

# Agenda of Special

## The Board of Trustees El Campo Independent School District

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A Special of the Board of Trustees of El Campo Independent School District will be held December 12, 2005, beginning at 7:00 PM in the Boardroom, 700 W. Norris, El Campo, TX 77437.

The subjects to be discussed are as listed below.

1. Public Comment
2. Business and Operations
  - A. Consider Approval of Annual Financial Audit and Compliance Report 3
3. Governance
4. Call to Order/Opening Prayer/Pledge of Allegiance
5. Recognition
6. Larry Kuretsch-National Winner 2005 Association for Career and Technical Education/ASE/Automotive Industry Planning Council's Award of Excellence in Automotive Service Programs For Secondary Programs 5
7. Consent Agenda 6
  - A. Consider Approval of Additional PDAS Certified Appraiser(s) 8
8. Consider Approval of the Minutes of a Regular Meeting Held on November 14, 2005 11
9. Consider Approval of Selection of Architect for New Middle School and Replacement of the Practice Gym at the High School 13
10. Review Monthly Financial Reports for the Month of November 16
11. Review a List of Checks Written for the Month of November 24
12. Review of Quarterly Investment Report for Quarter Ending November 30, 2005 26
13. Curriculum and Instruction
  - A. Consider Approval of Adding Personal Finance as a New Course to the High School Curriculum. 36
  - B. Consider Approval of the ECISD District Plan for the Education of Gifted and Talented Students 39
  - C. Review the Bilingual Education / ESL Program Improvement Plan 41
14. Review the Annual Evaluation of the Dyslexia Program 47
15. Consider Approval of 2006 - 2007 School Calendar 51
16. Review Superintendent Evaluation Process 57
17. Closed Session
18. The Board Will Meet In Closed Session In Accordance With Texas Government Code § 551.074 to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee; Specifically, the Employment of a High School Assistant Principal
19. Personnel

A. Consider Approval of Recommendation for High School Assistant Principal	59
20. Superintendent's Report	60
A. Final Report on Election Contest	
B. Discuss Date for Workshop for Board Self-Assessment and Goal Setting	
21. Comply with Texas Education Agency request to review DVD entitled "Healthy Children, Healthy Schools"	
22. New Middle School and High School Auxiliary Gymnasium Bond Program Update	
23. Update on TAC Energy Savings Performance Contract	
24. Northside Center, Inc. Board Meeting	63
25. Preliminary Agenda for Regular Meeting on January 23, 2006 (January 16, is a School Holiday MLK Day)	
26. Adjournment	

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting act on December 9, 2005.

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For the Board of Trustees

**Agenda Item Summary Sheet (5-A)**  
**Meeting Date: December 12, 2005**  
**Submitted by: Mark Pool, Superintendent**

<b>Budget and Facilities</b>	Consider approval of Annual Financial Report for Year Ended August 31, 2005
<b>Summary</b>	A representative of <i>John R. Pechacek, Certified Public Accountants</i> will attend the meeting to present the Independent Auditor's Annual Financial Report for the Year Ended August 31, 2005.
<b>ECISD Board Policy</b>	CFC (LEGAL), ACCOUNTING: AUDITS, ANNUAL AUDIT
<b>Effective Date</b>	<p>The Annual Financial Audit is for the Fiscal Year, September 1, 2004 through August 31, 2005. This audit becomes the official record of the District once it has been accepted by the Board and signed by the Board President and Board Secretary.</p> <p><i>According to ECISD policy, a copy of the annual audit report, approved by the Board, shall be filed with TEA not later than the 150<sup>th</sup> day after the end of the fiscal year for which the audit was made. [January 28, 2006]</i></p>
<b>Previous Board Action</b>	None
<b>Future Action Expected</b>	None
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	<p>In February 2005 we requested qualifications/proposals from public accounting firms to perform the District's annual audit for fiscal 2005. The request required each firm to submit estimated fees for fiscal year 2005 and an estimated fee for an additional four years.</p> <p>Based on the Request for Qualifications the Board selected the John R. Pechacek public accounting firm. Their estimated cost for 2005 was \$14,000.</p> <p>Estimates for the following four years were:</p> <p>2006 - \$14,420 2005 - \$14,853 2008 - \$15,298 2009 - \$15,757</p>

These estimates also included the firm providing the district with a Comprehensive Annual Financial Report —CAFR, meeting the requirements of the Government Finance Officers Association.

**Student and Public Benefit** An annual financial and compliance audit provides complete disclosure to the taxpaying public of the District’s financial status and compliance with state and federal financial accounting and reporting requirements.

**Procedural and Reporting Implications** A copy of the annual audit report must be filed with the Texas Education Agency.

**Public Comments** None.

**Alternatives** None

**Other Comments and Related Issues** None

**Attachments** A *DRAFT COPY* of the *El Campo Independent School District Annual Financial Report for the Year August 31, 2005* is included as a separate document.

**Contact Person(s)** David Bright, Assistant Superintendent of Finance

**Action Required** Following the report, the Board must certify the annual financial report as reviewed and either approved or disapproved.  
If the Board disapproves the auditor’s report, the reason(s) for disapproval must be reported to TEA.

**Superintendent’s Recommendation** I recommend that the Board approve the El Campo Independent School District Annual Financial Report for the Year Ended August 31, 2005.

**Mark Pool, Superintendent of Schools**

# EL CAMPO INDEPENDENT SCHOOL DISTRICT

ROBERT MARK POOL, Superintendent

**DAVID BRIGHT**  
ASSISTANT SUPERINTENDENT  
FOR FINANCE

700 WEST NORRIS STREET  
EL CAMPO, TEXAS 77437  
(979) 543-6771 – FAX (979) 543-1670

**CAROLYN GORDON**  
ASSISTANT SUPERINTENDENT  
FOR INSTRUCTION

## Memorandum

**TO:** Board of Trustees  
**FROM:** Mark Pool  
**DATE:** Monday, December 12, 2005  
**RE:** Recognition

### A. Larry Kuretsch

Thanks to Mr. Kuretsch the El Campo Career & Technical Center has been selected as the national winner of the 2005 Association for Career and Technical Education/ASE/Automotive Industry Planning Council's Award for Excellence in Automotive Service Programs for Secondary Programs.

Mr. Kuretsch was presented with this award at the Association for Career and Technical Education (ACTE) national convention in Kansas City, Missouri on Friday, December 9.

**Agenda Item Summary Sheet (4 A)**  
**Meeting Date: November 14, 2005**  
**Submitted by: Mark Pool, Superintendent**

<b>Consent Agenda</b>	A. Minutes of the Regular Meeting held on November 14, 2005.
<b>Summary</b>	According to policy BE (LOCAL), BOARD MEETINGS, MINUTES, board action shall be carefully recorded by the secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.
<b>ECISD Board Policy</b>	BE (LOCAL), BOARD MEETINGS <a href="http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=BE(LOCAL).html">http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=BE(LOCAL).html</a>
<b>Effective Date</b>	December 12, 2005.
<b>Previous Board Action</b>	None.
<b>Future Action Expected</b>	The Board approves minutes at each regular monthly meeting.
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	An accurate record of all discussions and actions by the Board of Trustees is maintained.
<b>Procedural and Reporting Implications</b>	After approval minutes are filed with the official records of the District.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and</b>	None

**Related Issues**

**Attachments**

Minutes of regular and special meetings held on the following dates:

- Regular Meeting – November 14, 2005

**Contact Person(s)**

Dianne Cerny, Executive Secretary

**Action Required**

Approval of Consent Agenda.

**Superintendent's  
Recommendation**

I recommend you approve the minutes of previous meetings as part of the consent agenda.

**Mark Pool, Superintendent of Schools**

**Agenda Item Summary Sheet (4 B)**  
**Meeting Date: December 12, 2005**  
**Submitted by: Mark Pool, Superintendent**

**Consent Agenda**

**List of Certified Appraisers**

**Summary**

According to the board policy DNA (LEGAL), PERFORMANCE APPRAISAL: EVALUATION OF TEACHERS, before conducting appraisals, an appraiser must be certified by having satisfactorily completed uniform appraiser training. Periodic recertification and training shall be required.

DNA (LEGAL) also states that a teacher may request a second appraisal by another appraiser; and that the District shall adopt written procedures for determining the selection of second appraisers.

To comply with this requirement the board has adopted DNA (LOCAL), which states that upon a teacher's request for a second appraiser, the Superintendent or designee shall select the second appraiser from a pre-established roster of trained appraisers.

To approve this "*pre-established roster of trained appraisers*" the Board annually approves a list of certified appraisers for the District. For this school year this was done at the regular meeting during the month of July. Since that time we have hired Wayne Zimmerhanzel as an Assistant Principal at the High School. Mr. Zimmerhanzel has finished his appraiser training and needs to be added to the list.

**ECISD Board Policy**

DNA (LEGAL), PERFORMANCE APPRAISAL: EVALUATION OF TEACHERS

DNA (LOCAL), PERFORMANCE APPRAISAL: EVALUATION OF TEACHERS

**Effective Date**

December 12, 2005

**Previous Board Action**

On July 11, 2005 the Board approved the list of certified appraisers for the 2005-2006 school year.

**Future Action Expected**

The Board will address this issue again in July 2006.

**Background Information and Significant Issues**

None.

**Fiscal Impact**

None.

**Student and Public Benefit**

A teacher performance evaluation system is in place that

complies with statutory requirements.

**Procedural and Reporting Implications**

None.

**Public Comments**

None.

**Alternatives**

None.

**Other Comments and Related Issues**

None

**Attachments**

Memorandum from Carolyn recommending that Wayne Zimmerhanel be added to the list of certified PDAS appraisers.

**Contact Person(s)**

Mark Pool, Superintendent of Schools  
Carolyn Gordon, Assistant Superintendent of Curriculum and Instruction

**Action Required**

Approval of Consent Agenda.

**Superintendent's Recommendation**

I recommend you approve the list of certified appraisers as part of the consent agenda.

**Mark Pool, Superintendent of Schools**

To: Board of Trustees  
Mark Pool, Superintendent

From: Carolyn Gordon

Date: December 5, 2005

Subject: Approval of Certified Appraiser

Mr. Wayne Zimmerhanel, Assistant Principal at El Campo High School has satisfactorily completed uniform appraiser training. This certification must be completed and approved by the Board of Trustees before conducting appraisals. I am recommending that you approve Mr. Wayne Zimmerhanel name be added to the list of certified appraisers for the District.

**MINUTES OF THE BOARD OF TRUSTEES  
EL CAMPO INDEPENDENT SCHOOL DISTRICT  
November 14, 2005**

The Board of Trustees of the El Campo Independent School District met in a regular session November 14, 2005, at 7:00 p.m. in the Board Room, 700 West Norris, El Campo, Texas.

**MEMBERS PRESENT:** Tommy Turner, Melissa Erwin, Bill Kyle, Lisa Hernandez, Ronny Collins, Judy Waligura

**MEMBERS ABSENT:** Adam Gusman

**OTHERS PRESENT:** Mark Pool, Carolyn Gordon, David Bright, Diann Srubar, Mark Freeman, Ann Holcomb

The meeting was called to order by Ronny Collins. Bill Kyle gave the opening prayer followed by the Pledge of Allegiance.

**PUBLIC COMMENT:** There was no public comment.

**RECOGNITION:** Hutchins Elementary School was recognized for the Texas Education Business Coalition/Just for the Kids (TBEC/JFTK) Honor Roll.

**CONSENT AGENDA:** A motion was made by Lisa Hernandez and seconded by Melissa Erwin to approve the minutes of the October 17 Regular meeting, October 18 Special meeting for the purpose of Board Training – Legal Issues in School Construction Projects and the November 3 Special meeting for the Purpose of Authorizing the Issuance of Refunding Bonds and \$1.21 million in Maintenance Tax Notes. Motion carried unanimously.

***BUSINESS AND OPERATIONS***

**CONSIDER APPROVAL OF A CONTRACT FOR PROFESSIONAL SERVICES TO EMPLOY A SURVEYOR TO SURVEY THE SITE FOR THE NEW MIDDLE SCHOOL:** A motion was made by Judy Waligura and seconded by Bill Kyle to approve a contract to hire Robert J. Kolacny & Associate Land Surveyors to complete the required survey of the property for the new middle school. Motion carried unanimously.

**DISCUSS SELECTION OF AN ARCHITECT FOR THE NEW MIDDLE SCHOOL AND REPLACEMENT OF THE PRACTICE GYM AT THE HIGH SCHOOL:** The board discussed the selection of an architect for the new middle school and the replacement of the practice gym at the high school.

**REPORT ON STATE FUNDING FROM FOUNDATION SCHOOL PROGRAM:** Mr. Pool reviewed attendance for the second six weeks and the projected state revenue from the Foundation School Program.

**REVIEW MONTHLY FINANCIAL REPORTS FOR THE MONTH OF OCTOBER:** Mr. Pool summarized the financial status of the district for the month of October 2005.

**REVIEW A LIST OF CHECKS WRITTEN FOR OCTOBER 2005:** The checks written for this month were e-mailed to the board members for their review.

***CURRICULUM AND INSTRUCTION***

**REVIEW THE ANNUAL EVALUATION OF BILINGUAL EDUCATION/ ESL PROGRAM:** Carolyn Gordon, Assistant Superintendent of Curriculum and Instruction gave a presentation to the Board which outlined the district's Bilingual Education and English as a Second Language Programs including data on staffing and student testing.

**REVIEW CAREER AND TECHNOLOGY EDUCATION (CATE) PROGRAM IMPROVEMENT PLAN:** Mark Pool updated the Board on plans to improve the Career and Technology curriculum and course offerings in the upcoming school year.

***GOVERNANCE***

**CONSIDER APPROVAL OF POLICY UPDATE 76, AFFECTING THE (LOCAL) POLICIES ON THE ATTACHED LIST:** A motion was made by Melissa Erwin and seconded by Lisa Hernandez to approve Policy Update 76, affecting the Local Policies as follows. Motion carried unanimously.

- A. CAA (LOCAL) FISCAL MANAGEMENT GOALS AND OBJECTIVES  
FINANCIAL ETHICS
- B. FD (LOCAL) ADMISSIONS <sup>11</sup>
- C. FDB (LOCAL) ADMISSIONS INTRADISTRICT TRANSFERS

- D. FDD (LOCAL) ADMISSIONS SCHOOL SAFETY TRANSFERS
- E. FL (LOCAL) STUDENT RECORDS
- F. FNAA (LOCAL) STUDENT EXPRESSION DISTRIBUTION OF NONSCHOOL LITERATURE

**UPDATE ON BOARD EFFECTIVENESS AUDIT:** Mr. Pool reviewed some of the objectives the Board has accomplished and the goals still to obtain.

**EXECUTIVE SESSION:** The president of the Board called for an Executive Session in accordance with Texas Government Code §551.071, Consultation with Attorney, to conduct a private consultation by conference call with its attorney (s) to seek advice about pending or contemplated litigation; specifically, Kathy Woodruff, et al vs. Ronald Brooks Collins, President of the El Campo Independent School District Board of Trustees, Contestee. The Board entered executive session at 8:10 p.m. and reconvened in open session at 8:43 p.m. to take the following action: No action was taken.

#### ***PERSONNEL***

**CONSIDER APPROVAL OF MARILYN SEBESTA AND PETER MCGUILL AS ADJUNCT STAFF MEMBERS IN ORDER TO COUNT STUDENTS:** A motion was made by Judy Waligura and seconded by Lisa Hernandez to approve Marilyn Sebesta and Peter McGuill as adjunct staff members in order to count student. Motion carried unanimously.

**CONSIDER APPROVAL OF DENNIS A. DAY, DIRECTOR OF THE MATAGORDA COUNTY JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM AS ADJUNCT STAFF MEMBER IN ORDER TO COUNT STUDENTS ASSIGNED TO "MOTIVATION DAY" IN ATTENDANCE FOR FOUNDATION SCHOOL PROGRAM PURPOSES:** A motion was made by Judy Waligura and seconded by Lisa Hernandez to approve Dennis A. Davis, Director of the Matagorda County Juvenile Justice Alternative Education Program as adjunct staff member in order to count students assigned to "Motivation Day" in attendance for Foundation School Program purposes for the entire school year. Motion carried unanimously.

#### ***SUPERINTENDENT'S REPORT***

**NEW MIDDLE SCHOOL AND HIGH SCHOOL AUXILIARY GYMNASIUM BOND PROGRAM UPDATE:** Mr. Pool gave an update on the new middle school and the high school auxiliary gymnasium bond program.

**REPORT ON SECOND SIX WEEKS ATTENDANCE:** Mr. Pool informed the Board of student enrollment figures for this period.

**PRELIMINARY AGENDA FOR REGULAR NOVEMBER BOARD MEETING:** The Board received a preliminary agenda for the December meeting.

There being no further discussion, the meeting adjourned at 8:56 p.m.

DRAFT

\_\_\_\_\_  
President

\_\_\_\_\_  
12  
Secretary

**Agenda Item Summary Sheet (5 B)**  
**Meeting Date: December 12, 2005**  
**Submitted by: Mark Pool, Superintendent**

**Budget and Facilities**                      Selection of Architect

**Summary**                                      According to *Texas Government Code § 2254.002, 2254.003* competitive bids shall not be solicited for professional services of a licensed or registered architect. Contracts for these professional services shall be made on the basis of demonstrated competence and qualifications to perform the services for a fair and reasonable price.

*Gov't Code § 2254.004* further specified that in procuring architectural services, the District shall:

1. First select the most highly qualified provider on the basis of demonstrated competence and qualifications; and
2. Then attempt to negotiate a contract with a provider at a fair and reasonable price.

If a satisfactory contract cannot be negotiated with the most highly qualified provider of architectural services, the District shall formally end negotiations with that provider, select the next most highly qualified provider, and attempt to negotiate a contract with that provider at a fair and reasonable price. The District shall continue this process until a contract is entered into.

The district's attorneys have been working with LANWalton and RWS Architects, Inc. on a proposed contract. It has been suggested that the Board approve the selection of an architect and authorize the administration to execute the final contract once it has been approved by the district's legal counsel.

**ECISD Board Policy**                      CH (LEGAL), PURCHASING AND ACQUISITION  
CV (LEGAL), FACILITIES CONSTRUCTION  
<http://www.tasb.org/policy/pol/private/241903/>

**Effective Date**                              December 12, 2005.

**Previous Board Action**                      At the last regular meeting in November information was presented to the Board on the architect selection process, and notification that RWS Architects, Inc. was the consensus recommendation of the selection committee.

**Future Action Expected**                      None.

<b>Background Information and Significant Issues</b>	<p>RWS Architects drafted the original draft contract by making modifications to the AIA (American Institute of Architects) Document B141, Parts 1 and 2.</p> <p>This draft has been reviewed by LANWalton representatives and George Grimes, an attorney with Walsh-Anderson-Brown-Schultz &amp; Aldridge, P.C. who have both proposed amendments and/or supplementary conditions to this standard document.</p> <p>I have participated in a telephone conference with LANWalton reps —Chuck Dunham and Phil Meaders, and George Grimes to discuss these amendments and/or supplementary conditions. They have now submitted a revised draft to RWS for their consideration.</p>
<b>Fiscal Impact</b>	The standard architect fee is 6.0% of total construction costs.
<b>Student and Public Benefit</b>	Design of a new facility that is functional, attractive, and within budget.
<b>Procedural and Reporting Implications</b>	<p>In accordance with LEGAL policy, an architect registered in accordance with Occupations Code, Title 6, Chapter 1051, shall prepare architectural plans and specifications for:</p> <ol style="list-style-type: none"> <li>1. A new building constructed and owned by the District that will be used for education, assembly, or office occupancy when the total projected construction costs at the commencement of construction exceeds \$100,000.</li> <li>2. Any alteration or addition to an existing building owned by the District that is, or will be used education, assembly, or office occupancy when the total projected construction costs or alteration or addition at commencement of construction exceed \$50,000 and the alteration or addition requires the removal, relocation, or addition of any walls or partitions or the alteration or addition of an exit.</li> </ol> <p>The District may comply with this requirement by choosing a registered architect or a registered professional engineer as the prime design professional for a building construction, alteration, or addition project.</p>
<b>Public Comments</b>	None.
<b>Alternatives</b>	Selection of another firm.
<b>Other Comments and Related Issues</b>	RWS Architects is the architectural firm that designed the academic building at the high school and other high school renovations in 1996.
<b>Attachments</b>	None.

**Contact Person(s)**

Mark Pool, Superintendent of Schools

**Action Required**

Approve hiring an architectural firm and authorizing the superintendent to execute the final contract once the document has been approved by the district's legal counsel.

**Superintendent's Recommendation**

I recommend that you approve hiring RWS Architects, Inc., and authorization for the Superintendent to execute a contract with RWS once the district's legal counsel approves the contract language.

**Mark Pool, Superintendent of Schools**

<b>Budget and Facilities</b>	Review of Monthly Financial Reports for Month of November
<b>Summary</b>	<p>Although there is no statutory or policy requirement for the Board to do so, reviewing the Monthly Financial Report is a good practice for the Board to follow in overseeing the management of the District.</p> <p>The report provides the Board with a current comparison of actual revenue and expenditures to the budget adopted for the General Fund.</p> <p>The Tax Collections Report provides the Board with the District's current tax collections for the fiscal year.</p>
<b>ECISD Board Policy</b>	None.
<b>Effective Date</b>	November 30, 2005
<b>Previous Board Action</b>	Approval of 2004-2005 General Operating Budget on August 29, 2005.
<b>Future Action Expected</b>	None
<b>Background Information and Significant Issues</b>	<p>Estimated fund balance in General Fund as of August 31, 2005 is \$6,361,269, as published in the <i>Notice of Public Meeting to Discuss Budget and Proposed Tax Rate</i>.</p> <p>20% of budgeted General Fund amended expenditures for 2005-2006 is: <math>\\$24,386,435 \times .20 = \\$4,877,293</math>.</p> <p>Estimated fund balance currently exceeds 20% goal by \$1,483,976; currently at 26.09% of amended expenditure estimates.</p>
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Closely monitoring actual revenue and expenditures as compared to the adopted budget each month helps to ensure the efficient use of public funds.

**Procedural and Reporting Implications** None.

**Public Comments** None.

**Alternatives** None.

**Other Comments and Related Issues** **Financial Report.** In the General Operating Fund, we have currently received 25.28% of our amended revenue projections; and expended or encumbered 23.16% of our amended expenditure estimates.

Compared to the same time last year, our revenue has decreased by \$386,777 and our expenditures have decreased by \$652,312.

**Tax Collection Report.** Our beginning tax levy of \$11,929,974 has been adjusted by (\$13,959) giving us a new adjusted levy of \$11,915,115; and we have currently collected \$811,642 which amounts to 6.81% of the adjusted levy. This leaves an uncollected balance of \$11,103,473.

Delinquent collections YTD are \$58,084 plus \$50,600 in penalty and interest.

**Cash Flow Report.** The following spreadsheet shows the actual cash flow compared to the projected cash flow for the month of November.

		Month			Year-to-Date	
	Historical	Current	Difference	Historical	Current	Difference
Revenue	\$1,931,055	\$1,946,813	\$15,758	\$6,551,832	\$6,165,055	(\$386,777)
Expenditures	\$1,900,272	\$1,948,042	\$47,770	\$5,411,824	\$4,566,354	(\$845,470)

- Attachments**
- (1) Monthly Financial Report – December 30, 2005
  - (2) Tax Collection Recap 2005-2006
  - (3) Cash Flow Report 2005-2006

**Contact Person(s)** David Bright, Assistant Superintendent for Finance

**Action Required** No Action Required. This is an information report only.

**Superintendent's Recommendation** Information only.  
**Mark Pool, Superintendent of Schools**

**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
MONTHLY FINANCIAL REPORT  
December 12, 2005**

**Comparison of Revenue and Expenditures  
to the Budget for the General Operating Fund  
9-1-05 to 11-30-05**

**ESTIMATED REVENUE:**

	<i>Original Budget</i>	<i>Amended Budget</i>	<i>Revenue Realized</i>	<i>Revenue Balance</i>
<i>Local:</i>	\$12,490,379	\$12,490,379	\$1,115,625	(\$11,374,754)
<i>State:</i>	\$10,697,962	\$10,697,962	\$4,589,392	(\$6,108,570)
<i>Federal:</i>	\$925,302	\$925,302	\$187,246	(\$738,056)
<i>Other Resources:</i>	\$0	\$272,792	\$272,792	\$272,792
<i>Total:</i>	\$24,113,643	\$24,386,435	\$6,165,055	(\$18,221,380)

**ESTIMATE EXPENDITURES:**

<i>Original Budget</i>	<i>Amended Budget</i>	<i>Expended</i>	<i>Outstanding Encumbrances</i>	<i>Expenditures Year to Date</i>	<i>Balance for Year</i>
\$24,113,643	\$24,386,435	\$4,566,354	\$1,080,575	\$5,646,928	\$18,739,507

**COMPARISONS TO NOVEMBER 30 OF PRIOR YEAR:**

	<i>2004-2005</i>	<i>2005-2006</i>	<i>Increase/ Decrease</i>
<i>Revenues:</i>	\$6,551,832	\$6,165,055	(\$386,777)
<i>Expenditures:</i>	\$6,299,240	\$5,646,928	(\$652,312)
<i>Cash Position:</i>	\$8,813,064	\$9,061,545	\$248,481

PRIOR MONTH CASH POSITION as of 10/31/05: \$9,139,709

<b>GENERAL FUND - FUND BALANCE as of 8-31-03:</b>	<b>\$4,962,852</b>
<b>GENERAL FUND - FUND BALANCE as of 8-31-04:</b>	<b>\$5,727,066</b>
<b>GENERAL FUND - FUND BALANCE as of 8-31-05:</b>	<b>\$6,825,620</b>

NOTE: Cash Position includes Local, State, and Federal Funds.  
NOTE: Other Resources - Prior Year WADA Roll Forward

**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
TAX COLLECTION RECAP  
2005 - 2006**

Reporting Period	Beginning Levy	Late HS/65	Other Adj.	Supplements	Adjusted Levy	Current Tax Year Collections	% Collected	% Collected Prior Year	Delinquent Collections	Penalty & Interest	Total Collections	Current Tax Year Uncollected
<b>Monthly Recap</b>												
October-05	\$11,929,074	-\$4,300	-\$13,870	\$10,307	\$11,921,212	\$7,602	0.06%	1.82%	\$35,931	\$12,457	\$55,989	
November-05	\$11,929,074	-\$5,044	-\$22,066	\$13,151	\$11,915,115	\$804,041	6.75%	7.26%	\$22,153	\$8,143	\$834,337	
<b>Year To Date</b>						<b>\$811,642</b>	<b>6.81%</b>	<b>9.09%</b>	<b>\$58,084</b>	<b>\$20,600</b>	<b>\$890,326</b>	<b>\$11,103,473</b>

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**Cash Flow**  
**2005-2006**

199 GENERAL FUND	Actual Sep-05	Actual Oct-05	Actual Nov-04	Actual Nov-05	Actual Dec-04	Actual Jan-05	Actual Feb-05	Actual Mar-05	Actual Apr-05	Actual May-05	Actual Jun-05	Actual Jul-05	Actual Aug-05	2004-05 Totals
<b>REVENUE:</b>														
<b>5700 Local Revenue:</b>														
5711 Taxes Current Year	3,261	7,385	744,756	781,093	3,039,514	5,172,070	814,123	91,792	45,757	61,597	112,152	32,649	18,673	10,337,791
5712 Taxes Prior Years	837	34,850	17,141	21,498	21,714	83,662	13,999	26,118	19,609	21,373	47,849	7,641	13,604	389,995
5719 Pen, Int, & Other	4,135	12,014	6,219	8,267	11,977	30,693	24,133	18,595	15,762	16,771	37,422	11,024	14,040	231,475
5720 Service to Other LEAs	0	0	0	0	0	5,034	0	0	12,242	0	5,626	0	488,801	511,703
5730 Tuition and Fees	0	0	0	0	0	0	0	0	0	0	0	0	8,918	8,918
5740 Other Local Sources	20,779	23,785	12,879	25,352	17,984	22,020	26,491	28,403	27,089	30,128	24,556	21,976	110,466	352,774
5750 Co/Curr Activities	10,406	7,269	18,152	6,333	1,634	2,515	1,373	1,879	879	239	0	10,580	6,611	81,242
<b>Total Local Revenues:</b>	<b>39,418</b>	<b>85,302</b>	<b>799,146</b>	<b>842,544</b>	<b>3,092,824</b>	<b>5,315,993</b>	<b>880,119</b>	<b>166,786</b>	<b>121,339</b>	<b>130,108</b>	<b>227,604</b>	<b>83,870</b>	<b>661,112</b>	<b>11,913,898</b>
<b>5800 State Revenue:</b>														
5811 Available School Fund	0	0	111,880	89,841	128,333	43,189	43,189	151,861	111,880	110,235	115,171	134,914	145,115	1,293,203
5812 Foundation Entitlement	1,876,245	1,541,307	789,312	775,709	0	0	0	0	171,888	113,874	228,231	0	1,523,158	6,157,402
5812 Foundation Entitlement-Prior Yr	0	67,161	0	0	0	0	0	2,044	0	0	8,956	0	0	30,171
5812 Foundation Entitlement-WADA	0	0	0	0	0	0	1,111,772	0	0	1,111,772	0	0	731,979	2,955,523
5820 Misc State Program Rev	0	4,166	0	0	0	0	0	0	0	0	0	0	3,607	8,007
5831 TRS On-Behalf	75,289	77,118	75,557	77,147	75,611	75,115	74,787	75,097	74,976	75,254	74,666	78,133	79,155	906,091
<b>Total State Revenues:</b>	<b>1,951,534</b>	<b>1,689,752</b>	<b>976,749</b>	<b>942,697</b>	<b>203,944</b>	<b>118,304</b>	<b>1,229,749</b>	<b>229,002</b>	<b>358,744</b>	<b>1,411,135</b>	<b>427,024</b>	<b>213,047</b>	<b>2,483,013</b>	<b>11,350,397</b>
<b>5900 Federal Revenue:</b>														
5932 Federal-MAC Program	0	0	0	0	0	0	0	0	0	0	0	1,263	3,003	5,577
<b>Total Federal Revenues:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,263</b>	<b>3,003</b>	<b>5,577</b>
<b>7900 Other Resources/Non-Oper</b>														
Other Resources/Non-Oper	0	272,792	0	0	0	0	3,200	0	0	0	0	0	26,557	90,844
<b>Total Other Resources:</b>	<b>0</b>	<b>272,792</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26,557</b>	<b>90,844</b>
<b>Total Revenue:</b>	<b>1,990,952</b>	<b>2,047,846</b>	<b>1,775,895</b>	<b>1,785,241</b>	<b>3,296,768</b>	<b>5,434,297</b>	<b>2,113,067</b>	<b>395,788</b>	<b>480,083</b>	<b>1,541,243</b>	<b>654,627</b>	<b>298,180</b>	<b>3,173,686</b>	<b>23,360,716</b>
<b>EXPENDITURES:</b>														
<b>6000 Expenditures:</b>														
6100 Payroll Costs	422,797	1,468,311	1,403,319	1,461,944	1,397,915	1,376,215	518,376	1,402,716	1,399,084	1,398,955	1,387,786	1,403,516	2,404,858	16,863,356
6200 Contracted Services	103,130	120,970	128,526	158,700	137,036	203,354	119,668	158,500	179,874	88,513	180,685	79,779	220,299	1,749,038
6300 Supplies & Materials	97,262	136,294	151,300	121,774	29,205	101,339	106,837	129,775	70,545	127,511	150,197	36,284	128,504	1,250,045
6400 Other Operating	27,899	27,057	36,171	29,556	16,627	37,935	35,078	36,546	25,593	33,574	59,055	224,927	552,200	1,111,643
6600 Capital Outlay	0	6,888	0	0	0	335,719	12,796	0	0	242,992	74,724	209	-155,307	511,133
8900 Other Uses/Non Operating	500	0	0	0	0	0	84,071	0	0	0	0	0	692,876	776,947
<b>Total Expenditures:</b>	<b>651,588</b>	<b>1,759,520</b>	<b>1,719,316</b>	<b>1,771,973</b>	<b>1,580,784</b>	<b>2,054,563</b>	<b>876,827</b>	<b>1,727,536</b>	<b>1,675,096</b>	<b>1,891,546</b>	<b>1,852,446</b>	<b>1,744,715</b>	<b>3,843,430</b>	<b>22,262,162</b>
<b>ENDING BALANCE</b>	<b>1,339,364</b>	<b>288,327</b>	<b>56,580</b>	<b>13,268</b>	<b>1,715,984</b>	<b>3,379,735</b>	<b>1,236,240</b>	<b>-1,331,749</b>	<b>-1,195,012</b>	<b>-350,303</b>	<b>-1,197,818</b>	<b>-1,446,535</b>	<b>-669,745</b>	<b>1,098,554</b>
<b>Gen. Fund FB as of 8/31/05 (Projected)</b>	<b>6,825,619</b>													
	8,164,983	8,453,310	8,509,890	8,466,578	10,182,562	13,562,297	14,798,537	13,466,788	12,271,776	11,921,473	10,723,655	9,277,120	8,607,375	6,825,619

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**Cash Flow**  
**2005-2006**

240	FOOD SERVICE	Actual Sep-05	Actual Oct-05	Actual Nov-04	Actual Nov-05	Actual Dec-04	Actual Jan-05	Actual Feb-05	Actual Mar-05	Actual Apr-05	Actual May-05	Actual Jun-05	Actual Jul-05	Actual Aug-05	2004-05 Totals
<b>REVENUE:</b>															
<b>5700</b>	<b>Local Revenue:</b>														
	Breakfast	6,789	8,192	6,534	7,383	4,106	7,877	6,849	5,998	6,613	4,579	550	0	8,868	66,635
	Lunch	17,337	21,809	15,931	19,309	8,381	21,116	19,600	15,785	18,962	15,834	-2,767	0	20,928	170,589
	A La Carte	12,633	14,442	12,567	12,738	4,161	13,799	14,349	11,992	13,263	10,872	2,210	0	12,368	129,163
	Adult Lunches	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Catering/Vending	189	334	273	89	229	504	293	128	413	819	359	65	288	4,202
	Summer Food Service	0	0	0	0	0	0	0	0	0	0	362	56	0	418
	<b>Total Local Revenues:</b>	<b>36,948</b>	<b>44,778</b>	<b>35,305</b>	<b>39,518</b>	<b>16,878</b>	<b>43,295</b>	<b>41,091</b>	<b>33,903</b>	<b>39,251</b>	<b>32,103</b>	<b>715</b>	<b>120</b>	<b>42,451</b>	<b>371,007</b>
<b>5800</b>	<b>State Revenue</b>														
5829	Misc State Program Rev.	0	0	0	0	0	0	0	10,050	0	0	0	0	0	10,050
5831	TRS On-Behalf Benefit	1,875	1,794	1,777	1,739	1,848	1,702	1,734	1,812	1,753	1,844	1,868	1,877	1,728	21,790
	<b>Total State Revenues:</b>	<b>1,875</b>	<b>1,794</b>	<b>1,777</b>	<b>1,739</b>	<b>1,848</b>	<b>1,702</b>	<b>1,734</b>	<b>11,862</b>	<b>1,753</b>	<b>1,844</b>	<b>1,868</b>	<b>1,877</b>	<b>1,728</b>	<b>31,840</b>
<b>5900</b>	<b>Federal Revenue</b>														
5921	School Breakfast	0	18,545	20,669	21,899	18,437	13,895	19,535	20,244	17,489	22,139	21,077	0	15,231	190,927
5922	National School Lunch	0	63,202	70,046	69,404	58,515	45,365	66,112	66,961	54,848	67,307	65,384	0	52,987	621,109
5923	USDA Donated Commodities	4,732	4,732	4,897	4,732	4,897	4,897	4,897	4,897	4,897	4,897	4,897	4,897	-8,167	45,700
5929	Fed Rev TEA-Summer Feeding	0	0	0	0	0	0	0	0	0	0	0	17,051	3,712	20,763
	<b>Total Federal Revenues:</b>	<b>4,732</b>	<b>86,479</b>	<b>95,612</b>	<b>96,035</b>	<b>81,849</b>	<b>64,157</b>	<b>90,544</b>	<b>92,102</b>	<b>77,234</b>	<b>94,343</b>	<b>91,358</b>	<b>21,948</b>	<b>63,763</b>	<b>878,499</b>
<b>7900</b>	<b>Other Resources/Non-Oper:</b>														
7940	Other Resources/Non-Oper	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total Other Resources:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Revenue:</b>	<b>43,555</b>	<b>133,052</b>	<b>132,694</b>	<b>137,293</b>	<b>100,574</b>	<b>109,154</b>	<b>133,370</b>	<b>137,867</b>	<b>118,237</b>	<b>128,290</b>	<b>93,941</b>	<b>23,945</b>	<b>107,942</b>	<b>1,281,346</b>
<b>EXPENDITURES:</b>															
<b>6000</b>	<b>Expenditures:</b>														
6100	Payroll & Benefits	21,174	42,203	39,491	41,185	39,946	37,885	18,694	39,397	37,650	38,750	36,808	34,247	55,055	463,133
6200	Contracted Services	193	80,511	127,212	127,835	304	47,980	62,403	68,254	71,660	71,642	61,635	23,930	56,400	699,224
6300	Supplies & Materials	5,099	11,874	5,081	5,007	5,360	5,115	5,325	9,946	5,076	5,135	5,013	5,560	-4,247	60,344
6400	Other Operating	0	0	80	0	292	0	100	0	76	190	12	190	32	970
6600	Capital Outlay	0	20,060	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total Expenditures:</b>	<b>26,466</b>	<b>154,647</b>	<b>171,863</b>	<b>174,027</b>	<b>45,901</b>	<b>90,980</b>	<b>86,522</b>	<b>117,598</b>	<b>114,463</b>	<b>115,716</b>	<b>103,468</b>	<b>63,928</b>	<b>107,239</b>	<b>1,223,671</b>
	<b>ENDING BALANCE</b>	<b>17,089</b>	<b>-4,507</b>	<b>-43,676</b>	<b>-41,242</b>	<b>13,431</b>	<b>31,605</b>	<b>78,453</b>	<b>98,722</b>	<b>102,497</b>	<b>115,070</b>	<b>105,544</b>	<b>65,561</b>	<b>66,265</b>	<b>57,675</b>

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**Cash Flow**  
**2005-2006**

411 TECHNOLOGY FUND	Actual Sep-05	Actual Oct-05	Actual Nov-04	Actual Nov-05	Actual Dec-04	Actual Jan-05	Actual Feb-05	Actual Mar-05	Actual Apr-05	Actual May-05	Actual Jun-05	Actual Jul-05	Actual Aug-05	2004-05 Totals
<b>REVENUE:</b>														
5800 State Revenue														
5829 Misc. State Revenue-Technology	0	0	0	0	0	94,022	0	0	0	0	-2,362	0	19	91,679
<b>Total State Revenue:</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>94,022</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>-2,362</u>	<u>0</u>	<u>19</u>	<u>91,679</u>
<b>EXPENDITURES:</b>														
6000 Expenditures:														
6200 Contracted Services	8,505	5,544	0	0	14,486	0	0	0	0	0	0	0	0	14,486
6300 Supplies & Materials	0	8,940	9,093	1,987	2,595	26,130	2,456	710	10,182	4,049	12,144	180	0	77,193
6400 Other Operating Expense	507	2,219	0	55	0	1,820	1,489	299	-3,608	0	0	0	0	0
<b>Total Expenditures:</b>	<u>9,012</u>	<u>16,703</u>	<u>9,093</u>	<u>2,042</u>	<u>17,081</u>	<u>27,950</u>	<u>3,945</u>	<u>1,009</u>	<u>6,574</u>	<u>4,049</u>	<u>12,144</u>	<u>180</u>	<u>0</u>	<u>91,679</u>
<b>ENDING BALANCE</b>	-9,012	-25,715	-34,808	-27,757	-44,838	21,234	17,288	16,279	9,705	5,656	-8,850	-9,030	-9,011	0

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**Cash Flow**  
**2005-2006**

511 DEBT SERVICE	Actual Sep-05	Actual Oct-04	Actual Nov-04	Actual Nov-05	Actual Dec-04	Actual Jan-05	Actual Feb-05	Actual Mar-05	Actual Apr-05	Actual May-05	Actual Jun-05	Actual Jul-05	Actual Aug-05	2004-05 Totals
<b>REVENUE:</b>														
<b>5700 Local Revenue:</b>														
5711 Taxes Current Year	92	217	21,028	22,947	85,821	146,034	22,987	2,592	1,292	1,739	3,167	922	527	291,899
5712 Taxes Prior Years	54	1,081	534	655	773	2,639	439	799	717	690	1,454	279	525	12,576
5719 Pen, Int, & Other	141	451	219	276	480	1,019	716	569	600	541	1,044	379	525	7,587
5742 Earnings Fm Temp Dep & Invest	393	407	684	402	819	995	943	982	957	994	967	1,008	611	9,810
<b>Total Local Revenues:</b>	<b>680</b>	<b>2,156</b>	<b>22,465</b>	<b>24,280</b>	<b>87,893</b>	<b>150,687</b>	<b>25,084</b>	<b>4,942</b>	<b>3,566</b>	<b>3,963</b>	<b>6,631</b>	<b>2,588</b>	<b>2,189</b>	<b>321,872</b>
<b>5800 State Revenue:</b>														
5829 State Revenue Dist By TEA	0	0	0	0	0	0	0	0	0	0	0	0	0	216,502
<b>Total State Revenues:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>216,502</b>
<b>7900 Other Resources/Non-Oper:</b>														
7940 Other Resources/Non-Oper Rev	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Other Resources:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Revenue:</b>	<b>680</b>	<b>2,156</b>	<b>22,465</b>	<b>24,280</b>	<b>87,893</b>	<b>150,687</b>	<b>25,084</b>	<b>4,942</b>	<b>3,566</b>	<b>3,963</b>	<b>6,631</b>	<b>2,588</b>	<b>2,189</b>	<b>538,374</b>
<b>EXPENDITURES:</b>														
<b>6000 Expenditures:</b>														
6500 Debt Service														
6511 Bond Principal	0	0	0	0	0	0	0	0	0	0	0	0	220,000	220,000
6521 Interest on Bonds	0	0	0	0	0	144,220	0	0	0	0	0	0	144,220	288,440
6599 Other Debt Fees	375	0	0	0	0	375	0	0	0	0	0	0	0	375
<b>Total Expenditures:</b>	<b>375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>144,595</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>364,220</b>	<b>508,815</b>
<b>ENDING BALANCE</b>	<b>305</b>	<b>2,462</b>	<b>24,927</b>	<b>26,742</b>	<b>114,635</b>	<b>120,726</b>	<b>145,811</b>	<b>150,753</b>	<b>154,318</b>	<b>158,282</b>	<b>164,913</b>	<b>167,501</b>	<b>-194,529</b>	<b>29,559</b>
<b>Total Approved Budget</b>														
<b>199, 240, 411, 511</b>														
<b>TOTAL REVENUE</b>	<b>2,035,188</b>	<b>2,183,054</b>	<b>1,931,055</b>	<b>1,946,813</b>	<b>3,485,235</b>	<b>5,788,160</b>	<b>2,271,521</b>	<b>538,596</b>	<b>601,886</b>	<b>1,673,496</b>	<b>752,838</b>	<b>324,713</b>	<b>3,283,836</b>	<b>25,272,115</b>
<b>TOTAL EXPENDITURES</b>	<b>687,442</b>	<b>1,930,870</b>	<b>1,900,272</b>	<b>1,948,042</b>	<b>1,643,765</b>	<b>2,318,088</b>	<b>967,294</b>	<b>1,846,143</b>	<b>1,796,133</b>	<b>2,011,311</b>	<b>1,968,057</b>	<b>1,808,823</b>	<b>4,314,889</b>	<b>24,086,327</b>
<b>ENDING BALANCE</b>	<b>1,347,746</b>	<b>1,599,930</b>	<b>1,630,713</b>	<b>1,598,701</b>	<b>3,440,171</b>	<b>6,910,243</b>	<b>8,214,470</b>	<b>6,906,923</b>	<b>5,712,677</b>	<b>5,374,862</b>	<b>4,159,642</b>	<b>2,675,533</b>	<b>1,644,480</b>	

**Budget and Facilities**                      Review of Checks Written – November 2005.

**Summary**                                      Although there is no statutory or policy requirement for the Board to review the bills paid during the previous month, a monthly review providing the Board an opportunity to ask questions regarding specific expenditures is a good practice for the Board to follow in overseeing the management of the District.

It is very helpful to the administration and helps in conducting an effective board meeting if questions are identified and asked prior to the meeting.

These bills have already been paid, and were previously authorized by the Board when you adopted the 2005-2006 General Operating Budget.

**ECISD Board Policy**                      None.

**Effective Date**                              November 30, 2005.

**Previous Board Action**                      Approval of 2005-2006 General Operating Budget on August 29, 2005.

**Future Action Expected**                      None

**Background Information and Significant Issues**                      None.

**Fiscal Impact**                              Total checks written from all funds for the month of November were \$606,581.82.

Checks written in November 2004 totaled \$618,074.29.

	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Totals</b>
<b>2005-2006</b>	\$384,211.71	\$625,347.36	\$606,581.82	\$1,616,140.89
<b>2004-2005</b>	\$477,104.64	\$471,349.54	\$618,074.29	\$1,566,528.47
<b>Difference</b>	(\$92,892.93)	\$153,997.82	(\$11,492.47)	\$49,612.42

<b>Student and Public Benefit</b>	Close monitoring of monthly bills paid and monthly cash flow helps to ensure the efficient use of public funds.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None
<b>Attachments</b>	List of checks written during the month of November are available in electronic format and were e-mailed to each member of the Board.
<b>Contact Person(s)</b>	David Bright, Assistant Superintendent of Finance and Operations
<b>Action Required</b>	No action required. This is an information report only.
<b>Superintendent's Recommendation</b>	Information only. <b>Mark Pool, Superintendent of Schools</b>

<b>Budget and Facilities</b>	Quarterly Investment Report
<b>Summary</b>	<p>According to the <i>Texas Government Code § 2256.023(a)</i>, <i>Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of investment transactions for all funds covered by this chapter for the preceding reporting period.</i></p> <p>This information is taken from the Public Funds Investment Act.</p>
<b>ECISD Board Policy</b>	CDA (LEGAL), OTHER REVENUES: INVESTMENTS, QUARTERLY REPORTS
<b>Effective Date</b>	November 30, 2005.
<b>Previous Board Action</b>	Board reviews <i>Quarterly Investment Reports</i> in September, December, March, and June.
<b>Future Action Expected</b>	Next review, March 2006.
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Closely monitoring district investments ensures the efficient use of public funds.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.

**Other Comments and Related Issues**

None.

**Attachments**

(1) *ECISD Quarterly Financial Report for Quarter Ending November 30, 2005*

**Contact Person(s)**

David Bright, Assistant Superintendent of Finance

**Action Required**

No Action Required. This is an information report only.

**Superintendent's Recommendation**

Information only.

**Mark Pool, Superintendent of Schools**



# *ECISD QUARTERLY INVESTMENT REPORT*

For Quarter Ending  
November 30, 2005

Submitted December 12, 2005  
ECISD Board Meeting

Prepared by David Bright,  
Assistant Superintendent for Finance

**El Campo Independent School District**  
**Quarterly Report of Investment Activity**  
(as required by State Law)  
for the Quarter Ending November 30, 2005  
Prepared for the December 12, 2005  
Board Meeting

**Introduction**

House Bill 2459, which was passed during the 1995 legislative session, amended a section of the Education Code dealing with investments. Code Section 2256.023 as amended requires that the Investment Officer of the District prepare a report of investment activity and position on a quarterly basis. The report that follows covers the period **September 1, 2005, to November 30, 2005.**

**Investment Strategy for all Funds**

The goal of the investment program is to maximize financial returns within current market conditions in accordance with Board Policy CDA (LEGAL) and CDA (LOCAL). All legal, authorized investments shall have sufficient liquidity to meet anticipated cash flow requirements, projected on a weekly, monthly, and annual basis. Investments should not exceed one (1) year in final, stated maturity. Only investments authorized by Board Policy CDA (LEGAL) and CDA (LOCAL) will be purchased. Investments should be purchased with the intent of holding until maturity.

**Investment Activity for the Quarter Ending November 30, 2005**

Interest from checking accounts at Prosperity Bank totaled:	\$ 8,292.98
Interest earned at TexPool for the quarter totaled:	<u>\$ 60,582.24</u>
Total interest earned for the quarter ending November 30, 2005, was:	<b>\$ 68,875.22</b>

**Diversification of Funds**

As a part of the investment policy adopted by the Board, a written investment strategy is required which must describe the investment objective for each fund. One of the priorities listed in Board policy concerns diversification of the investment portfolio. As of November 30, 2005, the District's portfolio held \$1,492,612.97 or 16.5% of available funds with Prosperity Bank and \$7,568,932.47 or 83.5% with TexPool. The portfolio balance as of November 30, 2005, was \$9,061,545.44.

**Collateral**

In order to protect the District from risk of loss related to uninsured cash balances, the District's depository bank pledges collateral to the District in the form of government securities. On November 30, 2005, securities pledged by the Prosperity State Bank to El Campo ISD had an estimated market value of \$8,663,830.65. With FDIC insurance the District has adequate collateral.

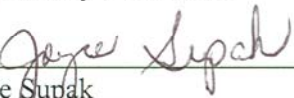
**Investment Position at November 30, 2005**

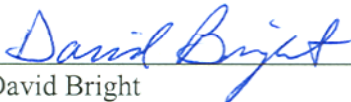
The attached report details the ending cash and investment balances for each of the past three months. Interest earned is posted to the General Ledger on a monthly basis.


**Investment Officers' Certification**

I hereby certify that the following information to the best of my knowledge is a true and accurate description of the investment portfolio of the El Campo Independent School District for the period ending November 30, 2005. All investments are in compliance with the Public Funds Investment Act (HB2459) and local investment policies.

Respectfully Submitted,

  
\_\_\_\_\_  
Joyce Supak  
Investment Officer  
El Campo Independent School District

  
\_\_\_\_\_  
David Bright  
Assistant Superintendent for Finance  
El Campo Independent School District

  
\_\_\_\_\_  
Mark Pool  
Superintendent  
El Campo Independent School District

**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
 QUARTERLY CASH & INVESTMENT REPORT  
 September 1, 2005 to November 30, 2005**

**Prosperity Bank**

**Bank Account Balances - Month End**

	<u>Sept 05</u>	<u>Oct 05</u>	<u>Nov 05</u>
General Fund	\$1,397,506.51	\$1,220,608.55	\$1,097,009.84
General Fund - Investment Account	\$1,619,114.79	\$52,144.52	\$52,303.33
Interest & Sinking	\$319,337.79	\$321,219.67	\$343,299.80
<b>Total</b>	<b>\$3,335,959.09</b>	<b>\$1,593,972.74</b>	<b>\$1,492,612.97</b>

**Prosperity Bank**

**Interest Earned**

	<u>Sept 05</u>	<u>Oct 05</u>	<u>Nov 05</u>
General Fund	\$1,783.04	\$1,983.27	\$1,604.76
General Fund - Investment Account	\$343.68	\$1,217.65	\$158.81
Interest & Sinking	\$393.47	\$406.89	\$401.41
<b>Total</b>	<b>\$2,520.19</b>	<b>\$3,607.81</b>	<b>\$2,164.98</b>

**TexPool**

**Investment Balances - Month End**

	<u>Sept 05</u>	<u>Oct 05</u>	<u>Nov 05</u>
General Fund - Investment Account	\$5,991,107.38	\$7,510,515.89	\$7,533,596.99
Family Crisis Fund	\$35,990.18	\$35,220.03	\$35,335.48
<b>Total</b>	<b>\$6,027,097.56</b>	<b>\$7,545,735.92</b>	<b>\$7,568,932.47</b>

**TexPool**

**Investment Interest Earned - Month End**

	<u>Sept 05</u>	<u>Oct 05</u>	<u>Nov 05</u>
General Fund - Investment Account	\$17,757.15	\$19,408.51	\$23,081.10
Family Crisis Fund	\$106.26	\$113.77	\$115.45
<b>Total</b>	<b>\$17,863.41</b>	<b>\$19,522.28</b>	<b>\$23,196.55</b>

**Comparison of Interest Rates**

Average Monthly Rate:

	Prosperity Bank	T-Bill	TexPool	TexStar	LoneStar Liq.+
Sep-04	1.51%	3.4800	3.6028	0.0000	3.5409
Oct-04	1.51%	3.7600	3.7823	0.0000	3.6964
Nov-04	1.51%	3.9600	4.0170	3.9249	0.0000



# TEXPOOL

THE TEXAS INVESTMENT SERVICE FOR PUBLIC FUNDS

December 2005

## PERFORMANCE

### As of November 30, 2005

	<b>TexPool</b>	<b>TexPool Prime</b>
Current Invested Balance	\$11,539,623,907.37	\$514,291,317.37
Weighted Average Maturity (1)*	30 Days	33 Days
Weighted Average Maturity (2)*	64 Days	42 Days
Net Asset Value	0.99975	0.99982
Total Number of Participants	1,840	51
Management Fee on Invested Balance	0.05%	0.085%
Interest Distributed	\$38,228,725.26	\$1,874,352.31
Management Fee Collected	\$479,836.11	\$8,895.20
Standard & Poor's Current Rating	AAAm	AAAm

### November Averages

Average Invested Balance	\$11,666,853,475.26	\$568,129,848.63
Average Monthly Yield, on a simple basis (3)*	3.9888%	4.0170%
Average Weighted Average Maturity (1)*	33 Days	28 Days
Average Weighted Average Maturity (2)*	66 Days	37 Days

\*Definitions for Average Weighted Maturity can be found on Page 2.

## Economic and Market Commentary – November 30, 2005

After the twelfth consecutive rate hike by the Federal Reserve on November 1, yields at the short end of the cash curve moved up by another 12 basis points during the month in reflection of a near-certain hike in rates at the Fed's next policy meeting in mid-December. Longer-term cash yields increased by about 25 basis points, however, perhaps in response to the recent release of generally solid economic data. As the period ended, most investors were discounting three additional Fed rate increases of 25 basis points each. In that scenario, the Fed funds target rate would peak at 4.75% during the first half of 2006.

Although a minority of investors think benchmark rates eventually will reach 5% by next summer, we agree with the current consensus that a 4.75% top is more likely. Minutes from the last Federal Open Market Committee meeting revealed that some policymakers warned about the risks of taking the tightening process too far. Ben Bernanke, the nominee to become Fed Chairman when Alan Greenspan retires in January, also is believed to favor a more cautious approach to increasing rates. Finally, the U.S. economy could decelerate modestly next year under the weight of tighter money and persistently high energy costs. We emphasize, however, that a mild slowdown in the pace of economic activity would be normal for this point in a business cycle. As economic growth slows, inflationary forces are likely to recede as well, thus removing pressure from the Fed to continue raising rates.

Given that our outlook for monetary policy is now in line with the consensus view, we were able to find reasonable value in securities maturing at between six and twelve months. Notably, we did not detect any of the technical distortions in market supply-demand characteristics that often start to appear in November and persist through year end. In any event, the environment for cash investors has brightened dramatically since the Fed began raising short-term interest rates in June 2004, and we expect that improvement to continue at least through the spring of the new year.

## ANNOUNCEMENTS

### New Participants

We would like to recognize and welcome the following entities who joined the TexPool/TexPool Prime program in November, 2005:

- City of Boyd
- Armstrong County
- La Porte ISD
- City of Piney Point Village

All of us at TexPool would like to wish each of you Happy Holidays And Best Wishes for a Happy, Healthy and Prosperous New Year.

### Holiday Reminder

In observance of Christmas, TexPool will be closed on Monday, December 26, 2005. ACH transactions placed on Friday, December 23, 2005 will settle on Tuesday, December 27, 2005. Please plan accordingly for your liquidity needs.

### Conference

The GTOT Winter Conference will be held in San Antonio 12/12 – 12/14/05

Please check our website, [www.texpool.com](http://www.texpool.com), in 2006 for other upcoming conferences.



## TexPool

### PORTFOLIO ASSET SUMMARY AS OF November 30, 2005

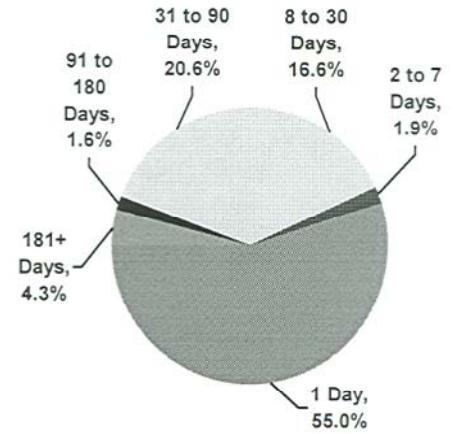
	Book Value	Market Value
Uninvested Balance	\$667,798.81	\$667,798.81
Accrual of Interest Income	20,851,708.95	20,851,708.95
Interest and Management Fees Payable	(38,232,841.10)	(38,232,841.10)
Payable for Investments Purchased	0.00	0.00
Repurchase Agreements	8,686,141,000.00	8,685,490,500.00
Mutual Fund Investments	0.00	0.00
Government Securities	2,870,196,240.71	2,868,058,358.64
<b>Total</b>	<b>\$11,539,623,907.37</b>	<b>\$11,536,835,525.30</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investors and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

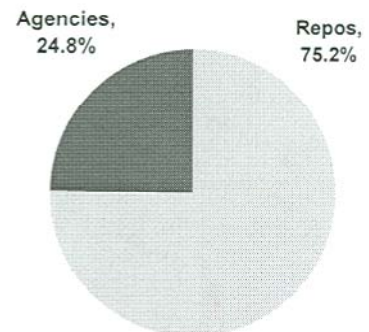
### DAILY SUMMARY

Date	Money Mkt Fund Equiv (SEC Std.)	Daily Allocation Factor	TexPool Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
11/01	3.9361%	0.000107838	\$11,802,854,612.20	0.99976	25	54
11/02	3.9070%	0.000107040	\$11,826,402,312.96	0.99976	28	55
11/03	3.9295%	0.000107658	\$11,831,537,809.83	0.99975	29	64
11/04	3.9455%	0.000108097	\$11,775,510,209.06	0.99976	32	69
11/05	3.9455%	0.000108097	\$11,775,510,209.06	0.99976	32	69
11/06	3.9455%	0.000108097	\$11,775,510,209.06	0.99976	32	69
11/07	3.9563%	0.000108392	\$11,754,350,576.54	0.99975	32	68
11/08	3.9598%	0.000108487	\$11,765,899,030.65	0.99976	32	67
11/09	3.9562%	0.000108389	\$11,735,221,602.87	0.99975	32	64
11/10	3.9645%	0.000108616	\$11,728,300,982.25	0.99975	33	66
11/11	3.9645%	0.000108616	\$11,728,300,982.25	0.99975	33	66
11/12	3.9645%	0.000108616	\$11,728,300,982.25	0.99975	33	66
11/13	3.9645%	0.000108616	\$11,728,300,982.25	0.99975	33	66
11/14	3.9945%	0.000109439	\$11,725,468,397.14	0.99977	32	67
11/15	4.0347%	0.000110539	\$11,532,179,281.34	0.99975	33	68
11/16	3.9822%	0.000109102	\$11,566,869,067.99	0.99977	36	68
11/17	4.0108%	0.000109886	\$11,612,538,103.56	0.99975	36	69
11/18	4.0071%	0.000109784	\$11,554,951,412.97	0.99977	37	70
11/19	4.0071%	0.000109784	\$11,554,951,412.97	0.99977	37	70
11/20	4.0071%	0.000109784	\$11,554,951,412.97	0.99977	37	70
11/21	4.0187%	0.000110100	\$11,556,427,120.65	0.99976	34	68
11/22	4.0239%	0.000110243	\$11,536,561,572.95	0.99978	34	67
11/23	4.0241%	0.000110249	\$11,520,540,910.00	0.99977	34	67
11/24	4.0241%	0.000110249	\$11,520,540,910.00	0.99977	34	67
11/25	4.0346%	0.000110536	\$11,643,802,073.26	0.99978	33	66
11/26	4.0346%	0.000110536	\$11,643,802,073.26	0.99978	33	66
11/27	4.0346%	0.000110536	\$11,643,802,073.26	0.99978	33	66
11/28	4.0360%	0.000110575	\$11,727,403,676.77	0.99978	31	63
11/29	4.0148%	0.000109994	\$11,615,190,349.97	0.99975	31	64
11/30	4.0360%	0.000110574	\$11,539,623,907.37	0.99975	30	64
Avg	3.9888	0.000109282	\$11,666,853,475.26		33	66

Portfolio By Maturity  
As of November 30, 2005



Portfolio By Type of Investment  
As of November 30, 2005



	Number of Participants	Balance
School District	488	\$4,359,263,626.49
Higher Education	50	\$992,216,881.70
Health Care	72	\$458,867,019.17
Utility District	529	\$1,433,505,121.66
City	381	\$3,080,276,900.57
County	145	\$1,014,279,407.66
Other	175	\$198,847,055.69

#### Definition of Weighted Average Maturity (1) & (2)

- \* (1) This weighted average maturity calculation uses the SEC Rule 2A-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.
- \* (2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.



## TexPool Prime

### PORTFOLIO ASSET SUMMARY AS OF November 30, 2005

	Book Value	Market Value
Uninvested Balance	\$(124,083.42)	\$(124,083.42)
Accrual of Interest Income	293,221.16	293,221.16
Interest and Management Fees Payable	(1,873,929.66)	(1,873,929.66)
Payable for Investments Purchased	0.00	0.00
Repurchase Agreements	240,039,000.00	240,039,000.00
Mutual Fund Investments	0.00	0.00
Government Securities	8,965,521.65	8,932,828.00
Commercial Paper	231,991,587.64	231,934,383.26
Bank Instruments	0.00	0.00
Variable Rate Note	35,000,000.00	35,000,350.00
<b>Total</b>	<b>\$514,291,317.37</b>	<b>\$514,201,769.34</b>

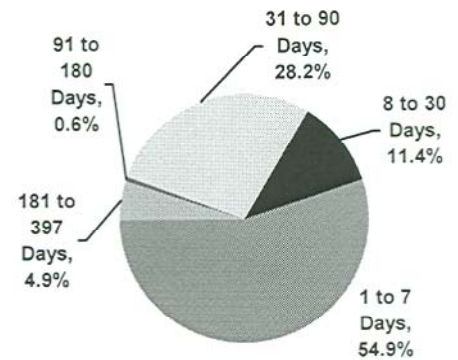
Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investors and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool Prime. The assets of TexPool Prime are the only source of payments to the Participants. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

### DAILY SUMMARY

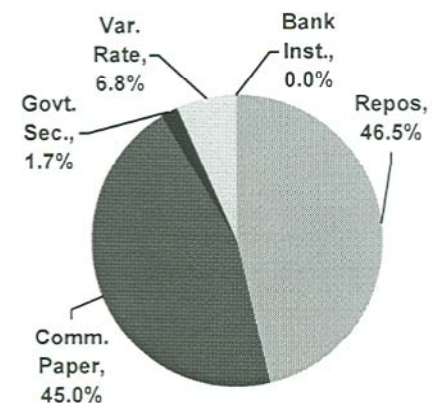
Date	Money Mkt Fund Equiv (SEC Std.)	Daily Allocation Factor	TexPool Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
11/01	3.9731%	0.000108852	\$664,902,657.79	0.99985	21	30
11/02	3.9379%	0.000107888	\$635,750,708.66	0.99985	21	31
11/03	3.9578%	0.000108432	\$627,240,702.54	0.99984	22	31
11/04	3.9781%	0.000108990	\$633,517,284.06	0.99985	19	28
11/05	3.9781%	0.000108990	\$633,517,284.06	0.99985	19	28
11/06	3.9781%	0.000108990	\$633,517,284.06	0.99985	19	28
11/07	3.9872%	0.000109239	\$614,390,992.04	0.99985	17	25
11/08	3.9839%	0.000109149	\$609,689,052.77	0.99990	27	35
11/09	3.9855%	0.000109192	\$605,461,265.43	0.99982	27	34
11/10	3.9938%	0.000109418	\$596,536,855.80	0.99983	28	36
11/11	3.9938%	0.000109418	\$596,536,855.80	0.99983	28	36
11/12	3.9938%	0.000109418	\$596,536,855.80	0.99983	28	36
11/13	3.9938%	0.000109418	\$596,536,855.80	0.99983	28	36
11/14	4.0111%	0.000109894	\$592,683,263.52	0.99983	26	33
11/15	4.0590%	0.000111205	\$582,013,395.00	0.99982	27	34
11/16	4.0697%	0.000109854	\$557,543,535.70	0.99982	29	37
11/17	4.0352%	0.000110553	\$556,823,140.07	0.99983	30	38
11/18	4.0390%	0.000110658	\$520,337,393.82	0.99983	32	41
11/19	4.0390%	0.000110658	\$520,337,393.82	0.99983	32	41
11/20	4.0390%	0.000110658	\$520,337,393.82	0.99983	32	41
11/21	4.0545%	0.000111081	\$501,783,869.25	0.99981	36	45
11/22	4.0457%	0.000110840	\$506,168,768.66	0.99982	35	44
11/23	4.0499%	0.000110956	\$507,982,730.91	0.99982	35	44
11/24	4.0499%	0.000110956	\$507,982,730.91	0.99982	35	44
11/25	4.0569%	0.000111148	\$514,654,851.17	0.99985	34	43
11/26	4.0569%	0.000111148	\$514,654,851.17	0.99985	34	43
11/27	4.0569%	0.000111148	\$514,654,851.17	0.99985	34	43
11/28	4.0661%	0.000111401	\$523,671,440.15	0.99984	31	39
11/29	4.0391%	0.000110660	\$543,839,877.66	0.99984	31	38
11/30	4.0666%	0.000111415	\$514,291,317.37	0.99982	33	42
<b>Avg</b>	<b>4.0170%</b>	<b>0.000110054</b>	<b>\$568,129,848.63</b>		<b>28</b>	<b>37</b>

	Number of Participants	Balance
School District	28	\$376,052,083.76
Higher Education	3	\$2,136,414.76
Health Care	4	\$7,148,903.13
Utility District	2	\$59,221,597.63
City	8	\$6,195,295.48
County	5	\$63,541,419.55
Other	1	\$0.00

Portfolio By Maturity  
As of November 30, 2005



Portfolio By Type of Investment  
As of November 30, 2005



\* (3) This current yield for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

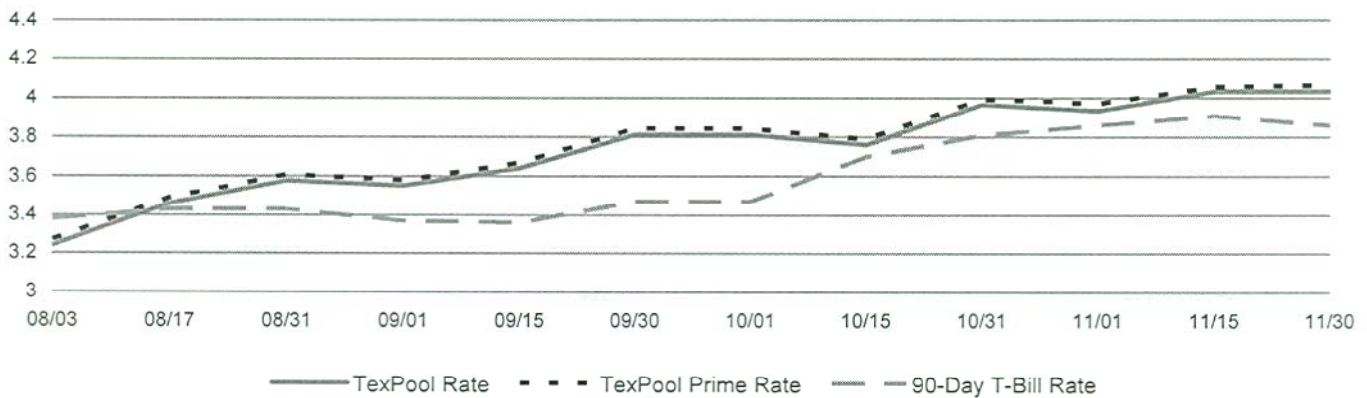


# TEXPOOL

THE TEXAS INVESTMENT SERVICE FOR PUBLIC FUNDS

TexPool Participant Services  
 c/o Lehman Brothers  
 600 Travis St., Suite 7200  
 Houston, TX 77002

## TEXPOOL & TEXPOOL PRIME VS. 90-DAY TREASURY BILL



### TexPool Advisory Board Members

R.C. Allen	Kathy Dubose	Ron Leverett	Clay McPhail
Pati Buchenau	Jose Elizondo, Jr.	LaVonne Mason	Anita Thetford
James L. Cotton	Dan Haggerty	John McGrane	Vivian Wood

Additional information regarding TexPool is available upon request:

www.texpool.com • 1-866-839-7665 (1-888-TEX-POOL) • Fax: 866-839-3291

**Agenda Item Summary Sheet (6A)**  
**Meeting Date: December 12, 2004**  
**Submitted by: Mark Pool, Superintendent**

<b>Curriculum and Instruction</b>	Consider approval of new course offerings.
<b>Summary</b>	<p>According to LEGAL policy and the <i>Texas Education Code § 28.002(f)</i>, the District may offer one or more courses in addition to those in the required curriculum for local credit.</p> <p>The high school administration has submitted a request to offer the following new courses for local credit:</p> <ul style="list-style-type: none"><li>• Personal Finance</li></ul>
<b>ECISD Board Policy</b>	EHAD (LEGAL), BASIC INSTRUCTIONAL PROGRAM: ELECTIVE INSTRUCTION
<b>Effective Date</b>	This course will be offered beginning with the 2006-2007 school year.
<b>Previous Board Action</b>	The Board considers requests for new courses each December.
<b>Future Action Expected</b>	The Board considers requests for new courses each December.
<b>Background Information and Significant Issues</b>	This course would be taught through the Business Department. We currently have three different teachers who could teach this course.
<b>Fiscal Impact</b>	No additional personnel will be required, but since this is a local credit course we will have to purchase textbooks from local funds.
<b>Student and Public Benefit</b>	Additional course options for high school students. This is an excellent course for students to gain practical experience.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	Not to add these courses to our local elective curriculum.

**Other Comments and Related Issues**

None

**Attachments**

Course Descriptions.

**Contact Person(s)**

Carolyn Gordon, Assistant Superintendent of Curriculum & Instruction

Diann Srubar, High School Principal

**Action Required**

Approval of adding Personal Finance to the high school curriculum for 2006-2007.

**Superintendent's Recommendation**

I recommend that the Board approve the changes to the high school course offerings as recommended by Ms. Srubar.

**Mark Pool, Superintendent of Schools**

***New Course Suggestions for 2006-2007***  
***ECHS***

***Personal Finance***

Prerequisite: None  
Year: 11-12  
Credits: ½ (Fall) (LOCAL CREDIT ONLY)

Money, Money, Money! This course teaches money management skills to help someone get the biggest bang out of a buck. Topics include: financial planning, money management, banking, buying a home, credit, stocks, bonds, mutual funds, and insurance.

**\*\*\* Please Note:**

At this time the class is for local credit only. We have the option to apply to receive state credit as an innovative course. Beginning in the year 2008, the state of Texas is planning to require a class similar to this be a requirement for high school graduation.

**Agenda Item Summary Sheet (6 B)**  
**Meeting Date: December 12, 2005**  
**Submitted by: Mark Pool, Superintendent**

<b>Curriculum and Instruction</b>	District Plan for the Education of Gifted and Talented Students
<b>Summary</b>	<p>One of the activities/strategies listed under Goal No. 1, Objective No. 2 of the 2005-2006 Gifted/Talented Program Improvement Plan stated that a “<i>GT Advisory Committee will review and recommend program policies and procedures to the district.</i>”</p> <p>This committee is submitting for Board approval the <i>El Campo Independent School District, District Plan for the Education of Gifted &amp; Talented Students.</i>”</p>
<b>ECISD Board Policy</b>	EHBB (LOCAL), SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS
<b>Effective Date</b>	December 12, 2005.
<b>Previous Board Action</b>	The Board reviewed the 2005-2006 Gifted & Talented Program Improvement Plan on October 18, 2004. The development of this <i>District Plan for the Education of Gifted &amp; Talented Students</i> was a part of that document.
<b>Future Action Expected</b>	None.
<b>Background Information and Significant Issues</b>	<p>There are basically four areas that are being revised and Carolyn will discuss each of them at the meeting Monday evening:</p> <ol style="list-style-type: none"><li>(1) <b>Reassessment.</b> During the fifth grade year, the district will reassess students to determine appropriate program placement at the middle school level. Students must meet the program requirements to be eligible for placement in the secondary gifted and talented classes/courses.</li><li>(2) <b>Transfer Students.</b> Students transferring into the district who bring written documentation of previous identification as a gifted and talented student in another district will be temporarily placed in the program until the end of the school year. The student must be screened at the next annual assessment time and meet the ECISD criteria for placement to continue in the GT Program.</li><li>(3) <b>Service Delivery.</b> In grades 6-8, identified students are served within core content areas in Pre-AP classes.</li><li>(4) <b>Identification Profile.</b></li></ol>

<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Ensures that information about the District's gifted and talented program is available to parents and community members as required by district policy.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	<i>ECISD District Plan for the Education of Gifted &amp; Talented Students</i> is included in agenda packet under separate cover.
<b>Contact Person(s)</b>	Carolyn Gordon, Assistant Superintendent of Curriculum and Instruction Patricia Buss, G/T Coordinator
<b>Action Required</b>	Approval of the <i>ECISD District Plan for the Education of Gifted &amp; Talented Students</i> .
<b>Superintendent's Recommendation</b>	I recommend that you approve the <i>ECISD District Plan for the Education of Gifted &amp; Talented Students</i> <b>Mark Pool, Superintendent of Schools</b>

**Agenda Item Summary Sheet (6 D)**  
**Meeting Date: December 12, 2005**  
**Submitted by: Mark Pool, Superintendent**

## ***Discussion Only***

<b>Curriculum and Instruction</b>	Bilingual Education and ESL Program Improvement Plan
<b>Summary</b>	Last month the Board approved the annual evaluation of our Bilingual Education and English as a Second Language Program. Based upon our self-evaluation of these programs we have developed an improvement plan for your review.
<b>ECISD Board Policy</b>	EHBE (LEGAL), SPECIAL PROGRAMS: BILINGUAL EDUCATION / ESL
<b>Effective Date</b>	December 12, 2005.
<b>Previous Board Action</b>	None.
<b>Future Action Expected</b>	The Board will evaluate the Bilingual Education and ESL Programs again in November 2006.
<b>Background Information and Significant Issues</b>	<p>The Bilingual / ESL Program Improvement Plan has the following goals and objectives:</p> <p>Goal 1: All Limited English Proficient (LEP) students will meet or exceed all State standards.</p> <p>Objective 1: By the end of school year 2006-2007, LEP students will exceed State requirements on Texas Assessment of Knowledge and Skills (TAKS), Reading Proficiency Tests in English (RPTE), and the Texas English Language Proficiency Assessment System (TELPAS).</p> <p>Objective 2: Increase parental involvement for all LEP students.</p> <p>Objective 3: Increase opportunity for teachers to attend research based staff development to better educate LEP students.</p>
<b>Fiscal Impact</b>	Cost of strategies for accomplishment of objectives. [Reference Improvement Plan document.]
<b>Student and Public Benefit</b>	Program evaluation and improvement planning will provide an environment of continuous improvement of all programs for all students.

<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	<i>ECISD Bilingual/ESL Program Improvement Plan, 2006-07.</i>
<b>Contact Person(s)</b>	Carolyn Gordon, Assistant Superintendent of Curriculum and Instruction
<b>Action Required</b>	None.
<b>Superintendent's Recommendation</b>	This is an information item only. No action required. <b>Mark Pool, Superintendent of Schools</b>

## ECISD Bilingual/ESL Program Improvement Plan 2006-07

Goal: All Limited English Proficient (LEP) students will meet or exceed all State standards.

Objective: 1 By the end of school year 2006-2007, LEP students will exceed State requirements on Texas Assessment of Knowledge and Skills (TAKS), Reading Proficiency Tests in English (RPTE), and Texas English Language Proficiency Assessment System (TELPAS).

Activity/Strategy	Person Responsible	Timeline	Resources Needed	Cost Estimate	Formative Evaluation	Summative Evaluation
1. Continue to identify all LEP students, disaggregate data and develop individual plans for each student.	Diann Srubar Rodney Montello Liz Graves Dollie Coleman Kim Chiles	August 2006	All principals Tana Martin, Testing Coordinator All Counselors	None	Disaggregated data Benchmark results	Increased performance on TAKS, RPTE, and TELPAS
2. Provide tutorials to LEP students needing additional instruction at grades K-12.	Diann Srubar Rodney Montello Liz Graves Dollie Coleman Kim Chiles	At the end of each 6 weeks	Bilingual/ESL teachers Campus Counselors Instructional Supervisors	SCE funds	List of students	Improved student performance for ESL students

## ECISD Bilingual/ESL Program Improvement Plan 2006-07

Activity/Strategy	Person Responsible	Timeline	Resources Needed	Cost Estimate	Formative Evaluation	Summative Evaluation
3. Assign identified LEP students to the Fast ForWord lab who are reading below grade level.	Diann Srubar Rodney Montello Liz Graves Dollie Coleman Kim Chiles	On going	Campus Counselors Fast ForWord Lab teacher	None	List of students	Improved student performance on TAKS, RPTE. and TELPAS
4. Establish a Learning Lab for secondary ESL students to immerse them in the English Language and in all content areas.	Diann Srubar Rodney Montello	February, 2006	Campus Principals Campus Counselors ESL Teachers	LEP Student Success Initiative Grant	Purchase orders for materials, computers and software	Increase the number of LEP/ESL students passing the TAKS tests

## ECISD Bilingual/ESL Program Improvement Plan 2006-07

Objective: 2 Increase parental involvement for all LEP Students.

Activity/Strategy	Person Responsible	Timeline	Resources Needed	Cost Estimate	Formative Evaluation	Summative Evaluation
1. Continue to offer Family Literary Nights for parents and students in grades K-12	Diann Srubar Rodney Montello Liz Graves Dollie Coleman Kim Chiles	One meeting per month	All Bilingual/ESL teachers Parent Liaison	Local	Calendar, agendas, sign-in sheets	Increase in the number of students and parents attending
2. Continue to provide all communication to parents in native language.	Diann Srubar Rodney Montello Liz Graves Dollie Coleman Kim Chiles	On going	Principals Teachers Counselors	None	Letters Brochures	100% of parents informed in native language

## ECISD Bilingual/ESL Program Improvement Plan 2006-07

Objective: 3 Increase opportunity for teachers to attend research based staff development to better educate LEP students.

Activity/Strategy	Person Responsible	Timeline	Resources Needed	Cost Estimate	Formative Evaluation	Summative Evaluation
1. Continue to offer teachers the opportunity to become ESL/Bilingual certified.	Diann Srubar Rodney Montello Liz Graves Dollie Coleman Kim Chiles	On going	Region III Carolyn Gordon, Asst. Supt. For Instruction	Title II, Part A Bil/ESL funds SCE funds	Request from teachers List of teachers taking test	Increased number of teachers obtaining Bilingual/ESL certification
2. Continue to provide staff development for all professional staff on Bilingual/ESL methods, strategies, and cultural diversity.	Diann Srubar Rodney Montello Liz Graves Dollie Coleman Kim Chiles	On going	Region III Rosie Hale ESL/Bilingual Teachers Sheltered Instruction "Framework for Understanding Poverty"	Title II, Part A Bil/ESL SCE		

**Agenda Item Summary Sheet (6 C)**  
**Meeting Date: December 12, 2005**  
**Submitted by: Mark Pool, Superintendent**

**Curriculum and Instruction** Evaluation of Dyslexia Program

**Summary** The 78<sup>th</sup> Legislature enacted House Bill 3459 that added § 7.027 to the Texas Education Code. Paragraph (b) of this statute states:

*The board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.*

To comply with these requirements we have evaluated our Dyslexia Program and will present the results of that evaluation for your consideration.

**ECISD Board Policy** EHB, CURRICULUM DESIGN: SPECIAL PROGRAMS

**Effective Date** December 12, 2005.

**Previous Board Action** None.

**Future Action Expected** Next month the Board will be presented with an *Improvement Plan* for the district's Dyslexia Program.

**Background Information and Significant Issues** According to board policy, in accordance with a program approved by the State Board of Education, enrolled students shall be tested for dyslexia and related disorders at appropriate times and any student determined to have dyslexia or a related disorder shall be provided with treatment.

Screening should be done only by individuals who are trained to assess students for dyslexia and related disorders. The District shall have a program for early identification, intervention, and support for students with dyslexia and related disorders.

The Board shall ensure that procedures for providing appropriate instructional services to such students are implemented in the District.

The District may provide a parent education program for parents and guardians of students with dyslexia and related disorders. This program should include awareness of characteristics of dyslexia and related disorders; information on testing and

diagnosis of dyslexia; information on effective strategies for teaching dyslexic students; and awareness of information on modifications, especially modifications allowed on standardized testing.

Teachers who screen and treat these students must be trained in instructional strategies that utilize individualized, intensive, multisensory, phonetic methods and a variety of writing and spelling components in the State Board dyslexia guidelines and in the professional development activities specified by the District- and/or campus-level committees.

<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Program evaluation and improvement planning will provide an environment of continuous improvement of all programs for all students.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	Program Evaluation Document.
<b>Contact Person(s)</b>	Carolyn Gordon, Assistant Superintendent of Curriculum and Instruction Delores Janik, Reading / Language Arts Supervisor
<b>Action Required</b>	Approval of the evaluation of the district's Dyslexia Program.
<b>Superintendent's Recommendation</b>	I recommend that you approve the 2005-2006 evaluation of the ECISD Dyslexia Program. <b>Mark Pool, Superintendent of Schools</b>

# School Board Approval

## Dyslexia Program – 2005–2006 School Year

*Indicate yes or no for each item. If the indication is no, define the area for correction.*

<b>1. The district has written policy for the Dyslexia program.</b>	<b>Yes</b>	<b>No</b>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Area for Correction:</b>		

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<b>2. Proper staff development has been provided to teachers to support dyslexic students needs.</b>	<b>Yes</b>	<b>No</b>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Area for Correction:</b>		

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<b>3. Reading programs contain individualized, multi-sensory, and phonetic methods to teach reading, writing and spelling.</b>	<b>Yes</b>	<b>No</b>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Area for Correction:</b>		

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<b>4. Parents of dyslexic students are notified of section 504 eligibility.</b>	<b>Yes</b>	<b>No</b>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Area for Correction:</b>		

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**5. The Dyslexia program is evaluated annually and uses the data to modify and update the program.**

**Yes**

**No**

**Area of Correction:**

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**Agenda Item Summary Sheet (7 A)**  
**Meeting Date: December 12, 2005**  
**Submitted by: Mark Pool, Superintendent**

<b>Governance</b>	Consider approval of 2006-2007 School Calendar
<b>Summary</b>	<p>After the Board set the parameters for the development of the 2006-2007 school calendar each campus was asked to develop and submit one or more calendars for consideration by a district calendar committee.</p> <p>The committee, composed of representatives from each campus, then reviewed the calendars submitted and selected the calendars to be considered by the entire faculty and staff. [The only proposed calendars considered by the committee were those that met the Board established criteria.]</p> <p>The faculty and staff then voted on the calendar they preferred.</p> <p>According to the <i>Texas Education Code § 25.0811</i>, the District may not begin instruction for students for a school year before the week in which August 21 falls; and Sunday is considered to be the first day of the week. Under this provision, the first day of instruction for school year 2006-2007 could not be until Monday, August 21, without applying for a waiver under <i>Texas Education Code § 7.056</i></p> <p>The calendar must include at least 180 days of instruction for students and 187 contract days for teachers.</p> <p>Two calendars were submitted to the faculty and staff for consideration. Out of 421 eligible voters, 332 voted. 293 voted for Calendar No. 1 and 39 voted for Calendar No. 2. The proposed calendars and the vote tally are included for your review.</p>
<b>ECISD Board Policy</b>	EB (LEGAL), SCHOOL YEAR
<b>Effective Date</b>	2006-2007 School Year.
<b>Previous Board Action</b>	At a regular meeting on October 17, 2005 the Board set parameters for the development of the 2006-2007 school calendar.
<b>Future Action Expected</b>	After the required notices, waiting period, and public hearing a waiver will be submitted to the Texas Education Agency.
<b>Background Information and Signification Issues</b>	The calendar receiving the most votes has the following highlights:

**Staff Development Days (4)**

August 10, 11, 14  
January 15

**Planning / Preparation Days (3)**

August 15  
December 19 (1/2 day)  
January 2  
May 25 (1/2 day)

**Grading Periods (180 Instructional Days)**

August 16 – First Day of First Semester  
August 16 – September 29 – First Six Weeks (32 days)  
October 2 – November 3 – Second Six Weeks (25 days)  
November 6 – December 19 – Third Six Weeks (29 days)  
December 19 – Last Day of First Semester (86 days)

January 3 – First Day of Second Semester  
January 3 – February 16 – Fourth Six Weeks (32 days)  
February 19 – April 5 – Fifth Six Weeks (29 days)  
April 10 – May 25 – Sixth Six Weeks (33 days)  
May 25 – Last Day of Second Semester (94 days)

**School Holidays (21 Days)**

September 4 – Labor Day  
November 22 – 24 – Thanksgiving  
December 20 – January 1 – Christmas / New Years  
March 19-23 – Spring Break  
April 6 – Good Friday  
April 9 – Easter Monday  
April 27 – Fair Day

**Parent Conferences**

Thursday, October 5  
Thursday, February 22

**Early Dismissal**

October 5 – Parent Conference (Students Only)  
October 6 – Friday following Parent Conference  
December 19 – Christmas / News Years (Students Only)  
February 22 – Parent Conference (Students Only)  
February 23 - Friday following Parent Conference  
May 25 – Last Day of Instruction (Students Only)

**Weather Make-Up Days**

Monday, April 9  
Friday, April 27

## Report Cards

October 5 – First Six Weeks (Parent Conference)  
November 10 – Second Six Weeks  
January 5 – Third Six Weeks / First Semester

February 22 – Fourth Six Weeks (Parent Conference)  
April 13 – Fifth Six Weeks  
June 1 – Sixth Six Weeks / Second Semester

## Graduation

Friday, May 25

<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	A locally developed calendar that faculty and staff consider to be the most instructionally sound.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	With the parameters set by the Board of Trustees, the state assessment schedule, and TEA requirements options are very limited. There were other proposed calendars that were not selected by the committee for faculty / staff consideration that could be considered.
<b>Other Comments and Related Issues</b>	None
<b>Attachments</b>	(1) Results of faculty and staff vote. (2) Copies of the two proposed calendars recommended by the committee.
<b>Contact Person(s)</b>	Carolyn Gordon, Assistant Superintendent for Instruction
<b>Action Required</b>	Approve a school calendar for the 2006-2007 school year.
<b>Superintendent's Recommendation</b>	I recommend that the Board approve the calendar that received the most votes from the faculty and staff. <b>Mark Pool, Superintendent of Schools</b>

To: Board Members  
Mark Pool

From: Carolyn Gordon

Date: December 7, 2005

Re: Calendar Vote

The calendar committee met on Wednesday, November 30 to select the best draft calendars from the total submitted by the combined faculty and staff. The committee selected two calendars from the eleven that were submitted from all five campuses, Central Office, and Meadow Lane. The two draft calendars were distributed and voted on Tuesday, December 6. The following are the results of the vote.

<b>Campus</b>	<b>Calendar # 1 (Cherry)</b>	<b>Calendar #2 (Yellow)</b>
Administration	7	2
Meadow Lane (Sp.Ed.)	8	1
Meadow Lane (Supervisors)	5	0
ECHS	63	9
ECMS	56	6
Northside	49	8
Hutchins	45	3
Myatt	57	8
Transportation	0	2
Maintenance	3	0
<b>Totals</b>	<b>293</b>	<b>39</b>

**Total votes – 332**

**Eligible voters - 421**

Calendar #1

**OFFICIAL CALENDAR** *Requires a waiver*  
**EL CAMPO INDEPENDENT SCHOOL DISTRICT** *Cherry Calendar*  
**2007**

2006

S	M	T	W	T	F	S
<b>AUGUST</b>						
		1	2	3	4	5
6	7	8	9	<10>	<11>	12
13	<14>	<15>	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
<b>SEPTEMBER</b>						
					1	2
3	④	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
<b>OCTOBER</b>						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	(17	18	19	20)	21
22	23	24	25	26	27	28
29	30	31				
<b>NOVEMBER</b>						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
<b>DECEMBER</b>						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- August 2006**
  - Tech Comp Day/New Teachers
  - Staff Development
  - Classes Begin
- September 2006**
  - 4 - Labor Day
  - Parent Conference
- October 2006**
- November 2006**
  - 23 - Thanksgiving Holiday
- December 2007**
  - First Semester Ends
  - Christmas Holidays
- January 2007**
  - Staff Development
  - Second Semester Begins
- February 2007**
  - 15 - MLK Holiday
- March 2007**
  - Spring Break
- April 2007**
  - 8 - Easter Holiday
  - 27 - Fair Day
- May 2007**
  - Commencement
  - Staff Development
- June 2007**
  - 28 - Memorial Day
- July 2007**
  - OEY Summer Program
  - Bilingual/ESL Summer Program
  - ECHS Summer School 1<sup>st</sup> Semester
  - ECHS Summer School 2<sup>nd</sup> Semester
  - 4 Independence Day

**Bad Weather Make-up Days**

S	M	T	W	T	F	S
<b>JANUARY</b>						
		1	2	3	4	5
6	7	①	<2>	3	4	5
6	7	8	9	10	11	12
13	<14>	<15>	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
<b>FEBRUARY</b>						
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4	5	6	7	8	9	10
11	12	(13	14	15	16)	17
18	19	20	21	22	23	24
25	26	27	28			
<b>MARCH</b>						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
<b>APRIL</b>						
1	(2	3	4	5)	6	7
8	9	10	11	12	13	14
15	(16	17	18	19	20)	21
22	23	24	25	26	27	28
29	30					
<b>MAY</b>						
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6	7	8	9	10	11	12
13	14	(15	16	17)	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
<b>JUNE</b>						
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17	18	19	20	21	22	23
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<b>JULY</b>						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**LEGEND**

- Holiday
- △ Tech. Comp Day (Student Hol.)
- <> Staff Development (Student Hol.)
- ☆ Parent conference Day
- [ ] Six Weeks Begins or Ends
- ( ) Testing Dates
- \* Early Dismissal

**Staff Development Days**

*A. 10-15*  
*Dec. 19- 1/2 day*  
*Jan. 2 & 15*  
*May 25- 1/2 day*  
*7 days*

**SCHOOLS**

- MYATT ELEMENTARY**  
 501 West Webb . . . . . 543-7514  
 Kim Chiles, Principal
- HUTCHINS ELEMENTARY**  
 1006 Roberts . . . . . 543-5481  
 Dollie Coleman, Principal
- NORTHSIDE ELEMENTARY**  
 2610 Meadow Lane . . . . . 543-5812  
 Elizabeth Graves, Principal
- EL CAMPO MIDDLE SCHOOL**  
 1501 MLK Blvd . . . . . 543-6362  
 Rodney Montello, Principal
- EL CAMPO HIGH SCHOOL**  
 600 W. Norris . . . . . 543-6341  
 Diann Srubar, Principal

**Six Weeks Periods**

<i>Aug 16 - Sept 29</i>	<i>32</i>
<i>Oct 2 - Nov 3</i>	<i>25</i>
<i>Nov 6 - Dec 19</i>	<i>29</i>
<i>Jan 3 - Feb 16</i>	<i>32</i>
<i>Feb 19 - Apr 6</i>	<i>29</i>
<i>Apr 10 - May 25</i>	<i>33</i>

*180*

Calendar #2  
No Waiver Required  
2006

OFFICIAL CALENDAR  
EL CAMPO INDEPENDENT SCHOOL DISTRICT

Yellow Calendar  
2007

S	M	T	W	T	F	S
<b>AUGUST</b>						
		1	2	3	4	5
6	7	8	9	10	11	12
13	<14>	<15>	<16>	<17>	<18>	19
20	[21	22	23	24	25	26
27	28	29	30	31		
<b>SEPTEMBER</b>						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
<b>OCTOBER</b>						
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29	30	31				
<b>NOVEMBER</b>						
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<b>DECEMBER</b>						
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24	(25	(26	(27	(28	(29	30
31						

<b>August 2006</b>	
-	Tech Comp Day/New Teachers
-	Staff Development
-	Classes Begin
<b>September 2006</b>	
4	- Labor Day
-	Parent Conference
<b>October 2006</b>	
<b>November 2006</b>	
23	- Thanksgiving Holiday
<b>December 2007</b>	
-	First Semester Ends
-	Christmas Holidays
<b>January 2007</b>	
-	Staff Development
-	Second Semester Begins
15	- MLK Holiday
<b>February 2007</b>	
-	Parent Conference
<b>March 2007</b>	
-	Spring Break
<b>April 2007</b>	
8	- Easter Holiday
27	- Fair Day
<b>May 2007</b>	
-	Commencement
-	Staff Development
28	- Memorial Day
<b>June 2007</b>	
OEY Summer Program	
Bilingual/ESL Summer Program	
ECHS Summer School 1 <sup>st</sup> Semester	
<b>July 2007</b>	
ECHS Summer School 2 <sup>nd</sup> Semester	
4	Independence Day

S	M	T	W	T	F	S
<b>JANUARY</b>						
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7	8	9	10	11	12	13
14	(15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
<b>FEBRUARY</b>						
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4	5	6	7	8	9	10
11	12	(13	14	15	16)	17
18	[19	20	21	22	23	24
25	26	27	28			
<b>MARCH</b>						
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4	5	6	7	8	(9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
<b>APRIL</b>						
1	(2	3	4	5)	(6	7
8	(9	[10	11	12	13	14
15	(16	17	18	19	20)	21
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29	30					
<b>MAY</b>						
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27	28	29	30	31		
<b>JUNE</b>						
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
<b>JULY</b>						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Bad Weather Make-up Days

**SCHOOLS**

**MYATT ELEMENTARY**  
501 West Webb . . . . . 543-7514  
Kim Chiles, Principal

**HUTCHINS ELEMENTARY**  
1006 Roberts . . . . . 543-5481  
Dollie Coleman, Principal

**NORTHSIDE ELEMENTARY**  
2610 Meadow Lane . . . . . 543-5812  
Elizabeth Graves, Principal

**EL CAMPO MIDDLE SCHOOL**  
1501 MLK Blvd . . . . . 543-6362  
Rodney Montello, Principal

**EL CAMPO HIGH SCHOOL**  
600 W. Norris . . . . . 543-6341  
Diann Srubar, Principal

LEGEND	
○	Holiday
△	Tech. Comp Day (Student Hol.)
<>	Staff Development (Student Hol.)
☆	Parent conference Day
[ ]	Six Weeks Begins or Ends
( )	Testing Dates
*	Early Dismissal

Staff Development Days
Aug. 14-18
Dec. 19 - 1/2 day
Jan. 2
May 25 - 1/2 day
7 days

Six Weeks Periods	
Aug. 21 - Sept. 29	29
Oct. 2 - Nov. 10	30
Nov. 13 - Dec. 19	24
Jan. 3 - Feb. 16	32
Feb. 19 - Apr. 5	33
Apr. 10 - May 24	32

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**Governance**

Evaluation of Superintendent.

**Summary**

According to LOCAL policy, the Board shall prepare a written evaluation of the Superintendent at annual or more frequent intervals and may at any time conduct and communicate oral evaluations to augment its written evaluations. The written evaluation shall be based on the Superintendent's job description and other criteria identified by the Board.

The Board shall furnish the Superintendent with a copy of the completed evaluation and shall discuss its conclusions with the Superintendent in a closed meeting.

The Board shall strive to accomplish the following objectives in conducting the Superintendent's evaluation:

1. Clarify to the Superintendent his or her role, as seen by the Board.
2. Clarify to Board members the Superintendent's role, according to the Board's written criteria, as expressed in the Superintendent's job description and the District's goals and objectives.
3. Foster an early understanding among new Board members of the evaluation process and the Superintendent's current performance objectives and priorities.
4. Develop and sustain a harmonious working relationship between the Board and the Superintendent.
5. Ensure administrative leadership for excellence in the District.

**ECISD Board Policy**

BJD (LOCAL), SUPERINTENDENT: EVALUATION

**Effective Date**

January 23, 2006.

**Previous Board Action**

Mid-year formative evaluation conference in July 2005.

**Future Action Expected**

Formal summative evaluation in January 2006

<b>Background Information and Significant Issues</b>	At the meeting Monday evening we can review and discuss the evaluation instrument to be used and the timelines to be followed.
<b>Fiscal Impact</b>	Funds of the District may not be used to pay a Superintendent who has not been appraised in the preceding 15 months.
<b>Student and Public Benefit</b>	Evaluation and improved performance of district leadership.
<b>Procedural and Reporting Implications</b>	Superintendent's evaluation will be kept on file.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None
<b>Attachments</b>	None.
<b>Contact Person(s)</b>	Mark Pool, Superintendent of Schools
<b>Action Required</b>	Review and discuss the process for conducting the annual evaluation of the Superintendent.
<b>Superintendent's Recommendation</b>	None. <b>Mark Pool, Superintendent of Schools</b>

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**

ROBERT MARK POOL, Superintendent

**DAVID BRIGHT**  
ASSISTANT SUPERINTENDENT  
FOR FINANCE

700 WEST NORRIS STREET  
EL CAMPO, TEXAS 77437  
(979) 543-6771 – FAX (979) 543-1670

**CAROLYN GORDON**  
ASSISTANT SUPERINTENDENT  
FOR INSTRUCTION

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Mark Pool  
**DATE:** Monday, December 12, 2005  
**RE:** Selection of Assistant High School Principal

I hope to have a recommendation for you at the meeting Monday evening for an Assistant High School Principal to fill the vacancy created when Susan Owens resigned. At this time we do not have a firm commitment from any of the candidates that they will take the job.

# EL CAMPO INDEPENDENT SCHOOL DISTRICT

ROBERT MARK POOL, Superintendent

**DAVID BRIGHT**  
ASSISTANT SUPERINTENDENT  
FOR FINANCE

700 WEST NORRIS STREET  
EL CAMPO, TEXAS 77437  
(979) 543-6771 – FAX (979) 543-1670

**CAROLYN GORDON**  
ASSISTANT SUPERINTENDENT  
FOR INSTRUCTION

## Memorandum

**TO:** Board of Trustees  
**FROM:** Mark Pool  
**DATE:** Monday, December 12, 2005  
**RE:** Superintendent's Report

**A. "Healthy Children, Healthy Schools."** The Texas Education Agency, the Texas Department of Agriculture, and the Texas Department of State Health Services have joined forces to bring a special message to school boards and school administrators. In a letter from the Commissioners of each of these state agencies they state:

*"We are very concerned about the dramatic increase of overweight children in our schools, and want to work with school boards and school administrators to address the problem sooner rather than later."*

*"We specifically request that you review the enclosed 7-minute DVD and ensure that it is shown to your school board at the next appropriate school board meeting."*

To comply with this request I will have the DVD to be viewed at the meeting.

**B. Final Report on Election Contest.** I will have a report for you on the events that have led to the withdrawal of the Contestants lawsuit challenging the September 10, 2005 bond election.

**C. New Middle School and High School Auxiliary Gymnasium Bond Program Update.** I should have reports from LANWalton by the meeting on Monday evening and will update the Board on the steps that are currently being taken to get this project underway, and those that are planned for the near future.

**D. Update on TAC Energy Savings Performance Contract.** There has been much discussion between the district's attorney and TAC in an effort to come to an agreement on contract language. I will provide your with up-to-date information on these negotiations at the meeting Monday evening.

**E. Date for Workshop for Self-Assessment and Goal Setting.** Due to the unforeseen events of the past two weeks I have not scheduled the workshop to review the Board Effectiveness Audit and set the Board's goals for 2006-2007. I would like to do this sometime in January. Please bring your calendars to the meeting and let's try to come up with a date for this meeting.

For your consideration, the regular meeting in January has been scheduled for January 23, because the third Monday, January 16, is MLK Day. I would not be opposed to having this workshop on January 16 at 6:00 p.m.

**F. Northside Center, Inc. Board Meeting Report.** I have included for your review the agenda, minutes, and financial reports from the November board meeting for Northside Center, Inc.

**G. Preliminary Agenda for January Board Meeting.**

**Public Hearing**

- Annual Accountability Reports

**Consent Agenda**

- Minutes of Regular Meeting held on December 12, 2005.
- List of Investment Officers
- Annual Report on Investment Training
- Annual Review of Investment Policies

**Business and Operations**

- Engagement Letter for Financial and Compliance Audit
- Monthly Financial Reports
- Review of Checks Written during the Month of Devenber

**Curriculum and Instruction**

- Annual Accountability Reports
- Textbook Committee
- Review of Exit Level TAKS Results
- Evaluation of the State Compensatory Ed Program
- Dyslexia Improvement Plan

**Governance**

- Review and Revise District Goals
- Plan for Continuing Education for Board and Individual Trustees

**Personnel**

- Superintendent Evaluation and Action on Contract

**Superintendent's Report**

- Report on First Semester Enrollment, Attendance, and FSP Funding.

Please deliver to: Mark Ford

## **Board Packet**

Northside Center, Inc. Board Meeting

November 21, 2005

12:00 p.m.

NEC Conference Room

*Hope you will be able to join us.*



Northside Center, Inc.  
Board Meeting Agenda

1. Call meeting to order on Monday, November 21, 2005 at 12:00 p.m. at Northside Education Center.
2. Approval of Board Minutes from the October 17, 2005 meeting.
3. Approval of Invoices for October 2005.
4. Approval of October 2005 Financials.
5. Committee Reports
  - School Report—Mark Pool
  - City Report—John Steelman
  - B&G Club—Gordon Sorrel
  - Finance Report—David Wendt
  - Education Report—Irene Barr
  - Maintenance Report—Gordon Sorrel & Irene Barr

*Please call 543-6750 on or before 9:00 a.m. November 21  
to reserve your lunch at the meeting. Thanks!  
Irene*

Northside Center, Inc.  
Board Meeting Minutes  
October 17, 2005

Gordon Sorrel called the meeting to order of the Northside Center, Inc. Board of Directors at 12:00 p.m. on Monday, October 17, 2005. Members present included Gordon Sorrel, Randy Clapp, Cecil Davis, Beverly Russell, Linda Raun, John Hancock, Jr., Earl Joy and Peter McGuill. Irene Barr was also present.

*Earl Joy made the motion, seconded by Linda Raun, to approve the Board Minutes from the September 2005 meeting. Motion Carried.*

*Earl Joy made the motion, seconded by Peter McGuill, to approve the September 2005 Invoices. Motion Carried.*

*Petr McGuill made the motion, seconded by Earl Joy, to approve the September 2005 financials. Motion Carried.*

*John Hancock, Jr. made the motion, seconded by Beverly Russell to ratify recommendations of the last board meeting which lacked a quorum. Motion carried.*

Irene Barr reported the following NEC activities:

Sequential computer classes were rescheduled due to cancellations resulting from Hurricane Rita closings. The following classes/seminars were completed:

September 28 & 29	Introduction to Computers (7)
October 3	Introduction to E-Mail (7)
October 4	Microsoft Word (7)
October 5	Introduction to the Internet (7)
October 6	Home School Group in Computer Lab with Brenda O'Dell for Web Page Development and Typing
October 11, 12, 13	John Deere Corporation – 2 seminars Tractor Sales Seminar (28) AMS Sales Seminar (44)
October 14	Microsoft Word One-to-One Instruction

Future Events/Classes

Classes – Excel and QuickBooks Pro  
Excel Individual Instruction

November 9, 10 Professional Development Training for County Agents

John Deere representatives were very complementary of NEC and the facilities. Space and technology were excellent and they hope to bring future training to NEC.

The Proxima Projector in Computer Lab has started to malfunction. Warranty is no longer in effect. Data Projections has installed Firmware updates and has realigned the LCD panel previously. Repair would require installation of new LCD engine at a cost of \$1500-\$2000, estimated by both Data Projections and Proxima. After repair, projector would have a 90 day warranty period only. New projector, Toshiba with 2000 lumens, was purchased for \$2,300 with a 3 year warranty. A service contract can also be purchased. Projector in room 105 is exhibiting similar problems and consideration needs to be given to replacing it also. Portable LCD projector has a power supply problem.

Gordon and I will meet with CDC this afternoon to report/discuss NEC Workforce Development and to request continued CDC support for NEC. CDC support has assisted NEC in developing and securing workforce development activities.

*Randy Clapp made the motion seconded by Cecil Davis to replace all four LCD projectors and to seek grants to fund the project. Motion carried.*

Linda Raun inquired about the B & G Club gym roof replacement project. Gordon responded that work continues to complete estimates and NCI should be ready to seek grants by January. Linda also asked about "sprucing up" the GED Building and its sign. Irene will check with Sylvester Arrambide to see what can be done to make improvements.

*Linda Raun made the motion seconded by John Hancock, Jr. to address the exterior appearance and signage at the GED Building.*

Gordon reported that the Heritage Center is progressing well and shared the Heritage Center brochure and funding up-date with all in attendance. The Heritage Center board has organized with Tere Jones as President and Rita Radley as first Vice-President. They have received a 501 (c) 3 designation. Ken Shanks is the architect and local craftsmen are making estimates and are providing bid specifications for their work. An initial estimate is \$250,000 for the renovation of the 10,000 sq. ft. building, but no definite figure will be available until a later date.

Gordon announced that Beverly Russell has asked to step down as Vice-President of NC, Inc. due to family commitments. She will continue to serve as a board member.

*Randy Clapp made the motion seconded by Earl Joy to elect Cecil Davis as Vice President. Motion carried.*

Earl Joy reported that the Biodiesel Project continues to move forward with groundbreaking scheduled in the near future. Silver Streak Bass Company is scheduled to start operation in their new facility in early November. CDC has approved its first Intermediary Relending Program loan with Prairie Rose Clothiers.

The meeting adjourned with a motion by Peter McGuill and seconded by Earl Joy.

**NORTHSIDE CENTER INC**  
**Statement of Revenues and Expenses**

**Income Tax Basis**

**For the 1 Month and 10 Months Ended October 31, 2005**

	<u>1 Month Ended</u>	<u>%</u>	<u>10 Months Ended</u>	<u>%</u>
	<u>October 31, 2005</u>		<u>October 31, 2005</u>	
<b>Revenues</b>				
Contributions	\$ 0.00	0.00	\$ 1,000.00	1.80
Interest Income	31.51	0.30	201.50	0.36
Rent	20.00	0.19	350.00	0.63
Rent - WCJC	3,000.00	28.43	12,000.00	21.60
Support - City of El Campo	1,500.00	14.22	15,000.00	27.00
Support - ECISD	<u>6,000.00</u>	<u>56.86</u>	<u>27,000.00</u>	<u>48.60</u>
<b>Total Revenues</b>	<b>\$ 10,551.51</b>	<b>100.00</b>	<b>\$ 55,551.50</b>	<b>100.00</b>
<b>Expenses</b>				
Adv/Dues/Subscriptions	\$ 115.00	1.09	\$ 460.00	0.83
Insurance	0.00	0.00	3,613.00	6.50
Janitor Service	100.00	0.95	100.00	0.18
Maintenance-Grounds	150.00	1.42	2,110.00	3.80
Meeting Expenses	25.07	0.24	316.38	0.57
Repairs & Maintenance	7.96	0.08	1,970.50	3.55
Salaries - Secretary	400.00	3.79	4,000.00	7.20
Support - Northside Education Center	2,041.68	19.35	20,416.80	36.75
Utilities - City	111.09	1.05	1,296.23	2.33
Utilities - Gas	78.02	0.74	2,224.58	4.00
Utilities - Lights	<u>2,304.29</u>	<u>21.84</u>	<u>20,175.34</u>	<u>36.32</u>
<b>Total Expenses</b>	<b>\$ 5,333.11</b>	<b>50.54</b>	<b>\$ 56,682.83</b>	<b>102.04</b>
<b>Net Income Before Depreciation</b>	<b>\$ 5,218.40</b>	<b>(49.46)</b>	<b>\$ (1,131.33)</b>	<b>2.04</b>
Depreciation	<u>1,140.00</u>	<u>10.80</u>	<u>11,400.00</u>	<u>20.52</u>
<b>Net Income (Loss)</b>	<b>\$ 4,078.40</b>	<b>38.65</b>	<b>\$ (12,531.33)</b>	<b>(22.56)</b>

**NORTHSIDE CENTER INC**  
**Education Center**  
**Statement of Revenues and Expenses**  
**Income Tax Basis**

**For the 1 Month and 10 Months Ended October 31, 2005**

	<u>1 Month Ended</u> <u>October 31, 2005</u>	<u>%</u>	<u>10 Months Ended</u> <u>October 31, 2005</u>	<u>%</u>
<b>Revenues</b>				
City Development Corp of El Campo	\$ 0.00	0.00	\$ 22,500.00	40.50
Education - NEC	1,375.00	13.03	11,085.00	19.95
Education Center Income - Room Rentals	2,420.00	22.94	7,975.00	14.36
Food/Beverage/Copy Vending	75.00	0.71	575.60	1.04
Grants - Economic Development Corp	0.00	0.00	15,000.00	27.00
Grants - Keown Charitable Foundation	0.00	0.00	9,000.00	16.20
Grants - Trull Foundation	0.00	0.00	3,000.00	5.40
Northside Contribution	<u>2,041.68</u>	<u>19.35</u>	<u>20,416.80</u>	<u>36.75</u>
<b>Total Revenues</b>	<b>\$ 5,911.68</b>	<b>56.03</b>	<b>\$ 89,552.40</b>	<b>161.21</b>
<b>Expenses</b>				
Adv/Dues/Sub	\$ 682.80	6.47	\$ 2,485.85	4.47
Bank Charges	0.00	0.00	2.25	0.00
Contract Labor	400.00	3.79	400.00	0.72
Meals & Meetings	0.00	0.00	47.31	0.09
Office Supplies	0.00	0.00	705.50	1.27
Pest Control	0.00	0.00	600.78	1.08
Postage	30.00	0.28	68.56	0.12
Rent/Equip Lease	149.18	1.41	1,691.80	3.05
Repairs & Maintenance	53.19	0.50	7,735.77	13.93
Salaries - Director	2,516.67	23.85	25,166.70	45.30
Salaries - Instructors	1,580.00	14.97	5,940.00	10.69
Salaries - Other	488.00	4.62	4,876.00	8.78
Supplies	40.46	0.38	297.33	0.54
Taxes - Payroll	258.31	2.45	2,939.56	5.29
Taxes - Property	0.00	0.00	136.27	0.25
Telephone	293.17	2.78	3,248.65	5.85
Travel & Entertainment	0.00	0.00	117.60	0.21
Utilities - Alarm Monitoring	0.00	0.00	202.50	0.36
Utilities - City	22.30	0.21	229.00	0.41
Utilities - Lights	790.13	7.49	6,903.57	12.43
Vending Machines	<u>71.70</u>	<u>0.68</u>	<u>304.70</u>	<u>0.55</u>
<b>Total Expenses</b>	<b>\$ 7,375.91</b>	<b>69.90</b>	<b>\$ 64,099.70</b>	<b>115.39</b>
<b>Net Income Before Depreciation</b>	<b>\$ (1,464.23)</b>	<b>(13.88)</b>	<b>\$ 25,452.70</b>	<b>45.82</b>
Depreciation	<u>4,645.00</u>	<u>44.02</u>	<u>46,450.00</u>	<u>83.62</u>
<b>Net Income (Loss)</b>	<b>\$ (6,109.23)</b>	<b>(57.90)</b>	<b>\$ (20,997.30)</b>	<b>(37.80)</b>