

# Agenda of Finance/Audit/Facilities/Planning Committee

## The Board of Trustees Canutillo ISD

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A Finance/Audit/Facilities/Planning Committee of the Board of Trustees of Canutillo ISD will be held July 16, 2012, beginning at 6:00 PM in the Canutillo ISD Administration Office - 7965 Artcraft - El Paso, Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

### 1. GENERAL FUNCTIONS

A. Call to Order

B. Roll Call

*Armando Rodriguez, Chairperson; Patsy Mendoza; and Rachel Quintana*

### 2. COMMITTEE BUSINESS

**All committee business items are for discussion and possible formulation of recommendation to the Board of Trustees**

A. Parameters for sale of school district Bonds, update of past Bond funds and short-term investments

Presenter: Mrs. Aguirre & Ms. Urbina

B. PK-8 Update

Presenter: Ms. Matthews & Mr. Daniel

C. Bond Project Report

Presenter: Ms. Matthews

1. Templates

2. Facilities and Finance Joint Reporting Process

3. Timelines: An Overview, this summer and preparing for what's to come

4. Energy Management Update

Presenter: Ms. Matthews

5. July Board Agenda Items: Proposal of Construction Delivery Methods

6. July Board Agenda Items: Architects Contracts

D. Bond Project Management Review

Presenter: Ms. Matthews, Dr. Murphy

1. Out-Sourced Project Management: Presentation of RFP Results

2. In-House Project Manager: Supplementary Information

3. TASB Consultant Model

E. Review of District Financials for June 1-30, 2012

Presenter: Mrs. Aguirre

F. Review of Warrant List for June 1-30, 2012

Presenter: Mrs. Aguirre

G. Discussion of "per capita"

Presenter: Mrs. Aguirre

H. Internal Audit

Presenter: Mr. Rodriguez

1. Internal Audit Charter
2. Internal Audit Committee Charter
3. Internal Audit Plan
4. Compliance Calendar
5. Hotline Statistics

3. COMMUNITY INPUT

Comments/Input from community members on items discussed by the Finance/Audit/Facilities/Planning Committee

4. ADJOURNMENT

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on \_\_\_\_\_, at \_\_\_\_\_.

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Toni M. Blaes, Administrative Assistant  
For the Board of Trustees