

# Agenda of Regular

## The Board of Trustees El Campo Independent School District

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A Regular of the Board of Trustees of El Campo Independent School District will be held June 20, 2005, beginning at 7:00 PM in the Boardroom, 700 W. Norris, El Campo, TX 77437.

The subjects to be discussed are as listed below.

1. Call to Order/Opening Prayer/Pledge of Allegiance	
2. Recognition	
3. Business and Operations	
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20. Curriculum and Instruction	
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B. Review Spring 2005 Test Results	76
C. Review Summer School Enrollment	82
21. Review Pre-Kindergarten Program Improvement Plan	85
22. Governance	
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23. Consider Appointment of Committee To Negotiate Land Purchase	97
24. Review Board of Trustees Annual Planning Calendar	99

- 25. Review Recommendation for a New Grading, Promotion and Retention Policy 109
- 26. Executive Session as Authorized by Section 551.001 et seq. of the Texas Government Code, Specifically Section 551.074, to Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee and Section 551.071
- 27. Personnel
  - A. Report on New Clerical/Paraprofessional Positions
- 28. Consider Approval of Administration's Recommendation for New Personnel
- 29. Report on Request for New Personnel at Northside Elementary
- 30. Review Personnel Changes for 2005-2006
- 31. Superintendent's Report 111
  - A. Report on Sixth Six Weeks Enrollment
  - B. Summer Leadership Institute, June 23 - 25
- 32. Report on 2005 Scholarships
- 33. Report On Sixth Six Weeks Attendance and Effect on Foundation School Program Funding
- 34. Discuss Registration and Housing for TASB/TASA Annual Convention
- 35. Budget Workshop, July 11, 6:00 pm
- 36. Preliminary Agenda for Regular July Board Meeting, June 20, 7:00 pm

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

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For the Board of Trustees

<b>Business and Operations</b>	Administrative Cost Ratio for 2003-2004
<b>Summary</b>	<p>Up until two years ago TEA reported the Administrative Cost Ratio for all districts in the State. Districts that exceed the standard were required to reduce their administrative costs.</p> <p>Even though TEA no longer publishes this information, it is prudent to continue to look at the ratio of administrative costs to instructional costs, so we have calculated the ratio for ECISD using the most current information available for the 2003-2004 school year.</p> <p>Our calculated Administrative Cost Ratio is 0.0755. The standard for a district our size is 0.141.</p>
<b>ECISD Board Policy</b>	None.
<b>Effective Date</b>	June 20, 2005.
<b>Previous Board Action</b>	None.
<b>Future Action Expected</b>	None.
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Keeping administrative costs in check allows us to put more dollars into instruction where it directly benefits the students we serve.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.

**Other Comments and Related Issues**

None.

**Attachments**

Copy of memorandum from David Bright re: 2003-2004 Administrative Cost Ratio

**Contact Person(s)**

David Bright, Assistant Superintendent for Finance and Operations

**Action Required**

None.

**Superintendent's Recommendation**

This is a discussion item only. No action required.  
**Mark Pool, Superintendent of Schools**

June 9, 2005

TO: Mr. Pool  
FROM: David Bright  
SUBJECT: **Administrative Cost Ratio – 2003-04**

**Administrative Expenditures**

	<b>6100</b>	<b>6200</b>	<b>6300</b>	<b>6400</b>
<b>21 – Instructional Leadership</b>	\$221,704	\$ 5,122	\$29,227	\$11,174
<b>41 – General Administration</b>	\$450,089	\$206,773	\$36,992	\$72,599

**Total Administrative Expenditures: \$1,033,680**

**Instructional Expenditures**

	<b>6100</b>	<b>6200</b>	<b>6300</b>	<b>6400</b>	<b>6600</b>
<b>11 – Instruction</b>	\$11,712,293	\$92,007	\$597,100	\$22,855	\$13,283
<b>12 – Instructional Resources &amp; Media</b>	\$ 414,738	\$16,485	\$ 42,936	\$ 3,522	
<b>13 – Curriculum &amp; Staff Development</b>	\$ 16,804	\$10,960	\$ 3,923	\$22,311	
<b>31 – Guidance &amp; Counseling</b>	\$ 695,450	\$ 6,671	\$ 20,919	\$ 5,360	

**Total Instructional Expenditures: \$13,697,617**

**District Standard = 0.141**

**2003-04 Administrative Cost Ratio = \$1,033,680 / \$13,697,617 = .0755**

**Agenda Item Summary Sheet (4 A-B)**  
**Meeting Date: June 20, 2005**  
**Submitted by: Mark Pool, Superintendent**

<b>Consent Agenda</b>	A. Minutes of the regular meeting held on May 16, 2005. B. Minutes of the special meeting held on June 6, 2005 for the purpose of conducting a workshop on a possible bond election.
<b>Summary</b>	According to policy BE (LOCAL), BOARD MEETINGS, MINUTES, board action shall be carefully recorded by the secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.
<b>ECISD Board Policy</b>	BE (LOCAL), BOARD MEETINGS <a href="http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=BE(LOCAL).html">http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=BE(LOCAL).html</a>
<b>Effective Date</b>	June 20, 2005.
<b>Previous Board Action</b>	None.
<b>Future Action Expected</b>	None.
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	An accurate record of all discussions and actions by the Board of Trustees is maintained.
<b>Procedural and Reporting Implications</b>	After approval minutes are filed with the official records of the District.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.

**Other Comments and Related Issues**

None

**Attachments**

Minutes of regular and special meetings held on the following dates:

- Regular Meeting – May 16, 2005
- Special Meeting, Workshop – June 6, 2005

**Contact Person(s)**

Dianne Cerny, Executive Secretary

**Action Required**

Approval of Consent Agenda.

**Superintendent's Recommendation**

I recommend you approve the minutes of previous meetings as part of the consent agenda.

**Mark Pool, Superintendent of Schools**

**MINUTES OF THE BOARD OF TRUSTEES  
EL CAMPO INDEPENDENT SCHOOL DISTRICT  
May 16, 2005**

The Board of Trustees of the El Campo Independent School District met in a regular session May 16, 2005, at 7:00 p.m. in the Board Room, 700 West Norris, El Campo, Texas.

**MEMBERS PRESENT:** Adam Gusman, Lisa Hernandez,  
Ronny Collins, Judy Waligura, Bill Kyle

**MEMBERS ABSENT:**  
Wesley Lange, Howard Middleton

**OTHERS PRESENT:** Ronnie Ormand, Lynn Cobb, Rodney Montello, Katrese Skinner, Kim Chiles, Anthony Dorotik, Melissa Erwin, Susan Owens, Mary Ann Kainer, Diann Srubar, Jackie Korenek, L Mikulenska, Phil Meadors, Laura Pustejovsky, Audie Bustamante, Liz Graves, Joy Roppolo, Dot Hermansen, Dan Hammock, Carol Turner

In the absence of Board President Wesley Lange, Board Vice President Lisa Hernandez called the meeting to order and Ronny Collins gave the opening prayer followed by the Pledge of Allegiance.

**PUBLIC MEETING FOR PROPOSED EARLY START OF 2005 - 2006 SCHOOL YEAR:** A Public Hearing was conducted on the proposed early start date for the 2005 - 2006 school year. There were no public comments made during the Public Hearing.

**PUBLIC COMMENT:** Anthony Dorotik addressed the Board to voice his support of a new middle school and to recommend that the Board approve the Community Facilities Advisory Committee's plan for a new middle school. Cecil Davis addressed the Board in support of the new middle school and to thank Howard Middleton and Wesley Lange for their diligent work while serving on the Board. He also welcomed Board member's Melissa Erwin and Tommy Turner.

**RECOGNITION:**

El Campo Middle School student Tabitha Head was recognized for winning Johnson Controls' "Igniting Creative Energy Challenge" contest for an unprecedented two consecutive years.

El Campo High School CATE students were recognized for their accomplishments at the State competition.

El Campo High School Track team was recognized for their accomplishments of winning the Regional Track Meet and of accomplishments achieved at the State Track Meet.

El Campo High School Varsity Softball Team was recognized for their accomplishment of District Champions and Area Champions.

**ITEMS 8A AND 8B MOVED TO ITEMS 4B AND 4C**

**CANVASS RESULTS FOR MAY 7, 2005 TRUSTEE ELECTION:** The Board canvassed the precinct returns from the Trustee Election held on Saturday, May 7, 2005. After completion of the canvass, the Board certified the election returns.

**ADMINISTER OATH OF OFFICE FOR NEWLY ELECTED TRUSTEES:** Shelley Goodman, Notary Public, administered the Oath of Office to newly elected school trustees, Tommy Turner and Melissa Erwin.

**CONSENT AGENDA:** A motion was made by Ronny Collins and seconded by Adam Gusman to approve the minutes of the April 18<sup>th</sup> Regular Meeting, approve the Bank Depository Bid for 2005 - 2006 and approve the Budget Amendment(s). Motion carried unanimously.

***BUSINESS AND OPERATIONS***

**REVIEW COST ESTIMATES FOR NEW CONSTRUCTION/RENOVATION OF MIDDLE SCHOOL ON EXISTING SITE:** The Board reviewed cost estimates submitted by Walton and Associates Consulting Engineers, Inc. on rebuilding and/or major renovations to the existing middle school.

**CONSIDER APPROVAL OF COMMUNITY FACILITIES ADVISORY COMMITTEE'S RECOMMENDATION:** A motion was made by Ronny Collins and seconded by Bill Kyle to approve the committee's recommendation. The Board approved the recommendation 6-0-1 with new trustee Tommy Turner abstaining.

**REVIEW ADMINISTRATIVE PROCEDURES FOR THE IMPLEMENTATION OF PROPOSED COMPENSATION PLAN:** Mr. Pool reviewed the goals of the proposed compensation plan and the Board discussed the issues and concerns of the plan.

**CONSIDER APPROVAL OF THE PROPOSED COMPENSATION PLAN:** A motion was made by Ronny Collins and seconded by Adam Gusman to table approval of the plan and a request made to the Superintendent to set up a workshop for the Board to address market comparison issues with Charlie Nitchsmann, TASB HR Services Representative.

**REVIEW OF POLICY DEA (LOCAL) - SALARIES, WAGES AND STIPENDS:** The Board reviewed ECISD policy DEA (LOCAL) that was issued in July of 2004 and Mr. Pool pointed out the need for changes in the policy if the compensation plan is not approved.

**DISCUSS PROPOSED EMPLOYEE PAY INCREASES FOR 2005 - 2006:** The Board discussed the cost of a pay increase at 3% and requested that the cost of a 2.5% and 3.5% be developed for comparison.

**CONSIDER RECOMMENDATION TO EXTEND FOOD SERVICE CONTRACT WITH**

**ARAMARK**: A motion was made by Ronny Collins and seconded by Adam Gusman approve the renewal of the contract with Aramark to provide food service management for the district for the 2005-2006 school year.

**REVIEW FOOD SERVICE DEPARTMENT IMPROVEMENT PLAN**: The Board reviewed the improvement plan and goals for the 2005 -2006 school year.

**REVIEW MONTHLY FINANCIAL REPORTS**: Mr. Pool summarized the financial status of the district for the month of May 2005.

**REVIEW BILLS FOR APRIL 2005**: The checks written for this month were presented for the Board's review.

***CURRICULUM AND INSTRUCTION***

**CONSIDER APPROVAL OF 2005 - 2006 SCHOOL START DATE WAIVER REQUEST**: A motion was made by Judy Waligura and seconded by Adam Gusman to approve the waiver request for scheduling the first day of instruction prior to the week in which August 21<sup>st</sup> falls.

**CONSIDER APPROVAL OF EVALUATION OF PRE-KINDERGARTEN PROGRAM**: Kim Chiles, Principal reviewed the Pre-Kindergarten Program at Myatt Elementary. A motion was made by Bill Kyle and seconded by Tommy Turner to approve the evaluation. Motion carried unanimously.

**REVIEW SUMMER PROFESSIONAL DEVELOPMENT PROGRAM**: Mr. Pool gave the Board an overview of the summer technology professional development that will be offered locally this summer.

***GOVERNANCE***

**CANVASS RESULTS FOR MAY 7, 2005 TRUSTEE ELECTION**: Moved to agenda item 4B.

**ADMINISTER OATH OF OFFICE FOR NEWLY ELECTED TRUSTEES**: Moved to agenda item 4C.

**REORGANIZATION OF THE BOARD OF TRUSTEES**: A motion was made by Adam Gusman and nominating Ronny Collins for President of the Board of Trustees. A motion was made by Judy Waligura to elect Ronny Collins President by acclamation. Motion carried unanimously.

A motion was made by Judy Waligura and seconded by Tommy Turner nominating Lisa Hernandez Vice-president for the Board of Trustees. Motion carried unanimously.

A motion was made by Howard Middleton and seconded by Judy Waligura to elect Adam Gusman Secretary of the Board of Trustees. Motion carried unanimously

**CONSIDER ADOPTION OF THE BOARD OF TRUSTEES CODE OF ETHICS:** A motion was made by Lisa Hernandez and seconded by Adam Gusman to reaffirm the *Code of Ethics* last adopted in June of 2000.

**EXECUTIVE SESSION:** The president of the Board called for an executive Session as authorized by Section 551.01 et seq of the Texas Government Code (the Open Meetings Act) specifically Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. The Board entered executive session at 9:38 p.m. and reconvened in open session at 10:24 p.m. to take the following action:

***PERSONNEL***

**CONSIDER APPROVAL OF NEW SPECIAL EDUCATION PERSONNEL POSITION(S):** A motion was made by Lisa Hernandez and seconded by Judy Waligura to approve three new positions for the Special Education Department. The new positions will be Speech Pathologist/Therapist, Extended Services Teacher for 18 Plus Students and part-Time special Education Counselor. Motion carried unanimously.

**REVIEW PERSONNEL CHANGES FOR 2005 - 2006:** Personnel changes for professional vacancies were reviewed.

**CONSIDERATION OF TEACHER/ADMINISTRATIVE RESIGNATIONS, RETIREMENT, AND EMPLOYMENT:** A motion was made by Lisa Hernandez and seconded by Tommy Turner to approve the Superintendent's recommendation to hire Jenna Zbroil as a high school science teacher/girls coach. Motion carried unanimously.

***SUPERINTENDENT'S REPORT***

**REGION III SPRING WORKSHOP, MAY 18, 2005:** Mr. Pool announced the workshop and verified which Board members would be attending.

**BOARD WORKSHOP TO DISCUSS POSSIBLE BOND ELECTION, JUNE 6, 6:00 P.M.:** The Board will hold a special workshop on Monday, June 6 at 6:00 p.m. to discuss the possibility of calling a future bond election.

**LOCAL ORIENTATION OF NEWLY ELECTED TRUSTEES, JUNE 13, 4:00 P.M.:** Mr. Pool rescheduled the June 13 local orientation to June 16 at 4:00 p.m.

**BOARD WORKSHOP TO REVIEW/REVISE BOARD OPERATING PROCEDURES, JUNE 13, 6:00 P.M.:** Mr. Pool rescheduled the June 13 local orientation to June 16 at 6:00 p.m.

**PRELIMINARY AGENDA FOR REGULAR JUNE BOARD MEETING:** The Board received a preliminary agenda for the Regular June meeting.

**SUMMER LEADERSHIP INSTITUTE, JUNE 23 - 25, 2005**: Mr. Pool announced that rooms are booked at the River Center for the conference and registration for workshops would need to be completed by Friday, May 20.

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May 16, 2005

**BUDGET WORKSHOP, JULY 14, 6:00 P.M.**: Mr. Pool announced that the first summer budget workshop is scheduled for Thursday, July 14, at 6:00 p.m.

There being no further discussion, the meeting adjourned at 10:30 p.m.

DRAFT

President

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Secretary

**MINUTES OF THE BOARD OF TRUSTEES  
EL CAMPO INDEPENDENT SCHOOL DISTRICT  
June 6, 2005**

The Board of Trustees of the El Campo Independent School District met in a special session June 6, 2005, at 6:00 p.m. in the Boardroom, 700 W. Norris, El Campo, Texas.

**MEMBERS PRESENT:** Judy Waligura, Bill Kyle, Melissa Erwin, Ronny Collins, Adam Gusman, Tommy Turner

**MEMBERS ABSENT:** Lisa Hernandez (arrived at 6:45 p.m.)

**OTHERS PRESENT:** Mark Pool, David Bright, Carolyn Gordon, Lewis Wilks, Phil Meaders, Paul Hawryluk, Tom Sage, J. J. Croix, Rodney Montello, Kevin Stehling, Diann Srubar, Dan Hammock, Dellinda Hyer

Ronny Collins called the meeting to order. Judy Waligura gave the opening prayer followed by the Pledge of Allegiance.

**PUBLIC COMMENT:** There was no comment.

**CONSIDER APPROVAL OF COMPENSATION PLAN:** There was a motion by Adam Gusman, and seconded by Tommy Turner that the proposed Compensation Plan be taken from the table for discussion. Motion carried by unanimously. There was a motion by Adam Gusman, seconded by Judy Waligura to accept the proposed Compensation Plan. The motion carried unanimously. A motion was made by Adam Gusman and seconded by Judy Waligura to accept an amendment to the Compensation Plan. Motion carried unanimously.

**CONSIDER APPROVAL OF BUDGET AMENDMENTS:** There was a motion by Judy Waligura and a second by Melissa Erwin to approve the proposed budget amendments.

**ITEM NUMBER 7 MOVED FOR DISCUSSION**

**CONDUCT A WORKSHOP ON A POSSIBLE BOND PROPOSAL:** The Board and Administration discussed information regarding a possible bond proposal.

**EXECUTIVE SESSION:** The president of the Board called for an Executive Session as authorized by Section 551.001 et seq of the Texas Government Code (the Open Meetings Act) specifically Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. The Board entered executive session at 7:42 p.m. and reconvened in open session at 8:21 p.m. to take the following action:

**REVIEW PERSONNEL CHANGES FOR 2005 - 2006:** Personnel changes for professional vacancies were reviewed.

**CONSIDERATION OF TEACHER/ADMINISTRATIVE RESIGNATIONS, RETIREMENT, AND EMPLOYMENT:**

- A motion was made by Judy Waligura and seconded by Tommy Turner to approve the Superintendent's recommendation to hire Stephanie Garrett as a middle school science teacher. Motion carried unanimously.
- A motion was made by Lisa Hernandez and seconded by Adam Gusman to approve the Superintendent's recommendation to hire Jackie Condra as a middle school special education teacher. Motion carried unanimously.

- A motion was made by Adam Gusman and seconded by Judy Waligura to approve the Superintendent's recommendation to hire Teri Fraunenberger as a high school art teacher. Motion carried unanimously.
- A motion was made by Lisa Hernandez and seconded Tommy Turner to approve the Superintendent's recommendation to hire Lindsey Poenitzsch for a family and consumer science teacher. Motion carried unanimously.
- A motion was made by Adam Gusman and seconded by Lisa Hernandez to approve the Superintendent's recommendation to hire Claudia Ramirez as a teacher of the visually impaired and the orientation and a mobility specialist for the special education department. Motion carried unanimously.
- A motion was made by Adam Gusman and seconded by Lisa Hernandez to approve the Superintendent's recommendation to hire Claudia Sorrell on a probationary contract for an educational diagnostician position in the special education department. Motion carried with Melissa Erwin opposed.

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Board Minutes  
June 6, 2005

There being no further discussion, the meeting adjourned at 8:25 p.m.

DRAFT

# President

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# Secretary

**Agenda Item Summary Sheet (4 C)**  
**Meeting Date: June 20, 2005**  
**Submitted by: Mark Pool, Superintendent**

**Consent Agenda**

**Renewal of Student Insurance**

**Summary**

According to policy FFD (LEGAL) the Board may purchase insurance against bodily injury sustained by students while training for or engaging in interscholastic athletic competition or while engaging in school-sponsored activities on a school campus. Such insurance shall be purchased from a reliable insurance company authorized to do business in Texas. The amount shall be in keeping with the financial condition of the District and shall not exceed the amount that the Board considers reasonable and necessary to afford adequate medical treatment of students so injured.

In the summer of 2004 we accepted bids for student insurance and awarded a contract to Texas Monarch Management Corporation—the number one provider of student accident insurance in Texas. The contract negotiated for the 2004-2005 school year allowed a renewal for an additional two years. (See attached memorandum from David Bright for details.)

**ECISD Board Policy**

FFD (LEGAL), STUDENT WELFARE: STUDENT INSURANCE

[http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=FFD\(LEGAL\).html](http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=FFD(LEGAL).html)

**Effective Date**

June 20, 2005.

**Previous Board Action**

On June 21, 2004 the Board of Trustees approved Texas Monarch Management Corporation as the provider for our student accident insurance.

**Future Action Expected**

None.

**Background Information and Significant Issues**

ECISD policy FFD (LEGAL) clearly states that the failure of the Board to purchase student insurance shall not be construed as placing any legal liability upon the District or its officers, agents, or employees, for any injury that may result.

FDD (LOCAL) states that the District shall cooperate in a program to offer low-cost accident insurance for students. Students or parents shall pay the premium for the coverage, if they choose to participate. By declining the insurance offer or failing to respond to it, the parents/guardians are accepting full responsibility for costs associated with a student's injury or

injuries.

The District is not responsible for costs of treating injuries and cannot assume liability for any other costs associated with an injury.

The company we are recommending offers this voluntary program described in FDD (LOCAL).

**Fiscal Impact**

The renewal quote for 2005-2006 is \$28,366. This represents an increase of \$2,566 over the 2004-2005 premium of \$25,800, which is a 9.95% increase.

The premium for Catastrophic Coverage remained the same as last year at \$2,056.

**Student and Public Benefit**

Students benefit by having coverage furnished while they are participating in athletics or school-sponsored activities. Parents of other students benefit by being offered low-cost accident insurance for their children.

**Procedural and Reporting Implications**

None.

**Public Comments**

None.

**Alternatives**

None.

**Other Comments and Related Issues**

None

**Attachments**

Copy of Memorandum from David Bright re: Student Insurance Renewal

**Contact Person(s)**

David Bright, Assistant Superintendent of Finance and Operations

**Action Required**

Approval of Consent Agenda.

**Superintendent's Recommendation**

I recommend you approve the renewal of student insurance as part of the consent agenda.

**Mark Pool, Superintendent of Schools**

# EL CAMPO INDEPENDENT SCHOOL DISTRICT

ROBERT MARK POOL, Superintendent

DAVID BRIGHT  
ASSISTANT SUPERINTENDENT  
FOR FINANCE

700 WEST NORRIS STREET  
EL CAMPO, TEXAS 77437  
(979) 543-6771 - FAX (979) 543-1670

CAROLYN GORDON  
ASSISTANT SUPERINTENDENT  
FOR INSTRUCTION

June 20, 2005

TO: Mr. Pool, Board of Trustees

FROM: David Bright

*KAB 6-20-05*

SUBJECT: **Student Insurance Renewal**

In the summer of 2004, we requested bid proposals for Student Insurance and awarded the district's contract to Texas Monarch Management Corporation. Texas Monarch is the No. 1 provider of student accident insurance in Texas. They currently serve 780 school districts in the state. The plan currently provided for our students is the Premier Plan and is underwritten by MEGA Life and Health Insurance Company. This plan will remain unchanged for the 2005-06 school year.

The contract negotiated for the 2004-05 school year, allowed a renewal for an additional two years. We also received a commitment from them that they would strive to keep premiums of the base plan at the same level, and not exceed 10% based on medical inflation, or if claims exceed 65% of the base premium.

The renewal quote received for 2005-06 is \$28,366. This represents an increase of \$2,566 over the 2004-05 premium of \$25,800, which is a 9.95% increase. The premium for Catastrophic Coverage remained the same as last year at \$2,056.

I recommend we renew with Texas Monarch Management Corporation to provide Student Accident and Catastrophic Insurance coverage for the 2005-06 school year.

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A PROPOSAL OF  
INTERSCHOLASTIC SPORTS ACCIDENT  
INSURANCE FOR THE STUDENTS OF

EL CAMPO INDEPENDENT SCHOOL DISTRICT  
2005-2006

Presented by:

TEXAS MONARCH MANAGEMENT

Agent: Rommie Maxey  
5030 Heatherglenn  
Houston, Tx 77096  
877-818-4316

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**RENEWAL**  
**El Campo Independent School District**  
**Athletic Insurance 2005-2006**

\$25,000 Medical Maximum  
-0- Deductible  
Full Excess  
Benefit Period 1 year  
AD&D \$10,000

**Premier Plan** as shown in the Mega Life Brochure  
Implement the Texas Athletic Network (full assignment)

**Premium      \$28,366.00**

Above bids include all UIL activities grades 7-12  
Vocational and field trip coverage included at no cost  
Summer activities sanctioned by UIL

AIG Catastrophic Coverage

**Premium      \$2,056.00 (5 Million)**

**Add \$100.00 for Startsports.org (meets HIPPA requirements)**

Please make checks payable to Texas Monarch for Excess, AIG for Catastrophic, and OSIM for Startsports and forward to Rommie Maxey, 5030 Heatherglen, Houston, Texas 77096.

  
\_\_\_\_\_  
Rommie Maxey, Agent

**Agenda Item Summary Sheet (4 D)**  
**Meeting Date: June 20, 2005**  
**Submitted by: Mark Pool, Superintendent**

**Consent Agenda**

**Disposal of Used Buses**

**Summary**

The only policy governing the sale of surplus buses is CNB (LEGAL), which states that the district may request that the Texas Building and Procurement Commission dispose of a school bus. However, the district is not required to dispose of a bus through the BPC. This policy is based on the statutory language of *Education Code §34.006*.

We are requesting approval to sell five buses. (See attached memorandum from David Bright, Ronnie Brown for details.) We believe we can obtain our best resale value from a charter school in Victoria. If the charter school does not purchase all five buses, the remainder will be sold to the highest bidder in a sealed bidding process.

**ECISD Board Policy**

CNB (LEGAL), TRANSPORTATION MANAGEMENT: DISTRICT VEHICLES, SALE OF BUSES

[http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CNB\(LEGAL\).html](http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CNB(LEGAL).html)

**Effective Date**

June 20, 2005.

**Previous Board Action**

None.

**Future Action Expected**

None.

**Background Information and Significant Issues**

None.

**Fiscal Impact**

None.

**Student and Public Benefit**

Disposal of surplus property in a manner that gets the highest return for the district gets the property off the district's inventory and represents prudent management of public funds.

**Procedural and Reporting Implications**

None.

**Public Comments**

None.

<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None
<b>Attachments</b>	Copy of Memorandum from David Bright, Ronnie Brown re: Disposal of Used School Buses
<b>Contact Person(s)</b>	David Bright, Assistant Superintendent of Finance and Operations Ronnie Brown, Director of Transportation
<b>Action Required</b>	Approval of Consent Agenda.
<b>Superintendent's Recommendation</b>	I recommend you approve the disposal of used school buses as part of the consent agenda. <b>Mark Pool, Superintendent of Schools</b>

June 20, 2005

TO: Mr. Pool, Board of Trustees  
FROM: David Bright, Ronnie Brown  
SUBJECT: **Disposal of Used School Buses**

The Transportation Department would like to seek board approval to dispose of 5 used school buses. As you know, when we purchase new buses we, in turn, dispose of the same number of used buses. This allows us to maintain the same total number of buses in our fleet and helps to keep insurance costs to a minimum. Below is information on each vehicles.

<u>Bus No.</u>	<u>Model</u>	<u>Make</u>	<u>Vehicle ID#</u>	<u>Capacity</u>	<u>Mileage</u>
6	1986	IH	1HVLPHYL1HGA52543	65 Passenger	177,599
19	1987	IH	1HVLPHYL1HH490297	65 Passenger	192,123
50*	1993	Ford	1FDXJ65C3PVA21516	Wheelchair Bus	115,221
120	1985	IH	IHVLPHYL1HGA52111	65 Passenger	179,300
121	1986	IH	1HVLPHY3GHA51510	65 Passenger	193,694

\* Bus #50 This is a Carpenter Body Bus. As you know, we are trying to eliminate this body type from our fleet. We should be receiving the replacement for this bus by the end of June.



provide better service to the students and shows a prudent use of public funds.

**Procedural and Reporting Implications**

Following approval by the Board the Board Secretary must sign the Acknowledgment of Approval and return the form to the Regional Program for the Deaf, Victoria ISD — Fiscal Agent.

**Public Comments**

None.

**Alternatives**

None.

**Other Comments and Related Issues**

None

**Attachments**

None.

A copy of the *Agreement* is available in the Superintendent's office.

**Contact Person(s)**

Mark Pool, Superintendent of Schools  
Dan Hammock, Director of Special Education

**Action Required**

Approval of Consent Agenda.

**Superintendent's Recommendation**

I recommend you approve the amendments to the SAS for the Regional Day School Program for the Deaf as a part of the consent agenda.

**Mark Pool, Superintendent of Schools**

**Agenda Item Summary Sheet (4 F)**  
**Meeting Date: May 16, 2005**  
**Submitted by: Mark Pool, Superintendent**

<b>Consent Agenda</b>	<b>Budget Amendment</b>
<b>Summary</b>	<p>According to district policy, the budget shall be amended when a change is made increasing any one of the functional spending categories.</p> <p>Amendment No. 1 moves \$1,000 from Function 34 – Transportation to Function 53 – Data Processing for ESC services.</p> <p>Amendment No. 2 moves \$3,400 from Function 34 – Transportation to Function 35 – Food Service to appropriate local funds for special education student workers.</p>
<b>ECISD Board Policy</b>	<p>CE (LOCAL), ANNUAL OPERATING BUDGET</p> <p><a href="http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CE(LCAL).html">http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CE(LCAL).html</a></p>
<b>Effective Date</b>	June 20, 2005.
<b>Previous Board Action</b>	The Board approved the 2004-2005 General Operating Budget on August 16, 2004.
<b>Future Action Expected</b>	None.
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	Amendment Nos. 1 and 2 have a net zero impact on the 2004-2005 budget.
<b>Student and Public Benefit</b>	Accurate accounting for the expenditure of public funds.
<b>Procedural and Reporting Implications</b>	Record the official budget amendment and make the necessary changes in the general operating budget.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.

**Other Comments and Related Issues**

None

**Attachments**

Proposed Budget Amendments

**Contact Person(s)**

David Bright, Assistant Superintendent of Finance and Operations

**Action Required**

Approval of Consent Agenda.

**Superintendent's Recommendation**

I recommend you approve these budget amendments as part of the consent agenda.

**Mark Pool, Superintendent of Schools**

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**700 WEST NORRIS STREET**  
**EL CAMPO, TEXAS 77437**  
**(979) 543-6771**  
**(979) 543-1670 FAX**

June 20, 2005

DATE

2004/05

BUDGET YEAR

TO: Board of Trustees

FROM: David Bright  
Assistant Superintendent for Finance

RE: Budget Amendment(s)

Due to a change in financial requirements, I request the following budget amendments:

**AMENDMENT #1**

BUDGET CODE	ACCOUNT NAME	BUDGET	CHANGE+-	AMENDED
199 53 6239 00 XXX 599W00	Educ Service Center Svcs.	\$ 24,302	+ \$ 1,000	\$ 25,302
199 34 6142 00 999 599000	Group Health Ins-Trans	\$ 48,600	- \$ 1,000	\$ 47,600

Appropriate funds for Regional Service Center fees.

**AMENDMENT #2**

BUDGET CODE	ACCOUNT NAME	BUDGET	CHANGE+-	AMENDED
199 35 6129 00 999 523000	Salaries/Wages-Spec Ed	\$ -0-	+ \$ 3,250	\$ 3,250
199 35 6141 00 999 523000	Soc Sec/Medi Tax	\$ -0-	+ \$ 21	\$ 21
199 35 6143 00 999 523000	Workers' Comp	\$ -0-	+ \$ 129	\$ 129
199 34 6142 00 999 523000	Group Health Ins-Spec Ed	\$ 10,800	- \$ 3,400	\$ 7,400

Appropriate funds for Special Education Student Workers.

**Agenda Item Summary Sheet (5 A)**  
**Meeting Date: June 20, 2005**  
**Submitted by: Mark Pool, Superintendent**

**Business and Operations**            Order Calling a Bond Election

**Summary**

Based on discussions during the board workshop held on June 6, for the purpose of discussing the possibility of calling a bond election, bond counsel Tom Sage, with the Law Firm of Vinson & Elkins, L.L.P. has prepared a *Notice of Bond Election* and *Order Calling Bond Election* for your consideration.

Exhibit A of the *Order Calling a Bond Election* lists the dates and times for branch early voting.

According to *Education Code §45.001(a)* the Board may obtain funds to construct, acquire, or equip school buildings, to purchase necessary sites, to purchase new school buses, or to acquire or refinance property financed under a contract entered under the Public Property Finance Act by issuing bonds and assessing annual ad valorem taxes sufficient to pay the principal and interest on the bonds as they come due.

LEGAL policy further states that no bonds shall be issued or taxes levied unless approved by a majority of the qualified voters of the District who vote at an election held for such purpose. The election shall be called by Board resolution, which shall set the date, polling places, and propositions to be voted on.

A call for an election shall be made not later than the 62<sup>nd</sup> day before election day. *Election Code §3.005*. For a September 10, 2005 election that date is July 8, 2005.

**ECISD Board Policy**

CCA (LEGAL), LOCAL REVENUE SOURCES: BOND ISSUES  
[http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CCA\(LEGAL\).html&QueryText=BOND%20ELECTION](http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CCA(LEGAL).html&QueryText=BOND%20ELECTION)

**Effective Date**

June 20, 2005.

**Previous Board Action**

On May 16, 2005 the Board accepted the *Best Course of Action* recommendation from the Community Facilities Advisory Committee that called for a bond election for a new middle school and auxiliary gymnasium at the high school in the amount of \$19.9 million.

On June 6, 2005 the Board held a special workshop with the district's facilities planning consultants, financial advisor, and bond counsel to discuss the possibility of calling a bond election.

<b>Future Action Expected</b>	None.
<b>Background Information and Significant Issues</b>	<p>A bond election is subject to federal preclearance requirements to the extent that the District makes changes in the practices or procedures to be followed. Any discretionary setting of the date for a bond election or scheduling events leading up to or following a bond election is subject to the preclearance requirement.</p> <p>According to policy, no officer or employee of the District shall expend or authorize the expenditure of District funds for the purpose of political advertising. Funds may be expended, however, for advertising that describes the factual reasons for a measure and does not advocate the passage or defeat of such measure. <i>Election Code §255.003</i></p> <p>According to LEGAL policy before issuing bonds, the District must demonstrate to the attorney general that, with respect to the proposed issuance, the District has a projected ability to pay the principal and interest on the proposed bonds and all previously issued bonds from a tax at a rate not to exceed \$0.50 per \$100 of valuation.</p> <p>Each proposition submitted to authorize the issuance of bonds shall include the question of whether the Board may levy ad valorem taxes either:</p> <ol style="list-style-type: none"> <li>1. <u>Sufficient, without limits as to rate or amount, to pay the principal of an interest on said bonds;</u> or</li> <li>2. Sufficient to pay the principal or and interest on said bonds, provided that the annual aggregate bond taxes in the District shall never exceed the rate stated in the proposition.</li> </ol>
<b>Fiscal Impact</b>	<p>According to the information prepared by Coastal Securities, the \$19.9 million proposition, without consideration of any state funding, would increase the I&amp;S tax rate by no more than \$0.1547 for 25 years, or \$0.1411 for 30 years.</p> <p>This rate could be reduced by as much as +/-50% if the state funding for the Existing Debt Allotment (EDA) continues as it is today.</p>
<b>Student and Public Benefit</b>	Research has shown that the physical learning environment can have a significant impact on student achievement.
<b>Procedural and Reporting Implications</b>	<p>According to LEGAL policy notice of each election shall be published not earlier than the 30<sup>th</sup> day or later than the tenth day before the election day in a newspaper of general circulation in the District.</p> <p>In addition, notice of the election, which must include the location of each polling place, must be posted not later than the 21<sup>st</sup> day before election day on the bulletin board used for posting notices of Board meetings.</p>

<b>Public Comments</b>	Four public hearings were held on the <i>Best Course of Action</i> recommendation of the Community Facilities Advisory Committee that called for the \$19.9 million referendum. The Board attended these hearings and considered the public comments at the regular meeting held on April 18, 2005.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	<i>Copy of Notice and Order for Calling Bond Election</i>
<b>Contact Person(s)</b>	Mark Pool, Superintendent of Schools David Bright, Assistant Superintendent for Finance and Operations
<b>Action Required</b>	Approve a resolution ordering a bond election for \$19.9 million on September 10, 2005.
<b>Superintendent's Recommendation</b>	I recommend that you approve the resolution ordering the bond election. <b>Mark Pool, Superintendent of Schools</b>

NOTICE OF BOND ELECTION

TO THE RESIDENT, QUALIFIED ELECTORS OF THE EL CAMPO INDEPENDENT SCHOOL DISTRICT:

NOTICE IS HEREBY GIVEN that an election will be held in the EL CAMPO INDEPENDENT SCHOOL DISTRICT on the 10<sup>th</sup> day of September, 2005, in accordance with the following order:



PROPOSITION

SHALL THE BOARD OF TRUSTEES OF EL CAMPO INDEPENDENT SCHOOL DISTRICT (THE "DISTRICT") BE AUTHORIZED TO ISSUE AND SELL AT ANY PRICE OR PRICES THE BONDS OF THE DISTRICT IN THE AMOUNT OF \$19,900,000 FOR THE CONSTRUCTION, ACQUISITION, AND EQUIPMENT OF SCHOOL BUILDINGS IN THE DISTRICT AND FOR THE PURCHASE OF THE NECESSARY SITES FOR SCHOOL BUILDINGS, WHICH BONDS MAY BE ISSUED IN VARIOUS ISSUES OR SERIES, SHALL MATURE SERIALY OR OTHERWISE NOT MORE THAN 40 YEARS FROM THEIR DATE, AND SHALL BEAR INTEREST AT SUCH RATE OR RATES, NOT TO EXCEED THE MAXIMUM RATE NOW OR HEREAFTER AUTHORIZED BY LAW, AS SHALL BE DETERMINED BY THE BOARD OF TRUSTEES OF THE DISTRICT WITHIN THE DISCRETION OF THE BOARD AT THE TIME OF ISSUANCE; AND SHALL THE BOARD OF TRUSTEES BE AUTHORIZED TO LEVY AND PLEDGE, AND CAUSE TO BE ASSESSED AND COLLECTED, ANNUAL AD VALOREM TAXES ON ALL TAXABLE PROPERTY IN THE DISTRICT SUFFICIENT, WITHOUT LIMIT AS TO RATE OR AMOUNT, TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS AND THE COSTS OF ANY CREDIT AGREEMENTS EXECUTED IN CONNECTION WITH THE BONDS; SAID BONDS TO BE ISSUED AND SAID TAXES TO BE LEVIED, PLEDGED, ASSESSED, AND COLLECTED UNDER THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS INCLUDING THE TEXAS EDUCATION CODE?

Section 3. Paper ballots, prepared in accordance with the Texas Election Code, shall be used for said election; and the aforesaid PROPOSITION shall be set forth thereon in substantially the following form:

OFFICIAL BALLOT

PROPOSITION

<input type="checkbox"/> FOR	)	THE ISSUANCE OF \$19,900,000 BONDS FOR
	)	SCHOOL BUILDINGS AND SCHOOL SITES,
	)	AND THE LEVYING OF A TAX IN
<input type="checkbox"/> AGAINST	)	PAYMENT THEREOF

Each elector shall vote on such proposition by placing an "X" or other clear mark in the square beside the statement indicating the way such elector wishes to vote on such proposition.

Early voting shall be conducted by a clerk for early voting, namely, Crystal Matlock, who shall be assisted by deputy early voting clerks, Ane Marie Farthing, Joyce Supak, Becky Popp, Dorothy Bacak, Elsie Cordero and Elma Escrobar, and the

El Campo Independent School District  
700 West Norris  
El Campo, TX 77437

is hereby designated as the place for early voting for said election, and is also the address to which early ballot applications and early ballots voted by mail may be sent. The early voting clerk shall keep the place for early voting open for early voting from 7:30 a.m. to 5:30 p.m. on each day except Saturdays, Sundays, and official State holidays, during the period for early voting by personal appearance, which shall begin on August 24, 2005, and end on September 6, 2005.

Early voting shall also be conducted at branch early voting places, at the locations and for the dates and times specified in Exhibit A attached hereto and made a part hereof for all purposes.

Section 4. Notice of such election shall be given by publishing a substantial copy of this election order, in English and Spanish, one time, not earlier than the thirtieth day nor later than the tenth day prior to the date set for the election, in a newspaper published in the District, and by posting a copy of this order on the bulletin board used for posting notices of Board of Trustees meetings, not later than the 21st day prior to the date set for the election.

Section 5. Said election shall be held in accordance with the Texas Election Code, except as modified by the Texas Education Code, and the Federal Voting Rights Act of 1965, as amended, including particularly Chapter 272 of the Texas Election Code pertaining to bilingual requirements.

Section 6. It is hereby officially found and determined that notice of the meeting at which this Order is adopted was given as required by the Texas Open Meetings Act, and that such meeting has been open to the public at all times when this Order was discussed and acted on.

PASSED AND APPROVED the 20<sup>th</sup> day of June, 2005.

/s/ Ronny Collins

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President, Board of Trustees  
El Campo Independent School District

ATTEST:

/s/ Adam Gusmán

---

Secretary, Board of Trustees  
El Campo Independent School District

(SEAL)

EXHIBIT A

Branch Early Voting Locations for El Campo ISD Bond Election

<u>PLACE</u>	<u>DATE</u>	<u>HOURS</u>
Myatt Elementary School Cafeteria 501 West Webb	Thursday, August 25, 2005	3:30 p.m.-6:30 p.m.
Ricebird Stadium 600 West Norris	Friday, August 26, 2005	6:30 p.m.-8:00 p.m.
Hutchins Elementary School Cafeteria 1006 Roberts	Monday, August 29, 2005	3:30 p.m.-6:30 p.m.
Northside Elementary School Cafeteria 2610 Meadow Lane	Tuesday, August 30, 2005	3:30 p.m.-6:30 p.m.
El Campo Middle School 1401 MLK Blvd.	Thursday, September 1, 2005	3:30 p.m.-6:30 p.m.
Ricebird Stadium 600 West Norris	Friday, September 2, 2005	6:30 p.m.-8:00 p.m.
El Campo High School 600 West Norris	Tuesday, September 6, 2005	3:30 p.m.-6:30 p.m.

**Agenda Item Summary Sheet (5 B)**  
**Meeting Date: June 20, 2005**  
**Submitted by: Mark Pool, Superintendent**

**Business and Operations**      Detailed Energy Management Audit

**Summary**

For over a year we have been discussing the possibility of utilizing an energy savings performance contract for energy conservation measures to reduce energy consumption, and thus operating costs of school facilities. Utilization of performance contracting was also a part of the *Best Course of Action* recommended by the Community Facilities Advisory Committee and approved by the Board on May 16, 2005.

In general, performance contracting is a program that addresses building operating inefficiencies, while maximizing comfort and productivity. The school district receives facility improvements and Energy Conservation Measures (ECMs), which reduce the utility bills. The funds trimmed from the utility bills are then used to make payments on the cost of the facility improvements. Therefore, improvements are performed with no out-of-pocket expense. If the district does not achieve the annual guaranteed savings in the contract, the Energy Services Company (ESCO) writes the district a check for the difference.

The steps in initiating a performance contract include the following:

- Feasibility assessment to determine whether or not the district is a candidate for Performance Contracting – April 2004.
- Preliminary Energy Audit to determine the preliminary energy savings potential and map out potential implementation options – May-June, 2004.
- Request for Qualifications (RFQ) from ESCOs to solicit information to determine the most qualified company to implement a performance contract – August 2004.
- Selection of an ESCO from the submitted proposals based on the prior project performance, project management plan, business and financial qualifications, and personal qualifications of each respondent – September 2004.
- Detailed Energy Audit to determine the needs and priorities of the district. The ESCO builds a scope of work and an energy savings guarantee that meets these needs and priorities.

**ECISD Board Policy** CL (LEGAL), BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: ENERGY OR WATER CONSUMPTION  
[http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CL\(LEGAL\).html&QueryText=PERFORMANCE](http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CL(LEGAL).html&QueryText=PERFORMANCE)

**Effective Date** June 20, 2005.

**Previous Board Action**

On April 19, 2004 the Board heard a report on the feasibility of conducting a Preliminary Energy Audit and agreed to allow *t.a.c. Americas* to proceed with the preliminary audit.

On July 19, 2004 the Board received the results of the Preliminary Energy Audit conducted by *t.a.c. Americas*.

On August 16, 2004 the Board authorized the administration to issue a RFQ for proposals from Energy Service Companies for the implementation of energy efficiency improvements on a performance-contracting basis.

On September 4, 2004 the Board selected *t.a.c. Americas* as the Energy Service Company to conduct a Detailed Energy Audit should the Board decide to proceed with the audit in the future.

On May 16, 2005 the Board approved the recommended *Best Course of Action* from the Community Facilities Advisory Committee. A part of that recommendation stated:

"The ECISD should seriously explore the opportunities to reduce costs through the utilization of Qualified Zone Academy Bonds and/or performance contracting."

**Future Action Expected**

Should the Board approve the Detailed Energy Audit, we will have the option in the future as to whether or not to enter into a Performance Contract Agreement.

**Background Information and Significant Issues**

TAC's Certified Energy Managers (CEMs) conducted a Preliminary Energy Audit and searched for ways to save energy in the areas of lighting, energy management, and HVAC replacement. The audit revealed that there could be substantial savings to be achieved through a performance contracting partnership.

Based upon the survey and a review of electrical and gas utility data, TAC estimated potential energy savings for the school district of \$71,000 annually, which results in savings of approximately 14% of the baseline annual utility costs of \$494,000. [It should be noted that \$12,787 of the savings were at the current middle school which will not be included in a detailed audit or potential performance contract project at this time.]

<b>Fiscal Impact</b>	<p>To date, the work done by TAC [i.e., feasibility assessment and Preliminary Energy Audit] has cost the District nothing.</p> <p>If the Detailed Energy Audit is approved, there is no payment obligation if:</p> <ul style="list-style-type: none"> <li>• a Performance Contract is executed;</li> <li>• TAC cannot provide a self-funding project; or</li> <li>• the Detailed Audit does not show the savings potential found in the Preliminary Energy Audit.</li> </ul> <p>There is a cost of \$0.07998 per square foot audited if none of the above conditions are met.</p> <p>TAC plans to audit 435,703 square feet for a total cost of \$34,850 if none of the above conditions are met.</p>
<b>Student and Public Benefit</b>	<p>A performance contract would be beneficial to the public by allowing the District to use a portion of the funds normally paid for utilities on facility improvements and Energy Conservation Measures.</p>
<b>Procedural and Reporting Implications</b>	<p>Detailed Energy Audit Agreement.</p>
<b>Public Comments</b>	<p>None.</p>
<b>Alternatives</b>	<p>We also investigated a similar proposal by Johnson Controls, Inc.</p>
<b>Other Comments and Related Issues</b>	<p>None.</p>
<b>Attachments</b>	<p>Copy of <i>Detailed Energy Audit Agreement</i>.</p>
<b>Contact Person(s)</b>	<p>Mark Pool, Superintendent of Schools  David Bright, Assistant Superintendent for Finance and Operations  Kevin Stehling, Director of Maintenance</p>
<b>Action Required</b>	<p>Approve a <i>Detailed Energy Audit Agreement</i> with t.a.c. Americas, Inc.</p>
<b>Superintendent's</b>	<p>I recommend that you approve the <i>Detailed Energy Audit</i></p>

**Recommendation**

*Agreement.*

**Mark Pool, Superintendent of Schools**



# Detailed Energy Audit Agreement

This agreement is entered into as of this 20th day of June, 2005 between TAC Americas, Inc. (TAC) and El Campo Independent School District for the performance of a Detailed Energy Audit to determine the scope of work, guaranteed savings amount, energy conservation measures, and project price for a comprehensive building improvement program in El Campo ISD's facilities.

**El Campo ISD agrees to provide the following:**

- A) Complete access to El Campo ISD's Facilities for TAC's Certified Energy Managers and Energy Analysts for the purpose of performing the energy efficiency analysis, measuring actual energy use, taking equipment inventory, determining operating schedules, identifying known operational deficiencies, etc.;
- B) Access to key personnel to discuss operating requirements; and
- C) The loan of building plans for the purpose of facilitating understanding of the facility characteristics and the current sequences of operation.

**TAC Americas, Inc. will provide El Campo ISD with the following:**

- A) A list of energy conservation measures planned for each facility;
- B) A description of how the energy conservation measures would interact with the existing equipment in the facilities;
- C) Financial analysis of the effect on annual cash flow by the energy conservation measures;
- D) Guaranteed energy services contract for the facilities;
- E) Utility analysis demonstrating effect of installed energy conservation measures; and
- F) Performance Assurance Support Services Plan for the facilities.



At the request of El Campo ISD, Hunton Trane Services (HTSA) will be the HVAC and controls mechanical services contractor for this project. As such TAC and HTSA will work together throughout this contract in the following manner:

- HTSA will provide engineering and design expertise in coordination with TAC on the upgrade of HVAC systems (TAC will be responsible for finalizing the prints)
- HTSA will provide installation, upgrade and repair cost estimates for the HVAC and controls upgrades to TAC in accordance with the TCPN contract (The Cooperative Purchasing Network)

TAC will contract exclusively with HTSA to provide the equipment, controls, labor and miscellaneous components required to achieve the developed HVAC and controls upgrades if El Campo ISD engages TAC in a performance contract.

El Campo ISD is under no payment obligation for the Detailed Energy Audit Agreement, provided at least one of the following conditions is met:

- A) El Campo ISD executes a guaranteed performance-based building improvement program with TAC within sixty (60) days after receiving the Detailed Energy Audit Report;
- B) TAC is unable to guarantee annual energy cost savings that meet or exceed the annual cost of the proposed performance-based building improvement program over a term not to exceed fifteen years; or
- C) The Detailed Energy Audit does not show a potential for annual energy cost savings of at least \$58,547 based on the scope of work defined in the Detailed Energy Audit Report.



If none of the above conditions are met, El Campo ISD agrees to pay TAC Americas, Inc. \$34,850 for the detailed audit service within sixty (60) days after receiving the Detailed Energy Audit documents. This cost is equivalent to 7.998 cents per square foot audited. The square footage to be audited is 435,703.

EL CAMPO ISD

TAC Americas, Inc.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Agenda Item Summary Sheet (5 C)**  
**Meeting Date: June 20, 2005**  
**Submitted by: Mark Pool, Superintendent**

<b>Business and Operations</b>	Evaluation of Transportation Program
<b>Summary</b>	To continue with our practice of continuous evaluation and improvement of all systems within the District, we have completed a review of our student transportation operations for the year. Ronnie Brown, Director of Transportation, will make a presentation at the board meeting on this year's review.
<b>ECISD Board Policy</b>	CNA (LEGAL), TRANSPORTATION MANAGEMENT: STUDENT TRANSPORTATION <a href="http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CNA(LEGAL).html">http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CNA(LEGAL).html</a>
<b>Effective Date</b>	June 20, 2005, 2005.
<b>Previous Board Action</b>	None.
<b>Future Action Expected</b>	Next month the Board will be presented with an <i>Improvement Plan</i> for the district's Transportation Program.
<b>Background Information and Significant Issues</b>	<p>Under the authority of <i>Education Code §34.077</i>, the District may establish and operate an economical public school transportation system in the District. For that part of the system that the District operates directly, it shall employ bus drivers certified by the Department of Public Safety.</p> <p>According to policy, if the District operates a transportation system, the District is entitled to a state transportation allotment. The allotted funds are based on the cost of providing transportation services to students who live two or more miles from the school they attend.</p> <p>The Board may require payment of a reasonable fee for transportation to and from school of a student who lives within two miles of the school the student attends. <i>Education Code §42.155; §11.158</i></p>
<b>Fiscal Impact</b>	2004-2005 Operating Budget of \$1,012,364.
<b>Student and Public Benefit</b>	Safe and efficient student transportation system.

<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	<p><i>Education Code §42.155(d)</i> allows the District to apply to the Commissioner of Education for an additional amount of up to ten percent of its regular transportation allotment to be used for the transportation of students living within two miles of the school they attend who would be subject to hazardous traffic conditions if they walked to school. The Board shall provide to the Commissioner the definition of hazardous conditions applicable to the District and shall identify the specific hazardous areas for which the allocation is requested.</p> <p>A hazardous condition exists where no walkway is provided and students must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable condition.</p>
<b>Attachments</b>	None.
<b>Contact Person(s)</b>	David Bright, Assistant Superintendent of Finance Ronnie Brown, Director of Transportation
<b>Action Required</b>	Approval of the annual evaluation of the Transportation Department.
<b>Superintendent's Recommendation</b>	<p>I recommend that you approve the annual evaluation of the Transportation Department.</p> <p><b>Mark Pool, Superintendent of Schools</b></p>

**Business and Operations** Preliminary Budget Information

**Summary**

On June 7, 2005 we received the *2005 Preliminary Roll Value* from the CAD. The estimated taxable value was \$808,574,626. [Please keep in mind that this number can change significantly by the time we receive our certified roll at the end of July. Last year the certified value was \$89,168,814 more than the preliminary value.] This represents a little more than a 12.5% increase over last year's certified value.

One of the characteristics of the state Foundation School Program funding is the inverse relationship between ability to generate local revenue and state revenue received; i.e., as the ability to generate local revenue increases, state revenue decreases—the wealthier the district the less state revenue they receive.

In 2004-2005 we had a M&O tax rate of \$1.3775. This rate had the potential of generating \$10,193,197 locally and \$10,495,815 in state revenue for a total M&O revenue of \$20,689,012.

Preliminary estimates for 2005-2006 indicate that we will maximize our state funding at \$9,529,088 with an M&O rate of \$1.3727; \$966,807 less in FSP funding than last year.

To generate the same \$20,689,012 total revenue it will take a M&O rate of \$1.3802. This rate is \$0.0027 higher than last year and has the potential of generating \$11,160,004 locally; \$966,807 more in local funding than last year.

The same M&O rate of \$1.3775 will generate \$21,889 less in total revenue than last year.

This shift in funding is represented in the following table:

	<b>State</b>	<b>Local</b>
<b>2004-2005</b>	50.7%	49.3%
<b>2005-2006</b>	46.0%	54.0%

**ECISD Board Policy**

CE (LEGAL), ANNUAL OPERATING BUDGET: BUDGET PREPARATION

[http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CE\(LEGAL\).html](http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CE(LEGAL).html)

CE (LOCAL), ANNUAL OPERATING BUDGET: BUDGET PLANNING

[http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CE\(LOCAL\).html](http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CE(LOCAL).html)

<b>Effective Date</b>	June 20, 2005.
<b>Previous Board Action</b>	<p>At the regular board meeting on February 21, 2005, the following <i>Budget Assumptions</i> were presented:</p> <ul style="list-style-type: none"> <li>• Total taxable values will remain the same.</li> <li>• Tax collection rate will remain at or near 97%.</li> <li>• Attendance rate will remain near 95%.</li> <li>• Tax rate at or near the current total rate of \$1.4164.</li> </ul>
<b>Future Action Expected</b>	<p>Budget Workshop – July 11, 6:00 p.m.</p> <p>Budget Workshop – August 1, 6:00 p.m.</p> <ul style="list-style-type: none"> <li>• Presentation of proposed budget (must make proposed budget available to the public).</li> </ul> <p>Regular Meeting – August 15, 7:00 p.m.</p> <ul style="list-style-type: none"> <li>• Annual meeting to discuss proposed budget and tax rate (must publish notice of meeting no earlier than July 15 and no later than August 5).</li> <li>• Adopt budget.</li> <li>• Adopt tax rate.</li> </ul>
<b>Background Information and Significant Issues</b>	<p>According to policy CE (LOCAL) budget planning shall be an integral part of overall program planning so that the budget effectively reflects the District's programs and activities and provides the resources to implement them. In the budget planning process, general education goals, specific program goals, and alternatives for achieving program goals shall be considered, as well as input from the District- and campus-level planning and decision-making committees.</p>
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Effective budget planning ensures the most effective use of public funds.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.

<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	According to the <i>Education Code §44.002</i> the Superintendent shall prepare, or cause to be prepared, a proposed budget covering all estimated revenue and proposed expenditures of the District for the following fiscal year. The proposed budget is to be prepared on or before a date set by the State Board of Education, currently August 20.
<b>Attachments</b>	Copy of memorandum from David Bright re: 2005-2006 Budget
<b>Contact Person(s)</b>	Mark Pool, Superintendent of Schools David Bright, Assistant Superintendent for Finance and Operations
<b>Action Required</b>	None.
<b>Superintendent's Recommendation</b>	This is a discussion item only. No action required. <b>Mark Pool, Superintendent of Schools</b>

DATE: June 20, 2005  
 TO: Mark Pool, Board of Trustees  
 FROM: David Bright  
 SUBJECT: **2005-2006 BUDGET**

**I. Taxable Values**

In February 2005, I asked Larry Holub at the CAD, to give me a preliminary estimate of Property Values. He indicated we might see a slight increase in commercial and industrial values. He predicted that minerals at best could hold steady but most likely would decline.

In May 2005, I telephoned the CAD, to get his comments again concerning Property Values. Mr. Holub indicated that I could expect an increase of approximately \$50,000,000.

On June 7, 2005, we received the 2005 Preliminary Roll Value from the CAD. The estimated taxable value reported was **\$808,574,626**. *Last year at this time, we received an estimated Preliminary Roll Value of \$629,288,233. We ended with a Certified Value of \$718,457,047.*

Mr. Holub is required by law to provide us with the Certified Property Value by **July 25<sup>th</sup>**.

	<u>2004</u>	<u>2005</u>	<u>Incr./Decrease</u>
CAD Local Certified Values – Freeze Adj.	\$718,457,528	\$	\$
CAD Local – Total Taxable Value	\$739,977,995	\$	\$
CPTD Value Estimate	\$*	\$*	
CPTD Value Assigned	\$	\$	\$

\*If CPTD estimated value is equal to or less than 5%, then Local Value is assigned.

**II. Tax Collections (Excluding Delinquent Taxes)**

As of 5/31/2005, current year tax collections total \$10,443,488 or 95.89%. Total collections for the current year should end a little above 97%. Tax collection (excluding delinquent taxes) for the four previous years averaged 96.53%. We would have averaged 97% had it not been for 2002-2003. In 2002-2003, tax collections dropped as a result of a downturn in the local economy. Tax collections for future years should continue to be near the 97% collection rate.

<u>Year</u>	<u>Levy</u>	<u>Collected</u>	<u>Percent</u>
2000-2001	\$ 8,491,488	\$ 8,269,067	97.38%
2001-2002	\$ 9,945,410	\$ 9,663,362	97.16%
2002-2003	\$10,175,818	\$ 9,613,665	94.48%
2003-2004	\$ 9,621,452	\$ 9,341,768	97.09%
2004-2005	\$10,891,045	\$10,443,488	95.89%**

\*\* As of 5/31/2005

**III. Average Daily Attendance**

Below is breakdown of attendance for each six weeks. We should end up with an average of 95 to 96 percent.

<u>Year</u>	<u>Cycle</u>	<u>Refined ADA</u>	<u>Percent</u>
2004-2005	1st	3,371	97.1%
	2nd	3,347	96.1%
	3rd	3,266	95.7%
	4th	3,234	94.0%
	5th	3,238	95.0%
	6th	3,232	95.3%

<u>Year</u>	<u>Refined ADA</u>	<u>Percent</u>
2000-2001	3,399	94.68%
2001-2002	3,378	94.81%
2002-2003	3,367	94.63%
2003-2004	3,371	96.84%

**IV. Tax Rate**

The tax rate to be set by the Board of Trustees in 2005 will depend upon many factors. Each year the rate needed to equal prior year budget levels is the first consideration. As always, property values will play a big part in this projection. It appears that our values will be increasing again this year. As noted above, the estimated Preliminary Roll Value received from the CAD was **\$808,574,626**.

Early calculations of State Aid indicate we will need an M&O Tax Rate of approximately **\$1.3802** to maintain the same level of revenue funding as last year. Of course this is all very preliminary. A much larger certified value could force us into another Roll Back of the Tax Rate.

<u>Year</u>	<u>M&amp;O</u>	<u>I&amp;S</u>	<u>Total</u>
2000-2001	1.4423	.0437	1.4860
2001-2002	1.4423	.0437	1.4860
2002-2003	1.50	.0464	1.5464
2003-2004	1.50	.0433	1.5433
2004-2005	1.3775	.0389	1.4164
2005-2006	?	?	?

**V. Salary Increases**

I feel it will be very important for the Board of Trustees to consider giving a pay increase this year. I do not feel we can afford to go another without an increase. Hopefully, we will have enough revenue to fund pay increases without adjusting the Tax Rate upward.

**VI. Buses**

As previously reported, we have money budgeted for **three (3)** new buses in this years budget. This will keep us on track with our replacement schedule.

**VII. Capital Expenditures**

A few items that have been discussed in this category include, resurfacing the track, a new athletic surface for the football field and portable buildings to offset overcrowding conditions at Myatt Elementary.

**VIII. Estimated Revenue – State and Local**

**Local Revenue**

A projection of local revenue is based on property values and the anticipated rate of collection. As stated above the estimated Preliminary Roll Value reported by the CAD was **\$808,574,626**. This value, brings in **\$966,807** more in local revenue when calculated at an M&O Rate of **\$1.3802**. However, as indicated below, the States share of revenue drops by the same amount.

<u>Year</u>	<u>M&amp;O Tax Effort</u>	<u>Property Values</u>	<u>Local Revenue @ 100%</u>	<u>State Revenue</u>	<u>Total Revenue</u>	<u>Deficit/ Surplus</u>
2004-05	1.3775	739,977,995	10,193,197	10,495,815	20,689,012	
2005-06	1.380207	808,574,626	11,160,004	9,529,008	20,689,012	0

**State Revenue**

Three main factors play an important roll in calculating state aid. They are: (1) Local Property Values, (2) Refined ADA, and (3) Local Tax Collections.

As you can see, until we receive the Certified Value from the CAD it will be very difficult to make accurate revenue projections.

**IX. 2005-2006 Budget**

We are currently plugging in preliminary budget numbers to see how things are shaping up. Many areas of the budget will require an increase this coming school year (i.e. travel, insurance, utilities, etc.). As always, salaries make up the bulk of the total budget. We have just completed the process of calculating salaries and benefits based on a 3% increase. I have instructed my staff to plug in the salary increases to see the effect on the budget. However, as you know, final budget recommendations will depend on the amount of total revenue we receive.

## REVENUE PROJECTION 2005-2006

Year	Refined ADA	M&O Tax Effort	CPTD Property Value	Local Revenue @ 100%	State Revenue	Total M&O Revenue	Deficit/Surplus	Total Tax Rate
2004-05	3,281.3	1.3775	739,977,995	10,193,197	10,495,815	20,689,012		1.41640
								(Maximum 2005-06 I&S Tax Rate) 0.04395
2005-06	3,281.3	1.3727	808,574,626	11,099,667	9,529,008	20,628,675	(60,337)	1.41669
2005-06	3,281.3	1.3775	808,574,626	11,138,115	9,529,008	20,667,123	(21,889)	1.42145
2005-06	3,281.3	1.3802	808,574,626	11,160,004	9,529,008	20,689,012	0	1.42416
2005-06	3,281.3	1.4000	808,574,626	11,320,045	9,529,008	20,849,053	160,041	1.44395
2005-06	3,281.3	1.4100	808,574,626	11,400,902	9,529,008	20,929,910	240,898	1.45395
2005-06	3,281.3	1.4200	808,574,626	11,481,760	9,529,008	21,010,768	321,756	1.46395
2005-06	3,281.3	1.4300	808,574,626	11,562,617	9,529,008	21,091,625	402,613	1.47395
2005-06	3,281.3	1.4400	808,574,626	11,643,475	9,529,008	21,172,483	483,471	1.48395
2005-06	3,281.3	1.4500	808,574,626	11,724,332	9,529,008	21,253,340	564,328	1.49395
2005-06	3,281.3	1.4600	808,574,626	11,805,190	9,529,008	21,334,198	645,186	1.50395
2005-06	3,281.3	1.4700	808,574,626	11,886,047	9,529,008	21,415,055	726,043	1.51395
2005-06	3,281.3	1.4800	808,574,626	11,966,904	9,529,008	21,495,912	806,900	1.52395
2005-06	3,281.3	1.4900	808,574,626	12,047,762	9,529,008	21,576,770	887,758	1.53395
2005-06	3,281.3	1.5000	808,574,626	12,128,619	9,529,008	21,657,627	968,615	1.54395

**Notes:**

(1) The numbers above are for illustration purpose only. Revenue projections will be adjusted when property values are certified in July.

(2) The Total M&O Revenue amount excludes the Existing Debt Allotment (EDA) payment.

**2004-05**

Total Debt Service (I&S)	509,190	
Local Share	279,355	54.86%
State Share/EDA payment	229,835	45.14%

**2005-06**

Total Debt Service (I&S)	504,690	
Local Share	325,184	64.43%
State Share/EDA payment	179,506	35.57%

<b>Budget and Facilities</b>	Review of Monthly Financial Reports for Month of May
<b>Summary</b>	<p>Although there is no statutory or policy requirement for the Board to do so, reviewing the Monthly Financial Report is a good practice for the Board to follow in overseeing the management of the District.</p> <p>The report provides the Board with a current comparison of actual revenue and expenditures to the budget adopted for the General Fund.</p> <p>The Tax Collections Report provides the Board with the District's current tax collections for the fiscal year.</p>
<b>ECISD Board Policy</b>	None.
<b>Effective Date</b>	May 31, 2005
<b>Previous Board Action</b>	Approval of 2004-2005 General Operating Budget on August 16, 2004.
<b>Future Action Expected</b>	None
<b>Background Information and Significant Issues</b>	<p>Audited fund balance in General Fund as of August 31, 2004 was \$5,727,066.</p> <p>20% of budgeted General Fund amended expenditures for 2004-2005 is \$4,782,471.</p> <p>Fund balance exceeds 20% goal by \$944,595.</p>
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Closely monitoring actual revenue and expenditures as compared to the adopted budget each month helps to ensure the efficient use of public funds.
<b>Procedural and Reporting Implications</b>	None.

**Public Comments** None.

**Alternatives** None.

**Other  
Comments  
and Related  
Issues**

**Financial Report.** In the General Operating Fund, we have currently received 88.35% of our amended projected revenue compared to 81.28% last month; and expended or encumbered 68.9% of our estimated expenditures compared to 60.43% last month.

The current amended budget has a deficit of \$245,000.

Compared to the same time last year, our revenue has increased by \$1,266,938 and our expenditures have decreased by \$2,065,949.

**Tax Collection Report.** Our beginning tax levy of \$10,545,315 has been adjusted by \$345,730 giving us a new adjusted levy of \$10,891,045; and we have currently collected \$10,443,488 which amounts to 95.89% of the adjusted levy. This leaves an uncollected balance of \$447,557.

Delinquent collections YTD are \$316,215 plus \$163,042 in penalty and interest.

**Cash Flow Report.** The following spreadsheet shows the actual cash flow compared to the projected cash flow for the month of May.

	Month			Year-to-Date		
	Projected	Actual	Difference	Projected	Actual	Difference
Revenue	\$828,541	\$1,673,496	\$844,955	\$18,587,490	\$20,910,726	\$2,323,236
Expenditures	\$1,811,312	\$2,011,311	\$199,999	\$17,419,382	\$15,994,557	(\$1,424,825)

**Attachments**

- (1) Monthly Financial Report
- (2) Monthly Tax Collection Report
- (3) 2004-2005 Cash Flow Projections

**Contact Person(s)** David Bright, Assistant Superintendent for Finance

**Action Required** No Action Required. This is an information report only.

**Superintendent's  
Recommendation** Information only.  
**Mark Pool, Superintendent of Schools**

<b>EL CAMPO INDEPENDENT SCHOOL DISTRICT</b> <b>MONTHLY FINANCIAL REPORT</b> <b>June 20, 2005</b>
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**Comparison of Revenue and Expenditures  
to the Budget for the General Operating Fund  
9-1-04 to 5-31-05**

**ESTIMATED REVENUE:**

	<i>Original Budget</i>	<i>Amended Budget</i>	<i>Revenue Realized</i>	<i>Revenue Balance</i>
<b>Local:</b>	\$10,808,648	\$11,218,273	\$11,579,496	\$361,223
<b>State:</b>	\$11,542,391	\$11,542,391	\$8,564,203	(\$2,978,188)
<b>Federal:</b>	\$845,605	\$845,605	\$702,741	(\$142,864)
<b>Other Resources:</b>	\$0	\$61,087	\$64,287	\$3,200
<b>Total:</b>	\$23,196,644	\$23,667,356	\$20,910,727	(\$2,756,629)

**ESTIMATE EXPENDITURES:**

<i>Original Budget</i>	<i>Amended Budget</i>	<i>Expended</i>	<i>Outstanding Encumbrances</i>	<i>Expenditures Year to Date</i>	<i>Balance for Year</i>
\$23,196,644	\$23,912,356	\$15,994,559	\$482,545	\$16,477,104	\$7,435,252

**COMPARISONS TO MAY 31 OF PRIOR YEAR:**

	<i>2003-2004</i>	<i>2004-2005</i>	<i>Increase/ Decrease</i>
<b>Revenues:</b>	\$19,643,789	\$20,910,727	\$1,266,938
<b>Expenditures:</b>	\$18,543,053	\$16,477,104	(\$2,065,949)
<b>Cash Position:</b>	\$10,187,829	\$11,359,195	\$1,171,366

PRIOR MONTH CASH POSITION as of 4/30/05: \$11,742,909

**GENERAL FUND - FUND BALANCE as of 8-31-03: \$4,962,852**  
**GENERAL FUND - FUND BALANCE as of 8-31-04: \$5,727,066**

NOTE: Cash Position includes Local, State, and Federal Funds.  
NOTE: Other Resources - Prior Year WADA Roll Forward

**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
TAX COLLECTION RECAP  
2004 - 2005**

Reporting Period	Beginning Levy	Late HS/65	Other Adj.	Supplements	Adjusted Levy	Current Tax Year Collections	% Collected	% Collected Prior Year	Delinquent Collections	Penalty & Interest	Total Collections	Current Tax Year Uncollected
<b>Monthly Recap</b>												
October-04	\$10,545,315	-\$3,108	-\$21,678	\$25,711	\$10,546,240	\$192,386	1.82%	2.36%	\$106,007	\$34,748	\$333,141	
November-04	\$10,545,315	-\$3,108	-\$22,008	\$26,008	\$10,546,207	\$765,784	7.26%	6.60%	\$17,675	\$6,439	\$789,897	
December-04	\$10,545,315	-\$10,448	-\$56,704	\$424,814	\$10,902,976	\$3,125,335	28.66%	34.40%	\$22,487	\$12,457	\$3,160,279	
January-05	\$10,545,315	-\$11,826	-\$71,015	\$439,125	\$10,901,599	\$5,318,104	48.78%	37.70%	\$86,301	\$31,712	\$5,436,117	
February-05	\$10,545,315	-\$11,826	-\$71,488	\$439,598	\$10,901,599	\$837,110	7.68%	10.91%	\$14,438	\$24,849	\$876,396	
March-05	\$10,545,315	-\$12,063	-\$74,687	\$439,598	\$10,898,163	\$94,384	0.87%	1.07%	\$26,918	\$19,164	\$140,465	
April-05	\$10,545,315	-\$18,874	-\$75,709	\$440,314	\$10,891,045	\$47,049	0.43%	0.62%	\$20,327	\$16,362	\$83,738	
May-05	\$10,545,315	-\$18,874	-\$75,709	\$440,314	\$10,891,045	\$63,336	0.58%	1.49%	\$22,063	\$17,312	\$102,711	
<b>Year To Date</b>						<b>\$10,443,488</b>	<b>95.89%</b>	<b>95.25%</b>	<b>\$316,215</b>	<b>\$163,042</b>	<b>\$10,922,745</b>	<b>\$447,557</b>

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**Cash Flow**  
**2004-2005**

199 GENERAL FUND	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Proj.	Proj.	Proj.	2004-05
	Sep-04	Oct-04	Nov-04	Dec-04	Jan-05	Feb-05	Mar-05	Apr-05	May-05	Jun-05	Jul-05	Aug-05	Budget	
<b>REVENUE:</b>														
<b>5700 Local Revenue:</b>														
5711 Taxes Current Year	17,606	187,103	744,756	3,039,514	5,172,070	814,123	91,792	45,757	61,597	88,378	26,325	56,411	9,401,908	
5712 Taxes Prior Years	14,500	102,785	17,141	21,714	83,662	13,999	26,118	19,609	21,373	52,085	9,213	12,155	275,000	
5719 Pen, Int, & Other	11,190	33,648	6,219	11,977	30,693	24,133	18,595	15,762	16,771	31,079	9,252	17,708	198,968	
5720 Service to Other LEAs	0	0	0	0	5,034	0	0	12,242	0	0	0	0	0	
5730 Tuition and Fees	0	0	0	0	0	0	0	0	0	0	8,373	6,627	15,000	
5740 Other Local Sources	15,672	15,112	12,879	17,984	22,020	26,491	28,403	27,089	30,128	10,934	9,495	39,735	197,000	
5750 Co/Curr Activities	9,632	27,749	18,152	1,634	2,515	1,373	1,879	879	239	852	4,650	5,220	60,000	
<b>Total Local Revenues:</b>	<u>68,600</u>	<u>366,396</u>	<u>799,146</u>	<u>3,092,824</u>	<u>5,315,993</u>	<u>880,119</u>	<u>166,786</u>	<u>121,339</u>	<u>130,108</u>	<u>183,328</u>	<u>67,308</u>	<u>137,856</u>	<u>10,147,876</u>	
<b>5800 State Revenue:</b>														
5811 Available School Fund	49,359	148,077	111,880	128,333	43,189	43,189	151,861	111,880	110,235	137,392	120,608	139,628	1,118,817	
5812 Foundation Entitlement	1,830,297	1,500,642	789,312	0	0	0	0	171,888	113,874	631,358	772,268	1,372,517	9,150,110	
5812 Foundation Entitlement-Prior Yr	0	19,171	0	0	0	0	2,044	0	0	0	0	0	0	
5812 Foundation Entitlement-WADA	0	0	0	0	0	1,111,772	0	0	1,111,772	0	0	0	0	
5820 Misc State Program Rev	0	4,400	0	0	0	0	0	0	0	3,815	0	101	10,000	
5831 TRS On-Behalf	73,451	74,289	75,557	75,611	75,115	74,787	75,097	74,976	75,254	77,950	76,097	72,573	903,770	
<b>Total State Revenues:</b>	<u>1,953,107</u>	<u>1,746,579</u>	<u>976,749</u>	<u>203,944</u>	<u>118,304</u>	<u>1,229,749</u>	<u>229,002</u>	<u>358,744</u>	<u>1,411,135</u>	<u>850,515</u>	<u>968,973</u>	<u>1,584,819</u>	<u>11,182,697</u>	
<b>5900 Federal Revenue:</b>														
5932 Federal-MAC Program	0	1,311	0	0	0	0	0	0	0	531	0	0	924	
<b>Total Federal Revenues:</b>	<u>0</u>	<u>1,311</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>531</u>	<u>0</u>	<u>0</u>	<u>924</u>	
<b>7900 Other Resources/Non-Oper</b>														
Other Resources/Non-Oper	61,087	0	0	0	0	3,200	0	0	0	0	0	0	0	
<b>Total Other Resources:</b>	<u>61,087</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3199.84</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	
<b>Total Revenue:</b>	<u>2,082,794</u>	<u>2,114,287</u>	<u>1,775,895</u>	<u>3,296,768</u>	<u>5,434,297</u>	<u>2,113,067</u>	<u>395,788</u>	<u>480,083</u>	<u>1,541,243</u>	<u>1,034,374</u>	<u>1,036,281</u>	<u>1,722,675</u>	<u>21,331,497</u>	
<b>EXPENDITURES:</b>														
<b>6000 Expenditures:</b>														
6100 Payroll Costs	1,370,158	1,400,457	1,403,319	1,397,915	1,376,215	518,376	1,402,716	1,399,084	1,398,955	1,392,972	1,383,732	2,281,418	17,068,182	
6200 Contracted Services	99,357	153,448	128,526	137,036	203,354	119,668	158,500	179,874	88,513	235,230	115,136	233,210	1,836,296	
6300 Supplies & Materials	111,217	107,330	151,300	29,205	101,339	106,837	129,775	70,545	127,511	52,434	61,878	61,349	882,714	
6400 Other Operating	32,831	21,107	36,171	16,627	37,935	35,078	36,546	25,593	33,574	32,238	229,619	584,567	1,131,128	
6600 Capital Outlay	0	0	0	0	335,719	12,796	0	0	242,992	0	0	0	337,400	
8900 Other Uses/Non Operating	0	0	0	0	0	0	0	0	0	0	0	69,322	112,700	
<b>Total Expenditures:</b>	<u>1,613,563</u>	<u>1,682,342</u>	<u>1,719,316</u>	<u>1,580,784</u>	<u>2,054,563</u>	<u>792,756</u>	<u>1,727,536</u>	<u>1,675,096</u>	<u>1,891,546</u>	<u>1,712,874</u>	<u>1,790,365</u>	<u>3,229,866</u>	<u>21,368,420</u>	
<b>ENDING BALANCE</b>	469,231	901,176	957,756	2,673,740	6,053,475	7,373,786	6,042,037	4,847,025	4,496,722	3,818,222	3,064,138	1,556,947	-36,923	
<b>Gen. Fund FB as of 8/31/04</b>	5,727,066													
	6,196,297	6,628,242	6,684,822	8,400,806	11,780,541	13,100,852	11,769,103	10,574,091	10,223,788	9,545,288	8,791,204	7,284,013		

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**Cash Flow**  
**2004-2005**

240	FOOD SERVICE	Actual <u>Sep-04</u>	Actual <u>Oct-04</u>	Actual <u>Nov-04</u>	Actual <u>Dec-04</u>	Actual <u>Jan-05</u>	Actual <u>Feb-05</u>	Actual <u>Mar-05</u>	Actual <u>Apr-05</u>	Actual <u>May-05</u>	Proj. <u>Jun-05</u>	Proj. <u>Jul-05</u>	Proj. <u>Aug-05</u>	2004-05 <u>Budget</u>
<b>REVENUE:</b>														
<b>5700</b>	<b>Local Revenue:</b>													
	Breakfast	6,437	8,223	6,534	4,106	7,877	6,849	5,998	6,613	4,579	0	0	1,204	11,578
	Lunch	17,585	19,236	15,931	8,381	21,116	19,600	15,785	18,962	15,834	0	0	11,083	130,693
	A La Carte	16,324	17,258	12,567	4,161	13,799	14,349	11,992	13,263	10,872	0	0	16,215	202,185
	Adult Lunches	0	0	0	0	0	0	0	0	0	0	0	0	32,163
	Catering/Vending	183	648	273	229	504	293	128	413	819	56	65	2,379	3,919
	Summer Food Service	0	0	0	0	0	0	0	0	0	253	333	294	880
	<b>Total Local Revenues:</b>	<u>40,529</u>	<u>45,365</u>	<u>35,305</u>	<u>16,878</u>	<u>43,295</u>	<u>41,091</u>	<u>33,903</u>	<u>39,251</u>	<u>32,103</u>	<u>309</u>	<u>398</u>	<u>31,175</u>	<u>381,418</u>
<b>5800</b>	<b>State Revenue</b>													
5829	Misc State Program Rev.	0	0	0	0	0	0	10,050	0	0	0	0	0	12,749
5831	TRS On-Behalf Benefit	2,021	1,828	1,777	1,848	1,702	1,734	1,812	1,753	1,844	0	1,552	1,475	18,390
	<b>Total State Revenues:</b>	<u>2,021</u>	<u>1,828</u>	<u>1,777</u>	<u>1,848</u>	<u>1,702</u>	<u>1,734</u>	<u>11,862</u>	<u>1,753</u>	<u>1,844</u>	<u>0</u>	<u>1,552</u>	<u>1,475</u>	<u>31,139</u>
<b>5900</b>	<b>Federal Revenue</b>													
5921	School Breakfast	0	22,211	20,669	18,437	13,895	19,535	20,244	17,489	22,139	19,630	0	14,016	189,660
5922	National School Lunch	0	73,584	70,046	58,515	45,365	66,112	66,961	54,848	67,307	63,227	0	46,998	603,311
5923	USDA Donated Commodities	4,897	4,897	4,897	4,897	4,897	4,897	4,897	4,897	4,897	5,326	5,326	-6,877	51,710
5929	Fed Rev TEA-Summer Feeding	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total Federal Revenues:</b>	<u>4,897</u>	<u>100,692</u>	<u>95,612</u>	<u>81,849</u>	<u>64,157</u>	<u>90,544</u>	<u>92,102</u>	<u>77,234</u>	<u>94,343</u>	<u>88,183</u>	<u>5,326</u>	<u>54,137</u>	<u>844,681</u>
<b>7900</b>	<b>Other Resources/Non-Oper:</b>													
7940	Other Resources/Non-Oper	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total Other Resources:</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Revenue:</b>	<u><u>47,447</u></u>	<u><u>147,884</u></u>	<u><u>132,694</u></u>	<u><u>100,574</u></u>	<u><u>109,154</u></u>	<u><u>133,370</u></u>	<u><u>137,867</u></u>	<u><u>118,237</u></u>	<u><u>128,290</u></u>	<u><u>88,492</u></u>	<u><u>7,276</u></u>	<u><u>86,787</u></u>	<u><u>1,257,238</u></u>
<b>EXPENDITURES:</b>														
<b>6000</b>	<b>Expenditures:</b>													
6100	Payroll & Benefits	43,376	41,833	39,491	39,946	37,885	18,694	39,397	37,650	38,750	32,226	29,817	49,667	481,796
6200	Contracted Services	2,321	105,484	127,212	304	47,980	62,403	68,254	71,660	71,642	63,356	18,540	22,919	729,919
6300	Supplies & Materials	7,578	5,402	5,081	5,360	5,115	5,325	9,946	5,076	5,135	614	857	-1,302	6,600
6400	Other Operating	0	0	80	292	0	100	0	76	190	315	0	315	2,000
6600	Capital Outlay	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total Expenditures:</b>	<u>53,275</u>	<u>152,719</u>	<u>171,863</u>	<u>45,901</u>	<u>90,980</u>	<u>86,522</u>	<u>117,598</u>	<u>114,463</u>	<u>115,716</u>	<u>96,511</u>	<u>49,214</u>	<u>71,599</u>	<u>1,220,315</u>
	<b>ENDING BALANCE</b>	-5,828	-10,663	-49,832	4,841	23,015	69,863	90,132	93,907	106,480	98,461	56,523	71,711	36,923

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**Cash Flow**  
**2004-2005**

411	TECHNOLOGY FUND	Actual <u>Sep-04</u>	Actual <u>Oct-04</u>	Actual <u>Nov-04</u>	Actual <u>Dec-04</u>	Actual <u>Jan-05</u>	Actual <u>Feb-05</u>	Actual <u>Mar-05</u>	Actual <u>Apr-05</u>	Actual <u>May-05</u>	Proj. <u>Jun-05</u>	Proj. <u>Jul-05</u>	Proj. <u>Aug-05</u>	2004-05 <u>Budget</u>
<b>REVENUE:</b>														
5800	State Revenue													
5829	Misc. State Revenue-Technology	0	0	0	0	94,022	0	0	0	0	0	0	0	98,719
	<b>Total State Revenue:</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>94,022</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>98,719</u>
<b>EXPENDITURES:</b>														
6000	Expenditures:													
6200	Contracted Services	0	0	0	14,486	0	0	0	0	0	4,870	377	0	14,500
6300	Supplies & Materials	2,198	7,455	9,093	2,595	26,130	2,456	710	10,182	4,049	26,274	2,034	0	78,219
6400	Other Operating Expense	0	0	0	0	268	1,489	299	-3,608	0	0	177	0	6,000
	<b>Total Expenditures:</b>	<u>2,198</u>	<u>7,455</u>	<u>9,093</u>	<u>17,081</u>	<u>26,398</u>	<u>3,945</u>	<u>1,009</u>	<u>6,574</u>	<u>4,049</u>	<u>31,144</u>	<u>2,588</u>	<u>0</u>	<u>98,719</u>
	<b>ENDING BALANCE</b>	-2,198	-9,653	-18,746	-35,827	31,797	27,852	26,843	20,268	16,219	-14,925	-17,513	-17,513	0

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**  
**Cash Flow**  
**2004-2005**

511 DEBT SERVICE	<u>Actual</u> <u>Sep-04</u>	<u>Actual</u> <u>Oct-04</u>	<u>Actual</u> <u>Nov-04</u>	<u>Actual</u> <u>Dec-04</u>	<u>Actual</u> <u>Jan-05</u>	<u>Actual</u> <u>Feb-05</u>	<u>Actual</u> <u>Mar-05</u>	<u>Actual</u> <u>Apr-05</u>	<u>Actual</u> <u>May-05</u>	<u>Proj.</u> <u>Jun-05</u>	<u>Proj.</u> <u>Jul-05</u>	<u>Proj.</u> <u>Aug-05</u>	<u>2004-05</u> <u>Budget</u>
<b>REVENUE:</b>													
<b>5700 Local Revenue:</b>													
5711 Taxes Current Year	508	5,283	21,028	85,821	146,034	22,987	2,592	1,292	1,739	2,544	758	1,624	270,628
5712 Taxes Prior Years	504	3,222	534	773	2,639	439	799	717	690	1,505	321	478	8,726
5719 Pen, Int, & Other	395	1,099	219	480	1,019	716	569	600	541	0	0	0	0
5742 Earnings Fm Temp Dep & Invest	418	433	684	819	995	943	982	957	994	0	0	0	0
<b>Total Local Revenues:</b>	<u>1,825</u>	<u>10,038</u>	<u>22,465</u>	<u>87,893</u>	<u>150,687</u>	<u>25,084</u>	<u>4,942</u>	<u>3,566</u>	<u>3,963</u>	<u>4,049</u>	<u>1,079</u>	<u>2,102</u>	<u>279,354</u>
<b>5800 State Revenue:</b>													
5829 State Revenue Dist By TEA	0	216,502	0	0	0	0	0	0	0	161	0	0	229,836
<b>Total State Revenues:</b>	<u>0</u>	<u>216,502</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>161</u>	<u>0</u>	<u>0</u>	<u>229,836</u>
<b>7900 Other Resources/Non-Oper:</b>													
7940 Other Resources/Non-Oper Rev	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Other Resources:</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Revenue:</b>	<u>1,825</u>	<u>226,540</u>	<u>22,465</u>	<u>87,893</u>	<u>150,687</u>	<u>25,084</u>	<u>4,942</u>	<u>3,566</u>	<u>3,963</u>	<u>4,210</u>	<u>1,079</u>	<u>2,102</u>	<u>509,190</u>
<b>EXPENDITURES:</b>													
<b>6000 Expenditures:</b>													
6500 Debt Service													
6511 Bond Principal	0	0	0	0	0	0	0	0	0	0	0	220,000	220,000
6521 Interest on Bonds	0	0	0	0	144,220	0	0	0	0	0	0	144,220	288,440
6599 Other Debt Fees	0	0	0	0	375	0	0	0	0	0	0	375	750
<b>Total Expenditures:</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>144,595</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>364,595</u>	<u>509,190</u>
<b>ENDING BALANCE</b>	1,825	228,365	250,830	338,723	344,815	369,899	374,841	378,407	382,370	386,580	387,659	25,166	0
<b>Total Approved Budget</b>													
<b>199, 240, 411, 511</b>													
<b>TOTAL REVENUE</b>	2,132,066	2,488,711	1,931,055	3,485,235	5,788,160	2,271,521	538,596	601,886	1,673,496	1,127,076	1,044,636	1,811,564	23,196,644
<b>TOTAL EXPENDITURES</b>	1,669,036	1,842,516	1,900,272	1,643,765	2,316,536	883,223	1,846,143	1,796,133	2,011,311	1,840,529	1,842,167	3,666,060	23,196,644
<b>ENDING BALANCE</b>	463,030	1,109,225	1,140,007	2,981,477	6,453,101	7,841,399	6,533,853	5,339,606	5,001,791	4,288,338	3,490,807	1,636,311	

**Agenda Item Summary Sheet (5 H)**  
**Meeting Date: June 20, 2005**  
**Submitted by: Mark Pool, Superintendent**

## ***Discussion Only***

<b>Budget and Facilities</b>	Quarterly Investment Report
<b>Summary</b>	<p>According to the <i>Texas Government Code § 2256.023(a)</i>, <i>Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of investment transactions for all funds covered by this chapter for the preceding reporting period.</i></p> <p>This information is taken from the Public Funds Investment Act.</p>
<b>ECISD Board Policy</b>	<p>CDA (LEGAL), OTHER REVENUES: INVESTMENTS, QUARTERLY REPORTS</p> <p><a href="http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CDA(LEGAL).html">http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=CDA(LEGAL).html</a></p>
<b>Effective Date</b>	May 31, 2005.
<b>Previous Board Action</b>	Board reviews <i>Quarterly Investment Reports</i> in September, December, March, and June.
<b>Future Action Expected</b>	Next review, September 2005.
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Closely monitoring district investments ensures the efficient use of public funds.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.

<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	(1) <i>ECISD Quarterly Financial Report for Quarter Ending May 31, 2005</i>
<b>Contact Person(s)</b>	David Bright, Assistant Superintendent of Finance
<b>Action Required</b>	No Action Required. This is an information report only.
<b>Superintendent's Recommendation</b>	Information only. <b>Mark Pool, Superintendent of Schools</b>



# *ECISD QUARTERLY INVESTMENT REPORT*

For Quarter Ending  
May 31, 2005

Submitted June 20, 2005  
ECISD Board Meeting

Prepared by David Bright,  
Assistant Superintendent for Finance

**El Campo Independent School District**  
**Quarterly Report of Investment Activity**  
(as required by State Law)  
for the Quarter Ending May 31, 2005  
Prepared for the June 20, 2005  
Board Meeting

**Introduction**

House Bill 2459, which was passed during the 1995 legislative session, amended a section of the Education Code dealing with investments. Code Section 2256.023 as amended requires that the Investment Officer of the District prepare a report of investment activity and position on a quarterly basis. The report that follows covers the period **March 1, 2005, to May 31, 2005**.

**Investment Strategy for all Funds**

The goal of the investment program is to maximize financial returns within current market conditions in accordance with Board Policy CDA (LEGAL) and CDA (LOCAL). All legal, authorized investments shall have sufficient liquidity to meet anticipated cash flow requirements, projected on a weekly, monthly, and annual basis. Investments should not exceed one (1) year in final, stated maturity. Only investments authorized by Board Policy CDA (LEGAL) and CDA (LOCAL) will be purchased. Investments should be purchased with the intent of holding until maturity.

**Investment Activity for the Quarter Ending May 31, 2005**

Interest from checking accounts at Prosperity Bank totaled:	\$ 9,490.42
Interest earned at TexPool for the quarter totaled:	<u>71,570.52</u>
Total interest earned for the quarter ending May 31, 2005, was:	<b>\$81,060.94</b>

**Diversification of Funds**

As a part of the investment policy adopted by the Board, a written investment strategy is required which must describe the investment objective for each fund. One of the priorities listed in Board policy concerns diversification of the investment portfolio. As of May 31, 2005, the District's portfolio held \$2,209,235.31 or 19.45% of available funds with Prosperity Bank and \$9,149,960.13 or 80.55% with TexPool. The portfolio balance as of May 31, 2005, was \$11,359,195.44.

**Collateral**

In order to protect the District from risk of loss related to uninsured cash balances, the District's depository bank pledges collateral to the District in the form of government securities. On May 31, 2005, securities pledged by the Prosperity State Bank to El Campo ISD had an estimated market value of \$10,178,700.21. With FDIC insurance the District has adequate collateral.

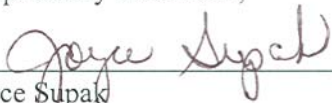
**Investment Position at May 31, 2005**


The attached report details the ending cash and investment balances for each of the past three months. Interest earned is posted to the General Ledger on a monthly basis.

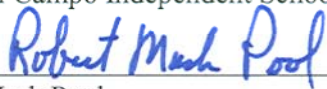
**Investment Officers' Certification**

I hereby certify that the following information to the best of my knowledge is a true and accurate description of the investment portfolio of the El Campo Independent School District for the period ending May 31, 2005. All investments are in compliance with the Public Funds Investment Act (HB2459) and local investment policies.

Respectfully Submitted,

  
\_\_\_\_\_  
Joyce Supak  
Investment Officer  
El Campo Independent School District

  
\_\_\_\_\_  
David Bright  
Assistant Superintendent for Finance  
El Campo Independent School District

  
\_\_\_\_\_  
Mark Pool  
Superintendent  
El Campo Independent School District

**EL CAMPO INDEPENDENT SCHOOL DISTRICT  
 QUARTERLY CASH & INVESTMENT REPORT  
 March 1, 2005 to May 31, 2005**

**Prosperity Bank**

<b>Bank Account Balances - Month End</b>	<b>Mar 05</b>	<b>Apr 05</b>	<b>May 05</b>
General Fund	\$1,402,607.52	\$1,360,201.12	\$1,404,183.71
General Fund - Investment Account	\$75,190.29	\$89,043.89	\$134,282.12
Interest & Sinking	\$663,120.99	\$667,262.05	\$670,769.48
<b>Total</b>	<b>\$2,140,918.80</b>	<b>\$2,116,507.06</b>	<b>\$2,209,235.31</b>

**Prosperity Bank**

<b>Interest Earned</b>	<b>Mar 05</b>	<b>Apr 05</b>	<b>May 05</b>
General Fund	\$1,764.73	\$1,847.25	\$2,167.11
General Fund - Investment Account	\$248.42	\$304.31	\$226.91
Interest & Sinking	\$981.60	\$956.55	\$993.54
<b>Total</b>	<b>\$2,994.75</b>	<b>\$3,108.11</b>	<b>\$3,387.56</b>

**TexPool**

<b>Investment Balances - Month End</b>	<b>Mar 05</b>	<b>Apr 05</b>	<b>May 05</b>
General Fund - Investment Account	\$11,067,629.39	\$9,590,900.49	\$9,114,369.27
Family Crisis Fund	\$35,421.38	\$35,501.71	\$35,590.86
<b>Total</b>	<b>\$11,103,050.77</b>	<b>\$9,626,402.20</b>	<b>\$9,149,960.13</b>

**TexPool**

<b>Investment Interest Earned - Month End</b>	<b>Mar 05</b>	<b>Apr 05</b>	<b>May 05</b>
General Fund - Investment Account	\$24,583.99	\$23,271.10	\$23,468.78
Family Crisis Fund	\$77.17	\$80.33	\$89.15
<b>Total</b>	<b>\$24,661.16</b>	<b>\$23,351.43</b>	<b>\$23,557.93</b>

**Comparison of Interest Rates**

Average Monthly Rate:

	<b>Prosperity Bank</b>	<b>T-Bill</b>	<b>TexPool</b>	<b>TexStar</b>	<b>LoneStar Liq.+</b>
Jun-04	1.76%	1.2600	1.0623	1.0719	0.9600
Jul-04	1.76%	1.3400	1.2557	1.2278	1.1100
Aug-04	1.76%	1.4900	4.4121	1.3767	1.2400
Sep-04	1.76%	1.6700	1.5424	1.5452	1.3700
Oct-04	1.76%	1.7800	1.7129	1.6948	1.5900
Nov-04	1.76%	2.1000	1.8491	1.8352	1.7800
Dec-04	1.76%	2.2200	2.0685	2.0692	0.0000
Jan-05	1.76%	2.3600	2.2325	2.2163	0.0000
Feb-05	1.76%	2.5800	2.4406	2.4344	0.0000
Mar-05	1.76%	2.7900	2.5708	2.5748	2.4500
Apr-05	1.76%	2.8200	2.7591	2.7495	2.6500
May-05	1.76%	2.8800	2.9563	2.9374	2.8300



# TEXPOOL

THE TEXAS INVESTMENT SERVICE FOR PUBLIC FUNDS

June 2005

## PERFORMANCE

### As of May 31, 2005

	TexPool	TexPool Prime
Current Invested Balance	\$12,665,401,307.22	\$746,933,893.32
Weighted Average Maturity (1)*	21 Days	11 Days
Weighted Average Maturity (2)*	47 Days	13 Days
Net Asset Value	0.99996	0.99999
Total Number of Participants	1,805	47
Management Fee on Invested Balance	0.05%	0.085%
Interest Distributed	\$32,124,972.91	\$1,917,484.56
Management Fee Collected	\$544,228.21	\$35,143.54
Standard & Poor's Current Rating	AAAm	AAAm

### May Averages

	TexPool	TexPool Prime
Average Invested Balance	\$12,798,749,990.65	\$756,236,771.73
Average Monthly Yield, on a simple basis (3)*	2.9563%	2.9865%
Average Weighted Average Maturity (1)*	24 Days	12 Days
Average Weighted Average Maturity (2)*	53 Days	14 Days

\*Definitions for Average Weighted Maturity can be found on Page 2.

## Economic and Market Commentary

The cash yield curve flattened in May as investors placed bets on an early end to the Federal Reserve's tightening cycle. As such, the extreme short end of the curve moved up in reflection of a near-certain increase in benchmark interest rates later this month while the longer end moved down in anticipation of a possible suspension of rate hikes in August. Currently, the Federal funds target rate is 3%, or 200 basis points above the level in June 2004.

We continue to disagree sharply with the cash market over the course of Fed policy. While we believe that the U.S. central bank could indeed pause in its rate-hike regimen to assess economic conditions, any suspension in the monetary tightening process is unlikely to occur before November. In addition, we continue to expect that benchmark interest rates eventually will reach 4% and possibly move to as high as 4.5%. Both those figures are well above the consensus view of a 3.5% or 3.75% peak in Fed funds. Although we believe that inflation is well contained, we take the Fed at its word when it states that policymakers want to return monetary conditions to "neutral," i.e., a level that neither stimulates nor restricts economic activity. Historically, monetary neutrality is often considered to be 150 to 200 basis points above consumer inflation. Assuming that inflation stabilizes at around 2.5%, benchmark rates would need to reach 4% to 4.5% to achieve the Fed's goal.

Given our view that rates will rise farther than many investors expect, we found little of compelling value in the cash marketplace. In fact, no segment of the curve beyond a few months provided the level of yield that we would have expected in the context of a continuing monetary tightening cycle. Accordingly, we maintained average maturities at the extreme lower end of our target ranges of between 35 and 45 days for TexPool Prime and between 30 and 40 days for TexPool. Importantly, however, we manage the core asset base of these asset pools to be within that range.

## ANNOUNCEMENTS

### New Participants

We would like to recognize and welcome the following entities who joined the TexPool/TexPool Prime program in May, 2005:

- Sienna Plantation MUD #12
- Lasara ISD
- Education Service Center Region XI
- Fort Bend County FWSD No. 2
- Town of Highland Park
- Texana MHMR Center (TexPool Prime)

### Holiday Reminder

In observance of Independence Day, TexPool will be closed on Monday July 4, 2005. ACH transactions placed on Friday, July 1, 2005 will settle on Tuesday July 5, 2005. Please plan accordingly for your liquidity needs.

### Upcoming Events

- 6/15/05 – 6/18/05 TASBO Summer Conference in Corpus Christi
- 6/22/05 – 6/24/05 TACCBO Annual Conference in Austin
- 6/23/05 – 6/25/05 AWBD Annual Conference in Corpus Christi

HAVE A SAFE AND HAPPY SUMMER



## TexPool

### PORTFOLIO ASSET SUMMARY AS OF May 31, 2005

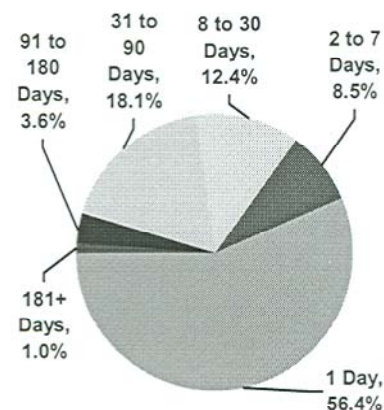
	Book Value	Market Value
Uninvested Balance	\$95,543,639.74	\$95,543,639.74
Accrual of Interest Income	16,654,233.80	16,654,233.80
Interest and Management Fees Payable	(32,120,239.56)	(32,120,239.56)
Payable for Investments Purchased	(400,000,000.00)	(400,000,000.00)
Repurchase Agreements	9,168,646,000.00	9,168,498,500.00
Mutual Fund Investments	0.00	0.00
Government Securities	3,816,677,673.24	3,816,352,281.81
<b>Total</b>	<b>\$12,665,401,307.22</b>	<b>\$12,664,928,415.79</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investors and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

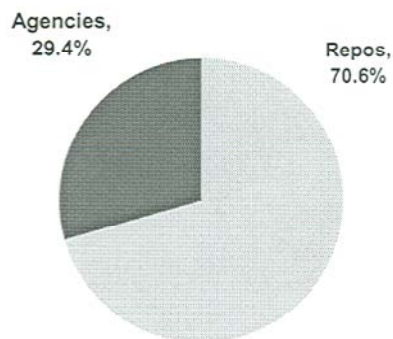
### DAILY SUMMARY

Date	Money Mkt Fund Equiv (SEC Std.)	Daily Allocation Factor	TexPool Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
05/01	2.8830%	0.000078985	\$12,868,300,170.73	0.99998	26	57
05/02	2.8853%	0.000079050	\$12,872,319,380.57	0.99996	26	56
05/03	2.9230%	0.000080082	\$12,851,227,206.88	0.99995	26	56
05/04	2.9218%	0.000080048	\$12,859,599,721.22	0.99996	25	55
05/05	2.9260%	0.000080164	\$12,853,612,744.32	0.99996	25	55
05/06	2.9256%	0.000080154	\$12,809,499,180.11	0.99998	27	57
05/07	2.9256%	0.000080154	\$12,809,499,180.11	0.99998	27	57
05/08	2.9256%	0.000080154	\$12,809,499,180.11	0.99998	27	57
05/09	2.9291%	0.000080248	\$12,770,751,024.24	0.99996	25	55
05/10	2.9304%	0.000080286	\$12,823,371,228.51	0.99997	25	54
05/11	2.9363%	0.000080446	\$12,809,770,626.06	0.99997	25	54
05/12	2.9538%	0.000080926	\$12,759,712,153.65	0.99997	24	54
05/13	2.9581%	0.000081045	\$12,875,889,650.87	0.99999	25	54
05/14	2.9581%	0.000081045	\$12,875,889,650.87	0.99999	25	54
05/15	2.9581%	0.000081045	\$12,875,889,650.87	0.99999	25	54
05/16	2.9915%	0.000081960	\$12,817,931,518.32	0.99997	25	52
05/17	2.9697%	0.000081361	\$12,838,879,546.96	0.99997	24	51
05/18	2.9720%	0.000081426	\$12,886,246,127.44	0.99997	24	50
05/19	2.9783%	0.000081597	\$12,858,410,913.16	0.99997	23	50
05/20	2.9723%	0.000081434	\$12,742,460,740.84	0.99998	24	51
05/21	2.9723%	0.000081434	\$12,742,460,740.84	0.99998	24	51
05/22	2.9723%	0.000081434	\$12,742,460,740.84	0.99998	24	51
05/23	2.9751%	0.000081510	\$12,710,303,107.25	0.99996	22	49
05/24	2.9742%	0.000081485	\$12,725,044,543.54	0.99992	23	50
05/25	2.9766%	0.000081552	\$12,789,770,464.50	0.99996	22	49
05/26	2.9765%	0.000081548	\$12,805,988,345.57	0.99996	22	49
05/27	2.9864%	0.000081819	\$12,727,765,216.14	0.99999	23	51
05/28	2.9864%	0.000081819	\$12,727,765,216.14	0.99999	23	51
05/29	2.9864%	0.000081819	\$12,727,765,216.14	0.99999	23	51
05/30	2.9864%	0.000081819	\$12,727,765,216.14	0.99999	23	51
05/31	3.0296%	0.000083002	\$12,665,401,307.22	0.99996	21	47
Avg	2.9563%	0.000080995	\$12,798,749,990.65		24	53

Portfolio By Maturity  
As of May 31, 2005



Portfolio By Type of Investment  
As of May 31, 2005



	Number of Participants	Balance
School District	485	\$5,052,973,212.28
Higher Education	50	\$1,211,312,206.64
Health Care	69	\$425,208,939.37
Utility District	516	\$1,491,630,780.21
City	376	\$3,102,169,326.45
County	142	\$1,182,418,254.13
Other	167	\$199,638,290.99

### Definition of Weighted Average Maturity (1) & (2)

- \* (1) This weighted average maturity calculation uses the SEC Rule 2A-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.
- \* (2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.



**TexPool Prime**

**PORTFOLIO ASSET SUMMARY AS OF May 31, 2005**

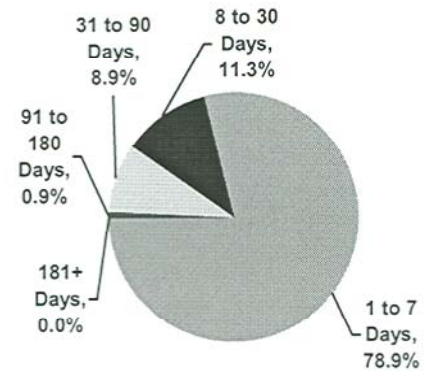
	<i>Book Value</i>	<i>Market Value</i>
Uninvested Balance	\$1,243.19	\$1,243.19
Accrual of Interest Income	94,701.83	94,701.83
Interest and Management Fees Payable	(1,917,075.30)	(1,917,075.30)
Payable for Investments Purchased	0.00	0.00
Repurchase Agreements	575,510,000.00	575,510,000.00
Mutual Fund Investments	0.00	0.00
Government Securities	0.00	0.00
Commercial Paper	166,248,609.21	166,244,002.61
Bank Instruments	0.00	0.00
Variable Rate Note	6,996,414.39	6,998,627.00
<b>Total</b>	<b>\$746,933,893.32</b>	<b>\$746,931,499.33</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investors and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool Prime. The assets of TexPool Prime are the only source of payments to the Participants. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

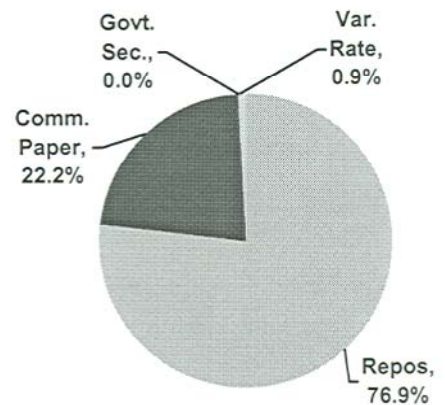
**DAILY SUMMARY**

Date	Money Mkt Fund Equiv (SEC Std.)	Daily Allocation Factor	TexPool Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
05/01	2.9190%	0.000079973	\$781,657,785.51	1.00001	10	12
05/02	2.9158%	0.000079884	\$781,509,785.45	0.99998	8	10
05/03	2.9478%	0.000080763	\$780,674,296.40	0.99998	11	12
05/04	2.9454%	0.000080695	\$798,854,342.24	0.99999	10	12
05/05	2.9637%	0.000081197	\$787,574,396.29	0.99998	11	13
05/06	2.9602%	0.000081102	\$784,547,796.93	1.00002	13	15
05/07	2.9602%	0.000081102	\$784,547,796.93	1.00002	13	15
05/08	2.9602%	0.000081102	\$784,547,796.93	1.00002	13	15
05/09	2.9643%	0.000081214	\$785,830,972.44	0.99999	11	12
05/10	2.9552%	0.000080964	\$776,015,891.80	0.99999	11	13
05/11	2.9723%	0.000081432	\$783,626,890.94	0.99999	11	13
05/12	2.9776%	0.000081579	\$774,405,873.71	0.99998	11	13
05/13	2.9859%	0.000081805	\$739,659,433.88	1.00001	13	15
05/14	2.9859%	0.000081805	\$739,659,433.88	1.00001	13	15
05/15	2.9859%	0.000081805	\$739,659,433.88	1.00001	13	15
05/16	3.0205%	0.000082753	\$744,340,779.83	0.99999	11	13
05/17	2.9993%	0.000082172	\$738,816,073.84	0.99999	11	12
05/18	2.9995%	0.000082179	\$732,634,449.04	0.99999	11	12
05/19	3.0077%	0.000082402	\$720,515,967.33	0.99999	11	12
05/20	3.0005%	0.000082205	\$722,070,268.50	1.00002	12	14
05/21	3.0005%	0.000082205	\$722,070,268.50	1.00002	12	14
05/22	3.0005%	0.000082205	\$722,070,268.50	1.00002	12	14
05/23	3.0114%	0.000082504	\$729,251,580.02	0.99999	10	11
05/24	2.9953%	0.000082064	\$724,539,896.03	0.99999	11	13
05/25	3.0087%	0.000082429	\$762,146,100.55	0.99999	11	13
05/26	3.0101%	0.000082468	\$757,707,667.81	0.99999	12	14
05/27	3.0182%	0.000082690	\$749,367,695.78	1.00002	14	16
05/28	3.0182%	0.000082690	\$749,367,695.78	1.00002	14	16
05/29	3.0182%	0.000082690	\$749,367,695.78	1.00002	14	16
05/30	3.0182%	0.000082690	\$749,367,695.78	1.00002	14	16
05/31	3.0567%	0.000083744	\$746,933,893.32	0.99999	11	13
Avg	2.9865%	0.000081823	\$756,236,771.73		12	14

*Portfolio By Maturity As of May 31, 2005*



*Portfolio By Type of Investment As of May 31, 2005*



	<i>Number of Participants</i>	<i>Balance</i>
School District	25	\$580,691,830.89
Higher Education	3	\$2,008,527.97
Health Care	4	\$3,812,551.30
Utility District	2	\$49,692,630.47
City	7	\$10,898,640.33
County	5	\$99,834,801.80
Other	1	\$0.00

\*(3) This current yield for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

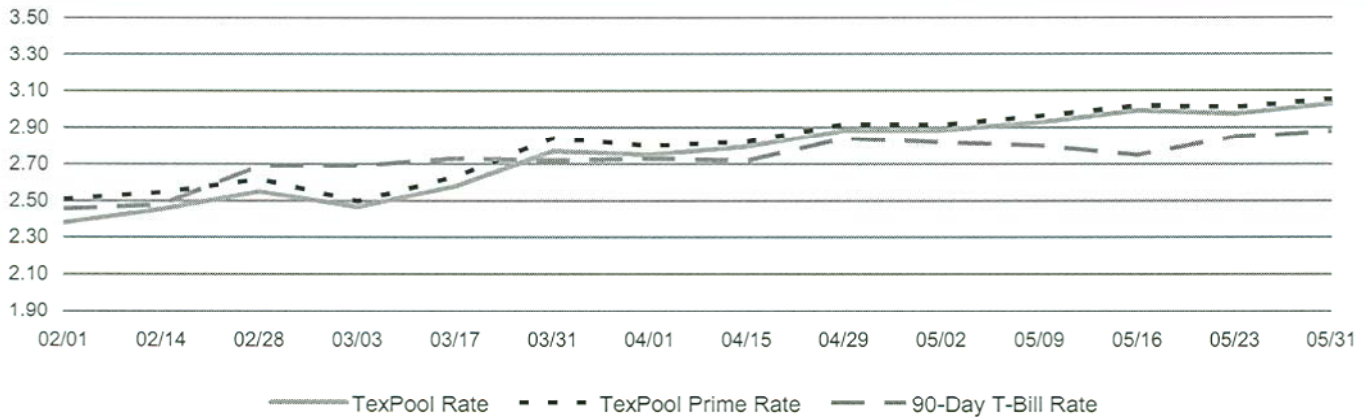


# TEXPOOL

THE TEXAS INVESTMENT SERVICE FOR PUBLIC FUNDS

TexPool Participant Services  
 c/o Lehman Brothers  
 600 Travis St., Suite 7200  
 Houston, TX 77002

## TEXPOOL & TEXPOOL PRIME VS. 90-DAY TREASURY BILL



### TexPool Advisory Board Members

R.C. Allen	Kathy Dubose	Ron Leverett	Clay McPhail
Pati Buchenau	Jose Elizondo, Jr.	LaVonne Mason	Anita Thetford
James L. Cotton	Dan Haggerty	John McGrane	Vivian Wood

Additional information regarding TexPool is available upon request:

www.texpool.com • 1-866-839-7665 (1-888-TEX-POOL) • Fax: 866-839-3291

**Agenda Item Summary Sheet (6A)**  
**Meeting Date: June 20, 2005**  
**Submitted by: Mark Pool, Superintendent**

**Curriculum and Instruction** Consider approval of Agriculture Algebraic Extensive Exploration Program.

**Summary** According to LEGAL policy and the *Texas Education Code § 28.002(f)*, the District may offer one or more courses in addition to those in the required curriculum for local credit.

The high school administration requested several new courses last December that will be offered in the 2005-2006 curriculum. In addition, Ms. Srubar is requesting that the Board approve the addition of an agriculture class called Agriculture Algebraic Extensive Exploration (A2E2).

A2E2 is designed to provide a classroom environment in which students that did not pass the math portion of the 8<sup>th</sup> grade TAKS test will experience mathematics in the context of real world applications.

The TAKS results from other districts that have implemented A2E2 into their curriculum are still being tabulated by the outside evaluator. However, the preliminary data has indicated outstanding results.

[See attachment for additional information.]

**ECISD Board Policy** EHAD (LEGAL), BASIC INSTRUCTIONAL PROGRAM:  
ELECTIVE INSTRUCTION  
[http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=EHAD\(LEGAL\).html](http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=EHAD(LEGAL).html)

**Effective Date** We would like to offer this course for the 2005-2006 school year.

**Previous Board Action** Other new elective courses for 2005-2006 were approved in December 2004.

**Future Action Expected** None

**Background Information and Significant Issues** [Please see attached information.]

**Fiscal Impact** \$4,500 for teacher training and curriculum materials.

<b>Student and Public Benefit</b>	Students who traditionally have difficulty with mathematics may benefit from having algebraic concepts taught differently using real world applications.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None..
<b>Other Comments and Related Issues</b>	None
<b>Attachments</b>	Information on Agriculture/Algebraic Extensive Exploration Program.
<b>Contact Person(s)</b>	Diann Srubar, High School Principal Carolyn Gordon, Assistant Superintendent
<b>Action Required</b>	Approve the addition of A2E2 to the high school curriculum.
<b>Superintendent's Recommendation</b>	I recommend that the Board approve the addition of A2E2 to the high school curriculum as recommended by Ms. Srubar. <b>Mark Pool, Superintendent of Schools</b>

## **A2E2**

### **Agricultural/Algebraic Extensive Exploration**

A2E2 is designed to provide a classroom environment in which students that did not pass the math portion of the 8<sup>th</sup> grade TAKS test will experience mathematics in the context of real world applications.

By integrating Agricultural Science and Technology with Algebra I TEKS, A2E2 will:

- Address multiple learning styles through the use of manipulatives, technology collaboratives, and Agricultural projects,
- Introduce real world career applications using multiple problem solving strategies, and
- Develop a working knowledge of mathematics and improved reasoning and communication skills through interactive, hand-on instruction utilizing Agricultural Science and Technology curricula

The course will require two teachers to team teach. One instructor will have a strong background in math and be a highly qualified teacher with a secondary certification. The second instructor will be a certified Agricultural Sciences teacher. Both instructors will be in the classroom for one hour per day for the full year (or equivalent).

Students in grade 9 will be enrolled for the full year and will receive 1 credit in Agricultural Science and Technology.

To be in compliance with the state's course guidelines, the district must understand that both teachers must:

- Attend in full all nine training sessions
- Be present in the classroom in a team teaching capacity
- Submit complete data on all required assessments
- Deliver unaltered curriculum content in the order specified according to specified training techniques because A2E2 is a layered curriculum

And the District must:

- Enroll only incoming 9<sup>th</sup> grade students enrolled in Algebra I for the first time who have also been identified as low-performing on 8<sup>th</sup> grade TAKS assessment
- Enroll a maximum of 20 students per section
- Ensure that only students enrolled by the end of the first week of school appear on the official course roll (no students are to be added at any point later in the semester) and only those students from that list who maintain regular attendance remain in the course for participation because attendance and participation are critical in this layered curriculum course structure
- Provide both participating teachers conference periods at the same time for joint planning purposes

The TAKS results from other districts that have implemented A2E2 into their curriculum are still being tabulated by the outside evaluator. However, the preliminary data has indicated outstanding results. For students enrolled in A2E2, approximately 68% that failed the 8<sup>th</sup> grade math TAKS section passed the 9<sup>th</sup> grade TAKS. Furthermore, 23% of the A2E2 students that did not pass the 9<sup>th</sup> grade TAKS math section were within 1 to 3 points of passing. Approximately 99% of the students that did not pass TAKS showed considerable growth.

# A<sup>2</sup>E<sup>2</sup>

## Agricultural Algebraic Extensive Exploration

### Cost to each School District:

**\$3500** Members of the Region VIII Math/Science Coop

**\$4500** Other districts

### Region VIII ESC will provide to each participating district:

1. 9 days training with two state Master Trainers
2. Two A<sup>2</sup>E<sup>2</sup> Curriculum Notebooks
3. One Graphic Calculator for the Ag Instructor
4. Three \$100 stipends per teacher for Saturday trainings
5. Six (1 per 6 weeks) \$25 stipends per teacher for before or after school 1-hour sessions to be used for planning, evaluation of assessments, or data report preparation
6. One materials package (class of 20) which includes:
  - One class set of Algebra tiles
  - One set of 2000 color tiles
  - One set of Overhead color tiles
  - One set of 500 linking cubes
  - One set of 500 unit cubes
  - 20 rulers – Type 1
  - 20 rulers – Type 2
  - Five 100' measuring tapes
  - One overhead coins set
  - One copy Lessons for Algebraic Thinking by Math Solutions
  - One package of 4 Slinkies
  - Five meter sticks
  - Two packages of pipe cleaners
  - Five sets of markers
  - One color set Expo markers
  - Two sets color coding labels (3/4")
  - Two 1" grid chart paper pads
  - Five tangent height gauges
  - Five Doyle scales
  - 10 safety compasses
  - 5 Cuisenaire Rods small group sets
  - 5 stopwatches
  - 10 pairs of scissors
  - Five 2' PVC pipe
  - 5 Decks of cards
  - Five 10-sided dice
  - Box of covered drinking straws
  - Bag of marbles
  - Box of blank transparencies
  - Hands-On Math Projects with Real Life Applications Book

**Agenda Item Summary Sheet (6 B)**  
**Meeting Date: June 20, 2005**  
**Submitted by: Mark Pool, Superintendent**

## ***Discussion Only***

**Curriculum and Instruction**      Spring 2005 Test Results

**Summary**

According to ECISD LEGAL policy, overall student performance data, aggregated by ethnicity, sex, grade level, subject area, campus, and district, shall be made available to the public, with appropriate interpretations, at regularly scheduled meetings of the Board, after receipt from TEA. The information shall not contain the names of individual students or teachers. *Education Code 39.030(b)*; and

The Superintendent shall accurately report all test results with appropriate interpretations to the Board according to the schedule in the applicable test administration materials.

In compliance with this policy, Carolyn Gordon will be reporting on the results of the following tests:

- Texas Assessment of Knowledge and Skills (TAKS) taken by students in Grades 3-11;
- Texas English Language Proficiency Assessment System (TELPAS) taken by students with limited English proficiency;
- State Developed Alternative Assessment (SDAA II) for special education students who do not take the TAKS test; and

Delores Janik will be reporting on the results of the Texas Primary Reading Inventory (TPRI) for students in grades K-2.

**ECISD Board Policy**

EKB (LEGAL), TESTING PROGRAM: STATE ASSESSMENT PROGRAM

[http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=EKB\(LEGAL\).html&QueryText=ASSESSMENT](http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=EKB(LEGAL).html&QueryText=ASSESSMENT)

**Effective Date**

Spring 2005

**Previous Board Action**

None.

**Future Action Expected**

None.

**Background Information and Significant Issues**

The following are excerpts taken from policy EKB (LEGAL):

**Texas Assessment of Knowledge and Skills (TAKS).** The statewide assessment program shall be primarily knowledge

and skills based to ensure accountability for student achievement that achieves the state goals for public education. The state-adopted criterion-referenced assessment program shall be designed to assess essential knowledge and skills in reading, writing, mathematics, social studies, and science. Assessment instruments shall include assessment of a student's problem-solving ability and complex-thinking skills using a method of assessing those abilities and skills that is demonstrated to be highly reliable.

**Exit Level Test.** The state-adopted exit-level assessment instrument shall be designed to be administered to students in grade 11 to assess essential knowledge and skills in mathematics, English language arts, social studies, and science.

**Assessment Requirements.** All students, except students who are exempted, who are in special education programs, and whose ARD committees determine the assessment instrument would not provide an appropriate measure of achievement shall be assessed in:

1. Mathematics, annually in grades 3 through 7 without the aid of technology and in grades 8 through 11 with the aid of technology on any assessment instruments that include algebra;
2. Reading, annually in grades 3-9;
3. Writing, including spelling and grammar, in grades 4 and 7;
4. English language arts in grade 10;
5. Social studies in grades 8 and 10; and
6. Science in grades 5 and 10.

**Students with Disabilities Alternative Assessment (SDAA).**

A student receiving special education services enrolled in grades 3-8 and who is receiving instruction in the essential knowledge and skills shall take the assessment of academic skills unless the student's ARD committee determines that it is an inappropriate measure of the student's academic progress as outlined in the student's IEP. If the ARD committee determines that the assessment is an inappropriate measure of the student's academic progress in whole or part, the student shall take the alternative assessment of academic skills in whole or part.

**Exemptions.** A student may be exempted from the administration of:

1. The state assessment instrument or an alternate assessment if the student is eligible for special education and the student's IEP does not include instruction in the essential knowledge and skills at any grade level;
2. Exit-level exams if the student is eligible for special

education, and:

- a. The student's IEP does not include instruction in the essential knowledge and skills at any grade level; or
- b. The assessment instrument, even with allowable modifications, would not provide an appropriate measure of the student's achievement as determined by the student's ARD committee.

**Limited English Proficiency.** In grades 3-12, an LEP student, shall participate in the assessments. In grades 3-6, the language proficiency assessment committee (LPAC) shall determine whether a nonexempt LEP student whose primary language is Spanish will take the assessment of academic skills in English or in Spanish. The decision as to the language of the assessment shall be based on the assessment that will provide the most appropriate measure of the student's academic progress.

<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Student achievement has improved through the use of the statewide accountability system high stakes testing program.
<b>Procedural and Reporting Implications</b>	LEGAL policy requires the Superintendent to report these results to the Board of Trustees.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	<ul style="list-style-type: none"><li>• <i>Spring 2005 TAKS Results.</i> [Included under separate cover.]</li><li>• Spring 2005 TELPAS Comparison. [Included under separate cover.]</li><li>• Spring 2005 SDAA II Results. [Included under separate cover.]</li><li>• Copy of memorandum from Delores Janik re: the Early Reading Instrument Report for Grades K-2</li></ul>

<b>Contact Person(s)</b>	Carolyn Gordon, Assistant Superintendent of Curriculum and Instruction Delores Janik, English Language Arts Supervisor
<b>Action Required</b>	No Action Required. This is an information report only.
<b>Superintendent's Recommendation</b>	Information only. <b>Mark Pool, Superintendent of Schools</b>

# EL CAMPO INDEPENDENT SCHOOL DISTRICT

ROBERT MARK POOL, Superintendent

DAVID BRIGHT  
ASSISTANT SUPERINTENDENT  
FOR FINANCE

700 WEST NORRIS STREET  
EL CAMPO, TX 77437  
(979) 543-6771 FAX (979) 543-1670

CAROLYN GORDON  
ASSISTANT SUPERINTENDENT  
FOR INSTRUCTION

To: Board of Trustees  
Robert Mark Pool  
Carolyn Gordon

From: Delores Janik

Date: June 9, 2005

Subject: Early Reading Instrument Report for Grades K-2

TEA regulations require that the results of a diagnostic reading test for grades K-2 be reported annually to the Board of Trustees. A proactive, informal reading assessment enables teachers and school leaders to make informed instructional decisions about the specific needs of individual students as well as the strengths and needs of the total reading program. The goal of Texas Education Code Section 28.006 is to make sure that educational programs are on track in helping students reach high standards by the end of third grade.

According to the Commissioner's Guidelines, the reading instrument must evaluate: (1) phonological awareness, (2) word reading, and (3) oral reading accuracy and comprehension of text. ECISD teachers in kindergarten through second grade use the Texas Primary Reading Inventory (TPRI) to assess students' progress in beginning reading skills. The test results at each grade level are enclosed.

It is important to note that the results from this assessment are for diagnostic purposes; they should not be viewed as part of the accountability system. Staff development in the areas assessed by the TPRI is provided annually to ECISD teachers in grades K-2. Consistent, direct reading instruction, as monitored by the TPRI, will continue to have a positive impact on the student achievement of ECISD students, as evaluated by TAKS.

**No action required.**

# Early Reading Instrument Report 2004-2005 Texas Primary Reading Inventory (TPRI)

## Data From TPRI Regarding Important Reading Concepts

<b>Kindergarten</b>	<b>Middle of Year</b>	<b>End of Year</b>
Number of students enrolled	254	254
Number of students assessed	254	254
Number of students Developed on Screen	157	213

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<b>First Grade</b>	<b>Beginning of Year</b>		<b>End of Year</b>	
Number of students enrolled	247		230	
Number of students assessed	247		230	
Number of students reading at the Instructional or Independent level	Story 1	119	Story 1	20
	Story 2	50	Story 2	41
	Story 3	12	Story 3	31
	Story 4	3	Story 4	16
	Story 5	27	Story 5	122
Number of students who read approximately 60 or more correct words per minute at grade level				128

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<b>Second Grade</b>	<b>Beginning of Year</b>		<b>End of Year</b>	
Number of students enrolled	244		239	
Number of students assessed	244		239	
Number of students reading at the Instructional or Independent level	Story 1	25	1	
	Story 2	26	6	
	Story 3	24	10	
	Story 4	148	213	
Number of students who read approximately 90 or more correct words per minute at grade level				213

**Agenda Item Summary Sheet (6 C)**  
**Meeting Date: June 20, 2005**  
**Submitted by: Mark Pool, Superintendent**

## ***Discussion Only***

**Curriculum and Instruction** Summer School Update

**Summary**

In March we gave a report on the proposed plans for the 2005 Summer School Programs:

- Extended Year Program in reading, mathematics, and computer assisted instruction for students in grades K-8 who will not be promoted to the next grade unless they successfully complete the summer program with no more than one absence.
- Bilingual / English As A Second Language and Migrant program in language, reading, and writing for identified students.
- High school summer program for students who wish to accelerate graduation or need to recover credits.
- High school program for students needing acceleration for EXIT TAKS/TAAS success.
- Student Success Initiative accelerated instruction for students in grades 3 and 5 who were not successful on second administration of reading and/or mathematics.

Included with the explanation of each program were budget projections and funding sources.

Carolyn Gordon will update the Board on the current status of our summer school programs.

**ECISD Board Policy**

There is no specific policy on summer school. Several policies provide guidelines for summer school in specific areas.

**Effective Date**

June 20, 2005.

**Previous Board Action**

Carolyn Gordon gave a report on plans for our summer school program at the regular meeting on March 21, 2005.

**Future Action Expected**

None.

**Background Information and Significant Issues**

None.

<b>Fiscal Impact</b>	<p>The following are the summer school budget projections reported in March:</p> <ul style="list-style-type: none"> <li>• Extended Year Program Grades K-12. Funding: OEY and W.A.D.A. funds. \$27,530.</li> <li>• Bilingual / ESL and Migrant Program for Grades PK-8. Funding: Bilingual / ESL Migrant funds. \$28,000.</li> <li>• High School Programs Grades 9-12. Funding: Student tuition and State Compensatory Education funds. \$23,386.</li> <li>• Transportation for all programs. \$5,000.</li> </ul> <p>Estimated total expenditures for all programs = \$83,916.00</p>
<b>Student and Public Benefit</b>	Students benefit from accelerated instruction they receive in our summer school program.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	Copy of memorandum from Carolyn Gordon re: Summer School Update
<b>Contact Person(s)</b>	Carolyn Gordon, Assistant Superintendent of Curriculum and Instruction
<b>Action Required</b>	None.
<b>Superintendent's Recommendation</b>	<p>This is an information item only. No action required.</p> <p><b>Mark Pool, Superintendent of Schools</b></p>

To: Mark Pool, Superintendent

From: Carolyn Gordon

Date: June 14, 2005

Re: Summer School Update

Students in our summer programs are completing their second week of summer school. This summer several programs are being offered to our students. Ninety four students are being served in the Bilingual program, grades Pre-K through 8, in the Optional Extended Year program 120 students are being served and 45 students are in the Student Success Initiative program grades 3 and 5. The Optional Extended Year program began on June 6 and will end on June 30. The Bilingual/ESL program will end on July 8.

The first semester of summer school for high school students is well under way. This program allows students the opportunity to accelerate their four-year plan for completion or recover credits. Courses offered this summer include Health, Speech, Government and Credit Recovery. Approximately 100 students are enrolled in one of these courses. The first semester session began on June 6 ending June 30, and the second semester will begin on July 5 and end on July 29.

**Agenda Item Summary Sheet (6 D)**  
**Meeting Date: June 20, 2005**  
**Submitted by: Mark Pool, Superintendent**

## ***Discussion Only***

<b>Curriculum and Instruction</b>	Pre-Kindergarten Program Improvement Plan
<b>Summary</b>	Last month the Board approved the annual evaluation of our Pre-Kindergarten Program. Based upon our self-evaluation of this program we have developed an improvement plan for your review.
<b>ECISD Board Policy</b>	FD (LEGAL), ADMISSIONS: PREKINDERGARTEN <a href="http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=FD(LEGAL).html">http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=FD(LEGAL).html</a>
<b>Effective Date</b>	June 20, 2005.
<b>Previous Board Action</b>	None.
<b>Future Action Expected</b>	The Board will evaluate the Pre-Kindergarten Program again in June 2006.
<b>Background Information and Significant Issues</b>	The Pre-Kindergarten Improvement Plan has the following goals and objectives:  Goal 1: All Myatt Elementary Pre-Kindergarten students will be academically successful.  Objective 1: By the end of school year 2005-2006, Pre-Kindergarten students will master Pre-Kindergarten guideline objectives as set forth by the Texas Education Agency.
<b>Fiscal Impact</b>	Cost of strategies for accomplishment of objectives. [Reference Improvement Plan document.]
<b>Student and Public Benefit</b>	Program evaluation and improvement planning will provide an environment of continuous improvement of all programs for all students.
<b>Procedural and Reporting Implications</b>	None.

<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	<p>According to the <i>Texas Education Code §29.153</i> the District shall offer free pre-kindergarten classes if it identifies 15 or more eligible students who are at least four years of age and may offer free pre-kindergarten if it identifies 15 or more eligible children who are at least three years of age.</p> <p>A child is eligible for enrollment in free pre-kindergarten if the child is at least three years of age and is:</p> <ol style="list-style-type: none"> <li>1. Unable to speak and comprehend the English language;</li> <li>2. Educationally disadvantaged; or</li> <li>3. Homeless, as defined by federal law, regardless of the residence of the child, of either parent of the child, or of the child's guardian or other person having lawful control.</li> </ol>
<b>Attachments</b>	<i>Pre-Kindergarten Program Improvement Plan, 2005-06.</i>
<b>Contact Person(s)</b>	<p>Carolyn Gordon, Assistant Superintendent of Curriculum and Instruction</p> <p>Kim Chiles, Myatt Elementary School Principal</p>
<b>Action Required</b>	None.
<b>Superintendent's Recommendation</b>	<p>This is an information item only. No action required.</p> <p><b>Mark Pool, Superintendent of Schools</b></p>

## Prekindergarten Program Improvement Plan 2005-06

Goal: All Myatt Elementary Pre-Kindergarten students will be academically successful.

Objective: 1 By the end of school year 2005-2006, Pre-Kindergarten students will master Pre-Kindergarten guideline objectives as set forth by Texas Education Agency.

Activity/Strategy	Person Responsible	Timeline	Resources Needed	Cost Estimate	Formative Evaluation	Summative Evaluation
1. Review TEA guidelines for Pre-Kindergarten program and update curriculum.	Kim Chiles, Principal	A S O N D J <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> F M A M J J <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Pre-K Teachers Pre-K Instructional Aides Principal TEA Guidelines	None	Sign-in sheets for team meetings Agenda	All Pre-K teachers and aides reviewed guidelines and updated the curriculum
2. Implement pre-test and post-test for all Pre-K students based on TEA guidelines	Kim Chiles, Principal	A S O N D J <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> F M A M J J <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Pre-K Teachers Pre-K Instructional Aides Principal Testing Materials	Local Funds	Order Form for testing materials	Increase in student performance as indicated from pre test to post test

**Governance**

Resolutions for TASB Delegate Assembly

**Summary**

The Texas Association of School Boards builds and executes its Advocacy Agenda based upon three ideas:

- Many voices;
- A common good; and
- A consistent message.

The Advocacy Agenda is a two-year action plan focusing the efforts of the TASB Board of Directors, Association staff, and the more than 1,000 local school boards that comprise TASB.

The following is a list of the *Cornerstone Principles* for the 2004-2006 Advocacy Agenda:

- Excellence in student achievement for all Texas students
- Locally governed and locally controlled public schools
- Rigorous accountability for academic progress
- Adequate funding levels to provide exceptional education programs
- Efficient and effective school management
- Working with parents to create optimal opportunities for each child.

The Agenda is formed by two developmental paths that come together with the adoption of the Advocacy Agenda by the TASB Delegate Assembly.

- (1) TASB conducts “grassroots meetings” in each of TASB’s 20 service areas that involve hundreds of board members who develop regional priorities for a statewide agenda for the legislative biennium. The meetings also result in the selection of regional representatives to the TASB Legislative Advisory Council that meets to meld the regional agendas into the *Cornerstone Principles* —philosophical underpinnings for all advocacy efforts— and specific *Advocacy Priorities* for which the Association at large will pledge resources and energies. [A copy of the priorities is included for your review.]
- (2) At the same time that grassroots meetings are occurring across the state, TASB solicits from individual districts

proposals for *Advocacy Positions* that, subsequently adopted by majority vote of the Delegate Assembly, have become a secondary “platform” of the Association. These positions complement TASB’s Advocacy Priorities and guide the Board, the staff, and TASB members in reacting to issues that may arise before the legislature and various regulatory authorities. [A copy of the priorities is included for your review.]

Districts may propose a new *Advocacy Position* or an amendment of a position adopted by the 2004 Delegate Assembly for the current legislative biennium. New positions or amendments of a position must be submitted prior to July 1.

After July 1, the TASB Resolutions Committee and TASB Board will consider the submissions and make recommendations to the 2005 Delegate Assembly, meeting in Houston in September.

<b>ECISD Board Policy</b>	None.
<b>Effective Date</b>	July 1, 2005.
<b>Previous Board Action</b>	None.
<b>Future Action Expected</b>	If the Board wishes to submit a position or amendment to a current position it must be done prior to July 1.
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	TASB Advocacy Agenda is for the benefit of all students.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.

**Other Comments and Related Issues**

None.

**Attachments**

- A copy of *TASB Advocacy Priorities* for the 2004-2006 legislative biennium.
- A copy of the *TASB Advocacy Positions* for the 2004-2006 legislative biennium.

**Contact Person(s)**

Mark Pool, Superintendent of Schools

**Action Required**

None.

**Superintendent's Recommendation**

This is a discussion item only. No action required.

**Mark Pool, Superintendent of Schools**

# Issues and Advocacy

## *2004-06 Advocacy Agenda*

### **Priorities**

**The following Advocacy Priorities are high-profile, high-commitment legislative objectives for the Association.**

### **Unfunded Mandates**

TASB opposes unfunded mandates and supports fully funding the actual cost of any required programs and services supplemented by exceptional programs and services through the Foundation School Program Fund.

### **Fiscal Capacity**

TASB urgently requests the Legislature to provide additional state resources to local school districts to increase the fiscal capacity of the school finance system and to provide districts the resources needed to meet rising expectations.

### **State Share**

TASB supports increasing the state share of the Foundation School Program to 60 percent while maintaining local control over the allocation of resources.

### **Equity**

TASB supports a school finance system that provides access for all students and is equalized or "wealth neutral."

### **Adequacy**

TASB supports adequacy in funding so that all school districts have financial resources that will provide an excellent education to all students, meet all state and federal mandates, and enable every student to reach and exceed state and federal standards for academic performance and high school graduation.

### **Tax Restructuring**

TASB supports tax restructuring needed to generate adequate financial resources for public schools.

### **Facilities Construction**

TASB supports legislation that would increase facilities funding, including the Instructional Facilities Allotment (IFA) and the Existing Debt Allotment (EDA), as well as legislation that would automatically update the EDA each biennium for all bonded debt service not covered by IFA.

### **Incentives**

TASB supports fully funding an exemplary education before experimenting with incentive programs.

### **Impact Fees**

TASB supports legislation giving school districts authority to

assess impact fees to developers.

#### **Cost of Education Index**

TASB shall support development and use of a biennially updated education cost index that captures all district costs.

#### **Local Control**

TASB supports preserving local control of public education by duly elected school boards, including boards' exclusive power to govern and oversee the management of their school districts.

#### **Mandated Election Dates**

TASB supports local control for school boards to choose either a May or November trustee election and either three- or four-year terms.

#### **Election Dates**

TASB opposes efforts to reduce the number of uniform election dates and to take away the discretion to hold a bond election on a non-uniform date.

#### **Recall**

TASB opposes the recall of school board members.

#### **Consolidation**

TASB opposes the forced consolidation of accredited school districts, administrative services, and Education Service Centers.

#### **Health Insurance**

TASB supports full state funding for school employee health insurance. TRS shall give local pharmacies (independent and chain) the same opportunity to fill maintenance prescriptions as mail-order pharmacies.

#### **Certification**

TASB supports educator certification and renewal requirements that provide school boards with appropriate flexibility in the delivery of instructional programs and the assignment of professional employees.

#### **Teacher Recruitment/Retention**

TASB supports increased state funding for teacher recruitment and retention initiatives.

#### **Vouchers**

TASB opposes private-school vouchers, tuition tax credits, and other such programs funded with public tax dollars.

#### **Technology**

TASB supports increased state funding for technology programs, training, and equipment.

#### **Transportation**

TASB supports increased state funding for transportation.

### **Career and Technology Education**

TASB supports career and technology education programs so that all students are prepared for the expanding expectations of the workforce.

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### Positions

**Positions are stances guiding TASB's response to issues that might come before the Legislature or other government agencies, such as the State Board of Education.**

**Safeguard Revenue Sources.** TASB shall support efforts to safeguard current revenue sources for public education until appropriate, reliable, and stable replacement sources are in place.

**Additional Funding for Public Schools.** TASB shall support a balanced approach to resolving the current school finance situation that provides for needed increases in funding for public education and reasonable property tax relief.

**Increasing Equity.** TASB shall support a school finance plan that, over time, increases the percentage of children within the equalized system to 98 percent and provides financial support for education for at least 10 years.

**Local Enrichment.** TASB shall support legislation that provides for local enrichment only insofar as a method is provided to ensure that such enrichment is equalized or "wealth neutral."

**Annual Inflation Indexing.** TASB shall support legislation to annually index to inflation the \$305,000 threshold that triggers the equalized options required by Chapter 41 of the Education Code.

**Aging Facilities.** TASB shall support legislation that will provide financial assistance to districts where the majority of their instructional facilities are more than 25 years old.

**Environmentally Friendly Facilities.** TASB shall support legislation that will provide financial assistance to districts seeking to update or construct new facilities using environmentally friendly components.

**Fast Enrollment Growth.** TASB shall support a formula for increased state funding for operational purposes in districts that are experiencing very fast enrollment growth.

**Funding for Special Needs Learners.** TASB shall support increased state funding for special needs learners, including economically disadvantaged students, bilingual program students, and eligible students with disabilities.

**Telecommunications Infrastructure Fund.** TASB shall urge the Legislature to reauthorize the Telecommunications Infrastructure Fund (TIF) grant program.

**Transportation Allotment to Magnet Schools.** TASB shall support an increase in the transportation allotment and legislation that clarifies that districts will receive normal state transportation funding for students who attend a magnet school within their own district and who live more than two miles from the school.

**Recycling/Conservation Programs.** TASB shall support legislation allowing state funds to be available to districts using maximum effort for recycling and/or conservation programs.

**Updated Textbooks.** TASB shall support legislation requiring the state to provide updated textbooks for Texas students on an established replacement schedule.

**Nonconforming Textbooks.** TASB shall support legislation or regulations requiring the state to provide full funding for textbooks or programs not included on the state-adopted list of textbooks, as long as the textbooks or programs follow existing content and curriculum guidelines, are referred by the local board of trustees, and can be proven effective for the local district.

**Support of Education Service Centers.** TASB shall support retaining and providing increased funding support of Region Education Service Centers (ESCs) as a cost-effective method of providing essential school district services.

**Board Self Evaluation.** TASB shall support amending the Open Meetings Act to allow trustees to meet in closed session to conduct a board self-evaluation.

**Tax Increment Reinvestment Zone Agreements.** TASB shall support legislation recognizing tax increment reinvestment zone (TIRZ) agreements between school districts and municipalities.

**Annexation Election.** TASB shall support the repeal of Section 130.073 of the Texas Education Code, which allows a community college in a county with more than 1.3 million residents to hold an annexation election allowing taxpayers in their current district to vote along with taxpayers in the proposed annexation areas. In addition, TASB shall support new legislation that would provide a method for detachment from a community college district.

**Community Housing Development Organizations.** TASB shall support legislation requiring a community housing development organization (CHDO) using tax-exempt bonds to acquire existing affordable housing with the intent to renovate to pay full ad valorem taxes to public schools on that property.

**Texas Utilities Code.** TASB shall support amending the Texas Utilities Code, Section 36.351, to include public

schools.

**Utilizing Internet Resources.** TASB shall support legislation allowing districts to better utilize more efficient internet resources to conduct district business.

**Increased Funding for Salaries.** TASB shall support legislation that will fully fund state-mandated increases in the state minimum salary schedule, including all step increases, through the Foundation School Program.

**Special Education Stipends.** TASB shall support state and/or federal funding that provides stipends for teachers in special education critical shortage areas.

**Advisory Committee on Rule Impact.** TASB shall support a recommendation to the State Board for Educator Certification (SBEC) that will establish an advisory committee on rule impact that includes an identified SBEC liaison and representatives from educator preparation programs for human resources and principals.

**Alternative Certification Programs.** TASB shall support legislation providing state financial assistance for teacher alternative certification programs operated by school districts and Education Service Centers.

**School Employee Arrests.** TASB shall support legislation that requires law enforcement agencies to notify districts when a school employee is arrested and charged with a felony.

**School Start Date.** TASB shall support the repeal of the current restrictions on the school start date.

**Public School Nutrition Policy.** TASB supports full funding of reasonable state and federal policies to promote student health. TASB opposes regulations adopted without public input and reasonable implementation schedules.

**Spanish TAKS.** TASB shall support that a Spanish-language version of the Texas Assessment of Knowledge and Skills (TAKS) exit test should be made available for Spanish-speaking students who first enroll in Texas schools during their junior or senior year.

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**Agenda Item Summary Sheet (7 A)**  
**Meeting Date: June 20, 2005**  
**Submitted by: Mark Pool, Superintendent**

<b>Governance</b>	Appointment of Committee to Negotiate Land Purchase
<b>Summary</b>	<p>If the order calling the bond election is approved, we need to begin contract negotiations with the property owner of the proposed site for the new middle school. This can be done through a board-administration committee.</p> <p>According to policy, the Board may from time to time as it deems necessary create committees to facilitate the efficient operation of the Board. Policy BDAA (LOCAL) states that the President of the Board is to appoint all Board committees, unless otherwise provided by policy or Board consensus.</p> <p>The President of the Board and the Superintendent shall be ex officio members of all Board committees.</p>
<b>ECISD Board Policy</b>	<p>BDB (LEGAL), BOARD INTERNAL ORGANIZATION: INTERNAL COMMITTEES</p> <p><a href="http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=BDB(LEGAL).html">http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=BDB(LEGAL).html</a></p> <p>BDB (LOCAL), BOARD INTERNAL ORGANIZATION: INTERNAL COMMITTEES</p> <p><a href="http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=BDB(LOCAL).html">http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=BDB(LOCAL).html</a></p>
<b>Effective Date</b>	June 20, 2005.
<b>Previous Board Action</b>	None.
<b>Future Action Expected</b>	According to policy, committees may transact business only within the specific authority granted by the Board. To be binding, all such business must be reported to the Board at the next regular or special meeting for approval and entry into the minutes as a public record.
<b>Background Information and Significant Issues</b>	A committee that includes one or more Board members and has supervision or control over public business or public policy is subject to the Open Meetings Act when it meets to discuss that public business or policy.

According to the *Texas Government Code §551.072* a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Use of a board committee to conduct contract negotiations for the purchase of property facilitates the efficient operation of the Board, therefore the public benefits through more efficient and effective board governance.
<b>Procedural and Reporting Implications</b>	Any business transacted by the committee must be reported to the Board at the next regular or special meeting for approval and entry into the minutes.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	None.
<b>Contact Person(s)</b>	Mark Pool, Superintendent of Schools
<b>Action Required</b>	Appointment of committee.
<b>Superintendent's Recommendation</b>	I recommend that you take the necessary action to appoint a committee for the purpose of negotiating a contract for the purchase of the property for the new middle school site. <b>Mark Pool, Superintendent of Schools</b>

**Governance** Annual Planning Calendar

**Summary** Criterion 8.1 of the *TASB Board Effectiveness Audit* states that an annual calendar of board events, outlining major board activities by month, is in place.

A crucial tool for smooth operations by the board is a written, annual calendar of board events. A written, annual calendar serves several purposes. Among them, it

- Helps the board, especially new board members, know what to expect at any given time of year
- Ensures the board does not overlook any major responsibilities
- Helps the board prepare in advance for the regular tasks an effective board performs
- Assists the board and administration in judiciously scheduling their work
- Ensures the board receives the regular information on district progress and operations success.

Calendars can take many forms. The crucial issues are that the calendar be (1) comprehensive, (2) consulted regularly in planning the board's work, and (3) followed.

The calendar should be reviewed once a year to make sure items continue to be scheduled for appropriate and workable times. A good time to review the calendar is shortly after board elections.

**ECISD Board Policy** None.

**Effective Date** July 1, 2005.

**Previous Board Action** The Board adopted the current *Board Activities Calendar* in July 2004.

**Future Action Expected** None.

<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Public benefits by more efficient operations of the Board.
<b>Procedural and Reporting Implications</b>	None.
<b>Public Comments</b>	None.
<b>Alternatives</b>	None.
<b>Other Comments and Related Issues</b>	None.
<b>Attachments</b>	El Campo ISD Board of Trustees Activity and Events Calendar, 2005-2006 School Year
<b>Contact Person(s)</b>	Mark Pool, Superintendent of Schools
<b>Action Required</b>	None.
<b>Superintendent's Recommendation</b>	This is a discussion item only. No action required. <b>Mark Pool, Superintendent of Schools</b>

**El Campo ISD Board of Trustees  
Activity and Events Calendar  
2005-2006 School Year**

	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>July 18, 2005</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• List of Certified PDAS Appraisers</li> <li>• PDAS Calendar</li> <li>• List of School-Sponsored Activities</li> </ul>	<ul style="list-style-type: none"> <li>• Review Proposed Budget</li> <li>• Workers Compensation Insurance Renewal</li> <li>• Evaluation of Maintenance Program <b>5.2</b></li> <li>• Transportation Department Improvement Plan</li> <li>• Financial Report</li> <li>• Review Bills</li> </ul>	<ul style="list-style-type: none"> <li>• Review Proposed District and Campus and Performance Objectives</li> </ul>	<ul style="list-style-type: none"> <li>• Elect TASB Delegate</li> <li>• Review appropriateness, adequacy, and usefulness of reports <b>4.2</b></li> <li>• Review / Revise Board Operating Procedures <b>4.3</b></li> </ul>	<ul style="list-style-type: none"> <li>• Mid-Year Formative Evaluation of Supt.</li> <li>• New Teacher Contracts</li> </ul>	Report on New Teacher Orientation	<ul style="list-style-type: none"> <li>• Budget Workshop (July 11)</li> </ul>

	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>August 15, 2005</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• DAEP Interlocal Agreement</li> <li>• Approve Vendors List</li> </ul>	<ul style="list-style-type: none"> <li>• Contract for Purchase of WADA</li> <li>• Final Budget Amendment</li> <li>• Maintenance Department Improvement Plan</li> <li>• Review FIRST Criteria</li> <li>• Adopt Budget</li> <li>• Set Tax Rate</li> <li>• Financial Report</li> <li>• Review Bills</li> </ul>	<ul style="list-style-type: none"> <li>• Approve Proposed District and Campus and Performance Objectives</li> <li>• Evaluation of OEY Program</li> </ul>			<ul style="list-style-type: none"> <li>• Report on Beginning of School / Enrollment Update</li> </ul>	<ul style="list-style-type: none"> <li>• Budget Workshop (August 8)</li> <li>• First Day of Instruction (Aug 10)</li> <li>• Public Hearing on Proposed Budget</li> </ul>

	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>September 19, 2005</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Adjunct staff status for CEAs</li> </ul>	<ul style="list-style-type: none"> <li>• Financial Report</li> <li>• Review Bills</li> <li>• Quarterly Investment Report</li> <li>• Annual Portfolio Report</li> </ul>	<ul style="list-style-type: none"> <li>• OEY Program Improvement Plan</li> <li>• Evaluation of G/T Program</li> </ul>			<ul style="list-style-type: none"> <li>• Review Superintendent Travel Plans</li> <li>• District and Campus SBDM Committees</li> <li>• First Six Weeks enrollment, attendance, and FSP funding</li> </ul>	<ul style="list-style-type: none"> <li>• Labor Day Holiday (Sep 5)</li> <li>• Public Hearing for FIRST Rating Report</li> <li>• TASB/TASA Convention (Sep 23-25)</li> </ul>
<b>October 17, 2005</b>	<ul style="list-style-type: none"> <li>• Minutes</li> </ul>	<ul style="list-style-type: none"> <li>• Budget Planning Calendar</li> <li>• Financial Report</li> <li>• Review Bills</li> </ul>	<ul style="list-style-type: none"> <li>• Review AEIS and AYP Accountability System</li> <li>• Evaluation of CATE Program</li> <li>• G/T Program Improvement Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Board Effectiveness Audit Update</li> <li>• Establish parameters for development of school calendar</li> </ul>		<ul style="list-style-type: none"> <li>• Campus Attendance Committee Appointments</li> </ul>	

	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>November 14, 2005</b>	<ul style="list-style-type: none"> <li>Minutes</li> </ul>	<ul style="list-style-type: none"> <li>Annual Financial Audit and Compliance Report</li> <li>Financial Report</li> <li>Review Bills</li> </ul>	<ul style="list-style-type: none"> <li>AYP Accountability Reports</li> <li>Evaluation of Bilingual Ed / ESL Program</li> <li>CATE Program Improvement Plan</li> </ul>	<ul style="list-style-type: none"> <li>TASB Annual Report</li> </ul>		<ul style="list-style-type: none"> <li>Update on District Goals <b>2.4</b></li> <li>Second Six Weeks Enrollment, Attendance, and FSP Funding</li> </ul>	<ul style="list-style-type: none"> <li>Public Hearing on TELPAS Results</li> <li>Community Input on District Goals</li> <li>Thanksgiving Holidays (Nov 21-25)</li> </ul>
<b>December 19, 2005</b>	<ul style="list-style-type: none"> <li>Minutes</li> </ul>	<ul style="list-style-type: none"> <li>Financial Report</li> <li>Review Bills</li> <li>Quarterly Investment Report</li> </ul>	<ul style="list-style-type: none"> <li>Campus Report Cards</li> <li>New Course Offerings</li> <li>Evaluation of Dyslexia Program</li> <li>Bilingual Ed / ESL Program Improvement Plan</li> </ul>	<ul style="list-style-type: none"> <li>School Calendar</li> <li>Review of Superintendent Evaluation Process</li> </ul>		<ul style="list-style-type: none"> <li>Update on Performance Goals</li> <li>State of the Schools Report <b>5.1, 6.1</b></li> </ul>	<ul style="list-style-type: none"> <li>Team-Building Activity focused on Board Self-Assessment <b>7.1</b></li> <li>Board Christmas Dinner</li> <li>Christmas Holidays (Dec 19-30)</li> </ul>

	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>January 23, 2006</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• List of Investment Officers</li> <li>• Report on Investment Training</li> <li>• Review Investment Policies</li> </ul>	<ul style="list-style-type: none"> <li>• Financial Auditor Engagement</li> <li>• Financial Report</li> <li>• Review Bills</li> </ul>	<ul style="list-style-type: none"> <li>• Annual AEIS Report</li> <li>• Textbook Committee</li> <li>• Review Exit Level TAKS</li> <li>• Evaluation of SCE Program</li> <li>• Dyslexia Program Improvement Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Review / Revise District Goals <b>2.1</b></li> <li>• Plan for Continuing Education for Board and Individual Trustees <b>7.2</b></li> </ul>	<ul style="list-style-type: none"> <li>• Supt. Evaluation and Action on Contract</li> </ul>	<ul style="list-style-type: none"> <li>• First Semester Enrollment, Attendance, and FSP Funding</li> </ul>	<ul style="list-style-type: none"> <li>• School Board Appreciation Month</li> <li>• Public Hearing on District's Annual Report</li> <li>• Second Semester Begins (Jan 3)</li> <li>• MLK Holiday (Jan 16)</li> </ul>
<b>February 20, 2006</b>	<ul style="list-style-type: none"> <li>• Minutes</li> </ul>	<ul style="list-style-type: none"> <li>• Budget Assumptions and Priorities</li> <li>• Compensation Benchmark Study</li> <li>• Proposed Capital Improvement Plan</li> <li>• Financial Report</li> <li>• Review Bills</li> </ul>	<ul style="list-style-type: none"> <li>• Review PBMAS</li> <li>• Mid-Year District &amp; Campus Plans Update</li> <li>• Evaluation of Instructional Technology Program <b>5.2</b></li> <li>• SCE Program Improvement Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Order School Trustee Election</li> <li>• Approve Election Judges</li> <li>• Review / Revise Supt. Evaluation Instrument</li> <li>• Superintendent Performance Goals</li> <li>• Announcement of Board Training Hours</li> </ul>	<ul style="list-style-type: none"> <li>• Admin. Contracts</li> </ul>	<ul style="list-style-type: none"> <li>• Resolution for Public School Month</li> <li>• Action Plans for Implementing District Goals <b>2.4</b></li> <li>• Fourth Six Weeks Enrollment, Attendance, and FSP Funding</li> </ul>	<ul style="list-style-type: none"> <li>• TASB Winter Governance Seminar</li> </ul>

	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>March 20, 2006</b>	<ul style="list-style-type: none"> <li>Minutes</li> </ul>	<ul style="list-style-type: none"> <li>Insurance Renewals</li> <li>Discuss Proposed Compensation Plan</li> <li>Discuss Proposed Capital Improvements</li> <li>Financial Report</li> <li>Review Bills</li> <li>Quarterly Investment Report</li> </ul>	<ul style="list-style-type: none"> <li>Textbook Adoption</li> <li>Review Summer School Program</li> <li>Evaluation of Special Ed Program</li> <li>Instructional Technology Improvement Plan</li> </ul>	<ul style="list-style-type: none"> <li>Election of Region III Board of Directors</li> </ul>	<ul style="list-style-type: none"> <li>Teacher and Other Professional Contracts</li> </ul>		<ul style="list-style-type: none"> <li>Board Candidates Workshop</li> <li>Spring Break (Mar 13-17)</li> <li>Easter Holidays (Apr 14)</li> </ul>

	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>April 17, 2006</b>	<ul style="list-style-type: none"> <li>Minutes</li> </ul>	<ul style="list-style-type: none"> <li>Approve Compensation Plan</li> <li>Approve Capital Improvement Plan</li> <li>Food Service Evaluation <b>5.2</b></li> <li>Financial Report</li> <li>Review Bills</li> </ul>	<ul style="list-style-type: none"> <li>Review of Third &amp; Fifth Grade TAKS, Second Adm.</li> <li>Technology Plan</li> <li>Special Education Program Improvement Plan</li> </ul>	<ul style="list-style-type: none"> <li>Review and Discuss "Positions" for TASB Advocacy Agenda</li> </ul>	<ul style="list-style-type: none"> <li>New Teacher Contracts</li> </ul>	<ul style="list-style-type: none"> <li>Fifth Six Weeks Enrollment, Attendance, and FSP Funding</li> </ul>	<ul style="list-style-type: none"> <li>45<sup>th</sup> Day Before Last Day of Instruction (Apr 10)</li> <li>WCYF Day (Apr 28)</li> </ul>
<b>May 15, 2006</b>	<ul style="list-style-type: none"> <li>Minutes</li> </ul>	<ul style="list-style-type: none"> <li>Depository Contract (Every odd number year)</li> <li>Food Service Contract Renewal</li> <li>Financial Report</li> <li>Review Bills</li> </ul>	<ul style="list-style-type: none"> <li>Summer Professional Development Report</li> <li>Evaluation of Pre-Kindergarten Program</li> </ul>	<ul style="list-style-type: none"> <li>Canvass Election Results</li> <li>Oath of Office for New Trustees</li> <li>Reorganization of Board</li> <li>Adopt / Reaffirm Ethics Statement <b>7.4</b></li> </ul>	<ul style="list-style-type: none"> <li>New Teacher Contracts</li> </ul>	<ul style="list-style-type: none"> <li>Recognize Valedictorian and Salutatorian</li> <li>State of Schools Report</li> <li>Operation and Effectiveness of Student Attendance System <b>FEB (LOCAL)</b></li> </ul>	<ul style="list-style-type: none"> <li>Board Election (May 6)</li> <li>Graduation (May 27)</li> <li>Regional Spring Workshop</li> </ul>

	<b>Consent Agenda</b>	<b>Business and Operations</b>	<b>Curriculum and Instruction</b>	<b>Governance Issues</b>	<b>Personnel Matters</b>	<b>Superintendent's Report</b>	<b>Special Meetings / Events</b>
<b>June 19, 2006</b>	<ul style="list-style-type: none"> <li>Minutes</li> </ul>	<ul style="list-style-type: none"> <li>GFOA Comprehensive Annual Financial Report</li> <li>Present Preliminary Budget</li> <li>Student Insurance</li> <li>Administrative Cost Ratio</li> <li>Evaluation of Student Transportation Program <b>5.2</b></li> <li>Financial Report</li> <li>Review Bills</li> <li>Investment Report</li> </ul>	<ul style="list-style-type: none"> <li>Summer School Offerings / Enrollment</li> <li>Test Results (TAKS, TELPAS, TPRI, and SDAA II)</li> </ul>	<ul style="list-style-type: none"> <li>Board of Trustees Annual Planning Calendar</li> <li>Review progress toward District goals</li> <li>Review/Revise Student Code of Conduct</li> <li>Consider "Positions" for TASB Advocacy Agenda</li> <li>Review Vision Statement <b>1.2</b></li> <li>Review Effectiveness of Annual Team-Building Activity <b>7.3</b></li> </ul>	<ul style="list-style-type: none"> <li>New Teacher Contracts</li> </ul>	<ul style="list-style-type: none"> <li>Update on Performance Goals</li> <li>Review Student/Parent Handbooks</li> <li>Review Extracurricular Standards of Behavior</li> <li>Report on Scholarships</li> <li>Implementation of District Goals Progress Report <b>2.4</b></li> <li>Recognition of Outgoing Board Members</li> <li>Second Semester Enrollment, Attendance, and FSP Funding</li> </ul>	<ul style="list-style-type: none"> <li>Local Orientation of New Board Members <b>8.2</b></li> <li>Summer Leadership Institute</li> <li>45<sup>th</sup> Day Before First Day of Instruction</li> <li>Revise / Readopt Vision Statement (Every 5 years, 2005) <b>1.2</b></li> </ul>

<b>Governance</b>	Grading, Promotion and Retention Policy
<b>Summary</b>	<p>Policy EIE (LOCAL) currently states that for students in grades 1-8, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in language arts and mathematics.</p> <p>Principals have expressed the concern that because “language arts” is such a broad discipline that covers several areas, one of which is reading, some students are achieving the 70 or above in language arts but have a failing grade in reading; i.e., even though their reading grade is below 70, grades in the other language arts areas bring the overall language arts average to above a 70. They are concerned about promoting students who are failing reading.</p> <p>To address this issue we are requesting a change in the policy language as follows:</p> <p><i>“...a grade of 70 or above in reading, mathematics, and language arts —which includes</i></p>
<b>ECISD Board Policy</b>	<p>EIE (LOCAL), ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION, STANDARDS FOR MASTERY, GRADES 1-8</p> <p><a href="http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=EIE(LOCAL).html">http://www.tasb.org/policy/pol/private/241903/pol.cfm?DisplayPage=EIE(LOCAL).html</a></p>
<b>Effective Date</b>	2005-2006 School Year
<b>Previous Board Action</b>	The current LOCAL policy was issued February 10, 2003.
<b>Future Action Expected</b>	None.
<b>Background Information and Significant Issues</b>	None.
<b>Fiscal Impact</b>	None.
<b>Student and Public Benefit</b>	Higher standards will help ensure that students are not being promoted to the next grade level without the necessary reading

skills.

**Procedural and Reporting Implications**

Information will be forwarded to TASB Policy Service for them to create a unique LOCAL version of policy EIE, ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION

**Public Comments**

None.

**Alternatives**

None.

**Other Comments and Related Issues**

None.

**Attachments**

None.

**Contact Person(s)**

Carolyn Gordon, Assistant Superintendent for Curriculum and Instruction

Delores Janik, Language Arts Supervisor

**Action Required**

None.

**Superintendent's Recommendation**

This is a discussion item only. No action required.

**Mark Pool, Superintendent of Schools**

**EL CAMPO INDEPENDENT SCHOOL DISTRICT**

ROBERT MARK POOL, Superintendent

**DAVID BRIGHT**  
ASSISTANT SUPERINTENDENT  
FOR FINANCE

700 WEST NORRIS STREET  
EL CAMPO, TEXAS 77437  
(979) 543-6771 – FAX (979) 543-1670

**CAROLYN GORDON**  
ASSISTANT SUPERINTENDENT  
FOR INSTRUCTION

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Mark Pool  
**DATE:** Wednesday, June 15, 2005  
**RE:** Superintendent's Report

I will have the Superintendent's Report information for you Monday evening.