

Board Workshop Agenda

Lake Travis Independent School District Board of Trustees

A meeting of the Board of Trustees of Lake Travis Independent School District will be held June 1, 2022, beginning at 6:00 PM in the Educational Development Center, Live Oak Room
607 RR 620 North
Austin, TX 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

1. Call To Order and Quorum Determination
2. Pledge of Allegiance and Moment of Silence
3. Public Comments/Citizen Participation
4. Presentation/Discussion Items
 - A. Second Amendment to the Custodial Services Agreement with Southeast Services Corporation 2
 - B. 2022 - 2023 Preliminary Budget Overview 5
5. Closed Session - Trustees will adjourn into Closed Session as permitted by the Texas Government Code 551.001 et. seq.
 - A. Section 551.074 - Personnel Matters
 1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071)
 - B. Section 551.071 - Consultation with Attorney
 1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071 (2).
 - C. Section 551.072 - Deliberation Regarding Real Property
 1. The Board will discuss the purchase, exchange, lease or value of real property. (This may involve consultation with attorney as permitted under section 551.071.)
 - D. Section 551.0821 - School Board: Personally Identifiable Information About a Public School Student
 1. The Board will discuss personally identifiable information about a public school student.
 - E. Section 551.076 - Deliberation Regarding Security Devices or Security Audits; Closed Meeting. This chapter does not require a governmental body to conduct an open meeting to deliberate:
 1. The deployment, or specific occasions for implementation of security personnel or devices.
6. Adjournment



AGENDA ITEM ACTION SHEET

AGENDA ITEM

Second Amendment to the Custodial Services Agreement with Southeast Services Corporation

RECOMMENDED ACTION

For Presentation/Discussion only; consideration will be requested at the June 15, 2022 meeting.

RATIONALE

The District's current contract with SSC Services Solutions was awarded on May 19, 2021 with a first year term of July 1, 2021 to June 30, 2022. Due to the ongoing COVID-19 pandemic and labor shortage, SSC requested an increase to the annual contract price of a maximum of no more than \$167,000 in order to maintain the current level of cleaning service at all district campuses and facilities. The annual contract price in the original agreement was \$3,248,503.20. The Board approved the first amendment to the contract on January 18, 2022.

As part of the annual contract renewal and in accordance with paragraph 3.1 of the Agreement, an increase of \$91,607.67 to the annual contract price reflects an agreed-upon 2.82% annual inflation adjustment. SSC has also requested an increase of \$400,800 to the annual contract price due to labor market pressures. The proposed annual contract price for the second year term of July 1, 2022 to June 20, 2023 is \$3,740,910.87.

BUDGET PROVISIONS

2022-2023 General Budget – \$3,740,910.87

RESOURCE PERSONNEL

Brad Bailey – Assistant Superintendent for Operations & Title IX Coordinator

Pam Sanchez – Assistant Superintendent for Business Services

Amber King – General Counsel

Cristy Soares – Director of Purchasing

ATTACHMENTS

Second Amendment to the Custodial Services Agreement

MEETING DATE

June 1, 2022

**SECOND AMENDMENT TO THE AMENDED AND RESTATED SERVICE
AGREEMENT BETWEEN SOUTHEAST SERVICE CORPORATION AND LAKE
TRAVIS INDEPENDENT SCHOOL DISTRICT**

This Second Amendment, effective as of July 1, 2022, is made by and between SOUTHEAST SERVICE CORPORATION d/b/a SSC SERVICE SOLUTIONS (“Contractor), a Tennessee corporation, whose principal office is located at 1225 E. Welsgarber Road, Suite 200, Knoxville, TN 37909, and LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT, a political subdivision of the State of Texas (“Client”), whose principal office is located at 3322 Ranch Road 620 S., Austin, TX 78738, and is effective as of the last date signed by the parties below (“Effective Date”).

WHEREAS, the parties previously executed a Service Agreement, effective as of July 1, 2021, but voided such signed agreement and replaced it with an Amended and Restated Services Agreement (the “Agreement”) as of July 14, 2021. On January 18, 2022, the parties executed a First Amendment to the Agreement.

WHEREAS, the parties now wish to executed this Second Amendment to the Amended and Restated Services Agreement as described below. All other terms of the Amended and Restated Service Agreement remain unchanged.

2.4 **Annual Price.** Effective as of July 1, 2022, Contractor will provide the Services in accordance with these contract terms and the scope of work identified in Schedule 1 for \$3,740,910.87 per year (“Annual Contract Price”).

This rate increase reflects an agreed-upon 2.82% annual inflation adjustment in accordance with paragraph 3.1 of the Agreement, resulting in an increase to the annual price of \$91,607.67. It also reflects an agreed-upon additional increase in price related to labor market pressures, resulting in an increase to the annual price of \$400,800.

17.1 **Entire Agreement; Conflict in Terms.** The Amended and Restated Service Agreement, the Schedules and Exhibits attached hereto, and any Amendments thereto constitute the entire and exclusive agreement between the parties pertaining to the subject matter hereof and supersede all prior practice, agreements, understandings, negotiations and discussions with respect to the subject matter hereof whether oral or written.

[End of Amendment. Signatures of following page.]

For Contractor:

For Client:

Southeast Service Corporation d/b/a SSC Service Solutions

Lake Travis Independent School District

Signature: _____

Signature: _____

Seth A. Ferriell
Chief Executive Officer, SSC

Cristy Soares
Director of Purchasing, LTISD

Date: _____

Date: _____



AGENDA ITEM ACTION SHEET

AGENDA ITEM

2022-2023 Preliminary Budget Overview

RECOMMENDED ACTION

For presentation/discussion only. Approval of the 2022-2023 Budget will be requested at the August 2022 Board Meeting.

RATIONALE

Section 44.002 through 44.006 of the Texas Education Code establishes the legal basis for the budget development in school districts. These codes require that the district prepare a budget by the date set by the State Board of Education, currently August 21th for districts with an August 31st fiscal year-end. The Budget Document and the Annual Financial Audit Report are the primary vehicles used to present the financial plan and the results of operations of the District. The primary purposes of this budget document is to provide timely and useful information concerning the past, current and projected financial status of the District, in order to facilitate financial decisions that support the educational goals of the District.

BUDGET PROVISIONS

2022-2023 Budget

RESOURCE PERSONNEL

Pam Sanchez – Assistant Superintendent for Business Services

Evalene Murphy – Assistant Superintendent for Employee & Community Relations

Brad Goerke – Director of Finance

ATTACHMENTS

Overview of the Operating Budget for 2022-2023

MEETING DATE

June 1, 2022