

**Business Committee - Regular School Board Meeting**

Duluth Public Schools, ISD 709

Agenda

Tuesday, May 16, 2017

UnitedHealth Group Building

4316 Rice Lake Road

Suite 108

Duluth, MN 55811

6:30 PM

**1. Financial Report**

A. Financial Report

B. Approval of Payment of Claims

This item is attached as an "extra".

C. Budget Revisions

D. Wire Transfers

E. Investment Transactions

F. APU Projections

G. Fundraisers

H. Child Nutrition Breakfast and Lunch Meal Price Increase

1) Attached please find the recommendation to increase the adult school lunch price in order to comply with MDE and USDA regulations.

2) Attached please find the recommendation to increase the child school lunch price in order to comply with the Healthy Hunger Free Kids Act of 2010.

Recommendation: It is recommended that the Duluth School Board approve the meal price increases as outlined in the attached documents.

**2. Bids, R.F.P.s and Quotes Reports**

A. Bids

1) Bid #1258 - Playground Rubber Mulch Replacement

Attached are the Bid Tab and recommendation letter which reflect the bids received related to the scope of the work required for this project. To be considered is the fact that funds used for this project will defer projects in the Ten Year Capital Plan for up to three years. This impact could be mitigated in some manner if an alternative method of financing such as the sale of bonds is considered.

Recommendation: It is recommended that the Duluth School Board approve entering into an agreement with the contractor as listed on the recommendation letter based on their low responsible bid as provided in response to Bid #1238 - Playground Rubber Mulch Replacement.

It is further recommended that the Duluth School Board authorize the Board Chair to sign and process all necessary documents related to this agreement.

B. R.F.P.s - None

C. Quotes - None

3. **Policies and Regulations** - None

4. **Contracts, Change Orders, and Leases**

A. Contracts

1) Professional Services Agreement with RSP & Associates, LLC (**Contract Was Not Approved**)

Attached is a professional services agreement with RSP. RSP has completed the Enrollment Analysis phase of the contract and administration is recommending that we move forward with the Boundary Analysis and Public Facilitation phases of the contract.

Recommendation: It is recommended that the Duluth School Board approve moving forward with the Boundary Analysis and Public Facilitation phases of the contract with RSP & Associates, LLC.

2) Myers-Wilkins Community School Collaborative (MWCSC)

Attached is an agreement with MWCSC in the amount of \$61,164.00.

Recommendation: It is recommended that the Duluth School Board approve this agreement with MWCSC in the amount of \$61,164.00.

3) PEIP Insurance Renewal

Attached is a renewal of the group application for the Minnesota Public Employees Insurance Program for the period 7/1/17 - 6/30/18.

Recommendation: It is recommended that the Duluth School Board approve the PEIP Insurance renewal.

4) Lake Superior Swim Club

Attached is an agreement with Lake Superior Swim Club.

Recommendation: It is recommended that the Duluth School Board approve this agreement.

B. Change Orders

1) **PLACEHOLDER** - Other Change Orders

C. Leases

1) Northwood Children's Service - Chester Creek Academy

Attached is a lease from Northwood Children's Services for Chester Creek Academy. This three year agreement will have an annual cost of \$66,300.

Recommendation: It is recommended that the Duluth School Board approve this

three year lease agreement with Northwood Children's Services in the annual amount of \$66,300.

**5. Resolutions**

A. B-5-17-3448 - Acceptance of Donations to Duluth Public Schools.

Recommendation: It is recommended that the Duluth School Board approve Resolution B-5-17-3448.

B. B-5-17-3449 Designation of the Superintendent as the Identified Official with Authority (IOWA) for Minnesota Department of Education (MDE) SERVS Financial

Recommendation: It is recommended that the Duluth School Board approve Resolution B-5-17-3449.

C. **PLACEHOLDER** - Sale of Property

**6. Informational - These items are provided for informational purposes only and no action is required.**

A. Expenditure Contracts

Superintendent Gronseth or the CFO/Executive Director of Business has signed the following contracts during the month of April 2017.

B. Revenue Contracts

Superintendent Gronseth or the CFO/Executive Director of Business has signed the following contracts during the month of April 2017.

C. No Cost Contracts

Superintendent Gronseth or the CFO/Executive Director of Business has signed the following contracts during the month of April 2017.

D. Change Orders Signed - None

E. Facilities Management & Capital Project Status Report

**7. Future Items**

A. Woodland Hills Lease Renewal

B. Duluth Energy Systems Steam Contract (June)

C. FY18 Budget Approval (June)

D. Ten-Year Capital Facilities Plan - 2017 Update (June/July)

E. Property/Liability/Auto Insurance Renewal (August)

F. Policy Updates