809806 | R | 5/14/2020 | EDUCATION MINNESOTA | \$90.00 |
| 809807 | R | 5/14/2020 | FLORIDA STATE DISBURSEMENT UNIT | \$437.54 |
| 809808 | R | 5/14/2020 | GREATER TWIN CITIES UNITED WAY | \$722.00 |
| 809809 | R | 5/14/2020 | GREGORY A. BURRELL | \$280.62 |
| 809810 | R | 5/14/2020 | Meyer Njus Tanick, PA | \$429.67 |
| 809811 | R | 5/14/2020 | MISSISSIPPI DEPART OF HUMAN SERVICES | \$254.79 |
| 809812 | R | 5/14/2020 | MN CHILD SUPPORT PAYMENT CTR | \$5,037.05 |
| 809813 | R | 5/14/2020 | PIONEER CREDIT RECOVERY, INC. | \$611.95 |
| 809814 | R | 5/14/2020 | SCHOOL SERVICE EMPLOYEES | \$58.00 |
| 809815 | R | 5/14/2020 | STATE DISBURSEMENT UNIT | \$369.23 |
| 809816 | R | 5/14/2020 | TRUST POINT INC. | \$35,619.70 |
| 809817 | R | 5/14/2020 | UNITED STATES TREASURY | \$50.00 |
| 809818 | R | 5/14/2020 | WAKPAMNI LAKE COMMUNITY CORP | \$153.72 |
| 809819 | R | 5/14/2020 | WI SCTF | \$300.00 |
| 809831 | R | 5/14/2020 | ST PAUL BEVERAGE SOLUTIONS, LLC | \$18,548.17 |
| 809832 | R | 5/14/2020 | MARTIN LAW FIRM | \$2,860.00 |
| 809833 | R | 5/14/2020 | MPCA | \$276.49 |
| 809834 | R | 5/14/2020 | NORTHERN GLASS & GLAZING INC | \$4,872.00 |
| 809835 | R | 5/18/2020 | CORPORATE INSTALLATIONS LLC | \$6,912.00 |
| 809836 | R | 5/18/2020 | DK CONCRETE, LLC | \$24,490.00 |
| 809837 | R | 5/18/2020 | JACK MCCLARD & ASSOCIATES | \$2,750.00 |
| 809838 | R | 5/18/2020 | JOHNSON CONTROLS FIRE PROTECTION LP | \$6,751.74 |
| 809841 | R | 5/18/2020 | LAWAL SCOTT ERICKSON ARCHITECTS, INC. | \$28,630.75 |

**Robbinsdale Area Schools
Board Disbursement Report
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| | | | | |
|--------|---|-----------|---------------------------------------|-------------|
| 809842 | R | 5/18/2020 | MAERTENS-BRENNY CONSTRUCTION CO. | \$27,000.00 |
| 809843 | R | 5/18/2020 | MARS SUPPLY | \$2,862.41 |
| 809846 | R | 5/18/2020 | SHERWIN WILLIAMS | \$5,255.43 |
| 809847 | R | 5/18/2020 | A-1 OUTDOOR POWER | \$1,488.34 |
| 809848 | R | 5/18/2020 | ACME ELECTRIC COMPANIES | \$342.99 |
| 809849 | R | 5/18/2020 | ADAMS PEST CONTROL - MAIN | \$80.00 |
| 809850 | R | 5/18/2020 | ANCOM COMMUNICATIONS INC | \$20,378.96 |
| 809852 | R | 5/18/2020 | APEC | \$7,191.66 |
| 809853 | R | 5/18/2020 | APPLE COMPUTER INC | \$490.00 |
| 809854 | R | 5/18/2020 | AQUA LOGIC, INC. | \$142.50 |
| 809855 | R | 5/18/2020 | ARVIG | \$4,010.89 |
| 809856 | R | 5/18/2020 | B & H PHOTO VIDEO | \$1,997.99 |
| 809857 | R | 5/18/2020 | BAT 19, INC | \$167.90 |
| 809859 | R | 5/18/2020 | CDW GOVERNMENT | \$4,096.22 |
| 809860 | R | 5/18/2020 | CONTINENTAL CLAY COMPANY | \$312.16 |
| 809861 | R | 5/18/2020 | COOL AIR MECHANICAL, INC. | \$3,512.50 |
| 809862 | R | 5/18/2020 | CULLIGAN BOTTLED WATER | \$38.00 |
| 809863 | V | 5/18/2020 | DAIKIN APPLIED | (\$117.99) |
| 809863 | R | 5/18/2020 | DAIKIN APPLIED | \$117.99 |
| 809865 | R | 5/18/2020 | DALCO ENTERPRISES INC | \$5,215.00 |
| 809867 | R | 5/18/2020 | DELL MARKETING L.P. | \$6,572.39 |
| 809868 | R | 5/18/2020 | DYNAMIC EDGE INC | \$219.00 |
| 809869 | R | 5/18/2020 | ECM PUBLISHERS, INC. | \$45.76 |
| 809870 | R | 5/18/2020 | ELECTRIC MOTOR REPAIR | \$683.91 |
| 809871 | R | 5/18/2020 | ENABLING TECHNOLOGIES CORP OF FLORIDA | \$6,780.00 |
| 809872 | R | 5/18/2020 | FINKEN WATER SOLUTIONS | \$30.00 |
| 809873 | V | 5/18/2020 | GOPHER SPORT | (\$356.10) |
| 809873 | R | 5/18/2020 | GOPHER SPORT | \$356.10 |
| 809874 | R | 5/18/2020 | GOPHER SPORT | \$76.40 |
| 809875 | R | 5/18/2020 | GRAINGER | \$633.09 |
| 809876 | R | 5/18/2020 | HEDBERG AGGREGATES INC | \$785.36 |
| 809877 | R | 5/18/2020 | HENNEPIN COUNTY - MAIL CODE 131 | \$390.83 |
| 809878 | R | 5/18/2020 | HENRY SCHEIN, INC | \$901.80 |
| 809880 | R | 5/18/2020 | HI-TECH REFRIGERATION | \$2,837.14 |
| 809887 | R | 5/18/2020 | HILLYARD INC - MINNEAPOLIS | \$43,191.86 |
| 809888 | R | 5/18/2020 | HOME DEPOT CREDIT SERVICES | \$851.80 |
| 809889 | R | 5/18/2020 | INNOVATIONAL WATER SOLUTIONS, INC | \$1,132.32 |
| 809890 | R | 5/18/2020 | INTERSTATE POWER SYSTEMS, INC | \$1,664.86 |
| 809891 | R | 5/18/2020 | ISC COMPANIES | \$51.63 |
| 809895 | R | 5/18/2020 | JEFF'S S.O.S. DRAIN & SEWER | \$3,550.00 |
| 809896 | R | 5/18/2020 | JOHNSON CONTROLS INC | \$1,239.17 |
| 809897 | R | 5/18/2020 | LAKESHORE LEARNING MATERIALS | \$609.50 |
| 809898 | R | 5/18/2020 | LETTERMAN SPORTS | \$1,030.00 |
| 809899 | R | 5/18/2020 | LIBERTY PACKAGING | \$1,259.66 |
| 809900 | R | 5/18/2020 | LVC COMPANIES INC | \$552.50 |

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| 809901 | R | 5/18/2020 | MACKIN EDUCATIONAL RESOURCES | \$2,013.35 |
| 809902 | R | 5/18/2020 | MATRIX COMMUNICATIONS INC. | \$2,237.62 |
| 809903 | R | 5/18/2020 | MENARDS | \$290.95 |
| 809904 | R | 5/18/2020 | MENARDS | \$358.84 |
| 809905 | R | 5/18/2020 | MTI DISTRIBUTING CO | \$417.86 |
| 809906 | R | 5/18/2020 | NAC MECHANICAL & ELECTRICAL SERV | \$1,670.75 |
| 809907 | R | 5/18/2020 | NCS PEARSON INC | \$307.50 |
| 809909 | R | 5/18/2020 | NEO ELECTRICAL SOLUTIONS, LLC | \$7,169.29 |
| 809911 | R | 5/18/2020 | NORTHLAND MECHANICAL CONTRACTORS, INC. | \$5,069.04 |
| 809912 | R | 5/18/2020 | OLYMPIC COMMUNICATIONS INC | \$410.00 |
| 809913 | R | 5/18/2020 | OVERHEAD DOOR CO - NORTHLAND | \$6,250.00 |
| 809914 | R | 5/18/2020 | PHASOR ELECTRIC COMPANY | \$2,137.00 |
| 809915 | R | 5/18/2020 | QUADIENT LEASING USA, INC | \$1,046.44 |
| 809916 | R | 5/18/2020 | REHABMART LLC | \$570.18 |
| 809917 | R | 5/18/2020 | REPUBLIC SERVICES #899 | \$4,917.98 |
| 809918 | R | 5/18/2020 | RESOLUTION GRAPHICS, INC | \$556.83 |
| 809919 | R | 5/18/2020 | RICOH USA INC | \$102.71 |
| 809921 | R | 5/18/2020 | RICOH USA, INC | \$1,441.47 |
| 809922 | R | 5/18/2020 | SCHMITT MUSIC COMPANY | \$103.00 |
| 809925 | R | 5/18/2020 | SCHOOL HEALTH CORPORATION | \$4,215.55 |
| 809926 | R | 5/18/2020 | SCHUMACHER ELEVATOR COMPANY | \$2,557.00 |
| 809927 | R | 5/18/2020 | SCHWAB/VOLLHABER/LUBRATT | \$948.25 |
| 809928 | R | 5/18/2020 | SHRED-IT USA | \$178.65 |
| 809929 | R | 5/18/2020 | SOUTHPAW ENTERPRISES INC | \$228.00 |
| 809930 | R | 5/18/2020 | STAPLES ADVANTAGE | \$453.11 |
| 809932 | R | 5/18/2020 | SUNBELT STAFFING | \$24,268.63 |
| 809933 | R | 5/18/2020 | T-MOBILE | \$25,396.88 |
| 809934 | R | 5/18/2020 | TGK AUTOMOTIVE OF CRYSTAL INC. | \$250.80 |
| 809936 | R | 5/18/2020 | TIERNEY BROTHERS INC | \$14,888.63 |
| 809937 | R | 5/18/2020 | TWIN CITY HARDWARE CO., INC. | \$699.55 |
| 809938 | R | 5/18/2020 | TWIN CITY ACOUSTICS, INC | \$3,168.00 |
| 809944 | R | 5/18/2020 | UHL COMPANY | \$19,700.05 |
| 809945 | R | 5/18/2020 | WEST MUSIC CO | \$46.68 |
| 809946 | R | 5/18/2020 | WINSOR LEARNING, INC | \$2,189.00 |
| 809947 | R | 5/18/2020 | ZIEGLER INC. | \$2,256.81 |
| 809948 | R | 5/18/2020 | ASFAHA, SELAM | \$456.00 |
| 809949 | R | 5/18/2020 | BLINDNESS, LEARNING IN NEW DIMENSIONS, INC | \$1,500.00 |
| 809950 | R | 5/18/2020 | CITY OF NEW HOPE | \$235.16 |
| 809951 | R | 5/18/2020 | FAIRVIEW HEALTH SERVICES | \$7,500.00 |
| 809952 | R | 5/18/2020 | FRENCH, JENNIFER | \$4.50 |
| 809953 | V | 5/18/2020 | GBR INTERPRETING AND TRANSLATION SERVICES | (\$469.50) |
| 809953 | R | 5/18/2020 | GBR INTERPRETING AND TRANSLATION SERVICES | \$469.50 |
| 809955 | R | 5/18/2020 | GRAMS, SHEILA | \$43.00 |
| 809963 | R | 5/18/2020 | H. BROOKS & CO. | \$11,168.77 |
| 809964 | R | 5/18/2020 | HAMMER SPORTS, LLC | \$246.00 |

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| 809965 | R | 5/18/2020 | HOUSE OF NOTE, INC. | \$110.00 |
| 809966 | R | 5/18/2020 | JOSTENS INC | \$3,029.24 |
| 809970 | R | 5/18/2020 | J W PEPPER & SON, INC | \$975.92 |
| 809971 | R | 5/18/2020 | MEINERT, RACHEL | \$39.45 |
| 809972 | R | 5/18/2020 | METROPOLITAN COURIER CORP. | \$45.12 |
| 809973 | R | 5/18/2020 | OPAT, KIMBERLIE | \$30.00 |
| 809974 | R | 5/18/2020 | RYDIN DECAL | \$775.43 |
| 809977 | R | 5/18/2020 | SCHMITT MUSIC COMPANY | \$880.56 |
| 809978 | R | 5/18/2020 | UNITED PARCEL SERVICE | \$15.59 |
| 809979 | R | 5/18/2020 | WILLHITE, DARLENE | \$50.00 |
| 809980 | R | 5/18/2020 | DAIKIN APPLIED | \$117.99 |
| 809981 | R | 5/18/2020 | GOPHER SPORT | \$356.10 |
| 809983 | R | 5/18/2020 | GBR INTERPRETING AND TRANSLATION SERVICES | \$729.50 |
| 809984 | R | 5/20/2020 | SCHOOL SERVICE EMPLOYEES | \$4,655.69 |
| 809985 | R | 5/20/2020 | EDUCATORS BENEFIT CONSULTANTS, LLC. | \$102.22 |
| 809986 | R | 5/20/2020 | WELLBEATS, INC | \$748.22 |
| 809987 | R | 5/22/2020 | GOLDEN VALLEY GIRLS SOFTBALL | \$822.00 |
| 809988 | R | 5/22/2020 | DELL MARKETING L.P. | \$930,479.25 |
| 809989 | R | 5/27/2020 | ACE ELECTRICAL CONTRACTORS, INC | \$31,502.00 |
| 809990 | R | 5/27/2020 | CONSTRUCTION RESULTS CORP | \$46,645.00 |
| 809991 | R | 5/27/2020 | EBERT CONSTRUCTION | \$4,750.00 |
| 809992 | R | 5/27/2020 | GENERAL SHEET METAL COMPANY, LLC | \$15,200.00 |
| 809993 | R | 5/27/2020 | GOPHER STAGE LIGHTING | \$4,769.50 |
| 809994 | R | 5/27/2020 | LAKETOWN ELECTRIC CORPORATION | \$38,000.00 |
| 809995 | R | 5/27/2020 | MAERTENS-BRENNY CONSTRUCTION CO. | \$4,512.50 |
| 809996 | R | 5/27/2020 | MULTIPLE CONCEPTS INTERIORS | \$7,983.52 |
| 809997 | R | 5/27/2020 | NEO ELECTRICAL SOLUTIONS, LLC | \$9,500.00 |
| 809998 | R | 5/27/2020 | RTL CONSTRUCTION, INC. | \$8,245.28 |
| 809999 | R | 5/27/2020 | SIGNATURE MECHANICAL, INC | \$44,650.00 |
| 810000 | R | 5/27/2020 | UNITED STATES MECHANICAL INCORPORATED | \$102,232.10 |
| 810001 | R | 5/27/2020 | ANCHOR PAPER | \$1,741.60 |
| 810002 | R | 5/27/2020 | BECKMAN, ANN | \$15.00 |
| 810003 | R | 5/27/2020 | BUSINESS IMPACT GROUP | \$1,358.72 |
| 810004 | R | 5/27/2020 | CENTERPOINT ENERGY | \$25,940.63 |
| 810005 | R | 5/27/2020 | CITY OF NEW HOPE | \$489.92 |
| 810006 | R | 5/27/2020 | CITY OF ROBBINSDALE | \$3,878.30 |
| 810007 | R | 5/27/2020 | COMMUNITY MEDIATION & RESTORATIVE SERVICES, I | \$18,000.00 |
| 810008 | R | 5/27/2020 | FOCALLY, LLC | \$6,415.00 |
| 810009 | R | 5/27/2020 | GBR INTERPRETING AND TRANSLATION SERVICES | \$200.00 |
| 810010 | R | 5/27/2020 | GROTH MUSIC CO | \$323.74 |
| 810011 | R | 5/27/2020 | ISD#270 - HOPKINS SCHOOL DISTRICT | \$1,955.00 |
| 810012 | R | 5/27/2020 | ISD#272 - EDEN PRAIRIE SCHOOLS | \$255.00 |
| 810013 | R | 5/27/2020 | ISD#276 MINNETONKA AREA SCHOOLS | \$680.00 |
| 810014 | R | 5/27/2020 | ISD#279 - OSSEO AREA SCHOOLS | \$595.00 |
| 810015 | R | 5/27/2020 | JONES SCHOOL SUPPLY | \$92.60 |

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| 810016 | R | 5/27/2020 | J W PEPPER & SON, INC | \$165.99 |
| 810017 | R | 5/27/2020 | KEMMETMUELLER PHOTOGRAPHY INC | \$650.00 |
| 810018 | R | 5/27/2020 | MATH CHAMPIONS PROFESSIONAL DEVELOPMENT, LLC | \$3,350.00 |
| 810019 | R | 5/27/2020 | MINNESOTA HISTORICAL SOCIETY | \$1,040.00 |
| 810020 | R | 5/27/2020 | OLSON MADAUS, KIRSTEN G. | \$128.00 |
| 810021 | R | 5/27/2020 | PEOPLE INCORPORATED | \$5,649.99 |
| 810022 | R | 5/27/2020 | POSTMASTER | \$330.00 |
| 810024 | R | 5/27/2020 | SCHMITT MUSIC COMPANY | \$1,036.63 |
| 810025 | R | 5/27/2020 | STRAIT STUFF SCREEN PRINTING | \$366.65 |
| 810026 | R | 5/27/2020 | TAHO SPORTSWEAR INC. | \$1,934.10 |
| 810027 | R | 5/27/2020 | TRANSPORTATION PLUS, INC | \$24.00 |
| 810028 | R | 5/27/2020 | VIKING TROPHIES | \$380.00 |
| 810029 | R | 5/27/2020 | VOLUNTEERS OF AMERICA MN AND WI | \$3,177.78 |
| 810030 | R | 5/27/2020 | CALIFORNIA STATE DISBURSEMENT UNIT | \$69.23 |
| 810031 | R | 5/27/2020 | COMMUNITY SHARES OF MINNESOTA | \$425.00 |
| 810032 | R | 5/27/2020 | EDUCATION MINNESOTA | \$90.00 |
| 810033 | R | 5/27/2020 | FLORIDA STATE DISBURSEMENT UNIT | \$437.54 |
| 810034 | R | 5/27/2020 | GREATER TWIN CITIES UNITED WAY | \$722.00 |
| 810035 | R | 5/27/2020 | GREGORY A. BURRELL | \$280.62 |
| 810036 | R | 5/27/2020 | Meyer Njus Tanick, PA | \$426.18 |
| 810037 | R | 5/27/2020 | MISSISSIPPI DEPART OF HUMAN SERVICES | \$254.79 |
| 810038 | R | 5/27/2020 | MN CHILD SUPPORT PAYMENT CTR | \$4,918.74 |
| 810039 | R | 5/27/2020 | PIONEER CREDIT RECOVERY, INC. | \$609.10 |
| 810040 | R | 5/27/2020 | SCHOOL SERVICE EMPLOYEES | \$58.00 |
| 810041 | R | 5/27/2020 | STATE DISBURSEMENT UNIT | \$369.23 |
| 810042 | R | 5/27/2020 | TRUST POINT INC. | \$35,477.00 |
| 810043 | R | 5/27/2020 | UNITED STATES TREASURY | \$50.00 |
| 810044 | R | 5/27/2020 | WAKPAMNI LAKE COMMUNITY CORP | \$221.93 |
| 810045 | R | 5/27/2020 | WI SCTF | \$300.00 |
| 810046 | R | 5/29/2020 | BRAUN INTERTEC CORPORATION | \$2,767.50 |
| 810049 | R | 5/29/2020 | INSPEC INC | \$11,615.00 |
| 810051 | R | 5/29/2020 | KARGES-FAULCONBRIDGE, INC. | \$51,143.69 |
| 810052 | R | 5/29/2020 | KRAUS-ANDERSON CONSTRUCTION COMPANY | \$112,665.74 |
| 810053 | R | 5/29/2020 | ROOF SPEC INC | \$829.00 |
| 810054 | R | 5/29/2020 | SHERWIN WILLIAMS | \$524.36 |
| 810056 | R | 5/29/2020 | ACME ELECTRIC COMPANIES | \$7,172.92 |
| 810057 | R | 5/29/2020 | ACTION RADIO & COMMUNICATIONS | \$1,154.70 |
| 810062 | R | 5/29/2020 | ADAMS PEST CONTROL - MAIN | \$910.00 |
| 810063 | R | 5/29/2020 | ANCOM COMMUNICATIONS INC | \$140.00 |
| 810064 | R | 5/29/2020 | APEC | \$37.13 |
| 810065 | R | 5/29/2020 | APPLE COMPUTER INC | \$2,093.00 |
| 810066 | R | 5/29/2020 | ATMOSHPERE COMMERCIAL INTERIORS, LLC | \$1,478.61 |
| 810067 | R | 5/29/2020 | AUTISM-PRODUCTS.COM | \$1,696.00 |
| 810068 | R | 5/29/2020 | BAT 19, INC | \$2,360.50 |
| 810069 | R | 5/29/2020 | BORDER STATES ELECTRIC SUPPLY | \$129.16 |

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| 810070 | R | 5/29/2020 | BUSINESS IMPACT GROUP | \$3,871.68 |
| 810072 | R | 5/29/2020 | CDW GOVERNMENT | \$3,268.44 |
| 810073 | R | 5/29/2020 | COOL AIR MECHANICAL, INC. | \$1,693.02 |
| 810074 | R | 5/29/2020 | CORPORATE MECHANICAL | \$4,305.44 |
| 810075 | R | 5/29/2020 | CURRICULUM ASSOCIATES LLC | \$344.96 |
| 810076 | R | 5/29/2020 | CYBER ADVISORS, INC. | \$706,565.00 |
| 810077 | R | 5/29/2020 | DALCO ENTERPRISES INC | \$1,395.59 |
| 810078 | R | 5/29/2020 | DELL MARKETING L.P. | \$196,175.00 |
| 810079 | R | 5/29/2020 | DYNAMIC TECHNICAL BUILDING SYSTEMS, INC | \$616.39 |
| 810080 | R | 5/29/2020 | ECM PUBLISHERS, INC. | \$38.72 |
| 810081 | R | 5/29/2020 | EDUCATIONAL SYSTEMS & SERVICES | \$1,184.00 |
| 810082 | R | 5/29/2020 | EXPLORELEARNING, LLC | \$3,875.00 |
| 810083 | R | 5/29/2020 | FEINER SUPPLY | \$378.00 |
| 810084 | R | 5/29/2020 | FUN EXPRESS | \$437.78 |
| 810085 | R | 5/29/2020 | GAGGLE.NET,INC | \$4,995.00 |
| 810086 | R | 5/29/2020 | GOODIN COMPANY | \$171.61 |
| 810087 | R | 5/29/2020 | GRAINGER | \$93.46 |
| 810088 | R | 5/29/2020 | HEARTWOOD TREE SURGEONS | \$400.00 |
| 810089 | R | 5/29/2020 | HENRY SCHEIN, INC | \$601.20 |
| 810090 | R | 5/29/2020 | HI-TECH REFRIGERATION | \$1,599.39 |
| 810092 | R | 5/29/2020 | HILLYARD INC - MINNEAPOLIS | \$1,174.15 |
| 810093 | R | 5/29/2020 | INSIGHT PUBLIC SECTOR, INC | \$575.12 |
| 810094 | R | 5/29/2020 | INSPEC INC | \$800.00 |
| 810095 | R | 5/29/2020 | INSTITUTE FOR ENVIRONMENTAL ASSESSMENT | \$8,219.40 |
| 810096 | R | 5/29/2020 | IPEVO | \$792.00 |
| 810099 | R | 5/29/2020 | JEFF'S S.O.S. DRAIN & SEWER | \$2,812.50 |
| 810100 | R | 5/29/2020 | JOHNS HOPKINS UNIVERSITY | \$500.00 |
| 810101 | R | 5/29/2020 | JOHNSON CONTROLS INC | \$563.00 |
| 810102 | R | 5/29/2020 | JOHNSON CONTROLS FIRE PROTECTION LP | \$419.25 |
| 810103 | R | 5/29/2020 | KENDELL DOORS & HARDWARE, LLC | \$150.00 |
| 810104 | R | 5/29/2020 | LAKESHORE LEARNING MATERIALS | \$390.33 |
| 810105 | R | 5/29/2020 | LEGACY SERVICES CORPORATION | \$14,550.00 |
| 810106 | R | 5/29/2020 | LUCID DATA CORPORATION | \$4,838.00 |
| 810107 | R | 5/29/2020 | LVC COMPANIES INC | \$440.80 |
| 810108 | R | 5/29/2020 | MACKIN EDUCATIONAL RESOURCES | \$813.80 |
| 810109 | R | 5/29/2020 | MARCHING SHOW CONCEPTS | \$1,125.00 |
| 810110 | R | 5/29/2020 | MARS SUPPLY | \$1,757.09 |
| 810111 | R | 5/29/2020 | MATRIX COMMUNICATIONS INC. | \$437.50 |
| 810113 | R | 5/29/2020 | MENARDS | \$342.77 |
| 810114 | R | 5/29/2020 | MIDLAND NURSERY INC. | \$3,240.40 |
| 810115 | R | 5/29/2020 | MTI DISTRIBUTING CO | \$12,500.00 |
| 810116 | R | 5/29/2020 | NHA HEATING & AIR CONDITIONING INC | \$3,894.00 |
| 810117 | R | 5/29/2020 | NOKOMIS SHOE SHOP | \$814.70 |
| 810119 | R | 5/29/2020 | O'REILLY AUTOMOTIVE, INC | \$208.74 |
| 810120 | R | 5/29/2020 | PASCO | \$608.00 |

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| 810121 | R | 5/29/2020 | PUGLEASA COMPANY INC | \$284.55 |
| 810122 | R | 5/29/2020 | QUICKSILVER EXPRESS COURIER | \$56.82 |
| 810124 | R | 5/29/2020 | RICOH USA, INC | \$325.27 |
| 810125 | R | 5/29/2020 | SANI-MASTERS, INC | \$405.00 |
| 810128 | R | 5/29/2020 | SCHMITT MUSIC COMPANY | \$1,043.94 |
| 810130 | R | 5/29/2020 | SCHOOL HEALTH CORPORATION | \$1,572.09 |
| 810131 | R | 5/29/2020 | SHIFFLER EQUIPMENT SALES INC | \$177.83 |
| 810132 | R | 5/29/2020 | SOUTHWEST BINDING & LAMINATING | \$2,974.42 |
| 810133 | R | 5/29/2020 | STAPLES ADVANTAGE | \$396.78 |
| 810134 | R | 5/29/2020 | STIER, JEFFERY W. | \$32,056.00 |
| 810135 | R | 5/29/2020 | SUNBELT STAFFING | \$12,139.75 |
| 810136 | R | 5/29/2020 | SUPREME SCHOOL SUPPLY CO | \$17.02 |
| 810137 | R | 5/29/2020 | TENNANT SALES AND SERVICE | \$552.16 |
| 810138 | R | 5/29/2020 | TGK AUTOMOTIVE OF CRYSTAL INC. | \$202.67 |
| 810139 | R | 5/29/2020 | TIERNEY BROTHERS INC | \$1,822.56 |
| 810140 | R | 5/29/2020 | TOLL GAS & WELDING SUPPLY | \$43.92 |
| 810141 | R | 5/29/2020 | TRANE US INC | \$332.43 |
| 810144 | R | 5/29/2020 | UHL COMPANY | \$6,534.30 |
| 810145 | R | 5/29/2020 | UNITED PARCEL SERVICE | \$124.00 |
| 810146 | R | 5/29/2020 | UNIVERSAL ATHLETIC SERVICE, INC. | \$2,342.96 |
| 810147 | R | 5/29/2020 | WEST MUSIC CO | \$250.67 |
| 810148 | R | 5/29/2020 | ZIEGLER INC. | \$543.85 |
| 810149 | R | 5/29/2020 | ZOOM VIDEO COMMUNICATIONS, INC | \$2,798.00 |
| 810150 | R | 5/29/2020 | ALIBALOGUN, DANIELLE | \$50.00 |
| 810151 | R | 5/29/2020 | ANDERSON, ANDREA | \$46.00 |
| 810152 | R | 5/29/2020 | AYALA, ANTHONY | \$100.00 |
| 810153 | R | 5/29/2020 | BAILEY, EVA | \$50.00 |
| 810154 | R | 5/29/2020 | BOWMAN, PHET | \$100.00 |
| 810155 | R | 5/29/2020 | BREAZILE, HEATHER | \$50.00 |
| 810156 | R | 5/29/2020 | BROWN, RHONDA | \$50.00 |
| 810157 | R | 5/29/2020 | BROWN, TIFFANY | \$100.00 |
| 810158 | R | 5/29/2020 | CHEATH, JULIA | \$110.00 |
| 810159 | R | 5/29/2020 | DAVIS, KATHLEEN | \$110.00 |
| 810160 | R | 5/29/2020 | DICKERSON, SAMANTHA | \$50.00 |
| 810161 | R | 5/29/2020 | FAHNBULLEH, FRANCES | \$100.00 |
| 810162 | R | 5/29/2020 | GAGIEVA, ELENA | \$50.00 |
| 810163 | R | 5/29/2020 | GEE, ZEOR | \$50.00 |
| 810164 | R | 5/29/2020 | HIMES, LISA M. | \$210.00 |
| 810165 | R | 5/29/2020 | HINES, KERRI | \$110.00 |
| 810166 | R | 5/29/2020 | HOLPER, JENNIFER | \$210.00 |
| 810167 | R | 5/29/2020 | HORN, KIMBERLY | \$210.00 |
| 810168 | R | 5/29/2020 | JAYEE, ANNA | \$25.00 |
| 810169 | R | 5/29/2020 | JOHNSON, KAMISHA | \$100.00 |
| 810170 | R | 5/29/2020 | KOFA, BENETTA | \$100.00 |
| 810171 | R | 5/29/2020 | MEDINA, MARIA | \$50.00 |

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| 810172 | R | 5/29/2020 | MYHRE-HAGER, EZRELLE | \$25.00 |
| 810173 | R | 5/29/2020 | NELSON GILREATH, DAVENNA | \$110.00 |
| 810174 | R | 5/29/2020 | NGO, ANN | \$50.00 |
| 810175 | R | 5/29/2020 | PASTIKA, MARY | \$50.00 |
| 810176 | R | 5/29/2020 | PATTERSON, WENDY | \$110.00 |
| 810177 | R | 5/29/2020 | PILON, JENNIFER | \$300.00 |
| 810178 | R | 5/29/2020 | PONCE BECERRA, JUAN | \$50.00 |
| 810179 | R | 5/29/2020 | POPE, APRIL | \$50.00 |
| 810180 | R | 5/29/2020 | PROCTOR, TRACY | \$50.00 |
| 810181 | R | 5/29/2020 | REINKE, TARA | \$50.00 |
| 810182 | R | 5/29/2020 | Ruiz, Andrea E. | \$50.00 |
| 810183 | R | 5/29/2020 | SISOMBATH, SOUKHARACK | \$50.00 |
| 810184 | R | 5/29/2020 | TERRIQUEZ, DAVID | \$210.00 |
| 810185 | R | 5/29/2020 | THAO, PAO | \$50.00 |
| 810186 | R | 5/29/2020 | TRUCKENMILLER, AIMEE | \$210.00 |
| 810187 | R | 5/29/2020 | UE, PE-JEAN | \$50.00 |
| 810188 | R | 5/29/2020 | VEGA, HECTOR | \$50.00 |
| 810189 | R | 5/29/2020 | WILLIS, ELIZABETH | \$50.00 |
| 810190 | R | 5/29/2020 | WRIGHT, ANNALESE R. | \$50.00 |
| 810191 | R | 5/29/2020 | XICOTENCATL, JUAN | \$100.00 |
| 810192 | R | 5/29/2020 | ABDULLE, FAROWSA | \$50.00 |
| 810193 | R | 5/29/2020 | ABRAHA, ALGANESH | \$50.00 |
| 810194 | R | 5/29/2020 | BAUTISTA, JUAN | \$50.00 |
| 810195 | R | 5/29/2020 | BELTRAN, TERESA | \$50.00 |
| 810196 | R | 5/29/2020 | BROWN, RACHELLE | \$50.00 |
| 810197 | R | 5/29/2020 | BROWN, TAMMY | \$100.00 |
| 810198 | R | 5/29/2020 | BROWN, TERESA | \$50.00 |
| 810199 | R | 5/29/2020 | CHATMON, JOHN | \$50.00 |
| 810200 | R | 5/29/2020 | CHAVEZ, TERA | \$46.00 |
| 810201 | R | 5/29/2020 | COLLIER, JAY | \$30.00 |
| 810202 | R | 5/29/2020 | COOPER, JOYCE | \$50.00 |
| 810203 | R | 5/29/2020 | DAVID, JAMES | \$50.00 |
| 810204 | R | 5/29/2020 | DAWKINS, SAMUEL | \$50.00 |
| 810205 | R | 5/29/2020 | DEVANE, TILLIE | \$50.00 |
| 810206 | R | 5/29/2020 | ELLIS, MARY | \$50.00 |
| 810207 | R | 5/29/2020 | GARCIA, JAVIER | \$50.00 |
| 810208 | R | 5/29/2020 | GARDNER, JENNIFER | \$50.00 |
| 810209 | R | 5/29/2020 | GBELEE, BENJAMIN | \$50.00 |
| 810210 | R | 5/29/2020 | GORI, JOSEPH | \$50.00 |
| 810211 | R | 5/29/2020 | GRIJALVA, EVELIN | \$50.00 |
| 810212 | R | 5/29/2020 | GUZMAN, VICTOR | \$50.00 |
| 810213 | R | 5/29/2020 | HOOKER, ZA'TARA | \$50.00 |
| 810214 | R | 5/29/2020 | HORTON, SHARON | \$50.00 |
| 810215 | R | 5/29/2020 | JACKSON, DARMEKA | \$50.00 |
| 810216 | R | 5/29/2020 | JUDGE, THERESA | \$50.00 |

**Robbinsdale Area Schools
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| 810217 | R | 5/29/2020 | KAMARA, MUSU | \$50.00 |
| 810218 | R | 5/29/2020 | KNOBLAUCH, SUZI | \$50.00 |
| 810219 | R | 5/29/2020 | LITTLE, MARZELL | \$50.00 |
| 810220 | R | 5/29/2020 | MCPIKE, SHARITA | \$50.00 |
| 810221 | R | 5/29/2020 | MEJIA, PIEDAD | \$50.00 |
| 810222 | R | 5/29/2020 | MENDOZA, SANDRA | \$50.00 |
| 810223 | R | 5/29/2020 | MILLNER, ERICA | \$100.00 |
| 810224 | R | 5/29/2020 | MYERS, JOSEPHINE | \$210.00 |
| 810225 | R | 5/29/2020 | NOLAN, JENNIFER | \$210.00 |
| 810226 | R | 5/29/2020 | NORLING, TODD | \$46.00 |
| 810227 | R | 5/29/2020 | NYANWLEH, GBOLEY | \$50.00 |
| 810228 | R | 5/29/2020 | ONCHIRI, ZIPPORAH | \$50.00 |
| 810229 | R | 5/29/2020 | PAYNE, LAYTOYA | \$50.00 |
| 810230 | R | 5/29/2020 | RAMDIN, SEETA | \$50.00 |
| 810231 | R | 5/29/2020 | ROBINSON, TANGE | \$50.00 |
| 810232 | R | 5/29/2020 | ROSENDO TORRES, FRANCISCO | \$20.00 |
| 810233 | R | 5/29/2020 | SIMPSON, SIMONE | \$50.00 |
| 810234 | R | 5/29/2020 | SODD, RYAN | \$210.00 |
| 810235 | R | 5/29/2020 | TENGBEN, SERINA | \$50.00 |
| 810236 | R | 5/29/2020 | THOMAS, MICHELLE | \$280.00 |
| 810237 | R | 5/29/2020 | XIONG, LOU | \$50.00 |
| 810238 | R | 5/29/2020 | YELOBAH, ORLANDO | \$50.00 |
| 810239 | R | 5/29/2020 | ZAYZAY, ABRAHAM | \$50.00 |
| 192001008 | A | 5/1/2020 | MN-CRYSTAL CENTER - HA, LLC | \$86,714.90 |
| 192001009 | A | 5/5/2020 | SEVEN DREAMS FOUNDATION | \$1,199.00 |
| 192001010 | A | 5/5/2020 | ELIAS MONTOYA, OSCAR D. | \$300.00 |
| 192001011 | A | 5/5/2020 | GUEVARA SARAVIA, EVELYN A. | \$300.00 |
| 192001012 | A | 5/5/2020 | LANDAVERDE CAMPOS, ESTEFANY A. | \$300.00 |
| 192001013 | A | 5/5/2020 | MANRIQUE RODRIGO, DAVID | \$300.00 |
| 192001014 | A | 5/5/2020 | RAMOS CAMARA, ALBA M. | \$300.00 |
| 192001015 | A | 5/5/2020 | TORRES TARAZONA, ORIANA L. | \$300.00 |
| 192001016 | A | 5/5/2020 | VALENCIA HEREDIA, CRISTIAN J. | \$300.00 |
| 192001017 | A | 5/12/2020 | AFSCME COUNCIL 5 | \$1,637.61 |
| 192001018 | A | 5/12/2020 | ROBB FEDERATION OF TEACHERS | \$50,032.12 |
| 192001019 | A | 5/12/2020 | Budzinski, Ella C. | \$135.53 |
| 192001020 | A | 5/12/2020 | CAMPBELL, JODY A. | \$31.96 |
| 192001021 | A | 5/12/2020 | FROELICH, NANCY B. | \$1,000.00 |
| 192001022 | A | 5/12/2020 | Gardner, Kelsie B. | \$315.73 |
| 192001023 | A | 5/12/2020 | Greene, Jennifer L. | \$28.50 |
| 192001024 | A | 5/12/2020 | Hanlon, Brenda K. | \$190.15 |
| 192001025 | A | 5/12/2020 | HAWLEY MARCZAK, ANN M. | \$23.35 |
| 192001026 | A | 5/12/2020 | Jackson, Shirrie T. | \$114.85 |
| 192001027 | A | 5/12/2020 | KESSEL, KATHRYN | \$110.40 |
| 192001028 | A | 5/12/2020 | Lustila-Siats, Stacey A. | \$201.02 |
| 192001029 | A | 5/12/2020 | MCNAMEE, PAUL R. | \$46.93 |

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| 192001030 | A | 5/12/2020 | Mulik, Nadezhda | \$63.45 |
| 192001031 | A | 5/12/2020 | Oesterreich, Elizabeth A. | \$44.39 |
| 192001032 | A | 5/12/2020 | Pryde, Celeste A. | \$22.31 |
| 192001033 | A | 5/12/2020 | Stovall, Jeffrey L. | \$1,000.00 |
| 192001034 | A | 5/12/2020 | VOGEL, JASON C. | \$139.21 |
| 192001035 | A | 5/12/2020 | WOODBURY, DANIEL R. | \$115.00 |
| 192001036 | A | 5/12/2020 | ELIAS MONTOYA, OSCAR D. | \$450.00 |
| 192001037 | A | 5/12/2020 | GUEVARA SARAVIA, EVELYN A. | \$450.00 |
| 192001038 | A | 5/12/2020 | LANDAVERDE CAMPOS, ESTEFANY A. | \$450.00 |
| 192001039 | A | 5/12/2020 | MANRIQUE RODRIGO, DAVID | \$450.00 |
| 192001040 | A | 5/12/2020 | RAMOS CAMARA, ALBA M. | \$450.00 |
| 192001041 | A | 5/12/2020 | VALENCIA HEREDIA, CRISTIAN J. | \$450.00 |
| 192001042 | V | 5/14/2020 | AUL SPECIAL PAY TRUST/MIDAMERICA ADM & RETIRE | (\$12,086.76) |
| 192001042 | A | 5/19/2020 | AUL SPECIAL PAY TRUST/MIDAMERICA ADM & RETIRE | \$12,086.76 |
| 192001043 | V | 5/15/2020 | AUL HEALTH BENEFIT TRUST/MIDAMERICA ADM & RET | (\$33,796.20) |
| 192001043 | A | 5/19/2020 | AUL HEALTH BENEFIT TRUST/MIDAMERICA ADM & RET | \$33,796.20 |
| 192001044 | V | 5/15/2020 | SEVEN DREAMS FOUNDATION | (\$1,199.00) |
| 192001044 | A | 5/19/2020 | SEVEN DREAMS FOUNDATION | \$1,199.00 |
| 192001045 | V | 5/15/2020 | AUL SPECIAL PAY TRUST/MIDAMERICA ADM & RETIRE | (\$11,576.88) |
| 192001045 | A | 5/19/2020 | AUL SPECIAL PAY TRUST/MIDAMERICA ADM & RETIRE | \$11,576.88 |
| 192001046 | A | 5/19/2020 | AUL SPECIAL PAY TRUST/MIDAMERICA ADM & RETIRE | \$11,576.88 |
| 192001047 | A | 5/19/2020 | AUL HEALTH BENEFIT TRUST/MIDAMERICA ADM & RET | \$33,796.20 |
| 192001048 | A | 5/19/2020 | SEVEN DREAMS FOUNDATION | \$1,199.00 |
| 192001049 | A | 5/26/2020 | AFSCME COUNCIL 5 | \$1,631.15 |
| 192001050 | A | 5/26/2020 | ROBB FEDERATION OF TEACHERS | \$50,071.20 |
| 192001051 | A | 5/26/2020 | Al-Dalqamoni, Rasha | \$60.98 |
| 192001052 | A | 5/26/2020 | ANDERSON, KIM L. | \$85.46 |
| 192001053 | A | 5/26/2020 | ANDREWS, SANDY | \$117.40 |
| 192001054 | A | 5/26/2020 | Baier, Joanne P. | \$29.84 |
| 192001055 | A | 5/26/2020 | BERKHOLZ, CATHY L. | \$25.00 |
| 192001056 | A | 5/26/2020 | BRAKKEN, PENNY | \$434.99 |
| 192001057 | A | 5/26/2020 | BROWN, JEFFREY | \$109.37 |
| 192001058 | A | 5/26/2020 | Brown, Patrick M. | \$92.02 |
| 192001059 | A | 5/26/2020 | Cassler, Mandy L. | \$54.35 |
| 192001060 | A | 5/26/2020 | CROSSLEY, COLLEEN J. | \$20.56 |
| 192001061 | A | 5/26/2020 | Davis, Marilyn J. | \$63.45 |
| 192001062 | A | 5/26/2020 | DEE, LISA M. | \$59.98 |
| 192001063 | A | 5/26/2020 | ENGEL, AMANDA A. | \$97.77 |
| 192001064 | A | 5/26/2020 | FREUND, JENNIFER | \$62.15 |
| 192001065 | A | 5/26/2020 | GARRETT, ANDREA L. | \$43.24 |
| 192001066 | A | 5/26/2020 | GENETTI, CARLEEN A. | \$112.15 |
| 192001067 | A | 5/26/2020 | Hahn, Heather M. | \$57.16 |
| 192001068 | A | 5/26/2020 | HAIDER, LISA M. | \$20.68 |
| 192001069 | A | 5/26/2020 | HANSON, MELODIE J. | \$70.00 |
| 192001070 | A | 5/26/2020 | HAWLEY MARCZAK, ANN M. | \$17.02 |

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| 192001071 | A | 5/26/2020 | Helm, Denise M. | \$120.98 |
| 192001072 | A | 5/26/2020 | HILLENBRAND, AMY | \$35.77 |
| 192001073 | A | 5/26/2020 | Hjerpe, Anna C. | \$20.53 |
| 192001074 | A | 5/26/2020 | Irrgang, Debra M. | \$39.33 |
| 192001075 | A | 5/26/2020 | Johnson, Michael W. | \$442.23 |
| 192001076 | A | 5/26/2020 | Kearns, Kali A. | \$101.14 |
| 192001077 | A | 5/26/2020 | MARTIN, KEVIN P. | \$59.70 |
| 192001078 | A | 5/26/2020 | MEAD, THOMAS H. | \$99.98 |
| 192001079 | A | 5/26/2020 | MISKOWIEC, MATTHEW M. | \$9.16 |
| 192001080 | A | 5/26/2020 | MORGAN, SUZANNE M. | \$55.09 |
| 192001081 | A | 5/26/2020 | NELSON, SHENEE | \$54.19 |
| 192001082 | A | 5/26/2020 | NOBLES, PATTI S. | \$58.12 |
| 192001083 | A | 5/26/2020 | O'HERN, AMY M. | \$1,000.00 |
| 192001084 | A | 5/26/2020 | OPEL, CAMERON C. | \$1,000.00 |
| 192001085 | A | 5/26/2020 | PAAR, ANGELA K. | \$149.85 |
| 192001086 | A | 5/26/2020 | Robertson, Kelley | \$67.40 |
| 192001087 | A | 5/26/2020 | RONDESTVEDT, DAVID E. | \$10.71 |
| 192001088 | A | 5/26/2020 | ROSE, PATRICIA F. | \$272.00 |
| 192001089 | A | 5/26/2020 | ROYSTON, KIMJUEL Q. | \$999.99 |
| 192001090 | A | 5/26/2020 | Smith, Brianna M. | \$101.32 |
| 192001091 | A | 5/26/2020 | Strachota, Elizabeth J. | \$267.38 |
| 192001092 | A | 5/26/2020 | STUART, MARIANE T. | \$10.35 |
| 192001093 | A | 5/26/2020 | SWANSON, APRIL L. | \$175.09 |
| 192001094 | A | 5/26/2020 | TESKE, JOYCE L. | \$25.72 |
| 192001095 | A | 5/26/2020 | Thillman, Susan M. | \$89.70 |
| 192001096 | A | 5/26/2020 | VERA GARCIA, MARISOL D. | \$67.40 |
| 192001098 | A | 5/26/2020 | METROPOLITAN LIFE INSURANCE COMPANY | \$48,960.23 |
| 192001100 | A | 5/26/2020 | SUPERIOR VISION SERVICES, INC. | \$8,009.82 |
| 201900859 | W | 5/7/2020 | COMMISSIONER OF REVENUE REF # | \$173,634.41 |
| 201900860 | W | 5/4/2020 | INTERNAL REVENUE SERVICE REF # | \$1,052,903.88 |
| 201900861 | W | 5/4/2020 | MN DEPARTMENT OF REVENUE | \$368.12 |
| 201900862 | W | 5/14/2020 | MN TEACHERS RETIREMENT ASSOC | \$481,557.71 |
| 201900863 | W | 5/14/2020 | PUBLIC EMPLOYEES RETIREMENT ASSOCIATION | \$165,610.57 |
| 201900864 | W | 5/4/2020 | EDUCATORS BENEFIT CONSULTANTS, LLC. | \$182,247.75 |
| 201900865 | W | 5/1/2020 | ISD#281: FLEX BENEFITS | \$33,543.33 |
| 201900866 | W | 5/1/2020 | AMERIFLEX | \$23,585.92 |
| 201900868 | W | 5/1/2020 | I S D # 281 - PAYROLL ACCT | \$2,912,707.34 |
| 201900869 | W | 5/4/2020 | MN DEPARTMENT OF REVENUE | \$6.00 |
| 201900870 | W | 5/4/2020 | MN DEPARTMENT OF REVENUE | \$235.71 |
| 201900898 | W | 5/21/2020 | COMMISSIONER OF REVENUE REF # | \$174,655.84 |
| 201900899 | W | 5/18/2020 | INTERNAL REVENUE SERVICE REF # | \$1,058,675.64 |
| 201900900 | W | 5/18/2020 | MN DEPARTMENT OF REVENUE | \$603.83 |
| 201900901 | W | 5/28/2020 | MN TEACHERS RETIREMENT ASSOC | \$483,591.27 |
| 201900902 | W | 5/28/2020 | PUBLIC EMPLOYEES RETIREMENT ASSOCIATION | \$165,614.61 |
| 201900903 | W | 5/18/2020 | EDUCATORS BENEFIT CONSULTANTS, LLC. | \$184,916.60 |

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| 201900904 | W | 5/14/2020 | ISD#281: FLEX BENEFITS | \$33,433.96 |
| 201900905 | W | 5/14/2020 | AMERIFLEX | \$23,595.18 |
| 201900906 | W | 5/14/2020 | I S D # 281 - PAYROLL ACCT | \$2,923,431.56 |
| 201900907 | W | 5/26/2020 | XCEL ENERGY | \$11,350.41 |
| 201900908 | W | 5/27/2020 | XCEL ENERGY | \$17,011.58 |
| 201900914 | W | 5/28/2020 | ISD#281: FLEX BENEFITS | \$33,282.13 |
| 201900915 | W | 5/28/2020 | AMERIFLEX | \$23,657.91 |
| 201900916 | W | 5/28/2020 | I S D # 281 - PAYROLL ACCT | \$3,074,170.40 |
| 201900917 | W | 5/22/2020 | ISD#281: FLEX BENEFITS | \$1,639,137.00 |
| 201900919 | W | 5/29/2020 | XCEL ENERGY | \$13,470.16 |
| 201900920 | W | 5/29/2020 | XCEL ENERGY | \$27,432.84 |
| 201900921 | W | 5/5/2020 | HARRIS BANK | \$37,496.14 |
| 201900934 | W | 5/1/2020 | DELTA DENTAL | \$3,328.11 |
| 201900935 | W | 5/8/2020 | DELTA DENTAL | \$6,046.64 |
| 201900936 | W | 5/15/2020 | DELTA DENTAL | \$5,296.25 |
| 201900937 | W | 5/22/2020 | DELTA DENTAL | \$2,127.05 |
| 201900938 | W | 5/29/2020 | DELTA DENTAL | \$8,862.17 |
| 201900939 | W | 5/20/2020 | DELTA DENTAL | \$7,731.58 |
| 201900940 | W | 5/4/2020 | PREFERRED ONE | \$201,594.26 |
| 201900941 | W | 5/11/2020 | PREFERRED ONE | \$154,313.41 |
| 201900942 | W | 5/14/2020 | PREFERRED ONE | \$94,589.09 |
| 201900943 | W | 5/18/2020 | PREFERRED ONE | \$172,373.18 |
| 201900944 | W | 5/26/2020 | PREFERRED ONE | \$370,757.22 |
| 201900945 | W | 5/8/2020 | AMERIFLEX | \$4,578.38 |
| 201900946 | W | 5/15/2020 | AMERIFLEX | \$17,580.86 |
| 201900947 | W | 5/22/2020 | AMERIFLEX | \$8,152.84 |
| 201900948 | W | 5/29/2020 | AMERIFLEX | \$20,936.27 |
| 201900949 | W | 5/18/2020 | AVIDIA BANK | \$23,564.97 |
| 201900950 | W | 5/4/2020 | AVIDIA BANK | \$23,555.71 |
| 201900951 | W | 5/8/2020 | BANKCARD SERVICES WORLDWIDE | \$570.06 |
| 201900952 | W | 5/8/2020 | BANKCARD SERVICES WORLDWIDE | \$205.00 |
| 201900953 | W | 5/11/2020 | WELLS FARGO BROKERAGE SERV LLC | \$1,626.82 |
| 201900954 | W | 5/15/2020 | VANCO SERVICES | \$23.95 |
| 201900955 | W | 5/15/2020 | AMERIFLEX | \$4,152.45 |
| | | | | \$20,211,821.70 |

TO: Members of the School Board
Dr. Carlton Jenkins, Superintendent

FROM: Greg Hein, Executive Director of Finance

DATE: June 15, 2020

RE: Appoint Legal Counsel

RECOMMENDATION:

Administration recommends that the legal services of Knutson, Flynn and Deans; Faegre and Benson; Ratwick, Roszak and Maloney; Kennedy and Graven Chartered; Morrison, Fenske and Sund; Henson and Efron; Martin Law Firm; Arthur, Chapman, Kettering, Smetak and Pikala, P.A.; Rupp, Anderson, Squires and Waldspurger, P.A. and Evangeline Jaynie Leung be retained for the 2020-2021 fiscal year. Authorized district staff to contact legal counsel is the School Board Chair, Superintendent, Assistant Superintendent, Chief Business Official, Executive Director of Human Resources and Executive Director of Student Services.

QUESTIONS:

For questions please contact Greg Hein at 763-504-8037 or Greg_Hein@rdale.org

TO: Members of the School Board
Dr. Carlton Jenkins, Superintendent

FROM: Greg Hein, Executive Director of Finance

DATE: June 15, 2020

RE: Authorize Payment of Specific Statements in Advance of Board Approval

RECOMMENDATION:

School Board authorize payment of specific statements in advance of board approval for the 2020-2021 fiscal year.

DISCUSSION:

Attached to this memo is the resolution to authorize payment of specific statements in advance of board approval for the 2020-2021 fiscal year.

QUESTIONS:

For questions please contact Greg Hein at 763-504-8037 or Greg_Hein@rdale.org

**AUTHORIZE PAYMENT OF SPECIFIC STATEMENTS IN ADVANCE OF BOARD
APPROVAL**

It is recommended that and consistent with Minnesota Statute 123B.11, 123B.02 and 471.38, the Executive Director of Finance be hereby vested with the authority and responsibility to make the following payment in advance of board approval for the 2020-2021 school year.

Payment or expense claims against the school district for:

1. Utility bills
2. Contracted transportation invoices
3. Registration and travel expenses
4. Employee group insurance payments
5. Employee retirement plan payments
6. Payments necessary to be eligible for discount privileges
7. Postage meter and bulk mailing payments
8. Officials, referees and judge fees
9. Special program speaker fees, consulting fees and contracted personnel service fees
10. Tuition payments for resident students
11. Payments necessary to meet the 35-day statute

The Executive Director of Finance is hereby vested with the authority and responsibility to initiate electronic fund transfers including payment of interest, payroll bank account transfers, state and federal tax withholding, state sales tax, electronic fund transfer payments covering investments, bond principal and interest, tax anticipation certificate principal and interest, loan principal and interest fiscal agent service charges.

1. The disbursing bank shall keep on file a certified copy of this authorization which allows electronic fund transfers.
2. The initiator of the electronic transfer shall be identified for each transaction.
3. The initiator shall document the request and obtain approval from the Interim Finance Director.
4. A written confirmation of the transaction shall be made no later than one business day after the transaction and shall be used to support the transaction.

TO: Members of the School Board
Dr. Carlton Jenkins, Superintendent

FROM: Greg Hein, Executive Director of Finance

DATE: June 15, 2020

RE: Designating Brokers for Investment of District Funds

RECOMMENDATION:

School Board approve the resolution designating brokers for investment of district funds for the 2020-2021 fiscal year.

DISCUSSION:

Attached to this memo is the resolution designating brokers for investment of district funds for the 2020-2021 fiscal year.

QUESTIONS:

For questions please contact Greg Hein at 763-504-8037 or Greg_Hein@rdale.org

RESOLUTION DESIGNATING BROKERS FOR INVESTMENT OF DISTRICT FUNDS

BE IT RESOLVED that we hereby designate the following institutions as brokers for school monies of this district for a period of one (1) year beginning the first day of July, 2020 and the Deputy Treasurer of this district is hereby directed to deposit all monies of the school district that may come into his or her hands in said investment firms and is hereby authorized and directed to honor and pay checks or orders when signed by the treasurer, chairperson and clerk for the withdrawal or transfer of funds on deposit in said investment firms in whatever form:

- Wells Fargo-General Account Investments
- Public Financial Management (PFM)-OPEB Account Investments
- MN Trust (PMA)-General Account Investments
- U.S. Bank-OPEB Account Investments
- Old National Bank-Building Addition Escrow Funds
- Capital One-Building Addition Escrow Funds

TO: Members of the School Board
Dr. Carlton Jenkins, Superintendent

FROM: Greg Hein, Executive Director of Finance

DATE: June 15, 2020

RE: Designating Depositories for School District Funds

RECOMMENDATION:

School Board approve the resolution designating depositories for school district funds for the 2020-21 fiscal year.

DISCUSSION:

Attached to this memo is the resolution designating depositories for school district funds for the 2020-21 fiscal year.

QUESTIONS:

For questions please contact Greg Hein at 763-504-8037 or Greg_Hein@rdale.org

RESOLUTION DESIGNATING DEPOSITORIES FOR SCHOOL DISTRICT FUNDS

BE IT RESOLVED that we hereby designate the following institutions as depositories for school monies of this district for a period on one (1) year beginning the first day of July, 2020 and the Deputy Treasurer of this district is hereby directed to deposit all monies of the school district that may come into his or her hands in said banks and is hereby authorized and directed to honor and pay checks for orders when signed by the treasurer, chairperson and clerk for the withdrawal or transfer of funds on deposit in said banks in whatever form:

- US Bank-Bond Paying agent and OPEB Investments
- Wells Fargo Bank Minnesota, NA-Payroll, Accounts Payable, Student Activities and Benefits
- Minnesota School District Liquid Asset Fund Plus
- MN Trust (PMA)
- Associated Bank (through PMA)
- Old National Bank-Building Addition Escrow Funds
- Capital One-Building Addition Escrow Funds
- PMA-Construction Bonds and General Fund

MEMO

DATE: June 15, 2020

TO: Members of the School Board and Superintendent Carlton Jenkins

RE: Designation of Northwest Community Television – CCX Media as Educational
Television Producer for Events Conducted by the MSHSL

Robbinsdale Area Schools, ISD 281, designates Northwest Community Television – CCX Media, of Brooklyn Park as its 2020-2021 educational television producer for events conducted by the Minnesota High School League when the district is unable to cover the events.

It is also understood that this designation gives clearance to Northwest Community Television – CCX Media to cover regional and sectional events in which students from Robbinsdale Area School may be involved.

MEMO

DATE: June 15, 2020

TO: Members of the School Board and Superintendent Carlton Jenkins

RE: Designation of Newspaper as the Official Publication for Robbinsdale Area Schools

It is the policy of Independent School District 281, Robbinsdale Area Schools (Administrative Procedure 204) to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law (see Legal References and Cross References below). The proceedings to be published must include the substance of all official actions taken by the School Board and, at minimum, must include the subject matter of a motion, the person making and seconding the motion, and whether the motion was adopted or defeated.

Along with meeting the legal requirements for publication of board proceedings, we communicate board proceedings with community members by posting an unofficial summary of board meetings on the Robbinsdale Area Schools website (www.rdale.org) following each meeting. A draft of school board meeting minutes, prepared by the Assistant Clerk of the Board, are posted to the agenda for approval at the next regular meeting of the Board.

The Sun Post and Sun Sailor weekly newspapers (www.hometownsource.com), published by ECM Publishers, Inc., Coon Rapids, Minnesota, are the only suburban publications covering our seven-city district, providing wide circulation. It is the administration's recommendation that the Board continue to use the Sun Post and Sun Sailor as the official publication for the 2020-2021 school year.

Legal References: Minn. Stat. § 13D.01, Subds. 4-6 (Open Meeting Law)
Minn. Stat. § 123B.09, Subd. 10 (Publishing Proceedings)
Minn. Stat. § 123B.14, Subd. 7 (Record of Meetings)
Minn. Stat. § 331A.01 (Definition)
Minn. Stat. § 331A.05, Subd. 8 (Notice Regarding Published Summaries)
Minn. Stat. § 331A.08, Subd. 3 (Publication of Proceedings)
Op. Atty. Gen. 161-a-20, December 17, 1970
Ketterer v. Independent School District No. 1, 248 Minn. 212, 79 N.W.2d 428 (1956)

Cross References: MSBA/MASA Model Policy 205 (Open Meetings and Closed Meetings)
MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties

TO: Members of the School Board
Dr. Carlton Jenkins, Superintendent

FROM: Greg Hein, Executive Director of Finance

DATE: June 15, 2020

RE: Appoint Financial Advisor

RECOMMENDATION:

Administration recommends that Baker Tilly, Inc. be appointed as the district financial advisor for the 2020-2021 fiscal year.

QUESTIONS:

For questions please contact Greg Hein at 763-504-8037 or Greg_Hein@rdale.org

June 15, 2020

Contracts

| <u>Item</u> | <u>Business</u> | <u>School/Program</u> | <u>Amount</u> | <u>Purpose</u> |
|-------------|--|----------------------------|-----------------|--|
| 1 | Bell, William | Districtwide | \$125 per event | Accompanist, guest musician, instrument demonstration and/or judging of district music events for the 2019-20 school year |
| 2 | CEL Marketing, PR and Design | Curriculum and Instruction | 18,000 | Virtual Academy planning and development May 18, 2020-June 30,2020 |
| 3 | Collin, Elizabeth | American Indian Ed | 1,000 | Ojibwe language classes on February 11, 2020 |
| 4 | Ellis, Julie | Districtwide | \$125 per event | Accompanist, guest musician, instrument demonstration and/or judging of district music events for the 2019-20 school year |
| 5 | Fairview Health Services/Institute for Athletic Medicine | Cooper | 44,000 | Athletic trainer services for the 2020-21 and 2021-22 school year. \$22,000 per year |
| 6 | Fairview Health Services/Institute for Athletic Medicine | Armstrong | 44,000 | Athletic trainer services for the 2020-21 and 2021-22 school year. \$22,000 per year |
| 7 | Leopold's Mississippi Gardens Event Center | Armstrong | 2,500 | Sno-Daze Venue January 9, 2021 |
| 8 | McGrane, Briana | Districtwide | \$125 per event | Accompanist, guest musician, instrument demonstration and/or judging of district music events for the 2019-20 school year |
| 9 | People Incorporated | Districtwide | 3,200 | Increase ancillary services due to sudden physical closure of schools. Additional ancillary services are needed to connect with families and students receiving mental health services, April 27, 2020-June 26, 2020 |
| 10 | Spirit Dish Catering/Howasta Means | American Indian Ed | 1,050 | Provide meal for annual storytelling event on January 28, 2020 |

Leases
June 15, 2020

| <u>Item</u> | <u>Building</u> | <u>Organization</u> | <u>Annual Lease</u> | <u>Term</u> |
|-------------|----------------------|-------------------------|---------------------|----------------------------|
| 1 | FAIR at Pilgrim Lane | Seven Dreams Foundation | \$0.00 | July 1, 2019-June 30, 2021 |

Individual focus. Infinite potential.

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Board Reports

ITEM: 6. Board Reports

COMMENTS BY: David Boone, Chair

This section of the agenda provides an opportunity for Board members to update the community on school board-related work on committees or to make announcements of interest to the public.

Announcements | June 15, 2020

Monday, June 18, 4 PM - Virtual Retirement Celebration

Monday, June 22, 6 PM - School Board Work Session

Monday, June 22, 7:30 PM - School Board Closed Session pursuant to M.S. 13D.05, Subd. 3(a)

Tuesday, June 23, 6:30 PM - Finance Advisory Council

Monday, July 20, 6 PM - School Board Listening Time
7 PM - Regular Meeting

2020-2021 School Board Meeting Calendar

**Approved March 16, 2020

School Board Meetings are typically held the first and third Monday of each month (except when the calendar does not permit) at the Education Service Center, 4148 Winnetka Avenue North, New Hope, MN, third floor boardroom. School Board Work Sessions are scheduled to follow the first school board meeting of the month. School Board Work Sessions typically start ten minutes after the adjournment of the preceding School Board Business Meeting.

| 2020 | | | |
|---------|--------------------|--------------|--|
| | Mid-July 2020 | | Information Session for Potential School Board Members |
| Monday | July 20, 2020 | 6 pm 7 pm | Listening Time Regular Meeting |
| Monday | August 3, 2020 | 6 pm | Business Meeting Work Session |
| Monday | August 17, 2020 | 6 pm 7 pm | Listening Time Regular Meeting |
| Tuesday | September 8, 2020 | 6 pm | Business Meeting Work Session |
| Monday | September 21, 2020 | 6 pm 7 pm | Listening Time Regular Meeting |
| Monday | October 5, 2020 | 6 pm | Business Meeting Work Session |
| Monday | October 19, 2020 | 6 pm 7 pm | Listening Time Regular Meeting |
| Monday | November 2, 2020 | 6 pm | Business Meeting Work Session |
| Tuesday | November 3, 2020 | | Election Day |
| Tuesday | November 17, 2020 | 6 pm 7 pm | Listening Time Regular Meeting |
| Monday | December 7, 2020 | 6 pm 7 pm | Truth in Taxation Business Meeting Work Session |
| Monday | December 21, 2020 | 6 pm 7 pm | Truth in Taxation (if needed) Listening Time Regular Meeting |

Individual focus. Infinite potential.

| 2021 | | | |
|-------------|-------------------|--------------|---|
| Tuesday | January 5, 2021 | 6 pm | Organizational Meeting Business Meeting Work Session |
| Tuesday | January 19, 2021 | 6 pm 7 pm | Listening Time Regular Meeting |
| Monday | February 1, 2021 | 6 pm | Business Meeting Work Session |
| Tuesday | February 16, 2021 | 6 pm 7 pm | Listening Time Regular Meeting |
| Monday | March 1, 2021 | 6 pm | Business Meeting Work Session |
| Monday | March 15, 2021 | 6 pm 7 pm | Listening Time Regular Meeting |
| Tuesday | March 16, 2021 | 6 pm | Closed Session, M.S. 13D.05, Subd. 3(a) Superintendent Mid-Year Review |
| Tuesday | April 6, 2021 | 6 pm | Business Meeting Work Session |
| Monday | April 19, 2021 | 6 pm 7 pm | Listening Time Regular Meeting |
| Monday | May 3, 2021 | 6 pm | Business Meeting Work Session |
| Monday | May 24, 2021 | 6 pm 7 pm | Listening Time Regular Meeting |
| Monday | June 7, 2021 | 6 pm | Business Meeting Work Session |
| Monday | June 21, 2021 | 6 pm 7 pm | Listening Time Regular Meeting |

Individual focus. Infinite potential.

School Board of Robbinsdale Area Schools

Regular Meeting – June 15, 2020

AGENDA SECTION: Adjournment
ITEM: 8. Adjournment
COMMENTS BY: David Boone, Board Chair

This agenda item will bring closure to the School Board Business meeting.

Recommended Action: Call the Regular meeting to a close.

Roll Call Vote: Adjournment – June 15, 2020

| | Yes | No | Abstention |
|----------------------|------------|-----------|-------------------|
| Helen Bassett _____ | _____ | _____ | _____ |
| David Boone _____ | _____ | _____ | _____ |
| Mike Herring _____ | _____ | _____ | _____ |
| Pam Lindberg _____ | _____ | _____ | _____ |
| Sam Sant _____ | _____ | _____ | _____ |
| Sherry Tyrrell _____ | _____ | _____ | _____ |
| John Vento _____ | _____ | _____ | _____ |

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Time of Adjournment: _____