

Business Committee
Duluth Public Schools, ISD 709
Agenda
Monday, April 10, 2017
UnitedHealth Group Building
4316 Rice Lake Road
Suite 108
Duluth, MN 55811
4:15 PM

1. Financial Report

- A. Financial Report
- B. Approval of Payment of Claims
This item is attached as an "extra".
- C. Budget Revisions
- D. Wire Transfers
- E. Investment Transactions
- F. APU Projections
- G. Fundraisers

2. Bids, R.F.P.s and Quotes Reports

- A. Bids
 - 1) **PLACEHOLDER - Bid 1257 Network Infrastructure**

- B. R.F.P.s - None

- C. Quotes

- 1) Quote #4258 - District-wide Bricklayer Labor Services

Quotes were solicited from six contractors for the District-wide Bricklayer Labor Services. It is recommended the Duluth School Board approve entering into a contract with Stretar Masonry & Concrete based on their quote with an estimated value of \$22,500.00.

Recommendation: It is recommended that the Duluth School Board approve entering into a contract with Stretar Masonry & Concrete for a total estimated value of \$22,550.00 for the Period of July 1, 2017 through June 30, 2018. It is also recommended that the Duluth School Board approve the option to renew this contract for two (2) additional one-year periods if the amount is determined acceptable by the Director of Business Services and the Facilities Manager.

- 2) Quote #4259 - District-wide Flooring Installation Labor Services

Quotes were solicited from three contractors for the District-wide Flooring Installation Labor Services. It is recommended the Duluth School Board approve entering into a contract with Johnson's Carpet One based on their quote with an estimated value of \$6,195.00.

Recommendation: It is recommended that the Duluth School Board approve entering into a contract with Johnson's Carpet One for a total estimated value of \$6,195.00 for the Period of July 1, 2017 through June 30, 2018. It is also recommended that the Duluth School Board approve the option to renew this contract for two (2) additional one-year periods if the amount is determined acceptable by the Director of Business Services and the Facilities Manager.

3) Quote #4260 - District-wide Annual Service and Maintenance of Emergency Generators

Quotes were solicited from six contractors for the District-wide Annual Service and Maintenance of Emergency Generators. It is recommended the Duluth School Board approve entering into a contract with Cummins Sales & Services based on their quote with an estimated value of \$4,943.96.

Recommendation: It is recommended that the Duluth School Board approve entering into a contract with Cummins Sales & Services for a total estimated value of \$4,943.96 for the Period of July 1, 2017 through June 30, 2018. It is also recommended that the Duluth School Board approve the option to renew this contract for two (2) additional one-year periods if the amount is determined acceptable by the Director of Business Services and the Facilities Manager.

4) Quote #4261 - District-wide Plumbing Labor

Quotes were solicited from six contractors for the District-wide Plumbing Labor. It is recommended the Duluth School Board approve entering into a contract with The Jamar Company based on their quote with an estimated value of \$25,898.00.

Recommendation: It is recommended that the Duluth School Board approve entering into a contract with The Jamar Company for a total estimated value of \$25,898.00 for the Period of July 1, 2017 through June 30, 2018. It is also recommended that the Duluth School Board approve the option to renew this contract for two (2) additional one-year periods if the amount is determined acceptable by the Director of Business Services and the Facilities Manager.

5) Quote #4262 - District-wide Roofing Labor

Quotes were solicited from four contractors for the District-wide Roofing Labor. It is recommended the Duluth School Board approve entering into a contract with The Jamar Company based on their quote with an estimated value of \$31,150.00.

Recommendation: It is recommended that the Duluth School Board approve entering into a contract with The Jamar Company for a total estimated value of \$31,150.00 for the Period of July 1, 2017 through June 30, 2018. It is also recommended that the Duluth School Board approve the option to renew this contract for two (2) additional one-year periods if the amount is determined acceptable by the Director of Business Services and the Facilities Manager.

3. **Policies and Regulations - None**

4. **Contracts, Change Orders, and Leases**

A. Contracts

1) PLACEHOLDER - Design Services for the Woodland Hills/Rockridge Design Project

2) **PLACEHOLDER** - Lake Superior Swim Club

B. Change Orders

1) **PLACEHOLDER** - Other Change Orders

C. Leases - None

5. Resolutions

A. B-4-17-XXXX - Acceptance of Donations to Duluth Public Schools.

Recommendation: It is recommended that the Duluth School Board approve Resolution B-4-17-XXXX.

B. B-4-17-XXXX - Release and Pledge of of Collateral

Recommendation: It is recommended that the Duluth School Board approve Resolution B-4-17-XXXX.

C. **PLACEHOLDER - B-4-17-XXXX - Adoption of Considerations and Investments**

Recommendation: It is recommended that the Duluth School Board approve Resolution B-4-17-XXXX.

D. **PLACEHOLDER - Sale of Property**

6. Informational - These items are provided for informational purposes only and no action is required.

A. Expenditure Contracts

Superintendent Gronseth or the CFO/Executive Director of Business has signed the following contracts during the month of March 2017.

B. Revenue Contracts

Superintendent Gronseth or the CFO/Executive Director of Business has signed the following contracts during the month of March 2017.

C. Other Contracts

Superintendent Gronseth or the CFO/Executive Director of Business has signed the following contracts during the month of March 2017.

D. Change Orders Signed - None

E. Facilities Management & Capital Project Status Report

F. Quarterly Grants and Donations

January - March 2017

G. Informational Contracts

The attached contracts were previously approved by School Board with the option to extend for two additional one-year periods. These are the first or second year extensions for your information.

7. Future Items

A. Duluth Energy Systems Steam Contract

B. Woodland Hills Lease Renewal

C. Playground Fall Protection Project Contract

D. Policy Updates