

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held May 12, 2009, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

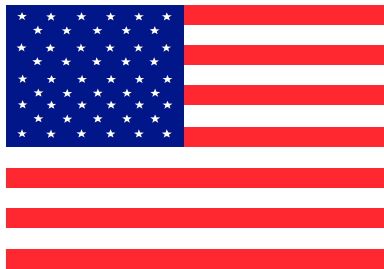
The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 - C. "Pledge of Allegiance to the United States Flag" 4
 - D. "Texas Pledge of Allegiance" 5
 - E. "CISD Mission Statement" 6
 - F. Approval of Minutes
 1. Regular Board Meeting for April 14, 2009 7
 2. Special Board Meeting for April 30, 2009 13
 - G. Communications
 1. General Comments Portion
 2. Complaints Portion
 - H. Board of Trustee Business
 1. Review of May Calendar of Events 17
 2. Recognition of Service Learning Projects 18
Presenter: Ms. Denise Clevenger
 3. Recognition of Ms. Connie Parker, BEEMS Administrator of the Year for Canutillo ISD and Ms. Sheila Britton, BEEMS Teacher of the Year for Canutillo ISD 22
Presenter: Ms. Magdalena Valdez & Mr. Antonio Del Campo
 4. Recognition of Canutillo ISD's 50th Anniversary Gala Committee 23
Presenter: Mr. Sergio Coronado & Mr. Armando Rodriguez
 5. Request for use of school facilities from Sebna Youth Ministries 27
Presenter: Dr. Pauline Dow
 - I. Committee Reports
 1. NONE
 - J. Consent Agenda
 1. Approval of Budget Amendments 30
 2. Attendance, Financial and Warrant List for April 1 - 30, 2009 in the amount of \$1,892,794.89 48
 3. Acceptance of Donations to Canutillo ISD 52
 4. Approval of TEA application for expedited and general state waiver 55

5.	Approval of Tuition Waivers for 2009-2010	
6.	Approval of grant applications	
	a. Extron Electronics	60
	b. Student clubs continuation	67
7.	Approval of Summer School High School Counselor Pay	68
8.	Approval of additional security guard for district-wide use	70
K.	Reports	
1.	Superintendent's Report	
	a. Parent Goal Setting Survey Results	74
	Presenter: Dr. Pam Padilla	
2.	Budget Update for FY 2010	85
	Presenter: Mr. Tony Reza	
2.	Instruction and Student Affairs	
	A. NONE	
3.	Personnel	
	A. Administrative Personnel Actions (no Board action required - information item only)	90
	1. Superintendent approved employment of personnel (no Board action required)	
	2. Superintendent approved position changes for personnel (no Board action required)	
	3. Superintendent acceptance of resignations from personnel (no Board action required)	
	4. Superintendent acceptance of requests for retirement	
	5. Employment termination of support personnel	
	B. Consider Board action for Administration's failure to timely prepare written record of conference with employee (Executive Session)	
	Presenter: Mrs. Shonda Jordan	
4.	Business and Finance	
	A. Approval to replace roof jacks at Bill Childress Elementary	92
	Presenter: Mr. Ron Gatlin & Mr. Tony Reza	
	B. Approval to purchase tires for the Transportation Department	94
	Presenter: Mr. Ron Gatlin	
	C. Approval to purchase copy paper	96
	Presenter: Mr. Ron Gatlin	
	D. Approval of contract with New Teacher Center at University of California	98
	Presenter: Ms. Vicky Ludwig & Mr. Ron Gatlin	
	E. Approval of contract with El Paso Regional School for the Deaf	105
	Presenter: Mr. Ron Gatlin	
	F. Approval of cell phone allowances for employees	107
	Presenter: Mr. Tony Reza	
5.	Administration	
	A. NONE	
6.	Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

PLEDGE OF ALLEGIANCE



I pledge allegiance to the flag of the
United States of America
and to the republic for which it stands:
one nation under God, indivisible
with liberty and justice for all.

When reciting the Pledge of Allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.

TEXAS PLEDGE OF ALLEGIANCE



“Honor the Texas flag;
I pledge allegiance to thee,
Texas, one state under God,
one and indivisible.”



CANUTILLO INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES



MISSION STATEMENT

Canutillo ISD will provide a quality education to assure that all students graduate on time, are prepared for higher education, or are work force ready.

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Special Meeting Board of Trustees Tuesday, April 14, 2009 • 6:00 pm Canutillo ISD Administration Office 7965 Artcraft Rd. – El Paso, Texas 79932	
							Item:	Ref:
X	X	X		X	X	X	<p>1. General Functions</p> <p>A. Call to Order at 6:00 pm.</p> <p>B. Roll Call</p> <p>Mrs. Sanchez reported that Mrs. Jordan was unable to attend this meeting. Mrs. Sanchez presided over the meeting.</p> <p>C. Pledge of Allegiance to the United States Flag</p> <p>D. Texas Pledge of Allegiance</p> <p>Mrs. Gonzalez led the group in reciting the Pledge of Allegiance and the Texas Pledge of Allegiance.</p> <p>E. CISD Mission Statement</p> <p>Mr. Coronado read the CISD Mission Statement into the record: <i>Canutillo ISD will provide a quality education to assure that all students graduate on time, are prepared for higher education, or are work force ready.</i></p> <p>F. Approval of Minutes</p> <ol style="list-style-type: none"> 1. Special Board Meeting 2/28/2009 2. Regular Board Meeting 3/10/2009 3. Special Board Meeting 3/26/2009 4. Special Board Meeting 3/31/2009 <p>Mr. Coronado pointed out that on Page 8 of the agenda, for the minutes of February 28, 2009, that the statement by Mrs. Sanchez was incorrect. Mr. Coronado stated that the meeting was not held on Saturday in order to review the items because it had been an agenda item at another board meeting earlier in the week.</p> <p>Mrs. Sanchez stated that the intent of the comment was that the meeting was held on Saturday to provide board members with enough time to review the materials then proceed with establishing the board operating procedures.</p>	4 5 6 7

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

		MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Special Meeting Board of Trustees Tuesday, April 14, 2009 • 6:00 pm Canutillo ISD Administration Office 7965 Artcraft Rd. – El Paso, Texas 79932	
									Item:	Ref:
Motion						X			Motion to approve the board meeting minutes passed.	
Second									G. Communications	
Ayes	X	X	X		X	X	X		1. General Comments Portion	
									Mr. Art Gallegos, taxpayer, expressed concerns regarding the March 21, 2009, walk through of the sports facility and the condition of the floors and implied a cover-up of substandard work of the sub-contractors. Mr. Gallegos also expressed concerns regarding the behavior of school board members during their recent trip to San Diego.	
									Tom Wilson, CISD English Teacher, expressed his views on the many benefits students gain from being able to visit a community college campus. He expressed concerns regarding the partnership of EPCC and CISD. Mr. Wilson provided a solution of forming a CISD committee to discuss the issue.	
									2. Complaints Portion	
									No one from the audience addressed the Board during this portion of the meeting	
									H. Board of Trustees Business	
									1. Review of March Calendar of Events	28
									The Board of Trustees review the events scheduled in March. No formal action was taken on this item.	
									2. Presentation of Community Scholars Annual Report	29
									Sophia Larkin, Executive Director of Community Scholars, thanked the Board for their continued support of Community Scholars. Canutillo High School Student, Sonia Alvarez, thanked the board for their support and shared her experiences participating in the Summer Internship Program. Ms. Alvarez presented board members with an annual report and shared that she has been offered a Presidential Scholarship.	

MINUTES
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PUBLIC MEETING OF THE BOARD OF TRUSTEES

							Special Meeting Board of Trustees Tuesday, April 14, 2009 • 6:00 pm Canutillo ISD Administration Office 7965 Artcraft Rd. – El Paso, Texas 79932		
	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Item:	Ref:
								<p style="text-align: center;">Board members shared their support and encouragement of Ms. Alvarez in her pursuit of higher education.</p> <p>I. Committee Reports</p> <p>1. NONE</p> <p>J. Consent Agenda</p> <p>1. Approval of Budget Amendments 30</p> <p>2. Attendance, Financial and Warrant List for March 1-31, 2009, in the amount of \$880,280.07 (the agenda incorrectly stated the amount as \$880,280,075) 36</p> <p>3. Approval of Learn and Serve Texas Grant 40</p> <p>4. Approval of purchase of microscopes and science equipment for Northwest Early College High School 43</p> <p>5. Approval of purchase of printed forms from the UTEP print shop 44</p> <p>6. Approval of extension of depository contract RFP 05-10 45</p> <p>By consensus, the Board elected to pull Item J2 for separate discussion and consideration.</p> <p>Motion to approve the Consent Agenda, except for Item 2, passed.</p> <p>Mrs. Sanchez stated for the record that the Warrant List was being pulled for separate discussion because board members did not have enough time to review it prior to the meeting.</p> <p>Tony Reza, Executive Director for Financial Services, provided explanations of a late payment to a vendor, expenses related to Associate Superintendent travel, AT&T air cards, mileage, Borunda Associates, SAMS Club, School Health Corporation, and the final payment to Springtime.</p> <p>Motion to approve Item 2 from the Consent Agenda passed.</p>	
Motion Second Ayes	X	X	X		X	X	X		
Motion Second Ayes	X	X	X		X	X	X		

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PUBLIC MEETING OF THE BOARD OF TRUSTEES

		MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Special Meeting Board of Trustees Tuesday, April 14, 2009 • 6:00 pm Canutillo ISD Administration Office 7965 Artcraft Rd. – El Paso, Texas 79932	
									Item:	Ref:
Motion Second Ayes			X						2. Instruction and Student Affairs	
	X	X	X				X	X	A. NONE	
									3. Personnel	
									A. Consideration of contract renewals for Professional Personnel for the 2009-2010 school year	54
									Motion to approve contract renewals for professional personnel for 2009-2010 passed.	
									B. Administrative Personnel Actions	56
									1. Superintendent approved employment of personnel	
									Sandra Batencourt PT Bus Monitor Effective 3/6/09	
									Rita Dominguez PT Food Service Helper, CMS Effective 4/1/09	
									Toni Blaes Administrative Asst., Supt's. Office Effective 3/9/09	
									Guadalupe García FT Helper, GES Effective 3/6/09	
									Norma Garrett English Teacher, CHS Effective 3/25/09	
									Patricia Martin Special Education Aide, CHS Effective 4/1/09	
									Olga Montoya Travel Clerk, Financial Services Effective 4/6/09	
									Diana Ramirez Counselor Clerk, CHS Effective 3/11/09	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MRS. CAZARES MR. CORONADO MRS. GONZALEZ MRS. JORDAN MRS. QUINTANA MR. RODRIGUEZ MRS. SANCHEZ	Special Meeting Board of Trustees Tuesday, April 14, 2009 • 6:00 pm Canutillo ISD Administration Office 7965 Artcraft Rd. – El Paso, Texas 79932	
	Item:	Ref:
	<p>Estella Ramos Art Teacher, AMS Effective 3/23/09</p> <p>Angelica Romo Business Teacher, CHS Effective 4/1/09</p> <p>Cheryl Villela PT Food Service Helper, CES Effective 3/6/09</p> <p>2. Superintendent approved position changes for personnel</p> <p>Bertha Castañeda FS Helper, BCE to FS Baker, BCE Effective 3/23/09</p> <p>Denise Clevenger Curriculum Lead Teacher to Interim Testing Coordinator Effective 3/2/09</p> <p>María Mares FS Helper, NECHS, to FS Baker, CES Effective 3/23/09</p> <p>Sheryl Maxsom Assistant Principal, GES, to Interim Principal, GES Effective 3/11/09</p> <p>3. Superintendent acceptance of resignations from personnel</p> <p>None</p> <p>4. Superintendent acceptance of requests for retirement</p> <p>Margaret Gonzales 7/8 Social Studies Teacher, CMS Effective 6/5/09</p> <p>Pablo Ortega 6th Grade Bilingual Teacher, CMS Effective 6/17/09</p> <p>Juan Sybert-Coronado Social Studies Teacher, NECHS Effective 6/12/09</p>	

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		MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Special Meeting Board of Trustees Tuesday, April 14, 2009 • 6:00 pm Canutillo ISD Administration Office 7965 Artcraft Rd. – El Paso, Texas 79932	
									Item:	Ref:
									<p style="text-align: center;">Maria D. Reyes Spanish Teacher, CMS Effective 6/5/09</p> <p style="text-align: center;">5. Employment termination of support personnel</p> <p style="text-align: center;">None</p> <p>4. Business and Finance</p> <p style="padding-left: 40px;">A. Approval of chain link fencing for the AMS Athletic Field Improvements</p> <p style="padding-left: 40px;">Motion for the approval to purchase the chain link fence for the AMS Athletic Field improvements from Best Iron Works in the amount of \$24,660 passed.</p> <p style="padding-left: 40px;">B. Approval of purchase of portable chemistry lab building for Northwest Early College High School</p> <p style="padding-left: 40px;">Motion to approve the purchase of the portable chemistry lab building for Northwest Early College High School from RamTech in the amount of \$437,852 passed.</p> <p>5. Administration</p> <p style="padding-left: 40px;">A. NONE</p> <p>6. Adjournment</p> <p style="padding-left: 40px;">The meeting adjourned at 7:15 pm by unanimous consent.</p>	
Motion							X			
Second			X							
Ayes	X	X	X		X	X	X	X		58
Motion							X			
Second		X	X							
Ayes	X	X	X		X	X	X	X		59

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

		Special Meeting Board of Trustees Thursday, April 30, 2009 • 6:00 pm							
		Canutillo ISD Administration Office 7965 Artcraft Rd. – El Paso, Texas 79932							
	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Item:	Ref:
Present			X	X	X	X	X	<p>1. General Functions</p> <p>A. Call to Order at 6:00 pm.</p> <p>B. Roll Call</p> <p>Mrs. Jordan announced that Mrs. Cázarez was unable to attend this meeting. Mr. Coronado arrived at 6:03 pm.</p> <p>C. Consider adoption of Resolution regarding proposed annexation of portions of El Paso County, Texas within the School District</p> <p>Laure Searls, community member and former board member, presented Board Resolution No. 20092.</p> <p>Proposed annexation of certain lands that lie within the Canutillo Independent School District and possible increases in taxes for those annexed areas was discussed.</p> <p>Motion to approve Board Resolution No. 20092, with one modification to strike the word “school” in the fourth paragraph, third sentence, second word, passed.</p> <p>D. Committee Reports</p> <p>1. Committee report for the Finance/Audit/Facilities/Planning Committee for April 8, 2009</p> <p>Mrs. Sanchez noted that the minutes of the April 8, 2009 committee meeting were sent to the Board for their review. There was no discussion.</p> <p>E. Consent Agenda</p> <p>1. Budget Amendments</p> <p>Motion to approve the budget amendments passed.</p>	
Motion Second Ayes	X	X	X	X	X	X	X		
Motion Second Ayes	X	X	X	X	X	X	X		

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

								Special Meeting Board of Trustees Thursday, April 30, 2009 • 6:00 pm Canutillo ISD Administration Office 7965 Arcraft Rd. – El Paso, Texas 79932	
	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Item:	Ref:
Motion								F. Reports	
Second								1. Quarterly Investment Report	
Ayes								Mr. Reza provided the Board with a report of investments for the Canutillo Independent School District for the quarter ending February 28, 2009. He reported that CISD is in full compliance with the Investment Policy and strategy established for the District and with the Public Funds Investment Act (Chapter 2256)	
								2. Instruction and Student Affairs	
								A. Approval of Community Scholars 2009 Summer Internship Program for three Canutillo High School students	
Motion							X	Motion to approve the participation of three Canutillo High School Students in the Community Scholars 2009 Summer Internship Program from May 4 – July 31, 2009 at a cost of \$6,100 per student for a total cost of \$18,300 passed.	
Second							X	B. Consideration of recommendation by Textbook Adoption Committee	
Ayes	X	X	X	X	X	X	X	Motion to approve the recommendation of Mathematical Models With Application, published by Thomason Books, student edition ISBN #978-0-495-01781-3 and the teacher edition ISBN # 978-0-495-11332-4, passed	
								3. Personnel	
								A. Hearing on appeal of dismissal of grievance filed by Todd Fronce due to failure to timely file	
								By consensus of the Board, this item was moved to the end of the agenda.	

MINUTES
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	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Special Meeting Board of Trustees Thursday, April 30, 2009 • 6:00 pm Canutillo ISD Administration Office 7965 Arcraft Rd. – El Paso, Texas 79932	
								Item:	Ref:
Motion							X	<p>4. Business and Finance</p> <p>A. Approval to purchase 30 Dell computers for Career and Technical Education</p> <p>Motion to approve the purchase of 30 Dell computers for Career and Technical Education in the amount of \$22,728 passed.</p> <p>B. Approval to purchase furniture for the TEAMS Support Unit and the Instruction/Curricula Departments</p> <p>Motion to approve the purchase of furniture for the TEAMS Support Unit and the Instruction/Curricula Departments in the amount of \$12,961.00 passed</p> <p>C. Approval to purchase gigabit switch for new email server</p> <p>Motion to approve the purchase of a gigabit switch for the new email server in the amount of \$10,181.65 passed.</p> <p>D. Approval to purchase Dell laptop computers and carts for Canutillo High School</p> <p>Motion to approve the purchase of Dell laptop computers and carts for Canutillo High school in the amount of \$81,662.36 passed</p> <p>E. Approval of TEAMS Prologic Annual Maintenance and Support</p> <p>Motion to approve TEAMS Prologic Annual Maintenance and Support in the amount of \$33,911.50 passed</p> <p>The meeting was closed into Executive Session at 7:00 pm under <i>Texas Government Code</i> Section 551.074 to hear an appeal of dismissal of grievance filed by Todd Fronce due to failure to timely file. (Agenda item 3A)</p> <p>The meeting reconvened into open session at 8:53 pm.</p>	
Second Ayes	X	X	X	X	X	X	X		
Motion		X	X	X	X	X	X		
Second Ayes	X	X	X	X	X	X	X		
Motion	X				X		X		
Second Ayes	X	X	X	X	X	X	X		
Motion	X				X		X		
Second Ayes	X	X	X	X	X	X	X		

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

								Special Meeting Board of Trustees Thursday, April 30, 2009 • 6:00 pm Canutillo ISD Administration Office 7965 Artcraft Rd. – El Paso, Texas 79932	
	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Item:	Ref:
Motion		X						Mrs. Jordan read aloud the Board’s three options regarding this agenda item. The Board can elect to grant the appeal, deny the appeal or take no action.	
Second						X			
Ayes		X				X		Motion to deny the grievance of Mr. Fronce on the timeliness issue failed.	
Nays			X	X	X		X		
Motion			X				X	Motion to grant the grievance of Mr. Fronce on the timeliness issue due to the written notification he received passed.	
Second			X	X	X		X		
Ayes			X	X	X		X		
Nays	X					X			
								5. Administration	
								A. NONE	
								6. Adjournment	
								By unanimous consent of the Board, the meeting adjourned at 8:55 pm	

CANUTILLO ISD
BOARD OF TRUSTEES
ANTICIPATED AGENDA ITEMS
2008-2009

STANDARD AGENDA ITEMS-----

Minutes	Financial Statements
District Recognition/ Appreciation	School Enrollment/Attendance Report
Budget Amendments	Board Committee Reports
Thirty Minute Open Forum	Closed Session
Superintendent's Report	

MAY-----

Action Items

Other Items

Discussion of Preliminary Budget
Report on Results of Exit Level TAKS (Grade 12)
Report from DAC (Summative)
Report on Scholarships

Important Dates

Child Nutrition Employee Appreciation Week (May 4-8)
Teacher Appreciation Week (May 3-9)
National Music Week (May 3-10)
Respect for Law Week (May 4-10)
National Teacher Day (May 5)
Cinco de Mayo (May 5)
National School Nurse's Day (May 6)
Mother's Day (May 10)
National Children's Book Week (May 11-17)
Armed Forces Day (May 16)
National Education Bosses' Week (May 17-23)
Memorial Day (May 25)

Events

Graduation
Various Banquets
Far West Texas School Board Association Meeting
District Recognition of Teachers, Nurses, & Librarians



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Dr. Pam Padilla
Superintendent

(915) 877-7444
FAX (915) 877-7414
ppadilla@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Pam Padilla, Superintendent

DATE: May 8, 2009

SUBJECT: Recognition of Service Learning Grant Projects

Canutillo ISD has been the Recipient of two grants from the **Texas Center for Service Learning**, a K-12 School-Community Partnership Grant Program that ran from 2003-2006 and a **S.T.A.R.S.** of Texas Grant that provided funding through the 2008-2009 school year. The purpose of the S.T.A.R.S. of Texas Grant is to create models of excellence utilizing the Service Learning framework: **S**tudent leadership, **T**houghtful service, **A**uthentic learning, **R**eflective practice and **S**trong partnerships. Canutillo ISD has been notified that our grant application for funding through the 2012 school year has been moved into phase two of the grant approval process. Service Learning provides students the opportunity to apply what they are learning in the classroom to a real world problem that they see in their community. Each year campuses may compete for classroom mini-grants that range from \$500.00 to \$3,000.00. For mini-grants to be considered for funding, clear, authentic connections to the CISD Goals and Texas Essential Knowledge and Skills had to be present. Each year of the three year grant cycle, CISD is awarded an initial \$30,000.00 to fund Service Learning. This year has been one of the most successful years for Service Learning in CISD, in total we were able to fund sixteen (16) service learning projects. In September we were awarded an additional \$5,000.00 for through a State Farm Ready, Set, Drive Grant, in January The Texas Center for Service Learning awarded CISD an additional \$5,600 making it possible for Service Learning to fund over \$40,000.00 in mini-grants. CISD projects have been featured in the El Paso Times, West Texas Courier, and have received attention from various other news media outlets.

It is with great pleasure that I present the 2008-2009 Service Learning Projects for recognition by the CISD School Board. A description of the Service Learning Projects is enclosed.

Canutillo High School:

Financial Literacy Project: Project Coordinator: Gary De Leon

After realizing that financial literacy among high school seniors had not improved in over ten years and that there were growing numbers of bankruptcies and debt ratios, CHS students took on the challenge of educating not only themselves, but their community. Through a partnership with GECU students hosted the CISD first annual Financial Literacy Fair.

AVID Planning our College Dreams: Project Coordinator: Heather Cawley

When AVID students realized that many CHS students do not make plans to attend college because of the difficulty with paperwork and general information gathering, students established partnerships with local colleges to plan and promote college night activities that helped students fill out financial aid information, gather needed documentation and create “road maps” of the steps they needed to take to ensure a successful journey to college.

Canutillo 50 years in the making: Project Coordinator: Michael Mendoza

Students created a documentary of the 50 years of history behind the Canutillo Independent School district by conducting interviews, researching the newsworthy events of each of the five decades in CISD history and how the district has grown, students essentially wrote their own history book.

Super Science Spectacular: Project Coordinator: Marlena Mora Zimmerman

Noting that many students at CHS had not received their High School diploma because they had not yet passed the science, math or both exit level exams. The students decided to establish The Canutillo High school Science club to help get more students involved in science both in and out of the classroom. They also chose to do a Saturday Science Spectacular that involved family, friends and the community in science activities that helped make science more concrete.

Culinary Arts- Let Them Eat Cake: Project Coordinator: Chef Carlos Simpson

Students in the Culinary Arts used planning and design techniques to create edible confections, students donated the work to the CISD 50 year Gala rather than having the district pay for the expense of a cake.

Flowers, Flowers, Everywhere: Project Coordinator: Keeley Muncrief

When students learned of a need for floral décor for the CISD 50 year Gala, they worked as a group to design and create floral arrangements that they would donate to be used for table decorations at the 50 year Gala

DAEP- Caring for Canutillo Project Coordinators: Teresita Ballard and Coleen Lydon

In an effort to help students see that their actions inside the classroom affect the community around them, students chose different beautification projects around the community to complete including planting trees and grounds clean up.

NECHS:

Garden Club Project Project Coordinator: Dr. Luz Carrillo

The Northwest Early College High School (NECHS) is a new school. Students and faculty recognized the need to create green spaces in their school environment while addressing life style issues contributing to childhood and adult obesity such as diet, nutrition and exercise.

Canutillo Middle School:

Eagle Eyes on Safety: Project Coordinators: Susan Plotner, Rudy Hees and Joe Bueno

Noting that many of the safety videos that were in use at the schools were out of date and did not include current issues, such as cyber bullying and on line predators, CMS students worked with the Sheriff's office to create new videos in English and Spanish that were more relevant to today's students.

AVID Lends a hand: Project Coordinators: Debbie Owens Corona, Brenda Smith, and Torri Hansen

AVID students worked with children in C.I.S.D directly by encouraging and promoting literacy. The students then branched out to less fortunate children in the community with the same concentration on literacy as well as fulfilling some of their other unmet needs. While AVID students helped younger children they also learned more about quality education through literature along with exploring a variety of avenues to affect social change in order to become productive and responsible citizens.

***** CMS was also a participant in the October National Service Learning Challenge, through their work they donated over \$500.00 worth of school supplies to schools in the Gulf Coast region after a devastating hurricane.***

Alderete Middle School:

Friends Don't Let Friends Text and Drive Project Coordinator: Patricia Hoover

Students created a public awareness campaign to alert teens and the Canutillo Community to the dangers of text messaging while driving.

Project Warmth: Project Coordinator: Rose Cereceres

Students learned the art of crocheting and donated over 100 lap blankets to members of a local senior citizens home. Students were able to hand deliver the blankets and spend time with the seniors providing not only warmth, but companionship.

Canutillo Elementary School:

G2 Garden Habitat: Project Coordinator: Stephanie Zelenak

In an effort to continue the work that they started last year with the Monarch Butterfly and Hummingbird habitat, students decided that the best way to improve their campus would be to create a raised bed garden at the entrance of their school.

Canutillo Child Crisis Care Packs: Project Coordinators: Guadalupe Perez

Fourth grade students were able to donate “care packages” for new arrivals at the El Paso Child Crisis Center. Students felt that this would provide comfort and encouragement to the children that receive services at the El Paso Child Crisis Center.

Canutillo Virtual Museum: Project Coordinator: Judith Valle

Students in the Gifted and Talented class created a web page and video documentary of the history of Canutillo and the Canutillo Independent School district in recognition of the district's 50 year anniversary.

***** CES was also a participant in the October National Service Learning Challenge, through their work each grade level was able to donate money and goods to several El Paso charities, including a teacher sponsored blood drive.***

Bill Childress Elementary School:

Water Conservation Project:

Project Coordinators: Dennise Borunda and Rafael Alvarez

Students explored a water treatment plant and developed a water conservation campaign for the campus that included an irrigation drip system. Students also teamed with the community of Vinton for Arbor Day activities and a recycling drive.

Over one thousand CISD students participated in Service Learning Projects this year, and it is our goal to double that for next year should our grant application be accepted by Texas Center for Service Learning. It is through the efforts of projects such as these that Canutillo Service Learning and Canutillo ISD have continued to be the model for Service Learning in El Paso and Region 19, all of which is made possible by the support of our Superintendent Dr. Padilla and our own Canutillo School Board.



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Dr. Pam Padilla
Superintendent

(915) 877-7444
FAX (915) 877-7414
ppadilla@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Pam Padilla, Superintendent

DATE: May 8, 2009

SUBJECT: Recognition of BEEMS Administrator and Teacher

Antonio Del Campo, ALS Director, and Magdalena Valdez, Title III Lead Teacher, will recognize Connie Parker Sheila Britton. Ms. Parker was selected as the BEEMS Administrator of the Year for Canutillo ISD and Ms. Britton was selected as the BEEMS Teacher of the Year for our district.

Canutillo Independent School District

P.O. Box 100

Canutillo, Texas 79835

Phone (915) 877-7482 / Fax 877-7483

To: Dr. Pam Padilla, Superintendent
From: Alfredo Vasquez, public information office
Date: May 6, 2009
Subject: CISD 50th Anniversary Gala Celebration

Canutillo Independent School District Fiftieth Anniversary gala was a big hit as alumni, current and former teachers, administrators and other employees, and supporters of the District packed Grace Gardens Ballroom recently to hear guest speakers, socialize and dance.

The gala event featured guest speakers, an array of historical displays, and a student-produced video. CHS Horticulture Class students decorated the tables with beautiful floral arrangements, and the Culinary Arts Class students prepared the commemorative cake.

Guest speakers included: Julius Lowenberg, 1960-72 faculty member; Sal Payan, Class of '64; District Judge Gonzalo Garcia, Class of '72; Dr. Andres Enriquez and Attorney Humberto Enriquez, Class of '84; Attorney Linda Samples, Class of '97; and Ruben Vogt, Class of 2002.

Exhibits of CISD Historical Memorabilia were created by Teddy Martinez, Class of '67; Maria Elena Hernandez, Class of '64; Laura Leos, Class of '84; Carmen Guzman, CISD Employee 1981-2009; and Ema Villalobos, Lone Star 1946-55, CISD Employee 1979-2005. Each campus with support of students and staff created exhibits of the CISD Schools.

Canutillo Elementary School students who worked on the 50th Anniversary Internet Webpage Video, under the direction of CES Teacher Judith Valle and funded through CISD Service Learning Grant, were: Samantha Garcia, Molly Tate, Jorge Barcenas, Marissa Cereceres, Ames Valdez, Kayla Drake, Anfernee Amaya, Mercedes Sanchez, Logan Zelenak, Isaac Bermudez, Janette Coronel, Lauren Davis, Jeandell Dayrit, Sarah Dorado, Joshua Perez, Brian Sanchez, Samantha Hernandez, Cynthia Lara, Camille Ornelas, Alejandra Sanchez, Savannah Sanchez, Julian Segura, Neomi Arroyos.

Canutillo High School Horticulture Class students who created floral arrangements, under the direction of CHS Teacher Keeley Muncrief and funded through CISD Service Learning Grant, were: Sonia Alvarez, Jazmin Aguilar, Lisa Alarcon, Michelle Barajas, Annette Dominguez, Kathlyne Duby, Lizbeth Garcia, Diana Gaytan, Valeria, Irigoyen, Thomas Jimison, Leslie Lastra, Jacqueline Ramirez, Jazmin Rodriguez, Michelle Rubio, Stephanie Salas, Autumn Salgado, Estaphanie Sanchez, Marceline Arnecke, Viridiana Arredondo, Liliana Bustos, Marisol De Moss, Belen Del Real, Melissa Delgado, Desiree Diaz, Samantha Franco, Karen Gonzales, Cynthia Hernandez, Verona Hernandez, Arlene Herrera, Mireya Jimenez, Belen Mercado, Yasmin Meza, Jackelin Montelongo, Margarita Nieves, Sadie Rodriguez, Nicole Santiago, Yolanda Tarango, Mayra Vega.

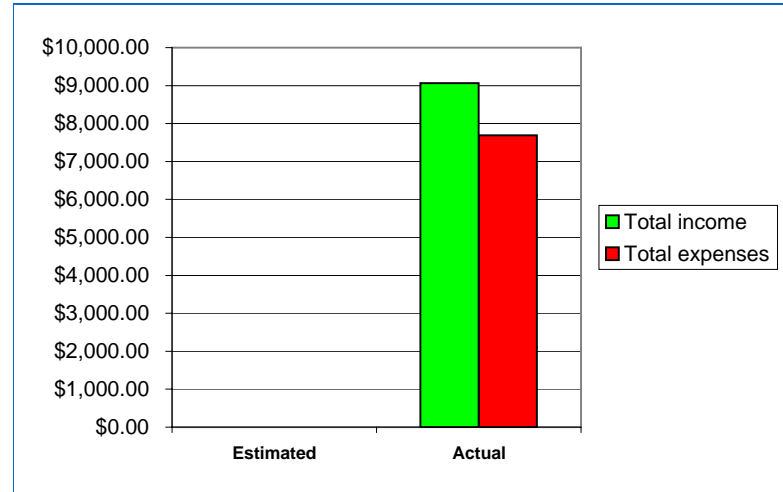
Canutillo High School Culinary Arts students who prepared the commemorative cake, under the supervision of Chef Charlie Simpson and funded through CISD Service Learning Grant, are: Aaron Melendez, Mario Gonzalez, David Galvan, Adriana Enriquez, Gina Medina, Justine Milam, Josette Delgado, Michelle Torres, Daisy Pavia.

Gala Committee members who organized the event were: Alfredo Vasquez, Public Information Officer; Denise Clevenger, Committee Chairperson; Kim Guzman, Sub-committee Chairperson, and Patsy Mendoza, Subcommittee Chairperson.

Event Budget for CISD 50th Anniversary Gala

Profit - Loss Summary

	Estimated	Actual
Total income	\$0.00	\$9,060.00
Total expenses	\$0.00	\$7,693.15
Total profit	\$0.00	\$1,366.85





Canutillo Independent School District

P. O. Box 100

Canutillo, Texas 79835

Phone (915) 877-7482 / Fax 877-7483

April 28, 2009

Canutillo ISD Milestone

CISD was incorporated April 18, 1959 with one elementary school and about 700 students from first through eighth grades. Work began immediately on voting into office a Board of Trustees, hiring a superintendent, setting up a tax of five, and planning for facilities.

Thus, Canutillo High School was established for the 1959-60 school year, and its first graduation ceremony was celebrated in 1963.

CISD's first School Board members were: Robert Gilbert, who was elected president; Ruth Blount, T.J. Warren, Kenneth Bouma, Louise Seymour, Radford C. Pinckard, and Gonzalo (Chalo) Garcia. After the first year, Bouma stepped down, and E.W. (Gene) Chandler was appointed. The first superintendent was Joseph MacDougall.

Dear :

On behalf of the Canutillo alumni, community members, district employees and friends, I would like to express our sincere appreciation for your generous contribution to our Fiftieth Anniversary Celebration.

The commemoration of this historical milestone was truly be a memorable event, affording the Canutillo community an opportunity to come together and be proud of the District's accomplishments.

Once again, we want to thank you for your financial support in helping to sponsor this event.

Respectfully,

CISD 50th Anniversary Gala Committee Members

Alfredo Vasquez, Public Information Officer

Denise Clevenger, Committee Chairperson

Kim Guzman, Sub-Committee Chairperson

Patsy Mendoza, Sub-Committee Chairperson



Canutillo Independent School District
50th Anniversary Gala Donations

Company/Individual	Donation
Frank Christian	\$300.00
Julius Lowenberg	\$200.00
Jerry McMahan	\$100.00
Southwest Securities	\$300.00
Alfredo Vasquez	\$100.00
Larry Baskind	\$250.00
High Ridge Contractors	\$200.00
Gibson Ruddock Patterson	\$200.00
Margarita Armendariz	\$100.00
Denise Clevenger	\$200.00
Sonitrol of El Paso	\$100.00
Block Vision	\$350.00
Pam Padilla	\$100.00
Tony Reza	\$100.00
Delgado, Acosta, Spencer, Perez LLP	\$500.00
Gonzalo Garcia	\$200.00
Carlos Carrasco	\$100.00
First Southwest Company	\$1,000.00
Aurora Castaneda	\$100.00
Sierra/Providence Health Network*	\$200.00
CAFÉ	\$200.00
GECU	\$200.00
Pauline Dow	\$100.00
Humberto Enriquez, Atty.	\$100.00
Andres Enriquez, M.D.	\$100.00
Blue Cross/Blue Shield of Texas	\$200.00
Jesus & Teddy Martinez	\$50.00
TOTAL	\$5,650.00

**Sierra Providence donation will be received before the end of May.*

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT**

Date: May 12, 2009

Subject: Building requests from Sebna Youth Ministries

Presenter: Dr. Pauline Dow, Associate Superintendent

ACTION

1. BACKGROUND INFORMATION:

A request has been received from the Sebna Youth Ministries to use the Canutillo High School Auditorium on July 24 and 25, 2009 from 6-9 pm, for a motivational and inspirational youth conference. Approximately 600-800 participants are expected to attend.

2. SUPERINTENDENT RECOMMENDATION:

To be considered by the Board in the context of policy GKD(Local).

3. BOARD ACTION REQUESTED:

To be determined by the Board.

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____

El Buen Pastor

120 SierraVista
Sunland Park, NM 88063
Phone (915) 503 - 8459
terrazas_tony@yahoo.com

April 14, 2009

Canutillo School Board
Superintendent, Dr. Pam Padilla
Canutillo Independent School District
7965 Artcraft Rd, El Paso, TX 79932

Dear School Board,

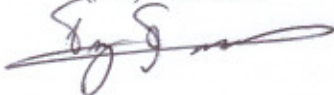
I am writing to you on behalf of El Buen Pastor and as a alumni of Canutillo High School. The reason I am writing to you is because our church is organizing a project and we want Canutillo to be a part of it. We are a non-profit organization looking to use your facilities for our project, which will be called Invincible.

Our project consists of bringing two well-known Christian motivational speakers to present a positive message to our community. Our message is to help those students who are involved in drugs, alcohol, early pregnancies, and gangs. We want to show them that there is a better life out there and there is more to life than simply being the status quo. We would like to use the High Schools Auditorium for our event. The dates of the event will be on July 24, and the 25 of 2009.

We would really appreciate your cooperation on opening the doors to the auditorium for those two summer days. This constructive message will be a good impact to the community, the parents and especially to the students of the Canutillo District. It is time to show our community and make them realize that there is more to life than partying, alcohol, drugs, pre-marital sex, and gangs. Thank you for your time and consideration. If you have any questions please feel free to call me at (915) 503-8459. I am looking forward to working with you.

Sincerely,

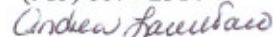
Tony Terrazas
Youth Organizer
El Buen Pastor
(915) 503 - 8459



Daniel Cisneros
Youth Pastor
El Buen Pastor and SEBNA
(915) 694 - 2203



Andrea Lauretano
Church Pastor
El Buen Pastor
(915) 867 - 2314



Event

Sebna Youth Ministries



History

Sebna was first started with a youth conference in January 2003. It first saw its beginning as Jovenes con Vision. The ministry was made up of 4 different churches from El Paso, and Sunland Park, New Mexico. By organizing youth conferences each month, Sebna would gather together united as one. After 6 months of youth conferences the organization embarked on a new beginning by admitting an administrating office. Daniel Cisneros was chosen as president for the Jovenes con Vision. "We need to provide an environment of harmony to give the youth a place where they can establish friendship and where they can also grow spiritually in their faith." This organization has now grown from 4 churches, to 13 current churches in the organization and with a new title as well. Sebna being the new title selected, and as well as a expanding vision to impact all of the southwest to unite together as one body of Christ.

Goals

As the leader of Sebna Ministries, I have set many individual goals to make this organization where it is now. Organizing a ministry where race, color, or ethnicity doesn't matter or economy standards. Creating this organization is to bring unity to all teenagers from the southwest together to make a new impact in their lives with our Lord. To have no divisions between each other, and let the inspiration on an opportunity to know the purpose that **God** holds in individual lives.



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Dr. Pam Padilla
Superintendent

(915) 877-7444
FAX (915) 877-7414
ppadilla@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Pam Padilla, Superintendent

DATE: May 8, 2009

SUBJECT: Budget Amendments

Please find enclosed budget amendments for your review and consideration under the Consent Agenda.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: May 12, 2009

Subject: School Resource Division – E-Rate Reimbursement

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to increase revenue and expenses for E-Rate reimbursements received from AT&T and Scrapco for \$186,342.79. The funds are to be used for ongoing E-Rate projects of the district.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
BOARD AMENDMENT EXECUTIVE SUMMARY SHEET**

FUNDING SOURCE:

The School and Libraries Universal Service Program

IF GRANT, PLEASE PROVIDE THE FOLLOWING:

-GRANT AWARD:

-GRANT PERIOD:

-GRANT OBJECTIVES:

-GRANTING AGENCY:

PURPOSE OF THE AMENDMENT:

To increase revenue and expenses for E-Rate reimbursements received from AT&T in the amount of \$184,800.64. The federal government requires that these reimbursements be budgeted only for technology expenditures.

HOW WILL THIS IMPACT EDUCATION:

This amendment will budget for technology programs that will assist the district to implement its technology plan and to fund ongoing E-Rate projects of the district.

DISTRICT OR CAMPUS GOALS WILL BE MET WITH THIS AMENDMENT:

All district goals will be met.

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Financial Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: School Resource Division - E-Rate

DATE: May 5, 2009

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.00.5749.02.000.9.00 Misc Revenue - E-Rate	100,000.00	186,342.79	286,342.79
199.11.6398.26.728.9.99 Fixed Assets - Technology	-	61,342.79	61,342.79
199.51.6257.26.728.9.99 Telephone - Gig-A-Man	114,089.88	120,000.00	234,089.88
199.51.6299.26.728.9.99 Misc Contracted Svcs	39,881.15	5,000.00	44,881.15

REASON FOR AMENDMENT REQUEST - This budget amendment is to record E-Rate #10 reimbursement from AT&T for \$184,800.64 and \$1,542.15 from Scrapco for copper cabling. These funds will be used to fund ongoing E-Rate projects throughout the district.



Superintendent



Executive Director Financial Services

5/6/09
Date

5/6/09
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: May 12, 2009

Subject: Davenport Elementary – BJE#6349, BJE#6400, and BJE#6402

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 13 to function 11 to provide funds to pay teachers for working summer school.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

APR BJE 6349 Title: DDE - SUMMER SCHOOL PAY

Date: 4/23/09

Reason:

FUNDING SOURCE:

STATE COMPENSATORY FUNDS-FOR SUMMER SCHOOL TEACHER PAY

PURPOSE OF AMENDMENT:

TO COVER SUMMER SCHOOL SALARIES

HOW WILL THIS IMPACT EDUCATION:

AT RISK STUDENTS WILL BE ACDEMICALLY READY FOR THE FOLLOWING GRADE LEVEL

WHAT CAMPUS/DISTRICT GOALS WILL BE MET:

ALL STUDENTS WILL GRADUATE ON TIME/RETENTION PREVENTION

Mode: **Change**

F3=Exit

F5=Reset F12=Cancel

Cancel? N

APR BJE 6400 Title: DDE - TRANSFER FUNDS FOR SUMMER SCHOOL

Date: 4/30/09

Reason:

FUNDING SOURCE:

STATE COMPENSATORY FUNDS-FOR SUMMER SCHOOL TEACHER PAY

PURPOSE OF AMENDMENT:

TO MEET THE NEEDS OF AT RISK STUDENTS

HOW WILL THIS IMPACT EDUCATION:

AT RISK STUDENTS WILL RECEIVE ACCELERATED INSTRUCTION DURING THE SUMMER TO BE BETTER PREPARED FOR THE FOLLOWING GRADE LEVEL

WHAT CAMPUS/DISTRICT GOALS WILL BE MET:

ALL STUDENTS WILL BE ABLE TO GRADUATE ON TIME, MINIMIZE RETENTION

Mode: **Change**

F3=Exit

F5=Reset F12=Cancel

Cancel? N

APR BJE 6402 Title: DDE - TRANSFER FUNDS FOR SUMMER SCHOOL

Date: 4/30/09

Reason:

FUNDING SOURCE:

STATE COMPENSATORY FUNDS-FOR SUMMER SCHOOL TEACHER PAY

PURPOSE OF THE AMENDMENT:

TO MEET THE NEEDS OF AT RISK STUDENTS

HOW WILL THIS IMPACT EDUCATION:

AT RISK STUDENTS WILL ACADEMICALLY READY FOR THE FOLLOWING GRADE LEVEL

WHAT CAMPUS/DISTRICT GOALS WILL BE MET:

ALL STUDENTS WILL GRADUATE ON TIME/ PREVENT RETENTIONS

Mode: **Change**

F3=Exit

F5=Reset

F12=Cancel

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Financial Services


FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Davenport Elementary School - BJE #6349, BJE#6400, & BJE#6402

DATE: May 5, 2009

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.13.6112.00.102.9.30 Substitutes	3,000.00	(1,987.50)	1,012.50
199.11.6118.00.102.9.30 Extra Duty pay	-	1,987.50	1,987.50
199.13.6299.00.102.9.30 Misc Contracted Svcs	3,800.00	(2,800.00)	1,000.00
199.11.6118.00.102.9.30 Extra Duty Pay	-	2,800.00	2,800.00
199.13.6411.00.102.9.30 Employee Travel	3,000.00	(2,300.00)	700.00
199.11.6118.00.102.9.30 Extra Duty Pay	-	2,300.00	2,300.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 13 to function 11 to provide funds to pay teachers for summer school.



Superintendent

5/6/09
Date



Executive Director Financial Services

5/6/09
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____ Date: May 12, 2009

Subject: Accelerated Instruction Division - BJE# 6356

Presented By: Tony Reza Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from Function 13 and 21 to Function 11 in order to provide funds to pay teachers for working summer school.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

APR BJE 6356 Title: SPECIAL EDUCATION-SUMMER SCHOOL

Date: 4/24/09

Reason:
FUNDING SOURCE: SPECIAL EDUCATION FUNDS

PURPOSE OF THE AMENDMENT: TO PROVIDE EXTRA DUTY PAY FOR SPED SUMMER SCHOOL CLASSES

HOW WILL THIS IMPACT EDUCATION: THIS AMENDMENT WILL PROVIDE INSTRUCTION FOR STUDENTS ATTENDING SPECIAL EDUCATION SUMMER SCHOOL.

WHAT CAMPUS/DISTRICT GOALS WILL BE MET: DISTRICT GOAL #1-ALL STUDENTS WILL REACH HIGH ACADEMIC STANDARDS, ATTAINING, AT A MINIMUM, PROFICIENCY OR BETTER IN THE FOUNDATION CURRICULUM.

Mode: **Change** F3=Exit F5=Reset F12=Cancel Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Financial Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Accelerated Instruction - BJE #6356

DATE: May 5, 2009

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6399.00.916.9.11 General Supplies	9,000.00	(473.89)	8,526.11
199.11.6499.00.916.9.24 Misc Operating Costs	600.00	(600.00)	-
199.13.6299.00.916.9.99 Misc Contracted Svcs	-	(2,700.00)	(2,700.00)
199.13.6499.00.916.9.99 Misc Operating Costs	2,000.00	(1,696.00)	304.00
199.21.6249.02.916.9.99 Contr Maintenance & Repair	800.00	(800.00)	-
199.21.6411.00.916.9.99 Travel/Subsistence - Employees	2,500.00	(919.79)	1,580.21
199.21.6499.00.916.9.99 Misc Operating Costs	1,500.00	(736.31)	763.69
199.21.6269.03.916.9.99 Rental-Copy Machine Leases	700.00	(39.00)	661.00
199.21.6398.00.916.9.99 Controlled Assets-Technology	-	(35.01)	(35.01)
199.11.6118.00.699.9.23 Extra Duty Pay	6,600.00	8,000.00	14,600.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 13 and 21 to function 11 to provide funds to pay teachers for summer school.



Superintendent



Executive Director Financial Services

5/6/09

Date

5/6/09

Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____ Date: May 12, 2009

Subject: Accelerated Instruction Division - BJE# 6357

Presented By: Tony Reza Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from Function 21 to Function 11 in order to provide funds to pay academic tutors to work with "At Risk" students.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 4/24/09

Reason:

FUNDING SOURCE: COMPENSATORY FUNDS AND BASIC FUNDS

PURPOSE OF THIS AMENDMENT: PAY UTEP SCIENCE ACADEMIC TUTORS TO TEAM TEACH WITH TEACHERS USING HANDS ON SCIENTIFICALLY REACHED TECHNIQUES TO ENHANCE LEARNING FOR "AT RISK" STUDENTS.

HOW WILL THIS IMPACT EDUCATION: AT RISK STUDENTS WILL RECEIVE ACCELERATED LEARNING IN THEIR SCIENCE LABS.

WHAT CAMPUS/DISTRICT GOALS WILL BE MET: GOAL I - ALL STUDENTS WILL REACH HIGH ACADEMIC STANDARDS , ATTAINING, AT A MINIMUM, PROFICIENCY OR BETTER IN THE FOUNDATION CURRICULUM.

Mode: **Lookup**

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Financial Services


FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Accelerated Instruction - BJE #6357

DATE: May 5, 2009

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.21.6299.00.916.9.99 Misc. Contracted Svcs	500.00	(363.41)	136.59
199.21.6329.00.916.9.24 Reading Materials	750.00	(750.00)	-
199.21.6499.00.916.9.99 Misc Operating Costs	1,500.00	(632.44)	867.56
199.11.6126.00.916.9.24 Part Time/Temp Pay	-	1,745.85	1,745.85

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 21 to function 11 to provide funds to pay academic tutors to work with "At Risk" students.



Superintendent

5/6/09
Date



Executive Director Financial Services

5/6/09
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____ Date: May 12, 2009

Subject: Alderete Middle School - BJE# 6361

Presented By: Tony Reza Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from Function 13 and 21 to Function 11 in order to provide funds to pay teachers for working summer school as well as purchase supplies needed for summer school program.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

APR BJE 6361 Title: AMS - FUNDS FOR SUMMER SCHOOL SALARIES

Date: 4/25/09

Reason:

PURPOSE: TO MOVE MONEY INTO PAYROLL ACCOUNTS TO PAY FOR SUMMER SCHOOL PROGRAM FOR AT-RISK STUDENTS. TO MOVE MONEY INTO SUMMER SCHOOL SUPPLY ACCOUNT.

FUNDING SOURCE: LOCAL FUNDS

GOAL: CAMPUS ACTION PLAN #1, #2 AND #4

IMPACT ON EDUCATION: FOR STUDENTS COMING INTO AMS FROM FEEDER PATTERNS, IT WILL STRENGTH THEIR ACADEMICS AND IDENTITY TO AMS. FOR 8TH GRADE STUDENTS, UNDER THE SSI, WE MUST HAVE SUMMER SCHOOL FOR THE THIRD ADMINISTRATION OF TASKS, FOR 6TH AND 7TH GRADE STUDENTS WHO ARE WEAK ACADEMICALLY, CORE FOUNDATION SKILLS WILL BE EMPHASIZED WHICH WILL PREPARE THEM FOR THE NEXT GRADE LEVEL AT AMS.

Mode: **Lookup**

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Financial Services


FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Alderete Middle School - BJE #6361

DATE: May 5, 2009

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6249.02.042.9.11 Main/Repair-Computers	10,000.00	(4,000.00)	6,000.00
199.36.6399.58.042.9.91 General Supplies	1,250.00	(1,208.60)	41.40
199.36.6399.59.042.9.91 General Supplies	1,250.00	(750.00)	500.00
199.36.6399.62.042.9.91 General Supplies	1,500.00	(1,000.00)	500.00
199.36.6399.64.042.9.91 General Supplies	1,500.00	(1,000.00)	500.00
199.36.6499.84.042.9.99 Misc Operating Costs	5,000.00	(5,000.00)	-
199.11.6118.00.042.9.11 Extra Duty Pay	3,000.00	9,958.60	12,958.60
199.11.6399.00.042.9.11 General Supplies	8,414.00	3,000.00	11,414.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from Function 11 and 36 to Function 11 to provide funds to pay teachers for summer school as well as pay for summer school supplies needed.



Superintendent

5/6/09
Date



Executive Director Financial Services

5/6/09
Date



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

FINANCIAL SERVICES

(915) 877-7425

Fax (915) 877-7415

TO: Board of Trustees

May 4, 2009

THROUGH: Tony Reza
Executive Director

FROM: Kathy Ellis

A handwritten signature in blue ink, appearing to read "K. Ellis", is written over the printed name "Kathy Ellis".

SUBJECT: Approval of Warrant List for April, 2009 through April 30, 2009

Enclosed in your packet is the warrant list for April 1, 2009 through April 30, 2009.
I recommend its approval in the amount of: **\$1,892,794.89.**

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment
As of April 30, 2009

<u>Campus</u>	<u>April ADA</u>	<u>Enrollment 4/30/09</u>
Canutillo Elementary School	622.65	675
Deanna Davenport Elementary School	405.55	436
Jose H. Damian Elementary School	451.82	500
Bill Childress Elementary School	468.00	508
Gonzalo and Sofia Garcia Elementary School	587.02	636
Canutillo Middle School	650.40	683
Jose J. Alderete Middle School	569.65	593
Canutillo High School	1340.15	1524
Northwest Early College High School	100.50	104
	<hr/>	<hr/>
DISTRICT TOTALS	5195.74	5659
Ineligible students (Tuition is not collected.)		23
		<hr/>
GRAND TOTAL ENROLLMENT	49	5682

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA Comparison April 2009

<u>Campus</u>	Previous month March 2009 <u>ADA</u>	Current month April 2009 <u>ADA</u>	Previous year April 2008 <u>ADA</u>
Canutillo Elementary School	631.15	622.65	650.86
Deanna Davenport Elementary School	404.06	405.55	470.14
Jose H. Damian Elementary School	441.94	451.82	442.14
Bill Childress Elementary School	466.76	468.00	483.78
Gonzalo and Sofia Garcia Elementary School	585.58	587.02	512.18
Canutillo Middle School	649.85	650.40	634.86
Jose J. Alderete Middle School	567.59	569.65	552.82
Canutillo High School	1396.62	1340.15	1436.83
Northwest Early College High School	100.58	100.50	
*DISTRICT TOTALS	5244.13	5195.74	5183.61

*Does not include ineligible students⁵⁰

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Year-to-Date Average Daily Membership and ADA
August 25, 2008 through April 30, 2009

<u>Campus</u>	<u>ADM</u>	<u>ADA</u>	<u>ATT %</u>
Canutillo Elementary School	649.49	626.66	96.5%
Deanna Davenport Elementary School	419.83	407.45	97.1%
Jose H. Damian Elementary School	468.63	451.10	96.3%
Bill Childress Elementary School	483.41	467.71	96.8%
Gonzalo and Sofia Garcia Elementary School	598.22	579.86	96.9%
Canutillo Middle School	681.09	651.90	95.7%
Jose J. Alderete Middle School	591.74	571.52	96.6%
Canutillo High School	1554.06	1439.48	92.6%
Northwest Early College High School	99.59	96.19	96.6%
<hr/>			
*DISTRICT TOTALS	5546.06	5291.87	95.4%

*Does not include ineligible students⁵¹

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: May 12, 2009

Subject: Acceptance of Donations to Canutillo ISD

Presented By: Tony Reza

Consent Agenda _____

ACTION

1. BACKGROUND INFORMATION:

The following individuals/businesses have made a donation to Canutillo Independent School District as follows:

See attached lists

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends acceptance of the donations to Canutillo ISD

3. ACTION REQUESTED:

The Board of Trustees accepts the donations to Canutillo ISD.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Canutillo Independent School District
Donations

Brenda Gonzalez	\$250.00	CHS Cheer Camp
Perfecto & Elsa Valdez	\$100.00	CHS Cheer Camp
Gary & Terry Suber	\$2,555.41	CHS Boys Basketball - uniforms and equipment
Sam & Sandra Garcia	\$150.00	CHS Cheer Camp
Indeco Sales, Inc	\$150.00	CHS Cheer Camp
Tom & Becky Rood	\$250.00	JDE Library - Books, games, and puzzles
Raven Booster Club	\$1,566.90	GES purchase of P.E. equipment
Raven Booster Club	\$5,248.81	GES purchase of playground equipment

Canutillo Independent School District
50th Anniversary Gala Donations

Company/Individual	Donation		
Frank Christian	\$300.00		
Julius Lowenberg	\$200.00		
Jerry McMahan	\$100.00		
Southwest Securities	\$300.00		
Alfredo Vasquez	\$100.00		
Larry Baskind	\$250.00		
High Ridge Contractors	\$200.00		
Gibson Ruddock Patterson	\$200.00		
Margarita Armendariz	\$100.00		
Denise Clevenger	\$200.00		
Sonitrol of El Paso	\$100.00		
Block Vision	\$350.00		
Pam Padilla	\$100.00		
Tony Reza	\$100.00		
Delgado, Acosta, Spencer, Perez LLP	\$500.00		
Gonzalo Garcia	\$200.00		
Carlos Carrasco	\$100.00		
First Southwest Company	\$1,000.00		
Aurora Castaneda	\$100.00		
Sierra/Providence Health Network	\$200.00		
CAFÉ	\$200.00		
GECU	\$200.00		
Pauline Dow	\$100.00		
Humberto Enriquez, Atty.	\$100.00		
Andres Enriquez, M.D.	\$100.00		
Blue Cross/Blue Shield of Texas	\$200.00		
Jesus & Teddy Martinez	\$50.00		
	\$5,650.00		

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

Date: May 6, 2009

Subject: Approve TEA application for expedited and general state waiver

Presenter: Dr. Pauline Dow, Associate Superintendent

ACTION

1. BACKGROUND INFORMATION:

As indicated in Sections 4 and 6 of the attached document, an application is being submitted to TEA for the following waivers:

- Staff Development
- Mathematics and Science Staff Development
- Staff Development through Participation in Eligible Conferences
- Early Release
- Modified Schedule/TAKS Testing
- Textbook

2. SUPERINTENDENT RECOMMENDATION:

The recommendation is to approve application for waivers listed on the attached Expedited and General State Waivers Application

3. BOARD ACTION REQUESTED:

Motion to approve Superintendent's recommendation for Expedited and General Waivers

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____

1. Give a brief narrative description of the waiver being requested.

The main goal of the waiver is to provide academic instruction in Spanish to students enrolled in the dual language program at Alderete Middle School (6-8), Canutillo Middle School (6-8) and Canutillo High School (9-12). The participants in these programs will include dual language students who have received instruction in Spanish in selected content in the district's Two-Way Bilingual Program for at least two years. Participants will also include recent immigrant students as recommended by the LPAC. Implementation of the dual language program at the middle school and high school will provide seamless K-12 instruction for the dual language program and support the district's capacity building efforts to implement the program K-12.

2. Does the district or campus plan reflect the need for this waiver? If yes, what is the specific objective impacted by the waiver?

Yes, this waiver addresses the district plan specifically Goal 1- All students will reach high academic standards, attaining, at a minimum, proficiency or better in the foundation curriculum and Goal 2 – All English learners will become proficient in English and reach high academic standards, attaining, at a minimum, proficiency or better in the foundation curriculum. The requested waiver will allow Alderete Middle School, Canutillo Middle School and Canutillo High School to provide Spanish Instruction for the district's dual language program. The initiative will include, but is not limited to the content subjects of Science and Mathematics, including Pre-AP and AP.

3. Texas Education Code that the district or campus wishes to waive.

Waiver requirement under Education Code, Sec. 28.005 ~ Language of Instruction: English shall be the basic language of instruction in public schools.

4. Describe the plan to be implemented, if the waiver is granted.

Language of instruction for the recommended courses will be Spanish for English learners, former English learners and native English speakers. This plan will allow the school district to provide dual language services beyond the elementary grades. Students enrolled in the Dual Language Program will have the opportunity to reach high academic standards, attaining, at a minimum, proficiency or better in the foundation curriculum. In addition, participants will have the opportunity to become literate in two languages.

5. How will granting this waiver help achieve the district's or campus objective?

Dual language education is a school reform that provides opportunities to all students to reach high academic standards and all student groups benefit from participating. This waiver will help achieve District Goal # 2 stating that: All English learners will become proficient in English and reach high academic standards, attaining, at a minimum proficiency or better in the foundation curriculum. This goal is supported by the

following objective: The academic gap between EL and non EL students, in the aggregate and each subgroup, in each TAKS test, at each grade level K-12, will be reduced by at least one-fourth annually until fully closed. Researchers have demonstrated that participants in dual language programs reach high achievement levels and that this type of program improves the achievement gap closure for English learners.

6. Please explain how the school district or campus will evaluate the impact of the waiver toward meeting the district or campus goal.

Course credit for the specific content subjects will be earned. Students will receive a rigorous TEKS and in some cases Pre AP and/or AP curriculum for success on the appropriate TAKS exam in English. Student mastery of the English TAKS will continue to be closely monitored at the campus and district level.

7. Please specify the school years for which the waiver is requested, to a maximum of three years.

The waiver is requested for the period beginning 2009-2010 and ending 2011-2012.



APPLICATION FOR EXPEDITED AND GENERAL STATE WAIVERS

General Instructions. For Expedited Waivers, please complete Sections 1, 2, 3, and 4. For General State Waivers, please complete Sections 1, 2, 3, 5, and 6. **Bolded** items in Section 2 and Section 3 must be completed. Please direct questions to the State Waiver Unit at (512) 463-9630 or www.tea.state.tx.us/waivers.

SECTION 1. PLEASE COMPLETE THIS SECTION FOR ALL WAIVERS.

District Name: Canutillo ISD County/District No. 071 - 907
 Address: 7965 Artcraft Road Telephone No. (915) - 877 - 7475
 City, State, Zip: El Paso, Texas 79932 Fax No. (915) - 877 - 7477
 Contact Person: Dr. Pauline Dow Telephone No. (915) - 877 - 7476
 Email: pdow@canutillo-isd.org

SECTION 2. PLEASE COMPLETE THIS SECTION FOR ALL WAIVERS.

Superintendent: Dr. Pam Padilla _____ Signature _____
 Dr. Mr. Typed Name
 Mrs. Ms.
 Board President: Ms. Shonda Jordan _____ Signature _____
 Typed Name
Date Board Approval: _____
Board Vote – For _____ **Against** _____ **Abstain** _____ **Absent** _____

SECTION 3. PLEASE COMPLETE THIS SECTION FOR ALL WAIVERS.

Comments of appropriate Site-Based Decision Making Committee: Unanimous Consent on
the waiver decisions
SBDM Committee Chairperson Signature [Signature]

SECTION 4. EXPEDITED WAIVERS. PLEASE CHECK ALL THAT APPLY.

Staff Development Waiver, pursuant to Texas Education Code (TEC) §25.081. This waiver allows the district or charter school to train staff on various educational strategies designed to improve student performance in lieu of a maximum of three days of student instruction. Please state the number of days requested. _____

Please check the years requested: 2009-2010 2010-2011 2011-2012

Reading/English Language Arts; Mathematics; Science; and/or Social Studies Staff Development Waiver, pursuant to TEC §25.081. This waiver allows the district or charter school to conduct additional staff training for reading/english language arts, mathematics, science, or social studies strategies aligned with the Texas Essential Knowledge and Skills in lieu of a maximum of two days of student instruction.

Please check no more than two subject areas for only one day each:

Reading/English Language Arts Mathematics Science Social Studies

Please check the years requested: 2009-2010 2010-2011 2011-2012

Staff Development through Participation in Eligible Conferences Waiver, pursuant to TEC §25.081. This waiver allows the district or charter school to send staff to eligible conferences for staff development to improve student performance in lieu of one day of student instruction.

Please check the years requested: 2009-2010 2010-2011 2011-2012

Early Release Waiver, pursuant to TEC §25.082. This waiver allows the district or charter school to conduct school for less than seven (7) hours for a total of six (6) days of student instruction to provide additional training in educational methodologies and/or to provide time to meet the needs of students and local communities. Please state the number of days requested. _____

Please check the years requested: 2009-2010 2010-2011 2011-2012

Modified Schedule/TAKS Testing Days Waiver, pursuant to TEC §25.082(a). This waiver allows the district or charter school to modify the schedule of classes on TAKS testing days during the current school year to reduce interruptions during testing periods. This waiver is approved yearly.

Please check the years requested: 2009-2010 2010-2011 2011-2012

SECTION 4. EXPEDITED WAIVERS

TEXTBOOK WAIVERS: Pursuant to TEC §7.056. This waiver allows school districts and open enrollment charter schools the opportunity to purchase instructional materials and obtain reimbursement up to the state maximum cost called for in a proclamation, for which no textbook was offered for consideration by publishers. These courses include, but are not limited to:

- Proclamation 1997: Remedial Reading Grade 6:**
 - 2009-2010 2010-2011 2011-2012
- Proclamation 1999: Photojournalism, Astronomy; AP Environmental Science; IB Environmental Systems; and AP Human Geography:**
 - 2009-2010 2010-2011 2011-2012
- Proclamations 2001 and 2002: Business Education; Technology Education/Industrial Technology Education; Trade and Industrial Education; Languages Other Than English; and Fine Arts:**
 - 2009-2010 2010-2011 2011-2012
- Proclamation 2004: IB Mathematical Studies Subsidiary Level; IB Mathematical Higher Level; and IB Advanced Mathematics Subsidiary Level.**
 - 2009-2010 2010-2011 2011-2012

A complete list of subjects eligible for waivers and the maximum costs allowed may be viewed at:
<http://www.tea.state.tx.us/textbooks/waivers/subjectsnobids.pdf>

Foreign Exchange Student Waiver, pursuant to TEC §25.001(e). This expedited waiver allows the district to limit the number of foreign exchange students to a number that is not less than five per high school. An application to limit the number to less than five per high school must be submitted as a general waiver. The number requested by the district for an expedited waiver is ___ (state number of students) per high school. The waiver is subject to the provisions in the attached guidelines and FAQ <http://www.tea.state.tx.us/waivers/ForeignExchangeGuidelines.doc> <http://www.tea.state.tx.us/waivers/ForeignExchangeFAQ.doc>.

The waiver will be issued if it is determined that admission of more than this number indicated will (check all that apply):

- (1) create a financial or staffing hardship for the district;
- (2) diminish the district's ability to provide high quality educational services for the district's domestic students; or
- (3) require domestic students to compete with foreign exchange students for educational resources.

Please check the years requested: 2009-2010 2010-2011 2011-2012

SECTION 5. PLEASE COMPLETE THIS SECTION FOR GENERAL WAIVERS

- Course Requirement
- Pregnancy Related Services On-Campus CEHI
- Study of Electronic Courses
- Other Specify _____
- Foreign Exchange Student Waiver (one to four students)
Please indicate the number of students admitted in previous three years. _____ See Guidelines and FAQ
<http://www.tea.state.tx.us/waivers/ForeignExchangeGuidelines.doc>
<http://www.tea.state.tx.us/waivers/ForeignExchangeFAQ.doc>

Disciplinary Alternative Education Programs, pursuant to TEC 37.008(g). This waiver allows the district to use more than 18% of the district's SCE allotment to provide supplemental services for disciplinary alternative education programs established under Section 37.008. The school district is required to state the reason for needing to exceed the 18% limit and to report the number of students in each grade level, by demographic subgroup, not making satisfactory progress under the state's assessment system. The district is also required to submit a copy of their district/campus improvement plan which provides a description of their disciplinary alternative education program for TEA review. The district/campus improvement plan must conform to the requirements in TEC Section 11.252 and 11.253 and the Financial Accountability Resource Guide, 9.2.3. This waiver is granted for one year and the waiver must be resubmitted in writing by July 20 through the Texas Education Agency waiver office for each subsequent year, in accordance with TEA policies and deadlines for filing. Please state the total percentage of the district's SCE allotment that is being requested to provide basic services at the DAEP. _____

SECTION 6. COMPLETE THIS SECTION FOR ALL WAIVERS OTHER THAN EXPEDITED WAIVERS.

PLEASE USE SEPARATE PAGE.

1. Give a brief narrative description of the requested waiver. For foreign exchange student waiver, description must address the circumstances applicable to the district under TEC § Section 25.001(e) (1), (2), or (3).
2. Does the district or campus plan reflect the need for this waiver? If yes, what is the specific objective impacted by the waiver?
3. Cite the Texas Education Code or the Texas Administration Code that the district or campus wishes to waive?
4. Describe the plan to be implemented, if the waiver is granted.
5. How will granting this waiver help achieve the district's or campus' objective?
6. Please explain how the school district or campus will evaluate the impact of the waiver towards meeting the district's or campus' goal.
7. Please specify the school years for which the waiver is requested, to a maximum of three years.

2009-2010 2010-2011 2011-2012

ALL APPLICATIONS SHOULD BE MAILED OR FAXED. THE FAX NUMBER IS (512) 475-3666.

State Waiver Unit | Texas Education Agency | 1701 North Congress Avenue | Austin, TX 78701-1494 | Phone (512) 463-9630

Canutillo ISD
071907

CDC(REGULATION)
(EXHIBIT A)

REVIEW OF DISCRETIONARY GRANTS/WRITING/SUBMISSION

GRANT REVIEW FORM

This form, complete with signatures, must accompany any grant that is submitted to the Office of the Superintendent for signature. A minimum of three (3) days advance notice for this review and signature is required. In order to meet the critical deadlines for the final submission of this document, personal delivery and pick-up of the packet to and from the Administration Office is preferred. Thank you for your dedication, hard work and cooperation.

Name of Grant & Brief Summary Purpose:

This grant is for a pilot technology-enhanced audio/visual classroom environment. It encompasses a
classroom sound field amplification system. Components of this system include a strategically placed
wireless microphone, receiver, amplifier, and embedded ceiling or wall speakers. The teacher's voice is
amplified 15 decibels above ambient noise and the sound is evenly distributed throughout the room. Main
benefit of this grant is measurable student achievement in reading, math, and spelling skills and improved
standardized test scores. Extron Electronics is extending the grant invitation for Canutillo ISD to evaluate
their product at our DDE campus. Ms. Scofield is the designated teacher/classroom for this grant.

Funding Source:

Grant Amount Requested: \$ 4,700.00

District Matching Funds: \$ 0

Reviewed by:

CISD Grant Writer [Signature]

Date 5/6/09

Principal of Campus submitting grant [Signature]

Date 5/6/09

Associate Superintendent [Signature]

Date 5/6/09

Superintendent [Signature]

Date 5/6/09

Extron® Electronics

INTERFACING, SWITCHING AND DISTRIBUTION

2008 K-12 Classroom Technology Project

Grant and Registration Program Application Form

The Extron Grant and Registration program promotes increased visibility to K-12 education technology projects. This grant brings together Partner Resellers, Educators and Extron with the understanding that the interaction of education technology will boost students' interest and achievement in the classroom as well as help prepare them for lessons at a higher level of education or the workplace. The pilot classroom will be used by the district technology leaders, administrators and instructors to evaluate and define audio visual systems standard along with the Reseller and Extron that can be possibly implemented in additional classrooms.

By applying to register the project the applicant, whether being from a District or Partner Reseller agrees that that the information contained on the registration application is accurate. Additionally, it should be understood that an Extron Electronics Education Market Specialists might be or may become in contact with the end users to promote as well as address questions regarding the Extron Electronics products and systems in question. Information relevant to the successful transaction and support of Extron Electronics products will be communicated between the registered Reseller, Extron Electronics and the District.

District Canutillo ISD School Deanna Davenport Elementary School
Address 8401 Remington Road
City Canutillo State TX ZIP 79835
Phone Number (915) 886-6400 Website URL: _____
Contact Marta Strobach Title Principal
Address 8401 Remington Road City Canutillo State TX Zip 79835
Work Number (915) 886-6403
E-mail mstrobach@canutillo-isd.org



Extron Electronics, USA
1230 South Lewis Street
Anaheim, CA 92805
800.633.9876 714.491.1500
FAX 714.491.1517

Extron Electronics, Europe
Beeldschemweg 6C
3821 AH Amersfoort, The Netherlands
+800.3987.6673 +31.33.453.4040
FAX +31.33.453.4050

Extron Electronics, Asia
135 Joo Seng Rd. #04-01
PM Industrial Bldg., Singapore 368363
+800.7339.8766 +65.6383.4400
FAX +65.6383.4664

Extron Electronics, Japan
Kyodo Building, 16 Ichibancho
Chiyoda-ku, Tokyo 102-0082
Japan
+81.3.3511.7655 FAX +81.3.3511.7656

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Please answer the following questions. These are the criteria which will be used to evaluate the award of the grant, so we urge you to be concise, but complete. Feel free to attach additional pages if there is not enough room for you to fully answer a question in the space provided.

1. Please fill in your total amounts where indicated.

5879 Number of Students Enrolled at District

485 Number of Classrooms at District

9 Number of School in District

485 Number of Technology Enabled Classrooms to be installed District wide

2. Is the District presently working with an A/V integration Reseller or consultant?

No

Yes (please specify company & contact)

Company: ENET solutions

3. Please describe which company/ firm provides the districts the following services:

Network infrastructure/ design

(please specify company & contact)

Company:
Desert Communications
Inc.

7355 Remcon Cir., Suite 102
El Paso, TX 79912

Paging Systems/ Intercom

(please specify company & contact)

Company: DanteK
1462 Vanderbilt Dr.

Life Safety systems

(please specify company & contact)

N/A

El Paso, TX 79935, Phone: (915) 629-7200

Contact: Chuck Mosley
Phone: (915) 584-1287

Contact: Sonia

4. Does the District presently have installed data projectors or are working with a specific brand of data projectors?

No

Yes (please specify brand)

INFOCUS



Extron Electronics, USA
1230 South Lewis Street
Anaheim, CA 92805
800.633.9876 714.491.1500
FAX 714.491.1517

Extron Electronics, Europe
Beeldschemweg 6C
3821 AH Amersfoort, The Netherlands
+800.3987.6673 +31.33.453.4040
FAX +31.33.453.4050

Extron Electronics, Asia
135 Joo Seng Rd. #04-01
PM Industrial Bldg., Singapore 368363
+800.7339.8766 +65.6383.4400
FAX +65.6383.4664

Extron Electronics, Japan
Kyodo Building, 16 Ichibancho
Chiyoda-ku, Tokyo 102-0082
Japan
+81.3.3511.7655 FAX +81.3.3511.7656

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INTERFACING, SWITCHING AND DISTRIBUTION

5. What is the Audio Visual Budget for the project? *N/A*

Hardware per Room? *N/A*

Installation per Room? *N/A*

6. Describe the District Technology office and it is organized in respect to providing standards to the individual schools within the District. **(Or attach a copy of the districts technology plan)** *Attached*

What are the Objectives of the Head of Technology on this project?

refer to District Technology Plan

What are the Objectives and involvement of the Head of Facilities on this project?

refer to District Technology Plan

7. Please indicate the quantity and type of sources being planned in the technology enabled classroom:

PC Laptop DVD/ VCR combo I-Pod/ MP3

CATV Document Camera Audio Speakers (ceiling or wall mount?)

Will Voice reinforcement or microphones for the instructor be used in for these rooms?

No Yes (Wired or wireless?)

Do these apply for all future classrooms?

No

Yes



Extron Electronics, USA
1230 South Lewis Street
Anaheim, CA 92805
800.633.9876 714.491.1500
FAX 714.491.1517

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Beeldschemweg 6C
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135 Joo Seng Rd. #04-01
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FAX +65.6383.4664

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Kyodo Building, 16 Ichibancho
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Japan
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8. How will the plan be implemented?

Grant classroom planning

What activities will be carried out as part of the system evaluation?

*Normal classroom usage over a period of time.
Will gather feedback from the teacher,
campus administrators, and members of the
Accelerated Learning Department.*

When is the timeline of this plan? Please provide a one-year timeline describing these activities and when each will be completed.

*Install as soon as possible, evaluate solution
ongoing, and finally at the end of
current semester (June 2010).*

Who will be responsible for completing this evaluation activity? How will you know how successful the system has been? What criteria will you use to judge your success?

*Technology will complete the evaluation
by getting feedback from the teacher,
campus administrators, and members of the
Accelerated Learning Department.*

Where the location of the school and room the pilot system is to be installed?

*Deanna Davenport Elementary
School*

*8401 Remington Road
Carruthville, TX 79835*

Room Number: 306



Extron Electronics, USA
1230 South Lewis Street
Anaheim, CA 92805
800.633.9876 714.491.1500
FAX 714.491.1517

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Beeldschermweg 6C
3821 AH Amersfoort, The Netherlands
+800.3987.6673 +31.33.453.4040
FAX +31.33.453.4050

Extron Electronics, Asia
135 Joo Seng Rd. #04-01
PM Industrial Bldg., Singapore 368363
+800.7339.8766 +65.6383.4400
FAX +65.6383.4664

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Japan
+81.3.3511.7655 FAX +81.3.3511.7656

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INTERFACING, SWITCHING AND DISTRIBUTION

ADDITIONAL QUESTIONS FOR THE K-12 GRANT APPLICATION

(These questions are based towards the pilot classroom)

- 1) What type of ceiling does the classroom in question have?
 - Acoustical drop ceiling tiles
 - Spline ceiling (small acoustical ceiling tiles without T-Bar grid)
 - Drywall or lath & plaster type
- 2) What type of internal ceiling structure does your facility have?
 - Concrete (multi - floor)
 - Wood cross beams
- 3) What types of computers are used by the school teachers?
 - Desk top / tower type
 - Laptop
- 4) What is the type of construction are the classrooms in question?
 - Portable trailer type
 - Portable / permanent
 - Permanent structure classrooms
- 5) In what year was the classroom built?
- 6) Does the classroom currently have surface mounted raceway for electrical and data runs? If so, please identify either plastic or metal.
- 7) Does the classroom have additional or spare data drops?
- 8) Do the classrooms have any in-room ceiling obstructions such as
 - Structural support beams
 - HVAC ducting
 - Fire sprinklers
 - Etc
- 9) Does the classroom have any windows with ambient light shining through? If so, are there any window covers or shades?
- 10) With regards to any A/V support equipment, how will it be stored?
 - A/V cart (What brand?) _____
 - Open shelf
 - Secured closet space
- 11) Are you planning on purchasing new projection screens or continue to use existing units? If an existing projection screens is going to be used, please provide the following info;
 - What is the brand?
 - What is the model?
 - What is the size of the viewable portion (H & W)?

Pilot Room	Other room
Acoustical drop ceiling tiles	
Metal beams	
Desktops in classroom & signet out wireless laptop carts from library	
Permanent structure	
1990	
Support beams & HVAC ducting	
Support beams & HVAC ducting	
Yes	
Shades	
Secured closet space	
Smart Technologies SB640 4' x 4'	

* This is a portable interactive Smartboard used by all faculty; purchase of a new projection screen is possible.



Extron Electronics, USA
1230 South Lewis Street
Anaheim, CA 92805
800.633.9876 714.491.1500
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Extron Electronics, Japan
Kyodo Building, 16 Ichibancho
Chiyoda-ku, Tokyo 102-0082
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Extron® Electronics

INTERFACING, SWITCHING AND DISTRIBUTION

TERMS OF THE GRANT: The products encompassed by the Grant program are limited to those manufactured and sold by Extron Electronics. The eligible products in the grant are featured in the MediaLink Design Guide. Grant requestor is responsible for installation costs. Installation of the Pilot or Demo classroom will be to be performed by an Authorized Extron Reseller.

Eligibility: Any public or private not-for-profit primary or secondary education provider or district. Applications are always accepted, then reviewed on a once a month basis by the Extron Grant Committee.

Groups applying for grants will be given latitude in designing rooms as outlined in the Extron MediaLink Classroom Systems Design Guide. Final selection of a system is based on the information included in the application and discussed with the applicant. Extron reserves the right to make final grant award based upon its experience and relevancy system to support the technology objectives.

Extron reserves the right to cease offering the grant program at any time.

Grant Requestor (Please print name and title)

Sylvia Gonzalez, Accelerated Learning Director

Signature _____ Date _____

Please return your application to:
Anthony Cortes
Director of Channel Management, PoleVault Systems
Email: acortes@extron.com
Extron Electronics Technology Grant Program
1230 S. Lewis Street Anaheim, CA 92805
Fax 714-491-1517



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REVIEW OF DISCRETIONARY GRANTS/WRITING/SUBMISSION

GRANT REVIEW FORM

This form, complete with signatures, must accompany any grant that is submitted to the Office of the Superintendent for signature. A minimum of three (3) days advance notice for this review and signature is required. In order to meet the critical deadlines for the final submission of this document, personal delivery and pick-up of the packet to and from the Administration Office is preferred. Thank you for your dedication, hard work and cooperation.

Name of Grant & Brief Summary Purpose:

The purpose of the Grants for Student Clubs Continuation is to grant funds to eligible school districts
to continue, establish and/or expand student clubs and related activities for students at risk of dropping
out of school. The ultimate purposes of such clubs are to increase student involvement and engagement
with school activities; increase graduation rates for club participants; increase the availability of
high-interest, relevant activities for students not served by traditional campus clubs; and support the
academic development and postsecondary readiness of participating students.

Funding Source: N/A

Grant Amount Requested: \$ 23,000

District Matching Funds: \$ 0

Reviewed by:

N/A
CISD Grant Writer

[Signature]
Principal of Campus submitting grant

[Signature]
Associate Superintendent

[Signature]
Superintendent

Date 5/7/09

Date 5/7/09

Date 5/7/09



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Dr. Pam Padilla
Superintendent

(915) 877-7444
FAX (915) 877-7414
ppadilla@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Pam Padilla, Superintendent

DATE: May 8, 2009

SUBJECT: High School Summer School Counselor Position

Canutillo High School is in need of adding a High School Summer School Counselor position earning \$35.00 per hour. Present counselors work a 202 calendar which ends on June 23, 2009. The counselor position is needed until July 9. Summer School Counselors would provide additional assistance in these areas through July 9:

- Focused counseling for at-risk students enrolled in summer school;
- Substance abuse counseling and referrals for students struggling with these issues;
- Parent conferences for students with poor attendance;
- Career and graduation planning assistance in a timely and personalized manner;
- Adjust 2009-10 schedules and assigned courses in an expedient manner to ensure that at-risk students receive the courses required for on-time graduation;
- Support summer school teachers with behavior support around inappropriate students behavior

Additional information is enclosed.

To: Renee O'Donnell, Executive Director of Human Resources
From: Jim Fry, Principal
Date: April 24, 2009
Subject: Summer School Counselor Pay

I am formally requesting that the Board approve an hourly wage for the Canutillo High School Counselors of \$35.00 per hour for 8 hours per day for 11 days of summer school from June 24-July 9, 2009. I am requesting this increase from the previously approved rate of \$23.50 per hour. We will be able to support this pay increase from monies set aside in the campus budget to pay for summer school salaries.

Please consider this request for the following reasons:

--Previously, Canutillo High School did not employ a "Summer School" counselor so there is no prior standard to adhere to.

--The role of the High School Counselor is just as vital as the role of the High School Teacher. CHS' Summer School Teachers are being paid at a summer school hourly rate of \$35.00/hour and it is fair and just that counselors share the same pay rate.

--Canutillo High School has had numerous registration and graduation plan tracking issues that were compounded when at-risk students took summer school classes to make up failed courses that were not monitored and tracked by a counselor. Employing a school counselor to work during the summer school sessions will allow for more accurate tracking and then immediate implementation of a plan for intervention for students unsuccessful in summer school.

--Canutillo High School is in year 1 of AYP for our high Drop Out rates and are at risk at facing state sanctions if we do not ensure that we decrease our number of at-risk students who drop out of school. Unlike middle and elementary school counselors, this consequence weighs heavily on the high school counselor. Therefore, it is crucial that we employ a summer school counselor to provide the following timely interventions for these at-risk students:

- Mental health counseling for at-risk students enrolled in summer school
- Substance abuse counseling and referrals for students struggling with these issues
- Counseling and parent conferences for students with poor attendance during summer school sessions
- Provide referrals for students and families struggling with abuse, neglect, and other issues
- Career and graduation planning assistance in a timely and personalized manner to CHS' most at-risk students
- Adjustments to these students' 2009-10 schedules and assigned courses in expedient manner to ensure that CHS' most at-risk students receive the courses required to offer them the opportunity for on-time graduation
- Support Summer School classroom teachers with behavior support around inappropriate student behavior and provide students and teachers the appropriate resources to provide students with the best opportunity for academic success



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FAX (915) 877-7414
ppadilla@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Pam Padilla, Superintendent

DATE: May 8, 2009

SUBJECT: Creation of Position

A roving district-wide security guard is needed to patrol district schools, especially secondary schools, during the evening hours. This position is in the Manual Trades area with a minimum of \$10.86 and midpoint of \$13.57. This position will work a 246 calendar and will be paid out of local funds.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
JOB DESCRIPTION**

Job Title: District-Wide Security Guard **Wage/Hour Status:** Non-exempt
Reports to: Principal or Assistant Principal **Pay Grade:** MTPG4
Dept. /School: Facilities & Transportation **Date Revised:** May 4, 2009

Primary Purpose:

Under general supervision, provide security and protection of district facilities, students and employees.

Qualifications:

Education/Certification:

High School Diploma or GED
Texas Security Officer Certification
Current Texas Driver's License

Special Knowledge/Skills:

Ability to record information
Ability to follow verbal and written instructions
Ability to work effectively with school students
Ability to speak, read, and write in the English Language
Physically capable of performing all duties
Meet all requirements for Security Guard

Experience:

One year of security experience, preferred.

Major Responsibilities and Duties:

Student Management

1. Monitor student behavior and enforce school rules related to student conduct, vehicle operation, and parking.
2. Resolve conflict or confrontation between students and report disturbances to the facility principal or assistant principal.
3. Control traffic and parking on campus grounds.

Security and Parking

4. Act as the first responder to any security alarm and inform facility administrator of alarms reported.
5. Assist in registering student vehicles and maintain accurate records of registration.
6. Assist in working cooperatively with office personnel to inform students of problems with vehicles (i.e., improperly parked, lights on, etc).
7. Patrol facilities, campus buildings (especially secondary schools), parking lots and grounds to prevent theft, vandalism, disturbances and illegal entry.

Canutillo Independent School District does not discriminate on the basis of race, color, national origin, sex, age, or disability in its employment practices or in providing education services, activities, and programs, including vocational programs. For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact: Renee O'Donnell, (915) 877-7423, 7965 Artcraft Road, El Paso, Texas 79932.

JOB DESCRIPTION

Security Guard

Page 2

8. Confront unauthorized persons on district property for questioning and assist the facility administrator in detaining them if necessary.
9. Assist in all investigations of breaches of security and initiate the proper reports for the security specialist.
10. Assist law enforcement personnel as needed.
11. Assist the designated facility administrator in implementing and enforcing any emergency plan.
12. Assist crossing guards with their duties by directing traffic in a safe manner.
13. Notify police, fire department, or other appropriate authority of any situation requiring immediate attention.
14. Turn in all daily logs and other essential security forms to the assigned administrator in a timely manner.
15. Give direction or act as a guide to authorized visitors.
16. Insure that your appearance and uniform reflect the standards of the school district.
17. Keep all security equipment assigned to you clean and turn in all faulty items to the security specialist.
18. Operate and monitor surveillance equipment.
19. Perform any other duties as assigned by the appropriate Supervisor.

Supervisory Responsibilities:

None

Equipment Used:

- District provided cell phone allowance
- District vehicle

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Continuous walking and standing. Exposure to vehicle exhaust. Works outside and is exposed to extreme temperatures and inclement weather. May be subject to extreme physical acts of others (i.e., restraining students involved in altercations).

Evaluation:

Performance of this job will be evaluated in accordance with provisions of board policy.

The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills required.

I HAVE READ AND UNDERSTAND THIS BOARD-APPROVED JOB DESCRIPTION. I ALSO UNDERSTAND THAT MY PERFORMANCE EVALUATION WILL BE BASED ON THESE DUTIES AND RESPONSIBILITIES.

Employee Signature	Date
Reviewed by	Date
Approved by	Date
Approved by	Date

Canutillo Independent School District Personnel Requisition Form

REQUIREMENTS

Campus/Division/Dept: District-wide Date May 5, 2009

New Board Approved Position(s): yes no No. of Position(s): 1

Position Title: District-wide Security Guard Full-time Part-time
Exempt Non-exempt

Pay Grade: Manual Trades PG4 Salary Range: \$10.86 to \$16.28; \$13.57 midpoint

Funding: 199.52.6129.00.999.9.99

Work Calendar: 246 days Reports to: Ex. Dir- Facilities/Designee

REMARKS/COMMENTS

Justification:

The district is requesting a district-wide security guard to monitor the campuses, with emphasis on the two middle schools. This guard will provide security for the \$1,835,833 worth of athletic improvements at AMS, as well as CMS. This position will also serve as the first responder to any security alarms at the campuses.

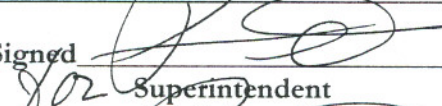
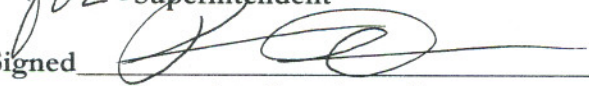
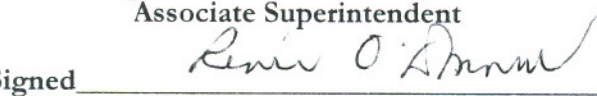
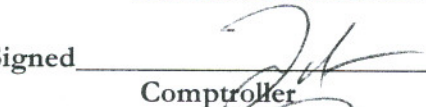
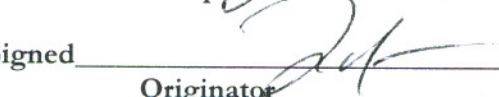
POSITION PROFILE (May include a job description)

Education/Credentials/License Requirements (Major/Minor, if applicable)
See attached job description.

Knowledge/Skill/Abilities (Job-related)

Working Conditions/Restrictions:

CONCURRENCES

Signed 	<u>5/5/09</u>
Superintendent	Date
Signed 	<u>5/5/09</u>
Associate Superintendent	Date
Signed 	<u>5/5/09</u>
Human Resources Executive Director	Date
Signed 	<u>5/5/09</u>
Comptroller	Date
Signed 	<u>5/5/09</u>
Originator	Date



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FAX (915) 877-7414
ppadilla@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Pam Padilla, Superintendent

DATE: May 8, 2009

SUBJECT: Superintendent's Report

Enclosed please find results of the Parent Goal Setting Survey.

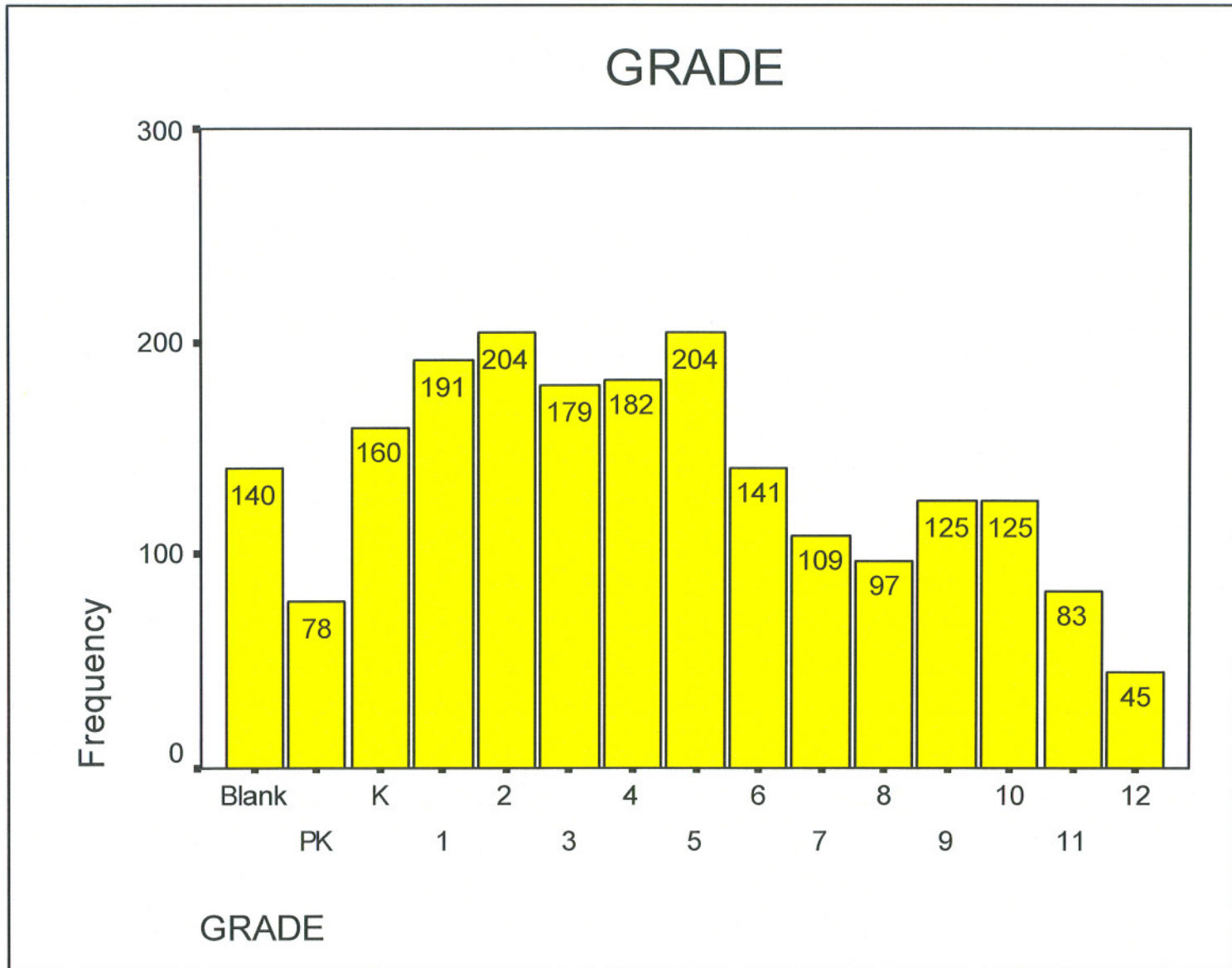
**CANUTILLO INDEPENDENT SCHOOL DISTRICT
 PARENT GOAL SETTING SURVEY 08-09
 (N = 2,063)**

Survey Totals by Grade

GRADE

	# Of Parents Responding	Percent
Blank	140	6.8
PK	78	3.8
K	160	7.8
1	191	9.3
2	204	9.9
3	179	8.7
4	182	8.8
5	204	9.9
6	141	6.8
7	109	5.3
8	97	4.7
9	125	6.1
10	125	6.1
11	83	4.0
12	45	2.2
Total	2063	100.0

CANUTILLO INDEPENDENT SCHOOL DISTRICT
PARENT GOAL SETTING SURVEY 08-09
(N = 2,063)



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
PARENT GOAL SETTING SURVEY 08-09
(N = 2,063)**

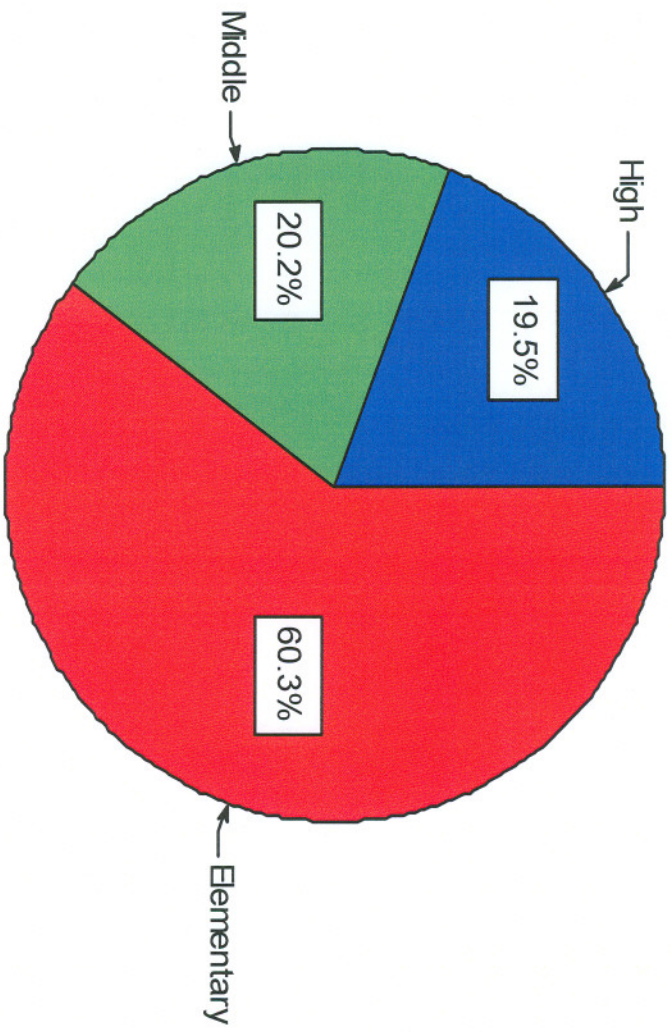
Frequencies

LEVEL

	# of Parents Responding	Percent
Elementary	1244	60.3
Middle	417	20.2
High	402	19.5
Total	2063	100.0

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
PARENT GOAL SETTING SURVEY 08-09
(N = 2,063)**

LEVEL



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
PARENT GOAL SETTING SURVEY 08-09
(N = 2,063)**

Detail of Parent Responses by Correlate

DISTRICT TOTALS	Agreement		Disagreement	
	Count	%	Count	%
ADMINISTRATOR LEADERSHIP (4)				
1. The administrators communicate openly and freely with students.	1560	89.9%	176	10.1%
2. The administrators appear to work well with the teachers at my child's school.	1614	91.4%	152	8.6%
3. The administrators make sure that parents are included in school activities.	1575	84.4%	291	15.6%
4. The principal is a strong instructional leader.	1553	87.1%	231	12.9%
HIGH ACADEMIC EXPECTATIONS (4)				
1. My child's teachers maintain high expectations for my child to learn.	1927	96.0%	81	4.0%
2. I expect my child to do his/her best at school.	2022	99.4%	13	.6%
3. I assist my child with his/her schoolwork.	1944	96.2%	76	3.8%
4. I contact teachers to find out how my child is doing in a class.	1850	93.1%	138	6.9%
SCHOOL CLIMATE (6)				
1. I feel that my child is safe at school.	1851	93.0%	139	7.0%
2. There is evidence of school spirit and pride at this school.	1766	91.2%	171	8.8%
3. The school building and grounds are clean and well maintained.	1949	96.6%	68	3.4%
4. The school staff treats me with courtesy and respect.	1879	93.9%	123	6.1%
5. My child enjoys school.	1905	95.0%	101	5.0%
6. The teachers at this school have a positive attitude.	1849	94.2%	114	5.8%
QUALITY INSTRUCTIONAL PRACTICES (3)				
1. My child has homework on a regular basis.	1838	91.6%	168	8.4%
2. My child receives instruction to meet her/his individual needs. (Bilingual, Special Education, G/T, etc).	1697	93.7%	115	6.3%
3. My child receives instruction in a variety of settings (individual, small group, large group).	1705	95.4%	83	4.6%

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
PARENT GOAL SETTING SURVEY 08-09
(N = 2,063)**

Detail of Parent Responses by Correlate

DISTRICT TOTALS	Agreement		Disagreement	
	Count	%	Count	%
MONITORING STUDENT PROGRESS (5)				
1. My child's teacher talks to him/her about how he/she is doing in class.	1748	93.7%	117	6.3%
2. The school informs me how my child is doing on a regular basis.	1661	86.8%	253	13.2%
3. The school explains to me the results of tests my child takes (TAKS, SAT, PSAT, TAKS).	1527	88.1%	207	11.9%
4. Teachers are willing to explain to me how my child is graded.	1775	94.3%	107	5.7%
5. I am invited to parent-teacher conferences.	1909	98.3%	33	1.7%
HOME-SCHOOL RELATIONS (4)				
1. The administrators are responsive to parental concerns and requests.	1555	88.1%	211	11.9%
2. Parents are informed of a child's progress in addition to report cards.	1707	89.2%	206	10.8%
3. As a parent I am kept informed of my child's behavior.	1795	93.1%	132	6.9%
4. Parents receive necessary school information, such as dates, activities, events, in a timely manner.	1699	88.8%	215	11.2%
RESOURCES AND TECHNOLOGY (3)				
My child has all the necessary textbooks.	1723	94.4%	102	5.6%
My child has access to a computer at home.	1463	82.2%	317	17.8%
My child has access to the internet at home to complete research assignments.	1327	76.2%	414	23.8%
IMPROVEMENT AREAS (3)				
I have seen an improvement in the cafeteria food.	1046	71.8%	410	28.2%
I have seen an improvement in the service in the cafeteria.	1170	82.3%	252	17.7%
I have seen an improvement in the bus transportation service.	1004	81.6%	226	18.4%

CANUTILLO INDEPENDENT SCHOOL DISTRICT
PARENT GOAL SETTING SURVEY 08-09
(N = 2,063)

LEVEL		Agreement		Disagreement		
		Count	%	Count	%	
Elementary	ADMINISTRATOR LEADERSHIP (4)					
	1. The administrators communicate openly and freely with students.	940	91.9%	83	8.1%	
	2. The administrators appear to work well with the teachers at my child's school.	961	90.9%	96	9.1%	
	3. The administrators make sure that parents are included in school activities.	968	86.0%	158	14.0%	
	4. The principal is a strong instructional leader.	900	84.9%	160	15.1%	
	HIGH ACADEMIC EXPECTATIONS (4)					
	1. My child's teachers maintain high expectations for my child to learn.	1196	97.9%	26	2.1%	
	2. I expect my child to do his/her best at school.	1226	99.4%	7	.6%	
	3. I assist my child with his/her schoolwork.	1223	99.3%	9	.7%	
	4. I contact teachers to find out how my child is doing in a class.	1161	95.4%	56	4.6%	
	Middle	ADMINISTRATOR LEADERSHIP (4)				
		1. The administrators communicate openly and freely with students.	317	87.8%	44	12.2%
2. The administrators appear to work well with the teachers at my child's school.		337	93.1%	25	6.9%	
3. The administrators make sure that parents are included in school activities.		311	82.9%	64	17.1%	
4. The principal is a strong instructional leader.		344	92.0%	30	8.0%	
HIGH ACADEMIC EXPECTATIONS (4)						
1. My child's teachers maintain high expectations for my child to learn.		386	94.8%	21	5.2%	
2. I expect my child to do his/her best at school.		405	98.8%	5	1.2%	
3. I assist my child with his/her schoolwork.		380	93.4%	27	6.6%	
4. I contact teachers to find out how my child is doing in a class.		356	90.4%	38	9.6%	
High		ADMINISTRATOR LEADERSHIP (4)				
		1. The administrators communicate openly and freely with students.	303	86.1%	49	13.9%
	2. The administrators appear to work well with the teachers at my child's school.	316	91.1%	31	8.9%	
	3. The administrators make sure that parents are included in school activities.	296	81.1%	69	18.9%	
	4. The principal is a strong instructional leader.	309	88.3%	41	11.7%	
	HIGH ACADEMIC EXPECTATIONS (4)					
	1. My child's teachers maintain high expectations for my child to learn.	345	91.0%	34	9.0%	
	2. I expect my child to do his/her best at school.	391	99.7%	1	.3%	
	3. I assist my child with his/her schoolwork.	341	89.5%	40	10.5%	
	4. I contact teachers to find out how my child is doing in a class.	333	88.3%	44	11.7%	

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
PARENT GOAL SETTING SURVEY 08-09
(N = 2,063)**

LEVEL		Agreement		Disagreement	
		Count	%	Count	%
Elementary	SCHOOL CLIMATE (6)				
	1. I feel that my child is safe at school.	1148	95.1%	59	4.9%
	2. There is evidence of school spirit and pride at this school.	1060	91.1%	104	8.9%
	3. The school building and grounds are clean and well maintained.	1197	98.0%	25	2.0%
	4. The school staff treats me with courtesy and respect.	1140	94.1%	72	5.9%
	5. My child enjoys school.	1180	96.8%	39	3.2%
	6. The teachers at this school have a positive attitude.	1153	96.2%	46	3.8%
	QUALITY INSTRUCTIONAL PRACTICES (3)				
	1. My child has homework on a regular basis.	1176	95.8%	51	4.2%
	2. My child receives instruction to meet her/his individual needs. (Bilingual, Special Education, G/T, etc).	1051	95.0%	55	5.0%
3. My child receives instruction in a variety of settings (individual, small group, large group).	1056	97.1%	31	2.9%	
Middle	SCHOOL CLIMATE (6)				
	1. I feel that my child is safe at school.	372	92.3%	31	7.7%
	2. There is evidence of school spirit and pride at this school.	366	93.1%	27	6.9%
	3. The school building and grounds are clean and well maintained.	372	92.3%	31	7.7%
	4. The school staff treats me with courtesy and respect.	376	93.3%	27	6.7%
	5. My child enjoys school.	372	92.3%	31	7.7%
	6. The teachers at this school have a positive attitude.	364	92.9%	28	7.1%
	QUALITY INSTRUCTIONAL PRACTICES (3)				
	1. My child has homework on a regular basis.	365	90.1%	40	9.9%
	2. My child receives instruction to meet her/his individual needs. (Bilingual, Special Education, G/T, etc).	324	88.8%	41	11.2%
3. My child receives instruction in a variety of settings (individual, small group, large group).	327	92.4%	27	7.6%	
High	SCHOOL CLIMATE (6)				
	1. I feel that my child is safe at school.	331	87.1%	49	12.9%
	2. There is evidence of school spirit and pride at this school.	340	89.5%	40	10.5%
	3. The school building and grounds are clean and well maintained.	380	96.9%	12	3.1%
	4. The school staff treats me with courtesy and respect.	363	93.8%	24	6.2%
	5. My child enjoys school.	353	91.9%	31	8.1%
	6. The teachers at this school have a positive attitude.	332	89.2%	40	10.8%
	QUALITY INSTRUCTIONAL PRACTICES (3)				
	1. My child has homework on a regular basis.	297	79.4%	77	20.6%
	2. My child receives instruction to meet her/his individual needs. (Bilingual, Special Education, G/T, etc).	322	94.4%	19	5.6%
3. My child receives instruction in a variety of settings (individual, small group, large group).	322	92.8%	25	7.2%	

CANUTILLO INDEPENDENT SCHOOL DISTRICT
PARENT GOAL SETTING SURVEY 08-09
(N = 2,063)

LEVEL		Agreement		Disagreement	
		Count	%	Count	%
Elementary	MONITORING STUDENT PROGRESS (5)				
	1. My child's teacher talks to him/her about how he/she is doing in class.	1112	97.0%	34	3.0%
	2. The school informs me how my child is doing on a regular basis.	1073	91.5%	100	8.5%
	3. The school explains to me the results of tests my child takes (TAKS, SAT, PSAT, TAKS).	921	91.1%	90	8.9%
	4. Teachers are willing to explain to me how my child is graded.	1104	96.2%	44	3.8%
	5. I am invited to parent-teacher conferences.	1179	99.3%	8	.7%
	HOME-SCHOOL RELATIONS (4)				
	1. The administrators are responsive to parental concerns and requests.	938	88.6%	121	11.4%
	2. Parents are informed of a child's progress in addition to report cards.	1094	93.6%	75	6.4%
	3. As a parent I am kept informed of my child's behavior.	1146	97.3%	32	2.7%
	4. Parents receive necessary school information, such as dates, activities, events, in a timely manner.	1043	89.1%	128	10.9%
	Middle	MONITORING STUDENT PROGRESS (5)			
1. My child's teacher talks to him/her about how he/she is doing in class.		340	90.7%	35	9.3%
2. The school informs me how my child is doing on a regular basis.		310	82.7%	65	17.3%
3. The school explains to me the results of tests my child takes (TAKS, SAT, PSAT, TAKS).		315	84.7%	57	15.3%
4. Teachers are willing to explain to me how my child is graded.		344	92.7%	27	7.3%
5. I am invited to parent-teacher conferences.		374	96.6%	13	3.4%
HOME-SCHOOL RELATIONS (4)					
1. The administrators are responsive to parental concerns and requests.		307	87.2%	45	12.8%
2. Parents are informed of a child's progress in addition to report cards.		320	84.9%	57	15.1%
3. As a parent I am kept informed of my child's behavior.		337	87.8%	47	12.2%
4. Parents receive necessary school information, such as dates, activities, events, in a timely manner.		343	90.0%	38	10.0%
High		MONITORING STUDENT PROGRESS (5)			
	1. My child's teacher talks to him/her about how he/she is doing in class.	296	86.0%	48	14.0%
	2. The school informs me how my child is doing on a regular basis.	278	76.0%	88	24.0%
	3. The school explains to me the results of tests my child takes (TAKS, SAT, PSAT, TAKS).	291	82.9%	60	17.1%
	4. Teachers are willing to explain to me how my child is graded.	327	90.1%	36	9.9%
	5. I am invited to parent-teacher conferences.	356	96.7%	12	3.3%
	HOME-SCHOOL RELATIONS (4)				
	1. The administrators are responsive to parental concerns and requests.	310	87.3%	45	12.7%
	2. Parents are informed of a child's progress in addition to report cards.	293	79.8%	74	20.2%
	3. As a parent I am kept informed of my child's behavior.	312	85.5%	53	14.5%
	4. Parents receive necessary school information, such as dates, activities, events, in a timely manner.	313	86.5%	49	13.5%

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
PARENT GOAL SETTING SURVEY 08-09
(N = 2,063)**

LEVEL		Agreement		Disagreement	
		Count	%	Count	%
Elementary	RESOURCES AND TECHNOLOGY (3)				
	1. My child has all the necessary textbooks.	1080	97.8%	24	2.2%
	2. My child has access to a computer at home.	855	80.4%	209	19.6%
	3. My child has access to the internet at home to complete research assignments.	766	73.8%	272	26.2%
	IMPROVEMENT AREAS (3)				
	1. I have seen an improvement in the cafeteria food.	654	73.7%	233	26.3%
	2. I have seen an improvement in the service in the cafeteria.	739	85.5%	125	14.5%
	3. I have seen an improvement in the bus transportation service.	606	85.4%	104	14.6%
	Middle	RESOURCES AND TECHNOLOGY (3)			
1. My child has all the necessary textbooks.		330	90.2%	36	9.8%
2. My child has access to a computer at home.		297	81.4%	68	18.6%
3. My child has access to the internet at home to complete research assignments.		268	75.1%	89	24.9%
IMPROVEMENT AREAS (3)					
1. I have seen an improvement in the cafeteria food.		170	60.3%	112	39.7%
2. I have seen an improvement in the service in the cafeteria.		205	73.7%	73	26.3%
3. I have seen an improvement in the bus transportation service.		178	67.9%	84	32.1%
High		RESOURCES AND TECHNOLOGY (3)			
	1. My child has all the necessary textbooks.	313	88.2%	42	11.8%
	2. My child has access to a computer at home.	311	88.6%	40	11.4%
	3. My child has access to the internet at home to complete research assignments.	293	84.7%	53	15.3%
	IMPROVEMENT AREAS (3)				
	1. I have seen an improvement in the cafeteria food.	222	77.4%	65	22.6%
	2. I have seen an improvement in the service in the cafeteria.	226	80.7%	54	19.3%
	3. I have seen an improvement in the bus transportation service.	220	85.3%	38	14.7%



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Dr. Pam Padilla
Superintendent

(915) 877-7444
FAX (915) 877-7414
ppadilla@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Pam Padilla, Superintendent

DATE: May 8, 2009

SUBJECT: Budget Update

Please find enclosed Mr. Reza's PowerPoint presentation for the budget update for FY 2010.

Canutillo Independent School District

FY2009-2010 Budget Update



Presented by
 Tony Reza, Executive Director for
 Financial Services
 Tuesday, May 12, 2009

Current Revenue Estimates for the General Fund

	<u>2009 (Adopted)</u>	<u>2010 (Estimated)</u>	<u>Difference</u>
Local Sources	\$13,934,883	14,962,321*	\$ 1,027,438
State Sources	26,866,049***	26,678,026**	(188,023)
Federal Sources	<u>3,623,853</u>	<u>4,085,199</u>	<u>461,346</u>
Total Revenues	\$44,424,785	\$45,725,546	\$ 1,300,761

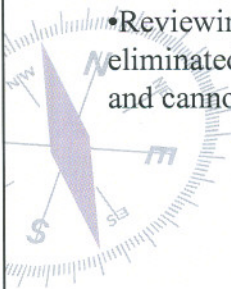
*Based on PROJECTED CAD assessed property values of **\$1,316,063,702**
 at a maintenance and operations tax rate of **\$1.04** per \$100 of valuation

Based on CPTD assessed property values of **\$1,241,241,438

***Based on CPTD assessed property values of **\$1,028,898,152**
 Prior Year Certified CAD assessed property values of **\$1,212,961,938**

Current Budget Activities

- Reviewed Campus and department budgets-made adjustments as deemed necessary
- Reviewing positions to determine which could be externally funded
- Reviewing activities or projects that may have to be eliminated from the budget (i.e. Lobby Guard system) and cannot be funded out of stimulus funds



3

2009-2010 Current Preliminary Budget Operating Fund - By Campus

ORGANIZATION	2008-2009	2009-2010	INCREASE
	ADOPTED BUDGET (1)	PROPOSED BUDGET (2)	(DECREASE) (2) - (1)
CANUTILLO HIGH	8,223,236	8,604,309	381,073
NECHS	276,378	969,725	693,347
CANUTILLO MIDDLE	4,159,386	4,160,121	735
ALDERETE MIDDLE	3,703,101	3,790,988	87,887
CANUTILLO ELEMENTARY	3,543,542	3,619,288	75,746
DAVENPORT ELEMENTARY	2,733,672	2,865,493	131,821
DAMIAN ELEMENTARY	2,892,513	2,980,120	87,607
CHILDRESS ELEMENTARY	2,922,294	2,934,562	12,268
GARCIA ELEMENTARY	2,782,931	3,101,836	318,905
TOTAL CAMPUSES	31,237,053	33,026,442	1,789,389
High Schools	8,499,614	9,574,034	1,074,420
Middle School	7,862,487	7,951,109	88,622
Elementary Schools	14,874,952	15,501,299	626,347
Total	31,237,053	33,026,442	1,789,389

2009-2010 Current Preliminary Budget Operating Fund - By Department

ORGANIZATION	FY2008-2009 Budget (1)	FY2009-2010 Budget (2)	(DECREASE) (2)-(1)	(DEC.) %
SUMMER SCHOOL	53,341	83,926	30,585	57.34%
SUPERINTENDENT	406,612	407,648	1,036	0.25%
BOARD OF TRUSTEES	66,500	67,500	1,000	1.50%
TAX COLLECTIONS	268,677	278,677	10,000	3.72%
HUMAN RESOURCES	536,315	548,740	12,425	2.32%
BUSINESS SERVICES	728,146	685,541	-42,605	-5.85%
SCHOOL RESOURCES	780,275	1,205,488	425,213	54.50%
TEXTBOOKS	108,856	106,890	-1,966	-1.81%
PUBLIC INFORMATION	156,498	158,480	1,982	1.27%
INTERNAL AUDIT	87,554	89,097	1,543	1.76%
ASSOCIATE SUPERINTENDENT	169,827	195,453	25,626	15.09%
DAY CARE	178,705	202,865	24,160	13.52%
ADULT LITERACY	54,276	56,291	2,015	3.71%
FOOD SERVICE	2,098,439	2,173,552	75,113	3.58%
PUPIL TRANSPORTATION	1,434,080	1,367,805	-66,275	-4.62%
EXTERNAL FUNDING	82,173	78,878	-3,295	-4.01%
WAREHOUSE	138,230	147,848	9,618	6.96%
FACILITIES	961,408	1,054,646	93,238	9.70%
ACCELERATED INSTRUCTION	481,854	449,197	-32,657	-6.78%
CAREER & TECH. EDUCATION	204,205	608,983	404,778	198.22%
SPECIAL EDUCATION	1,079,595	1,114,108	34,513	3.20%
ACADEMIC LANGUAGE SERVICES	227,394	227,394	0	0.00%
STUDENT SUPPORT	228,732	232,761	4,029	1.76%
DISTRICT WIDE	2,656,040	2,616,219	-39,821	-1.50%
TOTAL DEPARTMENTS	13,187,732	14,157,987	970,255	7.36%

5

CURRENT Estimated Revenues Less Current Expenditures

Current Estimated Revenues	\$45,725,546
(Based on <u>projected</u> property values of 1,316,063,702 @ \$1.040000)	
Current Preliminary Budget	<u>47,184,855</u>
Revenues less Expenditures	(\$1,459,309)

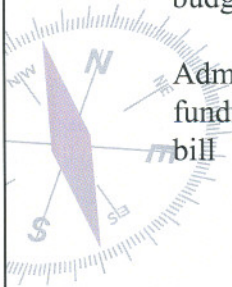
**THESE AMOUNTS ARE A WORK IN PROCESS AND WILL
CHANGE**

6

Current conclusions

Revenues estimates will be updated as the Administration receives more updated information

Administration continues to review staffing ratios, school calendars and department budgets for possible budget adjustments



Administration reviewing pending Legislative funding bills and information on the federal stimulus bill

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

Date: May 12, 2009

Subject: Administrative Personnel Actions for Board of Trustee Information Only

Presenter: Renée O'Donnell

ACTION

1. BACKGROUND INFORMATION

Superintendent approved employment of personnel:

Ubaldo Cervantes, Custodian, CHS.....Effective 4/29/2009
Angelica Romo, Business Teacher, CHS.....Effective 4/10/2009
María Del Carmen Villela, PT Bus Driver.....Effective 4/20/2009

Superintendent approved position changes for personnel:

María Garibay
PK Assistant, JDE, to CEI Assistant, JDEEffective 4/14/2009

Lynn Harkins
District Lead Technology Teacher, School Resources
Division to Accelerated Instruction Lead Teacher,
Accelerated Instruction Department.....Effective 4/8/2009

Virginia Hernandez
Interim Supervisor, 240 days to 226 daysEffective 7/1/2009

Laura Leos
Interim Travel Clerk to Receptionist, Financial ServicesEffective 4/14/2009

Rosalinda Lujan
Office Manager, GES to Secretary, Accelerated
Instruction Department.....Effective 5/4/2009

Ramona Morales
K (M) Two Way Teacher, GES to PK (M) Teacher, JDE.....Effective 8/17/2009

Beatriz Orozco
Special Ed Assistant, DDE to Special Ed Assistant CESEffective 4/28/2009

Superintendent approved position changes for personnel (cont.):

Beatriz Orozco
Special Ed Assistant, DDE to Special Ed Assistant CESEffective 4/28/2009

Elisa Pavia
Administrative Assistant, Facilities & Transportation
240 days to 226 daysEffective 7/1/2009

Josie Perez
Attendance Clerk, GES to Interim Office Manager, GESEffective 5/4/2009

Superintendent approved resignations:

None

Superintendent approved retirements:

Maria D. Reyes, Spanish Teacher, CMS.....Effective 6/5/09

Termination of Support Personnel

See memo under separate cover

2. BOARD ACTION REQUESTED

No action required.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

Date: May 12, 2009

Subject: Approval to Replace Roof Jacks at Bill Childress Elementary

Presented By: Ron Gatlin/Tony Reza

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any single budgeted purchase of goods or services that costs \$10,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. This request is to approve the replacement of roof jacks at Bill Childress Elementary School in the amount of \$11,400.00 to Mechanical Technologies Company.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the replacement of roof jacks at Bill Childress Elementary School in the amount of \$11,400.00 to Mechanical Technologies Company.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

Ron Gatlin
Purchasing Agent

Voice (915) 877-7426
Fax (915) 877-7415

Date: May 6, 2009

To: Canutillo ISD Board of Trustees

From: Ron Gatlin, Purchasing Agent

Subject: Replacement of roof jacks at Bill Childress Elementary

Description/justification: Labor and materials to replace roof jacks (duct work) between roof and evaporative coolers. Old roof jacks are rusted and allowing rain to enter the building.

Vendor name: Mechanical Technologies Company

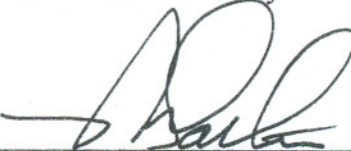
Category: Formal Quotations

Funding source: 691 Bonds

Cost: \$ 10,885.00.

Participating Schools: Bill Childress Elementary

Signature:



Ron Gatlin, Purchasing Agent

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

Date: May 12, 2009

Subject: Approval to Purchase Tires for the Transportation Department

Presented By: Ron Gatlin

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any single budgeted purchase of goods or services that cost in excess of \$10,000.00, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. This request is to approve the purchase of tires from Redburn Tire Company in the total amount of \$10,885.00. The Region 19 purchasing cooperative number 08-6189 will be utilized for this purchase.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the purchase of tires from Redburn Tire Company in the total amount of \$10,885.00 utilizing the Region 19 purchasing cooperative number 08-6189.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

Ron Gatlin
Purchasing Agent

Voice (915) 877-7426
Fax (915) 877-7415

Date: May 6, 2009

To: Canutillo ISD Board of Trustees

From: Ron Gatlin, Purchasing Agent

Subject: Purchase of tires for busses and vehicles

Description/justification: Purchasing tires for the district school busses to be replaced as needed.

Vendor name: Redburn Tire Company

Category: Region 19 Cooperative Purchasing Agreement #08-6189

Funding source: 199.34.6397.00.910.9.99 General Supplies - Tires

Cost: \$ 10,885.00.

Participating Schools: Transportation Department

Signature:

A handwritten signature in black ink, appearing to read "Ron Gatlin", is written over a horizontal line.

Ron Gatlin, Purchasing Agent

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

Date: May 12, 2009

Subject: Purchase of Copy Paper

Presenter: Ron Gatlin

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require Board approval before a transaction may take place. This request is to purchase 840 cases of copy paper from RIS Paper Company in the total amount of \$21,369.60. The paper is stored at the warehouse for distribution to campuses and departments upon request.

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval to purchase 840 cases of copy paper from RIS Paper Company in the total amount of \$21,369.60.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

Ron Gatlin
Purchasing Agent

Voice (915) 877-7426
Fax (915) 877-7415

Date: May 6, 2009

To: Canutillo ISD Board of Trustees

From: Ron Gatlin, Purchasing Agent

Subject: Purchase of copy paper for district wide usage.

Description/justification: Purchasing copy paper for the district campuses and departments on an inventory account to be issued using a warehouse requisition when paper is needed.

Vendor name: RIS Paper Company

Category: Formal Quotations

Funding source: 199.00.1315.00.000.9.00 (General Fund)
To be charged back to department budgets as it is requisitioned from the warehouse.

Cost: \$ 21,369.60.

Participating Schools: District-Wide

Signature:

A handwritten signature in black ink, appearing to read "Ron Gatlin", is written over a horizontal line.

Ron Gatlin, Purchasing Agent

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Date: May 12, 2009

Subject: Contract with New Teacher Center at University of California

Presenter: Vicky Ludwig/Ron Gatlin

1. BACKGROUND INFORMATION:

As stated in the Education Code Section 44.031, Item J, a school district may purchase copyrighted materials that are available from only one source. In addition, as stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to approve the contract with the New Teacher Center at University of California to include services and printed materials in the amount of \$13,750.00.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the contract with the New Teacher Center at University of California to include services and printed materials in the amount of \$13,750.00.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the purchase as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

CANUTILLO INDEPENDENT SCHOOL DISTRICT
Human Resources

Date: May 1, 2009

To: Canutillo ISD Board of Trustees

From: Vicky Ludwig, Employee Development Coordinator
Beginning Teacher Induction & Mentoring Grant
Administrator
Title II Coordinator

Subject: Contract Services and printed materials requested for New Teacher Center at University of California Santa Cruz

Description/
Justification

NTC (New Teacher Center) conducts research based professional development for new teachers and mentors. Their work has enabled CISD to retain and train new teachers to be equivalent to three year veterans in their classrooms.

CISD mentor teachers have been trained in TxBESS since 2002. The next step was to create Master Mentors who are at all campuses to assist with new teachers. It is proven that the mentor's skills also improve with this training. We have had two professional development trainings this year: *Instructional mentoring*, and *Coaching and Observation*. The last training is *Analyzing Student Work*. Title II paid for the first two sessions and the last will be paid by the BTIM Grant.

The New Teacher Center also provides copyrighted materials that are used by the mentors and teachers for their work with students. The forms are: *The Collaborative Assessment Log, Selective Scripting, Content, Strategies and Alignment*, and *Seating Chart: Movement, Interaction and/or Behavior Pattern*.

Vendor Name: New Teacher Center at University of California Santa Cruz

Category: Contracted services and printed materials

Funding Source: Beginning Teacher Induction & Mentoring Grant
424.13.6299.00.042.9.24

Cost: \$13,750.00

Participating
Schools: All Campuses except NECHS

Exhibit A

Ellen Moir, Executive Director
725 Front Street • Suite 400
Santa Cruz, California 95060
831-459-4323
fax 831-459-3822
www.newteachercenter.org

January 20, 2009

Vicky Ludwig
Employee Development Coordinator
Canutillo ISD
7965 Artcraft Road
El Paso, TX 79932

Dear Vicky,

This letter is to confirm the agreement for the Teacher Induction Module training the New Teacher Center will be providing for mentors in the Canutillo Independent School District. We ask that the audience not exceed 50 participants. The schedule is as follows:

- May 20-21, 2009: *Analyzing Student Work*

The fee for the training is \$4,200 per day (2 days for a total of \$8,400) plus travel expenses (airfare, airport transportation, car rental, lodging, and meals) for two trainers. In addition, each participant receives a *Teacher Induction Module* booklet. The booklet includes blank NCR tools, sample tools, Conversation Guides, and a DVD of conversations between new teachers and mentors. This is at an additional cost of \$45 per participant, plus shipping and handling. Paula Goldman, Product Manager, will arrange the shipping. You may reach her at 831.459.5183 or pgoldman@ucsc.edu.

The New Teacher Center will invoice your office upon completion of the trainings. Should you have any questions regarding the billing, please contact Jane Niswonger, Financial Analyst, at 831.459.1430, 831.459.3822 (fax), or janen@ucsc.edu.

A master copy of the participant packets and supplementary handouts will be sent one week prior to the event for your office to duplicate for each participant. Attached is a "generic" list of materials needed for the workshop and which we request that you provide. We will provide those items not listed. If you have any questions regarding the coordination or logistics of the trainings, please contact Serena Scott, Project Manager, at 831.459.1429 or at serenas@ucsc.edu.

We suggest that the training days run from 8:30 to 3:30 p.m. These are very full days and we would like to make the best use of the time together while making the participants as comfortable as possible. With this in mind, we request that lunch be served on site and that coffee, tea, water, and some breakfast breads/snacks, possibly fruit, be available in the morning. Cold drinks, including water, and a snack in the afternoon would also be nice.

I am the lead contact for our work in Texas. Please contact me if you have questions. We look forward to working with you.

Sincerely,

Julie Almquist
Regional Director
831-459-1643
almquist@ucsc.edu

NEW TEACHER CENTER at University of California, Santa Cruz

Basic Materials List

Please provide the following materials, supplies, and equipment.

- television/VCR or DVD projector (per arrangement)
- overhead projector and screen
- 1 chart easel and 1 chart pad
- name tags coded, first name in large print
- table signs/tents that correspond to group designations
- sign-in table with sign-in list and name tags
- on each table (in a basket or tray):
 - 3" X 3" post-its
 - 1 1/2" X 2" post-its
 - 1 set of colored marking pens
 - 1 highlighter per two people
 - some pens and pencils
- refreshments as designated in agreement
- duplication of participant materials as designated in agreement
- room arrangement: round tables arranged in crescent formation or rectangle tables arranged in chevron formation; six participants per table
- a table, against the wall at the front of the room for presenters' materials
- a table off to the side, near the front, for presenters to sit

IF YOU HAVE QUESTIONS, PLEASE CALL SERENA at 831-459-1429 or serenas@ucsc.edu

Exhibit A - Summary

Canutillo ISD

Teacher Induction Module Training

Dates:

Effective Date – May 20, 2009

End Date - May 21, 2009

Analyzing Student Work

2 Days @ \$ 4,200. Per Day = \$ 8,400.

50 Teacher Induction Module Booklets @ 45. Each = \$ 2,250.

(plus shipping & handling estimated - to be invoiced
at actual costs) = \$ 150.

Travel Costs for 2 Trainers @ \$ 1,500. Each = \$ 3,000.
(travel is estimated and will be invoiced at actual costs)

Invoice Date – 20 Days following Training Session

Terms – Net 30 Days

Not to Exceed = \$ 13,750.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

Date: May 12, 2009

Subject: Contract with El Paso Regional School for the Deaf

Presenter: Ron Gatlin

ACTION

1. BACKGROUND INFORMATION:

A stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to approve the contract with the El Paso Regional School for the Deaf in the amount of \$15,500.00.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the contract with the El Paso Regional School for the Deaf in the amount of \$15,500.00.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the purchase as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, TX 79835

Janine Hammock
Special Education Director

(915) 877-7450
FAX (915) 877-7473

MEMORANDUM

Date: May 6, 2009

To: Canutillo ISD Board of Trustees

From: Special Education Department/Janine Hammock

Subject: Bill from El Paso Regional School for the Deaf

Description/justification: Special Education Department has a bill from El Paso Regional School for the Deaf in the amount of \$15,500.00. We have three full-time students attending El Paso Regional School for the deaf and four students that are being serviced at CISD by an itinerant teacher from Regional Day School for the Deaf.

Vendor name: El Paso Regional School for the Deaf

Category: Shared Services Arrangement Agreement

Funding source: 199.11.6229.00.918.9.23 - Tuition/Transfer payments (Local Funds)

Cost: \$15,500.00

Participating Schools: District-Wide

Signature: Janine Hammock, Special Education Director



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

Financial Services

(915) 877-7425
FAX (915) 877-7415

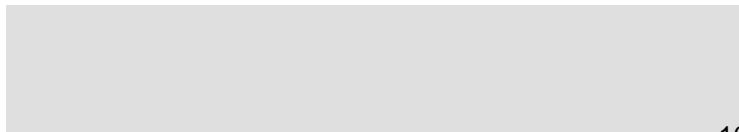
To: Mrs. Shonda Jordan, Board President
From: Tony Reza
Date: May 7, 2009
Re: Information on Proposed Cell Phone Allowance

The Administration is requesting approval to provide a cell phone usage allowance for eligible employees. This allowance would be added to the Stipend List that was approved by the Board of Trustees on December 11, 2008.

Currently, the district provides selected employees with cell phones and pays the monthly bill. Each employee is charged \$10 per month for personal calls. The district is reimbursed via the E-Rate program at a discounted percentage. Accounts Payable receives the bill and reviews it for expenditures over and above the contracted rate. The bill is paid and any excess charges are then invoiced to each employee, who in turn reimburses the district.

The Administration is requesting approval for several reasons: First, recently the Administration became aware that according to the Internal Revenue Service (IRS), employers who provide district cell phones must have a method of collecting records from the employee for the business verses personal use of the equipment. While the business use is not taxable, the personal use is, and this would include not only the personal calls, but a pro rata share of the monthly service charges as well. To comply with this obligation would require additional labor from not only the Payroll Department, but the employees as well. It is more efficient and effective to provide employees with an allowance for the cell phone.

Secondly, the district is expending many labor hours reviewing the cell phone invoice and billing employees for the excess charges. This impacts the Accounts Payable Department's ability to process other vendor invoices in a timely manner.



Lastly, *AT&T* did not submit a bid for the cell phones this year. The other bidders, *Verizon* and *Sprint* had monthly costs that were higher than what the district has paid in the past. In addition, the district will incur additional costs to move over to either one of these two bidders. Consequently, the district did not award a bid for this proposal.

The Administration is proposing a monthly allowance of \$40 per month for eligible positions. This allowance is similar or lower to what other districts are providing to their employees. The district currently has fifty (50) cell phones of which approximately forty-eight (48) are in use. The estimated cost for the allowances for each position is \$480, for fifty positions the total annual cost will be \$24,000. The telephone budget amount (local funds) would be reduced by this amount and transferred to an allowance account to fund this expense. Please note that the upfront expenditure for the cell phones last year was \$29,957.68 (before the discount). So this transaction would have a savings effect on the budget for next year.

In the event the allowances are approved, the Administration will inform those employees eligible to turn in their phones to the School Resources Division by the end of June. The employees will be informed to get their own phone service and to provide this information to the district. The district will offer employees the choice of purchasing their assigned phone at the market value of \$15 to \$20. While these phones were provided to the district free of charge, the cost of the phone may have been imputed to the monthly service fee. It is the counsel of Mr. Baskind that employees are charged for the phones at the fair market value should they want to keep them. Providing these phones to the employees free of charge, could be considered a "gift of public funds." Those phones not purchased by the employees will be auctioned off to the public. The job description for each employee will have to be amended.

The Administration has reviewed the positions that are eligible for this allowance and has created a draft regulation. It is attached for your information.

If you need additional information, feel free to call me at 877-7425.

Attachment

Copy to: Dr. Pam Padilla, Superintendent
Board of Trustees

OFFICE COMMUNICATIONS
CELL PHONE ALLOWANCES

CPCA
(REGULATION)

RATIONALE Key district positions require the use of cellular phones in the course of conducting their duties and responsibilities. These duties are vital in conducting emergency operations, supervising campuses, safekeeping vital communication and infrastructure equipment, providing for the security and welfare of the district's stakeholders and property, or working offsite with students, programs and community members.

JUSTIFICATION OF NEED The following key positions are approved to receive cellular phone allowances because their duties fit the rationale listed above.

- 1) Superintendent
- 2) Associate Superintendent
- 3) Executive Directors
- 4) Principals
- 5) Directors
- 6) Assistant Principals
- 7) Internal Auditor
- 8) Transportation Supervisor
- 9) Facilities Supervisor
- 10) Technology Coordinator
- 11) Athletic Coordinator
- 12) IT Systems Engineer
- 13) Public Information Officer
- 14) HVAC Specialist
- 15) Risk Management Specialist
- 16) Athletic Trainer-Middle Schools
- 17) Truant Officer
- 18) Purchasing Agent
- 19) Supplemental Services Supervisor
- 20) Supplemental Services Educator
- 21) Prevention Specialist
- 22) Food Service Maintenance/Warehouse
- 23) Security Guard – Evening Duty
- 24) District-wide Security Guard-If position is approved

REVIEW OF NEED On a yearly basis, the Superintendent's Cabinet will review the listing of key positions to determine if additions or subtractions have to be made.

Canutillo ISD
071907

OFFICE COMMUNICATIONS
CELL PHONE ALLOWANCES

CPCA
(REGULATION)

NON-
RESPONSE TO
CALLS FROM
SUPERVISOR

If an employee in a key position is found not to have responded to cellular phone calls from their immediate supervisor (documented at minimum of three times), this employee may have their allowance revoked by the Superintendent.