

Agenda of Special Meeting

The Board of Trustees Canutillo ISD

A Special meeting of the Board of Trustees of Canutillo ISD will be held July 30, 2009, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. Call to Order
 2. Roll Call
 3. Business and Finance
 - A. Consider approval to contract with hotel for staff development activity for Canutillo Middle School 2
Presenter: Mr. Tony Reza
 4. Adjournment
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If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

**Canutillo Independent School District
Office of the Superintendent
Post Office Box 100
Canutillo, Texas**

Agenda Item:

Date: July 28, 2009

Subject: Contract with Hotel for Staff Development Activities for Canutillo
Middle School

Presented By: Tony Reza

Consent Agenda:

ACTION

1. BACKGROUND INFORMATION:

The Administration is recommending that we contract with the *Wyndham* hotel to house a staff development activity occurring the second week of August. The hotel will be providing equipment and food for the scheduled activities and working lunches during the event. This event is part of the Summer Leadership Academy being conducted by the campus and the District will be reimbursed by the "Title I – School Improvement Program (SIP) Academy Grant". The amount for this event will be \$15,000.

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval of this contract with the *Wyndham* hotel.

3. BOARD ACTION REQUESTED:

The administration requests a motion to approve the contract with the *Wyndham* hotel in the amount of \$15,000.

MOTION _____ **SECOND** _____
FOR _____ **AGAINST** _____



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

Financial Services

(915) 877-7425
FAX (915) 877-7415

Date: July 27, 2009

To: Canutillo ISD Board of Trustees

From: Tony Reza-Executive Director

Subject: Contract with Hotel for Staff Development Activities for Canutillo Middle School

Description/justification: The Administration is recommending that we contract with a local hotel to house a staff development activity occurring August 10-14, of 2009. The hotel will be providing equipment and food for the scheduled activities and working lunches during the event. This event is part of the Summer Leadership Academy being conducted by Canutillo Middle School as part of their strategy to exit from their current AYP status.

Vendor name: Wyndham-El Paso Airport.

Category: Direct quote.

Funding source: District will use be reimbursed using the "Title I – School Improvement Program (SIP) Academy Grant." This reimbursement would come in September after the NOGA has been received. This expenditure qualifies as pre-award costs and the district is expects to receive \$176,870 for this grant.

Cost: \$15,000.00.

Participating Schools: Canutillo Middle School.

Signature: Tony Reza s/s
Tony Reza, Executive Director-Financial Services