

Human Resources Committee Meeting

Duluth Public Schools, ISD 709

Agenda

Monday, April 16, 2012

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

4:15 PM

- | | |
|--|----------|
| 1. Staffing Report Action Items | 2 |
| 2. Other Action Items | |
| A. *Placeholder - Approval of Food Service Employees Collective Bargaining Agreement - Effective July 1, 2011 - June 30, 2013 - Resolution #HR-4-12-2988 | 4 |
| B. *Placeholder - Approval of Paraprofessionals Collective Bargaining Agreement - Effective July 1, 2011 - June 30, 2013 - Resolution #HR-4-12-2989 | 5 |
| 3. Informational Items | |
| A. <i>There are no Informational Items at this time.</i> | |
| 4. Future Items | |
| A. <i>There are no HR Future Items at this time.</i> | |

HUMAN RESOURCES ACTION ITEMS FOR: 4/24/2012

| <u>CERT COCURRICULAR</u> | <u>POSITION/LOCATION/EFFECTIVE DATE/STIPEND</u> | <u>EFFECTIVE DATES</u> |
|---------------------------------|--|-------------------------------|
| GALLAGHER, GINA | .5 ACADEMIC CLUB/BOOK CLUB/DENFELD, 11/12, \$445.00 | |
| HEIM, DONNA | .5 HEAD GR 7 GIRLS BASKETBALL/WOODLAND, 11/12, \$625.00 | |
| KERR, MICHAEL | .6 GR 9 ASST BOYS BASKETBALL/DENFELD, 11/12, \$1495.20 | |
| LENT, BRYAN | .6 ASST BOYS HOCKEY/DENFELD, 11/12, \$1911.60, CHANGE IN FTE | |
| MRKONJICH, TINA | .1 HEAD APLINE SKI/DENFELD, 11/12, \$304.70, CHANGE IN FTE | |
| REGNIER, CORY | ACADEMIC CLUB/DRAMA CLUB/DENFELD, 11/12, \$890.00 | |
| TOMASSONI, RONNIE | .1 ASST BOYS HOCKEY/DENFELD, 11/12, \$318.60, CHANGE IN FTE | |
| ZAUHAR, JEFF | .9 HEAD ALPINE SKI/DENFELD, 11/12, \$2742.30, CHANGE IN FTE | |
| Total: 8 | | |

| <u>CERT LEAVES</u> | <u>POSITION/LOCATION/LEAVE TYPE</u> | <u>EFFECTIVE DATES</u> |
|---------------------------|---|-------------------------------|
| BUJOLD, LANCE | SCIENCE/DENFELD, MID-CAREER, W/O PAY, CHANGE IN DATES | 07/01/10 05/31/12 |
| MONSON, DONALD | GR 5/NETTLETON, MID-CAREER, W/O PAY | 09/03/12 06/07/15 |
| PALM, KRISTEN | GR 4/LOWELL, .5 JOBSHARE, W/O PAY | 09/03/12 06/07/13 |
| REUL-MONSON, SARA | KDGN/NETTLETON, MID-CAREER, W/O PAY | 09/03/12 06/07/15 |
| Total: 4 | | |

| <u>CERT RESIGNATION</u> | <u>POSITION/LOCATION</u> | <u>EFFECTIVE DATES</u> |
|--------------------------------|---------------------------------|-------------------------------|
| CHAPLIN, LESLIE | SOCIAL WORKER/DW | 04/20/12 |
| Total: 1 | | |

| <u>CERT RETIREMENT</u> | <u>POSITION/LOCATION</u> | <u>EFFECTIVE DATES</u> |
|-------------------------------|---------------------------------|-------------------------------|
| BUJOLD, LANCE | SCIENCE/DENFELD | 06/01/12 |
| DAHLQUIST, RODNEY | SCIENCE/EAST | 06/08/12 |
| DONOVAN, MARGARET | HEADSTART/NETTLETON | 06/08/12 |
| ELLINGSON, BARBARA | SCIENCE/DENFELD | 06/08/12 |
| FENA, URSALYN | SOCIAL WORKER/DW | 06/15/12 |
| GILL, DEBORAH | GR 3/LESTER | 06/08/12 |
| HALLBACK, JEFF | SPECIAL ED/EAST | 06/08/12 |
| JANSON, SUSAN | SPECIAL ED/DENFELD | 06/08/12 |
| JOHN, MARY | KDGN/CONGDON | 06/08/12 |
| MALM, DIANE | HEADSTART/NETTLETON | 06/08/12 |
| MOELLER, NADINE | PHY-ED/WOODLAND | 06/08/12 |
| PIERRE, JAMES | SOCIAL WORKER/DW | 06/15/12 |
| SAICE, PEGGY | MEDIA SPECIALIST/MACARTHUR | 06/08/12 |
| THORNTON, JUDITH | DATA COACH/MATH/EAST | 08/01/12 |
| WEBER, FRANCES | GR 5/STOWE | 06/08/12 |
| Total: 15 | | |

| <u>NONCERT APPOINTMENT</u> | <u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u> | <u>EFFECTIVE DATES</u> |
|-----------------------------------|--|-------------------------------|
| CARTER III, DAVID | INTEGRATION SPECIALIST/DW, 40/41/WKS, \$37,386.00/YR | 04/02/12 |
| KARREN, COREY | BLDG SYS TECH COORD/FACILITIES, 40/52/WKS, \$1020/WK, BRD APPR 3/15/11 | 03/19/12 |
| Total: 2 | | |

| <u>NONCERT EXTENSION</u> | <u>POSITION/LOCATION/LENGTH</u> | <u>EFFECTIVE DATES</u> |
|---------------------------------|---|-------------------------------|
| TARNOWSKI, NORLIZA | CULTURAL ASIAN PARA/LOWELL, NOT TO EXCEED 96 HRS, AND 8/13/12-8/30/12 | 06/11/12 06/28/12 |
| Total: 1 | | |

| <u>NONCERT LEAVES</u> | <u>POSITION/LOCATION/TYPER OF LEAVE</u> | <u>EFFECTIVE DATES</u> |
|------------------------------|--|-------------------------------|
| BORRELL, CLARA | SPECIAL ED RN/PARA/NETTLETON, "A" MEDICAL, W/O PAY | 02/27/12 03/01/12 |
| CONNOR, JOANNE | SPECIAL ED BW PARA/LOWELL, "A" PERSONAL, W/O PAY | 03/29/12 04/06/12 |
| KVAM, TYLER | SPECIAL ED BW PARA/DENFELD, "A" PERSONAL, W/O PAY | 03/14/12 03/23/12 |
| LAURVICK, SANDRA | SPECIAL ED RN/PARA/DW, "A" PERSONAL, W/O PAY | 03/26/12 04/06/12 |
| MURRAY, MICHAEL | SCHOOL CUSTODIAN/EAST, "A" MEDICAL, W/O PAY, TO BE DETERMINED | 03/12/12 |
| RANDA, JON | SCHOOL CUSTODIAN II/EAST, "A" MEDICAL W/O PAY, CHANGE IN DATES | 01/18/12 01/20/12 |
| RANDA, JON | SCHOOL CUSTODIAN II/EAST, ADMIN LEAVE WITH PAY | 01/23/12 01/27/12 |
| ROUSE, LAURIE | SCHOOL BUS DRIVER II/TRANSP, "A" MEDICAL W/O PAY | 02/28/12 03/30/12 |
| Total: 8 | | |

| <u>NONCERT PERM DECREASE</u> | <u>POSITION/LOCATION/CONDITION</u> | <u>EFFECTIVE DATES</u> |
|-------------------------------------|--|-------------------------------|
| COYLE, SANDRA | OFFICE SUP SENIOR/HOCHS/TECHNOLOGY, 1.0 TO .75 | 04/02/12 |
| Total: 1 | | |

| <u>NONCERT PERM INCREASE</u> | <u>POSITION/LOCATION/CONDITION</u> | <u>EFFECTIVE DATES</u> |
|-------------------------------------|--|-------------------------------|
| OREILLY, CATHERINE | OFFICE SUP SPEC/HOCHS/TECHNOLOGY, 46 TO 52 WKS | 03/22/12 |
| Total: 1 | | |

NONCERT RESIGNATION

MCDONALD, DENNIS
Total: 1

POSITION/LOCATION

ENGINEER 4/DENFELD

EFFECTIVE DATES

05/04/12

NONCERT RETIREMENT

ROSSETTI, PATRICIA
Total: 1

POSITION/LOCATION

OFFICE SUP INTERMEDIATE/HOCHS/PURCHASING

EFFECTIVE DATES

05/31/12

NONCERT TEMP INCREASE

BEDARD, THERESE
COYLE, SANDRA
GEISLER, SUSAN
JOHNSON, KATHIE
SAYERS, JOYCE
Total: 5

POSITION/LOCATION/CONDITION

SPECIAL ED BW PARA/PIEDMONT, .78125 TO .8125
OFFICE SUPP SPEC/SENIOR/HOCHS/EQUITY, .75 TO 1.0
SATELLITE MGR II/STOWE, .53125 TO .78125
SATELLITE MGR I/EAST, .875 TO .9375
INDIAN YOUTH ADVOCATE/DW, .625 TO .75

EFFECTIVE DATES

03/07/12 06/07/12
03/05/12 04/27/12
03/05/12 06/07/12
03/05/12 06/07/12
03/05/12 06/08/12

RESOLUTION

Food Service Employees

RESOLVED, By the School Board of Independent School District #709, St. Louis County, Minnesota, that the Collective Bargaining Agreement between Independent School District #709 and the Food Service Employees, a summary of which is in the hands of all School Board members, be approved and adopted for the period July 1, 2011 to June 30, 2013, inclusive, and that the Chairperson and Clerk of the School Board be hereby authorized to execute said Agreement on behalf of the School District.

****Placeholder***

RESOLUTION

Paraprofessionals

RESOLVED, By the School Board of Independent School District #709, St. Louis County, Minnesota, that the Collective Bargaining Agreement between Independent School District #709 and the Paraprofessionals, a summary of which is in the hands of all School Board members, be approved and adopted for the period July 1, 2011 to June 30, 2013, inclusive, and that the Chairperson and Clerk of the School Board be hereby authorized to execute said Agreement on behalf of the School District.

****Placeholder***