

Regular Meeting  
Tuesday, July 11, 2023 6:00 PM

Dr. Matthew Prophet Education Center - Board  
Auditorium  
501 N. Dixon St  
Portland, OR 97227

## **Agenda**

1. 6:00 pm - Opening
2. 6:05 pm - Election of Board Chairperson and Board Vice-Chairperson (Resolution 6730 & 6731) Vote- Public comment accepted>
3. 6:20 pm - Public Comment
  - Student Comment
  - Public Comment
  - Portland Association of Teachers (PAT)
  - Service Employees International Union (SEIU)
4. 6:40 pm - Resolution to Establish Board Committees for the 2023-24 School Year (Resolution 6732) Vote- Public comment accepted
5. 6:50 pm - Discussion: Update to the 2023-24 School Year Budget and State School Fund
6. 7:20 pm - Local Option Levy Overview and Proposed Timeline
7. 7:30 pm - Consent Agenda: Resolutions 6733 through 6738 Vote- Public Comment Accepted
  - 7.(a) Resolution 6733 - Expenditure Contracts
  - 7.(b) Resolution 6734 - Authorizing Board Travel
  - 7.(c) Resolution 6735 - Adoption of the Index to the Minutes
  - 7.(d) Resolution 6736 - A Resolution Regarding Depository Banks for the Funds of the Portland Public School District (School District No. 1-J, Multnomah County, Oregon)
  - 7.(e) Resolution 6737 - Appointment of Clerk and Deputy Clerks
  - 7.(f) Resolution 6738 - Appointment of Budget Officer
8. 7:35 pm - Other Business / Committee Referrals
9. 7:40 pm - Adjourn

**RESOLUTION No. 6730**

Election of Board Chairperson

Director \_\_\_\_\_ is hereby elected Chairperson of the Board for the period beginning July 11, 2023, until his/or her successor is elected.



**RESOLUTION No. 6731**

Election of Board Vice-Chairperson

Director \_\_\_\_\_ is hereby elected Vice-Chairperson of the Board for the period beginning July 11, 2023, until his/or her successor is elected.



**Resolution No. 6732**

Resolution to Establish Board Committees for the 2023-24 School Year

**RECITALS**

- A. Board Policy 1.20.014-P Board Committees states that Board committees may be formed to consider actions or issues in detail that would otherwise monopolize the Board agenda and provide policy advice for the Board's action or consideration, as appropriate.
- B. Board committees serve in a fact-finding, deliberative and advisory role rather than as a legislative or administrative body and will make recommendations directly to the Board as a whole, which alone may take action.
- C. It is the responsibility of the Board Chair to appoint members to those committees established by the Board.

**RESOLVED**

For the 2023-24 school year, The Board of Education approves the establishment of the Audit Committee, Student Success Committee, Facility and Operations Committee, Policy Committee, and the Task Force in Equity in Contracting.



**FORWARD  
TOGETHER**

---

**Superintendent Guerrero's  
2023-24 Proposed Budget Amendments  
Update to the State School Fund and PPS' Allocation**

**Remaining Focused on Student Success**

**July 2023**

# 2023-24 PPS Budget: General Fund Comparison

**\$9.9B → \$10.2B State School Fund = + \$15.1M for PPS in 2023-24 School Year**

- Statewide ADMw decreased from 676,919 → 672,145 (-4,774)
- Funding Per ADMw increased from \$9,722 → \$10,031 (+\$309)
- Other Factors

# Staff Recommendation and Board Discussion

Staff is proposing that we consider investing a total of **\$22.1m** in new resources (\$15.1m in SSF and about \$7m in early literacy grant funding) in the following three areas:

## Rebuild Fund Balance *Estimate: \$6.4 million*

We are suggesting raising our fund balance by a minimum of 0.75% to bolster by at least a small increment towards our reserves.

% +	\$	Fund Balance (%)
+ 0.75%	\$6.4M	\$49.4M (5.82%)
+ 1.0%	\$8.5M	\$51.6M (6.07%)

## Early Literacy & Div. 22 Supports *Estimate: \$10.5 million*

The OR Dept of Ed will be making matching grant funds available to support early literacy efforts in districts. We expect an estimated maximum of about \$7m over the biennium available to PPS if we provide a 25% match equivalent to about \$1.8m (which we would draw from new available SSF funding vs. reductions in adopted budget). We recommend utilizing about \$1.25m to bolster our ability to meet PE requirements.

## Wages *Estimate: \$5.2 million*

PPS is in active bargaining with three labor groups (PAT, PFSP and SEIU, and soon DCU). Staff proposes using up to \$5.2m in new dollars to potentially support salary/ wage increases, **with a focus on the district's lowest wage workers.**

**To be further discussed in a bargaining executive session.**

# Next Steps



**Board Discussion**



**Board Discussion**



**Board Vote on Budget  
Amendments**

Thank You.

# Staff Recommendation and Board Discussion-REVISED

For the 2023-24 school year, staff is proposing that we invest a total of \$18.6M in new resources (\$15.1M in SSF and about \$3.5M in early literacy grant funding) in the following three areas:

## Rebuild Fund Balance

**Estimate: \$6.4 million**

We are suggesting raising our fund balance by a minimum of 0.75% to bolster by at least a small increment towards our reserves.

% +	\$	Fund Balance Total (%)
+ 0.75%	\$6.4M	\$49.4M (5.82%)
+ 1.0%	\$8.5M	\$51.6M (6.07%)

## Early Literacy & Div. 22 Supports

**Estimate: \$5.65 million (\$900,000 from General Fund)**

The OR Dept of Ed will be making matching grant funds available to support early literacy efforts in districts. We expect an estimated maximum of about \$7m over the biennium (\$3.5m/year) available to PPS. We must provide a 25% match, equivalent to about \$1.8m over two years (which we would draw from new available SSF funding vs. reductions in adopted budget). Additionally, we recommend utilizing about \$1.25m to bolster our ability to meet the state's physical education requirements.

## Wages

**Estimate: \$5.2 million**

PPS is in active bargaining with three labor groups (PAT, PFSP and SEIU, and soon DCU). Staff proposes using up to \$5.2m in new dollars to potentially support salary/ wage increases, **with a focus on the district's lowest wage workers.**

**To be further discussed in a bargaining executive session.**

**DRAFT Local Option Levy Renewal Documents 2023–subject to further revision.**

**RESOLUTION No.**

**Call for Five-Year Local Option Levy to Support Schools**

**RECITALS**

A. Strong, healthy public schools are the foundation of a great city and are vital to educating students to prepare them for college, work, life and their future; supporting families; keeping neighborhoods thriving; building community; and strengthening the local economy.

B. Portland Public Schools (PPS) serves more than 44,000 students and enrolls a high proportion of the city’s students in its schools.

C. Through conversations and engagement with the greater Portland school community, PPS created a vision that reimagines what and how our students will graduate prepared for college, career and beyond. After identifying the essential skills and attributes educators should have and changes needed in our school systems, PPS released a multi-year strategic plan focused on ensuring that all students have equitable opportunities and supports to achieve high academic goals and outcomes.

D. PPS’s staffing levels and educational programming, which support every student’s success, are essential to realizing the vision and implementing the strategic plan.

E. For two decades, Portland voters have shown their support for strong schools and educational programs by approving a local option levy to fund PPS schools.

F. As recently as 2019, voters again affirmed their support for Portland Public Schools and its students by passing a five-year local option levy to support teaching positions and educational programs with 77% approval.

G. Since it passed in 2019, the local option levy has supported an average of 850 teaching positions each school year, contributing to the school district’s equitable staffing and commitment to providing necessary supports for struggling or underserved students.

H. PPS has dedicated significant focus and resources to supporting students following the pandemic, including specialized support in reading and math, as well as more counselors, social workers and mental health supports.

I. This local option levy requires independent oversight by the Community Budget Review Committee (CBRC) to ensure that levy dollars are used only for purposes approved by local voters.

J. The CBRC has affirmed, in annual reports to the PPS Board of Education, that local option funds have primarily been used to fund hundreds of teachers and maintain or lower class sizes.

K. PPS intends that all funds raised under this proposed levy will be used for Portland students in PPS schools; and that none of the funds will be intended for distribution under the state school funding formula.

## **RESOLUTION**

1. The Board shall ask voters to approve a five-year local option levy in November 2023 that will provide an estimated \$126.9 million in 2025-2026; \$128.1 million in 2026-2027; \$129.2 million in 2027-2028; \$130.9 million in 2028-2029; and \$132.6 million in 2029-30.

2. The levy revenue shall be used to fund teaching positions, classroom and [other school supports/counselors].

3. The fully allowable levy rate shall continue to be \$1.99 per \$1,000 of assessed value, which is estimated to cost roughly \$49.75 per month for a home assessed at \$300,000 per year in the PPS district.

4. The Community Budget Review Committee will continue to provide independent oversight so that the funds are spent as the voters intended. The CBRC will continue to publish an annual report about the use of the local option revenues and their contribution to student achievement.

5. The Board will continue to require performance audits of the school district's activities, programs and services to support efficient use of resources, as well as to seek opportunities to improve school effectiveness and capacity-building for increased accountability. Audits will continue to be conducted by internal auditors who will work at the direction of the Board to define the scope and design of audits.

6. The Board of Directors of School District No.1, Multnomah County, Oregon, finds that, for the reasons and purposes described in the proposed measure set forth below, it is necessary and appropriate to levy a local option tax under ORS 280.040 et seq. for the fiscal year beginning July 1, 2025, and for four additional fiscal years thereafter each commencing July 1.

7. A serial levy election is hereby called to be held at the General Election on the 7th day of November, 2023, in the manner and between the hours provided by law, at which there shall be submitted to the electors of School District No. 1, Multnomah County, Oregon.

8. PPS authorizes the Board Chair, Superintendent, or the Superintendent’s designee (the “Authorized Representative”) to take any actions necessary to place the measure that is attached as Exhibit A on the November 7, 2023, election ballot, and to place the explanatory statement that is attached as Exhibit B in the voter’s pamphlet for that election. The Authorized Representative shall file the measure with the elections officer of Multnomah County not later than August 18, 2023, and the explanatory statement not later than September 7, 2023.

**EXHIBIT A:**

**CAPTION (10 words):** Levy Renewal to Maintain Teaching Positions, Counselors, and Classroom Supports.

**QUESTION (20 words):** Shall district maintain teaching positions, classroom supports; renew levy of \$1.99 per \$1,000 assessed value for five years beginning [July 1,] 2025? This measure renews current local option taxes.

**SUMMARY (175 words):** Portland Public Schools’s current local option levy was approved by voters in 2019 to provide funding for schools over 5 years. The renewed levy will provide an estimated \$126.9 million in the first year. Over the past five years, the levy has funded an average of 850 teaching positions each year.

This renewed local option levy would fund teaching positions to:

- Support a well-rounded education, including career and technical programs and enrichments and electives for all students.
- Help maintain or lower class sizes.
- Provide supports, such as reading specialists, for struggling students.

Levy cost remains \$1.99 per \$1,000 assessed property value, the same as the 2019 levy.

Funds will be placed in a sub-account, and independent community oversight will review expenditures to verify that funds are used as approved by voters. No levy funds will be spent for administration. Performance auditing of school district programs also will be done.

The levy will produce an estimated \$126.9 million in 2025-2026; \$128.1 million in 2026-2027; \$129.2 million in 2027-2028; \$130.9 million in 2028-2029; and \$132.6 million in 2029-2030.

<sup>1</sup>The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of estimate and may reflect the impact of early payment discounts, compression, and the collection rate.

## **EXHIBIT B:**

### **EXPLANATORY STATEMENT (500 words)**

Portland Public Schools currently serves over 44,000 students in 81 schools and other programs throughout the neighborhoods of Portland.

For the 12th straight year, PPS's 4-year graduation rates increased in 2021-2022. The graduation rate of 85.7% remains above the statewide average and has risen 27 percentage points since 2010.

In serving the students of Portland, the district continuously strives to be fiscally responsible with taxpayer resources. Through many years of volatile budgets and the pandemic, the school district and Board have worked to preserve classroom education. At the same time, PPS has advocated for a greater level of state investment by the Legislature and worked to ensure that all dollars are spent well and used for educational services for students. In December 2022,

---

<sup>1</sup> NTD: When estimated revenue from levy exceeded estimated cap, the cap was used.

independent auditors gave PPS a clean financial bill of health, and the district will receive regular independent performance audits to monitor effective use of taxpayer resources.

More investments are needed in our schools to continue to build career and technical programs, maintain class size and better support struggling students, especially coming out of the pandemic.

If renewed, the levy is estimated to produce \$126.9 million for Portland Public Schools in school year 2025-2026. The proposed levy renewal would:

**Fund teaching positions and classroom [and other school] supports[/counselors] at every school in the district**

- The funds help support a well-rounded education, with enrichments for elementary and middle grades and electives in varied interest areas and disciplines for high school students.
- The funds help support career, technical, science, technology, engineering, and math programs, including computer science education, so students can graduate with the skills necessary to be career or college ready.
- Over the past five years, the levy funded an average of 850 teaching positions annually.
- Academic support for struggling students in reading and math following the pandemic is included.

**Continue to provide fiscal accountability and independent oversight**

- This renewal maintains the existing local option levy rate of \$1.99 per \$1,000 assessed value and is designed so that funds are directed to the voter-approved purpose of supporting schools.
- This local option requires independent community oversight so that tax dollars are used only for purposes approved by local voters.
- Funds will be placed in an sub-account to ensure their correct use and accurate reporting.
- No funds from this local option levy will be used for district administration.

**Maintain the existing tax rate of \$1.99 per \$1,000 of assessed value**

- For a home with an assessed value of \$300,000, the cost would be approximately \$49.75 per month, or \$597 per year.

This local option levy renews the one passed by voters in 2019 and maintains the existing tax rate. For a home with an assessed value of \$300,000 and taxed at the maximum levy rate of \$1.99 per \$1,000 of assessed value, the estimated cost would continue to be about \$597 per year or \$49.75 per month.

Submitted by Guadalupe Guerrero  
Superintendent Portland Public Schools

## Local Option Levy Filing Deadlines

- **Friday, August 18, 2023** - Last day for County or Special District to file notice of election (SEL 805)
- **Thursday, Sept. 7, 2023** - Last day to file noticed measure of election (SEL 801, 802 or 803)
- **Monday, Sept. 11, 2023** - Measure argument filing deadline for County Voters' Pamphlet

## Notice to TSCC Deadline

- **Wednesday, July 19, 2023**

**RESOLUTION No. 6733**

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

**RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

**NEW CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Admin, Funding Source</b>	<b>Certified Business</b>
BH365, LLC	7/12/23	Purchase Order PO 164888	Purchase of Black History 365 textbooks for 7 <sup>th</sup> , 8 <sup>th</sup> , and HS grades.  Approved Special Class Procurement – Copyrighted Materials & Creative Works PPS-47-0288(4)	\$748,351	K. Armstrong Fund 458 Dept. 5511 Project DC201	No
Pediatric Services of America Inc., dba Aveanna Healthcare	7/12/23 through 6/30/26	Personal Services PS 93517	Provide up to two nurses a year for two PPS students.  Direct Negotiation – Unique Knowledge and/or Expertise PPS-46-0525(4)	\$836,640	K. Armstrong Fund 101 Dept 5414	No
Smucker Foodservice, Inc.	8/1/23 through 7/1/24  Option to renew for up to two additional one-year terms through 6/30/26	Materials Requirement MR 93508	Provide District with USDA commodity processed peanuts into ready-to-serve products.  Request for Proposals 2021-2946	Original Term: \$360,000  Total through renewals: \$1,080,000	D. Jung Fund 202 Dept. 5570	No
CommonLit, Inc.	7/12/23 through 6/30/26	Digital Resource DR 93463	School Essentials & Canvas school wide licenses for District schools.  Approved Special Class Procurement – Copyrighted Materials & Creative Works PPS-47-0288(4)	\$309,660	K. Armstrong Fund 458 Dept. 5445 Project DC160	No
AspirEDU, Inc.	8/1/23 through 7/31/25	Digital Resource DR 93523	Dropout Detective licenses for all middle and high school students.  Approved Special Class Procurement – Copyrighted Materials & Creative Works PPS-47-0288(4)	\$156,031	K. Armstrong Fund 458 Dept. 5445 Project DC160	No
Highstreet IT Solutions, LLC	7/12/23 through 6/30/25	Digital Resource DR 93459 and DR 93459 Amend 1	PeopleSoft hosting and Managed Services.  Approved Special Class Procurement – Software and Hardware Upgrades/Maintenance PPS-47-0288(11)	\$1,642,390	D. Wolff Fund 101 Dept. 5582	No

TierPoint Hosted Solutions, LLC	8/1/23 through 7/31/24	Digital Resource DR 93547	Mimecast email archiving, hosting, and support. Sole Source PPS 47-0275	\$166,038	D. Wolff Fund 101 Dept. 5582	No
InLine Commercial Construction Inc.	7/12/23 through 2/29/24	Construction C 93543	ADA and SPED upgrades at eight schools. Invitation to Bid 2023-018	\$5,229,356	D. Jung Fund 458 Dept 5511 Project DS015/16	No
InLine Commercial Construction Inc.	7/12/23 through 2/29/24	Construction C 93542	ADA and SPED upgrades at 11 schools. Invitation to Bid 2023-019	\$3,481,625	D. Jung Fund 458 Dept 5511 Project DS015/16	No
Skyward Construction LLC	7/12/23 through 2/29/24	Construction C 93544	ADA and SPED upgrades at 11 schools. Invitation to Bid 2023-020	\$4,400,000	D. Jung Fund 458 Dept 5511 Project DS015/16	No
Wenaha Group, Inc.	7/12/23 through 7/11/28	Related Services RS 93498	On call, as needed project management/ construction management services for Office of School Modernization and Facilities and Asset Management projects. Request for Proposals 2023-014	\$5,000,000	D. Jung Fund TBD	MBE
Aecom Technical Services	7/12/23 through 7/11/28	Related Services RS 93490	On call, as needed project management/ construction management services for Office of School Modernization and Facilities and Asset Management projects. Request for Proposals 2023-014	\$5,000,000	D. Jung Fund TBD	No
Cumming Management Group, Inc.	7/12/23 through 7/11/28	Related Services RS 93494	On call, as needed project management/ construction management services for Office of School Modernization and Facilities and Asset Management projects. Request for Proposals 2023-014	\$5,000,000	D. Jung Fund TBD	No
Otak, Inc.	7/12/23 through 7/11/28	Related Services RS 93496	On call, as needed project management/ construction management services for Office of School Modernization and Facilities and Asset Management projects. Request for Proposals 2023-014	\$5,000,000	D. Jung Fund TBD	No
Shiels Oblatz Johnsen, Inc.	7/12/23 through 7/11/28	Related Services RS 93499	On call, as needed project management/ construction management services for Office of School Modernization and Facilities and Asset Management projects. Request for Proposals 2023-014	\$5,000,000	D. Jung Fund TBD	MBE
Turner & Townsend Heery, LLC	7/12/23 through 7/11/28	Related Services RS 93492	On call, as needed project management/ construction management services for Office of School Modernization and Facilities and Asset Management projects. Request for Proposals 2023-014	\$5,000,000	D. Jung Fund TBD	No
Piper Mechanical	7/12/23 through 12/31/25	Construction C 93509	Mechanical Upgrades at Kelly Invitation to Bid - Construction 2023-031	\$10,245,400	D. Jung Fund 458 Dept 5511 Project DS018	No
Piper Mechanical	7/12/23 through 12/31/25	Construction C 93510	Mechanical Upgrades at Bridger Invitation to Bid - Construction 2022-055	\$6,676,310	D. Jung Fund 458 Dept 5511 Project DS018	No

BrainPOP	7/12/23 through 6/30/25	Digital Resource DR 93553	Subscription to BrainPOP and Brain POP Jr. for 14 high schools/charter schools/special programs. 82 licenses for elementary and middle schools.  Approved Special Class Procurement – Copyrighted Materials & Creative Works PPS-47-0288(4)	\$317,487.31	K. Armstrong  Fund 458 Dept 5445 Project DC160	No
PAE Consulting Corp	7/12/23 through 1/31/25	Related Services RS 93572	Develop a “decarbonization roadmap” to help District prioritize emissions reductions measures needed to reach 2030, 2040, and 2050 goals.  Request for Proposals 2023-001	\$445,900	D. Jung  Fund 205 Dept 5540 Project G2094	No

\*A Certified Business is a for-profit business certified as a Minority-Owned Businesses (MBE), Women-Owned Businesses (WBE), Emerging Small Businesses (ESB), and/or Service-Disabled Veteran Businesses (SDV) by the State of Oregon Certification Office for Business Inclusion and Diversity.

**NEW COOPERATIVE PURCHASING AGREEMENTS**

**NO NEW COOPERATIVE PURCHASING AGREEMENTS**

**NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**

**No NEW INTERGOVERNMENTAL AGREEMENTS**

**AMENDMENTS TO EXISTING CONTRACTS**

<b>Contractor</b>	<b>Amendment Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Amendment Amount, Contract Amount</b>	<b>Responsible Admin, Funding Source</b>	<b>Certified Business</b>
PDX Yellow Cab LLC	7/12/23 through 6/30/26	Services S 90041 Amend 2	Provide specialized transportation services to District students who are unable to be served by a school bus, as determined by their IEPs.  Approved Special Class Procurement - Secure, Specialized Transportation PPS 47-0288(19)	\$2,700,000, \$4,700,000	D. Jung  Fund 101 Dept 5560	No

**RESOLUTION No. 6734**

Approving Board Member Conference Attendance as Representatives of the Board

**RECITALS**

Board Policy 1.40.070 requires Board approval for individual Board members to attend state or national meetings as representatives of the Board.

**RESOLUTION**

The Board affirms Directors Julia Brim-Edwards, Michelle DePass, Gary Hollands, Andrew Scott, Patte Sullivan, and Eddie Wang to attend the Council of the Great City Schools Accelerating Board Capacity Conference in Cambridge, MA July 16, 2023 – July 19, 2023.

**RESOLUTION No. 6735**

The Following Index to the Minutes are offered for Adoption

- June 13, 2023 – Regular Meeting
- June 27, 2023 – Special Meeting
- June 27, 2023 – Special Meeting
- June 27, 2023 – Special Meeting



## Index to the Minutes

*(Draft for Approval)*

### Regular Meeting

June 13, 2023

*This document is a record of the actions taken by the Board of Education at the Regular Meeting held on June 13, 2023. In accordance with ORS 192.650, the District's official School Board Meeting Minutes are maintained via video recording and may be viewed at <https://youtu.be/EUQuVttQWEo>*

#### Board Member Attendance

Present: Chair Scott; Vice-Chair Hollands; Directors Brim-Edwards, DePass, Greene, Kohnstamm, and Lowery; Student Representative McMahon

Absent: None

### INDEX

Actions Taken.....	02
Statements for the Record .....	NA

### RESOLUTIONS

<u>No.</u>	<u>Resolution Title</u>	<u>Page</u>
6715	Expenditure Contracts that Exceed \$150,000 for Delegation of Authority .....	03
6716	Adoption of the Index to the Minutes .....	05
6717	Resolution to Recognize June as Pride Month in Portland Public Schools.....	06
6718	Impose Taxes and Adoption of the 2023-24 Budget for School District No. 1J, Multnomah County, Oregon .....	08
6719	Resolution to Rescind Board Policies .....	12
6720	Resolution to Adopt Revised Complaint Policy 4.50.030-P .....	13
6721	Authorization for Off-Campus Activities .....	14

## ACTIONS TAKEN

- **Consent Agenda – Resolutions 6715, 6716, and 6721**

Director Greene moved and Director DePass seconded the motion to approve the Consent Agenda, including Resolutions 6715, 6716 & 6721. The motion was put to a voice vote and passed (6 yes – 0 no – 1 abstain)

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Hollands: Abstain, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative McMahan: Yes (Unofficial)

- **Resolution 6717: Resolution to Recognize June as Pride Month in Portland Public Schools**

Director Greene moved and Director DePass seconded the motion to approve Resolution 6717. The motion was put to a voice vote and passed (7 yes – 0 no)

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Hollands: Yes, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative McMahan: Yes (Unofficial)

- **Resolution 6718: Impose Taxes and Adoption of the 2023-24 Budget for School District No. 1J, Multnomah County, Oregon**

Director Kohnstamm moved and Director Lowery seconded the motion to approve Resolution 6718. The motion was put to a voice vote and passed (5 yes – 2 no [Greene & Hollands])

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: No, Director Hollands: No, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative McMahan: No (Unofficial)

- **Resolution 6719: Resolution to Rescind Board Policies**

Director Hollands moved and Director Lowery seconded the motion to approve Resolution 6719. The motion was put to a voice vote and passed (7 yes – 0 no)

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Hollands: Yes, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative McMahan: Yes (Unofficial)

- **Resolution 6720: Resolution to Adopt Revised Complaint Policy 4.50.030-P**

Director Greene moved and Director DePass seconded the motion to approve Resolution 6720. The motion was put to a voice vote and passed (7 yes – 0 no)

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Hollands: Yes, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative McMahan: Yes (Unofficial)



## Index to the Minutes

*(Draft for Approval)*

### Special Meeting

June 27, 2023

*This document is a record of the actions taken by the Board of Education at the Special Meeting held on June 27, 2023. In accordance with ORS 192.650, the District’s official School Board Meeting Minutes are maintained via video recording and may be viewed at <https://youtu.be/cR-baa7Wjqw>*

#### Board Member Attendance

Present: Chair Scott; Vice-Chair Hollands; Directors Brim-Edwards, DePass, Greene, Kohnstamm, and Lowery

Absent: Student Representative McMahon

### INDEX

Actions Taken.....	02
Statements for the Record .....	NA

### RESOLUTIONS

<u>No.</u>	<u>Resolution Title</u>	<u>Page</u>
6722	Expenditure Contracts.....	03
6723	Approval of Head Start Policy Council Recommendation.....	05
6724	Approval of Head Start Policy Council Recommendation.....	06
6725	Authorizing Off-Campus Travel.....	07
6726	Center for Black Excellence Board Appointment.....	08
6727	Dismissal of a Contract Teacher .....	09
6728	Approving Board Member Conference Attendance as Representatives of the Board .....	10
6729	Resolution to Adopt Revised Complaint Policy 4.50.030-P .....	11

## ACTIONS TAKEN

- **Consent Agenda – Resolutions 6722 through 6726 and 6728 through 6729**

Director Hollands moved and Director DePass seconded the motion to approve the consent agenda, including resolutions 6722-6726 and 6728-6729. The motion was put to a voice vote and passed (7 yes – 0 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes; Student Representative McMahon: Absent

- **Resolution 6727: Dismissal of a Contract Teacher**

Director Greene moved and Director Hollands seconded the motion to approve Resolution Number 6727 as amended. The motion was put to a voice vote and passed (5 yes – 2 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: No, Director Andrew Scott: No

Motions to Amend:

- Director Greene moved and Director Hollands seconded the motion to amend Resolution 6727 directing the Superintendent to determine discipline less than a dismissal. The motion was put to a voice vote and passed (4 yes – 3 no).

Director Julia Brim-Edwards: Yes, Director Michelle DePass: Yes, Director Herman Greene: Yes, Director Gary Hollands: Yes, Director Amy Kohnstamm: No, Director Eilidh Lowery: No, Director Andrew Scott: No

**RESOLUTION No. 6722**

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

**RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

**NEW CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Admin, Funding Source</b>	<b>Certified Business</b>
Teachers Curriculum Institute, Inc.	6/28/23 through 6/12/25	Digital Resource DR 93412	Social Sciences curriculum – grades 6-12. Special Class Procurement – Copyrighted Materials & Creative Works PPS-47-0288(4)	\$814,800	K. Armstrong Fund 458 Dept. 5445 Project DC201	No
Project Wayfinder, Inc.	6/28/23 through 6/28/26	Digital Resource DR 93429	Social emotional learning curriculum – grades K-5. Special Class Procurement – Copyrighted Materials & Creative Works PPS-47-0288(4)	\$533,373	K. Armstrong  Fund 458 Dept. 5445 Project DC301	No
Go to Ms. Sams, Inc.	6/28/23 through 6/28/26	Digital Resource DR 93426	Social emotional learning curriculum – grades 6-8. Special Class Procurement – Copyrighted Materials & Creative Works PPS-47-0288(4)	\$311,850	K. Armstrong  Fund 458 Dept. 5445 Project DC301	No
FieldTurf, Inc.	6/28/23 through 10/13/23	Construction C 93149	Replace track surface at Cleveland High School. Cooperative Contract through Inter-Mountain ESD.	\$477,165	D. Jung  Fund 404 Dept. 5597 Project X0284	No
Albina Head Start, Inc.	8/14/23 through 7/5/24	Personal Services PS 93443	Provide Federal Early Head Start program for 52 infants and toddlers at Teen Parent Services Program sites at McDaniel, Roosevelt, Franklin, and Grant campuses. Direct Negotiation – Ongoing, Long-term Relationship PPS 46-0525(3)	\$466,840	K. Armstrong  Fund 101 Dept. 4306	NA - Nonprofit

\*A Certified Business is a for-profit business certified as a Minority-Owned Businesses (MBE), Women-Owned Businesses (WBE), Emerging Small Businesses (ESB), and/or Service-Disabled Veteran Businesses (SDV) by the State of Oregon Certification Office for Business Inclusion and Diversity.

**NEW COOPERATIVE PURCHASING AGREEMENTS**

**NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**

## AMENDMENTS TO EXISTING CONTRACTS

Contractor	Amendment Term	Contract Type	Description of Services	Amendment Amount, Total Contract Amount	Responsible Admin, Funding Source	Certified Business
Flat Transportation, LLC	6/28/23 through 10/31/26	Services S 90695 Amendment 2	Provide transportation services to District students who are unable to be served by a school bus and as determined by their IEPs. Special Class Procurement – Secure, Specialized Transportation PPS-47-0288(19)	\$2,500,000 \$5,000,000	D. Jung Fund 101 Dept. 5560	No

**RESOLUTION No. 6723**

Approval of Head Start Policy Council Recommendation

**RECITALS**

- A. Federal requirements call for the Governing Board of a Head Start program to approve recommendations for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Portland Public Schools Policy Council recommends the approval of the program's 2023-24 Selection Criteria for Enrollment.

**RESOLUTION**

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County, Oregon, approves the Head Start Policy Council recommendations as stated above.

**RESOLUTION No. 6724**

Approval of Head Start Policy Council Recommendation

**RECITALS**

- A. Federal requirements call for the Governing Board of a Head Start program to approve recommendations for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Portland Public Schools Policy Council recommends the approval of: adding Alexis Tanner as an additional signer on the Policy Council bank account.

**RESOLUTION**

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County, Oregon, approves the Head Start Policy Council recommendations as stated above.



## **RESOLUTION No. 6726**

### Appointment of PPS Members to the Center for Black Excellence Board of Directors

#### **RECITALS**

- A. On September 20, 2022, the PPS Board of Education adopted Resolution No. 6581, approving the agreement to collaborate with the Center for Black Excellence (“CBE”) to advance Black student excellence at Portland Public Schools.
- B. The CBE is a to-be-formed 501(c)(3) nonprofit organization envisioned and created by Black-led community organizations working together to unify and elevate the Black educational experience and improve outcomes for Black children, youth, and families. Its Board of Directors will include senior leaders from established, Black-led organizations serving the Black community, Black community leaders influencing change within the community, and leaders along the educational continuum, together, the “CBE Steering Committee.”
- C. As outlined in Resolution No. 6581, PPS is invited to identify up to six representatives to serve on the CBE Board of Directors, including the PPS Superintendent, two PPS Board of Education members, and three other members.
- D. By partnering with the CBE, PPS is engaged in a robust governance structure designed to provide visionary leadership in the design and development of the PPS Center for Black Student Excellence (CBSE) and also offer full community engagement, fundraising, the synergy between CBE and CBSE, and, among other things, educational planning for CBSE and Albina schools, including the modernization of Jefferson High School and relocation of Harriet Tubman Middle School. This includes working with community leaders, families, students, educators, and staff to design and develop the CBSE and other investments in Albina, furthering the shared goals and commitment to Black student excellence.
- E. On May 23, 2023, the PPS Board of Education adopted Resolution No. 6708, appointing Guadalupe Guerrero, Gary Hollands, Herman Greene, and Dr. Cheryl Proctor to the Center for Black Excellence Board of Directors. It authorized the Superintendent or his designee to seek interested candidates from the PPS community and fill the remaining two seats by June 30, 2023.
- F. Members of the PPS Board of Education and senior staff reviewed twenty-four applications received, interviewed the top four applicants, and selected two candidates for the school board’s consideration.

#### **RESOLVED**

- 1. The Portland Public Schools Board of Education appoints Keisha Locklear and Tracey Brown to the Center for Black Excellence Board of Directors for a two-year term, beginning July 1, 2023.
- 2. The PPS Board of Education appreciates all interested candidates who applied to be appointed by the school board to the Board of Directors of the Center for Black Excellence.

**RESOLUTION No. 6727**

Dismissal of a Contract Educator

**RECITALS**

The Board has reviewed the evidence submitted along with the Superintendent's recommendation for dismissal of a contract educator.

**RESOLUTION**

The Board of Education directs the superintendent to determine discipline for the contract employee less than a dismissal from employment with PPS. The District will notify the employee in writing of the Board's decision.

**RESOLUTION No. 6728**

Approving Board Member Conference Attendance as Representatives of the Board

**RECITALS**

Board Policy 1.40.070 requires Board approval for individual Board members to attend state or national meetings as representatives of the Board.

**RESOLUTION**

The Board affirms Director Herman Greene to attend the School Board Partners Conference in New Orleans, LA July 07 – 09, 2023.

**RESOLUTION No. 6729**

Resolution to Adopt Revised Complaint Policy 4.50.030-P

**RECITALS**

- A. On December 1, 2022, and January 26, 2023, the Board Policy Committee reviewed and considered the proposed revisions of the Complaint policy 4.50.030-P.
- B. On March 7, 2023, the Board presented the First Reading of the revised Complaint policy.
- C. On March 16, 2023, the Board Policy Committee made additional recommended amendments to the revised policy.
- D. On May 23, 2023, the Board presented the second First Reading of the revised Complaint Policy.
- E. On June 13, 2023, the Board approved revisions to Complaint policy 4.50.030-P following a public comment period of at least 21 days in which the posted revised policy inadvertently omitted proposed amendments that were recommended by the Policy Committee and part of the March 7 First Reading.
- F. On June 21, 2023, the corrected version was posted on the Board materials website.

**RESOLUTION**

The Board hereby adopts the revised Complaint policy 4.50.030-P, which reflects all changes recommended by the Policy Committee and previously part of a required First Reading and comment period. The Board instructs the Superintendent to amend any relevant administrative directives to conform to this adopted policy.



## Index to the Minutes

*(Draft for Approval)*

### Special Meeting June 27, 2023

*This document is a record of the actions taken by the Board of Education at the Special Meeting held on June 27, 2023. In accordance with ORS 192.650, the District's official School Board Meeting Minutes are maintained via video recording and may be viewed at <https://youtu.be/uXztXxPs5G4>*

#### Board Member Attendance

Present: Chair Scott; Vice-Chair Hollands; Directors Brim-Edwards, DePass, Greene, Kohnstamm, and Lowery

Absent: Student Representative McMahon

### INDEX

Actions Taken..... 02

## **ACTIONS TAKEN**

- The Board voted on whether to affirm the Superintendent's Step 1 Decision that Portland Public Schools does report on the outcomes listed in the RESJ partnership contracts. The motion was put to a voice vote and failed (3 yes – 4 no).

Director Julia Brim-Edwards: No, Director Michelle DePass: No, Director Herman Greene: No, Director Gary Hollands: No, Director Amy Kohnstamm: Yes, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes



## Index to the Minutes

*(Draft for Approval)*

### Special Meeting June 27, 2023

*This document is a record of the actions taken by the Board of Education at the Special Meeting held on June 27, 2023. In accordance with ORS 192.650, the District's official School Board Meeting Minutes are maintained via video recording and may be viewed at <https://youtu.be/uXztXxPs5G4?t=943>*

#### Board Member Attendance

Present: Chair Scott; Vice-Chair Hollands; Directors Brim-Edwards, DePass, Greene, Kohnstamm, and Lowery

Absent: Student Representative McMahon

### INDEX

Actions Taken.....	02
--------------------	----

## ACTIONS TAKEN

- The Board voted on whether to affirm the Superintendent's Step 1 decision that Summer Acceleration Academy is not discriminatory. The Board put it to a voice vote and passed (4 yes – 3 no).

Director Julia Brim-Edwards: No, Director Michelle DePass: Yes, Director Herman Greene: No, Director Gary Hollands: Yes, Director Amy Kohnstamm: No, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes

- The Board voted on whether to affirm the Superintendent's Step 1 decision that the complaint that currently the student is in general education and doesn't qualify for ESY Recovery Services or any other academic summer program is unsubstantiated. The Board put it to a voice vote and passed (4 yes – 3 no).

Director Julia Brim-Edwards: No, Director Michelle DePass: Yes, Director Herman Greene: No, Director Gary Hollands: Yes, Director Amy Kohnstamm: No, Director Eilidh Lowery: Yes, Director Andrew Scott: Yes

**RESOLUTION No. 6736**

A Resolution Regarding Depository Banks for the Funds of the Portland Public School District (School District No. 1-J, Multnomah County Oregon)

**RECITALS**

- A. At the beginning of each fiscal year, the Portland Public Schools Board of Education, establishes depositories for school funds (ORS 328.441, 294.805 – 294.895).
- B. The District desires to pass a resolution to name official depositories during the 2023-24 fiscal year.

**RESOLVED**

- 1. RESOLVED that the following depositories are hereby, approved as official depositories of Portland Public Schools funds during the 2023-24 fiscal year:

Institutions:

U.S. Bank  
Wells Fargo Bank  
Umpqua Bank  
Washington Federal Bank  
Bank of the West  
Bank of New York Mellon  
JPM Chase Bank  
Bank of America  
Local Government Investment Pool (LGIP)

- 2. RESOLVED that any of the following of the District’s officers; and in their absence as the Superintendent designates:

**Deputy Superintendent of Business & Operations**  
**Chief Financial Officer**  
**Senior Director Financial Services**

(each such designated officer an “Officer”), is individually authorized to:

- a) open or close one or more deposit and/or securities accounts (the “Accounts”) with any depository institution qualified by the Oregon State Treasurer under Oregon Revised Statutes (ORS) 295 (herein after called “Bank” which account shall be in the name of the District
  - b) execute and deliver in the District’s name such agreement (s) regarding the Accounts and the services related thereto as Bank may from time to time require;
  - c) authorize and execute transactions on the Accounts, including, without limitation,
    - i) signing checks and other instruments withdrawing funds from the Accounts,
    - ii) requesting funds transfers by Bank to and from the Accounts,
    - iii) entering into arrangements for the processing of automated clearing house (“ACH”) debit entries and/or ACH credit entries to and from the Accounts, and
    - iv) endorsing on behalf of the District, and otherwise negotiating, checks and other items payable to the District;
  - d) incur overdrafts and other obligations in the Accounts at Bank in connection with any of the products, services, or activities authorized by these resolutions;
- 3. RESOLVED, that any one of the following of the District’s officers:

**Senior Director of Financial Services**

### **Senior Manager/Treasury**

(each such designated officer a "Limited Officer"), is authorized to: i) request funds transfers by Bank to and from the Accounts, (ii) enter into arrangements for the processing of automated clearing house ("ACH") debit entries and/or ACH credit entries to and from the Accounts.

4. RESOLVED, that each Officer and each Limited Officer is individually authorized to designate one or more District officials [each such designated official, an "Official"] to: (a) sign checks withdrawing funds from their respective school checking Accounts, including those payable to cash; and (b) issue and release stop payments on checks drawn on their respective school checking Accounts.
5. RESOLVED, that the District is authorized to enter into any other arrangements, agreements and documents with respect to any Bank's deposit and treasury management products and services, in such form and on such terms and conditions as may be agreed to by an Officer signing such agreements and documents, after appropriate Board of Education approval is obtained, if necessary;
6. RESOLVED, that except to the extent provided otherwise in any agreement between the District and Bank, the District authorizes Bank to rely on any act or communication, including telephone, wire or electric communication, purporting to be done by any Officer, Limited Officer or Official of the District if such reliance is in good faith, and the District shall be bound to Bank by such act or communication relied on by Bank in good faith;
7. RESOLVED, that these resolutions are in addition to, and not by way of limitation on, other resolutions, if any, of the District in favor of Bank, and that the authority conferred by these resolutions shall be deemed retroactive and any and all acts authorized by these resolutions performed prior to the passage of these resolutions are hereby approved and ratified as the official acts and deeds of the District; and
8. RESOLVED, that each of these resolutions shall continue in full force and effect until Bank has received express written notice of its rescission or modification by a resolution duly adopted by the District's Board of Education and certified by a Secretary or Deputy Clerk of the District.

**RESOLUTION No. 6737**

Appointment of Clerk and Deputy Clerks

**RECITALS**

- A. To comply with the requirements of Oregon Revised Statutes (ORS), the Portland Public Schools Board of Education shall appoint a School District Clerk and Deputy Clerks for the 2023-24 fiscal year.
- B. ORS 332.515 requires the appointment of the Chief Administrative Officer as the School District Clerk. Deputy Clerks may also be appointed.

**RESOLVED**

- 1. The Portland Public Schools Board of Education appoints Superintendent Guadalupe Guerrero as Clerk of Portland Public Schools for the 2023-24 fiscal year.
- 2. The Portland Public Schools Board of Education appoints Chief of Staff Jonathan García, and Director of Purchasing & Contracting Emily Courtnege as Deputy Clerks of Portland Public Schools for the 2023-24 fiscal year.

**RESOLUTION No. 6738**

Appointment of Budget Officer

**RECITALS**

- A. To comply with the requirements of Oregon Revised Statutes (ORS), the Portland Public Schools Board of Education shall designate a person to serve as the Budget Officer.
- B. ORS 294.331 requires the Board of Education to designate a person to serve as the Budget Officer.
- C. The Budget Officer shall prepare or supervise the preparation of the budget document and act under the direct supervision of the Superintendent.

**RESOLVED**

The Portland Public Schools Board of Education designates Junho Chang, Budget Manager as Budget Officer of Portland Public Schools for the 2023–24 fiscal year.