

# Agenda of Regular

## The Board of Trustees El Campo Independent School District

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A Regular of the Board of Trustees of El Campo Independent School District will be held June 8, 2010, beginning at 7:00 PM in the Boardroom, 700 W. Norris, El Campo, TX 77437.

The subjects to be discussed are as listed below.

1. Public Comment
2. Business and Operations
3. Curriculum and Instruction
4. Governance
  - A. Consider Approval of Policy DEC (LOCAL), EMPLOYEE LEAVES AND ABSENCES 4
  - B. Consider Approval of Renewal or Revisions to Current Board Operating Procedures 14
5. Superintendent's Report
  - A. Students
    1. Monthly SRO Report
6. Call to Order/Opening Prayer/Pledge of Allegiance
7. Recognition
8. Consent Agenda
9. Governance
  - A. Consider Approval of the Minutes
10. May 18, 2010 - Regular Monthly Meeting 23
11. Consider Approval of Superintendent's Annual Performance Goals 30
12. Review Board of Trustees Annual Planning Calendar 37
13. Business and Support Services
  - A. Review of Food Service Program Improvement Plan 63
  - B. Review of Monthly Financial Reports 69
  - C. Review List of Checks Written for the Month of May, 2010 78
14. Consider Approval of Application for Payment to Polasek Construction for Myatt Elementary Restroom Addition 80
15. Consider Approval of Budget Amendments to: 84
  - A. Appropriate Funds for Purchase of Food Service Equipment; and
  - B. Appropriate Funds for New Roof on High School Auditorium
16. Appropriate Funds for Architectural Services Associated with Construction at New Restroom Facilities at Myatt Elementary
17. Consider Approval of Annual Evaluation of District Student Transportation Department 88
18. Consider Approval of Quarterly Investment Report 95
19. Personnel
20. Report on Employee Absences 108

21. Curriculum and Instruction	
22. Review of Pre-Kindergarten Improvement Plan	111
23. Students	
A. Review 2010-2011 Student Handbooks	115
24. Review of Preliminary General Operating Budget for 2010-2011	117
25. Annual Review of District Test Scores	135
26. Closed Session	
A. Texas Government Code § 551.074 (1) (a) PERSONNEL MATTERS, to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee	
27. The Board Will Meet in a Closed Meeting to Discuss the Employment of Personnel	
28. Personnel	
A. Consider Approval of Probationary Contracts for Personnel to Fill the Following Positions:	156
1. High School Agriculture Science Teacher	
B. Review Professional Personnel Changes Status Report	
29. Fifth Grade Classroom Teacher	
30. Middle School Science Teacher / Coach	
31. Middle School / High School Choir Director	
32. Middle School Special Ed Inclusion Teacher	
33. Review and Discuss Secondary Staffing Study	160
34. Discuss Dates for Meeting to Hire Personnel	167
35. Governance	
36. Preliminary Agenda for Regular Meeting on July 20, 2010	
37. Monthly Calendar of Activities and Events	
38. Business and Support Services	
39. Foundation School Program State Funding Status at End of Second Semester	
40. Personnel	
41. Curriculum and Instruction	
42. Student Enrollment and Attendance at the End of the Second Semester	
43. Monthly DAEP Report	
44. Annual Report of Senior Class Scholarships	
45. Review of District Compliance and Analysis of Student Transfers	
46. Community and Governmental Relations	
47. Legislative Update	
48. Adjournment	

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

Then notice for this meeting was posted in compliance with the Texas Open Meeting Act on June 4, 2010

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For the Board of Trustees

**Agenda Item Summary Sheet (7 A)**  
**Meeting Date: June 8, 2010**  
**Submitted by: Mark Pool, Superintendent**

## ***Action Required***

**Governance** Consider Approval of Policy DEC (LOCAL) on Employee Leaves and Absences

**Summary** In 2008, Congress passed new Family and Medical Leave Act (FMLA) provisions on military leave. In 2009, the Department of Labor released comprehensive new FMLA regulations addressing the new military leave provisions and many other aspects of the FMLA. The impact of these new laws resulted in significant revisions to the structure of leaves and absences policies.

At the regular meeting on October 20, 2009, we presented the Board with the TASB *Leaves and Absences Starting Points* that incorporated changes from these new laws, district suggestions that make the policy easier to read and administer, and changes in practices in how school districts handle leave and absence issues that have occurred since the last update of DEC (LOCAL) in 2000. That document was sent to TASB Policy Service and they have developed a draft policy for your consideration that has been reviewed by the TASB Legal Services.

On January 27, 2010, the Board discussed the draft policy prepared by TASB Policy Service based on the *Starting Points* document we had submitted. At the time there was some discussion about the provision for reimbursement of leave upon retirement. This has been a practice of the district for a number of years, but had never been codified in policy. The question was raised as to how many employees were receiving this benefit and how much it was costing the district annually. HR Coordinator, Terese Faas, and Leave Specialist, Crystal Matlock, have researched this question and the data is being provided for your information.

**ECISD Board Policy** BF (LOCAL), BOARD POLICIES

**Effective Date** June 8, 2010

**Previous Board Action** The Board approved a LOCAL District Update to Policy DEC (LOCAL) on November 14, 2005.

**Future Action Expected** None.

**Background Information and Significant Issues** The following is a summary of the amounts that have been paid for the past three years and an estimate for this year:

- 2006-2007 (14 Retirees) .....\$7,820
- 2007-2008 (9 Retirees) .....\$7,190
- 2008-2009 (14 Retirees) .....\$12,916
- 2009-2010 Estimate (11 Retirees).....\$11,421

This averages out to be about \$822 per retiree.

<b>Fiscal Impact</b>	Cost of development of a LOCAL version and inclusion of the new policy in our <i>Policy Online</i> .
<b>Student and Public Benefit</b>	LOCAL leave policy should be easier to read and understand.
<b>Procedural and Reporting Implications</b>	TASB Policy Service will be notified of any changes to the draft policy.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	<p>At the meeting in October some of you inquired about whether or not it is a common practice to pay for unused sick leave upon retirement. Terese Faas survey some area school districts and found out the following:</p> <ul style="list-style-type: none"> <li>• Palacios ISD pays for 20 days if the employee is not absent more than four days in their final year.</li> <li>• Rice Consolidated pays \$60 for professionals and \$40 for paraprofessionals for the first 30 state days; and \$40 for professionals and \$30 for paraprofessionals for the remaining state days up to 150 days.</li> <li>• Wharton does not pay for any unused accumulated leave, but commented that they have lots of absences during an employee's final year.</li> <li>• Victoria and Calhoun ISDs do not pay for accumulated unused days.</li> <li>• Edna has a new policy that completely eliminates local leave days for employees due to excessive absences.</li> </ul>
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• DEC (LOCAL), COMPENSATION AND BENEFITS: LEAVES AND ABSENCES Draft</li> <li>• Historical Local Leave Data</li> </ul>

**Contact Person(s)**

Mark Pool, Superintendent of Schools  
Terese Faas, Human Resources Coordinator  
Crystal Matlock, Leave Specialist

**Action Required**

No action required.

**Superintendent's  
Recommendation**

This is a discussion item only.  
**Mark Pool, Superintendent of Schools**

—DRAFT—

DEFINITIONS

The term "immediate family" is defined as:

FAMILY

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*.
3. Parent, stepparent, parent-in-law, or other individual who stands *in loco parentis* to the employee.
4. Sibling, stepsibling, and sibling-in-law.
5. Grandparent and grandchild.
6. Any person residing in the employee's household at the time of illness or death.

For purposes of the Family and Medical Leave Act (FMLA), the definitions of spouse, parent, son or daughter, and next of kin are found in DECA(LEGAL).

FAMILY  
EMERGENCY

The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.

WORKDAY

A "workday" for purposes of earning, use, or recording shall mean the number of hours per day equivalent to the employee's usual assignment, whether full-time or part-time.

CATASTROPHIC  
ILLNESS OR INJURY

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee's immediate family that requires the services of a licensed practitioner for a prolonged period of time and that forces the employee to exhaust all leave time earned by that employee and to lose compensation from the District. Complications resulting from pregnancy shall be treated the same as any other condition.

AVAILABILITY

The District shall make paid leave for the current year available for use at the beginning of the school year.

The District shall not approve paid leave for more workdays than have been accumulated in prior years plus those to be earned during the current year. Any absences beyond available paid leave shall result in deductions from the employee's pay.

EARNING LEAVE

An employee shall not earn leave when he or she is in unpaid status. An employee using full or proportionate paid leave shall be considered to be in paid status.

When an employee has used more leave than he or she has earned, the District shall deduct the cost of unearned leave days from the employee's final paycheck for the year or from the last paycheck after the employee ceases to be employed by the District.

RECORDING

0. Leave shall be recorded as follows:

1. Leave shall be recorded in half-day increments for all employees.
2. If the employee is taking intermittent FMLA leave, leave shall be recorded in one-hour increments.

ORDER OF USE

Earned compensatory time shall be used before any available paid state and local leave. [See DEA]

0. Unless an employee requests a different order, available paid state and local leave shall be used in the following order, as applicable:

1. Local leave.
2. State sick leave accumulated before the 1995–96 school year.
3. State personal leave.

Use of extended sick leave or sick leave pool days shall be permitted only after all available state and local leave has been exhausted.

CONCURRENT USE OF  
LEAVE

When an absent employee is eligible for FMLA leave, the District shall designate the absence as FMLA leave.

The District shall require the employee to use temporary disability leave and paid leave, including compensatory time, concurrently with FMLA leave.

An employee receiving workers' compensation income benefits may be eligible for paid or unpaid leave. An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.

MEDICAL  
CERTIFICATION

0. An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than five consecutive workdays because of personal illness or illness in the immediate family;

2. The District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent;
3. The employee requests FMLA leave for the employee's serious health condition or that of a spouse, parent, or child; or
4. The employee requests FMLA leave for military caregiver purposes.

In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]

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**Note:** For District contribution to employee insurance during leave, see CRD(LOCAL).

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STATE PERSONAL  
LEAVE

For purposes of this section, each employee shall earn state personal leave up to the statutory maximum of five workdays annually at the rate established in administrative regulations.

0. The Board requires employees to differentiate the manner in which state personal leave is used:

NON-  
DISCRETIONARY  
USE

1. Non-discretionary use of leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]

Non-discretionary use also includes leave for well-baby care within the first year after birth, adoption, or placement of a child.

DISCRETIONARY  
USE

2. Discretionary use of leave is at the individual employee's discretion, subject to limitations set out below.

LIMITATIONS  
REQUEST FOR  
LEAVE

The employee shall submit a written request for discretionary use of state personal leave to the immediate supervisor or designee in advance in accordance with administrative regulations. In deciding whether to approve or deny state personal leave, the supervisor or designee shall not seek or consider the reasons for which an employee requests to use leave. The supervisor or designee shall, however, consider the effect of the employee's absence on the educational program or District operations, as well as the availability of substitutes.

DURATION OF  
LEAVE

Discretionary use of state personal leave shall not exceed three consecutive workdays.

LOCAL LEAVE

All employees shall earn five workdays of paid local leave per school year in accordance with administrative regulations.

Local leave shall accumulate to a maximum of 60 workdays.

Local leave shall be used according to the terms and conditions of state personal leave. [See STATE PERSONAL LEAVE, above]

EXTENDED SICK  
LEAVE

After all available state and local leave days have been exhausted, a full-time employee shall be granted in a school year a maximum of 20 workdays of extended sick leave to be used for the employee's personal illness or injury, including pregnancy-related illness or injury, or for absences related to the illness or injury of a member of the employee's immediate family.

A written request for extended sick leave must be accompanied by medical certification of the illness or injury.

The average daily rate of pay of a substitute for the employee's position shall be deducted for each day of extended sick leave taken, whether or not a substitute is employed.

SICK LEAVE POOL

An employee who has exhausted all paid leave and who suffers from a catastrophic illness or injury or is absent due to the catastrophic illness or injury of a member of the employee's immediate family may request the establishment of a sick leave pool, to which District employees may donate local leave or state personal leave for use by the eligible employee. If the employee is unable to submit the request, a member of the employee's family or the employee's supervisor may submit the request to establish a sick leave pool.

The pool shall cease to exist when the employee no longer needs leave for the purpose requested, uses the maximum number of days allowed under a pool, or exhausts all leave days donated to the sick leave pool.

0. The Superintendent or designee shall develop regulations for the implementation of the sick leave pool that address the following:

1. Procedures to request the establishment of a sick leave pool;
2. The maximum number of days an employee may donate to a sick leave pool;
3. The maximum number of days per school year an eligible employee may receive from a sick leave pool; and
4. The return of unused days to donors.

APPEAL

All decisions regarding the establishment or implementation of the District's sick leave pool may be appealed in accordance with DGBA(LOCAL), beginning with the Superintendent or designee.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

FAMILY AND MEDICAL LEAVE	For purposes of an employee's entitlement to FMLA, the 12-month period shall
TWELVE-MONTH PERIOD	be measured forward from the date an individual employee's first FMLA leave begins.
COMBINED LEAVE FOR SPOUSES	If both spouses are employed by the District, the District shall limit FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, to a combined total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks. [See DECA(LEGAL)]
INTERMITTENT OR REDUCED SCHEDULE LEAVE	The District shall not permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee. [See DECA(LEGAL) for use of intermittent or reduced schedule leave due to a medical necessity.]
CERTIFICATION OF LEAVE	If an employee requests leave, the employee shall provide certification, as required by FMLA regulations, of the need for leave. [See DECA(LEGAL)]
FITNESS-FOR-DUTY CERTIFICATION	If an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification. If the District will require certification of the employee's ability to perform essential job functions, the District shall provide a list of essential job functions to the employee with the FMLA designation notice.
END OF SEMESTER LEAVE	If a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester. [See DECA(LEGAL), LEAVE AT THE END OF A SEMESTER]
FAILURE TO RETURN	If, at the expiration of FMLA leave, the employee is able to return to work but chooses not to do so, the District may require reimbursement of premiums paid by the District during the leave. [See DECA(LEGAL), RECOVERY OF BENEFIT COST]
TEMPORARY DISABILITY LEAVE	Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for reinstatement.]  An employee's notification of need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent or designee as a request for temporary disability leave.

WORKERS'  
COMPENSATION

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**Note:** Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance. [See CRD(LOCAL) regarding payment of insurance contribution during employee absences.]

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An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.

An employee eligible for workers' compensation income benefits, and not on assault leave, may elect in writing to use paid leave.

COURT  
APPEARANCES

Absences due to compliance with a valid subpoena or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.

REIMBURSEMENT OF  
LEAVE UPON  
RETIREMENT

The following leave provisions shall apply to local leave earned beginning on the original effective date of this program.

0. An employee who retires from the District shall be eligible for reimbursement of local leave under the following conditions:

1. The employee is retiring under the Texas Teacher Retirement System.
2. The employee provides advance written notice of intent to separate from employment. Contract employees must provide written notice at least 90 days before the last day of employment. Non-contract employees must provide written notice at least two weeks before the last day of employment.
3. The employee has at least one year of service with the District.

The employee shall be reimbursed for each day of local leave, to a maximum of 60 days, at a rate established by the Board. If the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

**PAID LOCAL LEAVE**

YEAR	RETIREES	DAYS PAID	RATE OF PAY	AMOUNT PAID		
2006-07	Bain, Rose	0				Para-professional
	Bel, Mary	0				Para-professional
	Brown, Ronnie	0				Para-professional
	Campbell, Ed	31	90.00	2,790.00		Professional
	Campbell, Gloria	0				Para-professional
	Drewitt, Margie	0				Professional
	Duncan, Patty	0				Professional
	Gussman, Sue	0				Para-professional
	Palt, Ray	33.5	90.00	3,015.00		Professional
	Ramos, Dominga	0				Para-professional
	Ray, Susan	8.5	90.00	765.00		Professional
	Rod, Marie	15	90.00	1,350.00		Professional
	Soechting, Paul	0				Professional
	Zaskoda, Marybeth	0				Professional
	<b>Total Paid 06-07</b>	<b>88</b>			<b>7,920.00</b>	
2007-08	Arrambide, Tony	8	55.00	440.00		Para-professional
	Falcon, Sylvia	0				Para-professional
	Perez, Sandra	0				Para-professional
	Perry, Katherine	0				Para-professional
	Prochoska, Timmy	0				Professional
	Shuler, Bonnie	0				Para-professional
	Socha, Kelly	0				Professional
	Stehling, Kevin	60	90.00	5,400.00		Para-professional
	Vallejo, Nelda	15	90.00	1,350.00		Professional
<b>Total Paid 07-08</b>	<b>83</b>			<b>7,190.00</b>		
2008-09	Arrambide, Tony	8	55.00	440.00		Para-professional
	Bennett, Julia	0				Professional
	Coleman, Debra	35	90.00	3,150.00		Professional
	Holcomb, Ann	0				Professional
	Hrncir, Marie	50	90.00	4,500.00		Professional
	Hrncir, Robert	38.5	90.00	3,465.00		Professional
	Jalufka, Frank	9.75	55.00	536.25		Para-professional
	Moody, Patricia	0				Para-professional
	Nunez, Louis	0				Para-professional
	Rocha, Beatrice	0				Professional
	Rodriguez, Juanita	0				Para-professional
	Rodriguez, Victor	0				Para-professional
	Waligura, Chuck	15	55.00	825.00		Para-professional
	Wiesner, Linda	0				Professional
<b>Total Paid 08-09</b>	<b>156.25</b>			<b>12,916.25</b>		
2009-10	Escamilla, Adela	4.75	55.00	261.25	paid	Para-professional
	Harrison, Linda	5.5	90.00	495.00	estimate	Professional
	Hogan, Karen	30	90.00	2,700.00	estimate	Professional
	McCaughey, Ruth	1	90.00	90.00	estimate	Professional
	McCown, Grace	9.5	90.00	855.00	estimate	Professional
	Ortiz, Dominga	0			estimate	Para-professional
	Rice, Dawn	0			estimate	Professional
	Tannahill, Pam	50.5	90.00	4,545.00	estimate	Professional
	Turner, Carol	27.5	90.00	2,475.00	estimate	Professional
	Wenglar, Glennel	0			estimate	Professional
	Wilson, Cathey	0			estimate	Professional
	<b>Total 09-10</b>	<b>128.75</b>			<b>11,421.25</b>	estimate
			13			

**Agenda Item Summary Sheet (7 B)**  
**Meeting Date: June 8, 2010**  
**Submitted by: Mark Pool, Superintendent**

## ***Action Item***

<b>Governance</b>	Approve Renewal or Revisions to Current Board Operating Procedures
<b>Summary</b>	<p>Boards frequently assume that standard procedures for carrying out common or regular board tasks are known and shared by all members of the board and by the superintendent. This assumption is based on apparent lack of confusion or conflict in how board members go about their work.</p> <p>Unfortunately, this assumption is more often mistaken than not. The lack of shared understanding and acceptance about board operating procedures can lead to inefficiency, inconsistency in trustee actions, failure to carry out important tasks, and possible conflict among board members.</p> <p>To avoid these negative consequences, ECISD has committed to an annual review and/or revision of the board's operating procedures.</p>
<b>ECISD Board Policy</b>	None.
<b>Effective Date</b>	June 8, 2010
<b>Previous Board Action</b>	The Board annually reviews and/or revises the board operating procedures.
<b>Future Action Expected</b>	The Board annually reviews the board operating procedures. If revisions are suggested, the revised operating procedures are approved at a future meeting.
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	When all members of the Board agree on a set of basic operating procedures and follows those procedures, both students and the general public benefit because of more effective governance by the Board of Trustees.
<b>Procedural and Reporting Implications</b>	After the operating procedures are approved, a revised copy will be furnished to each member of the Board.

<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• Copy of the current ECISD Board Operating Procedures</li> </ul>
<b>Contact Person(s)</b>	Mark Pool, Superintendent of Schools
<b>Action Required</b>	<p>Motion, second and majority vote to renew current Board Operating Procedures.</p> <p>In the event that revisions are suggested action will be taken at a later meeting.</p>
<b>Superintendent's Recommendation</b>	<p>I recommend that the Board renew the current Board Operating Procedures.</p> <p><b>Mark Pool, Superintendent of Schools</b></p>

# Board Operating Procedures El Campo ISD

## 1. Developing Board Meeting Agenda

### A. Who can place items on the agenda?

1. Board members must request to the Board President, in advance, any item they wish to be considered for placement on the agenda.
2. Board President alone can place an item on the agenda. If two Board members request an item for the agenda, the Board President will place it on the agenda.
3. In accordance with LOCAL policy, no member can place an item on the agenda later than noon of the fifth calendar day before a regular meeting, or noon of the third calendar day before a special meeting.

Special consideration will be given for items of urgency as determined by the Board President, but in no case can an item be placed on the agenda less than 72 hours in advance of a meeting.

### B. Items that cannot be on the agenda

1. When the Board deems it necessary in order to maintain confidentiality, personnel issues will be conducted in an executive session unless specifically prohibited by the Texas Open Meeting Act.
2. Anything that violates right to privacy, i.e., Texas Open Meeting Act, Texas Open Record Act, cannot be placed on the agenda.

### C. Use of Consent Agenda

A consent agenda will be used for items that do not formally require board discussion. A board member can remove an item from the consent agenda for board discussion. The Superintendent will automatically place the following items on the consent agenda:

- Routine items
- Annual renewal of Region III items and TEA items
- Budget amendments
- Over \$500 tax refunds
- Gifts, donations, and bequests
- Minutes of regular and special Board meetings
- Minutes of joint meetings
- Updates of Board policy
- Routine personnel items

- Routine bid recommendations
- Annual evaluations of district programs
- Annual improvement plans for district programs

## 2. Member Conduct During Board Meetings

A. Board shall observe correct parliamentary procedures.

B. Discussion of Motions

1. All discussion shall be directed solely to the business currently under deliberation.
2. The Board President has the responsibility to keep the discussion to the motion at hand and shall halt discussion that does not apply to the business before the Board.
3. The Board President has the right to recognize a Board member prior to giving their comments.

C. Patrons addressing the Board

A school board meeting is not a “public meeting” in the true sense of the audience having a right to participate in discussion of items before the Board. A school board meeting is a meeting held in public. Whether the audience is allowed to participate is a Board decision. If so, the rules of participation are controlled by the local board.

1. Patrons may complete an “Audience Participation Sign-Up Sheet” requesting to address the Board during the public forum portion of the agenda.
2. Each patron is allowed up to five minutes to speak.
3. Should the Board President determine that there are more than five requests to speak in favor of or against a particular issue those having similar views will be asked to select a single spokesperson for the group.
4. The Board President closes discussion when the speaker has used his/her allotted time (five minutes) and/or when the time allotted for audience participation (fifteen minutes) has expired.

D. Board response to patrons addressing the Board

1. Board members listen to all comments but do not respond.
2. If the issue raised by the patron warrants immediate attention the Board President should direct the administration to investigate the items and report to the Board at a designated meeting.

E. Discussion of employee or student performance.

1. If the issue raised by the patron involves students, personnel, or other matters that should be discussed in a closed meeting, the Board President can ask the patron to

meet with the Board in an executive session in accordance with the Texas Open Meetings Act.

#### F. Hearings and Grievances

1. During the hearing the Board is assembled to gather input only and to render a decision.
2. The Board will not answer questions or enter into two-way dialogue during a hearing.
3. Rules for the hearing will be strictly adhered to. The rules are;
  - Board will limit response to five minutes per testifier.
  - Board will accept written and/or oral testimony.
  - Board will not allow duplicate testimony.
  - Board President and/or the Board attorney will conduct the meeting.
  - Board will not allow any derogatory comments.
4. The Board may enter into closed session, as allowed by the Texas Open Meetings Act, to deliberate before rendering a decision in open session.

### 3. **Voting**

- A. All members, including the Board President, will vote on all action items. A member will not abstain from voting except in the case of a personal conflict of interest. It is the Board's belief that elected representatives should take a position on issues before the Board.
- B. In case of a tie vote, motions requiring a majority vote fail.

### 4. **Individual Board member request for information or report**

- A. Board members may request information and/or reports through the Board President and/or the Superintendent.
- B. The Superintendent will gather the information and report and disseminate it in a timely manner to the entire Board.

### 5. **Citizen Request/Complaint to Individual Board Member**

- A. When a Board member receives a request from a citizen the Board member should refer the person to the Superintendent or the Board President.
- B. When a Board member receives a complaint from a citizen the Board member should:
  1. Hear the citizen's complaint to fully understand the persons involved, date, place and other pertinent information.

2. Repeat the problem back verbatim to the citizen to insure understanding.
3. Review the chain of command with the citizen.
4. Remind the citizen of due process and that the Board member cannot investigate and must remain impartial in case the situation goes before the Board.
5. Refer citizen to appropriate person/chain of command. (The citizen must go through command chain before any other action can be taken.)

C. Board member must talk to Superintendent in a timely fashion to relay the conversation.

D. The Superintendent or his/her designee will respond to the citizen in a timely fashion.

E. The Superintendent will inform all members of the Board of the request / complaint and the resolution.

## **6. Employee Request/Complaint to Individual Board Member**

A. When a Board member receives a complaint from an employee the Board member should:

1. Hear the employee complaint to fully understand persons involved, date, place and other pertinent information.
2. Repeat the problem back verbatim to employee to insure understanding.
3. Review the chain of command with employee.
4. Remind the employee of due process and that the Board member cannot investigate and must remain impartial in case the situation goes before the Board.
5. Refer employee to appropriate person/chain of command. (The employee must go through command chain before any other action can be taken.)

B. Board member must talk to Superintendent in a timely fashion to relay the conversation.

C. The Superintendent will inform all members of the Board of the request / complaint and the resolution.

## **7. Board Member Visit to School Campus**

A. All Board members are encouraged to attend any school's events as their time permits.

B. Board members are not to go into teachers' classrooms or individual buildings for the purposes of evaluation.

C. Board members must notify the building principals of their visits.

## **8. Communications**

- A. Superintendent will communicate with all Board members via telephone, email, and may, when necessary, visit each member.
- B. Superintendent may meet with Board President on a weekly basis to discuss issues of the District.
- C. Superintendent will communicate information in a timely fashion to all Board members.
- D. Requests to Superintendent from Board President will be distributed to all Board members.
- E. Board will keep Superintendent informed via email, telephone and fax.
- F. Board will communicate with its community through public hearings, regular Board meetings and community meetings.
- G. Individual Board members cannot speak in an official capacity outside the Boardroom.

**9. Evaluation of Superintendent**

- A. Board President obtains input from all other members on Board approved indicators.
- B. Evaluation is conducted in executive session by consensus.
- C. Evaluation is conducted every January.

**10. Evaluation of the Board**

- A. Superintendent and Board evaluations are the same...TEAM OF EIGHT concept is compelling!
- B. Evaluation is conducted in executive session by consensus.
- C. Evaluation is conducted every December, and will be based on the TASB Board Effectiveness Audit.

**11. Criteria and Process for Selecting Board Officers**

- A. Secretary of Board polls individual members for their interest in serving as a Board Officer outside the Boardroom.
- B. No Board member can hold office without one year's minimum Board experience.
- C. Election is held in May of each year or as vacancies arise.

**12. Role and Authority of Board Member and/or Board Officers**

- A. No Board member or officer has authority outside the Board meeting.
- B. No Board member can direct employees in regard to performance of their duties.
- C. PRESIDENT
  - 1. Shall preside at all Board meetings and conduct all meetings in an orderly fashion
  - 2. Appoint committees
  - 3. Shall call special meetings
  - 4. Sign all legal documents required by law.

D. VICE PRESIDENT

1. Shall act in capacity of President in his/her absence.

E. SECRETARY

1. Shall cause accurate records of Board meetings to be kept.
2. In the absence of both the President and Vice President, shall call meeting to order and preside over the election of President Pro-Tem.

**13. Role of Board in Executive Session**

- A. Board can only discuss those items listed on the executive agenda and as limited by law.
- B. Board must vote in public session.
- C. Information discussed during executive session must remain confidential.

**14. Media Inquiries to the Board**

- A. The Board President or the Superintendent shall be the official spokesperson for the Board to the media on issues of media attention.
- B. The media has the right to ask any Trustee about a motion or vote that they made, and the Trustee should be able to explain their motion or vote, if they choose.

**15. Anonymous Phone Calls or Letters**

- A. The ECISD Board of Trustees encourages input. However, anonymous calls or letters will not receive Board attention, discussion or response, and will not result in directives to the administration.

**16. Response to Signed Letters**

- A. The ECISD Board of Trustees encourages input. A signed letter will be forwarded to the Superintendent. The Superintendent will respond and send a copy to the full Board.

**17. Organization Membership and Travel**

- A. Individual or board membership in any organization, other than the Texas Association of School Boards, where membership dues are paid for with school funds will require board approval.
- B. The expenditure of school funds for registration fees for meetings, conferences, and training, other than that provided by the Texas Association of School Boards or Region III Education Service Center, must have prior board approval.
- C. When traveling on school business, members of the Board of Trustees will be subject to the same expense reimbursement regulations as school employees.

**18. Reviewing Board Operating Procedures**

- A. Standard Board Operating Procedures will be reviewed and updated as needed at the July Board Meeting.

**Agenda Item Summary Sheet (4.A.1)**  
**Meeting Date: June 08, 2010**  
**Submitted by: Mark Pool, Superintendent**

## ***Action Required***

<b>Consent Agenda: Governance</b>	Minutes of Previous Meetings 1. May 18, 2010 – Regular Meeting
<b>Summary</b>	According to policy BE (LOCAL), BOARD MEETINGS, MINUTES, board action shall be carefully recorded by the secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.
<b>ECISD Board Policy</b>	BE (LOCAL), BOARD MEETINGS
<b>Effective Date</b>	June 08, 2010.
<b>Previous Board Action</b>	The Board approves minutes at each regular monthly meeting.
<b>Future Action Expected</b>	The Board approves minutes at each regular monthly meeting.
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	An accurate record of all discussions and actions by the Board of Trustees is maintained.
<b>Procedural and Reporting Implications</b>	After approval minutes are filed with the official records of the District.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None

**Attachments**

Minutes of regular and special meetings held on the following dates:

1. Regular Meeting – May 18, 2010

**Contact Person(s)**

Dianne Cerny, Executive Secretary

**Action Required**

Motion, second and majority vote to approve the minutes.

**Superintendent's  
Recommendation**

I recommend you approve the minutes of previous meetings as part of the consent agenda.

**Mark Pool, Superintendent of Schools**

**MINUTES OF THE BOARD OF TRUSTEES  
EL CAMPO INDEPENDENT SCHOOL DISTRICT  
May 18, 2010**

The Board of Trustees of the El Campo Independent School District met in a regular session May 18, 2010 at 7:00 p.m. in the Board Room, 700 West Norris, El Campo, Texas.

**MEMBERS PRESENT:** Tommy Turner, Ralph Novosad, J. J. Croix, Cecil Davis, David Hodges, James Russell and Melissa Erwin.

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mark Pool, Carolyn Gordon, David Bright, Judy Waligura, Laura Gerla, Mary Ann Gerla, Dollie Coleman, B. J. Swenson, Denise Urbanovsky, Katlyn Urbanovsky, Carol Novosad, Rhea Prasek, Delores Janik, Carol Turner, Marcia Palt, Debbie Hamman, Debbie & Morgan Chappell, Bruce Korenek, Sharon Korenek, Rebecca Korenek, Debbie Hoffpair, Tyrel Bohrer, Deann Srubar, Cody Korenek, Cheryl Roitsch, Chris Quinn, Dan Hammock, Rodney Montello, Liz Graves

Tommy Turner called the meeting to order. J. J. Croix gave the opening prayer followed by the Pledge of Allegiance. There was a quorum present.

**PUBLIC COMMENT:** There was no public comment.

**RECOGNITION:** Rich DuBroc, Principal of El Campo High School recognized Laura R. Gerla as Valedictorian of El Campo High School and Katlyn Urbanovsky as Salutatorian of El Campo High School.

Rich DuBroc, Principal of El Campo High School recognized Christina Flores as Texas Career and Technology Council Best of Texas Awards.

Craig Hardin recognized Cody Korenek, Will Chappell, Tyrel Bohrer and Cody Gangl for FFA Tractor Restoration Awards.

**CONSENT AGENDA:** David Hodges requested removal of Item 4-C. A motion was made by Cecil Davis and seconded by Melissa Erwin to approve the Consent Agenda with the exception of Item 4-C:

A. Governance

1. Consider Approval of the Minutes

A. April 20, 2010 – Regular Monthly Meeting

B. Business and Support Services

1. Review of Monthly Financial Reports

2. Review List of Checks Written for the Month of April, 2010

C. Personnel

1. Consider Approval of New Facilitator Positions – Elementary Social Studies, Bilingual/ESL/Migrant, and Response to Intervention

D. Curriculum and Instruction

1. Consider Approval of Annual Evaluation of Pre-Kindergarten Program

E. Students

Motion carried unanimously.

***BUSINESS AND OPERATIONS***

**CONSIDER APPROVAL OF CONTRACT TO REROOF AUDITORIUM:** A motion was made by J. J. Croix and seconded by Cecil Davis to approve the contract with ABG Contracting Group, Inc. for replacement of the roof on the high school auditorium with the Built Up Roof System for \$109,000.00. Motion carried with by a 6 – 1 vote with Trustees J. J. Croix, Cecil Davis, Tommy Turner, Melissa Erwin, David Hodges and James Russell in favor and Trustee Ralph Novosad opposed.

**CONSIDER APPROVAL OF CONTRACT TO REMEDIATE MOISTURE ISSUES AND REPLACE HARDWOOD FLOOR IN RICEBIRD GYMNASIUM:** A motion was made by James Russell and seconded by J. J. Croix to approve the contract with Polasek Construction according to bid as presented to remediate moisture issues and replace hardwood floor in Ricebird Gymnasium; after discussion a motion was made by James Russell and seconded by David Hodges to approve the contract with Polasek Construction according to bid as presented to remediate moisture issues and replace hardwood floor in Ricebird Gymnasium; after further discussion, James Russell withdrew his motion to approve the contract with Polasek Construction to remediate moisture issues and replace hardwood floor in Ricebird Gymnasium. A motion was made by Ralph Novosad and seconded by J. J. Croix to postpone definitely until June 4, 2010 the approval of contract to remediate moisture issues and replace hardwood floor in Ricebird Gymnasium. Motion carried unanimously.

**CONSIDER APPROVAL OF CONTRACT TO REPLACE BLEACHERS IN RICEBIRD GYMNASIUM:** A motion was made by Ralph Novosad and seconded by J. J. Croix to postpone definitely until June 4, 2010 the approval of contract for repair or replacement of bleachers in Ricebird Gymnasium. Motion carried unanimously.

**CONSIDER ANNUAL RENEWAL OF PROPERTY AND CASUALTY INSURANCE:** A motion was made by Melissa Erwin and seconded by Cecil Davis to approve the renewal of property and casualty insurance with Property Casualty Alliance of Texas; North American Solutions, Program Administrator. Motion carried unanimously.

**CONSIDER APPROVAL OF PURCHASE OF BAND UNIFORMS:** A motion was made by Melissa Erwin and seconded by David Hodges to approve the purchase of new marching band uniforms

and authorize use of the current general fund balance with the understanding that the formal concert wear will come through as a budgeted item. Motion carried unanimously.

**STATUS REPORT FROM REMAX REALTOR, JOHN PETTY, ON SALE OF OLD MIDDLE SCHOOL:**

John Petty, REMAX Realtor, updated the Board on the status of the sale of the old middle school.

**DISCUSS POSSIBILITY OF TWO-TIERED BUS ROUTES TO SAVE TRANSPORTATION COSTS:** Mr.

Pool, Mr. Bright, Mr. Schoppe and the Board discussed the transportation costs savings of two-tiered bus routes.

***CURRICULUM AND INSTRUCTION***

**SECOND SEMESTER REPORT AND DISCUSSION WITH HIGH SCHOOL CURRICULUM**

**FACILITATORS:** High School Curriculum Facilitators, Debbie Hamman, Marcia Palt, B. J. Swenson and Sherry Janke presented a power point and discussed the Middle School curriculum.

**REPORT ON RESTRUCTURING OF MYATT ELEMENTARY SCHOOL READING INTERVENTION**

**PROGRAM:** Mr. Pool and Carolyn Gordon reported on the restructuring of Myatt Elementary School Reading Intervention Program

***GOVERNANCE***

**TAKE NECESSARY ACTIONS TO CANVASS ELECTION RESULTS AND CERTIFY ELECTION:** The

Board canvassed the precinct returns from the Trustee Election held on Saturday, May 8, 2010. After completion of the canvass, the Board certified the election returns. A motion was made by Melissa Erwin and seconded by J. J. Croix to certify election results. Motion carried unanimously.

**ADMINISTER OATH OF OFFICE FOR NEW TRUSTEES:** Dianne Cerny, Notary Public, administered the Oath of Office to newly elected school trustees, Cecil Davis and Ralph Novosad.

**TAKE NECESSARY ACTION FOR REORGANIZATION OF BOARD:** A nomination was made by Melissa Erwin and seconded by Cecil Davis to elect Tommy Turner as President. Motion carried unanimously.

A nomination was made by Melissa Erwin to elect Cecil Davis as Vice President.  
A nomination was made by David Hodges to elect Ralph Novosad as Vice President.  
A vote was taken in order of the nomination. Trustees Melissa Erwin, J. J. Croix, James Russell, Cecil Davis and Tommy Turner voted in favor of electing Cecil Davis as Vice President and Trustees David Hodges and Ralph Novosad voted to elect Ralph Novosad as Vice President. Trustee Cecil Davis was elected Vice President by a 5-2 vote.

A nomination was made by Cecil Davis to elect Melissa Erwin as Secretary. J. J. Croix made a motion to elect Melissa Erwin by acclamation. Motion carried unanimously.

**TAKE THE NECESSARY ACTION TO REAFFIRM BOARD ETHICS STATEMENT:** A motion was made by David Hodges and seconded by Cecil Davis to reaffirm the *Code of Ethics* found in policy BBF (LOCAL). Motion carried unanimously.

**EXECUTIVE SESSION:** The president of the Board called for an Executive Session as authorized by Section Texas Government Pursuant to Section § 551.071 PERSONNEL MATTERS, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; to discuss the employment of the Professional administrative personnel. The Board entered executive session at 9:55 p.m. and reconvened in open session at 11:32 p.m. to take the following action:

No action taken.

### **PERSONNEL**

**CONSIDER APPROVAL OF NEW FACILITATOR POSITIONS – ELEMENTARY SOCIAL STUDIES, BILINGUAL/ESL/MIGRANT, AND RESPONSE TO INTERVENTION:** A motion was made by Ralph Novosad and seconded by James Russell to approve new Facilitator positions Bilingual/ESL/Migrant and Response to Intervention. Motion carried unanimously.

**CONSIDER APPROVAL OF PROBATIONARY CONTRACTS:** A motion was made by Melissa Erwin and seconded by David Hodges to approve probationary contracts for the following:

- 2<sup>nd</sup> grade – Lanise Williams
- 2<sup>nd</sup> grade – Jessica Drapela
- 3<sup>rd</sup> grade – Amy Walters
- 3<sup>rd</sup> grade – Leslie Harris
- Head Basketball Coach/Math – Chet Byerly
- High School Inclusion/Girls Coach – Shelby Currie

Motion carried unanimously.

### **REVIEW PROFESSIONAL PERSONNEL CHANGES STATUS REPORT:**

#### **SUPERINTENDENT'S REPORT**

- A. Governance
  - 1. Preliminary Agenda for Regular Meeting on June 15, 2010
    - a. A preliminary agenda was provided to board members.
  - 2. Discuss Plans for Commencement Activities
    - a. The Board will meet in the boardroom prior to graduation.
- B. Business and Support Services
  - 1. Foundation School Program State Funding at the End of the Fourth Six Weeks

- C. Personnel
- D. Curriculum and Instruction
- E. Students
- F. Community and Governmental Relations

There being no further discussion, the meeting adjourned at 11:34 p.m.

DRAFT

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PRESIDENT

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SECRETARY

**Agenda Item Summary Sheet (4 A.2)**  
**Meeting Date: June 08, 2010**  
**Submitted by: Mark Pool, Superintendent**

## ***Action Required***

**Consent Agenda  
Governance**

Approval of Superintendent Performance Goals

**Summary**

Planning is a primary responsibility of the Board. Through the development of district goals and performance goals for the Superintendent, the Board defines their expectations and priorities.

The performance goals established by the Board and Superintendent become an integral part of the Superintendent evaluation process.

According to research conducted by Katzenbach & Smith in 1993, *“Transforming broad directives into specific and measurable performance goals is the surest first step for a team trying to shape a common purpose.”*

**ECISD Board Policy**

BJCD (LOCAL), SUPERINTENDENT: EVALUATION

**Effective Date**

July 1, 2010

**Previous Board Action**

The Board annually approves performance goals for the Superintendent.

**Future Action Expected**

The Board develops goals for the district and sets performance goals for the Superintendent annually.

**Background Information and  
Significant Issues**

One of the four best practices identified under the Planning and Governance section of the *TASB Board Effectiveness Audit* states that “a comprehensive statement of goals for the district is in place.” Several of the criteria under this section of the audit deal with district goals, how they are reviewed, and their implications in the superintendent evaluation process:

2.3 The procedure for developing and reviewing district goals is written. The board understands the procedure and supports it.

2.4 The board is familiar with the administration’s written plans for accomplishing the goals. The plan includes time lines for implementation, specific mechanisms for assessing the effectiveness of the plans, and specific times for reporting to the board on progress.

3.2 The board’s superintendent evaluation instrument and process focus first and foremost on the superintendent’s

success in addressing board-adopted goals.

<b>Fiscal Impact</b>	Unknown.
<b>Student and Public Benefit</b>	Clear, measurable goals provide direction and focus for the district administration in the operations of the school. Periodic review of these goals insures that the administration is making progress toward accomplishment of the goals.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	If these performance goals are approved by the Board, an action plan for accomplishing the goals will be developed and presented for Board review.
<b>Attachments</b>	<ul style="list-style-type: none"><li>• Proposed Superintendent Performance Goals for 2010-2011</li></ul>
<b>Contact Person(s)</b>	Mark Pool, Superintendent of Schools
<b>Action Required</b>	Motion, second, majority vote to approve Superintendent Performance Goals for 2010-2011.
<b>Superintendent's Recommendation</b>	I recommend that you approve the Superintendent Performance Goals for 2010-2011. <b>Mark Pool, Superintendent of Schools</b>

## Superintendent Performance Goals 2010-2011

**Goal:** The Superintendent will guide the Board in the development of a set of Core Beliefs that will become the basis for the district's strategic planning.

Activity/Strategy	Person Responsible	Timeline	Resources Needed	Cost Estimate	Formative Evaluation	Summative Evaluation
		A S O N D J <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> F M A M J J <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				

## Superintendent Performance Goals 2010-2011

Goal: The Superintendent will assist the Board in exploring the possibility of establishing an Education Foundation for the District.

Activity/Strategy	Person Responsible	Timeline	Resources Needed	Cost Estimate	Formative Evaluation	Summative Evaluation
		A S O N D J <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> F M A M J J <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				

## Superintendent Performance Goals 2010-2011

Goal: The Superintendent will develop and implement a comprehensive employee performance evaluation process for all non-teaching personnel.

Activity/Strategy	Person Responsible	Timeline	Resources Needed	Cost Estimate	Formative Evaluation	Summative Evaluation
		A S O N D J <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> F M A M J J <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				

## Superintendent Performance Goals 2010-2011

Goal: The Superintendent will develop and implement a comprehensive communications / publication relations plan for the District.

Activity/Strategy	Person Responsible	Timeline	Resources Needed	Cost Estimate	Formative Evaluation	Summative Evaluation
		A S O N D J <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> F M A M J J <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				

## Superintendent Performance Goals 2010-2011

Goal: The Superintendent will research best practice and explore the possibility of implementing effective After School Programs for the District.

Activity/Strategy	Person Responsible	Timeline	Resources Needed	Cost Estimate	Formative Evaluation	Summative Evaluation
		A S O N D J <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> F M A M J J <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				

**Governance** Annual Planning Calendar

**Summary**

Criterion 8.1 of the *TASB Board Effectiveness Audit* states that an annual calendar of board events, outlining major board activities by month, is in place.

A crucial tool for smooth operations by the board is a written, annual calendar of board events. A written, annual calendar serves several purposes. Among them, it

- Helps the board, especially new board members, know what to expect at any given time of year
- Ensures the board does not overlook any major responsibilities
- Helps the board prepare in advance for the regular tasks an effective board performs
- Assists the board and administration in judiciously scheduling their work
- Ensures the board receives the regular information on district progress and operations success.

Calendars can take many forms. The crucial issues are that the calendar be (1) comprehensive, (2) consulted regularly in planning the board's work, and (3) followed.

The calendar should be reviewed once a year to make sure items continue to be scheduled for appropriate and workable times. A good time to review the calendar is shortly after board elections.

**ECISD Board Policy** None.

**Effective Date** July 1, 2010

**Previous Board Action** The Board annually reviews the *Board Activities Planning Calendar*.

**Future Action Expected** The Board annually reviews, and if necessary modifies, the *Board Activities Calendar*.

<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Public benefits by more efficient operations of the Board.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	<p>The only meeting dates that are not scheduled for the third Tuesday of the month are:</p> <ul style="list-style-type: none"> <li>• December 14, 2010 (Christmas holidays)</li> <li>• March 22, 2011 (Spring Break)</li> </ul>
<b>Attachments</b>	A copy of the El Campo ISD Board of Trustees Activity Planning Calendar for the 2010-2011 School Year
<b>Contact Person(s)</b>	Mark Pool, Superintendent of Schools
<b>Action Required</b>	No action required
<b>Superintendent's Recommendation</b>	<p>This is an information item only.</p> <p><b>Mark Pool, Superintendent of Schools</b></p>

## El Campo ISD Board of Trustees Activity and Events Calendar 2010-2011 School Year

	Consent Agenda	Business and Operations	Curriculum and Instruction	Governance Issues	Personnel Matters	Superintendent's Report	Special Meetings / Events
<b>July 20, 2010</b>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Minutes</li> <li>Polasek</li> <li>RWS</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>Approval of Date and Time for Hearing on Proposed Budget and Tax Rate</li> <li>Maintenance Dept Evaluation</li> <li>Trans Dept Imp Plan</li> <li>Monthly Financial Reports</li> <li>Checks</li> </ul> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>Annual Report on Employee Absences</li> <li>Approve Employee Compensation Plan</li> <li>PDAS Calendar</li> </ul>	<ul style="list-style-type: none"> <li>Review Preliminary Budget</li> </ul>	<ul style="list-style-type: none"> <li>Summer School Report</li> </ul>	<ul style="list-style-type: none"> <li>Elect Delegate to the TASB Delegate Assembly</li> <li>Review Appropriateness, Adequacy, and Usefulness of Administrative Reports</li> </ul>	<ul style="list-style-type: none"> <li>New Personnel Recommendations</li> <li>Review of Professional Personnel Changes</li> <li>Annual Report on Employee Exit Interviews</li> <li>Mid-Year Formative Evaluation of Superintendent</li> </ul>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Preliminary Agenda for Next Regular Meeting</li> <li>Monthly Calendar of Activities and Events</li> <li>Operation and Effectiveness of Student Attendance System <b>FEB (LOCAL)</b></li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>End of Year Report on FSP Funding</li> </ul> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <ul style="list-style-type: none"> <li>End of Year Academic Failure Report</li> <li>Annual Report on Student</li> </ul>	<ul style="list-style-type: none"> <li>Annual Team Building Activity</li> <li>Budget Workshop(s)</li> </ul>

	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
	<ul style="list-style-type: none"> <li>• PDAS Appraisers</li> </ul> <p><b>Curriculum and Instruction</b></p> <p><b>Student</b></p> <ul style="list-style-type: none"> <li>• School-Sponsored / School-Related Activities</li> <li>• Approval of Student Code of Conduct</li> <li>• Review Extracurricular Standards of Behavior</li> </ul>					<p>Retention</p> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>• End of Year Report on Enrollment and Attendance</li> <li>• End of Year Discipline Reports</li> <li>• Report on Student Drug Testing Program</li> </ul> <p><b>Community and Governmental Relations</b></p> <ul style="list-style-type: none"> <li>• Legislative Update</li> </ul>	

	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>August 17, 2010</b>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Minutes</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>Final Budget Amendment(s) for Current Year</li> <li>Review Special Revenue Budget(s)</li> <li>Review of FIRST Accountability Criteria</li> <li>Vendors List</li> <li>Interlocal Agreements with Purchasing Cooperatives</li> <li>Annual Agreement with Linebarger, Goggan, Blair &amp; Sampson, LLP</li> <li>Maintenance Dept. Improvement Plan</li> <li>Monthly Financial Reports</li> <li>Checks</li> </ul>	<ul style="list-style-type: none"> <li>Approval of General Operating Budget</li> <li>Approval of Ordinance Setting Tax Rates</li> </ul>			<ul style="list-style-type: none"> <li>New Personnel Recommendations</li> <li>Review of Professional Personnel Changes</li> </ul>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Preliminary Agenda for Next Regular Meeting</li> <li>Monthly Calendar of Activities and Events</li> </ul> <p><b>Business and Support Services</b></p> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <p><b>Students</b></p> <p><b>Community and Governmental Relations</b></p> <ul style="list-style-type: none"> <li>Legislative Update</li> </ul>	<ul style="list-style-type: none"> <li>Budget Workshop(s)</li> <li>Public Hearing on Proposed Budget and Tax Rate</li> <li>First Day of Instruction, August 23</li> <li>Review / Revise Comprehensive District Goals</li> </ul>

	<b>Personnel</b>  <b>Curriculum and Instruction</b> <ul style="list-style-type: none"><li>• Gifted &amp; Talented Program Evaluation</li></ul> <b>Students</b>						
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	Consent Agenda	Business and Operations	Curriculum and Instruction	Governance Issues	Personnel Matters	Superintendent's Report	Special Meetings / Events
<b>September 21, 2010</b>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>• Minutes</li> <li>• Attendance Committee Members</li> <li>• Approve Comprehensive District Goals</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>• Monthly Financial Reports</li> <li>• Quarterly Investment Report</li> <li>• Annual Portfolio Report</li> <li>• Checks</li> </ul> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>• Adjunct Faculty Members</li> </ul> <p><b>Curriculum and Instruction</b></p> <ul style="list-style-type: none"> <li>• Annual Evaluation of OEY Program</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Review District Goals and Performance Objectives</li> <li>• Review Campus Goals and Performance Objectives</li> <li>• Discussion with Career and Technology Coordinator</li> </ul>		<ul style="list-style-type: none"> <li>• Annual Staffing Report for Beginning of School</li> </ul>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>• Preliminary Agenda for Next Regular Meeting</li> <li>• Monthly Calendar of Activities and Events</li> <li>• Superintendent Annual Travel Plans</li> <li>• District and Campus Site-Based Committee Membership</li> </ul> <p><b>Business and Support Services</b></p> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>• Report on Beginning of School and</li> </ul>	<ul style="list-style-type: none"> <li>• Labor Day Holiday, September 6</li> <li>• First Progress Report, September 10</li> <li>• Public Hearing on FIRST Accountability Rating</li> <li>• TASB/TASA Annual Convention, September 24-26 Houston</li> </ul>

	<ul style="list-style-type: none"> <li>• Gifted &amp; Talented Program Improvement Plan</li> </ul> <p><b>Students</b></p>					<p>Student Enrollment</p> <ul style="list-style-type: none"> <li>• Annual Life Tracks Survey Report</li> <li>• Monthly DAEP Report</li> <li>• Monthly SRO Report</li> </ul> <p><b>Community and Governmental Relations</b></p> <ul style="list-style-type: none"> <li>• Legislative Update</li> </ul>	
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	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>October 19, 2010</b>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>• Minutes</li> <li>• District Goals and Performance Objectives</li> <li>• Campus Goals and Performance Objectives</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>• Budget Planning / Preparation Calendar</li> <li>• Monthly Financial Reports</li> <li>• Checks</li> </ul> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <ul style="list-style-type: none"> <li>• CATE Program Evaluation</li> <li>• OEY Program Improvement Plan</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Review of AEIS and AYP Accountability Systems</li> <li>• Discussion with Elementary Curriculum Facilitators</li> </ul>	<ul style="list-style-type: none"> <li>• Parameters for Development of School Calendar</li> <li>• Review Superintendent Performance Appraisal Process and Instrument</li> </ul>		<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>• Preliminary Agenda for Next Regular Meeting</li> <li>• Monthly Calendar of Activities and Events</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>• Annual Report on TAC Performance Contract Savings</li> </ul> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>• Monthly DAEP Report</li> <li>• Monthly SRO Report</li> </ul>	<ul style="list-style-type: none"> <li>• Second Progress Report, October 1</li> <li>• Common Nine-Week Assessments, October 14 – 22</li> <li>• Fall TAKS Testing, October 19-22</li> <li>• End of First Nine-Week Reporting Period, October 22</li> </ul>

	<b>Students</b>					<b>Community and Governmental Relations</b> <ul style="list-style-type: none"><li>• Legislative Update</li></ul>	
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	Consent Agenda	Business and Operations	Curriculum and Instruction	Governance Issues	Personnel Matters	Superintendent's Report	Special Meetings / Events
<b>November 16, 2010</b>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Minutes</li> <li>Approve Superintendent Performance Appraisal Process and Instrument</li> <li>Appoint Local Textbook Committee</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>Annual Review of District Technology Plan</li> <li>Monthly Financial Reports</li> <li>Checks</li> </ul> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>Establish Compensation Study Market Comparison Groups</li> </ul> <p><b>Curriculum and Instruction</b></p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Discussion with Middle School Curriculum Facilitators</li> </ul>	<ul style="list-style-type: none"> <li>Board Effectiveness Audit Update</li> <li>Review Board Member Continuing Education Hours</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Preliminary Agenda for Next Regular Meeting</li> <li>Monthly Calendar of Activities and Events</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>Nine Weeks FSP Funding Report</li> </ul> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>Nine Weeks Report on Enrollment and Attendance</li> <li>Monthly DAEP Report</li> <li>Monthly SRO Report</li> </ul>	<ul style="list-style-type: none"> <li>Parent/Teacher Fall Conferences, November 1</li> <li>Early Dismissal Date, November 5</li> <li>Data Analysis and Instructional Planning, November 8</li> <li>First Progress Report, November 12</li> <li>Thanksgiving Holidays, November 24-26</li> </ul>

	<ul style="list-style-type: none"> <li>• Evaluation of Bilingual Ed / ESL Program</li> <li>• CATE Program Improvement Plan</li> </ul> <p><b>Students</b></p>					<p><b>Community and Governmental Relations</b></p> <ul style="list-style-type: none"> <li>• Legislative Update</li> </ul>	
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	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>December 14, 2010</b> <b>Second Tuesday</b>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Minutes</li> <li>Designate Representative to WCAD</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>Monthly Financial Reports</li> <li>Quarterly Investment Report</li> <li>Checks</li> </ul> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>Review of Superintendent Compensation Information</li> </ul> <p><b>Curriculum and Instruction</b></p> <ul style="list-style-type: none"> <li>Evaluation of Dyslexia Program</li> <li>Bilingual Ed / ESL Improvement Plan</li> </ul>	<ul style="list-style-type: none"> <li>Annual Financial Audit and Compliance Report</li> </ul>	<ul style="list-style-type: none"> <li>Annual AEIS Report</li> <li>Proposals for New Course Offerings / Changes in Curriculum</li> <li>Discussion with High School Curriculum Facilitators</li> </ul>	<ul style="list-style-type: none"> <li>Review Proposed School Calendar</li> <li>Announcement of Board Training Hours</li> </ul>	<ul style="list-style-type: none"> <li>Review of Superintendent Evaluation Process</li> </ul>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Preliminary Agenda for Next Regular Meeting</li> <li>Monthly Calendar of Activities and Events</li> </ul> <p><b>Business and Support Services</b></p> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>Monthly DAEP Report</li> <li>Monthly SRO Report</li> </ul> <p><b>Community and Governmental Relations</b></p> <ul style="list-style-type: none"> <li>Legislative Update</li> </ul>	<ul style="list-style-type: none"> <li>Public Hearing on District's Annual Report</li> <li>Second Progress Report, December 10</li> <li>Christmas Holidays, December 21 – January 1</li> </ul>

	<b>Students</b>						
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	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>January 18, 2011</b>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Minutes</li> <li>Approve School Calendar</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>Financial Auditor Engagement</li> <li>List of Investment Officers</li> <li>Report on Investment Training</li> <li>Review of Investment Policies</li> <li>Monthly Financial Reports</li> <li>Checks</li> </ul> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <ul style="list-style-type: none"> <li>Evaluation of SCE Program</li> </ul>	•	<ul style="list-style-type: none"> <li>AYP Accountability Reports</li> <li>Campus Report Cards</li> <li>Status of Exit-Level TAKS Results</li> <li>Discussion with Response to Intervention Facilitator</li> </ul>		<ul style="list-style-type: none"> <li>Summative Evaluation of Superintendent</li> <li>Superintendent's Contract</li> </ul>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Preliminary Agenda for Next Regular Meeting</li> <li>Monthly Calendar of Activities and Events</li> </ul> <p><b>Business and Support Services</b></p> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>Monthly DAEP Report</li> <li>Monthly SRO Report</li> </ul> <p><b>Community and Governmental Relations</b></p> <ul style="list-style-type: none"> <li>Legislative Update</li> </ul>	<ul style="list-style-type: none"> <li>School Board Appreciation Month</li> <li>Semester Common Assessments, January 10-14</li> <li>First Semester Ends, January 14</li> <li>Second Semester Begins, January 18</li> </ul>

	<ul style="list-style-type: none"><li>• Dyslexia Program Improvement Plan</li></ul> <p><b>Students</b></p>						
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	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>February 15, 2011</b>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>• Minutes</li> <li>• Order School Trustee Election</li> <li>• Legal Services Retainer</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>• Budget Assumptions and Priorities</li> <li>• Monthly Financial Reports</li> <li>• Checks</li> </ul> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>• Review Administrative / Professional Employee Compensation</li> </ul> <p><b>Curriculum and Instruction</b></p> <ul style="list-style-type: none"> <li>• Evaluation of Instructional Technology Program</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Mid-Year District and Campus Plans Update</li> <li>• Discussion with Elementary Curriculum Facilitators</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Administrative Contracts</li> </ul>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>• Preliminary Agenda for Next Regular Meeting</li> <li>• Monthly Calendar of Activities and Events</li> <li>• District Compliance and Analysis of Student Transfers (First Semester)</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>• Semester FSP Funding Report</li> </ul> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>• Semester Report on Enrollment and</li> </ul>	<ul style="list-style-type: none"> <li>• First Progress Report, February 4</li> <li>• Second Progress Report, February 25</li> </ul>

	<ul style="list-style-type: none"> <li>SCE Program Improvement Plan</li> </ul> <p><b>Students</b></p>					<p>Attendance</p> <ul style="list-style-type: none"> <li>Report on Student Withdrawals (First Semester)</li> <li>Monthly DAEP Report</li> <li>Monthly SRO Report</li> </ul> <p><b>Community and Governmental Relations</b></p> <ul style="list-style-type: none"> <li>Legislative Update</li> </ul>	
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	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>March 22, 2011 Fourth Tuesday</b>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Minutes</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>Annual Insurance Renewals (property and casualty)</li> <li>Monthly Financial Reports</li> <li>Quarterly Investment Reports</li> <li>Checks</li> </ul> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>Review Compensation Plan for Teachers, Librarians, and RN's</li> </ul> <p><b>Curriculum and Instruction</b></p> <ul style="list-style-type: none"> <li>Evaluation of District Special Education</li> </ul>	<ul style="list-style-type: none"> <li>Proposed Capital Improvement Plan</li> </ul>	<ul style="list-style-type: none"> <li>Recommendation of Local Textbook Committee</li> <li>Proposed Summer School Program</li> <li>Discussion with Middle School Curriculum Facilitators</li> </ul>	<ul style="list-style-type: none"> <li>Election of Region III Board of Directors</li> </ul>	<ul style="list-style-type: none"> <li>Non-Administrative Contracts</li> <li>Review of Professional Personnel Changes</li> <li>Review of Staffing Ratios</li> </ul>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Preliminary Agenda for Next Regular Meeting</li> <li>Monthly Calendar of Activities and Events</li> </ul> <p><b>Business and Support Services</b></p> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>Monthly DAEP Report</li> <li>Monthly SRO Report</li> </ul> <p><b>Community and Governmental Relations</b></p> <ul style="list-style-type: none"> <li>Legislative Update</li> </ul>	<ul style="list-style-type: none"> <li>TAKS Testing, March 1-4</li> <li>Spring Break, March 14-18</li> <li>Nine-Week Common Assessment, March 23-29</li> </ul>

	<p>Program</p> <ul style="list-style-type: none"><li>• Instructional Technology Improvement Plan</li></ul> <p><b>Students</b></p> <ul style="list-style-type: none"><li>•</li></ul>						
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	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>April 19, 2011</b>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Minutes</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>Student Insurance Renewal</li> <li>Worker's Compensation Renewal</li> <li>Evaluation of Food Service Program</li> <li>Monthly Financial Reports</li> <li>Checks</li> </ul> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>Review Compensation Plan for Clerical/Para-professional Employees</li> </ul> <p><b>Curriculum and Instruction</b></p> <ul style="list-style-type: none"> <li>Special Education</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Discussion with High School Curriculum Facilitators</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Review of Professional Personnel Changes</li> </ul>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Preliminary Agenda for Next Regular Meeting</li> <li>Monthly Calendar of Activities and Events</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>Nine-Week Report on FSP Funding</li> <li>Dates for Summer Budget Workshops</li> </ul> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>Nine-Weeks Report on Enrollment and Attendance</li> </ul>	<ul style="list-style-type: none"> <li>End of Nine-Weeks Reporting Period, April 1</li> <li>TAKS Testing, April 4-5</li> <li>Early Dismissal, April 8</li> <li>Parent/Teacher Conference Day, April 11</li> <li>Data Analysis and Instructional Planning Day, April 15</li> <li>45<sup>th</sup> Day Before the Last Day of Instruction (April 19)</li> <li>First Progress Report, April 21</li> <li>Good Friday Holiday, April 22</li> <li>Spring TAKS Testing, April 25-29</li> </ul>

	Program Improvement Plan  <b>Students</b> <ul style="list-style-type: none"> <li>•</li> </ul>					<ul style="list-style-type: none"> <li>• Monthly DAEP Report</li> <li>• Monthly SRO Report</li> </ul> <b>Community and Governmental Relations</b> <ul style="list-style-type: none"> <li>• Legislative Update</li> </ul>	
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	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>May 17, 2011</b>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Minutes</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>Depository Contract (Odd Years)</li> <li>Food Service Contract</li> <li>Food Service Program Improvement Plan</li> <li>Monthly Financial Reports</li> <li>Checks</li> </ul> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>Review of Compensation Plan for Manual Trades</li> </ul> <p><b>Curriculum and Instruction</b></p> <ul style="list-style-type: none"> <li>Evaluation of Pre-Kindergarten</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Discussion with Bilingual / ESL Facilitator</li> </ul>	<ul style="list-style-type: none"> <li>Canvass Election Results and Certify Election</li> <li>Oath of Office for New Trustees</li> <li>Reorganization of Board</li> <li>Reaffirm Ethics Statement</li> </ul>	<ul style="list-style-type: none"> <li>New Personnel Recommendations</li> <li>Review of Professional Personnel Changes</li> </ul>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Preliminary Agenda for Next Regular Meeting</li> <li>Monthly Calendar of Activities and Events</li> <li>Discuss plans for Commencement</li> </ul> <p><b>Business and Support Services</b></p> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>Monthly DAEP Report</li> <li>Monthly SRO Report</li> </ul> <p><b>Community and Governmental Relations</b></p>	<ul style="list-style-type: none"> <li>Recognition of Valedictorian and Salutatorian</li> <li>WCYF Day, May 6</li> <li>Second Progress Report, May 13</li> <li>Board Election, May 14</li> <li>Region III Board Training Workshop</li> <li>Semester Common Assessment, May 24 – June 2</li> <li>Memorial Day Holiday, May 30</li> </ul>

	Program					<ul style="list-style-type: none"><li>Legislative Update</li></ul>	
	<b>Students</b> <ul style="list-style-type: none"><li></li></ul>						

	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>June 21, 2011</b>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Minutes</li> <li>Board Operating Procedures</li> <li>Review Board of Trustees Annual Planning Calendar</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>Student Transportation Dept Annual Evaluation</li> <li>Monthly Financial Reports</li> <li>Quarterly Investment Reports</li> <li>Checks</li> </ul> <p><b>Personnel</b></p> <ul style="list-style-type: none"> <li>Market Study for Supplemental Compensation and Stipends</li> </ul>	<ul style="list-style-type: none"> <li>Review Proposed Employee Compensation Plan</li> <li>Review of Preliminary Budget</li> </ul>	<ul style="list-style-type: none"> <li>Annual Review of District Test Scores</li> </ul>	<ul style="list-style-type: none"> <li>Development of Comprehensive Goals</li> </ul>	<ul style="list-style-type: none"> <li>New Personnel Recommendations</li> <li>Review of Professional Personnel Changes</li> <li></li> </ul>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Preliminary Agenda for Next Regular Meeting</li> <li>Monthly Calendar of Activities and Events</li> <li>District Compliance and Analysis of Student Transfers (Second Semester)</li> </ul> <p><b>Business and Support Services</b></p> <ul style="list-style-type: none"> <li>Semester FSP Funding Reprint</li> </ul> <p><b>Personnel</b></p> <p><b>Curriculum and Instruction</b></p> <ul style="list-style-type: none"> <li>WCJC Report on ECHS Graduates</li> </ul>	<ul style="list-style-type: none"> <li>Graduation, June 3</li> <li>New Member Orientation</li> <li>TASB Summer Leadership Institute</li> <li>45<sup>th</sup> Day Before First Day of Instruction</li> </ul>

	<p><b>Curriculum and Instruction</b></p> <ul style="list-style-type: none"> <li>• Pre-Kindergarten Improvement Plan</li> </ul> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>• Review of Student/Parent Handbooks</li> </ul>					<p><b>Students</b></p> <ul style="list-style-type: none"> <li>• Semester Report on Enrollment and Attendance</li> <li>• Annual Report on Senior Class Scholarships</li> <li>• Report on Student Withdrawals (Second Semester)</li> <li>• Monthly DAEP Report</li> <li>• Monthly SRO Report</li> </ul> <p><b>Community and Governmental Relations</b></p> <ul style="list-style-type: none"> <li>• Legislative Update</li> </ul>	
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<b>Consent Agenda</b>	Food Service Department Improvement Plan
<b>Summary</b>	In April the Board approved the annual evaluation of our Food Service Department. Based upon the self-evaluation of this program Ms. Stewart has developed an improvement plan for your review.
<b>ECISD Board Policy</b>	None.
<b>Effective Date</b>	June 8, 2010
<b>Previous Board Action</b>	The Board annually receives an evaluation of the Food Service Department in April, and an improvement plan in May. (We did not get the plan in time to include it on the May 18, 2010 agenda so it has been included this month.)
<b>Future Action Expected</b>	The Board annually receives an evaluation of the Food Service Department in April, and an improvement plan in May.
<b>Background Information and Significant Issues</b>	<p>The Food Service Department Improvement Plan has the following goals and objectives:</p> <p>Goals:</p> <ul style="list-style-type: none"><li>• Provide professional Food Service Management</li><li>• Maximize Free &amp; Reduced eligibility</li><li>• Meet nutritional needs through One World Café, UBU Lounge, and other nutritional programs</li><li>• Offer a variety of menu choices to increase participation and customer satisfaction</li><li>• Support ECISD educational and catering events</li></ul> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Continue providing nutritional sound meals to all students and encourage healthy eating through promotions and educational programs, within TDA guidelines</li><li>• Continue control of food, labor and direct cost to ensure budget compliance</li><li>• Support ECISD by enhancing / refreshing other established programs.</li><li>• Improve staff training and recognition</li></ul>

<b>Fiscal Impact</b>	Cost of strategies for accomplishment of objectives. [Reference Improvement Plan document.]
<b>Student and Public Benefit</b>	Program evaluation and improvement planning will provide an environment of continuous improvement of all programs for all students.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	<i>ECISD Food Service Department Improvement Plan, 2010-2011.</i>
<b>Contact Person(s)</b>	David Bright, Assistant Superintendent of Finance and Operations Danielle Stewart, Food Service Director
<b>Action Required</b>	None.
<b>Superintendent's Recommendation</b>	This is an information item only. No action required. <b>Mark Pool, Superintendent of Schools</b>

## ECISD FOOD SERVICE DEPARTMENT IMPROVEMENT PLAN 2010-2011

**GOALS:** Provide professional Food Service Management.  
 Maximize Free & Reduced eligibility.  
 Meet nutritional needs through One World Café, UBU Lounge and other Nutritional Programs.  
 Offer variety of menu choices to increase participation and customer satisfaction.  
 Support ECISD educational and catering events.

**OBJECTIVES:** 1. continue providing nutritional sound meals to all students and encourage healthy eating through Promotions and educational programs, within TDA Guidelines.  
 2. Continue control of food, labor and direct cost to ensure budget compliance.  
 3. Support ECISD by enhancing/refreshing other established programs.  
 4. Improve staff training and recognition.

Objectives	Steps to Achieve	Person(s) Responsible	Timeline	Cost Estimate	Measurements
1. Continue providing nutritional sound meals to all students and encourage healthy eating through promotions and educational programs, within TDA guidelines.	1. Plan menus to meet TDA/FDA regulations.  2. Encourage students to apply for the Free and Reduced Program.  3. Conduct SAC (student advisory committee) with Parents and teachers meetings with samplings  4. Conduct surveys of students, faculty and administration.	1. FSD and Operations Supervisor  2. Managers, FSD, Operations Supervisor, School Liaisons  3. FSD, Operations Supervisor, Managers  4. FSD and Manager  65	1. August, 2008 and ongoing  2. Kindergarten Round Up April, 2008. Open Houses, August, 2008 and ongoing  3. Once a year and as needed.  4. Once a year or as needed.	1. None  2. None  3. None  4. Cost of printing surveys	1. RDAs for mandatory nutrients are met on 5-day average. Menus are in compliance with TDA.  2. Maintain or increase students participating in the National Free and Reduced breakfast/Lunch Programs  3. Document SAC meeting held at each school.  4. Count and document surveys returned. Use info for improvements.

## ECISD FOOD SERVICE DEPARTMENT IMPROVEMENT PLAN 2010-2011

	<p>5. Continue promotion of ACE, FUEL and CATCH initiatives.</p> <p>6. Continue sending monthly menus to local newspaper, cable company and Website. Respond timely to all phone calls and e-mails.</p> <p>7. Focus on TDA compliance for the 2011-2012 CRE Audit</p> <p>8. Continue to promote breakfast programs at all campuses. Especially the Universal Breakfast Program at Northside and Hutchins.</p>	<p>5. FSD</p> <p>6. FSD</p> <p>7. FSD, FS Admin, School managers and employees</p> <p>8. SSD and Operations Supervisor</p>	<p>5. Monthly</p> <p>6. Monthly</p> <p>7. Ongoing</p> <p>8. on Going</p>	<p>5. \$300 monthly</p> <p>6. None</p> <p>7. \$200</p> <p>8. \$500</p>	<p>5. Enhance healthy eating and exercise. Increase participation in Breakfast and Lunch Programs</p> <p>6. Increase community awareness of Food Service Programs. Increase participation and meals. Increase positive and caring image of Food Service.</p> <p>7. Attend CRE/SMI training Aug 10, Host Production sheet workshop Nov 10. Monthly production sheet audits with follow up meetings to improve documentation</p> <p>8. raise awareness to students that a nutritious breakfast is the foundation to a good school day.</p>
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## ECISD FOOD SERVICE DEPARTMENT IMPROVEMENT PLAN 2010-2011

<p>2. Continue control of food, labor and direct cost to ensure budget compliance</p>	<p>1. Verify that groceries are received at correct temperature, undamaged and timely                  2. Report discrepancies to Purchasing Clerk and resolve with vendor                  3. Ensure pricing of food products in Nutrikids and FSA are correct.                  4. Analyze month-end results.</p>	<p>1. Purchasing, Managers, and Operations Supervisor                  2. Purchasing, Managers                  3. SSD and Operations Supervisor                  4. SSD</p>	<p>1. Ongoing                  2. Ongoing                  3. Ongoing                  4. Weekly and Monthly</p>	<p>1. None                  2. None                  3. None                  4. None</p>	<p>1. Reduction of poor quality groceries by 100%.                  2. Receive credit invoice within 1 week.                  3. Perform price audit on invoices compared to Nutrikids and FSA.                  3. Benchmark of .95 food cost, labor based on meals per labor hour 15-16 and other budget numbers are balanced</p>
	<p>5. Maintain client cost reconciliation.</p>	<p>5. SSD</p>	<p>5. Monthly</p>	<p>5. None</p>	<p>Annual signed off of TDA year July and district year close September 1 Reconciliation.</p>
<p>3. Facility Improvements</p>	<p>1. Refresh Myatt Cafeteria With Cool * Caf                   2. Annual plan for kitchen equipment maintenance                   5. Capital improvement projects: Northside Cold Storage Myatt Reach in Cooler and Combi ovens Northside and Hutchins</p>	<p>1. SSD, Managers, Mrs. Srubar                   2. FSD, Maintenance Director                   5. FSD Maintenance</p>	<p>1. Summer 10                   2. Summer 10                   5. Upon Approval</p>	<p>1. \$5,000                   2. None                   5. \$100,000 – 200,000</p>	<p>1. Maintain students favorites, while offering more whole grains, fresh fruits and vegetables and low fat items                   2. Ensure that kitchen is maintained for energy efficiency and longevity                   5. Increase safety and energy efficiency as well as food quality.</p>
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## ECISD FOOD SERVICE DEPARTMENT IMPROVEMENT PLAN 2010-2011

<p>4. Enhance staff training, compliance and recognition</p>	<p>1. Conduct bi-weekly Manager Meetings. Safety and Sanitation in-service to be included following the HACCP Plan.</p>	<p>1. SSD</p>	<p>1. Bi-Weekly</p>	<p>1. None</p>	<p>1. Consistency in information. Increased Safety and Sanitation awareness.</p>
	<p>2. Implement SAFE STEP Safety training and awareness</p>	<p>2. FSD, Managers</p>	<p>2. Monthly</p>	<p>2. \$250</p>	<p>2. Monthly safety discussions and recognition for safe work practices. On the spot recognition with monthly drawings for a \$25 gift cert.</p>
	<p>3. Cashier retraining</p>	<p>4. FSD, food service staff, Managers</p>	<p>3. Aug 10</p>	<p>3. \$100</p>	<p>3. Provide updated information from TDA and USDA programs to ensure all of our counting and claiming accuracy</p>
	<p>5. Conduct All-Staff Orientation meeting at beginning of each Semester.</p>	<p>5. SSD, Operations Supervisor, Guest Speakers</p>	<p>5. August and January</p>	<p>5. \$100</p>	<p>5. Documentation of Attendance. Enhance job skills, safety and sanitation knowledge</p>
	<p>6. Continue rewards and recognition programs through "Shinning Star".</p>	<p>6. SSD</p>	<p>6. August, 2008 with rewards in May, 2009</p>	<p>6. \$2500</p>	<p>6. Improve morale and job performance by monetary Rewards. Increase Perfect Attendance Reward by 3.</p>

**Agenda Item Summary Sheet (4 B.5)**  
**Meeting Date: June 8, 2010**  
**Submitted by: Mark Pool, Superintendent**

## ***Information Only***

**Consent Agenda:**  
**Business and Support**  
**Services**

Review of Monthly Financial Reports for Month of April

**Summary**

Although there is no statutory or policy requirement for the Board to do so, reviewing the Monthly Financial Report is a good practice for the Board to follow in overseeing the management of the District.

The report provides the Board with a current comparison of actual revenue and expenditures to the budget adopted for the General Fund.

The Tax Collections Report provides the Board with the District's current tax collections for the fiscal year.

The Cash Flow Report provides the Board with both a historical and current perspective of the District's monthly cash flow.

**ECISD Board Policy**

None.

**Effective Date**

May 31, 2010

**Previous Board Action**

Approval of 2009-2010 General Operating Budget on August 25, 2009.

**Future Action Expected**

The Board will review the monthly financial statements at each regular monthly board meeting.

**Background Information and Significant Issues**

The audited fund balance in the General Fund (Fund 199 only) on August 31, 2009 was \$5,951,953, which is 21.25% of the approved General Fund operating expenditures (as defined in the AEIS Report) of \$28,005,136.

Fund balance designated for replacement of artificial turf at Ricebird Stadium is \$100,000, leaving an undesignated fund balance of \$5,851,953; or 20.89% of the approved General Fund operating expenditures (as defined in the AEIS Report).

The undesignated fund balance currently exceeds the 20% goal by \$250,925.80.

**Fiscal Impact**

None.

**Student and Public Benefit**

Closely monitoring actual revenue and expenditures as compared to the adopted budget each month helps to ensure the efficient use of public funds.

**Procedural and Reporting Implications** None.

**Public Comments** None.

**Alternatives** None.

**Other Comments and Related Issues**

**Financial Report.** In the General Operating Fund, we have received 79.21% of our amended revenue projections; and expended 72.77% of our amended expenditure estimates.

Compared to the same time last year, our revenue decreased by (\$1,941,323) and our expenditures increased by \$1,037,561.

	2005-2006		2006-2007		2007-2008		2008-2009		2009-2010	
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
<b>Sep</b>	8.44%	7.99%	8.49%	8.16%	19.97%	10.32%	20.59%	11.53%	10.41%	10.59%
<b>Oct</b>	17.30%	15.60%	16.45%	15.08%	36.50%	17.60%	36.88%	17.18%	19.64%	17.92%
<b>Nov</b>	25.28%	23.16%	25.79%	22.03%	40.10%	24.60%	39.46%	24.10%	26.01%	25.17%
<b>Dec</b>	43.50%	30.11%	39.14%	28.13%	55.32%	32.30%	52.68%	31.52%	38.96%	32.11%
<b>Jan</b>	66.11%	37.91%	71.88%	35.58%	75.42%	42.30%	73.77%	38.60%	57.38%	39.07%
<b>Feb</b>	79.68%	46.35%	77.49%	46.72%	83.18%	51.98%	79.39%	48.85%	68.68%	50.45%
<b>Mar</b>	83.48%	53.54%	79.75%	53.89%	85.20%	58.88%	81.29%	55.83%	70.62%	58.65%
<b>Apr</b>	85.72%	60.43%	84.35%	61.00%	86.78%	66.91%	82.79%	62.87%	75.39%	65.99%
<b>May</b>	95.97%	69.63%	87.88%	68.32%	89.07%	76.81%	84.31%	69.96%	79.21%	72.77%
<b>Jun</b>	97.50%	76.64%	92.93%	75.96%	90.38%	82.81%	86.04%	77.28%		
<b>Jul</b>	98.80%	83.10%	98.46%	84.97%	91.72%	88.08%	87.23%	85.52%		
<b>Aug</b>	100.16%	97.42%	100.20%	98.95%	100.03%	99.34%	99.94%	98.05%		

**NOTE:** Percentage of revenue received is down because our payment class changed. For the past two years we have been in Payment Class 3 and received 45% of our annual entitlement in September. We have been reclassified to Payment Class 2 and now receive 22% of our annual entitlement in September.

**Tax Collection Report.** Our beginning tax levy of \$13,314,729 has been adjusted by -\$112,780 giving us a new adjusted levy of \$13,201,949; and we have currently collected \$12,652,613 which amounts to 95.84% of the adjusted levy. This leaves an uncollected balance of \$549,337.

Delinquent collections YTD are \$218,492 plus \$159,434 in penalty and interest.

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
Oct	1.82%	0.06%	0.048%	0.01%	0.00%	0.00%
Nov	9.09%	6.81%	6.67%	5.07%	2.58%	0.44%
Dec	37.75%	40.15%	29.49%	38.76%	32.28%	30.01%
Jan	86.24%	82.47%	86.80%	85.29%	81.82%	73.71%
Feb	93.92%	92.59%	94.40%	93.58%	93.04%	92.80%
Mar	94.82%	95.44%	95.38%	94.44%	94.06%	94.60%
Apr	95.31%	95.68%	96.11%	95.13%	94.97%	95.27%
May	95.89%	96.54%	96.69%	95.78%	95.61%	95.84%
Jun	97.30%	97.04%	97.40%	96.55%	96.69%	
Jul	97.30%	97.19%	97.64%	96.87%		
Aug	97.48%	97.59%	97.81%	97.15%	97.48%	
Sep	97.51%	97.69%	97.97%	97.31%	97.60%	

**Cash Flow Report.** The following spreadsheet shows the actual cash flow compared to the projected (historical) cash flow for the month.

Fiscal Year	Month			Year-to-Date		
	2008-2009	2009-2010	Difference	2008-2009	2009-2010	Difference
Revenue	\$487,130	\$1,210,213	\$723,083	\$27,046,139	\$25,104,816	(\$1,941,323)
Expenditures	\$2,617,498	\$2,438,465	(\$179,033)	\$21,721,344	\$22,393,450	\$672,106
Summary	(\$2,130,368)	(\$1,228,252)	\$902,116	\$5,324,795	\$2,711,366	(\$2,613,429)

**Attachments**

- Monthly Financial Report – May 31, 2010
- Tax Collection Recap 2009-2010
- Cash Flow Report 2009-2010

**Contact Person(s)**

David Bright, Assistant Superintendent of Finance and Operations

**Action Required**

No Action Required.

**Superintendent's Recommendation**

This is an information report only.

**Mark Pool, Superintendent of Schools**

**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
MONTHLY FINANCIAL REPORT  
June 8, 2010**

**Comparison of Revenue and Expenditures  
to the Budget for the General Operating Fund  
9-1-09 to 5-31-10**

**ESTIMATED REVENUE:**

	<i>Original Budget</i>	<i>Amended Budget</i>	<i>Revenue Realized</i>	<i>Revenue Balance</i>
<i>Local:</i>	\$14,121,607	\$14,187,107	\$13,778,382	(\$408,725)
<i>State:</i>	\$17,427,522	\$16,400,975	\$10,164,111	(\$6,236,864)
<i>Federal:</i>	\$1,104,861	\$1,104,861	\$1,162,323	\$57,462
<i>Other Resources:</i>	\$0	\$0	\$0	\$0
<i>Total:</i>	\$32,653,990	\$31,692,943	\$25,104,817	(\$6,588,126)

**ESTIMATE EXPENDITURES:**

<i>Original Budget</i>	<i>Amended Budget</i>	<i>Expended</i>	<i>Outstanding Encumbrances</i>	<i>Expenditures Year to Date</i>	<i>Balance for Year</i>
\$32,307,585	\$32,202,018	\$22,393,449	\$1,040,574	\$23,434,022	\$8,767,996

**COMPARISONS TO MAY 31 OF PRIOR YEAR:**

	<i>2008-2009</i>	<i>2009-2010</i>	<i>Increase/ Decrease</i>
<i>Revenues:</i>	\$27,046,140	\$25,104,817	(\$1,941,323)
<i>Expenditures:</i>	\$22,396,461	\$23,434,022	\$1,037,561
<i>Cash Position:</i>	\$10,574,928	\$9,697,827	(\$877,101)

**PRIOR MONTH CASH POSITION as of 4/30/10:** \$9,636,066

<b>GENERAL FUND - FUND BALANCE</b>	<b>GENERAL OPERATING</b>	<b>FUND BALANCE</b>	<b>% of OPERATING</b>
GENERAL FUND - FUND BALANCE as of 8-31-05:	\$20,330,010	\$6,825,620	33.57%
GENERAL FUND - FUND BALANCE as of 8-31-06:	\$21,109,405	\$7,050,993	33.40%
GENERAL FUND - FUND BALANCE as of 8-31-07:	\$23,517,713	\$9,759,144	41.50%
GENERAL FUND - FUND BALANCE as of 8-31-08:	\$25,318,724	\$4,676,422	18.47%
GENERAL FUND - FUND BALANCE as of 8-31-09:	\$28,005,136	\$5,951,953	21.25%

**BUDGET AMENDMENTS:**

Roll forward and appropriate prior year (2008-09) High School Allotment fund balance	\$203,766
Appropriate funds from Food Service Fund Fund Balance to purchase dishwashers	\$51,000
Technology - E-rate	\$65,000
Transfer to Fund 266 - Stimulus Funds	-\$482,896
Appropriate funds from General Fund Balance to purchase Band Uniforms	\$57,063

NOTE: Cash Position includes Local, State, and Federal Funds. Does not include Capital Projects.

**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
TAX COLLECTION RECAP  
2009 - 2010**

<b>Reporting Period</b>	<b>Beginning Levy</b>	<b>Adjustments</b>	<b>Adjusted Levy</b>	<b>Current Tax Year Collections</b>	<b>% Collected</b>	<b>% Collected Prior Year</b>	<b>Delinquent Collections</b>	<b>Penalty &amp; Interest</b>	<b>Total Collections</b>	<b>Current Tax Year Uncollected</b>
<b>Monthly Recap</b>										
October-09			\$0	0	0.00%	0.00%	\$42,130	\$16,087	\$58,217	
November-09	\$13,314,729	-\$22,709	\$13,292,020	58,799	0.44%	2.58%	\$21,388	\$9,495	\$89,682	
December-09	\$13,314,729	-\$22,725	\$13,292,004	3,929,623	29.56%	29.69%	\$32,377	\$17,002	\$3,979,002	
January-10	\$13,314,729	-\$102,880	\$13,211,849	5,679,235	42.99%	49.52%	\$19,447	\$15,153	\$5,713,835	
February-10	\$13,314,729	-\$102,542	\$13,212,187	2,593,565	19.63%	11.21%	\$33,687	\$26,814	\$2,654,065	
March-10	\$13,314,729	-\$105,688	\$13,209,041	234,342	1.77%	0.98%	\$24,975	\$33,302	\$292,619	
April-10	\$13,314,729	-\$105,688	\$13,209,041	88,767	0.67%	0.91%	\$29,021	\$24,968	\$142,756	
May-10	\$13,314,729	-\$112,780	\$13,201,949	68,282	0.52%	0.64%	\$15,468	\$16,614	\$100,364	
<b>Year To Date</b>				<b>12,652,613</b>	<b>95.84%</b>	<b>95.61%</b>	<b>\$218,492</b>	<b>\$159,434</b>	<b>\$13,030,539</b>	<b>\$549,337</b>

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**Cash Flow**  
**2009-2010**

199	GENERAL FUND	Actual Sep-09	Actual Oct-09	Actual Nov-09	Actual Dec-09	Actual Jan-10	Actual Feb-10	Actual Mar-10	Actual Apr-10	Actual May-09	Actual Jun-09	Actual Jul-09	Actual Aug-09	2008-09 Totals
	<b>REVENUE:</b>													
5700	Local Revenue:													
5711	Taxes Current Year	14,181	0	51,429	3,437,085	4,967,402	2,268,489	204,970	77,641	72,324	121,528	56,576	23,876	11,050,425
5712	Taxes Prior Years	15,950	37,817	19,398	29,097	17,543	29,999	22,841	26,131	11,722	26,049	16,582	15,471	289,554
5719	Pen, Int, & Other	11,584	14,803	8,759	15,941	15,319	23,983	29,960	22,777	15,386	29,390	20,295	13,457	218,054
5720	Service to Other LEAs	0	0	0	0	0	0	0	0	0	0	3,090	0	3,090
5730	Tuition and Fees	0	0	0	0	0	0	0	0	0	0	0	4,100	4,100
5740	Other Local Sources	7,704	9,801	96,814	12,934	32,322	24,300	14,674	21,649	17,060	13,895	44,259	628,133	908,268
5750	Co/Curr Activities	25,437	12,631	76,155	-35,667	1,715	2,837	3,314	4,752	943	0	8,180	6,869	76,484
	<b>Total Local Rev:</b>	<b>74,836</b>	<b>75,053</b>	<b>252,555</b>	<b>3,459,390</b>	<b>5,034,301</b>	<b>2,349,608</b>	<b>275,558</b>	<b>152,950</b>	<b>117,434</b>	<b>190,862</b>	<b>148,982</b>	<b>691,906</b>	<b>12,529,975</b>
5800	State Revenue:													
5811	Available School Fund	0	63,207	3,712	18,562	29,347	29,347	3,712	7,425	84,593	126,137	78,347	148,301	826,392
5812	Foundation Entitlement	3,164,525	2,475,854	1,333,393	23,737	0	0	0	931,826	0	-2,500	0	3,198,143	14,232,949
5812	Founda Ent-Prior Yr	0	0	0	0	0	0	0	0	0	0	0	0	118,073
5819	LEP Student Success Init	0	0	0	0	0	0	0	0	0	0	0	0	11,996
5820	Misc State Program Rev	0	0	3,599	0	0	0	0	0	0	0	0	0	4,298
5831	TRS On-Behalf	103,972	105,809	106,303	106,841	109,679	109,481	109,050	108,870	103,314	104,123	102,579	162,259	1,287,875
	<b>Total State Rev:</b>	<b>3,268,497</b>	<b>2,644,870</b>	<b>1,447,007</b>	<b>148,940</b>	<b>139,026</b>	<b>138,828</b>	<b>112,762</b>	<b>1,048,121</b>	<b>187,907</b>	<b>227,760</b>	<b>180,926</b>	<b>3,524,996</b>	<b>16,485,289</b>
5900	Federal Revenue:													
5930	Federal	0	0	151,085	4,896	0	0	4,997	0	0	0	0	5,600	17,123
	<b>Total Federal Rev:</b>	<b>0</b>	<b>0</b>	<b>151,085</b>	<b>4,896</b>	<b>0</b>	<b>0</b>	<b>4,997</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,600</b>	<b>17,123</b>
7900	Other Res/Non-Oper													
	Other Res/Non-Oper	0	0	0	0	0	0	0	0	0	17	0	81,771	81,788
	<b>Total Other Res:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>81,771</b>	<b>81,788</b>
	<b>Total Revenue:</b>	<b>3,343,333</b>	<b>2,719,922</b>	<b>1,850,646</b>	<b>3,613,225</b>	<b>5,173,327</b>	<b>2,488,437</b>	<b>393,317</b>	<b>1,201,071</b>	<b>305,342</b>	<b>418,638</b>	<b>329,908</b>	<b>4,304,273</b>	<b>29,114,175</b>
6000	EXPENDITURES:													
	Expenditures:													
6100	Payroll Costs	1,248,063	1,880,754	1,911,417	1,866,025	1,856,130	1,875,525	1,884,363	1,852,478	1,850,579	1,850,452	1,791,375	2,383,121	21,695,532
6200	Contracted Services	93,596	205,034	198,172	265,248	217,419	229,022	274,231	127,185	222,021	258,427	211,956	362,249	2,762,933
6300	Supplies & Materials	107,259	187,257	134,109	86,296	113,956	109,979	105,046	137,664	264,713	66,448	106,468	148,232	1,566,045
6400	Other Operating	41,807	40,519	33,642	29,700	35,494	72,627	43,187	35,023	61,490	72,156	657,539	64,857	1,158,292
6500	Debt Services	0	0	500	0	0	272,625	0	0	500	0	0	0	336,335
6600	Capital Outlay	75,435	125,670	0	0	28,549	3,441	2,097	122	17,014	30,498	24,345	-33,015	337,828
8900	Other Uses/Non Operating	0	0	0	0	0	0	0	0	61,582	0	0	0	75,542
	<b>Total Expenditures:</b>	<b>1,566,160</b>	<b>2,439,234</b>	<b>2,277,840</b>	<b>2,247,269</b>	<b>2,251,547</b>	<b>2,563,220</b>	<b>2,308,925</b>	<b>2,152,472</b>	<b>2,477,900</b>	<b>2,277,982</b>	<b>2,791,684</b>	<b>2,983,069</b>	<b>27,932,508</b>
	<b>ENDING BALANCE</b>	<b>1,777,172</b>	<b>280,688</b>	<b>-427,194</b>	<b>1,365,957</b>	<b>2,921,780</b>	<b>-74,783</b>	<b>-1,915,608</b>	<b>-951,401</b>	<b>-2,172,558</b>	<b>-1,859,343</b>	<b>-2,461,776</b>	<b>1,321,204</b>	<b>1,181,667</b>
	<b>GF FB as of 8/31/09</b>	<b>5,748,187</b>												
		7,525,359	7,806,046	7,378,852	8,744,809	11,666,589	8,670,026	6,754,418	5,803,017	8,837,184	6,977,841	4,516,065	5,937,269	

197	HS ALLOTMENT	Actual Sep-09	Actual Oct-09	Actual Nov-09	Actual Dec-09	Actual Jan-10	Actual Feb-10	Actual Mar-10	Actual Apr-10	Actual May-09	Actual May-10	Actual Jun-09	Actual Jul-09	Actual Aug-09	2008-09 Totals	
	<b>REVENUE:</b>															
5800	State Revenue:															
5812	HS Allotment	0	107,521	25,418	0	0	0	0	135,456	0	0	0	0	0	0	0
	<b>Total State Rev:</b>	0	107,521	25,418	0	0	0	0	135,456	0	0	0	0	0	0	0
	<b>EXPENDITURES:</b>															
6000	Expenditures:															
6100	Payroll Costs	7,348	7,087	8,654	7,657	7,750	8,513	8,986	9,082	0	30,998	0	0	0	0	0
6200	Contracted Services	0	2,500	0	25,318	0	16,637	0	0	0	2,220	0	0	0	0	0
6300	Supplies & Materials	0	59,727	11,685	0	0	6,250	0	7,296	0	6,503	0	0	0	0	0
6400	Other Operating	0	0	190	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total Expenditures:</b>	7,348	69,314	20,528	32,975	7,750	31,400	8,986	16,378	0	39,721	0	0	0	0	0
	<b>ENDING BALANCE</b>	-7,348	30,859	35,750	2,774	-4,976	-28,626	-37,612	81,466	0	41,745	0	0	0	0	0

240 FOOD SERVICE

	Actual Sep-09	Actual Oct-09	Actual Nov-09	Actual Dec-09	Actual Jan-10	Actual Feb-10	Actual Mar-10	Actual Apr-10	Actual May-09	Actual May-10	Actual Jun-09	Actual Jul-09	Actual Aug-09	2008-09 Totals
<b>REVENUE:</b>														
Local Revenue:														
Earnings from Temp Dep			2,288		0	2,200	0	0	3,447	2,263	0	0	2,916	11,415
Foundation Revenue														
Breakfast	9,317	9,105	9,159	6,368	11,525	10,365	8,204	8,572	8,232	6,689	441	0	6,766	93,864
Lunch	21,413	23,918	19,762	13,634	20,784	21,363	19,088	19,930	16,205	15,490	882	0	16,279	195,290
A La Carte	15,007	13,545	10,801	8,682	12,324	13,454	10,674	10,975	11,946	9,915	1,061	0	4,759	120,965
Adult Lunches	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Catering/Vending	106	0	160	310	545	517	0	0	1,229	326	508	173	670	3,822
Summer Food Service	0	0	0	0	0	0	0	0	0	0	403	0	0	403
<b>Total Local Rev:</b>	<b>45,843</b>	<b>46,569</b>	<b>42,170</b>	<b>28,994</b>	<b>45,179</b>	<b>47,899</b>	<b>37,967</b>	<b>39,477</b>	<b>41,059</b>	<b>34,683</b>	<b>3,295</b>	<b>173</b>	<b>31,390</b>	<b>425,759</b>
<b>State Revenue</b>														
Misc St Program Rev.	0	0	0	0	0	0	9,822	0	0	0	0	0	0	10,105
TRS On-Behalf Benefit	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total State Rev:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,822</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,105</b>
<b>Federal Revenue</b>														
School Breakfast	0	30,215	32,999	27,756	21,454	29,212	31,365	28,470	29,017	32,044	26,376	3,652	6,819	235,861
National School Lunch	0	96,247	102,412	80,679	64,888	91,047	97,523	86,348	87,750	95,965	77,022	11,062	25,093	726,080
USDA Donated Corn	5,799	5,799	6,332	5,799	5,799	5,799	5,799	5,799	8,951	5,799	6,077	6,077	23,299	93,019
Fed Rev TEA-Sum Feed	0	0	0	0	0	0	0	0	0	0	0	15,702	3,365	19,067
<b>Total Federal Rev:</b>	<b>5,799</b>	<b>132,261</b>	<b>141,743</b>	<b>114,234</b>	<b>92,141</b>	<b>126,058</b>	<b>134,687</b>	<b>120,617</b>	<b>125,718</b>	<b>133,808</b>	<b>109,475</b>	<b>36,493</b>	<b>58,576</b>	<b>1,074,027</b>
<b>Other Res/Non-Oper:</b>														
Other Res/Non-Oper	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Other Res:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenue:</b>	<b>51,641</b>	<b>178,829</b>	<b>183,912</b>	<b>143,228</b>	<b>137,320</b>	<b>173,957</b>	<b>182,476</b>	<b>160,094</b>	<b>166,776</b>	<b>168,490</b>	<b>112,770</b>	<b>36,666</b>	<b>89,965</b>	<b>1,509,892</b>
<b>EXPENDITURES:</b>														
Expenditures:														
Payroll & Benefits	33,976	47,704	50,672	47,049	46,454	48,305	48,938	48,523	43,859	50,227	44,428	43,441	54,108	523,711
Contracted Services	380	380	126,502	99,509	93,554	149,600	97,723	96,972	89,248	85,234	156,050	35,455	32,289	809,554
Supplies & Materials	5,799	5,826	5,889	5,831	6,015	5,865	5,906	5,861	6,463	5,853	6,116	6,107	24,142	92,719
Other Operating	18	50	42	63	10	14	219	27	28	29	46	227	0	687
Capital Outlay	0	0	0	0	50,781	0	0	0	0	0	0	16,800	0	16,800
<b>Total Expenditures:</b>	<b>40,172</b>	<b>53,959</b>	<b>183,104</b>	<b>152,452</b>	<b>196,815</b>	<b>203,783</b>	<b>152,785</b>	<b>151,383</b>	<b>139,588</b>	<b>141,343</b>	<b>206,640</b>	<b>102,030</b>	<b>110,539</b>	<b>1,443,471</b>
<b>ENDING BALANCE</b>	<b>11,469</b>	<b>136,340</b>	<b>137,148</b>	<b>127,924</b>	<b>68,429</b>	<b>98,098</b>	<b>127,788</b>	<b>136,499</b>	<b>246,229</b>	<b>163,647</b>	<b>152,359</b>	<b>86,995</b>	<b>66,421</b>	

**511 DEBT SERVICE**

	Actual Sep-09	Actual Oct-09	Actual Nov-09	Actual Dec-09	Actual Jan-10	Actual Feb-10	Actual Mar-10	Actual Apr-10	Actual May-09	Actual May-10	Actual Jun-09	Actual Jul-09	Actual Aug-09	2008-09 Totals
<b>REVENUE:</b>														
5700 Local Revenue:														
5711 Taxes Current Year	2,074	0	7,370	492,538	711,833	325,076	29,372	11,126	10,578	8,558	17,775	8,275	3,492	1,615,679
5712 Taxes Prior Years	1,414	4,313	1,990	3,281	1,904	3,688	2,334	2,890	827	1,593	2,518	1,121	1,191	23,522
5719 Pen, int, & Other	1,017	1,284	736	1,061	665	2,830	3,342	2,191	1,594	1,599	3,526	1,926	1,183	19,999
5742 Earnings Frm Temp Dep	292	311	308	416	1,136	1,166	1,346	1,342	2,012	1,408	1,991	2,095	1,065	16,360
<b>Total Local Rev:</b>	<b>4,798</b>	<b>5,908</b>	<b>10,403</b>	<b>497,295</b>	<b>715,538</b>	<b>332,760</b>	<b>36,395</b>	<b>17,549</b>	<b>15,012</b>	<b>13,158</b>	<b>25,810</b>	<b>13,417</b>	<b>6,931</b>	<b>1,675,560</b>
5800 State Revenue:														
5829 St Rev Dist By TEA	0	0	10,827	0	0	0	0	0	0	0	0	0	58,275	143,165
<b>Total State Rev:</b>	<b>0</b>	<b>0</b>	<b>10,827</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>58,275</b>	<b>143,165</b>
7900 Other Res/Non-Oper:														
7940 Other Res/Non-Oper Rev	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Other Res:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenue:</b>	<b>4,798</b>	<b>5,908</b>	<b>21,230</b>	<b>497,295</b>	<b>715,538</b>	<b>332,760</b>	<b>36,395</b>	<b>17,549</b>	<b>15,012</b>	<b>13,158</b>	<b>25,810</b>	<b>13,417</b>	<b>65,206</b>	<b>1,818,725</b>
<b>EXPENDITURES:</b>														
6000 Expenditures:														
6500 Debt Service														
6511 Bond Principal	0	0	0	0	0	295,000	0	0	0	0	0	0	420,000	700,000
6521 Interest on Bonds	0	0	0	0	0	523,284	0	0	0	0	0	0	531,159	1,067,569
6599 Other Debt Fees	0	0	500	0	0	0	400	0	0	0	0	0	0	900
<b>Total Expenditures:</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>818,284</b>	<b>400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>951,159</b>	<b>1,768,469</b>
<b>ENDING BALANCE</b>	<b>4,798</b>	<b>10,705</b>	<b>31,436</b>	<b>528,731</b>	<b>1,244,269</b>	<b>758,745</b>	<b>794,740</b>	<b>812,289</b>	<b>897,483</b>	<b>825,447</b>	<b>923,293</b>	<b>936,710</b>	<b>50,756</b>	

**Total Approved Budget**  
199,197,240,511

<b>TOTAL REVENUE</b>	3,399,772	3,012,180	2,081,207	4,253,749	6,026,184	2,995,154	612,188	1,514,169	487,130	1,210,213	557,218	379,990	4,459,444	32,442,792
<b>TOTAL EXP</b>	1,613,680	2,562,507	2,481,972	2,432,696	2,456,112	3,616,687	2,471,097	2,320,233	2,617,498	2,438,465	2,484,622	2,893,714	4,044,768	31,144,447
<b>ENDING BALANCE</b>	1,786,091	2,235,764	1,834,999	3,656,052	7,226,125	3,034,519	1,175,610	369,546	5,304,476	-858,706	3,377,072	863,349	1,278,026	

**Agenda Item Summary Sheet (4 B.7)**  
**Meeting Date: June 8, 2010**  
**Submitted by: Mark Pool, Superintendent**

## ***Information Only***

**Consent Agenda:  
Business and Support  
Services**

Review of Checks Written – May 2010

**Summary**

Although there is no statutory or policy requirement for the Board to review the bills paid during the previous month, a monthly review providing the Board an opportunity to ask questions regarding specific expenditures is a good practice for the Board to follow in overseeing the management of the District.

It is very helpful to the administration and helps in conducting an effective board meeting if questions are identified and asked prior to the meeting.

These bills have already been paid, and were previously authorized by the Board when you adopted the 2009-2010 General Operating Budget.

**ECISD Board Policy**

None.

**Effective Date**

May 30, 2010

**Previous Board Action**

Approval of 2009-2010 General Operating Budget on August 25, 2009 authorizing the expenditure of funds.

**Future Action Expected**

The Board will review the checks written for the previous month prior to each regular monthly board meeting.

**Background Information and  
Significant Issues**

None.

**Fiscal Impact**

Historical comparison of monthly check totals:

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
<b>September</b>	\$384,211.71	\$597,731.27	\$589,273.28	\$808,126.97	\$655,949.80
<b>October</b>	\$625,347.36	\$642,432.03	\$804,931.69	\$778,762.11	\$970,451.63
<b>November</b>	\$606,581.82	\$742,766.77	\$750,671.57	\$1,140,664.10	\$750,661.87
<b>December</b>	\$395,396.80	\$658,798.47	\$1,211,146.13	\$1,030,485.01	\$853,561.12
<b>January</b>	\$602,847.58	\$2,339,695.79	\$1,045,238.51	\$995,619.31	\$880,591.27
<b>February</b>	\$596,279.24	\$775,240.17	\$1,993,265.44	\$1,128,501.50	\$874,019.06
<b>March</b>	\$484,835.73	\$1,924,176.33	\$660,962.20	\$1,107,119.75	\$694,107.70
<b>April</b>	\$497,466.55	\$1,955,246.06	\$777,024.72	\$779,634.45	\$846,903.79
<b>May</b>	\$779,559.59	\$947,243.08	\$867,612.30	\$1,105,700.63	\$758,644.83
<b>Subtotal YTD</b>	<b>\$4,972,526.38</b>	<b>\$10,583,329.97</b>	<b>\$8,700,125.84</b>	<b>\$8,874,613.83</b>	<b>\$7,284,891.07</b>
<b>June</b>	\$888,976.15	\$841,401.34	\$1,529,388.36	\$816,384.98	
<b>July</b>	\$656,773.62	\$485,322.31	\$803,678.77	\$813,160.04	
<b>August</b>	\$753,650.96	\$1,415,904.27	\$1,161,873.57	\$873,588.10	

**Student and Public Benefit** Close monitoring of monthly bills paid and monthly cash flow helps to ensure the efficient use of public funds.

**Procedural and Reporting Implications** None.

**Public Comments** None.

**Alternatives** None.

**Other Comments and Related Issues** Beginning in August of 2007, wire payments for the energy management performance contract, maintenance tax notes, and principal and interest on existing debt were included for the first time with the list of checks written for that month. These wire transfers will show up twice per year (March and August) when we pay principal and interest on debt.

**Attachments** List of checks written during the month of May are available in electronic format and were emailed to each member of the Board.

**Contact Person(s)** David Bright, Assistant Superintendent of Finance and Operations

**Action Required** No action required. This is an information report only.

**Superintendent's Recommendation** Information only.

**Mark Pool, Superintendent of Schools**

**Agenda Item Summary Sheet (4 B.1)**  
**Meeting Date: June 08, 2010**  
**Submitted by: Mark Pool, Superintendent**

## ***Action Required***

<b>Consent Agenda: Business and Support Services</b>	Approval of Application and Certification for Payment from Polasek Construction, Inc.
<b>Summary</b>	We have received Application for Payment No. 5 in the amount of \$27,300.12. The application has been reviewed and payment recommended by RWS Architects.
<b>ECISD Board Policy</b>	CH (LOCAL), PURCHASING AND ACQUISITION, PURCHASING AUTHORITY CV (LOCAL), FACILITIES CONSTRUCTION
<b>Effective Date</b>	May 3, 2010
<b>Previous Board Action</b>	<p>The Board authorized the Superintendent to negotiate a contract with Polasek Construction, Inc. as the Construction Manager At-Risk for the Hutchins Elementary School Office Renovations and Myatt Elementary School Restroom Addition on April 28, 2009. Contract negotiations between ECISD and Polasek Construction began, and after review and approval by the district's legal counsel the superintendent signed the contract on May 29, 2009.</p> <p>Amendment No. 2 to this contract authorizing the work at Myatt Elementary School was signed on September 21, 2009.</p> <p>Applications for Payments are in accordance with Article 5.1 of this contract between the owner and the general contractor.</p>
<b>Future Action Expected</b>	As a part of the Consent Agenda the Board will periodically consider approval of certifications and applications for payment until this project is completed.
<b>Background Information and Significant Issues</b>	None.

**Fiscal Impact**

**Payment Recap for Myatt Elementary School Restroom Addition**

Date Approved	Application for Payment No.	Total Completed and Stored	Retainage at 5.0%	Total Earned Less Retainage	Current Payment	Total Paid To Date	Balance to Finish
		<b>Original Contract</b>					<b>\$323,129.00</b>
01/27/10	1	\$37,840.00	\$1,892.00	\$35,948.00	\$35,948.00	\$0.00	\$287,181.00
02/23/10	2	\$150,635.00	\$7,531.75	\$143,103.25	\$107,155.25	\$35,948.00	\$180,025.75
03/23/10	3	\$220,272.00	\$11,013.60	\$209,258.40	\$66,155.15	\$143,103.25	\$113,870.60
04/20/10	4	\$301,851.00	\$15,092.55	\$286,758.45	\$77,500.05	\$209,258.40	\$36,370.55
		<b>Change Order No. 1</b>			<b>\$7,858.97</b>		<b>\$44,229.52</b>
06/08/10	5	\$330,587.97	\$16,529.40	\$314,058.57	\$27,300.12	\$286,758.45	\$16,929.40

**Student and Public Benefit**

Monthly approval of the Applications for Payment from the contractor insures accounting transparency for the public on this project.

**Procedural and Reporting Implications**

Following approval by the Board a check for the current payment due will be issued to Polasek Construction, Inc.

**Public Comments**

None.

**Alternatives**

None.

**Other Comments and Related Issues**

The amounts shown on this Application for Payment include an increase in the contract amount resulting from Change Order No.1.

**Attachments**

- Copy of Certification and Application for Payment No. 5

**Contact Person(s)**

David Bright, Assistance Superintendent of Finance and Operations

**Action Required**

Motion, second and majority vote to approve and authorize payment of Application and Certification for Payment No. 5 to Polasek Construction, Inc. for the Myatt Elementary School Restroom Addition.

**Superintendent's Recommendation**

I recommend that you approve and authorize payment of Application and Certification for Payment No. 5 to Polasek Construction, Inc. for the Myatt Elementary School Restroom Addition as a part of the Consent Agenda.

**Mark Pool, Superintendent of Schools**

# RWS ARCHITECTS

May 3, 2010

El Campo Independent School District  
Attn: Mr. Mark Pool, Superintendent  
700 West Norris Street  
El Campo, Texas 77437

Re: Myatt Elementary School Restroom Addition  
El Campo Independent School District  
RWS Project No. 0772  
Contractor's Application and  
Certificate for Payment No. 5

Gentlemen:

Transmitted herewith are your copies of the current Contractor's Application for Payment on the subject project:

<u>Application No.</u>	<u>Period</u>	<u>Amount to be Paid</u>
5	04/28/10	\$27,300.12

We recommend payment of the amount shown and suggest you send payment directly to the contractor at the following address: Polasek Construction, Inc., P.O. Box 64, El Campo, Texas 77437.

If there are any questions, please call.

Sincerely,



Malcolm C. Gaus, AIA  
Vice President

Enclosures

cc: Contractor  
File 5.1

MCG/dd

**APPLICATION AND CERTIFICATION FOR PAYMENT**

AIA DOCUMENT G702

PAGE ONE OF

4 PAGES

TO OWNER: EL CAMPO ISD  
700 WEST NORRIS  
EL CAMPO, TEXAS

PROJECT: Myatt Elementary  
Restroom Addition

FROM CONTRACTOR: POLASEK CONSTRUCTION INC.  
P.O. BX 64  
EL CAMPO, TEXAS 77437

VIA ARCHITECT: RWS ARCHITECTS INC.  
3100 TIMMONS  
HOUSTON, TEXAS 77041

CONTRACT FOR: GENERAL CONSTRUCTION

APPLICATION NO: #5

PERIOD TO: 4/28/10

PROJECT NOS: #0772

CONTRACT DATE: 4/27/2009

Distribution to:

OWNER

ARCHITECT

CONTRACTOR

RECEIVED  
MAY 03 2010  
RWS ARCHITECTS

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM .....	\$	323129.00
2. Net change by Change Orders .....	\$	7858.97
3. CONTRACT SUM TO DATE (Line 1 ± 2) .....	\$	330987.97
4. TOTAL COMPLETED & STORED TO DATE .....	\$	330587.97 ✓
(Column G on G703)		
5. RETAINAGE:		
a. 5 % of Completed Work .....	\$	16529.40 ✓
(Column D + E on G703)		
b. 5 % of Stored Material .....	\$	0.00
(Column F on G703)		
Total Retainage (Lines 5a + 5b or		
Total in Column I of G703) .....		
	\$	16529.40
6. TOTAL EARNED LESS RETAINAGE .....	\$	314058.57 ✓
(Line 4 Less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR		
PAYMENT (Line 6 from prior Certificate) .....	\$	286758.45 ✓
8. CURRENT PAYMENT DUE .....	\$	27300.12 ✓
9. BALANCE TO FINISH, INCLUDING RETAINAGE .....	\$	16929.40 ✓
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTS
Total changes approved in previous months by Owner	\$0.00	
Total approved this Month	\$7,858.97	
TOTALS	\$7,858.97	\$0.00
NET CHANGES by Change Order		\$7,858.97 ✓

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

My Commission Expires May 14, 2011

CONTRACTOR: POLASEK CONSTRUCTION INC.

By: [Signature] Date: 4/28/10

State of: Texas County of: DeWitt

Subscribed and sworn to before me this 28th day of April 2010

Notary Public: Denise Howdy

My Commission expires: 5-14-2011

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 27,300.12

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: Malcolm C. Hous Date: 05/03/2010

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

REVIEWED  
Mark Paul  
06/02/2010

**Agenda Item Summary Sheet (4 B.2)**  
**Meeting Date: June 8, 2010**  
**Submitted by: Mark Pool, Superintendent**

## ***Action Required***

**Consent Agenda:**  
**Business and Support**  
**Services**

**Budget Amendment**

**Summary**

According to district policy, the budget shall be amended when a change is made increasing any one of the functional spending categories.

**Amendment No. 1** transfers \$32,000 from the Food Service Operating Fund fund balance to Fund 240 Food Service Operating Budget to appropriate funds for the purchase of two commercial steamers. This increases the Fund 240 budget by \$32,000.

**Amendment No. 2** transfers \$109,400 from the General Operating Fund undesignated fund balance to Fund 199 General Operating Budget to appropriate funds for the new roof on the High School Auditorium. This increases the Fund 199 budget by \$109,400.

**Amendment No. 3** transfers \$15,000 from the General Operating Fund undesignated fund balance to Fund 199 General Operating Budget to appropriate funds for architectural services associated with the construction of new restroom facilities at Myatt Elementary School.

**ECISD Board Policy**

CE (LOCAL), ANNUAL OPERATING BUDGET

**Effective Date**

June 8, 2010

**Previous Board Action**

The Board approved the 2009-2010 General Operating Budget on August 25, 2009.

**Future Action Expected**

The Board is required to amend the budget when a change increases any one of the functional spending areas.

<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	<p><b>Amendment No.1</b> increases the Fund 240, Food Service Operating Fund, by \$32,000.</p> <p><b>Amendment No. 2</b> increases the Fund 199, General Operating Fund, by \$109,400.</p> <p><b>Amendment No. 3</b> increases the Fund 199, General Operating Fund, by \$15,000.</p>
<b>Student and Public Benefit</b>	Accurate accounting for the expenditure of public funds.
<b>Procedural and Reporting Implications</b>	Record the official budget amendment and make the necessary changes in the general operating budget.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None
<b>Attachments</b>	Proposed Budget Amendment(s)
<b>Contact Person(s)</b>	David Bright, Assistant Superintendent of Finance and Operations
<b>Action Required</b>	Motion, second and majority vote to approve budget amendment(s).
<b>Superintendent's Recommendation</b>	<p>I recommend you approve the budget amendment(s) that has been presented as a part of the consent agenda.</p> <p><b>Mark Pool, Superintendent of Schools</b></p>

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**700 WEST NORRIS STREET**  
**EL CAMPO, TEXAS 77437**  
**(979) 543-6771**  
**(979) 543-1670 FAX**

June 8, 2010

DATE

2009/10

BUDGET YEAR

TO: Board of Trustees

FROM: David Bright *KMB 6-8-10*  
 Assistant Superintendent for Finance

RE: Budget Amendment(s)

Due to a change in financial requirements, I request the following budget amendments:

**AMENDMENT #1**

BUDGET CODE	ACCOUNT NAME	BUDGET	CHANGE+-	AMENDED
240 35 6639 00 999 099000	Fixed Asset-Equipment	\$ 66,000	+\$ 32,000	\$ 98,000
240 00 34xx 00 000 000000	Fund Balance	\$ 423,663	-\$ 32,000	\$ 391,663

Appropriate funds for the purchase of two commercial steamers for the Northside & Hutchins Cafeterias; transfer funds from the Food Service Operating fund balance.

**AMENDMENT #2**

BUDGET CODE	ACCOUNT NAME	BUDGET	CHANGE+-	AMENDED
199 81 6629 00 001 099000	Building Improvements	\$ -0-	+\$ 109,400	\$ 109,400
199 00 3600 00 000 000000	Undesignated Fund Balance	\$5,270,261	-\$ 109,400	\$ 5,160,861

Appropriate funds to install a new roof on the High School Auditorium; transfer funds from the General Operating undesignated fund balance.

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**700 WEST NORRIS STREET**  
**EL CAMPO, TEXAS 77437**  
**(979) 543-6771**  
**(979) 543-1670 FAX**

**AMENDMENT #3**

BUDGET CODE	ACCOUNT NAME	BUDGET	CHANGE+/-	AMENDED
199 81 6629 01 107 099000	Building Construction	\$ 15,000	+\$ 15,000	\$ 30,000
199 00 3600 00 000 000000	Undesignated Fund Balance	\$5,160,861	-\$ 15,000	\$ 5,145,861

Appropriate funds for architectural services associated with the construction of new restroom facilities at the Myatt Elementary campus; transfer funds from the General Operating undesignated fund balance.

**Agenda Item Summary Sheet (4 B.3)**  
**Meeting Date: June 8, 2010**  
**Submitted by: Mark Pool, Superintendent**

# ***Action Required***

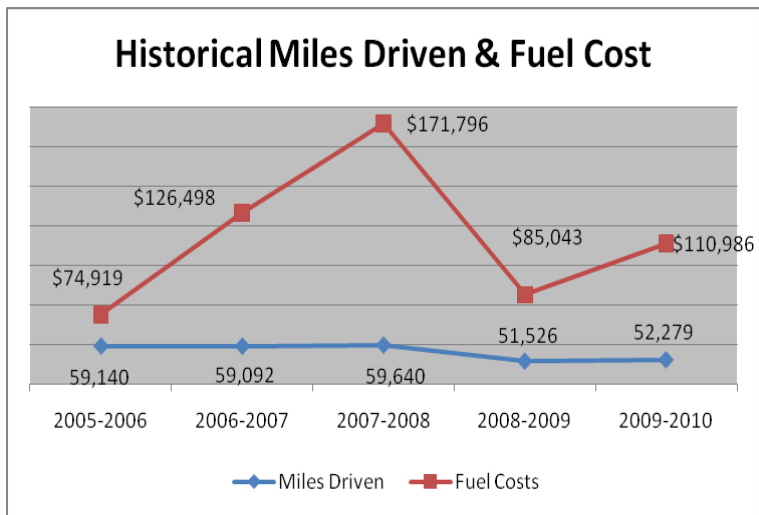
**Consent Agenda**

Evaluation of Transportation Program

**Summary**

To continue with our practice of continuous evaluation and improvement of all systems within the District, we have completed a review of our student transportation operations for the year. Brett Schoppe, Director of Transportation, will be available at the board meeting to answer any questions you might have on this year's review.

The cost of fuel has been a major concern for the past few years. Last year we were able to reduce the number of miles driven, and the cost of fuel decreased. This year we had a slight increase in the number of miles driven (753 miles), but a significant increase in the average cost per gallon of fuel resulting in an increase of \$25,943 in total fuel cost.



**ECISD Board Policy**

CNA (LEGAL), TRANSPORTATION MANAGEMENT: STUDENT TRANSPORTATION

**Effective Date**

June 8, 2010

**Previous Board Action**

The Board annually reviews the district's Transportation Department.

**Future Action Expected** Next month the Board will be presented with an *Improvement Plan* for the district's Transportation Program.

**Background Information and Significant Issues** Under the authority of *Education Code §34.077*, the District may establish and operate an economical public school transportation system in the District. For that part of the system that the District operates directly, it shall employ bus drivers certified by the Department of Public Safety.

According to policy, if the District operates a transportation system, the District is entitled to a state transportation allotment. The allotted funds are based on the cost of providing transportation services to students who live two or more miles from the school they attend.

The Board may require payment of a reasonable fee for transportation to and from school of a student who lives within two miles of the school the student attends. *Education Code §42.155; §11.158*

**Fiscal Impact**

Budgeted Expenditures for Function 34:

2009-2010	\$1,209,409		
2008-2009	\$1,341,341	Actual	\$1,153,270
2007-2008	\$1,290,448	Actual	\$1,279,436
2006-2007	\$1,214,595	Actual	\$1,211,332
2005-2006	\$1,072,994.		
2004-2005	\$1,012,364.		

**Student and Public Benefit** Safe and efficient student transportation system.

**Procedural and Reporting Implications** None.

**Public Comments** None.

**Alternatives** None.

**Other Comments and Related Issues** *Education Code §42.155(d)* allows the District to apply to the Commissioner of Education for an additional amount of up to ten percent of its regular transportation allotment to be used for the transportation of students living within two miles of the school they attend who would be subject to hazardous traffic conditions if they walked to school. The Board shall provide to the Commissioner the definition of hazardous conditions applicable to the District and shall identify the specific hazardous areas for which the allocation is requested.

A hazardous condition exists where no walkway is provided and students must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic

artery, an industrial or commercial area, or another comparable condition.

**Attachments**

Handout with information from Transportation Department Evaluation Report

**Contact Person(s)**

David Bright, Assistant Superintendent of Finance  
Brett Schoppe, Director of Transportation

**Action Required**

Motion, second and majority vote to approve the annual evaluation of the Transportation Department.

**Superintendent's Recommendation**

I recommend that you approve the annual evaluation of the Transportation Department as a part of the consent agenda.

**Mark Pool, Superintendent of Schools**

**El Campo ISD Transportation**  
Evaluation June 2010

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**Personnel**

- Director
- Secretary
- 37 Bus Drivers
- 2 Mechanics
- 1 Service Tech/Driver
- 1 Assistant Principal

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**Vehicles**

- 48 School Buses Total
- 10 Spare Buses
- 33 Regular Education Route Buses
- 65 & 71 Passenger Capacity
- All Diesel Powered
- All Automatic Transmissions

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### Vehicles

- 5 Special Education Buses
- All Diesel Powered
- All Automatic Transmissions
- 2 Wheelchair equipped with A/C (1 is spare)
- 1 52 passenger bus (Spare)
- 1 35 passenger bus equipped with integral child restraint seats. (Early Childhood)
- 1 35 passenger bus equipped with A/C

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### Cost of Operation

- Fuel consumption
- Oil consumption
  - Regular oil change intervals and filter replacement
- Repair parts
  - Components/parts that have failed (normal wear)
  - Tires/tire repair (Contracted Service)
  - Body repair (Contracted Service)
  - Seat repair/replacement

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### Bus Replacement

- Buses are replaced on a rotating schedule based on mileage or condition of the bus.
- New buses are placed on rural routes.
- High mileage vehicles on rural routes replace town route buses that travel less miles per year.

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<b>Bus Replacement 2009/2010</b>			
• Bus #	Year Model	Total Miles	Annual Miles
• 162	1988	193444	Spare

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<b>Fuel Consumption</b>	
• 2005/06	59,140 gallons diesel \$74,919.05 Average cost per gallon \$1.27
• 2006/07	59,092 gallons diesel \$126,498.07 Average cost per gallon \$2.14
Increase of	\$51,579.02

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<b>Fuel Consumption cont.</b>	
• 2007/08	59,640 gallons diesel \$171,736.16 Average cost per gallon \$2.88
Increase of	\$45,238.09

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**Fuel Consumption cont.**

- 2008/2009    51,526 gallons diesel  
\$85,042.78    Average cost per gallon  
\$1.65         Decrease of \$86,693.38
- 2009/2010    52,279 gallons diesel  
\$110,986.12   Average cost per gallon  
\$2.42         Increase of \$25,943.34

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**Agenda Item Summary Sheet (04 B.6)**  
**Meeting Date: June 8, 2010**  
**Submitted by: Mark Pool, Superintendent**

## ***Information Only***

**Consent Agenda: Business  
and Support Services**

Quarterly Investment Report

**Summary**

According to the *Texas Government Code § 2256.023(a)*, *Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of investment transactions for all funds covered by this chapter for the preceding reporting period.*

This information is taken from the Public Funds Investment Act.

**ECISD Board Policy**

CDA (LEGAL), OTHER REVENUES: INVESTMENTS,  
QUARTERLY REPORTS

**Effective Date**

May 31, 2010

**Previous Board Action**

Board reviews *Quarterly Investment Reports* in September, December, March, and June.

**Future Action Expected**

Next review, September 2010

**Background Information and  
Significant Issues**

None.

**Fiscal Impact**

None.

**Student and Public Benefit**

Closely monitoring district investments ensures the efficient use of public funds.


**Procedural and Reporting  
Implications**

None.

**Public Comments**

None.

<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	<ul style="list-style-type: none"><li>• <i>ECISD Quarterly Financial Report for Quarter Ending May 31, 2010</i></li></ul>
<b>Contact Person(s)</b>	David Bright, Assistant Superintendent of Finance and Operations
<b>Action Required</b>	No Action Required. This is an information report only.
<b>Superintendent's Recommendation</b>	Information only. <b>Mark Pool, Superintendent of Schools</b>



# ***ECISD QUARTERLY INVESTMENT REPORT***

For Quarter Ending  
May 31, 2010

Submitted June 8, 2010  
ECISD Board Meeting

Prepared by David Bright,  
Assistant Superintendent for Finance

**El Campo Independent School District  
Quarterly Report of Investment Activity  
Quarter Ending May 31, 2010**

**Introduction**

House Bill 2459, which was passed during the 1995 legislative session, amended a section of the Education Code dealing with investments. Code Section 2256.023 as amended requires that the Investment Officer of the District prepare a report of investment activity and position on a quarterly basis. The report that follows covers the period **March 1, 2010 to May 31, 2010.**

**Investment Strategy for all Funds**

The goal of the investment program is to maximize financial returns within current market conditions in accordance with Board Policy CDA (LEGAL) and CDA (LOCAL). All legal, authorized investments shall have sufficient liquidity to meet anticipated cash flow requirements, projected on a weekly, monthly, and annual basis. Investments should not exceed one (1) year in final, stated maturity. Only investments authorized by Board Policy CDA (LEGAL) and CDA (LOCAL) will be purchased. Investments should be purchased with the intent of holding until maturity.

**Investment Activity for the Quarter Ending May 31, 2010**

Interest from checking accounts at Prosperity Bank totaled:	\$ 41,464.17
Interest earned at TexSTAR for the quarter totaled:	1.96
Interest earned at TexPool for the quarter totaled:	<u>16.49</u>
<b>Total interest earned for the Quarter Ending May 31, 2010, was:</b>	<b>\$ 41,482.62</b>

**Diversification of Funds**

As a part of the investment policy adopted by the Board, a written investment strategy is required which must describe the investment objective for each fund. One of the priorities listed in Board policy concerns diversification of the investment portfolio. As of May 31, 2010, the District's portfolio held \$9,655,163.10 or 99.56% of available funds with Prosperity Bank, \$4,579.79 or 0.05% with TexSTAR, and \$38,084.30 or .39% with TexPool. The portfolio balance as of May 31, 2010, was \$9,697,827.19.

**Collateral**

In order to protect the District from risk of loss related to uninsured cash balances, the District's depository bank pledges collateral to the District in the form of government securities. On May 31, 2010, securities pledged by the Prosperity State Bank to El Campo ISD had an estimated market value of \$14,385,028.24. With FDIC insurance the District has adequate collateral.


**Investment Position at May 31, 2010**


The attached report details the ending cash and investment balances for each of the past three months. Interest earned is posted to the General Ledger on a monthly basis.

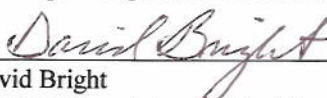
**Investment Officers' Certification**

I hereby certify that the following information to the best of my knowledge is a true and accurate description of the investment portfolio of the El Campo Independent School District for the period ending May 31, 2010. All investments are in compliance with the Public Funds Investment Act (HB2459) and local investment policies.

Respectfully Submitted,

  
\_\_\_\_\_  
Joyce Supak  
Investment Officer  
El Campo Independent School District

  
\_\_\_\_\_  
Mark Pool  
Superintendent  
El Campo Independent School District

  
\_\_\_\_\_  
David Bright  
Assistant Superintendent for Finance  
El Campo Independent School District

**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
 QUARTERLY CASH & INVESTMENT REPORT  
 March 1, 2009 to May 31, 2010**

**Prosperity Bank**

<b>Bank Account Balances - Month End</b>	<b>Mar 10</b>	<b>Apr 10</b>	<b>May 10</b>
Money Market Account	\$8,104,800.19	\$7,114,625.68	\$5,548,633.02
General Fund	\$1,338,163.33	\$1,033,090.31	\$2,634,755.38
General Fund - Investment Account	\$2,963.97	\$2,967.87	\$3,870.96
Payroll	\$29,861.75	\$412,922.94	\$427,293.89
Interest & Sinking	\$1,001,575.92	\$1,029,801.73	\$1,040,609.85
<b>Total</b>	<b>\$10,477,365.16</b>	<b>\$9,593,408.53</b>	<b>\$9,655,163.10</b>

**Prosperity Bank**

<b>Interest Earned</b>	<b>Mar 10</b>	<b>Apr 10</b>	<b>May 10</b>
Money Market Account	\$11,894.25	\$9,825.49	\$8,814.50
General Fund	\$1,881.93	\$1,619.03	\$2,029.34
General Fund - Investment Account	\$4.02	\$3.90	\$5.03
Payroll	\$504.08	\$354.16	\$432.99
Interest & Sinking	\$1,346.32	\$1,341.57	\$1,407.56
<b>Total</b>	<b>\$15,630.60</b>	<b>\$13,144.15</b>	<b>\$12,689.42</b>

**Investment Pools**

<b>Investment Balances - Month End</b>	<b>Mar 10</b>	<b>Apr 10</b>	<b>May 10</b>
TexPool General Fund Investment Account	\$35,040.34	\$35,045.10	\$35,050.87
TexPool Family Crisis Fund	\$3,032.52	\$3,032.88	\$3,033.43
TexSTAR	\$3,480.83	\$3,481.32	\$3,481.86
TexSTAR	\$1,097.60	\$1,097.76	\$1,097.93
<b>Total</b>	<b>\$42,651.29</b>	<b>\$42,657.06</b>	<b>\$42,664.09</b>

**Investment Pools**

<b>Investment Interest Earned</b>	<b>Mar 10</b>	<b>Apr 10</b>	<b>May 10</b>
TexPool General Fund Investment Account	\$4.69	\$4.76	\$5.77
TexPool Family Crisis Fund	\$0.36	\$0.36	\$0.55
TexSTAR	\$0.46	\$0.49	\$0.54
TexSTAR	\$0.14	\$0.16	\$0.17
<b>Total</b>	<b>\$5.65</b>	<b>\$5.77</b>	<b>\$7.03</b>

**Comparison of Interest Rates**

Average Monthly Rate:	Prosperity	TexPool	TexStar	T-Bill
	All Accounts			
Sep-09	1.61%	0.2822	0.2629	0.1180
Oct-09	1.61%	0.2095	0.2095	0.0690
Nov-09	1.61%	0.2112	0.1986	0.0440
Dec-09	1.61%	0.2090	0.1888	0.0460
Jan-09	1.61%	0.1630	0.1604	0.0560
Feb-09	1.61%	0.1512	0.1453	0.1010
Mar-09	1.61%	0.1577	0.1552	0.1460
Apr-09	1.61%	0.1662	0.1721	0.1590
May-09	1.61%	0.1935	0.1838	0.1560



## Monthly Newsletter - April 2010

### Performance

#### As of April 30, 2010

Current Invested Balance	\$5,339,490,225.82
Weighted Average Maturity (1)	49 Days
Weighted Average Maturity (2)	77 Days
Net Asset Value	1.000035
Total Number of Participants	710
Management Fee on Invested Balance	0.05%*
Interest Distributed	\$998,434.46
Management Fee Collected	\$226,453.21
% of Portfolio Invested Beyond 1 Year	3.46%
Standard & Poor's Current Rating	AAAm

#### April Averages

Average Invested Balance	\$5,455,879,920.37
Average Monthly Yield, on a simple basis	0.1721%
Average Weighted Average Maturity (1)*	51 Days
Average Weighted Average Maturity (2)*	80 Days

#### Definition of Weighted Average Maturity (1) & (2)

- (1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.
- (2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

\* The maximum management fee authorized for the TexSTAR Cash Reserve Fund is 12 basis points. This fee may be waived in full or in part in the discretion of the TexSTAR co-administrators at any time as provided for in the TexSTAR Information Statement.

Rates reflect historical information and are not an indication of future performance.

### New Participants

We would like to welcome the following entities who joined the TexSTAR program in April:

- ★ Irving Flood Control Dist Sec I
- ★ Fort Bend ISD
- ★ Crockett County CCSD
- ★ Education Service Center Reg 14
- ★ City of Fate

### News

**Holiday Reminder -** In observance of **Memorial Day, TexSTAR will be closed on Monday, May 31, 2010.** All ACH transactions initiated on Friday, May 28th will settle on Tuesday, June 1st. Notification of any early transaction deadlines on the business day preceding this holiday will be sent by email to the primary contact on file for all TexSTAR participants. Please plan accordingly for your liquidity needs.

### Economic Commentary

After posting three quarters of strength in GDP, industrial production and productivity, the U.S. economy is surely recovering. The unemployment rate continues its slow decline, and the Federal Reserve has removed most of its liquidity facilities. The manufacturing sector also continues to show strength in surveys and in hiring data. Furthermore, consumption has thus far been buoyed by a corresponding increase in income and confidence. However, growth continues to be heavily reliant on public sector support.

The labor force remains plagued by excessive slack. Although the unemployment rate likely peaked in October at 10.1% and declined to 9.7% in March, the average duration of unemployment has continued to extend from 16.6 weeks in December 2007 to 31.2 weeks in March. Moreover, initial jobless claims averaged 462,000 in April, which is still above the 400,000 level that correlates with zero net job creation. Personal income has increased 3.0% since March; however, the details of this data series reflect the duality of the economic recovery: government wages and salaries are up 6.35% in the last two years, while private wages and salaries have declined by -5.27%. Even though mortgage rates have been low, tight credit conditions, high unemployment and high inventory ratios continue to suppress housing activity. Treasury prices on the short end of the curve remained unchanged with the three-month Treasury bill yielding 0.15%.

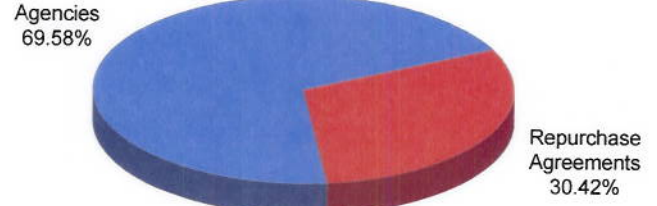
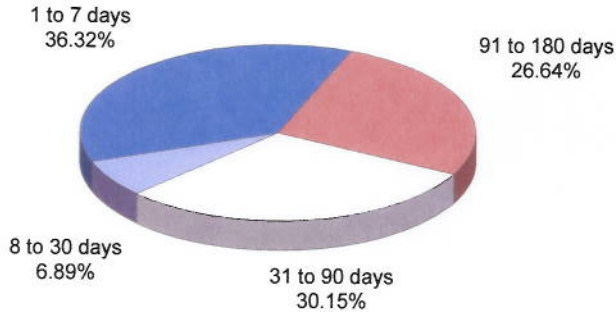
GDP is expected to growth to remain around 3% through 2010, as consumption and investment offset the drag from less government stimulus. Furthermore, unemployment will likely fall slowly, as extended benefits and continued macroeconomic uncertainty reduce both the supply and demand for labor. Given low resource utilization and stable inflation expectations, the Fed is expected to remain accommodative through 2010. Without broad-based hiring in private jobs, the strength of the recovery may be questioned. The U.S. economy, like many others in the world, must delicately balance stimulative policy with the fiscal austerity necessary to achieve solid growth and a stable fiscal outlook.

This information is an excerpt from an economic report dated April 2010 provided to TexSTAR by JP Morgan Asset Management, Inc., the investment manager of the TexSTAR pool.

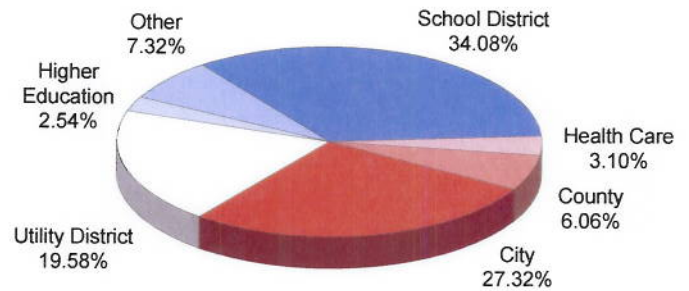
For more information about TexSTAR, please visit our web site at [www.texstar.org](http://www.texstar.org).

## Information at a Glance

### Portfolio by Type of Investment As of April 30, 2010



### Portfolio by Maturity As of April 30, 2010



### Distribution of Participants by Type As of April 30, 2010

## Historical Program Information

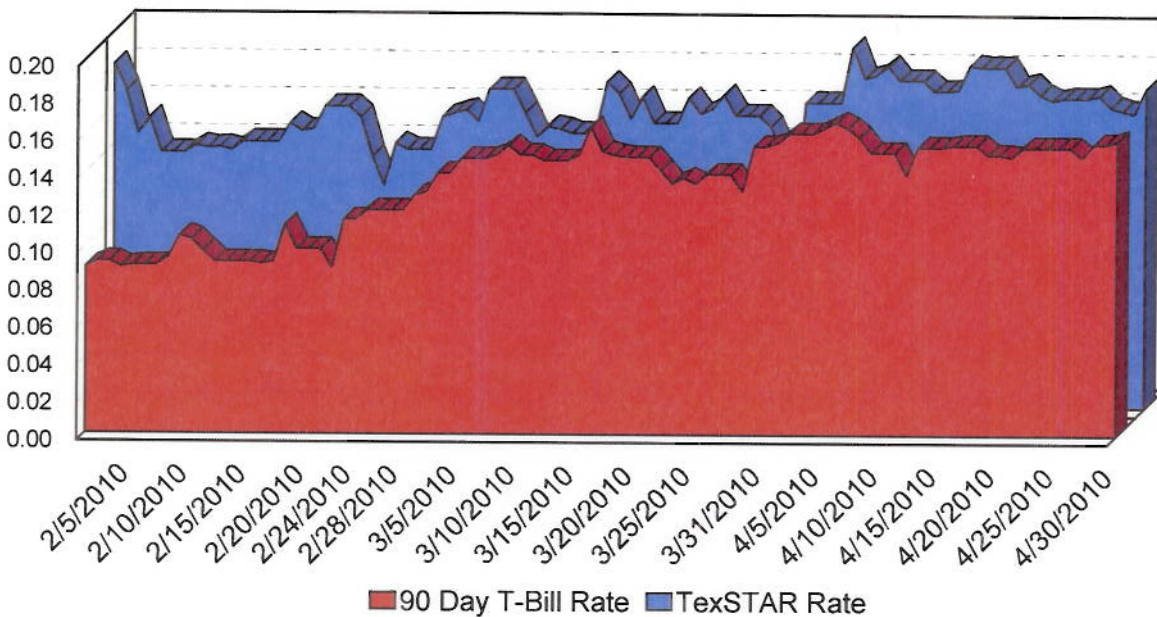
Month	Average Rate	Book Value	Market Value	Net Asset Value	WAM (1)*	WAM (2)*	Number of Participants
Apr 10	0.1721%	\$5,339,490,225.82	\$ 5,339,710,431.56	1.000035	51	80	710
Mar 10	0.1552%	5,631,610,152.45	5,632,064,660.25	1.000080	52	75	705
Feb 10	0.1453%	6,054,214,913.66	6,054,862,055.15	1.000106	46	68	704
Jan 10	0.1604%	5,840,134,270.14	5,841,215,764.12	1.000185	44	62	702
Dec 09	0.1888%	5,407,637,704.81	5,408,888,081.88	1.000223	49	69	701
Nov 09	0.1986%	5,098,729,406.85	5,100,566,153.33	1.000360	53	73	699
Oct 09	0.2095%	5,268,497,948.76	5,270,536,424.50	1.000384	49	71	696
Sep 09	0.2629%	5,340,224,912.87	5,342,464,587.80	1.000419	48	71	695
Aug 09	0.3089%	5,139,063,427.24	5,141,481,459.68	1.000470	49	75	693
Jul 09	0.3232%	5,376,443,555.63	5,378,994,696.96	1.000467	47	75	687
Jun 09	0.3693%	5,656,879,809.73	5,659,853,015.76	1.000525	47	76	684
May 09	0.4462%	5,532,083,366.30	5,535,302,549.55	1.000581	46	75	679
Apr 09	0.4984%	5,647,217,828.45	5,650,940,345.36	1.000659	50	78	677

## Portfolio Asset Summary as of April 30, 2010

	Book Value	Market Value
Uninvested Balance	\$ 696.44	\$ 696.44
Accrual of Interest Income	340,872.54	340,872.54
Interest and Management Fees Payable	(1,036,968.66)	(1,036,968.66)
Payable for Investment Purchased	0.00	0.00
Repurchase Agreements	1,624,453,000.00	1,624,453,000.00
Government Securities	3,715,732,625.50	3,715,952,831.24
<b>Total</b>	<b>\$ 5,339,490,225.82</b>	<b>\$ 5,339,710,431.56</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by J.P. Morgan Chase & Co. and the assets are safekept in a separate custodial account at the Federal Reserve Bank in the name of TexSTAR. The only source of payment to the Participants are the assets of TexSTAR. There is no secondary source of payment for the pool such as insurance or guarantee. Should you require a copy of the portfolio, please contact TexSTAR Participant Services.

# TexSTAR versus 90-Day Treasury Bill



This material is for information purposes only. This information does not represent an offer to buy or sell a security. The above rate information is obtained from sources that are believed to be reliable; however, its accuracy or completeness may be subject to change. The TexSTAR management fee may be waived in full or in part at the discretion of the TexSTAR co-administrators and the TexSTAR rate for the period shown reflects waiver of fees. This table represents investment performance/return to the customer, net of fees, and is not an indication of future performance. An investment in the security is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the issuer seeks to preserve the value of an investment at \$1.00 per share, it is possible to lose money by investing in the security. Information about these and other program details are in the fund's Information Statement which should be read carefully before investing. The yield on the 90-Day Treasury Bill ("T-Bill Yield") is shown for comparative purposes only. When comparing the investment returns of the TexSTAR pool to the T-Bill Yield, you should know that the TexSTAR pool consist of allocations of specific diversified securities as detailed in the respective Information Statements. The T-Bill Yield is taken from Bloomberg Finance L.P. and represents the daily closing yield on the then current 90-day T-Bill.

## Daily Summary for April 2010

Date	Mny Mkt Fund Equiv. [SEC Std.]	Daily Allocation Factor	TexSTAR Invested Balance	Market Value Per Share	WAM Days (1)*	WAM Days (2)*
4/1/2010	0.1637%	0.000004486	\$5,522,375,479.57	1.000069	53	81
4/2/2010	0.1637%	0.000004486	\$5,522,375,479.57	1.000069	53	81
4/3/2010	0.1637%	0.000004486	\$5,522,375,479.57	1.000069	53	81
4/4/2010	0.1637%	0.000004486	\$5,522,375,479.57	1.000069	53	81
4/5/2010	0.1933%	0.000005297	\$5,505,232,627.94	1.000067	52	81
4/6/2010	0.1770%	0.000004849	\$5,488,349,672.16	1.000054	51	79
4/7/2010	0.1787%	0.000004896	\$5,479,274,618.57	1.000051	54	82
4/8/2010	0.1835%	0.000005028	\$5,488,930,491.15	1.000053	54	83
4/9/2010	0.1760%	0.000004821	\$5,473,787,682.54	1.000025	52	81
4/10/2010	0.1760%	0.000004821	\$5,473,787,682.54	1.000025	52	81
4/11/2010	0.1760%	0.000004821	\$5,473,787,682.54	1.000025	52	81
4/12/2010	0.1702%	0.000004663	\$5,436,288,965.33	1.000017	53	82
4/13/2010	0.1703%	0.000004667	\$5,401,674,563.85	1.000017	51	82
4/14/2010	0.1709%	0.000004681	\$5,413,051,565.25	1.000018	52	81
4/15/2010	0.1840%	0.000005041	\$5,452,606,827.16	1.000025	52	81
4/16/2010	0.1832%	0.000005018	\$5,514,575,670.95	1.000041	50	78
4/17/2010	0.1832%	0.000005018	\$5,514,575,670.95	1.000041	50	78
4/18/2010	0.1832%	0.000005018	\$5,514,575,670.95	1.000041	50	78
4/19/2010	0.1729%	0.000004736	\$5,469,547,449.81	1.000055	50	78
4/20/2010	0.1745%	0.000004782	\$5,455,709,940.16	1.000040	50	78
4/21/2010	0.1685%	0.000004616	\$5,469,833,399.99	1.000047	50	78
4/22/2010	0.1655%	0.000004535	\$5,476,674,818.48	1.000048	51	79
4/23/2010	0.1668%	0.000004569	\$5,382,485,562.75	1.000040	50	78
4/24/2010	0.1668%	0.000004569	\$5,382,485,562.75	1.000040	50	78
4/25/2010	0.1668%	0.000004569	\$5,382,485,562.75	1.000040	50	78
4/26/2010	0.1683%	0.000004612	\$5,425,674,960.49	1.000033	50	78
4/27/2010	0.1621%	0.000004441	\$5,393,627,243.04	1.000036	50	78
4/28/2010	0.1602%	0.000004390	\$5,395,616,060.98	1.000032	50	77
4/29/2010	0.1588%	0.000004352	\$5,382,765,514.06	1.000029	50	77
4/30/2010	0.1720%	0.000004713	\$5,339,490,225.82	1.000035	49	77
102						
Average	0.1721%	0.000004716	\$5,455,879,920.37		51	80

TexSTAR Participant Services  
 First Southwest Asset Management, Inc.  
 325 North St. Paul Street, Suite 800  
 Dallas, Texas 75201



### **TexSTAR Board Members**

<i>William Chapman</i>	<i>Central Texas Regional Mobility Authority</i>	<i>Governing Board President</i>
<i>Nell Lange</i>	<i>City of Frisco</i>	<i>Governing Board Vice President</i>
<i>Melinda Garrett</i>	<i>Houston ISD</i>	<i>Governing Board Treasurer</i>
<i>Michael Bartolotta</i>	<i>First Southwest Company</i>	<i>Governing Board Secretary</i>
<i>Will Williams</i>	<i>JP Morgan Chase</i>	<i>Governing Board Asst. Sec./Treas.</i>
<i>Hardy Browder</i>	<i>City of Cedar Hill</i>	<i>Advisory Board</i>
<i>Oscar Cardenas</i>	<i>Northside ISD</i>	<i>Advisory Board</i>
<i>Stephen Fortenberry</i>	<i>McKinney ISD</i>	<i>Advisory Board</i>
<i>Monte Mercer</i>	<i>North Central TX Council of Government</i>	<i>Advisory Board</i>
<i>Len Santow</i>	<i>Griggs &amp; Santow</i>	<i>Advisory Board</i>
<i>S. Renee Tidwell</i>	<i>Tarrant County</i>	<i>Advisory Board</i>

**For more information contact TexSTAR Participant Services ★ 1-800-TEX-STAR ★ [www.texstar.org](http://www.texstar.org)**





# TEXPOOL

THE TEXAS INVESTMENT SERVICE FOR PUBLIC FUNDS

June 2010

## PERFORMANCE

### As of May 31, 2010

	TexPool	TexPool Prime
Current Invested Balance	\$16,587,902,734.65	\$1,582,110,725.65
Weighted Average Maturity (1)*	38 Days	42 Days
Weighted Average Maturity (2)*	82 Days	54 Days
Net Asset Value	0.99999	0.99994
Total Number of Participants	2,227	114
Management Fee on Invested Balance	0.0473%	0.0638%
Interest Distributed	\$2,768,934.23	\$305,326.11
Management Fee Collected	\$677,759.04	\$71,780.51
Standard & Poor's Current Rating	AAAm	AAAm

### May Averages

Average Invested Balance	\$16,853,478,525.62	\$1,607,155,257.00
Average Monthly Yield, on a simple basis (3)*	0.1935%	0.2237%
Average Weighted Average Maturity (1)*	35 Days	45 Days
Average Weighted Average Maturity (2)*	79 Days	57 Days

\*Definitions for Average Weighted Maturity can be found on Page 2.

## Economic and Market Commentary – May 31, 2010

Interest rates moved in opposite directions in May as U.S. government yields dropped and dollar Libor yields rose in response to mounting jitters over sovereign debt issues within the 16-country eurozone. The unusual bifurcation in yields reflects the first significant reappearance of credit-related uncertainty since the world financial system began to stabilize in the spring of 2009.

Within the government sector, one-month Treasury yields dropped two basis points to 0.16% while one-year Treasury bill yields plunged 11 basis points to 0.31%. Meanwhile, one month Libor rose from 0.28% to 0.35%, three month Libor spiked from 0.35% to 0.54%, six month Libor climbed from 0.53% to 0.75%, and one year Libor jumped from 1.01% to 1.20%. By comparison, three month Libor (the rate often cited as the benchmark for interbank funding stresses) peaked at 5.75% during the 2008-'09 financial crisis.

We continued to accumulate short-term paper during the month, with most new positions falling within the overnight to three-month maturity range. Fortunately, a rise in rates at the short end of the curve allowed us to enjoy the best of both worlds — boosting the average yield in each pool by three basis points (to 0.21% in TexPool and to 0.24% in TexPool Prime) — without the need to extend maturities and thus take on additional interest rate risk. The increase in TexPool Prime's yield was due to higher commercial paper rates, which are tied to Libor; TexPool benefited from higher repo rates, since overnight repurchase agreements comprise the bulk of pool assets.

Some of the counterparties and issuers to the pools — though based in Europe — are nonetheless large global banks that hold the vast majority of their diversified debt portfolios in high-quality credits and types of credit instruments from around the world. This is not to suggest that these financial institutions have no exposure to any of the more distressed sectors of the credit market; in today's increasingly intertwined global economy, such relationships are virtually inevitable and unavoidable. Still, Federated has always managed the pools with safety as its top priority and we are convinced that TexPool and TexPool Prime have no meaningful exposure to the eurozone crisis.

In addition, central banks worldwide have moved proactively to provide liquidity to the interbank market, thus greatly reducing the odds of a Lehman-style freezing of credit. It is encouraging, for instance, that concerns over European sovereign debt began to subside somewhat late in the month. As noted earlier, Libor rates remain far below their 2008-'09 peak, even after the sharp spike in May. Accordingly, while we view the crisis as a legitimate concern, it is perhaps more of a headline and perception issue at the moment than one that necessarily will greatly impact the credit worthiness of most issuers. Of course, we will continue to monitor developments closely and manage the pools with the same high degree of prudence that always has been our hallmark.

## ANNOUNCEMENTS

### New Participants

We would like to recognize and welcome the following entities who joined the TexPool/TexPool Prime program in May, 2010:

- |                                |                  |
|--------------------------------|------------------|
| 1. Williamson County ESD No. 3 | 7. Kenedy County |
| 2. Travis County MUD No. 9     | 8. Lindale ISD   |
| 3. Fort Bend County MUD No. 5  |                  |
| 4. Galveston ISD               |                  |
| 5. City of Crystal City        |                  |
| 6. City of Niederwald          |                  |

### Upcoming Events

06/15/10 - 06/18/10	TACCBO Summer Conference	San Antonio
06/16/10 - 06/18/10	TASBO Summer Conference	Kerrville
06/17/10 - 06/19/10	AWBD Annual Conference	San Antonio

### Operations Announcements: Vendor Bill Payment

Did you know you can now make payments directly to your vendors without completing a Special Wire Instructions Form?

By adding Vendor Payment Instructions to your account, TexConnect now allows you to enter the invoice information when placing your transaction.

Contact the TexPool Operations Team to learn more. Call Participant Services at 866-839-7665 and ask to speak to Operations.



## TexPool

### PORTFOLIO ASSET SUMMARY AS OF May 31, 2010

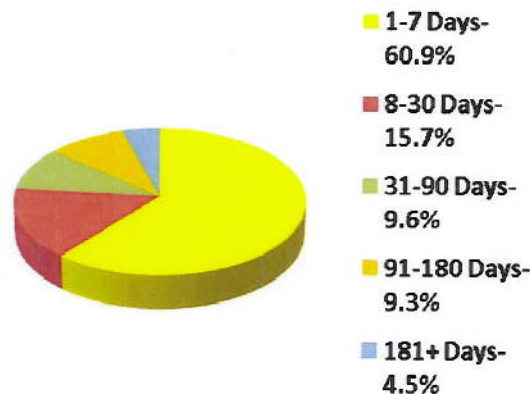
	Book Value	Market Value
Uninvested Balance	\$57,599.00	\$57,599.00
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	2,059,735.08	2,059,735.08
Interest and Management Fees Payable	(2,768,990.33)	(2,768,990.33)
Payable for Investments Purchased	(144,942,800.00)	(144,942,800.00)
Repurchase Agreements	10,072,203,000.00	10,072,070,800.00
Mutual Fund Investments	0.00	0.00
Government Securities	6,661,294,190.90	6,660,918,454.32
U.S. Treasury Bills	0.00	0.00
U.S. Treasury Notes	0.00	0.00
<b>Total</b>	<b>\$16,587,902,734.65</b>	<b>\$16,587,394,798.07</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investors and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

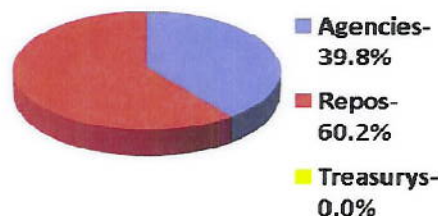
### DAILY SUMMARY

Date	Money Mkt Fund Equiv (SEC Std.)	Daily Allocation Factor	TexPool Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
5/1	0.1818%	0.000004981	\$17,074,125,754.84	0.99993	35	83
5/2	0.1818%	0.000004981	\$17,074,125,754.84	0.99993	35	83
5/3	0.1852%	0.000005074	\$17,018,500,957.92	0.99993	33	79
5/4	0.1901%	0.000005209	\$17,062,073,425.17	0.99993	32	79
5/5	0.1849%	0.000005066	\$17,093,192,262.01	0.99994	35	80
5/6	0.1760%	0.000004823	\$17,080,692,832.54	0.99996	34	79
5/7	0.1770%	0.000004848	\$17,027,837,772.86	0.99995	35	80
5/8	0.1770%	0.000004848	\$17,027,837,772.86	0.99995	35	80
5/9	0.1770%	0.000004848	\$17,027,837,772.86	0.99995	35	80
5/10	0.1774%	0.000004860	\$16,951,802,316.55	0.99992	34	79
5/11	0.1794%	0.000004914	\$16,941,789,965.27	0.99993	34	79
5/12	0.1833%	0.000005021	\$16,834,605,279.45	0.99993	34	79
5/13	0.2028%	0.000005556	\$16,752,509,839.34	0.99994	34	79
5/14	0.2081%	0.000005700	\$16,895,835,026.42	0.99994	35	79
5/15	0.2081%	0.000005700	\$16,895,835,026.42	0.99994	35	79
5/16	0.2081%	0.000005700	\$16,895,835,026.42	0.99994	35	79
5/17	0.2138%	0.000005858	\$16,774,684,805.51	0.99996	33	78
5/18	0.2105%	0.000005767	\$16,869,559,680.83	0.99996	33	77
5/19	0.2066%	0.000005659	\$16,842,861,402.00	0.99999	34	78
5/20	0.2090%	0.000005725	\$16,802,239,340.17	1.00000	33	77
5/21	0.2000%	0.000005479	\$16,768,694,557.88	0.99999	34	78
5/22	0.2000%	0.000005479	\$16,768,694,557.88	0.99999	34	78
5/23	0.2000%	0.000005479	\$16,768,694,557.88	0.99999	34	78
5/24	0.1825%	0.000005001	\$16,691,528,302.51	1.00000	33	77
5/25	0.1867%	0.000005116	\$16,788,356,458.63	1.00000	32	76
5/26	0.1970%	0.000005396	\$16,729,827,544.91	1.00000	36	80
5/27	0.2076%	0.000005687	\$16,646,645,361.48	0.99999	37	80
5/28	0.1970%	0.000005396	\$16,587,902,734.65	0.99999	38	82
5/29	0.1970%	0.000005396	\$16,587,902,734.65	0.99999	38	82
5/30	0.1970%	0.000005396	\$16,587,902,734.65	0.99999	38	82
5/31	0.1970%	0.000005396	\$16,587,902,734.65	0.99999	38	82
<b>Averages</b>	0.1935%	0.000005302	\$16,853,478,525.62		35	79

Portfolio By Maturity  
As of May 31, 2010



Portfolio By Type of Investment  
As of May 31, 2010



	Number of Participants	Balance
School District	561	\$5,592,321,406.99
Higher Education	54	\$2,167,106,373.03
Health Care	79	\$515,991,426.23
Utility District	691	1,920,446,684.84
City	433	\$4,546,656,918.44
County	171	\$1,466,991,265.63
Other	238	\$377,728,711.01

#### Definition of Weighted Average Maturity (1) & (2)

\* (1) This weighted average maturity calculation uses the SEC Rule 2A-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This rule specifies that a variable rate instrument to be paid in 90 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.

\* (2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

**TexPool Prime**

**PORTFOLIO ASSET SUMMARY AS OF May 31, 2010**

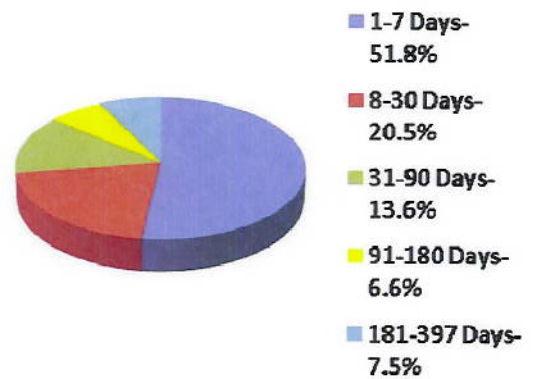
	<b>Book Value</b>	<b>Market Value</b>
Uninvested Balance	\$131.39	\$131.39
Accrual of Interest Income	228,875.89	228,875.89
Interest and Management Fees Payable	(305,325.43)	(305,325.43)
Payable for Investments Purchased	0.00	0.00
Repurchase Agreements	607,852,000.00	607,852,000.00
Mutual Fund Investments	0.00	0.00
Government Securities	237,505,080.22	237,486,928.06
Commercial Paper	736,829,963.58	736,745,546.86
Bank Instruments	0.00	0.00
Variable Rate Note	0.00	0.00
<b>Total</b>	<b>\$1,582,110,725.65</b>	<b>\$1,582,008,156.77</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investors and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool Prime. The assets of TexPool Prime are the only source of payments to the Participants. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

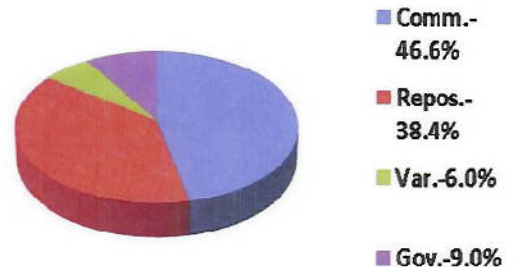
**DAILY SUMMARY**

Date	Money Mkt Fund Equiv (SEC Std.)	Daily Allocation Factor	TexPool Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
5/1	0.2096%	0.000005743	\$1,583,836,945.94	0.99994	54	67
5/2	0.2096%	0.000005743	\$1,583,836,945.94	0.99994	54	67
5/3	0.2160%	0.000005919	\$1,621,766,102.12	0.99993	50	62
5/4	0.2213%	0.000006063	\$1,616,593,042.12	0.99994	50	62
5/5	0.2088%	0.000005720	\$1,609,278,870.36	0.99995	49	61
5/6	0.2092%	0.000005732	\$1,601,413,105.03	0.99994	49	61
5/7	0.2052%	0.000005621	\$1,596,304,474.10	0.99988	49	61
5/8	0.2052%	0.000005621	\$1,596,304,474.10	0.99988	49	61
5/9	0.2052%	0.000005621	\$1,596,304,474.10	0.99988	49	61
5/10	0.2076%	0.000005688	\$1,585,774,001.08	0.99987	47	59
5/11	0.2087%	0.000005718	\$1,578,881,826.34	0.99988	46	58
5/12	0.2196%	0.000006017	\$1,582,742,443.80	0.99988	47	59
5/13	0.2298%	0.000006295	\$1,582,240,394.66	0.99989	47	58
5/14	0.2398%	0.000006569	\$1,572,842,966.07	0.99990	47	59
5/15	0.2398%	0.000006569	\$1,572,842,966.07	0.99990	47	59
5/16	0.2398%	0.000006569	\$1,572,842,966.07	0.99990	47	59
5/17	0.2383%	0.000006530	\$1,574,584,614.40	0.99996	44	56
5/18	0.2367%	0.000006486	\$1,571,280,356.05	0.99995	44	56
5/19	0.2443%	0.000006692	\$1,558,648,746.75	0.99995	43	55
5/20	0.2402%	0.000006581	\$1,693,829,921.73	0.99996	40	51
5/21	0.2272%	0.000006224	\$1,686,539,219.81	0.99996	40	51
5/22	0.2272%	0.000006224	\$1,686,539,219.81	0.99996	40	51
5/23	0.2272%	0.000006224	\$1,686,539,219.81	0.99996	40	51
5/24	0.2174%	0.000005956	\$1,684,360,624.73	0.99996	38	48
5/25	0.2240%	0.000006137	\$1,657,103,452.89	0.99996	38	49
5/26	0.2306%	0.000006319	\$1,634,139,388.57	0.99996	38	49
5/27	0.2373%	0.000006502	\$1,606,019,302.04	0.99995	38	49
5/28	0.2272%	0.000006224	\$1,582,110,725.65	0.99994	42	54
5/29	0.2272%	0.000006224	\$1,582,110,725.65	0.99994	42	54
5/30	0.2272%	0.000006224	\$1,582,110,725.65	0.99994	42	54
5/31	0.2272%	0.000006224	\$1,582,110,725.65	0.99994	42	54
<b>Averages</b>	0.2237%	0.000006128	\$1,607,155,257.00		45	57

**Portfolio By Maturity  
As of May 31, 2010**



**Portfolio By Type of Investment  
As of May 31, 2010**



	<b>Number of Participants</b>	<b>Balance</b>
School District	61	\$1,146,898,249.99
Higher Education	6	\$113,606,369.44
Health Care	6	\$32,574,909.17
Utility District	3	\$23,112,868.82
City	18	\$76,610,400.17
County	13	\$189,255,622.26
Other	7	\$48,343.17

\*(3) This current yield for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

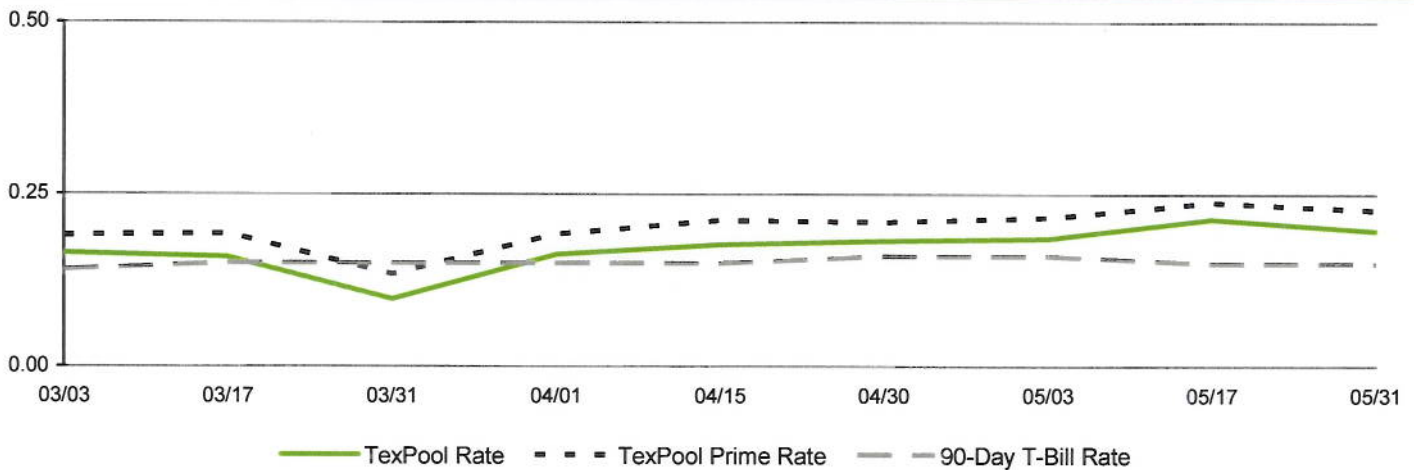


# TEXPOOL

THE TEXAS INVESTMENT SERVICE FOR PUBLIC FUNDS

TexPool Participant Services  
1001 Texas Ave. 14th Floor  
Houston, TX 77002

## TEXPOOL & TEXPOOL PRIME VS. 90-DAY TREASURY BILL



### TexPool Advisory Board Members

R.C. Allen  
Pati Buchenau

Jose Elizondo, Jr.  
Ron Leverett

LaVonne Mason  
John McGrane

Clay McPhail  
Vivian Wood

Additional information regarding TexPool is available upon request:

www.texpool.com • 1-866-839-7665 (1-866-TEX-POOL) • Fax: 866-839-3291

**Consent Agenda** Report on Employee Absences

**Summary**

A couple of months ago the Board looked at revisions to our LOCAL policy DEC, EMPLOYEE LEAVES AND ABSENCES. One of the questions in the proposed revision to the policy was whether or not to continue to reimburse retiring employees for each day of unused local leave up to a maximum of 60 days. The reimbursement clause is to reward employees for good attendance habits.

During the discussions on this policy I realized that we had never really done a historical study on employee attendance and how much employees actually used their leave benefit. As a result I asked our HR and Payroll Departments to gather the data to look at the number of leave days used historically.

Employee leave is accounted for in the following categories:

- State Sick Leave (Accumulated by employees prior to May 30, 1995)
- Local Leave (Employees are given five local days per year. Accumulates locally, but is non-transferable.)
- State Personal Leave (The State gives employees five personal days per year. Accumulates and will transfer to other Texas school districts.)
- School Business (Days employees are absent from their regular assignment and require a substitute, but are engaged in school business.)
- Staff Development (Days employees are absent from their regular assignment for staff development that require a substitute.)

**ECISD Board Policy** DEC (LOCAL), EMPLOYEE LEAVES AND ABSENCES

**Effective Date** June 8, 2010

**Previous Board Action** None.

**Future Action Expected** In the future we will do an annual report on employee attendance.

**Background Information and** Crystal Matlock is our Leave Specialist who works with HR and

**Significant Issues**

Payroll on employee absences. She collected data for the past four years showing the number of employees and days used for each type of leave. (Current year data is through April 10, 2010.) A copy of the data Crystal collected is attached.

Summary of Data:

	2005-2007	2007-2008	2008-2009	2009-2010 as of 04/10/10
Total Days Absent	6,727	7,045	7,333	5,585
Average Days per Employee	13.0	13.6	13.9	10.2

**Fiscal Impact**

Cost of substitutes when employees are absent.

**Student and Public Benefit**

Students benefit more from having their regular teacher in the classroom than a substitute and taxpayers benefit from reduced costs for substitute.

**Procedural and Reporting Implications**

None.

**Public Comments**

None.

**Alternatives**

None.

**Other Comments and Related Issues**

This information warrants further study. I would like to know how this compares with similar districts. I am concerned that our teachers may be out of the classroom too often for school business or staff development.

**Attachments**

Handout with raw historical data on the types of leave taken, the number of employees using leave, and the total number of days.

**Contact Person(s)**

David Bright, Assistant Superintendent of Finance  
Terese Faas, Human Resources Coordinator  
Crystal Matlock, Leave Specialist

**Action Required**

No action required.

**Superintendent's Recommendation**

Information Item Only.

**Mark Pool, Superintendent of Schools**

	<b><u>Number of Employees</u></b>	
<b><u>2006-2007</u></b>	<b><u>that used leave</u></b>	<b><u>Amount of days used</u></b>
State Sick	81	355.25
Local	420	1,817.25
State Personal	470	2,120.50
School Business	247	999.5
Staff Development	319	1,434
<b><u>2007-2008</u></b>		
State Sick	68	326.75
Local	440	1,971.50
State Personal	480	2,242.00
School Business	267	1,256.00
Staff Development	318	1,249
<b><u>2008-2009</u></b>		
State Sick	55	252.5
Local	482	2,166.75
State Personal	501	2,071.50
School Business	254	1,351.50
Staff Development	341	1,490.50
<b><u>2009-2010 July 09-</u></b>		
<b><u>Apr 10</u></b>		
State Sick	45	151.75
Local	462	1,908.50
State Personal	459	1,711.25
School Business	232	802.5
Staff Development	281	1,010.50

**Agenda Item Summary Sheet (4 D.1)**  
**Meeting Date: June 8, 2010**  
**Submitted by: Mark Pool, Superintendent**

## ***Discussion Only***

<b>Consent Agenda</b>	Pre-Kindergarten Program Improvement Plan
<b>Summary</b>	Last month the Board approved the annual evaluation of our Pre-Kindergarten Program. Based upon our self-evaluation of this program we have developed an improvement plan for your review.
<b>ECISD Board Policy</b>	FD (LEGAL), ADMISSIONS: PREKINDERGARTEN
<b>Effective Date</b>	June 8, 2010
<b>Previous Board Action</b>	The Board annually evaluates the Pre-Kindergarten Program and receives an improvement plan based on that evaluation.
<b>Future Action Expected</b>	The Board annually evaluates the Pre-Kindergarten Program and receives an improvement plan based on that evaluation.
<b>Background Information and Significant Issues</b>	<p>The Pre-Kindergarten Improvement Plan has the following goals and objectives:</p> <p>Goal 1: All Myatt Elementary Pre-Kindergarten students will be academically successful.</p> <p>Objective 1: By the end of school year 2010-2011, Pre-Kindergarten students will master Pre-Kindergarten guideline objectives as set forth by the Texas Education Agency.</p> <p>There are seven activities or strategies that have been identified to accomplish this objective.</p>
<b>Fiscal Impact</b>	Cost of strategies for accomplishment of objectives. [Reference Improvement Plan document.]
<b>Student and Public Benefit</b>	Program evaluation and improvement planning will provide an environment of continuous improvement of all programs for all students.
<b>Procedural and Reporting Implications</b>	None.

<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	<p>According to the <i>Texas Education Code §29.153</i> the District shall offer free pre-kindergarten classes if it identifies 15 or more eligible students who are at least four years of age and may offer free pre-kindergarten if it identifies 15 or more eligible children who are at least three years of age.</p> <p>A child is eligible for enrollment in free pre-kindergarten if the child is at least three years of age and is:</p> <ol style="list-style-type: none"> <li>1. Unable to speak and comprehend the English language;</li> <li>2. Educationally disadvantaged; or</li> <li>3. Homeless, as defined by federal law, regardless of the residence of the child, of either parent of the child, or of the child's guardian or other person having lawful control.</li> </ol>
<b>Attachments</b>	<i>Pre-Kindergarten Program Improvement Plan, 2010-2011</i>
<b>Contact Person(s)</b>	<p>Carolyn Gordon, Assistant Superintendent of Curriculum and Instruction</p> <p>Liz Graves, Myatt Elementary School Principal</p>
<b>Action Required</b>	None.
<b>Superintendent's Recommendation</b>	<p>This is an information item only. No action required.</p> <p><b>Mark Pool, Superintendent of Schools</b></p>

# Myatt Elementary

## Pre-Kindergarten Program Improvement Plan

### 2010-2011

Goal: All Myatt Elementary Pre-Kindergarten students will be academically successful.

Objective: 1 By the end of school year 2010-2011, Pre-Kindergarten students will master Pre-Kindergarten guideline objectives as set forth by Texas Education Agency.

Activity/Strategy	Person Responsible	Timeline	Resources Needed	Cost Estimate	Formative Evaluation	Summative Evaluation
1. Review TEA guidelines for Pre-Kindergarten program and update curriculum.	Liz Graves, Principal	A S O N D J <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> F M A M J J <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Pre-K Teachers Principal TEA Guidelines	None	Sign-in sheets for team meetings Agenda	All Pre-K teachers will review guidelines and updated the curriculum
2. Evaluate assessments from 2009-2010 and continue assessments for Pre-Kindergarten students for beginning, mid-year, and end of year evaluations.	Kelli Cook, Pre-K Teacher	A S O N D J <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> F M A M J J <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Pre-K Teachers Pre-K Instructional Aides Principal Testing Materials	None	Assessment Data	Increase in student performance throughout the year
3. Grade-level teachers will meet each 9 weeks for ½ day planning and coordination of curriculum	Fran Kyle, Special Education / Team Chairman	A S O N D J <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> F M A M J J <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Team Teachers Principal TEA Guidelines	None	Meeting Agendas Lesson Plans	Coordinated curriculum and lessons between each Pre-K / Early Childhood class
4. "Step Up to Literacy" Program from Frog Street Press will continue to be implemented for whole group, center time, and literacy connections.	Kelli Cook, Pre-K	A S O N D J <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> F M A M J J <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Principal Program materials	None	Lesson Plans	Coordinated Literacy curriculum between Pre-K teachers

# Myatt Elementary

## Pre-Kindergarten Program Improvement Plan

### 2010-2011

<p>5. Teachers will use "Handwriting without Tears" and "Zoophonics" to increase student letter phonemic knowledge and writing.</p>	<p>Kelli Cook, Pre-K</p>	<p>A S O N D J  <input type="checkbox"/> <input type="checkbox"/> x <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>          F M A M J J  <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> x <input type="checkbox"/> <input type="checkbox"/></p>	<p>Principal          Region III          Inservices</p>	<p>Local Funds          \$200</p>	<p>Attendance          Certificates</p>	<p>Coordinated          curriculum          between Pre-K          and 1<sup>st</sup> Grade</p>
<p>6. Provide full day PreK to Bilingual students to enhance their English oral language skills and Kindergarten readiness skills.</p>	<p>Amy Osina,          Pre-K Teacher          And          Bilingual          PreK Teacher</p>	<p>A S O N D J  <input type="checkbox"/> x <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> x          F M A M J J  <input type="checkbox"/> x <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>	<p>Principal          Pre-K Bilingual          Teacher</p>	<p>Bilingual          Funding</p>	<p>Attendance          Lesson Plans</p>	<p>Increase in          student          performance          throughout the          year</p>
<p>7. Homeroom teachers will reward attendance to improve attendance for classroom and individual attendance.</p>	<p>Amy Osina,          Pre-K Teacher</p>	<p>A S O N D J  <input type="checkbox"/> x <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> x          F M A M J J  <input type="checkbox"/> x <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>	<p>Team Teachers          Principal</p>	<p>Local Funds          \$400</p>	<p>Attendance          Data</p>	<p>Improved ADA          for four year          olds and student          performance</p>

**Consent Agenda  
Students**

**Student Handbooks**

**Summary**

According to policy, the Superintendent or designee shall develop student handbooks with information on curriculum, grading, extracurricular activities, and other such topics that students and parents are likely to need during the school year. Student handbooks shall be distributed at the beginning of the school year to students, parents, teachers, and administrators and shall be provided also to newly hired professional employees, newly enrolled students, and any other person on request. Amendments to the handbook shall be communicated promptly to students and parents.

Because of the need to coordinate the handbooks with board policy, we use the Model Student Handbook published by TASB Policy Services. Each campus then customizes the handbook to meet the needs of that particular campus.

Generally one of the assistant principals on a campus is assigned the responsibility to develop and publish the handbook for their particular campus. Campus principals, however, are ultimately responsible for the content and accuracy of the handbook for their campus. Carolyn Gordon coordinates this effort from the district perspective.

**ECISD Board Policy**

FN (LOCAL), STUDENT RIGHTS AND RESPONSIBILITIES

**Effective Date**

2010-2011 School Year

**Previous Board Action**

The Board annually reviews changes to the Student Handbooks for each campus.

**Future Action Expected**

The Board annually reviews changes to the Student Handbooks for each campus.

**Background Information and  
Significant Issues**

According to policy, student handbooks are subject to Board review but shall not be adopted by the Board.

The Superintendent or designee shall ensure that no student handbook information is in conflict with policy or the Student Code of Conduct. In case of conflict between a Board policy or the

Student Code of Conduct and provisions of student handbooks, policy and/or the Student Code of Conduct shall prevail.

**Fiscal Impact**

None.

**Student and Public Benefit**

Student handbooks are designed to provide information that students and/or parents are likely to need during a school year.

**Procedural and Reporting Implications**

Following review by the Board handbooks will then be printed and distributed and electronic copies will be posted on district and campus websites.

**Public Comments**

None.

**Alternatives**

None.

**Other Comments and Related Issues**

A major effort will be made this year to provide the handbooks on-line on both the district and campus websites. Printed copies will be available, however, for those parents who wish to have a hard copy.

The High School is still waiting to produce their handbook pending some decisions that are yet to be made.

There will also be some revisions to the elementary and middle school handbooks once the district grading policy team has completed their revisions to the district grading policy.

**Attachments**

- El Campo Middle School Student Handbook 2010-2011
- El Campo Elementary School Handbook 2010-2011

**Contact Person(s)**

Carolyn Gordon, Assistant Superintendent of Curriculum and Instruction

Campus Principals

**Action Required**

No action required.

**Superintendent's Recommendation**

This is an information report only.

**Mark Pool, Superintendent of Schools**

**Business and Operations**      Review of Preliminary Budget Estimates

**Summary**

According to *Texas Education Code §44.002*, the Superintendent shall prepare, or cause to be prepared, a proposed budget covering all estimated revenue and proposed expenditures of the District for the following fiscal year. The proposed budget shall be prepared on or before August 20<sup>th</sup>.

LOCAL policy on budget planning states that *Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the District's programs and activities and provides the resources to implement them. In the budget planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered, as well as input from the District- and campus-level planning and decision-making committees.*

According to TEA guidelines, the Board shall adopt a budget by Fund and Function. Funds included in the General Operating Budget include:

- 199 – General Fund
- 240 – Food Service
- 511 – Debt Service

Revenue and expenditures for special revenue funds will be presented to the Board for review, but do not require formal approval.

**ECISD Board Policy**      CE (LEGAL) / (LOCAL) ANNUAL OPERATING BUDGET

**Effective Date**      June 8, 2010

**Previous Board Action**      The Board has been presented with Compensation Market Studies for the following categories or employees:

- Administrative / Professional Support
- Teachers, Librarians and Registered Nurses

**Future Action Expected**      Budget Workshop on July 13, 2010  
Budget Review – Regular Meeting on July 20, 2010  
Budget Workshop on August 10, 2010

Proposed Budget - Regular Meeting on August 17, 2010  
Possible Special Meeting August 23 – 31, 2010 (If Required)

**Background Information and Significant Issues**

Our preliminary budget has estimated revenues of \$33,684,757 and estimated expenditures of \$33,120,165 in the three funds approved by the Board.

In Fund 199 revenue estimates are \$30,226,494. Of that amount, 43.23% is from local revenue, 56.73% is from state revenue, and 0.04% is from federal revenue.

Of the \$29,738,673 in Fund 199 expenditures, 77.50% are for payroll and benefits. This does not include any pay increases for 2010-2011, but it includes \$135,000 to help cover the seven percent increase in employee health insurance premiums.

This amount is based upon the monthly increase in premiums for TRS ActiveCare 2 participants, which is \$26.00 per month. The proposed amount would pay each employee \$25.00 per month in health insurance premium benefit.

The monthly increase for ActiveCare 1 participants will be \$19.00 per month so they will realize more; and the monthly increase those employees on ActiveCare 3 will be \$35.00 per month, so they will realize less.

This amount is based on “employee only” coverage and is only passed on to those employees who participate in the TRS ActiveCare Health Insurance Program. Employees who opt not to take the health insurance offered by the district will not see this increase in benefits, and those who cover their spouse and/or children will see additional increases.

The preliminary budget also has \$200,000 in budget expenditures for walkway canopies at Myatt Elementary School. This amount could be reallocated to other capital improvement projects.

**Fiscal Impact**

Unknown.

**Student and Public Benefit**

Detailed financial planning ensures that funds are available to provide the necessary personnel, facilities, equipment and supplies for an appropriate education for all students; and that taxpayer’ dollars are spent wisely.

**Procedural and Reporting Implications**

None.

<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	As noted on page 14 of the Preliminary Budget, our Administrative Cost Ratio continues to decrease indicating that we continue to make maximum efforts to hold administrative costs down.
<b>Attachments</b>	ECISD Preliminary Budget, 2010-2011
<b>Contact Person(s)</b>	David Bright, Assistant Superintendent of Finance and Operations
<b>Action Required</b>	No action required.
<b>Superintendent's Recommendation</b>	This is a discussion item only. <b>Mark Pool, Superintendent of Schools</b>

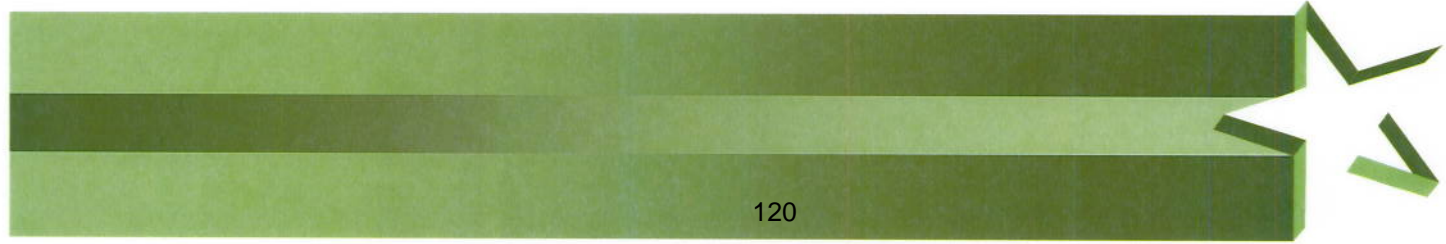
**ECISD PRELIMINARY  
BUDGET**

2010-2011

Submitted June 8, 2010

ECISD BOARD MEETING

Prepared by David Bright,  
Assistant Superintendent for Finance



**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
2010-2011  
PRELIMINARY BUDGET**

**SUMMARY BY FUND**

6/8/2010

<u>FUND</u>	<u>PROGRAM DESCRIPTION</u>	<u>ESTIMATED REVENUES</u>	<u>ESTIMATED EXPENDITURES</u>	<u>SURPLUS/ (DEFICIT)</u>
199	General Fund	30,226,494	29,738,673	487,821
240	Food Service Fund	1,628,094	1,580,423	47,671
511	Debt Service Fund	1,830,169	1,801,069	29,100
<b>TOTAL ESTIMATED BUDGET</b>		<b>\$33,684,757</b>	<b>\$33,120,165</b>	<b>\$564,592</b>

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**2010-2011**  
**PRELIMINARY BUDGET**  
 (Information Only)

**SUMMARY BY FUND**

6/8/2010

<u>FUND</u>	<u>PROGRAM DESCRIPTION</u>	<u>ESTIMATED REVENUES</u>	<u>ESTIMATED EXPENDITURES</u>	<u>SURPLUS/ DEFICIT</u>
197	High School Allotment	0	0	0
199	General Fund	30,226,494	29,738,673	487,821
204	ESEA Title IV, Part A Safe & Drug Free	0	0	0
211	ESEA Title I, Part A	0	0	0
212	ESEA Title I, Part C-Migrant	0	0	0
240	Food Service Fund	1,628,094	1,580,423	47,671
244	Vocational Ed. - Basic Grant	0	0	0
255	ESEA Title II, Part A	0	0	0
262	Title II, Part D Technology	0	0	0
263	Title III, Part A	0	0	0
280	ESEA Title 1, ARRA-Stimulus	0	0	0
313	IDEA - Part B, Formula	0	0	0
314	IDEA - Part B, Preschool	0	0	0
364	IDEA B - Formula Stimulus	0	0	0
365	IDEA B - Preschool Stimulus	0	0	0
386	Deaf Education	0	0	0
411	Technology Allotment	0	0	0
437	Shared Services - Special Ed.	0	0	0
459	O/M Consortium	0	0	0
461	Campus Activity Funds	0	0	0
479	Family Crisis Fund	0	0	0
511	Debt Service Fund	1,830,169	1,801,069	29,100
749	ECISD Employee Childcare Prog	0	0	0
		<b>\$33,684,757</b>	<b>\$33,120,165</b>	<b>\$564,592</b>

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Source: Budget Board Summary By Fund / Function

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**2010-2011**  
**PRELIMINARY BUDGET**

6/8/2010

**BUDGET SUMMARY - GENERAL FUND 199**

**REVENUE**

<u>Object</u>	<u>Revenue Source</u>	<u>Estimated Revenue</u>	<u>Percent of Total</u>
5711	Taxes - Current Year	\$12,048,926	39.86%
5712	Prior Year Taxes	\$250,000	0.83%
5719	Penalty, Interest & Other	\$210,000	0.69%
5742	Investment Earnings	\$120,000	0.40%
5752	Athletic Activity & Misc. Local	\$437,670	1.45%
	<b>Total Local Revenue</b>	<b>\$13,066,596</b>	<b>43.23%</b>
5811	Available School Fund	\$715,612	2.37%
5812	Foundation School Program	\$15,166,934	50.18%
5831	TRS On Behalf	\$1,265,352	4.19%
	<b>Total State Revenue</b>	<b>\$17,147,898</b>	<b>56.73%</b>
5929	MAC	\$12,000	0.04%
	<b>Total Federal Revenue</b>	<b>\$12,000</b>	<b>0.04%</b>
	<b>Total Revenue</b>	<b>\$30,226,494</b>	<b>100.00%</b>

Release 12  
Release 12

**EXPENDITURES**

<u>Object</u>	<u>Expenditures for:</u>	<u>Estimated Expenditures</u>	<u>Percent of Total</u>
	<b>Projectd Pay Increase</b>		
6100	Payroll & Benefits	\$23,046,512	77.50%
6200	Purchased & Contracted Services	\$2,807,168	9.44%
6300	Supplies & Materials	\$1,798,669	6.05%
6400	Other Operating	\$1,390,880	1.10%
6500	Debt Service	\$326,444	1.10%
6600	Capital Outlay	\$369,000	1.24%
8900	Other Uses	\$0	0.00%
	<b>Total Expenditures</b>	<b>\$29,738,673</b>	<b>100.00%</b>
	Surplus/(Deficit)	<b>\$487,821</b>	

Note: Includes: \$135,000 for Health Ins., \$200,000 Myatt Walkway Covers

**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
2010-2011  
PRELIMINARY BUDGET**

**BUDGET ADJUSTMENTS - GENERAL FUND 199**

6/8/2010

**Title XIV State Fiscal Stabilization Funds**

	2009-2010 Actual	2009-2010 Balance	2010-2011
SFSF - Foundation School Fund Grant	\$529,153		\$526,967
SFSF - Available School Fund Grant	\$497,394		\$437,898
	<u>\$1,026,547</u>		<u>\$964,865</u>

**Actual Expenditures**

<u>Item #</u>	<u>Description</u>	<u>Pre-award</u>	
1.	Utilities - Electrical	no	\$0
2.	Utilities - Electrical	yes	\$33,163
3.	Security Cameras	yes	\$20,000
4.	Myatt Restroom/Building Project	no	\$34,105
5.	Hutchins Security/Building Project	yes	\$81,156
6.	Myatt Portable Building	yes	\$88,469
7.	SSA Fiscal Agent Fees - Coop	no	\$249,331
8.	SSA Fiscal Agent Fees - Deaf Ed.	no	\$6,776
			<u>\$784,549</u>
		Subtotal	\$241,998
		Balance	\$1,026,547
		Total	



EL CAMPO INDEPENDENT SCHOOL DISTRICT  
2010-2011 PRELIMINARY BUDGET

6/8/2010

EXPENDITURE SUMMARY

GENERAL FUND - 199

FUNCTION	FUNCTION NAME	2009-2010		2010-2011		INCR/ DECR
		APPROVED	BUDGET	PROPOSED	BUDGET	
0		\$0	#DIV/0!	\$0	#DIV/0!	\$0
11	Instruction	\$0	#DIV/0!	\$0	#DIV/0!	\$0
12	Instructional Resources & Media	\$0	#DIV/0!	\$0	#DIV/0!	\$0
13	Curriculum & Staff Development	\$0	#DIV/0!	\$0	#DIV/0!	\$0
21	Instructional Administration	\$0	#DIV/0!	\$0	#DIV/0!	\$0
23	School Administration	\$0	#DIV/0!	\$0	#DIV/0!	\$0
31	Guidance-Counseling Services	\$0	#DIV/0!	\$0	#DIV/0!	\$0
33	Health Services	\$0	#DIV/0!	\$0	#DIV/0!	\$0
34	Pupil Transportation	\$0	#DIV/0!	\$0	#DIV/0!	\$0
35	Food Service	\$0	#DIV/0!	\$0	#DIV/0!	\$0
36	Cocurricular Activities	\$0	#DIV/0!	\$0	#DIV/0!	\$0
41	General Administration	\$0	#DIV/0!	\$0	#DIV/0!	\$0
51	Plant Maintenance & Operation	\$0	#DIV/0!	\$0	#DIV/0!	\$0
52	Security & Monitoring Services	\$0	#DIV/0!	\$0	#DIV/0!	\$0
53	Data Processing	\$0	#DIV/0!	\$0	#DIV/0!	\$0
61	Community Services	\$0	#DIV/0!	\$0	#DIV/0!	\$0
71	Debt Service	\$0	#DIV/0!	\$0	#DIV/0!	\$0
81	Capital Projects	\$0	#DIV/0!	\$0	#DIV/0!	\$0
93	Shared Services Arrangements	\$0	#DIV/0!	\$0	#DIV/0!	\$0
TOTAL BUDGET FOR FUND 199		\$0	#DIV/0!	\$0	#DIV/0!	\$0

**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
2010-2011 PRELIMINARY BUDGET**

5/18/2010

**EXPENDITURE SUMMARY**

**NATIONAL SCHOOL BREAKFAST & LUNCH PROGRAM - 240**

35	Food Service	\$0	#DIV/0!	\$0	#DIV/0!	\$0
<b>TOTAL BUDGET FOR FUND 240</b>		<b>\$0</b>	<b>#DIV/0!</b>	<b>\$0</b>	<b>#DIV/0!</b>	<b>\$0</b>

**DEBT SERVICE - 511**

71	Debt Services	\$0	#DIV/0!	\$0	#DIV/0!	\$0
<b>TOTAL BUDGET FOR FUND 511</b>		<b>\$0</b>	<b>#DIV/0!</b>	<b>\$0</b>	<b>#DIV/0!</b>	<b>\$0</b>

<b>TOTAL EXPENDITURES</b>		<b>\$0</b>	#DIV/0!	<b>\$0</b>	#DIV/0!	<b>\$0</b>
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EL CAMPO INDEPENDENT SCHOOL DISTRICT  
2010-2011 PRELIMINARY BUDGET

6/8/2010

CAPITAL OUTLAY

LOCATION	CAPITAL PROJECT	Estimate	Priority	Budgeted Amount	Budget Code
Transportation	1 Bus	\$84,000		\$84,000	199-34-6631-00-999-099000
Maintenance	Maintenance Equipment	\$15,000		\$15,000	199-51-6639-00-999-099000
Technology	Technology Budget	\$70,000		\$70,000	199-11-6639-00- -011TEC
High School	Auditorium Roof Replacement	\$100,000			199-81-6629-00-001-199000
High School	Ricebird Gym Floor & Bleachers	\$200,000			199-81-6629-00-001-199000
Myatt	Walkway Covers - Front & Side Loading	\$258,790		\$200,000	199-81-6629-00-107-199000
<b>Total</b>		<b>\$727,790</b>		<b>\$369,000</b>	
<b>Other Projects</b>					
	Green House	\$100,000		\$0	199-81-6629-71-001-022-000

**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
REVENUE HISTORY**

6/8/2010

	PERCENTAGE OF ACTUAL REVENUE			INCREASE/(DECREASE) OF ACTUAL REVENUE		
	<u>LOCAL REVENUE</u>	<u>STATE REVENUE</u>	<u>FEDERAL REVENUE</u>	<u>LOCAL REVENUE</u>	<u>STATE REVENUE</u>	<u>FEDERAL REVENUE</u>
1988-1989	51.14%	45.77%	3.09%	(57,129)	(341,003)	25,513
1989-1990	51.54%	44.99%	3.47%	372,682	186,599	68,604
1990-1991	53.31%	43.18%	3.51%	763,580	199,055	40,458
1991-1992	82.01%	14.02%	3.97%	3,527,850	(4,147,607)	40,470
1992-1993	86.52%	9.57%	3.92%	840,611	(568,780)	4,311
1993-1994	57.65%	38.54%	3.80%	(3,812,692)	4,036,630	(7,228)
1994-1995	56.52%	39.90%	3.58%	228,097	459,580	(6,087)
1995-1996	51.77%	44.79%	3.44%	146,488	1,436,090	34,823
1996-1997	51.66%	45.32%	3.02%	725,235	738,459	(24,800)
1997-1998	46.69%	50.05%	3.26%	622,424	2,435,565	147,348
1998-1999	46.64%	49.82%	3.54%	(820,729)	(913,888)	(3,388)
1999-2000	41.65%	54.83%	3.52%	(208,977)	1,934,815	59,291
2000-2001	43.52%	53.01%	3.46%	768,601	80,577	17,875
2001-2002	46.31%	50.30%	3.39%	1,155,034	6,891	24,668
2002-2003	47.83%	48.37%	3.80%	3,136	(789,263)	67,101
2003-2004	47.41%	48.89%	3.70%	175,658	390,170	(3,213)
2004-2005	49.85%	46.60%	3.55%	1,621,932	477,895	43,260
2005-2006	54.02%	42.36%	3.62%	987,490	(1,095,378)	13,360
2006-2007	57.34%	39.69%	2.96%	4,240,693	1,704,220	13,818
2007-2008	44.29%	52.51%	3.20%	(3,768,568)	4,233,027	91,916
2008-2009	45.37%	51.25%	3.38%	764,369	88,045	87,980

GENERAL, FOOD SERVICE and DEBT SERVICE FUNDS

**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
EXPENDITURE HISTORY**

6/8/2010

Year	Payroll		Contr. Services		Supplies		Other Operating		Debt Service		Capital Outlay	
	61XX	62XX	63XX	64XX	65XX	66XX	67XX	68XX	69XX	70XX	71XX	Total
1999-00 Actual	\$15,276,739	\$1,282,046	\$1,332,678	\$933,146	\$519,503	\$352,575	\$19,696,686					
2000-01 Actual	\$17,094,100	\$1,978,976	\$1,629,642	\$929,877	\$523,878	\$160,638	\$22,317,110					
2001-02 Actual	\$17,745,316	\$1,792,638	\$1,301,597	\$950,141	\$522,315	\$232,141	\$22,544,148					
2002-03 Actual	\$17,561,264	\$1,501,200	\$1,544,179	\$614,289	\$453,850	\$520,128	\$22,194,910					
2003-04 Actual	\$17,701,464	\$2,101,637	\$1,225,110	\$978,553	\$512,315	\$62,595	\$22,581,674					
2004-05 Actual	\$17,326,489	\$2,448,262	\$1,310,390	\$1,112,613	\$508,815	\$511,133	\$23,217,702					
2005-06 Actual	\$17,843,367	\$2,490,550	\$1,387,006	\$1,093,138	\$523,816	\$381,297	\$23,719,174					
2006-07 Actual	\$19,547,704	\$3,130,316	\$1,523,112	\$1,180,402	\$2,053,083	\$476,034	\$27,910,652					
2007-08 Actual	\$21,053,954	\$3,335,366	\$1,602,531	\$1,278,787	\$2,063,369	\$656,535	\$29,990,541					
2008-09 Actual	\$22,219,238	\$3,530,231	\$1,658,765	\$1,158,979	\$2,104,906	\$396,782	\$31,068,902					
2009-10 Budgeted	\$23,440,453	\$3,480,218	\$1,652,271	\$1,375,648	\$2,124,732	\$234,263	\$32,307,585					
w/o CP	\$23,221,190	\$3,480,218	\$1,652,271	\$1,375,648	\$2,124,732	\$234,263	\$32,088,322					

CP = Capital Projects

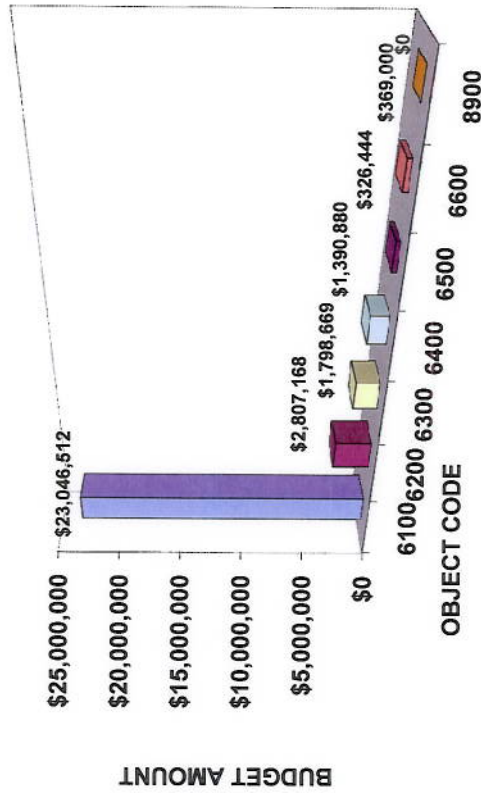
Year	Payroll		Contr. Services		Supplies		Other Operating		Debt Service		Capital Outlay	
	61XX	62XX	63XX	64XX	65XX	66XX	67XX	68XX	69XX	70XX	71XX	Total
1999-00 Actual	77.56%	6.51%	6.77%	4.74%	2.64%	1.79%	100.00%					
2000-01 Actual	76.60%	8.87%	7.30%	4.17%	2.35%	0.72%	100.00%					
2001-02 Actual	78.71%	7.95%	5.77%	4.21%	2.32%	1.03%	100.00%					
2002-03 Actual	79.12%	6.76%	6.96%	2.77%	2.04%	2.34%	100.00%					
2003-04 Actual	78.39%	9.31%	5.43%	4.33%	2.27%	0.28%	100.00%					
2004-05 Actual	74.63%	10.54%	5.64%	4.79%	2.19%	2.20%	100.00%					
2005-06 Actual	75.23%	10.50%	5.85%	4.61%	2.21%	1.61%	100.00%					
2006-07 Actual	70.04%	11.22%	5.46%	4.23%	7.36%	1.71%	100.00%					
2007-08 Actual	70.20%	11.12%	5.34%	4.26%	6.88%	2.19%	100.00%					
2008-09 Actual	71.52%	11.36%	5.34%	3.73%	6.77%	1.28%	100.00%					
2009-10 Budgeted	72.55%	10.77%	5.11%	4.26%	6.58%	0.73%	100.00%					
w/o CP	72.37%	10.85%	5.15%	4.29%	6.62%	0.73%	100.00%					

\*Includes General Fund, Food Service Fund, and Debt Service Fund.

EL CAMPO INDEPENDENT SCHOOL DISTRICT  
2010-2011 PRELIMINARY BUDGET

6/8/2010

Total Budget by Object Code



BUDGET OBJECT	BUDGET	PERCENT of TOTAL
6100 - PAYROLL	\$23,046,512	77.50%
6200 - PURCHASED & CONTRACTED SVCS	2,807,168	9.44%
6300 - SUPPLIES & MATERIALS	1,798,669	6.05%
6400 - OTHER OPERATING EXPENSE	1,390,880	4.68%
6500 - DEBT SERVICE	326,444	1.10%
6600 - CAPITAL OUTLAY	369,000	1.24%
8900 - Other Uses	0	0.00%
	<u>\$29,738,673</u>	<u>100.00%</u>

\* General Fund only

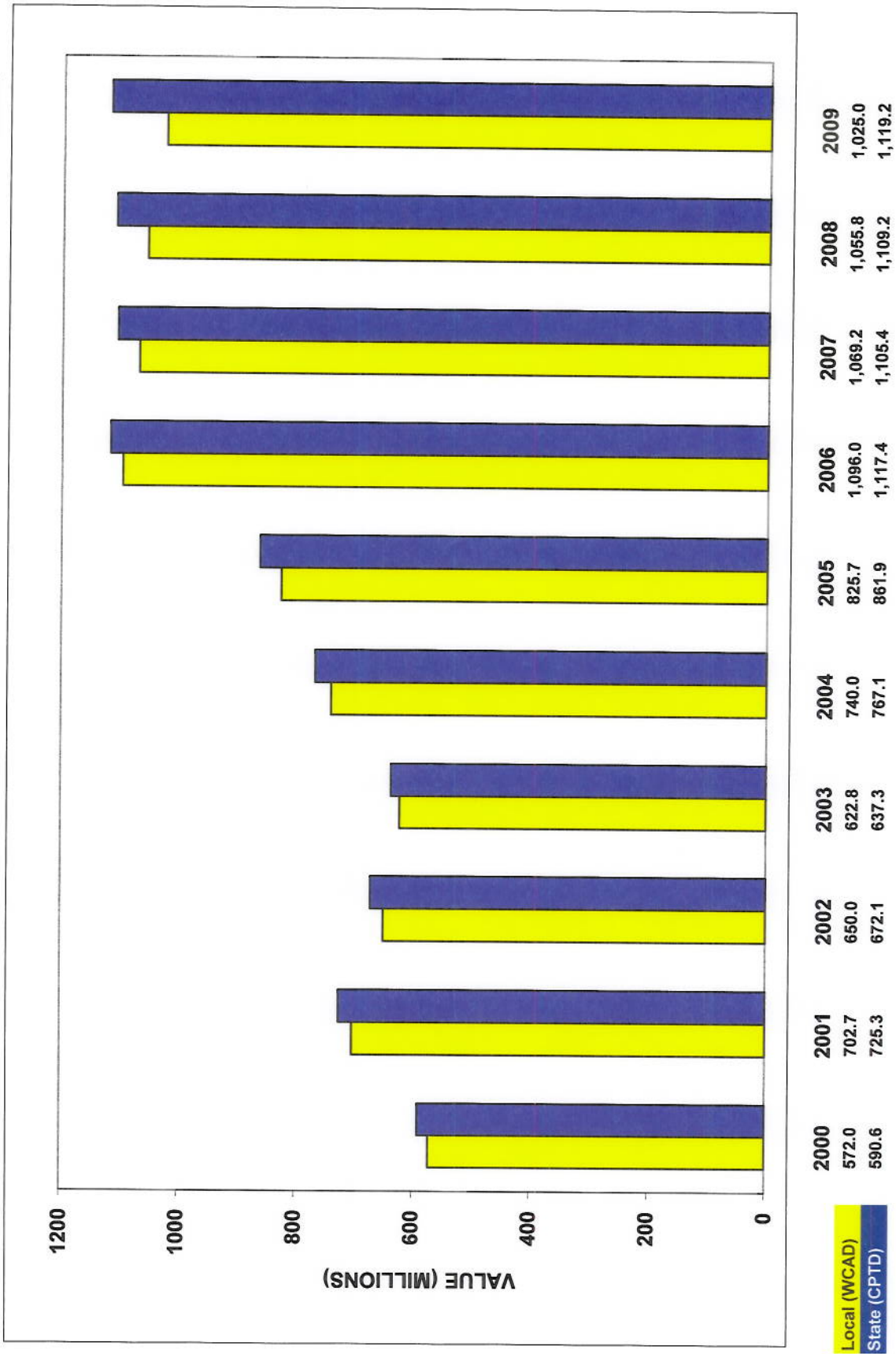
**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
199 GENERAL FUND  
FUND BALANCE HISTORY**

6/8/2010

	General Fund Fund Balance	Change in Fund Balance / Increase / (Decrease)	General Fund Expenditures	General Fund Fund Balance @ Year End	Fund Balance as % of Expenditures
1986-87	\$4,229,898	\$361,410	\$11,731,112	\$4,229,898	36.06%
1987-88	\$3,398,380	(\$831,518)	\$13,306,720	\$3,398,380	25.54%
1988-89	\$3,356,656	(\$41,724)	\$12,213,023	\$3,356,656	27.48%
1989-90	\$3,743,932	\$387,276	\$12,355,083	\$3,743,932	30.30%
1990-91	\$4,168,434	\$424,502	\$13,348,094	\$4,168,434	31.23%
1991-92	\$4,149,722	(\$18,712)	\$13,155,643	\$4,149,722	31.54%
1992-93	\$3,369,783	(\$779,939)	\$13,061,862	\$3,369,783	25.80%
1993-94	\$3,009,208	(\$360,575)	\$12,976,655	\$3,009,208	23.19%
1994-95	\$2,603,141	(\$406,067)	\$14,017,228	\$2,603,141	18.57%
1995-96	\$3,437,753	\$834,612	\$14,410,090	\$3,437,753	23.86%
1996-97	\$4,519,200	\$1,081,447	\$14,892,096	\$4,519,200	30.35%
1997-98	\$5,399,303	\$880,103	\$18,044,237	\$5,399,303	29.92%
1998-99	\$4,884,949	(\$514,354)	\$17,995,370	\$4,884,949	27.15%
1999-00	\$5,729,382	\$844,433	\$18,108,318	\$5,729,382	31.64%
2000-01	\$5,308,105	(\$421,277)	\$20,568,925	\$5,308,105	25.81%
2001-02	\$5,599,515	\$291,410	\$20,985,296	\$5,599,515	26.68%
2002-03	\$4,962,852	(\$636,663)	\$20,812,619	\$4,962,852	23.85%
2003-04	\$5,727,067	\$764,215	\$20,866,607	\$5,727,067	27.45%
2004-05	\$6,825,620	\$1,098,553	\$21,485,215	\$6,825,620	31.77%
2005-06	\$7,050,993	\$225,373	\$21,993,985	\$7,050,993	32.06%
2006-07	\$9,759,144	\$2,708,151	\$24,895,538	\$9,759,144	39.20%
2007-08	\$4,676,422	(\$5,082,722)	\$26,937,008	\$4,676,422	17.36%
2008-09	\$5,951,953	\$1,275,531	\$27,856,963	\$5,951,953	21.37%

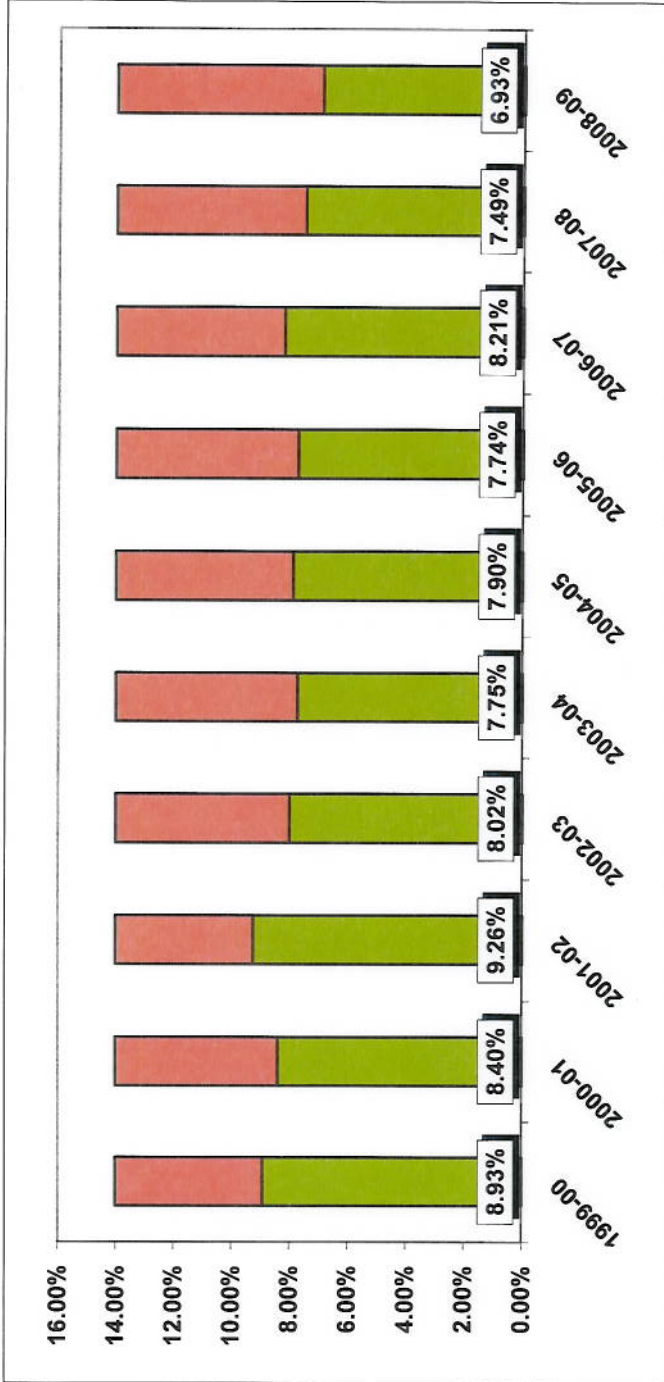
**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
PROPERTY TAX VALUES  
Local (WCAD) vs State (CPTD)**

6/8/2010



**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**Administrative Cost Ratio**

6/8/2010



**ADMINISTRATIVE COST RATIO**

The Administrative Cost Ratio is a calculation to see if ECISD's expenditures in Function 21 and 41 exceed the established administrative cost standards.

**District ADA Group = 1,000 to 4,999**

**District Standard = 14.01%**

Year	Standard	ECISD	Variance
1999-00	14.01	8.93	(5.08)
2000-01	14.01	8.40	(5.61)
2001-02	14.01	9.26	(4.75)
2002-03	14.01	8.02	(5.99)
2003-04	14.01	7.75	(6.26)
2004-05	14.01	7.90	(6.11)
2005-06	14.01	7.74	(6.27)
2006-07	14.01	8.21	(5.80)
2007-08	14.01	7.49	(6.52)
2008-09	14.01	6.93	(7.08)

**Calculation**

Total Expenditures for each Function - Expenditures for Object Code 6144 (TRS On-Behalf excluded)

Sum of Functions 21 & 41

Sum of Functions 11, 12, 13, & 31

Note: 21 Instructional Administration  
 41 General Administration  
 11 Instruction  
 12 Instructional Resources & Media  
 13 Curriculum & Staff Development  
 31 Guidance & Counseling

**Agenda Item Summary Sheet (6 A)**  
**Meeting Date: June 8, 2010**  
**Submitted by: Mark Pool, Superintendent**

## ***Information Only***

**Curriculum and Instruction**      Annual Review of District Test Scores

**Summary**

According to ECISD LEGAL policy, overall student performance data, aggregated by ethnicity, sex, grade level, subject area, campus, and district, shall be made available to the public, with appropriate interpretations, at regularly scheduled meetings of the Board, after receipt from TEA. The information shall not contain the names of individual students or teachers. *Education Code 39.030(b)*; and

The Superintendent shall accurately report all test results with appropriate interpretations to the Board according to the schedule in the applicable test administration materials.

In compliance with this policy, Carolyn Gordon will be reporting on the results of the Texas Assessment of Knowledge and Skills (TAKS) taken by students in Grades 3-11

Because we have just received our TAKS scores and this year's June meeting is scheduled a week earlier than usual we have not had time to do the historical comparison of the performance of ECISD students to their peers across the State. We will be working on that early next week and plan to have that information available for you at the meeting.

We have included the TAKS Returns analysis, which is a TAKS data analysis we do using software from the Region 3 Educational Service Center to predict our accountability scores. Although the official state accountability scores will not be release by the Texas Education Agency until later this summer, our preliminary analysis indicates that the high school will be academically acceptable. All other campuses and the district should receive a recognized accountability rating.

**ECISD Board Policy**      EKB (LEGAL), TESTING PROGRAM: STATE ASSESSMENT PROGRAM

**Effective Date**      Spring 2010

**Previous Board Action**      The Board annually reviews the student assessment results.

**Future Action Expected**

The Board will annually review the student assessment results.

**Background Information and Significant Issues**

The following are excerpts taken from policy EKB (LEGAL):

**State Assessment of Academic Skills.** Every student receiving instruction in the essential knowledge and skills shall take the appropriate criterion-referenced tests, as required by the Texas Education Code.

All students, except students who are exempt shall be assessed in:

1. Mathematics, annually in grades 3 through 7 without the aid of technology and in grades 8 through 11 with the aid of technology on any assessment instruments that include algebra;
2. Reading, annually in grades 3-9;
3. Writing, including spelling and grammar, in grades 4 and 7;
4. English language arts in grade 10;
5. Social studies in grades 8 and 10; and
6. Science in grades 5, 8, and 10.

**Accommodations.** Testing accommodations are permitted for any student unless they would make a particular test invalid. Decisions regarding testing accommodations shall take into consideration the needs of the students and the accommodations the student routinely receives in classroom instruction. Permissible testing accommodations shall be described in the appropriate test administration manual.

The committee established by the Board to determine the placement of students with dyslexia or related disorders shall determine whether any allowable modification is necessary in administering an assessment to such a student.

For a student receiving special education services, the admission, review, and dismissal (ARD) committee shall determine the allowable accommodations and shall document them in the student's individualized education program (IEP).

**Exit-Level Testing.** A student may not receive a high school diploma until the student has performed satisfactorily on the secondary TAKS exit-level assessment for English language arts, mathematics, social studies, and science.

**Special Education.** The Texas Education Agency has developed alternative assessment instruments to be administered to each student in a special education program for whom a state assessment, even with allowable accommodations, would not provide an appropriate measure of

student achievement, as determined by the student's admission, review, and dismissal (ARD) committee.

**Limited English Proficiency (LEP) Students.** In grades 3-12, a limited English proficiency student must participate in the state assessment in accordance with Commissioner's rules.

<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Student achievement has improved through the use of the statewide accountability system high stakes testing program.
<b>Procedural and Reporting Implications</b>	LEGAL policy requires the Superintendent to report these results to the Board of Trustees.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	<ul style="list-style-type: none"><li>• TAKS Results for Spring 2010</li><li>• ECISD TAKS Historical Comparison Chart</li><li>• ECISD TAKS Returns</li></ul>
<b>Contact Person(s)</b>	Carolyn Gordon, Assistant Superintendent of Curriculum and Instruction
<b>Action Required</b>	No Action Required. This is an information report only.
<b>Superintendent's Recommendation</b>	Information only. <b>Mark Pool, Superintendent of Schools</b>

# Texas Assessment of Knowledge and Skills (TAKS) Results Spring 2010

## Hutchins Elementary

	All Students	African American	Hispanic	White	Economic Disadvantaged
<i>Grade 3</i>					
<b>Reading</b>	87	83	84	95	82
<b>Math</b>	81	64	81	91	76
<i>Campus Reading Summed</i>	87	83	84	95	82
<i>Campus Math Summed</i>	81	64	81	91	76

## Northside Elementary

	All Students	African American	Hispanic	White	Economic Disadvantaged
<i>Grade 4</i>					
<b>Reading</b>	88	81	90	86	84
<b>Math</b>	91	88	89	95	88
<b>Writing</b>	96	94	96	96	95
<i>Grade 5</i>					
<b>Reading</b>	87	83	83	98	85
<b>Math</b>	95	91	95	97	93
<b>Science</b>	81	74	76	97	75
<i>Campus Reading Summed</i>	88	82	87	92	85
<i>Campus Math Summed</i>	93	90	92	96	91
<i>Campus Writing Summed</i>	96	94	96	96	95
<i>Campus Science Summed</i>	81	74	76	97	75

# Texas Assessment of Knowledge and Skills (TAKS) Results Spring 2010

## El Campo Middle School

	All Students	African American	Hispanic	White	Economic Disadvantaged
<i>Grade 6</i>					
<b>Reading</b>	90	89	87	98	86
<b>Math</b>	82	76	79	94	79
<i>Grade 7</i>					
<b>Reading</b>	91	77	91	97	89
<b>Math</b>	78	68	75	91	73
<b>Writing</b>	99	97	99	100	99
<i>Grade 8</i>					
<b>Reading</b>	97	94	96	100	96
<b>Math</b>	89	78	86	97	82
<b>Social Studies</b>	956	97	96	96	95
<b>Science</b>	70	58	62	88	60
<i>Campus Reading Summed</i>	93	87	91	98	90
<i>Campus Math Summed</i>	83	74	80	94	78
<i>Campus Writing Summed</i>	99	97	99	100	99
<i>Campus Social Studies Summed</i>	96	97	96	96	95
<i>Campus Science Summed</i>	71	58	64	88	60

# Texas Assessment of Knowledge and Skills (TAKS) Results Spring 2010

## El Campo High School

	All Students	African American	Hispanic	White	Economic Disadvantaged
<i>Grade 9</i>					
<b>Reading</b>	91	89	88	97	87
<b>Math</b>	65	50	54	84	51
<i>Grade 10</i>					
<b>ELA</b>	90	72	91	93	87
<b>Math</b>	62	36	47	87	49
<b>Social Studies</b>	89	72	86	97	81
<b>Science</b>	60	40	49	78	49
<i>Grade 11</i>					
<b>ELA</b>	93	92	88	98	89
<b>Math</b>	83	71	76	94	72
<b>Social Studies</b>	96	94	96	97	95
<b>Science</b>	86	77	78	97	78
<i>Campus Reading Summed</i>	91	89	88	97	87
<i>Campus ELA Summed</i>	92	82	90	96	88
<i>Campus Math Summed</i>	70	54	59	89	57
<i>Campus Social Studies Summed</i>	92	85	91	97	87
<i>Campus Science Summed</i>	72	62	62	87	62

**El Campo Independent School District  
TAKS Comparison Chart for Panel Recommendation**

**TAKS Analysis - All Students**

<b>READING</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>	<b>Cohort Group 2009-2010</b>
3 <sup>rd</sup> grade	98	94	97	91	87	-4	--
4 <sup>th</sup> grade	78	78	83	79	88	+9	-3
5 <sup>th</sup> grade	86	85	90	86	87	+1	+8
6 <sup>th</sup> grade	94	94	90	89	90	+1	+4
7 <sup>th</sup> grade	80	92	86	89	91	+2	+2
8 <sup>th</sup> grade	86	90	95	98	97	-1	+8
9 <sup>th</sup> grade	93	92	83	88	91	+3	-7
10 <sup>th</sup> grade	92	85	89	85	88	+3	0
11 <sup>th</sup> grade	90	91	90	91	92	+1	+7

**TAKS Analysis - All Students**

<b>MATH</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>	<b>Cohort Group 2009-2010</b>
3 <sup>rd</sup> grade	88	88	92	89	81	-8	--
4 <sup>th</sup> grade	83	87	88	91	91	0	+2
5 <sup>th</sup> grade	91	89	86	90	95	+5	+4
6 <sup>th</sup> grade	80	81	76	77	82	+5	-8
7 <sup>th</sup> grade	63	73	77	76	78	+2	+1
8 <sup>th</sup> grade	66	73	80	88	89	+1	+13
9 <sup>th</sup> grade	57	57	51	57	64	+7	-24
10 <sup>th</sup> grade	47	62	60	55	60	+5	+3
11 <sup>th</sup> grade	71	77	75	75	82	+7	+27

**El Campo Independent School District  
TAKS Comparison Chart for Panel Recommendation**

**TAKS Analysis - All Students**

<b>WRITING</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>4th grade</b>	<b>91</b>	<b>90</b>	<b>92</b>	<b>92</b>	<b>95</b>	<b>+3</b>
<b>7<sup>th</sup> grade</b>	<b>96</b>	<b>98</b>	<b>91</b>	<b>97</b>	<b>99</b>	<b>+2</b>

**TAKS Analysis - All Students**

<b>SOCIAL STUDIES</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>8<sup>th</sup> grade</b>	<b>85</b>	<b>84</b>	<b>84</b>	<b>96</b>	<b>95</b>	<b>-1</b>
<b>10th grade</b>	<b>74</b>	<b>88</b>	<b>84</b>	<b>86</b>	<b>89</b>	<b>+3</b>
<b>11th grade</b>	<b>91</b>	<b>88</b>	<b>93</b>	<b>94</b>	<b>96</b>	<b>+2</b>

**TAKS Analysis - All Students**

<b>SCIENCE</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>5th grade</b>	<b>63</b>	<b>57</b>	<b>65</b>	<b>75</b>	<b>81</b>	<b>+6</b>
<b>8th grade</b>	<b>64</b>	<b>62</b>	<b>57</b>	<b>68</b>	<b>70</b>	<b>+2</b>
<b>10th grade</b>	<b>54</b>	<b>58</b>	<b>60</b>	<b>57</b>	<b>59</b>	<b>+2</b>
<b>11<sup>th</sup> grade</b>	<b>59</b>	<b>75</b>	<b>76</b>	<b>78</b>	<b>85</b>	<b>+7</b>

**El Campo Independent School District  
TAKS Comparison Chart for Panel Recommendation**

**TAKS Analysis – African American Students**

<b>READING</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>	<b>Cohort Group 2009-2010</b>
3 <sup>rd</sup> grade	100	93	97	83	85	+2	--
4 <sup>th</sup> grade	66	62	76	70	81	+11	-2
5 <sup>th</sup> grade	80	86	87	82	83	+1	+13
6 <sup>th</sup> grade	96	88	85	77	89	+12	+7
7 <sup>th</sup> grade	85	88	75	84	78	-6	+1
8 <sup>th</sup> grade	73	90	90	97	94	-3	+10
9 <sup>th</sup> grade	91	83	88	79	89	+10	-8
10 <sup>th</sup> grade	93	73	93	78	69	-9	-10
11 <sup>th</sup> grade	86	91	75	85	92	+7	+14

**TAKS Analysis – African American Students**

<b>MATH</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>	<b>Cohort Group 2009-2010</b>
3 <sup>rd</sup> grade	83	79	90	81	64	-17	--
4 <sup>th</sup> grade	73	76	76	88	88	0	+7
5 <sup>th</sup> grade	90	86	87	85	91	+6	+3
6 <sup>th</sup> grade	76	79	65	67	76	+9	-9
7 <sup>th</sup> grade	54	65	67	58	69	+11	+2
8 <sup>th</sup> grade	41	65	73	79	78	-1	+20
9 <sup>th</sup> grade	48	46	33	35	48	+13	-31
10 <sup>th</sup> grade	24	52	44	35	35	0	0
11 <sup>th</sup> grade	36	70	64	63	71	+8	+36

**El Campo Independent School District  
TAKS Comparison Chart for Panel Recommendation**

**TAKS Analysis – African American Students**

<b>WRITING</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>4th grade</b>	<b>94</b>	<b>78</b>	<b>91</b>	<b>90</b>	<b>94</b>	<b>+4</b>
<b>7<sup>th</sup> grade</b>	<b>100</b>	<b>92</b>	<b>88</b>	<b>100</b>	<b>97</b>	<b>-3</b>

**TAKS Analysis – African American Students**

<b>SOCIAL STUDIES</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>8<sup>th</sup> grade</b>	<b>76</b>	<b>82</b>	<b>72</b>	<b>92</b>	<b>94</b>	<b>+2</b>
<b>10th grade</b>	<b>59</b>	<b>81</b>	<b>72</b>	<b>76</b>	<b>73</b>	<b>-3</b>
<b>11th grade</b>	<b>92</b>	<b>86</b>	<b>97</b>	<b>87</b>	<b>94</b>	<b>+7</b>

**TAKS Analysis – African American Students**

<b>SCIENCE</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>5th grade</b>	<b>55</b>	<b>31</b>	<b>47</b>	<b>62</b>	<b>74</b>	<b>+12</b>
<b>8th grade</b>	<b>41</b>	<b>54</b>	<b>34*</b>	<b>61</b>	<b>58</b>	<b>-3</b>
<b>10th grade</b>	<b>45</b>	<b>42</b>	<b>38</b>	<b>35</b>	<b>38</b>	<b>+3</b>
<b>11<sup>th</sup> grade</b>	<b>29</b>	<b>69</b>	<b>67</b>	<b>50</b>	<b>77</b>	<b>+27</b>

\*29 students

**El Campo Independent School District  
TAKS Comparison Chart for Panel Recommendation**

**TAKS Analysis – Hispanic Students**

<b>READING</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>	<b>Cohort Group 2009-2010</b>
3 <sup>rd</sup> grade	96	93	96	89	83	-6	--
4 <sup>th</sup> grade	73	75	82	74	90	+16	+1
5 <sup>th</sup> grade	82	81	88	83	83	0	+9
6 <sup>th</sup> grade	93	95	88	89	87	-2	+4
7 <sup>th</sup> grade	69	90	86	88	92	+4	+3
8 <sup>th</sup> grade	86	87	94	97	96	-1	+8
9 <sup>th</sup> grade	89	92	74	88	87	-1	-10
10 <sup>th</sup> grade	87	83	90	84	90	+6	+2
11 <sup>th</sup> grade	86	88	88	94	87	-7	+3

**TAKS Analysis – Hispanic Students**

<b>MATH</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>	<b>Cohort Group 2009-2010</b>
3 <sup>rd</sup> grade	86	88	90	88	81	-7	--
4 <sup>th</sup> grade	78	86	89	88	89	+1	+1
5 <sup>th</sup> grade	87	85	84	89	95	+6	+7
6 <sup>th</sup> grade	73	76	71	73	79	+6	-10
7 <sup>th</sup> grade	52	70	72	74	75	+1	+2
8 <sup>th</sup> grade	66	64	75	89	86	-3	+12
9 <sup>th</sup> grade	44	46	38	45	53	+8	-36
10 <sup>th</sup> grade	36	47	57	41	46	+5	+1
11 <sup>th</sup> grade	57	66	67	76	74	-2	+33

**El Campo Independent School District  
TAKS Comparison Chart for Panel Recommendation**

**TAKS Analysis – Hispanic Students**

<b>WRITING</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>4th grade</b>	<b>86</b>	<b>91</b>	<b>92</b>	<b>92</b>	<b>96</b>	<b>+4</b>
<b>7<sup>th</sup> grade</b>	<b>93</b>	<b>98</b>	<b>90</b>	<b>96</b>	<b>99</b>	<b>+3</b>

**TAKS Analysis – Hispanic Students**

<b>SOCIAL STUDIES</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>8<sup>th</sup> grade</b>	<b>86</b>	<b>77</b>	<b>79</b>	<b>95</b>	<b>94</b>	<b>-1</b>
<b>10th grade</b>	<b>67</b>	<b>82</b>	<b>87</b>	<b>82</b>	<b>86</b>	<b>+4</b>
<b>11th grade</b>	<b>86</b>	<b>83</b>	<b>86</b>	<b>95</b>	<b>95</b>	<b>0</b>

**TAKS Analysis – Hispanic Students**

<b>SCIENCE</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>5th grade</b>	<b>56</b>	<b>48</b>	<b>60</b>	<b>70</b>	<b>74</b>	<b>+4</b>
<b>8th grade</b>	<b>61</b>	<b>51</b>	<b>48</b>	<b>56</b>	<b>62</b>	<b>+6</b>
<b>10th grade</b>	<b>38</b>	<b>39</b>	<b>54</b>	<b>45</b>	<b>47</b>	<b>+2</b>
<b>11<sup>th</sup> grade</b>	<b>41</b>	<b>64</b>	<b>63</b>	<b>82</b>	<b>77</b>	<b>-5</b>

**El Campo Independent School District  
TAKS Comparison Chart for Panel Recommendation**

**TAKS Analysis – White Students**

<b>READING</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>	<b>Cohort Group 2009-2010</b>
3 <sup>rd</sup> grade	100	97	100	97	95	-2	--
4 <sup>th</sup> grade	92	94	90	97	86	-11	-11
5 <sup>th</sup> grade	97	92	95	95	98	+3	+1
6 <sup>th</sup> grade	97	95	96	98	98	0	+3
7 <sup>th</sup> grade	93	97	91	93	97	+4	-1
8 <sup>th</sup> grade	92	95	98	100	100	0	+7
9 <sup>th</sup> grade	97	96	93	93	97	+4	-3
10 <sup>th</sup> grade	96	91	87	88	93	+5	0
11 <sup>th</sup> grade	94	94	96	90	98	+8	+10

**TAKS Analysis – White Students**

<b>MATH</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>	<b>Cohort Group 2009-2010</b>
3 <sup>rd</sup> grade	94	90	97	95	92	-3	--
4 <sup>th</sup> grade	96	97	93	98	95	-3	0
5 <sup>th</sup> grade	99	99	93	95	97	+2	-1
6 <sup>th</sup> grade	91	91	91	90	94	+4	-1
7 <sup>th</sup> grade	85	79	90	86	90	+4	0
8 <sup>th</sup> grade	78	89	89	93	97	+4	+11
9 <sup>th</sup> grade	73	74	74	78	83	+5	-10
10 <sup>th</sup> grade	64	79	72	78	87	+9	+9
11 <sup>th</sup> grade	88	89	87	78	95	+17	+17

**El Campo Independent School District  
TAKS Comparison Chart for Panel Recommendation**

**TAKS Analysis – White Students**

<b>WRITING</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>4th grade</b>	<b>97</b>	<b>95</b>	<b>93</b>	<b>95</b>	<b>95</b>	<b>0</b>
<b>7<sup>th</sup> grade</b>	<b>99</b>	<b>99</b>	<b>94</b>	<b>99</b>	<b>100</b>	<b>+1</b>

**TAKS Analysis – White Students**

<b>SOCIAL STUDIES</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>8<sup>th</sup> grade</b>	<b>88</b>	<b>95</b>	<b>94</b>	<b>100</b>	<b>96</b>	<b>-4</b>
<b>10th grade</b>	<b>85</b>	<b>96</b>	<b>87</b>	<b>95</b>	<b>97</b>	<b>+2</b>
<b>11th grade</b>	<b>94</b>	<b>94</b>	<b>98</b>	<b>96</b>	<b>97</b>	<b>+1</b>

**TAKS Analysis – White Students**

<b>SCIENCE</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>5th grade</b>	<b>81</b>	<b>85</b>	<b>86</b>	<b>94</b>	<b>97</b>	<b>+3</b>
<b>8th grade</b>	<b>78</b>	<b>83</b>	<b>79</b>	<b>91</b>	<b>88</b>	<b>-3</b>
<b>10th grade</b>	<b>72</b>	<b>80</b>	<b>76</b>	<b>78</b>	<b>77</b>	<b>-1</b>
<b>11<sup>th</sup> grade</b>	<b>78</b>	<b>88</b>	<b>90</b>	<b>86</b>	<b>97</b>	<b>+11</b>

**El Campo Independent School District  
TAKS Comparison Chart for Panel Recommendation**

**TAKS Analysis – Economically Disadvantaged Students**

<b>READING</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>	<b>Cohort Group 2009-2010</b>
3 <sup>rd</sup> grade	97	92	97	88	82	-6	--
4 <sup>th</sup> grade	73	72	79	74	84	+10	-4
5 <sup>th</sup> grade	82	82	88	80	85	+5	+11
6 <sup>th</sup> grade	91	90	86	86	86	0	+6
7 <sup>th</sup> grade	71	88	82	87	89	+2	+3
8 <sup>th</sup> grade	81	87	94	96	96	0	+9
9 <sup>th</sup> grade	90	90	78	86	87	+1	-9
10 <sup>th</sup> grade	86	78	90	83	86	+3	0
11 <sup>th</sup> grade	82	83	85	90	87	-3	+4

**TAKS Analysis – Economically Disadvantaged Students**

<b>MATH</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>	<b>Cohort Group 2009-2010</b>
3 <sup>rd</sup> grade	85	85	90	85	76	-9	--
4 <sup>th</sup> grade	79	84	83	88	88	0	+3
5 <sup>th</sup> grade	87	86	83	86	93	+7	+5
6 <sup>th</sup> grade	73	76	69	70	79	+9	-7
7 <sup>th</sup> grade	51	66	71	68	73	+5	+3
8 <sup>th</sup> grade	60	62	75	86	82	-4	+14
9 <sup>th</sup> grade	46	47	35	44	50	+6	-36
10 <sup>th</sup> grade	32	45	50	34	48	+14	+4
11 <sup>th</sup> grade	55	62	67	66	70	+4	+36

**El Campo Independent School District  
TAKS Comparison Chart for Panel Recommendation**

**TAKS Analysis – Economically Disadvantaged Students**

<b>WRITING</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>4th grade</b>	<b>88</b>	<b>86</b>	<b>89</b>	<b>91</b>	<b>94</b>	<b>+3</b>
<b>7<sup>th</sup> grade</b>	<b>94</b>	<b>97</b>	<b>90</b>	<b>96</b>	<b>99</b>	<b>+3</b>

**TAKS Analysis – Economically Disadvantaged Students**

<b>SOCIAL STUDIES</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>8<sup>th</sup> grade</b>	<b>83</b>	<b>78</b>	<b>80</b>	<b>94</b>	<b>93</b>	<b>-1</b>
<b>10th grade</b>	<b>59</b>	<b>81</b>	<b>80</b>	<b>81</b>	<b>82</b>	<b>+1</b>
<b>11th grade</b>	<b>85</b>	<b>77</b>	<b>89</b>	<b>92</b>	<b>94</b>	<b>+2</b>

**TAKS Analysis – Economically Disadvantaged Students**

<b>SCIENCE</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Year to Year 2009-2010</b>
<b>5th grade</b>	<b>57</b>	<b>48</b>	<b>58</b>	<b>68</b>	<b>75</b>	<b>+7</b>
<b>8th grade</b>	<b>56</b>	<b>48</b>	<b>45</b>	<b>56</b>	<b>60</b>	<b>+4</b>
<b>10th grade</b>	<b>38</b>	<b>39</b>	<b>47</b>	<b>38</b>	<b>48</b>	<b>+10</b>
<b>11<sup>th</sup> grade</b>	<b>42</b>	<b>57</b>	<b>61</b>	<b>69</b>	<b>76</b>	<b>+7</b>

## EL CAMPO ISD

TAKS-RETURN<sup>™</sup>  
2010

Exceptions Needed: 0

Exceptions Available: 1

**Recognized****Reading/ELA - min of 70%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	2,055	87 %	2,035	90 %		96 %	
Afr. Amer.	302	77 %	306	85 %		92 %	
Hispanic	1,079	85 %	1,080	89 %		96 %	
White	670	93 %	645	96 %		98 %	
Econ. Disadv.	1,219	83 %	1,287	87 %		94 %	

**Math - min of 60%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	2,043	78 %	2,028	81 %		90 %	
Afr. Amer.	297	67 %	302	71 %		85 %	
Hispanic	1,073	75 %	1,080	77 %		87 %	
White	668	87 %	642	92 %		97 %	
Econ. Disadv.	1,210	72 %	1,277	76 %	Yes	86 %	

**Writing - min of 70%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	447	95 %	458	97 %		99 %	
Afr. Amer.	67	94 %	63	95 %		97 %	
Hispanic	242	93 %	266	98 %		100 %	
White	138	98 %	129	98 %		100 %	
Econ. Disadv.	283	93 %	321	97 %		99 %	

**Social Studies - min of 70%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	650	92 %	671	94 %		98 %	
Afr. Amer.	106	87 %	94	89 %		98 %	
Hispanic	294	91 %	318	92 %		98 %	
White	249	97 %	256	96 %		98 %	
Econ. Disadv.	331	89 %	357	90 %		98 %	

**Science - min of 55%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	868	70 %	910	74 %		87 %	
Afr. Amer.	141	53 %	135	64 %		81 %	
Hispanic	423	64 %	452	67 %		83 %	
White	303	86 %	320	89 %		96 %	
Econ. Disadv.	478	59 %	532	66 %		82 %	

++ TEA masking rules applied (<http://ritter.tea.state.tx.us/perfreport/aeis/2009/masking.html>)

\* RI not calculated for groups smaller than 10.

Yellow highlighted areas indicate that TPM/RI/Exceptions were used to achieve a higher rating.

Academically Unacceptable
Academically Acceptable
Recognized
Exemplary

**EL CAMPO HS 001****TAKS-RETURN<sup>™</sup><sub>2010</sub>**

Exceptions Needed: 0

Exceptions Available: 4

**Academically Acceptable****Reading/ELA - min of 70%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	708	89 %	680	91 %		96 %	
Afr. Amer.	103	83 %	97	86 %		93 %	
Hispanic	322	89 %	314	89 %		95 %	
White	280	91 %	265	96 %		99 %	
Econ. Disadv.	339	87 %	343	88 %		95 %	

**Math - min of 60%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	700	62 %	672	70 %		85 %	
Afr. Amer.	99	46 %	92	54 %	Yes	77 %	
Hispanic	320	53 %	314	58 %	Yes	77 %	
White	278	78 %	262	89 %		96 %	
Econ. Disadv.	335	47 %	332	56 %	Yes	77 %	

**Social Studies - min of 70%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	442	91 %	446	92 %		97 %	
Afr. Amer.	71	85 %	60	85 %		97 %	
Hispanic	188	88 %	204	91 %		98 %	
White	182	96 %	179	97 %		97 %	
Econ. Disadv.	205	87 %	215	87 %		97 %	

**Science - min of 55%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	445	68 %	452	72 %		84 %	
Afr. Amer.	71	45 %	60	62 %		70 %	
Hispanic	190	63 %	209	62 %		78 %	
White	183	82 %	180	87 %		96 %	
Econ. Disadv.	207	54 %	218	62 %		77 %	

++ TEA masking rules applied (<http://ritter.tea.state.tx.us/perfreport/aeis/2009/masking.html>)

\* RI not calculated for groups smaller than 10.

Yellow highlighted areas indicate that TPM/RI/Exceptions were used to achieve a higher rating.

	Academically Unacceptable
	Academically Acceptable
	Recognized
	Exemplary

**EL CAMPO MIDDLE 041****TAKS-RETURN™  
2010**

Exceptions Needed: 0

Exceptions Available: 1

**Recognized****Reading/ELA - min of 70%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	667	86 %	655	93 %		98 %	
Afr. Amer.	94	73 %	100	87 %		96 %	
Hispanic	368	85 %	371	91 %		98 %	
White	204	94 %	184	98 %		99 %	
Econ. Disadv.	414	82 %	434	90 %		97 %	

**Math - min of 60%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	662	80 %	655	83 %		89 %	
Afr. Amer.	93	69 %	100	74 %		85 %	
Hispanic	363	78 %	371	80 %		86 %	
White	204	90 %	184	95 %		97 %	
Econ. Disadv.	408	75 %	434	78 %	Yes	86 %	

**Writing - min of 70%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	220	97 %	224	99 %		99 %	
Afr. Amer.	29	++	31	97 %		97 %	
Hispanic	113	96 %	137	99 %		99 %	
White	78	99 %	56	100 %		100 %	
Econ. Disadv.	126	96 %	157	99 %		99 %	

**Social Studies - min of 70%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	208	96 %	225	96 %		100 %	
Afr. Amer.	35	91 %	34	97 %		100 %	
Hispanic	106	95 %	114	96 %		100 %	
White	67	++	77	96 %		99 %	
Econ. Disadv.	126	94 %	142	95 %		100 %	

**Science - min of 55%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	211	68 %	227	71 %		95 %	
Afr. Amer.	35	60 %	33	58 %		97 %	
Hispanic	109	56 %	116	64 %		94 %	
White	67	91 %	78	88 %		95 %	
Econ. Disadv.	129	55 %	144	60 %		92 %	

++ TEA masking rules applied (<http://ritter.tea.state.tx.us/perfreport/aeis/2009/masking.html>)

\* RI not calculated for groups smaller than 10.

Yellow highlighted areas indicate that TPM/RI/Exceptions were used to achieve a higher rating.

Academically Unacceptable
Academically Acceptable
Recognized
Exemplary

**NORTHSIDE EL 103****TAKS-RETURN™  
2010**

Exceptions Needed: 0

Exceptions Available: 1

**Recognized****Reading/ELA - min of 70%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	443	83 %	473	88 %		95 %	
Afr. Amer.	75	75 %	73	82 %		90 %	
Hispanic	253	79 %	262	87 %		97 %	
White	115	97 %	138	92 %		94 %	
Econ. Disadv.	303	78 %	340	84 %		94 %	

**Math - min of 60%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	443	91 %	474	93 %		96 %	
Afr. Amer.	75	87 %	74	89 %		92 %	
Hispanic	253	90 %	262	92 %		96 %	
White	115	97 %	138	97 %		99 %	
Econ. Disadv.	303	88 %	341	91 %		95 %	

**Writing - min of 70%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	227	93 %	234	96 %		100 %	
Afr. Amer.	38	89 %	32	94 %		97 %	
Hispanic	129	91 %	129	96 %		100 %	
White	60	97 %	73	96 %		100 %	
Econ. Disadv.	157	91 %	164	95 %		99 %	

**Science - min of 55%**

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	212	76 %	231	81 %		85 %	
Afr. Amer.	35	63 %	42	74 %		83 %	
Hispanic	124	73 %	127	76 %		80 %	
White	53	94 %	62	97 %		97 %	
Econ. Disadv.	142	70 %	170	75 %	Yes	81 %	

++ TEA masking rules applied (<http://ritter.tea.state.tx.us/perfreport/aeis/2009/masking.html>)

\* RI not calculated for groups smaller than 10.

Yellow highlighted areas indicate that TPM/RI/Exceptions were used to achieve a higher rating.

Academically Unacceptable
Academically Acceptable
Recognized
Exemplary

# HUTCHINS EL 102

# TAKS-RETURN™ 2010

Exceptions Needed: 0

Exceptions Available: 1

## Recognized

### Reading/ELA - min of 70%

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	237	89 %	227	87 %		89 %	
Afr. Amer.	30	77 %	36	83 %		86 %	
Hispanic	136	87 %	133	84 %		88 %	
White	71	97 %	58	95 %		95 %	
Econ. Disadv.	163	85 %	170	82 %		86 %	

### Math - min of 60%

Student Group	2009 # Test	2009 % Pass	2010 # Test	2010 % Pass	RI*	2010 % w/TPM	Exceptions
All Students	238	89 %	227	81 %		92 %	
Afr. Amer.	30	80 %	36	64 %		92 %	
Hispanic	137	88 %	133	81 %		91 %	
White	71	94 %	58	91 %		95 %	
Econ. Disadv.	164	85 %	170	76 %		89 %	

++ TEA masking rules applied (<http://ritter.tea.state.tx.us/perfreport/aeis/2009/masking.html>)

\* RI not calculated for groups smaller than 10.

Yellow highlighted areas indicate that TPM/RI/Exceptions were used to achieve a higher rating.

	Academically Unacceptable
	Academically Acceptable
	Recognized
	Exemplary

## ***Action Required***

**Personnel** Consider approval of probationary contracts for new personnel.

**Summary** Recommendations will be presented to fill the following position(s):

1. Fifth Grade Classroom Teacher to fill the vacancy created when Laura Diess was reassigned to Elementary Science Facilitator following Carol Turner's retirement.
2. Middle School Science Teacher / Coach to fill the vacancy created when Matthew Schoener was reassigned to Middle School Boys Athletic Coordinator following James Sappington's retirement.
3. Middle School / High School Choir Teacher to fill the vacancy created when Marietta Combs resigned to relocate to Oklahoma.
4. High School Agriculture Science Teacher to fill a new position created to expand our Agriculture Science Department in lieu of Auto Body Shop.
5. Middle School Special Education Inclusion teacher to fill the vacancy created when Robin McMillian was reassigned to teach Anglea Wenglar's Special Education Academic's for Life Class. Angela was reassigned to teach High School Special Education Life Skills following Glennell Wenglar's retirement.

Personnel Recommendation Data Summary Sheets will be furnished for each candidate that is being recommended.

We still have the following positions to fill:

1. Myatt Elementary Math Intervention Teacher to fill the new position created when Sherry Pietsch was reassigned to fill the Kindergarten Reading Specialist following Linda Harrison's retirement.
2. Hutchins Elementary Inclusion Teacher to fill the vacancy created by Sharna Gibbon's resignation.
3. Middle School Assistant Principal to fill the vacancy created when Robin Crowell was reassigned to High School Counselor following Gail Warschak's resignation to relocate.
4. Assistant Athletic Trainer to fill the vacancy created when Dean Easter was reassigned to Athletic Trainer following Jeniece Hernandez's resignation.
5. Special Education Counselor to fill the vacancy created by

Cathey Wilson's retirement.

6. Special Education Deaf Ed Teacher to fill the vacancy created by Jenna Popp's resignation.
7. Rtl Facilitator (new position)
8. Bilingual / ESL Facilitator (new position)

We currently have nine new positions that are being added and ten positions that will not be filled for a net reduction in professional personnel numbers of one.

New Positions:

1. Myatt Elementary Math Intervention
2. Second Grade Classroom Teacher
3. Third Grade Classroom Teacher
4. Third Grade Classroom Teacher
5. Northside Elementary Special Education Life Skills Teacher
6. Middle School Math Intervention
7. High School Agriculture Science
8. Rtl Facilitator
9. Bilingual / ESL Facilitator

Positions that Will Not be Filled:

1. Second First Grade Reading Specialist
2. Middle School Social Studies
3. Middle School Science
4. Middle School Reading
5. Middle School Math
6. High School English
7. High School Auto Body
8. Special Education Speech Therapist
9. Special Education Speech Therapist
10. Special Education SSA PPCD Teacher for Louise ISD

**ECISD Board Policy**

DCA (LEGAL). EMPLOYMENT PRACTICES: PROBATIONARY CONTRACTS

**Effective Date**

June 8, 2010

<b>Previous Board Action</b>	None.
<b>Future Action Expected</b>	Contract renewals will be considered next March.
<b>Background Information and Significant Issues</b>	A probationary contract employee may be terminated at the end of the contract period if the Board determines that such termination will serve the best interests of the District. The Board shall give the employee notice of its decision to terminate the employment not later than the 45 <sup>th</sup> day before the last day of instruction required under the contract. The Board's decision to terminate a probationary employee at the end of a contract period is final and may not be appealed.
<b>Fiscal Impact</b>	Salary and Benefits
<b>Student and Public Benefit</b>	We are ethically bound to provide the best instructors possible for the children we serve.
<b>Procedural and Reporting Implications</b>	Probationary contracts will be issued following action by the Board.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	<p>In some cases members of the Board may need to abstain from voting on some employees due the nepotism laws. Rules regarding nepotism may be reviewed at ECISD policy DBE (LEGAL). EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: Nepotism</p> <p>The nepotism prohibitions described in this policy shall not apply to the confirmation or appointment of an individual to a position if the individual is employed in the position immediately before the election or appointment of the Trustee to whom the individual is related in a prohibited degree and that prior employment is continuous for at least thirty days if the Trustee is appointed; or six months if the Trustee is elected.</p> <p>If a person continues in a position under this exception, the Trustee who is related to the employee shall not participate in any deliberation or voting on the appointment, reappointment, employment, reemployment, change in status, compensation, or dismissal of the employee, if the action applies only to the employee and is not taken regarding a bona fide class or category of employee.</p>
<b>Attachments</b>	Personnel Recommendation Data Summary Sheets (not released to public)
<b>Contact Person(s)</b>	Mark Pool, Superintendent of Schools

Diann Srubar, Northside Elementary School Principal

Rodney Montello, Middle School Principal

Rich DuBroc, High School Principal

Bob Gillis, Athletic Director

**Action Required**

Motion, second and majority vote to approve administration's recommendations for personnel contracts.

**Superintendent's Recommendation**

I recommend that you approve administration's recommendations for personnel contracts.

**Mark Pool, Superintendent of Schools**

**Personnel**

Review and Discuss Secondary Staffing Study

**Summary**

For some time we have discussed the need for staffing controls since staffing decisions are the most critical and the most costly for the district. To ensure that staffing decisions are made in the best interests of students and taxpayers we need data, formulas, and standards.

Earlier in the spring I solicited proposals from both the Texas Association of School Boards HR Services Division and the Texas Association of School Business Officials to come to the district and review our staffing efficiencies. Because of the cost of both of these proposals the decision was made to see what we could do to conduct our own internal study.

David Bright, Terese Faas and I attended a TASB HR Services workshop on "Staffing Controls for Public Schools." The gentleman that led the workshop was actually the person who would have done our study had we accepted the TASB proposal.

The following steps should be completed to develop a five-year staffing plan:

1. Select a list of peer districts
2. Compare current staffing levels to peer districts
3. Develop campus staffing standards for each level
4. Compare staffing standards to current staffing to develop a "needs analysis"
5. Develop a multi-year financial plan to achieve accepted staffing standards on existing campuses
6. Modify the five-year financial plan to account for new versus internally transferred positions
7. Forecast the annual budget needs for each year of the five-year plan
8. Annually review priorities and timing of new positions, update cost estimates, and modify the plan

Because this project is very data intensive and time consuming we decided to do a secondary professional staff staffing study now; an elementary professional staff study in the fall; and all paraprofessional and auxiliary staff in the spring of 2011.

The information for this meeting involves steps one and two of the secondary study.

<b>ECISD Board Policy</b>	None.
<b>Effective Date</b>	June 8, 2010
<b>Previous Board Action</b>	The Board has discussed on a couple of occasions the need to conduct a staffing study and to implement some type of staffing controls.
<b>Future Action Expected</b>	The Board will continue to receive information and eventually be asked to approve a staffing plan.
<b>Background Information and Significant Issues</b>	<p>Using a software program we have available through the Texas Association of School Business Officials, David Bright established a group of twenty-seven peer districts for comparison purposes. The districts were selected based on their enrollment, percent of economically disadvantaged students, and target revenue per weighted average daily attendance—an indicator of district wealth. These three factors have the greatest impact on staffing. The list of schools with their enrollment, percent economically disadvantaged students and revenue per WADA is attached.</p> <p>Terese Faas then collected staffing data on the peer group districts for the 2006-2007, 2007-2008, and 2008-2009 school years. She collected the following information from each district's AEIS reports:</p> <ul style="list-style-type: none"> <li>• Total Students per Teacher</li> <li>• Students per English Language Arts Teacher</li> <li>• Students per Foreign Language Teacher</li> <li>• Students per Math Teacher</li> <li>• Students per Science Teacher</li> <li>• Students per Social Studies Teacher</li> <li>• Percentage of Professional Staff</li> <li>• Percentage of Teachers</li> <li>• Percentage of Professional Support Staff</li> <li>• Percentage Campus Administration</li> <li>• Percentage Educational Aides</li> </ul> <p>I then took the staffing data and did three-year average comparisons for El Campo High School and El Campo Middle School to the peer group and state. The comparison was done using a ratio calculation. When looking at the ratios for students per teacher if the ratio exceeds 1.00 we are understaffed</p>

compared to the peer group. If the ratio is less than 1.00 we are overstaffed compared to the peer group. Attachments are included showing the summary for Historical High School Staffing Data and Historical Middle School Staffing Data.

Using the peer group historical average as a benchmark, I analyzed the 2009-2010 master schedule and class loads for both secondary campuses. From this analysis it was determined that we did not need to replace the following positions that were vacated through resignations or retirement:

- Middle School Reading – one of our ELA teachers will be reassigned to Reading Intervention Teacher to fill the vacancy created by Lorie Selensky’s resignation and we will not replace the ELA position.
- Middle School Mathematics – one of our math teachers will be reassigned to the new Math Intervention Teacher position and we will not fill the regular math teaching position.
- Middle School Science – we do not plan to fill the vacancy created by the Ruth McCauley’s retirement.
- Middle School Social Studies – we do not plan to fill the vacancy created by Labertha Mitchell’s retirement.
- High School English – we do not plan to fill the vacancy created by Pan Tannahill’s retirement.

**Fiscal Impact** Reduction in payroll costs. Exact amount is not known at this time.

**Student and Public Benefit** Adopting a staffing plan will help us to become more efficient with the use of our personnel.

**Procedural and Reporting Implications** None.

**Public Comments** None.

**Alternatives** None.

**Other Comments and Related Issues** The next steps in the process are:

1. Develop campus staffing standards for each level
2. Compare staffing standards to current staffing to develop a “needs analysis”
3. Develop a multi-year financial plan to achieve accepted staffing standards on existing campuses.

**Attachments**

- Staffing Study Peer Group
- Historical High School Staffing Data

- Historical Middle School Staffing Data

**Contact Person(s)**

Mark Pool, Superintendent of Schools

David Bright, Assistant Superintendent of Finance and Operations

Terese Faas, Human Resources Coordinator

**Action Required**

No action required.

**Superintendent's Recommendation**

This is an information item only.

**Mark Pool, Superintendent of Schools**

# Staffing Study Peer Group

District	2008-09 Enrollment	2008-09 Percent Economically Disadvantaged	2008-09 Target Revenue per WADA
Alvarado	3,259	55.3%	\$4,785
Aransas Co.	3,024	60.6%	\$6,090
Athens	3,432	64.3%	\$4,618
Beeville	3,540	67.7%	\$4,483
Brownwood	3,498	63.4%	\$4,735
Burnet	3,404	52.0%	\$5,121
Chaple Hill	3,172	63.6%	\$4,865
Cleveland	3,649	68.5%	\$4,733
Columbia-Brazoria	3,117	48.9%	\$4,618
El Campo	3,418	62.6%	\$5,306
Floresville	3,674	53.6%	\$4,816
Henderson	3,372	54.6%	\$5,310
Kaufman	3,624	53.5%	\$4,608
Kilgore	3,788	53.9%	\$4,859
LaMarque	3,704	75.1%	\$5,044
Lampasas	3,315	47.6%	\$4,853
Mabank	3,312	52.7%	\$4,723
Medina Valley	3,217	48.5%	\$4,851
Mineral Wells	3,643	60.2%	\$4,777
Palestine	3,267	67.6%	\$4,675
Pampa	3,406	51.0%	\$4,800
Paris	3,794	72.1%	\$4,486
Plesanton	3,452	61.8%	\$4,683
Splendora	3,408	55.0%	\$4,653
Stafford	3,033	55.0%	\$5,083
Taylor	3,155	63.3%	\$4,669
Tuloso-Midway	3,383	46.0%	\$4,681
Zapata	3,659	70.6%	\$6,791

## Historical High School Staffing Data

District	Students per Teacher	ELA	Foreign Language	Math	Science	Social Studies	Professional Staff	Teachers	Professional Support	Campus Administration	Educational Aides
El Campo 2006-07	14.1	15.9	19.0	18.5	18.1	20.3	81.6%	66.6%	9.8%	5.2%	18.4%
El Campo 2007-08	14.3	16.9	19.7	18.1	17.1	18.0	81.7%	65.7%	10.9%	5.1%	18.3%
El Campo 2008-09	13.5	15.8	18.9	13.6	16.2	18.0	82.3%	66.1%	11.4%	4.8%	17.7%
<b>Historical Average</b>	<b>14.0</b>	<b>16.2</b>	<b>19.2</b>	<b>16.7</b>	<b>17.1</b>	<b>18.8</b>	<b>81.9%</b>	<b>66.1%</b>	<b>10.7%</b>	<b>5.0%</b>	<b>18.1%</b>
State 2006-07	14.7	20.0	20.9	20.0	21.0	22.0	62.7%	50.7%	8.2%	2.8%	10.0%
State 2007-08	14.5	20.0	21.0	19.8	20.8	21.8	62.9%	50.8%	8.3%	2.8%	9.9%
State 2008-09	14.4	19.8	21.1	19.6	20.5	21.7	62.9%	50.7%	8.4%	2.8%	9.7%
<b>Historical Average</b>	<b>14.5</b>	<b>19.9</b>	<b>21.0</b>	<b>19.8</b>	<b>20.8</b>	<b>21.8</b>	<b>62.8%</b>	<b>50.7%</b>	<b>8.3%</b>	<b>2.8%</b>	<b>9.9%</b>
Peer Group 2006-07	13.8	18.8	20.6	18.8	19.9	20.7	88.7%	75.5%	8.6%	4.6%	11.3%
Peer Group 2007-08	13.8	19.8	21.6	19.0	20.2	21.1	88.5%	75.3%	8.2%	5.0%	11.6%
Peer Group 2008-09	13.3	19.1	21.0	18.4	19.1	20.4	89.5%	76.3%	8.0%	5.1%	10.7%
<b>Historical Average</b>	<b>13.6</b>	<b>19.2</b>	<b>21.1</b>	<b>18.7</b>	<b>19.7</b>	<b>20.7</b>	<b>88.9%</b>	<b>75.7%</b>	<b>8.3%</b>	<b>4.9%</b>	<b>11.2%</b>
<b>Ratio</b>	<b>1.03</b>	<b>0.84</b>	<b>0.91</b>	<b>0.89</b>	<b>0.87</b>	<b>0.91</b>	<b>0.92</b>	<b>0.87</b>	<b>1.29</b>	<b>1.03</b>	<b>1.62</b>

## Historical Middle School Staffing Data

District	Students per Teacher	ELA	Math	Science	Social Studies	Professional Staff	Teachers	Professional Support	Campus Administration	Educational Aides
El Campo 2006-07	12.2	17.6	17.8	20.5	20.5	85.7%	72.9%	9.3%	3.6%	14.3%
El Campo 2007-08	12.1	18.3	17.6	19.6	19.5	84.7%	72.4%	8.7%	3.6%	15.3%
El Campo 2008-09	12.9	16.0	16.8	18.3	18.3	85.3%	68.5%	12.6%	4.2%	14.7%
<b>Historical Average</b>	<b>12.4</b>	<b>17.3</b>	<b>17.4</b>	<b>19.5</b>	<b>19.4</b>	<b>85.2%</b>	<b>71.3%</b>	<b>10.2%</b>	<b>3.8%</b>	<b>14.8%</b>
State 2006-07	14.7	20.0	20.0	21.0	22.0	62.7%	50.7%	8.2%	2.8%	10.0%
State 2007-08	14.5	20.0	19.8	20.8	20.8	62.9%	50.8%	8.3%	2.8%	9.9%
State 2008-09	14.4	19.8	19.6	20.5	21.7	62.9%	50.7%	8.4%	2.8%	9.7%
<b>Historical Average</b>	<b>14.5</b>	<b>19.9</b>	<b>19.8</b>	<b>20.8</b>	<b>21.5</b>	<b>62.8%</b>	<b>50.7%</b>	<b>8.3%</b>	<b>2.8%</b>	<b>9.9%</b>
Peer Group 2006-07	13.8	18.7	18.7	20.8	21.1	86.1%	73.7%	7.7%	4.6%	13.9%
Peer Group 2007-08	13.8	18.9	18.8	20.1	20.7	85.8%	74.2%	7.1%	4.6%	14.3%
Peer Group 2008-09	13.8	19.0	18.8	20.7	21.5	86.9%	75.0%	7.3%	4.5%	13.1%
<b>Historical Average</b>	<b>13.8</b>	<b>18.9</b>	<b>18.7</b>	<b>20.5</b>	<b>21.1</b>	<b>86.3%</b>	<b>74.3%</b>	<b>7.4%</b>	<b>4.6%</b>	<b>13.8%</b>
<b>Ratio</b>	<b>0.90</b>	<b>0.92</b>	<b>0.93</b>	<b>0.95</b>	<b>0.92</b>	<b>0.99</b>	<b>0.96</b>	<b>1.38</b>	<b>0.83</b>	<b>1.07</b>

**Agenda Item Summary Sheet (9 D)**  
**Meeting Date: June 8, 2010**  
**Submitted by: Mark Pool, Superintendent**

## ***Discussion Item***

**Personnel** Special Meeting Dates to Hire New Personnel

**Summary** We still need to hire personnel to fill the following positions:

1. Myatt Elementary Math Intervention Teacher
2. Hutchins Elementary Inclusion Teacher
3. Middle School Assistant Principal
4. Assistant Athletic Trainer
5. Special Education Counselor.
6. Special Education Deaf Ed Teacher
7. Rtl Facilitator
8. Bilingual / ESL Facilitator

I would like to have a special meeting on Tuesday, June 15, 2010 to take action on administrators' recommendations for these positions.

In the likely event that some of these positions are filled by reassignment of current staff then new vacancies are created that must be posted for ten days before recommendations can be made to the Board. To take action on those recommendations I would like to schedule a special meeting on Thursday, July 1, 2010.

Both of these meetings can at 7:30 a.m. or noon if preferred.

July 9, 2010, is the 45<sup>th</sup> day before the first day of instruction and therefore the last day that a contracted employee can get out of their contract without board approval.

**ECISD Board Policy** None.

**Effective Date** June 8, 2010

**Previous Board Action** None.

**Future Action Expected** Special Meetings to hire personnel.

<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Employing the best personnel possible.
<b>Procedural and Reporting Implications</b>	Posting Notice of meeting at least 72 hours in advance.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	None.
<b>Contact Person(s)</b>	Mark Pool, Superintendent of Schools
<b>Action Required</b>	The board president will call special meetings based on the consensus of the Board.
<b>Superintendent's Recommendation</b>	I recommend that we schedule a special meeting for Tuesday, June 15, 2010, with a possible second special meeting on Thursday, July 1, 2010. <b>Mark Pool, Superintendent of Schools</b>