

**Business Committee**  
 Duluth Public Schools, ISD 709  
 Agenda  
 Tuesday, October 9, 2018  
 Historic Old Central High School - Board Room, 2nd Floor  
 215 N 1st Ave E  
 Duluth, MN 55802  
 4:30 PM

**1. Financial Report**

- A. Financial Report - Financial statements only (Cash Flow report will resume later this year)
- B. Approval of Payment of Claims - Attached as an "extra"
- C. Budget Revisions
- D. Wire Transfers
- E. Investment Transactions
- F. APU Projections
- G. Fundraisers

**2. Bids, R.F.P.s and Quotes Reports**

- A. Bid - None
- B. RFPs - None
- C. Quotes - None

**3. Policies and Regulations**

- A. New Policy 722 - Public Data Requests  
 Attached is MSBA Model Policy 722 - Public Data Requests for the second reading. This policy would replace current policy 108.

Recommendation: It is recommended that the Duluth School Board approve Policy 722 - second reading.

- B. Delete Policy 108 - Government Data Practices Act Policy  
 In moving to MSBA Model Policies, administration is recommending the deletion of Policy 108 which will be replaced with MSBA Policy 722 - second reading.

Recommendation: It is recommended that the Duluth School Board approve the deletion of Policy 108 - second reading.

**4. Contracts, Change Orders, and Leases**

A. Contracts

1) Northland Consulting Engineers, LLP (NCE)

Attached is an agreement with Northland Consulting Engineers LLP, to provide professional design services as indicated and defined in the attached proposal #18-0920, dated September 25th, 2018. This agreement is for preliminary site investigation, design options, design engineering services, and construction observation to replace the track at the Denfeld Public School Stadium as defined in the Districts 10 Year Capital Plan.

Recommendation: It is recommended that the Duluth School Board approve entering into an agreement with Northland Consulting Engineers LLP, to perform the work scope as defined in the attached proposal #18-0920, dated September 25th, 2018, with total estimated fees of \$75,635.00.

2) City of Duluth - School Resource Officer (SRO)

Attached is a two year contract with the City of Duluth for four School Resource Officers. The total value of the contract is \$496,476.36.

Recommendation: It is recommended that the Duluth School Board approve this contract.

3) PLACEHOLDER - Essentia Health Duluth Heritage Sports Center

B. Change Orders

1) PLACEHOLDER - Other Change Orders

C. Leases

1) PLACEHOLDER - The Hills

2) PLACEHOLDER - Valley Youth/Welch Center

5. Resolutions

A. B-10-18-XXXX - Acceptance of Donations

Recommendation: It is recommended that the Duluth School Board approve Resolution 10-18-XXXX.

B. B-10-18-XXXX - Authorized Bank Account Signer

Recommendation: It is recommended that the Duluth school Board approve Resolution B-10-18-XXXX.

C. PLACEHOLDER - Sale of Property

6. Informational - These items are provided for informational purposes only; no action is required.

A. Expenditure Contracts

The Superintendent or CFO/Executive Director of Business has signed these contracts during the month of August 2018.

B. Extension or Renewal Contracts - None

C. No Cost Contracts

The Superintendent or CFO/Executive Director of Business has signed these contracts during the month of August 2018.

D. Revenue Contracts - None

E. Change Orders Signed - None

F. Facilities Management & Capital Project Status Report

G. Property Sale Updates

H. Volunteering to Make Improvements to District Property

7. Future Items

A. Final Levy Approval (December)

B. FY 2017-18 Audit Results (December)

C. Policy Updates

