

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held March 10, 2009, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 - C. "Pledge of Allegiance to the United States Flag" 3
 - D. "Texas Pledge of Allegiance" 4
 - E. "CISD Mission Statement" 5
 - F. Approval of Minutes
 1. Regular Board Meeting 2/10/2009 6
 2. Special Board Meeting 2/24/2009 17
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 - G. Communications
 1. General Comments Portion
 2. Complaints Portion
 - H. Board of Trustee Business
 1. Review of March Calendar of Events 31
 2. Discussion and possible adoption of resolution to support the Top 10% Admissions Plan 32
Presenter: Ms. Liza Montelongo
 3. Discussion and possible adoption of resolution supporting Financial Literacy Education 33
Presenter: Dr. Pauline Dow
 - I. Committee Reports
 1. Finance/Audit/Facilities/Planning Committee - Mrs. Sanchez, Chairperson (March 4) 34
 - J. Consent Agenda
 1. Approval of Budget Amendments 39
 2. Attendance, Financial and Warrant List for January 1-31, 2009 in the amount of \$1,123,281.45 42
 3. Review and possible approval of 2009-2010 School Calendar 45
 4. Acceptance of donations to Canutillo ISD 46
2. Instruction and Student Affairs
 - A. NONE

- 3. Personnel
 - A. Consideration of recommendation for non-renewal of probationary contract teacher 47
Presenter: Ms. Renee O'Donnell
 - B. Consideration of recommendation for renewal of contract for professional personnel for the 2009-2010 school year 48
Presenter: Ms. Renee O'Donnell
 - C. Consultation with attorney regarding personnel investigation (Executive session)
Presenter: Mr. Larry Baskind
 - D. Administrative Personnel Actions (no Board action required - information item only) 49
 - 1. Superintendent approved employment of personnel (no Board action required)
 - 2. Superintendent approved position changes for personnel (no Board action required)
 - 3. Superintendent acceptance of resignations from personnel (no Board action required)
 - 4. Superintendent acceptance of requests for retirement
 - 5. Employment termination of support personnel
- 4. Business and Finance
 - A. NONE
- 5. Administration
 - A. NONE
- 6. Adjournment

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



Pledge of Allegiance to the United States Flag

***I pledge allegiance to the flag of the United States of America
and to the republic for which it stands:
one nation under God, indivisible,
with liberty and justice for all.***

When reciting the pledge of allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.



**"Honor the
Texas flag; I
pledge
allegiance to
thee, Texas, one
state under God,
one and
indivisible."**



MISSION STATEMENT

Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, February 10, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion		X						Health Month. Dr. Padilla explained that the nurses at the campuses address all issues related to health and hygiene, and that every year during the summer and through the office of the migrant education program we receive services that provide dental care for the most needy of our students.	
Second						X		2. Request for use of facilities from Jehovah Witnesses – Canutillo Elementary and Jose Damian Elementary	25
Ayes	X	X				X		Motion to approve use of facilities from Jehovah Witnesses, failed.	
Nays			X	X	X		X		
Abstain							X		
								3. Rename Arellano Elementary School	
Motion					X			Mrs. Jordan addressed the Board and explained that she had received a lot of concerns from community members about the name of the school, and after considering over 1,600 signatures with petitions, and doing some research about the process, she feels that the process and policy were not followed for the naming of the school. Mrs. Jordan asked board members if there was a motion to waive policy CW(Local) to revisit this item.	
Second			X					Motion to waive policy CW(Local) for the portion that states “unanimous” and change to “majority” vote, passed.	
Ayes	X		X	X	X		X		
Nays		X				X			
Abstain									
Motion			X					Motion to rename Arellano Elementary, passed.	
Second					X				
Ayes	X		X	X	X		X		
Nays		X				X			
Abstain									

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	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	2. Review recommendation of revision to DEC(Local) Compensation and Benefits: Leaves and Absences (first reading)	65
								3. Review recommendation of revision to FDB(Local) Admissions: Intradistrict Transfers (first reading)	71
								4. Approval of Budget Amendments	73
								5. Attendance, Financial and Warrant List for January 1-31, 2009 in the amount of \$1,213,733.28	83
								6. Approval of Non-Certified Administrator 2 year contract to Internal Auditor, beginning February 1, 2009	
								7. Approval of Robotics II Class	87
								8. Approval of Mission Statement	
								9. Approval of Board Goals for 2009	96
								10. Approval of Superintendent Goals for 2009	97
								11. Approval of Superintendent Evaluation Instrument for 2009	98
								12. Approval of budget calendar and priorities for fiscal year 2009-2010	111
Motion						X		Motion to approve consent agenda items except J.1.a, J.8, J.9 and J.10, passed.	
Second		X							
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion						X		Motion to approve consent agenda item J.1.a (first reading), passed.	
Second					X				
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									

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Motion							X	Motion to approve consent agenda item J.8, passed.	
Second				X					
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion							X	Motion to approve consent agenda item J.9, passed.	54
Second					X				
Ayes	X		X	X	X		X		
Nays		X					X		
Abstain									
Motion							X	Motion to approve consent agenda item J.10, passed.	
Second		X							
Ayes	X	X		X	X	X			
Nays			X						
Abstain							X		
								K. Reports	
								1. Quarterly Investment Report. November 30, 2008	114
								Presenter: Mr. Tony Reza	
								No board action required on this item.	
								2. Status of District Health Plan	159
								Presenter: Mr. Randy McGraw of Crest Benefits	
								Consulting	
								No board action required on this item.	
								3. Personnel	160
								A. Recommendation for renewal/extension of contracts for	
								administrators and other certified/non-certified	
								administrators or professionals	
								Presenter: Mrs. Renee O'Donnell	

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								MRS. CAZARES MR. CORONADO MRS. GONZALEZ MRS. JORDAN MRS. QUINTANA MR. RODRIGUEZ MRS. SANCHEZ	
								Item:	Reference:
Motion							X	<p>Motion to accept in one vote recommendations <i>(for renewal/extension of all contracts for administrators and other certified/non-certified administrators or professionals)</i> as presented by administration, failed.</p>	
Second		X							
Ayes	X	X				X			
Nays			X	X	X		X		
Abstain									
Motion					X			<p>Motion to accept recommendation for renewal/extension of contracts for certified administrators (2 year contracts), as presented by administration, passed. Mrs. Jordan voted Yes, strongly disagreeing with 5 names on the list. Mrs. Sanchez voted Yes, stating that she disagrees with 3 names included on the list.</p>	
Second			X						
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion					X			<p>Motion to accept recommendation for renewal/extension of Mr. Tony Reza’s contract as non-certified administrator (2 year contract), and as presented by administration, passed.</p>	
Second			X						
Ayes		X	X	X	X	X	X		
Nays									
Abstain	X								
Motion		X						<p>Motion to accept recommendation for renewal/extension of Mr. Yusuf Farran’s contract as non-certified administrator (2 year contract), and as presented y administration, failed.</p>	
Second						X			
Ayes		X				X			
Nays			X	X	X		X		
Abstain	X								
Motion					X			<p>Motion to accept recommendation for renewal/extension of contracts for certified administrators (1 year contracts), as presented by administration, passed. Mrs. Jordan voted Yes, strongly disagreeing with 3 names on the list. Mrs. Sanchez voted Yes, stating that she disagrees with 1 name included on the list.</p>	
Second			X						
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									

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	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Item:	Reference:
Motion					X			Motion to accept recommendation for renewal/extension of contracts for certified professionals (1 year contracts), as presented by administration, passed.	
Second			X						
Ayes	X	X	X	X	X	X	X	Mrs. Jordan voted Yes, strongly disagreeing with 3 names on the list.	
Nays								Mrs. Sanchez voted Yes, stating that she disagrees with 1 name included on the list.	
Abstain									
Motion					X			Motion to accept recommendation for renewal/extension of contracts for non-certified professionals (1 year contracts), as presented by administration, passed.	
Second			X						
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								<p style="text-align: center;">B. Administrative Personnel Actions. (no Board action required – information item only)</p> <p style="text-align: center;">1. Superintendent approved employment of personnel:</p> <p>Carmen Chavez, 5 (M) Teacher, DDE, Effective 1/16/09; Rebeca Cordova, LVN, NECHS, Effective 1/22/09; María Cortez, Business Services Clerk, Effective 1/05/09; Robin Hoeft, Social Studies Teacher, CHS, Effective 1/07/09; Tammy Neda-La Fleur, Counselor, CHS, Effective 1/12/09; Lucy Montaña, Spanish Teacher, CHS, Effective 1/7/09.</p> <p style="text-align: center;">2. Superintendent approved position changes for personnel:</p> <p>Lawrence Amrich, Special Ed. Teacher, CES, to Special Ed. Teacher, CHS, effective 1/20/09; María Arrieta, Custodian, GES, to Custodian, JDE, effective 1/5/09; Joe Bueno, Interim Asst. Coordinator, CMS, to Teacher, CMS, effective 1/7/09; Maribel De La O, FS Substitute to FT FS Helper, CHS, effective 1/15/09; Magdalena Estrada, Counselor Clerk, CHS, to District Receptionist, CO, effective 1/5/09; Virginia Fiske , AA Teacher, BCE/DDE to AA Teacher, BCE, effective</p>	163

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Motion							X	B. Purchase of Dell Laptop Computers and Carts for the Northwest Early College High School from Dell Marketing Presenter: Ms. Peggy Gustafson and Mr. Tony Reza	177
Second		X						Motion to approve purchase of Dell Laptop Computers and Carts for the Northwest Early College High School from Dell Marketing, passed.	
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion							X	C. Participation in the UTEP Interlocal Cooperative Contract for Printing Services Presenter: Mr. Tony Reza	179
Second							X	Motion to approve participation in the UTEP Interlocal Cooperative Contract for Printing Services, passed.	
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion							X	D. Approval of List of Vendors that are expected to exceed the guidelines of Local Policy CH Presenter: Mr. Tony Reza	
Second							X	Motion to approve list of vendors that are expected to exceed the guidelines of Local Policy CH, passed.	
Ayes	X	X		X	X	X	X		
Nays			X						
Abstain									
								5. Adjournment	
								Adjournment of the public meeting at 9:35 p.m. passed by unanimous consent.	

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MEMBERS

								Special Meeting Board of Trustees		
								Tuesday, February 24, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas		
								Item:	Reference:	
Present	X		X	X	X	X	X	1. General Functions A. Call to Order at 6:00 pm B. Roll Call. Mr. Coronado arrived at 6:07pm C. Committee Reports NONE D. Consent Agenda 1. Adoption of revision to DEC(Local) Compensation and Benefits: Leaves and Absences (second reading) 2. Adoption of revision to FDB(Local) Admissions: Intradistrict Transfers (second reading) 3. Adoption of TASB Localized Update 84 (second reading) a. BJCF(Local) Superintendent: Nonrenewal b. CDA(Local) Other revenues: Investments c. CE(Local) Annual Operating Budget d. CI(Local) School Properties Disposal e. CNA(Local) Transportation Management: Student Transportation f. DFBB(Local) Term contracts: Nonrenewals g. EEH(Local) Instructional Arrangements: Homebound Instruction h. FNCE(Local) Student conduct: Telecommunications/ electronic devices 4. Approval of Lowe’s Charitable and Educational Grant application for Garcia Elementary School		
Motion					X			Motion to approve consent agenda items except D4, passed.		
Second			X							
Ayes	X		X	X	X	X	X			
Nays										
Abstain										

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								Item:	Reference:
	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	<p style="text-align: center;">Board Resolution No. 20085 supporting the legislation to protect the Permanent School Fund and the role of the State Board of Education in managing the Permanent School Fund</p> <p>WHEREAS, the multi-billion dollar Permanent School Fund, overseen by the State Board of Education, has been used since 1983 to back school district bonds; and</p> <p>WHEREAS, the major rating companies, Moody’s Investor Service, Standard & Poor’s Ratings Group and Fitch Ratings give bonds backed by the Permanent School Fund their highest possible rating; and</p> <p>WHEREAS, receiving this top AAA rating saves districts millions of dollars on their bond issuances; now, therefore, be it</p> <p>RESOLVED, that the Canutillo ISD Board of Trustees supports legislation to protect the Permanent School Fund; and be it further</p> <p>RESOLVED, that the Board supports the role of the State Board of Education in managing the Permanent School Fund.</p> <p>Motion to approve Board Resolution No. 20085, passed.</p> <p style="text-align: center;">5. Discussion and possible adoption of resolution supporting legislation to systematically decrease hold-harmless, and to ensure the expiration of hold-harmless within a reasonable time</p> <p style="text-align: center;">Board Resolution No. 20086 supporting legislation to systematically decrease hold-harmless, and to ensure the expiration of hold-harmless within a reasonable time</p>	
Motion						X			
Second		X							
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									

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	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion						X		RESOLVED , that the Board will support legislation to ensure the expiration of hold-harmless within a reasonable time.	
Second		X						Motion to approve Board Resolution No. 20086, passed.	
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								6. Discussion and possible adoption of resolution supporting legislation to include additional information in history books about the impact of Mexican Americans in the development of the State of Texas and the Nation	
								Board Resolution No. 20087 supporting legislation to include additional information in history books about the impact of Mexican Americans in the development of the State of Texas and the Nation	
								WHEREAS , Mexican Americans have played a significant role in the development of the State of Texas and the Nation; and	
								WHEREAS , current State adopted textbooks do not adequately portray the role of Mexican Americans in the development of our great state and nation; and	
								WHEREAS , the contributions of Mexican Americans are well documented in primary source records and accessible to textbook publishers; and	
								WHEREAS , students of Mexican American descent would greatly benefit from learning about the contributions of Mexican Americans throughout history; and	
								WHEREAS , all students have the right to a quality education which	

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								Item:	Reference:
	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion						X		provides a truthful and authentic description of historical facts; now, therefore, be it	
Second		X						RESOLVED , that Canutillo ISD Board of Trustees will support legislation to include additional information in history books about the impact of Mexican Americans in the development of the State of Texas and the Nation.	
Ayes	X	X	X	X	X	X	X	Motion to approve Board Resolution No. 20087, passed.	
Nays									
Abstain									
								7. Discussion and possible adoption of resolution supporting legislation to continue and to expand funding for Instructional Facilities Allotment and Existing Debt Allotment	
								Board Resolution No. 20088 supporting legislation to continue and to expand funding for Instructional Facilities Allotment and Existing Debt Allotment	
								WHEREAS , Texas provides state aid for facilities through equalized support for debt service taxes; and	
								WHEREAS , an Instructional Facilities Allotment (IFA) assists low-wealth school districts in paying debt service on bonded indebtedness for new instructional facilities; and	
								WHEREAS , an Existing Debt Allotment (EDA) is available to all districts to provide equalized assistance for existing debt; and	
								WHEREAS , both IFA and EDA funds are calculated using a guaranteed-yield program; and	

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	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	<p>portray the role of women in the development of our great state and nation; and</p> <p>WHEREAS, the contributions of women are well documented in primary source records and accessible to textbook publishers; and</p> <p>WHEREAS, both girls and boys would greatly benefit from learning about the contributions of women throughout history; and</p> <p>WHEREAS, all students have the right to a quality education which provides a truthful and authentic description of historical facts; now, therefore, be it</p> <p>RESOLVED, that Canutillo ISD Board of Trustees will support legislation to include additional information in history books about the impact of women in the development of the State of Texas and the Nation.</p> <p>Motion to approve Board Resolution No. 20088, passed.</p> <p>2. Instruction and Student Affairs NONE</p> <p>3. Personnel A. Approval of recommendation for Accelerated Instruction Director</p> <p>Mrs. Renee O’Donnell addressed the Board and presented information about the recommendation for the Accelerated Instruction Director position. After board members reviewed the information, Dr. Padilla and Mrs. O’Donnell responded to several questions regarding this item.</p>	
Motion						X			
Second		X							
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									

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Motion							X	<p>Motion to approve recommendation of Ms. Sylvia Gonzalez for the Accelerated Instruction Director position, passed</p> <p style="text-align: center;">B. Reconsider one year extension of non-certified administrator contract of Yusuf Farran</p> <p>Mrs. Jordan addressed the board and commented that she allowed this item on the agenda, as per an email request from Mrs. Cazares. Mrs. Jordan explained that according to Roberts Rules of Order, items can only be brought back to the agenda if the vote was in the majority, and considering that Mrs. Cazares abstained from voting on this item, the rule would need to be waived in order to revisit this item.</p>	
Second		X							
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion		X						<p>Motion to waive the rule in reconsideration of board member not in majority, passed.</p> <p>Mrs. Cazares addressed the board and requested that this item be discussed in executive session, considering that it was a personnel issue.</p> <p><i>The Board of Trustees adjourned into closed session from 7:50pm through 8:17pm under the authority of Texas Open Meetings Act, Texas Government Code Section 551-074.</i></p>	
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion	X							<p>Motion to reconsider one year extension of non-certified administrator contract of Yusuf Farran, failed.</p>	
Second		X							
Ayes	X	X				X			
Nays			X	X	X		X		
Abstain									

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Motion							X	Motion to approve purchase of 12 Dell computers for Canutillo Elementary School in the amount of \$10,066.44, passed.	
Second					X				
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								F. Approval of Budget Amendment.	
Motion		X						Motion to approve Budget Amendment, passed.	
Second							X		
Ayes	X	X	X	X	X	X	X		
Nays								5. Administration	
Abstain								NONE	
								6. Adjournment	
								Meeting was adjourned by unanimous consent at 8:30pm.	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, March 5, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								MRS. CAZARES MR. CORONADO MRS. GONZALEZ MRS. JORDAN MRS. QUINTANA MR. RODRIGUEZ MRS. SANCHEZ	
								Item:	Reference:
Present	X	X		X	X	X	X	<p>1. General Functions</p> <p>A. Call to Order at 6:00pm.</p> <p>B. Roll Call. Mrs. Jordan stated for the record that Mrs. Gonzalez called to inform that she would not be in attendance.</p> <p>C. Board of Trustee Business</p> <p>A. Approval of Carol M. White Grant application</p> <p>Dr. Pauline Dow addressed the Board and explained that administration was presenting for Board review and approval, a grant proposal to the US Department of Education. She added that the grant funding comes from the Carol L. M. White Physical Education Program, and the title of the proposed project is “Canutillo Adventures in Physical Education Program.” She also stated that the purpose of the project is to significantly improve the wellness of district students by improving the physical education program in Canutillo ISD. Dr. Dow introduced Ms. Rosario Olivera, Mr. Jose Escobedo and Ms. Annette Bauman, who answered questions from members of the Board.</p>	
Motion						X			
Second							X	Motion to approve the Carol M. White Grant application, passed.	
Ayes	X	X		X	X	X	X		
Nays									
Abstain									
								<p>B. Update on plans for District’s 50th Anniversary Celebration</p> <p>Mr. Alfredo Vasquez and Ms. Denise Clevenger presented a written report with information on the Gala event that will take place on April 17, 2009. Mr. Vasquez and Ms. Clevenger responded to various questions from board members.</p> <p>No board action required on this item.</p>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees		
		MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Thursday, March 5, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
									Item:	Reference:
									<p>2. Instruction and Student Affairs NONE</p> <p>3. Personnel</p> <p style="padding-left: 40px;">A. Approval of recommendation for Academic Language Services Director</p> <p>Mrs. Renee O’Donnell addressed the Board and presented information about the recommendation for the Academic Language Services Director position. After board members reviewed the information, Dr. Padilla and Mrs. O’Donnell responded to several questions about this item. Mrs. Quintana noted that she had additional questions, and requested to take this item into closed session.</p> <p><i>The Board of Trustees adjourned into closed session from 6:45pm through 7:30pm under the authority of Texas Open Meetings Act, Texas Government Code Section 551-074.</i></p> <p>Motion to approve the recommendation of Mr. Antonio del Campo for the Academic Language Services position, passed.</p>	
Motion			X							
Second							X			
Ayes	X	X				X	X	X		
Nays				X						
Abstain										
									<p>4. Business and Finance NONE</p> <p>5. Administration NONE</p> <p>6. Adjournment Meeting was adjourned by unanimous consent at 7:35pm.</p>	

CANUTILLO ISD
BOARD OF TRUSTEES
ANTICIPATED AGENDA ITEMS
2008-2009

STANDARD AGENDA ITEMS-----

Minutes	Financial Statements
District Recognition/ Appreciation	School Enrollment/Attendance Report
Budget Amendments	Board Committee Reports
Thirty Minute Open Forum	Closed Session
Superintendent's Report	

MARCH-----

Action Items

Teacher Contract Renewals
Selection of Region 19 ESC Board of Directors

Other Items

Update on Budget Development Status and State Funding
Review of Proposed School Calendar

Important Dates

Music In Our Schools Month
American Red Cross Month
National Mental Retardation Awareness Month
National Middle School Education Month
National Nutrition Month
Youth Art Month
NEA's Read Across America Day (Mar. 2)
Texas Independence Day (Mar. 2)
National School Breakfast Week (Mar. 2-6)
Daylight Savings Time (Mar. 8)
International Women's Day (Mar. 8)
National Poison Prevention Week (Mar. 15-21)
National Agriculture Day/Week (Mar. 20/Mar. 15-21)
St. Patrick's Day (Mar. 17)
Cesar Chavez Day (Mar. 31)

Events

District Recognition of Food Service Personnel
Board Tour of Campuses



THE CANUTILLO INDEPENDENT SCHOOL DISTRICT

Board Resolution No. 20090

WHEREAS, the Top 10% Admissions Plan allows students access to Texas universities improving race/ethnicity and economic status admissions across the entire state of Texas; and

WHEREAS, the Top 10% Admissions Plan encourages enrollment at top-tier institutions in the state, including the flagship of the University of Texas system, The University of Texas – Austin; and

WHEREAS, research has shown across SAT/ACT scores, Top 10% students have better college GPAs, which suggests high school GPA or rank is a better predictor of college success than standardized tests; and

WHEREAS, UT-Austin reports that due to increased enrollment of Top 10% students, the university was able to lower the number of offered remedial courses and increase its honors courses; and

WHEREAS, research shows that since the Top 10% Plan was implemented enrollment at UT-Austin and Texas A&M has become more diverse across race/ethnicity and across regions, particularly increasing student representation from both rural and urban high schools in Texas that rarely sent students to these universities; therefore, be it

RESOLVED, that the Board of Trustees of the Canutillo Independent School District fully supports the Top 10% Admissions Plan and encourages the Texas Legislature to continue the plan as it currently is implemented.

Jordan

President, Board of Trustees

I hereby certify that the above
Resolution was adopted _____

Secretary, Board of Trustees



THE CANUTILLO INDEPENDENT SCHOOL DISTRICT

Board Resolution No. 20091

WHEREAS, the “Invest in the American Dream” conference was held at the El Paso Museum of Art in El Paso, Texas on October 21-22, 2008; and

WHEREAS, this is the direct result of the work of 62 stakeholder organizations in the public and private sectors over the last year; and

WHEREAS, the Upper Rio Grande Workforce Board (URGWB) has agreed to participate in grant activities; and

WHEREAS, Senator Eliot Shapleigh has filed several bills with the Texas Legislature to support financial literacy, IDA, entrepreneur camps and other Conference concepts; and

WHEREAS, now more than ever, financial literacy is the key to prosperity and success; especially in light of the current global financial crisis; and

WHEREAS, as we rebuild America’s economy, we must also build the basic financial literacy, family savings and wealth creation skills to empower American communities; therefore, be it

RESOLVED, that Canutillo ISD Board of Trustees supports, encourages, and recommends the following strands for its schools and the larger community be adopted:

1. Wealth Creation and Financial Stability*
2. Financial Literacy*
3. Access to Capital and Lending*
4. Best Practices*

*(Goals and Targets are outlined in the IAD appended to this resolution dated 1-23-09)

Jordan

President, Board of Trustees

I hereby certify that the above
Resolution was adopted _____

Secretary, Board of Trustees



**Finance/Audit/Facilities/Planning Committee Meeting Minutes
March 4, 2009**

Location: Administration Building
Time: 6:00 PM – 8:20 PM

Board Committee Members Present: Mrs. Sanchez, Ms. Quintana and Mrs. Gonzalez

Others Present: Dr. Pam Padilla, Tony Reza, Pablo Ramirez, Shelly McMahon, Monica Cazares, Armando Rodriguez, Art Gallegos, Adele Balesh, Martha Carrasco

The meeting was called to order at 6:00 p.m.

4.0 Business and Finance

A. Review of Warrant List and Formulation of Recommendation to the Board. Presenter -

Tony Reza: Mr. Reza presented himself to the committee to answer any questions the committee had regarding the warrant list. Mr. Reza reviewed and answered the following questions that were previously submitted by the board members.

- **All American Glass and Mirror: Why is the labor so much?** Mr. Reza called the Facilities Department and found out that they get quotes from other vendors and All American quoted a lesser amount. Another PO questioned from All American Glass was processed by Canutilo Middle School which was for the trophy case located at the front of the school. Mr. Reza informed the committee that some of the work from All American Glass would be donated. Mr. Reza gave the committee a copy of the PO with the work order attached so they could review it.
- **APCO: Why are we still doing business with this company?** This company has the key codes to certain locks to certain district campuses such as AMS, CHS, and the Administrative Building. When the district has to replace a key they have to go to this company. The district is working on a plan to change the locks at these locations so the district will not have to go back to this vendor.
- **AT&T Internet Services: How many air cards does the District have?** Currently the District has 2 active air cards in use. One is for Mr. Farran and the other is for Mrs. O'Donnell. The cards for Janine Hammock, Dr. Padilla, Dr. Reyes-Garcia have been cancelled on February 5, 2009 and the card for Peggy Gustafson was cancelled on February 6, 2009. All other cards were cancelled in December. Mrs. Gonzalez wanted to know why there were only two individuals that were using cards. Dr. Padilla informed the committee that the decision to have an air card is left up to the budget managers. The District has been reducing the use of air cards due to WI-FI access. Shelly McMahon wanted to know why the air cards are not completely phased out instead of having only two. Dr. Padilla reiterated that the budget managers are responsible for them and if they feel that it is still needed they can have them. The district is trying to slowly trying to phase them out within the next month.

- **CED:** This purchase was for B heaters which are disconnects for the boiler pump located at Canutillo Middle School.
- **John Hudson: Why did we reimburse this person for mileage that dates back to October?** There was a misunderstanding on how to submit mileage. This person is a trainer for both middle schools and because he was driving back and forth between the schools, Mr. Reza felt it was important that he get paid. They did communicate to the principal that this person has to submit all future mileage reimbursements on a timely manner.
- **Jesus Jimenez: Why is the December mileage paid in February?** This person did submit his mileage on time. The payment batches were backed up because the Asst. Business Manager was out on medical leave.
- **Jesus Juarez: Why is the December mileage paid in February?** This person did submit his mileage on time. The payment batches were backed up because the Asst. Business Manager was out on medical leave.
- **Massey Automotive: Make sure this charge is for parts and not labor because the district has mechanics.** This charge was for was for the purchase of spark plugs for the district vans, T12 and T13. These plugs were purchased and installed by the district mechanics. Community member Arturo Gallegos had a comment regarding this item. He believed that the amount paid for these spark plugs was too high.
- **Office Depot: Who was this furniture for?** The furniture was purchased by the Financial Services Division for Tony Reza. This was to replace a curio that was damaged.
- **Ojeda, Domingo:** This charge was for repairs for a vehicle that was damaged by a district bus that was involved in an accident. A quote was submitted by Mr. Ojeda and he was reimbursed for this quote. Mr. Ojeda also signed a release that was drawn up by the Mr. Baskind, which releases the District from further liabilities. Ms. Quintana asked when and where the accident took place and who was responsible for this accident. Mr. Reza will get further information for the committee regarding this matter.
- **Pro Action:** This charge was for flu vaccinations for 219 employees which were paid out of the healthcare fund. The shots were given to prevent employees from getting sick and going to the doctor.
- **Radisson Hotel: What is the regulation that the district has in regarding lodging for employees?** In respect to the funding source if it's state fund or federal funds if the lodging is In-State the district cannot exceed \$85.00 per person for lodging. If a person exceeds that dollar amount you have to use local funds to pay for the difference. In this instance if was more cost effective to pay for the excess amount. If a different hotel would have been used, it would have been farther and a car would have had to be rented.
- **Pablo Ramirez:** This was mileage reimbursement that was paid to Mr. Ramirez for using his own vehicle while working after his regular work schedule. Mr. Gallegos also had comments on this item. He thought that the mileage paid was high and that Mr. Ramirez should be allowed to take a district vehicle home on the weekends so he could respond to emergency calls. He was informed that Mr. Ramirez was not allowed to do that because of IRS regulations.
- **RW Johnson:** Pablo Ramirez addressed this issue. The expansion tank busted from the inside and needed to be replaced. This item was purchased and was installed at AMS by the Maintenance Department.

- **SAMS: Was this a fund raiser?** Mr. Reza was unable to get any information for this item and will submit the information in the Friday packet.
- **School Health Corp:** This PO was processed in December and paid in February. There was Ibuprofen purchased. Mr. Reza tried to contact Margarita Armendariz so she could inform all nurses not to purchase medicines for the campuses. Mr. Reza was not able to contact Ms. Armendariz but Dr. Padilla said she will contact Ms. Armendariz directly.
- **Shell Fleet Plus:** NECHS rented two vans to attend a robotics conference. The charge was to fill up both vans with gas in El Paso and in Lubbock.
- **Stanton Street Technology Group:** This is for the January monthly hosting fee for the internet. Ms. Sanchez asked why the hosting fee was so expensive. She wanted to know what the charge was for. Dr. Padilla and Mr. Reza will get more information for her.
- **Field House payments: What percentage of the field house was complete? What wasn't complete and what got paid?** Everything has been paid except the retainage and 95% of the work has been completed. Mrs. Sanchez commented that she had asked for the certified pay requests and was given backup documents only. Dr. Padilla told her she would get the information she had previously requested. Mrs. Sanchez also wants all pay requests to go before the board. Mrs. Sanchez also wants to know how these items are paid. She will be provided with copies of the invoices.
- **International Business Archive:** This is for document shredding for the district. These are for documents that are scheduled to be shredded according to procedure. For example: payroll documents that are 7 years old. The items are shredded at warehouse so the district can make sure that it is done and shredded material is taken away.
- **Region 19 ED Service Center – Catch Contract: Why are we separating the charges?** There are individual contracts for each campus and are paid with different accounts.
- **Springtime: When are we going to be done with Springtime?** The district had to give Springtime at least a 1 month notice. This should be the last charge for Springtime. The District is proceeding to Mr. Baskind's recommendation based on the contract.
- **Thyssen Krupp Elevator: Who did the district buy the elevator from?** Mr. Ramirez addressed this item. Thyssen Krupp Elevator does the monthly maintenance for the elevator at AMS. Repairs that are needed due to misuse are not covered in the maintenance contract have to be paid.
- **Rio Bravo Supply:** Mr. Ramirez addressed this issue. This project was at Canutillo Elementary which was to demo curbs and build ADA compliant ramps. Mrs. Gonzalez asked if this vendor was on the bid list. Mr. Reza informed her that if the project would be over \$25,000 they go out for bids. Mrs. Sanchez asked if vendor were rotated. Mr. Ramirez let her know that he gets two quotes from different vendors and picks the cheaper quote. He also basis his selection on the quality of previous work done.

The committee members recommended approval of the warrant list for the month of February to the Board.

- B. Review of District Financials and Formulation of Recommendation to the Board.**
Presenter Tony Reza: Mr. Reza reviewed the financial statements for the committee for the period ending February 28, 2009. The committee had no questions for Mr. Reza on this item.

The committee recommended approval of the district financials for the month of February to the full Board.

- C. Review Estimates for fiscal year 2010. Presenter -Tony Reza:** Mr. Reza gave the committee a handout that reviewed the revenue estimates for FY 2010. The handout also outlined the variables that are needed to be able to estimate values. This is the beginning of the budget process. No formal action was taken.
- D. Follow-up on Payroll Check Distribution Report for FY2007-2008. Presenter - Martha Carrasco:** This is a follow up to an audit report that was presented in May 2007. This report will outline some of the corrective actions that Administration has taken. 1.) All of the employees taking FMLA are now calling in their absences into the CATS System with a code that is designated for FMLA. Human Resources created a form called the Designation of Leave form which is to be completed by the employee and by payroll. This form is used to charge the employee's leave. 2.) At the beginning of this school year the Transportation Department began performing driver's records checks on all district employees that are driving district vehicles or that are performing driving duties on behalf of the district. Mrs. Sanchez asked if the check was limited to just drivers record checks. She wanted to know if they were checked for current driver's licenses and personal insurance. She also asked if the district offered driver's ed. classes. 3.) A universal default account was created for substitute teachers. 4.) The district has created a pool of temporary workers. A temporary worker can work under 19.5 hours a week or less or they can work full time for less than 4.5 months. If the worker goes over the allotted time, benefits kick in. These changes will help with internal controls and efficiency. No formal action was taken.
- E. Compliance Calendar Update. Presenter – Martha Carrasco:** These are pending item from previous audit reports. **1.) CTE Corrective Action Plan Follow-up.** Mr. Farran sent a letter asking for an extension through February 27, 2009 in order to complete the project. This project is 99% complete. Mrs. Gonzalez requested the previous documentation regarding the compliance calendar. The documentation for this item needs to be submitted to the TEA. **2.) Development & Implementation of a perpetual inventory for parts used in the maintenance of District vehicles.** The Transportation Department did establish a district-wide stock number category inventory system. Financial Services personal did review the information and traced the new parts to the inventory stock in the stock room. On 2/5/09 Financial Services is going to the Transportation Department to help them transfer the Excel Spreadsheet into an Access Database. Mr. Reza has moved the completion date of this project to March 2009. **3.) Fixed Asset Report <\$5,000.** Item completed. **4.) District-wide grease trap monitoring & evaluation.** This is to monitor and evaluate grease traps for waste accumulation in order to develop a maintenance schedule appropriate for the size of each of the grease traps and to provide the schedule to the vendor. This item is still being discussed. Adele Balesh, Food Service Director, informed the committee that the existing grease traps need to be replaced and a bid is needed for that. **5.) Obtain complete as built drawing for GES & CHS/ Permanently decommission large grease trap at CMS /Evaluate grease traps for possible replacement.** The evaluation of the grease traps was given to Mr. Farran. Monitoring of waste accumulation was given to Mr. Reza or food service. These two items will be combined in the next compliance update and a recommendation should be given. Delivery of as-built drawing for CHS is being handled by the District's legal counsel. Complete as-built drawings for GES is pending completion and delivery to the District within 2 weeks. **6.) Development of an administrative regulation outlining District procedure that requires annual driving record checks for employees (other than bus drivers) require annual driving record check.** Mr. Reza will be working on how to document

procedures that the district currently has regarding the drivers records checks. There is a draft currently in place.

F. Comments/Input from Community Members on items discussed by Finance/Audit/Facilities/Planning Committee: Any questions or comments that the community members had were addressed during the individual agenda items.

Adjournment: Motion to adjourn by unanimous consensus.

Meeting adjourned at 8:20 PM.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: March 10, 2009

Subject: Garcia Elementary School – BJE #5960

Presented By: Tony Reza

Consent Agenda __X__

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 13 to function 11 to purchase supplies for the classrooms at Garcia Elementary.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 2/06/09

Reason:
FUNDING SOURCE: EMPLOYEE TRAVEL

PURPOSE OF AMENDMENT: INCREASE GENERAL SUPPLIES FOR INSTRUCTION. PURCHASING
OF TONER FOR CLASSROOM PRINTERS, CHARACTER COUNTS SUPPLIES, AND COPY PAPER.

HOW WILL THIS IMPACT EDUCATION: ENHANCE LEARNING THROUGH TECHNOLOGY, INSTILL
L CHARACTER COUNTS AND PROVIDE FOR AN ENRICHED CURRICULUM

WHAT CAMPUS/DISTRICT GOALS WILL BE MET: ALL STUDENTS WILL REACH HIGH ACADEM
IC STANDARDS, ATTAINING, AT A MINIMUM PROFICIENCY OR BETTER IN THE FUNDATIO
N CURRICULUM

Mode: **Lookup**

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Financial Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Garcia Elementary School - BJE #5960

DATE: March 4, 2009

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.13.6411.00.105.9.11 Employee Travel	2,500.00	(2,500.00)	-
199.11.6399.00.105.9.11 General Supplies	18,634.00	2,500.00	21,134.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 13 to function 11 to provide funds to purchase supplies for the classrooms at Garcia Elementary.



Superintendent

3-4-09
Date



Executive Director Financial Services

3/4/09
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment
As of February 27, 2009

<u>Campus</u>	<u>February ADA</u>	<u>Enrollment 2/27/09</u>
Canutillo Elementary School	627.95	684
Deanna Davenport Elementary School	398.75	433
Jose H. Damian Elementary School	438.58	490
Bill Childress Elementary School	466.47	512
Gonzalo and Sofia Garcia Elementary School	579.82	636
Canutillo Middle School	640.15	678
Jose J. Alderete Middle School	567.05	591
Canutillo High School	1401.72	1536
Northwest Early College High School	98.30	104
	<hr/>	<hr/>
DISTRICT TOTALS	5218.79	5664
Ineligible students (Tuition is not collected.)		23
		<hr/>
GRAND TOTAL ENROLLMENT		5687

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA Comparison February 2009

<u>Campus</u>	Previous month January 2009 <u>ADA</u>	Current month February 2009 <u>ADA</u>	Previous year February 2008 <u>ADA</u>
Canutillo Elementary School	631.81	627.95	630.13
Deanna Davenport Elementary School	402.58	398.75	463.72
Jose H. Damian Elementary School	443.86	438.58	428.93
Bill Childress Elementary School	472.03	466.47	483.89
Gonzalo and Sofia Garcia Elementary School	577.54	579.82	497.03
Canutillo Middle School	653.52	640.15	629.52
Jose J. Alderete Middle School	569.78	567.05	549.95
Canutillo High School	1426.87	1401.72	1465.01
Northwest Early College High School	95.83	98.30	
*DISTRICT TOTALS	5273.82	5218.79	5148.18

*Does not include ineligible students

Year-to-Date Average Daily Membership and ADA
August 25, 2008 through February 27, 2009

<u>Campus</u>	<u>ADM</u>	<u>ADA</u>	<u>ATT %</u>
Canutillo Elementary School	648.71	626.69	96.6%
Deanna Davenport Elementary School	420.68	408.43	97.1%
Jose H. Damian Elementary School	469.53	452.28	96.3%
Bill Childress Elementary School	483.55	467.86	96.8%
Gonzalo and Sofia Garcia Elementary School	595.29	577.86	97.1%
Canutillo Middle School	681.19	652.41	95.8%
Jose J. Alderete Middle School	591.66	572.46	96.8%
Canutillo High School	1563.97	1462.81	93.5%
Northwest Early College High School	98.22	94.80	96.5%
<hr/>			
*DISTRICT TOTALS	5552.80	5315.60	95.7%

*Does not include ineligible students

CANUTILLO ISD 2009-2010 DRAFT SCHOOL CALENDAR

DAC Final Draft 2/4/09
Revised 2/10/09

July-2009				
M	T	W	T	F
		1 ²	2	3*
6	7	8	9	10
13	14 ²	15 ²	16 ²	17 ²
20	21	22	23	24
27	28	29	30	31

August-2009				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
{24	25	26	27	28
31				

September-2009				
M	T	W	T	F
	1	2	3	4
7*	8	9	10	11
14	(15	16	17	18
21	22	23	24	25
28	29	30		

October-2009				
M	T	W	T	F
			1	2}
{5	6~/	7^/	8=/	9+
12	13	14	15	16
19	20 ²	21 ²	22 ²	23 ²
26	27	28	29	∞30^

November-2009				
M	T	W	T	F
2	3	4	5	6}
{9	10	11	12	13
16	17	18	19	20
23	24X	25	26*	27
30X				

December-2009				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18^=~/}
21	22	23	24*	25*
28	29	30	31	

Staff Development Waiver 1/2 Days ∞10/30, 12/18, 01/5, ∞2/15, 5/28	
∞Full Day Staff Development Waiver Secondary Campuses/∞District-wide	
Teacher Workdays	8/21, 01/4, 6/04
Staff Development Days	8/17, 8/18, 8/19, 8/20
Student's First Day of Class	8/24
Independence Day	4-Jul 07/03*
Labor Day	09/07*
Thanksgiving Break	11/25, 11/26*, 11/27
Winter Break	12/21-01/03 (12/24*, 12/25*, 1/1*)
Martin Luther King Day	01/18
Spring Break	03/15-3/19
Easter Holiday	4/2* & 4/5
Memorial Day	5/31*
Make up days	01/18, 04/5
Non-working Days	7/3, 9/7, 11/26, 12/24-12/25, 1/1, 4/2, 5/31
Graduation Day - 6/4/10	Summer School Begins - 6/7/10

REPORTING PERIODS			
6 Weeks	{ = Start	End = }	Days
1 st	08/24/09	10/02/09	29
2 nd	10/05/09	11/06/09	25
3 rd	11/09/09	12/18/09	27
4 th	01/05/10	02/19/10	32
5 th	02/22/10	04/16/10	33
6 th	04/19/10	06/03/10	33
Fall Parent/Teacher Conferences 10/6-10/8			
Spring Parent/Teacher Conferences 02/23-02/25			
2009-2010 Early Release Times for Students:			
Elementary Students @ 11:30 a.m.			
Middle School/High School Students @ 12:30 p.m.			
Semester	[= Start	End =]	Days
1 st	08/24/09	12/18/09	81
2 nd	01/06/10	06/03/10	98

SYMBOL KEY	
^	Early release for elementary students
=	Early release for middle school students
~	Early release for high school students
/	Parent/Teacher (P/T) conferences
+	Early release (students & P/T conferences staff)
0	TAKS Testing
2	TAKS Exit Level Testing/Retests
(Appraisal Observation period begins
)	Appraisal Summative Conference deadline
X	No Appraisal Observations
*	Non- Working/Paid holidays for 260 day employees
Total Student School Day: 180	
Staff Development/Work Days 7	
Total Teacher Contract 187	

January-2010				
M	T	W	T	F
				1*
4	∞5	{6X	7	8
11	12	13	14	15X
18	19X	20	21	22
25	26	27	28	29

February-2010				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
∞15^	16	17	18	19}
{22	23~/	24^/	25=/	26+

March-2010				
M	T	W	T	F
1 ²	2	∞3^X	4 ² X	5 ² X
8	9	10	11	12X
15	16	17	18	19
22X	23	24	25	26
29	30	31		

April-2010				
M	T	W	T	F
			1X	2*
5	∞6X	7	8	9
12	13	14	15	16}
{19	20	21	22	23
26	∞27^X	∞28^X	∞29^X	∞30^X

May-2010				
M	T	W	T	F
3	4	5	6	7
10)	11	12	13	14
17	18 ²	19	20	21
24	25 ²	26	27	28^=~/
31*				

June-2010				
M	T	W	T	F
	1	2	3^=~/}	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29 ²	30 ²		

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: March 10, 2009

Subject: Acceptance of Donations to Canutillo ISD

Presented By: Tony Reza

Consent Agenda _____

ACTION

1. BACKGROUND INFORMATION:

The following individuals/businesses have made a donation to Canutillo Independent School District as follows:

Joanna Lee - \$100.00 to CHS TAFE Club
Morris Williams - \$800.00 to assist migrant families
Teddy Martinez – Furniture for Parent Center - \$100.00

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends acceptance of the donations to Canutillo ISD

3. ACTION REQUESTED:

The Board of Trustees accepts the donations to Canutillo ISD.

MOTION _____ SECOND _____

AYES _____ NAYS _____

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Consider Non-Renewal of Probationary Contract Teacher Date: March 10, 2009

Presented by: Renée O'Donnell Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION

Consideration of recommendation for non-renewal of probationary contract teacher, and possible board action. (Confidential list attached under **separate cover**).

2. SUPERINTENDENT RECOMMENDATION:

It is recommended that the board approve contract non-renewal of probationary contracts teacher as recommended by the Superintendent.

3. BOARD ACTION REQUESTED

Motion to approve non-renewal of probationary contract teacher as recommended by the Superintendent.

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____

BOARD PRESIDENT: This Board will adjourn into closed session pursuant to the following section of the Texas Open Meetings Act, Texas Government Code Section 551.074 and 551.082, for evaluation and employment of a public officer or employee.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Contract Renewals for Professional Personnel Date: March 10, 2009
for the 2009 - 2010 School Year

Presented by: Renée O'Donnell Consent Agenda: _____

ACTION

1. **BACKGROUND INFORMATION**

The professional personnel recommended for contract renewal for the 2009-2010 have been included in this exhibit.

2. **SUPERINTENDENT RECOMMENDATION:**

Recommend approval of contract renewal for professional personnel.

3. **BOARD ACTION REQUESTED**

Motion to approve contract renewals for professional personnel for the 2009-2010 school year as recommended by the Superintendent.

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____

BOARD PRESIDENT: This Board will adjourn into closed session pursuant to the following section of the Texas Open Meetings Act, Texas Government Code Section 551.074 and 551.082, for evaluation and employment of a public officer or employee.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Administrative Personnel Actions for
Board of Trustee Information Only

Date: March 10, 2009

Presented by: Renée O'Donnell

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION

Superintendent approved employment of personnel:

Yvonne Dominguez	Science Teacher CMS, Effective 2/23/09
Daniel Maldonado	Naval Science Instructor, CHS, Effective 2/9/09
Gabriela Marquez	Instructional Coordinator, CMS, Effective 1/7/09
Lashaunda Norman	PT Assistant Principal, NECHS, Effective 2/18/09
Stephanie Taylor	PK Teacher, CES/BCE, Effective 2/16/09

Superintendent approved position changes for personnel:

Elizabeth Gutierrez	Art Teacher, CMS, to Art Teacher, CHS, Effective 2/16/09
Nancy Quiz	CEI Assistant to 504 Assistant, Effective March 2, 2009
Jose Sanchez	District Custodial Supervisor to District Lead Custodian, Effective 1/26/09

Superintendent approved resignations:

William Scott Anderson	5th Bilingual Teacher, BCE, Effective 6/5/09
Linda Bañuelos-Martinez	Risk Management Specialist, HR,

Effective 3/13/09

Superintendent approved resignations (cont.):

John Foster	English Teacher, CHS, Effective 2/27/09
Gary Mark	Art Teacher, CHS, Effective 1/16/09
Susan Plotner	Librarian, CMS, Effective 6/10/09

Superintendent approved retirements:

Diane Billingsley	6th Grade Teacher, CMS, Effective 6/5/09
Becky Rood	Librarian, JDE, Effective 3/31/09
Ralph Saenz	Music Teacher, AMS, Effective 6/5/09

Termination of Support Personnel

See under separate cover

2. **BOARD ACTION REQUESTED**

No action required.