

**The Board of Trustees  
Aledo ISD  
Agenda of Special Meeting**

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A Special Meeting of the Board of Trustees of Aledo ISD will be held January 11, 2021, beginning at 5:00 PM in the Aledo ISD Administration Board Room, 1008 Bailey Ranch Rd, Aledo, TX 76008.

**Aledo Independent School District Vision  
Growing Greatness through exceptional experiences that empower learners for life**

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If, during the course of the meeting covered by this agenda, the Board should determine that a closed session of the Board should be held or is required in relation to any item included on this agenda, then such closed session as authorized by Section 551.001 et seq of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this agenda or as soon after the commencement of the meeting covered by this agenda as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.084, inclusive, of the Open Meetings Act.

I. Call To Order

Hoyt Harris, President

II. Determine a Quorum

III. Pledge of Allegiance to the United States and Texas Flags

IV. Moment of Silent Prayer or Reflection

Hoyt Harris, President

V. Update on COVID-19 Impact on District Operations and Community Needs and 2020-2021 School Year Planning 3

Susan K Bohn, Superintendent

A. Resolution Delegating Authority to the Superintendent to Act in Place of the Board of Trustees During an Emergency or Disaster Due to COVID-19

Susan K Bohn, Superintendent

VI. Public Comment on Non-Agenda Item

Hoyt Harris, President

VII. Public Comment on Agenda Item

Hoyt Harris, President

VIII. Action Items

A. Consider Approval of Competitive Sealed Proposal Bid for 2019 Bond Project: Middle School No. 2 (McAnally Middle School) 8

Earl Husfeld, Chief Financial Officer; Tyler Boswell, Director of Construction and Facilities

B. Consideration and Possible Adoption of Resolution Regarding Extension of COVID-19 Emergency Paid Sick Leave 10

Sherry Taylor, Executive Director of Human Resources

IX. Executive Session

Hoyt Harris, President

A. Section 551.074 - Personnel Matters- The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071)

1. Superintendent Performance Update

B. Section 551.0821 - School Board- The Board will discuss personally identifiable information about a public school student.

X. Trustee Comments/Acknowledgments

Hoyt Harris, President

XI. Adjourn

Hoyt Harris, President



## **ALEDO ISD BOARD MEETING TEMPLATE**

**MEETING DATE:** January 11, 2021

**AGENDA ITEM:** Update on COVID-19 Impact on District Operations and Community Needs

**PRESENTER:** Dr. Susan K. Bohn, Superintendent

### **BACKGROUND INFORMATION:**

- Federal and State officials have declared a disaster and emergency regarding coronavirus/COVID-19 and its potential spread.
- In order to efficiently and effectively address this ever-changing emergency situation in the best interest of the health, safety, and well-being of the District's students, staff, community, and the citizenship at-large, the Administration and Board of Trustees will discuss the impact of the situation on the District operations and our community as we plan for serving our students, staff, and community during the pandemic.

### **FISCAL INFORMATION:**

Financial impact unknown at this time

### **ATTACHMENTS:**

Resolution Delegating Authority to the Superintendent to Act in Place of the Board of Trustees During an Emergency or Disaster Due to COVID-19

### **ADMINISTRATIVE RECOMMENDATION:**

Communication item only

**BOARD OF TRUSTEES: ALEDO INDEPENDENT SCHOOL DISTRICT**  
**Resolution No: 08172020-1**  
**A RESOLUTION DELEGATING AUTHORITY TO THE SUPERINTENDENT TO ACT**  
**IN PLACE OF THE BOARD OF TRUSTEES DURING AN EMERGENCY OR**  
**DISASTER DUE TO COVID-19**

**WHEREAS**, the Aledo Independent School District Board of Trustees (Board) recognizes that officials in the State of Texas and the United States Government have declared a disaster and emergency regarding coronavirus/COVID-19 (hereafter “COVID-19”) and its potential spread;

**WHEREAS**, the territory included in the Aledo Independent School District is within the areas declared a disaster and an emergency area;

**WHEREAS**, on or about March 13, 2020, the President of the United States declared a national emergency and the Governor of the State of Texas declared a statewide disaster regarding COVID-19;

**WHEREAS**, on or about March 19, 2020, the Governor of Texas issued an Executive Order limiting gatherings to ten (10) or fewer individuals until April 3, 2020;

**WHEREAS**, the Board recognizes that COVID-19 is an unforeseen and unavoidable emergency of urgent public necessity, that the World Health Organization has declared COVID19 a pandemic, and that additional emergency declarations may follow in the coming days and weeks;

**WHEREAS**, the Board and Administration are following advice and directives from federal, state and local authorities in responding to the COVID-19 Virus;

**WHEREAS**, the Board has a substantial public interest in protecting the health and safety of its students, staff, and community and therefore desires to ensure that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19;

**WHEREAS**, the District was closed during the spring of 2020, due to the COVID-19 pandemic, and may determine a need exists to implement further suspension or modification of classes and/or District operations in response to the health needs of our families and our community;

**WHEREAS**, the District’s public purpose is served by promoting conscientious health choices, including individual quarantines as may be necessary when classes resume;

**WHEREAS**, the District’s public purpose is served by working with students, families, and staff to the extent possible to support continued learning during times of

school suspension and/or quarantine;

**WHEREAS**, only for the duration of the Declaration of Disaster and resulting Executive Orders of the Governor, the board of trustees determines that the delay posed by the methods provided for in Texas Education Code Section 44.031(a) would prevent or substantially impair the provision of classes or other essential school activities; **WHEREAS**, to the extent possible, the term of contracts awarded by methods other than those required by Section 44.031(h), due to the COVID-19 emergency, shall not extend longer than reasonably necessary to respond to the Declaration of Disaster and comply with Executive Orders of the Governor;

**WHEREAS**, any contract entered into by the district pursuant to this resolution will be presented to the board of trustees for ratification at a future board meeting;

**WHEREAS**, the Board believes the public purposes described above are fulfilled by efficiently and effectively making certain delegations, as described more fully herein, to the Superintendent to address this ever-changing emergency situation in the best interest of the health, safety, and well-being of its students, staff, community, and the citizenship at-large.

**WHEREAS**, the Board believes the public purposes described above are fulfilled by efficiently and effectively making certain delegations, as described more fully herein, to the Superintendent to address this ever-changing emergency situation in the best interest of the health, safety, and well-being of its students, staff, community, and the citizenship at-large, recognizing that at any time during this emergency, establishing a quorum may be difficult or impossible, and in such circumstances only, delegation of these authorities to the Superintendent would be the only way to make necessary decisions to continue District operations.

**IT IS THEREFORE RESOLVED THAT** the Board of Trustees finds a substantial public purpose exists in protecting the health and safety of its students, staff, and community and therefore in ensuring that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19.

In furtherance of these public purposes, the Board of Trustees makes the following delegations to the Superintendent and designee(s):

1. The authority to act in place of the Board under Policy DEC (Local) regarding employee leave and thus create guidelines and make decisions regarding absences,

leave time, leave days, and compensation of any employee who is quarantined as a result of COVID19 and/or who tests positive for COVID-19 and who presents appropriate medical documentation regarding themselves and/or an immediate family member, in compliance with Texas and federal law;

2. The authority to seek any necessary waivers from the Texas Education Agency without further action of the Board of Trustees regarding missed instructional days, low attendance, or any matters related to the emergency closures as part of this Resolution;

3. The authority to declare a catastrophe and take all actions as appropriate in accordance with Texas Government Code, Section 552.233, regarding temporary suspension of the Texas Public Information Act;

4. Where permitted by law, the authority to act in place of the Board under Policies CH, COA and CV (Local) to negotiate, and execute contracts for goods and services that are necessary to mitigate, prevent, restore, and repair damage caused to District equipment, personal property, and facilities or to protect the safety of students and staff, related to COVID-19 and its potential spread. Such authority being necessary to prevent delays that will prevent or substantially impair the conduct of classes or other essential school functions and activities;

5. The authority to make contracts for goods and services needed to replace traditional classroom facilities and instructional equipment with alternative goods and services by methods other than those required by Section 44.031(a), including but not limited to the acquisition of resources necessary to implement remote operations and instruction in compliance with the Governor's Executive Orders; Such authority also extending to contracts for goods and services necessary to maintain the health and safety of facilities and equipment, including but not limited to, resources necessary for cleaning, disinfection, air quality measures, and testing.

6. The authority to make budgeted or unbudgeted purchases for goods or services, up to \$150,000, such authority being necessary to prevent delays that will prevent or substantially impair the conduct of classes or other essential school functions and activities due to COVID-19; after which the Superintendent will fully report to the Board of Trustees; and,

7. In the event other waivers or immediate actions are needed, the Superintendent is authorized to take other action and to submit/apply for other waivers in accordance with guidance and instructions from the national and state authorities and/or agencies.

8. The above authority is granted only after the Superintendent discusses the necessary authority with the Board President and a good faith effort has been made

to convene a quorum of the Board in a meeting that meets the requirements of the Texas Open Meetings Act, Texas Government Code Chapter 551, and the special exceptions thereto issued by the Texas Office of the Attorney General as related to the COVID-19 emergency declaration.

9. This Resolution shall be placed on the agenda of each Board meeting for consideration by the Board until it is rescinded by the Board.

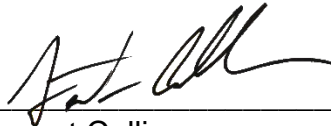
**The above Resolution is passed and adopted this 17<sup>th</sup> day of August 2020 by the Board of Trustees.**

**APPROVED:**



Hoyt Harris  
President, Board of Trustees

**ATTEST:**



Forrest Collins  
Secretary, Board of Trustees



## **ALEDO ISD BOARD MEETING TEMPLATE**

**MEETING DATE:** January 11, 2021

**AGENDA ITEM:** Consider Approval of Competitive Sealed Proposal Bid for 2019 Bond Project: Middle School No. 2 (McAnally Middle School)

**PRESENTER:** Earl Husfeld, Chief Financial Officer and Tyler Boswell, Director of Construction & Facilities

### **BACKGROUND INFORMATION:**

- During the January 13, 2020 board meeting, the Board of Trustees approved the Competitive Sealed Proposal (CSP) procurement method for the Middle School No. 2 (McAnally Middle School) construction project.
- Following this action of the Board of Trustees and pursuant to Texas Government Code Chapter 2269, the following steps were undertaken by the District:
  - Released CSP 21-112020 on November 23
  - Conducted a Pre-Proposal Meeting for interested parties on December 1
  - Received ten (10) Competitive Sealed Proposals by the time/due date of 2:00 PM on December 17
  - Based on evaluation criteria included in the CSP, the Evaluation Committee reviewed and scored/ranked each response received
  - Notified the highest scored/ranked firm of their selection for final negotiation of a contract
- Based on the information learned from the steps outlined above and discussions with Huckabee, the Administration recommends awarding the contract for construction of Middle School No. 2 (McAnally Middle School) to Satterfield & Pontikes Construction, Inc.
- The District was very pleased with the number and quality of contractors submitting responses to the CSP. After thorough analysis and much discussion, the Administration concluded that Satterfield & Pontikes Construction, Inc. provides the best value to the District to ensure timely completion of Middle School No. 2 (McAnally Middle School).

### **FISCAL INFORMATION:**

The cost of \$45,261,000.00 is within the construction budget allocated for construction of Middle School No. 2 (McAnally Middle School) and will be paid with 2019 Bond Funds.

### **ATTACHMENTS:**

CSP 21-112020 Rating Schedule

### **ADMINISTRATIVE RECOMMENDATION:**

The Administration recommends the Board of Trustees accept the competitive sealed proposal submitted by Satterfield & Pontikes Construction, Inc. and authorize the Superintendent to execute a negotiated contract with Satterfield & Pontikes Construction, Inc. for the construction of Middle School No. 2 (McAnally Middle School).

**RATING SCHEDULE**  
**Aledo ISD - Project 3 Middle School #2**  
**Aledo, Texas**  
**PROJECT NUMBER: 1865-02-01, CSP #21-112020**  
**DATE: 12.17.2020**

BID ITEM NO. # CATEGORY	VALUE	Satterfield & Pontikes	Lee Lewis	Sedalco	Pogue	Reeder	Cadence McShane	Ratcliff	Joeris
		6220 N. Beltline Rd, Suite 200 Irving, Texas 75063 972-753-0342	17177 Preston Road, Suite 160 Dallas, Texas 75248 972-818-0700	Address City, State Zip Code Phone Number	Address City, State Zip Code Phone Number	Address City, State Zip Code Phone Number	Address City, State Zip Code Phone Number	Address City, State Zip Code Phone Number	Address City, State Zip Code Phone Number
Dollar Amount   Days		\$45,261,000.00   533	\$45,828,000.00   515	\$49,118,000.00   544	\$46,642,000.00   544	\$51,075,000.00   540	\$46,436,757.00   530	\$46,573,000.00   525	\$47,331,000.00   544
<b>TOTAL SCORE</b>	<b>100.00</b>	<b>940.0</b>	<b>916.3</b>	<b>881.4</b>	<b>896.1</b>	<b>870.9</b>	<b>897.4</b>	<b>866.5</b>	<b>891.9</b>

BID ITEM NO. # CATEGORY	VALUE	Adolf and Peterson	Imperial
		Address City, State Zip Code Phone Number	Address City, State Zip Code Phone Number
Dollar Amount   Days		\$47,344,000.00   542	\$46,638,000.00   534
<b>TOTAL SCORE</b>	<b>100.00</b>	<b>891.8</b>	<b>896.1</b>



## **ALEDO ISD BOARD MEETING TEMPLATE**

**MEETING DATE:** January 11, 2021

**AGENDA ITEM:** Consideration and Possible Adoption of Resolution Regarding Extension of COVID-19 Emergency Paid Sick Leave

**PRESENTER:** Sherry Taylor, Executive Director Human Resources

### **BACKGROUND INFORMATION:**

We recognize that COVID-19 is an unforeseen and unavoidable emergency of urgent public necessity, that the World Health Organization has declared COVID-19 a pandemic, and that additional emergency declarations have been and likely will continue to be issued in the coming days, weeks, and months.

The Families First Coronavirus Response Act (FFCRA or Act) went into effect April 1, 2020 and requires certain employers to provide their employees with paid sick leave or expanded family and medical leave for specified reasons related to COVID-19. Leave benefits that employers are required to provide through the Families First Coronavirus Relief Act (FFCRA) expired December 31, 2020. It is uncertain as to whether Congress will extend this benefit.

The District has a substantial public interest in protecting the health and safety of students, staff, and school community, and therefore desires to protect, to the fullest extent possible, the health and safety of students, staff, and the school community considering COVID-19. The District benefits from employees not being at District facilities when exposed to, ill from, or recuperating from COVID-19, in accordance with health department instructions, to prevent the spread of COVID-19 in the school community, because learning is negatively impacted when staff and students are ill with COVID-19.

Due to the current surge in COVID-19 cases, we believe COVID will continue to impact the district through the upcoming winter and spring and we are asking the Board to extend the 10 days of EPSL leave for all employees who have not previously used the 10 days, through then end of the 2020-21 school year. These 10 days of paid leave can be used if an employee tests positive for COVID-19, is required to quarantine due to exposure to another person who has tested positive for COVID-19 or to care for a family member that has tested positive for COVID-19 or a minor child who is required to quarantine due to exposure to another person who tested positive for COVID-19.

**FISCAL INFORMATION:** Fiscal impact will depend on necessary use of leave by district staff.

**ATTACHMENTS:** Resolution Regarding Extension of COVID-19 Emergency Paid Sick Leave

**ADMINISTRATIVE RECOMMENDATION:** The administration recommends the Board adopt the resolution extending Emergency Paid Sick Leave through the end of the 2020-2021 school year.

**RESOLUTION 011121-1**

**ALEDO INDEPENDENT SCHOOL DISTRICT**

**BOARD OF TRUSTEES**

At a lawfully called meeting on January 11, 2021, the Aledo Independent School District Board of Trustees ("Board") does hereby make the following Resolution regarding the granting of leave to employees of the Aledo Independent School District ("District"):

**WHEREAS** the District's Board of Trustees ("Board") recognizes that the State of Texas and the United States Government have declared a disaster and emergency regarding Coronavirus/COVID-19 (hereafter "COVID-19") and its potential spread, and continue to extend these declarations;

**WHEREAS** the territory included in the District is within the areas declared a disaster and an emergency area;

**WHEREAS**, on or about March 13, 2020, the President of the United States first declared a national emergency and the Governor of the State of Texas declared a statewide disaster regarding COVID-19, both of which have been continually extended;

**WHEREAS**, the Board recognizes that COVID-19 is an unforeseen and unavoidable emergency of urgent public necessity, that the World Health Organization has declared COVID-19 a pandemic, and that additional emergency declarations have been and likely will continue to be issued in the coming days, weeks and months;

**WHEREAS** the Board and Administration are following advice and directives from federal, state, and local authorities in responding to COVID-19;

**WHEREAS**, the Board has a substantial public interest in protecting the health and safety of its students, staff, and school community, and therefore desires to protect, to the fullest extent possible, the health and safety of students, staff, and the school community considering COVID-19;

**WHEREAS**, due to the possibility of repeat exposure, employees have been or may be required to quarantine for periods after they have exhausted all available leave, including leave granted under the Families First Coronavirus Response Act ("FFCRA"), codified at 20 C.F.R. Part 826, et seq;

**WHEREAS**, at this time the FFCRA expired on December 31, 2020, any employee who has not exhausted available leave under the FFCRA will no longer be eligible to utilize the FFCRA's paid leave protections beginning on January 1, 2021;

**WHEREAS** the District's public purpose is served by promoting conscientious health choices by employees, including medical individual quarantines and leave as may be necessary to protect students, staff, and the school community;

**WHEREAS** employee benefits that help ensure employees can recuperate from COVID-19, isolate to avoid the spread of COVID-19, follow health officials' instructions, and generally help to protect the school community are essential in creating a school environment in which students can be successfully educated;

**WHEREAS** the District benefits from employees not being at District facilities when exposed to, ill from, or recuperating from COVID-19, in accordance with health department instructions, to prevent the spread of COVID-19 in the school community, because learning is negatively impacted when staff and students are ill with

COVID-19;

**WHEREAS** the Board believes the public purposes described above are fulfilled by efficiently and effectively making certain delegations, as described more fully herein, to the Superintendent to address this ever-changing emergency situation in the best interest of the health, safety, and well-being of its students, staff, school community, and the citizenship at-large; and

**WHEREAS** the Board continues to provide controls and oversight for the District expenditures and authority granted to the Superintendent herein through requiring that the Superintendent develop regulations, communicate to the Board updates regarding use of leave, and costs related to the grant of authority.

**IT IS THEREFORE RESOLVED THAT** the Board finds a substantial public purpose exists in protecting the health and safety of its students, staff, and the school community, and in taking action to help ensure that the District and its community are prepared, to the fullest extent possible, to protect the health and safety of students, staff, and school community considering COVID-19.

In furtherance of these public purposes, the Board of Trustees makes the following delegations to the Superintendent for the remainder of the 2020-21 school year:

The authority to grant paid leave to contract and non-contract employees (“COVID Extended Leave”) when:

- (1) the employee is required to quarantine pursuant to the District guidelines for “close contact” with an individual positively identified as having COVID-19;
- (2) the employee is subject to Federal, State, or local quarantine or isolation order related to COVID-19;
- (3) the employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19;
- (4) the employee is experiencing symptoms of COVID-19 and is seeking a medical diagnosis; or
- (5) the employee is the sole caretaker of an individual who is subject to any of the three previous qualifications listed herein. Individuals who the District determines are eligible and able to telework shall not be eligible for COVID Extended Leave.

Individuals who already utilized their Families First Coronavirus Response Act Leave, either Emergency Paid Sick Leave (EPSL) or Extended Family and Medical Leave (EFML) shall not be eligible for this COVID Extended Leave unless the employee is required to. COVID Extended leave shall be capped at 10 days per employee. The Superintendent may require any employee requesting COVID Extended Leave to submit documentation that is, in the Superintendent's discretion, sufficient to show the need for COVID Extended Leave.

The authority granted by this Resolution is effective for the remainder of the 2020-21 school year unless the Board takes action to authorize continuation for a longer duration.

PASSED AND APPROVED BY THE ALEDO INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES this 11th day of January 2021.

For the Board:

\_\_\_\_\_  
Hoyt Harris, President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Forrest Collins, Secretary, Board of Trustees