

Agenda of Regular

The Board of Trustees El Campo Independent School District

A Regular of the Board of Trustees of El Campo Independent School District will be held August 17, 2010, beginning at 7:00 PM in the Boardroom, 700 W. Norris, El Campo, TX 77437.

The subjects to be discussed are as listed below.

1. Business and Operations
 - A. Consider Approval of 2010-2011 General Operating Budget 4
2. Closed Session
3. Call to Order/Opening Prayer/Pledge of Allegiance
4. Public Comment
5. Public Hearing on Proposed Budget and Tax Rate
6. Recognition
7. New ARAMARK Food Service Director - Scott Gelardi 7
8. Teachers New to District
 - A. Hutchins Elementary Special Ed Inclusion - Amy Bridges
 - B. Fifth Grade Math / Science - Jennifer Savino
 - C. Middle School Special Ed Inclusion - Kaylyn Miska
 - D. Middle School Mathematics - Leah Morton
 - E. High School Special Ed Inclusion - Shelby Currie
 - F. High School Ag Teacher - Shawn Peters
 - G. Bilingual Facilitator - Rebecca "Lisa" Hernandez
9. First Grade - Stacy Amestoy
10. First Grade - Jessica Lauritsen
11. Second Grade - Lanise Williams
12. Second Grade - Jessica Drapela
13. Third Grade - Leslie Harris
14. Middle School Science / Coach - William Brown
15. Middle School / High School Choir Director - Stanley Petrisky
16. Head Basketball Coach / HS Math Intervention - Chet Byerly
17. Assistant Athletic Trainer - Cassey Janak
18. High School Math Teacher / Coach - Craig George
19. Special Education Counselor - Kimberly Mickelson
20. Deaf Education Teacher - Monica Alamia
21. RTI Facilitator - Molli Bodungen
22. Teachers Returning to District
23. Third Grade - Amy Walters
24. High School Spanish - Sylvia Hall
25. Recognition of Bus Driver - Vivian Brown
26. Consent Agenda
 - A. Governance

27. Consider Approval of the Minutes	10
A. July 20, 2010 - Regular Monthly Meeting	12
28. July 13, 2010 - Special Meeting	16
29. July 30, 2010 - Special Meeting	18
30. Business and Support Services	
A. Review of Invoices from RWS Architects	19
B. Consider Annual Approval of Interlocal Agreements with Purchasing Cooperatives	25
C. Review of Monthly Financial Reports	27
31. Consider Approval of Application for Payment to ABG Contracting Group, Inc..	37
32. High School Auditorium Roof Replacement	
33. Consider Approval of Application(s) for Payment to Polasek Construction For:	41
34. High School Gymnasium Floor Replacement	
35. Review of FIRST Accountability Criteria	45
36. Consider Annual Approval of District Vendor List	52
37. Consider Approval of Annual Agreement with Linebarger, Goggan, Blair & Sampson, LLP	61
38. Review List of Checks Written for the Month of July	65
39. Personnel	
40. Curriculum and Instruction	
41. Students	
42. Consider Approval of Ordinance Setting Tax Rates for 2010-2011	67
43. Consider Approval of Final Budget Amendment(s) for 2009-2010 General Operating Budget	70
44. Curriculum and Instruction	
45. Consider Approval of District Grading Policy	72
46. Governance	
47. Personnel	
48. Annual Report on Employee Exit Interviews	75
49. Superintendent's Report	
A. Business and Support Services	
B. Students	
C. Legislative Update	
50. Governance	
A. Preliminary Agenda for Regular Meeting on September 21, 2010	80
51. Monthly Calendar of Activities and Events	83
52. Report on Wharton County Appraisal District 2011 Proposed Budget	85
53. Personnel	
54. Curriculum and Instruction	
55. Report on DAEP Students	95
56. Community and Governmental Relations	
57. Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on August 4, 2010 at 2:00 p.m.

For the Board of Trustees

Action Required

Business and Operations **Approval of 2010-2011 General Operating Budget**

Summary

According to district LEGAL policy, the Board shall adopt a budget to cover all expenditures for the succeeding fiscal year at the meeting called for that purpose and before the adoption of the tax rate for the tax year in which the fiscal year covered by the budget begins.

Texas Education Code § 44.002 requires that the Superintendent shall prepare, or cause to be prepared, a proposed budget covering all estimated revenue and proposed expenditures of the District for the following fiscal year. The proposed budget must be prepared before a date set by the State Board of Education, which currently is August 20.

Texas Education Code § 44.004 requires that after the proposed budget has been prepared, the Board President shall call a Board meeting for the purpose of adopting a budget for the succeeding fiscal year. Any taxpayer of the District may be present and participate in that meeting. The Board President shall also provide for publication of notice of the budget and proposed tax rate meeting in a newspaper published in the District.

Concurrently with the publication of the notice, the District shall post a summary of the proposed budget on the District's web site.

The Board has conducted two budget workshops to review and discuss the proposed budget and all of the legal requirements mentioned above have been met.

ECISD Board Policy CE (LOCAL), ANNUAL OPERATING BUDGET

Effective Date September 1, 2010

Previous Board Action The Board annually approves the General Operating Budget for the District.

Future Action Expected The Board annually approves the General Operating Budget for the District.

Background Information and Significant Issues Capital improvements and preventive maintenance projects discussed at the Budget Workshop on August 10th that could be funded with the \$467,023 in unbudgeted expenditures have been included to balance

the budget. Over \$300,000 in additional capital improvements and preventive maintenance items discussed were not included due to insufficient availability of funds.

Fiscal Impact	Revenue Budget	\$33,378,973
	Expenditure Budget	\$33,279,927
Student and Public Benefit	The budget is developed to provide taxpayers the most efficient use of their funds and students the best educational experience possible.	
Procedural and Reporting Implications	The adopted budget must be filed with the Texas Education Agency on or before the date established in the <i>Financial Accountability System Resource Guide</i> .	
Public Comments	A Public Hearing will be held on the proposed budget at this meeting prior to adoption.	
Alternatives	None.	
Other Comments and Related Issues	None	
Attachments	Copy of Ordinance for Adoption of Proposed 2010-2011 Budget	
Contact Person(s)	Mark Pool, Superintendent of Schools David Bright, Assistant Superintendent of Finance and Operations	
Action Required	Motion, second and majority vote to approve the 2010-2011 General Operating Budget that includes Funds 199, 240, and 511.	
Superintendent's Recommendation	I recommend that you approve the 2010-2011 General Operating Budget that has been proposed, which includes Funds 199, 240, and 511. Mark Pool, Superintendent of Schools	

Recognition

- A. New ARAMARK Food Service Director – Scott Gelardi
- B. Teachers New to the District
- C. Teachers Returning to the District
- D. Bus Driver of the Year – Vivan Brown

Summary

Food Service Director. Former director, Danielle Stewart, was transferred to another position with ARAMARK and they have assigned Scott Gelardi as our new director.

New Teachers. We have twenty teachers who are new to the district this year. Campus principals and other administrators will be present at the meeting to introduce these new faculty members.

Myatt Elementary

- First Grade – Stacy Amestoy
- First Grade – Jessica Lauristen

Hutchins Elementary

- Second Grade – Lanise Williams
- Second Grade – Jessica Drapela
- Third Grade – Leslie Harris
- Hutchins Elementary Spec Ed Inclusion – Amy Bridges

Northside Elementary

- Fifth Grade Math / Science – Jennifer Savino

Middle School

- Middle School Science / Coach – William Brown
- Middle School Spec Ed Inclusion – Kaylyn Miska
- Middle School Mathematics – Leah Morton

High School

- High School / Middle School Choir Director – Stanley Petrisky
- High School Spec Ed Inclusion – Shelby Currie
- High School Ag Teacher – Shawn Peters
- High School Math Teacher / Coach – Craig George

Athletics

- Head Basketball Coach / HS Math Intervention – Chet Byerly
- Assistant Athletic Trainer – Cassey Janak

Special Education

- Special Education Counselor – Kimberly Mickelson
- Deaf Education Teacher – Monica Alamia

Facilitators

- RTI Facilitator – Molli Bodungen
- Bilingual Facilitator – Rebecca “Lisa” Hernandez

Returning Teachers. We also have two teachers who are returning to the district after a brief relocation.

- Third Grade – Amy Walters
- High School Spanish – Sylvia Hall

Bus Driver of the Year. Bret Schoppe will introduce and recognize Vivian Brown as the Bus Driver of the Year.

ECISD Board Policy

None.

Effective Date

August 17, 2010

Previous Board Action

The Board periodically recognizes student groups for their accomplishments above and beyond district level competition.

Future Action Expected	The Board periodically recognizes student groups for their accomplishments above and beyond district level competition.
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	The Board has the opportunity to recognize student and faculty for their extra effort.
Procedural and Reporting Implications	None.
Public Comments	None.
Other Comments and Related Issues	None
Attachments	None.
Contact Person(s)	Mark Pool, Superintendent of School
Action Required	No action required.
Superintendent's Recommendation	Information item only. Mark Pool, Superintendent of Schools

Agenda Item Summary Sheet (4.A.1)
Meeting Date: August 17, 2010
Submitted by: Mark Pool, Superintendent

Action Required

Consent Agenda: Governance	Minutes of Previous Meetings <ol style="list-style-type: none"> 1. July 13, 2010 – Special Meeting for a Budget Workshop 2. July 20, 2010 – Regular Meeting 3. July 30, 2010 – Special Meeting to Vote on Proposed Tax Rates
Summary	According to policy BE (LOCAL), BOARD MEETINGS, MINUTES, board action shall be carefully recorded by the secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.
ECISD Board Policy	BE (LOCAL), BOARD MEETINGS
Effective Date	August 17, 2010.
Previous Board Action	The Board approves minutes at each regular monthly meeting.
Future Action Expected	The Board approves minutes at each regular monthly meeting.
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	An accurate record of all discussions and actions by the Board of Trustees is maintained.
Procedural and Reporting Implications	After approval minutes are filed with the official records of the District.
Public Comments	None.
Alternatives	None.

Other Comments and Related Issues

None

Attachments

Minutes of regular and special meetings held on the following dates:

1. Special Meeting – July 13, 2010
2. Regular Meeting – July 20, 2010
3. Special Meeting – July 30, 2010

Contact Person(s)

Dianne Cerny, Executive Secretary

Action Required

Motion, second and majority vote to approve the minutes.

Superintendent's Recommendation

I recommend you approve the minutes of previous meetings as part of the consent agenda.

Mark Pool, Superintendent of Schools

**MINUTES OF THE BOARD OF TRUSTEES
EL CAMPO INDEPENDENT SCHOOL DISTRICT
July 20, 2010**

The Board of Trustees of the El Campo Independent School District met at Myatt Elementary School for a tour of the new restroom facility at 7:00 p.m. and upon completion of the tour, met in a regular session July 20, 2010 in the Board Room, 700 West Norris, El Campo, Texas.

MEMBERS PRESENT: Tommy Turner, Ralph Novosad, J. J. Croix, Cecil Davis, David Hodges, and James Russell.

MEMBERS ABSENT: Melissa Erwin

OTHERS PRESENT: Mark Pool, Carolyn Gordon, David Bright, Carol Turner, Brenda Sommer, Stephanie Jensen, Kaylee Bram, Cherie Bram, Linda Polasek, Cheryl Ener, Dollie Coleman, Marisele Canales, Adrian Canales, Nikki Rodriguez, Jerica Smidovec, Brett Schoppe, Robert Gaona.

The Board met at Myatt Elementary School at 7:00 p.m. to tour the Myatt Elementary Restroom Facility. Tommy Turner called the meeting to order at 7:19 p.m. Ralph Novosad gave the opening prayer followed by the Pledge of Allegiance. There was a quorum present.

PUBLIC COMMENT: Kaylee Bram made a public comment about the school start time.

RECOGNITION: There was no recognition.

CONSENT AGENDA: A motion was made by David Hodges and seconded by Cecil Davis to approve the Consent Agenda:

A. Governance

1. Consider Approval of the Minutes
 - A. June 4, 2010 – Special Meeting
 - B. June 08, 2010 – Regular Monthly Meeting
 - C. June 15, 2010 – Special Meeting
 - D. July 01, 2010 – Special Meeting

B. Business and Support Services

1. Consider Approval Formal Acceptance of Myatt Elementary Restroom Addition
2. Consider Approval of Final Change Orders and Application for Payment to Polasek Construction for Myatt Elementary Restroom Addition
3. Review Final Invoice from RWS Architects
4. Consider Approval of Date and Time for Hearing on Proposed Budget and Tax Rate
5. Consider Approval of Annual Evaluation of District Maintenance Department
6. Review of District Transportation Department Improvement Plan
7. Review of Monthly Financial Reports

8. Review List of Checks Written for the Month of June, 2010

C. Personnel

1. Consider Approval of Employee Compensation Plan
2. Consider Approval of Calendar for Teacher Professional Development and Appraisal System (PDAS) and List of Certified Appraisers

D. Curriculum and Instruction

E. Students

1. Consider Approval of School-Sponsored/School-Related Activities
2. Consider Annual Approval of Student Code of Conduct
3. Review of Changes to High School Student Handbook

Motion carried by a 6 – 0 – 1 with Trustee Melissa Erwin being absent.

BUSINESS AND OPERATIONS

REVIEW OF PRELIMINARY GENERAL OPERATING BUDGET FOR 2010-2011: Mr. Pool and David Bright reviewed preliminary General Operating budget for 2010-2011.

DISCUSS TWO-TIERED BUS ROUTES TO SAVE TRANSPORTATION COSTS: Mr. Pool and the Board discussed concerns about the Two-Tiered bus routes to save transportation costs.

CURRICULUM AND INSTRUCTION

CONSIDER APPROVAL OF DISTRICT GRADING POLICY: A motion was made by Ralph Novosad and seconded by James Russell to postpone definitely the approval of the district grading policy until August 17, 2010. Motion carried by a 6 – 0 – 1 with Trustee Melissa Erwin being absent.

GOVERNANCE

ELECT DELEGATE TO TASB DELEGATE ASSEMBLY: A motion was made by Cecil Davis and seconded by James Russell to elect J. J. Croix as the delegate to the TASB Delegate Assembly. Cecil Davis will serve as the alternate. Motion carried by a 6 – 0 – 1 with Trustee Melissa Erwin being absent.

REVIEW APPROPRIATENESS, ADEQUACY, AND USEFULNESS OF ADMINISTRATIVE REPORTS:

The Board reviewed the appropriateness, adequacy and usefulness of administrative reports that are currently provided to them.

EXECUTIVE SESSION: The president of the Board called for an Executive Session as authorized by Section Texas Government Pursuant to Section § 551.071 PERSONNEL MATTERS, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; to discuss the employment of the Professional administrative personnel.

1. The Board will meet in a closed meeting to discuss the employment of personnel

2. The Board will meet in a closed meeting to discuss the Mid-Year Formative Evaluation of the Superintendent.

The Board entered executive session at 8:03 p.m. and reconvened in open session at 9:44 p.m. to take the following action:

No action taken.

PERSONNEL

CONSIDER APPROVAL OF PROBATIONARY CONTRACTS FOR PERSONNEL TO FILL THE FOLLOWING POSITIONS: A motion was made by James Russell and seconded by David Hodges to approve probationary contracts for the following:

Middle School Math Teacher – Leah Morton
High School Math Intervention Teacher/Coach – Craig George

Motion carried by a 6 – 0 – 1 with Trustee Melissa Erwin being absent.

DISCUSS THE POSSIBILITY OF CONTRACTING FOR A DISTRICT STAFFING STUDY: Mr. Pool and the Board reviewed and discussed the possibility of contracting for a district staffing study.

DISCUSS THE USE OF A PROCESS IMPROVEMENT TEAM TO REVIEW / IMPROVE THE PROCESS FOR HIRING DISTRICT PERSONNEL: Mr. Pool and the Board discussed the use of a Process Improvement Team to review/improve the process for hiring district personnel.

SUPERINTENDENT'S REPORT

- A. Governance
 1. Preliminary Agenda for Regular Meeting on August 17, 2010: A preliminary agenda was provided to board members.
 2. Monthly Calendar of Activities and Events: Board members were given a monthly calendar of activities and events.
- B. Business and Support Services
 1. Foundation School Program State Funding at the End of the Fourth Six Weeks: Mr. Pool reported on Foundation School Program State Funding for the end of the fourth six weeks.
- C. Personnel
- D. Curriculum and Instruction
- E. Students
 1. End of Year Report on Enrollment and Attendance: Mr. Pool reported on end of year enrollment and attendance.
- F. Community and Governmental Relations

There being no further discussion, the meeting adjourned at 9:58 p.m.

DRAFT

PRESIDENT

SECRETARY

**MINUTES OF THE BOARD OF TRUSTEES
EL CAMPO INDEPENDENT SCHOOL DISTRICT
July 13, 2010**

The Board of Trustees of the El Campo Independent School District met in a Special Session July 13, 2010 at 6:00 p.m. in the Boardroom, 700 W. Norris, El Campo, Texas.

MEMBERS PRESENT: Ralph Novosad, Tommy Turner, Melissa Erwin, James Russell, Cecil Davis, J. J. Croix, David Hodges

MEMBERS ABSENT: None

OTHERS PRESENT: Mark Pool, David Bright, Brenda Sommer, Carolyn Gordon, Dianne Cerny

Tommy Turner called the meeting to order at 6:03 p.m. David Hodges gave the opening prayer followed by the Pledge of Allegiance. There was a quorum present.

WORKSHOP

THE BOARD WILL CONDUCT A BUDGET WORKSHOP FOR THE 2010 – 2011 GENERAL OPERATING BUDGET: The Board conducted a budget workshop to discuss the 2010-2011 General Operating Budget.

BUSINESS

CONSIDER APPROVAL OF BUDGET AMENDMENTS TO: A motion was made by James Russell and seconded by Ralph Novosad to approve Budget Amendments:

1. Appropriate funds to replace the hardwood floor and bleachers in the High School Ricebird Gym; transfer funds of \$220,000.00 from the General Operating Undesignated Fund Balance.
2. Appropriate funds for the purchase of a replacement freezer/cooler for the Northside Campus; transfer funds of \$158,700.00 from the Food Service Operating Fund Balance.

Motion carried unanimously.

CLOSED MEETING

The president of the Board called for an executive session as authorized by Section 551.01 et seq of the Texas Government Code (the Open Meetings Act) specifically Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. The Board entered executive session at 6:14 p.m. and reconvened in open session at 6:18 p.m. to take the following action:

PERSONNEL

CONSIDER APPROVAL OF NEW PERSONNEL RECOMMENDATIONS: A motion was made by David Hodges and seconded by Melissa Erwin to approve new personnel recommendation for:

Myatt Elementary First Grade Teacher – Jessica Lauritsen

Motion carried unanimously.

There being no further discussion, the meeting adjourned at 8:00 p.m.

DRAFT

President

Secretary

**MINUTES OF THE BOARD OF TRUSTEES
EL CAMPO INDEPENDENT SCHOOL DISTRICT
July 30, 2010**

The Board of Trustees of the El Campo Independent School District met in a special session July 1, 2010, at 7:15 a.m. in the ECISD Boardroom, 700 W. Norris, El Campo, Texas.

Tommy Turner called the meeting to order at 7:17 a.m. Cecil Davis gave the opening prayer followed by the Pledge of Allegiance. There was a quorum present.

MEMBERS PRESENT: Tommy Turner, J. J. Croix, Ralph Novosad, David Hodges, Cecil Davis

MEMBERS ABSENT: James Russell, Melissa Erwin

OTHERS PRESENT: Carolyn Gordon, Dianne Cerny

BUSINESS: CONSIDER APPROVAL OF A PROPOSED TAX RATE THAT WILL BE PUBLISHED IN THE NOTICE FOR THE PUBLIC MEETING THAT HAS BEEN CALLED TO DISCUSS BUDGET AND PROPOSED TAX RATE FOR FY2010-2011. A motion was made by David Hodges and seconded by J. J. Croix to set the Maintenance and Operations Tax Rate at 1.04005 for the FY2010-2011 and an INS rate of .15485 for a total rate of 1.1949. Motion carried by a 5 – 0 – 0 vote Trustees David Hodges, J. J. Croix, Ralph Novosad, Cecil Davis, and Tommy Turner voting for, none against and Trustees Melissa Erwin and James Russell being absent.

There being no further discussion, the meeting adjourned at 7:28 a.m.

DRAFT

President

Secretary

Agenda Item Summary Sheet (4 B.3)
Meeting Date: August 17, 2010
Submitted by: Mark Pool, Superintendent

Information Only

**Consent Agenda
Business and Support
Services**

Review of Invoices from RWS Architects, Inc.

Summary

Although payments to RWS Architects, Inc. are in accordance with their contract with the district, applications for payment are presented for review each month as a part of the Consent Agenda.

Application for Payment No. 3 – High School Auditorium Reroofing

Invoice No. 7795 dated July 20, 2010, is for \$902.55. This amount is for basic professional services through 91% completion of the project.

**Application for Payment No. 2 – Northside Elementary School
Freezer Cooler Replacement**

Invoice No. 7787 dated July 7, 2010, is for \$9,522.00. This amount is for basic professional services through 80% completion of the project.

ECISD Board Policy

CH (LOCAL) PURCHASING AND ACQUISITION, PURCHASING
AUTHORITY

Effective Date

August 17, 2010.

Previous Board Action

On November 20, 2007, the Board approved RWS Architects, Inc. as the design firm for the El Campo High School Addition and Renovations to Existing Science Building. Contract negotiations between ECISD and RWS Architects began, and the district's attorney authorized the superintendent to sign the contract on November 30, 2007.

Language in this contract provides for RWS to do miscellaneous projects for the district. Current projects are being done under that contract provision.

Applications for Payment are in accordance with Article 11.2 of this contract between the owner and the architect.

Future Action Expected

The Board will review Applications for Payment from RWS Architects as a part of the Consent Agenda each month throughout the duration of the construction projects.

**Background Information and
Significant Issues**

High School Auditorium Reroofing

The High School Auditorium Reroofing is 55% complete through the construction phase of the project.

RWS has earned 91.0%% of their fee for this project, which is \$8,205.00 (7.5% of the Construction Cost).

Payment Recap for High School Auditorium Reroofing.

Date Submitted	Application for Payment No.	Invoice No.	Amount	Earned to Date	Balance to Finish
Fee at 7.5% of Construction Costs					\$8,205.00
6/2/10	2	7770	\$6,564.00	\$6,564.00	\$1,641.00
7/20/10	3	7795	\$902.55	\$7,466.55	\$738.45

Recap of Reimbursable Expenses Paid for High School Auditorium Reroofing

Date	Application for Payment No.	Invoice No.	Amount	Paid to Date
5/3/10	1	7758	\$298.48	\$298.48

Northside Elementary School Freezer Cooler Replacement

Freezer Cooler Replacement is 100% complete through the bidding phase of the project.

RWS has earned 80.0%% of their fee for this project, which is \$11,902.50 (7.5% of the Construction Cost).

Payment Recap for Northside Elementary School Freezer Cooler Replacement

Date Submitted	Application for Payment No.	Invoice No.	Amount	Earned to Date	Balance to Finish
Fee at 7.5% of Construction Costs					\$11,902.50
7/7/10	2	7787	\$9,522.00	\$9,522.00	\$2,380.50

Recap of Reimbursable Expenses Paid for Northside Elementary Freezer Cooler Replacement

Date	Application for Payment No.	Invoice No.	Amount	Paid to Date
6/1/10	1	7766	\$258.00	\$258.00

Student and Public Benefit Monthly review of the Applications for Payment from the district's architect insures accounting transparency for the public on these projects.

Procedural and Reporting Implications None.

Public Comments None.

Alternatives None.

Other Comments and Related Issues None.

- Attachments**
- Application for Payment No. 3 for High School Auditorium Reroofing
 - Application for Payment No. 2 for Northside Elementary School Freezer Cooler Replacement

Contact Person(s) David Bright, Assistance Superintendent of Finance and Operations

Action Required None.

Superintendent's Recommendation No action required.
Mark Pool, Superintendent of Schools

RWS Architects Invoice

To: **El Campo ISD**
 700 West Norris Street
 El Campo, Texas 77437
 Attention: **Mr. Mark Pool, Superintendent**
 Project: **El Campo High School Auditorium Reroofing**
 Project No.: 1038

Date: July 20, 2010
 Invoice No.: 7795
 RWS Application for Payment No.: 3
 Fee Basis: 7 1/2% of Final Construction Cost
 Your Purchase Order:

There is due at this time for professional services and/or reimbursable items on the above Project, the sum of:

Nine Hundred Two & 55/100 Dollars **\$902.55**

The amount of the invoice is calculated as follows:

For Professional Services through 55% Completion of Construction Administration Phase

ABG Contracting Group, Inc. Base Proposal	\$109,400.00
Fee %	7.5%
Fee	\$ 8,205.00
Percent Complete	x 91.0%
Fee Earned	\$ 7,466.55
Less Previous Payment	6,564.00
TOTAL AMOUNT DUE THIS INVOICE	\$ 902.55

THANK YOU

	<u>Percentage of Total Fee By Phase</u>	<u>Degree of Completion of Phase</u>	<u>Percentage of Total Fee Earned</u>
SD	15%	100%	15%
DD	20%	100%	20%
CD	40%	100%	40%
Bidding	5%	100%	5%
Construction	<u>20%</u>	55%	<u>11%</u>
	100%		91%

REVIEWED
Mark Pool
08/02/2010

Payable at the offices of:

RWS Architects Invoice

To: **El Campo ISD**
 700 West Norris Street
 El Campo, Texas 77437
 Attention: **Mr. Mark Pool, Superintendent**
 Project: **Freezer Cooler Replacement**
Northside Elementary School
 Project No.: 1040

Date: July 7, 2010
 Invoice No.: 7787
 RWS Application for Payment No.: 2
 Fee Basis: 7 1/2% of Final Construction Cost
 Your Purchase Order:

There is due at this time for professional services and/or reimbursable items on the above Project, the sum of:

Nine Thousand Five Hundred Twenty Two & No/100 Dollars **\$9,522.00**

The amount of the invoice is calculated as follows:

For Professional Services through 100% Completion of Bidding Phase

Polasek Construction, Inc. Base Proposal	\$158,700.00
Fee %	7.5%
Fee	\$ 11,902.50
Percent Complete	x 80.0%
Fee Earned	\$ 9,522.00
Less Previous Payment	0.00
TOTAL AMOUNT DUE THIS INVOICE	\$ 9,522.00

THANK YOU

	<u>Percentage of Total Fee By Phase</u>	<u>Degree of Completion of Phase</u>	<u>Percentage of Total Fee Earned</u>
SD	15%	100%	15%
DD	20%	100%	20%
CD	40%	100%	40%
Bidding	5%	100%	5%
Construction	20%	0%	0%
	100%		80%

REVIEWED
 Mark Pool
 07/22/2010

Payable at the offices of:

1947

1948

1949

1950

1951

1952

1953

1954

1955

1956

1957

1958

1959

1960

1961

1962

1963

1964

1965

1966

1967

1968

1969

1970

1971

1972

Agenda Item Summary Sheet (4 B.6)
Meeting Date: August 17, 2010
Submitted by: Mark Pool, Superintendent

Action Required

Consent Agenda

Renewal of Interlocal Agreements with Purchasing Cooperatives for 2010-2011

Summary

Interlocal Agreements. Policy CH (LEGAL) states that to increase efficiency and effectiveness, the District may contract or agree with other local governments and with state agencies to perform some of its purchasing functions. An Interlocal agreement must be authorized by the Board and the governing body of each contracting party. These contracts may be renewed annually.

Although most of the agreements state that if the contract is not terminated by written notice that they automatically renew annually, we felt that it is better if the Board actually takes formal action to renew these agreements.

The following is a list of Interlocal Purchasing Cooperatives that the district participates in:

- Region III Education Service Regional Purchasing Program
- BuyBoard Cooperative Purchasing

The BuyBoard is a joint project of the Texas Association of School Boards, Texas Municipal League, and Texas Association of Counties

- Texas Cooperative Purchasing Network (TCPN)

The Cooperative Purchasing Network (TCPN) is an organization started in 1997 by Region 4 ESC in Houston, Texas to provide quality contracts to its Texas members. Subsequently, agencies in other states began to ask for access. TCPN then began to offer selected contracts nationally.

- Centralized Master Bidders List (CMBL)

The CMBL is a master database used by State of Texas purchasing entities to develop a mailing list for vendors to receive bids based on the products or services they can provide to the State of Texas. CMBL is managed out of the Office of the State Comptroller.

ECISD Board Policy

CH (LEGAL), PURCHASING AND ACQUISITION

Effective Date

September 1, 2010

Previous Board Action	The Board annually renews Interlocal Agreements with purchasing cooperatives.
Future Action Expected	The Board annually renews Interlocal Agreements with purchasing cooperatives.
Background Information and Significant Issues	None.
Fiscal Impact	None.
Student and Public Benefit	Assists in making the most efficient use of district tax dollars.
Procedural and Reporting Implications	Renewal of Interlocal Agreements with Purchasing Cooperatives
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	None.
Contact Person(s)	David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve renewal of Interlocal agreements with purchasing cooperatives.
Superintendent's Recommendation	I recommend you approve the annual renewal of Interlocal agreements with purchasing cooperatives as part of the consent agenda. Mark Pool, Superintendent of Schools

Agenda Item Summary Sheet (4 B.8)
Meeting Date: August 17, 2010
Submitted by: Mark Pool, Superintendent

Information Only

**Consent Agenda:
Business and Support
Services**

Review of Monthly Financial Reports for Month of July

Summary

Although there is no statutory or policy requirement for the Board to do so, reviewing the Monthly Financial Report is a good practice for the Board to follow in overseeing the management of the District.

The report provides the Board with a current comparison of actual revenue and expenditures to the budget adopted for the General Fund.

The Tax Collections Report provides the Board with the District's current tax collections for the fiscal year.

The Cash Flow Report provides the Board with both a historical and current perspective of the District's monthly cash flow.

ECISD Board Policy

None.

Effective Date

July 31, 2010

Previous Board Action

Approval of 2009-2010 General Operating Budget on August 25, 2009.

Future Action Expected

The Board will review the monthly financial statements at each regular monthly board meeting.

**Background Information and
Significant Issues**

The audited fund balance in the General Fund (Fund 199 only) on August 31, 2009 was \$5,951,953, which is 21.25% of the approved General Fund operating expenditures (as defined in the AEIS Report) of \$28,005,136.

Fund balance designated for replacement of artificial turf at Ricebird Stadium is \$100,000, leaving an undesignated fund balance of \$5,851,953; or 20.89% of the approved General Fund operating expenditures (as defined in the AEIS Report).

The undesignated fund balance currently exceeds the 20% goal by \$250,925.80.

Fiscal Impact

None.

Student and Public Benefit

Closely monitoring actual revenue and expenditures as compared to the adopted budget each month helps to ensure the efficient use of public funds.

Procedural and Reporting Implications None.

Public Comments None.

Alternatives None.

Other Comments and Related Issues

Financial Report. In the General Operating Fund, we have received 91.73% of our amended revenue projections; and expended 85.63% of our amended expenditure estimates.

Compared to the same time last year, our revenue increased by \$1,087,100 and our expenditures increased by \$561,110.

	2005-2006		2006-2007		2007-2008		2008-2009		2009-2010	
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Sep	8.44%	7.99%	8.49%	8.16%	19.97%	10.32%	20.59%	11.53%	10.41%	10.59%
Oct	17.30%	15.60%	16.45%	15.08%	36.50%	17.60%	36.88%	17.18%	19.64%	17.92%
Nov	25.28%	23.16%	25.79%	22.03%	40.10%	24.60%	39.46%	24.10%	26.01%	25.17%
Dec	43.50%	30.11%	39.14%	28.13%	55.32%	32.30%	52.68%	31.52%	38.96%	32.11%
Jan	66.11%	37.91%	71.88%	35.58%	75.42%	42.30%	73.77%	38.60%	57.38%	39.07%
Feb	79.68%	46.35%	77.49%	46.72%	83.18%	51.98%	79.39%	48.85%	68.68%	50.45%
Mar	83.48%	53.54%	79.75%	53.89%	85.20%	58.88%	81.29%	55.83%	70.62%	58.65%
Apr	85.72%	60.43%	84.35%	61.00%	86.78%	66.91%	82.79%	62.87%	75.39%	65.99%
May	95.97%	69.63%	87.88%	68.32%	89.07%	76.81%	84.31%	69.96%	79.21%	72.77%
Jun	97.50%	76.64%	92.93%	75.96%	90.38%	82.81%	86.04%	77.28%	85.20%	80.00%
Jul	98.80%	83.10%	98.46%	84.97%	91.72%	88.08%	87.23%	85.52%	91.73%	85.63%
Aug	100.16%	97.42%	100.20%	98.95%	100.03%	99.34%	99.94%	98.05%		

Tax Collection Report. Our beginning tax levy of \$13,314,729 has been adjusted by -\$122,067 giving us a new adjusted levy of \$13,192,662; and we have currently collected \$12,774,930 which amounts to 96.83% of the adjusted levy. This leaves an uncollected balance of \$417,733.

Delinquent collections YTD are \$241,691 plus \$191,580 in penalty and interest.

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
Oct	1.82%	0.06%	0.048%	0.01%	0.00%	0.00%
Nov	9.09%	6.81%	6.67%	5.07%	2.58%	0.44%
Dec	37.75%	40.15%	29.49%	38.76%	32.28%	30.01%
Jan	86.24%	82.47%	86.80%	85.29%	81.82%	73.71%
Feb	93.92%	92.59%	94.40%	93.58%	93.04%	92.80%
Mar	94.82%	95.44%	95.38%	94.44%	94.06%	94.60%
Apr	95.31%	95.68%	96.11%	95.13%	94.97%	95.27%
May	95.89%	96.54%	96.69%	95.78%	95.61%	95.84%
Jun	97.30%	97.04%	97.40%	96.55%	96.69%	96.50%
Jul	97.30%	97.19%	97.64%	96.87%		96.83%
Aug	97.48%	97.59%	97.81%	97.15%	97.48%	
Sep	97.51%	97.69%	97.97%	97.31%	97.60%	

Cash Flow Report. The following spreadsheet shows the actual cash flow compared to the projected (historical) cash flow for the month.

Fiscal Year	Month			Year-to-Date		
	2008-2009	2009-2010	Difference	2008-2009	2009-2010	Difference
Revenue	\$379,990	\$2,067,788	\$1,687,798	\$27,983,347	\$29,070,447	\$1,087,100
Expenditures	\$2,893,714	\$2,401,654	(\$492,060)	\$27,099,680	\$27,315,719	\$216,039
Summary	(\$2,513,724)	(\$333,866)	\$2,179,858	\$883,667	\$1,754,728	\$871,061

Attachments

- Monthly Financial Report – July 31, 2010
- Tax Collection Recap 2009-2010
- Cash Flow Report 2009-2010

Contact Person(s)

David Bright, Assistant Superintendent of Finance and Operations

Action Required

No Action Required.

Superintendent's Recommendation

This is an information report only.

Mark Pool, Superintendent of Schools

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
MONTHLY FINANCIAL REPORT
August 17, 2010**

**Comparison of Revenue and Expenditures
to the Budget for the General Operating Fund
9-1-09 to 7-31-10**

ESTIMATED REVENUE:

	<i>Original Budget</i>	<i>Amended Budget</i>	<i>Revenue Realized</i>	<i>Revenue Balance</i>
<i>Local:</i>	\$14,121,607	\$14,187,107	\$13,987,772	(\$199,335)
<i>State:</i>	\$17,427,522	\$16,400,975	\$13,754,966	(\$2,646,009)
<i>Federal:</i>	\$1,104,861	\$1,104,861	\$1,327,710	\$222,849
<i>Other Resources:</i>	\$0	\$0	\$0	\$0
<i>Total:</i>	\$32,653,990	\$31,692,943	\$29,070,448	(\$2,622,495)

ESTIMATE EXPENDITURES:

<i>Original Budget</i>	<i>Amended Budget</i>	<i>Expended</i>	<i>Outstanding Encumbrances</i>	<i>Expenditures Year to Date</i>	<i>Balance for Year</i>
\$32,307,585	\$32,737,218	\$27,315,718	\$716,891	\$28,032,608	\$4,704,610

COMPARISONS TO JULY 31 OF PRIOR YEAR:

	<i>2008-2009</i>	<i>2009-2010</i>	<i>Increase/ Decrease</i>
<i>Revenues:</i>	\$27,983,348	\$29,070,448	\$1,087,100
<i>Expenditures:</i>	\$27,471,498	\$28,032,608	\$561,110
<i>Cash Position:</i>	\$6,557,557	\$8,827,294	\$2,269,737

PRIOR MONTH CASH POSITION as of 6/30/10: \$8,591,947

GENERAL FUND - FUND BALANCE	GENERAL OPERATING	FUND BALANCE	% of OPERATING
GENERAL FUND - FUND BALANCE as of 8-31-05:	\$20,330,010	\$6,825,620	33.57%
GENERAL FUND - FUND BALANCE as of 8-31-06:	\$21,109,405	\$7,050,993	33.40%
GENERAL FUND - FUND BALANCE as of 8-31-07:	\$23,517,713	\$9,759,144	41.50%
GENERAL FUND - FUND BALANCE as of 8-31-08:	\$25,318,724	\$4,676,422	18.47%
GENERAL FUND - FUND BALANCE as of 8-31-09:	\$28,005,136	\$5,951,953	21.25%

See page 2 for BUDGET AMENDMENTS:

NOTE: Cash Position includes Local, State, and Federal Funds. Does not include Capital Projects.

BUDGET AMENDMENTS:

Appropriate Prior Year (2008-09) High School Allotment fund balance	\$203,766
Purchase dishwashers- from Food Service Fund Balance	\$51,000
Appropriate Technology - E-rate	\$65,000
Transfer to Fund 266 - Stimulus Funds	-\$482,896
Purchase Band Uniforms- from General Fund Balance	\$57,063
Purchase 2 Steamers for Cafeterias- from Food Service Fund Balance	\$32,000
Install new High School Auditorium Roof- from General Fund Balance	\$109,400
Pay Architectural Services for Myatt Restroom Project- from General Fund Balance	\$15,000
Replace High School Gym Floor & Bleachers- from General Fund Balance	\$220,100
Replace Freezer/Cooler at Northside Campus- from Food Service Fund Balance	\$158,700

**EL CAMPO INDEPENDENT SCHOOL DISTRICT
TAX COLLECTION RECAP
2009 - 2010**

Reporting Period	Beginning Levy	Adjustments	Adjusted Levy	Current Tax Year Collections	% Collected	% Collected Prior Year	Delinquent Collections	Penalty & Interest	Total Collections	Current Tax Year Uncollected
Monthly Recap										
October-09			\$0	0	0.00%	0.00%	\$42,130	\$16,087	\$58,217	
November-09	\$13,314,729	-\$22,709	\$13,292,020	58,799	0.44%	2.58%	\$21,388	\$9,495	\$89,682	
December-09	\$13,314,729	-\$22,725	\$13,292,004	3,929,623	29.56%	29.69%	\$32,377	\$17,002	\$3,979,002	
January-10	\$13,314,729	-\$102,880	\$13,211,849	5,679,235	42.99%	49.52%	\$19,447	\$15,153	\$5,713,835	
February-10	\$13,314,729	-\$102,542	\$13,212,187	2,593,565	19.63%	11.21%	\$33,687	\$26,814	\$2,654,065	
March-10	\$13,314,729	-\$105,688	\$13,209,041	234,342	1.77%	0.98%	\$24,975	\$33,302	\$292,619	
April-10	\$13,314,729	-\$105,688	\$13,209,041	88,767	0.67%	0.91%	\$29,021	\$24,968	\$142,756	
May-10	\$13,314,729	-\$112,780	\$13,201,949	68,282	0.52%	0.64%	\$15,468	\$16,614	\$100,364	
June-10	\$13,314,729	-\$122,055	\$13,192,674	78,280	0.59%	1.07%	\$15,007	\$20,923	\$114,210	
July-10	\$13,314,729	-\$122,067	\$13,192,662	44,037	0.33%	0.50%	\$8,191	\$11,222	\$63,451	
Year To Date				12,774,930	96.83%	97.27%	\$241,691	\$191,580	\$13,208,200	\$417,733

EL CAMPO INDEPENDENT SCHOOL DISTRICT
Cash Flow
2009-2010

199 GENERAL FUND	Actual Sep-09	Actual Oct-09	Actual Nov-09	Actual Dec-09	Actual Jan-10	Actual Feb-10	Actual Mar-10	Actual Apr-10	Actual May-10	Actual Jun-10	Actual Jul-09	Actual Jul-10	Actual Aug-09	2008-09 Totals
REVENUE:														
5700 Local Revenue:														
5711 Taxes Current Year	14,181	0	51,429	3,437,085	4,967,402	2,268,489	204,970	77,641	59,724	68,468	56,576	38,517	23,876	11,050,425
5712 Taxes Prior Years	15,950	37,817	19,398	29,097	17,543	29,999	22,641	26,131	13,875	13,790	16,582	7,416	15,471	269,554
5719 Pen, Int, & Other	11,564	14,803	8,759	15,941	15,319	23,983	29,960	22,777	15,015	18,942	20,295	10,095	13,457	218,054
5720 Service to Other LEAs	0	0	0	0	0	0	0	0	0	0	3,090	0	0	3,090
5730 Tuition and Fees	0	0	0	0	0	0	0	0	0	0	0	0	4,100	4,100
5740 Other Local Sources	7,704	9,801	96,814	12,934	32,322	24,300	14,674	21,649	11,496	13,458	44,259	5,111	628,133	908,268
5750 Co/Curr Activities	25,437	12,631	76,155	-35,667	1,715	2,837	3,314	4,752	1,439	0	8,180	6,591	6,869	76,484
Total Local Rev:	74,836	75,053	252,555	3,459,390	5,034,301	2,349,608	275,558	152,950	101,549	114,659	148,982	67,731	691,906	12,529,975
5800 State Revenue:														
5811 Available School Fund	0	63,207	3,712	18,562	29,347	29,347	3,712	7,425	75,081	109,293	78,347	1,419	148,301	826,392
5812 Foundation Entitlement	3,164,525	2,475,854	1,333,393	23,737	0	0	0	931,826	704,601	1,417,200	0	1,842,727	3,198,143	14,232,949
5812 Founda Ent-Prior Yr	0	0	0	0	0	0	0	0	38,355	0	0	0	0	118,073
5819 LEP Student Success Init	0	0	0	0	0	0	0	0	0	0	0	0	11,996	11,996
5820 Misc State Program Rev	0	0	3,599	0	0	0	0	0	0	0	0	952	4,298	8,004
5831 TRS On-Behalf	103,972	105,809	106,303	106,641	109,679	109,481	109,050	108,870	108,979	110,164	102,579	109,099	162,259	1,287,875
Total State Rev:	3,268,497	2,644,870	1,447,007	148,940	139,026	138,828	112,762	1,048,121	927,016	1,636,657	180,926	1,954,197	3,524,996	16,485,289
5900 Federal Revenue:														
5930 Federal	0	0	151,085	4,896	0	0	4,997	0	0	6,223	0	0	5,600	17,123
Total Federal Rev:	0	0	151,085	4,896	0	0	4,997	0	0	6,223	0	0	5,600	17,123
7900 Other Res/Non-Oper														
Other Res/Non-Oper	0	0	0	0	0	0	0	0	0	0	0	0	81,771	81,788
Total Other Res:	0	0	0	0	0	0	0	0	0	0	0	0	81,771	81,788
Total Revenue:	3,343,333	2,719,922	1,850,646	3,613,225	5,173,327	2,488,437	393,317	1,201,071	1,028,565	1,757,538	329,908	2,021,928	4,304,273	29,114,175
EXPENDITURES:														
6000 Expenditures:														
6100 Payroll Costs	1,248,063	1,880,754	1,911,417	1,866,025	1,856,130	1,875,525	1,884,363	1,852,478	1,893,143	1,881,247	1,791,375	1,846,362	2,383,121	21,695,532
6200 Contracted Services	93,596	205,034	198,172	265,248	217,419	229,022	274,231	127,185	158,071	239,653	211,956	184,252	362,249	2,762,933
6300 Supplies & Materials	107,259	187,257	134,109	86,296	113,956	109,979	105,046	137,664	167,781	58,747	106,468	42,968	148,232	1,566,045
6400 Other Operating	41,807	40,519	33,642	29,700	35,494	72,627	43,187	35,023	37,906	267,788	657,539	100,247	64,857	1,158,292
6500 Debt Services	0	0	500	0	0	272,625	0	0	500	0	0	0	57,625	336,335
6600 Capital Outlay	75,435	125,670	0	0	28,549	3,441	2,097	122	0	298	24,345	22,692	-33,015	337,828
8900 Other Uses/Non Operating	0	0	0	0	0	0	0	0	0	0	0	0	0	75,542
Total Expenditures:	1,566,160	2,439,234	2,277,840	2,247,269	2,251,547	2,563,220	2,308,925	2,152,472	2,257,401	2,447,733	2,791,684	2,196,520	2,983,069	27,932,508
ENDING BALANCE	1,777,172	280,688	-427,194	1,365,957	2,921,780	-74,783	-1,915,608	-951,401	-1,228,836	-690,194	-2,461,776	-174,592	1,321,204	1,181,667
GF FB as of 8/31/09	5,748,187													
	7,525,359	7,806,046	7,378,852	8,744,809	11,666,589	11,591,806	9,676,198	8,724,797	7,495,961	6,805,767	4,516,065	6,631,175	7,952,379	

197	HS ALLOTMENT	Actual Sep-09	Actual Oct-09	Actual Nov-09	Actual Dec-09	Actual Jan-10	Actual Feb-10	Actual Mar-10	Actual Apr-10	Actual May-10	Actual Jun-10	Actual Jul-09	Actual Jul-10	Actual Aug-09	2008-09 Totals
REVENUE:															
5800	State Revenue:														
5812	HS Allotment	0	107,521	25,418	0	0	0	0	135,456	0	0	0	0	0	0
	Total State Rev:	<u>0</u>	<u>107,521</u>	<u>25,418</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>135,456</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXPENDITURES:															
6000	Expenditures:														
6100	Payroll Costs	7,348	7,087	8,654	7,657	7,750	8,513	8,986	9,082	30,998	18,228	0	6,870	0	0
6200	Contracted Services	0	2,500	0	25,318	0	16,637	0	0	2,220	0	0	5,700	0	0
6300	Supplies & Materials		59,727	11,685	0	0	6,250	0	7,296	6,503	0	0	5,665	0	0
6400	Other Operating	0	0	190	0	0	0	0	0	0	0	0	1,219	0	0
	Total Expenditures:	<u>7,348</u>	<u>69,314</u>	<u>20,528</u>	<u>32,975</u>	<u>7,750</u>	<u>31,400</u>	<u>8,986</u>	<u>16,378</u>	<u>39,721</u>	<u>18,228</u>	<u>0</u>	<u>19,453</u>	<u>0</u>	<u>0</u>
	ENDING BALANCE	-7,348	30,859	35,750	2,774	-4,976	-36,376	-45,362	73,715	33,994	15,766	0	-3,687	-3,687	

240	FOOD SERVICE	Actual Sep-09	Actual Oct-09	Actual Nov-09	Actual Dec-09	Actual Jan-10	Actual Feb-10	Actual Mar-10	Actual Apr-10	Actual May-10	Actual Jun-10	Actual Jul-09	Actual Jul-10	Actual Aug-09	2008-09 Totals
REVENUE:															
5700	Local Revenue:														
	Earnings from Temp Dep			2,288	0	0	2,200	0	0	2,263	0	0	0	2,916	11,415
	Foundation Revenue														
	Breakfast	9,317	9,105	9,159	6,368	11,525	10,365	8,204	8,572	6,689	601	0	0	6,766	93,864
	Lunch	21,413	23,918	19,762	13,634	20,784	21,363	19,088	19,930	15,490	1,489	0	15	16,279	195,290
	A La Carte	15,007	13,545	10,801	8,682	12,324	13,454	10,674	10,975	9,915	1,227	0	0	4,759	120,965
	Adult Lunches	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Catering/Vending	106	0	160	310	545	517	0	0	326	0	173	0	670	3,822
	Summer Food Service	0	0	0	0	0	0	0	0	0	199	0	210	0	403
	Total Local Rev:	45,843	46,569	42,170	28,994	45,179	47,899	37,967	39,477	34,683	3,516	173	225	31,390	425,759
5800	State Revenue														
5829	Misc St Program Rev.	0	0	0	0	0	0	9,822	0	0	0	0	0	0	10,105
5831	TRS On-Behalf Benefit	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total State Rev:	0	0	0	0	0	0	9,822	0	0	0	0	0	0	10,105
5900	Federal Revenue														
5921	School Breakfast	0	30,215	32,999	27,756	21,454	29,212	31,365	28,470	32,044	29,317	3,652	5,456	6,819	235,861
5922	National School Lunch	0	96,247	102,412	80,679	64,888	91,047	97,523	86,348	95,965	87,282	11,062	17,536	25,093	726,080
5923	USDA Donated Com	5,799	5,799	6,332	5,799	5,799	5,799	5,799	5,799	5,799	5,799	6,077	5,799	23,299	93,019
5929	Fed Rev TEA-Sum Feed	0	0	0	0	0	0	0	0	0	0	15,702	7,976	3,365	19,067
	Total Federal Rev:	5,799	132,261	141,743	114,234	92,141	126,058	134,687	120,617	133,808	122,398	36,493	36,767	58,576	1,074,027
7900	Other Res/Non-Oper:														
7940	Other Res/Non-Oper	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total Other Res:	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total Revenue:	51,641	178,829	183,912	143,228	137,320	173,957	182,476	160,094	168,490	125,914	36,666	36,992	89,965	1,509,892
EXPENDITURES:															
6000	Expenditures:														
6100	Payroll & Benefits	33,976	47,704	50,672	47,049	46,454	48,305	48,938	48,523	50,227	48,736	43,441	42,814	54,108	523,711
6200	Contracted Services	380	380	126,502	99,509	93,554	149,600	97,723	96,972	85,234	0	35,455	127,189	32,289	809,554
6300	Supplies & Materials	5,799	5,826	5,889	5,831	6,015	5,865	5,906	5,861	5,853	5,799	6,107	5,841	24,142	92,719
6400	Other Operating	18	50	42	63	10	14	219	27	29	150	227	26	0	687
6600	Capital Outlay	0	0	0	0	50,781	0	0	0	0	0	16,800	9,780	0	16,800
	Total Expenditures:	40,172	53,959	183,104	152,452	196,815	203,783	152,785	151,383	141,343	54,685	102,030	185,651	110,539	1,443,471
	ENDING BALANCE	11,469	136,340	137,148	127,924	68,429	38,604	68,294	77,004	104,152	175,381	86,995	26,722	6,148	

511	DEBT SERVICE	Actual Sep-09	Actual Oct-09	Actual Nov-09	Actual Dec-09	Actual Jan-10	Actual Feb-10	Actual Mar-10	Actual Apr-10	Actual May-10	Actual Jun-10	Actual Jul-09	Actual Jul-10	Actual Aug-09	2008-09 Totals
REVENUE:															
5700	Local Revenue:														
5711	Taxes Current Year	2,074	0	7,370	492,538	711,833	325,076	29,372	11,126	8,558	9,812	8,275	5,520	3,492	1,615,679
5712	Taxes Prior Years	1,414	4,313	1,990	3,281	1,904	3,688	2,334	2,890	1,593	1,217	1,121	775	1,191	23,522
5719	Pen, Int, & Other	1,017	1,284	736	1,061	665	2,830	3,342	2,191	1,599	1,981	1,926	1,127	1,183	19,999
5742	Earnings Fm Temp Dep	292	311	308	416	1,136	1,166	1,346	1,342	1,408	0	2,095	1,447	1,065	16,360
	Total Local Rev:	4,798	5,908	10,403	497,295	715,538	332,760	36,395	17,549	13,158	13,010	13,417	8,868	6,931	1,675,560
5800	State Revenue:														
5829	St Rev Dist By TEA	0	0	10,827	0	0	0	0	0	0	0	0	0	58,275	143,165
	Total State Rev:	0	0	10,827	0	0	0	0	0	0	0	0	0	58,275	143,165
7900	Other Res/Non-Oper:														
7940	Other Res/Non-Oper Rev	0	0	0	0	0	0	0	0	0	1,381	0	0	0	0
	Total Other Res:	0	0	0	0	0	0	0	0	0	1,381	0	0	0	0
	Total Revenue:	4,798	5,908	21,230	497,295	715,538	332,760	36,395	17,549	13,158	14,391	13,417	8,868	65,206	1,818,725
EXPENDITURES:															
6000	Expenditures:														
6500	Debt Service														
6511	Bond Principal	0	0	0	0	0	295,000	0	0	0	0	0	0	420,000	700,000
6521	Interest on Bonds	0	0	0	0	0	523,284	0	0	0	0	0	0	531,159	1,067,569
6599	Other Debt Fees	0	0	500	0	0	0	400	0	0	0	0	0	0	900
	Total Expenditures:	0	0	500	0	0	818,284	400	0	0	0	0	0	951,159	1,768,469
	ENDING BALANCE	4,798	10,705	31,436	528,731	1,244,269	758,745	794,740	812,289	825,447	839,838	936,710	848,706	-37,247	
Total Approved Budget															
199, 197, 240, 511															
	TOTAL REVENUE	3,399,772	3,012,180	2,081,207	4,253,749	6,026,184	2,995,154	612,188	1,514,169	1,210,213	1,897,843	379,990	2,067,788	4,459,444	32,442,792
	TOTAL EXP	1,613,680	2,562,507	2,481,972	2,432,696	2,456,112	3,616,687	2,471,097	2,320,233	2,438,465	2,520,645	2,893,714	2,401,624	4,044,768	31,144,447
	ENDING BALANCE	1,786,091	2,235,764	1,834,999	3,656,052	7,226,125	6,604,592	4,745,683	3,939,619	2,711,367	2,088,565	863,349	1,754,729	2,169,406	

Student and Public Benefit	Monthly approval of the Applications for Payment from the contractor insures accounting transparency for the public on this project.
Procedural and Reporting Implications	Following approval by the Board a check for the current payment due will be issued to ABG Contracting Group, Inc.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> • Copy of Certification and Application for Payment No. 1
Contact Person(s)	David Bright, Assistance Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve and authorize payment of Application and Certification for Payment No. 1 to ABG Contracting Group, Inc. for the High School Auditorium Reroofing.
Superintendent's Recommendation	<p>I recommend that you approve and authorize payment of Application and Certification for Payment No. 1 to ABG Contracting Group, Inc. for the High School Auditorium Reroofing as a part of the Consent Agenda.</p> <p>Mark Pool, Superintendent of Schools</p>

RWS ARCHITECTS

July 20, 2010

El Campo Independent School District
Attn: Mr. Mark Pool, Superintendent
700 West Norris Street
El Campo, Texas 77437

Re: El Campo High School Auditorium Reroofing
El Campo Independent School District
RWS Project No. 1038
Contractor's Application and
Certificate for Payment No. 1

Gentlemen:

Transmitted herewith are your copies of the current Contractor's Application for Payment on the subject project:

<u>Application No.</u>	<u>Period</u>	<u>Amount to be Paid</u>
1	07/13/10	\$54,720.00

We recommend payment of the amount shown and suggest you send payment directly to the contractor at the following address: ABG Contracting Group, Inc., 10223 Broadway Blvd., Suite P#351, Pearland, Texas, 77584.

If there are any questions, please call.

Sincerely,



Malcolm C. Gaus, AIA
Vice President

Enclosures

cc: Contractor
File 5.1

MCG/dd

REVIEWED
Mark Pool
08/02/2010

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: EL CAMPO ISD
700 WEST NORRIS
EL CAMPO TX 77437

PROJECT: EL CAMPO HS
AUDITORIUM RE-ROOFING

APPLICATION NO: ONE

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

RECEIVED
JUL 14 2010

FROM CONTRACTOR:
ABG CONTRACTING GROUP INC
10223 BROADWAY BLVD. SUITE P#351
PEARLAND TX 77584

VIA ARCHITECT: RWS ARCHITECTS INC.
3100 TIMMONS LN. # 410
HOUSTON TX. 77027

PERIOD TO: JULY-113-2010

PROJECT NOS: 1038

RWS ARCHITECTS

CONTRACT FOR:

CONTRACT DATE: JUNE-11-2010

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid to the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	\$109,400.00 ✓
2. Net change by Change Orders	\$	\$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	\$109,400.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	\$60,800.00
5. RETAINAGE:		
a. 10 % of Completed Work (Column D + E on G703)	\$	\$6,080.00
b. % of Stored Material (Column F on G703)	\$	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	\$6,080.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	\$54,720.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	\$0.00
8. CURRENT PAYMENT DUE	\$	\$54,720.00 ✓
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	\$54,680.00 ✓

CONTRACTOR:

By: J. ANDROTTI Date JULY-13-2010

State of: Texas County of: BRAZORIA
Subscribed and sworn to before me this 13th day of July 2010
Notary Public: [Signature]
My Commission expires: December 13, 2010

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 54,720.00

(Attach explanation if amount certified differs from the amount applied. Initial all figure: Application and on the Continuation Sheet that are changed to conform with the amount CERTIFIED.)

By: Malcolm C. Haus Date: July 20, 2010

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	
Total approved this Month	\$0.00	
TOTALS	\$0.00	
NET CHANGES by Change Order	\$0.00	

REVIEWED
Mark Pool
08/02/2010

Student and Public Benefit	Monthly approval of the Applications for Payment from the contractor insures accounting transparency for the public on this project.
Procedural and Reporting Implications	Following approval by the Board a check for the current payment due will be issued to Polasek Construction, Inc.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> • Copy of Certification and Application for Payment No. 1
Contact Person(s)	David Bright, Assistance Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve and authorize payment of Application and Certification for Payment No. 1 to Polasek Construction, Inc. for the High School Gym Floor Replacement.
Superintendent's Recommendation	<p>I recommend that you approve and authorize payment of Application and Certification for Payment No. 1 to Polasek Construction, Inc. for the High School Gym Floor Replacement as a part of the Consent Agenda.</p> <p>Mark Pool, Superintendent of Schools</p>

RWS ARCHITECTS

July 26, 2010

El Campo Independent School District
Attn: Mr. Mark Pool, Superintendent
700 West Norris Street
El Campo, Texas 77437

Re: El Campo High School Gym Floor Replacement
El Campo Independent School District
RWS Project No. 1039
Contractor's Application and
Certificate for Payment No. 1

Gentlemen:

Transmitted herewith are your copies of the current Contractor's Application for Payment on the subject project:

<u>Application No.</u>	<u>Period</u>	<u>Amount to be Paid</u>
1	07/25/10	\$29,939.25

We recommend payment of the amount shown and suggest you send payment directly to the contractor at the following address: Polasek Construction, Inc., P.O. Box 64, El Campo, Texas 77437.

If there are any questions, please call.

Sincerely,

Malcolm C. Gaus

Malcolm C. Gaus, AIA
Vice President

Enclosures

cc: Contractor
File 5.1

MCG/dd

REVIEWED
Mark Pool
08/02/2010

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

2 PAGES

TO OWNER: EL CAMPO ISD
700 WEST NORRIS
EL CAMPO, TEXAS

PROJECT: High School Gym
Floor Replacement

FROM CONTRACTOR: POLASEK CONSTRUCTION INC.
P.O. BX 64
EL CAMPO, TEXAS 77437

VIA ARCHITECT: RWS ARCHITECTS INC.
3100 TIMMONS
HOUSTON, TEXAS 77041

CONTRACT FOR: GENERAL CONSTRUCTION

APPLICATION NO: #1

PERIOD TO: 7/25/10

PROJECT NOS: #1039

CONTRACT DATE: 6/8/2010

Distribution to:

OWNER

ARCHITECT

CONTRACTOR

RECEIVED
JUL 26 2010
RWS ARCHITECTS

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	220100.00	✓
2. Net change by Change Orders	\$	0.00	
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	220100.00	
4. TOTAL COMPLETED & STORED TO DATE	\$	31515.00	
(Column G on G703)			
5. RETAINAGE:			
a. 5 % of Completed Work	\$	1575.75	
(Column D + E on G703)			
b. 5 % of Stored Material	\$	0.00	
(Column F on G703)			
Total Retainage (Lines 5a + 5b or			
Total in Column I of G703)			
	\$	1575.75	
6. TOTAL EARNED LESS RETAINAGE	\$	29939.25	
(Line 4 Less Line 5 Total)			
7. LESS PREVIOUS CERTIFICATES FOR			
PAYMENT (Line 6 from prior Certificate)	\$	0.00	
8. CURRENT PAYMENT DUE	\$	29939.25	✓
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	190160.75	✓
(Line 3 less Line 6)			

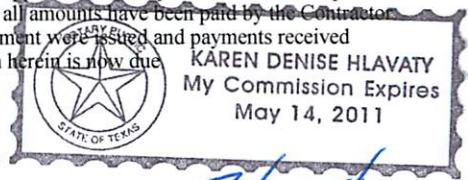
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: POLASEK CONSTRUCTION INC.

By: *[Signature]* Date: 7/25/10

State of: Texas County of: Winkler
Subscribed and sworn to before me this 25th day of July 2010
Notary Public: Denise Hlavaty
My Commission expires: 5-14-2011



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 29,939.25

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: *Malcolm C. Gaus* Date: July 26, 2010

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

REVIEWED
Mark Paul
08/02/2010

Agenda Item Summary Sheet (4 B.4)
Meeting Date: August 17, 2010
Submitted by: Mark Pool, Superintendent

Information Only

Business and Operations Review of FIRST Criteria

Summary

According to state statute, the district must prepare and publish an annual financial management report. The report must include a description of the District's financial management performance based on set of performance indicators developed by the Texas Education Agency. The Agency's performance indicators are known as the *Financial Integrity Rating System of Texas (FIRST)*.

The Board is required to hold a public hearing on the report, and must give notice of the hearing to property owners and to parents of District students. The public hearing is to be held in the District's facilities within two months of receipt of a financial accountability rating.

At the hearing, the annual financial management report is to be disseminated to parents and taxpayers in attendance.

Each year prior to the release of the FIRST rating and public hearing we present and explanation of the criteria used to determine the ratings.

ECISD Board Policy BR (LEGAL), REPORTS

Effective Date August 17, 2010

Previous Board Action The Board annually reviews the rating criteria at a meeting prior to the presentation of the FIRST rating at a public hearing.

Future Action Expected The Board annually reviews the rating criteria at a meeting prior to the presentation of the FIRST rating at a public hearing.

Background Information and Significant Issues

This year two indicators have been deleted as a result of bills that passed during the 2009 Legislative Session.

With the passage of House Bill 3, 81st Legislative Session, the 65% instructional expenditure ratio requirement was repealed. This resulted in the deletion of prior indicators 13 and 14 related to the 65% instructional expenditure ratio requirement.

Additionally, the requirement for posting the district's check registers on the school district's Internet site has been eliminated.

Fiscal Impact	None.
Student and Public Benefit	A financial management accountability system ensures that the appropriate measures are being taken to effectively manage taxpayer funds.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	<ul style="list-style-type: none"> • A document that describes each of the criteria used to determine the district's FIRST rating.
Contact Person(s)	David Bright, Assistant Superintendent for Finance and Operations
Action Required	No Action Required. This is an information report only.
Superintendent's Recommendation	Information only. Mark Pool, Superintendent of Schools



How Ratings are Assessed

Rating Worksheet

With the passage of House Bill 3, 81st Legislative Session, the 65% instructional expenditure ratio requirement was repealed. This resulted in the deletion of prior indicators 13 and 14 related to the 65% instructional expenditure ratio requirement for the ratings issued by the Texas Education Agency in the summer of 2010. This also resulted in the deletion of provisions for posting the check register on the school district's Internet site, under the 2010 amendment of Title 19, Texas Administrative Code, Chapter 109, Subchapter AA, Commissioner's Rules Concerning Financial Accountability Rating System.

The questions a school district must address in completing the worksheet used to assess its financial management system can be confusing to non-accountants. The following is a layman's explanation of what the questions mean—and what your district's answers can mean to its rating.

1. Was total Fund Balance less Reserved Fund Balance greater than Zero in the General Fund?

School districts must legally have a fund balance to ensure adequate funding for operations. This indicator is designed to ensure that your district has a positive amount of fund balance cash (savings) that is not designated or "reserved" for a specific purpose. In other words, "Does your district have funds set aside for a rainy day?"

2. Was the Total Unrestricted Net Asset Balance (Net of Accretion of Interest for Capital Appreciation Bonds) in the Governmental Activities Column in the Statement of Net Assets Greater than Zero? (If the District's Five-Year Percent Change in Students was a 10% Increase or More then Answer Yes)

This indicator simply asks, "Did the district's total assets exceed the total amount of liabilities (according to the very first financial statement in the annual audit report)?" Fortunately this indicator recognizes that high-growth districts incur large amounts of debt to fund construction, and that total debt may exceed the total amount of assets under certain scenarios.

3. Were there NO disclosures in the Annual Financial Report and/or other sources of information concerning default on bonded indebtedness obligations?

This indicator seeks to make certain that your district has paid your bills/obligations on bonds issued to pay for school construction, etc.

4. Was the Annual Financial Report filed within one month after the November 27 or January 28 deadline depending upon the district's Fiscal Year end date (June 30 or August 31)?

A simple indicator. Was your Annual Financial Report filed by the deadline?



How Ratings are Assessed

5. Was there an Unqualified Opinion in the Annual Financial Report?

A “qualification” on your financial report means that you need to correct some of your reporting or financial controls. A district’s goal, therefore, is to receive an “unqualified opinion” on its Annual Financial Report. This is a simple “Yes” or “No” indicator.

6. Did the Annual Financial Report NOT disclose any instance(s) of material weakness in internal controls?

A clean audit of your Annual Financial Report would state that your district has no material weaknesses in internal controls. Any internal weaknesses create a risk of your District not being able to properly account for its use of public funds, and should be immediately addressed.

7. Did the district’s academic rating exceed academically unacceptable?

This indicator simply asks whether the district’s accreditation status is in good standing.

8. Was the three year average percent of total tax collections (including delinquent) greater than 98 percent?

This indicator measures your district’s success in collecting the taxes owed to

you by your community’s businesses and homeowners, placing a 98 percent minimum collections standard. You must collect based upon a three-year average more than 98% of your taxes, including any delinquent taxes owed from past years. A district earns up to five points under this indicator based upon its relative performance.

9. Did the comparison of PEIMS data to like information in the Annual Financial Report result in an aggregate variance of less than 3 percent of expenditures per fund type (Data Quality Measure)?

This indicator measures the quality of data reported to PEIMS and in your Annual Financial Report to make certain that the data reported in each case “matches up.” If the difference in numbers reported in any fund type is 3 percent or more, your district “fails” this measure.

10. Were Debt-Related Expenditures (net of IFA and/or EDA allotment) less than \$350 per student? (If the district’s five-year percent change in students was a 7 percent increase or more, or if property taxes collected per penny of tax effort were more than \$200,000, then the district receives 5 points.)

This indicator shows the Legislature’s intent for school districts to spend money on education, rather than fancy buildings, by limiting the amount of money district’s can spend on debt to \$350 per student. Fortunately, the



How Ratings are Assessed

Legislature did allow for fast-growth schools to exceed this cap. A district earns up to five points under this indicator based upon its relative performance.

11. Was there NO disclosure in the Annual Audit Report of Material Noncompliance?

NO disclosure means the Annual Audit Report includes no disclosure indicating that the school district failed to comply with laws, rules and regulations for a government entity.

12. Did the district have full accreditation status in relation to financial management practices? (e.g. no conservator or monitor assigned)

Did TEA take over control of your district due to financial issues such as fraud or having a negative fund balance? If not, you pass this indicator.

13. Was the aggregate of Budgeted Expenditures and Other Uses LESS THAN the aggregate of Total Revenues, Other Resources and Fund Balance in General Fund?

Did you overspend your budget? Your district will receive a negative rating on this measure if your total expenditures and other uses for the fiscal year exceeded your total funds available.

14. If the district's Aggregate Fund Balance in the General Fund and

Capital Projects Fund was LESS THAN zero, were construction projects adequately financed? (Were construction projects adequately financed or adjusted by change orders or other legal means to avoid creating or adding to the fund balance deficit situation?)

Did you over-spend on school buildings or other capital projects? This indicator measures your district's ability to construct facilities without damaging your Fund Balance.

15. Was the ratio of Cash and Investments to Deferred Revenues (excluding amount equal to net Delinquent Taxes Receivable) in the General Fund greater than or equal to 1:1? (If Deferred Revenues are less than Net Delinquent Taxes Receivable, then the district receives 5 points)

This indicator measures whether or not your district has sufficient cash and investments to balance Fund Balance monies such as TEA overpayments (deferred revenues). In other words, your District should have fund balance monies of its own that are at least equal to those dollars that are there due to overpayments from TEA, and you should not be spending "next year's" monies this year. A district earns up to five points under this indicator based upon its relative performance.

16. Was the Administrative Cost Ratio less than the historic standard in State Law?



How Ratings are Assessed

This indicator measures the percentage of their budget that Texas school districts spent on administration. Did you exceed the cap in School FIRST for districts of your size?

17. Was the Ratio of Students to Teachers within the ranges shown below according to district size?

This indicator measures your pupil-teacher ratio to ensure that it is within TEA recommended ranges for district's of your student population range. For example, districts with a student population between 500 and 999 should have no more than 22 students per teacher and no fewer than 10 students per teacher. A district earns up to five points under this indicator based upon its relative performance.

Indicator 17 District Size – No. of Students	Ranges for Ratios	
	Low	High
<500	7	22
500 – 999	10	22
1,000 – 4,999	11.5	22
5,000 – 9,999	13	22
=> 10,000	13.5	22

18. Was the Ratio of Students to Total Staff within the ranges shown below according to district size?

This indicator measures your pupil-staff ratio to ensure that it is within TEA-recommended ranges for district's of your student population range. For example, districts with a student

population between 500 and 1,000 should have no more than 14 students per staff member and no fewer than 5.8 students per district employee. A district earns up to five points under this indicator based upon its relative performance.

Indicator 18 District Size – No. of Students	Ranges for Ratios	
	Low	High
<500	5	14
500 – 999	5.8	14
1,000 – 4,999	6.3	14
5,000 – 9,999	6.8	14
=> 10,000	7.0	14

19. Was the Total Fund Balance in the General Fund more than 50 percent and less than 150 percent of Optimum according to the Fund Balance and Cash Flow Calculation Worksheet in the Annual Financial Report?

Your district's audit provides an optimum General Fund "Fund Balance" for your district. Your district should have no less than one-half and no more than one and one-half times this amount in your Fund Balance, counting both reserved and unreserved fund balances. A district earns up to five points under this indicator based upon its relative performance.

20. Was the decrease in Undesignated Unreserved Fund Balance less than 20 percent over two Fiscal Years? (If 1.5 times Optimum Fund balance is less than total Fund Balance in General Fund or if Total Revenues the General exceeded Operating Expenditures in



How Ratings are Assessed

Fund, then the district receives 5 points)

Are you “feeding off of your Fund Balance” to pay for salaries or other district operating expenses? This indicator notes rapid decreases in your undesignated Fund Balance (those dollars not designated as a “land fund” or “construction fund”) or emergency fund. A district earns up to five points under this indicator based upon its relative performance.

21. Was the Aggregate Total of Cash and Investments in the General Fund more than \$0?

Does your district have cash in the bank, and/or investments?

22. Were Investment Earnings in all funds (excluding Debt Service Fund and Capital Projects Fund) more than \$20 per student?

Are you using your cash or reserve fund (Fund Balance) monies wisely? A district earns up to five points under this indicator based upon its relative performance.

Agenda Item Summary Sheet (4.B.5)
Meeting Date: August 17, 2010
Submitted by: Mark Pool, Superintendent

Action Required

Consent Agenda: Business and Support Services **Approval of 2010-2011 Vendors List**

Summary

Vendors' List. In the past, when the District sought to purchase personal property of a value of at least \$10,000 but less than \$25,000, in the aggregate, for a 12-month period, the District could either purchase those items in accordance with Education Code § 44.031 (a) and (b) as described in policy CH (LEGAL); or follow the vendor list procedure.

Under the vendor list procedure, for each 12-month period, the District would publish a notice in two successive issues of any newspaper of general circulation in the county in which the school is located specifying the categories of personal property to be purchased and soliciting the names, addresses, and telephone numbers of vendors that were interested in supplying any of the categories to the District.

For each category, the District would create a vendor list consisting of each vendor that responded to the published notice and any additional vendors the District elected to include. Before the District made a purchase from a category of personal property, it had to obtain written or telephone price quotations from at least three vendors from the list for that category. If fewer than three vendors were on the list, the District would contact each vendor.

House Bill 987 passed by the 81st Texas Legislature repealed the section of the Texas Education Code that required districts to receive quotes for purchases of personal property valued between \$10,000 and \$25,000; and this section was deleted from policy CH (LEGAL) in Update 86 that was adopted by the Board on January 20, 2010.

We are in the process of confirming with our auditors that this truly is no longer a requirement and until we have that assurance we are asking the Board to take this action out of an abundance of caution.

ECISD Board Policy No policy requirement.

Effective Date August 17, 2010

Previous Board Action In the past the Board has annually approved the district's vendors list.

Future Action Expected	None provided our auditor confirms that this is no longer a requirement.
Background Information and Significant Issues	None.
Fiscal Impact	In the future we will save postage, cost of publishing notice, and staff time and effort by eliminating this procedure.
Student and Public Benefit	Assists in making the most efficient use of district tax dollars.
Procedural and Reporting Implications	Vendors List is published.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	2010-2011 Vendors List
Contact Person(s)	David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve the Vendors List.
Superintendent's Recommendation	I recommend you approve the 2010-2011 Vendors List as part of the consent agenda. Mark Pool, Superintendent of Schools

2010-2011 ECISD Vendor Listing

Vendor Name

A. Bargas & Associates
A.W. Peller and Associates
ABDO PUBLISHING (Magic Wagon & Spotlight)
Abecedarian
Abel Net, Inc.
Academic Communication Associates, Inc.
Acceleration Educational Software
AccuCut
Ace Mart Restaurant Supply Co., Inc.
Acme Architectural Hardware
ACP Direct
ACP, LLC
Action Based Learning
Active Parenting Publishers
Adobe Equipment
Alamo Iron Works
Alamo Lumber Company
Alamo Service Company
Alert Services, Inc.
All American Aquatics
ALLDATA, LLC
Allen & Allen
Ambutech
AMC Music LLC
American Mat & Specialty
American Printing House for the Blind, Inc. (APH)
AMMR Services (Advanced Machine)
Amsco School Publications, Inc.
Amsterdam Printing & Litho (Holland USA)
Applause Learning Resources
Aqua Zyme Services
Aramark Uniform Service
Armadillo Clay & Supplies
Armstrong & McCall
Armstrong Medical Ind., Inc.
Armstrong Repair Center
Arnes Wholesale & Warehouse Store
ATD-American Co.
Attainment Co., Inc.
Audio Electronics Inc.
Aves Audio Visual Systems, Inc.
B.C.G.F.
B&B Services
B&H Photo-Video-Pro Audio
Ballard & Tighe Publishers
Barbee Services, Inc.
Barcelona Sporting Goods

Vendor Name

Bayou City Interests
Bearport Publishing
Behavioral Dynamics, Inc.
Bellwether Media
Beta Technology
Bill Overall and Associates/Herff Jones
Biogime Int.
Biozone International Ltd.
BJ's Park & Recreation Products
BMI Educational Services
Books on Tape/Listening Library
Boosters, Inc.
Borders Inc.
Boulden Publishing/Turtle Pine, Inc.
Bound to Stay Bound Books, Inc.
Boys Town Press
Brady Hull & Associates
Bright Apple
Brightpoint Literacy (A People's Education Partner)
Brodart Co.
Brodhead Garrett (School Specialty, Woodworker's Supply)
Brook Mays Print Music (H&H Music, Universal Melody Services)
BSN Sports/Sport Supply Group
Buck Terrell Athletics
Buck's Wheel & Equipment Co.
Buckeye Cleaning Center-Houston
Burmax Company, Inc.
C.W. Publications
C&B Medical, Inc.
Calloway House
Cambium Learning
Campus Teamwear
Capstone Publishers
Cards Direct, Inc.
Carolina Biological Supply Co.
Carrier Commercial Service
Cengage Learning, Inc.
Center for Education & Employment Law
Center for Learning
Cerebellum Corporation (Sunburst and Teacher's Media)
CEV Multimedia, LTD.
Chalk's Truck Parts
Chall, Janette K.
Character Development Group, Inc.
Cherry Lake Publishing
Cheryl Cox Educ Consultants
Clarke Dist. Co.

2010-2011 ECISD Vendor Listing

Vendor Name

CM Auto Glass, Inc.
Coachcomm LLC
Coastal Office Products
Coastal Training Tech Corp
Collage Video Specialties
Collins Music Center
Colman Supply, Inc.
Colorado Time Systems
Commercial Press
Comp USA - Attn: Mark A. Roeber
Complete Book and Media Supply, Inc.
Computer Wholesale Products of America
ConServ Flag Co.
Constructive Playthings/U. S. Toy Company
Continental Press
Contrax Group, LLC
Convirgent Technologies
Copy Holder Co.
Copy One, Inc.
Coplite Products
Country Timber Works
Courage To Change
CPO Science (CAMBRIDGE)
Crabtree Publishing
Creative Mathematics
Crystal Productions
Curriculum Associates, Inc.
Custom Creations
Cyber Shop
Dance Sophisticates
Delegard Tool of Texas, Inc.
Delta Education
Demco, Inc.
DeMoulin Brothers & Company
Dewitt Poth & Son
Dick Blick Company
Digital Sports Video Inc.
Discount Magazine Subscription Svc
DLB Educational Corp.
Don Hart's Radiator Service Center, Inc.
Don Johnston, Inc.
Dornak Telephone & Security
Dramatists Play Service
Driving Safety Services
Dugmore and Duncan, Inc.
DynaStudy, Inc.
Dynavox Systems, LLC

Vendor Name

E.A. Collins and Sons
Eagle's Enterprises
Easley Construction - A R Contractors, Inc.
Echo Office Products
ECS Learning Systems, Inc.
Education City
Educational Activities, Inc.
Educational Innovations, Inc.
Educational Media Corporation
Educational Technology Learning
Educational Video Network
Educator's Depot, Inc
Educator's Outlet
Educators Circle LLC dba Songs for Teaching
Eduweblabs
El Campo Bowling Center
El Campo Carpet One
El Campo Glass
El Campo Leader News
El Campo Office Supply
El Campo Refrigeration & Supply, Inc.
Eldridge A/C & Heat, Inc.
Elevator Transportation Service
Enabling Technologies
Encompass Event Planners
Endzone Video Systems
Engine-Uity, Ltd.
Enslow Publishers
Equinox Marketing
Escue & Associates
ETA Cuisenaire
Evan Moor Corporation
Exceptional Teaching Inc.
Eye on Education
Fairway Supply, Inc.
Faltisek Paving Partnership, LTD
Farmers Cooperative of El Campo
Ferguson Enterprises
Films Media Group(Films for the Humanities &Sciences)
Firelight Books, LLC
FireTron, Inc.
Fisher Science Education
Fitness Finders
Flaghouse, Inc.
Flatt Stationers₅₅
Flinn Scientific, Inc.
Floral Gardens

2010-2011 ECISD Vendor Listing

Vendor Name

Flowers Etc. & Gifts, Inc.
Floyette Originals, Inc.
Follett Library Resources
Follett Software
Fowler Housemovers, Inc.
Free Spirit Publishing
Frey Scientific (Delta Education)
Frog Street Press, Inc.
Fromuth Tennis
Fruhauf Uniforms, Inc.
Fun Express
FWD Media, Inc. dba Brainpop
Gallo Enterprises, Inc./Tumbler Depot
Game Time Sports N Things
Gandy Ink
Gareth Stevens Classroom
Gareth Stevens Publishing
Garrett Book Company
Gaylord Brothers
Gene's Wrecker, Tire & Truck Repair LLC
General Binding Corporation (ACCO Brands USA, LLC)
Geyer Instructional Aids
GF Educators/The Teacher's Touch
Gilbert and Lawrence Music, Inc.
Gill Athletics
Gilman Gear
Glen Flora Farms, Inc.
Globe Ticket Company/Plastag Holdings
Goal/QPC
Gold N Satin Ribbon
Gonzalez Office Products
Good Time Attractions
Gopher Sport
Gourmet Curriculum Press
Gray Manufacturing Co., Inc.
Gray Technologies
Great Ideas for Teaching
Greenwood Publishing Group (Heinemann)
Gregurek's Radiator Service
Greystone Educational Materials
GTM Sportswear
Gulf Bolt & Supply, Inc.
Gulf Coast Athletic Supply, Inc.
Gulf Coast Boiler Service
Gulf Coast Paper Co., Inc.
Gulf Coast Specialties
Gulf International Trucks

Vendor Name

Gumdrop Books
Gumdrop Professional Resource Center
H.E. B.
H. W. Wilson Company
H&H Door Company
Hammond & Stephens
Handwriting without Tears, Inc.
Happy Feet Inc.
Harcourt Outlines, Inc.
Heavy Duty Bus Parts
Heinemann-Raintree Classroom
Heinemann-Raintree Library
Hendrik-Long Publishing co.
Henry Schein, Inc.
Hexco Inc.
Highsmith, Inc. (Upstart) (GHC Specialty Brands)
Hobby Lobby Creative Center
Hodges Welding Supply
Hoffer Truck Company
Hope, Inc.
Houchen Bindery Ltd.
Houghton Mifflin Harcourt School Publishers
Houghton-Mifflin Harcourt (HMH Supplemental Publishers)
House of Pain
House of Ribbons
Huckster Packaging & Supply, Inc.
Human Relations Media Center, Inc. (DBA) HRM Video
Hunter's Air & Heat, Inc.
Hunton Trane Services
IDEAS, LLC
Imagestuff.com
In Step Drill Team Props
Indeco Sales, Inc.
Industrial Arts Supply Co.
Infiniti Communications Tech
Infobase Publishing
Insect Lore
Insight Media
Institute for Disabilities Resarch and Training INC.
Instructional Materials Service
International Roadway Research
Interstate Battery System of Victoria
Interstate Music
It's Elementary
J. J. Bubela's Floor Center, Inc.
J.W. Pepper and Son, Inc. Dallas/Fort Worth
J&J Tours & Charters

2010-2011 ECISD Vendor Listing

Vendor Name

Jack's Drive Inn
Janak's Welding Supplies
Janelle Publications, Inc.
Jimco Services
Jo-Ventures, Inc.
John Wiley & Sons, INc.
Johnny's Sport Shop
Johnstone Supply
JS Printing, Inc.
Junior Library Guild (Attn: Ryan Hudson)
Kamico Instructional Media
Kansas ELKS Training Center for the Handicapped
KAPCO
Kele Inc.
Killen Management Systems, Inc
Klockit
Knebel Electric, Inc.
Lab Aids Inc.
Lack's
Lakeshore Learning Materials
Landmark Print Finishing
Language Circle Enterprises
Laureate Learning Systems
Lawson Products (Certified Labs)
Learning Links
Learning Resources
Learning Seed
Learning Services
Learning Zone Xpress
Leo's Dancewear
Leon's Heating & A/C
Lerner Publishing Group
Leslie G
Liberts
Library Video Company
Lincoln Library Press, Inc.
LinguiSystems, Inc.
Lone Star Learning
Lonestar Copy Products
Longhorn Bus Sales
Love and Logic Institute, Inc
Luber Brothers, Inc.
Lyle Printing
M.E./D.E. Supply Company
M.E. Sharpe, Inc.
M-B Electronics AV Inc.
Mackin Educational Resources

Vendor Name

Major-Advance International
Mar*Co Products, Inc.
Marcy Cook
Marianna, Inc.
Mark's Machine Co., Inc.
Mark's Plumbing Parts
Marsh Media
Marshall Cavendish
Martin Electric Co., Inc.
Mason Crest Publishers
Math Warm-Ups.com
MatsMatsMats.com
Maxi-Aids
MBA Research and Curriculum Center
McGraw Hill
McKee Environmental Health, Inc.
Medco Supply Company
Mentoring Minds
Meriweather Publishing Ltd.
MFAC, LLC (M-F Athletic Co.)
Mickelson Pump Shop, Inc.
Mid Coast Electric Supply Inc.
Midwest Technology
Mikeska's Bar B Que
Mind Ware
Mitinet/Marc Software
Modern School Supplies, Inc.
Mondo Publishing
Moore Medical LLC
Mountain Math/Mountain Language LLC
Mr. Gattis
MTF Equipment
Municipal Savings.com LLC
Music is Elementary
Musical Theater International (MTI Enterprises, Inc.)
N.I.N.E. Enterprises, Inc.
NASCO
National Bugmobile, Inc.
National Center for Youth Issues
National Educational Systems
National Professional Resources, Inc.
National Reading Styles Institute (NRSI)
National School Products
Neff Motivation, Inc.
New Distributing Co., Inc.
New Readers Press
Newbridge/Sundance

2010-2011 ECISD Vendor Listing

Vendor Name

Norwood House Press
Novel Electronic Designs
Novel Units, Inc.
Nystrom Herff Jones Education Div
O'Reilly Auto Parts
Olen Williams Inc.
Olmsted-Kirk Paper company of Houston
Options Publishing
Oriental Trading Company, Inc.
Oticon, Inc.
Paddle Tramps Mfg. Co.
Palos Sports
PassAssured, LLC
Paxton Patterson
PCI Educational Publishing Co.
Pearson Clinical Assessment (NCS Pearson, Inc.)
Pearson Education, Inc.(Scott Foresman&Prentice Hall)
Pegasus Press, Inc.
Pender's Music Co.
Penn State
Penworthy Company
People's Education
Perceptual Development Corp.
Percussion Source
Perfection Learning Corporation
Perma-Bound Books
Phonak LLC
Pieces of Learning/Creative Consultants Inc.
Pioneer Drama Service, Inc.
Pioneer Mfg. Co.
Pitsco
Plank Road Publishing
Play with a Purpose
Pocket Nurse Enterprises, Inc
Popplers Music, Inc.
Porta Phone
Powerkids Press
Prasek's Hillje Smokehouse
Precision Data Products
Prentke Romich Company
Prestwick House
Prevention Partners
Pro Ed
Professional Pharmacy
Project Wisdom, Inc.
Promaxima MFG
Prufrock Press

Vendor Name

Pyramid School Products
Quality Carpet Cleaning
Quality Hot Mix
Queue, Inc.
Quill Corporation
R.J.K. Tree Trimming & Removal
R&R Printing
Radio Shack of El Campo
Ramsey & Company
Rand McNally & Company (RM Acquisitions)
Rapid Assist Technology, Inc.
Ray's Tree Trimming
RBC Music Co., Inc.
Read Naturally
Reading Helper, Inc.
Reality Works
Really Good Stuff
Recorded Books LLC
Refrigeration Hardware Supply
Regional Steel Products, Inc.
Remedia Publications
Renaissance Learning, Inc.
Rethink Autism
Reynolds Manufacturing Corp.
Reynolds Uniforms
Rhythm Band Instruments, Inc.
Ribbon Enterprises
Riddell/All American
Ringor
Rioux, Inc.
RIS Paper Company
Ritz Food Mart #4, Inc.
RLP Services
Robert-Leslie Publishing LLC
Rosen Classroom
Rosen Publishing
Ross Athletic Supply Co.
Rourke Publishing
Rydin Decal
S. Texas DeMoulin
S&T Enterprises
Saddleback Educational Publishing, Inc.
Sala Printing Services
Sargent-Welch/VWR
Schmidt Implement, Inc.
Scholastic Library Publishing
School Bus Parts Company

2010-2011 ECISD Vendor Listing

Vendor Name

School Health Corporation
School Media Associates
School Nurse Supply, Inc.
School Specialty
Sears Bay City
Sebco Books
Seedling Braille Books for Children
Seon Design, Inc.
Service Supply of Victoria
Sexauer (Interline Brands, Inc.)
Shearfix
Sherwin Williams
Shiffler Equipment Sales, Inc.
Shoppa's Farm Supply, Inc.
Slosson Educational Publications, Inc.
Smarterville Educational
SmileMakers, Inc.
Smith Municipal Supplies
Snap On Industrial
Soccer Post
Social Studies School Service
Soechting Inc.
South Texas Balfour
South Texas Oil & Dist
South Texas School Furniture
Southeastern Audio Visual
Southern Floral Company
Southern Importers
Southern Music Company
Southern Tire Mart
Southwest Book Company
Southwest Refrigeration
Southwest Strings
Specialty Supply & Installation LLC
Spectrum Industries, Inc.
Sportdecals
Staff Food Service
Standard Stationery Supply
Stars Dancewear Inc.
State Industrial Products
Steve Spangler Science
STS (Security and Telephone Systems)
Sullivan Supply South, Inc.
Summit Learning
Suncoast Resources
Sundance Publishing
Super Duper Publications

Vendor Name

Superior Motor Parts
Superior Trophies
Supporting Science, Inc.
Sutherland Lumber Co., Southwest, Inc
Suzuki Corporation
Swim 2000 Inc.
Swim Shops of the Southwest
TCI Industries
Teacher Created Resources
Teacher Direct
Teacher Heaven
Teacher's Discovery/American Eagle Co., Inc.
Teaching Systems, Inc.
Team Express (Baseball Express& Softball Sales)
Team Go Figure
Teddy Bear Press
Tennant Sales and Service Company
TerraStripe
Terri's Stuff
Texas Educational Tools
Texas Environmental Control, Inc.
Texas Multi-Chem. Ltd.
Texas School for the Blind and Visually Impaired
Texas Swim Shop
Textbook Warehouse
Textol Systems, Inc.
The Child's World Attn: Amy Dols
The Computer Center
The Costume Closet
The Creative Company
The Guidance Group (Childswork/Childsplay & Bureau for At Risk Youth
The Markerboard People
The Master Teacher
The Screen Stop
The Teacher's Toolbox
The Teaching Zone.com
The Writing Academy
Therapro, Inc.
Thomas Petroleum
Thompson Print Solutions
Titan Support Systems, Inc.
Tommy Dluhos Welding, LLC
Tool Factory, Inc.
TopSox
Tour-Rific Of Texas
Training Equipment Services
Tree House Solid Wood Furniture

2010-2011 ECISD Vendor Listing

Vendor Name

Triarco Arts & Crafts, Inc.
Triumph Learning
Troxell Communications
TSTC Publishing/Texas State Technical College
Tune In
Unifirst Corporation
US Games/Sport Supply Group
USATestprep, INc.
Valiant IMC
Valiant Music Supply, Inc.
Varsity Select Soccer
Varsity Spirit Fashions ATTN: AM GIBBINS
Vernier Software & Technology
Vertical Alliance Group
Victoria Bearing & Industrial Supply
Victoria Cabinetworks
Victoria Fire & Safety Inc.
Victoria Fuel Injection
Victoria Hobby Shop
Victory Team Apparel
Virco, Inc.
Visual Health Information
VMS, Inc.
Vocational Biographies
Voss Lighting
W.T. Cox Subscriptions, Inc.
Ward's Natural Science/VWR Education, LLC
Webb Electronics, Inc.
Weekly Reader Corporation & Publishing
Weigl Publisher Inc.
Weldon, Williams & Lick
Wenger Corp.
Wharton County Electric Motors
Wholesale Electric Supply
Wick Floor Machine Co., Inc.
Wieser Educational
William V. Mac Gill & Co.
Windmill Books
Wolverine Sports
Woodburn Press Ltd.
Wordsmith Publishing Co. & Educational Consultants
World Book, Inc.
World Research Co.
World Wide Imaging Supplies
Worthington Direct
Wylie Mfg, Inc.
Xerox Corporation

Vendor Name

YK Communications
Young's Equipment Suppliers
Youngs (The Paul O Young Co)
Youth Light, Inc.
Zaner-Bloser, Inc.
Zoo-Phonics

Agenda Item Summary Sheet (4 B.7)
Meeting Date: August 17, 2010
Submitted by: Mark Pool, Superintendent

Action Required

Consent Agenda: Business and Support Services

Annual Agreement with Linebarger, Goggan Blair & Sampson, LLP

Summary

Tom Witt, with Linebarger, Goggan, Blair & Sampson, LLP has submitted their proposal to continue representing ECISD for an appeal of the Comptroller's 2010 Property Value Study.

Any school district not assigned local value in the Comptroller's 2010 Property Value Study will have to appeal to prevent unnecessary losses in state funding. The time allowed to do so is limited. When the 2010 Property Value Study is officially released on January 31, 2011, a school district has only 40 days to prepare and submit an appeal.

Regardless of the Comptroller's value assignment, state or local, Linebarger, Goggan, Blair & Sampson will conduct a review of local tax roll values to ensure an accurate Property Value Study finding. After the original certification of values, the tax roll is adjusted due to late homestead exemptions, duplicate accounts, post-certification value changes, and court-ordered reductions. The Property Value Study will only include these losses when a school district prepares and files an appeal. Whenever possible and financially beneficial to the district, Linebarger, Goggan, Blair & Sampson will continue to file appeals to ensure these value losses are removed from our assigned value in order to maximize our state funding.

ECISD Board Policy

None.

Effective Date

August 17, 2010

Previous Board Action

The Board currently contracts with Linebarger, Goggan, Blair & Sampson for our Property Value Study appeals. With the exception of updating years, the contract is identical to that used in previous years.

Future Action Expected

The Board will annually consider the Property Value Study Appeal Agreement

Background Information and Significant Issues

Linebarger, Goggan, Blair & Sampson's appeals for the district from 2000 to 2009 studies have resulted in total value reductions of \$63,966,410 and approximately \$241,000 in additional state aid.

Fiscal Impact	Services are provided on a contingent fee, so the district incurs no fee unless it realizes a gain in state aid. The fee is payable in quarterly installments as the district actually receives its state aid payments.
Student and Public Benefit	Maximizing state funding.
Procedural and Reporting Implications	Complete contract.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	Proposal from Linebarger, Goggan, Blair & Sampson, LLP (included as a separate document) Copy of proposed Contract
Contact Person(s)	David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to authorize Linebarger, Goggan, Blair & Sampson to represent the district in an appeal of the Comptroller's 2010 Property Value Study.
Superintendent's Recommendation	I recommend that you authorize Linebarger, Goggan, Blair & Sampson to represent the district in an appeal of the Comptroller's 2010 Property Value Study as a part of the consent agenda. Mark Pool, Superintendent of Schools

STATE OF TEXAS §

COUNTY OF WHARTON §

CONTRACT

This Contract is between the law firm of Linebarger Goggan Blair & Sampson, LLP, hereinafter referred to as Firm, and El Campo Independent School District, hereinafter referred to as District. This Contract is for the administrative appeal and any judicial appeal of the property value study findings as conducted by the Comptroller's Office as of January 1, 2010 for the school year 2011-2012. Firm and District agree as follows:

I.

Administrative and Judicial Appeal Services

Firm agrees to represent District in the administrative appeal and any judicial appeal of the property value study conclusions for District for the school year 2011-2012. Included in such administrative and judicial appeal representation is research of the preliminary conclusions, the gathering and analysis of property sales, appraisals and such other evidence as may be necessary or appropriate, presentation of the appeal at administrative hearings, and prosecution of any judicial appeal. Firm agrees to retain any necessary consultants or appraisers as required.

II.

Fees and Expenses

Firm agrees to bear the costs of preparing and presenting the administrative appeal and prosecuting any judicial appeal including the expenses, if any, for appraisers or other consultants.

District agrees to pay Firm as compensation for services under this Contract a contingent fee equal to ten percent (10%) of the additional State aid that District qualifies for in the year 2011-2012 as a result of the administrative or judicial appeal. Payment of the fee to Firm shall be made in equal quarterly payments on November 1, February 1, May 1, and August 1 following the certification of State aid amounts by the Commissioner of Education, or as agreed upon in a letter to District executed by a partner of the Firm.

This Contract is executed on _____, 2010 in duplicate originals at Wharton County, Texas.

El Campo Independent School District

Linebarger Goggan Blair & Sampson, LLP

By: _____

By: Keith M. Reed
PARTNER

TITLE

STATE OF TEXAS §

COUNTY OF WHARTON §

CONTRACT

This Contract is between the law firm of Linebarger Goggan Blair & Sampson, LLP, hereinafter referred to as Firm, and El Campo Independent School District, hereinafter referred to as District. This Contract is for the administrative appeal and any judicial appeal of the property value study findings as conducted by the Comptroller's Office as of January 1, 2010 for the school year 2011-2012. Firm and District agree as follows:

I.

Administrative and Judicial Appeal Services

Firm agrees to represent District in the administrative appeal and any judicial appeal of the property value study conclusions for District for the school year 2011-2012. Included in such administrative and judicial appeal representation is research of the preliminary conclusions, the gathering and analysis of property sales, appraisals and such other evidence as may be necessary or appropriate, presentation of the appeal at administrative hearings, and prosecution of any judicial appeal. Firm agrees to retain any necessary consultants or appraisers as required.

II.

Fees and Expenses

Firm agrees to bear the costs of preparing and presenting the administrative appeal and prosecuting any judicial appeal including the expenses, if any, for appraisers or other consultants.

District agrees to pay Firm as compensation for services under this Contract a contingent fee equal to ten percent (10%) of the additional State aid that District qualifies for in the year 2011-2012 as a result of the administrative or judicial appeal. Payment of the fee to Firm shall be made in equal quarterly payments on November 1, February 1, May 1, and August 1 following the certification of State aid amounts by the Commissioner of Education, or as agreed upon in a letter to District executed by a partner of the Firm.

This Contract is executed on _____, 2010 in duplicate originals at Wharton County, Texas.

El Campo Independent School District

Linebarger Goggan Blair & Sampson, LLP

By: _____

By: Keaton R. Blair

PARTNER

TITLE

Agenda Item Summary Sheet (4 B.9)
Meeting Date: August 17, 2010
Submitted by: Mark Pool, Superintendent

Information Only

**Consent Agenda:
Business and Support
Services**

Review of Checks Written – July 2010

Summary

Although there is no statutory or policy requirement for the Board to review the bills paid during the previous month, a monthly review providing the Board an opportunity to ask questions regarding specific expenditures is a good practice for the Board to follow in overseeing the management of the District.

It is very helpful to the administration and helps in conducting an effective board meeting if questions are identified and asked prior to the meeting.

These bills have already been paid, and were previously authorized by the Board when you adopted the 2009-2010 General Operating Budget.

ECISD Board Policy

None.

Effective Date

July 31, 2010

Previous Board Action

Approval of 2009-2010 General Operating Budget on August 25, 2009 authorizing the expenditure of funds.

Future Action Expected

The Board will review the checks written for the previous month prior to each regular monthly board meeting.

**Background Information and
Significant Issues**

None.

Fiscal Impact

Historical comparison of monthly check totals:

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
September	\$384,211.71	\$597,731.27	\$589,273.28	\$808,126.97	\$655,949.80
October	\$625,347.36	\$642,432.03	\$804,931.69	\$778,762.11	\$970,451.63
November	\$606,581.82	\$742,766.77	\$750,671.57	\$1,140,664.10	\$750,661.87
December	\$395,396.80	\$658,798.47	\$1,211,146.13	\$1,030,485.01	\$853,561.12
January	\$602,847.58	\$2,339,695.79	\$1,045,238.51	\$995,619.31	\$880,591.27
February	\$596,279.24	\$775,240.17	\$1,993,265.44	\$1,128,501.50	\$874,019.06
March	\$484,835.73	\$1,924,176.33	\$660,962.20	\$1,107,119.75	\$694,107.70
April	\$497,466.55	\$1,955,246.06	\$777,024.72	\$779,634.45	\$846,903.79
May	\$779,559.59	\$947,243.08	\$867,612.30	\$1,105,700.63	\$758,644.83
June	\$888,976.15	\$841,401.34	\$1,529,388.36	\$816,384.98	\$718,912.56
July	\$656,773.62	\$485,322.31	\$803,678.77	\$813,160.04	\$718,935.08
Subtotal YTD	\$6,518,276.15	\$11,910,053.62	\$11,033,192.97	\$10,504,158.85	\$8,722,738.71
August	\$753,650.96	\$1,415,904.27	\$1,161,873.57	\$873,588.10	

Student and Public Benefit	Close monitoring of monthly bills paid and monthly cash flow helps to ensure the efficient use of public funds.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	Beginning in August of 2007, wire payments for the energy management performance contract, maintenance tax notes, and principal and interest on existing debt were included for the first time with the list of checks written for that month. These wire transfers will show up twice per year (March and August) when we pay principal and interest on debt.
Attachments	List of checks written during the month of July are available in electronic format and were emailed to each member of the Board.
Contact Person(s)	David Bright, Assistant Superintendent of Finance and Operations
Action Required	No action required. This is an information report only.
Superintendent's Recommendation	Information only. Mark Pool, Superintendent of Schools

Agenda Item Summary Sheet (5 B)
Meeting Date: August 17, 2010
Submitted by: Mark Pool, Superintendent

Action Required

Business and Operations **Approval of Ordinance Setting the M&O and I&S Tax Rates for FY2010-2011**

Summary

According to district LEGAL policy, the Board must call a public meeting to discuss and adopt its budget and proposed tax rate. The Board must provide notice of the budget and proposed tax rate meeting.

The budget must be adopted before the adoption of the tax rate for the tax year in which the fiscal year covered by the budget begins.

The policy further requires that before the later of September 30 or the 60th day after the date the certified appraisal roll is received, the Board shall adopt a tax rate for the current tax year that reflects the two components, maintenance and operations expenditures and debt service rate. The two components must be approved separately.

The annual tax rate must be set by ordinance, resolution, or order. The vote on the ordinance, resolution, or order setting the tax rate must be separate from the vote adopting the budget.

Throughout the summer the Board has conducted two budget workshops in which the proposed tax rates were discussed, and all legal requirements with regards to the proposed tax rates have been met.

ECISD Board Policy CCG (LEGAL), LOCAL REVENUE SOURCES: AD VALOREM TAXES

Effective Date September 1, 2010

Previous Board Action The Board annually approves by ordinance the M&O and the I&S tax rates.

Future Action Expected The Board annually approves by ordinance the M&O and the I&S tax rates.

Background Information and Significant Issues The proposed rate for Maintenance and Operations is \$1.04005. This rate has not changed for the past three years.

The proposed rate for payment of principal and interest on debts is \$0.15485.

Fiscal Impact	The average taxable value of a residence in the ECISD is \$86,250.00. At the published proposed tax rate of \$1.19490 the total taxes on that residence would be \$1,030.60; an increase of \$36.46 from last year.
Student and Public Benefit	The tax rates proposed will fund a budget that provides taxpayers the most efficient use of their funds and students the best educational experience possible.
Procedural and Reporting Implications	The Ordinance setting the M&O and I&S tax rates will be furnished to the Tax Assessor / Collector for preparation of tax notices.
Public Comments	A Public Hearing was held on the proposed tax rates.
Alternatives	None.
Other Comments and Related Issues	None
Attachments	2010-2011 Tax Levy Ordinance
Contact Person(s)	Mark Pool, Superintendent of Schools David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve the ordinance setting the 2010-2011 maintenance and operations tax at \$1.04005. Motion, second and majority vote to approve the ordinance setting the 2010-2011 interest and sinking tax rate at \$0.15485.
Superintendent's Recommendation	I recommend that you approve the ordinance setting the M&O and I&S tax rates for FY2010-2011. Mark Pool, Superintendent of Schools

EL CAMPO INDEPENDENT SCHOOL DISTRICT

2010-2011

TAX LEVY ORDINANCE

August 17, 2010

On this date, we, the Board of Trustees of the El Campo Independent School District, hereby levy or set the tax rate on \$100 valuation for the District for the tax year 2010 at a total tax rate of \$1.19490, to be assessed and collected by the duly specified assessor and collected as follows:

\$ 1.04005 for the purpose of maintenance and operation, and

\$ 0.15485 for the purpose of payment of principal and interest on debts.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

Such taxes are to be assessed and collected by the tax officials designated by the District.

IN CERTIFICATION THEREOF:

Tommy Turner, Board President

Melissa Erwin, Secretary

Agenda Item Summary Sheet (5 C)
Meeting Date: August 17, 2010
Submitted by: Mark Pool, Superintendent

Action Required

Business and Operations **Final Amendments to 2009-2010 General Operating Budget**

Summary The final amendment to the 2009-2010 General Operating Budget will be ready for your consideration at the meeting Tuesday evening.

ECISD Board Policy CE (LOCAL), ANNUAL OPERATING BUDGET

Effective Date August 31, 2010

Previous Board Action The Board approved the 2009-2010 General Operating Budget on August 25, 2009.

Future Action Expected The Board is required to amend the budget when a change increases any one of the functional spending areas.
The Board annually approves the final amendments for the fiscal year each August.

Background Information and Significant Issues None.

Fiscal Impact Will be shown on the amendment document to be presented at the meeting.

Student and Public Benefit Accurate accounting for the expenditure of public funds.

Procedural and Reporting Implications Record the official budget amendment and make the necessary changes in the general operating budget.

Public Comments None.

Alternatives None.

Other Comments and Related Issues None

Attachments	None.
Contact Person(s)	David Bright, Assistant Superintendent of Finance and Operations
Action Required	Motion, second and majority vote to approve the final amendment(s) to the 2009-2010 General Operating Budget,
Superintendent's Recommendation	I will have a recommendation following the presentation of the final amendment(s) Tuesday evening. Mark Pool, Superintendent of Schools

Agenda Item Summary Sheet (6 A)
Meeting Date: August 17, 2010
Submitted by: Mark Pool, Superintendent

Action Required

Curriculum and Instruction Consider Approval of District Grading Policy

Summary

SB 2033 passed by the 81st Texas Legislature requires each school district to adopt a grading policy, including provisions for the assignment of grades on class assignments and examinations. Guidance was also provided by the Commissioner of Education. The legislation and guidance provided that a district grading policy:

- Must require a classroom teacher to assign a grade that reflects the student's relative mastery of an assignment;
- May not require a classroom teacher to assign a minimum grade for an assignment without regard to the student's quality of work; and
- May allow a student reasonable opportunity to make up or redo a class assignment or examination for which the student received a failing grade.

To comply with this mandate we selected a Process Improvement Team to review our current grading policy and recommend revisions that are in compliance with the statute. The team was given the following charge:

Develop a LOCAL grading policy that will be followed by all teachers to provide consistency throughout the district in how students' nine-week and semester grades are determined.

We have just received the team's recommendations. Carolyn Gordon, campus principals and I will be meeting with team members on Monday to review their recommendations. We may have recommended guidelines to present to the Board at the meeting Tuesday evening.

ECISD Board Policy EIA (LOCAL), ACADEMIC ACHIEVEMENT: GRADING / PROGRESS REPORTS TO PARENTS

Effective Date 2010-2011 School Year

Previous Board Action None.

Future Action Expected None.

Background Information and Significant Issues

The following teachers served on the Process Improvement Team for the development of district grading guidelines:

Team Facilitators – Alicia Starry and Kimberly Couvillion

Myatt – Kimberly Clark

Hutchins – Emily Bush, Stacy Ermis

Northside – Terry White, Jerica Smidovec

El Campo Middle School – Jennifer Bullard, Shelby Gadeke, Dana Jung, Nicholas Popp, Nicki Rodriguez

El Campo High School – Brenda Donrak, Tina Marek, Cindy McClure, Rose Peikert, Linda Polasek, Katrese Skinner

The Team was given the following parameters:

- Policy must address all requirements of SB 2033 and adhere to guidance furnished by the Commissioner of Education.
- Team should strive for consistency, but leave room for some flexibility between elementary and secondary grades.
- Policy should specify a minimum number of daily grades for each three-week reporting period that are used to monitor students' progress toward mastery of performance objectives.
- Policy should specify a minimum number of performance assessments for each three-week reporting period that are used to evaluate students' mastery of performance objectives.
- Policy should specify how nine-week grades are to be determined based on percentage weights of required daily grades, required performance assessments, and required common/comprehensive nine-week assessment.
- Policy should address plagiarism and academic dishonesty.
- Policy should specify that grades are to be a determination of a student's academic achievement and not used for disciplinary consequences.

Fiscal Impact

None.

Student and Public Benefit

Students and parents will be able to expect more consistency in how grades are determined and assured that grades are more reflective of the student's academic performance.

Procedural and Reporting Implications	Policy and guidelines will be communicated to all students, parents and faculty.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.
Attachments	None.
Contact Person(s)	Carolyn Gordon, Assistant Superintendent of Curriculum and Instruction
Action Required	Motion, second and majority vote to approve district grading policy and guidelines.
Superintendent's Recommendation	I will have a recommendation at the meeting. Mark Pool, Superintendent of Schools

Personnel	Annual Report on Employee Exit Interviews
Summary	<p>According to LOCAL policy an exit interview is to be conducted, if possible, and an exit report prepared for employee who leaves employment with the District.</p> <p>The Exit Interview allows employee to share their evaluation of various aspects of their employment experience in the ECISD and offer suggestions for improvement.</p> <p>Terese Faas has prepared a summary of the information from the Exit Interview forms completed by those who terminated their employment with the District in the past twelve months.</p>
ECISD Board Policy	DC (LOCAL), EMPLOYMENT PRACTICES
Effective Date	August 17, 2010
Previous Board Action	The Board receives an annual report summarizing information from Exit Interview forms over the past twelve months.
Future Action Expected	The Board will receive an annual report summarizing information from Exit Interview forms over the past twelve months.
Background Information and Significant Issues	Please reference report.
Fiscal Impact	None.
Student and Public Benefit	Provides information to allow us to improve.
Procedural and Reporting Implications	None.
Public Comments	None.
Alternatives	None.
Other Comments and Related Issues	None.

Attachments	<i>2009-2010 Exit Interview Results</i>
Contact Person(s)	Terese Faas, Human Resources Coordinator
Action Required	No action required.
Superintendent's Recommendation	This is an information report only. Mark Pool, Superintendent of Schools

2009-2010 Exit Interview results

REASON FOR LEAVING	TOTALS	PROFF	PARAS
Retirement	15	11	4
Relocation	5	4	1
Family Circumstances / Health reasons	9	3	6
Personal Reasons	3	2	1
Accepting position in other District	3	2	1
Dissatisfied with type of work/ Changing Careers	0		
Other	2	0	2
Student Teaching	1	0	1
Contract not renewed	1	1	0
Resigned	2	1	1

Based on 41 forms returned to office.

Rating Items	Excellent	Good	Fair	Poor	N/A
Working relationship with supervisor	29	7	2	1	
Cooperation within dept/campuses	22	14	3		
Adequacy of orientation and training	20	18	2		1
Workload	14	19	6		
Physical working conditions	23	12	5		
Availability of materials and equipment	20	19	1		
Evaluation procedures	20	14	3	1	1
Recognition on the job	20	17	2	1	1
Employee benefits	19	15	2		3
Communication within the district	17	16	8		
Central administration support	18	11	8	1	1
Community support for district	18	16	4		1
Overall experience	23	11	1	2	1
Additional Comments: <ul style="list-style-type: none"> ◇ ECISD is an amazing place to work. ◇ Loved working at ECISD. Strong district with great academic strengths. At times it was hard to believe Central Administration was the teacher's friend. ◇ I liked the Choir Room at MS but the HS need a true choir room. ◇ ECMS was always ready and prepared for whatever we needed. ◇ Working with District along with great employees has been awesome. ◇ Counselors have a wide variety of responsibilities. It would be great for guidance curriculum to be aligned between campuses. ◇ I will miss Myatt and hope to return in a few years. ◇ 					

What did you like about your experience as a District employee?

- ◇ Work environment easy going and enjoyable despite workload. Enjoyed close knit environment.
- ◇ Workers were real nice and helpful to me. ⁷⁷ I just loved working with them.

- ◇ The genuine caring and interest shown by all employees. The dedication by our district to operating with class.
- ◇ The support and encouragement of administrators and teammates.
- ◇ Teamwork among teachers at Hutchins. Support of Administrators and teachers.
- ◇ I was honored for my teaching expertise and given the freedom to do what was best for students. I earned my position for who I was in the classroom not by documents.
- ◇ Everything was great. Working with people who were concerned about the welfare of their students, community and co-workers.
- ◇ Enjoyed overall experiences with district and community. Enjoyed teaching because of the continuous effort to provide the best quality education for its students.
- ◇ Enjoyed working with and seeing students learn.
- ◇ The support of department teachers went beyond the classroom. They were professional, loyal and helpful. I could not have asked for better.
- ◇ Great budget and was allowed to buy the things the choir needed.
- ◇ The benefits and the schedule.
- ◇ I have never worked in a small town and I love the family atmosphere. The RTI team is doing an amazing job and I know the ground work they are setting will have generational effects
- ◇ Co-workers helped me grow into a better man. They are making a difference in the lives of many at DAEP.
- ◇ I enjoyed observing student coming from Mexico learn the English language and receive their High School Diploma.

What did you dislike about your experience as a District employee?

- ◇ Difficult year due to conflict with co-worker. Issue brought up to supervisor but was not resolved due to lack of effort of co-worker. Co-worker extremely disrespectful and unprofessional. For this reason I have decided to leave and would not recommend a fellow employee to work with him.
- ◇ The underutilization of our influence in the community.
- ◇ Disliked the fact that the team was not supportive. I disliked the way administrator handled renewing my contract. She was not professional.
- ◇ The amount of paperwork was sometimes overwhelming. Numerous meetings and ARDs took time away from teaching.
- ◇ The whining and backstabbing teachers who made it difficult for principals to be effective.
- ◇ Workdays on Saturdays.
- ◇ Dislike how employees are allowed to “bad-mouth” district without reprimand or any consequences.
- ◇ Difficult getting all teachers and aides on the same page in working with my students.
- ◇ Not always sure what was going on within the district/department/campus until the last minute. A little more information would have been helpful.
- ◇ Sometimes felt uninformed because I was not in a department.
- ◇ Did not like having to teach choir in the band hall and would have liked another choir teacher to help with the load.
- ◇ Pay scale
- ◇ Lack of empathy when out due to surgeries, illness, etc...
- ◇ One time monthly pay.
- ◇ When TAKS scores were released the entire faculty was criticized as a whole for low performance. Praise and thanks to those who actually did their job did not come until later.

Do you have any comments/suggestions to improve the district?

- ◇ I would suggest dedicating resources and researching ways to retain and attract young teachers. The retirement of good teachers is going to dramatically effect this district over the next 5-10 years.
- ◇ Yes, hire people who care about people and don't lie.
- ◇ Don't allow 1 or 2 vocal teachers the power to defame principals. If they are unhappy, move the teacher not the principal.
- ◇ Stay the course of "continuous improvement".
- ◇ More communication between upper administration and teachers... listen to committees.
- ◇ Better classroom for choir.
- ◇ School Board members should only be allowed to serve a certain amount of time and should take all employees into consideration when passing out raises.
- ◇ Get more English speaking employees.
- ◇ Seems to be way too much emphasis on testing, particularly in the elementary campuses.
- ◇ Minimize testing at Myatt and Hutchins to allow student to see that learning is fun.

Would you recommend the district to others as a place to work?

27 - Yes

2 - Yes, with reservations

1 - No

Why?

- ◇ Overall good experience. Great first job. Majority of people I have had to work with have been extremely helpful and a pleasure to work with.
- ◇ The support that the district receives both locally and statewide is amazing. The leadership of ECISD has created an environment that enables teachers to do their job well.
- ◇ ECISD cares about student success and learning. The teachers and staff work together to make sure that happens.
- ◇ I've done inservices all over Texas and ECISD is hands above what I saw.
- ◇ El Campo is a good place to live and raise a family...excellent schools.
- ◇ No place better to teach than the home of the fighting Ricebirds.
- ◇ Loved working with students. Administration was very helpful and on top of things.
- ◇ El Campo tries to stay abreast of the latest technology and teaching strategies. It also pays well.
- ◇ No, because I was not treated fairly.

Items for Board Agenda
Regular Meeting
September 21, 2010 at 7:00 p.m.

DRAFT
No. 1, August 17, 2010

1. Call to Order

2. Public Comment

A.

3. Recognition

A.

4. Consent Agenda

A. Governance

1. Consider approval of the minutes:
 - a. August 17, 2010 – Regular Meeting
2. Consider approval of campus attendance committee members

B. Business and Support Services

1. Consider Approval of Application for Payment to ABG Contracting Group, Inc.
 - a. High School Auditorium Reroofing
2. Consider Approval of Application(s) for Payment to Polasek Construction for:
 - a. High School Gymnasium Floor Replacement
 - b. Northside Elementary School Cafeteria Freezer and Cooler Replacement
3. Review of Invoices from RWS Architects
4. Review Maintenance Department Improvement Plan
5. Review of Monthly Financial Reports
6. Review of Quarterly Investment Reports
7. Review of Annual Portfolio Report
8. Review list of checks written for the Month of August, 2010

C. Personnel

1. Consider approval of adjunct faculty members

D. Curriculum and Instruction

1. Review Annual Evaluation of Optional Extended Year Program
2. Discussion with Gifted & Talented, Pre-AP, Advanced Placement Facilitator
3. Discussion with Career and Technology Coordinator

E. Students

- 1.

5. Business and Operations

- A.

6. Curriculum and Instruction

- A. Report on Summer School Activities
- B. Review of District Goals and Performance Objectives
- C. Review of Campus Goals and Performance Objectives

7. Governance

- A.

8. Closed Session

- A.

9. Personnel

- A. Review of Annual Beginning of Year Staffing Report
- B. Consider Approval of Staffing Study

10. Superintendent's Report

A. Governance

1. Preliminary Agenda for regular meeting on October 19, 2010
2. Monthly Calendar of Activities and Events
3. Report on Superintendent's Annual Travel Plans
4. Report on Membership of District and Campus Site-Based Committees
5. Report on Operation and Effectiveness of Student Attendance System

B. Business and Support Services

- 1.

C. Personnel

- 1.

D. Curriculum and Instruction

1. End of Year Academic Failure Report
2. Annual Report on Student Retention

E. Students

1. End of Year Discipline Reports
2. Annual Report on Student Drug Testing Program
3. Report on Beginning of School and Enrollments
4. Annual Life Tracks Survey
5. Monthly DAEP Report
6. Monthly SRO Report

F. Community and Governmental Relations

1. Legislative Update

11. Adjourn

August 10

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
July 26	27	28	29	30	31	August 1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
83	SPECIAL BOARD MEETING Budget Workshop					
16	17	18	19	20	21	22
	REGULAR BOARD MEETING Public Hearing on Proposed Budget and Tax Rate		Professional Staff Development			
				Ladybird Varsity Volleyball Tournament – Spring Branch		
				RICEBIRD FOOTBALL SCRIMMAGE Pasadena Dobie (H)		
23	24	25	26	27	28	29
First Day of Instruction	Ladybird Volleyball St. Joe – Victoria (H)		Ladybird Volleyball Frosh & JV Tournament Rice Consolidated	Ladybird Volleyball Mayde Creek – Katy (T)	Ladybird Volleyball Frosh & JV Tournament Rice Consolidated	
30	31		Sub-Varsity Football vs. Waller (H) Freshman Red & White Waller (H)	RICEBIRD FOOTBALL Waller Bulldogs Ricebird Stadium		

September 10

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
August 30	31	September 1	2	3	4	5
	Ladybird Volleyball Victoria East (H)		Sub-Varsity Football vs. Westside (H) Freshman Red & White Westside (T)	Ladybird Volleyball Columbia (T) RICEBIRD FOOTBALL Westside Wolves Butler Stadium		
Labor Day Holiday	7	8	9	10	11	12
	Ladybird Volleyball Needville (T)		Varsity VB Tournament – Dickinson (T) JV VB Tournament – Columbus (T) Frosh VB Tournament – Victoria (T) Freshman Football George Ranch (H) 7&8 VB Lake Jackson (H)	Ladybird Volleyball Brazosport (T) Three-Week Progress Reports	Ladybird Volleyball Varsity Tournament – Dickinson (T) JV Tournament – Columbus (T) 7&8 VB Tournament Wharton (T)	
13	14	15	16	17	18	19
	Ladybird Volleyball Foster (T) MS Football vs. Lake Jackson Intermediate 7 th (T) 8 th (H)		Sub-Varsity Football vs. Edna (H) Freshman Red Wharton (T) Freshman White Edna (H) 7&8 VB George JH (T)	Ladybird Volleyball Lamar (H) RICEBIRD FOOTBALL Wharton Tigers (T)	7&8 VB Tournament El Campo (H)	
20	21	22	23	24	25	26
	Ladybird Volleyball Lamar (H) MS Football vs. George JH 7 th (H) 8 th (T) REGULAR BOARD MEETING		Sub-Varsity Football vs. Angleton (H) Freshman Red & White Angleton (T) 7&8 VB Lamar JH (H)			
27	28	29	30	October 1	2	3
	Ladybird Volleyball Bay City (T) MS Football vs. Lamar JH 7 th (T) 8 th (H)		7&8 VB Bay City (T)	Ladybird Volleyball Angleton (T) RICEBIRD FOOTBALL Angleton Wildcats (T)		
TASB/TASA Annual Convention						
October 1						
Ladybird Volleyball Frosh & JV vs. George Ranch (H) Varsity vs. Louise (H) Three-Week Progress Reports						

Central Appraisal District

2011 Budget

PROPOSED

July 8, 2010

**COUNTY APPRAISAL DISTRICT
of WHARTON COUNTY
PROPORTIONATE SHARES
2011 BUDGET
(Estimates based on 2009 Levy)**

ENTITY	2009 TAX LEVY	% OF 2011 BUDGET	ESTIMATED 2011 PROPORTIONATE BUDGET SHARE TOTAL	2011 BUILDING NOTE TOTAL	2010 PROPORTIONATE BUDGET SHARE TOTAL	2010 BUILDING NOTE TOTAL	ESTIMATED 2011 BUDGET INCREASE
WHARTON COUNTY	\$14,388,059.10	24.25814%	\$ 224,247	\$ 20,261	\$ 217,341	\$ 20,261	\$ 6,906
WHARTON CO JR COLLEGE	4,146,167.38	6.99040%	\$ 64,621	\$ 5,839	\$ 62,631	\$ 5,839	\$ 1,990
WHARTON CO EMERGENCY SER DIST #1	833,550.06	1.40536%	\$ 12,991	\$ 1,174	\$ 12,591	\$ 1,174	\$ 400
WHARTON CO EMERGENCY SER DIST #2	245,769.47	0.41437%	\$ 3,830	\$ 346	\$ 3,713	\$ 346	\$ 117
WHARTON CO EMERGENCY SER DIST #3	590,928.84	0.99630%	\$ 9,210	\$ 832	\$ 8,926	\$ 832	\$ 284
WHARTON CO EMERGENCY SER DIST #4	849,441.35	1.43215%	\$ 13,239	\$ 1,196	\$ 12,831	\$ 1,196	\$ 408
WEST WHARTON CO HOSPITAL DIST	1,843,847.13	3.10871%	\$ 28,738	\$ 2,596	\$ 27,863	\$ 2,596	\$ 885
BOLING WATER DISTRICT	44,356.22	0.07478%	\$ 691	\$ 62	\$ 670	\$ 62	\$ 21
EAST BERNARD WATER DIST	124,832.90	0.21047%	\$ 1,946	\$ 176	\$ 1,866	\$ 176	\$ 60
HUNGERFORD MUD	42,978.44	0.07246%	\$ 670	\$ 61	\$ 649	\$ 61	\$ 21
ISAACSON MUD	34,635.01	0.05839%	\$ 540	\$ 49	\$ 523	\$ 49	\$ 17
LOUISE WATER DISTRICT	40,068.86	0.06756%	\$ 624	\$ 56	\$ 605	\$ 56	\$ 19
CITY OF EAST BERNARD	198,785.62	0.33515%	\$ 3,098	\$ 280	\$ 3,003	\$ 280	\$ 95
CITY OF EL CAMPO	2,663,107.86	4.48988%	\$ 41,506	\$ 3,750	\$ 40,228	\$ 3,750	\$ 1,278
CITY OF WHARTON	1,893,401.60	3.19226%	\$ 29,510	\$ 2,666	\$ 28,601	\$ 2,666	\$ 909
BOLING ISD	1,734,590.50	2.82450%	\$ 27,035	\$ 2,443	\$ 26,202	\$ 2,443	\$ 833
EAST BERNARD ISD	3,464,151.60	5.84053%	\$ 53,991	\$ 4,878	\$ 52,328	\$ 4,878	\$ 1,663
EL CAMPO ISD	13,314,729.31	22.44651%	\$ 207,519	\$ 18,749	\$ 201,127	\$ 18,749	\$ 6,392
LOUISE ISD	2,022,444.60	3.40982%	\$ 31,521	\$ 2,848	\$ 30,550	\$ 2,848	\$ 971
WHARTON ISD	10,640,588.03	17.93984%	\$ 165,840	\$ 14,984	\$ 160,733	\$ 14,984	\$ 5,107
COASTAL BEND GROUNDWATER DIST	195,864.60	0.33023%	\$ 3,053	\$ 276	\$ 2,959	\$ 276	\$ 94
TOTAL	\$59,312,298.88	100.000000%	\$ 924,420	\$ 83,522	\$ 895,950	\$ 83,522	\$ 28,470

BREAKDOWN - Major 2011 Proposed Budget Changes

Salary Contingency (11 employees)	20,900
<p>Used for merit or position raises. Some is set aside and used as employees successfully complete required classes. No changes in salary for 2010, and some employees had no Salary increases in 2009. We had 3 appraisers pass state Level Exams in 2010.</p> <p>Our proposal is to drop a long-time District benefit of Disability insurance at a savings to the district of \$11,000 and move that to Salaries.</p>	
Part-Time	-2,000
Group Insurance & Benefits	-2,740
<p>We have been quoted a 7.6% increase in Insurance, which would have increased this line item by \$6600. However, CAD proposes to drop Disability Insurance benefit for a salary increase, thus lowering the Insurance costs below previous year.</p>	
Computer Services	4,000
<p>Allows for web service, email support and customization of projects. Also allows for additional support service on minerals projects. This line covers computer security and virus repair.</p>	
Legal Services	- 1,000
<p>Only have three pending suits, with a settlement offer on the table. Additionally, have \$45,307 in designated Reserve</p>	
Auto Allowance	7,200
<p>In 2008, the board conducted a salary, benefit and mileage survey. At that time, it was proposed to increase the auto allowance by \$50/month per appraiser each year until it was \$700/month. The budget was frozen for 2010, thus the increase would be \$100/mo for 2011- to reach \$700/mo</p>	
Education –Staff	- 1,000
<p>One additional appraiser has completed the required courses and will now be on a Continuing Education Program. This will cut on travel.</p>	
Postage	- 2,000
<p>Being the postage meter has always been fully loaded by end of year, We appear to be set to handle mailings for 2011 at a savings.</p>	
Mapping Supplies	- 1,500
<p>With appraiser's having the mapping system tied directly to their Desktop PC, and individual printers in the offices, smaller projects are handled individually. All public request continue through Map Dept.</p>	
Building Maintenance	1,250
<p>Addition of A/C filters and system maintenance on quarterly basis</p>	
Misc. line items, after plus & minuses	5,360
OVER ALL INCREASE/DECREASE	\$ 28,470

INCR of 3.17%

	2010 Adopted	2011 Proposed	Incr/Decr	
PERSONNEL				
Salaries	430,300	430,300		
Salary Contingency	1,900	22,800	20,900	in lieu of disability (11 empl)
Part-Time	3,000	1,000	-2,000	
(\$1000 fee & 7%) Retirement	31,260	32,720	1,460	
(7.65%) Payroll Taxes	33,300	34,700	1,400	
Group Insurance Benefits	85,640	82,900	-2,740	7.6% incr- (drop disability)
(Incl membership-TASBO) Group Unemployment	800	800		
Workers Compensation	1,800	2,600	800	
(2/train-3/half-15/hearing days) ARB-Per Diem	move			move
	588,000	607,820	19,820	
CONTRACTUAL				
Valuation Engineers	105,000	105,000		
Computer Services	35,200	39,200	4,000	Mars/Email/Security
Legal Services	6,000	5,000	-1,000	reserve has 45,300
Janitorial Services	6,000	6,000		
Audit Sevices	3,500	3,500		Seek Proposals
Postal Equipment	3,000	3,000		
Copier Lease	4,000	4,000		
	162,700	165,700	3,000	
PROFESSIONAL SUPPORT				
Books & Subscriptions	2,600	2,600		
Professional Registrations/Dues	2,000	2,500	500	TDLR potential increase
Auto Allowance-Appraisers	44,400	51,600	7,200	at 700/mo - (50/mo=3600)
BOD Travel Expense	100	100		move ARB Travel
Education	9,500	8,500	-1,000	move ARB Education
Public Relations & Advertising	2,800	2,800		
	61,400	68,100	6,700	
MAINTENANCE & SUPPLIES				
Postage	17,000	15,000	-2,000	
Field Supplies	500	400	-100	
Office/Computer Supplies	18,000	18,000		
Janitorial Supplies	550	450	-100	
Mapping Supplies	3,500	2,000	-1,500	
ARB Hearing Expense	move			move ARB Expense
Building Maintenance	700	1,950	1,250	A/C mnt/bug/security
Equipment Maintenance	800	300	-500	
Telephone & Internet Services	9,000	10,800	1,800	Rate Change
Utilities	9,800	9,800		
	59,850	58,700	-1,150	
INSURANCE -OTHER				
Bldg - Contents -Fire-Auto	5,700	6,000	300	
Officials & Employees Liability	4,000	4,000		
Bonds/Notary/Surety	700	700		
	10,400	10,700	300	
CAPITAL OUTLAY				
Furniture	500	400	-100	
Office Equipment	2,000	2,000		Computer replacement
Mapping Equipment	300	200	-100	
	2,800	2,600	-200	
Budget-General	885,150	913,620	28,470	
ARB Budget -see attached	10,800	10,800	0	Now required to separate
TOTAL BUDGET	895,950	924,420	28,470	since 2009 budget
Building Note Annual Payment	83,522	83,522		
GRAND TOTAL -Contributions	979,472	1,007,942	3.17%	

ARB BUDGET - 2011				
	2010	Proposed 2011	Incr/Decr	
PERSONNEL				
(1/train-3/half-15/hearing days) ARB-Per Diem	9,000	8,500	-500	Daily Rate
PROFESSIONAL SUPPORT				
ARB Travel Expense	200	1,100	900	Meals/Miles - Lunches
Education -ARB	1,000	600	-400	Required Training
MAINTENANCE & SUPPLIES				
ARB Hearing Expense	600	600		Snacks/Batteries/Tapes
	10,800	10,800	0	

LINE ITEM BREAKDOWN
FUND BALANCE

Must have prior board approval to expend funds
 As of June 1st

Salary Contingency

At this time of the year, it is difficult to predict the amount of salary increases. Salary increases are used for merit raises, performance bonuses, and adjustments to salaries after successful course completions throughout the 2010 year.

	2010 Budget thru June 1	2011 Budget Estimated
Interest Earned	2,398	5,000
Fees of Office	1,725	2,000
Rendition Penalties	<u>2,372</u>	<u>1,800</u>
	6,495	8,800

We use temporary help during the informal process to handle pulling files, and putting back files. When the ARB starts hearings, that person helps keep all the appointment files in order and copy daily presentations to ARB and file back completed hearings.

Retirement - JOMA Retirement, 7% , \$1000 annual service fee

Designated Legal - Computer 45,307

Group Insurance

Currently insured with Blue Cross/Blue Shield - Contracts in Aug to Jun. Budget to fund the Disability Benefit for a savings of \$11,000 (for salaries). With a high risk employees, staff prefers the board consider no changes in insurance companies at this time.

Designated Building Fund (w/2009 excess) 28,090

Misc & Interest Income Fund (December 31, 2009) 41,049

Walker's Compensation - Filled according to salaries

Valuation Software

It was awarded for 2008-2009, with option to renew for 2010-2011. No contract increase.

Computer Services

Our new servers and software package has an annual maintenance fee for legislative updates, new line questions, training etc. With our new website, email, a new website, and other projects, we need email support. This line includes website maintenance and other projects. We have asked for additional support in future projects.

Legal Services

We are not currently paying a monthly retainer fee. We are billed by the hour, based on calls and questions and the time the firm spends on Wharton CAD. The recourse that may transpire following this ARB season is not known. However, at this time we only have 3 pending suits and have a settlement offer on the table for 1 suit. We also have \$45,300 as designated funds.

Janitorial Services

After the move, we awarded a proposal for \$495/year.

Audit Services

The annual end of year audit has continued to be \$2800 a year for 16 years. The fee for 2010 was increased to \$3500. Staff has advertised and mailed out Request for Proposals for 2010. This line subject to change upon award.

Postal Equipment

The monthly leasing fee of \$230 includes the meter rental and the maintenance.

Copier Lease

Maintenance is included in lease, as is toner replacement. As with every lease, there is a small charge after a certain number per month.

Books & Subscriptions

NADA –vehicle/MH guide	Texas Tax Code –4 sets
Marshall & Swift Commercial Guide	Newspaper –3 county publications
Commercial Veh Registrations	

Professional Reg & Dues

State and Regional Association dues Texas Department of Licensing and Regulations has replaced the Board of Tax Professional Examiners. The now TDLR has indicated a need to increase registration dues in the near future. This amount is unknown at this time.

Auto Allowance

Reimbursement on staff vehicle usage. After CAD survey in 2009, the plan was to stair step increase; 600/mo for 2009, 650/mo for 2010 working toward 700/mo— Postponed the increase for 2010. Propose the 700/month for 2011.

BOD Travel

Travel and Meals for Training requirements.

Education for Staff

All registrants with the TDLR have required courses and minimum requirements for Continuing Education. This line includes chief appraiser conference. This line covers the registration fees, meals and hotel.

Public Relations & Advertising

Required ¼ page publications and public service announcements.

Postage

Field Supplies

Measuring tapes and rollers, clip boards, camera/film/disks

Office/Computer Supplies

Checks	Letterhead	Envelopes	Flyers/Insert
Business Cards	Renditions	Appraisal Notices	
Ink Cartridges	Copy Paper	General Desk Supplies	

Janitorial Supplies

Mapping Supplies

Specialty plotter pens and roller paper and software support

Building Maintenance

It has been advised that we keep a line item in the budget, and retain annually, to build a replacement fund for future roofing, AC and maintenance issues.

We have a monthly security fee and quarterly Bug-spraying fee as well. With the building so new, we can hold off a year or two before we increase this line to build up Bldg Maint fund. The AC quarterly filter and maintenance contract is in this line and will be new for 2011.

Equipment Maintenance

With new equipment, we have a warranty and the new copier will have maintenance in the lease, this should cover emergency calls.

Telephone & Internet Services

Basic services – Rate increase mid 2010

Utilities

Basic services

Insurances –Other

Same required coverage

Bond/Notary = 3 Notaries and a Fidelity Bond.

Capital Outlay

Use for a computer replacement program of 2-3 per year.

The law and the Methods and Assistance Program (state audit) require the APPRAISAL REVIEW BOARD Budget be itemized separately from the GENERAL BUDGET

ARB Per-Diem

The ARB has 5 members and is paid at a rate of \$50 per session. A session is up to ½ a day. That equates to \$500 a day, including training days. This would cover, 1 days training, 3 quarterly meetings (half days), 1 organizational meeting and 14 hearing days –5 members.

ARB Travel Expense

This line is for the Meals and Mileage to attend the required Comptroller Intermediate and Advanced training for ARB members. Additionally, this covers the reimbursement for member's lunches on Hearing Days.

ARB Education

Registration fees for courses

ARB Hearing Expense

Audio recorder, audio tapes, batteries and refreshments for hearings

Superintendent's Report Monthly DAEP Report

Summary

Steve Saenz is the assistant principal in charge of our Disciplinary Alternative Education Program (DAEP). Each month he provides information on the number of students in the DAEP program.

The following information reflects the status of DAEP students as we begin the 2010-2011 school year.

Grade Level	Placement Date	Reason for Placement	Initial Assignment	Demerits	Merit Days	Exit Date
Fourth (GA)	5/24/10	Possession	45 days			10/11/10
Fifth (NM)	5/24/10	Possession	45 days			10/11/10
Fifth (AF)	5/24/10	Possession	45 days			10/11/10
Seventh (SR)	5/11/10	Possession	45 days			10/1/10
Eighth (JD)	4/14/10	Felony Charges	90 Days			11/8/10
Eighth (TC)	4/14/10	Felony Charges	90 Days			11/8/10
Ninth	09/15/09	Under the Influence	45 days			11/17/09
Ninth (EP)	2/12/10	Possession of Prescription Drugs	71 Days	90		11/14/10
Ninth (IG)	4/19/10	Possession – Second Offense	90 Days			11/11/10
Ninth (JG)	4/28/10	Fighting	45 Days			9/17/10
Ninth (DO)	5/26/10	Possession	45 Days			10/22/10
Tenth (KK)	5/17/10	Under Influence	45 Days			10/4/10

Tenth (LL)	5/27/10	Under Influence	45 Days			10/25/10
Eleventh (AF)	4/26/10	Possession	45 Days			9/15/10

ECISD Board Policy

FOCA (LEGAL), PLACEMENT IN A DISCIPLINARY ALTERNATIVE EDUCATION SETTING: DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM OPERATIONS

Effective Date

August 23, 2009

Previous Board Action

The Board receives a monthly report on the status of students placed in our Disciplinary Alternative Education Program.

Future Action Expected

The Board receives a monthly report on the status of students placed in our Disciplinary Alternative Education Program.

Background Information and Significant Issues

None.

Fiscal Impact

2009-2010 Budgeted Expenditures \$136,773

Student and Public Benefit

Our DAEP is designed to provide a place off campus where students removed for disciplinary reasons can continue with their education on grade level.

Procedural and Reporting Implications

None.

Public Comments

None.

Alternatives

None.

Other Comments and Related Issues

None.

Attachments	None.
Contact Person(s)	Mark Pool, Superintendent of Schools Steve Saenz, DAEP Assistant Principal
Action Required	No action required.
Superintendent's Recommendation	This is an information report only. Mark Pool, Superintendent of Schools