

Board Meeting Agenda

Lake Travis Independent School District Board of Trustees

A meeting of the Board of Trustees of Lake Travis Independent School District will be held February 18, 2026, beginning at 6:00 PM in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, TX 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If, during the course of the meeting covered by this agenda, the Board should determine that a closed session of the Board should be held or is required in relation to any item included on this agenda, then such closed session as authorized by Section 551.001 *et seq* of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this agenda or as soon after the commencement of the meeting covered by this agenda as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.084, inclusive, of the Open Meetings Act.

Notice regarding Public Comments/Citizen Participation: Participants must register to speak by either: (1) Completing and submitting the Public Participation form, available online, by 3:00 p.m. on the day of the meeting; or (2) Completing and submitting the Public Participation form in person at the designated meeting location on the scheduled meeting date, prior to the meeting's start time.

1. Call To Order and Quorum Determination 3
2. Pledge of Allegiance and Moment of Silence
3. Public Comments/Citizen Participation
4. **Presentation/Discussion Items**
 - A. Presentation and Discussion of High School No. 2 Update 29
 - B. Presentation and Discussion of January 2026 Monthly Financial Reports 38
 - C. Update on Board Advisory Committees 56
5. **Consideration Items**
 - A. Consideration of and Potential Action regarding Campus Name and Colors for High School No. 2 59
 - B. Consideration of and Request for Approval of Amendment No. 2 to the 2025-2026 Budget 73
 - C. Consideration of and Request for Approval of an Agreement with Travis County and Other Municipalities Regarding the May 2, 2026 Joint Election 81
 - D. Consideration of and Request for Approval of an Election Services Agreement Between Travis County and Lake Travis ISD 100

E.	Consideration of and Request for Award of RFP #26-002 Farm to School Local Foods for Lake Travis ISD	115
F.	Consideration of and Request for Adoption of Resolution 021826-01 Authorizing Wage Payments for Employees Impacted by the January 26-27, 2026 School Closure	127
G.	Consideration of and Request for Approval of the Library Materials Procurement List Recommended by the School Library Advisory Council (SLAC)	130
H.	Consideration of and Potential Action regarding Designated Daily Period of Prayer in accordance with Senate Bill 11	131
6.	Consent Agenda	
A.	Approval of Administrator Personal Services Contracts under HB 3372	138
B.	Approval of January 21, 2026 Regular Board Meeting Minutes and January 28, 2026 Special Called Board Meeting Minutes	151
C.	Approval of a Burnet County 4-H Adjunct Faculty Agreement and Extracurricular Resolution	163
7.	Closed Session in accordance with Texas Government Code 551.001 et. seq. Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law, including consultation with legal counsel regarding proposed revisions to the Superintendent's employment contract and related legal considerations.	
	Section 551.074 - For the purpose of discussing the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints or charges against a public officer or employee, including a discussion of proposed revisions to the Superintendent's employment contract.	
8.	Consideration Items Arising from Closed Session	
A.	Consideration of and Possible Action regarding Approval of a Revised Superintendent Employment Contract, and Authorization for the Board President to Execute the Contract on behalf of the District	
B.	Other Items Arising from Closed Session	
9.	Adjournment	

Welcome to the

LAKE TRAVIS ISD

Board Meeting

FEBRUARY 18, 2026





Need to capture special sticky note

I recommend this book! Rating ☆☆☆☆☆

I recommend this book! Rating ☆☆☆☆☆

K12345 K12345

THE MESSAGE

Author's Purpose

What the Author Wants the Reader to Learn

How the Author Applies the Story to Your Life

Usually, the author doesn't tell you the message in a story.

MESSI

10

TAKE WHAT YOU NEED







LAKE TRAVIS ISD Board Meeting Agenda



**LEWIS & CLARK
ELEMENTARY**
ONE HEART. ONE HERD.





RELATIONSHIPS

Thousands	Hundred	Ten	One
1000	100	10	1

Place Value

greater > than
less < than

0 1 2 3 4
5 6 7 8 9

Multiplication Strategies

Millions 1000
Thousands 1000
Hundreds 100
Tens 10
Ones 1

2 x 10

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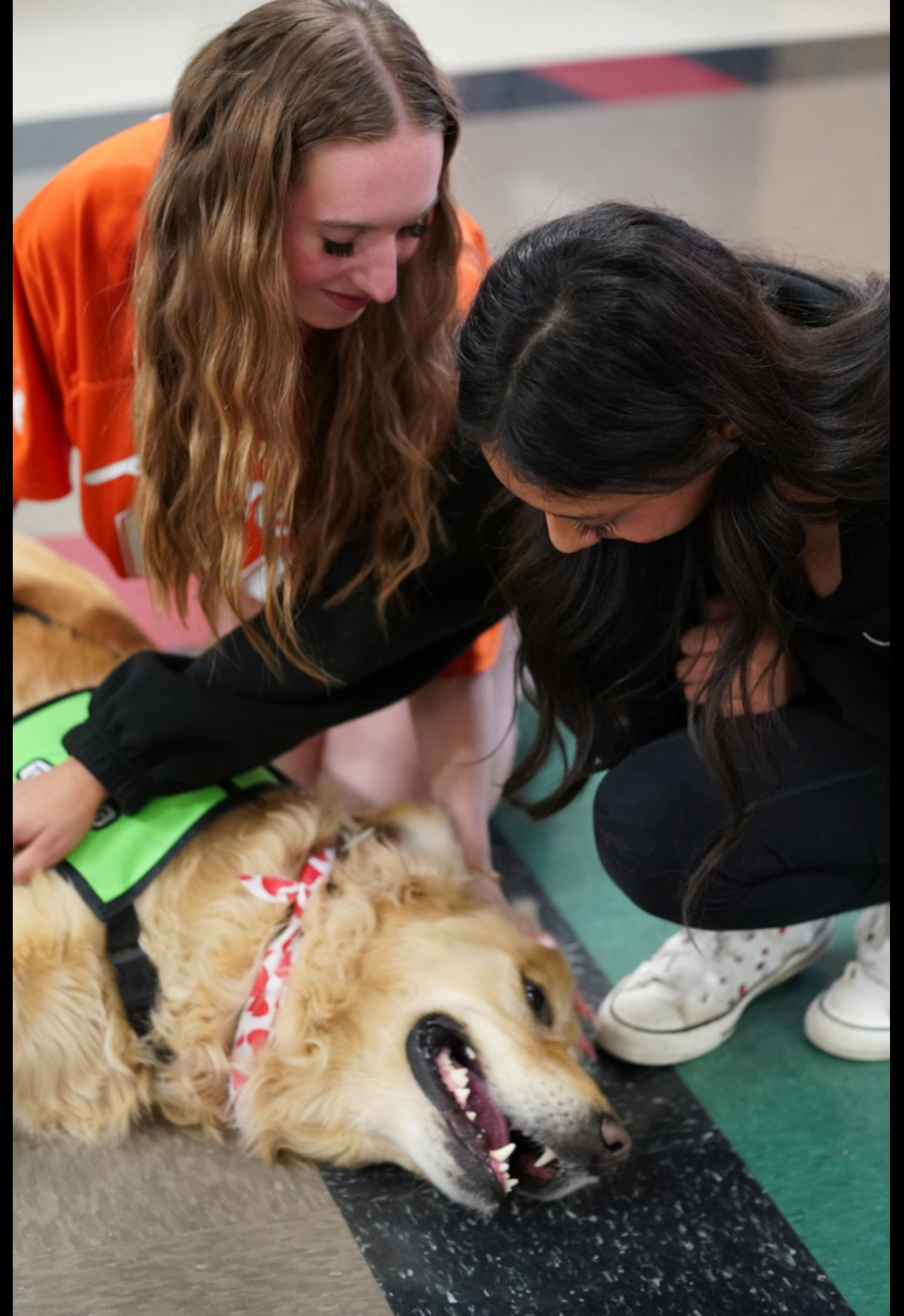
SWIFTEE
FRI-YAY!





LAKE TRAVIS ISD Board Meeting Agenda











LAKE TRAVIS ISD Board Meeting Agenda











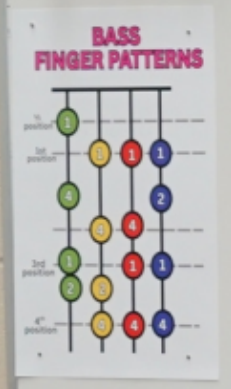
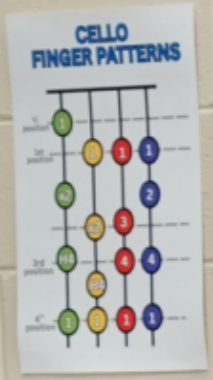
LAKE TRAVIS ISD Board Meeting Agenda



Want a class orchestra reward?



- Brag Board #2
- 1st Spiderverse (12:17)
 - 3rd Frozen 2 (12:05)
 - 5th Sandlot (5:10)
 - 7th Big Hero 6 (23:24)



Teacher in a pink jacket standing in the background.

Teacher in a floral shirt standing in the background with arms crossed.

Teacher in a patterned dress standing in the background holding a microphone.

Student in a black t-shirt playing the cello.

Student in a black t-shirt playing the cello.

Student in a black t-shirt playing the cello.

Student in a black hoodie playing the violin.

Student in a black t-shirt playing the cello.









LAKE TRAVIS ISD
Board Meeting Agenda





AGENDA ITEM ACTION SHEET

AGENDA ITEM

Presentation and Discussion of High School No. 2 Update

RECOMMENDED ACTION

No action required. Item is for information and discussion only.

RATIONALE

On September 17, 2025, the Board of Trustees approved the construction contract for the site work and utility infrastructure (Phase 1) of High School No. 2. In November, Travis County approved the site work and construction permit. Administration will share an update on the construction timeline.

BUDGET PROVISIONS

2023 Bond Program

2024 Bond Program

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Robert Winovitch – Director of Facilities and Construction

ATTACHMENTS

None

MEETING DATE

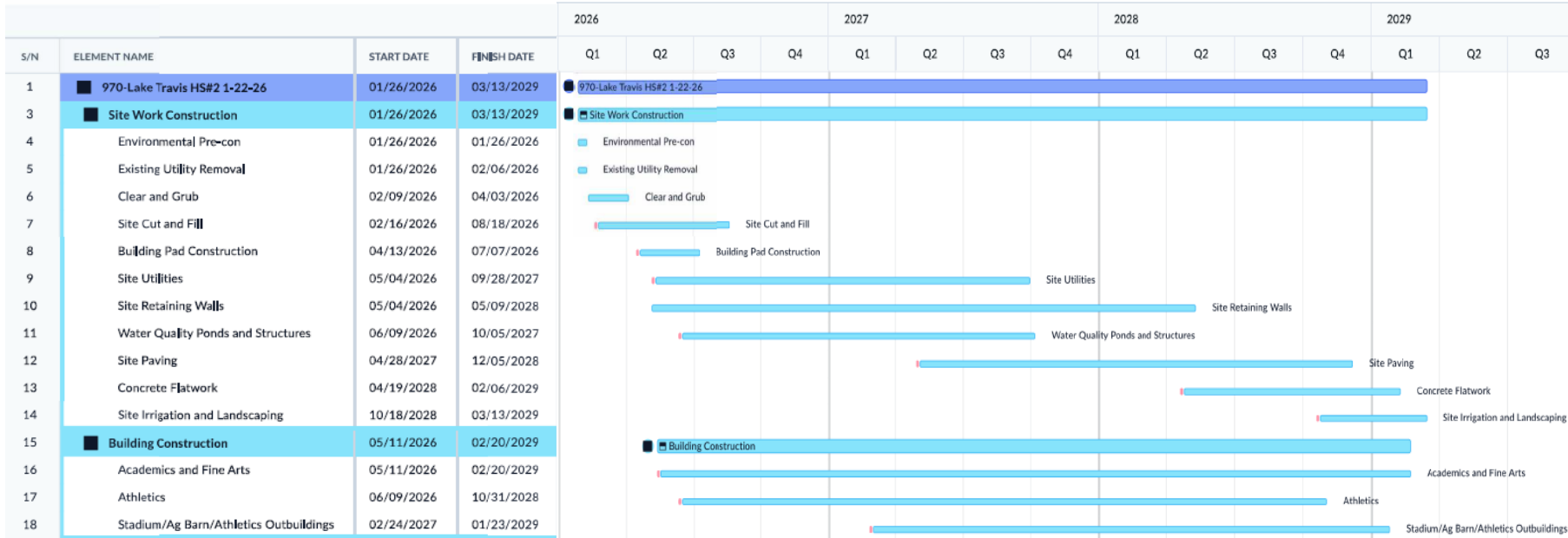
February 18, 2026

Update on High School No. 2

February 18, 2026



High School #2 Construction Schedule





Reimer's Road Development
September 2026



LTISD HIGH SCHOOL

1000

LTISD
PERFORMING
ARTS
CENTER







Questions





AGENDA ITEM ACTION SHEET

AGENDA ITEM

Presentation and Discussion of January 2026 Monthly Financial Reports

RECOMMENDED ACTION

No action required. Item is for information and discussion only.

RATIONALE

To provide a financial update to the Board and community regarding the financial position of the school district.

The financial highlights for the period ending January 31, 2026, include the following:

- The financial reports reflect activity through 42% of the fiscal year with recorded General Fund expenditures of 37% of the budget.
- Function 91-State Transfers represents the recapture payment made to the State in August. By disseminating the payment throughout the year, the District has recorded expenditures of 46% of the total general operating budget.
- Salaries and benefits paid during summer months to the 10-month employees (teachers, aides, professionals, auxiliary staff) are accrued monthly and are included in recorded expenditures. The total of \$13,453,467 is held in the accrued wages payable account on the balance sheet representing days worked but not paid out since their contract start date in July/August.
- The cash and temporary investments balance for all governmental and proprietary funds totals \$414,142,817. Investment instruments, focused on security and liquidity, include Local Government Investment Pools and money market funds approved under the Public Funds Investment Act.
- Monthly tax collections totaled \$80,684,466 representing a collection rate of 87.99% of 2025 total adjusted tax levy, in comparison to the prior year of 89.14%.
- The total 2018 bond expenditures are approximately \$260.2 million with remaining funds of approximately \$109,367.
- The total 2023 bond expenditures are approximately \$138.7 million with remaining funds of approximately \$200.5 million.
- The total 2024 bond expenditures are approximately \$11.1 million with remaining funds of approximately \$27 million.



BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Brad Goerke – Director of Finance

ATTACHMENTS

1. Statement of Revenues and Expenditures – January 2026
2. Balance Sheet – January 2026
3. Tax Statement – January 2026
4. 2018 Capital Projects Report – January 2026
5. 2023 Capital Projects Report – January 2026
6. 2024 Capital Projects Report – January 2026

MEETING DATE

February 18, 2026

Lake Travis ISD
STATEMENT OF REVENUE AND EXPENDITURES
GENERAL FUND

1/31/2026

Current Year

Prior Year

<i>Revenues</i>		Current Year				Prior Year	
		Budget	Actual	Balance	Percent of Budget	Cumulative Actual	Percent of Actual
5711	Current Year Tax Revenue	\$ 127,165,000	\$ 114,413,895	\$ 12,751,105	89.97%	\$ 125,598,255	90.98%
5700	Other Local Revenues	6,663,000	2,014,148	4,648,852	30.23%	1,777,582	29.60%
5800	State Program Revenue	12,386,843	5,621,982	6,764,861	45.39%	5,812,959	43.29%
5900	Federal Revenue	158,500	3,968	154,532	2.50%	4,411	2.60%
Total Revenue		\$ 146,373,343	\$ 122,053,993	\$ 24,319,350	83.39%	\$ 133,193,208	84.48%

Expenditures

11	Instruction	\$ 68,524,148	\$ 33,161,036	\$ 35,363,112	48.39%	\$ 31,789,962	47.48%
12	Instructional Resources	1,073,267	474,996	598,271	44.26%	493,526	46.64%
13	Staff Development	1,109,437	469,727	639,710	42.34%	559,544	43.72%
21	Instructional Administration	2,163,620	944,226	1,219,394	43.64%	1,053,645	39.93%
23	School Administration	6,118,653	2,752,694	3,365,959	44.99%	2,598,563	43.10%
31	Guidance & Counseling	5,543,707	2,127,930	3,415,777	38.38%	2,051,563	43.15%
32	Social Work Services	331,186	163,210	167,976	49.28%	225,464	60.40%
33	Health Services	1,077,410	521,583	555,827	48.41%	512,251	51.10%
34	Transportation	4,835,415	2,562,074	2,273,341	52.99%	2,567,010	46.37%
35	Food Service	122,601	51,085	71,516	41.67%	51,085	33.70%
36	Co-Curricular Account	2,663,157	1,300,284	1,362,873	48.82%	1,272,585	47.17%
41	General Administration	4,305,742	1,860,862	2,444,880	43.22%	2,030,575	39.04%
51	Plant & Maint. Operation	13,041,493	6,336,949	6,704,544	48.59%	6,133,022	47.45%
52	Security	1,699,736	697,473	1,002,263	41.03%	702,159	39.61%
53	Non-Inst. Data Processing	2,849,451	1,316,986	1,532,465	46.22%	1,315,488	42.78%
61	Community Services	537,010	244,814	292,196	45.59%	238,067	38.45%
71	Debt Service	150,000	-	150,000	0.00%	-	0.00%
81	Facilities/Construction	40,867	17,030	23,837	41.67%	17,030	9.51%
91	State Transfers	33,451,320	-	33,451,320	0.00%	-	0.00%
92	Incremental Cost WADA	-	-	-	0.00%	-	0.00%
93	SPED TRF-Regular Day	116,760	-	116,760	0.00%	-	0.00%
95	JJAEF Transfer Payments	15,000	-	15,000	0.00%	-	0.00%
99	Travis County Appraisal	1,100,000	510,529	589,471	46.41%	512,549	49.89%
Total Expenditures		\$ 150,869,980	\$ 55,513,489	\$ 95,356,491	36.80%	\$ 54,124,087	32.35%

Other Resources and (Uses)

7990	Other Resources	-	-	-		-	
8990	Other Uses	-	-	-		-	
8911	Transfers-Out	-	-	-		-	
Total Resources & Uses		\$ -	\$ -	\$ -		\$ -	0.00%

Fund Balance

1200	Excess (Deficiency) Of Revenues Over Expenditures	\$ (4,496,637)	\$ 66,540,504
3000	Beginning Fund Balance 9/1	\$ 31,611,907	
3000	Ending Fund Balance 8/31	\$ 27,115,270	
3590	Committed Fund Balance	\$ 632,162	
3600	Unassigned Fund Balance	\$ 26,483,108	

Lake Travis ISD
COMBINED INTERIM BALANCE SHEET - ALL FUND TYPES
AS OF: January 31, 2026

<i>Assets</i>	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Internal Svc., Trust & Agency Funds	Total Funds
Current Assets:						
1101 Cash	\$ 5,108,530	\$ 3,281,544	\$ 2,494,572	\$ 2,376,879	\$ 5,115,562	\$ 18,377,088
1103 Temporary Investments	104,446,251	-	64,075,272	227,029,430	214,776	395,765,729
Total Cash and Investments	\$ 109,554,782	\$ 3,281,544	\$ 66,569,845	\$ 229,406,309	\$ 5,330,338	\$ 414,142,817
Receivables:						
1210 Property Taxes-Current	\$ 16,291,967	\$ -	\$ 7,491,743	\$ -	\$ -	\$ 23,783,710
1220 Property Taxes-Delinquent	3,513,723	-	1,559,063	-	-	5,072,786
1230 Allowance-Uncollected Taxes	(1,315,438)	-	(579,581)	-	-	(1,895,019)
1240 Due From Federal Agencies	-	(8,181)	-	-	-	(8,181)
1250 Sundry Receivables	24,380	2,651	-	-	-	27,031
1260 Due From Funds	1,293,929	-	-	-	-	1,293,929
1280 Due From Other Funds Warehouse Items	-	-	-	-	(2,727,583)	(2,727,583)
1290 Other Receivables	578,096	-	-	-	-	578,096
1300 Inventories, At Cost	71,205	174,286	-	-	-	245,491
Total Receivables	\$ 20,457,862	\$ 168,756	\$ 8,471,224	\$ -	\$ (2,727,583)	\$ 26,370,258
1400 Other Current Assets	-	-	-	-	419,389.44	419,389.44
Total Assets	\$ 130,012,644	\$ 3,450,299	\$ 75,041,069	\$ 229,406,309	\$ 3,022,144	\$ 440,932,465
Resources						
5010 Estimated Revenue	\$ 146,373,343	\$ 11,495,804	\$ 62,700,000	\$ 444,494,997	\$ 17,995,011	\$ 683,059,155
5030 Less: Realized Revenue	122,053,993	5,427,800	55,522,223	4,075,185	5,442,114	192,521,314
5000 Revenues to be Received	24,319,350	6,068,004	7,177,777	440,419,812	12,552,897	490,537,841
Total Assets & Resources	\$ 154,331,994	\$ 9,518,303	\$ 82,218,846	\$ 669,826,122	\$ 15,575,041	\$ 931,470,306
Liabilities						
Current Liabilities:						
2110 Accounts Payable	\$ 72	\$ 85	\$ -	\$ -	\$ 1,067,205	\$ 1,067,363
2160 Accrued Wages Payable	12,438,686	697,630	-	91,639	225,512	13,453,467
2170 Due To Other Funds	373,257	(1,244)	-	(24,500)	(1,788,748)	(1,441,236)
2180 Due To Other Govt's	2,287	-	-	-	-	2,287
2190 Due To Student Groups	-	-	-	-	-	-
2150 Payroll Deduct & Withhold	-	-	-	-	976,205	976,205
Total Current Payables	\$ 12,814,302	\$ 696,471	\$ -	\$ 67,139	\$ 480,174	\$ 14,058,086
2210 Accrued Expenses	-	-	-	1,711,276	691,515	2,402,791
2300 Deferred Revenue	-	422,551	-	-	-	422,551
2400 Payable From Restricted Assets	-	-	-	-	-	-
2600 Deferred Inflows	19,045,931	-	8,463,074	-	-	27,509,004
Total Liabilities	\$ 31,860,233	\$ 1,119,022	\$ 8,463,074	\$ 1,778,415	\$ 1,171,689	\$ 44,392,433
Fund Equity						
6010 Appropriations	\$ 150,869,980	\$ 13,191,632	\$ 61,712,680	\$ 686,213,952	\$ 17,995,011	\$ 929,983,255
6050 Less: Expenditures	(55,513,489)	(5,113,261)	(7,500)	(28,376,465)	(7,056,529)	(96,067,243)
6030 Encumbrances	-	-	-	-	-	-
Available Appropriations	\$ 95,356,491	\$ 8,078,371	\$ 61,705,180	\$ 657,837,487	\$ 10,938,482	\$ 833,916,012
4310 Reserve For Encumbrances	-	-	-	-	-	-
3600 Unassigned Fund Balance	26,483,108	320,910	12,050,593	10,210,219	3,464,870	52,529,700
3590 Committed Fund Balance - Accr. Leave	632,162	-	-	-	-	632,162
Total Liability & Fund Equity	\$ 154,331,994	\$ 9,518,303	\$ 82,218,846	\$ 669,826,122	\$ 15,575,041	\$ 931,470,306

SUMMARY OF TAX COLLECTIONS
AS OF JANUARY 2026

2025-26 Original Tax Levy	\$ 191,562,699.91
Delinquent Taxes as of 8/31/2025	<u>6,316,729.71</u>
 Total Receivables for 2025-26	 \$ 197,879,429.62
Current Year Adjustments	(752,696.25)
Prior Year Adjustments	<u>(375,269.87)</u>
 Adjusted Receivables.....	 \$ 196,751,463.50
Total Net Collections To Date	<u>(168,214,347.20)</u>
 Outstanding Receivables as of 1/31/2026	 \$ <u>28,537,116.30</u>

<u>SUMMARY OF BUDGETED COLLECTIONS</u>	<u>BUDGETED</u>	<u>NET COLLECTED</u>	<u>BUDGETED DIFFERENCE</u>	<u>% OF BUDGET COLLECTED</u>
Maintenance - Current Tax	\$ 127,165,000.00	\$ 114,413,894.66	\$ 12,751,105.34	89.97%
Maintenance - Prior Year Tax	200,000.00	601,697.19	(401,697.19)	300.85%
Maintenance - Penalties & Interest	<u>850,000.00</u>	<u>220,978.34</u>	<u>629,021.66</u>	<u>26.00%</u>
Sub-total	<u>\$ 128,215,000.00</u>	<u>\$ 115,236,570.19</u>	<u>\$ 12,978,429.81</u>	<u>89.88%</u>
 Debt Service - Current Tax	 \$ 58,500,000.00	 \$ 52,612,398.91	 \$ 5,887,601.09	 89.94%
Debt Service - Prior Year Tax	0.00	266,977.14	(266,977.14)	0.00%
Debt Service - Penalties & Interest	<u>300,000.00</u>	<u>98,400.96</u>	<u>201,599.04</u>	<u>32.80%</u>
Sub-total	<u>\$ 58,800,000.00</u>	<u>\$ 52,977,777.01</u>	<u>\$ 5,822,222.99</u>	<u>90.10%</u>
Total Collections	<u>\$ 187,015,000.00</u>	<u>\$ 168,214,347.20</u>	<u>\$ 18,800,652.80</u>	<u>89.95%</u>

Tax Collection Comparison with 2025-26: Adjusted Tax Roll

	<u>2025-26</u>	<u>2024-25</u>	<u>2023-24</u>
Percent of Current Year Taxes Collected	87.54%	89.13%	88.75%
Percent of Total Taxes Collected	87.99%	89.14%	88.77%
Percent of Total Taxes and P & I Collected	88.16%	89.28%	88.87%

Tax Collection Comparison with 2025-26: Original Tax Roll

Percent of Current Year Taxes Collected	87.19%	88.68%	88.42%
Percent of Total Taxes Collected	87.64%	88.70%	88.44%
Percent of Total Taxes and P & I Collected	87.81%	88.83%	88.54%

**Lake Travis ISD
2018 Bond Program Summary
January 31, 2026**

Resources	Original Budget	Amended Budget	Total Resources	Balance
1 Bond Proceeds	253,000,000.00	236,305,111.00	236,305,111.42	(0.42)
2 Interest Revenue	0.00	5,389,663.00	5,389,203.26	459.74
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	18,631,178.00	18,631,178.35	(0.35)
Total Resources	253,000,000.00	260,325,952.00	260,325,493.03	458.97

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
10 Elementary School #7	31,511,000.00	34,600,445.00	34,600,444.21	0.79
20 Elementary School (Bee Creek Rd)	3,979,000.00	7,594,145.00	7,594,144.33	0.67
30 Secondary School #2	13,802,000.00	7,225,995.00	7,225,994.01	0.99
40 Middle School #3	75,980,710.00	77,314,012.00	77,314,011.66	0.34
50 FCA Projects	36,610,132.00	60,352,651.00	60,274,054.92	78,596.08
60/70 Small Renovation Improvements	16,927,133.00	11,828,948.00	11,828,947.58	0.42
Construction/Renovation	178,809,975.00	198,916,196.00	198,837,596.71	78,599.29
81 Instructional Materials & Equipment	5,707,000.00	4,169,372.00	4,169,371.01	0.99
82 Technology	29,901,700.00	25,608,118.00	25,608,117.83	0.17
83 Copy Machines	750,000.00	1,093,944.00	1,093,943.97	0.03
84 Maintenance	600,000.00	793,831.00	793,830.93	0.07
85 Food & Nutrition Services	3,950,789.00	1,948,974.00	1,948,973.36	0.64
86 Transportation	13,300,000.00	8,939,816.00	8,939,815.11	0.89
87 District Furniture & Equipment	6,000,000.00	6,959,895.00	6,959,894.41	0.59
88 Police	0.00	590,596.00	590,595.95	0.05
90 Land	1,270,000.00	576,465.00	576,464.50	0.50
91 Bond Closing	2,000,000.00	1,918,024.00	1,918,023.77	0.23
94 Contingency	7,510,536.00	4,400,116.00	4,400,116.00	0.00
95 Program Administration	3,200,000.00	3,918,027.00	3,918,026.83	0.17
97 LTMS Wastewater Expansion	0.00	492,578.00	461,814.98	30,763.02
Other Programs	74,190,025.00	61,409,756.00	61,378,988.65	30,767.35
Total 2018 Bond Program	253,000,000.00	260,325,952.00	260,216,585.36	109,366.64

Lake Travis ISD
2023 Bond Program
January 31, 2026

Resources	Original Budget	Amended Budget	Total Resources	Balance
Bond Proceeds -Prop A	548,410,330.00	548,410,330.00	246,715,051.13	301,695,278.87
Bond Proceeds -Prop B	60,790,110.00	60,790,110.00	40,639,386.23	20,150,723.77
Interest Revenue - Prop A	0.00	38,700,000.00	31,948,384.13	6,751,615.87
Interest Revenue - Prop B	0.00	6,300,000.00	5,200,899.73	1,099,100.27
Positive Bond Arbitrage	0.00	(8,064,527.00)	0.00	(8,064,527.00)
Bond Premiums	0.00	14,705,427.00	14,705,427.00	0.00
Total Resources	609,200,440.00	660,841,340.00	339,209,148.22	321,632,191.78

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
Elementary School (Bee Creek Rd)	50,917,526.00	50,917,526.00	172,706.74	50,744,819.26
Elementary School #8 (HPR)	55,517,521.00	55,517,521.00	5,699,250.03	49,818,270.97
Secondary School #2	179,990,620.00	182,990,620.00	24,146,471.62	158,844,148.38
Campus/District Facilities Projects	177,393,335.00	173,760,436.00	43,606,138.46	130,154,297.54
FCA Projects	36,312,528.00	36,258,577.00	7,539,930.07	28,718,646.93
Technology Improvements	60,790,110.00	60,790,110.00	30,727,416.27	30,062,693.73
Construction/Renovation	560,921,640.00	560,234,790.00	111,891,913.19	448,342,876.81

Curriculum and Instructional Materials	1,800,000.00	5,452,003.00	1,790,920.07	3,661,082.93
Copy Machines	585,300.00	585,300.00	321,827.23	263,472.77
Maintenance	273,500.00	298,500.00	249,746.90	48,753.10
Transportation	9,620,000.00	9,641,850.00	3,304,556.37	6,337,293.63
District Furniture & Equipment	1,500,000.00	1,655,366.00	715,466.90	939,899.10
FANS Equipment	0.00	3,879,972.00	485,486.71	3,394,485.29
Land	15,000,000.00	17,095,439.00	16,497,302.46	598,136.54
Bond Closing	4,000,000.00	4,000,000.00	2,059,864.36	1,940,135.64
Contingency	12,000,000.00	53,883,120.00	0.00	53,883,120.00
Program Management	3,500,000.00	3,600,000.00	842,352.07	2,757,647.93
Miscellaneous	0.00	515,000.00	505,910.88	9,089.12

Other Programs	48,278,800.00	100,606,550.00	26,773,433.95	73,833,116.05
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Total 2023 Bond Program	609,200,440.00	660,841,340.00	138,665,347.14	522,175,992.86
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**Lake Travis ISD
2024 Bond Program - Athletics
January 31, 2026**

Resources	Original Budget	Amended Budget	Total Resources	Balance
1 Bond Proceeds -Athletics	143,093,994.00	143,093,994.00	33,440,000.00	109,653,994.00
2 Interest Revenue	0.00	3,000,000.00	2,821,528.30	178,471.70
3 Interest Subject to Arbitrage Rebate	0.00	(663,076.00)	0.00	(663,076.00)
4 Bond Premiums	0.00	1,855,303.00	1,855,303.30	(0.30)
Total Resources	143,093,994.00	147,286,221.00	38,116,831.60	109,169,389.40

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
10 Lake Travis High School	35,638,190.00	35,638,190.00	10,626,274.28	25,011,915.72
20 High School No. 2	102,748,000.00	102,748,000.00	0.00	102,748,000.00
30 Lake Travis Middle School	1,200,000.00	1,200,000.00	0.00	1,200,000.00
40 Hudson Bend Middle School	2,307,804.00	2,307,804.00	202,013.00	2,105,791.00
50 Bee Cave Middle School	1,200,000.00	1,200,000.00	0.00	1,200,000.00
91 Bond Closing	0.00	500,000.00	295,303.30	204,696.70
94 Contingency	0.00	3,692,227.00	0.00	3,692,227.00
Construction/Renovation	143,093,994.00	147,286,221.00	11,123,590.58	136,162,630.42
Total 2024 Bond Program	143,093,994.00	147,286,221.00	11,123,590.58	136,162,630.42



Lake Travis ISD

2025-26 Monthly Financial Reports

Ending January 2026

Summary of financial highlights:

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Lake Travis ISD
STATEMENT OF REVENUE AND EXPENDITURES
GENERAL FUND

**42% (5 months)
through fiscal
year**

		Current Year				Prior Year	
		Budget	Actual	Balance	Percent of Budget	Cumulative Actual	Percent of Actual
<i>Revenues</i>							
5711	Current Year Tax Revenue	\$ 127,165,000	\$ 114,413,895	\$ 12,751,105	89.97%	\$ 125,598,255	90.98%
5700	Other Local Revenues	6,663,000	2,014,148	4,648,852	30.23%	1,777,582	29.60%
5800	State Program Revenue	12,386,843	5,621,982	6,764,861	45.39%	5,812,959	43.29%
5900	Federal Revenue	158,500	3,968	154,532	2.50%	4,411	2.60%
	Total Revenue	\$ 146,373,343	\$ 122,053,993	\$ 24,319,350	83.39%	\$ 133,193,208	84.48%

<i>Expenditures</i>							
11	Instruction	\$ 68,524,148	\$ 33,161,036	\$ 35,363,112	48.39%	\$ 31,789,962	47.48%
12	Instructional Resources	1,073,267	474,996	598,271	44.26%	493,526	46.64%
13	Staff Development	1,109,437	469,727	639,710	42.34%	559,544	43.72%
21	Instructional Administration	2,163,620	944,226	1,219,394	43.64%	1,053,645	39.93%
23	School Administration	6,118,653	2,752,694	3,365,959	44.99%	2,598,563	43.10%
31	Guidance & Counseling	5,543,707	2,127,930	3,415,777	38.38%	2,051,563	43.15%
32	Social Work Services	331,186	163,210	167,976	49.28%	225,464	60.40%
33	Health Services	1,077,410	521,583	555,827	48.41%	512,251	51.10%
34	Transportation	4,835,415	2,562,074	2,273,341	52.99%	2,567,010	46.37%
35	Food Service	122,601	51,085	71,516	41.67%	51,085	33.70%
36	Co-Curricular Account	2,663,157	1,300,284	1,362,873	48.82%	1,272,585	47.17%
41	General Administration	4,305,742	1,860,862	2,444,880	43.22%	2,030,575	39.04%
51	Plant & Maint. Operation	13,041,493	6,336,949	6,704,544	48.59%	6,133,022	47.45%
52	Security	1,699,736	697,473	1,002,263	41.03%	702,159	39.61%
53	Non-Inst. Data Processing	2,849,451	1,316,986	1,532,465	46.22%	1,315,488	42.78%
61	Community Services	537,010	244,814	292,196	45.59%	238,067	38.45%
71	Debt Service	150,000	-	150,000	0.00%	-	0.00%
81	Facilities/Construction	40,867	17,030	23,837	41.67%	17,030	9.51%
91	State Transfers	33,451,320	-	33,451,320	0.00%	-	0.00%
92	Incremental Cost WADA	-	-	-	0.00%	-	0.00%
93	SPED TRF-Regular Day	116,760	-	116,760	0.00%	-	0.00%
95	JJAEP Transfer Payments	15,000	-	15,000	0.00%	-	0.00%
99	Travis County Appraisal	1,100,000	510,529	589,471	46.41%	512,549	49.89%
	Total Expenditures	\$ 150,869,980	\$ 55,513,489	\$ 95,356,491	36.80%	\$ 54,124,087	32.35%

<i>Other Resources and (Uses)</i>							
7990	Other Resources	-	-	-	-	-	-
8090	Other Uses	-	-	-	-	-	-
8911	Transfers-Out	-	-	-	-	-	-
	Total Resources & Uses	\$ -	\$ -	\$ -	-	\$ -	0.00%

<i>Fund Balance</i>			
1200	Excess (Deficiency) Of Revenues Over Expenditures	\$ (4,496,637)	\$ 66,540,504
3000	Beginning Fund Balance 9/1	\$ 31,611,907	
3000	Ending Fund Balance 8/31	\$ 27,115,270	
<hr/>			
3590	Committed Fund Balance	\$ 632,162	
3600	Unassigned Fund Balance	\$ 26,483,108	

Summary of financial highlights:

- Statement of Revenues and Expenditures reflects 42% (5 months) through our fiscal year. The actual expenditures through January total 37% of the general operating budget.
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Lake Travis ISD
STATEMENT OF REVENUE AND EXPENDITURES
GENERAL FUND

42% (5 months)
through fiscal
year

1/31/2026

Current Year

Prior Year

Revenues	Current Year				Prior Year	
	Budget	Actual	Balance	Percent of Budget	Cumulative Actual	Percent of Actual
5711 Current Year Tax Revenue	\$ 127,165,000	\$ 114,413,895	\$ 12,751,105	89.97%	\$ 125,598,255	90.98%
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5800 State Program Revenue	12,386,843	5,621,982	6,764,861	45.39%	5,812,959	43.29%
5900 Federal Revenue	158,500	3,968	154,532	2.50%	4,411	2.60%
Total Revenue	\$ 146,373,343	\$ 122,053,993	\$ 24,319,350	83.39%	\$ 133,193,208	84.48%

Expenditures	Current Year				Prior Year	
	Budget	Actual	Balance	Percent of Budget	Cumulative Actual	Percent of Actual
11 Instruction	\$ 68,524,148	\$ 33,161,036	\$ 35,363,112	48.39%	\$ 31,789,962	47.48%
12 Instructional Resources	1,073,267	474,996	598,271	44.26%	493,526	46.64%
13 Staff Development	1,109,437	469,727	639,710	42.34%	559,544	43.72%
21 Instructional Administration	2,163,620	944,226	1,219,394	43.64%	1,053,645	39.93%
23 School Administration	6,118,653	2,752,694	3,365,959	44.99%	2,598,563	43.10%
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71 Debt Service	150,000	-	150,000	0.00%	-	0.00%
81 Facilities/Construction	40,867	17,030	23,837	41.67%	17,030	9.51%
91 State Transfers	33,451,320	-	33,451,320	0.00%	-	0.00%
92 Incremental Cost WADA	-	-	-	0.00%	-	0.00%
93 SPED TRF-Regular Day	116,760	-	116,760	0.00%	-	0.00%
95 JJAEP Transfer Payments	15,000	-	15,000	0.00%	-	0.00%
99 Travis County Appraisal	1,100,000	510,529	589,471	46.41%	512,549	49.89%
Total Expenditures	\$ 150,869,980	\$ 55,513,489	\$ 95,356,491	36.80%	\$ 54,124,087	32.35%



\$68,639,19

45%

Other Resources and (Uses)						
7990 Other Resources	-	-	-	-	-	-
8090 Other Uses	-	-	-	-	-	-
8911 Transfers-Out	-	-	-	-	-	-
Total Resources & Uses	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

Fund Balance		
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SUMMARY OF TAX COLLECTIONS
AS OF JANUARY 2026

2025-26 Original Tax Levy	\$ 191,562,699.91
Delinquent Taxes as of 8/31/2025	<u>6,316,729.71</u>
Total Receivables for 2025-26	\$ 197,879,429.62
Current Year Adjustments	(752,696.25)
Prior Year Adjustments	<u>(375,269.87)</u>
Adjusted Receivables	\$ 196,751,463.50
Total Net Collections To Date	<u>(168,214,347.20)</u>
Outstanding Receivables as of 1/31/2026	\$ <u>28,537,116.30</u>

<u>SUMMARY OF BUDGETED COLLECTIONS</u>	<u>BUDGETED</u>	<u>NET COLLECTED</u>	<u>BUDGETED DIFFERENCE</u>	<u>% OF BUDGET COLLECTED</u>
Maintenance - Current Tax	\$ 127,165,000.00	\$ 114,413,894.66	\$ 12,751,105.34	89.97%
Maintenance - Prior Year Tax	200,000.00	601,697.19	(401,697.19)	300.85%
Maintenance - Penalties & Interest	<u>850,000.00</u>	<u>220,978.34</u>	<u>629,021.66</u>	<u>26.00%</u>
Sub-total	<u>\$ 128,215,000.00</u>	<u>\$ 115,236,570.19</u>	<u>\$ 12,978,429.81</u>	<u>89.88%</u>
Debt Service - Current Tax	\$ 58,500,000.00	\$ 52,612,398.91	\$ 5,887,601.09	89.94%
Debt Service - Prior Year Tax	0.00	266,977.14	(266,977.14)	0.00%
Debt Service - Penalties & Interest	<u>300,000.00</u>	<u>98,400.96</u>	<u>201,599.04</u>	<u>32.80%</u>
Sub-total	<u>\$ 58,800,000.00</u>	<u>\$ 52,977,777.01</u>	<u>\$ 5,822,222.99</u>	<u>90.10%</u>
Total Collections	<u>\$ 187,015,000.00</u>	<u>\$ 168,214,347.20</u>	<u>\$ 18,800,652.80</u>	<u>89.95%</u>

Tax Collection Comparison with 2025-26: Adjusted Tax Roll

	2025-26	2024-25	2023-24
Percent of Current Year Taxes Collected	87.54%	89.13%	88.75%
Percent of Total Taxes Collected	87.99%	89.14%	88.77%
Percent of Total Taxes and P & I Collected	88.16%	89.28%	88.87%

Tax Collection Comparison with 2025-26: Original Tax Roll

Percent of Current Year Taxes Collected	87.19%	88.68%	88.42%
Percent of Total Taxes Collected	87.64%	88.70%	88.44%
Percent of Total Taxes and P & I Collected	87.81%	88.83%	88.54%

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Tax Collection Comparison with 2025-26: Adjusted Tax Roll

	<u>2025-26</u>	<u>2024-25</u>	<u>2023-24</u>
Percent of Current Year Taxes Collected	87.54%	89.13%	88.75%
Percent of Total Taxes Collected	87.99%	89.14%	88.77%
Percent of Total Taxes and P & I Collected	88.16%	89.28%	88.87%

Tax Collection Comparison with 2025-26: Original Tax Roll

Percent of Current Year Taxes Collected	87.19%	88.68%	88.42%
Percent of Total Taxes Collected	87.64%	88.70%	88.44%
Percent of Total Taxes and P & I Collected	87.81%	88.83%	88.54%

Lake Travis ISD
2025-26 Monthly Financial Reports

Questions?



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Update on Board Advisory Committees

RECOMMENDED ACTION

No action is required. Item is for information and discussion only.

RATIONALE

The Chairs of the three Board Advisory Committees will present updates on work completed since the formation of the committees in Fall 2025.

Board Operating Procedures – Phillip Davis, Ph.D., Chair
Board Advocacy – Erin Archer, Chair
Strategic Planning Committee – Rob Aird, Chair

BUDGET PROVISIONS

N/A

RESOURCE PERSONNEL

Lauren White – Board President
Dr. Curtis Null – Superintendent of Schools

ATTACHMENTS

None

MEETING DATE

February 18, 2026

Board Committees



Current Board Committees

Board Operating Procedures-

Dr. Phil Davis, Chair

Jonathan Bove

Lauren White

Board Advocacy-

Erin Archer, Chair

Lauren White

Kris Woodcock

Strategic Resources-

Robert Aird, Chair

Jonathan Bove

Keely Cano



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration and Potential Action regarding Campus Name and Colors for High School No. 2

RECOMMENDED ACTION

This is an item for the Board's independent consideration.

RATIONALE

Lake Travis ISD has completed a community engagement process to gather input on the name and school colors for High School No. 2. The process followed Board Policy CW(LOCAL), which establishes guidelines for facility naming, with the final decision resting with the Board of Trustees. According to policy, facilities shall be named for local residential or geographic areas; regional, state, or national landmarks; and/or historical events.

Community members were invited to submit suggestions through an online Google Form posted on the district's website. The form was promoted through direct email to parents and staff; district and campus newsletters; electronic flyers; and district social media platforms. The form was available from December 3, 2025, through January 12, 2026.

More than 1,950 responses were received. The district appreciates the community's engagement and thoughtful input throughout this process. A summary of the feedback is provided in the attached slide deck.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Curtis Null, Ed.D. – Superintendent of Schools

Marco Alvarado – Executive Director for Communications & Community Relations

ATTACHMENTS

Presentation

MEETING DATE

February 18, 2026

High School No. 2

COMMUNITY FEEDBACK

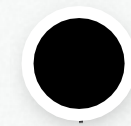
Name & Colors

Date: February 18, 2026



Scope

Lake Travis ISD has completed a community engagement process to gather input on the name and school colors for High School No. 2.



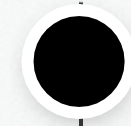
Guidance

Board policy CW (Local) establishes criteria for facility naming based on local residential or geographic areas, landmarks, and historical significance



Collection

Community members were invited to submit suggestions through a Google Form posted on the district's website; form was available Dec. 3-Jan. 12



Promotion

The form was promoted through direct email to parents and staff; district and campus newsletters; electronic flyers; and district social media platforms



Results

More than 1,950 responses were received

Suggested Names

- Balcones
- Bee Cave
- Bee Creek
- Big Bend
- Big Sky
- Bluebonnet
- Bluewater
- Briarcliff
- Camino Real
- Canyon Creek
- Canyon Pointe
- Canyon Ranch
- Canyon Ridge
- Canyon View
- Canyonland
- Cedar Creek
- Cedar Elm
- Cedar Grove
- Cedar Hills
- Cedar Ranch
- Cedar Ridge
- Cedar Shores
- Century Oaks
- Chevalier Ridge
- Clear Springs
- Clearwater
- Cliffside
- Colorado Bend
- Colorado River
- Country Hills
- Creekview
- Cypress Canyon
- Cypress Cave
- Cypress Creek
- Cypress Grove
- Cypress Hills
- Cypress Mill
- Cypress Ranch
- Cypress Ridge
- Cypress Summit
- Cypress Valley
- Deer Creek
- Elevation
- Enchanted Rock
- Falcon
- Falcon Crest
- Falconhead Hilltop
- Gateway
- Harbor View
- Harmony
- Hazy Hills
- Heritage Oaks
- Highland
- Highland Lakes
- Hill Country
- Hill Country Gateway
- Hill Country Prep
- Hill Country Ridge
- Hill Country Vista
- Hillside
- Hillview
- Honey Creek
- Horseshoe Bay
- Independence
- Juniper Hills
- Krause Springs
- Lake Canyon Vista
- La Cabana
- Lake Cliff
- Lake Highlands
- Lake Hills
- Lake Ridge
- Lake Summit
- Lake Travis Annex
- Lake Travis Canyon
- Lake Travis Gateway
- Lake Travis Hill Country
- Lake Travis Hills
- Lake Travis Highland
- Lake Travis Legacy
- Lake Travis Memorial
- Lake Travis Parkview
- Lake Travis Scholar
- Lake Travis Shoreline
- Lake Travis Spicewood
- Lake Travis Summit
- Lake Travis Vista
- Lake Travis West
- Lake View
- Lake Vista
- Lake West
- Lakeshore
- Lakeside
- Lakeway
- Lakeway Hill Country
- Lakeway South
- Lakeway West
- Las Lomas
- Legacy
- Legacy Oaks
- Liberty
- Lick Creek
- Live Oak
- Live Oak Ridge
- Lohmans
- Lone Star Highlands
- Lone Star Ranch
- Luck Crossing
- Luck Valley
- Madrone Ridge
- Mirador
- Monarch
- Narrows
- North Lake
- Northwest Lake Travis
- Oak Crest
- Oak Ridge
- Oak Valley
- Paleface
- Paleface Ridge

Suggested Names (continued)

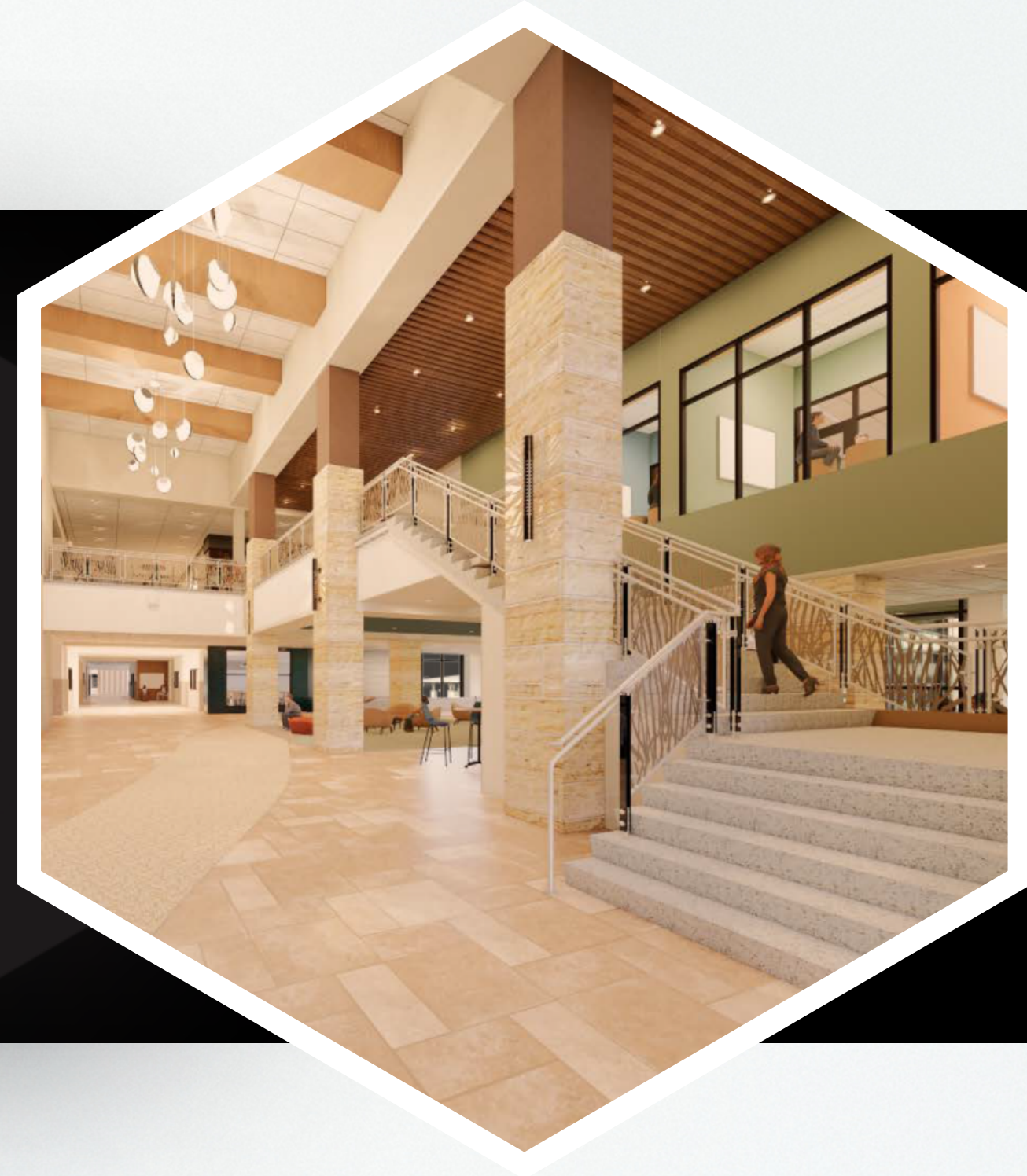
- Peacock
- Peacock Canyon
- Peacock Ridge
- Pedernales
- Pedernales Canyon
- Pedernales Falls
- Pedernales Hills
- Pedernales Ranch
- Pedernales River
- Pedernales Summit
- Pedernales Valley
- Pedernales View
- Pedernales Vista
- Raven
- Reimers Ranch
- Revolution
- Ridge View
- River Bend
- River Hills
- River Pointe
- River Ridge
- River Ranch
- Riverside Ranch
- Rockvale
- Rolling Hills
- Rolling Oaks
- Rough Hills
- Rough Hollow
- Shingle Hills
- Southwest Travis
- Spicewood
- Spicewood Canyon
- Spicewood Highlands
- Spicewood Hill Country
- Spicewood Oaks
- Spicewood Ranch
- Spicewood Ridge
- Spicewood Shores
- Spicewood Springs
- Spicewood Summit
- Stillwater
- Stone Oak
- Stone Point
- Stone River
- Stone Valley
- Summit Grove
- Summit Hills
- Summit Peak
- Summit Ridge
- Sweetwater
- Texas Hill
- Texas Hill Country
- The Hills
- Tonkawa
- Travis Canyon
- Travis Hills
- Travis Hill Country
- Travis Landing
- Travis Pointe
- Travis Preserve
- Travis Ranch
- Travis Ridge
- Travis Shoreline
- Travis Southwest
- Travis Vista
- Travis West
- Travis Wood
- Treaty Oak
- Valley Hills
- Valor Hill Country
- Verde Canyon
- Violet Crown
- Vista
- Vista Pointe
- Vista Ridge
- Vista Valley
- Waterloo
- West Bluff
- West Canyon
- West Cave
- West Cavern
- West Cypress Hills
- West End
- West Hill
- West Hill Country
- West Lake Travis
- West Ridge
- West Summit
- West Travis
- West Travis Hills
- West Travis Legacy
- Westside
- Westward
- Windy Point
- Willow Hills

Board Discussion

School Exterior



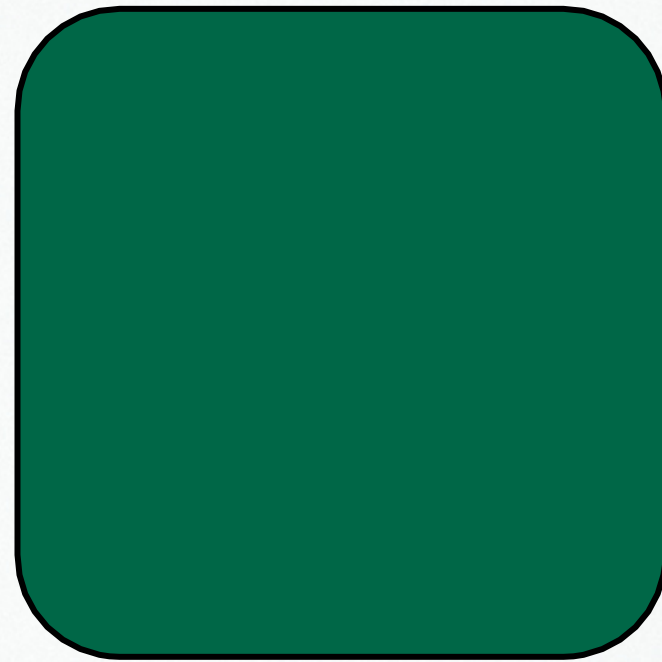
School Interior



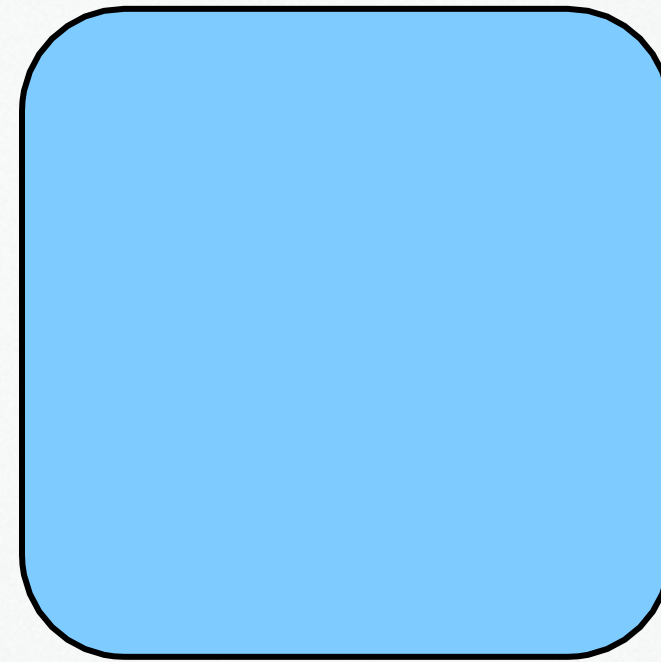
School Interior



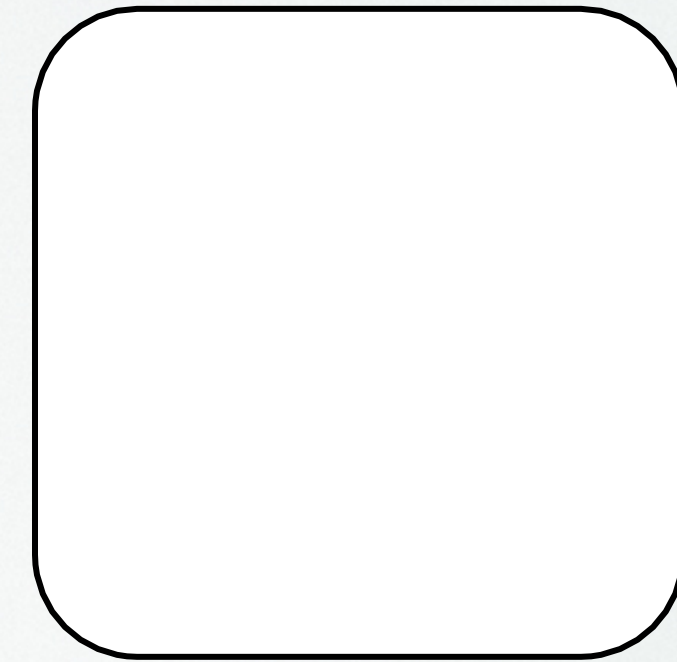
Administration Recommends



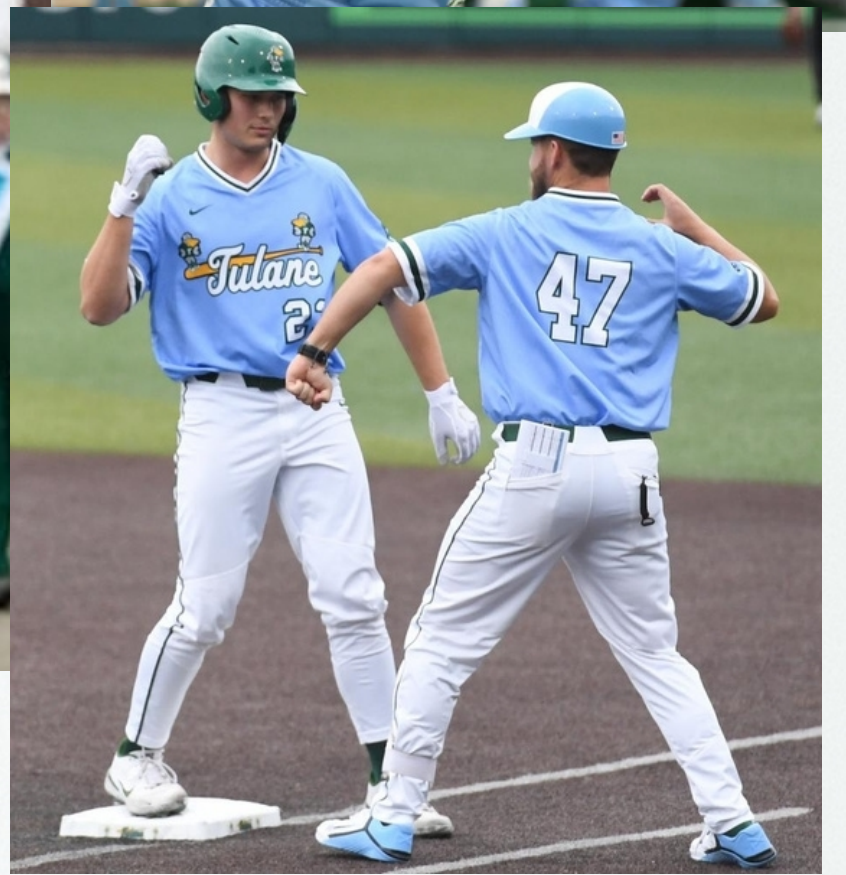
Dark Green



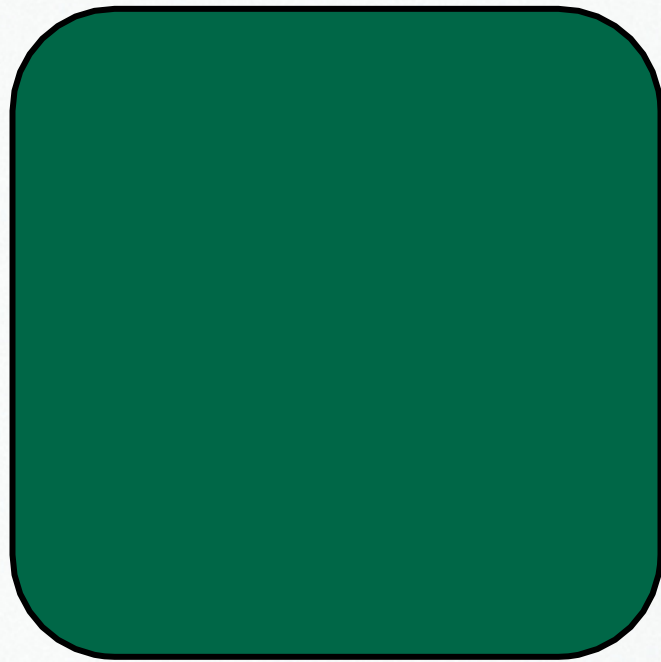
Light Blue



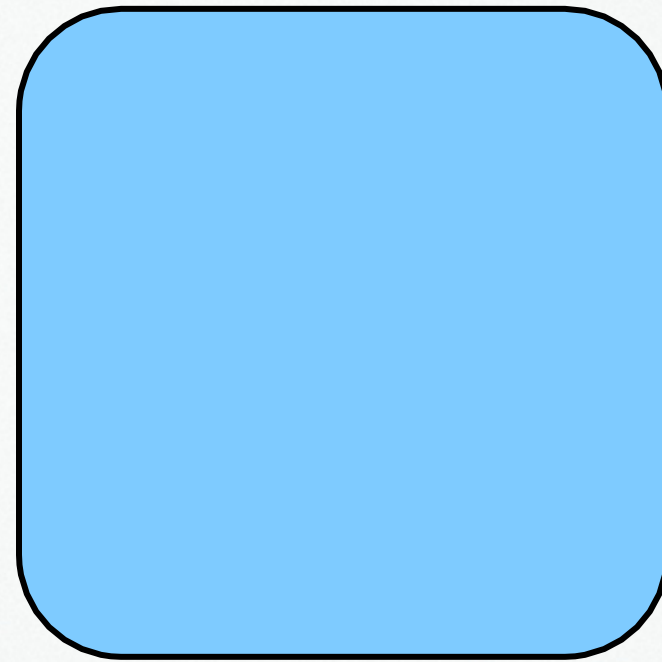
White



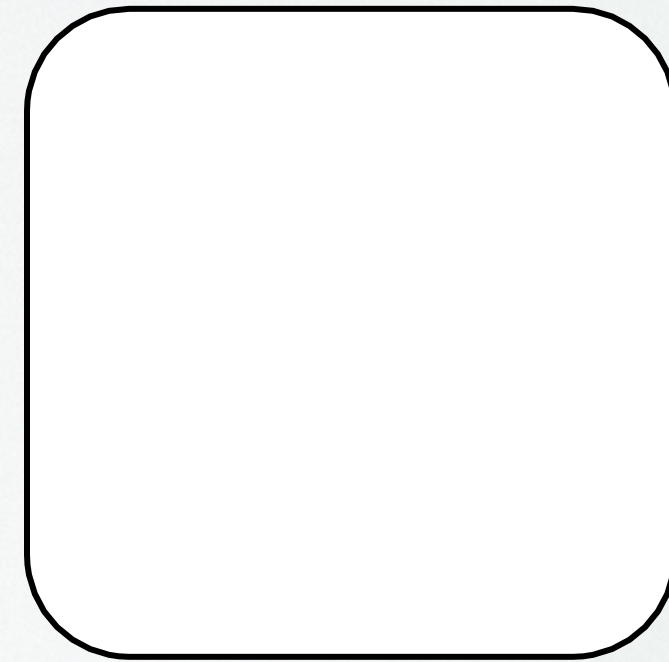
Administration Recommends



Dark Green



Light Blue



White

Next Steps



Board Vote

The Board is expected to consider approval of the school name and colors on February 18.



Public Announcement

The Office of Communications will share the Board's selection across multiple channels.



Mascot Selection

Mascot selection will be a student-led process and is expected to occur after rezoning.

**THANK
YOU!**





AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration of and Request for Approval of Amendment No. 2 to the 2025-2026 Budget

RECOMMENDED ACTION

Administration recommends approval of Amendment No. 2 to the 2025-2026 Budget, as presented.

RATIONALE

The general operating revenue budget amendment includes:

- Increase in prior year tax revenue collections of \$500,000.
- Decrease in interest earnings of \$300,000 due to declines in investment rates and a decrease in the amount invested from taxes after the new homestead exemptions.
- Decrease of \$226,000 in state funding for a prior year settle-up payment in the Foundation School Program.
- Increase in Medicaid/SHARS revenue of \$26,000 from the 2024 Cost Report.

There is no change in the estimated deficit of \$4,496,637 for the 2025-2026 fiscal year.

BUDGET PROVISIONS

2025-2026 Budget

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Brad Goerke – Director of Finance

ATTACHMENTS

2025-2026 Budget Amendment No. 2 – General Fund

MEETING DATE

February 18, 2026

Lake Travis ISD
General Operating Fund-Budget Amendment No. 2
2025-2026

		2025-2026	Recommended	2025-2026
<u>Revenues</u>		<u>Amended Budget</u>	<u>Amendments</u>	<u>Amended Budget</u>
5711	Current Year Taxes	\$ 127,165,000	\$ -	\$ 127,165,000
5700	Other Local Revenues	\$ 6,663,000	\$ 200,000	\$ 6,863,000
5800	State Program Revenues	\$ 12,386,843	\$ (226,000)	\$ 12,160,843
5900	<u>Federal Revenue</u>	\$ 158,500	\$ 26,000	\$ 184,500
	TOTAL REVENUES	\$ 146,373,343	\$ -	\$ 146,373,343

<u>Expenditures</u>				
11	Instruction	\$ 68,524,148	\$ -	\$ 68,524,148
12	Instructional Resources	\$ 1,073,267	\$ -	\$ 1,073,267
13	Staff Development	\$ 1,109,437	\$ -	\$ 1,109,437
21	Instructional Administration	\$ 2,163,620	\$ -	\$ 2,163,620
23	School Administration	\$ 6,118,653	\$ -	\$ 6,118,653
31	Guidance & Counseling	\$ 5,543,707	\$ -	\$ 5,543,707
32	Social Work Services	\$ 331,186	\$ -	\$ 331,186
33	Health Services	\$ 1,077,410	\$ -	\$ 1,077,410
34	Transportation	\$ 4,835,415	\$ -	\$ 4,835,415
35	Food Service	\$ 122,601	\$ -	\$ 122,601
36	Co-Curricular Activities	\$ 2,663,157	\$ -	\$ 2,663,157
41	General Administration	\$ 4,305,742	\$ -	\$ 4,305,742
51	Plant & Maintenance	\$ 13,041,493	\$ -	\$ 13,041,493
52	Safety & Security	\$ 1,699,736	\$ -	\$ 1,699,736
53	Non-Instructional Data Processing	\$ 2,849,451	\$ -	\$ 2,849,451
61	Community Services	\$ 537,010	\$ -	\$ 537,010
71	Debt Service	\$ 150,000	\$ -	\$ 150,000
81	Facilities/Construction	\$ 40,867	\$ -	\$ 40,867
91	State Transfers (Recapture)	\$ 33,451,320	\$ -	\$ 33,451,320
93	Sp. Ed. Transfer Payments	\$ 116,760	\$ -	\$ 116,760
95	JJAEP Transfer Payments	\$ 15,000	\$ -	\$ 15,000
99	<u>Travis County Appraisal District</u>	\$ 1,100,000	\$ -	\$ 1,100,000
	TOTAL EXPENDITURES	\$ 150,869,980	\$ -	\$ 150,869,980

<u>Other Resources and (Uses)</u>				
7990	Other Resources	\$ -		\$ -
8990	<u>Other Uses</u>	\$ -		\$ -
	TOTAL RESOURCES & USES	\$ -	\$ -	\$ -

	Excess (Deficiency) Of Revenues Over			
1200	Expenditures	\$ (4,496,637)	\$ -	\$ (4,496,637)
3000	Beginning Fund Balance-9/1	\$ 31,611,907		\$ 31,611,907
3600	Ending Fund Balance-8/31	\$ 27,115,270		\$ 27,115,270

Note: The general operating revenue budget amendment for other local revenues reflects an increase in prior year tax revenue collections of \$500,000, and a decrease in interest earnings of \$300,000 due to declines in investment rates and a decrease in the amount invested from taxes after the new homestead exemptions. The amendment includes a decrease in state funding for a prior year settle up Foundation School Program payment of \$226,000 and an increase in Medicaid/SHARS revenue of \$26,000 from the 2024 Cost Report. There is no overall impact to budget.

Lake Travis ISD
2025-26 General Fund Budget
Amendment No. 2

2025-26 General Fund Budget Amendment No. 2

Revenues

- Increase of \$500,000 in prior years tax revenue to account for current deposits through January
- Decrease of \$300,000 in interest earnings due to declines in investment rates and the amount of available funds to be invested

<u>Revenues</u>	2025-2026		2025-2026	
	<u>Amended Budget</u>		<u>Recommended Amendments</u>	<u>Amended Budget</u>
5711 Current Year Taxes	\$ 127,165,000	\$	-	\$ 127,165,000
5700 Other Local Revenues	\$ 6,663,000	\$	200,000	\$ 6,863,000
5800 State Program Revenues	\$ 12,386,843	\$	(226,000)	\$ 12,160,843
5900 <u>Federal Revenue</u>	\$ 158,500	\$	26,000	\$ 184,500
TOTAL REVENUES	\$ 146,373,343	\$	-	\$ 146,373,343

<u>Expenditures</u>				
11 Instruction	\$ 68,524,148	\$	-	\$ 68,524,148
12 Instructional Resources	\$ 1,073,267	\$	-	\$ 1,073,267
13 Staff Development	\$ 1,109,437	\$	-	\$ 1,109,437
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34 Transportation	\$ 4,835,415	\$	-	\$ 4,835,415
35 Food Service	\$ 122,601	\$	-	\$ 122,601
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41 General Administration	\$ 4,305,742	\$	-	\$ 4,305,742
51 Plant & Maintenance	\$ 13,041,493	\$	-	\$ 13,041,493
52 Safety & Security	\$ 1,699,736	\$	-	\$ 1,699,736
53 Non-Instructional Data Processing	\$ 2,849,451	\$	-	\$ 2,849,451
61 Community Services	\$ 537,010	\$	-	\$ 537,010
71 Debt Service	\$ 150,000	\$	-	\$ 150,000
81 Facilities/Construction	\$ 40,867	\$	-	\$ 40,867
91 State Transfers (Recapture)	\$ 33,451,320	\$	-	\$ 33,451,320
93 Sp. Ed. Transfer Payments	\$ 116,760	\$	-	\$ 116,760
95 JJAEP Transfer Payments	\$ 15,000	\$	-	\$ 15,000
99 <u>Travis County Appraisal District</u>	\$ 1,100,000	\$	-	\$ 1,100,000
TOTAL EXPENDITURES	\$ 150,869,980	\$	-	\$ 150,869,980

<u>Other Resources and (Uses)</u>				
7990 Other Resources	\$ -	\$	-	\$ -
8990 <u>Other Uses</u>	\$ -	\$	-	\$ -
TOTAL RESOURCES & USES	\$ -	\$	-	\$ -

1200 Excess (Deficiency) Of Revenues Over Expenditures	\$ (4,496,637)	\$	-	\$ (4,496,637)
3000 Beginning Fund Balance-9/1	\$ 31,611,907	\$	-	\$ 31,611,907
3600 Ending Fund Balance-8/31	\$ 27,115,270	\$	-	\$ 27,115,270

2025-26 General Fund Budget Amendment No. 2

Revenues

- Increase of \$500,000 in prior years tax revenue to account for current deposits through January
- Decrease of \$300,000 in interest earnings due to declines in investment rates and the amount of available funds to be invested
- Decrease in state funding for a prior year FSP settle-up after final attendance and audited tax collection data is reported to TEA

<u>Revenues</u>	2025-2026		Recommended		2025-2026	
	<u>Amended Budget</u>		<u>Amendments</u>		<u>Amended Budget</u>	
5711 Current Year Taxes	\$ 127,165,000	\$	-	\$	127,165,000	
5700 Other Local Revenues	\$ 6,663,000	\$	200,000	\$	6,863,000	
5800 State Program Revenues	\$ 12,386,843	\$	(226,000)	\$	12,160,843	
5900 <u>Federal Revenue</u>	\$ 158,500	\$	26,000	\$	184,500	
TOTAL REVENUES	\$ 146,373,343	\$	-	\$	146,373,343	

<u>Expenditures</u>						
11 Instruction	\$ 68,524,148	\$	-	\$	68,524,148	
12 Instructional Resources	\$ 1,073,267	\$	-	\$	1,073,267	
13 Staff Development	\$ 1,109,437	\$	-	\$	1,109,437	
21 Instructional Administration	\$ 2,163,620	\$	-	\$	2,163,620	
23 School Administration	\$ 6,118,653	\$	-	\$	6,118,653	
31 Guidance & Counseling	\$ 5,543,707	\$	-	\$	5,543,707	
32 Social Work Services	\$ 331,186	\$	-	\$	331,186	
33 Health Services	\$ 1,077,410	\$	-	\$	1,077,410	
34 Transportation	\$ 4,835,415	\$	-	\$	4,835,415	
35 Food Service	\$ 122,601	\$	-	\$	122,601	
36 Co-Curricular Activities	\$ 2,663,157	\$	-	\$	2,663,157	
41 General Administration	\$ 4,305,742	\$	-	\$	4,305,742	
51 Plant & Maintenance	\$ 13,041,493	\$	-	\$	13,041,493	
52 Safety & Security	\$ 1,699,736	\$	-	\$	1,699,736	
53 Non-Instructional Data Processing	\$ 2,849,451	\$	-	\$	2,849,451	
61 Community Services	\$ 537,010	\$	-	\$	537,010	
71 Debt Service	\$ 150,000	\$	-	\$	150,000	
81 Facilities/Construction	\$ 40,867	\$	-	\$	40,867	
91 State Transfers (Recapture)	\$ 33,451,320	\$	-	\$	33,451,320	
93 Sp. Ed. Transfer Payments	\$ 116,760	\$	-	\$	116,760	
95 JJAEP Transfer Payments	\$ 15,000	\$	-	\$	15,000	
99 <u>Travis County Appraisal District</u>	\$ 1,100,000	\$	-	\$	1,100,000	
TOTAL EXPENDITURES	\$ 150,869,980	\$	-	\$	150,869,980	

<u>Other Resources and (Uses)</u>						
7990 Other Resources	\$ -	\$	-	\$	-	
8990 <u>Other Uses</u>	\$ -	\$	-	\$	-	
TOTAL RESOURCES & USES	\$ -	\$	-	\$	-	

1200 Excess (Deficiency) Of Revenues Over Expenditures	\$ (4,496,637)	\$	-	\$	(4,496,637)	
3000 Beginning Fund Balance-9/1	\$ 31,611,907			\$	31,611,907	
3600 Ending Fund Balance-8/31	\$ 27,115,270	\$		\$	27,115,270	

2025-26 General Fund Budget Amendment No. 2

Revenues

- Increase of \$500,000 in prior years tax revenue to account for current deposits through January
- Decrease of \$300,000 in interest earnings due to declines in investment rates and the amount of available funds to be invested
- Decrease in state funding for a prior year FSP settle-up after final attendance and tax collection data reported
- Increase in Medicaid/SHARS reimbursement from 2024 Cost Report certification

<u>Revenues</u>	2025-2026		2025-2026	
	<u>Amended Budget</u>		<u>Recommended Amendments</u>	<u>Amended Budget</u>
5711 Current Year Taxes	\$ 127,165,000	\$	-	\$ 127,165,000
5700 Other Local Revenues	\$ 6,663,000	\$	200,000	\$ 6,863,000
5800 State Program Revenues	\$ 12,386,843	\$	(226,000)	\$ 12,160,843
5900 <u>Federal Revenue</u>	\$ 158,500	\$	26,000	\$ 184,500
TOTAL REVENUES	\$ 146,373,343	\$	-	\$ 146,373,343

<u>Expenditures</u>				
11 Instruction	\$ 68,524,148	\$	-	\$ 68,524,148
12 Instructional Resources	\$ 1,073,267	\$	-	\$ 1,073,267
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52 Safety & Security	\$ 1,699,736	\$	-	\$ 1,699,736
53 Non-Instructional Data Processing	\$ 2,849,451	\$	-	\$ 2,849,451
61 Community Services	\$ 537,010	\$	-	\$ 537,010
71 Debt Service	\$ 150,000	\$	-	\$ 150,000
81 Facilities/Construction	\$ 40,867	\$	-	\$ 40,867
91 State Transfers (Recapture)	\$ 33,451,320	\$	-	\$ 33,451,320
93 Sp. Ed. Transfer Payments	\$ 116,760	\$	-	\$ 116,760
95 JJAEP Transfer Payments	\$ 15,000	\$	-	\$ 15,000
99 <u>Travis County Appraisal District</u>	\$ 1,100,000	\$	-	\$ 1,100,000
TOTAL EXPENDITURES	\$ 150,869,980	\$	-	\$ 150,869,980

<u>Other Resources and (Uses)</u>				
7990 Other Resources	\$ -	\$	-	\$ -
8990 <u>Other Uses</u>	\$ -	\$	-	\$ -
TOTAL RESOURCES & USES	\$ -	\$	-	\$ -

1200 Excess (Deficiency) Of Revenues Over Expenditures	\$ (4,496,637)	\$	-	\$ (4,496,637)
3000 Beginning Fund Balance-9/1	\$ 31,611,907	\$	-	\$ 31,611,907
3600 Ending Fund Balance-8/31	\$ 27,115,270	\$	-	\$ 27,115,270

2025-26 General Fund Budget Amendment No. 2

Revenues

- Increase of \$500,000 in prior years tax revenue to account for current deposits through January
- Decrease of \$300,000 in interest earnings due to declines in investment rates and the amount of available funds to be invested
- Decrease in state funding for a prior year FSP settle-up after final attendance and tax collection data reported
- Increase in Medicaid/SHARS reimbursement from 2024 Cost Report certification

Net Change to Budget

- Overall no impact to ending balance

<u>Revenues</u>	2025-2026		2025-2026	
	<u>Amended Budget</u>		<u>Recommended Amendments</u>	<u>Amended Budget</u>
5711 Current Year Taxes	\$ 127,165,000	\$	-	\$ 127,165,000
5700 Other Local Revenues	\$ 6,663,000	\$	200,000	\$ 6,863,000
5800 State Program Revenues	\$ 12,386,843	\$	(226,000)	\$ 12,160,843
5900 <u>Federal Revenue</u>	\$ 158,500	\$	26,000	\$ 184,500
TOTAL REVENUES	\$ 146,373,343	\$	-	\$ 146,373,343

<u>Expenditures</u>				
11 Instruction	\$ 68,524,148	\$	-	\$ 68,524,148
12 Instructional Resources	\$ 1,073,267	\$	-	\$ 1,073,267
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95 JJAEP Transfer Payments	\$ 15,000	\$	-	\$ 15,000
99 <u>Travis County Appraisal District</u>	\$ 1,100,000	\$	-	\$ 1,100,000
TOTAL EXPENDITURES	\$ 150,869,980	\$	-	\$ 150,869,980

<u>Other Resources and (Uses)</u>				
7990 Other Resources	\$ -	\$	-	\$ -
8990 <u>Other Uses</u>	\$ -	\$	-	\$ -
TOTAL RESOURCES & USES	\$ -	\$	-	\$ -

1200 Excess (Deficiency) Of Revenues Over Expenditures	\$ (4,496,637)	\$	-	\$ (4,496,637)
3000 Beginning Fund Balance-9/1	\$ 31,611,907	\$		\$ 31,611,907
3600 Ending Fund Balance-8/31	\$ 27,115,270	\$		\$ 27,115,270



Questions?



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration of and Request for Approval of an Agreement with Travis County and Other Municipalities Regarding May 2, 2026 Joint Election

RECOMMENDED ACTION

Administration recommends approval of an Agreement with Travis County and Other Municipalities for the May 2, 2026 Joint Election, as presented.

RATIONALE

State law authorizes a school district that holds an election in May to conduct a joint election with a municipality within its district. Travis County will provide both election services and a joint election for most jurisdictions in Travis County that are holding a May election. Through the joint election agreement with Travis County, voters in Lake Travis Independent School District voting precincts can be served by common polling places. The agreement includes entity responsibilities and shared costs of the election.

BUDGET PROVISIONS

\$75,000 – General Fund Budget

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Chad Crowson – General Counsel

Suzanne Kelbaugh – Elections Official/Executive Assistant to the Superintendent

ATTACHMENTS

Joint Election Agreement for May 2, 2026 Elections

MEETING DATE

February 18, 2026

JOINT ELECTION AGREEMENT FOR MAY 2, 2026 ELECTIONS

Recitals

1. Travis County (the “County”) will be conducting general and special elections for the participating entities (each, a “Participating Entity,” and together, the “Participating Entities”) listed in Exhibit A, which is attached to and incorporated into this agreement, on May 2, 2026. Each Participating Entity requires elections to be held on May 2, 2026 in those portions the Participating Entity’s territory that are located in Travis County.
2. Under Texas Election Code Section 271.002, political subdivisions of the State of Texas are authorized to hold elections jointly in voting precincts that can be served by common polling places if elections are ordered by the authorities of two or more political subdivisions to be held on the same day in all or part of the same territory.
3. Texas Government Code Chapter 791 authorizes local governments to contract with one another and with state agencies for various governmental functions, including those in which the contracting parties are mutually interested.
4. It would benefit the County, the Participating Entities, and their respective citizens and voters to hold the elections jointly in the election precincts that common polling places can serve.

Pursuant to Texas Election Code Sections 271.002 and 271.003 and Texas Government Code Chapter 791, this Joint Election Agreement is entered into by and between Travis County, a political subdivision of the State of Texas acting by and through the Travis County Commissioners Court, and the Participating Entities, each acting by and through their respective governing bodies.

I. Scope of Joint Election Agreement

This agreement covers conducting the May 2, 2026 General and Special Elections for the Participating Entities. The Participating Entities will hold these elections on May 2, 2026 (“Election Day”) jointly for the Participating Entities’ voters who reside in -Travis County. This agreement also covers any General and Special Election runoffs, if necessary.

II. Election Officer

The Participating Entities hereby appoint the Travis County Clerk, the election officer for Travis County, as the election officer to perform or supervise the County’s duties and responsibilities involved in conducting the joint election covered by this agreement.

III. Early Voting

Each of the Participating Entities agrees to conduct its early voting jointly. Each of the Participating Entities appoints the Travis County Clerk, the early voting clerk for Travis County, as the early voting clerk for the joint election. Early voting for the Participating Entities will be conducted at the dates, times, and locations as selected by the Election Officer and authorized and ordered by the governing body of each Participating Entity.

A. County Responsibilities

1. The County will provide to the governing body of each Participating Entity a list of locations, times, and dates of early voting polling places suitable for consideration and adoption by the governing body, in accordance with Texas Election Code chapter 85. The Election Officer will designate and confirm all Election Day polling place locations.
2. The Travis County Clerk, as the early voting clerk, will be responsible for conducting early voting by mail and by personal appearance for all Travis County voters voting in the joint election. The Travis County Clerk will receive from each Participating Entity's regular early voting clerk applications for early voting ballots to be voted by mail, under Texas Election Code Title 7. The Travis County Clerk will send early voting ballots by mail and receive early voting ballots for early voting by mail. The Travis County Clerk may appoint such deputy early voting clerks as necessary to assist the Travis County Clerk with voting to take place at the early voting locations.
3. The County will determine the number of election workers to hire to conduct early voting in the joint election. The Travis County Clerk will arrange or contract for training for all election workers and will assign all election workers employed for early voting in the joint election. The training of these election workers is mandatory; these individuals will be compensated for their time in training. The County will provide a training facility for election classes to train election workers employed in conducting early voting, including early voting by personal appearance at main and temporary branch early voting polling places, early voting by mail, and other aspects of the early voting program for the joint election. The County will name early voting deputies and clerks employed to conduct early voting.
4. The County will provide and deliver all supplies and equipment necessary to conduct early voting for the joint election, including ballots, election forms, any necessary ramps, utility hook-ups, signs, registration lists and ballot boxes, to early voting polling places. The County will designate and confirm all early voting polling place locations.
5. The County will be responsible for preparing and transporting the electronic voting equipment necessary to conduct early voting. The County will perform all tests of voting equipment as required, including posting notice of equipment testing.

6. Under Election Code sections 66.058 and 271.010, the Participating Entities appoint the Travis County Clerk as the joint custodian of records for the sole purpose of preserving all voted ballots securely in a locked room in the locked ballot boxes for the preservation period that the Election Code requires.
7. The County will receive ballot language in both English and Spanish from each Participating Entity and format the ballots as needed to include these languages. The County will provide each Participating Entity with a final proof of ballot language for approval before printing the ballots. Upon final proof approval, ballots will be printed in an expedited timeframe so as to allow ballot allocations for the ballot mail outs for the Early Voting by Mail Program.
8. A single joint voter sign-in process consisting of a common list of registered voters, and common signature rosters will be used for early voting. A single, combined ballot and any number of ballot boxes required for each election site, as determined by the County, will be used. The County will use an electronic voting system, as defined and described in Texas Election Code Title 8, and agrees to use ballots that are compatible with such equipment.
9. The County will be responsible for facilitating the appointment and operation of the Early Voting Ballot Board. The County will designate a person to serve as the presiding judge for the Early Voting Ballot Board and will provide that information to the governing body of each Participating Entity for entry of an order by that authority appointing this official. The presiding judge for the Early Voting Ballot Board is eligible to serve in this capacity. The presiding judge for the Early Voting Ballot Board will appoint two or more election clerks, and the judge and clerks will comprise the Early Voting Ballot Board and will count and return early voting ballots and perform other duties the Election Code requires of it. This provision applies only in elections that are also countywide elections. In elections that are not also countywide elections, the Participating Entity will be responsible in making the presiding judge and the alternate presiding judge appointment. The Participating Entity will be responsible for these appointments unless the Participating Entity expressly grants to the County that authority. If the Participating Entity does not make the appointments within 45 days of the election, then the County will make those appointments.
10. The County will be responsible for facilitating the appointment and operation of the Signature Verification Committee, if needed. The early voting clerk will issue a written order creating the committee if the early voting clerk determines that a signature verification committee should be appointed or if the clerk receives a petition signed by at least 15 registered voters for the creation of the committee. The early voting clerk will determine the number of members on the committee, providing for a minimum of five (the committee chair and four members), and they will comprise the Signature Verification Committee. The Signature Verification Committee will meet

prior to election day to compare signatures on the applications for ballot by mail to the corresponding carrier envelopes and perform other duties the Election Code requires of it. This provision applies only in elections that are also countywide elections.

In elections that are not also countywide elections, the Participating Entity will be responsible in making these appointments. Not later than the fifth day after the date the early voting clerk issues the order calling for the appointment of a signature verification committee, or not later than October 15 for a committee required on the written request by at least 15 registered voters of the county in the general election for state and county officers, the Participating Entity will be responsible for appointing the members unless the Participating Entity expressly grants to the County that authority. If the Participating Entity does not appoint the members of the Committee by the above deadline, then the County will make those appointments.

B. Participating Entities' Responsibilities

1. Each Participating Entity will appoint a qualified person to serve as the regular early voting clerk for the Participating Entity. The regular early voting clerk for each respective Participating Entity will receive requests for applications for early voting ballots to be voted by mail and will forward in a timely manner, as prescribed by law, any and all applications for early voting ballots to be voted by mail, received in the Entity's office, to the Travis County Clerk.
2. Each Participating Entity will appoint a qualified person to act as custodian of records for the Participating Entity to perform the duties imposed by the Election Code on the custodian of records for its respective entity.
3. Each Participating Entity will provide ballot language for the respective portion of the official ballot to the County in both English and Spanish. The Participating Entity must make any additions, modifications, deletions, or other changes to such ballot contents or language before the Participating Entity's final proof approval. The County will provide the Participating Entity with a final proof of ballot language, as it is to appear on the ballot, for final proof approval. Upon final proof approval, the ballot will be programmed for the voting equipment in an expedited timeframe so as to allow ballot allocations for the printed ballot mail outs for the Early Voting by Mail Program.

IV. Election Day

A. County Responsibilities

1. The County will designate and confirm all Election Day polling place locations for the joint election and will forward such information to the Participating Entities in a timely fashion to allow the governing body of the

respective Participating Entities to enter orders designating such polling places.

2. The County will designate the presiding election judge and the alternate presiding election judge to administer the election in the precinct in which a common polling place is to be used and will forward such information to the Participating Entities to allow the governing bodies of the respective Participating Entities to enter appropriate orders designating such officials before the election. The presiding election judge and alternate presiding election judge must be qualified voters of the Travis County election precinct in which the joint election is held. The presiding election judge for the precinct in which a common polling place is used may appoint election clerks as necessary to assist the judge in conducting the election at the precinct polling place. The alternate presiding election judge may be appointed as a clerk. The alternate presiding election judge may serve as the presiding election judge for the precinct in the presiding election judge's absence. Election judges and clerks will be compensated at the rate established by the County. The Texas Election Code and other applicable laws will determine compensable hours.
3. One set of election officials will preside over the election in the precinct using a common polling place. There will be a single joint voter sign-in process consisting of a common list of registered voters and common signature rosters in the precinct using a common polling place. A single, combined ballot and any number of ballot boxes required for each election site, as determined by the County, will be used. The officer designated by law to be the custodian of the voted ballots for the County will be custodian of all materials used in common in the precinct using a common polling place. The County will use an electronic voting system, as defined and described by Texas Election Code Title 8, and agrees to use ballots that are compatible with such equipment.
4. The County will arrange for training and will provide the instructors, manuals and other training materials deemed necessary for training all judges and clerks. Training for election judges and alternate judges is mandatory, and these individuals will be compensated for their time in training.
5. The County will arrange for election-day voter registration precinct lists for the joint election. The County will determine the amount of election supplies needed for Election Day voting.
6. The County, by and through the County Clerk's Elections Division, and Administrative Operations, will be responsible for preparing and transporting voting equipment and election-day supplies for use on Election Day.
7. The County, by and through the County Voter Registrar, will provide the list of registered voters as needed in the overlapping jurisdictions identified in

the attached exhibits, with designation of registered voters in each Participating Entity, for use at the joint election day polling place on Election Day.

8. The common polling place is designated as the polling place that the County uses. At the common polling place, any number of ballot boxes required for each election site, as determined by the County, will be used for depositing all ballots cast in the joint election. At this polling place, one voter registration list and one combination poll list and signature roster form will be kept for the joint election. The final returns for each Participating Entity and the County will be canvassed separately by each respective Participating Entity. The Travis County Clerk will maintain a return center on Election Day for the purpose of receiving returns from the County. The Travis County Clerk will provide unofficial election results to the qualified individual appointed by each Participating Entity.
9. On Election Day, the Travis County Clerk or the clerk's Elections Division will field all questions from election judges.
10. The County will make available translators capable of speaking English and Spanish to assist Spanish-speaking voters in understanding and participating in the election process in the territory covered by this agreement.

B. Participating Entities' Responsibilities

1. Before Election Day, each Participating Entity will answer questions from the public with respect to the Participating Entity's election during regular office hours of 8:00 a.m. – 5:00 p.m.
2. Each Participating Entity shall keep their office open for election duties for at least 3 hours per day, during regular office hours, on regular business days beginning no later than the 50th day before the date of each general election or by the 3rd day after the date a special election is ordered and ending no earlier than the 40th day after election day.
3. The custodian of records for each Participating Entity will receive returns from the Travis County Clerk on Election Day.

V. Election Night

A. County Responsibilities

1. The County will be responsible for all activities on election night, including setting up a central counting station, coordinating and supervising the results tabulation, coordinating and supervising the physical layout of the

support stations that are the joint election's receiving substations, and coordinating and managing election media coverage.

2. The County is responsible for coordinating the transport of voted ballot boxes to the central counting station.
3. The County will appoint the presiding judge and alternate presiding judge of the central counting station to maintain order at the central counting station, to administer oaths as necessary, to receive sealed ballot boxes, and to perform such other duties that the Texas Election Code requires, and will forward such information to each Participating Entity in a timely fashion to allow the governing body of each Participating Entity to enter appropriate orders designating such election officials before the election. The presiding judge of the central counting station may appoint clerks to serve at the central counting station. In addition, the County will appoint a tabulation supervisor to be in charge of operating the automatic tabulating equipment at the central counting station; an individual to serve as central counting station manager; and an assistant counting station manager to be in charge of administering the central counting station and generally supervising the personnel working at the central counting station. The County will forward such information to each Participating Entity in a timely fashion to allow the governing body of each Participating Entity to enter appropriate orders designating such election officials before the election. This provision applies only in elections that are also countywide elections.

In elections that are not also countywide elections, the Participating Entity will be responsible in making these appointments. The Participating Entity will be responsible for all appointments unless the Participating Entity expressly grants to the County that authority. If the Participating Entity does not make the appointments within 45 days of the election, then the County will make those appointments.

4. The County will provide the Participating Entities with reasonable space in a public area adjacent to the central counting station at which each Participating Entity may have representatives or other interested persons present during the counting process.

B. Participating Entities' Responsibilities

Other than receiving returns from the Travis County Clerk, the Participating Entities have no role or responsibility on the night of the election.

VI. County Resources

- A. The County will provide the Elections Division permanent staff and offices to administer the joint election, under the Travis County Clerk's direction.

- B. For early voting, the County will provide a locked and secure area in which voted ballot boxes will be stored until the Early Voting Ballot Board convenes. The County, by and through Administrative Operations, will be responsible for transporting the ballot boxes to the central counting station for the Early Voting Ballot Board.
- C. The County will be responsible for providing and maintaining voting equipment and testing any voting equipment as required by the Texas Election Code.
- D. The County will process the payroll for all temporary staff hired to conduct the joint election. The payroll processing includes statutory reporting and providing W-2 forms where applicable.
- E. The County will conduct early voting as indicated in this agreement.

VII. Joint Election Costs; Payment

- A. Concurrently with its submittal of an executed copy of this agreement each Participating Entity must also submit payment via check or ACH, in the amount equal to the deposit identified for that Participating Entity in the Cost Estimate attached as Exhibit B, which is also incorporated into this agreement. The County is under no obligation to conduct a Participating Entity's elections until the County receives that Participating Entity's payment of Cost Estimate. All checks must be made payable to Travis County. This deposit represents approximately 60% of the costs of the Participating Entity's share of the estimated election costs, or \$100, whichever amount is greater. The County will submit an invoice to each Participating Entity for the balance of the Participating Entity's actual joint election expenses upon the election's completion. Joint-election expenses include expenses for facilities, personnel, supplies, and training that the County actually incurs for establishing and operating all early voting and election-day activities at the polling place in the joint election territory as well as activities related to tabulating votes, all as reflected on the Cost Estimate. Each Participating Entity will pay the total amount of its invoice no later than 30 days of receiving it.
- B. In the event of a recount, the expense of the recount will be borne by the Participating Entity involved in the recount on a pro-rata basis.
- C. In the event a Participating Entity cancels its respective election because of unopposed candidates under Texas Election Code Title 1, the Participating Entity will be responsible for its respective share of election expenses incurred through the date that the election is canceled as allocated to the cancelling entity based on the formula in the Cost Estimate, adjusted for the actual expenses incurred by the County through the date of the cancellation. If a Participating Entity cancels its election, the County will recalculate the allocation percentages among the remaining Participating Entities according to the formula used in the Cost Estimate.

- D. In the event there are any expenses associated with processing a ballot arising from a write-in candidate, the Participating Entity that received the declaration will bear the expenses.
- E. If the Participating Entity desires to establish an early voting polling place, other than those sites the Election Officer has already selected, the Participating Entity must submit the request to the Election Officer no later than 60 days before the election. The Election Officer will work with the Participating Entity to explore whether adding the location is appropriate for that election. Notwithstanding any provision to the contrary, the Election Officer has sole discretion to determine whether to provide any additional early voting sites requested by the Participating Entity.

If the Election Officer agrees that adding a proposed location is appropriate for that election, the Election Officer will thereafter provide a written estimate to the Participating Entity that sets forth the estimated cost for providing the additional early voting location(s) and the deadline by which the cost estimate must be paid, as set forth in Exhibit B. The Participating Entity will be responsible for the full cost of the additional site(s) that is being requested. If after receiving the cost estimate, the Participating Entity desires to move forward with having the additional early voting location(s), the Participating Entity will notify the Election Officer and include payment of the cost estimate with the Participating Entity's notice to the Election Officer no later than the deadline specified in the Election Officer's cost estimate.

VIII. General Provisions

A. Legal Notices

Each of the Participating Entities will be individually responsible for preparing the election orders, resolutions, notices, and other pertinent documents for adoption or execution by its own respective governing board and for all related expenses. The Travis County Clerk will provide each Participating Entity information on changes affecting the Participating Entity's election, such as polling place changes and changes in voting equipment, when such changes are confirmed, verified, or otherwise become known to the clerk's office. Each of the Participating Entities will be individually responsible for posting or publishing election notices and for all related expenses. Each of the Participating Entities further will be individually responsible for election expenses incurred in relation to any polling place that is not a common polling place as designated in this agreement.

B. Communication

Throughout this agreement's term, the Travis County Clerk or the clerk's employee will meet as necessary with the designated representative of each Participating Entity to discuss and resolve any problems that might arise regarding the joint election.

C. Custodian

The Travis County Clerk will serve as the custodian of the keys to the ballot boxes for voted ballots in the joint election.

D. Effective Date

This agreement takes effect upon its complete execution by all Participating Entities and the County. The obligation of each Participating Entity to the County under this agreement will not end until that Participating Entity pays the County its share of the joint election costs.

IX. Miscellaneous Provisions

A. Amendment/Modification of Exhibits A and B

1. The Participating Entities acknowledge and agree that Exhibit A and Exhibit B may be amended to add or remove entities wishing to participate or cease participating in the agreement. The Participating Entities agree to future amendments of Exhibit A and Exhibit B and authorize the County to enter into such amendments without the Participating Entities' having to sign the future amendments. The County agrees to notify all Participating Entities of any amendments to Exhibit A and Exhibit B.
2. Except as otherwise provided, this Agreement may not be amended in any respect whatsoever except by a further agreement in writing, duly executed by the parties to this agreement. No official, representative, agent, or employee of the County has any authority to modify this Agreement except by express authorization from the Travis County Commissioners Court. No official, representative, agent, or employee of any Participating Entity has any authority to modify this agreement except by express authorization from the governing body of the respective Participating Entity. The Travis County Clerk may propose necessary amendments to this agreement in writing in order to conduct the joint election smoothly and efficiently, except that any such proposed amendment must be approved by the Travis County Commissioners Court and the governing body of each respective Participating Entity before the amendment will be effective.

B. Notice

Any notice to be given in this agreement, by any party to the other, must be in writing and delivered personally or by certified mail, return receipt requested, to the proper party at the addresses listed in Exhibit A.

Each party may change the address for notice to it by giving notice of the change under this section's terms.

C. Force Majeure

In the event that the County cannot perform any of its obligations in this agreement or is interrupted or delayed by any occurrence not occasioned by its own conduct, whether it be an act of God, the result of war, riot, civil commotion, sovereign conduct, epidemic, pandemic, or other event declared a disaster (including a disaster declared by the County Judge), or like reason, then the County will be excused from performing for such period of time as is reasonably necessary after such occurrence to remedy its effects.

D. Venue and Choice of Law

The Participating Entities agree that venue for any dispute arising under this agreement will lie in the appropriate courts of Austin, Travis County, Texas. This agreement is governed by and is to be construed under the laws of Texas and the United States of America.

E. Entire Agreement

This agreement contains the parties' entire agreement relating to the rights granted and the obligations assumed in it, and it supersedes all prior agreements, including prior election services contracts relating to each Participating Entity's May 2, 2026 election. Any prior agreements, promises, negotiations, or representations not expressly contained in this agreement are of no force or effect. Any oral representations or modifications concerning this agreement have no force or effect, except a subsequent amendment in writing as this agreement provides.

F. Severability

If any provision of this agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality, or unenforceability will not affect the agreement's remaining provisions; and its parties will perform their obligations under the agreement's surviving terms and provisions.

G. Breach

In the event that any Participating Entity or the County breaches any of its obligations under this agreement, the non-breaching party will be entitled to pursue any and all rights and remedies allowed by law.

H. Payments from Current Revenues

Payments made by the Participating Entities in meeting their obligations under this agreement will be made from current revenue funds available to the governing body of the respective Participating Entity. Payments made by the County in meeting its obligations under this agreement will be made from current revenue funds available to the County.

I. Other Instruments

The Participating Entities agree that they will execute other and further instruments or any documents as may become necessary or convenient to effectuate and carry out this agreement's purposes.

J. Third-Party Beneficiaries

Except as otherwise provided in this agreement, nothing in this agreement, expressed or implied, is intended to confer upon any person, other than the parties to it, any of its benefits, rights, or remedies.

K. Other Joint Election Agreements

The County and the Participating Entities expressly understand and acknowledge that each may enter into other joint election agreements with other political subdivisions, to be held on Election Day and at common polling places covered by this agreement, and that the addition of other political subdivisions as parties to this agreement will require amending Exhibits A and B.

L. Mediation

When mediation is acceptable to both parties in resolving a dispute arising under this agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Texas Civil Practice and Remedies Code section 154.023. Unless both parties are satisfied with the mediation's result, the mediation will not constitute a final and binding resolution to the dispute. All communications within the scope of the mediation will remain confidential as described in section 154.073, unless both parties agree, in writing, to waive the confidentiality. Despite this, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term "confidential" as used in this agreement has the same meanings as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act. Notwithstanding any provision to the contrary, nothing in this Agreement requires the County or a Participating Entity to waive any applicable exceptions to disclosure under the Texas Public Information Act.

M. Counterparts

This Agreement may be executed in multiple counterparts, all of which will be deemed originals and with the same effect as if all parties to it had signed the same document. Signatures transmitted electronically by e-mail in a "PDF" format or by DocuSign or similar e-signature service shall have the same force and effect as original signatures. All of such counterparts will be construed together and will constitute one and the same agreement.

TRAVIS COUNTY

BY: _____
Andy Brown
County Judge

Date: _____
Dyana Limon-Mercado
County Clerk

PARTICIPATING ENTITIES

Name of Participating Entity	_____
Address	_____ _____
Name of Authorized Signatory	_____
Signature	_____
Date signed	_____
E-mail address	_____

EXHIBIT A *[this list needs to be updated]*

Municipalities

School Districts

MUDs

ESDs

EXHIBIT B
COST ESTIMATE

PARTICIPATING ENTITIES

Name of Participating Entity	Lake Travis ISD
Address	3322 Ranch Road 620 South Austin, Texas 78738
Name of Authorized Signatory	Lauren White, Board President
Signature	_____
Date signed	February 18, 2026
E-mail address	whitela@ltidschools.org



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration of and Request for Approval of Election Services Agreement between Travis County and Lake Travis ISD

RECOMMENDED ACTION

Administration recommends approval of the Election Services Agreement with Travis County, as presented.

RATIONALE

For the upcoming May 2, 2026 Trustee Election, the Administration proposes to contract with Travis County to conduct the election. The purpose of this Agreement is to maintain consistency and accessibility in voting practices, polling places, and election procedures in order to best assist the voters of the District.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services

Chad Crowson – General Counsel

Suzanne Kelbaugh – Elections Official/Executive Assistant to the Superintendent

ATTACHMENTS

Election Services Agreement

MEETING DATE

February 18, 2026

ELECTION AGREEMENT BETWEEN TRAVIS COUNTY AND LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT

Pursuant to Chapter 31, Subchapter D, Chapter 123, and Chapter 271 of the Texas Election Code and Chapter 791 of the Texas Government Code, Travis County (the “County”) and Lake Travis Independent School District (“Participating Entity”) enter into this agreement (this “Agreement”) for the Travis County Clerk, as the County’s election officer (the “Election Officer”), to conduct the Participating Entity’s elections, including runoffs, and for the Participating Entity’s use of the County’s current or future-acquired election equipment for any voting system that the County adopts, as authorized under Title 8 of the Texas Election Code, for all Participating Entity elections. The purpose of this Agreement is to maintain consistency and accessibility in voting practices, polling places, and election procedures in order to best assist the voters of the Participating Entity.

Section 1. GENERAL PROVISIONS

- (A) Except as otherwise provided in this Agreement, the term “election” refers to any Participating Entity election, occurring on any uniform election date prescribed by the Texas Election Code or a primary election date, along with any resulting runoff, if necessary, within all Participating Entity’s territory located in Travis County. If a runoff is necessary, to the extent the date is not already set by statute, the Participating Entity shall work with the Election Officer to determine a mutually acceptable run-off date. In the event that the Participating Entity and the Election Officer do not agree on a run-off date, the Participating Entity agrees to the run-off date selected by the Election Officer.
- (B) If the Participating Entity determines it is necessary to conduct an election during a time other than that specified in Section 1(A), the Election Officer and a representative designated by the Participating Entity will meet as soon as possible thereafter to determine the feasibility of the Election Officer conducting such an election. If both parties agree that the Election Officer will administer the election, the new election will be based on all other applicable provisions of this Agreement except provisions that are inconsistent and cannot be feasibly applied.
- (C) Except as otherwise provided in this Agreement:
 - (1) The term “Election Officer” refers to the Travis County Clerk;
 - (2) The term “precinct” means all voter registration precincts in the territory of the Participating Entity located within Travis County;

- (3) The term “election services” refers to services used to perform or supervise any or all of the duties and functions that the Election Officer determines necessary for the conduct of an election; and
 - (4) The term “cost for election services” includes the costs for personnel, supplies, materials, or services needed for providing these services and an administrative fee as permitted by the Texas Election Code but does not refer to costs relating to the use of the voting equipment.
- (D) Except as otherwise provided in this Agreement, the cost for “use of voting equipment” for a particular election is the amount the County will charge the Participating Entity for use of the County’s voting equipment in use at the time of that election.
 - (E) The Participating Entity agrees to commit the funds necessary to pay for all election-related expenses for Participating Entity elections in accordance with this Agreement.
 - (F) The Election Officer has the right to enter into agreements with other entities at any time, including during the dates listed in Section 1(A).
 - (G) As a condition for providing election services and equipment usage, the Election Officer may require authorities of political subdivisions holding elections on the same day in all or part of the same territory to enter into a joint election agreement as authorized in Chapter 271 of the Texas Election Code, and the Participating Entity agrees to enter into any joint election agreement required by the County.

SECTION 2. PARTICIPATING ENTITY’S USE OF VOTING EQUIPMENT; DUTIES OF THE ELECTION OFFICER AND OF THE PARTICIPATING ENTITY

The County shall make available to the Participating Entity the County’s current voting system and any future-acquired voting system as authorized under Title 8 of the Texas Election Code, subject to restrictions and conditions imposed by the Election Officer to ensure availability of the equipment for County-ordered elections, primary elections, special elections, and subsequent runoff elections, if applicable. The Election Officer may also impose restrictions and conditions to protect the equipment from misuse or damage.

SECTION 3. APPOINTMENT OF ELECTION OFFICER

- (A) The Travis County Election Officer (“Election Officer”) is appointed to serve as the Participating Entity’s Election Officer and Early Voting Clerk to conduct the Participating Entity’s elections described in Section 1.

- (B) As the Participating Entity's Election Officer and Early Voting Clerk, the Election Officer shall coordinate, supervise, and conduct all aspects of administering voting in Participating Entity elections in compliance with all applicable laws, subject to Section 3(C) below.
- (C) The Participating Entity shall continue to perform those election duties listed in (1) through (6) below and any other election duties, such as receipt of candidate applications, that are not allowed to be delegated to another governmental entity:
 - (1) Preparing, adopting, and publishing all required election orders, including orders for appointment of central counting station personnel, early voting ballot board personnel, and signature verification personnel in elections where needed, resolutions, notices, and other documents, including bilingual materials, evidencing action by the governing authority of the Participating Entity necessary to the conduct of an election, except that:
 - a. The Election Officer does not provide newspaper notices on behalf of the Participating Entity with respect to a specific election.
 - b. With respect to each debt obligation election the Election Officer conducts for the Participating Entity pursuant to this Agreement:
 - i. The Election Officer, after receiving from the Participating Entity a copy of the debt obligation election order, shall post the notice required by and in accordance with Texas Election Code Section 4.003(f)(1) on election day and during early voting by personal appearance, in a prominent location at each polling place;
 - ii. The Election Officer shall provide written confirmation to the Participating Entity that the debt obligation election order was posted in accordance with Texas Election Code Section 4.003(f)(1); and
 - iii. The Participating Entity shall pay any applicable expenses incurred by the Election Officer that directly relates to the posting required by Texas Election Code Section 4.003(f)(1).
 - (2) Preparing the text for the Participating Entity's official ballot in English and Spanish and any other languages as required by law;
 - (3) Providing the Election Officer with a list of candidates or propositions showing the order and the exact manner in which the candidates' names and the propositions are to appear on the official ballot;
 - (4) Conducting the official canvass of a Participating Entity election;
 - (5) Administering the Participating Entity's duties under state and local

campaign finance laws;

- (6) Filing the Participating Entity's annual voting system report to the Secretary of State as required under Texas Election Code Chapter 123.
- (D) The Participating Entity shall also be responsible for proofing and attesting to the accuracy of all ballot language, including any required language translations, and format information programmed by the County. This includes any information programmed for use with the audio or tactile button features of the equipment. The Participating Entity may also monitor and review all logic and accuracy testing and mandatory tabulations. The Participating Entity will complete its duties within timeframes as prescribed by the County. If the Participating Entity finds any discrepancies or concerns, it will immediately report them to the Election Officer and work with her to resolve any issues so that final approval can be reached. The Participating Entity shall be responsible for any and all actual costs associated with correcting the ballot and ballot programming if the error is discovered after the Participating Entity has signed off on its final proof containing the error.
- (E) Suzanne Kelbaugh, Executive Assistant to the Superintendent will assist the County whenever possible when the conduct of the election requires assistance from Participating Entity departments and staff. Suzanne Kelbaugh will serve as the Regular Early Voting Clerk for the Participating Entity to receive requests for applications for early voting ballots and forward these applications to the Joint Early Voting Clerk. Suzanne Kelbaugh will serve as the Custodian of Records for the Participating Entity to complete those tasks in the Texas Election Code that the Election Officer will not perform.

SECTION 4. ELECTION WORKERS AND POLLING PLACES

- (A) For presentation to the governing body of the Participating Entity, the County shall provide a list containing the locations, times, and dates of early voting polling places suitable for consideration and adoption by the governing body in accordance with Texas Election Code Chapter 85.
- (B) The Election Officer will assume the responsibility for recruiting election personnel; however, if by the 5th day before the Election, the Election Officer reports vacancies in positions for election judges, alternate judges, election day clerks, early voting ballot board, receiving substation clerks, or any other key election personnel, the Participating Entity shall provide emergency personnel in these positions.
- (C) The Election Officer shall notify each of the election judges and alternates of their appointment and the eligibility requirements that pertain to them and to the

selection of Election Day clerks. Included in this notification will be the number of clerks that each precinct should have in addition to the election judge and alternate judge. The election judges and/or the alternates are responsible for recruiting and supervising their clerks.

- (D) All election workers must agree to attend training sessions as determined by the Election Officer. Costs for these training sessions and compensation for attendees will be included as part of the election services costs.
- (E) During any election and any subsequent runoff election that involves entities in addition to the Participating Entity, the Election Officer will work with all parties to find a plan that can be agreed upon regarding the designation of polling places. If agreement cannot be reached, the Election Officer will resolve the differences. In all cases, the Election Officer has sole discretion to determine whether polling place changes are necessary.

SECTION 5. PAYMENTS FOR ELECTION SERVICES

- (A) Costs and payments for the use of voting equipment are addressed separately in Section 6 of this Agreement.
- (B) Requests for Election Services. For each election the Participating Entity desires the Election Officer to conduct, the Participating Entity must submit a written request to the Election Officer that describes the general nature of the election and specifies the date of the election.
- (C) Cancellations. On or before 11:59 p.m. on the 68th day before an election for which the Participating Entity has requested election services, the Participating Entity shall notify the Election Officer as to whether the Participating Entity anticipates the cancellation of its election, and on or before 11:59 p.m. on the 60th day before the election the Participating Entity shall notify the Election Officer as to whether the Participating Entity will cancel that election. If the Election Officer receives written notice from the Participating Entity on or before 11:59 p.m. of the 60th day before an election that the Participating Entity's election will be cancelled in accordance with Subchapters C and D of Texas Election Code Chapter 2, the Contracting Officer shall only be entitled to receive the actual expenses incurred before the date of cancellation in connection with the election and an administrative fee of \$100.
- (D) Notice, Cost Estimate, Initial Invoicing, and Initial Payment.
 - (1) Notwithstanding the provisions in Section 9(B), the County and the Participating Entity agree that notice under Section 5 can be provided via email. The following email address will be used for email communications

to or from the County pursuant to Section 5: elections@traviscountytexas.gov, with a copy to ElectionEntities@traviscountytexas.gov. The Participating Entity has designated Suzanne Kelbaugh as the Participating Entity's representative for sending and receiving email communications under Section 5, and the Participating Entity designates the following email address as the Participating Entity's email address for sending and receiving email communications pursuant to Section 5: kelbaughs@ltsidschools.org.

- (2) Initial Cost Estimate. On or before the 60th day before an election for which the Participating Entity has requested election services, the Election Officer will mail and/or email the Participating Entity a cost estimate for conducting the election. The cost estimate will include an administrative fee that is equal to 10% of the total estimated cost of conducting the Participating Entity's election, excluding the costs of voting equipment. In the event of a joint election, the cost estimate will reflect that election costs will be divided on a pro rata basis among all entities involved in the election in the manner set forth in this Section 5. The proportional cost for the Election Officer to conduct each participating entity's election will be calculated by dividing the number of registered voters in the territorial jurisdiction of each participating entity by the total number of registered voters for all of the participating entities involved in the joint election and multiplying that quotient by the total cost of the election. The product of these numbers is the pro rata cost share for each participating entity. The Participating Entity acknowledges and understands that if any other participating entity listed in the cost estimate cancels its election, each remaining participating entity's pro rata cost (including the Participating Entity's pro rata cost share) will result in a proportionate cost increase.
- (3) Initial Invoice and Initial Payment. Along with the initial cost estimate, the Election Officer will also include an initial invoice for the Participating Entity to pay 60% of the initial cost estimate. The Participating Entity must pay the County the amount specified in each invoice no later than 30 days after the Participating Entity's receipt of the invoice.
- (4) Runoff Elections. For each runoff election the Participating Entity has requested that the Election Officer conduct, the Participating Entity must make a payment equal to 60% of the projected costs for the runoff election no later than three business days after receiving that cost estimate from the Election Officer. The projected share of election costs will include an administrative fee that is equal to 10% of the total estimated cost of conducting the Participating Entity's runoff election, excluding the costs of voting equipment.

- (5) Each party may change its respective email addresses for email communications under this Section 5, without the need to amend this Agreement, by sending notice to the other party in accordance with Section 9(B).
- (F) Final Accounting and Final Invoice. The County will send the Participating Entity a final invoice of election expenses not later than 90 days after an election unless the Election Officer notifies the Participating Entity during that 90-day period following the election that the Election Officer requires additional time to send a final invoice to the Participating Entity. The final invoice will include a listing of additional costs incurred at the Participating Entity's behalf and specify the total payment due from the Participating Entity for any unpaid portion of the Participating Entity's costs.
- (1) Within 30 days after receipt of an election cost invoice setting forth the Election Officer's actual contract expenses and charges incurred in the conduct of the election, the Participating Entity shall pay the Election Officer the balance due on each final invoice no later than 30 days after the Participating Entity's receipt of that invoice.
- (2) A refund may be due from the County to the Participating Entity if the final costs are lower than the amount already paid by the Participating Entity or if, at the end of the calendar year, the County Auditor's Office makes adjustments to the election workers' payroll and the amount already paid by the Participating Entity for election worker payroll costs exceeds the payroll amounts calculated by the County Auditor's Office.
- (G) The Participating Entity shall promptly review an election invoice and any supporting documentation when received from the County. The Participating Entity may audit, during the County's normal business hours, relevant County election or accounting records upon reasonable notice to the County. The Participating Entity shall pay the entire final invoice or the undisputed portion of the final invoice not later than the 30th day after receiving the invoice. Failure by the Participating Entity to timely pay an invoice in full may impact the Election Officer's participation in future elections with the Participating Entity.

SECTION 6. PAYMENTS FOR USE OF VOTING EQUIPMENT

- (A) The Election Officer shall conduct elections using a voting system certified by the Secretary of State in accordance with the Texas Election Code and that has been approved for use by the Travis County Commissioners Court unless otherwise

agreed upon by the Participating Entity, the Travis County Clerk, and the Travis County Commissioners Court.

- (B) The Participating Entity shall make payments to Travis County as consideration for the use of the County's voting equipment.
 - (1) For each election the Election Officer conducts for the Participating Entity after January 1, 2026, through January 1, 2027, the Participating Entity shall pay (a) the sum of 5% of the cost of the electronic voting system equipment installed at a polling place and 5% for each unit of other electronic equipment used by the Travis County Clerk's Office to conduct the election or provide election services, if the sum is greater than \$100.00, and (b) \$100.00 if the sum described in (a) is \$100.00 or less.
 - (2) In this Agreement "other electronic equipment" includes ballot marking devices, ballot scanners, ballot printers, ballot tabulators, electronic pollbooks, and ballot programming software.
- (C) Payment by the Participating Entity to the County for voting equipment is due no later than 30 days after the Participating Entity's receipt of an invoice from the County.
- (D) If the County acquires additional equipment, different voting equipment, or upgrades to existing equipment during the term of this Agreement, the charge for the use of the equipment may be renegotiated.

SECTION 7. ADDITIONAL EARLY VOTING LOCATIONS

- (A) All of the Participating Entity's voters within Travis County will have access to all the Travis County Early Voting sites in each election at no additional cost.
- (B) If the Participating Entity desires to have one or more early voting sites that are in addition to those sites the Election Officer has already selected for a specific election, the Participating Entity must submit the request to the Election Officer no later than 60 days before the election. The Election Officer will work with the Participating Entity to explore whether adding the location is appropriate for that election. Notwithstanding any provision to the contrary, the Election Officer has sole discretion to determine whether to provide any additional early voting sites requested by the Participating Entity.
- (C) If the Election Officer agrees that adding a proposed location is appropriate for that election, the Election Officer will thereafter provide a written estimate to the Participating Entity that sets forth the estimated cost for providing the additional early voting location(s) and the deadline by which the cost estimate must be paid.

The Participating Entity will be responsible for the full cost of the additional site(s) that is being requested. If after receiving the cost estimate, the Participating Entity desires to move forward with having the additional early voting location(s), the Participating Entity will notify the Election Officer and include payment of the cost estimate with the Participating Entity's notice to the Election Officer no later than the deadline specified in the Election Officer's cost estimate.

SECTION 8. COMMUNICATIONS

- (A) The Participating Entity and the Election Officer shall each designate a member of their staff to serve as the primary contact for the respective offices under this Agreement and provide the name and contact information for that individual to the other party. Each party may change their designated staff members by sending notice to the other party without the further need to amend this Agreement.
- (B) Throughout the term of this Agreement, the Participating Entity and the County will engage in ongoing communications on issues related to Participating Entity elections, the use of County's voting equipment, and the delivery of services under this Agreement and, when necessary, the County Clerk, Elections Division staff members, and other election workers shall meet with the Participating Entity to discuss and resolve any problems which might arise under this Agreement.
- (C) The Election Officer shall be the main point of media contact for election information related to election administration. The Participating Entity designates Suzanne Kelbaugh to serve as the main point of contact for media inquiries related to the content of the Participating Entity's ballot or candidates.

SECTION 9. MISCELLANEOUS PROVISIONS

- (A) Amendment/Modification. Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing and duly executed by the parties hereto. No official, representative, agent, or employee of the County has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the Commissioners Court of Travis County, Texas. No official, representative, agent, or employee of the Participating Entity has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the Participating Entity. Dyana Limon-Mercado, Travis County Clerk (or her successor), may propose necessary amendments or modifications to this Agreement in writing in order to conduct a joint election smoothly and efficiently, except that any such proposals must be approved by the

Commissioners Court of the County and the governing body of the Participating Entity.

- (B) Notice. Unless otherwise provided herein, any notice to be given hereunder by any party to the other shall be in writing and may be affected by personal delivery, by certified mail, or by common carrier. Notice to a party shall be addressed as follows:

LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
Suzanne Kelbaugh, Executive Assistant to the Superintendent
3322 Ranch Road 620 South
Austin, TX 78738

TRAVIS COUNTY
Honorable Dyana Limon-Mercado, Travis County Clerk (or her successor)
1000 Guadalupe Street, Room 222
Austin, Texas 78701

Cc: Honorable Delia Garza, Travis County Attorney (or her successor)
314 West 11th Street, 5th Floor
Austin, Texas 78701

Notice by hand-delivery is deemed effective immediately, notice by certified mail is deemed effective three days after deposit with a U.S. Postal Office or in a U.S. Mail Box, and notice by a common carrier, is deemed effective upon receipt. Each party may change the address for notice to it by giving notice of such change in accordance with the provisions of this Section. When notices by email are permitted by this Agreement, (1) the notice is deemed effective upon the day it is sent if the email is received before 5:00 p.m. on a business day; (2) the notice is deemed effective on the first business day after the email was received if the email was received after 5:00 p.m. on a business day or anytime on a Saturday or Sunday. In this Agreement, "business day" means any weekday that is not a holiday designated by the Travis County Commissioners Court.

- (C) Force Majeure. In the event that the performance by the County of any of its obligations or undertakings hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party hereto or in privity thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

- (D) Venue and Choice of Law. The Participating Entity agrees that venue for any dispute arising under this Agreement will lie in the appropriate courts of Austin, Travis County, Texas. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the United States of America.
- (E) Entire Agreement. This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and also supersedes all prior agreements, including prior election services contracts and prior agreements to conduct joint elections. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force or effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.
- (F) Severability. If any provision of this Agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this Agreement. Parties to this Agreement shall perform their obligations under this Agreement in accordance with the intent of the parties to this Agreement as expressed in the terms and provisions of this Agreement.
- (G) Breach. In the event that Participating Entity or County breaches any of its obligations under this Agreement, the non-breaching party shall be entitled to pursue any and all rights and remedies allowed by law.
- (H) Payments from Current Revenues. Payments made by the Participating Entity in meeting its obligations under this Agreement shall be made from current revenue funds available to the governing body of the Participating Entity. Payments made by the County in meeting its obligations under this Agreement shall be made from current budget or revenue available to the County.
- (I) Other Instruments. The County and the Participating Entity agree that they will execute other and further instruments, or any documents as may become necessary or convenient to effectuate and carry out the purposes of this Agreement.
- (J) Third Party Beneficiaries. Except as otherwise provided herein, nothing in this Agreement, expressed or implied, is intended to confer upon any person, other than the parties hereto, any benefits, rights or remedies under or by reason of this Agreement.
- (K) Joint Election Agreements. The County and the Participating Entity expressly understand and acknowledge that each may enter into other joint election

agreements with other jurisdictions, to be held on Election Day and at common polling places covered by this Agreement.

(L) Mediation. When mediation is acceptable to both parties in resolving a dispute arising under this Agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of the mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section 154.053 of the Texas Civil Practice and Remedies Code unless both parties agree, in writing, to waive the confidentiality. Notwithstanding the foregoing, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term “confidential” as used in this Agreement has the same meaning as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act.

(M) Addresses for Payments. Payments made to the County, or the Participating Entity under this Agreement shall be addressed to following respective addresses:

Travis County Clerk – Elections Division
P.O. Box 149325
Austin, Texas 78714

LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
Suzanne Kelbaugh, Executive Assistant to the Superintendent
3322 Ranch Road 620 South
Austin, Texas 78738

(N) Effective Date. This Agreement is effective upon execution by both parties and remains in effect until either party terminates this agreement for any reason upon providing 60 days written notice to the other party.

(O) Reference of Time. All times referenced in this Agreement are to Central Time, and in all instances, the time-stamp clock used by the Travis County Clerk’s Office at 5501 Airport Boulevard in Austin, Texas is the official clock for determining the correct time.

(P) Signatures. The individuals below have been authorized to sign this Agreement.

IN TESTIMONY WHEREOF, the parties hereto have executed this Agreement in multiple copies, each of equal dignity, and this Agreement takes effect on the date it is fully

executed by the Participation Entity, the Travis County Judge (on behalf of the Travis County Commissioners Court), and the Travis County Clerk.

[Signatures on following page]

LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT

BY: _____
Lauren White
President, School Board

DATE: February 18, 2026

TRAVIS COUNTY

BY: _____
Dyana Limon-Mercado (or her successor)
County Clerk

DATE: _____



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration of and Request for Award of RFP #26-002 Farm to School Local Foods for Lake Travis ISD

RECOMMENDED ACTION

Administration recommends award of the Farm to School Local Foods bid to the list of vendors, as presented.

RATIONALE

Under Section 44.031(a) of the Texas Education Code (TEC), all district contracts for the purchase of goods and services, valued at \$100,000 or more in the aggregate for each 12-month period, shall be made by the method that provides the best value for a district:

1. Competitive bidding;
2. Competitive sealed proposals;
3. A request for proposals;
4. An interlocal contract;
5. A method provided by Gov't Code ch. 2269 for construction services;
6. A reverse auction; and/or
7. A formation of a political subdivision corporation in accordance with Local Gov't Code 304.001 (purchase of electricity).

Lake Travis ISD Food and Nutrition Services (FANS) currently purchases food and supplies through the Texas 20 and Premier Purchasing Cooperatives. However, these purchasing cooperatives do not offer a large variety of locally sourced items. In alignment with Lake Travis ISD FANS initiatives and to procure and offer more locally sourced products at competitive pricing, a Farm to School Local Foods request for proposal (RFP) was released.

Lake Travis ISD issued RFP #26-002 for the procurement of locally sourced food items and received six responses. The evaluation team was composed of three employees from the FANS Department, two employees from the Purchasing Department, and one employee from the Curriculum and Instruction Department.

Administration recommends to award vendors by product line item as presented in the Evaluation Summary.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent of Business Services
Lianka Soliz – Senior Director of FANS and Transportation
Cristy Soares – Director of Purchasing



ATTACHMENTS

1. Evaluation Summary for RFP #26-002 – Farm to School Local Foods
2. Evaluation Criteria

MEETING DATE

February 18, 2026

Lake Travis ISD FANS – Texas Farm to School Pricing Sheet SY 2025-2026

Product Requested (Texas Grown ONLY)	Desired Specs	Farm Location	Summary Score Common Market TX	Summary Score Central TX Food Bank	Summary Score Verdant Exchange	Summary Score Labatt	Summary Score Farm to Table	Summary Score Honestly TX Rice	Notes
Apples, Gala	Firm, free from bruising, decay	Top of Texas Farm	72		82	80			
Apples, Granny Smith	pack/size, Firm, free from bruising, decay	Top of Texas Farm				80	71		
Apples, Ambrosia	Firm, free from bruising, decay	Top of Texas Farm	71			80	71		Same score for secondary vendors. CM previous business relationship.
Apples, Fuji	Firm, free from bruising, decay	Top of Texas Farm					72		
Apples, Honeycrisp	Firm, free from bruising, decay	Top of Texas Farm			82	80			
Apples, All Varieties (Specify in Column O)	Firm, free from bruising, decay	Top of Texas Farm							Did not award, d/t enough variety available from other line items.
Apples, Red	Firm, free from bruising, decay	Top of Texas Farm			83		72		
Beans, Green	Firm, crisp mediu tm to dark green and free from blemishes decay, or discoloration, USDA Grade	J&B Farms				75	80		
Pears, Green	Uniform ripeness, Firm, free from bruising, decay,	Lightsey Farm	78						Same score secondary vendors - both have existing business relationship with the district. Labatt can deliver with better terms.
Grapefruit	Firm, free from bruising, decay,	Top of Texas Farm				78	80		
		Triple J Organics	79						Same score primary vendors - prioritized vendor that has a pre-existing business relationship with the district.
Oranges	Orange, firm, free from bruising, decay, no greening	South Tex Organics	84						
		Obst Family Farm			84				
Peaches	Firm, free from bruising, decay, or over ripeness	Triple J Organics	78						
		South Tex Organics	81						
Strawberries	Bright red, Firm, uniform sizing, free from bruising, decay,	Obst Family Farm			82				
		Fredericksburg Peach Company	90	80					Same score tertiary vendors - prioritized vendor that has a pre-existing business relationship with the district.
Watermelon	free from bruising, decay,	Zenner Orchard				91			
		Fredericksburg Peach Company	93						
Cantaloupe	Uniform shape, firm, free from bruising, decay,	Texas Farm Patch				76	80		
		Farmshare			91				
Russett Potatoes	Firm, smoothe free from sprouts and greening, uniform sizing, 6-10 oz	M&P Produce (Borders Melon Farms)				83			
		Farmshare							Did not award d/t seasonality outside of school year.
Apples, Red	Firm, free from bruising, decay	Dixondale Farms							
		Green Gold Farms							
Apples, Red	Firm, free from bruising, decay	Pro-Health LLC				80			
		Buena Tierra Farm					70		
Apples, Red	Firm, smoothe free from sprouts and	Gundermann Acres	78						

Lake Travis ISD FANS – Texas Farm to School Pricing Sheet SY 2025-2026

Product Requested (Texas Grown ONLY)	Desired Specs	Farm Location	Summary Score Common Market TX	Summary Score Central TX Food Bank	Summary Score Verdant Exchange	Summary Score Labatt	Summary Score Farm to Table	Summary Score Honestly TX Rice	Notes
Potatoes, Red	greening, uniform sizing	Buena Tierra Farm					87		
Potatoes, Sweet	Firm, smooth free from sprouts and greening, uniform sizing	Gundermann Acres	83				82		
Broccoli	Heads must be firm and deep green, no yellowing florets or hollow stems	Gundermann Acres	76		91				
		FarmShare							
		Val Verde Vegetable Co. (El Sabino Farms)				78			
Cabbage, green	Firm dense, uniform color, free from yellowing	Rio Fresh, Conventional	73						
		Farmshare			86				
		J&B Farms					80		
Cabbage, red	Firm dense, uniform color, free from yellowing	Gundermann Acres	78						
		Farmshare			88				
		J&B Farms					80		
Carrots	Tops on, no splits or cracks, no excessive dirt or damage, orange or multi-colored	Gundermann Acres					85		Same score for secondary vendor - already has pre-existing relationship, same delivery terms, next, prioritized geographic preference.
		Bell Patch Farm LLC		77					
		FarmShare		77					
Celery	Crisp, straight stalks with fresh leaves, free	J&D Farms					81		
Peas, Sugar Snap	Pods must be fresh, bright green, and crisp	Farmshare			101				
Corn Cob, Sweet	Kernels should be bright, tender, free from decay, worm damage, missing kernels	J&B Farms					83		
		Gundermann Acres	75						
		Farmshare			91				
Cucumbers	Medium size, firm, dark green	Marten Farms				78			
		Val Verde Vegetable Co. (El Sabino Farms)				77			Same score primary vendor - delivery terms were determining factor.
Onion, Red	Firm, free from bruising, decay	Rio Fresh				77			
Onion, Yellow	Firm, free from bruising, decay	Farmshare			79				
		Val Verde Vegetable Co. (El Sabino Farms)				75			
Peppers, Sweet Mini (Lunch Box)	Mixed colors, free from cracks or shriveling	Terra Preta Farm, LLC		75					
		FarmShare		90					
		HopeFull Farm		90					
Peppers, Jalapeno	Uniform size and free from cracks or shriveling	Gundermann Acres	70						
		Farmshare			90				
		Green Gold Farms					75		
Peppers, Green, Bell	Glossy, well shaped, free from cracks or shriveling	Terra Preta Farm							Did not award; decided not to menu
		Farmshare							Did not award; decided not to menu
		Cargil Farms Produce							Did not award; decided not to menu

Lake Travis ISD FANS – Texas Farm to School Pricing Sheet SY 2025-2026

Product Requested (Texas Grown ONLY)	Desired Specs	Farm Location	Summary Score Common Market TX	Summary Score Central TX Food Bank	Summary Score Verdant Exchange	Summary Score Labatt	Summary Score Farm to Table	Summary Score Honestly TX Rice	Notes
Peppers, Red, Bell	Glossy, well shaped, free from cracks or shriveling	Farmshare			101				
Spinach	Fresh tender leaves, dark green	Ritchie Family Farms Farmshare			87		83		
Squash, Yellow	Tender, firm, no oversize, free from soft spots	J&B Farms/Jack's Produce Fikes Family Farm Farmshare				75	85		Discuss product specs "not useable" - still award secondary
Squash, Zucchini	Tender, firm, no oversize, free from soft spots	J&B Farms/Jack's Produce Fikes Family Farm Reeves Family Farm	75		88	75	85		Discuss product specs "not useable" - still award secondary
Tomatoes, Grape	Uniform, Firm, free from bruising, decay,	Farmshare Village Farms			95		81		
Tomatoes, Cherry	Uniform, Firm, free from bruising, decay,	Farmshare Village Farms			95		81		
Tomatoes, Roma	Uniform, Firm, free from bruising, decay,	Green Gold Farms							Did not award; decided not to menu
Basil, Fresh	Bright, green free from browning	Farmshare Lonestar Herbs			100		76		
Cilantro, Fresh	Bright, green free from browning	Farmshare Val Verde Vegetable Co. (El Sabino Farms)			97	75			
Rice, White	USDA Certified Organic preferred	Doguet's Rice Milling Company, Conventional HG Rice Mill Honestly Texas Rice	78		85			80	
Romaine, Green	Fresh crisp, and dark green, free from decay.	Farmshare True Harvest The Texas Farm Patch			93	90	85		
Chicken Wings, Cut, Raw, Frozen	USDA Certified Organic preferred, processed in Texas preferred, Labeled with State or Federal inspection seal.	Greener Pastures Chicken	101	96					
Beef, Ground, Patties, Raw, IQF	State or Federal inspection seal.	Ratcliff Premium Meats Wagyu X		81			72		
Beef, Ground, Raw	Federal inspection seal.	Augustus Ranch Ratcliff Premium Meats	84	81					
Chicken Drumstick	Pasture Raised and processed in Texas. Labeled with State or Federal inspection seal.	Greener Pastures Chicken	105						

Lake Travis ISD FANS – Texas Farm to School Pricing Sheet SY 2025-2026

Product Requested (Texas Grown ONLY)	Desired Specs	Farm Location	Summary Score Common Market TX	Summary Score Central TX Food Bank	Summary Score Verdant Exchange	Summary Score Labatt	Summary Score Farm to Table	Summary Score Honestly TX Rice	Notes
Chicken Thighs, Boneless	Pasture Raised and processed in Texas. Labeled with State or Federal inspection seal.	Greener Pastures Chicken	105						
Milk, Carton	No dyes, grade A, pasteurized, and homogenized. USDA, TDA and Texas Department of Health standards for meal programs. Cartons must be sealed, labeled with product type, nutrition facts, Use By date. 1%, skim only.	Mill King Dairy							Did not award d/t pack/size
Honey, Texas	Single Ingredient honey, minimally processed, free from foreign matter, moisture content, no added sugars syrups or blends	Stroope Honey Farms	80						
		Youngblood's Honey				79			
Olive Oil, Cold Press, Texas	Cold-Pressed extra virgin olive oil free acidity, peroxide value	Good Flow Honey Co.					94		
		Texas Olive Ranch					81		
Watermelon Radishes	Fresh, whole, medium size (e.g. 2-4 inches diameter) firm, free of cuts, bruises, decay or excess root hairs	Val Verde Vegetable Co. (El Sabino Farms)				75			
Radish	uniform size; fresh green tops; clean and free of decay.	Gundermann Acres	70						
Radish	clean and free of decay.	Farmshare Austin			101				
Oats, Rolled or Old-Fashioned	Whole, dry, clean, free from foreign matter, mold, or off-odors; certified gluten-free.	Terra Preta Farm	81						
		Gundermann Acres	81						
		Homestead Gristmill							Did not award, not certified gluten-free
Green shaded = Vendor #1									
Yellow shaded = Vendor #2									
Peach shaded = Vendor #3									
<p>In the event of a tied score, vendors who had a pre-existing business relationship with the district were given priority. In the event all tied vendors had a pre-existing relationship with the district, delivery terms were the deciding factor. If delivery terms were equivalent, geographic preference was the next determining factor.</p>									

LTISD Local Foods RFP Scoring Rubric

Criteria	Points available	Description	Scoring Guide
Price	30	Competitiveness of pricing.	Lowest price = 30 points; others scaled proportionally (e.g., if lowest price = \$1.00/lb, vendor at \$1.25/lb gets $1.00 \div 1.25 \times 30 = 24$ points)
Geographic Preference	25	Preference for Texas-grown, especially within 100–200 miles of LTISD.	0 points = Product sourced from outside Texas. 10 points = Product sourced from Texas, but more than 200 miles from LTISD. 15 points = Product sourced from 100–200 miles of LTISD. 25 points = Product sourced from within 100 miles of LTISD
Product Specifications	10	Adherence to product specifications (pack/size, fat content, fresh/frozen status, etc.).	0 = Major deviation; product unusable. 5 = Partial compliance; deviation affects usability. 8 = Minor deviation; usable. 10 = Fully meets/exceeds specs.
Sustainable & Ethical Practices	10	Use of regenerative, organic, worker welfare, animal welfare, or other sustainable and ethical practices.	Points allocation (Maximum 10 points; based on practices/certifications listed in pricing sheet): - 2 points per formal certification (USDA Organic, Certified Humane, Regenerative Organic Certified, etc.) - 1 point per self-reported practice (cover cropping, rainwater harvesting, solar energy, no spray, Integrated Pest Mamanagement, employee benefits, etc.)
Food Safety	15	Evaluation of documented food safety plan, certifications, staff training, recall procedures, and safe handling practices.	0 = No plan, training, or procedures. 5 = Basic plan; some staff training; minimal certifications. 10 = Documented plan with some certifications; staff trained; basic procedures documented. 15 = Comprehensive plan, formal training, GAP/GHP certified, robust procedures.
Delivery & Logistics	10	Ability to meet LTISD delivery needs across campuses, including order minimums and lead time.	10 = Vendor can deliver to all 12 campus locations, offers lower or no delivery fees, and requires smaller or no minimum order quantities (e.g., lbs. or cases). 5 = Vendor can deliver to most campuses with moderate delivery fees or reasonable minimums. Delivery options are adequate but may have limited flexibility. 0 = Vendor has restricted delivery coverage, high delivery fees or minimums, or limited ability to meet the district's delivery needs
Farm-to-School Engagement	Bonus: up to +5 points	Willingness to support education, tours, cafeteria promotions.	0 = Not willing or able to participate in engagement activities. 3 = able to provide support or participate occasionally, may or may not provide examples. 5 = very willing to support and participate in engagement activities, with examples.
Support for for Small, Minority, Women-owned, Veteran-owned, and Labor surplus area businesses.	Bonus: up to +5 points	The vendor has inclusive policies or practices that promote opportunities for small, minority, women-owned, veteran-owned, and labor surplus area businesses.	5 = Vendor has formal, documented policies or practices to provide opportunities for such businesses (e.g., transparent subcontracting processes, mentoring, outreach, or capacity-building initiatives, etc.). 3 = Vendor demonstrates informal policies or limited practices supporting these businesses that support participation by these businesses but lacks formal written policies or consistent implementation. 0 = Vendor provides no evidence of inclusive policies, practices, or efforts supporting these businesses.


Line item specific scores- highlighted

Per vendor scores- not highlighted

Farm to School Local Foods

RFP #26-002

February 18, 2026



Lake Travis ISD FANS – Texas Farm to School Pricing Sheet SY 2025-2026

Product Requested (Texas Grown ONLY)	Desired Specs	Farm Location	Summary Score Common Market TX	Summary Score Central TX Food Bank	Summary Score Verdant Exchange	Summary Score Labatt	Summary Score Farm to Table	Summary Score Honestly TX Rice	Notes
Apples, Gala	Firm, free from bruising, decay	Top of Texas Farm	72		82	80			
Apples, Granny Smith	Firm, free from bruising, decay	Top of Texas Farm				80	71		
Apples, Ambrosia	Firm, free from bruising, decay	Top of Texas Farm	71			80	71		Same score for secondary vendors. CM previous business relationship.
Apples, Fuji	Firm, free from bruising, decay	Top of Texas Farm					72		
Apples, Honeycrisp	Firm, free from bruising, decay	Top of Texas Farm			82	80			
Apples, All Varieties (Specify in Column O)	Firm, free from bruising, decay	Top of Texas Farm							Did not award, d/t enough variety available from other line items.
Apples, Red	Firm, free from bruising, decay	Top of Texas Farm			83		72		
Beans, Green	Firm, crisp mediu tm to dark green and free from blemishes decay, or discoloration, USDA Grade	J&B Farms				75	80		
	Uniform ripeness, Firm, free from bruising, decay,	Lightsey Farm	78						Same score secondary vendors - both have existing business relationship with the district. Labatt can deliver with better terms.
Pears, Green		Top of Texas Farm				78	80		
		Triple J Organics	79						
Grapefruit	Firm, free from bruising, decay,	South Tex Organics	84		84				Same score primary vendors - prioritized vendor that has a pre-existing business relationship with the district.
		Obst Family Farm							
	Orange, firm, free from bruising, decay, no greening	Triple J Organics	78						
Oranges		South Tex Organics	81						
		Obst Family Farm			82				
Peaches	Firm, free from bruising, decay, or over ripeness	Fredericksburg Peach Company	90	80					Same score tertiary vendors - prioritized vendor that has a pre-existing business relationship with the district.
		Zenner Orchard				91			
Strawberries	Bright red, Firm, uniform sizing, free from bruising, decay,	Fredericksburg Peach Company	93						
		Texas Farm Patch				76	80		
Watermelon	free from bruising, decay,	Farmshare			91				
		M&P Produce (Borders Melon Farms)				83			
	Uniform shape, firm, free from bruising, decay,	Farmshare							
Cantaloupe		Dixondale Farms							Did not award d/t seasonality outside of school year.
		Green Gold Farms							
Russett Potatoes	Firm, smoothe free from sprouts and greening, uniform sizing, 6-10 oz	Pro-Health LLC				80			
		Buena Tierra Farm					70		
	Firm, smoothe free from sprouts and	Gundermann Acres	78						

Lake Travis ISD FANS – Texas Farm to School Pricing Sheet SY 2025-2026

Product Requested (Texas Grown ONLY)	Desired Specs	Farm Location	Summary Score Common Market TX	Summary Score Central TX Food Bank	Summary Score Verdant Exchange	Summary Score Labatt	Summary Score Farm to Table	Summary Score Honestly TX Rice	Notes
Potatoes, Red	greening, uniform sizing	Buena Tierra Farm					87		
Potatoes, Sweet	Firm, smooth free from sprouts and greening, uniform sizing	Gundermann Acres	83				82		
Broccoli	Heads must be firm and deep green, no yellowing florets or hollow stems	Gundermann Acres	76		91				
		FarmShare				78			
Cabbage, green	Firm dense, uniform color, free from yellowing	Rio Fresh, Conventional	73						
		Farmshare			86				
Cabbage, red	Firm dense, uniform color, free from yellowing	J&B Farms					80		
		Gundermann Acres	78						
Carrots	Tops on, no splits or cracks, no excessive dirt or damage, orange or multi-colored	Farmshare			88				
		J&B Farms					80		
Celery	Crisp, straight stalks with fresh leaves, free pods must be fresh, bright green, and crisp	Gundermann Acres							
		FarmShare					85		
Peas, Sugar Snap	Kernels should be bright, tender, free from decay, worm damage, missing kernels	Bell Patch Farm LLC		77					Same score for secondary vendor - already has pre-existing relationship, same delivery terms, next, prioritized geographic preference.
		FarmShare		77					
Corn Cob, Sweet	Medium size, firm, dark green	J&D Farms					81		
		Farmshare			101				
Cucumbers	Firm, free from bruising, decay	J&B Farms						83	
		Gundermann Acres	75						
Onion, Red	Firm, free from bruising, decay	Farmshare			91				
		Marten Farms				78			
Peppers, Sweet Mini (Lunch Box)	Mixed colors, free from cracks or shriveling	Val Verde Vegetable Co. (El Sabino Farms)				77			Same score primary vendor - delivery terms were determining factor.
		Rio Fresh					77		
Peppers, Jalapeno	Uniform size and free from cracks or shriveling	Farmshare			79				
		Val Verde Vegetable Co. (El Sabino Farms)				75			
Peppers, Green, Bell	Glossy, well shaped, free from cracks or shriveling	Terra Preta Farm, LLC		75					Did not award; decided not to menu
		FarmShare		90					
Peppers, Green, Bell	Glossy, well shaped, free from cracks or shriveling	HopeFull Farm		90					Did not award; decided not to menu
		Gundermann Acres	70						
Peppers, Green, Bell	Glossy, well shaped, free from cracks or shriveling	Farmshare			90				Did not award; decided not to menu
		Green Gold Farms					75		
Peppers, Green, Bell	Glossy, well shaped, free from cracks or shriveling	Terra Preta Farm							Did not award; decided not to menu
		Farmshare							
Peppers, Green, Bell	Glossy, well shaped, free from cracks or shriveling	Cargill Farms Produce							Did not award; decided not to menu

Lake Travis ISD FANS – Texas Farm to School Pricing Sheet SY 2025-2026

Product Requested (Texas Grown ONLY)	Desired Specs	Farm Location	Summary Score Common Market TX	Summary Score Central TX Food Bank	Summary Score Verdant Exchange	Summary Score Labatt	Summary Score Farm to Table	Summary Score Honestly TX Rice	Notes
Peppers, Red, Bell	Glossy, well shaped, free from cracks or shriveling	Farmshare			101				
Spinach	Fresh tender leaves, dark green	Ritchie Family Farms					83		
		Farmshare			87				
		J&B Farms/Jack's Produce				75			
Squash, Yellow	Tender, firm, no oversize, free from soft spots	Fikes Family Farm					85		Discuss product specs "not useable" - still award secondary
		Farmshare			88				
		J&B Farms/Jack's Produce				75			
Squash, Zucchini	Tender, firm, no oversize, free from soft spots	Fikes Family Farm					85		Discuss product specs "not useable" - still award secondary
		Reeves Family Farm	75						
		Farmshare			95				
Tomatoes, Grape	Uniform, Firm, free from bruising, decay,	Village Farms					81		
		Farmshare			95				
Tomatoes, Cherry	Uniform, Firm, free from bruising, decay,	Village Farms					81		
Tomatoes, Roma	Uniform, Firm, free from bruising, decay,	Green Gold Farms							Did not award; decided not to menu
		Farmshare			100				
Basil, Fresh	Bright, green free from browning	Lonestar Herbs					76		
		Farmshare			97				
Cilantro, Fresh	Bright, green free from browning	Val Verde Vegetable Co. (El Sabino Farms)				75			
Rice, White	USDA Certified Organic preferred	Doguet's Rice Milling Company, Conventional	78						
		HG Rice Mill			85				
		Honestly Texas Rice						80	
		Farmshare			93				
		True Harvest				90			
Romaine, Green	Fresh crisp, and dark green, free from decay.	The Texas Farm Patch					85		
Chicken Wings, Cut, Raw, Frozen	USDA Certified Organic preferred, processed in Texas preferred, Labeled with State or Federal inspection seal.	Greener Pastures Chicken	101	96					
Beef, Ground, Patties, Raw, IQF	State or Federal inspection seal.	Ratcliff Premium Meats		81					
		Wagyu X					72		
Beef, Ground, Raw	Federal inspection seal.	Augustus Ranch	84						
		Ratcliff Premium Meats		81					
Chicken Drumstick	Pasture Raised and processed in Texas. Labeled with State or Federal inspection seal.	Greener Pastures Chicken	105						

Lake Travis ISD FANS – Texas Farm to School Pricing Sheet SY 2025-2026

Product Requested (Texas Grown ONLY)	Desired Specs	Farm Location	Summary Score Common Market TX	Summary Score Central TX Food Bank	Summary Score Verdant Exchange	Summary Score Labatt	Summary Score Farm to Table	Summary Score Honestly TX Rice	Notes
Chicken Thighs, Boneless	Pasture Raised and processed in Texas. Labeled with State or Fedearl inspection seal.	Greener Pastures Chicken	105						
Milk, Carton	No dyes, grade A, pasteurized, and homogenized. USDA, TDA and Texas Department of Health standards for meal programs. Cartons must be sealed, labeled with product type, nutrition facts, Use By date. 1%, skim only.	Mill King Dairy							Did not award d/t pack/size
Honey, Texas	Single Ingredient honey, minimally processed, free from foreign matter, moisture content, no added sugars syrups or blends	Stroope Honey Farms	80						
		Youngblood's Honey				79			
		Good Flow Honey Co.					94		
Olive Oil, Cold Press, Texas	Cold-Pressed extra virgin olive oil free acidity, peroxide value	Texas Olive Ranch					81		
Watermelon Radishes	Fresh, whole, medium size (e.g. 2-4 inches diameter) firm, free of cuts, bruises, decay or excess root hairs	Val Verde Vegetable Co. (El Sabino Farms)				75			
Radish	uniform size; fresh green tops; clean and free of decay.	Gundermann Acres	70						
Radish	clean and free of decay.	Farmshare Austin			101				
		Terra Preta Farm Gundermann Acres	81 81						
Oats, Rolled or Old-Fashioned	Whole, dry, clean, free from foreign matter, mold, or off-odors; certified gluten-free.	Homestead Gristmill							Did not award, not certified gluten-free
Green shaded = Vendor #1									
Yellow shaded = Vendor #2									
Peach shaded = Vendor #3									
In the event of a tied score, vendors who had a pre-existing business relationship with the district were given priority. In the event all tied vendors had a pre-existing relationship with the district, delivery terms were the deciding factor. If delivery terms were equivalent, geographic preference was the next determining factor.									



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration of and Request for Adoption of Resolution 021826-01 Authorizing Wage Payments for Employees Impacted by January 26-27, 2026 School Closure

RECOMMENDED ACTION

Administration recommends adoption of Resolution 021826-01, as presented.

RATIONALE

On January 26-27, 2026, LTISD was closed due to inclement weather. Resolution No. 021826-01 authorizes wage payments for all regular full-time and part-time employees—contractual and noncontractual, salaried and non-salaried—who would have otherwise been scheduled to work on January 26-27, 2026. This resolution ensures employees do not suffer a loss of pay due to the closure, supporting staff morale, reducing turnover, and ensuring continuity of operations. Additionally, nonexempt employees who were required to work during the emergency closure will receive premium pay, including time-and-a-half where applicable, in accordance with Board Policy DEA(LOCAL).

BUDGET PROVISIONS

2025-2026 Budget – previously allocated in staff appropriations

RESOURCE PERSONNEL

Chad Crowson – General Counsel

Pam Sanchez – Assistant Superintendent of Business Services

Susan Fambrough – Assistant Superintendent of Human Resources

ATTACHMENTS

Proposed Resolution 021826-01 regarding January 26-27, 2026 School Closure

MEETING DATE

February 18, 2026

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
REGARDING JANUARY 26-27, 2026 SCHOOL CLOSURE**

WHEREAS, the Lake Travis Independent School District was closed January 26, 2026 and January 27, 2026 due to an emergency caused by inclement weather; and

WHEREAS, the Lake Travis ISD Board of Trustees (the “Board”) is authorized by Texas Education Code § 45.105 to expend funds of Lake Travis Independent School District for purposes necessary in the conduct of the public schools as determined by the Board; and

WHEREAS, the Board acknowledges that during an emergency closing, most District employees are instructed not to report for work, while other employees may be called upon to provide emergency-related services; and

WHEREAS, the Board finds that a need exists to address wage payments for employees who are idled and those required to work during emergency closings; and

WHEREAS, the Board determines that employees who are instructed not to report to work may suffer a loss of pay if the District is closed; and

WHEREAS, the Board concludes that continuing wage payments to all regular full-time and part-time employees—contractual and noncontractual, salaried and non-salaried—who suffer a loss in pay due to an emergency closing serves the public purposes of maintaining morale, reducing turnover, and ensuring continuity of District staffing when schools reopen; and

WHEREAS, as to nonexempt employees who are called on to work during an emergency closing, the Board further concludes that payment of these employees at a premium rate, as provided at DEA(LOCAL), serves the public purposes of maintaining morale, providing equity between idled employees and employees who provide emergency-related services, and recognizing the services of essential staff;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT:**

1. All of the above paragraphs are incorporated into and made a part of this resolution.
2. The Board authorizes wage payments to all full-time and part-time employees, at their regular hourly or daily rate of pay, according to the duty schedule they otherwise would have worked on January 26, 2026 and January 27, 2026 when the District was closed due to an emergency caused by inclement weather. This resolution does not apply to temporary or substitute employees unless specifically authorized by the Superintendent.
3. The Board further authorizes premium payments, in addition to those in Paragraph 2 above, to nonexempt employees who were required to work during the emergency closure, at the rate specified in DEA(LOCAL), including time-and-a-half pay where applicable, for actual hours worked on January 26, 2026 and January 27, 2026.

**PASSED AND APPROVED BY A MAJORITY OF THE BOARD OF TRUSTEES ON
THIS 18th DAY OF FEBRUARY 2026.**

APPROVED:

ATTEST:

Lauren White
President, Board of Trustees

Erin Archer
Secretary, Board of Trustees



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration of and Request for Approval of the Library Materials Procurement List Recommended by the School Library Advisory Council (SLAC)

RECOMMENDED ACTION

Administration recommends approval of the library materials procurement list as recommended by the School Library Advisory Council (SLAC), as presented.

RATIONALE

In response to Senate Bill 13, the Lake Travis ISD School Library Advisory Council (SLAC) was established by the Board of Trustees to oversee the school library materials approval and challenge process.

The Lake Travis ISD School Library Advisory Council (SLAC) presents its recommendation for the attached list of proposed books for purchase. District librarians selected these titles to support curriculum, address collection gaps, and encourage student reading. The list was publicly posted for at least 30 days to allow parents and community members to review and submit comments, all of which were shared with the Board. This action pertains only to the purchase of new or replacement materials with ISBN numbers not currently represented in the district library catalog. Approval of this recommendation will keep the district aligned with Board policy, maintain transparency, and provide robust, high-quality library collections that enrich instruction, foster student achievement, and cultivate engaged, lifelong readers.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Tasha Barker – Assistant Superintendent of Organizational Services

ATTACHMENTS

LTISD SLAC Recommended Library Materials Procurement List

MEETING DATE

February 18, 2026



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Consideration of and Potential Action regarding Designated Daily Period of Prayer in accordance with Senate Bill 11

RECOMMENDED ACTION

This is an item for the Board's independent consideration.

RATIONALE

Senate Bill 11 authorizes, but does not require, a school district to adopt a policy establishing a daily period during the school day for voluntary prayer and the voluntary reading of the Bible or other religious text. The statute contemplates Board action through adoption of a resolution and related local policy and procedures.

Separately, federal and state law already protect the rights of students and employees to engage in voluntary prayer and religious expression at school, so long as participation is voluntary, the District does not sponsor or coerce religious activity, and instructional time and school operations are not disrupted. This agenda item is intended to summarize those existing protections and to explain what SB 11 would add or require if the Board chooses to adopt the resolution.

SB 11 further requires the Board to take formal action by March 1, 2026, to either adopt or decline implementation. Accordingly, this item is presented for discussion and a record vote. SB 11 specifies the language required in the Board's resolution, a model of which is included in the Board packet for consideration.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Chad Crowson – General Counsel

Dr. Curtis Null – Superintendent of Schools

ATTACHMENTS

1. SB 11 Presentation
2. Model Resolution

MEETING DATE

February 18, 2026

**MODEL RESOLUTION
REGARDING A PERIOD OF PRAYER AND READING OF RELIGIOUS TEXT
DURING THE SCHOOL DAY PURSUANT TO SENATE BILL 11**

The (insert name of school district or open-enrollment charter school) shall adopt a policy requiring every campus of (insert name of district or school) to provide a period of prayer and reading of the Bible or other religious text as provided by Section 25.0823, Education Code.

Adopted on the ____ day of _____, 202__ by the _____ Board of Trustees.

President, Board of Trustees

Secretary, Board of Trustees

SENATE BILL 11
DESIGNATED DAILY PERIOD OF PRAYER



EXISTING RIGHTS

- Students and staff may engage in voluntary prayer and religious expression
- Must be non-disruptive and not coerced by the school
- Students have a right to silent prayer and meditation
 - Universal time/place/manner limits apply

Board Policy FNA(LEGAL/LOCAL): Student Rights and Responsibilities – Student Expression

Board Policy DG(LEGAL): Employee Rights and Privileges



WHAT SB 11 ADDS

SB 11 requires:

- Designated daily period
- Written consent to participate
- Consent includes parent waiver of certain claims

Operational Conditions:

- Not on PA system
- Not during instructional time
- Must ensure non-participants are not within hearing range



BOARD DECISION TONIGHT

- Existing rights continue regardless of adoption/declination
- This item is for your independent consideration
- Requested action: Record vote to adopt or decline the resolution



SENATE BILL 11
DESIGNATED DAILY PERIOD OF PRAYER





AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of Administrator Personal Services Contracts under HB 3372

RECOMMENDED ACTION

Administration recommends approval of the attached administrator personal services contracts, as presented.

RATIONALE

Texas House Bill 3372 prohibits school district administrators from receiving compensation for personal services from businesses that conduct or solicit business with their district, from other education-related businesses, or other public education entities.

An exception to the prohibition allows certain administrators to receive a financial benefit from a business that provides services regarding curriculum or administration of another school district, charter school, or ESC. This exception requires that the Board of Trustees vote to approve the contract after determining that the contract will not harm the district.

The administrator listed in the Board Packet has submitted a request form, along with the contract associated with their request, for approval. District Administration has verified that the services will not present a conflict of interest, will not harm the district, and that the services will be performed entirely on the administrator's personal time. This information has been verified by the Legal Services Department, and the list provided to the Board represents employees who meet the criteria established by House Bill 3372.

BUDGET PROVISIONS

N/A

RESOURCE PERSONNEL

Chad Crowson – General Counsel

ATTACHMENTS

1. Administrator personal services request forms
2. Proposed administrator personal services contracts

MEETING DATE

February 18, 2026

Request for Board Approval of Contract for Personal Services

HB 3372 (89th Legislature), which creates Texas Education Code §11.006, prevents administrators from receiving any financial benefit for personal services (such as consulting, training, speaking, writing, or similar services) to the following groups:

1. Entities that do or seek business with Lake Travis ISD;
2. Education businesses that provide curriculum or administrative services to any district; and
3. Other school districts, open-enrollment charter schools, or education service centers.

Administrators (excluding the Superintendent and Assistant Superintendents) may request Board approval to avoid a violation of §11.006 for personal services contracts related to #2 or #3 above (#1 is disallowed in ALL cases - NO Board approval is allowed.)

Requests are considered at the next regularly scheduled Board meeting. Complete this form and upload the proposed contract at least 10 business days prior to the meeting. Questions may be directed to the Legal Services Office.

Administrator Name: *

Brad Merritt

Job Title: *

Chief of Police

Today's Date: *

MM DD YYYY

01 / 15 / 2026

Company/Entity the Administrator seeks to contract with to provide personal services: *

Texas school Safety Center / Texas State University

Description of services to be provided: *

School Based Law Enforcement Instruction to police officers around the state per state mandates and TCOLE Certifications.

Please explain how this contract will not harm LTISD. *

This is a free training available to all Law Enforcement and school districts across the state. The program utilizes police chiefs and outside academia across the state as instructors in their field of expertise.

Does this contract present a conflict of interest with your work in LTISD? Please explain why or why not. *

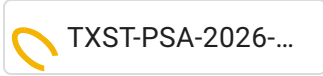
No - as stated above it is available to all law enforcement and school district applicable personnel at no cost. The Texas School Safety Center is mandated by Texas legislation to provide the aforementioned training. When instructing for the Texas School Safety Center, I utilize my own time.


Will you perform the services required entirely on your own personal time? *

Yes

No

Upload a FINAL version of the contract for personal services that you intend to sign here. *
(Contact Legal Services if you have any questions.)



 Add file

This form was created inside of Lake Travis ISD.

Google Forms



CONTRACT NUMBER: TXST-PSA-2026-13271-TSSC

CONTRACTED SERVICES AGREEMENT AMENDMENT NO. 1

This is an Amendment to the original contract between Texas State University and
Brad Merritt

This amendment is to revise the “Contract Term”, “Contract Amount” and/or “Statement of Work” of the above-referenced contract and is agreed upon by all parties signing this amendment. (Please check all that apply)

Section I, “Contract Term”, is hereby amended, and extends the contract end date from _____ to _____.

Section II, “Statement of Work”, is hereby amended to read as follows:

Adding in-person training date for TCOLE 3737 on 01/13/2026 in the amount of \$1,040.80.


Section III, “Contract Amount” is hereby amended to read as follows: Change the original contract amount from \$ 5,324.25 to an amount not to exceed \$ 6,365.05.
 (If payment schedule is adjusted, please identify the changes).

Increase contract in the amount of \$1,040.80, see breakdown in Section II.

IN WITNESS WHEREOF, duly authorized representatives of University and Contractor have executed and delivered this Agreement effective as of the Effective Date.

CONTRACTOR

TEXAS STATE UNIVERSITY


Brad Merritt (Jan 8, 2026 12:51:04 CST)

 Signature

 Brad Merritt

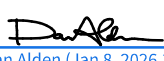
 Printed Name

 Chief

 Title

 01/08/2026

 Date


Dan Alden (Jan 8, 2026 13:15:29 CST)

 Signature

 Dan Alden

 Printed Name

 Director

 Title

 01/08/2026

 Date

TEXAS STATE[®]

TEXAS SCHOOL SAFETY CENTER

Contractor:

Chief Brad Merritt
 Vendor Number: 539747
 5813 Viejo Drive
 Austin, TX 78738
 972-898-1067
merrittk9@gmail.com

<p>TxSSC Contacts: Celina Bley, Ph.D. Associate Director of Training and Education (512) 245-1938 Office celina.bley@txstate.edu</p>	<p>Joe Munoz SBLE Training Program Manager (512) 245-6827 Office joe.munoz@txstate.edu</p>
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STATEMENT OF WORK **AMENDMENT #1 01.07.26**

Scope of Work:

The Texas School Safety Center (TxSSC) has received legislative funding to provide school safety training for Texas school districts, charter schools and community colleges. Working in close coordination with the TxSSC to ensure all the deliverables and timelines are met, the contractor will carry out the tasks described in this Statement of Work at the locations listed below with a one-hour lunch break, if applicable:

In-Person Deliverables:

Contractor will provide training/instruction/facilitation of the **TCOLE #3737 New Supervisor’s Course: Section 2: Building the Blueprint: Foundational Leadership Principles** in an in-person setting on the dates and locations listed below.

San Marcos Police Department, 2300 S I-35 South Frontage Rd, San Marcos, TX 78666

Date	Time	Contract Fee	Fixed Travel Allowance	Mileage Compensation	Total
11/17/2025	12:30 PM-4:30 PM	\$900.00	\$0	\$65.45	\$965.45

Aldine ISD, Child Nutrition Services Training Rm, 1802 Aldine Bender Rd, Houston, TX 77032

Date	Time	Contract Fee	Fixed Travel Allowance	Mileage Compensation	Total
01/12/2026	12:30 PM-4:30 PM	\$900.00	\$395.80	\$259.70	\$1,555.50

Education Service Center 19, 6611 Boeing Dr, El Paso, TX 79925

Date	Time	Contract Fee	Fixed Travel Allowance	Mileage Compensation	Total
05/04/2026	12:30 PM-4:30 PM	\$900.00	\$1,127.00	\$776.30	\$2,803.30

In-Person Deliverables:

Contractor will provide training/instruction/facilitation of the TCOLE #3737 New Supervisor’s Course: **Review Day 1 & Section 3: Bridging the Gaps: Communication and Conflict Resolution for New Leaders** in an in-person setting on the dates and locations listed below.

Aldine ISD, Child Nutrition Services Training Rm, 1802 Aldine Bender Rd, Houston, TX 77032

Date	Time	Contract Fee	Fixed Travel Allowance	Mileage Compensation	Total
01/13/2026	7:00 AM–11:00 AM	\$900.00	\$140.80	\$0	\$1,040.80

Fixed Travel Allowance: The Contractor shall receive a Fixed Travel Allowance to cover all travel-related expenses incurred in the performance of services under this Agreement. This allowance is inclusive of mileage, fuel, tolls, parking, and any other incidental travel costs. No additional reimbursement for travel expenses will be provided unless otherwise agreed in writing by both parties.

Mileage Compensation: In lieu of a Fixed Travel Allowance, the Contractor shall receive mileage compensation for use of a personal vehicle in the performance of services under this Agreement. Reimbursement shall be calculated at the prevailing University maximum mileage reimbursement rate at the time of services, based on the General Services Administration (GSA) standard mileage rate, for all business-related travel, based on actual miles driven and documented via mileage logs or other agreed-upon tracking methods.

All fees for services rendered are inclusive of any and all travel-related expenses; no additional reimbursement for travel shall be required. The University has paid a flat rate, as specified in the Flat Rate Travel Fee, to cover all such expenses. This amount will be paid in a single lump sum under Contracted Services. The Contractor shall be solely responsible for reporting any and all related expenses in accordance with applicable tax laws.

Invoicing:

Payment terms will fall in accordance with the State of Texas Prompt Payment Act. Contractor is responsible to submit a valid invoice upon completion of each training to the TxSSC Business Office for processing at TxSSC_business@txstate.edu.

Additional Terms:

The TxSSC serves as clearinghouse on school safety and is nationally recognized as providing subject matter expertise in school safety trainings.

1. Contractor will text or call the training moderator 24 hours before instruction start time to confirm arrival and training details.
2. Contractor will arrive at the venue one hour prior to start of instruction.
3. Professional dress is required for the duration of training (royal blue polo shirt, black or navy slacks, and black shoes, business, or agency uniform).
4. All instructors are held to high professional standards including professional engagement and manner with trainees. Expletives by instructors are not tolerated during training.
5. TxSSC expects a trainer rating of 4.0 or higher on training evaluations by attendees.
6. Contractor shall provide input to revise training, as needed, with the TxSSC to ensure best adult education practices are met or to improve the training throughout the course of the contract.
7. Additional Fee is inclusive of mileage, travel supplement, and lodging. Contractor shall be responsible for securing all appropriate travel arrangements.

Total Contract Value: ~~\$5,324.25~~ \$6,365.05

PERSONAL SERVICE AGREEMENT BETWEEN TEXAS STATE UNIVERSITY
(Hereinafter referred to as “University”)

And

BRADLEY J MERRITT

PERSONAL SERVICES CONTRACTOR NAME
(Hereinafter referred to as “Contractor”)

The University and Contractor agree to the terms and conditions specified herein.

1. TERM

All work rendered by the Contractor under provisions of this contract shall commence November 17, 2025 and end May 5, 2026.

2. STATEMENT OF WORK

The Contractor shall diligently render the following performance of the work described: Contractor will provide training/instruction/facilitation of the TCOLE #3737 New Supervisor’s Course: Section 2: Building the Blueprint: Foundational Leadership Principles in an in-person setting. See attached Statement of Work for more details.

3. AGREEMENT AMOUNT

Contingent upon the Contractor’s full and satisfactory performance of work described in Section 2 of this contract and attachments, the University shall reimburse the Contractor at the rate of \$5,324.25. Or, pay the Contractor in accordance with the following payment schedule: Payment terms will fall in accordance with the State of Texas Prompt Payment Act. Contractor is responsible to submit a valid invoice upon completion of each training to the TxSSC Business Office for processing at TxSSC_business@txstate.edu, an amount not to exceed \$5,324.25.

ANY AND ALL TRAVEL WILL BE INCLUDED IN THE NEGOTIATED RATE.

4. DEFAULT AND TERMINATION

If the contractor defaults on any of the terms or conditions of this contract, the University reserves the right to terminate this contract at any time, without cause, by giving (15) calendar days advance notice in writing to Contractor. Upon termination, contractor must submit final invoice to University within a period not to exceed (10) calendar days following receipt of termination notice.

5. MISCELLANEOUS

5.1 Personal Service Contractors shall operate as an independent contractor, and neither Contractor nor any employee of the Contractor shall be deemed an agent or employee of the University. Contractor is solely responsible for determining the means and methods for performing services described.

- 5.2 Contractor shall observe and abide by all applicable laws and regulations, policies and procedures, including but not limited to, those of the University relative to conduct on its premises.
- 5.3 This Contract (including all Exhibits) constitutes the sole Agreement of the parties and supersedes any other oral or written understanding or Agreement. This Agreement may not be amended or otherwise altered except upon the written Agreement of contracting parties and attached hereto.
- 5.4 This agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the Parties hereunder are performable in Hays County, Texas unless specified herein. The parties will use the procedures in Texas Government Code 2260 to resolve any disputes regarding this contract.
- 5.5 Provider represents and warrants that the provider has no actual or potential conflicts of interest in providing services to the University under this Contract and that Contractor's services rendered in the terms of this Agreement would not reasonably create an appearance of impropriety.
- 5.6 Representations and Warranties by Contractor. If Contractor is a corporation or a limited liability company, Contractor warrants, represents, covenants, and agrees that it is duly organized, validly existing and in good standing under the laws of the state of its incorporation or organization and is duly authorized and in good standing to conduct business in the State of Texas, that it has all necessary power and has received all necessary approvals to execute and deliver the Agreement.
- 5.7 Tax Certification. If Contractor is a taxable entity as defined by Chapter 171, *Texas Tax Code* ("Chapter 171"), then Contractor certifies that it is not currently delinquent in the payment of any taxes due under Chapter 171, or that Contractor is exempt from the payment of those taxes, or that Contractor is an out-of-state taxable entity that is not subject to those taxes, whichever is applicable.
- 5.8 The parties shall deem all work products produced as a result of this agreement as "works for hire". Upon delivery, all work products, including writings, drawings, plans, reports, specifications, calculations, documents, presentations, and other materials developed under this agreement shall be the UNIVERSITY'S exclusive property, to use as the UNIVERSITY deems appropriate. CONTRACTOR relinquishes all claims to copyright and other intellectual property rights in favor of the UNIVERSITY.
- 5.9 In accordance with Texas Education Code, Section 51.9335 (h), any Contract for the acquisition of goods and services to which an institution of higher education is a party, any provision required by applicable law to be included in the Agreement or Contract is considered to be a part of the executed Agreement or Contract without regard to:
- (1) Whether the provision appears on the face of the Agreement or Contract; or
 - (2) Whether the Agreement or Contract includes any provision to the contrary.

6. FORCE MAJEURE

Except as otherwise provided, neither Contractor nor University, shall be liable to the other for any delay in, or failure of performance, of a requirement contained in this agreement caused by Force Majeure. The existence of such causes of delay or failure shall extend the period of performance until after the causes of delay or failure have been removed, provided the non-performing party exercises all reasonable due diligence to perform. "Force Majeure" is defined as acts of God, war, strike, fires, explosions, or other causes that are beyond the reasonable control of either party and that by exercise of due foresight such party could not reasonably have been expected to avoid, and which, by the exercise of all reasonable due diligence, such party is unable to overcome. Each party must inform the other in writing with proof of receipt within three (3) business days of the existence of such Force Majeure or otherwise waive this right as a defense.

7. INDEMNIFICATION

CONTRACTOR WILL AND DOES HEREBY AGREE TO INDEMNIFY, PROTECT, DEFEND WITH COUNSEL APPROVED BY UNIVERSITY, AND HOLD HARMLESS UNIVERSITY AND THE TEXAS STATE UNIVERSITY SYSTEM, AND THEIR RESPECTIVE AFFILIATED ENTERPRISES, REGENTS, OFFICERS, DIRECTORS, ATTORNEYS, EMPLOYEES, REPRESENTATIVES AND AGENTS (COLLECTIVELY "INDEMNITEES") FROM AND AGAINST ALL DAMAGES, LOSSES, LIENS, CAUSES OF ACTION, SUITS, JUDGMENTS, EXPENSES, AND OTHER CLAIMS OF ANY NATURE, KIND, OR DESCRIPTION, INCLUDING REASONABLE ATTORNEYS' FEES INCURRED IN INVESTIGATING, DEFENDING OR SETTLING ANY OF THE FOREGOING (COLLECTIVELY "CLAIMS") BY ANY PERSON OR ENTITY, ARISING OUT OF, CAUSED BY, OR RESULTING FROM CONTRACTOR'S PERFORMANCE UNDER OR BREACH OF THIS AGREEMENT AND THAT ARE CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT, NEGLIGENT OMISSION OR WILLFUL MISCONDUCT OF CONTRACTOR, ANYONE DIRECTLY EMPLOYED BY CONTRACTOR OR ANYONE FOR WHOSE ACTS CONTRACTOR MAYBE LIABLE. THE PROVISIONS OF THIS SECTION WILL NOT BE CONSTRUED TO ELIMINATE OR REDUCE ANY OTHER INDEMNIFICATION OR RIGHT, WHICH ANY INDEMNITEE HAS, BY LAW OR EQUITY. IN THE EVENT OF LITIGATION, UNIVERSITY AGREES TO COOPERATE REASONABLY WITH CONTRACTOR. ALL PARTIES WILL BE ENTITLED TO BE REPRESENTED BY COUNSEL AT THEIR OWN EXPENSE.

8. NONDISCRIMINATION

In their execution of this agreement, all contractors, subcontractors, their respective employees, and others acting by or through them shall comply with all federal and state policies and laws prohibiting discrimination, harassment, and sexual misconduct. Any breach of this covenant may result in termination of this agreement.

9. PUBLIC INFORMATION

University strictly adheres to all statutes, court decisions and the opinions of the Texas Attorney General with respect to disclosure of public information under the Texas Public Information Act, Chapter 552, Texas Government Code. Sponsor is required to make any information created or exchanged with the state pursuant to this contract that is not otherwise

excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the state. The following format(s) shall be deemed to be in compliance with this provision: electronic files in Word, PDF, or similar generally accessible format.

10. LOSS OF FUNDING

Performance by University under this Agreement may be dependent upon the appropriation and allotment of funds by the Texas State Legislature (the "**Legislature**"), allocation of funds by the Board of Regents of The Texas State University System (the "**Board**") or funding availability through a Sponsored Program Funding Agency. If the Legislature fails to appropriate or allot the necessary funds, the Board fails to allocate the necessary funds, or funding is not available through a Sponsored Program Funding Agency, then University will issue written notice to Contractor and University may terminate this Agreement without further duty or obligation hereunder. Contractor acknowledges that appropriation, allotment, and allocation of funds are beyond the control of University.

11. COMPLIANCE WITH UNIVERSITY POLICIES

Contractor shall observe and abide by all applicable laws and regulations, policies and procedures, including but not limited to, those of the University relative to conduct on its premises. Provider/Vendor/contractor IS NOTIFIED THAT THE FOLLOWING UNIVERSITY POLICIES SHALL APPLY TO ITS EMPLOYEES AND SUBCONTRACTORS WHILE ON TEXAS STATE PROPERTY:

- 11.1 On-campus driving and parking;
- 11.2 Prohibition on smoking or tobacco use;
- 11.3 Fire safety;
- 11.4 Hazardous Materials;
- 11.5 Drug-free workplace; and,
- 11.6 Prohibition of sexual harassment or harassment or discrimination based on race, color, national origin, age, sex, religion, disability, or sexual orientation

Approval Signature

Name

Date

Bradley J Merritt

Bradley J Merritt

10/31/2025

Bradley J Merritt (Oct 31, 2025 13:14:24 CDT)

Contractor Signature

BRADLEY J MERRITT

Dan Alden

Dan Alden (Oct 31, 2025 13:18:32 CDT)

Texas State University

TEXAS STATE[®]

TEXAS SCHOOL SAFETY CENTER

Contractor:

Chief Brad Merritt
 Vendor Number: 539747
 5813 Viejo Drive
 Austin, TX 78738
 972-898-1067
merrittk9@gmail.com

<p>TxSSC Contacts: Celina Bley, Ph.D. Associate Director of Training and Education (512) 245-1938 Office celina.bley@txstate.edu</p>	<p>Joe Munoz SBLE Training Program Manager (512) 245-6827 Office joe.munoz@txstate.edu</p>
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STATEMENT OF WORK

Scope of Work:

The Texas School Safety Center (TxSSC) has received legislative funding to provide school safety training for Texas school districts, charter schools and community colleges. Working in close coordination with the TxSSC to ensure all the deliverables and timelines are met, the contractor will carry out the tasks described in this Statement of Work at the locations listed below with a one-hour lunch break, if applicable:

In-Person Deliverables:

Contractor will provide training/instruction/facilitation of the **TCOLE #3737 New Supervisor’s Course: Section 2: Building the Blueprint: Foundational Leadership Principles** in an in-person setting on the dates and locations listed below.

San Marcos Police Department, 2300 S I-35 South Frontage Rd, San Marcos, TX 78666

Date	Time	Contract Fee	Fixed Travel Allowance	Mileage Compensation	Total
11/17/2025	12:30 PM-4:30 PM	\$900.00	\$0	\$65.45	\$965.45

Aldine ISD, Child Nutrition Services Training Rm, 1802 Aldine Bender Rd, Houston, TX 77032

Date	Time	Contract Fee	Fixed Travel Allowance	Mileage Compensation	Total
01/12/2026	12:30 PM-4:30 PM	\$900.00	\$395.80	\$259.70	\$1,555.50

Education Service Center 19, 6611 Boeing Dr, El Paso, TX 79925

Date	Time	Contract Fee	Fixed Travel Allowance	Mileage Compensation	Total
05/04/2026	12:30 PM-4:30 PM	\$900.00	\$1,127.00	\$776.30	\$2,803.30

Fixed Travel Allowance: The Contractor shall receive a Fixed Travel Allowance to cover all travel-related expenses incurred in the performance of services under this Agreement. This allowance is

inclusive of mileage, fuel, tolls, parking, and any other incidental travel costs. No additional reimbursement for travel expenses will be provided unless otherwise agreed in writing by both parties.

Mileage Compensation: In lieu of a Fixed Travel Allowance, the Contractor shall receive mileage compensation for use of a personal vehicle in the performance of services under this Agreement. Reimbursement shall be calculated at the prevailing University maximum mileage reimbursement rate at the time of services, based on the General Services Administration (GSA) standard mileage rate, for all business-related travel, based on actual miles driven and documented via mileage logs or other agreed-upon tracking methods.

All fees for services rendered are inclusive of any and all travel-related expenses; no additional reimbursement for travel shall be required. The University has paid a flat rate, as specified in the Flat Rate Travel Fee, to cover all such expenses. This amount will be paid in a single lump sum under Contracted Services. The Contractor shall be solely responsible for reporting any and all related expenses in accordance with applicable tax laws.

Invoicing:

Payment terms will fall in accordance with the State of Texas Prompt Payment Act. Contractor is responsible to submit a valid invoice upon completion of each training to the TxSSC Business Office for processing at TxSSC_business@txstate.edu.

Additional Terms:

The TxSSC serves as clearinghouse on school safety and is nationally recognized as providing subject matter expertise in school safety trainings.

1. Contractor will text or call the training moderator 24 hours before instruction start time to confirm arrival and training details.
2. Contractor will arrive at the venue one hour prior to start of instruction.
3. Professional dress is required for the duration of training (royal blue polo shirt, black or navy slacks, and black shoes, business, or agency uniform).
4. All instructors are held to high professional standards including professional engagement and manner with trainees. Expletives by instructors are not tolerated during training.
5. TxSSC expects a trainer rating of 4.0 or higher on training evaluations by attendees.
6. Contractor shall provide input to revise training, as needed, with the TxSSC to ensure best adult education practices are met or to improve the training throughout the course of the contract.
7. Additional Fee is inclusive of mileage, travel supplement, and lodging. Contractor shall be responsible for securing all appropriate travel arrangements.

Total Contract Value: \$5,324.25



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of the January 21, 2026, Regular Board Meeting Minutes and January 28, 2026, Special Called Board Meeting Minutes

RECOMMENDED ACTION

Administration recommends approval of the January 21, 2026, Board Meeting Minutes and January 28, 2026, Special Called Board Meeting Minutes.

RATIONALE

Minutes for each Board meeting shall be approved and on file in the Superintendent's office.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Suzanne Kelbaugh – Executive Assistant to the Superintendent of Schools

ATTACHMENTS

January 21, 2026, Regular Board Meeting Minutes

January 28, 2026, Special Called Board Meeting Minutes

MEETING DATE

February 18, 2026

Minutes of Board Meeting

The Board of Trustees

Lake Travis Independent School District

A meeting of the Board of Trustees of Lake Travis Independent School District was held on January 21, 2026, beginning at 6:00 p.m. in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

Call to Order

Board President Lauren White called the meeting to order at 6:00 p.m.

Quorum Determination

Trustees in attendance were Erin Archer, Robert Aird, Kristen Woodcock, Lauren White, Keely Cano, Jonathan Bove and Phillip Davis.

Pledge of Allegiance and Moment of Silence

Laura Keogh led the Pledge of Allegiance. A moment of silence was then observed.

Recognition

- **3A – School Board Recognition Month**

With the theme “Our Future is Public,” Lake Travis Independent School District proudly joins the Texas Association of School Boards and districts across the state in recognizing and thanking school trustees for their service throughout January 2026 as part of School Board Recognition Month.

Seven dedicated volunteers represent more than 10,700 students and their families, making thoughtful decisions and shaping policies that impact our schools and community, all without compensation. Their commitment, leadership, and service are sincerely appreciated.

Serving on the LTISD school board are:

- **Lauren White**, President
- **Phillip Davis, Ph.D.**, Vice President
- **Erin Archer**, Secretary
- **Robert Aird**, Trustee
- **Jonathan Bove**, Trustee
- **Keely Cano**, Trustee
- **Kris Woodcock**, Trustee

Campus celebrations will take place throughout the month to honor our trustees.

Recognition Only.

- **3B – Lake Travis High School 2026 Texas Music Educators Association All-State Musicians**

The musical talents of five Lake Travis High School students have earned each of them a place on the 2026 All State Band and Orchestra as determined by the Texas Music

Educators Association (TMEA). According to TMEA, All State is the highest honor a Texas music student can receive. Approximately 1,875 students were selected through a process that began in the fall of 2025 with over 70,000 students from around the state vying for the honor to perform in one of 18 ensembles (band, choir, and orchestra). Only the top 2.6% of students who initially audition become All-State musicians. The following students from Lake Travis High School were selected as All-State musicians:

Band:

- **David Corbit (sophomore)** - Bb Clarinet
- **Nirujen Manoharan* (sophomore)** – Flute
- **Tyler Saville (senior)** - Tenor Trombone
- **Elliott Shah* (senior)** - Bb Clarinet

Orchestra:

- **Audrey Huang* (senior)** – Violin

*multi-year selection

These students will perform with other Texas All-State musicians on February 14 at the Henry B. González Convention Center in San Antonio as part of the 2026 Texas Music Educators Association Clinic/Convention. Richard Hicks and Ana Macias direct the Lake Travis High School band and orchestra programs, respectively.

Recognition Only.

- **3C – Lake Travis High School Cavalette Madeline Fischer – 2026 TDEA All-State Dance Team**

Over the past 40 years, dance team directors have met annually at the Texas Dance Educators Association (TDEA) Convention to share, learn, and grow school dance programs across the state. This year, there were more than 1,000 directors and dance educators in attendance at the convention held January 7-10 in Houston. Each participating school had the opportunity to select one student to the 2026 TDEA All-State Dance Team. Madeline “Maddie” Fisher, a senior and Captain of the Lake Travis Cavalettes, represented Lake Travis High School among a group of 280 dancers.

During the convention, members participate in master classes, discover different dance opportunities offered in college, and learn performance combinations from prestigious choreographers. Maddie performed her routine during the TDEA banquet.

Recognition Only.

Public Comments/Citizen Participation

1. Caleb Spann – Special Education (registered to speak online) No show
2. Katie Sartor – Special Education (registered to speak online) No show

Public Hearing

- **5A - Public Hearing regarding the Texas Academic Performance Report (TAPR)**

Kathy Burbank, Director of Accountability and Assessment, presented that this presentation fulfills the requirement of law (Texas Education Code Chapter 39) that the Board of Trustees hold a Public Hearing providing information to the community regarding the District's educational performance for the 2024-2025 school year.

Components:

- Annual Report – Texas Academic Performance Report (TAPR)
- PEIMS Financial Standard Reports 2023-24
- District Accreditation Status
- Campus Performance Objectives
- Special Education Determination Status
- Report on Violent or Criminal Incidents
- Student Performance in Postsecondary Institutions
- Progress Toward Meeting HB 3 Goals

Public Speakers

1. None

Public Hearing.

Discussion/Presentation Items

- **6A - Presentation and Discussion of Name and Color Suggestions for High School No. 2**

Lake Travis ISD has completed a community engagement process to gather input on the name and school colors for High School No. 2. The process followed Board Policy CW(LOCAL), which establishes guidelines for facility naming, with the final decision resting with the Board of Trustees. According to policy, facilities shall be named for local residential or geographic areas; regional, state, or national landmarks; and/or historical events.

Community members were invited to submit suggestions through an online Google Form posted on the district's website. The form was promoted through direct email to parents and staff; district and campus newsletters; electronic flyers; and district social media platforms. The form was available from December 3, 2025, through January 12, 2026.

More than 1,950 responses were received. The district appreciates the community's engagement and thoughtful input throughout this process. A summary of the feedback is provided in the attached slide deck.

The Board is scheduled to consider approval of the school name and colors at its regular meeting on February 18, 2026.

Presentation Only.

- **6B - Presentation and Discussion of December 2025 Monthly Financial Reports**
Pam Sanchez, Assistant Superintendent of Business Services, presented a financial update to the Board and community regarding the financial position of the school district.

The financial highlights for the period ending December 31, 2025, include the following:

- The financial reports reflect activity through 33% of the fiscal year with recorded General Fund expenditures of 30% of the budget.
- Function 91-State Transfers represents the recapture payment made to the State in August. By disseminating the payment throughout the year, the District has recorded expenditures of 36% of the total general operating budget.
- Salaries and benefits paid during summer months to the 10-month employees (teachers, aides, professionals, auxiliary staff) are accrued monthly and are included in recorded expenditures. The total of \$12,268,791 is held in the accrued wages payable account on the balance sheet representing days worked but not paid out since their contract start date in July/August.
- The cash and temporary investments balance for all governmental and proprietary funds totals \$345,683,746. Investment instruments, focused on security and liquidity, include Local Government Investment Pools and money market funds approved under the Public Funds Investment Act.
- Monthly tax collections totaled \$82,029,762 representing a collection rate of 45.63% of 2025 total adjusted tax levy, in comparison to the prior year of 43.83%.
- The total 2018 bond expenditures are approximately \$260.2 million with remaining funds of approximately \$110,417.
- The total 2023 bond expenditures are approximately \$134.9 million with remaining funds of approximately \$203.7 million.
- The total 2024 bond expenditures are approximately \$9.4 million with remaining funds of approximately \$28.6 million.

Presentation Only.

Consideration Items

- **7A - Consideration of and Request for Approval of the 2026-2027 Lake Travis ISD Selective Enrollment Plan**

Dr. Bethany Medford, Assistant Superintendent of School Leadership, presented as enrollment trends, student transfers, and school choice increasingly influence district planning, funding, and staffing, this presentation will recommend a limited, selective enrollment plan for Interdistrict Transfer students beginning in the 2026-2027 school year. The recommended campuses include Lake Pointe Elementary, Lake Travis

Elementary, Lakeway Elementary, West Cypress Hills Elementary, Bee Cave Middle School, Hudson Bend Middle School, and Lake Travis High School.

A MOTION was made by Trustee Rob Aird and seconded by Trustee Phillip Davis to approve the 2026-2027 Lake Travis ISD Selective Enrollment Plan, as presented.

The motion passed by a vote of 7 - 0.

- **7B - Consideration of and Request for Approval of Order Calling the May 2, 2026 Board of Trustees Election**

Under the Election Code, the election must be ordered annually by the Board of Trustees. This election is scheduled to be held in order to fill Places 6 and 7 on the Lake Travis ISD Board of Trustees for full, three-year terms.

A MOTION was made by Trustee Erin Archer and seconded by Trustee Keely Cano to approve the Order Calling the May 2, 2026 Board of Trustees Election, as presented.

The motion passed by a vote of 7 - 0.

- **7C - Consideration of and Request for Award of RFP #26-007 Lake Travis High School Cafeteria Serving Lines**

Under Section 44.031(a) of the Texas Education Code (TEC), all district contracts for the purchase of goods and services, valued at \$50,000 or more in the aggregate for each 12-month period, shall be made by the method that provides the best value for a district:

1. Competitive bidding;
2. Competitive sealed proposals;
3. A request for proposals;
4. An interlocal contract.

Lake Travis ISD issued RFP #26-007 for the replacement of the cafeteria serving lines at Lake Travis High School and received six responses. After considering the scale of the project, along with K-12 experience and an established working relationship with the District, Administration recommends awarding the project to Mission Restaurant Supply.

A MOTION was made by Trustee Keely Cano and seconded by Trustee Phillip Davis to approve the award for the replacement of the Lake Travis High School cafeteria serving lines to Mission Restaurant Supply, as presented.

The motion passed by a vote of 7 - 0.

- **7D - Consideration of and Request for Award of RFP #26-008 Construction Manager At-Risk for Lake Travis High School Fire Alarm Upgrades**

Per Board Policy CV(LOCAL), the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above \$100,000. To assist the Board, the Superintendent shall recommend the project delivery/contract award method that provides the best value to the District. The Business Office, Purchasing, Facilities & Construction and Legal Departments work to ensure that all bond projects have been competitively procured and meet all legal and local purchasing policies and guidelines.

Lake Travis ISD issued RFP #26-008 for Construction Manager At-Risk (CMR) for the upgrades to the Lake Travis High School fire alarm system and received two responses. Based on the total points scored in the evaluation process, American Constructors ranks highest among the respondents.

After considering the scale of the project scope, along with extensive K-12 experience, established working relationship with the District and demonstrated performance, Administration recommends awarding the construction manager contract to American Constructors.

A MOTION was made by Trustee Erin Archer and seconded by Trustee Phillip Davis to approve the award of the Construction Manager At-Risk for the Lake Travis High School fire alarm upgrades to American Constructors and to authorize the Superintendent or designee to negotiate and execute the contract, as presented.

The motion passed by a vote of 7 - 0.

- **7E - Consideration of and Request for Approval to Select American Constructors as Contractor for JOC #23-134 for Lakeway Elementary School Playground Improvements**

The District administration is recommending American Constructors as the General Contractor for the Lakeway Elementary School playground improvement project. It is expected that the contract with American Constructors for this project will exceed \$100,000. According to Board Policy CV(LOCAL), the Board must approve construction contracts valued at or above \$100,000.

The Cost of Work for improvements to the early childhood playground area includes benches, table, retaining wall, ornamental fencing and sidewalks connecting ADA access.

A **MOTION** was made by Trustee Jonathan Bove and seconded by Trustee Kris Woodcock to approve the selection of American Constructors as Contractor for JOC #23-134 for Lakeway Elementary School playground improvements, as presented.

The motion passed by a vote of 7 - 0.

Consent Agenda

- **8A - Approval of the December 17, 2025 Regular Board Meeting Minutes**
- **8B - Approval of a Certification Waiver for an Elementary School Counselor at West Cypress Hills Elementary**
- **8C - Approval of Memorandum of Understanding between Lake Travis ISD and Tarleton State University for the Tarleton Today Dual Enrollment Program**

A **MOTION** was made by Trustee Phillip Davis and seconded by Trustee Erin Archer to approve the consent agenda, as presented.

The motion passed by a vote of 7 - 0.

Information Items

- **8A - Board Notification under Board Policy CH(LOCAL) - Installation of Emergency Responder Radio Coverage System at Lake Travis High School**

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.

The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law;
2. A purchase made through a cooperative purchasing program, in accordance with law;
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing; or
4. A purchase for produce or fuel.

Lake Travis ISD has a budgeted purchase that requires Board notification for the installation of an emergency responder radio coverage system (ERRCS-DAS) which boosts radio communications to provide full coverage for first responders throughout the main high school campus and the Annex. The cost of work by Western States Fire Protection Company is \$498,455. The project scope includes:

- Fire Department drawings, submissions, permit and inspection fees.
- Equipment and installation of new BDA radio enhancement system.

Information Only.

- **8B - Board Notification under Board Policy CH(LOCAL) - District LED Lighting Replacement Project**

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. The Superintendent shall not be required to obtain Board approval for the following types of budgeted purchases that cost \$100,000 or more, but shall subsequently report them to the Board:

1. A purchase made pursuant to a Board-approved interlocal contract, in accordance with law;
2. A purchase made through a cooperative purchasing program, in accordance with law;
3. A purchase made through a state purchasing program that satisfies the District's obligation for competitive purchasing; or
4. A purchase for produce or fuel.

Lake Travis ISD has a budgeted purchase that requires Board notification for the replacement and upgrade to LED lighting at various campuses. The cost of work by Excel Energy Group is \$2,017,714. The project scope includes replacement of fluorescent lighting fixtures, lamps, and ballasts with standardized LED lighting fixtures at the following campuses:

- Hudson Bend Middle School
- Lake Travis Middle School
- Lake Travis Elementary
- Lake Pointe Elementary
- Serene Hills Elementary
- West Cypress Hills Elementary

Information Only.

Closed Session

Trustees recessed into a closed session at 7:29 p.m. to hear a Level Three grievance.

- **Closed Session in accordance with Texas Government Code 551.001 et. seq.**
Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law, including private consultation with the Board's attorney regarding pending/threatened litigation and possible resolution of special education matters, and to provide legal advice regarding a Level Three grievance pending before the Board.

Section 551.074- For the purpose of discussing the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints or charges against a public officer or employee, including discussion of a pending Level Three grievance.

Section 551.0821 - For the purpose of deliberation on a matter regarding a public-school student in which personally identifiable information about the student will necessarily be revealed by the deliberation, including private consultation with the Board's attorney regarding pending/threatened litigation and possible resolution of special education matters, and discussion of a pending Level Three grievance.

Open Session

Time reconvened 8:55 p.m. on January 21, 2026

- **11A - Decision regarding pending Level Three Grievance**

The Board has heard a Level Three appeal originally filed on November 13, 2025 by P.R. which was conducted in closed session pursuant to Sections 551.074 and 551.0821 of the Texas Government Code. In accordance with Chapter 551 of the Texas Government Code, any action regarding this matter must be taken in open session.

A MOTION was made by Trustee Rob Aird and Seconded by Trustee Phillip Davis that the Board uphold the administration's decision at level two.

The motion was passed by a vote of 7- 0.

Closed Session

Trustees recessed into a closed session at 8:57 p.m. January 21, 2026

- **Closed Session in accordance with Texas Government Code 551.001 et. seq.**

Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law, including private consultation with the Board's attorney regarding pending/threatened litigation and possible resolution of special education matters, and to provide legal advice.

Section 551.074- For the purpose of discussing the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints or charges against a public officer or employee.

Open Session

Time reconvened 10:03 p.m. on January 21, 2026

- **11B - Consideration of and Potential Action regarding Delegation of Authority for Resolution of Special Education Matters**

A MOTION was made by Trustee Rob Aird and Seconded by Trustee Phillip Davis that the Board approve the proposal to mediate certain special education matters as discussed in closed session and delegate authority to the superintendent or designee to execute any agreements related thereto.

The motion was passed by a vote of 7- 0.

Adjournment

There being no further action, the January 21, 2025 Board of Trustees' meeting adjourned on January 21, 2026 at 10:04 p.m.

Lauren White, President

Erin Archer, Secretary

**Minutes of Special Called Board Meeting
The Board of Trustees
Lake Travis Independent School District**

A Special Called Board Meeting of the Board of Trustees of Lake Travis Independent School District was held on January 28, 2026, beginning at 6:00 p.m. in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

Call to Order

President Lauren White called the meeting to order at 6:06 p.m.

Quorum Determination

Trustees in attendance were Erin Archer, Lauren White, Kris Woodcock, Jonathan Bove and Keely Cano. Trustees Rob Aird and Phillip Davis** were absent.

Pledge of Allegiance and Moment of Silence

Chris Woehl led the Pledge of Allegiance. A moment of silence was then observed.

Public Comment

1. None

Closed Session

Trustees recessed into Closed Session at 6:07 p.m. January 28, 2026.

**Trustee Phillip Davis arrived at 6:12 p.m. to join the other Trustees in closed session.

Closed Session in accordance with Texas Government Code 551.001 et. seq.

Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law, including consultation with legal counsel regarding the District's employment contract with the Superintendent of Schools..

Section 551.074- For the purpose of discussing the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints or charges against a public officer or employee, including to conduct the annual summative evaluation of the Superintendent of Schools.

Open Session

Time reconvened 10:43 p.m. on January 28, 2026

Adjournment

There being no further action, the January 28, 2026 Board of Trustees' Special Called meeting adjourned at 10:44 p.m.

Lauren White, President

Erin Archer, Secretary



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Approval of a Burnet County 4-H Adjunct Faculty Agreement and Extracurricular Resolution

RECOMMENDED ACTION

Administration recommends approval of a Burnet County 4-H Adjunct Faculty Agreement and adoption of an Extracurricular Resolution.

RATIONALE

This resolution recognizes the Burnet County 4-H Organization as an extracurricular activity in the district. By approving this request, LTISD allows the same attendance accounting for students who elect to participate in 4-H as in other district approved extracurricular activities.

19 TAC §129.21(k)(1) permits students who are participating in off-campus activities with a professional member of the school district or an adjunct staff member of the school district to be counted as present for attendance purposes. The adjunct staff member must be approved by the school board to supervise the activity, and approval is for only the 2025-2026 school year. Extension Agents may be recognized as adjunct staff members. Burnet County employs Extension Agents for 4-H activities who will sign the attached Adjunct Faculty Agreement.

BUDGET PROVISIONS

None

RESOURCE PERSONNEL

Dr. Bethany Medford – Assistant Superintendent of School Leadership
Dr. Lyndsaie Benton – Executive Director of Curriculum and Instruction

ATTACHMENTS

1. Resolution Regarding Extracurricular Status of 4-H Organization
2. Adjunct Faculty Agreement

MEETING DATE

February 18, 2026

RESOLUTION
Regarding
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the Lake Travis Independent School District, meeting in public with a quorum present and certified, did adopt this resolution that recognizes the Burnet County Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution is subject to all rules and regulations set forth under 19 Texas Administrative Code, as interpreted by this Board and designated officials of this school district, whose rules shall be final.

Approved this _____ day of _____, 2025.

(For Board of Trustees)

(Superintendent)

ADJUNCT FACULTY AGREEMENT

THE STATE OF TEXAS
COUNTY OF BURNET

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Lake Travis Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individuals as adjunct members of the Burnet Independent School District.

Upon consideration and vote of _____ in favor to _____, the herein named individuals are hereby named as adjunct faculty members of the Lake Travis Independent School District subject to the following considerations and provisions of such appointment, to wit:

1. This appointment shall commence on the first day of September, 2025 and end on the last day of August, 2026, being the end of the 2025-2026 academic year.
2. Adjunct faculty member will receive no compensation, salary, or remuneration from Burnet Independent School District.
3. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
4. Adjunct faculty member shall be under the direct supervision of the District Extension Administrator of District 7.
5. Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator. Adjunct faculty members are not employees of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Burnet County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

Name:	<u>Kelly Tarla</u>	Title:	<u>CEA - ANR</u>	Degree:	<u>BS/MS</u>	Institution:	<u>Tarleton</u>
Name:	<u>Colton Ripley</u>	Title:	<u>CEA - 4-H</u>	Degree:	<u>BS</u>	Institution:	<u>Oklahoma State</u>
Name:	<u>Mia Benge</u>	Title:	<u>CEA- FCH</u>	Degree:	<u>BS</u>	Institution:	<u>Colorado State</u>

This appointment is made by the Lake Travis Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (k)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Burnet County Extension Agents is not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Burnet Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 2025

By: _____
Lake Travis Independent School District