

# Board Workshop Agenda

## Lake Travis Independent School District Board of Trustees

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A meeting of the Board of Trustees of Lake Travis Independent School District will be held November 16, 2022, beginning at 6:00 PM in the Educational Development Center, Live Oak Room  
607 RR 620 North  
Austin, TX 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

1. Call To Order and Quorum Determination
2. Pledge of Allegiance and Moment of Silence
3. Recognitions
  - A. Lake Travis High School - 2022 UIL State Open Class Marching Band Contest 3
  - B. Lake Travis High School - Best in TX STEM Competition 4
  - C. Larissa Pexton, Lake Travis High School Athletic Trainer 5
4. Public Comments/Citizen Participation
5. 2022 Bond Election
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6. Information Items
  - A. October 2022 Monthly Financial Reports-Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018 Capital Projects Report 1
7. Public Hearing
  - A. Public Hearing to Discuss the Targeted Improvement Plan (TIP) for Lake Travis Elementary and Consideration to Approve the 2022 TIP for Lake Travis Elementary 16
8. Presentation/Discussion Items
  - A. Request for Qualifications (RFQ) Architect and Engineering Services 47
  - B. Request for Proposals (RFP)-Construction Manager At Risk (CMAR) for Elementary School #8 48
  - C. Resolution to Approve Purchasing Solutions Alliance Cooperative 50
9. Consideration Items
  - A. Service Agreements with Tangram Rehabilitation Network, Inc. 54
  - B. Resolution Authorizing the Property Tax Redemption Deed 55
  - C. Ratification of Petition for Addition of Certain Land to Lazy Nine Municipal Utility District No. 1A 60
  - D. Resolution Amending Authorized Representatives of Lake Travis Independent School District to Transmit Funds for Investment in TexPool/TexPool Prime 71
  - E. Authorize the Superintendent or Designee to Negotiate the Sale of Real Property and Easement Agreements between the Texas Department of 74

Transportation and Lake Travis ISD Located at Lake Travis High School

F. Appointment of the 2022 - 2023 School Health Advisory Committee (SHAC) Membership	75
G. Consent Agenda	
1. Compensation Plan for 2022 - 2023	77
2. 2022 - 2023 T-TESS Appraisal Roster	80
3. October 19, 2022 Board Meeting Minutes	83
10. Upcoming Meetings and Events	
A. December 14, 2022, 6:00 p.m. - Monthly Board Meeting, EDC	
B. January 18, 2023, 6:00 p.m. - Monthly Board Meeting, EDC	
C. January 25, 2023, 6:00 p.m. - Superintendent's Summative Conference, EDC	
11. Closed Session - Trustees will adjourn into Closed Session as permitted by the Texas Government Code 551.001 et. seq.	
A. Section 551.074 - Personnel Matters	
1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071)	
B. Section 551.071 - Consultation with Attorney	
1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071 (2).	
C. Section 551.072 - Deliberation Regarding Real Property	
1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)	
D. Section 551.0821 - School Board: Personally Identifiable Information About a Public School Student	
1. The Board will discuss personally identifiable information about a public school student.	
E. Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting. This chapter does not require a governmental body to conduct an open meeting to deliberate:	
1. The deployment, or specific occasions for implementation of security personnel or devices.	
12. Adjournment	



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Lake Travis High School - 2022 UIL State Open Class Marching Band Contest

### RECOMMENDED ACTION

**Special Recognition**

### RATIONALE

The Lake Travis High School Cavalier Band concluded its fall season with an incredible performance at the 2022 UIL State Open Class Marching Band Contest held November 7 at the Alamodome in San Antonio. The band fielded 200 students and performed “The Seeds Contain the Years.” Representing the Cavalier Band in Conference 6A/Region 32/Area H are drum majors **Rylan Collins** (junior), **Quinlan Collins** (junior), **McKenna Flores** (junior), and **Nathan Murdock** (senior).

The Lake Travis Cavalier Band is under the direction of **Richard Hicks**. He is assisted by **Taylor Treviño**, **Ben Zein**, **Jordan Reddicks**, **Brittany Baptista**, and **Michael Fairbrother**.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Shannon Gill - Director of Fine Arts

Debbie Garinger - Lake Travis High School Principal

Marco Alvarado - Executive Director of Communications & Community Relations

### ATTACHMENTS

None

### MEETING DATE

November 16, 2022



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Lake Travis High School - Best in TX STEM Competition

### RECOMMENDED ACTION

**Special Recognition**

### RATIONALE

Team Shockwave, comprised of Lake Travis High School students **Greg Alves**, **Noah Belman**, and **Luka Vukmuricia**, won 1st place in the Best in TX STEM Competition. The competition is affiliated with the F1 Aramco United States Grand Prix held October 21-23 at Circuit of The Americas in Austin.

The LTHS Manufacturing class, taught by **Eric Fogle**, was divided into 3 teams, and each designed race car components which included a nose cone, suspension system, and gearbox. Team Shockwave's winning project is a unique suspension system specifically designed for F1 race cars. The team participated in a celebration event held October 21<sup>st</sup> at the Circuit of The Americas racetrack. Additionally, Team Shockwave was invited to attend the Formula 1 race where the students met with engineers, as well as watched the race practice and qualifying session.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Debbie Garinger - Lake Travis High School Principal

Marco Alvarado - Executive Director for Communications & Community Relations

### ATTACHMENTS

None

### MEETING DATE

November 16, 2022



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Larissa Pexton, Lake Travis High School Athletic Trainer

### **RECOMMENDED ACTION**

**Special Recognition**

### **RATIONALE**

On Friday, November 4, Lake Travis High School parent Mindy West was serving as a volunteer in the concession stand at Cavalier Stadium when she suffered a major medical emergency. Ms. West was subsequently airlifted from the stadium for further treatment. She remains under doctors' care.

Prior to emergency medical services arriving at the stadium, Lake Travis High School athletic trainer Larissa Pexton administered CPR to Ms. West. First responders and medical personnel strongly believe Ms. Pexton's timely, decisive, and heroic efforts proved to be critical to Ms. West and her stabilization.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Paul Norton – Superintendent of Schools

Marco Alvarado – Executive Director of Communications & Community Relations

### **ATTACHMENTS**

None

### **MEETING DATE**

November 16, 2022



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Consideration and Approval of a Resolution Canvassing the Returns and Declaring the Results of a Bond Election

### **RECOMMENDED ACTION**

**Adoption of a resolution canvassing the returns and declaring the results of a bond election.**

### **RATIONALE**

“Canvass” is the name given to the official examination of the votes cast in an election. This is an unavoidable, mandatory, ministerial duty. Effective September 1, 2017, House Bill 929 amended Section 67.003(b) to provide that each local canvassing authority shall convene to conduct the local canvass at the time set by the canvassing authority’s presiding officer not later than the 11<sup>th</sup> day after Election Day and not earlier than the later of:

1. The third day after Election Day;
2. The date on which the early voting ballot board has been cast in the election; or
3. The date on which all timely received ballots cast from addresses outside of the United States are counted, if a ballot to be voted by mail in the election was provided to a person outside of the United States.

The Lake Travis ISD Bond Election was held on November 8, 2022. After early voting and election day voting concluded, an official tabulation of election results including the results by precinct were provided to the District by Travis County. The resolution canvassing the returns and the tabulation of official election results are being presented to the Board of Trustees for consideration and approval.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services

Philippa Ford – Accountant/Election Official

### **ATTACHMENTS**

1. Resolution Canvassing the Returns and Declaring the Results of the November 8, 2022 Bond Election
2. Official Final Canvass from Travis County

### **MEETING DATE**

November 16, 2022

**A RESOLUTION CANVASSING THE RETURNS AND DECLARING THE RESULTS OF A BOND ELECTION; AND OTHER MATTERS IN CONNECTION THEREWITH**

WHEREAS, the Board of Trustees (the *Board*) of the Lake Travis Independent School District (the *District*) ordered an election to be held on November 8, 2022 (the *Election*) for the purpose of determining whether the qualified voters of the District would authorize the District's issuance of general obligation bonds; and

WHEREAS, the Board has reviewed and investigated all matters pertaining to the Election, including the ordering, notices, election officers, holding, and returns thereof; and

WHEREAS, the Board has diligently inquired into the poll lists and the official election returns that were duly and lawfully made to the Board by the judges and clerks holding and conducting the Election; and

WHEREAS, from these returns, this Board hereby finds that the following votes were cast in the Election by qualified voters of the District:

PROPOSITION A

THE ISSUANCE OF \$548,410,330 OF BONDS BY THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT FOR SCHOOL FACILITIES, THE NECESSARY SITES FOR SCHOOL FACILITIES, AND NEW SCHOOL BUSES, AND THE LEVYING OF A TAX IN PAYMENT THEREOF. THIS IS A PROPERTY TAX INCREASE.

	<u>For</u>	<u>Against</u>
Early Votes (in person and by mail)	11,701	9,948
Election Day Votes	3,638	3,742
Provisional Votes Counted	15	14
TOTAL	15,354	13,704

Total Votes Cast: 29,058

Total Number of Counted Provisional Ballots: 29

Total Number of Uncounted Provisional Ballots: 0

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PROPOSITION B

THE ISSUANCE OF \$60,790,110 OF BONDS BY THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT FOR SCHOOL TECHNOLOGY IMPROVEMENTS AND THE LEVYING OF A TAX IN PAYMENT THEREOF. THIS IS A PROPERTY TAX INCREASE.

	<u>For</u>	<u>Against</u>
Early Votes (in person and by mail)	11,535	10,063
Election Day Votes	3,584	3,786
Provisional Votes Counted	11	17
TOTAL	15,130	13,866

Total Votes Cast: 28,996

Total Number of Counted Provisional Ballots: 28

Total Number of Uncounted Provisional Ballots: 0

PROPOSITION C

THE ISSUANCE OF \$93,799,560 OF BONDS BY THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT FOR SCHOOL STADIUM FACILITIES AND THE LEVYING OF A TAX IN PAYMENT THEREOF. THIS IS A PROPERTY TAX INCREASE.

	<u>For</u>	<u>Against</u>
Early Votes (in person and by mail)	8,041	13,526
Election Day Votes	2,558	4,806
Provisional Votes Counted	8	20
TOTAL	10,559	18,352

Total Votes Cast: 28,959

Total Number of Counted Provisional Ballots: 28

Total Number of Uncounted Provisional Ballots: 0

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF TRUSTEES OF THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT THAT:

SECTION 1: The Board officially finds, determines, and declares that the Election was properly ordered, that proper legal notice of the Election was given, that proper election officers were appointed prior to the Election, that the Election was legally held, that all qualified voters of the District were permitted to vote at the Election, that returns of the results of the Election had been made and delivered, and that the Board has canvassed such returns, all in accordance with the laws of the State of Texas and of the United States of America, and the order calling the Election.

SECTION 2: A MAJORITY of the qualified voters of the District voting in the Election, having voted FOR Proposition A, the Board hereby finds and determines that this Proposition carried at the Election and that the Board is hereby accordingly authorized to issue the bonds and to levy the tax in accordance with the authority granted in the Proposition and with law.

SECTION 3: A MAJORITY of the qualified voters of the District voting in the Election, having voted FOR Proposition B, the Board hereby finds and determines that this Proposition carried at the Election and that the Board is hereby accordingly authorized to issue the bonds and to levy the tax in accordance with the authority granted in the Proposition and with law.

SECTION 4: A MAJORITY of the qualified voters of the District voting in the Election, having voted AGAINST Proposition C, the Board hereby finds and determines that this Proposition failed at the Election.

SECTION 5: The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the Board.

SECTION 6: All orders and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 7: This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 8: If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Board hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 9: It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 10: This Resolution shall be in force and effect from and after its final passage and it is so resolved.

\* \* \* \*

PASSED, ADOPTED, AND APPROVED on November 16, 2022.

LAKE TRAVIS INDEPENDENT SCHOOL  
DISTRICT

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John Aouelle  
President, Board of Trustees

ATTEST:

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Kim Flasch  
Secretary, Board of Trustees

(DISTRICT SEAL)



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

October 2022 Monthly Financial Reports-Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018 Capital Projects Report

### **RECOMMENDED ACTION**

**For Information only**

### **RATIONALE**

To provide a financial update to the Board and community regarding the financial position of the school district.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services  
Brad Goerke – Director of Finance

### **ATTACHMENTS**

1. Statement of Revenues and Expenditures-October 2022
2. Balance Sheet-October 2022
3. Tax Statement-October 2022
4. 2018 Capital Projects Report-October 2022

### **MEETING DATE**

November 16, 2022

**Lake Travis ISD**  
**STATEMENT OF REVENUE AND EXPENDITURES**  
**GENERAL FUND**

10/31/2022

Current Year

Prior Year

<i>Revenues</i>		Current Year				Prior Year	
		Budget	Actual	Balance	Percent of Budget	Cumulative Actual	Percent of Actual
5711	Current Year Tax Revenue	\$ 161,825,453	\$ -	\$ 161,825,453	0.00%	\$ 657,007	0.50%
5700	Other Local Revenues	2,884,000	628,790	2,255,210	21.80%	178,356	8.44%
5800	State Program Revenue	8,779,874	602,026	8,177,848	6.86%	1,666,339	18.36%
5900	Federal Revenue	500,000	-	500,000	0.00%	-	0.00%
<b>Total Revenue</b>		<b>\$ 173,989,327</b>	<b>\$ 1,230,816</b>	<b>\$ 172,758,511</b>	<b>0.71%</b>	<b>\$ 2,501,702</b>	<b>1.74%</b>

*Expenditures*

11	Instruction	\$ 62,421,022	\$ 13,042,265	\$ 49,378,757	20.89%	\$ 11,164,177.71	19.02%
12	Instructional Resources	1,019,890	209,463	810,427	20.54%	171,827	17.77%
13	Staff Development	1,517,909	279,122	1,238,787	18.39%	104,009	11.83%
21	Instructional Administration	2,536,242	357,079	2,179,163	14.08%	371,511	16.70%
23	School Administration	4,979,123	997,258	3,981,865	20.03%	839,780	17.43%
31	Guidance & Counseling	4,626,719	939,540	3,687,179	20.31%	840,447	17.25%
32	Social Work Services	147,920	27,925	119,995	18.88%	28,274	19.50%
33	Health Services	988,161	215,285	772,876	21.79%	181,891	20.61%
34	Transportation	5,141,946	934,635	4,207,311	18.18%	848,890	20.38%
35	Food Service	107,821	16,485	91,336	15.29%	7,500	8.33%
36	Co-Curricular Account	2,658,103	479,996	2,178,107	18.06%	503,566	19.94%
41	General Administration	3,863,546	747,159	3,116,387	19.34%	622,115	16.60%
51	Plant & Maint. Operation	12,128,868	2,343,708	9,785,160	19.32%	2,234,020	20.55%
52	Security	896,983	189,150	707,833	21.09%	145,262	17.25%
53	Non-Inst. Data Processing	3,337,694	603,983	2,733,711	18.10%	525,333	20.15%
61	Community Services	518,660	50,266	468,394	9.69%	40,990	10.56%
81	Facilities/Construction	35,940	25,495	10,445	70.94%	2,500	8.33%
91	State Transfers	69,043,111	-	69,043,111	0.00%	-	0.00%
92	Incremental Cost WADA	0	0	0	0.00%	-	0.00%
93	SPED TRF-Regular Day	45,000	-	45,000	0.00%	-	0.00%
95	JJAEF Transfer Payments	15,000	-	15,000	0.00%	-	0.00%
99	Travis County Appraisal	870,000	194,076	675,924	22.31%	238,674	48.76%
<b>Total Expenditures</b>		<b>\$ 176,899,658</b>	<b>\$ 21,652,889</b>	<b>\$ 155,246,769</b>	<b>12.24%</b>	<b>\$ 18,870,768</b>	<b>13.01%</b>

*Other Resources and (Uses)*

7990	Other Resources	-	-	-	0.00%	-	0.00%
8990	Other Uses	-	-	-	0.00%	-	0.00%
8911	Transfers-Out	-	-	-	0.00%	-	0.00%
<b>Total Resources &amp; Uses</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>0.00%</b>

*Fund Balance*

1200	Excess (Deficiency) Of Revenues Over Expenditures	\$ (2,910,331)	\$ (20,422,073)
3000	Beginning Fund Balance 9/1	\$ 45,809,705	
3000	Ending Fund Balance 8/31	<b>\$ 42,899,374</b>	
3590	Committed Fund Balance	\$ 565,513	
3600	Unassigned Fund Balance	<b>\$ 42,333,861</b>	

**Lake Travis ISD**  
**COMBINED INTERIM BALANCE SHEET - ALL FUND TYPES**  
AS OF: October 31, 2022

<i>Assets</i>	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Internal Svc., Trust & Agency Funds	Total Funds
<b>Current Assets:</b>						
1101 Cash	\$ (429,593,823)	\$ 2,237,333	\$ 1,014,629	\$ 15,117,484	\$ 4,573,308	\$ (406,651,069)
1103 Temporary Investments	\$ 464,406,166		\$ 6,630,879	1,903,528	191,498	473,132,070
<b>Total Cash and Investments</b>	<b>\$ 34,812,343</b>	<b>\$ 2,237,333</b>	<b>\$ 7,645,508</b>	<b>\$ 17,021,011</b>	<b>\$ 4,764,805</b>	<b>\$ 66,481,001</b>
<b>Receivables:</b>						
1210 Property Taxes-Current	\$ 903,839	\$ -	\$ 327,950	\$ -	\$ -	\$ 1,231,788
1220 Property Taxes-Delinquent	\$ 2,601,961	\$ -	\$ 944,097	-	-	3,546,059
1230 Allowance-Uncollected Taxes	\$ (868,808)	\$ -	\$ (279,355)	-	-	(1,148,163)
1240 Due From Federal Agencies	\$ 410,213	\$ -	\$ -	-	-	410,213
1250 Sundry Receivables	\$ 8,580	\$ 1,178	\$ -	-	-	9,759
1260 Due From Funds	\$ 1,032,181	\$ 29,389	\$ -	43,820	199,763	1,305,153
1280 Due From Other Funds Warehouse Items	\$ 1,121		\$ -	-	1,340,303	1,341,424
1290 Other Receivables	\$ -	\$ 2,970	\$ -	-	-	2,970
1300 Inventories, At Cost	\$ 109,578	\$ 424,571	\$ -	-	-	534,148
<b>Total Receivables</b>	<b>\$ 4,198,665</b>	<b>\$ 458,108</b>	<b>\$ 992,692</b>	<b>\$ 43,820</b>	<b>\$ 1,540,066</b>	<b>\$ 7,233,351</b>
1400 Other Current Assets	\$ -	\$ 269,407	\$ -	-	-	269,407
<b>Total Assets</b>	<b>\$ 39,011,008</b>	<b>\$ 2,964,849</b>	<b>\$ 8,638,200</b>	<b>\$ 17,064,831</b>	<b>\$ 6,304,872</b>	<b>\$ 73,983,760</b>
<b>Resources</b>						
5010 Estimated Revenue	\$ 173,989,327	\$ 13,809,262	\$ 60,300,000	\$ 70,000	\$ 13,879,621	\$ 262,048,210
5030 Less: Realized Revenue	\$ 1,230,816	\$ 1,570,571	\$ 83,116	23,670	157,820	3,065,993
5000 Revenues to be Received	\$ 172,758,511	\$ 12,238,691	\$ 60,216,884	46,330	13,721,801	258,982,217
<b>Total Assets &amp; Resources</b>	<b>\$ 211,769,519</b>	<b>\$ 15,203,540</b>	<b>\$ 68,855,084</b>	<b>\$ 17,111,161</b>	<b>\$ 20,026,673</b>	<b>\$ 332,965,977</b>
<b>Liabilities</b>						
<b>Current Liabilities:</b>						
2110 Accounts Payable	\$ 152,839	\$ 30,001	\$ -	\$ 6,750	\$ 2,818,963	\$ 3,008,553
2160 Accrued Wages Payable	\$ 9,200,793	\$ 128,063	\$ -	43,986		9,372,842
2170 Due To Other Funds	\$ 1,293,765	\$ 161,655	\$ -	337,942	853,248	2,646,610
2180 Due To Other Govt's	\$ (11,300)	\$ -	\$ 334	-	-	(10,966)
2190 Due To Student Groups	\$ -	\$ -	\$ -	-	-	-
2150 Payroll Deduct & Withhold	\$ -	\$ -	\$ -	-	871,190	871,190
<b>Total Current Payables</b>	<b>\$ 10,636,097</b>	<b>\$ 319,720</b>	<b>\$ 334</b>	<b>\$ 388,678</b>	<b>\$ 4,543,401</b>	<b>\$ 15,888,230</b>
2210 Accrued Expenses	\$ -	\$ -		318,082	698,872	1,016,954
2300 Deferred Revenue	\$ 2,987,279	\$ 429,632	\$ 1,002,949	-	-	4,419,861
2400 Payable From Restricted Assets	\$ -	\$ -	\$ -	-	-	-
<b>Total Liabilities</b>	<b>\$ 13,623,376</b>	<b>\$ 749,352</b>	<b>\$ 1,003,283</b>	<b>\$ 706,760</b>	<b>\$ 5,242,273</b>	<b>\$ 21,325,044</b>
<b>Fund Equity</b>						
6010 Appropriations	\$ 176,899,658	\$ 15,644,759	\$ 56,780,000	\$ 16,832,888	\$ 13,879,621	\$ 280,036,926
6050 Less: Expenditures	\$ (21,652,889)	\$ (1,487,683)	\$ 400	(428,487)	(1,745,727)	(25,314,386)
6030 Encumbrances						-
<b>Available Appropriations</b>	<b>\$ 155,246,769</b>	<b>\$ 14,157,076</b>	<b>\$ 56,780,400</b>	<b>\$ 16,404,401</b>	<b>\$ 12,133,894</b>	<b>\$ 254,722,540</b>
4310 Reserve For Encumbrances		\$ -	\$ -	-	-	-
3600 Unassigned Fund Balance	\$ 42,333,861	\$ 297,112	\$ 11,071,401		\$ 2,650,506	56,352,880
3590 Committed Fund Balance - Accr. Leave	\$ 565,513					565,513
<b>Total Liability &amp; Fund Equity</b>	<b>\$ 211,769,519</b>	<b>\$ 15,203,540</b>	<b>\$ 68,855,084</b>	<b>\$ 17,111,161</b>	<b>\$ 20,026,673</b>	<b>\$ 332,965,977</b>

SUMMARY OF TAX COLLECTIONS  
AS OF OCTOBER 2022

2022-23 Original Tax Levy .....	\$ 226,615,817.90
Delinquent Taxes as of 8/31/2022 .....	<u>3,546,058.91</u>
 Total Receivables for 2022-23 .....	 \$ 230,161,876.81
Current Year Adjustments .....	0.00
Prior Year Adjustments .....	<u>(348,584.52)</u>
 Adjusted Receivables.....	 \$ 229,813,292.29
Total Net Collections To Date .....	<u>(134,319.85)</u>
 Outstanding Receivables as of .... 10/31/2022	 \$ <u>229,678,972.44</u>

<u>SUMMARY OF BUDGETED COLLECTIONS</u>	<u>BUDGETED</u>	<u>NET COLLECTED</u>	<u>BUDGETED DIFFERENCE</u>	<u>% OF BUDGET COLLECTED</u>
Maintenance - Current Tax	\$ 161,825,453.00	\$ 0.00	\$ 161,825,453.00	0.00%
Maintenance - Prior Year Tax	600,000.00	35,470.04	564,529.96	0.00%
Maintenance - Penalties & Interest	<u>600,000.00</u>	<u>63,088.69</u>	<u>536,911.31</u>	<u>10.51%</u>
Sub-total	<u>\$ 163,025,453.00</u>	<u>\$ 98,558.73</u>	<u>\$ 162,926,894.27</u>	<u>0.06%</u>
 Debt Service - Current Tax	 \$ 59,900,000.00	 \$ 0.00	 \$ 59,900,000.00	 0.00%
Debt Service - Prior Year Tax	100,000.00	12,869.97	87,130.03	0.00%
Debt Service - Penalties & Interest	<u>200,000.00</u>	<u>22,891.15</u>	<u>177,108.85</u>	<u>11.45%</u>
Sub-total	<u>\$ 60,200,000.00</u>	<u>\$ 35,761.12</u>	<u>\$ 60,164,238.88</u>	<u>0.06%</u>
Total Collections	<u>\$ 223,225,453.00</u>	<u>\$ 134,319.85</u>	<u>\$ 223,091,133.15</u>	<u>0.06%</u>

<u>Tax Collection Comparison with 2022-23: Adjusted Tax Roll</u>	<u>2022-23</u>	<u>2021-22</u>	<u>2020-21</u>
Percent of Current Year Taxes Collected	0.00%	0.49%	0.00%
Percent of Total Taxes Collected	0.02%	0.51%	0.24%
Percent of Total Taxes and P & I Collected	0.06%	0.52%	0.30%

<u>Tax Collection Comparison with 2022-23: Original Tax Roll</u>	<u>2022-23</u>	<u>2021-22</u>	<u>2020-21</u>
Percent of Current Year Taxes Collected	0.00%	0.49%	0.00%
Percent of Total Taxes Collected	0.02%	0.51%	0.24%
Percent of Total Taxes and P & I Collected	0.06%	0.52%	0.30%

**Lake Travis ISD**  
**2018 Bond Program Summary**  
**October 31, 2022**

<b>Resources</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Total Resources</b>	<b>Balance</b>
1 Bond Proceeds	253,000,000.00	236,305,111.00	236,305,111.42	(0.42)
2 Interest Revenue	0.00	5,263,711.00	5,175,839.12	87,871.88
3 Interest Subject to Arbitrage Rebate	0.00	0.00	0.00	0.00
4 Bond Premiums	0.00	18,631,178.00	18,631,178.35	(0.35)
<b>Total Resources</b>	<b>253,000,000.00</b>	<b>260,200,000.00</b>	<b>260,112,128.89</b>	<b>87,871.11</b>

<b>Appropriations</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Total Expended</b>	<b>Balance to Complete</b>
10 Elementary School #7	31,511,000.00	34,596,166.00	34,596,165.46	0.54
20 Elementary School #8	3,979,000.00	7,280,747.00	5,056,693.41	2,224,053.59
30 Secondary School #2	13,802,000.00	6,807,041.00	6,090,486.43	716,554.57
40 Middle School #3	75,980,710.00	77,314,012.00	77,314,011.66	0.34
50 FCA Projects	36,610,132.00	58,409,772.00	55,254,620.94	3,155,151.06
60/70 Small Renovation Improvements	16,927,133.00	12,303,947.00	11,594,955.52	708,991.48
<b>Construction/Renovation</b>	<b>178,809,975.00</b>	<b>196,711,685.00</b>	<b>189,906,933.42</b>	<b>6,804,751.58</b>

81 Instructional Materials & Equipment	5,707,000.00	5,724,965.00	3,947,049.51	1,777,915.49
82 Technology	29,901,700.00	26,131,256.00	25,091,769.10	1,039,486.90
83 Copy Machines	750,000.00	750,000.00	522,030.15	227,969.85
84 Maintenance	600,000.00	1,060,000.00	746,555.80	313,444.20
85 Food & Nutrition Services	3,950,789.00	1,931,197.00	1,742,320.99	188,876.01
86 Transportation	13,300,000.00	10,983,059.00	8,435,153.51	2,547,905.49
87 District Furniture & Equipment	6,000,000.00	6,800,000.00	6,211,217.40	588,782.60
88 Police	0.00	400,000.00	370,437.23	29,562.77
90 Land	1,270,000.00	1,803,917.00	565,719.00	1,238,198.00
91 Bond Closing	2,000,000.00	1,918,024.00	1,918,023.77	0.23
94 Contingency	7,510,536.00	1,882,326.00	38,061.00	1,844,265.00
95 Program Administration	3,200,000.00	3,302,166.00	2,567,748.23	734,417.77
97 LTMS Wastewater Expansion	0.00	801,405.00	71,185.89	730,219.11

<b>Other Programs</b>	<b>74,190,025.00</b>	<b>63,488,315.00</b>	<b>52,227,271.58</b>	<b>11,261,043.42</b>
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<b>Total 2018 Bond Program</b>	<b>253,000,000.00</b>	<b>260,200,000.00</b>	<b>242,134,205.00</b>	<b>18,065,795.00</b>
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## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Public Hearing to Discuss the Targeted Improvement Plan (TIP) for Lake Travis Elementary and Consideration to Approve the 2022 TIP for Lake Travis Elementary

### **RECOMMENDED ACTION**

**Approval of the 2022 Targeted Improvement Plan for Lake Travis Elementary**

### **RATIONALE**

This presentation fulfills the requirements of Texas Education Code 39A.057 to notify the public and seek public comment regarding the Targeted Improvement Plan (TIP) for Lake Travis Elementary. The TIP will be reviewed with the Board and community. The presentation will include information about campus performance and the campus 2022 accountability rating as well as the needs assessment and essential actions proposed for the 2022-23 school year.

Texas Education Code 39A.057 requires Board approval of the Targeted Improvement Plan (TIP) for Lake Travis Elementary by December 16, 2022.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Dr. Lyndsae Benton - Executive Director of Curriculum and Instruction  
Lizeth Thompson - Principal of Lake Travis Elementary

### **ATTACHMENTS**

Presentation  
Lake Travis Elementary 2022-23 Targeted Improvement Plan

### **MEETING DATE**

November 16, 2022



# **LTE Targeted Improvement Plan (TIP)** <sup>17</sup>

## **November 16, 2022**

# Targeted Improvement Plan (TIP) Overview

- ❖ Schools in the Improvement Process must develop a comprehensive improvement plan to improve student achievement for ALL learners.
  
- ❖ The plan includes targeted, measurable goals for:
  - Accountability
  - Prioritized Focus Areas & Essential Actions

# Lake Travis Elementary Accountability Goals

- ❖ Overall Student Achievement, Academic Growth and Closing the Gaps Scores will increase to a passing score.
- ❖ The instructional focus areas for the year are Math and Science in all grades.
- ❖ We are closely monitoring Emergent Bilingual and Economically Disadvantaged student data to ensure these learners are making adequate progress across all tested content areas. By differentiating instruction to meet individual student needs, the intended impact is for student achievement and growth increase for all learners.

# Prioritized Focus Area 1 - Essential Actions

- ❖ Rigorous Assessments aligned to instruction
- ❖ Lessons design process to meet the needs of all learners
  - (Specific focus on Emergent Bilingual and Economically Disadvantaged Students)

# Prioritized Focus Area 2 - Essential Actions

- ❖ Lesson Plans aligned with District Scope and Sequence
- ❖ Positive Classroom Culture, Aligned Routines and Procedures
- ❖ Differentiated Instructional Practices

# TIP Timeline

November 30

February 28

May 31

August 31



## Cycle 1 Review

Analysis of Professional Development for Campus Administrators

Structured Support for 0 Year Teachers

Consistent Lesson Plan template aligned to district Scope and Sequence

## Cycle 2 Review

MOY Interim and MAP Data Analysis

Ongoing Power Move Walkthroughs and Data Analysis

Cycle 1 Adjusted Action Plans

## Cycle 3 Review

EOY MAP Data Analysis

Ongoing Power Move Walkthroughs and Data Analysis

Cycle 2 Adjusted Action Plans

## Cycle 4 Review

Accountability Data Review (STAAR, TELPAS)

Year 2 Improvement Process Planning



*Questions?*

**Lake Travis Independent School District**  
**Lake Travis Elementary - TIP**  
**2022-2023 Targeted Improvement Plan**



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**Superintendent:**  
**DCSI/Grant Coordinator:**

Paul Norton  
Dr. Lyndsae Benton

**Principal:** Lizeth Thompson  
**ESC Case Manager:** Robert Garcia  
**ESC Region:** 13

# Assurances

## DCSI/Grant Coordinator

I, the District Coordinator of School Improvement/Grant Coordinator, attest that I will provide or facilitate the provision of all the necessary district-level commitments and support mechanisms to ensure the successful implementation of the Targeted Improvement Plan for this campus. I understand I am responsible for the implementation of all intervention requirements. If I am the principal supervisor, I understand I am responsible for ensuring the principal carries out the plan elements as indicated herein.

**Signature:** Dr. Lyndsaie Benton

## Principal Supervisor

I, as supervisor of the principal for this campus, attest that I will coordinate with the DCSI/Grant Coordinator to provide or facilitate the provision of all the necessary district-level commitments and support mechanisms to ensure the principal I supervise can achieve successful implementation of the Targeted Improvement Plan for this campus. I understand I am responsible for ensuring the principal carries out the plan elements as indicated herein.

**Signature:** Stefani Vickery

## Principal

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I, as principal for this campus, attest that I will coordinate with the DCSI/Grant Coordinator (and my supervisor, if they are not the same person) to use the district-provided commitments and support mechanisms to ensure the successful implementation of the Targeted Improvement Plan for this campus. I agree to carry out the plan elements as indicated herein.

**Signature:** Lizeth Thompson

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# Data Analysis

## Student Achievement

What accountability goal has your campus set for this year?

		70% Best Score									
		School Progress - Best Of				Closing the Gaps 30%					
Rating Overall Score		Student Achievement		Academic Growth		Relative Performance		Eco Dis		Closing the Gaps	
		Rating	Score	Rating	Score	Rating	Score	Eco	Dis	Rating	Score
LTISD	B	88	B	89*	B	89*	C	78	9.9%	B	86
LTE	N/R	62	N/R	67	N/R	65	N/R	55	38.1%	N/R	51

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By the end of the 2023 school year, STAAR scores for Domain 1 will rise from 67 to 72.

For Approaches from 62 to 67, For Meets from 36 to 41, For Masters from 18 to 23.

This goal is based on the overall achievement scores from 2022 and will reflect achievement in all tested subject and grade levels. Goals will impact our overall Accountability Rating by moving from a D to a C.

The process our team went through to set goals for Reading, Math and Science included analyzing campus data with a team of key stakeholders. Campus leadership team members, in partnership with district administrators, analyzed data using the A-F estimator to determine an achievable target that would raise the overall domain score to a 72.

## School Progress

What accountability goal has your campus set for this year?

		70% Best Score		School Progress - Best Of				Closing the Gaps 30%		
Rating Overall Score		Student Achievement		Academic Growth		Relative Performance				
		Rating	Score	Rating	Score	Rating	Score	Eco Dis	Rating	Score
LTISD	B	B	88	B	89*	C	78	9.9%	B	86
LTE	N/R	N/R	62	N/R	67	N/R	55	38.1%	N/R	51

By the end of the 2023 school year, STAAR scores for Domain 2- Academic Growth will rise from 65 to 71. This goal is based on the overall achievement scores from 2022 and will reflect individual student growth in math and reading. This goal will increase our score in the School Progress measure from a D to a C.

# Closing the Gaps

What accountability goal has your campus set for this year?

Rating Overall Score			Student Achievement		70% Best Score School Progress - Best Of Academic Growth Relative Performance				Closing the Gaps 30%		
Rating	Overall Score		Rating	Score	Rating	Score	Rating	Score	Eco Dis	Rating	Score
LTISD	B	88	B	89*	B	89*	C	78	9.9%	B	86
LTE	N/R	62	N/R	67	N/R	65	N/R	55	38.1%	N/R	51

By the end of the 2023 school year, STAAR scores for Domain 3- Closing the Gaps will rise from 51 to 70. This goal is based on the overall achievement scores from 2022 and will reflect student achievement at the meets level as well as TELPAS performance. This goal will increase our score in Closing the Gaps measure from an F to a C. These goals were determined by using the A-F estimator and were set at what the campus felt was a reasonable and attainable goal.

For Domain 3 our goals for the 4 indicators are:

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For Academic Achievement: From 3 out of 16 to 4 out of 16.

For Growth Status: From 3 out of 15 to 8 out of 15.

For ELP Status: From 0 out of 1 to 1 out of 1.

For Student Success Status: From 0 out of 10 to 4 out of 10.

## Subject Areas and Student Groups

**Which subjects are a focus this year when thinking about student performance? Why have you identified these specific subject areas? What is the intended impact on your accountability domain scores?**

The subjects that are a focus area for the year are Math and Science in all grades. These specific subject areas were identified because they were the lowest areas of student achievement across all grade levels. Focusing on these areas also strengthens students knowledge of informational texts.

**Which student group outcomes are you targeting in these goals? What is the intended impact on your accountability domain scores?**

We are targeting our Emergent Bilingual and Economically Disadvantaged students to ensure they are making adequate progress across all tested content areas. The intended impact is to see all student achievement and growth increase.

# Essential Actions

## Cycles 1-3

**Essential Action 1.1: Develop campus instructional leaders with clear roles and responsibilities.**

**Implementation Level: Planning for Implementation**

**Key Practices:**

**Essential Action 2.1: Recruit, select, assign, induct and retain a full staff of highly qualified educators.**

**Implementation Level: Beginning Implementation**

**Key Practices:**

**Essential Action 3.1: Compelling and aligned vision, mission, goals, values focused on a safe environment and high expectations.**

**Implementation Level: Planning for Implementation**

**Key Practices:**

**Essential Action 4.1: Daily use of high-quality instructional materials aligned to instructional planning calendars and interim and formative assessments.**

**Implementation Level: Planning for Implementation**

**Key Practices:** Daily lesson-level, unit, and interim assessments are administered to determine if students learned what was taught. Assessments are at the appropriate level of rigor and aligned to TEKS and instructional materials. Time for reteach is built into the scope and sequence. • Campus instructional leaders frequently review how teachers internalize, modify and use lesson plans, providing feedback and lesson planning support regarding alignment to the scope and sequence, the standards and the expected level of rigor.

**Essential Action 5.1: Effective classroom routines and instructional strategies.**

**Implementation Level: Planning for Implementation**

**Key Practices:** Campus instructional leaders provide training and ongoing support so that teachers implement best practices for establishing and maintaining a strong classroom culture, including setting behavioral expectations, establishing routines and procedures that maximize instructional time, and building strong relationships. • Campus instructional leaders provide training and ongoing support so that teachers effectively use high-quality instructional materials and research-based teaching practices that promote critical-thinking skills and include differentiated and scaffolded supports for students with disabilities, English learners, and other student groups.

**Essential Action 5.3: Data-driven instruction.**

**Implementation Level: Planning for Implementation**

**Key Practices:**

## Cycle 4

**Essential Action 1.1: Develop campus instructional leaders with clear roles and responsibilities.**

**Implementation Level: Planning for Implementation**

**Key Practices:**

**Essential Action 2.1: Recruit, select, assign, induct and retain a full staff of highly qualified educators.**

**Implementation Level: Planning for Implementation**

**Key Practices:**

**Essential Action 3.1: Compelling and aligned vision, mission, goals, values focused on a safe environment and high expectations.**

**Implementation Level: Planning for Implementation**

**Key Practices:**

**Essential Action 4.1: Daily use of high-quality instructional materials aligned to instructional planning calendars and interim and formative assessments.**

**Implementation Level: Planning for Implementation**

**Key Practices:**

**Essential Action 5.1: Effective classroom routines and instructional strategies.**

**Implementation Level: Planning for Implementation**

**Key Practices:**

**Essential Action 5.3: Data-driven instruction.**

**Implementation Level: Planning for Implementation**

**Key Practices:**

# Cycles

## Cycle 1 - (Sept – Nov)

**Did you achieve your student performance data goals? Why or why not?:**

**1. Essential Action 4.1:** Daily use of high-quality instructional materials aligned to instructional planning calendars and interim and formative assessments.

**Implementation Level:** Planning for Implementation

**Key Practices:** Daily lesson-level, unit, and interim assessments are administered to determine if students learned what was taught. Assessments are at the appropriate level of rigor and aligned to TEKS and instructional materials. Time for reteach is built into the scope and sequence. • Campus instructional leaders frequently review how teachers internalize, modify and use lesson plans, providing feedback and lesson planning support regarding alignment to the scope and sequence, the standards and the expected level of rigor.

**Rationale:** Based on the review of the ESF and campus data, the campus leadership team determined that use of effective lesson planning tools is a growth area for the campus which will impact the teachers' use of high yield instructional practices and strategies. Under previous leadership teachers were not held accountable for effective planning and submitting written lesson plans or utilizing student data to drive instruction. Student data indicated that lesson plans did not properly account for differentiated instruction and meeting the needs of all learners.

**Who will you partner with?:** E3 Alliance

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**How will you build capacity in this Essential Action?** By partnering with E3 Alliance, district administration and Region 13, teachers and leaders will be provided with professional development and coaching to improve outcomes for Emergent Bilingual learners. Campus administration and teachers will receive coaching visits, professional learning sessions and research based tools to assist with campus initiatives.

**How will you communicate these priorities to your stakeholders? How will you create buy-in?:** In the bi-weekly parent newsletters, stakeholders will be provided with examples of instructional strategies that the students are learning and ideas of ways to practice at home. By providing this type of communication the campus administration will demonstrate their commitment to providing high quality instruction at every grade level. Teachers meet bi-weekly with the MTSS committee to analyze student data and collaborate on a plan to implement key instructional strategies to address student needs. Parents will be informed of their student's progress with instructional goals at the beginning, middle and end of the school year and have opportunities to share feedback during parent-teacher conferences.

**Desired Annual Outcome:** By the end of May 2023, 100% of teachers will include aligned objectives, activities and exit tickets in lesson plans to meet the needs of students with disabilities and Emergent Bilingual learners as evidence by campus bi-weekly walkthrough data and weekly checks of lesson plans utilizing a specific checklist.

**District Commitment Theory of Action:** IF the district provides a scope and sequence aligned to state standards and provides time and funding for professional development that builds teachers' capacity to use student data to drive instructional decisions THEN teachers will be better able to meet the needs of Emergent Bilingual students and provide high-quality instruction.

**Desired 90-day Outcome:** At the end of 90 days, 100 % of teachers will be trained with our existing district walkthrough form on the Power Moves (high- yield instructional practices). By the end of November, data will be collected to see what further areas teachers are needing professional development. At least 120 walkthroughs will be conducted by the end of November.

**District Actions:** The Assistant Superintendent will be conducting bi-weekly visits to provide coaching and feedback. The DCSI will be providing walkthrough data to analyze in order to determine future coaching support for teams. The district will provide an exemplar mini professional development that can be used in faculty meetings to aide in high yield instructional strategies for classrooms.

**Did you achieve your 90 day outcome?:**

**Why or why not?:**

What challenges do you think you'll encounter in achieving desired campus or student outcomes for this cycle?	What specific action steps address these challenges?	How does this action step address this challenge?
All three administrators are new in their roles.	None	Build capacity in each administrative role
Campus has 11 zero year experienced teachers; Campus has 13 new to the district teachers	None	Providing mentors for zero year teachers and a buddy faculty member/ Leader in Me Accountability partner
Lack of teacher capacity in building effective lesson plans with consistent use of high yield instructional strategies	None	Training teachers on a lesson plan template

Step 1 Details	Formative Reviews
<p><b>Action Step 1:</b> Beginning in August 2022 and by the end of Cycle 1, campus principal will have attended 10 district-led principal professional development. Assistant Principals will have attended 3 district-led Assistant Principal collaborative PLCs. At principal meetings, the principal receives training on high yield instruction strategies to bring back to the faculty. At the Assistant Principal PLCs, assistant principals receive leadership training and instructional development on a variety of topics. Agendas for both group meetings are based on classroom data and district-wide walkthrough results.</p> <p><b>Evidence Used to Determine Progress:</b> Observation feedback cycle</p> <p><b>Person(s) Responsible:</b> Principals and Assistant Principals, District C&amp;I Leadership Team</p> <p><b>Resources Needed:</b> Eduphoria/ Strive</p> <p><b>Addresses an Identified Challenge:</b> Yes</p> <p><b>Start Date:</b> August 31, 2022 - <b>Frequency:</b> Weekly - <b>Evidence Collection Date:</b> November 30, 2022</p>	<p><b>Progress toward Action Steps:</b></p> <p><b>Necessary Adjustments/Next Steps:</b></p> <p style="text-align: right;">34</p>
Step 2 Details	Formative Reviews
<p><b>Action Step 2:</b> Beginning in September 2022 and by the end of Cycle 1 in November, zero year teachers will have completed 3 Mentor meetings and 3 check-in meetings with their mentors.</p> <p><b>Evidence Used to Determine Progress:</b> Increased use of academic, cultural and behavior systems as evidenced by walkthrough data</p> <p><b>Person(s) Responsible:</b> Instructional Coach</p> <p><b>Resources Needed:</b> After school meeting time/ ALP Resources</p> <p><b>Addresses an Identified Challenge:</b> Yes</p> <p><b>Start Date:</b> September 13, 2022 - <b>Frequency:</b> Ongoing - <b>Evidence Collection Date:</b> November 30, 2022</p>	<p><b>Progress toward Action Steps:</b></p> <p><b>Necessary Adjustments/Next Steps:</b></p>

Step 3 Details	Formative Reviews
<p><b>Action Step 3:</b> Beginning in September 2022 and by the end of Cycle 1 in November, teachers will have been trained in a lesson plan template that is connected to the district Scope and Sequence and high yield instructional strategies.</p> <p><b>Evidence Used to Determine Progress:</b> Team collaboration in lesson planning, evidence of lesson plan template use which are turned in every Monday, evidence of high yield instructional strategies</p> <p><b>Person(s) Responsible:</b> All teachers; campus instructional coach, campus principal and assistant principals</p> <p><b>Resources Needed:</b></p> <p><b>Addresses an Identified Challenge:</b> Yes</p> <p><b>Start Date:</b> January 3, 2023 - <b>Frequency:</b> Ongoing - <b>Evidence Collection Date:</b> May 25, 2023</p> <p><b>Funding Sources:</b> E3 Alliance - Lesson Plan Design, Coaching and Training - 6200- Professional and contracted services - \$36,000</p>	<p><b>Progress toward Action Steps:</b></p> <p><b>Necessary Adjustments/Next Steps:</b></p>

## Cycle 1 - (Sept – Nov)

### 2. Essential Action 5.1: Effective classroom routines and instructional strategies.

**Implementation Level:** Planning for Implementation

**Key Practices:** Campus instructional leaders provide training and ongoing support so that teachers implement best practices for establishing and maintaining a strong classroom culture, including setting behavioral expectations, establishing routines and procedures that maximize instructional time, and building strong relationships. • Campus instructional leaders provide training and ongoing support so that teachers effectively use high-quality instructional materials and research-based teaching practices that promote critical-thinking skills and include differentiated and scaffolded supports for students with disabilities, English learners, and other student groups.

**Rationale:** Based on the review of the Essential Schools Framework, student assessment data, and classroom observation data, the leadership team identified the use of effective classroom routines and instructional strategies as a need for the campus. By providing support and training for teachers in the use of high-quality instructional materials and research-based teaching practices that promote critical thinking skills and include differentiated supports for Emergent Bilingual students, the campus can ensure all students are doing the cognitive lift in learning and that teachers are engaging students using a variety of instructional strategies.

**Who will you partner with?:** E3 Alliance

**How will you build capacity in this Essential Action?** By partnering with E3 Alliance, district leadership, and Region 13, teachers will be provided with professional development and coaching, which will build their capacity in the areas of effective classroom routines and the use of research-based instructional strategies. Through additional supports provided through Leader In Me training, students will be empowered to take ownership of their learning through goal setting and tracking their data. By meeting biweekly in Professional Learning Communities to collaborate on best instructional practices and analyzing data, teachers' will build their capacity to meet the needs of diverse learners.

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**How will you communicate these priorities to your stakeholders? How will you create buy-in?:** In the bi-weekly parent newsletters, parents will be provided with examples of student data-tracking tools and the current focus for character traits and personal habits that build student leadership capacity. By providing this type of communication the campus administration will demonstrate their commitment to providing high quality instruction, including social emotional learning at every grade level.

**Desired Annual Outcome:** By the end of the 2022-23 academic year, 100% of teachers will ensure that students are guided through the goal-setting process quarterly, which highlights individual academic and personal student goals. Teachers, once per quarter, will guide students through the process of analyzing their progress to personalize and create ownership of the learning experience. Teachers will use student data and feedback to differentiate instruction and plan for enrichment and intervention.

**District Commitment Theory of Action:** IF the district ensures that campus instructional leaders receive training and coaching in instructional leadership systems, including the implementation of PLCs and systems designed to identify and support struggling learners THEN the campus is better equipped to implement research-based teaching strategies to improve learning outcomes for all students.

**Desired 90-day Outcome:** At the end of 90 days, 100 % of core teachers will have guided students to create leadership binders where they will track their own instructional goals throughout the course of the school year.

**District Actions:** Full day of Professional Development in the ELPS Toolkit Training, 1/2 Professional Development in Inclusive Practices/ Full day of Professional Development in the Scope and Sequence and the New STAAR test question item types.

**Did you achieve your 90 day outcome?:**

**Why or why not?:**

What challenges do you think you'll encounter in achieving desired campus or student outcomes for this cycle?	What specific action steps address these challenges?	How does this action step address this challenge?
Rollout of the Student Tracking Tool	None	Students will take ownership if their learning and learn to create academic and personal goals

What challenges do you think you'll encounter in achieving desired campus or student outcomes for this cycle?	What specific action steps address these challenges?	How does this action step address this challenge?
Lack of teacher capacity in utilizing high yield instructional strategies	None	Evidence of consistent use of high yield instructional strategies
Lack of fidelity to the Dual Language model	None	Evidence of fidelity to the language of the day and language of instruction

Step 1 Details	Formative Reviews
<p><b>Action Step 1:</b> Beginning in October and by the end of Cycle I in November, 100 % of teachers will have received training on the Leader in Me student leadership binders</p> <p><b>Evidence Used to Determine Progress:</b> Sign in Sheets from trainings. agendas from the Leadership Action Team, use of the binders from observations</p> <p><b>Person(s) Responsible:</b> Counselor</p> <p><b>Resources Needed:</b> Binders/ Leader in Me</p> <p><b>Addresses an Identified Challenge:</b> Yes</p> <p><b>Start Date:</b> October 7, 2022 - <b>Frequency:</b> Ongoing - <b>Evidence Collection Date:</b> November 30, 2022</p>	<p><b>Progress toward Action Steps:</b></p> <p><b>Necessary Adjustments/Next Steps:</b></p> <p style="text-align: right;">37</p>
Step 2 Details	Formative Reviews
<p><b>Action Step 2:</b> Beginning in September 2022 and by the end of Cycle 1 in November, campus administrators will have completed at least 120 classroom walkthroughs and collected data using the district Power Moves walkthrough form, targeting specific research-based teaching strategies.</p> <p><b>Evidence Used to Determine Progress:</b> Data collected in Eduphoria/ Strive based on walkthroughs</p> <p><b>Person(s) Responsible:</b> Principal and Assistant Principals</p> <p><b>Resources Needed:</b></p> <p><b>Addresses an Identified Challenge:</b> Yes</p> <p><b>Start Date:</b> September 12, 2022 - <b>Frequency:</b> Weekly - <b>Evidence Collection Date:</b> November 30, 2022</p>	<p><b>Progress toward Action Steps:</b></p> <p><b>Necessary Adjustments/Next Steps:</b></p>

Step 3 Details	Formative Reviews
<p><b>Action Step 3:</b> Beginning in September 2022 and by the end of Cycle 1 in November, Dual Language teachers will meet at least 3 times to discuss the implementation of the Dual Language model and language of instruction.</p> <p><b>Evidence Used to Determine Progress:</b> Evidence of ELPS training implementation in the classroom, evidence of best practices for Emergent Bilingual students in the classroom as measured by classroom walkthroughs</p> <p><b>Person(s) Responsible:</b> Principal, Assistant Principal, Instructional Coach, Dual Language ESL/EB Specialist</p> <p><b>Resources Needed:</b></p> <p><b>Addresses an Identified Challenge:</b> Yes</p> <p><b>Start Date:</b> September 1, 2022 - <b>Frequency:</b> Ongoing - <b>Evidence Collection Date:</b> November 30, 2022</p>	<p><b>Progress toward Action Steps:</b></p> <p><b>Necessary Adjustments/Next Steps:</b></p>

## Cycle 2 - (Dec – Feb)

**Did you achieve your student performance data goals? Why or why not?:**

### 1. **Essential Action 4.1:** Daily use of high-quality instructional materials aligned to instructional planning calendars and interim and formative assessments.

**Implementation Level:** Planning for Implementation

**Key Practices:** Daily lesson-level, unit, and interim assessments are administered to determine if students learned what was taught. Assessments are at the appropriate level of rigor and aligned to TEKS and instructional materials. Time for reteach is built into the scope and sequence. • Campus instructional leaders frequently review how teachers internalize, modify and use lesson plans, providing feedback and lesson planning support regarding alignment to the scope and sequence, the standards and the expected level of rigor.

**Rationale:** Based on the review of the ESF and campus data, the campus leadership team determined that use of effective lesson planning tools is a growth area for the campus which will impact the teachers' use of high yield instructional practices and strategies. Under previous leadership teachers were not held accountable for effective planning and submitting written lesson plans or utilizing student data to drive instruction. Student data indicated that lesson plans did not properly account for differentiated instruction and meeting the needs of all learners.

**Who will you partner with?:** E3 Alliance

**How will you build capacity in this Essential Action?** By partnering with E3 Alliance, district administration and Region 13, teachers and leaders will be provided with professional development and coaching to improve outcomes for Emergent Bilingual learners. Campus administration and teachers will receive coaching visits, professional learning sessions and research based tools to assist with campus initiatives.

**How will you communicate these priorities to your stakeholders? How will you create buy-in?:** In the bi-weekly parent newsletters, stakeholders will be provided with examples of instructional strategies that the students are learning and ideas of ways to practice at home. By providing this type of communication the campus administration will demonstrate their commitment to providing high quality instruction at every grade level. Teachers meet bi-weekly with the MTSS committee to analyze student data and collaborate on a plan to implement key instructional strategies to address student needs. Parents will be informed of their student's progress with instructional goals at the beginning, middle and end of the school year and have opportunities to share feedback during parent-teacher conferences.

**Desired Annual Outcome:** By the end of May 2023, 100% of teachers will include aligned objectives, activities and exit tickets in lesson plans to meet the needs of students with disabilities and Emergent Bilingual learners as evidence by campus bi-weekly walkthrough data and weekly checks of lesson plans utilizing a specific checklist.

**District Commitment Theory of Action:** IF the district provides a scope and sequence aligned to state standards and provides time and funding for professional development that builds teachers' capacity to use student data to drive instructional decisions THEN teachers will be better able to meet the needs of Emergent Bilingual students and provide high-quality instruction.

**Desired 90-day Outcome:** By the end of Cycle 2, 100% of core teachers are turning in weekly lesson plans including essential questions and evidence of differentiated learning strategies. Walk through data indicates the use of differentiated learning strategies and ELPS toolkit strategies. Baseline data will be established by the end of Cycle 1 with the intent to set goals for Cycle 2 indicating growth in the use of differentiated learning strategies and ELPS toolkit strategies.

**District Actions:**

**Did you achieve your 90 day outcome?:**

**Why or why not?:**

## Cycle 2 - (Dec – Feb)

### 2. Essential Action 5.1: Effective classroom routines and instructional strategies.

**Implementation Level:** Planning for Implementation

**Key Practices:** Campus instructional leaders provide training and ongoing support so that teachers implement best practices for establishing and maintaining a strong classroom culture, including setting behavioral expectations, establishing routines and procedures that maximize instructional time, and building strong relationships. • Campus instructional leaders provide training and ongoing support so that teachers effectively use high-quality instructional materials and research-based teaching practices that promote critical-thinking skills and include differentiated and scaffolded supports for students with disabilities, English learners, and other student groups.

**Rationale:** Based on the review of the Essential Schools Framework, student assessment data, and classroom observation data, the leadership team identified the use of effective classroom routines and instructional strategies as a need for the campus. By providing support and training for teachers in the use of high-quality instructional materials and research-based teaching practices that promote critical thinking skills and include differentiated supports for Emergent Bilingual students, the campus can ensure all students are doing the cognitive lift in learning and that teachers are engaging students using a variety of instructional strategies.

**Who will you partner with?:** E3 Alliance

**How will you build capacity in this Essential Action?** By partnering with E3 Alliance, district leadership, and Region 13, teachers will be provided with professional development and coaching, which will build their capacity in the areas of effective classroom routines and the use of research-based instructional strategies. Through additional supports provided through Leader In Me training, students will be empowered to take ownership of their learning through goal setting and tracking their data. By meeting biweekly in Professional Learning Communities to collaborate on best instructional practices and analyzing data, teachers' will build their capacity to meet the needs of diverse learners.

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**How will you communicate these priorities to your stakeholders? How will you create buy-in?:** In the bi-weekly parent newsletters, parents will be provided with examples of student data-tracking tools and the current focus for character traits and personal habits that build student leadership capacity. By providing this type of communication the campus administration will demonstrate their commitment to providing high quality instruction, including social emotional learning at every grade level.

**Desired Annual Outcome:** By the end of the 2022-23 academic year, 100% of teachers will ensure that students are guided through the goal-setting process quarterly, which highlights individual academic and personal student goals. Teachers, once per quarter, will guide students through the process of analyzing their progress to personalize and create ownership of the learning experience. Teachers will use student data and feedback to differentiate instruction and plan for enrichment and intervention.

**District Commitment Theory of Action:** IF the district ensures that campus instructional leaders receive training and coaching in instructional leadership systems, including the implementation of PLCs and systems designed to identify and support struggling learners THEN the campus is better equipped to implement research-based teaching strategies to improve learning outcomes for all students.

**Desired 90-day Outcome:** By the end of Cycle 2, 100 % of core teachers will have created a grade level WIG (wildly important goal) for student growth and will have guided their students to create their own individual academic goals based on their interim or MAP data.

**District Actions:**

**Did you achieve your 90 day outcome?:**

**Why or why not?:**

## Cycle 3 - (Mar – May)

**Did you achieve your student performance data goals? Why or why not?:**

### 1. **Essential Action 4.1:** Daily use of high-quality instructional materials aligned to instructional planning calendars and interim and formative assessments.

**Implementation Level:** Planning for Implementation

**Key Practices:** Daily lesson-level, unit, and interim assessments are administered to determine if students learned what was taught. Assessments are at the appropriate level of rigor and aligned to TEKS and instructional materials. Time for reteach is built into the scope and sequence. • Campus instructional leaders frequently review how teachers internalize, modify and use lesson plans, providing feedback and lesson planning support regarding alignment to the scope and sequence, the standards and the expected level of rigor.

**Rationale:** Based on the review of the ESF and campus data, the campus leadership team determined that use of effective lesson planning tools is a growth area for the campus which will impact the teachers' use of high yield instructional practices and strategies. Under previous leadership teachers were not held accountable for effective planning and submitting written lesson plans or utilizing student data to drive instruction. Student data indicated that lesson plans did not properly account for differentiated instruction and meeting the needs of all learners.

**Who will you partner with?:** E3 Alliance

**How will you build capacity in this Essential Action?** By partnering with E3 Alliance, district administration and Region 13, teachers and leaders will be provided with professional development and coaching to improve outcomes for Emergent Bilingual learners. Campus administration and teachers will receive coaching visits, professional learning sessions and research based tools to assist with campus initiatives.

**How will you communicate these priorities to your stakeholders? How will you create buy-in?:** In the bi-weekly parent newsletters, stakeholders will be provided with examples of instructional strategies that the students are learning and ideas of ways to practice at home. By providing this type of communication the campus administration will demonstrate their commitment to providing high quality instruction at every grade level. Teachers meet bi-weekly with the MTSS committee to analyze student data and collaborate on a plan to implement key instructional strategies to address student needs. Parents will be informed of their student's progress with instructional goals at the beginning, middle and end of the school year and have opportunities to share feedback during parent-teacher conferences.

**Desired Annual Outcome:** By the end of May 2023, 100% of teachers will include aligned objectives, activities and exit tickets in lesson plans to meet the needs of students with disabilities and Emergent Bilingual learners as evidence by campus bi-weekly walkthrough data and weekly checks of lesson plans utilizing a specific checklist.

**District Commitment Theory of Action:** IF the district provides a scope and sequence aligned to state standards and provides time and funding for professional development that builds teachers' capacity to use student data to drive instructional decisions THEN teachers will be better able to meet the needs of Emergent Bilingual students and provide high-quality instruction.

**Desired 90-day Outcome:** By the end of Cycle 3, 100% of core teachers are utilizing exit tickets to determine student mastery of concepts. This data will be used monthly to create and adjust flexible grouping of students for intervention. Walk through data indicates the use of rigorous questioning during and after lessons.

**District Actions:**

**Did you achieve your 90 day outcome?:**

**Why or why not?:**

**Did you achieve your annual outcome?:**

## Cycle 3 - (Mar – May)

### 2. Essential Action 5.1: Effective classroom routines and instructional strategies.

**Implementation Level:** Planning for Implementation

**Key Practices:** Campus instructional leaders provide training and ongoing support so that teachers implement best practices for establishing and maintaining a strong classroom culture, including setting behavioral expectations, establishing routines and procedures that maximize instructional time, and building strong relationships. • Campus instructional leaders provide training and ongoing support so that teachers effectively use high-quality instructional materials and research-based teaching practices that promote critical-thinking skills and include differentiated and scaffolded supports for students with disabilities, English learners, and other student groups.

**Rationale:** Based on the review of the Essential Schools Framework, student assessment data, and classroom observation data, the leadership team identified the use of effective classroom routines and instructional strategies as a need for the campus. By providing support and training for teachers in the use of high-quality instructional materials and research-based teaching practices that promote critical thinking skills and include differentiated supports for Emergent Bilingual students, the campus can ensure all students are doing the cognitive lift in learning and that teachers are engaging students using a variety of instructional strategies.

**Who will you partner with?:** E3 Alliance

**How will you build capacity in this Essential Action?** By partnering with E3 Alliance, district leadership, and Region 13, teachers will be provided with professional development and coaching, which will build their capacity in the areas of effective classroom routines and the use of research-based instructional strategies. Through additional supports provided through Leader In Me training, students will be empowered to take ownership of their learning through goal setting and tracking their data. By meeting biweekly in Professional Learning Communities to collaborate on best instructional practices and analyzing data, teachers' will build their capacity to meet the needs of diverse learners.

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**How will you communicate these priorities to your stakeholders? How will you create buy-in?:** In the bi-weekly parent newsletters, parents will be provided with examples of student data-tracking tools and the current focus for character traits and personal habits that build student leadership capacity. By providing this type of communication the campus administration will demonstrate their commitment to providing high quality instruction, including social emotional learning at every grade level.

**Desired Annual Outcome:** By the end of the 2022-23 academic year, 100% of teachers will ensure that students are guided through the goal-setting process quarterly, which highlights individual academic and personal student goals. Teachers, once per quarter, will guide students through the process of analyzing their progress to personalize and create ownership of the learning experience. Teachers will use student data and feedback to differentiate instruction and plan for enrichment and intervention.

**District Commitment Theory of Action:** IF the district ensures that campus instructional leaders receive training and coaching in instructional leadership systems, including the implementation of PLCs and systems designed to identify and support struggling learners THEN the campus is better equipped to implement research-based teaching strategies to improve learning outcomes for all students.

**Desired 90-day Outcome:** By the end of Cycle 3, 100 % of core teachers will meet with students monthly to monitor and guide students in achieving their goals and teachers are adjusting instructional plans to maximize opportunities for student growth. Grade level team data will demonstrate an increase in overall student achievement by subject.

**District Actions:**

**Did you achieve your 90 day outcome?:**

**Why or why not?:**

**Did you achieve your annual outcome?:**



# Campus Grant Funding Summary

6100-Payroll					
Cycle	Essential Action	Step	Resources Needed	Account Code	Amount
					\$0.00
<b>Sub-Total</b>					\$0.00
<b>Budgeted Budget Object Code Amount</b>					\$0.00
<b>+/- Difference</b>					\$0.00
6200-Professional and contracted services					
Cycle	Essential Action	Step	Resources Needed	Account Code	Amount
1	1	3	E3 Alliance - Lesson Plan Design, Coaching and Training		\$36,000.00
<b>Sub-Total</b>					\$36,000.00
<b>Budgeted Budget Object Code Amount</b>					\$36,000.00
<b>+/- Difference</b>					\$0.00 <sub>44</sub>
6300-Supplies and materials					
Cycle	Essential Action	Step	Resources Needed	Account Code	Amount
					\$0.00
<b>Sub-Total</b>					\$0.00
<b>Budgeted Budget Object Code Amount</b>					\$5,000.00
<b>+/- Difference</b>					\$5,000.00
6400-Other operating costs					
Cycle	Essential Action	Step	Resources Needed	Account Code	Amount
					\$0.00
<b>Sub-Total</b>					\$0.00
<b>Budgeted Budget Object Code Amount</b>					\$2,000.00
<b>+/- Difference</b>					\$2,000.00
6600-Capital Outlay					
Cycle	Essential Action	Step	Resources Needed	Account Code	Amount
					\$0.00
<b>Sub-Total</b>					\$0.00
<b>Budgeted Budget Object Code Amount</b>					\$0.00

6600-Capital Outlay					
Cycle	Essential Action	Step	Resources Needed	Account Code	Amount
<b>+/- Difference</b>					\$0.00
Indirect Costs					
Cycle	Essential Action	Step	Resources Needed	Account Code	Amount
					\$0.00
<b>Sub-Total</b>					\$0.00
<b>Budgeted Budget Object Code Amount</b>					\$0.00
<b>+/- Difference</b>					\$0.00
<b>Grand Total Budgeted</b>					\$43,000.00
<b>Grand Total Spent</b>					\$36,000.00
<b>+/- Difference</b>					\$7,000.00

# Student Data

Student Achievement and Closing the Gaps																			
Core Metrics	Sub Metrics		Grade	Student Group	Subject Tested	Performance Level	Summative Assessment	2023 Student Count	% of Assessments										
									2021 Results	2022 Results	2022 Participation Rates	Cycle 1			Cycle 2			2023 Accountability Goal	
												Assessment Type	Formative Goal	Actual Results	Assessment Type	Formative Goal	Actual Results	Summative Goal	Actual Results
Student Achievement	# of Students at Approaches, Meets, and Masters		All	All	Reading	Approaches	STAAR	365	68	69	N/A	Interim Assessment	70		Interim Assessment	72		74	
			All	All	Reading	Meets	STAAR	365	42	45	N/A	Interim Assessment	48		Interim Assessment	50		52	
			All	All	Reading	Masters	STAAR	365	24	24	N/A	Interim Assessment	25		Interim Assessment	26		28	
			All	All	Mathematics	Approaches	STAAR	365	63	60	N/A	Interim Assessment	63		Interim Assessment	66		70	
			All	All	Mathematics	Meets	STAAR	365	31	31	N/A	Interim Assessment	33		Interim Assessment	35		40	
			All	All	Mathematics	Masters	STAAR	365	17	16	N/A	Interim Assessment	17		Interim Assessment	18		20	
			All	All	Science	Approaches	STAAR	133	58	50	N/A	Released STAAR	55		Interim Assessment	65		70	
			All	All	Science	Meets	STAAR	133	19	29	N/A	Released STAAR	31		Interim Assessment	33		35	
			All	All	Science	Masters	STAAR	133	9	13	N/A	Released STAAR	15		Interim Assessment	17		20	46
Closing the Gaps	Focus 1	Academic Growth Status	All	Econ Disadv	Mathematics	N/A	Mathematics	N/A		57	100	Interim Assessment	58		Interim Assessment	65		70	
	Focus 2	Academic Growth Status	All	ELL	Mathematics	N/A	Mathematics	N/A		54	100	Interim Assessment	55		Interim Assessment	65		70	
	Focus 3	English Language Proficiency	All	ELL	TELPAS	N/A	TELPAS	N/A	65	35	100	Other	22		Other	28		36	

Academic Growth												
Core Metrics	Sub Metrics	Grade	Summative Assessment	2023 Total # of Evaluated Students	Percentage of Students	2022 Results	Cycle 1 Formative Goal	Cycle 1 Actual Results	Cycle 2 Formative Goal	Cycle 2 Actual Results	Summative Goal	Summative Actual Results
Academic Growth	ELAR	All	STAAR	365	Did Not Meet	31	29		28		26	
					Approaches	69	70		74			
					Meets	45	48		52			
					Masters	24	25		28			
	Math	All	STAAR	365	Did Not Meet	40	37		34		30	
					Approaches	60	63		70			
					Meets	31	33		40			
					Masters	16	17		18		20	



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Request for Qualifications (RFQ) Architect and Engineering Services

### **RECOMMENDED ACTION**

**For Presentation/Discussion only. Action will be requested at the December 14, 2022 Board Meeting.**

### **RATIONALE**

The Lake Travis Independent School District wishes to establish a pool of professional service providers to support requirements for various professional services necessary for renovations, additions, alterations and new construction projects for a period of five (5) years beginning on or about December 14, 2022.

It is the policy of the District that the selection of firms to provide professional services in connection with the District's construction and major maintenance projects be based on demonstrated competence and the professional qualifications necessary for the satisfactory performance of the services required at a fair and reasonable price.

Lake Travis ISD issued a RFQ for Architect and Engineering Services on November 11, 2022, with a closing date of December 2, 2022 and an anticipated award date of December 14, 2022, with Board approval.

### **BUDGET PROVISIONS**

2022 Bond Funds

### **RESOURCE PERSONNEL**

Pam Sanchez - Assistant Superintendent of Business Services

Robert Winovitch - Director of Facilities and Construction

Cristy Soares - Director of Purchasing

### **ATTACHMENTS**

None

### **MEETING DATE**

November 16, 2022



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Request for Proposals (RFP) – Construction Manager At-Risk for Elementary School #8

### **RECOMMENDED ACTION**

**For Presentation/Discussion only. Action will be requested at the December 14, 2022 Board Meeting.**

### **RATIONALE**

Per Board Policy CV (Local), the project delivery method to be used for each construction contract valued at or above \$100,000, shall be the competitive sealed proposal, as determined and approved by the Board as the best value. The Business Office, Purchasing, Facilities & Construction and Legal Departments have been working to ensure that all bond projects have been competitively procured and meet all legal and local purchasing policies and guidelines.

Lake Travis ISD issued a RFP for Construction Manager At-Risk (CMR) for Elementary School #8 on September 28, 2022 with a closing date of October 27, 2022 and an anticipated award date of December 14, 2022, pending Board approval. The District received three proposals. The evaluation team was comprised of three district employees, two employees from Facilities & Construction and one employee from the Business Office.

General Contractor, Bartlett Cocke, is in line for award by scoring the highest percentage value of 100%. Based on the evaluation criteria, the District intends to recommend Bartlett Cocke for CMR for Elementary School #8.

### **BUDGET PROVISIONS**

2022 Bond Funds

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services  
Robert Winovitch – Director of Facilities & Construction  
Cristy Soares – Director of Purchasing

### **ATTACHMENTS**

Proposal #22-015 – Elementary School #8

### **MEETING DATE**

November 16, 2022

Lake Travis ISD  
 CMR Elementary #8  
 Bid #22-015

**Board Agenda - Preliminary Tabulation**

NOTE: This tabulation is being presented only as a reference document to provide the final results of the District's evaluation process and is not to be considered the final award tabulation.

**Step 1A - Qualifications**

Item #	Description	Group Points Available	Balfour Beatty Austin, TX 78746		Bartlett Cocke General Contractors Austin, TX 78744		Zapalac Reed Austin, TX 78738	
			Total Eval Points		Total Eval Points		Total Eval Points	
1A	Qualifications	100	97.0		100.0		92.0	
<b>Total Points</b>		<b>100</b>	<b>97.0</b>		<b>100.0</b>		<b>92.0</b>	

**Comments:**  
 Points based on Qualifications and Interviews.

**Step 2 - Price Proposal**

Item #	Description	Balfour Beatty Austin, TX 78746		Bartlett Cocke General Contractors Austin, TX 78744		Zapalac Reed Austin, TX 78738	
		A		A		A	
2	CMR Fee %	2.25%		2.75%		3.95%	
	Pre Construction Costs	\$37,054		\$15,000		\$30,000	
	Labor Burden Percent	54.91%		40%		45%	

**COMMENT - The District's Purchasing and Facilities and Construction Departments are making a recommendation to the Board of Trustees on December 14, 2022 the award to Bartlett Cocke based on the highest points scored.**



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Resolution to Approve Purchasing Solutions Alliance Cooperative

### **RECOMMENDED ACTION**

**For Presentation/Discussion only. Action will be requested at the December 14, 2022 Board Meeting.**

### **RATIONALE**

Board Policy CH (Local) and CH (Legal) allows the district to purchase through a cooperative purchasing program. A “purchasing cooperative” means a group purchasing organization that governmental entities join as members and the managing entity of which receives fees from members or vendors. By participating in this purchasing cooperative, the district is able to take advantage of “economies of scale.” In addition to saving the district time and money, purchasing cooperatives can also help a district to identify quality vendors with proven track records.

Lake Travis Independent School District administration recommends the approval of the resolution to participate in the purchasing cooperative Purchasing Solutions Alliance (PSA). In joining this cooperative, the District gains access to more qualified, bid approved vendors. There are no fees associated with this purchasing cooperative.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services

Cristy Soares – Director of Purchasing

### **ATTACHMENTS**

Purchasing Solutions Alliance (PSA) Interlocal Purchasing Agreement

### **MEETING DATE**

November 16, 2022

# Purchasing Solutions Alliance

*a purchasing cooperative for public agencies*

## INTERLOCAL PURCHASING AGREEMENT

**THIS INTERLOCAL AGREEMENT ("ILA")**, made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code and Chapter 271, Subchapter F of the Texas Local Government Code (together, the "Acts"), and other similar, applicable laws of other states, by and between the Purchasing Solutions Alliance, hereinafter referred to as "PSA," having its principal place of business in Bryan, Texas, and Lake Travis ISD, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "Cooperative Member," having its principal place of business in Austin (city), TX (state).

**WHEREAS**, PSA is a cooperative purchasing program of the Brazos Valley Council of Governments, a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code and as such is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

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**WHEREAS**, PSA is duly authorized to contract with eligible entities under the Acts; and

**WHEREAS**, Cooperative Member has represented that it is an eligible entity under the applicable laws of its state, that its governing body has authorized this Agreement and that it desires to contract with PSA on the terms set forth below;

**NOW, THEREFORE**, PSA and the Cooperative Member do hereby agree as follows:

### **ARTICLE 1: LEGAL AUTHORITY**

The Cooperative Member represents and warrants to PSA that it is eligible to contract with PSA under the Acts for the purposes recited herein because it is one of the following: a local government, as defined in the Acts (a county, a municipality, a special district, or other political subdivision of its state, or a combination of two or more of those entities, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, and it possesses adequate legal authority to enter into this Agreement.

### **ARTICLE 2: APPLICABLE LAWS**

PSA and the Cooperative Member agree to conduct all activities under this Agreement in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Agreement.

### **ARTICLE 3: WHOLE AGREEMENT**

This Agreement and any attachments, as provided herein, constitute the complete agreement between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

### **ARTICLE 4: PERFORMANCE PERIOD**

This Agreement shall be effective when signed by the last party whose signing makes the Agreement fully executed and will remain in full force and effect for one (1) year. This Agreement shall automatically renew for successive one-year terms unless sooner terminated in accordance with the

provisions of this Agreement. The conditions set forth below shall apply to the initial term and all renewals. Notwithstanding this provision, any party may modify or terminate this Agreement as provided in Article(s) 7 or 8.

#### **ARTICLE 5: SCOPE OF SERVICES**

The Cooperative Member appoints PSA its true and lawful purchasing agent for the purchase of certain products and services. All purchases hereunder shall be in accordance with federal statutes and procedures governing competitive bids and competitive proposals as denoted in 2 CFR Part 200 and in accordance with specifications and contract terms established by PSA, and at the prices available and published by PSA. Ownership (title) to products purchased through contracts awarded pursuant to the PSA program shall transfer directly from the contractor to the Cooperative Member. Nothing in this Agreement shall prevent the Cooperative Member from purchasing and/or accepting and awarding bids, proposals and contracts subject to this Agreement on its own behalf.

#### **ARTICLE 6: PAYMENTS**

Upon delivery of goods or services purchased and presentation of a properly documented invoice, the Cooperative Member shall promptly, and in any case within thirty (30) days, pay the vendor and/or contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall PSA have any financial liability to the Cooperative Member for any goods or services Cooperative Member procures through the PSA program.

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#### **ARTICLE 7: CHANGES AND AMENDMENTS**

This Agreement may be amended only by a written amendment executed by both parties, except that any alternations, additions, or deletions to the terms of this Agreement which are required by changes in Federal and State law or regulations are automatically incorporated into this Agreement without written amendment hereto and shall become effective on the date designated by such law or regulation. PSA reserves the right to make changes in the scope of products and services to be performed hereunder.

#### **ARTICLE 8: TERMINATION PROCEDURES**

PSA or the Cooperative Member may cancel this Agreement at any time upon thirty (30) days written notice by certified mail to the other party to this Agreement. The obligations of the Cooperative Member, including obligations to pay any vendor or contractor for all goods and/or services purchased under this Agreement, shall survive such cancellation, as well as any other obligation incurred under this Agreement, until performed or discharged by the Cooperative Member.

#### **ARTICLE 9: SEVERABILITY**

All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect any other term of this Agreement, which shall continue in full force and effect.

#### **ARTICLE 10: FORCE MAJEURE**

To the extent that either party to this Agreement shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be

suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds.

**ARTICLE 11: CONSENT TO SUIT**

Nothing in this Agreement will be construed as a waiver or relinquishment by either party of its right to claim such exemptions, privileges and immunities as may be provided by law.

**ARTICLE 12: MISCELLANEOUS**

a. This Agreement has been made under and shall be governed by the laws of the State of Texas. Venue and jurisdiction of any suit or cause of action arising under, or in connection with, this Agreement shall lie exclusively in Brazos County, Texas.

b. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective entities.

c. This Agreement and the rights and obligations contained herein may not be assigned by either party without the prior written approval of the other party to this Agreement.

**THIS INSTRUMENT HAS BEEN EXECUTED BY THE PARTIES HERETO AS FOLLOWS:**

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**Purchasing Solutions Alliance  
Brazos Valley Council of Governments  
3991 East 29<sup>th</sup> St.  
Bryan, Texas 77802**

Lake Travis ISD  
Name of Cooperative Member

3322 Ranch Road 620 South  
Mailing Address

Austin, TX 78738  
City, State, ZIP Code

Cristy Soares, Director of Purchasing  
Name & Title of Primary Contact Person

512-533-6028  
Telephone

soaresc@LTISDschools.org  
E-mail Address

\_\_\_\_\_  
Brazos Valley Council of Governments,  
Executive Director or Designee

\_\_\_\_\_  
Signature of Executive Director or Designee

Date: \_\_\_\_\_

Susan Lightfoot  
Attest: PSA Program Manager

Attest: \_\_\_\_\_  
Signature of PSA Program Manager

Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized by (Printed Name and Title)

\_\_\_\_\_  
Authorized by (Signature)

Date: \_\_\_\_\_



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Service Agreements with Tangram Rehabilitation Network, Inc.

### RECOMMENDED ACTION

**Authorize Superintendent or designee to negotiate, execute and amend service agreements with nonpublic day school for placement of a public school student with Tangram Rehabilitation Network, Inc.**

### RATIONALE

Under Texas Administrative Code (TAC), Section 89.1005, a school district may contract for a nonpublic placement of a student when the student’s admission, review, and dismissal (ARD) committee determines that nonpublic placement is necessary in order for the student to receive a free appropriate public education (FAPE).

A school district may contract for a nonpublic placement of a student with nonpublic schools which maintain appropriate Texas Education Agency approval for the particular disability condition and age of the student.

For each student placed in a nonpublic facility, the school district shall verify, during the initial nonpublic placement ARD committee meeting and each subsequent annual ARD committee meeting, that:

- The facility meets minimum standards for health and safety;
- Placement is needed and is documented in the individualized education program (IEP); and
- The educational program provided at the facility is appropriate and the placement is the least restrictive environment for the student

For each student, the ARD committee shall establish, in writing, criteria and estimated timelines for the student’s return to the school district.

The District is in need of contracting with Tangram Rehabilitation Network, Inc. for the placement of a student for nonpublic day school services. The contract with Tangram Rehabilitation Network, Inc. will exceed \$100,000 and, therefore, requires approval by the Board in accordance with Board Policy CH (LOCAL).

### BUDGET PROVISIONS

Local Special Education Funds

### RESOURCE PERSONNEL

- Laura Abbott, Ed.D. - Director of Special Services
- Matthew A. Tiffie - General Counsel
- Pam Sanchez - Assistant Superintendent of Business Services

### ATTACHMENTS

None

### MEETING DATE

November 16, 2022



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

Resolution Authorizing the Property Tax Redemption Deed

### RECOMMENDED ACTION

**Adopt the Resolution executing the Superintendent or designee to sign the Property Tax Redemption Deed.**

### RATIONALE

In 1989, property located on Cat Hollow Club Dr was foreclosed upon and initially conveyed to the district due to delinquent taxes. As was the owner's right under the Texas Tax Code, the owner exercised his right to redemption of the property by paying the taxes. Apparently, the deed releasing the district's interest in the redeemed property was lost, and a new deed needs to be executed in order to clear title for a pending closing on the property. The owner of the property has been sent tax bills and has regularly paid taxes on the property since. The County Attorney, who represents the district in tax foreclosure cases, approached the district with this matter and represents that these facts are accurate, and to the extent possible provided documentation showing the same.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Matthew Tiffée, - General Counsel

Pam Sanchez – Assistant Superintendent of Business Services

### ATTACHMENTS

Resolution No. 111622-01

Property Tax Redemption Deed

### MEETING DATE

November 16, 2022

**Resolution No. 111622-01**

**THE LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT**

**Resolution Authorizing Execution of a Property Tax Redemption Deed for Lot 18, CAT HOLLOW SUBDIVISION, SECTION ONE**

**WHEREAS**, in 1991 a property owner exercised his right under the Texas Tax Code to redeem property foreclosed upon in 1989 by paying his delinquent taxes;

**WHEREAS**, the property owner has been sent tax bills and has paid his taxes on time since the event;

**WHEREAS**, the original redemption deed settling this matter was either never executed or was otherwise lost;

**WHEREAS**, because the original redemption deed was never filed title to the property is clouded and a closing on the land is delayed;

**NOW THEREFORE, BE IT RESOLVED** that the Lake Travis ISD Board of Trustees approves execution of the Property Tax Redemption Deed relating to the property described as:

Lot 18, CAT HOLLOW SUBDIVISION, SECTION ONE, according to the map or plat thereof, recorded in Volume 46, Page 72, Plat Records, Travis County, Texas.

**PASSED AND APPROVED BY A MAJORITY OF THE BOARD OF TRUSTEES ON THIS THE 16th DAY OF NOVEMBER 2022.**

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
John Aouelle  
President, Board of Trustees

\_\_\_\_\_  
Kim Flasch  
Secretary, Board of Trustees

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

**PROPERTY TAX REDEMPTION DEED**

THE STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS           §

LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT (“Grantor”), for and in consideration of the sum of Six Hundred Thirty-Seven and 12/100 Dollars (\$637.12), and other good and valuable consideration to Grantor in hand paid by ARTURO RIOS GIL, whose address is 2000 Circle Haven, Austin, Texas 78741 (“Grantee”), the receipt and sufficiency of which are hereby acknowledged and confessed, has GRANTED, SOLD and CONVEYED, and by these presents does GRANT, SELL and CONVEY unto said Grantee, pursuant to Grantee’s right of redemption under Texas Tax Code § 34.21, that certain tract of land in Travis County, Texas, more particularly described on Exhibit “A” attached hereto (the “Property”), said Property being the same tract of land struck off to Grantor at public auction on October 3, 1989, as set forth in that certain Constable’s Deed recorded in the Official Public Records of Travis County, Texas, on February 12, 1991, under Document No. 91011787 (the “Tax Sale”).

TO HAVE AND TO HOLD the above described premises, together with all and singular the rights and appurtenances thereunto in anywise belonging unto said Grantee, its successors and assigns, forever, and Grantor does hereby bind itself, and its successors and assigns, to WARRANT and FOREVER DEFEND all and singular the said premises unto said Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof by, through or under Grantor, but not otherwise.

Grantor acknowledges that the Property is hereby lawfully redeemed to Grantee in accordance with Texas Tax Code § 34.21, and by this Deed, all right, title and interest in the Property acquired or held by Grantor and each taxing unit that was a party to the judgment of foreclosure subject of the Tax Sale is hereby vested in Grantee.

EXECUTED on the 16th day of November 2022, to be EFFECTIVE as of August 11, 1991.

**GRANTOR:**

LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

THE STATE OF TEXAS                   §  
   §  
COUNTY OF TRAVIS                   §

This instrument was acknowledged before me on the 16th day of November 2022, by \_\_\_\_\_, \_\_\_\_\_ of Lake Travis Independent School District, on behalf of said school district.

[Seal]

\_\_\_\_\_  
Notary Public—State of Texas

**EXHIBIT "A"**  
**Legal Description**

Lot 18, CAT HOLLOW SUBDIVISION, SECTION ONE, according to the map or plat thereof, recorded in Volume 46, Page 72, Plat Records, Travis County, Texas.



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Ratification of Petition for Addition of Certain Land to Lazy Nine Municipal Utility District No. 1A

### **RECOMMENDED ACTION**

**Approve the ratification of petition for addition of certain land to Lazy Nine Municipal Utility District No. 1A.**

### **RATIONALE**

On October 16, 2012, Lake Travis ISD executed a Petition for annexation into the Lazy Nine MUD No. 1A for water and wastewater services to Lake Travis Middle School. The Ratification of Petition presented corrects Section 5 of the original Petition to match Texas Water Code, Chapter 49, Section 49.301(b) and adds language stating Lake Travis ISD is exempt from ad valorem taxation.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services

Matthew Tiffie – General Counsel

### **ATTACHMENTS**

1. Ratification of Petition for Addition of Certain Land to Lazy Nine Municipal Utility District No. 1A
2. Certificate of Authority
3. Petition for Addition of Certain Land to Lazy Nine Municipal Utility District No. 1A

### **MEETING DATE**

November 16, 2022

RATIFICATION OF PETITION FOR ADDITION OF CERTAIN LAND TO  
LAZY NINE MUNICIPAL UTILITY DISTRICT NO. 1A

STATE OF TEXAS                   §  
  §  
COUNTY OF TRAVIS           §

WHEREAS, that certain Petition for Addition of Certain Land to Lazy Nine Municipal Utility District No. 1A (the “District”), which is attached hereto as **Exhibit A** (the “Petition”), has been executed by Lake Travis Independent School District (the “Petitioner”), holders of fee simple title to and full ownership of the land described in **Exhibit A** attached to the Petition (the “Land”); and

WHEREAS, in the Petition, Petitioner has requested that the Land be added to and become a part of the District; and

WHEREAS, the Petitioner acknowledges, consents to, and affirmatively requests the assumption by the Land, and all improvements thereon presently existing or to be constructed hereafter, of a pro rata share of all present and future obligations of the District, and of the taxes levied or hereafter to be levied by the District. Without limiting the generality of the foregoing, the Petitioner hereby agrees that the Land, and all improvements thereon presently existing or to be constructed hereafter, hereby assumes its share of liability for the payment of any and all bonds or other obligations of the District, (i) that are currently outstanding or hereafter issued; and (ii) that are currently or hereafter voted but unissued. This petition shall further be considered as consent and authorization of the Petitioner, its successors and assigns, for all the Land and all improvements now existing or to be constructed thereon, to be taxed uniformly and equally on an ad valorem basis with all other taxable property within the District for: (1) the payment of principal of and interest on any and all of the District’s outstanding unlimited tax bonds and unlimited tax refunding bonds; (2) the payment of principal of and interest on any and all of the District’s unissued bonds that have been or may hereafter be authorized by the voters; (3) a maintenance tax not to exceed the amount per \$100 of assessed valuation that has been heretofore authorized by the voters or as may hereafter be authorized by the voters; and (4) all other purposes for which the District may lawfully levy taxes; and

WHEREAS, the Petitioner acknowledges that the land and improvements currently owned by Petitioner are exempt from ad valorem taxation pursuant to Section 49.301, Texas Water Code;

NOW, THEREFORE, for and in consideration of these recitals and representations, the undersigned do hereby ratify, confirm, adopt, and consent to each and every agreement, election, certification, request, and prayer contained in the Petition, and agree and acknowledge that the interests of the undersigned in the Land shall be bound by and benefit from the addition of the Land to the District.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

THE STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS           §

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 2022, by \_\_\_\_\_ of LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT, a political subdivision of the State of Texas, on behalf of said political subdivision.

\_\_\_\_\_  
Notary Public, State of Texas

(NOTARY SEAL)

Attachment: **Exhibit A** – Petition for Addition of Certain Land

CERTIFICATE OF AUTHORITY

I, the undersigned, hereby certify that:

1. Jason Buddin was the President of the Board of Trustees of LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT, a political subdivision of the State of Texas ("LTISD") as of October 16, 2012;
2. In such capacity he executed the Petition for Consent to Annex Land into Lazy Nine Municipal Utility District No. 1A (the "District");
3. John Aouelle is the President of the Board of Trustees of LTISD;
4. In such capacity he executed the Ratification of Petition for Consent to Annex Land into Lazy Nine Municipal Utility District No. 1A; and
5. Jason Buddin and John Aouelle were authorized by the Board of Trustees of LTISD to execute any and all documents needed by the City of Bee Cave, Texas, the Texas Commission on Environmental Quality, and the Attorney General of Texas in connection with the annexation of land into the District, including, but not limited to, the Petition and the Ratification.

WITNESS MY HAND this \_\_\_\_ day of \_\_\_\_\_, 2022.

LAKE TRAVIS INDEPENDENT SCHOOL  
DISTRICT, a political subdivision of the State of  
Texas

By: \_\_\_\_\_  
(Signature of attesting officer)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

THE STATE OF TEXAS                    §  
  §  
COUNTY OF TRAVIS                   §

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 2022, by \_\_\_\_\_, \_\_\_\_\_ of LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT, a political subdivision of the State of Texas, on behalf of said political subdivision.

(NOTARY SEAL)

\_\_\_\_\_  
Notary Public, State of Texas



Section 6: The Petitioner hereby certifies that there are no qualified voters residing on the Land.

Section 7: The Petitioner hereby certifies that there are no holders of liens on the Land.

WHEREFORE, the Petitioner prays that this Petition be granted; that the Land be added to and become a part of the District; and that this Petition, if granted, be filed for record and be recorded in the Official Records of Travis County, Texas, and filed with the Texas Commission on Environmental Quality.

[EXECUTION PAGE FOLLOWS]

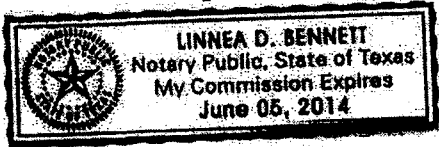
RESPECTFULLY SUBMITTED this 16<sup>th</sup> day of October, 2012.

LAKE TRAVIS INDEPENDENT SCHOOL  
DISTRICT

By: Jason Buddin  
Jason Buddin  
President, Board of Trustees

THE STATE OF TEXAS       §  
  §  
COUNTY OF TRAVIS       §

This instrument was acknowledged before me on this 16<sup>th</sup> day of October, 2012, by Jason Buddin, President of the Board of Trustees of LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT, a political subdivision of the State of Texas, on behalf of said political subdivision.



(NOTARY SEAL)

Linnea D. Bennett  
Notary Public, State of Texas

**Attachment:**  
Exhibit A - Description of the Land

After recording, return to: Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, Attn: Yvonne Onak.

Sweetwater  
136.059 Acres

EXHIBIT A

**DESCRIPTION OF A 136.059 ACRE TRACT PREPARED BY DELTA SURVEY GROUP, INC., IN MARCH 2009 AND LOCATED IN THE J. C. DEGMAN SURVEY NO. 537, THE J. W. KAY SURVEY NO. 111 AND THE G. WOLFE SURVEY NO. 182, ALL IN TRAVIS COUNTY, TEXAS, AND BEING A PORTION OF A 1581.061 ACRE TRACT CONVEYED TO SWEETWATER AUSTIN PROPERTIES, LLC., AS DESCRIBED IN DOCUMENT 2007015155, OFFICIAL PUBLIC RECORDS, TRAVIS COUNTY, TEXAS, SAID 136.059 ACRE TRACT AS SHOWN ON THE ACCOMPANYING PLAT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:**

**BEGINNING** at a 1/2 inch iron rod with "Delta Survey" cap found in the south right-of-way (R.O.W) line of State Highway 71 (S.H. 71) (R.O.W varies), same being the northwest corner of a 75 acre tract conveyed to Artie C. Grumbles and described in Volume 1951, Page 246, Deed Records, Travis County, Texas, also being a northeast corner of said 1581.061 acre tract, for the **POINT OF BEGINNING**, from which a 1/2 inch iron rod found bears S84°33'41"E a distance of 1925.75 feet;

**THENCE** leaving the south right-of-way line of said S.H. 71 and with the west line of said 75.00 acre tract, same being an east line of said 1581.061 acre tract the following five (5) courses and distances:

1. S28°16'40"W a distance of 1467.37 feet to a 1/2 inch iron rod with plastic "Bury Partners" cap found,
2. S27°18'45"W a distance of 741.37 feet to a 1/2 inch iron rod found,
3. S26°44'46"W a distance of 341.43 feet to a 1/2 inch iron rod found,
4. S25°40'11"W a distance of 291.37 feet to a 1/2 inch iron rod found,
5. S18°28'45"W a distance of 297.91 feet to a fence post found for the southwest corner of said 75.00 acre tract, same being a north corner of a 8.862 acre tract conveyed to Cecil D. Perkins and described in Volume 6859, Page 9, Deed Records, Travis County, Texas, also being a southeast corner of said 1581.061 acre tract;

**THENCE** with north and west lines of said 8.862 acre tract, same being southeast lines of said 1581.061 acre tract the following two (2) courses and distances:

1. S80°09'50"W a distance of 824.45 feet to a rock mound found,
2. S19°01'52"W a distance of 407.06 feet to a 1/2 inch iron rod with plastic "Delta Survey" cap set, from which a 1/2 inch iron rod found bears S19°01'52"W a distance of 484.62 feet;

**THENCE** leaving said common line and crossing said 1581.061 acre tract the following five (5) courses and distances:

Sweetwater  
136.059 Acres

1. N70°38'29"W a distance of 275.62 feet to a 1/2 inch iron rod with plastic "Delta Survey" cap set
2. S87°22'51"W a distance of 686.46 feet to a 1/2 inch iron rod with plastic "Delta Survey" cap set
3. N63°14'26"W a distance of 76.66 feet to a 1/2 inch iron rod with plastic "Delta Survey" cap set
4. With the arc of a curve to the right a distance of 1718.22 feet, through a central angle of 18°38'43", with a radius of 5280.00 feet, and whose chord bears N19°24'23"E, a distance of 1710.65 feet to a 1/2 inch iron rod with plastic "Delta Survey" cap set, and
5. N28°43'45"E a distance of 1737.58 feet to a 1/2 inch iron rod with plastic "Delta Survey" cap set in the south right-of-way line of said S.H. 71, same being north line of said 1581.061 acre tract, from which a concrete TXDoT monument bears S79°54'05"W a distance of 710.32 feet;

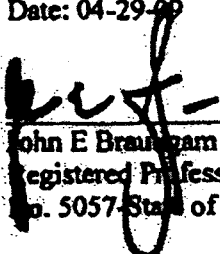
**THENCE** with the south right-of way line of said S.H. 71, same being a north line of said 1581.061 acre tract the following three (3) courses and distances:

1. N79°54'05"E a distance of 276.48 feet to a concrete TXDoT monument found,
2. With the arc of a curve to the right a distance of 1531.04 feet, through a central angle of 15°33'19", with a radius of 5639.33 feet, and whose chord bears N87°39'02"E, a distance of 1526.34 feet to a concrete TXDoT monument found, and
3. S84°33'47"E a distance of 168.86 feet to the **POINT OF BEGINNING** and containing 136.059 acres of land, more or less.

**BEARING BASIS:** State Plane Coordinates System, NAD83/HARN, Texas Central Zone

I, John E Brautigam hereby certify that the foregoing description represents an on-the-ground survey performed under my direction and supervision during March 2009, and is true and correct to the best of my knowledge and belief.

Date: 04-29-09

  
John E Brautigam  
Registered Professional Land Surveyor  
No. 5057 - State of Texas



Delta Survey Group, Inc.  
8213 Brodie Lane, Suite 102  
Austin, Texas 78745

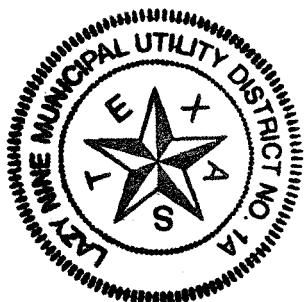


CERTIFICATE

THE STATE OF TEXAS §  
  §  
COUNTY OF TRAVIS §

I, the undersigned Secretary of the Board of Directors of Lazy Nine Municipal Utility District No. 1A, do hereby certify that the attached and foregoing is a true and correct copy of the Petition For Addition Of Certain Land to Lazy Nine Municipal Utility District No. 1A that was filed with the Board of Directors of the District on October 17, 2012.

WITNESS MY HAND AND SEAL OF SAID DISTRICT this 18<sup>th</sup> day of March, 2015.



(SEAL)

By: *Joseph Brown*  
Secretary, Board of Directors



FILED AND RECORDED  
OFFICIAL PUBLIC RECORDS

*Dana Debeauvoir*

DANA DEBEAUVOIR, COUNTY CLERK  
TRAVIS COUNTY, TEXAS

March 27 2015 10:15 AM

FEE: \$ 50.00 2015045224



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Resolution Amending Authorized Representatives of Lake Travis Independent School District to Transmit Funds for Investment in TexPool/TexPool Prime

### **RECOMMENDED ACTION**

**Approve the resolution amending the authorized representatives of Lake Travis Independent School District to transmit funds for investment in TexPool/TexPool Prime.**

### **RATIONALE**

TexPool is a local government investment pool governed by the Texas Public Funds Investment Act. The funds are managed conservatively to provide a safe, efficient and liquid investment option for Texas governments. The administration recommends that Pam Sanchez, Assistant Superintendent for Business Services, Brad Goerke, Director of Finance and Philippa Ford, Accountant serve as the authorized representatives.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Pam Sanchez-Assistant Superintendent of Business Services  
Brad Goerke-Director of Finance

### **ATTACHMENTS**

TexPool Resolution Amending Authorized Representatives

### **MEETING DATE**

November 16, 2022



# Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. *This document supersedes all prior Authorized Representative forms.*

## \* Required Fields

### 1. Resolution

#### WHEREAS,

Lake Travis Independent School District

Participant Name\*

7 8 2 6 9

Location Number\*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Pam Sanchez Asst. Supt. for Business Services

Name Title

5 1 2 5 3 3 6 0 1 6 5 1 2 5 3 3 6 0 0 2 sanchezp@ltisdschools.org

Phone Fax Email

Signature

2. Brad Goerke Director of Finance

Name Title

5 1 2 5 3 3 6 0 4 4 5 1 2 5 3 3 6 0 0 2 goerkeb@ltisdschools.org

Phone Fax Email

Signature

3. Philippa Ford Accountant

Name Title

5 1 2 5 3 3 6 0 1 3 5 1 2 5 3 3 6 0 0 2 ford@ltisdschools.org

Phone Fax Email

Signature





## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Authorize the Superintendent or Designee to Negotiate the Sale of Real Property and Easement Agreements between the Texas Department of Transportation and Lake Travis ISD Located at Lake Travis High School

### **RECOMMENDED ACTION**

**Approve the Superintendent or designee to negotiate, execute and amend, as necessary the sale of real property and easement agreements between the Texas Department of Transportation and Lake Travis ISD located at Lake Travis High School.**

### **RATIONALE**

The Texas Department of Transportation (TxDOT) is currently in the process of acquiring property for the state highway 620 expansion project. TxDOT has recently communicated to the District that property at the Lake Travis High School site is to be acquired for the RM620 construction project improvement project. The project will also include the reconfiguration of Spillman Loop and Cavalier Drive intersection at RM620. The recommended action would allow the Superintendent or designee to enter into negotiations with TxDOT to make offers contingent upon Board approval for the sale of property and conveyance of easements.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Pam Sanchez – Assistant Superintendent of Business Services  
Robert Winovitch – Director of Facilities and Construction  
Matthew Tiffie – General Counsel

### **ATTACHMENTS**

None

### **MEETING DATE**

Nov 16, 2022



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Appointment of the 2022-2023 School Health Advisory Council (SHAC) Membership

### **RECOMMENDED ACTION**

**Approval of 2022-2023 SHAC Committee Membership as presented.**

### **RATIONALE**

Potential committee list for 2022-2023 school year as proposed by the SHAC Board Selection Committee.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Jennifer Lyon - Director of Health and Social Emotional Learning

### **ATTACHMENTS**

School Health Advisory Council Committee List 2022-2023

### **MEETING DATE**

November 16, 2022



Lake Travis ISD  
 Department of C & I Services  
 Jennifer Lyon, Director of Health & Social Emotional Learning  
**School Health Advisory Council 2022-2023**

**SHAC Committee Members 2022-2023**

BCE Parent	Monica Hall-Porter
BCE Parent	Angela Grossman
BCE Parent	Shimrit Goren-Bolotir
LWE, BCMS Parent	Jenny McCann
LWE, HBMS Parent	Corina Semph
LWE Parent	David Powell
LWE, HBMS, LTHS Parent	Gina Dressen
LTHS Parent	Alison Blake
LTHS Parent	Sherri Besecker
LTE, HBMS, LTHS Parent	Christine Badillo
LTE Parent	Sarah Tuthill
LPE Parent	Jaclyn Tully
LPE, BCMS Parent	Kristen Woodcock
RHE Parent	Michael Hooks
RHE Parent	Kelly Bertone
SHE Parent	Jodie Dover
WCHE, LTMS, LTHS Parent	Shelia White
Community Member	Susan LaCroix
LTHS Student	Bryleigh Moon
Director of HSEL	Jennifer Lyon
Lead Nurse	Becca Harkleroad
Dietitian- FANS	Marissa Albers
Teacher	Danielle Zibilski
Counselor	Surita Scholla
Administrator	Kim Kellner
Coord. Community Programs	Suzi Menfi
LTISD Police	Andy Michael



## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

Compensations Plan for 2022-2023

### **RECOMMENDED ACTION**

**For approval with Consent Agenda.**

### **RATIONALE**

The Transportation compensation plan (Initial Pay Schedule) has been update to reflect position changes and pay grade adjustments.

### **BUDGET PROVISIONS**

2022-2023 Budget

### **RESOURCE PERSONNEL**

Evalene Murphy - Assistant Superintendent of Employee and Community Relations

### **ATTACHMENTS**

Compensation Plan for 2022-23

### **MEETING DATE**

November 16, 2022



Transportation Initial Pay Schedule 2022-2023  
Board Approved 9/21/22

**Pay Grade 1**

	Minimum	Midpoint	Maximum
Hourly	15.84	18.92	21.91
Annual - 178	22,556	26,942	31,200
Bus Monitor <span style="float: right;">Bus Driver Trainee</span>			

**Pay Grade 2**

	Minimum	Midpoint	Maximum
Hourly	18.33	22.45	26.56
Annual - 225	32,994	40,410	47,808
Admin Asst Transportation			

**Pay Grade 3**

	Minimum	Midpoint	Maximum
Hourly	19.69	24.09	28.50
Annual - 178	28,039	34,304	40,584
Nurse Bus Monitor			

**Pay Grade 4**

	Minimum	Midpoint	Maximum
Hourly	21.11	23.43	25.76
Annual - 240	40,531	44,986	49,459
Inventory & Fleet Clerk			

**Pay Grade 5**

	Minimum	Midpoint	Maximum
Hourly	22.00	26.84	31.67
Annual - 225	39,600	48,312	57,006
Dispatcher			

**Pay Grade 6**

	Minimum	Midpoint	Maximum
Hourly	23.00	28.06	33.11
Annual - 179	32,936	40,182	47,413
Annual - 225	41,400	50,508	59,598
Bus Driver (179) <span style="float: right;">Bus Driver, Special Education (179)</span> Router & IT Specialist (225)			

**Pay Grade 7**

	Minimum	Midpoint	Maximum
Hourly	24.00	29.28	34.55
Annual - 179	34,368	41,929	49,476
Annual - 240	46,080	56,218	66,336
Lead Bus Driver (179)		Mechanic (240)	

**Pay Grade 8**

	Minimum	Midpoint	Maximum
Hourly	26.00	31.72	37.43
Annual - 225	46,800	57,096	67,374
Lead Router			

**Pay Grade 9**

	Minimum	Midpoint	Maximum
Hourly	27.00	32.94	38.87
Annual - 225	48,600	59,292	69,966
Transportation Coordinator			

**Pay Grade 10**

	Minimum	Midpoint	Maximum
Daily	252.66	308.49	364.33
Annual - 240	60,638	74,038	87,439
Fleet Manager			

**Pay Grade 11**

	Minimum	Midpoint	Maximum
Daily	280.00	341.60	403.09
Annual - 225	63,000	76,860	90,696
Asst Director, Transportation			

**Pay Grade 12**

	Minimum	Midpoint	Maximum
Daily	366.70	447.74	528.78
Annual - 225	82,508	100,742	118,976
Director, Transportation			



## AGENDA ITEM ACTION SHEET

### AGENDA ITEM

2022-2023 T-TESS Appraisal Roster

### RECOMMENDED ACTION

**For approval with Consent Agenda.**

### RATIONALE

The Texas Agency Commissioner's Rules require that a list of qualified appraisers who may appraise teachers shall be approved by the Board of Trustees. The appraisers must meet the following criteria:

1. The teachers' supervisor shall conduct the teacher's appraisal and must hold a superintendent, mid-management (principal), or supervisor certification, or must hold comparable certificates established by the State Board for Educator Certification.
2. An appraiser other than the teacher's supervisor must be approved by the Board, hold a valid teaching certificate and have at least two years' of teaching experience.

The attached updated list of appraisers meets these requirements.

### BUDGET PROVISIONS

None

### RESOURCE PERSONNEL

Evalene Murphy - Assistant Superintendent of Human Resources and Community Relations

### ATTACHMENT

2022-2023 T-TESS Appraisal Roster

### MEETING DATE

November 16, 2022

**2022-2023 T-TESS Appraisal Roster**



Site	Appraiser
Bee Cave Elementary	Kim Kellner Ashley Nauta Laura Sykes
Lake Pointe Elementary	Karen Reich Julianne Jenkerson
Lakeway Elementary	Sam Hicks
Lake Travis Elementary	Lizeth Thompson Rida Ortego Ofelia Valente
Rough Hollow Elementary	Vanessa Randels Nicole Taylor Stacy Brown
Serene Hills Elementary	Keegan Luedecke Lorraine Lopez
West Cypress Hills Elementary	Amy Russ Chareese Hatfield
Hudson Bend Middle School	Laura Keogh Cristy Castanares Matt Holley Brian Gill
Lake Travis Middle School	Rebecca Hudson Keitha St. Clair Cristy Rizzoli
Bee Cave Middle School	Melanie Beninga Tres Ellis Cody Redfern
Lake Travis High School	Debbie Garinger Roy Hudson Sheri Remore Sebastian Espinoza Mason Whitfield Brienne Walker Angela Hrapchak Bruce Carr Tanda Paske
District - Alternates	Stefanie Vickery Amanda Prehn Laura Abbott



	<p>Brett Durham Shannon Gill</p>
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## **AGENDA ITEM ACTION SHEET**

### **AGENDA ITEM**

October 19, 2022 Board Meeting Minutes

### **RECOMMENDED ACTION**

**For approval with Consent Agenda.**

### **RATIONALE**

Minutes for each Board meeting shall be approved and on file in the Superintendent's office.

### **BUDGET PROVISIONS**

None

### **RESOURCE PERSONNEL**

Suzanne Kelbaugh - Administrative Assistant to the Superintendent of Schools

### **ATTACHMENTS**

October 19, 2022 Board Meeting Minutes

### **MEETING DATE**

November 16, 2022

## Minutes of Board Meeting

### The Board of Trustees

### Lake Travis Independent School District

A meeting of the Board of Trustees of Lake Travis Independent School District was held on October 19, 2022, beginning at 6:00 p.m. in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

### Call to Order

President John Aouelle called the meeting to order at 6:03 p.m.

### Quorum Determination

Trustees in attendance were John Aouelle, Phillip Davis, Bob Dorsett, Erin Archer, Lauren White, William Beard and Kim Flasch.

### Pledge of Allegiance and Moment of Silence

Marco Alvarado, led the Pledge of Allegiance. A moment of silence was then observed.

### Recognition

- **2023 National Merit Scholarship Program Qualifying Students**

Marco Alvarado, Executive Director of Communication and Community Relations, and Liz Clark, LTHS Counselor, presented that the Lake Travis High School Principal Debbie Garinger is pleased to announce that 64 students have been recognized by the 2023 National Merit Scholarship Program. These students entered the program by taking the Preliminary SAT/National Merit Scholarship Qualifying Test (NMSQT) as high school sophomores and juniors. They were chosen from more than 1.5 million program entrants and represent less than one percent of each state's high school seniors. According to the National Merit Scholarship and College Board Recognition programs, these students are the top scorers from each state and show exceptional academic ability and potential for success in rigorous college studies. Lake Travis High School proudly recognizes 8 National Merit Semifinalists, 26 Commended Scholars, and 30 National Hispanic Scholars as follows:

Rory Adl - CS	Brooke Ellisor - CS	Daniel Magana Camargo - NHS	Alexis Romero - NHS
Alissa Aldrich - NHS	Mckenna Flores - NHS	Valeria Malave - NHS	Amy Salas - NHS
Valeriya Alexeykina - CS	Audrianna Gaddy - NHS	Brady Malone - CS	Kyra Sampson - CS
Oriana Alves Ferreira-Dias - NHS	Julian Garcia - NHS	Jesus Martinez Hernandez - NHS	Elizabeth Sewell - NMS
Alejandro Baraona - NHS	Isaac George - CS	Andrew Matthew - CS	Alexander Sica - NHS
David Barba - CS	Tyler Harrison - NMS	Ana Millan - NHS	Meghana Singireddy - NMS
Jessica Barrero - NHS	Lauren Hebel - CS	Mia Moorad - NHS	Annabella Smith - CS
Hector Beltran Garcia - NHS	Luis Higareda - NHS	Hanna Ngo - CS	Katya Solis - NHS
Brandon Berens - NHS	Nausheen Hossain - CS	Vian Nguyen - CS	Siddharth Sreenivasan - NMS
Emmerson Bergstrom - CS	William Iannitelli - NMS	Robert Paine - CS	Caleb Stimpson - CS
Christian Cotroneo - NHS	Bogna Kaminska - NMS	Amando Peña - NHS	Pitchford Tucker - NHS
Elena Davis - NHS	Sonika Kiehler - CS	Luke Peters - CS	Ana Alicia Urista - NHS
Dax Debner - CS	Simon Knuff - CS	Aman Reddy - CS	Andrew Yun - NMS
Nicholas De La Rosa - NHS	Maddisun Lee - NHS	Kathryn Richter - CS	Melia Zands - NHS
Ria DeSouza - CS	Jackson Lieb - NMS	Samuel Rincon - CS	Coco Zhou - CS
Prishita Durga - CS	Brendan Lucero - NHS	Alexandra Rodriguez - NHS	Travis Zinzer - NHS

*NMS - National Merit Semifinalist; CS - Commended Scholar; NHS - National Hispanic Scholar*

Special Recognition.

### Public Comments/Citizen Participation

1. Jennifer Fleck – SHAC, TRUSTEES, RHE
2. Fred Dupuy – Schools

### **Public Hearing**

- **2022 Preliminary School FIRST Rating**

Pam Sanchez, Assistant Superintendent of Business Services, presented that Lake Travis ISD has received its preliminary 2022 School Financial Integrity Rating System of Texas (FIRST) rating based on financial indicators per 19 Texas Administrative Code (TAC), Section 109.1001(e)(6). A school district's School FIRST rating is based upon an analysis of financial data for fiscal year ended August 31, 2021. If the district does not submit an appeal, the preliminary rating becomes final on September 7, 2022. Within two months of the release of the final ratings, each school district must announce and hold a public meeting to distribute a financial management report that explains the district's rating and its performance under each of the 20 indicators for the prior year. The first of two required published newspaper notices, to inform taxpayers of the meeting, may not be more than 30 days or less than 10 days prior to the public meeting in accordance with 19 TAC, Section 109.1005. The public meeting will take place at the regular scheduled meeting on October 19, 2022.

Lake Travis ISD scored a rating of "A = Superior Achievement" on the FIRST 2021-2022 ratings based on school year 2020-2021 data.

This item was for discussion only; no action requested.

### **Information Items**

- **September 2022 Monthly Financial Reports-Statement of Revenues and Expenditures, Balance Sheet, Tax Statement and 2018 Capital Project Report**

Pam Sanchez, Assistant Superintendent of Business Services, presented the following documents for information only:

- Statement of Revenues and Expenditures-September 2022
- Balance Sheet-September 2022
- Tax Statement-September 2022
- 2018 Capital Projects Report-September 2022

This item was for information only; no action requested.

### **Discussion/Presentation Items**

- **C & I Update – Beginning of the Year Universal Screener Data K-8**

Lyndsaie Benton, Executive Director of Curriculum and Instruction, and Kathy Burbank, Director of Accountability & Achievement, presented the beginning of the year results for the LTISD universal screeners assessments that is given to every K-8 student for reading and math. NWEA (Northwest Evaluation Association) MAP Growth (Measures of Academic Progress) data for grades K-8 math and 3-8 reading, and Grades K-2 mCLASS TX Edition data for reading was shared.

- Universal Screener designed to Support Growth
- Given 3 times a year – BOY, MOY and EOY
- Students are given a percentile score based on the national norms set in 2020
- 50 % is Average for the grade level
- DIEBELS (Dynamic Indicators of Basic Early Literacy Skills) given to K-2 helps identify dyslexic students

- Custom plans for students K-5 through Edmentum and 6-8 through Edugenity – teachers can adjust performance based on how they are doing – set the path and look at the data on a continual basis – helps with intervention
- Class walk throughs – helping rigor? Is this what is moving accountability and more rigor? Yes, the Power walks are helping promote this
- Economically disadvantaged students need the rigor and will show more success
- Principals and Assistant Principals are focusing on helping the teachers create more rigor – very positive

This item was for discussion/presentation only; no action was requested.

- **Service Agreements with Tangram Rehabilitation Network, Inc.**

Dr. Laura Abbott, Director of Special Services, presented that under Texas Administrative Code (TAC), Section 89.1005, a school district may contract for a nonpublic placement of a student when the student’s admission, review, and dismissal (ARD) committee determines that nonpublic placement is necessary in order for the student to receive a free appropriate public education (FAPE).

A school district may contract for a nonpublic placement of a student with nonpublic schools which maintain appropriate Texas Education Agency approval for the particular disability condition and age of the student.

For each student placed in a nonpublic facility, the school district shall verify, during the initial nonpublic placement ARD committee meeting and each subsequent annual ARD committee meeting, that:

- The facility meets minimum standards for health and safety;
- Placement is needed and is documented in the individualized education program (IEP);
- The educational program provided at the facility is appropriate and the placement is the least restrictive environment for the student

For each student, the ARD committee shall establish, in writing, criteria and estimated timelines for the student’s return to the school district.

The District is in need of contracting with Tangram Rehabilitation Network, Inc. for the placement of a student for nonpublic day school services. The contract with Tangram Rehabilitation Network, Inc. will exceed \$100,000 and, therefore, requires approval by the Board in accordance with Board Policy CH (LOCAL).

This item was for discussion/presentation only; action will be requested at the November 16, 2022 Board Meeting.

- **Technology Purchase Notification**

Chris Woehl, Executive Director of Technology, presented that the 2022-2023 Technology operating budget includes funding for the annual purchase of Microsoft Enterprise licensing and software assurance. The district’s increase in additional staff for 2022-2023 has resulted in an increase in our Microsoft Enterprise subscription licensing and the associated cost. Therefore, in

accordance with Board Policy CH (Local), the following budgeted purchase in excess of \$100,000 is required to be presented to the Board for notification:

Therefore, Technology has purchased the annual Microsoft Enterprise subscription licensing for the 2022-2023 school year from SHI in the amount of \$100,680.00

This item was for discussion/presentation only; no action was requested.

### **Consideration Items**

- **Memorandum of Understanding for Lake Travis ISD and for the Juvenile Justice Alternative Education Cooperative of Travis County**

The MOU, as authorized by the Texas Education Code, provides for JJAEP services to youth who are referred by school districts for mandatory as well as discretionary expulsions. Pursuant to Section Nine of the MOU, this letter serves as notification of the daily rate for discretionary Category II and IV students. On August 18, 2022, the Juvenile Board set the daily rate per day of enrollment in JJAEP for SY2022-23 for students who are expelled for committing Title 5, Penal Code, felony offenses (Offenses Against the Person), under §37.0081, Education Code, at \$406.12 per day.

A **MOTION** was made by Trustee Kim Flasch and seconded by Trustee Phillip Davis to authorize the Superintendent or designee with the authority to approve the Memorandum of Understanding for the Juvenile Justice Alternative Education Cooperative of Travis County.

The motion passed by a vote of 7 - 0.

### **Consent Agenda**

- **September 21, 2022 Board Meeting Minutes**
- **Resolution No. 101922-01 Regarding Adoption of the Investment Strategy and Designation of Investment Officers**
- **Resolution No. 101922-02 Regarding Adoption of Authorized Broker/Dealer List**
- **2022 – 2023 T-TESS Appraisal Roster**
- **Compensation Plan for 2022 - 2023**

A **MOTION** was made by Trustee William Beard and seconded by Trustee Kim Flasch to approve the consent agenda items as presented.

The motion passed by a vote of 7 - 0.

### **Level Three Hearing of a Grievance Filed on February 9, 2022 About a Public School Student**

Pursuant to Board Policy FNG, the Board may hear the Level III grievance through either an oral presentation or upon written submission. We will now convene in closed session pursuant to Texas Government Code Section 551.071 (Consultation with Attorney) for the purpose of discussing how the Board will hear the grievance, whether on written submission (which means based on the written record the trustees have been provided) or through an oral presentation to the Board.

After the closed session, we will return to open session to vote on how the Board will hear the grievance. If the Board decides to hear the grievance through an oral presentation, we will hear the grievance at that time.

Trustees adjourned into Closed Session at 7:47 p.m.

### **Closed Session**

Time Convened 7:47 p.m.

Time Recessed 7:55 p.m.

### **Open Session**

- John Aouelle moves the Board hear the Level Three employee grievance filed on December 18, 2020 through an oral presentation.

**A MOTION** was made by Trustee Kim Flasch and Seconded by Trustee William Beard to hear the Level Three grievance filed on February 9, 2022 about a public school student through an oral presentation.

The motion was passed by a vote of 7 - 0.

The board has voted to hear the grievance through an Oral Presentation. We will hear the grievance at this time, and will convene in closed session to conduct the hearing under Texas Government Code Section 551.0821, personally identifiable information about a public-school student, and 551.074, a complaint against a district employee. So that we can conduct the hearing in closed session, I ask that anyone other than the grievant/representation and the administration's and board's representatives for the hearing leave the room at this time.

- Trustees adjourned into a closed session at 7:57 p.m. to hear the grievance presentation. Trustee Bob Dorsett abstained and left at 8:46 p.m.
- Time Recessed 8:46 p.m.

### **Closed Session**

- Trustees adjourned into a closed session at 8:46 p.m. to discuss the grievance in closed session, under Texas Government Code 551.071, 551.074, 551.082, and 551,0821.
- Time Recessed 9:19 p.m.

### **Open Session**

- Time Convened 9:21p.m.

**A MOTION** was made by Trustee Phillip Davis and Seconded by Trustee Lauren White that the Board affirm the decision of the Administration and deny the grievance appeal and all relief requested.

The Motion was passed by a vote of 6 - 0

### **Upcoming Meetings and Events**

Board President John Aouelle announced the following upcoming meetings and events:

- November 16, 2022 – 6:00 p.m. – Monthly Board Meeting, EDC
- December 14, 2022 – 6:00 p.m. – Monthly Board Meeting, EDC

### **Closed Session**

Trustees adjourned into Closed Session at 9:24 p.m., as permitted by Texas Government Code 551.001 et seq.

**Section 551.074 - Personnel Matters**

1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071)

**Section 551.072 - Deliberation Regarding Real Property**

1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)

**Section 551.0821 - School Board: Personally Identifiable Information About a Public School Student**

1. The Board will discuss personally identifiable information about a public school student.

**Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting.** This chapter does not require a governmental body to conduct an open meeting to deliberate:

1. The deployment, or specific occasions for implementation of security personnel or devices.

**Open Session**

Trustees returned from Closed Session at 10:38 p.m. There was no action after closed session.

**Adjournment**

There being no further action, the October 19, 2022 Board of Trustees' meeting adjourned at 10:38 p.m.

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**John Aouelle, President**

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**Kim Flasch, Secretary**