

Agenda of Regular

The Board of Trustees El Campo Independent School District

A Regular of the Board of Trustees of El Campo Independent School District will be held August 27, 2013, beginning at 7:00 PM in the Boardroom, 700 W. Norris, El Campo, TX 77437.

The subjects to be discussed are as listed below.

1. Call to Order/Opening Prayer/Pledge of Allegiance
2. Public Comment
3. Closed Session:
 - A. Texas Government Code § 551.074 (1) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
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 - A. Introduction of New Teachers
6. Former Trustee - Kristi David
7. Consent Agenda
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36. Governance	
A. Preliminary Agenda for September 17, 2013-2014	
37. Business and Support Services	
38. Personnel	
39. Curriculum and Instruction	
40. Community and Governmental Relations	
41. Legislative Update	
42. Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for the meeting was posted in compliance with the Texas Open Meeting Act on August 1, 2013 at 2:00 p.m.m

For the Board of Trustees

Recognition

- A. Former Trustee – Kristi David
- B. Introduction of New Teachers

Summary

Kristi David. The Board traditionally recognizes outgoing Trustees who have so unselfishly given of their time and energy to serving the El Campo Independent School District. Kristi was elected to the Board in May 2011, and served through June 2013 before resigning for personal reasons.

Recognition of New Teachers. This is the one of the largest groups of new professional personnel we have had in a long time. We have twenty-four new teaches to welcome to the district:

New Personnel	Campus	Position	Replaces	Reason
Babcock, Douglas	Middle School	Behavior Intervention		New Position
Bouse, Cheyenne	Myatt	First Grade	Lisa Raun	Reassignment to PK
Burrow, Chris	High School	Science Teacher / Coach	Stephanie Morrison	Resigned for Relocation
Cerny, Kassie	Middle School	Sixth Grade English		New Position
Cerny, Susan	Myatt	First Grade		New Position
Cox, Julie Ann	Myatt	First Grade	Marsha Frels	Retirement
Eder, Sara	High School	Science	Alan Roberts	Reassignment Spec Ed Inclusion
Engelmohr, Melinda	High School	English	Alice Barron	Resigned for Relocation
Gonzales, Christina	Hutchins	Third Grade Bilingual		New Position
Kielman, Jonica	Northside	Counselor	Christina Saenz	Retirement
Kindrick, Shelby	High School	Assistant Athletic Trainer	Cassey Janak	Resigned for Relocation

Maust, Heather	High School	Life Skills		New Position
Merta, Minda	Myatt	First Grade	Kristin Couey	Reassignment to PPCD
Moore, Renell	Hutchins	Speech Language Pathologist Assistant		New Position
Page, Stephanie	Myatt	First Grade		New Position
Prihoda, Kalie	Myatt	First Grade		New Position
Schmidt, Ashley	High School	Agriculture	Aaron Wilson	Resigned for Relocation
Shelley, Casey	Myatt	First Grade		New Position
Shelley, Kristi	Northside	Fourth Grade Math	Sharon Horton	Reassignment to Fifth Grade
Terrazas, Jessica	Middle School	Spec Ed Inclusion	Derek Treybig	Reassignment to Science / Social Studies
Tupa, Elizabeth	Northside	Fourth Grade Social Studies	Stacey Vesley	Reassignment to Middle School Reading
Vallet, Stephanie	Middle School	Science	Georgian Hendrick	Retirement
Vick, Betty	High School	Spanish	Alma Krause	Resigned for Relocation
Wied, Shawna	Middle School	Science / Coach	Stephanie Garrett / Amber Pope	Reassigned to Career Investigations and AVID / Request to Relinquish Coaching Duties

ECISD Board Policy

None.

Effective Date

August 27, 2013

Previous Board Action

The Board periodically recognizes students for their accomplishments above and beyond district level competition or faculty and staff members who have achieved some type of special recognition. This section of the

Future Action Expected	<p>agenda is also used to introduce teachers who are new to the District.</p> <p>The Board periodically recognizes students for their accomplishments above and beyond district level competition or faculty and staff members who have achieved some type of special recognition. This section of the agenda is also used to introduce teachers who are new to the District.</p>
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	The Board has the opportunity to recognize student and faculty for their extra effort.
Procedural and Reporting Implications	None.
Public Comments	None.
Other Comments and Related Issues	None
Attachments	None.
Contact Person(s)	Mark Pool, Superintendent of Schools Campus Principals
Action Required	No action required.
Superintendent's Recommendation	Information item only. Mark Pool, Superintendent of Schools

Agenda Item Summary Sheet (4 E.1)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Action Required

**Consent Agenda
Students**

Changes to 2013-2014 Student Code of Conduct

Summary

According to LOCAL policy, the District's rules of conduct and discipline, maintained in the student handbook and/or the Board-adopted Student Code of Conduct, are established to achieve and maintain order in the schools, and to teach respect toward others and responsible behavior.

The Student Code of Conduct is the District's response to the requirements of Chapter 37 of the Texas Education Code. The law requires the District to establish standards of student conduct and to identify the circumstances under which a student may be removed from a classroom, campus, or disciplinary alternative education program, transferred to a disciplinary alternative education program, suspended, or expelled. The Code provides information to parents and students regarding expectations for behavior, consequences of misconduct, and procedures for administering discipline.

Violations of the Code of Conduct are documented by teachers and other professional employees using campus discipline referral system. When the principal receives a referral, he or she will notify the parent or guardian within 24 hours and provide notice of action to the referring teacher.

ECISD Board Policy

FNC (LOCAL), STUDENT RIGHTS AND RESPONSIBILITIES:
STUDENT CONDUCT

Effective Date

2013-2014 School Year

Previous Board Action

The Board annually approves any changes to the board approved Student Code of Conduct.

Future Action Expected

The Board annually approves any changes to the board approved Student Code of Conduct.

This Code is not a contract and can be amended by the District at any time. However, any change or amendment to the Code must be approved by the Board of Trustees.

**Background Information and
Significant Issues**

For the past seven years we have used a model Student Code of Conduct produced by Walsh, Anderson, Gallegos, Green and Trevino. P.C., Attorneys at Law. We will continue to use their model as our guide.

Substantive changes for this year include the reasons and

procedures for removing a student from district transportation (page 14). Other changes are highlighted at various places throughout the document.

Fiscal Impact

None.

Student and Public Benefit

Students and parents are assured that there is a system in place to guide administrative decisions regarding student discipline. The system is designed to ensure that discipline policies and procedures are fair and equitable. [Please note that “equitable” does not necessarily mean “equal”.] The system also is designed to provide students and parents with a way to appeal any administrative decision made at the campus level to the Superintendent; and if necessary, to the Board of Trustees.

Procedural and Reporting Implications

Student Code of Conduct is posted on district and campus websites.

Public Comments

None.

Alternatives

None.

Other Comments and Related Issues

None.

Attachments

- 2013-2014 Student Code of Conduct with Highlighted Changes

Contact Person(s)

Mark Pool, Superintendent of Schools

Carolyn Gordon, Executive Director of Federal Programs and Compliance

Action Required

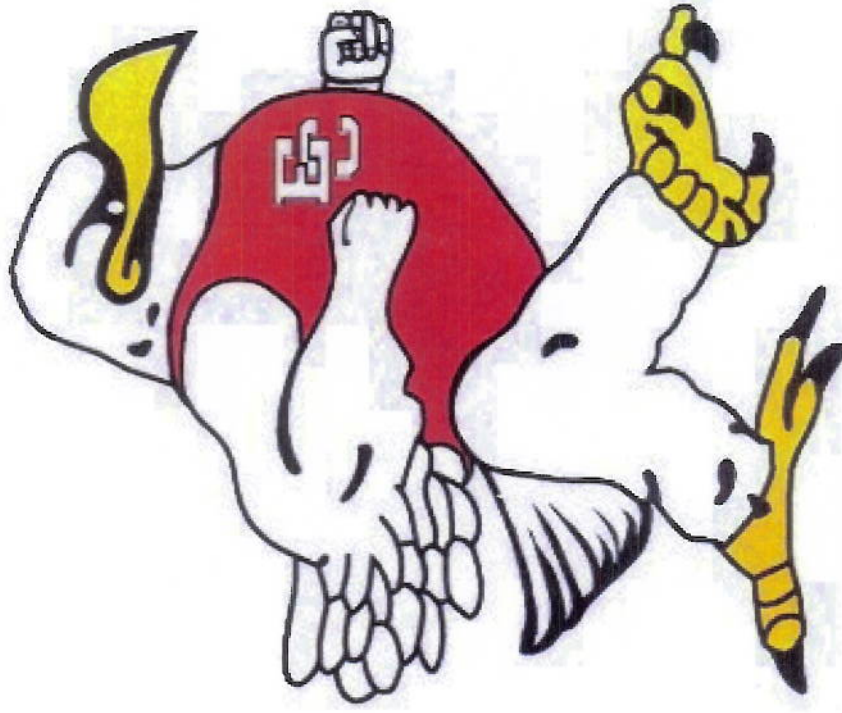
Motion, second and majority vote to approve the changes to the 2013-2014 Student Code of Conduct.

Superintendent’s Recommendation

I recommend that you approve the changes to the 2013-2014 Student Code of Conduct as a part of the Consent Agenda.

Mark Pool, Superintendent of Schools

El Campo Independent School District



Student Code of Conduct

2013-2014

Dear Parent/Guardian:

This Student Code of Conduct provides information regarding expectations for student behavior and consequences for misconduct. Please read and review the information in the Student Code of Conduct with your student so that you have a clear understanding of its content. Once you and your student have reviewed the Student Code of Conduct, please sign the acknowledgment form listed below and return it to your child's campus principal. Please contact your student's teacher or campus administrator if you have any questions about the Code.

El Campo Independent School District
2013-2014 Student Code of Conduct
Acknowledgment Form

Student Name: _____

School Campus: _____ Grade Level: _____

I have read, understand, and agree to abide by El Campo Independent School District's Student Code of Conduct for the 2013-2014 school year. I understand that _____ (student name) will be held accountable for the behavior expectations and disciplinary consequences outlined in the Student Code of Conduct. I understand that the Student Code of Conduct governs all behavior at school, at school-sponsored and school-related activities, during school-related travel, or while traveling in a vehicle owned or operated by the District. I also understand the Student Code of Conduct governs some designated behaviors occurring within 300 feet of school property, some designated behaviors occurring off-campus, and for any school-related misconduct regardless of time or location. I understand that a referral for criminal prosecution is possible for certain violations of law.

Parent/Guardian Printed Name

Student Printed Name

Parent/Guardian Signature

Student Printed Name

Date

Date

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New section

Purpose

The Board of Trustees adopted this Student Code of Conduct (SCC) to promote a safe, secure, and optimal learning environment for all students. Inside you will find information regarding:

- The District-wide discipline management plan,
- A description of prohibited conduct,
- The disciplinary options, methods, and consequences for preventing and addressing student misconduct, and
- The process the District will follow when administering disciplinary consequences.

added

If there is a conflict between the SCC and the Student Handbook, the terms of the SCC will control. If there is a conflict between the SCC and District policy, the more recently adopted item will control.

Additional Rules

Students may be subject to campus, classroom, **transportation**, extracurricular, and/or organization rules in addition to those found in the SCC. Students may face consequences under these additional rules as well as possible disciplinary action under the SCC. Further, to the extent a student engages in misconduct that is not specifically addressed in the SCC, the student may still be disciplined if the misconduct disrupts or interferes with the educational process, learning environment, or school safety.

added

General Standards of Student Conduct

In order to promote a positive educational experience for all students, the District expects students to adhere to seven basic standards of conduct: (1) exercise self-control, self-respect and self-discipline, (2) demonstrate a positive attitude, (3) respect the rights and feelings of others, (4) respect school property and the property of others, (5) support the learning process, (6) adhere to rules, and (7) promote a safe environment. Because of significant variations in student conduct, it is not always possible for the SCC to address each and every act of student misbehavior. To that end, the District retains discretion to address student misconduct that is inconsistent with these seven standards even though the conduct may not be specifically included in the SCC.

Notice of Disciplinary Action

Teachers and administrators strive to notify parents/guardians of student conduct concerns as they occur. The campus administrator will contact the parent/guardian by phone or in writing within three school days of becoming aware of misconduct that may result in out-of-school suspension, DAEP placement, or expulsion from school. Failure to send any notice within this time period or as noted elsewhere in the SCC does not preclude imposing a discipline consequence.

Anti-Discrimination

The District does not discriminate against students on the basis of race, sex, national origin, disability, religion, color, or ethnicity when enforcing the provisions of the SCC.

Discipline of Students With Special Needs

Students eligible for services under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973 are subject to discipline in accordance with those laws. For more information about those specific procedures, please contact Dan Hammock, District Special Education Director & 504 Coordinator. A student enrolled in a special education program may not be disciplined for bullying, harassment, or making hit lists until an ARD meeting is conducted.

Discipline Appeals

added

Appeals of disciplinary measures should be directed to the student's teacher or campus administrator, as described in local District policies **ENG, FOC, or FOD as appropriate**. Depending on the disciplinary consequence assigned, different complaint procedures may apply. A copy of the appropriate policy is available at the campus or central administration office or online at <http://pol.tasb.org/Home/Index/1215>. Timelines for filing appeals stated in the policy will be enforced. Disciplinary consequences will not be delayed or deferred pending the outcome of an appeal.

Effect of Student Withdrawal

Withdrawal from school after a student has been accused of a violation of the SCC will not prevent the District from investigating the alleged violation and, if it is determined that a violation did occur, assessing the appropriate disciplinary consequence and enforcing that consequence should the student re-enroll in the District.

Scope of the District's Disciplinary Authority

General Authority

In addition to the disciplinary authority established for certain types of offenses as described within the SCC, the District has general disciplinary authority over a student at the following times:

- If the student is a registered sex offender
- For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line
- Other off campus conduct as permitted by Chapter 37 of the Texas Education Code
- For any school-related misconduct, regardless of time or location
- While on school property
- During lunch periods, including those in which a student leaves the campus
- As provided in extracurricular or organization handbooks, by-laws, or constitutions
- While attending any school-sponsored or school-related activity, regardless of time or location
- While traveling on District owned or operated transportation or during school-related travel
- At any time during the school day

Previously read "While traveling to and from school or school activities on District Transportation"

Searches

A student's clothing, personal property, electronic equipment, method of transportation, or school property used by the student (such as lockers or desks) may be searched when there is reasonable cause to believe the search will reveal articles or materials prohibited by the District. Students are responsible for ensuring that any personal property, method of transportation, or school property used by the student does not contain prohibited items. Students may be disciplined for possession of prohibited items discovered during a search. For more information about searches, please review the District's

Criminal Conduct

School administrators will report crimes as required by law and may contact local law enforcement regarding suspected criminal activity. Certain acts of misconduct may constitute criminal offenses in addition to violations of the SCC. Because school discipline is independent of criminal proceedings, disciplinary consequences may not be postponed pending the outcome of any criminal proceeding or affected by the outcome of any criminal proceeding.

Discipline Considerations & Techniques

Discipline Considerations

Using their professional judgment, District employees will consider a variety of factors when administering disciplinary consequences and determining the duration of the consequence, including but not limited to:

- the degree of severity and risk of danger
- the effect of the misconduct
- the age and grade level of the student
- the student's disciplinary history
- legal requirements
- the frequency of the misconduct
- the student's demeanor
- a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct, to the extent required by state and federal law

When deciding to order out-of-school suspension, DAEP placement, expulsion, or placement in JJAEP of a student the District will also consider: (1) self-defense (*see definitions*), and (2) the student's intent (*see definitions*) or lack of intent at the time of the misconduct.

A student who, upon investigation, is found to be subject to bullying (*see definitions*) will not be disciplined on the basis of using reasonable self-defense (*see definitions*) in response to the bullying, as determined by the campus administration.

Discipline Management Techniques

Discipline is designed to correct student behavior and encourage students to comply with school rules. The District may use any one or a combination of the following strategies or techniques to manage student behavior, prevent or intervene in discipline problems, or address violations of the SCC or campus or classroom rules:

- Verbal correction

- Seating changes

- Parent conferences

- Removal from the classroom

- Behavior modification contracts

- Sending the student to the office or other area

- Assignment of school-related tasks or duties

- Other methods and consequences as stated in the SCC

- Calming-down time

- Demerits or rewards

- Confiscation of items

- School probation

- Restitution or restoration

- Transfer to a different classroom or campus

- Loss or restriction of privileges, including participation or membership in co-curricular or extracurricular activities, seeking or holding honorary positions, or speaking at school activities

- Counseling or mediation

- In-school suspension

- Out-of-school suspension

- Disciplinary Alternative Education Program (DAEP)

- Expulsion

Previously read "Contracts to modify student behavior"

"transportation privileges" were previously included in this statement but have now been broken out

added

- Grade penalties as permitted by policy
- Detention
- Corporal punishment unless the parent/guardian opts out in writing
- Positive behavior interventions
- Assignment to an alternate setting
- Revocation of transportation privileges

← added

General Types of Prohibited Conduct

Misconduct Involving Others

← added

Misconduct identified in the list of prohibited behaviors below will result in the assignment of one or more "Discipline Management Techniques" if the behavior is committed at school, a school-sponsored or school-related activity, during school-related travel, while traveling on District owned or operated transportation, or when the District has "Disciplinary Authority" as described in the SCC.

- Horseplay, roughhousing, and other playful behavior that, though not intended to harm, presents a reasonable risk of harm or threatens the safety of others
- Fighting (*see definitions*) or scuffling that does not result in physical pain, illness, or any impairment of a physical condition
- Engaging in conduct that can cause bodily injury (*see definitions*) ← previously contained "or property damage"
- Forcing an unwilling person to act or not act or obtaining money or another object of value from an unwilling person through duress, threats, force, extortion, coercion, or blackmail
- Subjecting a student or District employee, official, or volunteer to physical harm, confinement or restraint
- Bullying (*see definitions*)
- Name-calling, ethnic or racial slurs, or derogatory statements that school employees reasonably believe could substantially disrupt the school environment or incite violence
- Adding any substance, whether harmful or not, without permission to any food or beverages belonging to, in the possession of, or meant to be consumed by another student or District employee, official, or volunteer

- Engaging in harassment (*see definitions*) toward another student or a District employee, official, or volunteer, including harassment based on race, color, religion, national origin, disability, sex, gender, or age
- Engaging in sexual harassment (*see definitions*) or sexual abuse
- Inappropriate verbal (oral or written), physical, or sexual contact toward another student or a District employee, official, or volunteer, regardless of whether it is consensual
- Touching one's own private body parts in a sexual manner ← added
- Consensual hugging, touching, or other displays of affection that interfere with, detract from, or disrupt the school environment
- Engaging in physical, sexual, verbal, or emotional abuse as a means to harm, threaten, intimidate, or control another person in a current or past dating relationship
- Engaging in oral or written threats to cause harm or bodily injury (*see definitions*) to another student, a District employee, official, or volunteer, or school property, including threats made using the Internet or other technology resources at school. Students may be disciplined for threats made outside of school, including website or Internet postings, if the threat causes a material or substantial disruption at school.
- Wrongfully obtaining and using another person's identifying information or personal data without permission in order to mislead, defraud, or deceive
- Hazing (*see definitions*)
- Retaliating against a student for (1) reporting either a violation of the SCC or bullying, or (2) participating in an investigation of a violation of the SCC or bullying

Possessing, Using, Giving, Selling, or Buying Prohibited Items

- Matches or a lighter
- Tobacco products
- Fireworks or any other pyrotechnic device
- Smoke or stink bombs
- Laser pointers (unauthorized use)

- Pepper spray or other small chemical dispenser sold commercially for personal protection
- “Look-alike” drugs or items attempted to be passed off as drugs, including non-prescription drugs, medications, or herbal or dietary supplements except as permitted by District policy
- Razor blades, box cutters, or chains
- Knives with a blade 3” or less
- Fake or “look-alike” weapons
- Poisons, caustic acids, or other materials that may be toxic to the human body
- BB gun, air gun, or stun gun
- Ammunition, shells, bullets, or gunpowder
- Material that is sexually-oriented, pornographic, obscene, or reveals a person’s private body parts
- Material, including published or electronic items, that promotes or encourages illegal behavior or could threaten school safety
- Articles not generally considered to be weapons when the administrator determines that a danger exists or when used in a way that threatens or inflicts bodily injury to another
- CD or DVD players, cassette players, electronic games, MP3 players, stereo head sets, or other electronic equipment for other than approved use
- Using, displaying, or having in operational mode a paging device, cellular telephone, or telecommunications device (*see definitions*) at school during the school day

Misuse of Property

- Stealing from others, including the District
- Committing or assisting in a robbery, theft, or burglary that is not punishable as a felony
- Damaging, destroying, or vandalizing property owned by others or the District
- Marking District property such as textbooks, lockers, furniture, or equipment with graffiti, tagging, or by other means
- Attempting to start or starting a fire on or in any property owned, used, or controlled by a student, the District, or District

Safety / Disruption

- Threatening to use or exhibit a firearm
- Discharging a fire extinguisher, pulling a fire alarm, calling 911, tampering with an Automated External Defibrillator, or causing the sprinkler system to activate when there is no smoke, fire, danger, or emergency
- Making or participating in false statements or hoaxes regarding school safety
- Engaging in misbehavior, actions, or demonstrations that substantially disrupt or materially interfere with school activities or that give school officials reasonable cause to believe that such conduct will substantially disrupt the school program or incite violence
- Throwing objects that can cause bodily injury or property damage
- Making false accusations or providing false statements concerning wrongful, unlawful, inappropriate, or illegal conduct alleged to have been committed by another student or District employee, official, or volunteer
- Sending, possessing, or posting electronic messages, videos, audio recordings, or images that are abusive, obscene, sexually oriented, harassing, threatening, intimidating, illegal, or that cause a material or substantial disruption at school, including cyberbullying (*see definitions*)

Technology

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- Using any device or technology to copy or capture an image or the content of any District materials (such as tests or exams) without permission of a teacher or administrator
- Making, participating in the making of, transmitting to another via an electronic device, or posting to the Internet a digital, video, or audio recording or image of an actual or simulated act that involves a crime or conduct prohibited by the Code of Conduct
- Using any device or technology to record the voice or image of another in any way that disrupts the educational environment, invades the privacy of others, or without the prior consent of the individual being recorded
- Using any device or technology to record the voice or image of another to take, disseminate, transfer, circulate, exhibit, present, or share audio, images, video, or photos that reveal private parts of the body that are normally covered by clothing (aka sexting)
- Using the name, persona, or image of a student, District employee, or volunteer to create a web page or post one or more messages on a website without the other person's consent for purposes of harassing, intimidating, embarrassing, or threatening another
- Using email, websites, or electronic devices to engage in or encourage illegal conduct, violations of the SCC, or to threaten school safety

previously read "that permits recording"

- Attempting to or successfully accessing or circumventing passwords or other security-related information of the District, officials, volunteers, employees, or other students by any means
- Attempting to or successfully altering, destroying, interrupting, intercepting, or disabling District technology equipment, District data, the data of other users of the District's computer system, or other networks connected to the District's system, including uploading or creating computer viruses, worms, or other harmful material
- Copying, downloading, reproducing, distributing, retransmitting, redisplaying, or modifying items from the District's website
- Engaging in any of the above forms of technological misconduct outside of school when such conduct causes a material or substantial disruption at school as determined by school officials
- NOTE: Students will not be disciplined for technological misconduct related to possessing items described above so long as the student (1) did not contribute to creation of the item in any way, (2) possessed it only after receiving the item unsolicited from another, (3) either promptly destroyed the item or reported it to a school employee as soon as possible, and (4) did not provide a copy, forward, or re-post the item to anyone other than law enforcement, a school employee, or the student's parent/guardian.
- Leaving class, the campus, or school events without permission
- Violating rules for conduct on school owned or operated transportation
- Violating dress and grooming criteria
- Violating rules for operating or parking a motor vehicle on school property
- Violating policies or rules for computer use, Internet access, technology, or other electronic communications or imaging devices
- Being insubordinate or otherwise failing to comply with lawful directives given by school personnel
- Attempting to or successfully evading, avoiding, or delaying questioning by a District employee
- Failing to provide proper identification upon request of a District employee
- Attempting to violate or assisting, encouraging, promoting, or attempting to assist another student in violating the Code of Conduct
- Failing to immediately report to a school employee knowledge of a device, object, substance, or event that could cause harm to self or others

Failure to Follow Rules

- Violating the District's medications policy regarding prescription and over-the-counter drugs
- Academic dishonesty, including cheating, copying the work of another, plagiarism, or unauthorized collaboration with another person in preparing an assignment
- Failure to comply with guidelines applicable to student speakers who are speaking at school-sponsored or school-related events
- Unexcused tardiness to class
- Failure to ensure that personal property, mode of transportation, or school property used by the student does not contain prohibited items
- Skipping school or class without the District's or parent/guardian's permission
- Violating other campus or classroom rules for behavior or district policies
- **Enticing or preventing another student from attending school, class, or a school activity the student is required to attend**
- Using profanity, vulgar language, or obscene gestures
- Loitering in unauthorized areas
- Falsifying, altering, forging, or destroying school records, passes, other school-related documents, or documents presented to District employees
- Gambling or betting money or other things of value
- Inappropriate exposure of a student's private body parts which are ordinarily covered by clothing, including through such acts as mooning, streaking, or flashing
- **Taking one or more steps toward violating the SCC even if the student fails to complete the intended misconduct**

added

Other Misconduct

added

Reasons for Removal

Appropriate student behavior is essential to the safe operation of District transportation. Students must comply with the expectations of the SCC while using District transportation. In addition to compliance with the SCC, students are expected to comply with the following transportation rules:

- Enter and exit transportation in an orderly manner at the designated stop
- Remain seated in designated seats facing forward
- Keep aisles clear of books, bags, instruments, feet, or other obstructions
- Comply with lawful directives issued by the driver
- Follow the driver's rules for food or beverages
- Do not extend any body part, clothing, or other article outside of the transportation
- Keep hands, feet, other body parts, or objects to yourself
- Refrain from making loud or distracting noises
- Do not obstruct the driver's view
- Do not throw objects inside the transportation or out of the windows or doors
- Do not mark, deface, destruct, or tamper with seats, windows, emergency doors, or other equipment

**ENTIRE SECTION
ADDED THIS
YEAR.**

Procedure for Removal

A driver of District owned or operated transportation may send a student to the administrator's office to maintain discipline during transport to or from school or a school-sponsored or school-related activity, to enforce the transportation rules, or when the student engages in behavior that violates the SCC. The administrator may use one or more discipline management techniques to address the behavior, which may include temporarily suspending or permanently revoking school transportation privileges.

The student will be informed of the reason for suspension or revocation of transportation privileges and will be given an opportunity to respond before the administrator's decision is final. Suspension of transportation privileges does not excuse a student from attending school. It is the responsibility of the parent/guardian and/or student to make alternate transportation arrangements to and from school.

Ordinary Teacher Removal

A teacher may send a student to the administrator's office to maintain discipline in the classroom or when the student engages in behavior that violates the SCC. The administrator may use one or more discipline management techniques to address the behavior.

Formal Teacher Removal

A teacher may remove a student from class when:

- The student's behavior has been documented by the teacher as repeatedly interfering with the teacher's ability to teach or with the learning of other students; or
- The behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to teach or with the learning of other students.

A teacher must remove a student from class if the student engages in conduct that requires or permits DAEP placement or expulsion under the Texas Education Code, in which case the procedures for DAEP placement or expulsion will apply.

Placement During Removal

When a teacher utilizes a formal removal of the student from the classroom, the administrator may place the student in: (1) another appropriate classroom, (2) in-school suspension, (3) out-of-school suspension, or (4) DAEP.

Procedures for Teacher Removal

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Return to the Classroom

No later than three school days after a teacher has formally removed a student from class, an administrator will schedule a conference with the administrator, the student's parent/guardian, the student, and the teacher. At the conference, the student will be provided an explanation of the basis for removal and be given an opportunity to respond. After the conference, the administrator will render a discipline decision and inform the student and parent/guardian of the consequences.

If the teacher removed the student from class because the student engaged in assault resulting in bodily injury, aggravated assault, sexual assault, or aggravated sexual assault against the teacher, the student may not be returned to the teacher's class without the teacher's consent. In other cases where the teacher initiates a formal removal, the student may only be returned to the teacher's class without the teacher's consent if the Placement Review Committee determines that the teacher's class is the best or only alternative.

In-School Suspension (ISS)

Reasons for ISS

Students may be placed in ISS for any misconduct listed in any category of the SCC.

Procedure for ISS

The student will be informed of the reason for placement in ISS and be given an opportunity to respond before the administrator's decision is final. While in ISS the student will complete assignments from his or her teacher.

Reasons for OSS

Students may be suspended from school for any misconduct listed in any category of the SCC.

Procedure for OSS

The student will be informed of the reason for out-of-school suspension and be given an opportunity to respond before the administrator's decision is final. While the student is suspended, the administrator may place restrictions on the student's participation in school-sponsored or school-related activities. Students may be suspended for a maximum of three school days.

Assignments During OSS

The student will be required to complete all class assignments, homework, tests, and other academic work covered during the suspension. The student will have the opportunity to receive full credit for completed academic work when submitted in a timely manner and in accordance with the teacher or administrator's instructions. **added**

Disciplinary Alternative Education Program (DAEP)

Reasons for Mandatory DAEP Placement

School-Related. A student must be placed in DAEP for any of the following misconduct if committed while on school property, within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Engages in conduct punishable as a felony.
- Commits an assault (*see definitions*) resulting in bodily injury (*see definitions*) to another.
- Sells, gives, delivers, possesses, uses, or is under the influence of marijuana, a controlled substance (*see definitions*), a dangerous drug (*see definitions*), or an alcoholic beverage (*see definitions*) in any amount not punishable as a felony. Students will be expelled for the 2nd infraction occurring in the same school year.
- Commits a serious act or offense while under the influence of an alcoholic beverage if the conduct is not punishable as a felony. Students will be expelled for the 2nd infraction occurring in the same school year.
- Engages in an offense relating to abusable volatile chemicals (*see definitions*). Students will be expelled for the 2nd infraction occurring in the same school year.
- Engages in public lewdness (*see definitions*).
- Engages in indecent exposure (*see definitions*).
- Possesses or uses a knife with a blade over 3" up to 5½".
- Engages in expellable conduct if the student is between six and nine years of age.
- Engages in a federal firearm offense if the student is six years of age or younger.

Off-Campus. A student must be placed in DAEP for engaging in a Title 5 (*see definitions*) felony offense or aggravated robbery while off-campus and not in attendance at a school-sponsored or school-related activity if:

- The student receives deferred prosecution,
- A court or jury finds the student engaged in delinquent conduct, or
- The administrator reasonably believes that the student engaged in the misconduct.

Regardless of Location. A student must be placed in DAEP if the student engages in the following misconduct, regardless of whether the conduct occurred on or off campus:

- Issues a false alarm or report (*see definitions*) or a terroristic threat (*see definitions*) involving a public school. Students will be expelled for the 2nd infraction occurring in the same school year.
- Retaliates (*see definitions*) against any school employee.
- Is involved with a public school fraternity, sorority, secret society, or gang (*see definitions*), including participating as a member or pledge, or soliciting another person to become a member or pledge.
- Is involved with a criminal street gang (*see definitions*) or encourages, solicits, recruits, enables, or causes another to become a member of a criminal street gang.
- Engages in criminal mischief if the damage is less than \$1,500 but equal to or greater than \$500.
- Is a registered sex offender (*see definitions*) under court supervision, probation, community supervision, or parole.

Students who are: (1) convicted of continuous sexual abuse of a young child or children; or (2) convicted, receive deferred adjudication or deferred prosecution, been found to have engaged in delinquent conduct or conduct in need of supervision, or been placed on probation for either sexual assault or aggravated sexual assault against another student assigned to the same campus at the time the offense occurred will be placed in DAEP (or JJAEP as appropriate) on the request of the victim's parents if the victim student does not wish to transfer, and there is only one campus serving that grade level. Placement in this circumstance may be for any length of time considered necessary.

Reasons for Discretionary DAEP Placement

School-Related. A student may be placed in DAEP for any of the following misconduct if committed while on school property, within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Possessing, giving, buying, or selling less than a useable amount of stems, seeds, or other pieces of marijuana.
- Possessing, using, selling, buying, or giving paraphernalia (*see definitions*) related to any prohibited substance, including but

- Abusing the student's own prescription drug or using it in a way other than prescribed; giving, buying, or selling a prescription drug; possessing, using, or being under the influence of another person's prescription drug.
- Offering to sell or buy any amount of marijuana, a controlled substance (*see definitions*), a dangerous drug (*see definitions*), an abusable volatile chemical (*see definitions*), a prescription drug, or an alcoholic beverage (*see definitions*).
- Preparing a hit list (*see definitions*).
- Committing any offense included in the list of "General Types of Prohibited Misconduct" in this SCC.
- Engaging in persistent (*see definitions*) misbehavior that violates this SCC.

Off-Campus. A student may be placed in DAEP for engaging in the following misconduct while off-campus and not in attendance at a school-sponsored or school-related activity:

- The administrator reasonably believes the student engaged in conduct punishable as a felony (other than aggravated robbery or a Title 5 felony), and the student's continued presence in the regular classroom is a threat to the safety of others or is detrimental to the educational process.
- Off-campus conduct for which DAEP placement is required by state law when the administrator does not learn of the conduct until more than a year passes after the conduct occurred.

Regardless of Location. A student may be placed in DAEP if the student engages in the following misconduct, regardless of whether the conduct occurred on or off campus:

- If the student is a registered sex offender (*see definitions*) who is not under any form of court supervision. A registered sex offender who is not under any form of court supervision will be placed in regular classes if the student is not a threat to the safety of others, is not detrimental to the educational process, and such placement is not contrary to the best interests of the District's students.
- Engages in criminal mischief if the damage is less than \$500.

Emergency DAEP Placement

An administrator may order an emergency DAEP placement if the student has been so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to teach the class, the learning of other students, or the operation of a school-related or a school-sponsored activity. The reason for emergency placement must also be a reason for which DAEP placement could be ordered on a non-emergency basis. At the time of the emergency placement, the student will be told the reason for the action.

No later than the tenth day after the date of emergency DAEP placement, the student will be given a conference as required for regular placement in DAEP; see below.

Procedure for DAEP Placement

previously a separate paragraph

Conference. No later than three school days after the student is removed from class, the campus administrator will schedule a conference with the administrator, the student's parent/guardian, and the student. **At the conference, the administrator will explain the allegations against the student, inform the student of the basis for the proposed DAEP placement, and give the student an opportunity to explain his or her version of the incident.** The District may conduct the conference and make a discipline decision regardless of whether the student or the student's parent/guardian attends if the District made reasonable attempts to have them attend.

If during the term of DAEP placement the student engages in additional misconduct, additional conferences may be conducted and additional discipline may be imposed.

Interim Placement. Until a placement conference can be held, the student may be placed in another appropriate classroom, in-school suspension, or out-of-school suspension. The student may not be returned to the regular classroom pending the placement conference.

DAEP Placement Order. If the outcome of the conference is to place the student in DAEP, the campus administrator will issue a DAEP placement order. If the length of placement differs from the guidelines included in the SCC, the DAEP placement order will give notice of the inconsistency.

A copy of the DAEP placement order will be sent to the student and the student's parent/guardian. For those students placed in DAEP for a reason identified in the Texas Education Code, the District will also send the juvenile court a copy of the DAEP placement order no later than the second business day after the placement conference. A copy of the DAEP placement order will be included with any records sent to a school where the student seeks to enroll. The enrolling school district has discretion to enforce the DAEP placement order.

Length of DAEP Placement

The length of a student's placement in DAEP will be determined on a case-by-case basis using the criteria identified in the "Discipline Considerations" section of this SCC. Mandatory DAEP placements will result in placement for up to 180 school days. Discretionary DAEP placements will result in placement for up to 90 school days. The length of DAEP placement may not exceed one year unless, after review, the District determines that (1) the student is a safety threat, or (2) extended placement is in the best interest of the student.

Students placed in DAEP at the end of one school year may be required to complete the assigned term at the beginning of the next school year. For DAEP placement to extend beyond the end of the school year, the administrator must determine that: (1) the student's presence in the regular classroom or campus presents a danger of physical harm to the student or others; or (2) the student has engaged in serious or persistent misbehavior that violates the SCC. For purposes of this paragraph only, "serious or persistent misbehavior" means any misconduct identified as being punishable with placement in DAEP or expulsion or three or more violations of the SCC or repeated occurrences of the same violation.

If the DAEP placement extends beyond 60 days or the end of the next grading period, whichever is sooner, the student or the student's parent/guardian may participate in a proceeding before the Board or Board's designee as provided in policy FNG (LOCAL). Any decision of the Board is final and may not be appealed.

Particular Rules for

The general SCC rules for DAEP placement apply to registered student sex offenders (*see definitions*) except as modified in

Placement. Registered sex offenders will be placed in a Juvenile Justice Alternative Education Program (JJAEP) in lieu of DAEP if: (1) ordered to attend JJAEP by a court, or (2) if permitted by agreement between the District and the JJAEP.

Length of Placement. Registered sex offenders under court supervision will be placed in DAEP for a minimum of 90 school days, which is the equivalent of one semester. Registered sex offenders who are not under any form of court supervision but are assigned to DAEP must serve a minimum of 90 school days, which is the equivalent of one semester.

Transfers. Registered sex offenders (whether under court supervision or not) that transfer into the District will be required to complete the DAEP assignment assessed by the previous school district, but will receive credit for any time already spent in DAEP. In making a decision regarding the placement of a registered sex offender that transfers into the District, the District will consider the recommendation of the review committee as described in the "Periodic Review for Sex Offenders" section below.

Periodic Review for Registered Sex Offenders. After 90 school days in DAEP, a review committee will determine by majority vote and recommend to the Principal whether the student should remain in DAEP or be returned to the regular classroom. The Principal will follow the committee's decision to return the student to the regular classroom unless the student's presence in the regular classroom is a threat to the safety of others, is detrimental to the educational process, or is not in the best interests of the District's students. Conversely, the Principal will follow the committee's decision to continue the student's placement in DAEP unless the student's presence in the regular classroom is not a threat to the safety of others, is not detrimental to the educational process, or is not contrary to the best interests of the District's students.

If the student remains in DAEP, the review committee will re-consider the student's placement before the beginning of the next school year.

Appeals for Registered Sex Offenders. DAEP placement may be appealed as described in District policy FNG or FOC. However, the appeal is limited to the factual question of whether the student is required to register as a sex offender under the law. A decision of the District's Board of Trustees is final and may not be appealed.

Grade Levels. Elementary students in kindergarten through grade 5 will not be placed in DAEP with secondary students in grade 6 through grade 12.

No Participation in Activities While in DAEP. Students placed in DAEP for any mandatory or discretionary reasons are not allowed to attend or participate in school-sponsored or school-related extracurricular or co-curricular activities during the period of DAEP placement. This restriction applies until the student fulfills the DAEP assignment at this or another school district.

Impact on Graduation. For graduating seniors who are in DAEP during the last week of school, the DAEP placement will continue through the last instructional day. The student will be allowed to participate in commencement exercises and related graduation activities unless otherwise specified in the DAEP placement order.

Transportation. A student placed in DAEP will not be provided transportation unless he or she is a student with a disability who

Periodic Review. The District will review a student's DAEP placement and academic status every 120 calendar days. In the case of a high school student, the student's progress toward graduation will be reviewed and a graduation plan will be established. At the review, the student or the parent/guardian will have an opportunity to present reasons for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent.

Coursework Opportunity. Students placed in DAEP will have an opportunity to complete coursework required for graduation, at no cost to the student, before the beginning of the next school year.

Effect of Student Withdrawal. When a student withdraws from school before a DAEP placement order is completed, the District may complete the proceedings and issue a DAEP placement order. If the student re-enrolls in the District during the same or subsequent school year, the District may enforce the DAEP placement order at that time, minus any portion of the placement that was served by the student during enrollment in another district.

If the administrator does not issue a DAEP placement order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue a DAEP placement order.

Student Transfers. Students assigned to DAEP in another Texas district, a Texas open-enrollment charter school, or an out-of-state school district at the time of enrollment into the District will be placed into the District's DAEP to complete the term of their DAEP placement. In order to continue an out-of-state DAEP placement, the basis for the DAEP placement must also be a reason for DAEP placement in the enrolling district. If the out-of-state DAEP placement period exceeds one year, the District will reduce the period of placement so that the total placement does not exceed one year unless the District determines that the student is a threat to the safety of others or extended placement is in the best interests of the student.

Summer School. Students in DAEP during summer programs will be served alongside other students not assigned to DAEP.

Criminal Proceedings. The review and appeal process described below is limited to retaliation or off-campus misconduct. It does not apply if the student was placed in DAEP as required by law for conduct occurring on or within 300 feet of school property, at a school-sponsored or school-related activity, or for a false alarm or report or terroristic threat involving a public school.

If the District receives notice that prosecution of a student's case was refused and no formal proceedings, deferred adjudication, or deferred prosecution will be initiated or a court or jury found the student not guilty or did not engage in delinquent conduct or conduct indicating a need for supervision and dismissed the student's case with prejudice, the District will review the student's DAEP placement and will schedule a review with the student's parent/guardian no later than the third day after receiving notice. The student will not be returned to the regular classroom before the review. After reviewing the notice and receiving information from the student's parent/guardian, the administrator may only continue the student's DAEP placement if the administration has reason to believe the student's presence in the regular classroom threatens the safety of others.

The administrator's decision may be appealed to the Board. In the event of an appeal, at the next scheduled meeting the Board

Previously read "does not apply if the student was placed in DAEP as required by law for conduct occurring on or within 300 feet of school property, at a school-sponsored or school-related activity, or for a false alarm or report or terroristic threat involving a public school"

Previously contained "issues a false alarm...." which has been moved to Title 5 felony section.

Reasons for Discretionary Expulsion

Regardless of Location. A student must be expelled if the student engages in the following misconduct, regardless of whether the conduct occurred on or off campus.

- Retaliates against a school employee or volunteer by committing a state-mandated expellable offense.

At School. A student may be expelled for engaging in documented serious misbehavior (*see definitions*) while the student is placed in DAEP and on the DAEP site/campus despite documented behavioral interventions.

School-Related. A student may be expelled for any of the following offenses that occur on school property, within 300 feet of school property as measured from any point on the District's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Commits an assault (*see definitions*) resulting in bodily injury to a school employee or volunteer.
- Engages in deadly conduct (*see definitions*).

Three Hundred Feet. Additionally, a student may be expelled for any of the following offenses that occur within 300 feet of school property as measured from any point on the District's real property boundary line:

- Possesses a firearm, as defined by federal law (*see definitions*).
- Uses, exhibits, or possesses the following items, as defined by state law: (1) a firearm*, (2) an illegal knife, (3) a club, or (4) a prohibited weapon. (See definitions). * See "Firearm Note" in mandatory expulsion section above.
- Engages in the following misconduct as defined in the Texas Penal Code: (1) aggravated assault, (2) sexual assault, (3) aggravated sexual assault, (4) arson, (5) murder, (6) capital murder, (7) criminal attempt to commit murder or capital murder, (8) indecency with a child, (9) aggravated kidnapping, (10) aggravated robbery, (11) manslaughter, (12) criminally negligent homicide, or (13) continuous sexual abuse of a young child or children.

Regardless of Location. A student may be expelled if the student engages in the following misconduct, regardless of whether the conduct occurred on or off campus:

- Commits aggravated assault, sexual assault, aggravated sexual assault, murder, capital murder, criminal attempt to commit murder or capital murder, or aggravated robbery against another student.
- Retaliates against a school employee or volunteer by committing an assault (*see definitions*) resulting in bodily injury.
- Engages in criminal mischief if the damage is \$1,500 or more.

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- Engages in breach of computer security by accessing a computer, computer network or computer system owned by or operated on behalf of a school district and knowingly alters, damages, or deletes school district property or information or breaches any other computer, computer network, or computer system.
- Commits a state-mandated expellable offense on the school property of another Texas school district or while attending a school-sponsored or school-related activity of another Texas school district.

Title 5 Felonies Regardless of Location. In addition to the expellable conduct listed above, a student may also be expelled and placed in DAEP if the student:

- Issues a false alarm or report (see definitions) or a terroristic threat (see definitions) involving a public school for the 2nd time in the same school year.
- is arrested for a Title 5 felony offense (see definitions) or aggravated robbery,
- is charged with engaging in a Title 5 felony offense or aggravated robbery,
- received deferred adjudication or deferred prosecution for a Title 5 felony offense or aggravated robbery,
- is on probation for a Title 5 felony offense or aggravated robbery,
- was found by a court or jury to have engaged in delinquent conduct for a Title 5 felony offense or aggravated robbery,
- has been referred to a juvenile court for delinquent conduct based on a Title 5 felony offense or aggravated robbery, or
- was convicted of a Title 5 felony offense or aggravated robbery;

and the administrator determines the student's presence in the regular classroom either threatens the safety of other students or teachers, is detrimental to the educational process, or is not in the best interests of the District's students.

In this circumstance, expulsion to an alternative setting may be ordered regardless of: (1) the date on which the conduct occurred, (2) the location at which the conduct occurred, (3) whether the student was enrolled in the District at the time the conduct occurred, or (4) whether the student successfully completed any court disposition requirements regarding the conduct.

A student may be subject to an expulsion under this circumstance until: (1) the student graduates from high school, (2) the charges are dismissed or reduced to a misdemeanor, (3) the student completes the term of the placement, or (4) the District assigns the student to a another program. The student will be entitled to the same periodic review afforded to other students in alternate settings. An expulsion ordered in this case is final and may not be appealed beyond the Board of Trustees.

Emergency Expulsion

An administrator may order the immediate expulsion of a student if the administrator reasonably believes the emergency

Procedure for Expulsion

Hearing. Students alleged to have committed an expellable offense will receive a hearing before the Superintendent within a reasonable time following the alleged misconduct. The student's parent/guardian will be informed of the basis for the proposed expulsion and will be invited in writing to attend the hearing. After making an effort to inform the student and parent/guardian of the hearing, the District may hold the hearing regardless of whether the student or the student's parent/guardian attends. At the hearing, the student is entitled to:

- Representation by an adult, including the student's parent/guardian, who can provide guidance to the student and who is not an employee of the District;
- An opportunity to question the District's witnesses; and
- An opportunity to testify and to review and present evidence and witnesses in the student's defense.

Additional proceedings may be conducted and additional discipline may be imposed if the student engages in additional misconduct while the student is already expelled.

Interim Placement. Until an expulsion hearing can be held, the student may be placed in another appropriate classroom, in-school suspension, out-of-school suspension, or DAEP.

Expulsion Order. If the outcome of the expulsion hearing is that the student will be expelled, the appropriate administrator will issue an expulsion order and provide a copy to the student and the student's parent/guardian. If the duration of the expulsion differs from the guidelines in the SCC, the expulsion order will give notice of the inconsistency.

The District will send a copy of the expulsion order to the juvenile court no later than the second business day after the expulsion hearing. A copy of the expulsion order will be included with any records sent to a school where the student seeks to enroll. The enrolling school district has discretion to enforce the expulsion order.

Length of Expulsion

The duration of the expulsion will be determined on a case-by-case basis using the criteria identified in the "Discipline Considerations" section of this SCC. Mandatory expulsions will result in expulsion for up to 180 school days. Discretionary expulsions will result in expulsion for up to 90 school days. Students who bring a firearm (as defined by federal law) to school will be expelled from the regular classroom for at least one calendar year except as modified by the administrator on a case-by-case basis.

An expulsion will not exceed one calendar year unless, after review, the District determines that: (1) the student is a threat to the safety of other students or to District employees; or (2) extended expulsion is in the best interest of the student.

Students expelled at the end of one school year may be required to complete the term of their expulsion at the beginning of

Academic Impact. Students will not receive academic credit for work missed during the period of expulsion unless the student is enrolled in a Juvenile Justice Alternative Education Program (JJAEP) or other District-approved program or as required by IDEA or Section 504.

Participation in Activities. Expelled students are prohibited from being on school grounds or attending or participating in school-sponsored or school-related activities while expelled.

Age Restrictions. Students under the age of ten that engage in expellable behavior will not be expelled, but will be placed in DAEP.

Effect of Student Withdrawal. If a student withdraws from the District before the expulsion hearing is conducted, the District may proceed with conducting the hearing after sending written notice to the parent/guardian and student. If the student re-enrolls during the same or subsequent school year the District may enforce the expulsion order at that time; students will be credited for any expulsion period that was served by the student while enrolled in another district.

If the administrator does not issue an expulsion order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue an expulsion order.

Student Transfers. The District will continue the expulsion of students expelled from either another Texas school district or from an out-of-state school district for behavior that is also a reason for expulsion in the enrolling district, until the term of expulsion has been served. If the out-of-state expulsion exceeds one year, the District will reduce the period of the expulsion so that the total expulsion does not exceed one year unless the District determines that the student is a threat to the safety of others or extended placement is in the best interest of the student.

Expulsion Appeals

An expelled student may appeal the expulsion decision to the Board of Trustees as provided by policy. The student or student's parent/guardian must submit a written appeal to the Superintendent within 10 days after receipt of the expulsion order or decision. The Superintendent will give the student or the student's parent/guardian written notice of the date, time, and location of the meeting at which the Board will review the decision. Consequences will not be delayed pending the outcome of the appeal.

Definitions

ABUSABLE VOLATILE CHEMICALS: Those substances as defined in Texas Health and Safety Code § 485.001.

ALCOHOLIC BEVERAGE: Those substances as defined in Texas Alcoholic Beverage Code § 1.04.

ARMOR-PIERCING AMMUNITION: Handgun ammunition that is designed primarily for the purpose of penetrating metal or body armor and to be used primarily in pistols and revolvers or other firearms.

ASSAULT: For student discipline purposes, intentionally, knowingly, or recklessly causing bodily injury to another.

BODILY INJURY: Physical pain, illness, or impairment of a physical condition.

BULLYING: Written or verbal expression, including electronic communication, or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the District that exploits an imbalance of power and interferes with a student's education or substantially disrupts the operation of a school, and either (1) has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or (2) is sufficiently severe, persistent, and pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student. See District policy FFI for additional information regarding bullying.

CHEMICAL DISPENSING DEVICE: A device other than a small chemical dispenser sold commercially for personal protection, that is designed, made, or adapted for the purpose of dispensing a substance capable of causing an adverse psychological or physiological effect on an individual.

CLUB: An instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, including a blackjack, nightstick, mace, and tomahawk.

CONTROLLED SUBSTANCE: Substances as defined in Chapter 481 of the Texas Health & Safety Code or 21 U.S.C. § 801 et seq.

CRIMINAL STREET GANG: Three or more persons having a common identifying sign or symbol or an identifiable leadership which continuously or regularly associate in the commission of criminal activities.

CYBERBULLYING: Using any electronic communications device to engage in bullying or intimidation.

DANGEROUS DRUG: Substances as defined in Chapter 483 of the Texas Health and Safety Code.

DEADLY CONDUCT: Recklessly engaging in conduct that places another in imminent danger of serious bodily injury or by knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

EXPLOSIVE WEAPON: Any explosive or incendiary bomb, grenade, rocket, or mine that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror. It includes a device designed, made or adapted for delivery or shooting an explosive weapon.

FALSE ALARM OR REPORT: Knowingly initiating, communicating, or circulating a report of a present, past, or future bombing, fire, offense, or other emergency that is known to be false or baseless and that would ordinarily: (1) cause action by an official or volunteer agency organized to deal with emergencies; (2) place a person in fear of imminent serious bodily injury; or (3) prevent or interrupt the occupation of a building, room, place of assembly, publicly accessible place, or mode of conveyance such as an automobile.

FIGHTING: Two or more persons engaged in any mutual violent or physically aggressive contact toward each other such as scuffling, pushing, shoving, or hitting.

FIREARM (Federal law): (1) any weapon, including a starter gun, that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; (2) the frame or receiver of any such weapon; (3) any firearm muffler or firearm weapon; or (4) any destructive device, such as any explosive, incendiary or poison gas bomb, grenade, missile, rocket, or mine.

FIREARM (State law): Any device designed, made, or adapted to expel a projectile through a barrel by using the energy generated by an explosion or burning substance or any device readily convertible to that use.

FIREARM SILENCER: Any device designed, made, or adapted to muffle the report of a firearm.

GANG: An organization, combination, or association of persons composed wholly or in part of students that: (1) seeks to perpetuate itself by taking in additional members on the basis of the decision of the membership rather than on the free choice of the individual, or (2) that engages in illegal and/or violent activities. In identifying gangs and associated gang attire, signs, or symbols, the District will consult with law enforcement authorities.

GRAFFITI: Making marks of any kind on the tangible property of another without the effective consent of the owner.

HARASSMENT: Threatening to cause harm or bodily injury to another, engaging in intimidating conduct, causing physical damage to the property of another, subjecting another to physical confinement or restraint, maliciously taking any action that substantially harms another's physical or emotional health or safety, or other conduct prohibited by District policy FFH or DIA that is so severe, persistent, or pervasive that it has the purpose or effect of substantially or unreasonably interfering with a student's performance; creates an intimidating, threatening, hostile, or offensive educational environment; affects a student's ability to participate in or benefit from an educational program or activity; or otherwise adversely affects the student's educational opportunities.

added

HAZING: Any act, occurring on or off the campus, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purposes of pledging, initiation into, affiliation with, holding office in, or maintaining membership in an organization. Hazing includes soliciting, encouraging, directing, aiding, or attempting to aid another student in engaging in hazing, as well as having firsthand knowledge of the planning or occurrence of a specific student hazing incident without reporting the incident to a school administrator in writing. Consent to or acquiescence in the hazing activity does not excuse the student of responsibility for the misconduct.

HIT LIST: List of people targeted to be harmed using a firearm, knife, or any other object to be used with intent to cause bodily harm.

ILLEGAL KNIFE: A knife with a blade over 5 ½ inches; hand instrument designed to cut or stab another by being thrown; dagger, including but not limited to a dirk, stiletto, and poniard; and poniard; bowie knife; sword; or spear.

INDECENT EXPOSURE: Those acts defined in Texas Penal Code § 21.08.

INTENT: The design, resolve, determination, or state of mind with which a person acts, ordinarily proven through inferences drawn from the act and/or circumstances surrounding the act. Intent includes the conscious objective or desire to engage in the conduct or cause the result, an awareness that the conduct is reasonably certain to cause the result, or disregard of a

student may not have been motivated by a desire to violate the SCC does not preclude imposing a disciplinary consequence so long as the student intended to engage in the underlying conduct that violated the SCC.

KNIFE: A bladed hand instrument that is capable of inflicting serious bodily injury or death by cutting or stabbing, including a switchblade.

KNUCKLES: Any instrument consisting of finger rings or guards made of a hard substance that is designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

MACHINE GUN: Any firearm capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

PARAPHERNALIA: Any article or device used or intended for use to inject, ingest, inhale, or otherwise introduce marijuana, a controlled substance, a dangerous drug, or an alcoholic beverage into the human body, including but not limited to roach clips, rolling papers, needles, baggies with residue, razor blades, or pipes.

PERSISTENT: Three or more violations of the SCC or repeated occurrences of the same violation.

POSSESSION: To have in or on: (1) a student's person or in the student's personal property, such as the student's clothing, purse, or backpack; (2) in any conveyance used by the student for transportation to or from school or school-related activities, such as an automobile, truck, motorcycle, or bicycle; or (3) any other school property used by the student, such as a locker or desk.

PROHIBITED WEAPONS: A prohibited weapon includes the following items: armor-piercing ammunition, chemical dispensing device, explosive weapon, firearm silencer, knuckles, machine gun, short-barrel firearm, zip gun, or tire deflation device.

PUBLIC LEWDNESS: Those acts defined in Texas Penal Code § 21.07.

REASONABLE BELIEF: A determination that misconduct occurred made by the administrator using all available factual and legal information, including information furnished under Article 15.27 of the Code of Criminal Procedure.

RETALIATION: Harming or threatening to harm another: (1) on account of their service as a District employee or volunteer, (2) to prevent or delay another's service to the District, or (3) because the person intends to report a crime.

SELF-DEFENSE: To claim self-defense, the student must (1) be without fault in provoking the encounter and not act as the aggressor, and (2) use the minimum force required to remove himself or herself from immediate danger of harm. Actions that escalate or continue the encounter will not be considered self-defense. Interactions prior to the encounter will also be considered.

SERIOUS MISBEHAVIOR: To engage in (1) deliberate violent behavior that poses a direct threat to the health or safety of others, (2) extortion to gain money or other property by force or threat, (3) coercion, meaning to threaten to either commit an

previously "vehicle"

previously at end of paragraph

SEX OFFENDER: A student required to register as a sex offender under Chapter 62 of the Code of Criminal Procedure for an offense committed on or after September 1, 2007. The term does not include a student who: (1) is no longer required to register as a sex offender under Chapter 62, (2) is exempt from registering as a sex offender under Chapter 62, or (3) receives an early termination of the obligation to register as a sex offender under Chapter 62.

added

added

SEXUAL HARASSMENT: Unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal or physical conduct of a sexual nature, or conduct prohibited by District policy FFH or FNC that is so severe, persistent, or pervasive that it has the purpose or effect of substantially or unreasonably interfering with a student's performance; creates an intimidating, threatening, hostile, or offensive educational environment; affects a student's ability to participate in or benefit from an educational program or activity; or otherwise adversely affects the student's educational opportunities.

SHORT-BARREL FIREARM: A rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun if, as altered, has an overall length of less than 26 inches.

SWITCHBLADE KNIFE: Any knife with a blade that folds, closes, or retracts into the handle or sheath and that opens automatically by pressing a button or other device located on the handle or opens or releases a blade from the handle or sheath by the force of gravity or centrifugal force. It does not include a knife that has a spring, detent, or other mechanism designed to create a bias toward closure and that requires exertion applied to the blade by hand, wrist, or arm to overcome the bias toward closure and open the knife (also known as one-handed openers or assisted openers).

TELECOMMUNICATIONS DEVICE: Any type of device that: (1) emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor, or (2) permits the recording, transmission, and/or receipt of messages, voices, images, or information in any format or media, electronic or otherwise. It does not include an amateur radio under control of someone with an amateur radio license.

TERRORISTIC THREAT: Threats to commit any offense involving violence to any person or property with intent to: (1) cause a reaction by an official or volunteer agency organized to deal with emergencies; (2) place any person in fear of imminent serious bodily injury; (3) prevent or interrupt the occupation or use of a building, room, place of assembly, place to which the public has access, place of employment or occupation, aircraft, automobile, or other form of conveyance, or other public place; (4) cause impairment or interruption of public communications, public transportation, public water, gas, or power supply or other public service; (5) place the public or a substantial group of the public in fear of serious bodily injury; or (6) influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the District).

TITLE 5 FELONY OFFENSES: Criminal offenses against the person that, depending on the circumstances, may include murder; capital murder; manslaughter; criminally negligent homicide; unlawful restraint; kidnapping; aggravated kidnapping; trafficking of persons; unlawful transport; assault; aggravated assault; sexual assault; aggravated sexual assault; improper relationship between educator and student; indecency with a child; injury to a child, an elderly person, or a disabled person; abandoning or

suicide; harassment by a person in a correctional facility; continuous sexual abuse of a young child or children; and tampering with a consumer product.

UNDER THE INFLUENCE: When in the employee's professional judgment, the student does not have the normal use of mental or physical faculties likely attributable to the student's use of a prohibited substance. Such impairment may be evidenced by the symptoms typically associated with drug or alcohol use or other abnormal or erratic behavior or by the student's admission. The student need not be legally intoxicated.

USE: With respect to substances, voluntarily injecting, ingesting, inhaling, or otherwise introducing a prohibited substance into the body. With respect to objects or devices, putting into action or service or carrying out an action or purpose with the object or device.

ZIP GUN: A device or combination of devices that was not originally a firearm and is adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance.

Alcoholic beverage	16, 18, 22, 26, 29	Knives	10
Ammunition	10, 26, 29	Marijuana	16, 17, 18, 22, 29
Appeal	5, 19, 20, 21, 22, 24, 26	Out-of-school suspension	4, 6, 7, 15, 16, 19, 25
Arson	11, 22, 23	Paraphernalia	18, 29
Assault	15, 16, 17, 22, 23, 26, 31	Persistent	18, 19, 27, 28, 29, 30
Bodily injury	8, 9, 10, 11, 15, 16, 23, 26, 27, 28, 29, 30	Possession	6, 8, 29
Bullying	4, 6, 8, 9, 11, 27	Prescription	10, 13, 18
Cellular telephone	10	Prohibited weapon	22, 23, 29
Cheating	13	Public lewdness	16, 29, 30
Club	22, 23, 27	Retaliation	21, 29
Controlled substance	16, 18, 22, 27, 29	Robbery	10, 17, 18, 22, 23, 24
Corporal punishment	8	Safety	4, 8, 10, 11, 18, 19, 20, 21, 24, 25, 26, 27, 28, 30
Criminal mischief	11, 17, 18, 23, 30	Search	6
Cyberbullying	11, 27	Self-defense	6, 29
Dangerous drug	16, 18, 22, 27, 29	Serious	15, 16, 18, 19, 22, 23, 27, 29, 30
Deadly conduct	23, 27, 31	Sex offender	5, 17, 18, 20, 30
Extracurricular	4, 5, 7, 8, 20	Sexting	11
False alarm	17, 21, 24, 27	Sexual assault	15, 17, 22, 23, 31
Felony	10, 16, 17, 18, 22, 24, 31	Sexual harassment	9, 30
Fighting	8, 27	Special education	4
Firearm	11, 16, 22, 23, 25, 26, 27, 28, 29, 30, 31	Stealing	10
Fireworks	9	Terroristic threat	17, 21, 24, 30, 31
Graduation	20, 21	Title 5	17, 18, 24, 31
Harassment	4, 9, 28, 30, 31	Tobacco	9
Hazing	9, 28, 30	Transfer	7, 11, 17, 20, 21, 26
Hit list	4, 18, 28	Transfers	20, 21, 26
In-school suspension	7, 15, 25	Transportation	4, 5, 6, 8, 12, 13, 14, 20, 21, 29, 30
Indecency with a child	22, 23, 31	Under the influence	16, 18, 22, 31
Indecent exposure	16, 28, 30	Use	4, 5, 6, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 21, 22, 23, 26, 27, 28, 29, 30, 31
Intent	6, 26, 28, 29, 30	Vandalizing	10
Knife	16, 22, 23, 28, 29, 30	Withdrawal	5, 21, 26

Agenda Item Summary Sheet (4 A.1)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Action Required

Consent Agenda: Governance	Minutes of Previous Meetings A. July 16, 2013 – Regular Meeting B. August 13, 2013 – Special Meeting for Budget and Facilities Workshop
Summary	According to policy BE (LOCAL), BOARD MEETINGS, MINUTES, board action shall be carefully recorded by the secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.
ECISD Board Policy	BE (LOCAL), BOARD MEETINGS
Effective Date	August 27, 2013.
Previous Board Action	The Board approves minutes at each regular monthly meeting.
Future Action Expected	The Board approves minutes at each regular monthly meeting.
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	An accurate record of all discussions and actions by the Board of Trustees is maintained.
Procedural and Reporting Implications	After approval minutes are filed with the official records of the District.
Public Comments	None.
Alternatives	None.

Other Comments and Related Issues

None.

Attachments

Minutes of regular and special meetings held on the following dates:

1. Regular Meeting – July 16, 2013 at 7:00 p.m.
2. Special Meeting – August 13, 2013 at 6:00 p.m.

Contact Person(s)

Dianne Cerny, Executive Secretary

Action Required

Motion, second and majority vote to approve the minutes.

Superintendent's Recommendation

I recommend you approve the minutes of previous meetings as part of the Consent Agenda.

Mark Pool, Superintendent of Schools

**MINUTES OF THE BOARD OF TRUSTEES
EL CAMPO INDEPENDENT SCHOOL DISTRICT
August 13, 2013**

The Board of Trustees of the El Campo Independent School District met in a Special Session August 13, 2013 in the Board Room, 700 West Norris, El Campo, Texas.

MEMBERS PRESENT: Tommy Turner, Ralph Novosad, David Hodges, Cecil Davis, James Russell, Cecil Davis, Tim Supak

MEMBERS ABSENT: None

OTHERS PRESENT: Mark Pool, Carolyn Gordon, Kelly Waters, David Bright, K. Skinner, C. Woodworth, S. Petrisky, M. Kresta

Board President Tommy Turner called the meeting to order at 6:00 p.m. Tommy Turner gave the opening prayer followed by the Pledge of Allegiance. There was a quorum present.

WORKSHOP

THE BOARD WILL CONDUCT A BUDGET WORKSHOP TO REVIEW PROPOSED BUDGET: The Board held a Budget Workshop to review the proposed General Operating Budget for FY2013-2014.

CONSIDER APPROVAL OF PROPOSED TAX RATE FOR PUBLICATION OF NOTICE: A motion was made by J. J. Croix and seconded by David Hodges to approve the proposed tax rate for publication of notice. Motion carried unanimously.

CONSIDER APPROVAL OF DATE AND TIME FOR A PUBLIC HEARING ON PROPOSED BUDGET AND TAX RATES: The Board set the date and time for the Public Hearing on the Proposed Budget and Tax Rates as Tuesday, August 27, 2013 at 6:45 p.m.

CONDUCT WORKSHOP TO REVIEW STATUS OF CURRENT SPECIAL PROJECTS AND DISCUSS FUTURE PROJECTS: The Board conducted a workshop to review the status of current and special projects and discussed future projects.

There being no further discussion, the meeting adjourned at 8:25 p.m.

DRAFT

PRESIDENT

SECRETARY

**MINUTES OF THE BOARD OF TRUSTEES
EL CAMPO INDEPENDENT SCHOOL DISTRICT
July 16, 2013**

The Board of Trustees of the El Campo Independent School District met in a Regular Session July 16, 2013 at the El Campo Independent School District Administration Office, 700 W Norris Street, El Campo, Texas.

MEMBERS PRESENT: Tommy Turner, Ralph Novosad, David Hodges, Cecil Davis, James Russell, Timothy Supak, J. J. Croix

MEMBERS ABSENT: None

OTHERS PRESENT: Mark Pool, David Bright, Kelly Waters, Mauri Treybig, V. Rod, Wendy Valenta, Dianne Cerny

Board President Tommy Turner called the meeting to order at 7:05 p.m. J. J. Croix gave the opening prayer followed by the Pledge of Allegiance. There was a quorum present.

PUBLIC COMMENT: No public comment

RECOGNITION: Mr. DuBroc and Mr. Peters introduced El Campo FFA Officers and members

CONSENT AGENDA: A motion was made by James Russell and seconded by Ralph Novosad to approve the consent agenda with corrections to the minutes:

- A. Governance
 - 1. Consider Approval of the Minutes
 - a. July 18, 2013 – Regular Meeting
 - 2. Consider Approval of TASB Localized Policy Update 97
 - 3. Consider Approval of Annual Board Planning Calendar
- B. Business and Support Service
 - 1. Review of Monthly Financial Reports
 - 2. Monthly Review of Checks Written for the Month of May, 2013
- C. Personnel
- D. Curriculum and Instruction
- E. Students
 - Consider Approval of List of School-Sponsored/School-Related Activities

Motion carried unanimously.

BUSINESS AND OPERATIONS

REVIEW PRELIMINARY GENERAL FUND BUDGET: Mr. Pool and Mr. Bright reviewed the Preliminary General Fund Budget.

REPORT ON CAPITAL IMPROVEMENT PROJECTS: Mr. Pool reported on the process to select the Construction Manager at Risk.

REVIEW OF MARKET STUDY ON EMPLOYEE STIPENDS AND SUPPLEMENTAL PAY: Mr. Pool and the Board reviewed the Market Study on Employee Stipends and Supplemental Pay.

CONSIDER APPROVAL OF SUPPLEMENTAL PAY PLAN AND PAY STRUCTURE FOR SUBSTITUTES: A motion was made by David Hodges and seconded by J. J. Croix to approve the Supplemental Pay Plan and Pay Structure for Substitutes: Motion carried unanimously.

CONSIDER APPROVAL OF ADDITIONAL CONTRACT DAYS FOR ELEMENTARY PRINCIPALS AND ASSISTANT PRINCIPALS: A motion was made by J. J. Croix and seconded James Russell to approve additional contract days for Elementary Principals and Assistant Principals. Motion carried unanimously.

CONSIDER APPROVAL OF SETTLEMENT WITH INSURANCE COMPANY EMPLOYEE DISHONESTY CLAIM: A motion was made by James Russell and seconded by David Hodges to approve the settlement with the insurance company employee dishonesty claim. Motion carried by a 5 – 2 vote with Trustees James Russell, David Hodges, J. J. Croix, Timothy Supak and Tommy Turner in favor and Trustees Cecil Davis and Ralph Novosad against.

SET DATE AND TIME FOR CURRICULUM AND INSTRUCTION WORKSHOP: The Curriculum and Instruction Workshop will be on Tuesday, September 10, 2013 at 6:00 p.m.

REPORT ON GIFTED AND TALENTED PROGRAM PARENT SURVEY: Kelly Waters, Assistant Superintendent for Curriculum and Instruction, reported on the Gifted and Talented Program Parent Survey and ways to enhance the program.

GOVERNANCE

SELECT DELEGATE TO THE TASB DELEGATE ASSEMBLY: A motion was made by James Russell and seconded by Timothy Supak to select Cecil Davis as the Delegate to the TASB Delegate Assembly and select J. J. Croix as the Alternate Delegate to the TASB Delegate Assembly. Motion carried by a 6 -1 vote with Trustees James Russell, Timothy Supak, David Hodges, Ralph Novosad, Tommy Turner, and J. J. Croix in favor and Trustee Cecil Davis opposed.

DISCUSS APPOINTMENT OF COMMUNITY FACILITIES ADVISORY COMMITTEE: The Board will contact community members as well as a press release inviting interested citizens to serve on the Facilities Advisory Committee.

CLOSED SESSION

EXECUTIVE SESSION: The president of the Board called for an Executive Session as authorized by Texas Government Code § 551.074 (1) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, duties, Discipline or Dismissal of a Public Officer or Employee; The Board entered Executive Session at 9:22 p.m. and reconvened in open session at 10:02 p.m. to take the following action:

Discuss Employment of Teachers and other Professional Personnel

Conduct Mid-Year Formative Evaluation of Superintendent

No action taken.

PERSONNEL

CONSIDER APPROVAL OF PERSONNEL RECOMMENDATIONS: A motion was made by James Russell and seconded by Ralph Novosad to approve the Superintendent’s recommendation of teachers:

High School

English Language Arts – Melinda Engelmohr
Agriculture Science Teacher – Ashley Schmidt

Motion carried unanimously.

REVIEW OF PERSONNEL CHANGES FOR 2013-2014: Mr. Pool and the Board reviewed personnel changes for the 2013-2014 school year.

SUPERINTENDENT’S REPORT

- A. Governance
- B. Business and Support Services
- C. Personnel
- D. Curriculum and Instruction
- E. Students
- F. Community and Governmental Relations
- G.

There being no further discussion, the meeting adjourned at 10:05 p.m.

DRAFT

PRESIDENT

SECRETARY

Agenda Item Summary Sheet (4.B.2)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Action Required

Consent Agenda: Business and Support Services **Approval of 2013-2014 Vendors List**

Summary

House Bill 987 passed by the 81st Texas Legislature repealed the section of the Texas Education Code that required districts to receive quotes for purchases of personal property valued between \$10,000 and \$25,000, which we accomplished using a vendors list. Anything over \$25,000 required a formal bid process.

The new legislation changed that threshold to \$50,000, and the section that required us to approve a vendors list annually for purchases between \$10,000 and \$25,000 was deleted from policy CH (LEGAL) in Update 86 that was adopted by the Board on January 20, 2010.

However, out of an abundance of caution, both our auditors and legal counsel have recommended that we continue the “vendors list” practice. To not do so would require us to establish and track many more categories to make sure we do not exceed the \$50,000 aggregate threshold in any 12-month period. For example, one of the categories we now use is “Instructional Supplies.” We might reach the \$50,000 threshold quickly in this category without creating additional “micro-categories” for ELA/Reading supplies, math supplies, science supplies, etc. To track these “micro-categories” is simply not practical.

ECISD Board Policy No policy requirement.

Effective Date August 27, 2013

Previous Board Action In the past the Board has annually approved the district’s vendors list.

Future Action Expected The Board will continue to approve the district’s vendors list annually.

Background Information and Significant Issues None.

Fiscal Impact We continue to have the cost of notice publication, postage, and staff time to establish and maintain a vendors list.

Student and Public Benefit	Assists in making the most efficient use of district tax dollars.
Procedural and Reporting Implications	Vendors List is published.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	2013-2014 Vendors List
Contact Person(s)	David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve the Vendors List.
Superintendent's Recommendation	I recommend you approve the 2013-2014 Vendors List as part of the consent agenda. Mark Pool, Superintendent of Schools

Agenda Item Summary Sheet (4 B.5)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Action Required

**Consent Agenda:
Business and Support
Services**

Approval of Bid Proposal for Ricebird Stadium Public Address System

Summary

With the new press boxes and scoreboard at Ricebird Stadium we also decided to replace the public address system.

Bob Gillis contacted Mike Matthews with Bayou City Interests and asked him to engineer and give us a quote on a public address system similar to the one he did for Memorial Stadium in Victoria, but scaled back to power and size for our stadium.

Each year at graduation we rent the sound system for graduation from Bayou City Interests, so Mike suggested that we include components in the system so that we could use the stadium sound system for events other than athletic events rather than renting the equipment.

ECISD Board Policy

CH (LOCAL), PURCHASING AND ACQUISITION

Effective Date

August 27, 2013

Previous Board Action

At the Facilities Workshop on August 13, 2013, the bid was presented, but I did not have it on the agenda as an action item. Authorization to proceed was issued to allow for all components to be ordered and installed prior to the first home football game.

Future Action Expected

None.

**Background Information and
Significant Issues**

The following Request for Proposal was published on July 31st and August 7th.

“El Campo ISD is seeking proposals for the replacement of the Public Address system at Ricebird Stadium in El Campo, Texas. Sealed proposals should be marked PA Replacement, and be submitted no later than 1:00 a.m. on August 12th to El Campo ISD, 700 West Norris Street, El Campo, Texas 77437, Attn: Bob Gillis. El Campo ISD reserves the right to reject all proposals, or to accept the proposal that is deemed most beneficial to the district.”

One proposal was received, and that was from Bayou City Interests, Inc.

Fiscal Impact

\$74,023.62

Student and Public Benefit	Request for Proposals are sought in order to secure the goods or service that is most beneficial to the district. The new public address system at Ricebird Stadium will enhance the experience of those attending events in that venue.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> • Copy of proposal submitted by Bayou City Interests, Inc.
Contact Person(s)	David Bright, Assistant Superintendent for Finance
Action Required	Motion, second and majority vote to accept the proposal for the new public address system at Ricebird Stadium submitted by Bayou City Interests of El Campo.
Superintendent's Recommendation	<p>I recommend the Board accept the proposal for the new public address system at Ricebird Stadium submitted by Bayou City Interests of El Campo as a part of the Consent Agenda.</p> <p>Mark Pool, Superintendent of Schools</p>

Quotation

Bayou City Interests Inc.
P.O. Box 1239
El Campo, TX 77437
USA

Quote Number:
1939

Quote Date:
Mar 15, 2013

Page:
1

Quoted to:

El Campo ISD
700 West Norris Street
El Campo, TX 77437
USA

Customer ID	Good Thru	Payment Terms	Sales Rep
ELCAMPOISD100	4/14/13	Net 30 Days	BCI-101

Quantity	Item	Description	Unit Price	Extension
		El Campo ISD Stadium Sound System *		
1.00	SYMETRIX-RADIUS-12X8	Digital Signal Processor, 12-Input Mic/Line, 8-Output DSP, Open Architecture with ARC, 232 and Ethernet Control, Dante Network Audio	3,038.4000	3,038.40
1.00	SYMETRIX-XOUT-12	12 Analog Line Output Expansion Module for the EDGE and Radius series DSP units	1,630.4000	1,630.40
1.00	SYMETRIX-ARC-2e	Adaptive Menu-Driven Remote Control Wall Panel for Symetrix DSP's, 24 menus with 16 enumerations each, 8 character backlit display with three navigation buttons	238.4000	238.40
2.00	CISCO-SRW2008P-K9-N	SG300-10P Switch, 10/100, 2 10/100/1000 Ports, 2 combo mini-GBIC Ports	560.0000	1,120.00
2.00	CISCO-MGBSX1	1000BASE-SX SFP Transceiver for multimode fiber, 850 nm wavelength, supports up to 550 meter length, Duplex LC type connecitons,	207.9800	415.96
2.00	EV-CPS4.10	Contractor Series Amp - 4 x 1000 watts into 2 ohms, 4 ohms or 70/100 Volt, Class-D Technology, optional RCM-810 remote module slot, 2 Rack Spaces High, 38lbs.	2,956.8000	5,913.60
2.00	EV-RCM-810	IRIS-Net remote control module for CPS Series Amplifiers	344.6400	689.28
2.00	EV-EVH-1152D/43-FGB	High Output Two-Way Horn Loaded Coaxial Speaker System, 90x40 degree waveguide, DH7N Compression Driver, SMX2151 15" Woofer, Black Fiberglass Coating	3,919.6800	7,839.36
2.00	EV-EVH-1152D/64-FGB	High Output Two-Way Horn Loaded Coaxial	3,919.6800	7,839.36
			Subtotal	Continued
			Sales Tax	Continued
			Total	Continued

Quotation

Bayou City Interests Inc.
P.O. Box 1239
El Campo, TX 77437
USA

Quote Number:
1939

Quote Date:
Mar 15, 2013

Page:
2

Quoted to:

El Campo ISD
700 West Norris Street
El Campo, TX 77437
USA

Customer ID	Good Thru	Payment Terms	Sales Rep
ELCAMPOISD100	4/14/13	Net 30 Days	BCI-101

Quantity	Item	Description	Unit Price	Extension
2.00	EV-EVF-2151D-FGB	Speaker System, 90x40 degree waveguide, DH7N Compression Driver, SMX2151 15" Woofer, Black Fiberglass Coating	2,759.0400	5,518.08
1.00	EV-RE-2Pro	Dual 15" 1000 Watt Subwoofer System, Fiberglass Coating, Black Finish	440.0300	440.03
1.00	EV-PHTU2D-7	1112 Channel Wireless Receiver with detachable 1/4 wave antennas, RF and Audio Meters and all rack mount hardware	508.4300	508.43
2.00	EV-LPA-500	1112 Channel Wireless Handheld Transmitter with ND-767a Supercardioid Dynamic Element	354.4800	708.96
2.00	EV-CXU-25	Directional Log Periodic Antenna, covers 450MHz to 900MHz Bandwidth, 5.0dB Max. Gain, supplied with mounting hardware for wall or mic-stand mount 9.5"x 11.0"	88.8500	177.70
2.00	ATLASSND-GN-13E	Low Loss Coaxial Extension Cable, 25ft., terminated with TNC-M Connectors	9.5600	19.12
2.00	ATLASSND-AD11B	Gooseneck Flexible Extension, 13" Long, Ebony Finish	5.6000	11.20
1.00	EV-RE20	5/8"-27 Female Flange Adaptor with 1 3/4" Base Diameter, chrome finish	567.0000	567.00
1.00	EV-309A	Microphone, Variable-D Dynamic Cardioid, 45Hz to 18KHz, internal Blast and Wind Filter, specific uses include Broadcast, Recording and Sound Reinforcement	147.6000	147.60
1.00	OCWHITE-61900-BG	Suspension shock adaptor for the RE-20, RE27N/D Microphones, Black	229.5000	229.50
			Subtotal	Continued
			Sales Tax	Continued
			Total	Continued

Quotation

Bayou City Interests Inc.
P.O. Box 1239
El Campo, TX 77437
USA

Quote Number:
1939

Quote Date:
Mar 15, 2013

Page:
3

Quoted to:

El Campo ISD
700 West Norris Street
El Campo, TX 77437
USA

Customer ID	Good Thru	Payment Terms	Sales Rep
ELCAMPOISD100	4/14/13	Net 30 Days	BCI-101

Quantity	Item	Description	Unit Price	Extension
1.00	DENON-DN-F400	Solid State Audio Player, plays WAV and MP3 audio files, Utilizes SD and SDHC card formats, Balanced and Unbalanced audio outputs, RS232 and GPIO Control	544.0000	544.00
1.00	DENON-RC-F400s	Remote Control Unit for the DN-F400 Solid State Audio Player, includes 20 hot-start buttons, transport controls and LCD display, includes RS232 control cable	432.0000	432.00
1.00	RADIODL-TX-J2	Stereo Unbalanced to Mono Balanced Transformer Audio Converter, Stereo RCA input connectors, nominal -10dBV, Terminal Block balanced output connection.	74.9760	74.98
1.00	MISC-HWD-100	Field Level Input/Output connection panels and enclosure hardware, Custom engraved and filled, XLR-F and XLR-M Connections.	600.0000	600.00
1.00	FURMAN-CN-2400S	Power Conditioner Sequencer, Power up in three delayed outlet groups, Power down in reverse sequence, Spike and Surge Suppression, EMI/RFI Filtering, 20 Amp	549.9500	549.95
1.00	FURMAN-CN-1800S	Power Conditioner Sequencer, Power up in three delayed outlet groups, Power down in reverse sequence, Spike and Surge Suppression, EMI/RFI Filtering, 15 Amp	499.9500	499.95
1.00	FURMAN-CN-20MP	Power Relay Unit, 20 Amp, includes internal 12 Volt DC Power Supply and relay actuated outlet, can be switched on & off remotely via SmartSequencer, UL Listed	183.9700	183.97
1.00	FURMAN-BB-RS232	Ethernet to RS-232 Adaptor	199.9700	199.97
			Subtotal	Continued
			Sales Tax	Continued
			Total	Continued

Quotation

Bayou City Interests Inc.
P.O. Box 1239
El Campo, TX 77437
USA

Quote Number:
1939

Quote Date:
Mar 15, 2013

Page:
4

Quoted to:

El Campo ISD
700 West Norris Street
El Campo, TX 77437
USA

Customer ID	Good Thru	Payment Terms	Sales Rep
ELCAMPOISD100	4/14/13	Net 30 Days	BCI-101

Quantity	Item	Description	Unit Price	Extension
1.00	AMX-FG2105-70	Netlinx 700 Integrated Controller, 1-IR Ports, 4-I/O, 2-(232/422/485) Ports, 2-Communication Network Ports (AXLink and Ethernet TCP/IP) IC-Net Opt	856.0000	856.00
1.00	AMX-FG5795-01WH	MIO-CLASSIC-S Keypad, Single-gang style, solid engraved buttons each with LED feedback, Low Profile, AxLink Connectivity, White	371.4240	371.42
1.00	AMX-FG423-45	Power Supply Unit 13.5 Volts DC, 4.4 Amp, Input Voltage 90-132 Volts AC, Over-Voltage, Over-Current, Short-Circuit, Transient & Thermal Protection, Phoenix Conn	152.0000	152.00
3,600.00	WESTPENN-AQC292	Aquaseal Cable, Suitable for Outdoor use, 1 Pair, 20 AWG Stranded, Shielded, Black PVC Jacket Material, 105 degree C Sunlight & Moisture resistant	0.3200	1,152.00
800.00	WESTPENN-AQ227	Aquaseal Process Control, Suitable for Outdoor use, 1 Pair, 12 AWG Stranded, Black PVC Jacket Material, 105 degree C Sunlight & Moisture resistant	0.9500	760.00
100.00	GENCBL-GS6	Plenum Rated Catagory 6 Station Cable, Four Pair 24 AWG, Overall FEP Jacket, Type MPP/CMP	0.5000	50.00
50.00	LIB-AXLINK-P	AMX AXLINK Control Cable, 1 Pair 22 AWG Shielded with foil plus 24 AWG Drain Wire and 1 Pair 18 AWG with overall plenum rated CMP jacket, Black	0.9000	45.00
2.00	MISC-HWD-100	Speaker System Array Columns, Allowance, Free-Standing support column, Anchor Bolt Base,	3,000.0000	6,000.00

Subtotal	Continued
Sales Tax	Continued
Total	Continued

Quotation

Bayou City Interests Inc.
P.O. Box 1239
El Campo, TX 77437
USA

Quote Number:
1939

Quote Date:
Mar 15, 2013

Page:
5

Quoted to:

El Campo ISD
700 West Norris Street
El Campo, TX 77437
USA

Customer ID	Good Thru	Payment Terms	Sales Rep
ELCAMPOISD100	4/14/13	Net 30 Days	BCI-101

Quantity	Item	Description	Unit Price	Extension
1.00	MISC-HWD-100	Galvanized, includes installation material Outdoor Equipment Enclosure, Climate Controlled, 25" Depth, Front/Rear Doors, Mounting Base, Insulation, 2000 BTU/Hr Air Conditioning Unit	7,000.0000	7,000.00
1.00	MISC-HWD-100	Miscellaneous Hardware and Installation related Material, Stadium Sound System overall	1,000.0000	1,000.00
1.00	MISC-EQUIP	Equipment Rental Expense, Platform Lift	2,000.0000	2,000.00
1.00	LABOR-Contract Amt.	Design, Engineering and As-Built Documentation	2,000.0000	2,000.00
1.00	LABOR-Contract Amt.	Stadium Sound Reinforcement System Installation	12,500.0000	12,500.00
			Subtotal	74,023.62
			Sales Tax	
			Total	74,023.62

Agenda Item Summary Sheet (4 B.1)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Action Required

Consent Agenda: **Final Amendments to 2012-2013 General Operating Budget**
Business and Support Services

Summary The final amendment to the 2012-2013 General Operating Budget will be ready for your consideration at the meeting Tuesday evening.

ECISD Board Policy CE (LOCAL), ANNUAL OPERATING BUDGET

Effective Date August 31, 2012

Previous Board Action The Board approved the 2012-2013 General Operating Budget on August 21, 2102.

Future Action Expected The Board is required to amend the budget when a change increases any one of the functional spending areas.
The Board annually approves the final amendments for the fiscal year each August.

Background Information and Significant Issues None.

Fiscal Impact Will be shown on the amendment document to be presented at the meeting.

Student and Public Benefit Accurate accounting for the expenditure of public funds.

Procedural and Reporting Implications Record the official budget amendment and make the necessary changes in the general operating budget.

Public Comments None.

Alternatives None.

Other Comments and Related Issues

None

Attachments

Final Amendment will be presented at the meeting.

Contact Person(s)

David Bright, Assistant Superintendent of Finance and Operations

Action Required

Motion, second and majority vote to approve the final amendment(s) to the 2012-2013 General Operating Budget,

Superintendent's Recommendation

I recommend you approve the final amendment(s) to the 2012-2013 General Operating Budget as a part of the Consent Agenda.

Mark Pool, Superintendent of Schools

Action Required

Consent Agenda

Renewal of Interlocal Agreements with Purchasing Cooperatives for 2013-2014

Summary

Interlocal Agreements. Policy CH (LEGAL) states that to increase efficiency and effectiveness, the District may contract or agree with other local governments and with state agencies to perform some of its purchasing functions. An Interlocal agreement must be authorized by the Board and the governing body of each contracting party. These contracts may be renewed annually.

Although most of the agreements state that if the contract is not terminated by written notice that they automatically renew annually, we prefer that the Board actually takes formal action to renew these agreements.

The following is a list of Interlocal Purchasing Cooperatives that the district participates in:

- Region III Education Service Regional Purchasing Program
- Texas BuyBoard Cooperative Purchasing
The BuyBoard is a joint project of the Texas Association of School Boards, Texas Municipal League, and Texas Association of Counties
- Texas Cooperative Purchasing Network (TCPN)
The Cooperative Purchasing Network (TCPN) is an organization started in 1997 by Region 4 ESC in Houston, Texas to provide quality contracts to its Texas members. Subsequently, agencies in other states began to ask for access. TCPN then began to offer selected contracts nationally.
- Centralized Master Bidders List (CMBL)
The CMBL is a master database used by State of Texas purchasing entities to develop a mailing list for vendors to receive bids based on the products or services they can provide to the State of Texas. CMBL is managed out of the Office of the State Comptroller.
- Harris County Department of Education
The Purchasing Cooperative has been in existence for over 30 years and has grown its membership to over 450 entities. ECISD became a member of the cooperative in December 2003.

- The Interlocal Purchasing System (TIPS/TAPS) Program
The Interlocal Purchasing System (TIPS/TAPS) Program is through an Interlocal agreement with the Region VIII Education Service Center that provides cooperative purchasing opportunities to public agencies; i.e., schools, colleges, universities, and state, city, or county offices.
- PACE (Purchasing Association of Cooperative Entities) Purchasing Cooperative
Participation in the PACE Purchasing Cooperative is through an Interlocal agreement between ECISD and the Region 13 & 20 Education Service Centers.
- TEXBUY.NET
Participation in TEXBUY.NET will be through the Region 16 Education Service Center pending approval at this meeting.

ECISD Board Policy	CH (LEGAL), PURCHASING AND ACQUISITION
Effective Date	September 1, 2013
Previous Board Action	The Board annually renews Interlocal Agreements with purchasing cooperatives.
Future Action Expected	The Board annually renews Interlocal Agreements with purchasing cooperatives.
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	Assists in making the most efficient use of district tax dollars.
Procedural and Reporting Implications	Renewal of Interlocal Agreements with Purchasing Cooperatives
Public Comments	None.

Alternatives	None.
Other Comments and Related Issues	None
Attachments	None.
Contact Person(s)	David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve renewal of Interlocal agreements with purchasing cooperatives.
Superintendent's Recommendation	I recommend you approve the annual renewal of Interlocal agreements with purchasing cooperatives as part of the consent agenda. Mark Pool, Superintendent of Schools

Agenda Item Summary Sheet (4 B.4)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Action Required

**Consent Agenda:
Business and Support
Services**

Resolution to Commit District Fund Balance

Summary

In accordance with the Governmental Accounting Standard Board (GASB) Statement 54 —“Fund Balance Reporting and Governmental Fund Type Definitions”, prior to the end of a fiscal year a resolution must be adopted by the Board of Trustees that *“commits fund balance to specific purpose(s) ..., but the amount(s), if any, which will be subject to the constraint, may be determined in the subsequent period.”* The committed amounts may be determined when the audited fund balance amounts are known after the fiscal year end.

ECISD Board Policy

CE (LOCAL), ANNUAL OPERATING BUDGET

Effective Date

2013-2014 Fiscal Year

Previous Board Action

Since 2011 the Board has annually adopted a resolution to commit fund balance at a meeting in August, prior to the end of the fiscal year, to comply with GASB 54.

Future Action Expected

The Board will annually adopt a resolution to commit fund balance prior to the end of each fiscal year in compliance with GASB 54.

**Background Information and
Significant Issues**

A Resolution has been prepared that commits an additional \$50,000 for future Turf replacement at the El Campo I.S.D. High School Stadium.

The Resolution also commits portions of the following Special Revenue and Other Funds unassigned fund balances to be determined when audited fund balance amounts are known:

- Campus Activity Funds
- Child Nutrition Funds
- Family Crisis Fund
- Non-Permanent High School Scholarship Funds
- Permanent High School Scholarship Funds

Fiscal Impact	None.
Student and Public Benefit	The public will see a more structured classification for reporting fund balance.
Procedural and Reporting Implications	Once approved, amounts will be subject to annual financial audit.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> • Resolution to Commit Fund Balance
Contact Person(s)	David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve the proposed Resolution to Commit Fund Balance.
Superintendent's Recommendation	<p>I recommend that the Board approve the proposed Resolution to Commit Fund Balance as a part of the Consent Agenda.</p> <p>Mark Pool, Superintendent of Schools</p>

**El Campo I.S.D.
Resolution to Commit Fund Balance**

**STATE OF TEXAS
COUNTY OF WHARTON**

RESOLUTION

The Board of Trustees of the El Campo Independent School District being convened in Regular Session at the El Campo I.S.D. Administration Office within the boundaries of the El Campo Independent School District, on the 20th day of August, 2013, with a quorum present in the persons of:

Trustees being absent: _____

WHEREAS Trustee _____ introduced the following order, moved its adoption, and the motion having been seconded by Trustee _____ was duly put and carried, said Order reading as follows:

IT IS HEREBY RESOLVED, ordered, and directed that the El Campo Independent School District commit the following portions of its August 31, 2013 General Fund unassigned fund balance.

BE IT RESOLVED, the District commits an additional \$50,000 for future Turf replacement at the El Campo I.S.D. High School Stadium.

BE IT RESOLVED, the District commits portions of its August 31, 2013, Special Revenue and Other Funds unassigned fund balances as follows:

- Campus Activity Funds – Funds generated at the campuses and accounted for in the campus activity special revenue funds are committed to the respective campus.
- Child Nutrition Funds – Funds generated by the child nutrition department and accounted for in the child nutrition special revenue fund are committed to child nutrition.
- Family Crisis Fund—Funds generated by interest earnings only are committed for family crisis spending.
- Non-Permanent High School Scholarship Funds—Funds generated are committed for awarding student scholarships.
- Permanent High School Scholarship Funds—Funds generated by interest earnings only are committed for awarding student scholarships.

Attest:

Tommy Turner, President
El Campo I.S.D. Board of Trustees

David Hodges, Secretary
El Campo I.S.D. Board of Trustees

Agenda Item Summary Sheet (4 B.6)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Information Only

**Consent Agenda:
Business and Support
Services**

Review of Monthly Financial Reports for Month of July

Summary

Although there is no statutory or policy requirement for the Board to do so, reviewing the Monthly Financial Report is a good practice for the Board to follow in overseeing the management of the District.

The report provides the Board with a current comparison of actual revenue and expenditures to the budget adopted for the General Fund.

The Tax Collections Report provides the Board with the District's current tax collections for the fiscal year.

The Cash Flow Report provides the Board with both a historical and current perspective of the District's monthly cash flow.

ECISD Board Policy

None.

Effective Date

July 31, 2013

Previous Board Action

Approval of 2012-2013 General Operating Budget on August 21, 2012.

Future Action Expected

The Board will review the monthly financial statements at each regular monthly board meeting.

**Background Information and
Significant Issues**

The audited fund balance in the General Fund (Fund 199 only) on August 31, 2012 was \$8,898,859, which is 34.54% of the approved General Fund operating expenditures (as defined in the AEIS Report) of \$25,761,913.

Fund balance designated for replacement of artificial turf at Ricebird Stadium is \$250,000, leaving an undesignated fund balance of \$8,648,859; or 33.57% of the approved General Fund operating expenditures (as defined in the AEIS Report).

The undesignated fund balance currently exceeds the 20% goal by \$3,496,476.

Fiscal Impact

None.

Student and Public Benefit Closely monitoring actual revenue and expenditures as compared to the adopted budget each month helps to ensure the efficient use of public funds.

Procedural and Reporting Implications None.

Public Comments None.

Alternatives None.

Other Comments and Related Issues **Financial Report.** In the General Operating Fund, we have received 94.13% of our amended revenue projections; and expended 88.19% of our amended expenditure estimates.
Compared to the same time last year, our revenue decreased by (\$271,818) and our expenditures increased by \$2,254,330.

	2008-2009		2009-2010		2010-2011		2011-2012		2012-2013	
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Sep	20.59%	11.53%	10.41%	10.59%	9.93%	10.95%	10.63%	12.13%	10.87%	15.21%
Oct	36.88%	17.18%	19.64%	17.92%	18.64%	18.81%	19.79%	20.05%	19.84%	22.74%
Nov	39.46%	24.10%	26.01%	25.17%	27.97%	23.69%	29.84%	27.07%	30.94%	28.88%
Dec	52.68%	31.52%	38.96%	32.11%	41.96%	30.73%	41.60%	33.20%	44.98%	35.39%
Jan	73.77%	38.60%	57.38%	39.07%	60.48%	37.99%	64.61%	40.50%	65.81%	42.09%
Feb	79.39%	48.85%	68.68%	50.45%	66.83%	48.02%	69.97%	50.83%	71.78%	51.52%
Mar	81.29%	55.83%	70.62%	58.65%	68.88%	55.20%	72.10%	57.21%	74.26%	57.69%
Apr	82.79%	62.87%	75.39%	65.99%	73.41%	62.72%	77.12%	64.95%	78.68%	65.38%
May	84.31%	69.96%	79.21%	72.77%	77.20%	69.62%	81.11%	71.59%	82.15%	71.53%
Jun	86.04%	77.28%	85.20%	80.00%	82.93%	76.81%	87.17%	78.14%	87.97%	79.86%
Jul	87.23%	85.52%	91.73%	85.63%	89.99%	84.05%	93.70%	85.44%	94.13%	88.19%
Aug	99.94%	98.05%	100.10%	98.92%	100.38%	98.74%	100.06%	98.47%		

NOTE: \$875,000 expenditure to pay off Limited Tax Refunding Bonds, Series 2004, increased expenditure percentage for September 2012.

Tax Collection Report. Our beginning tax levy of \$13,656,685 has been adjusted by -\$32,576 giving us a new adjusted levy of \$13,624,109; and we have currently collected \$13,283,949 which amounts to 97.50% of the adjusted levy. This leaves an uncollected balance of \$340,160.

Delinquent collections YTD are \$238,858 plus \$165,599 in penalty and interest.

	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Oct	0.01%	0.00%	0.00%	0.35%	0.31%	0.21%
Nov	5.07%	2.58%	0.44%	8.60%	9.54%	12.48%
Dec	38.76%	32.28%	30.01%	39.54%	34.01%	39.14%
Jan	85.29%	81.82%	73.71%	81.26%	84.41%	83.67%
Feb	93.58%	93.04%	92.80%	93.50%	94.04%	94.27%
Mar	94.44%	94.06%	94.60%	94.95%	95.38%	95.47%
Apr	95.13%	94.97%	95.27%	95.52%	96.12%	96.07%
June	95.78%	95.61%	95.84%	96.26%	96.75%	96.51%
Jun	96.55%	96.69%	96.50%	96.67%	97.14%	96.88%
Jul	96.87%		96.83%	97.10%	97.65%	97.50%
Aug	97.15%	97.48%	97.17%	97.74%	97.90%	
Sep	97.31%	97.60%	97.37%	97.88%	97.98%	

Cash Flow Report. The following spreadsheet shows the actual cash flow compared to the projected (historical) cash flow for the month.

Fiscal Year	Month			Year-to-Date		
	2011-2012	2012-2013	Difference	2011-2012	2012-2013	Difference
Revenue	\$2,033,587	\$1,893,331	(\$140,256)	\$29,168,707	\$28,896,887	(\$271,820)
Expenditures	\$2,490,425	\$2,616,451	\$126,026	\$25,121,784	\$26,930,408	\$1,808,624
Balance	(\$456,838)	(\$723,120)	(\$266,282)	\$4,046,923	\$1,966,479	(\$2,080,444)

Attachments

- Monthly Financial Report – July 31, 2013
- Tax Collection Recap 2012-2013
- Cash Flow Report 2012-2013

Contact Person(s)

David Bright, Assistant Superintendent of Finance and Operations

Action Required

No Action Required.

Superintendent's Recommendation

This is an information report only.

Mark Pool, Superintendent of Schools

EL CAMPO INDEPENDENT SCHOOL DISTRICT
MONTHLY FINANCIAL REPORT
 August 27, 2013

**Comparison of Revenue and Expenditures
 to the Budget for the General Operating Fund
 9-1-12 to 7-31-13**

ESTIMATED REVENUE:

	<i>Original Budget</i>	<i>Amended Budget</i>	<i>Revenue Realized</i>	<i>Revenue Balance</i>
<i>Local:</i>	\$14,589,703	\$14,589,703	\$14,391,962	(\$197,741)
<i>State:</i>	\$14,751,605	\$14,751,605	\$12,940,381	(\$1,811,224)
<i>Federal:</i>	\$1,356,051	\$1,356,051	\$1,364,694	\$8,643
<i>Other Resources:</i>	\$0	\$0	\$199,850	\$199,850
<i>Total:</i>	\$30,697,359	\$30,697,359	\$28,896,888	(\$1,800,471)

ESTIMATE EXPENDITURES:

<i>Original Budget</i>	<i>Amended Budget</i>	<i>Expended</i>	<i>Outstanding Encumbrances</i>	<i>Expenditures Year to Date</i>	<i>Balance for Year</i>
\$30,697,359	\$31,638,707	\$26,930,442	\$970,559	\$27,901,001	\$3,737,706

COMPARISONS TO JULY 31 OF PRIOR YEAR:

	<i>2011-2012</i>	<i>2012-2013</i>	<i>Increase/ Decrease</i>
<i>Revenues:</i>	\$29,168,706	\$28,896,888	(\$271,818)
<i>Expenditures:</i>	\$25,646,671	\$27,901,001	\$2,254,330
<i>Cash Position:</i>	\$11,707,402	\$12,262,133	\$554,731

PRIOR MONTH CASH POSITION as of 6/30/13: \$12,086,537

GENERAL FUND - FUND BALANCE	GENERAL OPERATING	FUND BALANCE	% of OPERATING
GENERAL FUND - FUND BALANCE as of 8-31-08:	\$25,318,724	\$4,676,422	18.47%
GENERAL FUND - FUND BALANCE as of 8-31-09:	\$28,005,136	\$5,951,953	21.25%
GENERAL FUND - FUND BALANCE as of 8-31-10:	\$28,851,273	\$5,832,903	20.22%
GENERAL FUND - FUND BALANCE as of 8-31-11:	\$28,096,459	\$6,760,897	24.06%
GENERAL FUND - FUND BALANCE as of 8-31-12:	\$25,761,913	\$8,898,859	34.54%

BUDGET AMENDMENTS:

Appropriate funds to pay-off the Maintenance Tax Note-from General Fund Balance	\$879,869
Funds to reimburse the H.S. Co-Curricular account due to alleged employee theft	\$45,723
Funds to reimburse the H.S. Scholarship account due to alleged employee theft	\$15,756

NOTE: Cash Position includes Local, State, and Federal Funds. Does not include Capital Projects.

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
TAX COLLECTION RECAP
2012 - 2013**

Reporting Period	Beginning Levy	Adjustments	Adjusted Levy	Current Tax Year Collections	% Collected	% Collected Prior Year	Delinquent Collections	Penalty & Interest	Total Collections	Current Tax Year Uncollected
Monthly Recap										
Oct-12	\$13,656,685	\$220	\$13,656,905	28,747	0.21%	0.31%	\$43,506	\$17,259	\$89,512	
Nov-12	\$13,656,685	-\$1,683	\$13,655,002	1,675,003	12.27%	9.23%	\$27,325	\$13,919	\$1,716,247	
Dec-12	\$13,656,685	-\$20,365	\$13,636,320	3,634,126	26.65%	24.46%	\$29,279	\$12,966	\$3,676,370	
Jan-13	\$13,656,685	-\$23,602	\$13,633,083	6,068,369	44.51%	50.40%	\$21,456	\$14,313	\$6,104,137	
Feb-13	\$13,656,685	-\$23,602	\$13,633,083	1,445,056	10.60%	9.63%	\$27,127	\$26,207	\$1,498,391	
March-13	\$13,656,685	-\$25,771	\$13,630,914	161,828	1.19%	1.32%	\$29,085	\$25,666	\$216,580	
April-13	\$13,656,685	-\$26,104	\$13,630,581	82,083	0.60%	0.74%	\$10,381	\$12,693	\$105,157	
May-13	\$13,656,685	-\$24,484	\$13,632,201	61,382	0.45%	0.63%	\$9,300	\$9,790	\$80,471	
June-13	\$13,656,685	-\$24,484	\$13,632,201	50,665	0.37%	0.38%	\$10,578	\$10,976	\$72,219	
July-13	\$13,656,685	-\$32,576	\$13,624,109	76,691	0.56%	0.51%	\$30,822	\$21,808	\$129,320	
Year To Date				13,283,949	97.50%	97.65%	238,858	165,599	\$13,688,405	\$340,160

EL CAMPO INDEPENDENT SCHOOL DISTRICT
Cash Flow
2012-2013

199	GENERAL FUND	Actual Sep-12	Actual Oct-12	Actual Nov-12	Actual Dec-12	Actual Jan-13	Actual Feb-13	Actual Mar-13	Actual Apr-13	Actual May-13	Actual Jun-13	Actual Jul-12	Actual Jul-13	Actual Aug-12	2011-12 Totals
REVENUE:															
5700	Local Revenue:														
5711	Taxes Current Year	8,760	34,802	1,465,869	3,160,795	5,276,434	1,277,883	140,709	71,371	53,372	44,053	58,481	66,683	28,737	11,338,880
5712	Taxes Prior Years	10,408	37,972	24,023	25,555	18,810	23,749	25,424	9,044	8,184	9,425	9,114	26,919	17,622	266,621
5719	Pen, Int, & Other	8,087	15,298	12,716	11,915	13,365	23,222	22,573	11,161	8,583	9,711	12,748	19,150	17,883	212,668
5720	Service to Other LEAs	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5730	Tuition and Fees	0	0	0	0	0	0	0	0	0	5,375	0	0	-235	7,446
5740	Other Local Sources	6,509	27,565	7,577	7,381	8,824	10,590	10,305	10,391	7,441	7,110	10,974	12,052	133,381	288,686
5750	Co/Curr Activities	13,964	20,917	18,778	14,514	3,379	-1,020	39,106	560	-992	107	14,361	17,775	11,568	99,820
	Total Local Rev:	47,728	136,554	1,528,962	3,220,159	5,320,811	1,334,424	238,118	102,527	76,588	75,782	105,679	142,579	208,956	12,214,122
5800	State Revenue:														
5811	Available School Fund	104,551	37,009	58,256	295,568	46,518	46,518	240,487	98,872	108,717	260,270	0	167,438	14,035	822,093
5812	Foundation Entitlement	3,047,666	2,174,905	1,142,910	-30,448	0	0	0	894,497	579,551	1,170,464	1,809,666	1,472,131	1,797,692	13,637,035
5812	Founda Ent-Prior Yr	0	0	2,065	0	0	0	0	0	0	0	0	0	0	0
5819	LEP Student Success Init	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5820	Misc State Program Rev	0	0	0	0	0	0	0	0	0	0	0	0	5,925	5,925
5831	TRS On-Behalf	87,122	87,327	0	175,227	87,398	87,516	86,836	86,450	86,839	88,027	88,689	86,420	183,186	1,165,361
	Total State Rev:	3,239,339	2,299,241	1,203,231	440,347	133,916	134,034	327,323	1,079,819	775,107	1,518,761	1,898,355	1,725,989	2,000,838	15,630,414
5900	Federal Revenue:														
5930	Federal	0	124,398	4,303	0	4,096	0	0	4,690	0	0	0	0	4,762	84,339
	Total Federal Rev:	0	124,398	4,303	0	4,096	0	0	4,690	0	0	0	0	4,762	84,339
7900	Other Res/Non-Oper														
	Other Res/Non-Oper	0	0	199,850	0	0	0	0	0	0	0	0	0	0	0
	Total Other Res:	0	0	199,850	0	0	0	0	0	0	0	0	0	0	0
	Total Revenue:	3,287,067	2,560,193	2,936,347	3,660,507	5,458,824	1,468,459	565,440	1,187,036	851,695	1,594,543	2,004,034	1,868,568	2,214,556	27,928,875
EXPENDITURES:															
6000	Expenditures:														
6100	Payroll Costs	1,065,364	1,600,937	1,528,502	1,706,826	1,595,645	1,601,359	1,614,841	1,593,517	1,618,071	2,013,708	1,596,506	1,559,322	2,161,215	19,062,518
6200	Contracted Services	190,538	197,996	288,101	222,780	307,728	413,028	243,810	96,106	355,574	369,547	256,848	352,558	429,996	3,323,675
6300	Supplies & Materials	71,269	104,894	165,974	84,402	162,568	161,160	97,531	130,262	195,472	127,890	111,025	163,244	181,499	1,537,539
6400	Other Operating	42,229	190,782	36,875	46,153	168,530	43,566	26,680	187,960	83,544	282,476	405,156	187,464	29,645	1,334,099
6500	Debt Services	879,868	0	500	0	0	95,550	0	0	0	0	0	0	41,331	324,338
6600	Capital Outlay	0	23,207	0	0	0	13,499	-99	8,690	0	0	50,767	66,377	60,446	179,745
8900	Other Uses/Non Operating	0	61,479	0	0	0	0	0	0	0	0	0	185,482	0	29,000
	Total Expenditures:	2,249,269	2,179,295	2,019,952	2,060,162	2,234,471	2,328,163	1,982,763	2,016,536	2,252,660	2,793,621	2,420,302	2,514,447	2,904,132	25,790,913
	ENDING BALANCE	1,037,798	380,898	916,394	1,600,344	3,224,353	-859,705	-1,417,322	-829,500	-1,400,966	-1,199,078	-416,268	-645,879	-689,576	2,137,962
	GF FB as of 8/31/12	8,898,859													
		9,936,657	10,317,555	11,233,949	12,834,294	16,058,646	15,198,942	13,781,619	12,952,119	11,551,154	10,352,076	9,588,435	9,706,197	9,016,620	

240	FOOD SERVICE	Actual Sep-12	Actual Oct-12	Actual Nov-12	Actual Dec-12	Actual Jan-13	Actual Feb-13	Actual Mar-13	Actual Apr-13	Actual May-13	Actual Jun-13	Actual Jul-12	Actual Jul-13	Actual Aug-12	2011-12 Totals
REVENUE:															
5700	Local Revenue:														
	Earnings from Temp Dep			731	0	0	831	0	0	1,023	0	0	0	754	2,699
	Foundation Revenue														
	Lunch	23,117	29,957	23,645	17,303	25,625	27,014	17,723	29,526	26,465	2,397	0	0	17,313	198,973
	Breakfast	7,590	8,493	8,679	4,917	8,065	8,241	5,169	7,951	6,644	844	0	0	4,863	71,633
	A La Carte	9,523	9,720	8,607	5,862	7,576	9,000	5,766	10,215	8,603	1,307	0	0	2,848	76,512
	Adult Lunches	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Catering/Vending	0	52	210	3,417	871	280	1,146	535	1,140	398	0	89	1,045	4,638
	Summer Food Service	0	0	0	0	0	0	0	0	0	81	163	92	0	377
	Total Local Ren:	40,230	48,222	41,141	31,499	42,137	45,366	29,804	48,227	43,874	5,027	163	182	26,823	354,831
5800	State Revenue														
5829	Misc St Program Rev.	0	0	0	0	0	0	0	9,504	0	0	0	0	0	9,800
5831	TRS On-Behalf Benefit	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total State Rev:	0	0	0	0	0	0	0	9,504	0	0	0	0	0	9,800
5900	Federal Revenue														
5921	School Breakfast	0	31,461	36,866	32,962	24,113	28,093	31,840	22,110	37,175	41,672	1,382	0	6,954	293,015
5922	National School Lunch	0	94,732	107,003	97,017	68,117	87,884	98,069	68,386	113,436	127,121	3,135	0	26,880	847,126
5923	USDA Donated Com	7,195	7,195	7,195	7,195	7,195	7,195	7,198	7,195	7,195	7,195	6,878	7,195	10,282	85,943
5929	Fed Rev TEA-Sum Feed	0	0	0	0	0	0	0	0	0	0	5,049	0	0	5,049
	Total Federal Rev:	7,195	133,388	151,064	137,174	99,425	123,172	137,107	97,691	157,806	175,989	16,444	7,195	44,116	1,231,133
7900	Other Res/Non-Oper:														
7940	Other Res/Non-Oper	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total Other Res:	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total Revenue:	47,425	181,611	192,935	168,673	141,562	169,369	166,912	155,421	202,703	181,015	16,606	7,377	70,939	1,595,764
EXPENDITURES:															
6000	Expenditures:														
6100	Payroll & Benefits	29,839	44,913	44,834	45,333	42,157	42,736	43,751	42,658	45,269	56,333	42,697	43,036	57,295	535,223
6200	Contracted Services	0	133,987	94,931	104,452	98,720	49,351	81,196	113,384	100,199	96,090	20,183	51,081	24,454	893,802
6300	Supplies & Materials	7,334	7,578	7,195	7,374	7,307	7,320	7,359	7,520	7,678	7,455	7,243	7,757	18,808	97,418
6400	Other Operating	0	144	46	122	27	111	21	86	111	159	0	130	76	911
6600	Capital Outlay	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total Expenditures:	37,173	186,622	147,006	157,282	148,211	99,518	132,327	163,648	153,257	160,037	70,123	102,004	100,633	1,527,354
	ENDING BALANCE	10,253	5,242	51,171	62,562	55,914	125,764	160,349	152,122	201,568	222,546	98,105	127,919	98,224	68,410

511	DEBT SERVICE	Actual Sep-12	Actual Oct-12	Actual Nov-12	Actual Dec-12	Actual Jan-13	Actual Feb-13	Actual Mar-13	Actual Apr-13	Actual May-13	Actual Jun-13	Actual Jul-12	Actual Jul-13	Actual Aug-12	2011-12 Totals
REVENUE:															
5700	Local Revenue:														
5711	Taxes Current Year	1,374	3,752	218,591	474,260	791,935	188,583	21,119	10,712	8,010	6,612	9,172	10,008	4,507	1,778,240
5712	Taxes Prior Years	1,332	5,533	3,302	3,724	2,647	3,378	3,661	1,337	1,115	1,153	1,220	3,903	1,994	34,079
5719	Pen, Int, & Other	974	1,961	1,204	1,051	947	2,986	3,093	1,533	1,207	1,265	1,775	2,658	1,872	22,018
5742	Earnings Fm Temp Dep	154	162	189	370	713	831	778	770	803	783	780	817	421	6,019
	Total Local Rev:	<u>3,834</u>	<u>11,409</u>	<u>223,286</u>	<u>479,405</u>	<u>796,242</u>	<u>195,777</u>	<u>28,651</u>	<u>14,351</u>	<u>11,136</u>	<u>9,813</u>	<u>12,947</u>	<u>17,386</u>	<u>8,794</u>	<u>1,840,356</u>
5800	State Revenue:														
5829	St Rev Dist By TEA	0	0	53,770	0	0	0	0	0	0	0	0	0	0	98,000
	Total State Rev:	<u>0</u>	<u>0</u>	<u>53,770</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>98,000</u>
7900	Other Res/Non-Oper:														
7940	Other Res/Non-Oper Rev	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total Other Res:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenue:	<u>3,834</u>	<u>11,409</u>	<u>277,056</u>	<u>479,405</u>	<u>796,242</u>	<u>195,777</u>	<u>28,651</u>	<u>14,351</u>	<u>11,136</u>	<u>9,813</u>	<u>12,947</u>	<u>17,386</u>	<u>8,794</u>	<u>1,938,356</u>
EXPENDITURES:															
6000	Expenditures:														
6500	Debt Service														
6511	Bond Principal	0	0	0	0	0	335,000	0	0	0	0	0	0	500,000	815,000
6521	Interest on Bonds	0	0	0	0	0	476,084	0	0	0	0	0	0	486,084	978,469
6599	Other Debt Fees	0	0	500	0	0	0	400	0	0	0	0	0	0	900
	Total Expenditures:	<u>0</u>	<u>0</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>811,084</u>	<u>400</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>986,084</u>	<u>1,794,369</u>
	ENDING BALANCE	3,834	15,243	291,799	771,204	1,567,446	952,139	980,390	994,741	1,005,877	1,015,690	1,121,278	1,033,076	55,786	143,987
Total Approved Budget 199, 240, 511															
	TOTAL REVENUE	3,338,326	2,753,212	3,406,338	4,308,585	6,396,628	1,833,604	761,003	1,356,809	1,065,533	1,785,372	2,033,587	1,893,331	2,294,288	31,462,995
	TOTAL EXP	2,286,441	2,365,917	2,167,458	2,217,444	2,382,682	3,238,766	2,115,490	2,180,184	2,405,917	2,953,658	2,490,425	2,616,451	3,990,850	29,112,635
	ENDING BALANCE	1,051,885	1,439,180	2,678,060	4,769,201	8,783,147	7,377,985	6,023,499	5,200,123	3,859,739	2,691,453	4,046,921	1,968,333	271,771	

Agenda Item Summary Sheet (4 C.1)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Action Required

**Consent Agenda:
Personnel**

PDAS Appraisal Calendar

Summary

Appraisal Calendar. According to the board policy DNA (LEGAL), PERFORMANCE APPRAISAL: EVALUATION OF TEACHERS, the District shall establish a calendar for teacher appraisals. The appraisal period for each teacher must include all of the days of the teacher's contract.

DNA (LEGAL) further states that observations during the appraisal period must be conducted during the required days of instruction for students during one school year.

The policy also specifies certain criteria that must be included in the calendar.

ECISD Board Policy

DNA (LEGAL), PERFORMANCE APPRAISAL: EVALUATION OF TEACHERS

DNA (LOCAL), PERFORMANCE APPRAISAL: EVALUATION OF TEACHERS

Effective Date

2011-2012 School Year.

Previous Board Action

The Board annually approves the PDAS Teacher Appraisal Calendar.

Future Action Expected

The Board annually approves the PDAS Teacher Appraisal Calendar.

Background Information and Significant Issues

DNA (LEGAL) specifies that the calendar shall:

- Exclude observations in the three weeks after the day of completion of the PDAS orientation in the school years when an orientation is required;
- Exclude observations in the three weeks after the day of completion of the PDAS orientation for teachers new to the PDAS;
- Exclude observations in the first three weeks of instruction in the school years when the PDAS orientation is not required;
- Prohibit observations on the last day of instruction before any official school holiday or on any other day deemed inappropriate by the Board; and

- Indicate a period for summative annual conferences that ends no later than 15 working days before the last day of instruction for students.

DNA (LOCAL) further specifies that:

- In addition to those days on which observations are prohibited by law, the District shall not schedule observations on the day before and the day after a school holiday, October 31, days scheduled for end-of-semester examinations, or days scheduled for state-mandated assessment or other standardized tests.

Fiscal Impact	None.
Student and Public Benefit	A teacher performance evaluation system is in place that complies with statutory requirements.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	<ul style="list-style-type: none"> • 2013-2013 Elementary & Middle School Appraisal Calendar • 2013-2014 High School Appraisal Calendar
Contact Person(s)	<p>Mark Pool, Superintendent of Schools</p> <p>Kelly Waters, Assistant Superintendent of Curriculum and Instruction</p>
Action Required	Motion, second and majority vote to approve the 2013-2014 PDAS Appraisal Calendars.
Superintendent's Recommendation	<p>I recommend you approve the 2010-2011 Teacher Appraisal Calendars as part of the Consent Agenda.</p> <p>Mark Pool, Superintendent of Schools</p>

2013-14 Elementary & Middle School Appraisal Calendar

The Appraisal Period for each teacher includes all of the days of the teacher's contract. Observations are prohibited for all teachers on a campus during state mandated testing for the campus. Observations are also prohibited on days before and after a district declared holiday.

Appraisal Period: 9/16 – 5/9

Teachers not requiring PDAS orientation:

Section I of the Teacher Self-Report form is due to the Principal and observation may begin September 16th for those individuals who have received PDAS training.

Teachers requiring PDAS orientation: Section I

of the Teacher Self-Report form is due to the Principal within the first three weeks from the day PDAS orientation is completed.

Teacher's Responsibility – Two weeks prior to Summative Conference, revision of Section I (if necessary) and completion of Sections II and III of the Teacher Self-Report Form are due to the principal.

Principal's Responsibility- Summative Annual Appraisal due to teachers no later than 5 working days before the Summative Conference and no later than 15 working days before the last day of instruction for students.

May 9 Last day for Summative Annual Report to be completed
May 16 All Summative Conferences must be completed
May 30 All Teacher Appraisals must be submitted
STAAR Testing Dates: April 1, 2, 22, 23

August 2013

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2013

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2013

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2013

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					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2013

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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2014

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2014

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23	24	25	26	27	28	

March 2014

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23	24	25	26	27	28	29
30	31					

April 2014

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20	21	22	23	24	25	26
27	28	29	30			

May 2014

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2014

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2014

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		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



El Campo ISD
700 West Norris
El Campo, TX 77437
979-543-6771

2013-14 High School Appraisal Calendar

The Appraisal Period for each teacher includes all of the days of the teacher's contract. Observations are prohibited for all teachers on a campus during state mandated testing for the campus. Observations are also prohibited on days before and after a district declared holiday.

Appraisal Period: 9/16 – 5/9

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Principal's Responsibility- Summative Annual Appraisal due to teachers no later than 5 working days before the Summative Conference and no later than 15 working days before the last day of instruction for students.

May 9 Last day for Summative Annual Report to be completed
May 16 All Summative Conferences must be completed
May 30 All Teacher Appraisals must be submitted
EOC Testing Dates: Dec. 2, 3, 4, 5, April 1, May 5, 6, 7, 8, 9

August 2013

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2013

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2013

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2013

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2014

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2014

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2014

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2014

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2014

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



El Campo ISD
700 West Norris
El Campo, TX 77437
979-543-6771

Agenda Item Summary Sheet (4 C.2)
 Meeting Date: August 27, 2013
 Submitted by: Mark Pool, Superintendent

Action Required

**Consent Agenda:
 Personnel**

PDAS Certified Appraisers

Summary

Certified Appraisers. According to the board policy DNA (LEGAL), PERFORMANCE APPRAISAL: EVALUATION OF TEACHERS, before conducting appraisals, an appraiser must be certified by having satisfactorily completed uniform appraiser training. Periodic recertification and training shall be required.

DNA (LEGAL) also states that a teacher may request a second appraisal by another appraiser; and that the District shall adopt written procedures for determining the selection of second appraisers.

To comply with this requirement the board has adopted DNA (LOCAL), which states that upon a teacher’s request for a second appraiser, the Superintendent or designee shall select the second appraiser from a pre-established roster of trained appraisers.

To approve this “*pre-established roster of trained appraisers*” the Board annually approves a list of certified appraisers for the District.

ECISD Board Policy

DNA (LEGAL), PERFORMANCE APPRAISAL: EVALUATION OF TEACHERS

DNA (LOCAL), PERFORMANCE APPRAISAL: EVALUATION OF TEACHERS

Effective Date

2011 - 2012 School Year.

Previous Board Action

The Board annually approves the PDAS list of Certified Appraisers.

Future Action Expected

The Board annually approves the PDAS list of Certified Appraisers.

Background Information and Significant Issues

None.

Fiscal Impact

None.

Student and Public Benefit

A teacher performance evaluation system is in place that complies with statutory requirements.

Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	<ul style="list-style-type: none"> • 2013-2014 List of Certified Appraisers
Contact Person(s)	<p>Mark Pool, Superintendent of Schools</p> <p>Kelly Waters, Assistant Superintendent of Curriculum and Instruction</p>
Action Required	Motion, second and majority vote to approve the 2013-2014 list of PDAS Certified Appraisers.
Superintendent's Recommendation	<p>I recommend you approve the 2013-2014 list of PDAS Certified Appraisers as part of the Consent Agenda.</p> <p>Mark Pool, Superintendent of Schools</p>

Certified Appraisers

Professional Development and Appraisal System
El Campo ISD – 2013-2014

Teacher Appraisers:

Rich DuBroc, Todd Fuechec, Dollie Coleman, Rodney Montello
Mark Freeman, Alicia Sary, Jerrell Barron
Molli Bodungen, Kyle Poenitzsch
Mauri Couey, Laura Pustejovsky
Liz Graves, Deborah Capak
Mark Pool, Kelly Waters, Carolyn Gordon, Dan Hammock

Second Appraisers for Teachers:

Rich DuBroc, Todd Fuechec, Dollie Coleman, Rodney Montello
Mark Freeman, Alicia Sary, Jerrell Barron
Molli Bodungen, Kyle Poenitzsch
Mauri Couey, Laura Pustejovsky
Liz Graves, Deborah Capak
Mark Pool, Kelly Waters, Carolyn Gordon, Dan Hammock

Administrative Appraisers for Leadership Team:

ECHS Principal -- evaluates two assistant principals and Dean of Instruction
ECMS Principal -- evaluates two assistant principals
Molli Bodungen -- evaluates the assistant principal
Mauri Treybig -- evaluates the assistant principal
Liz Graves -- evaluates the assistant principal
Kelly Waters -- evaluates special education director, district testing coordinator,
and Instructional Technology Specialist
David Bright -- evaluates the system analyst and directors of transportation and
maintenance
Mark Pool – evaluates three assistant superintendents, five principals, and the
athletic director

Agenda Item Summary Sheet (5 A)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Action Required

Business and Operations

Approval of 2013-2014 General Operating Budget

Summary

According to district LEGAL policy, the Board shall adopt a budget to cover all expenditures for the succeeding fiscal year at the meeting called for that purpose and before the adoption of the tax rate for the tax year in which the fiscal year covered by the budget begins.

Texas Education Code § 44.002 requires that the Superintendent shall prepare, or cause to be prepared, a proposed budget covering all estimated revenue and proposed expenditures of the District for the following fiscal year. The proposed budget must be prepared before a date set by the State Board of Education, which currently is August 20.

Texas Education Code § 44.004 requires that after the proposed budget has been prepared, the Board President shall call a Board meeting for the purpose of adopting a budget for the succeeding fiscal year. Any taxpayer of the District may be present and participate in that meeting. The Board President shall also provide for publication of notice of the budget and proposed tax rate meeting in a newspaper published in the District.

Concurrently with the publication of the notice, the District shall post a summary of the proposed budget on the District's web site.

The Board has conducted two budget workshops to review and discuss the proposed budget and all of the legal requirements mentioned above have been met.

ECISD Board Policy

CE (LOCAL), ANNUAL OPERATING BUDGET

Effective Date

September 1, 2013

Previous Board Action

The Board annually approves the General Operating Budget for the District.

Future Action Expected

The Board annually approves the General Operating Budget for the District.

Background Information and Significant Issues

Revenue:

The proposed Maintenance & Operations Revenue is \$820,377 more

than the M&O Revenue for 2012-2013. Projected state revenue is \$473,343 more than the state revenue in 2012-2013 (includes Foundation School Program, Available School Fund, and Existing Debt Allotment); and projected local revenue is \$147,034 more than the local revenue in 2012-2013 (includes current year taxes calculated at 98% collection rate).

We are also projecting an additional \$200,000 in federal SHARS reimbursement. The Texas Education Agency website provides the following overview of SHARS:

School Health and Related Services (SHARS) is a Medicaid financing program and is a joint program of the Texas Education Agency and the Texas Health and Human Services Commission (HHSC). SHARS allows local school districts / shared services arrangements (SSA's) to obtain Medicaid reimbursement for certain health-related services provided to students in special education. Using existing state and local special education allocations as the state match, SHARS providers are reimbursed the federal share of the established reimbursement rate.

School districts/SSA's receive federal Medicaid money for SHARS services provided to students who meet all three of the following requirements. These students must:

- *be Medicaid eligible,*
- *meet eligibility requirements for Special Education described in the Individuals with Disabilities Education Act (IDEA), and*
- *have Individual Educational Plans (IEPs) that prescribe the needed services.*

Current SHARS services include: assessment, audiology, counseling, school health services, medical services, occupational therapy, physical therapy, psychological services, speech therapy, special transportation and personal care services. These services must be provided by qualified professionals under contract with or employed by the school district/SSA. Furthermore, the school district/SSA's must be enrolled as Medicaid providers in order to bill Medicaid.

When all state, local, and federal General Fund revenue sources are considered our total revenue projection is \$28,041,630, which is \$820,377 more than last year.

Expenditures:

On the expenditure side of the budget, our estimated expenditures for 2013-2014 General Fund are \$28,041,630. Estimated expenditures exceed last year's budgeted expenditures by \$1,181,115; with \$1,059,938 of that increase in payroll and benefits.

When the Food Service Fund and the Debt Service Fund (the other two funds the Board approves in the General Operating Budget) are added to the General Fund our budget is balanced with total estimated revenues at \$31,565,211, and total estimated expenditures at \$31,565,211; and overall 2.8% or \$867,852 increase.

Taxes:

The Wharton County Central Appraisal District Certified Freeze-Adjusted Taxable Values for El Campo Independent School District increased by \$15,586,856.

Because of the increase in values and use of \$50,000 from the Debt Service Fund Balance we were able to reduce the debt service (Interest & Sinking Fund) tax rate from \$0.15610 to \$0.15564; a decrease of 0.046 of a penny. Since the Maintenance & Operations tax rate of \$1.04005 remains the same, then the total tax rate decreases by the same amount of decrease as seen in the I&S tax rate; i.e., from \$1.19615 to \$1.19569

The average taxable value of a residence in the district increased by \$5,935 from \$95,895 to \$101,830. Therefore, even though the district is lowering the overall tax rate, the average residence will see an increase in taxes due of \$70.52; i.e., from \$1,147.05 to \$1,217.57.

Fiscal Impact	Revenue Budget	\$31,546,211
	Expenditure Budget	\$31,565,211
Student and Public Benefit	The budget is developed to provide taxpayers the most efficient use of their funds and students the best educational experience possible.	
Procedural and Reporting Implications	The adopted budget must be filed with the Texas Education Agency on or before the date established in the <i>Financial Accountability System Resource Guide</i> .	
Public Comments	A Public Hearing will be held on the proposed budget at this meeting prior to adoption.	
Alternatives	None.	
Other Comments and Related Issues	None	
Attachments	<ul style="list-style-type: none">• Copy of Proposed Budget as Presented at August 13, 2013 Budget Workshop• Copy of Ordinance for Adoption of Proposed 2013-2014 Budget	
Contact Person(s)	Mark Pool, Superintendent of Schools David Bright, Assistant Superintendent of Finance and Operations	

Action Required

Motion, second and majority vote to approve the 2013-2014 General Operating Budget that includes Funds 199, 240, and 511.

Superintendent's Recommendation

I recommend that you approve the 2013-2014 General Operating Budget that has been proposed, which includes Funds 199, 240, and 511.

Mark Pool, Superintendent of Schools



ECISD PROPOSED BUDGET

2013-2014

Submitted August 13, 2013

ECISD SPECIAL BOARD MEETING

EL CAMPO INDEPENDENT SCHOOL DISTRICT

2013-2014

PROPOSED BUDGET

(Information Only)

8/13/13

SUMMARY BY FUND

<u>FUND</u>	<u>PROGRAM DESCRIPTION</u>	<u>ESTIMATED REVENUES</u>	<u>ESTIMATED EXPENDITURES</u>	<u>SURPLUS/ DEFICIT</u>
199	General Fund	28,041,630	28,041,630	0
211	ESEA Title I, Part A	728,708	728,708	0
212	ESEA Title I, Part C-Migrant	74,219	74,219	0
240	Food Service Fund	1,726,612	1,726,612	0
244	Vocational Ed. - Basic Grant	44,557	44,557	0
255	ESEA Title II, Part A	169,279	169,279	0
263	Title III, Part A	36,524	36,524	0
313	IDEA - Part B, Formula	865,586	865,586	0
314	IDEA - Part B, Preschool	31,176	31,176	0
386	Deaf Education	139,183	139,183	0
410	State Instructional Materials	280,270	280,270	0
437	Shared Services - Special Ed.	1,466,000	1,466,000	0
459	O/M Consortium	58,515	58,515	0
461	Campus Activity Funds	100,000	100,000	0
479	Family Crisis Fund	36	36	0
511	Debt Service Fund	1,796,969	1,796,969	0
		\$35,559,264	\$35,559,264	\$0

EL CAMPO INDEPENDENT SCHOOL DISTRICT

2013-2014

PROPOSED BUDGET

8/13/13

SUMMARY BY FUND

<u>FUND</u>	<u>PROGRAM DESCRIPTION</u>	<u>ESTIMATED REVENUES</u>	<u>ESTIMATED EXPENDITURES</u>	<u>SURPLUS/ (DEFICIT)</u>
199	General Fund	28,041,630	28,041,630	0
240	Food Service Fund	1,726,612	1,726,612	0
511	Debt Service Fund	1,796,969	1,796,969	0
TOTAL ESTIMATED BUDGET		\$31,565,211	\$31,565,211	\$0

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
REVENUE PROJECTION
2013-2014
PROPOSED BUDGET**

8/13/13

Year	Refined ADA	Rate	M&O Tax Rate	Certified Freeze-Adjusted	Local Revenue		State Revenue	Total M&O Revenue	Deficit/Surplus vs 12/13	Additional Aide			M&O Tax Rate	I&S Tax Rate	Total Tax Rate
					@ 98%	Revenue				Local	State	Total			
2008-09	3,205.0	SCR + .04	1.04005	1,055,787,385	11,237,869	15,939,479	27,177,348						1.04005	0.15212	1.19217
2009-10	3,201.9	SCR + .04	1.04005	1,073,320,252	11,443,462	16,242,943	27,686,405						1.04005	0.14904	1.18909
2010-11	3,239.3	SCR + .04	1.04005	1,076,011,418	11,506,719	16,135,094	27,641,813						1.04005	0.15485	1.19490
2011-12	3,250.0	SCR + .04	1.04005	1,064,125,826	11,447,235	14,521,715	25,968,950						1.04005	0.16312	1.20317
2012-13	3,274.3	SCR + .04	1.04005	1,083,920,893	11,739,941	13,677,109	25,417,050	46.2%	53.8%				1.04005	0.15610	1.19615

CADs Estimate

2013-14	3,277.3	SCR	1.00005	1,099,507,749	11,504,968	13,811,221	25,316,189		(100,861)						
2013-14	3,277.3	SCR + .01	1.01005	1,099,507,749	11,612,719	13,850,358	25,463,077		46,027	107,752	39,137	146,889			
2013-14	3,277.3	SCR + .02	1.02005	1,099,507,749	11,720,471	13,889,334	25,609,805		192,755	215,504	78,113	293,617			
2013-14	3,277.3	SCR + .03	1.03005	1,099,507,749	11,828,223	13,928,153	25,756,376		339,326	323,255	116,932	440,187			
2013-14	3,277.3	SCR + .04	1.04005	1,099,507,749	11,935,975	13,966,823	25,902,798		485,748	431,007	155,602	586,609			
					46.1%	53.9%				73%	27%	100%			

SCR - State Compression Rate
State Revenue Projection includes:
Foundation School Program
Available School Fund
Existing Debt Allotment (511)

\$12,996,405
\$917,630
\$52,788
\$13,966,823

EL CAMPO INDEPENDENT SCHOOL DISTRICT
2013-2014
PROPOSED BUDGET

8/13/13

2013-14 Interest & Sinking Tax Rate Calculation

2013-14 Debt Service Fund

Bond Principal	\$885,000
Interest on Bonds	\$911,069
Other Debt Fees	\$900
Total Debt Service	\$1,796,969

Debt Payment	EDA	Debt Service Fund Balance	Adjusted Debt	I&S Tax Rate	Incr/Decr	M&O Tax Rate	Total Tax Rate
\$1,796,969	-\$52,788.00	\$0	\$1,744,181	\$0.16024	\$0.00414	1.04005	\$1.20029
\$1,796,969	-\$52,788.00		\$1,694,181	\$0.15564	-\$0.00046	1.04005	\$1.19569
\$1,796,969	-\$52,788.00		\$1,644,181	\$0.15105	-\$0.00505	1.04005	\$1.19110
\$1,796,969	-\$52,788.00		\$1,594,181	\$0.14645	-\$0.00965	1.04005	\$1.18650
\$1,796,969	-\$52,788.00		\$1,544,181	\$0.14186	-\$0.01424	1.04005	\$1.18191
\$1,796,969	-\$52,788.00		\$1,496,134	\$0.13745	-\$0.01865	1.04005	\$1.17750

2012	Average Taxable Value	Taxes Due
\$1.19615	\$95,895	\$1,147.05

2012				2013			
Proposed Total Tax Rate	Average Taxable Value	Taxes Due on Average Residence	Increase/Decrease	Proposed Total Tax Rate	Average Taxable Value	Taxes Due on Average Residence	Increase/Decrease
\$1.20029	\$95,895	\$1,151.02	\$3.97	\$1.20029	\$101,830	\$1,222.26	\$75.21
\$1.19569	\$95,895	\$1,146.61	-\$0.44	\$1.19569	\$101,830	\$1,217.57	\$70.52
\$1.19110	\$95,895	\$1,142.21	-\$4.84	\$1.19110	\$101,830	\$1,212.90	\$65.85
\$1.18650	\$95,895	\$1,137.79	-\$9.26	\$1.18650	\$101,830	\$1,208.21	\$61.16
\$1.18191	\$95,895	\$1,133.39	-\$13.66	\$1.18191	\$101,830	\$1,203.54	\$56.49
\$1.17750	\$95,895	\$1,129.16	-\$17.89	\$1.17750	\$101,830	\$1,199.05	\$52.00

EL CAMPO INDEPENDENT SCHOOL DISTRICT
2013-2014
PROPOSED BUDGET

8/13/13

BUDGET SUMMARY - GENERAL FUND 199

	2013-14 SB-1	Prior Year SB-1
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LOCAL	Object	Revenue Source	Estimated Revenue	Percent of Total	Percent of Source	Estimated Revenue	Incr./Decr.
	5711	Taxes - Current Year	\$11,935,975	42.57%	94.48%	\$11,739,941	\$196,034
	5712	Prior Year Taxes	\$250,000	0.89%	1.98%	\$250,000	\$0
	5719	Penalty, Interest & Other	\$210,000	0.75%	1.66%	\$210,000	\$0
	5742	Investment Earnings	\$35,000	0.12%	0.28%	\$80,000	-\$45,000
	5752	Athletic Activity & Misc. Local	\$203,000	0.72%	1.61%	\$207,000	-\$4,000
		Total Local Revenue	\$12,633,975	45.05%	100.00%	\$12,486,941	\$147,034
STATE	5811	Available School Fund	\$917,630	3.27%	6.06%	\$1,370,916	-\$453,286
	5812	Foundation School Program	\$12,996,405	46.35%	85.81%	\$12,254,872	\$741,533
	5831	TRS On Behalf	\$1,231,620	4.39%	8.13%	\$1,046,524	\$185,096
		Total State Revenue	\$15,145,655	54.01%	100.00%	\$14,672,312	\$473,343
FEDERAL	5929	SHARS	\$250,000	95.42%	95.42%	\$50,000	\$200,000
		MAC	\$12,000	0.04%	4.58%	\$12,000	\$0
		Total Federal Revenue	\$262,000	0.93%	100.00%	\$62,000	\$200,000
		Total Revenue	\$28,041,630	100.00%		\$27,221,253	\$820,377

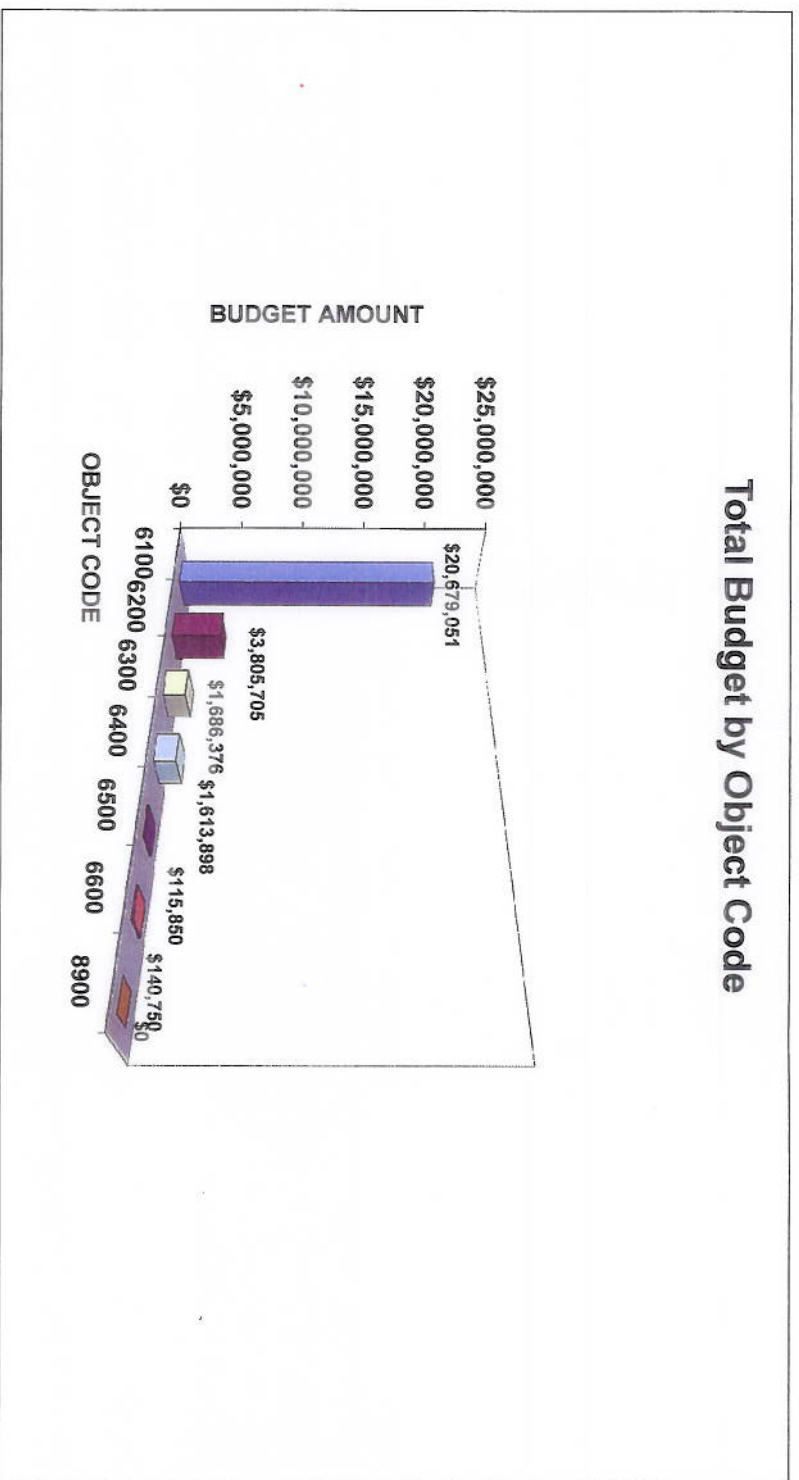
EXPENDITURES

Object	Expenditures for:	Estimated Expenditures	Percent of Total	Estimated Expenditures	Incr./Decr.
6100	Payroll & Benefits	\$20,679,051	73.74%	\$19,619,113	\$1,059,938
6200	Contracted Services	\$3,805,705	13.57%	\$3,677,252	\$128,453
6300	Supplies & Materials	\$1,686,376	6.01%	\$1,679,278	\$7,098
6400	Other Operating	\$1,613,898	0.41%	\$1,463,503	\$150,395
6500	Debt Service	\$115,850	0.41%	\$318,869	-\$203,019
6600	Capital Outlay	\$140,750	0.50%	\$102,500	\$38,250
8900	Other Uses	\$0	0.00%	\$0	\$0
	Total Expenditures	\$28,041,630	100.00%	\$26,860,516	\$1,181,115
	Surplus/(Deficit)	\$0		\$360,738	

EL CAMPO INDEPENDENT SCHOOL DISTRICT
2013-2014
PROPOSED BUDGET

8/13/13

Total Budget by Object Code



<u>BUDGET OBJECT</u>	<u>BUDGET</u>	<u>PERCENT</u> of <u>TOTAL</u>
6100 - PAYROLL	\$20,679,051	73.74%
6200 - PURCHASED & CONTRACTED SVCS	3,805,705	13.57%
6300 - SUPPLIES & MATERIALS	1,686,376	6.01%
6400 - OTHER OPERATING EXPENSE	1,613,898	5.76%
6500 - DEBT SERVICE	115,850	0.41%
6600 - CAPITAL OUTLAY	140,750	0.50%
8900 - Other Uses	0	0.00%
	<u>\$28,041,630</u>	<u>100.00%</u>

* General Fund only

EL CAMPO INDEPENDENT SCHOOL DISTRICT
2013-2014
PROPOSED BUDGET

8/13/13

EXPENDITURES BY FUNCTION

GENERAL FUND - 199

Function	Function Category	2012-13		2013-14		Incr/ Decr.	Change %	
		Approved	Budget	Proposed	Budget			
11	Instruction	\$15,084,453	49.14%	\$15,845,320	50.20%	\$760,867	5.0%	Salary & benefits; New positions
12	Instructional Resources & Media	\$567,747	1.85%	\$588,798	1.87%	\$21,051	3.7%	Salary & benefits; Contracted Services MS, NS, HU
13	Curriculum & Staff Development	\$784,522	2.56%	\$875,487	2.77%	\$90,965	11.6%	Salary & benefits; Staff Dev
21	Instructional Administration	\$348,420	1.14%	\$275,654	0.87%	-\$72,766	-20.9%	Salary & benefits for RTT Facilitator
23	School Administration	\$1,704,975	5.55%	\$1,738,751	5.51%	\$33,776	2.0%	Contracted Service - JF3 salary
31	Guidance-Counseling Services	\$957,676	3.12%	\$912,194	2.89%	-\$45,482	-4.7%	Salary & benefits moved to Coop - Counselor
33	Health Services	\$190,866	0.62%	\$200,605	0.64%	\$9,739	5.1%	Salary & benefits; Supplies
34	Pupil Transportation	\$872,959	2.84%	\$898,633	2.85%	\$25,674	2.9%	Salary Increases; Insurance
35	Food Service	\$43,269	0.14%	\$33,606	0.11%	-\$9,663	-22.3%	PV FS pay increase paid in 199 rather than 240
36	Co-curricular Activities	\$1,026,619	3.34%	\$1,077,708	3.41%	\$51,089	5.0%	Salaries, stipends, and supplies
41	General Administration	\$1,104,388	3.60%	\$1,058,712	3.35%	-\$45,676	-4.1%	Premium for Gen & Ed Legal Liab. Ins. Decreased
51	Plant Maintenance & Operation	\$3,503,349	11.41%	\$3,365,308	10.66%	-\$138,041	-3.9%	Salaries for 4 custodians moved to SSC
52	Security & Monitoring Services	\$135,150	0.44%	\$136,550	0.43%	\$1,400	1.0%	Contracted security - after hours
53	Data Processing	\$64,100	0.21%	\$58,980	0.19%	-\$5,120	-8.0%	Skyward discount
61	Community Services	\$91,535	0.30%	\$94,474	0.30%	\$2,939	3.2%	Salary & benefits
71	Debt Service	\$116,225	0.38%	\$115,850	0.37%	-\$375	-0.3%	\$80,000 BP; \$35,350 IOB; \$500 other
81	Capital Projects	\$0	0.00%	\$0	0.00%	\$0	#DIV/0!	
93	Shared Services Arrangements	\$625,000	2.04%	\$765,000	2.42%	\$140,000	22.4%	Increase in salary & benefits
TOTAL BUDGET FOR FUND 199		\$27,221,253	88.68%	\$28,041,630	88.84%	\$820,377	3.0%	

EL CAMPO INDEPENDENT SCHOOL DISTRICT
2013-2014
PROPOSED BUDGET

8/13/13

EXPENDITURES BY FUNCTION

NATIONAL SCHOOL BREAKFAST & LUNCH PROGRAM - 240

Function	Function Category	2012-13		2013-14		Incr/ Decr.	Change %	
		Approved	Total Budget	Proposed	Total Budget			
35	Food Service	\$1,674,737	5.46%	\$1,726,612	5.47%	\$51,875	3.1%	Salary & benefits; supplies, capital outlay
TOTAL BUDGET FOR FUND 240		\$1,674,737	5.46%	\$1,726,612	5.47%	\$51,875	3.1%	

DEBT SERVICE - 511

Function	Function Category	2012-13		2013-14		Incr/ Decr.	Change %	
		Approved	Total Budget	Proposed	Total Budget			
71	Debt Services	\$1,801,369	5.87%	\$1,796,969	5.69%	-\$4,400	-0.2%	\$885,00 BP; \$911,069 IOB, \$900 other
TOTAL BUDGET FOR FUND 511		\$1,801,369	5.87%	\$1,796,969	5.69%	-\$4,400	-0.2%	
TOTAL EXPENDITURES		\$30,697,359	100.00%	\$31,565,211	100.00%	\$867,852	2.8%	

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
EXPENDITURE HISTORY**

8/13/13

Year	Actual	Payroll		Contracted Services		Supplies		Other Operating		Debt Service		Capital Outlay		Total
		61XX	62XX	63XX	64XX	65XX	66XX							
2001-02	Actual	\$17,745,316	\$1,792,638	\$1,301,597	\$950,141	\$522,315	\$232,141	\$22,544,148						
2002-03	Actual	\$17,561,264	\$1,501,200	\$1,544,179	\$614,289	\$453,850	\$520,128	\$22,194,910						
2003-04	Actual	\$17,701,464	\$2,101,637	\$1,225,110	\$978,553	\$512,315	\$62,595	\$22,581,674						
2004-05	Actual	\$17,326,489	\$2,448,262	\$1,310,390	\$1,112,613	\$508,815	\$511,133	\$23,217,702						
2005-06	Actual	\$17,843,367	\$2,490,550	\$1,387,006	\$1,093,138	\$523,816	\$381,297	\$23,719,174						
2006-07	Actual	\$19,547,704	\$3,130,316	\$1,523,112	\$1,180,402	\$2,053,083	\$476,034	\$27,910,652						
2007-08	Actual	\$21,053,954	\$3,335,366	\$1,602,531	\$1,278,787	\$2,063,369	\$656,535	\$29,990,541						
2008-09	Actual	\$22,219,238	\$3,681,294	\$1,658,765	\$1,158,979	\$2,104,906	\$396,782	\$31,068,902						
2009-10	Actual	\$22,102,207	\$2,838,376	\$1,500,107	\$774,880	\$2,122,631	\$918,320	\$32,099,440						
2010-11	Actual	\$22,877,946	\$2,838,376	\$1,844,229	\$1,341,036	\$2,126,513	\$414,451	\$31,442,550						
2011-12	Actual	\$19,597,741	\$4,217,477	\$1,634,958	\$1,335,010	\$2,118,706	\$179,745	\$29,083,637						
2012-13	Budgeted	\$20,603,147	\$4,673,769	\$1,769,782	\$1,462,053	\$1,917,594	\$271,014	\$30,697,359						
2013-14	Budgeted	\$21,249,394	\$4,830,710	\$1,793,783	\$1,614,898	\$1,912,819	\$163,607	\$31,565,211						

Year	Actual	Payroll		Contracted Services		Supplies		Other Operating		Debt Service		Capital Outlay		Total
		61XX	62XX	63XX	64XX	65XX	66XX							
2001-02	Actual	78.71%	7.95%	5.77%	4.21%	2.32%	1.03%	100.00%						
2002-03	Actual	79.12%	6.76%	6.96%	2.77%	2.04%	2.34%	100.00%						
2003-04	Actual	78.39%	9.31%	5.43%	4.33%	2.27%	0.28%	100.00%						
2004-05	Actual	74.63%	10.54%	5.64%	4.79%	2.19%	2.20%	100.00%						
2005-06	Actual	75.23%	10.50%	5.85%	4.61%	2.21%	1.61%	100.00%						
2006-07	Actual	70.04%	11.22%	5.46%	4.23%	7.36%	1.71%	100.00%						
2007-08	Actual	70.20%	11.12%	5.34%	4.26%	6.88%	2.19%	100.00%						
2008-09	Actual	71.52%	11.36%	5.34%	3.73%	6.77%	1.28%	100.00%						
2009-10	Actual	71.97%	11.47%	4.67%	2.41%	6.61%	2.86%	100.00%						
2010-11	Actual	72.76%	9.03%	5.87%	4.27%	6.76%	1.32%	100.00%						
2011-12	Actual	67.38%	14.50%	5.62%	4.59%	7.28%	0.62%	100.00%						
2012-13	Budgeted	67.12%	15.23%	5.77%	4.76%	6.25%	0.88%	100.00%						
2013-14	Budgeted	67.32%	15.30%	5.68%	5.12%	6.06%	0.52%	100.00%						

*Includes General Fund, Food Service Fund, and Debt Service Fund.

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
REVENUE HISTORY**

8/13/13

	PERCENTAGE OF REVENUE SOURCE			INCREASE/(DECREASE) OF REVENUE SOURCE		
	<u>LOCAL REVENUE</u>	<u>STATE REVENUE</u>	<u>FEDERAL REVENUE</u>	<u>LOCAL REVENUE</u>	<u>STATE REVENUE</u>	<u>FEDERAL REVENUE</u>
1990-1991	7,434,645	6,021,605	489,645	7,434,645	6,021,605	489,645
1991-1992	10,962,495	1,873,998	530,115	3,527,850	(4,147,607)	40,470
1992-1993	11,803,106	1,305,218	534,426	840,611	(568,780)	4,311
1993-1994	7,990,414	5,341,848	527,198	(3,812,692)	4,036,630	(7,228)
1994-1995	8,218,511	5,801,428	521,111	228,097	459,580	(6,087)
1995-1996	8,364,999	7,237,518	555,934	146,488	1,436,090	34,823
1996-1997	9,090,234	7,975,977	531,134	725,235	738,459	(24,800)
1997-1998	9,712,658	10,411,542	678,482	622,424	2,435,565	147,348
1998-1999	8,891,929	9,497,654	675,094	(820,729)	(913,888)	(3,388)
1999-2000	8,682,952	11,432,469	734,365	(208,977)	1,934,815	59,291
2000-2001	9,451,553	11,513,046	752,260	768,601	80,577	17,875
2001-2002	10,606,587	11,519,937	776,928	1,155,034	6,891	24,668
2002-2003	10,609,723	10,730,674	844,029	3,136	(789,263)	67,101
2003-2004	10,785,381	11,120,844	840,816	175,658	390,170	(3,213)
2004-2005	12,407,313	11,598,739	884,076	1,621,932	477,895	43,260
2005-2006	13,394,803	10,503,361	897,436	987,490	(1,095,378)	13,360
2006-2007	17,635,496	12,207,581	911,254	4,240,693	1,704,220	13,818
2007-2008	13,866,928	16,440,608	1,003,170	(3,768,568)	4,233,027	91,916
2008-2009	14,631,297	16,528,653	1,091,150	764,369	88,045	87,980
2009-2010	14,222,989	16,360,835	1,385,322	(408,308)	(167,818)	294,172
2010-2011	14,435,668	16,692,699	1,249,054	212,679	331,864	(136,268)
2011-2012	14,409,309	15,738,214	1,315,472	(26,359)	(954,485)	66,418
2012-2013	14,589,703	14,751,605	1,356,051	180,394	(986,609)	40,579
2013-2014	14,776,922	15,207,443	1,580,846	187,219	456,241	224,795

GENERAL, FOOD SERVICE and DEBT SERVICE FUNDS

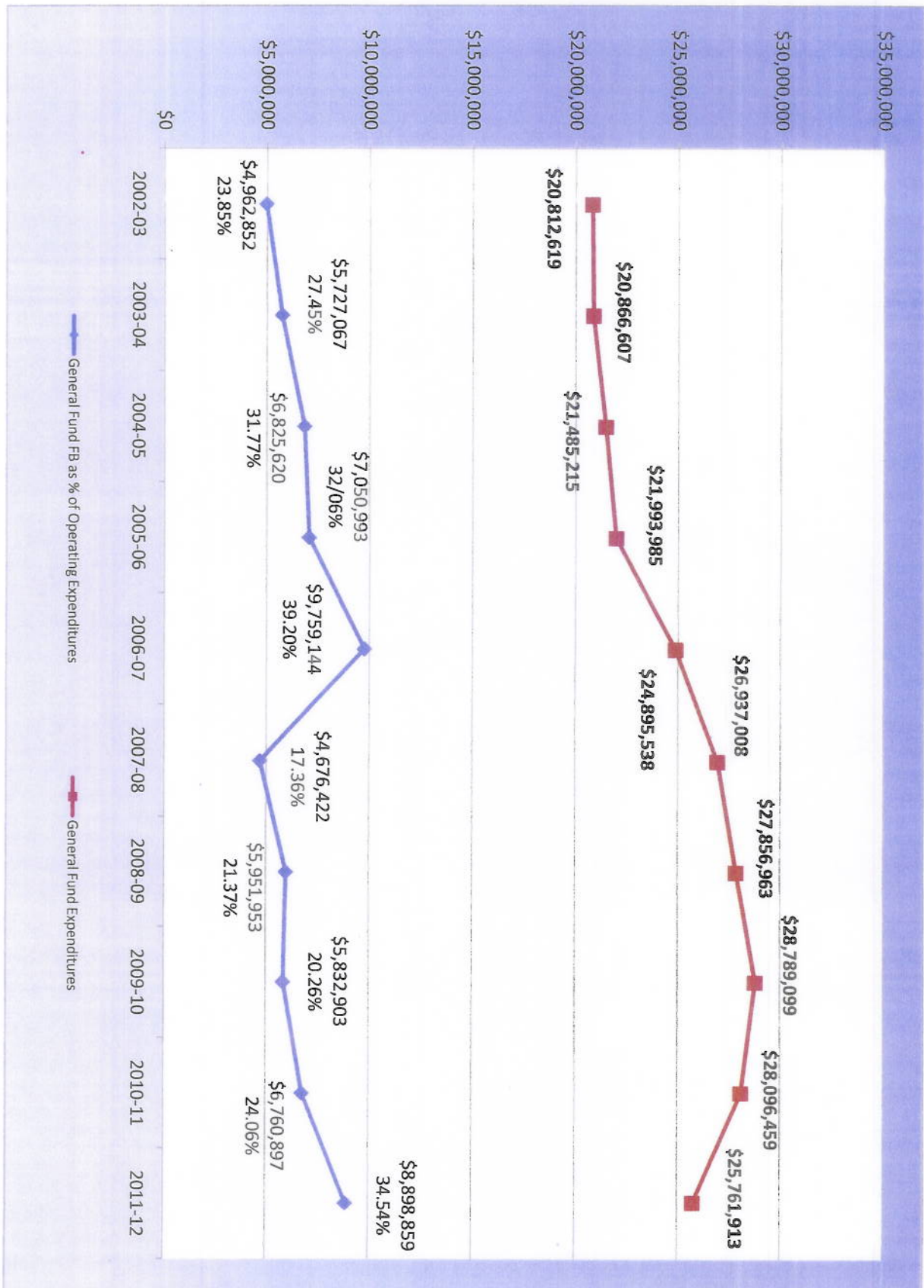
**EL CAMPO INDEPENDENT SCHOOL DISTRICT
199 GENERAL FUND
FUND BALANCE HISTORY**

8/13/13

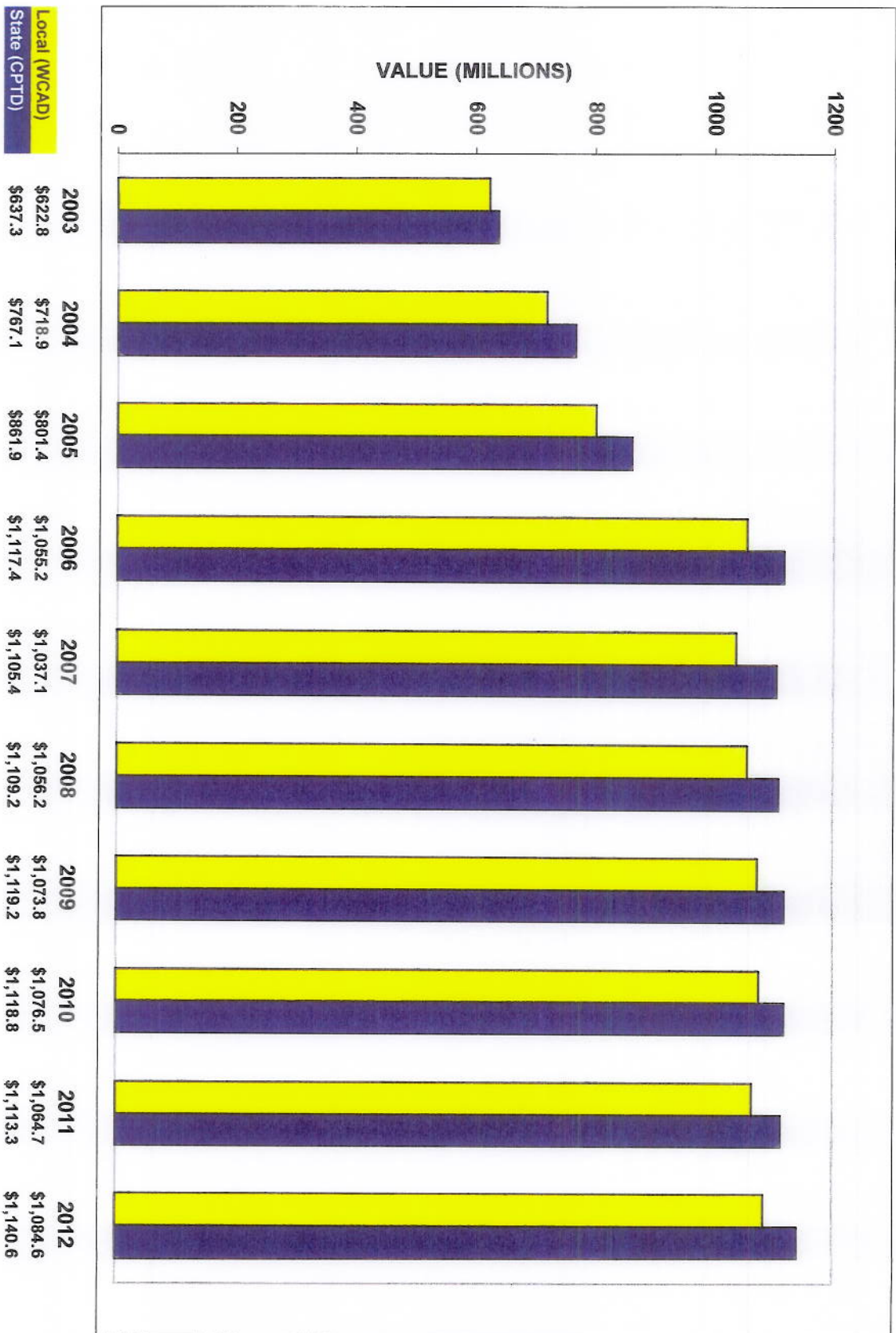
	Change in General Fund Balance Increase / (Decrease)	General Fund Expenditures	General Fund Balance @ Year End	Fund Balance as % of Expenditures
1986-87	\$361,410	\$11,731,112	\$4,229,898	36.06%
1987-88	(\$831,518)	\$13,306,720	\$3,398,380	25.54%
1988-89	(\$41,724)	\$12,213,023	\$3,356,656	27.48%
1989-90	\$387,276	\$12,355,083	\$3,743,932	30.30%
1990-91	\$424,502	\$13,348,094	\$4,168,434	31.23%
1991-92	(\$18,712)	\$13,155,643	\$4,149,722	31.54%
1992-93	(\$779,939)	\$13,061,862	\$3,369,783	25.80%
1993-94	(\$360,575)	\$12,976,655	\$3,009,208	23.19%
1994-95	(\$406,067)	\$14,017,228	\$2,603,141	18.57%
1995-96	\$834,612	\$14,410,090	\$3,437,753	23.86%
1996-97	\$1,081,447	\$14,892,096	\$4,519,200	30.35%
1997-98	\$880,103	\$18,044,237	\$5,399,303	29.92%
1998-99	(\$514,354)	\$17,995,370	\$4,884,949	27.15%
1999-00	\$844,433	\$18,108,318	\$5,729,382	31.64%
2000-01	(\$421,277)	\$20,568,925	\$5,308,105	25.81%
2001-02	\$291,410	\$20,985,296	\$5,599,515	26.68%
2002-03	(\$636,663)	\$20,812,619	\$4,962,852	23.85%
2003-04	\$764,215	\$20,866,607	\$5,727,067	27.45%
2004-05	\$1,098,553	\$21,485,215	\$6,825,620	31.77%
2005-06	\$225,373	\$21,993,985	\$7,050,993	32.06%
2006-07	\$9,759,144	\$24,895,538	\$9,759,144	39.20%
2007-08	(\$5,082,722)	\$26,937,008	\$4,676,422	17.36%
2008-09	\$5,951,953	\$27,856,963	\$5,951,953	21.37%
2009-10	(\$119,050)	\$28,789,099	\$5,832,903	20.26%
2010-11	\$927,994	\$28,096,459	\$6,760,897	24.06%
2011-12	\$2,137,962	\$25,761,913	\$8,898,859	34.54%

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
199 GENERAL FUND
FUND BALANCE HISTORY**

8/13/13



**EL CAMPO INDEPENDENT SCHOOL DISTRICT
PROPERTY TAX VALUES
Local (WCAD) vs State (CPTD)**

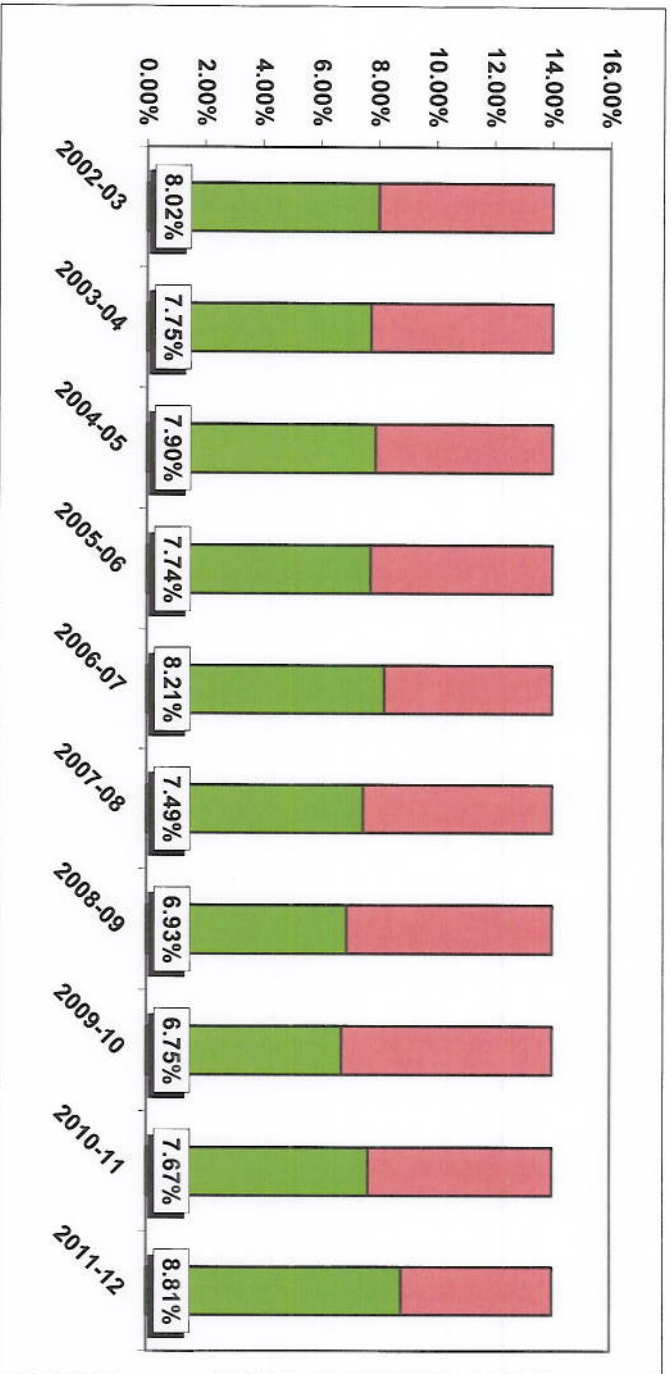


8/13/13

EL CAMPO INDEPENDENT SCHOOL DISTRICT

Administrative Cost Ratio

8/13/13



ADMINISTRATIVE COST RATIO

The Administrative Cost Ratio is a calculation to see if ECISD's expenditures in Function 21 and 41 exceed the established administrative cost standards.

District ADA Group = 1,000 to 4,999

District Standard = 14.01%

Year	Standard	ECISD	Variance
2002-03	14.01	8.02	(5.99)
2003-04	14.01	7.75	(6.26)
2004-05	14.01	7.90	(6.11)
2005-06	14.01	7.74	(6.27)
2006-07	14.01	8.21	(5.80)
2007-08	14.01	7.49	(6.52)
2008-09	14.01	6.93	(7.08)
2009-10	14.01	6.75	(7.26)
2010-11	14.01	7.67	(6.34)
2011-12	14.01	8.81	(5.20)

Calculation

Total Expenditures for each Function - Expenditures for Object Code 6144 (TRS On-Behalf excluded)

Sum of Functions 21 & 41

Sum of Functions 11, 12, 13, & 31

Note: 21 Instructional Administration
41 General Administration

11 Instruction
12 Instructional Resources & Media
13 Curriculum & Staff Development
31 Guidance & Counseling

EL CAMPO INDEPENDENT SCHOOL DISTRICT

**ADOPTION OF
PROPOSED
2013–2014 BUDGET**

The El Campo Independent School District proposes for the **2012-2013 school year** the following budget for the General, Food Service, and Debt Service Fund:

REVENUE BUDGET **\$ 31,565,211**

EXPENDITURE BUDGET **\$ 31,565,211**

Accepted and approved by the El Campo Independent School District on August 27, 2013.

Tommy Turner, Board President

David Hodges, Board Secretary

Date

Date

Agenda Item Summary Sheet (5 D)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Action Required

Business and Support Services

Approval of Bid Proposal for Security Cameras

Summary

At a Facilities Workshop on June 12, 2013, the Board prioritized the purchase of security cameras as one of the priority projects to proceed with.

Turk Krenek has prepared and issued request for proposals for the purchase and installation of cameras at all campuses. Proposals are due on Monday, August 26th, and will be available for your consideration at the meeting the following night.

ECISD Board Policy

CH (LOCAL), PURCHASING AND ACQUISITION

Effective Date

August 27, 2013

Previous Board Action

Security cameras were identified as a priority project at the Facilities Workshop on June 12, 2013.

Future Action Expected

None.

Background Information and Significant Issues

We currently have no security cameras at any of our elementary schools. There is a need for some additional cameras at the middle school, and the system at the high school is antiquated and inadequate and needs to be replaced.

The project proposal called for systems with the following number of cameras:

- Myatt Elementary – 7
- Hutchins Elementary – 10
- Northside Elementary – 15
- High School – 59

We would also add cameras to the existing system at the middle school.

Fiscal Impact

The following are budget estimates that we have been working with. Final cost will not be available until the RFPs are considered on Monday, August 26th.

- Myatt Elementary\$16,378
- Hutchins Elementary\$24,067
- Northside Elementary\$32,743
- Middle School\$10,000
- High School\$93,500
- TOTAL\$178,688**

Student and Public Benefit	Enhances safety and security of all campuses for students and district patrons.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> • Copy of proposal(s) to be furnished at the meeting.
Contact Person(s)	David Bright, Assistant Superintendent for Finance Turk Krenek, Director of Information Management Systems
Action Required	Motion, second and majority vote to accept the proposal that provides the best value for the district.
Superintendent's Recommendation	Recommendation will be made at the meeting. Mark Pool, Superintendent of Schools

Agenda Item Summary Sheet (5 F)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Action Required

Consent Agenda	Approval of Interlocal Agreement to Participate in TexBuy Purchasing Cooperative
Summary	<p>According to <i>Government Code § 791.001, 791.011</i> to increase efficiency and effectiveness, the District may contract or agree with other local governments and with state agencies to perform some of its purchasing functions.</p> <p>District policy CH (LEGAL), PURCHASING AND ACQUISITION, states that the District may agree with another local government, including a nonprofit corporation that is created and operated to provide one or more governmental functions and services, or with the state or a state agency, including the comptroller, to purchase goods and services reasonably required for the installation, operation, or maintenance of goods.</p> <p>A district that purchases goods and services by agreement with another local government or with the state or state agency satisfies the requirement to seek competitive bids for the purchase of goods and services.</p> <p>We would like to participate by interlocal agreement in the TexBuy Purchasing Cooperative operated by Region 16 Education Service Center.</p>
ECISD Board Policy	CH (LEGAL), PURCHASING AND ACQUISITION
Effective Date	August 27, 2013
Previous Board Action	None.
Future Action Expected	Annual renewal of Interlocal Agreement.
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	Less time and money spent on administrative tasks associated with other procurement methods. Improves efficiency and effectiveness of purchasing operations.

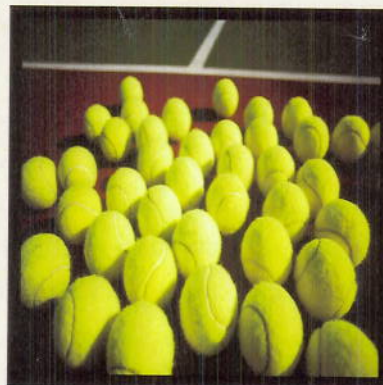
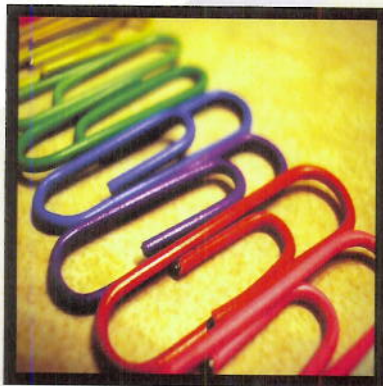
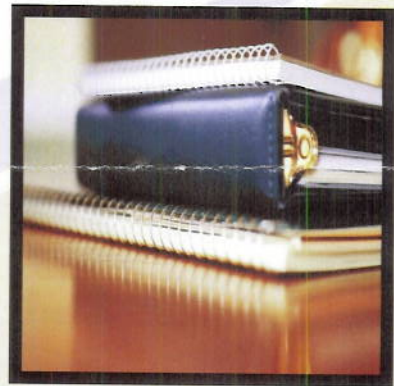
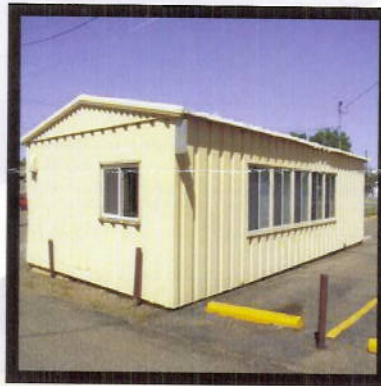
Procedural and Reporting Implications	Execution of Interlocal Agreement between the El Campo ISD and the TexBuy Purchasing Cooperative.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	<ul style="list-style-type: none"> • Copy of Resolution and Interlocal Participation Agreement
Contact Person(s)	David Bright, Assistance Superintendent of Finance and Operations
Action Required	Motion, second, and a majority vote to approve a Resolution and Interlocal Agreement between El Campo ISD and the TexBuy Purchasing Cooperative.
Superintendent's Recommendation	<p>I recommend you approve the Resolution and Interlocal Agreement between El Campo ISD and the TexBuy Purchasing Cooperative.</p> <p>Mark Pool, Superintendent of Schools</p>



TexBuy

PURCHASING COOPERATIVE

REGION 16 EDUCATION SERVICE CENTER



The Purchasing Cooperative you have been waiting for!

Easy to join.
We give YOU money back!

www.texbuy.net

VENDOR

CATEGORY

Aries Technology, Inc.	Mobile Learning Solutions
Blackboard, Inc.	Mobile Learning Solutions
BSN Sports Supply Group	Sports Health
CCS Presentations Systems	Interactive Classroom Technology
CDW Government	Technology
Daktronics, Inc.	Scoreboard and Marquee Signage
EduTone Corp.	Mobile Learning Solutions
eInstruction	Mobile Learning Solutions
Emantras, Inc./Mobil21	Mobile Learning Solutions
Field Turf, USA	Synthetic Turf/ Track and Court Surfaces
GoKnow Mobile Learning Corp.	Mobile Learning Solutions
Konica Minolta	Copiers
Kyocera Mita	Copiers
Mackin Educational Resources	Mobile Learning Solutions
Midwest Technology Products	Industrial Supplies
MNJ Technologies Direct Inc.	Technology
Modern Building Systems	Modular and Portable Buildings
Peripole, Inc.	Musical Equipment and Supplies
Point Nationwide	Office Supply Catalog
Pro Grass, LLC	Synthetic Turf
Quill Corporation	Kitchen Supplies and Equipment/School and Instructional Catalog
Robson Corporation	Scoreboards and Marquee Signage
SchoolDude.com, Inc.	Work Order and Asset Management Systems
School Specialty	School and Instructional Catalog/Furniture
SchoolReach/GroupCast	Parent Notification
Sivic Solutions Group	Medicaid Software
Smart Horizons	Mobile Learning Solutions
Spectrum Industries	Furniture
Sports Surfaces Distributing, Inc.	Track and Court/Hardwood and Synthetic Flooring
Staples	Office Supply Catalog/Furniture
TremCo	Roofing
UBU Sports, Inc.	Synthetic Turf
William Scotsman	Modular and Portable Buildings

For more information call 888-677-5312 or visit www.texbuy.net

RESOLUTION OF THE BOARD OF TRUSTEES

OF

El Campo ISD

SCHOOL DISTRICT

In accordance with Chapters 791 of the Texas Government Code and 271 of the Texas Local Government Code, Board of Trustees of the El Campo ISD ("the School District") does hereby make the following Resolution approving the Terms and Conditions of an Interlocal Agreement between the School District and the Region 16 Service Center, which serves as the sponsor of TexBuy, a cooperative purchasing program for goods and services ("the Agreement") designating the School District Superintendent or the Superintendent's designee, as official representative of the School District relating to the Program.

WHEREAS, the Board of Trustees of the School District finds it in the best interests of the School District to pool with other school districts and the Region 16 Service Center to increase its purchasing economy of scale;

WHEREAS, the Board of Trustees of the School District further finds it in the best interests of the School District to access low-cost goods and services advertized to potential vendors on a nationwide basis;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SCHOOL DISTRICT:

Section I. The Terms and conditions of the agreement having been reviewed by the Board of Trustees of the School District is found to be acceptable and in the best interests of the School District and its citizens and is hereby for all things approved.

Section II. The Superintendent of the School District or the Superintendent's designee is hereby designated and authorized to act for the School District in all matters relating to the Agreement, including executing the Agreement on behalf of the Board of Trustees of the School District.

Section III. The Board delegates to the School District Superintendent or the Superintendent's designee, to the fullest extent allowed under Texas Education Code §44.0312, any and all authority to take any action to provide the School District with low-cost goods and services under the Agreement.

Section IV. There is not a management fee or any other fee to be paid to TexBuy or Region 16 Education Service Center by the School district; therefore, the provisions of Texas Education Code §44.0331 do not apply.

Section V. It is the policy of Region 16 ESC, TexBuy and the School District not to discriminate on the basis of age, race, religion, color, national origin, sex, or handicap in its programs, services, or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

Section VI. This resolution shall become effective from and after its passage.

DULY PASSED AND APPROVED THIS THE _____ DAY OF _____ 20_____.

(Authorized Signature)

_Tommy Turner_____
Board President

In witness thereof, I have hereunto set my hand and affixed my official seal this

_____ day of _____, 20_____.

ATTEST:

_David Hodges_____
Board Secretary

INTERLOCAL AGREEMENT
for Participation in the
Region 16 ESC Statewide Cooperative Purchasing Program

Contracting Parties:

El Campo ISD

School District/Governmental Entity

AND

Region 16 Education Service Center

Texas Education Code §8.002 charges regional education service centers to provide services to enable school districts to operate more efficiently and economically. In order to increase the efficiency and effectiveness of purchasing operations, the Region 16 Education Service Center (“ESC 16”) and El Campo ISD School District/Governmental Entity (the “Entity”), collectively referred to as “the Parties,” enter into this Interlocal Agreement.

I. Creation of the Cooperative Purchasing Program

ESC 16, by this Agreement, agrees to serve as the sponsoring entity of a cooperative purchasing program (the “Program”) in conjunction with the above-named Entity and any other entity legally entitled to enter into the Program, which executes a similar agreement. The purpose of the Program shall be to obtain substantial savings for participating school districts and other governmental entities through executions of economies of scale and through seeking vendors on a regional, state, and nationwide basis.

II. Authority

Authority for the services provided under this Interlocal Agreement is granted under Government Code, Chapter 791, Subchapters A, B, and C; and Local Government Code, Chapter 271, Subchapter F, §§ 271.101 and 271.102.

III. Termination

This Interlocal Agreement (hereinafter the “Agreement”) is effective upon final execution by ESC 16 and shall automatically renew annually unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be terminated for cause at anytime upon written notice stating the reason for the termination and the effective date of such termination; however, the terminating party agrees to give the

affected party a thirty (30) day period to cure any identified breach. The terminating party further agrees to make any required payment to a vendor incurred during the time the party was a member of the Program.

IV. Duties and Roles

A. Role of the ESC 16 as Program Sponsor:

- (1) Provide for the organizational and administrative structure of the Program as Program Sponsor, by either using internal assets or through contracting with a third party to provide such matters.
- (2) Provide staff time necessary for efficient operation of the Program.
- (3) Provide for the initiation and implementation of activities related to the bidding and vendors selection process.
- (4) Provide members with procedures for ordering, delivery, and billing of goods and services available through the Program.

B. Role of the Entity:

- (1) Commit to participate in the Program by taking all action necessary to authorize the execution of this agreement in the appropriate space below.
- (2) Designate a contact person for the Program who will act under the direction of and on behalf of the Entity.
- (3) Commit to purchase products and services that become part of the official products and services list when it is in the best interest of the member Entity.
- (4) Prepare purchase orders issued to the appropriate vendor from the official award list provided by the Program.
- (5) Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
- (6) Pay vendors in a timely manner for all goods and services received.
- (7) Pursue any disputes regarding the quality or quantity of a vendor's goods and/or services directly with that vendor.

V. General Provisions

- A. The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the Program contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such Program.
- B. This Agreement shall be governed by the law of the State of Texas and the Parties agree that venue shall be in the county in which the central administrative offices of ESC 16 are located.

- C. This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.
- D. If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.
- E. The Parties to this Agreement expressly acknowledge and agree that all monies paid pursuant to this Agreement shall be paid from budgeted available funds for the current fiscal year of each such Entity.
- F. The Parties agree that payments made through this Agreement fairly compensate the performing party for any services or functions performed.
- G. Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation.
- H. Nothing contained in this agreement prohibits a Party from either creating other purchasing cooperatives or participating as a member of other purchasing cooperatives.
- I. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.
- J. This Agreement may be negotiated and transmitted between the Parties by means of a facsimile machine or e-mail and the terms and conditions agreed to by such means are binding upon the Parties.

VI. Authorization

ESC 16 and the Entity have entered into this Agreement to provide cooperative purchasing opportunities to public schools and other governmental entities and the governing boards of such entities delegate to the superintendent or chief executive officer of the Entity the discretion to determine that making purchases through the program provides the best value to the Entity.

This Agreement was approved by the governing boards of the respective Parties at meetings that were posted and held in accordance with state law, including Chapter 551 of the Texas Government Code, commonly known as the Texas Open Meetings Act.

VII. Non-Discrimination Clause

It is the policy of ESC 16 and the Entity not to discriminate on the basis of age, race,

religion, color, national origin, sex, or handicap in its programs, services, or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

The individuals signing below are authorized to do so by the respective parties to this Agreement.

Entity	ESC 16
By: _____ Authorized Signature	By: _____ Authorized Signature
Superintendent Title	CHIEF FINANCIAL OFFICER Title
_____	_____
Date	Date
David Bright Entity Contact Person	ANDREW PICKENS ESC 16 Contact Person
Assistant Supt for Finance Title of Contact	DIRECTOR OF PURCHASING Title of Contact
700 W Norris Street Address	5800 BELL STREET Street Address
El Campo, TX 77437 City, State Zip	AMARILLO, TX 79109 City, State Zip
979-543-6771 Contact's Telephone Number	806-677-5040 Contact's Telephone Number
dbright@ecisd.org E-mail Address	andrew.pickens@esc16.net E-mail Address

Please send two signed original Interlocal Agreements to Region 16 ESC, Attn: Andrew Pickens, Director of Purchasing, 5800 Bell Street, Amarillo, TX 79109-6230. Upon execution, a signed original will be returned to the Entity Contact Person listed above.

Business and Operations	Review of Proposed Revenue and Expenditures of Special Revenue Budgets
Summary	The Board does not approve, but should annually review the district's special revenue budgets; i.e., funds received from federal grant programs and other sources.
ECISD Board Policy	CE (LOCAL), ANNUAL OPERATING BUDGET
Effective Date	July 1, 2013 for most Federal Programs; September 1, 2013 for other funds.
Previous Board Action	The Board annually reviews all special revenue budget revenue and expenditures.
Future Action Expected	The Board annually reviews all special revenue budget revenue and expenditures.
Background Information and Significant Issues	<p>At the budget workshop earlier this month, we presented the amounts we anticipated receiving from each of these federal grant programs (See page 1 of Proposed Budget):</p> <ul style="list-style-type: none">• Fund 211 – ESEA (Elementary and Secondary Education Act) Title I, Part A - \$728,708• Fund 212 – ESEA Title I, Part C – Migrant - \$74,219• Fund 244 - Carl Perkins (Vocational Ed Basic Grant) - \$44,557• Fund 255 – Title II, Part A, English Language Acquisition, Language Enhancement, and Academic Achievement Act - \$169,279• Fund 263 – Title III, Part A, Teacher and Principal Training and Recruiting - \$36,524• Fund 313 - IDEA (Individuals with Disabilities Education Act) Part B, Formula (General Special Education) - \$865,586• Fund 314 - IDEA Part B, Pre-School (Pre-School Special Education) - \$31,176• Fund 386 – Deaf Education - \$139,183• Fund 410 – State Instructional Materials - \$280,270• Fund 437 – Special Education Shared Services Agreement - \$1,466,000

- Fund 459 – Special Education Orientation and Mobility Consortium - \$58,515
- Fund 461 – Campus Activity Funds - \$100,000
- Fund 479 – Family Crisis Fund - \$36

Fiscal Impact	Special Revenue Budgets	\$3,994,053
Student and Public Benefit	The federal grant program budgets are developed to provide taxpayers the most efficient use of their funds and students the best educational experience possible.	
Procedural and Reporting Implications	Numerous expenditure and compliance reports must be filed throughout the year for each of the grant programs.	
Public Comments	None.	
Alternatives	None.	
Other Comments and Related Issues	None	
Attachments	<ul style="list-style-type: none"> • (See Page 1 of Proposed Budget presented in Agenda Item 5.A) 	
Contact Person(s)	<p>Mark Pool, Superintendent of Schools</p> <p>David Bright, Assistant Superintendent of Finance and Operations</p> <p>Carolyn Gordon, Executive Director of Federal Programs and Compliance</p> <p>Dan Hammock, Director of Special Education</p>	
Action Required	No action required.	
Superintendent's Recommendation	<p>This is an information item only.</p> <p>Mark Pool, Superintendent of Schools</p>	

Action Required

Business and Operations **Approval of Ordinance Setting the Maintenance and Operations Tax Rate and Interest and Sinking Tax Rate for FY2013-2014**

Summary

According to district LEGAL policy, the Board must call a public meeting to discuss and adopt its budget and proposed tax rate. The Board must provide notice of the budget and proposed tax rate meeting.

The budget must be adopted before the adoption of the tax rate for the tax year in which the fiscal year covered by the budget begins.

The policy further requires that before the later of September 30 or the 60th day after the date the certified appraisal roll is received, the Board shall adopt a tax rate for the current tax year that reflects the two components, maintenance and operations expenditures and debt service rate. The two components must be approved separately.

The annual tax rate must be set by ordinance, resolution, or order. The vote on the ordinance, resolution, or order setting the tax rate must be separate from the vote adopting the budget.

Throughout the summer the Board has conducted two budget workshops in which the proposed tax rates were discussed, and all legal requirements with regards to the proposed tax rates have been met.

ECISD Board Policy CCG (LEGAL), LOCAL REVENUE SOURCES: AD VALOREM TAXES

Effective Date September 1, 2013

Previous Board Action The Board annually approves by ordinance the M&O tax rate and the I&S tax rate.

Future Action Expected The Board annually approves by ordinance the M&O tax rate and the I&S tax rate.

Background Information and Significant Issues The proposed rate for Maintenance and Operations is \$1.04005. This rate has not changed for the past six years.

The proposed Interest and Sinking (debt service) rate is \$0.15564; \$0.00046 less than last year.

Fiscal Impact	The average taxable value of a residence in the ECISD is \$101,830. At the published proposed tax rate of \$1.19569 (maintenance tax of \$1.04005 plus debt service tax of \$0.15564) the total taxes on that residence would be \$1,217.57; an increase of \$70.52 from last year.
Student and Public Benefit	The tax rates proposed will fund a budget that provides taxpayers the most efficient use of their funds and students the best educational experience possible.
Procedural and Reporting Implications	The Ordinance setting the M&O and I&S tax rates will be furnished to the Tax Assessor / Collector for preparation of tax notices.
Public Comments	A Public Hearing was held on the proposed tax rates.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	2013-2014 Tax Levy Ordinance
Contact Person(s)	Mark Pool, Superintendent of Schools David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve the ordinance setting the 2013-2014 maintenance and operations tax at \$1.04005. Motion second and majority vote to approve the ordinance setting the 2013-2014 interest and sinking tax rate at \$0.15564.
Superintendent's Recommendation	I recommend that you approve the ordinance setting the M&O tax rate for FY2013-2014 at \$1.04005 and the I&S tax rate for FY 2013-2014 at \$0.15564. Mark Pool, Superintendent of Schools

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
2013-2014
TAX LEVY ORDINANCE**

August 27, 2013

On this date, we, the Board of Trustees of the El Campo Independent School District, hereby levy or set the tax rate on \$100 valuation for the District for the tax year 2013 at a total tax rate of \$1.19569, to be assessed and collected by the duly specified assessor and collected as follows:

\$ 1.04005 for the purpose of maintenance and operation, and

\$ 0.15564 for the purpose of payment of principal and interest on debts.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEARS TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.04% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$10.68.

Such taxes are to be assessed and collected by the tax officials designated by the District.

IN CERTIFICATION THEREOF:

Tommy Turner, Board President

Date

David Hodges, Secretary

Date

Agenda Item Summary Sheet (5 E)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Action Required

Business and Support Services	Approval of Bid Proposal for Enhanced Wireless Connectivity
Summary	<p>At a Facilities Workshop on June 12, 2013, the Board prioritized the enhancement of our wireless network as one of the priority projects to proceed with.</p> <p>Turk Krenek has prepared and issued request for proposals for this project. Proposals are due on Monday, August 26th, and will be available for your consideration at the meeting the following night.</p>
ECISD Board Policy	CH (LOCAL), PURCHASING AND ACQUISITION
Effective Date	August 27, 2013
Previous Board Action	Enhancing our wireless network was identified as a priority project at the Facilities Workshop on June 12, 2013.
Future Action Expected	None.
Background Information and Significant Issues	Turk Krenek actually put together a proposal for this project as a part of our current e-rate application. As we continually move more toward a wireless environment for both our students and staff we realize the need to make our wireless network more robust.
Fiscal Impact	<p>We have been working with a budget number of \$150,000. If this project is approved in our e-rate application the e-rate discounted cost will be reimbursed to the district.</p> <p>Actual dollar amounts for the proposal will be available at the meeting.</p>
Student and Public Benefit	Students and staff will benefit from having a more robust wireless network throughout the district.
Procedural and Reporting Implications	None.
Public Comments	None.

Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none">• Copy of proposal(s) to be furnished at the meeting.
Contact Person(s)	David Bright, Assistant Superintendent for Finance Turk Krenek, Director of Information Management Systems
Action Required	Motion, second and majority vote to accept the proposal that provides the best value for the district.
Superintendent's Recommendation	Recommendation will be made at the meeting. Mark Pool, Superintendent of Schools

Agenda Item Summary Sheet (5 G)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Action Required

Business and Operations	<p>Consider and Adopt an Order Authorizing the Issuance of El Campo Independent School District Unlimited Tax Refunding Bonds, Series 2013;</p> <p>Authorize a Pricing Officer to Approve the Amount, Interest Rates, Price and Terms Thereof; and</p> <p>Certain Other Procedures Provisions Related Thereto</p>
Summary	<p>Over the past year we have discussed with Lewis Wilks different scenarios for reducing our debt. In general, he has recommended that we consider the issuance of bank qualified refunding bonds in late 2013 and possibly again in early 2014. The timing of the issuance of these refunding bonds will depend on what interest rates are doing at the time and projected to do in the future.</p> <p>Lewis has suggested that the Board set parameters for the issuance of these bonds and authorization of David Bright and I, based on Lewis' recommendations, to approve the amount, interest rate, price and terms, at a time that will be the most advantageous to the district.</p>
ECISD Board Policy	CCA (LEGAL), LOCAL REVENUE SOURCES: BOND ISSUES
Effective Date	September 25, 2012
Previous Board Action	The Board previously met and discussed this matter with the district's financial advisor, Lewis Wilks.
Future Action Expected	There is a possibility that the Board will take this same action again in early 2014.
Background Information and Significant Issues	<p>Lewis Wilks has prepared an analysis of the potential sale of El Campo Independent School District Unlimited Tax Refunding Bonds, Series 2013, in the amount of \$9,724,428.35 for a net present value savings to the District of \$677,935.74 over the next 15 years. (An average savings of \$44,973.45 per year.)</p> <p>The Board will actually set parameters for this sale and authorize David Bright and I to make a decision on the timing of the sale to stay within the established parameters.</p> <p>I am currently waiting on bond counsel to provide me with the</p>

specific action(s) that need to be approved by the Board to make this happen.

Fiscal Impact Unknown until final sale, but based on the present scenario the Net Present Value Savings to the District would be \$677,935.74 over the next 15 years. (An average savings of \$44,973.45 per year.)

Student and Public Benefit Paying off the debt improves the District's financial position.

Procedural and Reporting Implications There will be a number of steps that must take place. Please reference the attached "Timetable of Events" that outlines the actions and projected dates for all the participants involved.

Public Comments None.

Alternatives None.

Other Comments and Related Issues None

Attachments

- Analysis of Potential Sale of El Campo Independent School District Unlimited Tax Refunding Bonds, Series 2013, prepared by U.S. Capital Advisors
- Timetable of Events for Potential Sale of El Campo Independent School District Unlimited Tax Refunding Bonds, Series 2013, prepared by Andrews Kurth LLP, Bond Counsel

Contact Person(s) Mark Pool, Superintendent of Schools
David Bright, Assistant Superintendent of Finance and Operations

Action Required I will know the specific actions to be taken by the Board after visiting with Bond Counsel prior to the meeting. I anticipate the following actions:

Motion, second and majority vote to adopt an Order authorizing the issuance of El Campo Independent School District Unlimited Tax Refunding Bonds, Series 2013; authorize a pricing officer to approve the amount, interest rates, price and terms; and certain other procedures and provisions related to this matter.

Superintendent's Recommendation Recommendation at the meeting following consultation with bond counsel.

Mark Pool, Superintendent of Schools

SOURCES AND USES OF FUNDS

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Sources:

Bond Proceeds:	
Par Amount	8,979,999.30
Premium	744,429.05
	<hr/>
	9,724,428.35

Uses:

Refunding Escrow Deposits:	
Cash Deposit	0.31
SLGS Purchases	9,568,744.00
	<hr/>
	9,568,744.31
Cost of Issuance:	
Other Cost of Issuance	85,000.00
Delivery Date Expenses:	
Underwriter's Discount	67,349.99
Other Uses of Funds:	
Additional Proceeds	3,334.05
	<hr/>
	9,724,428.35

SAVINGS

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Date	Prior Debt Service	Refunding Debt Service	Savings	Present Value to 11/20/2013 @ 2.4615249%
08/31/2014	395,343.76	356,132.64	39,211.12	39,171.16
08/31/2015	753,043.76	699,000.00	54,043.76	56,758.54
08/31/2016	753,143.76	704,000.00	49,143.76	50,892.69
08/31/2017	752,643.76	699,000.00	53,643.76	53,852.75
08/31/2018	756,443.76	706,550.00	49,893.76	49,412.37
08/31/2019	759,443.76	708,500.00	50,943.76	49,325.62
08/31/2020	761,643.76	710,000.00	51,643.76	48,915.55
08/31/2021	767,943.76	716,050.00	51,893.76	48,173.24
08/31/2022	1,268,343.76	1,216,500.00	51,843.76	42,174.66
08/31/2023	1,270,031.26	1,216,500.00	53,531.26	42,420.65
08/31/2024	1,269,750.00	1,215,600.00	54,150.00	41,803.18
08/31/2025	642,500.00	588,200.00	54,300.00	40,883.04
08/31/2026	620,000.00	569,200.00	50,800.00	37,316.21
08/31/2027	1,047,500.00	995,200.00	52,300.00	37,470.83
08/31/2028	1,050,000.00	998,400.00	51,600.00	36,031.20
	12,867,775.10	12,098,832.64	768,942.46	674,601.69

Savings Summary

PV of savings from cash flow	674,601.69
Plus: Refunding funds on hand	3,334.05
Net PV Savings	677,935.74

SUMMARY OF REFUNDING RESULTS

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Dated Date	11/20/2013
Delivery Date	11/20/2013
Arbitrage yield	2.461525%
Escrow yield	0.225290%
Bond Par Amount	8,979,999.30
True Interest Cost	2.797113%
Average Life	9.262
Par amount of refunded bonds	8,980,000.00
Average coupon of refunded bonds	4.543712%
Average life of refunded bonds	9.273
PV of prior debt to 11/20/2013 @ 2.461525%	10,587,911.34
Net PV Savings	677,935.74
Percentage savings of refunded bonds	7.549396%
Percentage savings of refunding bonds	7.549396%

BOND PRICING

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Principal per \$5,000 at Maturity	CAB Value at Maturity	Premium (-Discount)
Serial Bonds:									
	02/15/2014	75,000.00	3.000000%	0.300%	100.636				477.00
	08/15/2014	70,000.00	3.000000%	0.350%	101.946				1,362.20
	08/15/2017	415,000.00	3.000000%	1.000%	107.315				30,357.25
	08/15/2018	435,000.00	3.000000%	1.300%	107.782				33,851.70
	08/15/2019	450,000.00	3.000000%	1.550%	107.927				35,671.50
	08/15/2020	465,000.00	3.000000%	1.850%	107.250				33,712.50
	08/15/2021	485,000.00	3.000000%	2.100%	106.393				31,006.05
	08/15/2022	1,000,000.00	3.000000%	2.250%	105.916				59,160.00
	08/15/2023	1,030,000.00	3.000000%	2.450%	104.299	C 2.500%			44,279.70
	08/15/2024	1,060,000.00	4.000000%	2.600%	110.874	C 2.819%			115,264.40
	08/15/2025	475,000.00	4.000000%	2.750%	109.645	C 3.018%			45,813.75
	08/15/2026	475,000.00	4.000000%	2.900%	108.431	C 3.189%			40,047.25
	08/15/2027	920,000.00	4.000000%	3.050%	107.233	C 3.339%			66,543.60
	08/15/2028	960,000.00	4.000000%	3.200%	106.051	C 3.472%			58,089.60
		<u>8,315,000.00</u>							<u>595,636.50</u>
Capital Appreciation Bonds:									
	08/15/2015	347,496.10	10.490633%	1.000%	98.283		4,186.70	415,000	60,378.35
	08/15/2016	317,503.20	10.490633%	1.250%	96.647		3,779.80	420,000	88,414.20
		<u>664,999.30</u>						<u>835,000</u>	<u>148,792.55</u>
		8,979,999.30						835,000	744,429.05

BOND PRICING

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Dated Date	11/20/2013	
Delivery Date	11/20/2013	
First Coupon	02/15/2014	
Par Amount	8,979,999.30	
Premium	744,429.05	
Production	9,724,428.35	108.289856%
Underwriter's Discount	-67,349.99	-0.750000%
Purchase Price	9,657,078.36	107.539856%
Accrued Interest		
Net Proceeds	9,657,078.36	

BOND SUMMARY STATISTICS

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Dated Date	11/20/2013
Delivery Date	11/20/2013
Last Maturity	08/15/2028
Arbitrage Yield	2.461525%
True Interest Cost (TIC)	2.797113%
All-In TIC	2.911082%
Average Life (years)	9.262
Weighted Average Maturity (years)	9.200
Duration of Issue (years)	7.878
Par Amount	8,979,999.30
Bond Proceeds	9,724,428.35
Total Interest	2,948,832.64
Net Interest	2,271,753.58
Total Debt Service	12,098,832.64
Maximum Annual Debt Service	1,216,500.00
Average Annual Debt Service	821,032.94
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	7.499999
Total Underwriter's Discount	7.499999
Bid Price	107.539856

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Capital Appreciation Bonds	664,999.30	122.375		2.214	179.75
Serial Bonds	8,315,000.00	107.163	3.609%	9.825	6,054.70
	8,979,999.30			9.262	6,234.45

	TIC	All-In TIC	Arbitrage Yield
Par Value	8,979,999.30	8,979,999.30	8,979,999.30
+ Accrued Interest			
+ Premium (Discount)	744,429.05	744,429.05	744,429.05
- Underwriter's Discount	-67,349.99	-67,349.99	
- Cost of Issuance Expense		-85,000.00	
- Other Amounts			
Target Value	9,657,078.36	9,572,078.36	9,724,428.35
Target Date	11/20/2013	11/20/2013	11/20/2013
Yield	2.797113%	2.911082%	2.461525%

BOND DEBT SERVICE

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Period Ending	Principal	Coupon	Interest	Compounded Interest	Debt Service	Annual Debt Service	Bond Balance	Accreted Interest	Total Bond Value
11/20/2013							8,979,999.30		8,979,999.30
02/15/2014	75,000.00	3.000000%	68,082.64		143,082.64		8,904,999.30	16,252.45	8,921,251.75
08/15/2014	70,000.00	3.000000%	143,050.00		213,050.00		8,834,999.30	51,983.70	8,886,983.00
08/31/2014						356,132.64	8,834,999.30	51,983.70	8,886,983.00
02/15/2015			142,000.00		142,000.00		8,834,999.30	89,597.30	8,924,596.60
08/15/2015	347,496.10	10.490633%	142,000.00	67,503.90	557,000.00		8,487,503.20	61,672.80	8,549,176.00
08/31/2015						699,000.00	8,487,503.20	61,672.80	8,549,176.00
02/15/2016			142,000.00		142,000.00		8,487,503.20	81,564.00	8,569,067.20
08/15/2016	317,503.20	10.490633%	142,000.00	102,496.80	562,000.00		8,170,000.00		8,170,000.00
08/31/2016						704,000.00	8,170,000.00		8,170,000.00
02/15/2017			142,000.00		142,000.00		8,170,000.00		8,170,000.00
08/15/2017	415,000.00	3.000000%	142,000.00		557,000.00		7,755,000.00		7,755,000.00
08/31/2017						699,000.00	7,755,000.00		7,755,000.00
02/15/2018			135,775.00		135,775.00		7,755,000.00		7,755,000.00
08/15/2018	435,000.00	3.000000%	135,775.00		570,775.00		7,320,000.00		7,320,000.00
08/31/2018						706,550.00	7,320,000.00		7,320,000.00
02/15/2019			129,250.00		129,250.00		7,320,000.00		7,320,000.00
08/15/2019	450,000.00	3.000000%	129,250.00		579,250.00		6,870,000.00		6,870,000.00
08/31/2019						708,500.00	6,870,000.00		6,870,000.00
02/15/2020			122,500.00		122,500.00		6,870,000.00		6,870,000.00
08/15/2020	465,000.00	3.000000%	122,500.00		587,500.00		6,405,000.00		6,405,000.00
08/31/2020						710,000.00	6,405,000.00		6,405,000.00
02/15/2021			115,525.00		115,525.00		6,405,000.00		6,405,000.00
08/15/2021	485,000.00	3.000000%	115,525.00		600,525.00		5,920,000.00		5,920,000.00
08/31/2021						716,050.00	5,920,000.00		5,920,000.00
02/15/2022			108,250.00		108,250.00		5,920,000.00		5,920,000.00
08/15/2022	1,000,000.00	3.000000%	108,250.00		1,108,250.00		4,920,000.00		4,920,000.00
08/31/2022						1,216,500.00	4,920,000.00		4,920,000.00
02/15/2023			93,250.00		93,250.00		4,920,000.00		4,920,000.00
08/15/2023	1,030,000.00	3.000000%	93,250.00		1,123,250.00		3,890,000.00		3,890,000.00
08/31/2023						1,216,500.00	3,890,000.00		3,890,000.00
02/15/2024			77,800.00		77,800.00		3,890,000.00		3,890,000.00
08/15/2024	1,060,000.00	4.000000%	77,800.00		1,137,800.00		2,830,000.00		2,830,000.00
08/31/2024						1,215,600.00	2,830,000.00		2,830,000.00
02/15/2025			56,600.00		56,600.00		2,830,000.00		2,830,000.00
08/15/2025	475,000.00	4.000000%	56,600.00		531,600.00		2,355,000.00		2,355,000.00
08/31/2025						588,200.00	2,355,000.00		2,355,000.00

BOND DEBT SERVICE

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Period Ending	Principal	Coupon	Interest	Compounded Interest	Debt Service	Annual Debt Service	Bond Balance	Accreted Interest	Total Bond Value
02/15/2026			47,100.00		47,100.00		2,355,000.00		2,355,000.00
08/15/2026	475,000.00	4.000000%	47,100.00		522,100.00		1,880,000.00		1,880,000.00
08/31/2026						569,200.00	1,880,000.00		1,880,000.00
02/15/2027			37,600.00		37,600.00		1,880,000.00		1,880,000.00
08/15/2027	920,000.00	4.000000%	37,600.00		957,600.00		960,000.00		960,000.00
08/31/2027						995,200.00	960,000.00		960,000.00
02/15/2028			19,200.00		19,200.00		960,000.00		960,000.00
08/15/2028	960,000.00	4.000000%	19,200.00		979,200.00				
08/31/2028						998,400.00			
	8,979,999.30		2,948,832.64	170,000.70	12,098,832.64	12,098,832.64			

BOND DEBT SERVICE

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Period Ending	Principal	Coupon	Interest	Compounded Interest	Debt Service	Bond Balance	Accreted Interest	Total Bond Value
08/31/2014	145,000.00	3.000000%	211,132.64		356,132.64	8,834,999.30	51,983.70	8,886,983
08/31/2015	347,496.10	10.490633%	284,000.00	67,503.90	699,000.00	8,487,503.20	61,672.80	8,549,176
08/31/2016	317,503.20	10.490633%	284,000.00	102,496.80	704,000.00	8,170,000.00		8,170,000
08/31/2017	415,000.00	3.000000%	284,000.00		699,000.00	7,755,000.00		7,755,000
08/31/2018	435,000.00	3.000000%	271,550.00		706,550.00	7,320,000.00		7,320,000
08/31/2019	450,000.00	3.000000%	258,500.00		708,500.00	6,870,000.00		6,870,000
08/31/2020	465,000.00	3.000000%	245,000.00		710,000.00	6,405,000.00		6,405,000
08/31/2021	485,000.00	3.000000%	231,050.00		716,050.00	5,920,000.00		5,920,000
08/31/2022	1,000,000.00	3.000000%	216,500.00		1,216,500.00	4,920,000.00		4,920,000
08/31/2023	1,030,000.00	3.000000%	186,500.00		1,216,500.00	3,890,000.00		3,890,000
08/31/2024	1,060,000.00	4.000000%	155,600.00		1,215,600.00	2,830,000.00		2,830,000
08/31/2025	475,000.00	4.000000%	113,200.00		588,200.00	2,355,000.00		2,355,000
08/31/2026	475,000.00	4.000000%	94,200.00		569,200.00	1,880,000.00		1,880,000
08/31/2027	920,000.00	4.000000%	75,200.00		995,200.00	960,000.00		960,000
08/31/2028	960,000.00	4.000000%	38,400.00		998,400.00			
	8,979,999.30		2,948,832.64	170,000.70	12,098,832.64			

SUMMARY OF BONDS REFUNDED

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Bond	Maturity Date	Interest Rate	Par Amount	Call Date	Call Price
U/L Tax Refunding Bonds, Series 2005, SERIES05:					
BOND1	02/15/2015	4.000%	365,000.00	02/15/2014	100.000
	02/15/2016	4.000%	380,000.00	02/15/2014	100.000
	02/15/2017	4.000%	395,000.00	02/15/2014	100.000
	02/15/2018	4.000%	415,000.00	02/15/2014	100.000
	02/15/2019	4.000%	435,000.00	02/15/2014	100.000
	02/15/2020	4.000%	455,000.00	02/15/2014	100.000
	02/15/2021	4.000%	480,000.00	02/15/2014	100.000
			<u>2,925,000.00</u>		
U/L Tax School Building Bonds, Series 2006, SERIES06:					
BOND1	08/15/2022	4.375%	990,000.00	08/15/2015	100.000
	08/15/2023	4.375%	1,035,000.00	08/15/2015	100.000
	08/15/2024	4.375%	1,080,000.00	08/15/2015	100.000
BOND2	08/15/2026	4.500%	1,000,000.00	08/15/2015	100.000
BOND3	08/15/2028	5.000%	1,950,000.00	08/15/2015	100.000
			<u>6,055,000.00</u>		
			<u>8,980,000.00</u>		

PRIOR BOND DEBT SERVICE

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
11/20/2013						8,980,000	8,980,000
02/15/2014			197,671.88	197,671.88		8,980,000	8,980,000
08/15/2014			197,671.88	197,671.88		8,980,000	8,980,000
08/31/2014					395,343.76	8,980,000	8,980,000
02/15/2015	365,000	4.000%	197,671.88	562,671.88		8,615,000	8,615,000
08/15/2015			190,371.88	190,371.88		8,615,000	8,615,000
08/31/2015					753,043.76	8,615,000	8,615,000
02/15/2016	380,000	4.000%	190,371.88	570,371.88		8,235,000	8,235,000
08/15/2016			182,771.88	182,771.88		8,235,000	8,235,000
08/31/2016					753,143.76	8,235,000	8,235,000
02/15/2017	395,000	4.000%	182,771.88	577,771.88		7,840,000	7,840,000
08/15/2017			174,871.88	174,871.88		7,840,000	7,840,000
08/31/2017					752,643.76	7,840,000	7,840,000
02/15/2018	415,000	4.000%	174,871.88	589,871.88		7,425,000	7,425,000
08/15/2018			166,571.88	166,571.88		7,425,000	7,425,000
08/31/2018					756,443.76	7,425,000	7,425,000
02/15/2019	435,000	4.000%	166,571.88	601,571.88		6,990,000	6,990,000
08/15/2019			157,871.88	157,871.88		6,990,000	6,990,000
08/31/2019					759,443.76	6,990,000	6,990,000
02/15/2020	455,000	4.000%	157,871.88	612,871.88		6,535,000	6,535,000
08/15/2020			148,771.88	148,771.88		6,535,000	6,535,000
08/31/2020					761,643.76	6,535,000	6,535,000
02/15/2021	480,000	4.000%	148,771.88	628,771.88		6,055,000	6,055,000
08/15/2021			139,171.88	139,171.88		6,055,000	6,055,000
08/31/2021					767,943.76	6,055,000	6,055,000
02/15/2022			139,171.88	139,171.88		6,055,000	6,055,000
08/15/2022	990,000	4.375%	139,171.88	1,129,171.88		5,065,000	5,065,000
08/31/2022					1,268,343.76	5,065,000	5,065,000
02/15/2023			117,515.63	117,515.63		5,065,000	5,065,000
08/15/2023	1,035,000	4.375%	117,515.63	1,152,515.63		4,030,000	4,030,000
08/31/2023					1,270,031.26	4,030,000	4,030,000
02/15/2024			94,875.00	94,875.00		4,030,000	4,030,000
08/15/2024	1,080,000	4.375%	94,875.00	1,174,875.00		2,950,000	2,950,000
08/31/2024					1,269,750.00	2,950,000	2,950,000
02/15/2025			71,250.00	71,250.00		2,950,000	2,950,000
08/15/2025	500,000	4.500%	71,250.00	571,250.00		2,450,000	2,450,000
08/31/2025					642,500.00	2,450,000	2,450,000
02/15/2026			60,000.00	60,000.00		2,450,000	2,450,000
08/15/2026	500,000	4.500%	60,000.00	560,000.00		1,950,000	1,950,000
08/31/2026					620,000.00	1,950,000	1,950,000
02/15/2027			48,750.00	48,750.00		1,950,000	1,950,000
08/15/2027	950,000	5.000%	48,750.00	998,750.00		1,000,000	1,000,000
08/31/2027					1,047,500.00	1,000,000	1,000,000
02/15/2028			25,000.00	25,000.00		1,000,000	1,000,000
08/15/2028	1,000,000	5.000%	25,000.00	1,025,000.00			
08/31/2028					1,050,000.00		
	8,980,000		3,887,775.10	12,867,775.10	12,867,775.10		

ESCROW DESCRIPTIONS

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Type of Security	Type of SLGS	Maturity Date	First Int Pmt Date	Par Amount	Rate	Max Rate	Total Cost
Nov 20, 2013:							
SLGS	Certificate	02/15/2014	02/15/2014	3,118,750	0.050%	0.050%	3,118,750.00
SLGS	Certificate	08/15/2014	08/15/2014	131,585	0.080%	0.080%	131,585.00
SLGS	Note	02/15/2015	02/15/2014	131,662	0.130%	0.130%	131,662.00
SLGS	Note	08/15/2015	02/15/2014	6,186,747	0.240%	0.240%	6,186,747.00
				9,568,744			9,568,744.00

SLGS Summary

SLGS Rates File	14AUG13
Total Certificates of Indebtedness	3,250,335.00
Total Notes	6,318,409.00
Total original SLGS	9,568,744.00

ESCROW COST

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Type of Security	Maturity Date	Par Amount	Rate	Total Cost
SLGS	02/15/2014	3,118,750	0.050%	3,118,750.00
SLGS	08/15/2014	131,585	0.080%	131,585.00
SLGS	02/15/2015	131,662	0.130%	131,662.00
SLGS	08/15/2015	6,186,747	0.240%	6,186,747.00
		9,568,744		9,568,744.00

Purchase Date	Cost of Securities	Cash Deposit	Total Escrow Cost	Yield
11/20/2013	9,568,744	0.31	9,568,744.31	0.225290%
		9,568,744	9,568,744.31	

ESCROW CASH FLOW

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Date	Principal	Interest	Net Escrow Receipts	Present Value to 11/20/2013 @ 0.2252897%
02/15/2014	3,118,750.00	3,922.46	3,122,672.46	3,121,012.78
08/15/2014	131,585.00	7,586.97	139,171.97	138,941.49
02/15/2015	131,662.00	7,509.68	139,171.68	138,784.87
08/15/2015	6,186,747.00	7,424.10	6,194,171.10	6,170,004.86
	9,568,744.00	26,443.21	9,595,187.21	9,568,744.00

Escrow Cost Summary

Purchase date	11/20/2013
Purchase cost of securities	9,568,744.00
Target for yield calculation	9,568,744.00

ESCROW SUFFICIENCY

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Date	Escrow Requirement	Net Escrow Receipts	Excess Receipts	Excess Balance
11/20/2013		0.31	0.31	0.31
02/15/2014	3,122,671.88	3,122,672.46	0.58	0.89
08/15/2014	139,171.88	139,171.97	0.09	0.98
02/15/2015	139,171.88	139,171.68	-0.20	0.78
08/15/2015	6,194,171.88	6,194,171.10	-0.78	
	9,595,187.52	9,595,187.52	0.00	

ESCROW STATISTICS

El Campo Independent School District
U/L Tax Refunding Bonds, Series 2013

Total Escrow Cost	Modified Duration (years)	Yield to Receipt Date	Yield to Disbursement Date	Perfect Escrow Cost	Value of Negative Arbitrage	Cost of Dead Time
Global Proceeds Escrow: 9,568,744.31	1.224	0.225290%	0.225290%	9,312,989.83	255,754.45	0.03
9,568,744.31				9,312,989.83	255,754.45	0.03

Delivery date 11/20/2013
Arbitrage yield 2.461525%

EL CAMPO INDEPENDENT SCHOOL DISTRICT
UNLIMITED TAX REFUNDING BONDS, SERIES 2013

Timetable of Events

SEPTEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

<u>Date</u>	<u>Action</u>	<u>Responsibility</u>
8/19	Submit agenda language and prepare draft Order and draft Opinion	BC
8/27	Regular Board Meeting - adopt parameter bond order authorizing the sale of the Bonds and other related matters	ISD, BC, FA
8/29	Submit request to the District for information for the offering document	FA
9/9	Receive information from District for official statement	ISD
9/11	First draft of POS, NOS & Bid Form to working group	FA
9/11	Submit draft of POS, NOS & Bid Form to rating agencies	FA
9/11	Submit application to Permanent School Fund (PSF) guarantee program	FA
9/17	Comments from working group on first draft of POS, NOS & Bid Form	BC, FA
9/19	Second draft of POS, NOS & Bid Form to working group	FA
9/19-20	Rating agency meetings/conference call	ISD, FA
9/25	Second draft of comments from working group on POS, NOS & Bid Form	BC, FA
9/27	Final draft of POS, NOS & Bid Form to working group	FA
9/27	Receive PSF guarantee (if available)	FA
10/1	Final comments from working group on POS, NOS & Bid Form	BC, FA
10/3	Notify Texas Bond Reporter, The Bond Buyer, and Bloomberg of sale	FA
10/3	Print and distribute POS, NOS & Bid Form and order CUSIPs	FA
10/4	Receive ratings	FA
10/10	Bids Due - Pricing of the Bonds – 11 a.m. Central Time	ISD, FA, P

<u>Date</u>	<u>Action</u>	<u>Responsibility</u>
10/10-11	Execution of Final Pricing Certificate subject to meeting approved parameters	ISD, BC, FA
10/16	Bond counsel compiles transcript of proceedings and submits to Texas Attorney General	BC
10/18	Print and distribute final offering documents	FA
11/13	Prepare and distribute closing memorandum	FA
11/20	Deliver Bonds	BC, FA, P

Financing Team Members:

ISD - El Campo Independent School District
BC - Bond Counsel – Andrews Kurth LLP
FA - Financial Advisor – U.S. Capital Advisors
P - Purchaser – TBD

Curriculum and Instruction Comparison of Performance of ECISD Students to State Cohorts on STAAR Tests

Summary

District Goal No. 1 as adopted by the ECISD Board of Trustees is to increase student achievement. The Board Monitoring System calls for ECISD students to perform at levels that exceed state averages on STAAR and EOC exams. To monitor this objective the Board has requested the administration provide a report that includes data indicating the performance of ECISD students compared to their statewide cohort groups on the STAAR and EOC tests. The groups are to be reported by grade level and content area for both non-economically disadvantaged and economically disadvantaged students.

The target is for the percentage of ECISD students meeting expectations compared to the percentage of state cohort groups meeting expectations to exceed a 1.0 ratio. On an annual basis, the ratio shall increase the greater of two percent, or at least 10% of the difference in the two groups until the ratio is 1.0 or greater.

2013 is considered to be the baseline year. We made the following comparisons:

- Third Grade – Reading and Mathematics
- Fifth Grade – Reading, Mathematics and Science
- Eighth Grade – Reading, Mathematics, Science and Social Studies
- End-of-Course – Algebra I, Biology, and U.S. History

We did not do a comparison of English I EOC results as they were separated into two separate tests – Reading and Writing. Next year these two tests will be combined into one test.

We also did not report comparisons in fourth, sixth, or seventh grades.

ECISD Board Policy None.

Effective Date August 27, 2013

Previous Board Action On March 19, 2013, the Board approved the Board Monitoring System as means of measuring local accountability.

Future Action Expected The Board will annually review a comparison of local state assessment scores to state cohort groups.

Background Information and Significant Issues

Third Grade

In the third grade the percentage of students meeting expectations did not exceed the percentage of third grade students meeting expectations across the state in the categories that were compared (i.e., all students, non-economically disadvantaged students, and economically disadvantaged students).

Our non-economically disadvantaged third graders compared better in both math and reading; with a comparison ratio of 0.9566 in math, and 0.9523 in reading.

For our economically disadvantaged students the math comparison ratio was 0.92541, and the reading comparison ratio was 0.9139.

Overall our third grade students were below their state cohorts with a math comparison ratio of 0.91072, and a reading comparison ratio of 0.8980.

Fifth Grade

In the fifth grade the percentage of students meeting expectations exceeded the percentage of fifth grade students meeting expectations across the state in math and science, with a comparison ratio of 1.02333 in math and 1.05534 in science; but fell considerably below their cohort group in fifth grade reading with a comparison ratio of 0.8610.

On all three tests our economically disadvantaged students had the highest comparison ratios of the comparison groups: math – 1.0625; science – 1.11738; and reading 0.8819.

Our non-economically disadvantaged students exceeded the performance of their state fifth grade cohorts on both the math and science tests: math – 1.00568; science – 1.02957. However, they fell below their cohort group in reading with a ratio of 0.8780.

Eighth Grade

In the eighth grade the percentage of economically disadvantaged students meeting expectations exceeded the performance of their state cohort in both math, with a comparison ratio of 1.0206, and science, with a comparison ratio of 1.0474. Our non-economically disadvantaged eighth graders outperformed their cohort in social studies with a comparison ratio of 1.0503.

Our non-economically disadvantaged students fell below their state cohorts in math, with a comparison ratio of 0.9182; reading, with a comparison ratio of 0.9398; and science, with a comparison ratio of 0.9523.

Overall our eighth graders' performance was below their cohorts on all four tests: math, with a comparison ratio of 0.971; reading, with a comparison ratio of 0.9260; science, with a ratio of 0.9876; and social studies with a ratio of 0.9863.

The lowest performance overall, like in the fifth grade, was on the reading test.

High School End-of-Course Exams

At the high school level our students' performance exceeded that of their cohorts on the U.S. History End-of-Course Exam with the following comparison ratios: all students – 1.0178; non-economically disadvantaged – 1.0125; and economically disadvantaged – 1.0257.

On the Algebra I and Biology End-of-Course exams we performed below the state cohorts in all categories:

Algebra I

- All students comparison ratio – 0.8418
- Non-economically disadvantaged students – 0.8527
- Economically disadvantaged students – 0.8451

Biology

- All students comparison ratio – 0.7969
- Non-economically disadvantaged students – 0.9028
- Economically disadvantaged students – 0.7042

Fiscal Impact	None.
Student and Public Benefit	Board of Trustees uses information to measure local accountability to students and district patrons.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none">• Third Grade Comparisons• Fifth Grade Comparisons• Eighth Grade Comparisons• High School EOC Comparisons
Contact Person(s)	Mark Pool, Superintendent of Schools Kelly Waters, Assistant Superintendent of Curriculum and Instruction Tana Martin, District Assessment Coordinator

Action Required

No action required.

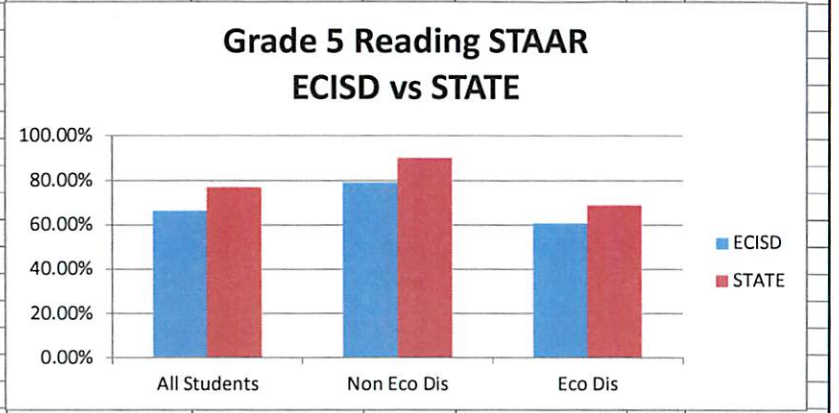
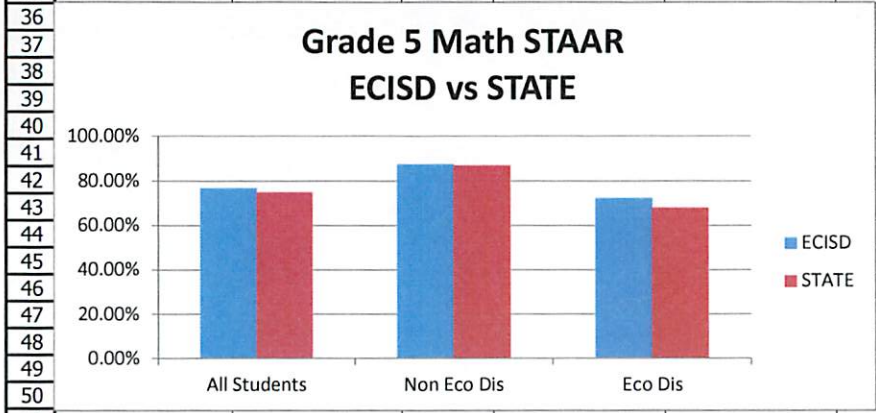
**Superintendent's
Recommendation**

This is an informational report only.

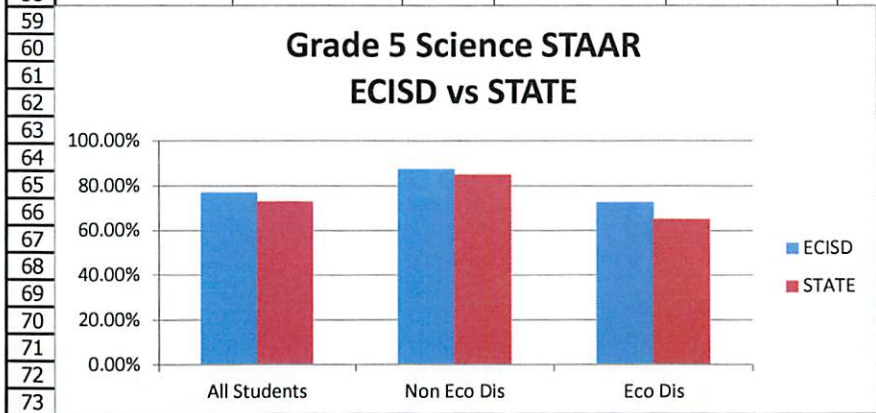
Mark Pool, Superintendent of Schools

	A	B	C	D	E	F	G	H	I	J	K	L	M																							
1	Comparison of Local to State STAAR/EOC Results																																			
2																																				
3		ECISD			STATE				ECISD			STATE																								
4	Grade 3 Math	Total Students	Met	Total Students	Met	Ratio		Grade 3 Reading	Total Students	Met	Total Students	Met	Ratio																							
5	All Students	265	62.84%	237838	69%	0.91072		All Students	265	70.94%	261170	79%	0.8980																							
6	Non Eco Dis	77	78.44%	110794	82%	0.9566		Non Eco Dis	77	85.71%	121923	90%	0.9523																							
7	Eco Dis	188	56.45%	126891	61%	0.92541		Eco Dis	188	64.89%	139041	71%	0.9139																							
8																																				
9	Grade 3 Math STAAR ECISD vs STATE							Grade 3 Reading STAAR ECISD vs STATE																												
10	<table border="1"> <caption>Grade 3 Math STAAR ECISD vs STATE</caption> <thead> <tr> <th>Category</th> <th>ECISD (%)</th> <th>STATE (%)</th> </tr> </thead> <tbody> <tr> <td>All Students</td> <td>62.84</td> <td>69.00</td> </tr> <tr> <td>Non Eco Dis</td> <td>78.44</td> <td>82.00</td> </tr> <tr> <td>Eco Dis</td> <td>56.45</td> <td>61.00</td> </tr> </tbody> </table>						Category	ECISD (%)	STATE (%)	All Students	62.84	69.00	Non Eco Dis	78.44	82.00	Eco Dis	56.45	61.00	<table border="1"> <caption>Grade 3 Reading STAAR ECISD vs STATE</caption> <thead> <tr> <th>Category</th> <th>ECISD (%)</th> <th>STATE (%)</th> </tr> </thead> <tbody> <tr> <td>All Students</td> <td>70.94</td> <td>79.00</td> </tr> <tr> <td>Non Eco Dis</td> <td>85.71</td> <td>90.00</td> </tr> <tr> <td>Eco Dis</td> <td>64.89</td> <td>71.00</td> </tr> </tbody> </table>						Category	ECISD (%)	STATE (%)	All Students	70.94	79.00	Non Eco Dis	85.71	90.00	Eco Dis	64.89	71.00
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28	Comparison of Local to State STAAR/EOC Results													
29														
30		ECISD			STATE				ECISD			STATE		
31	Grade 5 Math	Total Students	Met	Total Students	Met	Ratio		Grade 5 Reading	Total Students	Met	Total Students	Met	Ratio	
32	All Students	271	76.75%	262507	75%	1.02333		All Students	270	66.30%	266222	77%	0.8610	
33	Non Eco Dis	80	87.49%	118039	87%	1.00568		Non Eco Dis	81	79.02%	123261	90%	0.8780	
34	Eco Dis	191	72.25%	144351	68%	1.0625		Eco Dis	189	60.85%	142834	69%	0.8819	



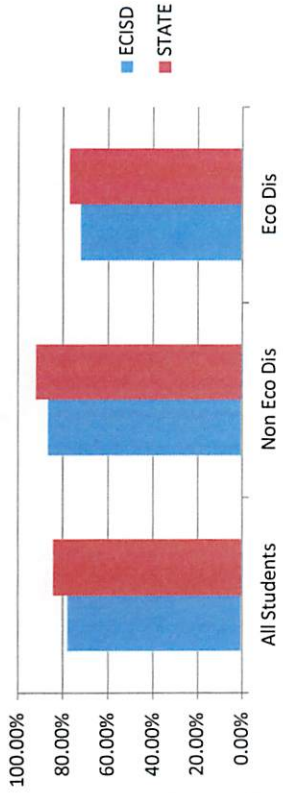
	A	B	C	D	E	F	G	H	I	J	K	L	M
51													
52													
53		ECISD			STATE								
54	Grade 5 Science	Total Students	Met	Total Students	Met	Ratio							
55	All Students	270	77.04%	255884	73%	1.05534							
56	Non Eco Dis	80	87.51%	117834	85%	1.02957							
57	Eco Dis	190	72.63%	137920	65%	1.11738							



	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Comparison of Local to State STAAR/EOC Results												
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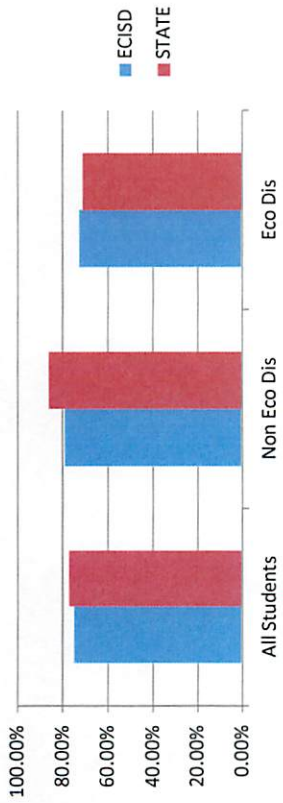
Grade 8 Reading STAAR		ECISD		STATE	
Grade 8 Reading	Total Students	Met	Total Students	Met	Ratio
All Students	243	77.78%	288175	84%	0.9260
Non Eco Dis	96	86.46%	136037	92%	0.9398
Eco Dis	147	72.11%	155959	77%	0.9365

**Grade 8 Reading STAAR
ECISD vs STATE**



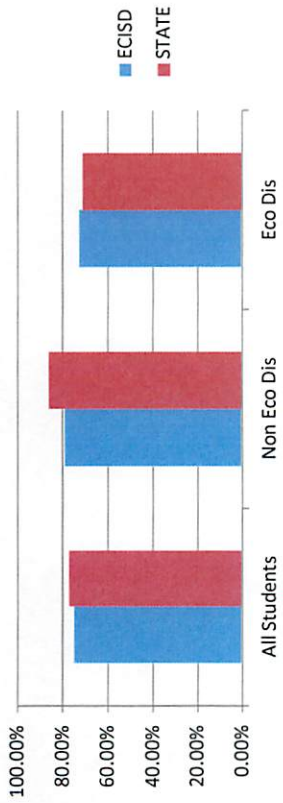
Grade 8 Math STAAR		ECISD		STATE	
Grade 8 Math	Total Students	Met	Total Students	Met	Ratio
All Students	214	74.77%	219733	77%	0.971
Non Eco Dis	76	78.96%	96446	86%	0.9182
Eco Dis	138	72.46%	123165	71%	1.0206

**Grade 8 Math STAAR
ECISD vs STATE**



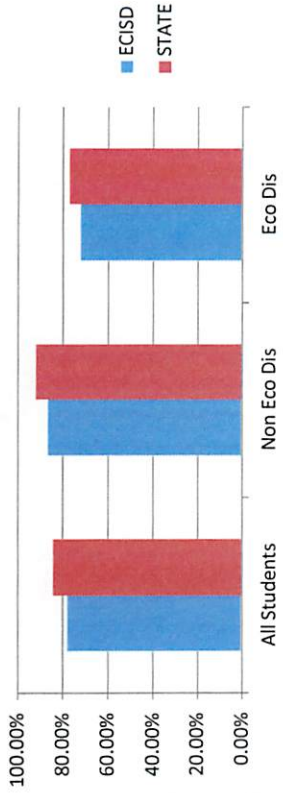
Grade 8 Science STAAR		ECISD		STATE	
Grade 8 Science	Total Students	Met	Total Students	Met	Ratio
All Students	243	74.07%	256631	75%	0.9876
Non Eco Dis	94	81.90%	127243	86%	0.9523
Eco Dis	149	69.13%	129259	66%	1.0474

**Grade 8 Science STAAR
ECISD vs STATE**

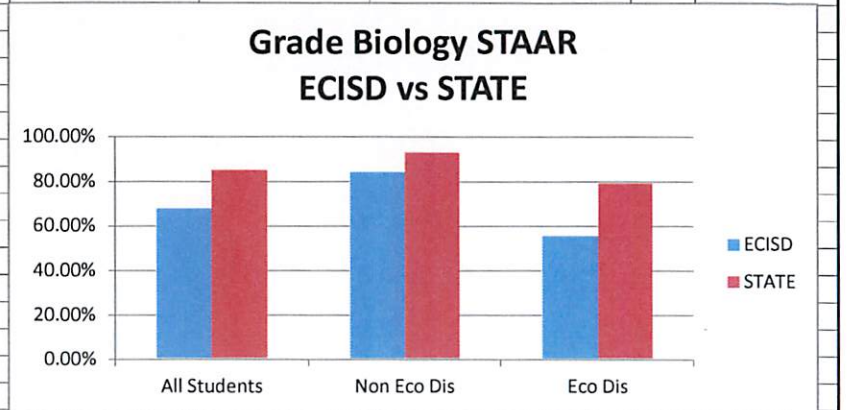
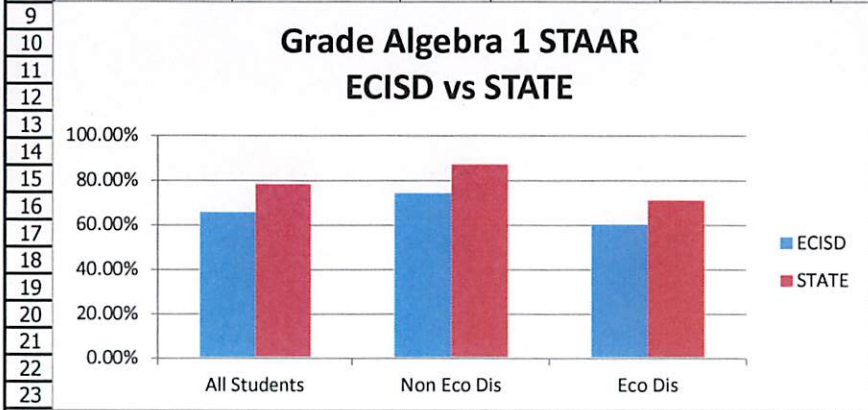


Grade 8 Social St STAAR		ECISD		STATE	
Grade 8 Social St	Total Students	Met	Total Students	Met	Ratio
All Students	243	62.14%	218180	63%	0.9863
Non Eco Dis	94	81.92%	115313	78%	1.0503
Eco Dis	149	49.66%	102759	52%	0.9550

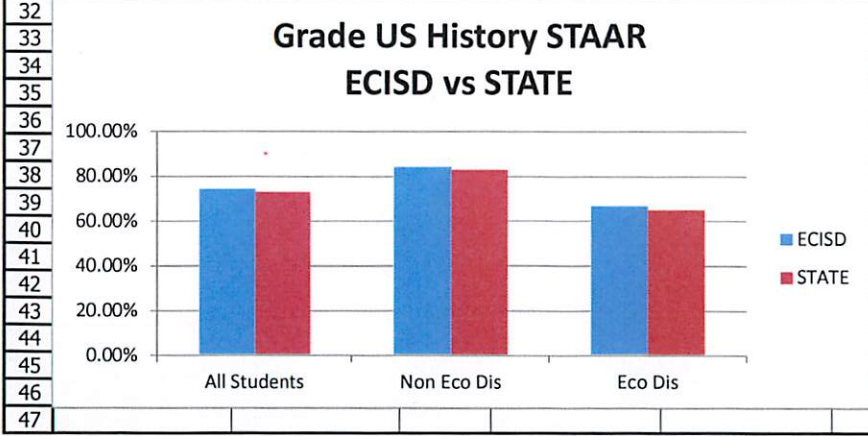
**Grade 8 Social St STAAR
ECISD vs STATE**



	A	B	C	D	E	F	G	H	I	J	K	L	M		
1	Comparison of Local to State STAAR/EOC Results														
2															
3		ECISD			STATE					ECISD			STATE		
4	Algebra 1	Total Students	Met	Total Students	Met	Ratio		Biology	Total Students	Met	Total Students	Met	Ratio		
5	All Students	233	65.66%	286078	78%	0.8418		All Students	248	67.74%	305956	85%	0.7969		
6	Non Eco Dis	93	74.18%	139774	87%	0.8527		Non Eco Dis	106	83.96%	147520	93%	0.9028		
7	Eco Dis	140	60.00%	145792	71%	0.8451		Eco Dis	142	55.63%	158011	79%	0.7042		



	A	B	C	D	E	F	G	H	I	J	K	L	M
24													
25													
26		ECISD			STATE								
27	US History	Total Students	Met	Total Students	Met	Ratio							
28	All Students	214	74.30%	5739	73%	1.0178							
29	Non Eco Dis	94	84.04%	2664	83%	1.0125							
30	Eco Dis	120	66.67%	3024	65%	1.0257							



Curriculum and Instruction Performance Gaps Between Economically Disadvantaged and Non-Economically Disadvantaged Students on State Assessments

Summary District Goal No. 1 as adopted by the ECISD Board of Trustees is to increase student achievement. In the Board Monitoring Document one of the objectives for this goal is:

“To eliminate any performance gap between economically disadvantaged and non-economically disadvantaged students reported in the results of district assessments and statewide STAAR and EOC examinations without lowering the high academic performance expectations of our top performing students.”

The Board Monitoring System calls for the administration to provide the Board of Trustees with a report reflecting any gap in STAAR and EOC passing rates between non-economically disadvantaged and economically disadvantaged students in each of the four content areas tested at each grade level. The report is to compare the district passing rates to statewide passing rates of economically disadvantaged and non-economically disadvantaged students.

ECISD Board Policy None.

Effective Date August 27, 2013

Previous Board Action On March 19, 2013, the Board approved the Board Monitoring System as means of measuring local accountability.

Future Action Expected The Board will annually review a comparison of performance of economically and non-economically disadvantaged students on state assessments.

Background Information and Significant Issues **Third Grade**
 In the third grade the performance gap between economically disadvantaged and non-economically disadvantaged students are very similar to the state performance gaps on both the reading and math tests.

Grade 3 Reading	ECISD	State
Non-Economically Disadvantaged	85.71%	90%
Economically Disadvantaged	64.89%	71%
Performance Gap	-20.82%	-19%

Grade 3 Math	ECISD	State
Non-Economically Disadvantaged	78.44%	82%
Economically Disadvantaged	56.45%	61%
Performance Gap	-21.99%	-21%

Fifth Grade

In the fifth grade the performance gap between economically disadvantaged and non-economically disadvantaged students is less than the performance gap at the state level on all three tests:

Grade 5 Reading	ECISD	State
Non-Economically Disadvantaged	79.12%	90%
Economically Disadvantaged	60.85%	69%
Performance Gap	-18.17%	-21%

Grade 5 Math	ECISD	State
Non-Economically Disadvantaged	87.49%	87%
Economically Disadvantaged	72.25%	68%
Performance Gap	-15.24%	-19%

Grade 5 Science	ECISD	State
Non-Economically Disadvantaged	87.51%	85%
Economically Disadvantaged	72.63%	65%
Performance Gap	-14.88%	-20%

Eighth Grade

Performance gaps between economically disadvantaged and non-economically disadvantaged students in the eighth grade are also less than the statewide performance gaps on all tests, with the exception of social studies:

Grade 8 Reading	ECISD	State
Non-Economically Disadvantaged	86.46%	92%
Economically Disadvantaged	72.11%	77%
Performance Gap	-14.35%	-15%

Grade 8 Math	ECISD	State
Non-Economically Disadvantaged	78.96%	86%
Economically Disadvantaged	72.46%	71%
Performance Gap	-6.50%	-15%

Grade 8 Science	ECISD	State
Non-Economically Disadvantaged	81.90%	86%
Economically Disadvantaged	69.13%	66%
Performance Gap	-12.77%	-20%

Grade 8 Social Studies	ECISD	State
Non-Economically Disadvantaged	81.92%	78%
Economically Disadvantaged	49.66%	52%
Performance Gap	-32.26%	-26%

High School End-of-Course Exams

At the high school level the performance gaps between economically disadvantaged and non-economically disadvantaged students were smaller than the statewide performance gaps on the Algebra I EOC and U.S. History EOC; but almost twice the state level on the Biology EOC:

Algebra I End-of-Course	ECISD	State
Non-Economically Disadvantaged	74.18%	87%
Economically Disadvantaged	60.00%	71%
Performance Gap	-14.18%	-16%

Biology End-of-Course	ECISD	State
Non-Economically Disadvantaged	83.96%	93%
Economically Disadvantaged	55.63%	79%
Performance Gap	-28.33%	-14%

U.S. History End-of-Course	ECISD	State
Non-Economically Disadvantaged	84.04%	83%
Economically Disadvantaged	66.67%	65%
Performance Gap	-17.37%	-18%

Fiscal Impact

None.

Student and Public Benefit

Board of Trustees uses information to measure local accountability to students and district patrons.

Procedural and Reporting Implications

None.

Public Comments

None.

Alternatives

None.

Other Comments and Related Issues

None.

Attachments

None.

Contact Person(s)

Mark Pool, Superintendent of Schools
 Kelly Waters, Assistant Superintendent of Curriculum and Instruction
 Tana Martin, District Assessment Coordinator

Action Required

No action required.

Superintendent's Recommendation

This is an informational report only.
Mark Pool, Superintendent of Schools

Governance	Confirm Date, Time and Discussion Topics for Curriculum Workshop
Summary	<p>We have tentatively scheduled a Curriculum and Instruction Workshop to be held on Tuesday, September 10, beginning at 6:00 p.m.</p> <p>Kelly Waters and I have considered the following topics for discussion:</p> <ul style="list-style-type: none">• Review of State Accountability Ratings and how we plan to improve;• Review Early Start Kindergarten and First and Second Grade Transition Classes and discuss how we plan to evaluate these programs; and• Discuss Gifted and Talented and Pre-AP and Advanced Placement Programs <p>Are there other topics you would like to consider for review and/or discussion?</p>
ECISD Board Policy	None.
Effective Date	September 10, 2013
Previous Board Action	The Board periodically holds special meeting workshops for various reasons.
Future Action Expected	The Board periodically holds special meeting workshops for various reasons.
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	Trustees are able to discuss and focus on specific issues without distraction of other urgent or pending business.
Procedural and Reporting Implications	Post 72-hour Notice of meeting.

Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	None.
Contact Person(s)	Mark Pool, Superintendent of Schools Kelly Waters, Assistant Superintendent of Curriculum and Instruction
Action Required	No action required. The Board President can call a special meeting based upon the consensus of the Board.
Superintendent's Recommendation	This is a discussion item only. Mark Pool, Superintendent of Schools

Action Required

Governance

Construction Delivery Method for the Development and Construction of Myatt and Northside Security Entrances and Northside Canopy System Project.

Summary

The following is a brief description of construction services outlined in *Texas Education Code § 44.031(a)* and *Gov't Code § 2267* that are applicable to the District's pending construction projects:

1. **Competitive bidding.** This is the traditional method of completing construction documents, advertising in a newspaper in the county, and accepting and opening sealed bids. It is similar to the method allowed prior to 1995, except that a school district is allowed to consider factors other than price.

A major disadvantage is that if the low qualified bid or number one ranked bid is higher than the school district's budget, the school district cannot negotiate for a change in scope of work and price. In order to seek a lower price, the school district has to reject all bids, revise the construction documents, and rebid the project, a costly and time consuming process.

2. **Competitive sealed proposals.** This is similar to Competitive Bids, except that the school district "may discuss with the selected offeror options for a scope or time modification and any price change associated with the modification." That is, if the project is over budget, the school district may consider reducing the scope of the project and ask the contractor to negotiate a lower price.

3. **Construction manager at risk.** This method was borrowed from the private sector where it is sometimes referred to as "fast track". Using this method, the Construction Manager at Risk (CMAR) can be selected prior to the completion of construction documents, sometimes at the same time or shortly after the architect is selected.

At a given point in the process, the CMAR submits a Guaranteed Maximum Price (GMP) for the construction project. If the actual price exceeds the GMP with all sub work being competitively bid, the CMAR is responsible for the added costs. If there are additional cost savings, the school receives all the savings.

An advantage is that the CMAR can consult with the owner and architect during the design phase on cost, schedule and value engineering. Another real advantage is that CMAR method can give the owner and architect more control over the selection of subcontractors and suppliers.

4. **Construction manager agent.** Although this method sounds similar to CMAR, it is very different. A Construction Manager Agent (CMA) has no liability (“risk”) for the project cost or schedule. The CMA is merely an agent or consultant to the owner. The owner is the “general contractor” and takes all of the risk for cost and schedule that a general contractor or CMAR would normally have. Instead of one contract with a general contractor or CMAR, the owner will have numerous contracts and purchase orders directly with trade contractors and suppliers.
5. **Design/Build contract.** This method makes a single entity responsible for both design and construction of the project. Because it permits design and construction to overlap in time, it may result in completion of a project faster than other methods which require construction documents to be complete before construction begins. It also may be appropriate when the major component of a project is designed by the manufacturer, such as a pre-engineered steel building.

Disadvantages of the method are that the total cost may be higher than a more competitively bid project and that there is not an independent architect with at least some responsibility to evaluate the contractor’s work.

Procurement Procedures.

Construction documents should be 100% complete prior to requesting competitive bids and competitive sealed proposals. Construction documents are not required for construction manager at risk, construction manager agent, or design/build procurements.

Procurement is made through preparation of Request for Bids, Request for Sealed Proposals, or Requests for Qualifications. The type of “request” depends on the type of procurement.

Competitive Bids and Competitive Sealed Proposals require a Request for Proposals (RFP) which will include 100% complete construction documents (plans and specifications), the form of owner/contractor agreement, general conditions, supplementary conditions, and general requirements. Typically, the RFP is prepared by the school district’s architect or engineer.

The Request for Proposal for construction manager contracts and the Request for Qualifications for design/build contracts do not require 100% completion of construction documents. Often these RFPs or RFQs do not contain the form of agreement between the owner and construction manager or design/builder.

Criteria and Weight of Criteria.

The school district is required to include the criteria and weight of criteria in the RFP or RFQ. Once this is published, the school district is obligated to evaluate the proposals based on the published criteria and weight. Unless the “price” criteria is

100%, it is possible that the number one ranked proposer will not be the lowest price proposer. The District should carefully consider the criteria and weight of criteria before the RFPs or RFQs are issued to insure it will result in the District receiving the best value for the District.

The district may consider: (1) the purchase price; (2) reputation of the vendor; (3) the quality of the vendor's goods and services; (4) the extent to which the goods or services meet the district's needs; (5) past relationship with the vendor; (6) the impact on the ability of the district to comply with laws and rules relating to historically underutilize businesses; (7) total long-term cost to the district in using the vendor; (8) any other relevant factor specifically listed in the district's request for bids or proposals. The district shall publish in the request for bids, proposals, or qualifications the evaluative criteria and their assigned weights.

Publication of Notice.

Notice of the time by when and place where the bids or proposals will be received and opened shall be published in the county in which the district's central administrative office is located, once a week for at least two weeks before the deadline for receiving bids, proposals, or responses to a request for qualifications.

Receiving and Opening Bids, Proposals or Responses to Request for Qualifications.

The school district shall receive and open bids, proposals or responses for qualifications in the county of the district's central administrative office.

Selection or Ranking of Contractors, Construction Managers at Risk, or Design/Build Firms.

According to *Texas Education Code § 44.0312(a)* the Board may delegate an individual or committee to make an advisory recommendation for action by the Board.

The more common practice for ranking proposals appears to be that the Board does not delegate the ranking but does designate a person or committee to make an advisory ranking. The advisory ranking is presented to the Board and the Board takes action to accept or reject the recommendations. If the Board rejects the advisory ranking, the Board may rank the proposals, but it is bound by the criteria and weight of criteria in the RFP or RFQ.

ECISD Board Policy

CV (LEGAL), FACILITIES CONSTRUCTION

CV (LOCAL), FACILITIES CONSTRUCTION.

Effective Date	August 27, 2013.
Previous Board Action	None.
Future Action Expected	At a future meeting the Board shall make its selection among the offerors on criteria authorized in <i>Education Code § 44.031(b)</i> .
Background Information and Significant Issues	<p>According to ECISD policy CV (LOCAL), FACILITIES CONSTRUCTION, CONSTRUCTION CONTRACTS, prior to advertising, the Board shall determine the project deliver/contract award method to be used for each construction project valued at or above \$50,000. To assist the Board, the Superintendent shall recommend the project delivery/contract award method that he or she determines provides the best value to the District.</p> <p>For the District's pending construction projects, i.e., security entrances at Myatt and Northside Elementary Schools and a Canopy System at Northside Elementary, based on discussions with John Robertson, RWS Architects, I am recommending "Competitive Sealed Proposals" as the delivery method.</p>
Fiscal Impact	None.
Student and Public Benefit	The public benefits from the Board selecting the delivery system that provides the best value for the District.
Procedural and Reporting Implications	After the Board approves a delivery system, the District must publish a Request for Proposal.
Public Comments	None.
Alternatives	There are five possible delivery methods for the pending construction projects.
Other Comments and Related Issues	None.
Attachments	None.
Contact Person(s)	Mark Pool, Superintendent of Schools
Action Required	Motion, second and majority vote to approve "Competitive Sealed Proposals" as the construction delivery method for the Myatt and Northside Elementary School security entrances and the Northside Elementary School canopy system.

**Superintendent's
Recommendation**

I recommend that the Board approve "Competitive Sealed Proposals" as the construction delivery method for the Myatt and Northside Elementary School security entrances and the Northside Elementary School canopy system.

Mark Pool, Superintendent of Schools

Agenda Item Summary Sheet (7 C)
Meeting Date: August 27, 2013
Submitted by: Mark Pool, Superintendent

Action Required

Governance	Adoption of the Prevailing Wage Rate for El Campo, Wharton County.
Summary	<p>According to <i>Gov't Code § 2258.001, .021</i> a worker, laborer, or mechanic employed on a public work, exclusive of maintenance work, by or on behalf of the District shall be paid not less than the general prevailing rate of per diem wages. The general prevailing rate of per diem wages is the rate of per diem wages for work of a similar character in the locality in which the work is performed, and also includes the rate of per diem wages for legal holidays and overtime work. A worker is employed on a public work if the worker is employed by a contractor or subcontractor in the execution of a contract for public work with the District.</p> <p>The Board has not looked at the prevailing wage rate in at least the past three years and needs to adopt a prevailing wage rate before entering into a contract for the Myatt and Northside Elementary Security Entrances and Northside Canopy System project.</p>
ECISD Board Policy	CV (LEGAL), FACILITIES CONSTRUCTION CV (LOCAL), FACILITIES CONSTRUCTION.
Effective Date	August 27, 2013.
Previous Board Action	The Board has previously adopted a prevailing wage rate for past construction projects.
Future Action Expected	The Board may have to revisit the prevailing wage rate on future projects.
Background Information and Significant Issues	According to <i>Gov't Code § 2258.001, .022</i> the Board shall determine, as a sum certain, the general prevailing rate of per diem wages in the District for each craft or type of worker needed to execute the contract and also for legal holiday and overtime work. To ascertain the general prevailing rate of per diem wages, the Board shall either conduct a survey of the wages received by classes of workers, laborers, and mechanics employed on projects of a character similar to the contract work in the District or adopt the prevailing wage rate as determined by the U.S. Department of Labor. The Board shall specify the prevailing rate of per diem wages in the call for bids and in the contract itself. The Board's determination of the general prevailing rates of per diem wages shall be final.

The following table shows the District's latest published Prevailing Wage Scale (2010) and the Wharton County prevailing wage for the same crafts as published by the U.S. Department of Labor (07/26/13):

Craft / Trade	ECISD	U.S. DOL
Air Conditioning Mechanic	\$8.50	
Bricklayers/Stonemasons	\$13.25	\$19.67
Carpenters/Caseworkers	\$9.92	\$13.18
Carpet Layers / Floor Installers	\$12.93	
Concrete Finishers/Cement Masons	\$10.25	\$13.27
Drywall Installers/Ceilings	\$11.05	
Electricians	\$12.29	\$23.11
Elevator Mechanics	\$22.05	
Light Equipment Operators	\$11.13	
Operator: Forklift		\$14.58
Operator: Loader (Front End)		\$10.54
Heavy Equipment Operators	\$13.08	
Operator: Excavator/Track hoe		\$13.75
Operator: Bulldozer		\$13.23
Operator: Crane		\$21.33
Glaziers	\$11.33	
Insulators	\$8.05	
Ironworkers	\$9.63	\$19.00
Laborer	\$6.55	
Laborer: Common or General		\$12.02
Laborer: Landscape and Irrigation		\$8.72
Laborer: Mason Tender – Brick		\$12.02
Laborer: Mortar Mixer		\$12.00
Lathers	\$12.78	
Millwrights	\$12.97	
Painters/Wallcovering	\$9.04	\$12.26
Pipefitters	\$12.76	
Plasterers	\$12.56	
Plumbers	\$11.94	
Roofers	\$9.92	\$15.44
Sheet Metal Workers	\$12.55	\$17.00

Sprinkler Fitters	\$16.52	
Terrazzo Workers	\$16.84	
Tile Setters	\$13.71	\$15.00
Truck Drivers	\$6.67	\$11.59
Waterproofers/Caulkers	\$8.26	
Welders	*	*
* Welders receive the rate prescribed for craft performing operation to which welding is incidental.		

In discussing this issue with John Robertson he has suggested that we use the prevailing wages published by the U.S. Department of Labor.

Fiscal Impact

None.

Student and Public Benefit

The public is assured that there is total transparency in the contractor proposal and selection process.

Procedural and Reporting Implications

The adopted prevailing wages will be published in the Request for Proposals and Construction Contract documents.

Public Comments

None.

Alternatives

Conduct our own prevailing wage survey

Other Comments and Related Issues

None.

Attachments

None.

Contact Person(s)

Mark Pool, Superintendent of Schools

Action Required

Motion, second and majority vote to adopt the latest prevailing wage for Wharton County as published by the U.S. Department of Labor on July 26, 2013.

Superintendent's Recommendation

I recommend that the Board adopt the latest prevailing wage for Wharton County as published by the U.S. Department of Labor on July 26, 2013.

Mark Pool, Superintendent of Schools

Action Required

Governance	Review and Revise Weighted Selection Criteria for Evaluating Competitive Sealed Proposals.
Summary	<p>The school district is required to include the criteria and weight of criteria in the RFP or RFQ. Once this is published, the school district is obligated to evaluate the proposals based on the published criteria and weight. Unless the “price” criteria is 100%, it is possible that the number one ranked proposer will not be the lowest price proposer. The District should carefully consider the criteria and weight of criteria before the RFPs or RFQs are issued to insure it will result in the District receiving the best value for the District.</p> <p>According to <i>Gov’t Code § 2267.055</i> the District may consider the following criteria in determining the award of a contract:</p> <ol style="list-style-type: none">(1) Price.(2) The offeror’s experience and reputation.(3) The quality of the offeror’s goods and services.(4) The impact on the ability of the District to comply with rules relating to historically underutilized businesses.(5) The offeror’s safety record.(6) The offeror’s proposed personnel.(7) Whether the offeror’s financial capability is appropriate to the size and scope of the project.(8) Any other relevant factor specifically listed in the request for bids, proposals, or qualifications.
ECISD Board Policy	CV (LEGAL), FACILITIES CONSTRUCTION CV (LOCAL), FACILITIES CONSTRUCTION.
Effective Date	August 27, 2013.
Previous Board Action	The Board has previously approved weighted criteria for awarding contracts on previous construction projects, the latest being the Myatt Elementary Restroom Addition in 2009-2010.
Future Action Expected	At a future meeting the Board shall make its selection among the offerors on criteria authorized in <i>Gov’t Code § 2267.055</i> .
Background Information and	According to ECISD policy CV (LEGAL), FACILITIES

Significant Issues

CONSTRUCTION, the District shall publish in the request for proposals or qualifications the criteria that will be used to evaluate the offerors and the applicable weighted value for each criterion. In selecting a contractor, the District shall base its selection among offerors on applicable criteria listed for the particular method used. The District shall document the basis of its selection and shall make the evaluations public not later than the seventh day after the date the contract is awarded.

In our most recent construction project, the Myatt Restroom Addition project (2009-2010 school year), we used the following weighted criteria to evaluate the Competitive Sealed Proposals:

- Purchase price 40 points
- Reputation of the Proposer and of the Proposer’s goods and services 10 points
- Quality of Proposer’s goods and services 10 points
- Number of calendar days for project completion 5 points
- Extent to which the goods or services meet the District’s needs 5 points
- Proposer’s past relationship with the District 5 points
- Proposer’s past record of completing projects on time 10 points
- Proposer’s demonstrated ability to close out project satisfactorily 5 points
- Reputation and quality of the Proposer’s subcontractors’ and vendors’ goods and services 10 points

Fiscal Impact

None.

Student and Public Benefit

The public benefits from the selection of the Proposer that provides the best value for the District.

Procedural and Reporting Implications

Weighted criteria will be used to select the best contractor.

Public Comments

None.

Alternatives

Criteria may be added or deleted and weights can be adjusted.

Other Comments and Related Issues

None.

Attachments

None.

Contact Person(s)

Mark Pool, Superintendent of Schools

Action Required

Motion, second and majority vote to approve the weighted criteria to be used for the evaluation and selection of a contractor for the Myatt and Northside Elementary Security Entrances and Northside Canopy System project.

Superintendent's Recommendation

I recommend that the Board approve the recommended weighted criteria to be used for the evaluation and selection of a contractor for the Myatt and Northside Elementary Security Entrances and Northside Canopy System project.

Mark Pool, Superintendent of Schools

Governance

Discuss Appointment of Community Facilities Advisory Committee

Summary

In 2004-2005 the Board appointed a Community Facilities Advisory Committee to review facility needs and report to the Board. Ultimately, the committee's report resulted in the Board calling a bond election for the construction of a new middle school and new practice gym at the high school.

In all probability the Board would have come to the same conclusions as the committee, but use of the committee helped to inform the community of the immediate facility needs and helped them to develop ownership (buy-in) in the final decisions made by the Board of Trustees. For this to happen it was extremely important that the Board did not provide the committee with a list of "pre-determined" projects, but rather let the committee study the facility needs and come to their own conclusions. The final decision in the end still rested with the Board of Trustees.

As we begin to think about our immediate and long-term facility needs and the possibility of a future bond election, I believe it is time to once again solicit the input and help from the community. I would propose that the Board appoint a Community Facilities Advisory Committee to provide a "best course of action" to the Board by June 1, 2014.

A proposed charge to the committee would be as follows:

The Board of Trustees and Administration of El Campo Independent School District respectfully request the assistance of the Community Facilities Advisory Committee in developing a "best course of action" for addressing facilities needs in the District. Recommendations should be presented that are reflective of the ECISD Community, and that adequately consider ECISD demographics, educational structure and grade level groupings, facilities rehabilitation needs, new facilities needs, financial and funding impacts, and timelines for implementation. General solutions and general costs should be the focus rather than specific solutions, designs, and costs. The Committee is encouraged to solicit inputs from the ECISD Community but recommendations and the "best course of action" should come from the appointed committee. The Board and Administration pledge their support to the Committee in providing information and resources for the Committee to handle its charge. It is desired that a final report on recommendations and the "best course of action" be presented to the Board of Trustees no later than June 1, 2014.

ECISD Board Policy	None.
Effective Date	August 27, 2013.
Previous Board Action	The Board used a Community Facilities Advisory Committee in 2004-2005.
Future Action Expected	Appointment of committee at the regular board meeting on September 17, 2013.
Background Information and Significant Issues	<p>The previous Community Facilities Advisory Committee had a total of 50 members with each Trustee recommending six committee members and the Superintendent recommending eight. Committee membership should be representative of the demographics of the community.</p> <p>The Committee as a whole met monthly. If the committee is appointed in September, with an organizational meeting in October, the committee will have eight months to complete their charge prior to making a recommendation of "best course of action" to the Board prior to June 1, 2014.</p> <p>The Committee should consider, at a minimum, the "best course of action" on the following projects:</p> <ul style="list-style-type: none"> • High School Auditorium Renovations and Upgrades • FFA Project Center • Ricebird Stadium Field House and Restrooms • Myatt Elementary School Renovations and Addition
Fiscal Impact	None.
Student and Public Benefit	Work of this committee should result in a capital improvement program that will provide students with an improved learning environment and the public with a program that taxpayers can support.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	Decide not to appoint the committee.

Other Comments and Related Issues

Of the current projects being discussed that have not been approved, we could let the Committee come up with the “best course of action” on the larger more costly projects; and move forward with funding some of the other projects out of fund balance:

- High School Library Upgrades\$162,081
- Recondition Tennis Courts 23,500
- Repair and Top Coat Track..... 165,437
- Parking Lot and Drive..... 95,046
- Paint Structural Steel in Bleachers..... 36,172
- Purchase Property for Project Center 50,000
- TOTAL \$532,236**

This would still leave approximately \$1M to be used on the more costly projects as the Committee considers their “best course of action.”

Attachments

None.

Contact Person(s)

Mark Pool, Superintendent of Schools

Action Required

No action required.

Superintendent’s Recommendation

This is a discussion item only.
Mark Pool, Superintendent of Schools