

Agenda of Regular

The Board of Trustees El Campo Independent School District

A Regular of the Board of Trustees of El Campo Independent School District will be held March 24, 2020, beginning at 7:00 PM in the Boardroom, 700 W. Norris, El Campo, TX 77437.

The subjects to be discussed are as listed below.

1. Call to Order/Opening Prayer/Pledge of Allegiance
2. Public Comment - Call into the board meeting using this number:
+1 515-329-5305 PIN: 124 031 011#
3. **Consent Agenda**
 - A. Governance
 1. Consider Approval of Minutes 3
 - B. Business and Support Services
 1. Review of Monthly Financial Reports
 2. Review of Quarterly Investment Report for period ending February 29, 2020
 3. Review of Checks Written for the Month of February, 2020
 4. Budget Amendment(s)
 5. Approval of Board Resolution Regarding Emergency Declaration COVID-19 Response
 - C. Personnel
 - D. Curriculum and Instruction
 1. Instructional Materials Adoption 2020 4
 2. TEKS Certification for Instructional Materials Allotment
 - E. Students
4. **Presentation Items**
 - A. Governance
 - B. Business and Operations
5. **Discussion and Action Item**
 - A. Curriculum and Instruction
 1. COVID-19 Updates
 - B. Governance
 - C. Business and Operations
 1. Consider Approval of Bid by Resolution of Oil, Gas and Mineral Lease
6. **Review Items**
 - A. Curriculum and Instruction
 1. Review of Staffing Ratios 6
 2. Review 2020 Summer Program Offerings, Dates and Times 9
 3. BMD3.A Increase Emphasis on Providing a Safe Environment 14
for All Who are at District Schools and Facilities or Attending District-Related Events
 - B. Governance

1. Election of Region III Board of Directors
- C. Business and Operations
- 7. Closed Session:**
 - A. Texas Government Code § 551.074 (1) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee; Deliberate the Appointment of a Public Officer
 1. Discussion Employment of Administrative Professional Personnel
 2. Discuss Employment of Personnel
 3. Discuss Approval of Recommendations on Administrator's and AD Contracts
 - B. Pursuant to Texas Government Code section 551.071 discussion regarding the evaluation and employment contract of the Superintendent.
Pursuant to Texas Government Code section 551.071 and 551.129 consultation with the school district's attorney regarding the evaluation and employment contract of the Superintendent.
- 8. Personnel**
 - A. Consider Approval of Recommendations for Action on Personnel
 - B. Consider Approval of Recommendations for Action on Administrators' Contracts
 - C. Discussion and possible action regarding the evaluation and employment contract of the Superintendent
- 9. Superintendent's Report**
 - A. Governance
 - B. Business and Support Services
 - C. Personnel
 - D. Curriculum and Instruction
 - E. Students
 - F. Community and Governmental Relations
10. Adjournment

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

For the Board of Trustees

Action Required

Recommendation:	Minutes of Previous Meetings
Impact/Rationale:	
Program Description/Summary:	According to policy BE (LOCAL), BOARD MEETINGS, MINUTES, board action shall be carefully recorded by the secretary or clerk; when approved, and these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.
ECISD Board Policy	BE (LOCAL), BOARD MEETINGS
Effective Date	March 24, 2020
Previous Board Action	The Board approves minutes at each regular monthly meeting.
Future Action Expected	None.
Background Information and Significant Issues	
Attachments	February 3, 2020 – Special Meeting February 25, 2020- Regular Meeting March 3, 2020 – Special Meeting
Submitted By	Vicky Limas, Secretary to the Superintendent
Recommended for Approval	Motion, second and majority vote to approve the minutes.
Kelly Waters, Superintendent of Schools	I recommend you approve the minutes of previous meetings as part of the Consent Agenda.

Agenda Item Summary Sheet
Meeting Date: March 24, 2020
Submitted by: Dolores A. Trevino, Asst. Supt. of Curriculum & Instruction

Consent Agenda

Curriculum and Instruction Summary	<p>Consider Approval of Instructional Materials (IMA)</p> <p>Proclamation 2020 set out the following instructional materials for adoption by the District.</p> <ul style="list-style-type: none"> • English Language Arts & Reading; English I-V • Reading I, II, III <p>The District established the Instructional Materials Allotment (IMA) Committee to review, evaluate, and select instructional materials. The IMA Committee made selections based upon our District’s instructional needs. The chosen materials allow the District to certify that all students are provided with instructional materials that cover the Texas Essential Knowledge and Skills (TEKS) as required by law.</p> <p>The IMA Committee recommends the Board approve the adoption of the following instructional materials.</p> <ul style="list-style-type: none"> • English Language Arts & Reading; English I-IV & Reading I, II, III – Houghton Mifflin Harcourt
ECISD Board Policy	EFA (legal) Instructional Resources Instructional Materials
Effective Date	March 2020
Previous Board Action	None.
Future Action Expected	Possible approval of additional instructional materials for Proclamation 2020.
Background Information and Significant Issues	TASB recommended EFAA (legal and local) and EFA (local) for deletion in update 108. The Board approved these changes on July 27, 2017.
Fiscal Impact	Unknown.
Student and Public Benefit	High-quality resources and materials support student achievement and teacher effectiveness.
Procedural and Reporting Implications	Notification to TEA of the textbooks selected.
Public Comments	None.
Alternatives	The Board has the right to reject any recommendation made.
Other Comments and Related Issues	None.
Attachments	19-20 ECISD Adoption Calendar

Contact Person(s)

Dolores A. Trevino, Assistant Superintendent of Curriculum and Instruction, and Kyle Poenitzsch, District Textbook Coordinator.

Action Required

Motion, second, and majority vote to ratify the instructional material selections.

Superintendent's Recommendation

I recommend that you ratify the list of instructional materials submitted by the Instructional Materials Committee.

Kelly Waters, Superintendent of Schools

Information Only

Personnel	Review of Staffing Ratios
Comprehensive District Goal(s)	<p>Strategic Focus Area:</p> <p>Teaching and Learning Goal – ECISD will provide professional development, practical and engaging learning experiences, and a positive learning environment so that all students make academic progress.</p> <p>Positive School Culture Goal – El Campo ISD will provide facilities, equipment, and services so that students are transported, nourished, and educated in a pleasant, healthy, and safe manner.</p>
Summary	<p>Our payroll costs are 75% of our Fund 199 general operating budget. For this reason, we must frequently monitor our staffing to try to keep our staffing ratios within reason.</p> <p>Researching our current population of students, it is apparent that some students struggle with behavior. Therefore, this year, I have adjusted the student to teacher ratio to allow the principal more flexibility in class assignments. While still recognizing that the one major factor that causes school districts financial difficulties more than any other does factor is when districts have declining enrollment and their staffing numbers either remain the same or increase.</p> <p>Our district is currently strong financially, but I think it is prudent that we set staffing ratios and make district program decisions, such as adding a Behaviorl Interventionist and a Hutchins counselor to meet the new House Bill counselor to student ratio.</p> <p>Therefore, as employees resign or retire, we have set guidelines in place to determine whether we must replace that position, or is there a way to better utilize existing staff more efficiently.</p>
ECISD Board Policy	None.
Effective Date	March 24, 2020
Previous Board Action	None.
Future Action Expected	None.

Background Information and The district did have a staffing ratio review by Cardonex in 2018-19

Staffing Ratios:

Grade Level	Projected Enrollment	Bilingual Enrollment	Transition Enrollment	Regular Enrollment	Student to Teacher Ratio	Reg. Ed Teachers Needed	Current Regular Classroom Teachers	Student to Teacher Ratio	Need/Lose Teachers	Student to Teacher Ratio after +/-
PK	150	22	0	128	18	7.11	7	18.29	0.11	18
K	220	22	0	198	18	11.00	11	18.00	0	18
1	220	22	15	183	18	10.17	10	18.30	0	18
2	260	22	0	238	20	11.90	12	19.83	(0.10)	20
3	215	0	0	215	20	10.75	12	17.92	(1.25)	18
4	250	0	0	250	20	12.50	12	20.83	0.50	19
5	240	0	0	240	20	12.00	13	18.46	(1.00)	18
6,7,8	800	0	0	800	24	33.33	34	23.53	(0.67)	24
9,10,11,12	1120	0	0	1120	24	46.67	46	24.35	0.67	24

Fiscal Impact Payroll is 75% of our Fund 199 General Operating Budget

Student and Public Benefit We must make the most efficient use of our staff to provide the best education possible for our students, thus making the best use of taxpayer dollars.

Procedural and Reporting Implications None.

Public Comments None.

Alternatives None.

Other Comments and Related Issues I have shared the staffing information with principals

Attachments None

Contact Person(s) Kelly Waters, Superintendent of Schools

Action Required No action required.

Superintendent's Recommendation This is an information item only.
Kelly Waters, Superintendent of Schools

Information Only

Curriculum and Instruction	2020 Summer Programs
Summary	We continue to try and enhance the program each year. Most of our programs will be offered at Northside Elementary in the month of June and Myatt Elementary in the month of July with the exception of offerings for our El Campo High School students.
ECISD Board Policy	There are a number of policies that pertain to one or more of the summer programs offered by the district.
Effective Date	Summer 2020
Previous Board Action	The Board annually reviews the summer programs offered by the District.
Future Action Expected	The Board annually reviews the summer programs offered by the District.
Background Information and Significant Issues	<p>The following is a list of the programs to be offered this summer:</p> <ul style="list-style-type: none">• Kindergarten Jump Start• Bilingual/ESL/Migrant• Transition Classes• Retention Reduction Program• Student Success Initiative• High School EOC Preparation• High School Acceleration• High School Credit Recovery• Special Education Extended Year Services• Special Education Social Skills Program• Elementary Reading Program• Book Camp / STEM Camp
Fiscal Impact	<p>Approximately \$80,385. – Title 1, Bilingual/ESL, and State Compensatory Funds</p> <p>Approximately \$30,853 – Special Education Funds</p>

Student and Public Benefit	Provides needed remediation opportunities for students who have failed to master the curriculum and accelerated learning opportunities for students who may be behind academically.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	<ul style="list-style-type: none"> • Chart – <i>2020 Summer Programs</i>
Contact Person(s)	<p>Kelly Waters, Superintendent of Schools</p> <p>Dolores Trevino, Assistant Superintendent for Curriculum and Instruction</p> <p>Alicia Stary, Director of Federal Programs</p>
Action Required	No action required.
Superintendent's Recommendation	<p>This is an information item only.</p> <p>Kelly Waters, Superintendent of Schools</p>

2020 Summer Programs

Program	Dates Time	Location	Students Served	Projected Enrollment	Staffing	Food Service	Trans	Budget	Funding Source
Retention Reduction Provides opportunity for students in danger of being retained due to failing grades or poor attendance to regain credit. (Emphasis on ELA and math)	June 1-18 M-Th 8:00-12:00 Teacher Prep 6hrs May 28 SSI additional days June 22-26 STAAR Testing	Northside	Grades 2-8	TBD Based on the number of student who do not pass or miss too many days of school	Administrator, Teachers, Receptionist, and Instructional Aides	Breakfast 7:30-8:00 Lunch 12-12:30	Yes	6 teachers	State Compensatory Education Funds
Student Success Initiative Provides accelerated instruction for student who were not successful on the second administration of the STAAR			Grade 5&8 Reading & Math	TBD Based on the number of student who do not pass the second administration of STAAR				14 teachers 4 aides	State Compensatory Education Funds
Elementary Reading Program Provides accelerated instruction to students reading below level			Grades K-3	TBD Based on the number of student who need accelerated reading instruction				10 teachers 3 aides	Title 1 Funds
Migrant Instruction in language, reading, and writing for identified students.			Migrant PreK-8	TBD based on the number of migrant students				1 Teacher 1 aide for 10+	State Compensatory Funds
Bilingual 1 & 2 Instruction in language, reading, and writing for identified students.			Bilingual Grades 1 & 2	Bilingual				2 teachers 2 Aides	Bilingual/ESL Funds
Bilingual Pk & K Instruction in language, reading, and writing for identified students.			June 1-July 1 M-Th 8:00-3:00 Teacher Prep 6hrs May 28	Bilingual PreK-K				Bilingual 26 PreK & 25 K ESL 1 PreK & 6 K	Breakfast 7:30-8:00 Lunch 11:30 - 12:00

STEM Camp	June 1 - 4	Northside	Grades 1-8	TBD	Teacher	Sack Lunch	No	8 teachers	<i>Tuition</i>
Family Literacy	May 28 - June 25 Thurs. only 6:00-8:00		PreK-12 Students and their parents			Teacher & Aides	No	No	8 teachers 8 aides
High School Credit Recovery/Accele ration Provides students opportunity to catch up or accelerate their four-year plan by taking classes online.	June 1- 22 Mon.-Fri. 8:00-1:00	ECHS	Grades 11-12	TBD Based on student request	Teacher for computer lab	No	No	4 teachers	<i>Tuition and/or State Compensatory Education Funds ECISD Student \$85 Non-ECISD Student \$250</i>
High School EOC Preparation Provides remediation for students who have not been successful on Exit Level TAKS or EOC exams and need to retake the test during the summer.	June 15-19 M-Fri 8:00-4:00 June 22-26 EOC Testing		Grades 9-12	TBD Based on number of students who have not passed Exit Level TAKS or EOC exams	Teachers determined by enrollment	No	No	5 teachers	<i>State Compensatory Education Funds</i>
Special Education Social Skills Program	June 8-18 7:30-3:30 M-Th	Northside	Grades 4-12	Elementary- Secondary-	Jackie Condra Kim Mickelson		Yes	Teachers on contract	<i>Special Education Funds</i>
Special Education Extended Year Services Extended-Year- Services for Special Education students as determined by ARD	June 8-18 July 13-23 8:00-12:00 M-Th	Northside - June Myatt - July ECHS students will start/end day at Northside/Myatt	Grades EC-5 Grades 6-12	PPCD- Life Skills- Academics- Speech-	Teachers and instructional aides determined by enrollment	Breakfast 7:30-8:00 Lunch 12-12:30	ARD Decision	9 teachers 11 aides	<i>Special Education Funds</i>

Book Camp	July 20-30 10:00-11:00 M-Th	Myatt	PK-5		Teachers/Aides	Sack Lunch 11:00	No	Incentive Time Given	
Kindergarten Jump Start Students entering Kindergarten for the first time with no formal pre- school experience.	July 13- 30 M-Th 8:00-12:00		Kinder	TBD Following Kindergarten Roundup	Teachers and instructional aides determined by enrollment	Breakfast 7:30-8:00 Lunch 12-12:30	Yes	2 teachers 2 aides	<i>State Compensatory Education Funds</i>
Transition Classes Provides incoming first grade students who would be retained the opportunity to accelerate their instruction and close the achievement gap with peers.			Grade 1	TBD Based on number of students who do not pass kindergarten	1 teacher and 1 instructional aide			1 teacher 1 aide 1 clerical	<i>State Compensatory Education Funds</i>

Information Item

Consent Agenda: Governance Share Data of District Goal No. 3: Provide a Safe Environment, of Local Accountability Board Monitoring Document

Summary

3.A Increase Emphasis on Providing a Safe Environment for All Who are at District Schools and Facilities or Attending District-Related Events

Objective: The administration shall develop a long-range plan with specific actions to ensure the safety of everyone while on district property or participating in district events.

Report: The administration shall report on the development of a long-range strategic plan to create and maintain a safe environment. The report shall include details regarding the implementation of safety initiatives and a review of those programs once they are implemented.

Further, the report shall include survey results and data reflecting stakeholders’ opinions regarding the District’s fulfillment of its core value, “Safety First.” The report shall also include details regarding the number, rate, and type of violent or criminal disciplinary incidents that occurred at each campus and district-wide.

ADDITIONAL REPORTS:

School Discipline and Safety	Current Year Results	Previous Year Results
<i>Discipline Incidents</i>	2019	2018
Total number of HIGH SCHOOL DAEP (Disciplinary Alternative Education Programs) placements and reasons for placements	29	34
<i>Mandatory</i>	23	25
<i>Discretionary</i>	6	9
<i>Possession-</i>	5	10
<i>Persistent Misbehavior</i>	5	9
<i>Under Influence</i>	12	7
<i>Felony</i>	1	2
<i>Truancy</i>	0	3
<i>Fight</i>	1	0
<i>Terroristic Threat</i>	0	1
<i>Transfer to district from DAEP</i>	4	2
<i>Court Ordered</i>	1	0
Ethnic Totals:		
White	1	7
Hispanic	23	22
Black	5	5
Total number of MIDDLE SCHOOL DAEP (Disciplinary Alternative	24	22
	Mandatory 13	Mandatory 16
	Discretionary	Discretionary

Education Programs) placements and reasons for placements	11	6
Possession-	7	2
Persistent Misbehavior- Disruptive	7	5
Under Influence	3	4
Assault	0	2
Fighting	4	2
Felony	1 off campus	0
Threats	0	4
Transfer to district from DAEP	0	2
Ethnic Totals:	2	0
White	3	4
Hispanic	19	16
Black	2	6
Total number of Law Enforcement Reportable Offenses	54 HS 8 MS (More vaping)	60
Recidivism Rate of DAEP students	repeat MS- 33%	repeat HS -10%
Safety Incidents		
Bus Accidents Per 100,000 miles	1.1	.45
Number of Bus Drivers Accident Free For Current Year	51	52
Safety Audit Results		
Total number Fire Marshall Audit Violations/Total number of Inspections <i>No Violations</i>	1 HS No viol.	0
Total number Health Dept. Audit Violations/Total number of Inspections	1 HS No viol	0/5

Timing: This report shall be provided to the Board in March of each year reflecting prior year data.

ECISD Board Policy None.

Effective Date March 24, 2020

Previous Board Action The Board reviews this data yearly.

Future Action Expected The Board may consider revisions to the criteria under the other goals at future meetings.

Background Information and Significant Issues None.

Fiscal Impact	None.
Student and Public Benefit	Safety of ECISD students, parents, and community members is a top priority, Safety First.
Procedural and Reporting Implications	Monthly reports will be made to the Board on the different criteria in the Board Monitoring Document as outlined.
Attachments	None.
Contact Person(s)	Kelly Waters, Superintendent of Schools
Superintendent's Recommendation	Information Item Only Kelly Waters, Superintendent of Schools