

# Agenda of Regular Meeting

## The Board of Trustees Canutillo ISD

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A Regular meeting of the Board of Trustees of Canutillo ISD will be held October 9, 2007, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
  - A. Call to Order
  - B. Roll Call
  - C. "Pledge of Allegiance to the United States Flag" 3
  - D. "Texas Pledge of Allegiance" 4
  - E. "CISD Mission Statement" 5
  - F. Approval of Minutes
    1. Regular Board Meeting 9/11/07 6
    2. Special Board Meeting 9/25/07 22
  - G. Communications (Thirty Minute Open Forum)
    1. General Comments Portion
    2. Complaints Portion
      - a. Consider complaint by Mr. & Mrs. Duran (executive session)
  - H. Board of Trustee Business
    1. District recognition of coaches/cheerleader sponsor for Westside Eagles Football Teams
    2. Review of October Calendar of Events 27
  - I. Committee Reports
    1. Finance/Audit Committee - Mr. Lerma, Chairperson (October 3)
  - J. Consent Agenda
    1. Approval for Patricia Araujo to serve as an additional second appraiser for PDAS Teacher Appraisal System
    2. Approval of district Mathematics Textbook Adoption Committee Members 28
    3. Approval of CSP #07-36, Playground Shades and Services 29
    4. Approval of E-Rate 8 District Wide Projects 30
    5. Approval of E-Rate 9 District Wide Projects 32
    6. Approval of E-Rate 10 District Wide Projects 34
    7. Approval of AVANCE - Parent Child Education Program 36
  - K. Reports
    1. Superintendent's Report
      - a. Tax Election Activities

2. Attendance, Financial and Warrant List for August 23-September 30, 2007 in the amount \$4,002,756.60 41
3. Other Reports
  - a. LPAC Report - Teddy Martinez
  - b. The Board of Trustees will conduct a public hearing on 2005~2006 Financial Integrity Rating System of Texas (FIRST) rating for district. The public is encouraged to attend and participate. (No formal action is required.)
  - c. Solicit Public Comments Regarding the Rating Report
2. Instruction and Student Affairs
  - A. NONE
3. Personnel
  - A. Administrative Personnel Actions (no Board action required - information item only) 45
    1. Superintendent approved employment of personnel (no Board action required)
    2. Superintendent approved position changes for personnel (no Board action required)
    3. Superintendent acceptance of resignations from personnel (no Board action required)
    4. Superintendent acceptance of requests for retirement
      - a. NONE
    5. Employment Termination of Personnel (no Board action required)
      - a. NONE
4. Business and Finance
  - A. Approval of purchase of Dell Computers - Two Year Warranty Extensions 48
  - B. Consider Development Agreement with El Paso Jamas Ltd and R. Lyon Investment LLC
  - C. Consider Interlocal Agreement with El Paso Community College for Northwest Early College High School
5. Administration
  - A. NONE
6. Adjournment

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If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



### ***Pledge of Allegiance to the United States Flag***

***I pledge allegiance to the flag of the United States of America  
and to the republic for which it stands:  
one nation under God, indivisible,  
with liberty and justice for all.***

When reciting the pledge of allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.



**"Honor the  
Texas flag; I  
pledge  
allegiance to  
thee, Texas, one  
state under God,  
one and  
indivisible."**



# **MISSION STATEMENT**

**Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.**

**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

								Regular Meeting Board of Trustees	
								Tuesday, September 11, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								<b>Item:</b>	<b>Reference:</b>
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Present	X	X	X	X		X	X	<p>1. General Functions</p> <p>A. Call to Order at 6:09 p.m.</p> <p>B. Roll Call (Mr. Lerma was absent.)</p> <p>Mr. Coronado wanted the record to reflect that Mr. Lerma had called to let him know that he would not be able to attend the meeting.</p> <p>Mr. Coronado requested a moment of silence in remembrance of the tragedy on September 11, 2001 at the World Trade Center in New York City, the Pentagon in Washington, D.C. and Somerset County, Pennsylvania.</p> <p>C. "Pledge of Allegiance to the United States Flag"</p> <p>D. "Texas Pledge of Allegiance"</p> <p>Mrs. Jordan led the group in reciting the Pledge of Allegiance to the United States Flag and Texas Pledge of Allegiance.</p> <p>E. "CISD Mission Statement"</p> <p>Mr. Arellano read the CISD Mission Statement into the record:</p> <p><i>Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.</i></p>	6 7  8

**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

								Regular Meeting Board of Trustees	
								Tuesday, September 11, 2007 Canutillo ISD Administration Office 7965 Artcraft – El Paso, Texas	
								<b>Item:</b>	<b>Reference:</b>
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion	X							F. Approval of Minutes	
Second								Minutes for the meetings of:	
Ayes	X	X	X	X		X	X	1. Special Board Meeting 8/09/07 (Public Hearing)	9
Nays								2. Regular Board Meeting 8/14/07	11
Abstain								3. Special Board Meeting 8/16/07	31
								4. Special Board Meeting 08/23/07	33
								5. Special Board Meeting 08/27/07	37
								6. Special Board Meeting 08/29/07	44
								Motion to approve the minutes as presented (with reading waived), passed.	
								G. Communications (Thirty Minute Open Forum)	
								1. General Comments Portion	
								Al Perez, GECU Vice-President of Sales & Services, reported that the new GECU branch at CHS opened with the beginning of the new school year and thanked School Board and Administration for their support. He also introduced CHS students who were selected to participate in the CHS-GECU bank branch: Seniors-Erica White, Jessica Soto, Francisco Molina and Ernesto Munoz.	
								Erica White, CHS Senior, described her experience as a CHS-GECU bank branch student-employee. She said that she was thrilled and thankful for being given this opportunity. She added that she has learned a lot and that this program had helped her develop more self-confidence.	Reg. Board Mtg. Minutes Page 2







**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

								Regular Meeting Board of Trustees	
								Tuesday, September 11, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								<b>Item:</b>	<b>Reference:</b>
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	5. Adoption of revision to Board Policy DEA (Local): Compensation and Benefits - Salaries, Wages & Stipends (second reading)	78
								6. Adoption of revision to Board Policy FL (Local): Student Records (second reading)	83
								7. Adoption of revision to Board Policy DEC (Local) Compensation & Benefits; Leaves & Absences (second reading)	88
								8. Renew Solid Waste Disposal Contract RFP #07-01	95
								9. Approval of Food Service Child Nutrition Cooperative Purchasing Contract for the 07~08 School Year	97
Motion	X							Motion to approve consent agenda items 1-7 and 9 with the exception of agenda item #8, passed.	
Second				X					
Ayes	X	X	X	X		X	X		
Nays									
Abstain									
Motion						X		Motion to approve the solid waste disposal contract RFP #07-01, passed.	
Second				X					
Ayes	X	X	X	X		X	X		
Nays									
Abstain									
									Reg. Board Mtg. Minutes Page 6

















**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

								Regular Meeting Board of Trustees	
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	Tuesday, September 11, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								<b>Item:</b>	<b>Reference:</b>
								Shannon Watson Special Ed. Assistant, CHS, Effective 8/7/07	
								4. Superintendent acceptance of requests for retirement	
								Dr. Padilla accepted requests for retirement from personnel:	
								Pablo Moreno Custodian, CHS, Effective 8/31/07	
								Susan Smith Teacher, CMS, Effective 5/29/07	
								5. Employment Termination of Personnel (no Board action required)	
								a. NONE	
								4. Business and Finance	
								A. Approval of Speech Language Pathologist Services RFQ #08-01	116
Motion	X							Motion to approve the award of speech language pathologist services	
Second								RFQ #08-01, passed.	
Ayes	X	X	X	X		X	X		
Nays									
Abstain									
									Reg. Board Mtg. Minutes Page 15



**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

								Special Meeting Board of Trustees	
								Tuesday, September 25, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								<b>Item:</b>	<b>Reference:</b>
Present	X	X	X			X	X	<p>1. General Functions</p> <p style="padding-left: 20px;">A. Call to Order at 6:15 p.m.</p> <p style="padding-left: 20px;">B. Roll Call (Mrs. Jordan was absent and Mrs. Sanchez arrived at 6:45 p.m. during agenda item 4A.)</p> <p style="padding-left: 20px;">C. Reports</p> <p style="padding-left: 40px;">1. Fixed Asset Report by Internal Auditor</p> <p>Martha Carrasco, Internal Auditor presented the Fixed Asset Report. The report includes the conditions, recommendations and management responses on the findings. Ms. Carrasco stated that the fixed asset accountability is a shared responsibility it is not up to any one individual or department. It is a responsibility that should be shared district-wide. Ms. Carrasco stated that since the district is in a transitional growth there was a need to address the issue of how the district manages fixed assets.</p> <p>Mr. Coronado cautioned the Board on the need to discuss the report in generalities, rather than on specific individuals or departments. Mr. Coronado suggested if the Board wanted detailed information, then they would need to adjourn into closed session.</p> <p>There was a considerable amount of discussion on the implementation of the recommendations for resolving the problems with fixed assets. Each Board Member was provided with the opportunity to make statements and ask questions. Many of the Board Members expressed concern with the findings and the need to implement procedures for fraud prevention. It was suggested that a monthly progress report be provided to the Board at Finance/Audit Committee meeting.</p>	

**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

								Special Meeting Board of Trustees	
								Tuesday, September 25, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								<b>Item:</b>	<b>Reference:</b>
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	<p>Mr. Fietze expressed concern for the protection of Ms. Carrasco from any disparity or unfair treatment she might encounter because of the deficiencies identified as a result of the audits conducted. Mr. Fietze stated that there needed to be a mechanism in place to prevent this type of situation from occurring. Mr. Fietze requested that his comments be reflected in the minutes.</p> <p>Ms. Carrasco thanked Mr. Fietze for his comments. She stated for the record that administration has been extremely supportive of the function and have cooperated fully.</p> <p style="text-align: center;">2. Tax Rollback Presentation Informational Material</p> <p>Dr. Padilla made a short presentation on the information on the tax rollback election. Dr. Padilla stated that administration would be making a presentation to the campuses for both parents and staff during the month of October.</p> <p>2. Instruction and Student Affairs  A. Approval of request for student tuition waivers for 2007~2008 school year</p> <p>Motion to approve the request for student tuition waivers for 2007~08 school year, passed.</p>	4
Motion	X								
Second						X			
Ayes	X	X	X		X	X	X		
Nays									
Abstain									
								Special Bd. Mtg. Minutes Page 2	



**MINUTES**  
**CANUTILLO INDEPENDENT SCHOOL DISTRICT**  
**PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**MEMBERS**

								Special Meeting Board of Trustees	
								Tuesday, September 25, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								<b>Item:</b>	<b>Reference:</b>
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion	X							B. Extension of lease of facilities with Harvest Christian Center	5
Second								Motion to approve the extension of the lease of facilities with Harvest Christian Center, passed.	
Ayes	X	X	X		X	X	X		
Nays									
Abstain									
								C. Approval of McAfee License Renewal for district-wide use	
								<i>This item was added as an Addendum to the Agenda.</i>	
Motion						X		Motion to approve the McAfee License Renewal ( <i>in the amount of \$46,965 to include annual support and secure gateway software</i> ) for district-wide use, passed.	
Second	X								
Ayes	X	X	X		X	X	X		
Nays									
Abstain									
									Special Board Mtg. Minutes Page 4



**CANUTILLO ISD**  
**BOARD OF TRUSTEES**  
**ANTICIPATED AGENDA ITEMS**  
*2007-2008*

**STANDARD AGENDA ITEMS**-----

Minutes	Financial Statements
District Recognition/ Appreciation	School Enrollment/Attendance Report
Budget Amendments	Board Committee Reports
Thirty Minute Open Forum	Closed Session
Superintendent's Report	

**OCTOBER**-----

Action Items

Approval of LPAC Report  
Approval of District/Campus Performance Objectives (Required by Law)

Other Items

Required Reports for TEA

Important Dates

Czech, Italian, and Polish American Heritage Month  
Computer Learning Month  
National Crime Prevention Month  
German American Heritage Day (Oct. 6)  
Fire Prevention Week (Oct. 7-13)  
National School Lunch Week (Oct. 15-19)  
Columbus Day (Oct. 8)  
National School Bus Safety Week (Oct. 14-20)  
Red Ribbon Celebration (Oct. 23-31)  
Make a Difference Day (Oct. 27)  
Halloween (Oct. 31)

Events

District Goal Setting Meeting  
District Recognition of Transportation Staff

Recommendations for District Textbook Adoption Committee  
Kinder through Grade five Mathematics

Teacher	Grade	Campus	Language
Denise Clevenger	All	Central	English
Randi Mallory	2	GES	English
Alice Lujan	4	GES	Spanish
Maria Teresa Alarcon	1	GES	Spanish
Evangelina Martinez	K	DDE	Spanish
Virginia Fiske	5 GT	DDE	English
Kathie Holguin	1	BCE	English
Roberto Guerrero	3	BCE	English
Norma Terrell	K – 5 SPED	BCE	English
Emma Santarriage	3	JDE	Spanish
Sylvia Morgan	K	JDE	English
Melissa Kiethly	4	JDE	English
Edith Chavez	5	CES	Spanish
Stephanie Zelenek	IC	CES	English
Laura Holt	2	CES	Spanish

**Canutillo Independent School District  
Office of the Superintendent  
Post Office Box 100  
Canutillo, Texas**

Agenda Item:

Date: October 9, 2007

Subject: CSP #07-36, Playground Shades and Services

Presented By: Tony Reza and Yusuf Farran

Consent Agenda: ✓

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**ACTION**

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**1. BACKGROUND INFORMATION:**

This item pertains to Board Policy CH (Local), any purchase that costs or aggregates to a cost of \$25,000 or more shall require board approval. The District requested Competitive Seal Proposals (CSP) from prospective vendors for playground shades and services. The awarded proposal is to *USA Shade and Fabric Structure* in the amount of \$95,273.40. The work will be for playground shades at Jose Damian Elementary, Bill Childress Elementary, and Deanna Davenport Elementary and will be funded via bond funds.

**2. SUPERINTENDENT RECOMMENDATION:**

Recommend award of QSP #07-36 to *USA Shade and Fabric Structures* in the amount of \$95,273.40.

**3. BOARD ACTION REQUESTED:**

The administration requests a motion to award QSP #07-36 to *USA Shade and Fabric Structures* in the amount of \$95,273.40.

MOTION \_\_\_\_\_

SECOND \_\_\_\_\_

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

**CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS 79835**

Agenda Item: \_\_\_\_\_ Date: October 9 2007

Subject: Request Approval of E-Rate 8 District-wide Projects

Presented By: Martha Veale Consent Agenda

**ACTION**

**1. BACKGROUND INFORMATION**

This request is to approve the following list of goods and/or services for Round 8 of the E-Rate Program for the period of 07/01/2005 – 06/30/2006. Listed are the district-wide projects. Universal Service Administrative Company (USAC)/Schools & Libraries Division (SLD) have approved pricing and services for these E-rate funded projects:

<b>Project #</b>	<b>Project Description</b>	<b>Vendor</b>	<b>SLD Funded Portion</b>
5.1	Dedicated Internet	SBC Internet Services	\$17,139.00
5.1	800 Services (Interstate)	SBC Long Distance	\$2,338.56
5.2a	Long Distance (Intrastate)	SBC Long Distance	\$1,419.84
5.2b	Long Distance (Interstate)	SBC Long Distance	\$657.72
5.3	Gigaman Service	Southwestern Bell Telephone, L.P.	\$174,295.80
5.4	Business Lines	Southwestern Bell Telephone, L.P.	\$17,153.44
5.6	Smart Trunks	Southwestern Bell Telephone, L.P.	\$107,249.91
5.7	Conferencing	Southwestern Bell Telephone, L.P.	\$1,242.36
5.8	Homework Hotline	SBC Long Distance	\$2,338.56
5.9	Distance Learning	Southwestern Bell Telephone, L.P.	\$21,715.20
5.1	Cabling	Desert Communications, INC.	\$110,479.13
5.2	PBX	SBC Datacomm	\$122,592.66
5.3ad	Extended Warranty	Avenet/ Calence, LLC	\$78,378.89
5.3b	Extended Warranty PBX	SBC Datacomm	\$44,128.19
5.3c	Polycomm	SBC Datacomm	\$15,820.08
5.4	Network Electronics	Desert Communications, INC.	\$288,531.24
5.6-5.7	Network Maintenance	Desert Communications, INC.	\$43,500.00
5.8	PBX Maintenance	SBC Datacomm	\$23,925.00

**2. SUPERINTENDENT RECOMMENDATION**

The superintendent recommends approval of listed district-wide projects funded under E-Rate 8.

**3. BOARD ACTION REQUESTED**

The Board of Trustees approves E-Rate 8 district-wide projects as recommended by the Superintendent.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_  
FOR \_\_\_\_\_ AGAINST \_\_\_\_\_

**CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS 79835**

Agenda Item: \_\_\_\_\_ Date: October 9 2007

Subject: Request Approval of E-Rate 9 District-wide Projects

Presented By: Martha Veale Consent Agenda

**ACTION**

**1. BACKGROUND INFORMATION**

This request is to approve the following list of goods and/or services for Round 9 of the E-Rate Program for the period of 07/01/2006 – 06/30/2007. Listed are the district-wide projects. Universal Service Administrative Company (USAC)/Schools & Libraries Division (SLD) have approved pricing and services for these E-rate funded projects:

<b>Project #</b>	<b>Project Description</b>	<b>Vendor</b>	<b>SLD Funded Portion</b>
5.1	Internet Port	SBC Internet Services	\$16,896.00
5.1	800 Service	SBC Long Distance	\$481.54
5.2a	Long Distance Service (INTRA)	SBC Long Distance	\$1,795.20
5.2b	Long Distance (INTER)	SBC Long Distance	\$739.20
5.3	Wide Area Network	Southwestern Bell Telephone, L.P.	\$114,048.00
5.4	Basic Telephone Services	Southwestern Bell Telephone, L.P.	\$26,748.48
5.5	Cellular Service	Cingular	\$45,408.00
5.6	Digital Transmission Service	Southwestern Bell Telephone, L.P.	\$54,912.00
5.7	Conferencing Service	Southwestern Bell Telephone, L.P.	\$696.96
5.8	Homework Hotlines	SBC Long Distance	\$745.54

<b>Project #</b>	<b>Project Description</b>	<b>Vendor</b>	<b>SLD Funded Portion</b>
5.9	Distance Learning Circuits	Southwestern Bell Telephone, L.P.	\$38,438.40
5.10	DS3 Circuit	Southwestern Bell Telephone, L.P.	\$21,616.32
5.11	Smart Trunks, DIDs	Southwestern Bell Telephone, L.P.	\$34,351.68
5.1	Network Electronics Maintenance	Desert Communications INC.	\$44,000.04
5.2	Equipment	SBC Datacomm	\$67,227.92
5.3	PBX Maintenance	SBC Datacomm	\$44,616.00
5.4	Extended warranty for PBX's	SBC Datacomm	\$35,717.62
5.5	Polycom replacement parts	SBC Datacomm	\$21,179.88

**2. SUPERINTENDENT RECOMMENDATION**

The superintendent recommends approval of listed district-wide projects funded under E-Rate 9.

**3. BOARD ACTION REQUESTED**

The Board of Trustees approves E-Rate 9 district-wide projects as recommended by the Superintendent.

**MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_  
**FOR** \_\_\_\_\_ **AGAINST** \_\_\_\_\_

**CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS 79835**

Agenda Item: \_\_\_\_\_ Date: October 9 2007

Subject: Request Approval of E-Rate 10 District-wide Projects

Presented By: Martha Veale Consent Agenda ✓

**ACTION**

**1. BACKGROUND INFORMATION**

This request is to approve the following list of goods and/or services for Round 10 of the E-Rate Program for the period of 07/01/2007 – 06/30/2008. Listed are the district-wide projects. Universal Service Administrative Company (USAC)/Schools & Libraries Division (SLD) have approved pricing and services for these E-rate funded projects:

<b>Project #</b>	<b>Project Description</b>	<b>Vendor</b>	<b>SLD Funded Portion</b>
5.1	Broadband Internet Access (T-1, DSL, Frame Relay, Cable Modem, Wireless) 20MB Pipe	SBC Internet Services	\$29,198.40
5.1	Moves, Adds, & Changes- Single Cable Drops, Fiber Backbone, Cat 6 Patch Cables, New IC & New MC	Desert Communications INC.	\$67,980.00
5.4	Network Electronics for new elementary school #105	Desert Communications INC.	\$91,605.36
5.5	Network Electronics for new elementary school #106	Desert Communications INC.	\$152,760.96
5.1	800 Service to district office	SBC Long Distance	\$528.00
5.2a	Interstate long distance	SBC Long Distance	\$1,795.20
5.2b	Intrastate long distance	SBC Long Distance	\$1,182.72
5.3	GigaMan Service between Admin & CHS, CMS, AMS, CES, BCE, DDE, JDE	Southwestern Bell Telephone, L.P.	\$109,824.00
5.4	GigaMan Service between Admin & new elementary school #105	Southwestern Bell Telephone, L.P.	\$13,728.00

<b>Project #</b>	<b>Project Description</b>	<b>Vendor</b>	<b>SLD Funded Portion</b>
5.5	GigaMan Service between Admin & new elementary school #106	Southwestern Bell Telephone, L.P.	\$13,728.00
5.6	GigaMan for Facilities & Transportation	Southwestern Bell Telephone, L.P.	\$13,728.00
5.7	Local Phone Service Business Lines- POTS	Southwestern Bell Telephone, L.P.	\$40,122.72
5.8	Cellular Service (2 months service)	Cingular Wireless	\$5,658.96
5.8	Cellular Service (10 months service)	State Replacement Contract	\$28,294.82
5.13	Conferencing Service	Southwestern Bell Telephone, L.P.	\$58.08
5.14	Homework Hotlines	SBC Long Distance	\$528.00
5.15	Distance Learning Circuits between existing campuses and #105, #106	Southwestern Bell Telephone, L.P.	\$43,929.60
5.16	Distance Learning Circuits new elementary #105	Southwestern Bell Telephone, L.P.	\$5,491.20
5.17	Distance Learning Circuits new elementary #106	Southwestern Bell Telephone, L.P.	\$5,491.20
5.18	Distance Learning Circuits Facilities & Transportation	Southwestern Bell Telephone, L.P.	\$5,491.20

**2. SUPERINTENDENT RECOMMENDATION**

The superintendent recommends approval of listed district-wide projects funded under E-Rate 10.

**3. BOARD ACTION REQUESTED**

The Board of Trustees approves E-Rate 10 district-wide projects as recommended by the Superintendent.

**MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_  
**FOR** \_\_\_\_\_ **AGAINST** \_\_\_\_\_

**Canutillo Independent School District  
Office of the Superintendent  
Post Office Box 100  
Canutillo, Texas**

Agenda Item:

Date: October 9, 2007

Subject: AVANCE-Parent Child Education Program

Presented By: Margarita Armendariz

Consent Agenda:   X  

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**ACTION**

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**1. BACKGROUND INFORMATION:**

This item pertains to Board Policy CH (Local), any purchase that costs or aggregates to a cost of \$25,000 or more shall require board approval. The AVANCE Parent Child Program is a program directed at children 0-3 years old and their parents who most often have not completed schools themselves. The goal is to prepare children for school by training their parents to be their child's first and most important teacher. The El Paso Chapter of AVANCE is the sole source provider of this service. A sole source letter is a provided in the backup documentation. The cost for this program is \$30,000 and will be funded out of Title I funds.

**2. SUPERINTENDENT RECOMMENDATION:**

Recommend the approval to contract the services of AVANCE Parent Child Education Program in the amount of \$30,000.

**3. BOARD ACTION REQUESTED:**

The administration requests a motion to contract the services of AVANCE Parent Child Education Program in the amount of \$30,000.

**MOTION** \_\_\_\_\_

**SECOND** \_\_\_\_\_

**FOR** \_\_\_\_\_

**AGAINST** \_\_\_\_\_



## El Paso Chapter

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September 6, 2007

Purchasing Director  
Canutillo Independent School District  
P.O. Box 100  
Canutillo, TX 79835

**Re: Sole Source Letter**

To Whom It May Concern:

I wish to provide this letter to justify AVANCE-El Paso as the sole source provider of the AVANCE Parent-Child Education Program at two campuses in Canutillo Independent School District. This program works with children 0-3 years old and their parents who most often have not completed school themselves. The goal of the program is to prepare children for school by training their parents to be their child's first and most important teacher.

AVANCE identifies itself as the sole source of providing the services for the following reasons:

- 1) Unique nature of services: Entities such as WIC focus on the 0-3 population but parenting education is limited to nutrition education workshops. Entities such as Head Start address child development and school readiness but they are focused on 4 year olds, are mainly a child-centered intervention, and are limited in embracing the strategy of working with parents in a systematic way to achieve changes in children. Entities such as San Jacinto Adult Learning Center or El Paso Community College provide adult literacy (ESL, GED, technology, civics) but not parenting.

AVANCE uniquely focuses on families with children less than three years old and serves the parent and child equally and documents positive outcomes experienced by both. AVANCE also compliments services such as WIC, Head Start, and adult education programs by actively supporting enrollment of AVANCE families in those programs and working to ensure transitions to Head Start, school pre-K classes, and adult education programs.

- 2) Unique nature of parenting curriculum: Entities such as Child Crisis Center, Aliviane, and Project Vida also do parenting. However, they use non-proprietary curricula often delivered in short course format of several weeks. AVANCE was founded by schoolteachers as a parenting program and the copyrighted AVANCE 0-3 Parent Education Curriculum is comprehensive in scope and imparted as 27 lessons over 9 months. Since young children learn through play, the AVANCE parenting curriculum also includes the unique and hands-on component of making of educational toys from





Unlocking America's Potential

### El Paso Chapter

simple materials contributed in part by the parents from everyday items in the household. The home visits parents receive in the program are also an extension of the parenting classes and focus on how parents use the toys they made in class to teach their children in the home.

- 3) Proven track record: Over the years, AVANCE has been one of few educational programs that has taken the time to document outcomes in a rigorous manner, ranging from long-term (at least 94% of AVANCE children graduate high school and 43% attend college while 64% of parents return to school and 57% acquire a GED diploma) to mid-term (AVANCE children have higher attendance and passing rates and higher reading and math scores) to short-term (increased reading to children, parenting knowledge and skills, volunteerism, and children's language development and literacy).

Most recently, El Paso ISD followed up children who graduated AVANCE when they were less than 4 years old, along with their parents, in the years 1998-2004 and who were now in the school system. In TAKS 2006, AVANCE children out-performed El Paso ISD children *as a whole*.

Met Standard, TAKS 2006, 3 <sup>rd</sup> - 7 <sup>th</sup> grade	AVANCE	El Paso ISD
Reading	70%	55%
Math	74%	62%
Writing	82%	73%
Science	67%	51%

In sum, it will not be possible for another party to provide the proposed program and meet the deliverables of the contract for reasons of unique service delivery model, unique curriculum, and unique documented outcomes.

Thank you for the opportunity to provide you this information. AVANCE has been working with Canutillo ISD since 2005 and made a presentation to the Board of Trustees in January 2007. If I may be of further information or clarification, please do not hesitate to contact me.

Sincerely,

Sanjay Mathur  
Executive Director



# AVANCE

Unlocking America's Potential

## El Paso Chapter

### Canutillo Independent School District 2007-08 School Year

#### AVANCE Parent-Child Education Program Schedule

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30 am – 11:30 am			Parenting @ Childress (continuing group)	Parenting @ Davenport	Parenting @ Childress (new group)
12:15 pm – 2:15 pm			Home Visits	Home Visits	Home Visits
5:45 pm – 7:45 pm				Fatherhood- Healthy Marriage @ Childress	

\*\*\* Fatherhood-Healthy Marriage was done at Davenport in Spring 2007, so we are switching, and will invite Davenport families to attend at Childress also.

#### AVANCE Team

##### Parent Educators:

Juana Medina (Wednesdays)  
Angela Zamora (Thursdays & Fridays)

##### Lead Child Teacher

Luz Elena Machado, 274-3746

##### Assistant Child Teachers/Home Visitors:

Lorenza Arzate  
Dolores Chacón (AmeriCorps)  
María Vazquez (AmeriCorps)  
Lily Yañez (AmeriCorps)

Coordinator: Margarita Sanchez, 873-4547

Executive Director: Sanjay Mathur, 351-2419

\* Classes follow the school year, beginning September 6, 2007, ending with graduation in May 2008.



AVANCE INC. EL PASO CHAPTER  
AVANCE Program, Canutillo ISD, 2007 - 2008

Prepared: August 1, 2007

				Parent-Child Program	
				avg. 2.5 days/wk, Sep-May	
				50 families	
CLASSIFICATION	Detail of Expenses	FTE	% FTE		
1	Parent Educator/Literacy	Salary - Juana Medina, Angela Zamora	32,000	0.50	16,000
2	Lead Child Teacher/HV	40 hrs FTE - Luz Elena Machado	19,388	0.50	9,694
3	Asst. Child Teacher/Home Visitor	35 hrs FTE - Lorenza Arzate	15,589	0.50	7,795
4	Asst. Child Teacher/Home Visitor	AmeriCorps - Dolores Chacon	11,000	0.50	5,500
5	Asst. Child Teacher/Home Visitor	AmeriCorps - Maria Vazquez	11,000	0.50	5,500
6	Asst. Child Teacher/Home Visitor	AmeriCorps - Lily Yanez	11,000	0.50	5,500
7	Program Manager	Salary - Margie Sanchez	40,000	0.20	8,000
5001	<b>TOTAL SALARIES</b>				<b>57,989</b>
5011-17, 5041-43	<b>PAYROLL TAXES &amp; BENEFITS</b>	24.5% of salaries - FICA, unemp, worker's comp, health, AD&D, retirement			<b>15,367</b>
5103	Child Development	books, games, puzzles, crayons, paper, etc.			1,600
5106	Toymaking/Home Visiting	fabric, stuffing, sewing materials, paints, etc.			1,600
5108	Parenting	paper, transparencies, notebooks, etc.			800
5102	Food / beverages	cereal, milk, small snacks, etc.			400
5104	Janitorial supplies	disinfectant, trash bags, etc.			200
5178	Program activities/graduation	certificates, photography, decorations, etc.			400
	<b>TOTAL SUPPLIES</b>				<b>5,000</b>
5111	<b>TELEPHONE</b>	cellphones for van driver/manager @ \$480/yr/ea.			<b>400</b>
5161	Local travel/ mileage	@ 40 cents/mile - home visits			3,200
5165	Gas & oil	AVANCE van			1,600
	<b>TOTAL Transportation</b>				<b>4,800</b>
5191-92	Staff Training & Prof Travel	proportion of total staff dev costs			1,000
	<b>TOTAL STAFF DEV.</b>				<b>1,000</b>
	<b>TOTAL DIRECT COSTS</b>	salaries, supplies, phone, trans., training			<b>84,555</b>
	<b>INDIRECT COSTS @ 15% of direct costs</b>	admin, acctng, clerical, curriculum updates, office supplies, office rent and phone, copier lease, vehicle maintenance, liability insurance, depreciation on capital equipment			<b>12,683</b>
	<b>GRAND TOTAL</b>				<b>\$ 97,239</b>
✓	<b>Canutillo ISD portion requested</b>				<b>\$ 30,000</b>
	<b>Cost-Efficiency</b>				
	# families				50
	Cost per family				<b>\$ 1,944.78</b>
	# parents and children directly	1.5 children 0-4 years old per family			125
	Cost per participant				<b>\$ 777.91</b>
	# instructional hours	based on 100 hrs each child and adult			12,500
	Cost per hour				<b>\$ 7.78</b>




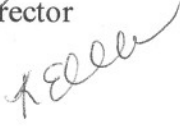
# Canutillo Independent School District

7965 Artcraft Rd.  
El Paso, TX 79932

Mailing Address P.O. Box 100  
Canutillo, Texas 79835

## ***BUSINESS SERVICES***

(915) 877-7425  
Fax (915) 877-7415

TO: Board of Trustees October 2, 2007  
THROUGH: Tony Reza   
Executive Director  
FROM: Kathy Ellis   
SUBJECT: Approval of Warrant List for August 23, 2007 through September 30, 2007

Enclosed in your packet is the warrant list for August 23, 2007 through September 30, 2007. I recommend its approval in the amount of: **\$ 4,002,750.60.**

The following Board members abstain from voting on individual payments as follows:

From the September 1-30, 2007 report

Mago Arellano	Am. Exp./per diem TASA/TASB	\$	113.00	Page 3
Carl Fietze	Am. Exp./per diem TASA/TASB	\$	113.00	Page 19
Shonda Jordan	Am. Exp./per diem TASA/TASB	\$	113.00	Page 24
Armando Rodriguez	Am. Exp./per diem TASA/TASB	\$	113.00	Page 50
Yvonne Sanchez	Am. Exp./per diem TASA/TASB	\$	113.00	Page 52

# CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment  
As of September 28, 2007

<u>Campus</u>	<u>September ADA</u>	<u>Enrollment 9/28/07</u>
Canutillo Elementary School	632.550	678
Deanna Davenport Elementary School	486.980	526
Jose H. Damian Elementary School	426.920	459
Bill Childress Elementary School	491.310	527
Gonzalo and Sofia Garcia Elementary School	490.360	524
Canutillo Middle School	637.520	652
Jose J. Alderete Middle School	574.210	591
Canutillo High School	1553.420	1640
	<hr/>	<hr/>
DISTRICT TOTALS	5293.270	5597
Ineligible students (Children of employees-out of state. Tuition is not collected.)		22
		<hr/>
GRAND TOTAL ENROLLMENT		5619

# CANUTILLO INDEPENDENT SCHOOL DISTRICT

Year-to-Date Average Daily Membership and ADA  
August 27, 2007 through September 28, 2007

<u>Campus</u>	<u>ADM</u>	<u>ADA</u>	<u>ATT %</u>
Canutillo Elementary School	648.340	633.360	97.7%
Deanna Davenport Elementary School	496.810	485.990	97.8%
Jose H. Damian Elementary School	437.040	426.650	97.6%
Bill Childress Elementary School	503.410	491.950	97.7%
Gonzalo and Sofia Garcia Elementary School	503.250	491.200	97.6%
Canutillo Middle School	650.700	637.580	98.0%
Jose J. Alderete Middle School	586.580	574.950	98.0%
Canutillo High School	1642.330	1563.790	95.2%
<hr/>			
*DISTRICT TOTALS	5468.460	5305.470	97.0%

\*Does not include ineligible students

# CANUTILLO INDEPENDENT SCHOOL DISTRICT

## Monthly ADA Comparison September 2007

<u>Campus</u>	Previous month August 2007 <u>ADA</u>	Current month September 2007 <u>ADA</u>	Previous year September 2006 <u>ADA</u>
Canutillo Elementary School	636.400	632.550	628.275
Deanna Davenport Elementary School	482.200	486.980	481.100
Jose H. Damian Elementary School	425.400	426.920	725.025
Bill Childress Elementary School	494.400	491.310	623.750
Gonzalo and Sofia Garcia Elementary School	494.400	490.360	
Canutillo Middle School	637.800	637.520	622.650
Jose J. Alderete Middle School	577.800	574.210	604.800
Canutillo High School	1603.200	1553.420	1410.250
<b>*DISTRICT TOTALS</b>	<b>5351.600</b>	<b>5293.270</b>	<b>5095.850</b>

\*Does not include ineligible students<sup>44</sup>

**CANUTILLO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
POST OFFICE BOX 100  
CANUTILLO, TEXAS**

Subject: Administrative Personnel Actions for Date: October 9, 2007  
Board of Trustee Information Only

Presented by: Renée O'Donnell Consent Agenda: \_\_\_\_\_

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**ACTION**  
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1. **BACKGROUND INFORMATION**

Superintendent approved employment of personnel:

<b>Heidi Arellano</b>	<b>Math Teacher, CHS, Effective 9/4/07</b>
<b>Julieta Flores</b>	<b>PT Bus Driver, Effective 9/18/07</b>
<b>Esther Fraire</b>	<b>FS Substitute, Effective 8/29/07</b>
<b>Stacey Gailey</b>	<b>PT Bus Driver, Effective 9/7/07</b>
<b>Manuela Gutierrez</b>	<b>FS Substitute, Effective 9/18/07</b>
<b>Torri Hansen</b>	<b>504 Teacher, CMS, Effective 9/24/07</b>
<b>Joaquin Holguin</b>	<b>Mechanic, Effective 9/10/07</b>
<b>Victor Jaime</b>	<b>Custodian, CHS, Effective 9/13/07</b>
<b>Esmeralda Marquez</b>	<b>FS Substitute, Effective 9/17/07</b>
<b>Katherine Martinez</b>	<b>Migrant Assistant, JDE/BCE/GES, Effective 8/22/07</b>
<b>Joe Messinger</b>	<b>Athletic Trainer, Effective 8/13/07</b>
<b>Sabrina Mooers</b>	<b>504 Assistant, BCE, Effective 9/24/07</b>
<b>Alba Olague</b>	<b>Campus Receptionist, CHS, Effective 8/29/07</b>
<b>Megan Parshall</b>	<b>Social Studies Teacher, AMS, Effective 8/27/07</b>

Superintendent approved employment of personnel (cont.):

<b>Jesse Ramirez</b>	<b>ISS Assistant, CMS, Effective 9/12/07</b>
<b>Joanna Rivera</b>	<b>504 Assistant, CHS, Effective 9/18/07</b>
<b>Gloria Rodriguez</b>	<b>Custodian, AMS, Effective 8/29/07</b>
<b>Patricia Romero</b>	<b>District Receptionist/ Substitute Coordinator, Effective 10/1/07</b>
<b>Ruben Solis</b>	<b>Custodian, BCE, Effective 9/4/07</b>
<b>Lillian Valles</b>	<b>Counselor Clerk, CHS, Effective 9/17/07</b>

Superintendent approved position changes for personnel:

<b>Brenda Fuentes</b>	<b>Teacher, CES, to Teacher, JDE, Effective 8/21/07</b>
<b>Wendy Gaglione</b>	<b>Library Assistant, CMS, to Special Ed. Assistant, CMS, Effective 9/14/07</b>
<b>Clarice Garcia</b>	<b>Sub Teacher to Campus Receptionist, GES, Effective 9/18/07</b>
<b>Christine Gomez</b>	<b>Special Ed. Assistant, CMS, to Library Assistant, CMS, Effective 9/14/07</b>
<b>Irma Gonzalez</b>	<b>PT Food Service Helper, CMS, to FT Food Service Helper, CMS, Effective 9/10/07</b>
<b>Mary Luckie</b>	<b>PK Teacher CES, to PT PK Teacher, CES and PT PK Teacher, DDE, Effective 8/27/07</b>
<b>Graciela Macias</b>	<b>Sub Teacher to Data Entry Clerk, CHS, Effective 9/17/07</b>
<b>Pam Mendoza</b>	<b>504 (M) Teacher, JDE to PT 504 (M) Teacher, JDE, and PT 504 (M) Teacher, GES Effective 8/24/07</b>
<b>Rogelio Montes</b>	<b>Mechanic to Interim Lead Mechanic, Effective 9/5/07</b>

Superintendent approved position changes for personnel (cont.):

<b>Yolanda Ontiveros</b>	<b>Special Ed. Assistant, GES, to PK Assistant, GES, Effective 9/17/07</b>
<b>Sylvia Parra Muñoz</b>	<b>504 (B) Teacher, JDE, to PT 504 (B) Teacher, JDE, and PT 504 (B) Teacher, GES, Effective 8/24/07</b>
<b>Elizabeth R. Perez</b>	<b>Special Ed. Assistant, JDE, to Special Ed. Assistant, CES, Effective 10/1/07</b>
<b>Maria Renovato</b>	<b>FS Worker to Interim Baker, DDE, Effective 6/6/07</b>
<b>Aracely Ruiz</b>	<b>Custodian, CHS, to Custodian, JDE, Effective 9/7/07</b>
<b>María Villaseñor</b>	<b>FS Helper, BCE, to FS Helper, JDE, Effective 8/22/07</b>
<b>Piper Vondran</b>	<b>Sub to K (M) Teacher, DDE, Effective 9/25/07</b>

Superintendent approved resignations:

<b>Lucia Coronel</b>	<b>FS Helper, CES, Effective 8/28/07</b>
<b>Sam García</b>	<b>Purchasing Agent, BS, Effective 9/19/07</b>
<b>Katherine Martinez</b>	<b>Migrant Assistant, JDE/BCE/GES, Effective 9/12/07</b>
<b>Javier Renovato</b>	<b>Training &amp; Placement Facilitator, Grant Ended Effective 8/31/07</b>
<b>Irma Sambrano</b>	<b>Even Start Program Secretary, Grant Ended Effective 8/31/07</b>
<b>Angie Yañez</b>	<b>Bus Monitor, Effective 9/25/07</b>
<b>Lorenzo Ytuarte</b>	<b>Maintenance Worker, Effective 9/26/07</b>

Superintendent approved retirements:

**None**

2. **BOARD ACTION REQUESTED**

No action required.

**Canutillo Independent School District  
Office of the Superintendent  
Post Office Box 100  
Canutillo, Texas**

Agenda Item:

Date: October 9, 2007

Subject: Dell Computers - Two Year Warranty Extensions

Presented By: Tony Reza and Martha Veale

Consent Agenda: \_\_\_\_\_

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**ACTION**

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**1. BACKGROUND INFORMATION:**

This item pertains to Board Policy CH (Local), any purchase that costs or aggregates to a cost of \$25,000 or more shall require board approval. The District requested a quote *from Dell Marketing L.P.* for two year warranty extensions on all the existing *Dell* computers (approximately 1744) acquired from the previous lease purchase agreement. The cost for the two year warranty extensions is \$138,291.92 and will be funded from local, state and federal funds. As these computers were originally acquired from *Dell Computers*, this purchase would constitute a sole source purchase as no other manufacture would be in a position to offer these warranties. I have discussed this item with the District's counsel, Mr. Larry Baskind, and he concurs with this assessment.

**2. SUPERINTENDENT RECOMMENDATION:**

Recommend the purchase of two year warranty extensions from *Dell Marketing L.P.* in the amount of \$138,291.92.

**3. BOARD ACTION REQUESTED:**

The administration requests a motion to purchase two year warranty extensions from *Dell Marketing L.P.* in the amount of \$138,291.92.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

FOR \_\_\_\_\_ AGAINST \_\_\_\_\_

**Christopher E. Avila**  
 Technology Coordinator  
 Canutillo ISD  
 7965 Artcraft  
 El Paso, TX 79932  
 Office: 915.877.7461  
 Fax: 915.877.7418

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**From:** Carol\_Portillo@Dell.com [mailto:Carol\_Portillo@Dell.com]  
**Sent:** Monday, August 27, 2007 11:17 AM  
**To:** Christopher Avila  
**Cc:** Cara\_Adkinson@Dell.com; Ricka\_Williams@Dell.com  
**Subject:** New APOS Quote

Hi Chris,

I hope your new school year is off to a great start. I wanted to send you the new discount for your APOS system quote (see below). I was able to still give you 10% off of your system quote and 15% off of the Reinstatement fees if purchased by October 26<sup>th</sup>.

	<b>Subtotal</b>	<b>Discount</b>	<b>Grand Total</b>
<b>APOS Subtotal</b>	\$ 138,263.25	\$ 13,826.32	\$ 124,436.92
<b>Reinstatement Fees</b>	\$ 16,300.00	\$ 2,445.00	\$ 13,855.00
<b>Grand Total</b>	\$ 154,563.25	\$ 16,271.32	\$ 138,291.92

Let me know if you have any questions!

Thank you,

Carol

**Carol Portillo**  
 Account Executive  
 K12 Sales Division  
 New Mexico & El Paso Territory  
 Mobile: (505) 715-0190 Office: (505) 452-1180

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Dell Inc., One Dell Way, Round Rock, TX 78762

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How am I doing? Please email my manager, Steve Bixler at [Steven\\_Bixler@Dell.com](mailto:Steven_Bixler@Dell.com) with your feedback.  
**We want to hear from you! Tell us your ideas at Dell IdeaStorm:** [www.dellideastorm.com](http://www.dellideastorm.com)

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Scanned by CISD Anti-Virus System

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Scanned by CISD Anti-Virus System

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Scanned by CISD Anti-Virus System

## Tony Reza

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**From:** Christopher Avila  
**Sent:** Friday, September 21, 2007 1:48 PM  
**To:** Tony Reza  
**Cc:** Martha Veale  
**Subject:** FW: New APOS Quote

Tony,

Here is the Dell Warranty pricing as you requested.

**Christopher E. Avila**  
*Technology Coordinator*  
Canutillo ISD  
7965 Artcraft  
El Paso, TX 79932  
Office: 915.877.7461  
Fax: 915.877.7418

---

**From:** Carol\_Portillo@Dell.com [mailto:Carol\_Portillo@Dell.com]  
**Sent:** Monday, August 27, 2007 12:25 PM  
**To:** Christopher Avila  
**Cc:** Cara\_Adkinson@Dell.com; Ricka\_Williams@Dell.com  
**Subject:** RE: New APOS Quote

Here you go! (sorry about that)

Carol

**Carol Portillo**  
Account Executive  
K12 Sales Division  
New Mexico & El Paso Territory  
Mobile: (505) 715-0190 Office: (505) 452-1180

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Dell Inc., One Dell Way, Round Rock, TX 78762

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How am I doing? Please email my manager, Steve Bixler at [Steven\\_Bixler@Dell.com](mailto:Steven_Bixler@Dell.com) with your feedback.  
**We want to hear from you! Tell us your ideas at Dell IdeaStorm:** [www.dellideastorm.com](http://www.dellideastorm.com)

---

**From:** Christopher Avila [mailto:ceavila@canutillo-isd.org]  
**Sent:** Monday, August 27, 2007 11:48 AM  
**To:** Portillo, Carol  
**Cc:** Adkinson, Cara; Williams, Ricka  
**Subject:** RE: New APOS Quote

Carol,

Would you please resend the file in an older version of word? Thanks!



# QUOTATION

Extended Services

Quote Number: **RW1304B**

Date: **4/5/2007**

**Customer Information**

Company Number: **26**

Customer Name: **Canutillo School Dist**

Contact Name: **Martha Veale**

Phone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Dell Customer #: **1747276**

**Dell Extended Services Detail**

Description of Service Contract Types	
S9, 4HR	4HR 7X24 Service
S4, 4HR	4HR 5X10 Service
ND, NBD	Next Business Day Onsite Service
RR, RTD	Return To Dell
CC	Complete Care Service**
NA, NC	Not Applicable, No Contract
PESS Gold	Premier Enterprise Gold Support
EOL	End Of Life

Please Fax PO to:  
 Dell Marketing L.P.  
 One Dell Way  
 Round Rock, TX 78682  
 Fax#: 512.283.3845 (Attn: Ricka Williams)

**Current Equipment Information**

**Extended Service Information**

Service Tag	Model	Service Contract Type	Ship Date	Service Contract Expiration	2 yr Warranty Extension		Service Contract Type	Reinstatement Fee
					Price	Extension Date		
2Q35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
3P35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
3R35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
5R35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
6Q35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
7P35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
7Q35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
8R35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
9N35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
BP35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
BR35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
CQ35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
CR35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
DN35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
DP35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
FQ35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
HN35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
HP35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
JP35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
JK35Y21	OptiPlex GX270	Next Day	6/20/2003	6/19/2006	\$57.79	6/19/2008	Next Day	\$100.00
8JMQ231	OptiPlex GX270	Next Day	7/9/2003	7/8/2006	\$59.36	7/8/2008	Next Day	\$100.00
1YSP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
30TP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
3ZSP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
4GTP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
4WSP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
51TP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
5YSP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
60TP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
8WSP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
8XSP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
91TP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
9ZSP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
BXSP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
BYSP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
C0TP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
CFTP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
FWSP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
GXSP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
HYSP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
J0TP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
JWSP331	OptiPlex GX270	Next Day	7/16/2003	7/15/2006	\$59.93	7/15/2008	Next Day	\$100.00
481L931	OptiPlex GX270	Next Day	8/15/2003	8/14/2006	\$62.40	8/14/2008	Next Day	\$100.00
6K8CC31	OptiPlex GX270	Next Day	8/25/2003	8/24/2006	\$63.22	8/24/2008	Next Day	\$100.00
9R4XH31	OptiPlex GX270	Next Day	9/18/2003	9/17/2006	\$65.19	9/17/2008	Next Day	\$100.00
DR4XH31	OptiPlex GX270	Next Day	9/18/2003	9/17/2006	\$65.19	9/17/2008	Next Day	\$100.00
13DHJ31	OptiPlex GX270	Next Day	9/24/2003	9/23/2006	\$65.68	9/23/2008	Next Day	\$100.00
3FBVK31	OptiPlex GX270	GTS	9/26/2003	9/25/2006	\$89.27	9/25/2008	GTS	\$100.00
7FKTK31	OptiPlex GX270	GTS	9/26/2003	9/25/2006	\$89.27	9/25/2008	GTS	\$100.00
1Q26L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
2NZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
2PZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
2QZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
3NZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
4NZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
5QZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
6NZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
6PZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
6QZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
8QZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
9NZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
9PZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
BPZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
DNZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
DPZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
GPZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00
HMZ6L31	OptiPlex GX270	GTS	9/30/2003	9/29/2006	\$89.77	9/29/2008	GTS	\$100.00





























DTLYD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
F39YD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
F59YD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
FMLYD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
FQLYD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
FW4WD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
GKHVD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
GNLYD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
GPCVD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
GPLYD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
GRQWD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
GS8YD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
GTLVD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
GV4WD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
H59YD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
HMQWD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
HNCVD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
HNQWD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
HQQWD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
HSLVD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
HT4WD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
J05WD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
J39YD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
J49YD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
JMLYD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
JPCYD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
JPLYD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
JQCYD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
JQLYD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
JRLYD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
JTLYD51	OptiPlex GX270	Next Day	7/29/2004	7/29/2007	\$79.00	7/29/2009	Next Day	\$0.00
2Q25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
3P25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
3R25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
5R25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
6Q25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
7P25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
8Q25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
8R25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
BP25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
DN25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
DQ25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
FP25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
GQ25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
HN25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
JP25F51	OptiPlex GX270	Next Day	7/30/2004	7/30/2007	\$79.00	7/30/2009	Next Day	\$0.00
3HKG51	OptiPlex GX270	Next Day	8/10/2004	8/10/2007	\$79.00	8/10/2009	Next Day	\$0.00
1C2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
1D2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
2C2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
2D2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
3C2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
3D2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
4C2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
5C2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
5D2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
6C2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
6D2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
7C2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
7D2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
8C2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
8D2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
9C2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
9D2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
BB2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
BC2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
BD2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
CB2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
CC2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
CD2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
DB2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
DC2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
DD2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
FB2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
FC2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
FD2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
GB2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
GC2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
HB2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
HC2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
JB2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00
JC2QK51	OptiPlex GX270	Next Day	8/23/2004	8/23/2007	\$79.00	8/23/2009	Next Day	\$0.00

Subtotal:	\$138,263.25	\$0.00
Reinstatement Fees:	\$16,271.00	\$0.00
Grand Total:	\$154,534.25	
Discounts Applied:	\$16,271.32	
Grand Total:	\$138,291.92	\$0.00

\*pricing does not include sales tax where applicable  
\*\*tiered discount pricing applies only if quantity requirements are met  
\*\*\*\*5th year (EOL) pro-rated pricing applied where applicable

Comments	Monitor Your Assets
<p><b>Reinstatement Fees</b> are attached to all equipment that has an expired service contract. All pricing is to extend the existing or expired service type by one or two years or to a maximum of 5 years from purchase (END OF LIFE.)</p>	<p>Online tool allows you to track and manage your assets so that you can maintain your services on your existing install base. Simply register for the free Premier account and then select My Systems.</p> <p>Link to Premier Support: <a href="http://premiersupport.dell.com">http://premiersupport.dell.com</a></p>

Purchase Order Requirements	Explanation of Service Level 66:
<p>If you will be making your purchase with a purchase order, please ensure it includes the following:</p> <p>* A complete Billing Address.</p>	<p><b>Next Business Day:</b> Troubleshooting, NBD Service is available for up to five years for most systems and can be purchased at a reduced price if purchased within 30 days of the system invoice date. (Calls dispatched before 5:00 pm local customer time, will receive a response on the next business day. In the case of calls dispatched after 5:00 pm local customer time, the service technician may take an additional business day to arrive at your location.)</p>

- \* A complete Shipping Address, including contact name and phone #.
- \* The Terms stated as, 'Net 30'.
- \* An Authorizing Signature (if applicable)

\* Please either attach the spreadsheet or the Dell Quotaions to the PO,

or reference the Dell Quotation numbers on the PO.

\* Fax your Purchase Order to 512-283-3845, Attn: Ricka Williams

If you have any questions, please contact me directly:

**Ricka Williams**  
Dell, Inc. | Services and Asset Management  
K-12 | South Central Division

Ph: (800) 247. 4618 ext. 7289939  
Fax: 512. 283. 3845 (Attn: Ricka Williams)  
E-mail: [ricka\\_williams@dell.com](mailto:ricka_williams@dell.com)

**4HR/7X24, 4HR 5X10:**  
Same Day 4 HR response.

A Dell-trained technician will arrive on-site, if necessary, within 4 hours after problem determination to repair your system. (Available within a 125 mile radius of over 80 metropolitan areas. Customers not located within a 125 mile radius of the stockin

**7X24:** Dell will dispatch a technician, if necessary after phone-based troubleshooting, to the customer site within 4 hours of determining the hardware problem.

**5X10:** If a service technician is dispatched after 4:00 pm local time, the service technician may not arrive at your location until the following business day.

Service may be provided by a third party.

Link to contract details:

[Dell Hardward Service Agreement On-Site](#)

**Complete Care (CC)** CompleteCare Accidental Damage Service provides coverage for most non-intentional damage caused by accidents.

Examples of damage that IS covered include:

- liquid spilled on or in your unit —drops, falls or other collisions
- electrical surges —accidental breakage

Complete Care is not available for all customers in New York, Florida, or California.