

Agenda of Board Workshop/Regular Meeting

The Board of Trustees Mineral Wells ISD

A Board Workshop/Regular Meeting of the Board of Trustees of Mineral Wells ISD will be held Monday, June 14, 2021, beginning at 5:30 PM in the District Services Complex.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order/Establish Quorum

2. Oath of Office for Elected Board Members

Presenter: Shelia Crabtree, Notary Public

- A. Greg Malone - Place 1
- B. Scott Elder - Place 2

3. Board Internal Organization

Presenter: Maria Jones, Board President

4. Board Workshop/Dinner - No Action Will Be Taken

- A. Planning for 2021-2022
- B. Agenda Review
- C. Adjournment

5. Closed Session - Texas Government Code 551.074 and 551.076

- A. Employment/Appointment/Reassignment/Evaluation/Compensation/Duties of Personnel
- B. Renewal/Nonrenewal/Assignment/Reassignment/Probationary Status/Return to Probationary Status/Continuing Status of District Personnel

6. Open Session - 7:00 p.m.

7. Prayer

8. Pledges - U.S./Texas Flags

9. Mission & Vision Statements

10. Public Comment

11. President's Report

Presenter: Maria Jones, Board President

- A. Summer Leadership Institute Online June 23-26

12. Superintendent's Report	
Presenter: Dr. John Kuhn, Superintendent	
A. Ag Barn Update	
Presenter: James Bradford, Maintenance Director	
B. Enrollment Comparison	3
C. HR/Student Services Update	
Presenter: David Tarver, Assistant Superintendent	
D. Special Programs Update	
Presenter: Natalie Griffin, Executive Director of Special Programs	
E. Curriculum and Instruction Update	
Presenter: Angie Myrick, Executive Director of Curriculum, Instruction, and Assessment	
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Presenter: Angie Myrick, Executive Director of Curriculum, Instruction, and Assessment	
14. Consider HB 3 Reading Academies Memorandum of Understanding with ESC Region 11	18
Presenter: Angie Myrick, Executive Director of Curriculum, Instruction, and Assessment	
15. Consider Textbook Adoption for English and Spanish Language Arts and Reading 3rd & 6th Grades, and Pre-K Curriculum	28
Presenter: Angie Myrick, Executive Director of Curriculum	
16. Discuss and Consider Change of Date of July 12, 2021 Regular Board Meeting to July 19, 2021.	42
Presenter: Dr. John Kuhn, Superintendent	
17. FIRST READING: Local District Update 117, Affecting Local Policies (see attached list)	43
Presenter: Dr. John Kuhn, Superintendent	
18. Consent Agenda Items	
A. Monthly Financial Reports and Accounts Payable Listing	63
B. Water/Electricity/Gas Reports	80
C. Depository Contract Extension	82
D. Consider Interlocal Agreement for Palo Pinto 'Assessment and Collection Services	84
Presenter: Paul Hearn, Chief Financial Officer	
E. Consider Proposed Budget Calendar	87
Presenter: Paul Hearn, Chief Financial Officer	
F. Minutes of the May 10, 2021 Meeting of the Board and Minutes of the June 1, 2021 Special Meeting of the Board	89
19. Information	
A. Calendars for July and August	97
20. Vote on Closed Session Items	
21. Adjournment	



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: 6/14/21

MEETING TYPE:

- Regular Meeting
- Special Meeting

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Campus Enrollment Summary

RECOMMENDED ACTION: This item is for information only.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

FISCAL IMPACT: Rising enrollment results in revenue increase.

ATTACHMENTS: MWISD Enrollment Comparison/Campus Summary Report

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: 

Mineral Wells I.S.D. Campus Summary Report as of May 26th (18 school days)

Total # of Students:	3082
Refined ADA:	2787.12
% of Attendance:	94.08%

School	Student Enrollment	Refined ADA	% Attendance
Mineral Wells H.S.	756	685.06	91.41%
Academy	17	14.44	74.29%
Mineral Wells JH	499	482.06	96.88%
Travis Elementary	658	614.78	93.91%
Houston Elementary	491	468.72	96.05%
Lamar Elementary	661	522.06	94.35%

May 2020

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
	May	May	May	May	May	May
EE	28	31	29	18	32	30
PK	149	224	218	221	217	146
K	235	203	266	246	265	245
1st	242	235	208	265	253	240
2nd	222	267	229	206	250	247
3rd	272	223	259	225	209	244
4th	270	260	231	242	225	206
5th	216	261	252	231	244	210
6th	230	217	261	250	229	242
7th	229	228	219	264	270	238
8th	229	214	222	226	253	261
9th	258	221	201	223	239	241
10th	235	226	208	190	199	208
11th	196	207	208	176	152	171
12th	181	178	182	197	160	136
Academy	13	24	12	10	36	17
Total	3,205	3,219	3,205	3,190	3,233	3,082



BOARD OF TRUSTEES Agenda Item

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Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Consider Hybrid Instruction Waiver for STAAR Testing

RECOMMENDED ACTION: It is recommended that the Hybrid Instruction Waiver for STAAR testing be approved as presented and submitted to TEA

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): TEA COVID 19 Support - Safe Schools

OVERVIEW:

Mineral Wells Junior High School added one more remote instruction day beyond those approved by the Board in March due to testing platform issues between Pearson and MWISD.

FISCAL IMPACT: N/A

ATTACHMENTS: Hybrid Instruction Waiver Form

DEPARTMENT(S) SUBMITTING FORM: Curriculum, Instruction, and Assessment

DEPARTMENT SIGNATURE/APPROVAL:



Hybrid Instruction During District-Scheduled Testing Days for K – 8th Grade Students Waiver

SECTION I: Requirements

For students in Kindergarten through grade 8, districts may require students who are not scheduled to take an assessment to learn remotely on district-scheduled testing days in order to reduce the number of individuals on a campus at any one time and increase the number of remote students that come on campus to take the assessment.

This waiver applies for district-scheduled testing days of STAAR, TELPAS online assessments, PSAT-8, and ACT Aspire. For STAAR, this waiver should be limited to 10 days across the April and May STAAR administrations. For all other assessments, this should be limited to a maximum of five days per administration. Districts should use other flexibility (e.g., extended windows) to ensure that this impacts the minimum number of students possible. Districts should have a communication plan in place to encourage as many remote students as possible to participate in the assessment.

All waivers will be conditionally approved upon receipt but may be subject to further review by TEA. In the event one of these testing days has already occurred, waivers can be submitted now and approvals can be granted retroactively.

SECTION II: Request

LEA Name & CDN:

How many students are learning on campus (by campus name and CDCN)?

Please fill out a section for each assessment that this will apply to on the following pages.

STAAR

I certify that one or more campuses cannot assess all students during the district-scheduled assessment days and comply with local health protocols.

List the campus(es) (with CDCN) that this applies to and how many students will be testing at each campus.

List the specific dates that this will apply.

Please explain why you cannot assess all students during the district-scheduled assessment days and comply with local health protocols. Include relevant details such as number of staff available.

Please describe the district's communications plan to encourage as many students who are remote as possible to participate in the assessment.

TELPAS Online Assessments

I certify that one or more campuses cannot assess all students during the district-scheduled assessment days and comply with local health protocols.

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PSAT-8

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ACT Aspire

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Please describe the district's communications plan to encourage as many students who are remote as possible to participate in the assessment.

SECTION III: Signature

LEA Name	Board Approval Date

Board President Name	Superintendent Signature

Submit completed request forms to: waivers@tea.texas.gov

DUE NO LATER THAN JUNE 30, 2021



Hybrid Instruction During District-Scheduled Testing Days for K – 8th Grade Students Waiver

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Please describe the district's communications plan to encourage as many students who are remote as possible to participate in the assessment.

SECTION III: Signature

LEA Name	Board Approval Date

Board President Name	Superintendent Signature

Submit completed request forms to: waivers@tea.texas.gov

DUE NO LATER THAN JUNE 30, 2021



BOARD OF TRUSTEES Agenda Item

MEETING DATE: June 14, 2021

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BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
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Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: HB 3 Reading Academies Memorandum of Understanding with ESC Region 11

RECOMMENDED ACTION: It is recommended that the Board approve the Memorandum of Understanding (MOU) with Region 11 to provide Reading Academies Professional Development as required by HB 3.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): HB 3



OVERVIEW:

All K-3 teachers, including special education teachers, and principals are required to complete the HB 3 Reading Academies by 2023. This includes literacy specialists who see K-3 students in small groups. The Memorandum of Understanding with ESC Region 11 would allow them to provide the asynchronous training to MWISD required participants. The Reading Academies require approximately 60 hours of training for teachers and 40 hours of training for administrators.

FISCAL IMPACT: \$24,000

ATTACHMENTS: Memorandum of Understanding & MWISD Reading Academies FAQ

DEPARTMENT(S) SUBMITTING FORM: Curriculum, Instruction, and Assessment

DEPARTMENT SIGNATURE/APPROVAL:  



MEMORANDUM OF UNDERSTANDING Reading Academies Blended Cohort(s)

RECITALS

THIS INTERLOCAL AGREEMENT (hereinafter referred to as “Agreement”) is made and entered into by and between the _____, (hereinafter referred to as “The District” and Education Service Center Region 11, (hereinafter referred to as “ESC Region 11”),

WHEREAS, the Texas Government Code, Chapter 791, the “Interlocal Cooperation Act,” authorizes local government entities to enter into interlocal contracts for governmental purposes; and

WHEREAS, to accomplish the outcome of every Kindergarten through Third Grade teacher and principal receiving Reading Academy training, TEA has published guidance in the form of letters to school districts and FAQ guidance to Education Service Centers; and

WHEREAS, the most recent guidance to Education Service Center regarding their provision of Reading Academies to school districts and is incorporated for all purposes into this MOU as if reproduced in its entirety; and

WHEREAS, TEA states that school districts have the following three options relating to ensuring their teachers obtain Reading Academies training:

1. **Use an Authorized Provider** for Comprehensive and/or Blended training for teachers and principals.
 - District pays per participant (\$3,000 for Comprehensive; \$400 for Blended).
2. **Apply to be an approved Authorized Provider** and provide the training to participants.
 - As an Authorized Provider, the district would assume all costs for the training.
3. **Sign an MOU with an Authorized Provider, then employ staff to act as Cohort Leaders and provide either the Blended or Comprehensive training locally to teachers and principals.**

- District pays a flat fee to the Authorized Provider (\$10,000 per Cohort Leader for Blended; \$12,000 per Cohort Leader for Comprehensive).

WHEREAS, ESC Region 11, as an Authorized Provider, desires to comply with the guidance set forth by TEA by entering into this MOU with school districts that opt to provide Reading Academy training for their teachers and principals through Options 1 and 3 above.

NOW, THEREFORE, in consideration of the mutual promises and subject to the terms and conditions set forth herein, the Parties hereto agree as follows:

I. Designation by District of Reading Academies Services to be Provided by ESC Region 11:

The District opts for ESC Region 11 to provide Reading Academies training to the District as follows:

Use ESC Region 11 as an Authorized Provider, and ESC Region 11 will employ staff to act as Cohort Leaders and provide the Blended training to participants.

II. Responsibilities of the Parties.

a. For ESC Region 11:

- 1) Ensure all Cohort Leaders meet the screening requirements determined by TEA.
- 2) Hire Cohort Leaders and assume responsibility for providing salary and benefits.
- 3) Ensure all Cohort Leaders attend the Cohort Leader training provided by TEA.
- 4) Ensure all Cohort Leaders abide by the established participant limitations for each cohort:
 - i. The leader of a Blended Cohort may manage a cohort of up to 100 participants - Blended Cohort Leaders may lead up to 3 cohorts at a time.
- 5) Support online training as determined by the TEA Blended Model.
- 6) Review submitted assignments and provide individual scoring and feedback.
- 7) Coordinate any additional logistics with the district.
- 8) Communicate monthly progress towards participant course completion.

b. For the District:

- 1) Assign one or more individuals to support the coordination and implementation of Reading Academies.
- 2) District contact will participate in quarterly meetings to discuss participant progress (Month 3, 6, 9, 12 of implementation).
- 3) Support district participants in creation of TEALearn Account.
- 4) Structure the district professional development calendar to support the implementation of Reading Academies.
- 5) Support ESC Region 11 in tracking and supporting teacher completion of Reading Academy requirements, including ensuring participant fidelity to pacing guide.

- 6) Ensure all participants attend a 1-hour mandatory onboarding meeting with Cohort Leader.
- 7) Communicate Reading Academies expectations to participants and collect signed “Participant Statement of Understanding” for all participants enrolled in the course. The statement of understanding will be provided by ESC Region 11.
- 8) Ensure participants are willing and able to complete the entirety of the Reading Academies content within the course time period, unless one of the following exceptions arises: Resignation, Retirement, Termination, Reassignment outside of K-3, FMLA, personal COVID diagnosis, or another extreme circumstance deemed appropriate by TEA and/or ESC Region 11.

III. **TERM OF AGREEMENT**

This Agreement shall be effective on _____, and terminate, except as provided herein, on _____, unless sooner terminated upon 30 days prior written notice by either party or upon completion of all training by ESC Region 11 of the District’s personnel (the “Term”). Upon termination hereof, each party agrees to cooperate with the other to fulfill any action required by TEA in its regulation of Reading Academies. No monies will be refunded unless Agreement is terminated within 30 days of initial signing date.

IV. **FEES**

District pays a \$400 fee per participant, with a total of _____ participants for a total cost of _____.

V. **ADDITIONAL TERMS AND CONDITIONS.**

1. **Assignments.** Neither Party may assign this Agreement without the prior written consent of the other.

2. **Entire Agreement.** This Agreement contains all of the agreement between the Parties with respect to the matters contained herein and no prior agreement or understanding pertaining to any such matters shall be effective for any purpose.

3. **Independent Contractor Status.** Each party and its people are independent contractors in relation to the other party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the parties.

4. **Third Party Beneficiaries.** Nothing in this Agreement creates, or will be deemed to create, third party beneficiaries of or under this Agreement.

5. **Governing Law.** This Agreement shall be governed, construed, and enforced according to the laws of the State of Texas, without giving effect to principles of conflicts of laws, and the Parties agree to resolve any dispute in the state and federal courts having jurisdiction in Tarrant County, Texas.

6. **Sovereign Immunity.** Nothing in this Agreement shall be deemed to waive the sovereign immunity of ESC Region 11, of the staff and employees of ESC Region 11, or of the District.

7. **Dispute Resolution.** The Executive Director of ESC Region 11 or his/her designee and the authorized agent of the District shall resolve disputes that develop under this Agreement.

8. **Amendments.** This Agreement may not be amended, modified or changed, nor shall any waiver of any provision hereof be effective, except by an instrument in writing and signed by each of the Parties.

IN WITNESS WHEREOF, for adequate consideration and intending to be legally bound, the Parties hereto have caused this AGREEMENT to be executed by their duly authorized representatives.

The individuals signing below are authorized to do so by the respective Parties to this Agreement.

FOR AND ON BEHALF OF THE DISTRICT

FOR AND ON BEHALF OF ESC REGION 11

By: _____
Superintendent Signature

By: _____
Authorized Signature

Title

Title

Date

Date

District Contact Person

ESC Region 11 Contact Person

Title of Contact

Title of Contact

Street Address

Street Address

City, State **Zip**

City, State **Zip**

Contact's Telephone Number

Contact's Telephone Number



MWISD Reading Academies Guidelines

Reading Academies

A key feature of House Bill 3 of the 2019 Texas Legislative Session requires all kindergarten through third-grade teachers and elementary principals to complete the Texas Reading Academies before the end of the 2022-2023 school year.

MWISD has chosen the Reading Academies blended model, self-paced, asynchronous professional learning opportunity designed to equip teachers and administrators with evidence-based content and methods that best support the science of teaching reading (STR). The goal is for participants to apply knowledge of the STR across teaching contexts to improve reading outcomes for all learners. The content of the Reading Academies includes the following modules:

- Module 1: Introduction/Overview
- Module 2: Science of Teaching Reading
- Module 3: Establishing a Literacy Community
- Module 4: Using Assessment Data to Inform Instruction
- Module 5: Oral Language & Vocabulary
- Module 6: Phonological Awareness
- Module 7: Alphabet Knowledge
- Module 8: Decoding, Encoding, and Word Study
- Module 9: Reading Fluency
- Module 10: Reading Comprehension
- Module 11: Composition
- Module 12: Tiered Supports and Reading Difficulties

District Schedule/Timeline

In order to be in compliance, TEA requires that each teacher and principal in grades K-3 must complete the Reading Academies by 2022-2023. After that year, teachers new to those grade levels will be required to complete the course within a year of hire. MWISD has designated the following plan for the next 2 years of training:

2021-2022	2022-2023
<p>Recommend Kinder and 2nd grade teachers (on level and special education), Interventionists, Instructional Coaches, Principals, and Dyslexia teachers*</p> <p>*Subject to change based on principal feedback</p>	<p>Recommend 1st and 3rd grade teachers (on level and special education and Fine Arts teachers) who have not yet attended to enroll.* PE teachers will complete if TEA changes their expectations for these teachers.</p> <p>*Subject to change based on principal feedback</p>

Reading Academies Participants

MWISD has chosen the blended model for implementation which means the content will be viewed online and then discussed in grade level/campus teams. Campus administration teams were intentional about ensuring there are grade-level team Reading Academies participants which allows team members to participate together in collaboration while building a common vocabulary and understanding among the entire learning team.

In the Blended Model, participants will interact with content online and in-person during campus PLCs and [Reading Academies Learning 1/2 Days](#). We believe staff to participate together will enrich the dialogue, facilitate the implementation, and ultimately lead to increased student achievement. This has a direct correctional to the district Literacy Goals and will serve as a firm foundation for future learning.



MWISD Reading Academies Guidelines

District Requirements

Course Completion Requirements

The required timeline has been designated by the state as 10 months from enrollment to completion of all requirements of the course. This includes approximately 60 hours of online learning and 20 hours of implementation/practice and the development of competency demonstration documents for review. The following [Reading Academies Pacing Calendar](#) provides participants with a recommended schedule to keep on pace with completing the modules within the required 10 months.

Participants are assessed formatively through Canvas graded checks for understanding that includes multiple-choice questions, discussion/reflection posts, peer evaluations, matching, and cloze passages. Participants will also complete seven artifacts over the course of the modules. Five artifacts will be graded by Canvas and two will be graded by the Region 11 Cohort leader.

In order to teach in Grades K-3, completion of the TEA Reading Academies is required by the end of 2022-2023.

Reading Academies Learning Days

In order to provide teachers with dedicated time to complete the course requirements, MWISD provides participants with [Reading Academies Learning ½ Days](#).

Dropping the Course/Failing Course Requirements

MWISD pays a \$400 fee per participant for Reading Academies. If an enrolled individual does not complete the course or fails to meet the course requirements, the individual will be required to repay the district the price of the course.

TEA will only allow an individual to attempt the blended course two times. If after those two times the course is still not successfully completed, TEA requires that the individual enroll and pass the comprehensive model, which includes 10 days of in-person training as well as a cost of approximately \$3000, which will be funded by the individual needing the course.

TEA does allow participants to 'drop' the course for any of the following documented reasons:

- COVID-19 related
- Family Medical Leave Act (FMLA)
- Retirement prior to completion of the academies

Please note, completion of the TEA HB3 Reading Academies is required to teach in grades K-3. Current and new MWISD teachers must complete the Reading Academies by the end of the 2022-2023 school year.



MWISD Reading Academies Guidelines

Registration

TEA utilizes Canvas (Learning Management System) to facilitate the Reading Academies.

- Teachers - General Path (General Education, Special Education and Support Teachers)
- Teachers - Biliteracy Path (Dual Language Teachers)
- Administration Path (District and Campus Leaders)

Reading Academies FAQ ([TEA Reading Academies FAQ](#))

1. Who is required to complete this training?

Currently, HB 3 requires all teachers who teach Kindergarten, 1st, 2nd, or 3rd graders to attend this training. It is also required for principals and assistant principals of these grade levels. At this time, that includes Fine Arts, Interventionists, Special Education, Dyslexia teachers: any teacher who teaches K-3 students for any part of the day.

2. What is the deadline for taking the Reading Academies course?

The state has said that each teacher and principal in grades K-3 must attend by 2021-2022; however, that has been amended to allow for those BEGINNING by the summer of 2022 to be in compliance. In effect, that allows us to have until 2022-23 for K-3 teachers and principals to complete the course. After that year, teachers new to those grade levels will be required to complete the course within a year of hire.

MWISD has designated the following plan for the first 3 years of training:

2021-2022	2022-2023
<p>Recommend Kinder and 2nd grade teachers (on level and special education), Interventionists, Instructional Coaches, Principals and Dyslexia teachers*</p> <p>*Subject to change based on principal feedback</p>	<p>Recommend 1st and 3rd grade teachers (on level and special education and Fine Arts teachers) who have not yet attended to enroll.* PE teachers will complete if TEA changes their expectations for these teachers.</p> <p>*Subject to change based on principal feedback</p>

Although teachers may want to complete this course as soon as possible, the funding for this training has been spread out over two years to allow the district to use Early Childhood Funds for a variety of projects (PreK, Reading Academies, and literacy programs). Principals and district-level staff will work together on enrollment in order to stay within our budget.

3. Why is this training needed?

House Bill 3, passed in the 86th Legislative Session requires this training for teachers. (Statute: Texas Education Code §21.4552) This was a bill created as a result of the Texas Commission on Public School Finance and state and national scores. Some of the data that provided an avenue for this bill includes:

- In 2018, only 58% of Texas students come to school Kindergarten ready and only 4 in 10 students met the state’s 3rd-grade reading standard
- On the 2017 National Assessment of Education Progress (NAEP), also known as the Nation’s Report Card, Texas children ranked 46th in the country in 4th grade reading proficiency (a decline of 5 spots since the 2015 ranking)
- Since 2007, Texas reading scores have flatlined and declined compared to national averages as measured by the NAEP



MWISD Reading Academies Guidelines

4. How are the Reading Academies being paid for?

Some additional funding was provided in the 86th Legislative session including Early Education Allotment funds, Dyslexia Allotment funds, and an increase in the Basic Allotment. These funds can all be used to help pay for this training for teachers and principals. Our district is using Early Education Allotment funds to pay for this training.

5. I heard there was a new Science of Teaching Reading (STR) test for teachers who are taking the PreK-Grade 6 certification tests to become teachers. Does that impact me?

Candidates seeking certification after January 2, 2021 will need to take the Science of Teaching Reading as a standalone certification examination if they are pursuing a certification in an elementary instructional area of relevance:

- Early Childhood-3rd Grade
- Early Childhood-6th Grade Core Subjects
- 4th-8th Core Subjects
- 4th-8th ELAR
- 4th-8th ELAR/SS

Teachers certified prior to January 1, 2021 do not need to take the Science of Teaching Reading Exam.

6. Do new to the profession K-3 teachers also need to be enrolled in Reading Academies if they have the Science of Teaching Reading (STR) certification?

Teachers new to the profession must have started the year-long Reading Academy before placement in K-3 classrooms.

7. What is the structure of the Reading Academies course?

There are two structure options for taking the Reading Academies. The first is the blended model. This model includes online modules with a required demonstration of proficiencies in the competencies. The second is the comprehensive model, which includes face-to-face training as well as job-embedded coaching and completion of the competency exercises. MWISD is planning to utilize the blended model.

8. Once enrolled, how long do I have to complete the course?

The required timeline has been designated by the state as 10 months from enrollment to completion of all requirements of the course. This includes approximately 60 hours of online learning and 20 hours of implementation/practice and the development of competency demonstration documents for review.

9. How will participants be assessed throughout the Reading Academies modules?

Participants are assessed formatively through Canvas graded checks for understanding that includes multiple-choice questions, discussion/reflection posts, peer evaluations, matching, and cloze passages. Participants will also complete seven artifacts over the course of the modules. Five artifacts will be graded by Canvas and two will be graded by the Region 11 Cohort leader.

10. What if I do not finish in the 10 month timeline or I do not pass the competency requirements?

The district will pay for the blended model one time. This is a \$400 cost for the course itself. If an enrolled individual does not complete the course for any reason, the individual will be required to repay the district for the course. TEA will only allow an individual to attempt the blended course 2 times. If after those 2 times the course is still not completed,



MWISD Reading Academies Guidelines

TEA requires that the individual enroll and pass the comprehensive model, which includes 10 days of in-person training as well as a cost of approximately \$3000 which will be funded by the individual needing the course.

11. I've been teaching reading for years and feel that I have the necessary skills; do I still have to take this course?

Yes. All teachers and principals of K-3rd grade students must register to take the course, and they will be held to the same requirements for demonstrating proficiency of competencies.

12. What content is included in the Reading Academies?

The content for the Reading Academies is currently being developed. TEA has indicated that the following areas will be included in the content:

Module 1: Introduction/Overview	Module 7: Alphabet Knowledge
Module 2: Science of Teaching Reading	Module 8: Decoding, Encoding, and Word Study
Module 3: Establishing a Literacy Community	Module 9: Reading Fluency
Module 4: Using Assessment Data to Inform Instruction	Module 10: Reading Comprehension
Module 5: Oral Language & Vocabulary	Module 11: Composition
Module 6: Phonological Awareness	Module 12: Tiered Supports and Reading Difficulties

13. How will the Reading Academies differentiate for SLAR teachers?

Reading Academies will include content that is specific to SLAR teachers to support biliteracy development and cross-linguistic connections. SLAR teachers will sign up for a SLAR version of the modules (these are in Spanish). ESL teachers will go through the regular Reading Academy sessions (in English).

14. What if I am planning to retire or leave the profession before Spring 2023?

Those who plan to leave the teaching profession and/or retire by the spring of 2023 can discuss the need for this training with their principal. If the teacher and principal both agree on timing and needs, that teacher would not be required to complete the training just before retiring. However, if retirement will not occur until after Spring 2023, the teacher will be required to attend.

I have read the MWISD Reading Academies Guide.

Signature

Date



BOARD OF TRUSTEES Agenda Item

MEETING DATE: June 14, 2021

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Instructional Materials Selection and Purchase

RECOMMENDED ACTION: It is recommended that the Board approve the instructional materials to be purchased as presented and selected by the instructional materials selection committee.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): EFA(LEGAL), 19 TAC 66.104(a)

OVERVIEW:

The Lamar committee chose Benchmark Education for the Prekindergarten adoption for the 2021-22 school years through through 28-29 school year. This will be paid of out the Instructional Materials Allotment (IMA). Also, the Houston and Travis committees chose to purchase grades 3 and 6 HMH Into Reading (English) and Arriba (Spanish) for reading instruction. Grades 3 nor 6 received textbooks during their adoption cycle in 2019. This will be paid from the ESSER fund or new IMA (due in August) if funding allows.

FISCAL IMPACT: \$52,000 - IMA, \$70,000 - ESSER/IMA

ATTACHMENTS: Quotes for Benchmark and HMH, TEA Adoption Cycle Graphic

DEPARTMENT(S) SUBMITTING FORM: Curriculum, Instruction, and Assessment

DEPARTMENT SIGNATURE/APPROVAL: Angie Myrick [Signature]



Texas Benchmark Ready to Advance/Listos y Adelante 2021 8-Year

Version: 12/17/2020

Mineral Wells ISD
 Mineral Wells, TX
 RTA
 May 18, 2021

Product Code	ISBN	Grade	Title	Price	Quantity Ordered	Total Price
Core for Early Learning						
XY6879	9781078668019	Pre-K	TX Benchmark Ready to Advance Gr. Pre-K DELUXE Classroom 20-Copy Package Print and Digital 8-Year - Texas Edition Print materials and digital access for 8 years for Whole Group and Small Group Includes: 10 Unit-Specific Teacher Resource Systems, Assessment Guide, Classroom Management Guide, Read Aloud Big Books and Lap Books, Social and Emotional Story Props Book and Guide, Foundational Skills Toolkit, Small Group Readers, Trade Books, Manipulatives Set, and 8-year Student consumables (20 copies each of 10 titles).	\$4,200		\$ -
XY6880	9781078668026	Pre-K	TX Benchmark Ready to Advance Gr. Pre-K Classroom 20-Copy Package Print and Digital 8-Year - Texas Edition Print materials and digital access for 8 years for Whole Group and Small Group Includes: 10 Unit-Specific Teacher Resource Systems, Assessment Guide, Classroom Management Guide, Read Aloud Big Books and Lap Books, Social and Emotional Story Props Book and Guide, Foundational Skills Toolkit, Small Group Readers, Trade Books, and 8-year Student consumables (20 copies each of 10 titles).	\$4,100	9	\$ 36,900
XY6881	9781078668033	Pre-K	TX Benchmark Ready to Advance Gr. Pre-K Teacher Package Print and Digital 8-Year - Texas Edition Print materials and digital access for 8 years for Whole Group and Small Group Includes: 10 Unit-Specific Teacher Resource Systems, Assessment Guide, Classroom Management Guide, Read Aloud Big Books and Lap Books, Social and Emotional Story Props Book and Guide, Foundational Skills Toolkit, Small Group Readers, and Trade Books.	\$4,000		\$ -
Dual Language Options						
XY7321	9781078679152	Pre-K	90-10 Spanish Classroom 20-Copy Package Print and Digital 8-Year - Texas Edition Includes complete print from Listos y Adelante Deluxe package with 1 set of Manipulatives and 8-year consumables, English Ready to Advance Foundational Skills Toolkit, and 8-year digital access for English and Spanish.	\$4,500		\$ -
XY7322	9781078679169	Pre-K	50-50 English Classroom 20-Copy Package Print and Digital 8-Year - Texas Edition Includes complete print from Ready to Advance Deluxe package with 1 set of Manipulatives and 8-year consumables, Spanish Listos y Adelante Whole Group Resources (Read Aloud Big Books, Lap Books, Double-sided Unit Posters, 2-Volume Emergent Writing Flip Book, Instructional Flip Chart, 20 Student Workmats, and Social Emotional Story Props with Teacher Guide) and Foundational Skills Toolkit, and 8-year digital access for English and Spanish.	\$5,500		\$ -
XY7323	9781078679176	Pre-K	50-50 Spanish Classroom 20-Copy Package Print and Digital 8-Year - Texas Edition Includes complete print from Listos y Adelante Deluxe package with 1 set of Manipulatives and 8-year consumables, English Ready to Advance Whole Group Resources (Read Aloud Big Books, Lap Books, Double-sided Unit Posters, 2-Volume Emergent Writing Flip Book, Instructional Flip Chart, 20 Student Workmats, and Social Emotional Story Props with Teacher Guide) and Foundational Skills Toolkit, and 8-year digital access for English and Spanish.	\$5,500		\$ -
XY7324	9781078679183	Pre-K	Comprehensive Dual Language Classroom 20-Copy Package Print and Digital 8-Year - Texas Edition Includes the complete print Whole Group and Small Group from BOTH Ready to Advance and Listos y Adelante packages, 1 set of Manipulatives, 8-year consumables for English and Spanish, and 8-year digital for English and Spanish.	\$6,500	2	\$ 13,000
Additional Purchase Options						
Y48080	9781078658027	Pre-K	TX Ready to Advance Gr. Pre-K My Reading and Writing Consumables 10 Volumes 20-Copy 8-Year Set	\$1,600	1	\$ 1,600
Y46449	9781078632744	Pre-K	TX Ready to Advance Gr. Pre-K My Reading and Writing Consumables 10 Volumes 5-Copy 8-Year Set	\$400		\$ -
Y42703	9781987363203	Pre-K	TX Listos y Adelante Gr. Pre-K My Reading and Writing Consumables 10 Volumes 20-Copy 8-Year Set	\$1,760		\$ -
Y46946	9781078638326	Pre-K	TX Listos y Adelante Gr. Pre-K My Reading and Writing Consumables 10 Volumes 5-Copy 8-Year Set	\$440		\$ -
Subtotal					12	\$ 51,500
S/H					FREE	\$ -
						\$ 51,500

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER ALONG WITH THE FOLLOWING INFORMATION FOR ALL DIGITAL SUBSCRIPTIONS

* Name of School(s) That Will Use The Subscription(s) _____
 Attach separate document if necessary

* Onboarding Tech Contact Name _____

* Onboarding Tech Contact Email _____

*** REQUIRED**

SEND ORDER TO: Benchmark Education Company
 6295 Commerce Center Drive, Suite B | Groveport, OH 43125
 Email: neworders@benchmarkeducation.com
 Phone: 1-877-236-2465 | Fax: 1-877-732-8273

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help.benchmarkuniverse.com/buteacher/#Customer%20support/Privacy%20Policy.htm



Houghton Mifflin Harcourt

Proposal

Prepared For

Mineral Wells Ind Sch District

906 SW 5th Ave
Mineral Wells TX 76067

Attention:

Jacy Roach

jroach@mwisd.net

For the Purchase of:

Texas Into Literature Gr 6 Consumable Print/Digital

Prepared By

Troy Carter

troy.carter@hmhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

Attention:
Jacy Roach
jroach@mwisd.net

Customer Experience
9400 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hmhco.com

HMH Confidential and Proprietary

Proposal for Mineral Wells Ind Sch District

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
Grade 6					
Student Resource Package					
9781328595782	2020 Texas Into Literature Comprehensive Student Resource Package with Write In Student Edition 6 Year Print/6 Year Digital Grade 6	c \$118.65	225	\$26,696.25	
Package Includes: Texas Student Edition Softcover Print Subscription 6 Year Grade 6 Texas Student Edition Online plus Resources 6 Year Grade 6 Also Includes 1 Teacher Resource Package with purchase of 50 Student Resource Packages Also includes 9 purchase points per student edition which can be used toward choice of novels from HMH novel list.					
Total for Student Resource Package				\$26,696.25	
Teacher Resource Package					
9781328596581	2020 Texas Into Literature Premium/Comprehensive Teacher Resource Package with 6 Year Digital Grade 6	c \$295.00			3
Package Includes: Texas Teacher's Edition Grade 6 Online Teacher Digital Management Center 6 Year Grade 6					
Total for Teacher Resource Package				\$0.00	
Total for Grade 6				\$26,696.25	
Professional Services					
Foundational Professional Learning					
9781328593849	Texas Into Literature Getting Started Live Online Grade 6-8	c \$800.00			1
Participants engage in a variety of hands-on experiences to learn about the organization, design, and resources of Into Literature Texas. Through direct instruction, guided practice, and cooperative exploration, participants will experience the program's resources both from a student and teacher perspective. The goal is to build deeper understanding and confidence to begin implementing Into Literature Texas in their respective learning environments.					
Total for Professional Services				\$ 0.00	

Total Savings:	\$1,685.00
Subtotal Purchase Amount:	\$26,696.25
Shipping & Handling:	\$0.00
Sales Tax:	\$0.00

Total Cost of Proposal (PO Amount): **\$26,696.25**

Attention:
Jacy Roach
jroach@mwisd.net

Customer Experience
9400 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hnhco.com

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Total Cost of Proposal (PO Amount): \$26,696.25

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- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development

· Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:

Mineral Wells ISD

Sold to:

Mineral Wells ISD

- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Destination.
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

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Date of Proposal: 4/1/2021

Proposal Expiration Date: 5/16/2021



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 Jacy Roach
 jroach@mwisd.net

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 Orlando, FL 32819
 FAX: 800-269-5232
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Proposal

Prepared For

Mineral Wells Ind Sch District

906 SW 5th Ave
Mineral Wells TX 76067

Attention:

Jacy Roach

jroach@mwisd.net

For the Purchase of:

Texas Into Literature Gr 6 Consumable Print/Digital

Prepared By

Troy Carter

troy.carter@hmhco.com

Please submit this proposal with your purchase order.

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Attention:
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jroach@mwisd.net

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Proposal for Mineral Wells Ind Sch District

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Grade 6					
Student Resource Package					
9781328595782	2020 Texas Into Literature Comprehensive Student Resource Package with Write In Student Edition 6 Year Print/6 Year Digital Grade 6	c \$118.65	225	\$26,696.25	
Package Includes: Texas Student Edition Softcover Print Subscription 6 Year Grade 6 Texas Student Edition Online plus Resources 6 Year Grade 6 Also Includes 1 Teacher Resource Package with purchase of 50 Student Resource Packages Also includes 9 purchase points per student edition which can be used toward choice of novels from HMH novel list.					
Total for Student Resource Package				\$26,696.25	
Teacher Resource Package					
9781328596581	2020 Texas Into Literature Premium/Comprehensive Teacher Resource Package with 6 Year Digital Grade 6	c \$295.00			3
Package Includes: Texas Teacher's Edition Grade 6 Online Teacher Digital Management Center 6 Year Grade 6					
Total for Teacher Resource Package				\$0.00	
Total for Grade 6				\$26,696.25	

Professional Services					
Foundational Professional Learning					
9781328593849	Texas Into Literature Getting Started Live Online Grade 6-8	c \$800.00			1
Participants engage in a variety of hands-on experiences to learn about the organization, design, and resources of Into Literature Texas. Through direct instruction, guided practice, and cooperative exploration, participants will experience the program's resources both from a student and teacher perspective. The goal is to build deeper understanding and confidence to begin implementing Into Literature Texas in their respective learning environments.					
Total for Professional Services				\$ 0.00	

Total Savings:	\$1,685.00
Subtotal Purchase Amount:	\$26,696.25
Shipping & Handling:	\$0.00
Sales Tax:	\$0.00

Total Cost of Proposal (PO Amount): **\$26,696.25**

Attention:
Jacy Roach
jroach@mwisd.net

Customer Experience
9400 South Park Center Loop
Orlando, FL 32819
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Total Cost of Proposal (PO Amount): \$26,696.25

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 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development

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Sold to:

Mineral Wells ISD

- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Destination.
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Date of Proposal: 4/1/2021

Proposal Expiration Date: 5/16/2021



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Attention:
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 k12orders@hnhco.com

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Proposal

Prepared For

Mineral Wells Ind Sch District

906 SW 5th Ave
Mineral Wells TX 76067

Attention:

ANGELA MYRICK
amyrick@mwsd.net

For the Purchase of:

Texas Into Reading Grade 3 Six Year

Prepared By
Troy Carter
troy.carter@hmc.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

Attention:
ANGELA MYRICK
amyrick@mwsd.net

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9400 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hmc.com

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Proposal for Mineral Wells Ind Sch District

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
Grade 3					
Student					
1743078 9780358060833	2020 Texas Into Reading Texas Reading & Writing Workshop Premium Student Resource Package 6 Year Print/6 Year Digital Grade 3	c \$161.00	264	\$42,504.00	
Total for Student		\$42,504.00			
Teacher					
1739354 9780358025313	2020 Texas Into Reading Reading & Writing Workshop Premium Teacher Resource Package with 6 Year Digital Grade 3	c \$3,940.00			12
Total for Teacher		\$0.00			
Total for Grade 3		\$42,504.00			
Professional Development					
PD1					
1730365 9781328593696	Texas Into Reading Getting Started Live Online Grade K-5 Participants engage in a variety of hands-on experiences to learn about the organization, design, and resources of Into Reading Texas. Through direct instruction, guided practice, and cooperative exploration, participants will experience the program's resources both from a student and teacher perspective. The goal is to build deeper understanding and confidence to begin implementing Into Reading Texas in their respective learning environments.	c \$800.00	1	\$800.00	
Total for PD1		\$800.00			
Total for Professional Development		\$800.00			

Total Savings:	\$47,280.00
Subtotal Purchase Amount:	\$43,304.00
Shipping & Handling:	\$0.00
Sales Tax:	\$0.00

Total Cost of Proposal (PO Amount): \$43,304.00

Attention:
ANGELA MYRICK
amyrick@mwisd.net

Customer Experience
9400 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hnhco.com

HMH Confidential and Proprietary

Total Cost of Proposal (PO Amount): \$43,304.00

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- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development

· Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:

Mineral Wells ISD

Sold to:

Mineral Wells ISD

- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
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Date of Proposal: 5/19/2021

Proposal Expiration Date: 7/3/2021



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Attention:
 ANGELA MYRICK
 amyrick@mwisd.net

Customer Experience
 9400 South Park Center Loop
 Orlando, FL 32819
 FAX: 800-269-5232
 k12orders@hnhco.com

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Adoption Cycle—April 2021

	Budget Year 2020	Budget Year 2021
2020-2021 Biennium School Years 2019–20 and 2020–21	Proclamation 2019 State Adoption, Fall 2018 Materials Ordered, Spring 2019 Implementation, 2019–20 School Year English and Spanish Language Arts and Reading, K–8 English Learners Language Arts, 7–8 Handwriting, K–5 (English and Spanish) Spelling, 1–6 (English and Spanish) Personal Financial Literacy	Proclamation 2020 State Adoption, Fall 2019 Materials Ordered, Spring 2020 Implementation, 2020–21 School Year English Language Arts and Reading, English I–IV Reading I, II, III English for Speakers of Other Languages, English I, II English Learners Language Arts, 7–8
	Budget Year 2022	Budget Year 2023
2022-2023 Biennium School Years 2021–22 and 2022–23	Proclamation 2021 State Adoption, Fall 2020 Materials Ordered, Spring 2021 Implementation, 2021–22 School Year Pre-Kindergarten Systems	Proclamation 2022 State Adoption, Fall 2021 Materials Ordered, Spring 2022 Implementation, 2022–23 School Year Health and PE
	Budget Year 2024	Budget Year 2025
2024-2025 Biennium School Years 2023–24 and 2024–25	Proclamation 2023 State Adoption, Fall 2022 Materials Ordered, Spring 2023 Implementation, 2023–24 School Year Not Issued	Proclamation 2024 State Adoption, Fall 2023 Materials Ordered, Spring 2024 Implementation, 2024–25 School Year Science, K–12 Technology Applications, K–8 CTE: TBD
	Budget Year 2026	Budget Year 2027
2026-2027 Biennium School Years 2025–26 and 2026–27	Proclamation 2025 State Adoption, Fall 2024 Materials Ordered, Spring 2025 Implementation, 2025–26 School Year Social Studies, K–12 CTE: TBD	Proclamation 2026 State Adoption, Fall 2025 Materials Ordered, Spring 2026 Implementation, 2026–27 School Year Mathematics, K–12 CTE: TBD

2028-2029 Biennium School Years 2027–28 and 2028–29	Budget Year 2028	Budget Year 2029
	Proclamation 2027 State Adoption, Fall 2026 Materials Ordered, Spring 2027 Implementation, 2027–28 School Year Fine Arts, K–12 CTE: TBD	Proclamation 2028 State Adoption, Fall 2027 Materials Ordered, Spring 2028 Implementation, 2028–29 School Year CTE: TBD
2030-2031 Biennium School Years 2029–30 and 2030–31	Budget Year 2030	Budget Year 2031
	Proclamation 2029 State Adoption, Fall 2028 Materials Ordered, Spring 2029 Implementation, 2029–30 School Year Languages other than English CTE: TBD	Proclamation 2030 State Adoption, Fall 2029 Materials Ordered, Spring 2030 Implementation, 2030–31 School Year English Language Arts and Reading, K–8 Spanish Language Arts and Reading, K–6 English Learners Language Arts, 7–8 Handwriting, K–5 (English and Spanish) Spelling, 1–6 (English and Spanish)
2032-2033 Biennium School Years 2031–32 and 2032–33	Budget Year 2032	Budget Year 2033
	Proclamation 2031 State Adoption, Fall 2030 Materials Ordered, Spring 2029 Implementation, 2031–32 School Year English Language Arts and Reading, English I–IV ELA Electives English for Speakers of Other Languages, English I, II CTE: TBD	Proclamation 2032 State Adoption, Fall 2031 Materials Ordered, Spring 2030 Implementation, 2032–33 School Year CTE: TBD



BOARD OF TRUSTEES Agenda Item

MEETING DATE: June 14, 2021

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Consider Date Change for July Board Meeting

RECOMMENDED ACTION: The date of the regular July meeting of the MWISD Board of Trustees should be changed from July 12, 2021, to July 19, 2021.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): BE (LOCAL)

OVERVIEW:

Superintendent John Kuhn will be taking his June vacation week in July (after the teacher contract grace period has ended) consecutive with his scheduled July vacation week. As a result, he will be unavailable on the second Tuesday of the month and requests that the regular board meeting date be moved one week later, to Monday, July 19, 2021.

FISCAL IMPACT: none

ATTACHMENTS: none

DEPARTMENT(S) SUBMITTING FORM: Superintendent's Office

DEPARTMENT SIGNATURE/APPROVAL:



BOARD OF TRUSTEES Agenda Item

MEETING DATE: July 14, 2021

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: FIRST READING: Local District Update 117, affecting local policies (see attached list)

RECOMMENDED ACTION: The Board will have the opportunity to review Localized Policy Manual Update 117 during the month of June. It will be placed on the July board agenda for consideration/action.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): BAA (LEGAL) and BF (LOCAL)

OVERVIEW:

Update 117 includes policy revisions in response to updates to provisions of the Texas Administrative Code and correcting amendments from the federal Department of Education, along with some reorganizations of materials recommended by the Texas Association of School Boards. Local policies may be adopted or amended by a majority of the Board at any regular or special meetings, provided that Board members have had advances written notice of the proposed change and that it has been placed on the agenda for such meeting. Local policies become effective upon Board adoption or at a future date designated by the Board at the time of adoption. Board Policy BF (Local)

FISCAL IMPACT: N/A

ATTACHMENTS: Update 117

DEPARTMENT(S) SUBMITTING FORM: Superintendent's Office

DEPARTMENT SIGNATURE/APPROVAL: 

Update 117 Local Policy Overview

May 4, 2021

Introduction

Update 117 includes recommended (LOCAL) policy revisions concerning the board's delegation of authority to the superintendent to approve purchases or construction in the event of an emergency. Also in this update are substantial revisions recommended to the district's leaves and absences policy.

While not covered in this publication, many of the (LEGAL) policies included in this update were affected by recent changes to Administrative Code rules or legislation from the 86th Legislative Session that is now in effect.

The 87th Legislative Session is scheduled to end May 31, 2021. Once the June 20 deadline for the governor to sign legislation passes, Policy Service will begin developing policy recommendations that will appear in Update 118, which is scheduled for release in the fall.

TASB Numbered Update Reminders

You should also review your own district's customized Update 117 materials for your specific policy recommendations. Please remember that (LEGAL) policies provide the legal framework for key areas of district operations; they are not adopted by the board.

CH: Purchasing and Acquisition and CV: Facilities Construction

The major winter storms earlier this year caused extensive damage to many district facilities. Existing law permits districts to delegate authority to the superintendent to contract for the replacement, construction, or repair of equipment or facilities in the event of a catastrophe, emergency, or natural disaster affecting the district. The superintendent would be able to exercise this authority only if the replacement or repair is necessary for the health and safety of students and staff.

The recommended text at CH(LOCAL) provides this delegation in policy and requires the superintendent to report to the board any contracts made under the delegated authority at the next board meeting. The text also clarifies that the delegation does not permit the superintendent to suspend any

competitive purchasing requirements. As permitted by law, the board would still need to take action to waive competitive purchasing requirements.

At policy CV(LOCAL) we have included a cross-reference to CH(LOCAL) for the emergency delegation text.

Keep in mind that this is an optional delegation that provides flexibility to the district in the event of an emergency, catastrophe, or natural disaster. If the board does not wish to delegate this emergency contracting authority, please contact your policy consultant.

DEC: Compensation and Benefits, Leaves and Absences

DEC(LOCAL) is the policy that governs the district's practices related to leaves and absences. It includes information on whether the district provides local leave, limits on the use of leave, and when concurrent use of leave and compensatory time is required.

TASB Policy Service collaborated with TASB Legal and HR Services in developing the recommended revisions to DEC(LOCAL), which remove administrative details that are not necessary to include in board policy. Many of the removed provisions can be addressed in the employee handbook or in administrative procedures. TASB HR Services has revised its Model Employee Handbook and developed a separate procedural framework to assist districts in documenting these administrative details. The superintendent and designated policy contact can access these resources through their myTASB account. A link is provided in the Update 117 explanatory notes included in the update.

Some of the notable changes to DEC(LOCAL) include:

- We moved provisions related to concurrent use of leave and compensatory time to the sections of the policy addressing temporary disability leave and, if applicable to the district, family medical leave.
- We added a provision that classifies use of state or local leave taken within the first year after a child's birth, adoption, or foster placement as nondiscretionary use of leave. When leave is used for this purpose, it would not be subjected to any limits on duration of leave that are in place when leave is used for a discretionary purpose.
- And we revised provisions addressing requests for discretionary use of leave to permit the district to consider how the duration of the requested absence affects the educational program and district operations.

Given the substantial number of revisions to this policy, we recommend that you closely review the customized explanatory notes to better understand the changes made to your specific DEC(LOCAL).

Thank You!

That covers the local policies in Update 117 for most districts. We hope you find this overview helpful. Should you have any questions or want further clarification, please feel free to contact your assigned policy consultant at the [TASB Policy Service website](#).¹

¹ TASB Policy Service: <https://policy.tasb.org>

Explanatory Notes

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AIC(LEGAL) ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

Administrative Code provisions amended effective January 5, 2021, address program performance regarding certain special student populations. The rules address supervision and monitoring reviews and require the commissioner to assign districts an annual determination level based on performance of the special student populations.

BBC(LEGAL) BOARD MEMBERS: VACANCIES AND REMOVAL FROM OFFICE

We have streamlined the reference to CH(LEGAL) regarding board member removal for purchasing violations.

BBD(EXHIBIT) BOARD MEMBERS: TRAINING AND ORIENTATION

As approved by the State Board of Education in November 2020, the Framework for School Board Development has been extensively revised.

BJCE(LEGAL) SUPERINTENDENT: SUSPENSION/TERMINATION DURING CONTRACT

Changes to this legally referenced policy on suspension of the superintendent without pay and termination during the contract term were prompted by Administrative Code revisions effective January 11, 2021.

C(LEGAL) BUSINESS AND SUPPORT SERVICES

The C Section table of contents has been revised to rename CHE to Vendor Disclosures and Contracts.

CBB(LEGAL) STATE AND FEDERAL REVENUE SOURCES: FEDERAL

The federal Department of Education issued correcting amendments to the Uniform Guidance for Grants and Agreements, effective February 22, 2021, resulting in a change to the provisions on cooperative purchasing in this legally referenced policy. Citations have also been updated.

CH(LEGAL) PURCHASING AND ACQUISITION

Update 117 includes a reorganization of the purchasing and facilities construction legally referenced policies in the CH and CV series.

As part of the reorganization, we have:

- Added cross-references to other pertinent policy codes to eliminate duplicated material;
- Added existing provisions on site-based purchasing;
- Reordered and adjusted provisions for clarity and to better match statutory wording;
- Moved to CHE(LEGAL) provisions on required vendor disclosures and contract provisions and lobbying restrictions; and
- Moved detailed provisions on competitive bidding to CVA(LEGAL).

Provisions on purchasing recycled products were added from new Administrative Code rules, effective July 2, 2020.

CH(LOCAL) PURCHASING AND ACQUISITION

The major winter storms earlier this year caused extensive damage to many district facilities. Based on district requests for additional flexibility in such emergency circumstances, we recommend a new provision delegating authority to the superintendent to contract for the replacement, construction, or repair of equipment or facilities in the event of a catastrophe, emergency, or natural disaster affecting the district if

Explanatory Notes

TASB Localized Policy Manual Update 117

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emergency replacement, construction, or repair is necessary for the health and safety of district students and staff. The superintendent must report to the board any contracts made under the delegated authority at the next regular meeting.

The recommended text also clarifies that the delegation *does not* permit the superintendent to act under Education Code 44.031(h) to make purchases without following normal competitive purchasing requirements; the board must take action to waive any Chapter 44 provisions in accordance with law.

The recommended delegation provision is optional. Please carefully review the new text to ensure it aligns with the district's practices and contact the district's policy consultant if your district does not wish to add this provision or has other revisions.

TASB Legal Services' eSource article *Emergency Management for Texas Public Schools* provides additional information on purchasing in emergency situations.

The *Legal Issues in Update 117* memo describes common legal concerns and best practices specific to [this policy topic](#).

CHE(LEGAL) PURCHASING AND ACQUISITION: VENDOR DISCLOSURES AND CONTRACTS

This legally referenced policy has been reorganized to focus on required vendor disclosures and contract provisions. This material has been moved from CH(LEGAL).

In addition, we have:

- Included references to other pertinent codes and deleted material duplicated at other policy codes; and
- Reordered and adjusted provisions for clarity and to better match statutory wording.

CL(LEGAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT

New Administrative Code rules, effective July 2, 2020, prompted revisions to provisions on recycling programs.

Provisions on pool sanitation and safety standards have been streamlined to refer to the relevant legal guidance.

CV(LEGAL) FACILITIES CONSTRUCTION

Update 117 includes a reorganization of the purchasing- and construction-related legally referenced policies in the CH and CV series.

As part of the reorganization, we have:

- Added cross-references to other pertinent policy codes to eliminate duplicated material; and
- Reordered and adjusted provisions for flow and to better match statutory wording.

CV(LOCAL) FACILITIES CONSTRUCTION

For ease of reference and to align with recommended changes at CH(LOCAL) on delegation to the superintendent for emergency contracting, Policy Service recommends adding a Note referring to CH(LOCAL) for those provisions.

The *Legal Issues in Update 117* memo describes common legal concerns and best practices specific to [this policy topic](#).

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CVA(LEGAL) FACILITIES CONSTRUCTION: COMPETITIVE BIDDING

Provisions on identical, competitive bids have been moved from CH(LEGAL). In addition, a provision on making bid evaluations public has been moved to this policy from CV(LEGAL). Other revisions are to delete material duplicated at other policy codes and adjust language for clarity and to better match statutory wording.

CVB(LEGAL) FACILITIES CONSTRUCTION: COMPETITIVE SEALED PROPOSALS

A cross-reference has been added to procurement processes included at other policy codes, and duplicated material has been deleted. Other revisions are to adjust language for clarity and to better match statutory wording.

CVC(LEGAL) FACILITIES CONSTRUCTION: CONSTRUCTION MANAGER-AGENT

Additional detail has been added regarding the construction manager-agent method. A cross-reference has been added to procurement processes included at other policy codes, and duplicated material has been deleted. Other revisions are to adjust language for clarity and to better match statutory wording.

CVD(LEGAL) FACILITIES CONSTRUCTION: CONSTRUCTION MANAGER-AT-RISK

Additional detail has been added regarding the construction manager-at-risk method. A cross-reference has been added to procurement processes included at other policy codes, and duplicated material has been deleted. Other revisions are to adjust language for clarity and to better match statutory wording.

CVE(LEGAL) FACILITIES CONSTRUCTION: DESIGN-BUILD

A cross-reference has been added to procurement processes included at other policy codes, duplicated material has been deleted, and provisions have been reordered for flow. Other revisions are to adjust language for clarity and to better match statutory wording.

CVF(LEGAL) FACILITIES CONSTRUCTION: JOB ORDER CONTRACTS

A cross-reference has been added to procurement processes included at other policy codes, duplicated material has been deleted, and provisions have been reordered for flow. Other revisions are to adjust language for clarity and to better match statutory wording.

DEC(LOCAL) COMPENSATION AND BENEFITS: LEAVES AND ABSENCES

The events of the past year have highlighted the need for additional flexibility regarding administration of leave. TASB Policy, Legal, and HR Services collaborated on the recommended revisions to this policy, which remove administrative details not required to be in board policy and that may be more appropriately addressed elsewhere, such as in the employee handbook.

To support the removal of these administrative details, a new paragraph directs the superintendent to develop administrative regulations to implement the policy. [Remember that BJA(LOCAL) permits the superintendent to delegate this responsibility as appropriate.] In addition, TASB HR Services has:

- Created a corresponding Framework for Developing Leaves and Absences Procedures, with prompts and placeholders for administrative decisions; and
- Revised the 2021–22 *Model Employee Handbook* to address administrative provisions removed from the policy.

Other changes include:

- Updating the definition of *catastrophic illness or injury* to clarify how it applies to the use of leave from the district's sick leave pool.

Explanatory Notes

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- Adding a definition of *school year* that aligns with terminology in the TASB sample contracts and that provides context for references to the term elsewhere in the policy.
- Relocating provisions on concurrent use of leave and compensatory time to the sections addressing temporary disability leave and family and medical leave.
- Streamlining of family and medical leave provisions to eliminate information not necessary in board-adopted policy.
- Adding a clear statement to reflect that the district does not permit paid leave offset in conjunction with workers' compensation benefits.
- Revising terminology from *reimbursement* to *payment* for unused leave to reflect that employees are receiving payment for days of accumulated leave upon retirement.

New recommended provisions on state personal leave clarify that:

- Nondiscretionary use includes leave related to the birth or placement of a child and taken within the first year after the child's birth, adoption, or foster placement.
- In approving or denying requests for the discretionary use of leave, the district will also consider how the duration of the requested absence affects the educational program and district operations.

The *Legal Issues in Update 117* memo describes common legal concerns and best practices specific to this policy topic.

Please note: We have revised this policy to reflect that the district's FMLA twelve-month period is measured backward from the date an employee uses FMLA leave.

EHAA(LLEGAL)

BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)

New Administrative Code rules address the requirement for districts to provide instruction in positive character traits, which can be met through a stand-alone course or by integrating the TEKS into other courses. The rules address the frequency of instruction by grade bands and are effective for the 2021–22 school year.

EHBA(LLEGAL)

SPECIAL PROGRAMS: SPECIAL EDUCATION

Revised Administrative Code rules, effective March 14, 2021, address various special education provisions and:

- Provide more detail on instructional arrangements;
- Include a definition of *regular school day* for the purpose of determining the instructional arrangement; and
- Update citations to funding statutes.

EHBAA(LLEGAL)

SPECIAL EDUCATION: IDENTIFICATION, EVALUATION, AND ELIGIBILITY

Provisions on a district's obligation to refer for evaluation and the definition of a *child with a disability* have been updated based on revised Administrative Code rules, effective March 14, 2021. Other changes are to better reflect statute.

Explanatory Notes

TASB Localized Policy Manual Update 117

Mineral Wells ISD

EHBAB(LLEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM

As a result of revised Administrative Code rules effective March 14, 2021, we have updated text regarding establishment of the admission, review, and dismissal (ARD) committee and added a provision addressing a district's overall responsibility for all of the functions of the IEP team and ARD committee. Citations have also been updated.

EHBAC(LLEGAL) SPECIAL EDUCATION: STUDENTS IN NONDISTRICT PLACEMENT

From revised Administrative Code rules effective March 14, 2021, we have added a provision requiring the district to notify TEA within 30 calendar days of an ARD committee's decision to place a student in a residential education program.

EHBAD(LLEGAL) SPECIAL EDUCATION: TRANSITION SERVICES

Revised Administrative Code rules, effective March 14, 2021, prompted a revision to the graduation provisions and updates to cites throughout this legally referenced policy.

EHBC(LLEGAL) SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES

Revisions regarding approval of an optional flexible school day program are from revised Administrative Code rules, effective December 6, 2020.

EIF(LLEGAL) ACADEMIC ACHIEVEMENT: GRADUATION

Details have been added on the graduation of students receiving special education services who entered grade nine after the 2014–15 school year. The changes come from revised Administrative Code rules effective March 14, 2021.

In addition, we have replaced detailed provisions on graduation of students receiving special education services who entered grade nine before the 2014–15 school year with a reference to the relevant Administrative Code provision. Citations have been updated throughout.

EKB(LLEGAL) TESTING PROGRAMS: STATE ASSESSMENT

In accordance with House Bill 3906 (86th Legislative Session) and effective September 1, 2021, the reference to the separate writing assessment in grades 4 and 7 has been removed.

EL(LLEGAL) CAMPUS OR PROGRAM CHARTERS

We have added provisions that a district is entitled to additional state aid if the district was under contract during the 2017–18 school year or is under renewal of such a contract to jointly operate a campus or campus program under Education Code 11.157 (Contracts for Educational Services). Details may be found in revised Administrative Code rules, effective March 30, 2021.

FFAC(LLEGAL) WELLNESS AND HEALTH SERVICES: MEDICAL TREATMENT

New Administrative Code rules, effective February 18, 2021, address maintenance and administration of unassigned asthma medication for districts that choose to implement such a program. Contact your policy consultant if your district has a program but lacks local policy provisions.

See FFAC in the *TASB Regulations Resource Manual*.



(LOCAL) Policy Comparison Packet

This packet is generated by an automated process that compares the updated policy to the district's current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; omitted in Word)

Annotations are shown as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529 512.467.0222	800.580.1488 512.467.3689

PURCHASING AND ACQUISITION

CH
(LOCAL)

**Purchasing
Authority**

The Board delegates to the Superintendent the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs ~~\$50,000~~ \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.

**Exception for
Emergency
Contracts**

In the event of a catastrophe, emergency, or natural disaster affecting the District, the Board delegates to the Superintendent the authority to contract for the replacement, construction, or repair of school equipment or facilities in accordance with law, if emergency replacement, construction, or repair is necessary for the health and safety of District students and staff. The Superintendent shall report to the Board at the next regular meeting any contract made under this authority. [See Disaster Exception, CH(LEGAL)]

The delegation regarding emergency contracts does not waive competitive purchasing requirements under Education Code Chapter 44. Only the Board is authorized to waive competitive purchasing requirements under limited circumstances in accordance with Education Code 44.031(h). [See Emergency Damage or Destruction, CH(LEGAL)]

**Purchasing
Procedures**

The Superintendent shall develop purchasing procedures to implement the requirements of state and federal law. [See also CB, CBB, CH(LEGAL), and COA]

Purchasing Method

The Board delegates to the Superintendent the authority to determine the method of purchasing in accordance with CH(LEGAL) or CBB(LEGAL), as appropriate.

*Competitive
Bidding*

If competitive bidding is chosen as the purchasing method, the Superintendent shall prepare bid specifications. All bids shall be in accordance with administrative regulations, and the submission of any electronic bids shall also be in accordance with Board-adopted rules. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

The District may reject any and all bids in accordance with state or federal law, as applicable.

*Competitive
Sealed Proposals*

If competitive sealed proposals are chosen as the purchasing method, the Superintendent shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be in accordance with administrative regulations, and the submission of any electronic proposals shall also be in accordance with Board-adopted rules. Proposals received after the specified time shall not be considered. Proposals shall be opened at the time

PURCHASING AND ACQUISITION

CH
(LOCAL)

specified, and all proposers shall be invited to attend the proposal opening. Proposals may be withdrawn prior to the scheduled time of opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

The District may reject any and all proposals in accordance with state or federal law, as applicable.

Electronic Bids or Proposals

Bids or proposals that the District has chosen to accept through electronic transmission shall be administered in accordance with Board-adopted rules. Such rules shall safeguard the integrity of the competitive procurement process; ensure the identification, security, and confidentiality of electronic bids or proposals; and ensure that the electronic bids or proposals remain effectively unopened until the proper time.

Responsibility for Debts

The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with the adopted budget, state law, Board policy, and the District's purchasing procedures. [See CE] The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control. Persons making unauthorized purchases shall assume full responsibility for all such debts.

Purchase Commitments

All purchase commitments shall be made by the Superintendent in accordance with administrative procedures, including the District's purchasing procedures.

Personal Purchases

District employees shall not be permitted to make purchases for personal use through the District's business office.

FACILITIES CONSTRUCTION

CV
(LOCAL)

Compliance with Law

The Superintendent shall establish procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

Construction Contracts

Prior to advertising, the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above \$50,000. To assist the Board, the Superintendent shall recommend the project delivery/contract award method that he or she determines provides the best value to the District. [See CV series generally and CBB(LEGAL) for requirements if federal funds are involved.]

For construction contracts valued at or above ~~\$50,000~~ \$50,000, the Superintendent shall also submit the resulting contract to the Board for approval. Lesser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent and consistent with law and policy. [See also CH and CBB(LEGAL)]

Note: For provisions regarding delegation of authority for construction contracts in the event of a catastrophe, emergency, or natural disaster affecting the District, see CH(LOCAL).

Change Orders

Change orders permitted by law shall be approved by the Board or its designee prior to any changes being made in the approved plans or the actual construction of the facility.

Project Administration

All construction projects shall be administered by the Superintendent or designee.

The Superintendent shall keep the Board informed concerning construction projects and also shall provide information to the general public.

Final Payment

The District shall not make final payments for construction or the supervision of construction until the work has been completed and the Board has accepted the work.

**Leave
Administration**

The Superintendent shall develop administrative regulations addressing employee leaves and absences to implement the provisions of this policy.

Definitions

The term “immediate family” is defined as:

Immediate Family

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*.
3. Parent, stepparent, parent-in-law, or other individual who stands *in loco parentis* to the employee.
4. Sibling, stepsibling, and sibling-in-law.
5. Grandparent and grandchild.
6. Any person residing in the employee’s household at the time of illness or death.

For purposes of the Family and Medical Leave Act (FMLA), the definitions of spouse, parent, son or daughter, and next of kin are found in DECA(LEGAL).

Family Emergency

The term “family emergency” shall be limited to disasters and life-threatening situations involving the employee or a member of the employee’s immediate family.

Leave Day

A “leave day” for purposes of earning, ~~using~~**use**, or recording-~~of~~ leave shall mean the number of hours per day equivalent to the employee’s usual assignment, whether full-time or part-time.

School Year

A “school year” for purposes of earning, using, or recording leave shall mean the term of the employee’s annual employment as set by the District for the employee’s usual assignment, whether full-time or part-time.

**Catastrophic Illness
or Injury**

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee’s immediate family that requires the services of a licensed practitioner for a prolonged period of time and that forces the employee to exhaust all leave time earned by that employee and to lose compensation from the District. Such conditions typically require prolonged hospitalization or recovery or are expected to result in disability or death. Conditions relating to pregnancy or childbirth shall be considered catastrophic if they meet the requirements of this paragraph.

Note: For District contribution to employee insurance during leave, see CRD(LOCAL).

Availability

The District shall make state personal leave and local leave for the current year available for use at the beginning of the school year.

State Earning Local Leave

~~An employee shall not earn any local leave when he or she is in unpaid status. An employee using full or proportionate paid leave shall be considered to be in paid status.~~

Deductions

~~Leave Without Pay~~

~~The District shall not approve paid leave for more leave days than have been accumulated in prior years plus leave currently available. Any unapproved absences or absences beyond accumulated and available paid leave shall result in deductions from the employee's pay.~~

~~Leave Proration~~

~~Employed for Less Than Full Year~~

If an employee separates from employment with the District before his or her last duty day of the school year, or begins employment after the first duty day of the school year, state personal leave ~~and local leave~~ shall be prorated based on the actual time employed.

If an employee separates from employment before the last duty day of the school year, the employee's final paycheck shall be reduced for state personal leave the employee used beyond his or her pro rata entitlement for the school year.:

- ~~1. State personal leave the employee used beyond his or her pro rata entitlement for the school year; and~~
- ~~2. Local leave the employee used but had not earned as of the date of separation.~~

~~Employed for Full Year~~

~~If an employee uses more local leave than he or she earned and remains employed with the District through his or her last duty day, the District shall deduct the cost of the excess leave days from the employee's pay in accordance with administrative regulations.~~

Recording

~~Leave shall be recorded as follows:~~

- ~~1. Leave shall be recorded in half-day increments for all employees.~~
- ~~2. If the employee is taking intermittent FMLA leave, leave shall be recorded in one-hour increments.~~

Order of Use

~~Earned compensatory time shall be used before any available paid state and local leave. [See DEAB]~~

~~Unless an employee requests a different order, available paid state and local leave shall be used in the following order, as applicable:~~

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

~~1. State sick leave accumulated before the 1995-96 school year.~~

~~2. Local leave.~~

~~3. State personal leave.~~

~~Use of sick leave pool days shall be permitted only after all available state and local leave has been exhausted.~~

Concurrent Use of Leave

~~When an absent employee is eligible for FMLA leave, the District shall designate the absence as FMLA leave.~~

~~The District shall require the employee to use temporary disability leave and paid leave, including compensatory time, concurrently with FMLA leave.~~

~~An employee receiving workers' compensation income benefits may be eligible for paid or unpaid leave. An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.~~

Medical Certification

An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than five consecutive workdays because of personal illness or illness in the immediate family;
2. The District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent; **or**
- ~~3.~~ The employee requests FMLA leave for the employee's serious health condition; **a serious health condition** ~~or that of the employee's~~ a spouse, parent, or child; **or**
- ~~4.3.~~ **The employee requests FMLA leave** for military caregiver leave **purposes.**

In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]

~~**Note:** For District contribution to employee insurance during leave, see CRD(LOCAL).~~

State Personal Leave

The Board requires employees to differentiate the manner in which state personal leave is used. :

Nondiscretionary ~~Non-Discretionary~~ Use

- ~~1.4.~~ **Nondiscretionary** ~~Non-discretionary~~ use of leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]

Nondiscretionary use includes leave related to the birth or placement of a child and taken within the first year after the child's birth, adoption, or foster placement.

Discretionary Use

~~2.5.~~ Discretionary use of leave is at the individual employee's discretion, subject to limitations set out below.

Limitations

Request for
Leave

In deciding whether to approve or deny a ~~The employee shall submit a written~~ request for discretionary use of state personal leave, to the ~~immediate supervisor or designee in advance in accordance with administrative regulations. In deciding whether to approve or deny state personal leave, the supervisor or designee~~ shall not seek or consider the reasons for which an employee requests to use leave. The supervisor ~~or designee~~ shall, however, consider the ~~duration of the requested absence in conjunction with the~~ effect of the employee's absence on the educational program ~~and~~ District operations, as well as the availability of substitutes.

*Duration of
Leave*

Discretionary use of state personal leave shall not exceed three consecutive workdays.

Local Leave

~~Each employee~~ ~~All employees~~ shall earn three paid local leave days per school year in accordance with administrative regulations.

Local leave shall accumulate without limit.

Local leave shall be used according to the terms and conditions of state personal leave. [See State Personal Leave, above]

Sick Leave Pool

An employee who has exhausted all paid leave ~~as well as any applicable compensatory time~~ and who suffers from a catastrophic illness or injury may request the establishment of a sick leave pool, to which District employees may donate ~~only~~ local leave for use by the eligible employee.

~~If the employee is unable to submit the request, a member of the employee's family or the employee's supervisor may submit the request to establish a sick leave pool.~~

The pool shall cease to exist when the employee no longer needs leave for the purpose requested, uses the maximum number of days allowed under a pool, or exhausts all leave days donated to the sick leave pool.

The Superintendent ~~or designee~~ shall develop regulations for the implementation of the sick leave pool that address the following:

1. Procedures to request the establishment of a sick leave pool;

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

2. The maximum number of days an employee may donate to a sick leave pool;
3. The maximum number of days per school year an eligible employee may receive from a sick leave pool; and
4. The return of unused days to donors.

Appeal

An employee may appeal a decision ~~All decisions~~ regarding the establishment or implementation of the District's sick leave pool ~~may be appealed~~ in accordance with DGBA(LOCAL), beginning with the Superintendent or ~~appropriate administrator~~ ~~designee~~.

Family and Medical Leave

FMLA leave shall run concurrently with applicable paid leave and compensatory time, as applicable.

Note: See DECA(LEGAL) for provisions addressing FMLA.

Twelve-Month Period

For purposes of an employee's entitlement to FMLA leave, the 12-month period shall be ~~measured backward from the date an employee uses FMLA leave~~ ~~July 1 through June 30~~.

Combined Leave for Spouses

~~When~~ ~~if~~ both spouses are employed by the District, the District shall limit FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, to a combined total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks. ~~{See DECA(LEGAL)}~~

Intermittent or Reduced Schedule Leave

The District shall not permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee. ~~{See DECA(LEGAL) for use of intermittent or reduced schedule leave due to a medical necessity.}~~

Certification of Leave

~~When~~ ~~if~~ an employee requests leave, the employee shall provide certification, ~~in accordance with~~ ~~as required by~~ FMLA regulations, of the need for leave. ~~{See DECA(LEGAL)}~~

Fitness-for-Duty Certification

~~In accordance with administrative regulations, when~~ ~~if~~ an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification. ~~If the District will require certification of the employee's ability to perform essential job functions, the District shall provide a list of essential job functions to the employee with the FMLA designation notice.~~

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

<p>Leave at the End of Semester Leave</p>	<p>If a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester. [See DECA(LEGAL), Leave at the End of a Semester]</p>
<p>Failure to Return</p>	<p>If, at the expiration of FMLA leave, the employee is able to return to work but chooses not to do so, the District may require reimbursement of premiums paid by the District during the leave. [See DECA(LEGAL), Recovery of Benefit Cost]</p>
<p>Temporary Disability Leave</p>	<p>Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for return to active duty.]</p> <p>An employee's notification of need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent or designee as a request for temporary disability leave.</p> <p>The District shall require the employee to use temporary disability leave and paid leave, including any compensatory time, concurrently with FMLA leave.</p>
<p>Workers' Compensation</p>	<hr/> <p>Note: Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance. [See CRD(LOCAL) regarding payment of insurance contribution during employee absences.]</p> <hr/> <p><u>An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.</u></p>
<p>No Paid Leave Offset</p>	<p>The District shall not permit the option An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.</p> <p>An employee eligible for paid leave offset in conjunction with workers' compensation income benefits. [See CRE], and not on assault leave, may elect in writing to use paid leave.</p>
<p>Court Appearances</p>	<p>Absences due to compliance with a valid subpoena or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.</p>

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

Payment Reimbursement for Accumulated Leave Upon Retirement

The following leave provisions shall apply to state and local leave accumulated earned beginning on the original effective date of this program.-

An employee who retires from the District shall be eligible for payment reimbursement for accumulated state and local leave under the following conditions:÷

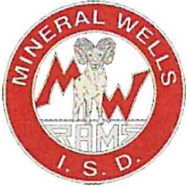
1. The employee's retirement is voluntary, i.e., the employee is not being discharged or nonrenewed.
2. The employee has at least ten years of service with the District.

The employee shall receive payment be reimbursed for each day of accumulated state and local leave, at a rate established by the Board. If the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

Neutral Absence Control

If an employee does not return to work after exhausting all available paid and unpaid leave, the District shall provide the employee written notice that he or she no longer has leave available for use. The District shall automatically pursue termination of an employee who has exhausted all available leave, regardless of the reason for the absence [see DF series]. The employee's eligibility for reasonable accommodations, as required by the Americans with Disabilities Act [see DAA(LEGAL)], shall be considered before termination. If terminated, the employee may apply for reemployment with the District.



BOARD OF TRUSTEES Agenda Item

MEETING DATE: June 14, 2021

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Monthly Financial Reports and Accounts Payable Listing

RECOMMENDED ACTION: It is recommended that the monthly Financial Reports and Accounts Payable Listing be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See attached information.

FISCAL IMPACT: Variable revenue and expenditures to District

ATTACHMENTS: Tax Receipt Report, Financial Statement, AP Listing

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL:  

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
CASH POSITION**

FOR PERIOD ENDING APRIL 30, 2021

GENERAL FUND	\$ 9,991,046.45
FOOD SERVICE	\$ 10,713.92
SPECIAL REVENUE	\$ 1,461,234.49
INTEREST & SINKING	\$ 909,864.39
INSURANCE FUND	\$ 388,569.52
WORKERS' COMPENSATION	\$ 360.55
TRUST & AGENCY FUND	\$ 182,379.19
PAYROLL	<u>\$ (62,701.39)</u>
TOTAL	\$ 12,881,467.12
<u>Lone Star Investment</u>	
General Fund	\$ 7,143.18
Food Service Fund	\$ 3.85
Interest & Sinking	\$ 0.05
Insurance Fund	<u>\$ 93,179.88</u>
TOTAL INVESTMENTS	\$ 100,326.96

<u>Fnd</u>	<u>Fnd</u>	CASH <u>RECEIVED</u>	2020-2021 <u>Budget</u>	<u>Balance</u>
180	CO-CURRICULAR	94,955.31	148,782.00	53,826.69
199	GENERAL FUND	24,975,412.55	32,633,411.00	7,657,998.45
211	TITLE I, PART A	543,985.40	1,095,473.00	551,487.60
240	FOOD SERVICE	1,413,736.80	2,036,016.00	622,279.20
244	CARL PERKINS BASIC FORM. GRANT	25,093.45	54,994.00	29,900.55
255	TITLE II, PART A-SUP EFF INSTR	72,588.17	139,414.00	66,825.83
263	Title III, PART A-ELA	7,300.53	40,623.00	33,322.47
266	ESSER GRANT	96,664.88	0.00	-96,664.88
270	TITLE V, B, SP 2, RLIS	13,273.36	81,167.00	67,893.64
289	FEDERALLY FUNDED SPECIAL REV	27,035.05	83,220.00	56,184.95
313	IDEA-B FORMULA	577,807.68	1,152,601.00	574,793.32
314	IDEA-B PRESCHOOL	704.67	37,890.00	37,185.33
410	STATE TEXTBOOK FUND	42,941.26	0.00	-42,941.26
429	STATE FUNDED SPECIAL REVENUE	36,358.50	0.00	-36,358.50
437	SPECIAL EDUCATION	755,672.41	0.00	-755,672.41
455	SHARS-MEDICAID	555,131.56	0.00	-555,131.56
461	CAMPUS ACTIVITY FUND	17,278.47	0.00	-17,278.47
599	DEBT SERVICE	4,035,706.67	3,735,488.00	-300,218.67
753	INSURANCE FUND	342.72	0.00	-342.72
829	SCHOLARSHIP FUND	3,111.08	0.00	-3,111.08
Grand Revenue Totals		33,295,100.52	41,239,079.00	7,943,978.48

Number of Accounts: 93

***** End of report *****

<u>Fnd</u>	<u>Fnd</u>	<u>Expended</u>	<u>Encumbered</u>	2020-2021 <u>Budget</u>	<u>Balance</u>
180	CO-CURRICULAR	852,905.80	28,108.20	1,228,618.00	347,604.00
199	GENERAL FUND	21,429,738.37	204,051.44	31,553,575.00	9,919,785.19
211	TITLE I, PART A	721,773.26	250.00	1,095,473.00	373,449.74
240	FOOD SERVICE	1,337,293.29	0.00	2,036,016.00	698,722.71
244	CARL PERKINS BASIC FORM. GRANT	28,526.23	23,150.00	54,994.00	3,317.77
255	TITLE II, PART A-SUP EFF INSTR	88,012.92	756.00	139,414.00	50,645.08
263	Title III, PART A-ELA	9,745.80	0.00	40,623.00	30,877.20
266	ESSER GRANT	119,580.16	690.00	0.00	-120,270.16
270	TITLE V, B, SP 2, RLIS	13,591.36	12,809.64	81,167.00	54,766.00
289	FEDERALLY FUNDED SPECIAL REV	33,112.70	0.00	83,220.00	50,107.30
313	IDEA-B FORMULA	743,381.62	3,156.80	1,152,601.00	406,062.58
314	IDEA-B PRESCHOOL	704.67	0.00	37,890.00	37,185.33
410	STATE TEXTBOOK FUND	42,467.62	0.00	0.00	-42,467.62
429	STATE FUNDED SPECIAL REVENUE	37,840.50	0.00	0.00	-37,840.50
437	SPECIAL EDUCATION	716,911.96	0.00	0.00	-716,911.96
455	SHARS-MEDICAID	146,706.23	0.00	0.00	-146,706.23
461	CAMPUS ACTIVITY FUND	16,459.67	0.00	0.00	-16,459.67
599	DEBT SERVICE	3,136,480.43	0.00	3,735,488.00	599,007.57
829	SCHOLARSHIP FUND	4,500.00	0.00	0.00	-4,500.00
Grand Expense Totals		29,479,732.59	272,972.08	41,239,079.00	11,486,374.33

Number of Accounts: 1994

***** End of report *****

Fnd T Fn Obj Sb Org F Pr L L2 Obj	2020-2021	YTD	Encumbered	Unencumbered
	BUDGET	EXPENDED	Amount	Balance
XXX E 00 ----	351,695.00	320,000.00	0.00	31,695.00
XXX E 11 ----	19,492,196.00	14,177,174.88	117,951.59	5,197,069.53
XXX E 12 ----	1,151,022.00	1,189,610.95	71,555.17	-110,144.12
XXX E 13 ----	301,071.00	203,147.88	4,777.12	93,146.00
XXX E 21 ----	108,694.00	108,861.01	6,649.18	-6,816.19
XXX E 23 ----	2,327,502.00	1,747,812.51	4,081.72	575,607.77
XXX E 31 ----	557,920.00	353,742.27	146.68	204,031.05
XXX E 33 ----	374,491.00	288,904.98	414.27	85,171.75
XXX E 34 ----	1,088,365.00	915,465.15	11,078.88	161,820.97
XXX E 35 ----	2,062,522.00	1,575,013.73	0.00	487,508.27
XXX E 36 ----	1,260,134.00	1,011,440.27	50,156.51	198,537.22
XXX E 41 ----	1,404,344.00	1,075,978.35	958.90	327,406.75
XXX E 51 ----	3,107,187.00	2,317,215.03	9,472.38	780,499.59
XXX E 52 ----	59,214.00	50,973.46	0.00	8,240.54
XXX E 53 ----	190,314.00	162,739.81	0.00	27,574.19
XXX E 71 ----	3,969,124.00	3,318,780.93	0.00	650,343.07
XXX E 81 ----	0.00	12,850.00	0.00	-12,850.00
XXX E 93 ----	645,401.00	600,000.00	0.00	45,401.00
XXX E 97 ----	102,501.00	167,521.40	0.00	-65,020.40
Grand Expense Totals	38,553,697.00	29,597,232.61	277,242.40	8,679,221.99

Number of Accounts: 1739

***** End of report *****

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
Draper, David	0317	TRAVEL REIMBURSEMENT 2/27,28	05/10/2021	89920	V	-20.00
180 SIGNS	Multiple	Multiple Invoices	05/05/2021	92656	R	799.25
AIRGAS USA, LLC	Multiple	Multiple Invoices	05/05/2021	92657	R	2,739.00
ALLSTAR ATHLETICS	Multiple	Multiple Invoices	05/05/2021	92658	R	2,249.88
APPLE COMPUTER INC	AE43584982	PYL92LL/A Personalized 10.2 inch iPad WI-FI 32GB-SPace Gray	05/05/2021	92659	R	299.00
AT&T MOBILITY	825071876X	SERVICE	05/05/2021	92660	R	1,350.47
AWARDS & MORE ENGRAV	Multiple	Multiple Invoices	05/05/2021	92661	R	1,888.24
Baker, Jeanne	Multiple	Multiple Invoices	05/05/2021	92662	R	204.22
BAUDVILLE, INC.	3766174	Supplies BOY	05/05/2021	92663	R	121.85
BENNETT PRINTING	33967	Invoice 33967 2021-2022 School Calendars	05/05/2021	92664	R	630.00
BILL'S DIESEL & WREC	3958	TRANSPORTATION - CONTRACTED MAINTENANCE	05/05/2021	92665	R	200.00
Blackwell, Kaitlin	0504	Reimburse for Counselor Conf. 7-23-21	05/05/2021	92666	R	473.60
BLISSITTE, KAREN	0429	SERVICE	05/05/2021	92667	R	75.00
Bricker, Niki	0504	Colored business cards (EOY device check-in)	05/05/2021	92668	R	11.95
Burgeson, Samuel	0504	BOOKS	05/05/2021	92669	R	26.17
CARDMEMBER SERVICE	Multiple	Multiple Invoices	05/05/2021	92670	R	2,071.06
CARRIER ENTERPRISES,	Multiple	Multiple Invoices	05/05/2021	92671	R	1,554.64
CDW-G	Multiple	Multiple Invoices	05/05/2021	92672	R	3,172.28
Davoult Company	0504	Klassic Size Kona for May 7th	05/05/2021	92673	R	1,560.00
DICK POND ATHLETICS,	441115	SUPPLIES	05/05/2021	92674	R	236.85
DOMINO'S PIZZA	Multiple	Multiple Invoices	05/05/2021	92675	R	181.98
DOUBLE H TIRE	Multiple	Multiple Invoices	05/05/2021	92676	R	557.28
DUNCAN, DAVID	0504	BASEBALL OFFICIAL 4/27/2021	05/05/2021	92677	R	120.00
ED311	12926	Principals Law Conference registration for Shanna Spillers, Joey Hobbs, Kelly Wilson, and Neil Mesler	05/05/2021	92678	R	920.00
ELLIOTT ELECTRIC SUP	Multiple	Multiple Invoices	05/05/2021	92679	R	190.94
EWELL EDUCATIONAL SE	Multiple	Multiple Invoices	05/05/2021	92680	R	465.00
FURR BUILDING MATERI	Multiple	Multiple Invoices	05/05/2021	92681	R	72.00
GARNER PIPE & SUPPLY	Multiple	Multiple Invoices	05/05/2021	92682	R	617.80
Gilbert, Sandra	0504	BASEBALL GAME WORKER 4/27/2021	05/05/2021	92683	R	25.00
GILBERT SAW SHOP	Multiple	Multiple Invoices	05/05/2021	92684	R	35.20
HEAVY DUTY BUS PARTS	Multiple	Multiple Invoices	05/05/2021	92685	R	2,098.54
HICKEY, JASON	0504	BASEBALL OFFICIAL 4/27/2021	05/05/2021	92686	R	120.00
HOPKINS ARCHITECTS	0430	APRIL RFQ CONSULTING	05/05/2021	92687	R	1,500.00
INTERSTATE BILLING S	Multiple	Multiple Invoices	05/05/2021	92688	R	843.00
JONES SCHOOL SUPPLY	1803449	End of year awards	05/05/2021	92689	R	933.46
JUST FOR KIX	161016	SUPPLIES	05/05/2021	92690	R	1,715.53
JW PEPPER & SON INC	Multiple	Multiple Invoices	05/05/2021	92691	R	150.89
KELLOGG & SOVEREIGN	MINW2021B	Category 2 Erate consulting	05/05/2021	92692	R	750.00
KIDS, INC.	18527	School Neuropsychology Training Program Course Fee	05/05/2021	92693	R	6,000.00
KYOCERA DOCUMENT SOL	Multiple	Multiple Invoices	05/05/2021	92694	R	4,185.38
Larance, Suzan	0504	TRANSPORTATION- EMPLOYEE REIMBURSEMENT FOR CDL RENEWAL FEE	05/05/2021	92695	R	97.00
Lerma, Bata	0504	SPED-April 2021	05/05/2021	92696	R	34.44
MARTIN OIL COMPANY	Multiple	Multiple Invoices	05/05/2021	92697	R	67.10

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
MINERAL WELLS HIGH S	Multiple	Multiple Invoices	05/05/2021	92698	R	447.50
MINERAL WELLS JR. HI	0504	REIMB CK #838-839	05/05/2021	92699	R	334.00
MINERAL WELLS PRINT	Multiple	Multiple Invoices	05/05/2021	92700	R	548.75
MOBILE PHONE OF TEXA	Multiple	Multiple Invoices	05/05/2021	92701	R	125.20
N-TUNE	Multiple	Multiple Invoices	05/05/2021	92702	R	1,072.14
NAPA AUTOMOTIVE PART	Multiple	Multiple Invoices	05/05/2021	92704	R	2,198.63
O'REILLY AUTOMOTIVE,	Multiple	Multiple Invoices	05/05/2021	92705	R	128.27
OVERDRIVE, INC.	10264CO211	BOOKS	05/05/2021	92706	R	2,871.36
POSITIVE PROOF, INC	10980	Labels for school visitors	05/05/2021	92707	R	145.95
PURVIS BEARING SERVI	30449511	MAINTENANCE-April 2021	05/05/2021	92708	R	27.75
SCHOLASTIC INC.	29014959	SUPPLIES	05/05/2021	92709	R	812.27
SHI-GOVERNMENT SOLUT	GB00409475	Dell Latitude 3510 (Travis)	05/05/2021	92710	R	774.40
SITEONE LANDSCAPE SU	108271647-	MAINTENANCE-April 2021	05/05/2021	92711	R	98.33
STEVE WEISS MUSIC	Multiple	Multiple Invoices	05/05/2021	92712	R	322.20
SUTHERLANDS BLDG. MA	Multiple	Multiple Invoices	05/05/2021	92714	R	1,953.19
TASSP	Multiple	Multiple Invoices	05/05/2021	92716	R	1,596.00
TCEA	Multiple	Multiple Invoices	05/05/2021	92717	R	318.00
TEXAS DEPT OF PUBLIC	CRS-202103	Invoice CRS-202103-212123	05/05/2021	92718	R	4.00
		Background checks				
TEXAS DEPARTMENT OF	Multiple	Multiple Invoices	05/05/2021	92719	R	40.00
THE CERTIFIED WELDIN	435-431	Student Weld Certifications	05/05/2021	92720	R	480.00
THE HOME DEPOT PRO	610349326	MAINTENANCE-April 2021	05/05/2021	92721	R	68.18
TIVA	Multiple	Multiple Invoices	05/05/2021	92722	R	2,245.00
TRACTOR SUPPLY PLAN	8121	MAINTENANCE-April 2021	05/05/2021	92723	R	39.99
UNIFIRST CORPORATION	Multiple	Multiple Invoices	05/05/2021	92725	R	1,472.25
UNITED REFRIGERATION	78484874-0	MAINTENANCE-April 2021	05/05/2021	92726	R	148.03
Velazquez, Juana	0505	Reimbursement for certification test for Juana Velazquez	05/05/2021	92727	R	118.87
WEX BANK	71373019	FUEL	05/05/2021	92728	R	519.46
WHATABURGER	997792	SUPPLIES	05/05/2021	92729	R	40.80
WILLIAM V. MACGILL &	IN0755257	Nurse Supplies	05/05/2021	92730	R	65.95
WALMART CAPITAL ONE	Multiple	Multiple Invoices	05/06/2021	92733	R	4,339.71
Draper, David	0317	TRAVEL REIMBURSEMENT 2/27,28	05/10/2021	92734	R	20.00
180 SIGNS	I210503812	banner for Houston Heroes	05/12/2021	92735	R	82.50
ACE HARDWARE OF MINE	Multiple	Multiple Invoices	05/12/2021	92740	R	1,001.26
ALLSTAR ATHLETICS	2178	TEACHER APPRECIATION	05/12/2021	92741	R	1,035.92
ASSETGENIE, INC.	Multiple	Multiple Invoices	05/12/2021	92742	R	841.00
BALDWIN, JERRY	0511	BASEBALL OFFICIAL 5/8/2021	05/12/2021	92743	R	130.00
BENNETT'S OFFICE SUP	Multiple	Multiple Invoices	05/12/2021	92756	R	34,980.48
BORGER ISD	2021-111	SOCCER PLAYOFF EXPENSES 4/2/2021	05/12/2021	92757	R	362.54
Bradford, James	0511	MAINTENANCE-April 2021	05/12/2021	92758	R	9.45
CAROLINA BIOLOGICAL	51344880 R	PIGS	05/12/2021	92759	R	795.68
CDW-G	Multiple	Multiple Invoices	05/12/2021	92760	R	10,534.98
CITYVIEW COMMUNITY C	04302021	PIANO	05/12/2021	92761	R	2,000.00
DEMCO, INC	6943484	LIBRARY SUPPLIES	05/12/2021	92762	R	1,307.69
DICK BLICK	6287246	SUPPLIES	05/12/2021	92763	R	537.78
ECTOR COUNTY ISD	0511	SOCCER PLAYOFF EXPENSES 3/30/21	05/12/2021	92764	R	595.00
Edwards, Sonya	0430	SPED-April 2021	05/12/2021	92765	R	25.54
ELLIOTT ELECTRIC SUP	95-78949-0	MAINTENANCE	05/12/2021	92766	R	53.80
FLUENCY MATTERS	106674	SUPPLIES	05/12/2021	92767	R	418.00
FOLLETT SCHOOL SOLUT	878418F	SUPPLIES	05/12/2021	92768	R	30.64
FOOD SERVICE	0507	TEACHER APPRECIATION DAY	05/12/2021	92769	R	927.34
FREDLUND, ERIC	0511	BASEBALL OFFICIAL 5/7,8	05/12/2021	92770	R	324.13

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
Gilbert, Sandra	0511	BASEBALL GAME WORKER 5/6,7,8	05/12/2021	92771	R	100.00
GROSH SCENIC RENTALS	I102674	BACK DROP	05/12/2021	92772	R	695.58
Hellie, Ilona	0430	SPED-April 2021	05/12/2021	92773	R	9.24
JOHNSON, KRISTOFER	0511	BASEBALL OFFICIAL 5/6,7,8	05/12/2021	92774	R	520.00
LAKESHORE LEARNING M	Multiple	Multiple Invoices	05/12/2021	92775	R	1,986.54
Lerma, Bata	0511	SPED-April 2021	05/12/2021	92776	R	124.90
LITTLE CAESARS MINER	Multiple	Multiple Invoices	05/12/2021	92777	R	165.92
MATH WARM-UP.COM	05052021	Countdown to STAAR Reading	05/12/2021	92778	R	395.00
MILHOLLON, RICHARD	0511	BASEBALL OFFICIAL 5/6/2021	05/12/2021	92779	R	130.00
MINERAL WELLS PARTS	Multiple	Multiple Invoices	05/12/2021	92780	R	169.08
MOBILE PHONE OF TEXA	251-37274	Quotation #210324 X-700U TEKK UHF 5 Watt Portable Radios w/Rapid Rate Charger	05/12/2021	92781	R	160.00
NAPA AUTOMOTIVE PART	Multiple	Multiple Invoices	05/12/2021	92783	R	1,759.13
NATIONAL ASSOCIATION	9001458235	MEMBERSHIP	05/12/2021	92784	R	385.00
NCS PEARSON INC	13700873	Testing materials for Crystal Damron	05/12/2021	92785	R	312.70
NORTH TEXAS TOLLWAY	1222347598	TOLL FEES	05/12/2021	92786	R	2.63
O'REILLY AUTOMOTIVE,	0791-16992	supplies Wraight	05/12/2021	92787	R	43.71
ORIENTAL TRADING COM	Multiple	Multiple Invoices	05/12/2021	92788	R	1,580.39
PUBLIC TRANSIT SERVI	2975	SPED-April 2021	05/12/2021	92789	R	42.00
REALLY GOOD STUFF, L	Multiple	Multiple Invoices	05/12/2021	92790	R	2,177.34
REGION 4 ESC	8927751	TRANSPORTATION - EMPLOYEE BUS DRIVER RE-CERTIFICATION COURSE/TRAINING *****OPEN PURCHASE ORDER FOR 2020-2021 SCHOOL YEAR	05/12/2021	92791	R	50.00
REMIND101, INC.	2021-11150	SUBSCRIPTION FEE FOR REMIND PLAN 3/03/2021 THRU 3/02/2022	05/12/2021	92792	R	2,200.00
RIDDELL / ALL AMERIC	Multiple	Multiple Invoices	05/12/2021	92793	R	11,607.10
Roach, Jaycee	0511	REIMBURSEMENT	05/12/2021	92794	R	324.60
Rothe, Michaela	0430	SPED-April 2021	05/12/2021	92795	R	47.49
SAX ARTS & CRAFTS	2081273209	SUPPLIES	05/12/2021	92796	R	239.12
SCHOOL SPECIALTY LLC	2081273555	CALCULATORS	05/12/2021	92797	R	1,902.79
SCHOOL TECHNOLOGY AS	INV-8184	LABELS	05/12/2021	92798	R	60.00
SHERWIN-WILLIAMS	1839-4	LIBRARY	05/12/2021	92799	R	209.01
SKILLSUSA TEXAS	S77909	Skills USA National Contest	05/12/2021	92800	R	320.00
THE VIRTUAL MEET EXP	0511	ENTRY	05/12/2021	92801	R	300.00
UNITED RENTALS (NORT	193199417-	MAINTENANCE-May 2021	05/12/2021	92802	R	800.00
WALMART CAPITAL ONE	Multiple	Multiple Invoices	05/12/2021	92803	R	983.20
WALSH GALLEGOS TREVI	608068	SPED-May 2021	05/12/2021	92804	R	324.50
WASTE CONNECTIONS LO	Multiple	Multiple Invoices	05/12/2021	92805	R	6,425.84
WICHITA FALLS ISD	0511	SOCCER PLAYOFF EXPENSES 3/29/2021	05/12/2021	92806	R	185.50
WILLIAMS, DWAYNE	0511	BASEBALL OFFICIAL 5/6,7,8	05/12/2021	92807	R	520.00
WOOTEN, JOE	0511	BASEBALL OFFICIAL 5/7, 8	05/12/2021	92808	R	318.95
ACE HARDWARE OF MINE	Multiple	Multiple Invoices	05/19/2021	92809	R	2,597.80
AIRGAS USA, LLC	9979456938	Supplies Torres	05/19/2021	92810	R	161.15
AT&T LONG DISTANCE	811340500	SERVICE-CORPORATION #346970 811340500-0	05/19/2021	92811	R	62.41
BAKER, MORGAN	1	SUPPLIES	05/19/2021	92812	R	845.00
BENNETT'S OFFICE SUP	Multiple	Multiple Invoices	05/19/2021	92815	R	4,310.69
BLACK ROCK TECHNOLOG	Multiple	Multiple Invoices	05/19/2021	92816	R	779.00
BLISSITTE, KAREN	0510	SERVICE	05/19/2021	92817	R	300.00
Bricker, Niki	0430	Mileage Mar-Apr 2021 - Bricker	05/19/2021	92818	R	13.44

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
CITY WATER WORKS	0430	SERVICE	05/19/2021	92819	R	10,041.94
DIRECTATHLETICS, INC	20021	SUPPLIES	05/19/2021	92820	R	130.00
DISA GLOBAL SOLUTION	1863514	DRUG TEST	05/19/2021	92821	R	44.00
EASTMAN, JOE	0518	SOFTBALL GAME WORKER 5/8/2021	05/19/2021	92822	R	25.00
ELLIOTT ELECTRIC SUP	Multiple	Multiple Invoices	05/19/2021	92823	R	1,860.00
ETA HAND2MIND	60314601	Math Manipulatives	05/19/2021	92824	R	1,218.66
THE FAULK COMPANY	5944	CONTRACTED SERVICES	05/19/2021	92825	R	71,667.00
FOOD SERVICE	0430	Potato for teachers Field Day snacks for students STAAR snacks for students	05/19/2021	92826	R	340.00
GAME TIME SPORTS AND Gilbert, Sandra	0512 0430	SUPPLIES TRANSPORTATION SERVICES - 4/26,27,28,29,30	05/19/2021 05/19/2021	92827 92828	R R	1,020.00 225.00
INTERSTATE BILLING S	3023338885	TRANSPORTATION - PARTS	05/19/2021	92829	R	473.00
JONES SCHOOL SUPPLY	1812957	STUDENT AWARDS	05/19/2021	92830	R	117.60
JW PEPPER & SON INC	363381805	SUPPLIES	05/19/2021	92831	R	24.99
KENT DISTRIBUTORS, I	Multiple	Multiple Invoices	05/19/2021	92832	R	9,586.89
LOGMEIN COMMUNICATIO	IN71003964	SERVICE	05/19/2021	92833	R	5,856.69
MAGINATION VIDEO	MV-1057	SUPPLIES	05/19/2021	92834	R	850.00
MITEC	484679	Fire alarm repair - Travis	05/19/2021	92835	R	288.40
MP2 ENERGY TEXAS LLC	1697502	SERVICE	05/19/2021	92836	R	35,711.19
NAGIM, IBRAHIM	0518	SOCCER OFFICIAL 3/26/2021	05/19/2021	92837	R	80.00
NAPA AUTOMOTIVE PART	3979-33267	Supplies Wraight	05/19/2021	92838	R	25.19
NCS PEARSON INC	14262368	complete test kit for Trina Williams	05/19/2021	92839	R	408.10
NEEDDECALS	Multiple	Multiple Invoices	05/19/2021	92840	R	2,420.00
PEREZ, JOHN	0518	SOCCER OFFICIAL 3/26/2021	05/19/2021	92841	R	85.00
PRINGLE, JOSHUA	0518	SOCCER OFFICIAL 3/26/2021	05/19/2021	92842	R	85.00
Rasberry, Jackie	0430	Mileage Mar-Apr 2021 - Rasberry	05/19/2021	92843	R	56.00
Ray, Saugato	0430	Mileage Mar-Apr 2021 - Ray	05/19/2021	92844	R	82.10
REGION 4 ESC	8947381	TRANSPORTATION - EMPLOYEE BUS DRIVER RE-CERTIFICATION COURSE/TRAINING *****OPEN PURCHASE ORDER FOR 2020-2021 SCHOOL YEAR	05/19/2021	92845	R	50.00
ROCHESTER 100, INC.	INV77860	Responsibility Folders for students 2021-2022	05/19/2021	92846	R	1,382.00
RUCKER, DANIEL	0518	SOFTBALL GAME WORKER 5/8/2021	05/19/2021	92847	R	25.00
SIGN GYPSIES 76067	585	TEACHER APPRECIATION - SETUP AND TAKE DOWN SIGNS	05/19/2021	92848	R	85.00
Stinson, Justin	0518	TRANSPORTATION - FUEL PURCHASE	05/19/2021	92849	R	10.00
TEACHER SYNERGY, LLC	153690053	4TH GRADE SUPPLIES	05/19/2021	92850	R	251.99
THE COLLEGE BOARD	EA00004437	MEMBERSHIP	05/19/2021	92851	R	400.00
THE PEPPERMINT PIG	043021	BOOKS	05/19/2021	92852	R	313.95
UNITE PRIVATE NETWOR	SI-21-0107	Monthly WAN service due 06/01/2021	05/19/2021	92853	R	845.49
WALMART CAPITAL ONE	Multiple	Multiple Invoices	05/19/2021	92854	R	1,799.28
A T & T	0511	SERVICE - ACCT #214 A31-0060 668 0	05/25/2021	92855	R	2,753.97
AT&T MOBILITY	Multiple	Multiple Invoices	05/25/2021	92856	R	308.77
AWARDS & MORE ENGRAV	41860	SUPPLIES	05/25/2021	92857	R	140.00
BALFOUR	Multiple	Multiple Invoices	05/25/2021	92858	R	184.14
BENNETT'S OFFICE SUP	Multiple	Multiple Invoices	05/25/2021	92860	R	1,529.65
BENNETT PRINTING	34019	HEALTH FILE FOLDERS	05/25/2021	92861	R	480.00

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CARDMEMBER SERVICE	Multiple	Multiple Invoices	05/25/2021	92862	R	909.38
CDW-G	D044872	Utility carts - Tech	05/25/2021	92863	R	493.44
CITY OF MINERAL WELL	210518	SRO PROGRAM - SEPTEMBER 2020 - FEBRUARY 2021	05/25/2021	92864	R	70,536.00
COMPLIANCE CONSORTIU	21050419	TRANSPORTATION - EMPLOYEE DRUG TESTING	05/25/2021	92865	R	353.00
CORRIGAN, HALEY	103	JUDGE	05/25/2021	92866	R	100.00
CORRIGAN, KYLIE	0524	JUDGE	05/25/2021	92867	R	100.00
CRAWFORD, DAVID	105	MEALS	05/25/2021	92868	R	822.25
DOMINO'S PIZZA	32331	MEALS	05/25/2021	92869	R	59.49
EDUCATION SERVICE CT	242351	Registration for Angie Myrick for Creating an Instructional Playbook with Jim Knight April 30, 2021	05/25/2021	92870	R	275.00
EDUCATION SERVICE CT	4102100397	Monthly Internet Service 05/10/2021	05/25/2021	92871	R	1,000.00
FOLLETT SCHOOL SOLUT	Multiple	Multiple Invoices	05/25/2021	92872	R	2,656.81
Gilbert, Sandra	0524	TRANSPORTATION SERVICES - 5/3, 5/4, 5/5, 5/6, 5/7, 5/10, 5/11	05/25/2021	92873	R	350.00
GIMKIT, INC	BB6C2A05-0	Gimkit School Subscription	05/25/2021	92874	R	1,000.00
GRADUATE SALES, INC	Multiple	Multiple Invoices	05/25/2021	92875	R	1,471.25
HARDIN SIMMONS UNIVE	5	Dyslexia Test from Hardin Simmons	05/25/2021	92876	R	1,117.60
HERITAGE CRYSTAL CLE	Multiple	Multiple Invoices	05/25/2021	92877	R	377.54
HIGH SCHOOL	0524	REIMB CK #11546,11547	05/25/2021	92878	R	336.00
HOME DEPOT CREDIT SE	Multiple	Multiple Invoices	05/25/2021	92879	R	445.56
IMCAT	2957	IMCAT Registration for A. Myrick	05/25/2021	92880	R	145.00
KENT DISTRIBUTORS, I	Multiple	Multiple Invoices	05/25/2021	92881	R	7,432.91
KYOCERA DOCUMENT SOL	Multiple	Multiple Invoices	05/25/2021	92882	R	1,442.89
MESQUITE PIT	0525	TRANSPORTATION - EMPLOYEE INCENTIVE	05/25/2021	92883	R	480.02
Morgan, Terry	0525	Audio adapter (Lamar intercom)	05/25/2021	92884	R	9.00
NASCO	64455	Art Supplies	05/25/2021	92885	R	183.74
PITNEY BOWES, INC.	1018151154	Postage Machine Rental	05/25/2021	92886	R	165.00
PRO ED	2884400	Testing kits for Trina Williams	05/25/2021	92887	R	1,681.90
QUILL	Multiple	Multiple Invoices	05/25/2021	92888	R	388.70
ROCKET MATH LLC	43686AMH	Rocket Math	05/25/2021	92889	R	655.00
SCHOLASTIC INC.	29912349	Library Books	05/25/2021	92890	R	282.90
SCHOOL HEALTH CORPOR	3908489-00	Nurse Supplies	05/25/2021	92891	R	218.10
SCHOOL SPECIALTY LLC	2081274220	Media cart for teacher	05/25/2021	92892	R	268.46
TEXAS GAS SERVICES	0525	SERVICE	05/25/2021	92893	R	3,109.17
U.S. POSTAL SERVICE(48662662	POSTAGE	05/25/2021	92894	R	3,000.00
WALMART CAPITAL ONE	Multiple	Multiple Invoices	05/25/2021	92895	R	283.26
BARLEY, DEBRA	0525	REPLACE PAYROLL CK #50530 DATED 4/20/2020 - MANUAL VOID	05/25/2021	92896	R	138.52
CUMMINS SOUTHERN PLA	Multiple	Multiple Invoices	05/05/2021	202100039	A	1,789.39
Griffin, Natalie	0505	Reimburse Natalie Griffin for office paint.	05/05/2021	202100040	A	120.73
PUENTE, JR., RUDY	103	CONSULTANT	05/05/2021	202100041	A	1,500.00
SANTIFER, MIKE	0511	SECURITY 5/7, 8	05/12/2021	202100042	A	350.00
Cotton, Mark II	0430	Mileage Mar-Apr 2021 - Cotton II	05/19/2021	202100046	A	200.70

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CUMMINS SOUTHERN PLA	84-31930	TRANSPORTATION - CONTRACTED MAINTENANCE BUS # 42	05/25/2021	202100047	A	2,723.95
Lascsak, Justin	0525	2021 technology award	05/25/2021	202100048	A	64.50
Totals for checks						429,658.81

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
180	CO-CURRICULAR	0.00	336.00	31,763.07	32,099.07
199	GENERAL FUND	138.52	0.00	397,146.22	397,284.74
270	TITLE V,B,SP 2, RLIS	0.00	0.00	275.00	275.00
***	Fund Summary Totals ***	138.52	336.00	429,184.29	429,658.81

***** End of report *****

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
TEXAS BEST DONUTS	9545-50	STAFF TRAINING	05/05/2021	6034	R	38.60
C D HARTNETT CO	0430	CD HARTNETT ALL SCHOOLS FOOD-NON FOOD	05/12/2021	6035	R	22,786.99
CHEMSEARCH	7353783	DRAIN COBRA	05/12/2021	6036	R	159.91
FORTE DFW LLC	5019	COMMODITY DELIVERY	05/12/2021	6037	R	548.05
FOWLER, TAMMY	0430	MILEAGE	05/12/2021	6038	R	14.28
LABATT FOOD SERVICE	Multiple	Multiple Invoices	05/12/2021	6039	R	104,901.14
PATINO, PAMELA	0430	MILEAGE	05/12/2021	6040	R	17.92
UNITED REFRIGERATION	Multiple	Multiple Invoices	05/12/2021	6041	R	210.10
WALMART CAPITAL ONE	Multiple	Multiple Invoices	05/12/2021	6042	R	106.33
WHALEY FOODSERVICE	3950493	motor high school	05/12/2021	6043	R	803.50
Castro, Lanisa	0518	FOOD HANDLER'S CARD	05/19/2021	6044	R	7.99
Christenson, Brenda	0518	FOOD HANDLER'S CARD	05/19/2021	6045	R	7.99
Contreras, Virginia	0518	FOOD HANDLER'S CARD	05/19/2021	6046	R	7.99
Davis, Carrie	0518	TRAVEL	05/19/2021	6047	R	59.73
DEAN FOODS COMPANY	0430	MILK ALL SCHOOLS	05/19/2021	6048	R	17,703.80
FORTE DFW LLC	5076	COMMODITY STORAGE	05/19/2021	6049	R	10.00
Fowler, Margaret	0518	FOOD HANDLER'S CARD	05/19/2021	6050	R	7.99
Menchaca, Vicki	0518	FOOD HANDLER'S CARD	05/19/2021	6051	R	7.99
MESQUITE PIT	1769	SCHOOL BOARD DINNER	05/19/2021	6052	R	129.80
WALMART CAPITAL ONE	01523	SCHOOL BOARD DINNER	05/19/2021	6053	R	131.37
WILSON ENTERPRISES	693636	TABLECLOTHES	05/19/2021	6054	R	22.50

Totals for checks 147,683.97

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
240	FOOD SERVICE	0.00	0.00	147,683.97	147,683.97
***	Fund Summary Totals ***	0.00	0.00	147,683.97	147,683.97

***** End of report *****

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ALLSTAR ATHLETICS	2170	TNT	05/05/2021	18775	R	333.67
ALLSTAR ATHLETICS	2168	Teacher Appreciation	05/05/2021	18775	R	1,530.30
CAMT REGISTRATION	0673	CAMT virtual Math training for Rhonda Nicklas	05/05/2021	18776	R	1,188.00
FAMOUS MINERAL WATER	COOLER REN	Cooler Rental	05/05/2021	18777	R	30.00
FAMOUS MINERAL WATER	COOLER REN	Cooler Rental	05/05/2021	18777	R	30.00
MCGRAW-HILL	1175282610	SRA Kit	05/05/2021	18778	R	944.39
SAUCEDO, JUAN	1111	DJ for Multi-Cultural Night	05/05/2021	18779	R	200.00
SAUCEDO, JUAN	1111	DJ for Multi-Cultural Night	05/07/2021	18779	V	-200.00
STRIPES AND MORE	77648	Window Tint	05/05/2021	18780	R	1,430.00
WALMART CAPITAL ONE	06932	Walmart	05/06/2021	18781	R	299.00
WALMART CAPITAL ONE	06930	Walmart	05/06/2021	18781	R	494.76
WALMART CAPITAL ONE	05773	AP Appreciation	05/06/2021	18781	R	66.31
SAUCEDO, JUAN	1111	DJ for Multi-Cultural Night	05/07/2021	18782	R	200.00
321 SWAG	CADETS2021	CADETS	05/12/2021	18783	R	400.00
ACADEMIC THERAPY PUB	273524	Lights retention scales	05/12/2021	18784	R	275.00
BENNETT'S OFFICE SUP	0241153-00	International Flag Banner	05/12/2021	18785	R	29.97
BENNETT'S OFFICE SUP	0240064-00	Communication Binder for Kendra Fowler	05/12/2021	18785	R	1,753.82
BENNETT'S OFFICE SUP	0240887-00	Communication Binder for Kendra Fowler	05/12/2021	18785	R	389.00
BENNETT'S OFFICE SUP	0240144-00	Communication Binder for Kendra Fowler	05/12/2021	18785	R	548.91
BENNETT'S OFFICE SUP	0240941-00	Mask For COVID	05/12/2021	18785	R	690.00
BENNETT'S OFFICE SUP	0241006-00	Mask For COVID	05/12/2021	18785	R	2,410.00
BENNETT'S OFFICE SUP	0241148-00	SPED-April 2021	05/12/2021	18785	R	290.00
BENNETT'S OFFICE SUP	0240783-00	Masks for all campuses	05/12/2021	18785	R	690.00
BRAZOS RIVER RDSPD	0512	SPED-May 2021	05/12/2021	18786	R	64,100.00
CLEMENTS, FREIDA	0430	SPED-April 2021	05/12/2021	18787	R	9,750.00
Edwards, Sonya	0430-1	SPED-April 2021	05/12/2021	18788	R	230.05
Hellie, Ilona	0430-1	SPED-April 2021	05/12/2021	18789	R	102.81
HOUGHTON MIFFLIN COM	710212945	SPED-April 2021	05/12/2021	18790	R	780.00
HOUGHTON MIFFLIN COM	710212946	SPED-April 2021	05/12/2021	18790	R	780.00
JUDD, PENNY	0512	SECURITY - MULTI-CULTURAL FESTIVAL	05/12/2021	18791	R	100.00
Lovern, Susanna	0512	REIMBURSEMENT	05/12/2021	18792	R	133.28
MATH WARM-UP.COM	17547	STAAR math prep (Jennifer Schroeder)	05/12/2021	18793	R	490.00
MEDICAID CLAIM SOLUT	21-182901-	SPED-April 2021	05/12/2021	18794	R	60.43
MEDICAID CLAIM SOLUT	21-182903-	SPED-April 2021	05/12/2021	18794	R	3,343.75
MEDICAID CLAIM SOLUT	21-182904-	SPED-April 2021	05/12/2021	18794	R	38.46
MEDICAID CLAIM SOLUT	21-182903-	SPED-April 2021	05/12/2021	18794	R	80.87
NCS PEARSON INC	14221235	SPED-April 2021	05/12/2021	18795	R	554.20
NCS PEARSON INC	14221212	SPED-April 2021	05/12/2021	18795	R	170.00
P.C.C. INC.	8106	Air Purification System (Seth Hobbs)	05/12/2021	18796	R	2,097.00
Rothe, Michaela	0430-1	SPED-April 2021	05/12/2021	18797	R	207.31
WALMART CAPITAL ONE	09659	TEACHER APPRECIATION	05/12/2021	18798	R	250.86
Wilson, Misty	0430	SPED-April 2021	05/12/2021	18799	R	444.53
THE FLOWER SHOP AT 7	001641	Flowers for Secretaries Day	05/19/2021	18800	R	155.00
AIRGAS USA, LLC	9979456939	STUCO	05/25/2021	18801	R	20.25
BRASWELL EDUCATIONAL	PCCSSA04.2	SPED-May 2021	05/25/2021	18802	R	2,100.00
PAR, INC.	12206D-1	SPED-April 2021	05/25/2021	18803	R	102.30
PAR, INC.	7553D-1	SPED-April 2021	05/25/2021	18803	R	443.60
STRIPES AND MORE	77960	protective window tinting for mineral wells high school	05/25/2021	18804	R	4,001.00

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TEPSA	200024079	Registration for Kendra Fowler and Rhonda Mack for Virtual Summer Conference Registration July 14-July 2, 2021 and master classes June 14 and 15, 2021.	05/27/2021	18805	R	378.00
TEPSA	200024077	Registration for Kendra Fowler and Rhonda Mack for Virtual Summer Conference Registration July 14-July 2, 2021 and master classes June 14 and 15, 2021.	05/27/2021	18805	R	378.00
CRAWFORD, DEBORAH	0430	SPED-April 2021	05/12/2021	202100043	A	1,200.44
RAMSEY, PAULA	0430	SPED-April 2021	05/12/2021	202100044	A	1,564.00
SANTIFER, MIKE	0512	SECURITY - MULTI-CULTURAL FESTIVAL	05/12/2021	202100045	A	150.00
Totals for checks						108,229.27

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
211	TITLE I, PART A	0.00	0.00	3,416.73	3,416.73
255	TITLE II,PART A-SUP EFF INSTR	0.00	0.00	756.00	756.00
263	Title III, PART A-ELA	0.00	0.00	29.97	29.97
266	ESSER GRANT	0.00	0.00	6,680.76	6,680.76
270	TITLE V,B,SP 2, RLIS	0.00	0.00	2,622.39	2,622.39
313	IDEA-B FORMULA	0.00	0.00	67,220.10	67,220.10
429	STATE FUNDED SPECIAL REVENUE	0.00	0.00	5,431.00	5,431.00
437	SPECIAL EDUCATION	0.00	0.00	2,548.70	2,548.70
455	SHARS-MEDICAID	0.00	0.00	16,573.95	16,573.95
461	CAMPUS ACTIVITY FUND	0.00	0.00	2,949.67	2,949.67
***	Fund Summary Totals ***	0.00	0.00	108,229.27	108,229.27

***** End of report *****



BOARD OF TRUSTEES
Agenda Item

MEETING DATE: June 14, 2021

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Water/Electricity/Gas Reports

RECOMMENDED ACTION It is recommended that the Water/Electricity/Gas Reports be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW: See attached utility reports

FISCAL IMPACT: Variable cost to District

ATTACHMENTS: Water/Electricity/Gas Reports

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL: Pat Hem [Signature]

Gas

2014-2015	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	683.11	898.04	2,314.56	3,189.39	6,979.79	4,960.98	3,357.59	1,090.77	599.70	488.41	310.16	332.32	25,204.82
MW Academy	42.55	44.35	75.06	108.00	162.19	129.68	101.20	50.60	44.88	43.73	42.55	42.55	887.34
Junior High	179.98	321.69	2,086.57	2,939.04	4,704.20	4,512.03	2,914.82	1,414.63	321.79	229.51	96.14	80.58	19,800.98
Travis	151.27	191.48	1,076.30	2,239.43	3,527.54	2,930.93	2,008.71	482.54	243.25	131.09	105.21	107.76	13,195.51
Houston	184.34	270.50	674.38	1,318.07	2,308.13	1,962.78	1,291.00	196.23	92.99	89.54	85.10	85.10	8,558.16
Lamar	269.30	300.16	1,250.85	1,906.05	3,365.52	2,476.42	1,796.05	425.30	292.63	389.34			12,471.62
DSC	103.63	125.49	723.16	1,341.20	2,171.46	1,692.91	1,270.92	278.67	125.10	110.92	81.59	51.38	8,076.43
Athletics	42.55	42.55	42.55	42.55	42.55	42.55	42.55	43.48	42.55	42.55	42.55	42.55	511.53
Transportation	88.37	109.27	417.05	1,154.97	1,600.01	1,239.32	908.38	120.10	108.83	93.26	68.56	51.38	5,959.50
Total	1,745.10	2,303.53	8,660.48	14,238.70	24,861.39	19,947.60	13,691.22	4,102.32	1,871.72	1,618.35	831.86	793.62	94,665.89

2015-2016	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	551.84	876.92	811.28	3,194.39	4,208.18	4,040.01	1,327.14	736.38	423.32	319.76	244.71	324.89	17,058.82
MW Academy	42.55	42.55	42.55	79.84	90.58	103.41	60.93	48.73	43.42	42.55	43.56	42.55	683.22
Junior High	142.55	226.20	566.12	3,189.08	3,424.80	4,077.63	1,607.25	1,021.59	366.05	224.31	158.07	110.35	15,114.00
Travis	151.31	204.71	469.75	1,921.77	2,598.33	2,675.07	1,318.77	566.16	200.93	124.67	104.21	110.55	10,446.23
Houston	126.79	188.27	253.78	1,116.70	1,573.45	1,877.61	915.62	381.99	144.06	131.26	105.11	106.55	6,921.19
Lamar	181.92	247.71	1,023.00	3,139.21	3,676.37	3,066.41	1,095.53	426.77	165.35	82.22	55.40	51.82	13,211.71
DSC	46.22	48.51	202.30	1,397.68	1,703.64	1,598.46	644.44	240.37	114.28	68.93	58.09	59.97	6,182.89
Athletics	42.55	42.55	42.55	42.55	42.55	42.55	42.55	43.49	42.55	42.55	42.55	42.55	511.54
Transportation	52.36	48.51	56.51	727.89	1,034.43	972.76	693.35	105.41	85.59	88.71	90.35	96.15	4,052.02
Total	1,338.09	1,925.93	3,467.84	14,809.11	18,352.33	18,453.91	7,705.58	3,570.89	1,585.55	1,124.96	902.05	945.38	74,181.62

2016-2017	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	604.99	973.81	2,123.93	4,204.14	5,986.69	4,607.88	2,605.42	1,593.29	594.71	313.63	228.21	348.17	24,184.87
MW Academy	42.55	44.25	42.55	107.92	185.50	126.77	128.27	77.07	43.59	42.55	43.73	42.55	927.30
Junior High	183.91	262.38	527.74	2,586.04	3,696.92	4,908.83	1,805.30	772.50	447.72	347.24	192.35	86.83	15,817.76
Travis	149.29	194.26	351.21	2,030.50	3,476.95	2,773.33	1,039.06	474.97	246.93	164.07	117.23	114.43	11,132.23
Houston	151.95	192.24	309.48	755.98	446.91	359.19	194.99	90.51	86.03	85.10	85.10	85.10	2,842.58
Lamar	129.85	346.88	1,341.96	2,937.79	4,188.51	2,884.89	1,500.08	492.31	246.27	87.76	47.91	59.44	14,263.65
DSC	47.89	50.63	91.98	1,238.59	2,142.99	1,636.62	715.08	298.26	205.58	135.89	85.85	46.95	6,696.31
Athletics	42.55	42.55	42.55	42.55	42.55	42.55	42.55	43.49	42.55	42.55	42.55	42.55	511.54
Transportation	96.04	107.23	164.20	826.59	1,630.72	1,389.34	280.51	134.65	88.79	74.14	63.51	44.02	4,899.74
Total	1,449.02	2,214.23	4,995.60	14,730.10	21,797.74	18,729.40	8,311.26	3,977.05	2,002.17	1,292.93	906.44	870.04	81,275.98

2017-2018	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	615.95	740.47	1,026.91	3,569.45	7,600.59	5,612.48	2,846.87	759.23	569.07	213.11	373.85	430.89	24,358.87
MW Academy	42.55	42.55	63.93	122.50	308.31	182.05	147.66	72.57	55.69	42.55	43.93	42.55	1,166.84
Junior High	163.62	220.76	844.47	2,651.06	5,403.41	4,533.34	2,360.45	1,263.58	463.54	243.79	223.61	237.34	18,608.97
Travis	143.39	167.96	498.06	2,140.69	4,670.36	3,087.28	2,017.47	818.30	446.94	271.96	302.01	292.44	14,856.86
Houston	85.10	85.10	114.81	301.84	501.29	5,862.55	1,316.94	523.74	271.86	130.19	117.73	130.80	9,441.95
Lamar	111.95	160.16	476.27	1,714.44	4,128.15	3,104.00	1,624.58	708.62	281.09	82.49	76.37	97.72	12,565.84
DSC	46.92	56.96	316.45	1,404.65	2,777.14	2,189.25	1,058.18	340.53	172.98	66.93	65.38	67.04	8,562.41
Athletics	42.55												42.55
Transportation	44.01	44.35	364.21	1,154.11	1,602.85	1,125.52	420.04	134.63	107.77	76.66	75.18	76.83	5,226.16
Total	1,296.04	1,518.31	3,705.11	13,058.74	26,992.10	25,696.47	11,792.19	4,621.20	2,368.94	1,127.68	1,278.06	1,375.61	94,830.45

2018-2019	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	661.89	624.07	1,674.62	4,148.47	6,827.47	5,923.24	4,435.73	1,406.14	337.42	288.36	293.75	242.42	26,863.58
MW Academy	42.55	54.78	123.88	304.70	362.89	283.53	248.16	130.12		82.81	91.57	80.26	1,805.25
Junior High	241.49	550.95	1,278.47	3,283.51	4,222.67	3,197.52	2,510.40	961.55	159.99	261.28	180.92	92.96	16,941.71
Travis	181.19	403.37	1,339.50	3,160.76	4,000.28	3,391.25	2,571.19	853.66	69.12	231.18	201.06	174.75	16,577.31
Houston	191.14	284.22	881.11	2,365.71	2,912.38	2,286.74	1,857.70	668.57	59.68	209.10	190.27	163.10	12,069.72
Lamar	252.52	482.74	1,695.63	3,456.13	3,591.56	2,664.71	2,135.88	669.71	105.74	155.07	126.62	85.23	15,421.54
DSC	67.40	164.95	830.08	1,771.29	2,210.28	2,162.66	1,648.35	418.15	106.89	156.65	110.63	84.15	9,731.48
Transportation	75.68	200.57	427.34	1,170.85	2,180.86	1,786.57	1,281.68	386.59	26.63	119.39	105.24	80.26	7,841.66
Total	1,713.86	2,765.65	8,250.63	19,661.42	26,308.39	21,696.22	16,689.09	5,494.49	865.47	1,503.84	1,300.06	1,003.13	107,252.25

2019-2020	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	464.81	625.18	1,526.98	7,010.89	4,466.58	3,507.60	1,946.76					28.94	19,577.74
MW Academy	80.26	81.62	116.46	296.18	224.72	186.79	122.41	50.13	81.26	80.26	77.72	78.79	1,476.60
Junior High	142.74	221.36	580.81	3,433.80	2,852.83	2,116.85	656.97	347.04	227.84	195.09	194.24	260.13	11,229.70
Travis	192.36	223.34	616.99	4,662.23	3,111.89	2,707.19	1,530.91	391.33	211.76	180.41	176.79	177.97	14,183.17
Houston	219.09	247.48	526.45	2,964.78	1,801.49	1,516.39	724.71	316.08	183.32	172.28	156.63	171.71	9,000.41
Lamar	120.35	147.06	618.99	4,783.68	1,249.52	1,688.13	890.36	322.54	87.41	82.59	77.72	100.25	10,168.60
DSC	81.54	81.87	326.05	2,127.94	1,769.88	1,338.12	526.54	154.62	152.94	143.43	139.44	151.56	6,993.93
Transportation	81.54	82.33	382.81	1,852.51	1,294.77	975.09	533.94	141.70	100.51	103.67	91.96	91.64	5,732.47
Total	1,382.69	1,710.24	4,695.54	27,132.01	16,771.68	14,036.16	6,932.60	1,723.44	1,045.04	957.73	914.50	1,060.99	78,362.62

2020-2021	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	297.29	1,344.73	2,438.19	6,238.04	5,158.02	7,437.69	2,340.61	788.08					26,042.65
MW Academy	78.31	120.49	227.69	327.49	293.46	259.32	198.64	47.90					1,553.30
Junior High	193.28	747.38	1,588.53	2,981.87	2,951.05	3,649.25	1,644.94	555.17					14,311.47
Travis	179.08	769.96	2,049.26	4,396.13	3,417.63	4,215.44	1,359.11	410.30					16,796.91
Houston	179.67	566.94											



BOARD OF TRUSTEES Agenda Item

MEETING DATE: 6/14/21

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Renewal of School Depository Contract

RECOMMENDED ACTION: It is recommended that the School Depository Contract with First Financial Bank, N.A. be renewed for an additional two-year term.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Education Code 45.201(2), 45.203, 45.207(a)

OVERVIEW:

The depository selected under the terms of this policy shall be a bank located in the state of Texas. The depository may be a state bank authorized and regulated under Texas law; a national bank, savings and loan association, or savings bank authorized and regulated by federal law; or a savings and loan association or savings bank organized under Texas law; but shall not be any bank the deposits of which are not insured by the Federal Deposit Insurance Corporation (FDIC).
Education Code 45.201(2), 45.203

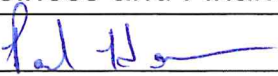
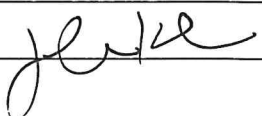
The District shall award the depository contract to the bank that submits the highest bid or the highest-ranked proposal, except that the District may award the contract as provided by Education Code 45.207(a-1) [see TIE BIDS AND PROPOSALS below] if:

1. The District:
 - a. Receives tying bids for the contract; or
 - b. After evaluating the proposals for the contract, ranks two or more proposals equally;
 - c. Each bank submitting a tying bid or proposal has bid or proposed to pay the District the maximum interest rates allowed by the Federal Reserve System and the FDIC; and
 2. In the Board's judgment, the tying bids or proposals are otherwise equal.
- Education Code 45.207(a)

FISCAL IMPACT: Interest Earnings

ATTACHMENTS: School Depository Contract

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL:  

**Board Resolution Extending Depository Contract for Funds
Of Independent School Districts Under Texas Education Code,
Chapter 45, Subchapter G, School District Depositories**

Resolved by the Mineral Wells Independent School District Board of Trustees that:
Board of Trustees

First Financial Bank, N.A. located at Palo Pinto
(Name of Depository Bank) (Name of County)

County, State of Texas, being a bank as defined in section 45.201 of the Texas Education Code,
and Mineral Wells I.S.D. (CDN: 182903) agree to extend this depository
(Name of District)

contract pursuant to Texas Education Code Section 45.205, for an additional two-year term from
09/01/2021, through 08/31/2023. Under Texas Education Code Section 45.205(b), a school
district and the district's depository bank may agree to extend a depository contract for three
additional two-year terms. The extension constitutes the parties' third two-year term.
(first, second, third)

Furthermore, under Texas Education Code Section 45.205(c), the contract term and any extension
must coincide with the school district's fiscal year.

AGREED AND ACCEPTED on behalf of Mineral Wells Independent School District
Name of District

this the 14 day of June, 2021.

Signature of President of School Board

AGREED AND ACCEPTED on behalf of Depository this the _____ day of _____, _____.

Typed Name of Depository

Signature of Authorized Bank Officer

Title of Authorized Bank Officer

Acknowledgement

Acknowledged before me in _____ County, Texas, on _____, 20____, by

_____, bank officer of the Depository named in the preceding
document, for the Depository.

Signature of Notary

(SEAL)

Notary Public in and for _____
County, Texas



BOARD OF TRUSTEES Agenda Item

MEETING DATE: 6/14/21

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Interlocal Agreement with Palo Pinto County Tax Assessor-Collector for Assessment and Collection Services for the 2021-2022 School Year.

RECOMMENDED ACTION: It is recommended that Interlocal Agreement with Palo Pinto County Tax Assessor-Collector for Assessment and Collection Services for the 2021-2022 School Year be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable): Education Code 45.231; Tax Code 6.22(c) and 6.24(a)

OVERVIEW:

The Board may employ a person to assess or collect the District's taxes and may compensate the person as the Board considers appropriate. Education Code 45.231

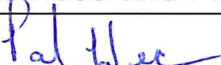
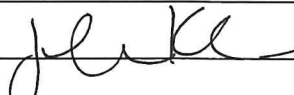
The District may also provide for the assessment or collection of the District's taxes under one of the following methods:

1. Require the county to assess and collect taxes for the District. The Board may revoke the requirement at any time by official action. Tax Code 6.22(c)
2. Contract with another taxing unit or the county appraisal district(s) to perform duties relating to the assessment or collection of taxes. Tax Code 6.24(a)

FISCAL IMPACT: Tax Revenue

ATTACHMENTS: Interlocal Agreement with Palo Pinto County Tax Assessor-Collector

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL:  

THE STATE OF TEXAS

COUNTY OF PALO PINTO

CONTRACT FOR ASSESSMENT AND COLLECTION SERVICES

On this the 1st day of August 2021, the Palo Pinto County Tax Assessor-Collector and the MINERAL WELLS INDEPENDENT SCHOOL DISTRICT, (hereinafter called "Taxing Unit"), enter into the following agreement for a period of one year from the date above.

PURPOSE

The parties to this agreement wish to consolidate the assessment and collection of property taxes with Palo Pinto County Tax Assessor-Collector. The Taxing Unit enters this agreement to eliminate the duplication of services and to promote governmental efficiency.

The parties enter this contract pursuant to the authority granted by Section 6.24, Texas Property Tax Code, and Interlocal Cooperation Act, Government Code Chapter 791.

SERVICES TO BE PERFORMED

- (1) The county shall collect taxes owing to the Taxing Unit. The county further agrees to perform for the Taxing Unit all the duties provided by the law of the State of Texas for the collection of taxes for the said Taxing Unit.
- (2) The county shall collect the taxes levied by the Taxing Unit on property located in Palo Pinto County. The Taxing Unit will contract with a third party to provide for the collection of taxes levied on property located outside the boundary of Palo Pinto County.
- (3) The county shall perform all the functions in the definitions section of this contract. Specifically, the County agrees to prepare tax statements for all parcels of property located in Palo Pinto County. The county shall mail said tax statement to each taxpayer.
- (4) Each Taxing Unit hereby designates the county Tax Assessor-Collector as its Tax Assessor-Collector for purpose of compliance with the Property Tax Code. In addition, the parties agree that the Tax Assessor-Collector shall perform all the duties of the Tax Assessor-Collector of the taxing unit as set forth in Chapters 26, 31 and 33 of the Property Tax Code.
- (5) The county shall issue tax certificates by the authority granted by Section 31.08 of the Property Tax Code. Said fee for tax certificate to be retained by the county to cover cost of this service.

PAYMENT

- (1) The county has estimated its cost of assessing and collecting taxes for all participating taxing units for the period of this contract during the normal budgeting process. The estimate of the cost of assessing and collecting has been approved in the same manner as the rest of the budget.
- (2) Based upon budgeted estimates and methods set forth in paragraph (1) of this Section, the Taxing Unit agrees to pay the Palo Pinto County Tax Assessor-Collector one Percent (1%) of the gross taxes collected for services rendered during the term of this contract.

REMITTANCE OF COLLECTIONS

During the tax collection year, disbursements shall be made to the Taxing Unit on a weekly basis by the Tax Assessor-Collector.

LOCATION OF TAX OFFICE

The tax assessing and collecting office shall be located during the term of this contract within the Courthouse of Palo Pinto County, Palo Pinto, Texas as determined by the Commissioners Court.

ADMINISTRATIVE PROVISIONS

- (1) The County shall not be liable to the Taxing Unit because of any failure to collect taxes nor shall the Tax Assessor-Collector be liable unless the failure to collect taxes results from some failure on his part to perform the duties imposed upon him by law and by this agreement.
- (2) An annual audit of Palo Pinto County operations, including operations of the Tax Assessor-Collector's office, shall be made by an independent certified public accountant selected by the County. The costs and expenses related to such audit shall be paid with general operation funds of the County. The annual Audit Report, performed in accordance with generally accepted accounting principles, shall be available upon request to the Taxing Unit.

DELINQUENT TAX COLLECTIONS

The Tax Assessor-Collector of the County of Palo Pinto shall be required to exert a good faith effort to collect taxes due and payable for the benefit of the Taxing Unit when and if same shall have become delinquent by mailing adequate notices to such delinquent taxpayers in a timely manner. Such notices shall include information regarding the tax years being delinquent and information related to penalties, interest and related costs that may become due and payable prior to turning such delinquent accounts over to an attorney for additional collection efforts.

Pursuant to section 6.30(b) of the Texas Property Tax Code, the Taxing Unit hereby expressly authorizes the County to contract with an attorney to enforce, through all lawful remedies, the collection of the Taxing Unit's delinquent taxes.

DEFINITIONS

For purpose of this agreement the terms "Assessment and Collections" shall include the following: calculation of tax, preparation of tax rolls, proration of taxes, correction of clerical errors in tax rolls, collection of current liabilities, collections of delinquent taxes, issuance of refunds, and calculations of an effective tax rate required by the Property Tax Code.

Executed at Palo Pinto, Texas on the ___ day of _____, 2021.

SHANE LONG
 COUNTY JUDGE
 PALO PINTO COUNTY
 PALO PINTO, TEXAS

STACY L. CHOATE
 TAX ASSESSOR-COLLECTOR
 PALO PINTO COUNTY
 PALO PINTO, TEXAS

ATTEST:

JANETTE K. GREEN
 COUNTY CLERK
 PALO PINTO COUNTY
 PALO PINTO, TEXAS

ATTEST:

TAXING UNIT:

SECRETARY

AUTHORIZED REPRESENTATIVE



BOARD OF TRUSTEES Agenda Item

MEETING DATE: June 14, 2021

MEETING TYPE:

- Regular Meeting
- Special Meeting

AGENDA ITEM TYPE:

- Action Item
- Non-Action Item

BOARD GOALS (check all that apply)

Academic Goals

- Academic Competitiveness
 - Early Literacy (HB3)
 - Early Math (HB3)
 - Other
- Career Certifications (HB3)

Operational Goals

- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Proposed Budget Calendar

RECOMMENDED ACTION: This item for information only.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See attached Calendar

Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the District's programs and activities and provides the resources to implement them. In the budget planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered, as well as input from the District and campus level planning and decision making committees. Budget planning and evaluation are continuous processes and shall be a part of each month's activities.

FISCAL IMPACT: N/A

ATTACHMENTS: Budget Calendar

DEPARTMENT(S) SUBMITTING FORM: Business and Finance

DEPARTMENT SIGNATURE/APPROVAL:

Proposed Budget Schedule:

June 14, Monday	Propose budget schedule at regular board meeting
August 2, Monday	1st Budget workshop 6:00
August 9, Monday	Announce tentative tax rate and set meeting for adoption of final budget, new budget and tax rate (Aug. 26)
August 16, Monday	2nd Budget workshop 6:00 (If needed)
August 26, Thursday	Approve final budget amendment, adopt 2021-2022 budget and set tax rates - 6:00



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- Fiscal Responsibility
- Safe and Secure Schools

TITLE:

RECOMMENDED ACTION:

It is recommended that the minutes of the May 10, 2021 Board Workshop Meeting and Regular Board Meeting and the minutes of the June 1, 2021 Special Meeting of the Board be approved as presented.

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

Board Policy BE(LOCAL)

OVERVIEW:

Review and approve minutes from prior meetings of the Board of Trustees

FISCAL IMPACT: N/A

ATTACHMENTS: Minutes of May 10, 2021 Board Workshop and Regular Board Meeting and Minutes of the June 1, 2021 Special Meeting of the Board

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL: _____

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

SUBJECT: Minutes of Workshop/Regular Board Meeting
PLACE: Boardroom/District Services Complex
DATE: May 10, 2021
TIME: 5:30 p.m.

Board Members Present: Maria Jones, President
Donna Henderson
Greg Malone
Lauretta Poole
Joe Ruelas

Board Members Absent: Sunny Lee, Vice President
Scott Elder

Central Administrators Present: John Kuhn, Superintendent
David Tarver, Assistant Superintendent
Carey Carter Executive Director of Curriculum
Natalie Griffin, Executive Director of Special Programs
Paul Hearn, Chief Financial Officer

Call to Order/Establish Quorum: The regular meeting was called to order at 5:35 p.m. by President Maria Jones. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

Board Workshop/Dinner: The Board workshop started at 5:35 p.m. and ended at 6:15 p.m. No action was taken during the workshop.

Closed Session – Texas Government Code 551.074: The Board adjourned into closed session at 6:15 p.m. The closed session ended at 7:02 p.m. No action was taken in closed session.

Loretta Poole left at 7:02 p.m.

Open Session: The Board reconvened in open session at 7:04 p.m.

Prayer: Donna Henderson opened the meeting with prayer.

Pledges – U.S./Texas Flags: The Board led the audience in the pledges of allegiance.

Mission & Vision Statements: Greg Malone read the Mission and Vision Statements.

Public Forum – Delegations/Communications: None

Special Recognition

Presented by Karyn Bullock, Communications Director

SkillsUSA State Contest-Technical Drafting Contest

- 1st Place Mason Wraight
- 2nd Place Garret Bernet
- 3rd Place Ryan Ogatis Klein

Mason Wraight will advance to SkillsUSA Nationals in June.

There are several Texas Academic All-State Teams that recognize high school athletes who excel in the following categories: GPA, class rank and ACT/SAT score.

For the 2020-2021 Girls & Boys Basketball Season-TABC & THSCA

Academic All-State-

Nadiya Weiss (WISE)

Taylor Wheaton

Carolina Tejada

Caleb Clark

Luke Bullock

For the 2021 Track Season-Academic All State-

Brooklyn Ellis and Meagan Waldrum

The 2021 Softball season-

Zaniya Pruitt

The 2021 Academic All-State Soccer:

Celeste Santibanez- TASCOS, TGCA, THSCA

Karime Betancourt- TASCOS, THSCA

Emilio Infante- TASCOS, THSCA

Soccer All-State Teams

2nd Team All-State Goalkeeper- Miguel Hidalgo

All-State Honorable Mention Defender- Cristian "Tony" Narvaez
NAR-VEZ

All-State Honorable Mention Midfielder- Diego Andrade

TASCOS also recognizes the best seniors in the state at the 2021 TASCOS Senior All-Star Game held in San Antonio. They are Diego Andrade and Miguel Hidalgo.

2021 Rams Varsity Soccer Team

The Mineral Wells Board of Trustees would like to recognize the entire 2021 Rams Varsity Soccer team, for their historic soccer season.

For the first time in MWHS history, the boys' soccer team won the class 4A- Region 1 Regional Semi-Finals by defeating Castleberry 2-1. The Rams had a 15-4-1 record and are led by Coach Borjon and assistant coach Matt Williams.

President's Report:

Maria Jones, Board President recognized Marilyn Bradshaw, Administrative Assistant to the Superintendent. Marilyn is retiring and the Board thanked her for her service and congratulated her on her retirement.

Superintendent's Report:

A.

Ag Facility Update

Darrell Durant, Builder, reported that the new Ag Facility will break ground within a few days. He said that mechanical, electrical, and plumbing plans are all in place.

Enrollment Comparison as of April 2019

Superintendent reported April enrollment at 3091 and attendance rate at 94.13%. Dr. Kuhn noted that PreK enrollment for next year is way up and that is a good indicator for future growth. (copy attached).

A. ESSER III Funding Briefing

A new Federal Grant will be available to aid in the remediation of learning loss due to COVID 19. MWISD will use this money to hire 15 new teachers to reduce class sizes. (copies attached).

B. School Health Advisory Committee Annual Report 2018-2019

Dr. Kuhn, presented for Wanda Voelcker, Lead Nurse, the 2020-2021 SHAC Annual Report and the SHAC goals for 2021-2022. (copies attached).

C.

D. Mental Health Update

David Tarver presented for Aimee Schwartz-Jarrett a Mental Health Update. (copy attached)

Spring Athletic Report

Coach Hobbs, Athletic Director, and Coach Raffaele presented the Spring Athletic Report.

E. Food Service Report

Carrie Davis, Food Service Supervisor, presented a report about USDA regulations and the Summer Feeding Program.

Consent Agenda Items:

F.

Joe Ruelas moved and Greg Malone seconded a motion to approve the consent agenda items as presented. The motion carried 4-0. (copies attached)

A. Monthly Financial Reports and Accounts Payable Listing

Carrie Davis, Food Service Supervisor, presented a report about USDA regulations and the Summer Feeding Program.

B. Water/Electricity/Gas Reports

- C. Minutes of the April 12, 2021 Meeting of the Board
- D. Education Service Center Region 11 Contract for Services for the 2021-2022 School Year
- G.

Information:

- A. Calendars for May and June

The Board received calendars for May and June.

Vote on Closed Session Items:

Joe Ruelas moved and Donna Henderson seconded a motion to approve New Personnel/Reassignments (Exhibit A) as follows:

NAME	CAMPUS	CONTRACT	BEGINNING DATE
Russell Henry	High School	PTEX 1	7/1/21
Tiffany McLeod	High School	PTEX 1	8/2/21
Timothy McCune	High School	PTDEX1	8/6/21
Wendy Sherrill	Junior High	PTEX 1	8/6/21
Noel Clayton	Travis	PTEX1	8/6/21
Clint Clayton	Travis	PTDEX1	8/6/21
Sylvia Watson	Travis	PT1	8/6/21
Madison Davis	Travis	PT1	8/6/21
Lillian Lamont	Lamar	PT1	8/6/21
John Waite	Lamar	PTEX1	8/6/21
Charmin McCune	Lamar	PTEX1	8/6/21
Olga Fraga	Lamar	PTEX1	8/6/21
Kimberly Godar	Houston	PTEX1	8/6/21

Motion passed 4-0. (Exhibit A Attached)

Adjournment:

Upon a motion by Joe Ruelas and a second by Greg Malone, the meeting was adjourned at 8:10 p.m. The motion carried 4-0.

Maria Jones, President

Scott Elder, Secretary

SC

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
MINERAL WELLS, TEXAS**

SUBJECT: Minutes of Special Board Meeting
PLACE: District Services Complex
DATE: June 1, 2021
TIME: 5:00 p.m.

Board Members Present: Presiding Officer – Maria Jones, President
Donna Henderson
Sunny Lee
Lauretta Poole
Joe Ruelas

Board Members Absent: Scott Elder
Greg Malone

Central Administrators Present: John Kuhn, Superintendent

Call to Order/Establish Quorum: The special meeting was called to order at 5:02 p.m. by President Maria Jones. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

Public Comment: No one registered for public comment.

**Closed Session – Texas
Government Code 551.074:** The Board adjourned into closed session at 5:02 p.m. The closed session ended at 6:15 p.m. No action was taken in closed session.

**Discuss and Consider Acceptance
of reassignment of personnel to
employment of Maintenance
Director and Executive Director of
Curriculum, Instruction, and
Assessment positions**

Open Session: The Board reconvened in open session at 6:16 p.m.

Vote on Closed Session Items:

**Exhibit A – New Personnel,
Contract Renewals, &
Reassignments**

Joe Ruelas moved and Laretta Poole seconded a motion to approve new personnel/reassignments as follows:

NAME	CAMPUS	CONTRACT	BEGINNING DATE
David Wells	DSC/Director of Maintenance	Non Ch 21	07/01/21
Angie Myrick	DSC/Executive Director of Curriculum, Instruction, and Assessment	Term 2	06/08/21
Jerrel Tomlin	Junior High/Teacher Coach	TD	8/10/21

Motion passed. 5-0. (Exhibit A attached)

Adjournment:

Upon a motion by Joe Ruelas and a second by Sunny Lee the meeting adjourned at 6:18 p.m

Motion Passed. 5-0.

Maria Jones, President

Scott Elder, Secretary

sc

MINERAL WELLS INDEPENDENT SCHOOL DISTRICT
 CONTRACT CHANGES
 June 1, 2021

NAME	CAMPUS & ASSIGNMENT	BEGINNING DATE	HIGHEST DEGREE	CONTRACT	TERM OF CONTRACT	YRS OF EXPERIENCE	Replacing
David Wells	DSC Director of Operations	7/1/2021	Masters	Non Ch 21	12 Months	18	James Bradford
Angela Myrick	DSC Executive Director of Curriculum, Assesment, Instruction	6/8/2021	Masters	TERM 2	24 Months	25	Carey Carter
Jerrel Tomlin	Junior High Teacher / Coach	8/10/2021	Bachelor	TD	10 Months	13	Jacob Kaspar-Enbysk coaching position



BOARD OF TRUSTEES
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BOARD GOALS (check all that apply)

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Operational Goals

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- Fiscal Responsibility
- Safe and Secure Schools

TITLE: Calendars for June and July

RECOMMENDED ACTION: This item for information only

BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):

OVERVIEW:

See attached Calendars

FISCAL IMPACT: N/A

ATTACHMENTS: June and July Calendars

DEPARTMENT(S) SUBMITTING FORM: Superintendent

DEPARTMENT SIGNATURE/APPROVAL:

A handwritten signature in black ink, appearing to be "Julia K.", is written over a horizontal line.

June 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		MWHS & MWJH Strength & Conditioning Camp 8:00a.m. - 9:30 a.m.				
6	7	8	9	10	11	12
		MWISD Summer School 8:00 a.m. - 4:00 p.m.				
		Lady Ram Youth Volleyball Camp; MWHS 1:00 p.m. - 3:00 p.m.				
		MWHS & MWJH Strength & Conditioning Camp 8:00a.m. - 9:30 a.m.				
		Ram Youth Football Camp 6:30 p.m.		Boys & Girls Soccer Camp; Ram Stadium 10:30 a.m. -12:30 a.m.		
13	14	15	16	17	18	19
		MWISD Summer School 8:00 a.m. - 4:00 p.m.				
		Howard Payne Band/Leadership Camp for MWHS				
	Board Workshop 5:30p / Regular Meeting 7:00p	MWHS & MWJH Strength & Conditioning Camp 8:00a.m. - 9:30 a.m.				
		Lady Rams Softball Camp 9:00-11:00				
		Baseball Camp 9:00 - 11:00				
20	21	22	23	24	25	26
		DSC Vacation - Week 1				
		MWHS Drumline/Colorguard Camp 8:00 a.m. - 4:00 p.m.				
	MWISD Summer School 8:00-4:00	MWHS & MWJH Strength & Conditioning Camp 8:00a.m. - 9:30 a.m.				
		Ram Boys & Girls Tennis Camp 1:00 - 3:00				
27	28	29	30			
		Ram Youth Basketball Camp; Mineral Wells High School 8:00 - 12:00				
		Lady Ram Youth Basketball Camp 1:00 - 3:00				
			Percussion Sectionals 8:00 a.m.			

July 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				Ram Youth Basketball Camp 8-12		
4	5	6	7 MWHS Percussion Sectionals 8:00 a.m.	8	9	10
11	12 Board Workshop 5:30p / Regular Meeting 7:00p	13	14 MWHS Percussion Sectionals 8:00 a.m.	15	16	17
		MWHS & MWJH Strength & Conditioning Skills Camp 8:00 - 9:30				
18	19	20	21	22	23	24
	MWHS Leadership/Percussion Camp 8-5		MWHS Percussion & Freshman Camp 8-5		MWHS & MWJH Strength & Conditioning Skills Camp 8:00 - 9:30	
25	26	27	28	29	30	31
	MWHS Full and Practice 8:00 a.m. - 5:00 p.m.					