

Agenda of Regular

The Board of Trustees El Campo Independent School District

A Regular of the Board of Trustees of El Campo Independent School District will be held February 16, 2016, beginning at 7:00 PM in the Boardroom, 700 W. Norris, El Campo, TX 77437.

The subjects to be discussed are as listed below.

1. Call to Order/Opening Prayer/Pledge of Allegiance
2. Governance
3. Public Comment
4. Recognition
 - A. Middle School UIL Winners 4
5. Consent Agenda
 - A. Governance
 - B. Business and Support Services
 1. Review Application for Payment No. 4 - Agriculture Education Project Center 5
 2. Consider Approval of Amendments to Appropriate Funds for Pre-K and Appropriate Funds for Purchase of Emergency Procedures Handbooks 12
 3. Review of Checks Written for the Month of January, 2016 15
 - C. Curriculum and Instruction
6. Consider Approval of Minutes 36
7. FFA(LOCAL) Student Welfare Wellness and Health Services 41
8. Consider Approval of 2016 - 2017 School Calendar 48
9. Consider Approval of Renewal of Membership in Walsh-Gallegos Retainer Program 52
10. Consider Approval of all Necessary Actions to Order Trustee Election for Saturday, May 7, 2016 61
 - a. Order Trustee Election
 - b. Designate Location of Polling Places
 - c. Designate Location of Early Voting Polling Place
 - d. Set Date and Times for Early Voting
 - e. Designate Early Voting Clerk and Presiding Officer
11. Report on Progress Meeting No. 10 - Hutchins CR Addition and Renovation Project 66
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18. Review of Application for Payment No. 6 - Hutchins CR, and RR Locker Room Complex at Ricebird Stadium	144
19. Review Budget Assumptions for Development of FY2016-17 General Operating Budget	157
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24. Curriculum and Instruction	
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27. Report on Campus Intervention Strategies and/or Analysis of Effectiveness of Current Interventions	
28. District Goal 6: Create and Maintain a Positive District Culture	182
29. Dyslexia Program Review	189
30. Business and Operations	
31. BMD- Long-Range Planning Technology Department	
32. Closed Session:	
33. Texas Government Code §551.074 (1) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee	
A. Discuss Employment of Personnel	
34. Discuss Employment of Administrative Personnel	
35. Discuss Reassignment of Employees	
36. Personnel	
A. Sign Superintendent Contract to Commence on February 16, 2016 and end on June 30, 2019	191
37. Consider Approval of Personnel Recommendations	
38. Review of Superintendent Evaluation Process and Set Superintendent Performance Goals	198
39. Superintendent's Report	
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B. Business and Support Services	
C. Students	202
1. Parent Spring Conferences February 25th and Early Dismissal February 26th	
40. May 24th Board Mtg move to May 17th - Canvassing of the Election Window	
41. Meeting with the City March 7, 2016 at 6:00pm	
42. Personnel	
43. Curriculum and Instruction	
44. Semester Report on Enrollment and Attendance	

- 45. Community and Governmental Relations
- 46. Adjournment

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on February 12, 2016 at 2:00 p.m.

For the Board of Trustees

UIL Winners

6th Grade

Marin Croix- Modern Oratory

7th Grade

Jackson David- Impromptu Speaking

Cale Chambers- Modern Oratory

Ava Wiggington- Ready Writing

Makenzie Matlock, Kennedy Klatt, Madisyn Matlock- Dictionary Skills Team

8th Grade

Philip Hundl- Listening

Ryan Williamson- Editorial Writing and Impromptu Speaking

Griffin Croix- Maps, Graphs, and Charts

Anastasia Hobbins- Ready Writing

Overall we finished 3rd place in 6th grade, 4th place in 7th grade, and 3rd place in 8th grade.

Information Only

Meeting Date: February 23, 2015

Submitted By: David Bright, Assistant Superintendent for Finance

**Consent Agenda
Business and Support
Services**

Application(s) for Payment for Agriculture Education Project Center

Summary

On May 26, 2015, Polasek Construction, Inc. was awarded a contract under competitive sealed proposal to construct the new Agriculture Education Project Center. The Contract Sum of \$1,289,890.00 was based on construction drawings, specifications and approved modifications/alternates.

We have received Application and Certification for Payment No.4, which has been certified for payment by Malcolm Gaus with RWS Architects, Inc., in the amount of \$51,395.00. This leaves a balance to finish, including retainage of \$1,037,858.80.

ECISD Board Policy

None.

Effective Date

February 23, 2015

Previous Board Action

On March 23, 2015, the Board approve Competitive Sealed Proposals as the construction delivery method for the Agriculture Education Project Center; along with the weighted criteria for evaluation of proposals

At the regular meeting on May 26, 2015, the Board received and approved a competitive sealed proposal in the amount of \$1,289,890.00 from Polasek Construction.

Future Action Expected

The Board will review Applications for Payment from Polasek Construction, Inc. that have been certified by RWS Architects on a monthly basis until the conclusion of this project.

**Background Information and
Significant Issues**

None.

Fiscal Impact

Payment Recap for Agricultural Education Project Center

Date Approved	Application for Payment No.	Total Completed and Stored	Retainage at 5.0%	Total Earned Less Retainage	Current Payment	Total Paid To Date	Balance to Finish
Original Contract							\$1,289,890.00
08/08/15	1	\$47,700.00	\$2,385.00	\$45,315.00	\$45,315.00	\$45,315.30	\$1,244,575.00
09/26/15	2	\$132,400.00	\$6,620.00	\$125,780.00	\$80,465.00	\$125,780.30	\$1,164,110.00
11/05/15	3	\$211,196.00	\$10,559.80	\$200,636.20	\$74,856.20	\$200,636.50	\$1,089,253.80
12/22/15	4	\$265,296.00	\$13,264.80	\$252,031.20	\$51,395.00	\$252,031.50	\$1,037,858.80

Student and Public Benefit	Monthly review of the Applications for Payment from the contractor that have been certified by the architects insures accounting transparency for the public on this project.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	Copy of Application and Certification for Payment No. 4
Contact Person(s)	David Bright, Assistant Superintendent for Finance
Action Required	No action required.
Recommendation	This is an information item only. Kelly Waters, Superintendent of Schools

RWS ARCHITECTS

December 22, 2015

El Campo Independent School District
Attn: Ms. Kelly Waters, Superintendent
700 West Norris
El Campo, Texas 77437

Re: FFA Project Center
RWS Project Nos. 2041-13
Contractor's Application and
Certificate for Payment No. 4

Gentlemen:

Transmitted herewith are your copies of the current Contractor's Application for Payment on the subject project:

<u>Application No.</u>	<u>Period</u>	<u>Amount to be Paid</u>
4	12/22/15	\$51,395.00

We recommend payment of the amount shown and suggest you send payment directly to Polasek Construction, Inc., P.O. Box 64, El Campo, Texas 77437.

If there are any questions, please call.

Sincerely,



Malcolm G. Gaus, AIA
Vice President

Enclosures

cc: Polasek Construction, Inc.
File 5.1

MCG/dd

H:\2014-13\Word\AP.doc

XMG 1-7-16
dd 1-7-16

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

4 PAGES

TO OWNER: EL CAMPO ISD PROJECT: FFA Project Center
 700 WEST NORRIS FM 2765, El Campo
 EL CAMPO, TEXAS
 FROM CONTRACTOR: POLASEK CONSTRUCTION INC. VIA ARCHITECT: RWS ARCHITECTS INC.
 3100 TIMMONS
 HOUSTON, TEXAS 77041
 P.O. BX 64
 EL CAMPO, TEXAS 77437
 CONTRACT FOR: GENERAL CONSTRUCTION CONTRACT DATE: 7/02/2015

APPLICATION NO: #4
 PERIOD TO: 12/22/15
 PROJECT NOS: 2014-13
 Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

RECEIVED
 DEC 22 2015
 RWS ARCHITECTS

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 1289890.00
2. Net change by Change Orders	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	1289890.00
4. TOTAL COMPLETED & STORED TO DATE	265296.00
(Column G on G703)	
5. RETAINAGE:	
a. <u>5</u> % of Completed Work \$ 13264.80	
(Column D + E on G703)	
b. <u>5</u> % of Stored Material \$ 0.00	
(Column F on G703)	
Total Retainage (Lines 5a + 5b or	
Total in Column I of G703)	13264.80
6. TOTAL EARNED LESS RETAINAGE	252031.20
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR	
PAYMENT (Line 6 from prior Certificate)	200636.20
8. CURRENT PAYMENT DUE	51395.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	1037858.80
(Line 3 less Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is ~~owed~~ due.

CONTRACTOR: POLASEK CONSTRUCTION INC.
 By: *[Signature]* Date: *2/5/19*
 State of: *Texas* County of: *Wharton*
 Subscribed and sworn to before me this *22nd* day of *Dec* 2015
 Notary Public: *Glenn Lowrimore*
 My Commission expires: *2/5/19*



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 51,395.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: *Malcolm C. Steu* Date: *12-22-2015*

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

[Handwritten initials]

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: #4
 APPLICATION DATE: 12/22/15
 PERIOD TO: 12/22/15
 ARCHITECT'S PROJECT NO: 2014-13
 FFA Project Ctr.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
1	DIVISION 1 - GEN. REQUIREMENTS							
2	BONDS / INSURANCE	\$20,500.00	\$19,400.00	\$500.00	\$0.00	\$19,900.00	\$600.00	\$995.00
3	PERMITS / FEES	\$4,800.00	\$4,800.00	\$0.00	\$0.00	\$4,800.00	\$0.00	\$240.00
4	PROJECT COORDINATION	\$6,000.00	\$1,500.00	\$500.00	\$0.00	\$2,000.00	\$4,000.00	\$100.00
5	PROJECT SUPERVISION	\$30,000.00	\$5,800.00	\$2,500.00	\$0.00	\$8,300.00	\$21,700.00	\$415.00
6	MISC. GENERAL CONDITIONS	\$20,043.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$17,543.00	\$125.00
7	CONTRACT CLOSEOUT	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00
8	OWNERS CONTINGENCY	\$12,786.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,786.00	\$0.00
8A	CP #1 PLUMBING REVISIONS	(\$6,585.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,585.00)	\$0.00
8B	CP #2 ELECTRICAL OUTLETS	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00
8C	CP #3 DRIVEWAY CULVERTS	\$24,910.00	\$0.00	\$18,700.00	\$0.00	\$18,700.00	\$6,210.00	\$935.00
8D	CP #4 GALVANIZED PEMB	\$7,698.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,698.00	\$0.00
9	CONTRACTOR FEE	\$62,000.00	\$15,500.00	\$4,000.00	\$0.00	\$19,500.00	\$42,500.00	\$975.00
10	DIVISION 2 - SITEWORK							
11	EARTHWORK / PAD	\$48,000.00	\$45,700.00	\$0.00	\$0.00	\$45,700.00	\$2,300.00	\$2,285.00
12	SELECT FILL	\$27,800.00	\$27,800.00	\$0.00	\$0.00	\$27,800.00	\$0.00	\$1,390.00
13	TERMITE TREATMENT	\$2,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,600.00	\$0.00
14	LIME STABILIZATION	\$23,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,200.00	\$0.00
15	LIMESTONE	\$51,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,500.00	\$0.00
16	LIMESTONE PLACEMENT	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00	\$0.00
17	DRILLED FOOTINGS	\$21,300.00	\$21,300.00	\$0.00	\$0.00	\$21,300.00	\$0.00	\$1,065.00
18	CONCRETE PAVING / WALKS	\$35,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,300.00	\$0.00
19	SITE - WATER DISTRIBUTION	\$14,930.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,930.00	\$0.00
20	SITE - SANITARY SEWER	\$34,950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,950.00	\$0.00
21	SITE - FIRE WATER	\$21,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,000.00	\$0.00
22	CHAIN LINK FENCE	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
23	HYDROMULCH	\$2,230.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,230.00	\$0.00
24	DIVISION 3 - CONCRETE							
25	REINFORCING STEEL	\$14,696.00	\$14,696.00	\$0.00	\$0.00	\$14,696.00	\$0.00	\$734.80
26	SLAB ON GRADE	\$82,262.00	\$0.00	\$6,200.00	\$0.00	\$6,200.00	\$76,062.00	\$310.00

CONTINUATION SHEET

AIA DOCUMENT G703

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PERIOD TO: 12/22/15

ARCHITECT'S PROJECT NO: 2014-13
FFA Project Ctr.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	% (G + C)					
27	DIVISION 4 - MASONRY								
28	INTERIOR CMU	\$44,475.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,475.00	\$0.00
29	CMU WAINSCOT - EXTERIOR	\$3,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,200.00	\$0.00
30	DIVISION 6 - WOODS & PLASTICS								
31	ROUGH CARPENTRY	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,500.00	\$0.00
32	FINISH PLYWOOD / TRIMS	\$15,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,500.00	\$0.00
33	DIVISION 7 - MOISTURE PROTECT.								
34	DAMP PROOFING	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$0.00
35	BLDG SEALANTS	\$8,735.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,735.00	\$0.00
36	DIVISION 8 - DOORS & WINDOWS								
37	HOLLOW METAL	\$9,730.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,730.00	\$0.00
38	OVERHEAD DOORS	\$10,695.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,695.00	\$0.00
39	FINISH HARDWARE	\$9,455.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,455.00	\$0.00
40	GLASS / GLAZING	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00
41	DIVISION 9 - FINISHES								
42	PAINTING	\$27,769.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,769.00	\$0.00
43	DIVISION 10 - SPECIALTIES								
44	TOILET PARTITIONS	\$3,360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,360.00	\$0.00
45	INTERIOR SIGNAGE	\$2,568.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,568.00	\$0.00
46	FIRE EXTINGUISHERS	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	\$0.00
47	TOILET ACCESSORIES	\$1,190.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,190.00	\$0.00
48	DIVISION 12 - FURNISHINGS								
49	CASEWORK	\$4,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,080.00	\$0.00
50	WINDOW BLINDS	\$575.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$575.00	\$0.00
51	DIVISION 13 - SPECIAL CONSTR.								
52	PRE-ENGINEERED METAL BLDG	\$120,718.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120,718.00	\$0.00
53	PEMB ERECTION	\$61,875.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,875.00	\$0.00

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 FFA Project Ctr.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			E FROM PREVIOUS APPLICATION (D + E)	% (G ÷ C)				
54	PEMB INSULATION	\$14,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$0.00
55	DIVISION 15-MECH.PLUMBING							
56	PLUMBING U.G. MAT.	\$13,600.00	\$13,600.00	\$0.00	\$0.00	\$13,600.00	\$0.00	\$680.00
57	PLUMBING U.G. LABOR	\$12,400.00	\$12,400.00	\$0.00	\$0.00	\$12,400.00	\$0.00	\$620.00
58	PLUMBING VENT / WATER - MAT.	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00	\$0.00
59	PLUMBING VENT / WATER - LAB.	\$14,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$0.00
60	PLUMBING FIXTURES	\$26,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,000.00	\$0.00
61	FIRE SPRINKLER - MAT.	\$22,815.00	\$0.00	\$19,400.00	\$0.00	\$19,400.00	\$3,415.00	\$970.00
62	FIRE SPRINKLER - LABOR	\$16,000.00	\$2,300.00	\$2,300.00	\$0.00	\$4,600.00	\$11,400.00	\$230.00
63	DIVISION 15 - MECH. HVAC							
64	EQUIPMENT	\$19,930.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,930.00	\$0.00
65	BIG ASS FAN	\$6,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,200.00	\$0.00
66	AIR DISTRIBUTION	\$7,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,300.00	\$0.00
67	INSULATION	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00
68	START-UP / BALANCE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
69	DIVISION 16 - ELECTRICAL							
70	MOBILIZATION / TEMP POWER	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$175.00
71	BRANCH CIRCUITRY - MAT.	\$27,400.00	\$6,400.00	\$0.00	\$0.00	\$6,400.00	\$21,000.00	\$320.00
72	BRANCH CIRCUITRY - LABOR	\$49,300.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$35,300.00	\$700.00
73	FIXTURES	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$0.00
74	SWITCHGEAR	\$34,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,800.00	\$0.00
75	FIRE ALARM	\$16,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,850.00	\$0.00
76	TECH. CABLING	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00
GRAND TOTALS		\$1,289,890.00	\$211,196.00	\$54,100.00	\$0.00	\$265,296.00	\$1,024,594.00	\$13,264.80

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

Action Required

Meeting Date: February 16, 2016

Submitted by: David Bright, Assistant Superintendent for Finance

**Consent Agenda:
Business and Support
Services**

Budget Amendment to Appropriate funds received from the Pre-K Allotment and a Budget Amendment to Appropriate funds for purchasing Emergency Procedures Handbooks.

Summary

According to district policy, the budget shall be amended when a change is made increasing any one of the functional spending categories.

Amendment #1

This amendment moves \$8,451.00 from Function 00 – Pre-K Allotment; to Function 11 – Supplies - Pre-K.

Amendment #2

This amendment moves \$10,500.00 from Function 11 – Professional Salaries; to Function 41 – Supplies – General Administration.

ECISD Board Policy

CE (LOCAL), ANNUAL OPERATING BUDGET

Effective Date

February 16, 2016

Previous Board Action

The Board approved the 2015-2016 General Operating Budget on August 25, 2015.

Future Action Expected

The Board is required to amend the budget when a change increases any one of the functional spending areas.

**Background Information and
Significant Issues**

None

Fiscal Impact

Amendment No. 1 moves \$8,451 from Fund 199, Function 00 to Fund 199, Function 11 and Amendment No. 2 moves \$10,500.00 from Fund 199, Function 11 to Fund 199, Function 41. These amendments have a net zero impact on the budget.

Student and Public Benefit

Accurate accounting for the expenditure of public funds.

Procedural and Reporting Implications	Record the official budget amendment and make the necessary changes in the general operating budget.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> • Amendment to Reallocate Bilingual Education Funds
Contact Person(s)	David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve budget amendment(s).
Superintendent's Recommendation	<p>I recommend you approve the budget amendment(s) as a part of the Consent Agenda.</p> <p>Kelly Waters, Superintendent of Schools</p>

EL CAMPO INDEPENDENT SCHOOL DISTRICT
700 WEST NORRIS STREET
EL CAMPO, TEXAS 77437
(979) 543-6771
(979) 543-1670 FAX

February 16, 2016
DATE

2015-16
BUDGET YEAR

TO: Board of Trustees

FROM: David Bright *DMB*
Assistant Superintendent for Finance

RE: Budget Amendment(s)

Due to a change in financial requirements, I request the following budget amendments:

AMENDMENT #1

BUDGET CODE	ACCOUNT NAME	BUDGET	CHANGE+-	AMENDED
199 00 5828 00 000 600000	Pre-K Allotment	\$ -0-	\$ 8,451	\$ 8,451
199 11 6399 00 107 634000	Supplies –Pre-K	\$ -0-	\$ 8,451	\$ 8,451

Appropriate funds received from a specially approved Pre-K Allotment to be used for Pre-K Supplies.

AMENDMENT #2

BUDGET CODE	ACCOUNT NAME	BUDGET	CHANGE+-	AMENDED
199 11 6119 00 999 611w00	Prof. Salaries	\$ 102,120	-\$ 10,500	\$ 91,620
199 41 6399 00 720 699000	Supplies –General Adm.	\$ 3,000	+\$ 10,500	\$ 13,500

Appropriate funds for compiling the Emergency Procedures Handbook for all Administrative and Staff employees.

For the Month of January

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
059614	01-20-2016	TEXAS TEACHERS ALTE	DEDCH		863-00-2159.00-306-600000	JAN DED MISCELLANEOUS DEDU	390.00	N
059615	01-20-2016	UNITED STATES TREAS	DEDCH		863-00-2159.00-334-600000	JAN DED MISCELLANEOUS DEDU	50.00	N
059616	01-20-2016	GENWORTH LIFE INSUR	DEDCH		863-00-2153.00-326-600000	JAN DED LIFE INSURANCE	380.80	N
059617	01-20-2016	WILLIAM HEITKAMP	DEDCH		863-00-2159.00-330-600000	JAN DED MISCELLANEOUS DEDU	448.50	N
059618	01-20-2016	U.S. DEPARTMENT OF T	DEDCH		863-00-2159.00-333-600000	JAN DED MISCELLANEOUS DEDU	19.78	N
059619	01-20-2016	TEXAS INDUSTRIAL VOC	DEDCH		863-00-2159.00-335-600000	JAN DED TSTA DUES	28.33	N
059620	01-20-2016	REGION III SERVICE CE	DEDCH		863-00-2159.00-336-600000	JAN DED MISCELLANEOUS DEDU	160.00	N
059621	01-20-2016	TEXAS STATE TEACHER	DEDCH		863-00-2159.00-005-600000	JAN DED TSTA DUES	44.08	N
059622	01-20-2016	ASSOC OF TX PROF ED	DEDCH		863-00-2159.00-006-600000	JAN DED TSTA DUES	1,124.83	N
059623	01-20-2016	NTALIFE	DEDCH		863-00-2153.00-011-600000	JAN DED LIFE INSURANCE	25.80	N
059624	01-20-2016	NATIONAL FAMILY CARE	DEDCH		863-00-2153.00-016-600000	JAN DED LIFE INSURANCE	17.60	N
059625	01-20-2016	INTERNAL REVENUE SE	DEDCH		863-00-2159.00-319-600000	JAN DED INCOME REPLACEMENT	100.00	N
059626	01-20-2016	SOUTHERN FARM BURE	DEDCH		863-00-2153.00-036-600000	JAN DED LIFE INSURANCE	1,102.37	N
059627	01-20-2016	TEXAS AFT/PEG	DEDCH		863-00-2159.00-041-600000	JAN DED TSTA DUES	72.60	N
059628	01-20-2016	TX CLASSROOM TEACH	DEDCH		863-00-2159.00-043-600000	JAN DED TSTA DUES	703.77	N
059629	01-20-2016	TEXAS GULF CREDIT UN	DEDCH		863-00-2154.00-053-600000	JAN DED CREDIT UNION	4,736.00	N
059630	01-20-2016	TEXAS TOMORROW FU	DEDCH		863-00-2153.00-065-600000	JAN DED LIFE INSURANCE	134.44	N
068660	01-06-2016	AMERICAN EXPRESS	010603	TREVINO	199-21-6411.00-999-699000	HOTEL RESERVATION	221.13	N
068661	01-06-2016	AQUA BEVERAGE CO/O	001178	673110	199-34-6499.00-999-699000	WATER&EQUIP RENTAL	44.78	N
			001178	676642-DEC	199-34-6499.00-999-699000	WATER&EQUIP RENTAL	9.99	N
					Totals for Check 068661		54.77	
068662	01-06-2016	BEST WESTERN PLUS T	000001	AREA	199-36-6411.07-001-699000	HOTEL EXP	230.98	N
			000001	AREA	199-36-6412.07-001-699000	HOTEL EXP	115.49	N
					Totals for Check 068662		346.47	
068663	01-06-2016	CHRIS BURROW	000001	CALHOUN	199-36-6412.90-001-6910SC	STUDENT MEALS	336.00	N
068664	01-06-2016	CALHOUN WOMEN'S SO	000001	ECHS GIRLS	199-36-6499.90-001-6910SC	ENTRY FEE	300.00	N
068665	01-06-2016	CENTERPOINT ENERGY	001374		199-51-6258.00-999-699000	NATURAL GAS USAGE	5,568.32	N
068666	01-06-2016	CITY OF EL CAMPO UTIL	001375	DECEMBER	199-51-6255.00-999-699000	CITY UTILITIES	8,086.50	N
068667	01-06-2016	COLUMBIA HIGH SCHOO	000001	ECHS ENTRY	199-36-6497.12-001-699000	ENTRY FEE	650.00	N
068668	01-06-2016	D I DIGITAL IMAGING & L	002116	IN111766	199-11-6299.00-001-611TEC	NETWORK PRINTER REPAIR	75.00	N
068669	01-06-2016	ENTERPRISE RENT A	002003	2ZT0G0	199-11-6269.70-001-622000	STATE LDE CONTEST	451.95	N
			002054	3283F7	199-36-6412.12-001-699000	S & D RENTAL	160.17	N
					Totals for Check 068669		612.12	
068670	01-06-2016	H.E. BUTT GROCERY	001600		199-11-6399.00-102-611000	GEN INSTR MISC SUPPLIES	89.33	N
			001013		199-11-6399.05-001-622000	FLORAL DESIGN LAB	37.05	N
			001008		199-11-6399.79-001-622000	NUTRITION CLASS	628.01	N
			001119		199-11-6399.79-001-622000	CULINARY LAB	1,700.97	N

For the Month of January

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
			001060		199-11-6499.00-107-623000	SUPPLIES FOR LIFESKILLS	15.14	N
			001286		199-23-6499.00-107-699000	FACULTY MISC OPER EXPENSES	38.40	N
			001379		199-41-6399.00-720-699000	GENERAL ADM/HR/SUPT/BOARD	152.82	N
			001379		199-41-6399.00-750-699000	GENERAL ADM/HR/SUPT/BOARD	40.71	N
			010603	PAC	212-61-6399.00-999-624000	PAC MEETING SUPPLIES	11.66	N
			000001		240-35-6341.00-999-699000	FOOD SVC EXP	165.69	N
						Totals for Check 068670	2,879.78	
068671	01-06-2016	HODGES WELDING SUP	001380	CR20640	199-11-6269.70-001-622000	CYLINDER RENTALS	18.90	N
			001380	CR20637	199-11-6269.70-001-622000	CYLINDER RENTALS	91.35	N
			001380	CR20638	199-34-6269.00-999-699000	CYLINDER RENTALS	3.15	N
			001380	CR20639	199-51-6269.00-999-699000	CYLINDER RENTALS	12.08	N
						Totals for Check 068671	125.48	
068672	01-06-2016	LIBERTY POWER HOLDI	001383	14302/ACC68599	199-51-6257.00-999-699000	ELECTRICITY USAGE ESTIMATE	43,613.77	N
068673	01-06-2016	LIBERTY POWER HOLDI	001383	14265/ACC68599	199-51-6257.00-999-699000	ELECTRICITY USAGE ESTIMATE	11,205.25	N
068674	01-06-2016	LIBERTY POWER HOLDI	001383	15038886/ACC49	199-51-6257.00-999-699000	ELECTRICITY USAGE ESTIMATE	133.91	N
068675	01-06-2016	NATIONAL SCHOOL IMP	000001	ECMS	199-13-6219.00-041-611Y00	STAFF DEV WORKSHOP	3,500.00	N
068676	01-06-2016	NEW WAVE COMMUNIC	001011	048790501-JAN	199-51-6259.00-999-699W00	INTERNET SERVICE	55.99	N
068677	01-06-2016	PATRICK L. KUBALA	001202	853306	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
			001202	1048011	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
			001202	1088088	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
			001202	823494	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
			001202	1031168	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
			001202	1088083	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
			001202	1031169	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
						Totals for Check 068677	52.50	
068678	01-06-2016	RIOUX HARDWARE	001204	528065	199-34-6399.01-999-699000	HDWR - TRANS SHOP	13.98	N
			001488	528157	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	14.98	N
			001488	528189	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	23.51	N
			001488	528232	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	5.49	N
			001488	528373	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	39.99	N
			001488	528382	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	13.98	N
						Totals for Check 068678	111.93	
068679	01-06-2016	SERVICE SUPPLY OF VI	002103	700844058	199-51-6397.00-999-699000	MAINT CARPENTER SHOP	6,972.50	N
068680	01-06-2016	MATTHEW SOHRT	000001	GIDDINGS	199-36-6412.90-001-6910SC	STUDENT MEALS	312.00	N
068681	01-06-2016	SULLIVAN SUPPLY SOU	001099	0358727-IN	199-11-6399.71-001-622000	SHOW SUPPLIES	58.99	N
068682	01-06-2016	SUNSHINE LAUNDRY	001596	DEC 2015	199-11-6269.70-001-622000	RAG, UNIFORM RENTAL	18.00	N
			001525	DEC 2015	199-34-6299.00-999-699000	UNIFORM EXPENSE	28.00	N
			001525	DEC 2015	199-51-6299.00-999-699000	UNIFORM EXPENSE	183.60	N
						Totals for Check 068682	229.60	
068683	01-06-2016	SUTHERLANDS	001247	106159	199-11-6399.03-001-622000	WOOD FAB. SUPPLIES	158.37	N
			001247	106192	199-11-6399.03-001-622000	WOOD FAB. SUPPLIES	18.97	N
			001408	106211	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	20.72	N

For the Month of January

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT	
			001408	106229	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	23.12	N	
			001771	106165	199-51-6316.00-999-699000	CARPENTER	29.99	N	
			001771	106205	199-51-6316.00-999-699000	CARPENTER	28.46	N	
			Totals for Check 068683					279.63	
068684	01-06-2016	TEXAS COUNSELING AS	000001	STOCKTON;	199-31-6411.00-041-699000	REG FEES	300.00	N	
068685	01-06-2016	UNIVERSAL PREMIUM	001991	DP343-11/23-12/	199-34-6311.00-999-699000	FUEL	415.01	N	
068686	01-06-2016	MARK VAN GORP	000001	BAND AREA	199-36-6412.07-001-699000	STUDENT MEALS	29.00	N	
068687	01-06-2016	WALMART COMMUNITY	001061		199-11-6399.00-001-623000	CLASSROOM SUPPLIES	104.84	N	
			001171		199-11-6399.00-041-611000	GENERAL INSTRUCTIONAL SUPP	200.11	N	
			001131		199-11-6399.00-102-611000	INK CARTRIDGES	487.64	N	
			001061		199-11-6399.00-103-623000	CLASSROOM SUPPLIES	128.67	N	
			001061		199-11-6399.00-107-623000	CLASSROOM SUPPLIES	36.98	N	
			001000		199-11-6399.01-001-628000	DAEP MATERIALS	23.97	N	
			001241		199-11-6399.01-107-611000	PRE K CLASSROOM SUPPLIES	21.54	N	
			001939		199-11-6399.05-041-611000	TEEN LEADERSHIP SUPPLIES	91.78	N	
			001449		199-11-6399.09-041-611000	AVID SUPPLIES	80.76	N	
			002046		199-11-6399.09-041-611000	AVID SUPPLIES	51.30	N	
			001659		199-11-6399.13-001-611000	SUPPLIES S&D	110.39	N	
			001026		199-11-6399.18-107-611000	SOCIAL STUDIES CLASSROOM S	108.42	N	
			001691		199-11-6399.19-041-611000	MATH SUPPLIES	94.26	N	
			001829		199-11-6399.19-041-611000	MATH SUPPLIES	51.74	N	
			001829		199-11-6399.19-041-611000	MATH SUPPLIES	20.64	N	
			001985		199-11-6399.19-041-611000	MATH SUPPLIES	20.20	N	
			001656		199-11-6399.19-103-611000	MATH SUPPLIES	10.96	N	
			001291		199-11-6399.21-001-611000	SCIENCE SUPPLIES	124.08	N	
			001411		199-11-6399.21-001-611000	GENERAL SUPPLIES	190.00	N	
			001603		199-11-6399.21-041-611000	SCIENCE SUPPLIES	71.79	N	
			002031		199-11-6399.21-041-611000	SCIENCE SUPPLIES	41.27	N	
			001849		199-11-6399.21-102-611000	SCIENCE MATERIAL AND SUPPLI	107.83	N	
			001254		199-11-6399.71-001-622000	AG MEETING SUPPLIES	159.53	N	
			001238		199-11-6399.79-001-622000	CULINARY LAB	268.09	N	
			001251		199-11-6399.79-001-622000	NUTRITION LAB	193.60	N	
			001412		199-23-6399.00-001-699000	ADMIN SUPPLIES	106.79	N	
			002019		199-23-6399.00-041-699000	ADM SUPPLIES	27.61	N	
			001780		199-23-6399.00-103-699000	OFFICE SUPPLIES-NS ADMIN	98.78	N	
			001780		199-23-6399.00-103-699000	OFFICE SUPPLIES-NS ADMIN	16.76	N	
			001000		199-23-6399.01-999-628000	DAEP MATERIALS	23.97	N	
			001642		199-31-6399.00-001-699000	GUIDANCE SUPPLIES	33.53	N	
			001168		199-31-6399.00-041-699000	COUNSELOR SUPPLIES	38.95	N	
			001025		199-33-6399.00-107-699000	NURSE SUPPLIES	217.78	N	
			002087		199-36-6399.94-001-691000	FB SUPPLIES	293.83	N	
			001231		199-41-6399.00-720-699000	GENERAL OFFICE/ADM	42.97	N	
			001231		199-41-6399.00-750-699000	GENERAL OFFICE/ADM	29.74	N	
			001083		199-51-6315.00-999-699000	CUSTODIAL SUPPLIES	28.26	N	

For the Month of January

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
			001084		199-51-6316.00-999-699000	GEN MAINT BUILD SUPP	27.67	N
			001084		199-51-6316.00-999-699000	GEN MAINT BUILD SUPP	94.18	N
			001084		199-51-6316.00-999-699000	GEN MAINT BUILD SUPP	99.12	N
			001084		199-51-6316.00-999-699000	GEN MAINT BUILD SUPP	19.93	N
			001086		199-51-6319.00-999-699000	GEN MAINT SUPPLIES	97.94	N
			001047		199-51-6399.00-999-699000	GEN MAINT SUPPLIES	33.61	N
			001087		199-51-6499.00-999-699000	GEN MAINT	47.03	N
			001087		199-51-6499.00-999-699000	GEN MAINT	34.85	N
			001990		437-11-6399.03-751-623000	SPEECH INSTRUCTIONAL MATER	610.00	N
			001324		437-21-6399.00-751-623000	BREAKROOM/OFFICE SUPPLIES	64.89	N
						Totals for Check 068687	4,888.58	
068688	01-06-2016	WHARTON CO. ELECTRI	001382	DEC 2015	199-51-6257.00-999-699000	MAINT&TRANS ELECTRICITY	1,052.00	N
068689	01-07-2016	AM EXP/AT&T	001361	409A8860000830	199-51-6256.00-999-699000	ALARM CIRCUIT CHARGES	494.10	N
068690	01-07-2016	AM EXP/AT&T	001369	71316601418555	199-51-6259.00-999-699W00	TI CIRCUIT CHARGES	1,692.74	N
068691	01-07-2016	AM EXP/AT&T	001367	713A0160869555	199-51-6256.00-999-699000	PHONE LINE CHARGES	3,483.38	N
068692	01-07-2016	AM EXP/AT&T	001370	8310004034355	199-51-6259.00-999-699W00	DISTRICT INTERNET SERVICE	4,759.63	N
068693	01-07-2016	AM EXP/AT&T	001366	97954395325410	199-51-6256.00-999-699000	TRANS PHONE LINE CHARGES	30.48	N
068694	01-07-2016	AM EXP/AT&T MOBILITY	001372	826438882X1201	199-51-6256.00-999-699000	DISTRICT MOBILE PHONE USAGE	2,299.75	N
068695	01-07-2016	AM EXP/AT&T MOBILITY	001371	834943405X1201	199-51-6256.00-999-699000	TRANS MOBILE PHONE EXP	898.15	N
068696	01-07-2016	AM EXP/HDP, LTD.	001038	IN126653	199-51-6249.00-999-699000	HVAC SUPPLIES	134.95	N
068697	01-07-2016	AM EXP/HVAC MECHANI	002052	SVC020452	199-51-6249.00-999-699000	H/S BOILER	1,989.90	N
			001765	SVC020990	199-51-6249.00-999-699000	H/S LIBRARY& MIDDLE SCHOOL	496.44	N
			001881	SCH010361	199-51-6249.00-999-699000	MIDDLE HVAC	1,267.50	N
			001881	SCH010362	199-51-6249.00-999-699000	MIDDLE HVAC	1,267.50	N
						Totals for Check 068697	5,021.34	
068698	01-07-2016	AM EXP/NATIONAL BUG	001647	NOV 2015	199-51-6299.00-999-699000	MONTHLY PEST CONTROL	385.00	N
068699	01-07-2016	AM EXP/TREMCO/WEAT	001805	93497568	199-51-6246.00-999-699000	ROOF CONTRACT	34,546.46	N
068700	01-13-2016	ALVIN ISD	000001	ECHS	199-36-6499.90-001-6910SM	ENTRY FEE	125.00	N
068701	01-13-2016	COLUMBUS CARDINAL	000001	ECHS GIRLS	199-36-6499.95-001-691000	ENTRY FEE	175.00	N
068702	01-13-2016	EMBASSY SUITES AUSTI	000001	TCASE;	437-21-6411.00-751-623000	HOTEL EXP	585.66	N
068703	01-13-2016	HAWTHORN SUITES	000001	WILSON;DAIRY	199-36-6411.70-001-622000	HOTEL EXP	250.70	N
068704	01-13-2016	HOLIDAY INN EXPRESS	000001	REGION BAND	199-36-6411.07-001-699000	HOTEL EXP	121.98	N
			000001	REGION BAND	199-36-6412.07-001-699000	HOTEL EXP	243.96	N
						Totals for Check 068704	365.94	
068705	01-13-2016	LCISD GOLF FUND	000001	ECHS	199-36-6499.95-001-691000	ENTRY FEE	350.00	N
068706	01-13-2016	LOUISE I. S. D.	000001	2012/13 SHARS	437-00-5931.01-000-600M00	2012-13 SHARS SETTLE UP	5,769.00	N
068707	01-13-2016	OMNI SAN ANTONIO HO	011201	40022260595	244-13-6411.00-001-622000	HOTEL RESERVATION	438.56	N

For the Month of January

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
068708	01-13-2016	POLASEK CONSTRUCTI	900001	APP NO 6-HUT	625-81-6629.00-102-599000	HUTCHINS ADDITION	663,461.49	N
			900001	APP NO 6-	625-81-6629.01-001-599000	RESTROOM/LOCKER COMPLEX	129,015.21	N
			900001	APP NO 4-AG	625-81-6629.70-001-599000	AG ED PROJECT CENTER	51,395.00	N
Totals for Check 068708							843,871.70	
068709	01-13-2016	PRECISION DATA PROD	001669	2058	199-11-6399.00-001-611000	SCANTRON SUPPLIES	284.47	N
068710	01-13-2016	RICE CISD	000001	2012/13SHARS	437-00-5931.02-000-600M00	SHARS 2012-13 SETTLE UP	96,871.00	N
068711	01-13-2016	RIOUX HARDWARE	001812	528169	199-11-6399.03-001-622000	WOOD FAB SUPPLIES	45.98	N
068712	01-13-2016	RWS ARCHITECTS	900001	8395-APP NO 9	625-81-6629.00-102-599000	HUTCHINS ADDITION	8,974.38	N
			900001	8394-APP NO 9	625-81-6629.70-001-599000	AG ED PROJECT CENTER	3,780.93	N
Totals for Check 068712							12,755.31	
068713	01-13-2016	SEALY ISD	000001	ECHS	199-36-6499.95-001-691000	ENTRY FEE	350.00	N
068714	01-13-2016	THE SPY GLASS GROUP	000001	9136	199-51-6256.00-999-699000	PHONE COST REDUCTION SERVI	26,583.60	N
068715	01-13-2016	SSC SERVICE SOLUTIO	001015	5734723-JAN	199-51-6249.01-999-699000	JANITORIAL CONTRACT	61,598.85	N
068716	01-13-2016	SWEENEY BOYS GOLF	000001	ECHS BOYS	199-36-6499.95-001-691000	ENTRY FEE	175.00	N
068717	01-13-2016	DEREK TREYBIG	000001	SWEENEY BOYS	199-36-6412.95-001-691000	STUDENT MEALS	30.00	N
068718	01-13-2016	MARK VAN GORP	900001	REGION BAND	199-36-6412.07-001-699000	STUDENT MEALS	58.00	N
068719	01-13-2016	WHARTON CO. ELECTRI	001381	4320133401	199-51-6257.00-999-699000	MIDDLE SCHOOL ELECTRICITY	10,802.00	N
068720	01-13-2016	WHARTON COUNTY TRE	000001	INV 1-TEMP	199-41-6213.00-703-699000	TAC TEMP HELP	290.11	N
			000001	INV2-TEMP	199-41-6213.00-703-699000	TAC TEMP HELP	209.04	N
Totals for Check 068720							499.15	
068721	01-14-2016	AQUA BEVERAGE CO/O	001373	676934	199-21-6499.00-999-699000	WATER COOLER/WATER EXP	10.00	N
			001373	673092	199-21-6499.00-999-699000	WATER COOLER/WATER EXP	16.82	N
			001373	676310	199-41-6499.00-720-699000	WATER COOLER/WATER EXP	9.99	N
			001373	673082	199-41-6499.00-720-699000	WATER COOLER/WATER EXP	24.59	N
			001373	676239	437-31-6499.00-751-623000	WATER COOLER/WATER EXP	10.00	N
Totals for Check 068721							71.40	
068722	01-14-2016	AT&T LONG DISTANCE	001368	805382507	199-51-6256.00-999-699000	LONG DISTANCE CHARGES	263.35	N
068723	01-14-2016	BELLVILLE HIGH SCHOO	000001	ECHS BOYS;	199-36-6499.95-001-691000	ENTRY FEE	320.00	N
068724	01-14-2016	EL CAMPO CHAMBER O	000001	GOLD TABLE	199-41-6499.00-720-699000	BANQUET EXP	500.00	N
068725	01-14-2016	RICHARD NAVA	000001	DIST 5A MEET	199-36-6412.90-001-6910SM	STUDENT MEALS	240.00	N
068726	01-14-2016	UNIVERSITY OF HOUST	000001	ECHS VAR	199-36-6499.90-001-6910CC	ENTRY FEE	215.00	N
			000001	ECHS VAR	199-36-6499.90-001-6910CC	DID NOT NEED	-215.00	N
Totals for Check 068726							.00	
068727	01-14-2016	VICTORIA ISD	000001	ECHS DIST 27	199-36-6499.90-001-6910SM	ENTRY FEE	240.00	N
068728	01-21-2016	806 TECHNOLOGIES, IN	012101	4453	199-41-6299.00-720-699000	PLAN 4 LEARNING SOFTWARE	2,250.00	N
068729	01-21-2016	ARAMARK INC	000001	KC00861542	240-35-6219.00-999-699000	FOOD SVC EXP	74,008.56	N
068730	01-21-2016	CENTERPOINT ENERGY	001374	M&T 12/8-1/8	199-51-6258.00-999-699000	NATURAL GAS USAGE	830.09	N

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068731	01-21-2016	EAGLE FIRE & SAFETY, I	002147	58452	199-51-6249.00-999-699000	CAFETERIAS VENTHOOD CLEANI	1,435.00	N
068732	01-21-2016	HILTON GARDEN INN AU	012101	KELLY WATERS	199-21-6411.00-999-699000	HOTEL RESERVATION	426.61	N
			012101	KELLY WATERS	199-41-6411.00-701-699000	HOTEL RESERVATION	711.03	N
Totals for Check 068732							1,137.64	
068733	01-21-2016	HILTON GARDEN INN AU	012101	CAROLYN	199-21-6411.00-999-699000	HOTEL RESERVATION	426.62	N
			012101	CAROLYN	199-31-6411.01-999-699Y00	HOTEL RESERVATION	426.61	N
Totals for Check 068733							853.23	
068734	01-21-2016	HILTON GARDEN INN AU	012101	DAVID BRIGHT	199-41-6411.00-750-699000	HOTEL RESERVATION	853.23	N
068735	01-21-2016	HOTSY/CARLSON EQUIP	001698	73683	199-34-6299.00-999-699000	SVC WSHRCK	162.50	N
068736	01-21-2016	JR3 EDUCATION	001010	FEB 2016	199-11-6299.00-001-628W00	SALARIES	4,305.33	N
			001010	FEB 2016	199-11-6299.01-001-623W00	SALARIES	3,157.56	N
			001010	FEB 2016	199-11-6299.01-041-611W00	SALARIES	3,506.77	N
			001010	FEB 2016	199-21-6299.00-999-624W00	SALARIES	2,737.56	N
			001010	FEB 2016	199-23-6299.00-001-699W00	SALARIES	4,576.11	N
			001010	FEB 2016	199-36-6299.01-001-691W00	SALARIES	2,153.94	N
			001010	FEB 2016	199-36-6299.01-041-691W00	SALARIES	564.06	N
			001010	FEB 2016	211-21-6299.00-999-624000	SALARIES	2,546.57	N
			001010	FEB 2016	212-21-6299.00-999-624000	SALARIES	318.32	N
			001010	FEB 2016	255-21-6299.00-999-611000	SALARIES	636.65	N
			001010	FEB 2016	263-21-6299.00-999-625000	SALARIES	127.32	N
Totals for Check 068736							24,630.19	
068737	01-21-2016	KATY I.S.D. ATHLETICS	000001	ECHS VARSITY	199-36-6499.96-001-691000	ENTRY FEE	100.00	N
068738	01-21-2016	OIL PATCH	002154	588453	199-34-6311.00-999-699000	FUEL	4,508.48	N
068739	01-21-2016	PATRICK L. KUBALA	001202	2299516	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
			001202	13R2814	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
			001202	B973579	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
			001202	13R2814	199-34-6299.00-999-699000	DID NOT NEED	-7.50	N
			001202	2299516	199-34-6299.00-999-699000	DID NOT NEED	-7.50	N
			001202	B973579	199-34-6299.00-999-699000	DID NOT NEED	-7.50	N
Totals for Check 068739							.00	
068740	01-21-2016	ALFRED PAVLU	000001	SWEENY	199-36-6499.96-001-691000	STUDENT MEALS	108.00	N
068741	01-21-2016	ALFRED PAVLU	000001	KATY TOURN	199-36-6412.96-001-691000	STUDENT MEALS	108.00	N
068742	01-21-2016	ALFRED PAVLU	000001	TRAVIS TOURN	199-36-6412.96-001-691000	STUDENT MEALS	108.00	N
068743	01-21-2016	RABA-KISTNER CONSUL	000001	H007936-	625-81-6629.00-102-599000	HUTCHINS RENOVATIONS	3,088.25	N
068744	01-21-2016	SHELL CREDIT CARD CE	001206	65177883601	199-34-6311.00-999-699000	FUEL CREDIT CARD	273.03	N
068745	01-21-2016	SWEENY TENNIS	000001	ECHS JV/VAR	199-36-6499.96-001-691000	ENTRY FEE	120.00	N
068746	01-21-2016	TEXAS COMMISSION ON	002236	17244	199-51-6299.00-999-699000	TIER II REPORT 2015	50.00	N
068747	01-21-2016	TRAVIS HIGH SCHOOL B	000001	ECHS JV/VAR	199-36-6499.96-001-691000	ENTRY FEE	90.00	N

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068748	01-29-2016	ACADEMIC THERAPY PU	002089	208469	199-11-6399.41-102-630000	LIGHT'S RETENTION SCALE	132.00	N
			002089	208469	199-11-6399.41-103-630000	LIGHT'S RETENTION SCALE	132.00	N
			002089	208469	199-11-6399.41-107-630000	LIGHT'S RETENTION SCALE	132.00	N
Totals for Check 068748							396.00	
068749	01-29-2016	ACCURATE WATER, INC.	001216	60665	199-51-6299.00-999-699000	WATER SOFTENER	67.70	N
			001216	60666	199-51-6299.00-999-699000	WATER SOFTENER	87.60	N
Totals for Check 068749							155.30	
068750	01-29-2016	ACME ARCHITECTURAL	001400	5271662	199-51-6246.00-999-699000	H/S CAFETERIA	5,695.19	N
068751	01-29-2016	ACP DIRECT	002134	0193894	199-11-6399.00-103-611000	GENERAL SUPPLIES	122.35	N
068752	01-29-2016	ADOBE EQUIPMENT	001184	442951	199-51-6299.00-999-699000	FORKLIFT REPAIRS	1,171.56	N
068753	01-29-2016	ALICIA AGUILAR	000001	JAN 20&21	199-13-6411.00-001-611000	TRAVEL EXP	132.26	N
068754	01-29-2016	AQUA BEVERAGE CO/O	001373	679259	199-41-6499.00-720-699000	WATER COOLER/WATER EXP	24.59	N
068755	01-29-2016	AQUA-ZYME SERVICES,	002159	441416	199-51-6299.00-999-699000	CAF GREASE TRAPS	1,511.00	N
068756	01-29-2016	ADAM ARDNER	000001	ORANGE	199-13-6411.07-001-611000	TRAVEL EXP	117.30	N
068757	01-29-2016	ASCD	002088	0012248422	199-21-6399.00-999-699000	CURRICULUM MATERIALS	65.85	N
068758	01-29-2016	AVONDALE HOUSE	000001	5449	437-11-6216.04-751-623000	BEHAVIOR MANAGEMENT	3,740.00	N
068759	01-29-2016	CLARA BAKER	012801	TRAV TO 1/21/16	199-31-6411.00-999-624000	INDISTRICT TRAVEL	37.38	N
068760	01-29-2016	BRANDY BEAL	000001	DEC 9-JAN 14	199-23-6411.00-041-699000	INDISTRICT TRAVEL	42.44	N
068761	01-29-2016	BELT HARRIS PECHACE	000001	2699	199-41-6212.00-750-699000	AUDIT SERVICES	11,820.00	N
068762	01-29-2016	TERRI BELTRAN	000001	CHANNELVIEW	199-51-6411.00-999-699000	TRAVEL EXP	106.84	N
068763	01-29-2016	BEST WESTERN PLUS A	012601	GLORIA	199-13-6411.00-001-611000	HOTEL RESERVATION	6.52	N
			012601	GLORIA	244-13-6411.00-001-622000	HOTEL RESERVATION	346.62	N
Totals for Check 068763							353.14	
068764	01-29-2016	AMY B. BOSSE	000001	AUSTIN-TCASE	437-21-6411.00-751-623000	TRAVEL EXP	170.58	N
068765	01-29-2016	DAVID BRIGHT	000001	AUSTIN-	199-41-6411.00-750-699000	TRAVEL EXP	260.91	N
068766	01-29-2016	BSN SPORTS	001672	97528344	199-36-6399.91-001-6910SB	SOFTBALL SUPPLIES	110.25	N
			001554	97308680	199-36-6399.94-001-691000	FOOTBALL	1,274.63	N
			001873	97320967	199-36-6399.94-001-691000	FOOTBALL EQUIPMENT	1,100.50	N
			002176	97504919	199-36-6399.94-001-691000	FOOTBALL	2,440.00	N
			002123	9754822	199-51-6316.00-999-699000	H/S BASEBALL/SOFTBALL	172.93	N
Totals for Check 068766							5,098.31	
068767	01-29-2016	BURMAX	002202	739552-00	199-11-6399.73-001-622000	COSMETOLOGY	2,112.55	N
068768	01-29-2016	CANNELL AIR COND. AN	001277	203722	199-51-6249.00-999-699000	HVAC	138.45	N
			001277	203723	199-51-6249.00-999-699000	HVAC	20.00	N
Totals for Check 068768							158.45	
068769	01-29-2016	CARDINAL'S SPORT TEA	002126	O700305-01	199-36-6399.94-001-691000	FOOTBALL	1,352.45	N
			002114	O700345-01	199-36-6411.90-001-6910SC	SOCCER	72.13	N
Totals for Check 068769							1,424.58	

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068770	01-29-2016	CARRIER ENTERPRISE,	001181	31843743-00	199-51-6249.00-999-699000	HVAC	866.52	N
068771	01-29-2016	CDW GOVERNMENT, IN	002166	BVX8128	199-12-6399.00-999-611Y00	LICENSES	202.00	N
068772	01-29-2016	CDW GOVERNMENT, IN	001751	BLZ9022	410-11-6399.00-999-611000	CHROME BOOKS	1,616.15	N
068773	01-29-2016	CHALK'S TRUCK PARTS,	001188	912753	199-34-6399.00-999-699000	BUS PARTS	302.50	N
			001188	908869	199-34-6399.00-999-699000	BUS PARTS	130.60	N
			001188	910226	199-34-6399.00-999-699000	BUS PARTS	44.00	N
Totals for Check 068773							477.10	
068774	01-29-2016	CHEMSEARCH	001164	2150163	199-51-6249.00-999-699000	H/S & MIDDLE WATER TREATMEN	1,790.73	N
			002140	2173068	199-51-6319.00-999-699000	HVAC	189.06	N
Totals for Check 068774							1,979.79	
068775	01-29-2016	MONICA CHUMCHAL	012901	TRAV-DEC &	199-31-6411.01-999-699Y00	INDISTRICT TRAVEL	33.35	N
068776	01-29-2016	CINTAS CORP	001945	5004246396	199-34-6399.01-999-699000	SHOP SUPPLIES	75.11	N
068777	01-29-2016	CITY OF EL CAMPO	000001	DEC 2015-PFEIL	199-52-6299.00-001-699000	SRO OFFICER WAGES	5,713.71	N
			000001	NOV 2015-PFEIL	199-52-6299.00-001-699000	SRO OFFICER WAGES	6,387.49	N
			000001	NOV 2015-	199-52-6299.00-041-699000	SRO OFFICER WAGES	4,695.24	N
			000001	DEC 2015-	199-52-6299.00-041-699000	SRO OFFICER WAGES	4,659.77	N
Totals for Check 068777							21,456.21	
068778	01-29-2016	CLAIMS ADMINISTRATIV	000001	12004-3RD QTR	199-00-1490.01-000-600000	3RD QUARTER WORKERS COMP	30,921.00	N
068779	01-29-2016	CLAY EWELL EDUCATIO	001534	254-5026	199-11-6399.71-001-622000	CONTEST SUPPLIES	40.00	N
			001534	3083818	199-11-6399.71-001-622000	CONTEST SUPPLIES	26.00	N
			001534	TX0254-1111	199-11-6399.71-001-622000	CONTEST SUPPLIES	50.00	N
			001534	TX0254-1112	199-11-6399.71-001-622000	CONTEST SUPPLIES	50.00	N
			001534	254-4797	199-11-6399.71-001-622000	CONTEST SUPPLIES	82.00	N
			001534	254-4801	199-11-6399.71-001-622000	CONTEST SUPPLIES	40.00	N
			001534	254-4935	199-11-6399.71-001-622000	CONTEST SUPPLIES	89.00	N
			001534	254-5107	199-11-6399.71-001-622000	CONTEST SUPPLIES	40.00	N
Totals for Check 068779							417.00	
068780	01-29-2016	COLLINS MUSIC CENTE	002158	68101	199-11-6249.07-041-611000	BAND INSTRUMENT REPAIRS	65.00	N
			002158	68145	199-11-6249.07-041-611000	BAND INSTRUMENT REPAIRS	281.00	N
			002156	68102	199-11-6399.07-041-611000	BAND SUPPLIES	67.50	N
			002156	68107	199-11-6399.07-041-611000	BAND SUPPLIES	24.59	N
			002156	68189	199-11-6399.07-041-611000	BAND SUPPLIES	19.95	N
			002156	68192	199-11-6399.07-041-611000	BAND SUPPLIES	15.96	N
Totals for Check 068780							474.00	
068781	01-29-2016	THE COMPUTER CENTE	001081	10069273	199-51-6316.00-999-699000	GEN MAINT SUPPLIES	1.34	N
			001081	10068946	199-51-6316.00-999-699000	GEN MAINT SUPPLIES	3.29	N
Totals for Check 068781							4.63	
068782	01-29-2016	WAYNE CONDRA	000001	JAN 20&22	199-36-6411.90-999-691000	TRAVEL EXP	129.03	N
			900011	SAN ANTONIO	199-36-6411.94-001-691000	TRAVEL EXP	299.32	N
Totals for Check 068782							428.35	

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068783	01-29-2016	CONNER & SONS PLUM	001821	57228	199-51-6316.00-999-699000	PLUMBER	26.97	N
			001821	57192	199-51-6316.00-999-699000	PLUMBER	15.95	N
			001821	57235	199-51-6316.00-999-699000	PLUMBER	3.16	N
			001821	57281	199-51-6316.00-999-699000	PLUMBER	21.72	N
			001821	57282	199-51-6316.00-999-699000	PLUMBER	19.25	N
			002078	57296	199-51-6316.00-999-699000	PLUMBER	5.78	N
			002078	57295	199-51-6316.00-999-699000	PLUMBER	136.12	N
Totals for Check 068783							228.95	
068784	01-29-2016	CONROE ISD	000001	EC VS SILSBEE	199-00-5752.00-000-600000	FOOTBALL PLAYOFF GAME EXP	750.22	N
068785	01-29-2016	SHANNON COURVILLE	002093	8356	199-36-6399.90-001-6910SM	SWIMMING	314.50	N
068786	01-29-2016	THE CROCKETT HOTEL	000001	TMEA-	199-13-6411.08-001-611000	HOTEL EXP	199.35	N
068787	01-29-2016	CROWNE PLAZA HOTEL-	002901	68154221	199-23-6411.00-999-699Y00	HOTEL RESERVATION	122.08	N
			002901	68154221	211-61-6411.00-999-630000	HOTEL RESERVATION	122.08	N
Totals for Check 068787							244.16	
068788	01-29-2016	CROWNE PLAZA HOTEL-	002901	68154219	199-23-6411.00-999-699Y00	HOTEL RESERVATION	244.16	N
068789	01-29-2016	CUERO BOOSTER CLUB	000001	ECMS BOYS	199-36-6499.97-041-691000	ENTRY FEE	300.00	N
			000001	ECMS GIRLS	199-36-6499.98-041-691000	ENTRY FEE	300.00	N
Totals for Check 068789							600.00	
068790	01-29-2016	CURTIS 1000	002048	4438634	199-41-6399.00-750-699000	PAYROLL ENVELOPES	889.83	N
068791	01-29-2016	D & S MARKETING SYST	002021	A85515	199-11-6399.11-001-611000	ENGLISH SUPPLIES	329.18	N
068792	01-29-2016	D I DIGITAL IMAGING & L	002164	IN113447	199-11-6299.00-001-611TEC	NETWORK PRINTER REPAIR	264.00	N
			002164	IN114561	199-11-6299.00-041-611TEC	NETWORK PRINTER REPAIR	264.00	N
Totals for Check 068792							528.00	
068793	01-29-2016	DEWITT POTH AND SON	002136	460872-0	199-11-6399.00-103-611000	COPY PAPER	1,390.00	N
			001811	459834-0	199-23-6399.01-999-628000	COPIER EXPENSE-DAEP	30.00	N
Totals for Check 068793							1,420.00	
068794	01-29-2016	DLUHOS REFRIGERATIO	001033	1635	199-51-6319.00-999-699000	HVAC SUPPLIES	337.00	N
			002008	1636	199-51-6319.00-999-699000	HVAC	228.00	N
Totals for Check 068794							565.00	
068795	01-29-2016	DON DAVIS MOTOR CO.,	002146	167656	199-34-6249.01-999-699000	VHCL RPRS	99.70	N
068796	01-29-2016	DOROTHY G. DOYLE	000001	DEC 7-15	437-11-6216.03-751-623000	SPEECH SUPERVISION	1,170.00	N
068797	01-29-2016	DSS DRIVING SAFETY S	001191	16-136856	199-34-6299.00-999-699000	DRUG TESTING	150.00	N
068798	01-29-2016	E.A. COLLINS AND SONS	002311	55170	199-34-6249.00-999-699000	BUS PARTS	36.00	N
			002289	55124	199-34-6249.00-999-699000	BUS PARTS	14.00	N
			001803	55135	199-51-6316.00-999-699000	GEN MAINT	351.75	N
Totals for Check 068798							401.75	
068799	01-29-2016	EL CAMPO GLASS COM	001076	0061579	199-51-6316.00-999-699000	GEN MAINT SUPPLIES	20.00	N
068800	01-29-2016	EL CAMPO LEADER NE	001376	DEC -ACCT 2500	199-41-6499.00-720-699000	PUBLIC NOTICES/ADVERTISEME	221.00	N
068801	01-29-2016	EL CAMPO MEMORIAL H	001185	ACCT 48453	199-34-6216.00-999-699000	DOT PHYSICALS	125.00	N

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068802	01-29-2016	EL CAMPO OFFICE SUP	001031	0089673	199-23-6399.00-103-699000	OFFICE SUPPLIES	8.55	N
			001031	0089708	199-23-6399.00-103-699000	OFFICE SUPPLIES	89.56	N
			002322	0089742	199-23-6399.70-001-622000	TYPEWRITER RIBBON	20.14	N
			001046	0089687	199-51-6399.00-999-699000	GEN MAINT SUPPLIES	80.18	N
Totals for Check 068802							198.43	
068803	01-29-2016	EL CAMPO OFFICE SUP	002124	0089592	199-11-6399.04-001-611000	INK SUPPLIES	381.76	N
068804	01-29-2016	EL CAMPO PARTS, INC.	001192	057809	199-34-6399.00-999-699000	SCHOOL BUS PARTS & SUPPLIE	109.90	N
			001194	058034	199-34-6399.01-999-699000	SHOP SUPPLIES	56.56	N
			001194	056970	199-34-6399.01-999-699000	SHOP SUPPLIES	14.77	N
			001194	057345	199-34-6399.01-999-699000	SHOP SUPPLIES	25.88	N
			001194	057624	199-34-6399.01-999-699000	SHOP SUPPLIES	6.29	N
			001195	056287	199-34-6399.03-999-699000	PARTS FOR WHITE FLEET	6.49	N
			001195	056820	199-34-6399.03-999-699000	PARTS FOR WHITE FLEET	30.38	N
				056813	199-34-6399.03-999-699000	CREDIT	-.10	N
Totals for Check 068804							250.17	
068805	01-29-2016	ELMA ESCOBAR	012901	TRAV TO 1/27	212-31-6411.00-999-624000	INDISTRICT TRAVEL	69.75	N
068806	01-29-2016	ETA HAND2MIND	002032	50694306	199-11-6399.19-107-611000	MATH CLASSROOM SUPPLIES	23.21	N
			002032	50695605	199-11-6399.19-107-611000	MATH CLASSROOM SUPPLIES	76.37	N
			002062	50694307	199-11-6399.19-107-611000	CLASSROOM SUPPLIES	162.44	N
Totals for Check 068806							262.02	
068807	01-29-2016	FASTENAL COMPANY	001707	TXE;C20917	199-51-6316.00-999-699000	GEN MAINT	27.38	N
068808	01-29-2016	FIVE OAKS ACHIEVEME	122601	6664	315-11-6216.01-751-623000	JANUARY RESIDENTIAL PLACEM	13,578.35	N
068809	01-29-2016	FIVE OAKS ACHIEVEME	122601	6663	315-11-6216.05-751-623000	JANUARY RESIDENTIAL PLACEM	13,300.00	N
068810	01-29-2016	FLINN SCIENTIFIC, INC.	002064	1931147	199-11-6399.21-001-611000	SCIENCE SUPPLIES	122.82	N
			002064	1935259	199-11-6399.21-001-611000	SCIENCE SUPPLIES	19.40	N
			002183	1938019	199-11-6399.21-041-611000	SUPPLIES	352.40	N
Totals for Check 068810							494.62	
068811	01-29-2016	SHANNON FUECHEC	000001	DEC 2-JAN 22	437-31-6411.00-751-623000	INDSTRIC TRAVEL	231.61	N
068812	01-29-2016	JESUS GALVAN	000001	BELLVILLE	199-36-6411.92-001-691000	TRAVEL EXP	71.01	N
068813	01-29-2016	GENERAL BINDING COR	001838	2462391	199-11-6399.00-107-611000	CLASSROOM SUPPLIES	515.00	N
068814	01-29-2016	GENE'S WRECKER SER	001677	32211	199-34-6299.00-999-699000	TOW SVCS	577.50	N
			002292	17055C	199-34-6299.00-999-699000	VEH INSPECTIONS	7.00	N
			002292	17056E	199-34-6299.00-999-699000	VEH INSPECTIONS	7.00	N
			002292	17057E	199-34-6299.00-999-699000	VEH INSPECTIONS	7.00	N
Totals for Check 068814							598.50	
068815	01-29-2016	CRAIG GEORGE	000001	BROOKSHIRE	199-36-6411.92-001-691000	TRAVEL EXP	73.03	N
068816	01-29-2016	JUANITA GONZALEZ	000001	SEP T 9-DEC 4	199-23-6411.00-102-699000	INDISTRICT TRAVEL	16.91	N
068817	01-29-2016	GRAINGER	001089	9931458765	199-51-6319.00-999-699000	HVAC SUPPLIES	104.15	N
068818	01-29-2016	MISTY GREEN	000001	ELPS	437-13-6411.00-751-623000	INDISTRICT TRAVEL	36.80	N

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068819	01-29-2016	GULF COAST PAPER CO	002129	1068474	199-11-6399.00-041-611000	COPY PAPER	903.60	N
			002276	1079982	199-11-6399.00-041-611000	PAPER	602.40	N
			001144	1053252	199-11-6399.00-102-611000	PAPER BAGS	35.98	N
Totals for Check 068819							1,541.98	
068820	01-29-2016	HAMPTON INN & SUITES	000001	CUL ARTS	199-36-6411.00-999-699000	HOTEL EXP	98.10	N
			000001	CUL ARTS	199-36-6411.70-001-622000	HOTEL EXP	215.82	N
			000001	CUL ARTS	199-36-6412.00-999-699000	HOTEL EXP	490.50	N
			000001	CUL ARTS	199-36-6412.70-001-622000	HOTEL EXP	1,079.10	N
Totals for Check 068820							1,883.52	
068821	01-29-2016	JAMES HARP	000002	SAN ANTONIO	199-36-6411.90-999-691000	TRAVEL EXP	48.62	N
068822	01-29-2016	MARANDA HART	012601	ROUND TOP	199-13-6411.00-103-611000	MEAL TIP EXPENSE	2.50	N
			012601	ROUND TOP	270-13-6411.00-103-624000	MEAL EXP	35.69	N
Totals for Check 068822							38.19	
068823	01-29-2016	NANCY HEFLEY	000001	NOV 3-DEC 17	199-11-6411.00-001-611000	INDISTRICT TRAVEL	74.75	N
			000001	NOV 13-DEC 17	199-11-6411.00-041-611000	INDISTRICT TRAVEL	44.85	N
Totals for Check 068823							119.60	
068824	01-29-2016	HEXCO ACADEMIC	001980	18681-2	199-36-6499.69-001-699W00	UIL ACADEMICS	765.56	N
068825	01-29-2016	HILTON PALACIO DEL RI	000001	TMEA	199-36-6412.08-001-699000	HOTEL EXP	494.01	N
068826	01-29-2016	HOLLY HOFFER	000001	VICTORIA	199-31-6411.00-107-699000	TRAVEL EXP	66.13	N
068827	01-29-2016	KRISTIN HOLTON	012801	TRAV TO 1/22/16	459-11-6411.00-751-623000	INDISTRICT TRAVEL	459.31	N
			012801	TRAV TO 12/17/1	459-11-6411.00-751-623000	INDISTRICT TRAVEL	110.75	N
			012801	VICTORIA-1/15	459-13-6411.00-751-623000	TRAVEL EXP	66.13	N
Totals for Check 068827							636.19	
068828	01-29-2016	THE HOUSTON CHRONI	002002	ACC50791081	199-12-6329.01-001-611000	LIBRARY SUBSCRIPTION	282.00	N
068829	01-29-2016	HYATT PLACE RIVERWA	012801	8116782	199-21-6411.00-999-624000	HOTEL RESERVATION	661.17	N
068830	01-29-2016	IMP/INTERNATIONAL ME	002217	21425	199-23-6411.00-999-699Y00	WORKSHOP REGISTRATION	525.00	N
			002217	21425	211-61-6411.00-999-630000	WORKSHOP REGISTRATION	175.00	N
Totals for Check 068830							700.00	
068831	01-29-2016	IRON MOUNTAIN	001186	MCX5948-JAN1-	199-51-6299.00-999-699000	RECORD RETENTION	569.30	N
068832	01-29-2016	DELORES JANIK	000001	VICTORIA	199-23-6411.00-107-699000	TRAVEL EXP	66.13	N
068833	01-29-2016	ALEXIS JASEK	000001	VICTORIA	199-13-6411.00-041-611000	TRAVEL EXP	66.13	N
068834	01-29-2016	STEPHANIE JENSEN	012601	AP CONF-SAN	199-13-6411.00-001-621000	TRAVEL & MEAL EXP	248.38	N
068835	01-29-2016	ASHLEY JETT	000001	WEIMAR CDE	199-36-6412.70-001-622000	STUDENT MEALS	198.00	N
068836	01-29-2016	JAN JOHNSON	000001	TMEA	199-13-6411.00-103-611000	REIM DUES	110.00	N
068837	01-29-2016	MICHAEL A. JOHNSON	002080	2597	199-36-6499.00-001-699000	MISC OPER EXP. ADM	475.00	N
068838	01-29-2016	SARA KAHLA	000002	REGION IV	199-31-6411.00-001-699000	TRAVEL EXP	87.86	N
068839	01-29-2016	SAVANNAH KNUPPEL	000001	DEC 10-JAN 26	437-21-6411.01-751-623000	INDISTRICT TRAVEL	20.24	N

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068840	01-29-2016	SUSANNE C KOCH	000001	DEC 3-JAN 19	437-11-6216.03-751-623000	SPEECH SERVICES	1,137.50	N
068841	01-29-2016	KRISTI L. KOCIAN	002257	9732	199-36-6498.12-001-699000	SPEECH & DRAMA	1,576.93	N
068842	01-29-2016	KOREM & ASSOCIATES	000001	15596	199-41-6399.00-701-699000	SUPT SUPPLIES	30.00	N
068843	01-29-2016	CHERYL KORENEK	000001	VICTORIA	199-13-6411.00-102-611000	TRAVEL EXP	66.13	N
068844	01-29-2016	NATASHA KRENEK	000001	FCCLA CUL	199-36-6412.70-001-622000	STUDENT MEALS	578.00	N
068845	01-29-2016	SHER KRENEK	000001	DEC 15-JAN 21	437-31-6411.00-751-623000	INDISTRICT TRAVEL	150.77	N
068846	01-29-2016	TURK KRENEK	000001	NOV 24-JAN 26	199-12-6411.00-999-611TEC	INDISTRICT TRAVEL	152.38	N
068847	01-29-2016	LAKESHORE LEARNING	002228	4471960116	199-11-6399.00-107-611000	CLASSROOM SUPPLIES	113.96	N
			002188	4438240116	199-11-6399.00-107-623000	CLASSROOM MATERIALS	261.16	N
			002051	3568191215	199-11-6399.11-103-611000	LANGUAGE ARTS SUPPLIES	284.90	N
						Totals for Check 068847	660.02	
068848	01-29-2016	LAMAR CISD	000001	ECHS-REG VII-	199-36-6499.90-001-6910SM	ENTRY FEE	240.00	N
068849	01-29-2016	THE LAMPO GROUP,	002128	5961385	244-11-6399.00-001-622000	TEXTBOOKS	4,727.64	N
068850	01-29-2016	LCISD ATHLETICS	000001	ECMS BOYS	199-36-6499.97-041-691000	ENTRY FEE	250.00	N
			000001	ECMS GIRLS	199-36-6499.98-041-691000	ENTRY FEE	250.00	N
						Totals for Check 068850	500.00	
068851	01-29-2016	LIBERTY POWER HOLDI	001383	14394;	199-51-6257.00-999-699000	ELECTRICITY USAGE ESTIMATE	10,077.80	N
068852	01-29-2016	LIBERTY POWER HOLDI	001383	15337625	199-51-6257.00-999-699000	ELECTRICITY USAGE ESTIMATE	98.73	N
068853	01-29-2016	VICKI LIMMER	000001	DEC 15-JAN 26	437-31-6411.00-751-623000	INDISTRICT TRAVEL	353.75	N
068854	01-29-2016	BOBBY LOEHR	000001	DI LASER	199-51-6411.00-999-699W00	TRAVEL EXP	77.63	N
			000001	NOV 24-JAN 26	199-51-6411.00-999-699W00	INDISTRICT TRAVEL	178.83	N
						Totals for Check 068854	256.46	
068855	01-29-2016	LONE STAR GLASS	002291	I508146	199-34-6249.00-999-699000	REPAIRS	577.50	N
			002291	I508147	199-34-6249.00-999-699000	REPAIRS	102.50	N
						Totals for Check 068855	680.00	
068856	01-29-2016	LONESTAR COPY PROD	002234	28285	199-11-6399.00-107-611000	CLASSROOM SUPPLIES	4,192.40	N
068857	01-29-2016	JENNIFER LOPEZ	000001	VICTORIA	199-13-6411.00-102-611000	TRAVEL EXP	66.13	N
068858	01-29-2016	MISTI LUTRINGER	000001	NOV 3;4;5	199-13-6411.00-107-611000	TRAVEL EXP	114.92	N
068859	01-29-2016	STEPHANIE LYFORD	000001	VICTORIA	199-13-6411.00-001-611000	TRAVEL EXP	66.13	N
068860	01-29-2016	KRISTY MAMEROW	000001	DEC 1-18	199-23-6411.00-102-699000	INDISTRICT TRAVEL	8.05	N
068861	01-29-2016	MARK'S PLUMBING PAR	001951	INV001479440	199-51-6316.00-999-699000	PLUMBING SUPPLIES	238.39	N
			002250	INV001484360	199-51-6316.00-999-699000	PLUMBER	459.69	N
						Totals for Check 068861	698.08	
068862	01-29-2016	MARTIN ELECTRIC CO.	001278	153069	199-51-6249.00-999-699000	HVAC	10.20	N
			001279	153143	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	190.00	N
						Totals for Check 068862	200.20	
068863	01-29-2016	MCCOY'S BUILDING SUP	001053	9687659	199-51-6316.00-999-699000	GEN MAINT SUPPLIES	153.45	N
			001053	9687693	199-51-6316.00-999-699000	GEN MAINT SUPPLIES	63.33	N
			001053	9687885	199-51-6316.00-999-699000	GEN MAINT SUPPLIES	32.60	N

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			001053	9687966	199-51-6316.00-999-699000	GEN MAINT SUPPLIES	1.92	N	
			001739	9688218	199-51-6316.00-999-699000	CARPENTER SUPPLIES	3.46	N	
			002201	9687974	199-51-6316.00-999-699000	GEN MAINT	642.66	N	
			002201	9687984	199-51-6316.00-999-699000	GEN MAINT	106.68	N	
			002201	9688277	199-51-6316.00-999-699000	GEN MAINT	129.58	N	
			Totals for Check 068863					1,133.68	
068864	01-29-2016	MEGAN MCDONALD	000001	JAN 13&14	199-13-6411.00-001-611000	TRAVEL EXP	67.40	N	
068865	01-29-2016	MCGRAW-HILL SCHOOL	002047	89774032001	199-11-6399.71-001-622000	BOOK	381.40	N	
068866	01-29-2016	MCKEE ENVIRONMENTA	002084	2015-509	199-51-6299.00-999-699000	MYATT MOLD INSPECTION	1,400.00	N	
068867	01-29-2016	SHARON MEEK	000001	JAN 13&14	199-13-6411.00-041-611000	TRAVEL EXP	63.26	N	
068868	01-29-2016	MICROTEL INN &	000001	SAN ANTON-	199-36-6411.00-999-699000	HOTEL EXP	11.07	N	
			000001	SAN ANTON-	199-36-6411.70-001-622000	HOTEL EXP	98.57	N	
			000001	SAN ANTON-	199-36-6412.00-999-699000	HOTEL EXP	11.07	N	
			000001	SAN ANTON-	199-36-6412.70-001-622000	HOTEL EXP	98.57	N	
			Totals for Check 068868					219.28	
068869	01-29-2016	MICROTEL INN &	000001	POULTRY-SA	199-36-6411.00-999-699000	HOTEL EXP	11.07	N	
			000001	POULTRY-SA	199-36-6411.70-001-622000	HOTEL EXP	98.57	N	
			000001	POULTRY-SA	199-36-6412.00-999-699000	HOTEL EXP	22.14	N	
			000001	POULTRY-SA	199-36-6412.70-001-622000	HOTEL EXP	197.14	N	
			Totals for Check 068869					328.92	
068870	01-29-2016	FRANCES MOBLEY	000001	ZAMARYON	240-00-5751.00-000-600000	LUNCH REFUND	68.40	N	
068871	01-29-2016	RENELL MOORE	000001	JAN 7-21	437-11-6411.00-751-623000	INDISTRICT TRAVEL	40.02	N	
068872	01-29-2016	LAURA MOTAL	000001	JAN 6-21	437-31-6411.00-751-623000	INDISTRICT TRAVEL	28.98	N	
			000001	JAN 7&8	437-31-6411.00-751-623000	TRAVEL EXP	132.26	N	
			Totals for Check 068872					161.24	
068873	01-29-2016	MTF EQUIPMENT SALES	002006	130663	244-11-6397.00-001-622000	LIFTS	7,400.00	N	
068874	01-29-2016	MUSIC REGION XIII	000001	7TH&8TH CHOIR	199-36-6497.08-041-699000	ENTRY FEE	108.00	N	
068875	01-29-2016	MUSIC REGION XIII	900001	ECHS BAND	199-36-6497.07-001-699000	ENTRY FEE	219.00	N	
068876	01-29-2016	MUSIC REGION XIII	900001	ECHS CHOIR	199-36-6497.08-001-699000	ENTRY FEE	123.00	N	
068877	01-29-2016	NASCO	002042	667710	199-11-6399.21-041-611000	SCIENCE SUPPLIES	113.06	N	
			002042	684903	199-11-6399.21-041-611000	SCIENCE SUPPLIES	19.56	N	
			002042	801777	199-11-6399.21-041-611000	SCIENCE SUPPLIES	19.25	N	
			Totals for Check 068877					151.87	
068878	01-29-2016	RICHARD NAVA	090001	UIL REG VII-5A	199-36-6412.90-001-6910SM	STUDENT MEALS	440.00	N	
068879	01-29-2016	NEW CANEY ISD	000001	EC VS KILGORE	199-00-5752.00-000-600000	PLAYOFF FOOTBALL EXP	2,402.15	N	
068880	01-29-2016	NEWMARK LEARNING	002096	127700	211-11-6399.00-102-630000	STAAR MATERIALS	92.37	N	
068881	01-29-2016	JESSICA O'CANAS	000001	NOV 2-DEC 18	199-23-6411.00-103-699000	INDISTRICT TRAVEL	20.76	N	
068882	01-29-2016	LAURA OCANAS	000001	EEC 1-18	199-23-6411.00-107-699000	INDISTRICT TRAVEL	18.54	N	

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068883	01-29-2016	ODYSSEY WARE	012601	02572644	199-11-6299.00-001-631000	RENEWAL OF ODYSSEY SOFTWA	14,250.00	N
068884	01-29-2016	DONALD OLDAG	000001	NOV 25-KJAN 26	199-51-6411.00-999-699W00	INDISTRICT TRAVEL	194.42	N
			000001	DEC 17;JAN 26	199-51-6411.00-999-699W00	TRAVEL EXP	155.26	N
Totals for Check 068884							349.68	
068885	01-29-2016	O'REILLY AUTO PARTS	002086	0471-476156	199-11-6399.72-001-622000	AUTO SUPPLIES	587.09	N
			002170	0471-479748	199-11-6399.72-001-622000	AUTO SUPPLIES	191.80	N
			001201	0471-480736	199-34-6399.03-999-699000	AUTO PARTS-VEHICLE MAINT	12.58	N
Totals for Check 068885							791.47	
068886	01-29-2016	ORIENTAL TRADING CO	002172	675636983-01	199-11-6399.21-107-611000	SCIENCE CLASSROOM SUPPLIES	66.59	N
068887	01-29-2016	MARY L. ORR	000001	DEC 14-JAN 25	437-31-6411.00-751-623000	INDISTRICT TRAVEL	160.08	N
068888	01-29-2016	PADDLE TRAMPS MFG.	002083	1P116217	199-23-6399.00-041-699000	AWARD	274.00	N
068889	01-29-2016	PAINT PERFECTION	002287	666004	199-51-6316.00-999-699000	CARPENTER SUPPLIES	41.27	N
			002287	666005	199-51-6316.00-999-699000	CARPENTER SUPPLIES	3.14	N
			002288	312632	199-51-6316.00-999-699000	PAINTER SUPPLIES	367.45	N
Totals for Check 068889							411.86	
068890	01-29-2016	PATRICK L. KUBALA	001202	1013782	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
			001202	1013781	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
			001202	1088098	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
			001202	1031157	199-34-6299.00-999-699000	REGISTRATION FEES-DIST VEHIC	7.50	N
Totals for Check 068890							30.00	
068891	01-29-2016	ALFRED PAVLU	900001	WHARTONVAR	199-36-6412.96-001-691000	STUDENT MEALS	108.00	N
068892	01-29-2016	ALFRED PAVLU	900001	WHARTON-VAR	199-36-6412.96-001-691000	STUDENT MEALS	108.00	N
068893	01-29-2016	PCAT	000001	D24190315A-	199-51-6249.00-999-699000	DEDUCTIBLE AMOUNT KAREN LO	1,717.78	N
068894	01-29-2016	NCS PEARSON	002040	10503339	437-31-6339.00-751-623000	OT TESTING MATERIALS	46.40	N
			002099	10513557	437-31-6339.00-751-623000	TESTING MATERIALS	185.50	N
Totals for Check 068894							231.90	
068895	01-29-2016	PEARSON EDUCATION	002090	79026123	199-61-6299.40-999-624000	FAMILY LITERACY MATERIALS	964.21	N
			002090	79026123	199-61-6399.00-999-624000	FAMILY LITERACY MATERIALS	300.00	N
			002090	79026123	199-61-6399.00-999-630000	FAMILY LITERACY MATERIALS	800.00	N
			002090	79026123	199-61-6399.30-999-625000	FAMILY LITERACY MATERIALS	207.83	N
			002090	79031744	199-61-6399.30-999-625000	FAMILY LITERACY MATERIALS	92.17	N
Totals for Check 068895							2,364.21	
068896	01-29-2016	PEARSON EDUCATION	001057	79137660	410-11-6321.00-999-611000	TEXTBOOKS	8,999.88	N
068897	01-29-2016	PINNACLE MEDICAL MA	001384	60697	199-36-6299.02-001-691W00	DRUG TESTING	650.00	N
			001384	60382	199-36-6299.02-001-691W00	DRUG TESTING	832.00	N
			001384	60697	199-36-6299.02-001-699W00	DRUG TESTING	156.00	N
			001384	60697	199-36-6299.02-041-691W00	DRUG TESTING	234.00	N
			001384	60382	199-36-6299.02-041-691W00	DRUG TESTING	173.33	N
			001384		199-36-6299.02-041-699W00	DRUG TESTING	86.67	N
Totals for Check 068897							2,132.00	

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068898	01-29-2016	PITNEY BOWES, INC.	001440	6985246-DC15	199-41-6269.00-750-699000	POSTAGE MACHINE RENTAL	482.00	N
068899	01-29-2016	DENISE PONCIK	000001	DEC 1-18	240-35-6411.00-999-699000	INDISTRICT TRAVEL	12.08	N
068900	01-29-2016	KATLYN POPP	000001	DEC 14-JAN 26	437-31-6411.00-751-623000	INDISTRICT TRAVEL	75.62	N
068901	01-29-2016	PRASEK'S HILLJE SMOK	001290	055427	199-23-6499.00-107-699000	FACULTY MISC OPER EXPENSES	74.60	N
068902	01-29-2016	PRECISION DATA PROD	002152	2242	199-11-6399.00-041-611000	SCANTRONS	124.92	N
068903	01-29-2016	PRO- ED, INC.	002106	2510547	437-31-6339.00-751-623000	SPEECH TESTING MATERIALS	61.60	N
068904	01-29-2016	PROJECT GRADUATION	000001	2 WHITE	199-41-6499.00-720-699000	2 WHITE TABLES	440.00	N
068905	01-29-2016	QUALITY INN HOUSTON-	000001	S/D TX CITY	199-36-6411.12-001-699000	HOTEL EXP	85.59	N
			000001	S/D TX CITY	199-36-6412.12-001-699000	HOTEL EXP	427.95	N
Totals for Check 068905							513.54	
068906	01-29-2016	R & R PRINTING & GRAP	001066	43877	199-11-6399.00-041-611000	SUPPLIES	175.95	N
068907	01-29-2016	RED HAWK FIRE & SECU	001331	IVC8243839JAN	199-51-6299.00-999-699000	ALARM SYSTEM	155.94	N
068908	01-29-2016	ELIZABETH REED	012601	REG 4	199-21-6411.00-999-624000	TRAVEL EXP	94.88	N
068909	01-29-2016	REGION 3 EDUC. SERVI	001798	034262	199-11-6239.00-999-611000	TSDS PEIMS	2,500.00	N
			001798	034172	199-11-6239.00-999-611000	SECTION 504 REVIEW	2,000.00	N
			001798	034349	199-12-6239.00-001-611W00	INSTRUC RESOURCE & LIVING M	3,022.55	N
			001798	034349	199-12-6239.00-001-611Y00	LIBRARY SUPPORT CONT SERV	570.00	N
			001798	034349	199-12-6239.00-041-611W00	INSTRUC RESOURCE & LIVING M	2,586.40	N
			001798	034349	199-12-6239.00-041-611Y00	LIBRARY SUPPORT CONT SERV	570.00	N
			001798	034349	199-12-6239.00-102-611W00	INSTRUC RESOURCE & LIVING M	1,717.15	N
			001798	034349	199-12-6239.00-102-611Y00	LIBRARY SUPPORT CONT SERV	570.00	N
			001798	034349	199-12-6239.00-103-611W00	INSTRUC RESOURCE & LIVING M	1,735.45	N
			001798	034349	199-12-6239.00-103-611Y00	LIBRARY SUPPORT CONT SERV	570.00	N
			001798	034349	199-12-6239.00-107-611W00	INSTRUC RESOURCE & LIVING M	1,991.65	N
			001798	034349	199-12-6239.00-107-611Y00	LIBRARY SUPPORT CONT SERV	570.00	N
			001798	034201	199-31-6239.00-999-623000	COUNSELORS SYMPOSIUM	1,000.00	N
			001798	034314	199-31-6239.00-999-699Y00	ASSESSMENT COORD CONT SER	1,000.00	N
			001798	034262	199-53-6239.00-750-699000	TXEIS BUSINESS SOFTWARE	19,169.00	N
Totals for Check 068909							39,572.20	
068910	01-29-2016	REGION 4 EDUC. SERVI	002033	F58109	199-11-6399.19-041-611000	MATH SUPPLIES	153.00	N
			002033	4073007598	199-11-6399.19-041-611000	MATH SUPPLIES	15.00	N
			002244	12081735	199-31-6411.00-001-699000	GUIDANCE-TRAVEL	135.00	N
Totals for Check 068910							303.00	
068911	01-29-2016	REGION 4 EDUC. SERVI	002199	12081732	199-21-6411.00-001-631000	WORKSHOP REGISTRATION	45.00	N
068912	01-29-2016	REGIONAL STEEL PROD	001520	512302	199-11-6399.22-001-622000	WELDING SUPP	1,489.39	N
			001520	430210	199-11-6399.22-001-622000	WELDING SUPP	294.28	N
Totals for Check 068912							1,783.67	
068913	01-29-2016	RICE BELT BASKETBALL	000001	RB-15-11	199-36-6299.00-001-691W00	SCRIMMAGE FEE	50.00	N
068914	01-29-2016	RICE CISD	090001	ECHS VAR	199-36-6499.91-001-6910SB	ENTRY FEE	300.00	N

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068915	01-29-2016	RICE FARMERS CO-OP, I	002120	2-30864	199-34-6249.01-999-699000	RPR SVC	18.00	N
			002120	2-33762	199-34-6249.01-999-699000	RPR SVC	18.00	N
			002120	2-33846	199-34-6249.01-999-699000	RPR SVC	18.00	N
			002120	2-33865	199-34-6249.01-999-699000	RPR SVC	112.52	N
			001044	2-32102	199-51-6247.00-999-699000	GROUNDS LABOR	25.64	N
Totals for Check 068915							192.16	
068916	01-29-2016	RIOUX HARDWARE	002121	529170	199-34-6399.01-999-699000	SUPPLIES - SHOP	12.35	N
			001488	528853	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	19.98	N
			001488	528860	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	15.64	N
			001488	528865	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	24.98	N
			001488	528911	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	26.47	N
			001488	528919	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	2.20	N
			001488	528951	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	41.77	N
			002016	528992	199-51-6316.00-999-699000	GEN MAINT	.99	N
			002016	528991	199-51-6316.00-999-699000	GEN MAINT	4.31	N
			002016	528962	199-51-6316.00-999-699000	GEN MAINT	5.99	N
			002016	528982	199-51-6316.00-999-699000	GEN MAINT	8.90	N
			002016	528958	199-51-6316.00-999-699000	GEN MAINT	29.35	N
			002016	528963	199-51-6316.00-999-699000	GEN MAINT	1.39	N
			002016	529025	199-51-6316.00-999-699000	GEN MAINT	4.31	N
			002016	529069	199-51-6316.00-999-699000	GEN MAINT	20.99	N
			002016	529198	199-51-6316.00-999-699000	GEN MAINT	29.05	N
			002016	529202	199-51-6316.00-999-699000	GEN MAINT	19.27	N
			002016	529205	199-51-6316.00-999-699000	GEN MAINT	9.98	N
			002016	529217	199-51-6316.00-999-699000	GEN MAINT	21.98	N
			002016	529242	199-51-6316.00-999-699000	GEN MAINT	7.98	N
			002016	529343	199-51-6316.00-999-699000	GEN MAINT	7.99	N
			002016	529379	199-51-6316.00-999-699000	GEN MAINT	21.99	N
			002016	529509	199-51-6316.00-999-699000	GEN MAINT	14.99	N
			002016	529513	199-51-6316.00-999-699000	GEN MAINT	3.30	N
			002016	529475	199-51-6316.00-999-699000	GEN MAINT	28.48	N
			002016	529481	199-51-6316.00-999-699000	GEN MAINT	5.90	N
			002016	529485	199-51-6316.00-999-699000	GEN MAINT	2.00	N
			002016	529557	199-51-6316.00-999-699000	GEN MAINT	10.14	N
			002016	529820	199-51-6316.00-999-699000	GEN MAINT	3.44	N
			002016	529669	199-51-6316.00-999-699000	GEN MAINT	29.99	N
			002016	529689	199-51-6316.00-999-699000	GEN MAINT	11.31	N
			002016	529697	199-51-6316.00-999-699000	GEN MAINT	3.96	N
			002016	529787	199-51-6316.00-999-699000	GEN MAINT	1.80	N
			002016	529788	199-51-6316.00-999-699000	GEN MAINT	13.99	N
			002016	529911	199-51-6316.00-999-699000	GEN MAINT	10.48	N
			002016	529875	199-51-6316.00-999-699000	GEN MAINT	34.99	N
			002016	529895	199-51-6316.00-999-699000	GEN MAINT	14.94	N
			002016	529615	199-51-6316.00-999-699000	GEN MAINT	3.39	N
Totals for Check 068916							530.96	

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068917	01-29-2016	HOUGHTON MIFFLIN HA	001839	951912631	437-31-6339.00-751-623000	TESTING MATERIALS	1,188.00	N
068918	01-29-2016	AMY ROBINSON	000001	JAN 14&15	199-13-6411.00-107-623000	TRAVEL EXP	132.26	N
068919	01-29-2016	CHERYL ROITSCH	000001	JAN 5,6,11	437-21-6411.00-751-623000	TRAVEL EXP	154.46	N
			000001	AUSTIN-TCASE	437-21-6411.00-751-623000	TRAVEL EXP	157.47	N
			000001	NOV 30-JAN 27	437-21-6411.00-751-623000	INDISTRICT TRAVEL	227.25	N
Totals for Check 068919							539.18	
068920	01-29-2016	RTYLER CORPORATION	001896	010716ELCISD	199-34-6397.01-999-699000	BUS EQUIP	4,493.00	N
068921	01-29-2016	FRANK P. SABLATURA	001182	20251	199-51-6316.00-999-699000	GEN BUILD MAINT	17.80	N
			001876	20252	199-51-6316.00-999-699000	GEN MAINT	850.70	N
Totals for Check 068921							868.50	
068922	01-29-2016	NIKKI SABLATURA	000001	DEC 3-16	437-11-6411.00-751-623000	INDISTRICT TRAVEL	21.28	N
068923	01-29-2016	SALLY SANCHEZ	000001	DEC 15-JAN 25	437-21-6411.01-751-623000	INDISTRICT TRAVEL	188.37	N
068924	01-29-2016	APRIL SCHMIDT	900001	SKILLS USA	199-36-6412.70-001-622000	STUDENT MEALS	510.00	N
068925	01-29-2016	APRIL SCHMIDT	000001	PORTER	199-11-6411.70-001-622000	TRAVEL EXP	118.40	N
068926	01-29-2016	SCHOLASTIC, INC	002131	12389977	199-11-6399.15-103-611000	READING SUPPLIES	809.33	N
068927	01-29-2016	SCHOOL OUTFITTERS	002187	INV11914186	199-11-6399.00-107-623000	CLASSROOM MATERIALS	290.88	N
068928	01-29-2016	SCHOOL SPECIALTY	002101	208115656068	199-11-6399.00-102-611000	CLASSROOM MGMT	57.71	N
			002179	208115718501	199-11-6399.00-103-611000	GENERAL SUPPLIES	1,019.06	N
Totals for Check 068928							1,076.77	
068929	01-29-2016	SDS PHYSICAL THERAP	000001	DEC 2015	437-11-6216.00-751-623M00	THERAPY SERVICES	1,918.70	N
			000001	DEC 2015	437-11-6216.02-751-623M00	THERAPY SERVICES	852.00	N
Totals for Check 068929							2,770.70	
068930	01-29-2016	SEBCO BOOKS	001886	178902	199-12-6329.00-001-611000	LIBRARY BOOKS	929.53	N
068931	01-29-2016	SERVICE SUPPLY OF VI	001329	700828690	199-51-6316.00-999-699000	PLUMBING SUPPLIES	537.26	N
			002127	700828889	199-51-6316.00-999-699000	PLUMBER	266.40	N
			002157	700847639	199-51-6316.00-999-699000	SHOP SEWER MACHINE PARTS	638.33	N
			001327	700846333	199-51-6319.00-999-699000	HVAC SUPPLIES	273.61	N
Totals for Check 068931							1,715.60	
068932	01-29-2016	LIZA SHAFFER	000001	VICTORIA	199-13-6411.00-041-611000	TRAVEL EXP	66.13	N
068933	01-29-2016	SHI-GOVERNMENT SOL	002075	GB00179420	199-11-6299.00-001-611TEC	ALR-MICROSOFT	7,225.02	N
			002075	GB00179420	199-11-6299.00-041-611TEC	ALR-MICROSOFT	6,931.32	N
			002075	GB00179420	199-11-6299.00-102-611TEC	ALR-MICROSOFT	3,465.66	N
			002075	GB00179420	199-11-6299.00-103-611TEC	ALR-MICROSOFT	3,700.62	N
			002075	GB00179420	199-11-6299.00-107-611TEC	ALR-MICROSOFT	4,699.20	N
Totals for Check 068933							26,021.82	
068934	01-29-2016	SHIFFLER EQUIPMENT	002100	1534802500	199-51-6316.00-999-699000	GEN MAINT	832.71	N
068935	01-29-2016	SKILLSUSA	002238	M203133	199-36-6497.70-001-622000	MEMBERSHIP FEE	572.00	N
			002238	M203134	199-36-6497.70-001-622000	MEMBERSHIP FEE	140.00	N
			002238	M203135	199-36-6497.70-001-622000	MEMBERSHIP FEE	348.00	N
Totals for Check 068935							1,060.00	

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068936	01-29-2016	SKYLINE EQUIPMENT,	001074	64411	199-51-6316.00-999-699000	CAFETERIAS	114.90	N
068937	01-29-2016	KENNETH SMOTHERS	000001	GARWOOD TO	437-11-6419.00-751-623000	INDISTRICT TRAVEL	20.70	N
068938	01-29-2016	MECA SPORTSWEAR	001762	SIP108218	199-36-6498.00-001-699000	AWARDS	100.00	N
			001762	SIP108220	199-36-6498.00-001-699000	AWARDS	600.00	N
			001567	SIP107890	199-36-6498.08-001-699000	AWARDS - CHOIR	200.00	N
			001567	SIP108023	199-36-6498.08-001-699000	AWARDS - CHOIR	50.00	N
			001572	SIP108019	199-36-6498.90-001-6910SC	LETTERMANS-SOCCER	50.00	N
Totals for Check 068938							1,000.00	
068939	01-29-2016	SOUTH TEXAS OIL & DIS	001209	123401	199-34-6399.03-999-699000	OIL PRODUCTS	723.00	N
068940	01-29-2016	SOUTHERN FLORAL CO	002171	731792	199-11-6399.05-001-622000	FLORAL DESIGN LAB	156.43	N
			002171	732017	199-11-6399.05-001-622000	FLORAL DESIGN LAB	167.29	N
				732070	199-11-6399.05-001-622000	CREDIT	-15.90	N
Totals for Check 068940							307.82	
068941	01-29-2016	SPECTRUM CORPORATI	002180	0164101-IN	199-51-6299.00-999-699000	H/S FB SCOREBOARD	204.28	N
068942	01-29-2016	MELISSA KAYE STRICKL	000001	DEC 14-JAN 24	437-11-6216.03-751-623000	SPEECH SERVICES	7,970.00	N
068943	01-29-2016	STROUHAL TIRE	001210	091192-10	199-34-6249.00-999-699000	TIRE SVC	5,926.71	N
			001210	091389-10	199-34-6249.00-999-699000	TIRE SVC	799.00	N
			001210	092211-10	199-34-6249.00-999-699000	TIRE SVC	2,701.70	N
Totals for Check 068943							9,427.41	
068944	01-29-2016	SULLIVAN SUPPLY SOU	001099	5204	199-11-6399.71-001-622000	SHOW SUPPLIES	95.50	N
068945	01-29-2016	SUNSHINE LAUNDRY	001596	JAN 2016	199-11-6269.70-001-622000	RAG, UNIFORM RENTAL	18.00	N
			001525	JAN 2016	199-34-6299.00-999-699000	UNIFORM EXPENSE	28.00	N
			001525	JAN 2016	199-51-6299.00-999-699000	UNIFORM EXPENSE	183.60	N
Totals for Check 068945							229.60	
068946	01-29-2016	SUPERIOR MOTOR PAR	002155	9319-240642	199-34-6399.01-999-699000	SHOP SUPPLIES	185.00	N
			001176	9319-241222	199-51-6317.00-999-699000	GROUPS SUPPLIES	59.96	N
			001176	9319-241451	199-51-6317.00-999-699000	GROUPS SUPPLIES	11.38	N
			001176	9319-241506	199-51-6317.00-999-699000	GROUPS SUPPLIES	9.60	N
			001176	9319-241891	199-51-6317.00-999-699000	GROUPS SUPPLIES	45.61	N
			001176	9319-241898	199-51-6317.00-999-699000	GROUPS SUPPLIES	24.11	N
			001179	9319-241656	199-51-6319.00-999-699000	HVAC SUPPLIES	29.86	N
			001179	9319-241982	199-51-6319.00-999-699000	HVAC SUPPLIES	20.18	N
Totals for Check 068946							385.70	
068947	01-29-2016	SUTHERLANDS	001681	106972	199-11-6399.02-001-622000	METAL SHOP SUPPLIES	54.75	N
			001247	106652;106653	199-11-6399.03-001-622000	WOOD FAB. SUPPLIES	275.64	N
			001247	106747	199-11-6399.03-001-622000	WOOD FAB. SUPPLIES	21.05	N
			001247	107029	199-11-6399.03-001-622000	WOOD FAB. SUPPLIES	95.74	N
			001247	107064	199-11-6399.03-001-622000	WOOD FAB. SUPPLIES	102.79	N
			001523	106971	199-11-6399.22-001-622000	WELDING SUPP	54.75	N
			002104	106595	199-11-6399.71-041-622000	WOOD FAB	94.37	N
			002104	106659	199-11-6399.71-041-622000	WOOD FAB	64.34	N
			002104	106819	199-11-6399.71-041-622000	WOOD FAB	294.49	N

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			001408	106573	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	55.99	N
			001408	106778	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	5.97	N
			001408	106794	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	7.98	N
			001408	106797	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	101.42	N
			001408	106920	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	71.25	N
			001771	106647	199-51-6316.00-999-699000	CARPENTER	20.99	N
			001771	106718	199-51-6316.00-999-699000	CARPENTER	10.98	N
			001837	106949	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	20.99	N
			001837	107006	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	10.47	N
			001837	107017	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	171.75	N
			001837	107044	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	6.99	N
			001837	107049	199-51-6316.00-999-699000	GEN MAINT-BUILDINGS	6.99	N
			001771	107120	199-51-6316.00-999-699000	CARPENTER	25.98	N
						Totals for Check 068947	1,575.67	
068948	01-29-2016	JOYCE SVETLIK	000001	DEC 1-18	240-35-6411.00-999-699000	INDISTRICT TRAVEL	12.08	N
068949	01-29-2016	SWIM SHOPS OF THE S	001496	21035	199-36-6399.90-001-6910SM	SWIMMING SUPPLIES	235.00	N
			001496	21134	199-36-6399.90-001-6910SM	SWIMMING SUPPLIES	606.75	N
						Totals for Check 068949	841.75	
068950	01-29-2016	TAER	002192	2016-001	199-13-6411.00-999-6230VI	SP ED V/I REG FEE	160.00	N
			002192	2016-001	459-13-6411.00-751-623000	SP ED V/I REG FEE	160.00	N
						Totals for Check 068950	320.00	
068951	01-29-2016	TASBO	001844	268991	199-41-6411.00-701-699000	TASBO REG FEE	670.00	N
			001843	268952	199-41-6411.00-750-699000	REG FEE-TASBO CONF	670.00	N
			001843	269416	199-41-6411.00-750-699000	REG FEE-TASBO CONF	670.00	N
						Totals for Check 068951	2,010.00	
068952	01-29-2016	TASBO	000001	HUNTER,	199-23-6495.00-001-699000	DUES	110.00	N
068953	01-29-2016	TCASE	002168	20007829	437-21-6411.00-751-623000	GREAT IDEAS CONFERENCE	400.00	N
			002168	20007831	437-21-6411.00-751-623000	GREAT IDEAS CONFERENCE	410.00	N
						Totals for Check 068953	810.00	
068954	01-29-2016	TEACHER'S DISCOVERY	002191	75870	199-11-6399.16-001-611000	FOREIGN LANG	546.22	N
068955	01-29-2016	TECHLINE SPORTS LIGH	002161	13067.1A	199-51-6299.00-999-699000	H/S BASEBALL/SOFTBALL LIGHTS	1,176.00	N
068956	01-29-2016	TX ELEM PRIN/SUP ASS	001143	300020422	199-23-6495.00-102-699000	MEMBERSHIP RENEWAL	323.00	N
			001143	STARY, ALICIA	199-23-6495.00-102-699000	MEMBERSHIP RENEWAL	373.00	N
						Totals for Check 068956	696.00	
068957	01-29-2016	TESA	000001	CHUMCHAL,	199-41-6495.00-750-699000	DUES	40.00	N
068958	01-29-2016	TEXAS ASSN OF SCHOO	000001	498436	437-11-6299.00-751-623000	MEDICAID BILLING FEES	2,048.38	N
			000001	498927	437-11-6299.00-751-623000	MEDICAID BILLING FEES	4,243.61	N
						Totals for Check 068958	6,291.99	
068959	01-29-2016	TEXAS CITY HIGH SCHO	000001	ECHS	199-36-6497.12-001-699000	ENTRY FEE	543.00	N
068960	01-29-2016	TEXAS DEPT OF PUBLIC	001620	CRS-201512-	199-41-6219.00-720-699000	BACKGROUND CHECKS	13.00	N

For the Month of January

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
068961	01-29-2016	TEXAS LIBRARY ASSOCI	000001	MORTON, LEAH	199-12-6411.00-001-611000	REG FEE	461.00	N
068962	01-29-2016	TEXAS LIBRARY ASSOCI	900001	VESLEY,	199-12-6411.00-103-611000	REG FEE	425.00	N
068963	01-29-2016	TEXAS LIBRARY ASSOCI	002220	BENA, SHARON	199-12-6495.00-107-611000	MEMBERSHIP DUES	96.00	N
068964	01-29-2016	TEXAS MULTI-CHEM, LT	001221	2652	199-51-6247.00-999-699000	H/S SOFTBALL	114.60	N
			001222	2653	199-51-6247.00-999-699000	H/S BASEBALL/SOFTBALL ASB IN	343.80	N
Totals for Check 068964							458.40	
068965	01-29-2016	TEXAS SCHOOL FOR TH	000001	215153	437-11-6412.00-751-623000	STUDENT TRANSPORTATION	1,056.00	N
068966	01-29-2016	TEXAS STATE LIBRARY	002264	TQ16241903	199-12-6299.00-001-611000	TEXQUEST PROGRAM	218.02	N
			002264	TQ16241903	199-12-6299.00-041-611000	TEXQUEST PROGRAM	186.56	N
			002264	TQ16241903	199-12-6299.00-102-611000	TEXQUEST PROGRAM	123.86	N
			002264	TQ16241903	199-12-6299.00-103-611000	TEXQUEST PROGRAM	125.18	N
			002264	TQ16241903	199-12-6299.00-107-611000	TEXQUEST PROGRAM	143.66	N
Totals for Check 068966							797.28	
068967	01-29-2016	LINDA THURMOND	000001	DEC 8-JAN20	199-11-6411.00-999-6230VI	INDISTRICT TRAVEL	170.10	N
068968	01-29-2016	TOSHIBA BUSINESS	001814	12408491-	199-11-6269.00-041-611000	RISOGRAPH RENTAL	74.00	N
			001814	12493109-JAN	199-11-6269.00-041-611000	RISOGRAPH RENTAL	74.00	N
			001815	12482700-	199-11-6269.00-107-611000	RISOGRAPH RENTAL	74.00	N
			001815	12438882-	199-11-6269.00-107-611000	RISOGRAPH RENTAL	74.00	N
			001815	12438885-DEC	199-11-6269.00-107-611000	RISOGRAPH RENTAL	74.00	N
			000001	12493109	199-11-6399.00-041-611000	RISO BILLABLE PRINTS	9.50	N
			000001	12408491	199-11-6399.00-041-611000	RISO BILLABLE PRINTS	48.40	N
			001947	12438882	199-11-6399.00-107-611000	BILLABLE PRINTS RISO	25.50	N
			001813	12474758-JAN8-	199-41-6269.00-750-699000	RISOGRAPH CONTRACT	74.00	N
Totals for Check 068968							527.40	
068969	01-29-2016	TRACTOR SUPPLY COM	001517	351696	199-11-6399.22-001-622000	WELDING SUPP	99.98	N
			001517	352612	199-11-6399.22-001-622000	WELDING SUPP	65.27	N
Totals for Check 068969							165.25	
068970	01-29-2016	TRAINING EQUIPMENT S	002029	15036	199-23-6299.00-001-699000	ADMIN-LAMINATOR REPAIR	222.50	N
068971	01-29-2016	DOLORES A. TREVINO	012801	VICT-1/14,1/19	199-21-6411.00-999-699000	TRAVEL EXP	132.26	N
			012801	WHARTON	199-21-6411.00-999-699000	TRAVEL EXP	15.53	N
Totals for Check 068971							147.79	
068972	01-29-2016	UNITED AGRICULTURAL	001518	418043	199-11-6399.22-001-622000	WELDING SUPPLIES	77.90	N
			001253	416944	199-11-6399.71-001-622000	AG SUPPLIES	70.61	N
			001819	421339	199-34-6399.01-999-699000	SHOP SUPPLIES	12.98	N
			001389	417878	199-51-6316.00-999-699000	GEN MAINT	19.99	N
			001389	421460	199-51-6316.00-999-699000	GEN MAINT	33.98	N
Totals for Check 068972							215.46	
068973	01-29-2016	UNIVERSAL PREMIUM	001991	DP343-12/23-1/2	199-34-6311.00-999-699000	FUEL	457.70	N
068974	01-29-2016	VICTORIA REGIONAL PR	000001	FIRST QTR	199-93-6492.01-999-623000	DEAF ED ECISD QTR SHARE	5,058.27	N
068975	01-29-2016	GABRIEL VILLARREAL	000001	ROYAL GAME	199-36-6412.93-001-691000	STUDENT MEALS	84.00	N

For the Month of January

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
068976	01-29-2016	BETH WADDELL	000001	DEC 11-JAN 22	437-11-6411.00-751-623000	INDISTRICT TRAVEL	194.70	N
068977	01-29-2016	DIXIE WALDROP	000001	DEC 10-JAN 13	199-11-6411.00-103-623000	INDISTRICT TRAVEL	29.96	N
			000001	OCT 29-JAN 14	437-11-6411.00-751-623000	INDISTRICT TRAVEL	586.96	N
Totals for Check 068977							616.92	
068978	01-29-2016	ANDREA D. WALLIS	000001	NOV 24-JAN25	437-11-6216.00-751-623M00	OCCUPATIONAL THERAPY	4,830.00	N
068979	01-29-2016	WALSH GALLEGOS TRE	000001	488561	199-41-6211.00-720-699000	LEGAL SERVICES	790.50	N
068980	01-29-2016	WALSH GALLEGOS TRE	000001	488562	199-41-6211.00-720-623000	SP ED LEGAL	10.50	N
068981	01-29-2016	KELLY WATERS	000001	SAN ANTONIO	199-41-6411.00-701-699000	TRAVEL EXP	227.83	N
068982	01-29-2016	WEIMAR VETS	000001	ECHS JV	199-36-6499.91-001-691000	ENTRY FEE	225.00	N
068983	01-29-2016	WHARTON COUNTY ELE	000001	MAY 2015	199-41-6439.00-702-699000	ELECTION EXP	20.00	N
068984	01-29-2016	WHARTON HIGH SCHOO	000001	2/5;3/9-VAR	199-36-6499.96-001-691000	REG FEE	150.00	N
068985	01-29-2016	ROBIN WHITLEY	000001	VICTORIA	199-13-6411.00-001-611000	TRAVEL EXP	66.13	N
068986	01-29-2016	YOAKUM ISD	000001	ECHS VAR	199-36-6499.91-001-691000	ENTRY FEE	225.00	N

Total Checks 1,690,791.76

End of Report

**Action Required
February 16, 2016**

Recommendation: Minutes of Previous Meetings
January 19, 2016 – Regular Monthly Meeting
January 12, 2016 – Special Meeting

Impact/Rationale:

Program Description/Summary: According to policy BE (LOCAL), BOARD MEETINGS, MINUTES, board action shall be carefully recorded by the secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.

ECISD Board Policy: BE (LOCAL), BOARD MEETINGS
Effective Date: February 16, 2016

Previous Board Action: The Board approves minutes at each regular monthly meeting
Future Action Expected:
Background Information and Significant Issues: None

Attachments: Minutes of regular meeting held on January 19, 2016
Minutes of special meeting held on January 12, 2016

Submitted By: Dianne Cerny, Executive Secretary

Recommended for Approval: Motion, second and majority vote to approve the minutes

Kelly Waters, Superintendent of Schools I recommend you approve the minutes of previous meetings as part of the Consent Agenda

**MINUTES OF THE BOARD OF TRUSTEES
EL CAMPO INDEPENDENT SCHOOL DISTRICT
January 12, 2016**

The Board of Trustees of the El Campo Independent School District met in a Special Meeting on January 12, 2016 in the Boardroom at 700 W. Norris, El Campo, Texas.

MEMBERS PRESENT: Tommy Turner, Ralph Novosad, Dennis Rawlings, Dollie Coleman, Cecil Davis, Adam Gusman, James Russell

MEMBERS ABSENT: None

CLOSED MEETING: The president of the Board called for an Executive Session in accordance with Texas Government Code § 551.074 (1) PERSONNEL MATTERS, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a Public Officer or Employee. The Board entered Executive Session at 6:56 p.m. and reconvened in Open Session at 8:14 p.m.

REVIEW PROGRESS ON BOND PROJECTS: Mrs. Waters, Superintendent and the Board reviewed progress on Bond Projects.

There being no further discussion, the meeting adjourned at 8:15 p.m.

DRAFT

PRESIDENT

SECRETARY

**MINUTES OF THE BOARD OF TRUSTEES
EL CAMPO INDEPENDENT SCHOOL DISTRICT
January 19, 2016**

The Board of Trustees of the El Campo Independent School District met in a Regular Session January 19, 2016 at the El Campo Independent School District Administration Office, 700 W Norris Street, El Campo, Texas.

MEMBERS PRESENT: Ralph Novosad, Dollie Coleman, Cecil Davis, Adam Gusman, Dennis Rawlings, Tommy Turner

MEMBERS ABSENT: James Russell

OTHERS PRESENT: Kelly Waters, Carolyn Gordon, David Bright, Dolores A. Trevino, Dianne Cerny, Mark Freeman, Brett D. Schoppe, Malcolm C. Gaus, V. Rod, Casey Wilson, Dawn Bartek, Jackie Watz, Alicia Stary, Mauri Coeuy, Mike Brotherton, Rebecca Crowell.

Board Vice President Cecil Davis called the meeting to order at 7:00 p.m. Adam Gusman gave the opening prayer followed by the Pledge of Allegiance. There was a quorum present.

PUBLIC COMMENT: There was no public comment.

RECOGNITION: In honor of School Board Appreciation Month, Kelly Waters, Superintendent, presented board members with certificates of recognition for their time and dedication to El Campo Independent School District.

Kelly Waters, Superintendent, recognized Anthony Dorotik, as the School District Representative for the Central Appraisal District of Wharton County. Mr. Dorotik served in that capacity for the past eighteen (18) years.

Kelly Waters, Superintendent, introduced Casey Wilson, Ag Teacher, who recognized the FFA Ag Issues Team, that placed 10th out of 168 teams in the State Ag Issues Competition. Team members are Essence Allen, Blair Watz, Kody Martin, Kayla Rachunek and Abby Anderson.

CONSENT AGENDA

A motion was made by Ralph Novosad and seconded by Adam Gusman to approve the Consent Agenda:

- A. Governance
 - 1. Grant the City permission to use ECISD property in trail around Legacy Park
- B. Business and Support Services
 - 2. Report on Progress Meeting No. 8 - Hutchins CR Addition and Renovation Project
 - 3. Report on Progress Meeting No. 8 - Restroom, Locker Room Complex at Ricebird Stadium
 - 4. Report on Progress Meeting No. 8 - Agriculture Project Center
 - 5. Report on Progress Meeting No. 9 - Hutchins CR Addition and Renovation Project
 - 6. Report on Progress Meeting No. 9 - Restroom, Locker Room Complex at Ricebird Stadium
 - 7. Report on Progress Meeting No. 9 - Agriculture Project Center
 - 8. Application for Payment No. 5 - Hutchins CR and RR, Locker Room Complex at Ricebird Stadium

- 9. Annual Approval of District Investment Officers
- 10. Annual Report on Investment Officer Training
- 11. Annual Review of Investment Policies
- 12. Review of Monthly Financial Reports
- 13. Review of Checks Written for the Month of December, 2015
- C. Personnel
- D. Curriculum and Instruction
 - 1. Approve Modifications to the 2015-16 School Calendar
- E. Students

Motion carried by a 6 – 0 - 1 vote with Trustee Ralph Novosad, Dennis Rawlings, Adam Gusman, Cecil Davis, Tommy Turner and Dollie Coleman in favor, none opposed and Trustee James Russell being absent.

CURRICULUM AND INSTRUCTION

BMD – 1.K.DUAL CREDIT – DO YOU FIND THIS INFORMATION USEFUL? ARE THERE ANY CHANGES NEEDED FOR REPORT IMPROVEMENT?: Dolores Trevino, Assistant Superintendent for Curriculum and Instruction, reported on Dual Credit and obtained feedback from the Board on the usefulness and needed changes for Dual Credit reports.

STATUS REPORT OF EXIT LEVEL STAAR RESULTS: The status report of Exit Level STAAR results will be presented at the February board meeting.

GIFTED AND TALENTED PROGRAM EVALUATION: Dolores Trevino, Assistant Superintendent for Curriculum and Instruction, reported on the Gifted and Talented Program Evaluation.

BUSINESS

REVIEW AND CONSIDER APPROVAL OF ANNUAL FINANCIAL AUDIT AND COMPLIANCE REPORT: Senior Auditor, Mike Brotherton, from the Houston Office of Belt, Harris, Pechacek, LLLP, Certified Public Accountants, presented the Independent Auditor’s Annual Financial Report for the Year Ended August 31, 2015. A motion was made by Tommy Turner and seconded by Adam Gusman to approve the Annual Financial Audit and Compliance Report. . Motion carried by a 6 – 0 - 1 vote with Trustee Ralph Novosad, Dennis Rawlings, Adam Gusman, Cecil Davis, Tommy Turner and Dollie Coleman in favor, none opposed and Trustee James Russell being absent.

STATEWIDE LITIGATION – CADS VS COMPRESSOR COMPANIES: David Bright, Assistant Superintendent of Finance, updated the Board on the Statewide Litigation – CADS vs Compressor Companies.

BMD – LONG RANGE PLANNING TRANSPORTATION DEPARTMENT: Brett Schoppe, Transportation Director, presented the Long Range Plan for the Transportation Department.

DISCUSS COLOR SELECTION RECOMMENDATIONS FOR BOND PROJECTS: Malcolm Gaus, Architect from RWS Architects, presented and discussed color selection recommendations for Bond Projects.

GOVERNANCE

REVIEW OF PROPOSED SCHOOL CALENDAR: Kelly Waters, Superintendent, reviewed the proposed school calendar for the 2016 – 2017 school year.

DISCUSSION FFA(LOCAL) STUDENT WELFARE WELLNESS AND HEALTH SERVICES: Kelly Waters, Superintendent, and the Board discussed FFA(LOCAL) STUDENT WELFARE WELLNESS AND HEALTH SERVICES.

CLOSED SESSION

EXECUTIVE SESSION: : The president of the Board called for an Executive Session in accordance with Texas Government Code § 551.074 (1) PERSONNEL MATTERS, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a Public Officer or Employee, . The Board entered Executive Session at 8:41 p.m. and reconvened in Open Session at 9:41 p.m.

Consider Action on Superintendent’s Contract and Compensation:

No action taken.

PERSONNEL

A motion was made by Ralph Novosad and seconded by Dennis Rawlings to approve extending the Superintendent’s Contract for one year until 30th June, 2019, and stated that Mrs. Waters has taken action to realize the Board’s Vision of high academic achievements. The Board has absolute confidence in her leadership and she has the Board’s unqualified support. Motion carried by a 6 – 0 - 1 vote with Trustee Ralph Novosad, Dennis Rawlings, Adam Gusman, Cecil Davis, Tommy Turner and Dollie Coleman in favor, none opposed and Trustee James Russell being absent.

SUPERINTENDENT’S REPORT

- A. Governance
- B. Business and Support Services
- C. Personnel
- D. Curriculum and Instruction
- E. Students
- F. Community and Governmental Relations

There being no further discussion, a motion was made by Adam Gusman and seconded by Tommy Turner to adjourn the meeting. Motion carried by a 6 – 0 – 1 vote with Trustee James Russell being absent. . The meeting was adjourned at 9:35 p.m.

DRAFT

PRESIDENT

SECRETARY

Action Item

**Discussion Item:
Governance**

Add FFA (LOCAL) Student Welfare Wellness and Health Services Policy

Summary

According to guidelines established by TASB Policy Service, Board action on any policy changes must occur within a properly posted, open meeting of the Board.

The Board's action on policy changes must be reflected in Board minutes. The Instruction Sheet —annotated to reflect any changes made by the Board—and the Explanatory Notes for the update should be filed with the Board minutes where they comprise the authoritative historical record of the District's policy manual. A copy of the replaced or rescinded (LOCAL) policies should also be retained in the historical record.

ECISD Board Policy

FFA (LOCAL)

Effective Date

February 16, 2016

Background Information and Significant Issues

I have recently learned that ECISD does not have an active Student Health Advisory Council (SHAC). In addition, we do not have a local Student Health and Wellness policy. Coach Condra has formed a startup committee which has met twice and created FFA (LOCAL) policy according to TASB guidelines. This policy will assist in the formation and direction of the SHAC. Education Code chapter 28 states:

The board of trustees **shall** appoint members to the local school health advisory council. A majority of the members must be persons who are parents of students enrolled in the district and who are not employed by the district. The board of trustees also **may** appoint one or more persons from each of the following groups or a representative from a group other than a group specified under this subsection:

- (1) public school teachers – Coach Condra, Doc Easter
 - (2) public school administrators– Jerrell Barron
 - (3) district students– Jacob Supak
 - (4) health care professionals
 - (5) the business community – Melissa Erwin
 - (6) law enforcement;
 - (7) senior citizens
 - (8) the clergy
 - (9) nonprofit health organizations
- Food Service – Scott Gelardi

Previous Board Action

Localized Policy Updates were presented at the special meeting on August 10, 2015 for the Board’s review and discussion.

Future Action Expected

None

Fiscal Impact

None.

Student and Public Benefit

Board policies are designed to promote fair and equitable treatment for all district patrons.

Procedural and Reporting Implications	Following Board approval, TASB Policy Service will be notified so this action may be reflected in our Localized Policy Manual as it appears on TASB's Web server for <i>Policy On-Line</i> .
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	None.
Contact Person(s)	Kelly Waters, Superintendent of School
Action Required	Motion, second, majority to approve FFA (LOCAL) Student Welfare Wellness and Health Services policy
Superintendent's Recommendation	I recommend that the Board approve FFA (LOCAL) Student Welfare Wellness and Health Services policy as a part of the Consent Agenda. Kelly Waters, Superintendent of Schools

DRAFT- 01.14.16

The District shall support the general wellness of all students by implementing measurable goals to promote sound nutrition and student health and to reduce childhood obesity.

[See EHAA for information regarding the District's coordinated school health program.]

DEVELOPMENT, IMPLEMENTATION, AND REVIEW OF GUIDELINES AND GOALS

The local school health advisory council (SHAC), on behalf of the District, shall review and consider evidence-based strategies and techniques and shall develop nutrition guidelines and wellness goals as required by law. In the development, implementation, and review of these guidelines and goals, the SHAC shall permit participation by parents, students, representatives of the District's food service provider, physical education teachers, school health professionals, members of the Board, school administrators, and members of the public.

[See BDF for required membership of the SHAC.]

WELLNESS PLAN

The SHAC shall develop a wellness plan to implement the District's nutrition guidelines and wellness goals. The wellness plan shall, at a minimum, address:

1. Strategies for soliciting involvement by and input from persons interested in the wellness plan and policy;
2. Objectives, benchmarks, and activities for implementing the wellness goals;
3. Methods for measuring implementation of the wellness goals; and
4. The manner of communicating to the public applicable information about the District's wellness policy and plan.

The SHAC shall review and revise the plan on a regular basis and recommend revisions to the wellness policy when necessary.

NUTRITION GUIDELINES

The District's nutrition guidelines for reimbursable school meals and all other foods and beverages sold, otherwise made available, or marketed to students during the school day shall be designed to promote student health and reduce childhood obesity and shall be at least as restrictive as federal regulations and guidance, except when the District allows an exemption for fundraising activities as authorized by state and federal rules. [See CO and FJ]

STUDENT WELFARE
WELLNESS AND HEALTH SERVICES

FFA
(LOCAL)

WELLNESS GOALS

NUTRITION
PROMOTION AND
EDUCATION

The District shall implement, in accordance with law, a coordinated school health program with a nutrition education component. [See EHAA] The District's nutrition promotion activities shall encourage participation in the National School Lunch Program, the School Breakfast Program, and any other supplemental food and nutrition programs offered by the District.

The District establishes the following goals for nutrition promotion:

1. The District's food service staff, teachers, and other District personnel shall consistently promote healthy nutrition messages in cafeterias, classrooms, and other appropriate settings.
2. The District shall share educational nutrition information with families and the general public to promote healthy nutrition choices and positively influence the health of students.
3. The District shall ensure that food and beverage advertisements accessible to students during the school days contain only products that meet the federal guidelines for meals and competitive foods.

The District establishes the following goals for nutrition education:

1. The District shall deliver nutrition education that fosters the adoption and maintenance of healthy eating behaviors.
2. The District shall make nutrition education a District-wide priority and shall integrate nutrition education into other areas of the curriculum, as appropriate.
3. The District shall provide professional development so that teachers and other staff responsible for the nutrition education program are adequately prepared to effectively deliver the program.

PHYSICAL ACTIVITY

The District shall implement, in accordance with law, a coordinated health program with physical education and physical activity components and shall offer at least the required amount of physical activity for all grades. [See BDF, EHAA, EHAB, and EHAC]

The District establishes the following goals for physical activity:

1. The District shall provide appropriate staff development and encourage teachers to integrate physical activity into the academic curriculum where appropriate.

STUDENT WELFARE
WELLNESS AND HEALTH SERVICES

FFA
(LOCAL)

2. The District shall make appropriate training and other activities available to District employees in order to promote enjoyable, lifelong physical activity for District employees and students.
3. The District shall encourage parents to support their children's participation, to be active role models, and to include physical activity in family events.
4. The District shall encourage students, parents, staff, and community members to use the District's recreational facilities, such as tracks, playgrounds, and the like, that are available outside of the school day. [See GKD]
5. The District shall provide an environment that fosters safe, enjoyable, and developmentally appropriate fitness activities for all students, including those who are not participating in competitive sports.

SCHOOL-BASED
ACTIVITIES

The District establishes the following goals to create an environment conducive to healthful eating and physical activity and to promote and express a consistent wellness message through other school-based activities:

1. The District shall allow sufficient time for students to eat meals in cafeteria facilities that are clean, safe, and comfortable.
2. The District shall promote wellness for students and their families at suitable District and campus activities.
3. The District shall promote employee wellness activities and involvement at suitable District and campus activities.

IMPLEMENTATION

The athletic director and the SHAC shall oversee the implementation of this policy and the development and implementation of the wellness plan and appropriate administrative procedures.

EVALUATION

The District shall comply with federal requirements for evaluating this policy and the wellness plan, as well as the District's and each campus's level of compliance with the policy and plan.

Annually, the SHAC shall assess and prepare a report of each campus's progress toward meeting the goals listed in this policy and in the wellness plan, including a summary of each campus's major activities and events tied to the wellness program and the extent to which the wellness policy and plan compare with any state- or federally designated model wellness policies.

PUBLIC NOTIFICATION

The District shall inform and update the public about the content and implementation of the wellness policy, including posting on its

STUDENT WELFARE
WELLNESS AND HEALTH SERVICES

FFA
(LOCAL)

website a copy of the wellness policy and the wellness plan, as well as a copy of the annual report.

RECORDS RETENTION The District shall retain all records associated with the wellness policy, in accordance with law and the District's records management program. [See CPC and FFA(LEGAL)]

Action Item

Governance	Proposed School Calendar for 2016-17
Summary	<p>House Bill 2610 removed the language requiring 180 days of instruction and replaced this language with language requiring districts to provide at least 75,600 minutes of instruction, including intermissions and recess. The bill also allows school districts to add minutes as necessary to compensate for minutes of instruction lost due to school closures caused by disaster, floods, extreme weather conditions, fuel curtailment, or another calamity. The Board approved the established parameters at the October board meeting. The administration asked principals to invite their staff to design and submit a calendar. Hutchins and Myatt each submitted a calendar. The administration also developed a proposed calendar. All three calendars were presented to the faculty and staff for their consideration and input. Every staff member was invited to vote. Votes were recorded. Calendars were also presented to the DWIC.</p> <p>Calendar #1 – 107 votes (shorted paraprofessionals 4 days) Calendar #2 – 116 votes (shorted paraprofessionals 8 days) Calendar #3 – 57 votes</p> <p>Calendar #1 was modified to so paraprofessionals would be paid for 180 days.</p> <p><i>I met with the Teacher Advisory Committee February 2nd and they recommended changing the fall parent conference/early release days to half day on Thursday, Oct 27th for parent conferences and early release Friday, Oct 28th. This change helps the secondary teachers with class schedules. Everyone agreed to the change. Then I had Coach Condra review the calendar and he needed the first 9 weeks to be complete. That then moved the parent conference/early release to November 3rd and 4th.</i></p>
ECISD Board Policy	EB (LEGAL), SCHOOL YEAR
Effective Date	2016-2017 School Year.
Previous Board Action	The Board has previously expressed their expectations with regards to the parameters for development of a school calendar.
Future Action Expected	None.

Background Information and Signification Issues

The following are highlights of the proposed calendar:

Staff Development Days – Student Holiday (5)

August 15, 16, 17, 18, 19, 22 and 23
January 3
January 16 (Martin Luther King, Jr. Day)
February 20 (President’s Day)

Important Instructional Dates (75,780 Instructional Minutes)

August 24 – First Day of First Semester (23,600 minutes)

January 4 – First Day of Second Semester (42,180 mins)

School Holidays (23 Days)

September 5 – Labor Day
November 23-25 – Thanksgiving
December 19 – January 2 – Christmas / New Years
March 13-17 – Spring Break
April 14 – Good Friday
May 28 – Fair Day
May 29 – Memorial Day

Parent Conferences/Open House

~~Monday, October 24~~ *half day on Nov 3rd for parent conferences and early release Nov 4th*
Week of February 20-24

Early Dismissal (Half Days)

November 3rd – Parent Conference (Students Only)
~~October 31 – Monday following Parent Conference~~
November 4th Friday following Thursday parent conferences
December 14, 15 and 16
May 30, 31 June 1,2

Weather Make-Up Days

Friday, May 28 (Fair Day)
Monday, May 29 (Memorial Day)

Graduation

Friday, June 2

Fiscal Impact

None.

Student and Public Benefit

A locally developed calendar that faculty and staff consider to be the most instructionally sound.

Procedural and Reporting Implications

Once approved the calendar will be printed and widely disseminated throughout the District.

February 16, 2016

Public Comments	None.
Alternatives	With the parameters set by the Board of Trustees, the state assessment schedule, and TEA requirements there are many options.
Other Comments and Related Issues	Teachers are required to work 187 days
Attachments	<ul style="list-style-type: none"> • Copy of Proposed School Calendar
Contact Person(s)	Kelly Waters, Superintendent of Schools
Action Required	Motion, second, majority to approve the 2016-2017 school calendar.
Superintendent's Recommendation	<p>I recommend that the Board approve the 2016-2017 school calendar as a part of the Consent Agenda.</p> <p>Kelly Waters, Superintendent of Schools</p>

2016-2017

El Campo ISD

700 West Norris
 El Campo, Texas 77437
 Phone: 979-543-6771
 Fax: 979-543-1670

August '16

S	M	T	W	T	F	S	
		1	2	3	4	5	6
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
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28	29	30	31				

September '16

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October '16

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30	31					

November '16

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December '16

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January '17

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February '17

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March '17

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April '17

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30						

May '17

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June '17

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July '17

S	M	T	W	T	F	S
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30	31					

INSTRUCTIONAL CALENDAR

M-Th 8:00-3:30; Fri 8:00-2:30 (Half Days 8:00-12:00)

◇ Convocation: August 22, 2016 ☆ Graduation: June 2, 2017

Student & Staff Holidays

Sep 05	Labor Day
Nov 23-25	Thanksgiving Break
Dec 19-Jan 2	Winter Break
March 13-17	Spring Break
Apr 14	Good Friday
Apr 28	Fair Day (Bad Weather Make-up if Necessary)
May 29	Memorial Day (Bad Weather Make-up if Necessary)
Jul 04	4th of July

Staff Development/Workday & Student Holidays

August 15-19; 22-23, January 3 & 16, February 20
August 15, 16 New Teacher Inservice
Paraprofessionals Report to Work on Aug 22-23; Jan 3

Parent Conference/Open House

Nov 03	Parent Conference/Student Early Release
February	Campus Open House (See Campus Calendar)

Half Days

Student	Dec 14-16; May 30-June 2
Student/Teacher	November 4
Teacher Only	Dec 14-15 Prof Development Exchange 1 day (Off-Contract) Prof Dev = .5 pm Contract Day

Nine Weeks Grading Periods

1st Nine Weeks: Aug 24 - Oct 21 (18,360 minutes)
2nd Nine Weeks: Oct 24 - Dec 16 (15,240 minutes)
3rd Nine Weeks: Jan 4 - Mar 10 (20,100 minutes)
4th Nine Weeks: March 20 - June 2 (22,080 minutes)
Total Instructional Minutes: 75,780

Clock Hours Attendance for Students
 Make-Up Days (12:00pm - 4:00pm)
 Dec 14, 15, 16, Jan 16, Feb 20, May 30-31, June 1, 2

Testing (Proposed Dates from TEA as of 11.18.15)

	STAAR Assessment
	STAAR End of Course Assessment
	STAAR & EOC Assessment
Jan-March	NAEP Assessment Window
Mar 6-Apr 5	TELPAS Assessment Window
April 3-21	STAAR ALT2 Assessment Window

Action Required

Meeting Date: February 16, 2016

Submitted by: David Bright, Assistant Superintendent for Finance

**Consent Agenda:
Governance**

Legal Services Retainer Agreement

Summary

According to LEGAL policy, the purchasing requirements of Education Code Section 44.031 do not apply to a contract for professional services rendered, including the services of an attorney. Contracts for these professional services shall be made on the basis of demonstrated competence and qualifications to perform the services and for a fair and reasonable price. *Gov't Code 2254.002, 2254.003(a)*

The Board has had a Legal Services Retainer Agreement with Walsh, Gallegos, Trevino, Russo and Kyle, P.C. (formerly *Walsh, Gallegos, Green, and Trevino, P.C.*) since 2002. The annual retainer fee is \$1,000 and is billed each year on the anniversary of the District joining the program.

Telephone consultation with school officials in this program regarding general routine legal matters is free of charge. The firm has toll-free telephone numbers that are made available to these clients.

An hourly rate of \$210/hour for associates licensed less than one year, \$220/hour for associates licensed one or two years, \$255/hour for associates licensed over two years, or \$275/hour for shareholders is charged for time spent on research, opinion letters, office visits, board meetings, and other work of a general nature.

For matters requiring more in-depth work, such as document review, negotiation of contract, grievance, nonrenewal, review of construction documents, litigation, administrative appeals, and the like, all time, including telephone calls, is charged at the current hourly retainer rates shown above, plus expenses.

ECISD Board Policy

CH (LEGAL), PURCHASING AND ACQUISITION

Effective Date

February 16, 2016

Previous Board Action

The Board previously approved the Legal Services Retainer Agreement with the Walsh-Gallegos firm.

Future Action Expected	Annually the Board will consider the renewal of the Legal Services Retainer Agreement.
Background Information and Significant Issues	None.
Fiscal Impact	\$1,000
Student and Public Benefit	Tax dollars are saved by being able to obtain certain legal services under a retainer agreement.
Procedural and Reporting Implications	Following approval by the Board, a contract will be signed and returned to Walsh, Gallegos, Trevino, Russo & Kyle P.C.
Public Comments	None.
Alternatives	Seek another law firm.
Other Comments and Related Issues	None
Attachments	<ul style="list-style-type: none"> • Copy of Letter re: Renewal of Membership in Independent Retainer Program • Copy of Legal Services Retainer Contract • Copy of Fee Schedule • Benefits of Walsh-Gallegos Retainer Program
Contact Person(s)	Kelly Waters, Superintendent of Schools
Action Required	Motion, second and majority vote to approve the Legal Services Retainer Agreement with <i>Walsh, Gallegos, Trevino, Russo & Kyle P.C.</i>
Superintendent's Recommendation	<p>I recommend you approve the Legal Services Retainer Agreement with <i>Walsh, Gallegos, Trevino, Russo & Kyle P.C.</i> as part of the consent agenda.</p> <p>Kelly Waters, Superintendent of Schools</p>

February 1, 2016

VIA FIRST CLASS MAIL

Ms. Kelly Waters
Superintendent
El Campo ISD
700 West Norris Street
El Campo, Texas 77437

RE: Renewal of Membership in Walsh Gallegos' Retainer Program

Dear Ms. Waters:

It is our privilege to serve El Campo Independent School District through the Walsh Gallegos Retainer Program. It is time to renew your membership and so enclosed with your monthly statement you will find our Legal Services Retainer Agreement and our invoice for membership in our Retainer Program. This program includes the following valuable benefits for just \$1,000.00 per year:

- Telephone consultation on day-to-day general and special education matters with attorneys in any of our offices,
- Reduced rates for legal work,
- Reduced fees for inservices,
- Reduced rates for practical Walsh Gallegos products such as the web-based Student Code of Conduct, The Legal Guide to DAEP & Expulsion and the Extracurricular Code of Conduct,
- A free subscription to our bi-monthly general education newsletter "*Time Out with Walsh Gallegos*,"
- A free subscription to our monthly special education newsletter "*This Just In*," and
- Email updates about the latest developments in education law.

More information about these services and other advantages of the retainer program are included in the attached description. Also enclosed is information about our EFT/ACH payment program that provides a convenient, efficient, secure, and less costly method of payment than paper checks.

It is an honor to be of service to El Campo Independent School District. Many districts have adopted the Texas Association of School Boards' policy BDD (local) which requires approval of the agreement by the Board of Trustees; check your policy to see who is authorized to approve and sign the Agreement.

We look forward to receiving your signed contract. In the meantime, please remember that you can call any of our offices and speak with the attorney of your choice to get the guidance you need, when you need it. I am pleased to be your shareholder contact regarding the retainer program. Should you have any questions about the Retainer Agreement or wish to reach me directly, please contact me at (800) 232-9169.

Sincerely,



Paige C. Kyle

PCK/glo
Enclosures

cc: Mr. Thomas Turner, Board President
Ms. Cheryl Roitsch, Director of Special Education
(not including billing statement or email update form)

**LEGAL SERVICES RETAINER AGREEMENT
FOR EL CAMPO INDEPENDENT SCHOOL DISTRICT**

The El Campo Independent School District (hereinafter "District"), acting by and through the authorized Trustee or Employee whose signature appears below, hereby retains the law firm of Walsh Gallegos Treviño Russo & Kyle P.C. (hereinafter "Law Firm"), to provide the services to the District set forth below.

1. Telephone Consultation: The Law Firm shall provide telephone consultation at no charge to the District's Board President, Superintendent, Special Education Director, or designee pertaining to questions arising out of the general operation of the District. The District shall have access to a statewide toll-free telephone number for calls to the Law Firm.
2. Additional Legal Work: The District shall be entitled to reduced hourly rates for additional legal work over and above general telephone consultation. Examples of such additional legal work are research, opinion letters, and legal advice or representation in adversarial matters. Expenses incurred by the Law Firm in providing such additional legal work shall be charged.
3. Publications: The Law Firm shall provide at no charge the monthly publication This Just In, dealing with special education law issues, and the bi-monthly general school law publication Time Out with Walsh Gallegos, both published by the Law Firm.
4. E-mail Updates: The Law Firm shall send periodic e-mail updates to designated District personnel and trustees relating to developments in school law. The content and publication schedule of such updates shall be determined solely by the Law Firm.
5. Retainer Term and Cost: There shall be a fee of \$1,000.00 for this Retainer Agreement due upon execution and annually thereafter on the anniversary of the execution date below. This Retainer Agreement shall remain in effect until notice of cancellation is received.
6. Scope of Attorney-Client Relationship: This Retainer Agreement establishes a limited attorney-client relationship only between the Law Firm and the District. The relationship exists only as to the consultations and additional legal work that are initiated by the District and accepted by the Law Firm pursuant to this Agreement. The Retainer Agreement does not impose any duty upon the Law Firm to provide advice or work to the District regarding legal matters absent a request by the District's Board President, Superintendent, Special Education Director, or designee for such advice or work on a matter. The Law Firm and the District acknowledge and represent that this Agreement

does not establish an attorney-client relationship between the Law Firm and any individual Trustees or Employees of the District. If a lawsuit or other adversarial matter is brought against the District and/or any Trustee or Employee of the District, the Law Firm may require the execution of one or more separate Letters of Engagement prior to undertaking an attorney-client relationship in the matter.

Executed this _____ day of _____, 2016.

EL CAMPO INDEPENDENT SCHOOL DISTRICT

By: _____
(Signature)

(Print Name)

(Title)

WALSH GALLEGOS TREVIÑO RUSSO & KYLE P.C.

By: _____
Joe A. De Los Santos
Managing Shareholder



FEE SCHEDULE AS OF JULY 16, 2013
LEGAL SERVICES RETAINER AGREEMENT

For Retainer Program Clients

Annual retainer fee is \$1,000 billed each year on the anniversary of the client joining the program.

Telephone consultation with school officials in this program regarding general routine legal matters is free of charge. The firm has toll-free telephone numbers that are made available to these clients.

An hourly rate of \$210/hour for associates licensed less than one year, \$220/hour for associates licensed one to two years, \$255/hour for associates licensed over two years, or \$275/hour for shareholders is charged for time spent on research, opinion letters, office visits, board meetings, and other work of a general nature.

For matters requiring more in-depth work, such as document review, negotiation of a contract, grievance, nonrenewal, review of constructions documents, litigation, administrative appeals, and the like, all time, including telephone calls, is charged at the current hourly retainer rates shown above, plus expenses. A new file is set up so that the billings show legal fees attributable to that particular matter.

For Non-retainer Program Clients

An hourly rate of \$210/hour for associates licensed less than one year, \$220/hour for associates licensed one to two years, \$275/hour for associates licensed over two years, or \$295/hour for shareholders is charged for time spent on any work, including all telephone calls, office visits, litigation, research, opinion letters, hearings, and the like.

The above rates are subject to change at any time.

BENEFITS OF THE RETAINER PROGRAM

1. **FREE TELEPHONE CONSULTATION:** The law firm provides telephone consultation at no charge to the District's Board President, Superintendent, Special Education Director or any designee pertaining to questions arising out of the general operation of the District. Last year, our member clients received an average of 12 free hours of telephone consultation. That is a \$3,060 value in telephone calls alone!

As a retainer client, the District has exclusive access to the statewide toll-free telephone numbers for calls to the law firm. Before making decisions with legal consequences, use our exclusive toll-free number to reach any Walsh Gallegos attorney:

- Austin (800) 252-3405
- San Antonio (800) 232-9169
- Irving (800) 231-4207
- Houston (888) 565-6864
- Rio Grande Valley (866) 770-6864
- Albuquerque (800) 771-6864

2. **REDUCED RATES FOR ADDITIONAL LEGAL WORK:** The District receives reduced hourly rates for additional works that goes beyond the initial general telephone consultations, such as analyzing documents, writing opinion letters, attending school board meetings, or follow up phone consultations. Though the hourly rates are reduced for retainer clients, any actual expenses (copy costs or mileage, for example) incurred by the law firm in providing such additional work are charged.

3. **FREE SUBSCRIPTIONS TO FIRM PUBLICATIONS:** Membership in the Walsh Gallegos Retainer Program also entitles the District to receive free subscriptions to both of the firm's newsletters:

- (1) the informative bi-monthly newsletter "*Time Out with Walsh Gallegos*" that provides timely reminders and practical suggestions about general education law issues arising throughout the school year, and
- (2) the monthly publication "*This Just In*" which addresses legal issues specific to the special needs of students with disabilities

4. **E-MAIL UPDATES:** As another benefit of the Retainer Program, Walsh Gallegos sends periodic e-mail updates to you (and to any other District personnel or trustees you designate) to help keep the District abreast of the latest developments in school law. These updates, averaging more than one per month, address a broad range of timely topics and are designed to keep you informed and better prepared in your work for the District. Examples of the topics of our updates include:

- Guidance on responding to PIA Requests regarding High School Deputy Voter Registrars

- Information on Optional Homestead Exemptions and Senate Bill 1
- Implementation of SB 149 regarding new Graduation Rules
- Attorney General opinions impacting school district elections
- New U.S. Department of Labor rules on FMLA
- Assistance in responding legally and respectfully to parent requests for testing exemptions
- Recent case reaffirming that school attendance officers have the authority to investigate all truancy complaints, including those involving home-schooled children
- Educational issues related to emancipated minors and students living separate and apart from their parents

Don't let your District personnel miss our next update!

5. **REDUCED RATES ON ALL WALSH GALLEGOS INSERVICES:** Our Retainer Program members also receive reduced rates on all inservices presented at the District. Our up-to-date training programs are presented by attorneys with firsthand experience and knowledge about the current legal issues confronting Texas school districts. Our retainer clients also receive priority scheduling for inservice training.

6. **REDUCED RATES ON ALL WALSH GALLEGOS PRODUCTS:** To assist clients in their day-to-day operations, we have developed several practical products to save you time and head off potential problems during the school year. These products are easy to navigate, written in plain language, and are full of useful suggestions. As a member of the Retainer Program, clients receive reduced rates on these helpful tools, including:
 - Interactive Student Code of Conduct
 - Discipline Guide for DAEP & Expulsion
 - Student Dress Code
 - Extracurricular Code of Conduct
 - Student Activities Guide
 - Administrator's Anti-Bullying Toolkit

7. **ONE FREE AUDIO CONFERENCE:** Our retainer clients are also eligible for one free audio conference of the District's choice, to be selected from our published audio conference schedule. Our audio conferences provide excellent training for school administrators without having to leave the district.

Action Required

Meeting Date: February 16, 2016

Submitted by: David Bright, Assistant Supt. for Finance & Operations

**Consent Agenda:
Governance**

Order Trustee Election for Saturday, May 7, 2016, and All Matters Pertaining Thereto

Summary

February is the month to order the annual trustee election.

The following is a list of actions that need to take place in order to order the annual trustee election to be held on May 7, 2016:

1. Order the trustee election to be held on May 7, 2016, from 7:00 a.m. to 7:00 p.m. for the purpose of electing / re-electing trustees for Position No. 3, currently held by Ralph Novosad, and Position No. 5, currently held by Cecil Davis.
2. Designate the location of the polling places to be:
 - (a) Precinct No. 1 – Wharton County Library – El Campo Branch, 200 W. Church St., El Campo, TX; and
 - (b) Precinct No. 2 – Glen Flora Fire Station, 131 S. Bridge, Glen Flora, TX.
3. Designate the location of the early-voting polling place to be the Wharton County Library-El Campo Branch, 200 W. Church St., El Campo, TX.
4. Set the dates and time for early voting to be each week day from 8:00 a.m. to 5:00 p.m. beginning on Monday, April 25, 2016, and ending on Friday, April 29, 2016.

In addition, early voting will be conducted between the hours of 7:00 a.m. and 7:00 p.m. on Monday, May 2, 2016, and Tuesday, May 3, 2016.

5. Designate the early voting clerk as Wharton County Elections Administrator, Cindy Richter; and presiding officer as Board of Trustees Vice President, Adam Gusman.

ECISD Board Policy

BBA (LEGAL), BOARD MEMBERS: ELIGIBILITY / QUALIFICATIONS

BBB (LEGAL), BOARD MEMBERS: ELECTIONS

BBB (LOCAL), BOARD MEMBERS: ELECTIONS

Effective Date

Spring 2016 election. [See separate document identifying key dates.]

Previous Board Action	The Board annually calls the Trustee Election at the regular meeting in February.
Future Action Expected	Votes will be canvassed at a meeting between May 10th and May 18th, 2016. The regular meeting for the month is scheduled for Tuesday, May 16, 2016 .
Background Information and Signification Issues	None.
Fiscal Impact	Approximately \$4,750.00 (Cost of last Trustee Election in 2015)
Student and Public Benefit	Election of Trustees to govern and oversee the management of the District.
Procedural and Reporting Implications	The Order of Election will be filed in the Board Minutes, and Notice of Election will be posted in usual posting places.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> (1) Order of Regular Election (2) Memorandum from David Bright re: Approval of Election Workers for May 7, 2016 School Board Election (3) Memorandum from David Bright re: summary of “key dates” for the 2016 election
Contact Person(s)	David Bright, Assistant Superintendent for Finance
Action Required	Motion, second and majority vote to order a trustee election for May 7, 2016 and all matters pertaining thereto.
Superintendent’s Recommendation	<p>I recommend you order the Trustee Election for May 7, 2016, and all matters pertaining thereto as part of the Consent Agenda.</p> <p>Kelly Waters, Superintendent of Schools</p>

ORDER OF REGULAR ELECTION

An election is hereby ordered to be held on Saturday, May 7, 2016, for the purpose of electing to the Board of Trustees of the El Campo Independent School district, two (2) trustees for a 3-year term, for Positions #3 and #5.

The first day to file for a place on the ballot is January 20, 2016. The filing deadline for candidates is 5:00 P.M. on February 19, 2016. Filings for candidates will be accepted by either Dianne Cerny or Kim Wood, at the ECISD Administration Office, 700 West Norris Street, El Campo, Texas.

The polling places are as follows:

- Precinct No. 1: Wharton County Library-El Campo Branch
200 W. Church St., El Campo, Texas
- Precinct No. 2: Glen Flora Fire Station
131 S. Bridge, Glen Flora, Texas

Polls open at 7:00 A.M. and close at 7:00 P.M. on Saturday, May 7, 2016.

Early voting by personal appearance will be conducted at the following location:

Wharton County Library-El Campo Branch, 200 W. Church St., El Campo, Texas

Early voting will be conducted between the hours of 8:00 A.M. and 5:00 P.M. beginning on Monday, April 25, 2016, and ending on Friday, April 29, 2016. In addition, early voting will be conducted between the hours of 7:00 A.M. and 7:00 P.M. on Monday, May 2, 2016, and Tuesday, May 3, 2016.

Applications for ballots by mail shall be mailed to:

Early Voting Clerk
Wharton County Elections Dept.
P. O. Box 390
Wharton, Texas 77488

Applications for ballots by mail must be received no later than the close of business on April 26, 2016.

Issued this the 16th day of February 2016.

Signature of Presiding Officer

EL CAMPO INDEPENDENT SCHOOL DISTRICT
700 WEST NORRIS STREET
EL CAMPO, TEXAS 77437
(979) 543-6771
(979) 543-1670 FAX

February 16, 2016

Board of Trustees
El Campo Independent School District
700 West Norris Street
El Campo, Texas 77437

RE: Approval of Election Workers for May 7, 2016 School Board Election

Dear Board Members:

Once again it is time to begin preparations for the ECISD Board of Trustees Election to be held on May 7, 2016. Listed below are the recommendations for the election officials for this election:

- The Elections Administrator for Wharton County is recommended for the **early voting clerk** for this election.
- Mr. Adam Gusman is recommended for the **presiding officer**.

The Election Administrator is authorized to hire the judges and alternate judges for the election pursuant to section 6 of the Joint Election Service Contract with Wharton County Elections Department.

If there are any questions, or if additional information is desired, please contact me at your convenience.

Sincerely,



David Bright
Assistant Superintendent for Finance & Operations

EL CAMPO INDEPENDENT SCHOOL DISTRICT
700 WEST NORRIS STREET
EL CAMPO, TEXAS 77437
(979) 543-6771
(979) 543-1670 FAX

February 16, 2016

Board of Trustees
El Campo Independent School District
700 W. Norris
El Campo, Texas 77437

Dear Board Members:

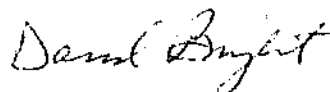
Listed below is a summary of "key dates" regarding the 2016 Board of Trustees Election for the El Campo Independent School District:

January 20 th		First day to file
February 19 th	5:00 p.m.	Last day to file
February 22 nd	1:30 p.m.	Conduct drawing for position on ballot
April 7 th		First day for notice of election to be published
April 25 th		First day of early voting by personal appearance
May 3 th		Last day of early voting by personal appearance
May 7 th		Election Day
May 10 th – 18 th		Meeting to be scheduled to canvass votes

Contested Positions:	<u>3-Year Term</u>	<u>3-Year Term</u>
	Position #3	Position #5

Please contact me at your convenience if I can be of further assistance.

Sincerely,



David Bright
Assistant Superintendent for Finance & Operations

Information Only

Meeting Date: February 23, 2016

Submitted by: David Bright, Assistant Superintendent for Finance

**Consent Agenda
Business and Support
Services**

Report on Hutchins Classroom Additions & Renovations Progress Meeting

Summary

Progress Meeting No. 10 was held on January 6, 2016. The following is a list of the work completed and the projected work reviewed and discussed at each meeting:

Progress Meeting No. 10 – January 6, 2016

Work Completed

1. Plumbing underground at Cafeteria complete
2. Concrete prep at Cafeteria complete
3. Slab on grade at Cafeteria complete
4. Saw cut of slab on grade control joints at Cafeteria complete
5. Roof curb installation at Classroom addition complete
6. Lightweight insulating concrete roof deck complete
7. Pull test certification of roof deck approved
8. Roofing materials delivery accepted
9. Exterior metal partition framing 30% complete
10. Delivery of PEMB for Cafeteria accepted
11. Erection of PEMB started
12. Extension of underground electrical ductbank complete

Projected Work

1. Begin installation of roofing system at Classroom addition
2. Erection of PEMB at Cafeteria ongoing
3. Exterior metal partition framing ongoing
4. Begin installation of window blocking
5. Begin installation of exterior sheathing
6. Begin MEP rough in at Classroom addition
7. Layout of housekeeping pads at mechanical room

ECISD Board Policy

None.

Effective Date

February 23, 2016

Previous Board Action

During the construction phase of this project we will designate a section of the consent agenda each month to review and/or discuss construction issues.

Future Action Expected

During the construction phase of this project we will designate a section of the consent agenda each month to review and/or discuss construction issues.

Background Information and Significant Issues

The following Change Proposals have been approved:

- No. 1 - To reflect the accepted Value Engineering items in the amount of \$27,188.00 to be added to Owner's Contingency.
- No. 3 – Provide credit for deletion of perimeter angle at top of exterior partition. Install drywall deflection clip as approved. Add \$2,609.00 to Owners Contingency.
- No. 4 – Increase eave height of mechanical room, kitchen, and serving area to match that of commons area. Decrease from Owners Contingency (\$5,840.00).
- No. 5 – To adjust the food service allowance of \$475,000 to \$468,300.00. Add \$6,700.00 to Owners Contingency.

Total Change Orders to Date.....\$30,657.00

The following Change Proposals have been placed on hold:

- No. 2 – Provide spare conduits to allow for future upgrade of electrical service at Classroom addition. \$3,750.00
- No. 6 – Provide upgrade of electrical service to existing gymnasium to allow for future a/c. \$6,950.00

Total Change Orders Pending.....\$10,700.00

Fiscal Impact

The Guaranteed Maximum Price for this project is \$7,122,523, which includes the following allowances:

- **Owners Contingency.....\$50,000.00**
- CPR No. 1\$27,188.00
- CPR No. 3\$ 2,609.00
- CPR No. 4(\$5,840.00)
- CPR No. 5\$6,700.00
- **Balance\$80,657.00**

- Residential Appliances.....\$2,000.00
- Asphalt Repair.....\$15,000.00
- Overhead Door at Existing Gym.....\$15,000.00
- Unforeseen Subsurface Conditions.....\$8,000.00
- Contractor Contingency.....\$25,000.00

- Balance after Pending and Approved CPRs.....\$134,957.00

Student and Public Benefit The Board and the general public are appropriately informed about the progress on the capital improvement projects.

Procedural and Reporting Implications None.

Public Comments None.

Alternatives None.

Other Comments and Related Issues None.

Attachments • Construction Project Meeting No. 10, January 6, 2016

Contact Person(s) David Bright, Assistant Superintendent of Finance & Operations

Action Required No action required.

Superintendent's Recommendation Information only.

Kelly Waters, Superintendent of Schools



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • DESIGN BUILD

Date: Wednesday, January 06, 2016

El Campo Independent School District
Hutchins Classroom Additions & Renovations

Time: 9:20 AM

Location: ECISD Admin Building

PROGRESS MEETING NO. 10

AGENDA

1. Review Previous Weeks Meeting Minutes
 - a. Status of action items
 - b. Comments or Changes

2. Review Logs - Discuss Outstanding Issues
 - a. RFI Logs
 - b. Submittal Logs
 - c. Minor Changes & Clarifications
 - d. Change Proposal Request & Change Proposals
 - e. Allowance Expenditure Authorizations

3. Review Schedule
 - a. Review work progress since previous meeting
 - b. Overall construction schedule and 3 week look ahead
 - c. Identify any material delivery issues or issues that may create delays
 - d. Change Proposal Request & Change Proposals

4. Review Field and Quality Control Issues
 - a. Previous week activity: Observations, problems, conflict, field directives
 - b. Schedule pre-installation conferences this week
 - c. Schedule inspections this week
 - d. Other issues and questions

5. New Issues
 - a. Polasek Construction, Inc.
 - b. El Campo Independent School District
 - c. RWS Architects, Inc.

6. Scheduled Meetings
 - a. Progress Meeting Number 10 to be held on Wednesday, January 20, 2016 at the ECISD admin. building conference room.



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • INSTITUTIONAL

MEETING MINUTES - Hutchins Classroom Additions & Renovations

Date of Issue: 01/06/16

Date of Meeting: 12/16/15

Place of Meeting: ECISD Admin Building

Time of Meeting: 9:20 AM

Subject: Progress Meeting # 9

Present:

Kelly Waters, Superintendent	El Campo ISD	
Jeff Balcar	El Campo ISD	
David Bright	El Campo ISD	
Alicia Stary	El Campo ISD	
Tommy Turner	El Campo ISD, Board President	(absent)
Ralph Novasad	El Campo ISD, Board	
Cecil Davis	El Campo ISD, Board	(absent)
Malcolm Gaus	RWS Architects, Inc.	
Greg Polasek	Polasek Construction, Inc.	
Kevin Stehling	Polasek Construction, Inc.	
Tom Coblenz	Polasek Construction, Inc.	(absent)
Tommy Bram	Polasek Construction, Inc.	(absent)

Distribution:

Submitted By: Greg Polasek, Project Manager, Polasek Construction, Inc.

Item No.	Item Description	Responsibility	Due Date	Status
1.0	<u>PREVIOUS ISSUES:</u>			
Mtg				
6	06.02 Discussion concerning detention pond and safety elements. Fencing to be 6' high in lieu of specified height, possibly fencing 2nd detention pond, and pipe guards at open drainage pipes. CP required for pipe guards, revise fencing to 5' in lieu of 6'.	PCI		Open
	06.03 Discussion concerning CP# 2 Electrical requirements. Will need to revisit with all parties including Owner, Engineer, Electrical Sub. Revise CP to include extra conduits from transformer to cafeteria and upgrade of electrical for air conditioning at existing gymnasium.	ECISD / PCI		Open
8.	08.01 Malcolm requested a color meeting for Wednesday, 12/9 at 9:00 am. Meeting was held with color selections to be presented to school board for final approval.	RWS, PCI, ECISD		Closed
	08.02 Malcolm requested that PCI and Scott Shirley provide certification of plumb for the structural steel. Certification approved.	RWS / PCI		Closed
	08.03 PCI to advise Shelton Greer to contact testing lab for specific requirements on lightweight roof deck. Scott to be present for pull test.	PCI		Closed

Item No.	Item Description	Responsibility	Due Date	Status
2.0	<p><u>A. CONSTRUCTION PROGRESS:</u></p> <ol style="list-style-type: none"> 1. Grading of select fill at Cafeteria complete 2. Plumbing underground at Cafeteria 95% complete 3. Pretreat of subgrade for termites at Cafeteria complete 4. Vapor barrier installation at Cafeteria complete 5. Grade beam reinforcing steel at Cafeteria 60% complete 6. Concrete formwork at Cafeteria addition 90% complete 7. Structural steel erection at classroom addition complete 8. Plumb certification approved 9. Vented metal roof deck installation at classroom addition complete 10. Roof blocking at classroom addition 75% complete 11. Metal framing material delivery accepted 			
	<p><u>B. PROJECTED WORK:</u></p> <ol style="list-style-type: none"> 1. Complete concrete formwork at Cafeteria 2. Complete electrical underground at Cafeteria 3. Complete slab on grade steel reinforcing at Cafeteria 4. Set PEMB anchor bolts at Cafeteria 5. Pour slab on grade foundation at Cafeteria 12-18 6. Set roof curbs at classroom addition 7. Complete roof blocking at classroom addition 8. Pour lightweight roof deck at classroom addition 9. Begin exterior partition framing at classroom addition 10. Delivery of PEMB at Cafeteria 1-4-16 <p><u>Comments related to construction activity</u></p> <p><u>Scheduled pre-installation conferences:</u></p> <ol style="list-style-type: none"> 1. 			

Item No.	Item Description	Responsibility	Due Date	Status
4.0	<u>DOCUMENT STATUS LOGS:</u> Submittal Log reviewed with the following comments: Outstanding: Current:			
4.1	<u>RFI Log reviewed:</u> None			
4.2	<u>CPR / AEA Log reviewed:</u> Outstanding: None Current: <u>Note:</u> <u>Minor Changes and Clarifications:</u> None			
5.0	<u>NEW ISSUES</u>			
Mtg 9	09.01 No new issues 09.02 09.03 09.04			

Next Team Meeting 1/6/2016 @ 9:20 am

The preceding summation is our interpretation of the items discussed at the referenced meeting. Any persons desiring to add to or otherwise correct the minutes are requested to put their comments in writing to the project manager on or before the next meeting. Otherwise, the minutes will stand as written.



 Greg Polasek
 Project Manager
 Polasek Construction, Inc.

END OF MINUTES



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • DESIGN BUILD

**El Campo Independent School District
Hutchins Elementary Classroom Addition & Renovations**

Project Overview

Meeting Location:	ECISD Admin Building El Campo, Texas	Date:	1/6/2016
		Time:	9:00 AM

I. SCHEDULE AND PROGRESS:

A. WORK COMPLETED

1. Plumbing underground at Cafeteria complete
2. Concrete prep at Cafeteria complete
3. Slab on grade at Cafeteria complete
4. Saw cut of slab on grade control joints at Cafeteria complete
5. Roof blocking at Classroom addition complete
6. Roof curb installation at Classroom addition complete
7. Lightweight insulating concrete roof deck complete
8. Pull test certification of roof deck approved
9. Roofing materials delivery accepted
10. Exterior metal partition framing 30% complete
11. Delivery of PEMB for Cafeteria accepted
12. Erection of PEMB started
13. Extension of underground electrical ductbank complete
- 14.

B. PROJECTED WORK:

1. Begin installation of roofing system at Classroom addition
2. Erection of PEMB at Cafeteria ongoing
3. Exterior metal partition framing ongoing
4. Begin installation of window blocking
5. Begin installation of exterior sheathing
6. Begin MEP rough in at Classroom addition
7. Layout of housekeeping pads at mechanical room
- 8.
- 9.
- 10.

2. FIELD ISSUES

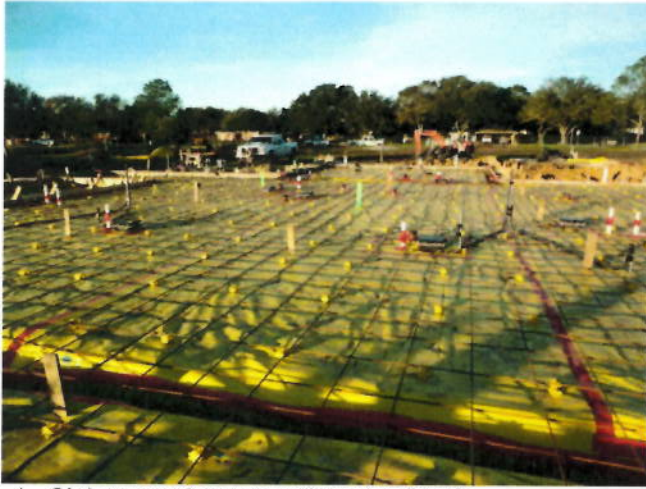
A. OUTSTANDING

- 1.
- 2.

B. CURRENT

1. Approval of brick mock-up

Hutchins Elementary – Progress Report Photos



1. Slab on grade preparation at cafeteria



2. Concrete pour at cafeteria



3. Walk in cooler / freezer slab depression



4. Concrete pumping equipment



5. Kitchen area plumbing and electrical



6. Mechanical roof curbs

Hutchins Elementary – Progress Report Photos (2)



7. Cafeteria slab on grade



8. Metal roof deck at classroom addition



9. Metal roof deck at classroom addition



10. Lightweight roof deck installation



11. Vermiculite roof deck application



12. PEMB delivery for cafeteria

Hutchins Elementary – Progress Report Photos (3)



13. PEMB delivery for cafeteria



14. Exterior partition metal stud framing



15. Exterior partition metal stud framing

POLASEK CONSTRUCTION INC.

SUBMITTAL LOG - El Campo ISD - Hutchins Elementary Classroom Addition

January 6, 2016

Specified Division	Submittal No.	Description	Submitted By	Date Submitted	Consultant		Date Returned	Rev'd. As Noted	Rev. & Resub	Rej.	Remarks
					To	From					
02251	02251-15	Termite Treatment	Bugmobile	9/27/2015			10/3/2015	X			Released
02832		Coated CL Fence	Allways Fence								
03210	03210-01	Concrete Reinf	South Texas Steel	8/2/2015	Matrix	e-mail	8/4/2015	X			Released
03210-F	03210-03	Concrete Reinf	South Texas Steel	8/25/2015	Matrix	e-mail	9/1/2015	X			Released
03300	03300-02	Concrete Design	Alamo Concrete	8/5/2015	Matrix	e-mail	9/2/2015	X			Released
03322	03322-15	Ltwt Ins Fill / Deck	Shelton Greer	9/21/2015	Matrix		9/22/2015	X			Released
331113	331113-30	Site Water Lines	Mercer Construction	11/8/2015			11/11/2015	X			Released
333113	333113-30	Sanitary Sewer	Mercer Construction	11/8/2015			11/11/2015	X			Released
334113	334113-30	Storm Sewer	Mercer Construction	11/8/2015			11/11/2015	X			Released
04200	04200-06	Unit Masonry	C & S Masonry	8/31/2015			9/2/2015				Released
04720	04720-06	Cast Stone	C & S Masonry	8/31/2015			9/2/2015				Provide shop drawings
05120-AB	05120-07	Structural Steel	Henderson Fab	8/31/2015			9/2/2015	X			Released
05120	05120-13	Structural Steel	Henderson Fab	9/21/2015	Matrix		9/22/2015	X			Released
05210	05210-14	Steel Joists / Deck	Henderson Fab	9/21/2015	Matrix		9/22/2015	X			Released
05500	05500-13	Metal Fabrications	Henderson Fab	9/21/2015	Matrix		9/22/2015	X			Released
06231	06231-10	FRP Wall Panels	Sealy Commercial	8/31/2015			9/2/2015	X			Color Pending
07160	07160-04	Damproofing	Hervey Barlow	8/31/2015			9/2/2015	X			Released
07210	07210-10	Building Insulation	Sealy Commercial	8/31/2015			9/2/2015	X			Released
075216	075216-16	Membrane Roofing	Rain King	9/27/2015			10/3/2015	X			Released
07920	07920-04	Sealants	Hervey Barlow	8/31/2015			9/2/2015	X			Released
08114	08114-08	Hollow Metal	H & H Overhead Door	8/31/2015			9/2/2015	X			Released / Revisions Release
08221	08221-11	Wood Doors	H & H Overhead Door	9/5/2015			9/5/2015	X			Color Pending
08305	08305-20	Access Panels	Crossroad Specialties	11/8/2015			11/11/2015	X			Released
08410	08410-46	Alum Storefronts	Theut Glass	12/14/2015			12/16/2015	X			Released
08715	08715-09	Finish Hardware	H & H Overhead Door	8/31/2015			9/5/2015	X			Released / Revisions Release
08715SF	08715SF-12	Storefront Hdw	H & H Overhead Door	9/5/2015			9/5/2015	X			Released
08801	08801-46	Glass	Theut Glass	12/14/2015			12/16/2015	X			Released
09102	09102-17	Plaster Systems	Cryer Plastering	9/27/2015			10/3/2015	X			Color Pending
09261	09261-10	Drywall Systems	Sealy Commercial	8/31/2015			9/2/2015	X			Released
09310	09310-18	Ceramic Tile	Jung Tile	9/27/2015			10/3/2015	X			Color Pending
09510	09510-21	Acoustical Ceiling	Prihoda Acoustical	11/8/2015			11/11/2015	X			Released
09660	09660-47	Resilient Tile	AECO	12/14/2015			12/16/2015	X			
09678	09678-47	Resilient Base	AECO	12/14/2015			12/16/2015	X			

POLASEK CONSTRUCTION INC.

SUBMITTAL LOG - El Campo ISD - Hutchins Elementary Classroom Addition

January 6, 2016

Specified Division	Submittal No.	Description	Submitted By	Date Submitted	Consultant		Date Returned	Rev'd As Noted	Rev. & Resub	Rej.	Remarks
					To	From					
09760		Concrete Sealer	Ideal Finishes								
09682	09682-48	Carpet	AECO	12/14/2015			12/16/2015	X			
09900	09900-49	Paint	Ideal Finishes	12/14/2015			12/16/2015	X			
10102	10102-50	Tackboards	Best-Rite	12/14/2015			12/16/2015	X			
10167	10167-28	Toilet Partitions	Crossroad Specialties	11/8/2015			11/11/2015	X			Released
10351	10351-24	Alum Flagpole	Kronberg Flagpole	11/8/2015			11/11/2015	X			Released
10401		Graphics	South Texas Graphic								
10531		Alum Canopies	Avadek								
10672		Metal Shelving	Polasek Construction								
10800	10800-27	Toilet Accessories	Crossroad Specialties	11/8/2015			11/11/2015	X			Released
10860	10860-25	Projection Screens	Crossroad Specialties	11/8/2015			11/11/2015	X			Released
10860	10860-26	Projector Mounts	Crossroad Specialties	11/8/2015			11/11/2015	X			Released
10860-D	10860-D-46	Deal Drawer	Theut Glass	12/14/2015			12/16/2015	X			
10951	10951-23	Fire Extinguishers	Crossroad Specialties	11/8/2015			11/11/2015	X			Released
11400	11400-32	Foodservice Equip	Kirby Equipment	11/18/2015	FCA		11/24/2015	X			Released
12341		Casework	KP Cabinets								
12341		Solid Surface WS	KP Cabinets								
12503	12503-05	Blinds	Elite Window	8/31/2015			9/2/2015	X			Color Pending
13000	13000-19	PEMB	LMB Steel Structures	10/4/2015			10/4/2015	X			Released / Revisions req.
13000	13000-19R	PEMB	LMB Steel Structures	10/30/2015			Record Only	X			Released w/ Colors
13000-I	13000-I-55	PEMB Insulation	LMB Steel Structures	12/22/2015			12/23/2015	X			Released
15200	15200-37	Mech. Insulation	Eldridge A/C	11/30/2015	SGE		12/22/2015	X			Released
15300	15300-44	Mech. Piping	Eldridge A/C	11/30/2015	SGE		12/22/2015	X			Released
15450	15450-29	Plumbing Fixtures	R & R Services	11/8/2015	SGE		12/9/2015	X			Released
15450	15450-31	Grease Trap	R & R Services	11/8/2015			12/9/2015	X			Released
15550		Fire Protection	Renslip Fire Protection								
15650	15650-34	Pumps / Access	Eldridge A/C	11/30/2015	SGE		12/9/2015	X			Released
15650	15650-38	Exp Tank / Air Sep	Eldridge A/C	11/30/2015	SGE		12/23/2015	X			Released
15650	15650-45	Hanger / Isolation	Eldridge A/C	11/30/2015	SGE		12/22/2015	X			Released
15650	15650-41	CVT / VAV Boxes	Eldridge A/C	11/30/2015	SGE		12/23/2015	X			Released
15650	15650-42	Air Handling Units	Eldridge A/C	11/30/2015	SGE		12/23/2015	X			Released
15650	15650-33	Outside Air Unit	Eldridge A/C	11/30/2015	SGE	e-mail	11/30/2015	X			Released
15800	15800-39	Sheetmetal Duct	Eldridge A/C	11/30/2015	SGE		12/23/2015	X			Released

POLASEK CONSTRUCTION INC.

SUBMITTAL LOG - El Campo ISD - Hutchins Elementary Classroom Addition **January 6, 2016**

Specified Division	Submittal No.	Description	Submitted By	Date Submitted	Consultant		Date Returned	Rev'd As Noted	Rev. & Resub	Rej.	Remarks
					To	From					
15800	15300-54	Duct Shop Draw	Eldridge A/C	12/14/2015	SGE						
15800	15800-43	Fans / Curbs	Eldridge A/C	11/30/2015	SGE		12/23/2015	X			Released
15800	15800-35	Grille / Register	Eldridge A/C	11/30/2015	SGE		12/9/2015	X			Released
15800	15800-40	Fire Dampers	Eldridge A/C	11/30/2015	SGE		12/23/2015	X			Released
15800	15800-36	Louvers	Eldridge A/C	11/30/2015	SGE		12/9/2015	X			Color Pending
15920		DDC Controls	Eldridge A/C								
16420	16420-22	Panels & Gear	Penner Electric	11/8/2015	SGE		11/25/2015	X			Released
16500	16500-22	Light Fixtures	Penner Electric	11/8/2015	SGE		11/25/2015	X			Released
16720-L	16720-L-53	Sound System	Firetron	12/14/2015	SGE						
16720	16720-53	Intercom	Firetron	12/14/2015	SGE						
16730	16730-51	Video Distribution	Firetron	12/14/2015	SGE						
16740	16740-52	Fire Alarm	Firetron	12/14/2015	SGE						
17750		Structured Cable	Infiniti								

CHANGE PROPOSAL REQUEST LOG

Project: Hutchins Classroom Additions and Renovations
Architect: RWS Architects
Contractor: Polasek Construction, Inc.
 El Campo ISD
 Project No. 2014-11
 1/6/2016



CPR NO.	DATE ISSUED	DESCRIPTION OF CHANGE	DWGS	FUNDING SOURCE ALLOWANCE	DATE PRICING SUBMITTED	DATE PRICING APPROVED	ESTIMATED/PENDING CPR AMOUNT	APPROVED CPR AMOUNT	CO#	AEA ISSUE DATE	COMMENTS	
01	08/10/15	1. Place value engineering funds in Owner's Contingency.	Y	Cont	08/26/15	08/27/15		(\$27,188.00)				
02	08/10/15	1. Provide spare conduits to allow for future upgrade of electrical service at Classroom addition.	N	Cont	11/11/15	01/06/16	\$3,750.00					
03	09/25/15	1. Provide credit for deletion of perimeter angle at top of exterior partition. Install drywall deflection clip as approved.	N	Cont	09/30/15	10/28/15		(\$2,609.00)				
04	10/12/15	1. Increase eave height of mechanical room, kitchen, and serving area to match that of commons area.	N	Cont	10/14/15	10/28/15		\$5,840.00				
05	10/13/15	1. Food service allowance adjustment.	N	Cont	10/14/15	10/28/15		(\$6,700.00)				
06	12/15/15	1. Provide upgrade of electrical service to existing gymnasium to allow for future a/c.	N	Cont	01/06/16		\$6,950.00					
07	12/15/15	1. Provide pipe guards at storm sewer inlets in detention areas. Verify quantity.	N	Cont								
08												
09												
10												
11												
12												
13												
14												
15												
16												
							\$10,700.00	(\$30,657.00)				
TOTALS FOR CPR'S												

CHANGE PROPOSAL REQUEST LOG

Project: Hutchins Classroom Additions and Renovations
Architect: RWS Architects
Contractor: Polasek Construction, Inc.
 El Campo ISD
 Project No. 2014-11
 1/6/2016



SUMMARY (ALLOWANCES)

Owners Contingency	50,000.00
Residential Appliances	2,000.00
Asphalt Repair	15,000.00
Overhead Doors at Existing Gym	15,000.00
Unforeseen Subsurface Conditions	8,000.00
Contractor Contingency	25,000.00

TOTAL ALLOWANCE AMOUNT

\$ 115,000.00

CPR TOTAL APPROVED TO DATE

(\$30,657.00)

REMAINING BALANCE AFTER APPROVED CPRs

\$ 145,657.00

TOTAL ESTIMATED/ PENDING CPRs

\$10,700.00

REMAINING BALANCE AFTER PENDING AND APPROVED CPRs

\$ 134,957.00

Information Only

Meeting Date: February 23, 2016

Submitted by: David Bright, Assistant Superintendent for Finance

**Consent Agenda
Business and Support
Services**

Report on Ricebird Stadium Restroom/Locker Room Complex Progress Meeting

Summary

Progress Meeting No. 10 was held on January 6, 2016. The following is a list of the work completed and the projected work reviewed and discussed at each meeting:

Progress Meeting No. 10 – January 6, 2016

Work Completed

1. Wood top plate at Home side complete
2. Wood top plate at steel beams complete
3. Steel beams and columns in place and welded
4. Off-site sanitary sewer main line and manholes complete
5. Sanitary sewer on site 50% complete
6. Domestic water line hot tap complete
7. Wood truss delivery accepted
8. Erection of wood trusses 45% complete

Projected Work

1. Complete erection of wood trusses
2. Begin permanent bracing of wood trusses
3. Begin installation of sub-fascia
4. Complete installation of sanitary sewer
5. Complete installation of domestic water and fire lines
6. Complete site coordination meeting for HVAC ductwork

ECISD Board Policy

None.

Effective Date

February 23, 2016

Previous Board Action

During the construction phase of this project we will designate a section of the consent agenda each month to review and/or discuss construction issues.

Future Action Expected

During the construction phase of this project we will designate a section of the consent agenda each month to review and/or discuss construction issues.

Background Information and Significant Issues

The following Change Proposals have been approved:

- **No. 1** – Provide documentation of increasing the Owner’s Contingency Allowance from \$15,000.00 to reflect the accepted Value Engineering items in the amount of \$57,914.00 for a total Owner Contingency of \$72,914.00.
- **No. 2** – Provide pricing for eight additional 42” long Grab Bars to be installed in designated Toilet Stalls. \$460.00
- **No. 3** – Provide brick selections as requested by ECISD. Increase in actual cost of materials above allowance amount. \$2,400.00
- **No. 4** – Provide hand dryers in lieu of paper towel dispensers. Increase in actual cost of materials above allowance amount. \$4,180.00

Fiscal Impact

The Guaranteed Maximum Price for this project is \$2,065,348, which includes the following allowances:

- **Owners Contingency\$15,000.00**
 - CPR No. 1.....\$57,914.00
 - CPR No. 2.....(\$460.00)
 - CPR No. 3.....\$2,400.00
 - CPR No. 4.....\$4,180.00
- **Balance of Owners Contingency.....\$65,874.00**

The following Change Proposals are pending or have been placed on hold:

- No. 5 – Provide frame, wood door, and hardware for opening to AD’s office. \$4,810.00
- **Total Change Orders Pending.....\$4,810.00**
- **Unforeseen Subsurface Conditions.....\$5,000.00**
- **Contractor Contingency.....\$5,000.00**
- **Balance**
- **Balance after Pending and Approved CPRs.....\$71,064.00**

Student and Public Benefit

The Board and the general public are appropriately informed about the progress on the capital improvement projects.

Procedural and Reporting Implications

None.

Public Comments

None.

Alternatives

None.

Other Comments and Related Issues

None.

Attachments

- Construction Project Meeting No. 10, January 6, 2016

Contact Person(s)

David Bright, Assistant Superintendent of Finance & Operations

Action Required

No action required.

Superintendent's Recommendation

Information only.

Kelly Waters, Superintendent of Schools



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • DESIGN BUILD

Date: Wednesday, January 06, 2016

El Campo Independent School District
Restroom/Locker Room Complex at Ricebird Stadium

Time: 9:40 AM

Location: ECISD Admin Building

PROGRESS MEETING NO. 10

AGENDA

1. Review Previous Weeks Meeting Minutes
 - a. Status of action items
 - b. Comments or Changes

2. Review Logs - Discuss Outstanding Issues
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4. Review Field and Quality Control Issues
 - a. Previous week activity: Observations, problems, conflict, field directives
 - b. Schedule pre-installation conferences this week
 - c. Schedule inspections this week
 - d. Other issues and questions

5. New Issues
 - a. Polasek Construction, Inc.
 - b. El Campo Independent School District
 - c. RWS Architects, Inc.

6. Scheduled Meetings
 - a. Progress Meeting Number 11 to be held on Wednesday, January 20, 2016 at the ECISD admin. building conference room.



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • INSTITUTIONAL

MEETING MINUTES - Restroom/Locker Room Complex at Ricebird Stadium

Date of Issue: 01/06/16

Date of Meeting: 12/16/15

Place of Meeting: ECISD Admin Building

Time of Meeting: 9:40 AM

Subject: Progress Meeting # 9

Present:

Kelly Waters, Superintendent	El Campo ISD	
Jeff Balcar	El Campo ISD	
David Bright	El Campo ISD	
Rich Dubroc	El Campo ISD	
Tommy Turner	El Campo ISD, Board President	(absent)
Ralph Novasad	El Campo ISD, Board	
Cecil Davis	El Campo ISD, Board	(absent)
Malcolm Gaus	RWS Architects, Inc.	
Greg Polasek	Polasek Construction, Inc.	
Kevin Stehling	Polasek Construction, Inc.	
Tom Coblenz	Polasek Construction, Inc.	(absent)
Tommy Bram	Polasek Construction, Inc.	(absent)

Distribution:

Submitted By: Greg Polasek, Project Manager, Polasek Construction, Inc.

Item No.	Item Description	Responsibility	Due Date	Status
1.0	<u>PREVIOUS ISSUES:</u>			
Mtg 2	2.01 Malcolm notified everyone of the RAS plan review. He will need to verify the quantity of alternate stalls required and make the adjustments for door swing and grab bars. Other items may also need revisions based on final interpretation. Malcolm will verify when shop drawings are reviewed.	RWS	ASAP	Open
3	3.01 Kevin brought up the gas line which runs thru the area for the detention pond. This may require relocation or lowering of main line. Will need to be verified before detention is excavated.	PCI		Open
7	7.01 No new issues	PCI		Open
8	8.01 PCI notified everyone that the sanitary sewer installation will occur during the Christmas break. Sawcutting of asphalt will be performed one week prior. Saw cutting completed today.	PCI		Closed
	8.02 PCI submitted Wildcat cushion and paint samples to ECISD for selection. Rich to contact athletic staff for approval. Selections were made for lockers: Vinyl - Black , Paint - #10 Red	ECISD		Closed

Item No.	Item Description	Responsibility	Due Date	Status
2.0	<u>A. CONSTRUCTION PROGRESS:</u> 1. Installation of hollow metal frames at CMU partitions 65% complete 2. Interior masonry partitions at Visitors and Home side 35% complete 3. Plumbing carriers, piping at Home / Visitor's 40% complete 4. Wood plate at Home side 95% complete 5. Steel support beams at breezeway in place and welded 6. Structural columns and wood beams 95% complete 7. Structural columns and tube steel supports 75% complete 8. Delivery of water and sanitary sewer materials complete 9. Sawcut of asphalt for sanitary sewer complete 10.			
	<u>B. PROJECTED WORK:</u> 1. Complete installation of treated wood top plate at Home side 2. Complete welding of tube steel support beams 3. Complete wood beam and top plate installation 4. Accept delivery of wood trusses 5. Begin erection of wood trusses 6. Install site domestic and fire water lines 7. Install site sanitary sewer lines			
3.0	<u>C. MATERIALS DELIVERY ISSUES / DELAYS:</u> 1. <u>FIELD ISSUES AND QUALITY CONTROL:</u> 1. <u>Comments related to construction activity</u> <u>Scheduled pre-installation conferences:</u> 1.			
4.0	<u>DOCUMENT STATUS LOGS:</u> <u>Submittal Log reviewed with the following comments:</u> Outstanding: Current: 4.1 <u>RFI Log reviewed:</u> None 4.2 <u>CPR / AEA Log reviewed:</u> Outstanding: None Current: <u>Note:</u> <u>Minor Changes and Clarifications:</u> None			
5.0	<u>NEW ISSUES</u>			
Mtg 9	9.01 ECISD requested a price to install new door from AD office into corridor leading to coaches office.	PCI		ASAP

Next Team Meeting 1/6/2016 @ 9:40 am

The preceding summation is our interpretation of the items discussed at the referenced meeting. Any persons desiring to add to or otherwise correct the minutes are requested to put their comments in writing to the project manager on or before the next meeting. Otherwise, the minutes will stand as written.



Greg Polasek
 Project Manager
 Polasek Construction, Inc.

END OF MINUTES

Information Only

Meeting Date: February 23, 2016

Submitted by: David Bright, Assistant Superintendent for Finance

**Consent Agenda
Business and Support
Services**

Report on FFA Project Center Construction Progress Meeting

Summary

Progress Meeting No. 10 was held on January 6, 2016. The following is a list of the work completed and the projected work reviewed and discussed at each meeting:

Progress Meeting No. 10 – January 6, 2016

Work Completed

1. Tie down rail and gate delivered
2. Grade beam reinforcing steel site fabrication complete
3. Concrete formwork 80% complete
4. Delivery of box culverts and SET's installed.

Projected Work

1. Complete concrete formwork
2. Install tie-down rail and gate posts
3. Begin grade beam excavation
4. Pretreat subgrade for termites
5. Begin vapor barrier installation
6. Begin grade beam steel reinforcing placement

ECISD Board Policy

None.

Effective Date

February 23, 2016

Previous Board Action

During the construction phase of this project we will designate a section of the consent agenda each month to review and/or discuss construction issues.

Future Action Expected

During the construction phase of this project we will designate a section of the consent agenda each month to review and/or discuss construction issues.

Background Information and Significant Issues

None

Fiscal Impact

The following change proposals have been approved:

- **No. 1** – To provide plumbing revisions at small animal area, revise capacity of sand interceptor and install additional concrete in front of large animal wash down area. Add \$6,585.00 to Owners Contingency.
- **No. 2** – To provide Electrical Revisions at holding area for large animals. \$600.00 deduct from Owners Contingency.
- **No. 3** – To provide driveway culverts and installation per TxDot permit. \$24,910.00 deduct from Owners Contingency.
- **No. 4** – To provide galvanized main frames and secondary framing at exterior portion of building. Additional freight to and from galvanizer included. \$7,698.00 deduct from Owners Contingency.

No change proposals are pending:

The Base Proposal for this project is \$1,327,000.00, which includes the following allowances:

- **Owners Contingency.....\$5,000.00**
- Value Engineering added.....\$34,409.00
 - CPR No. 1.....\$6,585.00
 - CPR No. 2.....(\$600.00)
 - CPR No. 3.....(\$24,910.00)
 - CPR No. 4.....(\$7,698.00)
- **Balance.....\$12,786.00**

Student and Public Benefit

The Board and the general public are appropriately informed about the progress on the capital improvement projects.

Procedural and Reporting Implications

None.

Public Comments

None.

Alternatives

None.

Other Comments and Related Issues

None.

Attachments

- Construction Project Meeting No. 10, January 6, 2016

Contact Person(s)

David Bright, Assistant Superintendent of Finance & Operations

Action Required

No action required.

**Superintendent's
Recommendation**

Information only.

Kelly Waters, Superintendent of Schools



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • DESIGN BUILD

Date: Wednesday, January 06, 2016

El Campo Independent School District
New EL Campo FFA Project Center

Time: 10:00 AM

Location: ECISD Admin Building

*AD Clinton
591-4630
6-10-15
13-14-15*

PROGRESS MEETING NO. 10

AGENDA

1. Review Previous Weeks Meeting Minutes
 - a. Status of action items
 - b. Comments or Changes
2. Review Logs - Discuss Outstanding Issues
 - a. RFI Logs
 - b. Submittal Logs
 - c. Minor Changes & Clarifications
 - d. Change Proposal Request & Change Proposals
 - e. Allowance Expenditure Authorizations
3. Review Schedule
 - a. Review work progress since previous meeting
 - b. Overall construction schedule and 3 week look ahead
 - c. Identify any material delivery issues or issues that may create delays
 - d. Change Proposal Request & Change Proposals
4. Review Field and Quality Control Issues
 - a. Previous week activity: Observations, problems, conflict, field directives
 - b. Schedule pre-installation conferences this week
 - c. Schedule inspections this week
 - d. Other issues and questions
5. New Issues
 - a. Polasek Construction, Inc.
 - b. El Campo Independent School District
 - c. RWS Architects, Inc.
6. Scheduled Meetings
 - a. Progress Meeting Number 10 to be held on Wednesday, January 20, 2016 at the ECISD admin. building conference room.



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • INSTITUTIONAL

MEETING MINUTES - New El Campo FFA Project Center

Date of Issue: 01/06/16
Date of Meeting: 12/16/15
Place of Meeting: ECISD Admin Building
Time of Meeting: 10:00 AM
Subject: Progress Meeting # 9

Present:

Kelly Waters, Superintendent	El Campo ISD	
Jeff Balcar	El Campo ISD	
David Bright	El Campo ISD	
Rich Dubroc	El Campo ISD	
Tommy Turner	El Campo ISD, Board President	(absent)
Ralph Novasod	El Campo ISD, Board	
Cecil Davis	El Campo ISD, Board	(absent)
Malcolm Gaus	RWS Architects, Inc.	
Greg Polasek	Polasek Construction, Inc.	
Kevin Stehling	Polasek Construction, Inc.	
Tom Coblentz	Polasek Construction, Inc.	(absent)
Tommy Bram	Polasek Construction, Inc.	(absent)

Distribution:

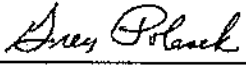
Submitted By: Greg Polasek, Project Manager, Polasek Construction, Inc.

Item No.	Item Description	Responsibility	Due Date	Status
1.0	<u>PREVIOUS ISSUES:</u>			
Mtg 8	08.01 No new issues.	PCI		Closed

Item No.	Item Description	Responsibility	Due Date	Status
2.0	<u>A. CONSTRUCTION PROGRESS:</u> 1. Imbed items shipped to galvanizing plant 2. Grade beam reinforcing steel site fabrication 90% complete 3. Concrete formwork 75% complete 4. Delivery of driveway concrete box culverts 5. <u>B. PROJECTED WORK:</u> 1. Complete concrete formwork 2. Complete site fabrication of grade beam reinforcing 3. Accept delivery of imbed items 4. Install concrete box culverts at driveway entrance 5.			
3.0	<u>C. MATERIALS DELIVERY ISSUES / DELAYS:</u> 1. <u>FIELD ISSUES AND QUALITY CONTROL:</u> 1. <u>Comments related to construction activity</u> <u>Scheduled pre-installation conferences:</u> 1.			
4.0	<u>DOCUMENT STATUS LOGS:</u> <u>Submittal Log reviewed with the following comments:</u> Outstanding: Current:			
4.1	<u>RFI Log reviewed:</u> None			
4.2	<u>CPR / AEA Log reviewed:</u> Outstanding: None Current: <u>Note:</u> <u>Minor Changes and Clarifications:</u> None			
5.0	<u>NEW ISSUES</u>			
Mtg 9	09.01 No new issues. 09.02 09.03	PCI		Open

Next Team Meeting 01/06/20165 @ 10:00 am

The preceding summation is our interpretation of the items discussed at the referenced meeting. Any persons desiring to add to or otherwise correct the minutes are requested to put their comments in writing to the project manager on or before the next meeting. Otherwise, the minutes will stand as written.



 Greg Polasek
 Project Manager
 Polasek Construction, Inc.

END OF MINUTES



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • DESIGN BUILD

**El Campo Independent School District
New FFA Project Center**

Project Overview

Meeting Location:	ECISD Admin Building El Campo, Texas	Date:	1/6/2016
		Time:	9:00 AM

1. SCHEDULE AND PROGRESS:

A. WORK COMPLETED

1. Tie down rail and gate delivered
2. Grade beam reinforcing steel site fabrication complete
3. Concrete formwork 80% complete
4. Driveway box culverts and SET's installed
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.

B. PROJECTED WORK:

1. Complete concrete formwork
2. Install tie-down rail and gate posts
3. Begin grade beam excavation
4. Pretreat subgrade for termites
5. Begin vapor barrier installation
6. Begin grade beam steel reinforcing placement
- 7.
- 8.
- 9.
- 10.

2. FIELD ISSUES

A. OUTSTANDING

- 1.
- 2.

B. CURRENT

- 1.

FFA Project Center – Progress Report Photos



1. Driveway box culverts and safety end treatments



2. Driveway box culverts and safety end treatments

POLASEK CONSTRUCTION INC.

SUBMITTAL LOG - El Campo ISD - FFA Project Center

January 6, 2016

Specified Division	Submittal No.	Description	Submitted By	Date Submitted	Consultant		Date Returned	Rev'd.	Rev'd As Noted	Rev. & Resub	Rej.	Remarks
					To	From						
16420	16420-19	Panels & Gear	Penner Electric	11/8/2015	SGE		11/25/2015		X			Released
16500	16500-19	Light Fixtures	Penner Electric	11/8/2015	SGE		11/25/2015		X			Released
16740	16740-27	Fire Alarm	Firetron	12/14/2015	SGE							
17750		Structured Cabling	Dornak Telephone									
331113	331113-18	Site Water Lines	Mercer Construction	11/8/2015	RWS		11/11/2015		X			Released
332200	332200-18	Site Sanitary	Mercer Construction	11/8/2015	RWS		11/11/2015		X			Released

CHANGE PROPOSAL REQUEST LOG

Project: New El Campo FFA Project Center
Architect: RWS Architects
Contractor: Polasek Construction, Inc.
El Campo ISD
Project No. 2014-13
1/6/2016



SUMMARY (ALLOWANCES)

Owners Contingency \$ 5,000.00
VE Amount - Per Contract \$ 34,409.00

TOTAL ALLOWANCE AMOUNT

\$ 39,409.00

CPR TOTAL APPROVED TO DATE
REMAINING BALANCE AFTER APPROVED CPRs

\$26,623.00
\$ 12,786.00

TOTAL ESTIMATED/ PENDING CPRs
REMAINING BALANCE AFTER PENDING AND APPROVED CPRs

\$0.00
\$ 12,786.00

Information Only

Meeting Date: February 16, 2016

Submitted by: David Bright, Assistant Superintendent for Finance

**Consent Agenda
Business and Support
Services**

Report on Hutchins Classroom Additions & Renovations Progress Meeting

Summary

Progress Meeting No. 11 was held on January 20, 2016. The following is a list of the work completed and the projected work reviewed and discussed at each meeting:

Progress Meeting No. 11 – January 20, 2016

Work Completed

1. Erection of PEMB and roofing at Cafeteria 90% complete
2. MEP roof curbs at Cafeteria 75% complete
3. Exterior metal partition framing at Classroom addition 85% complete
4. Exterior sheathing at Classroom addition 65% complete
5. Built-up roofing system 45% complete
6. MEP site preconstruction meeting held 1/18/16
7. Approval of brick mock-up after prior meeting

Projected Work

1. Roofing system installation ongoing
2. Complete PEMB erection / roofing
3. Complete MEP roof curbs at Cafeteria
4. Complete exterior metal partition framing at Classroom addition
5. Begin exterior metal partition framing at Cafeteria
6. Complete exterior sheathing at Classroom addition
7. Begin MEP rough in at Classroom addition
8. Layout of housekeeping pads at mechanical room
9. Begin installation of window blocking

ECISD Board Policy

None.

Effective Date

February 16, 2016

Previous Board Action

During the construction phase of this project we will designate a section of the consent agenda each month to review and/or discuss construction issues.

Future Action Expected

During the construction phase of this project we will designate a section

of the consent agenda each month to review and/or discuss construction issues.

Background Information and Significant Issues

The following Change Proposals have been approved:

- No. 1 - To reflect the accepted Value Engineering items in the amount of \$27,188.00 to be added to Owner's Contingency.
- No. 3 – Provide credit for deletion of perimeter angle at top of exterior partition. Install drywall deflection clip as approved. Add \$2,609.00 to Owners Contingency.
- No. 4 – Increase eave height of mechanical room, kitchen, and serving area to match that of commons area. Decrease from Owners Contingency (\$5,840.00).
- No. 5 – To adjust the food service allowance of \$475,000 to \$468,300.00. Add \$6,700.00 to Owners Contingency.

Total Change Orders to Date.....\$30,657.00

The following Change Proposals have been placed on hold:

- No. 2 – Provide spare conduits to allow for future upgrade of electrical service at Classroom addition. \$3,750.00
- No. 6 – Provide upgrade of electrical service to existing gymnasium to allow for future a/c. \$6,950.00

Total Change Orders Pending.....\$10,700.00

Fiscal Impact

The Guaranteed Maximum Price for this project is \$7,122,523, which includes the following allowances:

- **Owners Contingency.....\$50,000.00**
- CPR No. 1\$27,188.00
- CPR No. 3\$ 2,609.00
- CPR No. 4(\$5,840.00)
- CPR No. 5\$6,700.00
- **Balance\$80,657.00**

- Residential Appliances.....\$2,000.00
- Asphalt Repair.....\$15,000.00
- Overhead Door at Existing Gym.....\$15,000.00
- Unforeseen Subsurface Conditions.....\$8,000.00
- Contractor Contingency.....\$25,000.00

- Balance after Pending and Approved CPRs.....\$134,957.00

Student and Public Benefit The Board and the general public are appropriately informed about the progress on the capital improvement projects.

Procedural and Reporting Implications None.

Public Comments None.

Alternatives None.

Other Comments and Related Issues None.

Attachments • Construction Project Meeting No. 11, January 20, 2016

Contact Person(s) David Bright, Assistant Superintendent of Finance & Operations

Action Required No action required.

Superintendent's Recommendation Information only.

Kelly Waters, Superintendent of Schools



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • DESIGN BUILD

Date: Wednesday, January 20, 2016

El Campo Independent School District
Hutchins Classroom Additions & Renovations

Time: 9:20 AM

Location: ECISD Admin Building

PROGRESS MEETING NO. 11

AGENDA

1. Review Previous Weeks Meeting Minutes
 - a. Status of action items
 - b. Comments or Changes

2. Review Logs - Discuss Outstanding Issues
 - a. RFI Logs
 - b. Submittal Logs
 - c. Minor Changes & Clarifications
 - d. Change Proposal Request & Change Proposals
 - e. Allowance Expenditure Authorizations

3. Review Schedule
 - a. Review work progress since previous meeting
 - b. Overall construction schedule and 3 week look ahead
 - c. Identify any material delivery issues or issues that may create delays
 - d. Change Proposal Request & Change Proposals

4. Review Field and Quality Control Issues
 - a. Previous week activity: Observations, problems, conflict, field directives
 - b. Schedule pre-installation conferences this week
 - c. Schedule inspections this week
 - d. Other issues and questions

5. New Issues
 - a. Polasek Construction, Inc.
 - b. El Campo Independent School District
 - c. RWS Architects, Inc.

6. Scheduled Meetings
 - a. Progress Meeting Number 12 to be held on Wednesday, February 03, 2016 at the ECISD admin. building conference room.



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • INSTITUTIONAL

MEETING MINUTES - Hutchins Classroom Additions & Renovations

Date of Issue: 01/20/16

Date of Meeting: 01/06/16

Place of Meeting: ECISD Admin Building

Time of Meeting: 9:20 AM

Subject: Progress Meeting # 10

Present:

Kelly Waters, Superintendent	El Campo ISD	
Jeff Balcar	El Campo ISD	
David Bright	El Campo ISD	
Alicia Stary	El Campo ISD	
Tommy Turner	El Campo ISD, Board President	(absent)
Ralph Novasad	El Campo ISD, Board	
Cecil Davis	El Campo ISD, Board	
Malcolm Gaus	RWS Architects, Inc.	
Greg Polasek	Polasek Construction, Inc.	
Kevin Stehling	Polasek Construction, Inc.	
Tom Coblentz	Polasek Construction, Inc.	(absent)
Tommy Bram	Polasek Construction, Inc.	(absent)

Distribution:

Submitted By: Greg Polasek, Project Manager, Polasek Construction, Inc.

Item No.	Item Description	Responsibility	Due Date	Status
1.0	<u>PREVIOUS ISSUES:</u>			
Mtg 6	06.02 Discussion concerning detention pond and safety elements. Fencing to be 6' high in lieu of specified height, possibly fencing 2nd detention pond, and pipe guards at open drainage pipes. CP required for pipe guards, revise fencing to 5' in lieu of 6'. ECISD placed on hold.	PCI		Open
	06.03 Discussion concerning CP# 2 Electrical requirements. Will need to revisit with all parties including Owner, Engineer, Electrical Sub. Revise CP to include extra conduits from transformer to cafeteria and upgrade of electrical for air conditioning at existing gymnasium. PCI submitted pricing CP for additional conduits at cafeteria verbally approved. CP for electrical upgrade at gymnasium tabled for decision at a later date.	ECISD / PCI		Open

Item No.	Item Description	Responsibility	Due Date	Status
2.0	<p>A. CONSTRUCTION PROGRESS:</p> <ol style="list-style-type: none"> 1. Plumbing underground at Cafeteria complete 2. Concrete prep at Cafeteria complete 3. Slab on grade at Cafeteria complete 4. Saw cut of slab on grade control joints at Cafeteria complete 5. Roof blocking at Classroom addition complete 6. Roof curb installation at Classroom addition complete 7. Lightweight insulating concrete roof deck complete 8. Pull test certification of roof deck approved 9. Roofing materials delivery accepted 10. Exterior metal partition framing 30% complete 11. Delivery of PEMB for Cafeteria accepted 12. Erection of PEMB started 13. Extension of underground electrical ductbank complete 			
	<p>B. PROJECTED WORK:</p> <ol style="list-style-type: none"> 1. Begin installation of roofing system at Classroom addition 2. Erection of PEMB at Cafeteria ongoing 3. Exterior metal partition framing ongoing 4. Begin installation of window blocking 5. Begin installation of exterior sheathing 6. Begin MEP rough in at Classroom addition 7. Layout of housekeeping pads at mechanical room <p><u>Comments related to construction activity</u></p> <p><u>Scheduled pre-installation conferences:</u></p> <ol style="list-style-type: none"> 1. 			
4.0	<p>DOCUMENT STATUS LOGS:</p> <p><u>Submittal Log reviewed with the following comments:</u></p> <p>Outstanding:</p> <p>Current:</p>			
4.1	<p><u>RFI Log reviewed:</u></p> <p>None</p>			
4.2	<p><u>CPR / AEA Log reviewed:</u></p> <p>Outstanding: None</p> <p>Current:</p> <p><u>Note:</u></p> <p><u>Minor Changes and Clarifications:</u> None</p>			
5.0	<p>NEW ISSUES</p>			
Mtg 10	<p>10.01 Malcolm to provide louver color following meeting. Cafeteria serving counter laminate selection to be presented along with colors at board meeting.</p>			Open

Next Team Meeting 1/20/2016 @ 9:20 am

The preceding summation is our interpretation of the items discussed at the referenced meeting. Any persons desiring to add to or otherwise correct the minutes are requested to put their comments in writing to the project manager on or before the next meeting. Otherwise, the minutes will stand as written.

Greg Polasek

Greg Polasek
Project Manager
Polasek Construction, Inc.

END OF MINUTES



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • DESIGN BUILD

El Campo Independent School District Hutchins Elementary Classroom Addition & Renovations

Project Overview

Meeting Location:	ECISD Admin Building	Date:	1/20/2016
	El Campo, Texas	Time:	9:00 AM

1. SCHEDULE AND PROGRESS:

A. WORK COMPLETED

1. Erection of PEMB and roofing at Cafeteria 90% complete
2. MEP roof curbs at Cafeteria 75% complete
3. Exterior metal partition framing at Classroom addition 85% complete
4. Exterior sheathing at Classroom addition 65% complete
5. Built-up roofing system 45% complete
6. MEP site preconstruction meeting held 1/18/16
7. Approval of brick mock-up after prior meeting
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.

B. PROJECTED WORK:

1. Roofing system installation ongoing
2. Complete PEMB erection / roofing
3. Complete MEP roof curbs at Cafeteria
4. Complete exterior metal partition framing at Classroom addition
5. Begin exterior metal partition framing at Cafeteria
6. Complete exterior sheathing at Classroom addition
7. Begin MEP rough in at Classroom addition
8. Layout of housekeeping pads at mechanical room
9. Begin installation of window blocking
- 10.

2. FIELD ISSUES

A. OUTSTANDING

1. Color selections
- 2.

B. CURRENT

- 1.

Hutchins Elementary – Progress Report Photos



1. Exterior sheathing at south elevation



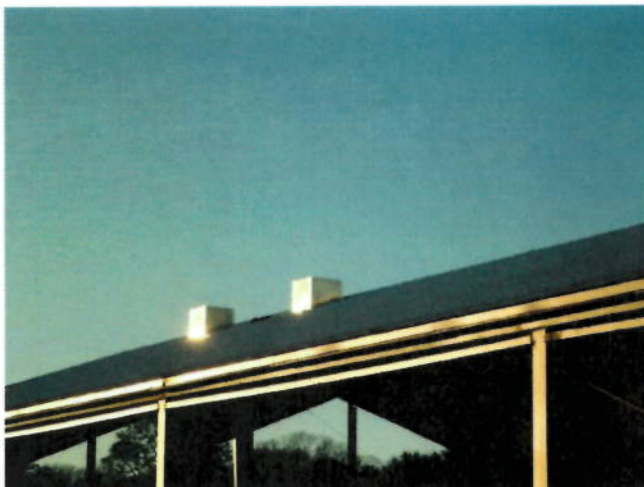
2. Exterior sheathing at south elevation



3. Exterior partition framing



4. Exterior partition framing



5. Cafeteria roof curb installation



6. Cafeteria metal roofing

Hutchins Elementary – Progress Report Photos (2)



7. Cafeteria PEMB roof insulation



8. Classroom addition roof system installation



9. Classroom addition roof system installation



10. Classroom addition roof system installation



11. Exterior partition framing

POLASEK CONSTRUCTION INC.

SUBMITTAL LOG - El Campo ISD - Hutchins Elementary Classroom Addition

January 20, 2016

Specified Division	Submittal No.	Description	Submitted By	Date Submitted	Consultant		Date Returned	Rev'd.	Rev'd As Noted	Rev. & Resub	Rej.	Remarks
					To	From						
02251	02251-15	Termite Treatment	Bugmobile	9/27/2015			10/3/2015		X			Released
02832		Coated CL Fence	Allways Fence									
03210	03210-01	Concrete Reinf	South Texas Steel	8/2/2015	Matrix	e-mail	8/4/2015		X			Released
03210-F	03210-03	Concrete Reinf	South Texas Steel	8/25/2015	Matrix	e-mail	9/1/2015		X			Released
03300	03300-02	Concrete Design	Alamo Concrete	8/5/2015	Matrix	e-mail	9/2/2015		X			Released
03322	03322-15	Lwt Ins Fill / Deck	Shelton Greer	9/21/2015	Matrix		9/22/2015		X			Released
331113	331113-30	Site Water Lines	Mercer Construction	11/8/2015			11/11/2015		X			Released
333113	333113-30	Sanitary Sewer	Mercer Construction	11/8/2015			11/11/2015		X			Released
334113	334113-30	Storm Sewer	Mercer Construction	11/8/2015			11/11/2015		X			Released
04200	04200-06	Unit Masonry	C & S Masonry	8/31/2015			9/2/2015					Released
04720	04720-06	Cast Stone	C & S Masonry	8/31/2015			9/2/2015					Provide shop drawings
05120-AB	05120-07	Structural Steel	Henderson Fab	8/31/2015			9/2/2015		X			Released
05120	05120-13	Structural Steel	Henderson Fab	9/21/2015	Matrix		9/22/2015		X			Released
05210	05210-14	Steel Joists / Deck	Henderson Fab	9/21/2015	Matrix		9/22/2015		X			Released
05500	05500-13	Metal Fabrications	Henderson Fab	9/21/2015	Matrix		9/22/2015		X			Released
06231	06231-10	FRP Wall Panels	Sealy Commercial	8/31/2015			9/2/2015	X				Color Pending
07160	07160-04	Dampproofing	Hervey Barlow	8/31/2015			9/2/2015		X			Released
07210	07210-10	Building Insulation	Sealy Commercial	8/31/2015			9/2/2015	X				Released
075216	075216-16	Membrane Roofing	Rain King	9/27/2015			10/3/2015		X			Released
07920	07920-04	Sealants	Hervey Barlow	8/31/2015			9/2/2015		X			Released
08114	08114-08	Hollow Metal	H & H Overhead Door	8/31/2015			9/2/2015		X			Released / Revisions Release
08221	08221-11	Wood Doors	H & H Overhead Door	9/5/2015			9/5/2015		X			Color Pending
08305	08305-20	Access Panels	Crossroad Specialties	11/8/2015			11/11/2015	X				Released
08410	08410-46	Alum Storefronts	Theut Glass	12/14/2015			12/16/2015		X			Released
08715	08715-09	Finish Hardware	H & H Overhead Door	8/31/2015			9/5/2015		X			Released / Revisions Release
08715SF	08715SF-12	Storefront Hdw	H & H Overhead Door	9/5/2015			9/5/2015		X			Released
08801	08801-46	Glass	Theut Glass	12/14/2015			12/16/2015		X			Released
09102	09102-17	Plaster Systems	Cryer Plastering	9/27/2015			10/3/2015		X			Color Pending
09261	09261-10	Drywall Systems	Sealy Commercial	8/31/2015			9/2/2015		X			Released
09310	09310-18	Ceramic Tile	Jung Tile	9/27/2015			10/3/2015		X			Color Pending
09510	09510-21	Acoustical Ceiling	Prihoda Acoustical	11/8/2015			11/11/2015		X			Released
09660	09660-47	Resilient Tile	AECO	12/14/2015			12/16/2015		X			
09678	09678-47	Resilient Base	AECO	12/14/2015			12/16/2015		X			

POLASEK CONSTRUCTION INC.

SUBMITTAL LOG - El Campo ISD - Hutchins Elementary Classroom Addition

January 20, 2016

Specified Division	Submittal No.	Description	Submitted By	Date Submitted	Consultant		Date Returned	Rev'd. As Noted	Rev. & Resub	Rej.	Remarks
					To	From					
09760		Concrete Sealer	Ideal Finishes								
09682	09682-48	Carpet	AECO	12/14/2015			12/16/2015	X			
09900	09900-49	Paint	Ideal Finishes	12/14/2015			12/16/2015	X			
10102	10102-50	Tackboards	Best-Rite	12/14/2015			12/16/2015	X			
10167	10167-28	Toilet Partitions	Crossroad Specialties	11/8/2015			11/11/2015	X			Released
10351	10351-24	Alum Flagpole	Kronberg Flagpole	11/8/2015			11/11/2015	X			Released
10401		Graphics	South Texas Graphic								
10531		Alum Canopies	Avadek								
10672		Metal Shelving	Polasek Construction								
10800	10800-27	Toilet Accessories	Crossroad Specialties	11/8/2015			11/11/2015	X			Released
10860	10860-25	Projection Screens	Crossroad Specialties	11/8/2015			11/11/2015	X			Released
10860	10860-26	Projector Mounts	Crossroad Specialties	11/8/2015			11/11/2015	X			Released
10860-D	10860-D-46	Deal Drawer	Theut Glass	12/14/2015			12/16/2015	X			Released
10954	10951-23	Fire Extinguishers	Crossroad Specialties	11/8/2015			11/11/2015	X			Released
11400	11400-32	Foodservice Equip	Kirby Equipment	11/18/2015	FCA		11/24/2015	X			Released
12341		Casework	KP Cabinets								
12341		Solid Surface WS	KP Cabinets								
12503	12503-05	Blinds	Elite Window	8/31/2015			9/2/2015	X			Color Pending
13000	13000-19	PEMB	LMB Steel Structures	10/4/2015			10/4/2015	X			Released / Revisions req.
13000	13000-19R	PEMB	LMB Steel Structures	10/30/2015			Record Only	X			Released w/ Colors
13000-I	13000-I-55	PEMB Insulation	LMB Steel Structures	12/22/2015			12/23/2015	X			Released
15200	15200-37	Mech. Insulation	Eldridge A/C	11/30/2015	SGE		12/22/2015	X			Released
15300	15300-44	Mech. Piping	Eldridge A/C	11/30/2015	SGE		12/22/2015	X			Released
15450	15450-29	Plumbing Fixtures	R & R Services	11/8/2015	SGE		12/9/2015	X			Released
15450	15450-31	Grease Trap	R & R Services	11/8/2015	SGE		12/9/2015	X			Released
15550		Fire Protection	Renslip Fire Protection								
15650	15650-34	Pumps / Access	Eldridge A/C	11/30/2015	SGE		12/9/2015	X			Released
15650	15650-38	Exp Tank / Air Sep	Eldridge A/C	11/30/2015	SGE		12/23/2015	X			Released
15650	15650-45	Hanger / Isolation	Eldridge A/C	11/30/2015	SGE		12/22/2015	X			Released
15650	15650-41	CVT / VAV Boxes	Eldridge A/C	11/30/2015	SGE		12/23/2015	X			Released
15650	15650-42	Air Handling Units	Eldridge A/C	11/30/2015	SGE		12/23/2015	X			Released
15650	15650-33	Outside Air Unit	Eldridge A/C	11/30/2015	SGE	e-mail	11/30/2015	X			Released
15800	15800-39	Sheetmetal Duct	Eldridge A/C	11/30/2015	SGE		12/23/2015	X			Released

POLASEK CONSTRUCTION INC.

SUBMITTAL LOG - El Campo ISD - Hutchins Elementary Classroom Addition **January 20, 2016**

Specified Division	Submittal No.	Description	Submitted By	Date Submitted	Consultant		Date Returned	Rev'd.	Rev'd As Noted	Rev. & Resub	Rej.	Remarks
					To	From						
15800	15300-54	Duct Shop Draw	Eldridge A/C	12/14/2015	SGE		1/6/2016		X			Released
15800	15800-43	Fans / Curbs	Eldridge A/C	11/30/2015	SGE		12/23/2015		X			Released
15800	15800-43R	Fans / Curbs	Eldridge A/C	1/9/2016	SGE	e-mail	1/15/2016		X			Released
15800	15800-35	Grille / Register	Eldridge A/C	11/30/2015	SGE		12/9/2015		X			Released
15800	15800-40	Fire Dampers	Eldridge A/C	11/30/2015	SGE		12/23/2015		X			Released
15800	15800-36	Louvers	Eldridge A/C	11/30/2015	SGE		12/9/2015		X			Released - Dark Bronze
15920		DDC Controls	Eldridge A/C									
16420	16420-22	Panels & Gear	Penner Electric	11/8/2015	SGE		11/25/2015		X			Released
16500	16500-22	Light Fixtures	Penner Electric	11/8/2015	SGE		11/25/2015		X			Released
16720-L	16720-L-53	Sound System	Firetron	12/14/2015	SGE		1/10/2016		X			Released
16720	16720-53	Intercom	Firetron	12/14/2015	SGE		1/10/2016		X			Released
16730	16730-51	Video Distribution	Firetron	12/14/2015	SGE		1/10/2016		X			Released
16740	16740-52	Fire Alarm	Firetron	12/14/2015	SGE		1/10/2016		X			Released
17750		Structured Cable	Infiniti									

CHANGE PROPOSAL REQUEST LOG

Project: Hutchins Classroom Additions and Renovations
Architect: RWS Architects
Contractor: Polasek Construction, Inc.
 El Campo ISD
 Project No. 2014-11
 1/20/2016



CPR NO.	DATE ISSUED	DESCRIPTION OF CHANGE	DWGS	FUNDING SOURCE ALLOWANCE	DATE PRICING SUBMITTED	DATE PRICING APPROVED	ESTIMATED/PENDING CPR AMOUNT	APPROVED CPR AMOUNT	CO#	AEA ISSUE DATE	COMMENTS
01	08/10/15	1. Place value engineering funds in Owner's Contingency.	Y	Cont	08/26/15	08/27/15		(\$27,188.00)			
02	08/10/15	1. Provide spare conduits to allow for future upgrade of electrical service at Classroom addition.	N	Cont	11/11/15	01/06/16	\$3,750.00				Verbal Approval
03	09/25/15	1. Provide credit for deletion of perimeter angle at top of exterior partition. Install drywall deflection clip as approved.	N	Cont	09/30/15	10/28/15		(\$2,609.00)			
04	10/12/15	1. Increase eave height of mechanical room, kitchen, and serving area to match that of commons area.	N	Cont	10/14/15	10/28/15		\$5,840.00			
05	10/13/15	1. Food service allowance adjustment.	N	Cont	10/14/15	10/28/15		(\$6,700.00)			
06	12/15/15	1. Provide upgrade of electrical service to existing gymnasium to allow for future a/c.	N	Cont	01/06/16		\$6,950.00				Decision at later date
07	12/15/15	1. Provide pipe guards at storm sewer inlets in detention areas. Verify quantity.	N	Cont							
08											
09											
10											
11											
12											
13											
14.											
15.											
16.											
							\$10,700.00	(\$30,657.00)			
		TOTALS FOR CPR'S									

CHANGE PROPOSAL REQUEST LOG

Project: Hutchins Classroom Additions and Renovations
Architect: RWS Architects
Contractor: Polasek Construction, Inc.

El Campo ISD
Project No. 2014-11
1/20/2016



SUMMARY (ALLOWANCES)

Owners Contingency	\$	50,000.00
Residential Appliances	\$	2,000.00
Asphalt Repair	\$	15,000.00
Overhead Doors at Existing Gym	\$	15,000.00
Unforeseen Subsurface Conditions	\$	8,000.00
Contractor Contingency	\$	25,000.00
TOTAL ALLOWANCE AMOUNT	\$	115,000.00

CPR TOTAL APPROVED TO DATE
REMAINING BALANCE AFTER APPROVED CPRs

(\$30,657.00)
\$ 145,657.00

TOTAL ESTIMATED/ PENDING CPRs
REMAINING BALANCE AFTER PENDING AND APPROVED CPRs

\$10,700.00
\$ 134,957.00

Information Only

Meeting Date: February 16, 2016

Submitted by: David Bright, Assistant Superintendent for Finance

**Consent Agenda
Business and Support
Services**

Report on Ricebird Stadium Restroom/Locker Room Complex Progress Meeting

Summary

Progress Meeting No. 11 was held on January 20, 2016. The following is a list of the work completed and the projected work reviewed and discussed at each meeting:

Progress Meeting No. 11 – January 2, 2016

Work Completed

1. Sanitary sewer on site complete
2. Erection of wood trusses 60% complete
3. HVAC ductwork site coordination meeting held
4. Revised HVAC ductwork drawings complete
5. Ductwork fabrication released

Projected Work

1. Complete erection of wood trusses
2. Begin permanent bracing of wood trusses
3. Begin installation of sub-fascia

ECISD Board Policy

None.

Effective Date

February 16, 2016

Previous Board Action

During the construction phase of this project we will designate a section of the consent agenda each month to review and/or discuss construction issues.

Future Action Expected

During the construction phase of this project we will designate a section of the consent agenda each month to review and/or discuss construction issues.

**Background Information and
Significant Issues**

The following Change Proposals have been approved:

- **No. 1** – Provide documentation of increasing the Owner's Contingency Allowance from \$15,000.00 to reflect the accepted Value Engineering items in the amount of \$57,914.00 for a total Owner Contingency of \$72,914.00.

- **No. 2** – Provide pricing for eight additional 42” long Grab Bars to be installed in designated Toilet Stalls. \$460.00
- **No. 3** – Provide brick selections as requested by ECISD. Increase in actual cost of materials above allowance amount. \$2,400.00
- **No. 4** – Provide hand dryers in lieu of paper towel dispensers. Increase in actual cost of materials above allowance amount. \$4,180.00

Fiscal Impact

The Guaranteed Maximum Price for this project is \$2,065,348, which includes the following allowances:

- **Owners Contingency\$15,000.00**
 - CPR No. 1.....\$57,914.00
 - CPR No. 2.....(\$460.00)
 - CPR No. 3.....\$2,400.00
 - CPR No. 4.....\$4,180.00
- **Balance of Owners Contingency.....\$65,874.00**

The following Change Proposals are pending or have been placed on hold:

- No. 5 – Provide frame, wood door, and hardware for opening to AD’s office. \$4,810.00
- **Total Change Orders Pending.....\$4,810.00**
- **Unforeseen Subsurface Conditions.....\$5,000.00**
- **Contractor Contingency.....\$5,000.00**
- **Balance**
- **Balance after Pending and Approved CPRs.....\$71,064.00**

Student and Public Benefit

The Board and the general public are appropriately informed about the progress on the capital improvement projects.

Procedural and Reporting Implications

None.

Public Comments

None.

Alternatives

None.

Other Comments and Related Issues

None.

Attachments

- Construction Project Meeting No. 11, January 20, 2016

Contact Person(s)

David Bright, Assistant Superintendent of Finance & Operations

Action Required

No action required.

**Superintendent's
Recommendation**

Information only.

Kelly Waters, Superintendent of Schools



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • DESIGN BUILD

Date: Wednesday, January 20, 2016

El Campo Independent School District
Restroom/Locker Room Complex at Ricebird Stadium

Time: 9:40 AM

Location: ECISD Admin Building

PROGRESS MEETING NO. 11

AGENDA

1. Review Previous Weeks Meeting Minutes
 - a. Status of action items
 - b. Comments or Changes

2. Review Logs - Discuss Outstanding Issues
 - a. RFI Logs
 - b. Submittal Logs
 - c. Minor Changes & Clarifications
 - d. Change Proposal Request & Change Proposals
 - e. Allowance Expenditure Authorizations

3. Review Schedule
 - a. Review work progress since previous meeting
 - b. Overall construction schedule and 3 week look ahead
 - c. Identify any material delivery issues or issues that may create delays
 - d. Change Proposal Request & Change Proposals

4. Review Field and Quality Control Issues
 - a. Previous week activity: Observations, problems, conflict, field directives
 - b. Schedule pre-installation conferences this week
 - c. Schedule inspections this week
 - d. Other issues and questions

5. New Issues
 - a. Polasek Construction, Inc.
 - b. El Campo Independent School District
 - c. RWS Architects, Inc.

6. Scheduled Meetings
 - a. Progress Meeting Number 12 to be held on Wednesday, February 03, 2016 at the ECISD admin. building conference room.



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • INSTITUTIONAL

MEETING MINUTES - Restroom/Locker Room Complex at Ricebird Stadium

Date of Issue: 01/20/16
Date of Meeting: 01/06/16
Place of Meeting: ECISD Admin Building
Time of Meeting: 9:40 AM
Subject: Progress Meeting # 10
Present:

Kelly Waters, Superintendent	El Campo ISD	
Jeff Balcar	El Campo ISD	
David Bright	El Campo ISD	
Rich Dubroc	El Campo ISD	
Tommy Turner	El Campo ISD, Board President	(absent)
Ralph Novasad	El Campo ISD, Board	
Cecil Davis	El Campo ISD, Board	
Malcolm Gaus	RWS Architects, Inc.	
Greg Polasek	Polasek Construction, Inc.	
Kevin Stehling	Polasek Construction, Inc.	
Tom Coblentz	Polasek Construction, Inc.	(absent)
Tommy Bram	Polasek Construction, Inc.	(absent)

Distribution:

Submitted By: Greg Polasek, Project Manager, Polasek Construction, Inc.

Item No.	Item Description	Responsibility	Due Date	Status
1.0	<u>PREVIOUS ISSUES:</u>			
Mtg 2	2.01 Malcolm notified everyone of the RAS plan review. He will need to verify the quantity of alternate stalls required and make the adjustments for door swing and grab bars. Other items may also need revisions based on final interpretation. Malcolm will verify when shop drawings are reviewed.	RWS	ASAP	Open
3	3.01 Kevin brought up the gas line which runs thru the area for the detention pond. This may require relocation or lowering of main line. Will need to be verified before detention is excavated.	PCI		Open
9	9.01 ECISD requested a price to install new door from AD office into corridor leading to coaches office. <i>Pricing submitted and approved.</i>	PCI		Closed

Item No.	Item Description	Responsibility	Due Date	Status
2.0	<u>A. CONSTRUCTION PROGRESS:</u> 1. Wood top plate at Home side complete 2. Wood top plate at steel beams complete 3. Steel beams and columns in place and welded 4. Off-site sanitary sewer main line and manholes complete 5. Sanitary sewer on site 50% complete 6. Domestic water line hot tap complete 7. Wood truss delivery accepted 8. Erection of wood trusses 45% complete			
	<u>B. PROJECTED WORK:</u> 1. Complete erection of wood trusses 2. Begin permanent bracing of wood trusses 3. Begin installation of sub-fascia 4. Complete installation of sanitary sewer 5. Complete installation of domestic water and fire lines 6. Complete site coordination meeting for HVAC ductwork			
3.0	<u>C. MATERIALS DELIVERY ISSUES / DELAYS:</u> 1. <u>FIELD ISSUES AND QUALITY CONTROL:</u> 1. <u>Comments related to construction activity</u> <u>Scheduled pre-installation conferences:</u> 1.			
4.0	<u>DOCUMENT STATUS LOGS:</u> <u>Submittal Log reviewed with the following comments:</u> Outstanding: Current:			
4.1	<u>RFI Log reviewed:</u> None			
4.2	<u>CPR / AEA Log reviewed:</u> Outstanding: None Current: <u>Note:</u> <u>Minor Changes and Clarifications:</u> None			
5.0	<u>NEW ISSUES</u>			
Mtg 10	10.01 Malcolm requested notification for HVAC ductwork coordination meeting.	PCI	ASAP	Open

Next Team Meeting 1/6/2016 @ 9:40 am

The preceding summation is our interpretation of the items discussed at the referenced meeting. Any persons desiring to add to or otherwise correct the minutes are requested to put their comments in writing to the project manager on or before the next meeting. Otherwise, the minutes will stand as written.



Greg Polasek
 Project Manager
 Polasek Construction, Inc.

END OF MINUTES



POLASEK CONSTRUCTION, INC.

GENERAL CONTRACTORS • COMMERCIAL • RESIDENTIAL • DESIGN BUILD

**El Campo Independent School District
Restroom / Locker Room Complex at Ricebird Stadium**

Project Overview

Meeting Location:	ECISD Admin Building	Date:	1/20/2016
	El Campo, Texas	Time:	9:00 AM

1. SCHEDULE AND PROGRESS:

A. WORK COMPLETED

1. Sanitary sewer on site complete
2. Erection of wood trusses 60% complete
3. HVAC ductwork site coordination meeting held
4. Revised HVAC ductwork drawings complete
5. Ductwork fabrication released
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.

B. PROJECTED WORK:

1. Complete erection of wood trusses
2. Begin permanent bracing of wood trusses
3. Begin installation of sub-fascia
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

2. FIELD ISSUES

A. OUTSTANDING

1. Color selections
- 2.

B. CURRENT

- 1.
- 2.

Ricebird Stadium – Progress Report Photos



1. Main roof wood truss east elevations



2. Main truss roof system at home side

CHANGE PROPOSAL REQUEST LOG

El Campo ISD
Project No. 2014-12
1/20/2016

Project: Restroom/Locker Room Complex at Ricebird Stadium
Architect: RWS Architects
Contractor: Polasek Construction, Inc.



SUMMARY (ALLOWANCES)

Owners Contingency	\$	15,000.00
Unforeseen Subsurface Conditions	\$	5,000.00
Contractor Contingency	\$	5,000.00

\$ 25,000.00

(\$50,874.00)
\$ 75,874.00

TOTAL ALLOWANCE AMOUNT

CPR TOTAL APPROVED TO DATE
REMAINING BALANCE AFTER APPROVED CPRs

\$4,810.00
\$ 71,064.00

TOTAL ESTIMATED/ PENDING CPRs
REMAINING BALANCE AFTER PENDING AND APPROVED CPRs

Information Only

Meeting Date: February 16, 2016

Submitted by: David Bright, Assistant Superintendent for Finance

**Consent Agenda
Business and Support
Services**

Report on FFA Project Center Construction Progress Meeting

Summary

Progress Meeting No. 11 was held on January 20, 2016. The following is a list of the work completed and the projected work reviewed and discussed at each meeting:

Progress Meeting No. 11 – January 20, 2016

Work Completed

1. Tie down rail and gate installed at foundation
2. Concrete formwork complete
3. Grade beam excavation complete
4. Termite soil treatment complete
5. Vapor barrier installation complete
6. Reinforcing steel placement complete
7. PEMB anchor bolt installation complete
8. Trench drain installation complete
9. Concrete slab on grade in progress
10. Site sanitary and water materials delivered

Projected Work

1. Complete slab on grade
2. Accept delivery of PEMB 1/25/2016
3. Begin PEMB erection
4. Begin site sanitary sewer installation
5. Begin site domestic and fire water installation
6. Remove concrete formwork
7. Rough grade perimeter for PEMB erection

ECISD Board Policy

None.

Effective Date

February 16, 2016

Previous Board Action

During the construction phase of this project we will designate a section of the consent agenda each month to review and/or discuss construction issues.

Future Action Expected

During the construction phase of this project we will designate a section of the consent agenda each month to review and/or discuss construction

issues.

Background Information and Significant Issues

None

Fiscal Impact

The following change proposals have been approved:

- **No. 1** – To provide plumbing revisions at small animal area, revise capacity of sand interceptor and install additional concrete in front of large animal wash down area. Add \$6,585.00 to Owners Contingency.
- **No. 2** – To provide Electrical Revisions at holding area for large animals. \$600.00 deduct from Owners Contingency.
- **No. 3** – To provide driveway culverts and installation per TxDot permit. \$24,910.00 deduct from Owners Contingency.
- **No. 4** – To provide galvanized main frames and secondary framing at exterior portion of building. Additional freight to and from galvanizer included. \$7,698.00 deduct from Owners Contingency.

No change proposals are pending:

The Base Proposal for this project is \$1,327,000.00, which includes the following allowances:

- **Owners Contingency.....\$5,000.00**
- Value Engineering added.....\$34,409.00
 - CPR No. 1.....\$6,585.00
 - CPR No. 2.....(\$600.00)
 - CPR No. 3.....(\$24,910.00)
 - CPR No. 4.....(\$7,698.00)
- **Balance.....\$12,786.00**

Student and Public Benefit

The Board and the general public are appropriately informed about the progress on the capital improvement projects.

Procedural and Reporting Implications

None.

Public Comments

None.

Alternatives

None.

Other Comments and Related Issues

None.

Attachments

- Construction Project Meeting No. 11, January 20, 2016

Contact Person(s)

David Bright, Assistant Superintendent of Finance & Operations

Action Required

No action required.

Superintendent's Recommendation

Information only.

Kelly Waters, Superintendent of Schools

Information Only

Meeting Date: February 16, 2016

Submitted by: David Bright, Assistant Superintendent for Finance

**Consent Agenda
Business and Support
Services**

Report on FFA Project Center Construction Progress Meeting

Summary

Progress Meeting No. 11 was held on January 20, 2016. The following is a list of the work completed and the projected work reviewed and discussed at each meeting:

Progress Meeting No. 11 – January 20, 2016

Work Completed

1. Tie down rail and gate installed at foundation
2. Concrete formwork complete
3. Grade beam excavation complete
4. Termite soil treatment complete
5. Vapor barrier installation complete
6. Reinforcing steel placement complete
7. PEMB anchor bolt installation complete
8. Trench drain installation complete
9. Concrete slab on grade in progress
10. Site sanitary and water materials delivered

Projected Work

1. Complete slab on grade
2. Accept delivery of PEMB 1/25/2016
3. Begin PEMB erection
4. Begin site sanitary sewer installation
5. Begin site domestic and fire water installation
6. Remove concrete formwork
7. Rough grade perimeter for PEMB erection

ECISD Board Policy

None.

Effective Date

February 16, 2016

Previous Board Action

During the construction phase of this project we will designate a section of the consent agenda each month to review and/or discuss construction issues.

Future Action Expected

During the construction phase of this project we will designate a section of the consent agenda each month to review and/or discuss construction

issues.

Background Information and Significant Issues

None

Fiscal Impact

The following change proposals have been approved:

- **No. 1** – To provide plumbing revisions at small animal area, revise capacity of sand interceptor and install additional concrete in front of large animal wash down area. Add \$6,585.00 to Owners Contingency.
- **No. 2** – To provide Electrical Revisions at holding area for large animals. \$600.00 deduct from Owners Contingency.
- **No. 3** – To provide driveway culverts and installation per TxDot permit. \$24,910.00 deduct from Owners Contingency.
- **No. 4** – To provide galvanized main frames and secondary framing at exterior portion of building. Additional freight to and from galvanizer included. \$7,698.00 deduct from Owners Contingency.

No change proposals are pending:

The Base Proposal for this project is \$1,327,000.00, which includes the following allowances:

- **Owners Contingency.....\$5,000.00**
- Value Engineering added.....\$34,409.00
 - CPR No. 1.....\$6,585.00
 - CPR No. 2.....(\$600.00)
 - CPR No. 3.....(\$24,910.00)
 - CPR No. 4.....(\$7,698.00)
- **Balance.....\$12,786.00**

Student and Public Benefit

The Board and the general public are appropriately informed about the progress on the capital improvement projects.

Procedural and Reporting Implications

None.

Public Comments

None.

Alternatives

None.

Other Comments and Related Issues

None.

Attachments

- Construction Project Meeting No. 11, January 20, 2016

Contact Person(s)

David Bright, Assistant Superintendent of Finance & Operations

Action Required

No action required.

Superintendent's Recommendation

Information only.

Kelly Waters, Superintendent of Schools

Information Only

Meeting Date: February 23, 2016

Submitted By: David Bright, Assistant Superintendent for Finance

**Consent Agenda
Business and Support
Services**

Review of Invoices from RWS Architects, Inc.

Summary

Although payments to RWS Architects, Inc. are in accordance with their contract with the district, applications for payment are presented for review each month as a part of the Consent Agenda.

Invoice No. 8388 – Hutchins Elementary School Classroom Addition and Renovation, Application for Payment No.8. This invoice in the amount of \$13,960.14 is for professional services through 15% Completion of Construction Phase.

Invoice No. 8394 – Agriculture Education Project Center, Application for Payment No.9. This invoice in the amount of \$3,780.93 is for professional services through 20% Completion of Construction Phase.

Invoice No. 8395 – Hutchins Elementary School Classroom Addition and Renovation, Application for Payment No.9. This invoice in the amount of \$8,974.38.14 is for professional services through 24% Completion of Construction Phase.

ECISD Board Policy

CH (LOCAL) PURCHASING AND ACQUISITION, PURCHASING AUTHORITY

Effective Date

February 23, 2016.

Previous Board Action

The board has previously approved RWS Architects, Inc. as the design firm for the current district construction projects. Applications for Payment are in accordance with Article 11.2 of this contract between the owner and the architect.

Future Action Expected

The Board will review Applications for Payment from RWS Architects as a part of the Consent Agenda each month throughout the duration of the construction projects.

**Background Information and
Significant Issues**

El Campo High School Auditorium Renovations

Payment Recap for High School Auditorium Renovations

Date	Application for Payment No.	Invoice No.	Amount	Earned to Date	Balance Due
Fee at 7.5% of Construction Costs					\$145,890.45
7/9/14	2	8257	\$55,781.25	\$55,781.25	\$90,109.20
7/28/14	3	8267	\$63,750.00	\$119,531.25	\$26,359.20
1/5/15	4	8306	\$3,016.73	\$122,547.98	\$23,342.47
2/4/15	5	8313	\$2,042.46	\$124,590.44	\$21,300.01
2/27/15	6	8318	\$7,002.74	\$131,593.18	\$14,297.27
4/1/15	7	8334	\$2,334.25	\$133,927.43	\$11,963.02
5/1/15	8	8339	\$4,960.27	\$138,887.70	\$7,002.75
5/29/15	9	8348	\$2,334.25	\$141,221.95	\$4,668.50
7/1/15	10	8357	\$2,042.47	\$143,264.42	\$2,626.03
8/3/15	11	8357 (2)	\$1,458.90	\$144,723.32	\$1,167.13

Reimbursable Expenses

Date	Application for Payment No.	Invoice No.	Amount	Paid to Date
2/28/14	1 REIM	8224	\$5,840.33	\$5,840.33
10/8/14	A&E Invoice	168374	\$587.68	\$6,428.01
10/16/14	4 REIM	8287	\$1,775.00	\$8,203.01

Hutchins Elementary School Classroom Addition and Renovations

Payment Recap for Hutchins Elementary School Classroom Addition and Renovations

Date	Application for Payment No.	Invoice No.	Amount	Earned to Date	Balance Due
Fee at 7.0% of Construction Costs					\$498,576.61
2/5/15	1	8315	\$47,810.58	\$47,810.58	\$450,766.03
3/11/15	2	8323	\$25,744.16	\$73,554.74	\$425,021.87
3/31/15	3	8328	\$98,072.98	\$171,627.72	\$326,948.89
5/7/15	5	8342	\$196,145.96	\$367,773.68	\$130,802.93
7/2/15	6	8361	\$31,087.61	\$398,861.29	\$99,715.32
8/8/15	7	8369	\$997.15	\$399,858.44	\$98,718.17
12/1/15	8	8388	\$13,960.14	\$413,818.58	\$84,758.03
12/28/15	9	8395	\$8,974.38	\$422,792.96	\$75,783.65

Reimbursable Expenses

Date	Application for Payment No.	Invoice No.	Amount	Paid to Date
4/13/15	4 REIM	8335	\$531.74	\$531.74
7/13/15	Printworks	137708	\$2,708.32	\$3,240.06
8/15/15	Specilities of TX		\$1,975.00	\$5,215.06

Agriculture Education Project Center

Payment Recap for Agriculture Education Project Center

Date	Application for Payment No.	Invoice No.	Amount	Earned to Date	Balance Due
Fee at 7.0% of Construction Costs					\$90,292.30
2/5/15	1	8317	\$5,932.50	\$5,932.50	\$84,359.80
3/11/15	2	8324	\$1,942.50	\$7,875.00	\$82,417.30
3/31/15	3	8330	\$10,500.00	\$18,375.00	\$71,917.30
5/7/15	4	8344	\$21,000.00	\$39,375.00	\$50,917.30
7/2/15	6	8360	\$30,931.94	\$70,306.94	\$19,985.36
9/30/15	8	8378	\$1,757.66	\$72,064.60	\$18,227.70
12/28/15	9	8394	\$3,780.93	\$75,845.53	\$14,446.77

Reimbursable Expenses

Date	Application for Payment No.	Invoice No.	Amount	Paid to Date
6/18/15	5 REIM	8355	\$322.76	\$322.76
7/25/15	7 REIM	8365	\$985.96	\$1,308.72
8/30/15	Specialties of TX		\$1,675.00	\$2,983.72

Restroom / Locker Room Complex at Ricebird Stadium

Payment Recap for Restroom/Locker Room Complex at Ricebird Stadium

Date	Application for Payment No.	Invoice No.	Amount	Earned to Date	Balance Due
Fee at 7.0% of Construction Costs					\$178,360.00
2/5/15	1	8316	\$26,754.00	\$26,754.00	\$151,606.00
3/31/15	2	8329	\$35,672.00	\$62,426.00	\$115,934.00
5/7/15	3	8343	\$71,344.00	\$13,770.00	\$44,590.00

Reimbursable Expenses

Date	Application for Payment No.	Invoice No.	Amount	Paid to Date
4/13/15	4 REIM	8335	\$531.74	\$531.74
7/13/15	Printworks	137705	\$1,112.01	\$1,633.75
8/30/15	Specialties of TX		\$1,675.00	\$3,308.75

Student and Public Benefit

Monthly review of the Applications for Payment from the district's architect insures accounting transparency for the public on these projects.

Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> • RWS Application for Payment No. 8 – Hutchins Classroom Addition • RWS Application for Payment No. 9 – Agriculture Project Center • RWS Application for Payment No. 9 – Hutchins Classroom Addition
Contact Person(s)	David Bright, Assistant Superintendent for Finance
Action Required	None.
Recommendation	No action required.
Superintendent's Recommendation	Information only. Kelly Waters, Superintendent of Schools

RWS Architects Invoice

To: **El Campo ISD**
 700 West Norris Street
 El Campo, Texas 77437
 Attention: **Ms. Kelly Waters, Superintendent**
 Project: **Hutchins Elementary School Classroom
 Addition and Renovations**
 Project No.: 2014-11

Date: December 1, 2015
 Invoice No.: 8388
 RWS Application for Payment No.: 8
 Fee Basis: 7% of Final Construction Cost
 You're Purchase Order:

There is due at this time for professional services and/or reimbursable items on the above Project, the sum of:

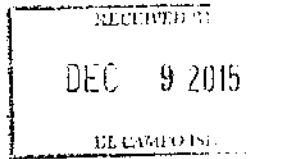
Thirteen Thousand Nine Hundred Sixty & 14/100 Dollars **\$13,960.14**

The amount of the invoice is calculated as follows:

For Professional Services through 15% Completion of Construction Administration Phase

Construction Cost	\$7,122,523.00
Fee %	7.0%
Fee	\$ 498,576.61
Percent Complete	x 83%
Fee Earned	\$ 413,818.58
Less Previous Payment	399,858.44
TOTAL AMOUNT DUE THIS INVOICE	\$ 13,960.14

	Percentage of Total Fee By Phase	Degree of Completion of Phase	Percentage of Total Fee Earned
SD	15%	100%	15%
DD	20%	100%	20%
CD	40%	100%	40%
Bidding	5%	100%	5%
Construction	20%	15%	3%
	100%		83%



THANK YOU

[Handwritten Signature]
 12-9-15
 KD
 12-8-15

Payable at the offices of:

RWS Invoice

ARCHITECTS

To: **El Campo ISD**
 700 West Norris Street
 El Campo, Texas 77437

Attention: **Ms. Kelly Waters, Superintendent**

Project: **Agriculture Education Project Center**

Project No.: 2014-13

Date: December 28, 2015

Invoice No.: 8394

RWS Application for Payment No.: 9

Fee Basis: 7% of Final Construction Cost

You're Purchase Order:

There is due at this time for professional services and/or reimbursable items on the above Project, the sum of:

Three Thousand Seven Hundred Eighty & 93/100 Dollars **\$3,780.93**

The amount of the invoice is calculated as follows:

For Professional Services through 20% Completion of Construction Phase

Construction Cost	\$1,289,890.00
Fee %	7.0%
Fee	\$ 90,292.30
Percent Complete	x 84.0%
Fee Earned	\$ 75,845.53
Less Previous Payment	72,064.60
TOTAL AMOUNT DUE THIS INVOICE	\$ 3,780.93

	<u>Percentage of Total Fee By Phase</u>	<u>Degree of Completion of Phase</u>	<u>Percentage of Total Fee Earned</u>
SD	15%	100%	15%
DD	20%	100%	20%
CD	40%	100%	40%
Bidding	5%	100%	5%
Construction	20%	20%	4%
	<u>100%</u>		<u>84%</u>

THANK YOU

[Handwritten Signature] 1-7-14

[Handwritten Signature] 1-7-16

Payable at the offices of: 142

RWS Invoice

ARCHITECTS

To: **El Campo ISD**
 700 West Norris Street
 El Campo, Texas 77437

Attention: **Ms. Kelly Waters, Superintendent**

Project: **Hutchins Elementary School Classroom
 Addition and Renovations**

Project No.: 2014-11

Date: December 28, 2015

Invoice No.: 8395

RWS Application for Payment No.: 9

Fee Basis: 7% of Final Construction Cost

You're Purchase Order:

There is due at this time for professional services and/or reimbursable items on the above Project, the sum of:

Eight Thousand Nine Hundred Seventy Four & 38/100 Dollars **\$8,974.38**

The amount of the invoice is calculated as follows:

For Professional Services through 24% Completion of Construction Administration Phase

Construction Cost	\$7,122,523.00
Fee %	7.0%
Fee	\$ 498,576.61
Percent Complete	x 84.8%
Fee Earned	\$ 422,792.96
Less Previous Payment	413,818.58
TOTAL AMOUNT DUE THIS INVOICE	\$ 8,974.38

	<u>Percentage of Total Fee By Phase</u>	<u>Degree of Completion of Phase</u>	<u>Percentage of Total Fee Earned</u>
SD	15%	100%	15%
DD	20%	100%	20%
CD	40%	100%	40%
Bidding	5%	100%	5%
Construction	20%	24%	4.8%
	<u>100%</u>		<u>84.8%</u>

THANK YOU

KWB
1-7-16

KWB
1-7-16

Payable at the offices of: 143

Information Only

Meeting Date: February 23, 2016

Submitted By: David Bright, Assistant Superintendent for Finance

**Consent Agenda
Business and Support
Services**

Application(s) for Payment for Hutchins Classroom Addition and Ricebird Stadium RR and Locker Room Project

Summary

On March 23, 2015, the Superintendent was authorized to negotiate a contract with Polasek Construction, Inc. as the Construction Manager at Risk for the Hutchins Classroom Addition and Ricebird Stadium Restroom / Locker Room Project. Payment for Construction Phase services of this project are governed by Article 7 of this contract.

On May 26, 2015, the Board approved the guaranteed maximum price of \$2,065,348 for the Ricebird Stadium RR / Locker Room Project and \$7,122,523 for the Hutchins Classroom Addition. The GMP was based on approved Construction Drawings and Specifications and all modifications issued by addenda and represents a "not to exceed" sum, which includes the estimated Cost of the Work as defined in Article 6 of the contract and the Construction Manager's Fee as defined in Article 5.

We have received Application and Certification for Payment No.6, which has been certified for payment by Malcolm Gaus with RWS Architects, Inc., in the amount of \$792,476.70. This leaves a balance to finish, including retainage of \$6,820,882.35.

ECISD Board Policy

None.

Effective Date

February 23, 2016

Previous Board Action

On May 23, 2015, the Superintendent Mark Pool was authorized to negotiate a contract with Polasek Construction, Inc. as the Construction Manager at Risk for the Hutchins Classroom Addition and Ricebird Stadium RR LR Project.

On May 26, 2015, the Board approved the guaranteed maximum price for this project of \$9,187,871.00.

Future Action Expected

The Board will review Applications for Payment from Polasek Construction, Inc. that have been certified by RWS Architects on a monthly basis until the conclusion of this project.

Background Information and Significant Issues None.

Fiscal Impact

Payment Recap for Hutchins Classroom Addition and Ricebird RR LR Project

Date Approved	Application for Payment No.	Total Completed and Stored	Retainage at 5.0%	Total Earned Less Retainage	Current Payment	Total Paid To Date	Balance to Finish
Original Contract							\$9,187,871.00
08/08/15	1	\$235,750.00	\$11,787.50	\$223,962.50	\$223,962.50	\$223,962.50	\$8,963,908.50
09/01/15	2	\$413,160.00	\$20,658.00	\$392,502.00	\$168,539.50	\$392,502.00	\$8,795,369.00
09/26/15	3	\$691,430.00	\$34,571.50	\$656,858.50	\$264,356.50	\$656,858.50	\$8,531,012.50
11/05/15	4	\$1,144,967.00	\$57,248.35	\$1,087,718.65	\$430,860.15	\$1,087,718.65	\$8,100,152.35
12/01/15	5	\$1,657,381.00	\$82,869.05	\$1,574,511.95	\$486,793.30	\$1,574,511.95	\$7,613,359.05
12/22/15	6	\$2,491,567.00	\$124,578.35	\$2,366,988.65	\$792,476.70	\$2,366,988.65	\$6,820,882.35

Student and Public Benefit Monthly review of the Applications for Payment from the contractor that have been certified by the architects insures accounting transparency for the public on this project.

Procedural and Reporting Implications None.

Public Comments None.

Alternatives None.

Other Comments and Related Issues None

Attachments Copy of Application and Certification for Payment No. 6

Contact Person(s) David Bright, Assistant Superintendent for Finance

Action Required No action required.

Recommendation This is an information item only.
Kelly Waters, Superintendent of Schools

Copy

December 22, 2015

El Campo Independent School District
Attn: Ms. Kelly Waters, Superintendent
700 West Norris
El Campo, Texas 77437

Re: Hutchins Classroom Addition
Ricebird Stadium RR/Locker
RWS Project Nos. 2014-11/2014-12
Contractor's Application and
Certificate for Payment No. 6

Gentlemen:

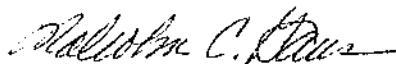
Transmitted herewith are your copies of the current Contractor's Application for Payment on the subject project:

<u>Application No.</u>	<u>Period</u>	<u>Amount to be Paid</u>
6	12/22/15	\$792,476.70

We recommend payment of the amount shown and suggest you send payment directly to Polasek Construction, Inc., P.O. Box 64, El Campo, Texas 77437.

If there are any questions, please call.

Sincerely,



Malcolm C. Gaus, AIA
Vice President

-Hutchins \$ 663,437.76
 RR/Lockers \$ 129,038.94

 \$ 792,476.70

Enclosures

cc: Polasek Construction, Inc.
File 5.1

MCG/dd



APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

2 PAGES

TO OWNER: EL CAMPO ISD
700 WEST NORRIS
EL CAMPO, TEXAS

PROJECT: Hutchins CR Addition
RR Locker / Ricebird

FROM CONTRACTOR: POLASEK CONSTRUCTION INC.
3100 TIMMONS
HOUSTON, TEXAS 77041

VIA ARCHITECT: RWS ARCHITECTS INC.
3100 TIMMONS
HOUSTON, TEXAS 77041

CONTRACT FOR: GENERAL CONSTRUCTION

APPLICATION NO: #6

PERIOD TO: 12/22/15

PROJECT NOS: 2014-11/12

CONTRACT DATE: 2/18/2015

Distribution to:

OWNER
 ARCHITECT
 CONTRACTOR

RECEIVED
DEC 22 2015

RWS ARCHITECTS

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$	9187871.00
2. Net change by Change Orders \$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$	9187871.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$	2491567.00
5. RETAINAGE:		
a. % of Completed Work (Column D + E on G703)	\$ 106513.35	
b. % of Stored Material (Column F on G703)	\$ 18065.00	
Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$	124578.35
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$	2366988.65
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$	1574511.95
8. CURRENT PAYMENT DUE \$	792476.70
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$	6820882.35

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: POLASEK CONSTRUCTION INC.



By: *[Signature]*
State of: Texas County of: Wharton
Subscribed and sworn to before me this 22 day of December 2015
Notary Public: Gloria Lowrimore
My Commission expires: 2/5/19

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 792,476.70

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: *[Signature]* Date: 12.22.2015

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF 27 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: #6

APPLICATION DATE: 12/22/15

PERIOD TO: 12/22/15

ARCHITECT'S PROJECT NO: #2014-11/12

Hutchins / RR Stadium

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
Hutchins Classroom Addition								
1	DIVISION 1 - GEN. REQUIREMENTS							
2	BONDS / INSURANCE	\$94,200.00	\$88,200.00	\$1,000.00	\$0.00	\$89,200.00	\$5,000.00	\$4,460.00
3	MOBILIZATION	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$300.00
4	PROJECT COORDINATION	\$12,000.00	\$3,700.00	\$800.00	\$0.00	\$4,500.00	\$7,500.00	\$225.00
5	PROJECT SUPERVISION	\$75,000.00	\$15,000.00	\$3,000.00	\$0.00	\$18,000.00	\$57,000.00	\$900.00
6	MISC. GENERAL CONDITIONS	\$92,000.00	\$25,000.00	\$5,000.00	\$0.00	\$30,000.00	\$62,000.00	\$1,500.00
7	CONSTRUCTION FENCING	\$6,196.00	\$5,300.00	\$200.00	\$0.00	\$5,500.00	\$696.00	\$275.00
8	CONTRACT CLOSEOUT	\$1,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00	\$0.00
9	CONSTR. MANAGER FEE	\$137,603.00	\$25,000.00	\$5,000.00	\$0.00	\$30,000.00	\$107,603.00	\$1,500.00
10	OWNER CONTINGENCY	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00
11	RESIDENTIAL APPLIANCES	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00
12	ASPHALT REPAIR	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00
13	OH DOORS AT EXISTING GYM	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00
14	UNFORESEEN SUBSURFACE ALL.	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00
15	CONTRACTOR CONTINGENCY	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00
16	DIVISION 2 - SITEWORK							
17	SITE CLEARING / DEMO	\$23,010.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$19,010.00	\$200.00
18	SELECTIVE INTERIOR DEMO	\$30,965.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,965.00	\$0.00
19	EROSION CONTROL	\$4,750.00	\$700.00	\$400.00	\$0.00	\$1,100.00	\$3,650.00	\$55.00
20	EARTHWORK	\$99,790.00	\$95,500.00	\$0.00	\$0.00	\$95,500.00	\$4,290.00	\$4,775.00
21	SELECT FILL / SOILS	\$91,464.00	\$86,700.00	\$0.00	\$0.00	\$86,700.00	\$4,764.00	\$4,335.00
22	LIME STABILIZATION	\$45,266.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,266.00	\$0.00
23	FINAL GRADING	\$3,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,400.00	\$0.00
24	TERMITE CONTROL	\$3,150.00	\$2,400.00	\$750.00	\$0.00	\$3,150.00	\$0.00	\$157.50
25	DRILLED FOOTINGS	\$65,200.00	\$65,200.00	\$0.00	\$0.00	\$65,200.00	\$0.00	\$3,260.00
26	CONCRETE WALKS / MECH YARD	\$72,430.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72,430.00	\$0.00
27	CITY ROW SIDEWALKS	\$36,194.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,194.00	\$0.00
28	AUTO DROP DRIVE	\$29,611.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,611.00	\$0.00
29	CONCRETE PARKING / DRIVES	\$169,022.00	\$0.00	\$0.00	\$0.00	\$0.00	\$169,022.00	\$0.00

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF 27 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: #6
 APPLICATION DATE: 12/22/15
 PERIOD TO: 12/22/15
 ARCHITECT'S PROJECT NO: #2014-11/12

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	% (G ÷ C)					
30	HOUSEKEEPING PADS	\$3,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,200.00	\$0.00
31	SITE UTILITIES - WATER	\$5,800.00	\$5,800.00	\$0.00	\$0.00	\$0.00	\$5,800.00	\$0.00	\$290.00
32	SITE UTILITIES - SAN SEWER	\$27,885.00	\$25,800.00	\$2,085.00	\$0.00	\$0.00	\$27,885.00	\$0.00	\$1,394.25
33	SITE UTILITIES - FIRE SERVICE	\$21,950.00	\$21,950.00	\$0.00	\$0.00	\$0.00	\$21,950.00	\$0.00	\$1,097.50
24	SITE UTILITIES - STORM	\$107,585.00	\$77,600.00	\$12,000.00	\$0.00	\$0.00	\$89,600.00	\$17,985.00	\$4,480.00
35	HYDROSEEDING	\$4,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,900.00	\$0.00
36	ASPHALT PAVEMENT	\$7,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,800.00	\$0.00
37	PAVEMENT MARKINGS	\$3,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,750.00	\$0.00
38	WOOD / CL FENCING	\$47,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,700.00	\$0.00
39	DIVISION 3 - CONCRETE								
40	REINFORCING STEEL - SLAB	\$51,972.00	\$51,972.00	\$0.00	\$0.00	\$0.00	\$51,972.00	\$0.00	\$2,598.60
41	SLAB IN PLACE	\$308,573.00	\$226,220.00	\$82,353.00	\$0.00	\$0.00	\$308,573.00	\$0.00	\$15,428.65
42	LTWT INSULATING CONCRETE	\$86,300.00	\$0.00	\$79,400.00	\$0.00	\$0.00	\$79,400.00	\$6,900.00	\$3,970.00
43	DIVISION 4 - MASONRY								
44	BRICK VENEER - MATERIAL	\$98,964.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,964.00	\$0.00
45	BRICK VENEER - LABOR	\$123,970.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,970.00	\$0.00
46	DIVISION 5 - METALS								
47	STRUCTURAL STEEL - MATERIAL	\$156,247.00	\$156,247.00	\$0.00	\$0.00	\$0.00	\$156,247.00	\$0.00	\$7,812.35
48	STRUCTURAL STEEL - LABOR	\$79,000.00	\$0.00	\$79,000.00	\$0.00	\$0.00	\$79,000.00	\$0.00	\$3,950.00
49	MISC METALS MAT. / LABOR	\$4,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,200.00	\$0.00
50	DIVISION 6 - WOODS & PLASTICS								
51	ROUGH CARPENTRY	\$9,456.00	\$0.00	\$5,600.00	\$0.00	\$0.00	\$5,600.00	\$3,856.00	\$280.00
52	FRP WALL PANELS	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00	\$0.00
53	DIVISION 7 - MOISTURE PROTECT.								
54	BITUMINOUS DAMPPROOFING	\$67,235.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$67,235.00	\$0.00
55	THERMAL INSULATION - MAT.	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00	\$0.00
56	THERMAL INSULATION - LABOR	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00
57	SOUND INSULATION - MAT.	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00	\$0.00

Hutchins / RR Stadium

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APPLICATION NO: #6

APPLICATION DATE: 12/22/15

PERIOD TO: 12/22/15

ARCHITECT'S PROJECT NO: #2014-11/12

Hutchins / RR Stadium

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	% (G+C)					
58	SOUND INSULATION - LABOR	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00
59	MEMBRANE ROOF - MATERIAL	\$145,000.00	\$0.00	\$0.00	\$0.00	\$128,600.00	\$128,600.00	\$16,400.00	\$6,430.00
60	MEMBRANE ROOF - LABOR	\$91,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$91,850.00	\$0.00
61	FIRESTOPPING	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$650.00	\$0.00
62	DIVISION 8 - DOORS & WINDOWS								
63	HOLLOW METAL	\$17,880.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,880.00	\$0.00
64	ACCESS PANELS	\$850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$850.00	\$0.00
65	WOOD DOORS	\$12,775.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,775.00	\$0.00
66	INSTALL DOORS / FRAMES / HDW	\$19,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,040.00	\$0.00
67	ALUMINUM WINDOWS / GLASS	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156,000.00	\$0.00
68	FINISH HARDWARE	\$55,355.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,355.00	\$0.00
69	DIVISION 9 - FINISHES								
70	CEMENT PLASTER	\$10,240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,240.00	\$0.00
71	LT GA. METAL FRAME - MAT.	\$173,000.00	\$0.00	\$0.00	\$0.00	\$119,300.00	\$119,300.00	\$53,700.00	\$5,965.00
72	LT GA. METAL FRAME - LABOR	\$69,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	\$65,000.00	\$200.00
73	EXTERIOR SHEATHING - MAT.	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00	\$600.00
74	EXTERIOR SHEATHING - LABOR	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00	\$0.00
75	GYPNUM DRYWALL - MATERIAL	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00	\$0.00
76	GYPNUM DRYWALL - LABOR	\$62,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62,000.00	\$0.00
77	CERAMIC TILE	\$85,642.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85,642.00	\$0.00
78	ACOUSTICAL CEILINGS	\$67,012.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$67,012.00	\$0.00
79	RES. FLOORS / BASE	\$82,027.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,027.00	\$0.00
80	CARPET	\$11,115.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,115.00	\$0.00
81	PAINTING	\$69,050.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$69,050.00	\$0.00
82	DIVISION 10 - SPECIALTIES								
83	MARKERBOARDS	\$12,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,300.00	\$0.00
84	MARKERBOARDS - LABOR	\$3,645.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,645.00	\$0.00
85	TOILET PARTITIONS	\$27,960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,960.00	\$0.00
86	METAL LOUVERS	\$793.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$793.00	\$0.00
87	INSTALL TP/TA/FE	\$7,236.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,236.00	\$0.00

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PERIOD TO: 12/22/15

ARCHITECT'S PROJECT NO: #2014-11/12

Hutchins / RR Stadium

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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
88	ALUMINUM FLAGPOLE	\$2,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,750.00	\$0.00
89	SIGNAGE	\$5,270.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,270.00	\$0.00
90	ALUMINUM CANOPIES	\$225,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$225,000.00	\$0.00
91	METAL SHELVING	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00	\$0.00
92	TOILET ACCESSORIES	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00
93	PROJECTION SCREENS	\$4,455.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,455.00	\$0.00
94	PROJECTOR MOUNTS	\$5,225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,225.00	\$0.00
95	INSTALL PROJ. SCREENS / MOUNT	\$2,245.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,245.00	\$0.00
96	DEAL DRAWER	\$5,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,650.00	\$0.00
97	FIRE EXTINGUISHERS	\$640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$640.00	\$0.00
98	DIVISION 11 - EQUIPMENT								
99	FOOD SERVICE ALLOWANCE	\$475,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$475,000.00	\$0.00
100	DIVISION 12 - FURNISHINGS								
101	CASEWORK - MAT.	\$90,308.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90,308.00	\$0.00
102	CASEWORK - LABOR	\$19,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,500.00	\$0.00
103	SOLID SURFACE SILLS	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	\$0.00
104	HORIZONTAL BLINDS	\$4,560.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,560.00	\$0.00
105	DIVISION 13 - SPECIAL CONSTR								
106	PRE-ENGINEERED BUILDING	\$90,213.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90,213.00	\$0.00
107	PEMB ERECTION	\$44,273.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,273.00	\$0.00
108	PEMB INSULATION	\$16,590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,590.00	\$0.00
109	DIVISION 15-MECH.PLUMBING								
110	MOBILIZATION	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$300.00
111	BUILDING GROUNDS-MATERIAL	\$85,198.00	\$40,500.00	\$44,698.00	\$0.00	\$0.00	\$85,198.00	\$0.00	\$4,259.90
112	BUILDING GROUNDS-LABOR	\$38,000.00	\$17,400.00	\$20,600.00	\$0.00	\$0.00	\$38,000.00	\$0.00	\$1,900.00
113	BUILDING VENTWATER-MAT.	\$125,227.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,227.00	\$0.00
114	BUILDING VENTWATER-LABOR	\$49,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,000.00	\$0.00
115	FIXTURES - MATERIAL	\$65,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,000.00	\$0.00
116	FIXTURES - LABOR	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00

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APPLICATION DATE: 12/22/15

PERIOD TO: 12/22/15

ARCHITECT'S PROJECT NO: #2014-1.1/12

Hutchins / RR Stadium

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	% (G ÷ C)					
117	FIRE SPRINKLER	\$66,900.00	\$2,300.00	\$0.00	\$0.00	\$0.00	\$2,300.00	\$64,600.00	\$115.00
118	DIVISION 15 - MECH. HVAC								
119	MOBILIZATION	\$10,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$250.00
120	MECH. PIPING / VALVES	\$195,000.00	\$0.00	\$22,500.00	\$0.00	\$0.00	\$22,500.00	\$172,500.00	\$1,125.00
121	EQUIPMENT	\$210,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210,000.00	\$0.00
122	WATER SPECIALTIES	\$41,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,000.00	\$0.00
123	AIR DISTRIBUTION	\$379,984.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$379,984.00	\$0.00
124	GRILLES / FANS	\$41,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,900.00	\$0.00
125	TEMP. CONTROLS	\$113,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$113,000.00	\$0.00
126	INSULATION	\$148,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$148,000.00	\$0.00
127	START UP & BALANCE	\$17,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,000.00	\$0.00
128	DIVISION 16 - ELECTRICAL								
129	MOBILIZATION / TEMP. POWER	\$12,000.00	\$6,900.00	\$4,000.00	\$0.00	\$0.00	\$10,900.00	\$1,100.00	\$545.00
130	FIXTURES - MATERIAL	\$193,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$193,200.00	\$0.00
131	FIXTURES - LABOR	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00
132	SITE LIGHTING	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00	\$0.00
133	SP. SYSTEM ROUGH	\$7,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,800.00	\$0.00
134	SWITCH GEAR - MATERIAL	\$128,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$128,000.00	\$0.00
135	SWITCH GEAR - LABOR	\$63,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63,000.00	\$0.00
136	BRANCH CIRCUITRY-MATERIAL	\$76,700.00	\$43,880.00	\$6,500.00	\$0.00	\$0.00	\$50,380.00	\$26,320.00	\$2,519.00
137	BRANCH CIRCUITRY-LABOR	\$101,000.00	\$6,900.00	\$12,000.00	\$0.00	\$0.00	\$18,900.00	\$82,100.00	\$945.00
138	INTERCOM / SOUND	\$53,125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$53,125.00	\$0.00
139	VIDEO DISTRIBUTION	\$11,582.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,582.00	\$0.00
140	FIRE ALARM	\$48,770.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,770.00	\$0.00
141	AUXILIARY SYSTEMS / VGA	\$21,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,200.00	\$0.00
142	DATA CABLING	\$47,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,800.00	\$0.00
143	Hutchins Classroom Totals	\$7,122,523.00	\$1,112,169.00	\$395,886.00		\$259,900.00	\$1,767,955.00	\$5,354,568.00	\$88,397.75

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Hutchins / RR Stadium

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE		D WORK COMPLETED THIS PERIOD		E FROM PREVIOUS APPLICATION (D + E)	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
		FROM PREVIOUS APPLICATION (D + E)		THIS PERIOD						
RR / Lockers at Ricebird Stadium										
144	DIVISION 1 - GEN. REQUIREMENTS									
145	BONDS / INSURANCE	\$37,442.00	\$34,000.00	\$600.00	\$0.00	\$0.00	\$0.00	\$34,600.00	\$2,842.00	\$1,730.00
146	MOBILIZATION	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$50.00
147	PROJECT COORDINATION	\$10,000.00	\$2,900.00	\$700.00	\$0.00	\$0.00	\$0.00	\$3,600.00	\$6,400.00	\$180.00
148	PROJECT SUPERVISION	\$22,000.00	\$9,200.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$10,700.00	\$11,300.00	\$535.00
149	MISC. GENERAL CONDITIONS	\$21,000.00	\$9,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$10,400.00	\$10,600.00	\$520.00
150	CONSTRUCTION FENCING	\$2,300.00	\$2,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,300.00	\$0.00	\$115.00
151	CONTRACT CLOSEOUT	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	\$0.00
152	CONSTR. MANAGER FEE	\$39,901.00	\$6,900.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$10,900.00	\$29,001.00	\$545.00
153	OWNER CONTINGENCY	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00
154	UNFORSEEN CONDITIONS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
155	CONTRACTOR CONTINGENCY	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
DIVISION 2 - SITEWORK										
156	SITE CLEARING	\$1,350.00	\$1,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,350.00	\$0.00	\$67.50
157	EROSION CONTROL	\$2,400.00	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,100.00	\$1,300.00	\$55.00
158	EARTHWORK	\$63,725.00	\$58,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,100.00	\$5,625.00	\$2,905.00
159	SELECT FILL / SOILS	\$49,179.00	\$44,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,800.00	\$4,379.00	\$2,240.00
160	FINAL GRADING	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00
161	TERMITE CONTROL	\$1,470.00	\$1,470.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,470.00	\$0.00	\$73.50
162	DRILLED FOOTINGS	\$32,610.00	\$32,610.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,610.00	\$0.00	\$1,630.50
163	CONCRETE WALKS / MECH YARD	\$62,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62,140.00	\$0.00
164	SITE UTILITIES - WATER	\$15,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,400.00	\$2,100.00	\$670.00
165	SITE UTILITIES - SAN SEWER	\$78,565.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,400.00	\$66,400.00	\$12,165.00	\$3,320.00
166	SITE UTILITIES - STORM	\$17,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,000.00	\$0.00
167	HYDROSEEDING	\$2,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,800.00	\$0.00
168	CL FENCING	\$18,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,300.00	\$0.00
DIVISION 3 - CONCRETE										
170	REINFORCING STEEL - SLAB	\$14,544.00	\$14,544.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,544.00	\$0.00	\$727.20
171	SLAB IN PLACE	\$66,322.00	\$66,322.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,322.00	\$0.00	\$3,316.10

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			FROM PREVIOUS APPLICATION (D + E)	% (G ÷ C)					
173	DIVISION 4 - MASONRY								
174	BRICK VENEER - MATERIAL	\$33,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,000.00	\$0.00
175	BRICK VENEER - LABOR	\$50,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,100.00	\$0.00
176	MASONRY REINFORCING STEEL	\$9,595.00	\$9,595.00	\$0.00	\$0.00	\$9,595.00	\$9,595.00	\$0.00	\$479.75
177	CMU - MATERIAL	\$81,000.00	\$40,578.00	\$0.00	\$0.00	\$40,578.00	\$40,578.00	\$40,422.00	\$2,028.90
178	CMU - LABOR	\$121,126.00	\$40,600.00	\$0.00	\$0.00	\$40,600.00	\$40,600.00	\$80,526.00	\$2,030.00
179	DIVISION 5 - METALS								
180	STRUCTURAL STEEL - MATERIAL	\$23,493.00	\$23,493.00	\$0.00	\$0.00	\$0.00	\$23,493.00	\$0.00	\$1,174.65
181	STRUCTURAL STEEL - LABOR	\$14,000.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$0.00	\$760.00
182	MISC METALS MAT. / LABOR	\$5,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,300.00	\$0.00
183	DIVISION 6 - WOODS & PLASTICS								
184	ROUGH CARPENTRY	\$80,245.00	\$4,500.00	\$3,400.00	\$0.00	\$0.00	\$7,900.00	\$72,345.00	\$395.00
185	WOOD TRUSSES	\$29,900.00	\$0.00	\$29,900.00	\$0.00	\$0.00	\$29,900.00	\$0.00	\$1,495.00
186	WOOD TRUSS ERECTION	\$12,600.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$10,600.00	\$100.00
187	MILLWORK	\$788.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$788.00	\$0.00
188	DIVISION 7 - MOISTURE PROTECT.								
189	BITUMINOUS DAMPPROOFING	\$19,360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,360.00	\$0.00
190	BUILDING INSULATION	\$6,290.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,290.00	\$0.00
191	RIGID INSULATION	\$13,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,500.00	\$0.00
192	METAL ROOF - MATERIAL	\$52,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,500.00	\$0.00
193	METAL ROOF - LABOR	\$76,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,000.00	\$0.00
194	FIRESTOPPING	\$320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$320.00	\$0.00
195	DIVISION 8 - DOORS & WINDOWS								
196	HOLLOW METAL	\$18,700.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$8,500.00	\$10,200.00	\$425.00
197	ACCESS PANELS	\$1,335.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,335.00	\$0.00
198	WOOD DOORS	\$1,265.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,265.00	\$0.00
199	INSTALL DOORS / FRAMES / HDW	\$3,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,140.00	\$0.00
200	WINDOW GLAZING / DISPLAY	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,500.00	\$0.00
201	FINISH HARDWARE	\$10,610.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,610.00	\$0.00

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF 27 PAGES

AIA Document G702. APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: #6

APPLICATION DATE: 12/22/15

PERIOD TO: 12/22/15

ARCHITECT'S PROJECT NO: #2014-11/12

Hutchins / RR Stadium

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	% (G + C)					
202	DIVISION 9 - FINISHES								
203	DRYWALL SYSTEMS	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	
204	CERAMIC TILE	\$13,489.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,489.00	\$0.00	
205	ACOUSTICAL CEILINGS	\$1,911.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,911.00	\$0.00	
206	VCT / CARPET	\$19,096.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,096.00	\$0.00	
207	PAINTING	\$45,025.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,025.00	\$0.00	
208	DIVISION 10 - SPECIALTIES								
209	TOILET PARTITIONS	\$34,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,080.00	\$0.00	
210	INSTALL TP/TA/FE	\$9,104.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,104.00	\$0.00	
211	METAL LOUVERS	\$4,279.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,279.00	\$0.00	
212	SIGNAGE	\$2,776.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,776.00	\$0.00	
213	METAL LOCKERS	\$3,755.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,755.00	\$0.00	
214	ATHLETIC LOCKERS	\$22,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,400.00	\$0.00	
215	LOCKER INSTALLATION	\$2,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,345.00	\$0.00	
216	TOILET ACCESSORIES	\$9,760.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,760.00	\$0.00	
217	FIRE EXTINGUISHERS	\$440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$440.00	\$0.00	
218	DIVISION 11 - EQUIPMENT								
219	DIVISION 12 - FURNISHINGS								
220	CASEWORK	\$10,132.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,132.00	\$0.00	
221	HORIZONTAL BLINDS	\$460.00	\$0.00	\$0.00	\$0.00	\$0.00	\$460.00	\$0.00	
222	DIVISION 14 - CONVEYING SYSTEM								
223	DIVISION 15-MECH.PLUMBING								
224	MOBILIZATION	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$200.00	
225	BUILDING GROUNDS-MATERIAL	\$28,000.00	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00	\$1,400.00	
226	BUILDING GROUNDS-LABOR	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$750.00	
227	BUILDING VENT/WATER-MAT.	\$95,000.00	\$50,000.00	\$0.00	\$0.00	\$35,000.00	\$85,000.00	\$4,250.00	
228	BUILDING VENT/WATER-LABOR	\$30,000.00	\$9,700.00	\$0.00	\$0.00	\$0.00	\$20,300.00	\$485.00	
229	FIXTURES - MATERIAL	\$78,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78,000.00	\$0.00	

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF 27 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: #6
APPLICATION DATE: 12/22/15

PERIOD TO: 12/22/15

ARCHITECT'S PROJECT NO: #2014-11/12

Hutchins / RR Stadium

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			E THIS PERIOD	% (G + C)				
230	FIXTURES - LABOR	\$19,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,000.00	\$0.00
231	DIVISION 15 - MECH. HVAC							
232	MOBILIZATION	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00
233	MECH. PIPING / VALVES	\$8,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,300.00	\$0.00
234	EQUIPMENT	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,000.00	\$0.00
235	AIR DISTRIBUTION	\$41,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,000.00	\$0.00
236	GRILLES / FANS	\$17,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,400.00	\$0.00
237	INSULATION	\$10,223.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,223.00	\$0.00
238	START UP & BALANCE	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$0.00
239	DIVISION 16 - ELECTRICAL							
240	MOBILIZATION / TEMP. POWER	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$200.00
241	FIXTURES - MATERIAL	\$41,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,000.00	\$0.00
242	FIXTURES - LABOR	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	\$0.00
243	SP. SYSTEM ROUGH	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00
244	SWITCH GEAR - MATERIAL	\$34,000.00	\$6,460.00	\$0.00	\$0.00	\$6,460.00	\$27,540.00	\$523.00
245	SWITCH GEAR - LABOR	\$17,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$15,000.00	\$100.00
246	BRANCH CIRCUITRY-MATERIAL	\$34,500.00	\$2,000.00	\$3,200.00	\$0.00	\$5,200.00	\$29,300.00	\$260.00
247	BRANCH CIRCUITRY-LABOR	\$45,000.00	\$11,290.00	\$2,800.00	\$0.00	\$14,090.00	\$30,910.00	\$704.50
248	VIDEO DISTRIBUTION	\$7,253.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,253.00	\$0.00
249	FIRE ALARM	\$20,605.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,605.00	\$0.00
250	AUXILIARY SYSTEMS / VGA	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00	\$0.00
251	DATA CABLING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00
252	RR / Locker Room Totals	\$2,065,348.00	\$545,212.00	\$77,000.00	\$101,400.00	\$723,612.00	\$1,341,736.00	\$36,180.60
	GRAND TOTALS	\$9,187,871.00	\$1,657,381.00	\$472,886.00	\$361,300.00	\$2,491,567.00	\$6,696,304.00	\$124,578.35

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Information Only

Meeting Date: February 16, 2016
Submitted by: David Bright, Superintendent

**Consent Agenda:
Business and Support
Services**

FY2016-2017 Budget Assumptions and Priorities

Summary

As we begin to think about the development of our FY2016-2017 general operating budget, there are certain assumptions that must be made; e.g.,

- What will the district's tax base and taxable values be?
- What rate of tax collection can be expected?
- What will the refined ADA that is necessary for calculating state funding be?
- What will the proposed tax rate be?
- Will there be any salary increases, and if so how much?
- What capital expenditures are necessary?

These assumptions will all change as we gain more information and the budget development process continues.

ECISD Board Policy

None.

Effective Date

FY 2016-2017

Previous Board Action

The Board annually reviews the assumptions that will be used for development of the next year's general fund operating budget.

Future Action Expected

The Board annually reviews the assumptions that will be used for development of the next year's general fund operating budget.

**Background Information and
Significant Issues**

See attached information from David Bright.

Fiscal Impact

None.

Student and Public Benefit	The development of a realistic general operating budget.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> • Memorandum from David Bright outlining some of the current assumptions that are being made in the development of the FY2016-2017 general operating budget.
Contact Person(s)	David Bright, Assistance Superintendent of Finance and Operations
Action Required	None.
Superintendent's Recommendation	This is an information item only. No action required. Kelly Waters, Superintendent of Schools

TO: Kelly Water, and Board of Trustees

FROM: David Bright

SUBJECT: **2016-2017 BUDGET ASSUMPTIONS**

Each year we try to make assumptions based on issues that could impact the coming school year budget. The following information is what we know at this time. Change will occur before the 2016-2017 Budget is approved in August 2016.

TAXABLE VALUES

Each year, the State Comptroller’s office is required by law to present an annual Property Value Study (Study) to the Legislature. The Study, conducted by the Property Tax Division (PTD), draws heavily on information obtained from the school district and the local County Appraisal District (CAD). Each year before February 1, the Comptroller’s office estimates, and certifies to the Commissioner of Education, the preliminary total taxable value of property for each school district based on the Study as required by Section 403.302 of the Government Code. This begins a process that allows each District to review the Study and to protest it if necessary.

In July 2015, Chief Appraiser, Tylene Gamble certified values at \$1,087,630,382. This represented a decrease of \$6,849,196 in value for the district from the prior year’s certification. In February 2016, we were notified by the CPTD that we had been assigned preliminary local value of \$1,141,012,139 for 2015.

According to the CAD, they were able to meet the states requirement of falling within the Confidence Interval for two consecutive years. This is important because we are, as a result, “in grace” for the 2015 tax year. No matter what happens in 2014, TEA will have to use the CPTD value assigned for state funding purposes.

	<u>2013</u>	<u>2014</u>	<u>2015</u>
CAD Local Certified Value	\$1,099,507,749	\$1,184,479,578	\$1,087,630,382
Increase/Decrease		\$ 84,971,829	-\$ 96,849,196
CPTD Value Assigned	\$1,159,280,279	\$1,257,216,886	\$1,141,012,139
Increase/Decrease		\$ 97,936,607	-\$ 116,204,747

VALUE CATEGORIES

	<u>2014 Assigned Value</u>	<u>2015 Assigned Value</u>	<u>Difference</u>
A. Single-Family Residences	506,770,451	515,834,109	9,063,658
B. Multi-Family Residences	11,766,427	12,312,629	546,202
C. Vacant Lots	25,531,027	24,984,648	-546,379
C2. Colonia Lots	0	0	0
D. Rural Real (Taxable)	100,974,357	94,293,973	-6,680,384
D2. Real Prop Farm & Ranch	7,607,235	460,575	-7,146,660
E. Real Prop NonQual Acres	95,383,956	105,354,232	9,970,276
F1. Commercial Real	136,526,255	137,117,157	590,902
F2. Industrial Real	9,579,953	10,459,830	879,877
G. Oil, Gas, Minerals	181,105,929	93,798,926	-87,307,003
J. Utilities	145,657,099	151,459,557	5,802,458
L1. Commercial Personal	67,087,098	78,130,244	11,043,146
L2. Industrial Personal	92,097,481	80,848,101	-11,249,380
M. Other Personal	1,979,799	2,231,411	251,612
N. Intangibles Personal Prop	0	0	0
O. Residential Inventory	465,891	453,924	-11,967
S. Special Inventory	7,352,220	7,274,943	-77,277

TAX COLLECTIONS (Excluding Delinquent Taxes)

Currently 2015-16 collections are running slightly ahead of 2014-15 collections for the first quarter of the collection year. As of January 31, 2016, the District’s tax collections totaled \$11,166,480 or 81.34% of the Adjusted Tax Levy. At this time last year we had collected 79.99% of the Adjusted Tax Levy. As always we expect current year collections to top out above the 97 percent level by year end.

<u>Year</u>	<u>Adjusted Levy</u>	<u>Collected</u>	<u>Percent</u>
2002-2003	\$10,175,818	\$ 9,613,665	94.48%
2003-2004	\$ 9,621,452	\$ 9,341,768	97.09%
2004-2005	\$10,883,496	\$10,614,929	97.51%
2005-2006	\$11,903,452	\$11,628,695	97.69%
2006-2007	\$16,009,118	\$15,683,404	97.97%
2007-2008	\$12,371,025	\$12,038,345	97.31%
2008-2009	\$13,003,365	\$12,662,310	97.60%
2009-2010	\$13,166,956	\$12,794,273	97.17%
2010-2011	\$13,369,858	\$13,086,844	97.88%
2011-2012	\$13,378,158	\$13,107,950	97.98%
2012-2013	\$13,624,501	\$13,330,620	97.84%
2013-2014	\$13,897,797	\$13,629,865	98.07%
2014-2015	\$14,705,036	\$14,452,124	98.28%
2015-2016	\$13,729,446	\$11,166,480	81.34%*

* as of 1/31/16

REVENUE

Below is a breakdown of our revenue as reported in our Audit Reports for the past five years.

Where does our revenue come from?

	<u>Local</u>	<u>%</u>	<u>% +/-</u>
2010-2011	\$15,631,275	40.6	2.0
2011-2012	\$15,685,700	43.5	.3
2012-2013	\$16,323,548	45.8	4.1
2013-2014	\$16,692,279	44.7	2.3
2014-2015	\$17,349,877	45.4	3.9
	<u>State</u>	<u>%</u>	<u>% +/-</u>
2010-2011	\$16,896,114	43.9	.6
2011-2012	\$16,059,732	44.5	-5.0
2012-2013	\$14,986,152	42.0	-6.7
2013-2014	\$15,974,018	42.8	6.6
2014-2015	\$15,840,590	41.5	- .8
	<u>Federal</u>	<u>%</u>	<u>% +/-</u>
2010-2011	\$ 5,967,926	15.5	-1.4
2011-2012	\$ 4,312,068	12.0	-27.7
2012-2013	\$ 4,369,645	12.2	1.3
2013-2014	\$ 4,691,230	12.5	7.4
2014-2015	\$ 5,019,152	13.1	7.0
	<u>Total</u>	<u>%</u>	<u>% +/-</u>
2010-2011	\$38,495,315	100.0	.005
2011-2011	\$36,057,500	100.0	-6.3
2012-2013	\$35,679,345	100.0	-1.0
2013-2014	\$37,357,527	100.0	4.7
2014-2015	\$38,209,619	100.0	2.3

AVERAGE DAILY ATTENDANCE - ADA

Below is a breakdown of Refined ADA and Attendance Rates for the first, second, and third six weeks periods.

<u>Year</u>	<u>Six Weeks Refined ADA</u>	<u>Percent</u>
2015-2016	1 st 3,364.3	96.9%
	2 nd 3,364.0	96.1%
	3 rd 3,345.3	95.2%

Prior Year's Attendance Rates

<u>Year</u>	<u>Year End Refined ADA</u>	<u>Percent</u>
2009-2010	3,223.7	95.2%
2010-2011	3,265.2	95.5%
2011-2012	3,272.8	95.6%
2012-2013	3,277.0	95.0%
2013-2014	3,336.5	95.1%
2014-2015	3,348.7	95.4%

TAX RATE

Each year the rate needed to equal the prior year's budget level is the first consideration. As always, property values play a big part in any projection. Without knowing what changes may or may not occur from the state it is difficult to predict what may happen. In August 2015, the Board of Trustees approved a Tax Rate of \$1.19805 (\$1.04005 M&O and \$.158000 for I&S).

<u>Year</u>	<u>M&O</u>	<u>I&S</u>	<u>Total</u>
2006-2007	1.27747	.15270	1.43017
2007-2008	1.04005	.11791	1.15796
2008-2009	1.04005	.15212	1.19217
2009-2010	1.04005	.14904	1.18909
2010-2011	1.04005	.15485	1.19490
2011-2012	1.04005	.16312	1.20317
2012-2013	1.04005	.15610	1.19615
2013-2014	1.04005	.15564	1.19569
2014-2015	1.04005	.13798	1.17803
2015-2016	1.04005	.15800	1.19805

SALARY INCREASES

We will submit information to the Board of Trustees beginning in February. Below is a schedule based on what we have done in previous years.

February 2016	Administrators
March 2016	Teachers
April 2016	Paraprofessionals/Manual Trades
May 2016	Final Recommendation to Board

Information Only

Meeting Date: February 16, 2016

Submitted By: David Bright, Assistant Superintendent for Finance & Operations

**Consent Agenda:
Business and Support
Services**

Review of Monthly Financial Reports for Month of January 2016

Summary

Although there is no statutory or policy requirement for the Board to do so, reviewing the Monthly Financial Report is a good practice for the Board to follow in overseeing the management of the District.

The report provides the Board with a current comparison of actual revenue and expenditures to the budget adopted for the General Fund.

The Tax Collections Report provides the Board with the District's current tax collections for the fiscal year.

The Cash Flow Report provides the Board with both a historical and current perspective of the District's monthly cash flow.

The Capital Projects Report details use of the \$9.5 million from the Series 2015 School Building Bonds.

ECISD Board Policy

None.

Effective Date

January 31, 2016

Previous Board Action

Approval of 2015-2016 General Operating Budget on August 25, 2015.

Future Action Expected

The Board will review the monthly financial statements at each regular monthly board meeting.

**Background Information and
Significant Issues**

The unaudited fund balance in the General Fund (Fund 199 only) on August 31, 2015 was \$5,683,928, which is 20.40% of the approved General Fund operating expenditures (as defined in the AEIS Report) of \$27,855,710.

Fund balance designated for replacement of artificial turf at Ricebird Stadium is \$400,000, leaving an undesignated fund balance of \$5,283,928; or 18.97% of the approved General Fund operating expenditures (as defined in the AEIS Report).

Fiscal Impact None.

Student and Public Benefit Closely monitoring actual revenue and expenditures as compared to the adopted budget each month helps to ensure the efficient use of public funds.

Procedural and Reporting Implications None.

Public Comments None.

Alternatives None.

Other Comments and Related Issues **Financial Report.** In the General Operating Fund, we have received 59.00% of our amended revenue projections; and expended 42.07% of our amended expenditure estimates.

Compared to the same time last year, our revenue decreased by \$749,247 and our expenditures decreased by \$650,184.

	2011-2012		2012-2013		2013-2014		2014-2015		2015-2016	
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Sep	10.63%	12.13%	10.87%	15.21%	9.73%	13.30%	9.48%	7.12%	9.16%	13.52%
Oct	19.79%	20.05%	19.84%	22.74%	19.43%	21.26%	17.85%	21.80%	17.27%	21.34%
Nov	29.84%	27.07%	30.94%	28.88%	29.49%	28.75%	26.58%	29.90%	22.80%	28.98%
Dec	41.60%	33.20%	44.98%	35.39%	44.93%	35.84%	40.85%	36.86%	39.16%	35.12%
Jan	64.61%	40.50%	65.81%	42.09%	64.89%	43.90%	62.03%	44.07%	59.00%	42.07%
Feb	69.97%	50.83%	71.78%	51.52%	70.55%	52.93%	69.79%	53.68%		
Mar	72.10%	57.21%	74.26%	57.69%	72.50%	60.40%	71.73%	60.47%		
Apr	77.12%	64.95%	78.68%	65.38%	77.18%	68.40%	76.33%	68.17%		
May	81.11%	71.59%	82.15%	71.53%	80.73%	76.17%	79.87%	75.87%		
Jun	87.17%	78.14%	87.97%	79.86%	86.24%	81.52%	85.40%	81.68%		
Jul	93.70%	85.44%	94.13%	88.19%	93.06%	88.46%	91.51%	88.53%		
Aug	100.06%	98.47%	100.17%	98.97%	100.12%	98.89%	100.83%	99.17%		

Tax Collection Report. Our beginning tax levy of \$13,683,152 has been adjusted by \$45,294 giving us a new adjusted levy of \$13,728,446; and we have currently collected \$11,166,480 which amounts to 81.34% of the adjusted levy. This leaves an uncollected balance of \$2,561,966.

Delinquent collections YTD are \$68,816 plus \$37,184 in penalty and interest.

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Oct	0.35%	0.31%	0.21%	0.26%	0.23%	0.00%
Nov	8.60%	9.54%	12.48%	9.69%	7.96%	1.76%
Dec	39.54%	34.01%	39.14%	41.43%	36.39%	38.01%
Jan	81.26%	84.41%	83.67%	84.25%	79.99%	81.34%
Feb	93.50%	94.04%	94.27%	94.03%	94.03%	
Mar	94.95%	95.38%	95.47%	95.09%	95.49%	
Apr	95.52%	96.12%	96.07%	95.78%	96.39%	
May	96.26%	96.75%	96.51%	96.26%	96.91%	
Jun	96.67%	97.14%	96.88%	96.99%	97.58%	
Jul	97.10%	97.65%	97.50%	97.61%	97.86%	
Aug	97.74%	97.90%	97.68%	97.97%	98.21%	
Sep	97.88%	97.98%	97.84%	98.07%	98.28%	

Cash Flow Report. The following spreadsheet shows the actual cash flow compared to the projected (historical) cash flow for the month.

Fiscal Year	Month			Year-to-Date		
	2014-2015	2015-2016	Difference	2014-2015	2015-2016	Difference
Revenue	\$6,864,327	\$6,505,903	(\$358,424)	\$20,094,773	\$19,345,525	(\$749,248)
Expenditures	\$2,681,806	\$2,534,831	(\$146,975)	\$14,748,301	\$14,049,689	(\$698,612)
Balance	\$4,182,521	\$3,971,072	(\$211,449)	\$5,346,472	\$5,295,836	(\$50,636)

Capital Projects Report. During the month of October we withdrew \$859,715.26 from the Capital Projects Fund and earned \$1,257.76 in accrued interest.

Attachments

- Monthly Financial Report – as of January 31, 2016
- Tax Collection Recap 2015-2016
- Cash Flow Report 2015-2016
- Capital Projects Report

Submitted by:

David Bright, Assistant Superintendent of Finance and Operations

Recommendation:

This is an information report only.

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
MONTHLY FINANCIAL REPORT
February 16, 2016**

**Comparison of Revenue and Expenditures
to the Budget for the General Operating, Food Service & Debt Service Fund
9-1-15 to 1-31-16**

ESTIMATED REVENUE:

	<i>Original Budget</i>	<i>Amended Budget</i>	<i>Revenue Realized</i>	<i>Revenue Balance</i>
Local:	\$14,812,059	\$14,812,059	\$11,597,193	(\$3,214,866)
State:	\$16,324,668	\$16,324,668	\$6,899,705	(\$9,424,963)
Federal:	\$1,652,133	\$1,652,133	\$848,629	(\$803,504)
Other Resources:	\$0	\$0	\$0	\$0
Total:	\$32,788,860	\$32,788,860	\$19,345,526	(\$13,443,334)

ESTIMATE EXPENDITURES:

<i>Original Budget</i>	<i>Amended Budget</i>	<i>Expended</i>	<i>Outstanding Encumbrances</i>	<i>Expenditures Year to Date</i>	<i>Balance for Year</i>
\$32,788,860	\$32,788,860	\$11,821,907	\$1,970,798	\$13,792,705	\$18,996,155

COMPARISONS TO JANUARY 31 OF PRIOR YEAR:

	<i>2014-2015</i>	<i>2015-2016</i>	<i>Increase/ Decrease</i>
Revenues:	\$20,094,773	\$19,345,526	(\$749,247)
Expenditures:	\$14,442,889	\$13,792,705	(\$650,184)
Cash Position:	\$13,211,108	\$13,008,365	(\$202,743)

PRIOR MONTH CASH POSITION as of 12/31/15: \$9,161,720

GENERAL FUND - FUND BALANCE	GENERAL OPERATING	FUND BALANCE	% of OPERATING
GENERAL FUND - FUND BALANCE as of 8-31-11:	\$28,096,459	\$6,760,897	24.06%
GENERAL FUND - FUND BALANCE as of 8-31-12:	\$25,761,913	\$8,898,859	34.54%
GENERAL FUND - FUND BALANCE as of 8-31-13:	\$27,161,780	\$8,490,723	31.26%
GENERAL FUND - FUND BALANCE as of 8-31-14:	\$27,800,164	\$6,074,037	21.85%
GENERAL FUND - FUND BALANCE as of 8-31-15:	\$27,855,710	\$5,683,928	20.40%

BUDGET AMENDMENTS:

NOTE: Cash Position includes Local, State, and Federal Funds. Does not include Capital Projects.

**TAX COLLECTION RECAP
2015-16**

Reporting Period	Beginning Levy	Adjustments	Adjusted Levy	Current Tax Year Collections	% Collected	% Collected Prior Year	Delinquent Collections	Penalty & Interest	Total Collections	Current Tax Year Uncollected
Monthly Recap										
Oct-15	\$0	\$0	\$0	0	0.00%	0.23%	\$23,808	\$7,687	\$31,495	
Nov-15	\$13,683,152	\$77,890	\$13,761,042	242,176	1.76%	7.73%	\$8,018	\$2,891	\$253,085	
Dec-15	\$13,683,152	\$50,370	\$13,733,521	4,977,792	36.25%	28.43%	\$15,076	\$9,701	\$5,002,569	
Jan-16	\$13,683,152	\$50,370	\$13,728,446	5,946,512	43.32%	43.60%	\$21,914	\$16,905	\$5,985,330	
Year To Date				11,166,480	81.34%	79.99%	68,816	37,184	\$11,272,479	\$2,561,966

EL CAMPO INDEPENDENT SCHOOL DISTRICT
Cash Flow
2015-2016

199 GENERAL FUND	Actual Sep-15	Actual Oct-15	Actual Nov-15	Actual Dec-15	Actual Jan-15	Actual Jan-16	Actual Feb-15	Actual Mar-15	Actual Apr-15	Actual May-15	Actual Jun-15	Actual Jul-15	Actual Aug-15	2014-15 Totals
REVENUE:														
5700 Local Revenue:														
5711 Taxes Current Year	9,616	0	210,237	4,321,316	5,671,092	5,162,280	1,802,742	188,966	114,694	65,564	85,959	42,803	44,324	12,762,000
5712 Taxes Prior Years	6,196	20,964	7,051	13,289	17,036	19,438	22,634	19,414	16,023	13,841	14,417	14,515	8,208	175,650
5717 Excess Tax Proceeds	0	0	0	0	1,524	0	5,850	0	0	0	0	0	0	7,374
5719 Pen, Int, & Other	5,491	6,813	2,555	9,112	10,813	15,896	26,877	24,773	22,710	13,521	19,615	13,632	10,911	172,593
5720 Service to Other LEAs	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5730 Tuition and Fees	0	0	0	0	0	0	0	0	0	3,755	7,620	715	-440	11,490
5740 Other Local Sources	3,627	2,422	8,388	1,976	2,072	4,006	5,376	3,932	5,064	2,661	1,983	8,274	110,655	154,503
5750 Co/Curr Activities	21,171	15,431	19,245	7,904	9,566	-2,177	2,062	1,576	2,196	4,363	-505	12,907	17,552	122,050
Total Local Rev:	46,101	45,630	247,478	4,353,596	5,712,103	5,199,443	1,865,540	238,660	160,687	103,705	129,089	92,845	191,210	13,405,660
5800 State Revenue:														
5811 Available School Fund	0	0	0	67,744	30,035	20,679	30,035	141,160	92,228	99,233	146,731	102,001	134,579	879,237
5812 Foundation Entitlement	2,797,144	2,290,066	1,204,590	644	0	0	0	0	946,400	627,014	1,255,575	1,632,580	2,425,679	13,271,179
5812 Founda Ent-Prior Yr	0	0	0	0	0	0	0	0	9,128	0	0	0	0	9,128
5819 LEP Student Success Init	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5820 Misc State Program Rev	0	0	8,451	0	0	0	0	0	0	0	0	0	4,304	12,084
5831 TRS On-Behalf	100,715	100,930	101,730	104,292	102,536	102,721	103,057	103,129	102,751	103,687	105,631	102,152	163,641	1,301,219
Total State Rev:	2,897,859	2,390,996	1,314,771	172,680	132,571	123,400	133,092	244,289	1,141,379	839,062	1,507,937	1,836,733	2,728,203	15,472,848
5900 Federal Revenue:														
5930 Federal	0	0	6,674	0	-3,886	233,641	0	0	5,564	0	0	5,762	0	245,464
Total Federal Rev:	0	0	6,674	0	-3,886	233,641	0	0	5,564	0	0	5,762	0	245,464
7900 Other Res/Non-Oper														
Other Res/Non-Oper	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Other Res:	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Revenue:	2,943,960	2,436,626	1,568,922	4,526,276	5,840,789	5,556,484	1,998,633	482,949	1,307,630	942,767	1,637,026	1,935,340	2,919,413	29,123,972
EXPENDITURES:														
6000 Expenditures:														
6100 Payroll Costs	1,001,989	1,663,360	1,703,761	1,682,644	1,711,148	1,652,035	1,728,620	1,719,586	1,704,076	1,755,535	1,773,873	1,700,013	2,434,113	20,856,745
6200 Contracted Services	306,808	184,719	469,491	131,259	347,329	407,244	371,674	252,222	295,836	336,945	367,035	291,037	617,777	4,144,704
6300 Supplies & Materials	125,497	131,524	134,616	103,103	154,073	67,868	66,272	162,691	152,085	215,819	205,013	78,905	140,025	1,744,846
6400 Other Operating	315,490	263,369	34,596	19,157	278,353	273,287	57,855	27,732	314,404	40,641	79,811	267,031	50,115	1,762,781
6500 Debt Services	750	0	0	0	0	0	186,450	0	0	0	0	0	34,950	221,400
6600 Capital Outlay	29,499	44,250	308,364	0	15,918	0	6,299	0	0	0	0	107,425	46,005	347,639
8900 Other Uses/Non Operating	0	0	0	0	33,627	0	0	145,838	0	0	0	11,509	0	435,966
Total Expenditures:	1,780,034	2,287,222	2,650,828	1,936,164	2,540,447	2,400,435	2,417,170	2,308,070	2,466,401	2,348,941	2,425,732	2,455,920	3,322,985	29,514,081
ENDING BALANCE	1,163,926	149,404	-1,081,906	2,590,112	3,300,341	3,156,049	-418,538	-1,825,121	-1,158,771	-1,406,174	-788,706	-520,579	-403,572	
GF FB as of 8/31/15	5,683,928													
	6,847,854	6,997,258	5,915,352	8,505,464	12,205,389	11,661,513	11,242,975	9,417,854	8,259,083	6,852,910	6,064,203	5,543,624	5,140,051	

240	FOOD SERVICE	Actual Sep-15	Actual Oct-15	Actual Nov-15	Actual Dec-15	Actual Jan-15	Actual Jan-16	Actual Feb-15	Actual Mar-15	Actual Apr-15	Actual May-15	Actual Jun-15	Actual Jul-15	Actual Aug-15	2014-15 Totals
REVENUE:															
5700	Local Revenue:														
	Earnings from Temp Dep			531	0	0	0	437	0	0	541			536	1,939
	Foundation Revenue														
	Lunch	29,880	35,189	25,861	18,536	28,274	28,864	28,082	27,647	29,956	25,284	3,147	45	17,430	276,136
	Breakfast	8,224	7,506	5,747	3,949	6,477	6,749	7,072	5,858	7,250	5,847	541	0	7,326	66,693
	A La Carte	8,992	8,074	6,174	4,208	7,628	6,029	8,626	6,750	8,451	6,310	1,297	0	3,343	78,151
	Adult Lunches	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Catering/Vending	0	590	465	6,187	870	5,510	530	320	35	1,057	3,180	2,243	2,710	12,008
	Summer Food Service	0	0	0	0	0	0	0	0	0	0	0	0	123	123
	Total Local Rev:	47,096	51,359	38,247	32,880	43,248	47,151	44,747	40,575	45,693	39,038	8,165	2,288	31,469	435,050
5800	State Revenue														
5829	Misc St Program Rev.	0	0	0	0	0	0	0	9,872	0	0	0	0	0	9,872
5831	TRS On-Behalf Benefit	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total State Rev:	0	0	0	0	0	0	0	9,872	0	0	0	0	0	9,872
5900	Federal Revenue														
5921	School Breakfast	0	36,674	40,213	34,504	47,963	25,634	25,435	28,054	24,184	31,863	28,218	6,098	7,954	265,466
5922	National School Lunch	0	118,721	122,095	100,318	167,275	78,070	91,415	98,404	89,087	113,294	99,249	22,570	30,663	940,839
5923	USDA Donated Com	10,417	10,417	10,417	10,417	9,115	10,417	9,115	9,115	9,115	9,115	9,115	9,115	-482	99,782
5929	Fed Rev TEA-Sum Feed	0	0	0	0	0	0	0	0	0	0	0	0	20,337	20,337
	Total Federal Rev:	10,417	165,812	172,725	145,238	224,354	114,121	125,965	135,572	122,385	154,271	136,581	37,782	58,473	1,326,424
7900	Other Res/Non-Oper:														
7940	Other Res/Non-Oper	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total Other Res:	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total Revenue:	57,513	217,171	211,503	178,119	267,602	161,272	170,711	186,020	168,078	193,310	144,746	40,070	89,942	1,771,346
EXPENDITURES:															
6000	Expenditures:														
6100	Payroll & Benefits	32,980	51,265	52,127	52,099	50,645	49,713	51,100	50,406	48,693	50,485	47,676	45,208	64,535	607,861
6200	Contracted Services	0	173,695	113,972	111,989	81,254	74,009	87,160	98,292	99,764	91,670	93,568	26,827	25,824	1,002,356
6300	Supplies & Materials	10,780	10,771	10,652	10,615	9,322	10,650	9,293	9,311	9,542	10,025	9,549	9,289	-10,226	94,364
6400	Other Operating	0	174	43	168	138	24	29	105	163	75	210	0	216	1,353
6600	Capital Outlay	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total Expenditures:	43,760	235,905	176,794	174,870	141,359	134,396	147,583	158,113	158,161	152,255	151,003	81,324	80,350	1,705,933
	ENDING BALANCE	13,754	-4,980	29,729	32,978	1,324	59,854	82,982	110,889	120,806	161,860	155,604	114,350	123,942	

511	DEBT SERVICE	Actual Sep-15	Actual Oct-15	Actual Nov-15	Actual Dec-15	Actual Jan-15	Actual Jan-16	Actual Feb-15	Actual Mar-15	Actual Apr-15	Actual May-15	Actual Jun-15	Actual Jul-15	Actual Aug-15	2014-15 Totals
REVENUE:															
5700	Local Revenue:														
5711	Taxes Current Year	1,276	0	31,939	656,476	752,365	784,232	239,164	25,069	15,216	8,698	11,404	5,679	5,880	1,693,300
5712	Taxes Prior Years	861	2,844	967	1,787	2,380	2,475	3,202	2,803	2,096	1,905	2,054	2,146	1,160	24,912
5719	Pen, Int, & Other	686	875	336	589	850	1,008	3,313	3,009	2,585	1,709	2,421	1,808	1,416	20,146
5742	Earnings Fm Temp Dep	214	222	216	248	342	432	370	516	507	531	517	540	334	4,275
	Total Local Rev:	<u>3,036</u>	<u>3,940</u>	<u>33,457</u>	<u>659,100</u>	<u>755,936</u>	<u>788,148</u>	<u>246,049</u>	<u>31,397</u>	<u>20,405</u>	<u>12,844</u>	<u>16,396</u>	<u>10,171</u>	<u>8,789</u>	<u>1,742,633</u>
5800	State Revenue:														
5829	St Rev Dist By TEA	0	0	0	0	0	0	0	0	0	0	0	0	0	19,509
	Total State Rev:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,509</u>
7900	Other Res/Non-Oper:														
7911	Issuance of Bonds	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7916	Issuance of Bonds	0	0	0	0	0	0	98,500	0	0	0	0	0	0	98,500
7940	Other Res/Non-Oper Rev	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total Other Res:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>98,500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>98,500</u>
	Total Revenue:	<u>3,036</u>	<u>3,940</u>	<u>33,457</u>	<u>659,100</u>	<u>755,936</u>	<u>788,148</u>	<u>344,549</u>	<u>31,397</u>	<u>20,405</u>	<u>12,844</u>	<u>16,396</u>	<u>10,171</u>	<u>8,789</u>	<u>1,860,642</u>
EXPENDITURES:															
6000	Expenditures:														
6500	Debt Service														
6511	Bond Principal	0	0	0	0	0	0	324,999	0	0	0	0	0	605,000	929,999
6521	Interest on Bonds	0	0	0	0	0	0	381,384	0	0	0	0	0	326,382	707,766
6599	Other Debt Fees	750	0	750	0	0	0	94,119	400	0	0	0	0	0	96,269
8949	Other Uses-Bond Escrow	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total Expenditures:	<u>750</u>	<u>0</u>	<u>750</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>800,502</u>	<u>400</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>931,382</u>	<u>1,734,034</u>
	ENDING BALANCE	2,286	6,225	38,932	698,032	1,401,682	1,486,180	1,030,228	1,061,225	1,081,630	1,094,474	1,110,870	1,121,041	198,448	
Total Approved Budget															
199, 240, 511															
TOTAL REVENUE		3,004,509	2,657,737	1,813,882	5,363,494	6,864,327	6,505,903	2,513,893	700,365	1,496,114	1,148,921	1,798,168	1,985,582	3,018,144	32,755,960
TOTAL EXP		1,824,544	2,523,127	2,828,372	2,111,034	2,681,806	2,534,831	3,365,254	2,466,583	2,624,563	2,501,196	2,576,735	2,537,244	4,334,717	32,954,048
ENDING BALANCE		1,179,965	1,314,575	300,085	3,552,546	7,534,359	7,523,619	6,672,257	4,906,039	3,777,591	2,425,316	1,646,748	1,095,086	-221,487	

CAPITAL PROJECTS

As of 1/31/2016

		<u>Revenue</u>	<u>Expenditures</u>	<u>Ending Balance</u>
09/01/15	Beginning Balance			\$6,823,571.68
09/01/15	Transfer Withdrawal		-\$338,046.70	\$6,485,524.98
09/11/15	Transfer Withdrawal		-\$268,468.10	\$6,217,056.88
09/30/15	Transfer Withdrawal		-\$5,896.70	\$6,211,160.18
09/30/15	Accrued Earnings	\$1,814.15		\$6,212,974.33
09/30/15	Ending Balance			\$6,212,974.33
10/01/15	Beginning Balance			\$6,212,974.33
10/08/15	Transfer Withdrawal		-\$344,821.50	\$5,868,152.83
10/30/15	Transfer Withdrawal		-\$2,801.33	\$5,865,351.50
10/31/15	Accrued Earnings	\$1,767.45		\$5,867,118.95
10/31/15	Ending Balance			\$5,867,118.95
11/01/15	Beginning Balance			\$5,867,118.95
11/19/15	Transfer Withdrawal		-\$505,716.35	\$5,361,402.60
11/30/15	Accrued Earnings	\$1,629.60		\$5,363,032.20
11/30/15	Ending Balance			\$5,363,032.20
12/01/15	Beginning Balance			\$5,363,032.20
12/01/15	Transfer Withdrawal		-\$26,314.96	\$5,336,717.24
12/16/15	Transfer Withdrawal		-\$542,776.74	\$4,793,940.50
12/31/15	Accrued Earnings	\$1,503.11		\$4,795,443.61
12/31/15	Ending Balance			\$4,795,443.61
01/01/16	Beginning Balance			\$4,795,443.61
01/12/16	Transfer Withdrawal		-\$856,627.01	\$3,938,816.60
02/03/16	Transfer Withdrawal		-\$3,088.25	\$3,935,728.35
01/31/16	Accrued Earnings	\$1,257.76		\$3,936,986.11
01/31/16	Ending Balance			\$3,936,986.11

Information Only

Meeting Date: February 16, 2016

Submitted by: David Bright, Assistant Superintendent for Finance

**Consent Agenda:
Personnel**

Compensation Market Study for Administrative Personnel

Summary

In the past there has always been some question as to what districts should be included in the market study comparison group, and whether or not the same comparison group should be used for different classifications of personnel; i.e., superintendent, administrative and professional personnel, teachers, clerical / paraprofessional, and manual trades. To create as much equity in the market study as possible it was decided that two comparison groups would be used to provide information on how ECISD compensation compares to districts across the State and Region with similar enrollments, i.e., 3,000 to 4,000 students. The same two groups of districts will be used for all market study comparisons.

The Statewide Comparison Group contains approximately 40 districts from across the state with enrollments of 3,000 to 4,000 students.

The Regional Comparison Group contains approximately 8 districts with 3,000 to 4,000 students located in the following Education Service Center Regions:

- Region 2 – Corpus Christi
- Region 3 – Victoria
- Region 4 – Houston
- Region 5 – Beaumont
- Region 6 – Huntsville
- Region 13 – Austin
- Region 20 – San Antonio

The positions included in this market study include:

- Assistant Principal – Elementary School
- Assistant Principal – High School
- Assistant Principal – Middle School
- Chief Financial Officer
- Chief Instruction/Curriculum Officer
- Director of Athletics/Head Football Coach
- Director of Maintenance
- Director of Special Education
- Director of Transportation
- Federal Programs Administrator
- Principal – Elementary School
- Principal – High School
- Principal – Middle School

ECISD Board Policy	DEA (LOCAL), COMPENSATION AND BENEFITS: SALARIES, WAGES AND STIPENDS
Effective Date	2015-2016
Previous Board Action	<p>The Board adopted the current compensation plan in the Spring of 2014.</p> <p>Annually the Board reviews the compensation plan. Comparisons are made to the area job market and decisions are made with regards to structure adjustments and general pay increases.</p>
Future Action Expected	<p>Annually the Board reviews the compensation plan. Comparisons are made to the area job market and decisions are made with regards to structure adjustments and general pay increases.</p>
Background Information and Significant Issues	<p>Annual compensation studies are done to make sure that our compensation plan maintains both internal and external equity.</p> <p>Internal equity is evaluated to ensure that positions are compensated equitably based upon the four compensable factors:</p> <ul style="list-style-type: none"> • Knowledge or Skill (level of education required; level of experience required; land of specialized expertise) • Effort (degree of independent judgment involved in decision making; complexity of tasks; and level and nature of business communications) • Responsibility (impact on district operations; for district assets or financial accounts; evaluation and employment of others; and scope and authority in supervision of others) • Environment (working conditions) <p>External equity is evaluated to make sure that ECISD positions are compensated equitably in relation to similar positions in similar districts.</p> <p>In the past the Board has tried to maintain our compensation plan at 103% to 105% of the market average, which should give us a competitive advantage for recruiting and retaining high quality personnel. The following tables show the district's daily rate and annual compensation as a percentage of the market average for each position for both the state and regional comparison</p>

groups. Positions are listed in rank order.

Statewide Comparison Group

Position	Daily Rate Market Ratio	Annual Pay Market Ratio
Director of Transportation	90.9%	90.9%
Director of Maintenance	95.6%	95.6%
Director of Sp. Education	98.4%	98.4%
Assistant Principals – Elementary Schools (3)	104.0%	104.0%
	104.0%	104.0%
	109.0%	109.0%
Assistant Principals – Middle School (2)	89.8%	89.8%
	94.7%	94.7%
Assistant Principal – High School	101.1%	101.1%
Principals – Elementary School (3)	95.4%	95.4%
	98.1%	98.1%
	100.2%	100.2%
Principal – Middle School	104.1%	104.1%
Principal – High School	103.2%	103.2%
Director of Athletics / Head Football Coach	107.9%	107.9%
Chief Academic Officer	101.0%	101.0%
Chief Financial Officer	104.3%	104.3%

Regional Comparison Group

Position	Daily Rate Market Ratio	Annual Pay Market Ratio
Director of Transportation	91.7%	91.7%
Director of Maintenance	83.4%	83.4%
Director of Sp. Education	94.0%	94.0%
Assistant Principals – Elementary School (3)	97.4% 97.4% 102.1%	97.4% 97.4% 102.1%
Assistant Principal – Middle School (2)	88.7% 93.6%	88.7% 93.6%
Assistant Principal – High School	91.1%	91.1%
Principals – Elementary School (3)	91.0% 93.6% 95.6%	91.0% 93.6% 95.6%
Principal – Middle School	101.4%	101.4%
Principal – High School	101.0%	101.0%
Director of Athletics / Head Football Coach	105.1%	105.1%
Chief Academic Officer	98.6%	98.6%
Chief Financial Officer	100.4%	100.4%

Fiscal Impact

None.

Student and Public Benefit

A compensation plan that remains at 103% to 105% of the market median helps to attract quality applicants and retain excellent employees.

Procedural and Reporting Implications

None.

Public Comments

None.

Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> • Lists of Districts in Each Comparison Group • TASB HR Services Customized Report of All Districts Statewide with an Enrollment of 3,000 – 4,000 Students • TASB HR Services Customized Report of All Districts in Regions 2, 3, 4, 5, 6, 13, and 20 with an Enrollment of 3,000 – 4,000 Students
Contact Person(s)	David Bright, Assistant Superintendent for Finance & Operations
Action Required	No Action Required.
Superintendent's Recommendation	Information item only. Kelly Waters, Superintendent of Schools

Information Item

Curriculum and Instruction Summary	Report on Section 504 Services Under Section 504 of the Rehabilitation Act, no otherwise qualified individual with a disability shall, solely by reason of her or his disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. 29 <i>U.S.C.A. 794(a)</i>
ECISD Board Policy	FB – Equal Educational Opportunity (Legal)
Effective Date	Spring 2016
Previous Board Action	None.
Future Action Expected	The Board periodically reviews the district's Section 504 Services.
Background Information and Significant Issues	The Section 504 Services report was prepared by Dolores A. Trevino, Asst. Supt. for Curriculum & Instruction and presented by Mrs. Kelly Waters Superintendent.
Fiscal Impact	Cost of training and materials to provide Section 504 services.
Student and Public Benefit	Program reporting will provide an environment of continuous improvement of all programs for all students.
Procedural and Reporting Implications	None.
Public Comments	None.
Attachments	None.
Contact Person(s)	Dolores A. Trevino, Assistant Superintendent of Curriculum and Instruction
Action Required	No action required.
Superintendent's Recommendation	This is an information item only. Kelly Waters, Superintendent of Schools

El Campo ISD 504 Board Report

February 19, 2016

Section 504 as defined by Board Policy FB (legal)

Under Section 504 of the Rehabilitation Act, no otherwise qualified individual with a disability shall, solely by reason of her or his disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. 29 U.S.C.A. 794(a)

Section 504 Enrollment by Grade Level

Grade	Students	By Campus
K	0	Myatt 1
1	1	
2	3	Hutchins 14
3	11	
4	15	Northside 33
5	18	
6	20	ECMS 60
7	20	
8	20	
9	33	ECHS 82
10	18	
11	21	
12	10	
TOTAL	190	

STATE % not found ECISD is at 5%

Background information about Section 504 eligibility:

What makes a student eligible for Section 504 services? *(taken from legal handbook, 2015)*

1. Does the student have a physical or mental impairment? If so, please identify the impairment(s). *Notes - This is an educational determination only, and not a medical diagnosis for purposes of treatment. And impairments that are episodic, in remission or mitigated should also be listed.*

2. Does the physical or mental impairment affect one or more major life activities (including major bodily functions)? *Note: For an impairment that is episodic, in remission, or mitigated, identify the activity or function affected when the disability was present or active.*

3. Does the physical or mental impairment substantially limit a major life activity? *Notes: (1) "Substantially limits" does not mean "significantly restricted." (2) This question asks whether the person evaluated is substantially limited in performing a major life activity as compared to the*

“average student” of the same grade or age or as compared to “most students” of the same grade or age.

A Section 504 Plan and Placement are completed, only if, each of the three preceding questions were answered “Yes.”

District Plan of Action:

In Fall of 2015, ECISD participated in an audit conducted by Region 3 Educational Service Center. The recommendations and findings were shared with administrative staff and work is underway to improve our processes. In 16-17 our campus counseling staff will be the campus 504 coordinators. This will provide consistency of training, processes and procedures. The audit findings are attached and included in this report.

ECISD will continue to use the recommended forms and procedures as provided by Richards, Lindsay & Martin LLP and work to consistent implementation across the district.

Information Item

Curriculum and Instruction	Increase College Readiness
Summary	<p>Our Board Monitoring Document is used as a measure of local accountability. Criterion 1.H. states that the district will “<i>Increase College Readiness.</i>” defined by the Texas Academic Performance Report (TAPR).</p> <p>Objective: ECISD students will be provided with a high quality educational experience designed to appropriately prepare them for the rigor and challenges of higher education. It is expected that the percentage of students demonstrating college readiness, as defined by the state accountability system, will increase at a rate greater than the state average.</p>
ECISD Board Policy	None.
Effective Date	February 2016
Previous Board Action	The Board receives an annual report on progress toward this Board Monitoring Document Goal.
Future Action Expected	The Board will receive an annual report on the Increase of College Readiness.
Background Information and Significant Issues	Dolores A. Trevino, Assistant Superintendent of Curriculum and Instruction prepared the report and Mrs. Kelly Waters, Superintendent will present the findings.
Fiscal Impact	None.
Student and Public Benefit	Increased students’ performance at the College Readiness standard has a direct link to postsecondary readiness and future academic success.
Procedural and Reporting Implications	None.
Public Comments	None.

STAAR EOC Retesters - # of Students Needing to Pass

Scores through STAAR EOC Dec 2015

	English 1	English 2	Algebra 1	Biology	US History
STAAR	29	26	40	11	20
STAAR A	9	9	11	4	1
STAAR L	0	0	2	1	3
# students	38	35	53	16	24

Recently Withdrawn	3	2	3	1	2
# students	35	33	50	15	22

Report pulled from STAAR, STAAR L, STAAR A Confidential Campus Roster - Students Not Achieving Satisfactory Performance (Robin Crowell reviewed lists and made adjustments necessary for student exemptions as per ARD decisions and withdrawals)

	Eng 1	Eng 2	Alg 1	Bio	USH
# Tested					
STAAR	46	42	65	14	32
STAAR A	9	10	11	7	1
STAAR L			4	1	3
Total Tested	55	52	80	22	36
# Not Met					
STAAR	28	23	37	9	16
STAAR A	9	9	11	4	1
STAAR L			2	1	3
Total Not Met	37	32	50	14	20
# Absent					
	1	3	3	2	4
# Needing to Pass					
	38	35	53	16	24

District Goal 6: Create A Positive District Culture

Create and Maintain a Positive District Culture

Objective: ECISD will create and maintain a strong, positive district culture making ECISD a school district of choice for educational professionals.

Reports: The *administration* shall conduct a survey using a stratified random sampling of employees on the district culture by surveying employees every two years. The report shall include the survey results and data reflecting the district's employee retention rates and the results of employee exit interviews. The analysis must include information related to employee perceptions about where they work, the district's general direction, aspects of the district that can be improved, how they are treated at work, and the extent to which the district is focused on academic performance. Further, the report shall include data on experience and longevity related to the district's ability to secure and retain highly qualified, certified educators, skilled professional, and experienced crafts and trades personnel. The report shall include state benchmark comparisons.

Timing: This report will be provided to the Board of Trustees in February of every other year.

Employee Exit Survey Overall Rating of Excellent/Good was 96%

Staff Development Trainings Offered by the District:
On a scale from 1-4, how would you rate this training?

(% scores represent our staff responses)

1=unsatisfactory (n/a)

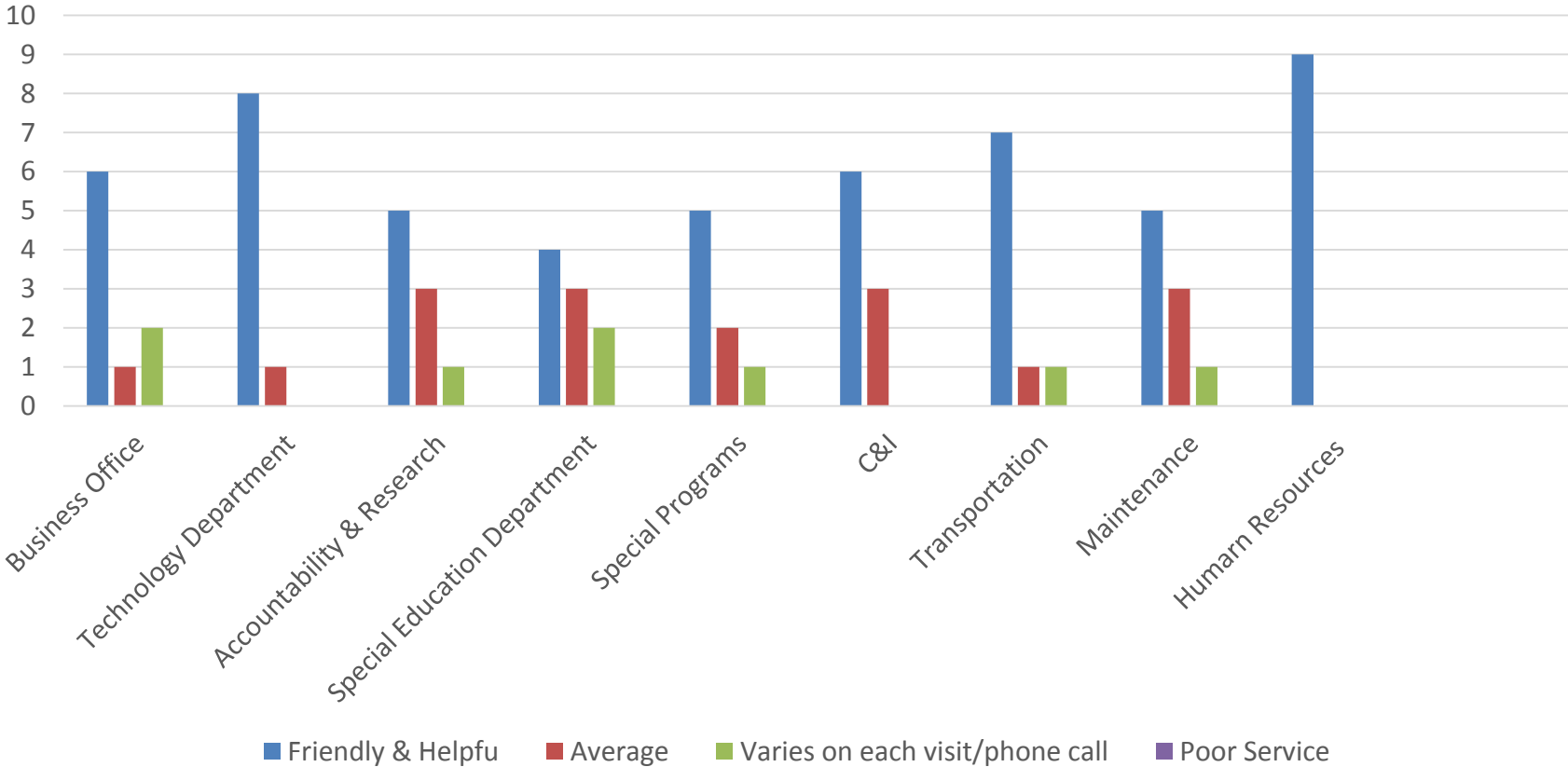
2=average (2%)

3=good (16%)

4=outstanding (82%)

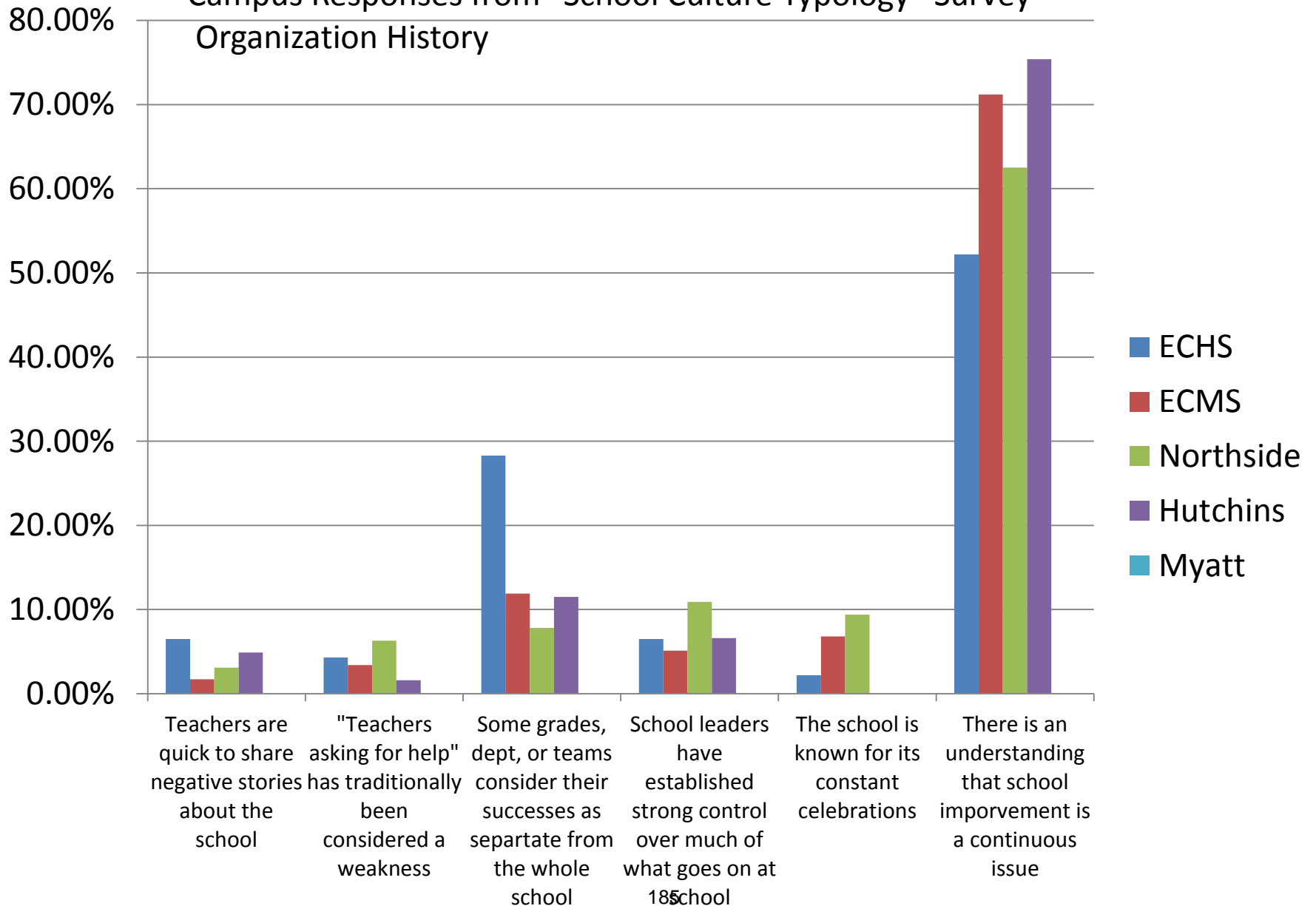
Principal Survey Results of Central Office Services

How Responsive Do You Feel Each Department is to Your Request?



Campus Responses from "School Culture Typology" Survey

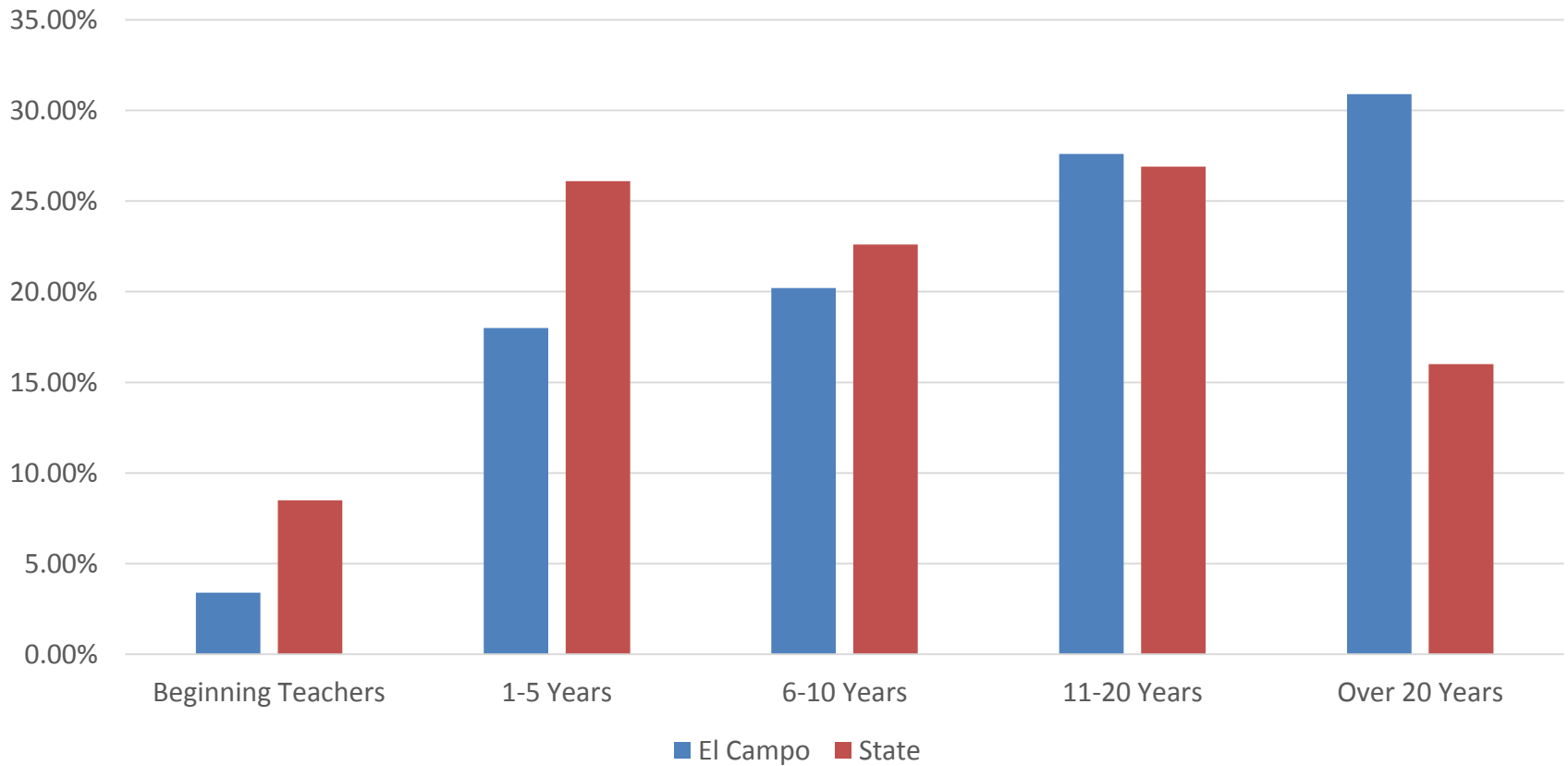
Organization History



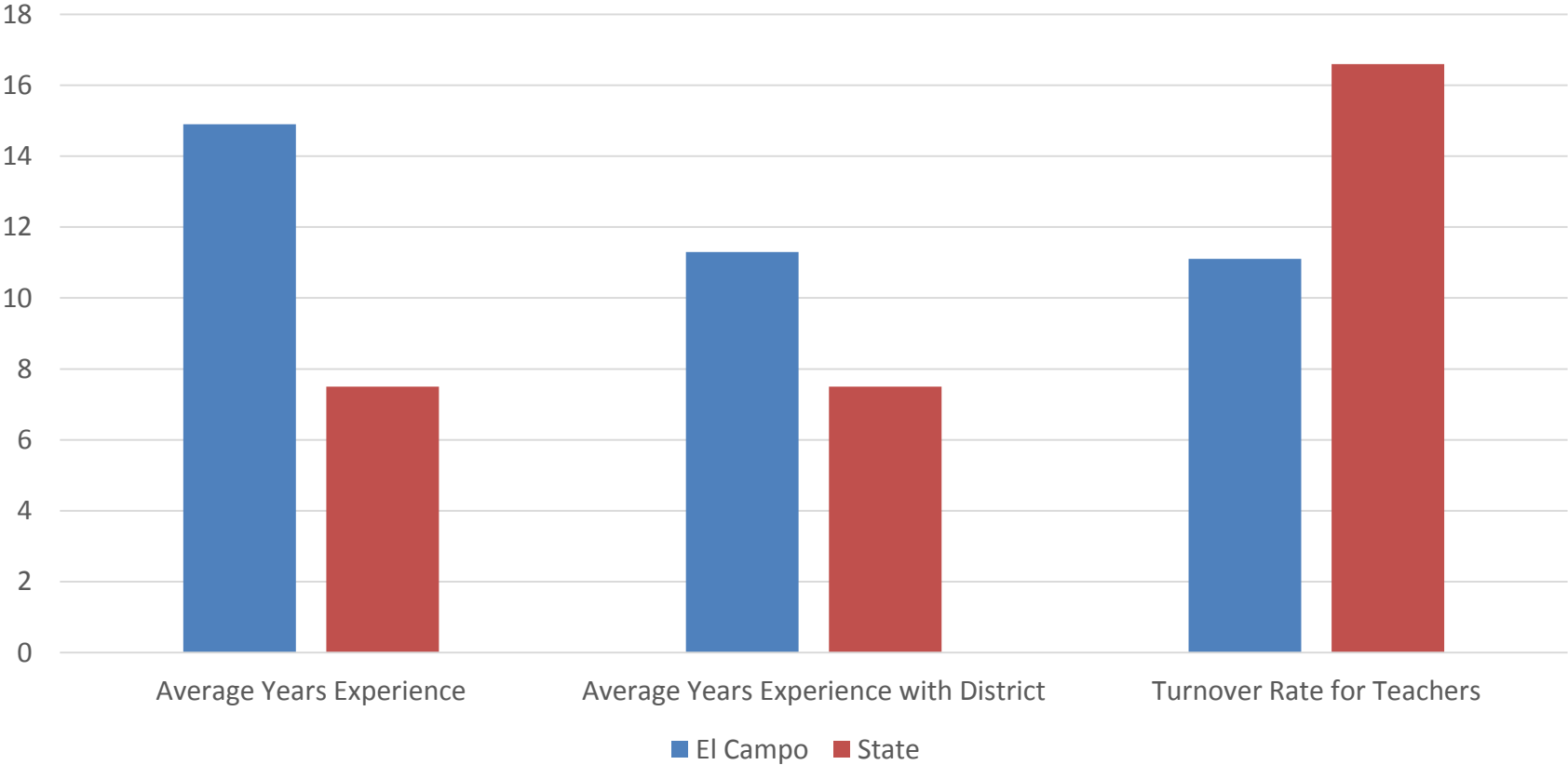
2014-15 District Profile

Texas Academic Performance Report

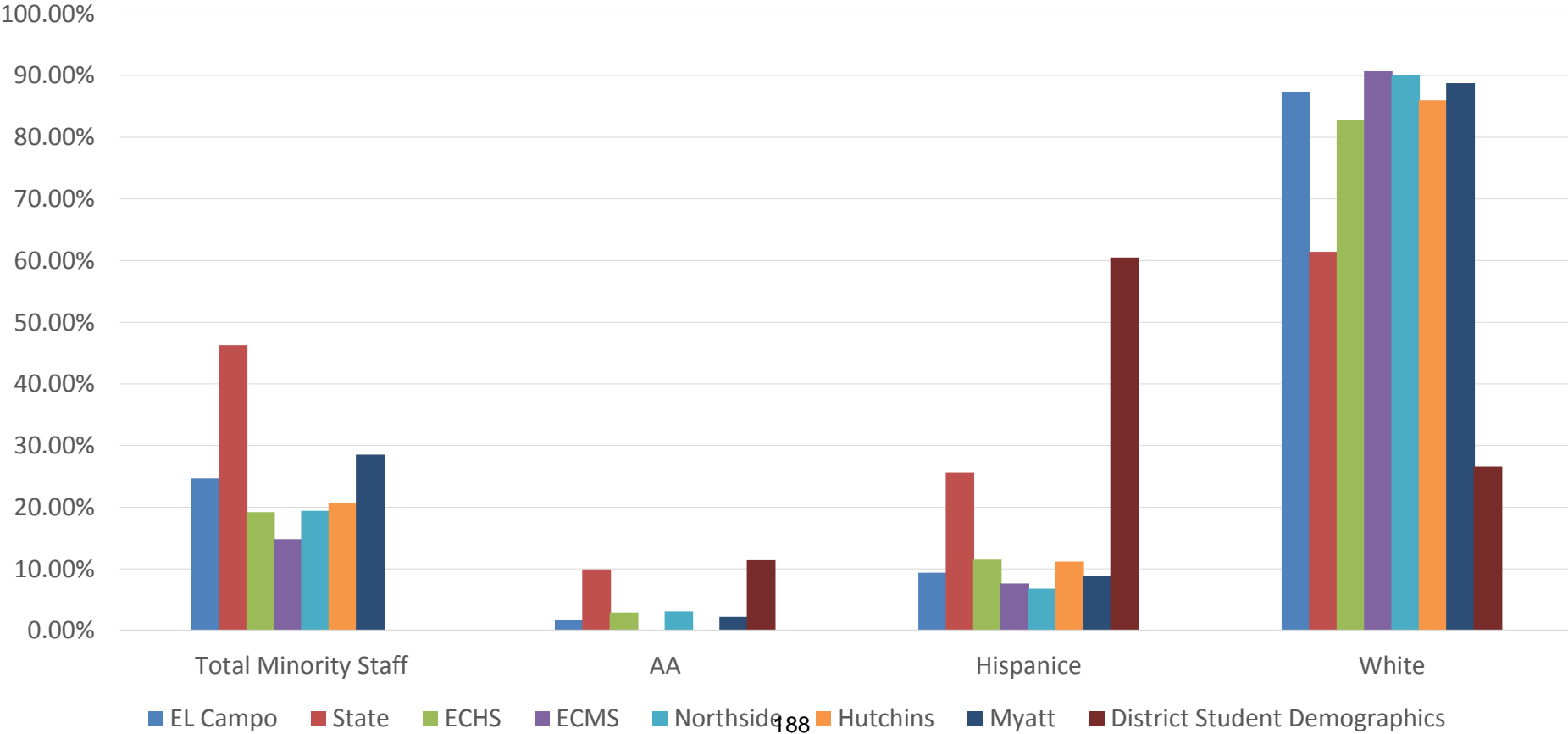
Employee Longevity and Experience



Experience & Turnover Rate



Teacher Demographics



Information Item

Curriculum and Instruction Summary	Report on Dyslexia Program The Board shall ensure that procedures are implemented for identifying and providing appropriate instructional services to students for dyslexia and related disorders, in accordance with the State Board of Education's <i>Dyslexia Handbook: Procedures Concerning Dyslexia and Related Disorders</i> .
ECISD Board Policy	EHB – Curriculum Design Special Programs (Legal)
Effective Date	Spring 2016
Previous Board Action	None.
Future Action Expected	The Board periodically reviews the district's Dyslexia Program.
Background Information and Significant Issues	The Dyslexia Program report was prepared by Dolores A. Trevino, Asst. Supt. for Curriculum & Instruction and presented by Mrs. Kelly Waters Superintendent.
Fiscal Impact	Cost of training and materials to provide Dyslexia services.
Student and Public Benefit	Program reporting will provide an environment of continuous improvement of all programs for all students.
Procedural and Reporting Implications	None.
Public Comments	None.
Other Comments and Related Issues	None.
Attachments	None.
Contact Person(s)	Dolores A. Trevino, Assistant Superintendent of Curriculum and Instruction
Action Required	No action required.
Superintendent's Recommendation	This is an information item only. Kelly Waters, Superintendent of Schools

Information Item

Curriculum and Instruction Summary	Report on Dyslexia Program The Board shall ensure that procedures are implemented for identifying and providing appropriate instructional services to students for dyslexia and related disorders, in accordance with the State Board of Education's <i>Dyslexia Handbook: Procedures Concerning Dyslexia and Related Disorders</i> .
ECISD Board Policy	EHB – Curriculum Design Special Programs (Legal)
Effective Date	Spring 2016
Previous Board Action	None.
Future Action Expected	The Board periodically reviews the district's Dyslexia Program.
Background Information and Significant Issues	The Dyslexia Program report was prepared by Dolores A. Trevino, Asst. Supt. for Curriculum & Instruction and presented by Mrs. Kelly Waters Superintendent.
Fiscal Impact	Cost of training and materials to provide Dyslexia services.
Student and Public Benefit	Program reporting will provide an environment of continuous improvement of all programs for all students.
Procedural and Reporting Implications	None.
Public Comments	None.
Other Comments and Related Issues	None.
Attachments	None.
Contact Person(s)	Dolores A. Trevino, Assistant Superintendent of Curriculum and Instruction
Action Required	No action required.
Superintendent's Recommendation	This is an information item only. Kelly Waters, Superintendent of Schools

SUPERINTENDENT'S EMPLOYMENT CONTRACT

THE STATE OF TEXAS

COUNTY OF WHARTON

This Employment Contract ("Contract") is entered into by and between the Board of Trustees (the "Board") of the EL CAMPO INDEPENDENT SCHOOL DISTRICT (the "District") and KELLY WATERS (the "Superintendent").

NOW THEREFORE, the Board and the Superintendent, for and in consideration of the terms stated in this Contract, hereby agree as follows:

1. Term

- 1.1 The Board agrees to employ the Superintendent, and the Superintendent hereby accepts employment as Superintendent of Schools for the District on a twelve-month basis each school year. This Contract shall commence on **February 16, 2016**, and end on **June 30, 2019**. The Board and the Superintendent (the "Parties") may extend the term of this Contract by agreement.
- 1.2 The Board has not adopted any policy, rule, regulation, law or practice providing for tenure. No right of tenure is created by this Contract. No property interest, express or implied, is created in continued employment beyond the Contract term.

2. Representations

- 2.1 **Beginning of Contract.** At the beginning of this Contract, and at any time during this Contract, the Superintendent specifically agrees to submit to a review of his or her national criminal history record information (NCHRI) if required by the District, TEA, or SBEC. The Superintendent understands that a criminal history record acceptable to the Board, at its sole discretion, is a condition precedent to this Contract.
- 2.2 **During Contract.** The Superintendent also agrees that, during the term of this Contract, the Superintendent will notify the Board in writing of any arrest or of any indictment, conviction, no contest or guilty plea, or other adjudication of the Superintendent, other than routine traffic citations. The Superintendent agrees to provide such notification in writing within seven calendar days of the event or any shorter period specified in Board policy.
- 2.3 **False Statements and Misrepresentations.** The Superintendent represents that any records or information provided in connection with his or her employment application are true and correct. Any false statements, misrepresentations, omissions of requested information, or fraud by the Superintendent in or concerning any required records or in the employment application may be grounds for termination or nonrenewal, as applicable.

- 2.4 **Residency.** The Superintendent shall be provided a grace period of one calendar year from the date of execution of this Contract within which to become a District resident. Thereafter, the Superintendent agrees that she shall reside within the boundaries of the District at all times during the term of this Contract.

3. **Employment**

- 3.1 **Duties.** The Superintendent shall be the educational leader and chief executive officer of the District. The Superintendent agrees to perform his or her duties as required within this Contract, and as set forth in state and federal law and Board Policy. The Superintendent shall comply with all lawful directives of the Board, state and federal law, District policy, rules and regulations as they exist or may hereafter be amended. The Superintendent shall perform her duties with reasonable care, diligence, skill, and expertise. The Superintendent shall perform such duties and have such powers as may be prescribed by the law and the Board. The Board shall have the right to assign additional lawful duties to the Superintendent and to make changes in responsibilities or work at any time during the Contract term. All duties assigned by the Board shall be appropriate to and consistent with the professional role and responsibility of the Superintendent.
- 3.2 **Professional Certification.** The Superintendent shall at all times during the term of this Contract, and any renewal or extension thereof, hold and maintain a valid certificate required of a superintendent by the State of Texas and issued by the State Board for Education Certification, and any other certificates required by law. If the Superintendent's certification expires, is canceled, or is revoked, this Contract may be declared void by the Board of Trustees.
- 3.3 **Reassignment.** The Superintendent cannot be reassigned from the position of Superintendent to any other position without the Superintendent's express written consent.
- 3.4 **Board Meetings.** The Superintendent shall attend all meetings of the Board, both public and closed, with the exception of those closed meetings: (1) devoted to discussion of the Superintendent's Contract, compensation, performance, evaluation, or other terms of the Superintendent's employment; or (2) for purposes of attorney-client consultations between the Board and the Board's attorney concerning those details of the Superintendent's employment. The Board may request that the Superintendent leave a closed session meeting at any time such action is deemed appropriate.
- 3.5 **Suspension.** In accordance with Texas Education Code Chapter 21 and other applicable Texas law, the Board may suspend the Superintendent without pay during the term of this Contract for good cause as determined by the Board.
- 3.6 **Dismissal, Termination and Nonrenewal of Contract.** The Board may dismiss the

Superintendent during the term of the Contract for good cause as determined under and pursuant to applicable Texas law. Termination or nonrenewal of this contract will be conducted pursuant to Texas Education Code Chapter 21.

- 3.7 **Resignation.** The Superintendent may leave the employment of the District at the end of a school year without penalty by filing a written resignation with the Board. The resignation must be addressed to the Board and filed not later than the 45th day before the first day of instruction of the following school year. The Superintendent may resign with the consent of the Board at any other time.
- 3.8 **Indemnification.** To the extent it may be permitted to do by applicable law, including, but not limited to Texas Civil Practice & Remedies Code Chapter 102, the District does hereby agree to defend, hold harmless, and indemnify Superintendent from any and all demands, claims, suits, actions, judgments, expenses and attorneys' fees incurred in any legal proceedings brought against Superintendent in the Superintendent's individual or official capacity as an employee and as Superintendent of the District, providing the incident(s), which is (are) the basis of any such demand, claim, suits, actions, judgments, expenses and attorneys' fees, arose or does arise in the future from an act or omission of Superintendent as an employee of the District, acting within the course and scope of Superintendent's employment with the District; excluding, however, any such demand, claim, suits, actions, judgments, expenses and attorneys' fees for those claims or any causes of action where it is determined that Superintendent committed official misconduct, or committed a willful or wrongful act or omission, or an act or omission constituting gross negligence, or acted in bad faith; and excluding any costs, fees, expenses or damages that would be recoverable or payable under an insurance contract, held either by the District or by Superintendent. The selection of Superintendent's legal counsel shall be with the mutual agreement of Superintendent and the District if such legal counsel is not also District's legal counsel. A legal defense may be provided through insurance coverage, in which case Superintendent's right to agree to legal counsel provided for him will depend on the terms of the applicable insurance contract. To the extent this Section 3.8 exceeds the authority provided and limitations imposed by Texas Civil Practice & Remedies Code, Chapter 102, it shall be construed and modified accordingly. The provisions of this Section 3.8 shall survive the termination of this contract.

4. **Compensation**

- 4.1 **Salary.** The District shall pay the Superintendent an annual salary of One Hundred and Forty Thousand Dollars (\$140,000.00) ("Annual Salary"). The Annual Salary shall be paid to the Superintendent in equal monthly installments consistent with the Board's policies.
- 4.2 **Salary Adjustments.** At any time during the term of this Contract, the Board may, in its sole discretion, review and adjust the salary of the Superintendent, with any adjustment being in the form of either a written addendum to this Contract or a new

contract. In no event shall the Superintendent be paid less than the salary set forth above, except by mutual, written agreement of the Parties.

- 4.3 **Performance-Based Compensation Increase.** The Board may consider an increase to the Annual Salary or a one-time bonus payment, based on legitimate factors, including longevity, the Superintendent's Annual Evaluation, District performance on the STAAR test, or other legitimate performance factors. Nothing in this Contract shall require the Board to approve any Performance-Based Compensation Increase to the Superintendent's Annual Salary pursuant to the provisions of this Section 4.3.
- 4.4 **Health Insurance / Benefits.** The District shall offer insurance coverage for the Superintendent pursuant to the group medical plan provided by the District for all of its employees. The Superintendent shall be responsible for the premiums and other payments associated with health and medical insurance for the Superintendent's dependents and/or spouse. The District shall offer other benefits to the Superintendent as provided by state law and Board policies. The Board reserves the right to amend its policies at any time during the term of this Contract to reduce or increase these benefits, at the Board's sole discretion.
- 4.5 **Professional Development and Professional Organizations.** The Superintendent shall devote her time, attention, and energy to the direction, administration, and supervision of the District. The Board, however, encourages the continued professional growth of the Superintendent through the Superintendent's active attendance and participation in appropriate professional meetings, seminars, conferences, or courses at the local, regional, state, and national level. In its encouragement of the Superintendent to grow professionally, the Board shall permit a reasonable amount of release time for the Superintendent as the Superintendent and the Board deem appropriate, to attend such meetings, seminars, conferences, or courses. The Board does hereby agree to provide in the District's budget per contract year an amount to be used for registration, travel, meals, lodging, and other related expenses. The District shall pay for the Superintendent's membership dues to the Texas Association of School Administrators and one other professional organization selected by the Superintendent. The Board may agree to pay for other professional development opportunities upon request by the Superintendent.
- 4.6 **Community Organizations or Associations.** The Superintendent is encouraged to participate in community and civic affairs in order to foster and maintain a positive and cooperative relationship between the District and the community. The District shall pay the annual dues for the Superintendent's membership in one local civic organization of the Superintendent's choosing. The Board may agree to pay for other local civic organizations upon request by the Superintendent.
- 4.7 **In-District Travel.** The Superintendent's Annual Salary covers all costs and expenses associated with the Superintendent's travel to destinations within the District.

- 4.8 **Out of District Travel.** The District shall reimburse the Superintendent for reasonable expenses incurred by the Superintendent in traveling to destinations outside the District where such travel is within the course and scope of the Superintendent's employment.
- 4.9 **Leave and Absences.** The Superintendent shall receive the same leave benefits as other professional employees on twelve month contracts, in accordance with Board Policy and the Employee Handbook. The Superintendent shall take personal absences at such time as will least interfere with the performance of the Superintendent duties as set forth in this Contract. The Superintendent shall observe the same legal holidays as other professional employees on twelve month contracts.

5. **Annual Performance Goals and Evaluation**

- 5.1 **Development of Annual Performance Goals.** The Superintendent shall submit to the Board each year, for the Board's consideration and adoption, a preliminary list of goals for the Superintendent and the District. The Superintendent and the Board shall then meet, and the Board shall approve or revise the list of goals. The Superintendent shall submit to the Board for its approval a plan to implement the goals. The Superintendent and the Board shall meet biannually to assess the goals and may adjust or revise the goals either by action of the Board or upon recommendation of the Superintendent and approval of the Board. The goals approved by the Board shall at all times be reduced to writing ("District's Goals") and shall be among the criteria on which the Superintendent's performance is reviewed and evaluated.

5.2 **Annual Performance Evaluation.**

- A. **Time and Basis of Evaluation.** The Board shall annually evaluate the Superintendent's performance and issue a written evaluation to the Superintendent in January of each year during the term of this Contract. The Board's evaluation and assessment of the Superintendent shall be reasonably related to the duties of the Superintendent as outlined within this Contract and set forth in state and federal law and Board Policy. The evaluation shall be based at least in part on the District's progress towards accomplishing the District Goals.
- B. **Confidentiality.** Unless the Superintendent expressly requests otherwise in writing, the evaluation of the Superintendent shall at all times be conducted in executive session and shall be considered confidential to the extent permitted by law. Nothing herein shall prohibit the Board or the Superintendent from sharing the content of the Superintendent's evaluation with their respective legal counsel.
- C. **Evaluation Format and Procedure.** The Superintendent's evaluation instrument and process shall be developed and/or revised with input from the Superintendent and shall be reasonably related to the duties of the Superintendent as outlined in this Contract. In the event that the Board determines that the performance of the Superintendent is unsatisfactory in any respect, it shall

describe in writing, in reasonable detail, specific instances of unsatisfactory performance. The evaluation shall include recommendations as to areas of improvement in all instances where the Board deems performance to be unsatisfactory. A copy of the written evaluation shall be delivered to the Superintendent. The Superintendent shall have the right to make a written response to the evaluation within thirty (30) days of receipt of the written evaluation from the board. That response shall become a permanent attachment to the evaluation in the Superintendent's personnel file. Within sixty (60) days of the delivery of the written evaluation to the Superintendent, the Board shall meet with the Superintendent to discuss the evaluation. The Board shall devote a portion of, or all of, one executive session annually to a discussion of the working relationship between the Superintendent and the Board. In the event the Board deems that the evaluation instrument, format, and/or procedure is to be modified by the Board and such modifications would require new or different performance expectations, the Superintendent shall be provided a reasonable period of time to demonstrate such expected performance before being evaluated.

6. General Provisions

- 6.1 **Amendment:** This Contract may not be amended except by written agreement of the Parties.
- 6.2 **Severability:** If any provision in this Contract is, for any reason, held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision of the Contract. This Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been a part of the Contract.
- 6.3 **Entire Agreement:** All existing agreements and contracts, both verbal and written, between the Parties regarding the employment of the Superintendent are superseded by this Contract. This Contract constitutes the entire agreement between the Parties.
- 6.4 **Applicable Law and Venue:** Texas law shall govern construction of this Contract. The Parties agree that venue for any litigation relating to the Superintendent's employment with the District, including this Contract, shall be the county in which the District's administration building is located. If litigation is brought in federal court, the Parties agree that venue shall be the federal district and division in which the district' administration building is located.
- 6.5 **Paragraph Headings:** The headings used at the beginning of each numbered paragraph in this Contract are not intended to have any legal effect; the headings do not limit or expand the meaning of the paragraphs that follow them.
- 6.6 **Legal Representation.** Both Parties have been represented by legal counsel of their choice, or have had the opportunity to consult with legal counsel, in the negotiation and execution of this Contract.

7. **Notices**

7.1 **To Superintendent.** The Superintendent agrees to keep a current address on file with the District's human resources office and the Board President. The Superintendent agrees that the Board may meet any legal obligation it has to give the Superintendent written notice regarding this Contract or the Superintendent's employment by hand-delivery, or by certified mail, regular mail, and/or express delivery service to the Superintendent's address of record.

7.2 **To Board.** The Board agrees that the Superintendent may meet any legal obligation to give the Board written notice regarding this Contract or the Superintendent's employment by providing one copy of the notice to the President of the Board and one copy to the Vice President of the Board. The Superintendent may provide such notices by hand delivery, or by certified mail, regular mail, and/or express delivery service, to the Board President and Vice President's addresses of record, as provided to the District.

I have read this Contract and agree to abide by its terms and conditions:

Superintendent: _____

Date signed: _____

El Campo Independent School District

By: _____

Mr. Tommy Turner
President, Board of Trustees

Date signed: _____

Discussion Item

**Consent Agenda:
Governance**

Discussion of Superintendent Performance Goals

Summary

Planning is a primary responsibility of the Board. Through the development of district goals and performance goals for the Superintendent, the Board defines their expectations and priorities. The performance goals established by the Board and Superintendent become an integral part of the Superintendent evaluation process.

According to research conducted by Katzenbach & Smith in 1993, *“Transforming broad directives into specific and measurable performance goals is the surest first step for a team trying to shape a common purpose.”*

The Board may conducted a workshop with the Superintendent to further develop performance goals for February 2016 – January 2017. These performance goals will become Part II of the 2017 Superintendent Performance Evaluation.

ECISD Board Policy

BJCD (LOCAL), SUPERINTENDENT: EVALUATION

Effective Date

February 2016 – January 2017

Previous Board Action

The Board annually approves performance goals for the Superintendent.

Future Action Expected

The Board develops goals for the district and sets performance goals for the Superintendent annually.

**Background Information and
Significant Issues**

One of the four best practices identified under the Planning and Governance section of the *TASB Effective Board Practices Inventory* states that “a comprehensive statement of goals for the district is in place.” Several of the criteria under this section address superintendent performance goals, how they are reviewed, and their implications in the superintendent evaluation process:

2.3 The board is familiar with the administration’s written plans for accomplishing the goals. The plan includes time lines for implementation, specific mechanisms for assessing the effectiveness of the plans, and specific times for reporting to the board on progress.

3.2 The board’s superintendent evaluation instrument and process focus first and foremost on the superintendent’s success in addressing board-adopted goals.

Fiscal Impact	Unknown.
Student and Public Benefit	Clear, measurable goals provide direction and focus for the district administration in the operations of the school. Periodic review of these goals insures that the administration is making progress toward accomplishment of the goals.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	Once these performance goals are approved by the Board, a July mid-year review will be scheduled for update towards goals.
Attachments	<ul style="list-style-type: none"> • Draft of Proposed Superintendent Performance Goals
Contact Person(s)	Kelly Waters, Superintendent of Schools
Action Required	<p>Discussion Item</p> <p>March Mtg - Motion, second and majority vote to approve Superintendent Performance Goals.</p>
Superintendent's Recommendation	<p>February Discussion Item Only</p> <p>I recommend that the Board approve the Superintendent Performance Goals for 2016-2017 as a part of the Consent Agenda in March.</p> <p>Kelly Waters, Superintendent of Schools</p>

Superintendent Performance Goals

February 2016 – January 2017

Increase Student Achievement – The students of our district will show performance gains based on scores on STARR, SAT, as well as other state and national tests. We will narrow achievement gaps and graduate students who are college- and career-ready.

- The ratio of **all students all test** meeting expectation versus the corresponding state average shall be one or greater. The ratio shall increase the greater of 10 percent, or at least 25% of the difference in the two groups until the ratio is one or greater. (2015 State at 77% and ECISD at 69%)

Effective Personnel – The district will create a performance culture that embraces employees who are results-oriented, innovative, and masters in engaging students. Each employee shall actively participate in the district's quest for excellence.

- Fund a balanced budget without reducing fund balances below appropriate levels (16%-20%).

Provide a Safe Environment – The district shall provide an environment where all students feel safe and the atmosphere is conducive to learning. The district will provide safety and security measures at all facilities and all school related events.

- The district will be 100% compliance with all state required staff trainings.

Effectiveness and Efficiency – The district will use a Learning Community model of organizational structure to empower those closest to the point of action. With a district-wide commitment to continuous improvement and a shared accountability system in place, the district shall employ best practices of pedagogical and administrative principles to make optimal use of district resources and taxpayer dollars.

- **The percentage of teachers scoring proficient or above on T-TESS will be reflective of the campuses STARR core competency score on all student groups.**

Improve Public Support and Confidence in Schools – The relationship between teachers, students, and parents is at the center of what school is about. The board, administration, and support staff exist to serve this relationship and the environment in which it occurs. The district will increase confidence and respect as it improves transparency, accountability, and meaningful engagement with the community.

- **The Superintendent will attend and disseminate the district's culture of "Everyone Counts" throughout the community by attending at least ____ community meeting/activity a month.**

Focus on Positive District Culture – With an unwavering focus on our mission and goals, the district will create a shared sense of community and direction among personnel, parents, students, and the public. The district realizes that people are its most valuable resource and place strong emphasis on attracting and retaining the best teachers and staff, while preparing an environment where their talents can flourish.

- **52% of all students will actively participate in a campus extracurricular activity.**



**El Campo Police Department
School Resource Officer
January 2016 Monthly Totals**

El Campo Middle School

ACTIVITY	Week 1	Week 2	Week 3	Week 4	Week 5	TOTAL
Staff Contacts	0	43	10	12	11	76
Parent Contacts	0	13	5	2	4	24
Visits to other campuses	0	5	1	0	1	7
Presentations in classrooms	0	0	0	0	7	7
Assist teachers	0	22	9	10	19	60
Assist Investigators	0	4	1	0	0	5
Assist Students	0	14	46	40	33	133
Disturbances	0	0	0	0	0	0
Fights	0	0	8	0	0	8
Assaults	0	0	1	0	1	2
Citations	0	0	0	0	0	0
Arrests	0	0	0	0	1	1
Weapons Offense	0	0	0	0	0	0
Gang related Incidents/Contacts	0	0	0	0	0	0
Sobriety Tests given	0	0	0	0	0	0
Offense/Supplement Reports	0	1	1	0	1	3
Municipal Court	0	0	0	0	0	0
Accident Reports	0	0	0	0	0	0

El Campo High School

ACTIVITY	Week 1	Week 2	Week 3	Week 4	Week 5	TOTAL
Staff Contacts	0	13	11	9	10	43
Parent Contacts	0	4	7	2	5	18
Visits to other campuses	0	2	4	1	4	11
Presentations in classrooms	0	0	0	0	0	0
Assist teachers	0	2	3	0	3	8
Assist Investigators	0	1	0	1	6	8
Assist Students	0	18	20	24	11	73
Disturbances	0	0	0	0	0	0
Fights	0	0	0	0	0	0
Assaults	0	0	0	0	0	0
Citations	0	0	0	0	0	0
Arrests	0	0	1	0	1	2
Weapons Offense	0	0	0	0	0	0
Gang related Incidents/Contacts	0	0	0	0	0	0
Sobriety Tests given	0	0	0	0	0	0
Offense/Supplement Reports	0	1	1	1	0	3
Municipal Court	0	0	0	0	0	0
Accident Reports	0	0	0	0	0	0
School District Safety Drills	0	0	0	0	1	1

Current M.S.								
	7	10/23/2015	persistent misbehavior	45				2/9/2016
	8	12/8/2015	under influence	45				3/4/2016
	8	1/20/2016	possession	45				3/31/2016
Exited								
	7	11/30/2015	persistent misbehavior	45				26-Jan
Withdrawn								