

Business Committee Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, May 21, 2013

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. Financial Report

A. Financial Report 4

B. Approval of Payment of Claims

This item is attached as an "extra" on board book.

C. Budget Revisions 29

D. Wire Transfers 31

E. Investment Transactions 32

F. WADM Projections 33

G. Fund Raisers 34

H. Investments in School Children 35

I. School Lunch Price Increase 36

Attached please find a recommendation to increase school lunch prices in order to comply with the Healthy Hunger-Free Kids Act of 2010.

Recommendation: It is recommended that the Duluth School Board approve the recommended school lunch price increases.

2. Bids, R.F.P.s and Quotes Reports

A. Bids

1) PLACEHOLDER - for Bids Related to the LRFP

B. R.F.P.s

C. Quotes

1) PLACEHOLDER - for Quotes Related to the LRFP

3. Policies and Regulations

A. Policies

1) Policy 3136 - Travel In-District, In-State, and Out-of-State 37

Administration is requesting that Policy 3136 - Travel In-District, In-State, and Out-of-State be suspended in order to allow the purchase of airfare outside the policy parameters for the Duluth Speech Team.

Recommendation: It is recommended that the Duluth School Board approve suspending Policy 3136 - Travel In-District, In-State, and Out-of-State.

B. Regulations

1) Regulation 4036R - Drug and Alcohol Testing 41

Attached is a new regulation - 4036R Drug and Alcohol Testing as a supplement to Policy 4036.

This item is presented to the School Board as informational.

4. Contracts, Change Orders, and Leases

A. Contracts

1) Duluth Heritage Sports Center

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Attached is a one year addendum relating to the District's agreement with the Duluth Heritage Sports Center. The addendum extends amendment #2 for one more year. The School Board approved that amendment on August 21, 2012 for the current year.

Recommendation: It is recommended that the Duluth School Board approve the addendum with the Duluth Heritage Sports Center.

B. Change Orders

1) PLACEHOLDER - for Change Orders Related to the LRF

C. Leases

5. Resolutions

A. Resolution B-5-13-3094 - Resolution of Support for the Property Zoning

51

Change for Northwood Children's Services

Recommendation: It is recommended the Duluth School Board approve Resolution B-5-13-3094 - Resolution of Support for the Property Zoning Change for Northwood Children's Services.

B. B-5-13-3097- Resolution for the Classification of Fund Balances

52

Recommendation: It is recommended that the Duluth School Board approve Resolution B-5-13-3097- Resolution for the Classification of Fund Balances.

C. Resolution B-5-13-3096 - Indicating the Intent to Move Forward with an

53

Operating Levy Referendum in November, 2013

Recommendation: It is recommended that the Duluth School Board approve Resolution B-5-13-3096 - Indicating the Intent to Move Forward with an Operating Levy Referendum in November, 2013.

D. B-5-13-3098 - Resolution Setting Duluth Primary Election Date and

54

Filing Dates

Recommendation: It is recommended that the Duluth School Board approve Resolution B-5-13-3098 - Resolution Setting Duluth Primary Election Date and Filing Dates.

E. PLACEHOLDER – Resolution authorizing the purchase of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

F. PLACEHOLDER – Resolution authorizing the sale of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

G. PLACEHOLDER – Resolutions for Schematic Designs and Working Drawings related to the LRF

6. Informational - These items are provided for informational purposes only and no action is required.

A. <u>Expenditure Contracts</u>	<u>55</u>
Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of April 2013	
B. <u>Revenue Contracts-None</u>	
C. <u>Other Contracts - None</u>	
D. <u>Facilities Management & Capital Project Status Report</u>	<u>72</u>
Kerry Leider will be present to answer questions regarding the attached report.	
E. <u>Johnson Controls, Inc. Long-Range Facilities Plan Status Report</u>	<u>86</u>
Kerry Leider will be present to answer questions regarding the attached report.	
F. <u>Change Orders Pertaining to the Long-range Facilities Plan</u>	<u>87</u>
Kerry Leider will be present to answer questions regarding the attached report.	
G. <u>Contracts Pertaining to the Long-range Facilities Plan</u>	<u>90</u>
Kerry Leider will be present to answer questions regarding the attached report.	
H. <u>Vending Followup</u>	
Administration presented followup information on the vending issue.	
7. <u>Future Items</u>	
A. Workers' Compensation and Property Liability Insurance Policies and Premium Designation	
B. Adoption of 2014 Budget	

Duluth Public Schools - ISD 709
Cash Flow Report
Month Ending 03/31/13

		Fund										
		Total	1	2	3	4	5	6	7	8 & 9	20	71 & 79
Cash and investments	2/28/2013	\$ 51,023,161	\$ 39,268,360	\$ 1,007,933	\$ (3,881,852)	\$ 740,399	\$ (9,261,858)	\$ 22,502,152	\$ (2,190,456)	\$ 1,651,744	\$ 64,398	\$ 1,122,343
Receivables (increase)/decrease -		900,054	915,663	5,751	(23,487)	1,536	425	-	-	-	167	-
Payables increase/(decrease) -		227,564	37,080	26,551	72,981	72,971	17,166	814	-	-	-	-
Revenues increase/(decrease) -		11,913,167	9,025,290	261,660	629,209	504,244	191,209	424,591	302,202	4,535	75,073	495,154
Expenditures (increase)/decrease -		(13,680,418)	(9,064,555)	(294,055)	(424,874)	(572,818)	(125,573)	(2,761,460)	(431)	-	(71,113)	(365,539)
Cash and investments	3/31/2013	\$ 50,383,528	\$ 40,181,838	\$ 1,007,840	\$ (3,628,023)	\$ 746,332	\$ (9,178,630)	\$ 20,166,098	\$ (1,888,685)	\$ 1,656,278	\$ 68,525	\$ 1,251,957

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$22,400	\$22,407
Interest	446	255	191	74.9	247	(1,226)	1,473	120.1	225	225
Tuition, Fees, Admissions	(374)	219	(593)	(270.8)	2,324	1,830	494	27.0	3,379	3,556
Other Local Revenues	193	242	(49)	(20.4)	2,167	2,434	(267)	(11.0)	2,040	2,807
State Sources	11,133	8,856	2,277	25.7	80,674	62,985	17,689	28.1	80,557	80,646
Federal Aids from MDE	149	376	(227)	(60.5)	4,241	5,385	(1,144)	(21.2)	7,920	9,414
Federal Direct Aids	0	-	0	N/A	2,051	2,030	21	1.0	3,154	3,154
Local Sales	292	107	185	172.6	1,168	1,543	(375)	(24.3)	6,321	6,326
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	11,838	10,055	1,783	17.7	92,871	74,981	17,890	23.9	125,994	128,534
<u>Expenditures</u>										
Salaries	6,908	7,301	393	5.4	37,755	39,516	1,761	4.5	54,966	56,581
Benefits	2,520	2,722	202	7.4	16,386	18,029	1,643	9.1	26,995	27,352
Purchased Services	995	1,506	511	34.0	7,783	8,509	726	8.5	12,098	13,097
Supplies & Materials	406	296	(110)	(37.2)	2,536	2,599	63	2.4	4,770	4,796
Chargebacks	(0)	0	0	N/A	(0)	0	0	N/A	315	275
Capital Expenditures	2,748	6,619	3,871	58.5	25,409	44,404	18,995	42.8	40,505	40,865
Debt Service	0	42	42	99.0	20,773	20,674	(99)	(0.5)	20,995	20,995
Other	32	91	59	64.5	504	528	24	4.5	1,061	1,510
Total Expenditures	13,609	18,577	4,968	26.7	111,146	134,259	23,113	17.2	161,704	165,470
Transfers In (Out)	0	(2,386)	0	0.0	0	1	1	100.0	0	0
Operating Excess (Deficit)	(1,771)	(\$10,908)	9,137	83.8	(18,275)	(\$59,277)	41,002	69.2	(\$35,710)	(\$36,936)

DULUTH PUBLIC SCHOOLS - ISD 709
 March 2013
 General Fund **TOTAL**

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

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	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$7,846	\$7,846
Interest	23	0	23	N/A	47	(53)	100	189.4	50	50
Tuition, Fees, Admissions	(757)	106	(863)	(814.3)	1,061	854	207	24.3	1,365	1,371
Other Local Revenues	31	49	(18)	(36.9)	1,102	736	366	49.7	511	866
State Sources	9,729	8,039	1,690	21.0	71,949	55,687	16,262	29.2	69,647	69,749
Federal Aids from MDE	0	27	(27)	(100.0)	2,699	3,028	(329)	(10.9)	5,884	7,076
Federal Direct Aids	0	0	0	N/A	81	73	8	11.1	135	135
Local Sales	0	0	0	N/A	15	14	1	7.1	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	9,025	8,221	804	9.8	76,955	60,339	16,616	27.5	85,438	87,093
<u>Expenditures</u>										
Salaries	6,148	6,334	186	2.9	33,182	34,025	843	2.5	48,445	49,700
Benefits	2,200	2,311	111	4.8	13,756	15,169	1,413	9.3	23,090	23,435
Purchased Services	628	883	255	28.8	4,399	4,613	214	4.6	6,331	6,919
Supplies & Materials	69	94	25	26.8	818	928	110	11.9	1,632	1,680
Chargebacks	(3)	0	3	N/A	(4)	(4)	0	9.2	(1)	(59)
Capital Expenditures	1	11	10	87.0	462	346	(116)	(33.6)	365	577
Debt Service	0	42	42	100.0	(88)	46	134	290.7	125	125
Other	20	37	17	44.7	425	402	(23)	(5.8)	879	1,203
Total Expenditures	9,065	9,712	647	6.7	52,951	55,525	2,574	4.6	80,866	83,579
Transfers In (Out)	0	0	0	N/A	(3,589)	(2,323)	0	0.0	(3,589)	(3,589)
Operating Excess (Deficit)	(\$39)	(\$1,491)	1,452	97.4	\$20,415	\$2,491	\$17,924	719.5	\$983	(\$76)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$7,232	\$7,232
Interest	23	0	23	N/A	47	(53)	100	189.4	50	50
Tuition, Fees, Admissions	(901)	8	(909)	(11,357.5)	567	519	48	9.3	887	887
Other Local Revenues	30	35	(5)	(15.3)	552	222	330	148.7	171	289
State Sources	9,195	7,973	1,222	15.3	70,066	54,234	15,832	29.2	64,569	64,594
Federal Aids from MDE	0	0	0	N/A	0	204	(204)	(100.0)	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	5	14	(9)	(64.3)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	8,347	8,016	331	4.1	71,237	55,140	16,097	29.2	72,909	73,051
<u>Expenditures</u>										
Salaries	5,625	5,394	(231)	(4.3)	28,540	29,125	585	2.0	41,473	41,558
Benefits	2,072	1,927	(145)	(7.5)	11,860	13,012	1,152	8.9	19,885	19,833
Purchased Services	571	764	193	25.3	3,956	4,074	118	2.9	5,532	5,940
Supplies & Materials	52	64	12	18.1	644	687	43	6.2	1,133	1,169
Chargebacks	(4)	0	4	N/A	(6)	(6)	(0)	(2.6)	(259)	(314)
Capital Expenditures	(3)	0	3	N/A	307	157	(150)	(95.5)	214	332
Debt Service	0	42	42	100.0	(88)	46	134	290.7	125	125
Other	15	22	7	30.6	366	273	(93)	(34.0)	234	378
Total Expenditures	8,328	8,213	(115)	(1.4)	45,580	47,368	1,788	3.8	68,337	69,022
Transfers In (Out)	0	0	0	N/A	(3,589)	(2,323)	0	0.0	(3,589)	(3,589)
Operating Excess (Deficit)	\$19	(\$197)	216	109.6	\$22,068	\$5,449	\$16,619	305.0	\$983	\$440

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$614	\$614
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	143	98	45	46.3	494	335	159	47.5	478	484
Other Local Revenues	1	14	(13)	(90.8)	550	514	36	7.0	340	577
State Sources	533	66	467	708.2	1,883	1,453	430	29.6	5,077	5,154
Federal Aids from MDE	0	27	(27)	(100.0)	2,699	2,824	(125)	(4.4)	5,884	7,076
Federal Direct Aids	0	0	0	N/A	81	73	8	11.1	135	135
Local Sales	0	0	0	N/A	10	0	10	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	678	205	473	230.8	5,717	5,199	518	10.0	12,529	14,041
<u>Expenditures</u>										
Salaries	523	940	417	44.4	4,642	4,900	258	5.3	6,972	8,142
Benefits	128	384	256	66.5	1,895	2,157	262	12.1	3,205	3,602
Purchased Services	58	119	61	51.6	443	539	96	17.8	799	979
Supplies & Materials	16	30	14	45.2	173	241	68	28.1	499	510
Chargebacks	1	0	(1)	N/A	1	2	1	26.3	258	255
Capital Expenditures	4	11	7	60.3	156	189	33	17.7	150	245
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	5	15	10	65.4	59	129	70	53.9	645	825
Total Expenditures	736	1,499	763	50.9	7,371	8,157	786	9.6	12,529	14,557
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	(\$58)	(1,294)	1,236	95.5	(\$1,653)	(\$2,958)	\$1,305	44.1	\$0	(\$516)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - T O - D A T E				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	9	0	9	N/A	13	12	1	7.8	17	17
State Sources	13	14	(1)	(9.0)	101	98	3	3.1	165	165
Federal Aids from MDE	149	161	(12)	(7.7)	1,242	1,261	(19)	(1.5)	2,021	2,021
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	91	94	(3)	(3.2)	696	716	(20)	(2.9)	1,130	1,130
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	262	269	(7)	(2.7)	2,051	2,087	(36)	(1.7)	3,332	3,332
<u>Expenditures</u>										
Salaries	122	111	(11)	(9.7)	670	610	(60)	(9.8)	968	968
Benefits	47	44	(3)	(7.5)	256	250	(6)	(2.4)	403	403
Purchased Services	1	3	2	63.0	51	36	(15)	(43.0)	105	93
Supplies & Materials	124	144	20	14.0	1,075	1,002	(73)	(7.3)	1,705	1,713
Chargebacks	0	0	(0)	N/A	1	1	0	35.0	131	131
Capital Expenditures	0	0	0	N/A	46	2	(44)	(2,216.3)	7	47
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	16	10	(6)	(55.5)	14	16
Total Expenditures	294	302	8	2.6	2,115	1,911	(204)	(10.7)	3,332	3,371
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	(\$32)	(\$33)	\$1	1.8	(\$64)	\$176	(\$240)	(136.4)	(\$0)	(\$39)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	24	(8)	32	404.5	20	20
State Sources	629	449	180	40.1	3,604	2,987	617	20.6	5,125	5,125
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	629	449	180	40.1	3,628	2,979	649	21.8	5,145	5,145
<u>Expenditures</u>										
Salaries	151	148	(3)	(2.1)	803	810	7	0.8	1,185	1,185
Benefits	102	97	(5)	(4.7)	522	511	(11)	(2.2)	696	696
Purchased Services	152	516	364	70.5	2,326	2,699	373	13.8	3,709	3,713
Supplies & Materials	20	36	16	45.4	207	225	18	7.8	317	317
Chargebacks	0	0	(0)	N/A	1	0	(1)	N/A	1	1
Capital Expenditures	0	91	91	100.0	6	91	85	93.9	220	216
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	1	1	95.0	0	0
Total Expenditures	425	888	463	52.2	3,865	4,337	472	10.9	6,128	6,128
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$204	(\$439)	\$643	146.5	(\$237)	(\$1,358)	\$1,121	82.5	(\$983)	(\$983)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$905	\$912
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	150	113	37	32.6	1,029	816	213	26.1	1,032	1,203
Other Local Revenues	1	79	(78)	(98.1)	178	809	(631)	(78.0)	21	333
State Sources	353	24	329	1,370.3	2,001	1,393	608	43.6	2,017	2,004
Federal Aids from MDE	0	107	(107)	(100.0)	294	927	(633)	(68.3)	15	310
Federal Direct Aids	0	0	0	N/A	827	794	33	4.1	1,876	1,876
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	504	323	181	56.1	4,329	4,739	(410)	(8.7)	5,865	6,638
<u>Expenditures</u>										
Salaries	391	608	217	35.6	2,498	3,435	937	27.3	3,481	3,836
Benefits	139	172	33	19.3	915	1,121	206	18.3	1,467	1,477
Purchased Services	29	74	45	60.3	379	385	6	1.5	320	660
Supplies & Materials	10	21	11	52.6	181	200	19	9.4	253	272
Chargebacks	2	0	(2)	N/A	3	2	(1)	(55.2)	184	202
Capital Expenditures	0	5	5	100.0	1	5	4	84.7	8	12
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	1	(1)	(2)	(215.6)	34	16	(18)	(114.7)	123	163
Total Expenditures	573	879	306	34.8	4,012	5,164	1,152	22.3	5,837	6,623
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A		
Operating Excess (Deficit)	(\$69)	(\$556)	\$487	87.7	\$316	(\$425)	\$741	174.5	\$28	\$15

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$1,463	\$1,463
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	90	38	52	135.7	147	223	(76)	(33.9)	151	251
State Sources	101	94	7	7.1	660	580	80	13.9	648	648
Federal Aids from MDE	0	81	(81)	(100.0)	7	169	(162)	(96.0)	0	7
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	1	13	(12)	(92.3)	257	618	(361)	(58.4)	4,774	4,779
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	191	226	(35)	(15.4)	1,071	1,590	(519)	(32.6)	7,037	7,149
<u>Expenditures</u>										
Salaries	85	88	3	3.7	551	563	12	2.1	805	805
Benefits	30	31	1	4.0	231	234	3	1.3	317	317
Purchased Services	9	16	7	45.5	329	505	176	34.9	345	421
Supplies & Materials	0	0	0	N/A	43	19	(24)	(123.9)	300	252
Chargebacks	0	0	(0)	N/A	0	1	1	96.4	0	0
Capital Expenditures	2	27	25	91.4	3,460	3,551	91	2.6	3,280	3,423
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	52	52	100.0	2	52	50	96.3	0	59
Total Expenditures	126	214	88	41.3	4,615	4,925	310	6.3	5,047	5,276
Transfers In (Out)	0	(6,974)	0	0.0	577	(2,264)	0	0.0	(1,311)	(1,311)
Operating Excess (Deficit)	\$66	(\$6,962)	\$7,028	100.9	(\$2,966)	(\$5,599)	\$2,633	47.0	\$680	\$563

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$409	\$409
Interest	418	255	163	63.9	206	(1,175)	1,381	117.6	158	158
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	19	(19)	(100.0)	0	0
State Sources	7	7	(0)	(6.4)	205	158	47	29.9	168	168
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	24	(24)	(100.0)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	425	262	163	62.1	411	(974)	1,385	142.2	735	735
<u>Expenditures</u>										
Salaries	11	12	1	8.3	50	73	23	31.6	83	88
Benefits	3	4	1	27.1	14	29	15	50.1	37	38
Purchased Services	4	9	5	58.4	86	64	(22)	(34.8)	146	150
Supplies & Materials	0	1	1	99.5	28	38	10	25.4	55	55
Chargebacks	0	0	(0)	N/A	0	0	(0)	N/A	0	0
Capital Expenditures	2,744	6,485	3,741	57.7	21,434	40,409	18,975	47.0	36,625	36,590
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	3	3	100.0	16	33	17	50.7	6	31
Total Expenditures	2,761	6,514	3,753	57.6	21,629	40,646	19,017	46.8	36,952	36,952
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	(\$2,337)	(\$6,252)	\$3,915	62.6	(\$21,218)	(\$41,620)	\$20,402	49.0	(\$36,217)	(\$36,217)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$11,777	\$11,777
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	(5)	5	100.0	0	0
State Sources	302	229	73	32.0	2,154	2,082	72	3.5	2,787	2,787
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	1,143	1,163	(20)	(1.7)	1,143	1,143
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	302	229	73	32.0	3,297	3,240	57	1.8	15,707	15,707
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	(0)	N/A	20,861	20,628	(233)	(1.1)	20,870	20,870
Other	0	0	0	N/A	0	0	0	N/A	0	0
Total Expenditures	0	0	(0)	N/A	20,861	20,628	(233)	(1.1)	20,870	20,870
Transfers In (Out)	0	4,588	0	0.0	3,012	4,588	0	0.0	4,900	4,900
Operating Excess (Deficit)	\$302	\$4,817	(\$4,515)	(93.7)	(\$14,551)	(\$12,800)	(\$1,751)	(13.7)	(\$263)	(\$263)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	5	0	5	N/A	(8)	0	(8)	N/A	13	13
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	1	(1)	(100.0)	0	3	(3)	(100.0)	300	300
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	5	1	4	353.5	(8)	3	(11)	(362.1)	313	313
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	250	200	(50)	(25.0)	250	250
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	(0)	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
Total Expenditures	0	0	0	N/A	250	200	(50)	(25.0)	250	250
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$5	\$1	\$4	353.5	(\$258)	(\$197)	(\$61)	(30.9)	\$62	\$63

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	75	75	0	0.1	641	589	52	8.8	790	790
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	75	75	0	0.1	641	589	52	8.8	790	790
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	67	63	(4)	(5.8)	441	515	74	14.4	735	735
Purchased Services	4	5	1	11.2	40	42	2	4.1	55	55
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
Total Expenditures	71	68	(3)	(4.6)	481	557	76	13.6	790	790
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$4	\$7	(\$3)	(43.4)	\$160	\$32	\$128	398.7	\$0	\$0

DULUTH PUBLIC SCHOOLS - ISD 709
 March 2013
 Student Activities

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

PAGE 14

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	1	0	1	N/A	1	2	(1)	(65.1)	4	4
Tuition, Fees, Admissions	233	0	233	N/A	233	160	73	45.8	981	981
Other Local Revenues	61	0	61	N/A	61	56	5	9.8	230	230
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	200	0	200	N/A	200	171	29	16.8	417	417
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	495	0	495	N/A	495	389	106	27.3	1,632	1,632
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	171	0	(171)	N/A	171	165	(6)	(3.7)	1,086	1,086
Supplies & Materials	184	0	(184)	N/A	184	187	3	1.7	507	507
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	11	0	(11)	N/A	11	14	3	23.5	39	39
Total Expenditures	366	0	(366)	N/A	366	366	0	0.1	1,632	1,632
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$130	\$0	\$130	N/A	\$130	\$23	\$107	463.5	(\$0)	(\$0)

March 2013
ALL FUNDS

BALANCE SHEET

ASSETS	03/31/13	06/30/12	03/31/12
Cash / Investments	\$50,384	\$71,942	\$58,738
Taxes & Credits Receivable	3,191	16,155	4,237
Accounts / Interest Receivable	90	1,733	110
Due from Other Funds	0	228	75
Due from Other MN Districts	24	995	0
Due From MDE	27,317	27,568	22,747
Due From Federal thru MDE	35	1,743	35
Due From Federal - Direct	0	499	0
Due from Other Governments	0	94	0
Inventory	1,543	1,573	215
Prepays	54	82	72
Total Assets	\$82,637	\$122,611	\$86,229

LIABILITIES	03/31/13	06/30/12	03/31/12
Tax and Aid Anticipation Payable	\$ 23,000	\$ 22,610	\$ 22,610
Accrued Interest Payable	0	0	0
Salaries Payable	458	13,157	1,380
Accounts Payable	154	8,662	1,430
Due to Other Funds	0	228	75
Due to Other MN Districts	0	83	24
Due to Other Governments	0	0	296
Claims Payable	170	179	349
Deferred Revenue	2,614	3,176	10
Taxes Levied for Subsequent Yr.	19,985	19,985	18,890
Property tax shift	(865)	(865)	820
Total Liabilities	\$45,517	\$67,216	\$45,884

FUND BALANCES	03/31/13	06/30/12	03/31/12
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	222	222	212
Nonspendable Prepays	81	82	72
Staff Development	236	236	302
Reemployment comp	0	0	0
Basic skills	305	305	329
Learning development	0	0	0
Desegregation	211	211	293
Gifted and Talented	0	0	23
Pupil Transportation Safety	0	0	0
ECFE	191	191	160
Community Education	281	281	159
Community Services	27	27	0
Operating Capital	0	0	0
Facilities	27,888	27,888	60,433
Alternative facilities	13,561	13,561	20,554
Restricted Programs	0	0	0
Bond Refunding	0	0	0
Endowment	1,656	1,914	1,677
Encumbrances	0	0	0
Severance-Insurance Prem	0	0	4,081
Area Learning Center	0	0	0
Designated for:			
Textbooks	273	273	0
Carryovers	328	328	680
Operating Capital	95	0	0
Referendum	0	0	0
Undesignated	(8,237)	9,877	(48,630)

Total Fund Balance \$37,119 \$55,395 \$40,345

Liabilities & Fund Balance \$82,637 \$122,611 \$86,229

March 2013
General Fund

BALANCE SHEET

ASSETS	03/31/13	06/30/12	03/31/12
Cash / Investments	\$40,182	\$18,034	\$26,465
Taxes & Credits Receivable	(5,394)	7,571	(5,275)
Accounts / Interest Receivable	(4)	27	(136)
Due from Other Funds	0	0	75
Due from Other MN Districts	0	970	0
Due From MDE	23,611	23,661	21,393
Due From Federal thru MDE	0	1,663	0
Due From Federal - Direct	0	85	0
Due from Other Governments	0	26	0
Inventory	177	131	210
Prepays	54	78	72
Total Assets	\$58,625	\$52,245	\$42,804

LIABILITIES	03/31/13	06/30/12	03/31/12
Tax and Aid Anticipation Payable	\$23,000	\$22,610	\$22,610
Accrued Interest Payable	0	0	0
Salaries & Benefits Payable	(629)	12,500	159
Accounts Payable	145	916	963
Due to Other Funds	0	171	0
Due to Other MN Districts	0	83	24
Due to Other Governments	0	0	296
Claims Payable	170	178	349
Deferred Revenue	600	862	8
Taxes Levied for Subsequent Yr.	5,461	5,461	4,945
Property tax shift	(850)	(850)	370
Total Liabilities	\$27,897	\$41,931	\$29,724

FUND BALANCES	03/31/13	06/30/12	03/31/12
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	131	131	129
Nonspendable Prepays	78	78	72
Staff Development	236	236	302
Reemployment comp	0	0	0
Basic skills	305	305	329
Learning development	0	0	0
Desegregation	211	211	293
Gifted and Talented	0	0	23
Pupil Transportation Safety	0	0	0
ECFE	0	0	0
Community Education	0	0	0
Community Services	0	0	0
Operating Capital	0	0	0
Facilities	0	0	0
Alternative facilities	0	0	0
Restricted Programs	0	0	0
Escrow Account	0	0	0
Severance-Insurance Prem	0	0	4,081
Encumbrances	0	0	0
Area Learning Center	0	0	0
Designated for:			
Textbooks	0	0	0
Carryovers	307	307	375
Operating Capital	0	0	0
Referendum	0	0	0
Undesignated	29,461	9,047	7,476
Total Fund Balance	\$30,729	\$10,314	\$13,080
Liabilities & Fund Balance	\$58,625	\$52,245	\$42,804

Duluth Public Schools - ISD #709
 March 2013
 Food Service Fund

BALANCE SHEET

ASSETS	03/31/13	06/30/12	03/31/12
Cash / Investments	\$1,008	\$933	\$979
Taxes & Credits Receivable	0	0	0
Accounts / Interest Receivable	0	2	19
Due from Other Funds	0	0	0
Due from Other MN Districts	0	0	0
Due From MDE	0	0	0
Due From Federal thru MDE	35	35	35
Due From Federal - Direct	0	0	0
Due from Other Governments	0	0	0
Inventory	31	89	24
Prepays	0	1	0
Total Assets	\$1,074	\$1,060	\$1,057
LIABILITIES			
Tax and Aid Anticipation Payable	\$0	\$0	\$0
Accrued Interest Payable	0	0	0
Salaries Payable	144	17	155
Accounts Payable	1	50	20
Due to Other Funds	0	0	0
Due to Other MN Districts	0	0	0
Due to Other Governments	0	0	0
Claims Payable	0	0	0
Deferred Revenue	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0
Property tax shift	0	0	0
Total Liabilities	\$145	\$67	\$175

FUND BALANCES	03/31/13	06/30/12	03/31/12
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	89	89	83
Nonspendable Prepays	1	1	0
Staff Development	0	0	0
Reemployment comp	0	0	0
Basic skills	0	0	0
Learning development	0	0	0
Desegregation	0	0	0
Gifted and Talented	0	0	0
Pupil Transportation Safety	0	0	0
ECFE	0	0	0
Community Education	0	0	0
Community Services	0	0	0
Operating Capital	0	0	0
Facilities	0	0	0
Alternative facilities	0	0	0
Restricted Programs	0	0	0
Escrow Account	0	0	0
Endowment	0	0	0
Encumbrances	0	0	0
Designated for:			
Textbooks	0	0	0
Operating Capital	0	0	0
Undesignated	838	902	799
Total Fund Balance	\$929	\$993	\$882
Liabilities & Fund Balance	\$1,074	\$1,060	\$1,057

March 2013
Transportation Fund

BALANCE SHEET

ASSETS	03/31/13	06/30/12	03/31/12	FUND BALANCES	03/31/13	06/30/12	03/31/12
Cash / Investments	(\$3,628)	(\$3,483)	(\$1,946)	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	26	3	44	Nonspendable Inventory	2	2	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	24	24	0	Staff Development	0	0	0
Due From MDE	2,166	2,166	74	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	(11)	2	(13)	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	(\$1,423)	(\$1,288)	(\$1,841)	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	350	22	344	Restricted Programs	0	0	0
Accounts Payable	4	229	321	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	(1,778)	(1,541)	(2,506)
Property tax shift	0	0	0				
Total Liabilities	\$354	\$252	\$665	Total Fund Balance	(\$1,777)	(\$1,539)	(\$2,506)
				Liabilities & Fund Balance	(\$1,423)	(\$1,288)	(\$1,841)

March 2013

BALANCE SHEET

Community Service Fund

ASSETS	03/31/13	06/30/12	03/31/12
Cash / Investments	\$746	\$212	\$205
Taxes & Credits Receivable	629	629	642
Accounts / Interest Receivable	0	9	9
Due from Other Funds	0	0	0
Due from Other MN Districts	0	0	0
Due From MDE	514	705	425
Due From Federal thru MDE	0	46	0
Due From Federal - Direct	0	414	0
Due from Other Governments	0	5	0
Inventory	(5)	0	(5)
Prepays	0	2	0
Total Assets	\$1,885	\$2,022	\$1,276
LIABILITIES			
Tax and Aid Anticipation Payable	\$0	\$0	\$0
Accrued Interest Payable	0	0	0
Salaries Payable	452	563	552
Accounts Payable	1	75	89
Due to Other Funds	0	57	75
Due to Other MN Districts	0	0	0
Due to Other Governments	0	0	0
Claims Payable	0	0	0
Deferred Revenue	60	271	0
Taxes Levied for Subsequent Yr.	569	569	628
Property tax shift	(14)	(14)	37
Total Liabilities	\$1,068	\$1,521	\$1,381

FUND BALANCES	03/31/13	06/30/12	03/31/12
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	0	0	0
Nonspendable Prepays	2	2	0
Staff development	0	0	0
Reemployment comp	0	0	0
Basic skills	0	0	0
Learning development	0	0	0
Desegregation	0	0	0
Gifted and Talented	0	0	0
Pupil Transportation Safety	0	0	0
ECFE	191	191	160
Community Education	281	281	159
Community Services	27	27	0
Operating Capital	0	0	0
Facilities	0	0	0
Alternative facilities	0	0	0
Restricted Programs	0	0	0
Escrow Account	0	0	0
Endowment	0	0	0
Encumbrances	0	0	0
Designated for:			
Textbooks	0	0	0
Operating Capital	0	0	0
Undesignated	316	0	(424)
Total Fund Balance	\$818	\$501	(\$105)
Liabilities & Fund Balance	\$1,885	\$2,022	\$1,276

March 2013

BALANCE SHEET

Capital Expenditures

ASSETS	03/31/13	06/30/12	03/31/12	FUND BALANCES	03/31/13	06/30/12	03/31/12
Cash / Investments	(\$9,179)	(\$6,355)	(\$9,370)	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	56	60	157	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	11	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	63	0	Desegregation	0	0	0
Inventory	1,351	1,351	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>(\$7,772)</u>	<u>(\$4,870)</u>	<u>(\$9,213)</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	135	43	150	Restricted Programs	0	0	0
Accounts Payable	0	27	26	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	273	273	0
Deferred Revenue	1,351	1,351	0	School Carryover	21	21	305
Taxes Levied for Subsequent Yr.	0	0	0	Operating Capital	95	0	0
Property tax shift	0	0	0	Undesignated	(9,647)	(6,586)	(9,694)
Total Liabilities	<u>\$1,486</u>	<u>\$1,421</u>	<u>\$176</u>	Total Fund Balance	<u>(\$9,257)</u>	<u>(\$6,291)</u>	<u>(\$9,389)</u>
				Liabilities & Fund Balance	<u>(\$7,772)</u>	<u>(\$4,870)</u>	<u>(\$9,213)</u>

March 2013

BALANCE SHEET

Building Construction Fund

ASSETS	03/31/13	06/30/12	03/31/12	FUND BALANCES	03/31/13	06/30/12	03/31/12
Cash / Investments	\$20,166	\$47,075	\$39,349	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	12	1,617	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	60	60	50	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	(1)	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$20,238</u>	<u>\$48,752</u>	<u>\$39,398</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	27,888	27,888	60,433
Accrued Interest Payable	0	0	0	Alternative facilities	13,561	13,561	20,554
Salaries Payable	7	11	20	Restricted Programs	0	0	0
Accounts Payable	0	7,292	11	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0				
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	(21,218)	0	(41,620)
Property tax shift	0	0	0				
Total Liabilities	<u>\$7</u>	<u>\$7,303</u>	<u>\$31</u>	Total Fund Balance	<u>\$20,231</u>	<u>\$41,449</u>	<u>\$39,367</u>
				Liabilities & Fund Balance	<u>\$20,238</u>	<u>\$48,752</u>	<u>\$39,398</u>

March 2013

BALANCE SHEET

Debt Service Fund

ASSETS	03/31/13	06/30/12	03/31/12	FUND BALANCES	03/31/13	06/30/12	03/31/12
Cash / Investments	(\$1,889)	\$12,661	\$189	Reserved for:			
Taxes & Credits Receivable	7,955	7,955	8,870	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	1	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	965	965	805	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	\$7,032	\$21,583	\$9,864	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	0	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Bond Refundings	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	602	602	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	13,955	13,955	13,317	Undesignated	(7,526)	7,026	(3,866)
Property tax shift	0	0	413				
Total Liabilities	\$14,557	\$14,557	\$13,730	Total Fund Balance	(\$7,526)	\$7,026	(\$3,866)
				Liabilities & Fund Balance	\$7,032	\$21,583	\$9,864

March 2013

BALANCE SHEET

Trust & Agency Funds

ASSETS	03/31/13	06/30/12	03/31/12	FUND BALANCES	03/31/13	06/30/12	03/31/12
Cash / Investments	\$1,656	\$1,673	\$1,663	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	13	16	Nonspendable Inventory	0	0	0
Due from Other Funds	0	228	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$1,656</u>	<u>\$1,914</u>	<u>\$1,679</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	0	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	1,656	1,914	1,677
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	2	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	0	0	0
Property tax shift	0	0	0				
Total Liabilities	<u>\$0</u>	<u>\$0</u>	<u>\$2</u>	Total Fund Balance	<u>\$1,656</u>	<u>\$1,914</u>	<u>\$1,677</u>
				Liabilities & Fund Balance	<u>\$1,656</u>	<u>\$1,914</u>	<u>\$1,679</u>

March 2013
Student Activities

BALANCE SHEET

ASSETS	03/31/13	06/30/12	03/31/12	FUND BALANCES	03/31/13	06/30/12	03/31/12
Cash / Investments	\$1,252	\$1,122	\$1,172	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	0	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	\$1,252	\$1,122	\$1,172	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	0	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	1,252	1,122	1,172
Property tax shift	0	0	0				
Total Liabilities	\$0	\$0	\$0	Total Fund Balance	\$1,252	\$1,122	\$1,172
				Liabilities & Fund Balance	\$1,252	\$1,122	\$1,172

ISD #709 - Duluth Public Schools
ACH & Wire Transfer Summary
 Period Ending 03/31/2013

<u>CHECK DATE</u>	<u>VENDOR ID</u>	<u>DESCRIPTION</u>	<u>MSDLFA</u>
03/01/2013	V106466	CITISTREET FOR MSRS	10,173.06
03/01/2013	V79764	DULUTH FEDERATION OF TEA	23,183.88
03/01/2013	V107231	DULUTH TEACHERS CREDIT	11,637.60
03/01/2013	V79711	DULUTH TEACHERS RETIRE	218,804.32
03/01/2013	V106637	EBC - FLEX EFT	12,414.85
03/01/2013	V106636	EBC - TSA EFT	87,113.50
03/01/2013	V79771	EDUCATION MN CLERICAL	1,265.29
03/01/2013	V102915	FEDERAL 941 PR TAXES	571,754.47
03/01/2013	V108066	MG TRUST	120,285.87
03/01/2013	V05173	MN CHILD SUPPORT EFT	1,195.19
03/01/2013	V102916	MN STATE PR TAXES	94,037.30
03/01/2013	V79708	PUBLIC EMPLOYEES RETIREMENT	85,982.81
03/01/2013	V79704	U S BANK - PY DIRECT DEPOSIT	1,472,200.53
03/15/2013	V79764	DULUTH FEDERATION OF TEA	23,294.14
03/15/2013	V107231	DULUTH TEACHERS CREDIT	11,587.60
03/15/2013	V79711	DULUTH TEACHERS RETIRE	217,050.45
03/15/2013	V106637	EBC - FLEX EFT	12,414.85
03/15/2013	V106636	EBC - TSA EFT	86,098.67
03/15/2013	V79771	EDUCATION MN CLERICAL	1,265.29
03/15/2013	V102915	FEDERAL 941 PR TAXES	539,150.71
03/15/2013	V108066	MG TRUST	119,851.13
03/15/2013	V05173	MN CHILD SUPPORT EFT	1,195.19
03/15/2013	V102916	MN STATE PR TAXES	88,751.92
03/15/2013	V79708	PUBLIC EMPLOYEES RETIREMENT	70,720.32
03/15/2013	V79704	U S BANK - PY DIRECT DEPOSIT	1,378,899.80
03/28/2013	V06645	MEDICA HEALTH PLAN (EFT)	164,328.00
03/28/2013	V106638	PEIP - HLTH EFT	1,113,607.15
03/28/2013	V80030	DELTA DENTAL PLAN OF MN(EFT)	71,113.46
03/28/2013	V104923	HARRIS BANK	17,562.54
03/29/2013	V79764	DULUTH FEDERATION OF TEA	23,382.02
03/29/2013	V79711	DULUTH TEACHERS RETIRE	218,241.15
03/29/2013	V106636	EBC - TSA EFT	4,037.07
03/29/2013	V79771	EDUCATION MN CLERICAL	1,270.34
03/29/2013	V102915	FEDERAL 941 PR TAXES	609,110.62
03/29/2013	V108066	MG TRUST	33,352.30
03/29/2013	V05173	MN CHILD SUPPORT EFT	1,179.04
03/29/2013	V102916	MN STATE PR TAXES	104,012.30
03/29/2013	V79708	PUBLIC EMPLOYEES RETIREMENT	87,454.89
03/29/2013	V79704	U S BANK - PY DIRECT DEPOSIT	1,612,255.51
			<u>9,321,235.13</u>

**ISD 709 – Duluth Public Schools
Investment Activity for FY 2013
As of March 31, 2013**

Beginning Investment Balance (February 28, 2013): **\$ 11,280,651.14**

Add Purchases:

<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>Yield (YTM)</u>	
03/06	Banco Popular de PR (PR)	MBS	09/06/13	0.35%	\$ 249,000.00
03/06	Bank of India, NY (NY)	MBS	09/04/13	0.35%	249,000.00
03/13	FHLB	MBS	03/13/23	2.86%	1,012,460.00

Total Purchases \$ 1,510,460.00

Deduct Maturities/Calls/Sales:

<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>Yield (YTM)</u>	
03/19	Apple Bank for Savings (NY)	MBS	03/19/13	0.30%	\$ 249,000.00
03/25	American Express Bk (UT)	MBS	03/25/13	3.25%	98,000.00

Total Maturities \$ 347,000.00

Other items:

Add:	Money Market Funds Interest	\$ 146.89
	Market Value Adjustment	0.00
	Other Interest	0.00
Deduct:	Transaction Fees/Other	0.00
	Beginning Value Adjustment	0.00

Total Other \$ 146.89

Ending Investment Balance (March 31, 2013) **\$ 12,444,258.03**

Note: Ending Investment Balance as of March 31, 2012 was \$ 8,031,134.94

Duluth Public Schools-ISD 709
WADM Projection Report - FY 2013
May-13

Grade Levels	May	Progression	Projected ADM	PUW	Projected	EOY
	Enrollment	to ADM			WADM	
KG	623	1.004092244	625.55	0.612	382.84	382.98
HK	72	0.951341463	68.50	1.000	68.50	78.01
Gr 1-3	1999	0.989303136	1977.62	1.115	2205.04	2216.07
Gr 4-6	1852	0.979778156	1814.55	1.060	1923.42	1899.75
Gr 7-8	1101.84	0.951496371	1048.40	1.300	1362.92	1468.93
Gr 9-12	2898.15	0.985088044	2854.93	1.300	3711.41	3803.52
Sub-Total	8545.99				9654.13	9849.27
Other WADM						
Early Childhood	May	Progression	Projected ADM	PUW	Projected	EOY
	Enrollment	to ADM			WADM	
	227	0.349571955	79.35	1.250	99.19	118.50
	Final Count	May 1 Count	Final ADM			
09-10	466	304	97.32			
10-11	474	269	100.12			
11-12	432	266	94.8			
12-13*		227	99.19			
Resident Tuition						
Resident Tuition Details		Total WADM				
09-10		54.90				
10-11		46.14				
11-12		54.15				
12-13*		51.73				
ALC						
ALC Details		Total WADM				
09-10		205.88				
10-11		256.02				
11-12*		285.78				
12-13*		249.23				
Projected Total WADM					9753.32	9967.77
Budgeted WADM					9866.00	
Net					-112.68	

* Projected

Fund Raisers

<u>School</u>	<u>Organization</u>	<u>Function</u>
East High	Chemistry Program	Tie Dye T-Shirts
East High	East Association	Homecoming T-Shirts
East High	East Association	Homecoming Dance
East High	East Association	Fall Talent Shows
East High	East Association	Sweetheart Winter Dance
East High	Daredevils Robotics	Spaghetti Dinner
East High	Baseball Program	Steak and Cake Sales
East High	Baseball Program	Clothing Sales
East High	Boys Tennis	Cub Food Bagging Groceries
Denfeld High	Softball	Cookie Sales

Donations/Investments in School Children

SCHOOL	FIRST NAME	LAST NAME/ORG.	RESTRICTION	AMOUNT
HOCHS	Debbie Ecklund	Northern Business Products	Paper, Tape, Overhead Projector	In Kind

Due to the Healthy Hunger-Free Kids Act of 2010, signed into law December, 2010, requiring schools to charge students for paid meals at a price that is, on average, equal to the difference between the federal free meal reimbursements and any state reimbursements, and paid meal reimbursement. Schools that currently charge less are required to gradually increase their prices over time until they meet the requirement. Because our current lunch price does not meet the paid lunch equity price we are required to increase our lunch price by ten cents.

Current paid Lunch Prices

Elementary \$2.20

Secondary \$2.45

Proposed Paid Lunch Prices

Elementary \$2.30

Secondary \$2.55

Also, the Act establishes a maximum annual increase in the required paid increases of \$.10 annually.

Reduced price lunches will remain at \$.40 per meal as there is not mandatory increase in the Healthy Hunger-Free Kids Act of 2010.

3136 - Travel In-District, In-State, and Out-of-State

The School Board encourages the employees of the School District to acquire skills through the attendance at seminars and workshops. Further, the School Board realizes the necessity of in-district, in-state, and out-of-state travel in order to maintain and improve the operation of the School District as well as acquiring skills for improving the system. The expenses associated with the above items, which include travel, lodging, meals, parking, and registration, are to be controlled by the immediate supervisor responsible for the budget of the function where the expenses are charged. All expenses must also comply with all applicable laws and policies of the School District. The supervisor must submit the appropriate forms with in the regulations set by the administration with copies forwarded to the Superintendent or designee. These expenses must be within the budgets established by the School Board and monitored by the Superintendent or designee. The internal and contracted auditors will monitor and report findings of exceptions to the policy to the School Board on a periodic basis. In the case of the Superintendent and the School Board, the School Board Treasurer will be responsible for approving the expenses. The Superintendent will be responsible for approving the expenses of the administrators who report to him/her.

Approved: 1-18-94 ISD 709

Revised: 6-20-95

3136R - Expenses--Travel In-District, In-State, and Out-of-State

All employees must complete the appropriate forms, including a Professional Leave Request Form, when claiming and applying for expenses under Policy 3136. All travel including in and out of town workshops and seminars must be approved in advance by the appropriate supervisor. The approval must be evidenced on a Professional Leave Request Form, if applicable. All travel must be within the budgets established by the School Board. Travel costs shall be incurred in such a manner that actual dollar costs and employee time are minimized. Meal reimbursements are limited to the per diem rates of (\$25) per day for in-state travel and twenty-seven dollars (\$27) per day for out-of state travel. All reimbursement requests must be claimed within a reasonable period of time. All requests must be submitted within 60 days after they were paid or were incurred to be reimbursed by the District. Any excess advances must be returned to the District within 30 days after the date the expense was paid or incurred.

Out-of-State Travel

All out-of-state travel must be germane to the School District's mission and approved by the Superintendent or designee. Out-of-state travel must be approved by the Superintendent or designee at least two weeks in advance, unless some sort of an approvable emergency arises. All arrangements for air travel must be coordinated by the Business Services' Secretary. A minimum of a 21-day advance purchase is required for all air travel. Only coach travel is permissible unless the difference between first class and coach fare is (1) pre-paid by the employee, Board member or community member, (2) is required by law, or (3) is less costly than a 21-day advance coach fare. According to Minnesota State Statute 15.435 "Whenever public funds are used to pay for airline travel by an elected official or public employee, any credits or other benefits issued by any airline must accrue to the benefit of the public body providing the funding". Therefore, all air travel rewards/credits shall be credited to an account set up for the individual through the District. All District related travel credits must be credited to the individuals District account, and once a reward is earned the reward can be used for District related travel only.

Travel Expenses/Reimbursement

Reimbursement rates for travel shall be within Board adopted or amended budget guidelines and travel shall be at the most reasonable rate. Registration fees and banquet events shall be at actual costs. All costs must be reasonable and necessary. If a conference or seminar has an agenda, a copy of that agenda is to be attached to the Reimbursement Request. Reimbursements for meals are limited to the following amounts:

Meal Limitations :

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast to	\$5.00	\$ 5.00
Lunch to	\$7.00	\$7.00
Dinner to	<u>\$13.00</u>	<u>\$15.00</u>
	\$25.00 a day	\$27.00 a day

An employee may not claim reimbursement for breakfast unless the employee was required to leave home before 6:00 a.m. or to be away from home overnight. An employee may not claim reimbursement for lunch unless the employee has traveled more than thirty-five (35) miles from the employee's regular or temporary workstation. An employee may not claim reimbursement for dinner unless the employee was still in a travel status after 7:00 p.m. or away from home overnight. If an employee is claiming reimbursement for a meal, the employee must indicate the starting and ending time of the travel.

Travel Expenses/Reimbursement

Limousine, bus service, taxi, or car rental must be at the most reasonable or efficient convenient rate that can be demonstrated. Parking receipts must be submitted with vouchers. Allowance for use of private vehicle is to reflect the current IRS approved reimbursement rate. Because it is possible that the rate may change within a reimbursement period, it is the employees responsibility to ensure the reimbursement is submitted at the proper rate/rates. The District reserves the right to establish an effective date different than the IRS effective date. District reimbursement rates and the effective dates will be posted on the District web site. The employee must provide actual odometer readings or use the mileage allowed per the District's official mileage charts.

The employee must submit airline travel credits (i.e. mileage, etc.) or other benefits (i.e. monetary vouchers for future travel, etc.) earned to the Business Services' Secretary within 14 days of the date of the return. A brief explanation of the reason for receiving the credit or benefit must be attached. Long distance business-related telephone calls or other identified incidental expenses necessary for business purposes must be verified for appropriateness.

In-District Meals and Refreshments

For an in-district meal or refreshment expenditure to be reimbursable to an employee or paid directly to a vendor, it must meet the criteria of being necessary, reasonable, and must directly serve a public purpose. Meal and meeting expenditures that are allowable consist of the following:

1. A meal expenditure may be permissible if only a breakfast, noon, or dinner meeting is possible and participants from outside of the School District are available only at that time.
2. A meal is provided at a training session and the session is conducted throughout the reasonable meal time.
3. A meal is available in lieu of overtime pay.
4. Coffee, soft drinks and/or juices and snacks are permissible for staff meetings.
5. A meal is reimbursable to an administrator or Board member if the meal is the product of an organization, other than the district itself, and attendance is necessarily beneficial to the School District and such benefits could not be obtained other than by attending the meal itself.
6. A meal is provided in lieu of hiring a substitute teacher.
7. Modest refreshments such as coffee, soft drinks, and/or juices and snacks may be provided at functions where members of the general public are in attendance.
8. Individuals who are not District employees are not entitled to travel expenses such as meals, lodging, or transportation unless prior approval has been given by the Superintendent or the appropriate director.

9. A modest meal can be provided students, parents, and staff if part of a school or District sponsored educational event or activity.
10. Reasonable transportation and childcare expenses may be permissible for parents who may otherwise not be able to attend an educational event or activity at their son/daughter's school or program. The expenditure would require prior approval by the building principal or program administrator and would be paid to the service provider upon proper documentation.
11. If the budget for a program or grant which includes specific funding for parent or community involvement is approved by the Board and a State Agency, the expenditure of such funds is appropriate and can be approved by the administrator responsible for the program or grant.
12. The Chair of the School Board shall have the prerogative to determine if a meal is needed for a Board meeting, committee meeting, or inservice meeting.
13. All expenditures for meals other than the twelve listed above are the personal responsibility of the School District employee who incurred the expense.

The Superintendent may grant exceptions to these general rules based on need to attend and availability of funds.

Approved: 6-9-70 ISD 709

Revised: 4-20-76

10-9-79

8-14-84

8-11-87

11-13-90

1-18-94

3-21-95

6-20-95

2-17-98

3-21-2000

7-17-2001

10-19-04

06-21-05

10-18-05

1-1-2007

DRUG AND ALCOHOL TESTING

4036R

A. General Statement of Policy/Regulation

All persons subject to commercial drivers license requirements shall be tested for alcohol, marijuana, cocaine, amphetamines, opiates (including heroin), and phencyclidine (PCP), pursuant to Part 40 of Title 49 of the Federal Code of Regulations. Drivers who test positive for alcohol or drugs shall be subject to disciplinary action, which may include termination of employment.

B. Definitions

1. "Breath Alcohol Technician" (BAT) means an individual who instructs and assists individuals in the alcohol testing process and who operates the Evidential Breath Testing Device (EBT).
2. "Commercial motor vehicle" (CMV) includes vehicles: designed to transport 16 or more passengers, including the driver; with a gross combination weight rating of 26,001 or more pounds inclusive of a towed unit with a GVWR of 10,000 pounds; all classes of school busses.
3. "Driver" includes full-time, regularly employed drivers, casual, intermittent or occasional drivers.
4. "Evidential Breath Testing Device" (EBT) means an EBT approved by the National Highway Traffic Safety Administration for the evidentiary testing of breath for alcohol concentration.
5. "Medical Review Officer" (MRO) means a licensed physician responsible for receiving laboratory results generated by the school districts drug testing program who has knowledge of substance abuse disorders and appropriate medical knowledge and training to interpret and evaluate an individuals positive test result together with that individuals medical history and any other biomedical information.
6. "Safety-sensitive functions" are on-duty functions from the time the driver begins work or is required to be in readiness to work until relieved from work, and include such functions as driving, loading and unloading vehicles, or supervising or assisting in the loading or unloading of vehicles, servicing, repairing, obtaining assistance to repair, or remaining in attendance during the repair of a disabled vehicle.
7. "Screening Test Technician" (STT) means anyone meeting the requirements for a BAT who may act as an STT, provided that the individual has demonstrated proficiency in the operation of non-evidential screening devices (approved for use in lieu of EBTs to perform screening tests).

8. “Substance Abuse Professional” (SAP) means a licensed physician (medical doctor or doctor of osteopathy) or a licensed or certified psychologist, social worker, or employee assistance professional; or an addiction counselor (certified by the National Association of Alcoholism and Drug Abuse Counselors Certification Commission or the International Certification Reciprocity Consortium/Alcohol & Other Drug Abuse). All must have knowledge of and clinical experience in the diagnosis and treatment of disorders relating to use of alcohol and controlled substances.

C. Policy and Educational Materials

1. The school district shall provide a copy of this policy and procedures to each driver prior to the start of its alcohol and drug-testing program and to each driver subsequently hired or transferred into a position requiring driving of a CMV.
2. The school district shall provide to each driver information concerning the effects of alcohol and controlled substances use on an individuals health, work, and personal life; signs and symptoms of an alcohol or drug problem; and available methods of intervening when an alcohol or drug problem is suspected, including confrontation, referral to an employee assistance program, and/or referral to management.
3. The school district shall provide written notice to representatives of affected employee organizations that the information described above is available.
4. The school district shall require each driver to sign a statement certifying that he or she has received a copy of the policy and materials. The school district will maintain the original signed certificate and will provide a copy to the driver if the driver so requests.

D. Alcohol and Controlled Substances Testing Program Manager

1. The program manager will coordinate the implementation, direction, and administration of the alcohol and controlled substances testing policy for participants. The program manager is the principal contact for the collection site, the testing laboratory, the MRO, the BAT, the SAP, and the person submitting to the test. Employee questions concerning this policy shall be directed to the program manager.
2. The school district shall designate a program manager and provide written notice of the designation to each driver along with this policy.

E. Specific Prohibitions for Drivers.

1. Alcohol Concentration. No school bus driver will operate or be in physical control of any class of school bus when there is physical evidence present in the person’s body of the consumption of alcohol (MN 169A.31). Any violation of this statute will result in notification of law enforcement.

No truck driver shall report for duty or remain on duty requiring the performance of safety-sensitive functions while having an alcohol concentration of 0.04 or greater. Drivers who test greater than 0.04 will be taken out of service and will be subject to evaluation by a professional and retesting at the drivers expense.

2. Alcohol Possession. No driver shall be on duty or operate a CMV while the driver possesses alcohol.
3. On-Duty Use. No driver shall use alcohol while performing safety-sensitive functions.
4. Pre-Duty Use. No school bus driver shall perform safety sensitive functions within eight (8) hours after using alcohol. No truck driver shall perform safety-sensitive functions within four (4) hours after using alcohol.
5. Use Following an Accident. No driver required to take a post-accident test shall use alcohol for eight (8) hours following the accident, or until he or she undergoes a post-accident alcohol test, whichever occurs first.
6. Use of Controlled Substances. No driver shall report for duty or remain on duty requiring the performance of safety-sensitive functions when the driver uses any controlled substance as defined in Title 49 CFR part 40, except when the use is pursuant to instructions (which have been presented to the school district) from a physician who has advised the driver that the substance does not adversely affect the drivers ability to safely operate a CMV.
7. Positive Test for Controlled Substance. No driver shall report for duty, remain on duty, or perform a safety-sensitive function if the driver tests positive for controlled substances.
8. General Prohibition. Drivers are also subject to the general policies and procedures of the school district which prohibit the possession, transfer, sale, exchange, reporting to work under the influence of drugs or alcohol, and consumption of drugs or alcohol while at work or while on school district premises or operating any school district vehicle, machinery, or equipment.

F. Other Alcohol-Related Conduct

No truck driver found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall perform safety-sensitive functions for at least 24 hours. All drivers removed from safety sensitive functions for this reason will be required to pass a return to duty alcohol test before being returned to the safety sensitive function. The test will be documented in the employees file. A second test of this nature within five years will require a referral to a SAP and the successful completion of the SAP recommendation(s).

G. Prescription Drugs

A driver must inform his or her supervisor if at any time the driver is using a controlled substance pursuant to a physician's prescription. The physician's instructions shall be presented to the school district upon request. Use of a prescription drug shall be allowed if the physician has advised the driver that the prescribed drug will not adversely affect the driver's ability to safely operate a CMV.

H. Testing Requirements.

1. Pre-Employment Testing.

- a. A driver applicant shall undergo testing for controlled substances before the first time the driver performs safety-sensitive functions for the school district.
- b. Tests shall be conducted only after the applicant has received a conditional offer of employment.
- c. In order to be hired, the applicant must test negative and must sign an agreement in the form of Attachment A to this policy, authorizing former employers to release to the school district all information on the applicants alcohol tests with results of blood alcohol concentration of 0.04 or greater, or positive results for controlled substances, or refusals to be tested, within the preceding two (2) years.

2. Post-Accident Testing

- a. As soon as practicable following an accident involving a CMV, the school district shall test the driver for alcohol and controlled substances if the accident involved the loss of human life or if the driver receives a citation for a moving traffic violation arising from an accident which results in bodily injury requiring an ambulance or disabling damage to a motor vehicle.
- b. Drivers should be tested for alcohol use within two (2) hours and no later than eight (8) hours after the accident.
- c. Drivers should be tested for controlled substances no later than thirty-two (32) hours after the accident.
- d. A driver subject to post-accident testing must remain available for testing, or shall be considered to have refused to submit to the test.
- e. If a post-accident alcohol test is not administered within two hours following the accident, the school district shall prepare and maintain on file a record stating the reasons the test was not promptly administered and continue to attempt to administer the alcohol test within eight hours.

- f. If a post-accident alcohol test is not administered within eight hours following the accident or a post-accident controlled substances test is not administered within 32 hours following the accident, the school district shall cease attempts to administer the test, and prepare and maintain on file a record stating the reasons for not administering the test.

3. Random Testing

- a. The school district shall conduct tests on a random basis at unannounced times throughout the year, as required by the federal regulations.
- b. The school district shall test for alcohol and controlled substances at a rate defined by federal regulation.
- c. The school district shall adopt a scientifically valid method for selecting drivers for testing.
- d. Drivers shall proceed immediately to the collection site upon notification of selection.

4. Reasonable Suspicion Testing

- a. The school district shall require a driver to submit to an alcohol test and/or controlled substances test when a supervisor or school district official, who has been trained in accordance with the regulations, has reasonable suspicion to believe that the driver has used alcohol and/or controlled substances on duty or within four (4) hours before coming on duty. The test shall be done as soon as practicable following the observation of the behavior indicative of the use of controlled substances or alcohol.
- b. The reasonable suspicion determination must be based on specific, contemporaneous, articulable observations concerning the driver's appearance, behavior, speech, or body odors. The required observations for reasonable suspicion of a controlled substances violation may include indications of the chronic and withdrawal effects of controlled substances.
- c. Alcohol testing shall be administered within two hours following a determination of reasonable suspicion. If it is not done within two hours, the school district shall prepare and maintain a record explaining why it was not promptly administered and continue to attempt to administer the alcohol test within eight hours. If an alcohol test is not administered within eight hours following the determination of reasonable suspicion, the school district shall cease attempts to administer the test and state in the record the reasons for not administering the test.
- d. The supervisor or school district official who makes observations leading to a controlled substances reasonable suspicion test shall make and sign a written record of the observations within 24 hours of the observed behavior or before the results of the drug test are released, whichever is earlier.

5. Return-To-Duty Testing. A driver found to have violated this policy shall not return to work until undergoing return-to-duty tests indicating an alcohol concentration of less than 0.02 and a confirmed negative result for the use of controlled substances.
6. Follow-Up Testing. When a SAP establishes a written follow up testing plan, the driver shall be subject to unannounced follow-up testing as directed by the SAP for up to sixty (60) months after completing a treatment program.
7. Consent to Testing. Each driver and driver applicant tested under this policy will be requested to sign a consent form at the specimen collection site that authorizes the taking of the sample and the release of the results to the proper authority.
8. Right to Refuse and Consequence.
 - a. A driver or driver applicant has the right to refuse to undergo drug and alcohol testing.
 - b. Refusal to submit to testing means the employee or applicant (1) fails to provide adequate breath for testing without a valid medical explanation after he or she received notice to report for the test; (2) fails to provide adequate urine for a controlled substances test without a valid medical explanation after he or she has received notice to report for the test; or (3) engages in conduct that clearly obstructs the testing process.
 - c. Refusal to submit to testing will establish a presumption that the driver or driver applicant would test positive if a test were conducted and, therefore, the driver or driver applicant is subject to discipline or disqualification under this policy.
 - d. A driver applicant who refuses to submit to testing shall be disqualified from further consideration for the conditionally offered position.
 - e. An employee who refuses to submit to testing shall not be permitted to perform safety-sensitive functions and will be considered insubordinate and subject to disciplinary action, up to and including dismissal. The employee will be evaluated by a SAP and must submit to a return-to-duty test prior to being reassigned to safety-sensitive functions.
 - f. An employee shall be immediately terminated if any of the following are true:
 - An employee tests positive for controlled substances or alcohol or a combination thereof for a second time.
 - An employee is involved in a crash where the employee tests positive for drugs or alcohol.
 - An employee refuses to take part in or fails to successfully complete an education and/or treatment program prescribed by a SAP.

I. Testing Procedures

All specimen collection, analysis, and laboratory procedures shall be conducted in accordance with safeguards set forth in Part 40 of Title 49 of the Federal Code of Regulations.

J. Costs

1. The cost of drug and alcohol collections and tests will be paid by the District.
2. Employees will be paid their normal hourly wage while being tested for drugs and alcohol with the exception of return to duty tests.
3. SAP referrals will be conducted through a SAP professional designated by the District. All expenses including treatment will be the responsibility of the employee and their personal health insurance.

K. Employee admission of alcohol and controlled substance use.

- a. Duluth Public Schools will not take adverse action against an employee who makes a voluntary admission of alcohol misuse and/or controlled substance use under the following conditions:
 1. The employee does not self identify to avoid testing. Admissions must be made before any pending alcohol/controlled substance test or disciplinary action.
 2. The employee makes the admission of alcohol misuse and/or controlled substance use prior to performing a safety sensitive function.
- b. Employees making an admission will be removed from duty without compensation and allowed the appropriate leave to seek evaluation and treatment to establish control over their drug and/or alcohol problem.
- c. Employees will be allowed to return to safety sensitive duties only upon: successful completion of an educational or treatment program as determined by a SAP; undergoing a return to duty test with a result indicating an alcohol concentration of less than 0.02; undergoing a return to duty controlled substance test with a verified negative test result for controlled substance use.
- d. Employees will be subject to random follow up testing under this provision.
- e. Cost for treatment will be the sole responsibility of the employee or their personal health plan.

Attachment B

School District contact(s) for drug and alcohol testing program:

Ken Willms

Certified laboratory providing controlled substance testing:

Medtox

Medical Review Officer:

Dr. Mark Peterson

(through Medtox)

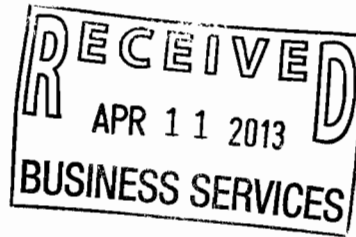
Controlled substance collection and alcohol testing provider:

Perrin Mobile Medical



April 10, 2013

Mr. William Hanson
Director of Finance
Independent School District 709
215 North 1st Avenue East
Duluth, MN 55802



RE: Extension of terms as defined in the SECOND ADDENDUM TO PROGRAM AGREEMENT
DULUTH HERITAGE SPORTS CENTER – DULUTH SCHOOL DISTRICT

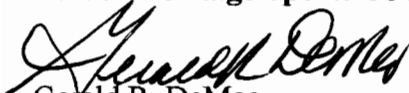
Dear Bill,

We have been informed that, in accordance with paragraph 6 the Second Addendum To Program Agreement - Duluth Heritage Sports Center – Duluth School District, you wish to extend the expiration date of that Second Addendum from September 1, 2013 to September 1, 2014, without any additional changes in the terms and conditions defined within that Second Agreement.

We have also been informed that the Duluth Amateur Hockey Association also wishes to extend this Agreement and will provide their consent to this extension.

Please confirm this understanding by affixing your signature below and return it to me on or before May 1, 2013.

Sincerely
Duluth Heritage Sports Center


Gerald R. DeMeo
President/CEO

We agree to extend the term of expiration for the Second Addendum To Program Agreement - Duluth Heritage Sports Center – Duluth School District from September 1, 2013 to September 1, 2014. We understand that all other terms and conditions within said Second Agreement continue in full force and effect until such time as said Second Agreement shall expire.

INDEPENDENT SCHOOL DISTRICT 709
Duluth, Minnesota

By: _____
Its: _____

Consent

The Duluth Amateur Hockey Association, Inc. hereby consents to the foregoing extension of the Second Addendum to Program Agreement between Duluth Heritage Sports Center and Independent School District 709, Duluth, Minnesota. To the extent the foregoing and attached Second Addendum has the effect of modifying that certain Program Agreement between Duluth Heritage Sports Center and Duluth Amateur Hockey Association, Inc.; the undersigned hereby consents and agrees to such modification.

DULUTH AMATEUR HOCKEY ASSOCIATION, INC.

Duluth, Minnesota

By: _____

Its: _____

RESOLUTION

Of Support for the Property Zoning Change for Northwood Children's Services

WHEREAS, Northwood Children's Services owns property requiring rezoning to bring it into compliance to allow construction of a building at this location; and

WHEREAS, Independent School District #709 owns adjoining property, for which rezoning the City requires the consent of property owners within 100 feet of the property requested to be rezoned;

NOW THEREFORE BE IT RESOLVED, The School Board of Independent School District #709 hereby acknowledges support for the rezoning of this property and authorizes the School Board Chair to sign the petition on behalf of the District to allow the zoning change to take place.

RESOLUTION

Resolution For the Classification of Fund Balances

WHEREAS, the Governmental Accounting Standards Board (“GASB”) has adopted GASB Statement 54, a standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010; and

WHEREAS, the governing board of Duluth Public Schools passed Resolution B-6-11-2901 For the Classification of Fund Balances dated June 21, 2011; and

WHEREAS, the governing board of Duluth Public Schools has adhered to the reporting requirements as set forth by GASB Statement 54; and

NOW THEREFORE, BE IT RESOLVED that the Board of Duluth Public Schools in accordance with the provisions of GASB 54 commits a portion of its June 30, 2013, General Fund Balance forward for fiscal year 2013-2014 as follows:

Severance – represents amounts owed to retirees in future periods who have retired as of June 30, 2013.

RESOLUTION

Indicating the Intent to Move Forward with an Operating Levy Referendum in November, 2013

WHEREAS additional funds are needed to realize the mission and community vision for the Duluth Public Schools, and

WHEREAS the current operating levy for Duluth is below the state average, and

WHEREAS the current operating levy for our district is \$365.60 per pupil unit, and

WHEREAS additional funds are needed to create and maintain quality programs.

THEREFORE BE IT RESOLVED that the School Board hereby intends to take future action to place an operating levy referendum on the November, 2013, ballot.

B-5-13-3096

May 21, 2013

RESOLUTION

Resolution Affirming the Date for the School District Primary Election
And the School Board Member Candidate Filing Period

The Duluth city council has passed the following:

WHEREAS, Chapter 281 of the Laws of Minnesota, 1973, provides that the Duluth city council establish the date for the municipal primary election which, in addition to municipal elections, includes school board elections; and

WHEREAS, on November 25, 1974, the Duluth city council passed a resolution establishing the first Tuesday after the second Monday in September as the date for the municipal primary election; and

WHEREAS, the municipal and school board primary elections has been held on the first Tuesday after the second Monday in September since 1975; and

WHEREAS, in 2010, the state legislature passed a law changing the date of the primaries to the second Tuesday in August; and

WHEREAS, the 2010 legislation did not include any provision which would supersede, repeal or amend the 1973 special law, and the city of Duluth continues to be able to set its own date for the municipal and school board primary elections; and

WHEREAS, the 2013 legislature is considering changing the date of the primary election from the second Tuesday in August to sometime in June, which may cause voter confusion and decrease voter turnout.

NOW, THEREFORE, IT BE RESOLVED, that the Duluth city council hereby re-affirms tha the date for the municipal and school board primary election be the first Tuesday after the second Monday in September.

As a result, the school district primary election (if needed) will be held on September 10, 2013, and the school board member candidate filing period will be July 2 through July 16, 2013.

STATE OF MINNESOTA INCOME CONTRACT

This contract is between the State of Minnesota, acting through its Department of Employment & Economic Development/ Job Service. ("State") and ISD 709 – Adult Basic Education ("Purchaser").

Recitals

1. Under Minn. Stat. § M116J.035 the State is empowered to enter into income contracts.
2. The Purchaser is in need of digital literacy assessment and instructional services for selected UI participants at the Duluth Workforce Center, based on the Northstar Assessment and Learner Web curriculum
3. The State represents that it is duly qualified and agrees to provide the services described in this contract.

Contract

1 Term of Contract

- 1.1 **Effective date:** April 15, 2013, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 **Expiration date:** November 30, 2013, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 State's Duties

The State will:

Provide the services of Arthur Larsen, for up to 20 hours a week during the contract period of April 15 – November 30, 2013 (33 weeks) to: (1) attend selected REA sessions to administer the Northstar Digital Literacy screening tool; administer the full Northstar Digital Literacy Assessment to those participants whose screening indicates a need to digital literacy skills improvement; using the Learner Web instructional format created by the Minnesota Literacy Council, set up learning plans and provide lab-based computer skills instruction for participants needing instruction to reach specified Northstar Digital Literacy standards. Complete record-keeping requirements and attend trainings and meetings as required by the grant. Coordinate with ABE administrative and instructional staff for referrals, co-teaching or other required activities.

3 Payment

The Purchaser will pay the State for all services performed by the State under this contract as follows:

Invoice to ISD 709 for reimbursement for the hourly rate of pay and benefits for Arthur Larsen, up to 20 hours a week. State will be paid based on Mr. Larsen's hourly rate of \$25.00 for the hours worked per month, for a reported to Duluth Adult Basic Education, ISD 709.

The total obligation of the Purchaser for all compensation and reimbursements to the State under this contract will not exceed \$17,500.

4 Authorized Representatives

The State's Authorized Representative is David Niermann, Director of Employment Programs, 1st National Bank Building, 332 Minnesota Avenue, St. Paul, MN 55101, or his/her successor.

The Purchaser's Authorized Representative is Beth Tamminen, Adult Basic Education Program Manager, ISD 709, 215 N. First Ave. East, Duluth MN 55802. Phone 218-336-8790 FAX 218-336-8791.

5 Amendments, Waiver, and Contract Complete

- 5.1 **Amendments.** Any amendment to this contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.
- 5.2 **Waiver.** If the State fails to enforce any provision of this contract, that failure does not waive the provision or its

(Provided by Department of Administration)

right to enforce it.

5.3 **Contract Complete.** This contract contains all negotiations and agreements between the State and the Purchaser. No other understanding regarding this contract, whether written or oral, may be used to bind either party.

6 Liability

Each party will be responsible for its own acts and behavior and the results thereof.

7 Government Data Practices

The Purchaser must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Purchaser or the State.

If the Purchaser receives a request to release the data referred to in this Clause, the Purchaser must immediately notify the State. The State will give the Purchaser instructions concerning the release of the data to the requesting party before the data is released.

8 Publicity

Any publicity regarding the subject matter of this contract must not be released without prior written approval from the State's Authorized Representative.

9 Audit

Under Minn. Stat. § 16C.05, subd. 5, the Purchaser's books, records, documents, and accounting procedures and practices relevant to this contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a total of six years.

10 Governing Law, Jurisdiction, and Venue

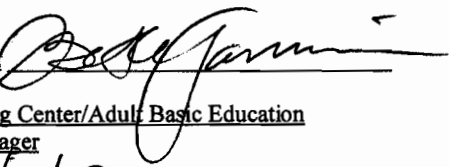
Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal proceedings out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11 Termination

Either party may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

1. PURCHASER

By: Beth Tamminen



Title: Adult Learning Center/Adult Basic Education Program Manager

Date: 4/1/13

By: William Hanson



Title: CFO, ISD 709

Date: 5/3/13

2. STATE AGENCY

By: David Niemann



(with delegated authority)

Title: Director

Date: 4/29/13

3. COMMISSIONER OF ADMINISTRATION

As delegated to Materials Management Division

Date: _____

Essentia Health SMDC
407 East Third Street
Duluth, MN 55805

ECFE Amazing Newborn Summer Program

MEMORANDUM OF UNDERSTANDING

This agreement will define the services to be provided by an ECFE staff member to continue the class "Amazing Newborn" during summer school recess June 11, 2013 through August 22, 2013.

The parent educators will provide 1.5 hours of service for each Amazing Newborn session at the Birthing Center for a total of 21 visits.

The cost to facilitate this program for the summer of 2013 will be \$1585.65.

Approvals:




Essentia Health SMDC

4-29-13

Date

Chair of the Duluth School Board
Independent School District #709

Date



~~Clerk of the Duluth School Board~~ CFO
Independent School District #709

5/3/13

Date

AGREEMENT

THIS AGREEMENT, made and entered into this 17th day of April, 2013, by and between Independent School District #709, a public corporation, hereinafter called District, and Matt Wait, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **Dates of Service.** This Agreement shall be deemed to be effective as of April 17, 2013, and shall remain in effect until June 15, 2013, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. **Performance.** Mr. Wait will continue to upgrade, troubleshoot, add educational apps and Storia to the Nettleton and/or Congdon I Pads as part of the Nettleton/Congdon integration partnership.

3. **Background Check .** (Applies to contractors working independent with students)

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

Mr. Wait will not be working with Nettleton or Congdon students.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$4,000. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety

of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Ron Hagland and/or Bill Hanson, ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail Mathew Wait 4666 County Road 153 Holyoke, MN 55749 Phone: [REDACTED] mathew.wait@yahoo.com

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.


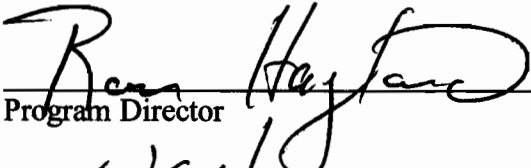

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

Workers' Compensation Insurance: Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

Commercial General Liability: Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

Contractor		April 17, 2013
	SSN/ Tax Identification Number	Date
		5-1-13
Program Director		Date
		5/3/13
Director of Business Service / Superintendent of Schools		Date

AGREEMENT

THIS AGREEMENT made and entered into this 2 day of April, 2013, by and between Independent School District #709, a public corporation, hereinafter called District, and (your name) Pamela B. Busto an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows:

1. This Agreement shall be deemed to be effective as of April 2, 2013, and shall remain in effect until April 30, 2012, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. Contractor shall provide the following services:

Cultural Music and Dance Presentations at the Adelante Cultural Center's Family Night on April 30th at East HS. The contractor's group the "Cumbia Ensemble" will present "A Journey of Latin American Music and Dance" for approx.35 min. The presentation will explain the origins of the music styling and dance connections of Latin American regions of South America and the Caribbean. Through this musical performance with narrative, students, teachers and the community will be exposed to different cultural perspectives and people of different ethnicities.

3. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$1,080. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided. TIN Number (SSN#) ~~XXXXXXXXXX~~ 9542.

4. **Requests for Reimbursement.** Contractor will be paid in the following manner. Payment shall be made by the District in an amount not to exceed \$1,080 within 30 days of submission of a proper invoice by the Contractor.

5. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

6. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

7. **Relationship.** It is agreed that nothing contained herein is intended to or shall be construed in any manner as creating or establishing a relationship between the parties for any purpose whatsoever. Contractor and its officers, agents, servants and employees shall not be construed as employees of the District and any and all claims which may or might arise under the Worker's Compensation Act on behalf of the Contractor's officers, agents, servants or employees shall in no way be the responsibility of the District.

8. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Superintendent, ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States

Mail (Your Address) 2411 John Ave
Superior, WI
54880

9. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

10. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

11. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

12. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

13. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

Pamela B. Bustos
Contractor (Print Name)
Ron Hanson 4.10.13
Program Director

Pamela B. Bustos 4-8-13
Contractor Signature date
W. C. Hanson 4/18/13
Director of Business Service

OK
[Signature]

AGREEMENT

THIS AGREEMENT, made and entered into this 4th day of April, 2013, by and between Independent School District #709, a public corporation, hereinafter called District, and Leon Boykin, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **Dates of Service.** This Agreement shall be deemed to be effective as of April 4, 2013, and shall remain in effect until June 30, 2013, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. **Performance.** Leon Boykin will provide classroom presentations of African American Culture Awareness at Nettleton Elementary schools.

Sessions will be three days per week for six weeks for one hour each. Mondays will meet with 3rd graders. Wednesdays will meet with 4th graders. Fridays will meet with 5th graders. The content will consist of the following:

- Week One – Swahili: The continental language of Africa
- Week Two – What I know about my African American Culture
- Week Three – Special African American Holidays
- Week Four – Prominent African Americans
- Week Five - Puzzles Solution
- Week Six – Community Circle-reflecting on what the students learned

3. **Background Check.** (Not applicable)

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$900.00. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

Contractor will be paid in the following manner. Contractor will submit an invoice to the Office of Education Equity twice for payment. Payment will be made in the amount of \$50.00 per hour. Maximum billable time per event is equal to Student/presentation time of one hour in any given day this contract will exclude preparation and travel time.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

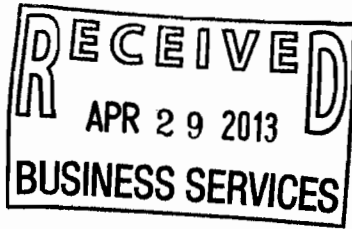
9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Office of Education Equity, ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail care of
Leon Boykin, 417 E. 6th St Duluth MN 55805
~~(605) 265-7711~~

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.



Lincoln Park Middle School Class Party

Vista Fleet

323 Harbor Drive
Duluth, MN 55802

Phone: 218-722-6218 / 877-883-4002

Fax: 218-722-0448

www.vistafleet.com ssteinbach@vistafleet.com

Prepared For:	Deb DeVaney Lincoln Park Middle School	Event Date:	6/5/2013 - Wednesday
Address:		Phone:	Work: 218-626-4512 ext. 131
Email:	deborah.devaney@duluth.k12.mn.us	Guest Count:	220
Proposal #:	2552	Occasion:	Class Party
Service Style:	Charter	Last Change:	4/22/2013
Sales Person:	Sarah Steinbach ssteinbach@vistafleet.com		
Venue:	Vista Star 323 Harbor Drive Duluth, MN 55802		

Room	Start:	End:	Notes:	Charge:
Private Full Boat	12:15 AM	2:45 PM		\$0.00
Timeline:	11:45 AM Setup		DJ may board to set up	
	12:15 PM Boarding			
	12:45 PM Departure			
	2:45 PM Return		DJ and passengers will have until 3:00pm to exit the boat	

Pizza Party

1 complimentary chaperon per 10 students.

Pizza Party

Food

Qty	Description	Unit Price	Total
20	Pizza Party	\$0.00	\$0.00
200	Pizza Party	\$15.50	\$3,100.00
		Food Subtotal	\$3,100.00

Beverage

Soda is included in meal pricing.

Charges:	\$3,100.00
Food Tax Tax:	\$313.88
Post-Tax Subtotal:	\$3,413.88
Payments:	\$0.00
Total Due:	\$3,413.88

225 passengers is the max capacity of the vessel.



Contract

Vista Fleet

323 Harbor Drive
Duluth, MN 55802

Phone: 218-722-6218 / 877-883-4002

Fax: 218-722-0448

www.vistafleet.com ssteinbach@vistafleet.com

Prepared For:	Deb DeVaney Lincoln Park Middle School	Event Date:	6/5/2013 - Wednesday
Address:		Phone:	Work: 218-626-4512 ext. 131
Email:	deborah.devaney@duluth.k12.mn.us	Event Title:	Lincoln Park Middle School Class Party
Contract #:	2552	Guest Count:	220
Service Style:	Charter	Occasion:	Class Party
Sales Person:	Sarah Steinbach ssteinbach@vistafleet.com	Per Person:	\$15.52
Event Total:	\$3,413.88	Deposit Due:	5/3/2013
Deposit:	\$853.47	Last Change:	4/22/2013
Venue:	Vista Star 323 Harbor Drive Duluth, MN 55802		
Timeline:	11:45 AM Setup 12:15 PM Boarding 12:45 PM Departure 2:45 PM Return		DJ may board to set up DJ and passengers will have until 3:00pm to exit the boat

Special Contract Notes

225 passengers is the max capacity of the vessel.

Acceptance

Once this contract is accepted, we will remove from our inventory and consider sold to you for your event, vessel space pursuant to the stated boarding, departure and return times.

Billing Procedures and Deposit Schedule

A 25% deposit is due, along with the signed contract on the date indicated. Deposits and payments will be applied to your account in the form of credits. Deposits are non-transferable and non-refundable within 60 days from the cruise.

The final payment is due (2) days prior to the cruise date. After the final payment has been made, any additional passengers must be paid prior to departure. There shall be no refunds given for no-show passengers. If it is anticipated that other costs may be incurred, a pre-authorized credit card is required.

Payments may be paid in the form of cash, check or charge. Please make checks payable to Vista Fleet.

All charges not paid within 30 days of the cruise date will bear interest at the lower of the rate of 1.5% per month, compounded monthly, if permissible by law, or the highest rate permissible by law. Should Vista Fleet, in its sole discretion, deem collection action necessary in regard to outstanding balances hereunder, all costs associated with that collection action, including attorney's fees, shall be posted to the master account.

Cancellations and Service Commitment

The initial deposit is refundable if canceled a minimum of 60 days prior to the cruise.

When you contract for event space and for food and beverage services, those vessels and/or services are removed from our inventory and considered sold to you, and Vista Fleet makes financial plans based upon the revenues it expects to achieve from your full performance of the contract. It is impossible for Vista Fleet to know in advance whether or under what circumstances or at what rates it would be able to resell your services or facilities if you do not use them, as the result of a cancellation of your event. For that reason and others, we agree that in the event of cancellation less than 60 days prior to the event, the deposit will not be refunded. The deposit represents a reasonable effort on behalf of the Vista Fleet to establish its loss prospectively and shall be held as liquidated damages. The deposit is intended to compensate Vista Fleet for all of its losses associated with cancellation.

Conditions

In consideration for payment made, the Vista Fleet shall provide vessel, Captain, crew, and the performance of any understandings herein described. The Captain shall be responsible for the operation and navigation of the vessel only.

Zero Tolerance Position

The Chartering Party shall assume responsibility for the maintenance of order and the conduct of and damage caused by its guests or passengers at all times while aboard the vessel, and will not engage in, or permit those in its party to engage in any unlawful acts. This includes the sale or consumption of alcoholic beverages by persons under the age of twenty-one, and the sale or consumption of illegal substances. Any violation of this agreement shall enable the Vista Fleet to terminate the agreement and will result in the forfeiture of all fees. If such violation occurs while the vessel is underway, the Captain may proceed immediately to shore and disembark passengers. Law enforcement people will be called if necessary. Vista Fleet is not responsible for any loss or damage to anything left on the vessels.

Confirmation

Unless other arrangements are specifically permitted in this Agreement, the Chartering Party is responsible for confirming minimum number of passengers two weeks prior to the cruise date, no allowances or credit will be made after this date for any decrease in number of passengers served. If the number of passengers should increase, the group or chartering party is responsible for calling the final count (2) days prior to the cruise and guests will be added based upon availability. If no number is received, the Vista Fleet will set, serve, and charge for the number of people estimated on this contract. If the final count exceeds the number reserved, the Vista Fleet will make the determination of availability of space and food service.

Beverage Service

Vista Fleet will provide any and all beverage services. No outside beverages or liquor may be brought on board due to licensing. We offer a full bar, house wine and select beers. Pepsi products are also provided.

Chartering parties may choose a Host, Partial Host, or Token Bar; a credit card on file is required and the balance of the bar plus 15% gratuity and liquor tax will be charged to the credit card on file immediately after the cruise.

Food Service

Our preferred caterers; Savories Catering and Black Woods Catering are among the finest in the Northland, providing full-service catering on board our vessels. Each offers a unique style and presentation of their listed menus.

We strongly recommend working directly with our caterers if you desire a customized menu for your event. Our preferred caterers also provide rental services of linens, china and flatware, napkins, and service staff. Food service gratuities, service charges and taxes will be additional and determined by the caterers.

For a nominal fee discussed with your Vista Fleet Sales Coordinator, you may bring on board a caterer of your choice. However, Vista Fleet will take care of all your beverage needs.

No food or beverage, with the exception of wedding/birthday cake, pretzels and mixed nuts, may be brought on board without the prior authorization of the Vista Fleet. Minnesota State Health Department regulations and the Vista Fleet prohibit any food product left over to be taken off the premises.

In case of inclement weather, Vista Fleet vessels are climate controlled and enclosed. Should a severe weather condition develop, and the Captain determines that conditions mandate that the cruise be canceled; a full or partial refund of your charter rental will be issued based on the circumstances. Food service contracts must be dealt directly with the caterer.

Vista Fleet Policies

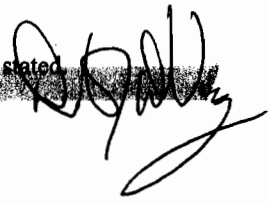
ANIMALS: No animals or pets of any kind, except service animals, are allowed on Vista Fleet vessels.

ENTERTAINMENT & OUTSIDE CONTRACTORS: Vista Fleet must approve of any entertainment and outside contractor to be brought onto the vessels. Your outside contractors must comply with all requirements Vista Fleet deems appropriate, in its sole discretion, regarding use of function space, vessels, and use of Vista Fleet's services.

Acceptance

I have read and understand the policies and procedures as outlined and agree to the terms and conditions stated

Date: _____ Sarah Steinbach/Vista Fleet Representative: _____



Credit Card Authorization Form

CREDIT CARD HOLDER INFORMATION

NAME ON CREDIT CARD: _____
TYPE OF CREDIT CARD: (Circle One) VISA MC AMEX DISCOVER
TYPE OF ACCOUNT:(Circle One) PERSONAL BUSINESS
COMPANY NAME: _____

ACCOUNT NUMBER: _____
EXPIRATION DATE: _____
BILLING ADDRESS: _____
CITY: _____ STATE: _____ ZIP CODE: _____
PHONE: _____ EMAIL: _____

AUTHORIZED USER OF CREDIT CARD

NAME: _____
COMPANY: _____
PHONE NUMBER: _____
EMAIL ADDRESS: _____
TYPE OF CHARGES: _____
AUTHORIZED AMOUNT: _____
DATES OF CHARGES: _____

AUTHORIZATION OF CARD USE

I certify that I am the authorized holder and signer of the credit card referenced above.

I certify that all information above is complete and accurate.

I hereby authorize collection of payment for all charges as indicated above. Charges may not exceed the amount listed above in the "AUTHORIZED AMOUNT" field. I understand this is only for up to this amount during the time period of "DATES OF CHARGES" referenced above. If additional charges are going to be authorized a new form will have to be completed.

CARDHOLDER NAME _____
SIGNATURE _____ DATE _____

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT

April 2013

72

Facilities Management – General

In the past month the maintenance crews have completed 236 work orders, and are currently working on 548 open work orders.

Maintenance crews are on scheduled maintenance and focusing on HOCHS at this time.

Storeroom / Utility functions are being evaluated.

Construction is complete to create modifications in the main office at ALC for a GED testing booth.

Painters completed required tasks to sell 3144 Greysolon.

Our roofing T and M contractor completed flashing repairs to HOCHS that had been damaged in the recent wind / snow storms.

Construction of the OEMS baseball press box is almost complete and being accomplished by Tony Leone and his students from EHS.

Capital Construction:

Currently, LRFP site work is ongoing at Congdon Park and Myers-Wilkins.

The Contractor is working to finish LPMS sidewalk drainage features.

Various training sessions at our new sites on a variety of systems is occurring regularly.

JCI, District, and CM's continue to meet at Facilities on a weekly basis to review all ongoing issues, as well as weekly at all site construction meetings.

Operations

Due to the volume of snow we received in April, building staff were busy with snow removal as we had to keep large equipment off the sidewalks to prevent damage resulting from soft ground. Also with the high temperatures and the wet snow, the blowers were plugging up causing equipment to fail. With the late spring and fast snow melt, crews were working on cleaning the grounds. After the auction, we cleaned up Central to make it more presentable to potential developers. John Hoban has been working with various personnel prepping for the first move from the Woodland site to Congdon Park; this move is scheduled to take place starting June 8th and complete the week of June 17th.

Health and Safety

- Emergency Response Crisis Management (ERCM) activities:
 - Installed radio repeaters to boost the radio signals in Denfeld and Ordean-East. The radios can now be heard throughout the buildings.

- Met with two other districts to discuss and compare emergency response plans. Duluth plans are in the mid to upper range of preparedness plans.
- Workers' Compensation activities include:
 - March: 22 Report of Incidents resulting in 2 OSHA recordable incidents with days away (special ed. student related).
- Other Items:
 - Bulb and ballast recycling was completed.
 - 1st round of paint/hazardous waste recycling was completed

Risk Management

There have been no significant claims or changes in status relating to insurance policies for general liability, property, auto, and school leader's legal liability.

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL

Fiscal Year: 2013

74

FQA: 06-870-220-386-JOB

ALT FACILITIES/EAST

Object: 152000

BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
03/27/2013	EAST APP 30		00628082	V61181	BENSON ELECTRIC CO INC	EAST APPLICATION 30	844348	OH	65,680.05	0.00	65,680.05	
03/27/2013	EAST APP 27		00628094	V02687	HARBOR CITY MASONRY	EAST APPLICATION 27	844348	OH	11,085.80	0.00	11,085.80	
03/27/2013	PGM MGMT		00628096	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 56	844348	OH	10,000.00	0.00	10,000.00	
03/27/2013	EAST APP 18		00628107	V106493	SCHAEFER W A & SON INC	EAST APPLICATION 18	844348	OH	6,202.17	0.00	6,202.17	
03/27/2013	EAST APP 13		00628106	V106831	RTL CONSTRUCTION	EAST APPLICATION 13	844348	OH	179,674.45	0.00	179,674.45	
03/27/2013	EAST APP 15		00628101	V107008	NORTHERN INDUSTRIAL	EAST APPLICATION 15	844348	OH	4,331.40	0.00	4,331.40	
							Object	152000	Total:	276,973.87	0.00	276,973.87
							FQA	06-870-220-386-JOB	Total:	276,973.87	0.00	276,973.87

FQA: 06-870-435-386-JOB

ALT FACILITIES/CONGDON PARK

Object: 118501

OVERTIME,SHIFT DIFFERENTIAL

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
03/29/2013	02070DP	EARN REG		7066		BERNDT, BETTY GRS.	844295	3	134.68	0.00	134.68	
							Object	118501	Total:	134.68	0.00	134.68

Object: 121000

FICA/MEDICARE

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
03/29/2013	02070DP	CONT REG		N/A..N/A		ALT FAC/CONGDON	844295	2	10.30	0.00	10.30	
							Object	121000	Total:	10.30	0.00	10.30

Object: 121400

PERA

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
03/29/2013	02070DP	CONT REG		N/A..N/A		ALT FAC/CONGDON	844295	2	9.76	0.00	9.76	
							Object	121400	Total:	9.76	0.00	9.76

Object: 127000

WORKERS COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
03/29/2013	02070DP	CONT REG		N/A..N/A		ALT FAC/CONGDON	844295	2	0.54	0.00	0.54	
							Object	127000	Total:	0.54	0.00	0.54

Object: 128000

UNEMPLOYMENT COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/29/2013	02070DP	CONT REG		N/A..N/A		ALT FAC/CONGDON	844295	2	0.94	0.00	0.94

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
Fiscal Year: 2013

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Object 128000 Total: 0.94 0.00 0.94

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	2,721.17	0.00	2,721.17
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	1,545.37	0.00	1,545.37
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	0.00	1,545.37	-1,545.37
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	0.00	2,721.17	-2,721.17
03/14/2013	2/27/13 MN		00627896	V44024	MN POWER AND LIGHT CO	BUILDING ACQUISITION/CONSTRUCT	842751	OH	934.38	0.00	934.38
03/18/2013	2/2-3/1/13 001		00627937	V92344	WATER AND GAS DEPT	BUILDING ACQUISITION/CONSTRUCT	843095	OH	1,576.03	0.00	1,576.03
03/18/2013	7151744892	225404	00627913	V61878	SCHINDLER ELEVATOR CORP	BUILDING ACQUISITION/CONSTRUCT	843095	OH	7,088.77	0.00	7,088.77
03/27/2013	CGDN APP 2		00628114	V107122	TWIN CITY ACOUSTICS INC	CONGDON APPLICATION 2	844348	OH	20,041.82	0.00	20,041.82
03/27/2013	CGDN APP 7		00628094	V02687	HARBOR CITY MASONRY	CONGDON APPLICATION 7	844348	OH	1,234.57	0.00	1,234.57
03/27/2013	CGDN APP 6		00628080	V105879	BELKNAP ELECTRIC	CONGDON APPLICATION 6	844348	OH	30,031.73	0.00	30,031.73
03/27/2013	CGDN APP 5		00628090	V108048	CUSTOM DRYWALL INC	CONGDON APPLICATION 5	844348	OH	26,709.73	0.00	26,709.73
03/27/2013	CGDN APP 3		00628103	V62693	NORTHLAND CONSTRUCTORS INC	CONGDON APPLICATION 3	844348	OH	18,463.60	0.00	18,463.60
03/27/2013	CGDN APP 3		00628081	V108046	BEN'S STRUCTURAL	CONGDON APPLICATION 3	844348	OH	5,893.50	0.00	5,893.50
03/27/2013	CGDN APP 1		00628105	V108140	PRINDLE PAINTING INC	CONGDON APPLICATION 1	844348	OH	25,080.00	0.00	25,080.00
03/27/2013	CGDN PROF		00628096	V87763	JOHNSON CONTROLS INC	CONGDON PROF FEE APP 26	844348	OH	25,120.50	0.00	25,120.50
03/27/2013	PGM MGMT		00628096	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 56	844348	OH	1,499.00	0.00	1,499.00
03/27/2013	PGM MGMT		00628096	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 56	844348	OH	3,727.79	0.00	3,727.79
03/27/2013	CGDN KA		00628096	V87763	JOHNSON CONTROLS INC	CONGDON KRAUS 2/13	844348	OH	20,994.17	0.00	20,994.17
03/27/2013	CGDN APP 7		00628095	V107973	HECIMOVICH MECH CONT	CONGDON APPLICATION 7	844348	OH	73,562.25	0.00	73,562.25
03/27/2013	631		00628097	V106763	KELLEHER CONSTRUCTION	CONGDON APPLICATION 8	844348	OH	2,784.07	0.00	2,784.07
03/27/2013	CGDN 09 APP		00628099	V00917	LIPE BROS CONST INC	CONGDON BP2 09 APPLICATION 7	844348	OH	290.70	0.00	290.70
03/27/2013	CGDN APP 2		00628086	V107056	CARCIOFINI COMPANY INC	CONGDON APPLICATION 2	844348	OH	2,961.15	0.00	2,961.15
03/27/2013	CGDN 10 APP		00628099	V00917	LIPE BROS CONST INC	CONGDON BP2 10 APPLICATION 3	844348	OH	13,478.13	0.00	13,478.13
03/27/2013	CGDN 2/13		00628098	V105888	KRAUS-ANDERSON	FEB 13 REIMBURSABLES	844348	OH	7,279.92	0.00	7,279.92
Object 152000 Total:									293,018.35	4,266.54	288,751.81
FQA 06-870-435-386-JOB Total:									293,174.57	4,266.54	288,908.03

FQA: 06-870-470-386-JOB ALT FACILITIES/GRANT

Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/29/2013	02070DP	EARN REG		7066		BERNDT, BETTY GRS.	844295	3	134.68	0.00	134.68
Object 118501 Total:									134.68	0.00	134.68

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
 Fiscal Year: 2013
 Object: 121000 FICA/MEDICARE

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Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/29/2013	02070DP	CONT REG		N/A..N/A		ALT FAC/GRANT	844295	2	10.31	0.00	10.31
							Object 121000	Total:	10.31	0.00	10.31

Object: 121400 PERA

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/29/2013	02070DP	CONT REG		N/A..N/A		ALT FAC/GRANT	844295	2	9.78	0.00	9.78
							Object 121400	Total:	9.78	0.00	9.78

Object: 127000 WORKERS COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/29/2013	02070DP	CONT REG		N/A..N/A		ALT FAC/GRANT	844295	2	0.54	0.00	0.54
							Object 127000	Total:	0.54	0.00	0.54

Object: 128000 UNEMPLOYMENT COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/29/2013	02070DP	CONT REG		N/A..N/A		ALT FAC/GRANT	844295	2	0.95	0.00	0.95
							Object 128000	Total:	0.95	0.00	0.95

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	2,589.47	0.00	2,589.47
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	0.00	1,476.72	-1,476.72
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	0.00	2,589.47	-2,589.47
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	1,476.72	0.00	1,476.72
03/08/2013	S0000003089309637		00627758	V106495	MINNESOTA STATE INDUSTRIES	INTERIOR ADA SIGNAGE PER ATTAC	842101	OH	7,454.90	0.00	7,454.90
03/14/2013	2/27/13 MN		00627896	V44024	MN POWER AND LIGHT CO	BUILDING ACQUISITION/CONSTRUCT	842751	OH	512.74	0.00	512.74
03/18/2013	2/2-3/1/13 001		00627937	V92344	WATER AND GAS DEPT	BUILDING ACQUISITION/CONSTRUCT	843095	OH	2,878.14	0.00	2,878.14
03/18/2013	1612671 729860		00627897	V44024	MN POWER AND LIGHT CO	INSTALL UNDERGROUND CABLE INSI	843095	OH	19,000.00	0.00	19,000.00
03/20/2013	0067213-IN 225666		00628048	V92769	TWIN PORTS TESTING	BUILDING ACQUISITION/CONSTRUCT	843572	OH	81.60	0.00	81.60
03/27/2013	MWE APP 5		00628088	V108047	CROSSROAD CONSTRUCTION INCMYERS-WILKINS APP 5		844348	OH	738.14	0.00	738.14
03/27/2013	MWE APP 3		00628110	V106597	STEINBRECHER PAINTING INC MYERS-WILKINS APP 3		844348	OH	10,830.00	0.00	10,830.00
03/27/2013	MWE APP 2		00628114	V107122	TWIN CITY ACOUSTICS INC MYERS-WILKINS APP 2		844348	OH	29,453.07	0.00	29,453.07
03/27/2013	MWE 2/13		00628083	V107094	BOSSARDT CORPORATION	FEB 13 REIMBURSABLES	844348	OH	3,336.90	0.00	3,336.90
03/27/2013	GRNT PROF		00628096	V87763	JOHNSON CONTROLS INC	GRANT PROF FEE 24	844348	OH	25,492.80	0.00	25,492.80
03/27/2013	CGDN ARCH		00628096	V87763	JOHNSON CONTROLS INC	CGDN JIT NOV 2012	844348	OH	495.00	0.00	495.00
03/27/2013	622		00628097	V106763	KELLEHER CONSTRUCTION	MYERS-WILKINS APP 7	844348	OH	731.50	0.00	731.50

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03/27/2013	120230-8	00628116	V102745	VEIT AND COMPANY INC	MYERS-WILKINS APP 8	844348	OH	1,924.51	0.00	1,924.51	
03/27/2013	12-230-7	00628106	V106831	RTL CONSTRUCTION	MYERS-WILKINS APP 11	844348	OH	1,502.43	0.00	1,502.43	
03/27/2013	MWE APP 6	00628079	V105889	BEDROCK-FLINT INC	MYERS-WILKINS APP 6	844348	OH	30,827.50	0.00	30,827.50	
03/27/2013	PGM MGMT	00628096	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 56	844348	OH	1,507.60	0.00	1,507.60	
03/27/2013	MWE BOSS	00628096	V87763	JOHNSON CONTROLS INC	MYERS-WILKINS BOSS 2/13	844348	OH	11,572.57	0.00	11,572.57	
03/27/2013	MWE APP 8	00628108	V105887	SHANNON'S INC	MYERS-WILKINS APP 8	844348	OH	53,277.63	0.00	53,277.63	
03/27/2013	MWE APP 8	00628080	V105879	BELKNAP ELECTRIC	MYERS-WILKINS APP 8	844348	OH	27,835.00	0.00	27,835.00	
03/27/2013	MWE APP 6	00628112	V106468	THELEN HEATING & ROOFING INC	MYERS-WILKINS APP 6	844348	OH	48,325.55	0.00	48,325.55	
03/27/2013	MWE APP 6	00628076	V37181	A W KUETTEL AND SONS INC	MYERS-WILKINS APP 6	844348	OH	23,557.15	0.00	23,557.15	
03/27/2013	MWE APP 5	00628111	V61015	SUPERIOR GLASS INC	MYERS-WILKINS APP 5	844348	OH	1,022.38	0.00	1,022.38	
Object 152000								Total:	306,423.30	4,066.19	302,357.11
FQA 06-870-470-386-JOB								Total:	306,579.56	4,066.19	302,513.37

FQA: 06-871-220-000-000 GEN FUND SAVINGS-EAST

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/27/2013	EAST APP 18		00628107	V106493	SCHAEFER W A & SON INC	EAST APPLICATION 18	844348	OH	4,134.78	0.00	4,134.78
03/27/2013	EAST APP 27		00628094	V02687	HARBOR CITY MASONRY	EAST APPLICATION 27	844348	OH	11,085.80	0.00	11,085.80
03/27/2013	EAST APP 21		00628102	V106518	NORTHLAND CONCRETE AND	EAST APPLICATION 21	844348	OH	2,374.00	0.00	2,374.00
Object 152000								Total:	17,594.58	0.00	17,594.58
FQA 06-871-220-000-000								Total:	17,594.58	0.00	17,594.58

FQA: 06-873-350-000-000 LRFPP-LINCOLN PK MIDDLE SCHOOL

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/06/2013	0002012142	224638	00627741	V92302	HOVLAND MASONRY INC	BUILDING ACQUISITION/CONSTRUCT	841737	OH	3,246.72	0.00	3,246.72
03/27/2013	141282R1	226092	00628093	V28830	HALDEMAN HOMME INC	SCIENCE CASEWORK	844363	OH	139,095.30	0.00	139,095.30
03/27/2013	PGM MGMT		00628096	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 56	844348	OH	10,000.00	0.00	10,000.00
03/27/2013	WMS APP 13		00628104	V106726	OLYMPIC WALL SYSTEMS INC	WEST MIDDLE APP 13	844348	OH	31,218.65	0.00	31,218.65
03/27/2013	WMS FINAL		00628091	V106471	GORHAM OIEN MECHANICAL INC	WEST MIDDLE FINAL APPLICATION	844348	OH	306,204.10	0.00	306,204.10
03/27/2013	WMS APP 18		00628097	V106763	KELLEHER CONSTRUCTION	WEST MIDDLE APP 18	844348	OH	94,701.80	0.00	94,701.80
03/27/2013	WMS FINAL		00628100	V02489	NEAL SLATE W E COMPANY	WEST MIDDLE FINAL APPLICATION	844348	OH	1,884.50	0.00	1,884.50
03/27/2013	WMS APP 22		00628077	V101653	API ELECTRIC COMPANY	WEST MIDDLE APP 22	844348	OH	228,757.15	0.00	228,757.15
03/27/2013	WMS APP 4		00628113	V107472	TIMBER SYSTEMS LLC	WEST MIDDLE FINAL APPLICATION	844348	OH	46,589.95	0.00	46,589.95
03/27/2013	WMS APP 4		00628115	V107147	URBAN COMPANIES	WEST MIDDLE APP 4	844348	OH	14,551.45	0.00	14,551.45
03/27/2013	WMS APP 9		00628092	V106953	GRAZZINI BROTHERS AND	WEST MIDDLE APP 9	844348	OH	30,457.00	0.00	30,457.00

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03/27/2013	WMS FINAL	00628078	V04319	AQUA LOGIC INC	WEST MIDDLE FINAL APPLICATION	844348	OH	38,638.00	0.00	38,638.00	
03/27/2013	WMS FINAL	00628084	V106527	BROTHERS FIRE PROTECTION	COWEST MIDDLE FINAL APPLICATION	844348	OH	21,581.03	0.00	21,581.03	
03/27/2013	WMS FINAL	00628089	V107498	CUSTOM DRAPERY & BLINDS	WEST MIDDLE FINAL APPLICATION	844348	OH	3,019.45	0.00	3,019.45	
							Object 152000	Total:	969,945.10	0.00	969,945.10
							FQA 06-873-350-000-000	Total:	969,945.10	0.00	969,945.10

FQA: 06-873-550-000-000 LRFPIEDMONT LINCOLN

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/01/2013	03566000036124489		00627625	V92312	FRYBERGER BUCHANAN SMITH &	BUILDING ACQUISITION/CONSTRUCT	841388	OH	855.80	0.00	855.80
							Object 152000	Total:	855.80	0.00	855.80
							FQA 06-873-550-000-000	Total:	855.80	0.00	855.80

FQA: 06-876-200-000-000 COP 2012A

Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/05/2013	JE509192			N/A..N/A		RECLASS B. BERNDT OT	841607	JE	0.00	505.93	-505.93
03/05/2013	JE509192			N/A..N/A		RECLASS I. FRIDSMA OT	841607	JE	0.00	132.80	-132.80
							Object 118501	Total:	0.00	638.73	-638.73

Object: 121000 FICA/MEDICARE

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/05/2013	JE509192			N/A..N/A		RECLASS I. FRIDSMA OT	841607	JE	0.00	2.19	-2.19
03/05/2013	JE509192			N/A..N/A		RECLASS B. BERNDT OT	841607	JE	0.00	8.35	-8.35
							Object 121000	Total:	0.00	10.54	-10.54
							FQA 06-876-200-000-000	Total:	0.00	649.27	-649.27

FQA: 06-876-215-000-000 COP 2012A-DENFELD

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/27/2013	DFLD FINAL		00628109	V107267	SPANJERS A J COMPANY INC	DENFELD FINAL APPLICATION	844348	OH	7,142.00	0.00	7,142.00
							Object 152000	Total:	7,142.00	0.00	7,142.00
							FQA 06-876-215-000-000	Total:	7,142.00	0.00	7,142.00

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GL Ledger Code: GL

Fiscal Year: 2013

FQA: 06-876-220-000-000

COP 2012A-EAST HIGH SCHOOL

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Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/27/2013	EAST APP		00628087	V87982	CENTURY FENCE COMPANY	EAST RETAINAGE APP	844348	OH	2,060.25	0.00	2,060.25
03/27/2013	EAST APP 27		00628094	V02687	HARBOR CITY MASONRY	EAST APPLICATION 27	844348	OH	33,257.40	0.00	33,257.40
Object 152000							Total:		35,317.65	0.00	35,317.65
FQA 06-876-220-000-000							Total:		35,317.65	0.00	35,317.65

FQA: 06-876-435-000-000

COP 2012A-CONGDON PARK

Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/01/2013	02050DP	EARN REG		7066		BERNDT, BETTY GRS.	840970	3	292.01	0.00	292.01
03/05/2013	JE509192			N/A..N/A		RECLASS B. BERNDT OT	841607	JE	505.93	0.00	505.93
03/15/2013	02060DP	EARN REG		7066		BERNDT, BETTY GRS.	842548	3	179.30	0.00	179.30
Object 118501							Total:		977.24	0.00	977.24

Object: 121000 FICA/MEDICARE

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/01/2013	02050DP	CONT REG		N/A..N/A		COP 2012A-CONGDN	840970	2	19.53	0.00	19.53
03/05/2013	JE509192			N/A..N/A		RECLASS B. BERNDT OT	841607	JE	8.35	0.00	8.35
03/15/2013	02060DP	CONT REG		N/A..N/A		COP 2012A-CONGDN	842548	2	11.80	0.00	11.80
Object 121000							Total:		39.68	0.00	39.68

Object: 121400 PERA

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/01/2013	02050DP	CONT REG		N/A..N/A		COP 2012A-CONGDN	840970	2	21.17	0.00	21.17
03/15/2013	02060DP	CONT REG		N/A..N/A		COP 2012A-CONGDN	842548	2	13.00	0.00	13.00
Object 121400							Total:		34.17	0.00	34.17

Object: 127000 WORKERS COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/01/2013	02050DP	CONT REG		N/A..N/A		COP 2012A-CONGDN	840970	2	1.17	0.00	1.17
03/15/2013	02060DP	CONT REG		N/A..N/A		COP 2012A-CONGDN	842548	2	0.72	0.00	0.72
Object 127000							Total:		1.89	0.00	1.89

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
 Fiscal Year: 2013
 Object: 128000

UNEMPLOYMENT COMPENSATION

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Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
03/01/2013	02050DP	CONT REG		N/A..N/A		COP 2012A-CONGDN	840970	2	2.04	0.00	2.04	
03/15/2013	02060DP	CONT REG		N/A..N/A		COP 2012A-CONGDN	842548	2	1.25	0.00	1.25	
Object 128000									Total:	3.29	0.00	3.29

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	0.00	1,360.58	-1,360.58	
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	1,360.58	0.00	1,360.58	
03/14/2013	2/27/13 MN		00627896	V44024	MN POWER AND LIGHT CO	BUILDING ACQUISITION/CONSTRUCT	842751	OH	467.18	0.00	467.18	
03/18/2013	2/2-3/1/13 001		00627937	V92344	WATER AND GAS DEPT	BUILDING ACQUISITION/CONSTRUCT	843095	OH	788.01	0.00	788.01	
03/27/2013	CGDN APP 2		00628086	V107056	CARCIOFINI COMPANY INC	CONGDON APPLICATION 2	844348	OH	592.23	0.00	592.23	
03/27/2013	CGDN KA		00628096	V87763	JOHNSON CONTROLS INC	CONGDON KRAUS 2/13	844348	OH	10,497.08	0.00	10,497.08	
03/27/2013	CGDN APP 7		00628095	V107973	HECIMOVICH MECH CONT	CONGDON APPLICATION 7	844348	OH	6,687.48	0.00	6,687.48	
03/27/2013	CGDN APP 7		00628094	V02687	HARBOR CITY MASONRY	CONGDON APPLICATION 7	844348	OH	3,782.15	0.00	3,782.15	
03/27/2013	CGDN APP 6		00628080	V105879	BELKNAP ELECTRIC	CONGDON APPLICATION 6	844348	OH	20,021.16	0.00	20,021.16	
03/27/2013	CGDN APP 5		00628090	V108048	CUSTOM DRYWALL INC	CONGDON APPLICATION 5	844348	OH	16,025.83	0.00	16,025.83	
03/27/2013	CGDN APP 3		00628103	V62693	NORTHLAND CONSTRUCTORS INC	CONGDON APPLICATION 3	844348	OH	27,695.40	0.00	27,695.40	
03/27/2013	CGDN APP 3		00628081	V108046	BEN'S STRUCTURAL	CONGDON APPLICATION 3	844348	OH	11,787.00	0.00	11,787.00	
03/27/2013	CGDN APP 3		00628081	V108046	BEN'S STRUCTURAL	CONGDON APPLICATION 3	844348	OH	2,943.57	0.00	2,943.57	
03/27/2013	CGDN APP 2		00628114	V107122	TWIN CITY ACOUSTICS INC	CONGDON APPLICATION 2	844348	OH	1,054.83	0.00	1,054.83	
03/27/2013	PGM MGMT		00628096	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 56	844348	OH	2,004.50	0.00	2,004.50	
03/27/2013	CGDN APP 1		00628105	V108140	PRINDLE PAINTING INC	CONGDON APPLICATION 1	844348	OH	6,270.00	0.00	6,270.00	
03/27/2013	CGDN 2/13		00628098	V105888	KRAUS-ANDERSON	FEB 13 REIMBURSABLES	844348	OH	3,639.96	0.00	3,639.96	
03/27/2013	CGDN 10 APP		00628099	V00917	LIPE BROS CONST INC	CONGDON BP2 10 APPLICATION 3	844348	OH	6,739.06	0.00	6,739.06	
03/27/2013	CGDN 09 APP		00628099	V00917	LIPE BROS CONST INC	CONGDON BP2 09 APPLICATION 7	844348	OH	290.70	0.00	290.70	
03/27/2013	631		00628097	V106763	KELLEHER CONSTRUCTION	CONGDON APPLICATION 8	844348	OH	6,960.17	0.00	6,960.17	
03/27/2013	PGM MGMT		00628096	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 56	844348	OH	749.50	0.00	749.50	
03/27/2013	CGDN PROF		00628096	V87763	JOHNSON CONTROLS INC	CONGDON PROF FEE APP 26	844348	OH	12,560.25	0.00	12,560.25	
Object 152000									Total:	142,916.64	1,360.58	141,556.06
FQA 06-876-435-000-000									Total:	143,972.91	1,360.58	142,612.33

FQA: 06-876-470-000-000 COP 2012A-MEYERS WILKINS

Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/01/2013	02050DP	EARN REG		7066		BERNDT, BETTY GRS.	840970	3	292.01	0.00	292.01

User: PLBLAL PEGGY L BLALOCK
 Report: GLTRNS_DISD_parts_daGL Transactions Detail

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03/15/2013	02060DP	EARN REG	7066		BERNDT, BETTY	GRS.	842548	3	179.30	0.00	179.30
Object 118501							Total:		471.31	0.00	471.31

Object: 121000 FICA/MEDICARE

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/01/2013	02050DP	CONT REG		N/A..N/A		COP 2012A-MEYR W	840970	2	19.52	0.00	19.52
03/15/2013	02060DP	CONT REG		N/A..N/A		COP 2012A-MEYR W	842548	2	11.81	0.00	11.81
Object 121000							Total:		31.33	0.00	31.33

Object: 121400 PERA

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/01/2013	02050DP	CONT REG		N/A..N/A		COP 2012A-MEYR W	840970	2	21.17	0.00	21.17
03/15/2013	02060DP	CONT REG		N/A..N/A		COP 2012A-MEYR W	842548	2	13.00	0.00	13.00
Object 121400							Total:		34.17	0.00	34.17

Object: 127000 WORKERS COMPENSATION

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/01/2013	02050DP	CONT REG		N/A..N/A		COP 2012A-MEYR W	840970	2	1.17	0.00	1.17
03/15/2013	02060DP	CONT REG		N/A..N/A		COP 2012A-MEYR W	842548	2	0.72	0.00	0.72
Object 127000							Total:		1.89	0.00	1.89

Object: 128000 UNEMPLOYMENT COMPENSATION

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/01/2013	02050DP	CONT REG		N/A..N/A		COP 2012A-MEYR W	840970	2	2.05	0.00	2.05
03/15/2013	02060DP	CONT REG		N/A..N/A		COP 2012A-MEYR W	842548	2	1.26	0.00	1.26
Object 128000							Total:		3.31	0.00	3.31

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	1,476.72	0.00	1,476.72
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	640.00	0.00	640.00
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	0.00	640.00	-640.00
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	0.00	1,476.72	-1,476.72
03/14/2013	2/27/13 MN		00627896	V44024	MN POWER AND LIGHT CO	BUILDING ACQUISITION/CONSTRUCT	842751	OH	512.73	0.00	512.73
03/18/2013	2/2-3/1/13 001		00627937	V92344	WATER AND GAS DEPT	BUILDING ACQUISITION/CONSTRUCT	843095	OH	2,878.14	0.00	2,878.14
03/20/2013	0067213-IN		00628048	V92769	TWIN PORTS TESTING	BUILDING ACQUISITION/CONSTRUCT	843572	OH	326.40	0.00	326.40
03/27/2013	MWE APP 5		00628111	V61015	SUPERIOR GLASS INC	MYERS-WILKINS APP 5	844348	OH	5,222.50	0.00	5,222.50
03/27/2013	PGM MGMT		00628096	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 56	844348	OH	753.80	0.00	753.80
03/27/2013	MWE BOSS		00628096	V87763	JOHNSON CONTROLS INC	MYERS-WILKINS BOSS 2/13	844348	OH	11,572.57	0.00	11,572.57

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03/27/2013	MWE APP 8	00628108	V105887	SHANNON'S INC	MYERS-WILKINS APP 8	844348	OH	9,415.10	0.00	9,415.10	
03/27/2013	MWE APP 8	00628080	V105879	BELKNAP ELECTRIC	MYERS-WILKINS APP 8	844348	OH	34,793.75	0.00	34,793.75	
03/27/2013	MWE APP 6	00628112	V106468	THELEN HEATING & ROOFING INC	MYERS-WILKINS APP 6	844348	OH	10,440.50	0.00	10,440.50	
03/27/2013	MWE APP 6	00628079	V105889	BEDROCK-FLINT INC	MYERS-WILKINS APP 6	844348	OH	61,655.00	0.00	61,655.00	
03/27/2013	MWE APP 6	00628076	V37181	A W KUETTEL AND SONS INC	MYERS-WILKINS APP 6	844348	OH	9,422.86	0.00	9,422.86	
03/27/2013	MWE APP 5	00628088	V108047	CROSSROAD CONSTRUCTION INC	MYERS-WILKINS APP 5	844348	OH	371.14	0.00	371.14	
03/27/2013	MWE APP 3	00628110	V106597	STEINBRECHER PAINTING INC	MYERS-WILKINS APP 3	844348	OH	8,122.50	0.00	8,122.50	
03/27/2013	MWE APP 2	00628114	V107122	TWIN CITY ACOUSTICS INC	MYERS-WILKINS APP 2	844348	OH	6,258.63	0.00	6,258.63	
03/27/2013	MWE APP 1	00628085	V108139	BUILDING MATERIAL SUPPLY INC	MYERS-WILKINS APP 1	844348	OH	5,509.62	0.00	5,509.62	
03/27/2013	MWE 2/13	00628083	V107094	BOSSARDT CORPORATION	FEB 13 REIMBURSABLES	844348	OH	3,336.89	0.00	3,336.89	
03/27/2013	GRNT PROF	00628096	V87763	JOHNSON CONTROLS INC	GRANT PROF FEE 24	844348	OH	25,492.80	0.00	25,492.80	
03/27/2013	CGDN ARCH	00628096	V87763	JOHNSON CONTROLS INC	CGDN JIT NOV 2012	844348	OH	247.50	0.00	247.50	
03/27/2013	622	00628097	V106763	KELLEHER CONSTRUCTION	MYERS-WILKINS APP 7	844348	OH	2,194.50	0.00	2,194.50	
03/27/2013	120230-8	00628116	V102745	VEIT AND COMPANY INC	MYERS-WILKINS APP 8	844348	OH	1,649.58	0.00	1,649.58	
03/27/2013	12-230-7	00628106	V106831	RTL CONSTRUCTION	MYERS-WILKINS APP 11	844348	OH	901.45	0.00	901.45	
Object 152000								Total:	203,194.68	2,116.72	201,077.96
FQA 06-876-470-000-000								Total:	203,736.69	2,116.72	201,619.97

FQA: 06-877-435-000-000 GEN FUND SAVINGS-CONGDON PK

Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/29/2013	02070DP	EARN REG		7066		BERNDT, BETTY GRS.	844295	3	134.68	0.00	134.68
Object 118501								Total:	134.68	0.00	134.68

Object: 121000 FICA/MEDICARE

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/29/2013	02070DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	844295	2	10.30	0.00	10.30
Object 121000								Total:	10.30	0.00	10.30

Object: 121400 PERA

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/29/2013	02070DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	844295	2	9.76	0.00	9.76
Object 121400								Total:	9.76	0.00	9.76

Object: 127000 WORKERS COMPENSATION

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/29/2013	02070DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	844295	2	0.54	0.00	0.54

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Object 127000 Total: 0.54 0.00 0.54

Object: 128000 UNEMPLOYMENT COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/29/2013	02070DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	844295	2	0.94	0.00	0.94
							Object 128000	Total:	0.94	0.00	0.94

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	62,625.00	0.00	62,625.00
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	1,503.84	0.00	1,503.84
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	0.00	1,360.59	-1,360.59
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	1,360.59	0.00	1,360.59
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	0.00	62,625.00	-62,625.00
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	0.00	1,503.84	-1,503.84
03/14/2013	2/27/13 MN		00627896	V44024	MN POWER AND LIGHT CO	BUILDING ACQUISITION/CONSTRUCT	842751	OH	467.19	0.00	467.19
03/18/2013	2/2-3/1/13 001		00627937	V92344	WATER AND GAS DEPT	BUILDING ACQUISITION/CONSTRUCT	843095	OH	788.01	0.00	788.01
03/27/2013	631		00628097	V106763	KELLEHER CONSTRUCTION	CONGDON APPLICATION 8	844348	OH	4,176.11	0.00	4,176.11
03/27/2013	CGDN 09 APP		00628099	V00917	LIPE BROS CONST INC	CONGDON BP2 09 APPLICATION 7	844348	OH	581.40	0.00	581.40
03/27/2013	PGM MGMT		00628096	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 56	844348	OH	1,950.71	0.00	1,950.71
03/27/2013	CGDN 10 APP		00628099	V00917	LIPE BROS CONST INC	CONGDON BP2 10 APPLICATION 3	844348	OH	6,739.06	0.00	6,739.06
03/27/2013	CGDN 2/13		00628098	V105888	KRAUS-ANDERSON	FEB 13 REIMBURSABLES	844348	OH	3,639.96	0.00	3,639.96
03/27/2013	CGDN APP 2		00628086	V107056	CARCIOFINI COMPANY INC	CONGDON APPLICATION 2	844348	OH	2,368.92	0.00	2,368.92
03/27/2013	CGDN APP 3		00628081	V108046	BEN'S STRUCTURAL	CONGDON APPLICATION 3	844348	OH	1,962.38	0.00	1,962.38
03/27/2013	CGDN APP 3		00628081	V108046	BEN'S STRUCTURAL	CONGDON APPLICATION 3	844348	OH	41,254.50	0.00	41,254.50
03/27/2013	CGDN APP 5		00628090	V108048	CUSTOM DRYWALL INC	CONGDON APPLICATION 5	844348	OH	10,683.89	0.00	10,683.89
03/27/2013	CGDN APP 6		00628080	V105879	BELKNAP ELECTRIC	CONGDON APPLICATION 6	844348	OH	150,158.66	0.00	150,158.66
03/27/2013	CGDN APP 7		00628094	V02687	HARBOR CITY MASONRY	CONGDON APPLICATION 7	844348	OH	2,675.28	0.00	2,675.28
03/27/2013	CGDN APP 7		00628095	V107973	HECIMOVICH MECH CONT	CONGDON APPLICATION 7	844348	OH	53,499.82	0.00	53,499.82
03/27/2013	CGDN KA		00628096	V87763	JOHNSON CONTROLS INC	CONGDON KRAUS 2/13	844348	OH	10,497.08	0.00	10,497.08
03/27/2013	CGDN PROF		00628096	V87763	JOHNSON CONTROLS INC	CONGDON PROF FEE APP 26	844348	OH	12,560.25	0.00	12,560.25
03/27/2013	PGM MGMT		00628096	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 56	844348	OH	749.50	0.00	749.50
							Object 152000	Total:	370,242.15	65,489.43	304,752.72
							FQA 06-877-435-000-000	Total:	370,398.37	65,489.43	304,908.94

FQA: 06-877-470-000-000

GEN FD SAVINGS-MEYERS WILKINS

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GL Ledger Code: GL
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 Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/29/2013	02070DP	EARN REG		7066		BERNDT, BETTY GRS.	844295	3	134.68	0.00	134.68
							Object 118501	Total:	134.68	0.00	134.68

Object: 121000 FICA/MEDICARE

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/29/2013	02070DP	CONT REG		N/A..N/A		GF SAVING-MEYERS	844295	2	10.30	0.00	10.30
							Object 121000	Total:	10.30	0.00	10.30

Object: 121400 PERA

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/29/2013	02070DP	CONT REG		N/A..N/A		GF SAVING-MEYERS	844295	2	9.76	0.00	9.76
							Object 121400	Total:	9.76	0.00	9.76

Object: 127000 WORKERS COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/29/2013	02070DP	CONT REG		N/A..N/A		GF SAVING-MEYERS	844295	2	0.54	0.00	0.54
							Object 127000	Total:	0.54	0.00	0.54

Object: 128000 UNEMPLOYMENT COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/29/2013	02070DP	CONT REG		N/A..N/A		GF SAVING-MEYERS	844295	2	0.94	0.00	0.94
							Object 128000	Total:	0.94	0.00	0.94

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	1,503.84	0.00	1,503.84
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	69,535.00	0.00	69,535.00
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	738.36	0.00	738.36
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	0.00	738.36	-738.36
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	0.00	69,535.00	-69,535.00
03/05/2013	JE509192			N/A..N/A		CORRECT PL OBJECT	841607	JE	0.00	1,503.84	-1,503.84
03/14/2013	2/27/13 MN		00627896	V44024	MN POWER AND LIGHT CO	BUILDING ACQUISITION/CONSTRUCT	842751	OH	256.37	0.00	256.37
03/18/2013	2/2-3/1/13 001		00627937	V92344	WATER AND GAS DEPT	BUILDING ACQUISITION/CONSTRUCT	843095	OH	1,439.08	0.00	1,439.08
03/27/2013	120230-8		00628116	V102745	VEIT AND COMPANY INC	MYERS-WILKINS APP 8	844348	OH	1,924.51	0.00	1,924.51
03/27/2013	622		00628097	V106763	KELLEHER CONSTRUCTION	MYERS-WILKINS APP 7	844348	OH	4,389.00	0.00	4,389.00
03/27/2013	12-230-7		00628106	V106831	RTL CONSTRUCTION	MYERS-WILKINS APP 11	844348	OH	600.97	0.00	600.97

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03/27/2013	CGDN ARCH	00628096 V87763	JOHNSON CONTROLS INC	CGDN JIT NOV 2012	844348	OH	247.50	0.00	247.50
03/27/2013	PGM MGMT	00628096 V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 56	844348	OH	1,507.60	0.00	1,507.60
03/27/2013	GRNT PROF	00628096 V87763	JOHNSON CONTROLS INC	GRANT PROF FEE 24	844348	OH	12,746.40	0.00	12,746.40
03/27/2013	MWE 2/13	00628083 V107094	BOSSARDT CORPORATION	FEB 13 REIMBURSABLES	844348	OH	1,668.45	0.00	1,668.45
03/27/2013	MWE APP 1	00628085 V108139	BUILDING MATERIAL SUPPLY INC	MYERS-WILKINS APP 1	844348	OH	7,731.48	0.00	7,731.48
03/27/2013	MWE APP 2	00628114 V107122	TWIN CITY ACOUSTICS INC	MYERS-WILKINS APP 2	844348	OH	2,945.70	0.00	2,945.70
03/27/2013	MWE APP 3	00628110 V106597	STEINBRECHER PAINTING INC	MYERS-WILKINS APP 3	844348	OH	8,122.50	0.00	8,122.50
03/27/2013	MWE APP 5	00628088 V108047	CROSSROAD CONSTRUCTION INC	MYERS-WILKINS APP 5	844348	OH	323.16	0.00	323.16
03/27/2013	MWE APP 5	00628111 V61015	SUPERIOR GLASS INC	MYERS-WILKINS APP 5	844348	OH	1,278.17	0.00	1,278.17
03/27/2013	MWE APP 6	00628076 V37181	A W KUETTEL AND SONS INC	MYERS-WILKINS APP 6	844348	OH	14,134.29	0.00	14,134.29
03/27/2013	MWE APP 6	00628079 V105889	BEDROCK-FLINT INC	MYERS-WILKINS APP 6	844348	OH	30,827.50	0.00	30,827.50
03/27/2013	MWE APP 6	00628112 V106468	THELEN HEATING & ROOFING INC	MYERS-WILKINS APP 6	844348	OH	7,733.95	0.00	7,733.95
03/27/2013	MWE APP 8	00628080 V105879	BELKNAP ELECTRIC	MYERS-WILKINS APP 8	844348	OH	76,546.25	0.00	76,546.25
03/27/2013	MWE APP 8	00628108 V105887	SHANNON'S INC	MYERS-WILKINS APP 8	844348	OH	17,231.71	0.00	17,231.71
03/27/2013	MWE BOSS	00628096 V87763	JOHNSON CONTROLS INC	MYERS-WILKINS BOSS 2/13	844348	OH	5,786.29	0.00	5,786.29
				Object 152000	Total:		269,218.08	71,777.20	197,440.88
				FQA 06-877-470-000-000	Total:		269,374.30	71,777.20	197,597.10
					Grand Total:		<u>2,895,065.40</u>	<u>149,725.93</u>	<u>2,745,339.47</u>

Long-Range Facilities Plan Status Report
Provided by Johnson Controls, Inc.
May 3, 2013

Project Construction

- Myers-Wilkins Elementary – Exterior brick masonry is substantially completed, and will be finished by June 1st. Floor preparations for terrazzo have started. The Kitchen cooler and freezer have been installed. All Kitchen equipment is now being fabricated. Gymnasium walls will be painted starting by May 15th. The Gym wood floor is scheduled to start May 27th. Bossardt is working with contractors to accelerate sitework as soon as spring arrives. Project will be completed August, 2013.

- Congdon Elementary – Exterior brick and limestone masonry will be completed by June 1st. Kraus-Anderson is working with contractors to accelerate sitework as soon as spring arrives. The Kitchen cooler and freezer are installed. All Kitchen equipment is now being fabricated. Third and Second Floor finishes are substantially completed. The Gym wood floor is scheduled to start in early-June. Project will be completed August, 2013.



FACILITIES MANAGEMENT

Independent School District No. 709

Located at 730 E. Central Entrance

Mailing Address: 215 North 1st Avenue East
Duluth, Minnesota 55802

Construction Management (218) 336-8907

Maintenance (218) 336-8906

Operations (218) 336-8905

Fax (218) 336-8909

Memorandum

To: School Board Members

From: Kerry M. Leider

Date: April 30, 2013

Re: Long-range Facilities Plan Change Order Approval Information

Pursuant to School Board Resolution #B-8-08-2565, the following Change Orders pertaining to the Long-range Facilities Plan were signed by Bill Hanson during the month of April:

Congdon Park Elementary School

Congdon Park ES LRFP – Masonry

Change Order #7, Bid 1223, BP #2 (WS #5) – Harbor City Masonry, Inc

Change Order increase to patch existing holes and cracks in existing concrete block wall for painting at corridor 132 and room 129A and 131

Add: \$2,842.00

Congdon Park ES LRFP – Mechanical

Change Order #7, Bid 1223, BP #2 (WS #29) – Bob Hecimovich Mechanical Contracting, Inc

Change Order increase for boiler and water heater venting

Add: \$740.00

Congdon Park ES LRFP – Mechanical

Change Order #8, Bid 1223, BP #2 (WS #29) – Bob Hecimovich Mechanical Contracting, Inc

Change Order increase to provide a boiler and water heater intake shroud to prevent matter from being inserted into the openings

Add: \$492.00

Congdon Park ES LRFP – Electrical

Change Order #5, Bid 1223, BP #2 (WS #30) – Belknap Electric, Inc

Change Order increase to relocate the lighting control panel due to existing conditions and electrical code requirements

Add: \$384.00

Congdon Park ES LRF – Electrical

Change Order #6, Bid 1223, BP #2 (WS #30) – Belknap Electric, Inc
Change Order increase for electrical modifications to provide separate lighting in the teacher’s lounge/restroom

Add: \$331.00

Congdon Park ES LRF – Carpentry

Change Order #3, Bid 1224, BP #3 (WS #10) – Lipe Brothers Construction, Inc
Change Order increase to remove the existing kitchen precast topping and provide new to align with the existing floor elevations; add 378 sf of Nomad entrance mat; and credit for 108E and 112B door and hardware installation

Add: \$1,619.00

Congdon Park ES LRF – Tile and Terrazzo

Change Order #1, Bid 1224, BP #3 (WS #16) – Grazzini Brothers and Company
Change Order increase for main entrance flooring revisions so top surfaces align

Add: \$2,591.00

Congdon Park ES LRF – Carpet/Resilient Flooring

Change Order #1, Bid 1224, BP #3 (WS #19) – Northland Flooring and Design, LLC
Change Order increase to supply and install carpet on the ramp and immediate landing at the main entrance

Add: \$1,625.00

Congdon Park ES LRF – Painting

Change Order #2, Bid 1224, BP #3 (WS #20) – Northland Flooring and Design, LLC
Change Order decrease to credit for not painting doors 108E and 112B

Deduct: \$150.00

All Change Orders for Congdon Park Elementary School as listed above reflect a total increase of \$10,474.00.

Myers-Wilkins (Grant) Elementary School

Myers-Wilkins ES LRF – Acoustical Ceilings/Panels

Change Order #2, Bid 1215, BP #1, (Contract #0950) – Twin City Acoustics, Inc
Change Order increase to provide bent metal soffit at vestibule 100 to conceal roof drain piping

Add: \$249.00

Myers-Wilkins ES LRF – Fire Protection

Change Order #4, Bid 1215, BP #1, (Contract #2100) – A.W. Kuettel & Sons, Inc

Change Order increase to relocate three fire protection stand pipe valve assemblies at first floor, stair C
due to interference with stairway door operation 89

Add: \$436.00

All Change Orders for Myers-Wilkins Elementary School as listed above reflect a total increase of \$685.00.

All project Change Orders listed on this report are available for review by School Board members upon request. If you wish to have copies of this information, please contact the Facilities Management Office.



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Memorandum

To: School Board Members

From: Kerry M. Leider

Date: April 30, 2013

Re: Long-range Facilities Plan Construction or Professional Service Contracts

Pursuant to School Board Resolution #B-8-09-2660 the following Professional Service contracts pertaining to the Long-range Facilities Plan were signed by Bill Hanson during the month of April:

<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
Lipe Brothers Construction, Inc.	\$13,960.00	Furnish/Install an Exterior Dock Lift at Congdon Park Elementary School
Test and Balance Associates, Inc.	\$35,250.00	Testing and Balancing at Myers-Wilkins School

The contract listed above is available for review by School Board members upon request. If you wish to have copies of this information, please contact the Facilities Management Office.