

# Agenda of Special Meeting

## The Board of Trustees Canutillo ISD

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A Special meeting of the Board of Trustees of Canutillo ISD will be held March 31, 2009, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
  - A. Call to Order
  - B. Roll Call
  - C. Committee Reports
    1. Finance/Audit/Facilities/Planning Committee (March 21, 2009) 3  
**Presenter:** Mrs. Sanchez, Chairperson
  - D. Consent Agenda
    1. Approval of Budget Amendments 13
  - E. Reports
    1. Update on FY 2009-2010 Budget Process 19  
**Presenter:** Mr. Reza
    2. Presentation on Proposed Employee Benefits Program for 2009-2010 28  
**Presenter:** Mrs. O'Donnell and Mr. McGraw
  - F. Board of Trustee Business
    1. NONE
2. Instruction and Student Affairs
  - A. Consider waiver and/or modification to Policy EIC (LOCAL) 29  
**Presenter:** Dr. Dow and Mr. Fry
3. Personnel
  - A. NONE
4. Business and Finance
  - A. Approval of purchase of 12 Dell Computers for Canutillo Elementary School 33  
**Presenter:** Ms. Garcia and Ms. Escobar
  - B. Approval of purchase of TAKS Accelerated Reading Curriculum 34  
**Presenter:** Ms. Judd
  - C. Consider change order for AMS project to add fencing and landscaping adjacent to the track, or authorize request for proposals for fencing and landscaping for AMS project  
**Presenter:** Mr. Reza
  - D. Discussion of Canutillo High School Field House 35

- Presenter:** Mrs. Sanchez
5. Administration
    - A. Approval of 2008-2009 District Goals and Performance Objectives 36  
**Presenter:** Dr. Dow
    - B. Consider a modification to District Awards for Teacher Excellence 37  
(DATE) Cycle I Grant Program  
**Presenter:** Dr. Dow
  6. Adjournment
- 

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



# Canutillo Independent School District

7965 Artcraft Rd.  
El Paso, TX 79932

Mailing Address P.O. Box 100  
Canutillo, Texas 79835

**Financial Services**

**(915) 877-7425**  
**FAX (915) 877-7415**

**To:** Mrs. Yvonne Sapien-Sanchez, Committee Chairperson  
**From:** Tony Reza  
**Date:** March 23, 2009  
**Re:** Finance/Audit/Facilities/Planning Committee Meeting on 3/21/09

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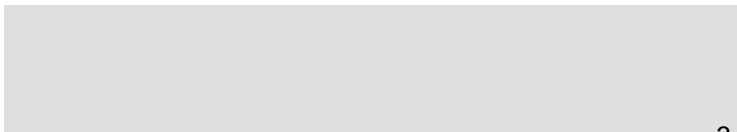
Committee members present: Yvonne Sapien-Sanchez, Letty Gonzalez, and Rachel Quintana.

Other individuals present: Monica Cazares, Shonda Jordan, Armando Rodriguez, Dr. Pam Padilla, Dr. Pauline Dow, Pablo Ramirez, Tony Reza and Jerry Gutierrez.

Everyone (with the exception of Jerry Gutierrez) met at the Canutillo ISD Administration Facilities at 8 am and left after the vehicles were brought to the front of the building.

Arrived at Canutillo High School at 8:12 am and reviewed the CHS Field House. Jerry Gutierrez, G&A Architecture, was there to provide information and answer questions for the Committee members and board members.

Members observed cracks in the front entrance and the boys and girls locker areas (although none were found in the bathroom and shower area). The concrete edges on the floor near the front entrance appeared to be gouged out at some places near the wall (poor cement mixing?). Floor seams at doorways are very poorly finished. The stain on the floor appears to be poorly applied. Pictures are provided. When the question was asked as to who had approved this floor, it was commented that an Administrator had approved the floor. Yvonne Sanchez, committee chair and board member, stated that the cracks on the floor are "not acceptable." The floor is of major concern and needs to be addressed further by the board. Jerry suggested a bore study to determine the problem with the serious cracks in the floor.



There was a question as to the date of completion and the Board of Trustees listed on the dedication plaque. The date of completion needs to be confirmed and whether the Board of Trustees listed on the plaque is correct.

When asked why the building did not have sprinklers, Jerry Gutierrez explained that the building had separation walls that would contain a fire for up to two hours and therefore sprinklers were not necessary.

In the weight room, it was noted that some barbells, cords, and other items, were lying around and presented a safety hazard. They needed to be placed in a box, shelves, or some container.

Permanent seating for handicapped students needs to be addressed as there is none available and the building is already in use.

Yvonne requested a copy of the punch list and asked if the final punch list has been reviewed.

It was noted that the supports for the bleachers in the front of the Field House have sharp edges which could cut or hurt students or employees. Some type of fencing is needed to cover these edges that are on the side and in front of the bleachers.

The sidewalk from the doors to the field does not connect to the intersecting walkway and is separated with a path of chad. The question was asked as to why this was not connected and there was no answer.

The concrete emergency access road next to the Field House had been gouged out in certain places. Questions as to why this had occurred were asked. Pablo stated that this is the Emergency Area for emergency vehicles during games. A question was asked as to why there is no sign designating this. It was stated that this could be done.

The group left at 8:55 am for Alderete Middle School.

The group arrived at Alderete Middle School football field at 9:05 am. Jerry Gutierrez discussed the fencing and polymer coated chad materials that had been deleted from the Artificial Turf project during the value engineering process due to budget constraints. Jerry felt that these items needed to be added back because of liability issues that the district may face if students, employees or parents got hurt. This is an item that Administration will recommend for board action.

The drop off between the football field and the volleyball courts is severe and individuals could be hurt if they fell from the football and track area into the volleyball courts below. Jerry felt that this area, along with the whole football field

needs to be fenced off. The Administration will make a recommendation to the Board about this matter in the near future.

Jerry Gutierrez also discussed the water drainage patterns between the football field and the volleyball court areas. Previous areas of concern had still not been addressed and still pose problems to the building. The group then went to the campus building but Jerry Gutierrez had to leave.

The entrance tile letter “M” is cracked and needs to be replaced,. The Girl’s bathroom in the 200 hallway had a counter top that could not be used by a student in a wheelchair and some door latches needed replacing.

It was evident that there is a roach infestation at this campus due to the number of dead roaches that lay on the floor, however, the exterminator had been called and had sprayed the campus.

The Boy’s bathroom in the 200 hallway needs the doors replaced.

In the 300 hallway, the Girl’s and Boy’s bathrooms had door latches that did not work. They need to be replaced. Doors must be checked for privacy. Several doors are not functional and need to be fixed so they close properly.

Some classrooms seem to pose a fire hazard due to stacks of books and paper that are laying on the floor next to extension cords and outlets. All campuses will need to be checked for orderliness in the classrooms.

The exercise room for faculty poses problems with electrical wires and hookups that pose danger and fire risks.

The group left AMS at 10:40 am.

The group arrived at CMS at 10:45 am and noted the following:

The water fountain in the 200 hallway (between the Boy’s and Girl’s bathrooms) needed to be replaced. Comment was made that this fountain has been in this state for quite awhile.

In the 100 hallway, one door latch needs to be replaced in the Girl’s bathroom.

In the 200 hallway, the paint job has areas missing, as if the coating was ripped off.

A thermostat cover in the 200 hallway is broken and needs to be replaced.

The Boy’s bathroom in front of the old gym emitted a foul odor.

The old gym had some exposed wires that needed to be replaced. Insulation on the high walls appear to have been damaged due to water or moisture and could be moldy. Need to be replaced. Floor needs to be protected from moisture and rain.

The doors in the cafeteria next to the stage appear to be broken and need to be replaced. Also the face plate for the light switches next to the doors is broken and needs to be replaced.

The “eagle” needs to be moved from the middle school to the high school because that was the original intent.

The group left CMS at 11:20 am and headed for Garcia Elementary School.

Everyone arrived at GES at 11:25 am and reviewed the campus. It was noted that the teacher’s lounge female bathroom did not have any feminine product dispensers. It was requested that they be added. Also the male bathroom needed a strip of covering to be placed at the end of the bathroom stall door for privacy.

The meeting ended at 12 noon.

If you need additional information, feel free to call me at 877-7425.

cc: Dr. Pam Padilla, Superintendent  
Board of Trustees













CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS

Agenda Item: \_\_\_\_\_

Date: March 31, 2009

Subject: Garcia Elementary School – BJE #6113

Presented By: Tony Reza

Consent Agenda X

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ACTION

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1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 11 to function 13 to provide funds to send teachers to local staff development workshops.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

Date: 3/09/09

Reason:

FUNDING SOURCE: READING MATERIALS

PURPOSE FOR THE AMENDMENT: BALANCE EMPLOYEE TRAVEL ACCOUNT

HOW WILL IT IMPACT EDUCATION: STAFF DEVELOPMENT TO STRENGTHEN INSTRUCTION

WHAT GOAL DOES THIS ACTION SUPPORT: ALL STUDENTS WILL BE TAUGHT BY HIGHLY QUALIFIED TEACHERS AND, WHERE APPLICABLE, QUALIFIED INSTRUCTIONAL AIDES, IN SCHOOLS LED AND SUPPORTED BY HIGHLY QUALIFIED ADMINISTRATORS, ABLE TO MEET THE NEEDS OF DIVERSE LEARNERS.

Mode: **Change**

F3=Exit

F5=Reset F12=Cancel

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Financial Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Garcia Elementary School - BJE #6113

DATE: March 25, 2009

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6329.00.105.9.11 Reading Materials	4,079.00	(225.00)	3,854.00
199.13.6499.00.105.9.11 Misc Operating Expense	3,377.00	225.00	3,602.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 11 to function 13 to provide funds to send teachers for local staff development.

\_\_\_\_\_  
Superintendent



\_\_\_\_\_  
Executive Director Financial Services

\_\_\_\_\_  
Date

3/25/09  
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS

Agenda Item: \_\_\_\_\_

Date: March 31, 2009

Subject: Career & Technology Education – BJE #6151

Presented By: Tony Reza

Consent Agenda X

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ACTION

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1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from functions 11 and 31 to functions 21 and 36 to provide funds for students and teachers to go to state and national leadership conferences and competitions.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

MAR BJE 6151 Title: CATE - TRAVEL FOR STUDENT LEADERSHIP CONFERENCE

Date: 3/12/09

Reason:

FUNDING SOURCE: STATE CATE FUNDS

PURPOSE OF AMENDMENT: TO PROVIDE FUNDS FOR STUDENTS TO GO TO STATE AND NATIONAL LEADERSHIP CONFERENCES/COMPETITIONS

HOW WILL THIS IMPACT EDUCATION: STUDENTS WILL HAVE THE OPPORTUNITY TO COMPETE IN VARIOUS LEADERSHIP EVENTS.

WHAT CAMPUS/DISTRICT GOALS WILL BE MET: GOAL #5

Mode: **Change**

F3=Exit

F5=Reset F12=Cancel

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Financial Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Career & Technology Department- BJE# 6151

DATE: March 25, 2009

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.31.6119.00.001.9.22 Salaries	25,776.00	(16,066.86)	9,709.14
199.31.6141.00.001.9.22 Medicare	579.00	(438.24)	140.76
199.31.6142.00.001.9.22 Health Insurance	1,273.00	(795.91)	477.09
199.31.6143.00.001.9.22 Worker's Compensation	79.00	(12.64)	66.36
199.31.6145.00.001.9.22 Unemployment Comp	20.00	(11.41)	8.59
199.31.6146.00.001.9.22 Teacher Retirement	288.00	(110.58)	177.42
199.31.6146.01.001.9.22 TRS Payroll Tax	126.00	(72.58)	53.42
199.11.6126.00.917.9.22 Part Time/Temp Pay	12,000.00	(12,000.00)	-
199.21.6411.00.917.9.22 Employee Travel	2,000.00	2,000.00	4,000.00
199.36.6411.00.917.9.22 Employee Travel	5,000.00	5,000.00	10,000.00
199.36.6412.00.917.9.22 Student Travel	15,000.00	22,508.22	37,508.22

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from functions 31 and 11 to functions 21 and 36 to provide funds for students and teachers to go to state and national leadership conferences and competitions.

\_\_\_\_\_  
Superintendent  
  
\_\_\_\_\_  
Executive Director Financial Services

\_\_\_\_\_  
Date  
3/25/09  
Date

# Canutillo Independent School District

## Update on FY2009-2010 Budget Process

Presented by

Tony Reza, Executive Director for

Financial Services

Tuesday, March 31, 2009



# Current Revenue Estimates for the General Fund

	<u>2009 (Adopted)</u>	<u>2010 (Estimated)</u>	<u>Difference</u>
Local Sources	\$13,934,883	14,962,321*	\$ 1,027,438
State Sources	26,866,049***	26,657,612**	(208,437)
Federal Sources	<u>3,623,853</u>	<u>3,850,000</u>	<u>226,147</u>
Total Revenues	<u>\$44,424,785</u>	<u>\$45,469,933</u>	<u>\$ 1,045,148</u>

\*Based on PROJECTED CAD assessed property values of **\$1,316,063,702**  
at a maintenance and operations tax rate of **\$1.04** per \$100 of valuation  
\*\*Based on PROJECTED CPTD assessed property values of **\$1,270,689,217**  
\*\*\*Based on CPTD assessed property values of **\$1,028,898,152**  
Prior Year Certified CAD assessed property values of **\$1,212,961,938**

# FY2009-2010 Budget Process

## **January 11 through February 6**

- Campuses and departments receive their allocations
- Budget training for campuses and departments

## **March 27**

- Budget documents are due in the Financial Services Division

## **April 10**

- Financial Services Division enters all budgets and sends them out to campuses and divisions

## **April 20 through April 24**

- Budget review for campuses and divisions

# Per Capita Campus Allocations

High School	\$115 per Student
Middle School	\$100 per Student
Elementary School	\$ 90 per Student

Administration Allotment	\$ 23 per Student
Nursing Allotment	\$ 3 per Student
Counselor Allotment:	

High School	\$ 6 per Student
Middle & Elementary School	\$ 3 per Student

Small amount for emergency custodial supplies (\$250 - \$500)

# Per Capita Allocation by Campus

Campus	Enrollment (Estimated)	Basic Allocation (\$115, \$100, \$90)	Administration (\$23)	Nurse & Coun. (\$6 & \$3)	Total
Canutillo High	1,614	\$185,610	\$37,122	\$ 14,526	\$237,258
NECHS	200	23,000	4,600	1,200	28,800
Canutillo Middle	742	74,200	17,066	4,452	95,718
Alderete Middle	647	64,700	14,881	3,882	83,463
Canutillo Elem.	702	63,180	16,146	4,212	83,538
Davenport Elem.	435	39,150	10,005	2,610	51,765
Damian Elem.	534	48,060	12,282	3,204	63,546
Childress Elem.	531	47,790	12,213	3,186	63,189
Garcia Elem.	<u>716</u>	<u>64,440</u>	<u>16,468</u>	<u>4,296</u>	<u>85,204</u>
<b>Total</b>	<b>6,121</b>	<b>\$610,130</b>	<b>\$140,783</b>	<b>\$41,568</b>	<b>\$792,481</b>

Note:

Campuses also received an additional allotment for copier usage, UIL and co-curricular activities.

# Campus Budgets-Additional Funds

- Per Capita Budgets are formulated with respective CICs and are tied to Campus Improvement Plans (CIPs)
- Received State Compensatory allotments
- Received Title I allotments

# State Compensatory & Title I Allocations by Campus

Campus	State Comp.	Title I	Per Capita	Total
Canutillo High	\$128,250	\$61,760	\$237,258	\$427,268
NECHS	15,525	7,360	23,000	45,885
Canutillo Middle	69,120	32,768	95,718	197,606
Alderete Middle	69,525	32,960	83,463	185,948
Canutillo Elem.	74,000	35,520	83,538	193,058
Davenport Elem.	61,500	29,520	51,765	142,785
Damian Elem.	44,625	21,420	63,546	129,591
Childress Elem.	56,500	27,120	63,189	146,809
Garcia Elem.	<u>44,875</u>	<u>20,580</u>	<u>85,204</u>	<u>150,659</u>
<b>Total</b>	<b>\$563,920</b>	<b>\$269,008</b>	<b>\$786,681</b>	<b>\$1,619,609</b>

Note:

State Compensatory and Title I funds are allocated on an per student dollar basis times the number of economically disadvantage students at each campus. Again, campuses also received an additional allotment for copier usage, athletic and UIL.

# Special Programs Allocations

<b>Special Program</b>	<b>Program Code</b>	<b>ADA or FTEs</b>	<b>Total</b>
Advanced Academics (AA)	(21)	276.349	\$ 108,054
Career Education (CATE)	(22)	306.381	1,382,537
Special Education (SPED)	(23)	213.732	2,257,814
State Compensatory Education (SCE) (24/30)		5,084.821	4,148,876
Bilingual Education	(25)	1,691.685	<u>534,122</u>
		<b>Total</b>	<b>\$8,431,403</b>

Based on projected average daily attendance (ADA) or full-time equivalents (FTE)

# *Current Items*

Revenues estimates will be updated as the Administration receives more updated information

Administration will enter salary estimates and campus and department budgets in April

**Canutillo Independent School District  
Office of the Superintendent  
Post Office Box 100  
Canutillo, Texas**

Agenda Item:

Date: March 26, 2009

Subject: Presentation of Proposed Changes to the District's Health Benefit Plan

Presented By: Renee O'Donnell, Randy McGraw

Consent Agenda:

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**ACTION**

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**1. BACKGROUND INFORMATION:**

- The District's Health Benefit Committee in conjunction with our consultant, has reviewed the current benefit plan for any changes for fiscal year 2009-2010.
- The Committee represented by Renee O'Donnell, Executive Director of Human Resources and Randy McGraw, district Benefits Consultant will present a Power Point presentation of proposed changes to the District Health Plan for fiscal year 2009-2010

**2. SUPERINTENDENT RECOMMENDATION:**

Recommend approval of proposed changes to District Health Plan

**3. BOARD ACTION REQUESTED:**

Motion to approve the recommended changes.

**MOTION** \_\_\_\_\_

**SECOND** \_\_\_\_\_

**FOR** \_\_\_\_\_

**AGAINST** \_\_\_\_\_

**CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TX 79835**

Agenda Item: Consider waiver and/or modification of board policy EIC(LOCAL)

Date: March 26, 2008

Subject: Modify EIC(Local)

Presented By: Dr. Pauline Dow, Associate Superintendent                      Consent Agenda \_\_\_\_\_

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**ACTION**

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**1. BACKGROUND INFORMATION:**

Our data analysis shows that we must improve our ability to attract and maintain students in the more rigorous Pre-Advanced Placement (P-AP) and Advanced Placement (AP) courses.

Students understand that a strong GPA is requisite for entrance into the best universities. As a result, students making Bs or Cs in P-AP and AP courses often become discouraged and opt out of these courses in order to improve their GPAs through less rigorous coursework. Thus, our numbers in P-AP and AP are low, as is the number of students taking AP exams.

Currently, we award 10 extra points to students who earn a course grade of 80 or better in P-AP and AP courses.

In order to create an environment that encourages students to enroll in the more rigorous courses, and to stay committed to doing their personal best for the duration of the course, we want to provide a more reasonable incentive: change the grade students must earn to receive 10 extra points from 80 to 75.

Because of the timing for printing and distributing transcripts in the spring semester, Administration is requesting that the Board consider expediting this request should it be approved.

**2. SUPERINTENDENT RECOMMENDATION:**

Modify EIC Local to change the grade a student must earn to receive 10 extra points from 80 to 75, and move to first reading.

**3. BOARD ACTION REQUESTED:**

Motion to modify EIC Local to change the grade a student must earn to receive extra points from 80 to 75 (First Reading).

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_

ACADEMIC ACHIEVEMENT  
CLASS RANKING

EIC  
(LOCAL)

VALEDICTORIAN AND SALUTATORIAN	Effective for students entering grade 9 in school year 2000–01, to be eligible for valedictorian or salutatorian honors, a student must have been continuously enrolled in the District high school for the four semesters preceding graduation and must have completed all state requirements in the Recommended Program or the Distinguished Achievement Program.
CONDUCT	To qualify to give the valedictorian or salutatorian speech, a student shall not have engaged in any serious misconduct in violation of the Student Code of Conduct, including any behavior resulting in removal to a disciplinary alternative education program, a three-day suspension, or expulsion.
HONOR GRADUATES / TOP TEN PERCENT	All eligible students whose grade point averages comprise the top ten percent of the graduating class, as determined by the District's procedures, qualify for automatic admission under Education Code 51.083, and shall be recognized as honor graduates. Honor graduates shall be so noted in the commencement ceremonies published program. The four consecutive semester enrollment requirements necessary for honor graduate status shall not apply to students in the top ten percent.
CATEGORIES OF RECOGNIZED GRADUATES	The District shall recognize graduates in the following categories: <ol style="list-style-type: none"><li>1. Top ten percent of graduating seniors.</li><li>2. Students who have completed the Distinguished Achievement Program, regardless of grade point average (GPA).</li></ol>
EARLY GRADUATION	<p>A student's class ranking shall be determined within the graduating class of the school year in which the student completes all requirements for a diploma, regardless of the number of years the student is enrolled in high school. For ranking purposes, a school year begins on the first day of school and ends on the last day of summer school.</p> <p>To be eligible to graduate in three years, a student shall complete all coursework and exit-level testing required of the ninth grade class in which he or she began high school.</p> <p>Prior to the beginning of grade 11, a student who wishes to graduate early shall complete a written application in the counselor's office. Written parental approval shall be submitted with the application. The student shall receive counseling regarding requirements and schedules.</p> <p>Three-year graduates shall be eligible for all honors positions.</p>
CLASS RANK	Class rank for senior students shall be calculated by averaging semester grades earned in grades 9–12 and any high school

courses taken before grade 9 for which a student earned state graduation credit. Class rank shall be calculated at the end of the fifth six-week grading period. For the purpose of determining honors at graduation ceremonies, the ranking of the top ten percent of the graduates shall be based on final grades for the spring semester.

For purposes of class rank, courses designated as Pre-Advanced Placement and Advanced Placement (AP) for which a student earned state graduation credit and dual credit courses for which a student earned state graduation and college or university credit shall be awarded ten extra points toward the GPA. Upon course completion, a student must have earned a grade of at least an 75 to receive the extra points.

Deleted: 80

Grades earned in local credit courses shall be excluded from the calculation of class rank.

Except for grades earned for local credit, all grades on a student's transcript, including failing grades, repeated courses, and summer school, shall be included in determining a student's grade point average and rank in class.

TRANSFER CREDIT

A student who transfers into the District high school with high-level courses shall receive similar credits counted toward the GPA according to the list of higher-level courses offered in the District and the grade point scale used for credit earned in the District.

Students transferring into the District shall receive the numerical grade that was earned for courses taken in the other district. Letter grades shall be recorded as follows:

CONVERSION SCALE

A	95
B	85
C	77
D	72
F	69

MODIFIED COURSES

For purposes of determining class rank for honors positions, courses that have been modified by the student's admission, review, and dismissal (ARD) committee, as to the required content of the Texas Essential Knowledge and Skills (TEKS) and reflected in the student's IEP (individualized education program) shall not earn the same number of grade points as regular courses. However, courses modified as to methodology only shall earn the same number of grade points assigned to regular courses.

BREAKING A TIE  
AMONG HONOR  
GRADUATES

In case of a tie, the valedictorian or salutatorian shall be chosen according to the following criteria:

1. The student with the most AP courses shall be considered first.
2. If a tie still remains, the student with the highest numerical grade average of all AP courses taken shall be the valedictorian or salutatorian.

CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS

Agenda Item:

Date:

Subject: Approval to Purchase 12 Dell Computers Canutillo Elementary School

Presented By: Monica Garcia/LuAnn Escobar

Consent Agenda: \_\_\_\_\_

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ACTION

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1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any single budgeted purchase of goods or services that cost in excess of \$10,000, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. This request is to approve the purchase of 12 Dell Computers for Canutillo Elementary School from Dell Marketing. The purchase will be made utilizing the DIR Cooperative Purchasing Agreement # DIR-SDD-192 in the total amount of \$10,066.44.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the purchase of 12 Dell Computers for Canutillo Elementary School from Dell Marketing in the total amount of \$10,066.44.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS

Agenda Item:

Date:

Subject: Purchase of TAKS Accelerated Reading Curriculum

Presented By: Karen Judd

Consent Agenda: \_\_\_\_\_

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1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to approve the purchase of TAKS Accelerated Reading Curriculum from the Region 04 Education Service Center in the total amount of \$16,575.00.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the purchase of TAKS Accelerated Reading Curriculum from the Region 04 Education Service Center in the total amount of \$16,575.00.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the purchase as recommended by the Superintendent.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_



# Canutillo Independent School District

7965 Artcraft Rd.  
El Paso, Texas 79932

Mailing Address: PO Box 100  
Canutillo, Texas 79835

**Dr. Pam Padilla**  
*Superintendent*

(915) 877-7444  
FAX (915) 877-7414  
ppadilla@canutillo-isd.org

## MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Pam Padilla, Superintendent

DATE: March 26, 2009

SUBJECT: CHS Field House

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Mrs. Sanchez requested the Canutillo High School Field House be placed on the agenda for discussion.



# Canutillo Independent School District

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*Superintendent*

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## MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Pam Padilla, Superintendent

DATE: March 26, 2009

SUBJECT: 2008-09 District Goals and Performance Objectives

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Please find enclosed, under separate cover, the 2008-2009 District Goals and Performance Objectives for your review and consideration.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TX 79835**

Agenda Item: Consider a modification to District Awards for Teacher Excellence (DATE),  
Cycle 1 Grant

Date: March 26, 2008

Subject: Modification of DATE grant

Presented By: Dr. Pauline Dow, Associate Superintendent                      Consent Agenda \_\_\_\_\_

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**ACTION**

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**1. BACKGROUND INFORMATION:**

This grant was submitted on April 8, 2008 and initially involved Canutillo Middle School, Alderete Middle School, and Canutillo High School. The purpose of the DATE program is to provide funding to support the establishment of district-wide goals and the implementation of a financial awards system designated to:

- Award teachers for positively impacting student achievement;
- Target the district's most in-need campuses to improve teacher quality; and
- Create capacity and sustainability for improved instruction within the district.

The goals of the program are to provide financial awards to effective educators and to increase academic achievement on participating campuses and districts overall.

In the process of amending the grant to better align with campus goals and objectives, Canutillo High School teachers concluded that the complexities of implementing the program were not consistent with their current needs and newly established plans for campus improvement, and they voted to ask to be removed from the DATE program (91 teachers voted YES, and 10 teachers voted NO).

This decision was then presented to the DAC. DAC subsequently voted to support the decision of CHS to be removed from the DATE program.

Should the Board ratify the decision of Canutillo High School and the DAC, the incentive awards allocated to Canutillo High School will be equitably allocated to Canutillo Middle School and Alderete Middle School.

**2. SUPERINTENDENT RECOMMENDATION:**

Ratify the decision to remove Canutillo High School from DATE program.

**3. BOARD ACTION REQUESTED:**

Move to approve removal of Canutillo High School from DATE program.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_