

# Agenda of Regular

## The Board of Trustees El Campo Independent School District

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A Regular of the Board of Trustees of El Campo Independent School District will be held May 21, 2013, beginning at 7:00 PM in the Boardroom, 700 W. Norris, El Campo, TX 77437.

The subjects to be discussed are as listed below.

1. Call to Order/Opening Prayer/Pledge of Allegiance
2. Business and Operations
  - A. Discuss Possibility of Refinancing Debt 4
3. Personnel
  - A. Consider Approval of Personnel Recommendations
4. Superintendent's Report
5. Adjournment
6. National Anthem - El Campo High School Choir
7. Public Comment
8. Recognition
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  - B. Sixth Grade Spelling Champion
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25. Curriculum and Instruction	
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26. Governance	
A. Reaffirm Board Member Code of Ethics	
B. Discuss Employees Use of Electronic Media	
27. Administer Oath of Office to Newly Elected Trustees	
28. Reorganization of the Board	
29. Discuss Dates and Time for Facilities and Budget Workshops	
30. Closed Session:	
31. Texas Government Code § 551.074 (1) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee	
A. Discuss Employment of Teachers and Other Professional Personnel	
32. Myatt Elementary	
A. Kindergarten	
33. First Grade	
34. Northside Elementary	
A. Fourth Grade	
35. Middle School	
A. Special Education Inclusion	
36. English Language Arts	
37. Science	
38. Science / Coach	
39. High School	
40. Spanish	
41. Spanish / Coach	
42. Derby Doll Director	
43. Consider Approval of New Personnel Position	
44. Secondary Transition Life Skills	
45. Review of Personnel Changes for 2013 - 2014	
46. Governance	
47. Preliminary Agenda for Regular Meeting on June 18, 2013	
48. Monthly Calendar of Activities and Events	
49. Business and Support Services	
50. Personnel	
51. Curriculum and Instruction	
52. Students	
53. Monthly DAEP Report	
54. Monthly SRO Report	
55. Community and Governmental Relations	
56. Legislative Update	

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on May 1, 2012 at 2:00 p.m.

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For the Board of Trustees

<b>Business and Operations</b>	Discuss Possibility of Refinancing Debt
<b>Summary</b>	<p>We have been talking with our Financial Advisor, Lewis Wilks, about the possibility of refinancing some of our debt and the timing for that. Lewis has recommended that we watch the interest rate trend carefully, and if it continues to remain low that we wait a few more months and possibly refinance some of our debt toward the end of 2013 and again in early 2014.</p> <p>If we refinance using Bank Qualified (BQ) bonds we can do up to \$10,000,000 per year. He has given us two scenarios to look at:</p> <p>(1) Series 2013 – Refund \$8,970,000, which would yield a present value debt service savings of \$1,819,537 and an approximate annual cash flow savings of \$121,714.</p> <p>(2) Series 2014 – Refund \$9,270,000, which would yield a present value debt service savings of \$1,158,380 and an approximate annual cash flow savings of \$103,357.</p>
<b>ECISD Board Policy</b>	CCF (LEGAL), LOCAL REVENUE SOURCES: LOANS AND NOTES
<b>Effective Date</b>	May 21, 2013
<b>Previous Board Action</b>	The Board may periodically refund bonds at lower interest rates to generate debt service savings.
<b>Future Action Expected</b>	The Board may periodically refund bonds at lower interest rates to generate debt service savings.
<b>Background Information and Significant Issues</b>	I would like to schedule a board workshop for Lewis Wilks to thoroughly explain to the Board what are options are with regards to refinancing some of our debt. He has proposed either Monday, June 10 <sup>th</sup> , or Wednesday, June 12 <sup>th</sup> .
<b>Fiscal Impact</b>	Proposed scenarios could save \$100,000 - \$125,000 per year in debt service.
<b>Student and Public Benefit</b>	Reducing the interest paid on debt to save tax payer dollars.

<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	Scenario II, Series 2013 Scenario III, Series 2014
<b>Contact Person(s)</b>	David Bright, Assistant Superintendent of Finance and Operations
<b>Action Required</b>	Discussion Item Only.
<b>Superintendent's Recommendation</b>	None. <b>Mark Pool, Superintendent of Schools</b>

**El Campo Independent School District  
Refunding Analysis**

**Summary of Refunding Scenario  
Scenario II  
(Advanced Refunding Using BQ/PSF Scale)**

	<b>Series 2013 BQ</b>
Delivery Date	8/15/2013
Par Amount of Refunding Bonds	\$ 8,965,000
Par Amount of Refunded Bonds	\$ 8,970,000
Present Value Debt Service Savings	\$ 1,819,537
PV Savings as a % of Refunded Par	20.28%
Gross Cash Flow Savings	\$ 2,190,850
Approximate Annual Cash Flow Savings	\$ 121,714
True Interest Cost	2.50%
Average Coupon of Refunded Bonds	4.90%
Average Life of Refunding Bonds (years)	14.74
Value of Negative Arbitrage	\$ 353,947

Note: Interest rates are based on the market as of May 1, 2013 and subject to change.

**Summary of Bonds to be Refunded  
Scenario II**

<b>Series 2013</b>	<b>Maturity Date</b>	<b>Interest Rate</b>	<b>Par Amount</b>	<b>Call Date</b>	
U/L Tax School Building Bonds, Series 2006	08/15/16	4.000%		8/15/2015	
	08/15/17	4.000%		8/15/2015	
	08/15/18	4.500%		8/15/2015	
	08/15/19	4.500%		8/15/2015	
	08/15/20	4.250%		8/15/2015	
	08/15/21	4.250%		8/15/2015	
	08/15/22	4.375%		8/15/2015	
	08/15/23	4.375%		8/15/2015	
	08/15/24	4.375%	\$500,000	8/15/2015	
	TERM 1	08/15/26	4.500%	\$1,675,000	8/15/2015
	TERM 2	08/15/28	5.000%	\$2,520,000	8/15/2015
	TERM 3	08/15/31	5.000%	\$4,275,000	8/15/2015
		<b>TOTAL</b>		<b>\$8,970,000</b>	

Note: Interest rates are based on the market as of May 1, 2013 and subject to change.

**El Campo Independent School District  
Refunding Analysis**

**Summary of Refunding Scenario  
Scenario III  
(Advanced Refunding Using BQ/PSF Scale)**

	<b>Series 2014 BQ</b>
Delivery Date	2/15/2014
Par Amount of Refunding Bonds	\$ 9,269,998
Par Amount of Refunded Bonds	\$ 9,270,000
Present Value Debt Service Savings	\$ 1,158,380
PV Savings as a % of Refunded Par	12.50%
Gross Cash Flow Savings	\$ 1,228,278
Approximate Annual Cash Flow Savings	\$ 102,357
True Interest Cost	1.43%
Average Coupon of Refunded Bonds	4.29%
Average Life of Refunding Bonds (years)	6.63
Value of Negative Arbitrage	\$ 120,435

Note: Interest rates are based on the market as of May 1, 2013 and subject to change.

**Summary of Bonds to be Refunded  
Scenario III**

Series 2014	Maturity Date	Interest Rate	Par Amount	Call Date	
U/L Tax Refunding Bonds, Series 2005	02/15/17	4.000%	\$395,000	2/15/2014	
	02/15/18	4.000%	\$415,000	2/15/2014	
	02/15/19	4.000%	\$435,000	2/15/2014	
	02/15/20	4.000%	\$455,000	2/15/2014	
	02/15/21	4.000%	\$480,000	2/15/2014	
U/L Tax School Building Bonds, Series 2006	08/15/16	4.000%	\$585,000	8/15/2015	
	08/15/17	4.000%	\$605,000	8/15/2015	
	08/15/18	4.500%	\$625,000	8/15/2015	
	08/15/19	4.500%	\$655,000	8/15/2015	
	08/15/20	4.250%	\$685,000	8/15/2015	
	08/15/21	4.250%	\$705,000	8/15/2015	
	08/15/22	4.375%	\$990,000	8/15/2015	
	08/15/23	4.375%	\$1,035,000	8/15/2015	
	08/15/24	4.375%	\$580,000	8/15/2015	
	TERM 1	08/15/26	4.500%	\$625,000	8/15/2015
	TERM 2	08/15/28	5.000%		8/15/2015
	TERM 3	08/15/31	5.000%		8/15/2015
	<b>TOTAL</b>			<b>\$9,270,000</b>	

Note: Interest rates are based on the market as of May 1, 2013 and subject to change.

**Recognition**

- A. El Campo High School Choir
- B. El Campo High School Class of 2013
  - 1. Valedictorian
  - 2. Salutatorian
- C. El Campo High School Golf Team
- D. 4 X 100 Girls Relay Team – State Qualifier
- E. Nikki Grant – Conference 3A State Long Jump Champion
- F. El Campo High School – Conference 3A District 25 District Cup Champions
- G. Wharton County Youth Fair
  - 1. High School Academic Rodeo Winner
  - 2. Sixth Grade Spelling Bee Winner
- H. Employee Recognition

**Summary**

**El Campo High School Choir – Sweepstakes Award.** The El Campo High School Choir was awarded a Sweepstakes trophy for their outstanding work in their choral sound. The Sweepstakes award consists of receiving a First Division rating both on stage and in sight-reading in front of three professional judges (3 judges for concert and 3 judges for sight-reading). To the best of anyone’s knowledge, the choir has not received this award in over 30 years.

**El Campo High School Class of 2013 Valedictorian and Salutatorian.** Names of this year’s top honor graduates will not be available until the morning of Tuesday, May 21<sup>st</sup>.

**El Campo High Ricebirds Golf Team – State Qualifiers.** This year’s Ricebird Boys’ Golf Team won the District 25 3A Tournament and placed third in the Region IV Tournament, which qualified them for the UIL State Golf Tournament where they placed eleventh overall.

Team members include: Cody Marquardt – sophomore; Collin Quinn – freshman; Chad Quinn – sophomore; Ethan Martin – sophomore; and Blake Krpec – sophomore.

In addition to their UIL tournaments, they also had first place finishes at the Columbia Lakes and El Campo Invitational Tournaments.

Individually their honors include:

Cody Marquardt – 3<sup>rd</sup> place Region; 4<sup>th</sup> place District; 1<sup>st</sup> place Columbia Invitational; 1<sup>st</sup> place Sweeny Invitational; Best round was at

Region, 76-72. Academic All-District.

Collin Quinn – 3<sup>rd</sup> place District; Best round was at Region, 76.

Chad Quinn – 7<sup>th</sup> place District; Best round was 83 at El Campo and 84 at Region.

Ethan Martin – Best round was 85 at Region and 87 at Columbia Lakes.

Blake Krpec – Best round was 88 at River Pointe and 89 at Region. Academic All-District.

**El Campo Lady Ricebirds 4 X 100 Relay – State Qualifier.** The Conference 3A state qualifying 4X100 relay team placed seventh out of nine teams at the UIL State Track Meet with a time of 47.92 seconds. Relay team members include: Junior – Renell Bledsoe; Sophomore – Ellie Forgason; Senior – Adrianna Grant; and Freshman – Bee Bradshaw.

**Conference 3A State Long Jump Champion – Adrianna (Nikki) Grant** won the Conference 3A long jump with a jump of 18' 8.75"

**El Campo High School Conference 31 District 25 District Cup Champions.** In District 25 3A points are awarded based on how teams place in each of the UIL events throughout the year. The "*District Cup Award*" is awarded to the high school that scores the most points.

A copy of the point tabulation is attached.

**Wharton County Youth Fair High School Academic Rodeo Team.** For the fifth consecutive year El Campo High School has won the high school division of the WCYF Academic Rodeo. Members of this year's team include: Senior – Carlee Skinner; Junior – Sawyer Stumer; Sophomore – Isaac Kresta; Freshman – Corey Kudelka; and Coach – Chris Skinner.

**Wharton County Youth Fair Sixth Grade Spelling Bee Champion.** This year's WCYF Sixth Grade Spelling Bee Champion was Dierra George from El Campo Middle School.

**Employee Recognition.** The following professional employees were unable to attend the Teacher Appreciation Banquet to receive their service pins. We have asked that they attend this board meeting to be recognized for their service:

**Five Years:** Terri Quinn; Stephen Clarke

**Fifteen Years:** Tammy May; Rose Peikert

**Twenty Years:** Lisa Gillis; Dunae Stehling

**Thirty Years:** Penny Hiltbold

**Thirty-five Years:** Chrisanta Saenz

**Retirees:** Helen Johnson; Chrisanta Saenz; Carolyn Milder  
(Food Service)

<b>ECISD Board Policy</b>	None.
<b>Effective Date</b>	May 21, 2013
<b>Previous Board Action</b>	The Board periodically recognizes students for their accomplishments above and beyond district level competition or faculty and staff members who have achieved some type of special recognition. This section of the agenda is also used to introduce teachers who are new to the District.
<b>Future Action Expected</b>	The Board periodically recognizes students for their accomplishments above and beyond district level competition or faculty and staff members who have achieved some type of special recognition. This section of the agenda is also used to introduce teachers who are new to the District.
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	The Board has the opportunity to recognize student and faculty for their extra effort.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Other Comments and Related Issues</b>	None
<b>Attachments</b>	Conference 3A District 25 District Cup Results
<b>Contact Person(s)</b>	Rich DuBroc, High School Principal Bob Gillis, Athletic Director Mark Freeman, Middle School Principal
<b>Action Required</b>	No action required.
<b>Superintendent's Recommendation</b>	Information item only. <b>Mark Pool, Superintendent of Schools</b>

From: [Rich Dubroc](#)  
 To: [Rich Dubroc](#)  
 Subject: District Cup Champions  
 Date: Tuesday, April 30, 2013 8:32:35 AM

**We are the District Cup Champions for the 2012-13 school year. Congrats to all!!**

The previous districts we have been in never did this award but this new district does and I think it's a pretty cool thing to win it (even if we didn't know it existed) . The chart below shows all of the categories and the points earned for each. I believe this speaks highly of our programs and the overall success that we have enjoyed this year in all the different events we compete in. Kudos to all!!

I'll announce to our students today and next year we will have to do it again!

**District Cup Standings 2012-2013**

Contest/Sport/Points	Bellville	Columbus	El Campo	Needville	Royal	Sealy	Wharton
<b>Marching Band</b>	1 10	1 10	1 10	1 10	3 0	2 5	<b>Non Varsity</b> 0
<b>Volleyball</b>	2 8	1 10	<b>Tie 3</b> 5	5 2	7 0	<b>Tie 3</b> 5	6 1
<b>Boys Cross Country</b>	5 2	4 4	3 6	2 8	1 10	6 1	<b>No Team</b> 0
<b>Girls Cross Country</b>	3 6	4 4	<b>no team</b> 0	1 10	2 8	5 2	<b>No Team</b> 0
<b>Football</b>	2 8	5 2	1 10	7 0	6 1	4 4	3 6
<b>Boys Basketball</b>	4 4	3 6	7 0	5 2	1 10	2 8	6 1
<b>Girls Basketball</b>	5 2	6 1	<b>Tie 3</b> 5	<b>Tie 3</b> 5	1 10	2 8	7 0
<b>Boys Track</b>	1 10	3 6	5 2	7 0	4 4	2 8	6 1
<b>Girls Track</b>	7 0	3 6	1 10	5 2	6 1	2 8	4 4
<b>Boys Tennis</b>	1 10	<b>Tie 3</b> 4	<b>Tie 3</b> 4	<b>Tie 3</b> 4	<b>Tie 6</b> 0.5	<b>Tie 6</b> 0.5	2 8
<b>Girls Tennis</b>	1 10	<b>Tie 4</b> 3	6 1	<b>Tie 4</b> 3	7 0	3 6	2 8
<b>Boys Golf</b>	2 8	4 4	1 10	3 6	<b>No Team</b> 0	5 2	<b>No Team</b> 0
<b>Girls Golf</b>	2 8	3 6	4 4	5 2	<b>No Team</b> 0	1 10	<b>No Team</b> 0

<b>Baseball</b>	<b>Tie 3</b> 5	<b>Tie 3</b> 5	<b>1</b> 10	<b>2</b> 8	<b>7</b> 0	<b>5</b> 2	<b>6</b> 1
<b>Softball</b>	<b>6</b> 1	<b>4</b> 4	<b>Tie 1</b> 9	<b>3</b> 6	<b>7</b> 0	<b>Tie 1</b> 9	<b>5</b> 2
<b>Academic Meet</b>	<b>4</b> 4	<b>7</b> 0	<b>2</b> 8	<b>1</b> 10	<b>5</b> 2	<b>3</b> 6	<b>6</b> 1
<b>One Act Play</b>	0	0	<b>Alternate</b> 5	<b>Advancing</b> 10	0	<b>Advancing</b> 10	0
<b>Band Concert &amp; Sight Reading</b>	<b>1</b> 10	<b>3</b> 0	<b>2</b> 5	<b>1</b> 10	<b>4</b> 0	<b>3</b> 0	<b>Non Varsity</b> 0
<b>Choir Concert &amp; Sight Reading</b>	<b>2</b> 5	<b>No Team</b> 0	<b>1</b> 10	<b>1</b> 10	<b>No Team</b> 0	<b>2</b> 5	<b>No Team</b> 0
<b>Totals Place</b>	<b>111</b>	<b>75</b>	<b>114</b>	<b>108</b>	<b>46.5</b>	<b>99.5</b>	<b>33</b>

Bellville    Columbus    **El Campo**    Needville    Royal    Sealy    Wharton

Rich DuBroc  
 Principal, El Campo High School  
 Phone: 979 543 6341  
 Fax: 979 543 2528

*E*arn and give respect,  
*C*ommit to excellence,  
*H*onor yourself and others, and  
*S*uccess will follow.

**Agenda Item Summary Sheet (4 D.1)**  
**Meeting Date: May 21, 2013**  
**Submitted by: Mark Pool, Superintendent**

## ***Action Required***

**Consent Agenda:**  
**Curriculum and Instruction**

TEKS Certification for Instructional Materials Allotment

**Summary**

Districts are required to certify annually to the State Board of Education and the Commissioner of Education that for each subject in the required curriculum students have access to the instructional materials that cover all of the Texas Essential Knowledge and Skills (TEKS).

The Instructional Materials Allotment and TEKS Certification form must be presented before the local board of trustees and signed by the board president, board secretary, and superintendent before it will be accepted by the Texas Education Agency.

**ECISD Board Policy**

EFAA – INSTRUCTIONAL MATERIALS, SELECTION AND ADOPTION

**Effective Date**

2013-2014 School Year

**Previous Board Action**

Annually the Board certifies that for each subject in the required curriculum students have access to instructional materials that cover all of the TEKS.

**Future Action Expected**

Annually the Board certifies that for each subject in the required curriculum students have access to instructional materials that cover all of the TEKS.

**Background Information and Significant Issues**

See TEA Correspondence.

**Fiscal Impact**

Certification must be complete before TEA will disburse our Instructional Materials Allotment.

2012-2013 Allotment was \$328,885.24

**Student and Public Benefit**

Students are guaranteed by the district to have access to instructional materials that cover the entire state curriculum.

**Procedural and Reporting Implications**

Instructional Materials Allotment and TEKS Certification form must be submitted to TEA.

<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• TEA Correspondence – TEKS Certification for the 2013-2014 Instructional Materials Allotment</li> <li>• Instructional Materials Allotment and TEKS Certification form</li> </ul>
<b>Contact Person(s)</b>	<p>Melissa Koop, Assistant Superintendent of Curriculum and Instruction</p> <p>Kyle Poenitzsch, District Instructional Materials Coordinator</p>
<b>Action Required</b>	Motion, second and majority vote to approve the Instructional Materials Allotment and TEKS Certification for 2013-2014.
<b>Superintendent's Recommendation</b>	<p>I recommend that you approve the Instructional Materials Allotment and TEKS Certification for 2013-2014 as a part of the Consent Agenda.</p> <p><b>Mark Pool, Superintendent of Schools</b></p>



# TEXAS EDUCATION AGENCY

1701 North Congress Ave. • Austin, Texas 78701-1494 • 512 463-9734 • 512 463-9838 FAX • [www.tea.state.tx.us](http://www.tea.state.tx.us)

Michael L. Williams  
Commissioner

February 28, 2013

**TO THE ADMINISTRATOR ADDRESSED:**

**SUBJECT: TEKS Certification for the 2013-2014 Instructional Materials Allotment**

Districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the Commissioner that for each subject in the required curriculum students have access to the instructional materials that cover all of the Texas Essential Knowledge and Skills (TEKS).

The certification form for the 2013-2014 school year is available through the Educational Materials (EMAT) system. Instructions for completing the certification are located at <http://www.tea.state.tx.us/WorkArea/DownloadAsset.aspx?id=2147512338>. The EMAT system will open for the 2013-2014 school year on June 12, 2013. The certification form must be received before we can process any requisitions or disbursement requests from districts and open-enrollment charter schools for the 2013-2014 school year.

For EMAT access, the superintendent of each district or open-enrollment charter school verifies the roles of personnel for the EMAT system. The EMAT system allows for two different roles – ‘ordering’ access and ‘view only’ access. The superintendent of each district or open-enrollment charter school will be able to assign these roles through their TEASE account. Instructions for assigning staff for EMAT ‘ordering’ or ‘view only’ access are located at <http://www.tea.state.tx.us/WorkArea/DownloadAsset.aspx?id=2147512339>.

The Instructional Materials Allotment and TEKS Certification form must be presented before the local board of trustees or governing body. The superintendent, local board president, and the board secretary are required to sign the form before it can be accepted by the Texas Education Agency (Agency). The certification form can be mailed, faxed, or emailed to the Agency.

Mail form:  
Texas Education Agency  
Instructional Materials and Educational Technology  
1701 North Congress Avenue  
Austin, TX 78701

**or** Fax form: 512-475-3612 **or** Email form: [instructional.materials@tea.state.tx.us](mailto:instructional.materials@tea.state.tx.us)

For further assistance with your IMA TEKS Certification or access to EMAT, please contact the Instructional Materials and Educational Technology division at 512-463-9601 or email at [instructional.materials@tea.state.tx.us](mailto:instructional.materials@tea.state.tx.us).

Sincerely,

Anita Givens  
Associate Commissioner  
Standards and Programs

AG/kg

**Instructional Materials Allotment and TEKS Certification, 2013-2014**

**Certification:**

The district superintendent, along with the president and secretary of the local board of trustees, or the officers of the governing body of the charter school, certify the following:

- 1) That the instructional materials selections transmitted via EMAT have been approved for use in our district or charter school. We understand that all instructional materials adopted by the state are appropriate for use in Texas schools.
- 2) That this district's instructional materials allotment will be used only for expenses allowed by TEC §31.0211, 82<sup>nd</sup> Texas Legislature.
- 3) That this district purchases instructional materials that will assist the district in satisfying performance standards under Texas Education Code (TEC) §39.0241, Satisfactory Performance Standards, on assessment instruments adopted under TEC §39.023(a) and (c), 82<sup>nd</sup> Texas Legislature.
- 4) That any instructional materials used by this district should collectively cover all elements of the essential knowledge and skills of the required curriculum, other than physical education for each subject and grade level.
- 5) That this district will provide the title and publication information for any instructional materials requisitioned or purchased by the district with the district's instructional materials allotment.

<b>Certified</b>	<b>Grade Level</b>
<input checked="" type="checkbox"/>	Kindergarten
<input checked="" type="checkbox"/>	Grade 1
<input checked="" type="checkbox"/>	Grade 2
<input checked="" type="checkbox"/>	Grade 3
<input checked="" type="checkbox"/>	Grade 4
<input checked="" type="checkbox"/>	Grade 5
<input checked="" type="checkbox"/>	Grade 6
<input checked="" type="checkbox"/>	Grade 7
<input checked="" type="checkbox"/>	Grade 8
<input checked="" type="checkbox"/>	Grade 9
<input checked="" type="checkbox"/>	Grade 10
<input checked="" type="checkbox"/>	Grade 11
<input checked="" type="checkbox"/>	Grade 12

<b>Certified</b>	<b>Subject Area</b>
<input checked="" type="checkbox"/>	CAREER & TECHNICAL EDUCATION (CTE)
<input checked="" type="checkbox"/>	ENGLISH LANGUAGE PROFICIENCY STANDARDS
<input checked="" type="checkbox"/>	FINE ARTS
<input checked="" type="checkbox"/>	HEALTH
<input checked="" type="checkbox"/>	LANGUAGE ARTS AND READING
<input checked="" type="checkbox"/>	LANGUAGES OTHER THAN ENGLISH
<input checked="" type="checkbox"/>	MATHEMATICS
<input checked="" type="checkbox"/>	SCIENCE
<input checked="" type="checkbox"/>	SOCIAL STUDIES AND HISTORY
<input checked="" type="checkbox"/>	TECHNOLOGY APPLICATIONS

<p><b>Signature of Superintendent</b></p> <hr/> <p>Signature</p>
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<p><b>Signatures of Board President and Secretary or Governing Board Officers</b></p> <hr/> <p>Board President</p> <hr/> <p>Board Secretary</p>
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**Mail to:**  
Texas Education Agency  
Instructional Materials and Educational Technology  
1701 North Congress Avenue  
Austin, TX 78701

**OR Fax to:** (512) 475-3612

**OR Email to:** [instructional.materials@tea.state.tx.us](mailto:instructional.materials@tea.state.tx.us)

**Agenda Item Summary Sheet (4 A.1)**  
**Meeting Date: May 21, 2013**  
**Submitted by: Mark Pool, Superintendent**

## ***Action Required***

<b>Consent Agenda: Governance</b>	Minutes of Previous Meetings  a. April 16, 2013 – Regular Meeting
<b>Summary</b>	According to policy BE (LOCAL), BOARD MEETINGS, MINUTES, board action shall be carefully recorded by the secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.
<b>ECISD Board Policy</b>	BE (LOCAL), BOARD MEETINGS
<b>Effective Date</b>	May 21, 2013.
<b>Previous Board Action</b>	The Board approves minutes at each regular monthly meeting.
<b>Future Action Expected</b>	The Board approves minutes at each regular monthly meeting.
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	An accurate record of all discussions and actions by the Board of Trustees is maintained.
<b>Procedural and Reporting Implications</b>	After approval minutes are filed with the official records of the District.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.

**Attachments**

Minutes of regular and special meetings held on the following dates:

1. Regular Meeting – April 16, 2013 at 7:00 p.m.

**Contact Person(s)**

Dianne Cerny, Executive Secretary

**Action Required**

Motion, second and majority vote to approve the minutes.

**Superintendent's  
Recommendation**

I recommend you approve the minutes of previous meetings as part of the Consent Agenda.

**Mark Pool, Superintendent of Schools**

**MINUTES OF THE BOARD OF TRUSTEES  
EL CAMPO INDEPENDENT SCHOOL DISTRICT  
April 16, 2013**

The Board of Trustees of the El Campo Independent School District met in a Regular Session April 16, 2013 at the El Campo Independent School District Administration Office, 700 W Norris Street, El Campo, Texas.

**MEMBERS PRESENT:** Tommy Turner, Ralph Novosad, David Hodges, Cecil Davis, James Russell, Cecil Davis, J. J. Croix

**MEMBERS ABSENT:** None

Kristi David left the meeting at 8:05 p.m.

**OTHERS PRESENT:** Mark Pool, Carolyn Gordon, Melissa Koop, Scott Gelardi, Mark Freeman, Dianne Cerny, Rich DuBroc, Liz Graves, Mauri Couey, Molli Bodungen, V Rod, Mark Freeman, Phil Salazar, Essence Allen, LaWanda Mikulenska, Peggy Goetsch, Aaron Wilson, Dan Hammock, Monikque Allen, Jaliyal Mortero, Cheryl Roitsch, Angie Herell, B, Perez, Dixie Waldrop, Brenda Tomanek, Stephanie Garrett, Jana Fernandez, Alicia Stary, James Kainer, Barbara Hlavaty, Liz Graves

Board President Tommy Turner called the meeting to order at 7:00 p.m. Kristi David gave the opening prayer followed by the Pledge of Allegiance. There was a quorum present.

**PUBLIC COMMENT:** There was no Public Comment.

**RECOGNITION:**

Roman Michael Herek – Texas Association for Health, Physical Education, Recreation, and Dance 2012-2013 Outstanding Student of the Year. Dixie Waldrop introduced Roman to the Board as the TAHPERD 2012-2013 Student of the Year and Board President Tommy Turner presented Roman with a certificate of recognition.

The Board took a recess at 7:10.

The Board reconvened at 7:17.

**CONSENT AGENDA:** A motion was made by James Russell and seconded by Cecil Davis to approve the consent agenda:

- A. Governance
  - 1. Consider Approval of the Minutes
    - a. March 19, 2013 – Regular Meeting
- B. Business and Support Service
  - 1. Consider Approval of Renewal of Food Service Contract
  - 2. Consider Approval of Renewal of Student Athletics/Activities and Catastrophic Insurance
  - 3. Monthly Review of Financial Reports

- 4. Quarterly Review of Investment Reports
- 5. Monthly Review of Checks Written for the Month of March, 2013
- C. Personnel
- D. Curriculum and Instruction
  - 1. Consider Approval of First and Second Grade Transitional Classes
- E. Students

Motion carried unanimously.

***BUSINESS AND OPERATIONS***

**REVIEW OF COMPENSATION MARKET STUDY FOR CONTRACT PERSONNEL:** Mr. Pool and the Board reviewed the Compensation Market Study for contract personnel.

**DISCUSS 2013 – 2014 COMPENSATION PLAN:** The Board and Mr. Pool discussed the 2013 – 2014 Compensation Plan.

**DISCUSS PROJECTED INCREASES IN EMPLOYEE HEALTH INSURANCE PREMIUMS:** Mr. Pool outlined the projected increases for the option coverage for employee health insurance premiums.

**REVIEW FRAUD GUARD AS PART OF A COMPREHENSIVE FRAUD DETERRENCE PROGRAM:** Mr. Pool and the Board reviewed the *Fraud Guard* for an additional fee as part of a comprehensive fraud deterrence program. The Board offered suggestions for an in house deterrence program.

**DISCUSS OPTIONS FOR COLLECTION OF DELINQUENT PROPERTY TAXES:** Mr. Pool and the Board discussed options for collection of delinquent property taxes. If staying with the County Interlocal Agreement, there will be no changes.

***CURRICULUM AND INSTRUCTION***

**REPORT ON AVID PROGRAM FROM A STUDENT’S PROSPECTIVE:** AVID Program students, Essence Allen and Phil Salazar informed the Board of the advantages of the AVID Program. Both stated that by participating in the AVID Program, they learned to take notes, and were able to enroll in Pre AP classes.

**CONSIDER APPROVAL OF NEW MIDDLE SCHOOL COURSE OFFERINGS:** New Middle School Course offerings were discussed and will be considered on the consent agenda in May, 2013.

**REPORT ON PROPOSED CHANGES TO DISTRICT ASSESSMENTS:** More unit tests and rather than a large test at the end of nine weeks.

**REPORT ON 2013 SUMMER PROGRAMS:** Summer Programs will be Kindergarten Jump Start, bilingual/ESL/Migrant, Transition Classes, Retention Reduction, Student Success Initiative, High School TAKS/EOC Preparation, High School Acceleration, High School Credit Recovery, Fast Forward, Special Education Extended Year Services and Special Education Social Skills Program.

**REPORT ON LEARN-TO-SWIM:** Eight thirty minute lessons with 25 students per class that would be held at the city pool. ECISD would provide money for a full time certified swim teacher.

**GOVERNANCE**

**REVIEW OF ADMINISTRATIVE REGULATION EIA (REGULATION), ACADEMIC ACHIEVEMENT: GRADING:**

Mr. Pool reviewed Administrative Regulation EIA (Regulation), Academic Achievement for grading and the changes that would occur in the grading system.

**REVIEW PROPOSED CHANGES TO DISTRICT POLICY EIA (LOCAL) – ACADEMIC ACHIEVEMENT,**

**GRADING/PROGRESS REPORTS TO PARENTS:** Mr. Pool reviewed proposed changes to District Policy EIA (LOCAL) – Academic Achievement grading/progress reports to parents.

**DISCUSS DATE FOR BOARD WORKSHOP ON CONSTRUCTION OF HIGH SCHOOL BASEBALL AND**

**SOFTBALL FIELDS:** A board workshop on construction of the High School baseball and softball fields will be held after the contractor has the bids on the project.

**CLOSED SESSION**

**EXECUTIVE SESSION:** The president of the Board called for an Executive Session as authorized by Texas Government Code § 551.074 (1) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, duties, Discipline or Dismissal of a Public Officer or Employee; The Board entered executive session at p.m. and reconvened in open session at p.m. to take the following action:

**DISCUSS EMPLOYMENT OF TEACHERS AND OTHER PROFESSIONAL PERSONNEL:**

No action taken.

**PERSONNEL**

**CONSIDER APPROVAL OF PERSONNEL RECOMMENDATIONS:** A motion was made by James Russell and seconded by David Hodges to approve the Superintendent’s recommendation of teachers:

Christina Gonzales      3<sup>rd</sup> Grade Bilingual Education Teacher  
Jonica Kielman          Elementary Guidance Counselor

Motion carried 6 – 0 with Trustee Kristi David being absent.

**CONSIDER APPROVAL OF ADDITIONAL STAFFING REQUESTS FOR 2013-2014:** A motion was made by Ralph Novosad and seconded by James Russell to approve additional staffing requests for 2013 – 2014. Motion carried 6 – 0 with Trustee Kristi David being absent.

**REVIEW OF PERSONNEL CHANGES FOR 2013-2014:** Mr. Pool and the Board reviewed personnel changes for the 2013-2014 school year.

**SUPERINTENDENT’S REPORT**

- A. Governance
  - 1. Preliminary Agenda for Regular Meeting on May 21, 2013
  - 2. Monthly Calendar of Activities and Events

- B. Business and Support Services
- C. Personnel
- D. Curriculum and Instruction
- E. Students
  - 1. Monthly DAEP Report
  - 2. Monthly SRO Report
- F. Community and Governmental Relations
  - 1. Legislative Update

There being no further discussion, the meeting adjourned at 9:30 p.m.

DRAFT

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PRESIDENT

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SECRETARY

**Agenda Item Summary Sheet (4 A.2)**  
**Meeting Date: May 21, 2013**  
**Submitted by: Mark Pool, Superintendent**

## ***Action Required***

**Consent Agenda:  
Governance**

Resolution for Historic Site Tax Exemption

**Summary**

According to policy CCG (LEGAL) – LOCAL REVENUE SOURCES, AD VALOREM TAXES, ADDITIONAL EXEMPTIONS The Board may grant additional tax exemptions for homesteads, historic sites, certain tax-exempt corporations, and charitable organizations, as provided by law. *Tax Code 11.13, .184, .24; Tex. Const. Art. VIII, Sec. 1-b*

Don Middlebrook, Trustee for the George Heard Northington IV Trust, has requested tax exempt status for the Egypt Plantation Museum in Egypt, Texas. The property is 5 acres and a museum, privately owned, with a current value of about \$57,000.

According to conversations with Chief Appraiser, Tylene Gamble, the ECISD has granted this exemption since 1993. However, in a recent audit at the CAD it was discovered that there was no Resolution attached to the Application for Historic Property Tax Exemption on file; nor could we find a resolution in past board minutes.

According to Ms. Gamble, the district can deny the request or grant any percent exemption for any term. The proposed resolution is for 100% exemption for a five-year term (2013-2017).

**ECISD Board Policy**

CCG (LEGAL) – LOCAL REVENUE SOURCES, AD VALOREM TAXES

**Effective Date**

May 21, 2013.

**Previous Board Action**

The Board may periodically consider requests for tax exemptions as permitted by statute.

**Future Action Expected**

The Board may periodically consider requests for tax exemptions as permitted by statute.

**Background Information and  
Significant Issues**

Review attached documents.

**Fiscal Impact**

We have been granting this exemption for the past 20 years. The current value is around \$675.

**Student and Public Benefit**

Helps this historical non-profit organization by not requiring them to pay ad valorem taxes on their property.

<b>Procedural and Reporting Implications</b>	After approval a copy of the Resolution will be forwarded to the Wharton County Central Appraisal District.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	Proposed Resolution and Supporting Documents
<b>Contact Person(s)</b>	Mark Pool, Superintendent of Schools
<b>Action Required</b>	Motion, second and majority vote to approve the Resolution Concerning Exemption from Taxation for the Texas Historic Site, Egypt Plantation Museum.
<b>Superintendent's Recommendation</b>	I recommend you approve the Resolution Concerning Exemption from Taxation for the Texas Historic Site, Egypt Plantation Museum as part of the Consent Agenda.  <b>Mark Pool, Superintendent of Schools</b>

# EL CAMPO INDEPENDENT SCHOOL DISTRICT

700 WEST NORRIS STREET  
EL CAMPO, TEXAS 77437  
(979) 543-6771 (979) 543-1670 FAX

## RESOLUTION CONCERNING EXEMPTION FROM TAXATION FOR THE TEXAS HISTORIC SITE, EGYPT PLANTATION MUSEUM

**ROBERT MARK POOL**  
SUPERINTENDENT

**WHEREAS**, the Board of Trustees of the El Campo Independent School District granted the Egypt Plantation Museum, a Texas Historic Site, exemption from property taxation in 1993. This exemption was made in accordance with Texas Tax Code section 11.24.

**DAVID BRIGHT**  
ASSISTANT  
SUPERINTENDENT  
FOR FINANCE

**WHEREAS**, the Egypt Plantation Museum includes ONLY the original 1849 home built by Captain W J E Heard, the original Egypt Depot, slave home, work barns and 5 acres.

**CAROLYN GORDON**  
EXECUTIVE DIRECTOR  
OF FEDERAL  
PROGRAMS  
AND COMPLIANCE

**WHEREAS**, these facilities are being used for tours, re-enactments of Texas history, and educational purposes. The home and depot are full of historic documents and artifacts that represent and tell the history of Wharton County and Texas.

**MELISSA KOOP**  
ASSISTANT SUPERINTENDENT  
FOR CURRICULUM  
AND INSTRUCTION  
2620 Meadow Lane  
El Campo, Texas 77437  
979-543-8255

**WHEREAS**, constant repairs are needed to maintain the buildings and tax relief plays a major role in the preservation of this historical property.

### BOARD OF TRUSTEES

**WHEREAS**, on December 4, 2004, the Egypt Plantation Museum was granted federal tax exemption status under IRS Code 501(c)3.

**TOMMY TURNER**  
PRESIDENT

**WHEREAS**, property taxes totaling \$5,137.32 were paid for 2012 on the remaining buildings and acreage.

**CECIL DAVIS**  
VICE PRESIDENT

**WHEREAS**, Don Middlebrook, trustee of the Egypt Plantation Museum is asking for 100% tax reduction like the past 20 years.

**DAVID HODGES**  
SECRETARY

### BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE EL CAMPO INDEPENDENT SCHOOL DISTRICT THAT:

**J. J. CROIX**  
TRUSTEE

The Board of Trustees of the District hereby grants the Egypt Plantation Museum 100% exemption from ad valorem taxation for the 2013 through 2017 tax years.

**KRISTI DAVID**  
TRUSTEE

**RALPH NOVOSAD**  
TRUSTEE

**PASSED AND APPROVED ON THE 21<sup>ST</sup> DAY OF May, 2013.**

**JAMES RUSSELL**  
TRUSTEE

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

DON MIDDLEBROOK, TRUSTEE  
GEORGE HEARD NORTHINGTON IV TRUST

410 Lily Ln, Wharton 77488

979-877-8133

MAY 8, 2013

I am requesting from El Campo Independent School Board an **Entity Resolution for Exempt Status** for the Egypt Plantation Museum, Egypt, Texas. This property has been exempt since 1993 under Tax Code section 11.24.

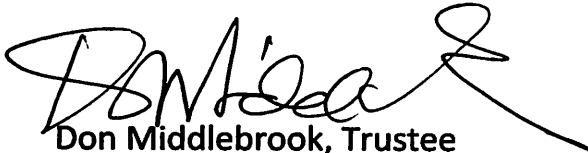
The Egypt Plantation Museum includes only the original part of the W J E Heard home built in 1849 (the oldest in Wharton County), the Egypt Depot, a slave home, barns, and 5 acres. I have enclosed print-outs from the CAD web site and their office.

These facilities are still being used for tours, re-enactments of Texas history, and educational purposes. The depot and main house are full of historic documents and artifacts that represent and tell the history of Wharton County. These building are in constant need of repair. Tax relief plays a major role in the preservation of this historical property.

There are three historic markers issued by the Texas Historical Commission in Egypt and listed as historic sites on their web site. I have enclosed a print-out of these markers. Egypt Plantation Museum is also listed as a historic site on the web site. Martha has talked to them and they are more than willing to help in any way possible.

On Dec 4, 2004, Egypt Plantation Museum was granted tax exempt status under IRS Code 501( c ) 3. I have enclosed that letter.

Thank you so much for your consideration to leave this property exempt from property taxes. I received notice this was necessary on April 23. Annual applications have been kept current. The deadline for this notification is June 7 to the CAD.

  
Don Middlebrook, Trustee

**REQUEST  
TO BE PLACED  
ON AGENDA  
FOR MAY, 2013  
MEETING**

EIS D  
700 W. Norris  
Diane - sec. to Supv.  
543-6771

Central Appraisal District of Wharton County  
308 E Milam  
Wharton, Texas 77488  
979/532-8931

April 22, 2013

George H Northington IV Trust  
%Middlebrook Don  
410 Lilly Ln  
Wharton, Texas 77488

Certified Mail Receipt  
7011 3500 0003 5283 6112

RE: R028894 / 20013-000-030-20  
Abst. 13, Tract 25H PT., (Museum Portion)

Dear Mr Middlebrook:

This letter is in response to the Application for Historic Property Tax Exemption previously applied for on the above mentioned property.

The Exemption for 2013 is being Denied due to the following reason:

**Chief Appraiser requested updated Entity Resolution for Exempt Status which has not been granted since April of 1993. The application indicates that you attach documents reflecting official action of the governing body that provide for an exemption.**

You will receive an Appraisal Notice of May, which shows your proposed value and the absence of the exemption. Upon receipt of that notice, you will have 30 days to file a protest with the Appraisal Review Board on the denial.

If you have any questions regarding this process or the qualifications for property tax exemption, please call or come by.

Sincerely,

*Kendra Charbula*  
Exemption Clerk



Application for Historic or Archeological Site  
Property Tax Exemption

Property Tax  
Form 50-122

Wharton County Appraisal District 979 532-8931  
Appraisal District's Name Phone (area code and number)  
308 E Milam St, Wharton, TX 77488  
Address, City, State, ZIP Code

**GENERAL INSTRUCTIONS:** This application is for use in claiming property tax exemptions pursuant to Tax Code §11.24. You must furnish all information and documentation required by the application.

**APPLICATION DEADLINES:** You must file the completed application with all required documentation between January 1 and no later than April 30 of the year for which you are requesting an exemption.

**ANNUAL APPLICATION REQUIRED:** You must apply for this exemption each year you claim entitlement to the exemption.

**OTHER IMPORTANT INFORMATION**

Pursuant to Tax Code §11.45, after considering this application and all relevant information, the chief appraiser may request additional information from you. You must provide the additional information within 30 days of the request or the application is denied. For good cause shown, the chief appraiser may extend the deadline for furnishing the additional information by written order for a single period not to exceed 15 days.

**STEP 1: State the Year for Which You are Seeking an Exemption**

2013

State the year for which you are seeking an exemption

**STEP 2: Provide Name and Mailing Address of Property Owner and Identity of Person Preparing Application**

Northington, George H III Trust  
Name of Property Owner  
c/o Don Middlebrock, 410 Lily Ln  
Mailing Address  
Wharton TX 77488  
City, State, ZIP Code Phone (area code and number)

Property Owner is a(n) (check one):

individual  partnership  corporation  other (specify): Trust

Don Middlebrock  
Name of Person Preparing this Application Title  
Trustee  
Driver's License, Personal I.D. Certificate, or Social Security Number\*

If this application is for an exemption from ad valorem taxation of property owned by a charitable organization with a federal tax identification number, that number may be provided here in lieu of a driver's license number, personal identification certificate number, or social security number: ..... 76-0696057

\* Unless the applicant is a charitable organization with a federal tax identification number, the applicant's driver's license number, personal identification certificate number, or social security account number is required. Pursuant to Tax Code Section 11.48(a), a driver's license number, personal identification certificate number, or social security account number provided in an application for an exemption filed with a chief appraiser is confidential and not open to public inspection. The information may not be disclosed to anyone other than an employee of the appraisal office who appraises property, except as authorized by Tax Code Section 11.48(b). If the applicant is a charitable organization with a federal tax identification number, the applicant may provide the organization's federal tax identification number in lieu of a driver's license number, personal identification certificate number, or social security account number.

**STEP 3: Describe the Property for Which You are Seeking an Exemption**

F41 1161, Egypt, Texas  
Address, City, State, ZIP Code  
Abst 13, Tract 207 Pt, (Museum Park) R028894  
Legal Description (if known) Appraisal District Account Number (if known)



# Application for Historic or Archeological Site Property Tax Exemption

## Step 4: List the Taxing Units that have Granted an Exemption Pursuant to Tax Code Section 11.24 and Attach Supporting Documentation

Wharton County April 26 1993 Ed Campo ISD July 18 1994  
 Wharton County FM & LR April 26 1993 Wharton County Jr College

FOR EACH TAXING UNIT IDENTIFIED, ATTACH COPIES OF DOCUMENTS REFLECTING OFFICIAL ACTION OF THE GOVERNING BODY THAT PROVIDES FOR AN EXEMPTION.

Aug 15 1993

## STEP 5: Identify Official Historical and Archeological Designations and Attach Supporting Documentation

Has the property been designated as a Recorded Texas Historic Landmark under Chapter 442, Government Code, or a state archeological landmark under Chapter 191, Natural Resources Code, by the Texas Historical Commission?  Yes  No


IF YES, ATTACH COPIES OF DOCUMENTS REFLECTING DESIGNATION.

Has the property been designated as a historically or archeologically significant site in need of tax relief to encourage its preservation pursuant to an ordinance or other law adopted by the governing body of the unit?  Yes  No

IF YES, ATTACH COPIES OF DOCUMENTS REFLECTING DESIGNATION.

## STEP 6: Read, Sign, and Date

By signing this application, you certify that the information provided in this application is true and correct to the best of your knowledge and belief.

**sign here**   
 Authorized Signature  
 Don Middlebrook  
 Printed Name

Date 12-7-2013

If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.



Home > Texas > Laws > Tax Code > Title 1 > Subtitle > Chapter 11

## Texas Tax Code

### Section 11.24:

#### Historic Sites

News



11.01  
Real and  
Tangible  
Personal  
Property

11.02  
Intangible  
Personal  
Property

11.11  
Public  
Property

11.12  
Federal  
Exemptions

11.13  
Residence  
Homestead

11.14  
Tangible  
Personal  
Property not  
Producing  
Income

11.15  
Family  
Supplies

11.16  
Farm  
Products

11.17  
Cemeteries

11.18  
Charitable  
Organiza-  
tions

11.19  
Youth  
Spiritual,  
Mental, and  
Physical  
Develop-  
ment  
Associations

The governing body of a taxing unit by official action of the body adopted in the manner required by law for official actions may exempt from taxation part or all of the assessed value of a structure or archeological site and the land necessary for access to and use of the structure or archeological site, if the structure or archeological site is:

- (1) designated as a Recorded Texas Historic Landmark under Chapter 442, Government Code, or a state archeological landmark under Chapter 191, Natural Resources Code, by the Texas Historical Commission; or
- (2) designated as a historically or archeologically significant site in need of tax relief to encourage its preservation pursuant to an ordinance or other law adopted by the governing body of the unit.

Acts 1979, 66th Leg., p. 2243, ch. 841, Sec. 1, eff. Jan. 1, 1980. Amended by Acts 1995, 74th Leg., ch. 109, Sec. 21, eff. Aug. 30, 1995.

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **DEC 02 2004**

EGYPT PLANTATION MUSEUM INC  
C/O DON MIDDLEBROOK  
410 LILY LANE  
WHARTON, TX 77488

Employer Identification Number:  
76-0696057  
DLN:  
404121005  
Contact Person:  
RONALD D BELL ID# 31185  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
June 30  
Public Charity Status:  
509(a)(2)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
September 4, 2002  
Contribution Deductibility:  
Yes  
Advance Ruling Ending Date:  
June 30, 2007

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

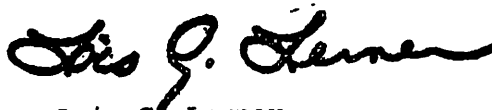
Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

EGYPT PLANTATION MUSEUM INC

Sincerely,

A handwritten signature in black ink, appearing to read "Lois G. Lerner". The signature is written in a cursive style with a large initial "L".

Lois G. Lerner  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)  
Form 872-C

Letter 1045 (DO/CG)

**Heard, William Jones Elliot, and Egypt Plantation**Report Error

**Marker  
Number:** 5834

**Marker Title:** William Jones Elliot Heard and Egypt Plantation

**Index Entry:** Heard, William Jones Elliot, and Egypt Plantation

**Address:** FM 1161, off FM 102

**City:** Egypt

**County:** Wharton

**UTM Zone:** 14

**UTM Easting:** 768367

**UTM  
Northing:** 3255741

**Subject judges;** Texas Revolution, Republic of Texas; pioneers; local law enforcement officer;

**Codes:** military topics; plantations

**Year Marker  
Erected:** 1993

**Designations:** na

**Marker  
Location:** 4/10 mile E of Egypt (and FM 102) on FM 1161 Egypt

**Marker Size:** 27" x 42"

**Marker Text:** William Jones Elliot Heard was born in Tennessee in 1801, the first of Stephen R. and Jemima M. Heard's nine children. Sometime in the 1820s Heard moved to Alabama where he married America Morton. Heard received a land certificate from Stephen F. Austin in 1830 and in 1832 settled here on 2,222 acres he acquired from John C. Clark, one of Austin's "Old 300" settlers. The area's rich soil prompted early settlers to name their town for the biblical Egypt and later to refer to Heard's property as "Egypt Plantation." On April 21, 1836, about a month after Egypt Plantation had narrowly escaped destruction at the hands of the advancing Mexican army, Heard commanded Company F in San Houston's army at the Battle of San Jacinto. After the war, Heard built a cotton gin at Egypt Plantation and raised cattle, cotton, corn, and sugar cane. He registered his first cattle brand in 1837. In 1840 he joined Colonel John H. Moore in a campaign against the Indians in the upper Colorado River area. In 1846 Heard was elected chief justice of Wharton County. He died in 1874 and was buried in the Masonic cemetery at Chappell Hill in Washington County. A red brick residence built here by Heard in 1849-54 had by the early 1990s housed six generations of his family.

**Egypt Plantation Cemetery**[Report Error](#)**Marker  
Number:** 13190**Marker Title:** Egypt Plantation Cemetery**Index Entry:** Egypt Plantation Cemetery**Address:** Northing Rd, Tolliven Ln**City:** Egypt**County:** Wharton**UTM Zone:** 14**UTM Easting:** 768279**UTM  
Northing:** 3255664**Subject  
Codes:** graveyards**Year Marker  
Erected:** 2002**Designations:** na**Marker  
Location:** Egypt, SE on FM 1161, SW on Northing Road, E on Tolliven Lane**Marker Size:** Historic Texas Cemetery**Marker Text:** Egypt Plantation Cemetery In 1838, William Jones Elliot Heard purchased more than 2,000 acres of land from John C. Clark and established the Egypt Plantation in what is now Wharton County. He set aside three acres for a cemetery. Early graves were covered with brick crypts, and the oldest marked grave is that of George S. Heard, the youngest of Heard's four children, who died on January 8, 1854. Andrew Northington's grave dates to October of that same year. Heard's wife America (Morton) died in 1855 and was also buried here. Today, the cemetery is maintained by Heard heirs, including the Northington family. Many of Heard's descendants are buried here. It is believed that the cemetery contains several unmarked graves, including some of the many burials covered by brick crypts. Historic Texas Cemetery - 2002

**Egypt, Community of**[Report Error](#)

**Marker Number:** 1009  
**Marker Title:** Community of Egypt  
**Index Entry:** Egypt, Community of  
**Address:** FM 102  
**City:** Egypt  
**County:** Wharton  
**UTM Zone:** 14  
**UTM Easting:** 768389  
**UTM Northing:** 3255201

**Subject Codes:** cities and towns

**Year Marker Erected:**

**Designations:** na

**Marker Location:** FM 102 in Egypt

**Marker Size:** 18" x 28"

**Marker Text:** One of most historic towns in county. Named following the drouth of 1827, when pioneers of Stephen F. Austin's colony came to this fertile region to obtain corn. They called it "Goin down into Egypt for corn", after biblical passage. Noted patriots were among earliest settlers: Eli Mercer, one of first sugar producers in Texas; and W. J. E. Heard, leader of citizen soldiers. Others were dairy king Gail Borden; William Menefee, a signer of the Texas Declaration of Independence; and Maj. Andrew Northington, stagecoach operator and surveyor.



**Central Appraisal District of Wharton County**

308 East Milam St.  
 Wharton, TX 77488  
 Phone: (979) 532-8931  
 Fax: (979) 532-5691

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**Account Details for 20013-000-030-20**

**Ownership**

**Owner Name:** Northington George H Iv Trst

**Account Num:** R028894

**Geo Account Num:** 20013-000-030-20

**Owner Address:** 410 Lily Ln, Wharton, TX 77488

**Property Location:** Fm 1161 Egypt

**Ownership Interest:** 1.000000

**Description:** A20013 ABST.13  
TRACT 20H PT (MUSEUM PORTION)

**Deed Date:** 1995-07-10

**Deed Type:**

**Page #:** 586

**Volume #:** 149

**Instrument #:**

**Exemptions**    - Historic

**Tax Entities**    - Wharton County  
                       - El Campo ISD  
                       - County Jr College  
                       - Fm & Lr  
                       - ESD#1  
                       - ESD#3  
                       - Cons Groundwater

**Improvement State Code:**

**Land State Code:**

**Productivity State Code:**

**GEO Num:** 20013-000-030-20

**Alt Xref:** 20013-000-030-20

**Map Grid:** 3A  
**Last Update:** Jul 23 2012 3:57PM

**Value**

**Improvement Value** \$39,486  
**Land:** \$18,000  
**AG Value:** \$0  
**Total Value:** \$57,486  
**Appraisal Value:** \$57,486  
**Land Acres** 5.0000  
**Impr Area Size** 2232

**Land Detail**

Description	Acres	Market Value
1	5.0000	\$18,000

**Improvement Detail**

Description	Area Size	Year Built	Value
Residence #1	1,656	1850	\$32,952
Open Porch	368	1850	\$1,465
Residence #2/old Slave House	324	1900	\$451
Open Porch	98	1900	\$27
Old Slave House	252	1990	\$351
Open Porch	84	1990	\$23
Depot	1,200	1990	\$1,447
Wood Deck	120	1990	\$146
Pumphouse	32	1990	\$109
Bn-fr No Floor	2,900	1990	\$1,653
St-fr Or Vr -low	448	1990	\$102
St-fr Or Vr -low	32	1990	\$15

Pumphouse	48	1990	\$88
Bn-fr No Floor	576	1990	\$657

**Appraisal History +**

Year	Impr HS	Impr NHS	Land HS	Land NHS	Ag Market	Ag Use	Appraised
2011	\$0	\$47,073	\$0	\$18,000	\$0	\$0	\$65,073
2010	\$0	\$47,073	\$0	\$20,000	\$0	\$0	\$67,073
2009	\$0	\$44,207	\$0	\$12,500	\$0	\$0	\$56,707
2008	\$0	\$44,210	\$0	\$12,500	\$0	\$0	\$56,710
2007	\$0	\$44,210	\$0	\$12,500	\$0	\$0	\$56,710
2006	\$0	\$41,450	\$0	\$12,500	\$0	\$0	\$53,950
2005	\$0	\$41,220	\$0	\$12,500	\$0	\$0	\$53,720

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# EGYPT PLANTATION ANTIQUEN BARN & TRADE DAYS

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## EGYPT PLANTATION

*Egypt Plantation Museum is a non-profit study and research museum of Texas History.*

Plantation Pg. 2

Tours



### Housed in both the 1900 Egypt Railroad Depot and the 1849 Heard Northington Home

It's rich history also still lives as the private home of six generations of Heard Northington descendents whose family built the plantation in the early days of Mexico's Sovereignty Texas soil.

#### HEARD NORTHINGTON TEXAS FAMILY HISTORY

When Moses and son, Stephen F. Austin called for American Colonist to move to Texas in the 1820's, husband and wife, Stephen Rhoades and Jemima Menefee Heard and their ten children signed up with the Second Colonization Group. They had known the Austin's for many generations from Virginia and strove for more fertile land than their central Tennessee and later, northern Alabama farms.

In 1830, Cpt. W.J.E. Heard, son of Stephen and Jemima, purchased 2,200 acres from John. C. Clark in 1830 for \$ 111.00 in gold coins. Arriving first in Jackson County where other family members had already settled, Heard sought more fertile lands in then Colorado County (now Wharton County.) He brought with him, his parents, nine siblings and slaves. It was in the Egypt settlement that Heard constructed a double pen, log home for his family, slave housing, sugar cane, corn and cotton mills.



Plantation House Entryway



Cpt. W.J.E. Heard

The property fronts the east bank of the Colorado River and contains portions of the original Atascosita Trail that ran from Texana (Jackson County, Texas) to Richmond (Ft. Bend County) crossing the Colorado River at Mercer's Ferry. The significance of the location placed the Heards at the crossroad of commerce both by river and road in rich River bottom land. Maj. Andrew Northington maintained a Stage Coach from Houston to Texana with a stop overs in Richmond and Egypt, across these trails in the 1830's - 50's. The Heard and Northington families became good friends through hard times resulting the marriage of Cpt. and American Morton Heard's eldest daughter, Elizabeth, to Mentor Northington, son of Andrew and Pricilla Dawson Northington.

Our family thrived even under the ravages of droughts, fevers and invasions by Mexican Soldiers as they moved eastward to the final battleground at San Jacinto. The Heards held to their Christian faith as leaders and as a church home in the formation of the earliest Methodist Church in the Stephen F. Austin Colony. As community builders our home was the frequent site of strategic military planning to protect the colonial families and defend the liberties of democracy during unsettled times. After the establishment of Republic of Texas and later statehood, the Heard Northington's continued to support the economic development of the region and state not only their own enterprises but political systems that support free enterprise.

#### **EGYPT PLANTATION SETTING, OUTBUILDINGS and RANCHING OPERATIONS**

Situated on a high point on Peach Creek above the east bank of the Colorado River, Egypt Plantation remain nestled among mossy oaks, red cedars and pecan trees. It fronts a slow highway but is set back, deep into the shade taking advantage of the nearly constant coastal breezes.

#### **FARMING and RANCHING**

The Plantation homestead contains many of the outbuildings necessary for the operations of farming and ranching. Over the years the Plantation acreage grew from the original 2,500 to over 50,000 acres which various members of the family still remain a large part of today. Producers of Sugar Cane, Cotton, Corn, Pecans and later Rice, the farming operations changed over time with market.

The Heard Northington's ventured into both the cattle and horse business even as early as the 1840's along with cousins, Joel and Rachel Dawson Northington Hudgins of Hungerford, who later introduced Registered Beef-type Brahman cattle to the United States and who's family still operates one of the world's largest Brahman herds.

Working the cattle by horse, they also bred and trained Registered Quarter Horses for herding the cattle (called a Cutting Horse) and racing in Mentor Northington's nearby Horse Race Track (maintained until the 1950's). Many of the Northington children grew up caring for, riding, showing and even racing their fine livestock in regional races and shows including the Houston Fat Stock Show.



# EGYPT PLANTATION ANTIQUE BARN & TRADE DAYS

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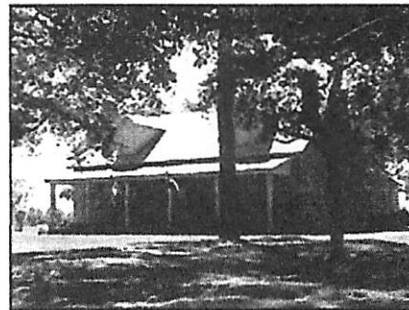
## EGYPT PLANTATION Page Two

*Egypt Plantation Museum is a non-profit study and research museum of Texas History.*

Plantation Pg. 1

Tours

### 1849 HEARD NORTHINGTON HOME



Kitchen and Dining Area

By 1849, Cpt. Heard complete the construction of a fine, one and half story, brick, Georgian Revival Home that still stands today. It contains four fireplaces to warm the parlor, dining room and the two, large downstairs bedrooms. The large central hall provided a cool breezeway while providing a stair made of curly pine to the second floor bedrooms. Originally both the front and rear of the house contained a porch. Today the enclosed, rear, porch has been enlarged to provide access to the kitchen and utility room, while also providing a comfortable "Keeping Room", breakfast room and master bedroom suite for modern use.



Antique Barn Exhibit

As our family grew and married into other families it furnished the home with what has now become antiques befitting the Empire Style period of the home in more formal rooms. Other pieces include player pianos, music boxes and a sixteen foot Brunswick Bar representing our family's love of entertainment. Throughout the house are exhibits from our personal collection of interesting things of days gone by both from the "ranch" and the area.

#### For Group Tour Information Contact:

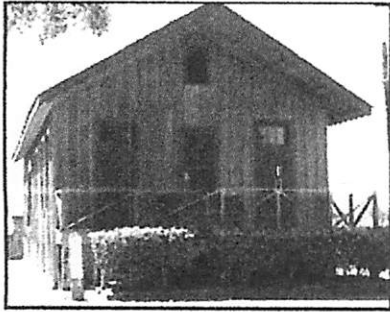
George H. Northington, IV., "Bud"

Mary Margaret Sampson

979-677-3232 ~ 979-533-0096 [egypt@wcn.net](mailto:egypt@wcn.net)

Contact  
Tours

### 1900 EGYPT DEPOT



Depot

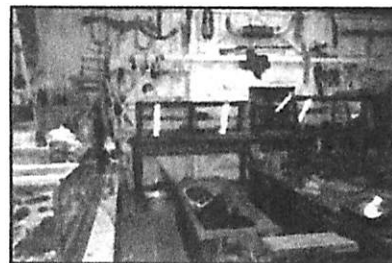
The "Egypt Depot" was constructed in 1900 when G.H. Northington and Green C. Duncan conveyed property and provided funds to build a Depot in Egypt for the shipment of general store goods and farm products into and out of their community. At that time Santa Fe Railroad Company was purchasing the rail line from Cane Belt Railroad. The original 1893 rail line from Eagle Lake to what was known as the Cane Belt Railroad Company's "Sugar Line". The Depot was closed in the late 1950's after serving to transport both freight and passengers.

Picture of Interior Waiting Room with Ticket Door. Today, the wood frame building remains virtually the same as it was - minus the loading docks and rail line. Even the interior retains the original interior finishes in the passenger waiting areas including the ticket door to the office and baggage loading area.

The Egypt Museum has been open since 1950's at the Northington's General Store in Egypt. However, it was in the 1950's when the Santa Fe Railroad Company ceased operating the Egypt Depot on FM 102. That same year the late George Heard Northington Jr. rescued the building for a Ranch Office and moved it one quarter mile to the grounds of the historic 1848 Heard Northington home on the 1830's Egypt Plantation in Egypt, Texas. Family members and neighbors continued to add to the collection.

#### **The Collection of Artifacts Include:**

- ◆ Relics from the Heard, Northington, Hudgins and Duncan families of Egypt and Hungerford.
- ◆ Ranching heritage and plantation life is evident in the collection of tools, saddles, tin bath tubs, photographs of prize winning horses and cattle and good times spent on trail rides for the Houston Fat Stock Show.
- ◆ Artifacts from the Northington General Store in Egypt tell of the wealth of merchandise available to their customers evidenced by the catalogue, dolls, house wares and clothing.
- ◆ Hunting lore from days gone by to more recent times are all part of the museum exhibits.



The not for profit Egypt Plantation Museum, Inc. was established by the Northington family in 1990, for the purpose of preserving and enhancing the regional cultural heritage of Egypt Plantation through education and research.

For Information about Tours, Research & Living History Programs and Tax Deductable Donations

**Agenda Item Summary Sheet (4 B.3)**  
**Meeting Date: May 21, 2013**  
**Submitted by: Mark Pool, Superintendent**

## ***Action Required***

**Consent Agenda  
Business and Operations**                      **Renewal Proposal for Continued Participation in TASB Risk  
Management Fund Unemployment Compensation Program**

**Summary**    For several years we have participated in the TASB Risk Management Fund's Unemployment Compensation Program. We recently received our renewal proposal for 2013-2014. Our current agreement expires on October 1, 2013.

**ECISD Board Policy**                              CRF (LEGAL), INSURANCE AND ANNUITIES MANAGEMENT, UNEMPLOYMENT INSURANCE

**Effective Date**                                      October 1, 2013

**Previous Board Action**                              The Board previously entered into an Interlocal Participation Agreement with TASB Risk Management Fund to provide Unemployment Compensation for the district.

**Future Action Expected**                              The Board will annually consider the Unemployment Compensation renewal.

**Background Information and  
Significant Issues**                              According to the *Texas Labor Code § 205.021*, the district may enter a joint group account with other reimbursing political subdivisions to share the cost of benefits that are attributable to service in the employ of the group account members.

**Fiscal Impact**    2013-2014 contribution will be \$15,880; \$836 less than the contribution for the current term.

**Student and Public Benefit**                              Participating with other member districts makes the cost for providing Unemployment Insurance more cost effective.

**Procedural and Reporting  
Implications**    Execute and return the Contribution and Coverage Summary for the Unemployment Compensation Program to TASB Risk Management Fund.

**Public Comments**    None.

<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None
<b>Attachments</b>	Copy of 2013-2014 Unemployment Compensation Renewal from TASB Risk Management Fund.
<b>Contact Person(s)</b>	David Bright, Assistant Superintendent of Finance and Operations
<b>Action Required</b>	Motion, second and majority vote to approve the renewal of our Unemployment Compensation Program with TASB Risk Management Fund.
<b>Superintendent's Recommendation</b>	I recommend you approve the renewal of our Unemployment Compensation Program with TASB Risk Management Fund as a part of the Consent Agenda.  <b>Mark Pool, Superintendent of Schools</b>



May 16, 2013

Mr. David Bright  
El Campo ISD  
700 W Norris St  
El Campo, Texas 77437-2432

Re: 2013-14 Unemployment Compensation Renewal

Dear Mr. Bright:

The TASB Risk Management Fund (Fund) is pleased to present the 2013-14 renewal proposal for your continued participation in the Fund's Unemployment Compensation (UC) Program. The Fund's strength and stability mean our members can rest assured that we will be there with outstanding service, cost savings and the innovation it takes to bring simplicity to your processes. Consistent with those goals, your renewal reflects a decrease in costs for UC coverage for 2013-14:

**2012-13 Contribution:**  
\$16,716

**2013-14 Contribution:**  
\$15,880

To accept the renewal for continued participation in the Fund's UC program for 2013-14, please take the following steps:

- Execute the attached Contribution and Coverage Summary for the UC program.
- **Send the executed document by email to [tasbrmf@tasbrmf.org](mailto:tasbrmf@tasbrmf.org) or by regular mail to: P.O. Box 301, Austin, Texas 78767-0301 by September 1 to ensure there is no interruption in coverage.**

In 2014, the Fund will celebrate 40 years of providing risk management services to educational entities across Texas. Our single-focused mission to support public education is the foundation for providing members with the best in risk management coverage and services. The Fund customizes coverage for educational entities, which means members may not need additional endorsements, or separate policies to provide complete coverage.

We are pleased that the Fund is in a position to reduce your unemployment compensation contributions. I will be happy to review the renewal proposal with you and answer any questions you might have. Thank you for your membership in the TASB Risk Management Fund. We look forward to another successful year!

Sincerely,

Gary Armstrong  
Sr. Risk Management Consultant  
Risk Management Services  
Texas Association of School Boards, Inc.

---

**TASB RISK MANAGEMENT FUND  
Unemployment Compensation Program  
Contribution & Coverage Summary (CCS)**

**El Campo ISD CD# 241903**

---

<b>Participation Period:</b>	October 1, 2013 12:01 a.m. to October 1, 2014 12:01 a.m.
<b>2013-14 Annual Contribution:</b>	\$15,880
<b>2013-14 Rate:</b>	.000825

The annual contribution is based on the Fund's overall expected claims costs for next year and each individual member's claims experience. The unemployment compensation rate is provided to assist Fund members with internal reporting and cost allocation. The rate is derived by dividing the annual contribution amount by the 2012 gross wages reported to Texas Workforce Commission (TWC). The annual contribution is not adjustable for the participation period due to changes in wages.

***This is not an invoice. An invoice will be mailed to the program coordinator and is payable within 30 days of receipt.***

---

**TERMS & CONDITIONS**

**Agreement:** As part of this Agreement the Fund assumes responsibility for the Fund Member's quarterly claim payments to TWC for the quarter in which Fund Member begins participation in this Agreement and for the term of this Agreement. Fund Member must be a reimbursing employer pursuant to the Texas Unemployment Compensation Act (TUCA) and must execute a Power of Attorney permitting the Fund to represent Fund Member in its relations with TWC.

Fund Member agrees to comply with the provisions of the TUCA and TWC rules and procedures, and to respond timely to TWC requests and requirements. Fund Member agrees to submit wage reports through electronic reporting to the Fund or TWC according to Fund and TWC requirements. Any fines or penalties imposed for Fund Member's failure to comply with the TUCA will be the sole responsibility of the Fund Member. If the Fund advances payment of any fine or penalty, Fund Member agrees to reimburse the Fund for all such costs. Upon termination of this coverage, Fund Member agrees to assume responsibility for claim payments and reports due to the TWC.

This Agreement provides coverage for the payment of statutory unemployment compensation benefits and assistance with general unemployment compensation matters such as administrative hearings before the TWC and preparation of required TWC reports. Coverage does not extend to any litigation involving unemployment claims or other employment related matters.

**Contributions:** The Fund Member agrees to pay contributions based on a plan developed by the Fund. All Contributions are payable upon receipt of an invoice from the Fund. An Additional Contribution over the Initial Contribution above may be collected by the Fund if the Fund's results of operations of the Unemployment Compensation program for the Participation Period are inadequate to pay the cost of Unemployment Compensation claims incurred during the Participation Period. The Additional Contribution will only be charged to Program Participant in the event the Program Participant's payments due to TWC under the Act exceed 200% of the Program Participant's 2013-14 Initial Contribution or \$10,000, whichever is greater. Any Additional Contribution shall be based solely on the Program Participant's own claims.

**Assistance:** In the Fund's discretion, the Fund may assist Fund Member at all administrative levels of the TWC. The Fund's assistance of Fund Member under this provision does not extend to litigation involving unemployment claims.

**Termination:** This CCS may be terminated by either party with termination to be effective on any successive renewal date by giving written notice to the other party no later than 30 days prior to automatic renewal in accordance with Section 4(a) of the Interlocal Participation Agreement.

**Coordinator:** The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all UC program matters. If a Coordinator's name and contact information is not provided below, the currently designated Coordinator and contact information will remain in effect.

David Bright  
Name of Coordinator

Assistant Supt. for Finance & Operations  
Coordinator title

700 W Norris  
Coordinator address

El Campo, Texas 77437  
City, state, and zip

(979) 543-6771  
Coordinator phone

(979) 543-1670  
Coordinator fax

dbright@ecisd.org  
E-mail address

**Fund Member:**

I certify that this information is correct. I affirm that I am duly authorized to sign this Contribution & Coverage Summary. Furthermore, I certify that I have read and agree to this Contribution & Coverage Summary and the Interlocal Participation Agreement.

*David Bright*  
Authorized signature

5/17/13  
Date

David Bright  
Printed name

Assistant Supt. for Finance & Operations  
Title

**TASB Risk Management Fund:**

\_\_\_\_\_  
James B. Crow, Secretary

\_\_\_\_\_  
Date

**Agenda Item Summary Sheet (4 B.5)**  
**Meeting Date: May 21, 2013**  
**Submitted by: Mark Pool, Superintendent**

## ***Information Only***

**Consent Agenda:  
Business and Support  
Services**

Review of Checks Written – April 2013

**Summary**

Although there is no statutory or policy requirement for the Board to review the bills paid during the previous month, a monthly review providing the Board an opportunity to ask questions regarding specific expenditures is a good practice for the Board to follow in overseeing the management of the District.

It is very helpful to the administration and helps in conducting an effective board meeting if questions are identified and asked prior to the meeting.

These bills have already been paid, and were previously authorized by the Board when you adopted the 2012-2013 General Operating Budget.

**ECISD Board Policy**

None.

**Effective Date**

April 30, 2013

**Previous Board Action**

Approval of 2012-2013 General Operating Budget on August 21, 2012 authorizing the expenditure of funds.

**Future Action Expected**

The Board will review the checks written for the previous month prior to each regular monthly board meeting.

**Background Information and  
Significant Issues**

None.

**Fiscal Impact**

Historical comparison of monthly check totals:

	<b>2008-2009</b>	<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
<b>September</b>	\$808,126.97	\$655,949.80	\$629,351.65	\$591,106.98	\$629,530.76
<b>October</b>	\$778,762.11	\$970,451.63	\$640,667.05	\$655,040.01	\$710,446.37
<b>November</b>	\$1,140,664.10	\$750,661.87	\$865,783.43	\$718,579.69	\$716,741.33
<b>December</b>	\$1,030,485.01	\$853,561.12	\$720,971.25	\$355,804.15	\$620,159.58
<b>January</b>	\$995,619.31	\$880,591.27	\$747,638.61	\$701,991.20	\$771,487.77
<b>February</b>	\$1,128,501.50	\$874,019.06	\$594,414.61	\$526,943.91	\$878,983.83
<b>March</b>	\$1,107,119.75	\$694,107.70	\$704,337.28	\$656,212.94	\$635,776.11
<b>April</b>	\$779,634.45	\$846,903.79	\$656,212.94	\$554,991.73	\$561,416.91
<b>Total</b>	<b>\$7,768,913.20</b>	<b>\$6,526,246.24</b>	<b>\$5,559,376.82</b>	<b>\$4,760,670.61</b>	<b>\$5,524,542.66</b>
<b>May</b>	\$1,105,700.63	\$758,644.83	\$620,111.02	\$891,849.50	
<b>June</b>	\$816,384.98	\$718,912.56	\$736,989.79	\$751,699.54	
<b>July</b>	\$813,160.04	\$718,935.08	\$658,378.35	\$762,236.64	
<b>August</b>	\$873,588.10	\$1,463,086.35	\$1,172,766.92	\$798,167.33	

**Student and Public Benefit** Close monitoring of monthly bills paid and monthly cash flow helps to ensure the efficient use of public funds.

**Procedural and Reporting Implications** None.

**Public Comments** None.

**Alternatives** None.

**Other Comments and Related Issues** None.

**Attachments** List of checks written during the month of April are available in electronic format and were emailed to each member of the Board.

**Contact Person(s)** David Bright, Assistant Superintendent of Finance and Operations

**Action Required** No action required. This is an information report only.

**Superintendent's Recommendation** Information only.  
**Mark Pool, Superintendent of Schools**

**Agenda Item Summary Sheet (04 B.1)**  
**Meeting Date: May 21, 2013**  
**Submitted by: Mark Pool, Superintendent**

## ***Action Required***

**Consent Agenda:**  
**Business and Operations**

Depository Bids

### **Summary**

According to policy LEGAL policy at least 30 days prior to the termination of the current depository contract, the Board shall mail to each bank in the District and, if desired, to other banks, a notice stating the time and place in which bid applications will be received for selecting a depository or depositories. The notice must include a uniform bid blank in the form prescribed by State Board rule.

All bids received in accordance with these provisions shall be considered by the Board at a regular or special meeting, In determining the best bid, the Board shall consider:

- The interest rate bid on time deposits;
- The charge for keeping District accounts, records, and reports and furnishing checks;
- The ability of the bidder to provide the necessary services and perform the duties as school depository; and
- All other matters the Board considers to be in the best interest of the District.

The Board has the right to reject any and all bids.

Bids were received on Wednesday, May 14, 2013. Only one bid was submitted and that was by our current depository, Prosperity Bank.

### **ECISD Board Policy**

BDAE (LEGAL), OFFICERS AND OFFICIALS, DUTIES AND REQUIREMENTS OF DEPOSITORY

### **Effective Date**

September 1, 2013 through August 31, 2015

### **Previous Board Action**

The Board request bids for a depository every two years.

### **Future Action Expected**

The Board request bids for a depository every two years.

### **Background Information and Significant Issues**

None

<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	The public is assured that district funds are handled appropriately and fully collateralized at all times.
<b>Procedural and Reporting Implications</b>	Depository contract with selected bank.
<b>Public Comments</b>	None.
<b>Alternatives</b>	Reject all bids and reissue requests for depository bids.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• Memorandum from David Bright</li> </ul>
<b>Contact Person(s)</b>	David Bright, Assistant Superintendent of Finance and Operations
<b>Action Required</b>	Motion, second and majority vote to approve Prosperity Bank as the districts local depository for funds.
<b>Superintendent's Recommendation</b>	<p>I recommend that the Board approve Prosperity Bank as the districts local depository for funds for the period commencing on September 1, 2013 and ending on August 31, 2015, as a part of the Consent Agenda.</p> <p><b>Mark Pool, Superintendent of Schools</b></p>

May 14, 2013

TO: Mark Pool

FROM: David Bright

SUBJECT: **Depository Bank Bid**

On April 26, 2013, bid packets were mailed to each bank in our District, requesting they submit a bid to serve as the Districts Bank Depository. The bid notice indicated the District would select a Depository to assist with the banking functions for district funds for a two-year period commencing on September 1, 2013 and ending August 31, 2015. Sealed bids were to be returned by 2:00 p.m., Wednesday, May 14, 2013. The banks who received a bid packet include the following: Prosperity Bank, (our current depository); Commercial State Bank; First National Bank - Texas; NewFirst National Bank; First State Bank – Louise, and International Bank of Commerce.

We received one bid from Prosperity Bank.

One other bank responded by memo/email thanking us for including them in the bid process but indicated they would not be bidding.

It is my recommendation that we award the Depository Bank Bid to Prosperity Bank.

**Agenda Item Summary Sheet (4 B.2)**  
**Meeting Date: May 21, 2013**  
**Submitted by: Mark Pool, Superintendent**

## ***Action Required***

<b>Consent Agenda: Business and Operations</b>	Consider approval of 2013 Renewal Proposal from Property Casualty Alliance of Texas for District Insurance Coverage
<b>Summary</b>	<p>We recently received a proposal from Property Casualty Alliance of Texas (PCAT) to renew our insurance coverage (property, equipment breakdown, general liability, educator's liability, automobile liability, and auto physical damage).</p> <p>We have been a member of the Property Casualty Alliance of Texas (PCAT) for eleven years.</p>
<b>ECISD Board Policy</b>	CK (LOCAL), SAFETY PROGRAM / RISK MANAGEMENT CRB (LEGAL), INSURANCE AND ANNUITIES MANAGEMENT: LIABILITY INSURANCE
<b>Effective Date</b>	July 1, 2013
<b>Previous Board Action</b>	The Board annually considers bids on property and casualty insurance or the option of extending the current policy contract though an interlocal agreement.
<b>Future Action Expected</b>	The Board annually considers bids on property and casualty insurance or the option of extending the current policy contract though an interlocal agreement.
<b>Background Information and Significant Issues</b>	<p>This proposal is for the first year of a two-year rate guarantee. We can retain the same total contribution of \$236,011 by increasing our wind deductible to \$100,000; or for an increase of \$7,633, which we are recommending, the wind deductible would be \$35,000.</p> <p>We could bid our insurance for next year, but according to our insurance consultant the insurance market is beginning to see significant rate increases; so we are benefitting from our long-term strategy that gives us a guaranteed rate.</p> <p>In the past when we have requested bids for our insurance we have had few, if any, local companies to bid.</p>
<b>Fiscal Impact</b>	\$243,644

<b>Student and Public Benefit</b>	Protection of district assets from property loss and or liability claims.
<b>Procedural and Reporting Implications</b>	Complete and return renewal documents
<b>Public Comments</b>	None.
<b>Alternatives</b>	Forego the guaranteed rate and prepare a bid package to secure bids for next year.
<b>Other Comments and Related Issues</b>	<p>The PCAT Proposal Packet contains:</p> <ul style="list-style-type: none"> <li>• Notice of Coverage Change Effective 6/30/2013</li> <li>• ECISD Contribution &amp; Coverage Summary 2012-2013</li> <li>• ECISD Contribution &amp; Coverage Summary 2013-2013</li> </ul>
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• Memorandum from David Bright</li> <li>• PCAT Proposal</li> </ul>
<b>Contact Person(s)</b>	David Bright, Assistant Superintendent of Finance
<b>Action Required</b>	Motion, second and majority vote to approve renewal of property and casualty insurance with Property Casualty Alliance of Texas; North American Solutions, Program Administrator.
<b>Superintendent's Recommendation</b>	<p>I recommend the Board approve the renewal of property and casualty insurance with Property Casualty Alliance of Texas; North American Solutions, Program Administrator as a part of the Consent Agenda.</p> <p><b>Mark Pool, Superintendent of Schools</b></p>

May 16, 2013

TO: Mr. Pool  
FROM: David Bright  
SUBJECT: 2013 Proposal – Property Casualty Alliance of Texas (PCAT)

On May 10, 2013, I received a proposal from Property Casualty Alliance of Texas (PCAT) to renew our insurance coverage of (property, equipment breakdown, general liability, educator’s legal liability, automobile liability, and auto physical damage). The 2013 proposal represents the 1<sup>st</sup> year of a two year rate guarantee that PCAT is providing.

According to Kerry Sims the insurance market is increasing significantly this year in property coverage due to the high number of claims across the state. He indicated that many districts have been hit by hail/wind storms.

As you know we have been able to keep premiums relatively level over the past few years mainly as a result of lower claims and our long term relationship with PCAT. As a result, in most years we have received a refund check as well. Unfortunately, we may not see a refund this year.

Below is a breakdown of the proposed coverage’s compared to the 2012 rates. The overall increase is \$7,632 for Option #1 which carries the same deductible as our current coverage. Based on our ongoing success with PCAT and the market conditions, I recommend we renew our contract with PCAT by accepting Option #1.

**Total Contributions**

	<u>2012</u>	<u>2013 - Option #1</u> \$35,000 Wind Deductible	<u>2013 - Option #2</u> \$100,000 Wind Deductible
Property	\$ 144,123	\$ 200,639	\$ 193,006
Equipment Breakdown	\$ 5,495	\$ 5,163	\$ 5,163
General Liability	\$ 1,127	\$ 1,716	\$ 1,716
Educators Legal Liability	\$ 69,172	\$ 16,529	\$ 16,529
Automobile Liability	\$ 11,918	\$ 13,853	\$ 13,853
Automobile Physical Damage	<u>\$ 4,176</u>	<u>\$ 5,744</u>	<u>\$ 5,744</u>
Total Contribution	\$ 236,011	\$ 243,644	\$ 236,011

**Coverage Change Notice**  
 Effective 6/30/2013

	Before June 30th	After June 30th
<b>Flood</b> Coverage is excluded for all Zones prefixed by A or V.	\$ -0-	\$ 1,000,000
<b>Errors &amp; Omissions</b> If an unintentional error in the reporting of a property location would result in no coverage under the form, then you have available \$500,000 of coverage.	\$ -0-	\$ 500,000
<b>Miscellaneous Unnamed Locations</b> Coverage for any location that was not included in the Statement of Values, and that may not have been reported to us.	\$ -0-	\$ 50,000
<b>Equipment Breakdown Green Coverage</b> This provides for the additional costs incurred to repair or replace damaged property with equipment, materials and service recommended by a recognized environmental standards program.	\$ -0-	\$ 25,000
<b>Building Ordinance or Law</b>	\$ 1,036,860	\$ 2,000,000
<b>Extra Expense</b>	\$ 1,000,000	\$ 2,000,000
<b>Outdoor Property</b>	\$ 518,430	\$ 2,000,000
<b>Electronic Data Processing</b>	\$ 1,925,500	\$ 2,000,000

*This is intended to be a summary only.  
 Please refer to your PCAT Member Packet for further details.*



Property Casualty Alliance of Texas

# EL CAMPO ISD

## CONTRIBUTION & COVERAGE SUMMARY

3rd Year of 3 Year Rate Guarantee

Participation Period: June 30, 2012 to June 30, 2013

### PROPERTY

<b>Buildings</b>	\$	85,030,403	
<b>Business Personal Property</b>	\$	18,655,553	
Blanket, Replacement Cost, Agreed Value & Actual Cash Value See Statement of Property Values	\$	<b>103,685,956</b>	<b>TOTAL VALUES</b>
<b>Deductibles</b>			
All Perils, Except Wind & Hail	\$	5,000	
Wind & Hail	\$	35,000	

### ADDITIONAL PROPERTY COVERAGES

*Subject to the Deductibles shown above*

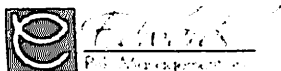
	<u>Limits</u>
Accounts Receivable	\$ 250,000
Arson, Theft and Vandalism Rewards	\$ 25,000
Back-up of Sewers, Drains or Sumps	\$ 25,000
Building Ordinance or Law - Blanket Demolition Cost & Increased Cost of Construction Loss to Undamaged Portion of the Building	\$ 1,036,860 Included
Debris Removal	\$ 250,000
Earthquake and Volcanic Eruption	\$ 1,000,000
Extra Expense	\$ 1,000,000
Fire Department Service Charge	\$ 25,000
Fire Extinguishing Equipment Recharge	Included
Foundations and Underground Pipes	\$ 100,000

ADDITIONAL PROPERTY COVERAGES, CONT.

	<u>Limits</u>
Inventory & Appraisal	\$ 25,000
Newly Acquired or Constructed Buildings - 180 days	\$ 1,000,000
Outdoor Property	\$ 518,430
Outdoors Trees, Shrubs & Plants	\$ 25,000
Personal Effects and Property of Others	\$ 100,000
Personal Property at Newly Acquired or Constructed Buildings - 180 days	\$ 500,000
Pollution Cleanup and Removal	\$ 100,000
Preservation of Property	Included
Spoilage	\$ 100,000
Tenant Glass	\$ 10,000
Theft Damage to Building	Included
Underground Water Seepage	\$ 25,000
Utilities Services -- Direct Damage	\$ 50,000
Valuable Papers and Records	\$ 50,000

**INLAND MARINE COVERAGES**

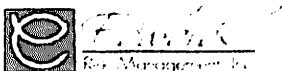
	<u>Deductible</u>	<u>Limits</u>
Audio Visual Equipment	\$ 5,000	\$ 100,000
Band Equipment, Uniforms, & Musical Instruments	\$ 1,000	\$ 500,000
Electronic Data Processing Equipment Media & Data	\$ 5,000	\$ 1,925,500 Included
Fine Arts	\$ 1,000	\$ 25,000
Miscellaneous Equipment	\$ 1,000	\$ 500,000
Personal Effects and Property of Others - Off Premises	\$ 1,000	\$ 100,000
Personal Property In Transit	\$ 1,000	\$ 50,000
Property Off-Premises	\$ 1,000	\$ 100,000



<b>CRIME</b>	<b>Deductible</b>	<b>Limits</b>
Employee Dishonesty	\$ 1,000	\$ 100,000
Money & Securities - Inside Premises	\$ 1,000	\$ 50,000
Money & Securities - Outside Premises	\$ 1,000	\$ 50,000
Fraudulent Instruction	\$ 1,000	\$ 50,000
Forgery & Alteration	\$ 1,000	\$ 50,000

<b>EQUIPMENT BREAKDOWN COVERAGE</b>	<b>Deductible</b>	<b>Limits</b>
Equipment Breakdown Limit	\$ 5,000	\$ 100,000,000
Property Damage		\$ Included
Off Premises Property Damage		\$ 25,000
Business Income/Extra Expense/Service Interruption		\$ 1,000,000
Contingent Business Income		\$ 25,000
Perishable Goods		\$ 100,000
Demolition		\$ 100,000
Ordinance or Law		\$ 100,000
Expediting Expenses		\$ 100,000
Hazardous Substances		\$ 100,000
Newly Acquired Locations		\$ 1,000,000

<b>GENERAL LIABILITY</b>	<b>Deductible</b>	<b>Limits</b>
General Aggregate Limit	\$ 1,000	\$ 1,000,000
Each Occurrence Limit	\$ 1,000	\$ 1,000,000
Damage To Premises Rented To You Limit	\$ 1,000	\$ 500,000 any one premise
Law Enforcement Liability Limit	\$ 5,000	\$ 1,000,000 any one person
Personal and Advertising Injury Limit	\$ 1,000	\$ 1,000,000 person or organization
Products/Completed Operations Aggregate Limit	\$ 1,000	\$ 1,000,000



**EMPLOYEE BENEFITS LIABILITY**DeductibleLimits**Claims-Made & Reported Form**Retroactive Date: June 30, 2005

Each Employee	\$ 1,000	\$ 1,000,000
Aggregate (Included in General Liability General Aggregate)		

**EDUCATOR'S LEGAL LIABILITY**DeductibleLimits**Claims-Made & Reported Form**Retroactive Date: June 30, 2000**Coverage A: Professional Educational Services**

\$ 10,000

Each Professional Incident		\$ 1,000,000
Professional Incident Aggregate		\$ 1,000,000

**Coverage B: Employment-Practices Liability**

\$ 10,000

Each Employment Incident		Combined with Coverage A
Employment Incident Aggregate		Combined with Coverage A

**Coverage C: Non-Pecuniary Defense**

\$ 10,000

Defense Reimbursement		\$ 100,000
Defense Reimbursement Aggregate		\$ 300,000

**CONTRIBUTIONS FOR GENERAL LIABILITY, EMPLOYEE BENEFITS LIABILITY,  
AND EDUCATOR'S LEGAL LIABILITY ARE BASED UPON THE FOLLOWING EXPOSURES**

# Students	# Employees
3,316	482

AUTOMOBILE		<u>Deductible</u>	<u>Limits</u>
<b>LIABILITY</b>			
Bodily Injury - per person	<b># Vehicles</b> 61 Power Units 7 Trailers		\$ 100,000
Bodily Injury - per accident		\$ 2,000	\$ 300,000
Property Damage - per accident			\$ 100,000
Non-owned & Hired Liability			BI/PD Limit
<hr/>			
		<u>Deductible</u>	
<b>PHYSICAL DAMAGE</b>			
Comprehensive & Collision Coverage	<b># Vehicles</b> 61	\$ 1,000	See Schedule
Actual Cash Value			
Newly Acquired Vehicles		\$1,000/\$1,000	Comp/Coll Actual Cash Value
Garagekeepers Legal Liability		\$1,000/\$1,000	Comp/Coll \$ 50,000
Hired Car Physical Damage		\$1,000/\$1,000	Comp/Coll \$ 100,000
			<b>TOTAL CONTRIBUTION \$ 236,011</b>

This quote includes package discounts. Therefore, all proposed coverages must be accepted as a package and not by line of coverage. If you wish to select individual coverages, please contact us for a revised proposal.



Property Casualty Alliance of Texas

# El Campo ISD

## Contribution & Coverage Summary

1st Year of 2 Year Rate Guarantee  
Participation Period: June 30, 2013 to June 30, 2014

Property	Total Values
Buildings	\$ 81,636,198
Business Personal Property	\$ 19,590,150
	\$ 101,226,348

Replacement Cost Coverage Enhancements

Scheduled Limits Do Not Apply  
Co-Insurance Penalties Do Not Apply

Deductibles

All Perils, Except Wind & Hail	\$	5,000	per occurrence
Wind & Hail	\$	35,000	per occurrence
Flood - Excluding Zones Prefixed A or V	\$	100,000	per occurrence

Additional Property Coverages

*All are Sublimits of the Total Values and are Subject to the Deductibles shown above.*

	Limits
Accounts Receivable	\$ 250,000
Arson, Theft and Vandalism Rewards	\$ 25,000
Back-up of Sewers, Drains or Sumps	\$ 25,000
Building Ordinance or Law - Blanket	
Demolition Cost & Increased Cost of Construction	\$ 2,000,000
Loss to Undamaged Portion of the Building	Included
Debris Removal	\$ 250,000
Earthquake and Volcanic Eruption	\$ 1,000,000
Errors & Omissions	\$ 500,000
Extra Expense	\$ 2,000,000
Fire Department Service Charge	\$ 25,000

**Additional Property Coverages, Cont.**

	<u>Limits</u>
Fire Extinguishing Equipment Recharge	Included
Flood - Excluding Zones Pre-fixed A or V - Annual Aggregate	\$ 1,000,000
Foundations and Underground Pipes	\$ 100,000
Inventory & Appraisal	\$ 25,000
Miscellaneous Unnamed Locations	\$ 50,000
Newly Acquired or Constructed Buildings - 180 days	\$ 1,000,000
Outdoor Property	\$ 2,000,000
Outdoors Trees, Shrubs & Plants	\$ 25,000
Personal Effects and Property of Others	\$ 100,000
Personal Property at Newly Acquired or Constructed Buildings - 180 days	\$ 500,000
Pollution Cleanup and Removal	\$ 100,000
Preservation of Property	Included
Spoilage	\$ 100,000
Tenant Glass	\$ 10,000
Theft Damage to Building	Included
Underground Water Seepage	\$ 25,000
Utilities Services -- Direct Damage	\$ 50,000
Valuable Papers and Records	\$ 50,000

<b>Inland Marine Coverages</b>	<b>Deductible</b>	<b>Limits</b>
Audio Visual Equipment	\$ 5,000	\$ 100,000
Band Equipment, Uniforms, & Musical Instruments	\$ 1,000	\$ 500,000
Electronic Data Processing Equipment Media & Data	\$ 5,000	\$ 2,000,000 Included
Fine Arts	\$ 1,000	\$ 25,000
Miscellaneous Equipment	\$ 1,000	\$ 500,000
Personal Effects and Property of Others - Off Premises	\$ 1,000	\$ 100,000
Personal Property In Transit	\$ 1,000	\$ 50,000
Property Off-Premises	\$ 1,000	\$ 100,000

<b>Crime</b>	<b>Deductible</b>	<b>Limits</b>
Employee Dishonesty	\$ 1,000	\$ 100,000
Money & Securities - Inside Premises	\$ 1,000	\$ 50,000
Money & Securities - Outside Premises	\$ 1,000	\$ 50,000
Fraudulent Instruction	\$ 1,000	\$ 50,000
Forgery & Alteration	\$ 1,000	\$ 50,000

<b>Equipment Breakdown Coverage</b>	<b>Deductible</b>	<b>Limits</b>
Equipment Breakdown Limit	\$ 5,000	\$ 100,000,000
Property Damage		\$ Included
Off Premises Property Damage		\$ 25,000
Business Income/Extra Expense/Service Interruption		\$ 1,000,000
Contingent Business Income		\$ 25,000
Perishable Goods		\$ 100,000
Demolition		\$ 100,000
Ordinance or Law		\$ 100,000
Expediting Expenses		\$ 100,000
Hazardous Substances		\$ 100,000
Newly Acquired Locations		\$ 1,000,000
Green		\$ 25,000

General Liability	Deductible	Limits
General Aggregate Limit	\$ 1,000	\$ 1,000,000
Each Occurrence Limit	\$ 1,000	\$ 1,000,000
Damage To Premises Rented To You Limit	\$ 1,000	\$ 500,000 any one premise
Law Enforcement Liability Limit	\$ 5,000	\$ 1,000,000 any one person
Personal and Advertising Injury Limit	\$ 1,000	\$ 1,000,000 person or organization
Products/Completed Operations Aggregate Limit	\$ 1,000	\$ 1,000,000

Employee Benefits Liability	Deductible	Limits
Claims-Made & Reported Form		Retroactive Date: <u>June 30, 2005</u>
Each Employee Aggregate (Included in General Liability General Aggregate)	\$ 1,000	\$ 1,000,000

Educator's Legal Liability	Deductible	Limits
Claims-Made & Reported Form		Retroactive Date: <u>June 30, 2000</u>
Coverage A: Professional Educational Services	\$ 10,000	
Each Professional Incident		\$ 1,000,000
Professional Incident Aggregate		\$ 1,000,000
Coverage B: Employment-Practices Liability	\$ 10,000	
Each Employment Incident		Combined with Coverage A
Employment Incident Aggregate		Combined with Coverage A
Coverage C: Non-Pecuniary Defense	\$ 10,000	
Defense Reimbursement		\$ 100,000
Defense Reimbursement Aggregate		\$ 300,000

Contributions for General Liability, Employee Benefits Liability,  
and Educator's Legal Liability are based on the following exposures

# Students	# Employees
3,302	482

Automobile		Deductible	Limits
<b>Liability</b>			
Bodily Injury - per person	# Vehicles 52 Power Units 8 Trailers		\$ 100,000
Bodily Injury - per accident		\$ 2,000	\$ 300,000
Property Damage - per accident			\$ 100,000
Non-owned & Hired Liability			BI/PD Limit
<b>Physical Damage</b>			
		Deductible	
Comprehensive & Collision Coverage	# Vehicles 54	\$ 1,000	See Schedule
Actual Cash Value			
Newly Acquired Vehicles		\$1,000/\$1,000	Comp/Coll Actual Cash Value
Garagekeepers Legal Liability		\$1,000/\$1,000	Comp/Coll \$ 50,000
Hired Car Physical Damage		\$1,000/\$1,000	Comp/Coll \$ 100,000

	Wind Deductible	Annual Contribution
Expiring Coverage	\$ 35,000	\$ 236,011
Renewal Option #1	\$ 35,000	\$ 243,643
Renewal Option #2	\$ 100,000	\$ 236,011

This quote includes package discounts. Therefore, all proposed coverages must be accepted as a package and not by line of coverage. If you wish to discuss individual coverages, please contact your PCAT Representative for a revised proposal.

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## Proposal Conditions and Items Needed to Bind Coverage

1. This proposal represents the first year of a two (2) year term. The contributions shown are annual and will be adjusted with current exposures each year. Please contact your PCAT Representative for alternative quotes.
  2. Coverage, limits, deductibles, terms and/or conditions may not comply with any RFP published by the District.
  3. Automobile Liability coverage does not extend to 15 Passenger Vans "while transporting students".
  4. This Contribution & Coverage Summary is a summary only. Please consult the PCAT Coverage Documents for a complete explanation of the applicable coverages, conditions and exclusions.
  5. All terms and conditions contained in the PCAT Interlocal Agreement and Addendums to the Interlocal Agreement apply to this proposal.
- 

### Vehicle Coverage

Automobile Liability and/or Physical Damage coverage is provided for all vehicles as shown on the attached schedule.

If changes to your schedule need to be made, advise your PCAT Representative before the beginning of the Participation Period. Adjustments to the schedule will be made and an Amended Auto CCS will be issued.

**Any vehicle owned prior to the participation period but not on the schedule may not be covered.**

### Newly Acquired Vehicles

Vehicles obtained after the beginning of the participation period are automatically covered.

Coverage will follow those shown above as respects limits and deductibles applicable.

This coverage form will not be audited.

Please do not send endorsement requests to your PCAT Representative or PCAT.

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**Agenda Item Summary Sheet (4 B.4)**  
**Meeting Date: May 21, 2013**  
**Submitted by: Mark Pool, Superintendent**

## ***Information Only***

**Consent Agenda:  
Business and Support  
Services**

Review of Monthly Financial Reports for Month of April

**Summary**

Although there is no statutory or policy requirement for the Board to do so, reviewing the Monthly Financial Report is a good practice for the Board to follow in overseeing the management of the District.

The report provides the Board with a current comparison of actual revenue and expenditures to the budget adopted for the General Fund.

The Tax Collections Report provides the Board with the District's current tax collections for the fiscal year.

The Cash Flow Report provides the Board with both a historical and current perspective of the District's monthly cash flow.

**ECISD Board Policy**

None.

**Effective Date**

April 30, 2013

**Previous Board Action**

Approval of 2012-2013 General Operating Budget on August 21, 2012.

**Future Action Expected**

The Board will review the monthly financial statements at each regular monthly board meeting.

**Background Information and  
Significant Issues**

The audited fund balance in the General Fund (Fund 199 only) on August 31, 2012 was \$8,898,859, which is 34.54% of the approved General Fund operating expenditures (as defined in the AEIS Report) of \$25,761,913.

Fund balance designated for replacement of artificial turf at Ricebird Stadium is \$250,000, leaving an undesignated fund balance of \$8,648,859; or 33.57% of the approved General Fund operating expenditures (as defined in the AEIS Report).

The undesignated fund balance currently exceeds the 20% goal by \$3,496,476.

**Fiscal Impact**

None.

**Student and Public Benefit** Closely monitoring actual revenue and expenditures as compared to the adopted budget each month helps to ensure the efficient use of public funds.

**Procedural and Reporting Implications** None.

**Public Comments** None.

**Alternatives** None.

**Other Comments and Related Issues** **Financial Report.** In the General Operating Fund, we have received 78.68% of our amended revenue projections; and expended 65.38% of our amended expenditure estimates.  
Compared to the same time last year, our revenue increased by \$148,167 and our expenditures increased by \$1,190,983.

	2008-2009		2009-2010		2010-2011		2011-2012		2012-2013	
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
<b>Sep</b>	20.59%	11.53%	10.41%	10.59%	9.93%	10.95%	10.63%	12.13%	10.87%	15.21%
<b>Oct</b>	36.88%	17.18%	19.64%	17.92%	18.64%	18.81%	19.79%	20.05%	19.84%	22.74%
<b>Nov</b>	39.46%	24.10%	26.01%	25.17%	27.97%	23.69%	29.84%	27.07%	30.94%	28.88%
<b>Dec</b>	52.68%	31.52%	38.96%	32.11%	41.96%	30.73%	41.60%	33.20%	44.98%	35.39%
<b>Jan</b>	73.77%	38.60%	57.38%	39.07%	60.48%	37.99%	64.61%	40.50%	65.81%	42.09%
<b>Feb</b>	79.39%	48.85%	68.68%	50.45%	66.83%	48.02%	69.97%	50.83%	71.78%	51.52%
<b>Mar</b>	81.29%	55.83%	70.62%	58.65%	68.88%	55.20%	72.10%	57.21%	74.26%	57.69%
<b>Apr</b>	82.79%	62.87%	75.39%	65.99%	73.41%	62.72%	77.12%	64.95%	78.68%	65.38%
<b>May</b>	84.31%	69.96%	79.21%	72.77%	77.20%	69.62%	81.11%	71.59%		
<b>Jun</b>	86.04%	77.28%	85.20%	80.00%	82.93%	76.81%	87.17%	78.14%		
<b>Jul</b>	87.23%	85.52%	91.73%	85.63%	89.99%	84.05%	93.70%	85.44%		
<b>Aug</b>	99.94%	98.05%	100.10%	98.92%	100.38%	98.74%	100.06%	98.47%		

**NOTE:** \$875,000 expenditure to pay off Limited Tax Refunding Bonds, Series 2004, increased expenditure percentage for September 2012.

**Tax Collection Report.** Our beginning tax levy of \$13,656,685 has been adjusted by -\$26,104 giving us a new adjusted levy of \$13,630,581; and we have currently collected \$13,095,211 which amounts to 96.07% of the adjusted levy. This leaves an uncollected balance of \$535,370.

Delinquent collections YTD are \$188,158 plus \$123,025 in penalty and interest.

	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Oct	0.01%	0.00%	0.00%	0.35%	0.31%	0.21%
Nov	5.07%	2.58%	0.44%	8.60%	9.54%	12.48%
Dec	38.76%	32.28%	30.01%	39.54%	34.01%	39.14%
Jan	85.29%	81.82%	73.71%	81.26%	84.41%	83.67%
Feb	93.58%	93.04%	92.80%	93.50%	94.04%	94.27%
Mar	94.44%	94.06%	94.60%	94.95%	95.38%	95.47%
Apr	95.13%	94.97%	95.27%	95.52%	96.12%	96.07%
Jun	95.78%	95.61%	95.84%	96.26%	96.75%	
Jun	96.55%	96.69%	96.50%	96.67%	97.14%	
Jul	96.87%		96.83%	97.10%	97.65%	
Aug	97.15%	97.48%	97.17%	97.74%	97.90%	
Sep	97.31%	97.60%	97.37%	97.88%	97.98%	

**Cash Flow Report.** The following spreadsheet shows the actual cash flow compared to the projected (historical) cash flow for the month.

Fiscal Year	Month			Year-to-Date		
	2011-2012	2012-2013	Difference	2011-2012	2012-2013	Difference
Revenue	\$1,560,340	\$1,356,809	(\$203,531)	\$24,005,508	\$24,153,674	\$148,166
Expenditures	\$2,292,412	\$2,180,184	(\$112,228)	\$18,103,682	\$18,954,382	\$850,700
Balance	(\$732,072)	(\$823,375)	(\$91,303)	\$5,901,826	\$5,199,292	(\$702,534)

**Attachments**

- Monthly Financial Report – April 30, 2013
- Tax Collection Recap 2012-2013
- Cash Flow Report 2012-2013

**Contact Person(s)**

David Bright, Assistant Superintendent of Finance and Operations

**Action Required**

No Action Required.

**Superintendent's Recommendation**

This is an information report only.

**Mark Pool, Superintendent of Schools**

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**MONTHLY FINANCIAL REPORT**  
 May 21, 2013

**Comparison of Revenue and Expenditures  
 to the Budget for the General Operating Fund  
 9-1-12 to 4-30-13**

**ESTIMATED REVENUE:**

	<i>Original Budget</i>	<i>Amended Budget</i>	<i>Revenue Realized</i>	<i>Revenue Balance</i>
<i>Local:</i>	\$14,589,703	\$14,589,703	\$14,009,596	(\$580,107)
<i>State:</i>	\$14,751,605	\$14,751,605	\$8,920,524	(\$5,831,081)
<i>Federal:</i>	\$1,356,051	\$1,356,051	\$1,023,705	(\$332,346)
<i>Other Resources:</i>	\$0	\$0	\$199,850	\$199,850
<i>Total:</i>	\$30,697,359	\$30,697,359	\$24,153,675	(\$6,543,684)

**ESTIMATE EXPENDITURES:**

	<i>Original Budget</i>	<i>Amended Budget</i>	<i>Expended</i>	<i>Outstanding Encumbrances</i>	<i>Expenditures Year to Date</i>	<i>Balance for Year</i>
	\$30,697,359	\$31,638,707	\$18,954,382	\$1,730,575	\$20,684,957	\$10,953,750

**COMPARISONS TO APRIL 30 OF PRIOR YEAR:**

	<i>2011-2012</i>	<i>2012-2013</i>	<i>Increase/ Decrease</i>
<i>Revenues:</i>	\$24,005,508	\$24,153,675	\$148,167
<i>Expenditures:</i>	\$19,493,974	\$20,684,957	\$1,190,983
<i>Cash Position:</i>	\$13,525,894	\$14,986,568	\$1,460,674

**PRIOR MONTH CASH POSITION as of 3/31/13:** \$15,340,013

GENERAL FUND - FUND BALANCE	GENERAL OPERATING	FUND BALANCE	% of OPERATING
GENERAL FUND - FUND BALANCE as of 8-31-08:	\$25,318,724	\$4,676,422	18.47%
GENERAL FUND - FUND BALANCE as of 8-31-09:	\$28,005,136	\$5,951,953	21.25%
GENERAL FUND - FUND BALANCE as of 8-31-10:	\$28,851,273	\$5,832,903	20.22%
GENERAL FUND - FUND BALANCE as of 8-31-11:	\$28,096,459	\$6,760,897	24.06%
GENERAL FUND - FUND BALANCE as of 8-31-12:	\$25,761,913	\$8,898,859	34.54%

**BUDGET AMENDMENTS:**

Appropriate funds to pay-off the Maintenance Tax Note-from General Fund Balance	\$879,869
Funds to reimburse the H.S. Co-Curricular account due to alleged employee theft	\$45,723
Funds to reimburse the H.S. Scholarship account due to alleged employee theft	\$15,756

NOTE: Cash Position includes Local, State, and Federal Funds. Does not include Capital Projects.

**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
TAX COLLECTION RECAP  
2012 - 2013**

<b>Reporting Period</b>	<b>Beginning Levy</b>	<b>Adjustments</b>	<b>Adjusted Levy</b>	<b>Current Tax Year Collections</b>	<b>% Collected</b>	<b>% Collected Prior Year</b>	<b>Delinquent Collections</b>	<b>Penalty &amp; Interest</b>	<b>Total Collections</b>	<b>Current Tax Year Uncollected</b>
<b>Monthly Recap</b>										
Oct-12	\$13,656,685	\$220	\$13,656,905	28,747	0.21%	0.31%	\$43,506	\$17,259	\$89,512	
Nov-12	\$13,656,685	-\$1,683	\$13,655,002	1,675,003	12.27%	9.23%	\$27,325	\$13,919	\$1,716,247	
Dec-12	\$13,656,685	-\$20,365	\$13,636,320	3,634,126	26.65%	24.46%	\$29,279	\$12,966	\$3,676,370	
Jan-13	\$13,656,685	-\$23,602	\$13,633,083	6,068,369	44.51%	50.40%	\$21,456	\$14,313	\$6,104,137	
Feb-13	\$13,656,685	-\$23,602	\$13,633,083	1,445,056	10.60%	9.63%	\$27,127	\$26,207	\$1,498,391	
March-13	\$13,656,685	-\$25,771	\$13,630,914	161,828	1.19%	1.32%	\$29,085	\$25,666	\$216,580	
April-13	\$13,656,685	-\$26,104	\$13,630,581	82,083	0.60%	0.74%	\$10,381	\$12,693	\$105,157	
<b>Year To Date</b>				<b>13,095,211</b>	<b>96.07%</b>	<b>96.12%</b>	<b>188,158</b>	<b>123,025</b>	<b>\$13,406,394</b>	<b>\$535,370</b>

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**Cash Flow**  
**2012-2013**

199	GENERAL FUND	Actual Sep-12	Actual Oct-12	Actual Nov-12	Actual Dec-12	Actual Jan-13	Actual Feb-13	Actual Mar-13	Actual Apr-12	Actual Apr-13	Actual May-12	Actual Jun-12	Actual Jul-12	Actual Aug-12	2011-12 Totals	
<b>REVENUE:</b>																
<b>5700</b>	<b>Local Revenue:</b>															
5711	Taxes Current Year	8,760	34,802	1,465,869	3,160,795	5,276,434	1,277,883	140,709	85,358	71,371	73,272	43,439	58,481	28,737	11,338,880	
5712	Taxes Prior Years	10,408	37,972	24,023	25,555	18,810	23,749	25,424	19,723	9,044	20,647	16,304	9,114	17,622	266,621	
5719	Pen, Int, & Other	8,087	15,298	12,716	11,915	13,365	23,222	22,573	19,206	11,161	17,779	15,049	12,748	17,883	212,668	
5720	Service to Other LEAs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
5730	Tuition and Fees	0	0	0	0	0	0	0	0	0	5,035	2,646	0	-235	7,446	
5740	Other Local Sources	6,509	27,565	7,577	7,381	8,824	10,590	10,305	14,837	10,391	19,254	6,552	10,974	133,381	288,686	
5750	Co/Curr Activities	13,964	20,917	18,778	14,514	3,379	-1,020	39,106	2,862	560	199	0	14,361	11,568	99,820	
	<b>Total Local Rev:</b>	<b>47,728</b>	<b>136,554</b>	<b>1,528,962</b>	<b>3,220,159</b>	<b>5,320,811</b>	<b>1,334,424</b>	<b>238,118</b>	<b>141,987</b>	<b>102,527</b>	<b>136,187</b>	<b>83,990</b>	<b>105,679</b>	<b>208,956</b>	<b>12,214,122</b>	
<b>5800</b>	<b>State Revenue:</b>															
5811	Available School Fund	104,551	37,009	58,256	295,568	46,518	46,518	240,487	99,262	98,872	110,266	161,831	0	14,035	822,093	
5812	Foundation Entitlement	3,047,666	2,174,905	1,142,910	-30,448	0	0	0	1,058,196	894,497	695,373	1,393,696	1,809,666	1,797,692	13,637,035	
5812	Founda Ent-Prior Yr	0	0	2,065	0	0	0	0	0	0	0	0	0	0	0	
5819	LEP Student Success Init	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
5820	Misc State Program Rev	0	0	0	0	0	0	0	0	0	0	0	0	5,925	5,925	
5831	TRS On-Behalf	87,122	87,327	0	175,227	87,398	87,516	86,836	88,677	86,450	89,014	90,645	88,689	183,186	1,165,361	
	<b>Total State Rev:</b>	<b>3,239,339</b>	<b>2,299,241</b>	<b>1,203,231</b>	<b>440,347</b>	<b>133,916</b>	<b>134,034</b>	<b>327,323</b>	<b>1,246,135</b>	<b>1,079,819</b>	<b>894,653</b>	<b>1,646,172</b>	<b>1,898,355</b>	<b>2,000,838</b>	<b>15,630,414</b>	
<b>5900</b>	<b>Federal Revenue:</b>															
5930	Federal	0	124,398	4,303	0	4,096	0	0	0	4,690	0	6,677	0	4,762	84,339	
	<b>Total Federal Rev:</b>	<b>0</b>	<b>124,398</b>	<b>4,303</b>	<b>0</b>	<b>4,096</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,690</b>	<b>0</b>	<b>6,677</b>	<b>0</b>	<b>4,762</b>	<b>84,339</b>	
<b>7900</b>	<b>Other Res/Non-Oper</b>															
	Other Res/Non-Oper	0	0	199,850	0	0	0	0	0	0	0	0	0	0	0	
	<b>Total Other Res:</b>	<b>0</b>	<b>0</b>	<b>199,850</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Total Revenue:</b>	<b>3,287,067</b>	<b>2,560,193</b>	<b>2,936,347</b>	<b>3,660,507</b>	<b>5,458,824</b>	<b>1,468,459</b>	<b>565,440</b>	<b>1,388,122</b>	<b>1,187,036</b>	<b>1,030,840</b>	<b>1,736,839</b>	<b>2,004,034</b>	<b>2,214,556</b>	<b>27,928,875</b>	
<b>EXPENDITURES:</b>																
<b>6000</b>	<b>Expenditures:</b>															
6100	Payroll Costs	1,065,364	1,600,937	1,528,502	1,706,826	1,595,645	1,601,359	1,614,841	1,597,334	1,593,517	1,606,917	1,604,420	1,596,506	2,161,215	19,062,518	
6200	Contracted Services	190,538	197,996	288,101	222,780	307,728	413,028	243,810	212,171	96,106	292,533	252,788	256,848	429,996	3,323,675	
6300	Supplies & Materials	71,269	104,894	165,974	84,402	162,568	161,160	97,531	128,314	130,262	187,884	108,488	111,025	181,499	1,537,539	
6400	Other Operating	42,229	190,782	36,875	46,153	168,530	43,566	26,680	179,177	187,960	98,364	81,135	405,156	29,645	1,334,099	
6500	Debt Services	879,868	0	500	0	0	95,550	0	0	0	500	0	0	41,331	324,338	
6600	Capital Outlay	0	23,207	0	0	0	13,499	-99	18,310	8,690	0	14,828	50,767	60,446	179,745	
8900	Other Uses/Non Operating	0	61,479	0	0	0	0	0	0	0	0	0	0	0	29,000	
	<b>Total Expenditures:</b>	<b>2,249,269</b>	<b>2,179,295</b>	<b>2,019,952</b>	<b>2,060,162</b>	<b>2,234,471</b>	<b>2,328,163</b>	<b>1,982,763</b>	<b>2,135,306</b>	<b>2,016,536</b>	<b>2,186,198</b>	<b>2,061,658</b>	<b>2,420,302</b>	<b>2,904,132</b>	<b>25,790,913</b>	
	<b>ENDING BALANCE</b>	<b>1,037,798</b>	<b>380,898</b>	<b>916,394</b>	<b>1,600,344</b>	<b>3,224,353</b>	<b>-859,705</b>	<b>-1,417,322</b>	<b>-747,184</b>	<b>-829,500</b>	<b>-1,155,358</b>	<b>-324,819</b>	<b>-416,268</b>	<b>-689,576</b>	<b>2,137,962</b>	
	<b>GF FB as of 8/31/12</b>	<b>8,898,859</b>														
		9,936,657	10,317,555	11,233,949	12,834,294	16,058,646	15,198,942	13,781,619	11,484,881	12,952,119	11,796,761	11,471,942	11,055,674	10,366,098		

240	FOOD SERVICE	Actual Sep-12	Actual Oct-12	Actual Nov-12	Actual Dec-12	Actual Jan-13	Actual Feb-13	Actual Mar-13	Actual Apr-12	Actual Apr-13	Actual May-12	Actual Jun-12	Actual Jul-12	Actual Aug-12	2011-12 Totals
<b>REVENUE:</b>															
5700	<b>Local Revenue:</b>														
	Earnings from Temp Dep			731	0	0	831	0	0	0	773	0	0	754	2,699
	Foundation Revenue														
	Lunch	23,117	29,957	23,645	17,303	25,625	27,014	17,723	17,461	29,526	18,642	20	0	17,313	198,973
	Breakfast	7,590	8,493	8,679	4,917	8,065	8,241	5,169	7,435	7,951	7,286	34	0	4,863	71,633
	A La Carte	9,523	9,720	8,607	5,862	7,576	9,000	5,766	7,456	10,215	7,792	28	0	2,848	76,512
	Adult Lunches	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Catering/Vending	0	52	210	3,417	871	280	1,146	676	535	1,286	378	0	1,045	4,638
	Summer Food Service	0	0	0	0	0	0	0	0	0	0	214	163	0	377
	<b>Total Local Ren:</b>	<u>40,230</u>	<u>48,222</u>	<u>41,141</u>	<u>31,499</u>	<u>42,137</u>	<u>45,366</u>	<u>29,804</u>	<u>33,029</u>	<u>48,227</u>	<u>35,779</u>	<u>674</u>	<u>163</u>	<u>26,823</u>	<u>354,831</u>
5800	<b>State Revenue</b>														
5829	Misc St Program Rev.	0	0	0	0	0	0	0	0	9,504	9,800	0	0	0	9,800
5831	TRS On-Behalf Benefit	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total State Rev:</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,504</u>	<u>9,800</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,800</u>
5900	<b>Federal Revenue</b>														
5921	School Breakfast	0	31,461	36,866	32,962	24,113	28,093	31,840	32,577	22,110	52,054	34,376	1,382	6,954	293,015
5922	National School Lunch	0	94,732	107,003	97,017	68,117	87,884	98,069	80,985	68,386	89,162	97,656	3,135	26,880	847,126
5923	USDA Donated Com	7,195	7,195	7,195	7,195	7,195	7,195	7,198	6,878	7,195	6,878	6,878	6,878	10,282	85,943
5929	Fed Rev TEA-Sum Feed	0	0	0	0	0	0	0	0	0	0	0	5,049	0	5,049
	<b>Total Federal Rev:</b>	<u>7,195</u>	<u>133,388</u>	<u>151,064</u>	<u>137,174</u>	<u>99,425</u>	<u>123,172</u>	<u>137,107</u>	<u>120,440</u>	<u>97,691</u>	<u>148,095</u>	<u>138,910</u>	<u>16,444</u>	<u>44,116</u>	<u>1,231,133</u>
7900	<b>Other Res/Non-Oper:</b>														
7940	Other Res/Non-Oper	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total Other Res:</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Revenue:</b>	<u><u>47,425</u></u>	<u><u>181,611</u></u>	<u><u>192,935</u></u>	<u><u>168,673</u></u>	<u><u>141,562</u></u>	<u><u>169,369</u></u>	<u><u>166,912</u></u>	<u><u>153,469</u></u>	<u><u>155,421</u></u>	<u><u>193,673</u></u>	<u><u>139,585</u></u>	<u><u>16,606</u></u>	<u><u>70,939</u></u>	<u><u>1,595,764</u></u>
<b>EXPENDITURES:</b>															
6000	<b>Expenditures:</b>														
6100	Payroll & Benefits	29,839	44,913	44,834	45,333	42,157	42,736	43,751	46,430	42,658	47,755	40,892	42,697	57,295	535,223
6200	Contracted Services	0	133,987	94,931	104,452	98,720	49,351	81,196	103,645	113,384	87,685	89,287	20,183	24,454	893,802
6300	Supplies & Materials	7,334	7,578	7,195	7,374	7,307	7,320	7,359	6,889	7,520	6,936	7,012	7,243	18,808	97,418
6400	Other Operating	0	144	46	122	27	111	21	142	86	114	140	0	76	911
6600	Capital Outlay	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total Expenditures:</b>	<u>37,173</u>	<u>186,622</u>	<u>147,006</u>	<u>157,282</u>	<u>148,211</u>	<u>99,518</u>	<u>132,327</u>	<u>157,106</u>	<u>163,648</u>	<u>142,490</u>	<u>137,332</u>	<u>70,123</u>	<u>100,633</u>	<u>1,527,354</u>
	<b>ENDING BALANCE</b>	10,253	5,242	51,171	62,562	55,914	125,764	160,349	98,186	152,122	203,305	205,558	152,041	122,346	68,410

511	DEBT SERVICE	Actual Sep-12	Actual Oct-12	Actual Nov-12	Actual Dec-12	Actual Jan-13	Actual Feb-13	Actual Mar-13	Actual Apr-12	Actual Apr-13	Actual May-12	Actual Jun-12	Actual Jul-12	Actual Aug-12	2011-12 Totals
<b>REVENUE:</b>															
5700	<b>Local Revenue:</b>														
5711	Taxes Current Year	1,374	3,752	218,591	474,260	791,935	188,583	21,119	13,387	10,712	11,492	6,813	9,172	4,507	1,778,240
5712	Taxes Prior Years	1,332	5,533	3,302	3,724	2,647	3,378	3,661	2,370	1,337	2,766	2,008	1,220	1,994	34,079
5719	Pen, Int, & Other	974	1,961	1,204	1,051	947	2,986	3,093	2,263	1,533	2,289	1,798	1,775	1,872	22,018
5742	Earnings Fm Temp Dep	154	162	189	370	713	831	778	728	770	763	747	780	421	6,019
	<b>Total Local Rev:</b>	3,834	11,409	223,286	479,405	796,242	195,777	28,651	18,748	14,351	17,310	11,366	12,947	8,794	1,840,356
5800	<b>State Revenue:</b>														
5829	St Rev Dist By TEA	0	0	53,770	0	0	0	0	0	0	0	0	0	0	98,000
	<b>Total State Rev:</b>	0	0	53,770	0	0	0	0	0	0	0	0	0	0	98,000
7900	<b>Other Res/Non-Oper:</b>														
7940	Other Res/Non-Oper Rev	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total Other Res:</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total Revenue:</b>	3,834	11,409	277,056	479,405	796,242	195,777	28,651	18,748	14,351	17,310	11,366	12,947	8,794	1,938,356
<b>EXPENDITURES:</b>															
6000	<b>Expenditures:</b>														
6500	Debt Service														
6511	Bond Principal	0	0	0	0	0	335,000	0	0	0	0	0	0	500,000	815,000
6521	Interest on Bonds	0	0	0	0	0	476,084	0	0	0	0	0	0	486,084	978,469
6599	Other Debt Fees	0	0	500	0	0	0	400	0	0	0	0	0	0	900
	<b>Total Expenditures:</b>	0	0	500	0	0	811,084	400	0	0	0	0	0	986,084	1,794,369
	<b>ENDING BALANCE</b>	3,834	15,243	291,799	771,204	1,567,446	952,139	980,390	1,079,655	994,741	1,012,052	1,023,417	1,036,364	59,073	143,987
<b>Total Approved Budget</b>															
<b>199, 240, 511</b>															
	<b>TOTAL REVENUE</b>	3,338,326	2,753,212	3,406,338	4,308,585	6,396,628	1,833,604	761,003	1,560,340	1,356,809	1,241,823	1,887,789	2,033,587	2,294,288	31,462,995
	<b>TOTAL EXP</b>	2,286,441	2,365,917	2,167,458	2,217,444	2,382,682	3,238,766	2,115,490	2,292,412	2,180,184	2,328,688	2,198,989	2,490,425	3,990,850	29,112,635
	<b>ENDING BALANCE</b>	1,051,885	1,439,180	2,678,060	4,769,201	8,783,147	7,377,985	6,023,499	5,901,824	5,200,123	4,113,259	3,802,059	3,345,220	1,648,659	

**Agenda Item Summary Sheet (6 A)**  
**Meeting Date: May 21, 2013**  
**Submitted by: Mark Pool, Superintendent**

## ***Information Item***

<b>Curriculum and Instruction</b>	Overview of New State Accountability System
<b>Summary</b>	<p>The Commissioner of Education recently released rules for the new State Accountability System as they relate to the 2013 Accountability Ratings. The system is complicated and we are all still trying to decipher exactly what the rules are and how they will be implemented. Melissa Koop will give you a brief overview of what we know at this time.</p> <p>As the Legislative Session comes to an end the final decisions on future a future accountability system are still undecided.</p>
<b>ECISD Board Policy</b>	AIA (LEGAL) – ACCOUNTABILITY, ACCREDITATION AND PERFORMANCE INDICATORS
<b>Effective Date</b>	August 2013
<b>Previous Board Action</b>	None.
<b>Future Action Expected</b>	We will attempt to keep the Board informed as we learn more about how the new accountability system will be administered.
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	Unknown.
<b>Student and Public Benefit</b>	Unknown.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None

**Attachments**

- Overview of Performance Index Framework
- Performance Index Criteria

**Contact Person(s)**

Melissa Koop, Assistant Superintendent for Curriculum and Instruction

**Action Required**

No action required

**Superintendent's Recommendation**

This is an information item only.

**Mark Pool, Superintendent of Schools**

# Overview of Performance Index Framework\*

Shaded areas are not evaluated in 2013

	Index 1: Student Achievement	Index 2: Student Progress	Index 3: Closing Performance Gaps	Index 4: Postsecondary Readiness
Features of Index	<p><b>STAAR Satisfactory Performance</b></p> <ul style="list-style-type: none"> <li>All Students Only</li> <li>Combined over All Subject Areas</li> <li>Credit given for meeting phase-in Level II performance standard on:                             <ul style="list-style-type: none"> <li>STAAR Grades 3-8 English and Spanish for assessments administered in the spring;</li> <li>EOC for assessments administered in the spring and the previous fall and summer;</li> <li>STAAR Grades 3-8 and EOC Modified and Alternate;</li> <li>STAAR L (linguistically accommodated) based on the ATAC ELL Workgroup recommendations; and,</li> <li>TAKS Grade 11 results at Met Standard performance standard (2013 only).</li> </ul> </li> </ul>	<p><b>Student Progress to Satisfactory or Advanced Performance Levels</b></p> <ul style="list-style-type: none"> <li>Ten Student Groups Evaluated:                             <ul style="list-style-type: none"> <li>All Students</li> <li>Each Race/Ethnicity:                                     <ul style="list-style-type: none"> <li>African American</li> <li>American Indian</li> <li>Asian</li> <li>Hispanic</li> <li>Pacific Islander</li> <li>White</li> <li>Two or More Races</li> </ul> </li> <li>Students with Disabilities</li> <li>English Language Learners (ELLs)</li> </ul> </li> <li>By Subject Area (Reading, Math, and Writing for available grades)</li> <li>Same assessments used in Index 1 where student progress measures are available</li> <li>Credit based on weighted performance:                             <ul style="list-style-type: none"> <li>One point credit given for each percentage of students at the Met growth expectations level</li> <li>Two point credit given for each percentage of students at the Exceeded growth expectations level</li> </ul> </li> </ul>	<p><b>Achievement Gaps Measured for Satisfactory and Advanced Levels</b></p> <ul style="list-style-type: none"> <li>All Economically Disadvantaged Students and Two Lowest Performing Racial/Ethnic Groups based on the Index 1 student achievement indicator reported in the prior year</li> <li>By Subject Area (Reading/ELA, Mathematics, Writing, Science, and Social Studies)</li> <li>Same Assessments Used in Index 1</li> <li>Credit based on weighted performance:                             <ul style="list-style-type: none"> <li>One point credit given for each percentage of students meeting the phase-in Level II performance standard</li> <li>Two point credit given for each percentage of students meeting the final Level III Advanced performance standard</li> </ul> </li> </ul>	<p><b>Measures of Postsecondary Readiness</b> Credit based on average of two postsecondary indicators:</p> <ol style="list-style-type: none"> <li>STAAR postsecondary readiness standard (final Level II) and</li> <li>high school graduation rates and diploma plans</li> </ol> <p><b>STAAR Postsecondary Readiness</b></p> <ul style="list-style-type: none"> <li>Eight Student Groups Evaluated: All Students and each Race/Ethnicity</li> <li>Combined over All Subject Areas</li> <li>Credit given for meeting postsecondary readiness standard (final Level II) on one or more tests</li> </ul> <p><b>High School Graduation</b></p> <ul style="list-style-type: none"> <li>Four-year Graduation Rate or Five-year Graduation Rate (or Annual Dropout Rate if no graduation rate)</li> <li>Ten Student Groups Evaluated: All Students, each Race/Ethnicity, Students with Disabilities, and ELLs</li> <li>Percent Recommended or Distinguished Achievement (Advanced) High School Program Plan (RHSP/DAP) Graduates</li> <li>Eight Student Groups Evaluated: All Students and each Race/Ethnicity</li> </ul> <p style="border: 1px solid black; padding: 5px; text-align: center;">Career and Technical Education Indicators TBD (2015 and Beyond)</p>
	* Additional features, such as Required Improvement and three-year averaging, are incorporated when applicable.			
Additional Evaluations	<p><b>Apply Safeguards to Specific Performance Indexes, as needed:</b></p> <ul style="list-style-type: none"> <li>Report performance by student group, performance level, subject, and grade;</li> <li>Implement interventions focused on specific areas of weak performance;</li> <li>Implement interventions based on minimum participation rate targets; and,</li> <li>Implement interventions for excessive use of STAAR Modified and STAAR Alternate.</li> </ul>		<p><b>Academic Achievement Distinctions in Reading/ELA and Mathematics</b></p> <p>Campuses earn distinctions for outstanding academic achievement on indicators, such as SAT/ACT participation/performance, AP/IB participation/performance, Advanced (Level III) Performance on STAAR, Advanced/Dual Enrollment Course Completion, and Attendance Rates.</p>	

# Performance Index Criteria

## Commissioner of Education Final Decisions on Accountability Ratings Criteria and Targets for 2013

- To receive a *Met Standard* rating, all campuses and districts must meet the following accountability targets on all indexes for which they have performance data in 2013.

Performance Index Targets	Non-AEA Campuses and Districts	AEA Campuses and Districts
<b>Index 1:</b> Student Achievement	50	25
<b>Index 2:</b> Student Progress	5 <sup>th</sup> percentile*	5 <sup>th</sup> percentile*
<b>Index 3:</b> Closing Performance Gaps	55	30
<b>Index 4:</b> Postsecondary Readiness	75	45

\* Target will be set at about the fifth percentile of campus performance and will be applied to both campuses and districts.