

Agenda of Special Board Meeting

The Board of Trustees El Campo Independent School District

A Special Board Meeting of the Board of Trustees of El Campo Independent School District will be held August 11, 2020, beginning at 6:00 PM in the ECHS Auditorium, 600 West Norris, El Campo, Texas 77437.

The subjects to be discussed are as listed below.

1. Call to Order/Opening Prayer/Pledge of Allegiance

Notice: Pursuant to the Governor Abbott's Temporary Suspension of Open Meetings Laws issued on March 16, 2020, to advance the public health goal of limiting face to face meetings (also called "social distancing"), this meeting may be documented via telephone conference or videoconference, which will be audible to the Board and public and allow for two-way communication. The Board President, presiding officer or trustees may not be physically present at one location but a quorum will be required for the meeting on the videoconference or phone.

The public may access this meeting: See Meeting ID below and or Phone Number. An electronic copy of the agenda packet may be viewed at the following link www.ecisd.org. A recording of the meeting will be available for viewing on the District's website.

If you wish to address the Board of Trustees on an agenda or non-agenda topic for regular meetings or an agenda item the President or designee will call for public comments at the beginning of the meeting. All other public comment rules will be followed. After the close of public comment, the Board will proceed with the rest of the agenda that may be viewed or heard by the public online or on the phone.

Meeting ID

meet.google.com/ivb-uvbd-jzw

Phone Numbers

(US)+1 225-414-2638 PIN: 503 444 639#

2. Public Comment

3. Consent Agenda

A. Governance

1. Consider Approval of Minutes

3

4. Presentation Items

A. Governance

B. Business and Operations

1. Review and Discuss Preliminary 2020-21 General Operating Budget

9

2. Review and Discuss General Fund - Fund Balance Projection	23
C. Curriculum and Instruction	
5. Discussion and Action Items	
A. Curriculum and Instruction	
1. Discuss and Approve Interlocal Acquisition Agreement with ESC4 as agent for TEA for the purpose of participating in the Bulk Purchase Program of Operation Connectivity.	26
B. Business and Operations	
1. Discussion and Possible Approval to Purchase "Bipolar Ionization Technology" products known as "Ionizers" to be installed throughout the district in the HVAC Systems.	50
C. Governance	
6. Review Items	
A. Curriculum and Instruction	
B. Business and Operations	
C. Governance	
7. Closed Session:	
A. Texas Government Code § 551.074 (1) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee	
8. Personnel	
A. Human Resource Update	64
9. Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on Saturday, August 8, 2020 at 2:30 p.m.

For the Board of Trustees

Action Required

Recommendation:	Minutes of Previous Meetings
Impact/Rationale:	
Program Description/Summary:	According to policy BE (LOCAL), BOARD MEETINGS, MINUTES, board action shall be carefully recorded by the secretary or clerk; when approved, and these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.
ECISD Board Policy	BE (LOCAL), BOARD MEETINGS
Effective Date	August 11, 2020
Previous Board Action	The Board approves minutes at each regular monthly meeting.
Future Action Expected	None.
Background Information and Significant Issues	
Attachments	June 23, 2020 Regular July 2, 2020 Special July 20, 2020 Special
Submitted By	Vicky Limas, Secretary to the Superintendent
Recommended for Approval	Motion, second and majority vote to approve the minutes.
Kelly Waters, Superintendent of Schools	I recommend you approve the minutes of previous meetings as part of the Consent Agenda.

Minutes of the Regular Board Meeting

The Board of Trustees

El Campo Independent School District

A Regular Meeting of the Board of Trustees of El Campo Independent School District was held Tuesday, June 23, 2020, beginning at 7:00 PM in the Seminar Room at ECHS, 600 West Norris, El Campo, Texas 77437.

MEMBERS PRESENT: Greg Anderson, Anthony Dorotik, Dennis Rawlings, James Russell, Susan Nohavitza, Rich DuBroc, Ed Erwin

MEMBERS ABSENT: None

OTHERS PRESENT: Bob Callaghan, David Bright, Dolores Trevino, Mark Freeman, Demetric Wells, Amy Araguz, Vicky Limas, Wade Zimmer, James Halliburton, Chris Skinner

Board President, James Russell called the meeting to order at 7:00 p.m. James Russell gave the opening prayer followed by the Pledge of Allegiance. There was a quorum present.

Meeting ID meet
meet.google.com/nsy-akbs-xbu
Phone Numbers (US)+1 865-401-0375
PIN: 299 891 384#

PUBLIC COMMENT: NONE

RECOGNITION: NONE

CONSENT AGENDA: A motion was made by Anthony Dorotik and a second motion by Rich DuBroc to approve the consent agenda. Motion passed 7-0.

A. Governance

1. Consider Approval of Minutes
 - a. May 19, 2020 Regular
 - b. June 2, 2020 Special
 - c. June 4, 2020 Special
 - d. June 8, 2020 Special
 - e. June 9, 2020 Special
 - f. June 10, 2020 Special

B. Date and Minutes

C. Business and Support Services

1. Review of Monthly Financial Report for month of May 2020
2. Review of Checks Written for the month of May 2020
3. Review of Quarterly Investment Report
4. Consider Approval of Workers' Compensation Renewal Contract with Claims Administrative Services, Inc.
5. Budget Amendment(s)

- D. Personnel
- E. Curriculum and Instruction
- F. Consider Approval of WCJC Dual Credit MOU
- G. Consider Approval of 2020-2021 Student Handbook and Student Code of Conduct
- H. Students

PRESENTATION ITEMS

- A. Governance
- B. Business and Operations
 - 1. Review of Preliminary 2020-21 General Operating Budget
 - 2. 2020-21 Compensation Plan
- C. Curriculum and Instruction
- D. Discuss and Consider Revised COVID-19 School Year Calendar for 2020-2021

A motion was made by Rich DuBroc and a second motion was made by Dennis Rawlings to approve the 2020-2021 Adjusted School Calendar for COVID – 19 Response. Motion passed 7-0.

DISCUSSION AND ACTION ITEMS

- A. Curriculum and Instruction
- B. Discuss and approve revisions to the Local Accountability Board Monitoring Document to include House Bill 3 Early Childhood and College, Career, Military Readiness goals.

A motion was made by Susan Nohavitzka and a second motion was made by Anthony Dorotik to approve the proposed revisions to the Board Monitoring Document. Motion passed 7-0.

- C. Business and Operations
 - 1. Consider Approval to Award the Districts Custodial Services Contract.

A motion was made by Rich DuBroc and a second by Dennis Rawlings to accept the bid submitted by McLemore Building Maintenance and authorize the administration to negotiate a contract with them to provide custodial services for the 2020-2021 school year. Motion passed 7-0.

- D. Governance
 - 1. Consider Approval of Architects Contract for the Ricebird Weight Room Project.

A motion was made by Rich DuBroc and a second by Anthony Dorotik to approve the Architects Contract for the Ricebird Weight Room Project. Motion passed 6-0-1 with Dennis Rawlings voting against.

- 2. Consider Approval of Schematic Design proposed for the Ricebird Weight Room Project.

A motion was made by Greg Anderson and a second by Susan Nohavitzka to approve the Schematic Design for the Ricebird Weight Room Project. Motion passed 7-0.

3. Consider Competitive Sealed Proposals or other method as the Construction Delivery Method, the Weighted Criteria for Evaluating the Proposals and the Committee to Evaluate the Proposals Submitted for the Ricebird Weight Room Project.

A motion was made by Ed Erwin and a second motion was made by Rich DuBroc to approve Competitive Sealed Proposals as the construction delivery method for the Ricebird Weight Room Project and the proposed criteria for evaluation of the proposals and the committee to evaluate the proposals.

A motion was made by Rich DuBroc and a second by Anthony Dorotik to accept the committee of the Superintendent, Assistant Superintendent of Finance- Mr. Bright, Jeff Balcar- Maintenance Director, Jeff Balcar, AD- Wayne Condra, HS Principal - Demetric Wells and Board Members, Ed Erwin and Greg Anderson to evaluate the proposals submitted for the weight room project. Motion passed 7-0.

REVIEW ITEMS

- A. Curriculum and Instruction
- B. Business and Operations
- C. Governance

CLOSED SESSION: The President of the Board called for an Executive Session in accordance with Texas Government code § 551.074 (1) PERSONNEL MATTERS< to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee. The Board entered Closed Session at 9:23 p.m. and reconvened in Open Session at 9:35 p.m.

PERSONNEL

SUPERINTENDENT'S REPORT

- A. Governance
- B. Business and Support Services
- C. Personnel
- D. Curriculum and Instruction
- E. Students
- F. Community and Governmental Relations

There being no further discussion, meeting adjourned at 9:35 p.m.

President, James Russell

Secretary, Greg Anderson

**Minutes of the Special Board Meeting
The Board of Trustees
El Campo Independent School District**

A Special Meeting of the Board of Trustees of El Campo Independent School District was held Thursday, July 2, 2020 beginning at 7:30 AM in the Seminar Room at ECHS, 600 West Norris, El Campo, Texas 77437.

MEMBERS PRESENT: Greg Anderson, Anthony Dorotik, James Russell, Rich DuBroc, Ed Erwin Susan Nohavitza, Dennis Rawlings were online

MEMBERS ABSENT: None

OTHERS PRESENT: Bob Callaghan, Chris Skinner, Alicia Stary

Board President, James Russell called the meeting to order at 7:30 a.m. James Russell gave the opening prayer followed by the Pledge of Allegiance. There was a quorum present.

Video/Audio Conferencing Notice
Meeting ID - meet.google.com/dfq-rqjk-dgx

Phone Numbers: (US)[+1 413-338-0198](tel:+14133380198) PIN: 343 921 676#

PUBLIC COMMENT: NONE

CLOSED SESSION: The President of the Board called for an Executive Session in accordance with Texas Government code § 551.074 (1) consider and discuss hiring Superintendent and approval of Superintendent contract. The Board entered Closed Session at 7:32 a.m. and reconvened in Open Session at 7:47 a.m.

PERSONNEL

A. Consider and take possible action to hire Superintendent and approve Superintendent contract.

A motion was made by Anthony Dorotik and a second motion was made by Rich DuBroc to hire Robert Callaghan as Superintendent of El Campo Schools and to approve the Superintendent Contract. Motion passed 7-0.

B. Consider and take possible action to approve the Superintendent consulting contract.

A motion was made by Anthony Dorotik and a second motion was made by Greg Anderson to approve the Superintendent Consulting Contract. Motion passed 7-0.

There being no further business, the meeting adjourned at 7:51.

President, James Russell

Secretary, Greg Anderson

Minutes of the Special Board Meeting The Board of Trustees El Campo Independent School District

A Special Meeting of the Board of Trustees of El Campo Independent School District was held Monday, July 20, 2020 beginning at 7:00 PM in the ECHS Auditorium, 600 West Norris, El Campo, Texas 77437.

Video/Audio Conferencing Notice
Meeting ID
meet.google.com/pfa-qped-yrv
Phone Numbers
(US)+1 219-351-0309
PIN: 358 566 433#

MEMBERS PRESENT: Greg Anderson, Anthony Dorotik, Dennis Rawlings, James Russell, Susan Nohavitza, Rich DuBroc, Ed Erwin

MEMBERS ABSENT: None

OTHERS PRESENT: Bob Callaghan, Dolores Trevino, Chris Skinner, Alicia Stary, David Bright

Board President, James Russell called the meeting to order at 7:02 p.m. James Russell gave the opening prayer followed by the Pledge of Allegiance. There was a quorum present.

PUBLIC COMMENT: Wade Schoelman regarding return to learn for students.

PRESENTATION ITEMS

A. Curriculum and Instruction
Texas Education Agency Synchronous and Asynchronous Attestations

A motion was made by Rich DuBroc and a second by Greg Anderson to approve ECISD Administrators to submit to the Texas Education Agency Synchronous and Asynchronous Attestations. Motion passed 7-0.

DISCUSSION AND ACTION ITEMS

B. Curriculum and Instruction
Discussion of the El Campo ISD 2020-2021 Return to Learn Plan

There being no further business, the meeting adjourned at 9:46.

President, James Russell

Secretary, Greg Anderson

Information Only

Meeting Date: August 11, 2020

Submitted by: David Bright, Assistant Supt. for Finance & Operations

Business and Operations

Review of Preliminary 2020-21 Budget Estimates

Summary

According to *Texas Education Code §44.002*, the Superintendent shall prepare, or cause to be prepared, a proposed budget covering all estimated revenue and proposed expenditures of the District for the following fiscal year. The proposed budget shall be prepared on or before August 20th.

*LOCAL policy on budget planning states that **Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the District's programs and activities and provides the resources to implement them. In the budget planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered, as well as input from the District- and campus-level planning and decision-making committees.***

According to TEA guidelines, the Board shall adopt a budget by Fund and Function. Funds included in the General Operating Budget include:

- 199 – General Fund
- 240 – Food Service
- 511 – Debt Service

Revenue and expenditures for special revenue funds will be presented to the Board for review, but do not require formal approval.

ECISD Board Policy

CE (LEGAL) / (LOCAL) ANNUAL OPERATING BUDGET

Effective Date

August 11, 2020

Previous Board Action

The Board previously reviewed the budget assumptions for the 2020-2021 General Fund Budget at the regular meeting on February 25, 2020.

Future Action Expected

August 11, 2020 – Budget Workshop – (Only if needed.)
August 25, 2020 – Public Hearing on the proposed budget and Tax Rate.
August 25, 2020 – Regular Board Meeting - Approve the 2020-2021 Budget for the General, Food Service and Interest & Sinking Funds. Approve the Tax Rates.

Background Information and Significant Issues

Currently, the preliminary budget is based on the Certified Taxable Value of \$1,240,815,477 and a Refined ADA projection of 3,325.

Total revenue in the General Fund is projected to increase by \$93,921. This is mainly due to increased funding from the State. Federal revenue is projected to remain the same.

- Local 39.89%
- State 59.14%
- Federal .97%

Expenditures in the General Fund are projected to increase by \$455,620.

- Salary & Benefits 73.26%
- Contracted Services 13.00%
- Supplies & Materials 6.37%
- Other Operating Exp. 5.91%
- M&O Debt Service .64%
- Capital Outlay .81%

We have \$283,200 budgeted for Capital Outlay expenditures. This includes funds to purchase two buses, and technology.

Our goal is always to maintain adequate funds to meet the District's debt obligation and to offset shortages due to a drop in values in any given year. To maintain this balance it becomes necessary at times to recommend an increase for the Debt Service Tax Rate.

Even though our property values have decreased I feel it would be to our advantage to tighten our belt to meet our obligation without passing an increase onto the taxpayers. At this time I am not recommending an increase. Due to the M&O Rate decrease mandated by the State we will actually be able to report a slight decrease to the Total Tax Rate.

Fiscal Impact

Unknown.

Student and Public Benefit

Detailed financial planning ensures that funds are available to provide the necessary personnel, facilities, equipment and supplies for an appropriate education for all students; and that taxpayer' dollars are spent wisely.

Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	As you know, the decision to go to the voters with the Tax Ratification Election in 2016-17, enabled us to move \$0.013 of the I&S Tax Rate to the Maintenance & Operations Tax Rate. Payment of that portion of the debt obligation must come from the General Fund - Fund Balance. Therefore, it is beneficial for the District to maintain a General Fund – Fund Balance adequate enough to meet that obligation.
Attachments	ECISD Preliminary Budget for 2020-2021
Submitted by	David Bright, Assistant Superintendent of Finance and Operations
Action Required	No action required.
Recommendation	This is a discussion item only. Bob Callaghan, Superintendent of Schools

ECISD PRELIMINARY BUDGET

2020-2021

Submitted August 11, 2020
ECISD REGULAR BOARD MEETING



EL CAMPO INDEPENDENT SCHOOL DISTRICT
2020-2021
PRLLIMINARY BUDGET

SUMMARY BY FUND

<u>FUND</u>	<u>PROGRAM DESCRIPTION</u>	<u>ESTIMATED REVENUES</u>	<u>ESTIMATED EXPENDITURES</u>	<u>SURPLUS/ (DEFICIT)</u>
199	General Fund	36,877,832	34,894,518	1,983,314
205	Head Start	161,234	161,234	0
211	ESEA Title I, Part A	1,068,663	1,068,663	0
212	ESEA Title I, Part C-Migrant	52,181	52,181	0
240	Food Service Fund	2,079,501	2,079,501	0
244	Vocational Ed. - Basic Grant	44,443	44,443	0
255	ESEA Title II, Part A	149,358	149,358	0
263	Title III, Part A	40,754	40,754	0
289	Title IV, Part A; LEP	72,960	72,960	0
313	IDEA - Part B, Formula	1,028,739	1,028,739	0
314	IDEA - Part B, Preschool	29,701	29,701	0
386	Deaf Education	167,351	167,351	0
410	State Instructional Materials	181,390	181,390	0
437	Shared Services - Special Ed.	1,111,348	1,111,348	0
459	O/M Consortium	71,080	71,080	0
461	Campus Activity Funds	101,700	101,700	0
479	Family Crisis Fund	700	700	0
511	Debt Service Fund	896,871	2,137,534	(1,202,663)
		\$44,135,776	\$43,393,125	\$742,651

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
2020-2021
PRELIMINARY BUDGET**

SUMMARY BY FUND

FUND	<u>PROGRAM DESCRIPTION</u>	<u>ESTIMATED REVENUES</u>	<u>ESTIMATED EXPENDITURES</u>	SURPLUS/ <u>(DEFICIT)</u>
199	General Fund	36,877,832	34,894,518	1,958,314
240	Food Service Fund	52,181	52,181	0
511	Debt Service Fund	896,871	2,137,534	(1,240,663)
TOTAL ESTIMATED BUDGET		\$37,826,884	\$37,084,233	\$742,651

EL CAMPO INDEPENDENT SCHOOL DISTRICT
2020-2021
PRELIMINARY BUDGET

REVENUE PROJECTION - GENERAL FUND

Year	Budgeted Refined	ADA	Rate	M&O Tax	Certified Freeze-	Local Revenue	State Revenue	Total M&O Revenue	Increase/ Decrease vs 19/20
2015-16	3,365.0	SCR + .04	1.04005	1,087,630,382	11,739,040	15,138,978	26,878,018		
2016-17	3,348.3	SCR + .04	1.04005	1,089,002,706	11,901,975	15,504,179	27,406,154		
2017-18	3,448.3	SCR + .17	1.17000	1,159,952,393	14,181,837	16,355,700	30,537,537		
2018-19	3,400.0	SCR + .17	1.17000	1,139,386,143	14,109,030	16,108,830	30,217,859		
2019-20	3,366.6	HB3	1.06840	1,238,349,729	14,064,405	21,554,380	33,971,377		
2020-21	3,325.0	HB3	1.05470	1,240,815,477	14,060,927	20,147,357	34,208,284	236,907	

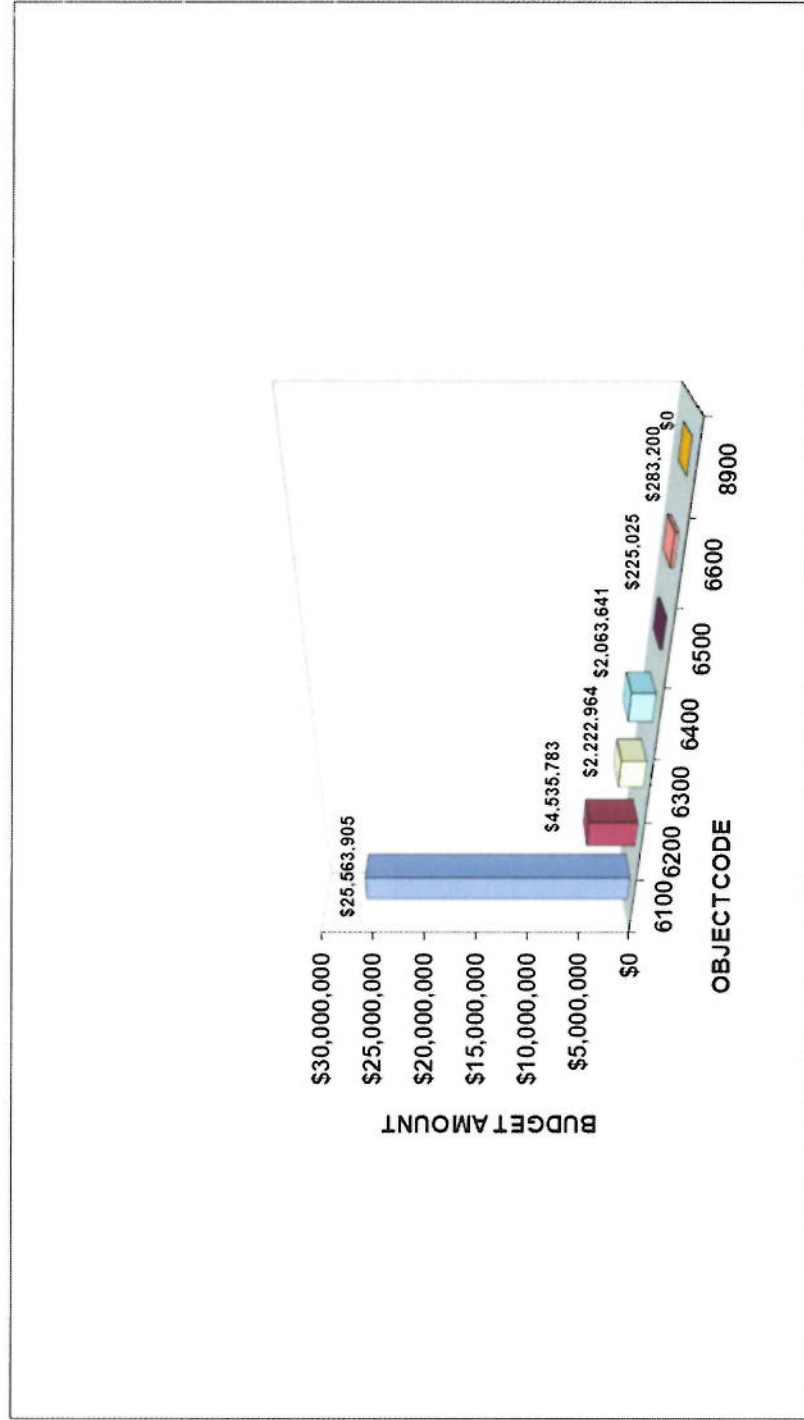
EL CAMPO INDEPENDENT SCHOOL DISTRICT
2020-2021
PRELIMINARY BUDGET

GENERAL FUND

		2020-21 HB3		2019-20 HB3		
		1,0547, 3,325		1,0684, 3,366		
Object	Revenue Source	Estimated Revenue	Percent of Total	Percent of Source	Estimated Revenue	Increase/Decrease
LOCAL	Taxes - Current Year	\$14,060,927	36.13%	95.59%	\$14,064,405	-\$3,478
	Prior Year Taxes	\$200,000	0.54%	1.36%	\$250,000	-\$50,000
	Penalty, Interest & Other	\$175,000	0.47%	1.19%	\$175,000	\$0
	Investment Earnings	\$125,000	0.34%	0.85%	\$185,000	-\$60,000
	Athletic Activity & Misc. Local	\$148,000	0.40%	1.01%	\$196,126	-\$48,126
	Total Local Revenue	\$14,708,927	39.89%	100.00%	\$14,870,531	-\$161,604
STATE	Available School Fund	\$1,321,310	3.58%	6.06%	\$830,042	\$491,268
	Foundation School Program	\$18,826,047	51.05%	86.32%	\$19,076,930	-\$250,883
	TRS On Behalf	\$1,662,548	4.51%	7.62%	\$1,647,408	\$15,140
	Total State Revenue	\$21,809,905	59.14%	100.00%	\$21,554,380	\$255,525
FEDERAL	SHARS	\$350,000	0.95%	97.49%	\$350,000	\$0
	MAC	\$9,000	0.02%	2.51%	\$9,000	\$0
	Total Federal Revenue	\$359,000	0.97%	100.00%	\$359,000	\$0
	Total Revenue	\$36,877,832	100.00%	\$36,783,911	\$93,921	
EXPENDITURES						
Object	Expenditures for:	Estimated Expenditures	Percent of Total		Estimated Expenditures	Increase/Decrease
6100	Payroll & Benefits	\$25,563,905	79.26%		\$25,376,143	\$187,762
6200	Contracted Services	\$4,535,783	13.00%		\$4,522,481	\$13,302
6300	Supplies & Materials	\$2,222,964	6.37%		\$1,805,086	\$417,878
6400	Other Operating	\$2,063,641	5.91%		\$1,645,352	\$418,289
6500	Debt Service - M&O	\$225,025	0.64%		\$224,775	\$250
6600	Capital Outlay	\$283,200	0.81%		\$865,061	-\$581,861
	Total Expenditures	\$34,894,518	100.00%		\$34,438,898	\$455,620
	Surplus/(Deficit)	\$1,983,314			\$2,345,013	

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
2020-2021
PRELIMINARY BUDGET**

Total Budgeted Expenditures by Object Code



**EL CAMPO INDEPENDENT SCHOOL DISTRICT
2020-2021
PRELIMINARY BUDGET**

DEBT OBLIGATION & CURRENT TAX RATE

Debt Obligation	Refunding Refunding				Series 2016 Obligation	2020-21 Total	M&O Rate	2019-20
	Series 2013	Series 2014	Series 2015	Series 2016				
Bond Principal	\$485,000	\$730,000	\$140,000	\$25,000	\$1,380,000			
Interest on Bonds	\$204,628	\$140,788	\$282,300	\$126,869	\$754,584			
	\$689,628	\$870,788	\$422,300	\$151,869	\$2,134,584			
			Processing Fees-		\$2,950			
					\$2,137,534			

EL CAMPO INDEPENDENT SCHOOL DISTRICT
2020-2021
PRELIMINARY BUDGET

PROPOSED I&S TAX RATE

Option	Debt Obligation	Less EDA	Less I&S FB	Adjusted Debt	Tax Rate Needed	M&O Surplus	I&S Tax Rate	Total Tax Rate	Decr.
1	\$2,137,534	\$0	-\$60,000	\$2,077,534	\$0.1726	-\$0.1146	\$0.05800	\$1.1127	-\$0.014
Proposed	\$2,137,534	\$0	-\$60,000	\$2,077,534	\$0.1726	-\$0.1009	\$0.07170	\$1.1264	\$0.000

Options	Property Value	M&O Surplus	I&S Collections	Total Obligation
1	1,240,815,477	\$1,379,595	\$697,939	\$2,077,534
Proposed	1,240,815,477	\$1,214,737	\$862,797	\$2,077,534

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
2020-2021
PRELIMINARY BUDGET**

CAPITAL OUTLAY and Other Significant Changes

<u>Requested By</u>	<u>Request</u>	<u>Budget</u>	<u>Reason for Request</u>
Transportation	(2) SRO Vehicles	\$112,000	Replace high mileage vehicles
Transportation	(1) Bus for Special Ed.	\$110,000	Replace high mileage buses
Technology	Technology	\$61,200	Annual Budget
Total		\$283,200	

Other Significant Changes

1. Property Insurance – 70% Increase
2. Custodial Services Contract - \$80K Increase

EL CAMPO INDEPENDENT SCHOOL DISTRICT
2020-2021
PRELIMINARY BUDGET

ISSUES TO BE DETERMINED

Propose Tax Rate

Recommended	\$1.1127	-\$0.014	Current Rate
	\$1.1264		

Proposed Compensation Plan

Recommended	2%	\$456,035
	2.5%	\$560,832
	3%	\$684,243

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
2020-2021
PRELIMINARY BUDGET**

TIMELINE

Timeline

July 14th or 21st – Budget Workshop if needed.

July 28th – Regular Board Meeting

1. Continue to review the Preliminary Budget.
2. Approve Proposed Tax Rates for Notice of Public Meeting.
3. Approve Date and Time for Public Hearing
4. Approve Compensation Plan

August 11th or 18th – Budget Workshop if needed.

August 25th – Special Meeting

1. To hold Public Meeting and allow Public Comment.

August 25th – Regular Meeting

1. Approve 2020-2021 Proposed Budget
2. Approve the Tax Rates

Information Only

Meeting Date: August 11, 2020

Submitted by: David Bright, Assistant Supt. for Finance & Operations

Business and Operations	Review of Fund Balance Projection
Summary	Our preliminary review of the fund balance projection indicates that we will be better situated than once thought. 2019-2020 has been a very unusual year and has made it difficult to predict the view at the finish line.
ECISD Board Policy	CE (LEGAL) / (LOCAL) ANNUAL OPERATING BUDGET
Effective Date	n/a
Previous Board Action	n/a
Future Action Expected	Final amendments to the FY 2019-2020 Budget will be recommended to the Board on August 25 th .
Background Information and Significant Issues	The District's goal is to maintain a General Fund – Fund Balance equal to 20% of the General Operating Budget.
Fiscal Impact	
Student and Public Benefit	Fiscal Stability
Procedural and Reporting Implications	n/a
Public Comments	n/a
Alternatives	n/a
Other Comments and Related Issues	n/a

Attachments

- Preliminary Fund Balance Projection and Fund Available

Submitted by

David Bright, Assistant Superintendent of Finance and Operations

Action Required

No action required.

Recommendation

This is a discussion item only.

Bob Callaghan, Superintendent of Schools

Fund Balance

General Fund – Fund Balance Projection	\$8,751,786
Designated Funds	<u>- 200,000</u>
Undesignated Funds	\$8,551,786

	<u>To Maintain</u>	<u>Available Funds</u>
20% of General Operating (\$34,000,000)	\$6,800,000	\$1,751,786
19%	\$6,460,000	\$2,091,786
18%	\$6,120,000	\$2,431,786

OPERATION CONNECTIVITY INTERLOCAL ACQUISITION AGREEMENT

*Entered between Region 4 Education Service Center ("Region 4") and Local Education Agency ("LEA")
pursuant to Tex. Gov't Code, Chapter 791.*

Local education agency name: EL CAMPO ISD, (241903)
County district number: 241903
Point of contact: Turk Krennek
Date: July 29th, 2020

This Operation Connectivity Interlocal Acquisition Agreement ("Agreement") contains key information and terms regarding your LEA's participation in the Operation Connectivity bulk purchase process. The following addendums are incorporated into this Agreement:

1. State Funding Allocation Methodology Addendum (*attached*)
2. EDGAR Certification Addendum (*attached – to be executed by Region 4*)
3. Grant Program Guidelines (*attached*)
4. LEA Order Logistics Confirmation (*separate document*)
5. Additional Quantity Request (*separate document*)

Due the urgency required to maintain our position within our vendors' supply chain, **please submit the completed and signed copy of this Agreement [as well as your Additional Quantity Request Addendum] through DocuSign by COB Tuesday, August 4, 2020.** Should your LEA not be able to provide signed approval of this Agreement by this date, your order will unfortunately have to be cancelled, and this Agreement will automatically terminate without further action by the parties.

Below you will find your LEA's allocated quantities per provider / OEM ("Vendor") and model. These quantities are based on two inputs: 1) your LEA's requested quantities as included in your LEA's bulk order survey / form, 2) the total dollar value for which the state funding program is able to cover 50% of your LEA hotspot / device costs, as based on the state's allocation methodology (see State Funding Allocation Methodology Addendum).

Any change to the quantities allocated below must be requested by emailing customerservice@teabulkorder.com with your revisions. We will then review requested revisions and send you an updated Agreement. Please note that allocated quantities can only be decreased. Any proposed revisions to increase quantities for any Vendor or model will be rejected.

For quantity needs above what the state has allocated your LEA [capped at your LEA's *remaining quantity* as listed in your Additional Quantity Request Addendum], please include this in your LEA's Additional Quantity Request Addendum. If your submitted Additional Quantity Request Addendum is accepted, it will become a binding part of the Agreement. Your Additional Quantity Request Form must be submitted by Tuesday, August 4, 2020. Failure to submit by the deadline will result in your Additional Quantity Request Addendum being rejected.

Mobile broadband hotspots:

Vendor	AT&T	T-Mobile	Verizon
Data limit	Unlimited	Unlimited	Unlimited
Hotspot type	Category 4	Category 4	Category 4
Contract length	1 year	1 year	1 year
Warranty length	1 year	1 year	1 year

Device costs/unit	\$60	\$0	\$60
Monthly rate/unit	\$15	\$15	\$10
Asset tagging cost/unit	\$0	\$0	\$5
Custom CIPA filtering enablement monthly rate/unit	\$0	\$0	\$2
Total 1-year hotspot costs/unit	\$240	\$180	\$209
Original LEA quantity request (through bulk order survey)	100	0	0
Allocated quantity	100	0	0
Total hotspot order costs	\$24000	\$0	\$0
LEA portion of hotspot order costs	\$12000	\$0	\$0

Learning devices:

	Middle & elementary laptops			High school laptops		Chromebooks		iPad
Vendor	Dell	HP	Lenovo	Dell	HP	Dell	HP	Apple
Model number	3190	9ru44ut	100e	3410	PB11x360	3100 Chrome	1A764UT	iPad 7 th Generation
CPU processor	Celeron 4120	Celeron 4020	Celeron	I3	Pentium 5030	N/A	N/A	N/A
RAM	4 GB	4 GB	4 GB	4 GB	8 GB	4 GB	4 GB	N/A
Hard drive size	64 GB	64 GB	64 GB	500 GB	128 GB	16 GB	32 GB	32 GB
Screen size	11.6"	11.6"	11.6"	14"	11.6"	11.6"	11.6"	10.2"
Wi-Fi protocol	Standard	Standard	Standard	Standard	Standard	Standard	Standard	Standard
Touch Screen	No	Yes	No	No	Yes	No	Yes	Yes
Convert to tablet	No	Yes	No	No	Yes	No	No	Yes
External keyboard (Y/N)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Y
Warranty	1 year on-site	1 year mail in	1 year mail in	1 year on-site	1 year mail in	1 year on-site	1 year mail in	N/A
Additional features	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Google license, custom tagging	Google license, custom tagging	iPadOS, custom engraving
Price	\$237	\$266	\$205	\$323	\$369	\$228	\$237	\$386
Original LEA quantity request (through bulk order survey)	0	0	0	0	0	0	300	250
Allocated quantity	0	0	0	0	0	0	300	250
Total device order costs	\$0	\$0	\$0	\$0	\$0	\$0	\$71100	\$73500
LEA portion of device order costs	\$0	\$0	\$0	\$0	\$0	\$0	\$35550	\$36750

Total costs:

Total hotspot order costs	\$24000
Total device order costs	\$144600
LEA portion of hotspot order costs	\$12000
LEA portion of device order costs	\$72300
Total order costs (hotspots and devices)	\$168600
Total LEA portion of order costs (hotspots and devices)	\$84300

Payment terms:

Payment for your LEA's portion of the order costs will be due immediately upon receipt of the order invoice that your LEA will be receiving via email. Please note that payment is required before hotspots / devices will be asset tagged and shipped to your LEA. Specific payment instructions will be provided with your issued invoice.

LEA orders will be tagged and shipped in the order in which invoice payment is received. Delay in payment will result in a delay of devices to your LEAs. Any LEA whose payment has not been received by Region 4 within 3 business days from the invoice date will have their order cancelled, resulting in an automatic termination of this Agreement. LEAs must provide a completed LEA Order Logistics Confirmation by Friday, August 7, 2020. Failure to complete and provide this confirmation timely may result in the delay or cancellation of your order and termination of this Agreement.

Matching Funds Allocation:Funding allocation:

You will find below your LEA's state matching award. This allocation is based on two inputs, 1) your LEA's requested quantities as included in your LEA's bulk order survey/form, 2) the state's allocation methodology (see State Funding Allocation Methodology Addendum).

Total state matching (hotspots and devices)	\$84300
--	----------------

Please note that this amount includes only the 1:1 matching of the funds that are expected to be contributed by your LEA. By executing this Agreement, your LEA is committing to pay the amounts set forth herein.

Incorporation of Vendor Warranties and Terms/Disclaimer and Release of Region 4 Liability:

LEA ACKNOWLEDGES AND AGREES THAT ANY PRODUCTS OR SERVICES ACQUIRED THROUGH THIS AGREEMENT ARE SUBJECT TO ANY VENDORS' TERMS AND CONDITIONS ("VENDOR TERMS") PROVIDED SEPARATELY BY VENDOR TO LEA. THIS AGREEMENT SHALL CONTROL IN THE EVENT OF ANY CONFLICT WITH VENDOR TERMS. THE PROVISIONS OF ANY MANUFACTURER OR OTHER VENDOR WARRANTIES AND OBLIGATIONS UNDER THE VENDOR TERMS ARE HEREBY EXTENDED TO LEA. THE LEA'S EXCLUSIVE REMEDY FOR BREACH OF ANY SUCH WARRANTY OR OTHER VENDOR OBLIGATIONS RELATED TO THE PRODUCTS OR SERVICES WILL BE THE ENFORCEMENT OF ANY RIGHTS UNDER THE VENDOR TERMS, AND REGION 4 SHALL HAVE NO LIABILITY TO LEA RELATED TO SAME. THE LEA ACKNOWLEDGES AND AGREES AS A STRICT TERM OF THIS AGREEMENT THAT REGION 4 DOES NOT ASSUME BUT, RATHER, EXPRESSLY DISCLAIMS ALL WARRANTIES OR OTHER OBLIGATIONS SET FORTH IN THE VENDOR TERMS, AND REGION 4 DOES NOT MAKE AND EXPRESSLY DISCLAIMS ANY ADDITIONAL WARRANTIES, OBLIGATIONS OR LIABILITY IN CONNECTION WITH THE

PRODUCTS AND SERVICES. LEA HEREBY RELEASES REGION 4 FROM ALL LIABILITY RELATED TO THE VENDOR PRODUCTS AND SERVICES. LEA IS RESPONSIBLE FOR ENSURING COMPLIANCE WITH ALL APPLICABLE LAWS AND REGULATIONS, INCLUDING THOSE RELATED TO PROCUREMENT.

Acknowledgement of Federal Funding:


The source of all matching funds pursuant to this Agreement are federal funds made available through the 2020-2021 Remote Learning Operation Connectivity-CV19 grant (“Grant”) awarded to Region 4. All fund matches and other obligations under this Agreement for the acquisition of products or services are subject to appropriation of funds to Region 4. As such, if Region 4 does not receive sufficient Grant funding, Region 4 may immediately terminate this Agreement without penalty or further obligation to LEA upon written notice. This Agreement is further subject to and incorporates all terms of Region 4’s Grant agreement with the TEA, including the Grant Program Guidelines issued by TEA related to the Grant, and LEA is subject to and agrees to follow any relevant terms set forth in the Grant Program Guidelines. The parties acknowledge and agree to follow all applicable federal, state and local laws, rules, ordinances and regulations related to the expenditure of the Grant funds (“Applicable Laws”). Region 4 specifically acknowledges and agrees to all applicable terms contained in the EDGAR Certification Addendum. All participating Vendors will be required to follow Applicable Laws, the applicable conditions in the Grant Program Guidelines and similarly will agree to applicable EDGAR certifications.

Execution:

This Agreement and the listed addendums and Vendor Terms constitute the entire agreement between the parties, and no part of the Agreement may be modified unless expressed in writing and signed by both parties. Neither party waives or relinquishes any immunity or defense that either party is entitled to by law. All payments made pursuant to this Agreement will be made from current revenues. Each party warrants that it has authority to enter into this Agreement and perform its obligations. The signatory below shall have authority to act on all matters related to this Agreement.

By signing below, the parties are binding themselves to the terms of this Agreement, subject only to any necessary approvals and actions by the parties’ governing boards. By execution of this Agreement, the LEA gives Region 4 permission to move forward with purchasing the above quantity of hotspots and devices on the LEA’s behalf.

For LEA

Turk Krenek	Director, Information Services
(Printed name/title)	(Title)
	8/4/2020
(Signature)	(Date)

For Region 4 Education Service Center

Dr. Pamela Wells, Executive Director

DocuSigned by:

Pamela Wells

18066C774B3E427...

(Signature)

8/4/2020

(Date)

ADDENDA

1. State Matching Allocation Methodology
2. EDGAR Certifications
3. Program Guidelines

ADDENDUM ONE

State Matching Allocation Methodology

Overview

On July 17, 2020, Governor Abbott, Lt. Governor Patrick, Speaker Bonnen, Senate Finance, and House Appropriations Committee Chairs announced eLearning funding For Texas students. The State of Texas will allocate \$200 million in Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to the Texas Education Agency (TEA) for the purchase of eLearning devices and home internet solutions to enable remote learning during the COVID-19 pandemic for Texas students that lack connectivity.

The majority of the \$200 million in CARES Act funding will be allocated to LEAs through matching funds for purchases of hotspots (with data plans) and devices through a statewide bulk purchasing event. This document provides the methodology for the allocation of these CARES Act funds. Additional state dollars may be available through a reimbursement program. More details will be released as this is designed. The TEA is the passthrough agency for this grant. Region 4 Education Service Center shall serve as the grant recipient and shall conduct the bulk purchases on behalf of LEAs.

Funding Allocation – Bulk Purchase Matching Funds

LEAs will be eligible for fund matching of 50% of the expenditures incurred through the statewide bulk purchasing event. However, the level of LEA fund matching for purchases made through the statewide bulk purchasing event will be contingent on the number of economically disadvantaged students in the LEA.¹ The amount of fund matching will not exceed 50% of LEA expenditures to purchase device and/or hotspots for the number of economically disadvantaged students in the LEA. The costs associated with device and hotspot purchase volume that exceeds the number of economically disadvantaged students in an LEA will not be eligible for fund matching.²

If an LEA is purchasing a quantity of devices and/or hotspots less than the number of economically disadvantaged students, the LEA will still receive the full 50% fund matching for those expenditures.

¹ The number of economically disadvantaged students in an LEA are calculated as the PEIMS ages 3-21 low income students (eligible for free lunch, reduced price lunch, or federal aid programs), from the October 2019 fall collection, released for 2020-2021 ESSA funding formulas.

² If an LEA orders more devices and/or hotspots than they have economically disadvantaged students, the LEA will still have the opportunity to order at the bulk purchase order's discounted rates, but those expenditures will not be eligible for fund matching.

For example (figures illustrative):**District A orders device volume equal to economically disadvantaged (eco dis.) enrollment**

- Enrollment: 1000 total students; **500** economically disadvantaged students
- District A is capped at 500 total devices for this program (due to percent eco dis.)
- Bulk order: **500** devices x \$200 cost per device = **\$100,000 LEA spend**
- LEA spend eligible for fund matching: up to **500** students x \$200 cost per device = up to **\$100,000**
- TEA fund matching: up to **\$50,000**
- LEA responsibility: \$50,000

District B orders device volume greater than economically disadvantaged enrollment

- Enrollment: 1000 total students; **500** economically disadvantaged students
- District B is capped at 500 total devices for this program (due to percent eco dis.)
- Bulk order: **750** devices x \$200 cost per device = **\$150,000 LEA spend**
- LEA spend eligible for fund matching: up to **500** students x \$200 cost per device = up to **\$100,000**
- TEA fund matching: up to **\$50,000**
- LEA responsibility: \$100,000

District C orders device volume less than economically disadvantaged enrollment

- Enrollment: 1000 total students; **500** economically disadvantaged students
- District C is capped at 500 total devices for this program (due to percent eco dis.)
- Bulk order: **250** devices x \$200 cost per device = **\$50,000 LEA spend**
- LEA spend eligible for fund matching: up to **250** students x \$200 cost per device = up to **\$50,000**
- TEA fund matching: up to **\$25,000**
- LEA responsibility: \$25,000

ADDENDUM TWO

EDGAR CERTIFICATIONS (TO BE EXECUTED BY REGION 4)

The following certifications and provisions are required and apply when the Local Education Agency ("LEA") expends federal funds for any contract. **Accordingly, the parties agree that the following terms and conditions apply, as applicable, in all situations where Region 4 has been paid or will be paid with federal funds:**

REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS APPENDIX II TO 2 CFR PART 200

(A) Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Pursuant to Federal Rule (A) above, when LEA expends federal funds, LEA reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

(B) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)

Pursuant to Federal Rule (B) above, when LEA expends federal funds, LEA reserves the right to immediately terminate any agreement in excess of \$10,000 in the event of a breach or default of the agreement by Region 4 in the event Region 4 fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract. LEA also reserves the right to terminate the contract immediately, with written notice to Region 4, for convenience, if LEA believes, in its sole discretion that it is in the best interest of LEA to do so. Region 4 will be compensated for work performed and accepted and goods accepted by LEA as of the termination date if the contract is terminated for convenience of LEA. The Contract is not exclusive and LEA reserves the right to purchase goods and services from other vendors when it is in LEA's best interest.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Pursuant to Federal Rule (C) above, when LEA expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or

subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to Federal Rule (D) above, when LEA expends federal funds during the term of an award for all contracts and subgrants for construction or repair, Region 4 will be in compliance with all applicable Davis-Bacon Act provisions.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (E) above, when LEA expends federal funds, Region 4 certifies that Region 4 will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by LEA.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

Pursuant to Federal Rule (F) above, when federal funds are expended by LEA, Region 4 certifies that during the term of an award for all contracts by LEA resulting from this procurement process, Region 4 agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to Federal Rule (G) above, when federal funds are expended by LEA, Region 4 certifies that during the term of an award for all contracts by LEA resulting from this procurement process, Region 4 agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (H) above, when federal funds are expended by LEA, Region 4 certifies that during the term of an award for all contracts by LEA, Region 4 certifies that neither it nor its principals is presently debarred, suspended,

proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to Federal Rule (I) above, when federal funds are expended by LEA, Region 4 certifies that during the term and after the awarded term of an award for all contracts by LEA, Region 4 certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

- (1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS

When federal funds are expended by LEA for any contract, Region 4 certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. Region 4 further certifies that it will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT

When LEA expends federal funds for any contract, Region 4 certifies that it will comply, as applicable, with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).

CERTIFICATION OF EQUAL EMPLOYMENT STATEMENT

It is the policy of LEA not to discriminate on the basis of race, color, national origin, gender, limited English proficiency or handicapping conditions in its programs. Region 4 agrees not to discriminate against any employee or applicant for employment to be employed in the performance of this Contract, with respect to hire, tenure, terms, conditions and privileges of employment, or a matter directly or indirectly related to employment, because of age (except where based on a bona fide occupational qualification), sex (except where based on a bona fide occupational qualification) or race, color, religion, national origin, or ancestry. Region 4 further agrees that every subcontract entered into for the performance of this Contract shall contain a provision requiring non-discrimination in employment herein specified, binding upon each subcontractor. Breach of this covenant may be regarded as a material breach of the Contract.

ADDENDUM THREE

REQUEST FOR APPLICATION

Program Guidelines

2020-2021 Remote Learning
Operation Connectivity-CV19

Authorized by Coronavirus Aid, Relief, and Economic Security
(CARES) Act, Section 5001, Coronavirus Relief Fund (CRF)

Application Closing Date—5:00 p.m., Central Time
Application due date July 23, 2020

PROGRAM GUIDELINES

TEXAS EDUCATION AGENCY

**Office of Information Technology Services
1701 North Congress Avenue
Austin, Texas 78701**

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Introduction to the Program Guidelines

TEA, as the pass-through entity¹, is the grantee² from the U.S. Department of Education (USDE) and TEA awards subgrants to non-federal entities³ such as local educational agencies (LEAs), including school districts, charter schools, and education service centers, and to a lesser degree institutions of higher education (IHEs), and nonprofit organizations (NPOs) who are the agency's subgrantees⁴. These guidelines apply to all subgrantees of TEA, regardless of whether referenced herein as subgrantee or grantee. For purposes of this document, TEA may use the terms grantee and subgrantee synonymously for its subrecipients.

This part of the request for application (RFA), Program Guidelines, is to be used in conjunction with the [General and Fiscal Guidelines](#) and any application instructions. The Standard Application System (SAS) consists of Application Part 1 (PDF – narrative schedules) and Application Part 2 (Excel - budget schedules) to be completed in order for the applicant to be eligible for funding.

For applicants selected for funding, all guidelines and instructions will be incorporated by reference into the Notice of Grant Award (NOGA).

Reference to the General and Fiscal Guidelines

The Program Guidelines provide information specifically relevant to this grant program. The [General and Fiscal Guidelines](#) provide information relevant to all TEA grant programs. Throughout the Program Guidelines, cross-references are given to applicable sections of the [General and Fiscal Guidelines](#). It is critical that you review all referenced sections of the [General and Fiscal Guidelines](#) when preparing your application.

¹ Pass-through entity is defined as a non-Federal entity that provides a subaward to a subrecipient to carry out part of a federal program. (2 CFR 200.74)

² Grantee is defined as the legal entity to which a grant is awarded and that is accountable to the federal government for the use of the funds provided. The term “grantee” does not include any secondary recipients, such as subgrantees and contractors that may receive funds from a grantee. (34 CFR 77)

³ Non-federal entity is defined as a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient. (2 CFR 200.69)

⁴ Subgrantee is defined by TEA to be the same as a subrecipient which is defined as a non-federal entity that receives a subaward from a pass-through entity to carry out part of a federal program; but does not include an individual that is a beneficiary of such program. (2 CFR 200.93) Subgrantee is defined in 34 CFR 77 as the legal entity to which a subgrant is awarded and that is accountable to the grantee for the use of the funds provided.

PROGRAM GUIDELINES

Contact for Clarifying Information

Program Contact

Julia Schacherl, Director
Office of Information Technology Services julia.schacherl@tea.texas.gov
Phone: (512) 463-9745

Funding Contact

Sarah Averill, Grant Manager, Grants Administration Division
sarah.averill@tea.texas.gov Phone: (512) 463-8525

US Department of Education and/or State Appropriations

The following is provided in compliance with the US Department of Education Appropriations Act:

Category	Amount
Total funds available for this project	\$200,000,000
Percentage to be financed with federal funds	100%
Amount of federal funds	\$200,000,000
Percentage to be financed from nonfederal sources	0%
Amount of nonfederal funds	\$0

Grant Timeline

For all dates related to the grant, including reporting dates, see the [TEA Grant Opportunities](#) page. If a report due date falls on a weekend or holiday, the report will be due the following business day. All dates except the grant ending date may vary slightly as conditions require.

Grant at a Glance

This section provides detailed information about the grant program.

Program Purpose, Goals, and Objectives

The purpose of the Remote Learning Operation Connectivity-CV19 grant is to support Texas LEA purchases of eLearning devices and home internet solutions to enable the remote learning of students during the COVID-19 pandemic. Bulk purchases will require a local match, either from LEA funds or from local Coronavirus Relief Funds (CRF), as defined by TEA. This local match requirement may be waived by TEA in cases of significant hardship.

Eligible Applicants

See the [General and Fiscal Guidelines](#), Eligibility Requirements.

Region 4 Education Service Center is the only eligible applicant for this grant.

Shared Services Arrangement

See the [General and Fiscal Guidelines](#), Shared Services Arrangements.

Shared services arrangements (SSAs) are not allowed.

Cost Share or Matching Requirement

See the [General and Fiscal Guidelines](#), Cost Share/Match Requirement.

There is no cost share or matching requirement imposed on Region 4 Education Service Center for this grant program. Per the Program Purpose, Goals, and Objectives stated above, LEAs who benefit from bulk purchases may be required to match, either from LEA funds or from local CRF funds.

Supplement, Not Supplant

For supplement, not supplant guidance, see the Supplement, Not Supplant Handbook on the Grants Administration Division's [Administering a Grant](#) page.

The supplement, not supplant provision does apply to this grant program.

Limitation of Administrative Funds

See the [General and Fiscal Guidelines](#), Administrative Costs.

NOTE: Administrative funds include **both** direct administrative costs **and** allowable indirect costs.

TEA limits the amount of funds that may be budgeted to administer this grant, including direct administrative costs and indirect costs, to no more than \$1,000,000 of the total grant awarded.

PROGRAM GUIDELINES

To calculate the maximum indirect costs that can be claimed for a grant, complete the [Maximum Indirect Costs Worksheet](#), posted on the Administering a Grant page, under the Handbooks and Other Guidance section.

Pre-Award Costs

See the [General and Fiscal Guidelines](#), Pre-Award Costs.

Pre-award costs are permitted, if requested, from May 21, 2020, to stamp-in date.

Application Requirements and Assurances

This section identifies the two types of requirements in which applicants must comply to be eligible for funding:

- ▲ Statutory requirements (requirements defined in the authorizing statute)
- ▲ TEA program requirements (requirements defined by TEA program staff)

Statutory Requirements

See the [General and Fiscal Guidelines](#), Statutory Requirements.

Per Section 22.0834 of the Texas Education Code (TEC), any person offered employment by any entity that contracts with TEA or receives grant funds administered by TEA (i.e., a grantee or subgrantee) is subject to the fingerprinting requirement. TEA is prohibited from awarding grant funds to any entity, including nonprofit organizations, that fails to comply with this requirement. For details, refer to the [General and Fiscal Guidelines](#), Fingerprinting Requirement.

The following requirements are defined in the statute that authorizes this program. The applicant must comply with each of these requirements in the application to be considered for funding:

1. Necessary expenditures must have been incurred due to COVID-19 pandemic, defined as actions taken to respond to the public health emergency which may include expenditures to respond directly to the emergency, or to second-order effects of the emergency.
2. Allowable costs cannot have been accounted for in the most recently approved budget as of March 27, 2020, defined as (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation; without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency.
3. Allowable costs must be incurred May 21, 2020, through December 30, 2020, defined as when the entity has expended funds to cover the allowable cost.

TEA Program Requirements

See the [General and Fiscal Guidelines](#), TEA Program Requirements.

In addition to the statutory requirements, TEA has established the following program requirements. The applicant must comply with each of these requirements in the application to be considered for funding:

PROGRAM GUIDELINES

1. Grant expenses will be to facilitate and administer the statewide bulk purchase program whereby providing a unique service to Texas LEAs to purchase eLearning devices and home internet solutions to enable the remote learning of students during the COVID-19 pandemic as described in the federal CRF guidance document as facilitating distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
2. Any grant funds not used in the bulk purchase program or administrative costs will be returned to TEA in a time and manner requested by TEA.
3. Grant administrative costs will be reasonable and necessary, not to exceed \$1,000,000, including indirect costs.
4. Grantee, with assistance from consultants, will negotiate the bulk procurement prices and order for the LEAs, provide shipping information to the vendors, and provide LEAs with appropriate guidance for asset tagging and inventorying of purchased equipment so that the LEA retains proper ownership and maintains documentation of the purchase.
5. TEA will make all determinations regarding apportionment of matching funds to LEAs and LEA orders, including vendors, product and service specifications and LEA financial participation. All order information will be provided by Region 4 and approved by TEA to be placed with vendors. TEA shall provide approval to Region 4 specifying any amendments to orders, including any changes to LEA recipients or LEA financial participation. Region 4 may rely on all TEA direction and approvals.
6. On behalf of TEA, Region 4 may, if needed on a temporary basis, enter into purchase agreements with vendors to procure and take title, if and as needed, of all ordered products and services. Region 4 may enter into sale, transfer or other agreements as appropriate with LEAs to transfer or assign any ownership or warranties of products and services.
7. Initial bulk orders shall be made by Region 4 to vendors as specified by TEA, and orders shall be modified as additional data is collected by TEA and Region 4 from LEAs. TEA shall provide funds to Region 4 sufficient to cover the full amount of any order placed that is not covered by funds actually received by Region 4 from LEAs not to exceed the initial total grant award of \$200,000,000. Except for the initial bulk orders, no orders shall be placed or modified by Region 4 until sufficient funds have been received from TEA and LEAs.
8. Region 4 shall not take any permanent ownership of products or services subject to this grant. Region 4 shall not be responsible for issuing asset tags on any devices. Region 4 shall not be responsible for warranting devices and shall have no liability to LEAs for any products or services procured under this grant. LEAs shall be required as a condition of participation to waive any liability against Region 4.
9. Grantee must keep records sufficient to demonstrate the amount of funds expended is in accordance with statute and these grant rules and guidelines.
10. Grantee must provide data and reporting information as required by TEA or the federal government in a time and manner requested by TEA.
11. Any grant funds requested as advanced payment must be placed in an interest-bearing account and must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses herein.
12. Grantee must collaborate and communicate with TEA in the time and manner requested by TEA.
13. Grantee may utilize noncompetitive procurement with these federal funds as authorized by TEA.

PROGRAM GUIDELINES**Program-Specific Assurances**

See the [General and Fiscal Guidelines](#), Provisions and Assurances.

The program-specific assurances for this grant program are listed in the Application Part 1.

Allowable Activities and Use of Funds

See the [Administering a Grant](#) page for general guidance on allowable activities and use of funds.

Allowable activities and use of funds for this grant may include but are not limited to the following:

General Allowable Activities and Use of Funds

- Payroll costs
- Professional and contracted services
- Supplies and materials
- Other operating costs that do not require specific approval
- Capital outlay
- Reasonable and necessary administrative costs, including any consulting, legal, and temporary staff expenses.
- Other costs necessary to facilitate and administer the Remote Learning Operation Connectivity-CV19 program, whereby providing a unique service to Texas LEAs to purchase eLearning devices and home internet solutions to enable the remote learning of students during the COVID-19 pandemic, at reduced prices for LEAs.

Unallowable Activities and Use of Funds

In general, refer to the Budgeting Cost Guidance Handbook on the [Administering a Grant](#) page for unallowable costs.

In addition, unallowable activities and use of funds for this grant may include but are not limited to the following:

- Debt service (lease-purchase)
- Student field trips
- Advisory councils
- Cost of membership in any civic or community organization
- Hosting or sponsoring of conferences
- Out-of-state travel
- Travel costs for officials such as Executive Director, Superintendent, or Board Members
- Expenses for the State share of Medicaid.
- Damages covered by insurance

PROGRAM GUIDELINES

- ✦ Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency (general ESC/LEA employees)
- ✦ Expenses that have been or will be reimbursed under any federal program are not eligible uses of CRF funds
- ✦ Reimbursement to donors for donated items or services
- ✦ Workforce bonuses other than hazard pay or overtime
- ✦ Severance pay
- ✦ Legal settlements
- ✦ Revenue replacement

Performance Measures

The applicant agrees to collect data and report on the following mandatory performance measures:

1. Number of devices, by type, ordered on behalf of and delivered directly to LEAs.
2. Average number of days for LEAs to respond and complete agreements.
3. Average number of days for LEAs to pay Region 4 for their match on the bulk order.

Federal Grant Requirements

Equitable Access and Participation

See the [General and Fiscal Guidelines](#), Equitable Access and Participation.

This requirement does apply to this federally funded grant program.

Private Nonprofit School Participation

See the [General and Fiscal Guidelines](#), Private Nonprofit School Participation.

This requirement does not apply to this federally funded grant program.

Maintenance of Effort

See the [General and Fiscal Guidelines](#), Maintenance of Effort.

This requirement does not apply to this federally funded grant program.

Attachments

See the following sections of the [General and Fiscal Guidelines](#):

- ✦ Required Fiscal-Related Attachments
- ✦ Required Program-Related Attachments

This section describes the two types of attachments that may be required to be submitted with the application: fiscal-related attachments and program-related attachments.

Required Fiscal-Related Attachments

See the [General and Fiscal Guidelines](#), Required Fiscal-Related Attachments, for a general description of fiscal-related documents that can be required as attachments to the application.

Required Program-Related Attachments

See the [General and Fiscal Guidelines](#), Required Program-Related Attachments, for a general description of program-related documents that can be required as attachments to the application.

No program-related attachments are required for this grant program.

Operation Connectivity

	1	2	3	
	Students HotSpots	Teacher/Student Chromebooks	PreK-K iPads	Totals
Qty	100	300	250	
Price	60	237	294	
Total	6,000	71,100	73,500	
Qty	100	300	250	
Annual Svc	180	0	0	
Total	18,000	0	0	
TEA Pays 50%	12,000	35,550	36,750	84,300
ECISD Pays 50%	12,000	35,550	36,750	84,300
			168,600	

Column 1 - Use to augment our current fleet, or replace existing units that have an annual cost of \$600.
Savings = \$48,000.

Column 2 - We have plans to purchase at least 300 chromebooks as replacements in 2020/2021.
Savings = \$35,550

Column 3 - We have plans to purchase 250 iPads as replacements in 2020/2021.
Savings = \$36,750

Action Required

Meeting Date: August 11, 2020

Submitted by: David Bright, Assistant Superintendent for Finance

Business and Operations Discussion and Possible Approval to Purchase "Bipolar Ionization Technology" products known as "Ionizers" to be installed throughout the district in the HVAC Systems.

Summary A recommendation is being made to purchase and install "Bipolar Ionization Technology" in the districts HVAC Systems.

ECISD Board Policy None

Effective Date August 11, 2020

Previous Board Action None

Fiscal Impact \$139,030.00 plus cost to hire Hunton Distributions staff to install.

Student and Public Benefit Filtered air that has successfully deactivated SAR-CoV-2 (COVID-19).

Procedural and Reporting Implications None.

Public Comments None.

Alternatives None.

Other Comments and Related Issues None

Attachments

- Bid Estimates
- Recommendations
- Sole Source Letter

Contact Person(s)

Bob Callaghan, Superintendent of Schools

David Bright, Assistant Superintendent of Finance and Operations

Action Required

Motion, second and majority vote to approve the purchase as presented and to allow administration to contract with Hunton Distribution to help install the units.

Recommendation

I recommend you approve the purchase as presented and to allow administration to contract with Hunton Distribution to help install the units.

Bob Callaghan, Superintendent of Schools



Top Product Innovations, Inc.
 PO Box 3118
 Indian Trail, North Carolina 28079
 888.505.2988

June 18th, 2020

Press Release: SARS-CoV-2 Testing

Earlier this month, it was formally announced that third party laboratory testing had validated bipolar ionization technology's ability to deactivate SARS-CoV-2 (Covid-19) successfully. Given the technology's proven performance deactivating other viruses and harmful microorganisms, this outcome was anticipated but challenging to arrive at due to restricted access to the active SARS-CoV-2 virus. What may have come as a surprise to some, is that the sponsor of the initial laboratory testing is the aviation industry and not the commercial HVAC industry. The reality is, no industry may have been more affected by the pandemic than aviation, and it is reasonable to believe that the entire industry leveraged all available resources to assure active COVID-19 was made available for this critical test.

Summary of testing results: SARS-CoV-2:

- **99.4% reduction 30 minutes of testing**
- **92.6% reduction 15 minutes of testing**
- **84.2% reduction 10 minutes of testing**

Because the first formal test findings have been made public, the independent testing laboratory has been identified, and the active virus is available for testing, Top Product Innovations will secure its own testing and validation report for the Phenomenal Aire Cold Plasma Generator (CPG) product line.

TPI is confident that Phenomenal Aire CPG technology will meet or exceed the published laboratory results based upon the technology recently selected for testing by the aviation industry (needlepoint bipolarization). Phenomenal Aire CPG technology utilizes rows of Needlepoint Clusters™ to generate and discharge millions of ions during the air cleaning process.



Sincerely,

Alan Rosenberg
 President & CEO
 Top Product Innovations



Date: 7/21/2020

BILL TO: El Campo ISD
700 West Norris
El Campo, Texas 77437
Attn: Anthony Ott (979) 578-1967

SHIP TO: El Campo ISD
302 W. Loop
El Campo, Tx 77437
Attn: Anthony Ott (979) 578-1967

ACCT NUMBER: 13737

PAYMENT TERMS:

CUSTOMER PO:

PART#	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		High School		\$0.00
		A-Building		\$0.00
C-FLEX CPG 18"	46	Multi-Voltage (24v/120v/208/240v) Commercial Unit w/Alarm (A Building)	\$351.25	\$16,157.50
				\$0.00
D 3.2 (24v) CPG	4	Commercial BAS w/Alarm (Portable)	\$457.50	\$1,830.00
		AVS		\$0.00
C-10 (24v) CPG	2	Commercial BAS w/Alarm (AHU 1)	\$900.00	\$1,800.00
C-10 (24v) CPG	2	Commercial BAS w/Alarm (AHU 2)	\$900.00	\$1,800.00
C-10 (24v) CPG	2	Commercial BAS w/Alarm (AHU 3)	\$900.00	\$1,800.00
C-10 (24v) CPG	2	Commercial BAS w/Alarm (AHU 4)	\$900.00	\$1,800.00
		Science Building		\$0.00
C-10 (24v) CPG	4	Commercial BAS w/Alarm (AHU 1)	\$900.00	\$3,600.00
C-10 (24v) CPG	4	Commercial BAS w/Alarm (AHU 2)	\$900.00	\$3,600.00
C-10 (24v) CPG	4	Commercial BAS w/Alarm (AHU 3)	\$900.00	\$3,600.00
C-10 (24v) CPG	4	Commercial BAS w/Alarm (AHU 4)	\$900.00	\$3,600.00
		C-Building		\$0.00
C-10 (24v) CPG	1	Commercial BAS w/Alarm (AHU 1)	\$900.00	\$900.00
C-10 (24v) CPG	1	Commercial BAS w/Alarm (AHU 2)	\$900.00	\$900.00
C-10 (24v) CPG	1	Commercial BAS w/Alarm (AHU 3)	\$900.00	\$900.00
C-10 (24v) CPG	1	Commercial BAS w/Alarm (AHU 4)	\$900.00	\$900.00
		Library		\$0.00
C-10 (24v) CPG	1	Commercial BAS w/Alarm	\$900.00	\$900.00
		Principal's Office 1-4		\$0.00
D 3.2 (24v) CPG	4	Commercial BAS w/Alarm	\$457.50	\$1,830.00
		Guidance Counselor 1-6		\$0.00
D 3.2 (24v) CPG	6	Commercial BAS w/Alarm	\$457.50	\$2,745.00
		Girls Field House		\$0.00
D 3.2 (24v) CPG	3	Commercial BAS w/Alarm	\$457.50	\$1,372.50
	29	Brackets	\$23.75	\$688.75
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

PHONE:

832-747-2000

HUNTON DISTRIBUTION GROUP

10555 WESTPARK DR.

HOUSTON, TX. 77042

QUOTATION BY:

FAX:

713-789-0353



Date: 7/21/2020

BILL TO: El Campo ISD
 700 West Norris
 El Campo, Texas 77437
 Attn: Anthony Ott (979) 578-1967

SHIP TO: El Campo ISD
 302 W. Loop
 El Campo, Tx 77437
 Attn: Anthony Ott (979) 578-1967

ACCT NUMBER: 13737 **PAYMENT TERMS:**

CUSTOMER PO:

PART#	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
				\$0.00
			SUBTOTAL	\$50,723.75
			FREIGHT	0.00
			TAX	TAX EXEMPT
			TOTAL	\$50,723.75
HDG IS PLEASED TO OFFER THIS PROPOSAL FOR YOUR REVIEW AND APPROVAL.				
NOTES: CHOICE PARTNERS #17/052 CG				

QUOTATION BY:

PHONE:
 832-747-2000
 HUNTON DISTRIBUTION GROUP
 10555 WESTMARK DR.
 HOUSTON, TX. 77042

FAX:
 713-789-0353



Date: 8/4/2020

BILL TO: El Campo ISD
700 West Norris
El Campo, Texas 77437
Attn: Anthony Ott (979) 578-1967

SHIP TO: El Campo ISD
302 W. Loop
El Campo, Tx 77437
Attn: Anthony Ott (979) 578-1967

ACCT NUMBER: 13737

PAYMENT TERMS:

CUSTOMER PO:

PART#	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
Hutchins Elementary				\$0.00
C-FLEX CPG 18"	37	Multi-Voltage (24v/120v/208/-240v) Commercial Unit with Alarm (1 for each classroom)	\$351.25	\$12,996.25
C-10 CPG	1	24v Commercial BAS with Alarm (FCU Libaray)	\$900.00	\$900.00
C Building				\$0.00
C-10 CPG	3	24v Commercial BAS with Alarm	\$900.00	\$2,700.00
D-3.2 CPG	2	24v Commercial BAS with Alarm	\$457.50	\$915.00
D-Wing				\$0.00
C-6.0 CPG	3	24v Commercial BAS with Alarm (AHU-1)	\$697.50	\$2,092.50
C-10 CPG	1	24v Commercial BAS with Alarm (AHU-2 Renovation)	\$900.00	\$900.00
C-6.0 CPG	2	24v Commercial BAS with Alarm (AHU-2)	\$697.50	\$1,395.00
C-10 CPG	1	24v Commercial BAS with Alarm (AHU-3)	\$900.00	\$900.00
C-10 CPG	1	24v Commercial BAS with Alarm (AHU-4)	\$900.00	\$900.00
C-6.0 CPG	2	24v Commercial BAS with Alarm (AHU-5)	\$697.50	\$1,395.00
C-10 CPG	1	24v Commercial BAS with Alarm (OAHU)	\$900.00	\$900.00
Brackets	11		\$23.75	\$261.25
VAV-E 1-5				\$0.00
C-FLEX CPG 18"	5	Multi-Voltage (24v/120v/208/-240v) Commercial Unit w/Alarm	\$351.25	\$1,756.25
				\$0.00
				\$0.00
				\$0.00
			SUBTOTAL	\$28,011.25
			FREIGHT	0.00
			TAX	TAX EXEMPT
			TOTAL	\$28,011.25
HDG IS PLEASED TO OFFER THIS PROPOSAL FOR YOUR REVIEW AND APPROVAL.				
NOTES: CHOICE PARTNERS #17/052 CG				

QUOTATION BY:

PHONE:
832-747-2000
HUNTON DISTRIBUTION GROUP
10555 WESTPARK DR.
HOUSTON, TX. 77042

FAX:
713-789-0353



Top Product Innovations, Inc.
Post Office Box 3118
1507-A Turring Drive
Indian Trail, North Carolina 28079

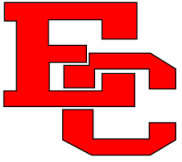
To Whom It Concerns:

Top Product Innovations limits the distribution of Phenomenal Aire in key markets. Hunton Distribution is the sole Plan and Spec Representative in the Houston, Texas market.

Sincerely,

Alan Rosenberg
President & CEO

A handwritten signature in black ink, appearing to read 'Alan Rosenberg', is positioned below the typed name.



HUMAN RESOURCES UPDATE
August, 11, 2020

The following requests are presented to the Board of Trustees for approval
All new hires are pending completion of HR employment materials.

LICENSED PERSONNEL

Action	Name	From	To	Date Effective	Comment
Dual Probationary Teacher Contract	Gary Figirova		ECHS Teacher – Special Ed PASS Coach	8/12/2020	Replacing Alice Baron
Administrative Contract	Valerie Coffman	Special Education Transition Teacher	Special Education Coordinator	8/12/2020	Amanda Anderson

OPEN POSITIONS - CERTIFIED:

ELEM: 3 MS: 0 HS: 5

OPEN POSITIONS - CLASSIFIED:

ELEM: 2 MS: 0 HS: 0