

# Agenda of Special Meeting

## The Board of Trustees Canutillo ISD

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A Special meeting of the Board of Trustees of Canutillo ISD will be held January 5, 2021, beginning at 4:00 PM in the Remote , 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. GENERAL FUNCTIONS
    - A. Call to Order.
    - B. Roll Call.
  2. BOARD OF TRUSTEE BUSINESS
    - A. Discussion and recommendation to approve the 2021-2022 academic school year calendar. (District and NWECHS) 2  
**Presenter:** Elvia Moreno
    - B. Discussion and possible action regarding the approval of a Resolution of the Canutillo Independent School District Board regarding its Local Extension of Emergency Paid Sick Leave for the remainder of the 2020-2021 School Year. 7  
**Presenter:** Martha Carrasco
  3. EXECUTIVE SESSION  
**Description:** The meeting is to be closed under Texas Government Code Sections 551.071, 551.072 and 551.074
    - A. Discussion regarding administration's recommendation for Garcia Elementary School Principal.
  4. NEW BUSINESS (CONTINUED)
    - A. Discussion and possible action regarding administration's recommendation for Garcia Elementary School Principal.
  5. ADJOURNMENT
- 

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

# Board of Trustees

Meeting Date: January 2021

## Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

2021-2022 Academic Calendars (District and NWECHS)

Justification Statement:

Discussion and recommendation to approve the 2021-2022 academic school year calendar.

Purpose of Agenda Item:

Information  Discussion  Action

Item Type:

Curriculum & Instruction  HumanResources  Business Services

Staff Responsible:

Elvia Moreno Program Compliance Director

*Signature of Requester(s)*

Elvia Moreno, Program Compliance Director

*Signature of Presenter(s)*

*Business Services Approval (Initials)*

*Date* January 2021

Agenda Summary:

Discussion and recommendation to adopt the academic calendar for Canutillo ISD. Administration has vetted the calendar proposals through the District Advisory Committee (DAC) and DAC has recommended that the Board approves to adopt **Calendar A** considering Employee and Community survey input with campus vote. In addition, DAC recommends that the Board approves to adopt the NWECHS calendar as presented.

RECOMMENDATION: That calendar is adopted as recommended by administration based on district need.

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S): N/A

ACCOUNT NO(S):

N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

N/A

REQUESTING DEPARTMENT:

HUMAN RESOURCES - ELVIA MORENO

CONSEQUENCES OF NON-APPROVAL:

CALENDAR WILL NOT BE IN PLACE FOR NEXT ACADEMIC YEAR; DELAYS IN PERSONNEL BUDGET DEVELOPMENT

IMPLEMENTATION TIMELINE:

2021-2022 Academic Year

ATTACHMENT(S):  Calendar Proposals A and B, Survey results & NWECHS calendar

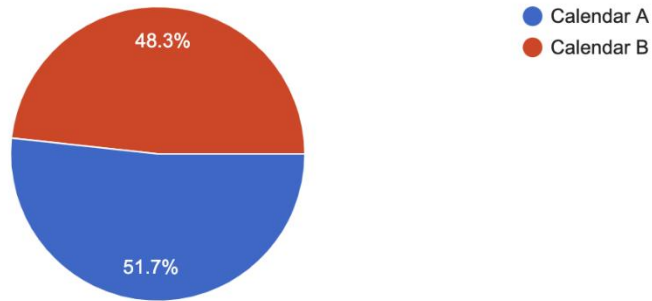


WEBSITE SURVEY RESULTS FOR 21-22 SCHOOL YEAR

COMMUNITY: **A --- difference: 3.4%**

2021-2022 Academic Calendar

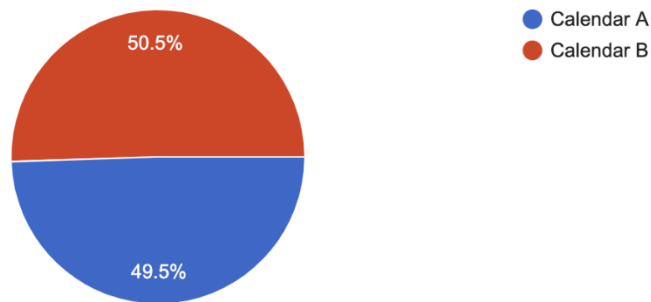
203 responses



STAFF: **B--- Difference: 1%**

2021-2022 Academic Calendar

297 responses



PER CAMPUS VOTE:

BCE	A	DDE	B	JDE	A	CHS	A
CES	A	GES	A	RES	B	NWECHS	A
AMS	A	CMS	A				

# CALENDAR A



## Canutillo A Premier District 2021-22 School Calendar Calendario Escolar

### Legend/Claves

- **Holiday/District Closure**  
Día Festivo/Distrito Cerrado
- **Parent/Teacher Conference**  
Conferencia de padres y maestros
- **Campus/District Staff Development (no classes for students)**  
Días de desarrollo profesional
- **Teacher Work Days (no classes for students)**  
Días hábiles para maestros
- **State Testing Window**  
Día de examen
- **Intercession (Student Interventions Only)**  
Intersección
- **PLC**
- **First Day of Instruction**  
Primer día de instrucción
- **Last Day of Instruction**  
Ultimo día de instrucción
- ▶ **Grading Period Begins**  
Comienza el periodo de calificaciones
- ◀ **Grading Period Ends**  
Termina el periodo de calificaciones

### Holidays/Días Festivos

- 4th of July Break/Vacaciones de 4 de julio** 07/5-9
- Labor Day/Día del Trabajo** 09/06
- Veterans Day/ Día de los Veteranos** 11/11
- Thanksgiving Break/Vacaciones de otoño** 11/22-26
- Winter Break/Vacaciones de invierno** 12/20 - 31
- Martin Luther King Day/Día de Martin Luther King** 01/17
- Spring Break/Vacaciones de primavera** 03/14-18
- Holiday/Día Festivo** 04/15
- Memorial Day/Día de Conmemoración de los Caídos** 05/30
- Make-up Days/Días de Recuperación de Clase** 11/11 & 04/15

### Reporting Periods/ Periodo de calificaciones

- 1st 9-Weeks/1ras 9 semanas** 08/02 - 10/01
- 2nd 8-Weeks/2das 8 semanas** 10/18 - 12/17
- 3rd 9-Weeks/3ras 9 semanas** 01/05 - 03/04
- 4th 10-Weeks/4tas 10 semanas** 03/21 - 05/27

### Parent Teacher Conference/ Conferencia de padres y maestros

- Fall (no classes for students)/** otoño (no hay clases para los estudiantes) 10/06

- Spring (no classes for students)/** primavera (no hay clases para los estudiantes) 03/24

### Student Misc. Info/Información miscelánea para estudiantemtes

- Instructional Minutes** Fall 37,350 Spring 40,050

### Staff Misc. Info/Información miscelánea para empleados

- Staff Development/Días de desarrollo profesional** 6 days/días

- Teacher Work Day/** 5 days/días

- PLC** 2 days

- Teacher Contract Days** Fall 91 Spring 96

- Total Teacher Contract/ Total de Días que el maestro esta en contrato** 187 days/días

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AUGUST / AGOSTO 2021				
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MAY / MAYO 2022				
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DECEMBER / DICIEMBRE 2021				
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COVID-19 may alter events and calendar



# Canutillo A Premier District 2021-22 School Calendar Calendario Escolar

# CALENDAR B

## Legend/Claves

- **Holiday/District Closure**  
Día Festivo/Distrito Cerrado
- **Parent/Teacher Conference**  
Conferencia de padres y maestros
- **Campus/District Staff Development (no classes for students)**  
Días de desarrollo profesional
- **Teacher Work Days (no classes for students)**  
Días hábiles para maestros
- **State Testing Window**  
Día de examen
- **Intercession (Student Interventions Only)**  
Intersección
- **PLC**
- **First Day of Instruction**  
Primer día de instrucción
- **Last Day of Instruction**  
Ultimo día de instrucción
- ▶ **Grading Period Begins**  
Comienza el periodo de calificaciones
- ◀ **Grading Period Ends**  
Termina el periodo de calificaciones

## Holidays/Días Festivos

- 4th of July Break/Vacaciones de 4 de julio** 07/5-9
- Labor Day/Día del Trabajo** 09/06
- Veterans Day/ Día de los Veteranos** 11/11
- Thanksgiving Break/Vacaciones de otoño** 11/22-26
- Winter Break/Vacaciones de invierno** 12/20 - 31
- Martin Luther King Day/Día de Martin Luther King** 01/17
- Spring Break/Vacaciones de primavera** 03/14-18
- Holiday/Día Festivo** 04/15
- Memorial Day/Día de Conmemoración de los Caídos** 05/30
- Make-up Days/Días de Recuperación de Clase** 11/11 & 04/15

## Reporting Periods/ Periodo de calificaciones

- 1st 8-Weeks/1ras 8 semanas** 08/09 - 10/01
- 2nd 8-Weeks/2das 8 semanas** 10/18 - 12/17
- 3rd 10-Weeks/3ras 10 semanas** 01/04 - 04/25
- 4th 10-Weeks/4tas 10 semanas** 04/28 - 06/03

## Parent Teacher Conference/ Conferencia de padres y maestros

- Fall (no classes for students)/** 10/21  
otoño (no hay clases para los estudiantes)

- Spring (no classes for students)/** 03/31  
primavera (no hay clases para los estudiantes)

## Student Misc. Info/Información miscelánea para estudiantas

- Instructional Minutes** Fall 34,650 Spring 42,750

## Staff Misc. Info/Información miscelánea para empleados

- Staff Development/Días de desarrollo profesional** 6 days/días
- Teacher Work Day/** 6 days/días
- PLC** 1 day

- Teacher Contract Days** Fall 86 Spring 101

- Total Teacher Contract/ Total de Días que el maestro esta en contrato** 187 days/días

COVID-19 may alter events and calendar

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AUGUST / AGOSTO 2021				
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NOVEMBER / NOVIEMBRE 2021				
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MAY / MAYO 2022				
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DECEMBER / DICIEMBRE 2021				
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\*Calendar and testing dates are subject to change. Please visit our website at [www.canutillo-isd.org](http://www.canutillo-isd.org) for most updated information.



# Northwest Early College High School

## 2021-22 School Calendar Calendario Escolar

### Legend/Claves

- **Holiday/District Closure**  
Día Festivo/Distrito Cerrado
- **EPCC Holiday**  
Día festivo en EPCC
- **NWECHS & EPCC Holiday**  
Día festivo en NWECHS y EPCC
- ★ **Early Release**  
Salida temprana
- / **Parent/Teacher Conference**  
Conferencia de Padres y Maestros
- **District/Campus Staff Development**  
Días de desarrollo profesional
- **Teacher Work Days**  
Días hábiles para maestros
- **Bridge Program**  
Orientación para estudiantes de nuevo ingreso
- **EOC Testing**  
Exámenes de fin de curso
- **EPCC Final Exams**  
Exámenes finales de EPCC

- ★ **EPCC Commencement**  
Graduación de EPCC
- **First Day of Class for 9th grade**  
Primer día de instrucción para estudiantes en 9no grado
- **First Day of Class for 10th, 11th & 12th grades**  
Primer día de instrucción para estudiantes en grados 10, 11 y 12
- **Last Day of Instruction**  
Ultimo día de instrucción
- ▶ **EPCC Semester Starts**  
Comienza el Semestre de EPCC
- ◀ **EPCC Semester Ends**  
Termina el Semestre de EPCC
- ▶ **NWECHS Semester Starts**  
Comienza el Semestre de NWECHS
- ◀ **NWECHS Semester Ends**  
Termina el Semestre de NWECHS

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AUGUST / AGOSTO 2021				
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FEBRUARY / FEBRERO 2022				
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NOVEMBER / NOVIEMBRE 2021				
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DECEMBER / DICIEMBRE 2021				
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### Holidays/Días Festivos

- 4th of July Break/Vacaciones de 4 de julio** 07/5-9
- Labor Day/Día del Trabajo** 09/06
- Veterans Day/Día del Veterano** 11/11
- Thanksgiving Break/Vacaciones de otoño** 11/22 - 26
- Winter Break/Vacaciones de invierno** 12/13 - 31
- Martin Luther King Day/Día de Martin Luther King** 01/17
- Presidents Day/Día del Presidente** 02/21
- Spring Break/Vacaciones de primavera** 03/14-18
- Holiday/Día Festivo** 04/15
- Memorial Day/Día de Conmemoración de los Caídos** 05/30

### Nine Weeks Reporting Periods/ Período de calificaciones de 9 semanas

- 1st 9-Weeks/1ras 9 semanas** 08/09 - 10/08
- 2nd 9-Weeks/2das 9 semanas** 10/11 - 12/10
- 3rd 9-Weeks/3ras 9 semanas** 01/05 - 03/04
- 4th 9-Weeks/4tas 9 semanas** 03/07 - 05/13

### Parent Teacher Conference / Conferencia de padres y maestros

- Fall/otoño** 10/20
- Spring/primavera** 3/09

### Student Early Release Dates/ Días de salida temprana solamente para estudiantes

- All Students/ Todos los Estudiantes** 10/20
- Early Release Schedule for students only/** 11:50 a.m.  
Horario de salida temprana para estudiantes solamente

### Staff Misc. Info/ Información miscelánea para empleados

- Staff Development/ Días de desarrollo profesional** 5 days/días
- Teacher Work Days/ Días de Trabajo** 6 days/días
- Total Teacher Contract/ Total de Días que el maestro esta en contrato** 187 days/días

\*Calendar and testing dates are subject to change. Please visit our website at [www.canutillo-isd.org](http://www.canutillo-isd.org) for most updated information.

**Resolution of the Canutillo Independent School District Board  
Regarding its Local Extension of Emergency Paid Sick Leave  
for the Remainder of the 2020-2021 School Year**

**WHEREAS**, on March 13, 2020, the President of the United States issued a Proclamation on Declaring a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak;

**WHEREAS**, on March 13, 2020, the Governor of Texas declared a state of disaster in Texas due to the spread of COVID-19 in Texas and has since been renewed every month;

**WHEREAS**, on April 17, 2020, the Governor of Texas issued an Executive Order to Safely and Strategically Reopen Select Services and Activities in Texas;

**WHEREAS**, on April 27, 2020 the Governor of the State of Texas issued multiple executive orders reopening parts of the economy with limitations and adjusting the reopening plans for the State;

**WHEREAS**, the Texas Education Agency has issued multiple guidance documents on the reopening of schools and protecting the health and safety of students, their families, school staff and the community at large;

**WHEREAS**, the Board and Administration are following advice and directives from federal, state and local authorities in responding to the COVID-19 pandemic;

**WHEREAS**, the federal law entitled Families First Coronavirus Response Act ("FFCRA") authorizes two temporary leave benefits, including expanded FMLA leave entitlement ("Expanded FMLA") and up to 80 hours of emergency paid sick leave ("EPSL") for specified reasons related to COVID-19;

**WHEREAS**, the entitlements under the FFCRA apply from April 2, 2020 through December 31, 2020;

**WHEREAS**, the Board has a substantial public interest in protecting the health and safety of its students, staff, and community, and finds that a need exists to extend the EPSL benefits under the FFCRA for the remainder of the 2020-2021 school year, and allow employees to avail themselves of 10 working days up to 80 hours of EPSL paid sick leave at the employee's regular rate of pay; and

**WHEREAS**, the Board finds that the public purposes described above are fulfilled by efficiently and effectively making certain delegations, as described more fully herein, to the Superintendent to address this ever-changing emergency situation in the best interest of the health, safety, and well-being of its students, staff, community, and the citizenship at-large.

**IT IS THEREFORE RESOLVED BY THE CANUTILLO INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES THAT:**

All the above recitals are adopted as findings of fact and are incorporated into and made a part of this resolution for all purposes. In furtherance of these public purposes, the Board of Trustees makes the following delegations to the Superintendent during the 2020-2021 school year:

1. The authority, in the event the FFCRA authorization of EPSL is not extended by Congress, to continue to offer employees EPSL for the reasons provided below effective January 1, 2021, through the end of June 30, 2021 (the "District EPSL"); District EPSL is limited to the following for the following qualifications:
  - a) Eligible employee is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
  - b) Eligible employee has been advised by a health care provider to self-quarantine related to COVID-19;
  - c) Eligible employee is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
  - d) Eligible employee is caring for an immediate family member (as defined by District Policy DEC Local) subject to an order described above in subsection (a) or has been advised to self-quarantine as described above in subsection (b).
2. The authority to act in place of the Board under Policy DEC (Local) regarding modification of employee leave days and/or creating guidelines for changes regarding use of employee absences under the District EPSL, including but not limited to determining compensation entitlements of any employee who uses District EPSL and the authority to determine the required documentation for District EPSL eligibility.
3. Eligibility and Other Provisions for District EPSL:
  - All employees are eligible whether classified as exempt, non-exempt, full-time or part-time employees. This benefit is available upon hire. Eligible employees are further subject to the following qualifications.
  - District EPSL will not apply to employees that have been determined by their physician that they are unable to work and as a result are receiving supplemental income, to include workers' compensation, FML, or temporary disability benefits.
  - All employees, (not including employees who have previously applied and used a maximum of 80 hours under FFCRA), are eligible to apply for District EPSL benefits.
  - Approved District EPSL can be taken from January 1, 2021 – June 30, 2021. Each approved request for District EPSL benefits shall entitle an eligible, full-

time employee up to 80 hours of paid leave, and shall entitle an eligible part-time employee to paid leave equal to the number of hours that the employee works on average over a two-week period.

- Employees are not required to use earned compensatory time, local, state sick, and state personal leave before District EPSL.
- Employees must timely submit all required documentation for District EPSL eligibility as established by applicable District policy and procedures.

4. This resolution does not extend any Expanded FMLA provisions of the FFCRA. Therefore, if such benefits are not extended by Congress, they will cease on December 31, 2020.

**The above Resolution is passed and adopted this \_\_\_\_ day of \_\_\_\_\_ 2021 by the Canutillo ISD Board of Trustees.**

**APPROVED:**

\_\_\_\_\_  
Board President Sergio Coronado

**ATTEST:**

\_\_\_\_\_  
Board Secretary Patsy Mendoza