

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held March 28, 2023, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **GENERAL FUNCTIONS-OTHER**

- A. Call to Order
- B. Pledge of Allegiance
- C. Texas Pledge of Allegiance
- D. Roll Call
- E. CISD Vision and Mission Statements 4

2. **OPEN FORUM-OTHER**

Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy

BED(LOCAL):

Each participant will be limited to **THREE MINUTES** to make comments to the Board. The Board is **NOT** permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.

For further information on those policies, contact the Superintendent's Administrative Assistant.

3. **BOARD HONORS**

- A. Recognition of Canutillo High School Teacher Richard Moore for Winning the University of Texas at El Paso's John & Gloria Lavis Excellence Award for Mentor Teachers

Presenter: G. Reveles

- B. Recognition of the Canutillo Middle School Seventh Grade Baseball Team for Going Undefeated in the Season and Winning the District Championship

Presenter: G. Reveles

- C. Recognition of Canutillo ISD Employees Jesica Arellano, Jessica Harrison, Debra Kerney and Jesus Komiyama for their Work in Having the District Admitted to the Texas Education Agency's Teacher Incentive Allotment Program

Presenter: G. Reveles

- D. Recognition of the Canutillo ISD Science Fair Grand Champions:

Javen A. Originales, Reyes Elementary School; Aiden Lopez, Canutillo Elementary; and Sophia Villagran, Reyes Elementary

Presenter: G. Reveles

4. **SPECIAL PRESENTATION-OTHER**

A.	Discussion and Possible Action on Health Plan Update	5
	Presenter: R. McGraw, M. Carrasco	
B.	2024 Budget Update Presentation	15
	Presenter: C. Pulley	
5.	BOARD OF TRUSTEE BUSINESS	
A.	Discussion and Possible Action on Cost of Retrofitting Board Room to Facilitate Community Engagement	
	Presenter: A. Rodriguez	
B.	Discussion and Possible Action to Prepare and Submit Board Resolution to TEA Regarding the Takeover of Houston ISD	27
	Presenter: A. Rodriguez	
C.	Discussion and Possible Action on Proposed Revisions to Local Policy CH (Purchasing and Acquisition) Second Reading	28
	Presenter: C. Pulley, M. Piekarski	
D.	Discussion and Possible Action on a Letter of Support of Texas House Bill 9: the Texas Broadband Infrastructure Fund	46
	Presenter: A. Rodriguez	
E.	Discussion and Possible Action to Appoint Membership for Strategic Planning Team	55
	Presenter: G. Reveles, Dr. D. Kerney	
F.	Discussion and Possible Action Regarding LSG Training Dates:	
	May 26-27, 2023 or	
	June 23-24, 2023	
	Presenter: Dr. P. Galaviz	
G.	Discussion and Possible Action Regarding Superintendent of the Year	59
	Presenter: G. Reveles	
6.	CONSENT AGENDA-VOTING	
A.	<i>BUSINESS SERVICES</i>	
1.	Approval of the Meeting Minutes	
a.	Approval of the February 28, 2023 Regular Board Meeting Minutes	60
2.	Approval of the Monthly Financials	64
	Presenter: C. Pulley	
3.	Approval of the Monthly Donations	97
	Presenter: C. Pulley	
4.	Approval of the Budget Amendments	100
	Presenter: C. Pulley	
5.	Approval of the Texas Student Data Systems (TSDS) Support Cooperative MOU	103
	Presenter: Dr. O. Rico	
6.	Approval to Award RFP 2023-05 Bottle Filling Station to Ferguson Enterprises LLC in the Amount of \$279,776.92	106
	Presenter: B. Vasquez	
7.	Approval of Recommendation to Enter into Negotiations Regarding Request for Qualifications #2023-06 Financial Auditing Services	110
	Presenter: C. Pulley	

- B. *CURRICULUM AND INSTRUCTION*
 - 1. Approval of Reading Academy Stipend 114
Presenter: J. Arellano
- C. *HUMAN RESOURCES*
 - 1. Approval of Recommendation for Renewal of Contracts for Administrators and Other Certified/Non-Certified Administrators of Professionals for the 2023-2024 School Year
Presenter: M. Carrasco
- D. Approval of MOU for Project to Pursue Conversion of Gas Operated School Buses to Electric
Presenter: Dr. P. Galaviz
- 7. **EXECUTIVE SESSION**
To Consult with Attorney Under Sections 551.071, 551.072 and 551.074 of the Texas Government Code:
 - A. Discussion Regarding Administration's Recommendation for Bill Childress Elementary School Principal; Pursuant to Texas Government Code Section 551.074
 - B. Discussion Regarding Status and Possible Sale of District Own Property Located at Cap Carter Subdivision; Pursuant to Texas Government Code Sections 551.071 and 551.072
 - C. Discussion with Legal Counsel Regarding Sambrano v. CISD; Pursuant to Texas Government Code Section 551.071
- 8. **NEW BUSINESS (continued); OTHER**
 - A. Discussion and Possible Action Regarding Administration's Recommendation for Bill Childress Elementary School Principal
 - B. Discussion and Possible Action Regarding Status and Possible Sale of District Own Property Located at Cap Carter Subdivision
 - C. Discussion and Possible Action Regarding Sambrano v. CISD Including Pending Settlement Demand
- 9. **ADJOURNMENT**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

CANUTILLO A Premier District



Vision

Canutillo ISD is the premier district.
We lead today to positively impact tomorrow.

Mission

Canutillo ISD supports and embraces diversity in a multi-cultural society. Our school community thrives in a safe, engaging, inclusive learning environment. We provide equitable opportunities to ensure our future-ready students are inspired to explore, learn, grow and excel.

#BeCanutillo
Tomorrow's⁴ Best Today

Board of Trustees

Meeting Date: **March 2023**

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

Discussion and possible action regarding updates to the employee health plan.

Justification Statement:

Due to rising cost of healthcare/inflation and declining healthcare fund balance

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Martha Carrasco, Chief Human Resources Officer / Randy McGraw, HUB International

Signature of Requester s

Martha Carrasco, Chief Human Resources Officer / Randy McGraw, HUB International

Signature of Presenter(s)

Business Services Approval (Initials)

Date **March 2023**

Agenda Summary:

Presentation will provide a brief historical overview, forecast of fund balance projections, scenarios for discussion and consideration highlighting the impact to both employer and employee contributions. Current projected impact based on current enrollment numbers is approximately an increase of \$230,000 for the employer contribution per month. This amount should be included in budget projections for fiscal year 2024 with an effective date of July 1, 2023.

RECOMMENDATION: The recommendation is to approve the increase to the district's employer contribution from \$623 to \$897 otherwise employee healthcare cost would increase to approximately 167% on January 1, 2024.

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT

NO(S): **As recommended by Financial Services**

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid): **N/A**

REQUESTING DEPARTMENT:

Human Resources

CONSEQUENCES OF NON-APPROVAL:

Employee healthcare deductions would increase to approximately 167% on January 1, 2024.

IMPLEMENTATION TIMELINE: **July1 2023**

ATTACHMENT(S): **HUB International Power Point Presentation Health Plan Update**





Risk & Insurance | Employee Benefits | Retirement & Private Wealth



Health Plan Update

Presented to: Canutillo Independent School District Board
March 28, 2023

Agenda

- 1 | Review Historical Health Plan Funding
- 2 | Review PY 2024 Projections
- 3 | Sample Funding Solutions

1. HISTORICAL FUNDING

- ❖ In 2022, after reviewing the forecast for 2023, instead of increasing funding to the plan from both the District and Employees, the District earmarked the proceeds from a land sale to offset the need for increased revenues, so no changes were made to the District contribution of \$623 per enrolled employee, or to any payroll deductions for employees.
- ❖ The earmarked “infusion” was projected to be \$2.3 million. However, the sale the property has not concluded, and should it happen the amount is likely to be less that \$2.3 million.



Historical Funding



Plan Year	Ending Fund Balance	Target Fund Balance	Revenues	Expenses	Funding Gap
PY 2020	\$2,840,763.00	\$1,724,858.00	\$7,791,012.00	\$7,565,053.00	\$225,959.00
PY 2021	\$1,767,318.00	\$1,448,495.00	\$7,895,232.00	\$8,582,672.00	(\$687,440.00)
PY 2022	\$150,775.00	\$1,535,604.00	\$8,349,108.00	\$10,498,724.00	(\$2,149,616.00)
PY 2023 Projected	(\$1,811,485.00)	\$1,503,656.00	\$8,371,464.00	\$10,333,724.00	(\$1,962,260.00)
PY 2024 Projected	(\$3,273,721.00)	\$1,400,564.00	\$8,371,464.00	\$9,930,860.00	(\$1,559,396.00)



Projections: An Increase in Total Funding of 44% is needed



CISD Medical Plan Expense Forecast

Forecast

	Forecast for 2023 Plan Year	Forecast for 2024 Plan Year
Data Time Period	3/22 - 2/23	3/22 - 2/23
Total Med Claims	\$ 8,083,892.10	\$ -
Total Rx Claims	\$ 2,302,946.90	\$ -
Total Claims	\$ 10,386,839.00	\$ -
Projected Contributions	\$ 8,371,464.00	\$ 8,371,464.00
Annualized Claims	\$ 10,386,839.00	\$ 8,845,045.16
Stop Loss Reimbursements	\$ (2,110,406.60)	\$ (1,245,828.67)
Medical Trend	8%	7%
Rx Trend	8%	7%
Med Trend Factor	1.07	1.07
Rx Trend Factor	1.07	1.07
Trended/Adjusted Claims w/ Changes	\$ 8,845,045.16	\$ 8,238,625.52
Admin Expense	\$ (9.60)	\$ (11.04)
Stop Loss Expense	\$ 1,354,161.60	\$ 1,557,285.84
Misc Expenses	\$ 37,800.00	\$ 37,800.00
H.S.A. Contributions	\$ 92,400.00	\$ 92,400.00
Affordable Care Act Taxes or Fees	\$ 4,327.04	\$ 4,759.75
Total Projected Operating Cost	\$ 10,333,724.20	\$ 9,930,860.06
Estimated Beginning Reserve	\$ 1,150,775.00	
Projected Beginning Reserve		\$ (811,485.20)
Minimum Target Reserve	\$ 1,503,656.04	\$ 1,400,564.46
Estimated Ending Reserve Balance	\$ (811,485.20)	\$ (2,273,721.52)
Increase in Funding Needed (\$)		\$ 3,674,285.98
Increase in Funding Needed (%)	10	43.89%

THE (C)K WORKSHEET | 1

Funding Gap = Operating Expense - Contributions. Currently \$1,559,396

\$1 M Infusion to reserves reflected in 2023 Starting Fund Balance



Three Scenarios are modeled for discussion and consideration



1. The District infuses \$1, million into the plan “now”, and implements a 167% increase to Employee deductions on January 1, 2024. **FY24 Impact to CISD is \$0.**
2. The District infuses \$1, million into the plan “now”, and implements a 44% increase to District and Employee deductions on January 1, 2024. **FY24 Impact to CISD is \$1,355,297.** A 44% increase to the current District contribution of \$623 per employee would raise that amount to \$897 per employee.
3. The District infuses \$1, million into the plan “now”, and implements a 44% increase to District funding on 7/1/23 and to Employee deductions on 1/1/24. **FY24 Impact to CISD is \$2,710,594.** A 44% increase to the current District contribution of \$623 per employee would raise that amount to \$897 per employee.



Deduction Illustrations for Scenarios 1, 2, and 3.



1. \$1 M infusion, 167% to deductions on 1/1/24, FY 24 District impact \$0

167% INCREASE Monthly Deductions	CDHP			BASIC			STANDARD		
	2023	2024	CHANGE	2023	2024	CHANGE	2023	2024	CHANGE
Employee Only	\$0	\$0	\$0	\$100	\$267	\$167	\$138	\$368	\$230
Employee & Spouse	\$408	\$1,089	\$681	\$459	\$1,226	\$767	\$525	\$1,402	\$877
Employee & Children	\$279	\$745	\$466	\$329	\$878	\$549	\$385	\$1,028	\$643
Employee & Family	\$638	\$1,703	\$1,065	\$688	\$1,837	\$1,149	\$772	\$2,061	\$1,289

2. \$1 M infusion, 44% to each on 1/1/24, FY 24 District impact \$1,355,297

44% INCREASE Monthly Deductions	CDHP			BASIC			STANDARD		
	2023	2024	CHANGE	2023	2024	CHANGE	2023	2024	CHANGE
Employee Only	\$0	\$0	\$0	\$100	\$144	\$44	\$138	\$199	\$61
Employee & Spouse	\$408	\$588	\$180	\$459	\$661	\$202	\$525	\$756	\$231
Employee & Children	\$279	\$402	\$123	\$329	\$474	\$145	\$385	\$554	\$169
Employee & Family	\$638	\$919	\$281	\$688	\$991	\$303	\$772	\$1,112	\$340

3. \$1 M infusion, 44% increase to CISD 7/1/23, deductions on 1/1/24, FY 24 impact \$2,710,594, no additional increase to District on 7/1/24

44% INCREASE Monthly Deductions	CDHP			BASIC			STANDARD		
	2023	2024	CHANGE	2023	2024	CHANGE	2023	2024	CHANGE
Employee Only	\$0	\$0	\$0	\$100	\$144	\$44	\$138	\$199	\$61
Employee & Spouse	\$408	\$588	\$180	\$459	\$661	\$202	\$525	\$756	\$231
Employee & Children	\$279	\$402	\$123	\$329	\$474	\$145	\$385	\$554	\$169
Employee & Family	\$638	\$919	\$281	\$688	\$991	\$303	\$772	\$1,112	\$340



Closing Comments



- Once The funding strategy is adopted, plan design changes can be considered to lessen the cost impact to both parties.
- Plan Design changes may offer up to a 5% reduction in projected costs.

Thank you.

CANUTILLO A Premier District

Budget Update

Fiscal Year 2023-2024

March 28, 2023



Fiscal Year 2024 Unknowns

- Tax Collections
- Tax Values
- Tax Compression Rate
- State Funding Formula
- Enrollment
- Attendance Rates
- New Legislation

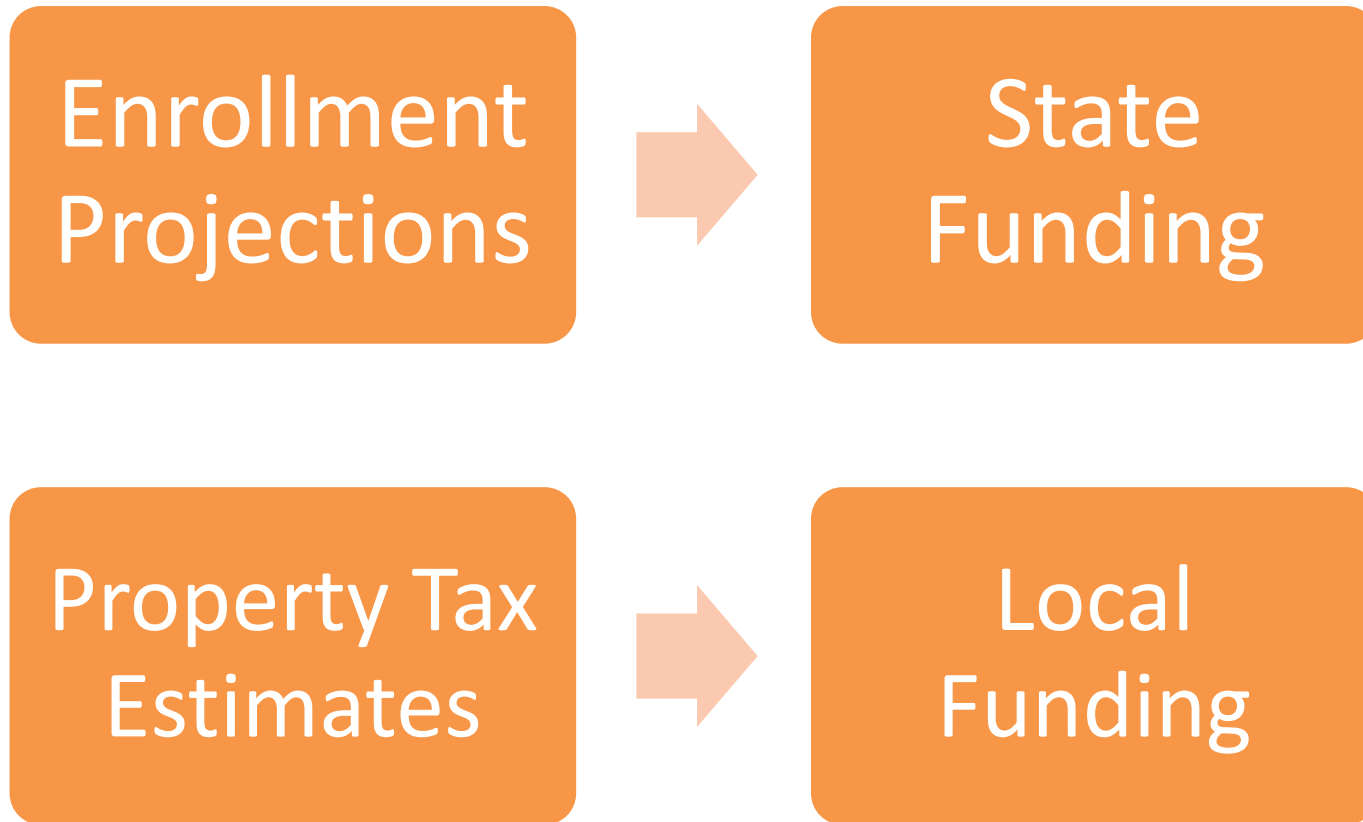
BUDGET PRIORITIES

- Maintenance Tax Notes Payoff \$8.2M (\$1.2M Annual Payment)
- Facilities Maintenance Requests
- Health Care Fund Reserve - \$2.3M?
- 4% & 3% Compensation Package
- Balanced Budget: Revenues = Expenditures?
- Apple Refresh \$750,000 (8-Year Plan)

BUDGET ITEMS TO BE CONSIDERED FOR A BALANCED BUDGET

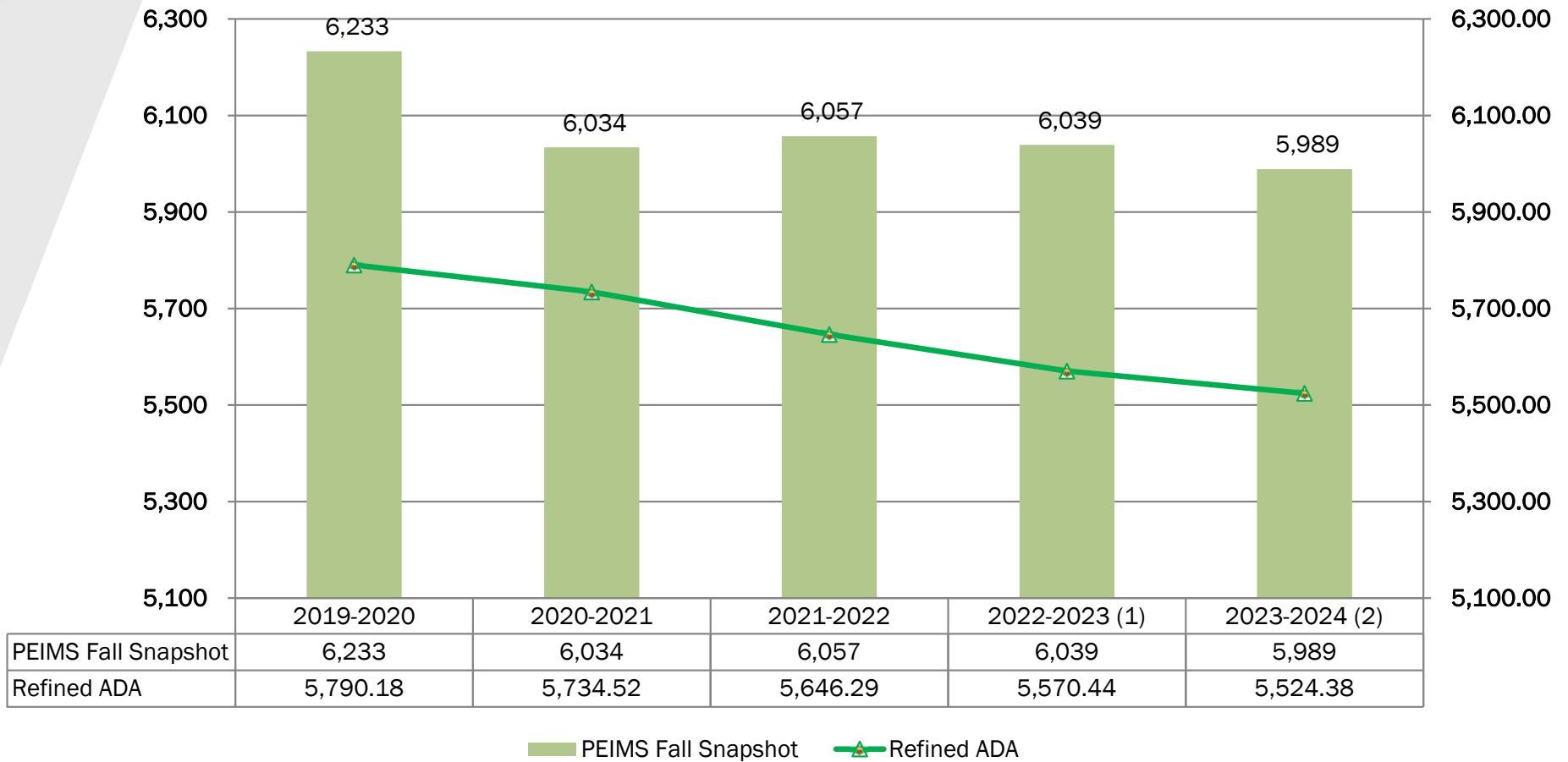
Loss of ESSER Indirect Cost Revenue	\$1.3M
Temporary ESSER Positions Originally Funded by General Fund	\$2.2M
Additional Instructional FTE's	\$1.7M
Maintenance Tax Note Payment	\$1.2M
Total	\$6.4M

Estimating Revenues



As property tax revenue grows, state funding decreases and the opposite effect applies as well.

HISTORICAL ENROLLMENT/ADA



(1) ADA is projected at 94% of enrollment and on October 2022 snapshot

(2) 2024 enrollment is based on the 2023 rollover for grades K-12 and prior years enrollment for grades EE-PK and 94% attendance rate



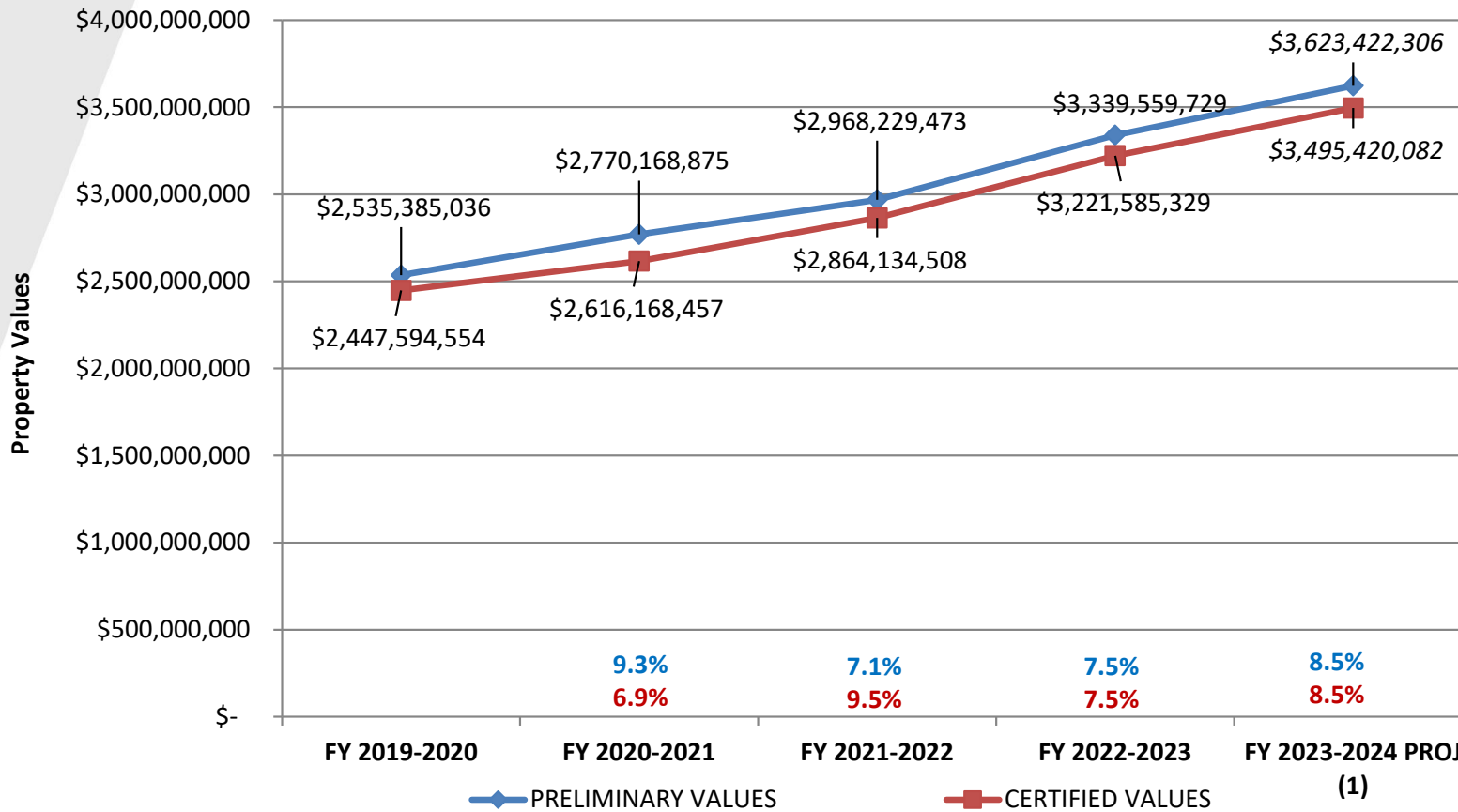
PRELIMINARY 2024 ENROLLMENT PROJECTIONS

CAMPUS	2023 ENROLLMENT AT SNAPSHOT	2024 PRELIMINARY ENROLLMENT	CHANGE
CANUTILLO HIGH SCHOOL	1,624	1,597	(27)
NORTHWEST EARLY COLLEGE HIGH SCHOOL	361	406	45
CANUTILLO MIDDLE SCHOOL	700	705	5
ALDERETE MIDDLE SCHOOL	596	625	29
CANUTILLO ELEMENTARY	519	502	(17)
DAVENPORT ELEMENTARY	302	294	(8)
DAMIAN ELEMENTARY	512	504	(8)
CHILDRESS ELEMENTARY	398	388	(10)
GARCIA ELEMENTARY	461	431	(30)
REYES ELEMENTARY	566	537	(29)
TOTAL	6,039	5,989	(50)

Enrollment projections for 2024 are based on the rollup by grade level from the 2023 snapshot, enrollment grades EE – K remained constant



PROPERTY TAX VALUE TRENDS



(1) Projected values calculated at an estimated 8.5% increase from the 2022 certified values as of July 25, 2022



Fiscal Year 2024

Estimated M&O Tax Rate

	2022 Tax Year FY2023 Revenue	2023 Tax Year FY2024 Revenue
Tier 1	\$0.8046	\$0.7556*
Tier 2 (Golden Pennies)	\$0.0800	\$0.0800
Tier 3 (Copper Pennies)	\$0.0583	\$0.0583
Tax Rate	\$0.9429	\$0.8939

*Estimated - TEA will calculate and certify a Tier 1 tax rate by August 5th for adoption in September



Projected Property Tax Revenues Fiscal Year 2024

	FY23	FY24
PROPERTY TAX RATES:		
MAINTENANCE & OPERATIONS (M&O)	\$0.9429	\$0.8939
INTEREST & SINKING (I&S)	\$0.3600	\$0.3600
TOTAL TAX RATE	\$1.3029	\$1.2539
FY24 PROJECTED PROPERTY VALUES, AT A 8.5% INCREASE OF THE 2022 CERTIFIED TAX LEVY VALUE OF \$42,808,473 AS OF JULY 25, 2022	\$3,285,629,979	\$ 3,564,908,528
FY 24 PROJECTED M&O REVENUE = PAV/\$100 x \$0.8939 x 98.5% COLLECTION RATE	\$29,617,586	\$ 31,388,717
FY24 PROJECTED I & S REVENUE = PAV/\$100 X \$0.36 X 98.5% COLLECTION RATE	\$11,308,019	\$ 12,641,166
ESTIMATED TOTAL TAX COLLECTIONS	\$40,925,605	\$ 44,029,882

PROJECTED REVENUES LESS EXPENDITURES FOR FY 2023-2024 GENERAL FUND

(EXCLUDING CHILD NUTRITION AND **NO NEW EXPENDITURES**)

	FY23 Estimated Actual	FY24 Proposed Budget
Local Revenues	\$ 30,280,286	\$ 32,160,217
State Revenues	29,222,751	28,835,887
Federal Revenues	2,296,623	1,270,000
Other Sources (Land Sales)	<u>1,600,000</u>	<u>-0-</u>
Total Estimated Revenues	63,399,660	62,266,104
Preliminary Expenditures Before Adding Budget Priorities	<u>(66,770,389)</u>	<u>(68,601,400)</u>
Estimated Revenues Over/(Under) Expenditures	\$ <u>(3,370,729)</u>	\$ <u>(6,335,296)</u>
Expenditures Budgeted from Fund Balance	\$ 5,233,287	
<i>FY23: \$2.4M Prior Year Carryover Items</i> <i>\$1.2M Maintenance Tax Note Payment</i> <i>\$1.7M New Instructional FTE's</i>		

Optimum Unassigned Fund Balance for FY24 = \$16,767,468 (90 Days)
 FY24 Projected Ending Unassigned Fund Balance = \$9,724,614 (52 Days)



Questions





Canutillo Independent School District

Board of Trustees

Resolution

WHEREAS, the Texas Education Agency announced on March 15, 2023, that it would exercise its authority to replace the duly elected Board of Trustees of the Houston Independent School District with an appointed Board of Managers in response to a perception of academic underperformance; and

WHEREAS, the state takeover of the District also replaces the duly appointed Superintendent of Schools with a state appointed chief executive officer for the District; and

WHEREAS, Canutillo ISD believes that the challenges facing public school districts — particularly the largest one in the state — are best addressed by adhering to the state's long tradition of local governance, with school board trustees who are elected and accountable to the voters in their communities; and

WHEREAS, Houston ISD data indicates the district has made consistent progress since 2019, when it first faced the threat of state intervention with 94% of its 274 schools currently earning a grade of A, B, or C under TEA's accountability system; and

WHEREAS, the Texas Education Agency is targeting underperformance at one campus, Phillis Wheatley High School, as the motive for the removal of the duly elected Board of Trustees and Superintendent; and

WHEREAS, neither the Texas Education Agency nor the Texas Commissioner of Education have outlined a concrete plan to address chronic student learning loss or the impact of socio-economic factors in inner city Houston that are the root causes for low student performance at Phillis Wheatley High School; and

WHEREAS, there is no research to support that state takeovers have improve academic outcomes; and

WHEREAS, a state takeover by Texas Education Agency would lead to irreversible and discriminatory chartering of schools in minority communities and would reduce equity and access for the most disenfranchised students.

WHEREAS, a state takeover would jeopardize due process rights for students and for parents, long enshrined in law and in HISD policy.

IT IS THEREFORE RESOLVED BY THE BOARD OF TRUSTEES OF THE CANUTILLO INDEPENDENT SCHOOL DISTRICT THAT:

We are RESOLVED in our opposition to any efforts by the Texas Education Agency to take over the Houston Independent School District.

We urge the TEA Commissioner to reconsider this drastic move and return governance to a locally elected Board of Trustees, accountable to voters and the community.

The above Resolution is passed and adopted this ____ day of _____, 2023 by the Board of Trustees of the Canutillo Independent School District.

APPROVED:

Patsy Mendoza, President

ATTEST:

Cindy Zuñiga, Secretary

PURCHASING AND ACQUISITION

CH
(LOCAL)

Purchasing
Authority

The Board delegates to the purchasing agent to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs ~~\$50,000~~ \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place, except as otherwise provided in this policy.

The following shall not require advance approval from the Board before payment:

1. All payroll and all payroll-related payments such as Texas Teacher Retirement System (TRS), income tax withholding, contributions to employee-directed annuities and insurance policies, and other payments authorized by employees from their salaries.
2. All payments arising from or relating to the District's self-funded health plan and self-funded workers' compensation plan.
3. All regularly scheduled payments for transactions previously approved by the Board such as payments on bonds, leases for equipment and/or vehicles, and all monthly payments for utilities, telephone service, and Internet service.
4. Legal, accounting, and auditing services.
5. Payment for fuel for District vehicles.
6. Payments to other governmental entities such as the Central Appraisal District or Region 19 Education Service Center.
7. Payments on District credit cards.
8. Premiums for property and casualty insurance, general liability insurance, motor vehicle insurance, Board and employee liability insurance, and similar insurance coverage of District property and staff.
9. Payments made pursuant to contracts or agreements previously approved by the Board.

Exception for
Emergency
Contracts

In the event of a catastrophe, emergency, or natural disaster affecting the District, the Board delegates to the Superintendent the authority to contract for the replacement, construction, or repair of school equipment or facilities in accordance with law, if emergency replacement, construction, or repair is necessary for the health and safety of District students and staff. The Superintendent shall report to the Board at the next regular

PURCHASING AND ACQUISITION

CH
(LOCAL)

meeting any contract made under this authority. [See Disaster Exception, CH(LEGAL)]

The delegation regarding emergency contracts does not waive competitive purchasing requirements under Education Code Chapter 44. Only the Board is authorized to waive competitive purchasing requirements under limited circumstances in accordance with Education Code 44.031(h). [See Emergency Damage or Destruction, CH(LEGAL)]

Purchasing Procedures

The Superintendent shall develop purchasing procedures to implement the requirements of state and federal law. [See also CB, CBB, CH(LEGAL), and COA]

Board Approval Contracts Above \$100,000

Contracts for a term of one year or more above \$100,000 annually shall require approval by the Board, unless exempted by this policy.

Renewals

The Superintendent shall inform the Board on a monthly basis of the renewal of a contract previously approved by the Board.

Exemptions from Board Approval

The following contracts shall be permitted without Board approval:

1. Contracts approved by the Texas Education Agency and any of the Education Service Centers;
2. Contracts approved by the state of Texas;
3. Purchases made pursuant to interlocal agreements previously approved by the Board, including, but not limited to, purchases made through a cooperative purchasing program;
4. Contracts that were previously authorized by the Board;
5. Contracts amendments and change orders to the extent permitted by law and policy; and
6. Contracts for items to replace stolen items or items damaged by natural causes and vandalism.

~~Patented or copyright items that are only available from one source may be purchased without securing Board approval if no other like items are available that would serve the same purpose or function.~~

Purchasing Method

The Board delegates to the Superintendent the authority and responsibility to determine the method of purchasing in accordance with CH(LEGAL) or CBB(LEGAL), as appropriate.

<i>Competitive Bidding</i>	<p>If competitive bidding is chosen as the purchasing method, the Superintendent shall prepare bid specifications. All bids shall be in accordance with administrative regulations. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified date and time shall not be considered. A vendor's past relationship with the District shall be part of the evaluation criteria when making the award.</p> <p>The District may reject any and all bids in accordance with state or federal law, as applicable.</p>
<i>Competitive Sealed Proposals</i>	<p>If competitive sealed proposals are chosen as the purchasing method, the Superintendent shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be in accordance with administrative regulations. Proposals received after the specified time shall not be considered. Proposals shall be opened at the date and time specified, and all proposers shall be invited to attend the proposal opening. Proposals may be withdrawn prior to the scheduled time of opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened. A vendor's past relationship with the District shall be part of the evaluation criteria when making the award.</p> <p>The District may reject any and all proposals in accordance with state or federal law, as applicable.</p>
Responsibility for Debts	<p>The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with the adopted budget, state law, Board policy, and the District's purchasing procedures. [See CE] The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control. Persons making unauthorized purchases shall assume full responsibility for all such debts.</p>
Purchase Commitments	<p>All purchase commitments shall be made by the Superintendent in accordance with administrative procedures, including the District's purchasing procedures.</p>
Personal Purchases	<p>District employees shall not be permitted to make purchases for personal use through the District's business office.</p>
Other Contracted Services	<p>The District shall contract with firms that have sufficient resources and capabilities to provide services to the District.</p> <p>Proposals for services shall be solicited as deemed appropriate. However, a mandatory review of all firms that have served the District for five consecutive years shall be required at the end of a five-year period. At that time, the Board may direct the</p>

Superintendent to prepare and issue a request for qualifications or proposals, as appropriate for the services.

Debarment

The Board shall protect the District's interests by ensuring that contracts and subcontracts are awarded to firms or individuals who provide the District with the best value. As one method of implementing this policy, the District may debar a vendor/contractor under the circumstances and procedures detailed below.

Successors-in-Interest

A successor-in-interest shall be defined as any business entity that is substantially similar to a business entity that is or was previously debarred. A business entity that employs, or is associated with any partner, member, officer, director, responsible managing officer, or responsible managing employee, or a business entity that is or was previously debarred is a successor-in-interest.

The District, in its sole discretion, may debar a vendor/contractor, its partners, principals, members, directors, officers, responsible managing employees, agents, successors-in-interest, and other affiliates from bidding on or entering into contracts led by the District, from participating as a subcontractor on any contract, or from providing services, materials, equipment, goods, or supplies in any contract for any one or more of the reasons listed below. A proposed debarment may include all known successors-in-interest of a business entity and is presumed to do so unless otherwise stated in the debarment decision.

Grounds for Debarment

Grounds for debarment shall include the following:

1. Unsatisfactory performance of a contract or any history of failure to perform contracted services, either with the District or elsewhere;
2. Stating an unwillingness to honor a binding bid;
3. Knowingly and intentionally supplying false information in order to appear responsive to a solicitation, to obtain a contract, or to qualify for a bid performance;
4. Knowingly and intentionally conferring or offering to confer any gift, gratuity, favor, or advantage, present or future, upon any employee of the District or other governmental agency that exercises any official responsibility for an acquisition;
5. Conviction, plea of guilty or nolo contendere of any felony charge of fraud, bribery, collusion, conspiracy, payment of kickbacks, federal or state antitrust laws, or other criminal offense in connection with the bidding, award, or performance of any contract for goods and services with any state agency;

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6. Any public admission to a bidding crime by a vendor/contractor, made individually or through one or more of its officers or partners;
7. Conviction of any offense that indicates a lack of moral or ethical integrity and that reasonably relates to or reflects upon the business practices of the vendor/contractor;
8. Violation of state ethics laws;
9. Failure to comply with terms and conditions of existing contracts; or
10. Disqualification of the vendor/contractor by any federal, state, or local governmental agency in Texas or other states for substantially violating any of these reasons. In such case, the period of debarment shall be the period of time as established by the governmental agency.

Period of
Debarment

The period of a single debarment shall be no less than 12 months and no greater than 36 months. In cases of multiple offenses by the same vendor/contractor arising out of separate occurrences, the District may order additional periods of debarment, even though the total debarment period exceeds 36 months.

At the discretion of the District, a debarment of greater than 12 months may be modified, but only if it is both in the public interest and in the District's interest, as determined by the Superintendent. Mitigating circumstances that may be considered include, but are not limited to, degree of culpability, length of debarment necessary to protect the District's interests, restitution paid, cooperation with law enforcement authorities, or repudiation of any criminal or unethical activity prior to the completion of such activity.

Debarment
Procedures

A vendor/contractor who is debarred for fraud or dishonesty shall be afforded notice and the opportunity for a hearing prior to debarment, except where there is a criminal indictment or an ongoing civil or criminal prosecution. Where the vendor/contractor has been criminally indicted, is under ongoing civil or criminal prosecution, or if a state or federal law enforcement authority determines that holding a pre-debarment hearing would jeopardize a civil or criminal prosecution, the vendor/contractor shall be provided with a full opportunity to submit rebuttal information in lieu of a hearing.

A vendor/contractor who is debarred for any other reasons or multiple reasons may be debarred immediately but may contest such debarment in accordance with these procedures. An opportunity to rebut charges must be afforded the vendor/contractor. A vendor/contractor who is debarred both for

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fraud or dishonesty and other reasons not implicating fraud or dishonesty may be debarred immediately in accordance with these procedures, but only for those reasons not implicating fraud or dishonesty. Such vendor/contractor shall be afforded notice and the opportunity for a hearing prior to debarment for fraud or dishonesty.

Debarment
Committee

The Superintendent shall establish a three-member debarment committee and shall appoint three members and three alternates of diverse ethnicities and departments. Each committee member must be fair, objective, and of the highest integrity.

Commencement
Proceedings

Anyone, including a Board member, District employee, contractor, or vendor, may submit to the purchasing agent a complaint, proposal to debar, or information that would support the debarment of a vendor/contractor, consultant, or bidder. A copy shall also be submitted to the chief financial officer.

The purchasing agent shall be responsible for establishing a computer database for tracking all submissions. The database shall, at a minimum, contain fields for the following:

1. The name of the vendor/contractor and DBA, where applicable.
2. The official business address and telephone number of the vendor/contractor.
3. The names of all principals, members, directors, officers, responsible managing employees, agents, successors-in-interest, or other affiliates.
4. The federal employer identification number.
5. Types of work performed.
6. Dates work was performed.
7. Dollar amount of contract.
8. Total amount paid.
9. Reasons for proposed debarment.
10. Name of complainants.
11. Dates of complaints.
12. Dates of responses, if any.
13. Disposition by debarment committee.

14. Names of the three members of debarment committee who rendered the disposition.

Notice

After the purchasing department has logged the complaint, proposal for debarment, or information that would support a debarment, the purchasing agent shall notify the vendor/contractor in writing of the proposed debarment and state with specificity the reasons for the proposed debarment. A sufficient notice may describe the irregularities on which the suspension is based in general terms without disclosing any evidence. The notice must also inform the vendor/contractor of his or her opportunity for rebuttal.

Opportunity for Rebuttal

Vendors/contractors shall have 14 calendar days to respond in writing to the proposed debarment and submit any documentation or other evidence to the purchasing department.

Conflict of Interest

Any member of the debarment committee who has a direct interest; is related to any employee, representative, or officer of a vendor/contractor under consideration; or has any other conflict of interest must recuse himself/herself from participation.

Vendors/contractors and any other person who has an interest in the outcome of the decision may not directly or indirectly communicate with any member of the debarment committee regarding the merits of the proposed debarment.

Maintenance of Files

The purchasing department shall maintain all original documents and files and shall enter all vendor/contractor responses into the database prior to forwarding three packets, each containing copies of the complaint, response, and all supporting evidence to the debarment committee.

Debarment Committee Procedures

The following shall apply:

1. For all proposed debarments not involving allegations implicating fraud or dishonesty, the debarment committee shall:
 - a. Review each packet prior to deliberating proposed debarments in committee;
 - b. Deliberate each proposed debarment in a committee meeting; and
 - c. Issue a final decision to the purchasing agent who shall be responsible for entering the decision into the database and communicating the decision in writing to the vendor/contractor.

2. For all proposed debarments or suspensions involving allegations implicating fraud or dishonesty, the debarment committee shall:
 - a. Review each packet prior to deliberating proposed debarments in committee;
 - b. When there is no ongoing civil or criminal prosecution, schedule a meeting or hearing with the vendor/contractor to afford the vendor/contractor a full opportunity to present to a full committee evidence rebutting the alleged fraud or dishonesty. A full hearing shall be scheduled when the District's evidence is conflicting or not compelling. The vendor/contractor may be represented by an attorney if he or she wishes. When the vendor/contractor is represented by counsel, the District shall be represented by the office of legal services;
 - c. Obtain the signatures of all committee members, witnesses, representatives, and other participants in each meeting or hearing held; and
 - d. Issue a final decision to the purchasing agent who will be responsible for entering the decision into the database and communicating the decision in writing to the vendor/contractor.

Decision

All decisions shall be issued in writing within 15 days of receiving the vendor/contractor's rebuttal information. The decision shall include:

1. The allegations considered;
2. The evidence presented for both sides;
3. Any findings of credibility;
4. The committee's decision; and
5. The basis for the decision.

All decisions shall be supported by a rational basis and adequate evidence.

Referrals to Law Enforcement

Any case that may involve criminal activity shall be referred to law enforcement authorities, as appropriate, after consulting with the District's office of legal services and the special assistant to the Superintendent for public safety and loss prevention or the Superintendent.

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Notification of Vendor / Contractor	The purchasing agent shall be responsible for all communications with vendors/contractors. After disposition by the debarment committee, the purchasing agent shall be responsible for communicating to the vendor/contractor the committee's final decision. The final decision shall be transmitted by facsimile and by certified and return receipt mail.
Enforcement of Debarment	When the debarment committee has issued a decision to debar the vendor/contractor, the purchasing agent shall be responsible for ensuring that debarred vendors/contractors do not participate in contracting with or supplying any goods or services to the District. Any participation of a currently debarred vendor/contractor may be grounds for the immediate termination of the purchasing agent and other purchasing department staff in accordance with District termination policies and procedures.
Appeal	<p>A debarred vendor/contractor may appeal the debarment decision to the Superintendent. The appeal must be filed within ten calendar days of the decision. If an appeal is not filed within ten calendar days of the date the decision was faxed or the date of the return receipt, whichever is earlier, the debarment committee's decision is final and there is no other recourse.</p> <p>The Superintendent shall determine whether there was a rational basis and adequate evidence for the debarment committee's decision and shall uphold the decision if there is a finding of a rational basis and adequate evidence. If the evidence is found inadequate to support the decision or there is no rational basis for the decision, the Superintendent shall, as appropriate, request additional information or reverse the debarment committee's decision. The decision of the Superintendent shall be the final. The purchasing agent shall enter the appeal and final decision into the database.</p>
Reports	The purchasing agent shall periodically distribute a report of all debarred vendors/contractors to the Board of Trustees, Superintendent, the chief financial officer, the legal services representative, and user departments.
Updates / Review	This policy, along with CH(REGULATION) and the District's purchasing manual, shall be reviewed and updated at least annually in June or earlier as needed.

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Purchasing
Authority

The Board delegates to the purchasing agent to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs ~~\$50,000~~ \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place, except as otherwise provided in this policy.

The following shall not require advance approval from the Board before payment:

1. All payroll and all payroll-related payments such as Texas Teacher Retirement System (TRS), income tax withholding, contributions to employee-directed annuities and insurance policies, and other payments authorized by employees from their salaries.
2. All payments arising from or relating to the District's self-funded health plan and self-funded workers' compensation plan.
3. All regularly scheduled payments for transactions previously approved by the Board such as payments on bonds, leases for equipment and/or vehicles, and all monthly payments for utilities, telephone service, and Internet service.
4. Legal, accounting, and auditing services.
5. Payment for fuel for District vehicles.
6. Payments to other governmental entities such as the Central Appraisal District or Region 19 Education Service Center.
7. Payments on District credit cards.
8. Premiums for property and casualty insurance, general liability insurance, motor vehicle insurance, Board and employee liability insurance, and similar insurance coverage of District property and staff.
9. Payments made pursuant to contracts or agreements previously approved by the Board.

Exception for
Emergency
Contracts

In the event of a catastrophe, emergency, or natural disaster affecting the District, the Board delegates to the Superintendent the authority to contract for the replacement, construction, or repair of school equipment or facilities in accordance with law, if emergency replacement, construction, or repair is necessary for the health and safety of District students and staff. The Superintendent shall report to the Board at the next regular

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meeting any contract made under this authority. [See Disaster Exception, CH(LEGAL)]

The delegation regarding emergency contracts does not waive competitive purchasing requirements under Education Code Chapter 44. Only the Board is authorized to waive competitive purchasing requirements under limited circumstances in accordance with Education Code 44.031(h). [See Emergency Damage or Destruction, CH(LEGAL)]

Purchasing Procedures

The Superintendent shall develop purchasing procedures to implement the requirements of state and federal law. [See also CB, CBB, CH(LEGAL), and COA]

Board Approval Contracts Above \$100,000

Contracts for a term of one year or more above \$100,000 annually shall require approval by the Board, unless exempted by this policy.

Renewals

The Superintendent shall inform the Board on a monthly basis of the renewal of a contract previously approved by the Board.

Exemptions from Board Approval

The following contracts shall be permitted without Board approval:

1. Contracts approved by the Texas Education Agency and any of the Education Service Centers;
2. Contracts approved by the state of Texas;
3. ~~Purchases made pursuant to interlocal agreements previously approved by the Board, including, but not limited to, purchases made through a cooperative purchasing program;~~
4. ~~Contracts from vendors pre-approved by the Board.~~
3. Contracts that were previously authorized by the Board;
4. Contracts amendments and change orders to the extent permitted by law and policy; and
5. Contracts for items to replace stolen items or items damaged by natural causes and vandalism.

~~Patented or copyright items that are only available from one source may be purchased without securing Board approval if no other like items are available that would serve the same purpose or function.~~

Purchasing Method

The Board delegates to the Superintendent the authority and responsibility to determine the method of purchasing in accordance with CH(LEGAL) or CBB(LEGAL), as appropriate.

<i>Competitive Bidding</i>	<p>If competitive bidding is chosen as the purchasing method, the Superintendent shall prepare bid specifications. All bids shall be in accordance with administrative regulations. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified date and time shall not be considered. A vendor's past relationship with the District shall be part of the evaluation criteria when making the award.</p> <p>The District may reject any and all bids in accordance with state or federal law, as applicable.</p>
<i>Competitive Sealed Proposals</i>	<p>If competitive sealed proposals are chosen as the purchasing method, the Superintendent shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be in accordance with administrative regulations. Proposals received after the specified time shall not be considered. Proposals shall be opened at the date and time specified, and all proposers shall be invited to attend the proposal opening. Proposals may be withdrawn prior to the scheduled time of opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened. A vendor's past relationship with the District shall be part of the evaluation criteria when making the award.</p> <p>The District may reject any and all proposals in accordance with state or federal law, as applicable.</p>
Responsibility for Debts	<p>The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with the adopted budget, state law, Board policy, and the District's purchasing procedures. [See CE] The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control. Persons making unauthorized purchases shall assume full responsibility for all such debts.</p>
Purchase Commitments	<p>All purchase commitments shall be made by the Superintendent in accordance with administrative procedures, including the District's purchasing procedures.</p>
Personal Purchases	<p>District employees shall not be permitted to make purchases for personal use through the District's business office.</p>
Other Contracted Services	<p>The District shall contract with firms that have sufficient resources and capabilities to provide services to the District.</p> <p>Proposals for services shall be solicited as deemed appropriate. However, a mandatory review of all firms that have served the District for five consecutive years shall be required at the end of a five-year period. At that time, the Board may direct the</p>

Superintendent to prepare and issue a request for qualifications or proposals, as appropriate for the services.

Debarment

The Board shall protect the District's interests by ensuring that contracts and subcontracts are awarded to firms or individuals who provide the District with the best value. As one method of implementing this policy, the District may debar a vendor/contractor under the circumstances and procedures detailed below.

Successors-in-Interest

A successor-in-interest shall be defined as any business entity that is substantially similar to a business entity that is or was previously debarred. A business entity that employs, or is associated with any partner, member, officer, director, responsible managing officer, or responsible managing employee, or a business entity that is or was previously debarred is a successor-in-interest.

The District, in its sole discretion, may debar a vendor/contractor, its partners, principals, members, directors, officers, responsible managing employees, agents, successors-in-interest, and other affiliates from bidding on or entering into contracts led by the District, from participating as a subcontractor on any contract, or from providing services, materials, equipment, goods, or supplies in any contract for any one or more of the reasons listed below. A proposed debarment may include all known successors-in-interest of a business entity and is presumed to do so unless otherwise stated in the debarment decision.

Grounds for Debarment

Grounds for debarment shall include the following:

1. Unsatisfactory performance of a contract or any history of failure to perform contracted services, either with the District or elsewhere;
2. Stating an unwillingness to honor a binding bid;
3. Knowingly and intentionally supplying false information in order to appear responsive to a solicitation, to obtain a contract, or to qualify for a bid performance;
4. Knowingly and intentionally conferring or offering to confer any gift, gratuity, favor, or advantage, present or future, upon any employee of the District or other governmental agency that exercises any official responsibility for an acquisition;
5. Conviction, plea of guilty or nolo contendere of any felony charge of fraud, bribery, collusion, conspiracy, payment of kickbacks, federal or state antitrust laws, or other criminal offense in connection with the bidding, award, or performance of any contract for goods and services with any state agency;

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6. Any public admission to a bidding crime by a vendor/contractor, made individually or through one or more of its officers or partners;
7. Conviction of any offense that indicates a lack of moral or ethical integrity and that reasonably relates to or reflects upon the business practices of the vendor/contractor;
8. Violation of state ethics laws;
9. Failure to comply with terms and conditions of existing contracts; or
10. Disqualification of the vendor/contractor by any federal, state, or local governmental agency in Texas or other states for substantially violating any of these reasons. In such case, the period of debarment shall be the period of time as established by the governmental agency.

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At the discretion of the District, a debarment of greater than 12 months may be modified, but only if it is both in the public interest and in the District's interest, as determined by the Superintendent. Mitigating circumstances that may be considered include, but are not limited to, degree of culpability, length of debarment necessary to protect the District's interests, restitution paid, cooperation with law enforcement authorities, or repudiation of any criminal or unethical activity prior to the completion of such activity.

Debarment
Procedures

A vendor/contractor who is debarred for fraud or dishonesty shall be afforded notice and the opportunity for a hearing prior to debarment, except where there is a criminal indictment or an ongoing civil or criminal prosecution. Where the vendor/contractor has been criminally indicted, is under ongoing civil or criminal prosecution, or if a state or federal law enforcement authority determines that holding a pre-debarment hearing would jeopardize a civil or criminal prosecution, the vendor/contractor shall be provided with a full opportunity to submit rebuttal information in lieu of a hearing.

A vendor/contractor who is debarred for any other reasons or multiple reasons may be debarred immediately but may contest such debarment in accordance with these procedures. An opportunity to rebut charges must be afforded the vendor/contractor. A vendor/contractor who is debarred both for

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Debarment
Committee

The Superintendent shall establish a three-member debarment committee and shall appoint three members and three alternates of diverse ethnicities and departments. Each committee member must be fair, objective, and of the highest integrity.

Commencement
Proceedings

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The purchasing agent shall be responsible for establishing a computer database for tracking all submissions. The database shall, at a minimum, contain fields for the following:

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2. The official business address and telephone number of the vendor/contractor.
3. The names of all principals, members, directors, officers, responsible managing employees, agents, successors-in-interest, or other affiliates.
4. The federal employer identification number.
5. Types of work performed.
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10. Name of complainants.
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14. Names of the three members of debarment committee who rendered the disposition.

Notice

After the purchasing department has logged the complaint, proposal for debarment, or information that would support a debarment, the purchasing agent shall notify the vendor/contractor in writing of the proposed debarment and state with specificity the reasons for the proposed debarment. A sufficient notice may describe the irregularities on which the suspension is based in general terms without disclosing any evidence. The notice must also inform the vendor/contractor of his or her opportunity for rebuttal.

Opportunity for Rebuttal

Vendors/contractors shall have 14 calendar days to respond in writing to the proposed debarment and submit any documentation or other evidence to the purchasing department.

Conflict of Interest

Any member of the debarment committee who has a direct interest; is related to any employee, representative, or officer of a vendor/contractor under consideration; or has any other conflict of interest must recuse himself/herself from participation.

Vendors/contractors and any other person who has an interest in the outcome of the decision may not directly or indirectly communicate with any member of the debarment committee regarding the merits of the proposed debarment.

Maintenance of Files

The purchasing department shall maintain all original documents and files and shall enter all vendor/contractor responses into the database prior to forwarding three packets, each containing copies of the complaint, response, and all supporting evidence to the debarment committee.

Debarment Committee Procedures

The following shall apply:

1. For all proposed debarments not involving allegations implicating fraud or dishonesty, the debarment committee shall:
 - a. Review each packet prior to deliberating proposed debarments in committee;
 - b. Deliberate each proposed debarment in a committee meeting; and
 - c. Issue a final decision to the purchasing agent who shall be responsible for entering the decision into the database and communicating the decision in writing to the vendor/contractor.

2. For all proposed debarments or suspensions involving allegations implicating fraud or dishonesty, the debarment committee shall:
 - a. Review each packet prior to deliberating proposed debarments in committee;
 - b. When there is no ongoing civil or criminal prosecution, schedule a meeting or hearing with the vendor/contractor to afford the vendor/contractor a full opportunity to present to a full committee evidence rebutting the alleged fraud or dishonesty. A full hearing shall be scheduled when the District's evidence is conflicting or not compelling. The vendor/contractor may be represented by an attorney if he or she wishes. When the vendor/contractor is represented by counsel, the District shall be represented by the office of legal services;
 - c. Obtain the signatures of all committee members, witnesses, representatives, and other participants in each meeting or hearing held; and
 - d. Issue a final decision to the purchasing agent who will be responsible for entering the decision into the database and communicating the decision in writing to the vendor/contractor.

Decision

All decisions shall be issued in writing within 15 days of receiving the vendor/contractor's rebuttal information. The decision shall include:

1. The allegations considered;
2. The evidence presented for both sides;
3. Any findings of credibility;
4. The committee's decision; and
5. The basis for the decision.

All decisions shall be supported by a rational basis and adequate evidence.

Referrals to Law Enforcement

Any case that may involve criminal activity shall be referred to law enforcement authorities, as appropriate, after consulting with the District's office of legal services and the special assistant to the Superintendent for public safety and loss prevention or the Superintendent.

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Notification of Vendor / Contractor	The purchasing agent shall be responsible for all communications with vendors/contractors. After disposition by the debarment committee, the purchasing agent shall be responsible for communicating to the vendor/contractor the committee's final decision. The final decision shall be transmitted by facsimile and by certified and return receipt mail.
Enforcement of Debarment	When the debarment committee has issued a decision to debar the vendor/contractor, the purchasing agent shall be responsible for ensuring that debarred vendors/contractors do not participate in contracting with or supplying any goods or services to the District. Any participation of a currently debarred vendor/contractor may be grounds for the immediate termination of the purchasing agent and other purchasing department staff in accordance with District termination policies and procedures.
Appeal	<p>A debarred vendor/contractor may appeal the debarment decision to the Superintendent. The appeal must be filed within ten calendar days of the decision. If an appeal is not filed within ten calendar days of the date the decision was faxed or the date of the return receipt, whichever is earlier, the debarment committee's decision is final and there is no other recourse.</p> <p>The Superintendent shall determine whether there was a rational basis and adequate evidence for the debarment committee's decision and shall uphold the decision if there is a finding of a rational basis and adequate evidence. If the evidence is found inadequate to support the decision or there is no rational basis for the decision, the Superintendent shall, as appropriate, request additional information or reverse the debarment committee's decision. The decision of the Superintendent shall be the final. The purchasing agent shall enter the appeal and final decision into the database.</p>
Reports	The purchasing agent shall periodically distribute a report of all debarred vendors/contractors to the Board of Trustees, Superintendent, the chief financial officer, the legal services representative, and user departments.
Updates / Review	This policy, along with CH(REGULATION) and the District's purchasing manual, shall be reviewed and updated at least annually in June or earlier as needed.



BOARD OF TRUSTEES

#BestSmallDistrictinTexas

March 28, 2023

The Hon. César J. Blanco
Texas Senate
P.O. Box 12068 - Capitol Station
Austin, Texas 78711

RE: PLEASE SUPPORT HB 9: the Texas Broadband Infrastructure Fund

Dear Hon. César J. Blanco,

On behalf of the Canutillo Independent School District, I am writing to ask for your support for HB 9, by Chairman Ashby, which dedicates \$5 billion towards expanding and deploying broadband in Texas.

Canutillo ISD has been a part of serving the community for 64 years and we are committed to championing the continued economic growth and prosperity of Canutillo, TX. Increasing access to reliable, high-speed broadband internet is an essential tool to sustain the economic development of our region and help businesses compete on a global level.

It is estimated that 1,000 people are moving to Texas each day. Our district alone is outpacing the state with a 20 percent growth rate. Broadband is no longer a luxury, but a critical component of a business's success and growth. As Canutillo continues to grow, local businesses need a broadband infrastructure that is equipped to grow alongside the increased demand from businesses and entrepreneurs.

With HB 9, the 88th Texas legislature has a unique opportunity to invest in the future of our state's connectivity. In addition to broadband expansion, this legislation helps local governments maximize federal and local funding streams and supports telecommunications connectivity for the public safety and education sectors. Simply put: HB 9 is the future-focused policy our state needs to ensure that Texas remains the best state to do business in.

Street Address:
7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address:
P.O. Box 100
Canutillo, TX 79835



Texas Education Agency A-Rated Three Years in a Row.

P: (915) 877-7481
F: (915) 877-7522
canutillo-isd.org

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.

I urge you and your colleagues to support HB 9 and its historic investment for broadband deployment and expansion.

Thank you for your service to the great state of Texas and I look forward to working with you this session.

Sincerely,

Patricia Mendoza
Board President
Canutillo ISD

Addresses

The Honorable Greg Abbott
Governor's Office
P.O. Box 12428
Austin, Texas 78711

The Honorable Dan Patrick
Lt. Governor's Office
P.O. Box 12068
Austin, Texas 78711

The Honorable Dade Phelan
Speaker's Office
P.O. Box 2910
Austin, TX 78768-2910

The Honorable César J. Blanco
Texas Senate
P.O. Box 12068 - Capitol Station
Austin, Texas 78711
District29.Blanco@senate.texas.gov

The Honorable Joe Moody
Texas House of Representatives
P.O. Box 2910
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District78.Moody@house.texas.gov

The Honorable Mary E. Gonzalez
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Austin, TX 78768-2910
District75.Gonzalez@house.texas.gov

The Honorable Claudia Ordaz
Texas House of Representatives
P.O. Box 2910
Austin, TX 78768-2910
District79.Ordaz@house.texas.gov

The Honorable Eddie Morales
Texas House of Representatives
P.O. Box 2910
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District74.Morales@house.texas.gov

The Honorable Lina Ortega
Texas House of Representatives
P.O. Box 2910
Austin, TX 78768-2910
District77.Ortega@house.texas.gov

Link to find out who represents you:
<https://wrm.capitol.texas.gov/home>



BOARD OF TRUSTEES

#BestSmallDistrictinTexas

March 28, 2023

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Dear Hon. Greg Abbott,

On behalf of the Canutillo Independent School District, I am writing to ask for your support for HB 9, by Chairman Ashby, which dedicates \$5 billion towards expanding and deploying broadband in Texas.

Canutillo ISD has been a part of serving the community for 64 years and we are committed to championing the continued economic growth and prosperity of Canutillo, TX. Increasing access to reliable, high-speed broadband internet is an essential tool to sustain the economic development of our region and help businesses compete on a global level.

It is estimated that 1,000 people are moving to Texas each day. Our district alone is outpacing the state with a 20 percent growth rate. Broadband is no longer a luxury, but a critical component of a business's success and growth. As Canutillo continues to grow, local businesses need a broadband infrastructure that is equipped to grow alongside the increased demand from businesses and entrepreneurs.

With HB 9, the 88th Texas legislature has a unique opportunity to invest in the future of our state's connectivity. In addition to broadband expansion, this legislation helps local governments maximize federal and local funding streams and supports telecommunications connectivity for the public safety and education sectors. Simply put: HB 9 is the future-focused policy our state needs to ensure that Texas remains the best state to do business in.

Street Address:
7965 Artercraft Rd.
El Paso, TX 79932

Mailing Address:
P.O. Box 100
Canutillo, TX 79835

P: (915) 877-7481
F: (915) 877-7522
canutillo-isd.org



Texas Education Agency A-Rated Three Years in a Row.

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artercraft Dr. | El Paso TX 79932.

I urge you and your colleagues to support HB 9 and its historic investment for broadband deployment and expansion.

Thank you for your service to the great state of Texas and I look forward to working with you this session.

Sincerely,

Patricia Mendoza
Board President
Canutillo ISD

Addresses

The Honorable Greg Abbott
Governor's Office
P.O. Box 12428
Austin, Texas 78711

The Honorable Dan Patrick
Lt. Governor's Office
P.O. Box 12068
Austin, Texas 78711

The Honorable Dade Phelan
Speaker's Office
P.O. Box 2910
Austin, TX 78768-2910

The Honorable César J. Blanco
Texas Senate
P.O. Box 12068 - Capitol Station
Austin, Texas 78711
District29.Blanco@senate.texas.gov

The Honorable Joe Moody
Texas House of Representatives
P.O. Box 2910
Austin, TX 78768-2910
District78.Moody@house.texas.gov

The Honorable Mary E. Gonzalez
Texas House of Representatives
P.O. Box 2910
Austin, TX 78768-2910
District75.Gonzalez@house.texas.gov

The Honorable Claudia Ordaz
Texas House of Representatives
P.O. Box 2910
Austin, TX 78768-2910
District79.Ordaz@house.texas.gov

The Honorable Eddie Morales
Texas House of Representatives
P.O. Box 2910
Austin, TX 78768-2910
District74.Morales@house.texas.gov

The Honorable Lina Ortega
Texas House of Representatives
P.O. Box 2910
Austin, TX 78768-2910
District77.Ortega@house.texas.gov

Link to find out who represents you:
<https://wrm.capitol.texas.gov/home>



BOARD OF TRUSTEES

#BestSmallDistrictinTexas

March 28, 2023

The Honorable Joe Moody
Texas House of Representatives
P.O. Box 2910
Austin, TX 78768-2910

RE: PLEASE SUPPORT HB 9: the Texas Broadband Infrastructure Fund

Dear Hon. Joe Moody,

On behalf of the Canutillo Independent School District, I am writing to ask for your support for HB 9, by Chairman Ashby, which dedicates \$5 billion towards expanding and deploying broadband in Texas.

Canutillo ISD has been a part of serving the community for 64 years and we are committed to championing the continued economic growth and prosperity of Canutillo, TX. Increasing access to reliable, high-speed broadband internet is an essential tool to sustain the economic development of our region and help businesses compete on a global level.

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I urge you and your colleagues to support HB 9 and its historic investment for broadband deployment and expansion.

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Sincerely,

Patricia Mendoza
Board President
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Link to find out who represents you:
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PUBLIC INFORMATION OFFICE

#BestSmallDistrictinTexas

To: Board of Trustees
From: Gustavo Reveles, Public Information Office
Re: Appointments for the Strategic Planning Community Advisory Committee
Date: March 21, 2023

As the District moves forward with its plans to update its strategic plan, it is imperative to consider the input from stakeholders in the community. Our partners with MoakCasey, the firm that is helping us draft the comprehensive strategic plan, has created a system of input that includes the establishment of a community advisory committee.

To help us fill the roles in the committee, we are asking Board members to suggest three names of Canutillo stakeholders that would be willing to serve. Please be mindful that the committee will meet on the evenings of April 12 and June 26.

To help us diversity the membership of the committee, we ask that the Board help us fill spots on the committee that meet these categories:

- Canutillo ISD parents: parents or guardians of students currently enrolled in our school system.
- Non-Canutillo ISD parents: parents or guardians of students NOT currently enrolled in our school system.
- Community representatives: representatives in the different business sectors of the community (business sector, financial services, retail, law enforcement, etc.)
- Clergy: religious leaders from our community.
- City/County government: mayors, city managers, high-ranking municipal or county officials and elected officials.
- Higher education: administrators or instructors from a higher education institution (EPCC or UTEP).

To help us expedite this process, we ask that you submit your names to Jessica Martinez no later than this Friday, March 31, 2023.

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55

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MOAKCASEY

PROVEN LEADERS ADVANCING TEXAS SCHOOLS

Canutillo ISD Strategic Plan Development Agenda Superintendent Intake Meeting

February 22, 2023

1. Introductions
2. District Intake Questionnaire
 - a. Basic District Profile
 - b. SWOT
3. Review Strategic Thought, Design, and Continuous Improvement – Overview
 - a. Foundation Documents
4. Sample Balanced Scorecard (BSC)
5. Strategic Plan Development Process Checklist
 - a. Initial Development of Strategic Plan BSC (Board-level Adoption of Columns 1 and 2)
 - b. Set Completion Date
 - c. Establish Meeting Dates
 - d. Board Posting Language for Meetings
 - i. #1 - Hold Team Building Training as required by statute provided by MoakCasey, LLC. To include introduction to Strategic Planning Process.
 - ii. #3 – Hold Advocacy & Engagement Board Training provided by MoakCasey, LLC. To include Setting the Beliefs Statement with the Community.
 - iii. #4 - Hold Vision & Goals Board Training provided by MoakCasey, LLC. To include Setting the Mission/Vision Statements with the Community.
 - iv. #6 - Hold Team Building and Evaluating and Improving Student Outcomes (EISO) Training as required by statute provided by MoakCasey, LLC. To include introduction to the Balanced Scorecard.
6. Review of Additional Services for the Strategic Plan Development Process Based on Client Needs
 - a. Additional Assistance on Columns 3, 4, and 5
 - i. Getting Strategic Actions down on paper
 - b. Continuous Improvement Consortium (CIC)
 - i. Getting Strategic Actions Implemented
 - c. Good Governance Primer Series

Canutillo ISD : Strategic Plan Development Process

Getting Started:

1. District Intake Questionnaire *(Please prepare answers before Superintendent Intake Meeting.)*
2. Overview: Six Steps to Strategic Plan Development (Domain One Step-by-Step)
3. Overview: Strategic Thought, Design, and Continuous Improvement (Domains One – Six)
4. The Moak Casey Strategic Plan Development Process Checklist
5. Primer: Assembling Your Strategic Planning Team
6. Step #1 Primer: Superintendent Listening & Learning Tour
7. Board Posting Language Included Below Each Meeting

Begin Superintendent Listening & Learning Tour (Step #1)

Meeting: Superintendent Intake with Moak Casey

<input type="checkbox"/>	Participant	Superintendent
	Time Allotment	1 hour (Zoom)
	Deliverable	Review Intake Questionnaire, Preliminary SWOT Analysis, Set Calendar
	Misc. Tips	Begin with the End in Mind – Where do you want your district to be, when, and what resources need to be mustered?

Month 1 (Recommend Scheduling Meetings 1 – 3 on back-to-back days)

Meeting #1: TEAM Trust & Good Governance Inventory (Step #2)

<input type="checkbox"/>	Participants	Strategic Team: Superintendent and Board of Trustees (TEA Authorized Provider: 3 hours of “Team Building” Board Training Provided)
	Time Allotment	3 hours
	Post Language	Hold Team Building Training as required by statute provided by Moak, Casey & Associates. To include introduction to Strategic Planning Process.
	Deliverable	TEAM Trust Self-Analysis Questionnaire
	Misc. Tips	Schedule evening of 1 st Day: Be prepared to explain succinctly why and why now to your board and any public in attendance

Meeting #2: Advancing the Senior Leadership Team Awareness of the Balanced Scorecard (Step #5)

<input type="checkbox"/>	Participants	Tactical Team: Superintendent and Senior Leadership Team
	Time Allotment	2 hours
	Deliverable	Balanced Scorecard Rough Draft
	Misc. Tips	Schedule morning/afternoon of 2 nd Day

Meeting #3: Setting the Belief(s) Statement with the Board & Community (Step #3)

<input type="checkbox"/>	Participants	Strategic and Tactical Teams with Community Advisory Committee (TEA Authorized Provider: 3 hours of “TASB Framework IV: Advocacy and Engagement” Board Training Provided)
	Time Allotment	3 hours
	Post Language	Hold Advocacy & Engagement Board Training provided by Moak, Casey & Associates. To include Setting the Beliefs Statement with the Community.
	Deliverable	Setting the Belief(s) Statement
	Misc. Tips	Schedule evening of 2 nd Day

Assembling Your Strategic Planning Team

Standard of Representation

Everyone who is directly interested in the well-being of its students must feel they are represented by at least one person on the Planning Team.

Diversity Considerations

Diversity considerations must include gender, ethnicity, balance of ages, socio-economic status representation, and other matters depending on the makeup of the specific school district.

Category	Number
Central Office Administrative Staff..... Examples include: Senior level, such as Superintendent, Assistant Superintendent and Executive Director level	3
Principals One from each level	3
Teachers..... One from each level	3
Extracurricular Activities Staff (Including athletics).....	2
Board of Trustees	2-3
Public School Parents	4
Examples include: Representatives of special needs students, Extra-curricular (athletics), academically able, and others.	
Parents—non-public school.....	1
Community representatives..... Examples include: Financial services, Medical services, Retail sales, Law enforcement, Economic development, Manufacturing, and Emergency Services.	5
Students.....	2
Clergy	1-2
City/county government..... Examples include: Mayor, City Manager, County Judge, Fire Chief	2
Higher education..... Examples include: Administrators, Instructional Staff	2

Resolution

Texas Association of School Boards Superintendent of the Year

The _____ Independent School District Board
on this date, _____, resolved to
nominate _____, Superintendent of Schools,
for his/her exemplary and visionary leadership toward improving student
performance in our schools.

School Board President

(Note: You may add more personalized resolution language, but it is not necessary for this part of the SOTY process. Individual trustees also should sign the resolution.)

1. GENERAL FUNCTIONS-OTHER

1.A. Call to Order

The meeting was called to order at 6:02 p.m. by Board Vice President Rodriguez.

1.B. Pledge of Allegiance

1.C. Texas Pledge of Allegiance

1.D. Roll Call

Present: Barnes, Borrego, Rodriguez, Simental, Trout, Zuniga

Absent: Mendoza

1.E. CISD Vision and Mission Statements

The Canutillo ISD Vision and Mission Statement were read aloud by Trustee Barnes and Trustee Trout respectively.

2. BOARD HONORS

2.A. Recognition of Alderete Middle School Students Who Received All-Region Choir Honors

2.B. Recognition of Canutillo High School Students Who Qualified to the 2023 Texas Solo Ensemble Competition

2.C. Recognition of Northwest Early College High School Student, Aitiana Mondragon, for Receiving the Presidential Scholarship to UTEP

3. OPEN

FORUM-OTHER

Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy

BED(LOCAL):

Each participant will be limited to THREE MINUTES to make comments to the Board.

The Board is NOT permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting. For further information on those policies, contact the Superintendent's Administrative Assistant.

John M. Joyner Jr. expressed concerned on how board members are voting. He requested that policy be changed so board members can add items to the agenda.

Bernardo Barela expressed concern on the new board member Bobby Simental and the process on which he was selected.

Annette Alvarado spoke in regard to child nutrition workers receiving a 10% raise.

Rosario Fernandez spoke in regard to a pay increase to the child nutrition department.

Aurora Sanchez addressed the board regarding an increase in pay for the child nutrition department.

Jessica Dominguez Bernal spoke in regard to CAFÉ and welcomed Trustee Zuniga in becoming a member.

Sergio Martinez congratulated new Trustee Bobby Simental as well as the board of Trustees on the work they do.

4. **SPECIAL PRESENTATION-OTHER**

4.A. Presentation of the 2021-2022 District Annual Board Report

Ms. Jessica Harrison presented this item to the board. Ms. Harrison answered questions from the board as she presented. Trustee Trout asked for a follow up on graduation opportunities in Thursdays packet.

4.B. Presentation to the Board of Trustees on the Quarterly Investment Report for the Quarter Ending December 31, 2022

This item was moved and voted under consent.

5. **BOARD OF TRUSTEE BUSINESS**

5.A. Discussion and Possible Action to Engage Cantu, Harden, Montoya, LLP as Bond Counsel for Canutillo ISD

Mr. Cantu from Cantu Harden and Montoya LLP spoke briefly about his firm and answered some questions from board members as he presented.

It was motioned by Ms. Borrego and seconded by Trustee Simental and motion passed unanimously to engage with Cantu Harden and Montoya LLP as bond counsel.

5.B. Discussion and Possible Action on Building a 21st Century Learning Experience by Engaging Parents and Strengthening Student Literacy with BookMarkED.School

Mr. Steve Wandler from BookMarkEd presented to the board and answered questions regarding his program.

It was motioned by Trustee Borrego and seconded by Trustee Barnes and unanimously passed to engage with BookMarkEd .

5.C. Resolution of the Board of Trustees of the Canutillo Independent School District Designating February as "End the Silence" Month in Partnership with the National Alliance on Mental Illness (NAMI)

Trustee Trout presented this item.

Trustee Trout invited Mr. Isidro Torres Executive Director from NAMI to present on the subject.

Trustee trout read the Resolution regarding Ending The Silence Month.

It was motioned by Trustee Trout seconded by Trustee Barnes and unanimously passed designating February as End The Silence Month.

6. **CONSENT AGENDA-VOTING**

It was motioned by Trustee Tout and seconded by Trustee Barnes and unanimously passed to approve the consent agenda as presented with the exception of item 6. B.

6.A. *BUSINESS SERVICES*

6.A.1. Approval of the Meeting Minutes

6.A.1.a. Approval of the January 24, 2023 Regular Board Meeting Minutes

6.A.1.b. Approval of the February 13, 2023 Special Board Meeting Minutes

6.A.2. Approval of the Monthly Donations

6.A.3. Approval of the Budget Amendments

6.A.4. Approval of the 2023-2024 west Texas Food Service Cooperative Interlocal Agreement

6.A.5. Approval of Memorandum of Understanding Between Canutillo ISD and the Council of Regional Economic Expansion and Educational Development (CREEED) for Spring 2023 and Academic Year 2023-2024

6.B. Approval of Proposed Revisions to Local Policy CH (Purchasing and Acquisition) **First Reading**

This item was pulled for discussion and will be brought back at a later date. There was no action taken on this item.

6.C. Approval of Remote Homebound Instruction Waiver

6.D. Approval of Facility Request Form: Vinton Spanish Congregation of Jehova's Witness

6.E. Approval of Facility Request Form: Child Evangelism Fellowship Good News Club (CES)

6.F. Approval of Facility Request Form: Canutillo Central Congregation of Jehovah's Witnesses

7. **EXECUTIVE**

SESSION

To Consult with Attorney Under Sections 551.071, 551.072 and 551.074 of the Texas Government Code:

The meeting adjourned into Executive Session at 6:40 p.m.

7.A. Discussion and Recommendation from Administration Regarding the Resignation of Canutillo Middle School Teacher, S. Aguilar, During Contract Term; Pursuant to Texas Government Code Sections 551.071 and 551.074

8. **NEW BUSINESS (continued); OTHER**

The Meeting Reconvened into Open Session at 6:52 p.m.

8.A. Discussion and Possible Action Regarding Findings and Determination of the

Board Related to the Resignation of Canutillo Middle School Teacher, S. Aguilar,
During Contract Term

Steve Blanco, legal counsel, for Canutillo ISD addressed the board and stated he provided an update to the board regarding the actions Mr. Aguilar engaged into abandoning his contract. Mr. Blanco stated that Mr. Aguilar was asked to provide reasons and no reason were given. Under TEA and state law there is a time period when certified teachers can leave with permission or consent of the district and in this instance, Mr. Aguilar did not have permission or consent or any reason to constitute good cause to abandon his contract. Mr. Blanco recommended that the board authorize administration to notify TEA of the contract abandonment by Mr. Aguilar, without good cause or consent of the board.

It was motioned by Trustee Trout and seconded by Trustee Borrego and passed with 5 affirmative votes to approve legal counsel's recommendation. Trustee Barnes voted no.

9. ADJOURNMENT

The meeting was adjourned at **8:36 p.m.** under unanimous consent.

Presented to the Board of Trustees for approval on **March 28,2023**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

Board of Trustees

Executive Summary of Board Agenda Item

Meeting Date: _____

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

C Pulley
Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):



CANUTILLO A Premier District

Report to Board of Trustees Monthly Financials

February 28, 2023- Draft

7965 Artcraft | El Paso, TX 79932
915.877.7401 | www.canutillo-isd.org
Follow us on:   



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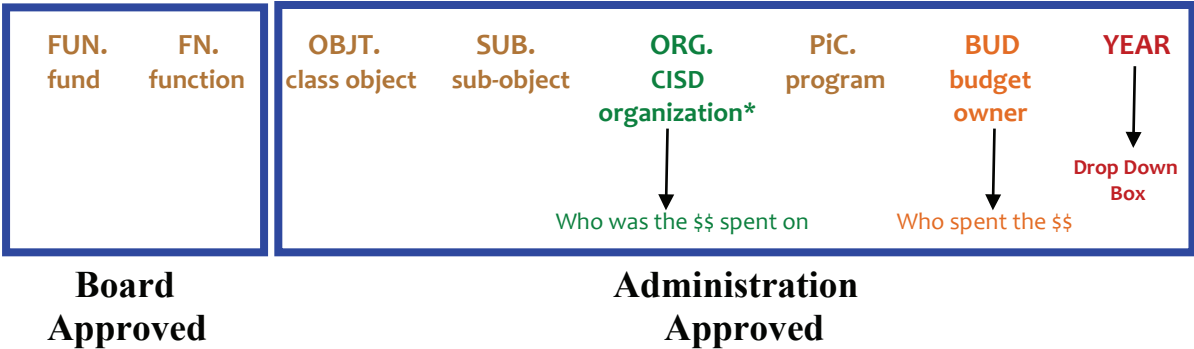
**CANUTILLO INDEPENDENT SCHOOL DISTRICT
ACCOUNT COMPONENTS FOR CAMPUSES AND
DEPARTMENTS
FISCAL YEAR 2022-2023**

ACCOUNT CODING SCHEME

199.11.6112.00.001.11

**199 - FUND
11 – FUNCTION
6112 – CLASS OBJECT
00 – SUB-OBJECT
001 – ORGANIZATION
11 – PROGRAM CODE**

TEAMS ACCOUNT CODE



*Note: With the exception of organizations 726-749 (PEIMS – 750) and 800-997 (PEIMS – 999), CISD organization represents the PEIMS organization. The account element “year” appears in a drop down box rather than as an element of the account string, if more than one year is available.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
ACCOUNT CODES**

FUND		FUNCTION	
101	Food Service	11	Instruction
185	State Compensatory Education - SCE	12	Instructional Resources and Media Svc
199	Local Operating - General	13	Curriculum Development/Instructional Staff Development
211	Title I, Part A	21	Instructional Leadership
212	Title I, Part C - Migrant	23	School Leadership
224	IDEA Part B Formula	31	Guidance/Counseling Service
225	IDEA Part B Preschool	32	Social Work Service
242	Summer Feeding Program	33	Health Service
244	Perkins V Grant	34	Student (Pupil) Transportation
255	Title II, Part A - TPTR	35	Foodservice
263	Title III, Part A LEP	36	Co curricular/Extracurricular Activity
266	ESSER I- Cares Act	41	General Administration
272	Medicaid Administrative Cost	51	Plant Maintenance/Operations
277	Coronavirus Relief - Cares Act	52	Security/Monitoring Service
281	ESSER II- American Rescue Plan	53	Data Processing Service
282	ESSER III- American Rescue Plan	61	Community Service
289	Federally Funded Discretionary Grant	71	Debt Service
397	Advanced Placement	81	Facilities Acquisition
410	State Instructional Materials	99	Governmental Charges
429	State Discretionary Grant		
461	Campus Activity Funds		
486	Wells Fargo STEM-Power		
487	CREED Accelerated Certification Program		
489	Fruit & Veggie Grant- Chef Ann Foundation		
599	Debt Service		
691	Bond Capital Projects (Series 2006)		
692	Bond Capital Projects (Series 2011)		
693	Bond Capital Projects (Series 2013)		
753	Insurance		
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OBJECT CODE			
6112.13	Substitutes - Staff Development	6329	Reading Materials
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6121.06	Overtime Pay	6395	Supplies - Automotive Parts
6126.03	Academic Tutor Pay	6396	General Supplies - Tools
6128.05	Extra Duty Pay - Hourly	6397	Controlled Assets - Furniture and Equipment
6128.07	Excess Hour Pay - Transportation	6398	Controlled Assets - Technology
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6129	Salaries- Hourly	6411	Travel - Employees & Registrations
6211	Legal Services	6411.89	In-City Mileage
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6249	Contracted Maintenance and Repair	6495	Membership Dues
6255	Utility - Garbage Disposal	6497	Postage
6256	Utilities - Electric	6498	Cost of Goods Sold
6257	Utilities - Telephone & Telecommunication Charges	6499	Miscellaneous Operating Costs
6258	Utilities - Water, Wastewater Treatment & Sanitation	6499.01	Board Funded Field Trips
6259	Utilities - Gas	6511	Bond Principal
6269	Rental - Copy Machine Leases	6513	Long-Term Loan Principal
6291	Consulting Services	6519	Debt Principal
6297	Printing	6521	Interest on Bonds
6299	Miscellaneous Contracted Services	6523	Interest
6299.97	Software Licences	6599	Other Debt Service Fees
6315	Custodial Supplies - Departments	6619	Land Purchase/Improvements
6316	Custodial Supplies - Elementary School	6629	Bldg Purchase/Construct/Improvement
6317	Custodial Supplies - Middle School	6631	Vehicles over \$5000
6318	Custodial Supplies - High School	6636	Capital Assets - Tech Equip & Software > than \$5000
6319	Other Supplies-Maintenance	6639	Capital Assets - Furniture/Equipment > \$5000
6321	Textbooks	6649	Capital Assets - Other

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
ACCOUNT CODES**

SUB-OBJECT		ORGANIZATION
Alphabetical List	Numerical List	
27 Advanced Placement	01 Indirect Costs	001 Canutillo High School
10 Art	09 Department Head	003 Northwest Early College H.S.
51 Athletic Director	10 Art	041 Canutillo Middle School
22 Band	11 English	042 Alderete Middle School
66 Baseball	12 Speech	101 Canutillo Elementary
59 Basketball - boys	13 Journalism	102 Davenport Elementary
58 Basketball - girls	14 Choir	103 Damian Elementary
97 Board Priority	15 Reading	104 Childress Elementary
39 Campus Special Ed	16 Foreign Language	105 Garcia Elementary
54 Cheerleaders	17 Modern Dance	106 Reyes Elementary
14 Choir	18 Social Studies	699 Summer School
38 CHS Decathlon	19 Math	701 Superintendent
56 Cross Country	21 Science	702 Board of Trustees
09 Department Head	22 Band	703 Tax Costs
31 Disciplinary AEP	23 Physical Education	726 Human Resources
88 District Declared Emergency	24 School Improvement	727 Financial Services
11 English	25 Substitute Custodians	728 School Resources
26 E-Rate	26 E-Rate	729 Textbooks
45 E-Rate Reimbursement	27 Advanced Placement	730 Public Relations
57 Football	28 Mother/Daughter	731 Internal Auditor
16 Foreign Language	29 Graduation	732 Associate Superintendent
65 Golf - boys	30 The Learning Center	733 Governmental Relations
63 Golf - girls	31 Disciplinary AEP	734 Chief Financial Officer
29 Graduation	32 Pregnancy Rel Svc	801 Life Skills for Student Parents
41 Health	33 Leadership	806 Adult Literacy
36 Hi-Q	35 RTI	909 Foodservice
89 In city Mileage Reimb	36 Hi-Q	910 Pupil Transportation
01 Indirect Costs	37 TLC Dual Credit	912 External Funding
13 Journalism	38 CHS Decathlon	913 Big Brother/Big Sister
33 Leadership	39 Campus Special Ed	914 Warehouse
19 Math	40 Summer School	915 Facilities
17 Modern Dance	41 Health	916 Curriculum and Instruction
28 Mother/Daughter	43 Wellness	917 Career & Technology Education
69 MS Athletic Uniforms	44 School of Music	918 Special Education
23 Physical Education	45 E-Rate Reimbursement	919 Academic Language Svcs
32 Pregnancy Rel Svc	50 Tennis	920 Student Support Division
15 Reading	51 Athletic Director	921 Testing and Assessment
35 RTI	53 Soccer - girls	922 District Security Services
92 Safety	54 Cheerleaders	923 DAEP
24 School Improvement	55 Volleyball - girls	924 School of Music
44 School of Music	56 Cross Country	925 Athletics
21 Science	57 Football	951 CISD Health Insurance
90 SHAC	58 Basketball - girls	999 District Wide
61 Soccer - boys	59 Basketball - boys	
53 Soccer - girls	60 UIL	
18 Social Studies	61 Soccer - boys	
68 Softball - girls	62 Track - girls	
12 Speech	63 Golf - girls	
25 Substitute Custodians	64 Track - boys	
40 Summer School	65 Golf - boys	
50 Tennis	66 Baseball	
30 The Learning Center	67 Trainer	
37 TLC Dual Credit	68 Softball - girls	
64 Track - boys	69 MS Athletic Uniforms	
62 Track - girls	88 District Declared Emergency	
67 Trainer	89 In city Mileage Reimb	
60 UIL	90 SHAC	
55 Volleyball - girls	92 Safety	
98 Wastewater Treatm	97 Software Licences	
43 Wellness	98 Wastewater Treatm	
		PROGRAM
		11 Basic Education
		21 Gifted/Talented
		22 Career & Technology
		23 Special Education
		24 Comp Ed Non-Campus
		25 Bilingual Education
		26 Alternative Education Prg
		28 Disciplinary AEP
		30 Comp Ed Campus Activities
		32 Pre-Kindergarten
		33 Pre-K - Special Ed
		34 Pre-K - Comp Ed
		35 Pre-K - Bilingual
		36 Early Education Allotment
		37 Dyslexia
		38 College, Career & Military Readiness
		43 Dyslexia SPED
		91 Athletics
		99 Undistributed

Canutillo Independent School District

Monthly Financial Dashboard

February 2023

			Change
Weekly Enrollment:	2/28/2023	6,029	(46)
	Prior Year:	6,075	
Weekly Attendance:	2/28/2023	93.12%	-2.88%
	Goal:	96.00%	

Monthly Tax Collections:	2/28/2023	4,049,994	
	Prior Year: 2022	6,406,467	
	Prior Year: 2021	3,971,353	
	Average:	4,809,271	
Y-T-D Tax Collections:	2/28/2023	40,758,566	97.58%
	Prior Year: 2022	36,991,861	99.76%
	Prior Year: 2021	35,538,663	101.63%
	Average:	37,763,030	99.66%

Year-to-Date		Revenues	Expenditures	Net
Child Nutrition	2/28/2023	\$ 2,794,519	3,873,106	(\$1,078,587)
	Prior Year: 2022	3,546,818	3,808,071	(261,253)
	Variance:	(752,299)	65,035	(817,334)
Health Care:	2/28/2023	\$ 5,517,437	6,472,574	(\$955,137)
	Prior Year: 2022	5,239,967	5,760,425	(520,458)
	Variance:	277,470	712,149	(434,679)
General Fund:	2/28/2023	\$ 48,080,064	43,046,231	\$5,033,833
	Prior Year: 2022	47,694,450	43,815,317	3,879,133
	Variance:	385,614	(769,086)	1,154,700

Year-to-Date		Budget	Expenditures	Available
Title I:	2/28/2023	\$ 1,719,284	831,907	\$887,377
	Prior Year: 2022	3,525,193	2,802,318	722,875
	Variance:	(1,805,909)	(1,970,411)	164,502
Special Revenues:	2/28/2023	\$ 23,432,289	15,460,356	\$7,971,933
	Prior Year: 2022	24,309,876	9,464,758	14,845,118
	Variance:	(877,587)	5,995,598	(6,873,185)

**Canutillo Independent School District
General Fund Budget vs Actual
February 28, 2023**

Sept-June target % = 67%
12 month target % = 67%

■ = On Target
■ = Fast Receive
■ = Slow Receive

REVENUE ACCOUNT	APPROVED BUDGET	CURRENT MONTH REVENUES	REVENUES	REMAINING BUDGET AMOUNT	% BUDGET RECEIVED
LOCAL:					
TAXES, CURRENT YEAR LEVY	\$30,231,260	\$4,927,219	\$29,428,257	(\$803,003)	97%
TAXES, PRIOR YEARS	100,000	4,657	(76,141)	(176,141)	-76%
TAXES, PENALTY & INTEREST	80,000	16,748	84,962	4,962	106%
FOOD SERVICE ACTIVITY	60,000	2,505	29,337	(30,663)	49%
FOOD SERVICE CATERING	6,000	0	0	(6,000)	0%
TUITION & FEES	1,500	0	0	(1,500)	0%
EARNINGS-TEMP DEP/INVEST	27,000	0	249,265	222,265	923%
REVENUE-RENT-BUILDINGS	8,400	0	4,200	(4,200)	50%
MISCELLANEOUS REVENUE	80,000	0	43,315	(36,685)	54%
FEDERAL REVENUES - E-RATE	160,000	0	0	(160,000)	0%
REVENUE-ATHLETIC ACTIVITY	40,000	0	61,752	21,752	154%
Total Local:	30,794,160	4,951,129	29,824,947	(969,213)	97%
STATE:					
REVENUE-PER CAPITA	\$2,543,434	\$123,353	\$878,387	(\$1,665,047)	35%
REVENUE-FOUNDATION ENTITLE	24,585,183	0	16,280,248	(8,304,935)	66%
REVENUE-FOUNDATION PROGRAM	0	0	0	0	0%
REVENUE-FOOD SERVICE	24,000	0	0	(24,000)	0%
TRS ON-BEHALF BENEFIT	3,250,000	0	490,452	(2,759,548)	15%
Total State:	30,402,617	123,353	17,649,087	(12,753,530)	58%

**Canutillo Independent School District
General Fund Budget vs Actual
February 28, 2023**

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REVENUE ACCOUNT	APPROVED BUDGET	CURRENT MONTH REVENUES	REVENUES	REMAINING BUDGET AMOUNT	% BUDGET RECEIVED
FEDERAL:					
REVENUE-R O T C	\$70,000	\$0	\$0	(\$70,000)	0%
FEDERAL REVENUES - TEA	1,376,623	64,073	64,073	(1,312,550)	5%
SCHOOL BREAKFAST PROGRAM	2,000,000	184,820	983,560	(1,016,440)	49%
SCHOOL LUNCH PROGRAM	3,473,000	347,587	1,731,342	(1,741,658)	50%
USDA COMMODITIES	377,000	0	0	(377,000)	0%
REVENUE-SHARS-MEDICAID	850,000	0	88,719	(761,281)	10%
Total Federal:	8,146,623	596,480	2,867,695	(5,278,928)	35%
OTHER SOURCES:					
BOND PROCEEDS	0	0	0	0	0%
DISCOUNT ON BOND ISSUANCE	0	0	0	0	0%
SALE OF REAL AND PERSONAL PROPERTY	532,855	0	532,855	0	100%
Total Other Sources:	532,855	0	532,855	0	100%
Total Revenues:	\$69,876,255	\$5,670,962	\$50,874,584	(\$19,001,671)	73%

**Canutillo Independent School District
General Fund Budget vs. Actual
February 28, 2023**

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ACCOUNT CODE BY FUNCTION	CURRENT BUDGET	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BUDGET AMOUNT	% BUDGET USED
11 INSTRUCTION						
PAYROLL COSTS	\$35,228,256	\$3,317,208	\$22,904,862	\$0	\$12,323,393	65%
PROF. & CONTRACTED SERVICES	968,608	5,552	573,813	157,645	237,149	76%
MATERIALS & SUPPLIES	873,640	73,474	536,643	2,038,942	(1,701,945)	295%
OTHER OPERATING EXPENSES	224,003	13,225	103,423	21,703	98,877	56%
CAPITAL OUTLAY - LAND, BLDG, EQUIP	98,563	30,637	62,785	35,903	(125)	100%
INSTRUCTION	37,393,070	3,440,096	24,181,527	2,254,193	10,957,350	71%
12 INSTR RESOURCES & MEDIA						
PAYROLL COSTS	722,685	67,994	470,635	0	252,050	66%
PROF. & CONTRACTED SERVICES	41,845	0	39,987	3,300	(1,441)	103%
MATERIALS & SUPPLIES	41,517	2,264	20,825	13,941	6,751	84%
OTHER OPERATING EXPENSES	1,000	0	(912)	1,090	822	18%
INSTR RESOURCES & MEDIA	807,047	70,258	530,535	18,331	258,181	68%
13 STAFF DEVELOPMENT-CURRICULUM/INSTRUCTION						
PAYROLL COSTS	458,591	30,873	266,873	0	191,718	58%
PROF. & CONTRACTED SERVICES	35,950	0	17,000	750	18,200	49%
MATERIALS & SUPPLIES	15,817	470	4,333	1,739	9,745	38%
OTHER OPERATING EXPENSES	176,267	5,138	47,064	82,062	47,141	73%
STAFF DEVELOPMENT-CURRICULUM/INSTR	686,625	36,482	335,270	84,551	266,804	61%
21 INSTRUCTIONAL ADMIN						
PAYROLL COSTS	480,384	36,738	265,578	0	214,806	55%
PROF. & CONTRACTED SERVICES	33,756	527	17,828	16,172	(245)	101%
MATERIALS & SUPPLIES	17,953	2,235	10,741	3,057	4,155	77%
OTHER OPERATING EXPENSES	48,067	1,788	17,224	26,220	4,623	90%
INSTRUCTIONAL ADMIN	580,159	41,288	311,370	45,449	223,339	62%

**Canutillo Independent School District
General Fund Budget vs. Actual
February 28, 2023**

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ACCOUNT CODE BY FUNCTION	CURRENT BUDGET	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BUDGET AMOUNT	% BUDGET USED
23 SCHOOL LEADERSHIP						
PAYROLL COSTS	3,991,288	325,727	2,415,163	0	1,576,125	61%
PROF. & CONTRACTED SERVICES	61,894	0	12,828	72,603	(23,538)	138%
MATERIALS & SUPPLIES	183,553	1,404	30,667	4,250	148,637	19%
OTHER OPERATING EXPENSES	64,858	565	29,306	10,896	24,656	62%
SCHOOL LEADERSHIP	4,301,593	327,696	2,487,964	87,749	1,725,880	60%
31 GUIDANCE & COUNSELING SVC						
PAYROLL COSTS	2,366,567	208,806	1,428,627	0	937,940	60%
PROF. & CONTRACTED SERVICES	47,762	700	35,790	6,484	5,488	89%
MATERIALS & SUPPLIES	24,556	3,255	12,791	5,248	6,517	73%
OTHER OPERATING EXPENSES	42,042	388	9,774	10,449	21,818	48%
GUIDANCE & COUNSELING SVC	2,480,926	213,149	1,486,982	22,181	971,763	61%
32 SOCIAL WORK SERVICES						
PAYROLL COSTS	218,660	18,269	137,924	0	80,736	63%
PROF. & CONTRACTED SERVICES	1,044	0	3,152	1,019	(3,127)	400%
MATERIALS & SUPPLIES	4,556	0	178	3,317	1,061	77%
OTHER OPERATING EXPENSES	8,450	0	445	7,127	878	90%
SOCIAL WORK SERVICES	232,710	18,269	141,699	11,463	79,549	66%
33 HEALTH SERVICES						
PAYROLL COSTS	1,003,385	88,223	564,224	0	439,161	56%
PROF. & CONTRACTED SERVICES	10,110	0	9,050	1,088	(28)	100%
MATERIALS & SUPPLIES	16,765	106	6,069	6,619	4,077	76%
OTHER OPERATING EXPENSES	4,071	0	2,616	598	857	79%
HEALTH SERVICES	1,034,331	88,330	581,959	8,305	444,067	57%

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ACCOUNT CODE BY FUNCTION	CURRENT BUDGET	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BUDGET AMOUNT	% BUDGET USED
34 STUDENT TRANSPORTATION						
PAYROLL COSTS	1,482,454	135,726	947,178	0	535,276	64%
PROF. & CONTRACTED SERVICES	129,015	274	82,101	37,970	8,944	93%
MATERIALS & SUPPLIES	288,715	24,488	176,670	52,962	59,082	80%
OTHER OPERATING EXPENSES	119,896	56	22,573	2,152	95,171	21%
CAPITAL OUTLAY - LAND, BLDG, EQUIP	235,508	0	0	235,508	0	100%
STUDENT TRANSPORTATION	2,255,588	160,543	1,228,522	328,593	698,473	69%
35 FOOD SERVICE						
PAYROLL COSTS	2,470,811	207,794	1,498,886	0	971,925	61%
PROF. & CONTRACTED SERVICES	185,000	6,818	95,128	70,118	19,754	89%
MATERIALS & SUPPLIES	3,201,662	244,792	1,757,553	727,663	716,446	78%
OTHER OPERATING EXPENSES	104,000	160	25,573	21,514	56,912	45%
CAPITAL OUTLAY - LAND, BLDG, EQUIP	850,000	82,290	82,290	444,893	322,817	62%
FOOD SERVICE	6,811,473	541,854	3,459,430	1,264,188	2,087,855	69%
36 COCURRICULAR ACTIVITIES						
PAYROLL COSTS	1,118,521	56,537	502,719	0	615,802	45%
PROF. & CONTRACTED SERVICES	104,628	7,459	79,601	11,363	13,664	87%
MATERIALS & SUPPLIES	191,398	6,279	70,620	34,653	86,125	55%
OTHER OPERATING EXPENSES	380,301	30,318	165,127	83,987	131,186	66%
CAPITAL OUTLAY - LAND, BLDG, EQUIP	0	0	0	0	0	0%
COCURRICULAR ACTIVITIES	1,794,847	100,593	818,067	130,004	846,777	53%
41 GENERAL ADMINISTRATION						
PAYROLL COSTS	2,886,823	219,482	1,680,625	0	1,206,198	58%
PROF. & CONTRACTED SERVICES	440,163	32,003	395,468	171,974	(127,279)	129%
MATERIALS & SUPPLIES	171,150	710	5,754	51,670	113,726	34%
OTHER OPERATING EXPENSES	421,207	15,906	304,820	100,028	16,359	96%
GENERAL ADMINISTRATION	3,919,343	268,102	2,386,667	323,672	1,209,003	69%

**Canutillo Independent School District
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ACCOUNT CODE BY FUNCTION	CURRENT BUDGET	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BUDGET AMOUNT	% BUDGET USED
51 PLANT MAINT & OPERATIONS						
PAYROLL COSTS	2,555,969	182,353	1,547,611	0	1,008,358	61%
PROF. & CONTRACTED SERVICES	3,129,590	170,792	1,923,201	541,605	664,784	79%
MATERIALS & SUPPLIES	639,291	54,828	371,110	152,258	115,923	82%
OTHER OPERATING EXPENSES	464,989	1,678	452,938	6,747	5,304	99%
CAPITAL OUTLAY - LAND,BLDG,EQUIP	125,200	19,538	38,411	0	86,789	31%
PLANT MAINT & OPERATIONS	6,915,038	429,188	4,333,272	700,609	1,881,157	73%
52 SECURITY & MONITORING SVC						
PAYROLL COSTS	1,116,310	91,622	689,303	0	427,007	62%
PROF. & CONTRACTED SERVICES	116,368	2,013	193,414	38,503	(115,549)	199%
MATERIALS & SUPPLIES	31,980	5,006	24,822	13,370	(6,212)	119%
OTHER OPERATING EXPENSES	19,865	912	14,528	4,722	615	97%
CAPITAL OUTLAY - LAND,BLDG,EQUIP	0	0	0	0	0	100%
SECURITY & MONITORING SVC	1,284,523	99,553	922,067	56,595	305,861	76%
53 DATA PROCESSING SERVICES						
PAYROLL COSTS	1,269,798	102,550	764,348	0	505,450	60%
PROF. & CONTRACTED SERVICES	875,711	85,687	578,600	180,324	116,787	87%
MATERIALS & SUPPLIES	29,212	118	6,595	21,440	1,178	96%
OTHER OPERATING EXPENSES	53,379	780	17,655	16,221	19,503	63%
CAPITAL OUTLAY - LAND,BLDG,EQUIP	937	0	1,190	85	(338)	100%
DATA PROCESSING SERVICES	2,229,037	189,135	1,368,388	218,069	642,580	71%
61 COMMUNITY SERVICES						
PAYROLL COSTS	13,688	0	5,371	0	8,317	39%
PROF. & CONTRACTED SERVICES	400	0	(170)	170	400	0%
MATERIALS & SUPPLIES	2,381	192	1,198	495	688	71%
OTHER OPERATING EXPENSES	10,527	108	3,841	1,968	4,718	55%
COMMUNITY SERVICES	26,996	300	10,240	2,633	14,123	48%

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ACCOUNT CODE BY FUNCTION	CURRENT BUDGET	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BUDGET AMOUNT	% BUDGET USED
71 DEBT SERVICES						
DEBT SERVICE	1,582,484	123,075	1,153,950	0	428,534	73%
DEBT SERVICES	1,582,484	123,075	1,153,950	0	428,534	73%
81 FACILITIES ACQUISITION/CONSTRUCTION						
CAPITAL OUTLAY - LAND,BLDG,EQUIP	1,787,556	472,150	793,355	161,937	832,264	53%
FACILITIES ACQUISITION/CONSTRUCTION	1,787,556	472,150	793,355	161,937	832,264	53%
99 OTHER INTERGOVERNMENTAL CHARGES						
TAX APPRAISAL & COLLECTION	486,196	115,119	388,074	151,301	(53,179)	111%
OTHER INTERGOVERNMENTAL CHARGES	486,196	115,119	388,074	151,301	(53,179)	111%
Total Budgeted Expenditures:	\$76,609,542	\$6,735,176	\$46,919,337	\$5,869,824	\$23,820,381	69%
<u>SUMMARY FEBRUARY FY 2023</u>						
PAYROLL COSTS	\$57,384,190	\$5,089,902	\$36,089,928	\$0	\$21,294,261	63%
PROF. & CONTRACTED SERVICES	6,181,842	311,823	4,056,790	1,311,089	813,963	87%
MATERIALS & SUPPLIES	5,734,146	419,622	3,036,567	3,131,624	(434,046)	108%
OTHER OPERATING EXPENSES	2,142,920	71,020	1,215,995	397,485	529,440	75%
DEBT SERVICE	1,582,484	123,075	1,153,950	0	428,534	73%
CAPITAL OUTLAY - LAND,BLDG,EQUIP	3,097,764	604,616	978,032	878,325	1,241,407	60%
OTHER INTERGOVERNMENTAL CHARGES	486,196	115,119	388,074	151,301	(53,179)	111%
Total Budgeted Expenditures:	\$76,609,542	\$6,735,176	\$46,919,337	\$5,869,824	\$23,820,381	82%

**Canutillo Independent School District
General Fund Budget vs. Actual
February 28, 2023**

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ACCOUNT CODE BY FUNCTION	CURRENT BUDGET	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BUDGET AMOUNT	% BUDGET USED
<u>SUMMARY FEBRUARY FY 2022</u>						
PAYROLL COSTS	\$56,463,392	\$5,395,182	\$37,648,859	\$0	\$18,814,533	67%
PROF. & CONTRACTED SERVICES	5,711,718	333,281	3,576,133	1,152,391	983,194	83%
MATERIALS & SUPPLIES	5,597,677	316,313	2,974,942	1,371,047	1,251,688	78%
OTHER OPERATING EXPENSES	2,083,289	51,819	1,055,355	338,776	689,159	67%
DEBT SERVICE	1,574,977	140,875	1,267,923	0	307,054	81%
CAPITAL OUTLAY - LAND, BLDG, EQUIP	3,249,862	29,790	856,801	1,132,747	1,260,315	61%
OTHER INTERGOVERNMENTAL CHARGES	486,196	259	244,420	238,099	3,677	99%
Total Budgeted Expenditures:	\$75,167,111	\$6,267,519	\$47,624,433	\$4,233,060	\$23,309,619	76%

SUMMARY VARIANCE

PAYROLL COSTS	\$920,798	(\$305,280)	(\$1,558,931)
PROF. & CONTRACTED SERVICES	470,125	(21,459)	480,658
MATERIALS & SUPPLIES	136,469	103,309	61,625
OTHER OPERATING EXPENSES	59,631	(69,855)	(51,928)
DEBT SERVICE	7,507	(17,800)	(113,973)
CAPITAL OUTLAY - LAND, BLDG, EQUIP	(152,098)	574,826	121,231
OTHER INTERGOVERNMENTAL CHARGES	0	114,859	143,654

Total Budgeted Expenditures: \$1,442,431 \$378,601 (\$917,664)

Prepared by: Sandra Dea
Reviewed by: Cristina Pulley

**Canutillo Independent School District
Financial Statement
101 - Food Service
February 28, 2023**

<i>FUND</i>	<i>OBJECT</i>	<i>TITLE</i>	<i>AMENDED BUDGET</i>		<i>YEAR TO DATE REVENUE</i>	<i>BALANCE AVAILABLE</i>	<i>PERCENTAGE USED</i>
101	5700	Local Revenue	68,000		79,617	(11,617)	117%
101	5800	State Revenue	24,000		0	24,000	0%
101	5900	Federal Revenue	5,850,000		2,714,903	3,135,097	46%
101	7900	Other Sources	0		0	0	0%
REPORT TOTAL			\$5,942,000		\$2,794,519	\$3,147,481	47%

<i>FUND</i>	<i>OBJECT</i>	<i>TITLE</i>	<i>AMENDED BUDGET</i>	<i>ENCUMBRANCE</i>	<i>YEAR TO DATE EXPENDITURES</i>	<i>BALANCE AVAILABLE</i>	<i>PERCENTAGE USED</i>
101	6100	Payroll	2,566,338	0	1,555,694	1,010,644	61%
101	6200	Contracted Services	861,000	241,097	399,865	220,038	74%
101	6300	Supplies	3,271,662	763,758	1,790,809	717,094	78%
101	6400	Other Operating	104,000	21,514	25,573	56,912	45%
101	6600	Capital	939,000	444,893	101,163	392,944	58%
REPORT TOTAL			\$7,742,000	\$1,471,262	\$3,873,106	\$2,397,632	69%

<i>FUND</i>	<i>FUNCTION</i>	<i>TITLE</i>	<i>AMENDED BUDGET</i>	<i>ENCUMBRANCE</i>	<i>YEAR TO DATE EXPENDITURES</i>	<i>BALANCE AVAILABLE</i>	<i>PERCENTAGE USED</i>
101	35	Food Service	6,811,473	1,264,188	3,459,430	2,087,855	69%
101	51	Plant Maintenance	930,527	207,074	413,675	309,777	67%
REPORT TOTAL			\$7,742,000	\$1,471,262	\$3,873,106	\$2,397,632	69%

**Canutillo Independent School District
Financial Statement
185 - Compensatory Education
February 28, 2023**

FUND	OBJECT	TITLE	AMENDED BUDGET		YEAR TO DATE REVENUE	BALANCE AVAILABLE	PERCENTAGE USED
185	5800	State Revenue	3,184,026		1,854,320	1,329,706	58%
REPORT TOTAL			\$3,184,026		\$1,854,320	\$1,329,706	58%

FUND	OBJECT	TITLE	AMENDED BUDGET	ENCUMBRANCE	YEAR TO DATE EXPENDITURES	BALANCE AVAILABLE	PERCENTAGE USED
185	6100	Payroll	2,745,129	0	1,732,321	1,012,808	63%
185	6200	Contracted Services	128,630	3,310	96,409	28,910	78%
185	6300	Supplies	142,196	41,534	57,986	42,676	70%
185	6400	Other Operating	81,198	39,652	10,374	31,172	62%
REPORT TOTAL			\$3,097,153	\$84,496	\$1,897,090	\$1,115,566	64%

FUND	FUNCTION	TITLE	AMENDED BUDGET	ENCUMBRANCE	YEAR TO DATE EXPENDITURES	BALANCE AVAILABLE	PERCENTAGE USED
185	11	Instructional	2,542,046	39,589	1,641,818	860,639	66%
185	12	Instructional Resources	0	1,300	(1,300)	0	0%
185	13	Curriculum & Instruction	128,464	27,797	42,952	57,716	55%
185	21	Instructional Admin	35,080	4,905	18,084	12,091	66%
185	31	Guidance & Counseling	159,504	0	53,838	105,666	34%
185	32	Social Work Services	232,059	10,906	141,699	79,454	66%
REPORT TOTAL			\$3,097,153	\$84,496	\$1,897,090	\$1,115,566	64%

**Canutillo Independent School District
Financial Statement
199 - General Fund
February 28, 2023**

FUND	OBJECT	TITLE	AMENDED BUDGET		YEAR TO DATE REVENUE	BALANCE AVAILABLE	PERCENTAGE USED
199	5700	Local Revenue	30,726,160		29,745,330	985,101	97%
199	5800	State Revenue	27,194,591		15,794,767	11,399,824	58%
199	5900	Federal Revenue	2,296,623		152,792	2,143,831	7%
199	7900	Other Sources	532,855		532,855	1	100%
REPORT TOTAL			\$60,750,229		\$46,225,744	\$14,528,757	76%

FUND	OBJECT	TITLE	AMENDED BUDGET	ENCUMBRANCE	YEAR TO DATE EXPENDITURES	BALANCE AVAILABLE	PERCENTAGE USED
199	6100	Payroll	52,072,723	0	32,801,913	19,270,810	63%
199	6200	Contracted Services	5,678,408	1,217,983	3,948,589	511,836	91%
199	6300	Supplies	2,320,287	2,326,332	1,187,771	(1,193,816)	151%
199	6400	Other Operating	1,957,722	336,319	1,180,049	441,355	77%
199	6500	Debt Service	1,582,484	0	1,153,950	428,534	73%
199	6600	Capital	2,158,764	433,432	876,869	848,463	61%
REPORT TOTAL			\$65,770,389	\$4,314,066	\$41,149,140	\$20,307,183	69%

FUND	FUNCTION	TITLE	AMENDED BUDGET	ENCUMBRANCE	YEAR TO DATE EXPENDITURES	BALANCE AVAILABLE	PERCENTAGE USED
199	11	Instructional	34,851,024	2,214,604	22,539,709	10,096,711	71%
199	12	Instructional Resources	807,047	17,031	531,835	258,181	68%
199	13	Curriculum & Instruction	558,161	56,754	292,318	209,088	63%
199	21	Instructional Admin	545,079	40,545	293,286	211,248	61%
199	23	School Administration	4,301,593	87,749	2,487,964	1,725,880	60%
199	31	Guidance & Counseling	2,321,422	22,181	1,433,144	866,097	63%
199	32	Social Work Services	651	557	0	94	86%
199	33	Health Services	1,034,331	8,305	581,959	444,067	57%
199	34	Student Transportation	2,255,588	328,593	1,228,522	698,473	69%
199	36	Cocurricular Activities	1,794,847	130,004	818,067	846,777	53%
199	41	General Administration	3,919,343	323,672	2,386,667	1,209,003	69%
199	51	Plant Maintenance	5,984,511	493,535	3,919,596	1,571,380	74%
199	52	Security	1,284,523	56,595	922,067	305,861	76%
199	53	Data Processing	2,229,037	218,069	1,368,388	642,580	71%
199	61	Community Services	26,996	2,633	10,240	14,123	48%
199	71	Debt Service	1,582,484	0	1,153,950	428,534	73%
199	81	Facilities Acquisition	1,787,556	161,937	793,355	832,264	53%
199	99	Governmental Charges	486,196	151,301	388,074	(53,179)	111%
REPORT TOTAL			\$65,770,389	\$4,314,066	\$41,149,140	\$20,307,183	69%

**Canutillo Independent School District
Financial Statement
599 - Debt Service
February 28, 2023**

FUND	OBJECT	TITLE	AMENDED BUDGET		YEAR TO DATE REVENUE	BALANCE AVAILABLE	PERCENTAGE USED
599	5700	Local Revenue	11,378,154		11,380,735	(2,581)	100%
599	5800	State Revenue	158,351		386,588	(228,237)	0%
599	7900	Other Sources	0		0	0	0%
REPORT TOTAL			\$11,536,505		\$11,767,323	(\$230,818)	102%

FUND	OBJECT	TITLE	AMENDED BUDGET	ENCUMBRANCE	YEAR TO DATE EXPENDITURES	BALANCE AVAILABLE	PERCENTAGE USED
599	6500	Debt Service	11,536,505	0	6,458,805	5,077,700	56%
599	8900	Other Sources	0	0	2,929,516	(2,929,516)	0%
REPORT TOTAL			\$11,536,505	\$0	\$9,388,321	\$2,148,184	81%

FUND	FUNCTION	TITLE	AMENDED BUDGET	ENCUMBRANCE	YEAR TO DATE EXPENDITURES	BALANCE AVAILABLE	PERCENTAGE USED
599	0	Other Uses	0	0	2,929,516	(2,929,516)	0%
599	71	Debt Service	11,536,505	0	6,458,805	5,077,700	56%
REPORT TOTAL			\$11,536,505	\$0	\$9,388,321	\$2,148,184	81%

**Canutillo Independent School District
Financial Statement
753 - CISD Health Insurance
February 28, 2023**

FUND	OBJECT	TITLE	AMENDED BUDGET		YEAR TO DATE REVENUE	BALANCE AVAILABLE	PERCENTAGE USED
753	7900	Other Sources	10,000		28,467	(18,467)	285%
753	5700	Local Revenue	9,053,280		5,488,970	3,564,310	61%
REPORT TOTAL			\$9,063,280		\$5,517,437	\$3,545,843	61%

FUND	OBJECT	TITLE	AMENDED BUDGET	ENCUMBRANCE	YEAR TO DATE EXPENDITURES	BALANCE AVAILABLE	PERCENTAGE USED
753	6200	Contracted Services	8,146,780	12,600	6,605,282	1,528,898	81%
753	6400	Other Operating	916,500	0	(131,686)	1,048,186	(14%)
REPORT TOTAL			\$9,063,280	\$12,600	\$6,473,596	\$2,577,084	72%

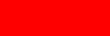
FUND	FUNCTION	TITLE	AMENDED BUDGET	ENCUMBRANCE	YEAR TO DATE EXPENDITURES	BALANCE AVAILABLE	PERCENTAGE USED
753	41	General Administration	9,063,280	12,600	6,473,596	2,577,084	72%
REPORT TOTAL			\$9,063,280	\$12,600	\$6,473,596	\$2,577,084	72%

**Canutillo Independent School District
Special Revenue Report
February 28, 2023**



FUND	PROG. YEAR	PROGRAM TITLE	PROGRAM PERIOD	APPROVED BUDGET	TOTAL EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE	ACTUAL SPEND	TARGET SPEND	PROGRAM MANAGER
211	2023	Title I-Part A								
		Title I-Part A Adult Literacy	07/01/2022-09/30/2023	24,084	15,764	0	8,320	65%	67%	M. Reyes
		Title I-Part A Alderete Middle School	07/01/2022-09/30/2023	150,992	91,278	1,089	58,625	61%	67%	N. Avila
		Title I-Part A Canutillo Elementary	07/01/2022-09/30/2023	161,040	97,053	10,626	53,360	67%	67%	A. Esparza
		Title I-Part A Canutillo High School	07/01/2022-09/30/2023	354,123	206,087	1,496	146,540	59%	67%	C. Marrufo
		Title I-Part A Canutillo Middle School	07/01/2022-09/30/2023	153,842	98,282	3,269	52,291	66%	67%	C. Judge
		Title I-Part A Childress Elementary	07/01/2022-09/30/2023	103,244	26,302	38,094	38,848	62%	67%	J. Flores
		Title I-Part A Curriculum/Instruction	07/01/2022-09/30/2023	0	0	0	0	0%	67%	J. Arrellano
		Title I-Part A Damian Elementary	07/01/2022-09/30/2023	107,157	49,168	8,184	49,804	54%	67%	A. Aranda
		Title I-Part A Davenport Elementary	07/01/2022-09/30/2023	125,130	77,099	2,425	45,605	64%	67%	G. Montanez
		Title I-Part A District Wide	07/01/2022-09/30/2023	96,591	0	0	96,591	0%	67%	J. Arrellano
		Title I-Part A Early College High School	07/01/2022-09/30/2023	65,940	20,066	11,994	33,880	49%	67%	F. Clark
		Title I-Part A External Funding	07/01/2022-09/30/2023	77,094	45,094	0	32,000	58%	67%	J. Melendez
		Title I-Part A Garcia Elementary	07/01/2022-09/30/2023	74,312	26,654	4,356	43,303	42%	67%	M. Alarcon
		Title I-Part A Student Support Division	07/01/2022-09/30/2023	99,796	55,137	4,403	40,255	60%	67%	M. Reyes
211	2023	Title I-Part A		1,593,345	807,984	85,936	699,425	56%	67%	
212	2023	Title I-Part C Migrant								
		Title I-Part C Migrant Academic Language Svcs	07/01/2022-09/30/2023	116,938	23,923	4,856	88,159	25%	67%	N. Silva
		Title I-Part C Migrant Summer School	07/01/2022-09/30/2023	9,001	0	0	9,001	0%	67%	N. Silva
212	2023	Title I-Part C Migrant		125,939	23,923	4,856	97,160	23%	67%	
224	2023	IDEA-Part B Formula								
		IDEA-Part B Formula Alderete Middle School	07/01/2022-09/30/2023	223,986	90,153	0	133,833	40%	67%	E. Moreno
		IDEA-Part B Formula Canutillo Elementary	07/01/2022-09/30/2023	30,361	16,474	0	13,887	54%	67%	E. Moreno
		IDEA-Part B Formula Canutillo High School	07/01/2022-09/30/2023	390,823	251,493	0	139,330	64%	67%	E. Moreno
		IDEA-Part B Formula Canutillo Middle School	07/01/2022-09/30/2023	95,430	0	0	95,430	0%	67%	E. Moreno
		IDEA-Part B Formula Childress Elementary	07/01/2022-09/30/2023	41,686	20,111	0	21,575	48%	67%	E. Moreno
		IDEA-Part B Formula Garcia Elementary	07/01/2022-09/30/2023	215,686	130,260	0	85,426	60%	67%	E. Moreno
		IDEA-Part B Formula Special Education Dept.	07/01/2022-09/30/2023	341,394	83,970	0	257,424	25%	67%	E. Moreno
224	2023	IDEA-Part B Formula		1,339,366	592,461	0	746,905	44%	67%	
225	2023	IDEA-Part B Preschool								
		IDEA-Part B Preschool Special Education Dept.	07/01/2022-09/30/2023	12,754	0	3,629	9,125	28%	67%	E. Moreno
225	2023	IDEA-Part B Preschool		12,754	0	3,629	9,125	28%	67%	
244	2023	Carl Perkins Voc-Ed Grant								
		Carl Perkins Voc-Ed Grant Canutillo High School	07/01/2023-08/15/2023	43,405	31,163	10,906	1,336	34%	67%	T.Andrews
		Carl Perkins Voc-Ed Grant Career & Technology Education	07/01/2023-08/15/2023	9,252	866	4,675	3,711	60%	67%	T.Andrews
		Carl Perkins Voc-Ed Grant Early College High School	07/01/2023-08/15/2023	10,400	5,400	521	4,479	57%	67%	T.Andrews
244	2023	Carl Perkins Voc-Ed Grant		63,057	37,429	16,102	9,526	85%	67%	

**Canutillo Independent School District
Special Revenue Report
February 28, 2023**

 = On Target
 = Slow Spending
 = Fast Spending

FUND	PROG. YEAR	PROGRAM TITLE	PROGRAM PERIOD	APPROVED BUDGET	TOTAL EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE	ACTUAL SPEND	TARGET SPEND	PROGRAM MANAGER
255	2023	Title II-Part A Teacher/Principal								
		Title II-Part A Teacher/Principal Alderete Middle	07/01/2022-09/30/2023	7,265	562	0	6,703	8%	67%	J. Arrellano
		Title II-Part A Teacher/Principal Canutillo Elementary	07/01/2022-09/30/2023	6,265	0	0	6,265	0%	67%	J. Arrellano
		Title II-Part A Teacher/Principal Canutillo High School	07/01/2022-09/30/2023	22,717	1,132	0	21,585	5%	67%	J. Arrellano
		Title II-Part A Teacher/Principal Canutillo Middle	07/01/2022-09/30/2023	7,265	0	0	7,265	0%	67%	J. Arrellano
		Title II-Part A Teacher/Principal Childress Elementary	07/01/2022-09/30/2023	6,265	372	1,266	4,627	26%	67%	J. Arrellano
		Title II-Part A Teacher/Principal Curriculum/Instruction	07/01/2022-09/30/2023	158,041	58,517	34,390	65,133	59%	67%	J. Arrellano
		Title II-Part A Teacher/Principal Damian Elementary	07/01/2022-09/30/2023	6,265	0	0	6,265	0%	67%	J. Arrellano
		Title II-Part A Teacher/Principal Davenport Elementary	07/01/2022-09/30/2023	6,265	0	2,874	3,391	46%	67%	J. Arrellano
		Title II-Part A Teacher/Principal Early College High School	07/01/2022-09/30/2023	30,833	13,668	0	17,165	44%	67%	J. Arrellano
		Title II-Part A Teacher/Principal Garcia Elementary	07/01/2022-09/30/2023	6,265	0	0	6,265	0%	67%	J. Arrellano
		Title II-Part A Teacher/Principal Reyes Elementary	07/01/2022-09/30/2023	6,265	0	4,841	1,424	77%	67%	J. Arrellano
		Title II-Part A Teacher/Principal Summer School	07/01/2022-09/30/2023	153	(199)	0	352	-130%	67%	J. Arrellano
255	2023	Title II-Part A Teacher/Principal		263,864	74,052	43,371	146,441	45%	67%	
263	2023	Title III-Part A LEP								
		Title III-Part A LEP Academic Language Svcs	07/01/2022-09/30/2023	171,704	113,947	23,693	34,064	80%	67%	N. Silva
		Title III-Part A LEP Academic Language Svcs Summer	07/01/2022-09/30/2023	8,000	0	1,625	6,375	20%	67%	N. Silva
263	2023	Title III-Part A LEP		179,704	113,947	25,318	40,439	77%	67%	
279	2021	TCLAS-Federal								
		TCLAS-Federal	11/12/2021-08/31/2024	1,826,521	553,603	5,103	1,267,815	31%	45%	D. Kerney
279	2021	Instructional Continuity Grant		1,826,521	553,603	5,103	1,267,815	31%	45%	
281	2021	CRRSA-ESSER II								
		Coronavirus Response and Relief Supplemental Appropriations	03/01/2020-09/30/2023	4,773,168	4,527,647	0	245,521	95%	81%	M Piekarski
281	2021	CRSSA-ESSER II		4,773,168	4,527,647	-	245,521	95%	81%	
282	2021	American Rescue Plan-ESSER III								
		ARP-ESSER III	03/01/2020-09/30/2024	10,719,858	7,462,988	131,896	3,124,974	71%	63%	D. Kerney
282	2021	American Rescue Plan-ESSER III		10,719,858	7,462,988	131,896	3,124,974	71%	63%	
284	2022	ARP-IDEA Formula								
		ARP-IDEA Formula	07/01/2021-09/30/2023	243,413	80,467	23,671	139,275	43%	77%	E. Moreno
284	2022	ARP-IDEA Formula		243,413	80,467	23,671	139,275	43%	77%	
285	2022	ARP-IDEA Preschool								
		ARP-IDEA Preschool	07/01/2021-09/30/2023	12,366	6,150	270	5,946	52%	92%	E. Moreno
285	2022	ARP-IDEA Preschool		12,366	6,150	270	5,946	52%	92%	

**Canutillo Independent School District
Special Revenue Report
February 28, 2023**



FUND	PROG. YEAR	PROGRAM TITLE	PROGRAM PERIOD	APPROVED BUDGET	TOTAL EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE	ACTUAL SPEND	TARGET SPEND	PROGRAM MANAGER
289	2023	Federal Special Grant								
		Strong Foundation Math Framework, Cycle 1	09/14/2022-04/30/2025	93,949	0	70,000	23,949	75%		
		Title IV-Part A SSAEP - Career & Technology Education	07/01/2022-09/30/2023	25,000	818	0	24,182	3%	67%	J. Arrellano
		Title IV-Part A SSAEP - Alderete Middle School	07/01/2022-09/30/2023	4,000	0	0	4,000	0%	67%	J. Arrellano
		Title IV-Part A SSAEP -Canutillo Elementary School	07/01/2022-09/30/2023	2,000	0	0	2,000	0%	67%	J. Arrellano
		Title IV-Part A SSAEP - Canutillo Middle School	07/01/2022-09/30/2023	10,750	0	0	10,750	0%	67%	J. Arrellano
		Title IV-Part A SSAEP -Childress Elementary School	07/01/2022-09/30/2023	2,000	0	0	2,000	0%	67%	J. Arrellano
		Title IV-Part A SSAEP -Curriculum and Instruction	07/01/2022-09/30/2023	28,378	8,391	0	19,987	30%	67%	J. Arrellano
		Title IV-Part A SSAEP -Damian ElementarySchool	07/01/2022-09/30/2023	2,000	0	0	2,000	0%	67%	J. Arrellano
		Title IV-Part A SSAEP -Davenport Elementary School	07/01/2022-09/30/2023	2,000	0	0	2,000	0%	67%	J. Arrellano
		Title IV-Part A SSAEP -Garcia Elementary School	07/01/2022-09/30/2023	2,000	0	0	2,000	0%	67%	J. Arrellano
		Title IV-Part A SSAEP - Reyes Elementary School	07/01/2022-09/30/2023	2,000	0	0	2,000	0%	67%	J. Arrellano
		Title IV-Part A SSAEP - Student Support Services	07/01/2022-09/30/2023	29,000	10,145	0	18,855	35%	67%	J. Arrellano
289	2023	Federal Grant		203,077	19,355	70,000	113,722	44%	67%	
410	2023	State Instructional Materials								
		State Instructional Materials District Wide		1,195,692	993,675	345	201,672	83%	100%	A. Aguilar
410	2023	State Instructional Materials		1,195,692	993,675	345	201,672	83%	100%	
410	2022	State Instructional Materials								
		State Instructional Materials District Wide		407,482	0	5,796	401,686	1%	67%	A. Aguilar
410	2022	State Instructional Materials		407,482	0	5,796	401,686	36%	92%	
429	2023	Safety and Security Grant								
		Dyslexia Grant	11/16/2022-08/31/2023	3,800	0	0	3,800	0%	40%	E. Moreno
		Blended Learning Execution Grant	06/24/2021-05/31/2023	96,017	53,083	0	42,934	55%	87%	J. Arrellano
		TCLAS-State	11/12/2021-05/31/2024	252,478	0	31,354	221,124	12%	50%	D. Kerney
		Blended Learning Planning Grant-MIZ	10/23/2020-05/31/2023	120,388	113,591	0	6,797	94%	58%	J. Arrellano
429	2023	Safety and Security Grant		472,683	166,674	31,354	274,655	12%	50%	
Total Expenditures				23,432,289	15,460,356	447,647	7,524,287			

Prepared by: Ricardo Porras
Reviewed by: Christina Pulley

Cash Flow - February 28, 2023

	ACTUAL JULY	ACTUAL AUGUST	ACTUAL SEPTEMBER	ACTUAL OCTOBER	ACTUAL NOVEMBER	ACTUAL DECEMBER	ACTUAL JANUARY	ACTUAL FEBRUARY	PROJECTED MARCH	PROJECTED APRIL	PROJECTED MAY	PROJECTED JUNE	TOTALS
GENERAL FUND													
<i>Beginning Cash Balance</i>	\$ 15,074,490	\$ 18,059,503	\$ 14,994,480	\$ 13,874,382	\$ 13,815,924	\$ 13,963,712	\$ 22,999,490	\$ 25,251,138	\$ 26,542,175	\$ 23,914,186	\$ 21,557,935	\$ 17,580,960	
RECEIPTS													
Texas Class - M&O Tax Collections	0	0	28,479	219,587	1,633,825	14,146,569	8,485,996	4,948,305	2,474,152	1,237,076	618,538	309,269	34,101,797
Deposits - Wells Fargo	88,059	574,640	183,422	298,203	224,499	102,801	137,448	1,263,161	253,000	253,000	253,000	253,000	3,884,234
Texas Class - Interest	361	505	597	1,065	4,213	18,956	68,916	82,807	65,000	65,000	65,000	65,000	437,421
Logic - Interest Income	96	126				255	268	253	250	250	250	250	1,998
Lonestar - Interest Income	8,177	18,389	16,705	20,005	23,168	15,825	7,784	10,567	8,500	8,500	8,500	8,500	154,619
TexPool - Interest Income	13	19	21	26	31	36	38	38	38	38	38	38	337
TexStar - Interest Income		12	14	14		25	27	26	26	26	26	26	224
State Revenue - Available School Fund	264,946	416,098	293,307	250,422	253,781	377,900	123,353	123,353	123,353	123,363	123,363	123,363	2,596,602
State Revenue - Foundation Fund	3,064,345	3,539,839	5,650,331	4,645,341	2,444,737	0	0	0	0	1,508,805	999,619	2,003,477	23,856,494
Other State/Federal Revenue	0	3,879							0	0	0	0	3,879
Federal Revenue- Food Service	0	69,581		592,321	564,167	686,809	302,434	491,844	386,000	386,000	193,000	0	3,672,155
Increase in Cash	\$ 3,425,998	4,623,089	6,172,875	6,026,984	5,148,421	15,349,176	9,126,265	6,920,316	3,310,319	3,582,058	2,261,334	2,762,923	68,709,759
DISBURSEMENTS													
Payroll	2,999,849	3,135,422	3,229,247	3,255,523	3,289,741	3,246,479	3,318,516	3,316,206	3,320,000	3,320,000	3,320,000	3,320,000	39,070,983
NM Withholding Tax	3,927	3,279	2,869	2,875	3,123	2,965	2,962	3,030	3,100	3,100	3,100	3,100	37,430
Life Insurance	12,862	12,793	12,249	12,328		12,390	12,528	26,943	15,000	15,000	15,000	15,000	162,093
TRS Payment	598,261	522,863	529,893	565,675	585,275	570,669	575,401	572,412	575,000	575,000	575,000	575,000	6,820,449
IRS Payment	366,422	376,104	378,381	391,688	388,586	194,843	564,689	368,899	380,000	380,000	380,000	380,000	4,549,613
Sec 125 Flex Spending	13,007			12,693	13,058	13,262	13,147	14,725	14,800	14,800	14,800	14,800	139,092
Sec 125 Disbursement/Annuities	70,249	141,437	124,638	117,516	112,168	154,626	140,910	109,111	128,000	128,000	128,000	128,000	1,482,654
Payroll Decrease in Cash	\$ 4,064,578	4,191,899	4,277,278	4,358,298	4,391,951	4,195,234	4,628,153	4,411,325	4,435,900	4,435,900	4,435,900	4,435,900	52,262,313
WF General Oper Check Disbursement	924,566	6,211,764	2,077,774	1,411,028	994,306	1,175,069	1,322,972	908,590	1,200,000	1,200,000	1,500,000	1,500,000	20,426,070
Payables Cash Disbursements				1,141	2,150	0			0	0	0	0	3,291
American Express / BOA	71,856	53,692	76,241	101,343	72,691	92,884	58,089	107,104	86,000	86,000	86,000	86,000	977,902
Commerce Bank Purchasing Card	341,781	533,032	226,392	178,628	195,471	145,760	381,370	182,058	225,000	225,000	225,000	225,000	3,084,493
Lease/ MTN Payment		1,030,875		115,721				123,075	0	0	0	0	1,269,671
Misc Expenditures	12,218	9,893	6,376	5,058	5,342	10,602	5,973	8,620	7,409	7,409	7,409	7,409	93,718
Operating Decrease in Cash	\$ 1,350,422	7,839,256	2,386,783	1,812,920	1,269,961	1,424,316	1,768,404	1,329,447	1,518,409	1,518,409	1,818,409	1,818,409	25,855,144
Total Decrease in Cash	\$ 5,415,000	12,031,155	6,664,060	6,171,218	5,661,911	5,619,550	6,396,556	5,740,772	5,954,309	5,954,309	6,254,309	6,254,309	78,117,457
Revenue - Federal Programs LoneStar	5,680,154	5,040,636	36,069	761,906	1,343,354	391,849	212,445	1,108,034	800,000	800,000	800,000	800,000	17,774,446
Transfer to/from Debt Service													0
Transfer to/from Construction													0
Transfer to/from Health Insurance	(706,139)	(697,593)	(664,982)	(676,130)	(682,077)	(1,085,698)	(690,505)	(996,541)	(784,000)	(784,000)	(784,000)	(784,000)	(9,335,663)
Transfer to/from Food Service													0
Total Other Uses / Transfers	\$ 4,974,015	4,343,043	(628,913)	85,775	661,278	(693,849)	(478,060)	111,493	16,000	16,000	16,000	16,000	8,438,783
Net Change in Cash	\$ 2,985,013	(3,065,024)	(1,120,098)	(58,458)	147,788	9,035,778	2,251,648	1,291,037	(2,627,990)	(2,356,251)	(3,976,975)	(3,475,386)	(968,916)
Ending Cash Balance	\$ 18,059,503	14,994,480	13,874,382	13,815,924	13,963,712	22,999,490	25,251,138	26,542,175	23,914,186	21,557,935	17,580,960	14,105,574	

	ACTUAL JULY	ACTUAL AUGUST	ACTUAL SEPTEMBER	ACTUAL OCTOBER	ACTUAL NOVEMBER	ACTUAL DECEMBER	PROJECTED JANUARY	PROJECTED FEBRUARY	PROJECTED MARCH	PROJECTED APRIL	PROJECTED MAY	PROJECTED JUNE	TOTALS
DEBT SERVICE FUND													
<i>Beginning Cash Balance in Bank</i>	\$ 10,555,185	\$ 10,568,921	\$ 8,312,479	\$ 5,325,097	\$ 5,422,319	\$ 6,062,755	\$ 11,488,861	\$ 14,776,673	\$ 12,612,095	\$ 14,170,420	\$ 15,124,296	\$ 15,715,501	
RECEIPTS													
Transfer In													0
I&S Tax Collections- Texas Class	0		10,201	82,620	622,738	5,399,657	3,237,486	1,888,907	1,511,126	906,675	544,005	326,403	14,529,818
State Revenue													0
Lone Star- Interest	1,726	2,428	2,591	3,258	3,880	4,430	4,629	4,366	4,200	4,200	4,200	4,200	44,109
Texas Class-Interest Income	13,010	14,708	12,947	11,344	14,317	22,019	45,697	43,826	43,000	43,000	43,000	43,000	349,868
Increase in Cash	\$ 14,736	\$ 17,136	\$ 25,739	\$ 97,221	\$ 640,936	\$ 5,426,106	\$ 3,287,812	\$ 1,937,099	\$ 1,558,326	\$ 953,875	\$ 591,205	\$ 373,603	\$ 14,923,795
DISBURSEMENTS													
Transfer out								0	0	0	0	0	0
Principal Bond								3,899,825	0	0	0	0	3,899,825
Interest								201,253	0	0	0	0	201,253
Debt Fees	1,000	2,273,578	3,013,121	0	500	0	0	600	0	0	0	0	5,288,798
Decrease in Cash	\$ 1,000	\$ 2,273,578	\$ 3,013,121	\$ 0	\$ 500	\$ 0	\$ 0	\$ 4,101,678	\$ 0	\$ 0	\$ 0	\$ 0	\$ 9,389,876
Net Change in Cash	\$ 13,736	\$ (2,256,442)	\$ (2,987,381)	\$ 97,221	\$ 640,436	\$ 5,426,106	\$ 3,287,812	\$ (2,164,578)	\$ 1,558,326	\$ 953,875	\$ 591,205	\$ 373,603	\$ 5,533,919
Ending Cash Balance	\$ 10,568,921	\$ 8,312,479	\$ 5,325,097	\$ 5,422,319	\$ 6,062,755	\$ 11,488,861	\$ 14,776,673	\$ 12,612,095	\$ 14,170,420	\$ 15,124,296	\$ 15,715,501	\$ 16,089,104	
FOOD SERVICE FUND													
<i>Beginning Cash Balance in Bank</i>	\$ 2,658,766	\$ 2,662,134	\$ 2,671,226	\$ 2,681,205	\$ 2,689,571	\$ 2,705,093	\$ 2,715,863	\$ 2,729,059	\$ 2,741,512	\$ 2,753,912	\$ 2,766,312	\$ 2,778,712	
RECEIPTS													
Wells Fargo- Cash Food Service	120	4,523	5,102	2,235	8,218	2,431	4,483	4,235	4,200	4,200	4,200	4,200	48,146
Transfer In													0
LoneStar - Interest	3,248	4,570	4,877	6,131	7,303	8,338	8,713	8,218	8,200	8,200	8,200	8,200	84,199
Miscellaneous Income													0
Increase in Cash	\$ 3,368	\$ 9,093	\$ 9,979	\$ 8,366	\$ 15,522	\$ 10,770	\$ 13,196	\$ 12,453	\$ 12,400	\$ 12,400	\$ 12,400	\$ 12,400	\$ 132,346
DISBURSEMENTS													
Food													0
Miscellaneous Exp													0
Transfer Out													0
Decrease in Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Net Change in Cash	\$ 3,368	\$ 9,093	\$ 9,979	\$ 8,366	\$ 15,522	\$ 10,770	\$ 13,196	\$ 12,453	\$ 12,400	\$ 12,400	\$ 12,400	\$ 12,400	\$ 132,346
Ending Cash Balance in Bank	\$ 2,662,134	\$ 2,671,226	\$ 2,681,205	\$ 2,689,571	\$ 2,705,093	\$ 2,715,863	\$ 2,729,059	\$ 2,741,512	\$ 2,753,912	\$ 2,766,312	\$ 2,778,712	\$ 2,791,112	
HEALTH INSURANCE FUND													
<i>Beginning Cash Balance in Bank</i>	\$ 1,969,195	\$ 1,927,639	\$ 1,687,703	\$ 1,664,647	\$ 1,626,629	\$ 1,566,098	\$ 1,670,942	\$ 1,445,683	\$ 1,699,489	\$ 1,660,715	\$ 1,621,941	\$ 1,583,167	
RECEIPTS													
Transfer from General Fund- Premium	706,139	697,593	671,228	683,982	682,077	1,085,698	690,505	996,541	790,000	790,000	790,000	790,000	9,373,761
LoneStar - Interest	2,814	3,009	3,123	3,926	4,677	5,339	5,580	5,262	5,262	5,262	5,262	5,262	54,778
Increase in Cash	\$ 708,953	\$ 700,602	\$ 674,351	\$ 687,908	\$ 686,753	\$ 1,091,037	\$ 696,085	\$ 1,001,803	\$ 784,738	\$ 784,738	\$ 784,738	\$ 784,738	\$ 9,386,443
DISBURSEMENTS													
Admin Fees	112,672	109,585	105,009	112,275	107,105	108,175	110,890	64,544	102,512	102,512	102,512	102,512	1,240,303
Claims	637,837	830,953	592,398	613,651	640,180	878,017	810,453	683,453	721,000	721,000	721,000	721,000	8,570,941
Decrease in Cash	\$ 750,508	\$ 940,538	\$ 697,407	\$ 725,925	\$ 747,285	\$ 986,192	\$ 921,344	\$ 747,997	\$ 823,512	\$ 823,512	\$ 823,512	\$ 823,512	\$ 9,811,245
Net Change in Cash	\$ (41,556)	\$ (239,936)	\$ (23,057)	\$ (38,017)	\$ (60,532)	\$ 104,845	\$ (225,259)	\$ 253,806	\$ (38,774)	\$ (38,774)	\$ (38,774)	\$ (38,774)	\$ (424,802)
Ending Cash Balance	\$ 1,927,639	\$ 1,687,703	\$ 1,664,647	\$ 1,626,629	\$ 1,566,098	\$ 1,670,942	\$ 1,445,683	\$ 1,699,489	\$ 1,660,715	\$ 1,621,941	\$ 1,583,167	\$ 1,544,393	

	ACTUAL JULY	ACTUAL AUGUST	ACTUAL SEPTEMBER	ACTUAL OCTOBER	ACTUAL NOVEMBER	ACTUAL DECEMBER	PROJECTED JANUARY	PROJECTED FEBRUARY	PROJECTED MARCH	PROJECTED APRIL	PROJECTED MAY	PROJECTED JUNE	TOTALS
CONSTRUCTION SERVICE FUND													
<i>Beginning Cash Balance in Bank</i>	\$ 17,230	\$ 17,256	\$ 17,292	17,330	17,378	17,434	17,499	17,566	17,630	17,694	17,758	17,822	
RECEIPTS													
Lone Star-Construction Interest	6	8	9	11	13	15	16	15	15	15	15	15	153
Lone Star-Construction 2013 Interest	19	27	29	36	43	50	52	49	49	49	49	49	501
Logic Const 2013-Interest	1	1											2
Increase in Cash	<u>\$ 26</u>	<u>36</u>	<u>38</u>	<u>47</u>	<u>57</u>	<u>65</u>	<u>67</u>	<u>64</u>	<u>64</u>	<u>64</u>	<u>64</u>	<u>64</u>	<u>656</u>
DISBURSEMENTS													
Construction Payments													0
Transfer to/from General Fund													0
Miscellaneous													0
Decrease in Cash	<u>\$ 0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Change in Cash	<u>\$ 26</u>	<u>36</u>	<u>38</u>	<u>47</u>	<u>57</u>	<u>65</u>	<u>67</u>	<u>64</u>	<u>64</u>	<u>64</u>	<u>64</u>	<u>64</u>	<u>656</u>
<i>Ending Cash Balance in Bank</i>	<u>\$ 17,256</u>	<u>17,292</u>	<u>17,330</u>	<u>17,378</u>	<u>17,434</u>	<u>17,499</u>	<u>17,566</u>	<u>17,630</u>	<u>17,694</u>	<u>17,758</u>	<u>17,822</u>	<u>17,886</u>	

**Canutillo Independent School District
Analysis of Tax Collection
February 28, 2023**

<i>FUND</i>	<i>OBJECT</i>	<i>DESCRIPTION</i>	<i>TAX DEPOSITS</i>
199	5711	Current Year Tax:	2,916,269
	5712	Prior Year Taxes	(5,602)
	5719	Penalty & Interest	20,152
TOTAL DEPOSITS TO FUND 199			2,930,819
599	5711	Current Year Tax:	1,113,434
	5712	Prior Year Taxes	(1,805)
	5719	Penalty & Interest	7,546
TOTAL DEPOSITS TO FUND 599			1,119,175
GRAND TOTAL			4,049,994

Reviewed by: Cristina Pulley
Prepared by: Leticia Ekery

**Canutillo Independent School District
M&O and I&S Comparative Tax Collection Report
February 28, 2023**

	FISCAL YEAR 2020-2021	CUMULATIVE % PER MONTH	FISCAL YEAR 2021-2022	CUMULATIVE % PER MONTH	FISCAL YEAR 2022-2023	CUMULATIVE % PER MONTH	AVERAGE
Total Collections Budgeted M&O and I&S	\$ 34,967,684		\$ 37,313,235		\$ 41,769,414		
Taxes Collected as of:							
July	115,388	0.33%	(121,843)	-0.33%	(198,137)	-0.47%	(68,197)
August	95,011	0.60%	96,671	-0.07%	150,255	-0.11%	113,979
September	(38,152)	0.49%	62,671	0.10%	57,155	0.02%	27,225
October	389,093	1.61%	250,066	0.77%	630,364	1.53%	423,174
November	2,471,466	8.67%	1,942,000	5.98%	2,057,522	6.46%	2,156,996
December	17,221,051	57.92%	19,220,368	57.49%	22,140,609	59.46%	19,527,343
January	11,313,453	90.28%	9,135,461	81.97%	11870803.58	87.88%	10,773,239
February	3,971,353	101.63%	6,406,467	99.14%	4,049,994	97.58%	4,809,271
March	655,392	103.51%	640,246	100.85%			
April	231,598	104.17%	123,266	101.18%			
May	120,973	104.52%	(219,690)	100.60%			
June	29,565	104.60%	206,533	101.15%			
Total Collections to Date	\$ 36,576,191		\$ 37,742,215		\$ 40,758,566		
Balance of Taxes Due	(1,608,507)		(428,980)		1,010,848		
Percent Collected to Date	104.60%		101.15%		97.58%		

Reviewed by: Cristina Pulley
Prepared by: Leticia Ekery

**Canutillo Independent School District
Fiscal Year Revenue and Expense Report
Health Care Fund - 753
As February 28, 2023**

	FY 2020-2021		FY 2021-2022		CURRENT YEAR FY 2022-2023
Health Premiums	\$ 6,797,411	\$	8,045,163	\$	5,488,970
Earnings from Investments	-		6,809		28,467
Total Revenues	\$ 6,797,411	\$	8,051,972	\$	5,517,437
Health Claims Paid	\$ 6,943,303	\$	8,034,812	\$	6,310,257
Stop/Loss Coverage	870,357		825,478		450,710
Administration/Misc Fees	628,970		655,814		(288,393)
Total Expenses	\$ 8,442,630	\$	9,516,104	\$	6,472,574
Year to Date Balance	\$ (1,645,219)	\$	(1,464,132)	\$	(955,137)

Year Ended Balance:

FY 2023 Estimated Fund Balance	\$ (152,727)
FY 2022 Fund Balance	\$ 802,410
FY 2021 Fund Balance	\$ 2,260,003
Minimum Target Reserve	\$ 1,535,604

Prepared by: Yvonne Coupland
Reviewed by: Cristina Pulley

2022-2023 CISD WEEKLY ENROMMENT/ATTENDANCE REPORT

	Grade	8/5	8/12	8/19	8/26	9/2	9/9	9/16	9/23	9/30	10/21	10/28	11/4	11/10	11/18	12/2	12/9	
C E S	EE	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	
	PK	37	37	38	39	39	39	39	39	40	40	40	40	41	41	41	41	40
	KG	61	63	64	64	64	64	64	64	64	64	64	64	65	65	66	66	67
	1st	80	83	82	81	81	83	83	83	83	82	82	82	81	81	81	81	81
	2nd	82	82	83	83	85	85	85	85	85	84	84	84	85	85	85	85	84
	3rd	76	76	76	76	78	77	76	76	76	75	75	75	74	75	75	75	75
	4th	95	93	92	92	93	92	93	93	93	93	93	93	93	93	93	93	93
	5th	80	82	81	81	82	82	81	81	81	81	81	81	81	81	82	82	80
CES TOTAL	512	517	517	516	522	522	521	521	522	519	519	520	520	523	523	523	520	
D D E	EE	5	4	3	3	3	2	2	2	2	2	2	2	2	2	0	0	
	PK	18	18	18	18	19	20	20	19	19	19	19	19	20	20	21	22	
	KG	41	41	42	41	42	42	41	42	42	40	42	41	42	42	42	41	
	1st	45	45	46	49	50	50	50	50	50	51	50	51	51	50	50	49	
	2nd	40	40	41	42	42	42	43	43	43	43	43	43	44	43	42	43	
	3rd	42	43	43	43	43	42	42	43	42	42	42	42	42	42	42	41	
	4th	59	59	59	59	59	59	59	58	58	57	56	57	57	58	57	58	
	5th	47	48	48	48	48	49	48	47	47	48	48	48	50	50	50	51	
DDE TOTAL	297	298	300	303	306	306	305	304	303	302	302	303	308	307	304	305		
J D E	EE	2	4	4	4	4	5	5	6	6	6	6	6	6	7	8	9	
	PK	39	38	38	38	38	38	39	39	39	40	41	41	41	43	44	44	
	KG	78	78	76	76	76	75	76	75	76	75	76	77	77	77	77	77	
	1st	72	74	76	76	76	75	75	75	75	74	74	74	74	74	74	74	
	2nd	78	78	78	78	78	78	77	77	77	77	77	78	77	77	78	78	
	3rd	77	79	79	79	81	81	80	80	80	78	78	78	79	79	80	80	
	4th	75	77	77	77	76	76	76	76	76	76	76	76	76	76	76	76	
	5th	83	86	85	85	85	85	85	84	84	83	84	85	87	88	89	89	
JDE TOTAL	504	514	513	513	514	513	513	512	513	509	512	515	517	521	526	527		
B C E	EE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	PK	41	41	41	41	41	41	40	39	39	39	40	40	40	40	40	41	
	KG	53	53	52	53	52	52	51	51	51	52	52	52	52	53	54	54	
	1st	61	62	63	63	63	64	65	65	65	65	65	65	65	65	66	66	
	2nd	58	61	62	61	60	60	60	61	61	62	62	62	62	62	61	61	
	3rd	61	61	61	62	62	62	62	62	62	62	61	61	61	61	61	61	
	4th	50	52	52	51	52	53	54	54	54	56	56	56	56	56	57	57	
	5th	59	62	63	62	62	62	62	62	62	63	62	62	61	61	61	61	
BCE TOTAL	383	392	394	393	392	394	394	394	394	399	398	398	397	398	400	401		

2022-2023 CISD WEEKLY ENROLLMENT/ATTENDANCE REPORT

	Grade	8/5	8/12	8/19	8/26	9/2	9/9	9/16	9/23	9/30	10/21	10/28	11/4	11/10	11/18	12/2	12/9
G E S	EE	4	3	3	3	0	0	0	10	11	13	13	0	0	0	0	0
	PK	22	24	24	25	25	27	27	27	27	27	26	40	40	37	38	38
	KG	54	54	53	54	54	55	55	56	55	55	55	55	55	54	53	53
	1st	54	54	54	54	54	54	56	57	57	57	57	55	55	55	54	54
	2nd	73	73	73	73	73	73	72	72	72	72	72	71	70	70	70	70
	3rd	63	62	61	61	61	62	62	63	63	64	64	62	61	61	61	60
	4th	89	91	90	90	90	91	92	91	91	92	90	90	90	89	90	90
	5th	85	85	86	86	86	86	85	85	85	85	85	85	86	85	85	85
GES TOTAL	444	446	444	446	443	448	449	461	461	465	461	458	456	451	451	450	
R E S	EE	7	6	6	6	6	0	0	0	0	0	0	0	0	0	0	0
	PK	36	36	36	36	39	38	39	39	39	39	39	39	39	39	39	39
	KG	65	67	67	67	67	67	67	67	66	66	66	66	65	65	65	65
	1st	83	83	83	83	83	83	83	83	82	82	82	82	80	80	80	80
	2nd	90	91	91	91	91	91	91	91	90	88	88	88	87	87	88	88
	3rd	96	97	98	98	98	98	98	98	97	96	96	96	96	95	95	95
	4th	103	102	102	102	101	102	102	102	101	100	100	100	99	99	99	99
	5th	95	95	95	95	95	95	95	95	95	95	95	95	96	96	97	97
RES TOTAL	575	577	578	578	580	574	575	575	572	566	566	566	562	561	563	563	
C M S	6th	255	249	250	251	251	251	250	250	249	249	250	251	251	250	251	251
	7th	223	224	224	224	224	224	223	223	223	222	224	224	223	223	224	224
	8th	230	230	230	229	229	229	226	226	225	224	226	226	226	226	226	226
	CMS TOTAL	708	703	704	704	704	704	699	699	697	695	700	701	700	699	701	701
A M S	6th	178	179	181	181	183	183	185	188	187	186	185	185	187	189	186	187
	7th	210	211	211	211	211	214	215	216	216	217	216	217	217	216	217	217
	8th	196	196	195	194	194	197	198	197	196	195	195	194	192	191	190	189
	AMS TOTAL	584	586	587	586	588	594	598	601	599	598	596	596	596	596	593	593
C H S	9th	425	427	454	487	488	487	521	521	519	520	518	515	516	516	516	516
	10th	476	468	454	427	430	431	413	414	415	415	416	415	415	414	413	413
	11th	382	373	360	364	365	364	359	360	360	361	357	354	355	354	354	352
	12th	362	349	348	341	343	343	332	332	332	331	333	331	331	330	330	330
	CHS TOTAL	1645	1617	1616	1619	1626	1625	1625	1627	1626	1627	1624	1615	1617	1614	1613	1611
N W E C H S	9th		111	111	111	111	111	111	111	111	110	109	108	108	108	108	108
	10th		89	89	90	89	89	89	89	88	88	88	88	88	88	88	88
	11th		94	94	95	95	95	95	95	95	95	94	94	94	94	94	94
	12th		70	70	70	70	70	70	70	70	70	70	70	70	70	70	70
	NECHS TOTAL		364	364	366	365	365	365	365	364	363	361	360	360	360	360	360
2022-2023 TOTAL	5652	6014	6017	6024	6040	6045	6044	6059	6051	6043	6039	6032	6033	6030	6034	6031	

*NWECHS first day of school is August 8, 2022

2022-2023 CISD WEEKLY ENROMMENT/ATTENDANCE REPORT

	Grade	12/16	1/6	1/13	1/20	1/27	2/3	2/10	2/17	2/24	3/3	Average	Budget	Variance
C E S	EE	0	0	0	0	0	0	0	0	0	0			
	PK	39	38	39	39	39	39	39	39	39	38			
	KG	66	67	67	67	67	66	66	67	65	64			
	1st	81	81	81	81	80	80	80	80	80	80			
	2nd	84	84	85	85	84	84	84	85	86	85			
	3rd	75	75	75	75	76	76	75	75	75	75			
	4th	93	92	92	93	93	93	93	93	93	92			
	5th	79	80	80	80	81	81	81	81	81	80			
CES TOTAL	517	517	519	520	520	519	518	520	519	514	519	507	12	
D D E	EE	0	0	0	0	0	0	0	0	0	0			
	PK	22	21	20	22	22	23	22	23	23	23			
	KG	41	41	39	39	38	38	38	38	38	38			
	1st	49	50	50	50	50	50	49	48	48	48			
	2nd	43	43	44	44	44	44	44	44	44	44			
	3rd	41	42	42	42	42	41	42	41	41	41			
	4th	58	58	58	58	59	59	59	58	58	58			
	5th	51	50	50	50	50	49	49	49	49	49			
DDE TOTAL	305	305	303	305	305	304	303	301	301	301	303	299	4	
J D E	EE	9	9	10	10	10	10	10	12	12	12			
	PK	42	41	41	41	42	40	40	40	40	40			
	KG	77	77	78	77	77	77	76	76	75	74			
	1st	73	73	73	73	73	73	74	74	73	73			
	2nd	78	79	81	81	81	81	80	80	79	79			
	3rd	79	78	78	78	78	78	78	78	78	78			
	4th	76	76	77	77	77	77	76	76	77	77			
	5th	87	88	89	88	89	89	89	89	89	89			
JDE TOTAL	521	521	527	525	527	525	523	525	523	522	518	502	16	
B C E	EE	0	0	0	0	0	0	0	0	0	0			
	PK	41	41	41	41	41	41	41	42	42	42			
	KG	54	54	54	54	54	55	55	55	55	55			
	1st	66	66	66	67	67	68	68	69	69	69			
	2nd	60	60	60	60	60	59	60	60	60	60			
	3rd	61	61	61	61	61	61	61	62	62	62			
	4th	57	57	57	56	56	57	57	57	57	57			
	5th	61	61	62	62	62	62	62	62	62	62			
BCE TOTAL	400	400	401	401	401	403	404	407	407	407	398	394	4	

2022-2023 CISD WEEKLY ENROMMENT/ATTENDANCE REPORT

	Grade	12/16	1/6	1/13	1/20	1/27	2/3	2/10	2/17	2/24	3/3	Average	Budget	Variance
G E S	EE	0	0	0	0	0	0	0	0	0	0			
	PK	39	43	49	50	49	49	49	49	49	49			
	KG	53	52	53	52	52	52	51	51	51	52			
	1st	54	52	53	52	52	52	52	52	52	52			
	2nd	70	68	67	66	66	66	66	66	66	66			
	3rd	60	60	59	60	60	60	60	60	60	60			
	4th	90	89	90	91	91	90	90	91	91	91			
	5th	84	84	83	83	81	81	82	82	82	82			
GES TOTAL	450	448	454	454	451	450	450	451	451	451	452	452	401	51
R E S	EE	0	0	0	0	0	0	0	0	0	0			
	PK	39	41	41	41	41	41	41	41	42	42			
	KG	65	66	67	67	67	67	67	67	67	66			
	1st	80	80	82	82	82	81	81	83	84	83			
	2nd	88	90	91	91	91	91	92	92	93	93			
	3rd	95	95	95	95	95	96	97	98	98	98			
	4th	99	99	100	100	100	100	100	100	102	101			
	5th	97	97	97	98	99	98	98	98	98	98			
RES TOTAL	563	568	573	574	575	574	576	579	584	581	572	610	(38)	
C M S	6th	251	251	252	251	251	250	250	251	250	251			
	7th	224	226	226	225	225	225	227	227	227	229			
	8th	226	226	227	228	228	228	227	227	227	227			
	CMS TOTAL	701	703	705	704	704	703	704	705	704	707	702	702	0
A M S	6th	185	183	183	184	184	183	183	182	183	182			
	7th	217	214	213	211	211	211	211	210	211	211			
	8th	188	186	186	185	187	187	186	187	189	188			
	AMS TOTAL	590	583	582	580	582	581	580	579	583	581	589	529	60
C H S	9th	515	518	512	512	509	506	505	506	505	504			
	10th	413	415	412	414	414	412	412	410	409	408			
	11th	352	355	343	343	343	344	341	332	332	331			
	12th	330	332	339	338	338	337	337	347	348	347			
	CHS TOTAL	1610	1620	1606	1607	1604	1599	1595	1595	1594	1590	1,614	1,567	47
N W E C H S	9th	108	106	106	106	106	105	104	104	104	104			
	10th	88	88	88	88	88	88	88	88	88	88			
	11th	94	94	94	94	94	94	94	94	94	94			
	12th	70	70	70	70	70	70	70	70	70	70			
	NECHS TOTAL	360	358	358	358	358	357	356	356	356	356	361	386	(25)
2022-2023 TOTAL	6017	6023	6028	6028	6027	6015	6009	6018	6022	6011	6029	5897	132	

*NWECHS first day of school

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Board acceptance of February 2023 donations report

Justification Statement: Presentation for your review and acceptance of the donations report for donations received in February, 2023

Purpose of Agenda Item: Information Discussion Action
 Item Type: Curriculum & Instruction HumanResources Business Services

Staff Responsible: Cristina Pulley *Cristina Pulley*

Signature of Requester(s) 03/09/2023
Cristina Pulley

Signature of Presenter(s)
Elizabeth B. Sida *Elizabeth B. Sida* **3/9/2023**
Business Services Approval (Initials) *Date*

Agenda Summary:

The Financial Services Department presents the following donations report for donations reported to Finance for the month of February, 2023. This report also includes web donations received February, 2023

Administration recommends that the Board accept this donations report as presented

RECOMMENDATION:

PRIOR BOARD ACTION: Yes AWARDED: NA AWARDED AMOUNT: NA

AMOUNT(S): \$9,606.57

ACCOUNT NO(S): NA

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
NA

REQUESTING DEPARTMENT:
N/A

CONSEQUENCES OF NON-APPROVAL:
N/A

IMPLEMENTATION TIMELINE:
N/A

ATTACHMENT(S): ✓ February 2023 Donations Report



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
ON-LINE DONATIONS FEBRUARY 2023**

Settle Date	Qty	Sub Total	Gross Total	Product Code	Item Description	Payor Name
2/27/2023	1	\$ 137.00	\$ 137.00	AMS Donations	Alderete Middle School Donations	Elizabeth Escandon
2/27/2023	1	\$ 400.40	\$ 400.40	AMS Donations	Alderete Middle School Donations	Megan Flores
2/27/2023	1	\$ 325.00	\$ 325.00	AMS Donations	Alderete Middle School Donations	Carlos Tovar
2/27/2023	1	\$ 271.85	\$ 271.85	AMS Donations	Alderete Middle School Donations	Arturo G Herrera
2/20/2023	1	\$ 282.15	\$ 282.15	AMS Donations	Alderete Middle School Donations	David W Storrs
2/17/2023	1	\$ 171.80	\$ 171.80	AMS Donations	Alderete Middle School Donations	Nicholas Cottrill
2/16/2023	1	\$ 100.00	\$ 100.00	AMS Donations	Alderete Middle School Donations	Jaime Rene Ramos
2/16/2023	1	\$ 200.00	\$ 200.00	AMS Donations	Alderete Middle School Donations	Elizabeth Ramos
2/15/2023	1	\$ 169.00	\$ 169.00	AMS Donations	Alderete Middle School Donations	Elizabeth Escandon
2/15/2023	1	\$ 150.00	\$ 150.00	NECHS Donations	Northwest Early College High School Donations	Maryse F Ellis
2/13/2023	1	\$ 350.00	\$ 350.00	AMS Donations	Alderete Middle School Donations	Shawn Dupri
2/7/2023	1	\$ 50.00	\$ 50.00	AMS Donations	Alderete Middle School Donations	ROBERT Sanchez
2/2/2023	1	\$ 20.00	\$ 20.00	AMS Donations	Alderete Middle School Donations	MELVIN DELAROSA
2/2/2023	1	\$ 150.00	\$ 150.00	AMS Donations	Alderete Middle School Donations	Felicia Fietze-Rodriguez
2/1/2023	1	\$ 79.00	\$ 79.00	AMS Donations	Alderete Middle School Donations	Nicholas Cottrill

56

\$4,549.80

Board of Trustees

Executive Summary of Board Agenda Item

Meeting Date: _____

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

CPulley
Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):





FINANCIAL SERVICES

CANUTILLO A Premier District

TO: Board of Trustees
Dr. Pedro Galaviz, Superintendent

FROM: Cristina Pulley, Executive Director for Financial Services

DATE: March 6, 2023

SUBJECT: Budget Amendments for February 2023

Budget Amendments submitted are summarized below for your review and consideration.

Administrative Cost Ratio Formula:

21 Instructional Leadership + 41 General Administration 11 Instruction + 12 Instructional Resources/Media Services + 13 Curriculum/Staff Development + 31 Guidance/Counseling Services

BC 343502 - This budget amendment will allocated funds for the purchase of kitchen equipment from the Child Nutrition Program fund balance to ensure spending plan requirements are achieved. This budget amendment will have no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
101.00.3600.00.000.00	Fund Balance		\$ (300,000)	
101.35.6639.00.909.99	Capital Outlay Furniture & Equipment	\$ 850,000	\$ 300,000	\$ 1,150,000

BC 343425/343484 - This budget amendment will re-allocate funds for Alderete Middle School from Function13 - Curriculum/Staff Development to Function 11 - Instruction for the purchase of interactive smart boards to assist in providing high quality instruction. This budget amendment will have no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
185.13.6411.00.042.30	Travel/Professional Development	\$ 15,000	\$ (15,000)	\$ -
185.13.6499.00.042.30	Misc. Operating Costs	\$ 15,000	\$ (15,000)	\$ -
185.11.6112.13.042.30	Substitutes -Staff Development	\$ 819	\$ (228)	\$ 591
185.11.6398.00.042.30	Controlled Assets Technology	\$ -	\$ 30,228	\$ 30,228

Street Address:
7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address:
P.O. Box 100
Canutillo, TX 79835

P: (915) 877-7516
F: (915) 877-7524
canutillo-isd.org

BC 343600 - This budget amendment will allocate funds from the reserved allocation in Assigned Fund Balance for the purchase of Apple student devices in accordance to the Technology refresh plan. This budget amendment will have a positive impact on the Admin Cost Ratio by increasing instructional cost.

Budget Account Number		Current Budget	Change	Amended Budget
199.00.6590.00.000.00	Assigned Fund Balance		\$ (500,000)	
199.11.6398.26.999.11	E-Rate Controlled Assets - Technology	\$ -	\$ 500,000	\$ 500,000

BC 343609 - This interfund transfer will allocate funds from the General Fund Fund Balance to the Health Insurance Fund Fund Balance to insure reserves are adequate to meet increased health insurance claims.

Budget Account Number		Current Budget	Change	Amended Budget
199.00.8911.00.000.00	Operating Transfers Out	\$ -	\$ (1,000,000)	\$ (1,000,000)
753.00.7915.00.000.00	Operating Transfers In	\$ -	\$ 1,000,000	\$ 1,000,000

Executive Summary of Board Agenda Item


Subject/Title for Agenda Posting: Texas Student Data Systems (TSDS) Support Cooperative MOU

Justification Statement: The TSDS support cooperative is designed to provide support with the TSDS initiative by the Texas Education Agency. The Texas Student Data System is the statewide system that modernizes and improves the quality of data collection, management and reporting in Texas education. Using the train the trainer model, ESC Region 19 will provide training to the LEA's TSDS stewards on all modules necessary in order to support TSDS. The Goal of the TSDS Cooperative is to continue to provide in-depth timely information on critical issues, support and training.

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: Dr. Oscar Rico 
Signature of Requester(s)

Dr. Oscar Rico
Signature of Presenter(s)

Elizabeth B. Sida  3/7/2023
Business Services Approval (Initials) *Date*

Agenda Summary: Sec. 271.102. COOPERATIVE PURCHASING PROGRAM PARTICIPATION. (a) A local government may participate in a cooperative purchasing program with another local government of this state or another state or with a local cooperative organization of this state or another state. (b) A local government that is participating in a cooperative purchasing program may sign an agreement with another participating local government or a local cooperative organization stating that the signing local government will: (1) designate a person to act under the direction of, and on behalf of, that local government in all matters relating to the program; (2) make payments to another participating local government or a local cooperative organization or directly to a vendor under a contract made under this subchapter, as provided in the agreement between the participating local governments or between a local government and a local cooperative organization; and (3) be responsible for a vendor's compliance with provisions relating to the quality of items and terms of delivery, to the extent provided in the agreement between the participating local governments or between a local government and a local cooperative organization. (c) A local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

This cooperative provides:
Support and train-the-trainer sessions to the LEA's TIMS steward;
Support and train-the-trainer sessions the LEA's Technical steward;
Support and train-the-trainer sessions to assist LEA's with TSDS PEIMS;
Support and train-the-trainer sessions to support the current TSDS Core Collections;
Two half-day sessions for the LEA's PEIMS coordinators on the latest updates affecting all PEIMS related areas

RECOMMENDATION: It is recommended that the district join the ESC Region 19 TSDS Cooperative to receive the services listed.

PRIOR BOARD ACTION: Approved AWARDED: AWARDED AMOUNT:

AMOUNT(S): \$1,250.00

ACCOUNT NO(S): 199.53.6239.00.728.99

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

Memorandum of Understanding

REQUESTING DEPARTMENT:

Information Technology Services

CONSEQUENCES OF NON-APPROVAL:

The district will not receive the level of support to maintain the LEA's steward's knowledge base or the support for current and new collections on TSDS.

IMPLEMENTATION TIMELINE:

Annually: Upon Fully executed MOU

ATTACHMENT(S): Texas Student Data Systems (TSDS) Support Cooperative 2021-22 MOU



**Texas Student Data Systems (TSDS) Support Cooperative
 2022-2023 Memorandum of Understanding (MOU)
 071907 – Canutillo ISD**

The above listed LEA agrees to participate in the Texas Student Data Systems (TSDS), Support Cooperative with Education Service Center Region 19 (ESC Region 19) during the 2022-2023 school year,

Description:

The TSDS Support Cooperative is designed to provide support with the TSDS initiative by the Texas Education Agency. The Texas Student Data System is the statewide system that modernizes and improves the quality of data collection, management, and reporting in Texas education. Using the train-the-trainer model, ESC Region 19 will provide training to the LEA's TSDS stewards on all modules necessary to support TSDS. The Goal of the TSDS Cooperative is to continue to provide in-depth timely information on critical issues, support, and training with current and new TSDS initiatives for the LEA's TSDS Stewards.

The TSDS Support Cooperative cost,

- **TSDS Support (\$1,250)** - This level of support will maintain the LEA's steward's knowledge base and provide support for all current and any new core collections for TSDS.

TSDS support provided to all ESC Region 19's LEAs free of charge from local ESC funds:

- Provide telephone support and technical assistance to the LEA's TSDS stewards.
- Assist LEAs with their PEIMS data submissions to meet published deadlines.
- Utilize the edit rules in the Data Standards in the review of the data submitted by LEA's.
- Verify that the LEA's submissions contain data for all records required by the collections.
- Ensure that all fatal errors are corrected.
- Accept the LEA's PEIMS submissions by the specified due dates for each collection.
- Include the LEA's Stewards on the appropriate ESC- R19 TSDS Stewards email list-serve.
- Monitor the LEA's UID PET file submissions.
- Provide access to PEIMS-related training materials on the ESC Region 19 PEIMS website.
- Assist the LEA in identifying resources which can be used to answer PEIMS-related questions.

LEA's joining the ESC Region 19 TSDS Cooperative will receive the services listed above at no charge; as well as the additional services and training opportunities listed below.

TSDS Fee Based Services - ESC Region 19 agrees to:

- Provide support and train-the-trainer sessions to the LEA's TSDS TIMS steward.
- Provide support and train-the-trainer sessions to the LEA's Technical steward.
- Provide support and train-the-trainer sessions to assist LEA's with TSDS PEIMS.
- Provide support and train-the-trainer sessions to support current TSDS Core Collections.
- Provide two sessions on the latest updates affecting all TSDS collections.
- Provide one half-day session, an introduction to PEIMS, including TEDS, UID, and TREX.
- Monitor and review all LEA's data submissions to ensure that TEA due dates are being met.
- Provide LEA's PEIMS Coordinators with TSDS PEIMS file comparisons with prior year submissions.
- After hours support services, ESC Region 19 TSDS personnel will work collaboratively with the LEA's TSDS stewards to assist with required TSDS Submissions, to meet state mandated deadlines. This service provided only on dates files are due to TEA provided advance notice is received.

Each participating LEA agrees to:

- Attend all applicable TSDS sessions to ensure that all materials are received and discussed, if attendance is not possible a copy of the presented material will be made available.
- Provide contact information for all the LEA's TSDS Stewards.
- Meet the ESC's established due dates for all TSDS data submissions to allow sufficient time for ESC Region 19 personnel to review and accept the LEA's data before the TEA deadline.
- This Memorandum of Understanding, its fees or services may be modified or amended if required.

Membership Options

Initial the Selected Option

_____ **Option 1.) TSDS Co-op Member – Membership Fee \$1,250.00**

- Membership covers the cost for 4 LEA attendees per session, after which there will be a charge of \$250.00 per attendee / session
- Unlimited support for TSDS

_____ **Option 2.) Non-Member – Membership Fee \$0.00**

- All TSDS session fees: \$500.00 per attendee / session
- TSDS fee-based support \$100.00 per hour (1/4-hour minimum)
- *(Open / Blanket Purchase Order Required)*

Option Choice: _____ **PO Number:** _____

Signature of Superintendent / Designee **Date**

Name of LEA Contact **Phone Number** **email**

Name of LEA Secondary Contact **Phone Number** **email**

Education Service Center Region 19 Executive Director **Date**

For additional information, contact:

MIS Manager Joel Molina
Education Service Center Region 19
6611 Boeing Drive • El Paso, Texas 79925
Phone 915-780-6594 • Fax: 915-780-6582 • jmolina@esc19.net

Board of Trustees

Meeting Date: 03/28/2023

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Approval to award RFP# 2023-05 – Bottle Filling Stations to Ferguson Enterprises, LLC in the amount of \$279,776.92

Justification Statement: In accordance with CH (Local): "...Any single, budgeted purchase of goods and services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place..."

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: _____ Bruno Vasquez 3/8/2023
Signature of Requester(s) _____
Signature of Presenter(s) _____
Business Services Approval (Initials) _____ *Date* _____

Agenda Summary:
Canutillo ISD issued a solicitation to purchase bottle-filling stations to replace the existing bubbler-type drinking fountains District-wide.
We received four bids from interested vendors; a selection committee evaluated the responses and hereby provides a recommendation for approval by the Board of Trustees.

RECOMMENDATION: Administration recommends approval of the proposal received from Ferguson Enterprises LLC, in the amount of \$279,776.92

PRIOR BOARD ACTION: N/A AWARDED: N/A AWARDED AMOUNT: N/A

AMOUNT(S): \$279,776.92

ACCOUNT NO(S): 282.51.6629.96.SCH.99 2021

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
Formal Bid

REQUESTING DEPARTMENT: Facilities Department

CONSEQUENCES OF NON-APPROVAL: Missed opportunity to use external funding to update old plumbing infrastructure.

IMPLEMENTATION TIMELINE: Upon approval

ATTACHMENT(S): X Request for Proposal Summary, Evaluation Criteria Average



Request for Proposal Summary

Event Number	2023-05	Organization	Canutillo Independent School District
Event Title	Bottle Filling Station	Workgroup	Purchasing
Event Description	Canutillo Independent School District serves a population of 6,042 students, has ten campuses; one high school, one early college high school, two middle schools, and six elementary schools. Canutillo ISD is seeking proposals from suppliers for Bottle Filling Stations.	Event Owner	Elizabeth Sida
Event Type	RFP	Email	esida@canutillo-isd.org
Issue Date	2/7/2023 01:30:07 PM (MT)	Phone	(915) 877-7426
Close Date	2/27/2023 03:00:00 PM (MT)	Fax	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total	Price Points = 35
Ferguson Enterprises LLC	El Paso	TX	2/27/2023 01:42:33 PM (MT)	1	\$279,776.92	35.0
apple specialties inc	yaphank	NY	2/24/2023 01:00:08 PM (MT)	1	\$285,532.75	34.3
PACH2 Group LLC	Charlotte	NC	2/27/2023 07:27:20 AM (MT)	1	\$287,821.54	34.0
Global Industrial (Global Equipment)	Port Washington	NY	2/24/2023 05:28:00 AM (MT)	1	\$355,845.91	27.5

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.

ALTERNATE BID

[ALT1] Ferguson Enterprises LLC	El Paso	TX		1	\$270,344.03	0.0
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The Facilities Department asked that a solicitation be issued for the purchase of bottle filling stations to be installed districtwide. This request for proposal was issued to 138 suppliers registered on the purchasing electronic bidding system, four (4) vendors submitted responses. Ferguson Enterprises, LLC submitted a second response (Alternate Bid), however, that proposal was not considered due to technical requirements of the project.

During the evaluation, all vendors were contacted by purchasing, regarding their response to Bid Attribute #20 Prohibition on Contracts with Companies that Boycott Israel, whereas The District cannot enter into a contract with any individual and/or company for goods or services unless the contract contains a written verification from the company that it (1) does not boycott Israel; and (2) will not boycott Israel during the term of the awarded contract (see below).

All vendors confirmed that their response was incorrent and that they "WILL COMPLY"

Request for Proposal Summary

Event Number	2023-05	Organization	Canutillo Independent School District
Event Title	Bottle Filling Station	Workgroup	Purchasing
Event Description	Canutillo Independent School District serves a population of 6,042 students, has ten campuses; one high school, one early college high school, two middle schools, and six elementary schools. Canutillo ISD is seeking proposals from suppliers for Bottle Filling Stations.	Event Owner	Elizabeth Sida

20	Prohibition on Contracts with Companies that Boycott Israel.	The District cannot enter into a contract with any individual and/or company for goods or services unless the contract contains a written verification from the company that it (1) does not boycott Israel; and (2) will not boycott Israel during the term of the awarded contract under the terms of Section 2270 of the Texas Government Code. Should the individual and/or company during the term of the agreement boycott Israel, immediate notification is required to be sent to the Canutillo ISD Purchasing Department. hereby certify that I and/or my company will adhere to Section 2270 of the Texas Education Doce	I have read, understood, but cannot comply	I have read, understood, but cannot comply	I have read, understood, and will comply	I have read, understood, but cannot comply
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The evaluating committee met on March 3, 2023 to review all responses and the committee scored each vendors proposal in accordance to the mandated criteria listed in TEC Code 44.031 (b). Ferguson Enterprises, LLC. was the top ranked vendor per the average scores, and is the vendor being recommended for award of this Request for Proposal.

**Canutillo Independent School District
RFP 2023-05 Bottle Filling Station**

AVERAGE SCORE	Ferguson Enterprises LLC	apple specialties inc	PACH2 Group LLC	Global Industrial (Global Equipment Company Inc.)
1 The Purchase Price	35.0	34.3	34.0	27.5
Total Points - 35				
2 The reputation of the vendor and the vendor's goods and services	10.0	9.3	9.3	9.7
Total Points - 10				
3 The Quality of the vendor's goods and services	10.0	8.7	9.0	9.0
Total Points - 10				
4 The extent to which the vendors goods and service meet the districts needs	15.0	13.3	12.7	12.7
Total Points - 15				
5 The vendor's past relationship with the district	5.0	3.7	3.7	3.7
Total Points - 5				
6 The impact on the ability of the district to comply with laws and rules related to historically utilized businesses	0.0	0.0	0.0	0.0
Total Points - 0				
7 The total long-term cost to the district to acquire the vendor's goods and services	10.0	8.7	8.7	8.0
Total Points - 10				
8 For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendor's ultimate parent company or majority owner - (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state	0.0	0.0	0.0	0.0
Total Points - 0				
9 Any other relevant factors specifically listed in the request for bids or proposals	12.3	11.0	10.3	11.0
Total Points - 15				
TOTAL POSSIBLE SCORE = 100	97.3	89.0	87.7	81.5

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Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Cristina Pulley

Signature of Requester(s)

Signature of Presenter(s)

Elizabeth Sida

Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):



Request for Qualification Summary

Event Number	2023-06	Organization	Canutillo Independent School District
Event Title	Financial Auditing Services	Workgroup	Purchasing
Event Description	Canutillo Independent School District serves a population of 6,076 students, has ten campuses; one high school, one early college high school, two middle schools, and six elementary schools. Statements of Qualification for External Auditing Services will be received from firms in accordance with the project specifications listed herein. Statements of Qualifications for qualified firms shall include all necessary information to allow for a thorough review by the District of the firm/individual's technical qualifications and experience specifically related to External Auditing Services. Only the identity of the vendors will be disclosed at the time of opening Canutillo ISD.	Event Owner	Elizabeth Sida
Event Type	RFQ	Email	esida@canutillo-isd.org
Issue Date	2/3/2023 07:50:54 AM (MT)	Phone	(915) 877-7426
Close Date	2/24/2023 03:00:00 PM (MT)	Fax	

				STEP 1 - NO COST	
Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Gibson Ruddock Patterson, LLC	El Paso	TX	2/23/2023 01:44:31 PM (MT)	0	\$0.00
Lauterbach Borschow and Company	El Paso	TX	2/22/2023 04:02:45 PM (MT)	0	\$0.00
Pattillo, Brown & Hill L.L.P.	Waco	TX	2/24/2023 12:45:26 PM (MT)	0	\$0.00

The Financial Services Department requested that a Request for Qualification (RFQ), be issued to obtain responses for Financial Auditing Services. The RFQ was issued to 174 suppliers registered in the CISD electronic bidding system under Professional Services, three (3) vendors submitted responses. This is a two part method, whereas step 1 is solely to obtain Statements of qualification. In accordance to Texas Government Code Chapter 2254, statement of qualifications is evaluate on each offeror's experience, technical competence, and capability to perform, the past performance of the offeror's team and members of the team, and other appropriate factors submitted by the team or firm in response to the request for qualifications, **except that cost-related or price-related evaluation factors are not permitted.**

The evaluating committee met on February 28, 2023 to review all responses received. One vendor, Pattillo, Brown & Hill L.L.P. had to be disqualified because cost/pricing was included in their response. During the evaluation, all vendors were contacted by purchasing, regarding their response to Bid Attribute #20 Prohibition on Contracts with Companies that Boycott Israel, whereas The District cannot enter into a contract with any individual and/or company for goods or services unless the contract contains a written verification from the company that it (1) does not boycott Israel; and (2) will not boycott Israel during the term of the awarded contract, all vendors confirmed that their response was incorrect and that they "WILL COMPLY" (refer to attribute below).

The committee scored each vendors response in accordance to the mandated criteria listed in Texas Education Code Chapter 2254 for professional services. Gibson Ruddock Patterson, LLC., was the top ranked vendor per the total average scores, and is the firm the District recommends to enter into negotiations, step 2 phase.

Request for Qualification Summary

Event Number	2023-06	Organization	Canutillo Independent School District
Event Title	Financial Auditing Services	Workgroup	Purchasing
Event Description	<p>Canutillo Independent School District serves a population of 6,076 students, has ten campuses; one high school, one early college high school, two middle schools, and six elementary schools.</p> <p>Statements of Qualification for External Auditing Services will be received from firms in accordance with the project specifications listed herein. Statements of Qualifications for qualified firms shall include all necessary information to allow for a thorough review by the District of the firm/individual's technical qualifications and experience specifically related to External Auditing Services. Only the identity of the vendors will be disclosed at the time of opening Canutillo ISD.</p>	Event Owner	Elizabeth Sida

BID ATTRIBUTE: Clarification

30	Prohibition on Contracts with Companies that Boycott Israel.	The District cannot enter into a contract with any individual and/or company for goods or services unless the contract contains a written verification from the company that it (1) does not boycott Israel; and (2) will not boycott Israel during the term of the awarded contract under the terms of Section 2270 of the Texas Government Code. Should the individual and/or company during the term of the agreement boycott Israel, immediate notification is required to be sent to the Canutillo ISD Purchasing Department. hereby certify that I and/or my company will adhere to Section 2270 of the Texas	I have read, understood, but cannot comply	I have read, understood, but cannot comply	I have read, understood, but cannot comply
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CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR QUALIFICATION (RFQ) #2023-03 Bond Management Services

AVERAGE SCORE	Gibson Ruddock Patterson, LLC	Lauterbach Borschow and Company	Pattillo, Brown & Hill L.L.P.
The offeror's experience 1. Technical Experience of the firm 25 pt. 1 * Auditing experience in Texas public school (0-15 pts.) * Auditing experience in government entities (0-5 pts.) * Auditing experience in entities (0-5 pts.)	25.0	5.0	0.0
Total Points - 25			
The offeror's technical competence - ability to staff the project including registered/certified professionals and technical staff. Provide copies of credentials, licenses, and resumes: Characteristics of the staff, including consultants to be assigned to the audit 25 pt. 2 * Size and structure of the firm, including audit staff positions (0-5 pts.) * Qualifications of supervisory personnel, consultants, and the field audit team (0-10 pts.) * General Direction and supervision to be exercised over the audit team by the firm's management personnel (0-10pts.)	24.4	17.6	0.0
Total Points - 25			
The offerors capability to perform - capability to provide the required services, unique capabilities of firm to perform the services 3 Clear understanding of the work to be performed 15 pt. * Comprehensiveness of the audit work plan (0-5 pts.) * Realistic time estimates of each major segment of the work plan, and the estimated number of hours for each staff level including consultants assigned (0-10)	15.0	8.0	0.0
Total Points - 15			
4 The past performance of the offeror's team and members of the team, and past Experience with Independent School Districts - 25 pts	25.0	0.0	0.0
Total Points - 25			
5 Past experience with Canutillo Independent School District - 5 pts	5.0	0.0	0.0
Total Points - 5			
6 Other appropriate factors submitted by the team or firm in response to the RFQ, including client references - 5 pts	3.6	1.8	0.0
Total Points - 5			
TOTAL POSSIBLE SCORE = 100	98.0	32.4	0.0

Board of Trustees

Executive Summary of Board Agenda Item

Meeting Date: _____

Subject/Title for Agenda Posting: Reading Academies Stipends

Justification Statement: The amount of effort expended to complete the Reading Academies.

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: Sandra Carrillo

Signature of Requester(s) Jesica Arellano Signature of Presenter(s) Dr. Debra Kerney

Business Services Approval (Initials) _____ Date _____

Agenda Summary:

As stated in Board Policy CH (Local), any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.

Under HB3 requirements, all K-3 teachers, special education teachers, and principals are required to complete the Reading Academies. The goal of the Reading Academies is to increase teacher knowledge and implementation of evidence-based practices to positively impact student literacy achievement. The Reading Academies consist of 12 modules that must be completed within an 11 month time frame and require a dedicated amount of focus time on the part of the participant. Each module consists of specific tasks that must be completed and submitted to the assigned cohort leader. The tasks include but are not limited to: responding to discussion boards, pre and post tests and submissions of artifacts/assignments. The time to complete a single module varies depending on the content, this could take anywhere from 2 to 9 dedicated hours on the part of the participant. (Note: These are the estimated times, but may take longer than estimated). Finally, in order to successfully complete the Reading academies, a participant must earn a score of 80 or higher on all tasks. The state recommends that teachers be paid a stipend using HB3 funds, to compensate teachers for the time required outside of the work day to complete reading academies. +

To approve \$500 stipend for participants who completed the Reading Academies by the deadline.

RECOMMENDATION:

PRIOR BOARD ACTION: 7/15/2021 AWARDED: AWARDED AMOUNT:

AMOUNT(S): \$500 per completer, not to exceed \$65,000 (Approximately \$13,000)

ACCOUNT NO(S): 282.XX.6118.XXX.00.99

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
N/A

REQUESTING DEPARTMENT:
Curriculum & Instruction/Academics Division

CONSEQUENCES OF NON-APPROVAL:

Although this is a mandated requirement by TEA, this was a heavy lift for all participants and required many additional outside hours to successfully complete. By providing a stipend to those who completed this requirement would not only provide compensation but would also improve morale. +

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):



Content Overview

A House Bill 3 (HB 3) Initiative from the 86th Legislative Session

HB 3 Statute Includes

All kindergarten through third-grade teachers and principals must begin the Texas Reading Academies training before the 2022-2023 school year.

Goal

To increase teacher knowledge and implementation of evidence-based practices to positively impact student literacy achievement.

Learning Paths

Once enrolled in the Texas Reading Academies, participants may access one of three paths appropriate to their learning needs.

- General and special education teachers (English Language Arts)
- Bilingual general education and bilingual special education teachers (Biliteracy)
- Administrators

Texas Reading Academies — Steeped in the Science of Teaching Reading (STR)

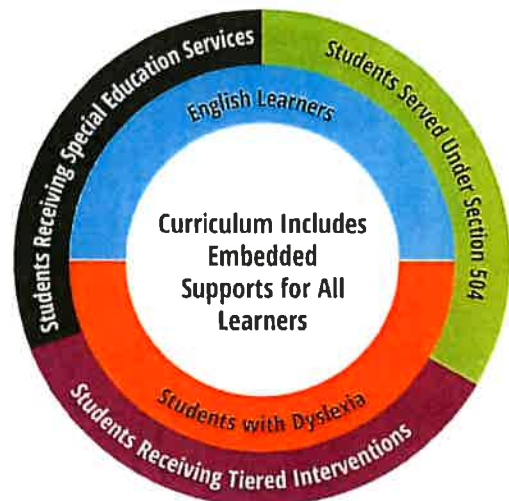
STR

A term that describes educator application of evidence-based reading methods that best support development of skilled reading.

Texas Reading Academies Content

This content is currently in development; topics may change.

- Introduction, Overview, Scope, and Sequence
- Science of Teaching Reading
- Establishing a Literacy Community
- Using Assessment Data to Inform Instruction
- Oral Language (English and Spanish)
- Phonological Awareness (English and Spanish)
- Alphabet Knowledge, Print Concepts, and Handwriting
- Decoding, Encoding, and Word Study (English and Spanish)
- Reading Fluency
- Reading Comprehension
- Composition (English and Spanish)
- Tiered Supports and Reading Difficulties



Educators will apply knowledge of the STR across teaching contexts to improve reading outcomes for all learners.

Reading Academies Cohort 2 2021-2022

Teachers	Campus	
Brenda Morales	Bill Childress	
Maria del Rosario Valdez	Bill Childress	
Susana Miranda	Bill Childress	
Amelia Cordero	Canutillo Elementary	
Cecilia Campos	Canutillo Elementary	
Francisco Gonzalez	Canutillo Elementary	
Guadalupe Gutierrez	Canutillo Elementary	
Sandra Rojas	Jose Damian	
Maria Aguilar	Garcia Elementary	
Melissa Fernandez	Jose Damian	
Carla Valdez-Orozco	Bill Childress	
Deborah Snyder	Bill Childress	
Erika Barrientos	Bill Childress	
Laura Aguilar-Garcia	Bill Childress	
Turina Mendoza	Bill Childress	
Cain Castillo	Canutillo Elementary	
Candice Dominguez	Reyes Elementary	
Rocio Santillano	Reyes Elementary	
Jessica Valero	Deanna Davenport	
Gisela Gracia Frias	Jose Damian	
Janeth Plaza	Jose Damian	
Jessica Hernandez	Jose Damian	
Kathy Davila	Jose Damian	
Esther Ramirez	Jose Damian	Retired
Rebecca Urias	Garcia Elementary	

Board of Trustees

Meeting Date: March 28, 2023

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Approval of MOU for a Project to Pursue Conversion of Gas Operated School Buses to Electric

Justification Statement: Highland will provide services to Canutillo ISD to identify and prepare and submit applications for incentives for this project.

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: _____
Signature of Requester(s)

Signature of Presenter(s)

Business Services Approval (Initials) _____ *Date* _____

Agenda Summary:

This MOU will allow for Highland to assist Canutillo ISD in identifying and securing grants, rebates, financial and other support and other incentives for projects as this to convert current gas operated buses to electric. Some incentives may include a Clean School Bus incentive provided by or through the State of Texas.

RECOMMENDATION:

PRIOR BOARD ACTION: No AWARDED: N/A AWARDED AMOUNT: N/A

AMOUNT(S): \$0.00

ACCOUNT NO(S): N/A N/A N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

Superintendent's Office

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):



MEMORANDUM OF UNDERSTANDING

This **Memorandum of Understanding (“MOU”)** is being entered as of March 28, 2023 (“**Effective Date**”) by **Canutillo Independent School District (“CISD” or “District”)**, 7965 Artcraft Road, El Paso, TX 79932, and Highland Electric Fleets, Inc. (“**Highland**”), 200 Cummings Center, Suite 273D, Beverly, MA 01915.

1. **Background.** The District owns and operates a fleet of **48** school buses. The District desires to convert (any such conversion a “**Project**”) some of its school bus fleet from internal combustion engine (“**ICE**”) school buses to zero-emission school buses (“**ZEBs**”) dependent, in part, on securing fiscal support for the Project. Highland is a provider of school bus electrification services; and Highland provides support for school districts, such as the District, to identify and secure grants, rebates, financial and other support, and other incentives (each, an “**Incentive**”) for bus electrification projects like the Project, which Incentives may include a Clean School Bus Program rebate or grant administered by the Environmental Protection Agency (“**EPA**”) and a clean school bus Incentive provided by or through the State of Texas.
2. **Identification and Application for Available Incentives; Term.** From the Effective Date through the first anniversary of the Effective Date (“**Term**”), Highland will provide services to the District (the “**Highland Services**”) to identify and prepare and submit applications for Incentives for one or more Projects. CISD may use a turnkey services provider to undertake any Project. In this regard, CISD may name Highland as its “private fleet” in any Incentive application and retain Highland to provide a Project. Unless renewed by mutual agreement, this MOU will terminate on the last day of the Term. Either Party may terminate the MOU for any reason whatsoever by providing not less than thirty (30) days’ advance written notice to the other Party.
3. **District Procurement Processes.** Highland agrees that the District is free to choose any method of acquisition and implementation of a clean school bus fleet under any Incentive program or otherwise. In providing Highland Services, Highland will not participate in the District’s determination of its school bus and related service needs, nor will it develop any solicitations, specifications or participate in: (a) any evaluation by the District of proposals for school bus electrification; or (b) any selection process for a bus or bus service provider. The District shall pursue a competitive procurement process to select a private fleet provider, should the District be awarded any Incentive. Highland will support any procurement award of the District including, if necessary, by cooperating with the District to update an Incentive application or contact the source of the Incentive (including the EPA) to identify another private fleet service provider.
4. **Highland Not Prevented from Providing a Project.** The District agrees that neither any Highland Service nor any Highland performance of this MOU nor any Highland support for a CISD application for any Incentive does not and will not, if the District is awarded an Incentive, bar Highland from becoming a provider of turnkey services to the District for any Project, including the Project supported by such Incentive. Without limitation, Highland’s performance of this MOU and provision of Highland Services shall not prevent Highland from competing or participating in any District-managed competitive process to select a provider for a Project, or from being selected by CISD to provide a Project.
5. **Zero-Dollar MOU.** This MOU represents a zero-dollar arrangement between Highland and the District. Neither CISD nor Highland shall be obligated to pay any funds or incur any cost to perform under this MOU. Notwithstanding the foregoing, the District acknowledges that the process of applying for an Incentive for a CISD Project may require the payment of an application fee; and any such application fee shall be the responsibility of the District.
6. **Immunity.** The District does not waive or relinquish any immunity or defense on behalf of itself, its trustees, officers, employees, and agents as a result of the execution of this MOU and the performance of the covenants contained herein. No provision of this MOU is a consent to suit.



- 7. **Third Parties.** This MOU inures to the benefit of and obligates only the parties executing it. No term or provision of this MOU shall benefit or obligate any person or entity not a party to it.
- 8. **Relationship of Parties.** Nothing contained herein shall be deemed or construed by the parties hereto, or by any third party, as creating the relationship of principal and agent, partners, joint venturers or any other similar such relationship between the parties hereto.

Canutillo Independent School District

Highland Electric Fleets, Inc.

By: _____
Name: _____
Title: _____

By: _____
Name: Richard DiMatteo
Title Executive Vice President