

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held February 28, 2023, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **GENERAL FUNCTIONS-OTHER**
 - A. Call to Order
 - B. Pledge of Allegiance
 - C. Texas Pledge of Allegiance
 - D. Roll Call
 - E. CISD Vision and Mission Statements 4
2. **BOARD HONORS**
 - A. Recognition of Alderete Middle School Students Who Received All-Region Choir Honors
Presenter: G. Reveles
 - B. Recognition of Canutillo High School Students Who Qualified to the 2023 Texas Solo Ensemble Competition
Presenter: G. Reveles
 - C. Recognition of Northwest Early College High School Student, Aitiana Mondragon, for Receiving the Presidential Scholarship to UTEP
Presenter: G. Reveles
3. **OPEN FORUM-OTHER**

Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

Each participant will be limited to **THREE MINUTES** to make comments to the Board. The Board is **NOT** permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.

For further information on those policies, contact the Superintendent's Administrative Assistant.
4. **SPECIAL PRESENTATION-OTHER**
 - A. Presentation of the 2021-2022 District Annual Board Report 5
Presenter: J. Harrison
 - B. Presentation to the Board of Trustees on the Quarterly Investment Report for the 23 Quarter Ending December 31, 2022
Presenter: C. Pulley
5. **BOARD OF TRUSTEE BUSINESS**

- A. Discussion and Possible Action to Engage Cantu, Harden, Montoya, LLP as Bond32 Counsel for Canutillo ISD
Presenter: Dr. P. Galaviz
- B. Discussion and Possible Action on Building a 21st Century Learning Experience by Engaging Parents and Strengthening Student Literacy with BookMarkED.School
Presenter: A. Rodriguez
- C. Resolution of the Board of Trustees of the Canutillo Independent School District 39 Designating February as "End the Silence" Month in Partnership with the National Alliance on Mental Illness (NAMI)
Presenter: B. Trout
- 6. **CONSENT AGENDA-VOTING**
 - A. *BUSINESS SERVICES*
 - 1. Approval of the Meeting Minutes
 - a. Approval of the January 24, 2023 Regular Board Meeting Minutes 43
 - b. Approval of the February 13, 2023 Special Board Meeting Minutes 48
 - 2. Approval of the Monthly Donations 50
Presenter: C. Pulley
 - 3. Approval of the Budget Amendments 53
Presenter: C. Pulley
 - 4. Approval of the 2023-2024 west Texas Food Service Cooperative Interlocal Agreement 56
Presenter: M. Macias
 - 5. Approval of Memorandum of Understanding Between Canutillo ISD and the Council of Regional Economic Expansion and Educational Development (CREEED) for Spring 2023 and Academic Year 2023-2024 63
Presenter: J. Arellano
 - B. Approval of Proposed Revisions to Local Policy CH (Purchasing and Acquisition) **First Reading** 70
Presenter: Dr. P. Galaviz
 - C. Approval of Remote Homebound Instruction Waiver 80
Presenter: E. Moreno
 - D. Approval of Facility Request Form: Vinton Spanish Congregation of Jehova's Witness 84
Presenter: Dr. D. Kerney
 - E. Approval of Facility Request Form: Child Evangelism Fellowship Good News Church (CES) 86
Presenter: Dr. D. Kerney
 - F. Approval of Facility Request Form: Canutillo Central Congregation of Jehovah's Witnesses 88
Presenter: Dr. D. Kerney
- 7. **EXECUTIVE SESSION**
To Consult with Attorney Under Sections 551.071, 551.072 and 551.074 of the Texas Government Code:
 - A. Discussion and Recommendation from Administration Regarding the Resignation of Canutillo Middle School Teacher, S. Aguilar, During Contract Term; Pursuant to Texas Government Code Sections 551.071 and 551.074

8. **NEW BUSINESS (continued); OTHER**
 - A. Discussion and Possible Action Regarding Findings and Determination of the Board Related to the Resignation of Canutillo Middle School Teacher, S. Aguilar, During Contract Term
 9. **ADJOURNMENT**
-

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

CANUTILLO A Premier District



Vision

Canutillo ISD is the premier district.
We lead today to positively impact tomorrow.

Mission

Canutillo ISD supports and embraces diversity in a multi-cultural society. Our school community thrives in a safe, engaging, inclusive learning environment. We provide equitable opportunities to ensure our future-ready students are inspired to explore, learn, grow and excel.

#BeCanutillo
Tomorrow's⁴ Best Today

CANUTILLO A Premier District

2021-2022 District Annual Report

Canutillo Independent School District



Report Sections

- **Section 1:** District & Campus Accountability Ratings
- **Section 2:** Accreditation Status
- **Section 3:** Texas Academic Performance Report (TAPR)
 - Student Assessment Data
 - All Students Academic Performance: STAAR 3-8 & EOC
 - Emergent Bilingual Student Academic Performance
 - Student Growth Data
 - Assessment Participation Data
 - Graduation Profile & Graduation Rate
 - College, Career, & Military Readiness Profile
- **Section 4:** Student Performance in Postsecondary Institutions
- **Section 5:** Violent or Criminal Incidents Report
- **Section 6:** PEIMS Financial Standard Report
- **Section 7:** House Bill 3 Adopted Goals Progress



➤ **Section 1:** **Canutillo 2022 Accountability Ratings**

- **2022 Accountability Rating: A**
- **2022 Special Education Determination Status: Needs Assistance**
 - **Focus Areas: STAAR Passing Rate Social Studies 3-8 and STAAR EOC passing rates in Biology and English I/II**
- **Distinction Designation:**
Canutillo ISD did not earn any district designation for 2022



Section 1:

Canutillo 2022 Campus Accountability Ratings

Campus	Letter Grade Rating	Distinction Designations Earned
Bill Childress Elementary	A	Academic Growth
Canutillo Elementary	A	ELAR, Math, Postsecondary Readiness, Closing the Gaps
Davenport Elementary	B	ELAR, Postsecondary Readiness, Closing the Gaps
Garcia Elementary	B	No designations earned
Damian Elementary	C	No designations earned
Reyes Elementary	A	Academic Growth, Closing the Gaps
Alderete Middle	B	ELAR, Math, Science, Social Studies, Postsecondary Readiness
Canutillo Middle	B	ELAR, Science, Academic Growth
Canutillo High School	B	Academic Growth
Northwest Early College	A	Science, Social Studies, Postsecondary Readiness, Closing the Gaps





➤ Section 2: Canutillo 2022 Accreditation status

- TEA will not be issuing accreditation status again until the 22-23 school year due to the ongoing impact of the COVID-19 pandemic.

Section 3: TAPR

2022 District Academic Performance Summary: Grades 3-8 STAAR

	English Language Arts			Mathematics			Science			Social Studies		
	District	Reg 19	State	District	Reg 19	State	District	Reg 19	State	District	Reg 19	State
Approaches Grade Level (Passing)	75%	74%	75%	73%	73%	72%	79%	75%	76%	82%	75%	75%
Meets Grade Level	52%	49%	53%	40%	39%	42%	48%	41%	47%	52%	46%	50%
Masters Grade Level	23%	21%	25%	18%	17%	20%	20%	15%	21%	30%	25%	30%



Section 3: TAPR

2022 District Academic Performance Summary: End of Course Exams

	Algebra I			Biology			English I			English II			US History		
	District	Reg 19	State	District	Reg 19	State	District	Reg 19	State	District	Reg 19	State	District	Reg 19	State
Approaches Grade Level (Passing)	85%	81%	76%	86%	82%	83%	65%	63%	65%	68%	70%	72%	94%	90%	89%
Meets Grade Level	54%	44%	43%	53%	48%	55%	46%	42%	47%	51%	51%	55%	68%	65%	68%
Master Grade Level	33%	26%	27%	19%	14%	21%	7%	7%	11%	7%	7%	11%	40%	36%	42%



Section 3: TAPR

Bilingual/English as a Second Language Academic Performance Summary: Current EB Students

	English Language Arts			Mathematics			Science			Social Studies		
	District	Reg 19	State	District	Reg 19	State	District	Reg 19	State	District	Reg 19	State
Approaches Grade Level (Passing)	75%	74%	75%	73%	73%	72%	79%	75%	76%	82%	75%	75%
Meets Grade Level	52%	49%	53%	40%	39%	42%	48%	41%	47%	52%	46%	50%
Masters Grade Level	23%	21%	25%	18%	17%	20%	20%	15%	21%	30%	25%	30%



Section 3: TAPR

2022 District Academic Growth

	English Language Arts			Mathematics			All Grades Both Subjects		
	District	Reg 19	State	District	Reg 19	State	District	Reg 19	State
Growth Percentage 2021 to 2022	82%	81%	78%	75%	76%	69%	78%	79%	74%
Pre-Pandemic Growth 2019	67%	69%	68%	69%	71%	70%	68%	70%	69%



Section 3: TAPR

21-22 STAAR Participation Rates

	Canutillo ISD	Region 19	State
Assessment Participation			
2022	99%	99%	99%
2021	82%	67%	88%
Students Absent			
2022	1%	1%	0%
2021	0%	3%	2%
Accelerated Testers: ACT/SAT Participation			
2022	96%	93%	89%
2021	18%	30%	10%



Section 3: TAPR

District Graduation Profile Data

Graduates (Annual 2020-2021 Graduates)	District Count	District Percent	State Count	State Percent
Total Graduates:	426	100%	358,842	100%
By Graduation type:				
Minimum HS Program	3	0.7%	934	0.3%
Recommended HS Program/Distinguished Achievement Program	0	0.0%	729	0.2%
Foundation HS Program (No Endorsement, 22 credits)	25	5.9%	56,281	15.7%
Foundation HS Program (Endorsement, 22 credits)	28	6.6%	13,582	3.8%
Foundation HS Program (DLA – Distinguished Level of Achievement, 26 credits plus endorsement)	370	86.9%	287,316	80.1%
Special Education Graduates	30	7.0%	31,088	8.6%
Economically Disadvantaged Graduates	238	55.9%	184,225	51.3%
Emergent Bilingual (EB)/English Learner (EI) Graduates	76	17.8%	32,809	9.1%
At-Risk Graduates	214	50.2%	148,836	41.3%
CTE Completers	174	40.8%	99,076	27.6%



Section 3: TAPR

District Graduation Rate

	Canutillo	Region 19	State Percent
4-Year Longitudinal Rate (Gr 9-12)			
Class of 2021 Graduated	92.1%	88.4%	90.3%
Class of 2020 Graduated	93.8%	87.9%	90.0%
5 - Year Longitudinal Rate (Gr 9-12)			
Class of 2019 Graduated	96.2%	90.9%	92.0%
Class of 2018 Graduated	95.0%	90.7%	92.2%
6- Year Longitudinal Rate (Gr 9-12)			
Class of 2018 Graduated	95.5%	91.5%	92.6%
Class of 2017 Graduated	95.3%	90.8%	92.4%



Section 3: TAPR

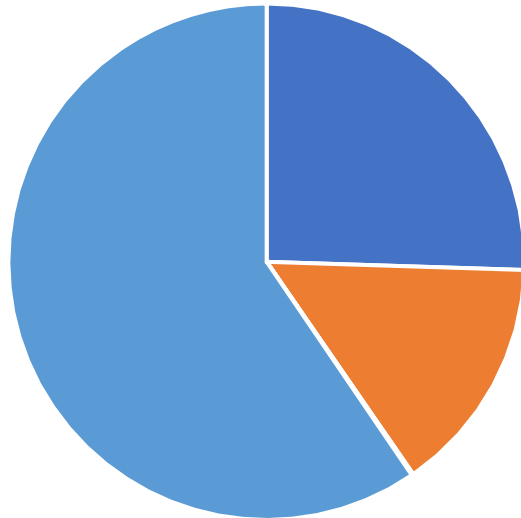
College, Career, & Military Readiness (CCMR) Profile Data:

Annual Graduates Class of 20-21	CISD	Reg 19	State
CCMR Met (Total Percentage)	58.9%	72%	65.2%
College Ready	48.1%	62.8%	52.7%
Met TSI Criteria in ELAR	52.6%	63.8%	56.1%
Met TSI Criteria in Math	41.1%	53.2%	45.7%
Met TSI Criteria in Both Subjects	34.3%	45.4%	40.4%
Met AP Criteria	20.7%	17.8%	21.3%
Associate Degree Completion	13.8%	5.9%	2.6%
Dual Course Credits in Any Subject	35.9%	32.7%	25.9%
Onramps Course Credits	0%	9.4%	4.4%
Career or Military Ready	23.2%	21.2%	24.2%
Approved Industry Based Certification (CTE)	18.8%	15.4%	18.4%
Level I or II Certification (CTE)	0%	0%	0.7%
Completed IEP & Workforce Readiness	1.2%	1.2%	2.4%
Special Education Students earning Advanced Diploma	4.7%	5.9%	4.4%



Section 4: Enrollment in Postsecondary Institutions

2020 Graduates



- 4-Year Public University; 106 out of 450
- 2-Year Public University; 65 out of 450
- Independent College/University; 3 of 450
- Non-Trackable; 22 out of 450
- Not-Fount: 251 of 450

Source: Texas Higher Education Coordinating Board & Texas Education Agency



Section 5:

Report on Violent or Criminal Incidents on Campuses

Reason Code	Description	Canutillo High School	Northwest ECHS	Canutillo Middle School
14	Used, exhibited, possessed prohibited weapon			2
29	Aggravated assault against school district employee/volunteer	1		
36	Felony controlled substance violation	4	3	
	Total Incidents:	5	3	2
	Student Enrollment (Fall 2021 PEIMS Snapshot):	1549	367	688
	Incident Rate:	0.3%	0.8%	0.3%

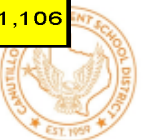


Section 6:

PEIMS Financial Reporting

2020 - 2021 Actual Financial Data
Totals for CANUTILLO ISD (071907)
Total Enrolled Membership: 6,023

	District						State		
	General Fur	%	Per Studer	All Funds	%	Per Studer	All Funds	%	Per Studer
Instruction(Function 11,95)	\$40,386,207	55.37%	\$6,705	\$43,654,405	55.42%	\$7,248	\$34,074,074,457	57.25%	\$6,358
Instructional Resources & Media Services (Function 12)	\$777,635	1.07%	\$129	\$919,137	1.17%	\$153	\$620,903,003	1.04%	\$116
Curriculum & Staff Development (Function 13)	\$819,300	1.12%	\$136	\$1,686,353	2.14%	\$280	\$1,355,190,192	2.28%	\$253
Instructional Leadership (Function 21)	\$627,556	0.86%	\$104	\$1,277,473	1.62%	\$212	\$994,704,027	1.67%	\$186
School Leadership (Function 23)	\$3,935,425	5.40%	\$653	\$4,092,100	5.19%	\$679	\$3,502,296,166	5.88%	\$654
Guidance Counseling Services (Function 31)	\$2,275,711	3.12%	\$378	\$2,395,672	3.04%	\$398	\$2,332,550,758	3.92%	\$435
Social Work Services (Function 32)	\$190,833	0.26%	\$32	\$194,049	0.25%	\$32	\$188,765,383	0.32%	\$35
Health Services (Function 33)	\$1,167,553	1.60%	\$194	\$1,170,337	1.49%	\$194	\$709,855,162	1.19%	\$132
Transportation (Function 34)	\$1,678,741	2.30%	\$279	\$1,678,741	2.13%	\$279	\$1,599,751,820	2.69%	\$299
Food Services (Function 35)	\$4,778,837	6.55%	\$793	\$4,781,587	6.07%	\$794	\$2,564,517,174	4.31%	\$479
Extracurricular (Function 36)	\$1,328,530	1.82%	\$221	\$1,354,382	1.72%	\$225	\$1,572,719,628	2.64%	\$293
General Administration (Function 41,92)	\$3,119,698	4.28%	\$518	\$3,356,297	4.26%	\$557	\$1,934,297,273	3.25%	\$361
Facilities Maintenance & Operations (Function 51)	\$8,104,363	11.11%	\$1,346	\$8,141,897	10.34%	\$1,352	\$5,884,055,590	9.89%	\$1,098
Security & Monitoring Services (Function 52)	\$932,119	1.28%	\$155	\$932,119	1.18%	\$155	\$638,286,567	1.07%	\$119
Data Processing Services (Function 53)	\$2,788,950	3.82%	\$463	\$2,788,950	3.54%	\$463	\$1,219,335,870	2.05%	\$228
Community Services (Function 61)	\$29,946	0.04%	\$5	\$350,509	0.44%	\$58	\$307,113,473	0.52%	\$57
Fund Raising CHARTER SCHOOLS ONLY (Function 81)	\$0	0.00%	\$0	\$0	0.00%	\$0	\$17,765,501	0.03%	\$3
Total Operating Expenditures by Function	\$72,941,404	100.00%	\$12,110	\$78,774,008	100.00%	\$13,079	\$59,516,182,044	100.00%	\$11,106



Section 7: HB 3 Goals Progress

District Adopted HB 3 Goals

Early Literacy		College, Career, Readiness Measures
Reading	Mathematics	CCMR
The percentage of 3 rd grade students that score meets grade level or above will increase from 34% in June 2021, to 70% by June 2027.	The percentage of 3 rd grade students that score meets grade level or above will increase from 22% in June 2021, to 70% by June 2027.	The percentage of graduates that earn a CCMR indicator will increase from 58% in 2021, to 88% by June 2027.
2021- 2022: 56%	2021-2022: 47%	2020-2021: 58.9%



Thank you

This presentation
is now open for
public discussion

For questions or more information, contact:

Jessica Harrison

Canutillo Testing, Research, & Accountability Administrator

915-877-7434

jharrison@canutillo-isd.org



Board of Trustees

Executive Summary of Board Agenda Item

Meeting Date: _____

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):



CANUTILLO A Premier District

To: Board of Trustees
Dr. Pedro Galaviz, Superintendent

Through: Martha E. Piekarski, Chief Business Officer

From: Cristina Pulley, Director of Financial Service

Date: January 31, 2023

Subject: Quarterly Investment Report for December 31, 2022

This investment report for the Canutillo Independent School District, for the quarter ending December 31, 2022, is in full compliance with the Investment Policy and strategy as established for the District per the Public Funds Investment Act (Chapter 2256). The Public Funds Investment Act requires quarterly reporting of investment activity, balances (both book and market values) and presentation to the Board of Trustees.

The investment objectives of safety, liquidity, and maturity levels that are sufficient to meet anticipated cash requirements is what drives the investment activity. For fiscal year 2022-2023, the District will maintain its investments in governmental investment pools and fixed term maturities with Logic, Lone Star, Texas Class, TexPool, and TexSTAR. The portfolio within these investment pools includes Money Markets, Commercial Paper, U.S. Treasury Securities, Government Obligations, and Repurchase Agreements.

During the second quarter, the District's total investment of \$33,260,954 was invested at an average interest yield of 4.3189% which resulted in interest income of \$178,748. Operating Fund investments of \$18.125 million generated interest revenue of \$83,618; most of the investments were in the Operating Fund due to the daily withdrawals needed to cover cash disbursements. Similarly, the Debt Service Fund increased from \$5.5 million to \$11.4 million due to property tax revenue.

At the end of the quarter, the investment rates increased in the equity markets and the investment ratings for all five investment pools were rated "AAA." As the district's investment officers, we will continue to seek investment opportunities after investment safety, liquidity, and maturity are considered. The investment portfolio meets both the Public Funds Investment Act and the Board's investment policy requirements.

M E Piekarski

Martha E. Piekarski, Chief Business Officer

Cristina Pulley

Cristina Pulley, Executive Director of Financial Services

Leticia Ekery

Leticia Ekery, Accountant

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**Canutillo Independent School District
Quarterly Summary of Investments
December 31, 2022**

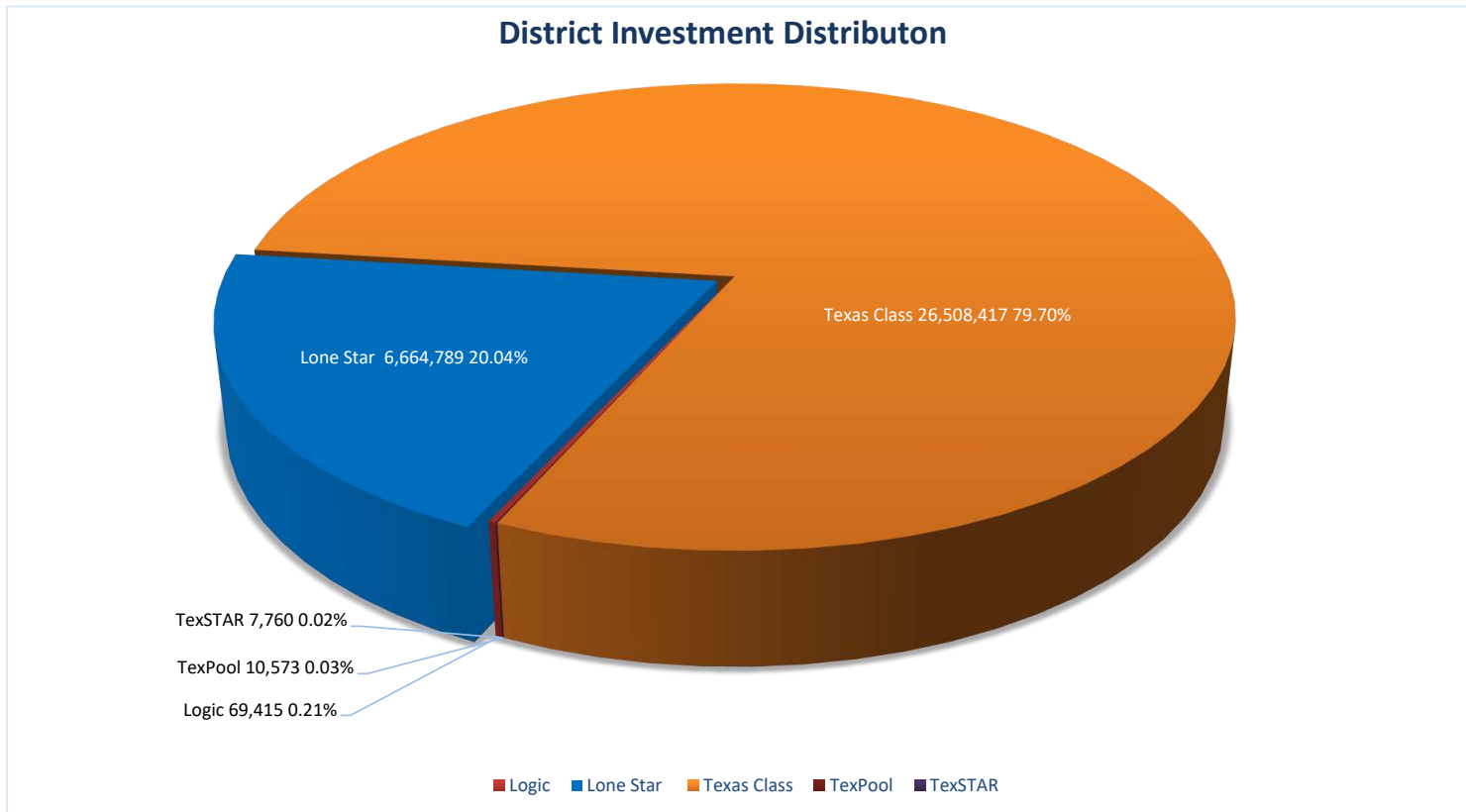
Description	Maturity Date	Current Month Interest Rate	12/31/2022 Book Value	12/31/2022 Market Value	9/30/2022 Book Value	9/30/2022 Market Value	Quarterly Accrued Interest	Book Value Increase/Decrease
Operating Fund								
Logic	On Demand	4.3336%	\$ 69,415	\$ 69,408	\$ 68,756	\$ 68,756	\$ 255	\$ 659
Lone Star Corporate	On Demand	4.3900%	1,776,327	1,776,327	7,836,749	7,836,749	58,998	(6,060,422)
Texas Class	On Demand	4.3200%	16,261,276	16,261,276	289,225	289,225	24,234	15,972,052
TexPool	On Demand	3.9800%	10,573	10,573	10,480	10,480	93	93
TexSTAR	On Demand	3.9681%	7,591	7,591	7,525	7,525	39	66
Subtotal		4.1983%	\$ 18,125,182	\$ 18,125,175	\$ 8,212,734	\$ 8,212,734	\$ 83,618	\$ 9,912,447
Debt Service Fund								
Lone Star Corporate	On Demand	4.3900%	\$ 1,191,767	\$ 1,191,767	\$ 1,180,199	\$ 1,180,199	\$ 11,568	11,568
Texas Class	On Demand	4.3200%	10,247,141	10,247,141	4,383,670	4,383,670	47,680	5,863,471
TexSTAR	On Demand	3.9681%	169	169	167	167	-	-
Subtotal		4.2260%	\$ 11,439,077	\$ 11,439,077	\$ 5,564,036	\$ 5,564,036	\$ 59,248	\$ 5,875,039
Food Service Fund								
Lone Star Corporate	On Demand	4.3900%	\$ 2,243,038	\$ 2,243,038	\$ 2,221,265	\$ 2,221,265	\$ 21,772	\$ 21,773
Health Insurance Fund								
Lone Star Corporate	On Demand	4.3900%	\$ 1,436,288	\$ 1,436,288	\$ 1,422,346	\$ 1,422,346	\$ 13,942	\$ 13,942
Construction Fund								
Lone Star 2011	On Demand	4.3900%	4,045	4,045	4,006	4,006	39	39
Lonestar 2013	On Demand	4.3900%	13,324	13,324	13,194	13,194	129	129
Subtotal		4.3900%	\$ 17,369	\$ 17,369	\$ 17,200	\$ 17,200	\$ 168	\$ 169
Total Investments		4.3189%	\$ 33,260,954	\$ 33,260,946	\$ 17,437,582	\$ 17,437,582	\$ 178,748	\$ 15,823,370

Portfolio Weighted Average Maturity						S&P Credit
Asset	Book Value	Days to Maturity	Weighted Average Maturity (WAM)	Maturity Date of	Each Asset	Ratings as of: 12/31/2022
Logic	69,415	1	0.002	1/1/2023	Liquid pool, due on demand	AAAm
Lone Star	6,664,789	1	0.200	1/1/2023	Liquid pool, due on demand	AAAf/S1+
Texas Class	26,508,417	1	0.797	1/1/2023	Liquid pool, due on demand	AAAm
TexPool	10,573	1	0.000	1/1/2023	Liquid pool, due on demand	AAAm
TexSTAR	7,760	1	0.000	1/1/2023	Liquid pool, due on demand	AAAm
	\$ 33,260,954		1.000			

AAA is the highest Issuer Credit Rating assigned by Standar & Poor's
(m is for Money Market, f is for Fund, and S1+designates low volatility)

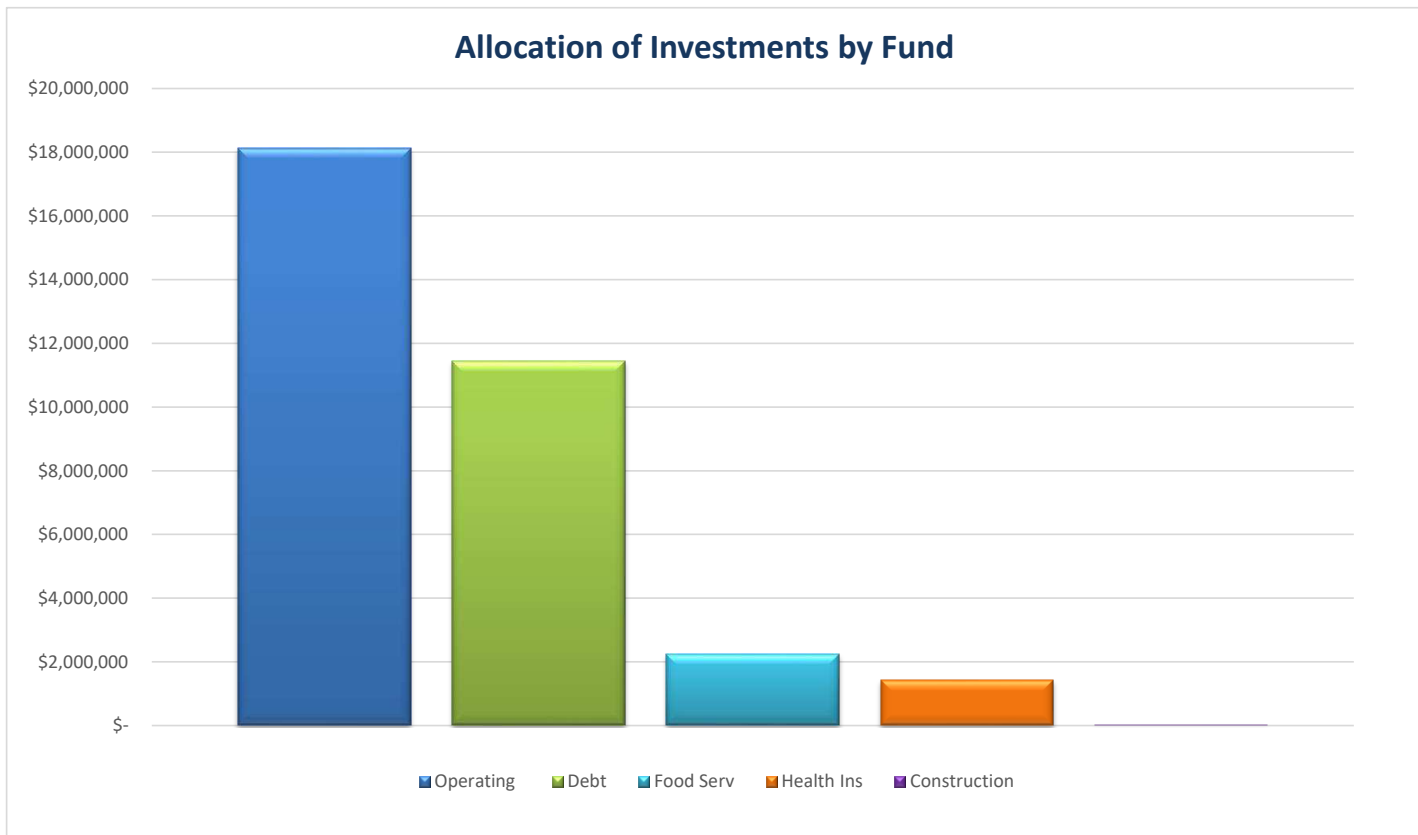
**Canutillo Independent School District
Quarterly Summary of Investments
December 31, 2022**

Investment	Amount	Percentage
Logic	69,415	0.21%
Lone Star	6,664,789	20.04%
Texas Class	26,508,417	79.70%
TexPool	10,573	0.03%
TexSTAR	7,760	0.02%
Total	\$ 33,260,954	100.00%



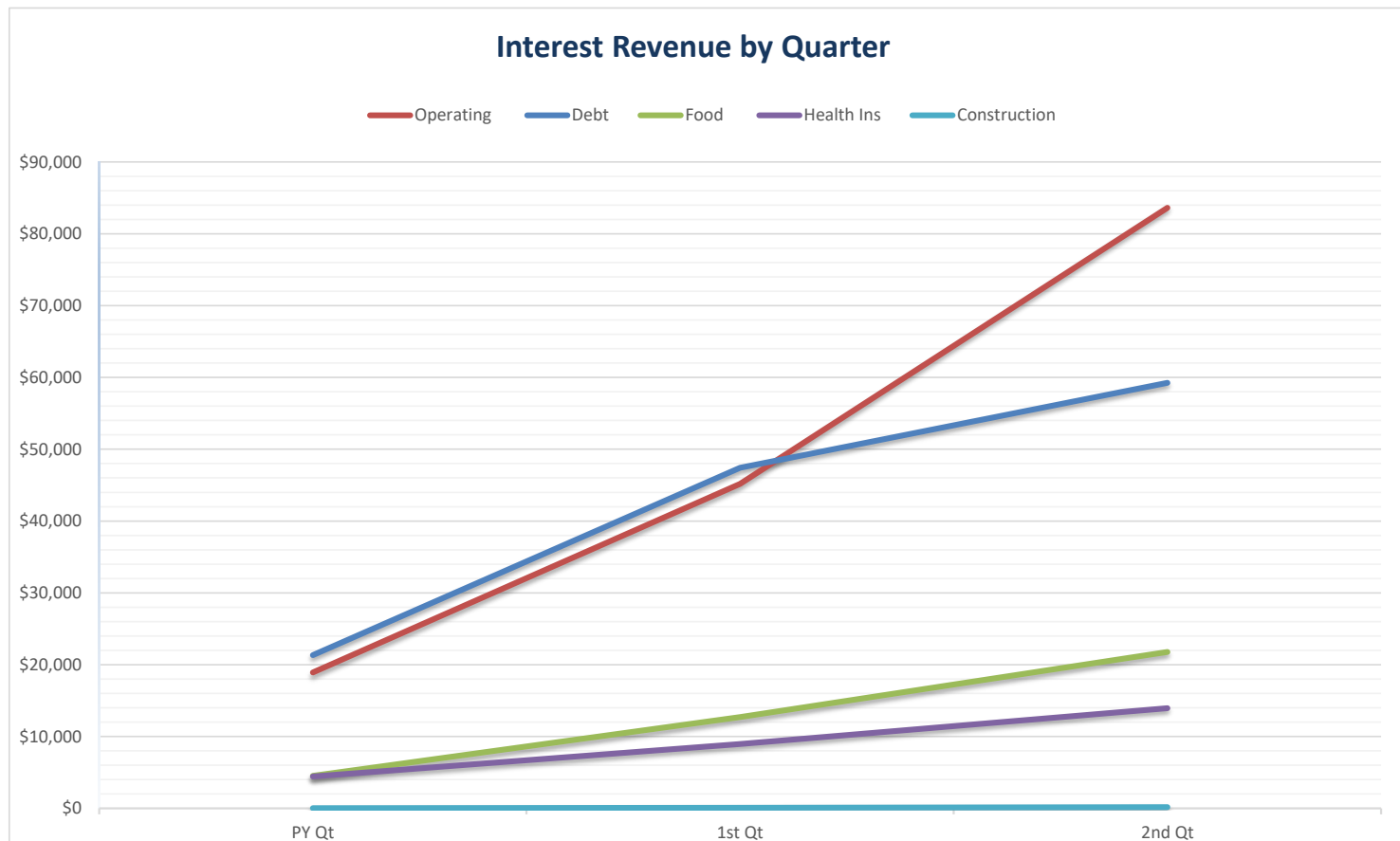
**Canutillo Independent School District
Quarterly Summary of Investments
December 31, 2022**

Fund	Amount	Percentage
Operating	\$ 18,125,182	54.49%
Debt	\$ 11,439,077	34.39%
Food Serv	\$ 2,243,038	6.74%
Health Ins	\$ 1,436,288	4.32%
Construction	\$ 17,369	0.05%
Total	\$ 33,260,954	100.00%



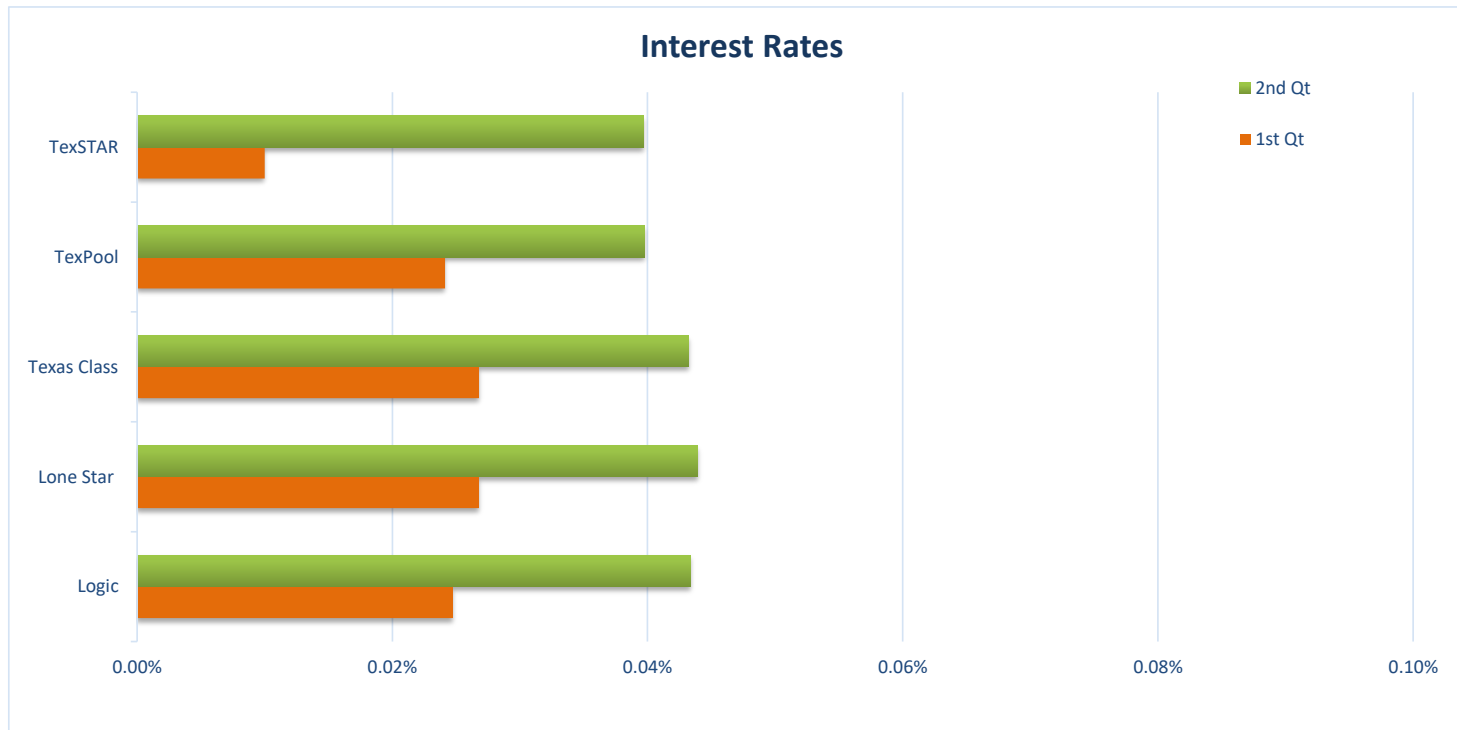
**Canutillo Independent School District
Quarterly Summary of Investments
December 31, 2022**

Interest	PY Qt	1st Qt	2nd Qt	3rd Qt	4th Qt
Operating	\$ 18,921	\$ 45,184	\$ 83,618	\$ -	\$ -
Debt	\$ 21,332	\$ 47,411	\$ 59,248	\$ -	\$ -
Food	\$ 4,527	\$ 12,695	\$ 21,772	\$ -	\$ -
Health Ins	\$ 4,438	\$ 8,946	\$ 13,942	\$ -	\$ -
Construction	\$ 27	\$ 98	\$ 168	\$ -	\$ -
Total	\$ 49,245	\$ 114,334	\$ 178,748	\$ -	\$ -



**Canutillo Independent School District
Quarterly Summary of Investments
December 31, 2022**

Investment	1st Qt	2nd Qt	3rd Qt	4th Qt
Logic	0.02%	0.04%		
Lone Star	0.03%	0.04%		
Texas Class	0.03%	0.04%		
TexPool	0.02%	0.04%		
TexSTAR	0.01%	0.04%		
Average	0.02%	0.04%		



SIGNATURE CERTIFICATE





REFERENCE NUMBER

477F68F4-AB14-4338-94FC-63A4242D9536

TRANSACTION DETAILS	DOCUMENT DETAILS
<p>Reference Number 477F68F4-AB14-4338-94FC-63A4242D9536</p> <p>Transaction Type Signature Request</p> <p>Sent At 02/10/2023 18:07 EST</p> <p>Executed At 02/14/2023 19:00 EST</p> <p>Identity Method email</p> <p>Distribution Method email</p> <p>Signed Checksum 854ce10fe9302d8c3c2a2d1c65a7dece1286d90c6093cdeb8a1c1b90eb71973d</p> <p>Signer Sequencing Disabled</p> <p>Document Passcode Disabled</p>	<p>Document Name 2nd Qtr Report Presentation-12 31 2022</p> <p>Filename 2nd_qtr_report_presentation-12_31_2022.pdf</p> <p>Pages 6 pages</p> <p>Content Type application/pdf</p> <p>File Size 554 KB</p> <p>Original Checksum 9862635cd80f4f59c127393fab8705cd4339f88d91afc17074704bdaceae1fb9</p>

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Martha Piekarski</p> <p>Email mpiekarski@canutillo-isd.org</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 735137d856a230ad718fb6c5e00f670ebdb8b77adc24e741cb3a9e920f5b4967</p> <p>IP Address 174.197.3.113</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID ECB43448</p>	<p>Viewed At 02/14/2023 18:57 EST</p> <p>Identity Authenticated At 02/14/2023 19:00 EST</p> <p>Signed At 02/14/2023 19:00 EST</p>
<p>Name Leticia Ekery</p> <p>Email lekery@canutillo-isd.org</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 82922caa66c7998cc83fe22af2055b7568ce7c0c2c991e47acff18ddcf7d877</p> <p>IP Address 70.125.228.98</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID 4F445962</p>	<p>Viewed At 02/10/2023 18:08 EST</p> <p>Identity Authenticated At 02/10/2023 18:09 EST</p> <p>Signed At 02/10/2023 18:09 EST</p>
<p>Name Cristina Pulley</p> <p>Email cpulley@canutillo-isd.org</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum b08e03d00634e5c8bc4a388eb3d70413017802146a0e4b90fdd0de803d46bc1</p> <p>IP Address</p>	<p>Viewed At 02/10/2023 18:08 EST</p> <p>Identity Authenticated At 02/10/2023 18:09 EST</p> <p>Signed At 02/10/2023 18:09 EST</p>

72.179.128.115

Device

Chrome via Windows

Typed Signature



Signature Reference ID

D55C6498

AUDITS

TIMESTAMP	AUDIT
02/10/2023 18:07 EST	CISD Finance Department (finance@canutillo-isd.org) created document '2nd_qtr_report_presentation-12_31_2022.pdf' on Chrome via Windows from 70.125.228.98.
02/10/2023 18:07 EST	Leticia Ekery (lekery@canutillo-isd.org) was emailed a link to sign.
02/10/2023 18:07 EST	Martha Piekarski (mpiekarski@canutillo-isd.org) was emailed a link to sign.
02/10/2023 18:07 EST	Cristina Pulley (cpulley@canutillo-isd.org) was emailed a link to sign.
02/10/2023 18:08 EST	Cristina Pulley (cpulley@canutillo-isd.org) viewed the document on Chrome via Windows from 72.179.128.115.
02/10/2023 18:08 EST	Leticia Ekery (lekery@canutillo-isd.org) viewed the document on Chrome via Windows from 70.125.228.98.
02/10/2023 18:09 EST	Cristina Pulley (cpulley@canutillo-isd.org) authenticated via email on Chrome via Windows from 72.179.128.115.
02/10/2023 18:09 EST	Cristina Pulley (cpulley@canutillo-isd.org) signed the document on Chrome via Windows from 72.179.128.115.
02/10/2023 18:09 EST	Leticia Ekery (lekery@canutillo-isd.org) authenticated via email on Chrome via Windows from 70.125.228.98.
02/10/2023 18:09 EST	Leticia Ekery (lekery@canutillo-isd.org) signed the document on Chrome via Windows from 70.125.228.98.
02/14/2023 17:44 EST	Martha Piekarski (mpiekarski@canutillo-isd.org) was emailed a reminder.
02/14/2023 18:57 EST	Martha Piekarski (mpiekarski@canutillo-isd.org) viewed the document on Chrome via Windows from 174.197.3.113.
02/14/2023 19:00 EST	Martha Piekarski (mpiekarski@canutillo-isd.org) authenticated via email on Chrome via Windows from 174.197.3.113.
02/14/2023 19:00 EST	Martha Piekarski (mpiekarski@canutillo-isd.org) signed the document on Chrome via Windows from 174.197.3.113.



Dr. Pedro Galaviz
Superintendent of Schools
Canutillo Independent School District
7965 Artcraft Road,
El Paso, Texas 79932

Dear Dr. Galaviz,

I am personally honored to present to you this brief statement of bond counsel qualifications to the Canutillo Independent School District (the "District") on behalf of Cantu Harden Montoya LLP.

Cantu Harden Montoya LLP ("Cantu Harden Montoya") is a nationally recognized public finance law firm established by a team of highly qualified public finance attorneys with experience serving as bond counsel to several of the largest school districts in Texas.

The founding partners of Cantu Harden Montoya have previously served as partners at nationally ranked public finance law firms routinely ranked in the Top 10 Bond Counsel practices in the country. In our experience at these firms, we identified several shortcomings of the "big law firm" model and, since our inception, we have strived to maintain a legal practice that addresses these shortcomings to better serve our clients. Our firm's top principles guide our client service and distinguish us from our competitors:

- 1) commitment to diversity of thought, experience, and background to strengthen our legal service to clients;
- 2) dedication to the highest standards of legal practice through the combination of our legal expertise and drive for professional growth; and
- 3) directing our combined legal knowledge and diversity of thought with a spirit of self-sacrifice and service that is exemplified by our clients.

First, Cantu Harden Montoya is a Historically Underutilized Business certified by the Texas Comptroller of Public Accounts. Our majority ownership by Hispanic attorneys is representative of our commitment to the diversity of thought, experience, and culture that reflects the demographics of our clients.

Of course, our commitment to diversity would be meaningless if our team did not also possess the legal qualifications necessary to compete with any public law firm in the nation. Although Cantu Harden Montoya was formed only one year ago, we are comprised of attorneys with decades of legal experience and hundreds of school district bond counsel representations on our resume. Our current school district bond counsel representations include issuers as large as Austin Independent School District and Judson Independent School District, and smaller districts along the Texas-Mexico border including Hidalgo Independent School District and Santa Rosa Independent School District.

Second, our partners formed Cantu Harden Montoya to consolidate our expertise, reduce overhead, and provide cost-effective, top-level public finance expertise with a hands-on approach. We are among the few public finance law firms in Texas with a dedicated, in-house federal tax law specialist. Large, multi-practice law firms shoulder excessive administrative costs and frequently present conflicts of interest when unrelated practice groups represent third parties whose interests are adverse to your own. Because we focus solely on public finance and are not burdened by the multi-million dollar overhead of large law firms, we can dedicate ourselves entirely to our clients and quickly develop the trust necessary in an attorney-client relationship. Our firm structure allows us the flexibility to tailor our services to your needs and ensures that the District will always have a direct line of contact to partner-level attorneys who are intimately familiar with your bond transaction.

Brief summaries of each of our attorneys and our firm's representative experience are provided below, and more detailed information is available upon request.

Last, Cantu Harden Montoya LLP is an innovative, effective public finance law firm comprised of highly qualified attorneys with a diverse range of expertise and backgrounds. Having served as bond counsel for school districts across Texas, we understand that our clients require continual interaction and responsiveness. Beyond that, an excellent bond counsel attorney should not only provide high-level legal expertise, but should take an active role in your community in order to best understand you as a client. To be succinct, each of our clients should feel as though they are the only client we represent. As you may have (unfortunately) experienced, many public finance law firms with which we compete either cannot or choose not to provide this level of client service.

Our founding motto is "**Serving Public Servants,**" and we strive to mirror not only the demographic diversity of our clients, but also the spirit of selfless service and community involvement personified by the staff, educators, administrators, and elected officials we represent. It is our sincere hope that you will agree our commitment to excellence through service, our culture of equity and collaboration, and our drive to continually exceed expectations matches your own. If so, we would be honored to serve as your bond counsel.

Thank you, in advance, for your consideration of this brief statement of qualifications. If I can provide additional assistance or information concerning this matter, please do not hesitate to contact me.

Respectfully,



Arnaldo Cantu III

Managing Partner

Cantu Harden Montoya LLP



Arnoldo Cantu III (J.D., Stanford Law School; B.A., Rhetoric and Writing, High Honors, The University of Texas at Austin). Prior to entering legal practice, Arnold was a public-school teacher. Arnold devotes his practice exclusively to public finance matters and has particularly dedicated himself to underserved regions in south Texas, with current and past school district representations including McAllen ISD, Donna ISD, Hidalgo ISD, and Santa Rosa ISD.

Arnold's practice is devoted exclusively to public finance matters, where he has served as bond counsel for various State and local government entities, including housing authorities, cities, counties, school districts, and as underwriters' counsel for regional and national investment banks. Throughout his career at Norton Rose Fulbright US LLP and Locke Lord LLP, Arnold has served as Bond Counsel on more than 300 tax-exempt bond transactions totaling more than \$100 Million in par amount issued.

Prior to co-founding Cantu Harden Montoya LLP, Arnold was a partner with Locke Lord LLP, a national Top 10 Bond Counsel firm, and a Senior Associate with Norton Rose Fulbright, a national Top 5 Bond Counsel firm.



Adam Harden (LL.M., Taxation, New York University School of Law; J.D., with honors, The University of Texas School of Law; M.P.A., Exchange, International Accounting, ESCP Europe Paris France; M.P.A., Accounting, The University of Texas; B.S., Accounting, Political Science, Trinity University). Adam is among the foremost experts on federal taxation of municipal bonds and serves as Vice-Chair and Co-Chair, respectively, of the American Bar Association's and the State Bar of Texas' Tax-Exempt Finance Committees. In his experience at prior law firms, Adam was instrumental in performing tax analysis as Bond Counsel to Austin Independent

School District and maintaining the District's Commercial Paper Program by leading its quarterly IRS Form 8038-CP reporting program. Adam has been asked to testify in Washington, DC before the IRS and Treasury on ways to improve the Internal Revenue Code and Treasury Regulations with respect to tax-advantaged infrastructure financings. In addition to his federal tax practice, Adam maintains an innovative multifamily housing practice, serving as legal counsel to Housing Authorities and Public Facility Corporations to finance affordable and workforce housing across Texas.

Adam Harden primarily focuses his practice on the infrastructure improvement transactions, including extensive experience in Tax-exempt finance, HUD financings, state ad valorem taxation exemptions, Qualified Opportunity Zones, public-private partnerships, and tax credit and investment incentive programs. Adam provides tax advice in connection with financing transactions for cities, counties and school districts, as well as clients in a wide range of industries, including affordable housing deals. He also advises issuers, financial advisers and underwriters regarding financings involving new money projects, refundings, capital and working capital financings, commercial paper issues, pooled bonds, variable rate bonds and fixed rate bonds. Adam has served as part of the Bond Counsel team on more than 650 tax-

exempt and taxable bond transactions aggregating over \$30.0 billion of total principal amount issued, including the largest tax-exempt bond in the healthcare industry in calendar year 2018 as well as the first tax-exempt Qualified 501(c)(3) Bonds to be guaranteed by the Texas Permanent School Fund, the nation's largest education endowment.

Prior to co-founding Cantu Harden Montoya LLP, Adam was a Partner with Locke Lord LLP, a national Top 10 Bond Counsel firm with a large Texas presence in affordable and workforce housing, a Senior Associate with Norton Rose Fulbright, a national Top 5 Bond Counsel firm, and a Senior Associate with Ballard Spahr LLP, a national Top 10 Bond Counsel firm.



Wendy Montoya Cloonan (J.D., The University of Texas School of Law; M.P.P., Harvard University, John F. Kennedy School of Government; B.A., Yale University). Wendy has an extensive background in structuring all types of financing transactions and representing the full spectrum of issuers in Texas. She has served as bond counsel, disclosure counsel, underwriters' counsel and issuer counsel for cities, counties, school districts, community college districts, universities, health care, municipal utility district, non-profit entity, and other political subdivision and local government corporation financings.

Wendy is currently the General Counsel for Harris County's conduit bond issuers: Cultural Education Facilities Finance Corporation and Health Facilities Development Corporation. She previously served as the general counsel for the City of Houston's conduit bond issuers: Health Facilities Development Corporation, Higher Education Finance Corporation and Industrial Development Corporation. Wendy also previously served as general counsel to special purpose districts and as outside general counsel for political subdivisions advising on various issues including elections, procurement, the Open Meetings Act and the Public Information Act. In addition to her legal practice, Wendy is on the Board of Directors of CenterPoint Energy (NYSE: CNP) where she serves on the Compensation Committee and Governance, Environmental, and Sustainability Committee.

Prior to co-founding Cantu Harden Montoya LLP, Wendy was the founder and sole shareholder of The Law Office of Wendy Montoya Cloonan PLLC, which operated as a Minority and Woman Owned Business Enterprise, specializing in public finance and public policy. Wendy began her public finance career at Vinson & Elkins LLP over 17 years ago, and she also served as Legal Director for the Houston Endowment, where she worked with a varied portfolio of non-profit clients and the public and private sector to improve the quality of life for residents of greater Houston .



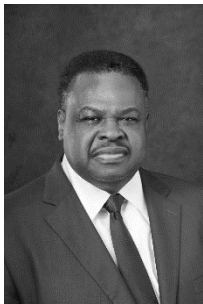
Justin Rodriguez (J.D., University of Wisconsin Law School; B.B.A., University of the Incarnate Word). Justin Rodriguez has an extensive history of public service, including serving as the current Bexar County Commissioner for Precinct 2 and as President of the Bexar County Housing Finance Corporation. Prior to becoming Commissioner, Justin was a member of the Texas House of Representatives from 2013-2019. He served three full terms as State Representative for House District 125, advocating for increased access to, and affordability of, higher education, voting

rights and affordable health care for all Texans. For his service, Justin has been recognized as a “40 Under 40” Rising Star by the San Antonio Business Journal and was named one of the “20 Latino Democrats to Watch Over the Next 20 Years” by the Houston Chronicle.

A strong advocate for San Antonio and Bexar County on the House Appropriations Committee, Justin sought and secured several leadership roles during his tenure, including Deputy Whip for the House Democratic Caucus, and was part of the leadership team of the Mexican American Legislative Caucus.

Elected to the Board of Trustees of the San Antonio Independent School District in 2004, Justin served in that role for three years before being elected to the City Council of San Antonio, Texas, and representing District 7 for two terms from 2007-2011. His focus while on Council was aimed at enhancing educational outcomes and creating economic opportunities for hardworking families. Justin began his career in public service as a juvenile prosecutor for the Bexar County District Attorney’s Office where he worked diligently to assist young offenders in their rehabilitative efforts.

In addition to his public service, Justin has spent over 10 years as a public finance banker holding Series 7, 50, 52, 53 and 63 industry licenses. Prior to joining Cantu Harden LLP in 2023, Justin spent 5 years as a public finance attorney at two of the top 10 national bond counsel firms.



William “Bill” Mahomes (J.D., University of Texas School of Law; B.A., Texas A&M University). Bill has more than 30 years of experience as a public finance, real estate and transactional lawyer, the majority of which were spent as a partner at Bracewell LLP and Mahomes Bolden PC, one of the nation’s top minority-owned law firms in public finance. Bill has served as bond counsel, disclosure counsel, or underwriters’ counsel on over \$40 billion of tax-exempt and taxable bonds, including more than \$3 billion on tax-exempt bond transactions on behalf of Texas school districts. With an extensive history of public service, Bill currently serves as Vice-Chairman of the Board

of Regents of the Texas A&M University System.

Bill has been involved in negotiating numerous contracts and public agreements between political bodies and their respective projects, including public hearings, professional selections and financing. He has also worked on negotiations involving public and private property matters, as well as matters among various public and private entities.

Bill’s broad base of clients includes the City of Dallas, Dallas/Fort Worth International Airport, North Texas Tollway Authority, Texas Turnpike Authority and the Texas Water Development Board, as well as numerous regional and national underwriters.

Prior to joining Cantu Harden Montoya LLP, Bill was a Partner at Bracewell LLP in Dallas and was a Partner and Founder of Mahomes Bolden PC, a Dallas-based law firm consistently ranked in the top 5 HUB/MBE law firms in Texas.



Martina Hinojosa (J.D., University of Colorado Law School, 2013; Ed.M., Harvard University, 2006; B.A., Rice University, 2005). Martina serves as bond counsel, borrower’s counsel, disclosure counsel, and underwriter’s counsel in a wide range of financings. Martina also provides general counsel and governance services to institutions of higher education in Texas. Prior to founding Cantu Harden Montoya, Martina provided election advice and served as bond and disclosure counsel to several school districts in Colorado, including Denver Public Schools, Aurora Public Schools, and Westminster Public Schools.

Prior to co-founding Cantu Harden Montoya LLP, Martina was Senior Counsel with Locke Lord LLP, a national Top 10 Bond Counsel firm, Assistant General Counsel at University of the Incarnate Word where she assisted with arbitration, litigation, and real estate transactions, and Senior Associate with Butler Snow LLP, a national Top 10 Bond Counsel firm.



John Hall (J.D., St. Mary's University, 2005; M.B.A., St. Mary's University, 2005; B.A., Centre College, 1995). John has more than 20 years of experience in public finance law, financial advisory, municipal finance and investment banking. He focuses his practice on traditional tax-exempt and taxable financings for general municipal issuers by serving as bond counsel, underwriters' counsel or disclosure counsel. John's prior experience working as a public finance investment banker gives him unique perspective on both sides of the transaction. He has over 15 years of municipal law experience. John has served on public finance transactions totaling

over \$20 billion in aggregate par for: housing authorities school districts, colleges and universities, state agencies, cities, counties, special districts, and utilities.

Prior to co-founding Cantu Harden Montoya LLP, John was Senior Counsel with Locke Lord LLP, a national Top 10 Bond Counsel firm, and Senior Counsel with Norton Rose Fulbright US LLP, a national Top 5 Bond Counsel firm.



Carey R. Troell (J.D., South Texas College of Law Houston, 1996; B.B.A., The University of Texas at Austin, 1991). Carey’s past experience as a partner at nationally ranked public finance law firms include extensive experience in traditional Texas school district financings and in creating and financing school district infrastructure through Public Facility Corporation bond financings. He has represented numerous Texas school districts as bond counsel including Salado ISD, Somerset ISD, Greenville ISD, McMullen ISD, and Smithville ISD. Carey has additionally served as an Assistant Attorney General in the Office of the Attorney

General Public Finance Division, affording him an intimate knowledge of the administrative review process for school district bonds and strong relationships with the current leadership of the Texas Attorney General Public Finance Division. Carey has an extensive background in structuring all types of financing transactions and representing the full spectrum of issuers in Texas, including state and local governmental entities, nonprofits and for-profit entities, and other public and quasi-public institutions.

Prior to co-founding Cantu Harden Montoya LLP, Carey was a partner with Locke Lord LLP, a national Top 10 Bond Counsel firm, a partner with Bracewell LLP, a national Top 10 Bond Counsel firm, and Senior Counsel with Norton Rose Fulbright US LLP, a national top 5 Bond Counsel firm.

Representative Issuances

The following list represents school district bond issuances in the past 12 months for which Cantu Harden Montoya served as bond counsel. In the interest of brevity, we have not include successful school district bond elections from which bond issuances are ongoing (including 13 school district bond elections to be proposed on May 6, 2023). Nor have we listed bond counsel transactions for cities, counties, or other governmental entities. A more thorough list of our attorneys’ representations is available upon request.

Amount (\$)	Issuer	Bond Title
541,910,000	Austin ISD	U/L Tax Sch Bldg Bds Ser 2023 (Non-PSF)
30,360,000	Marlin ISD	U/L Tax Sch Bldg Bds Ser 2023 (Non-PSF)
87,470,000	Judson ISD	U/L Tax Sch Bldg Bds Ser 2023 (Non-PSF)
63,485,000	Aransas Co ISD	U/L Tax Sch Bldg Bds Ser 2022
4,500,000	McMullen Co ISD	U/L Tax Sch Bldg Bds Ser 2022
1,500,000	McMullen Co ISD	U/L Tax Sch Bldg Bds Ser 2022A
290,900,000	Forney ISD	U/L Tax Sch Bldg Bds Ser 2022B
731,065	Forney ISD	U/L Tax Ref Bds Ser 2022C
39,455,000	Pleasant Grove ISD	U/L Tax Sch Bldg Bds Ser 2022
59,390,000	Sinton ISD	Fixed Rate & Variable Rate U/L Tax Sch Bldg Bds Ser 2022
19,940,000	Wink-Loving ISD	U/L Tax Sch Bldg Bds Ser 2022
24,755,000	Shallowater ISD	U/L Tax Sch Bldg Bds Ser 2022
1,590,000	Hidalgo ISD	Ltd Mtc Tax Notes Ser 2022
990,000	North Zulch ISD	U/L Tax Sch Bldg Bds Ser 2022
23,765,000	New Waverly ISD	U/L Tax Sch Bldg Bds Ser 2022



Canutillo Independent School District

Board of Trustees Resolution

“End the Silence Month”

in partnership with National Alliance on Mental Illness.

WHEREAS, one in five children ages 13 to 18 have, or will have a serious mental illness; and

WHEREAS, 10 percent of youth have a behavior or conduct disorder; and

WHEREAS, 37 percent of students with a mental health condition age 14 and older drop out of school — the highest dropout rate of any disability group; and

WHEREAS, suicide is the third leading cause of death in youth ages 10 to 24; and

WHEREAS, greater community awareness concerning mental health conditions can positively transform attitudes towards individuals with mental health conditions, making it easier for our students and parents to seek help; and

WHEREAS, it is essential to eliminate disparities in mental health by promoting wellness for all, regardless of race, ethnicity, sexual orientation, gender identity, language, place of residence or age; and

WHEREAS, The National Alliance on Mental Illness — El Paso, Texas, Affiliate works every day to enrich the lives of children and teens in the greater El Paso, Texas, community who cope with mental health conditions; and

WHEREAS, our school district must ensure equity of access, delivery of services and improve student and parent engagement that ensures culturally and linguistically competent care to our diverse community.

NOW, THEREFORE, BE IT PROCLAIMED: by the Board of Trustees of the Canutillo Independent School District that February 2023 shall be known as: "End the Silence Month."

Approved on 28th day of February 2023 by the Canutillo Independent School District Board of Trustees.

Patsy Mendoza, President

Armando Rodriguez, Vice President

Cindy Zuñiga, Secretary

Breanne Barnes, Trustee

Lucy Borrego, Trustee

Robert Simental, Trustee

Blanca Trout, Trustee

Who We Are

Our Vision

NAMI envisions a world where all people affected by mental illness live healthy, fulfilling lives supported by a community that cares.

Our Mission

NAMI provides advocacy, education, support and public awareness so that all individuals and families affected by mental illness can build better lives.

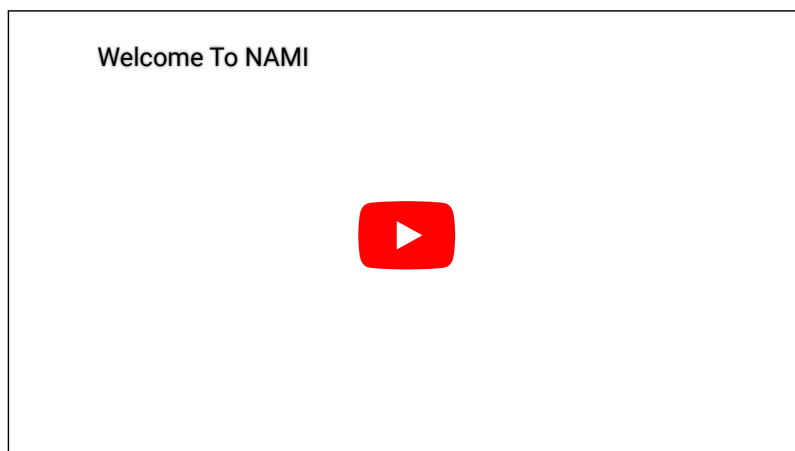
Our Values

- **Hope:** We believe in the possibility of recovery, wellness and the potential in all of us.
- **Inclusion:** We embrace diverse backgrounds, cultures and perspectives.
- **Empowerment:** We promote confidence, self-efficacy and service to our mission.
- **Compassion:** We practice respect, kindness and empathy.
- **Fairness:** We fight for equity and justice.

Who We Are

The National Alliance on Mental Illness (NAMI) is the nation's largest grassroots mental health organization dedicated to building better lives for the millions of Americans affected by mental illness.

What started as a small group of families gathered around a kitchen table in 1979 has blossomed into the nation's leading voice on mental health. Today, we are an alliance of more than 600 local Affiliates and 49 State Organizations who work in your community to raise awareness and provide support and education that was not previously available to those in need.



Diversity, Equity And Inclusion

At NAMI, we believe a diverse, inclusive and equitable organization (or Alliance) is one where all employees, volunteers and members — regardless of gender, race, gender identity, ethnicity, national origin, age, sexual orientation, education, disability, veteran status or other dimension of diversity — feel valued and respected.

We are committed to a nondiscriminatory approach and to providing equal opportunity for employment, participation and advancement in all programs and worksites.

- [More about NAMI's Commitment to Diversity, Equity and Inclusion](#)

More About NAMI

- [Meet the Board](#)
- [Meet the Staff](#)
- [Meet NAMI Next Gen](#)
- [What We Do](#)
- [Our Bylaws](#)
- [CEO Alliance for Mental Health](#)

Contact Us Main 703-524-7600

Member Services 888-999-6264

Helpline 800-950-6264

4301 Wilson Blvd., Suite 300 Arlington, VA 22203

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NAMI THROUGH THE YEARS 1979-2019



During the 1970s, family support groups scattered around the nation were seeking answers and treatments for their loved ones affected by mental illness. One group in California transformed a small gathering of families into an organization called Parents of Adult Schizophrenics, a nonprofit association that eventually changed its name to the Alliance for the Mentally Ill of San Mateo.

This local coming together helped spur a national movement. What started as a wave of frustrated parents concerned for their children grew into a tsunami of organized trailblazers advocating for more research, greater support and broader public awareness called the National Alliance on Mental Illness: the nation's largest grassroots mental health organization.

Follow our journey as we capture some of the many milestones in advocacy, research, education and awareness achieved over 40 years!

<p>1979</p> <ul style="list-style-type: none"> 284 individuals met in Wisconsin from 59 different family support groups in 29 states and Canada. A resolution was adopted to incorporate the National Alliance for the Mentally Ill (NAMI). 	<p>1980</p> <ul style="list-style-type: none"> NAMI joined influential Mental Health Liaison Group, the main mental health congressional lobbying coalition. The Mental Health Systems Act of 1980, which provided grants to expand community mental health services, was signed into law. The first national office opened in Washington, D.C. — a one-room apartment. 	<p>1982</p> <ul style="list-style-type: none"> NAMI was appointed to the National Mental Health Advisory Council. 	<p>1983</p> <ul style="list-style-type: none"> Dr. E. Fuller Torrey published Surviving Schizophrenia. His appearance on "The Phil Donahue Show" resulted in NAMI's two phone lines flooding. NAMI advocacy helped restore funding for the National Institute of Mental Health's (NIMH) Community Support Program. NAMI was accepted as a health agency in the Combined Federal Campaign. 	<p>1984</p> <ul style="list-style-type: none"> The first-ever public service announcements, "Shattered Dreams" and "Scrapbook," featuring NAMI members were aired nationally. NAMI hired its first paid Executive Director Laurie Flynn. 	<p>1985</p> <ul style="list-style-type: none"> NAMI national headquarters was moved to Arlington, Virginia. NAMI launched the National Alliance for Research on Schizophrenia and Depression. 	<p>1986</p> <ul style="list-style-type: none"> NAMI added its 600th affiliate, completing a sweep of all 50 states, Puerto Rico, Canada and Guam. The state Comprehensive Mental Health Services Plan Act of 1986 was enacted, giving individuals with mental illness and family members a key role in establishing state priorities for mental health services. 	<p>1988</p> <ul style="list-style-type: none"> NAMI received the American Psychiatric Association's (APA) Distinguished Service Award. NAMI provided seed grant to support the first Crisis Intervention Team (CIT) in Memphis, Tennessee. The FDA approved clozapine for treatment of schizophrenia, the first major new medication available in 30 years. 	<p>1989</p> <ul style="list-style-type: none"> Congress declared the 1990s as the "Decade of the Brain" to focus attention on the benefits of brain research. 	<p>1990</p> <ul style="list-style-type: none"> NAMI established the NAMI Helpline. Patty Duke starred in a movie about mental illness; her appearance on "The Oprah Winfrey Show" flooded NAMI phone lines. NAMI won inclusion of persons disabled by a mental illness in the Americans with Disabilities Act. NIMH released a landmark schizophrenia identical-twin study. Congress established the first full week in October as Mental Illness Awareness Week.
<p>1991</p> <ul style="list-style-type: none"> NAMI advocated for increased funding for NIMH, helping to secure \$511 million — doubling the NIMH budget at the time. 	<p>1992</p> <ul style="list-style-type: none"> NAMI marched on Capitol Hill with half a million petitions calling for mental health parity. Senators Pete Domenici (R-NM) and John Danforth (R-MO) introduced the first federal mental illness parity bill. 	<p>1996</p> <ul style="list-style-type: none"> The Mental Health Parity Act of 1996 was signed into law, ending discriminatory annual and lifetime dollar limits for mental health care. "The Campaign to End Discrimination" was established, which focused on ending discrimination against people with severe mental illnesses in insurance, housing and employment. Living with Schizophrenia launched; it was later modified and renamed NAMI In Our Own Voice. 	<p>1997-1998</p> <ul style="list-style-type: none"> NAMI Family-to-Family, developed by Dr. Joyce Burland, launched as NAMI's first family education program. NAMI Provider Education launched. 	<p>1999</p> <ul style="list-style-type: none"> NAMI participated in the first White House Conference on Mental Health. NAMI was lauded in the first-ever "Mental Health: A Report of the Surgeon General." Senators Pete Domenici (R-NM) and Paul Wellstone (D-MN) introduced the Mental Health Equitable Treatment Act of 1999. NAMI Family Support Group launched. 	<p>2001-2003</p> <ul style="list-style-type: none"> NAMI Peer-to-Peer launched. The New Freedom Commission on Mental Health issued a report with 19 recommendations for improving services for people with mental illness. Affiliates held the first 12 NAMIWalks. De Familia a Familia de NAMI (NAMI Family-to-Family in Spanish) launched. 	<p>2004</p> <ul style="list-style-type: none"> NAMI's Multicultural Action Center held the third annual minority mental health care symposium, "African Americans: Facing Mental Illness & Experiencing Recovery." The Mentally Ill Offender Treatment and Crime Reduction Act, providing resources to communities to find alternatives to incarceration for people with mental illness, was signed into law. 	<p>2005</p> <ul style="list-style-type: none"> Dr. Danny Weinberger received NAMI's First Scientific Research Award. NAMI National Board members spoke at the inaugural National CIT Conference in Columbus, Ohio, featuring the Memphis Police Department's groundbreaking CIT program. 	<p>2006</p> <ul style="list-style-type: none"> NAMI released the first "Grading the States: A Report on America's Health Care System for Serious Mental Illnesses." 	<p>2007</p> <ul style="list-style-type: none"> NAMI Connection was launched. Cast and crew of the Fox TV series "House" kicked off fundraising campaign benefiting NAMI.
<p>2008</p> <ul style="list-style-type: none"> U.S. House of Representatives established July as Bebe Moore Campbell National Minority Mental Health Awareness Month in the namesake of NAMI's national spokesperson and leading African American author. The Paul Wellstone and Pete Domenici Mental Health Parity and Addictions Equity Act, establishing mental health parity, was signed into law. NAMI Basics education program launched. NAMI involved in PBS documentary "Depression: Out of the Shadows." NAMI Smarts for Advocacy launched. 	<p>2009</p> <ul style="list-style-type: none"> NAMI released follow-up "Grading the States: A Report on America's Health Care System for Adults with Serious Mental Illness." 	<p>2010</p> <ul style="list-style-type: none"> The Affordable Care Act was signed into law. PBS stations nationwide aired "When Medicine Got It Wrong," a documentary about NAMI's grassroots origins and founding as a national organization. De Persona a Persona de NAMI — the NAMI Peer-to-Peer program — was translated into Spanish. 	<p>2011-2012</p> <ul style="list-style-type: none"> The Frank Melville Supportive Housing Investment Act of 2010, increasing federal supportive housing for people with mental illness, was signed into law. Formal research on NAMI Family-to-Family and NAMI Basics found that both programs were effective in supporting family members/caregivers. Bases y Fundamentos de NAMI — NAMI Basics — was translated into Spanish and launched. 	<p>2013</p> <ul style="list-style-type: none"> NAMI participated in the White House Interagency Task Force Meeting on Military and Veterans Mental Health. NAMI was awarded PR News' Platinum Award for "You Are Not Alone" public education campaign on mental illness. The White House hosted its second National Conference on Mental Health and launched the National Dialogue on Mental Health. NAMI Ending the Silence was adopted from NAMI DuPage County, Illinois, and launched. 	<p>2014</p> <ul style="list-style-type: none"> OK2Talk.org, an online community for teens and young adults, was adopted and launched. NAMI volunteers taught NAMI Homefront for the first time. 	<p>2015</p> <ul style="list-style-type: none"> NAMI partnered with Alpha Kappa Alpha, Inc., the nation's oldest sorority founded by African American college women, to expand mental health education, awareness and support activities on campuses and in local communities. NAMI launched the StigmaFree campaign, celebrated in part by the lighting of the Empire State Building green to signify hope. NAMI Homefront started being offered online. NAMI successfully advocated for SAMHSA-funded First Episode Psychosis program funding in the Community Mental Health Block Grant to be more than doubled to \$50 million. 	<p>2016</p> <ul style="list-style-type: none"> The 21st Century Cures Act successfully passed, incorporating measures and funding to help Americans with mental illness get the care they need. NAMI launched "StigmaFree Company," a campaign that unites corporate social responsibility and employee engagement initiatives to promote mental health awareness in the workplace. 	<p>2018</p> <ul style="list-style-type: none"> Retail business group Hudson's Bay Company, including divisions Saks Fifth Avenue, Lord + Taylor and Saks OFF 5TH, named NAMI a "best in class" mental health charity. U.S. fashion house Kenneth Cole Productions offered branded merchandise, a pair of green sneakers, supporting NAMI. NAMI Family & Friends seminar launched. NAMI collaborated with APA on the development of the Clinical Support System for SMI Technical Assistance Center (SMI Adviser). 	<p>2019</p> <ul style="list-style-type: none"> "CBS This Morning" ran a special live event, "Stop the Stigma: A Conversation About Mental Health," featuring NAMI experts. NAMI partnered with HBO's "It's OK" initiative aimed at destigmatizing mental illness. HBO added content alerts to programs and featured NAMI's website and a dedicated helpline number. NAMI advocated for passage of the National Suicide Hotline Designation Act, designating 988 as the national crisis number for mental health emergencies. NAMI Provider program became part of the required curriculum for third-year medical students at the Des Moines University School of Osteopathic Medicine. NAMI launched Basics OnDemand online, making the course available 24/7.

1. GENERAL FUNCTIONS-OTHER

1.A. Call to Order

The meeting was called to order at **6:02 p.m.** by Board President Mendoza.

1.B. Pledge of Allegiance

1.C. Texas Pledge of Allegiance

1.D. Roll Call

Trustees Present: Barnes, Borrego, Mendoza, Rodriguez, Trout and Zuniga

Student Advisors: Aitiana Mondragon and Leslie Reyes

1.E. CISD Vision and Mission Statement

The CISD Vision and Mission Statement were read by Trustees **Borrego** and **Barnes**, respectively.

2. OPEN FORUM-OTHER

Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

Each participant will be limited to THREE MINUTES to make comments to the Board.

The Board is NOT permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.

For further information on those policies, contact the Superintendent's Administrative Assistant.

Mr. Joseph Carlson addressed the board regarding concerns at Bill Childress Elementary.

Ms. Maria Delgado addressed the board regarding concerns with her granddaughter at Bill Childress.

Ms. Carol Cassady addressed the board regarding taxes and the board vacancy.

Ms. Andrea Esparza addressed the board and thanked them for the opportunity to become the Principal at Canutillo Elementary School.

Ms. Ivette Muller addressed the board and requested support for sponsorship of the Alderete Middle School Cheerleaders and NJHS students on upcoming travel.

3. BOARD HONORS

3.A. Honoring of the Canutillo ISD Board of Trustees in Recognition of Texas School Board Appreciation Month

Mr. Gustavo Reveles, Communications Director, conducted the honoring of the Canutillo ISD Board of Trustees.

4. BOARD OF TRUSTEE BUSINESS

4.A. Discussion and Recommendation on Possible Next Steps Regarding the Results from the 2023 Canutillo Growth Survey on the State of Facilities in the District

Mr. Gustavo Reveles, Communication Director, presented on this item and answered questions from the board. This item was only discussed and no action was taken.

4.B. Discussion and Possible Action to Appoint a Trustee to the Safety and Security Committee

It was motioned by Trustee **Trout**, seconded by Trustee **Borrego** and unanimously passed to appoint Trustees **Zuniga** and **Barnes** to the Safety and Security Committee.

4.C. Discussion and Possible Action to Engage Special Legal Counsel to Review District Insurance Policies and Evaluation and Repair of Roofs

Mr. Manny Pelaez, an attorney and City Councilman from San Antonio, Texas addressed the board in regard to this item. He spoke about different ways his firm could help to conduct assessments on the roofs of Canutillo ISD buildings at zero cost to the District.

It was motioned by Trustee **Rodriguez**, seconded by Trustee **Barnes** and unanimously passed to conduct the initial assessment at no cost to the District.

5. CONSENT AGENDA-VOTING

It was motioned by Trustee **Rodriguez**, seconded by Trustee **Borrego** and passed with five affirmative votes to approve the consent agenda as presented.

Trustee **Trout** voted no.

5.A. BUSINESS SERVICES

5.A.1. Approval of the Meeting Minutes

5.A.1.a. Approval of the December 14, 2022 Regular Board Meeting Minutes

5.A.1.b. Approval of the January 9, 2023 Special Board Meeting Minutes

5.A.2. Approval of the Monthly Donations

5.A.3. Approval of the Budget Amendments

5.A.4. Approval of Region 19 School Board Member and Superintendent Continued Education Service Agreement 2022-2023

5.B. CHIEF BUSINESS OFFICER

5.B.1. Approval of the Designated Finance Accountant as an Additional Authorized Representative with Lone Star Investment Pool for Investment Responsibilities on behalf of Canutillo ISD

5.B.2. Approval of Updated CFC (LOCAL) Policy 2nd Reading

5.C. CURRICULUM AND INSTRUCTION

5.C.1. Approval of Facility Request Form: Child Evangelism Fellowship of West Texas

5.C.2. Approval of Transfer Update

5.D. HUMAN RESOURCES

5.D.1. Approval of Stipends for Campus and District Teacher of the Year and Auxillary Employee of the Year Winners

5.D.2. Approval of 2023-24 Academic Calendars for Northwest Early College High School (NWECHS) and Canutillo ISD

5.D.3. Approval of TASB Localized Policy Update 120 1st Reading

6. EXECUTIVE SESSION

The meeting adjourned into Executive Session at 7:51 p.m.

To Consult with Attorney Under Sections 551.071, 551.072 and 551.074 of the Texas Government Code:

6.A. Discussion Regarding Update to the Audit Plan; Pursuant to Texas Government Code Section 551.071

6.B. Discussion Regarding Internal Audit Position and Vacancy; Pursuant to Texas Government Code Section 551.074

7. NEW BUSINESS (continued); OTHER

The meeting reconvened into Open Session at 9:09 p.m.

7.A. Discussion and Possible Action Regarding Update to the Audit Plan

No action was taken.

7.B. Discussion and Possible Action Regarding Internal Audit Position and Vacancy

No action was taken

8. ADJOURNMENT

The meeting was adjourned at 9:11p.m. under unanimous consent.

Presented to the Board of Trustees for approval on February 28, 2023. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

1. GENERAL FUNCTIONS-OTHER

1.A. Call to Order

The meeting was called to order at **5:00 p.m.** by Board President Mendoza.

1.B. Roll Call

Trustees Present: Barnes, Borrego (arrived at 5:35 p.m.), Mendoza, Rodriguez, Trout and Zuniga (arrived at 5:20 p.m.)

2. OPEN FORUM-OTHER

Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

Each participant will be limited to THREE MINUTES to make comments to the Board.

The Board is NOT permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.

For further information on those policies, contact the Superintendent's Administrative Assistant.

There were no speakers.

3. EXECUTIVE SESSION

To Consult with Attorney Under Sections 551.071 and 551.074 of the Texas Government Code:

The meeting adjourned into Executive Session at 5:03 p.m.

3.A. To Conduct Interviews of Candidates to Fill Vacant Position on Board of Trustees; Pursuant to Texas Gov't Code Section 551.074

4. NEW BUSINESS (continued); OTHER

The meeting reconvened into Open Session at 8:31 p.m.

- 4.A. To Discuss and Consider Appointment of Candidate to Fill Vacant and Unexpired Term on Board of Trustees

It was motioned by Trustee **Rodriguez**, seconded by Trustee **Zuniga** and passed with four affirmative votes to appoint Robert Simental to fill the vacant and unexpired term on the Board of Trustees.

Trustees Barnes and Trout voted no.

5. ADJOURNMENT

The meeting was adjourned at 8:32 p.m. under unanimous consent.

Presented to the Board of Trustees for approval on insert date. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Board Acceptance of January 2023 donations report

Justification Statement: Presentation for your review and acceptance of the donations report for donations received in January, 2023

Purpose of Agenda Item: Information Discussion Action
 Item Type: Curriculum & Instruction HumanResources Business Services

Staff Responsible: Cristina Pulley
Signature of Requester(s) *Cristina Pulley* 02/10/2023
Signature of Presenter(s)
Elizabeth B. Sida *[Signature]* 2/9/2023
Business Services Approval (Initials) *Date*

Agenda Summary:

The Financial Services Department presents the following donations report for donations reported to Finance for the month of January, 2023. This report also includes web donations received January, 2023

RECOMMENDATION: Administration recommends that the Board accept this donations report as presented

PRIOR BOARD ACTION: Yes ^{1/24/2023} AWARDED: NA AWARDED AMOUNT: NA

AMOUNT(S): \$1,054.00

ACCOUNT NO(S): N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
N/A

REQUESTING DEPARTMENT:

N/A

CONSEQUENCES OF NON-APPROVAL:

N/A

IMPLEMENTATION TIMELINE: N/A

ATTACHMENT(S): ✓ January 2023 Donations Report



**CISD Approved Online Donations
January 2023**

Date	Order ID No.	Purchaser Name	Amount	Item Name	Address	City	State	Zip	Comment
11/17/2023	11507002	Omar Ramirez	\$ 150.00	Lone Star Academy Donations	7102 Portugal	EL PASO	TX	79932	CR AUTOMOTIVE
1/17/2023	11508002	HAYDEE VARGAS FRANCO	\$ 150.00	Lone Star Academy Donations	6966 DONIPHAN	EL PASO	TX	79835	HISPANO TAX
1/25/2023	10682002	Josefina Perez	\$ 5.00	Alderete Middle School Donations AMS Clubs and Activities: AMS NATIONAL JUNIOR HONOR SOCIETY (NJHS)	1618 Hannibal Rd	Canutillo	TX	79835	NJHS
1/30/2023	11548002	Nicholas Cottrill	\$ 79.00	Alderete Middle School Donations AMS Clubs and Activities: AMS NATIONAL JUNIOR HONOR SOCIETY (NJHS)	7336 Black Sage Dr	EL PASO	TX	79911	Natalie Cottrill San Antonio Fundraiser
1/31/2023	11551002	Felicia Frieze-Rodriguez	\$ 150.00	Alderete Middle School Donations AMS Clubs and Activities: AMS NATIONAL JUNIOR HONOR SOCIETY (NJHS)	7429 Brays Landing	EL PASO	TX	79911	Student Noemi Emma Rodriguez 8th grade AMS NJHS Square sale numbers 58, 59,60 \$50 each Total \$150
1/31/2023	11559002	MELVIN DELAROSA	\$ 20.00	Alderete Middle School Donations AMS Clubs and Activities: AMS NATIONAL JUNIOR HONOR SOCIETY (NJHS)	3963 Vanderveer Dr	EL PASO	TX	79938	CARLOS TIRADO
			\$ -						
			\$ -						
			\$ -						
		Total Online Donations	\$ 554.00						

Board of Trustees

Executive Summary of Board Agenda Item

Meeting Date: _____

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

CPulley
Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):





FINANCIAL SERVICES

CANUTILLO A Premier District

TO: Board of Trustees
Dr. Pedro Galaviz, Superintendent

FROM: Cristina Pulley, Executive Director of Financial Services

DATE: February 6, 2023

SUBJECT: Budget Amendments for January 2023

Budget Amendments submitted are summarized below for your review and consideration.

Administrative Cost Ratio Formula:

21 Instructional Leadership + 41 General Administration

11 Instruction + 12 Instructional Resources/Media Services +
13 Curriculum/Staff Development + 31 Guidance/Counseling Services

BJE 343230 - This budget amendment will allocate funds to cover Miscellaneous Contracted Services. This budget amendment will have no impact on the administrative cost ratio.

BUDGET ACCOUNT NUMBER		CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6339.00.916.21	Testing Materials	\$ 5,063	\$ (2,183)	\$ 2,880
199.11.6399.00.916.21	General Supplies	\$ 6,646	\$ (1,500)	\$ 5,146
199.11.6397.00.916.21	Controlled Assets- Furniture & Equipment	\$ 7,218	\$ (2,074)	\$ 5,144
199.13.6117.40.916.21	Extra Duty-Professional	\$ 4,000	\$ (800)	\$ 3,200
199.21.6411.89.916.21	In-City Mileage Reimbursement	\$ 1,200	\$ (400)	\$ 800
199.11.6398.00.916.21	Controlled Assets - Technology	\$ 5,000	\$ (172)	\$ 4,828
199.11.6494.00.916.21	Transportation Charges	\$ 500	\$ (100)	\$ 400
199.11.6499.00.916.21	Miscellaneous Operating Expense	\$ 1,500	\$ (271)	\$ 1,229
199.13.6299.00.916.21	Miscellaneous Contracted Services	\$ 0	\$ 7,500	\$ 7,500

Street Address:

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address:

P.O. Box 100
Canutillo, TX 79835

P: (915) 877-7516
F: (915) 877-7524
canutillo-isd.org

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

BJE 343253 – This budget amendment will allocate funds for teachers to attend the 2023 Rockin Review Lead4ward Conference in Round Rock, Texas from funds made available through salary savings due to a closed vacancy at Reyes Elementary. This budget amendment will have no impact on the administrative cost ratio.

BUDGET ACCOUNT NUMBER		CURRENT BUDGET	CHANGE	AMENDED BUDGET
185.11.6142.35.106.24	Health Insurance	\$ 28,398	\$ (3,414)	\$ 24,984
185.11.6129.35.106.24	Salaries	\$ 61,728	\$ (9,586)	\$ 52,142
185.13.6411.00.106.24	Travel	\$ 5,120	\$ 18,120	\$ 23,240

BJE 343409 – This budget amendment will allocate additional funds to PIC 22 – Career and Technology (CTE). The funding template was updated and resulted in additional required spending for the CTE program. Additional funds will be allocated to the following: Career Technology Education's (CTE) Law Enforcement Shoot House, vehicle, food truck retrofit, student/teacher travel to competitions, Parent Night and supplies. This budget amendment will have a positive impact on the administrative cost ratio by increasing instructional costs.

BUDGET ACCOUNT NUMBER		CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.00.3600.00.000.00	Fund Balance		\$ (200,000)	
199.11.6631.00.917.22	Vehicles	\$ 23,877	\$ 29,000	\$ 52,877
199.11.6639.00.917.22	Capital Outlay Equipment	\$ 19,085	\$ 26,601	\$ 45,686
199.36.6411.00.917.22	Employee Travel	\$ 20,000	\$ 15,500	\$ 35,500
199.36.6412.00.917.22	Student Travel	\$ 82,125	\$ 25,000	\$ 107,125
199.51.6319.00.917.22	Maintenance Supplies	\$ 0	\$ 557	\$ 557
199.51.6399.00.917.22	General Supplies	\$ 0	\$ 2,012	\$ 2,012
199.61.6499.00.917.22	Miscellaneous Operating Expense	\$ 0	\$ 895	\$ 895
199.81.6629.00.917.22	Building Purchase/ Construction/ Improvement	\$ 30,000	\$ 100,435	\$ 130,435

CN-WTFSC02
 2023-2024 West Texas Food Service Cooperative Interlocal Agreement
 1/9/2023-7/31/2024

Child Nutrition and Purchasing

Description:

The goal of the Cooperative is to obtain substantial savings on specific food service items for member districts through volume purchasing. The highest quality products for the best possible prices will be sought. The district should benefit through cost savings, meeting federal and state procurement regulations, and receiving items meeting federal Child Nutrition Program requirements. Participating Education Service Centers will organize and administer The West Texas Food Service Cooperative (Cooperative) with Region 17 Education Service Center acting as the fiscal agent (Coordinating Center).

This agreement is entered into pursuant to the authority granted by Title 7 (Agriculture) of the Code of Federal Regulations, Chapter 791 of the Texas Government Code, and Chapter 8 of the Texas Education Code.

EDGAR COMPLIANCE

CONTRACTS INVOLVING FEDERAL FUNDS: Region 17 ESC may be unable to determine which of its agreements/contracts will be used by cooperative members using federal funds at the time of the procurement process. Therefore, Region 17 ESC intends to competitively procure each contract awarded by Region 17 ESC under Section 44.031 of the Texas Education Code and intends to comply with EDGAR and USDA regulations for every procurement action. To comply with EDGAR, Region 17 ESC will make an independent estimate of the value of goods or services in the current market before receiving bids or proposals. After Region 17 ESC receives bids and proposals, but before awarding a contract, Region 17 ESC will also conduct a price or cost analysis and document its findings. For contracts at or above \$50,000 cooperative members must verify that Region 17 ESC fulfilled its requirement to conduct a cost or price analysis in order to benefit from the ability to purchase goods and services from its purchasing cooperatives directly without the need for additional procurement activities or documentation. Region 17 ESC will provide its *Independent Estimate Determination Form* and *Determination of Cost or Price Reasonableness Form* to a cooperative member upon request, but Region 17 ESC recommends that when circumstances necessitate separate evaluation of lump-sum pricing, cooperative members also conduct an independent evaluation of cost or price reasonableness tailored to the cooperative member's specific purchases so that the cooperative member can independently determine the reasonableness of the cost/price of the particular purchase. Stated differently, if the cooperative member's verification of Region 17 ESC's compliance with EDGAR reveals that the lump-sum price includes goods or services for which Region 17 ESC could not have performed a cost or price analysis, the cooperative member should conduct an independent cost or price analysis.

I. Term of Contract

The term of this contract shall be from the date of acceptance by authorized District personnel through July 31, 2024. The participating party(ies) may with mutual agreement among all other participating parties, rescind the Commercial Purchasing and/or Full-Service component of this contract with a thirty (30) day written notice. If participating in the Commodity Processing component of this contract, the participating party is required to fulfill the contractual obligation until all processed commodity commitments are received. For general termination information, see Section VII.

A signed agreement or at least a verbal commitment from district must be received by the WTFSC by March 31, 2023 for district to participate in commodity processing for contract year.

II. General Provisions

In accordance with United States Department of Agriculture (USDA) regulation and Texas Department of Agriculture (TDA) guidance in the Administrator's Reference Manual Section 17c, the Cooperative is a Child Nutrition Program (CNP) Operator-Only Cooperative that is categorized as a "for profit cooperative". Consequently, at the end of the contract year, the Cooperative must return all profit in excess of the profit margin as described in the contract to the participating Cooperative's members, i.e., Contracting Entities. The Cooperative's "profit margin", for purposes of this Agreement, shall be the revenue received by the Cooperative through the charging of the vendor fee set forth in "Fee" section below minus the expenses to the Coordinating Center to operate the Cooperative. The Coordinating Center shall retain the profit margin; however, revenue received in excess of the profit margin ("unanticipated profit"), if any, shall be distributed to the Cooperative's members.

III. Fee

No fee shall be charged to members of the Cooperative.

The USDA does not allow federal funds received by ESC Child Nutrition components to be used to support purchasing cooperatives. Therefore, the Cooperative is a totally self-funded entity. To provide this revenue, a fee of .85% of each district Commercial Purchase is charged to the vendor through a Vendor Participation Fee. Through the Commodity Processing bids, a per-truckload fee of \$500.00 is charged to the processor as an Administrative Processing Fee. All fees are used to cover expenses related to the administration and direct operation of the Cooperative. Districts, even though they may incur these fees indirectly, pay no direct fee to the Cooperative for participation.

IV. ESC 17 (Coordinating Center) will be responsible for the following:

- Provide for the organizational and administrative structure of the cooperative.
- Provide for staff time necessary for efficient operation of the cooperative.
- Host Regional Advisory Board meetings for commercial bid purchasing and commodity processing components.
- Provide onsite and/or technology based regional and/or area trainings as requested/necessary.
- Initiate and implement activities related to the bidding and vendor selection process, in accordance with formal procurement procedures for Texas public schools.
- Review annual fiscal report with member districts at a Fall Advisory Board Meeting.
- Provide districts with Service Report/Product Comment Forms to address quality assurance and vendor complaint issues consistently.
- The Cooperative will not be held responsible for product warranties, product qualities, failure to deliver by vendor(s), or failure of payment to vendor(s) by participating members.

- Manage awarded contracts including:
 - Utilizing cost/price analysis
 - Maintaining awarded catalog(s)
 - Monitoring addition of new goods and/or services
 - Monitoring value of contract(s), i.e., Material Change
 - Material change means a modification that exceeds and/or alters the terms of the original contract between WTFSC, its cooperative members, and Vendor in the amount of 10% of total contract value.

V. Role of the participating district:

- Commit to participate in the Cooperative by resolution of the governing body.
- Designate a contact person for the Cooperative.
- Return all necessary forms to the Cooperative in a timely fashion with appropriate signatures.
- Abide by directives and decisions of the Regional Advisory Boards and Coordinating Center.
- Abide by Texas Department of Agriculture Roles and Responsibilities for Further Processing of USDA Foods as per the Contract Packet via TX-UNPS.
- Prepare purchase orders issued to the appropriate vendor(s)/processor(s) from the official award list provided by the Cooperative.
- Accept shipments of products in accordance with standard HACCP delivery procedures and the Cooperative delivery agreements.
- Pay vendor(s) as per awarded terms and conditions unless prior arrangements have been made between the participating member and the vendor(s). All deliveries will be made in accordance with the specified delivery schedule in each bid document.
- Manage awarded contracts including:
 - Notifying WTFSC of issues regarding vendors and product quality by submitting the Service Report/Product Comment Forms as necessary
 - Following proper procedures to request additional items to be added to bid catalog
 - Verify accuracy of invoices and authorizing payments consistent with contract terms
 - Monitor any changes to the contract through the amendment process allowed by the terms of the contract

VI. Amendments

This agreement may be amended only by agreement of both parties. Amendments may include:

- Change in Contract Options
- Change in Designee

VII. Termination of Contract

This agreement may be terminated for any of the following reasons:

- The Cooperative member submits a written thirty (30) day notice to the ESC terminating the Agreement.
- The Coordinating Center gives the district thirty (30) days written notice that the district has failed to uphold outlined roles of the agreement.
- The Coordinating Center gives the district thirty (30) days written notice of regulation changes that void the contract

VIII. Additional Info

- Compensation. The parties agree that the contractual payments under this Agreement and any related exhibits and documents are amounts that fairly compensate ESC 17 for the services or functions performed under the Agreement.
- Severability. If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect.
- Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and venue shall lie in Lubbock County, Texas, unless otherwise mandated by law.
- Warranty. By the execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by all requisite administrative action required to enter into and perform the terms of this Agreement.

Commercial Food Purchasing (Through awarded distributor. Example: Labatt)

Yearly Cost: \$0.00

Reset

Commodity Processing (Must participate in the USDA/TDA commodity processing program)

Yearly Cost: \$0.00

Reset

Full Service Delivery (Milk, Bread, Novelties, etc. shipped direct to CE. Example: Gandy's)

Yearly Cost: \$0.00

Reset

Designee (click here to enter designee information)

Child Nutrition Director or Cafeteria Manager authorized to coordinate all Cooperative activities with WTFSC/ESC 17 staff

Designee Name: Dr. Pedro Galaviz
Designee Title: Superintendent Of Schools
Designee Email: pgalaviz@canutillo-isd.org
ESC Region #: 19
Yearly Cost: \$0.00
Reset

Annual Rate: \$0.00

Contact Information

Name , Phone# , PO#



West Texas Food Service Cooperative
Growing Successful Partnerships

Action Required

Re: West Texas Food Service Cooperative, 2023-2024

Dear Superintendent Addressed:

The enclosed packet of materials contains pertinent information and an Interlocal Agreement to participate in the 2023-2024 West Texas Food Service Cooperative (WTFSC). The packet was compiled so that districts could review the information to make an informed choice concerning district participation for the coming year. The information may also be used for school board presentations. **The deadline for returning the Interlocal Agreement for any or all component areas is March 1, 2022.** This deadline is necessary to facilitate the bid and ordering processes for the 2023-2024 school year, however, a district may join the WTFSC at any time during a school year.

The Interlocal Agreement is to be completed by all districts that wish to participate in any area of the Cooperative for the 2023-2024 year. *Please complete the Interlocal Agreement via Contraks System by March 1, 2023, deadline.*

The United States Department of Agriculture does not allow federal funds received by ESC Child Nutrition components to be used to support purchasing cooperatives. Therefore, the Cooperative is a self-funded entity. Through the Commercial Purchasing, to provide this revenue, a fee of .85% of each district purchase is charged through a Vendor Participation Fee. This fee is collected directly from the awarded vendors. Through the Commodity Processing bids, a per-truckload fee of \$500.00 is charged as an Administrative Processing Fee to the manufacturer. All fees are used to cover expenses related to the administration and direct operation of the Cooperative. Districts, even though they may incur these fees indirectly, pay no direct fee to the Cooperative for participation.

Studies indicate that school districts benefit through cooperative participation with a considerable cost savings. While the purchasing power of the WTFSC is significant; the costs of goods and services continues to rise annually. The industry standard shows increases have been approximately 15 percent for most food service goods and services over the past two years. For the same time period, the WTFSC increases have been approximately 60 percent. Cooperative participation also reduces costs associated with advertising, paperwork, and time spent on the bidding process as well as more buying power. Consideration should be given to each of these areas by any size district when making future participation decisions. Other benefits of the Cooperative and services provided are included in the enclosed materials.

If I can be of further assistance in this matter, please call me at 806.281.5710. I am available to talk to your Board of Directors if needed. Thank you for your consideration for participation in the 2023-2024 Cooperative.

Sincerely,

Dorothy Glenn
Cooperative Lead



Region 17 LEAs:

Below you will find TEA's confirmation for Noncompetitive procurement for Region 17 for the 2022-2023 fiscal year. The letter looks different this year since TEA has transitioned procurement documents to SmartSheet. If you have any questions regarding this content, please feel free to contact me.

Thanks,

Kerry

Kerry Wright, CPA, RTSBA
Chief Financial Officer
Region 17 ESC
806-281-5845



Hi Kerry Wright,

Thank you for following TEA's procedures to request specific prior approval of various federal EDGAR grant requirements under 2 Code of Federal Regulations (CFR) 200.

Below you will find TEA's decision after careful review of your recent request, and additional information on next steps. Provide this information to both the program staff and the finance staff within your organization and maintain the response form locally for audit and monitoring documentation. For questions please contact GrantSupport@tea.texas.gov.

Request for Other Noncompetitive Procurement (Not Sole-Source)
REG 17 ESC 152950
Kerry Wright
All federally funded products and services purchased by LEAs and other ESCs from Region 17 ESC (ESC17) during the 2022-2023 fiscal year.

TEA Chief Grants Officer Approved
Date: 08/08/22
TEA Chief Grants Officer Comment:

For all approved forms, you must adequately document for auditors the appropriate procurement process has been followed.

Maintain the response form as part of your documentation for the appropriate process.



Department of Grant Compliance and Administration Request for Other Noncompetitive Procurement Approval

Complete and submit this form to request prior approval for a noncompetitive procurement that is not a sole-source proposal. Limit one proposal per form.

Completion and submission of this form satisfies the requirement in 2 CFR 200.320(f).

Name of Federal Grant County-District Number

Name of Grantee

Description of Request

Describe the proposed noncompetitive procurement.

All federally funded products and services purchased by LEAs and other ESCs from ESC17 during the 2021-2022 fiscal year.

Do you have a sole-source verification letter from the proposed vendor? Yes No

Provide a rationale for why TEA should allow this procurement as a noncompetitive procurement. Additional information may be attached. Additional information may be requested by TEA.

ESC17 is submitting this noncompetitive procurement request on behalf of LEAs and other ESCs due to the unique service relationship between LEAs and other ESCs in the State of Texas.

Certification

Name and Title of Authorized Official

Signature of Authorized Official and Date Digitally signed by Kyle Wargo
Date: 2021.06.24 15:56:45 -05'00'

This form must be signed by the authorized official.
Email this signed form to GrantSupport@tea.texas.gov.

For TEA Use

- Request for prior written approval is approved as requested.
- Request for prior written approval is approved with the following changes:

Approval retroactive to July 1, 2021.

- Request for prior written approval is denied.

Signature of Associate Commissioner and Date

Cory Green, Associate Commissioner Digitally signed by Cory Green, Associate Commissioner
Date: 2021.07.20 16:27:53 -05'00'

Board of Trustees

Meeting Date: 2/28/2023

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Approval of Memorandum of Understanding between Canutillo ISD and the Council of Regional Economic Expansion and Educational Development (CREEED) for Spring 2023 and Academic Year 2023-2024.

Justification Statement: This MOU will provide funding to support the Canutillo ISD Algebra 1 and English 1 Acceleration Academies for Canutillo Middle School and Alderete Middle School.

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: Jesica Arellano
Signature of Requester(s) 
Jesica Arellano
Signature of Presenter(s)
Elizabeth B. Sida  2/22/2023
Business Services Approval (Initials) *Date*

Agenda Summary:

This memorandum of understanding confirms the commitment between Canutillo ISD and the Council on Regional Economic Expansion and Educational Development (CREEED) to provide funding for the Algebra 1 and English 1 Acceleration Academies for Canutillo Middle School. This will allow us to offer intervention supports for our students as they progress through their accelerated course work. For Spring 2023 award and Academic year 2023-2024 Fall Payable August and September as well as Spring payable January and February.

RECOMMENDATION: It is Curriculum and Instruction's recommendation to approve the MOU between Canutillo ISD and CREEED for Spring 2023 award and Academic Year 2023-2024.

PRIOR BOARD ACTION: AWARDED: AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
Memorandum of Understanding

REQUESTING DEPARTMENT:
Curriculum and Instruction Department

CONSEQUENCES OF NON-APPROVAL:

The loss of funding for intervention teachers to provide support to our middle school students progressing through our Algebra and English Accelerated Academies.

IMPLEMENTATION TIMELINE:
Spring 2023, Academic Year 2023-2024

ATTACHMENT(S): MOU



**MEMORANDUM OF UNDERSTANDING
GRANT AWARD**

Council on Regional Economic Expansion and Educational Development
("CREEED")
4110 Rio Bravo Suite 103
El Paso, Tx 79902

To

Canutillo Independent School District
("Canutillo ISD")

In the Amount of:

\$450,000.00

Dispersed in the following Schedule:
Spring 2023: Grant Award: \$150,000

Payable as follows:

January 2023: \$75,000
February 2023: \$75,000

Fall 2023-Spring 2024: Grant Award: \$300,000

Payable as follows:

August 2023: \$75,000
September 2023: \$75,000

January 2024: \$75,000
February 2024: \$75,000

In consideration of the commitment and support pledged by the Council on Regional Economic Expansion and Educational Development Corporation ("CREEED"), a Texas Non Profit Corporation, duly formed and organized under the Texas Business Organizations Code and a tax exempt organization under the provision of 501 (c) (6) of the Federal Income Tax code, in the form of a grant in the total amount of \$450,000 directed in support of the Canutillo Independent School District's Algebra 1 and English 1 Acceleration Academies for Canutillo and Alderete Middle Schools.

CREEED and the Canutillo Independent School District (Canutillo ISD), “Grantee”, hereby agree to the following terms and conditions pertaining to the use and disbursement schedule for allocating the Grant Award of \$450,000.

The Canutillo ISD proposes, based on existing track record of performance, to establish an Algebra 1 Acceleration Academy and an English 1 Acceleration Academy at its two Middle Schools, Canutillo Middle School and Alderete Middle School in El Paso County, TX. for the primary objective of assuring that Middle School students transitioning to High School will do so by successfully completing High School level Algebra 1 and English 1 prior to enrolling in High School.

This commitment mirrors CREEED’s emphasis on graduating “College Ready” Seniors from High School, providing an advantage to projected successful enrollment and completion of College. It is understood and accepted that a primary indicator of success in post-secondary education is successfully passing Algebra 1 and English 1 in High School.

Canutillo ISD and CREEED have previously invested in the initial Algebra 1 Academy at Canutillo Middle School, and based on the success of that earlier investment, determined that extending Algebra 1 completion to all Middle School students was an essential goal for post-secondary readiness.

The present proposal submitted by Canutillo ISD to CREEED seeks to expand the Algebra 1 Acceleration Academy to cover all students enrolled at Canutillo Middle School and Alderete Middle School In El Paso County, TX. in addition to providing a similar model of instruction for the objective of offering and having 8th grade students pass English 1.

The Grant Award will provide support/intervention teachers (Program Teachers) for 8th grade Algebra 1 and English 1. The Grant Award will allow for the hiring of 2 Algebra 1 and 2 English 1 teachers to be assigned to Canutillo and Alderete Middle Schools beginning with the Spring 2023 Semester to be followed in the Fall 2023 and Spring 2024 Semesters.

In line with the objectives of the proposal, Program Teachers will be accelerating instruction by providing students with a vertically aligned curriculum that combines grade level standards within the 8th grade year for Algebra 1 and English 1 classes. Students will also be enrolled in an intervention course designed to support students to assure their successful completion of the subject matter. The content classes will be capped at 20 students while the intervention classes will be capped at 10 students to allow for small group, target intervention. This program will give students the opportunity to take dual credit classes at the high school level, helping them achieve College, Career, Military Readiness.

The Grant Award of \$450,000 will be disbursed in the following installments:

Spring Semester 2023: \$150,000: \$75,000 in January 2023 and \$75,000 in February 2023.

Fall Semester 2023: \$150,000: \$75,00 in August 2023 and \$75,000 in September 2023.
Spring Semester 2024: \$150,000: \$75,000 in January 2024 and \$75,000 in February 2024.

Canutillo ISD agrees that beginning with the 2024-2025 school year, it will fund the total cost of the English 1 and Algebra 1 Program Teachers as part of its general budget obligations.

Canutillo ISD has also forecasted certain projections on academic attainment for students enrolled in the Algebra 1 and English 1 Acceleration Academies for the respective school years, which it will provide actual results to CREEED at the end of each academic term, but no later than December 31 of each applicable academic term, to allow an assessment of how successful the Algebra 1 and English 1 Acceleration Academies have performed. The projections are contained in the Canutillo ISD proposal for the Grant Award, a copy of which is attached to this MOU and incorporated in the MOU by reference.

Additionally, Canutillo ISD will be invited by CREEED to address its Board on the academic results of the \$450,000 investment in the Program Teachers for the Algebra 1 and English 1 Acceleration Academies.

Miscellaneous.

- Without the prior written consent of the other party, no party shall have the right or power to assign this Grant Agreement in whole or in part. THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND IS PERFORMABLE IN EL PASO COUNTY, TEXAS.
- This Grant Agreement, and every provision thereof, shall be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns.
- No consent or waiver, express or implied, by a party to or for any breach of any provision of this Grant Agreement by the other party shall be deemed a consent or waiver to or for any other breach of the same provision or any other provision of this Grant Agreement.
- All funds paid hereunder shall be used exclusively for charitable or educational purposes.
- All funds paid under this Grant Agreement shall be used exclusively to carry out the purpose described in this Grant Agreement.
- This Grant Agreement contains the entire understanding of the Parties with respect to the subject matter of the agreement and supersedes all other agreements and understandings, both oral and written, between the Parties related to the subject matter of the Grant Agreement.
- This Grant Agreement may be executed in multiple counterparts (including by means of facsimile or electronic signature pages), any one of which need not contain the signatures of more than one Party, but all such counterparts taken together shall constitute one and the same instrument.

- This Grant Agreement, to the extent signed and delivered by means of facsimile or email with scan or facsimile attachment, shall be treated in all manner and respects as an original agreement or instrument and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person. At the request of any Party, each other Party shall re-execute original forms thereof and deliver them to all other Parties. No Party shall raise the use of a facsimile machine or email to deliver a signature or the fact that any signature was transmitted or communicated through the use of a facsimile machine or email as a defense to the formation or enforceability of a contract, and each such Party forever waives any such defense.

Prohibited Uses. No Grant funds may be used for any of the following purposes:

- To carry on propaganda, or otherwise to attempt to influence legislation within the meaning of Code section 4945 (d);
- To influence the outcome of any specific public election, or to carry on, directly or indirectly, any voter registration drive within the meaning of Code Section 4945 (d) (2);
- To Test for Public Safety;
- To undertake any activity for any purpose other than religious, charitable, scientific, literary, or educational purposes.

If Grantee expends any of the Grant funds for any prohibited use, Grantee shall notify CREEED immediately of such expenditures and Grantee shall refund to CREEED those funds and CREEED may terminate this Grant Agreement without any further obligation to Grantee. Any forbearance by CREEED in exercising any right or remedy under this Grant Agreement, or otherwise afforded by applicable law, shall not be a waiver of or preclude the exercise of any right or remedy.

Amendment. Any Amendment to this Grant Agreement must be in writing and signed by all of the Parties to be effective.

In Witness Whereof, the Parties have executed and entered into this Grant Agreement on this _____ day of _____ 2023.

Canutillo Independent School District

CREEED

Its: _____

Its: _____

PROPOSAL

WHO: Canutillo ISD Middle School Students

WHAT: Provide support /intervention teachers for 8th grade Algebra 1 and 8th grade English 1

WHEN: Spring 2023, Fall 2023, and Spring 2024

WHY:

- 23-24 8th grade class was in 5th grade during Pandemic
- 5th grade is a key transition year for Math and Reading Language Arts
- 8th grade students in English 1 need to complete both 8th grade and 9th grade standards

HOW:

- Program teachers will allow students to receive an additional 30 minutes per day of content instruction in an advisory class setting.
- Students will attend an intervention class every other day for an additional 2 1/2 hours of instruction per week.
- Beginning with the 2024-2025 school year, Canutillo ISD commits to funding the total cost of the English I and Algebra I program teachers.



FINANCIAL REQUEST

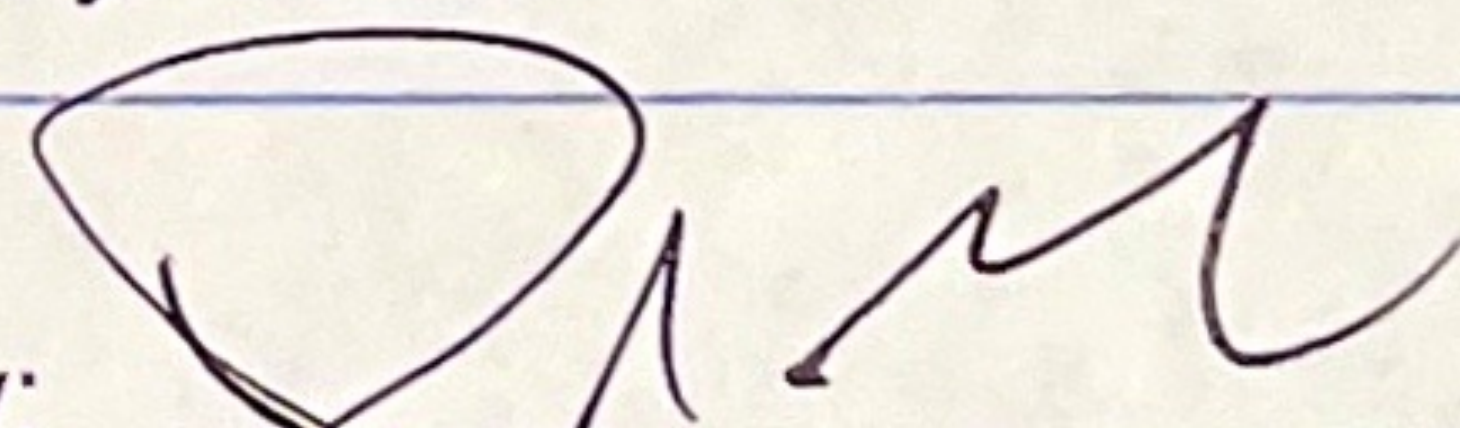
Total Request	\$450,000
<i>Spring 2023</i> <i>Four 0.5 FTE</i> <i>2 Algebra Teachers</i> <i>2 English Teachers</i>	\$150,000
<i>2023-2024</i> <i>Four 1.0 FTE</i> <i>2 Algebra Teachers</i> <i>2 English Teachers</i>	\$300,000

Best Small District in Texas



Accelerated Instruction

Teachers are accelerating instruction by providing students with a vertically aligned curriculum that combines grade level standards within the 8th grade year for Algebra and English I classes. Students will also be enrolled in an intervention course designed to support students. The content classes will be capped at 20 students while the intervention classes will be capped at 10 students to allow for small group, targeted intervention. This program will give students the opportunity to take dual-credit classes at the high school level, helping them achieve College Career Military Readiness.

Approved by: 
Dr. Pedro Galaviz, CISD Superintendent

PROJECTIONS

ALGEBRA 1	Enrollment	Approach	Meets	Masters
2022-2023	58%	100%	94%	76%
2023-2024	75%	100%	94%	76%
2024-2025	75%	100%	94%	76%
ENGLISH 1	Enrollment	Approach	Meets	Masters
2022-2023	13%	90%	40%	20%
2023-2024	25%	95%	50%	30%
2024-2025	30%	100%	60%	40%

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):



PURCHASING AND ACQUISITION

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Purchasing
Authority

The Board delegates to the purchasing agent to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs ~~\$50,000~~ \$100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place, except as otherwise provided in this policy.

The following shall not require advance approval from the Board before payment:

1. All payroll and all payroll-related payments such as Texas Teacher Retirement System (TRS), income tax withholding, contributions to employee-directed annuities and insurance policies, and other payments authorized by employees from their salaries.
2. All payments arising from or relating to the District's self-funded health plan and self-funded workers' compensation plan.
3. All regularly scheduled payments for transactions previously approved by the Board such as payments on bonds, leases for equipment and/or vehicles, and all monthly payments for utilities, telephone service, and Internet service.
4. Legal, accounting, and auditing services.
5. Payment for fuel for District vehicles.
6. Payments to other governmental entities such as the Central Appraisal District or Region 19 Education Service Center.
7. Payments on District credit cards.
8. Premiums for property and casualty insurance, general liability insurance, motor vehicle insurance, Board and employee liability insurance, and similar insurance coverage of District property and staff.
9. Payments made pursuant to contracts or agreements previously approved by the Board.

Exception for
Emergency
Contracts

In the event of a catastrophe, emergency, or natural disaster affecting the District, the Board delegates to the Superintendent the authority to contract for the replacement, construction, or repair of school equipment or facilities in accordance with law, if emergency replacement, construction, or repair is necessary for the health and safety of District students and staff. The Superintendent shall report to the Board at the next regular

PURCHASING AND ACQUISITION

CH
(LOCAL)

meeting any contract made under this authority. [See Disaster Exception, CH(LEGAL)]

The delegation regarding emergency contracts does not waive competitive purchasing requirements under Education Code Chapter 44. Only the Board is authorized to waive competitive purchasing requirements under limited circumstances in accordance with Education Code 44.031(h). [See Emergency Damage or Destruction, CH(LEGAL)]

Purchasing Procedures

The Superintendent shall develop purchasing procedures to implement the requirements of state and federal law. [See also CB, CBB, CH(LEGAL), and COA]

Board Approval Contracts Above \$100,000

Contracts for a term of one year or more above \$100,000 annually shall require approval by the Board, unless exempted by this policy.

Renewals

The Superintendent shall inform the Board on a monthly basis of the renewal of a contract previously approved by the Board.

Exemptions from Board Approval

The following contracts shall be permitted without Board approval:

1. Contracts approved by the Texas Education Agency and any of the Education Service Centers;
2. Contracts approved by the state of Texas;
3. Purchases made pursuant to interlocal agreements previously approved by the Board, including, but not limited to, purchases made through a cooperative purchasing program;
4. Contracts that were previously authorized by the Board;
5. Contracts amendments and change orders to the extent permitted by law and policy; and
6. Contracts for items to replace stolen items or items damaged by natural causes and vandalism.

~~Patented or copyright items that are only available from one source may be purchased without securing Board approval if no other like items are available that would serve the same purpose or function.~~

Purchasing Method

The Board delegates to the Superintendent the authority and responsibility to determine the method of purchasing in accordance with CH(LEGAL) or CBB(LEGAL), as appropriate.

*Competitive
Bidding*

If competitive bidding is chosen as the purchasing method, the Superintendent shall prepare bid specifications. All bids shall be in accordance with administrative regulations. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified date and time shall not be considered. A vendor's past relationship with the District shall be part of the evaluation criteria when making the award.

The District may reject any and all bids in accordance with state or federal law, as applicable.

*Competitive
Sealed Proposals*

If competitive sealed proposals are chosen as the purchasing method, the Superintendent shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be in accordance with administrative regulations. Proposals received after the specified time shall not be considered. Proposals shall be opened at the date and time specified, and all proposers shall be invited to attend the proposal opening. Proposals may be withdrawn prior to the scheduled time of opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened. A vendor's past relationship with the District shall be part of the evaluation criteria when making the award.

The District may reject any and all proposals in accordance with state or federal law, as applicable.

**Responsibility for
Debts**

The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with the adopted budget, state law, Board policy, and the District's purchasing procedures. [See CE] The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control. Persons making unauthorized purchases shall assume full responsibility for all such debts.

**Purchase
Commitments**

All purchase commitments shall be made by the Superintendent in accordance with administrative procedures, including the District's purchasing procedures.

Personal Purchases

District employees shall not be permitted to make purchases for personal use through the District's business office.

**Other Contracted
Services**

The District shall contract with firms that have sufficient resources and capabilities to provide services to the District.

Proposals for services shall be solicited as deemed appropriate. However, a mandatory review of all firms that have served the District for five consecutive years shall be required at the end of a five-year period. At that time, the Board may direct the

Superintendent to prepare and issue a request for qualifications or proposals, as appropriate for the services.

Debarment

The Board shall protect the District's interests by ensuring that contracts and subcontracts are awarded to firms or individuals who provide the District with the best value. As one method of implementing this policy, the District may debar a vendor/contractor under the circumstances and procedures detailed below.

Successors-in-Interest

A successor-in-interest shall be defined as any business entity that is substantially similar to a business entity that is or was previously debarred. A business entity that employs, or is associated with any partner, member, officer, director, responsible managing officer, or responsible managing employee, or a business entity that is or was previously debarred is a successor-in-interest.

The District, in its sole discretion, may debar a vendor/contractor, its partners, principals, members, directors, officers, responsible managing employees, agents, successors-in-interest, and other affiliates from bidding on or entering into contracts led by the District, from participating as a subcontractor on any contract, or from providing services, materials, equipment, goods, or supplies in any contract for any one or more of the reasons listed below. A proposed debarment may include all known successors-in-interest of a business entity and is presumed to do so unless otherwise stated in the debarment decision.

Grounds for Debarment

Grounds for debarment shall include the following:

1. Unsatisfactory performance of a contract or any history of failure to perform contracted services, either with the District or elsewhere;
2. Stating an unwillingness to honor a binding bid;
3. Knowingly and intentionally supplying false information in order to appear responsive to a solicitation, to obtain a contract, or to qualify for a bid performance;
4. Knowingly and intentionally conferring or offering to confer any gift, gratuity, favor, or advantage, present or future, upon any employee of the District or other governmental agency that exercises any official responsibility for an acquisition;
5. Conviction, plea of guilty or nolo contendere of any felony charge of fraud, bribery, collusion, conspiracy, payment of kickbacks, federal or state antitrust laws, or other criminal offense in connection with the bidding, award, or performance of any contract for goods and services with any state agency;

PURCHASING AND ACQUISITION

CH
(LOCAL)

6. Any public admission to a bidding crime by a vendor/contractor, made individually or through one or more of its officers or partners;
7. Conviction of any offense that indicates a lack of moral or ethical integrity and that reasonably relates to or reflects upon the business practices of the vendor/contractor;
8. Violation of state ethics laws;
9. Failure to comply with terms and conditions of existing contracts; or
10. Disqualification of the vendor/contractor by any federal, state, or local governmental agency in Texas or other states for substantially violating any of these reasons. In such case, the period of debarment shall be the period of time as established by the governmental agency.

Period of
Debarment

The period of a single debarment shall be no less than 12 months and no greater than 36 months. In cases of multiple offenses by the same vendor/contractor arising out of separate occurrences, the District may order additional periods of debarment, even though the total debarment period exceeds 36 months.

At the discretion of the District, a debarment of greater than 12 months may be modified, but only if it is both in the public interest and in the District's interest, as determined by the Superintendent. Mitigating circumstances that may be considered include, but are not limited to, degree of culpability, length of debarment necessary to protect the District's interests, restitution paid, cooperation with law enforcement authorities, or repudiation of any criminal or unethical activity prior to the completion of such activity.

Debarment
Procedures

A vendor/contractor who is debarred for fraud or dishonesty shall be afforded notice and the opportunity for a hearing prior to debarment, except where there is a criminal indictment or an ongoing civil or criminal prosecution. Where the vendor/contractor has been criminally indicted, is under ongoing civil or criminal prosecution, or if a state or federal law enforcement authority determines that holding a pre-debarment hearing would jeopardize a civil or criminal prosecution, the vendor/contractor shall be provided with a full opportunity to submit rebuttal information in lieu of a hearing.

A vendor/contractor who is debarred for any other reasons or multiple reasons may be debarred immediately but may contest such debarment in accordance with these procedures. An opportunity to rebut charges must be afforded the vendor/contractor. A vendor/contractor who is debarred both for

PURCHASING AND ACQUISITION

CH
(LOCAL)

fraud or dishonesty and other reasons not implicating fraud or dishonesty may be debarred immediately in accordance with these procedures, but only for those reasons not implicating fraud or dishonesty. Such vendor/contractor shall be afforded notice and the opportunity for a hearing prior to debarment for fraud or dishonesty.

Debarment
Committee

The Superintendent shall establish a three-member debarment committee and shall appoint three members and three alternates of diverse ethnicities and departments. Each committee member must be fair, objective, and of the highest integrity.

Commencement
Proceedings

Anyone, including a Board member, District employee, contractor, or vendor, may submit to the purchasing agent a complaint, proposal to debar, or information that would support the debarment of a vendor/contractor, consultant, or bidder. A copy shall also be submitted to the chief financial officer.

The purchasing agent shall be responsible for establishing a computer database for tracking all submissions. The database shall, at a minimum, contain fields for the following:

1. The name of the vendor/contractor and DBA, where applicable.
2. The official business address and telephone number of the vendor/contractor.
3. The names of all principals, members, directors, officers, responsible managing employees, agents, successors-in-interest, or other affiliates.
4. The federal employer identification number.
5. Types of work performed.
6. Dates work was performed.
7. Dollar amount of contract.
8. Total amount paid.
9. Reasons for proposed debarment.
10. Name of complainants.
11. Dates of complaints.
12. Dates of responses, if any.
13. Disposition by debarment committee.

14. Names of the three members of debarment committee who rendered the disposition.

Notice	After the purchasing department has logged the complaint, proposal for debarment, or information that would support a debarment, the purchasing agent shall notify the vendor/contractor in writing of the proposed debarment and state with specificity the reasons for the proposed debarment. A sufficient notice may describe the irregularities on which the suspension is based in general terms without disclosing any evidence. The notice must also inform the vendor/contractor of his or her opportunity for rebuttal.
Opportunity for Rebuttal	Vendors/contractors shall have 14 calendar days to respond in writing to the proposed debarment and submit any documentation or other evidence to the purchasing department.
Conflict of Interest	<p>Any member of the debarment committee who has a direct interest; is related to any employee, representative, or officer of a vendor/contractor under consideration; or has any other conflict of interest must recuse himself/herself from participation.</p> <p>Vendors/contractors and any other person who has an interest in the outcome of the decision may not directly or indirectly communicate with any member of the debarment committee regarding the merits of the proposed debarment.</p>
Maintenance of Files	The purchasing department shall maintain all original documents and files and shall enter all vendor/contractor responses into the database prior to forwarding three packets, each containing copies of the complaint, response, and all supporting evidence to the debarment committee.
Debarment Committee Procedures	<p>The following shall apply:</p> <ol style="list-style-type: none">1. For all proposed debarments not involving allegations implicating fraud or dishonesty, the debarment committee shall:<ol style="list-style-type: none">a. Review each packet prior to deliberating proposed debarments in committee;b. Deliberate each proposed debarment in a committee meeting; andc. Issue a final decision to the purchasing agent who shall be responsible for entering the decision into the database and communicating the decision in writing to the vendor/contractor.

2. For all proposed debarments or suspensions involving allegations implicating fraud or dishonesty, the debarment committee shall:
 - a. Review each packet prior to deliberating proposed debarments in committee;
 - b. When there is no ongoing civil or criminal prosecution, schedule a meeting or hearing with the vendor/contractor to afford the vendor/contractor a full opportunity to present to a full committee evidence rebutting the alleged fraud or dishonesty. A full hearing shall be scheduled when the District's evidence is conflicting or not compelling. The vendor/contractor may be represented by an attorney if he or she wishes. When the vendor/contractor is represented by counsel, the District shall be represented by the office of legal services;
 - c. Obtain the signatures of all committee members, witnesses, representatives, and other participants in each meeting or hearing held; and
 - d. Issue a final decision to the purchasing agent who will be responsible for entering the decision into the database and communicating the decision in writing to the vendor/contractor.

Decision

All decisions shall be issued in writing within 15 days of receiving the vendor/contractor's rebuttal information. The decision shall include:

1. The allegations considered;
2. The evidence presented for both sides;
3. Any findings of credibility;
4. The committee's decision; and
5. The basis for the decision.

All decisions shall be supported by a rational basis and adequate evidence.

Referrals to Law Enforcement

Any case that may involve criminal activity shall be referred to law enforcement authorities, as appropriate, after consulting with the District's office of legal services and the special assistant to the Superintendent for public safety and loss prevention or the Superintendent.

PURCHASING AND ACQUISITION

CH
(LOCAL)

Notification of Vendor / Contractor	The purchasing agent shall be responsible for all communications with vendors/contractors. After disposition by the debarment committee, the purchasing agent shall be responsible for communicating to the vendor/contractor the committee's final decision. The final decision shall be transmitted by facsimile and by certified and return receipt mail.
Enforcement of Debarment	When the debarment committee has issued a decision to debar the vendor/contractor, the purchasing agent shall be responsible for ensuring that debarred vendors/contractors do not participate in contracting with or supplying any goods or services to the District. Any participation of a currently debarred vendor/contractor may be grounds for the immediate termination of the purchasing agent and other purchasing department staff in accordance with District termination policies and procedures.
Appeal	<p>A debarred vendor/contractor may appeal the debarment decision to the Superintendent. The appeal must be filed within ten calendar days of the decision. If an appeal is not filed within ten calendar days of the date the decision was faxed or the date of the return receipt, whichever is earlier, the debarment committee's decision is final and there is no other recourse.</p> <p>The Superintendent shall determine whether there was a rational basis and adequate evidence for the debarment committee's decision and shall uphold the decision if there is a finding of a rational basis and adequate evidence. If the evidence is found inadequate to support the decision or there is no rational basis for the decision, the Superintendent shall, as appropriate, request additional information or reverse the debarment committee's decision. The decision of the Superintendent shall be the final. The purchasing agent shall enter the appeal and final decision into the database.</p>
Reports	The purchasing agent shall periodically distribute a report of all debarred vendors/contractors to the Board of Trustees, Superintendent, the chief financial officer, the legal services representative, and user departments.
Updates / Review	This policy, along with CH(REGULATION) and the District's purchasing manual, shall be reviewed and updated at least annually in June or earlier as needed.

Board of Trustees

Meeting Date: _____

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Elvia Moreno

Signature of Presenter(s)

Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):





SPECIAL EDUCATION SERVICES

CANUTILLO A Premier District

To: Canutillo Board of Trustees and Superintendent Galaviz
From: Elvia Moreno, Special Education Director and Letty Martinez PEIMS Specialists
Date: 2/21/2023
RE: Waiver for Homebound students

The Texas Education has provided information on how to proceed for a Remote Homebound Instruction

- LEA's must apply for a waiver on each student served in general or special education that needs to receive Remote Homebound Instruction for more than 20 days.
- LEA must submit a waiver application through TEAL.
- Remote Homebound instruction for more than 20 days require board approval.

The district will apply for a waiver on any student meeting the following requirement for 22-23 and 23-24 school year unless otherwise indicated by TEA:

- Serving a student that is in an extremely severe medical circumstance.

The PEIMS specialist is collaborating with SPED department to ensure accurate information is provided to comply with all requirements.

We ask the Board of Trustees to approve this waiver.

Below is the section to the Student Attendance Accounting Handbook that addresses Remote Homebound Instruction for general education and special education students.

Patricia Mendoza, Board President

Street Address:
7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address:
P.O. Box 100
Canutillo, TX 79835

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F: (915) 877-7529
canutillo-isd.org

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7945 Artcraft Dr. | El Paso TX 79932.

12.3.3 Remote Homebound Instruction—Regular Education Students

In this subsection, remote homebound instruction means remote instruction in which a student receives individualized instruction through the GEH program or CEHI program and in which all requirements of the program are met except for in-person instruction from the homebound teacher. See [3.7 General Education Homebound \(GEH\) Program](#) for GEH program requirements. See [Section 9 Pregnancy-Related Services \(PRS\)](#) for CEHI program requirements.

If your school district provides remote homebound instruction to an eligible regular education student, your district may, **with the approval of a waiver request**, count the student in attendance for FSP funding purposes provided that all requirements of the homebound program are met except for face-to-face instruction from the homebound teacher.

If a waiver is granted, the affected student will generate attendance (eligible days present) according to the homebound funding provisions in [3.7.3 GEH Funding Chart](#) or [9.10 Confinement and Earning Eligible Days Present](#), as applicable. Funding may be claimed beginning on the date that the waiver is approved.

Your district can submit a request for a general "Other" waiver using TEA's automated waiver application system, which is available in TEAL. When submitting a waiver request, cite one of the following applicable requirement(s) in item 3 of the General Waivers section:

- the requirement that a homebound teacher serves a student in person at the student's home or hospital bedside in order for FSP funding to be generated, as required by [3.7.3 GEH Funding Chart](#) or
- [9.10 Confinement and Earning Eligible Days Present](#) of the handbook, which is adopted annually through [19 TAC §129.1025](#).

These waivers will only be granted in extremely severe medical circumstances, and a waiver must be submitted for each individual student.

12.3.4 Remote Homebound Instruction—Special Education Students

In this subsection, remote homebound instruction means remote instruction in which a special education student with an instructional setting code of 01 - Homebound receives individualized instruction through special education homebound instruction and in which all requirements related to special education homebound instruction are met except for in-person instruction from the homebound teacher. See [4.7.2 Code 01 - Homebound](#) for special education homebound requirements.

A student's ARD committee is responsible for determining, in a manner consistent with state and federal law, whether remote homebound instruction meets the needs of the student.

If your school district provides remote homebound instruction to a special education student, your district may, **with the approval of a waiver request**, count the student in attendance for FSP funding purposes, including weighted funding purposes, provided that the following requirements are met:

- The student's ARD committee must have determined, in a manner consistent with state and federal law,²⁴⁷ that the remote homebound instruction to be provided meets the needs of the student.
- The ARD committee must have documented that determination in the student's IEP.
- All requirements related to the provision of special education homebound instruction must be met except for face-to-face instruction from the homebound teacher.

If a waiver is granted, the affected student will generate attendance (eligible days present) according to the homebound funding provisions in [4.7.2.5 Homebound Funding and Homebound Documentation Requirements](#). Funding may be claimed beginning on the date the waiver is approved.

Your district can submit a request for a general "Other" waiver using TEA's automated waiver application system, which is available in TEAL. When submitting a waiver request, cite the following requirement in item 3 of the General Waivers section: the requirement that a homebound teacher serve a student in person at the student's home or hospital bedside in order for FSP funding to be generated, as required by [4.7.2.5 Homebound Funding and Homebound Documentation Requirements](#) of the handbook, which is adopted annually through [19 TAC §129.1025](#). These waivers will only be granted in extremely severe medical circumstances, and a waiver must be submitted for each individual student.



OFFICE OF THE ASSOCIATE SUPERINTENDENT

CANUTILLO A Premier District

MEMORANDUM

TO: BOARD OF TRUSTEES AND SUPERINTENDENT GALAVIZ
FROM: DR. DEBRA Y. KERNEY, ASSOCIATE SUPERINTENDENT
SUBJECT: FACILITY REQUEST FORM: VINTON SPANISH CONGREGATION OF JEHOVAH'S WITNESS
DATE: FEBRUARY 2, 2023

Canutillo ISD has received a facilities request form from the Vinton Spanish Congregation of Jehovah's Witness requesting use of the auditorium at Canutillo High School for a Memorial of Jesus' Death on April 4, 2023. As stated in GKD (Regulation) *Requests for use by individuals, groups, or organizations to use facilities or equipment for financial profit, partisan political reasons, religious purposes, or serving the individual or group's self-interest shall be approved by the Board.*

Street Address:
7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address:
P.O. Box 100
Canutillo, TX 79835

P: (915) 877-7475
F: (915) 877-7523
canutillo-isd.org

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(915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
FACILITIES REQUEST FORM
REQUIRING BOARD APPROVAL**

Name: Everardo Balandran Jr.
 Address: 616 La Florida Dr. email: bhonda98@aol.com
 Telephone #: 915-526-5579 Date of application: Jan 24, 2023
 Organization: Vinton Spanish Congregation of JW
 Address: 1725 W. Washington St., Anthony, NM 88021
 Position of applicant: Minister

Indicate length of time you are planning to use facilities:

Date(s): 04/04/2023 Time: From 6:00pm To 8:30pm
 Type of facilities: Auditorium Location/campus: Canutillo High School
 Purpose for use of facilities: Memorial of Jesus' Death
 Number of Participants: 500

 I have read the Rules and Regulations for use of Canutillo ISD building facilities and I will abide by these rules and regulations. I further assure responsibility for the proper care of these facilities.

[Signature] Minister Jan 24, 2023
 Applicant signature Title Date

Approved by Principal or Designee <u>[Signature]</u>	Title	Date <u>1/31/23</u>
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Custodial Services Required & Approval from Lead Custodian

Superintendent's Approval <u>[Signature]</u>	Date <u>2/1/23</u>
---	-----------------------

Approved by Board of Trustees-Board President Signature	Date
---	------

Comments:



OFFICE OF THE ASSOCIATE SUPERINTENDENT

CANUTILLO A Premier District

MEMORANDUM

TO: BOARD OF TRUSTEES SUPERINTENDENT GALAVIZ
FROM: DR. DEBRA Y. KERNEY, ASSOCIATE SUPERINTENDENT
SUBJECT: FACILITY REQUEST FORM: CHILD EVANGELISM FELLOWSHIP OF WEST TEXAS
DATE: FEBRUARY 13, 2023

Canutillo ISD has received a facilities request form from the Child Evangelism Fellowship of West Texas-Rio Grande Chapter requesting use of the cafeteria/multi-purpose room/library at Canutillo Elementary School for after school Good News Club, grades 1-5. As stated in GKD (Regulation) *Requests for use by individuals, groups, or organizations to use facilities or equipment for financial profit, partisan political reasons, religious purposes, or serving the individual or group's self-interest shall be approved by the Board.*

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El Paso, TX 79932

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CANUTILLO INDEPENDENT SCHOOL DISTRICT FACILITIES REQUEST FORM REQUIRING BOARD APPROVAL

Name: Vicki Johnston - CEF Local Dir. / Sheryl Maxsom, PhD
 Address: 838 Bronze Hill Ave Email: vjohnston@cefnogrande@gmail.com
shmaxsom@elp.isd.net
 Telephone #: (626) 506-4977 Date of Application: 2-8-23
 Organization: CEF of West Texas, Inc - Rio Grande Chapter
 Address: PO Box 973016, El Paso, TX 79907-3016
 Position of Applicant: Local Director

Indicate length of time you are planning to use facilities:

Date(s): 2/23/23 - 5/18/23 Time: From 3:30 To 5:00

Type of facility requested Cafeteria/Library/multi purpose room Location/campus: Canutillo Elem. School

Purpose for use of facilities: after school Good News Club, Grades 1-5

Number of Participants: 20-25 Food be sold during the event: (circle one) Yes No

If selling food during the event, a City of El Paso Public Food Establishment Permit must be provided to the associate superintendent's office five (5) business days prior to the event.

I have read the Rules and Regulations for use of Canutillo ISD building facilities and I will abide by these rules and regulations. I further assure responsibility for the proper care of these facilities.

Sheryl C. Maxsom, PhD Ministry Coord 2-8-23
 Applicant signature (915) 549-2794 Title Date

Approved by Principal or Designee <u>Andrea Lopez</u>	Title <u>PRINCIPAL</u>	Date <u>2-13-23</u>
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Custodial Services Required: <u>N/A</u>	Will be allowed to use open area near cafeteria with the tables that are there. <input checked="" type="checkbox"/>
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Facilities & Transportation Division - Lead Custodian Signature	Date
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Associate Superintendent's Approval <u>[Signature]</u>	Date <u>2-13-23</u>
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Board Approved: Yes <input type="checkbox"/> No <input type="checkbox"/>	Date
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OFFICE OF THE ASSOCIATE SUPERINTENDENT

CANUTILLO A Premier District

MEMORANDUM

TO: BOARD OF TRUSTEES AND SUPERINTENDENT GALAVIZ
FROM: DR. DEBRA Y. KERNEY, ASSOCIATE SUPERINTENDENT
SUBJECT: FACILITY REQUEST FORM: CANUTILLO CENTRAL CONGREGATION OF JEHOVAH'S WITNESSES
DATE: FEBRUARY 17, 2023

Canutillo ISD has received a facilities request form from the Canutillo Central Congregation of Jehovah's Witnesses requesting use of the cafeteria at Canutillo Elementary School for a Memorial of Jesus' Death on April 4, 2023. As stated in GKD (Regulation) *Requests for use by individuals, groups, or organizations to use facilities or equipment for financial profit, partisan political reasons, religious purposes, or serving the individual or group's self-interest shall be approved by the Board.*

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El Paso, TX 79932

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CANUTILLO INDEPENDENT SCHOOL DISTRICT FACILITIES REQUEST FORM

Name: Eliseo Ramirez
 Address: 6255 Strahan Rd. El Paso, TX 79932 Email: eliseo3ramirez@gmail.com
 Telephone #: 915-538-9622 Date of Application: 02/17/2023
 Organization (include specific sport if applicable): Canutillo Central Congregation of Jehovah's Witnesses
 Address: 6255 Strahan Rd. El Paso, TX 79932

Please indicate what you are requesting:

Date(s): 04/04/2023 Times: From 5:00 PM To 9:00 PM
 Type of facility requested: Cafeteria Preferred Locations/Campuses: Canutillo Elementary School
 Purpose for use of facilities: Memorial of Jesus' Death - Meeting
 Number of Participants: 200 Percentage of Participants CISD students/taxpayers (required): 140

{Programs with higher CISD participation receive full priority scheduling until 21 calendar days prior to initial event. Other groups may be canceled/rescheduled in fulfillment of requirement prior to the 21-day deadline. Further, CISD retains the right to cancel any group at any time per Superintendent and/or Board action regarding this CISD participation priority guideline.}

Food be sold: Yes ___ No Entry Fee for this event: Yes ___ No

If selling food during the event, a City of El Paso Public Food Establishment Permit must be provided to the associate superintendent's office five (5) business days prior to the event.

I have read the Rules/Regulations for use of Canutillo ISD building facilities and I will abide by these rules/regulations. I assume responsibility for the proper care of these facilities.

[Signature] Minister 02/17/2023
 Applicant signature Title Date

Approved by Principal or Designee <u>[Signature]</u>	Title Principal-CES	Date 2-17-23
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Custodial Services Y ___ N Utilities Y ___ N Security ___ Y ___ N

Approval Signature/Title if Custodial Services etc Waived:

Facilities & Trans. Division – Campus/Facility Lead Custodian Signature	Date
Resources/Compliance Supervisor Signature	Date

CFO Approval Signature <u>[Signature]</u>	Date 2/17/23
--	-----------------

Comments: