

# Agenda of Regular Meeting

## The Board of Trustees Canutillo ISD

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A Regular meeting of the Board of Trustees of Canutillo ISD will be held November 19, 2024, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Although one or more board members may participate by video conference call, a quorum of the Board of Trustees will be physically present at this location for purposes of this meeting and in conformance with the Texas Open Meetings Act. One or more of the vendors being considered at this meeting may appear through video conference call/Microsoft Teams/Zoom. Any such presentation will be visible and audible to anyone attending the open meeting.

1. **GENERAL FUNCTIONS-OTHER**

- A. Call to Order
- B. Pledge of Allegiance
- C. Texas Pledge of Allegiance
- D. Roll Call
- E. CISD Vision and Mission Statements

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2. **BOARD HONORS**

- A. District Recognition of Out-Going Trustees  
**Presenter:** G Reveles

3. **OPEN FORUM-OTHER**

Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy  
BED(LOCAL):

Each participant will be limited to **THREE MINUTES** to make comments to the Board. The Board is **NOT** permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.

For further information on those policies, contact the Superintendent's Administrative Assistant.

4. **BOARD OF TRUSTEE BUSINESS**

- A. Discussion and Possible Action to Obtain Statement of Officer and Conduct the Oath of Office for Newly-Elected Trustees, and Issue Certificates of Election for Newly-Elected Trustees

**Presenter:** Steve Blanco

- B. To Discuss Possible Vacancy on the Board of Trustees After Election Results are Approved, Including Acceptance of Declination of Office From Blanca Trout, if Such Action is Necessary and Appropriate.

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**Presenter:** Steve Blanco

C.	To Discuss Options with Possible Action to Address and Fill Vacancy on the Board of Trustees, if Such Action is Necessary and Appropriate. <b>Presenter:</b> Steve Blanco	
D.	Discussion and Possible Action to Address the Unexpected Closure of Bill Childress Elementary School to Include Payment of Wages to Employees Affected by the Closure That Were Directed to Not Report or Leave Campus Prior to the End of the Regular Work Day on Friday, November 1, 2024. <b>Presenter:</b> M Carrasco	6
E.	Discussion and Possible Action to Consider Selection of Members for the EPCAD Board of Directors and Approve Resolution to Record and Cast Vote and Ballot for Canutillo ISD <b>Presenter:</b> Armando Rodriguez	9
5.	<b>PUBLIC HEARING</b>	
A.	Public Hearing on the Application of Vinton Steel, LLC (Comptroller Application No: J0004) for tax incentive agreement <b>Presenter:</b> MoakCasey, LLC	13
B.	Consider Application of Vinton Steel, LLC (Comptroller Application No: J0004) for tax incentive agreement and Board Declaration of Conditional Intent Pursuant to Government Code § 403.611(b) <b>Presenter:</b> MoakCasey, LLC	23
6.	<b>CONSENT AGENDA-VOTING</b>	
A.	<i>BUSINESS SERVICES</i>	
1.	Approval of the Meeting Minutes	
a.	Approval of the Feb 27, 2024 Regular Board Meeting Minutes	25
b.	Approval of the March 26, 2024 Regular Board Meeting Minutes	32
c.	Approval of April 16, 2024 Board Workshop Minutes	35
d.	Approval of the May 7, 2024 Workshop Minutes	38
e.	Approval of the May 14, 2024 Special Board Meeting Minutes	40
f.	Approval of the June 10, 2024 Special Board Meeting Minutes	44
g.	Approval of the August 12, 2024 Special Board Meeting Minutes	46
h.	Approval of the November 11 2024 Special Board Meeting Minutes	49
2.	Approval of the Monthly Donations <b>Presenter:</b> C. Pulley	
a.	Board Acceptance of the October 2024 Donations Report <b>Presenter:</b> Cristina Pulley	52
3.	Approval of the Finance Assistant Director and Designated Finance Accountant as Additional Authorized Representatives with Lone Star Investment Pool for Investment Responsibilities on behalf of Canutillo ISD <b>Presenter:</b> C Pulley	54
4.	Approval of the Purchase of Eight Electric Buses Using the EPA Grant to Cover a Portion of the EV Fleet Cost.	56

**Presenter:** Oscar Rico

**B. CURRICULUM AND INSTRUCTION**

1. Approval of Waiver for Remote Conferencing-Regular Education Students During the 2024-2025 SY 62

**Presenter:** D. Kerney

**7. EXECUTIVE SESSION**

**To Consult with Attorney Under Sections 551.071, 551.072 and 551.074 of the Texas Government Code:**

- A. Discussion Regarding Status and Entering a Ground Lease With El Paso Community College for Premises at Its EPCC's Northwest Campus for Operation of the Canutillo Early College High School (Formerly Known as the Northwest Early College High School).

**Presenter:** Steve Blanco/Rudy Mata

**8. NEW BUSINESS (continued); OTHER**

- A. Discussion and Possible Action Regarding Status and Entering a Ground Lease With El Paso Community College for Premises at Its EPCC's Northwest Campus for Operation of the Canutillo Early College High School (Formerly Known as the Northwest Early College High School).

**Presenter:** Steve Blanco/Rudy Mata

**9. ADJOURNMENT**

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If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

*(A certified agenda or recording of a closed meeting is confidential and is not available to the public except by court order. A person who knowingly and without lawful authority makes a certified agenda or recording public commits a Class B misdemeanor. Any exceptions will be communicated in accordance with applicable policies and regulations)*

# CANUTILLO INDEPENDENT SCHOOL DISTRICT

## **Mission**

We provide Equitable Opportunities to ensure our future-ready students are empowered to Explore, Learn, Grow and Excel.

## **Vision**

LEAD today. IMPACT tomorrow.

#VivaCanutillo

November 12, 2024

Dear Canutillo Community,

I am deeply honored and humbled by the trust you showed in me during the recent Nov. 5 election. Receiving enough votes to serve once more on the Canutillo ISD Board of Trustees is a privilege I do not take lightly. However, it is with a heavy heart that I must respectfully decline this opportunity to take office.

As I shared in my letter to the community in October, personal matters have led me to refocus my attention and priorities. After much thought, I've come to the difficult decision to fully concentrate on my family at this time.

Serving the families of Canutillo for the past eight years has been one of the greatest honors of my life. I am grateful to each of you for allowing me to be part of this incredible journey. Thank you for the faith and support you have shown me over the years.

I wish the Board, Superintendent, and all the dedicated employees of CISD the very best as they continue to work toward making Canutillo ISD the best district in Texas.

With heartfelt gratitude,



Blanca Trout



## **Resolution of the Board Regarding Wage Payments during District Health Emergency Closure of Bill Childress Elementary School**

**WHEREAS**, the Board of Trustees of the Canutillo Independent School District (the “Board”) is authorized by Texas Education Code section 45.105 to expend funds of the Canutillo Independent School District (or the “District”) for purposes necessary in the conduct of the public schools as determined by the Board;

**WHEREAS**, the Board acknowledges that during an emergency closing, most District employees are instructed not to report for work, and other employees may be called upon to provide auxiliary or emergency-related services;

**WHEREAS**, the Board finds that a need exists to address wage payments for all employees who were idled and those required to work during the District’s emergency closure on Friday, November 1, 2024. ;

**WHEREAS**, the Board determines that employees who are instructed not to report to work, but were otherwise available and scheduled to work, may suffer a loss of pay or the reduction of one-day from their leave balances if the campus is closed;

**WHEREAS**, the Board concludes that continuing wage payments to all regular employees—contractual and noncontractual, salaried and non-salaried—who suffer a loss in pay or loss of leave due to an emergency closing serves the public purposes of maintaining morale, reducing turnover, and ensuring continuity of staffing when the campus reopens ; and

**WHEREAS**, as to nonexempt employees who are called on to work during an emergency closing on November 1, 2024 , the Board further concludes that payment of these employees at a premium rate if applicable or necessary, as provided at DEA(LOCAL), serves the public purposes of maintaining morale, providing equity between idled employees and employees who provide auxiliary or emergency-related services, and recognizing the services of essential staff;

**WHEREAS**, the Canutillo Independent School District declared a District health emergency closure of the Bill Childress Elementary School, on November 1, 2024

**WHEREAS**, most employees at Bill Childress Elementary were instructed not to work on November 1, 2024.

**WHEREAS**, certain employees were called on and reported to work and provided auxiliary or emergency-related services on November 1, 2024.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Canutillo Independent School District authorizes continued wage payments to all regular employees—contractual and noncontractual, salaried and non-salaried—who were instructed not to report to work, but were otherwise available and scheduled to work, during the emergency closing on November 1, 2024.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Canutillo Independent School District authorizes continued wage payments to all regular employees—contractual and noncontractual, salaried and non-salaried—who were instructed not to report to work at Bill Childress Elementary, but were otherwise available and scheduled to work, during the emergency closing on November 1, 2024.

The authority granted by this resolution to continue wage payments to idled employees on November 1, 2024 is effective for, and limited to, the closure declared by the District for November 1, 2024 of Bill Childress Elementary School.

Adopted this \_\_\_\_19\_\_\_\_ day of November 2024, by the Board of Trustees of the Canutillo Independent School District.

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Armando Rodriguez , Board President

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Cindy Zuniga , Board Secretary



October 18, 2024

Presiding Officers of:

- Cities/Towns of El Paso County
- Independent School Districts of El Paso County
- El Paso Community College

Subject: Request EPCAD Nominee Ballot & Resolution – December 15, 2024

Dear Presiding Officer,

As a participating taxing unit with voting entitlement for the El Paso Central Appraisal District (EPCAD), you are required to select members for the EPCAD Board of Directors. Pursuant to Texas Property Tax Code §6.0301(c), the EPCAD Board consists of five directors appointed by the taxing units with voting entitlement, three directors elected by a majority vote during the general election for state and county officers by the voters of El Paso County, and the county assessor-collector, who serves as an ex-officio director.

The taxing units with voting entitlement must appoint five directors to serve on the EPCAD Board. Of these nominees:

- Two will serve a one-year term from January 1, 2025 to December 31, 2025, and
- Three will serve three-year terms from January 1, 2025 to December 31, 2027.

<b>Taxing Entities with Voting Entitlement and Total Votes Allocated</b>		
	<b>Taxing Units</b>	<b>Total Votes Allocated</b>
1	Anthony ISD	9
2	Canutillo ISD	179
3	City of El Paso	1941
4	City of San Elizario	6
5	City of Socorro	66
6	Clint ISD	99
7	El Paso ISD	965
8	EPCC	355
9	Fabens ISD	13
10	Horizon City	41
11	San Elizario ISD	12
12	Socorro ISD	837
13	Tornillo ISD	5
14	Town of Anthony	10
15	Town of Clint	4
16	Village of Vinton	5
17	Ysleta ISD	453

In accordance with the Texas Property Tax Code (TPTC), Sections 6.03(j), “Before October 30, the chief appraiser shall prepare a ballot, listing the candidates whose names were timely submitted under Subsections (g) and, if applicable, (h) or (i) alphabetically according to the first letter in each candidate's surname, and shall deliver a copy of the ballot to the presiding officer of the governing body of each taxing unit that is entitled to vote.”

TPTC Sections 6.03(k), “Except as provided by Subsection (k-1) the governing body of each taxing unit entitled to vote **shall determine its vote by resolution and submit it to the chief appraiser before December 15**. The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results before December 31 to the governing body of each taxing unit in the district and to the candidates.... The chief appraiser shall resolve a tie vote by any method of chance.”

TPTC Sections 6.03(k-1), “This subsection applies only to an appraisal district established in a county with a population of 120,000 or more. The governing body of each taxing unit entitled to cast at least five percent of the total votes **must determine its vote by resolution adopted at the first or second open meeting** of the governing body that is held after the date the chief appraiser delivers the ballot to the presiding officer of the governing body. The governing body **must submit its vote to the chief appraiser not later than the third day following the date** the resolution is adopted.”

We kindly request that you complete and return your ballots with the Resolution, selecting the directors and their respective terms, to EPCAD by mail or email using the provided contact information, no later than **December 15, 2024**.

**Mailing Address:**

El Paso Central Appraisal District  
5801 Trowbridge Drive  
El Paso, Texas 79925  
Email: [admin@epcad.org](mailto:admin@epcad.org)

If you have any questions or require further assistance, please feel free to contact any of the following individuals:

- Rick A. Medina, Director of Administrative Services  
Phone: 915-780-2083  
Email: [ricmed@epcad.org](mailto:ricmed@epcad.org)
- David L. Stone, Deputy Chief Appraiser  
Phone: 915-780-2077  
Email: [davstone@epcad.org](mailto:davstone@epcad.org)
- Dinah L. Kilgore, Executive Director/Chief Appraiser  
Phone: 915-780-2003  
Email: [admin@epcad.org](mailto:admin@epcad.org)

Thank you for your prompt attention to this important matter and for your continued support in ensuring the effective governance of EPCAD.

Sincerely,



Dinah Kilgore, RPA  
Executive Director/Chief Appraiser

# El Paso Central Appraisal District Board of Director Member Ballot

**Entity Name: Canutillo I.S.D.    Entitled Votes: 179**

Five directors are **appointed** by the taxing units with voting entitlement.  
Of these five appointees:

Two will serve a one-year term: January 1, 2025 - December 31, 2025.

Three will serve a three-year term: January 1, 2025 – December 31, 2027.

Mark your choice(s) with an "X" inside the box next to the candidate's name,  
select a term of office, and number of votes to each candidate.

**This completed ballot must be accompanied by a 'Resolution' stating the  
number of assigned votes per nominee.**

Ballot				
	Candidate Name	One-Year Term	Three-Year Term	Number of Votes to Candidate
<input type="checkbox"/>	Tanny Berg	<input type="checkbox"/>		
<input type="checkbox"/>	Sergio Coronado	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Shane Haggerty		<input type="checkbox"/>	
<input type="checkbox"/>	Jack Loveridge	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Walter Miller	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Jackie York		<input type="checkbox"/>	

Completed By:

Print Name:

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Position:

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Email Address:

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Contact Phone Number:

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Date:

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*Canutillo Independent School District  
Board of Trustees*

# Resolution

**Resolution for Election of Board Member(s) to the El Paso Central Appraisal District Board of Directors**

WHEREAS, an election was held on the 19<sup>th</sup> day of November, 2024, at the meeting of the Board of Trustees of Canutillo Independent School District, held at 7965 Artcraft Rd. El Paso, TX 79932, for the purpose of electing board members to serve on the El Paso Central Appraisal District Board of Directors; and

WHEREAS, the duly nominated candidate(s) received \_\_\_\_\_ votes as follow(s):

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Canutillo Independent School District, votes for \_\_\_\_\_ and submits the ballot, to serve a term of (One Year/Three Years), commencing on January 1, 20\_\_\_\_, and concluding on December 31, 20\_\_\_\_;

Presiding Officer or Authorized Representative(s)

\_\_\_\_\_  
Armando Rodriguez  
Board of Trustees President

ATTEST

\_\_\_\_\_  
Cindy Zuniga  
Board of Trustees Secretary



**Chapter 403 (JETI) Appraised Value Limitation Financial Impact of the  
Proposed  
Vinton Steel, LLC Project in the  
Canutillo Independent School District**

**(Project # J0004)**

**October 30, 2024**



## Executive Summary

The Jobs, Energy, Technology and Innovation Act (JETI), enacted in 2023 by the 88<sup>th</sup> Texas Legislature, enables a company, school district and the Governor’s office to enter into an economic development agreement. JETI specifies a 10-year school district Maintenance and Operations (M&O) appraised value limitation pursuant to statutorily mandated job creation and investment minimums. All manufacturing projects and dispatchable electric-generation facilities are eligible and must have a North American Industry Classification System (NAICS) code assigned. The standard value limitation is 50 percent of the market value. Projects wholly located within a qualified federal opportunity zone would be eligible for a 75 percent discount in taxable value. There is no taxable value during the construction period (other than land) and dispatchable electric generation projects are not subject to the job requirements, as an additional incentive for these projects.

In an application submitted to the Comptroller and posted on May 7, 2024, the Company (“Vinton Steel”) indicates it will invest \$230 million to construct a steel manufacturing facility in Canutillo ISD (CISD). MoakCasey, LLC (MC) has been retained by CISD to prepare a financial analysis of this value limitation and help the District navigate the overall application and agreement process.

Under the proposed application, three years of construction will begin in 2025 and the value limitation will begin in the 2028-29 school year. The value limitation is defined as an M&O taxable value of 50 percent of market value for each of the 10 incentive years. The project will be fully taxable for M&O purposes after the 10-year incentive period ends. The entire project value will remain taxable for Interest and Sinking Fund (I&S) or debt service purposes for the term of the agreement and thereafter.

Vinton Steel is committing to at least 75 jobs with an average annual wage of \$76,534, with an estimated capital investment of \$230 million during the construction period. This meets the statute’s required minimum of 75 jobs and \$200 million investment, based on county population. The project could potentially create 2,076 direct and indirect jobs in El Paso County by 2062, based on the economic impact report submitted with the application.

MC’s initial school finance analysis is detailed in this report and incorporates current school finance provisions. Future legislative action on school funding formulas in 2025, or later years, could affect these calculations. The overall conclusions based on current law are as follows, but please read all of the subsequent details in the report for more information.

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### Key Takeaways:

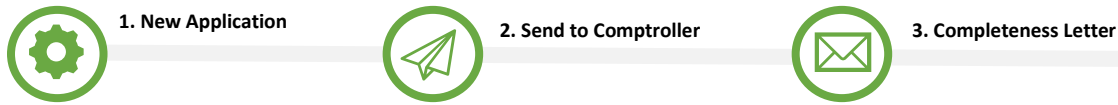
- Investment totals an estimated \$230 million
  - Minimum 75 jobs to be created with an annual wage of \$76,534
  - \$5.9 million in additional M&O taxes collected **over the incentive period**, which is largely offset by a decrease in state aid.
  - \$5.9 million net tax savings to company
  - I&S Peak Project Value is \$159.8 million in 2028-29
  - \$8.1 million additional I&S taxes due to the project collected throughout the agreement or possible tax rate reduction up to \$0.0170 per \$100 of taxable value
  - CISD can expect it will not be subject to any financial harm over the 10-year incentive period
- 



## Application Process

### Where are we now?

The process began when Vinton Steel submitted an application to the Comptroller for consideration and posted to the Comptroller’s website on May 7, 2024. A Completeness Letter issued on October 3, 2024 triggered a 90-day period before final approval by the Governor’s office and the District.



### Next Steps



The Comptroller issued a recommendation concerning approval of the application on October 23, 2024. By issuing the recommendation, the Comptroller has determined: the project would be good for both the state and the District; it passed the 20-year test (whereby it brings in more taxes than the company saves over 20 years); and the limitation is a compelling factor in the company’s decision to locate in CISD.

The process culminates in the School Board and Governor indicating, within 30 days after the Comptroller’s recommendation, whether they are willing to enter into an agreement. The District must hold a public hearing during this period and provide notice of the public hearing no later than 15 days before the date of the public hearing. The public hearing may be held at the same time as the determination of the District’s **willingness to enter into an agreement**, and is scheduled for November 19, 2024.

### Final Step



Within seven days of execution, the Agreement must be submitted to the Comptroller.



## Current Law Funding Impact

The Foundation School Program (FSP) establishes the amount of state and local funding owed to a school district under Texas school finance law. The FSP has two main funding categories, Maintenance and Operations (M&O) and Interest and Sinking Fund for debt service (I&S). M&O state aid consists of two components: Tier I (based on student populations) and Tier II (based on tax effort). Recapture of excess revenue above the entitlement level is also a component but primarily as a Tier I issue, although Tier II can also involve recapture. I&S consists of debt taxes and facilities state aid, if eligible.

The established amounts within these categories are determined based on district characteristics and size. Local taxes fund both M&O and I&S, although any difference between the established amounts as determined by the FSP and that which can be raised locally through taxes is covered by additional state aid.

### M&O Funding and Chapter 403

When CISD enters into a 403 Agreement, its net funding allocation remains constant. The Vinton Steel project will add \$80 million to the \$3.5 billion projected M&O tax base in 2028-29, generating \$605,000 of taxes in the first year of the incentive.<sup>1</sup> The project value will slightly depreciate or remain constant each year thereafter through the incentive period, with a maximum reduction in value of 0.89 percent.<sup>2</sup>

The additional income generated through M&O from the project increases the overall proportion of the school budget generated through local taxes, thereby decreasing state aid. Canutillo ISD is not impacted by recapture.

As shown in the table below, over the 10-year incentive period CISD would have an increase in M&O taxes, but they would also receive a commensurate reduction in state aid. The total gain is approximately \$14,000 over the 10 incentive years. The gain in Tier I compressed taxes is partially offset by reduced state aid. Additional collections in Tier II are not subject to recapture at the golden penny level but are offset by a further reduction in state aid. Therefore, the overall net gain is attributable to increased collections. **The total District net revenue is expected to have a slight positive change with construction of the project.**

### Estimated M&O Funding Summary Comparison in Construction & Incentive Years (TY 2025-2037)

	Project Not Built	Project Built with Agreement	Project Impact
Project M&O Taxable Value	\$0	\$784,115,368	\$784,115,368
Project I&S Taxable Value	\$0	\$1,562,767,370	\$1,562,767,370
Total M&O Taxes	\$347,957,940	\$353,872,133	\$5,914,193
Recapture	\$0	\$0	\$0
Total M&O State Aid	\$396,587,487	\$390,687,105	-\$5,900,382
<b>Total M&amp;O Revenue</b>	<b>\$744,545,427</b>	<b>\$744,559,238</b>	<b>\$13,811</b>

<sup>1</sup> Appendix A, Table A1.

<sup>2</sup> Appendix B, Tables A2 and A3.



As shown in the table below, Vinton Steel would save an estimated \$5.9 million in M&O taxes for the 10 years of the incentive. There is an estimated increase to the District’s General Fund of \$14,000 over the 10 years of the incentive.<sup>3</sup>

**Estimated Incentive Period Annual M&O Impact of Vinton Steel Project Property Value Limitation**

Year of Agreement	School Year	Project Taxable Value for I&S	Project Taxable Value for M&O	Assumed M&O Tax Rate	Tax Savings to Company	School District Revenue Gain
I1	2028-29	\$159,831,760	\$80,084,493	\$0.7552	\$602,251	\$1,041
I2	2029-30	\$158,702,088	\$79,523,872	\$0.7552	\$597,954	\$1,111
I3	2030-31	\$157,935,045	\$79,144,671	\$0.7552	\$595,025	\$1,187
I4	2031-32	\$157,182,610	\$78,772,882	\$0.7552	\$592,150	\$1,262
I5	2032-33	\$156,444,908	\$78,408,571	\$0.7552	\$589,330	\$1,338
I6	2033-34	\$155,722,068	\$78,051,803	\$0.7552	\$586,566	\$1,416
I7	2034-35	\$155,014,223	\$78,051,803	\$0.7552	\$581,220	\$1,487
I8	2035-36	\$154,321,512	\$77,361,183	\$0.7552	\$581,204	\$1,573
I9	2036-37	\$153,644,080	\$77,027,478	\$0.7552	\$578,609	\$1,656
I10	2037-38	\$152,982,076	\$76,701,612	\$0.7552	\$576,070	\$1,740
<b>TOTALS</b>					<b>\$5,880,380</b>	<b>\$13,811</b>

**I&S Funding and Chapter 403**

Any increase in appraised value due to the project will add value for I&S tax purposes, thereby benefiting all taxpayers in the District. The additional income generated through I&S taxes from Vinton Steel will slightly reduce the I&S tax rate or slightly increase bond capacity. CISD does not currently receive facilities Instructional Facility Allotment (IFA) or Existing Debt Allotment (EDA) state aid, although the District receives hold-harmless state aid due to the recent increase in the homestead exemption approved by Texas voters in 2023.

As shown in the table below, the addition of the project to the I&S tax roll would generate \$8.1 million additional I&S taxes at the current tax rate over the term of the Agreement. At the current I&S tax rate of \$0.4000 and the projected peak project value of \$160 million, the I&S tax rate could decrease by up to \$0.0170 per \$100 of taxable value. A detailed breakdown of I&S impact by year can be found in Appendix B.

**Total I&S Taxes for Duration of Agreement: TY 2025-2040**

	Project Not Built	Project Built with Agreement	Project Impact
Total I&S Taxes	\$230,359,648	\$238,431,241	\$8,071,593

<sup>3</sup> Appendix B, Tables B1 – B3.



## Appendix A. Base District and Project Information

Table A1 summarizes the enrollment and property value assumptions for the years that are the subject of this analysis. Student counts, property value projections, and tax rates were based on 2024-25 data provided by CISD and are held constant for the duration of the agreement and this analysis.

**Table A1 - Assumptions**

Enrollment and Property Value Assumptions	
Projected ADA	5,370
Projected WADA	7,531
Local M&O Projected Tax Base	\$3.5 billion
M&O Tax Rate	\$0.7552 per \$100 of Taxable Value
I&S Tax Rate	\$0.4000 per \$100 of Taxable Value

CONST = Construction Period  
 I = Incentive Period  
 VP = Viable Presence

**Table A2 – Investment Schedule**

Eligible Investment Amounts [Per Year]					
Year	School Year	Tax Year	Column A	Column B	Column C
			New Eligible investment made during this year for tangible personal property as defined in Section (403.602(9)(B)) placed into service after the date the agreement was entered into	New eligible investment as defined in Section 403.602(13) made during this year and after the date the agreement was entered into.	Total Investment
CONST 1	2025-2026	2025	\$0	\$159,494,535	\$159,494,535
CONST 2	2026-2027	2026	\$70,500,000	\$0	\$70,500,000
CONST 3	2027-2028	2027	\$0	\$0	\$0
					<b>\$229,994,535</b>



**Table A3 – Estimated Taxable Value**

					Estimated Taxable Value			
	Year of Project	Year of Incentive	School Year	Tax Year	Estimated Market Value of Land	Estimated Taxable Value of Real Property	Final Taxable Value for I&S after all reductions (Land plus Real Property)	Final Taxable Value for M&O after all reductions (Land plus Real Property)
<b>Construction Period</b>	1		2025-2026	2025	\$ 329,000	0	\$ 329,000	\$ 329,000
	2		2026-2027	2026	\$ 329,000	0	\$ 329,000	\$ 329,000
	3		2027-2028	2027	\$ 329,000	0	\$ 329,000	\$ 329,000
<b>Incentive Period</b>	4	1	2028-2029	2028	\$ 337,225	\$ 159,494,535	\$ 159,831,760	\$ 80,084,493
	5	2	2029-2030	2029	\$ 345,656	\$ 158,356,432	\$ 158,702,088	\$ 79,523,872
	6	3	2030-2031	2030	\$ 354,297	\$ 157,580,748	\$ 157,935,045	\$ 79,144,671
	7	4	2031-2032	2031	\$ 363,154	\$ 156,819,456	\$ 157,182,610	\$ 78,772,882
	8	5	2032-2033	2032	\$ 372,233	\$ 156,072,675	\$ 156,444,908	\$ 78,408,571
	9	6	2033-2034	2033	\$ 381,539	\$ 155,340,528	\$ 155,722,068	\$ 78,051,803
	10	7	2034-2035	2034	\$ 391,078	\$ 154,623,145	\$ 155,014,223	\$ 77,702,650
	11	8	2035-2036	2035	\$ 400,855	\$ 153,920,658	\$ 154,321,512	\$ 77,361,183
	12	9	2036-2037	2036	\$ 410,876	\$ 153,233,204	\$ 153,644,080	\$ 77,027,478
	13	10	2037-2038	2037	\$ 421,148	\$ 152,560,928	\$ 152,982,076	\$ 76,701,612
<b>Additional years for a 20-year economic impact as required by 403.609(b)(2)</b>	14		2038-2039	2038	\$ 431,677	\$ 151,903,978	\$ 152,335,655	\$ 152,335,655
	15		2039-2040	2039	\$ 442,468	\$ 151,262,508	\$ 151,704,976	\$ 151,704,976
	16		2040-2041	2040	\$ 453,530	\$ 150,636,676	\$ 151,090,206	\$ 151,090,206
	17		2041-2042	2041	\$ 464,868	\$ 150,026,649	\$ 150,491,517	\$ 150,491,517
	18		2042-2043	2042	\$ 476,490	\$ 149,432,596	\$ 149,909,086	\$ 149,909,086



## Appendix B. Revenue Models

The Baseline Revenue Model (Table B1) is established assuming the project is not built.

**Table B1– “Baseline Revenue Model” –No Project**

Year of Agreement	School Year	TOTAL M&O Taxes	TOTAL State Aid	TOTAL Recapture	TOTAL General Fund
CONST 1	2025-26	\$26,774,702	\$30,511,823	\$0	\$57,286,525
CONST 2	2026-27	\$26,774,702	\$30,511,823	\$0	\$57,286,525
CONST 3	2027-28	\$26,774,702	\$30,511,823	\$0	\$57,286,525
I1	2028-29	\$26,763,183	\$30,505,509	\$0	\$57,268,692
I2	2029-30	\$26,763,247	\$30,505,446	\$0	\$57,268,693
I3	2030-31	\$26,763,289	\$30,505,380	\$0	\$57,268,669
I4	2031-32	\$26,763,332	\$30,505,312	\$0	\$57,268,644
I5	2032-33	\$26,763,372	\$30,505,244	\$0	\$57,268,616
I6	2033-34	\$26,763,412	\$30,505,173	\$0	\$57,268,585
I7	2034-35	\$26,763,412	\$30,505,102	\$0	\$57,268,514
I8	2035-36	\$26,763,492	\$30,505,027	\$0	\$57,268,519
I9	2036-37	\$26,763,529	\$30,504,951	\$0	\$57,268,480
I10	2037-38	\$26,763,566	\$30,504,874	\$0	\$57,268,440
VP1	2038-39	\$26,754,999	\$30,504,794	\$0	\$57,259,793
VP2	2039-40	\$26,755,070	\$30,504,712	\$0	\$57,259,782
VP3	2040-41	\$26,755,140	\$30,504,628	\$0	\$57,259,768

Table B2 models the revenue generated with the project’s limited value.

**Table B2– “Incentive Revenue Model” –Project Value Added to DPV with Value Limitation in Effect**

Year of Agreement	School Year	TOTAL M&O Taxes	TOTAL State Aid	TOTAL Recapture	TOTAL General Fund
CONST 1	2025-26	\$26,774,702	\$30,511,823	\$0	\$57,286,525
CONST 2	2026-27	\$26,774,702	\$30,511,823	\$0	\$57,286,525
CONST 3	2027-28	\$26,774,702	\$30,511,823	\$0	\$57,286,525
I1	2028-29	\$27,367,982	\$29,901,751	\$0	\$57,269,733
I2	2029-30	\$27,363,811	\$29,905,993	\$0	\$57,269,804
I3	2030-31	\$27,360,990	\$29,908,866	\$0	\$57,269,856
I4	2031-32	\$27,358,225	\$29,911,681	\$0	\$57,269,906
I5	2032-33	\$27,355,515	\$29,914,439	\$0	\$57,269,954
I6	2033-34	\$27,352,861	\$29,917,140	\$0	\$57,270,001
I7	2034-35	\$27,352,861	\$29,917,140	\$0	\$57,270,001
I8	2035-36	\$27,347,724	\$29,922,368	\$0	\$57,270,092
I9	2036-37	\$27,345,241	\$29,924,895	\$0	\$57,270,136
I10	2037-38	\$27,342,817	\$29,927,363	\$0	\$57,270,180
VP1	2038-39	\$27,905,437	\$29,354,801	\$0	\$57,260,238
VP2	2039-40	\$27,900,745	\$29,359,574	\$0	\$57,260,319
VP3	2040-41	\$27,896,172	\$29,364,228	\$0	\$57,260,400



**Table B3 – Incentive Revenue Model Less Baseline Revenue Model with No Incentive**

Year of Agreement	School Year	TOTAL M&O Taxes	TOTAL State Aid	TOTAL Recapture	TOTAL General Fund
CONST 1	2025-26	\$0	\$0	\$0	\$0
CONST 2	2026-27	\$0	\$0	\$0	\$0
CONST 3	2027-28	\$0	\$0	\$0	\$0
I1	2028-29	\$604,799	-\$603,758	\$0	\$1,041
I2	2029-30	\$600,564	-\$599,453	\$0	\$1,111
I3	2030-31	\$597,701	-\$596,514	\$0	\$1,187
I4	2031-32	\$594,893	-\$593,631	\$0	\$1,262
I5	2032-33	\$592,143	-\$590,805	\$0	\$1,338
I6	2033-34	\$589,449	-\$588,033	\$0	\$1,416
I7	2034-35	\$589,449	-\$587,962	\$0	\$1,487
I8	2035-36	\$584,232	-\$582,659	\$0	\$1,573
I9	2036-37	\$581,712	-\$580,056	\$0	\$1,656
I10	2037-38	\$579,251	-\$577,511	\$0	\$1,740
VP1	2038-39	\$1,150,438	-\$1,149,993	\$0	\$445
VP2	2039-40	\$1,145,675	-\$1,145,138	\$0	\$537
VP3	2040-41	\$1,141,032	-\$1,140,400	\$0	\$632

**Table B4 – Estimated I&S Impact of the Vinton Steel Project Property Value Limitation Request**

Year of Agreement	School Year	Local Value without Project	I&S Taxes without Project	Project Full Taxable Value	I&S Taxes with Project	Additional I&S Taxes from Project	I&S Rate with Project Value	Change In I&S Rate
CONST 1	2025-26	\$3,599,369,500	\$14,397,478	\$329,000	\$14,398,794	\$1,316	\$0.399963	\$0.0000
CONST 2	2026-27	\$3,599,369,500	\$14,397,478	\$329,000	\$14,398,794	\$1,316	\$0.399963	\$0.0000
CONST 3	2027-28	\$3,599,369,500	\$14,397,478	\$329,000	\$14,398,794	\$1,316	\$0.399963	\$0.0000
I1	2028-29	\$3,599,369,500	\$14,397,478	\$159,831,760	\$15,036,805	\$639,327	\$0.382993	-\$0.0170
I2	2029-30	\$3,599,369,500	\$14,397,478	\$158,702,088	\$15,032,286	\$634,808	\$0.383108	-\$0.0169
I3	2030-31	\$3,599,369,500	\$14,397,478	\$157,935,045	\$15,029,218	\$631,740	\$0.383186	-\$0.0168
I4	2031-32	\$3,599,369,500	\$14,397,478	\$157,182,610	\$15,026,208	\$628,730	\$0.383263	-\$0.0167
I5	2032-33	\$3,599,369,500	\$14,397,478	\$156,444,908	\$15,023,258	\$625,780	\$0.383338	-\$0.0167
I6	2033-34	\$3,599,369,500	\$14,397,478	\$155,722,068	\$15,020,366	\$622,888	\$0.383412	-\$0.0166
I7	2034-35	\$3,599,369,500	\$14,397,478	\$155,014,223	\$15,017,535	\$620,057	\$0.383484	-\$0.0165
I8	2035-36	\$3,599,369,500	\$14,397,478	\$154,321,512	\$15,014,764	\$617,286	\$0.383555	-\$0.0164
I9	2036-37	\$3,599,369,500	\$14,397,478	\$153,644,080	\$15,012,054	\$614,576	\$0.383624	-\$0.0164
I10	2037-38	\$3,599,369,500	\$14,397,478	\$152,982,076	\$15,009,406	\$611,928	\$0.383692	-\$0.0163
VP1	2038-39	\$3,599,369,500	\$14,397,478	\$152,335,655	\$15,006,821	\$609,343	\$0.383758	-\$0.0162
VP2	2039-40	\$3,599,369,500	\$14,397,478	\$151,704,976	\$15,004,298	\$606,820	\$0.383823	-\$0.0162
VP3	2040-41	\$3,599,369,500	\$14,397,478	\$151,090,206	\$15,001,839	\$604,361	\$0.383886	-\$0.0161





## CANUTILLO ISD ESTIMATED FINANCIAL IMPACT SUMMARY

### VINTON STEEL LLC (#J0004)

### CHAPTER 403 VALUE LIMITATION REQUEST

MoakCasey ran an initial estimated financial impact of the potential Vinton Steel Chapter 403 project on Canutillo ISD. The 10-year 50% value limitation for M&O will go into effect in the 2028-29 school year and remain through 2037-38. In addition, the project would pay no M&O taxes except on the land during the construction period. The project remains fully taxable for I&S purposes for the duration of the agreement. There is a peak value of \$159.8 million in the first year of the limitation period, with the investment decreasing each year thereafter. The project must maintain a viable presence for three years, through 2040-41, after the expiration of the limitation. The company committed to creating 75 qualifying jobs, with a minimum wage of \$76,534.

The assumptions for the preliminary analysis follow. Project values were provided by the Company in the application submitted to the Comptroller. MoakCasey used student information provided by the district and Comptroller values for 2024-25, all of which are held constant throughout the analysis:

#### Assumptions:

*All values held constant using 2024-25 data*

- ⇒ M&O Tax Rate—\$0.7552 (with 2024-25 Compressed Rate of \$0.6169)
- ⇒ I&S Tax Rate—\$0.40
- ⇒ ADA—5,370
- ⇒ Local Tax Base—\$3.6 billion

The total gain is approximately \$13,811 over the 10 incentive years. The gain in Tier I compressed taxes is entirely offset by a commensurate loss in state aid. Additional collections in Tier II are not subject to recapture, although the gain in Tier II taxes is not completely offset by a reduction in state aid. Therefore, the overall gain is predominately attributable to increased Tier II collections.

#### M&O Financial Impact:

- ⇒ Annual Gain in Incentive Years: between \$1,000 and \$1,700
- ⇒ Total Gain in Incentive Years: \$13,811
- ⇒ Total M&O Taxes Collected: \$9.4 million (through term of Agreement)
- ⇒ Company Tax Savings: \$5.9 million (including Construction Period)

On the I&S side, additional taxes generated can significantly reduce the I&S tax rate or slightly increase bond capacity. The addition of the project to the I&S tax roll would generate \$8.1 million additional I&S taxes at the current rate over the term of the Agreement.

#### I&S Financial Impact:

- ⇒ Peak Value: \$159.8 million (2028-29 VL1)
- ⇒ Maximum I&S Rate Reduction: \$0.017
- ⇒ Total I&S Taxes Collected: \$8.1 million (through term of Agreement)





# OFFICE OF THE SUPERINTENDENT

## CANUTILLO A Premier District

November 19, 2024

Lisa Craven  
Deputy Comptroller  
Texas Comptroller of Public Accounts  
Via email: JETI.Apps@cpa.texas.gov

Cynthia Ramos, CTCD, CTCM, MS  
Program Specialist IV  
Economic Development Bank  
Office of Governor Greg Abbott  
Via email: cynthia.ramos@gov.texas.gov

### NOTICE OF DETERMINATION OF AGREEABILITY

To the Parties addressed:

The Texas Comptroller of Public Accounts (“Comptroller”) provided notice to the Canutillo Independent School District (“District”) that a new application had been received from Vinton Steel, LLC (“Vinton Steel”), pursuant to Chapter 403 of the Texas Government Code. The Application, including all amendments and supplements thereto, was determined to be administratively complete by the Comptroller as of October 3, 2024.

On October 23, 2024, the Comptroller issued a recommendation regarding Vinton Steel’s application that determined that as a fabricated metal product manufacturing project, Vinton Steel is an eligible project under Chapter 403; the project would generate more taxes than Vinton Steel would save over the statutorily mandated 20 year period; and the agreement was a compelling factor in the company’s decision to locate in the State and District.

In accordance with Texas Gov’t Code § 403.611, the District held a public hearing on November 19, 2024, to consider the application and Comptroller recommendation. Such hearing was held within 30 days of the recommendation from the Comptroller’s Office. The notice of the public hearing was both published in a newspaper of general circulation in the District and at the District Central Office on October 31, 2024, more than fifteen days before the public hearing.

At the public hearing, the District solicited input into its deliberations on the Application from interested parties within the District. The Board of Trustees considered the economic impact analysis, and the project recommendation issued by the Comptroller. After

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Street Address:  
7965 Artcraft Rd.  
El Paso, TX 79932

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Mailing Address:  
P.O. Box 100  
Canutillo, TX 79835

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P: (915) 877-7444  
F: (915) 877-7521  
canutillo-isd.org

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

hearing presentations from the District's administrative staff, and from consultants retained by the District to advise the Board in this matter, and after considering the testimony and relevant documentary evidence, the Board of Trustees, by official action, voted to accept the application submitted; declared that it would be agreeable to accept the terms described in Government Code § 403.612 as they pertain to any as yet undrafted agreement; and directed that the final terms to be set forth in an agreement pursuant to Government Code § 403.612 be presented to the Board for final consideration and approval after the consent of Vinton Steel and the Governor's office have been obtained.

This letter constitutes a commitment from the Board to act in good faith but is not to be considered a contract binding the District.

This written notice constitutes the Board's determination under Section 403.611(a).

Sincerely,

---

Dr. Pedro Galaviz  
Superintendent of Schools  
Canutillo Independent School District

Cc: Masahiro Kitada  
President  
Kyoei Steel America, LLC  
PO Box 12843  
El Paso, TX 79913  
[Masahiro.kitada@vintonsteel.com](mailto:Masahiro.kitada@vintonsteel.com)

**1. GENERAL FUNCTIONS-OTHER**

1.A. Call to Order

Meeting was called to order at 6:00 PM

1.B. Pledge of Allegiance

1.C. Texas Pledge of Allegiance

Students from Garcia Elementary helped with US Pledge and Texas pledge of allegiance.

1.D. Roll Call

Trustees Present: Barnes, Borrego, Mendoza, Rodriguez, Simental, Trout, Zuniga

1.E. CISD Vision and Mission Statements

Mrs. Mendoza led with the district Mission

Mrs. Borrego led with the district Vision

**2. BOARD HONORS**

2.A. Recognition of Canutillo ISD Parent Teacher Organizations for their contributions to campuses and their assistance in helping our schools meet their academic goals.

Mrs. Christina Rodriguez presented award certificates to the PTO organizations from the CISD schools.

**3. OPEN FORUM-OTHER**

**Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):**

**Each participant will be limited to THREE MINUTES to make comments to the Board.**

**The Board is NOT permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.**

**For further information on those policies, contact the Superintendent's Administrative Assistant.**

**8 Participants**

Lauren Harrison – Librarians, Library Aides and the significance of their role at the schools. Mrs. Harrison listed several clubs and duties of the librarians and library aides at the district. She also mentioned the importance of librarians as IT support at each of their campus. Librarians help troubleshoot computer problems with students. Mrs. Harrison also mentioned that due to recent Texas laws, librarians will also need to inspect the libraries and the books to be current.

Sarah Spencer - Regarding the Closing of Deanna davenport and the possible combination with BCE. She asked for the board to consider other options other than closing DDE and combining it to BCE. She mentioned that the SPED student she

serves have been moved to different campus two times in the last 8 years. She mentioned that students from both schools deserve the best teachers for each campus.

Oscar Trillo- Bond and DDE

Mr. Trillo has concerns as a parent, teacher and employee. He fears a 3<sup>rd</sup> bond failure. RES was expected to be a PK-8<sup>th</sup> grade school which did not happen. He believes that poor communication leads to distrust. He feels like district choices affect his community (DDE) he was taught at DDE by now friends and colleagues. He understands the reasoning on for the closure and he wants to express to the board that their actions have consequences.

Rebecca Cordova - Westway and DDE.

She mentioned that she is a Westway community member. She wants to ask the board to consider not closing DDE. She mentioned that as a community everyone knows someone who has been to DDE. She feels like DDE has been marginalized. She wants the board to reconsider and do not drag behind the students and parents. She wants the board to make the best decisions and most prudent decision. She feels like recent board decisions have not been the best. Mrs. Cordova mentioned that HB4 will be passed and will allow law enforcement to require legal citizenship documents. She is upset that the community members are afraid of the outcome of the consequences.

Omar Martinez- Deana Davenport. Criminal Defense Attorney.

He feels like as a past student from DDE he needs to speak regarding the possible closure. He mentioned that most community members who have come to the past meetings are against the closure of DDE. He feels like the district is blackmailing voters about past bonds not passing. He feels like the community at DDE is not to blame for the board approving previous teacher pay increases by the BOT. He feels like Westway students are not from the TAX brackets that the district is seeking to attract.

Maria Del Rosario Perez – Mrs. Perez decided to speak to the board of trustees In Spanish on behalf of those who can't come to speak. She wants the board to reconsider the closing of DDE. She mentions that there are financial repercussions from the possibility of closing the school and the damage that is going to be done to the students from the community. She wants the board to re imagine ways to attract more student towards the DDE. School. She feels like the BOT wants to erase Westway from the map. She mentioned that she does not have students at DDE, but she is speaking on behalf of the DDE neighbors and friends.

Raul Millian DDE Closure

He is a concerned parent from DDE. He is mentioning that the closure of DDE will be forcing students to go to neighboring schools. He blames Canutillo from mismanaged funds and ask for them to be responsible for their actions.

David Esquivel – Bond Support.

He wants to celebrate the board for placing the bond on the May ballot. He expresses that the School Board is overdue to pass a bond. He mentioned that it is not the boards' fault for state withheld money. He urges the community to reach out to state representatives to increase district funding. He mentioned that as a concerned tax citizen is willing to do his part and he expect and mentioned that all board members wants to work together to get this done.

4. **BOARD OF TRUSTEE BUSINESS**

4.A. Budget Presentation

Oscar Rico, Cristi Pulley and Martha Carrasco Presented to the BOT regarding the district current financial emergency.

Dr Rico Presented a historical summary of why the district is facing a financial emergency as a sum of contributing factors.

Mrs. Pulley address the history of fiscal responsibility from the district.

4.B. Discussion and Possible Action to Address the Recommendation of the Superintendent and Administration to Approve a Program Change Under Policy DFFB (Local) and Authorize the Administration to Implement a Reduction in Force in the Employment Areas Proposed by the Superintendent and Take Other Appropriate Action Incident Thereto.

Mrs. Carrasco presented a PowerPoint slideshow regarding administration recommendation as it regards to a reduction in force.

Provided the board with samples from Elementary, Middle School and High School Required positions and possible reductions/sharing options.

Mrs. Carrasco address questions from the board members regarding possible reduction in force and Phase II of further cuts. Mrs. Barnes has questions regarding current phase I possible budget cuts.

Mr. Blanco Clarified that administration recommendation can be pulled from tonight agenda if the boards wish to.

Mr. Blanco also clarified board questions as they pertained to the reduction in force.

Mrs. Borrego Motioned to approve administrations recommendation with exceptions of the closure of Davenport Elementary and consolidation of non-except personnel. Second by Mrs. Trout.

Mrs. Borrego withdrew her motion

Mrs. Barnes motioned to table item for May 7<sup>th</sup>, Second by Mrs. Trout.  
Barnes-Yes, Borrego-Yes, Mendoza-No, Rodriguez-Yes, Simental-Yes, Trout-  
Yes, Zuniga-Yes.  
Motion Passes

Direction for break down of program changes from HR and present on Thursday  
packet. Contract approvals to be postponed until may

- 4.C. Discussion and Possible Action to Approve Administrative Plan to Close  
Deanna Davenport Elementary and Combine Elementary Program Offered at  
Deanna Davenport Elementary and Bill Childress Schools, Including Potential  
Redesign and Restructure of the Campus Model.

Mrs. Borrego motion to table item until May 7<sup>th</sup> meeting. Second By Mrs.  
Mendoza  
All in favor motion passes.

- 4.D. Discussion and Possible Action to Approve Recommendation to Offer a  
Separation a Notice Incentive in the Amount of \$500.00 to the First (30)  
Classroom Teachers, Administrators, Other Professional Exempt Staff and Non-  
exempt Staff, Who Submit a Notice of Voluntary Separation Effective at the End  
of the 2023-2024 Contract Year or Respective Work Calendar Year to the  
Department of Human Resources by Thursday, March 21, 2024 on or before 4:30  
P.M.  
Motion to approve by Mrs. Trout, Second by Mrs. Borrego.  
All in favor motion passes.  
Mrs. Zuniga stepped out of the meeting at 8:30 PM – She did not vote.

- 4.E. Discussion and Possible Action Regarding Resolution in Support of a Fair and  
Transparent Accountability System  
Motion to approve by Mrs. Mendoza, Second by Mrs. Trout.  
All In favor, motion passes.

**5. CONSENT AGENDA-VOTING**

**5.A. BUSINESS SERVICES**

- 5.A.1. Approval of the Meeting Minutes  
5.A.1.a. Approval of the September 21, 2023 SBM Minutes  
5.A.2. Approval of the Monthly Financials  
5.A.2.a. Approval of Monthly Financials - January 2024  
5.A.2.b. Approval of Investment Report for the Quarter Ended December  
31, 2023

- 5.A.3. Approval of the Monthly Donations
  - 5.A.3.a. Board Acceptance of the January 2024 Donations Report
- 5.A.4. Approval of the Budget Amendments
  - 5.A.4.a. Budget Amendments January 2024
- 5.A.5. Approval of the Designated Finance Accountant as an Additional Authorized Representative with Lone Star Investment Pool for Investment Responsibilities on behalf of Canutillo ISD
- 5.A.6. Approval of the Renewal of the Lease Agreement for a Portion of CMS Land Used for Gallegos Park, Between Canutillo ISD and EP County.

Mrs. Trout wanted to address her concerns as they regard to the lease agreement. She mentioned that the EP county is not maintaining the swimming facilities currently. For the record, Mr. Blanco clarified that the county wants to lease for another 40 years. However, the district has the right to terminate contract if it falls on disrepairs.

Motion to approve lease with the possibility of sale if EP cunty if interested on purchase. Motion was made by trustee Trout and second by Mrs. Mendoza. All in favor motion passes.

Mrs. Zuniga returned to session at 8:36 PM

- 5.A.7. Approval of the Anonymous Data Sharing Agreement between Transcend and Canutillo ISD
- 5.A.8. Recommendation to approve award of Request of Proposal (RFP) 240002944 E-Rate services for FY 2024-2025 for Network Equipment, Internet Access, Leased Dark fiber, and Leased Lit Fiber
- 5.A.9. Approval to Address District's Engagement of Real Estate Broker.
- 5.B. *CURRICULUM AND INSTRUCTION*
  - 5.B.1. Executive Summary: Vinton Spanish Congregation of Jehovah's Witness facility request for use of Canutillo High School Auditorium
  - 5.B.2. Executive Summary: Child Evangelism Fellowship of West Texas-Rio Grande Chapter facility request for use of a room at Bill Childress Elementary School.
  - 5.B.3. Executive Summary: March 2024 Proclamation
  - 5.B.4. Approval of Waiver for Remote Conferencing-Regular Education for Students during the 2023-2024 SY
- 5.C. *HUMAN RESOURCES*
  - 5.C.1. Approval to Waive Policy DEC (local) in Regard to the Advance Notice of 90 Days Needed for Payment of Accumulated Local Leave Upon Retirement

Trustee Trout motioned to approve consent agenda as presented except for 5.A.6. Second by Mr. Simental.

All in favor Motion Passes.

6. **EXECUTIVE SESSION meeting was closed at 8:38 PM Trustee Zuniga had to leave the meeting.**

**To Consult with Attorney Under Sections 551.071, 551.072 and 551.074 of the Texas Government Code:**

6.A. Discussion Regarding Potential Sale of District Owned Real Property Located at 7965 Artcraft Road, El Paso, Texas to Texas Department of Transportation.

6.B. Discussion and Regarding Recommendation of Administration to Terminate the Probationary Contract for P. Medina - CMS Teacher for Good Cause.

6.C. Discussion Regarding Recommendation of Administration to Terminate the Probationary Contract for M. Torres-CES Nurse for Good Cause.

7. **NEW BUSINESS (continued); OTHER meeting resumed at 9:04 PM**

7.A. Discussion and Possible Action Regarding Potential Sale of District Owned Real Property Located at 7965 Artcraft Road, El Paso, Texas to Texas Department of Transportation.

Mr. Blanco mentioned that administration is asking the board to approve continuation of negotiations with TXDOT under terms discussed in closed session.

Motion to approve by Mrs. Trout and a Second by Mrs. Borrego

All in favor motion passes.

Mrs. Mendoza wanted to clarify that Mrs. Zuniga left since she was feeling ill.

7.B. Discussion and Possible Action Regarding Recommendation of Administration to Terminate the Probationary Contract for P. Medina - CMS Teacher for Good Cause.

Move to approve administration recommendation by Mrs. Trout. Second By Mrs. Mendoza.

All in favor, motion passes.

7.C. Discussion and Possible Action Regarding Recommendation of Administration to Terminate the Probationary Contract for M. Torres - CES Nurse for Good Cause.

Motion to approve administration recommendation by Mrs. Barnes, Second by Mrs. Trout.

All in favor, motion passes.

8. **ADJOURNMENT**

Meeting Minutes  
Regular Board Meeting  
Tuesday, February 27, 2024 6:00 PM

Canutillo ISD Administration Office  
7965 Arcraft  
El Paso, TX 79932

The meeting was adjourned at **9:07 PM** under unanimous consent.

Presented to the Board of Trustees for approval on **November 19,2024**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

1. **GENERAL FUNCTIONS-OTHER**

- 1.A. Call to Order
- 1.B. Pledge of Allegiance
- 1.C. Texas Pledge of Allegiance
- 1.D. Roll Call
- 1.E. CISD Vision and Mission Statements

2. **BOARD HONORS**

- 2.A. Recognition of Angel Rodriguez and Evelyn Gesualdo-Lopez from Canutillo High School and Mykohl Arellano from Northwest Early College High School for being named finalists for the Gates Millennium Scholarship Program.
- 2.B. Recognition of the winners of the 2024 Canutillo ISD District Science Fair.
- 2.C. Recognition of the Canutillo ISD Public Information Office for winning 10 awards in the 2024 Texas School Public Relations Association Star Awards.

Mr. Gustavo Reveles presented Board Honors and presented employees and students being recognized with award certificates as well as photos with the Board of Trustees.

3. **OPEN FORUM-OTHER**

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Elvia Moreno- Regarding Goodwill Industries MOU

Mrs. Moreno Introduced the leaders from Goodwill Industries to the Board of Trustees as well as highlighting the benefits and importance of the MOU for CHS and the CISD student community.

Taylor Smith – Pro 2024 bond

Tyler is a 5<sup>th</sup> grade student at CISD and president of student counsel at GES. He highlighted the benefits for young students in the district if the 2024 bond passes.

Oscar Venegas – Student at Garcia Elementa, regarding bond.

Oscar mentioned that an approval of the bond will benefit all the students in the district.

Christian Iglesias – He mentioned that he cares a lot about his education and his future. He mentioned that a yes bond for the school bond will make a difference for current students.

Diego Iglesias - Student at NWECHS

He addressed the board regarding the CISD bond and how voting in favor would benefit the NWECHS students. He feels like this will pave the road for future students on the districts to have access to better facilities.

Stephanie Frietze – Addressing the board as a past board member and community member. She mentioned that as of today there was a bad leak at Canutillo ES Campus and that the community needs to be urged to vote yes to both items on the bond ballot. Mrs. Frietze addressed Mrs. Barnes regarding her students not attending Canutillo, not paying taxes to the Canutillo community. She wants to know why she voted no to the bond.

Mary Venegas, - Parent of a CISD student. She believes that as a parent she has been overwhelmed with the decisions to be made as a parent. She has had her student in private schools previously, but this is about investing on the children's future.

Paris Castellum - CISD School bond.

Mrs. Gastellum wants to mention that NWECHS has been recognized as a blue-ribbon school and that despite its recognition the facilities are challenges that the students face on the daily basis. She feels like students' needs to be provided with better facilities

#### 4. **SPECIAL PRESENTATION-OTHER**

##### 4.A. 2022-2023 District Annual Board Report

Mrs. Harrison Presented the Annual report as well as addressed the board questions as it regards to the presentation. She also mentioned that detailed reports are available via the district website for accountability.

#### 5. **BOARD OF TRUSTEE BUSINESS**

##### 5.A. March Budget Update Presentation

Presentation was lead by Mrs. Pulley and Mrs. Piekarski.

Mr. Rodriguez reiterated that a balance budget needs to be achieved and that staffing and programs needs to be addressed to find possible solutions.

Mrs. Borrego wants to give direction on finding ideas to find about a 10% savings in local accounts as well as possible negotiating prices with vendors.

Mrs. Pulley also answered questions from the board as they pertain to what is being done to find additional savings. Mrs. Pulley indicated that they are currently

undergoing needs assessments for campuses/departments.

April 16<sup>th</sup> proposed date for possible Budget update presentation/workshop (Update)

## 6. **CONSENT AGENDA-VOTING**

### 6.A. *BUSINESS SERVICES*

6.A.1. Approval of the Meeting Minutes

6.A.1.a. Approval of the September 26, 2023, RBM Minutes

6.A.1.b. Approval of the October 30, 2023, RBM Minutes

6.A.1.c. Approval of the November 14, 2023, RBM Minutes

6.A.1.d. Approval of the December 12, 2023, RBM Minutes

6.A.2. Approval of the Monthly Donations

6.A.2.a. Board Acceptance of the February 2024 Donations Report

6.A.3. Approval of the Budget Amendments

6.A.3.a. Approval of the Budget Amendments - February 2024

6.A.4. Approval of Memorandum of Understanding between Canutillo ISD and Goodwill Industries

6.A.5. Recommendation of approval of Memorandum of Understanding (MOU) between Canutillo ISD and Providence Hospital-Transmountain Campus/Tenet Healthcare for Health Science student internships

6.A.6. Approval of Joint Election Services contract between County of El Paso and Canutillo Independent School District

### 6.B. *HUMAN RESOURCES*

6.B.1. Approval of Changes to the 2023-24 CISD District Calendar

Mrs. Trout motioned to approve consent agenda as presented. Second By Mrs. Mendoza.

All in favor, motion passes.

## 7. **ADJOURNMENT**

The meeting was adjourned at **7:36 PM** under unanimous consent.

Presented to the Board of Trustees for approval **Nov 19, 2024**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

**1. GENERAL FUNCTIONS-OTHER**

1.A. Call to Order

Meeting Was called to order at **5:36 PM**

1.B. Roll Call

Trustees Present: Barnes, Borrego, Mendoza, Rodriguez, Simental, Trout, Zuniga

**2. WORKSHOP**

2.A. Budget Workshop / Presentation

Dr. Rico Presented a summary of the previous budget presentations to lead on how we arrived at this point in the deficit.

Mrs. Pulley addressed board questions that were brought forward to the administration team.

Mrs. Carrasco addressed question concerning employment review/staffing.

Dr. Kerney answered questions regarding duplication of service and how is it being addressed by her department.

Mr. Reveles explained how the thought exchange survey responded to what positions the community feels are important.

Mrs. Pulley explained the \$100K request for TASB travel and how it would affect current budget.

Mrs. Barnes requested information regarding possible fundraising for this or the possibility of TASB funding the trip.

Mr. Reveles explained that vendors are being reached out for donation opportunities.

Mrs. Pulley explained the cost of board elections per year

What items are discretionary from the FY24 budget?

Mrs. Carrasco explained how many positions have been cut and current cost savings.

Mrs. Pulley explained the possible unknown factors for FY25 and known factors

Mr. Simental stepped out of the room at 6:25 PM

Mr. Simental returned at 6:31 PM

Mrs. Carrasco explained possible Reduction in Force options and how they will affect the FY25 budget if the board chooses any of them.

Mr. Blanco explained why a RIF would be needed to move away from Block Scheduling to traditional.

Mrs. Borrego stated for the record she has a problem with the library reconfiguration RIIF option being presented.

Dr. Reyes mentioned that it was been clarified on a Thursday packet in February 28<sup>th</sup> the difference in services provided by RN and a LVN

Mr. Rodriguez mentioned that he believes that a possible RIF needs to be postponed until May 7<sup>th</sup> before acting on items that could affect different positions/campuses.

Mrs. Carrasco mentioned that she has concerns regarding RIF items 2,3,7 &8. Move to approve administration recommendation by administration By Ms. Mendoza line items 2,3,7 &8.

Mrs. Trout stepped out of the room at 7:28 PM

Mrs. Trout returned at 7:31 PM

Dr. Rico Explained how deferred maintenance by school year for the next 10 year.

### 3. **BOARD OF TRUSTEE BUSINESS**

- 3.A. Discussion and Possible Action to Address the Recommendation of the Superintendent and Administration to Approve a Program Change Under Policy DFFB (Local) and Authorize the Administration to Implement a Reduction in Force in the Employment Areas Proposed by the Superintendent and Take Other Appropriate Action Incident Thereto.

Mrs. Barnes asked for clarification on whether these items could be reconsidered at a different time.

Mr. Rodriguez wants a formal presentation as a budget presentation to be presented on April 23<sup>rd</sup>

Mrs. Barnes wants to know what non required programs are by the state.

Mrs. Borrego Motioned to approve 2,3,7 only second by Mrs. Mendoza Barnes-Yes, Borrego-Yes, Mendoza-Yes,Rodriguez-No, Simental-No, Trout-No, Motion Fails.

Mrs. Zuniga left the meeting at 7:45 PM

### 4. **EXECUTIVE SESSION Meeting was closed at 7:48 PM To Consult with Attorney Under Sections 551.071, 551.072 of the Texas Government Code:**

- 4.A. Receive update from legal counsel regarding potential sale of portions of the administration building and related property to the Texas Department of Transportation.

### 5. **NEW BUSINESS (continued); OTHER Meeting resumed at 8:08**

- 5.A. Discussion and possible action regarding potential sale of portions of the administration building and related property to the Texas Department of Transportation.

Motion to approve administrations recommendation as presented on executive session. Motion by Mrs. Trout, second by Mrs. Mendoza  
All in favor, motion passes.

6. **ADJOURNMENT Time is 8:10 PM**

The meeting was adjourned at **8:10 PM** under unanimous consent.

Presented to the Board of Trustees for approval on **November 19, 2024**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

## 1. GENERAL FUNCTIONS-OTHER

### 1.A. Call to Order

Meeting was called to order at 6:01 PM

### 1.B. Roll Call

Trustees Present: Barnes, Borrego, Mendoza, Rodrigue, Simental, Zuniga

Mrs. Trout joined via Zoom.

## 2. OPEN FORUM-OTHER

Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

Each participant will be limited to **THREE MINUTES** to make comments to the Board.

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### Guadalupe Montanez – DDE Closure

She would like to ask for people to reflect on the decisions that will be made tonight regarding reduction of force and what would happen if bond does not pass. Mrs. Montanez mentioned that she wants the board to consider staying open until new DDE campus is open.

Cynthia Estrada - Canutillo Community member and teacher – she is advocating for students who are wondering what is going to happen to their home campus. She stated that students should not undergo moving schools two times.

Dion Dorado – Items discussed on tonight's agenda. Mr. Dorado mentioned that he wants to applaud the work done to pass the bond. He mentioned that the superintendent, administration and the board have an enormous responsibility regarding students and what needs to be done. He mentioned that the community lacks knowledge on how the district is run, and it is the boards job to inform them.

Sergio Martinez- Closing of campuses - He lives in Westway he wants to thank the board for all the efforts by the board and administration to help with the bond. He would like to speak in regarding to the closing of DDE elementary. He mentioned that the community will criticize the decisions taken by the board in tonight's meeting. He mentioned that money will be needed for additional repairs if the campus remains open.

## 3. Workshop

3.A. Discussion and Possible Action to Address the Recommendation of the Superintendent and Administration to Approve a Program Change Under Policy DFFB (Local) and Authorize the Administration to Implement a Reduction in Force in the Employment Areas Proposed by

the Superintendent and Take Other Appropriate Action Incident Thereto.

Mr. Rodriguez mentioned to revisit Items 2,3,7, in the reduction in force recommendation.  
Motion by Mrs. Barnes to approve administrations recommendation of approving items 2,3,7  
Second: Borrego  
All in favor motion passes.

Recommendation - Mrs. Borrego believes Canutillo has a very lucrative health insurance that needs to be re-visited.

Mrs. Barnes requested information about the possibility relocation of Lonestar to campuses with available room/classrooms

Mrs. Borrego Motioned not to consolidate schools, second by Mrs. Trout.  
Barnes-Yes, Borrego-Yes, Mendoza-No, Rodriguez-Yes, Simental-No, Trout-Yes, Zuniga-Yes.  
Motion Passes.

Motion not to close DDE (Option # 1) By Mrs. Trout. Second By Mrs. Borrego  
Barnes-Yes, Borrego-Yes, Mendoza-No, Rodriguez-Yes, Simental-No, Trout-Yes, Zuniga-Yes.  
Motion Passes.

Option #4 & # 5  
Motion not to take administration recommendation made by Mrs. Borrego, second by Mrs. Barnes.  
All in favor, motion passes.

Mr. Rodriguez mentioned that he wants the board members to ask tougher question whenever recommendations are brought forward to the Board.

### 3. ADJOURNMENT

The meeting was adjourned at **6:44 PM** under unanimous consent.

Presented to the Board of Trustees for approval on **November 19,2024**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

1. **GENERAL FUNCTIONS-OTHER**

1.A. Call to Order

Meeting was called to order at **5:34 PM**

1.B. Roll Call

Trustees Present: Barnes, Mendoza, Rodriguez, Simental, Mrs. Zuñiga arrived late at 5:54 PM

Trustees Absent: Borrego, Trout

2. **OPEN FORUM-OTHER**

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Sergio Martinez - Project Manager

He is not in support of having a project manager for the bond. There is no liability when hiring a project manager. He is disappointed facilities department has been dismantled.

Lilia Maldonado - RFQ Bond Management Service

Mrs. Maldonado mentioned that as a member of the Facilities Assessment Committee she does not approve the position of Project/Bond Manager.

3. **BOARD OF TRUSTEE BUSINESS**

3.A. Consideration and Appropriate Action on a Resolution Canvassing the Returns and Declaring the Results of a Bond Election; and Other Matters in Connection Therewith.

Presenter Mr. Steve Blanco

Mr. Blanco Presented the results of the May 4<sup>th</sup> Election

Motion to approve as presented by Mrs. Mendoza. Second By Mr. Simental

All in favor, motion passes.

3.B. Discussion and Formulation of Recommendations to the Board of Trustees Regarding Canutillo Bond Accountability Committee (CBAC) in Accordance

with Regulation CV.

Motion to approve by Mrs. Barnes, second by Mrs. Mendoza

All in favor, motion passes.

3.C. Discussion and Possible Action Regarding the Request for Qualification (RFQ)  
2024-03 Issued for Bond Management Services

Mr. Simental asked questions to Dr. Rico regarding the difference between in-house management vs hiring a firm and the cost associated with it.

Mrs. Barnes requested information on what accountability does the district has since the district will be having someone to do Bond Management Services.

Mrs. Mendoza has questions regarding who the members of the RFQ committee were.

Mr. Rodriguez requested information on how the interview/selection process was. The process was a two-step process.

Mrs. E. Sida address questions from Mrs. Mendoza regarding the bond management process and selection process.

Mrs. Barnes asked if there are any conflict of interest with the selected firm and the district/board members. (No conflicts disclosed)

Motion to approve administration recommendation by Mr. Simental and second by Mrs. Mendoza.

All in favor, motion passes.

3.D. Discussion and Possible Action Regarding the Request for Qualification (RFQ)  
2024-04 , Real Estate Broker Services to CBRE, Inc.

Trustees questioned identifiable past issues with CBRE. Canutillo is establishing safeguards to avoid potential future problems with the firm. Cancel RFQ at any time if CBRE does not perform under specified guidelines.

Motion to approve administration recommendation by Mrs. Barnes, second by Mrs. Mendoza.

All in favor, motion passes.

4. **CONSENT AGENDA-VOTING**

4.A. Approval of Contracts for Administrators and Other Certified/Non-Certified Administrators and Professionals for the 2024-2025 School Year

4.B. Approval of Teacher Contracts for the 2024-2025 School Year

Motion to approve by Mrs. Mendoza second by Simental

Approved under unanimous consent

**5. EXECUTIVE SESSION Closed at 6:36 PM**

**To Consult with Attorney Under Sections 551.071, and 551.074 of the Texas Government Code:**

- 5.A. Discussion and Recommendation of Administration to Non-renew the Non-certified-Teacher Contract of Naval Science Instructor, D. Maldonado from CHS Under Policy DFFB in Accordance with the Board approved Program Change
- 5.B. Discussion and Recommendation of Administration to Terminate the Probationary Contract of Teacher J. Campo from CHS at the end of the Contract Term Under Policy DFAB and in the Best Interests of the District due to the Board Approved Program Change
- 5.C. Discussion and Recommendation of Administration to Terminate Non-Certified-Administrator Contracts and Close Position(s) for the 2024-2025 School Year for:
  - \*M. Piekarski, Chief Business Officer
  - \*Executive Director of Facilities and Transportation

**6. NEW BUSINESS (continued); OTHER Returned to session at 7:15 PM**

- 6.A. Discussion and Possible Action Regarding the Recommendation of Administration to non-renew the Non-certified-Teacher Contract of Naval Science Instructor, D. Maldonado from CHS under Policy DFFB in Accordance with the Board Approved Program Change

No Action – To be reconsider in June.

- 6.B. Discussion and Possible Action Regarding the Recommendation of Administration to Terminate the Probationary Contract of Teacher J. Campo from CHS at the end of the Contract Term Under Policy DFAB, in the Best Interests of the District, and Due to the Board approved Program Change

Motion to approve administration recommendation. Motion made by trustee Barnes, and second by Mrs. Mendoza.  
All in favor, motion passes.

- 6.C. Discussion and Possible Action of Administration to Terminate Non-Certified-Administrator Contracts and Close Position(s) for the 2024-2025 School Year for:
  - \*M. Piekarski, Chief Business Officer
  - \*Executive Director of Facilities and Transportation

Motion to approve administrations recommendation made by Mr. Simental, second by Mrs. Mendoza.  
All in favor, Motion passes.

## 7. ADJOURNMENT

The meeting was adjourned at **7:18 PM** under unanimous consent.

Presented to the Board of Trustees for approval on **Nov. 19, 2024**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

**1. GENERAL FUNCTIONS-OTHER**

1.A. Call to Order

Meeting was called to order at 5:39 PM

1.B. Roll Call

Trustees Present: Barnes, Mendoza, Rodriguez, Trout (Zuniga Arrived at 5:51 PM

Trustees Absent: Borrego, Simental

**2. OPEN FORUM-OTHER**

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**3. BOARD OF TRUSTEE BUSINESS**

3.A. Spring 2024 Demographic Report

Presented by Dr. Oscar Rico and Zonda representative Rocky Gardenier

Mr. Gardenier addressed trustees' questions after his presentation.

3.B. Presentation from PROCEDEO Regarding Impact of Demographic Report and Options for School Sites and Design.

Mrs. Madeline Sara from PROCEDEO presented to the board and answered general questions from the board members about the presentation.

Mr. Rico Clarified information regarding cost of project to be completed.

Mrs. Sara also explained the timeline for completion of projects

3.C. Discussion and Possible Action to Engage and Approve Construction Manager at Risk for Central Office Remodel and Consider Guaranteed Maximum Price Limitations.

Mrs. Mendoza Motioned/ Second by Mrs. Trout

All in favor, motion passes

**4. EXECUTIVE SESSION Closed at 6:51 PM**

**To Consult with Attorney Under Sections 551.071, 551.072 and 551.074 of the Texas Government Code:**

Mrs. Zuniga left the meeting when the members started executive session

4.A. Discussion Regarding Potential Acquisition of Real Property.

5. **NEW BUSINESS (continued); OTHER Resumed at 7:47 PM**

5.A. Discussion and Possible Action Regarding Potential Acquisition of Real Property.

Motion to proceed with administrations recommendation as discussed on closed sessions based on the list of potential sites for land acquisition.

Letters of intent will be sent to see which of those sites are available.

Motion by Mrs. Barnes and Second by Mrs. Trout

All in favor, motion passes.

6. **ADJOURNMENT**

The meeting was adjourned at **7:50 PM** under unanimous consent.

Presented to the Board of Trustees for approval on **November 19, 2024**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

1. **GENERAL FUNCTIONS-OTHER**

1.A. Call to Order Meeting was called to order at **6:04 PM**

1.B. Roll Call

Trustees Present: Barnes, Borrego, Mendoza, Rodriguez, Simental, Trout, Zuniga

2. **OPEN FORUM-OTHER**

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No Community members signed up to be heard.

3. **BOARD OF TRUSTEE BUSINESS**

3.A. Discussion and Possible Action to Approve Order

Calling for Board of Trustees' General Election on November 5, 2024, and Other Matters Incident Thereto

Mr. Blanco presented to the board with the order calling the General Election of Nov 5<sup>th</sup>, 2024. To vote for 4 at large trustee positions as well as the estimated cost of election.

Motion to approve by Mrs. Trout and a second by Mrs. Mendoza

Barnes-Yes, Borrego-Yes, Mendoza-Yes, Rodriguez-Yes, Simental-Yes, Trout-Yes, Zuniga-Yes.

All in favor, motion passes.

3.B. Discussion and Possible Action to Approve Joint Election Services Contract with the County of El Paso.

Mr. Blanco presented the Joint Election contract to the board.

Motion to approve by Mrs. Trout and a second by Mrs. Mendoza

Barnes-Yes, Borrego-Yes, Mendoza-Yes, Rodriguez-Yes, Simental-Yes, Trout-Yes, Zuniga-Yes.

All in favor, motion passes.

3.C. Recommendation to Award RFP 2024-06 Medical, Fully Insured Medical, PBM, COBRA and HSA Benefits

Mrs. Carrasco and the representative from Gallagher (Brandon) presented to the board what options Canutillo ISD has with Gallagher.

Board Members questioned regarding what the district contribution is, and what the impact of fund balance would be.

Recommendation by administration to approve the plan and projections as provided by Gallagher.

Motion to increase, the employee contribution but not increase district contribution. Motion made by Mrs. Borrego and a second by Mr Rodriguez Barnes-Yes, Borrego-Yes, Mendoza-Yes, Rodriguez-Yes, Simental-No, Trout-Abstained, Zuniga-Yes.

Motion passes.

3.D. Discussion and Possible Action for the Board of Trustees to Approve Expenditure of District Funds for TASA/TASB Convention to Include Travel Expenses for El Paso Students Who Do Not Reside Within Canutillo ISD and Approve a Resolution Related Thereto.

Dr. Galaviz introduce the TASA/TASB resolution. He mentioned that in June the board voted to approve the 100K for student travel.

Dr. Galaviz mentioned that will be to expend on budget and travel.

Mrs. Borrego, Trout and Barnes express dissatisfaction on sending student that do not belong to Canutillo ISD

Mrs. Mendoza reminded the board members how the districts came together for teacher of the year and how the ESC19 is like a big family and the importance on highlighting the great southwest region.

Mrs. Barnes explained that it is not fair to the Canutillo community or fiscally responsible to front the bill for out of district

Mr. Rodriguez asked the board to approve the resolution to include the other districts.

Barnes motion to not approve resolution. Mrs. Borrego second.

Barnes-Yes, Borrego-Yes, Mendoza-No, Rodriguez-No, Simental-Yes, Trout-Yes, Zuniga-Yes.

Motion passes.

4. **BOARD WORKSHOP**

4.A. Overview of Program Management Plan

Ernesto Ortiz from PROCEDEO group and Rose Lucero Presented to the board with a Program Management Plan. This is the initial Management plan and will be updated every 6 months.

Mrs. Borrego left the meeting at 7:53 PM

5. **ADJOURNMENT**

The meeting was adjourned at **8:04 PM** under unanimous consent.

Presented to the Board of Trustees for approval on **November 19, 2024**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

**1. GENERAL FUNCTIONS-OTHER**

1.A. Call to Order

Meeting was called to order at 10:05 AM

1.B. Roll Call

Trustees Present: Mrs. Barnes, Ms. Borrego, Mrs. Mendoza, Mr. Rodriguez, Mr. Simental and Mrs. Zuniga

**2. OPEN FORUM-OTHER**

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No Community members signed up for public speaking.

**3. BOARD OF TRUSTEE BUSINESS**

3.A. Discussion and Possible Action to Address the Unexpected Closure of Bill Childress Elementary School to Include Payment of Wages to Employees Affected by the Closure That Were Directed to Not Report or Leave Campus Prior to the End of the Regular Work Day on Friday, November 1, 2024.

Mr. Gustavo Reveles presented to the board regarding the reason for the request and how employees were sent home. Trustee Borrego asked if employees were to be compensated if a make up day will be required to be completed for the Professional Development. Mr. Reveles added that professional development make-up session has already been scheduled in December. Trustee Borrego requested to see it in writing from Steve Blanco (Legal) that it is ok to pay employees for missed day due to extenuating circumstances. Ms. Borrego wanted to make sure it was not considered gifting of public funds.

Mrs. Mendoza moved to authorize payment of hourly personnel as recommended by legal counsel. Mr. Simental Second the motion.

Mrs. Barnes requested the verification from legal via Thursday packet.  
Mrs. Barnes-Yes, Ms. Borrego-No, Mrs. Mendoza-Yes, Mr. Rodriguez-Yes, Mr.  
Simental-Yes, Mrs. Zuniga-Yes  
Motion Passes

4. **EXECUTIVE SESSION – Closed at 10:13 AM**  
**To Consult with Attorney Under Sections 551.071, 551.072 and 551.074 of the Texas Government Code:**
- 4.A. The 2024-2025 Evaluation of the Superintendent
- 4.A.1. Domains
- 4.A.1.a. Domain I: Leadership
- 4.A.1.b. Domain II: Personnel Management
- 4.A.1.c. Domain III: Administration & Fiscal/Facilities Management
- 4.A.1.d. Domain IV: Student Management
- 4.A.1.e. Domain V: Professional Growth and Development
- 4.A.1.f. Domain VI: Schools/Community Relations
- 4.A.1.g. Domain VII: Board/Superintendent Relations
- 4.A.1.h. Domain VIII: Supervisory Responsibilities
- 4.A.2. Assessment Tool
5. **NEW BUSINESS (continued); OTHER – Trustees Came out of Closed Session at 11:45 AM**

(Trustee Simental had a medical emergency. The meeting was paused and was restarted at 11:58 PM. Trustee Simental was no longer present for the meeting.)

- 5.A. Comments and/or Results Regarding the 2024-2025 Annual Evaluation of Superintendent and Possible Action Regarding Amendments, If Any, to Superintendent's Employment Contract.

Motion made By Trustee Borrego to amend the terms of the contract of employment of superintendent Pedro Galaviz on the terms discussed in closed session and direct legal counsel to prepare the amendment and present to the Board President and Superintendent for approval

Second By Mrs. Mendoza

Mrs. Barnes-Yes, Mrs. Borrego-Yes, Mrs. Mendoza-Yes, Mr. Rodriguez-Yes

Mrs. Zuniga - Yes

All in Favor, Motion Passes

6. **ADJOURNMENT**

Meeting Minutes  
Special Board Meeting  
Monday, November 11, 2024 10:00 AM

Canutillo ISD Administration Office  
7965 Arcraft  
El Paso, TX 79932

The meeting was adjourned at **12:00 PM** under unanimous consent.

Presented to the Board of Trustees for approval on **November 19, 2024**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

Discussion and possible action regarding status and entering a ground lease with El Paso Community College for premises at its EPCC's Northwest Campus or operation of the Canutillo Early College High School (formerly known as the Northwest Early College High School).

# Board of Trustees

Meeting Date: November 19, 2024

## Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Board Acceptance of the October 2024 Donations Report

Justification Statement: Presentation for your review and acceptance of the October 2024 Donations Report.

Purpose of Agenda Item:  Information  Discussion  Action  
 Item Type:  Curriculum & Instruction  HumanResources  Business Services

Staff Responsible: Cristina Pulley  
 Signature of Requester(s) Cristina Pulley  
 Signature of Presenter(s) Elizabeth B. Sida Elizabeth B. Sida 10/29/2024  
 Business Services Approval (Initials) ES Date

### Agenda Summary:

The Financial Services Department presents the following donations reported to Finance in October 2024.

RECOMMENDATION: Administration recommends that the Board accept the October 2024 Donations Report as presented.

PRIOR BOARD ACTION: Yes      AWARDED: N/A      AWARDED AMOUNT: N/A

AMOUNT(S): \$260.50

ACCOUNT NO(S): N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)  
N/A

REQUESTING DEPARTMENT: N/A

CONSEQUENCES OF NON-APPROVAL: N/A

IMPLEMENTATION TIMELINE: N/A

ATTACHMENT(S): Octoberber 2024 Donations Report





# Board of Trustees

## Executive Summary of Board Agenda Item

Meeting Date: \_\_\_\_\_

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information  Discussion  Action

Item Type:

Curriculum & Instruction  HumanResources  Business Services

Staff Responsible:

\_\_\_\_\_  
*Signature of Requester(s)*

\_\_\_\_\_  
*Signature of Presenter(s)*

*CPulley*  
*Business Services Approval (Initials)*

\_\_\_\_\_  
*Date*

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):


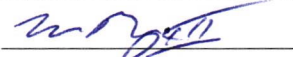


**Authorized Representative Add Form**

Name of Participant Canutillo ISD (71907)

**Addition of Authorized Representative**

The following officers, officials, or employees of the Participant are hereby designated as Authorized Representatives within the meaning of the Inter-local Agreement (Agreement), with full power and authority to execute the Agreement and any other documents, as may be required to deposit money to and withdraw money from the Participant's Lone Star Investment Pool (Lone Star) account from time to time in accordance with the Agreement and the Information Statement and take all other actions deemed necessary or appropriate for the investment of local funds of the Participant:

	Rep #1	Rep #2	Rep #3
Printed Name	<u>Ricardo S. Porras</u>	<u>Macario Ruiz</u>	_____
Title	<u>Assistant Director Finance</u>	<u>Accountant</u>	_____
E-mail address	<u>rporras@canutillo-isd.org</u>	<u>mrui@canutillo-isd.org</u>	_____
Signature			_____

In accordance with Lone Star procedures, an Authorized Representative shall promptly notify Lone Star of any changes in who is serving as Authorized Representative.

In addition to the foregoing Authorized Representative, each Investment Officer of Lone Star appointed by the Lone Star Investment Pool Board of Trustees from time to time is hereby designated as an investment officer of the Government Entity and, as such, shall have responsibility for investing the share of Lone Star assets representing local funds of the Government Entity.

**PASSED AND APPROVED** this 19th day of November, 2024.

By: \_\_\_\_\_ By: \_\_\_\_\_

*Printed Name, Board President*

*Printed Name, Board Secretary*

State of Texas,

County of \_\_\_\_\_

Before me, \_\_\_\_\_, on this day personally appeared \_\_\_\_\_, known to me (or proved to me on the oath of \_\_\_\_\_) or through \_\_\_\_\_ to be the person(s)

*(name of notary)*

*(name of President and Secretary)*

*(person providing oath)*

*(identification item)*

whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 20••\_\_\_\_,

(Personalized Seal)

55

*Notary Public's Signature*

# Board of Trustees

Meeting Date: \_\_\_\_\_

## Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information  Discussion  Action

Item Type:

Curriculum & Instruction  HumanResources  Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):





**VENDOR:** HEF-P Canutillo, LLC (a limited liability company to be formed by Highland Electric Fleets, Inc.) (also, "Highland" or "Provider")  
**ADDRESS:** 200 Cummings Center, Suite 273D  
 Beverly, MA 01916  
**CONTACT:** Dominic Ricotta  
**EMAIL:** Dominic@highlandfleets.com

All quoted Services are Guaranteed Best Government Value, and have been Competitively Awarded for purchase using:

**Sourcewell Contract**  
**051123-HEF**  
**Valid: 07/20/2023 – 07/19/2027**

CUSTOMER:		QUOTE NUMBER:	QUOTE DATE:
<b>CUSTOMER:</b>	Canutillo Independent School District	<b>TX-CANUTILLO-0001</b>	<b>September 13, 2024</b>
<b>ADDRESS:</b>		<b>Freight Terms</b>	<i>Prepaid</i>
	7965 Artcraft, El Paso, TX 79932	<b>Payment Terms</b>	<i>Annual beginning Operational Date (see attached contract)</i>
<b>CONTACT</b> (name & title):	Dr. Oscar Rico, Technology Executive Director	<b>Est. Project Timeline</b>	<i>18 months after Contract execution</i>
<b>EMAIL:</b>	orico@canutillo-isd.org	<b>Quote Effective Through:</b>	<b>October 15, 2024</b>

SKU	PRODUCT DESCRIPTION	QTY	LIST PRICE	CONTRACT PRICE**	TOTAL*
SBS-50-30KW-16	School Bus & Shuttles - 10 years w/ 8,001-10,000 miles – 20-40kW Charger (Net VAC \$50-100k)	8	\$55,060.00	\$26,801.00	\$214,408.00
<b>Discount</b>	<b>Add'l District Discount</b>	<b>8</b>	<b>(\$8,601.00)</b>		<b>(\$68,808.00)</b>
<b>Four (4) Electric School Buses with EPA Clean School Bus Grant Incentive Program @ \$395,000.00/School Bus applied</b> <b>Four (4) Electric School Buses with EPA Clean School Bus Rebate Incentive Program @ \$345,000.00/School Bus applied</b> <b>Canutillo Independent School District is Sourcewell Member No.71666;</b> <a href="https://www.sourcewell-mn.gov/participating-agency/71666">https://www.sourcewell-mn.gov/participating-agency/71666</a>				<b>SUBTOTAL:</b>	<b>\$145,600.00</b>
				<b>SALES TAX:</b> (if applicable)	N/A
				<b>TOTAL CONTRACT PRICE, CONTRACT YEAR 1:</b>	<b>\$145,600.00</b>

*\*This Quotation is subject to the Terms and Conditions of Sourcewell Contract 051123-HEF, as noted on the following pages.*

**\*\*Noted Contract Price includes any Sourcewell Volume Discounts**  
**PRICING IS FOR CONTRACT YEAR 1 UNLESS OTHERWISE STATED.**

## SCOPE OF SERVICES

This **Transportation Equipment Services Scope of Services** (“**Scope of Services**”) is incorporated into and made part of the foregoing quote (“**Quote**” or, when executed, “**Purchase Order**”) for Products or “**Services**” (as further described in this Scope of Services) provided to the Customer (also, “**District**”) by the Vendor (also “**Provider**”), as set forth on Page 1. Upon countersignature of this Quote by the District, the District will acknowledge and accept this Quote, including this Scope of Services, whereupon this Quote shall become a binding Purchase Order and Provider and Customer will execute and deliver the Sourcewell Contract, Contract #051123-HEF (a “**TESA**”) that incorporates this Purchase Order, including this Scope of Services as Part 1, the Highland General Terms and Conditions (“**Terms and Conditions**”) as Part 2, and all Exhibits (each a “**TESA Exhibit**”) referred to in the Scope of Services or such Terms and Conditions.

This Scope of Services provides, in summary format, descriptions of the Services and Products to be provided by Provider to Customer. This Scope of Services is modified by the Terms and Conditions and by the TESA Exhibits described in this Scope of Services and in the Terms and Conditions.

<p><b>1. Parties:</b></p>	<p>The Parties and their respective notice addresses are as set forth on Page 1.</p>
<p><b>2. Services:</b></p>	<p>Customer retains Provider to provide, and Provider will provide the following “<b>Services</b>” for the Contract Price (defined in the Terms and Conditions), for the period identified below:</p> <ul style="list-style-type: none"> <li>(a) <b>Consulting Services:</b> Assist in planning for fleet electrification, including identifying incentives for future deployments;</li> <li>(b) <b>Procurement Services:</b> From the date the TESA is executed (“<b>Effective Date</b>”) through the Operational Date (defined below), and thereafter in Provider’s judgment, specify and procure the System (defined below), selecting components that optimize System performance and efficiency in light of Customer requirements;</li> <li>(c) <b>Installation Services:</b> Beginning the Effective Date, design, obtain required Approvals (defined in the Terms and Conditions) for, install, interconnect, and start-up, Chargers, Infrastructure, and related improvements at the Premises (defined below), consistent with the final System Site Plan (defined below);</li> <li>(d) <b>Training Services:</b> Before the Operational Date, at mutually agreed time(s), coordinate original equipment manufacturer (“<b>OEM</b>”) training and provide training in use of the System to Customer personnel;</li> <li>(e) <b>Charge Management Services:</b> From the Operational Date through the remainder of the Term (defined below) charge Vehicles (defined below) and pay for related electricity; and license the Platform (defined below) to Customer as provided in the TESA; and</li> <li>(f) <b>Operations Services:</b> From the Operational Date through the remainder of the Term provide Vehicles for use during the agreed Vehicle Operation Period or VOP (defined below); provide access for Vehicles to, and operate and maintain, Chargers and Infrastructure; and reimburse Customer for Vehicle maintenance and repairs performed by Customer in accordance with the Terms and Conditions.</li> </ul>
<p><b>3. Vehicles; Chargers; System; Platform:</b></p>	<p>Provider’s Services will be based on the operation and use of:</p> <ul style="list-style-type: none"> <li>(a) <b>Eight (8) Type C</b> electric school buses, as further described on <b>TESA Exhibit 1A</b> (each, a “<b>Vehicle</b>”);</li> <li>(b) Electric vehicle charging stations installed at the Premises, as further described on the preliminary System Site Plan attached as <b>TESA Exhibit 1B</b> (each, a “<b>Charger</b>”);</li> <li>(c) Related equipment and infrastructure installed at the Premises, consistent with <b>TESA Exhibit 1B</b> (collectively, “<b>Infrastructure</b>,” the Vehicles, Chargers, and Infrastructure, collectively, the “<b>System</b>”); and</li> <li>(d) The license to the Customer of Provider’s intellectual property rights in the fleet management software platform that supports the System (the “<b>Platform</b>”), subject to the license terms set forth in the Terms and Conditions.</li> </ul>
<p><b>4. Premises:</b></p>	<p>The Chargers and Infrastructure will be installed and operated at, and the Vehicles will be stored at, the real property and improvements thereon (the “<b>Premises</b>”) owned and occupied by Customer and having a street address of: <b>7710 Cap Carter Rd, Vinton, TX 79821</b>.</p>

	<p><b>TESA Exhibit 1B</b> includes a preliminary plan (“<b>System Site Plan</b>”) reflecting the layout of the System on the Premises. The preliminary System Site Plan is subject to revision as provided in the Terms and Conditions.</p>
<p><b>5. Operational Date; Anticipated Operational Date:</b></p>	<p>The date the Parties agree that the System is capable of being operated in accordance with the TESA is the “<b>Operational Date,</b>” as further described in the Terms and Conditions.</p> <p>The System, including all Vehicles, will be operational, as contemplated by the Terms and Conditions, on the date (“<b>Anticipated Operational Date</b>”) that is <b><u>Eighteen (18)</u></b> months after the Effective Date.</p>
<p><b>6. Term:</b></p>	<p>(a) “<b>Initial Term</b>”: The period beginning the Operational Date, and ending on the last day of the <b><u>tenth (10<sup>th</sup>)</u></b> Contract Year (defined below).</p> <p>(b) “<b>Extension Term</b>”: None unless otherwise agreed by Customer.</p> <p>(c) “<b>Term</b>” means the period beginning the Effective Date and ending on the last day of the Initial Term or of the last Extension Term, as applicable, subject to earlier termination as provided in the TESA.</p> <p>(d) “<b>Contract Year</b>” means the 12-month period in the Term beginning the Operational Date or anniversary of the Operational Date.</p>
<p><b>7. Performance Assurances:</b></p>	<p>Subject to and as further detailed in the Terms and Conditions, Provider’s Services are supported by the following performance assurances:</p> <p><b>Charger Uptime Guarantee.</b> Provider guarantees that the Charger ports will be Available (defined in the Terms and Conditions) to charge the Vehicles, measured each Contract Year based on a minimum Availability percentage, subject to agreed exclusions.</p> <p><b>Route Readiness Guarantee:</b> Provider guarantees that each Vehicle will be sufficiently charged for its first, regular Designated Route (defined in the Terms and Conditions) on each day in the VOP (defined below), subject to agreed exclusions.</p> <p><b>Service Promise:</b> Provider agrees to promptly respond to Customer requests regarding System issues, to escalate Vehicle repair issues to appropriate parties, and to regularly evaluate System for performance matters.</p>
<p><b>8. Operating Parameters:</b></p>	<p>(a) “<b>Annual Mileage Allowance</b>”: <b><u>9,001</u></b> miles/Vehicle/Contract Year</p> <p>(b) “<b>Vehicle Operating Period</b>” or “<b>VOP</b>” includes the following:</p> <p>(i) <b><u>6:00 am to 9:00 am</u></b> and <b><u>2:00 pm to 5:00 pm</u></b> (“<b>Regular Operating Session</b>”) on any day in Customer’s published school year during the Term on which Customer’s educational activities are in regular session;</p> <p>(ii) The period outside of the Regular Operating Session that Customer operates a Vehicle for “<b>Planned Excursion,</b>” in accordance with the Terms and Conditions.</p> <p>(c) “<b>Distance Limitation:</b>” <b><u>250</u></b> miles away from the Premises in any direction.</p>
<p><b>9. Provider Use of System:</b></p>	<p>As detailed in the Terms and Conditions, Provider has the right to use the System outside the VOP, including to deploy the System to provide grid services (demand response and similar), charging (including charging-for-a-fee), or building electricity, so long as this Provider use does not interfere with the Services.</p>
<p><b>10. Contract Price; Performance-Based Adjustments:</b></p>	<p>(a) “<b>Base Service Fee</b>”: <b><u>\$18,200.00</u></b> per Vehicle per Contract Year, as provided in the Terms and Conditions, subject to escalation beginning the second Contract Year at a rate (“<b>Annual Escalator</b>”) equal to <b><u>3%</u></b>/year, subject to adjustment as provided in the Terms and Conditions.</p> <p>(b) Performance-Based Fees and Credits:</p> <p>(i) “<b>Excess Mileage Fee</b>”: <b><u>\$3.00</u></b> per mile per Vehicle per Contract Year above Annual Mileage Allowance</p> <p>(ii) “<b>Time of Use Fee</b>”: <b><u>\$50.00</u></b> per hour outside of VOP per Vehicle.</p> <p>(c) If the Charger Uptime Guarantee is not satisfied in a Contract Year, then, for each <b><u>1%</u></b> below <b><u>97%</u></b> that System Chargers are not “Available” (defined in the Terms and Conditions) in that Contract Year, Provider will provide “<b>Availability Credits</b>” to Customer equal to <b><u>1%</u></b> of the aggregate Base Service Fee paid for the Contract Year.</p> <p>(d) If the Route Readiness Guarantee is not satisfied for a Vehicle on any day in the VOP during the Term, Provider will provide a “<b>Downtime Credit</b>” to Customer equal to <b><u>\$100.00</u></b> per day</p>

	<p>per Vehicle.</p> <p>(e) The total amount of Availability Credits and Downtime Credits that accrue in a Contract Year are capped at <b>10%</b> of the aggregate Base Service Fee paid for that Contract Year.</p>
<b>11. Regular Maintenance Credit and Reimbursement Rates:</b>	<p>Provider will reimburse Customer for Repair Work (defined in the Terms and Conditions), including the “<b>Annual Vehicle Work</b>” detailed on <b>TESA Exhibit 1A</b>, and Vehicle towing, all in accordance with the Terms and Conditions based on the following:</p> <p>(a) Reimbursable Labor Rate: <b>\$55.00</b> per hour for Vehicle Repair;</p> <p>(b) Towing Cap: <b>\$650.00</b> per Vehicle per tow;</p> <p>(c) Parts – reimbursement at cost, subject to coordination with Provider.</p>
<b>12. Existing Incentives:</b>	<p>An “<b>Existing Incentive</b>” means any of the following:</p> <p>(a) EPA Clean School Bus Joint Application Grant for <b>\$395,000.00</b> per Vehicle for <b>four (4)</b> Vehicles, <b>\$1,580,000.00</b> total (“<b>EPA CSB Grant</b>”);</p> <p>(b) EPA Clean School Bus Joint Application Rebate for <b>\$345,000.00</b> per Vehicle for <b>four (4)</b> Vehicles, <b>\$1,380,000.00</b> total (“<b>EPA CSB Rebate</b>” and, together with the EPA Grant Incentive, “<b>EPA CSB Incentive</b>”);</p> <p>(c) Incentive Tax Credits equal to \$40,000.00/Vehicle under Section 45W of the Inflation Reduction Act of 2022 (“<b>IRA</b>”) and 30% of the eligible costs of Chargers and Infrastructure under IRA Section 30C; and</p> <p>(d) Accelerated depreciation for Vehicles and Chargers.</p> <p>Existing Incentives shall be paid or credited to Provider. Each Party will comply with the Existing Incentive compliance requirements applicable to such Party set forth on <b>TESA Exhibit 1C</b>.</p>
<b>13. Interconnection Limit:</b>	<p><b>\$93,000.00</b>, which covers the “Interconnection Costs” (defined in the Terms and Conditions), to connect the System to an on-Premises connection point and to interconnect from that point to the local electric utility system.</p>
<b>14. Governing Law; Venue:</b>	<p>This Purchase Order and the TESA shall be governed by and construed in accordance with the domestic laws of <b>Texas</b>, without reference to any choice of law principles. The state courts of Massachusetts and the state courts of <b>Texas</b> and the federal courts sitting in <b>El Paso, Texas</b>, shall have exclusive jurisdiction over any action or proceeding arising under the TESA, with venue lying in <b>El Paso, Texas</b>.</p>
<b>15. Future Electrification:</b>	<p>As detailed in the Terms and Conditions, Customer and Provider will collaborate to secure Incentives for Customer’s future fleet electrifications, and Customer will consider working with Provider to on such future fleet electrifications, subject to applicable law, including procurement law.</p>
<b>16. Customer-Specific Provisions:</b>	<p>TESA <b>Exhibit 2C</b> includes provisions that are specific to the Customer.</p>

<<<End of Highland Scope of Services. Signature Page follows.>>>



To place your order using this Quotation, please fill in the following required information and sign where indicated below.

**BILLING INFORMATION**

**SHIPPING INFORMATION**

Same as Billing

Name: Canutillo ISD  
Address: 7965 Artcraft  
El Paso, TX 79932  
Contact: Dr. Oscar Rico  
Phone: 915-877-7474  
Email: orico@canutillo-isd.org

Name: c/o Canutillo ISD  
Address: 7710 Cap Carter Rd,  
Vinton, TX 79821  
Contact: Dr. Oscar Rico  
Phone: 915-877-7474  
Email: orico@canutillo-isd.org

**Canutillo Independent School District**

Authorized Signatory Name (PRINT)  
Title  
Phone

Authorized Signatory's Signature  
Date  
Email

**Remit signed Quotation/Orders to:**

HEF-P CANUTILLO, LLC  
c/o HIGHLAND ELECTRIC FLEETS, INC.  
200 Cummings Center, Suite 273D, Beverly, MA 01915  
[SOURCEWELLORDERS@HIGHLANDFLEETS.COM](mailto:SOURCEWELLORDERS@HIGHLANDFLEETS.COM)

**THANK YOU FOR YOUR BUSINESS!**



# OFFICE OF THE ASSOCIATE SUPERINTENDENT

## #BestSmallDistrictinTexas

**To:** Board of Trustees and Superintendent Galaviz  
**From:** Dr. Debra Kerney, Associate Superintendent  
**Date:** November 7, 2024  
**Re:** Waiver for Remote Conferencing-Regular Education Students during the 2024-2025 SY

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In accordance with BF (LEGAL), Canutillo ISD will submit the following waiver: Remote Conferencing-Regular Education Students as noted on the adopted 2024-2025 Student Attendance Accounting Handbook (SAAH). The waiver must be approved by the Board of Trustees annually and was previously approved for the 2023-2024 school year during the February 27, 2024 RBM.

Campus attendance clerks will submit a waiver request in addition to supporting documentation (e.g. doctor/psychologist note, hospital letter) to the PEIMS Specialist who will in turn submit the waiver request (sample attached) through TEAL for TEA approval. Below is the section in the 2024-2025 SAAH addressing Remote Conferencing-Regular Education Students.

### *12.3.1 Remote Conferencing—Regular Education Students*

In this subsection, remote conferencing means remote instruction in which a student at an off-campus location is able to virtually participate in classes provided by a teacher on the student’s campus.

If your school district provides instruction through remote conferencing to a regular education student, your district may, **with the approval of a waiver request**, count that instruction as classroom time for FSP funding purposes and count the student in attendance for FSP funding purposes, provided the following requirements are met:

- The student is unable to attend school because of a temporary medical or psychological condition.<sup>221</sup>

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Street Address:  
7965 Artcraft Rd.  
El Paso, TX 79932

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Mailing Address:  
P.O. Box 100  
Canutillo, TX 79835

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P: (915) 877-7481  
F: (915) 877-7522  
canutillo-isd.org



**Texas Education Agency A-Rated Three Years in a Row.**

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District’s policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.

- The student’s temporary medical or psychological condition is documented by a physician licensed to practice in the United States.

**Note:** A student who has an infant (0-6 months) considered medically fragile and who meets the criteria in the bullets listed above may also be considered for the GEH program.

Waivers will be granted on a case-by-case basis. A waiver will not be granted if the student is unable to attend school for a reason other than a medical condition, such as confinement at home for disciplinary reasons. Supporting documentation submitted with the waiver must also be submitted for each student on a case-by-case basis but must not contain identifiable information. This documentation must be retained by the LEA locally for audit purposes. If a waiver is granted, the affected student will generate attendance according to the two-through-four hour rule and based on if the student is virtually “present” at the official attendance-taking time.

Remote conferencing students will **not** be considered to be receiving homebound program instruction and will not be eligible to generate eligible days present through the GEH program. If a student is eligible to be served through the GEH program, your district should evaluate whether it is more appropriate to serve the student through that program or through remote conferencing. If your district opts to serve the student through the GEH program, then the student would generate attendance (eligible days

<sup>221</sup> Pregnancy, in and of itself, is not considered a medical condition. See [12.3.3 Remote Homebound Instruction—Regular Education Students](#) for information on remote PRS compensatory education home instruction

present) according to the GEH funding method. A student must not generate attendance through both remote conferencing and the GEH program simultaneously. See [3.7 General Education Homebound \(GEH\) Program](#) for GEH requirements. See [12.3.3 Remote Homebound Instruction—Regular Education Students](#) for requirements specific to remote GEH instruction.

Your district can submit a request for a general waiver using TEA’s automated waiver application system, which is available in TEAL. When submitting a waiver request, cite the following requirements in item 3 of the General Waivers section: 1) [19 TAC §129.1025](#) and 2) face-to-face instruction policy. Note that only [19 TAC §129.1025](#) needs to be cited if the student is scheduled to be off campus at the official attendance-taking time.

A student served through remote conferencing may be eligible to generate weighted funding for programs such as CTE or bilingual/ESL education, provided requirements for the applicable program(s) are met. See the applicable sections of this handbook for specific program requirements. In submitting a waiver request, explain how any applicable program requirements

will be satisfied if your district intends to claim weighted funding. Funding may be claimed beginning on the date the waiver is approved.

### ***12.3.2 Remote Conferencing—Students Receiving Special Education and Related Services***

In this subsection, remote conferencing means remote instruction 1) in which a student at an off-campus location is able to virtually participate in classes provided by a teacher on the student's campus or 2) in which a student at an on- or off-campus location receives instruction or special education and related services from an appropriately credentialed individual who is at a different location. An example of a situation described by item 2 is one in which a student in a campus classroom receives speech therapy via remote instruction from an appropriately credentialed individual who is not on the student's campus.

If your school district provides instruction through remote conferencing to a student who is eligible for special education and related services for all or part of the school day, your district may, **with the approval of a waiver request**, count that instruction as classroom time for FSP funding purposes, including in the calculation of contact hours. To do so, the following conditions must be met:

- The student's ARD committee must have determined, in a manner consistent with state and federal law,<sup>222</sup> that the remote instruction to be provided is required for the provision of a FAPE.
- The ARD committee must have documented that determination in the student's individualized education program.

**Note:** If a student's ARD committee determines that instruction through remote conferencing is required for the provision of FAPE, that determination does not necessarily mean that the student's instructional setting code will change with the provision of the instruction through remote conferencing. The student's instructional setting code may stay the same if the actual instruction and services the student is receiving will remain the same and all that will change is the means of delivery of that instruction. In determining what instructional setting code to use for the student,

<sup>222</sup> including provisions related to LRE and FAPE requirements

the ARD committee should consider the type of instruction and services being provided instead of

the physical location of the student. Please also note that any change resulting in a change in placement for a student served by special education requires the ARD committee to meet to address the change in placement and document it in the student's IEP, generally within 10 school days.

The waiver request must include an explanation of the circumstances. Waivers will be granted on a case by-case basis.

If a waiver is granted, the affected student will generate attendance according to the two-through-four hour rule and based on whether the student is physically present on campus at the official attendance taking time if the student is scheduled to be on campus at that time or is virtually "present" at the official attendance-taking time if the student is scheduled to be off-campus at that time.

Please note that the remote conferencing instruction described in this subsection is different from remote special education homebound program instruction. For general requirements related to special education homebound instruction, see [4.7.2 Code 01 -Homebound](#). For requirements specific to remote special education homebound instruction, see [12.3.4 Remote Homebound Instruction—Students Receiving Special Education and Related Services](#). If a student is eligible to be placed in the special education homebound instructional setting, it is the responsibility of the student's ARD committee to determine whether it is more appropriate to place the student in that setting or in another setting that is provided via remote conferencing.

Your district can submit a request for a general waiver using TEA's automated waiver application system, which is available in TEAL. When submitting a waiver request, cite the following requirements in item 3 of the General Waivers section: 1) [19 TAC §129.1025](#) and 2) face-to-face instruction policy. Note that only [19 TAC §129.1025](#) needs to be cited if the student is scheduled to be off campus at the official attendance-taking time.

A student served through remote conferencing may be eligible to generate weighted funding for programs such as CTE or bilingual/ESL education, provided requirements for the applicable program(s) are met. See the applicable sections of this handbook for specific program requirements. If the waiver is approved, funding for remote conferencing for students receiving special education services may be retroactively claimed on the date services begin in remote conferencing in accordance with the ARD committee determination and proof of an approved waiver must be available for audit.

### ***12.3.3 Remote Homebound Instruction—Regular Education Students***

In this subsection, remote homebound instruction means remote instruction in which a student receives individualized instruction through the GEH program or CEHI program and in which all requirements of the program are met except for in-person instruction from the homebound teacher. See [3.7 General Education Homebound \(GEH\) Program](#) for GEH program requirements. See [Section 9 Pregnancy-Related Services \(PRS\)](#) for CEHI program requirements.

If your school district provides remote homebound instruction to an eligible regular education student, your district may, **with the approval of a waiver request**, count the student in attendance for FSP

funding purposes provided that all requirements of the homebound program are met except for face-to face instruction from the homebound teacher.

If a waiver is granted, the affected student will generate attendance (eligible days present) according to the homebound funding provisions in [3.7.3 GEH Funding Chart](#) or [9.10 Confinement and Earning Eligible Days Present](#), as applicable. If the waiver is granted, funding may be claimed beginning on the date remote homebound services began.

Your district can submit a request for a general "Other" waiver using TEA's automated waiver application system, which is available in TEAL. When submitting a waiver request, cite one of the following applicable requirement(s) in item 3 of the General Waivers section:

- the requirement that a homebound teacher serves a student in person at the student's home or hospital bedside in order for FSP funding to be generated, as required by [3.7.3 GEH Funding Chart](#) or
- [9.10 Confinement and Earning Eligible Days Present](#) of the handbook, which is adopted annually through [19 TAC §129.1025](#).

These waivers will only be granted in extremely severe medical or psychological circumstances, and a waiver must be submitted for each individual student.

### ***12.3.4 Remote Homebound Instruction—Students Receiving Special Education and Related Services***

In this subsection, remote homebound instruction means remote instruction in which a student receiving special education and related services with an instructional setting code of 01 -

Homebound receives instruction through special education homebound instruction and in which all requirements related to special education homebound instruction are met except for in-person instruction from the homebound teacher. See [4.7.2 Code 01 -Homebound](#) for special education homebound requirements.

A student's ARD committee is responsible for determining, in a manner consistent with state and federal law, whether remote homebound instruction meets the needs of the student.

If your school district provides remote homebound instruction to a student receiving special education and related services, your district may, **with the approval of a waiver request**, count the student in attendance for FSP funding purposes, including weighted funding purposes, provided that the following requirements are met:

- The student's ARD committee must have determined, in a manner consistent with state and federal law,<sup>223</sup> that the remote homebound instruction to be provided meets the needs of the student.
- The ARD committee must have documented that determination in the student's IEP.
- All requirements related to the provision of special education homebound instruction must be met except for face-to-face instruction from the homebound teacher.

<sup>223</sup> including provisions related to LRE and FAPE requirements

If a waiver is granted, the affected student will generate attendance (eligible days present) according to the homebound funding provisions in [4.7.2.5 Homebound Funding and Homebound Documentation Requirements](#). If the waiver is approved, funding may be claimed beginning on the date the ARD committee determined that remote homebound services began.

Your district can submit a request for a general "Other" waiver using TEA's automated waiver application system, which is available in TEAL. When submitting a waiver request, cite the following requirement in item 3 of the General Waivers section: the requirement that a homebound teacher serve a student in person at the student's home or hospital bedside in order for FSP funding to be generated, as required by [4.7.2.5 Homebound Funding and Homebound Documentation Requirements](#) of the handbook, which is adopted annually through [19 TAC §129.1025](#). A waiver must be submitted for each individual student.