Agenda of Board Budget Workshop

The Board of Trustees
Mineral Wells Independent School District

A Board Budget Workshop of the Board of Trustees of Mineral Wells Independent School District will be held Tuesday, August 25, 2026, beginning at 5:30 PM in the District Services Complex | Board Room.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Call to Order/Establish Quorum/Roll Call**
2. **Public Comment**

Description: *Members of the public who desire to address the board regarding an item on this agenda must* REGISTER *for public comment. Registration will be accepted anytime between the time this agenda is posted online and up to 48 hours before the beginning of the board meeting.*

3. **Action Item: Consent Agenda**
   A. Vendor List Proposal for 2026-2027 Fiscal Year 3
4. **Action Item: Discuss, Consider, and Take Any Necessary Action Regarding the 2025-2026 Final Budget Amendment** **4**

Presenter: Paul Hearn, Chief Financial Officer

5. **Public Meeting to Discuss the Proposed 2026-2027 School Budget and Tax Rate**

Presenter: Paul Hearn, Chief Financial Officer

6. **Action Item: Discuss, Consider, and Take Any Necessary Action Regarding the Adoption of the 2026-2027 School Budget** **7**

Presenter: Paul Hearn, Chief Financial Officer

7. **Action Item: Discuss, Consider, and Take Any Necessary Action Regarding the Adoption of the 2026 Tax Rate** **11**

Presenter: Paul Hearn, Chief Financial Officer

8. **Action Item: Discuss, Consider, and Take Any Necessary Action Regarding the Removal and Repair of the Existing Electrical Service to the Maintenance Shop Area of the District Service Center** **15**

Presenter: Trey Evans, Director of Maintenance

9. **<u>Public Comment</u>: The Board will Provide an Opportunity for the Public to Comment Regarding the SB 12 Certification of Compliance Prior to Board Action**

Presenter: Natalie Griffin, Assistant Superintendent

10. **<u>Action Item</u>: Discuss, Consider, and Take Any Necessary Action Regarding the SB 12 Certification of Compliance with Certain Laws Required by Texas Education Code § 39.008** **<u>22</u>**

Presenter: Natalie Griffin, Assistant Superintendent

11. **<u>Action Item</u>: Discuss, Consider, and Take Any Necessary Action Regarding the Updated 2026-2027 Teacher Appraisal Calendar and the T-TESS Appraiser List** **<u>31</u>**

Presenter: Natalie Griffin, Assistant Superintendent

12. **<u>Action Item</u>: Adjournment**

2026-2027 Vendor List

INSTRUCTIONAL SUPPLIES

ACE Educational Supplies
Ace Hardware
Airgas
Amazon
ATSI
Atwoods
B28 Marketing
Bennett's Office Supply & Equipment
Black Rock Technology Group
Booksource
Bound to Stay Bound Books
CDW-G
Cascade School Supplies
Cerebellum Corporation
Charter Textbooks
Child's Play Inc
Collaborative Classroom
Daktech Computers
Delcom
Delta Education
Demco, Inc.
Discount School Supplies
Edmentum
Floral Supply Syndicate
Follett School Solutions Inc
Frey Scientific
Frog Publications, Inc.
Graduate Sales
Harbor Freight Tools
Houghton Mifflin Company
Houghton Mifflin Company Harcourt Pub Co
Junior Library Guild
Kamico
Kaplan
Kyocera Document Ame
Lakeshore Learning Materials
LehrBook, LLC
Mark My Words LLC
Martin's Office Solutions
McGraw Hill
Music in Motion
Norton Metals
Novatech Inc
NSC Pearson Inc
Okapi
OverDrive Inc
Park Seed Wholesale Inc
Pender's Music Co.
Peppermint Pig
Perma-Bound Books
Premier
Quill Corporation
Rally
Really Good Stuff
Saddleback Educational Inc
Scholastic Inc
School Specialty
School Specialty Premier
School Specialty Triumph Learning
SHI-Government Solutions
Sirius Education Solutions
Steve Weiss Music
Sutherlands HomeBase
S"ville Services LLC
Texas Pottery Supply & Clay Co.
Textbook Warehouse
Tractor Supply
Wal-Mart Super Center
Waterford Curriculum Solutions
World Book, Inc.

LIBRARY SUPPLIES

ACE Educational Supplies
Advantage Supply - Essentials 2015
Amazon
Atwoods
Booksource
Cascade School Supplies
Charter Textbooks
Demco, Inc.
Discount School Supplies
Follett Educational Services
Gumdrop Books
Harbor Freight Tools
Junior Library Guild
Lakeshore Learning Materials
LehrBook, LLC
Music in Motion
OverDrive Inc
Peppermint Pig
Perma-Bound Books
Quill Corporation
School Specialty
Sutherlands HomeBase
Textbook Warehouse
Tractor Supply
Wal-Mart Supercenter
World Book School & Library

OFFICE SUPPLIES

ACE Educational Supplies
Amazon
ATSI
Atwoods
Bennett's Office Supply & Equipment
Cascade School Supplies
Copy Technologies Inc
Demco, Inc.
Discount School Supplies
Harbor Freight Tools
Lakeshore Learning Materials
Martin's Office Solutions
Quill Corporation
School Specialty
Sutherlands HomeBase
Tractor Supply
Wal-Mart Supercenter

ATHLETIC SUPPLIES

Advanced Healthstyles Fitness Equip.
Alert Services, Inc.
Aluminum Athletic Equipment
Amazon
Atwoods
BSN Sports (Sport Supply Group, Inc.)
Cardinal Sports
Carey's Sporting Goods, Inc.
Harbor Freight Tools
Lakeshore Learning Materials
M-F Athletic Company (MFAC, LLC)
Pro Tuff Decals
Quill Corporation
Riddell
S&S Discount Sports-Games
School Outfitters
School Specialty
Sutherlands HomeBase
Team Express
Tractor Supply
US Games
Varsity Spirit Fashions
Wal-Mart Supercenter

BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 8/25/2026

MEETING TYPE:
- [ ] Regular Meeting
- [x] Special Meeting

AGENDA ITEM TYPE:
- [x] Action Item
- [ ] Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals
- [ ] Academic Competitiveness
  - [ ] Early Literacy (HB3)
  - [ ] Early Math (HB3)
  - [ ] Other
- [ ] Career Certifications (HB3)

Operational Goals
- [ ] Promote Community/School Partnerships
- [x] Fiscal Responsibility
- [ ] Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the 2025-2026 Final Budget Amendment

RECOMMENDED ACTION: It is recommended that the 2025-2026 Final Budget Amendment be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Board Policy CE(LOCAL)

OVERVIEW:

The Board shall amend the budget when a change is made increasing or decreasing any one of the functional categories or increasing revenue object accounts and other resources.

FISCAL IMPACT: TBD

ATTACHMENTS: Handout to be provided

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL: Paul Hearn David TARKER

8.25.26 Board Cover Doc Final Budget Amendment

Final Audit Report 2026-08-21

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MINERAL WELLS INDEPENDENT SCHOOL DISTRICT

2025-2026 BUDGET

AUGUST 31, 2026

	GENERAL FUND	FOOD SERVICE FUND	DEBT SERVICE FUND	TOTAL
REVENUE:				
5700 - REVENUE FROM LOCAL SOURCES				
Property Taxes	$ 10,729,452		$ 3,008,515	$ 13,737,967
Other Local Sources	1,437,030	$ 117,953	177,438	1,732,421
TOTAL LOCAL SOURCES	12,166,482	117,953	3,185,953	15,470,388
5800 - REVENUE FROM STATE SOURCES				
Per Capita	1,390,964			1,390,964
Foundation Funds	25,470,731			25,470,731
Other State Sources	2,047,462	26,807		2,074,269
TOTAL STATE SOURCES	28,909,157	26,807		28,935,964
5900 - REVENUE FROM FEDERAL SOURCES				
Federal Sources	-	2,140,932		2,140,932
TOTAL FEDERAL SOURCES	-	2,140,932		2,140,932
OTHER SOURCES	187,899		198,946	386,845
TOTAL REVENUE	$ 41,263,538	$ 2,285,692	$ 3,384,899	$ 46,934,129
EXPENDITURES:				
Function 11 Instruction	$ 22,801,222			$ 22,801,222
Function 12 Instruction Resources & Media Service	1,749,356			1,749,356
Function 13 Curriculum & Instructional Staff Develop	270,187			270,187
Function 21 Instructional Leadership	349,928			349,928
Function 23 School Leadership	2,717,721			2,717,721
Function 31 Guidance, Counseling & Eval Services	846,694			846,694
Function 33 Health Services	458,129			458,129
Function 34 Student Transportation	1,590,739			1,590,739
Function 35 Food Service	19,519	$ 2,285,692		2,305,211
Function 36 Cocurricular/Extracurricular Activities	1,602,764			1,602,764
Function 41 General Administration	2,117,433			2,117,433
Function 51 Maintenance & Operation	5,333,441			5,333,441
Function 52 Security & Monitoring	113,634			113,634
Function 53 Data Processing Services	255,390			255,390
Function 71 Debt Service	440,623		$ 3,384,899	3,825,522
Function 81 Facilities Acquisition & Construction	48,830			48,830
Function 97 Payment to Tax Increment Fund	547,928			547,928
TOTAL EXPENDITURES AND OTHER USES	$ 41,263,538	$ 2,285,692	$ 3,384,899	$ 46,934,129

BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 8/25/2026

MEETING TYPE:
- [ ] Regular Meeting
- [x] Special Meeting

AGENDA ITEM TYPE:
- [x] Action Item
- [ ] Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals
- [x] Academic Competitiveness
  - [ ] Early Literacy (HB3)
  - [ ] Early Math (HB3)
  - [ ] Other
- [ ] Career Certifications (HB3)

Operational Goals
- [ ] Promote Community/School Partnerships
- [x] Fiscal Responsibility
- [ ] Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Action Necessary Action Regarding the Adoption of the 2026-2027 School Budget

RECOMMENDED ACTION: It is recommended that the Board approve the 2026-2027 School Budget as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Texas Education Code 44.002; Board Policy CE(LEGAL)

OVERVIEW:

A superintendent shall prepare, or cause to be prepared, a proposed budget covering all estimated revenue and proposed expenditures of a district for the following fiscal year. Education Code 44.002

FISCAL IMPACT: TBD

ATTACHMENTS: 26-27 Budget

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL: Paul Hearn David TARVER

Signature: David TARVER

Email: dtarver@mwisd.net

8.25.26 Board Cover Doc School Budget Adoption

Final Audit Report 2026-08-17

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MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
2026-2027 BUDGET
SEPTEMBER 1, 2026

		GENERAL FUND	FOOD SERVICE FUND	DEBT SERVICE FUND	TOTAL
REVENUE:					
5700 - REVENUE FROM LOCAL SOURCES					
	Property Taxes	$ 10,598,126		$ 3,039,870	$ 13,637,996
	Other Local Sources	1,058,329	$ 117,953	177,438	1,353,720
TOTAL LOCAL SOURCES		11,656,455	117,953	3,217,308	14,991,716
5800 - REVENUE FROM STATE SOURCES					
	Per Capita	1,745,758			1,745,758
	Foundation Funds	25,765,855			25,765,855
	Other State Sources	1,778,919	26,807	159,290	1,965,016
TOTAL STATE SOURCES		29,290,532	26,807	159,290	29,476,629
5900 - REVENUE FROM FEDERAL SOURCES					
	Federal Sources		2,140,932		2,140,932
TOTAL FEDERAL SOURCES			2,140,932		2,140,932
OTHER SOURCES		182,399			182,399
TOTAL REVENUE		$ 41,129,386	$ 2,285,692	$ 3,376,598	$ 46,791,676
EXPENDITURES:					
Function 11	Instruction	$ 23,646,321			$ 23,646,321
Function 12	Instruction Resources & Media Service	1,711,754			1,711,754
Function 13	Curriculum & Instructional Staff Develop	307,568			307,568
Function 21	Instructional Leadership	331,706			331,706
Function 23	School Leadership	2,587,110			2,587,110
Function 31	Guidance, Counseling & Eval Services	838,738			838,738
Function 33	Health Services	458,839			458,839
Function 34	Student Transportation	1,400,375			1,400,375
Function 35	Food Service	19,596	$ 2,285,692		2,305,288
Function 36	Cocurricular/Extracurricular Activities	1,473,699			1,473,699
Function 41	General Administration	2,072,039			2,072,039
Function 51	Maintenance & Operation	4,859,978			4,859,978
Function 52	Security & Monitoring	89,553			89,553
Function 53	Data Processing Services	233,044			233,044
Function 71	Debt Service	433,138		$ 3,376,598	3,809,736
Function 81	Facilities Acquisition & Construction	118,000			118,000
Function 97	Payment to Tax Increment Fund	547,928			547,928
TOTAL EXPENDITURES AND OTHER USES		$ 41,129,386	$ 2,285,692	$ 3,376,598	$ 46,791,676

BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 8/25/2026

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AGENDA ITEM TYPE:
- [x] Action Item
- [ ] Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals
- [ ] Academic Competitiveness
  - [ ] Early Literacy (HB3)
  - [ ] Early Math (HB3)
  - [ ] Other
- [ ] Career Certifications (HB3)

Operational Goals
- [ ] Promote Community/School Partnerships
- [x] Fiscal Responsibility
- [ ] Safe and Secure Schools

TITLE: Discuss, Consider and Take Action Necessary Regarding the Adoption of Tax Rate

RECOMMENDED ACTION: It is recommended that the Tax Rate ordinance be adopted as presented

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Texas Education Code § 44.004, CCG (LEGAL/LOCAL)

OVERVIEW:

For the current expenses of the Mineral Wells Independent School District and for the general improvement of the School District and its property, an ad valorem tax is hereby levied and ordered to be assessed and collected on all property situated within the limits of the School District and not exempt from taxation by valid laws.

For the purpose of paying interest and providing a sinking fund for the payment of bonds issued for various school purposes, including principal and interest obligations, an ad valorem tax is hereby levied and ordered to be assessed and collected on all property situated within the limits of the School District and not exempt from taxation by valid laws.

Whereas, an emergency is apparent for the immediate preservation of order and the general welfare of the School District, requiring this ordinance to become effective immediately, it shall be effective from and after the date of its passage.

FISCAL IMPACT: The tax rate ordinance will generate M&O and I&S Funding for the year

ATTACHMENTS: Ordinance

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL: Paul Hearn David TARVER

8.25.26 Board Cover Sheet Adoption of Tax Rate Ordinance

Final Audit Report 2026-08-17

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ORDINANCE

AN ORDINANCE FIXING AND LEVYING SCHOOL DISTRICT AD VALOREM TAXES FOR THE MINERAL WELLS INDEPENDENT SCHOOL DISTRICT FOR THE YEAR 2026. DIRECTING THE ASSESSMENT AND COLLECTION THEREOF AND DECLARING AN EMERGENCY.

Whereas, the Board of Trustees finds that the tax for the year 2026 hereinafter levied for current expenses of the School District and the general improvement of the School District and its property must be levied to provide the revenue requirements of the budget for the ensuing year; and

Whereas, the Board of Trustees further finds that the taxes for the year 2026 hereinafter levied therefore are necessary to pay interest and to provide the required sinking fund on outstanding bonds of the School District issued for school purposes, and on bonds proposed to be issued for such purposes during the ensuing year; Now, Therefore:

Be it Ordained by the Board of Trustees of the Mineral Wells Independent School District;

SECTION I. For the current expenses of the Mineral Wells Independent School District and for the general improvement of the School District and its property, there is hereby levied and ordered to be assessed and collected for the year 2026, on all property situated within the limits of said School District, and not exempt from taxation by valid laws, an ad valorem tax at the rate of $0.7516 on the $100.00 assessed valuation of such property.

SECTION II. For the purpose of paying interest and providing a sinking fund for the payment of each issue of bonds issued for various school purposes, including the various installments of principal falling due during the ensuing year on bonds issued for such purposes, and for the purpose of paying interest and making provision for the sinking fund on such other bonds as may be issued for various school purposes during the ensuing year, there is hereby issued and ordered to be assessed and collected for the year 2026 on all property situated within the limits of said School District, and not exempt from taxation by valid laws, an ad valorem tax at the rate of $.2120595 on the $100.00 assessed valuation of such property.

SECTION III. Whereas, an emergency is apparent for the immediate preservation of order and general welfare of the School District that requires this ordinance to become effective immediately, therefore, it shall be effective from and after the date of its passage.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THIS TAX RATE WILL RAISE MORE TAXES FOR INTEREST AND SINKING THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.0029% PERCENT AND WILL RAISE TAXES ON A $100,000 HOME BY $50.48.

PASSED: _____
AYES: _____
NOES: _____

_____
President, Board of Trustees
Mineral Wells I.S.D.

ATTEST:

_____
Secretary, Board of Trustees
Mineral Wells I.S.D.

ORDINANCE

AN ORDINANCE FIXING AND LEVYING SCHOOL DISTRICT AD VALOREM TAXES FOR THE MINERAL WELLS INDEPENDENT SCHOOL DISTRICT FOR THE YEAR 2026. DIRECTING THE ASSESSMENT AND COLLECTION THEREOF AND DECLARING AN EMERGENCY.

Whereas, the Board of Trustees finds that the tax for the year 2026 hereinafter levied for current expenses of the School District and the general improvement of the School District and its property must be levied to provide the revenue requirements of the budget for the ensuing year; and

Whereas, the Board of Trustees further finds that the taxes for the year 2026 hereinafter levied therefore are necessary to pay interest and to provide the required sinking fund on outstanding bonds of the School District issued for school purposes, and on bonds proposed to be issued for such purposes during the ensuing year; Now, Therefore:

Be it Ordained by the Board of Trustees of the Mineral Wells Independent School District;

SECTION I. For the current expenses of the Mineral Wells Independent School District and for the general improvement of the School District and its property, there is hereby levied and ordered to be assessed and collected for the year 2026, on all property situated within the limits of said School District, and not exempt from taxation by valid laws, an ad valorem tax at the rate of $0.7516 on the $100.00 assessed valuation of such property.

SECTION II. For the purpose of paying interest and providing a sinking fund for the payment of each issue of bonds issued for various school purposes, including the various installments of principal falling due during the ensuing year on bonds issued for such purposes, and for the purpose of paying interest and making provision for the sinking fund on such other bonds as may be issued for various school purposes during the ensuing year, there is hereby issued and ordered to be assessed and collected for the year 2026 on all property situated within the limits of said School District, and not exempt from taxation by valid laws, an ad valorem tax at the rate of $.2120595 on the $100.00 assessed valuation of such property.

SECTION III. Whereas, an emergency is apparent for the immediate preservation of order and general welfare of the School District that requires this ordinance to become effective immediately, therefore, it shall be effective from and after the date of its passage.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THIS TAX RATE WILL RAISE MORE TAXES FOR INTEREST AND SINKING THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.0029% PERCENT AND WILL RAISE TAXES ON A $100,000 HOME BY $50.48.

PASSED: Yes
AYES: 5
NOES: 0

Maria Jones
President, Board of Trustees
Mineral Wells I.S.D.

ATTEST:
Donna Henderson
Secretary, Board of Trustees
Mineral Wells I.S.D.

BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 8/25/26

MEETING TYPE:
- [ ] Regular Meeting
- [x] Special Meeting

AGENDA ITEM TYPE:
- [x] Action Item
- [ ] Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals
- [ ] Academic Competitiveness
  - [ ] Early Literacy (HB3)
  - [ ] Early Math (HB3)
  - [ ] Other
- [ ] Career Certifications (HB3)

Operational Goals
- [ ] Promote Community/School Partnerships
- [ ] Fiscal Responsibility
- [x] Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Removal and Repair of the Existing Electrical Service to the Maintenance Shop Area of the District Service Center

RECOMMENDED ACTION: It is recommended that the removal and repair of the existing electrical service to the maintenance shop area of the DSC be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Board Policy CV(LOCAL), CH(LEGAL)

OVERVIEW:

School boards must authorize the purchase of goods and services over $50,000 in value. Schools may use cooperative purchasing agreements and state purchasing program for goods and services. In this case, we are recommending that the board approve a contract with Premier Restoration and Construction for the removal and repair of the electrical service at the District Service Center Maintenance Shop. This contract was obtained through the TIPS state purchasing program.

FISCAL IMPACT: Cost: $78,324.26

ATTACHMENTS: Contract

DEPARTMENT(S) SUBMITTING FORM: Maintenance Department

DEPARTMENT SIGNATURE/APPROVAL: Trey Evans David TARVER

8.25.26 Removal and Repair of Existing Electrical Sevice to the Maint Shop Area Cover Doc

Final Audit Report 2026-08-17

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Premier Restoration
& Construction

221 I-20, Weatherford, TX 76087
Commercial Restoration & Construction • EPA • OSHA • TDLR • IICRC

BID PROPOSAL

Mineral Wells ISD — Gym Demolition: Electrical Demolition & Reconstruction
Project No. 25277 • Mineral Wells, Texas

PROJECT INFORMATION

Owner: Mineral Wells Independent School District

Attn: Purchasing / Facilities Department

Project: Gym Demolition — Electrical Demolition and Reconstruction (Project No. 25277)

Basis of Bid: Issued-for-Construction electrical drawings dated June 4, 2026, Sheets E1.0–E4.0

Contractor: Premier Restoration and Construction (Big Thicket Ventures LLC), 221 I-20, Weatherford, TX 76087

Date: August 5, 2026 (Revised — supersedes proposal dated July 10, 2026)

SCOPE OF WORK

Premier Restoration and Construction is pleased to submit this proposal for the electrical demolition and reconstruction scope of work associated with the Mineral Wells ISD Gym Demolition project, together with the related site work required to safely execute the underground conduit installation.

Work will be performed in accordance with the Issued-for-Construction electrical drawings and includes the following:

- Demolition of existing electrical panels and feeders per drawings, including the existing 208/120V, 3Ø Storage Panel and existing Shop Panel.
- Supply and installation of new Panel "MDP1" (208/120V, 3Ø, 400A, surface mount) and new Panel "MDP2" (208/120V, 3Ø, 200A, surface mount), each with new Surge Protective Devices per plan.
- Supply and installation of new conduit and feeders connecting existing loads and sub-panels (ST1, ST2, ST3, Shop Panel loads, and associated equipment) to the new panels, per the Electrical Riser Diagram and Panel Schedules.
- Along the 55' wall, new conduit will be routed above grade down the side of the soffit vent in lieu of underground installation, eliminating trenching, concrete demolition, and slab restoration along that run.
- Trenching for new underground conduits at all remaining locations per the Electrical Site Plan, including grounding (ground rod / Cadweld connections) shown on the riser diagram.
- Concrete breakout and re-pour at remaining trenching locations as required to install new underground conduits and restore affected slab and paving areas.
- Vacuum truck excavation (water jetting / soft-dig) around existing water and gas lines within the trenching corridor to safely expose and protect utilities prior to conduit installation.
- Private underground line detection and marking in advance of excavation.
- Coordination and scheduling of Oncor's demolition of existing overhead electrical secondaries and installation of new overhead electrical service to Panel "MDP1," including mast and weatherhead installation per Oncor requirements.
- Field verification of existing loads, panels, and electrical equipment prior to rough-in, and removal of wiring, conduit, and breakers associated with abandoned loads.

- Pricing assumes normal working hours, Monday through Friday. After-hours, weekend, or holiday premium labor is not included unless requested.
- Hazardous materials abatement of any kind (asbestos, lead, PCB, contaminated soils) is excluded and, if encountered, will be quoted separately.
- Unforeseen or unmarked subsurface utilities, rock excavation, or dewatering beyond the scope of the vacuum excavation described herein are excluded.
- Permits and fees, if required by the Authority Having Jurisdiction, are excluded and will be billed at cost.
- Engineering, design, testing, and third-party inspection services are excluded.
- This proposal is valid for sixty (60) days from the date above.

CONTRACTOR QUALIFICATIONS

Premier Restoration and Construction is a Weatherford, Texas-based self-performing commercial restoration and construction firm serving the DFW and North Texas region. Premier holds EPA, OSHA, TDLR, and IICRC certifications and maintains active surety capacity of $1,500,000 single project / $2,500,000 aggregate through Lexington National.

Premier brings established public-sector and institutional project experience and is prepared to mobilize on a schedule that meets the District's needs.

PROPOSAL & AWARD

Premier Restoration and Construction proposes to furnish all labor, materials, equipment, and supervision necessary to complete the Electrical Demolition and Reconstruction scope for the Mineral Wells ISD Gym Demolition project (Project No. 25277), in accordance with the scope of work described herein, for the total sum of:

Seventy-Eight Thousand, Three Hundred Twenty-Four and 26/100 Dollars

TOTAL BID $78,324.26

Acceptance of this proposal constitutes authorization for Premier Restoration and Construction to proceed with the work as described. Terms of payment and schedule to be established upon award.

SUBMITTED BY	ACCEPTED BY
Premier Restoration and Construction (Big Thicket Ventures LLC)	Mineral Wells Independent School District
Connor Hanna, Chief Executive Officer	Authorized Signature
Date	Date

Premier Restoration
& Construction

221 I-20, Weatherford, TX 76087
Commercial Restoration & Construction • EPA • OSHA • TDLR • IICRC

BID PROPOSAL

Mineral Wells ISD — Electrical Repair at the Maintenance Shops

Project No. 25277 • Mineral Wells, Texas

PROJECT INFORMATION

Owner: Mineral Wells Independent School District

Attn: Purchasing / Facilities Department

Project: Electrical Repair at the Maintenance Shops (Project No. 25277)

Basis of Bid: Issued-for-Construction electrical drawings dated June 4, 2026, Sheets E1.0–E4.0

Contractor: Premier Restoration and Construction (Big Thicket Ventures LLC), 221 I-20, Weatherford, TX 76087

TIPS Vendor Contract No.: 26010402

Date: August 5, 2026 (Revised — supersedes proposal dated July 10, 2026)

SCOPE OF WORK

Premier Restoration and Construction is pleased to submit this proposal for the electrical repair scope of work at the Mineral Wells ISD maintenance shops, together with the related site work required to safely execute the underground conduit installation.

Work will be performed in accordance with the Issued-for-Construction electrical drawings and includes the following:

- Demolition of existing electrical panels and feeders per drawings, including the existing 208/120V, 3Ø Storage Panel and existing Shop Panel.
- Supply and installation of new Panel "MDP1" (208/120V, 3Ø, 400A, surface mount) and new Panel "MDP2" (208/120V, 3Ø, 200A, surface mount), each with new Surge Protective Devices per plan.
- Supply and installation of new conduit and feeders connecting existing loads and sub-panels (ST1, ST2, ST3, Shop Panel loads, and associated equipment) to the new panels, per the Electrical Riser Diagram and Panel Schedules.
- Along the 55′ wall, new conduit will be routed above grade down the side of the soffit vent in lieu of underground installation, eliminating trenching, concrete demolition, and slab restoration along that run.
- Trenching for new underground conduits at all remaining locations per the Electrical Site Plan, including grounding (ground rod / Cadweld connections) shown on the riser diagram.
- Concrete breakout and re-pour at remaining trenching locations as required to install new underground conduits and restore affected slab and paving areas.
- Vacuum truck excavation (water jetting / soft-dig) around existing water and gas lines within the trenching corridor to safely expose and protect utilities prior to conduit installation.
- Private underground line detection and marking in advance of excavation.
- Coordination and scheduling of Oncor's demolition of existing overhead electrical secondaries and installation of new overhead electrical service to Panel "MDP1," including mast and weatherhead installation per Oncor requirements.

- Field verification of existing loads, panels, and electrical equipment prior to rough-in, and removal of wiring, conduit, and breakers associated with abandoned loads.
- On-site supervision, temporary sanitation facility, dumpster and debris haul-off, and daily site housekeeping for the duration of the work.

BID PRICING

The following represents Premier's complete lump-sum price for the scope of work described above.

SCOPE CATEGORY	AMOUNT
Electrical Demolition & Reconstruction	**$25,164.26**
Includes: Demolition of existing panels and feeders; new Panel "MDP1" (208/120V, 3Ø, 400A) and Panel "MDP2" (208/120V, 3Ø, 200A) with surge protective devices; new conduit and feeders to existing loads and sub-panels ST1, ST2, ST3 and Shop Panel; trenching for underground conduit; grounding per riser diagram; field verification of existing loads and removal of abandoned wiring, conduit, and breakers.	
Concrete Breakout & Re-Pour	**$22,500.00**
Includes: Saw cutting, breakout, and removal of existing concrete at remaining trenching locations as required for underground conduit installation; disposal of spoils; re-pour and restoration of affected slab and paving areas to match existing. Excludes concrete demolition and re-pour along the 55′ wall run, where conduit is routed above grade.	
Underground Excavation & Utility Detection	**$11,800.00**
Includes: Vacuum truck excavation (water jetting / soft-dig) around existing water and gas lines within the trenching corridor to safely expose and protect utilities; private underground line detection and marking prior to excavation.	
Utility Coordination — Oncor	**$6,600.00**
Includes: Scheduling and coordination of Oncor demolition of existing overhead electrical secondaries and installation of new overhead service to Panel "MDP1," including mast and weatherhead installation per Oncor requirements.	
Site Supervision & General Conditions	**$12,260.00**
Includes: OSHA-10 minimum site supervision for the active construction period; temporary sanitation facility; dumpster and debris haul-off; site housekeeping and daily cleanup.	
TOTAL BID	**$78,324.26**

QUALIFICATIONS, CLARIFICATIONS & EXCLUSIONS

The following qualifications and exclusions form an integral part of this proposal:

- Oncor Charges — Change Order Provision: Oncor coordination is carried at an estimated allowance based on the information available at the time of bid. Should Oncor's actual charges for service demolition, reinstallation, or related utility work exceed the amount allotted in this proposal, the difference will be billed to the Owner by change order at cost plus twenty percent (20%) markup. Premier will provide supporting Oncor documentation with any such change order request.
- Bonds Excluded: Bid, payment, and performance bonds are excluded from this proposal. Premier maintains current surety capacity of $1,500,000 single project / $2,500,000 aggregate, and bonds can be furnished upon request; if required, the bond premium will be added to the contract sum at cost.
- Above-Grade Conduit Routing: Pricing is based on routing conduit along the exterior soffit vent for the 55′ wall run rather than underground. Conduit will be installed in raceway suitable for exterior exposure and supported per NEC. Should the District require this run to be installed underground, or require concealment, painting, or an alternate routing, the associated trenching, concrete demolition, and restoration costs will be added by change order.

- Concrete restoration is priced to match existing thickness and finish. Reinforcement, sub-base repair, or slab work beyond the trench corridor is not included.
- Pricing assumes normal working hours, Monday through Friday. After-hours, weekend, or holiday premium labor is not included unless requested.
- Hazardous materials abatement of any kind (asbestos, lead, PCB, contaminated soils) is excluded and, if encountered, will be quoted separately.
- Unforeseen or unmarked subsurface utilities, rock excavation, or dewatering beyond the scope of the vacuum excavation described herein are excluded.
- Permits and fees, if required by the Authority Having Jurisdiction, are excluded and will be billed at cost.
- Engineering, design, testing, and third-party inspection services are excluded.
- This proposal is valid for sixty (60) days from the date above.

CONTRACTOR QUALIFICATIONS

Premier Restoration and Construction is a Weatherford, Texas-based self-performing commercial restoration and construction firm serving the DFW and North Texas region. Premier holds EPA, OSHA, TDLR, and IICRC certifications and maintains active surety capacity of $1,500,000 single project / $2,500,000 aggregate through Lexington National.

Premier brings established public-sector and institutional project experience and is prepared to mobilize on a schedule that meets the District's needs.

PROPOSAL & AWARD

Premier Restoration and Construction proposes to furnish all labor, materials, equipment, and supervision necessary to complete the Electrical Repair at the Maintenance Shops for Mineral Wells Independent School District (Project No. 25277), in accordance with the scope of work described herein, for the total sum of:

Seventy-Eight Thousand, Three Hundred Twenty-Four and 26/100 Dollars

TOTAL BID $78,324.26

Acceptance of this proposal constitutes authorization for Premier Restoration and Construction to proceed with the work as described. Terms of payment and schedule to be established upon award.

SUBMITTED BY	ACCEPTED BY
Premier Restoration and Construction (Big Thicket Ventures LLC)	Mineral Wells Independent School District
Connor Hanna, Chief Executive Officer	Trey Evans Authorized Signature
8-21-26 Date	08/26/2026 Date

BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 8/25/2026

MEETING TYPE:
- [x] Regular Meeting
- [ ] Special Meeting

AGENDA ITEM TYPE:
- [x] Action Item
- [ ] Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals
- [ ] Academic Competitiveness
  - [ ] Early Literacy (HB3)
  - [ ] Early Math (HB3)
  - [ ] Other
- [ ] Career Certifications (HB3)

Operational Goals
- [x] Promote Community/School Partnerships
- [ ] Fiscal Responsibility
- [ ] Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the SB 12 Certification of Compliance with Certain Laws Required by Texas Education Code § 39.008

RECOMMENDED ACTION: It is recommended that the Senate Bill 12: Annual Certification of Compliance with Certain Laws be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): TEC §39.008

OVERVIEW:

Senate Bill (SB) 12, enacted by the 89th Texas Legislature, establishes new reporting and compliance requirements for school districts. This agenda item provides an overview of the required Annual Certification of Compliance under Texas Education Code §39.008. The District will complete the required submissions through the Texas AskTED system in accordance with applicable statutory deadlines and Texas Education Agency guidance.

FISCAL IMPACT: N/A

ATTACHMENTS:

DEPARTMENT(S) SUBMITTING FORM: HR and Superintendent

DEPARTMENT SIGNATURE/APPROVAL: Natalie GRAFFAN David TARVER

SB 12 Board Cover Doc Template

Final Audit Report 2026-08-17

Created:	2026-08-17
By:	Lizbeth Paez (lpaez@mwisd.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAALx3A1qqE6CiKvMzlcxJbKBzbIpI4TVo_

"SB 12 Board Cover Doc Template" History

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Agreement completed.
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Texas Education Agency

To the Administrator Addressed

Commissioner Mike Morath

1701 North Congress Avenue • Austin, Texas 78701-1494 • 512 463-9734 • 512 463-9838 FAX • tea.texas.gov

DATE:	**August 6, 2026**
SUBJECT:	**SB 12 Update: Annual Certification Submission and Trustee Information Requirements**
CATEGORY:	**Governance**
NEXT STEPS:	**Share with AskTED administrator and appropriate staff**

Overview

Senate Bill (SB) 12, 89th Texas Legislature (2025), established new reporting and compliance requirements for school districts and open-enrollment charter schools. This correspondence provides implementation guidance regarding two requirements that will be administered through the Texas AskTED:

1. **Annual Certification of Compliance** implementation and submission guidance regarding the submission of the annual certification of compliance required under Texas Education Code (TEC), §39.008. **Certification of compliance must be submitted no later than September 30, 2026**; and

2. **School Board Trustee Information Reporting Requirements** required under TEC, §11.1518, regarding the reporting and maintenance of school board trustee information. These requirements take effect for the 2026-27 School Year and **should be updated no later than December 1, 2026**.

As of July 31, 2026, the AskTED portal is available for both required submissions. **The submission portal for Local Policy Certification will remain open through September 30, 2026.**

Requirement One: Annual Certification of Compliance (TEC, §39.008)

School systems should review the May 14, 2026, *To the Administrator Addressed* correspondence, Senate Bill 12: Annual Certification of Compliance with Certain Laws, for information regarding certification requirements, statutory components, board approval requirements, and optional certification templates.

Accessing the Local Policy Certification Portal

School system AskTED District Administrators may access the submission portal through the AskTED application available in TEAL.

To access the submission page:

1. Log in to TEAL and open the Texas Education Directory application.
2. Select the **Local Policy Certification tab**.
3. Select the appropriate school year, **2026–2027**.
4. Click Edit to access the certification submission page.

Important Information for Open-Enrollment Charter Schools

Charter schools do not currently have a designated TED Administrator or AskTED access by default. Charter superintendents must request AskTED access through TEAL to submit the required certification.

To obtain access:

1. Log in to TEAL.
2. Select My Application Accounts.
3. Request an AskTED account and select the Charter Compliance Submitter role.

Once approved, superintendents may access and submit the certification through AskTED.

Submitting the Certification of Compliance

School systems will be asked to respond to three yes/no questions regarding:

- Employee and contractor notification of applicable policies and procedures;
- Changes made to policies, programs, procedures, or training to ensure compliance; and
- Any cost savings resulting from compliance efforts.

School systems can then upload their board-approved certification of compliance. Supporting documentation must be combined into a single PDF prior to submission. This document:

- Must be in PDF format;
- Must contain all certification components required by TEC, §39.008;
- Must be submitted as a single PDF document; and
- Must be less than 3.5 MB in size.
    - If a file is too large, use PDF compression tools such as 'Reduce File Size' and 'Compress a PDF' options in Adobe Acrobat to reduce the file size

Once the certification document is uploaded, select Save to submit the certification electronically to TEA. School systems should verify successful submission by confirming the District Certification Submission Status field indicates 'Submitted,' and the Date of Certification Submission field displays the submission date and time.

If changes to the certification are needed, school systems may delete and resubmit their certification at any time prior to the September 30, 2026, deadline. Once a certification has been successfully submitted and no further revisions are needed, no additional action is required.

For questions related to policy development, adoption, implementation, or other legal requirements, please consult your district's legal counsel.

Requirement 2: School Board Trustee Information Reporting (TEC, §11.1518)

Annual Verification

School districts are statutorily required to submit trustee information for all board members to TEA annually, including identification of the board chair, even if no changes have occurred since the previous submission.

Beginning in School Year 2026-27, under TEC, §11.1518(c), each school district must provide the following information for each member of its board of trustees to maintain compliance with SB12:

- Trustee name

- Trustee public email address
- Term of office, including:
    - Term begin date
    - Term expiration date

For this school year, school districts must update this information as soon as possible and not later than December 1, 2026.

Ongoing Updates

Districts must update trustee information within 30 days after a new trustee is sworn into office. Districts should also update information whenever the identity of the board chair changes.

Updating Information in AskTED

TEA will use information maintained in AskTED to support compliance with these requirements. Districts should review and update trustee information as needed to ensure all required information is complete and accurate.

Contact Information

For questions regarding SB 12 compliance requirements or this correspondence, email generalinquiry@tea.texas.gov.

For assistance identifying your district's AskTED administrator or accessing AskTED, email AskTED@tea.texas.gov.

For assistance with certification submission requirements specific to open-enrollment charter schools, email CharterAskTED@tea.texas.gov.

TEC §39.008: Certification of Compliance with Certain Laws Required

Section 1: School System Information

Name of School District: Mineral Wells Independent School District

County-District Number (CDN): 182903

Superintendent Name: David Tarver

Certification School Year: 2026–2027

Section 2: Description of Required Policies and Procedures

Mineral Wells Independent School District has adopted the following policies and procedures to comply with Texas Education Code §§11.005(c) and 28.0022(h):

DH(LOCAL)—Employee Standards of Conduct. This policy establishes employee standards of conduct and prohibits employees from intentionally or knowingly engaging in or assigning duties or instructional activities prohibited by law. Violations may result in appropriate disciplinary action, including termination, consistent with law and district policy.

https://pol.tasb.org/PolicyOnline/PolicyDetails?key=973&code=DH#localTabContent

DF(LEGAL)—Termination of Employment. This policy incorporates the statutory requirements for a district policy and procedure addressing appropriate discipline, including termination, when an employee intentionally or knowingly engages in or assigns prohibited diversity, equity, and inclusion duties or prohibited instructional activities.

https://pol.tasb.org/PolicyOnline/PolicyDetails?key=973&code=DF#legalTabContent

CJ(LOCAL)—Contracted Services. This policy applies the statutory prohibitions to contractors. Contractors may not intentionally or knowingly engage in or assign prohibited diversity, equity, and inclusion duties or prohibited instructional activities. A violation is grounds for termination of the contract.

https://pol.tasb.org/PolicyOnline/PolicyDetails?key=973&code=CJ#localTabContent

Employee and contractor notification. Employees receive electronic access to DH(LOCAL), DF(LEGAL), and the related procedures through the employee handbook in Skyward Employee Access. Administrators review the employee handbook with staff before each employee electronically acknowledges that they have read and understand it. Following acknowledgment, the handbook remains available in the District's Internal Documents folder, and employees may request a paper copy. Contractors providing services to or on behalf of the District receive CJ(LOCAL) and the related legal requirements through the District's vendor packet. To notify previously registered vendors, the District posted a public notice and news story on its website and required those vendors to update their vendor packets, through which the notice is provided.

https://www.mwisd.net/11993?articleID=72844

Section 3: Policy or Program Changes

Were any existing policies, programs, procedures, or trainings altered to ensure compliance with TEC, §§39.008, 11.005, and 28.0022? ☒ Yes ☐ No

Yes. Mineral Wells ISD Board Policies DH(LOCAL), DF(LEGAL), and CJ(LOCAL) address the SB 12 requirements for employees and contractors. The employee handbook and vendor packet include the policies and procedures. Administrators review the employee handbook with staff before employees electronically acknowledge that they have read and understand it. The District also revised its contractor-notification process by posting a public notice and news story on its website and requiring previously registered vendors to update their vendor packets, through which the notice is provided.

Section 4: Cost Savings

Were there any cost savings resulting from actions taken to comply with TEC, §39.008? ☐ Yes ☒ No

Total cost savings: $0.00

No cost savings were identified, and the District incurred no additional cost. The information was included in the existing employee handbook and vendor packet and distributed through existing electronic systems.

Section 5: Board Approval

Date of Board Meeting: _____

Meeting notice was posted on LEA website at least seven days in advance: ☐ Yes ☐ No

Public testimony opportunity provided during meeting: ☐ Yes ☐ No

Certification approved by majority vote: ☐ Yes ☐ No

Section 6: Certification Statement

By signing below, the undersigned certifies that the information contained in this document is true and correct and that the district is in compliance with the requirements of Texas Education Code §§39.008, 11.005(c), and 28.0022(h).

Superintendent Signature: _____

Date: _____

SWORN TO AND SUBSCRIBED before me on this _____ day of _____, 20_____.

_____

Notary Public, State of Texas

TEC §39.008: Certification of Compliance with Certain Laws Required

Section 1: School System Information

Name of School District: Mineral Wells Independent School District

County-District Number (CDN): 182903

Superintendent Name: David Tarver

Certification School Year: 2026–2027

Section 2: Description of Required Policies and Procedures

Mineral Wells Independent School District has adopted the following policies and procedures to comply with Texas Education Code §§11.005(c) and 28.0022(h):

DH(LOCAL)—Employee Standards of Conduct. This policy establishes employee standards of conduct and prohibits employees from intentionally or knowingly engaging in or assigning duties or instructional activities prohibited by law. Violations may result in appropriate disciplinary action, including termination, consistent with law and district policy.

https://pol.tasb.org/PolicyOnline/PolicyDetails?key=973&code=DH#localTabContent

DF(LEGAL)—Termination of Employment. This policy incorporates the statutory requirements for a district policy and procedure addressing appropriate discipline, including termination, when an employee intentionally or knowingly engages in or assigns prohibited diversity, equity, and inclusion duties or prohibited instructional activities.

https://pol.tasb.org/PolicyOnline/PolicyDetails?key=973&code=DF#legalTabContent

CJ(LOCAL)—Contracted Services. This policy applies the statutory prohibitions to contractors. Contractors may not intentionally or knowingly engage in or assign prohibited diversity, equity, and inclusion duties or prohibited instructional activities. A violation is grounds for termination of the contract.

https://pol.tasb.org/PolicyOnline/PolicyDetails?key=973&code=CJ#localTabContent

Employee and contractor notification. Employees receive electronic access to DH(LOCAL), DF(LEGAL), and the related procedures through the employee handbook in Skyward Employee Access. Administrators review the employee handbook with staff before each employee electronically acknowledges that they have read and understand it. Following acknowledgment, the handbook remains available in the District's Internal Documents folder, and employees may request a paper copy. Contractors providing services to or on behalf of the District receive CJ(LOCAL) and the related legal requirements through the District's vendor packet. To notify previously registered vendors, the District posted a public notice and news story on its website and required those vendors to update their vendor packets, through which the notice is provided.

https://www.mwisd.net/11993?articleID=72844

Section 3: Policy or Program Changes

Were any existing policies, programs, procedures, or trainings altered to ensure compliance with TEC, §§39.008, 11.005, and 28.0022? ☒ Yes ☐ No

Yes. Mineral Wells ISD Board Policies DH(LOCAL), DF(LEGAL), and CJ(LOCAL) address the SB 12 requirements for employees and contractors. The employee handbook and vendor packet include the policies and procedures. Administrators review the employee handbook with staff before employees electronically acknowledge that they have read and understand it. The District also revised its contractor-notification process by posting a public notice and news story on its website and requiring previously registered vendors to update their vendor packets, through which the notice is provided.

Section 4: Cost Savings

Were there any cost savings resulting from actions taken to comply with TEC, §39.008? ☐ Yes ☒ No

Total cost savings: $0.00

No cost savings were identified, and the District incurred no additional cost. The information was included in the existing employee handbook and vendor packet and distributed through existing electronic systems.

Section 5: Board Approval

Date of Board Meeting: August 25, 2026

Meeting notice was posted on LEA website at least seven days in advance: ☑ Yes ☐ No

Public testimony opportunity provided during meeting: ☑ Yes ☐ No

Certification approved by majority vote: ☑ Yes ☐ No

Section 6: Certification Statement

By signing below, the undersigned certifies that the information contained in this document is true and correct and that the district is in compliance with the requirements of Texas Education Code §§39.008, 11.005(c), and 28.0022(h).

Superintendent Signature: _____

Date: Aug 25, 2026

SWORN TO AND SUBSCRIBED before me on this 25th day of August, 20 26.

LIZBETH PAEZ
NOTARY PUBLIC
STATE OF TEXAS
ID 132978456
EXP. 03-17-2029

Lizbeth Paez
Notary Public, State of Texas

BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 8/25/2026

MEETING TYPE:
- [ ] Regular Meeting
- [x] Special Meeting

AGENDA ITEM TYPE:
- [x] Action Item
- [ ] Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals
- [x] Academic Competitiveness
  - [ ] Early Literacy (HB3)
  - [ ] Early Math (HB3)
  - [x] Other
- [ ] Career Certifications (HB3)

Operational Goals
- [ ] Promote Community/School Partnerships
- [ ] Fiscal Responsibility
- [ ] Safe and Secure Schools

TITLE: Discuss, Consider, and Take Any Necessary Action Regarding the Updated 2026-2027 Teacher Appraisal Calendar and the T-TESS Appraiser List

RECOMMENDED ACTION: It is recommended that the Updated 2026-2027 Teacher Appraisal Calendar and the T-TESS Appraiser List be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Board Policy DNA(LEGAL), DNA(LOCAL)

OVERVIEW:

A District shall establish a calendar for teacher appraisals and provide that calendar to teachers within three weeks from the first day of instruction. The appraisal period for each teacher must include all of the days of the teacher's contract. Observations during the appraisal period must be conducted during the required days of instruction for students during one school year.

The appraisal calendar shall:
Exclude observations in the two weeks after the day of completion of T-TESS orientation in school years when an orientation is required: and Indicate a period for end-of-year conferences that ends no later than 15 working days before the last day of instruction for students.19 TAC 150.1003(d).

A teacher may be given advance notice of the date or time of an appraisal, but advance notice is not required. Education Code 21.352(d); 19 TAC 150.1003(c) The District shall appraise teachers using the Texas Teacher Evaluation and Support System (T-TESS) in accordance with law and administrative regulations. The Board shall approve a list of certified appraisers who can appraise a teacher in place of the teacher's supervisor.

FISCAL IMPACT: N/A

ATTACHMENTS: Teacher Appraisal Calendar/Teacher Appraiser List

DEPARTMENT(S) SUBMITTING FORM: Assistant Superintendent/Human Resources

DEPARTMENT SIGNATURE/APPROVAL: Natalie GRAFFAN David TARVER

8.25.26 T-PESS Appraisers and Teacher Apraisal Calendar Cover Doc

Final Audit Report 2026-08-21

Created:	2026-08-20
By:	Lizbeth Paez (lpaez@mwisd.net)
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"8.25.26 T-PESS Appraisers and Teacher Apraisal Calendar Cover Doc" History

Document created by Lizbeth Paez (lpaez@mwisd.net)
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2026-2027
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