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## Agenda of Regular Board Meeting

### The Board of Trustees Mineral Wells ISD

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A Regular Board Meeting of the Board of Trustees of Mineral Wells ISD will be held April 13, 2020, beginning at 6:00 PM in the VIDEOCONFERENCE.

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call. At least a quorum of the board will be participating by videoconference or telephone call in accordance with the provisions of Section 551.125 or 551.127 of the Texas Government Code that have not been suspended by order the governor.

Members of the public may access this Zoom meeting as follows:

Join from PC, Mac, iOS or Android: <a href="https://esc11.zoom.us/j/368054732">https://esc11.zoom.us/j/368054732</a> Or join by phone: +1 346 248 7799 or +1 669 900 6833 US Toll Meeting ID: 368 054 732 International numbers available: <a href="https://esc11.zoom.us/j/368054732">https://esc11.zoom.us/j/368054732</a>
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An electronic copy of the agenda packet is attached to this online notice.

Public comments related to this meeting will be handled as follows: A registered speaker (*link provided below for registration*) must be present in the Zoom meeting. The registered speaker's mic will be unmuted at the allotted time, allowing them to address the board. **No comment from the registered speaker will exceed 5 minutes.** Upon conclusion or at the end of 5 minutes, whichever comes first, the registered speaker's mic will be muted. Registration for public comment will be accepted by completing the online form at the registration link below anytime between the time this agenda is posted online and up to 48 hours before the beginning of the board meeting.

The open portions of this meeting will be recorded and made available to the public upon request.

**REGISTRATION FOR PUBLIC COMMENT:** Members of the public who desire to address the board regarding an item on this agenda must [CLICK HERE](#) to register for public comment. Registered speakers must be present in the Zoom meeting and will be called on and unmuted at the allotted time to speak. **No comment from the registered speaker will exceed 5 minutes.** Registration will be accepted anytime between the time this agenda is posted online and up to 48 hours before the beginning of the board meeting.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order/Establish Quorum
2. Closed Session
  - A. Texas Government Code 551.074
    - 1) Employment/Appointment/Reassignment/Evaluation/Compensation/Duties of Personnel
    - 2) Renewal/Nonrenewal/Assignment/Reassignment/Probationary Status/Return to Probationary Status/Continuing Status of District Personnel
3. Open Session - 7:00 p.m.
4. Prayer
5. Pledges - U.S./Texas Flags
6. Mission & Vision Statements
7. Public Comment
8. President's Report
  - A. Continuing Education Credit Summary Report  
*(Reporting Period - May 1, 2019 through April 30, 2020)*
9. Superintendent's Report
  - A. Enrollment Comparison as of March 2020
10. Consent Agenda Items
  - A. Monthly Financial Reports and Accounts Payable Listing
  - B. Water/Electricity/Gas Reports
  - C. Investment Report
  - D. Board Meeting Minutes of the March 16, 2020 Regular Meeting, March 16, 2020 Special Meeting, and April 8, 2020 Board Workshop Meeting
11. Consider Partnership between Cornerstone Community Action Agency (CCAA) Child and Family Services Head Start Program and Mineral Wells ISD  
**Presenter:** Natalie Griffin, Executive Director of Special Programs
12. Consider Chromebook Purchase for Incoming Freshman Class of 2020-2021  
**Presenter:** Justin Lascsak, Technology Director

13. Consider Joint Use Agreement between Palo Pinto County Livestock Association and Mineral Wells ISD  
**Presenter:** John Kuhn, Superintendent
14. Consider Appraisal Waiver  
**Presenter:** David Tarver, Assistant Superintendent, HR/Student Services
15. Consider Resolution Regarding Board Policy EIA(LOCAL), Academic Achievement: Grading/Progress Reports to Parents  
**Presenter:** John Kuhn, Superintendent
16. Consider Resolution Regarding Board Policy EIC(LOCAL), Class Rank  
**Presenter:** John Kuhn, Superintendent
17. Vote on Closed Session Items
  - A. New Personnel
  - B. Contract Renewals
18. Adjournment



# BOARD OF TRUSTEES

## Agenda Item

MEETING DATE: April 13, 2020

**MEETING TYPE:**

- Regular Meeting
- Special Meeting

**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Continuing Education Credit Summary Report  
*Reporting Period – May 1, 2019 through April 30, 2020*

**RECOMMENDED ACTION:** This item for information only.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):** 19TAC §61.1(j); Board Policy BBD

**OVERVIEW:**

The Board President shall announce the status of each Board member’s continuing education credit. The announcement shall be made annually at the last regular Board meeting before the District’s uniform election date, whether or not an election is held. The announcement shall be reflected in the meeting minutes and, when necessary, posted on the District’s website in accordance with law.

**FISCAL IMPACT:** N/A

**ATTACHMENTS:** CEC Summary

**DEPARTMENT(S) SUBMITTING FORM:** Superintendent

**DEPARTMENT SIGNATURE/APPROVAL:** John Kuhn 4

**MWISD BOARD OF TRUSTEES**  
**CONTINUING EDUCATION CREDIT SUMMARY REPORT**  
Reporting Period: May 1, 2019 - April 30, 2020

MEMBER	TIER 1 <i>Legislative Update</i>	TIER 2 <i>Teambuilding</i>	TIER 3 <i>Additional, based on assessed needs</i>	TIER 4 <i>Student Achievement</i>	CEC SUMMARY FOR THIS REPORTING PERIOD	YEAR ELECTED	CEC HOURS TO DATE
	<i>(following each legislative session)</i>	<i>(3.0 required)</i>	<i>(5.0 required)</i>	<i>(3.0 required every 2 years)</i>			
PLACE 1 GREG MALONE	<b>2.25</b>	<b>3.00</b>	<b>12.00</b>	<i>n/a</i>	<b>17.25</b>	2013	82.05
PLACE 2 SCOTT ELDER	<b>2.25</b>	<b>3.00</b>	<b>10.25</b>	<i>n/a</i>	<b>15.50</b>	2009	154.75
PLACE 3 JOE RUELAS	<b>2.00</b>	<b>3.00</b>	<b>11.00</b>	<i>n/a</i>	<b>16.00</b>	2007	249.50
PLACE 4 DONNA HENDERSON	<b>2.00</b>	<b>3.00</b>	<b>8.50</b>	<i>n/a</i>	<b>13.50</b>	2016	82.00
PLACE 5 SUNNY LEE	<b>2.25</b>	<b>3.00</b>	<b>10.00</b>	<i>n/a</i>	<b>15.25</b>	2013	126.80
PLACE 6 LAURETTA POOLE	<b>2.25</b>	<b>3.00</b>	<b>10.00</b>	<i>n/a</i>	<b>15.25</b>	2014	95.05
PLACE 7 MARIA JONES	<b>2.25</b>	<b>3.00</b>	<b>8.50</b>	<i>n/a</i>	<b>13.75</b>	2011	210.25

*Does Not Meet Requirement / Meets Requirement / Exceeds Requirement*



# BOARD OF TRUSTEES Agenda Item

MEETING DATE: April 13, 2020

**MEETING TYPE:**

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**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Enrollment Comparison March 2020

**RECOMMENDED ACTION:** This item for information only.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):**

**OVERVIEW:**  
See attached report.

**FISCAL IMPACT:** Rising enrollment results in revenue increase.

**ATTACHMENTS:** MWISD Enrollment Comparison/Campus Summary Report

**DEPARTMENT(S) SUBMITTING FORM:** Superintendent

**DEPARTMENT SIGNATURE/APPROVAL:** John Kuhn 6

## April

	2013-2014 April	2014-2015 April	2015-2016 April	2016-2017 April	2017-2018 April	2018-2019 April	2019-2020 April
EE	30	30	30	29	28	17	31
PK	167	160	147	224	217	221	217
K	223	251	237	205	266	243	266
1st	287	232	246	235	210	264	251
2nd	290	283	229	265	228	206	252
3rd	225	275	276	223	262	225	210
4th	236	221	270	262	233	241	225
5th	225	233	218	261	253	231	246
6th	244	225	234	216	261	251	228
7th	267	243	233	227	219	263	269
8th	246	258	232	215	219	226	253
9th	244	253	261	225	206	222	241
10th	225	206	239	226	207	190	200
11th	210	201	197	209	210	180	149
12th	171	179	182	180	184	200	160
Academy	25	24	24	30	14	7	33
<b>Total</b>	<b>3,315</b>	<b>3,274</b>	<b>3,255</b>	<b>3,232</b>	<b>3,217</b>	<b>3,187</b>	<b>3,231</b>

### Mineral Wells I.S.D. Campus Summary Report as of April 5th

<b>Total # of Students:</b>	3231
<b>Refined ADA:</b>	2933.66
<b>% of Attendance:</b>	95.6

School	Student Enrollment	Refined ADA	% Attendance
Mineral Wells H.S.	750	724.84	94.7
Academy	33	16.54	80.49
Mineral Wells Jr High	522	492.12	96.04
Travis Elementary	699	667.1	96.19
Houston Elementary	462	449.44	96.71
Lamar Elementary	765	583.62	95.46



# BOARD OF TRUSTEES

## Agenda Item

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**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
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- Fiscal Responsibility
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**TITLE:** Monthly Financial Reports and Accounts Payable Listing

**RECOMMENDED ACTION:** It is recommended that the monthly Financial Reports and Accounts Payable Listing be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):**

**OVERVIEW:**

See attached information.

**FISCAL IMPACT:** Variable revenue and expenditures to District

**ATTACHMENTS:** Tax Receipt Report; Financial Statement; AP Listing

**DEPARTMENT(S) SUBMITTING FORM:** Business and Finance

**DEPARTMENT SIGNATURE/APPROVAL:** Paul Hearn <sup>8</sup> John Kuhn

**APRIL 13, 2020 BOARD MEETING  
2019-2020 TAX COLLECTIONS  
As Of February 29, 2020**

<b>MAINTENANCE &amp; OPERATIONS</b>						
	LEVY	MONTHLY ACTIVITY	PRIOR ACTIVITY	YEAR-TO-DATE ACTIVITY	BALANCE DUE	YEAR-TO-DATE PERCENTAGE COLLECTED
CURRENT TAXES	\$ 8,736,821.00	\$ 2,722,839.37	\$ 5,460,164.33	\$ 8,183,003.70	\$ 553,817.30	93.66%
DELINQUENT TAXES	\$ 230,778.00	\$ 11,934.40	\$ 154,494.36	\$ 166,428.76	\$ 64,349.24	72.12%
PENALTY & INTEREST	\$ 145,978.00	\$ 12,419.38	\$ 41,038.08	\$ 53,457.46	\$ 92,520.54	36.62%
<b>GRAND TOTAL</b>	<b>\$ 9,113,577.00</b>	<b>\$ 2,747,193.15</b>	<b>\$ 5,655,696.77</b>	<b>\$ 8,402,889.92</b>	<b>\$ 710,687.08</b>	<b>92.20%</b>

<b>INTEREST &amp; SINKING</b>						
	LEVY	MONTHLY ACTIVITY	PRIOR ACTIVITY	YEAR-TO-DATE ACTIVITY	BALANCE DUE	YEAR-TO-DATE PERCENTAGE COLLECTED
CURRENT TAXES	\$ 2,702,093.00	\$ 842,109.82	\$ 1,688,699.70	\$ 2,530,809.52	\$ 171,283.48	93.66%
DELINQUENT TAXES	\$ 57,522.00	\$ 2,752.88	\$ 37,058.68	\$ 39,811.56	\$ 17,710.44	69.21%
PENALTY & INTEREST	\$ 34,947.00	\$ 3,556.39	\$ 9,619.23	\$ 13,175.62	\$ 21,771.38	37.70%
<b>GRAND TOTAL</b>	<b>\$ 2,794,562.00</b>	<b>\$ 848,419.09</b>	<b>\$ 1,735,377.61</b>	<b>\$ 2,583,796.70</b>	<b>\$ 210,765.30</b>	<b>92.46%</b>

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT  
CASH POSITION**

**FOR PERIOD ENDING FEBRUARY 29, 2020**

GENERAL FUND		\$ 9,476,450.82
FOOD SERVICE		\$ 13,531.21
SPECIAL REVENUE		\$ 1,390,263.83
INTEREST & SINKING		\$ 732,428.22
INSURANCE FUND		\$ 387,542.92
WORKERS' COMPENSATION		\$ 67.55
TRUST & AGENCY FUND		\$ 183,548.34
PAYROLL		<u>\$ (32,248.16)</u>
	<b>TOTAL</b>	<b>\$ 12,151,584.73</b>
<u>Lone Star Investment</u>		
General Fund		\$ 7,126.17
Food Service Fund		\$ 3.85
Interest & Sinking		\$ 1,200.20
Insurance Fund		<u>\$ 92,958.04</u>
	<b>TOTAL INVESTMENTS</b>	<b>\$ 101,288.26</b>

Fnd	Fnd	Expended	Encumbered	2019-2020 Budget	Balance
180	CO-CURRICULAR	813,587.66	7,250.25	1,227,168.00	406,330.09
199	GENERAL FUND	15,918,143.92	109,553.29	31,666,639.00	15,638,941.79
211	TITLE I, PART A	564,344.56	251.90	1,069,820.00	505,223.54
240	FOOD SERVICE	974,574.14	0.00	2,033,448.00	1,058,873.86
244	CARL PERKINS BASIC FORM. GRANT	20,001.75	1,780.70	0.00	-21,782.45
255	TITLE II, PART A-SUP EFF INSTR	77,563.98	430.00	134,637.00	56,643.02
263	Title III, PART A-ELA	17,335.68	0.00	40,301.00	22,965.32
270	TITLE V, B, SP 2, RLIS	14,287.20	9,255.00	0.00	-23,542.20
289	FEDERALLY FUNDED SPECIAL REV	43,245.75	0.00	0.00	-43,245.75
313	IDEA-B FORMULA	536,107.20	1,602.06	0.00	-537,709.26
410	STATE TEXTBOOK FUND	174,324.45	111.76	0.00	-174,436.21
429	STATE FUNDED SPECIAL REVENUE	2,100.00	0.00	0.00	-2,100.00
437	SPECIAL EDUCATION	536,536.42	130.00	0.00	-536,666.42
455	SHARS-MEDICAID	59,607.97	726.00	0.00	-60,333.97
461	CAMPUS ACTIVITY FUND	6,091.65	6,000.00	0.00	-12,091.65
599	DEBT SERVICE	2,740,537.51	0.00	3,725,130.00	984,592.49
660	CAPITAL PROJECTS	17.17	0.00	0.00	-17.17
829	SCHOLARSHIP FUND	3,500.00	0.00	0.00	-3,500.00
Grand Expense Totals		22,501,907.01	137,090.96	39,897,143.00	17,258,145.03

Number of Accounts: 1655

\*\*\*\*\* End of report \*\*\*\*\*

<u>Fnd</u>	<u>Fnd</u>	<u>CASH</u> <u>RECEIVED</u>	<u>2019-2020</u> <u>Budget</u>	<u>Balance</u>
180	CO-CURRICULAR	112,667.36	148,782.00	36,114.64
199	GENERAL FUND	20,146,470.44	32,745,025.00	12,598,554.56
211	TITLE I, PART A	356,824.51	1,069,820.00	712,995.49
240	FOOD SERVICE	1,035,487.01	2,033,448.00	997,960.99
244	CARL PERKINS BASIC FORM. GRANT	15,153.75	0.00	-15,153.75
255	TITLE II, PART A-SUP EFF INSTR	54,591.35	134,637.00	80,045.65
263	Title III, PART A-ELA	12,188.07	40,301.00	28,112.93
270	TITLE V, B, SP 2, RLIS	14,287.20	0.00	-14,287.20
289	FEDERALLY FUNDED SPECIAL REV	35,085.36	0.00	-35,085.36
313	IDEA-B FORMULA	457,455.65	0.00	-457,455.65
410	STATE TEXTBOOK FUND	146,384.39	0.00	-146,384.39
429	STATE FUNDED SPECIAL REVENUE	2,100.00	0.00	-2,100.00
437	SPECIAL EDUCATION	638,748.49	0.00	-638,748.49
455	SHARS-MEDICAID	223,121.29	0.00	-223,121.29
461	CAMPUS ACTIVITY FUND	23,028.40	0.00	-23,028.40
599	DEBT SERVICE	3,351,447.51	3,725,130.00	373,682.49
660	CAPITAL PROJECTS	17.17	0.00	-17.17
753	INSURANCE FUND	3,620.83	0.00	-3,620.83
829	SCHOLARSHIP FUND	2,820.16	0.00	-2,820.16
<b>Grand Revenue Totals</b>		<b>26,631,498.94</b>	<b>39,897,143.00</b>	<b>13,265,644.06</b>

Number of Accounts: 84

\*\*\*\*\* End of report \*\*\*\*\*

Fnd T Fn Obj Sb Org F Pr L L2 Obj	2019-2020	YTD	Encumbered	Unencumbered
	BUDGET	EXPENDED	Amount	Balance
XXX E 00	363,830.00	71,006.22	0.00	292,823.78
XXX E 11	19,131,960.00	9,284,322.90	16,172.89	9,831,464.21
XXX E 12	1,501,991.00	733,404.84	56,854.23	711,731.93
XXX E 13	318,073.00	148,354.28	2,607.56	167,111.16
XXX E 21	107,202.00	56,340.17	3,243.97	47,617.86
XXX E 23	2,304,441.00	1,143,728.98	2,881.03	1,157,830.99
XXX E 31	572,339.00	277,876.81	780.02	293,682.17
XXX E 33	396,186.00	173,499.73	1,448.07	221,238.20
XXX E 34	1,152,148.00	611,094.33	22,100.05	518,953.62
XXX E 35	2,062,378.00	987,549.14	0.00	1,074,828.86
XXX E 36	1,258,684.00	832,188.36	7,442.90	419,052.74
XXX E 41	1,387,102.00	756,259.69	1,265.19	629,577.12
XXX E 51	3,167,374.00	1,688,968.75	1,964.35	1,476,440.90
XXX E 52	73,603.00	30,749.98	0.00	42,853.02
XXX E 53	198,177.00	136,114.94	43.28	62,018.78
XXX E 71	3,968,707.00	2,869,384.01	0.00	1,099,322.99
XXX E 81	0.00	13,500.00	0.00	-13,500.00
XXX E 93	645,401.00	530,000.00	0.00	115,401.00
XXX E 97	42,789.00	102,500.10	0.00	-59,711.10
<b>Grand Expense Totals</b>	<b>38,652,385.00</b>	<b>20,446,843.23</b>	<b>116,803.54</b>	<b>18,088,738.23</b>

Number of Accounts: 1486

\*\*\*\*\* End of report \*\*\*\*\*

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT
ACE HARDWARE OF MINE	Multiple	Multiple Invoices	03/04/2020	89795	R	747.70
ASSETGENIE, INC.	1443891	PO for Chromebook repairs	03/04/2020	89796	S	59.00
ASSETGENIE, INC.	Multiple	Multiple Invoices	03/04/2020	89797	R	1,479.00
ASSETGENIE, INC.	1459806	Repair iPad screen	03/04/2020	89798	S	89.00
AT&T MOBILITY	825071876X	SERVICE	03/04/2020	89799	R	447.98
BAGGETT, DAVID	0303	PARKING	03/04/2020	89800	R	49.50
BALFOUR	1274538	SUPPLIES	03/04/2020	89801	R	189.00
BARRICK, BRET	0302	TRANSPORTATION - EMPLOYEE REIMBURSEMENT	03/04/2020	89802	R	6.00
BENNETT'S OFFICE SUP	Multiple	Multiple Invoices	03/04/2020	89808	R	15,101.65
BLACK ROCK TECHNOLOG	Multiple	Multiple Invoices	03/04/2020	89809	R	585.00
BLACK, DEVON	0303	BASKETBALL OFFICIAL 2/24/2020	03/04/2020	89810	R	145.00
BOSTICK, JEREMY	0303	SOFTBALL UMPIRE 2/25/2020	03/04/2020	89811	R	175.00
BUCKS WHEEL & EQUIP	95210	TRANSPORTATION - CONTRACTED MAINTENANCE	03/04/2020	89812	R	1,814.74
BULL, HELEN	0303	SUPPLIES	03/04/2020	89813	R	54.66
CARDMEMBER SERVICE	Multiple	Multiple Invoices	03/04/2020	89814	R	1,869.24
CAROLINA BIOLOGICAL	50965085 R	Frogs for 7th grade Science classes	03/04/2020	89815	R	987.71
COUGHLAN COMPANIES L	195643	See attached quote from Captstone Sole Source	03/04/2020	89816	R	1,999.00
DEMCO, INC	6774532	See attached quote for Library	03/04/2020	89817	R	742.74
THE DETAIL SHOP	573231	MAINTENANCE-February 2020	03/04/2020	89818	R	7.00
DOUBLE H TIRE	Multiple	Multiple Invoices	03/04/2020	89819	R	1,423.41
DRAPER, DAVID	0303	TRAVEL REIMBURSEMENT 2/26/2020	03/04/2020	89820	R	10.00
DURANY, DANIEL	0303	BASKETBALL OFFICIAL 2/25/2020	03/04/2020	89821	R	138.15
EAGLE SOUND, INC.	16826	TRANSPORTATION - CONTRACTED MAINTENANCE	03/04/2020	89822	R	372.96
EDUCATION SERVICE CT	Multiple	Multiple Invoices	03/04/2020	89823	R	8,320.00
EICHELBERGER, XERLIN	0303	Employee travel expense for Xerlinda Eichelberger for DFW Autism Conference 2/7/20 Mileage and meals	03/04/2020	89824	R	69.16
EIDSON, JUDY	0229	TRAVEL REIMBURSEMENT	03/04/2020	89825	R	99.36
ELLIOTT ELECTRIC SUP	Multiple	Multiple Invoices	03/04/2020	89828	R	1,886.80
EWELL EDUCATIONAL SE	Multiple	Multiple Invoices	03/04/2020	89829	R	1,249.00
FURR BUILDING MATERI	Multiple	Multiple Invoices	03/04/2020	89830	R	346.87
GAIL'S FLAG & GOLF C	152514	MAINTENANCE-February 2020	03/04/2020	89831	R	460.00
GILBERT SAW SHOP	Multiple	Multiple Invoices	03/04/2020	89832	R	38.40
GLEN ROSE HS	0303	ENTRY	03/04/2020	89833	R	150.00
GODLEY HIGH SCHOOL	0303	ENTRY	03/04/2020	89834	R	125.00
Golden, Norvell	0303	Employee travel expense for Norvell Golden for Autism Conference 2/6 and 2/7	03/04/2020	89835	R	20.00
GRAINGER	9446406770	MAINTENANCE-February 2020	03/04/2020	89836	R	419.39
GRESSETT, ZANE	0303	TRAVEL REIMBURSEMENT 2/26/2020	03/04/2020	89837	R	10.00
HAMNER, VALERIE	0303	TRAVEL REIMBURSEMENT 2/26/2020	03/04/2020	89838	R	10.00
HARVEY, SEAN	0303	TRACK MEET 2/18,22	03/04/2020	89839	R	400.00
HEAVY DUTY BUS PARTS	Multiple	Multiple Invoices	03/04/2020	89840	R	939.28
HIGH SCHOOL	0303	REIMB CK #11312,11313,11310,11311,11306,11307,11308,11309,11314,11299	03/04/2020	89841	R	4,315.00

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
HOLIDAY INN	0303	Houston Hotel Reservation March 12-17, 2020	03/04/2020	89842	S	572.76
INTERSTATE BILLING S	Multiple	Multiple Invoices	03/04/2020	89843	R	908.15
JUDD, PENNY	0303	SECURITY 2/18,24,25,28	03/04/2020	89844	R	400.00
KOONTZ, LEE	0303	MILEAGE OWED FOR 11/8/19 FOOTBALL GAME	03/04/2020	89845	R	30.00
KYOCERA DOCUMENT SOL	Multiple	Multiple Invoices	03/04/2020	89846	R	1,884.29
LAKESHORE LEARNING M	1972890120	Instructional materials for SPED Dept. Melissa Lockhart/Erica Unerfusser Lamar Elementary	03/04/2020	89847	R	424.21
LIGHT, WALLACE	0303	SECURITY 2/24,25,28	03/04/2020	89848	R	400.00
LOCKHART, MELISSA	0303	Employee travel expense for Melissa Lockhart for two lunches on 2/6 and 2/7 for Austim Conference	03/04/2020	89849	R	20.00
LOVELESS, ANNA	0303	BASKETBALL OFFICIAL 2/28/2020	03/04/2020	89850	R	160.00
MATHESON TRI-GAS	21202176	MAINTENANCE-February 2020	03/04/2020	89851	R	24.23
MCGAUGH, ROY	0303	SOFTBALL UMPIRE 2/25/2020	03/04/2020	89852	R	175.00
McKelvie, Christophe	0303	TRAVEL REIMBURSEMENT 2/26/2020	03/04/2020	89853	R	10.00
MINERAL WELLS CHAMBE	17600	TRANSPORTATION - MEMBERSHIP FEES - LEADERSHIP MINERAL WELLS	03/04/2020	89854	R	500.00
MITEC	454897	System Sensor Smoke for HS	03/04/2020	89855	R	651.60
MONDRAGON, HENRY	0303	BASKETBALL OFFICIAL 2/25/2020	03/04/2020	89856	R	236.03
MORGAN, TRAVIS	0303	BASKETBALL OFFICIAL 2/24/2020	03/04/2020	89857	R	145.00
MORI, ROBERT	0303	NTX Aerial Robotics Showcase	03/04/2020	89858	R	88.00
MOSLEY, DONALD	0303	BASKETBALL OFFICIAL 2/25/2020	03/04/2020	89859	R	236.03
MR. C INC.	Multiple	Multiple Invoices	03/04/2020	89860	R	5,022.25
N-TUNE	103050	SUPPLIES	03/04/2020	89861	R	181.55
NAPA AUTOMOTIVE PART	Multiple	Multiple Invoices	03/04/2020	89863	R	3,328.95
NORTH CAROLINA FARMS	Multiple	Multiple Invoices	03/04/2020	89864	R	842.00
O'REILLY AUTOMOTIVE,	Multiple	Multiple Invoices	03/04/2020	89865	R	238.92
OGBURN'S TRUCK PARTS	836456	TRANSPORTATION -PARTS	03/04/2020	89866	R	963.90
OMNI CHEER	Multiple	Multiple Invoices	03/04/2020	89867	R	1,183.40
ORTIZ, CARLOS	0303	TRACK MEET 2/18,22	03/04/2020	89868	R	600.00
PARKER, DONNA	0303	TRACK MEET 2/18,22	03/04/2020	89869	R	600.00
PEPPER, MARVIN	0303	BASEBALL UMPIRE 2/24/2020	03/04/2020	89870	R	175.00
PERRY, BRAYDEN	0303	MILEAGE FOR SOCCER OFFICIAL 2/10/2020	03/04/2020	89871	R	30.00
PETERSON, DWAYNE	0303	BASKETBALL OFFICIAL 2/25/2020	03/04/2020	89872	R	236.03
PITNEY BOWES	3310674643	RENTAL ON STAMP METER	03/04/2020	89873	R	170.13
POOLE, JEFFERY	0303	SECURITY 2/18,25,28	03/04/2020	89874	R	325.00
PURVIS BEARING SERVI	30010138	MAINTENANCE-February 2020	03/04/2020	89875	R	10.39
RALSTON, LINDSEY	0303	SOFTBALL GAME WORKER 2/25/2020	03/04/2020	89876	R	25.00
REGION VII UIL MUSIC	0303	ENTRY	03/04/2020	89877	R	375.00
RMA TOLL PROCESSING	Multiple	Multiple Invoices	03/04/2020	89878	R	15.10
SANTIFER, MIKE	0303	SECURITY 2/8,24,25,28	03/04/2020	89879	R	400.00
SCHOOL HEALTH CORPOR	3716422-00	Nurse Supplies	03/04/2020	89880	R	675.48
SCHOOL SPECIALTY	2081245680	LIBRARY SUPPLIES	03/04/2020	89881	R	446.92
SENGMANY, TONY	0303	BASKETBALL OFFICIAL 2/28/2020	03/04/2020	89882	R	160.00
SITEONE LANDSCAPE SU	Multiple	Multiple Invoices	03/04/2020	89883	R	889.89
SPRINGTOWN HIGH SCHO	0303	ENTRY	03/04/2020	89884	R	370.00
STUTTS, BEAU	0303	Reimbursement Stuttts	03/04/2020	89885	R	21.98

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
STUTTS, LAURA	0303	Houston Livestock Show Travel	03/04/2020	89886	R	150.00
SUTHERLANDS BLDG. MA	Multiple	Multiple Invoices	03/04/2020	89887	R	533.38
T-MOBILE USA, INC.	962110513	T-Mobile hotspots due 03/07/2020	03/04/2020	89888	R	499.98
TCEA	790328	TCEA Conference-Tammy Thomas	03/04/2020	89889	R	359.00
TENNISON, JAMES	Multiple	Multiple Invoices	03/04/2020	89890	R	300.60
THE PEPPERMINT PIG	0129	BOOKS	03/04/2020	89891	R	438.35
TMEA REGION 7 BAND D	0303	APPLICATION FEE	03/04/2020	89892	R	25.00
TRACTOR SUPPLY PLAN	Multiple	Multiple Invoices	03/04/2020	89893	R	265.59
UNIFIRST CORPORATION	Multiple	Multiple Invoices	03/04/2020	89894	R	1,698.73
UNITED REFRIGERATION	Multiple	Multiple Invoices	03/04/2020	89895	R	836.86
WALMART COMMUNITY BR	Multiple	Multiple Invoices	03/04/2020	89896	R	270.69
WASTE CONNECTIONS LO	Multiple	Multiple Invoices	03/04/2020	89897	R	5,891.05
WEX BANK	64008024	FUEL	03/04/2020	89898	R	285.80
WILLIAMS, SCOTT	0303	BASEBALL UMPIRE 2/24/2020	03/04/2020	89899	R	175.00
WILMER, LATRESSIA	0303	BASKETBALL OFFICIAL 2/25/2020	03/04/2020	89900	R	149.20
WOODARD BUILDERS SUP	123658	MAINTENANCE-February 2020	03/04/2020	89901	R	85.20
YATES, ROBERT	0303	MILEAGE OWED FOR 11/8/19 FOOTBALL GAME	03/04/2020	89902	R	30.00
YOUNG, STEVEN	0303	MILEAGE OWED FOR 11/8/19 FOOTBALL GAME	03/04/2020	89903	R	30.00
ACE HARDWARE OF MINE	Multiple	Multiple Invoices	03/17/2020	89905	R	641.81
AIRGAS USA, LLC	Multiple	Multiple Invoices	03/17/2020	89906	R	783.98
ALERT SERVICES INC	5051282	SUPPLIES	03/17/2020	89907	R	873.13
AT&T LONG DISTANCE	811340500	SERVICE-CORPORATION #346970 811340500-0	03/17/2020	89908	R	98.30
AWARDS & MORE ENGRAV	40597	SUPPLIES	03/17/2020	89909	R	28.00
BENNETT'S OFFICE SUP	Multiple	Multiple Invoices	03/17/2020	89912	R	7,689.08
Blondell, Aaron	0317	Reimbursement of Fingerprint Fee	03/17/2020	89913	R	49.26
BRADFORD, JAMES	0317	REIMBURSEMENT	03/17/2020	89914	R	243.62
BRICKER, NIKI	0229	Mileage Jan-Feb 2020 - Bricker	03/17/2020	89915	R	159.05
CHARLIE O'BANNON	0220	SERVICE	03/17/2020	89916	R	260.00
CITY WATER WORKS	0317	SERVICE	03/17/2020	89917	R	10,587.30
CRUDUP, DAVID II	0317	SOCCER OFFICIAL 3/6/2020	03/17/2020	89918	R	200.00
DECATUR ISD	0302	2018/2020 DISTRICT 4-AAAA FOOTBALL BALANCE	03/17/2020	89919	R	54.89
DRAPER, DAVID	0317	TRAVEL REIMBURSEMENT 2/27,28	03/17/2020	89920	R	20.00
EICHELBAUM WARDELL H	68362	LEGAL FEES	03/17/2020	89921	R	178.50
EICHELBERGER, XERLIN	0316	Employee travel expense for Xerlinda Eichelberger for mileage and meals for workshop at Region 11	03/17/2020	89922	R	42.08
ELLIOTT ELECTRIC SUP	Multiple	Multiple Invoices	03/17/2020	89923	R	788.90
EMBRY, DEANA	0316	Employee travel expense for breakfast and lunch on 2/6 and 2/7 for Deana Embry for DFW Autism Conference	03/17/2020	89924	R	30.00
EVERICH LOCKSMITH	7945	SUPPLIES	03/17/2020	89925	R	28.50
THE FAULK COMPANY	5647	CONTRACTED SERVICES	03/17/2020	89926	R	71,667.00
FOLLETT SCHOOL SOLUT	Multiple	Multiple Invoices	03/17/2020	89927	R	119.78
FORT WORTH BASKETBAL	2762	BASKETBALL SCRIMMAGE	03/17/2020	89928	R	75.00
FURR BUILDING MATERI	134033	SUPPLIES	03/17/2020	89929	R	77.89
GARRETT, DEANA	0317	TRAVEL REIMBURSEMENT 2/26/2020	03/17/2020	89930	R	10.00

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
GRESSETT, ZANE	0317	TRAVEL REIMBURSEMENT 2/27, 3/2	03/17/2020	89931	R	20.00
HAMNER, VALERIE	0317	TRAVEL REIMBURSEMENT 2/27,28, 3/2	03/17/2020	89932	R	30.00
HELLIE, ILONA	0316	District travel for Ilona Hellie for February 2020	03/17/2020	89933	R	12.88
HUDSON ENERGY SERVIC	S200227000	SERVICE	03/17/2020	89934	R	17,720.56
JIVE COMMUNICATIONS,	IN60006460	SERVICE	03/17/2020	89935	R	5,676.82
KELLOGG & SOVEREIGN	MINW 2020b	Category 2 Erate consulting	03/17/2020	89936	R	750.00
KYOCERA DOCUMENT SOL	Multiple	Multiple Invoices	03/17/2020	89937	R	2,963.01
LEASOR CRASS, P.C.	16260	LEGAL FEES	03/17/2020	89938	R	50.00
LONE STAR COMMUNICAT	Multiple	Multiple Invoices	03/17/2020	89939	R	18,976.27
M-F ATHLETIC COMPANY	Multiple	Multiple Invoices	03/17/2020	89940	R	1,274.00
MARTINEZ, RAMON III	0317	SOCCER OFFICIAL 3/6/2020	03/17/2020	89941	R	200.00
MATHESON TRI-GAS	21296127	CYLINDER RENTAL	03/17/2020	89942	R	732.60
MCALISTER, KYLE	0317	SOCCER OFFICIAL 2/28/2020	03/17/2020	89943	R	160.00
McKelvie, Christophe	0317	TRAVEL REIMBURSEMENT 3/2/2020	03/17/2020	89944	R	10.00
MINERAL WELLS PARTS	Multiple	Multiple Invoices	03/17/2020	89945	R	232.77
MINERAL WELLS MEDICA	37754	Wheel chair restraint for SPED Student	03/17/2020	89946	R	45.00
MITEC	454915	Duct detector for HS	03/17/2020	89947	R	822.00
Morgan, Terry	0229	Mileage Jan-Feb 2020 - Morgan	03/17/2020	89948	R	57.44
NAPA AUTOMOTIVE PART	Multiple	Multiple Invoices	03/17/2020	89949	R	782.71
OLD SCHOOL PIZZA CO	Multiple	Multiple Invoices	03/17/2020	89950	R	289.39
PALO PINTO APPRAISAL	0316	2ND QTR PAYMENT	03/17/2020	89951	R	60,044.84
PARK SEED WHOLESALE	CI20047059	Seeds	03/17/2020	89952	R	374.94
PARKER COUNTY APPRAI	0316	2ND QTR PAYMENT	03/17/2020	89953	R	752.50
PEREZ, JOHN	0317	SOCCER OFFICIAL 3/6/2020	03/17/2020	89954	R	200.00
PITNEY BOWES	3310732592	POSTAGE METER RENTAL	03/17/2020	89955	R	477.00
RASBERRY, JACKIE	0229	Mileage Jan-Feb 2020 - Rasberry	03/17/2020	89956	R	97.12
RAY, SAUGATO	0317	Mileage Jan-Feb 2020 - Ray	03/17/2020	89957	R	200.79
RMA TOLL PROCESSING	1000101901	TOLL FEES	03/17/2020	89958	R	10.80
ROTHE, MICHAELA	0316	District travel for Michaela Rothe for February 2020	03/17/2020	89959	R	43.87
Shadden, Karen	0317	TRAVEL REIMBURSEMENT 2/28, 3/2	03/17/2020	89960	R	20.00
SHAKE, DREW	0317	SOCCER OFFICIAL 2/28/2020	03/17/2020	89961	R	140.00
SHAKE, ROY	0317	SOCCER OFFICIAL 02/28/2020	03/17/2020	89962	R	160.00
SHI-GOVERNMENT SOLUT	GB00361299	Google Academic Licenses	03/17/2020	89963	R	12,500.00
SHIPMAN, BENJAMIN	0317	TRAVEL REIMBURSEMENT	03/17/2020	89964	R	10.00
TEXAS DEPT OF PUBLIC	CRS-201912	Invoice CrS-201912-185813	03/17/2020	89965	R	14.00
TUCKER, GENE	0317	TRAVEL REIMBURSEMENT 2/26,27,28, 3/2	03/17/2020	89966	R	40.00
UNITE PRIVATE NETWOR	SI-20-0036	Monthly WAN services	03/17/2020	89967	R	837.37
WALMART COMMUNITY BR	Multiple	Multiple Invoices	03/17/2020	89969	R	1,606.99
A T & T	0324	SERVICE - ACCT #214 A31-0060 668 0	03/25/2020	89970	R	2,171.26
AWARDS & MORE ENGRAV	Multiple	Multiple Invoices	03/25/2020	89971	R	2,446.04
DISA GLOBAL SOLUTION	1636974	Drug testing	03/25/2020	89972	R	736.00
DOMINO'S PIZZA	31934	SUPPLIES	03/25/2020	89973	R	107.99
FRONTLINE TECHNOLOGI	INVESP8578	Invoice for eStar ELL/LPAC	03/25/2020	89974	R	4,447.74
GANDY INK SCREEN PRI	674130	CAPS	03/25/2020	89975	R	630.00
Hargrove, Tara	0325	REIMBURSEMENT	03/25/2020	89976	R	55.00
KYOCERA DOCUMENT SOL	Multiple	Multiple Invoices	03/25/2020	89977	R	1,083.87
MCCLUSKEY, CASSIDEE	100	JUDGE	03/25/2020	89978	R	100.00

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
NORTH TEXAS TOLLWAY	1002856736	TOLL FEES	03/25/2020	89979	R	12.41
PITNEY BOWES, INC.	1015134011	Postage Machine Rental	03/25/2020	89980	R	330.00
PUENTE, JR., RUDY	102	CONSULTANT	03/25/2020	89981	R	1,300.00
REGION 4 ESC	150422716	SWEP 2020 Registration for Tami Fenner, Courtney Barker, and Sue Bounds Conference March 1-3, 2020	03/25/2020	89982	R	225.00
SUBWAY-WAL-MART	1/A351782	SUPPLIES	03/25/2020	89983	R	252.43
TEXAS BEST DONUTS	9545-6	SUPPLIES	03/25/2020	89984	R	32.80
TEXAS GAS SERVICES	0324	SERVICE	03/25/2020	89985	R	12,348.03
UNIV. BUILDING SPECI	0695873-IN	SUPPLIES	03/25/2020	89986	R	225.44
WALMART COMMUNITY BR	Multiple	Multiple Invoices	03/25/2020	89987	R	312.72
WHATABURGER	1187826	SUPPLIES	03/25/2020	89988	R	40.80
PUENTE, JR., RUDY	102	CONSULTANT	03/04/2020	192000050	A	1,300.00
LOTT, CHRISTINE	0316	Employee travel expenses for Christine Lott for DFW Autism Conference 2020 meals and mileage	03/17/2020	192000051	A	56.34
Totals for checks						334,783.93

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
180	CO-CURRICULAR	0.00	0.00	24,164.48	24,164.48
199	GENERAL FUND	466.75	0.00	310,152.70	310,619.45
***	Fund Summary Totals ***	466.75	0.00	334,317.18	334,783.93

\*\*\*\*\* End of report \*\*\*\*\*

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
BENNETT'S OFFICE SUP	0234762-00	TONER	03/25/2020	5903	R	837.30
C D HARTNETT CO	0229	CD HARTNETT ALL SCHOOLS, FOOD-NON FOOD	03/25/2020	5904	R	91,725.50
CHEMSEARCH	3853677	DRAIN COBRA	03/25/2020	5905	R	145.00
COLORADO BOXED BEEF	9293973	COLORADO BOX BEEF	03/25/2020	5906	R	657.20
OAK FARMS DAIRY	0229	milk all schools	03/25/2020	5907	R	13,548.11
Totals for checks						106,913.11

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
240	FOOD SERVICE	0.00	0.00	106,913.11	106,913.11
***	Fund Summary Totals ***	0.00	0.00	106,913.11	106,913.11

\*\*\*\*\* End of report \*\*\*\*\*

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
BENNETT'S OFFICE SUP	0234601-00	Supplies for Family Literacy Night for Lamar Elementary	03/04/2020	18321	R	251.90
JONES & BARTLETT LEA	4250952	Concepts of Athl Training	03/04/2020	18322	R	71.96
THE CURRICULUM CENTE	30185	Curriculum	03/04/2020	18323	R	350.00
BENNETT'S OFFICE SUP	0234790-00	Prizes for Multicultural block party	03/17/2020	18324	R	429.00
ELAM, KALA	0317	Hours for Kala Elam for February 2020	03/17/2020	18325	R	960.00
FAMOUS MINERAL WATER	026240	Water	03/17/2020	18326	R	23.25
HARCOURT OUTLINES IN	INV028992	Inv #028992 Pencils and erasers	03/17/2020	18327	R	251.28
HELLIE, ILONA	0317	County travel for Ilona Hellie for February 2020	03/17/2020	18328	R	152.90
MEDICAID CLAIM SOLUT	20-182901-	Medicaid services rendered under the Texas School Health and Related services program.	03/17/2020	18331	R	161.76
MEDICAID CLAIM SOLUT	20-182902-	Medicaid services rendered under the Texas School Health and Related services program.	03/17/2020	18331	R	211.50
MEDICAID CLAIM SOLUT	20-182903-	Medicaid services rendered under the Texas School Health and Related services program.	03/17/2020	18331	R	1,945.69
MEDICAID CLAIM SOLUT	20-182904-	Medicaid services rendered under the Texas School Health and Related services program.	03/17/2020	18331	R	576.98
MEDICAID CLAIM SOLUT	20-182905-	Medicaid services rendered under the Texas School Health and Related services program.	03/17/2020	18331	R	34.02
MEDICAID CLAIM SOLUT	20-182901-	Medicaid services rendered under the Texas School Health and Related services program.	03/17/2020	18331	R	25.29
MEDICAID CLAIM SOLUT	20-182902-	Medicaid services rendered under the Texas School Health and Related services program.	03/17/2020	18331	R	3.87
MEDICAID CLAIM SOLUT	20-182903-	Medicaid services rendered under the Texas School Health and Related services program.	03/17/2020	18331	R	1,821.69
MEDICAID CLAIM SOLUT	20-182904-	Medicaid services rendered under the Texas School Health and Related services program.	03/17/2020	18331	R	14.52
MEDICAID CLAIM SOLUT	20-182905-	Medicaid services rendered under the Texas School Health and Related services program.	03/17/2020	18331	R	54.18
MYERS, KATHERINE	0317	Reimbursement for parking for TSHA conference	03/17/2020	18332	R	90.00
MYS INITIATIVES, LLC	1916	CTM CERTIFICATION	03/17/2020	18333	R	2,250.00
NAPA AUTOMOTIVE PART	3979-30225	Tools Wraight	03/17/2020	18334	R	253.98
RAMSEY, PAULA	0317	Hours for Paula Ramsey for February 2020	03/17/2020	18335	R	1,683.00
ROBERTS, RAMSEY	0317	Parking reimbursement for Ramsey Roberts for TSHA Conference	03/17/2020	18336	R	90.00
ROTHER, MICHAELA	0317	County mileage for Michaela Rothe for February 2020	03/17/2020	18337	R	88.21
WALMART COMMUNITY BR	01554	Supplies for SPED Depts.	03/17/2020	18338	R	31.98
WALMART COMMUNITY BR	03055	Supplies for SPED Depts.	03/17/2020	18338	R	273.78

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHE TYP</u>	<u>AMOUNT</u>
WALMART COMMUNITY BR	04645	Supplies for SPED Depts.	03/17/2020	18338	R	79.20
WALMART COMMUNITY BR	06439	Supplies for SPED Depts.	03/17/2020	18338	R	146.11
WALMART COMMUNITY BR	03965	Supplies for SPED Depts.	03/17/2020	18338	R	102.08
WALMART COMMUNITY BR	06985	Supplies for SPED Depts.	03/17/2020	18338	R	15.90
ALLSTAR ATHLETICS	1659	TNT - STAAR T-SHIRTS	03/25/2020	18339	R	602.28
BENNETT'S OFFICE SUP	0234760-00	Supplies for communication binders for student/parent/teacher/use	03/25/2020	18340	R	2,210.18
BENNETT'S OFFICE SUP	0234746-00	LIBRARY SUPPLIES	03/25/2020	18340	R	8.99
MCGRAW-HILL	1122057350	SRA Kits for Houston Elementary See attached Proposal	03/25/2020	18341	R	9,328.82
NCS PEARSON INC	9044332	Supplies for SPED Dept.	03/25/2020	18342	R	120.00
WALMART COMMUNITY BR	04605	LIBRARY SUPPLIES	03/25/2020	18343	R	7.76
WALMART COMMUNITY BR	04667	LIBRARY SUPPLIES	03/25/2020	18343	R	12.70
CRAWFORD, DEBORAH	0317	Hours and mileage for Debbie Crawford for February 2020	03/17/2020	192000052	A	644.82
MCBROOM, KAREN	0317	Timesheet and mileage for Karen McBroom for February 2020	03/17/2020	192000053	A	1,285.26
Totals for checks						26,664.84

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
211	TITLE I, PART A	0.00	0.00	2,891.08	2,891.08
244	CARL PERKINS BASIC FORM. GRANT	0.00	0.00	603.98	603.98
270	TITLE V,B,SP 2, RLIS	0.00	0.00	11,578.82	11,578.82
313	IDEA-B FORMULA	0.00	0.00	120.00	120.00
410	STATE TEXTBOOK FUND	0.00	0.00	71.96	71.96
437	SPECIAL EDUCATION	0.00	0.00	1,924.11	1,924.11
455	SHARS-MEDICAID	0.00	0.00	8,568.63	8,568.63
461	CAMPUS ACTIVITY FUND	0.00	0.00	906.26	906.26
***	Fund Summary Totals ***	0.00	0.00	26,664.84	26,664.84

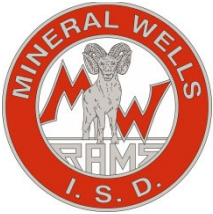
\*\*\*\*\* End of report \*\*\*\*\*

<u>VENDOR</u>	<u>INVOICE</u> <u>NUMBER</u>	<u>INVOICE</u> <u>DESCRIPTION</u>	<u>CHECK</u> <u>DATE</u>	<u>CHECK</u> <u>CHE</u> <u>NUMBER</u> <u>TYP</u>	<u>AMOUNT</u>
THE BANK OF NEW YORK	252-227253	PAYING AGENT FEE	03/17/2020	1381 R	500.00
				Totals for checks	500.00

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
599	DEBT SERVICE	0.00	0.00	500.00	500.00
***	Fund Summary Totals ***	0.00	0.00	500.00	500.00

\*\*\*\*\* End of report \*\*\*\*\*



# BOARD OF TRUSTEES Agenda Item

MEETING DATE: April 13, 2020

**MEETING TYPE:**

- Regular Meeting
- Special Meeting

**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Water/Electricity/Gas Reports

**RECOMMENDED ACTION:** It is recommended that the Water/Electricity/Gas Reports be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):**

**OVERVIEW:**  
See attached utility reports.

**FISCAL IMPACT:** Variable cost to District

**ATTACHMENTS:** Water/Electricity/Gas Reports

**DEPARTMENT(S) SUBMITTING FORM:** Business and Finance

**DEPARTMENT SIGNATURE/APPROVAL:** Paul Hearn      27      John Kuhn

Water

2013-2014	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	1,251.61	1,284.23	1,450.75	1,115.32	983.51	962.61	993.52	1,203.50	1,151.68	770.82	709.90	838.08	12,715.53
Junior High	861.57	845.01	744.23	523.34	643.56	633.13	610.12	760.74	800.35	464.38	265.11	617.77	7,769.31
Travis	1,856.89	1,638.29	1,612.19	1,191.27	1,315.52	1,537.60	1,267.62	1,715.77	1,626.69	561.34	463.17	990.39	15,776.74
Houston	1,376.03	1,515.03	1,138.91	926.20	1,268.00	1,242.53	1,136.18	1,508.88	1,357.98	491.70	422.62	680.78	13,064.84
Lamar	860.83	961.66	745.31	548.45	784.39	984.37	781.15	1,058.91	970.74	386.25	404.39	509.28	8,995.73
DSC	388.51	378.97	412.79	371.09	476.42	426.49	531.31	232.85	390.34	348.37	334.10	298.53	4,589.77
Athletics	3,054.50	1,826.62	1,369.61	2,251.19	1,094.04	1,026.07	1,007.45	1,788.69	1,860.97	2,871.31	1,482.49	2,619.87	22,252.81
Transportation	71.99	82.27	76.27	293.52	98.09	123.55	77.18	93.54	91.72	117.17	90.81	64.45	1,280.56
<b>Total</b>	<b>9,721.93</b>	<b>8,532.08</b>	<b>7,550.06</b>	<b>7,220.38</b>	<b>6,663.53</b>	<b>6,936.35</b>	<b>6,404.53</b>	<b>8,362.88</b>	<b>8,250.47</b>	<b>6,011.34</b>	<b>4,172.59</b>	<b>6,619.15</b>	<b>86,445.29</b>

2014-2015	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	4,724.97	1,823.96	1,618.93	1,451.94	3,630.59	4,385.30	(1,664.53)	822.18	2,486.71	1,496.31	1,220.08	1,813.29	23,809.73
Junior High	930.84	974.44	721.70	661.04	1,708.66	2,138.79	(770.96)	436.35	1,114.69	563.69	434.72	1,483.09	10,397.05
Travis	1,613.05	1,855.51	1,701.51	1,411.51	4,056.19	4,539.55	(2,280.98)	69.63	2,687.29	1,106.88	702.06	2,545.37	20,007.57
Houston	1,208.90	1,526.90	1,181.91	1,074.92	2,753.00	3,223.79	(1,234.03)	769.94	1,927.60	906.65	624.04	1,373.84	15,337.46
Lamar	856.71	1,059.14	918.38	875.14	2,469.63	2,887.98	(809.17)	605.82	1,844.69	1,441.70	590.89	846.77	13,587.68
DSC	297.74	312.09	352.09	505.10	1,225.42	1,357.89	(586.58)	76.45	722.86	595.71	545.21	585.38	5,989.36
Athletics	2,315.32	1,622.02	1,437.76	1,136.24	2,637.51	2,918.25	(1,105.36)	389.17	1,473.85	1,332.89	2,869.10	7,004.56	24,031.31
Transportation	76.27	75.90	73.90	75.90	167.76	192.62	(69.53)	38.87	103.32	93.13	82.94	61.30	972.38
<b>Total</b>	<b>12,023.80</b>	<b>9,249.96</b>	<b>8,006.18</b>	<b>7,191.79</b>	<b>18,648.76</b>	<b>21,644.17</b>	<b>(8,521.14)</b>	<b>3,208.41</b>	<b>12,361.01</b>	<b>7,536.96</b>	<b>7,069.04</b>	<b>15,713.60</b>	<b>114,132.54</b>

2015-2016	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	2,756.59	2,569.46	2,053.89	2,060.25	2,039.80	1,774.43	1,654.41	2,041.42	1,740.43	1,027.42	786.43	1,492.43	21,996.96
Junior High	1,189.08	1,232.27	1,716.51	1,154.41	802.60	742.60	761.30	774.65	693.27	1,129.25	794.57	791.09	11,781.60
Travis	1,245.64	2,276.77	1,804.49	1,689.91	1,742.52	1,304.50	1,493.51	1,516.52	1,410.50	805.51	580.52	1,174.26	17,044.65
Houston	2,348.96	2,947.27	1,618.26	1,399.30	1,059.91	1,318.92	1,472.92	1,542.92	1,442.90	632.90	628.35	1,093.91	17,506.52
Lamar	1,288.38	3,677.70	853.20	869.74	662.51	813.78	745.60	836.34	836.51	1,411.76	6,501.16	797.37	19,294.05
DSC	792.01	742.70	792.87	845.07	573.10	851.54	711.10	687.54	735.10	766.09	752.27	978.96	9,228.35
Athletics	4,399.92	6,726.55	1,804.00	1,477.44	981.19	1,242.67	1,077.14	1,282.62	1,034.73	2,843.80	3,447.24	2,789.21	29,106.51
Transportation	147.86	119.86	107.13	113.50	89.92	205.90	81.90	92.91	82.91	115.90	68.91	101.90	1,328.60
<b>Total</b>	<b>14,168.44</b>	<b>20,292.58</b>	<b>10,750.35</b>	<b>9,609.62</b>	<b>7,951.55</b>	<b>8,254.34</b>	<b>7,997.88</b>	<b>8,774.92</b>	<b>7,976.35</b>	<b>8,732.63</b>	<b>13,559.45</b>	<b>9,219.13</b>	<b>127,287.24</b>

2016-2017	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	1,877.42	1,777.42	1,698.70	2,135.78	1,943.91	1,765.39	1,674.40	1,722.63	1,788.27	1,068.37	1,872.41	1,460.98	20,785.68
Junior High	2,050.48	2,860.17	900.61	1,011.92	818.24	790.29	723.68	775.94	834.74	411.48	418.81	713.62	12,309.98
Travis	1,824.52	1,688.50	1,637.84	1,511.64	1,998.99	1,711.70	1,534.53	1,776.66	1,550.94	741.43	578.30	431.58	16,986.63
Houston	1,610.92	1,643.91	1,893.61	1,094.36	1,558.11	1,481.16	1,530.73	1,717.46	1,702.06	559.10	548.84	1,244.47	16,584.73
Lamar	1,511.84	938.82	889.93	701.45	998.88	988.73	884.41	984.86	945.88	371.53	317.14	816.75	10,350.22
DSC	758.88	769.10	791.64	780.36	776.25	770.10	770.99	788.43	798.69	741.23	695.07	770.99	9,211.73
Athletics	2,903.21	2,180.50	1,555.99	1,027.56	1,730.00	951.04	1,344.57	1,160.79	1,205.79	2,066.10	1,488.66	1,885.77	19,499.98
Transportation	89.92	97.90	127.61	87.60	99.91	107.10	95.67	95.67	93.62	97.72	77.20	103.88	1,173.80
<b>Total</b>	<b>12,627.19</b>	<b>11,956.32</b>	<b>9,495.93</b>	<b>8,350.67</b>	<b>9,924.29</b>	<b>8,565.51</b>	<b>8,558.98</b>	<b>9,022.44</b>	<b>8,919.99</b>	<b>6,056.96</b>	<b>5,996.43</b>	<b>7,428.04</b>	<b>106,902.75</b>

2017-2018	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	1,793.41	2,002.35	2,077.96	1,352.11	2,761.64	1,630.65	4,459.94	1,791.19	1,604.97	1,052.63	980.76	1,475.33	22,982.94
Junior High	894.63	1,124.27	823.31	667.31	825.28	982.72	482.65	759.68	574.70	365.66	420.75	756.47	8,677.43
Travis	2,956.57	1,769.29	2,275.21	1,914.24	2,791.32	2,879.13	2,052.84	2,209.42	1,726.97	609.72	452.08	458.42	22,095.21
Houston	1,725.66	2,328.61	1,891.37	1,746.70	2,122.29	2,861.84	1,213.47	1,776.32	1,488.54	879.84	841.05	1,409.21	20,284.90
Lamar	992.25	1,041.73	908.43	755.02	942.28	942.28	885.15	1,018.46	984.60	630.18	460.89	891.49	10,452.76
DSC	746.37	798.89	831.23	814.75	834.86	796.77	844.23	798.89	845.44	831.04	828.51	809.47	9,780.45
Athletics	2,601.71	2,375.07	1,532.22	1,924.56	1,312.88	1,348.02	1,375.72	1,324.17	1,348.06	2,033.00	1,671.53	2,920.34	21,767.28
Transportation	107.99	120.25	113.03	109.67	113.91	114.96	118.14	120.25	112.84	116.03	459.87	111.79	1,718.73
<b>Total</b>	<b>11,818.59</b>	<b>11,560.46</b>	<b>10,452.76</b>	<b>9,284.36</b>	<b>11,704.46</b>	<b>11,556.37</b>	<b>11,432.14</b>	<b>9,798.38</b>	<b>8,686.12</b>	<b>6,518.10</b>	<b>6,115.44</b>	<b>8,832.52</b>	<b>117,759.70</b>

2018-2019	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	2,035.85	1,841.10	1,632.61	1,576.98	1,745.54	2,020.16	1,685.36	2,035.33	1,640.82	915.49	713.22	1,391.03	19,233.49
Junior High	1,852.81	1,636.34	1,119.09	1,098.72	1,319.49	1,768.03	1,268.32	1,243.90	1,069.90	757.09	734.00	1,282.05	15,149.74
Travis	3,238.70	2,257.94	2,068.61	1,886.65	1,992.11	1,912.15	1,479.83	2,002.55	1,544.75	825.01	1,023.19	1,609.64	21,841.13
Houston	1,805.94	1,777.39	1,613.69	1,622.97	1,861.73	1,672.80	1,434.05	1,794.50	1,502.44	847.60	897.43	1,606.73	18,437.27
Lamar	1,173.98	1,230.05	1,103.44	1,033.90	1,103.44	1,239.05	1,051.29	1,339.88	1,083.74	574.93	600.43	1,244.83	12,778.96
DSC	850.72	874.00	905.79	944.04	979.97	964.70	999.67	1,034.44	1,002.44	941.67	802.85	768.63	11,068.92
Athletics	2,097.28	1,914.95	1,798.22	1,472.44	1,437.23	1,436.02	1,427.63	1,491.29	1,442.04	1,331.90	1,341.56	3,890.43	21,080.99
Transportation	126.60	135.05	139.64	150.08	165.13	160.50	205.71	186.00	163.97	162.82	167.45	184.85	1,947.80
<b>Total</b>	<b>13,181.88</b>	<b>11,666.82</b>	<b>10,381.09</b>	<b>9,785.78</b>	<b>10,604.64</b>	<b>11,173.41</b>	<b>9,551.86</b>	<b>11,127.89</b>	<b>9,450.10</b>	<b>6,356.51</b>	<b>6,280.13</b>	<b>11,978.19</b>	<b>121,538.30</b>

2019-2020	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	1,966.40	2,147.15	1,730.77	1,513.98	1,707.02	1,872.76							10,938.08
Junior High	1,603.39	2,624.26	1,027.81	819.54	943.91	1,121.78							8,140.69
Travis	1,668.76	2,786.04	1,648.91	1,948.28	1,637.02	1,892.45							11,581.46
Houston	2,017.02	2,197.82	2,266.41	1,651.03	2,145.23	2,151.17							12,428.68
Lamar	1,692.21	1,527.63	1,580.20	1,007.58	1,157.27	1,241.62							8,206.51
DSC	821.40	853.85	833.39	833.99	676.00								

Electricity

2013-2014	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	16,018.79	13,627.28	12,686.41	10,818.49	10,999.97	11,607.78	11,064.09	13,936.76	15,730.50	15,088.99	14,356.93	15,915.51	161,851.50
MW Academy	375.43	293.24	217.68	157.70	153.20	154.78	135.96	209.58	228.47	259.65	242.37	293.09	2,721.15
Junior High	9,707.45	7,173.99	6,073.81	6,810.02	6,549.09	7,161.73	6,088.98	5,801.60	7,326.08	6,795.90	5,408.95	8,794.99	83,692.59
Travis	6,705.11	5,297.46	4,270.53	4,603.60	4,592.51	4,906.62	4,457.19	4,536.01	5,509.98	4,681.82	4,218.61	5,539.25	59,318.69
Houston	5,118.89	4,177.49	3,127.49	2,783.78	2,949.96	3,173.17	2,945.67	3,359.95	4,321.47	3,770.51	3,691.29	4,197.23	43,616.90
Lamar	7,243.79	5,184.22	4,278.39	4,388.74	4,542.26	4,897.51	4,415.94	4,482.87	5,459.51	5,482.65	3,471.57	5,648.58	59,496.03
DSC	3,471.14	2,773.19	1,846.07	1,718.68	1,705.47	1,786.16	1,634.09	2,070.38	2,386.39	2,835.93	3,060.58	3,305.91	28,593.99
Athletics	4,904.60	4,475.94	5,011.81	6,196.52	5,191.81	6,714.98	6,375.35	5,168.02	4,311.92	5,052.69	3,870.82	4,323.63	61,598.09
Transportation	197.88	139.97	138.75	169.77	190.26	186.95	159.58	166.07	184.81	169.78	243.06	260.80	2,207.68
<b>Total</b>	<b>53,743.08</b>	<b>43,142.78</b>	<b>37,650.94</b>	<b>37,647.30</b>	<b>36,874.53</b>	<b>40,589.68</b>	<b>37,276.85</b>	<b>39,731.24</b>	<b>45,459.13</b>	<b>44,137.92</b>	<b>38,564.18</b>	<b>48,278.99</b>	<b>503,096.62</b>

2014-2015	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	18,058.91	16,085.56	13,081.15	11,466.86	12,078.78	12,247.28	10,688.04	13,704.42	15,097.39	276.51	275.35	45,360.47	168,420.72
MW Academy	316.63	297.94	186.15	124.39	141.02	133.75	119.74	175.14	233.68	246.23	278.56	344.65	2,597.88
Junior High	10,328.04	8,495.42	7,521.97	6,041.92	7,526.37	7,083.97	6,854.97	6,346.62	6,982.72	6,644.70	7,239.60	8,285.58	89,351.88
Travis	7,029.77	5,911.53	4,795.82	4,628.33	5,156.05	4,787.30	4,646.78	4,514.02	4,924.04	4,668.55	4,179.61	5,880.85	61,122.65
Houston	5,234.81	4,507.70	3,183.84	2,826.94	3,057.79	3,135.06	2,739.84	3,425.85	3,544.02	3,702.52	3,448.60	4,271.48	43,078.45
Lamar	7,008.14	5,971.10	4,534.12	3,916.33	4,770.97	4,285.26	3,939.92	4,466.98	5,337.36	5,296.47	6,129.58	9,283.75	64,939.98
DSC	3,186.97	2,670.99	1,839.00	1,698.80	1,760.73	1,719.25	1,684.02	2,001.53	2,145.21	2,933.74	3,041.16	3,722.14	28,403.54
Athletics	5,278.70	4,577.11	6,671.94	4,530.53	5,831.49	5,666.97	6,023.26	4,777.40	3,369.27	5,106.54	4,478.74	4,307.29	60,619.24
Transportation	234.84	188.64	172.92	205.42	247.25	239.86	195.87	170.69	169.21	209.63	361.20	343.96	2,739.49
<b>Total</b>	<b>56,676.81</b>	<b>48,705.99</b>	<b>41,986.91</b>	<b>35,439.52</b>	<b>40,570.45</b>	<b>39,298.70</b>	<b>36,892.44</b>	<b>39,582.65</b>	<b>41,802.90</b>	<b>29,084.89</b>	<b>29,432.40</b>	<b>81,800.17</b>	<b>521,273.83</b>

2015-2016	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	19,285.40	15,918.24	13,717.08	12,119.56	12,391.10	12,945.46	12,504.04	14,102.71	15,918.01	16,544.52	17,055.63	19,227.03	181,728.78
MW Academy	394.74	304.86	234.31	197.90	169.91	212.95	222.70	237.02	234.78	274.14	340.01	352.41	3,175.73
Junior High	10,124.71	8,047.32	5,640.91	5,564.80	7,076.18	6,175.75	4,874.22	5,368.50	6,903.49	7,314.44	8,113.13	9,072.99	84,276.44
Travis	6,935.27	5,488.57	4,472.25	4,143.23	4,741.02	4,350.36	3,903.49	4,272.60	5,080.47	5,055.78	5,065.65	6,665.61	60,172.10
Houston	5,048.44	4,076.30	3,078.51	2,634.63	2,777.62	2,857.03	2,613.39	3,053.52	3,672.34	3,773.49	3,661.17	4,516.26	41,762.70
Lamar	7,851.26	6,504.28	6,448.78	5,099.57	5,270.30	5,076.47	5,212.08	5,936.37	6,725.60	6,569.01	6,499.47	7,041.73	74,234.92
DSC	3,338.58	2,618.40	1,895.75	1,691.02	1,804.89	1,845.69	1,757.64	1,917.04	2,313.18	3,036.51	3,620.96	3,590.07	29,429.73
Athletics	5,608.54	5,357.91	5,083.66	5,182.59	7,418.72	6,262.19	5,577.03	5,277.06	3,793.16	5,011.11	6,097.92	5,694.99	66,364.88
Transportation	340.53	223.64	244.25	397.82	462.24	456.16	349.05	383.82	332.44	342.16	386.79	403.73	4,322.63
<b>Total</b>	<b>58,927.47</b>	<b>48,539.52</b>	<b>40,815.50</b>	<b>37,031.12</b>	<b>42,111.98</b>	<b>40,182.06</b>	<b>37,013.64</b>	<b>40,548.64</b>	<b>44,973.47</b>	<b>47,921.16</b>	<b>50,838.53</b>	<b>56,564.82</b>	<b>545,467.91</b>

2016-2017	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	20,919.65	16,973.39	16,003.06	13,586.05	14,301.45	15,573.28	15,439.28	17,512.44	18,420.45	17,210.10	16,163.45	19,799.39	201,901.99
MW Academy	389.94	316.29	267.34	159.44	230.63	230.18	245.11	265.42	258.59	250.29	280.20	319.12	3,212.55
Junior High	10,762.22	8,525.76	7,036.01	6,515.25	7,160.18	6,048.94	4,952.82	6,358.84	6,953.10	5,892.68	6,368.32	9,211.03	85,785.15
Travis	7,961.38	6,093.17	5,107.87	4,412.35	4,838.40	4,487.88	4,049.43	5,025.42	5,326.86	4,997.80	5,191.39	6,718.73	64,210.68
Houston	5,439.03	4,177.62	3,674.72	2,829.03	2,840.76	2,883.24	2,744.48	3,176.95	3,503.66	2,688.73	2,210.28	4,871.16	41,039.66
Lamar	8,119.62	7,803.98	7,800.60	6,189.96	5,447.49	5,484.12	5,807.16	6,639.01	6,522.83	5,740.62	5,001.62	6,931.25	77,488.26
DSC	3,263.69	2,632.65	2,234.54	1,685.86	1,796.32	1,724.01	1,953.49	2,202.40	2,397.56	3,088.17	3,428.29	3,508.26	29,915.24
Athletics	5,812.57	5,032.72	5,117.11	6,011.04	6,037.43	6,842.30	5,712.03	4,763.88	3,493.39	4,701.27	4,380.02	4,518.22	62,421.98
Transportation	396.81	329.94	332.01	457.77	642.83	587.63	466.11	360.33	469.20	377.02	415.92	421.99	5,257.56
<b>Total</b>	<b>63,064.91</b>	<b>51,885.52</b>	<b>47,573.26</b>	<b>41,846.75</b>	<b>43,295.49</b>	<b>43,861.58</b>	<b>41,369.91</b>	<b>46,304.69</b>	<b>47,345.64</b>	<b>44,946.68</b>	<b>43,439.49</b>	<b>56,299.15</b>	<b>571,233.07</b>

2017-2018	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	20,964.79	17,125.19	14,383.09	14,348.03	13,867.31	14,530.75	12,948.84	15,373.78	17,994.50	17,853.85	17,135.62	18,680.20	195,205.95
MW Academy	360.46	277.60	257.11	246.51	184.54	228.89	199.80	190.17	233.70	299.20	268.17	316.68	3,062.83
Junior High	10,253.48	7,699.62	5,307.05	6,673.01	7,770.87	7,347.54	6,261.66	6,675.49	7,384.95	7,054.17	7,915.46	9,454.23	89,797.53
Travis	7,608.70	5,901.07	4,151.22	4,637.92	5,438.93	4,925.77	4,161.10	4,699.43	5,840.13	5,629.80	5,912.99	6,745.18	65,652.24
Houston	5,478.81	4,433.23	3,025.93	2,820.42	3,123.12	3,039.27	2,555.92	3,206.64	4,287.62	4,177.63	4,741.04	4,810.21	45,699.84
Lamar	7,105.51	6,564.41	5,829.67	5,587.82	4,357.69	5,047.29	4,443.31	5,716.89	6,753.37	6,864.56	6,753.36	7,287.57	72,311.45
DSC	3,284.29	2,538.91	1,895.38	1,965.06	1,912.56	1,868.35	1,670.00	2,116.76	2,665.65	3,397.56	3,537.50	3,412.22	30,264.24
Athletics	6,529.66	5,215.85	7,024.63	5,078.24	6,758.31	7,074.44	6,005.25	5,518.98	4,236.23	5,171.44	5,004.97	5,012.44	68,630.44
Transportation	423.30	362.94	523.97	616.39	813.05	698.49	445.97	461.36	413.16	494.58	518.08	510.69	6,281.98
<b>Total</b>	<b>62,009.00</b>	<b>50,118.82</b>	<b>42,398.05</b>	<b>41,973.40</b>	<b>44,226.38</b>	<b>44,760.79</b>	<b>38,691.85</b>	<b>43,959.50</b>	<b>49,809.31</b>	<b>50,942.79</b>	<b>51,787.19</b>	<b>56,229.42</b>	<b>576,906.50</b>

2018-2019	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	20,022.10	16,004.47	13,985.43	12,571.13	12,701.49	14,411.68	12,722.34	15,478.05	16,871.46	16,597.18	16,815.57	21,528.40	189,709.30
MW Academy	271.21	199.10	147.85	123.84	117.57	137.82	115.46	184.26	243.02	289.49	384.65	435.73	2,650.00
Junior High	9,384.43	7,000.42	6,821.27	6,855.84	7,901.36	7,526.86	7,038.19	5,739.45	6,327.74	6,681.61	7,309.58	9,250.23	87,836.98
Travis	7,750.05	5,803.50	4,647.11	4,279.74	4,326.99	4,907.85	4,562.72	4,047.71	4,860.13	4,904.84	5,677.17	7,328.97	63,096.78
Houston	5,227.47	3,728.27	2,557.39	2,096.01	2,535.17	2,723.18	2,449.58	2,376.43	2,911.73	3,060.62	3,632.95	4,734.33	38,033.13
Lamar	8,104.29	6,576.67	4,852.09	3,548.17	4,534.93	5,165.77	4,518.18	4,867.48	5,657.92	5,789.92	5,903.56	7,245.77	66,764.75
DSC	3,203.42	2,410.42	1,672.48	1,608.66	1,729.17	1,870.30	1,609.06	1,868.75	2,232.64	2,892.7			

Gas

2013-2014	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	503.05	554.16	1,229.01	6,349.27	5,910.22	7,038.36	4,249.40	1,251.11	588.91	509.78	358.60	411.85	28,953.72
MW Academy	43.74	43.60	56.13	140.75	193.88	158.54	96.33	59.57	42.27	43.82	42.55	43.82	965.00
Junior High	140.46	257.22	993.50	3,852.28	3,791.09	5,674.26	3,302.02	1,691.96	489.65	214.75	97.06	111.55	20,615.80
Travis	145.13	155.64	971.48	2,976.28	3,700.68	4,088.98	2,480.23	663.87	140.49	131.22	107.01	111.44	15,672.45
Houston	165.53	180.42	396.67	2,085.54	2,315.07	2,617.35	1,731.95	538.81	179.98	147.87	135.37	133.32	10,627.88
Lamar	139.38	241.47	796.39	2,976.38	2,890.13	3,982.97	2,203.07	837.00	307.80	283.61	234.60	208.24	15,101.04
DSC	47.35	65.73	298.07	1,859.10	1,752.97	2,628.90	1,161.93	380.24	91.65	104.04	99.26	97.12	8,586.36
Athletics	42.55	42.55	42.55	42.55	42.55	42.55	42.55	43.47	42.55	42.55	42.55	42.55	511.52
Transportation	53.34	68.88	106.73	923.01	632.95	701.06	742.95	145.44	81.34	88.67	83.79	83.15	3,711.31
<b>Total</b>	<b>1,280.53</b>	<b>1,609.67</b>	<b>4,890.53</b>	<b>21,205.16</b>	<b>21,229.54</b>	<b>26,932.97</b>	<b>16,010.43</b>	<b>5,611.47</b>	<b>1,964.64</b>	<b>1,566.31</b>	<b>1,200.79</b>	<b>1,243.04</b>	<b>104,745.08</b>

2014-2015	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	683.11	898.04	2,314.56	3,189.39	6,979.79	4,960.98	3,357.59	1,090.77	599.70	488.41	310.16	332.32	25,204.82
MW Academy	42.55	44.35	75.06	108.00	162.19	129.68	101.20	50.60	44.88	43.73	42.55	42.55	887.34
Junior High	179.98	321.69	2,086.57	2,939.04	4,704.20	4,512.03	2,914.82	1,414.63	321.79	229.51	96.14	80.58	19,800.98
Travis	151.27	191.48	1,076.30	2,239.43	3,527.54	2,930.93	2,008.71	482.54	243.25	131.09	105.21	107.76	13,195.51
Houston	184.34	270.50	674.38	1,318.07	2,308.13	1,962.78	1,291.00	196.23	92.99	89.54	85.10	85.10	8,558.16
Lamar	269.30	300.16	1,250.85	1,906.05	3,365.52	2,476.42	1,796.05	425.30	292.63	389.34			12,471.62
DSC	103.63	125.49	723.16	1,341.20	2,171.46	1,692.91	1,270.92	278.67	125.10	110.92	81.59	51.38	8,076.43
Athletics	42.55	42.55	42.55	42.55	42.55	42.55	42.55	43.48	42.55	42.55	42.55	42.55	511.53
Transportation	88.37	109.27	417.05	1,154.97	1,600.01	1,239.32	908.38	120.10	108.83	93.26	68.56	51.38	5,959.50
<b>Total</b>	<b>1,745.10</b>	<b>2,303.53</b>	<b>8,660.48</b>	<b>14,238.70</b>	<b>24,861.39</b>	<b>19,947.60</b>	<b>13,691.22</b>	<b>4,102.32</b>	<b>1,871.72</b>	<b>1,618.35</b>	<b>831.86</b>	<b>793.62</b>	<b>94,665.89</b>

2015-2016	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	551.84	876.92	811.28	3,194.39	4,208.18	4,040.01	1,327.14	736.38	423.32	319.76	244.71	324.89	17,058.82
MW Academy	42.55	42.55	42.55	79.84	90.58	103.41	60.93	48.73	43.42	42.55	43.56	42.55	683.22
Junior High	142.55	226.20	566.12	3,189.08	3,424.80	4,077.63	1,607.25	1,021.59	366.05	224.31	158.07	110.35	15,114.00
Travis	151.31	204.71	469.75	1,921.77	2,598.33	2,675.07	1,318.77	566.16	200.93	124.67	104.21	110.55	10,446.23
Houston	126.79	188.27	253.78	1,116.70	1,573.45	1,877.61	915.62	381.99	144.06	131.26	105.11	106.55	6,921.19
Lamar	181.92	247.71	1,023.00	3,139.21	3,676.37	3,066.41	1,095.53	426.77	165.35	82.22	55.40	51.82	13,211.71
DSC	46.22	48.51	202.30	1,397.68	1,703.64	1,598.46	644.44	240.37	114.28	68.93	58.09	59.97	6,182.89
Athletics	42.55	42.55	42.55	42.55	42.55	42.55	42.55	43.49	42.55	42.55	42.55	42.55	511.54
Transportation	52.36	48.51	56.51	727.89	1,034.43	972.76	693.35	105.41	85.59	88.71	90.35	96.15	4,052.02
<b>Total</b>	<b>1,338.09</b>	<b>1,925.93</b>	<b>3,467.84</b>	<b>14,809.11</b>	<b>18,352.33</b>	<b>18,453.91</b>	<b>7,705.58</b>	<b>3,570.89</b>	<b>1,585.55</b>	<b>1,124.96</b>	<b>902.05</b>	<b>945.38</b>	<b>74,181.62</b>

2016-2017	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	604.99	973.81	2,123.93	4,204.14	5,986.69	4,607.88	2,605.42	1,593.29	594.71	313.63	228.21	348.17	24,184.87
MW Academy	42.55	44.25	42.55	107.92	185.50	126.77	128.27	77.07	43.59	42.55	43.73	42.55	927.30
Junior High	183.91	262.38	527.74	2,586.04	3,696.92	4,908.83	1,805.30	772.50	447.72	347.24	192.35	86.83	15,817.76
Travis	149.29	194.26	351.21	2,030.50	3,476.95	2,773.33	1,039.06	474.97	246.93	164.07	117.23	114.43	11,132.23
Houston	151.95	192.24	309.48	755.98	446.91	359.19	194.99	90.51	86.03	85.10	85.10	85.10	2,842.58
Lamar	129.85	346.88	1,341.96	2,937.79	4,188.51	2,884.89	1,500.08	492.31	246.27	87.76	47.91	59.44	14,263.65
DSC	47.89	50.63	91.98	1,238.59	2,142.99	1,636.62	715.08	298.26	205.58	135.89	85.85	46.95	6,696.31
Athletics	42.55	42.55	42.55	42.55	42.55	42.55	42.55	43.49	42.55	42.55	42.55	42.55	511.54
Transportation	96.04	107.23	164.20	826.59	1,630.72	1,389.34	280.51	134.65	88.79	74.14	63.51	44.02	4,899.74
<b>Total</b>	<b>1,449.02</b>	<b>2,214.23</b>	<b>4,995.60</b>	<b>14,730.10</b>	<b>21,797.74</b>	<b>18,729.40</b>	<b>8,311.26</b>	<b>3,977.05</b>	<b>2,002.17</b>	<b>1,292.93</b>	<b>906.44</b>	<b>870.04</b>	<b>81,275.98</b>

2017-2018	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	615.95	740.47	1,026.91	3,569.45	7,600.59	5,612.48	2,846.87	759.23	569.07	213.11	373.85	430.89	24,358.87
MW Academy	42.55	42.55	63.93	122.50	308.31	182.05	147.66	72.57	55.69	42.55	43.93	42.55	1,166.84
Junior High	163.62	220.76	844.47	2,651.06	5,403.41	4,533.34	2,360.45	1,263.58	463.54	243.79	223.61	237.34	18,608.97
Travis	143.39	167.96	498.06	2,140.69	4,670.36	3,087.28	2,017.47	818.30	446.94	271.96	302.01	292.44	14,856.86
Houston	85.10	85.10	114.81	301.84	501.29	5,862.55	1,316.94	523.74	271.86	130.19	117.73	130.80	9,441.95
Lamar	111.95	160.16	476.27	1,714.44	4,128.15	3,104.00	1,624.58	708.62	281.09	82.49	76.37	97.72	12,565.84
DSC	46.92	56.96	316.45	1,404.65	2,777.14	2,189.25	1,058.18	340.53	172.98	66.93	65.38	67.04	8,562.41
Athletics	42.55												42.55
Transportation	44.01	44.35	364.21	1,154.11	1,602.85	1,125.52	420.04	134.63	107.77	76.66	75.18	76.83	5,226.16
<b>Total</b>	<b>1,296.04</b>	<b>1,518.31</b>	<b>3,705.11</b>	<b>13,058.74</b>	<b>26,992.10</b>	<b>25,696.47</b>	<b>11,792.19</b>	<b>4,621.20</b>	<b>2,368.94</b>	<b>1,127.68</b>	<b>1,278.06</b>	<b>1,375.61</b>	<b>94,830.45</b>

2018-2019	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	661.89	624.07	1,674.62	4,148.47	6,827.47	5,923.24	4,435.73	1,406.14	337.42	288.36	293.75	242.42	26,863.58
MW Academy	42.55	54.78	123.88	304.70	362.89	283.53	248.16	130.12		82.81	91.57	80.26	1,805.25
Junior High	241.49	550.95	1,278.47	3,283.51	4,222.67	3,197.52	2,510.40	961.55	159.99	261.28	180.92	92.96	16,941.71
Travis	181.19	403.37	1,339.50	3,160.76	4,000.28	3,391.25	2,571.19	853.66	69.12	231.18	201.06	174.75	16,573.71
Houston	191.14	284.22	881.11	2,365.71	2,912.38	2,286.74	1,857.70	668.57	59.68	209.10	190.27	163.10	12,069.72
Lamar	252.52	482.74	1,695.63	3,456.13	3,591.56	2,664.71	2,135.88	669.71	105.74	155.07	126.62	85.23	15,421.54
DSC	67.40	164.95	830.08	1,771.29	2,210.28	2,162.66	1,648.35	418.15	106.89	156.65	110.63	84.15	9,731.48
Transportation	75.68	200.57	427.34	1,170.85	2,180.86	1,786.57	1,281.68	386.59	26.63	119.39	105.24	80.26	7,841.66
<b>Total</b>	<b>1,713.86</b>	<b>2,765.65</b>	<b>8,250.63</b>	<b>19,661.42</b>	<b>26,308.39</b>	<b>21,696.22</b>	<b>16,689.09</b>	<b>5,494.49</b>	<b>865.47</b>	<b>1,503.84</b>	<b>1,300.06</b>	<b>1,003.13</b>	<b>107,252.25</b>

2019-2020	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
High School	464.81	625.18	1,526.98	7,010.89	4,466.58	3,507.60							17,602.04
MW Academy	80.26	81.62	116.46	296.18	224.72	186.79							986.03
Junior High	142.74	221.36	580.81	3,433.80	2,852.83	2,116.85							9,348.39
Travis	192.36	223.34	616.9										



# BOARD OF TRUSTEES Agenda Item

MEETING DATE: April 13, 2020

**MEETING TYPE:**

- Regular Meeting
- Special Meeting

**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Investment Report

**RECOMMENDED ACTION:** It is recommended that the Investment Report be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):**

**OVERVIEW:**  
See attached report.

**FISCAL IMPACT:** N/A Reporting Only

**ATTACHMENTS:** Investment Report

**DEPARTMENT(S) SUBMITTING FORM:** Business and Finance

**DEPARTMENT SIGNATURE/APPROVAL:** Paul Hearn      31      John Kuhn

MINERAL WELLS INDEPENDENT SCHOOL DISTRICT  
INVESTMENT TRANSACTION REPORT  
FOR THE QUARTER ENDED FEBRUARY 29, 2020

I. INVESTMENT POSITION AS OF February 29, 2020

	<u>Cash</u>	<u>CD's</u>	<u>Lone Star</u>	<u>Total</u>
General Fund	\$ 9,457,202.66	\$ 0.00	\$ 7,126.17	\$ 9,464,328.83
Special Revenue	1,440,565.10	0.00	3.85	1,440,568.95
Debt Service	732,428.22	0.00	1,200.20	733,628.42
Internal Service	387,610.47	0.00	92,958.04	480,568.51
Trust & Agency	338,136.04	0.00	0.00	338,136.04
<b>Total as of February 29, 2020</b>	<b><u>\$ 12,355,942.49</u></b>	<b><u>\$ 0.00</u></b>	<b><u>\$ 101,288.26</u></b>	<b><u>\$ 12,457,230.75</u></b>

II. LONE STAR INVESTMENT POOL

The Pool invests solely in obligations of the U.S. Government and its agencies and instrumentalities and in certain other high-quality investments secured by or consisting of such securities. Pool investments are confined to those of the highest quality under the Public Funds Investment Act (U.S. Government obligations), thus effectively eliminating credit risk. Interest rate risk associated with the Pool is low; all securities held by the Pool are required to have a maximum maturity of no more than three years from the date of purchase. Each Fund within the Pool has received the highest rating, that of AAA, from Standard & Poor's as required by the Public Funds Investment Act. The Government Overnight Fund's book value and market value are materially the same. Average rates for the Government Overnight Fund for the months of December 2019, January, and February, 2020 were 1.8123%, 1.5837% and 1.5662% respectively.

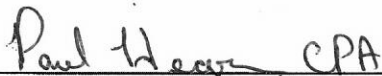
The beginning balance in the General Fund's Government Overnight Fund was \$7,098.04. Interest of \$28.13 was deposited during the quarter, resulting in an ending balance of \$7,126.17 as of February, 29, 2020.

The beginning balance in the Food Service Fund's Government Overnight Fund was \$3.83. Interest of \$.02 was deposited during the quarter, resulting in an ending balance of \$3.85 as of February 29, 2020.


The beginning balance in the Internal Service Fund's (Insurance Fund) Government Overnight Fund was \$92,591.02. Interest of \$367.01 was deposited during the quarter, resulting in an ending balance of \$92,958.03 as of February 29, 2020.

The beginning balance in the Debt Service Fund's Government Overnight Fund was \$1,195.45. Interest of \$4.75 was deposited during the quarter, resulting in an ending balance of \$1,200.20 as of February 29, 2020.

The above transactions were in compliance with the District's investment policy and relevant provisions of law.

 CPA

Paul Hearn, Chief Financial Officer / Investment Officer



Dorinda Brown, Accountant / Investment Officer



# BOARD OF TRUSTEES

## Agenda Item

MEETING DATE: April 13, 2020

**MEETING TYPE:**

- Regular Meeting
- Special Meeting

**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Board Meeting Minutes of the March 16, 2020 Regular Meeting, March 16, 2020 Special Meeting, and April 8, 2020 Board Workshop Meeting

**RECOMMENDED ACTION:** It is recommended that the minutes of the March 16, 2020 Regular Meeting, March 16, 2020 Special Meeting, and April 8, 2020 Board Workshop Meeting be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):** Board Policy BE(LOCAL)

**OVERVIEW:**

Review and approve minutes from prior meeting(s) of the Board of Trustees.

**FISCAL IMPACT:** N/A

**ATTACHMENTS:** Minutes of March 16, 2020 Regular Meeting, March 16, 2020 Special Meeting, and April 8, 2020 Board Workshop Meeting

**DEPARTMENT(S) SUBMITTING FORM:** Superintendent

**DEPARTMENT SIGNATURE/APPROVAL:** John Kuhn

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT  
MINERAL WELLS, TEXAS**

**SUBJECT:** Minutes of Workshop/Regular Board Meeting  
**PLACE:** Boardroom/District Services Complex  
**DATE:** March 16, 2020  
**TIME:** 5:30 p.m.

**Board Members Present:** Maria Jones, President  
Sunny Lee, Vice President  
Scott Elder, Secretary  
Donna Henderson  
Greg Malone  
Lauretta Poole  
Joe Ruelas

**Board Members Absent:** None

**Central Administrators Present:** John Kuhn, Superintendent  
David Tarver, Assistant Superintendent

**Call to Order/Establish Quorum:** The regular meeting was called to order at 5:30 p.m. by President Maria Jones. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

**Board Workshop/Dinner:** The Board workshop started at 5:30 p.m. and ended at 6:25 p.m. No action was taken during the workshop.

**Closed Session – Texas  
Government Code 551.074:** The Board adjourned into closed session at 6:25 p.m. The closed session ended at 6:54 p.m. No action was taken in closed session.

***The Board entered into a Special Called Meeting at 6:55 p.m.  
The Special Called Meeting adjourned at 7:00 p.m.***

**Open Session:** The Board reconvened in open session at 7:00 p.m.

**Prayer:** Donna Henderson opened the meeting with prayer.

**Pledges – U.S./Texas Flags:** The Board led the audience in the pledges of allegiance.

**Mission & Vision Statements:** Greg Malone read the Mission and Vision Statements.

**Public Comment:** None

**Campus Spotlight:** Postponed due to school closure/coronavirus.

**Compliments, Special Recognition:** Postponed due to school closure/coronavirus.

**President’s Report:** Maria Jones gave a brief report on the Grassroots Meeting she recently attended.

**Superintendent’s Report:**

- Census update was presented by Eda Kosma, Partnership Specialist for U.S. Census Bureau, via Zoom technology.
- February enrollment of 3,227. Attendance rate at 95.09%
- COVID-19 Update

**Consent Agenda Items:** Joe Ruelas moved and Donna Henderson seconded a motion to approve the consent agenda items as presented. The motion carried 7-0. (copies attached)

- A. Monthly Financial Reports and Accounts Payable Listing**
- B. Water/Electricity/Gas Reports**
- C. Minutes of the February 10, 2020 Meeting of the Board**
- D. Instructional Materials Allotment and TEKS Certification, 2020-2021**

**Certification of Unopposed Candidates for May 2, 2020 Election:** Scott Elder moved and Greg Malone seconded a motion approving the Certification of Unopposed Candidates for May 2, 2020 Election. Loretta Poole (Place 6) and Maria Jones (Place 7) ran unopposed. The motion carried 7-0. (copy attached)

**Order of Cancellation for May 2, 2020 Election:** Joe Ruelas moved and Greg Malone seconded a motion approving the Order of Cancellation for May 2, 2020 Election. The motion carried 7-0. (copy attached)

**Adoption of 2020-2021 School Calendar:** Scott Elder moved and Loretta Poole seconded a motion approving the 2020-2021 School Calendar. The motion carried 7-0. (copy attached)

**Information:**

- A. Calendars for March and April** All events scheduled on the March and April calendars prepared for the Board are subject to cancellation due to school closure/coronavirus.

**Vote on Closed Session Items:**

- A. Exhibit A: Personnel – New Hires/Reassignments** Scott Elder moved and Greg Malone seconded a motion to approve the following new personnel and reassignments:

<b>NAME</b>	<b>CAMPUS</b>	<b>CONTRACT</b>	<b>BEGINNING DATE</b>
John Walden	JH Teacher/Math	Agreement	2/25/2020
Sabrina Olson	MWHS Teacher/ SPED	PT1	3/16/2020
Lindsay Arrington	Houston Teacher	PTEX	8/3/2020
Amy Nesler	Houston Teacher	PTEX	8/3/2020
Rachel Burgess	Houston Teacher	PTEX	8/3/2020

The motion carried 7-0. (Exhibit A attached)

**Adjournment:**

Upon a motion by Joe Ruelas and a second by Greg Malone, the meeting was adjourned at 7:50 p.m. The motion carried 7-0.

\_\_\_\_\_  
Maria Jones, President

\_\_\_\_\_  
Scott Elder, Secretary

se/mb

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT  
MINERAL WELLS, TEXAS**

**SUBJECT:** Minutes of Special Called Board Meeting  
**PLACE:** Boardroom/District Services Complex  
**DATE:** March 16, 2020  
**TIME:** 6:30 p.m.

**As required by state law, this meeting is open to the public, but please exercise extreme caution when considering whether to attend. The District will utilize social distancing efforts within the building to reduce physical proximity of Board Members, staff, and any audience members.**

**Board Members Present:** Maria Jones, President  
Sunny Lee, Vice President  
Scott Elder, Secretary  
Donna Henderson  
Greg Malone  
Lauretta Poole  
Joe Ruelas

**Board Members Absent:** None

**Central Administrators Present:** Dr. John Kuhn, Superintendent  
David Tarver, Assistant Superintendent

**Call to Order/Establish Quorum:** The special meeting was called to order at 6:55 p.m. by Maria Jones, President. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

**Public Comment:** None

**Consider Resolution Regarding Delegation of Authority During Emergency:** Greg Malone moved and Scott Elder seconded a motion to approve the Resolution Regarding Delegation of Authority During Emergency as presented. The motion carried 7-0. (copy attached)

**Adjournment:** Upon a motion Greg Malone and a second by Maria Jones, the meeting was adjourned at 7:00 p.m. The motion carried 7-0.

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Maria Jones, President

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Scott Elder, Secretary

se/mb

**MINERAL WELLS INDEPENDENT SCHOOL DISTRICT  
MINERAL WELLS, TEXAS**

**SUBJECT:** Minutes of Board Workshop Meeting  
**PLACE:** via Videoconference with Public Access  
**DATE:** April 8, 2020  
**TIME:** 5:30 p.m.

*In accordance with the Texas Governor's March 16, 2020 suspension of certain provisions of open meetings acts due to coronavirus, physical posting is not required for remote meetings. According to the suspension order, meeting notices for telephonic and videoconference meetings may be posted online only.*

**Board Members Present:** Maria Jones, President  
Sunny Lee, Vice President  
Scott Elder, Secretary  
Donna Henderson  
Greg Malone  
Lauretta Poole  
Joe Ruelas

**Board Members Absent:** None

**Central Administrators Present:** Dr. John Kuhn, Superintendent  
David Tarver, Assistant Superintendent

**Call to Order/Establish Quorum:** The Board workshop meeting was called to order at 5:31 p.m. by Maria Jones, President. Let the record show that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted.

**Public Comment:** None

**Board Workshop:** The Board workshop started at 5:32 p.m.  
Greg Malone joined the meeting at approximately 5:36 p.m. and left the meeting at approximately 6:23 p.m.  
Board workshop ended at 6:53 p.m. No action was taken during the workshop.

**Adjournment:** Motion to adjourn was made by Joe Ruelas and seconded by Scott Elder. Roll call vote: 6 YEA, 0 NAY. The motion carried 6-0. The meeting adjourned at 6:54 p.m.

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Maria Jones, President

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Scott Elder, Secretary

mb



# BOARD OF TRUSTEES

## Agenda Item

MEETING DATE: April 13, 2020

**MEETING TYPE:**

- Regular Meeting
- Special Meeting

**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Consider Partnership between Cornerstone Community Action Agency (CCAA) Child and Family Services Head Start Program and Mineral Wells ISD

**RECOMMENDED ACTION:** It is recommended that the partnership between Cornerstone Community Action Agency and Mineral Wells ISD (as outlined in Contract Number: 2020 – CCAA/MWISD), be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):** Board Policy EHBG(LEGAL); Texas Education Code 29.1533

**OVERVIEW:**

Mineral Wells ISD and Cornerstone Community Action Agency is seeking to enter into a prekindergarten partnership. Lamar Elementary will provide a classroom of dually qualified prekindergarten students. The partnership will provide consistency between the Head Start program and the prekindergarten program. The following are also benefits to the partnership:

- \*provides pipeline of families into the district
- \*potential increase in enrollment
- \*potential for greater economic sustainability for prekindergarten classrooms through shared costs
- \*Since the Head Start classroom will be housed at Lamar Elementary the classroom will receive all the additional supports of the Head Start program

**FISCAL IMPACT:** \$40,000 annual income (for teacher stipends, paras salaries, classroom snacks; overage into general fund)

**ATTACHMENTS:** Contract Number: 2020 – CCAA/MWISD

**DEPARTMENT(S) SUBMITTING FORM:** Curriculum

**DEPARTMENT SIGNATURE/APPROVAL:** Natalie Griffin

John Kuhn



**Cornerstone Community Action Agency (CCAA)**

**Child and Family Services**

**Head Start Program**

**And**

**Mineral Wells Independent School District (MWISD)**

**Contract Number: 2020 – CCAA/MWISD**

## **Service Abstract**

CCAA will provide student services, family support services, technical assistance and professional staff development opportunities to MWISD as described in this agreement. The delivery of these services as described is contingent upon sufficient funds from the Head Start (HS) grant.

Direct student services will be provided to pre-kindergarten children who are enrolled in Head Start and therefore qualify for HS mandated services not already provided by MWISD. These services include health/safety, mental wellness, family support services, and education support.

Family support services will be provided to all eligible Head Start families. These services include participation in program governance, support for family goal setting and resource referrals, education and training on supporting their child's education, health, safety, mental wellness, disabilities services if appropriate, and nutrition education. The HS families enrolled in MWISD will be assigned a Family Advocate to provide support and information.

Professional staff development and technical assistance services for MWISD staff will include, but are not limited to, training on fulfilling federal requirements for Head Start on-site mental health observations by a licensed Mental Health professional and related recommendations as needed, and providing on-site technical assistance for Head Start teachers, aides, campus administrators, and other necessary support staff and family services associates.

The partnership with MWISD as codified in this agreement is such that the MWISD is a contractor to CCAA to carry out the classroom related programmatic responsibilities and requirements set forth by the Office of Head Start in addition to requirements of the Texas Education Agency for education and disability services.

This agreement is entered into by and between Cornerstone Community Action Agency (hereinafter referred to as "CCAA") and Mineral Wells Independent School District (hereinafter referred to as "MWISD"), both of which may be referred to herein collectively as the "parties". The parties hereto agree to the contract provisions detailed below.

## **TERM**

Unless sooner terminated in accordance with the provisions of this agreement, the term of this agreement shall commence on June 1, 2020 and remain in effect for a term of one year terminate at which time parties may elect to renew or renegotiate for the following year. Exhibit 3, Financial Agreement(s) term may differ in accordance with grant funding through the Administration for Children and Families-Office of Head Start (ACF-OHS).

PROVISIONS AND ASSURANCES

- A. As used in these Provisions and Assurance.
  - a. Contract means the entire document, whatever its name or form, of which these Provisions and Assurances and other attachments and schedule, including, but not limited to Amendment Request, and Budget Summary.
  - b. Contract Project means the purpose intended to be achieved through the Contract of which these Provisions and Assurances are a part.
  - c. Roles and Responsibilities of the MWISD attached as Exhibit 1.
  - d. Roles and Responsibilities of CCAA attached as Exhibit 2.
  - e. Financial Agreement attached as Exhibit 3.
  - f. Invoicing Supporting Documentation monthly.
  - g. Standards of Conduct.

For the purpose of Contract Negotiations, questions or disputes will be handled by the following primary points of contact for each party.

**Cornerstone Community Action Agency (CCAA)**  
**114 Needham Street**  
**Coleman, TX 76834**  
**(325) 625-4167**

Name: Hanna Adams

Title: Executive Director

X \_\_\_\_\_  
Signature

Email: hadams@ctoinc.org

**Mineral Wells Independent School District (MWISD)**  
**3801 Ram Blvd**  
**Mineral Wells, TX 76067**  
**(940) 325-3113**

Name: John Kuhn

Title: Superintendent

X \_\_\_\_\_  
Signature

Email: jkuhn@mwisd.net

For the purpose of program implementation, delivery of services and oversight, the following will serve as primary points of contact for each party.

**Cornerstone Community Action Agency (CCA)**  
**114 Needham Street**  
**Coleman, TX 76834**  
**(325) 625-4167**

Name: Hanna Adams

Title: Executive Director

X \_\_\_\_\_  
Signature

Email: hadams@ctoinc.org

**Mineral Wells Independent School District**  
**3801 Ram Blvd**  
**Mineral Wells, TX 76067**  
**(940) 325-3113**

Name: Kendra Fowler

Title: Lamar Principal

X \_\_\_\_\_  
Signature

Email: kfowler@mwisd.net

- A. This contract is executed by CCAA and MWISD subject to the availability of funds appropriated by legislative act for the purposes stated. All amendments and/or extensions or subsequent contracts entered into for the same or continued purposes are executed contingent upon the availability of appropriated funds. Notwithstanding any other provision in this contract or any other document, this contract may be terminated by CCAA and MWISD at any time with 60 days' written notice. Expenditures and/or activities for which contractor may claim reimbursement shall not be accrued or claimed subsequent to receipt of such notice from CCAA beyond last day of service. This contract may be extended or otherwise amended only through formal written amendment properly executed by both CCAA and MWISD. No other agreement, written or oral, purporting to alter or amend this contract shall be valid.
- B. To the fullest extent permitted by Texas law and state Constitution, MWISD shall hold CCAA harmless from and shall indemnify CCAA against any and all claims, demands, and causes of action of whatever kind or nature asserted by any third party and occurring or in any way incident to, arising out of, or in connection with any acts of MWISD, its agents, employees, and subcontractors, done in the conduct of Contract period.  
To the fullest extent permitted by Texas law and the state Constitution, CCAA shall hold MWISD harmless from and shall indemnify MWISD against any and all claims, demands, and causes of action of whatever kind or nature asserted by any third party and occurring or in any way incident to, arising out of, or in connection with any acts of CCAA, its agents, employees, and subcontractors, done in the conduct of the Contract period.
- C. MWISD shall not assign or subcontract any of its rights or responsibilities under this Contract, except as may be otherwise provided for this Contract, without prior formal written amendment of this Contract properly executed by both CCAA and MWISD.
- D. MWISD agrees that this is a fixed price contract, with the funding provided by CCAA to be used for shared costs for teacher, paraprofessional, aide salaries, stipends for teachers, and mileage for attendance at CCAA training events and home visits.
- E. Allowable costs are defined as those costs, which are necessary, reasonable and allowable under applicable federal, state, and local law, including but not limited to those laws reference in this contract, for the proper administration and performance of the services to be provided under an agreement.
- F. MWISD shall maintain its records and accounts in a manner, which shall assure a full accounting for all funds received and expended by MWISD in connection with the contract project. These records and accounts shall be retained by MWISD and made available for programmatic or financial audit by CCAA and by others authorized by law or regulation to make such an audit, for a period of not less than five (5) years from the latter or from the date of completion of the contract project, or the date of the receipt by CCAA of MWISD final claim for payment, or final expenditure report in connection with this contract or, if an audit has announced, the records

shall be retained until such audit has been completed. MWISD will furnish CCAA a copy of the annual audited financial report for the period covering this grant.

- G. If this contract is canceled, terminated or suspended by CCAA or MWISD prior to its expiration date, the monetary value of services properly performed by MWISD pursuant to this contract shall be determined by CCAA and paid to MWISD in accordance with the Texas Prompt Payment Act. Expenditures and/or activities for which MWISD may claim reimbursement shall not be accrued or claimed subsequent to receipt of such notice from CCAA beyond last day of service as stated in item B above.
- H. If it is determined that CCAA is due a refund of money paid to MWISD pursuant to this contract, MWISD shall pay money due to CCAA within 30 days of MWISD's receipt of written notice that such money is due to CCAA. If MWISD fails to make timely payment, CCAA may obtain such money from MWISD by any means permitted by Texas and Federal law, including but not limited to offset counterclaim, cancellation, termination, or suspension for the current grant term.
- I. In the event of loss, damage or destruction of any property, excluding normal wear and tear or attributable to an event of Force Majeure, owned by CCAA while in the custody or control of MWISD, its employees, agents, consultants or subcontractors, whether the property is developed or purchased by MWISD pursuant to this contract utilizing Head Start funds or is provided by CCAA to MWISD for use in the contract project, MWISD shall pay to CCAA the full value of or the full cost or repair or replacement of such property, whichever is the greater, within 30 days of MWISD's receipt of written notice of CCAA determination of the amount due. If MWISD fails to make timely payment, CCAA may obtain such money from MWISD by any means permitted by law including but not limited to offset or counterclaim against any money otherwise due to MWISD by CCAA. All furniture and non-consumable materials, including curriculum materials remain the property of CCAA and retain Federal interest.
- J. Federal regulations that apply to the contract and/or grant.
- Local Education Agency (LEA): 45 CFR Part 74, and OMB Circulars A-87 and A-128;
  - U.S. Department of Health and Human Services Office of Human Development Services Discretionary Grants Administration Manual.
  - Performance Standards for the operation of the Head Start Program Performance Standards as they are stated in 45 CFR Chapter XIII, September 2016.
- K. MWISD agrees to make its records pertaining to this grant available to CCAA or its agent upon request by the CCAA for review to determine compliance with the grant requirements. When requested, MWISD will furnish CCAA a copy of its annual audited Financial Report for the period covering this grant.
- L. Applicable to programs funded under the Elementary and Secondary Education Act, as amended: MWISD assures it is in compliance with Section 37.007(d) of the Texas Education

Code, which requires expulsion of a student who brings a firearm as defined by the 18 U.S.C. Section 2891 to School [P.L. 103-382, Section 14601(d)(l)]. In addition, the applicant certifies that MWISD has a policy requiring referral to the criminal justice or juvenile delinquency system of any student who brings a firearm or weapon to school [P.L. 103-385, Section 14602(a)].

- M. Costs and third-party non-federal share contribution counting towards satisfying a cost sharing or matching requirement must be verifiable from the records of MWISD or cost type contractor. These records will include how the value placed on third party in-kind contributions was derived. For personnel costs, documentation regarding how the organization supports the allocation of regular personnel costs for classrooms serving Head Start enrolled children must be maintained and available upon request.
- N. MWISD and CCAA shall implement procedures for managing equipment until disposition takes place and that as a minimum, meet management requirements stated in 45 CFR-92.32.
  - (A) Real Property
  - (B) Equipment
  - (C) Supplies
- O. MWISD certifies that neither it nor any of its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in any state or federal program. MWISD shall provide immediate written notice to CCAA, if, at any time during the term of the contract, including any renewals hereof, MWISD learns that its certification was erroneous when made or has become erroneous by reason of changed circumstances.
- P. In an effort to hear and resolve concerns or complaints in a timely manner and at the lowest administrative level possible, CCAA and MWISD will utilize program implementation POCs to resolve any grievance issue. When grievances cannot be resolved at this level, they will be escalated to each respective parties' chain of command and contract negotiation POCs for further action. When grievances still cannot be resolved at these levels, it may become necessary to involve the School Board and/or CCAA Executive Board.
- Q. MWISD agrees to provide certified teachers and qualified teachers' assistants in accordance with MWISD policies and procedures. MWISD will be responsible for hiring and termination of its employees according to their legal procedures and obligations. CCAA will be permitted to participate in selection of teaching staff for dual enrolled Pre-K/HS classrooms. In event that an alleged incident occurs, in which it is purported that a teacher, assistant or other employee of the MWISD is involved in an incident affecting health, safety, abuse and/or neglect to a Head Start Child, MWISD agrees to notify CCAA, suspend teacher/aide (when necessary), conduct an investigation (inclusive of CCAA leadership) and follow all internal policies, procedures and legal requirements in addition to reporting requirements of CCAA and the Office of Head Start. MWISD agrees to share investigation results and subsequent outcomes with CCAA and to apply

CCAA and/or Office of Head Start recommendations or suggestions regarding reinstatement of the employee back with Head Start children.

- R. MWISD agrees to collaborate and participate in the CCAA Head Start Program. MWISD certifies that the person signing the contract has been properly delegated this authority, including allowing participation of CCAA staff in enrollment process for new students.

# EXHIBIT 1

## Exhibit 1

### ROLES & RESPONSIBILITIES OF MWISD

MWISD shall operate the Head Start Program according to the local program guidelines, Head Start Act (42USC9801 et sq.) and Head Start Program Performance Standards (HSPPS) and other Administration for Children and Families (ACF) regulations as codified within Chapter 45 of the Code of Federal Regulations (CFR) Parts 1301-1305, and will follow CCAA protocols delineating the methodology for implementation of said standards including, but not limited to the following:

1. Adhere to all CCAA policies and procedures based on compliance with HSPPS and monitor based off these policies and procedures. CCAA will provide updates via email as changes occur. Policies and procedures will be updated and/or added throughout the school year, as necessary to be in compliance with the Office of Head Start. CCAA staff will be permitted access to classrooms and all areas utilized by HS children for purposes of monitoring for compliance with all HSPPS regulations.
2. Provide written documentation to CCAA as needed and as requested, to fulfill fiscal and programmatic requirements. Teaching staff will complete attendance records using ChildPlus and ongoing assessment records using Teaching Strategies Gold online. Software and tablets will be provided by CCAA for accomplishment of these tasks.  
Attendance will be taken immediately at the beginning of the day. Parents of any child who is absent will be called within one hour of the start of the school day unless the parent has provided prior notification of the child's absence.
3. Track district non-federal share in-kind to the Head Start Program and report for the current funding year.
4. Mandate that all staff members who work with Head Start children are required to be familiar with state and local laws and regulations regarding prevention, identification and reporting of child abuse or neglect and are legally obligated to report suspected child abuse or neglect to the appropriate state agency. MWISD will notify CCAA and permit the appropriate CCAA staff to assist and follow up, on site, with child abuse and neglect reports and documentation. Upon request, CCAA will be provided with documentation of MWISD child abuse training to ensure compliance.
5. Use a curriculum that is scientifically valid, research based, and aligned with the Head Start Early Learning Outcomes Framework: Ages Birth to Five. Teaching Strategies Creative Curriculum for Preschool meets this requirement and is a TEA approved Pre-K curriculum.

6. Require Head Start teachers to complete the Ages and Stages Questionnaire and Ages and Stages-Social Emotional screenings provided by CCAA or another research-based developmental standardized screening tool for developmental and social emotional screening within 45 calendar days of any child entering the Head Start program in MWISD. Entry into the HS program is defined as the first day the child attends class. Rescreens will be administered 30 days from the date of the initial testing for all children who did not pass the initial screening. MWISD will provide screening results and dates to the CCAA Education Manager.
  
7. Require teachers to conduct two home visits for each family per school year. When feasible, HSPPS require one home visit should be completed prior to the start of the school year to engage the parents in the child’s learning and development. Visits may take place at another safe location that affords privacy instead of the home, (1) at the parent’s request or (2) because the home presents significant safety hazards for staff. This location cannot be on the school campus. The first home visit will be conducted before the child’s first day of school or no later than 30 days from the child’s first day. The first home visit will be used to complete the ASG and ASG-SE. The second home visit and two parent conferences will be used to share the results of the TSG ongoing assessment, discussing child progress and planning next goals with parents. The HS schedule for visits, conferences, and quarterly assessments is below:

Assessment	Due By	Home Visit/Parent Conference	Due By
ASQ-3 & ASQ-SE	1 <sup>st</sup> HV	1 <sup>st</sup> Home Visit	August 13 (EHS) August 20 (HS)
ASQ-3 & ASQ-SE Rescreen (if needed)	September 13	1 <sup>st</sup> Parent Conference	November 22
Fall TS Gold Checkpoint	October 25	2 <sup>nd</sup> Home Visit	February 21
Winter TS Gold Checkpoint	January 24		
Spring TS Gold Checkpoint	April 17	2 <sup>nd</sup> Parent Conference	May 15

8. Coordinate with CCAA technology support staff to provide computer repair support for CCAA classroom equipment.
  
9. Ensure a school nurse or other designated, trained staff is available to administer treatment and medications to Head Start children as approved by the child’s parent and prescribed by a physician. The MWISD will notify CCAA Program Director and parent, if a HS child is involved in any incidents/accidents during operating hours on the day of incident/accident.
  
10. Ensure daily provision of two nutritional meals per CACFP or National School Lunch Program (NSLP) standards and a snack that meets CACFP minimum standards for Head Start children

ages 3-5. Permit Head Start children and assigned classroom staff to eat together. School lunch menus will be posted in each classroom for visibility to parents, visitors, and staff. All changes made to menus will be noted on the menu. Menus and changes are available for Health/Nutrition staff to review. MWISD is staff and CCAA will work together to ensure special dietary needs of any HS child are met. MWISD is responsible for securing funding for all meals and snacks through the NSLP or MWISD funding.

11. Make available to Head Start children a certified school counselor to conduct support services, normally provided for children who require additional support. Make referrals to CCAA for mental health evaluations. MWISD will coordinate with the CCAA Education and Mental Health Manager to provide teaching staff with Behavior Management Plans development by the CCAA mental health consultant in collaboration with CCAA and MWISD staff.

MWISD will invite all relevant CCAA personnel to participate in all Admission Review Dismissal (ARD) and 504 meetings for Head Start children, with the permission of the parent. Completed Individual Education Plans will be shared with CCAA staff for the purpose of supporting the IEP in the classroom. Lesson plans will indicate activities designed to support goals of the IEP.

12. Ensure that staff uses positive methods of child guidance, including implementation of practices included in the Conscious Discipline approach. CCAA will provide training on the use of Conscious Discipline.

Practices that involve corporal punishment, emotional, or physical abuse, humiliation and expulsion are prohibited. MWISD must severely limit the use of suspension or modified days, due to child's behavior and such suspensions may only be temporary in nature. In addition, ensure that methods of discipline do not involve child isolation, the use of food as punishment or reward, or the denial of basic needs. All MWISD staff with Head Start children will sign "Standards of Conduct" as contained in the HSPPS, 1302.90(c). A copy of these standards and a signature form is attached

In the event of suspected abuse/neglect (unsupervised child), the MWISD principal will immediately remove any suspected MWISD teaching staff from the classroom until an investigation is completed. The MWISD principal will provide other MWISD teaching staff and or subs that have cleared all background checks to ensure Head Start classroom met ratios as outlined in the HSPPS. 1302.17, 1302.90(c) and 1302.45.

13. Require the campus administrator and teacher(s) to collaborate with CCAA health and education teams and assigned Family Advocate to provide comprehensive services, including but not limited to: hearing, vision, heights, weights, resources and referrals, achievement of school readiness goals and family support services.
14. The OHS requires staff to have initial health screening to ensure staff can perform their assigned duties. Therefore, MWISD classroom teachers and aides will participate in an initial health examination and TB screenings (if required by the local Health Department), provide

proof of completion to CCAA. Maintain records of completion and results of those exams and screenings in employee personnel files.

15. Annually each Head Start staff member will participate in the Professional Development Plan. The plans will be developed in collaboration with MWISD staff and will be based on observations conducted by CCAA staff, including CLASS observations. The results observations and progress on plans will be reviewed to identify staff training and professional development needs, assist each staff member in improving his or her skills and professional competencies, and if necessary, modify staff performance agreements. 1302.92 and Section 648A (f).
16. MWISD teachers will have responsibility to complete the daily health checks for children, and daily Health and Safety Checklist for the classroom and playground. Checklists must be provided to the CCAA health manager monthly teachers must report any environmental health and safety concerns immediately to their principal and who will, in turn report concerns and corrective plans to the CCAA program director. MWISDs will be responsible for repairing any environmental health and safety issues immediately. In any instance where a repair will take more than one day, the principal will determine necessary course of action to fix the issue as soon as possible and the issue makes it unsafe for children to be in the affected area.
  - a. Provide at least 35 square feet of available usable indoor space as well as 75 square feet of usable outdoor space per child. This footage is exclusive of bathrooms, halls, kitchen, staff rooms, and storage places.
  - b. MWISD teachers will maintain all classroom or congregate space in accordance with office of Head Start standards, district standards, and recommended health and safety standards.
17. Transportation-CCAA does not provide transportation services. If the MWISD elects to provide bus transportation service that is at their discretion and it is not covered in this contract.
18. Field Trips-Field Trips are considered an extension to the classroom and as such, the MWISD must adhere to Head Start performance standards and regulations regarding all aspects involved with field trips to include transportation and supervision during field trips. The MWISD will follow the protocol provide by CCAA for fields trips including:
  - A. MWISDs must ensure each child is seating in a child restraint system appropriate to the child's age, height, weight when transporting children on a field trip during Head Start hours. CCAA will evaluate existing restraint systems or work with the MWISD to procure appropriate restraint systems.
  - B. MWISD will provide an additional adult on each bus that is trained in emergency procedures, including emergency escapes and tracking the number of children on the bus to ensure no child is left on the bus alone.
  - C. When possible time on bus should be limited to a maximum 1 hour.
  - D. Bus driver will perform bus inspection pre and post trip.
  - E. Driver must have CDL and have a disclosure by the driver of all moving traffic violation regardless of penalty a check of the drivers driving record through the appropriate state agency. Driver must have received training and annual refresher to meet all MWISD and

state requirement for the ensuring children are safe and the bus is in good repair. CCAA will send additional personnel on the field trip to assist the MWISD as necessary.

- F. If a meal or snack is provided during a field trip, MWISD will be responsible for the cost. HS children cannot be required to pay for food.

19. Coordinate with CCAA during the application and enrollment process to select and enroll Head Start eligible children based on CCAA policies and procedures. In collaboration with CCAA staff, MWISD will include efforts to locate and recruit children, including homeless children in foster care, and children receiving TANF or SSI. MWISD partners will communicate with CCAA to identify Head Start eligible children are provided the opportunity to enroll when openings occur. In the event of an open slot all efforts will be made to replace the children with an eligible child in Head Start waitlist. If an eligible child is not available, CCAA has the authority to move the open Head Start slot to another location. Available slot will be filled in coordination with the CCAA Family Advocate and ERSEA Specialist. MWISDs will collect Head Start eligibility information on students and share this information with CCAA. MWISD will provide CCAA all new applications when received.

## 20. Teaching Staff

- A. MWISD must provide a Head Start qualified teacher (degree or certification in ECE) and a teacher assistant for each Head Start classroom. MWISD must provide documentation verification of credentials upon request to CCAA.

- B. Teachers in the dual enrollment classes must meet MWISD requirements for pre-kindergarten teachers. HS requires HS teachers to have coursework in early childhood education as part of their certification.

- C. Teacher Assistants must: (1) have a preschool child development associate credential (CDA) or (2) be enrolled in a program leading to completion of Associate or Baccalaureate degree in ECE within 2 years of date of hire, or (3) be enrolled in Child Development Associate Credential program to be completed within 2 years from date to hire. CCAA will cover the cost of a Preschool CDA if required.

- D. MWISD Teachers, Teachers Assistants and Substitutes working in dual enrolled classrooms will require the following:

- a. FBI background check including fingerprints, Sex Offender Registry Check, and Child Abuse and Neglect State Registry Check. CCAA will cover the cost of background checks not already required by MWISD. CCAA must be included in discussions to assess the relevancy of any issue uncovered by the background checks, such as arrests, pending criminal charges, or convictions and must use the Child Care and Development Fund (CCDF) disqualification factors described in 42 U.S.C. 9858f(c)(1)(D) and 42 U.S.C 9858(h)(1). Child Care and Development Fund (CCDF) disqualification factors described in 42 U.S.C 9858f(c)(1)(D) and 42 U.S.C. 9858f(h)(1). Background checks must be repeated every five years.
- b. Training as delineated in item 27 of Exhibit 1.

- E. Each classroom must maintain a minimum of two adults for up to 20 children at all times during the school day, including during special programs such as art or PE, and must always

have a minimum of two qualified adults with children at all times (even if under 20 children). A trained aide can be counted in the ratio during nap time. Teachers will follow the active supervision practices, counting the number of children (name to face) at each transition time and maintaining a method to track the children in attendance at all times (attendance tablets, paper tracking, etc.). Teachers must zone and avoid congregating when outdoors to ensure safety of all children. CCAA Education staff and teacher will review and discuss active supervision forms and procedures working in funded Head Start positions.

21. MWISD is responsible to provide and compensate a substitute for any classroom staff when there is an absence. MWISD substitutes must meet all Head Start requirements as per mandated and must sign the CCAA Standard of Conduct.
22. All MWISD teaching staff in Head Start classrooms are required to attend mandatory Head Start training sessions including pre-service training as well as ongoing training. Training includes but is not limited to:
  - Child Abuse and Neglect, recognition and reporting.
  - Health and safety procedures, including preventing the spread of infectious disease.
  - Head Start requirements for medication administration & monitoring.
  - Curriculum and positive discipline
  - On-going assessment and links to classroom planning.
  - CCAA Standards of Conduct
  - Focused training on based on observations or teacher requests.Training on like topics provided by the MWISD will not need to be duplicated.
23. Coordinate with CCAA Health Team by collecting medical information from parents or providing reminders to parents to ensure each Head Start child has had:
  - a. The required EPSDT immunizations prior to the start of school
  - b. A health history completed within 90 days of the first day of school 1302.42(b)(4)
  - c. A growth assessment within 90 day of the first day of school 1302.42(b)(4)
  - d. A vision test within 45 days of the first day of school 1302.42(b)(2)
  - e. A hearing test within 45 days of the first day of school 1302.42(b)(2)
  - f. A speech/language screening within 45 days of the first day of school 1302.33(a)(1)
  - g. A dental exam within 90 days of the first day of school 1302.42(b)(1)(i)
  - h. A physical examination within 90 days of the first day of school 1302.42(b)(1)(i)
  - i. A hemoglobin/hematocrit within 90 days of first day of school 1302.42(b)(1)(i)
  - j. An acceptable blood pressure report within 90 days of the first days of school 1302.42.(b)(1)(i)
  - k. An acceptable Lead Test within 90 days of the first day of school 1302.42(b0(1)(i)
24. MWISD teaching staff will participate in a minimum of two CLASS observations per calendar year, they may be videoed taped for professional development and for CLASS feedback, and they will complete a coaching conference report with the CCAA Education Coach for professional development The Education Coach will provide on-site coaching as needed to improve CLASS scores.

25. MWISD Education Department will coordinate and collaborate with CCAA team to ensure seamless services included but not limited to; behavior management, classroom management, assessments and data, IEP and ARD meetings, transitions in and out of program, and to ensure HSPPS regulations are carried out in the classroom. MWISD will provide MWISD staff in Head Start classrooms.
26. MWISD will participate in and comply with all federal monitoring visits. CCAA will conduct regular announced and unannounced monitoring visits.
27. MWISD staff will foster relationships with families served and share concerns or unmet needs with assigned Family Advocate and/or Family and Community Engagement Manager.
28. MWISD will immediately or as soon as practicable notify CCAA of any incident involving a Head Start child. MWISD will actively engage CCAA in the investigation and outcomes regarding an incident involving a Head Start child.

# EXHIBIT 2

## Exhibit 2

### ROLES AND RESPONSIBILITIES OF CCAA

CCAA will provide training and technical assistance to MWISD staff regarding compliance with CCAA program guidelines, HSPPS and other Administration for Children & Families (ACF) regulations as codified within Chapter 45 of the Code of Federal Regulations (CFR) 1302, including, but not limited to the following:

1. CCAA will conduct two CLASS observations in Pre-K/Head Start classrooms and will provide feedback to the teacher, and if appropriate, the school administrator. CCAA Education Coach will provide additional support in specific areas of concern in CLASS observations.
2. CCAA will fund Preschool Child Development Associate credentials for teacher assistants if it is determined the requirements for a district paraprofessional does not meet HSPPS for HS teacher assistants.
3. The CCAA CFS Director will share the program Information Report (PIR) annually and other program or monitoring results as applicable.
4. Provide blanket policy of student accident insurance for Head Start children during the hours of school that complies with all federal regulations and requirements of Head Start and any state law or regulations 1302.12. If provided by MWISD, we don't want to duplicate but we must include in our coverage if they don't have this.
5. Work with families of Head Start children to ensure they receive their annual physical and dental checkups, immunizations, and other health requirements as listed in the EPSTD for their age.
6. Provide TEA and HS approved comprehensive educational curriculum for use in the dual Pre-K/Head Start classrooms and support materials. Provide training and coaching on implementation of the curriculum if requested by MWISD staff or as needed based on observations and assessment scores on targeted child outcomes as delineated by Head Start Early Learning Outcomes Framework and state pre-kindergarten curriculum guidelines.
7. Provide a Mental Health Professional to conduct MH observations, provide consultation for parents and staff, and development behavior management plans for children with extreme challenging behaviors that put the child and/or others in danger. The plan will be developed in

collaboration with MWISD and CCAA educational staff and parents. The MH consultant will provide guidance for implementation of the plan. Should the behavior issues continue, the MH consultant will work with staff and parents to determine alternative placement of the child. HSPPS regulations prohibit the expulsion of HS children.

8. Provide parent education in the service areas of educations, mental wellness, disabilities, nutrition, health/safety, parent involvement, social services, and transportation safety. Training on Parent Education will be offered to parents of both dual enrolled and Pre-K only children. The training will be based on a research-based, HS approved parent education curriculum.
9. Identify and network with community resources to assist families.
10. Establish appropriate executive Board, Policy Council, Parent Committee, Health Services Advisory Committees, and any appropriate sub committee's according to program requirements. MWISD HS parents will be included in Parent Committee meetings for the MWISD site.
11. Communicate program information in a timely manner to all interested parties, which may include district administrators, staff, program families, Policy Council, Parent and subcommittee groups, CCAA Board and Executive Staff.
12. Conduct an annual, program wide, Self-Assessment and Quality Improvement Plan and share the process and results with MWISD. Review, and update the Community Assessment if any significant changes have occurred with the community. Implement program systematic changes called for by the Quality Improvement Plan. Issues directly impacting the dual enrollment program at MWISD, will be addressed in collaboration with MWISD.
13. Provide on-site programmatic support for classroom teachers and aides, campus administrator(s), business office manager, school nurse, school counselor, food service staff, special education staff, and any other staff who support the Head Start Program as needed or requested.
14. Participate in ARD and 504 meetings and assist with coordination and provision of comprehensive services for families and children with identified needs.
15. Maintain the security and confidentiality of all records of children and their families, including but not limited to compliance with Family Educational Rights and Privacy Act (FERPA) requirements.
16. Prior to commencement of the school year, CCAA will provide mandatory training at per-service. Additional training will be provided as CCAA deems necessary. Training will be provided for Head Start staff in the service areas of education, metal wellness, disabilities, nutrition, health, safety, parent involvement and social services. Planning for mandated training will be coordinated with MWISD staff as possible and dates will be shared as early as possible.

17. Designated staff will provide appropriate family partnership services for parents of all enrolled HS children.
18. Purchase curriculum equipment and materials to fulfill program requirements. CCAA will furnish classroom supplies instead of requiring parents to purchase the supplies. Inventory and account for all CCAA equipment and materials in accordance with all federal requirements.
19. Provide information to teachers to facilitate vehicle and pedestrian safety training for all HS children as required by HS Performance Standards. CCAA staff will provide this training for parents at a Parent Committee meeting.
20. CCAA will conduct regular announced and unannounced monitoring visits to ensure continuous improvement for achieving program goals the ensures child safety and delivery of effective, high quality program services 1302.100.
21. CCAA will provide copies, including online sources, for HSPPS and monitor for compliance with HSPPS procedures. CCAA will provide updated via email as changes occur.
22. CCAA Education Staff will assist in classroom set up; provide needed materials to ensure classroom is conducive to learning. Education Coaches will complete classroom checklists prior to the first day of school.
23. CCAA will provide and assist in completing the application for prospective Head Start parents. CCAA will participate in the selection of Head Start children based on the selection criteria.
24. CCAA will have responsibility for completing and submitting all required incident reports to the Office of Head Start. CCAA leadership will be an active participant in the investigation and outcomes regarding any incident involving a Head Start child.
25. Education Services leadership will participate in the interview process for selection of personnel working in funded Head Start positions.
26. CCAA will provide, upon request, consultation, clarification, and subject matter expertise regarding all HSPPS and the Head Start Act.
27. CCAA will furnish a tablet and software for ChildPlus attendance and Teaching Strategies Gold Assessment.

CCAA requires all staff, consultants, contractors, and volunteers to immediately report any suspected abuse, neglect or exploitation of a child or family to CCAA CFS Director.

Director, staff, consultants, contractors, and volunteers must follow CCAA and state mandatory reporting policy when reporting suspected abuse, neglect, or exploitation of a child or family. If the staff, consultant, contractor, or volunteer suspected that a child is being abused or neglected, the staff

member, consultant, or volunteer should notify the CCAA DFS Director and report the suspected abuse as required by applicable laws addressing child abuse and neglect.

**Policy Violation:**

If a staff member, consultant, contractor, or volunteer is accused of abuse against and enrolled Head Start child or using any form of corporal punishment, the individual will be immediately suspended from his/her position or contract agreement until an investigation is conducted and it is determined where the claim is substantiated.

If it is determined that the claim of child abuse/corporal punishment is substantiated, the employment of the staff member, consultant, contractor, or volunteer will be immediately terminated or said person will no longer be permitted to work with Head Start children. While the staff member, consultant, contractor, or volunteer is under investigation by the Department of Family and Protective Services, it will be the decision of the CCAA and Bridgeport Independent School District to determine whether the employee will receive their wages while suspended.

If a staff member, consultant, contractor, or volunteer is accused of leaving an enrolled Head Start child alone or unsupervised, the individual will be immediately suspended from his/her position or contract agreement until an investigation is conducted and it is determined whether a claim is substantiated.

State of Texas Family Code Sec. 261.109. FAILURE TO REPORT; PENALTY.

- (a) A person commits an offense if the person is required to make a report under Section 261.101(a) and knowingly fails to make a report as provided in this chapter.
- (b) An offense under Subsection (a) is a Class A misdemeanor, except that the offense is a state jail felony if it is shown on the trail of the offense that the child was a person with an intellectual disability who resided in a state supported living center or a facility licensed under Chapter 252, Health and Safety Code, and the actor knew that the child had suffered serious bodily injury as a result of the abuse or neglect.
- (c) An offense under Subsection (a-1) is a Class A misdemeanor, except that the offense is a state jail felony if it is shown on the trail of the offense that the actor intended to conceal the abuse or neglect.

I have read and fully understand the “Standards of Conduct”.

---

Staff, Consultant, Contractor, or Volunteer Printed Name Date

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Staff, Consultant, Contractor, or Volunteer Signature Date

# EXHIBIT 3

## CCAA Contract Agreement with Mineral Wells Independent School District

**Program Name:** Cornerstone Community Action Agency, Child and Family Services Head Start Program

**Contractor Name:** Mineral Wells Independent School District

**Contract Number:** 2020-CAA/MWISD

**Program Authority:** Department of Health and Human Services Administration for Children, Youth, and Families, Office of Head Start

**CCAA Contact Person:** LaVerne Davis, Director of Child and Family Services

**MWISD Contact Person:** Kendra Fowler Elementary Principal

**Program Period:** one year

**Total Contract Amount:** Not to exceed \$40,000.000

This contract is for the above fixed amount. The funding is to be used to fund a percentage of all salary and stipend cost for MWISD staff working in the one Dual Enrollment Pre-K/Head Start classrooms. Staff selected for these classrooms will provide a high-quality early childhood education program in compliance with Texas Pre-Kindergarten Guidelines and Head Start Program Performance Standards.

Contractor will notify CCAA of any change in teacher or aide assigned to the Contract.

Should enrollment in dual classroom decrease and all 20 slots cannot be filled with HS eligible children, CCAA reserve the right to transfer the slots to another site with openings in order to maintain program compliance of full enrollment. The contracted amount may be adjusted accordingly should the number of children being served be significantly reduced.

Federal law requires that a recipient of HS funds have no more than three (3) days operating cash on hand; therefore, funds will flow on a monthly reimbursement basis.

**Financial Reporting Requirement:**

Invoices are due monthly by the 10<sup>th</sup> of each month. Contractor must include supporting documentation per contract and non-federal share for payment to be processed.

Final Fiscal Report including funding received and in-kind is due no later than 30 days after the last date of service.

**Documentation of Wages:**

The following form for staff paid with HS funds must be completed and submitted to CCAA for support documentation of use of Federal funds.

**Carryover of Funds:**

Carryover of funds from one fiscal year to another is not allowable.

**Unobligated Funds:**

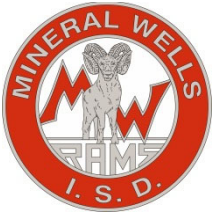
Any unobligated funds will not be allowed for purposes other than those stated within this contract.

## **CCAA Standards of Conduct as required by HSPPS 1302.90 (C)**

CCAA Child and Family Services must ensure that all staff, consultants, contractors, and volunteers abide by the program's standards of conduct. These standards specify that:

- (i) All staff, consultants, contractors, and volunteers will implement positive strategies to support children's well-being, prevent, and address challenging behavior;
- (ii) All staff, consultants, contractors, and volunteers will not maltreat or endanger the health or safety of children, including, at a minimum, that staff must not:
  - (A) Use of corporal punishment;
  - (B) Use isolation to discipline a child;
  - (C) Bind or tie a child to restrict movement or tape a child's mouth;
  - (D) Use or withhold food as a punishment or reward;
  - (E) Use toilet learning/training methods that punish, demean, or humiliate a child;
  - (F) Use any form of emotional abuse, including public or private humiliation, rejecting, terrorizing, extended ignoring, or corrupting a child;
  - (G) Physically abuse a child;
  - (H) Use any form of verbal abuse, including profane, sarcastic language, threats, or derogatory remarks about the child or child's family; or
  - (I) Use physical activity or outdoor time as a punishment or reward;
- (iii) All staff, consultants, contractors, and volunteers will respect and promote the unique identity of each child and family and do not stereotype on any basis, including gender, race, ethnicity, culture, religion, disability, sexual orientation, or family composition;
- (iv) All staff, consultants, contractors, and volunteers are required to comply with program confidentiality policies concerning personally identifiable information about children, families, and other staff members in accordance with subpart C of part 1303 of the Head Start Performance Standards and applicable federal, state, local and tribal laws; and,
- (v) All staff, consultants, contractors, and volunteers must ensure no child is left alone or unsupervised by staff, consultants, contractors, and volunteers while under their care.

CCAA Personnel Policies state a violation of the standards of conduct will result in disciplinary action up to and including termination.



# BOARD OF TRUSTEES Agenda Item

MEETING DATE: April 13, 2020

**MEETING TYPE:**

- Regular Meeting
- Special Meeting

**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Consider Chromebook Purchase for Incoming Freshman Class of 2020-2021

**RECOMMENDED ACTION:** It is recommended that the purchase of Chromebooks and cases for the incoming Freshmen Class of 2020-2021 be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):** CH(LOCAL)

**OVERVIEW:**

Chromebook lifespan at the high school is considered to be four years; therefore, each year we would purchase Chromebooks for the incoming freshman class who would use their assigned Chromebook for their entire four-year high school career. Google licensing is not included in this request as we purchased licenses ahead of time in anticipation of a price increase slated to go into effect 6 March 2020; shortly after that purchase, Google announced an extension of license pricing until 12 January 2021. Protective cases are included in this request and are similar to cases purchased in the past for the 1:1 program at high school.

**FISCAL IMPACT:** \$69,641.62

**ATTACHMENTS:** SHI Quote 18688195

**DEPARTMENT(S) SUBMITTING FORM:** Technology

**DEPARTMENT SIGNATURE/APPROVAL:** Justin Lascsak 63 John Kuhn



Pricing Proposal  
 Quotation #: 18688195  
 Created On: 3/30/2020  
 Valid Until: 4/23/2020

**Mineral Wells Independent School District**

**Inside Account Executive**

**Justin Lascsak**  
 TX  
 United States  
 Phone: (940) 325-6404 x5147  
 Fax:  
 Email: jlascsak@mwsd.net

**John Firestone**  
 P.O. Box 847434  
 Dallas, TX 75284-7434  
 Phone: 732-652-0328  
 Fax: 732-507-1554  
 Email: John\_Firestone@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Dell Chromebook 3100 - Celeron N4000 / 1.1 GHz - Chrome OS - 4 GB RAM - 16 GB eMMC - 11.6" TN 1366 x 768 (HD) - UHD Graphics 600 - Wi-Fi, Bluetooth - BTS - with 1 Year Dell Mail-In Service Dell - Part#: 9V222 <b>Note:</b> Estimated Delivery May 27th if Ordered Today (March 25)	275	\$222.04	\$61,061.00
2 Stay-In Case TR100 11" - Black Bump Armor - Part#: TR100-11BK	275	\$28.74	\$7,903.50
		Subtotal	\$68,964.50
		Shipping	\$677.12
		Total	\$69,641.62

**Additional Comments**

Please note: Google has a zero returns policy.

Thank you for choosing SHI-GS! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. SHI Government Solutions, Inc. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3695478; DUNS# 14-724-3096

Thank you for choosing SHI-GS! To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI-GS Inside Sales Representative at (800) 870-6079.

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 TAX ID# 22-3695478; DUNS# 14-724-3096

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.



# BOARD OF TRUSTEES Agenda Item

MEETING DATE: April 13, 2020

**MEETING TYPE:**

- Regular Meeting
- Special Meeting

**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Consider Joint Use Agreement between Palo Pinto County Livestock Association and Mineral Wells ISD

**RECOMMENDED ACTION:** It is recommended that the Joint Use Agreement between Palo Pinto County Livestock Association and Mineral Wells ISD pertaining to shared use of a parking lot owned by PPCLA be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):** Board Policy CX(LEGAL)

**OVERVIEW:**

Mineral Wells ISD seeks to enter into a mutual agreement with the Palo Pinto County Livestock Association (PPCLA) in order to lease parking spaces on property owned by PPCLA for use by MWISD patrons during events held at Ram Stadium. MWISD agrees to lease the PPCLA parking lot for \$10,000.00 annually and the PPCLA agrees to utilize the lease revenue to improve the parking lot.

**FISCAL IMPACT:** \$10,000.00 per year

**ATTACHMENTS:** Joint Use Agreement

**DEPARTMENT(S) SUBMITTING FORM:** Superintendent

**DEPARTMENT SIGNATURE/APPROVAL:** John Kuhn 65

## JOINT USE AGREEMENT

This Joint Use Agreement (“Agreement”) is entered into by and between the Palo Pinto County Livestock Association (“PPCLA”) and Mineral Wells Independent School District (“District”) as of April 13, 2020 (“Effective Date”) pertaining to the shared use of a parking lot owned by PPCLA.

### RECITALS

WHEREAS, PPCLA owns certain real property located at 800 FM 1821 North and known as Palo Pinto County Livestock Association Grounds (“Property”) and as legally described on the attached Exhibit “A”;

WHEREAS, PPCLA utilizes the Property as a parking lot (“PPCLA Parking Lot”);

WHEREAS, the District owns property located adjacent to the PPCLA Parking Lot; and

WHEREAS, the parties desire to enter into this Agreement to provide for the joint use and improvement of the PPCLA Parking Lot as described herein.

### AGREEMENT

NOW THEREFORE, in consideration of the mutual promises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, PPCLA and the District hereby agree as follows:

**1. GRANT OF USE.** PPCLA hereby grants to the District the exclusive right, privilege, and permission, subject to the terms and provisions of this Agreement, to possess and occupy the PPCLA Parking Lot as set forth below.

**a.** The parties agree that the PPCLA Parking Lot may be used by the District for parking for District visitors and employees during school hours and for and during any school events, provided such events do not conflict with PPCLA services or events. PPCLA retains priority to use the PPCLA Parking Lot in order to meet PPCLA needs; however, the parties agree to work with and communicate with one another when events are scheduled in order to avoid conflicts.

**2. IMPROVEMENTS TO PPCLA PARKING LOT.**

**a.** The District agrees make up to \$10,000 worth of improvements to the PPCLA Parking Lot annually in the form of adding gravel to the PPCLA Parking Lot.

**3. TERM OF AGREEMENT.**

**a. Initial Term.** The initial term of this Agreement shall be a period of one (1) year, commencing on May 1, 2020, and ending on April 30, 2021 (“Initial Term”), unless terminated earlier as provided herein.

**b. Renewal Terms.** This Agreement may be automatically renewed for successive one (1) year terms (each hereinafter referred to as a “Renewal Term”; the Initial Term and all

Renewal Terms are hereinafter collectively referred to as the “Term”). Each Renewal Term shall automatically commence on the day after the termination of the preceding term and shall end one (1) year therefrom, unless either party hereto shall notify the other party in writing, at least one (1) year before the expiration of the preceding term that the party is not renewing the Agreement. In the event such notice is timely given by either party hereto to the other, there will be no automatic renewal of this Agreement for any Renewal Term, and the Agreement shall end and terminate on the last day of the preceding term.

**4. EARLY TERMINATION.** Either party may terminate this Agreement at any time prior to the end of its Initial Term or any Renewal Term upon ninety (90) days written notice to the other party. In the event of such early termination, the parties agree as follows:

- a. PPCLA shall reimburse the District a pro-rata dollar amount based on the number of months the District was entitled to use the PPCLA Parking Lot following the most recent annual improvements performed by the District.

**5. MISCELLANEOUS.**

a. **Entire Agreement.** This Agreement contains the entire agreement between the parties with respect to the matters to which it pertains, and it may be amended only by written agreement signed by PPCLA and the District.

b. **Severability.** If any provision in this Agreement is held to be invalid, illegal, or unenforceable, the other provisions of the Agreement will remain in full force and effect.

c. **No Assignment.** This Agreement and the rights hereunder may not be assigned by either party.

d. **Headings.** The headings of paragraphs used herein are for convenience only and do not constitute matters to be construed in interpreting this Agreement.

e. **Counterparts.** This Agreement may be signed in counterparts, each of which shall be deemed an original and all of which when taken together shall constitute one instrument.

f. **Notices.** All required notices under this Agreement shall be in writing and shall be delivered via hand delivery or certified mail, return receipt requested, to each party’s respective representative at the addresses listed below. Neither party’s representative shall be changed without ten (10) days written notice to the other party. Notices shall be deemed to have been duly given on the date of hand delivery or upon deposit in the United States Mail, postage paid, and properly addressed.

Palo Pinto County Livestock Association  
c/o President Cole Vaughan  
P.O. Box 281  
Mineral Wells, TX 76068

Mineral Wells Independent School District  
c/o Superintendent John Kuhn  
906 Southwest 5th Avenue  
Mineral Wells, TX 76067

**g. Governing Law; Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas without giving effect to any choice or conflict of law provision or rule (whether of Texas or any other jurisdiction) that would cause the application of laws of any jurisdiction other than those of Texas. Any references in this Agreement to the “state” shall mean the State of Texas. All regulations, laws and requirements of the state shall mean the regulations, laws or requirements of the State of Texas. Any dispute arising under this Agreement shall be resolved in Parker County, Texas.

**h. No Indemnification by District.** The parties agree, understand and acknowledge that nothing in any agreement, addendums, exhibits or other terms or conditions shall impose a duty on the District to indemnify PPCLA or other third parties. The parties expressly agree that such a duty is prohibited by Texas law.

**i. Liability.** Nothing in the performance of this Agreement shall impose any liability for claims against the District, other than claims for which the Texas Tort Claims Act may impose liability.

**AGREED TO & EXECUTED BY:**

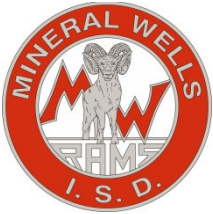
**Palo Pinto County Livestock Association**

**Mineral Wells Independent School District**

By: \_\_\_\_\_  
Printed Name: Cole Vaughan  
Title: President  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Printed Name: John Kuhn  
Title: Superintendent  
Date: \_\_\_\_\_

**Exhibit "A"**  
**The Property**



# BOARD OF TRUSTEES

## Agenda Item

MEETING DATE: April 13, 2020

**MEETING TYPE:**

- Regular Meeting
- Special Meeting

**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Consider Appraisal Waiver

**RECOMMENDED ACTION:** It is recommended that the Appraisal Waiver be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):**

DN(LOCAL), DNA(LOCAL), DNB(LOCAL)  
TEC, 21.351 and 21.352, 21.354 or TEC, 21.3541, and  
applicable rules in Title 19, TAC, Ch 150

**OVERVIEW:**

Due to conditions created by COVID-19, a waiver of appraisals required of the staff is being offered by TEA. This process requires a recommendation by an action committee (our DEIC) and approval by the Board of Trustees. An approved waiver must then be submitted to TEA for state approval. Excerpts from our local policies regarding appraisals are listed below:

DN(LOCAL) – Performance Review

Evaluation and appraisal ratings shall be based on the evaluation instrument and cumulative performance data gathered by supervisors throughout the year. Each employee shall have at least one evaluative conference annually, except as otherwise provided by policy, to discuss the written evaluation and may have as many conferences about performance of duties as the supervisor deems necessary. [See also DNA and DNB]

DNA(LOCAL) – Annual Appraisal

District teachers shall be appraised annually.

Exception

Teachers who are eligible for less frequent evaluations in accordance with law [see DNA(LEGAL)] and the local criteria established in this policy shall be appraised in accordance with the provisions below

DNB(LOCAL) – Frequency

District principals and other campus administrators shall be appraised annually.

It is recommended that these requirements be waived for the 2019-2020 school year.

**FISCAL IMPACT:** N/A

**ATTACHMENTS:** N/A

**DEPARTMENT(S) SUBMITTING FORM:** Human Resources

**DEPARTMENT SIGNATURE/APPROVAL:** David Tarver <sup>70</sup> John Kuhn



# BOARD OF TRUSTEES

## Agenda Item

MEETING DATE: April 13, 2020

**MEETING TYPE:**

- Regular Meeting
- Special Meeting

**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Consider Resolution Regarding Board Policy EIA(LOCAL), Academic Achievement: Grading/Progress Reports to Parents

**RECOMMENDED ACTION:** It is recommended that the Resolution regarding Board Policy EIA(LOCAL), Academic Achievement: Grading/Progress Reports to Parents be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):** Board Policy EIA(LOCAL)

**OVERVIEW:**

This resolution permits Mineral Wells ISD to temporarily adjust Mineral Wells ISD Board Policy EIA (Local) so that three-weeks' progress reports are optional during remote learning.

**FISCAL IMPACT:** None

**ATTACHMENTS:** Resolution regarding EIA(LOCAL)

**DEPARTMENT(S) SUBMITTING FORM:** Superintendent

**DEPARTMENT SIGNATURE/APPROVAL:** John Kuhn 71

**RESOLUTION OF THE  
MINERAL WELLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
REGARDING POLICY EIA(LOCAL), ACADEMIC ACHIEVEMENT:  
GRADING/PROGRESS REPORTS TO PARENTS  
DURING THE COVID-19 EMERGENCY**

**WHEREAS**, on March 19, 2020, the Texas Governor issued Executive Order No. GA-08 relating to COVID-19 preparedness and mitigation, and through this action, and in accordance with Guidelines from the President, ordered the temporary closure of all Texas school districts;

**WHEREAS**, on March 16, 2020, the Mineral Wells Independent School District began closure of the district to protect the health and safety of staff and students;

**WHEREAS**, the Mineral Wells Independent School District’s Board of Trustees has implemented procedures for continuity of instruction to the extent possible during the district closure;

**WHEREAS**, the Board finds that a need exists to temporarily adjust local policy provisions addressing academic achievement: grading/progress reports to parents under these circumstances to ensure fairness and consistency;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES:**

**RESOLVED**, the Board of Trustees makes the following temporary adjustments to policy EIA(LOCAL), Academic Achievement, Grading/Progress Reports to Parents:

- For the duration of remote instruction related to the coronavirus, interim progress reports after the third week of each grading period will not be required.

**RESOLVED**, the authority granted by this resolution to adjust EIA(LOCAL) requirements shall apply for the remainder of the 2019–2020 school year, unless the Board takes further action.

**PASSED AND APPROVED** this 13<sup>th</sup> day of April, 2020, by the Board of Trustees.

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Maria Jones, Board President

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Scott Elder, Board Secretary



# BOARD OF TRUSTEES

## Agenda Item

MEETING DATE: April 13, 2020

**MEETING TYPE:**

- Regular Meeting
- Special Meeting

**AGENDA ITEM TYPE:**

- Action Item
- Non Action Item

**DISTRICT GOALS (Check all that apply):**

- Academic Competitiveness
- Competitive Work Force
- Promote Community/School Partnerships
- Fiscal Responsibility
- Safe and Secure Schools

**TITLE:** Consider Resolution Regarding Board Policy EIC(LOCAL), Class Rank

**RECOMMENDED ACTION:** It is recommended that the Resolution of the Board Regarding Policy EIC(LOCAL), Class Rank, be approved as presented.

**BOARD POLICY/STATE REGULATION/LAW REFERENCE (if applicable):** Board Policy EIC(LOCAL)

**OVERVIEW:**

This resolution permits Mineral Wells ISD to temporarily adjust Mineral Wells ISD Board Policy EIC(LOCAL) so that the cut-off for grades to be considered related to senior class honors for the Class of 2020 is the end of the 4th six weeks rather than the end of the 5th six weeks. This change is necessary due to the interruption in face-to-face schooling caused by the Covid-19 pandemic.

**FISCAL IMPACT:** None

**ATTACHMENTS:** Resolution regarding EIC(LOCAL)

**DEPARTMENT(S) SUBMITTING FORM:** Superintendent

**DEPARTMENT SIGNATURE/APPROVAL:** John Kuhn 73

**RESOLUTION OF THE  
MINERAL WELLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
REGARDING POLICY EIC(LOCAL), CLASS RANK**

**WHEREAS**, on March 19, 2020, the Texas Governor issued Executive Order No. GA-08 relating to COVID-19 preparedness and mitigation and through this action and in accordance with Guidelines from the President ordered the temporary closure of all Texas school districts;

**WHEREAS**, on March 16, 2020, Mineral Wells Independent School District began closure of the district to protect the health and safety of staff and students;

**WHEREAS**, the Board has implemented procedures for continuity of instruction to the extent possible during the district closure;

**WHEREAS**, the Board finds that a need exists to temporarily adjust local policy provisions addressing class rank under these circumstances to ensure fair and consistent designation of local honors;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Mineral Wells Independent School District makes the following temporary adjustments to policy EIC(LOCAL), Class Rank:

- For the graduating class of 2020, the determination of local honors, including valedictorian and salutatorian determinations, shall be based on the grades available **for the most recent final grading period before the district began remote instruction.**
- **For students who are not in the graduating class of 2020, including students who may enroll in MWISD in future years, the calculation of GPA and the determination of local honors, including valedictorian and salutatorian determinations, shall exclude grades earned during the spring semester of the 2019-2020 school year, regardless of which school the student attended during the spring semester of the 2019-2020 school year.**
- **No grade of P or F earned during the coronavirus-related school closure during the Spring semester of 2020 will be included in the calculation of class rank**
- **No grade of P or F earned during the coronavirus-related school closure during the Spring semester of 2020 will be included in the calculation of Grade Point Average (GPA)**

The authority granted by this resolution to adjust EIC(LOCAL) calculations shall apply for the remainder of the 2019–2020 school year, unless the Board takes further action.

**PASSED AND APPROVED** this 13th day of April, 2020, by the Board of Trustees.

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Maria Jones, Board President

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Scott Elder, Board Secretary