

Agenda of Regular

The Board of Trustees El Campo Independent School District

A Regular of the Board of Trustees of El Campo Independent School District will be held August 23, 2011, beginning at 7:00 PM in the Boardroom, 700 W. Norris, El Campo, TX 77437.

The subjects to be discussed are as listed below.

1. Business and Operations
 - A. Consider Approval of a Resolution to Commit District Fund Balance 3
2. Governance
3. Personnel
 - A. Consider Employment of Personnel Recommended for the Following Positions;
 1. Special Education - Speech Therapy
4. Call to Order/Opening Prayer/Pledge of Allegiance
5. Public Comment
6. Recognition 6
7. Teachers New to District
 - A. High School Mathematics / Head Boys Basketball Coach - Matthew Sandoval
8. Middle School Band Director - Kevin Elliston
9. Middle School Teen Leadership / Coach - Lacey Hubert
10. High School Special Education Inclusion / Head Softball Coach - Rachel Dluhos
11. Consent Agenda
 - A. Curriculum and Instruction
12. Governance
 - A. Consider Approval of the Minutes 8
13. July 19, 2011 - Regular Meeting 10
14. August 9, 2011 - Special Meeting 14
15. Business and Support Services
 - A. Consider Approval of Resolution for an Interlocal Agreement to Participate in the PACE Purchasing Cooperative that is Being Organized and Administered by the Region 12 (Austin) and Region 20 (San Antonio) Education Service Centers 16
 - B. Consider Approval of Resolution for an Interlocal Agreement to Participate in the TIPS/TAPS Purchasing Cooperative That is Administered by the Region 8 (Mt. Pleasant) Education Service Center 20
16. Consider Annual Approval of District Vendor List 26
17. Consider Approval of Annual Renewal of Interlocal Agreements with Purchasing Cooperatives 34
18. Review of Monthly Financial Reports 36
19. Review List of Checks Written for the Month of July, 2011 44
20. Personnel
21. Consider Approval of 2011-2012 Employee Compensation Plan 46

22. Students	
23. Consider Approval of Changes to the Student Code of Conduct	65
24. Request by Flor Salas to be Placed on the Agenda to Suggest That Parents Pay for Bus Transportation	71
25. Consider Approval of a Resolution Establishing District Fund Balance Policies as Required by GASB (Governmental Accounting Standards Board)	73
26. Curriculum and Instruction	
27. Discuss Development of District Goals	
28. Discuss Required Team of Eight Board Training to Complete <i>TASB Effective Board Practices Inventory</i>	
29. Closed Session:	
A. Texas Government Code § 551.074 (1) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee	
1. The Board Will Meet in a Closed Meeting to Discuss the Employment of Personnel	
30. High School - Mathematics	
31. High School - Construction Tech	
32. Superintendent's Report	
A. Governance	
33. Preliminary Agenda for Regular Meeting on September 20, 2011	
34. Business and Support Services	
35. Personnel	
36. Curriculum and Instruction	
37. Students	
38. Community and Governmental Relations	
39. Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on August 19, 2011 at 2:00 p.m.

For the Board of Trustees

Agenda Item Summary Sheet (5 C)
Meeting Date: August 23, 2011
Submitted by: Mark Pool, Superintendent

Action Required

Business and Operations Resolution to Commit District Fund Balance

Summary The Governmental Accounting Standard Board (GASB) released Statement 54 —“Fund Balance Reporting and Governmental Fund Type Definitions” on March 11, 2009, which was effective for fiscal year ending August 31, 2011. Prior to the end of the fiscal year a resolution must be adopted by the Board of Trustees that “commits fund balance to specific purpose(s) . . . , but the amount(s), if any, which will be subject to the constraint, may be determined in the subsequent period.” The committed amounts may be determined when the audited fund balance amounts are known after the fiscal year end.

ECISD Board Policy CE (LOCAL), ANNUAL OPERATING BUDGET

Effective Date 2011-2012 School Year.

Previous Board Action None.

Future Action Expected None.

Background Information and Significant Issues A Resolution has been prepared that commits an additional \$50,000 for future Turf replacement at the El Campo I.S.D. High School Stadium.

The Resolution also commits portions of the following Special Revenue and Other Funds unassigned fund balances to be determined when audited fund balance amounts are known:

- Campus Activity Funds
- Child Nutrition Funds
- Family Crisis Fund
- Non-Permanent High School Scholarship Funds
- Permanent High School Scholarship Funds

Fiscal Impact None.

Student and Public Benefit The public will see a more structured classification for reporting fund balance.

Procedural and Reporting Implications	Once approved, amounts will be subject to annual financial audit.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> • Resolution to Commit Fund Balance
Contact Person(s)	David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve the proposed Resolution to Commit Fund Balance.
Superintendent's Recommendation	<p>I recommend that the Board approve the proposed Resolution to Commit Fund Balance.</p> <p>Mark Pool, Superintendent of Schools</p>

**El Campo I.S.D.
Resolution to Commit Fund Balance**

**STATE OF TEXAS
COUNTY OF WHARTON**

RESOLUTION

The Board of Trustees of the El Campo Independent School District being convened in Regular Session at the El Campo I.S.D. Administration Office within the boundaries of the El Campo Independent School District, on the 23rd day of August, 2011, with a quorum present in the persons of:

Trustees being absent: _____

WHEREAS Trustee _____ introduced the following order, moved its adoption, and the motion having been seconded by Trustee _____ was duly put and carried, said Order reading as follows:

IT IS HEREBY RESOLVED, ordered, and directed that the El Campo Independent School District commit the following portions of its August 31, 2011 General Fund unassigned fund balance.

BE IT RESOLVED, the District commits an additional \$50,000 for future Turf replacement at the El Campo I.S.D. High School Stadium.

BE IT RESOLVED, the District commits portions of its August 31, 2011, Special Revenue and Other Funds unassigned fund balances as follows:

- Campus Activity Funds – Funds generated at the campuses and accounted for in the campus activity special revenue funds are committed to the respective campus.
- Child Nutrition Funds – Funds generated by the child nutrition department and accounted for in the child nutrition special revenue fund are committed to child nutrition.
- Family Crisis Fund—Funds generated by interest earnings only are committed for family crisis spending.
- Non-Permanent High School Scholarship Funds—Funds generated are committed for awarding student scholarships.
- Permanent High School Scholarship Funds—Funds generated by interest earnings only are committed for awarding student scholarships.

Attest:

Tommy Turner, President
El Campo I.S.D. Board of Trustees

David Hodges, Secretary
El Campo I.S.D. Board of Trustees

Recognition	A. Teachers New to the District
Summary	We have the following teachers who are new to the district this year: <ol style="list-style-type: none">1. Middle School Band Director – Kevin Elliston (replacing Michael Power)2. Middle School Teen Leadership / Coach – Lacey Hubert (replacing Jason Stanley)3. High School Special Education Inclusion / Head Softball Coach – Rachel Dluhos (replacing Shane Wagner)4. High School Mathematics / Head Boys Basketball Coach – Matthew Sandoval (replacing Chet Byerly)
ECISD Board Policy	None.
Effective Date	August 23, 2011
Previous Board Action	The Board periodically recognizes and welcomes teachers who are new to the district.
Future Action Expected	The Board periodically recognizes and welcomes teachers who are new to the district.
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	The Board has the opportunity to meet and welcome teachers who are new to the district.
Procedural and Reporting Implications	None.
Public Comments	None.

Other Comments and Related Issues

None

Attachments

None.

Contact Person(s)

Mark Pool, Superintendent of School

Action Required

No action required.

Superintendent's Recommendation

Information item only.

Mark Pool, Superintendent of Schools

Agenda Item Summary Sheet (4 A.1)
Meeting Date: August 23, 2011
Submitted by: Mark Pool, Superintendent

Action Required

Consent Agenda: Governance	Minutes of Previous Meetings <ol style="list-style-type: none">1. July 19, 2011 – Regular Meeting2. August 9, 2011 – Special Meeting and Curriculum/Instruction Workshop
Summary	According to policy BE (LOCAL), BOARD MEETINGS, MINUTES, board action shall be carefully recorded by the secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.
ECISD Board Policy	BE (LOCAL), BOARD MEETINGS
Effective Date	August 23, 2011.
Previous Board Action	The Board approves minutes at each regular monthly meeting.
Future Action Expected	The Board approves minutes at each regular monthly meeting.
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	An accurate record of all discussions and actions by the Board of Trustees is maintained.
Procedural and Reporting Implications	After approval minutes are filed with the official records of the District.
Public Comments	None.
Alternatives	None.

Other Comments and Related Issues

None

Attachments

Minutes of regular and special meetings held on the following dates:

1. Regular Meeting – July 19, 2011
2. Special Meeting – August 9, 2011

Contact Person(s)

Dianne Cerny, Executive Secretary

Action Required

Motion, second and majority vote to approve the minutes.

Superintendent's Recommendation

I recommend you approve the minutes of previous meetings as part of the consent agenda.

Mark Pool, Superintendent of Schools

**MINUTES OF THE BOARD OF TRUSTEES
EL CAMPO INDEPENDENT SCHOOL DISTRICT
July 19, 2011**

The Board of Trustees of the El Campo Independent School District met in a Regular Session July 19, 2011 in the Board Room, 700 West Norris, El Campo, Texas.

MEMBERS PRESENT: Tommy Turner, Ralph Novosad, J. J. Croix, David Hodges, Cecil Davis, James Russell, Kristi David

MEMBERS ABSENT: None

OTHERS PRESENT: Mark Pool, Carolyn Gordon, David Bright, Dollie Coleman, Brenda Tomanek, Debbie Hamman, Delores Janik, Laura Deiss, B. J. Swenson, Harold Simmons, Latoya Pats, Ernest Hargrove, Reverend Otha Edison, Reverend Freddie Roberts, Charlotte Brown, Latisha Greely, Tiffany Owens, Gwen Johnson, Ken McCleave, Tracy Braden, Pat Buss, Tonya Sparks, Gloria J. Harris, Cora Bishop, Terry Stanphill, Jana Fernandez, Kim Harris, Judy Owens, Gloria Harris, Ella Bell, Mr. and Mrs. Charles McKnight, Robert Anderson, Lisa Hernandez, Mindi Snyder, Cynthia Nafegar, Reverend E. L. Dawson, L. Sewell, Cumri Oarr, Peadie M. Mardad, Ruth Williams, Luan Belle, Robert Montalvo, Jeff Balcar, Leah Bullock, Jessica Hearse, Vicki Molina, Charlene Nile, Mauri Couey, Liz Graves, B. C. Sommer, Molli Bodungeon

Board President Tommy Turner called the meeting to order at 7:01 p.m. Melissa Erwin gave the opening prayer followed by the Pledge of Allegiance. There was a quorum present.

PUBLIC COMMENT: Reverend Edward Dawson, Pastor of Progressive Baptist Church addressed the Board regarding transportation and funding.

RECOGNITION: There was no recognition.

CONSENT AGENDA: Ralph Novosad requested removal of Item 4-B.4. A motion was made by Ralph Novosad and seconded by David Hodges to approve the Consent Agenda with the exception of Item 4-A.5:

- A. Governance
 - 1. Consider Approval of the Minutes
 - a. June 21, 2011 Regular Minutes
 - 2. Consider Annual Review and Approval of Board Operating Procedures
 - 3. Review LEGAL Policies and Consider Approval of Additions, Revision, or Deletions of LOCAL Policies as Recommended by TASB Policy Service and According to the Instruction Sheet for TASB Localized Policy Manual Update 90.
 - 4. Consider Approval of Contract with the Law Firm of Linebarger Goggan Blair & Sampson, LLP for the Administrative Appeal and Any Judicial Appeal of the Property Value Study Findings as Conducted by the Comptroller's Offices as of January 1, 2011 for the School Year 2012 – 2013.
 - 5. Consider Approval of Revised School Calendar for 2011 – 2012 School Year
- B. Business and Support Services
 - 1. Consider Approval of Annual Maintenance Department Evaluation
 - 2. Review Monthly Financial Reports

3. Review List of Checks Written for the Month of June, 2011
- C. Personnel
 1. Consider Approval of Annual PDAS Calendar
 2. Consider Approval of PDAS Appraisers
- D. Curriculum and Instruction
 1. Review of Summer School Activities
- E. Students
 1. Consider Approval of School-Sponsored/School Related Activities for the 2011-2012 School Year

Motion carried unanimously.

CONSIDER APPROVAL OF REVISED SCHOOL CALENDAR FOR 2011-2012 SCHOOL YEAR: A motion was made by James Russell and seconded by J. J. Croix to approve the revised School Calendar for 2011 – 2012 school year. Motion carried by a 5 – 2 vote with Trustees James Russell, J. J. Croix, Tommy Turner, David Hodges and Kristi David in favor and Trustees Cecil Davis and Ralph Novosad opposed.

BUSINESS AND OPERATIONS

REVIEW OF PRELIMINARY BUDGET FOR 2011 - 2012: David Bright reviewed the preliminary budget for 2011-2012.

DISCUSS PROPOSED TAX RATE THAT WILL BE PUBLISHED IN “NOTICE FOR PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE” AND SETTING THE DATE AND TIME FOR THAT MEETING:

The Board discussed the proposed tax notice that will be published in “Notice for Public Meeting to Discuss Budget and Proposed Tax Rate” and set a Public Hearing for August 30, 2011 at 6:00 p.m.

REVIEW TRAFFIC PROCEDURES DEVELOPED BY STUDENT DROP-OFF AND PICK-UP PROCESS

IMPROVEMENT TEAM: The Board and Mr. Pool reviewed traffic procedures developed by the Student Drop-Off and Pick-Up Process Improvement Team.

CURRICULUM AND INSTRUCTION

REVIEW OF TAKS SCORES FROM SPRING 2011: Mrs. Gordon, Mr. Pool and the Board reviewed and discussed the TAKS scores from Spring 2011.

DISCUSS EXPECTATIONS FOR WORKSHOP TO DISCUSS STUDENT ACHIEVEMENT AND RETURN ON INVESTMENT IN CSCOPE CURRICULUM AND CURRICULUM FACILITATORS:

Mr. Pool discussed the concerns of the Board in order for preparation of the August 9th meeting to address student achievement and return on investment in CSCOPE Curriculum and Curriculum Facilitators.

GOVERNANCE

DISCUSSION WITH WHARTON COUNTY ELECTION ADMINISTRATOR, JUDY OWENS, REGARDING OPTIONS FOR GLEN FLORA VOTING LOCATION:

The Board and Judy Owens, Wharton County Election Administrator, discussed options for the Glen Flora voting location.

ELECT DELEGATE TO THE TASA/TASB ANNUAL CONVENTION: A motion was made by James Russell and seconded by J. J. Croix to elect Kristi David as the delegate to the TASA/TASB Annual Convention.

Motion carried by a 6 – 0 – 0 with Trustees James Russell, J. J. Croix, Cecil Davis, David Hodges, Ralph Novosad and Tommy Turner in favor, none against and Trustee Kristi David abstaining.

CONSIDER ACTION ON INFORMATION DISCUSSED DURING CLOSED SESSION REGARDING:

- 1. PENDING LITIGATION, S.R. BY NEXT FRIENDS M.R., N.R., AND P.R. V. EL CAMPO ISD, ET AL., IN THE U.S. DISTRICT COURT FOR THE SOUTHERN DISTRICT OF TEXAS, CAUSE NUMBER 4:04-CV-03263:** A motion was made by Ralph Novosad and seconded by James Russell to approve as discussed in Closed Session the settlement for S.R. by Next Friends M.R.,N.R., and P.R.V. El Campo ISD, ET AL., in the U.S. District Court for the Southern District of Texas, Cause Number 4:04-CV-03263. Motion carried unanimously.
- 2. CAUSE NO. D-1GN-08003644;P.R.,M.R., AND N.R., INDIVIDUALLY AND AS NEXT FRIEND OF S.R., V. CENTRAL TEXAS AUTISM CENTER, INC. AND CARA BROWN V. EL CAMPO INDEPENDENT SCHOOL DISTRICT, IN DISTRICT COURT OF TRAVIS COUNTY, TEXAS IN THE 126TH JUDICIAL DISTRICT:** A motion was made by Ralph Novosad and seconded by J. J. Croix to approve as discussed in Closed Session the settlement for Cause No. D-1GN-08003644; P.R., M.R., and N.R., Individually and as Next Friend of S.R., V. Central Texas Autism Center, Inc. and Cara Brown V. El Campo Independent School District, in District Court of Travis County, Texas in the 126th Judicial District. Motion carried unanimously.

CLOSED SESSION

EXECUTIVE SESSION: The president of the Board called for an Executive Session as authorized by Texas Government Code § 551.074 (1) (a) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee.

The president of the Board called for an Executive Session as authorized by Texas Government Code § 551.071 CONSULTATION WITH SCHOOL ATTORNEY Regarding Pending Litigation, S.R. by Next Friends M.R., N.R. and P. R. v. El Campo ISD, et al., in the U. S. District Court for the Southern District of Texas, Cause Number 4:08-cv-03263; and Cause No. D-1GN-08003644; P. R., M. R., and N. R., Individually and as Next Friend of S. R., v. Central Texas Autism Center, Inc. and Cara Brown v. El Campo Independent School District, in District Court of Travis County, Texas, in the 126th Judicial District. The Board entered executive session at 8:50 p.m. and reconvened in open session at 10:21 p.m. to take the following action: No action taken.

PERSONNEL

DISCUSS EXTENSION OF TEACHER OFFICIAL WORKDAY BY THIRTY MINUTES: The Board and Mr. Pool discussed and agreed to the extension of the teacher official workday by thirty minutes.

DISCUSS PROPOSED STAFFING GUIDELINES: The Board and Mr. Pool discussed staffing guidelines.

REVIEW OF PRELIMINARY CLASS SIZES: The Board, Mr. Pool and Mrs. Gordon reviewed preliminary class sizes.

CONSIDER APPROVAL OF CONVERSION OF ATHLETIC DIRECTOR TRAVEL SUPPLEMENT TO SALARY: A motion was made by James Russell and seconded by David Hodges to approve the conversion of the Athletic Director travel supplement to salary. Motion carried unanimously.

SUPERINTENDENT'S REPORT

- A. Governance
- B. Business and Support Services
- C. Personnel
- D. Curriculum and Instruction
- E. Students
- F. Community and Governmental Relations
- G. Legislative Update

There being no further discussion, the meeting adjourned at 10:43 p.m.

DRAFT

DRAFT

PRESIDENT

SECRETARY

**MINUTES OF THE BOARD OF TRUSTEES
EL CAMPO INDEPENDENT SCHOOL DISTRICT
August 9, 2011**

The Board of Trustees of the El Campo Independent School District met in a Special Meeting August 9, 2011 at 6:00 p.m. in the Boardroom, 700 W. Norris, El Campo, Texas.

MEMBERS PRESENT: Ralph Novosad, Tommy Turner, David Hodges, James Russell, Cecil Davis, J. J. Croix, Kristi David

MEMBERS ABSENT: None

OTHERS PRESENT: Mark Pool, Carolyn Gordon, David Bright, Rich DuBroc, Mauri Couey, Dollie Coleman, Alicia Stary, Tammy DuBroc, Summer Dorotik, Jana Fernandez, Brenda Tomanek, Laura Deiss, Sherlynn A. Janke, Delores Janik, B. J. Swenson, Gwen Johnson, Debbie Hamman, Lisa Hernandez, Stephanie Jensen, Pat Buss, Brady & Kathryn Petersen, Molli Bodungen, Rhea Prasek, Todd Fuechec, Margy Cerny, LaWanda Mikulenka, Laura Pustejovsky, Liz Graves

Tommy Turner called the meeting to order at 6:02 p.m. Tommy Turner gave the opening prayer followed by the Pledge of Allegiance. There was a quorum present.

BUSINESS

CONSIDER APPROVAL OF TUESDAY, AUGUST 30, 2011, AT 6:00 P.M. AS THE DATE AND TIME FOR A PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE: A motion was made by Ralph Novosad and seconded by J. J. Croix to approve Tuesday, August 30, 2011 at 6:00 p.m. as the date and time for a Public Meeting to discuss Budget and Proposed Tax Rate for FY2011-2012. Motion carried unanimously.

CONSIDER APPROVAL OF A PROPOSED TAX RATE THAT WILL BE PUBLISHED IN THE NOTICE FOR THE PUBLIC MEETING THAT HAS BEEN CALLED TO DISCUSS BUDGET AND PROPOSED TAX RATE FOR FY2011-2012: A motion was made by Ralph Novosad and seconded by Cecil Davis to approve the Proposed Maintenance Tax Rate of 1.04005 and INS Rate of 0.16312 to be published in the Notice for the Public Meeting that has been called to discuss Budget and Proposed Tax Rate for FY2011-2012. Motion carried unanimously.

A motion was made by Ralph Novosad and seconded by J. J. Croix to approve the Proposed INS Rate of 0.16312 to be published in the Notice for the Public

Meeting that has been called to discuss Budget and Proposed Tax Rate for FY23011-2012. Motion carried unanimously.

CLOSED SESSION

The president of the Board called for an Executive Session as authorized by Texas Government Code § 551.074 (1) (a) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee. The Board entered executive session at 8:50 p.m. and reconvened in open session at 10:21 p.m. to take the following action: No action taken.

PERSONNEL

CONSIDER APPROVAL OF RECOMMENDATIONS FOR PERSONNEL TO FILL THE FOLLOWING POSITIONS: A motion was made to approve recommendations for personnel to fill the following position:

Middle School Teacher/Coach – Lacey Hubert
Middle School Band Director – Kevin Elliston

Motion carried unanimously.

REVIEW AND DISCUSS CURRENT PROFESSIONAL PERSONNEL VACANCIES AND POSSIBILITY OF ADDING AN ADDITIONAL FIFTH GRADE TEACHER: The Board reviewed and discussed current professional personnel vacancies and possibility of adding an additional fifth grade teacher.

CURRICULUM AND INSTRUCTION

CONDUCT A WORKSHOP ON CURRICULUM, INSTRUCTION, AND STUDENT ACHEIVEMENT ISSUES: The Board conducted a workshop on Curriculum, Instruction, and Student Achievement.

There being no further discussion, the meeting adjourned at 8:49 p.m.

DRAFT

President

Secretary

Agenda Item Summary Sheet (4 B.3)
Meeting Date: August 23, 2011
Submitted by: Mark Pool, Superintendent

Action Required

Consent Agenda	Approval of Interlocal Agreement to Participate in PACE Purchasing Cooperative
Summary	<p>According to <i>Government Code § 791.001, 791.011</i> to increase efficiency and effectiveness, the District may contract or agree with other local governments and with state agencies to perform some of its purchasing functions.</p> <p>District policy CH (LEGAL), PURCHASING AND ACQUISITION, states that the District may agree with another local government, including a nonprofit corporation that is created and operated to provide one or more governmental functions and services, or with the state or a state agency, including the comptroller, to purchase goods and services reasonably required for the installation, operation, or maintenance of goods.</p> <p>A district that purchases goods and services by agreement with another local government or with the state or state agency satisfies the requirement to seek competitive bids for the purchase of goods and services.</p> <p>We would like to participate by interlocal agreement in the PACE Purchasing Cooperative operated by Region 13 and Region 20 Education Service Centers.</p>
ECISD Board Policy	CH (LEGAL), PURCHASING AND ACQUISITION
Effective Date	August 23, 2011
Previous Board Action	None.
Future Action Expected	Annual renewal of Interlocal Agreement.
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	Less time and money spent on administrative tasks associated with other procurement methods. Improves efficiency and effectiveness of purchasing operations.

Procedural and Reporting Implications	Execution of Interlocal Agreement between the El Campo ISD and the PACE Purchasing Cooperative.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	<ul style="list-style-type: none"> • Copy of Interlocal Participation Agreement
Contact Person(s)	David Bright, Assistance Superintendent of Finance and Operations
Action Required	Motion, second, and a majority vote to approve an Interlocal Agreement between El Campo ISD and the PACE Purchasing Cooperative.
Superintendent's Recommendation	<p>I recommend you approve the Interlocal Agreement between El Campo ISD and the PACE Purchasing Cooperative as a part of the consent agenda.</p> <p>Mark Pool, Superintendent of Schools</p>

PACE PURCHASING COOPERATIVE

INTERLOCAL AGREEMENT

Member Name: El Campo ISD County District Number: 241903

Education Service Center, Region 13 & 20 (Coop) and the above named agency (member) enter into the following cooperative service arrangement.

This agreement is effective _____ (date) and shall automatically renew unless either party gives ninety (90) days prior notice of non-renewal. This agreement may be terminated with or without cause by either party upon thirty (30) days written notice.

The Coop will:

- Handle bidding procedures
- Abide by all bid laws in the State of Texas
- Enter proposals for tabulation and evaluation
- Arrange for an Award Committee to test, evaluate and award proposals
- Develop award information forms for member use
- Send award information to vendors
- Develop system for gathering evaluation information from members on vendor performance and product quality
- Provide comparison information with previous awards to evaluate effectiveness of proposals

The Member will:

Ensure an approved resolution (if required in member State) to participate in Cooperative is on file with the State

Coop

- Designate a member employee to serve as a liaison with Coop
- Provide release time for meetings, proposal openings, and testing assistance as needed
- Identify delivery location within Member on purchase orders
- Prepare purchase orders for items awarded on proposals
- Ensure timely payments to vendors who receive proposal awards
- Provide Coop with evaluation forms regarding vendor and product concerns

Authorization:

Education Service Center, Region 13 & 20 and the PACE Purchasing Cooperative executed a contract to provide cooperative purchasing services to government entities.

RESOLUTION

WHEREAS, it is the intent of EL CAMPO ISD
(Name of Entity)
to join and participate in the PACE Purchasing Cooperative, being organized and administered by the Education Service Center, Region 20 and Education Service Center, Region 13.

WHEREAS, authority for this commitment is authorized by Article 791.011 Interlocal Cooperation Act as amended and would allow for substantial savings to be realized by volume purchasing of specific commodity items.

BE IT RESOLVED, that EL CAMPO ISD
(Name of Entity)
Board of Trustees hereby joins in and elects to participate in the PACE Purchasing Cooperative being organized and administered by the Education Service Center, Region 20 and Education Service Center, Region 13 and recognizes that there will be no fee for participation.

BE IT FURTHER RESOLVED, that EL CAMPO ISD
(Name of Entity)
Board of Trustees hereby authorizes its Superintendent/CEO to execute such documents as are appropriate and necessary to implement the Entity's participation in said PACE Purchasing Cooperative.

We certify the foregoing is a true and correct copy of the resolution duly adopted by

EL CAMPO ISD, of EL CAMPO, Texas. In
(Name of Entity) (City)
witness thereof, I/we have hereunto set my/our hand(s) this _____ day of
_____, 2011.

AUTHORIZED SIGNATURE: _____

NAME and TITLE: _____

AUTHORIZED SIGNATURE: _____

NAME and TITLE: _____

Agenda Item Summary Sheet (4 B.4)
Meeting Date: August 23, 2011
Submitted by: Mark Pool, Superintendent

Action Required

Consent Agenda	Approval of Interlocal Agreement to Participate in TIPS/TAPS Purchasing Cooperative
Summary	<p>According to <i>Government Code § 791.001, 791.011</i> to increase efficiency and effectiveness, the District may contract or agree with other local governments and with state agencies to perform some of its purchasing functions.</p> <p>District policy CH (LEGAL), PURCHASING AND ACQUISITION, states that the District may agree with another local government, including a nonprofit corporation that is created and operated to provide one or more governmental functions and services, or with the state or a state agency, including the comptroller, to purchase goods and services reasonably required for the installation, operation, or maintenance of goods.</p> <p>A district that purchases goods and services by agreement with another local government or with the state or state agency satisfies the requirement to seek competitive bids for the purchase of goods and services.</p> <p>We would like to participate by interlocal agreement in the TIPS/TAPS Purchasing Cooperative operated by Region 8 Education Service Center.</p>
ECISD Board Policy	CH (LEGAL), PURCHASING AND ACQUISITION
Effective Date	August 23, 2011
Previous Board Action	None.
Future Action Expected	Annual renewal of Interlocal Agreement.
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	Less time and money spent on administrative tasks associated with other procurement methods. Improves efficiency and effectiveness of purchasing operations.

Procedural and Reporting Implications	Execution of the Resolution and Interlocal Agreement between the El Campo ISD and the Region VIII Education Service Center.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	<ul style="list-style-type: none"> • Copy of Board Resolution • Copy of Interlocal Participation Agreement
Contact Person(s)	David Bright, Assistance Superintendent of Finance and Operations
Action Required	Motion, second, and a majority vote to approve a Resolution and Interlocal Agreement between El Campo ISD and the Region VIII Education Service Center to participate in the TIPS/TAPS Purchasing Cooperative.
Superintendent's Recommendation	<p>I recommend you approve the Resolution and Interlocal Agreement between El Campo ISD and the Region VIII Education Service Center to participate in the TIPS/TAPS Purchasing Cooperative as a part of the consent agenda.</p> <p>Mark Pool, Superintendent of Schools</p>

BOARD RESOLUTION

(This document is only required if the School District, College, University, City, County or State Office has a governing board of directors that gives authority to a person to sign Interlocal Agreements on behalf of the agency. Otherwise, disregard this Resolution.)

STATE OF TEXAS

FOR: THE REGION VIII
EDUCATION SERVICE
CENTER

WHEREAS, the Board of Directors of E1 Campo ISD, E1 Campo, Texas,
(Named Public Agency) *(City)*
pursuant to the authority granted by TEX. GOV'T CODE § 791.001, *et seq*, desires to participate in the
TIPS/TPS Cooperative Purchasing Program offered by Region VIII Education Service Center, and in the
Opinion that participating in this program will be highly beneficial to the taxpayers through the anticipated
savings to be realized.

Herefore, be it RESOLVED that the E1 Campo ISD requests a stated need for participation
(Named Public Agency)
in The Interlocal Purchasing System (TIPS/TAPS) whereby _____
(Name of Authorized Person)
is authorized and directed to sign and deliver any and all necessary requests and documents in connection
therewith for and on behalf of E1 Campo ISD.
(Named Public Agency)

I certify that the foregoing is a true and correct original Resolution duly adopted by the
E1 Campo ISD and is filed on record at the TIPS/TAPS office.
(Named Public Agency)

In witness thereof, I have set my hand and signature this ____ day of _____, 20 ____.

By: _____
(Authorized Signature)

(Printed Authorized Name)

(Title)

This legal document will remain current on file until either party severs the agreement.

INTERLOCAL AGREEMENT
Region VIII Education Service Center
TEXAS PUBLIC AGENCY
(School, College, University, State, City or County Office)

EL CAMPO ISD
TEXAS SCHOOL ENTITY OR PUBLIC AGENCY

241 - 903
Control Number (TIPS will Assign)
Schools enter County-District Number

Region VIII Education Service Center
Mt. Pleasant, Texas

225 - 950
County-District Number

Texas Education Code §8.002 permits regional education service centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university operations. Authority for such services is granted under Texas Government Code §§ 791.001 *et seq* as amended. Cooperative Purchasing Services are extended to all Texas State, City and County Government Agencies.

This Interlocal Agreement (hereinafter the "Agreement") is effective _____ and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at anytime upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

Statement of Services to be Performed:

Region VIII Education Service Center, by this Agreement, agrees to provide cooperative purchasing services to the above-named public agency through a Program known as the The Interlocal Purchasing System (TIPS/TAPS) Program.

The purpose of the TIPS/TAPS Program shall be to obtain substantial savings for participating school entities or public agencies through cooperative purchasing.

Role of the TIPS/TAPS Purchasing Cooperative:

1. Provide for the organizational and administrative structure of the program.
2. Provide staff necessary for efficient operation of the program.
3. Provide marketing of the program to expand membership, number of vendor awarded contracts and commodity categories.
4. Initiate and implement activities required for competitive bidding and vendor award process including posting, advertising, collecting proposals, scoring proposals, and award of contracts.
5. Provide members with procedures for ordering, delivery, and billing.
6. Maintain filing system for all bidding procedure requirements.

INTERLOCAL AGREEMENT, continued

Role of the Public Agency:

1. Commitment to participate in the program by an authorized signature on membership forms.
2. Designation of Primary Contact and Technology Contact for agency.
3. Commitment to purchase products and services from TIPS/TAPS Vendors when in the best interest of the agency.
4. Prepare purchase orders issued to TIPS/TAPS Awarded Vendor and FAX to TIPS/TAPS.
5. Accept shipments of products ordered from Awarded Vendors in accordance with standard purchasing procedures.
6. Pay Awarded Vendors in a timely manner for all goods and services received.

General Provisions:

The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the law of the State of Texas and venue shall be in the county in which the administrative offices of RESC VIII are located which is Titus County, Texas.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect

The Parties to this Agreement expressly acknowledge and agree that all monies paid pursuant to this Agreement shall be paid from budgeted available funds for the current fiscal year of each such entity.

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by means of a facsimile machine and the terms and conditions agreed to are binding upon the Parties.

Authorization:

Region VIII Education Service Center and The Interlocal Purchasing System (TIPS/TAPS) Program have entered into an Agreement to provide cooperative purchasing opportunities to public agencies.

INTERLOCAL AGREEMENT, continued

This Agreement was approved by the governing boards of the respective parties at meetings that were posted and held in accordance with the Texas Open Meetings Act, Texas Government Code ch. 551.

The individuals signing below are authorized to do so by the respective parties to this Agreement.

Public Agency

Region VIII Education Service Center

By: David Byrd
Authorized Signature

By: _____
Authorized Signature

Title: Asst Supt for Finance

Title: Executive Director Region VIII ESC

8-19-11
Date

Date

Public Agency Contact Information

El Campo ISD
Primary Purchasing Person Name

700 West Norris
Street Address

El Campo, TX 77437
City, State Zip

979-543-6771
Telephone Number

979-543-1670
Fax Number

bpop@ecisd.org
Primary Person Email Address

Turk Krenek
Technology Person Name

tkrenek@ecisd.org
Technology Person Email Address

Please send two signed original Interlocal Agreements and one copy of Board Resolution (if required) to TIPS/TAPS, Attn: Kim Thompson, C/O Region VIII Education Service Center, PO Box 1894, Mt. Pleasant, Texas 75456-1894. Upon execution, a signed original will be returned to the Purchasing Contact listed above.

Agenda Item Summary Sheet (4.B.5)
Meeting Date: August 23, 2011
Submitted by: Mark Pool, Superintendent

Action Required

Consent Agenda: Business and Support Services **Approval of 2011-2012 Vendors List**

Summary

House Bill 987 passed by the 81st Texas Legislature repealed the section of the Texas Education Code that required districts to receive quotes for purchases of personal property valued between \$10,000 and \$25,000, which we accomplished using a vendors list. Anything over \$25,000 required a formal bid process.

The new legislation changed that threshold to \$50,000, and the section that required us to approve a vendors list annually for purchases between \$10,000 and \$25,000 was deleted from policy CH (LEGAL) in Update 86 that was adopted by the Board on January 20, 2010.

However, out of an abundance of caution, both our auditors and legal counsel have recommended that we continue the “vendors list” practice. To not do so would require us to establish and track many more categories to make sure we do not exceed the \$50,000 aggregate threshold in any 12-month period. For example, one of the categories we now use is “Instructional Supplies.” We might reach the \$50,000 threshold quickly in this category without creating additional “micro-categories” for ELA/Reading supplies, math supplies, science supplies, etc. To track these “micro-categories” is simply not practical.

ECISD Board Policy No policy requirement.

Effective Date August 23, 2011

Previous Board Action In the past the Board has annually approved the district’s vendors list.

Future Action Expected The Board will continue to approve the district’s vendors list annually.

Background Information and Significant Issues None.

Fiscal Impact We continue to have the cost of notice publication, postage, and staff time to establish and maintain a vendors list.

Student and Public Benefit	Assists in making the most efficient use of district tax dollars.
Procedural and Reporting Implications	Vendors List is published.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	2011-2012 Vendors List
Contact Person(s)	David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve the Vendors List.
Superintendent's Recommendation	I recommend you approve the 2011-2012 Vendors List as part of the consent agenda. Mark Pool, Superintendent of Schools

2011-2012 ECISD Vendor Listing

Vendor Name

A. Bargas & Associates
A.W. Peller and Associates
ABDO PUBLISHING (Magic Wagon & Spotlight)
Abecedarian
AbelNet, Inc.
Abrams Learning Trends
Accelerations Educational Software
AccuCut
Ace Mart Restaurant Supply Co., Inc.
Acetylene Oxygen Co.
Acme Architectural Hardware
ACP Direct
Active Parenting Publishers
Advanced Graphics
Agile Mind, Inc.
Alamo Iron Works
Alert Services, Inc.
All American Aquatics
Allen & Allen
Altex Electronics Ltd.
AMC Industries
AMC Music LLC
American Tire Distributors (Formerly Gray's Wholesale Tire)
Amsco School Publications, Inc.
Armadillo Clay & Supplies
Armstrong Medical Ind., Inc.
Armstrong Repair Center
Asia for Kids/Culture for Kids
ATech Training Inc.
Attainment Co., Inc.
Aves Audio Visual Systems, Inc.
B&B Services
Ball Colorlink
Barbee Services, Inc.
Barcelona Sporting Goods
Barron's Educational Series, Inc.
Baseball Express, Inc. (Team Express, Softball Sales
Bayou City Interests
Bearport Publishing
Behavioral Dynamics, Inc.
Bellwether Media
Beta Technology
Bill Overall and Associates/Herff Jones
Boosters, Inc.
Bound to Stay Bound Books, Inc.
Brady Hull & Associates
Bright Apple, Inc.

Vendor Name

Brightpoint Literacy (A People's Education Partner)
Brodart Co.
Brodhead Garrett (School Specialty, Woodworker's Supply)
Brook Mays Print Music (H&H Music, Universal Melody Services
Buck Terrell Athletics
Buck's Wheel & Equipment Co.
Buckle Down Publishing Company (Triumph Learning)
Budgetext
Burmax Company, Inc.
C&B Medical, Inc.
Calloway House
Canine Contraband Detection
Capstone Publishers
Carolina Biological Supply Co.
CD Starter Service
CDW Government, Inc.
Cengage Learning, Inc.
Center for Learning
Cerebellum Corporation (Sunburst and Teacher's Media)
Certified Laboratories
Chalk's Truck Parts
Chall, Janette K.
Character Development Group, Inc.
Cheerleading Company
Chemsearch
Cherry Lake Publishing
Cheryl Cox Educ Consultants
Child's World (The) Attn: Amy Dols
Clarke Dist. Co.
Classroom Products Warehouse (CPW)
Coachcomm LLC
Coastal Office Products
Collins Music Center
Complete Book and Media Supply, Inc.
Computer Center (The)
Conner & Sons
Constructive Playthings/U. S. Toy Company
Contract Application Programming, Inc. (EPES Software)
Contract Paper Group, Inc.
Convirgent Technologies
Creative Mathematics
Crystal Springs Books (Staff Dev for Educators)
Curriculum Associates, Inc.
Custom Creations
Cyber Shop
D&D Commercial Rebuild, Inc.
D&S Marketing Systems, Inc.

2011-2012 ECISD Vendor Listing

Vendor Name

Dance N Things
DBA icore
Delegard Tool of Texas, Inc.
Delta Education
Demco, Inc.
DeMoulin Brothers & Company
Dewitt Poth & Son
Diamond Cleaning Equipment Co, Inc.
Dick Blick Company
Discount Magazine Subscription Svc
DLB Educational Corp.
Dogbooties.com
Don Hart's Radiator Service Center, Inc.
Don Johnston, Inc.
Driving Safety Services
DynaStudy, Inc.
E.A. Collins and Sons
Eagle Enterprises
Eagle Fire & Safety, Inc.
EAN Holdings, LLC (Enterprise)
ECS Learning Systems, Inc.
Educational Innovations, Inc.
Educational Media Corporation
Educational Technology Learning
Educator's Depot, Inc
Eduweblabs
Einstruction Corporation
El Campo Bowling Center
El Campo Carpet One
El Campo Glass
El Campo Office Supply
El Campo Parts, Inc.
El Campo Refrigeration & Supply, Inc.
Eldridge A/C & Heat, Inc.
Elementary Spirit Zone
Enabling Technologies
Encompass Event Planners
Enslow Publishers
Equinox Marketing
Escue & Associates
Estrellita
ETA Cuisenaire
Evan Moor Corporation
Exceptional Teaching Inc.
Executive Stitches
Explore Learning (Voyager Expanded Learning)
Eye on Education

Vendor Name

Farmers Cooperative of El Campo
Films Media Group(Films for the Humanities &Sciences)
Firelight Books, LLC
FireTron, Inc.
Fisher Science Education
Fitness Finders
Flatt Stationers
Flinn Scientific, Inc.
Floral Gardens
Flowers Etc. & Gifts, Inc.
Floyette Originals, Inc.
Fort Bend Services, Inc.
Fowler Housemovers, Inc.
Frey Scientific (Delta Education)
Fruhauf Uniforms, Inc.
Future Horizons, Inc.
Gale Group, Inc. (The)
Game Time c/o Total Recreation Products
Game Time Sports N Things
Gandy Ink
Gareth Stevens Classroom
Gareth Stevens Publishing
GCR Tire Center
General Binding Corporation (ACCO Brands USA, LLC)
Geyer Instructional Aids
GF Educators/The Teacher's Touch
Gilman Gear
Good Time Attractions
Gopher Sport
Gourmet Curriculum Press
Grammardog.com LLC
Great Ideas for Teaching
Groggy Dog Sportswear
GTM Sportswear
Gulf Bolt & Supply, Inc.
Gulf Coast Athletic Supply, Inc.
Gulf Coast Boiler Service
Gulf Coast Paper Co., Inc.
Gulf Coast Specialties
Gulf International Trucks
Gumdrop Books/ATTN: Bid Dept
H.E. B.
H. W. Wilson Company
H&H Overhead Door Company
Hammond & Stephens
Handwriting without Tears, Inc.
Happy Feet Inc.

2011-2012 ECISD Vendor Listing

Vendor Name

Harcourt , Inc. (HMH)
Harcourt Outlines, Inc.
Hawthorne Educational Services, Inc.
Heavenly Helpers
Heavy Duty Bus Parts
Heinemann-Raintree Classroom
Heinemann-Raintree Library
Hendrik-Long Publishing co.
Herff Jones Education Div/Nystrom
Hillyard Houston
Hobby Lobby Creative Center
Hodges Welding Supply
Hoffer Lube Express
Hoffer Truck Company
Hope, Inc.
Houchen Bindery Ltd.
Houghton-Mifflin Harcourt Publishing
House of Ribbons
Huckster Packaging & Supply, Inc.
Human Relations Media Center, Inc. (DBA) HRM Video
Hunter's Air & Heat, Inc.
IDEAS, LLC
Imagine This Enterprises (Jaguar Educ, Somerset Media)
Imperial Supplies, LLC
Indeco Sales, Inc.
Infiniti Communications Tech
Infobase Publishing (Facts on File, Chelseam,Ferguson)
Insight Media
Institute for Disabilities Resarch and Training Inc.
Instructional Materials Service
Integral Mathematics, Inc.
International Roadway Research
Interstate Battery System of Victoria
Inzer Advance Designs
J.W. Pepper and Son, Inc. Dallas/Fort Worth
J&J Tours & Charters
Jack's Drive Inn
Janak's Welding Supplies
Jones School Supply Co, Inc.
Junior Library Guild (Attn: Ryan Hudson)
Kamico Instructional Media
KAPCO
Kaplan Early Learning Company
Knights of the Guild (The)
Lakeshore Learning Materials
Language Circle Enterprises
Laureate Learning Systems

Vendor Name

Leapin' Leotards
Learning Links
Learning Seed
Learning Services
Learning Tools
Leo's Dancewear
Leon's Heating & A/C
Lerner Publishing Group
Leslie G
Liberty Paper
Library Video Company
LinguiSystems, Inc.
Lone Star Learning
Lonestar Copy Products
Longhorn Bus Sales
Longs Electronics, Inc.
Love and Logic Institute, Inc
M.E. Sharpe, Inc.
Mackin Educational Resources
Major-Advance International
Mar*Co Products, Inc.
Marcy Cook Math
Marianna, Inc.
Mark's Plumbing Parts
Marsh Media
Marshall Cavendish
Martin Electric Co., Inc.
Mason Crest Publishers
Mayer-Johnson, LLC
McGraw Hill School Education Group
Medco Supply Company
Megatech Corp
Mentoring Minds
MFAC, LLC (M-F Athletic Co.)
Midwest Technology
Mikeska's Bar B Que
Milmark Education Corp.
MindWare
Mitinet/Marc Software
Modern School Supplies, Inc.
Mondo Publishing
Moore Medical LLC
Mountain Math/Mountain Language LLC
Mr. Gattis
MTF Equipment
MTS Publications
Municipal Savings.com LLC

2011-2012 ECISD Vendor Listing

Vendor Name

NASCO
National Bugmobile, Inc.
National Educational Systems
National Professional Resources, Inc.
National Reading Styles Institute (NRSI)
Neff Motivation, Inc.
New Distributing Co., Inc.
New Readers Press
Norwood House Press
Novel Units, Inc.
O'Reilly Auto Parts
OCLC Online Computer Library Center, Inc.
Old Fashioned Products, Inc.
Olen Williams Inc.
One Stop Bus Stop, Inc.
Options Publishing
Oriental Trading Company, Inc.
Paddle Tramps Mfg. Co.
Palos Sports
Parent Institute (The)
PassAssured, LLC
Paxton Patterson
PCI Educational Publishing Co.
Pearson Clinical Assessment (NCS Pearson, Inc.)
Pearson Education, Inc.(Scott Foresman&Prentice Hall)
Pegasus Press, Inc.
Pender's Music Co.
Penn State
Penner Electric Inc.
People's Education
Perceptual Development Corp. (Irlen Institute)
Percussion Source
Perfection Learning Corporation
Perma-Bound Books
Phonak LLC
Pieces of Learning/Creative Consultants Inc.
Pioneer Drama Service, Inc.
Pitsco Education
Plank Road Publishing
Plumbmaster, Inc.
Popplers Music, Inc.
Porta Phone
Portable Building Sales
Prasek's Hillje Smokehouse
Prentke Romich Company
Prestwick House
Project Wisdom, Inc.

Vendor Name

Promaxima MFG
Pyramid School Products
Queue, Inc.
Quill Corporation
Qwizdom, Inc.
R&R Printing
Radio Shack of El Campo
Rand McNally & Company (RM Acquisitions)
Rapid Assist Technology, Inc.
Raptor Technologies
RBC Music Co., Inc.
Read Naturally
Reading Helper, Inc.
Really Good Stuff
Remedia Publications
Renaissance Learning, Inc.
Reynolds Manufacturing Corp.
Reynolds Uniforms
Rhythm Band Instruments, Inc.
Ribbon Enterprises
Riddell/All American
Ringor
Rioux, Inc.
Riverside Publishing Company
RJK Tree Trimming & Removal
RLP Services
Robert-Leslie Publishing LLC
Rosen Classroom
Rosen Publishing
Ross Athletic Supply Co.
Rydin Decal
S. Texas DeMoulin
S&T Enterprises
Sablatura Frank P. Key & Lock Service
Saddleback Educational Publishing, Inc.
Sala Printing Services
Sargent-Welch/VWR
Schmidt Implement, Inc.
Scholastic Book Fairs
Scholastic, Inc.
Scholastic Library Publishing
School Bus Parts Company
School Health Corporation
School Nurse Supply, Inc.
School Outfitters
School Specialty
School Specialty Math

2011-2012 ECISD Vendor Listing

Vendor Name

Science Kit, Inc./VWR Educaiton, LLC
Scientific Learning Corp.
Scientific Minds, LLC
Screen Stop (The)
Sebco Books
Seedling Braille Books for Children
Self Esteem Shop
Service Supply of Victoria
Shearfix
Sherwin Williams
Shiffler Equipment Sales, Inc.
Snap On Industrial
Soccer Post
Socha's Nursery & More
Soechting Inc.
South Texas Balfour
South Texas Oil & Dist
South Texas School Furniture
Southeastern Audio Visual Inc.
Southern Importers
Southwest Strings
Specialized Building Systems, Inc.
Specialty Supply & Installation LLC
Spectrum Industries, Inc.
Sportdecals
Stanley's Lawnmower Service
Strouhal Tire, Inc.
Summit Learning
Suncoast Resources
Sundance Publishing
Sunshine Laundry& Dry Cleaners
Super Duper Publications
Superior Motor Parts
Superior Trophies
Supporting Science, Inc.
Sutherland Lumber Co., Southwest, Inc
Svatek Vending
Swim Shops of the Southwest
Teacher Heaven
Teacher's Discovery/American Eagle Co., Inc.
Teacher's Toolbox (The)
Teaching Systems, Inc.
Team Express Distributing, LLC (Baseball Express& Softball Sales)
Team Sports of Texas
Tech Depot -Solutions4Sure.com, Inc.
Teddy Bear Press
Tennant Sales and Service Company

Vendor Name

Terri's Stuff
Texas Correctional Industries (TCI) Industries
Texas Scenic Company, Inc.
Texas Swim Shop
Textbook Warehouse
Therapro, Inc.
Thompson Print Solutions
TopSox
Tour-Rific Of Texas
Townsend Press
Triarco Arts & Crafts, Inc.
Triumph Learning (DBA icore)
Tune In
Type Rite Enterprises
Ultimate Office Solutions, Inc.
Universal Mercantile Exchange, Inc.
Valiant IMC
Valiant Music Supply, Inc.
VCS Security Systems, Inc.
Vernier Software & Technology
Victoria Bearing & Industrial Supply
Victoria Cabinetworks
Victoria Communications Services, Inc.
Victoria Fire & Safety Inc.
Victoria Fuel Injection
Virco, Inc.
Visual Techniques
VMS, Inc.
VonDerAu Ford/VonDerAu Kawasaki
Voss Lighting
W.T. Cox Subscriptions, Inc.
Ward's Natural Science/VWR Education, LLC
Weekly Reader Corporation & Publishing
Weigl Publisher Inc.
Weldon, Williams & Lick
Wenger Corp.
West Music Company
Whites Home & Auto Store
Wholesale Electric Supply
WhyTry, Inc.
William V. Mac Gill & Co.
Wisstech Enterprises
Wolverine Sports
Woodburn Press Ltd.
World Book, Inc.
World Research Co.
World Wide Imaging Supplies

2011-2012 ECISD Vendor Listing

Vendor Name

Worldwide Sport Supply
Worthington Direct
Writing Academy (The)
Xerox Corporation
Young's Equipment Suppliers
Youngs (The Paul O Young Co)
Youth Light, Inc.
Zaner-Bloser, Inc.
Zoo-Phonics

Action Required

Consent Agenda

Renewal of Interlocal Agreements with Purchasing Cooperatives for 2011-2012

Summary

Interlocal Agreements. Policy CH (LEGAL) states that to increase efficiency and effectiveness, the District may contract or agree with other local governments and with state agencies to perform some of its purchasing functions. An Interlocal agreement must be authorized by the Board and the governing body of each contracting party. These contracts may be renewed annually.

Although most of the agreements state that if the contract is not terminated by written notice that they automatically renew annually, we prefer that the Board actually takes formal action to renew these agreements.

The following is a list of Interlocal Purchasing Cooperatives that the district participates in:

- Region III Education Service Regional Purchasing Program
- Texas BuyBoard Cooperative Purchasing
The BuyBoard is a joint project of the Texas Association of School Boards, Texas Municipal League, and Texas Association of Counties
- Texas Cooperative Purchasing Network (TCPN)
The Cooperative Purchasing Network (TCPN) is an organization started in 1997 by Region 4 ESC in Houston, Texas to provide quality contracts to its Texas members. Subsequently, agencies in other states began to ask for access. TCPN then began to offer selected contracts nationally.
- Centralized Master Bidders List (CMBL)
The CMBL is a master database used by State of Texas purchasing entities to develop a mailing list for vendors to receive bids based on the products or services they can provide to the State of Texas. CMBL is managed out of the Office of the State Comptroller.
- Harris County Department of Education
The Purchasing Cooperative has been in existence for over 30 years and has grown its membership to over 450 entities. ECISD became a member of the cooperative in December 2003.

ECISD Board Policy	CH (LEGAL), PURCHASING AND ACQUISITION
Effective Date	September 1, 2011
Previous Board Action	The Board annually renews Interlocal Agreements with purchasing cooperatives.
Future Action Expected	The Board annually renews Interlocal Agreements with purchasing cooperatives.
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	Assists in making the most efficient use of district tax dollars.
Procedural and Reporting Implications	Renewal of Interlocal Agreements with Purchasing Cooperatives
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	None.
Contact Person(s)	David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve renewal of Interlocal agreements with purchasing cooperatives.
Superintendent's Recommendation	I recommend you approve the annual renewal of Interlocal agreements with purchasing cooperatives as part of the consent agenda. Mark Pool, Superintendent of Schools

Agenda Item Summary Sheet (4 B.5)
Meeting Date: August 23, 2011
Submitted by: Mark Pool, Superintendent

Information Only

**Consent Agenda:
Business and Support
Services**

Review of Monthly Financial Reports for Month of July

Summary

Although there is no statutory or policy requirement for the Board to do so, reviewing the Monthly Financial Report is a good practice for the Board to follow in overseeing the management of the District.

The report provides the Board with a current comparison of actual revenue and expenditures to the budget adopted for the General Fund.

The Tax Collections Report provides the Board with the District's current tax collections for the fiscal year.

The Cash Flow Report provides the Board with both a historical and current perspective of the District's monthly cash flow.

ECISD Board Policy

None.

Effective Date

July 31, 2011

Previous Board Action

Approval of 2010-2011 General Operating Budget on August 17, 2010.

Future Action Expected

The Board will review the monthly financial statements at each regular monthly board meeting.

**Background Information and
Significant Issues**

The audited fund balance in the General Fund (Fund 199 only) on August 31, 2010 was \$5,832,903, which is 20.22% of the approved General Fund operating expenditures (as defined in the AEIS Report) of \$28,851,273.

Fund balance designated for replacement of artificial turf at Ricebird Stadium is \$150,000, leaving an undesignated fund balance of \$5,682,903; or 19.70% of the approved General Fund operating expenditures (as defined in the AEIS Report).

The undesignated fund balance is currently below the 20% goal by \$87,352.

Fiscal Impact

None.

Student and Public Benefit Closely monitoring actual revenue and expenditures as compared to the adopted budget each month helps to ensure the efficient use of public funds.

Procedural and Reporting Implications None.

Public Comments None.

Alternatives None.

Other Comments and Related Issues **Financial Report.** In the General Operating Fund, we have received 89.33% of our amended revenue projections; and expended 84.05% of our amended expenditure estimates.
Compared to the same time last year, our revenue decreased by \$125,549 and our expenditures decreased by \$619,905.

	2006-2007		2007-2008		2008-2009		2009-2010		2010-2011	
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Sep	8.49%	8.16%	19.97%	10.32%	20.59%	11.53%	10.41%	10.59%	9.93%	10.95%
Oct	16.45%	15.08%	36.50%	17.60%	36.88%	17.18%	19.64%	17.92%	18.64%	18.81%
Nov	25.79%	22.03%	40.10%	24.60%	39.46%	24.10%	26.01%	25.17%	27.97%	23.69%
Dec	39.14%	28.13%	55.32%	32.30%	52.68%	31.52%	38.96%	32.11%	41.96%	30.73%
Jan	71.88%	35.58%	75.42%	42.30%	73.77%	38.60%	57.38%	39.07%	60.48%	37.99%
Feb	77.49%	46.72%	83.18%	51.98%	79.39%	48.85%	68.68%	50.45%	66.83%	48.02%
Mar	79.75%	53.89%	85.20%	58.88%	81.29%	55.83%	70.62%	58.65%	68.88%	55.20%
Apr	84.35%	61.00%	86.78%	66.91%	82.79%	62.87%	75.39%	65.99%	73.41%	62.72%
May	87.88%	68.32%	89.07%	76.81%	84.31%	69.96%	79.21%	72.77%	77.20%	69.62%
Jun	92.93%	75.96%	90.38%	82.81%	86.04%	77.28%	85.20%	80.00%	82.93%	76.81%
Jul	98.46%	84.97%	91.72%	88.08%	87.23%	85.52%	91.73%	85.63%	89.99%	84.05%
Aug	100.20%	98.95%	100.03%	99.34%	99.94%	98.05%	100.10%	98.92%		

Tax Collection Report. Our beginning tax levy of \$13,399,047 has been adjusted by \$29,189 giving us a new adjusted levy of \$13,369,858; and we have currently collected \$12,981,488 which amounts to 97.10% of the adjusted levy. This leaves an uncollected balance of \$388,370.

Delinquent collections YTD are \$292,615 plus \$191,762 in penalty and interest.

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011
Oct	0.06%	0.048%	0.01%	0.00%	0.00%	0.35%
Nov	6.81%	6.67%	5.07%	2.58%	0.44%	8.60%
Dec	40.15%	29.49%	38.76%	32.28%	30.01%	39.54%
Jan	82.47%	86.80%	85.29%	81.82%	73.71%	81.26%
Feb	92.59%	94.40%	93.58%	93.04%	92.80%	93.50%
Mar	95.44%	95.38%	94.44%	94.06%	94.60%	94.95%
Apr	95.68%	96.11%	95.13%	94.97%	95.27%	95.52%
May	96.54%	96.69%	95.78%	95.61%	95.84%	96.26%
Jun	97.04%	97.40%	96.55%	96.69%	96.50%	96.67%
Jul	97.19%	97.64%	96.87%		96.83%	97.10%
Aug	97.59%	97.81%	97.15%	97.48%	97.17%	
Sep	97.69%	97.97%	97.31%	97.60%	97.37%	

Cash Flow Report. The following spreadsheet shows the actual cash flow compared to the projected (historical) cash flow for the month.

Fiscal Year	Month			Year-to-Date		
	2009-2010	2010-2011	Difference	2009-2010	2010-2011	Difference
Revenue	\$2,067,788	\$2,074,311	\$6,523	\$28,802,052	\$28,944,900	\$142,848
Expenditures	\$2,382,171	\$2,334,633	(\$47,538)	\$27,043,637	\$26,979,343	(\$64,294)
Balance	(\$314,383)	(\$260,322)	\$54,061	\$1,758,415	\$1,965,557	\$207,142

Attachments

- Monthly Financial Report – July 31, 2011
- Tax Collection Recap 2010-2011
- Cash Flow Report 2010-2011

Contact Person(s)

David Bright, Assistant Superintendent of Finance and Operations

Action Required

No Action Required.

Superintendent's Recommendation

This is an information report only.

Mark Pool, Superintendent of Schools

EL CAMPO INDEPENDENT SCHOOL DISTRICT
MONTHLY FINANCIAL REPORT
 August 16, 2011

**Comparison of Revenue and Expenditures
 to the Budget for the General Operating Fund
 9-1-10 to 7-31-11**

ESTIMATED REVENUE:

	<i>Original Budget</i>	<i>Amended Budget</i>	<i>Revenue Realized</i>	<i>Revenue Balance</i>
<i>Local:</i>	\$14,731,532	\$14,731,532	\$14,061,045	(\$670,487)
<i>State:</i>	\$17,394,053	\$16,428,745	\$13,699,803	(\$2,728,942)
<i>Federal:</i>	\$1,202,013	\$1,240,524	\$1,184,052	(\$56,472)
<i>Other Resources:</i>	\$0	\$0	\$0	\$0
<i>Total:</i>	\$33,327,598	\$32,400,801	\$28,944,899	(\$3,455,902)

ESTIMATE EXPENDITURES:

<i>Original Budget</i>	<i>Amended Budget</i>	<i>Expended</i>	<i>Outstanding Encumbrances</i>	<i>Expenditures Year to Date</i>	<i>Balance for Year</i>
\$33,327,598	\$32,613,002	\$26,979,343	\$433,360	\$27,412,703	\$5,200,299

COMPARISONS TO JULY 31 OF PRIOR YEAR:

	<i>2009-2010</i>	<i>2010-2011</i>	<i>Increase/ Decrease</i>
<i>Revenues:</i>	\$29,070,448	\$28,944,899	(\$125,549)
<i>Expenditures:</i>	\$28,032,608	\$27,412,703	(\$619,905)
<i>Cash Position:</i>	\$8,827,294	\$7,725,449	(\$1,101,845)

PRIOR MONTH CASH POSITION as of 6/30/10: \$8,317,223

GENERAL FUND - FUND BALANCE	GENERAL OPERATING	FUND BALANCE	% of OPERATING
GENERAL FUND - FUND BALANCE as of 8-31-06:	\$21,109,405	\$7,050,993	33.40%
GENERAL FUND - FUND BALANCE as of 8-31-07:	\$23,517,713	\$9,759,144	41.50%
GENERAL FUND - FUND BALANCE as of 8-31-08:	\$25,318,724	\$4,676,422	18.47%
GENERAL FUND - FUND BALANCE as of 8-31-09:	\$28,005,136	\$5,951,953	21.25%
GENERAL FUND - FUND BALANCE as of 8-31-10:	\$28,851,273	\$5,832,903	20.22%

BUDGET AMENDMENTS:

Appropriate prior year (2009-10) High School Allotment fund balance	\$167,251
Appropriate funds to complete Ricebird Gym Floor-from General Fund Balance	\$44,950
Transfer to Fund 266 - Stimulus Funds to pay utility costs	-\$965,308
Appropriate prior year medicaid revenue (SHARS settle-up)	\$38,511

NOTE: Cash Position includes Local, State, and Federal Funds. Does not include Capital Projects.

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
TAX COLLECTION RECAP
2010 - 2011**

Reporting Period	Beginning Levy	Adjustments	Adjusted Levy	Current Tax Year Collections	% Collected	% Collected Prior Year	Delinquent Collections	Penalty & Interest	Total Collections	Current Tax Year Uncollected
Monthly Recap										
Oct-10	\$13,399,047		\$13,399,047	46,910	0.35%	0.00%	\$44,610	\$15,759	\$107,279	
Nov-10	\$13,399,047		\$13,399,047	1,104,804	8.25%	0.44%	\$44,470	\$13,608	\$1,162,882	
Dec-10	\$13,399,047	-\$15,935	\$13,383,111	4,140,381	30.94%	29.56%	\$23,473	\$11,322	\$4,175,176	
Jan-11	\$13,399,047	-\$15,614	\$13,383,433	5,583,148	41.72%	42.99%	\$45,852	\$18,763	\$5,647,762	
Feb-11	\$13,399,047	-\$21,609	\$13,377,438	1,632,362	12.20%	19.63%	\$24,037	\$24,328	\$1,680,726	
Mar-11	\$13,399,047	-\$21,609	\$13,377,438	194,358	1.45%	1.77%	\$23,863	\$26,958	\$245,180	
April-11	\$13,399,047	-\$24,020	\$13,375,027	74,433	0.56%	0.67%	\$12,406	\$15,727	\$102,566	
May-11	\$13,399,047	-\$25,271	\$13,373,776	96,898	0.72%	0.52%	\$22,351	\$24,565	\$143,815	
Jun-11	\$13,399,047	-\$25,271	\$13,373,776	54,666	0.41%	0.59%	\$24,865	\$19,599	\$99,129	
July-11	\$13,399,047	-\$29,189	\$13,369,858	53,528	0.40%	0.33%	\$26,689	\$21,132	\$101,349	
Year To Date				12,981,488	97.10%	96.83%	\$292,615	\$191,762	\$13,465,865	\$388,370

EL CAMPO INDEPENDENT SCHOOL DISTRICT
Cash Flow
2010-2011

199 GENERAL FUND	Actual Sep-10	Actual Oct-10	Actual Nov-10	Actual Dec-10	Actual Jan-11	Actual Feb-11	Actual Mar-11	Actual Apr-11	Actual May-11	Actual Jun-11	Actual Jul-10	Actual Jul-11	Actual Aug-10	2009-10 Totals
REVENUE:														
5700 Local Revenue:														
5711 Taxes Current Year	23,630	40,831	961,630	3,603,820	4,859,615	1,420,820	169,171	64,787	84,341	47,581	38,517	46,591	16,918	11,204,824
5712 Taxes Prior Years	1,638	39,569	39,161	20,740	40,548	37,597	21,228	10,983	19,951	22,226	7,416	23,658	9,472	243,129
5719 Pen, Int, & Other	12,398	14,333	12,190	10,501	17,319	21,775	23,907	14,098	22,122	17,613	10,095	18,751	15,348	202,506
5720 Service to Other LEAs	0	0	0	0	0	0	0	0	0	0	0	0	654	654
5730 Tuition and Fees	0	0	0	0	0	0	0	0	0	0	0	0	3,735	3,735
5740 Other Local Sources	10,621	11,063	9,931	10,678	15,194	15,482	18,455	14,815	10,028	12,439	5,111	10,134	136,020	386,284
5750 Co/Curr Activities	7,025	20,062	33,874	-6,729	860	2,746	2,083	1,432	171	0	6,591	5,130	15,879	115,084
Total Local Rev:	55,312	125,858	1,056,787	3,639,009	4,933,535	1,498,420	234,844	106,116	136,613	99,860	67,731	104,263	198,027	12,156,216
5800 State Revenue:														
5811 Available School Fund	25,845	141,876	122,645	25,491	52,702	52,702	141,876	111,578	111,578	175,046	1,419	106,130	38,602	379,707
5812 Foundation Entitlement	3,074,131	2,333,540	1,224,643	0	0	0	400	995,143	659,279	1,321,357	1,842,727	1,718,049	2,544,070	14,437,933
5812 Founda Ent-Prior Yr	0	400	0	30,571	0	0	0	0	22,418	0	0	240	0	38,355
5819 LEP Student Success Init	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5820 Misc State Program Rev	0	0	3,495	0	0	0	0	0	0	0	952	0	2,265	6,816
5831 TRS On-Behalf	108,735	109,955	109,990	110,124	110,026	110,116	109,639	109,011	110,974	113,650	109,099	100,795	163,254	1,351,300
Total State Rev:	3,208,711	2,585,771	1,460,773	166,186	162,728	162,818	251,915	1,215,732	904,249	1,610,053	1,954,197	1,925,214	2,748,191	16,214,111
5900 Federal Revenue:														
5930 Federal	0	0	0	38,511	0	7,315	0	0	6,805	0	0	0	6,449	173,648
Total Federal Rev:	0	0	0	38,511	0	7,315	0	0	6,805	0	0	0	6,449	173,648
7900 Other Res/Non-Oper														
Other Res/Non-Oper	0	0	0	0	0	0	0	0	0	0	0	0	167,251	167,251
Total Other Res:	0	0	0	0	0	0	0	0	0	0	0	0	167,251	167,251
Total Revenue:	3,264,022	2,711,629	2,517,561	3,843,707	5,096,263	1,668,553	486,759	1,321,849	1,047,666	1,709,913	2,021,928	2,029,477	3,119,917	28,711,226
EXPENDITURES:														
6000 Expenditures:														
6100 Payroll Costs	1,176,237	1,873,879	1,912,447	1,865,040	1,856,847	1,863,096	1,866,706	1,856,577	0	1,994,932	1,846,362	1,714,050	2,534,729	22,530,236
6200 Contracted Services	84,769	127,769	179,474	155,457	151,504	188,092	229,891	129,218	0	119,845	184,252	96,026	577,164	2,769,045
6300 Supplies & Materials	113,192	162,541	258,971	153,976	107,145	107,631	132,393	152,758	0	177,822	42,968	46,401	194,293	1,445,354
6400 Other Operating	64,894	145,124	45,012	39,746	148,348	56,257	34,593	149,558	0	44,743	100,247	408,618	36,165	774,106
6500 Debt Services	0	0	500	0	0	277,438	0	0	0	0	0	0	52,438	326,063
6600 Capital Outlay	82,658	44,949	8,230	64,338	93,800	6,563	6,758	0	0	9,351	22,692	5,253	381,080	639,385
8900 Other Uses/Non Operating	0	0	6,037	-6,037	0	0	0	0	0	0	0	0	0	0
Total Expenditures:	1,521,749	2,354,262	2,410,671	2,272,520	2,357,644	2,499,076	2,270,342	2,288,112	0	2,346,692	2,196,520	2,270,347	3,775,868	28,484,189
ENDING BALANCE	1,742,273	357,367	106,890	1,571,186	2,738,619	-830,524	-1,783,583	-966,263	1,047,666	-636,780	-174,592	-240,870	-655,951	227,037
GF FB as of 8/31/10	5,832,903													
	7,575,176	7,932,542	8,039,432	9,610,618	12,349,238	11,518,714	9,735,131	8,768,868	9,816,534	9,179,755	6,631,175	8,938,885	8,282,934	

240	FOOD SERVICE	Actual Sep-10	Actual Oct-10	Actual Nov-10	Actual Dec-10	Actual Jan-11	Actual Feb-11	Actual Mar-11	Actual Apr-11	Actual May-11	Actual Jun-11	Actual Jul-10	Actual Jul-11	Actual Aug-10	2009-10 Totals
REVENUE:															
5700	Local Revenue:														
	Earnings from Temp Dep			1,149	0	0	1,293	0	0	1,542	0	0	0	1,928	8,679
	Foundation Revenue														
	Breakfast	6,580	7,564	6,560	4,382	8,423	7,856	7,006	7,503	6,925	374	0	0	7,680	87,585
	Lunch	18,288	19,225	17,796	11,727	21,548	19,647	18,578	16,479	16,815	394	15	0	14,805	191,692
	A La Carte	10,790	11,167	8,916	6,734	11,168	11,166	10,435	8,981	9,917	1,519	0	0	6,505	113,111
	Adult Lunches	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Catering/Vending	0	106	75	125	644	30	367	384	498	204	0	0	828	2,791
	Summer Food Service	0	0	0	0	0	0	0	0	0	0	210	70	0	409
	Total Local Ren:	<u>35,658</u>	<u>38,062</u>	<u>33,347</u>	<u>22,967</u>	<u>41,782</u>	<u>38,699</u>	<u>36,386</u>	<u>33,347</u>	<u>34,154</u>	<u>2,492</u>	<u>225</u>	<u>70</u>	<u>31,746</u>	<u>404,267</u>
5800	State Revenue														
5829	Misc St Program Rev.	0	0	0	0	0	0	9,939	0	0	0	0	0	0	9,822
5831	TRS On-Behalf Benefit	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total State Rev:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,939</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,822</u>
5900	Federal Revenue														
5921	School Breakfast	0	29,398	28,191	24,100	17,658	26,517	25,456	25,088	26,437	28,755	5,456	3,483	8,104	276,392
5922	National School Lunch	0	103,037	102,841	87,442	63,799	97,069	91,358	65,302	91,784	97,426	17,536	12,545	32,335	852,262
5923	USDA Donated Com	6,878	6,878	6,878	6,878	6,878	6,878	6,878	6,878	6,878	6,878	5,799	6,878	6,016	70,335
5929	Fed Rev TEA-Sum Feed	0	0	0	0	0	0	0	0	0	0	7,976	8,075	4,709	12,685
	Total Federal Rev:	<u>6,878</u>	<u>139,313</u>	<u>137,910</u>	<u>118,420</u>	<u>88,335</u>	<u>130,464</u>	<u>123,692</u>	<u>97,268</u>	<u>125,099</u>	<u>133,059</u>	<u>36,767</u>	<u>30,981</u>	<u>51,164</u>	<u>1,211,674</u>
7900	Other Res/Non-Oper:														
7940	Other Res/Non-Oper	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total Other Res:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenue:	<u>42,536</u>	<u>177,375</u>	<u>171,258</u>	<u>141,387</u>	<u>130,118</u>	<u>170,456</u>	<u>170,017</u>	<u>130,615</u>	<u>160,796</u>	<u>135,551</u>	<u>36,992</u>	<u>31,051</u>	<u>82,910</u>	<u>1,625,763</u>
EXPENDITURES:															
6000	Expenditures:														
6100	Payroll & Benefits	33,814	50,498	48,873	47,261	45,146	47,558	49,493	47,805	51,264	46,978	42,814	40,802	58,574	571,972
6200	Contracted Services	0	114,290	94,681	84,834	66,288	73,769	88,066	92,671	80,782	86,260	127,189	16,532	44,211	921,254
6300	Supplies & Materials	6,878	6,963	6,995	6,919	7,069	6,958	7,001	7,014	7,157	7,024	5,841	6,952	-1,761	62,722
6400	Other Operating	0	34	13	70	18	58	39	33	37	68	26	0	128	774
6600	Capital Outlay	0	0	0	0	0	0	0	0	0	0	9,780	0	201,400	261,960
	Total Expenditures:	<u>40,693</u>	<u>171,785</u>	<u>150,562</u>	<u>139,085</u>	<u>118,521</u>	<u>128,343</u>	<u>144,599</u>	<u>147,523</u>	<u>139,240</u>	<u>140,329</u>	<u>185,651</u>	<u>64,286</u>	<u>302,551</u>	<u>1,818,682</u>
	ENDING BALANCE	1,844	7,434	28,130	30,433	42,029	84,143	109,561	92,653	114,208	109,430	26,722	76,195	-143,446	-192,919

511	DEBT SERVICE	Actual Sep-10	Actual Oct-10	Actual Nov-10	Actual Dec-10	Actual Jan-11	Actual Feb-11	Actual Mar-11	Actual Apr-11	Actual May-11	Actual Jun-11	Actual Jul-10	Actual Jul-11	Actual Aug-10	2009-10 Totals
REVENUE:															
5700	Local Revenue:														
5711	Taxes Current Year	3,386	6,079	143,174	536,561	723,533	211,541	25,187	9,646	12,557	7,084	5,520	6,937	2,424	1,605,703
5712	Taxes Prior Years	101	5,041	5,308	2,733	5,304	2,691	2,635	1,422	2,400	2,638	775	3,032	877	26,275
5719	Pen, Int, & Other	983	1,426	1,418	821	1,444	2,553	3,051	1,629	2,443	1,986	1,127	2,381	1,540	19,375
5742	Earnings Fm Temp Dep	133	144	192	441	1,177	1,411	1,336	1,326	1,391	1,369	1,447	1,433	602	9,773
	Total Local Rev:	4,603	12,691	150,092	540,556	731,458	218,197	32,209	14,023	18,791	13,077	8,868	13,783	5,443	1,661,125
5800	State Revenue:														
5829	St Rev Dist By TEA	0	0	0	0	35,714	0	0	0	0	0	0	0	53,869	64,696
	Total State Rev:	0	0	0	0	35,714	0	0	0	0	0	0	0	53,869	64,696
7900	Other Res/Non-Oper:														
7940	Other Res/Non-Oper Rev	0	0	0	0	0	0	0	0	0	0	0	0	0	1,381
	Total Other Res:	0	0	0	0	0	0	0	0	0	0	0	0	0	1,381
	Total Revenue:	4,603	12,691	150,092	540,556	767,172	218,197	32,209	14,023	18,791	13,077	8,868	13,783	59,312	1,727,202
EXPENDITURES:															
6000	Expenditures:														
6500	Debt Service														
6511	Bond Principal	0	0	0	0	0	310,000	0	0	0	0	0	0	460,000	755,000
6521	Interest on Bonds	0	0	0	0	0	508,184	0	0	0	0	0	0	517,384	1,040,669
6599	Other Debt Fees	0	0	500	0	0	0	400	0	0	0	0	0	0	900
	Total Expenditures:	0	0	500	0	0	818,184	400	0	0	0	0	0	977,384	1,796,569
	ENDING BALANCE	4,603	17,293	166,885	707,441	1,474,613	874,625	906,434	920,457	939,249	952,326	848,706	966,109	48,036	-69,367
Total Approved Budget															
199, 240, 511															
	TOTAL REVENUE	3,311,162	2,901,695	2,838,910	4,525,649	5,993,553	2,057,206	688,984	1,466,487	1,227,253	1,858,541	2,067,788	2,074,311	3,262,139	32,332,586
	TOTAL EXP	1,562,442	2,526,047	2,561,733	2,411,605	2,476,165	3,445,603	2,415,340	2,435,635	139,240	2,487,022	2,382,171	2,334,633	5,055,804	32,571,601
	ENDING BALANCE	1,748,719	2,124,367	2,401,544	4,515,589	8,032,977	6,644,579	4,918,223	3,949,075	5,037,088	4,408,607	1,758,416	4,148,286	2,354,621	

Agenda Item Summary Sheet (4 B.6)
Meeting Date: August 23, 2011
Submitted by: Mark Pool, Superintendent

Information Only

**Consent Agenda:
Business and Support
Services**

Review of Checks Written – July 2011

Summary

Although there is no statutory or policy requirement for the Board to review the bills paid during the previous month, a monthly review providing the Board an opportunity to ask questions regarding specific expenditures is a good practice for the Board to follow in overseeing the management of the District.

It is very helpful to the administration and helps in conducting an effective board meeting if questions are identified and asked prior to the meeting.

These bills have already been paid, and were previously authorized by the Board when you adopted the 2010-2011 General Operating Budget.

ECISD Board Policy

None.

Effective Date

July 31, 2011

Previous Board Action

Approval of 2010-2011 General Operating Budget on August 17, 2010 authorizing the expenditure of funds.

Future Action Expected

The Board will review the checks written for the previous month prior to each regular monthly board meeting.

**Background Information and
Significant Issues**

None.

Fiscal Impact

Historical comparison of monthly check totals:

	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011
September	\$597,731.27	\$589,273.28	\$808,126.97	\$655,949.80	\$629,351.65
October	\$642,432.03	\$804,931.69	\$778,762.11	\$970,451.63	\$640,667.05
November	\$742,766.77	\$750,671.57	\$1,140,664.10	\$750,661.87	\$865,783.43
December	\$658,798.47	\$1,211,146.13	\$1,030,485.01	\$853,561.12	\$720,971.25
January	\$2,339,695.79	\$1,045,238.51	\$995,619.31	\$880,591.27	\$747,638.61
February	\$775,240.17	\$1,993,265.44	\$1,128,501.50	\$874,019.06	\$594,414.61
March	\$1,924,176.33	\$660,962.20	\$1,107,119.75	\$694,107.70	\$704,337.28
April	\$1,955,246.06	\$777,024.72	\$779,634.45	\$846,903.79	\$656,212.94
May	\$947,243.08	\$867,612.30	\$1,105,700.63	\$758,644.83	\$620,111.02
June	\$841,401.34	\$1,529,388.36	\$816,384.98	\$718,912.56	\$736,989.79
July	\$485,322.31	\$803,678.77	\$813,160.04	\$718,935.08	\$658,378.35
Subtotal YTD	\$11,910,053.62	\$11,033,192.97	\$10,504,158.85	\$8,722,738.71	\$7,574,855.98
August	\$1,415,904.27	\$1,161,873.57	\$873,588.10	\$1,463,086.35	

Student and Public Benefit Close monitoring of monthly bills paid and monthly cash flow helps to ensure the efficient use of public funds.

Procedural and Reporting Implications None.

Public Comments None.

Alternatives None.

Other Comments and Related Issues Beginning in August of 2007, wire payments for the energy management performance contract, maintenance tax notes, and principal and interest on existing debt were included for the first time with the list of checks written for that month. These wire transfers will show up twice per year (May and August) when we pay principal and interest on debt.

Attachments List of checks written during the month of July are available in electronic format and were emailed to each member of the Board.

Contact Person(s) David Bright, Assistant Superintendent of Finance and Operations

Action Required No action required. This is an information report only.

Superintendent's Recommendation Information only.

Mark Pool, Superintendent of Schools

Agenda Item Summary Sheet (4 C.1)
Meeting Date: August 23, 2011
Submitted by: Mark Pool, Superintendent

Action Item

Consent Agenda: Business and Support Services

Approval of Proposed Compensation Plan

Summary

According to ECISD Board Policy DEA (LOCAL):

The Superintendent shall recommend to the Board for approval compensation plans for all District employees. Compensation plans may include wage and salary structures, stipends, benefits, and incentives.

The policy further states:

The Superintendent shall recommend to the Board an amount for employee pay increases as part of the annual budget. The Superintendent or designee shall determine annual increases for individual employees, within budgeted amounts.

In accordance with the guidance received from TASB HR Services on the implementation of HB 3646 passed by the 81st Texas Legislature, in 2009-2010 the Board approved raises for teachers, librarians, and registered nurses in the amount of \$1,684. To maintain the internal equity for other employees who are not under the state minimum pay statutes the Board also approved a comparable 3.0% structure adjustment and 3.1% general pay increase.

Because of the size of the 2009-2010 increase and concerns about future budget constraints there was no increase in compensation for 2010-2011. Due to the current school finance situation, no increase is being recommended for 2011-2012.

ECISD Board Policy

DEA (LOCAL), COMPENSATION AND BENEFITS: SALARIES, WAGES AND STIPENDS

Effective Date

2011-2012 Employee Contract and School Fiscal Year

Previous Board Action

The Board adopted the current compensation plan in the Spring of 2005.

Annually the Board reviews the compensation plan. Comparisons are made to the area job market and decisions are made with regards to structure adjustments and general pay increases.

Future Action Expected	Annually the Board reviews the compensation plan. Comparisons are made to the area job market and decisions are made with regards to structure adjustments and general pay increases.
Background Information and Significant Issues	<p>The 2011-2012 proposed budget has been developed with no compensation increases.</p> <p>The annual compensation studies will be completed next spring. Depending upon the public school funding outlook we may need to consider some increase to employee compensation for the 2012-2013 school year.</p>
Fiscal Impact	None.
Student and Public Benefit	A competitive compensation plan helps to attract quality applicants and retain excellent employees.
Procedural and Reporting Implications	This proposed compensation plan has been used to prepare the proposed 2011-2012 budget and once approved will be the basis for all employee compensation for the coming school year.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> • 2011-2012 Pay Structure for Teachers, Librarians, and Registered Nurses • 2011-2012 Hiring Schedule for Teachers, Librarians, and Registered Nurses • 2011-2012 Pay Structure for Administrative/Professionals • 2011-2012 Pay Structure for Clerical/Paraprofessionals • 2011-2012 Pay Structure for Manual Trades • 2011-2012 Stipend Schedule • 2011-2012 Supplemental Pay Schedule • 2011-2012 Pay Structure for Substitutes
Contact Person(s)	<p>Mark Pool, Superintendent of Schools</p> <p>David Bright, Assistant Superintendent of Finance and</p>

Operations

Terese Faas, Human Resources Coordinator

Action Required

Motion, second and majority vote to approve the proposed compensation plan for 2010-2011.

**Superintendent's
Recommendation**

I recommend that you approve the proposed compensation plan for the 2010-2011 school year as a part of the Consent Agenda.

Mark Pool, Superintendent of Schools

2011-2012 Pay Structure

Teachers, Registered Nurses, and Librarians

The salary range for teachers, registered and librarians is:

Minimum:	\$39,725 annually	\$212.43 per day
Midpoint:	\$50,902 annually	\$272.21 per day
Maximum:	\$62,077 annually	\$331.96 per day

NOTE: Because of no structure adjustment and no general pay increase for 2011-2012 the 2011-2012. Hiring Schedule was adjusted to maintain the correct steps on the hiring schedule. A new Step 0 Beginning (minimum) Salary was established. With a lower minimum salary the maximum salary was increased to maintain the same midpoint as 2010-2011.

Proposed Hiring Schedule Compared to State Minimum
2011-2012

Step	State Minimum	ECISD 2010-2011	Difference	Step Differential		ECISD 2011-2012	Difference	Step Differential
0	\$27,320	\$40,224	\$12,904			\$39,725	\$12,405	
1	\$27,910	\$40,820	\$12,910	\$596		\$40,224	\$12,314	\$499
2	\$28,490	\$41,320	\$12,830	\$500		\$40,820	\$12,330	\$596
3	\$29,080	\$42,260	\$13,180	\$940		\$41,320	\$12,240	\$500
4	\$30,320	\$42,580	\$12,260	\$320		\$42,260	\$11,940	\$940
5	\$31,560	\$42,980	\$11,420	\$400		\$42,580	\$11,020	\$320
6	\$32,800	\$43,400	\$10,600	\$420		\$42,980	\$10,180	\$400
7	\$33,950	\$43,800	\$9,850	\$400		\$43,400	\$9,450	\$420
8	\$35,040	\$44,200	\$9,160	\$400		\$43,800	\$8,760	\$400
9	\$36,070	\$44,650	\$8,580	\$450		\$44,200	\$8,130	\$400
10	\$37,040	\$45,100	\$8,060	\$450		\$44,650	\$7,610	\$450
11	\$37,960	\$45,500	\$7,540	\$400		\$45,100	\$7,140	\$450
12	\$38,840	\$45,900	\$7,060	\$400		\$45,500	\$6,660	\$400
13	\$39,650	\$46,370	\$6,720	\$470		\$45,900	\$6,250	\$400
14	\$40,430	\$46,930	\$6,500	\$560		\$46,370	\$5,940	\$470
15	\$41,160	\$47,540	\$6,380	\$610		\$46,930	\$5,770	\$560
16	\$41,860	\$48,180	\$6,320	\$640		\$47,540	\$5,680	\$610
17	\$42,510	\$48,990	\$6,480	\$810		\$48,180	\$5,670	\$640
18	\$43,130	\$49,840	\$6,710	\$850		\$48,990	\$5,860	\$810
19	\$43,710	\$50,670	\$6,960	\$830		\$49,840	\$6,130	\$850
20+	\$44,270	\$51,520	\$7,250	\$850		\$50,670	\$6,400	\$830
21		\$52,310	\$8,040	\$790		\$51,520	\$7,250	\$850
22		\$53,080	\$8,810	\$770		\$52,310	\$8,040	\$790
23		\$53,790	\$9,520	\$710		\$53,080	\$8,810	\$770
24		\$54,470	\$10,200	\$680		\$53,790	\$9,520	\$710
25+		\$55,110	\$10,840	\$640		\$54,470	\$10,200	\$680
Average			\$9,119	\$595			\$8,527	\$590

2011-2012 Pay Structure

Administrative / Professional Positions

Pay Grade 1

Assessment Coordinator, Counselor, Curriculum Facilitators, Diagnosticians, Directors of Maintenance and Transportation, LSSP, Network Supervisors, Orientation and Mobility Specialist, Speech Therapist, Speech Therapy Assistant, Teacher Technology Specialist

Minimum:	\$224.90 per day
Midpoint:	\$281.13 per day
Maximum:	\$337.36 per day

Pay Grade 2

Assistant Principals - Elementary, Middle School, DAEP, Transportation Discipline

Minimum:	\$246.66 per day
Midpoint:	\$300.81 per day
Maximum:	\$354.96 per day

Pay Grade 3

Assistant High School Principals, Director of Information Systems, Special Education RTI Coordinator

Minimum:	\$263.93 per day
Midpoint:	\$321.87 per day
Maximum:	\$379.80 per day

Pay Grade 4

Elementary Principals, Dean of Instruction - High School

Minimum:	\$282.40 per day
Midpoint:	\$344.40 per day
Maximum:	\$406.39 per day

Pay Grade 5

Athletic Director, Special Education Director, Middle School Principal

Minimum:	\$302.17 per day
Midpoint:	\$368.51 per day
Maximum:	\$434.83 per day

Pay Grade 6

High School Principal

Minimum:	\$323.32 per day
Midpoint:	\$394.30 per day
Maximum:	\$465.28 per day

Pay Grade 7

Assistant Superintendents

Minimum:	\$345.96 per day
Midpoint:	\$421.90 per day
Maximum:	\$497.84 per day

2011-2012 Pay Structure

Clerical / Paraprofessional Positions

Pay Grade 1

Aides – Bus, Clerical, Instructional, Math/Reading Intervention, Phys Ed, Special Ed Resource, Special Ed Inclusion, Content Mastery, Special Ed Academics for Life

Minimum:	\$ 8.98 per hour
Midpoint:	\$11.42 per hour
Maximum:	\$13.86 per hour

Pay Grade 2

Aides – Adaptive PE, Alternative Learning, At -Risk, Behavior, Bilingual, Computer Lab, DAEP, Elementary Art, ESL, Fast Forward Lab, ISS, Library, Personal, Special Ed Life Skills, Special Ed PPCD, Special Ed 18+ - Choir Accompanist - Deaf Ed Facilitators

Minimum:	\$ 9.72 per hour
Midpoint:	\$12.33 per hour
Maximum:	\$14.96 per hour

Pay Grade 3

Aides – Grand Central Station, Science Lab, Behavior Management - Campus Secretary/Receptionist, Central Office Receptionist, Counselor Secretary, MLRC Secretary, Special Ed Department Secretary, Migrant Clerk

Minimum:	\$10.51 per hour
Midpoint:	\$13.32 per hour
Maximum:	\$16.14 per hour

Pay Grade 4

Accounts Payable Clerk, Parent Liaison, High School Registrar, Campus PEIMS Clerk, Directors' Secretary, Principals' Secretary, Food Service Administrative Asst. Special Ed SSA Secretary, Assistant PEIMS Coordinator

Minimum:	\$11.76 per hour
Midpoint:	\$14.92 per hour
Maximum:	\$18.08 per hour

Approved by Board of Trustees: August 23, 2011

Pay Grade 5

Central Office Bookkeeper Certified Interpreter, Federal Programs Clerk, LVN,
Leave Specialist, Human Resource Coordinator, Payroll Clerk

Minimum: **\$13.21 per hour**

Midpoint: **\$16.71 per hour**

Maximum: **\$20.22 per hour**

Pay Grade 6

Superintendent Secretary

Minimum: **\$14.79 per hour**

Midpoint: **\$18.72 per hour**

Maximum: **\$22.65 per hour**

2011 - 2012 Pay Structure

Manual Trades

Pay Grade 1

Custodian, Food Service Worker, Groundskeeper, Food Service Delivery Driver

Minimum: \$ 7.61 per hour

Midpoint: \$ 9.66 per hour

Maximum: \$11.71 per hour

Pay Grade 2

Lead Custodian, Food Service Asst. Manager, Transportation Service Technician

Minimum: \$ 8.25 per hour

Midpoint: \$11.11 per hour

Maximum: \$13.47 per hour

Pay Grade 3

Food Service Manager, General Maintenance Personnel

Minimum: \$10.06 per hour

Midpoint: \$12.77 per hour

Maximum: \$15.49 per hour

Pay Grade 4

Food Service Warehouse/Cafeteria Manager, Locksmith, Office Equipment Repair

Minimum: \$11.59 per hour

Midpoint: \$14.69 per hour

Maximum: \$17.79 per hour

Pay Grade 5

Bus Driver, Carpenter, Mechanic

Minimum: \$13.30 per hour

Midpoint: \$16.90 per hour

Maximum: \$20.49 per hour

Pay Grade 6

Computer Network Technician, Help Desk Technician, Licensed Electrician,
HVAC Technician, Master Plumber

Minimum:	\$15.34 per hour
Midpoint:	\$19.43 per hour
Maximum:	\$23.51 per hour

2011-2012 Stipend Schedule

Masters Degree	\$1,230
Health Science Technology	\$10,500
Vision, Orientation and Mobility	\$2,000
Bilingual / ESL	\$2,000
Elementary Music	\$300

2011-2012 Supplemental Compensation Athletics

Athletic Trainer	\$9,325
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Assistant AD / Head Coach	\$8,550
Football – Varsity Coordinator	\$8,250
Football – Varsity Assistant	\$5,975
Football – Sub Varsity	\$5,575
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Volleyball – Head Coach	\$6,325
Volleyball – Varsity Assistant	\$3,675
Volleyball – Sub Varsity	\$3,250
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Basketball – Head Coach	\$4,800
Basketball – Varsity Assistant	\$2,800
Basketball – Sub Varsity	\$2,100
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Baseball – Head Coach	\$4,800
Baseball – Varsity Assistant	\$2,325
Baseball – Sub Varsity	\$2,100
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Softball – Head Coach	\$4,400
Softball – Varsity Assistant	\$2,325
Softball – Sub Varsity	\$2,100
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Track – Head Coach	\$3,675
Tack – Varsity Assistant	\$2,325
Track Coordinator	\$1,125
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Tennis	\$4,050
Soccer	\$3,675
Golf	\$3,675
Swimming	\$4,050
Cross Country	\$3,150
Powerlifting	\$3,150
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Middle School Coordinator	\$1,000
Middle School Football	\$3,900
Middle School Volleyball	\$2,050
Middle School Basketball	\$1,750
Middle School Track	\$1,575
Middle School Tennis	\$1,575
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2011-2012 Supplemental Compensation Non-Athletics

Band Director – High School	\$11,550
Band Director - Assistant	\$7,675
Band Director – Middle School	\$6,725
Color Guard Sponsor	\$1,575
Drill Team	\$7,200
Drill Team – Assistant	\$1,575
Choir Director	\$4,200
Cheerleader Sponsor – High School	\$2,700
Cheerleader Sponsor – High School Assistant	\$1,575
Cheerleader Sponsor – Middle School	\$1,050
NFL Speech / Debate Advisor – High School	\$1,000
Drama / OAP Director Advisor – High School	\$2,500
Speech / Drama - Middle School	\$1,000
HLSR Rodeo Art – High School	\$1,500
Yearbook Sponsor – High School	\$1,575
Yearbook Sponsor – Middle School	\$850
Newspaper Sponsor – High School	\$1,175
Newspaper Sponsor – Middle School	\$475
Junior Class Sponsor	\$1,050
Student Council Sponsor – High School	\$1,050
Student Council Sponsor – Middle School	\$600
National Honor Society Sponsor	\$850
National Junior Honor Society Sponsor	\$500
Campus UIL Coordinator	\$1,000

High School Department Chair (Non-core Subject Areas)	\$1,425
Middle School Department Chair (Non-core Subject Areas)	\$1,050
Elementary Grade Level Chair	\$725
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CATE Coordinator	\$2,000
Vocational Adjustment Coordinator	\$2,000
Bilingual Family Literacy Coordinator	\$500
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Campus Webmaster	\$500
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Supplemental compensation is paid as a part of an employee’s annual salary.

The following supplemental pay is paid on an as earned basis:

High School UIL Sponsor	\$700 per Event
Middle School UIL Sponsor	\$175 per Event per Grade Level
WCYF Academic Rodeo.....	\$375 per Team
WCYF Spelling	\$175 per Grade Level

High School Activities

1. Accounting
2. Calculator Applications
3. Computer Applications
4. Computer Science
5. Current Issues and Events
6. Literary Criticism
7. Mathematics
8. Number Sense
9. Ready Writing
10. Science
11. Social Studies
12. Spelling and Vocabulary
13. Cross-Examination Team Debate
14. Lincoln-Douglass Debate
15. Extemporaneous Informative Speaking
16. Extemporaneous Persuasive Speaking
17. Poetry Interpretation
18. Prose Interpretation
19. Editorial Writing
20. Feature Writing
21. Headline Writing
22. News Writing

Middle School Activities

1. Art (6-8)
2. Calculator Applications (6-8)
3. Dictionary Skills (6-8)
4. Editorial Writing (7-8)
5. Impromptu Speaking (7-8)
6. Listening (6-8)
7. Maps, Graphs, & Charts (6-8)
8. Mathematics (6-8)
9. Modern Oratory (7-8)
10. Music Memory (6)
11. Number Sense (6-8)
12. One-Act Play (6-8)
13. Oral Reading (6-8)
14. Ready Writing (6-8)
15. Science I and II (7-8)
16. Spelling (6-8)

Substitute Teacher Compensation **2011-2012 Daily Rates**

Regular Non-Degreed	\$55.00
Long Term Non-Degreed	\$60.00
Regular Degreed	\$65.00
Long Term Degreed	\$75.00
Regular Certified	\$90.00
Long Term Certified	\$125.00

Approved by Board of Trustees: August 23, 2011

Agenda Item Summary Sheet (4 E.1)
Meeting Date: August 23, 2011
Submitted by: Mark Pool, Superintendent

Action Required

**Consent Agenda
Students**

Changes to 2011-2012 Student Code of Conduct

Summary

According to LOCAL policy, the District's rules of conduct and discipline, maintained in the student handbook and/or the Board-adopted Student Code of Conduct, are established to achieve and maintain order in the schools, and to teach respect toward others and responsible behavior.

The Student Code of Conduct is the District's response to the requirements of Chapter 37 of the Texas Education Code. The law requires the District to establish standards of student conduct and to identify the circumstances under which a student may be removed from a classroom, campus, or disciplinary alternative education program, transferred to a disciplinary alternative education program, suspended, or expelled. The Code provides information to parents and students regarding expectations for behavior, consequences of misconduct, and procedures for administering discipline.

Violations of the Code of Conduct are documented by teachers and other professional employees using campus discipline referral system. When the principal receives a referral, he or she will notify the parent or guardian within 24 hours and provide notice of action to the referring teacher.

ECISD Board Policy

FNC (LOCAL), STUDENT RIGHTS AND RESPONSIBILITIES:
STUDENT CONDUCT

Effective Date

2011-2012 School Year

Previous Board Action

The Board annually approves any changes to the board approved Student Code of Conduct.

Future Action Expected

The Board annually approves any changes to the board approved Student Code of Conduct.

This Code is not a contract and can be amended by the District at any time. However, any change or amendment to the Code must be approved by the Board of Trustees.

**Background Information and
Significant Issues**

For the past five years we have used a model Student Code of Conduct produced by Walsh, Anderson, Brown, Gallegos, & Green, P.C., Attorneys at Law. We will continue to use their model as our guide.

Fiscal Impact	None.
Student and Public Benefit	Students and parents are assured that there is a system in place to guide administrative decisions regarding student discipline. The system is designed to ensure that discipline policies and procedures are fair and equitable. [Please note that “equitable” does not necessarily mean “equal”.] The system also is designed to provide students and parents with a way to appeal any administrative decision made at the campus level to the Superintendent; and if necessary, to the Board of Trustees.
Procedural and Reporting Implications	Student Code of Conduct is posted on district and campus websites.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> • Changes to the 2011-2012 Student Code of Conduct
Contact Person(s)	<p>Mark Pool, Superintendent of Schools</p> <p>Carolyn Gordon, Assistant Superintendent for Curriculum and Instruction</p>
Action Required	Motion, second and majority vote to approve the changes to the 2011-2012 Student Code of Conduct.
Superintendent’s Recommendation	<p>I recommend that you approve the changes to the 2011-2012 Student Code of Conduct as a part of the Consent Agenda.</p> <p>Mark Pool, Superintendent of Schools</p>

CHANGES TO STUDENT CODE OF CONDUCT

PAGE #	2010-2011 SCC	2011-2012 SCC
5		Bullet added Discipline Considerations side heading: •"If the student is a registered sex offender"
7	•Counseling	•Counseling or mediation
7	•Grade reductions	•Grade penalties as permitted by policy
7	•Corporal punishment	•Corporal punishment unless the parent/guardian opts out in writing
9	•Engaging in oral . . . other computer resources	•Engaging in oral . . . other technology resources
11		Bullet added under Safety/Disruption: •"Throwing objects that can cause bodily injury or property damage
11	•Sending or posting electronic messages that are abusive, obscene, sexually oriented, harassing, illegal, or that cause a material or substantial disruption at school	•Sending, possessing, or posting electronic messages, videos, audio recordings, or images that are abusive, obscene, sexually oriented, harassing, threatening, intimidating, illegal, or that cause a material or substantial disruption at school, including cyberbullying (see definitions)
11	•Making, participating in the making of, transmitting to another via an electronic device, or posting to the Internet a digital video or audio recording of an actual or simulated act that involves conduct prohibited by the Code of Conduct. (Students who are not involved in the prohibited conduct will not be disciplined under this provision so long as they report the incident to a school employee, turn over the recording to a school employee as soon as possible after the incident, and do not provide a copy of the recording to anyone other than the law enforcement or school employees.)	•Making, participating in the making of, transmitting to another via an electronic device, or posting to the Internet a digital video or audio recording or image of an actual or simulated act that involves a crime or conduct prohibited by the Code of Conduct
12	•Using email, websites, or electronic devices to encourage illegal conduct, violations of the SCC, or to threaten school safety	•Using email, websites, or electronic devices to engage in or encourage illegal conduct, violations of the SCC, or to threaten school safety.
12	•Attempting to or successfully . . . computer equipment	•Attempting to or successfully . . . technology equipment

CHANGES TO STUDENT CODE OF CONDUCT

PAGE #	2010-2011 SCC	2011-2012 SCC
12		Bullet added under Technology side heading: • "NOTE: Students will not be disciplined for technology misconduct related to possessing items described above so long as the student (1) did not contribute to creation of the item in any way, (2) possessed it only after receiving the item unsolicited from another, (3) either promptly destroyed the item or reported it to a school employee as soon as possible, and (4) did not provide a copy, forward, or re-post the item to anyone other than law enforcement, a school employee, or the student's parent/guardian.
15	The student will be informed of the reason for out-of-school suspension and be given an opportunity to respond before the administrator's decision is final. While the student is suspended, the administrator may place restrictions on the student's participation in school-sponsored or school-related activities. Students may be suspended for a maximum of three school days per behavior violation.	The student will be informed of the reason for out-of-school suspension and be given an opportunity to respond before the administrator's decision is final. While the student is suspended, the administrator may place restrictions on the student's participation in school-sponsored or school-related activities.
16	Off-Campus. A student must be placed in DAEP for the following misconduct while off-campus and not in attendance at a school-sponsored or school-related activity:	Off-Campus. A student must be placed in DAEP for engaging in a Title 5 (see definitions) felony offense or aggravated robbery while off-campus and not in attendance at a school-sponsored or school-related activity:
16	•The student receives deferred prosecution for a Title 5 (see definitions) felony offense.	•The student receives deferred prosecution
16	•A court or jury finds the student engaged in delinquent conduct for Title 5 felony offense.	•A court or jury finds the student engaged in delinquent conduct
16	•The administrator reasonably believes that the student engaged in a Title 5 felony offense.	•The administrator reasonably believes that the student engaged in the misconduct.
18	•The administrator reasonably . . . (other than a Title 5 felony)	•The administrator reasonably . . . (other than aggravated robbery or a Title 5 felony),
19	Under Conference and DAEP Placement Order , the administrator	the campus administrator

CHANGES TO STUDENT CODE OF CONDUCT

PAGE #	2010-2011 SCC	2011-2012 SCC
21		New item under Other DAEP Issues: "Grade Levels. Elementary students in kindergarten through grade 5 will not be placed in DAEP with secondary students in grade 6 through grade 12." <i>Policy FOCA</i>
22		New items under Other DAEP Issues: "Coursework Opportunity. Students placed in DAEP will have an opportunity to complete coursework required for graduation, at no cost to the student, before the beginning of the next school year."
22		New item under Other DAEP Issues: "Summer School. Students in DAEP during summer programs will be served alongside other students not assigned to DAEP."
23	<p>•Uses, exhibits, or possesses the following items, as defined by state law: (1) a firearm*, (2) an illegal knife, (3) a club, or (4) a prohibited weapon. (see definitions) *Firearm note: A student will not be expelled solely for using, exhibiting, or possessing a firearm in the following circumstances: (1) at an approved target range facility not located at a school campus, (2) while participating in or preparing for a school-sponsored shooting sports competition, or (3) while participating in or preparing for shooting sports educational activity sponsored or supported by the Parks and Wildlife Department or a shooting sports sanctioning organization with the Department so long as the firearm is not brought on school property.</p>	<p>•Uses, exhibits, or possesses the following items, as defined by state law: (1) a firearm*, (2) an illegal knife, (3) a club, or (4) a prohibited weapon. (see definitions) *Firearm note: So long as the firearm is not brought on school property, a student will not be expelled solely for using, exhibiting, or possessing a firearm at an off-campus approved target range facility while participating in or preparing for school-sponsored shooting sports competition or while participating in or preparing for a shooting sports educational activity sponsored or supported by the Parks and Wildlife Department or a shooting sports sanctioning organization with the Department.</p>
25		New item under Regardless of Location. "•Engages in breach of computer security by accessing a computer, computer network, or computer system owned by or operated on behalf of a school district and knowingly alters, damages, or deletes school district property or information or breaches any other computer, computer network, or computer system."
25-26		Add or aggravated robbery at the end of each bulleted item.

CHANGES TO STUDENT CODE OF CONDUCT

PAGE #	2010-2011 SCC	2011-2012 SCC
27	Interim Placement. Until an expulsion hearing can be held, the student may be placed in another appropriate classroom, in-school suspension, or out-of-school suspension.	Interim Placement. Until an expulsion hearing can be held, the student may be placed in another appropriate classroom, in-school suspension, or out-of-school suspension or DAEP.
29	Bullying. Written or verbal expression or physical conduct that (1) has the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or (2) is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student.	Bullying. Written or verbal expression or physical conduct that the campus administrator determines (1) has the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or (2) is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student.
30		New definition: Cyberbullying: Using any electronic communications device to engage in bullying or intimidation.
30	Firearm (Federal Law): (1) any weapon, including a starter gun, that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; (2) the frame or receiver of any such weapon; (3) any firearm muffler or firearm weapon; or (4) any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade.	Firearm (Federal Law): (1) any weapon, including a starter gun, that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; (2) the frame or receiver of any such weapon; (3) any firearm muffler or firearm weapon; or (4) any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade, missile, rocket, or mine.
30-31	Page 30 Harrassment. Threatening . . . by District policy FFH.	Page 31 Harrassment. Threatening . . . by District policy FFH or DIA.
31-32	Page 31 Prohibited Weapons. A prohibited weapon . . . zip gun.	Page 32 Prohibited Weapons. A prohibited weapon . . . zip gun, or tire deflation device

Agenda Item Summary Sheet (5 A)
Meeting Date: August 23, 2011
Submitted by: Mark Pool, Superintendent

Discussion Item

Business and Operations	Request to Address the Board by Flor Salas.
Summary	Ms. Flor Salas has requested to be placed on the agenda to “suggest to the Board that parents get together to pay a sum for the bus and kids be picked up.”
ECISD Board Policy	BED (LOCAL) – BOARD MEETINGS, PUBLIC PARTICIPATION
Effective Date	August 23, 2011
Previous Board Action	None.
Future Action Expected	None.
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	Unknown.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	Copy of Request for Placement of an Item on the Agenda
Contact Person(s)	Mark Pool, Superintendent of Schools
Action Required	None.
Superintendent’s Recommendation	This is a discussion item only. Mark Pool, Superintendent of Schools

EXHIBIT F

REQUEST FOR PLACEMENT OF AN ITEM ON THE AGENDA

I wish to address the Board of Trustees at the next scheduled meeting of the Board and request that this presentation be placed on the agenda for that meeting.

Subject of presentation; give brief description:

I would like to suggest that parents get together to pay a sum for the bus and kids to be picked up.

The presentation will include discussion of specific District personnel.

YES [] NO

The presentation will include discussion of discipline of a specific student.

[] YES NO

I understand that the following rules apply:

1. All appropriate administrative remedies must be exhausted before any complaint is brought before the Board; this is not the form to use when presenting a complaint unless the concern or complaint directly pertains to the Board's own actions or policy, for which there is no administrative remedy. [See DGBA, FNG, and GF, as appropriate]
2. Only the items appearing on the posted agenda may be discussed with the Board.
3. All presentations will be limited to 5 minutes unless additional time is allotted by the presiding officer.
4. Matters involving specific employees or discipline of a specific student will be discussed in closed meeting unless the right to a closed meeting is waived by the employee or by the student or his or her parent or guardian.
5. The deadline for submitting items for inclusion on the agenda is noon of the 5th day before regular meetings and noon of the 3rd day before special meetings, in accordance with policy BE(LOCAL).

Name of person making request Flor Salas

Position of person making request (e.g., Trustee, employee, citizen) citizen

Address 903 Marionet Ave

Daytime telephone number (979) 578-9410

Signature Flor Salas

Date 7/20/11

Action Required

Business and Operations	Approval of Resolution Establishing Fund Balance Policies
Summary	<p>The Governmental Accounting Standard Board (GASB) released Statement 54 —“Fund Balance Reporting and Governmental Fund Type Definitions” on March 11, 2009, which was effective for fiscal year ending August 31, 2011. This new statement is intended to improve the usefulness of the amount reported in fund balance by providing more structured classification. To ensure compliance with governmental standards promulgated by GASB 54, it is necessary to update our board policy.</p>
ECISD Board Policy	CE (LOCAL), ANNUAL OPERATING BUDGET
Effective Date	2011-2012 School Year.
Previous Board Action	None.
Future Action Expected	None.
Background Information and Significant Issues	<p>Currently fund balance is classified as “reserved” or “unreserved.” GASB 54 will change how fund balance is reported. The hierarchy of five possible classifications is as follows:</p> <ul style="list-style-type: none">• Non-spendable Fund Balance• Restricted Fund Balance• Committed Fund Balance• Assigned Fund Balance• Unassigned Fund Balance <p>The revision of our policy will allow us to report governmental fund balances per GASB 54 definitions.</p>
Fiscal Impact	None.
Student and Public Benefit	The public will see a more structured classification for reporting fund balance.

Procedural and Reporting Implications	Once approved, this policy will be forwarded to TASB Policy Service to be incorporated into our <i>Policy On-Line</i> .
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	The proposed policy states that <i>“the District will strive to maintain an unassigned fund balance of not less than 25% of the budgeted operational expenditures in the District’s general fund.”</i> Recently we have set that percentage at 20%.
Attachments	<ul style="list-style-type: none"> • Resolution for Establishing Fund Balance Policies • Proposed El Campo ISD Fund Balance Policy
Contact Person(s)	David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve the proposed Fund Balance Policy.
Superintendent’s Recommendation	I recommend that we establish a Fund Balance Policy as proposed and recommended by the administration. Mark Pool, Superintendent of Schools

El Campo I.S.D.
Resolution Establishing Fund Balance Policies
As required by GASB 54

WHEREAS, the Governmental Accounting Standards Board (“GASB”) has adopted Statement 54 (“GASB 54”), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010, and

WHEREAS, El Campo Independent School District elects to implement GASB 54 requirements, and to apply such requirements to its financial statements beginning with the current September 1, 2010 – August 31, 2011 fiscal year; and

NOW THEREFORE BE IT RESOLVED THAT El Campo Independent School District hereby adopts the following policy:

El Campo ISD Fund Balance Policy
(Revised for GASB 54)

Purpose

The purpose of this policy is to establish a key element of the financial stability of the District by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the District maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the District’s general operations.

Classifications of Fund Balance

A fund’s equity - commonly referred to as ‘fund balance’ - is generally the difference between its assets and its liabilities. Fund balance will be displayed in the following classifications depicting the relative strength of the spending constraints placed on the purposes for which resources can be used:

- **Nonspendable fund balance** – amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund).
- **Restricted fund balance** – amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions or by enabling legislation.
- **Committed fund balance** – amounts constrained to specific purposes by the government itself. This requires a formal action by the Board of Trustees. Commitments may be changed or lifted only by the Board of Trustees taking the same formal action that imposed the constraint originally.

- **Assigned fund balance** – amounts *intended* to be used by the District for specific purposes. Intent can be expressed by the Board of Trustees or by an official or body to whom the Board of Trustees delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- **Unassigned fund balance** – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Funds with Non-Spendable Fund Balance

The Board of Trustees resolves that all special revenue funds with inventory balances or that received nonexpendable trust funds where only the earnings, and not principal, may be used for purposes that support the reporting organization's programs will report non-spendable fund balance for those special revenue funds based on the definition described within this policy.

Non-Spendable fund balances include:

Child Nutrition Fund (Fund 240) inventory only portion.

Family Crisis Fund (Fund 479) principal only portion.

High School Scholarship-Pam American & Class of 1974 (Fund 802) principal only portion.

High School Scholarship-Wenglar Scholarships (Funds 803-805) principal only portion.

Funds with Restricted Fund Balance

The Board of Trustees resolves that all special revenue funds which received funds from a grantor agency at the federal, state, or local level and hence are constrained to spend those funds on a specific purpose as dictated by the grantor agency will report restricted fund balance for those special revenue funds based on the definition described within this policy.

Restricted fund balances include:

Capital Projects Funds (Fund 611) bond proceeds portion.

Debt Service Funds (Fund 511) for retirement of long-term debt.

Authorization and Action to Commit Fund Balance

The Board of Trustees is the District's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Board at a District meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

Special Revenue Funds with Committed Fund Balance

The Board of Trustees is committing fund balance via this fund balance policy for the following Special Revenue Funds:

Campus Activity Funds (Fund 461) for funds generated at the campuses.

Child Nutrition Fund (Fund 240) for funds generated by the child nutrition department.

Family Crisis Fund (Fund 479) for interest earnings only.

Other Funds with Committed Fund Balance

The Board of Trustees is committing fund balance via this fund balance policy for the following Other Funds:

Non-permanent High School Scholarship Fund (Fund 801) for funds generated for high school scholarships.

Permanent High School Scholarship Funds (Funds 802-805) for interest earnings only to be used for high school scholarships.

Capital Projects Funds (Fund 611) for bond proceeds interest earnings only; and to be used for future acquisition, building, and renovation of capital projects.

Authorization and Action to Assign Fund Balance

The District has designated the Superintendent and Business Manager as the officials who are authorized to assign fund balance to a specific purpose as approved by this fund balance policy. Both authorized officials must approve each assignment before the item can be presented in the financial statements. Assignments of fund balance do not require formal action by the Board of Trustees and can be made subsequent to year end.

Minimum Unassigned Fund Balance

The District will strive to maintain an unassigned fund balance of not less than 25% of the budgeted operational expenditures in the District's general fund. Due to the volatile nature of a majority of its revenues, it is not deemed excessive for the District to maintain fund balance in the General Fund at a level greater than 33% of the budgeted operational expenditures. The purpose of this unassigned fund balance is to alleviate significant unanticipated budget shortfalls and to ensure the orderly provisions of services. Should unassigned fund balance fall below the goal or has a deficiency, the District will seek to reduce expenditures prior to increasing revenues to replenish fund balance within a reasonable timeframe.

The District will try to avoid using fund balances for recurring operational expenditures. To the extent that the unassigned fund balance exceeds the minimum target, the District may draw upon the fund balance to provide cash financing for capital projects or other one-time purchases. The Board of Trustees may also approve the systematic reduction of any excess fund balance as a tactic to prevent tax increases or offset reductions in State funding.

Order of Expenditure of Funds

When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by bonds, funds set aside by the Board of Trustees, and unassigned fund balance), the District will start with the most restricted category - spending those funds first - before moving down to the next category with available funds.

The above Resolution is adopted this 23rd day of August, 2011.

Tommy Turner, President
El Campo I.S.D. Board of Trustees

David Hodges, Secretary
El Campo I.S.D. Board of Trustees