

Notice of Regular Meeting

The Board of Trustees Devine ISD

A Regular Meeting of the Board of Trustees of Devine ISD will be held May 20, 2024, beginning at 6:30 PM in the Devine Student Activity Center (DSAC), 194 Arabian Way, Devine, TX 78016.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order, Roll Call and Declaration of Quorum

2. Pledge of Allegiance and Invocation

3. Citizen Communication

A. Public Comment for Non-Agenda Items

B. Public Address for Items on the Agenda

4. Teacher Recognition

5. Public Hearing on Accelerated Instruction Program

6. Administrative Reports and Discussion

A. Central Office Reports

1. Superintendent's Reports, Todd Grandjean

a. Monthly Report on Board Priorities: 1. Increase student success and continue a tradition of student achievement 2. Continue successful partnerships with the community, teachers and parents to support our schools and achieve student success 3. Align facilities and technology improvements with needs and career opportunities 4. Maintain Highly Qualified teachers and retain staff 5. Increase trade career opportunities and continue to develop enhanced technology resources for all students

b. Bond Projects Update

c. Consider and Discuss Student Dress Code

d. Monthly Activity Calendar

e. District Event Calendar

2. Special Programs Director Monthly Report, Abigail Beadle

a. Monthly Report on Federal/State Programs, Instruction, Community and Other

3. Director of Student Services Monthly Report, Dawn Schneider

a. Monthly Report on Testing and Assessment, Counseling, Student Services

4. Director of Special Education Monthly Reports, Jenni Hagdorn

| | |
|--|----|
| a. Monthly Reports on Student Enrollment, ARDs, 504, and Training | |
| B. Business Reports, Shannon Ramirez | |
| 1. Monthly reports on taxes, cafeteria, investments, cash flow | |
| 2. Payment of Bills | |
| C. Principals' Reports on Campus Activities | |
| 1. Devine High School Principal's Report, Juan Gonzalez | |
| 2. Devine Middle School Principal's Report, Kandi Darnell | |
| 3. Devine Intermediate School Principal's Report, Michael Gomez | |
| 4. JJ Ciavarra Elementary School Principal's Report, Magdalena Strickland | |
| 5. Devine Learning Academy/DAEP Principal Monthly Reports, Jodi Ann Dzierzanowski | |
| D. Directors' Reports | |
| 1. Monthly report on finances, department acquisitions, travel and student services provided. | |
| 7. Consent Agenda | |
| A. Minutes of Board Meeting (s) | 4 |
| 8. Action Item(s): | |
| A. Consider and Take Possible Action to Approve the Proposal from Dodson for the Headstart Portable Building | 9 |
| B. Consider and Take Possible Action to Set New Date for Budget Workshop #3 | 28 |
| C. Consider and take possible action to set date for public hearing to adopt the budget | 29 |
| D. Consider and Take Possible Action to Renew FSMC Contract with Taher, Inc. | 30 |
| E. Consider and Take Possible Action to Adopt a Board Resolution to Join the TIPS Purchasing Cooperative offered by Region 8 ESC | 85 |
| F. Consider and Take Possible Action to Adopt the 2024-25 Stipend Schedule | 90 |
| 9. Closed Session | |
| A. Personnel (TGC 551.074) | |
| 1. Consider and discuss superintendent goals & contract terms | |
| 2. Personnel Update | |
| B. Considering discipline of a public school child, or complaint or charge against personnel. (551.082) | |
| C. Consider and Discuss the Purchase, Exchange, Lease, or Value of Real Property (TGC 551.072) | |
| 10. Reconvene from Closed Session | |
| 11. Action Items Discussed in Closed Session | |
| A. Personnel | |
| 1. Consider and take possible action on Superintendent's Goals and Contract Terms | |
| 2. Consider and Take Possible Action to Adopt the New Non-Exempt Professional Table | |
| 12. Adjournment | |

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on _____,
at _____.

For the Board of Trustees



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: May 20, 2024

Agenda Item: Minutes of Board Meeting (s)

Background Information:

Every month the office will submit to the Board of Trustees for approval a copy of last month's minutes for approval.

Administrative Consideration:

BE (LOCAL) – Board action shall be carefully recorded by the secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.

The official minutes shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.

Budgetary Consideration:

None

Supporting Documents:

BE (LOCAL) Board Meetings

Recommendation:

Approve minutes for the regular board meeting on April 15, 2024.

Respectfully Submitted by:

Geri Woods
Superintendent's Secretary

Approved by:

Dr. Todd Grandjean
Superintendent of Schools

Minutes of Regular Meeting

The Board of Trustees

Devine ISD

A Regular Meeting of the Board of Trustees of Devine ISD was held on Monday, April 15, 2024 beginning at 6:30 PM in the Devine Student Activity Center (DSAC), 194 Arabian Way, Devine, TX 78016

Board Members Present: Nancy Pepper (President), Henry Moreno (Vice-President), Keri James (Secretary), Carl Brown, Alixana Buvinghausen, Chris Davis

Board Members Absent: Renee Frieda

Guests Present: Shelby Spivey, Valencia Lowe, Sean Mills, Anthony Limon, Kandy Stein, Randi Kendrick, Robin Gibson, Joe Navarro, Courtney Pinson, John Blouin, Griffin Blouin, Shianna Schenk, Lilly Schenk, Donna Zapata, Jessica Alexander, Tiffany Balencia, Anthony George, Stacy Guzman, Mandy Cross, M. Fancher, Ronda Shelton, Andrea Caballero, Katelyn Blanton, Lynssi Grubb, Bobby Grubb, Anton Reicher, Sarah Branson, J. Rodriguez.

School Officials Present: Dr. Todd Grandjean (Superintendent), Dawn Schneider (Director of Student Services), Abigail Beadle (Special Programs Director), Juan Gonzalez (DHS Principal), Kandi Darnell (DMS Principal), Michael Gomez (Intermediate Principal), Magdalena Strickland (Elementary Principal), Jenni Hagdorn (Special Ed Director), Shannon Ramirez (Finance Director), Geri Woods (Recording Secretary)

1. Call to Order, Roll Call and Declaration of Quorum

Nancy Pepper called this meeting of the Devine Independent School District Board of Trustees to order at 6:30 p.m. and stated for the record that a quorum of board members was present, that this meeting had been duly called, and that notice of this meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. She further stated that trustees Henry Moreno, Carl Brown, Keri James, Ali Buvinghausen, Nancy Pepper, and Chris Davis were present.

2. Pledge of Allegiance and Invocation led by Nancy Pepper

3. Citizen Communication

A. Public Comment for Non-Agenda Items

Anthony Limon, Sean Mills, and John Blouin each spoke regarding adding a soccer team to our athletics program. Joe Navarro spoke regarding teacher pay.

B. Public Address for Items on the Agenda. None.

4. Report School Board Continuing Education Hours

Nancy Pepper

5. Instructional Specialist Report

Abigail Beadle introduced and showed a video explaining the role of Instructional Specialists in our district.

6. Discussion of Intruder Detection Audit Report Findings

Todd Grandjean reported on the most recent campus audit.

7. Administrative Reports and Discussion

A. Central Office Reports

1. Superintendent's Monthly Reports on Personnel, Safety, and Board Priorities, Monthly Activity Calendar, and District Event Calendar

2. Special Programs, Curriculum & Instruction Director Monthly Reports

a. Abigail Beadle gave a presentation on the 4-day Week research by DEIC

3. Director of Student Services Monthly Report

4. Director of Special Education Monthly Reports

- B. Monthly Business Reports and Payment of Bills
 - 1. Devine High School Principal's Report
 - 2. Devine Middle School Principal's Report
 - 3. Devine Intermediate School Principal's Report
 - 4. JJ Ciavarra Elementary School Principal's Report
 - 5. Devine Learning Center/DAEP Principal Monthly Reports
- C. Directors' Monthly Reports

8. Consent Agenda

Carl Brown moved and seconded by Henry Moreno to approve consent agenda as presented. This motion Passed. Yea: 6, Nay: 0, Absent: 1

- A. Minutes of regular Board Meeting on March 25, 2024 and called meeting on April 9, 2024.
- B. Budget Amendment
- C. Approve request of Band Boosters for an increase in scholarship fund.

9. Action Item(s):

A. Consider and take possible action to ratify textbook recommendations. Carl Brown moved and seconded by Keri James to ratify textbook recommendations by campus representatives as presented. This motion Passed. Yea: 6, Nay: 0, Absent: 1

B. Consider and Take Possible Action on 2024-2025 Salary Tables
Chris Davis moved and seconded by Alixana Buvinghausen to approve \$54,450 as the starting pay for the 2024-2025 teacher hiring table with \$300/\$400/\$500 steps as presented. This motion Passed. Yea: 5, Nay: 0, Absent: 1, Abstain: 1 (Carl Brown)

Chris Davis moved and seconded by Keri James to approve a 5% of midpoint increase for all other staff for 2024-2025 as presented. This motion Passed. Yea: 5, Nay: 0, Absent: 1, Abstain: 1 (Carl Brown)

Keri James moved and seconded by Chris Davis to approve the revised salary tables as presented. This motion Passed. Yea: 6, Nay: 0, Absent: 1

10. Closed Session

Nancy Pepper stated for the record that the Board of Trustees, beginning at 8:06 p.m., convened in a closed session in accordance with the Texas Open Meetings Act, for the purpose of discussing items listed under Texas Government Code Section 551.071, 551.074, 551.076, and 551.082. NO FINAL ACTION, DECISIONS, OR VOTES WILL BE TAKEN WHILE THE BOARD IS IN EXECUTIVE SESSION.

11. Reconvene from Closed Session

The board reconvened in open session at 9:35 p.m.

12. Action Items Discussed in Closed Session

A. Personnel

1. Chris Davis moved and seconded by Henry Moreno to approve extending professional contracts as recommended by the Superintendent. This motion Passed. Yea: 6, Nay: 0, Absent: 1. Recommendations attached.

13. Adjournment

Henry Moreno moved and seconded by Chris Davis to adjourn. This motion Passed. Yea: 6, Nay: 0, Absent: 1

Meeting adjourned at 9:36 p.m.

Board President

Board Secretary

Professional Contract Recommendations for 2024-2025 school year

| 1 year term contract: | |
|---|---|
| Theresa Barron | Professional Educator (10.5 mo) |
| Kristin Coleman | Professional Educator (10.5 mo) |
| Melissa Cruz | Professional Educator (10.5 mo) |
| Lisa Guevara | Professional Educator (10.5 mo) |
| Lauren Stacy | Professional Educator (10.5 mo) |
| Lori Ralph | Occupational Therapist – Registered (60 days) |
| Elsa De Los Santos | Speech Language Pathologist Assistant (10 mo) |
| Joslyn Wilson | District Nurse (10 mo) |
| 1 year term contract: | |
| Chase Burnside | LSSP (10.5 mo) |
| 1 year term professional educator/dual/coach contract (10 mo): | |
| Bartolomi Oropeza | |
| 1 year term professional educator (11 mo) | |
| Roland Cadena | Professional Educator |

| 1 year term professional educator contract (10 mo): | | | |
|--|---------------------|----------------------|----------------------------|
| Elementary | Intermediate | Middle School | High School |
| Sherry Applewhite | Kristen Brashear | Shana Beaty | Tammy Bishop |
| Christie Bean | Amy Byrd | Sarah Boehme | Delilah Castillo |
| Brittany Briscoe | Lisa Conn | Gerald Bolgren, III | Alejandra Garza |
| Alison Brown | Molly Dougherty | Jennifer Bollman | Christie Kendrick-Ferguson |
| Mary Brown | Shy Hershberger | Raymond Crisp | Betsy Leal |
| Jennifer Carroll | Vanessa Lucero | Roxanne Freas | Kara Navarro |
| Traci Carroll | Joe Navarro | Greg Geries | Marta Perret |
| Gail Duffer | Yvette Newburg | Christian Guerra | Marisol Rangel-Garcia |
| Melinda DuGosh | Julie Persyn | Dianna Jeffers | Javier Reyes |
| Cassandra Eads | Bethany Pinckard | Bill Lorraine | James Sanderson |
| Lauren Garrison | Melody Riou | Shelly Polasek | Nicole Suhr |
| Melissa Gutierrez | Kelly Runyan | Michele Rumfield | Patricia Taitano |
| Jessica Harrold | Monica Sanchez | Jennifer Toalson | Tobey Tomblin |
| Jennifer Hinnant | Farah Schueling | Vanessa Warren | James Wilcox |
| Julia Hoog | Robyn Wheeler | | |
| Silvia Lozano Martinez | | | |
| Megan Martinez | | | |
| Carly Parson | | | |
| Julie Petrash | | | |
| Emily Sadler | | | |
| Ronda Shelton | | | |
| Nikki Taylor | | | |
| Lindy Teetsel | | | |
| Michelle Vinton | | | |
| Donna Zapata | | | |

| Elementary | Intermediate | Middle School | High School |
|--|---------------------|------------------------|--------------------|
| 1 year term professional educator contract (10 month, ½ day) | | | |
| Kari Davis | | | |
| 1 year term professional educator contract (10.5 month) | | | |
| Jessica Alexander | Robin Gibson | Tiffany Balencia | |
| 1 year term professional educator contract (11 month) | | | |
| | Cassie Brown | Tracie Carr | Kathryn Fowler |
| 1 year probationary professional educator contract (11 month) | | | |
| Katelyn Blanton | | | |
| 1 year term professional educator contract (12 month) | | | |
| | | | Chad Saunders |
| | | | Adrianna Segura |
| 1 year probationary professional educator contract (12 month) | | | |
| | | | Larry Waddle |
| 1 year term professional educator/dual-coach contract (10 Month) | | | |
| | | Mark Mangold | Lon Cozby |
| | | Kara Stacy | Mark Feltner |
| | | Zachary Valenzuela | Paul Gomez |
| | | | Leigh Ann McIver |
| | | | Julie Oropeza |
| | | | Heath Poppe |
| | | | Devin Rotramel |
| | | | Joseph Sadler |
| | | | Hannah Thompson |
| 1 year term professional educator/dual/band director contract (11.5 months) | | | |
| | | Tom Settles | |
| 1 year term professional educator/dual/band director contract (11 months) | | | |
| | | | James Quintero |
| 1 year probationary professional educator contract (10 month) | | | |
| Isabel Arevalo | Valerie Blake | Patricia Garcia | Adrienne Fernandez |
| Mallory Hicks | Alexandra Escobar | Marilyn Nye | Jose Guardiola |
| Ashley Johnson | Kate Fitch | Linsey Outlaw | Dawn Hamby |
| Sabrina Long | Jennifer Gongora | Juliza Pimentel-Flores | Christina Morales |
| Shelby Spivey | Lynssi Grubb | | Amanda Ramos |
| | Emory Kinsey | | Melissa Simmons |
| | Justin Marcrum | | |
| | Valeria McCulloch | | |
| | Gensen Merritt | | |
| | Stephanie Stanick | | |
| 1 year probationary professional educator /Dual-Coach contract (10 month) | | | |
| Makenna Morales | | Amber Aguilar | Jacob Alegria |
| | | Brian Juarez | |
| | | Michael Sotelo | |
| 1 year probationary non-certified professional educator contract (10 month) | | | |
| | | Jason Mohr | Holly Yates |



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: 05/20/2024

Agenda Item: Portable Replacement Completion Cost

Background Information: In early Feb. of 2022 Devine ISD was contacted by Carol Morgan with Headstart on the possibility of having a new portable brought in on a shared cost venture. Headstart had almost \$1M budget surplus from federal funds. By June of 2022 those funds had been reduced to \$647,642.00, Dodson had provided an estimate at that time which did not include Sitework, canopies, drainage, curbing or paving but all of these things will be required to receive a Certificate of Occupancy with the exception of canopies. The new pricing with all items listed is \$619,118.00, I have negotiated with Dodson to get a lower overhead and profit margin on this project and reduction of scope, which lowered the cost to \$464,185.06, but there have been items removed I feel are beneficial to the overall project. Dodson will need to purchase additional aluminum sections to complete the new deck and ramp structure (\$15,000.00 est.), a contingency allowance of \$40,000.00 in the event there is an unforeseen condition that requires a change order and utility locates via Lidar scan (\$2,700.00) to ensure all existing utilities are not damaged. Bringing the new portable costs to \$521,885.06 not including the asphalt of \$50,000.00 which will be performed under a TIPS contract.

Administrative Consideration:

This project was originally developed through Headstart utilizing BuyBoard. There is still \$36,000.00 listed in Dodson's proposal carried over from Headstart that was not utilized in the project thus far.

Budgetary Consideration:

Not To Exceed \$619,118.00

Supporting Documents:

All proposals including original from 5/22 through the negotiated costs attached.

Recommendation:

Devine ISD Operations Dept. has reviewed the attached proposal and find the pricing to be in line with similar scopes of work, and therefore request approval from the Devine ISD Board of Trustees as authorization to proceed with the above described operations.

Respectfully Submitted by:

Darren Van Fossen
Director of Operations/Custodial Services

Approved by:

Dr. Todd Grandjean
Superintendent of Schools



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Proposal 05272022 Devine ISD 01

Date: May 27, 2022

To: Darren Vanfossen
Director of Operations/Custodial Services
605 W. Hondo Ave
Devine, Texas 78016
830 851-0752 office 210-288-5316 mobile
darren.vanfossen@devineisd.org

From: Eli Garza-Project Manager
DHMSA Construction
210 394-0609 mobile
eli.garza@dhmsa.com

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Project: Portable classrooms – Existing 24' x 96' and new Palomar portable

DHMSA Construction, LLC. respectfully submits this proposal for consideration to perform the described work in this proposal.

Project Location-Description

Devine ISD John J. Ciavarra Elementary School, 112 N. Bentson Drive
Devine, TX 78016

Owner Scope of Work:

Phase 1 – Existing 24' x 96' portable classroom

- Remove existing fencing for existing portable classroom for relocation (Devine ISD)
- Disconnect electrical and phone service for relocation (Devine ISD)
- Re-connect service for electrical and phone service after relocation (Devine ISD)

Phase 2 – New Palomar portable classroom

- Remove existing fencing for new portable classroom (Devine ISD)
- Remove 12' of existing awning to install new Palomar portable (Devine ISD)
- Install fencing around electrical distribution panels (Devine ISD)

Contractor Scope of Work:

Phase 1 – Existing 24' x 96' portable classroom

- Install electrical on existing portable classroom (secure permit for powering up)
- Install conduit extension for existing special systems (extend existing conduits)
- Disconnect existing plumbing to existing portable building before relocation
- Re-install plumbing on existing portable classroom
- Install IT Fiber on existing portable classroom (extend existing connections)
- Install Fire/Security/PA System (extend existing connections)
- Install concrete sidewalks (extend concrete sidewalks to new portable location)
- Install skirting-material/labor included-after building relocation

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Phase 2 – New Palomar portable classroom

- Install electrical distribution panel for new portable
- Connect plumbing lines to existing portable classroom
- Install IT Fiber on existing portable classroom
- Install fire control-existing portable-ADS Fire/Security/PA System
- Submit and secure permits for portable installation
- Install concrete sidewalks to connect to existing sidewalks and walkways
- Provide material and installation for base pad-no compaction testing

Specific Exclusions from Proposal-Scope of Work:

- Damage to any existing underground utilities existing and Palomar (water-sewer-electrical-sprinkler systems)
- Any existing fencing work for installation of existing and Palomar portable



- Any new aluminum deck work/deck systems for new Palomar portable
- Any soil compaction testing required for Palomar portable installation (Devine ISD)
- Skirting for new Palomar portable (To be determined by Devine ISD)
- Any electrical utilities costs (impact fees) associated to develop new power service for new portable (Devine ISD)
- No fencing around electrical distribution panels existing or new portable
- No certificate of occupancy for existing or new portable
- No base pad for existing portable building re-location

Add-On Project Options:

None

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Cost for Project: Buy Board No. 637-21

| Phase 1 - Existing Portable | | Phase 2 - New Palomar Portable | |
|-----------------------------|---------------------|--------------------------------|----------------------|
| Cost | \$ 62,934.55 | Cost | \$ 197,802.55 |
| Contingency | \$ 3,776.07 | Contingency | \$ 11,868.15 |
| Bond | \$ 2,001.32 | Bond | \$ 6,290.12 |
| Total | \$ 68,711.94 | Total | \$ 215,960.82 |

APPROVAL AND AUTHORITY TO PROCEED

 Approved
 Authorized Signature

 Date

 Approved
 Authorized Signature

 Date



April 31, 2024

Devine ISD
Darren Vanfossen
Maintenance Director Devine ISD
830-851-0752
Darren.vanfossen@devineisd.org

RE: CONNECTING MODULAR BUILDING, INSTALLING DECKS SIDEWALKS AND PARKING

Mr. Vanfossen

This is the scope of the work for the project. Review and we can make changes needed.

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Scope of Work

Electrical

- Per plans and spec
- Install new Electrical Service for the new Modular building.
- Provide 1-2" & 2-1" conduit for data and fire alarm from existing j boxes at breezeway.
- Trench and install electrical feeds for portable buildings.

Communication

- Install 5 data cables per classroom, (Total of 40 Cables)
- Install 2 6-strand fiber optic interlocking fiber from MDF to portable location.
- Install a thin line cabinet and 4x4-rated plywood.

Plumbing

- Connect the building to sewer and water connections.

Fire alarm.

- Instillation of Silent Knight Fire Alarm Control
- Install notification devices.
- Install addressable devices.
- Interconnect the existing fire alarm in the central office.

Aluminum Decks

- Install landing, Ramp, and Stair's from existing aluminum deck system.
- Allocating \$15,000.00 for additional pieces

Asphalt

- Install app 18,000 Sq Ft asphalt!
- Excavate around the existing chip seal area!
- Prep and compact subgrade

- Place 2 1/2" type "D" hot mix

Concrete

- Install app 855' of flush curb 6" x22" deep!
- Form and pour app 1800 Sq ft of the sidewalk.

Striping parking lot

- Install Fire Lane markings
- Stripe parking areas with car stops.
- Mark handicapped areas on asphalt and with signs.

Drainage

- Grade area to provide drainage around the building.
- Place Hydromulch on the areas graded app 4,000 sq ft.

Canopies

- Install canopies on the West end of the building connecting to the existing canopies. 18
- Canopies to be constructed of red iron. No painting of iron
- East end canopy and south side walkway canopy will be bid as addendums.

Exclusion

Electrical

- Any new conduit tele/data conduit or fire alarm conduit from the breezeway to the inside of the school
- Wiring inside portable to be by others.

Communications

- Does not include paging, security access control, and nurse calls.

Plumbing

- Any repair or replacement of fixtures inside the building

Excavating

- Any Rock or Sandstone encountered and must be hammered out will incur an additional cost.

Drainage

- No sprinkler system is to be placed on hydro-mulched areas.

Canopies

- The design was modified by the district to use red iron and metal roof.
- District to paint the red iron after its installation.

Asphalt

- Asphalt mix to be amended to "Type D Asphalt mix."
- **Will not be TxDOT specifications.**

Building

- No repair to the interior of the building or plumbing fixtures installed by the manufacturer.



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Addendum 1

Adding canopy covering the buildings East end decks and sidewalks

\$ 28,988.00

Addendum 2

Adding a covered walkway along the south side of the modular building.

\$ 20,802.00

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Connecting modular building as outlined above including Performance and Payment bonds. This price reflects a \$36,000.00 deduction for money received on a previous project and applied to this proposal.

Base Bid Amount \$626,130.00

Project with deduction of \$36,000.00 \$590,130.00

Project with addition of Addendum 1 \$619,118.00

Project with addition of Addendum 1 & 2 \$ 639,920.00

Please review the proposal. I can be reached on cell at 210-889-5031 to discuss

Respectfully Submitted

Edgar Dodson



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www.dodsonhousemoving.com

**Devine ISD review of Cost /breakdown for the district
5/15/2024**

| | Total |
|---|----------------------|
| Oversight | \$ 2,000.00 |
| Electrical | \$ 114,000.00 |
| Install new electrical service for new classroom per plans and specs 2/22/2024 provide 1-2" and 2-1" data and fire alarm conduit from existing J boxes at Breezeway Trenching and backfilling EXCLUSIONS Wiring inside classroom, new tele/data or fire alarm conduit from breezeway to inside school, Elec and Telephone utility fees , engineering for meter loop | |
| Communications | \$ 28,136.25 |
| Install 5 data Cables Per Classroom Total 40 cables, Raceways for Classrooms, install 2 (6) six strand fiber optic from MDF to Portable , provide & install thin Line Cabinets 13050-723 mounted on 4x4 fire rated plywood, Test & label cabling per BICSI Standards, new fiber housing for classroom EXCLUSIONS Paging,, Security, accell controll and nurse calls | |
| Plumbing | \$ 27,996.25 |
| connect lines under building to sewer and water, No work inside the building | |
| Fire Alarms | \$ 31,217.76 |
| install Silent Knight fire Alarm Control, Notification & Addressable Devices interconnect existing fire alarm in main office, Inside panel , smoke detectors horn strobes, dual action pull stations, fire alarm testing with fire marshall EXCLUSIONS 2" CONDUIT BETWEEN PORTABLE AND MAIN OFFICE, 110 V AC CONNECTION | |
| Site Work | \$ 120,375.00 |
| Excavate for parking area, sidewalks, install base and compact | |
| Aluminum Decks | \$ 8,000.00 |
| Install the district aluminum deck systems | |
| Curbs | \$ 33,125.00 |
| Flush Curb per plans around the parking lot | |
| Sidewalks | \$ 37,750.00 |
| Sidewalks to provide access app 1800 Sq ft | |
| Asphalt work | \$ |
| Excluded | |
| Striping of Asphalt | \$ 5,625.00 |
| Stripe parking area, install cat stops and signs | |
| Hydro Mulching | \$ 6,062.50 |
| mulch containing bermuda seed sprayed over area excavated app 20,000 sq ft | |

| | | | |
|--|----|---------|----------------------------------|
| Canopies west end | | \$ | 31,250.00 |
| metal building red iron frame, with tin covering | | | excluded painting of iron |
| Canopies East End | | \$ - \$ | - |
| metal building red iron frame, with tin covering | | | excluded painting of iron |
| Canopie sidewalk SS | | \$ - \$ | - |
| metal building red iron frame, with tin covering | | | excluded painting of iron |
| Contingency | | \$ - \$ | - |
| aluminum allowance | | \$ - \$ | - |
| Utility locate | | \$ - \$ | - |
| debrie hauloff/ demolition | | \$ | 3,750.00 |
| Site cleanup of debries | | | |
| Sanitary facalities porta john | | \$ | 937.50 |
| Total | | \$ | 450,225.26 |
| deduct amt paid | | \$ | 36,000.00 |
| Total | | \$ | 414,225.26 |
| bond Cost | 3% | \$ | 12,426.76 |
| sub total | | \$ | 426,652.02 |
| management fee | 2% | \$ | 8,533.04 |
| Total Cost | | \$ | 435,185.06 |
| East End canopy | | \$ | 28,988.00 |
| total with east canopy | | \$ | 464,173.06 |
| south walkway canopy | | \$ | 20,802.00 |
| total with all canopies | | \$ | 484,975.06 |



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: May 20, 2024

Agenda Item: 2024-2025 Budget Workshops

Background Information:

The Texas Education Agency mandates that every school in the State of Texas must have approved a budget by June 28 if the district uses a July 1 fiscal year start date. The president of the board of trustees must call a public meeting of the board of trustees, giving ten days public notice in a newspaper, for the adoption of the district's budget and tax rate. The board of trustees will need to schedule some budget workshops.

Administrative Consideration:

At the February 19, 2024 Board Meeting the board set dates for budget workshops. CO administrators will be attending a conference out of town during the date selected for the Budget Workshop #3, June 6th.

June 10th is recommended date.

Budgetary Consideration:

Supporting Documents:

Recommendation:

Set budget workshop date #3

Respectfully Submitted by:

Shannon Ramirez
Director of Finance

Approved by:

28 Todd Grandjean
Superintendent of Schools



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: May 20, 2024

Agenda Item: Set date for hearing to adopt the budget

Background Information:

The Texas Education Agency mandates that every school in the State of Texas must have approved a budget by June 29 if the district uses a July 1 fiscal year start date. The president of the board of trustees must call a public meeting of the board of trustees, giving ten days public notice in a newspaper, for the adoption of the district's budget and tax rate.

Administrative Consideration:

CE(Local and Legal)

Financial Accountability System Resource Guide

Budgetary Consideration:

Supporting Documents:

Recommendation:

Set June 17, 2024 for budget hearing date.

Respectfully Submitted by:

Shannon Ramirez
Director of Finance

Approved by:

Superintendent of Schools



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: May 20, 2024

Agenda Item: Approval of the renewal contract between Taher and DISD for another year of food services.

Background Information:

In May 2022, the Board approved a FSMC with Taher for food services. The original contract is for a fixed meal rate with four additional one year renewal options. This will be the third year, second renewal, of the original contract. The renewal was approved by TDA on 4/22/2024.

Administrative Consideration:

Board Policy CH (Local) requires that the Board of Trustees approve contracts or projects that are valued at \$50,000 or more. The Board Policy CH (Local) also states, "any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place".

The renewal agreement states there is a fixed meal rate increases for 2024-2025:

Breakfast \$2.11 to \$2.21

Lunch \$3.19 to \$3.35

This is not the rate the students pay but what the district pays Taher per meal served.

Budgetary Consideration:

2024-2025

Projected Total Revenue = \$ 1,105,791 (All Cash Sales + Reimbursements)

Projected Expense = \$ 1,040,359

Estimated Budget Projection: \$ 65,432

The original contract guarantee is breakeven.

Supporting Documents:

2024-2025 Contract Renewal Document

Recommendation:

Approve the Taher 2024-2025 renewal contract.

Respectfully Submitted by:

Shannon Ramirez
Director of Finance

Approved by:

Todd Grandjean
Superintendent of Schools



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

04/22/24

VIA EMAIL TO: todd.grandjean@devineisd.org, shannon.ramirez@devineisd.org

Dr. Todd Grandjean
DEVINE INDEPENDENT SCHOOL DISTRICT

RE: Food Service Management Company (FSMC) Renewal Approval for 2024-2025.

Name of Approved Vendor:

Dear Dr. Todd Grandjean,

The Texas Department of Agriculture (TDA) has received and reviewed the FSMC contract renewal for the 2024-2025 school year. The contract renewal, as submitted, is approved for execution.

Changes to the contract are not permitted unless written approval from TDA is obtained before the contract is executed. Contracts that are altered or amended in any way may result in unallowed costs that require reimbursement from non-federal funds or a rebid of the contract.

Submit a copy of the complete contract, signed by all parties to FSMC@TexasAgriculture.gov no later than June 21, 2024.

Contracts and supporting documentation including all procurement documents must be retained and are subject to review by the U.S. Department of Agriculture and other federal and state agencies. It is the Contracting Entities responsibility to ensure the Food Service operation is in compliance with regulations.

If you have any questions, please contact FSMC@texasagriculture.gov.

Sincerely,

Anwar Sophy

Anwar Sophy, MBA
Administrator _ F&N Business
Management Food and Nutrition Division
Texas Department of Agriculture
cc: ESC

FSMC mailbox

Renewal Amendment

This form is provided to address regulatory changes that affect the 2024-2025 school year.

CONTRACT NO. CAFE003-2021

2nd AMENDMENT

This Contract Amendment (Amendment) is made in consideration of the mutual covenants and Agreements contained herein by and between Devine Independent School District, School Food Authority (SFA), and Taher, Inc., Food Service Management Company (FSMC), to amend Contract No. CAFE003-2021 (Contract) that was executed by SFA and FSMC on 05/25/2022 (Date).

The Contract is amended as follows:

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1. VI. E. USDA Foods. Addition of, "USDA Foods or processed end products containing USDA Foods shall not be used for catering or special functions conducted outside of the nonprofit school food service operation.
2. VI. I. Financial Terms. The Meal Equivalency Factor shall be publicized by TDA yearly.

The Texas Department of Agriculture 2024-2025 CONTRACT RENEWAL CHECKLIST, attached to this Renewal Amendment as Exhibit A, is hereby fully incorporated herein with all attachments, and specifically denotes agreed changes and updates to the original contract, including: fee increases to the contract including methodology, changes in allocated charges, changes to the food service budget, contract review form, USDA Foods reconciliation, updates due to regulatory changes, a list of schools served and a list of any new or deleted schools served, and the required compliance assessment. By their signature to this Renewal Amendment, the Parties agree to the changes and updates as reflected in Exhibit A.

All other terms of this Contract executed by SFA and FSMC shall remain the same.

This Amendment is only valid for the 2024-2025 school year. This Amendment shall be in effect as of the date of execution by the SFA and shall terminate on June 30, 2025. The Contract may be renewed by mutual agreement with another Amendment if provided in the Contract. This Amendment is executed by the Parties in their capacities, as stated below. All parties represent and warrant that the persons signing this Amendment are authorized to bind the respective parties.

ATTEST:

SCHOOL FOOD AUTHORITY:

Name of SFA

Signature of Authorized Representative

Typed Name of Authorized Representative

Title

Date Signed

ATTEST:

FOOD SERVICE MANAGEMENT COMPANY: 33

Name of FSMC

Signature of Authorized Representative

Typed Name of Authorized Representative

Title

Date Signed

**Texas Department of Agriculture (TDA)
 2024-2025 CONTRACT RENEWAL CHECKLIST
 School Food Authority (SFA) Renewal of Food Service Management Company (FSMC) Contract**

Per 7 CFR 210.19(a)(5), state agencies must annually review contracts (including all supporting documentation) between SFAs and FSMCs to ensure compliance with federal regulations before execution of the contract by either party. Ref: FSMC Guidance for State Agencies, May 2016, pages 28-30.

This checklist must be completed and submitted to TDA for approval with the referenced items attached no later than February 1, 2024, for contract renewals for the 2024-25 School Year.

1. SFA intends to renew its FSMC contract for the 2024-2025 school year with (Company):
Taher, Inc.

2. Contract Renewal Agreement. (Please select box where applicable.)

Fee Increase

Methodology for Fee increases, including Allocated Charges, must be linked to the Consumer Price Index (CPI) for All Urban Consumers, Food Away from Home. A methodology and calculation must be provided for any fee increase to reflect the percentage of increase in the CPI.

No Fee Increase

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Please select the contract renewal type (from the original contract year) that applies and provide documents as needed.

Cost Reimbursable Renewals

| Program | FSMC's Current Fee | FSMC's Proposed Fee |
|-----------------------------|--------------------|---------------------|
| Administrative Fee Increase | | |
| Management Fee Increase | | |

Fixed Price Renewals

| Program | FSMC's Current Fixed Price per Meal or Equivalent | FSMC's Proposed Fixed Price per Meal or Equivalent |
|--------------------------------------|---|--|
| Breakfast (SBP) | \$ 2.1100 | \$ 2.2100 |
| Lunch (NSLP) | \$ 3.1900 | \$ 3.3500 |
| Milk (SMP) | | |
| NSLP Afterschool Care Program (ASCP) | | |
| At-Risk After-school Snacks (CACFP) | | |
| At-Risk After-school Supper (CACFP) | | |
| Traditional (CACFP) Breakfast | | |
| Traditional (CACFP) Lunch | | |
| Summer (SFSP/SSO) Breakfast | \$ 2.1100 | \$ 2.2100 |
| Summer (SFSP/SSO) Lunch | \$ 3.1900 | \$ 3.3500 |
| Non-Program Meal Price | \$ 3.1900 | \$ 3.3500 |

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3. Renewal Amendment

The term of any contract renewal must coincide with the upcoming school calendar year and the correct renewal year. Please review SFA's original contract to determine the correct number of renewals.

The renewal amendment has been submitted with the correct renewal year - 2

4. Food Service Budget: must be completed in the format provided in the Renewal Packet with all line items addressed.

Cost Reimbursable Food Service Budget: Allocated Charges to the SFA must be addressed separately as individual line items.

2023-2024 Approved Food Service Budget

2024-2025 Projected Food Service Budget

Fixed Meal-Rate Food Service Budget: complete in the format provided in the Renewal Packet with all line items addressed.

2024-25 Projected Food Service Budget

5. List of Schools - Provide a list of schools served by the FSMC and a list of any schools added or deleted from the original contract and subsequent renewals as indicated in the initial RFP solicitation. Adding or deleting sites not identified in the initial RFP as a future site constitute a material change and require a new solicitation.

Current list of schools including additions or deletions.

SFA Name

SFA #

- 6. Compliance Assessment - Per 7 CFR 210.19(a)(5), TDA may not approve renewals and/or contracts for operations that do not comply with federal regulations. Provide the following documentation:

Submit the most recent FSMC Contract Review Form completed by the CI representative.
 Date of Review: 09/28/2023

Submission must include corrective action and any follow-up review related to ensure compliance.
 Record the prior FSMC Review Form (must be a different date from your submitted form):
 Date: 6/29/23

- 7. The USDA Foods Annual Reconciliation 2022-2023 record must include the following information:
 - Beginning entitlement dollars.
 - The value of donated foods received monthly for the school year.
 - FSMC invoice crediting the value of donated food received monthly.
 - Entitlement remaining balance.

Submit the 2022-2023 USDA Foods Reconciliation. More information to access your USDA Foods entitlement can be found here.

- 8. Administrative Review/Procurement Review information:

Did you have an Administrative Review by TDA this year? Yes No

Did you have a Procurement Review by TDA this year? Yes No

If yes, did the CI have any findings in areas operated by the FSMC vendor?
 Yes No

If yes, please explain the finding(s) and how/if resolved?

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Did any of the findings result in fiscal action? Yes No

If yes, please explain the finding (s) and how/if resolved.

- 9. SFA contact - Provide the following information for the SFA individual responsible for answering questions and correspondence concerning its food service operation:

| | |
|------------------|--------------------------------------|
| Name | <u>SHANNON RAMIREZ</u> |
| Job Title | <u>CFO</u> |
| Telephone Number | <u>(830) 851-0704</u> |
| Email Address | <u>shannon.ramirez@devineisd.org</u> |

Devine Independent School District

00800

SFA Name

SFA #

I certify that the information and documentation provided herein is true and correct to the best of my knowledge and that I am the person authorized to sign herein.

By: Shannon Ramirez
(Signature)

Digitally signed by Shannon Ramirez
Date: 2024.04.03 16:50:45 -05'00'

04/03/2024
(Date)

Shannon Ramirez
(Printed name of SFA representative)
CFO
(Position/Title)

Consumer Price Index for All Urban Consumers (CPI-U) Original Data Value

Series Id: CUURN000SEFV
Not Seasonally Adjusted
Series Title: Food away from home in Size Class B/C, all urban
Area: Size Class B/C
Item: Food away from home
Base Period: DECEMBER 1997=100
Years: 2013 to 2023

| Year | Dec |
|------|---------|
| 2022 | 212.849 |
| 2023 | 223.974 |

**Methodology for Calculation of Increase in
Fixed Cost per Meal Rate**

Devine ISD has utilized the following methodology in calculating the increase for its Fixed Cost per Meal rate as it pertains to the Taher contract for the 2024-2025 school year.

The district has compared the non-seasonally adjusted value of the Consumer Price Index as published by the U.S. Department of Labor, Bureau of Labor Statistics (1982 – 84 = 100% base period), Food Eaten Away From Home (“CPI”), for December 2022 to the seasonally adjusted value of the CPI for December 2023 (Size Class B/C) and calculated the increase, on a percentage basis, in the CPI during such period. Tahers’ Fixed Price per Meal rates were then increased by a percentage equivalent to the percentage increase in the CPI over the measured period.

| | |
|--------------------------------|---------|
| CPI Index Amount December 2022 | 212.849 |
| CPI Index Amount December 2023 | 223.974 |
| Increase | 11.13 |
| Percentage Increase | 5.2% |

| | <u>2023-2024</u> <u>Current Year</u> | | <u>CPI</u> <u>Difference</u> | | <u>2024-2025</u> <u>Next Year</u> | <u>Increase</u> |
|---------------------|---|---|---------------------------------|---|--------------------------------------|-----------------|
| Breakfast Meal Rate | 2.1100 | X | 1.052 | = | 2.21 | 0.10 |
| Lunch Meal Rate | 3.1900 | X | 1.052 | = | 3.35 | 0.16 |
| Supper Meal Rate | 0.0000 | X | 1.052 | = | 0.00 | 0.00 |
| Snack Meal Rate | 0.0000 | X | 1.052 | = | 0.00 | 0.00 |
| Ala Carte Rate | 3.1900 | X | 1.052 | = | 3.35 | 0.16 |

Fixed-Rate Budget
[To be completed by SFA]

If SFA does not have a school board approved Budget, please submit a draft.

Projected Revenue: Based on 171 (Number) days of meal service in the School Year 2024-2025 and using 2023-2024 reimbursement rates the SFA shall multiply the rates by the actual meals served from School Year 2022-2023.

Consolidated Food Service Budget School Year 2024-2025

Revenue:

Local

| | |
|--------------------------------------|----------------------|
| Student Breakfast Sales Revenue | \$ 45,695.00 |
| Student Lunch Sales Revenue | \$ 128,604.00 |
| Adult & À la carte Sales Revenue | \$ 113,715.00 |
| Catering & Other Non-Program Revenue | _____ |
| Total Sales: | \$ 288,014.00 |

Reimbursement

| | |
|------------------------------------|----------------------|
| School Breakfast Program | \$ 229,223.00 |
| National School Lunch Program | \$ 576,054.00 |
| After School/At-Risk Snack Program | _____ |
| At-Risk CACFP Supper Program | _____ |
| State Matching Reimbursement | \$ 12,500.00 |
| Other Federal/State Reimbursement | _____ |
| Total Reimbursement | \$ 817,777.00 |

Total Revenue: (Total Sales + Total Reimbursement)

\$ 1,105,791.00

Expenses:

Total Expenses: \$ 1,040,359.00

Estimated Budget Projection: Total Revenue (Sales + Reimbursement) - Expenses:

\$ 65,432.00

USDA Foods Entitlement Allocation Estimate:

\$ 77,912.00

Is there a guarantee required in the initial year contract?

Yes No

If yes, amount \$ 0.00 Break even

Is there an equipment investment provision in the initial contract?

Yes No

If yes, amount \$ _____

Devine ISD
List of Schools Served by FSMC
SY 2024 - 2025

Devine High School
1225 W Hondo Ave
Hondo, TX
78016

Devine Middle School
400 Cardinal
Devine, TX
78016

Devine Intermediate School
900 Atkins
Devine, TX
78016

41

John J Ciavarra Elementary School
112 N Bentsen
Devine, TX
78016

DAEP
205 W College Ave
Devine, TX 78016

Food Service Management Company (FSMC) Contract Review Form

Contracting Entities (CEs) must use this form to oversee and manage the Child Nutrition Programs (CNP) and assess the FSMCs performance according to the contract, rules, and regulations.

Purpose

The CE is responsible for ensuring the FSMC operates the program according to the contract and in compliance with all regulations and guidance. Contracting with an FSMC does not release the CE from any responsibilities for the CN programs (7 CFR 210.16).

The review must be conducted by the CE employee responsible for oversight of the FSMC contract or CE designee. The CE designee must understand the terms of the contract and have CNP knowledge.

For additional FSMC guidance, see Administrator's Reference Manual Section 18.

Frequency

This form must be completed each quarter for one site and be available for review by TDA upon request. The CE must review a different site type (Elementary School, Middle School, High School, etc.) each quarter.

Record Retention

Public and charter schools are required to keep documentation related to CNP for five years. Private schools, other nonprofit organizations, and residential childcare institutions (RCCIs) are required to keep documentation for three years. Completed forms must be kept onsite and made available on request.

Directions

General Information

- **Date of Review:** Record the date the review was completed.
- **CE Name and Number:** Record the name and number of the CE in the designated space.
- **Site Monitored:** Record the site or school location name in the designated space.
- **Meal Service Reviewed:** Record the meal service that was observed. Example: Breakfast or Lunch.
- **Contract Type:** Record the contract type.

Parts I–XII

- Answer each question by marking the appropriate box yes or no and fill in any blank spaces as requested. If the question is not applicable, select no and explain in the comments box at the end of each part.
- The CE must record answers in all comments boxes by providing a rationale for responses and attaching documentation. Use an additional sheet of paper if additional space is needed.
- Review the FSMCs documentation related to each question topic area.
 - Is the documentation readily accessible and organized?
 - Is the documentation accurate?
 - Does the documentation support the answer?
- If not, what changes need to be made to ensure that the FSMC is implementing the program correctly? Compare results from the previous contract review form. If corrective action was previously required, was it resolved?
- Develop strategies to address areas of need or non-compliance.

Part XIII

- Determine if any of the answers to Parts I–XII require a corrective action plan (CAP).
- Mark the appropriate response once the determination is made.
- Record any comments, notes, process changes, or observations about the corrective action in the comment box.

Part XIV

- If a CAP is required, complete a follow-up review within 45 days.
- Record any comments about the follow-up that will help to improve the CN program in the comment box.

Part XV

- The CE representative must sign in the designated space.
- The FSMC representative must sign in the designated space.

General Information

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Date of Review: 09/28/2023

CE Name and Number: Devine ISD/00800

Site Monitored: Devine Intermediate School

Meal Service Reviewed: Lunch

Contract Type: Fixed Meal Rate

I. Menus and Service

1. Did the FSMC follow the 21-day menu, as described in the contract, for all programs during the first year of the contract?

Yes No

NOTE: This is monitored during the first year of the contract and is a requirement per federal regulations. No substitutions are allowed. If the menu was not followed, a finding and fiscal action will be accessed during the Administrative Review (AR).

2. Do the foods purchased meet the quality specification standards indicated in the contract.

Yes No

Provide three examples of specifications reviewed.

Specifications that are being met are Sodium, Saturated Fats, Calorie requirement.

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3. Does the FSMC use an advisory board of parents, students, and teachers and obtain approval from the CE of all menu changes made after the first 21 days of the contract?

Yes No

List advisory board members and titles below.

Magdalena Stricklant-Elem Principal, Juan Gonzalez-HS Principal, Kandi Darnell-MS Principal, Dawn Schneider-Director of Student Services, Students, Todd Grandjean- Superintendent, Students from campuses, Belinda Ramirez-Kitchen Manager, Ellie Martinez-Mana

4. Do all menus meet the meal pattern requirements for the appropriate age/grade groups and the nutrient specifications?

Yes No

5. Is the FSMC serving reimbursable meals as described in the contract and in compliance with program regulations?

Yes No

6. Does the FSMC provide meal service to all enrolled students as specified in the contract?

Yes No

7. Are food production records completed each day for all meals served using the TDA prototype or another instrument that collects the same information as the TDA prototype?

Yes No

8. Does the CE evaluate the FSMCs menu for affordability, nutrition requirements, and student appeal?

Yes No

9. Does the FSMC implement meal accommodations based on medical statements provided by authorized medical authorities or Individualized Education Plans (IEP) or special dietary accommodations based on the CE policy?

Yes No

10. Are meals monitored to ensure that only reimbursable meals are claimed?

Yes No

Attach a current menu to reflect the responses above. List advisory board members and titles.

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CE Comments – Provide a rationale for all responses in Part I:

Magdalena Strickland, Elem. Principal, Juan Gonzalez-HS Principal,
Kandi Darnell-MS Principal, Michael Gomez-Inter. Principal, Dawn
Schneider-Director of Student Services, Students from campuses,
Belinda Ramirez-Kitchen manager, Ellie Martinez-Kitchen manager

II. Competitive Foods

11. Is the FSMC following Competitive Food Standards?

Yes No

12. Is the FSMC following the local policy related to fundraisers?

Yes No

CE Comments – Provide a rationale for all responses in Part II:
Following guidelines regarding policy.

III. USDA Foods

13. Is the FSMC responsible for receiving donated foods on behalf of the CE? If yes, is the CE verifying delivery of donated food shipments and end products?

Yes No

14. Does the FSMC provide the CE credit for the full value of USDA Foods received during the school year or fiscal year?

Yes No

What is the amount received to date? \$8,544.47

15. Does the FSMC provide the CE with clear documentation that demonstrates that the CE has received credit for the value of its USDA Foods?

Yes No

If yes, please file a copy of the documentation with this form for verification.

NOTE: This includes crediting for the value of donated foods, including brown box, Department of Defense (DoD) Fresh, and processed end products.

16. How often does the CE receive credit for the value of USDA Foods?

Check all that apply.

- Monthly
- Quarterly
- End of the school year
- Other.

17. How is the CE credited for the value of donated foods?

Check all that apply.

- Invoice
- Reductions
- Refunds
- Discounts
- Other.

18. For cost-reimbursable contracts, does the FSMC ensure that its system of inventory management does not result in the CE being charged for USDA Foods? For fixed-rate contracts, skip this question.

Yes No

19. Does the FSMC ensure that CE retains ownership of all USDA Foods including processed foods, if applicable?

Yes No

20. Does the CE/FSMC use USDA donated foods to the maximum extent in quantities that can be used and stored without waste? Provide examples in the comments below.

Yes No

What is the SFA's current entitlement balance? \$ 64,287.29

21. Does the FSMC use all donated foods, or commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the donated foods in the CEs CNP?

Yes No

Attach a copy of the recent USDA Foods reports and corresponding FSMC inv demonstrating credits for USDA Foods.

CE Comments – Provide a rationale for all responses in Part III:

Monthly reports are sent of CFO and FSMC keeps up to date records of inventory.

USDA foods are utilized in menus.

IV. Inventory

22. Does the FSMC have an organized method for storing, preserving, and accounting for the CE's food inventory?

Yes No

23. Are the food items stored in a manner that is consistent with all health and safety rules that apply to the stored items?

Yes No

CE Comments – Provide a rationale for all responses in Part IV:

Weekly inventory system is in place, We use FIFO,as well as
training for staff.

V. Financial Accountability Procedures

24. Does the daily meal count records accurately reflect the counts of student and adult meals, a la carte sales by meal type and eligibility category?

Yes No

25. Does the FSMC have a backup system to ensure that all counting and claiming data is maintained?

Yes No

Describe the system:

District keeps hard copies and claiming data for our records. FSMC
has a workbook accounting electronic system to keep track of meals.
These are used to verify meal counting and claiming data.

26. Does the FSMC maintain records to support the claims for reimbursement, report information to the CE promptly, and has meal count records for other meals not covered by the claim (adult meals, alternative meals)?

Yes No

27. Does the FSMC complete the Daily Record/Accuclaim form for the CE to validate or provide the data the CE needs to complete the Daily Record/Accuclaim form?

Yes No

28. Does the CE maintain responsibility for submitting claims for reimbursement?

Yes No

Who is responsible for submission, Name, Title? Annette Benavidez-cna

CE Comments – Provide a rationale for all responses in Part V:

FSMC has an electronic tracker that records Districts daily record/accuclaim. It is matched
with districts POS for validation.

VI. Financial, Accounting

29. Does the FSMC monthly invoice reconcile with the point of service Daily Record/Accuclaim Report for each month? In the comments box, explain how the invoice meal counts are reconciled with the POS count each month.

Yes No

30. Does the FSMC food service daily income records, such as end of day POS reports, accurately reflect the revenue received by meal type (student meals, adult meals, a la carte, etc.)?

Yes No

31. Has the CE received all applicable discounts, credits, and rebates from the FSMC?

Yes No

32. Does the FSMC ensure that all invoice statements are accurate, and that unallowable costs and duplicative services are not billed to the CE?

Yes No

33. Does all income to the program accrue to the nonprofit school food service account?

Yes No

34. Does the FSMC provide the CE with all information and documentation needed for the CE to calculate its program and nonprogram revenue and cost proportion as required by regulations? If not, please explain. (For example: POS records, cost per meal data, and inventory or financial reports).

Yes No

35. Does the FSMC bill according to the proper meal equivalency factor rate?

Yes No

List the rate: 3.1949

Attach the most recent FSMC invoice and supporting documentation.

CE Comments – Provide a rationale for all responses in Part VI:
Financial reports are provided to CFO monthly.

VII. Financial, Procurement

36. Does the FSMC follow the CE's internal process to ensure that foods are procured in compliance with the Buy American provision?

Yes No

37. For fixed-rate contracts, does the FSMC accurately charge the number of meals claimed to the CE at the fixed-rate price according to the contract? For cost-reimbursable contracts, skip this question.

Yes No

38. For cost-reimbursable contracts, are allowable costs paid from the nonprofit CN account net of all discounts, rebates, and other credits accruing to or received by the FSMC?

Yes No

39. For cost-reimbursable contracts, has the CE audited the food and non-food invoices to assure that bills reflect actual expenses?

Yes No

40. For cost-reimbursable contracts, does the FSMC provide sufficient documentation for the CE to determine if all procurement was conducted correctly and in compliance with all applicable regulations? For fixed-rate contracts, skip this question.

Yes No

41. For cost-reimbursable contracts, are bills monitored to assure that the FSMC did not double bill or include costs that are not allowed in the contract?

Yes No

CE Comments – Provide a rationale for all responses in Part VII:
Monthly invoices are kept to provide documentation on
expenses. Buy American forms are kept on file. Our district's
contract is Fixed meal rate.

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VIII. Sanitation and Safety Procedures

42. Does the FSMC have a Hazard Analysis and Critical Control Point (HACCP) plan in place and is there evidence of its implementation?

Yes No

43. Do employees practice safe food-handling procedures?

Yes No

44. Does the FSMC ensure that all facilities have health inspections as required by law?

Yes No

45. Are facilities and equipment adequately maintained for safety and sanitation?

Yes No

46. Is the FSMC's use of the facilities consistent with the facility use clauses included in the contract?

Yes No

CE Comments – Provide a rationale for all responses in Part VIII:
We have a 100% on our most recent Health Inspection. We maintain temperature
logs, production, and the staff receives food handler training and
certification.

IX. Local Wellness Policy

47. Does the FSMC follow the CE's local wellness policy?

Yes No

CE Comments – Provide a rationale for all responses in Part IX:
Food nutritional guidelines to promote students health are followed.

X. Staffing

48. Has the FSMC's staffing plan been approved by the CE?

Yes No

49. Does the FSMC ensure that all CN staff have the required training annually?

Yes No

50. Does the FSMC ensure that the director's position meets the USDA professional standards, and food safety training annually? (7 CFR 210.30)?

Yes No

52. Does the FSMC maintain documentation that demonstrates compliance for the SNP director's position and tracks continuing education for all CN employees?

Yes No

53. If employees transitioned to the FSMC, did the transition happen in the first year of the contract? Skip question if the contract did not include transition.

Yes No

CE Comments – Provide a rationale for all responses in Part X:
We provide monthly training over safety and food safety topics with staff.
Professional standard hours are met with our monthly training.
Transition occurred in the first year of the contract.

XI. Record Retention

54. Does the FSMC have a system to transfer all records to be retained for long-term storage to the CE?

Yes No

55. Does the FSMC provide all documentation required to demonstrate the CE is compliant with all regulations—local, state, and federal?

Yes No

CE Comments – Provide a rationale for all responses in Part XI:

All production records, menus, temp logs, and recipes are being stored in long term facility for the required time.

XII. Contractual Requirements

56. Does the FSMC operate and manage the program(s) contracted to operate as defined by the terms of the contract?

Yes No

57. Was an additional contract or addendum to the TDA contract signed?

Yes No

Note: Additional contracts and addendums are not allowed. Please submit a copy of the additional contract or addendum to TDA to FSMC@texasagriculture.gov.

58. Have all corrections been made as required if problems were noted during the AR?

Yes No

59. Did the CE retain all CN responsibilities and not delegate them to the FSMC?

Yes No

If not, list what was delegated.

60. The FSMCs food service operations are monitored by the CE through periodic on-site visits to ensure the food service is in conformance with program regulations and that program review and audit findings are resolved. Is documentation of monitoring maintained? If there were findings, did they get resolved?

Yes No

CE Comments – Provide a rationale for all responses in Part XII:

Findings were addressed with trainings for managers and CNA and FSMC. Monitoring occurs to establish that guidelines and contract is being followed.

XIII. Results of Review

61. Is a Corrective Action Plan (CAP) required?

Yes No

CE Comments – Provide a rationale for all responses in Part XIII:

Guidelines being met.

XIV. Corrective Action

62. If a CAP is required, will the CE conduct a follow-up review within 45 days?

Yes No

Date the follow-up review was completed: _____

CE Comments – Provide a rationale for all responses in Part XIV:

Not required.

52

XV. Attestation and Signatures
I attest that this information is true, accurate, and complete to the best of my knowledge.

Annette Benavidez
Signature of CE Designee

Annette Benavidez
Printed Name of CE Designee

Child Nutrition Asst
Title of CE Designee

[Signature]
Signature of FSMC Designee

Somay T. Sanchez
Printed Name of FSMC Designee

Chef Manager
Title of FSMC Designee



Devine Intermediate School Lunch 3-5

September
2023

Fresh Fruits and Vegetables Offered Daily

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--|--|---|--|---|
| | | | | <p>1</p> <p>Chicken Taquito Crispy Chicken Sub</p> <p>Black Beans Corn on the Cob</p> <p>Sliced Pears 1% Unflavored Milk Fat Free Chocolate Milk</p> |
| <p>4 HOLIDAY</p> | <p>5</p> <p>Beef Hot Dog on a Bun Beefy Nachos w/Cheese Sauce</p> <p>Roasted Corn Dill Seasoned Potato Wedges</p> <p>Sliced Pears 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>6</p> <p>Hamburger on a Bun Crispy Chicken Nuggets Garlic Mashed Potato Dinner Roll Gravy Green Beans Peaches, Sliced 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>7</p> <p>Pasta with Meat Sauce Whole Grain Dinner Roll Ham and Cheese Calzone</p> <p>California Blend Vegetable Roasted Corn Applesauce 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>8</p> <p>Cheese Pizza Pepperoni Pizza</p> <p>Glazed Carrots Potato Wedges Sliced Pears 1% Unflavored Milk Fat Free Chocolate Milk</p> <p style="text-align: right;">53</p> |
| <p>11</p> <p>Sloppy Joe on a Bun Popcorn Chicken Bowl</p> <p>Roasted Broccoli Garlic Mashed Potato Gravy Peaches, Sliced 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>12</p> <p>Crispy Chicken Sandwich Beef Taco Salad</p> <p>Black Beans Baby Carrots</p> <p>Applesauce Banana 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>13</p> <p>Meatloaf Whole Grain Dinner Roll Hamburger on a Bun Mashed Potatoes Gravy Baby Carrots Pineapple Tidbits Banana 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>14</p> <p>Orange Chicken Asian Chicken Salad</p> <p>Chicken Fried Rice Baby Carrots Green Beans Applesauce 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>15</p> <p>Cheese Pizza Pepperoni Pizza</p> <p>California Blend Vegetable Baby Carrots</p> <p>Sliced Pears 1% Unflavored Milk Fat Free Chocolate Milk</p> |
| <p>18</p> <p>Macaroni & Cheese Whole Grain Dinner Roll Grilled Ham & Cheese Sandwich</p> <p>Steamed Corn Broccoli Florets Peaches, Sliced 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>19</p> <p>Beefy Nachos w/Cheese Sauce Bean & Cheese Quesadilla</p> <p>Refried Beans Broccoli Florets</p> <p>Applesauce 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>20</p> <p>Cheeseburger on a Bun Hamburger on a Bun</p> <p>Steamed Carrots Golden French Fries</p> <p>Pineapple Tidbits 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>21</p> <p>Popcorn Chicken Bowl Bread Stick Crispy Chicken Tenders Dinner Roll Broccoli Florets Garlic Mashed Potato Gravy Applesauce 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>22</p> <p>Beef Chili Over Combread Bowl Cheese Pizza</p> <p>Steamed Green Beans Broccoli Florets Sliced Pears 1% Unflavored Milk Fat Free Chocolate Milk</p> |
| <p>25</p> <p>Pasta with Meat Sauce Pretzels Beef Taco Salad</p> <p>Steamed Green Beans Glazed Carrots</p> <p>Peaches Sliced 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>26</p> <p>Beefy Nachos w/Cheese Sauce Chicken & Cheese Quesadilla</p> <p>Refried Beans Steamed Corn</p> <p>Applesauce 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>27</p> <p>Orange Chicken Brown Rice Asian Chicken Salad Egg Roll</p> <p>Steamed Carrots Green Beans Pineapple Tidbits 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>28</p> <p>Corn Dog Chili Dog</p> <p>Golden French Fries Steamed Broccoli</p> <p>Applesauce 1% Unflavored Milk Fat Free Chocolate Milk</p> | <p>29</p> <p>Cheese Pizza Pepperoni Pizza</p> <p>Golden French Fries California Blend Vegetable</p> <p>Sliced Pears Milk Choice Fat Free Chocolate Milk</p> |

| | | |
|---------------|--------------------|--------|
| PRICES | Paid Student Lunch | \$2.80 |
| | Reduced Student | \$4.40 |
| | Adult Lunch | \$3.60 |

EXTRA INFO

Choice of Milk, Unflavored and Chocolate
For more information contact Food Service
Director:
Suzette Murie at 830-851-0413 or
suzette.murie@devinesd.org



Download our app
Taher Food4Life®

www.taher.com

Menus are subject to change without notice. This institution is an equal opportunity provider.

Statement of Commodities Shipped

Texas Department of Agriculture
Food Distribution Program

Warehouse: All Warehouses
08/01/2023 - 09/29/2023

Program Year: 2023 - 2024
Program: NSLP

Contracting Entity: 00800 - DEVINE ISD
County: MEDINA

| Commodity | Units Shipped | USDA Value |
|--|---------------|-----------------------|
| Entitlement Commodities | | |
| 110361 APPLESAUCE CUP 96/4.5 OZ.-SHELF STB | 49 | \$1,018.71 |
| 110541 APPLESAUCE UNSWEETENED CAN 6/10 | 9 | \$261.18 |
| 100365 BEANS PINTO CAN-6/10 | 9 | \$185.94 |
| 100362 BEANS REFRIED CAN-6/10 | 1 | \$40.81 ⁵⁴ |
| 100158 BEEF FINE GRND FRZ-LFT FREE-40 LB | 5 | \$616.00 |
| 111052 CARROTS DICED Frz CTN 12/2 LB BAGS | 3 | \$46.86 |
| 110396 CHEESE STICKS STRING MOZZ 360/1 oz | 5 | \$409.50 |
| 110931 EGG PATTY ROUND FRZ CTN 25 LB | 5 | \$266.25 |
| 100277 ORANGE JUICE SINGLE CTN-70/4 OZ | 47 | \$999.22 |
| 110651 ORANGE JUICE SINGLE CUP FRZ 96/4 OZ | 18 | \$570.78 |
| 110393 PANCAKES WW FRZ-144 CT | 24 | \$308.40 |
| 100336 SPAGHETTI SAUCE CAN MTLs 6/10 | 25 | \$387.60 |
| Total Entitlement Commodities | 200 | \$5,111.25 |
| Bonus Commodities | | |
| 110480 CARROTS DICED FROZEN CTN 30 LB | 10 | \$186.70 |
| Total Bonus Commodities | 10 | \$186.70 |
| Totals for 00800 - DEVINE ISD | 210 | \$5,297.95 |

DEVINE ISD Ordering for DEVINE INTERMEDIATE

Please select an order to VIEW

Requested Delivery Date : Thu 8/24/2023 ▼

| | |
|----------------------------|----------------|
| View Order Detail | |
| Order Summary For: | YT0471 |
| Order Confirmation Number: | F23226003028 |
| Program: | NSLP |
| Requested Delivery Date: | Thu 08/24/2023 |
| Order Date: | Mon 08/14/2023 |
| Order Receipt Date: | |

Click [State Abbreviation Lookup](#) for State of Origin reference.

| Item Code | Description | Case Contents | Case Price | Case Order Qty | Case Receipt Qty | Actual Cost | State Of Origin | Fund Source | Reason Code |
|-----------|--|---------------|------------|----------------|------------------|-------------|-----------------|-------------|-------------|
| 14M10 | APPLES FR R/D 125-138 CT 40 LB CS | 40 LB | \$25.45 | 5 | 5 | \$127.25 | WA | Federal | N/A |
| 18889 | BROCCOLI FLORETS CHL 100/2 OZ PG 12.5 LB | 12 LB | \$72.77 | 1 | 1 | \$72.77 | CA | Federal | N/A |
| 15A33 | CARROTS CHL BABY SLIMS 4/5LB BG | 20 LB | \$20.64 | 4 | 4 | \$82.56 | CA | Federal | N/A |
| 16V94 | CELERY CHL STICKS 4/5 LB BG | 20 LB | \$48.80 | 1 | 1 | \$48.80 | CA | Federal | N/A |
| 16D85 | CUCUMBERS FR US#1 40 LB CS | 40 LB | \$21.10 | 1 | 1 | \$21.10 | FL | Federal | N/A |
| 15N62 | ONIONS YEL DRY 5 LB BG | 5 LB | \$8.00 | 2 | 2 | \$16.00 | OR | Federal | N/A |
| 14F09 | ORANGES FR 138 CT 35 LB CS | 35 LB | \$32.34 | 5 | 5 | \$161.70 | CA | Federal | N/A |
| 15P43 | PEARS FR ANY 100-150 CT 35 LB CS | 35 LB | \$37.00 | 3 | 3 | \$111.00 | WA | Federal | N/A |
| 15D41 | SALAD MIX CHL ROMAINE BLEND 4/5 LB BG | 20 LB | \$33.95 | 1 | 1 | \$33.95 | TX | Federal | N/A |
| 15V66 | SPINACH FR BABY 4 LB CS | 4 LB | \$10.55 | 2 | 2 | \$21.10 | AZ | Federal | N/A |
| 15N71 | TOMATO LARGE 1/10 LB CS | 10 LB | \$13.25 | 1 | 1 | \$13.25 | FL | Federal | N/A |

55

| | |
|------------------------|-----------------|
| State funds subtotal | \$0.00 |
| Federal funds subtotal | \$709.48 |
| GOVT funds subtotal | \$0.00 |
| Total Cost | \$709.48 |

Print

Aug 1244.66
 Sept 2001.86
 Total \$3246.52

Order Successfully Created.

DEVINE ISD Ordering for DEVINE HIGH SCHOOL

Thank you! Your order has been placed!

| | |
|----------------------------|---------------|
| Order Detail | |
| Order Summary For: | YT0014 |
| Order Confirmation Number: | F23226002940 |
| Program: | NSLP |
| Requested Delivery Date: | Thu 8/24/2023 |
| Order Date: | Mon 8/14/2023 |

CART

| ITEM CODE | DESCRIPTION | CASE CONTENTS | CASE PRICE | CASE QTY | ACTUAL COST | STATE OF ORIGIN | FUND SOURCE |
|-----------|--|---------------|------------|--------------------------------|-------------|-----------------|---|
| 14M10 | APPLES FR R/D 125-138 CT 40 LB CS | 40 LB | \$25.45 | <input type="text" value="4"/> | \$101.80 | WA | <input type="radio"/> Fed <input type="radio"/> State |
| 18889 | BROCCOLI FLORETS CHL 100/2 OZ PG 12.5 LB | 12 LB | \$72.77 | <input type="text" value="1"/> | \$72.77 | CA | <input type="radio"/> Fed <input type="radio"/> State |
| 15A33 | CARROTS CHL BABY SLIMS 4/5LB BG | 20 LB | \$20.64 | <input type="text" value="4"/> | \$82.56 | CA | <input type="radio"/> Fed <input type="radio"/> State |
| 16V65 | CAULIFLOWER FR 3 CT 5 LB CS | 5 LB | \$7.19 | <input type="text" value="1"/> | \$7.19 | CA | <input type="radio"/> Fed <input type="radio"/> State56 |
| 16V94 | CELERY CHL STICKS 4/5 LB BG | 20 LB | \$48.80 | <input type="text" value="1"/> | \$48.80 | CA | <input type="radio"/> Fed <input type="radio"/> State |
| 16D85 | CUCUMBERS FR US#1, 40 LB CS | 40 LB | \$21.10 | <input type="text" value="1"/> | \$21.10 | FL | <input type="radio"/> Fed <input type="radio"/> State |
| 14F09 | ORANGES FR 138 CT 35 LB CS | 35 LB | \$32.34 | <input type="text" value="4"/> | \$129.36 | CA | <input type="radio"/> Fed <input type="radio"/> State |
| 15D41 | SALAD MIX CHL ROMAINE BLEND 4/5 LB BG | 20 LB | \$33.95 | <input type="text" value="1"/> | \$33.95 | TX | <input type="radio"/> Fed <input type="radio"/> State |
| 17T98 | SPINACH CHL 2.5 LB BG | 3 LB | \$5.40 | <input type="text" value="1"/> | \$5.40 | AZ | <input type="radio"/> Fed <input type="radio"/> State |
| 16W72 | TOMATO LARGE 1/25 LB CS | 25 LB | \$32.25 | <input type="text" value="1"/> | \$32.25 | FL | <input type="radio"/> Fed <input type="radio"/> State |

Fund Balance for NSLP

Federal Dollars represent a shared pot of money controlled by DEVINE ISD

| Label | State \$ | Federal \$ | GOVT \$ |
|-------------------------|----------|-----------------|---------|
| Starting Balance | N/A | \$12,121.00 | N/A |
| Spent, Previous Orders | \$0.00 | \$0.00 | N/A |
| Cost, This Order | \$0.00 | \$535.18 | N/A |
| Remaining Balance | N/A | \$11,585.82 | N/A |

[Place Another Order](#)

DEVINE ISD Ordering for DEVINE INTERMEDIATE

Please select an order to VIEW

Requested Delivery Date : Thu 9/7/2023 ▾

| | |
|----------------------------|----------------|
| View Order Detail | |
| Order Summary For: | YT0471 |
| Order Confirmation Number: | F23244000873 |
| Program: | NSLP |
| Requested Delivery Date: | Thu 09/07/2023 |
| Order Date: | Fri 09/01/2023 |
| Order Receipt Date: | Thu 09/07/2023 |

Click [State Abbreviation Lookup](#) for State of Origin reference.

| Item Code | Description | Case Contents | Case Price | Case Order Qty | Case Receipt Qty | Actual Cost | State Of Origin | Fund Source | Reason Code |
|-----------|-----------------------------------|---------------|------------|----------------|------------------|-------------|-----------------|-------------|---------------|
| 14M10 | APPLES FR R/D 125-138 CT 40 LB CS | 40 LB | \$28.50 | 8 | 5 | \$142.50 | WA | Federal | NOT DELIVERED |
| 15R22 | BROCCOLI FLORETS CHL 3 LB BG | 3 LB | \$9.05 | 2 | 1 | \$9.05 | AZ | Federal | NOT DELIVERED |
| 15A33 | CARROTS CHL BABY SLIMS 4/5LB BG | 20 LB | \$21.32 | 4 | 4 | \$85.28 | CA | Federal | N/A |
| 16V94 | CELERY CHL STICKS 4/5 LB BG | 20 LB | \$38.80 | 1 | 1 | \$38.80 | CA | Federal | N/A |
| 16D85 | CUCUMBERS FR US#1, 40 LB CS | 40 LB | \$18.10 | 2 | 2 | \$36.20 | FL | Federal | N/A |
| 15P43 | PEARS FR ANY 100-150 CT 35 LB CS | 35 LB | \$34.63 | 4 | 4 | \$138.52 | WA | Federal | N/A |
| 18B17 | TOMATOES FR 5X6, 5 LB CS | 5 LB | \$7.36 | 2 | 2 | \$14.72 | CA | Federal | N/A |

57

| | |
|------------------------|-----------------|
| State funds subtotal | \$0.00 |
| Federal funds subtotal | \$465.07 |
| GOVT funds subtotal | \$0.00 |
| Total Cost | \$465.07 |

Print

Receipt was successfully updated.

To ensure proper credit for decreased quantities less than what you signed for, please inform your DLA FFAVORS account representative and the Vendor within 24 hours of your delivery.

DEVINE ISD Ordering for DEVINE HIGH SCHOOL

[Edit Receipt](#)

| | |
|----------------------------|----------------|
| Edit Receipt Detail | |
| Order Summary For: | YT0014 |
| Order Confirmation Number: | F23244001905 |
| Program: | NSLP |
| Requested Delivery Date: | Thu 09/07/2023 |
| Order Date: | Fri 09/01/2023 |

| Item Code | Description | Case Contents | Case Price | Case Order Qty | Case Receipt Qty | Receipt Cost | Fund Source | Reason for Receipt Qty Difference |
|-----------|---------------------------------|---------------|------------|----------------|------------------|--------------|-------------|-----------------------------------|
| 15R22 | BROCCOLI FLORETS CHL 3 LB BG | 3 LB | \$9.05 | 2 | 0 | \$0.00 | Federal | NOT DELIVERED |
| 16V65 | CAULIFLOWER FR 3 CT 5 LB CS | 5 LB | \$7.32 | 2 | 2 | \$14.64 | Federal | N/A |

58

This order was received on 9/7/2023 9:18:57 AM CT.

Fund Balance for NSLP

Federal Dollars represent a shared pot of money controlled by DEVINE ISD

| Description | State \$ | Federal \$ | GOVT \$ |
|-------------------------|----------|----------------|---------|
| Starting Balance | N/A | \$12,121.00 | N/A |
| Spent, Previous Orders | \$0.00 | \$1,709.73 | \$0.00 |
| Cost, This Order | \$0.00 | \$14.64 | \$0.00 |
| Remaining Balance | N/A | \$10,396.63 | \$0.00 |

[Print](#)

[Go Back to the List of Receipts](#)

Receipt was successfully updated.

DEVINE ISD Ordering for DEVINE HIGH SCHOOL

Edit Receipt

| Edit Receipt Detail | |
|----------------------------|----------------|
| Order Summary For: | YT0014 |
| Order Confirmation Number: | F23252000059 |
| Program: | NSLP |
| Requested Delivery Date: | Thu 09/14/2023 |
| Order Date: | Sat 09/09/2023 |

| Item Code | Description | Case Contents | Case Price | Case Order Qty | Case Receipt Qty | Receipt Cost | Fund Source | Reason for Receipt Qty Difference |
|-----------|--|---------------|------------|----------------|------------------|--------------|-------------|-----------------------------------|
| 16V94 | CELERY CHL STICKS 4/5 LB BG | 20 LB | \$38.80 | 1 | 1 | \$38.80 | Federal | N/A |
| 16Z08 | CUCUMBERS FR 10 LB CS | 10 LB | \$10.50 | 2 | 2 | \$21.00 | Federal | N/A |
| 15R19 | LETTUCE CHL SHRD 4/5 LB BG | 1 CS | \$30.86 | 1 | 1 | \$30.86 | Federal | N/A |
| 17D04 | PEPPERS GRN FR SWT BELL MED 5 LB BG/CS | 5 LB | \$9.25 | 2 | 2 | \$18.50 | Federal | N/A |
| 15D41 | SALAD MIX CHL ROMAINE BLEND 4/5 LB BG | 20 LB | \$30.15 | 1 | 1 | \$30.15 | Federal | N/A |
| 15R21 | TOMATOES GRAPE 12/1 PT CO | 1 CS | \$31.05 | 1 | 1 | \$31.05 | Federal | N/A |

59

This order was received on 9/21/2023 7:21:26 AM CT.

Fund Balance for NSLP

Federal Dollars represent a shared pot of money controlled by DEVINE ISD

| Description | State \$ | Federal \$ | GOVT \$ |
|-------------------------|----------|-----------------|---------|
| Starting Balance | N/A | \$12,121.00 | N/A |
| Spent, Previous Orders | \$0.00 | \$3,076.16 | \$0.00 |
| Cost, This Order | \$0.00 | \$170.36 | \$0.00 |
| Remaining Balance | N/A | \$8,874.48 | \$0.00 |

Print

Go Back to the List of Receipts

Receipt was successfully updated.

DEVINE ISD Ordering for DEVINE INTERMEDIATE

Edit Receipt

| Edit Receipt Detail | |
|----------------------------|----------------|
| Order Summary For: | YT0471 |
| Order Confirmation Number: | F23258000242 |
| Program: | NSLP |
| Requested Delivery Date: | Thu 09/21/2023 |
| Order Date: | Fri 09/15/2023 |

| Item Code | Description | Case Contents | Case Price | Case Order Qty | Case Receipt Qty | Receipt Cost | Fund Source | Reason for Receipt Qty Difference |
|-----------|------------------------------------|---------------|------------|----------------|------------------|--------------|-------------|-----------------------------------|
| 14M10 | APPLES FR R/D 125-138 CT 40 LB CS | 40 LB | \$29.15 | 4 | 4 | \$116.60 | Federal | N/A |
| 16W37 | BROCCOLI FLORETS CHL 4/3 LB BG | 12 LB | \$30.21 | 1 | 1 | \$30.21 | Federal | N/A |
| 15A33 | CARROTS CHL BABY SLIMS 4/5LB BG | 20 LB | \$21.32 | 6 | 6 | \$127.92 | Federal | N/A |
| 16V94 | CELERY CHL STICKS 4/5 LB BG | 20 LB | \$38.80 | 1 | 1 | \$38.80 | Federal | N/A |
| 16D85 | CUCUMBERS FR US#1, 40 LB CS | 40 LB | \$22.10 | 2 | 2 | \$44.20 | Federal | N/A |
| 16L91 | LETTUCE CHL CHOP 4/5 LB BG | 20 LB | \$30.86 | 1 | 1 | \$30.86 | Federal | N/A |
| 18D11 | LETTUCE CHL ROMAINE SHRD 6/2 LB | 12 LB | \$25.95 | 1 | 1 | \$25.95 | Federal | N/A |
| 15P43 | PEARS FR ANY 100-150 CT 35 LB CS | 35 LB | \$30.78 | 4 | 4 | \$123.12 | Federal | N/A |
| 15Z74 | WATERMELON FR SDLS 2-3 CT 35 LB CS | 35 LB | \$17.00 | 12 | 12 | \$204.00 | Federal | N/A |

60

This order was received on 9/25/2023 6:45:05 AM CT.

Fund Balance for NSLP

Federal Dollars represent a shared pot of money controlled by DEVINE ISD

| Description | State \$ | Federal \$ | GOVT \$ |
|-------------------------|----------|-----------------|---------|
| Starting Balance | N/A | \$12,121.00 | N/A |
| Spent, Previous Orders | \$0.00 | \$2,504.86 | \$0.00 |
| Cost, This Order | \$0.00 | \$741.66 | \$0.00 |
| Remaining Balance | N/A | \$8,874.48 | \$0.00 |

Print

Go Back to the List of Receipts

Receipt was successfully updated.

DEVINE ISD Ordering for DEVINE HIGH SCHOOL

[Edit Receipt](#)

| Edit Receipt Detail | |
|----------------------------|----------------|
| Order Summary For: | YT0014 |
| Order Confirmation Number: | F23258000769 |
| Program: | NSLP |
| Requested Delivery Date: | Thu 09/21/2023 |
| Order Date: | Fri 09/15/2023 |

| Item Code | Description | Case Contents | Case Price | Case Order Qty | Case Receipt Qty | Receipt Cost | Fund Source | Reason for Receipt Difference | Qty |
|-----------|---------------------------------------|---------------|------------|----------------|------------------|--------------|-------------|-------------------------------|-----|
| 14M10 | APPLES FR R/D 125-138 CT 40 LB CS | 40 LB | \$29.15 | 4 | 4 | \$116.60 | Federal | N/A | ▼ |
| 15N52 | CABBAGE CHL GRN SHRD 5 LB PG | 5 LB | \$4.38 | 1 | 1 | \$4.38 | Federal | N/A | ▼ |
| 16A33 | CABBAGE CHL RED SHRD 1/5 LB BG | 1 CO | \$8.88 | 1 | 1 | \$8.88 | Federal | N/A | ▼ |
| 16P70 | CARROT CHL SHRD 1/5 LB PG | 1 PG | \$6.55 | 1 | 1 | \$6.55 | Federal | N/A | ▼ |
| 15A33 | CARROTS CHL BABY SLIMS 4 5LB BG | 20 LB | \$21.32 | 2 | 2 | \$42.64 | Federal | N/A | ▼ |
| 16V65 | CAULIFLOWER FR 3 CT 5 LB CS | 5 LB | \$7.45 | 2 | 2 | \$14.90 | Federal | N/A | ▼ |
| 16D85 | CUCUMBERS FR US# 1, 40 LB CS | 40 LB | \$22.10 | 1 | 1 | \$22.10 | Federal | N/A | ▼ |
| 15R19 | LETTUCE CHL SHRD 4/5 LB BG | 1 CS | \$30.86 | 1 | 1 | \$30.86 | Federal | N/A | ▼ |
| 15N63 | ONIONS RED DRY JUMBO 5 LB BG | 5 LB | \$9.50 | 1 | 1 | \$9.50 | Federal | N/A | ▼ |
| 14W03 | ORANGES FR US#1, 88 CT 35 LB CS | 35 LB | \$32.24 | 4 | 4 | \$128.96 | Federal | N/A | ▼ |
| 15P43 | PEARS FR ANY 100-150 CT 35 LB CS | 35 LB | \$30.78 | 2 | 2 | \$61.56 | Federal | N/A | ▼ |
| 15D41 | SALAD MIX CHL ROMAINE BLEND 4/5 LB BG | 20 LB | \$30.15 | 1 | 1 | \$30.15 | Federal | N/A | ▼ |
| 15R21 | TOMATOES GRAPE 12/1 PT CO | 1 CS | \$31.05 | 1 | 1 | \$31.05 | Federal | N/A | ▼ |
| 15Z74 | WATERMELON FR SDLS 2-3 CT 35 LB CS | 35 LB | \$17.00 | 6 | 6 | \$102.00 | Federal | N/A | ▼ |

61

This order was received on 9/25/2023 6:42:49 AM CT.

Fund Balance for NSLP

Federal Dollars represent a shared pot of money controlled by DEVINE ISD

| Description | State \$ | Federal \$ | GOVT \$ |
|--------------------------|----------|-----------------|---------|
| Starting Balance: | N/A | \$12,121.00 | N/A |
| Spent, Previous Orders: | \$0.00 | \$2,636.39 | \$0.00 |
| Cost, This Order: | \$0.00 | \$610.13 | \$0.00 |
| Remaining Balance: | N/A | \$8,874.48 | \$0.00 |

Print

Go Back to the List of Receipts



INVOICE

TAHER, INC.
 5570 Smetana Drive
 Minnetonka, MN 55343-9022
 (952) 945-0505
 Fax: (952) 945-0444

Invoice #: 0062757-IN
 Invoice Date: 9/16/2022
 Customer ID: 00-0000584
 Customer P.O.:
 Terms:

BILL TO:
 Devine ISD
 605 West Hondo Ave
 Devine, TX 78016

| Item Code | Description | UM | Quantity | Price | Amount |
|--|---------------------------|----|-----------|------------|-----------|
| Corrected Operating Expenses Due for August 2022 | | | | | |
| 96 | 1034 Meal Equivalent@3.31 | EA | 1,034.000 | 3.311 | 3,423.86 |
| 96 | 4516 Breakfast @1.95 | EA | 4,516.000 | 1.950 | 8,806.20 |
| 96 | 7115 Lunches @2.95 | EA | 7,115.000 | 2.950 | 20,989.25 |
| 96 | USDA DOD Credit | EA | 1.000 | 2,341.010- | 2,341.01- |

Net Invoice: 30,878.30
 Freight: 0.00
 Sales Tax: 0.00
Balance Due: 30,878.30



Please Remit Payment To:
 Taher, Inc -Bin#135092
 PO Box 1150
 Minneapolis, MN 55480-1150

OPERATING REPORT COST PER MEAL BILLING

UNIT NAME: Devine Independen UNIT #: 584
 MONTH: August YEAR: 22-23

| LINE | EQ MEALS CALCULATION | SALES | / | EQ RATES | = | MEALS | X | BILLING | = | TAHER REV |
|------|--------------------------------------|----------------|---|----------|---|--------------|----------|----------------|----------|------------------|
| 1 | ADULT TYPE "A" LUNCH | 54.00 | / | 4.2575 | = | 13 | X | 3.310 | = | 41.98 |
| 2 | MILK SERVICE | 0.00 | / | 4.2575 | = | 0 | X | 3.310 | = | 0.00 |
| 3 | A LA CARTE | 4349.95 | / | 4.2575 | = | 1022 | X | 3.310 | = | 3381.88 |
| 4 | CASH OVER / SHORT | 0.00 | / | 0.0000 | = | 0 | X | 0.000 | = | 0.00 |
| 5 | CATERING | 0.00 | / | 4.2575 | = | 0 | X | 3.310 | = | 0.00 |
| 6 | INTEREST | 0.00 | / | 0.0000 | = | 0 | X | 0.000 | = | 0.00 |
| 7 | MILK AND JUICE BREAK | 0.00 | / | 0.0000 | = | 0 | X | 0.000 | = | 0.00 |
| 8 | VENDING MACHINES | 0.00 | / | 0.0000 | = | 0 | X | 0.000 | = | 0.00 |
| 9 | SPECIAL PROGRAMS 1 | 0.00 | / | 0.0000 | = | 0 | X | 0.000 | = | 0.00 |
| 10 | SPECIAL PROGRAMS 2 | 0.00 | / | 0.0000 | = | 0 | X | 0.000 | = | 0.00 |
| 11 | SPECIAL PROGRAMS 3 | 0.00 | / | 4.2575 | = | 0 | X | 0.000 | = | 0.00 |
| 12 | SUBTOTAL NON TYPE A MEALS | 4403.95 | | | | 1034 | | 3.3100 | | 3423.86 |
| 13 | | | | | | | | | | |
| 14 | BREAKFAST MEAL BILLING | | | | | MEALS | X | BILLING | = | TAHER REV |
| 15 | BREAKFAST -- PAID TIER 1 | | | | | 1480 | X | 1.950 | = | 2886.00 |
| 16 | BREAKFAST -- PAID TIER 2 | | | | | 0 | X | 1.950 | = | 0.00 |
| 17 | SUBTOTAL BREAKFAST -- PAID | | | | | 1480 | | 1.9500 | | 2886.00 |
| 18 | BREAKFAST -- FREE | | | | | 2720 | X | 1.950 | = | 5304.00 |
| 19 | BREAKFAST -- REDUCED | | | | | 316 | X | 1.950 | = | 616.20 |
| 20 | BREAKFAST -- ADULT | | | | | 0 | X | 0.000 | = | 0.00 |
| 21 | SUBTOTAL "A" BREAKFAST SERVED | | | | | 4516 | | 1.9500 | | 8806.20 |
| 22 | MGMT FEE BREAKFAST | | | | | 0 | X | | = | 0.00 |
| 23 | SUBTOTAL "A" BREAKFAST BILLED | | | | | 4516 | | 1.9500 | | 8806.20 |
| 24 | | | | | | | | | | |
| 25 | LUNCH MEAL BILLING | | | | | MEALS | X | BILLING | = | TAHER REV |
| 26 | "A" LUNCH -- PAID TIER 1 (elem) | | | | | 1974 | X | 2.950 | = | 5823.30 |
| 27 | "A" LUNCH -- PAID TIER 2 | | | | | 0 | X | 2.950 | = | 0.00 |
| 28 | "A" LUNCH -- PAID TIER 3 | | | | | 0 | X | 2.950 | = | 0.00 |
| 29 | "A" LUNCH -- PAID TIER 4 | | | | | 0 | X | 2.950 | = | 0.00 |
| 30 | "A" LUNCH -- PAID TIER 5 | | | | | 0 | X | 2.950 | = | 0.00 |
| 31 | SUBTOTAL "A" LUNCH -- PAID | | | | | 1974 | | 2.9500 | | 5823.30 |
| 32 | FREE LUNCH--TIER 1 | | | | | 4639 | X | 2.950 | = | 13685.05 |
| 33 | FREE LUNCH--TIER 2 | | | | | 0 | X | 2.950 | = | 0.00 |
| 34 | FREE LUNCH--TIER 3 | | | | | 0 | X | 2.950 | = | 0.00 |
| 35 | FREE LUNCH--TIER 4 | | | | | 0 | X | 2.950 | = | 0.00 |
| 36 | FREE LUNCH--TIER 5 | | | | | 0 | X | 2.950 | = | 0.00 |
| 37 | SUBTOTAL FREE LUNCH | | | | | 4639 | | 2.9500 | | 13685.05 |
| 38 | REDUCED LUNCH--TIER 1 | | | | | 502 | X | 2.950 | = | 1480.90 |
| 39 | REDUCED LUNCH--TIER 2 | | | | | 0 | X | 2.950 | = | 0.00 |
| 40 | REDUCED LUNCH--TIER 3 | | | | | 0 | X | 2.950 | = | 0.00 |
| 41 | REDUCED LUNCH--TIER 4 | | | | | 0 | X | 2.950 | = | 0.00 |
| 42 | REDUCED LUNCH--TIER 5 | | | | | 0 | X | 2.950 | = | 0.00 |
| 43 | SUBTOTAL REDUCED LUNCH | | | | | 502 | | 2.9500 | | 1480.90 |
| 44 | SUBTOTAL "A" LUNCHES SERVED | | | | | 7115 | | 2.9500 | | 20989.25 |
| 45 | MGMT FEE LUNCH | | | | | 0 | X | 0.000 | = | 0.00 |
| 46 | SUBTOTAL "A" LUNCH BILLED | | | | | 7115 | | 2.9500 | | 20989.25 |
| 47 | LUNCH MEAL BILLING | | | | | MEALS | X | BILLING | = | TAHER REV |
| 48 | SFSP BREAKFAST | | | | | 0 | X | 1.950 | = | 0.00 |
| 49 | SFSP LUNCH | | | | | 0 | X | 2.950 | = | 0.00 |
| 50 | | | | | | 0 | X | 0.000 | = | 0.00 |
| 51 | | | | | | 0 | X | 0.000 | = | 0.00 |
| 52 | MGMT FEE OTHER | | | | | | X | 0.000 | = | 0.00 |
| 53 | PROGRAM | | | | | 0 | X | 0.000 | = | 0.00 |
| 54 | ADULT | | | | | 0 | X | 0.000 | = | 0.00 |
| 55 | ADULT COMBO | | | | | 0 | X | 0.000 | = | 0.00 |
| 56 | ADULT PREMIUM 2 | | | | | 0 | X | 0.000 | = | 0.00 |
| 57 | SUBTOTAL BILLING REVENUE | | | | | 12665 | | 2.6228 | | 33219.31 |
| 58 | EXTRA MILK | | | | | | X | 0.000 | = | 0.00 |
| 59 | STATE MILK | | | | | | X | 0.000 | = | 0.00 |
| 60 | | | | | | | | | | |
| 61 | USDA DOD CREDIT | | | | | | | | | -2341.01 |
| 62 | USDA FOODS COST CREDIT | | | | | | | | | |
| 63 | USDA FOODS BROWN BOX VALUE CREDIT | | | | | | | | | |
| 64 | TOTAL TAHER REVENUE BILLED | | | | | 12665 | | 2.4380 | | 30878.30 |

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Taher Billing Worksheet

District Devine
 Month/Year Aug-22
 Number of days served this month 8

| | | | | | |
|--|--------------------|---|------------------|---|---|
| Student Breakfast Served this month | <u>4516</u> | * | \$ <u>1,950</u> | = | \$ <u>8,806.20</u> |
| Student Lunches served this month | <u>7115</u> | * | \$ <u>2,950</u> | = | \$ <u>20,989.25</u> |
| Head Start Breakfast Served this month | | * | | = | \$ <u>-</u> |
| Head Start Lunches served this month | | * | | = | \$ <u>-</u> |
| Dollar amount for Adult Meals | \$ <u>54.00</u> | \ | \$ <u>4,2575</u> | = | \$ <u>12.68</u> * \$ <u>3,310</u> = \$ <u>41.98</u> |
| Dollar amount for Ala Carte | \$ <u>4,349.95</u> | \ | \$ <u>4,2575</u> | = | \$ <u>1,021.71</u> * \$ <u>3,310</u> = \$ <u>3,381.88</u> |

Meal Billing \$ 33,219.31

Brown Box Commodity (\$) amount received this month \$ 2,341.01

Processed Food (\$) amount received this month _____

DOD (Fruit & Veg) (\$) amount received this month _____

Total for USDA Commodity \$ 2,341.01

| | |
|----------------------|---------------------|
| Total Billing | \$ 30,878.30 |
|----------------------|---------------------|

Contracting Entity (CE) Name: DEVINE ISD

Date of Review: 6/29/2023

CE ID Number: 00400

Site Name: Devine Intermediate School

Meal Service Reviewed: Lunch

Contract Type: Fixed Meal Rates

| I. Eligibility and Verification | | Yes | No |
|---------------------------------|--|--------------------------|-------------------------------------|
| 1. | Is the FSMC involved in application processing? Who is responsible for determining student eligibility? Name/Title: Annette Benavidez / CND Asst | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. | Is the FSMC involved in application verification? Who is responsible for determining student eligibility? Name/Title: Annette Benavidez / CND Asst | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

NOTE: The FSMC may not assist with eligibility and verification duties. If the answer is Yes to either question, a Corrective Action Plan (CAP) is required.

CE Comments – Provide a rationale for all responses in Part I:

FSMC are not involved in the application or verification process. Annette is a district employee that is responsible for these tasks.

| II. Menu Cycle/Meal Pattern | | Yes | No |
|-----------------------------|--|-------------------------------------|--------------------------|
| 3. | Has the FSMC followed the 21-day cycle menu, as described in the contract, for the first 21 days of the contract? NOTE: Monitored during the first year of contract only unless otherwise noted per the state agency. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. | Is the FSMC serving products that meet the specifications from initial solicitation? Provide 3 examples of specifications reviewed: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Specifications that are being met are Sodium, Saturated Fats, and Calorie requirements.

| | | | |
|-----|---|-------------------------------------|--------------------------|
| 5. | Did the FSMC obtain approval from the CE and utilize the advisory board for all menu changes made after the first 21 days of the contract? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. | Have all menus been developed to meet the meal pattern requirements for the appropriate age/grade groups and the nutrient specifications? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. | Is the FSMC serving reimbursable meals as described in the contract and in compliance with program regulations? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. | Does the FSMC provide meal service to all enrolled students as specified in the contract? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. | Are food production records completed each day for all meals served using the TDA prototype or another instrument that collects the same information as the TDA prototype? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. | Has the FSMC used an advisory committee of parents, students, and teachers to advise in menu planning? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. | Has the FSMC implemented meal accommodations based on medical statements provided by authorized medical authorities or Individualized Education Plans (IEP) or special dietary accommodations based on CE policy? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Attach a current menu to reflect the responses above.

CE Comments – Provide a rationale for all responses in Part II:

Please note menu planning are on SHAC meeting minutes. The Child Nutrition Advisory Board has been established and meal accommodations are being met.

- | III. Competitive Foods | Yes | No |
|--|-------------------------------------|--------------------------|
| 12. Is the FSMC following Competitive Food Nutrition Standards? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 13. Is the FSMC following the local policy related to fundraisers? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

CE Comments – Provide a rationale for all responses in Part III:

Following guidelines regarding policy.

- | IV. USDA Foods | Yes | No |
|--|-------------------------------------|--------------------------|
| 14. Is the FSMC storing and managing USDA Foods received on behalf of the CE? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 15. Has the FSMC ensured the CE has received credit for the full value of USDA Foods received during the school year or fiscal year? What is the amount received to date? \$ 75,181.74 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 16. Does the FSMC provide the CE with clear documentation that demonstrates that the CE has received credit for the value of its USDA Foods? If yes, please file a copy of the documentation with this form for verification. NOTE: This includes crediting for the value of donated foods, including brown box, Department of Defense (DOD) Fresh, and processed end products. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 17. How often does the CE receive credit for the value of USDA Foods? <i>Check all that apply</i> | | |
| <input checked="" type="checkbox"/> Monthly | | |
| <input type="checkbox"/> Quarterly | | |
| <input type="checkbox"/> End of the school year | | |
| <input type="checkbox"/> Other: | | |
| 18. How is the CE credited for the value of donated foods? <i>Check all that apply</i> | | |
| <input checked="" type="checkbox"/> Invoice reductions | | |
| <input type="checkbox"/> Refunds | | |
| <input type="checkbox"/> Discounts | | |
| <input type="checkbox"/> Other: | | |
| 19. For cost-reimbursable contracts, does the FSMC ensure that its system of inventory management does not result in the CE being charged for USDA Foods? For fixed-rate contracts, skip this question. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 20. Does the FSMC ensure that CE retains ownership of all USDA Foods including processed foods, if applicable? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 21. Does the FSMC use USDA Foods to the maximum extent possible? Provide examples in the comments below. What is the SFA's current entitlement balance? \$ 1,297.38 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

22. Does the FSMC use all donated ground beef, ground pork, and all processed end products in the CE's food service without substitution, if applicable?

Attach a copy of the recent USDA Foods reports/invoice.

CE Comments - Provide a rationale for all responses in Part IV:

Monthly reports are sent to CFO and FSMC keeps up to date records of inventory.

- V. Inventory** **Yes** **No**
23. Does the FSMC have an organized method for storing, preserving, and accounting for the CE's food inventory?
24. Does the FSMC storage ensure that the food items are stored in a manner that is consistent with all health and safety rules that apply to the stored items?

CE Comments - Provide a rationale for all responses in Part V:

Weekly inventory system is in place, as well as training for staff.

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- VI. Meal Count System** **Yes** **No**
25. Has the FSMC implemented a point of service (POS) system that allows for the collection of accurate data for meals served by the eligibility category, a la carte sales, and adult sales without overt identification?
26. Are meals counted after the last food or menu item is served/selected to ensure that only reimbursable meals are claimed?
27. Does the FSMC have a backup system to ensure that all counting and claiming data is maintained?

Describe the system:

District keeps hard copies and claiming data for our records. FSMC has a workbook accounting electronic system to keep track of meals

28. Does the FSMC maintain records to support all claims reports?
29. Does the FSMC complete the Daily Record/Accuclaim form for the CE to validate or provide the data the CE needs to complete the Daily Record/Accuclaim form?
30. Does the FSMC provide accurate claiming reports to the CE at the end of each day and month and counts for other types of food service?

CE Comments - Provide a rationale for all responses in Part VI:

FSMC has an electronic tracker that records (District) daily record/accuclaim. It is matched with Districts POS for validation.

VII. Financial, Accounting

- | | Yes | No |
|--|-------------------------------------|--------------------------|
| 31. Does the FSMC monthly invoice reconcile with the point of service (POS) counting and claiming report? In the comments, explain how the invoice meal counts are reconciled with the POS count each month. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 32. Do the FSMC's food service daily income records, such as end of day POS reports, accurately reflect the revenue received by meal type (student meals, adult meals, a la carte, etc.)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 33. Has the CE received all applicable discounts, credits, and rebates from the FSMC? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 34. Does the FSMC ensure that all invoice statements are accurate, and that unallowable costs and duplicative services are not billed to the CE? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 35. Does all income to the program accrue to the nonprofit school food service account? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 36. Does the FSMC provide the CE with all information and documentation needed for the CE to calculate its program and nonprogram revenue and cost proportion as required by regulations? (For example: POS records, cost per meal data, and inventory or financial reports) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 37. Does the FSMC provide documentation that allows the CE to ensure that the financial system is operated in compliance with all regulations and that all financial reports are accurate? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| FOR EXAMPLE: Is there documentation that TDA approval was requested and given for all capital expenditures (single items over \$5,000)? | | |

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Attach the most recent FSMC invoice.

CE Comments – Provide a rationale for all responses in Part VII:

Financial Reports are provided to CFO monthly.

VIII. Financial, Procurement

- | | Yes | No |
|---|-------------------------------------|--------------------------|
| 38. Does the FSMC follow the CE's internal process to ensure that foods are procured in compliance with the Buy American provision? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 39. For fixed-rate contracts, does the FSMC accurately charge the number of meals claimed to the CE at the fixed-rate price according to the contract? For cost-reimbursable contracts, skip this question. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 40. For cost-reimbursable contracts, does the FSMC follow all procurement regulations when purchasing on behalf of the CE? For fixed-rate contracts, skip this question. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 41. For cost-reimbursable contracts, does the FSMC provide sufficient documentation for the CE to determine if all procurement was conducted correctly and in compliance with all applicable regulations? For fixed-rate contracts, skip this question. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

CE Comments – Provide a rationale for all responses in Part VIII:

Monthly invoices are kept to provide documentation on expenses. Buy American forms are kept on file

IX. Facilities

- | | Yes | No |
|---|-------------------------------------|--------------------------|
| 42. Does the FSMC have a Health Analysis and Critical Control Points (HACCP) plan in place and is there evidence of its implementation? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 43. Do employees practice safe food-handling procedures? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

- 44. Does the FSMC ensure that all facilities have health inspections as required by law?
- 45. Are facilities and equipment adequately maintained for safety and sanitation?
- 46. Is the FSMC's use of the facilities consistent with the facility use clauses included in the contract?

CE Comments – Provide a rationale for all responses in Part IX:

100% on recent Health inspection. Temperature logs, production records, and food handler training and certification.

- X. Local Wellness Policy** Yes No
- 47. Does the FSMC follow the CE's local wellness policy?

CE Comments – Provide a rationale for all responses in Part X:

Food nutritional guidelines to promote students health are followed.

- XI. Staffing** Yes No
- 48. Has the FSMC staffing plan been approved by the CE?
 - 49. Is the FSMC's staffing plan consistent with the staffing clauses included in the contract?
Full-time employees (FTEs) in contract: 19
FTEs (current): 17
 - 50. Does the FSMC ensure that all Child Nutrition staff have the required training?
 - 51. Does the FSMC ensure that the director's position meets the USDA professional hiring standards (7 CFR 210.30)?
 - 52. Does the FSMC maintain documentation that demonstrates the professional standards for training and the director's position are compliant with all regulations?

Attach a copy of the approved staffing plan and organization chart.

CE Comments – Provide a rationale for all responses in Part XI:

Monthly training over safety and food safety topics. Professional standard hours are met with our training.

- XII. Record Retention** Yes No
- 53. Does the FSMC have a system to transfer all records to be retained for long-term storage to the CE?
 - 54. Does the FSMC provide all documentation required to demonstrate the CE is compliant with all regulations—local, state, and federal?

CE Comments – Provide a rationale for all responses in Part XII:

All production records, menus, temp logs, and recipes are being stored in longterm facility for the time required.

XIII. General Terms of the Contract

Yes **No**

- 55. Does the FSMC operate and manage the program(s) contracted to operate as defined by the terms of the contract?
- 56. Was an additional contract or addendum to the TDA contract signed?
Note: additional contracts and addendums are not allowed. Please submit a copy of the additional contract or addendum to TDA.

CE Comments – Provide a rationale for all responses in Part XIII:

No amendments

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XIV. Results of Review

Yes **No**

- 57. Is a corrective action plan (CAP) required?

CE Comments – Provide a rationale for all responses in Part XIV:

Guidelines being met.

XV. Corrective Action

Yes **No**

- 58. If a corrective action plan (CAP) is required, will the CE conduct a follow-up review within 45 days?
Date the follow-up review was completed:

CE Comments – Provide a rationale for all responses in Part XV:

not required.

XVI. Attestation and Signatures

I attest that this information is true, accurate, and complete to the best of my knowledge.

Annette Benavidez
 Signature of CE Reviewer
 Annette Benavidez
 Printed Name of CE Reviewer
 CND Assistant
 Title of CE Reviewer

Suzette Murie
 Signature of FSMC/Site Manager
 Suzette Murie
 Printed Name of FSMC/Site Manager
 FSMC Chef
 Title of FSMC/Site Manager

Statement of Commodities Shipped

Texas Department of Agriculture
Food Distribution Program

Warehouse: All Warehouses

Program Year: 2022 - 2023

07/01/2022 - 06/29/2023

Program: NSLP

Contracting Entity: 00800 - DEVINE ISD

County: MEDINA

| Commodity | Units Shipped | USDA Value |
|--|---------------|-------------|
| Entitlement Commodities | | |
| 100521 APPLES GALA FRESH G CARTON-40 LB | 20 | \$452.50 |
| 110543 APPLES GRANNY SMITH FRESH CTN 40 LB | 20 | \$574.48 |
| 100514 APPLES RED DELICIOUS FRSH CTN-40 LB | 5 | \$105.40 |
| 110361 APPLESAUCE CUP 96/4.5 OZ.-SHELF STB | 186 | \$7,462.95 |
| 110541 APPLESAUCE UNSWEETENED CAN 6/10 | 50 | \$1,820.48 |
| 100307 BEANS GREEN CAN-6/10 | 40 | \$959.00 |
| 100365 BEANS PINTO CAN-6/10 | 50 | \$1,254.95 |
| 100362 BEANS REFRIED CAN-6/10 | 22 | \$901.88 |
| 100364 BEANS VEGETARIAN LOW SODIUM CAN | 17 | \$434.31 |
| 100158 BEEF FINE GRND FRZ-LFT FREE-40 LB | 49 | \$6,264.21 |
| 110711 BEEF PATTY COOKED 2.0 M/MA 40 LB | 57 | \$13,094.05 |
| 110346 BEEF, 100% RAW PATTY 90/10 2.0MMA | 5 | \$757.35 |
| 100309 CARROTS CAN-6/10 | 8 | \$214.88 |
| 111052 CARROTS DICED Frz CTN 12/2 LB BAGS | 1 | \$16.80 |
| 110396 CHEESE STICKS STRING MOZZ 360/1 oz | 5 | \$443.62 |
| 100117 CHICKEN FAJITA STRIPS CTN-30 LB | 15 | \$1,621.50 |
| 110462 CHICKEN STRIPS UNSEASONED FRZ-30 LB | 9 | \$1,306.80 |
| 111053 CORN FRZ CTN 12/2.5 LB BAGS | 11 | \$288.71 |
| 100348 CORN FRZ CTN-30 LB | 6 | \$135.00 |
| 110931 EGG PATTY ROUND FRZ CTN 25 LB | 5 | \$426.05 |
| 110845 EGGS WHOLE FROZEN CTN 12/2 LBS. | 5 | \$138.05 |
| 110501 MACARONI BLEND WHOLE GRAIN 20 LB | 15 | \$783.00 |
| 110859 MIXED BERRY FRZ CUPS-96/4 oz. | 27 | \$1,247.96 |
| 100212 MIXED FRUIT EX LT CAN-6/10 | 56 | \$2,404.80 |
| 111230 MIXED VEGETABLES FRZ *NO SALT-6/5LB | 8 | \$225.60 |
| 100277 ORANGE JUICE SINGLE CTN-70/4 OZ | 109 | \$2,255.74 |

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Statement of Commodities Shipped

Texas Department of Agriculture
Food Distribution Program

Warehouse: All Warehouses

Program Year: 2022 - 2023

07/01/2022 - 06/29/2023

Program: NSLP

| | | |
|--|--------------|--------------------|
| 110651 ORANGE JUICE SINGLE CUP FRZ 96/4 OZ | 15 | \$460.78 |
| 110393 PANCAKES WW FRZ-144 CT | 9 | \$116.80 |
| 100241 PEACH FSTONE DICD FRZ CUP-96/4.4 OZ | 38 | \$1,730.89 |
| 100220 PEACHES CLING DICED EX LT CAN-6/10 | 60 | \$2,443.14 |
| 100219 PEACHES CLING SLICES EX LT CAN-6/10 | 65 | \$2,589.96 |
| 100225 PEARS DICED EX LT CAN-6/10 | 66 | \$2,567.28 |
| 100224 PEARS SLICES EX LT CAN-6/10 | 25 | \$1,301.53 |
| 110730 PORK PULLED MIN SEASN COOKED 8/5 LB | 35 | \$3,662.40 |
| 100357 POTATOES OVEN FRY PKG-6/5 LB | 10 | \$373.10 |
| 100355 POTATOES WEDGE FRZ PKG-6/5 LB | 16 | \$663.54 |
| 100293 RAISINS BOX-144/1.33 OZ | 20 | \$673.60 |
| 110506 SPAGHETTI BLEND WHOLE GRAIN 20 LBS | 10 | \$518.00 |
| 100336 SPAGHETTI SAUCE CAN MTL5 6/10 | 25 | \$675.75 |
| 100256 STRAWBERRY FRZ CUP-96/4.5 OZ | 80 | \$4,281.37 |
| 110554 TURKEY BREAST DELI SLICED FRZN 8/5 | 13 | \$2,478.48 |
| 110911 TURKEY HAM SMKD SLC FRZ PKG-8/5 LB | 4 | \$598.96 |
| Total Entitlement Commodities | 1,292 | \$70,725.65 |

Bonus Commodities

| | | |
|--|-----------|-------------------|
| 110361 APPLESAUCE CUP 96/4.5 OZ.-SHELF STB | 20 | \$831.60 |
| 110541 APPLESAUCE UNSWEETENED CAN 6/10 | 17 | \$641.92 |
| 100365 BEANS PINTO CAN-6/10 | 6 | \$153.12 |
| 100364 BEANS VEGETARIAN LOW SODIUM CAN | 8 | \$207.36 |
| 110711 BEEF PATTY COOKED 2.0 M/MA 40 LB | 8 | \$1,806.08 |
| 100242 BLUEBERRY, WILD FRZN CTN 8/3 LB | 3 | \$143.07 |
| 110480 CARROTS DICED FROZEN CTN 30 LB | 5 | \$93.50 |
| 110723 CRANBERRIES DRIED INDIV. PORTION | 8 | \$579.44 |
| Total Bonus Commodities | 75 | \$4,456.09 |

Statement of Commodities Shipped

Texas Department of Agriculture
Food Distribution Program

Warehouse: All Warehouses

Program Year: 2022 - 2023

07/01/2022 - 06/29/2023

Program: NSLP

Totals for 00800 - DEVINE ISD

1,367

\$75,181.74

Food Distribution Program

Weekly Commodity Bulletin

Texas Department of Agriculture
Food Distribution Program

Program Year: 2022 - 2023
Program: NSLP

| Contracting Entity - DEVINE ISD | Warehouse - SAN ANTONIO FOOD BANK |
|--|--|
| Annette Benavidez 205 W COLLEGE DEVINE TX 78016 (830) 851-0412 (830) 663-6750 annette.benavidez@devineisd.org | Ana Mendez 5200 ENRIQUE BARRERA PKWY SAN ANTONIO TX 78227-2209 (210) 431-8323 (210) 431-8397 |

Account Status

| Program Year 2023 Entitlement | Entitlement Usage | Entitlement Balance |
|-------------------------------------|--|--|
| Beginning Entitlement: \$73,624.25 | Processing Reserved - Used: \$0.00 | Available Entitlement: \$73,624.25 |
| Rollover Entitlement: \$0.00 | Processing Reserved - Remaining: \$0.00 | Entitlement Used: (\$70,866.67) |
| | DoD Fresh Deduction: \$0.00 | *Unfilled Requests: (\$1,460.20) |
| Total Available: \$73,624.25 | Entitlement Allocations: \$70,866.67 | **Admin Adjustments: \$0.00 |
| | Total Entitlement Used: \$70,866.67 | Entitlement Remaining: \$1,297.38 |
| | Bonus Allocations: \$4,456.09 | |
| | USDA Food Allocations at No Charge: \$181.36 | |
| | Total Value of USDA Foods Assistance: \$75,504.12 | |

* Unfilled Requests include Regular USDA Foods and FTS products not yet allocated.
 ** Admin Adjustments will be identified as ADJ in contract entitlement usage screens.

Summary of Commodities in the Warehouse

| Item Number | Commodity Description | PackSize | Storage Type | Total Units |
|-------------------|-----------------------|----------|--------------|-------------|
| No data available | | | | |

Summary of Commodities by Storage Type

| Free Storage | | | | | |
|---|-------------|-----------------------|----------------|------|----------------|
| Contracting Entity pay no storage fees for products listed in this section. (45 days or fewer since allocation date) | | | | | |
| Allocation Date | Item Number | Commodity Description | Commodity Type | Year | Cost Remaining |
| No data available | | | | | |

| Short Term Storage | | | | | |
|---|-------------|-----------------------|----------------|------|----------------|
| Contracting Entity pay storage fees for products listed in this section. (46 through 180 days since allocation date) | | | | | |
| Allocation Date | Item Number | Commodity Description | Commodity Type | Year | Cost Remaining |
| No data available | | | | | |

Long Term Storage

Contract Entities pay storage fees for products listed in this section.
(181 days or more since allocation date)

| Allocation Date | Item Number | Commodity Description | Commodity Type | Year | Cost | Remaining |
|-----------------|-------------|-----------------------|----------------|------|------|-----------|
|-----------------|-------------|-----------------------|----------------|------|------|-----------|

No data available

Shipments Expected into this Warehouse

Last Updated: 06/26/2023

| Month | [View Details] | Total Estimated Allocation Quantity |
|-------|--------------------------------|-------------------------------------|
| June | | 54 |

Export To Excel

Cancel



Devine School Lunch K-12

June
2023



| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|--|---|--|----------|
| | | | <p>① Cheese Pizza</p> <p>Spiced Pinto Beans Celery Sticks Ranch Dressing</p> <p>Fresh Orange 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>②</p> |
| <p>⑤ Cheeseburger on a Bun</p> <p>Golden French Fries Celery Sticks Ranch Dressing Fresh Orange Ketchup Mustard 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>⑥ Corn Dog</p> <p>Steamed Carrots</p> <p>Fresh Apple Ketchup Mustard 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>⑦ Pepperoni Pizza</p> <p>Broccoli Florets Ranch Dressing</p> <p>Sliced Peaches 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>⑧ Hot Turkey & Cheese Sandwich</p> <p>Broccoli Florets Spiced Pinto Beans</p> <p>Fresh Apple Mustard 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>⑨</p> |
| <p>⑫ Hot Turkey Ham & Cheese Sandwich</p> <p>Steamed Carrots</p> <p>Sliced Peaches Mustard 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>⑬ Corn Dog</p> <p>Broccoli Florets Ranch Dressing</p> <p>Fresh Apple Ketchup Mustard 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>⑭ Cheeseburger on a Bun</p> <p>Potato Wedges Steamed Carrots Sliced Peaches Ketchup Mustard 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>⑮ Cheese Pizza</p> <p>Spiced Pinto Beans Celery Sticks Ranch Dressing</p> <p>Fresh Apple 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>⑯</p> |
| <p>⑰ Cheeseburger on a Bun</p> <p>Spiced Pinto Beans Celery Sticks Ranch Dressing Sliced Peaches Ketchup Mustard 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>⑳ Corn Dog</p> <p>Steamed Carrots</p> <p>Sliced Pears Ketchup Mustard 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>㉑ Pepperoni Pizza</p> <p>Broccoli Florets Ranch Dressing</p> <p>Fresh Apple 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>㉒ Hot Turkey & Cheese Sandwich</p> <p>Golden French Fries Steamed Carrots Sliced Pears Mustard Ketchup 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>㉓</p> |
| <p>㉔ Turkey Deli Sandwich</p> <p>Celery Sticks Ranch Dressing Sliced Peaches Mustard 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>㉕ Cheeseburger on a Bun</p> <p>Steamed Carrots Sliced Pears Ketchup Mustard 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>㉖ Popcorn Chicken</p> <p>Potato Wedges Broccoli Florets</p> <p>Sliced Peaches Ketchup Mustard 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>㉗ Pepperoni Pizza</p> <p>Spiced Pinto Beans Broccoli Florets Ranch Dressing</p> <p>Sliced Peaches 1% Unflavored White Milk Fat Free Chocolate Milk</p> | <p>㉘</p> |

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PRICES

EXTRA INFO

Choice of Milk: 1% White Milk and Fat-Free Chocolate Milk
For more information contact Food Service Director
Suzette Murie at 830-851-0413 or suzette.murie@devineisd.org



Your MENUS plus more information on our app
Take FoodLife



| | | |
|--------------------|------------------------------------|------------|
| Annette Benavidez | Admin | 07/30/2018 |
| Maria Gutierrez | Cook/Cashier | 08/09/1999 |
| Jovita Iglesias | Cook/server/cashier | 08/07/2006 |
| Belinda Ramirez | Kitchen Manager | 12/01/2000 |
| Elizabeth Ramirez | Cook/Cashier | 12/04/2012 |
| Rosa Ramirez | Cook/server/cashier | 08/20/2007 |
| Irene Rodriguez | Cook/server | 08/18/1998 |
| Aracely Echavarria | Cook/server/cashier | 08/17/2002 |
| Cindy Billalobos | Cook/server/cashier | 08/17/2002 |
| Veronica Cerda | Kitchen Assist. Manager/cashier | 08/17/2002 |
| Ellie Martinez | Kitchen Manager/cashier | 08/17/2002 |
| Janet Zamora | Cook/server/cashier | 08/17/2002 |
| Theresa Vasquez | Kitchen Assist. Manager/cashier | 08/17/2002 |
| Susie Vasquez | Cook/server | 08/17/2002 |
| Ciege Lawson | Cook/server | 08/17/2002 |
| Jacqueline | Cook/server | 08/17/2002 |
| Suzette Murie | District Chef | 08/02/2002 |

MONTHLY INVENTORY FORM
USDA Foods

09/05/23

Year 2023-2024

Devine All Schools
 August

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

| COMMODITIES USED | Cost | Value |
|---|------------|---------------|
| Beginning Inventory | \$0 00 | \$0 00 |
| USDA Foods Received this Month (include DPI Allocation Reports) | \$2 588 40 | \$0 00 |
| DOD Produce Received this Month | \$1 142 18 | \$0 00 |
| Commodities received for the month | \$3 708 58 | \$0 00 |
| less Ending Inventory | \$452 55 | \$10 361 45 |
| USDA Foods Used this Month | \$3,256 03 | (\$10,380 45) |

Subtotal Value Received this month is entered on your Operating Report as USDA FOODS VALUE RECEIVED.
 USDA Foods Value used this month is entered on your Operating Report as USDA FOODS VALUE USED.

MONTHLY INVENTORY FORM
 USDA Foods

09/28/23

Year 2023-2024

School District Devine
 September

| | | | | | | | | | |
|--|---|----|------|--------|------|--------|-------|-------|---------|
| Apple Slices, Canned | 1 | cs | 2.01 | 30.25 | 2.01 | 30.25 | | 0.00 | 0.00 |
| Applesauce, Unsweetend Can 6/#10 #110541 | 1 | cs | 2.01 | 29.02 | 2.01 | 29.02 | 3.00 | 6.03 | 87.06 |
| Applesauce Cups | 1 | cs | 2.01 | 20.79 | 2.01 | 20.79 | 17.00 | 34.17 | 353.43 |
| Cranberries, Dried | 1 | cs | 2.01 | 53.70 | 2.01 | 53.70 | | 0.00 | 0.00 |
| Blueberries Cult. Frozen | 1 | cs | 2.01 | 25.70 | 2.01 | 25.70 | 20.00 | 40.20 | 514.00 |
| Strawberries, Frozen | 1 | cs | 2.01 | 33.98 | 2.01 | 33.98 | | 0.00 | 0.00 |
| Strawberries, Sliced | 1 | cs | 2.01 | 34.96 | 2.01 | 34.96 | | 0.00 | 0.00 |
| Strawberry Cup 4.5 | 1 | cs | 2.01 | 36.43 | 2.01 | 36.43 | | 0.00 | 0.00 |
| Mixed Berry Cup | 1 | cs | 2.01 | 37.76 | 2.01 | 37.76 | | 0.00 | 0.00 |
| Orange Juice Cups | 1 | cs | 2.01 | 11.88 | 2.01 | 11.88 | | 0.00 | 0.00 |
| Mixed Fruit | 1 | cs | 2.01 | 31.64 | 2.01 | 31.64 | | 0.00 | 0.00 |
| Peaches, Diced Canned | 1 | cs | 2.01 | 32.60 | 2.01 | 32.60 | | 0.00 | 0.00 |
| Peaches, Sliced Canned | 1 | cs | 2.01 | 23.68 | 2.01 | 23.68 | | 0.00 | 0.00 |
| Peaches, Cup | 1 | cs | 2.01 | 32.59 | 2.01 | 32.59 | | 0.00 | 0.00 |
| Pear, Diced Canned | 1 | cs | 2.01 | 33.98 | 2.01 | 33.98 | | 0.00 | 0.00 |
| Pear, Sliced Canned | 1 | cs | 2.01 | 25.90 | 2.01 | 25.90 | | 0.00 | 0.00 |
| Apricot Cup 4.5 oz | 1 | cs | 2.01 | 45.98 | 2.01 | 45.98 | | 0.00 | 86.00 |
| Raisins, Boxes | 1 | cs | 2.01 | 17.32 | 2.01 | 17.32 | | 0.00 | 0.00 |
| Beans, Black (Turtle) | 1 | cs | 2.01 | 13.83 | 2.01 | 13.83 | | 0.00 | 0.00 |
| Beans, Refried Canned | 1 | cs | 2.01 | 31.20 | 2.01 | 31.20 | | 0.00 | 0.00 |
| Beans, Garbanzo | 1 | cs | 2.01 | 14.87 | 2.01 | 14.87 | | 0.00 | 0.00 |
| Beans, Pinto | 1 | cs | 2.01 | 20.66 | 2.01 | 20.66 | 37.83 | 76.04 | 781.57 |
| Beans, Kidney | 1 | cs | 2.01 | 14.36 | 2.01 | 14.36 | | 0.00 | 0.00 |
| Beans, Green Frozen | 1 | cs | 2.01 | 19.91 | 2.01 | 19.91 | | 0.00 | 0.00 |
| Green Beans, Can- 6/#10 #100307 | 1 | cs | 2.01 | 19.00 | 2.01 | 19.00 | 12.00 | 24.12 | 228.00 |
| Broccoli Florets, Frozen | 1 | cs | 2.01 | 46.20 | 2.01 | 46.20 | | 0.00 | 0.00 |
| Carrots, Frz | 1 | cs | 2.01 | 15.62 | 2.01 | 15.62 | 13.00 | 26.13 | 203.06 |
| Corn, Frz | 1 | cs | 2.01 | 22.77 | 2.01 | 22.77 | | 0.00 | 0.00 |
| Corn, Canned | 1 | cs | 2.01 | 16.93 | 2.01 | 16.93 | | 0.00 | 0.00 |
| Peas, Frz | 1 | cs | 2.01 | 17.73 | 2.01 | 17.73 | | 0.00 | 0.00 |
| Peppers/Onion Mix | 1 | cs | 2.01 | 35.10 | 2.01 | 35.10 | | 0.00 | 0.00 |
| Potatoes, Oven Fries | 1 | cs | 2.01 | 24.45 | 2.01 | 24.45 | | 0.00 | 0.00 |
| Spaghetti Sauce, Pouch | 1 | cs | 2.01 | 18.25 | 2.01 | 18.25 | | 0.00 | 0.00 |
| Sweet Potatoes, Fries | 1 | cs | 2.01 | 42.49 | 2.01 | 42.49 | | 0.00 | 0.00 |
| Squash, Butternut Diced | 1 | cs | 2.01 | 36.00 | 2.01 | 36.00 | | 0.00 | 0.00 |
| Salsa | 1 | cs | 2.01 | 19.68 | 2.01 | 19.68 | | 0.00 | 0.00 |
| Tomato Sauce | 1 | cs | 2.01 | 19.43 | 2.01 | 19.43 | 11.83 | 23.78 | 229.88 |
| Beef Crumbles | 1 | cs | 2.01 | 103.24 | 2.01 | 103.24 | | 0.00 | 0.00 |
| Beef, Ground | 1 | cs | 2.01 | 123.20 | 2.01 | 123.20 | | 0.00 | 0.00 |
| Chicken, Diced | 1 | cs | 2.01 | 109.22 | 2.01 | 109.22 | | 0.00 | 0.00 |
| Chicken, Fajita Strips | 1 | cs | 2.01 | 50.60 | 2.01 | 50.60 | | 0.00 | 0.00 |
| Chicken, Strips Unseasoned | 1 | cs | 2.01 | 59.24 | 2.01 | 59.24 | | 0.00 | 0.00 |
| Pulled Pork, Cooked 8/5lbs | 1 | cs | 2.01 | 117.90 | 2.01 | 117.90 | 17.00 | 34.17 | 2004.30 |
| Pork Roast | 1 | cs | 2.01 | 50.88 | 2.01 | 50.88 | | 0.00 | 0.00 |
| Turkey Breast, Deli | 1 | cs | 2.01 | 84.07 | 2.01 | 84.07 | | 0.00 | 0.00 |
| Turkey Breast, Sliced | 1 | cs | 2.01 | 115.27 | 2.01 | 115.27 | 7.00 | 14.07 | 806.89 |
| Turkey Roast | 1 | cs | 2.01 | 89.36 | 2.01 | 89.36 | | 0.00 | 0.00 |
| Turkey Taco Filling | 1 | cs | 2.01 | 44.87 | 2.01 | 44.87 | | 0.00 | 0.00 |
| American Cheese Blend, sliced - 100038 | 1 | cs | 2.01 | 48.14 | 2.01 | 48.14 | | 0.00 | 0.00 |
| Cheese Processed Yellow, sliced - 100018 | 1 | cs | 2.01 | 49.50 | 2.01 | 49.50 | | 0.00 | 0.00 |
| Cheddar Cheese Reduced Fat Shredded | 1 | cs | 2.01 | 48.14 | 2.01 | 48.14 | | 0.00 | 0.00 |
| Mozzarella Cheese, LMPS Shredded | 1 | cs | 2.01 | 48.62 | 2.01 | 48.62 | | 0.00 | 0.00 |
| Mozzarella Cheese, String Cheese | 1 | cs | 2.01 | 81.90 | 2.01 | 81.90 | 5.50 | 11.06 | 450.45 |
| Flour White Whole Wheat 8/5 Lb | 1 | cs | 2.01 | 9.44 | 2.01 | 9.44 | | 0.00 | 0.00 |
| Whole Grain Spaghetti 20 Lb | 1 | cs | 2.01 | 36.80 | 2.01 | 36.80 | 0.50 | 1.01 | 18.40 |
| Whole Grain Penne | 1 | cs | 2.01 | 8.51 | 2.01 | 8.51 | | 0.00 | 0.00 |
| Pancakes, Whole Wheat | 1 | cs | 2.01 | 12.85 | 2.01 | 12.85 | 19.50 | 39.20 | 250.58 |
| Peanut Butter | 1 | cs | 2.01 | 21.67 | 2.01 | 21.67 | | 0.00 | 0.00 |
| Rice, Brown Long Grain, 25 lbs | 1 | cs | 2.01 | 11.23 | 2.01 | 11.23 | | 0.00 | 0.00 |
| Rice, Brown Long Grain, 24/2 lb | 1 | cs | 2.01 | 37.23 | 2.01 | 37.23 | | 0.00 | 0.00 |
| Whole Wheat Tortillas | 1 | cs | 2.01 | 19.89 | 2.01 | 19.89 | | 0.00 | 0.00 |
| Turkey Ham, sliced | 1 | cs | 2.01 | 104.46 | 2.01 | 104.46 | | 0.00 | 0.00 |
| Egg Patty | 1 | cs | 2.01 | 53.25 | 2.01 | 53.25 | 6.00 | 12.06 | 319.50 |

MONTHLY INVENTORY FORM
USDA Foods

09/26/23

Year 2023-2024

School District Devine
 September

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

| COMMODITIES USED | Cost | Value |
|---|------------|--------------|
| Beginning Inventory | \$0.00 | \$0.00 |
| USDA Foods Received this Month (Include DPI Allocation Reports) | \$0.00 | \$0.00 |
| DOD Produce Received this Month | \$0.00 | \$0.00 |
| Commodities received for the month | \$0.00 | \$0.00 |
| less: Ending Inventory | \$476.49 | \$9,828.75 |
| USDA Foods Used this Month | (\$476.49) | (\$9,828.75) |

Subtotal Value Received this month is entered on your Operating Report as USDA FOODS VALUE RECEIVED.
 USDA Foods Value used this month is entered on your Operating Report as USDA FOODS VALUE USED.

2022-2023 USDA FOODS RECONCILIATION

| | August | September | October | November | December | January | February | March | April | May | June | Total Commodities | Ending Balance |
|--------------------------------|--------------|-----------|-------------|-------------|-------------|--------------|-------------|--------------|-------------|-------------|------|-------------------|----------------|
| BEGINNING BALANCE | | | | | | | | | | | | | |
| \$ 73,624.25 | 2,341.01 | 339.73 | 5,213.67 | 8,280.00 | 7,996.42 | 16,668.99 | 3,840.90 | 14,785.17 | 9,556.69 | 6,159.16 | - | 75,181.74 | (1,557.49) |
| \$ 73,624.25 | 2,341.01 | 339.73 | 5,213.67 | 8,280.00 | 7,996.42 | 16,668.99 | 3,840.90 | 14,785.17 | 9,556.69 | 6,159.16 | - | 75,181.74 | (1,557.49) |
| ENTITLEMENT COMMODITIES | \$ 73,624.25 | \$ 339.73 | \$ 5,141.24 | \$ 8,280.00 | \$ 6,190.34 | \$ 16,668.99 | \$ 3,840.90 | \$ 14,785.17 | \$ 9,320.12 | \$ 6,159.16 | | 70,725.65 | 2,898.60 |
| BONUS COMMODITIES | \$ 2,341.01 | \$ 72.43 | \$ 72.43 | \$ 1,806.08 | \$ 1,806.08 | \$ 236.57 | \$ 236.57 | \$ 236.57 | \$ 236.57 | \$ 236.57 | | 4,456.09 | (4,456.09) |
| TOTAL SHIPMENT | \$ 73,624.25 | \$ 339.73 | \$ 5,213.67 | \$ 8,280.00 | \$ 7,996.42 | \$ 16,668.99 | \$ 3,840.90 | \$ 14,785.17 | \$ 9,556.69 | \$ 6,159.16 | \$ - | \$ 75,181.74 | (1,557.49) |

Commodity Credit on Taher Invoice
TX UNPS Statement of Commodities Shipped

ENTITLEMENT COMMODITIES
BONUS COMMODITIES
TOTAL SHIPMENT



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: May 20, 2024

Agenda Item: Interlocal Agreement with TIPS The Interlocal Purchasing System

Background Information:

TIPS will allow the district more purchasing options for our bond projects, safety grants, and everyday purchasing.

Administrative Consideration:

Gov't Code 791.001, .011, .025 To increase efficiency and effectiveness, a district may contract or agree with other local governments and with state agencies, including the comptroller, to perform some of its purchasing functions. An interlocal contract must be authorized by a board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party.

Budgetary Consideration:

NA

Supporting Documents:

Attached is a copy of the resolution and interlocal agreement.

Recommendation:

Approve the Resolution with TIPS.

Respectfully Submitted by:

Shannon Ramirez
Director of Finance

Approved by:

Todd Grandjean
Superintendent of Schools

TIPS BOARD RESOLUTION

STATE OF TEXAS

FOR: THE REGION VIII
EDUCATION SERVICE
CENTER

WHEREAS, the Board of Trustees of _____, _____, Texas,
(Named Public Agency) (City)

pursuant to the authority granted by TEX. GOV'T CODE § 791.001, *et seq*, desires to participate in the
TIPS Purchasing Cooperative offered by Region VIII Education Service Center, and in the

Opinion that participating in this program will be highly beneficial to the taxpayers through the anticipated
savings to be realized.

Therefore, be it RESOLVED that the _____ requests a stated need for
(Named Public Agency)

participation in The Interlocal Purchasing System (TIPS) whereby _____
(Name of Authorized Person)

is authorized and directed to sign and deliver any and all necessary requests and documents in connection
therewith for and on behalf of _____.
(Named Public Agency)

I certify that the foregoing is a true and correct original Resolution duly adopted by the

_____ and is filed on record at the TIPS office.
(Named Public Agency)

In witness thereof, I have set my hand and signature this ____ day of _____, 20____.

By: _____
(Authorized Signature)

(Printed Authorized Name)

(Title)

This legal document will remain current on file until either party severs the agreement.

**AN INTERLOCAL AGREEMENT Between
Region 8 Education Service Center and a
TEXAS PUBLIC ENTITY OR LOCAL GOVERNMENT
(School, College, University, State, City, County, or Other Political Subdivision)**

Devine ISD
TEXAS PUBLIC ENTITY NAME

163 - 901
Control Number (TIPS will Assign)
Schools enter County-District Number

Region 8 Education Service Center
Pittsburg, Texas

225 - 950
County-District Number

Texas Education Code §8.002 permits regional education service centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university operations. Authority for an Interlocal agreement to provide such services is granted under Texas Government Code § 791 *et seq* as amended. Cooperative Purchasing Services under this agreement are extended to all Texas State, City or County Government Agencies, or any other legally eligible Local Government Entity as defined in the Texas Government Code § 791.003.

This Interlocal Agreement (hereinafter the “Agreement”) is effective May 20, 2024 and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at any time upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

Statement of Services to be Performed:

Region 8 Education Service Center, by this Agreement, agrees to provide cooperative purchasing services to the above-named public entity through a Program known as The Interlocal Purchasing System (TIPS) Program.

The purpose of the TIPS Program shall be to improve procurement process efficiencies and assist in achieving best value for participating School District, University, College, Community College, City, County or Other Public Agencies through cooperative purchasing.

Roles of the TIPS Purchasing Cooperative:

- ✓ Provide for the organizational structure of the program.
- ✓ Provide staff for efficient operation of the program.
- ✓ Promote marketing of the TIPS Program.
- ✓ Coordinate the Competitively Bid Process for all Vendor Awarded Contracts.
- ✓ Provide members with procedures for placing orders through TIPS PO System.
- ✓ Maintain filing system for Due Diligence Documentation.
- ✓ Collect fees from vendors to support the costs of operations of TIPS.

Role of the Public Entity:

- ✓ Commit to participate in the program by an authorized signature on membership forms.
- ✓ Designate a Primary Contact and Secondary Contact for entity.

- ✓ Commit to purchase products and services from TIPS Vendors when in the best interest of the entity.
- ✓ Submit Purchase Orders and/or Vendor Contracts through the TIPS PO System by emailing the pdf document to tipspo@tips-usa.com.
- ✓ Accept shipments of products ordered from Awarded Vendors.
- ✓ Process Payments to Awarded Vendors in a timely manner.

General Provisions:

The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the law of the State of Texas and venue shall be in the county in which the administrative offices of RESC 8 are located which is Camp County, Texas.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.

The Parties to this Agreement expressly acknowledge and agree that all monies paid pursuant to this Agreement shall be paid from legally appropriated and budgeted available funds for the current fiscal year of each such entity.

No jointly owned property shall be created by this agreement and, therefore, no provision to dispose of jointly held property is required.

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation. The site of the mediation shall be in Camp County, Texas or a site mutually agreed by the parties. The selection of the mediator shall be mutually agreed. The cost of mediation shall be shared equally.

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by electronic means and the terms and conditions agreed to are binding upon the Parties.

Authorization:

Region 8 Education Service Center and The Interlocal Purchasing System (TIPS) Program have entered



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: May 20, 2024

Agenda Item: Devine ISD District Stipend Schedule for the 2024-25 School Year.

Background Information:

DEA (Local) states *“The Superintendent shall recommend an annual compensation plan for all District employees. The compensation plan may include wage and salary structures, stipends, benefits, and incentives. The recommended plan shall support District goals for hiring and retaining highly qualified employees. The Board shall review and approve the compensation plan to be used by the District.”*

Administrative Consideration:

Increase stipends to remain competitive with area schools.

Budgetary Consideration:

Supporting Documents:

Stipend Schedule

Recommendation:

Approve stipend schedule for 2024-2025

Respectfully Submitted by:

*Shannon Ramirez
Director of Finance*

Approved by:

*Todd Grandjean
Superintendent of Schools*